

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - January 11, 2021 - 7:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

1. **CALL TO ORDER/ROLL CALL**

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Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

COMMENTS BY: Andrea Cuene, Board Chair

	PRESENT	ABSENT
Linda Cohen		
Seanne Falconer		
Sarah Johansen		
Chris McCullough		
Cheryl Polzin		
Bonita Lucky		
Andrea Cuene		
Chace Anderson, ex-officio		

2. **ELECTION OF SCHOOL BOARD OFFICERS**
 - A. Election of Board Chair

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Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Election of Officers

ITEM: Board Chair

COMMENTS BY: Andrea Cuene, Acting Board Chair

Acting School Board Chair, Andrea Cuene, will preside over the election of School Board Officers.

Board Chair: _____

Recommended Action: Approve the nominated Board Chair for 2021 and until such time as election procedures are completed in January 2022.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Election of Officers

ITEM: Board Chair

COMMENTS BY: Andrea Cuene, Acting Board Chair

Acting School Board Chair, Andrea Cuene, will preside over the election of School Board Officers.

Board Vice-Chair: _____

Recommended Action: Approve the nominated Board Vice-Chair for 2021 and until such time as election procedures are completed in January 2022.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Election of Officers

ITEM: Board Chair

COMMENTS BY: Andrea Cuene, Acting Board Chair

Acting School Board Chair, Andrea Cuene, will preside over the election of School Board Officers.

Board Treasurer: _____

Recommended Action: Approve the nominated Board Treasurer for 2021 and until such time as election procedures are completed in January 2022.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Election of Officers

ITEM: Board Chair

COMMENTS BY: Andrea Cuene, Acting Board Chair

Acting School Board Chair, Andrea Cuene, will preside over the election of School Board Officers.

Board Clerk: _____

Recommended Action: Approve the nominated Board Clerk for 2021 and until such time as election procedures are completed in January 2022.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Agenda and Consent Agenda Items

COMMENTS BY: Andrea Cuene, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

3. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

- 3.A. Approval of Minutes
- 3.B. Finance and Business Services
 - 3.B.1. Monthly Reports
 - 3.B.2. Annual Official Designations
 - 3.B.3. Approve Election Administrator for 2021
- 3.C. Human Resource Services
 - 3.C.1. Monthly Recommendations
- 3.D. School Board
 - 3.D.1. School Board Standard Operating Procedures for 2020
 - 3.D.2. Reaffirm Current School Board Policies
 - 3.D.3. 2021 School Board Meeting Schedule
- 3.E. Annual Waive Statutory Pledge Requirements
- 3.F. Policy 522: Do Not Attempt to Resuscitate/Do Not Intubate
- 3.G. Approve Updated Second Semester 2020-2021 School Days Calendar

Recommended Action: Approve the full agenda as presented, and the consent agenda items.

Motion by: _____ **ROLL CALL** **Passed:** _____

Second by: _____ **Failed:** _____

Abstentions: _____



Excellence. For each and every student.

BOARD OF EDUCATION
Regular Meeting - Monday, December 11, 2020 - 7:00 PM
Zoom Teleconference

Linda Cohen: Present
Andrea Cuene: Present
Seanne Falconer: Present
Sarah Johansen: Present

Bonita Lucky: Present
Chris McCullough: Present
Cheryl Polzin: Present
Chace B. Anderson: Present

Present: 8

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Approve the full agenda as presented, and the consent agenda items. This motion, made by Linda Cohen and seconded by Chris McCullough, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye,
Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

2.A. Approval of Minutes

2.B. Finance and Business Services

2.B.1. Monthly Reports

2.B.2. Eaglebrook Church Lease Extension

2.B.3. OPEB Policy

2.B.4. Combined Polling Places

2.C. Human Resource Services

2.C.1. Monthly Recommendations

3. REPORTS FROM ORGANIZATIONS

3.A. Wayzata High School Student Council Representative

4. RECOGNITIONS

4.A. Recognition

4.B. Employee of the Month

4.C. ACTE Excellence Award

4.D. Retiree Recognition

5. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

No citizens requested to address the Board.

6. STUDENT CURRICULUM PRESENTATION

7. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

7.A. Superintendent

7.A.1. Learning Model & Pandemic Update

7.B. Teaching and Learning

7.B.1. Second Semester Calendar 2020-2021

Approve the second semester calendar for 2021 as presented in the attachment. This motion, made by Sarah Johansen and seconded by Linda Cohen, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

7.C. Finance and Business Services

7.C.1. Monthly Financial Reports

7.C.2. Audit Report for the Year Ended June 30, 2020

Approve the audited financial statements for the fiscal year ending June 30, 2020. Further, ratify the June 30, 2020 assigned fund balance in the amount of \$5,529,336, to be used for the specific purposes noted above. This motion, made by Sarah Johansen and seconded by Chris McCullough, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

7.C.3. Truth in Taxation

7.C.3.i. Opportunity for Public Comment

No one wished to comment during the Truth in Taxation hearing. Documents are available for review on the website.

7.C.4. Certification of Payable 2021 Property Tax Levy

Approve and certify the maximum allowable levy amount of \$83,771,787.11 and authorize the Board Clerk to sign the attached final 2020 Payable 2021 Levy for Independent School District No. 284. This motion, made by Linda Cohen and seconded by Cheryl Polzin, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

7.D. Human Resource Services

8. OTHER BOARD ACTION

9. BOARD REPORTS

9.A. Legislative Action Committee (LAC) Platform

Approve the Legislative Action Committee's (LAC) Legislative Platform for calendar year 2021 as presented. This motion, made by Cheryl Polzin and seconded by Bonita Lucky, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

10. **ADJOURN**

Call the meeting to a close. This motion, made by Seanne Falconer and seconded by Bonita Lucky, Passed. The meeting adjourned at 9:29 pm.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Board Minutes

COMMENTS BY: Bonita Lucky, Board Clerk

Approve the minutes of the following meetings:

- December 14, 2020 Regular Meeting

Recommended Action: Approve the minutes of the Board meetings.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **17** _____

- B. Finance and Business Services
 - 1. Monthly Reports

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Check Report
For the month ended December 31, 2020

Check No.	Vendor	Description	Date	Amount
12697	Ngo, Jessica	Refund	12/8/2020	\$ (182.85)
12745	Adams, Brianne	Official	12/1/2020	64.39
12746	Allina Health System	Pre Employ Screen	12/1/2020	280.00
12752	Amazon Capital Services Inc	Office And Classroom Supplies	12/1/2020	5,847.55
12753	Anderson, Mark	Official	12/1/2020	45.26
12754	Assn For Supervision & Curriculum Development	Membership	12/1/2020	328.00
12755	Awards Direct - Direct Impressions	Name Plate	12/1/2020	15.00
12756	B & H Photo & Electronics	Wide Angle Cameras	12/1/2020	551.43
12757	Baranivsky, Heather	Cul Refund	12/1/2020	203.65
12758	Barve, Ashish	Cul Refund	12/1/2020	209.35
12759	Bayada Home Health Care Inc	Nursing	12/1/2020	700.00
12760	Bear Graphics Inc	Supplies	12/1/2020	1,793.50
12761	Bound To Stay Bound Books	Books	12/1/2020	71.84
12762	Breadsmith	Ldl Meal Distribution - Bread	12/1/2020	128.68
12763	Breauxsaus-Ollie, Jamaya	Uber To Class At WHS	12/1/2020	9.83
12764	Bullis Insurance Agency Llc	Renew Policy Crime/Cyber	12/1/2020	40,968.00
12765	Century Fence Company	WHS Parking Lot Fence	12/1/2020	3,350.00
12766	Champion Briefs Llc	Debate	12/1/2020	279.99
12767	City Of Plymouth	Football Security	12/1/2020	411.47
12768	Cooperative Purchasing Connection	White Copy Paper	12/1/2020	11,414.40
12769	Corbett, Laura	Cul Refund	12/1/2020	19.45
12770	Crisis Prevention Institute Inc	Sped - NW	12/1/2020	550.00
12771	Dattalo, Scott	Cul Refund	12/1/2020	83.65
12772	Dejute, Paul	Prof Serv	12/1/2020	24.00
12773	Eckroth Music Co	CMS Band Classroom Supplies	12/1/2020	177.10
12774	Education Week	Subscription	12/1/2020	97.00
12775	Enduring Images, Inc.	Ceramic Printing System	12/1/2020	8,495.00
12776	Everyday Speech Llc	Subscriptions - Bv	12/1/2020	219.99
12777	Fairview Health Services	Prof Serv	12/1/2020	11,776.67
12778	First Student Inc	Trans	12/1/2020	737,346.43
12779	Freedom Concepts Usa Llc	Sped - Wels	12/1/2020	3,400.00
12780	Gallagher Benefit Services, Inc	Consulting Fees	12/1/2020	1,125.00
12781	Georgakopoulos, Tess	Prof Serv	12/1/2020	60.00
12782	Hammer Sports Llc	Prof Serv	12/1/2020	51.00
12783	Healthy Indoor Air	Supplies	12/1/2020	10,387.00
12787	Hirequest	Supplies	12/1/2020	9,930.39
12788	House Of Note	Orchestra Supplies	12/1/2020	100.00
12789	Hoy, Judith	Prof Serv	12/1/2020	72.00
12790	Huot Construction And Services, Inc	WHS - Forum Room Painting	12/1/2020	2,857.00
12791	Ingram Library Services	Media Books	12/1/2020	839.29
12792	Iocp	Dec 20 Comm Ed Rent	12/1/2020	11,922.04
12793	Jimmy'S Johnnys Inc	Biffys	12/1/2020	210.00
12794	Johnson, Sonya	Cul Refund	12/1/2020	30.40
12795	Kale, Jen	Cul Refund	12/1/2020	106.15
12796	Kamida	Curb Replace	12/1/2020	9,720.00
12797	Kittilson, Aaron	Cul Refund	12/1/2020	28.65
12798	Laker Outfitters	Apparel Design	12/1/2020	36.00
12799	Language Line Services	Language Line	12/1/2020	4,193.33
12800	Learning Without Tears	Sped WHS	12/1/2020	189.75
12801	Lettermen Sports	Bho Gloves	12/1/2020	2,450.00
12802	Louwagie, Troy	(A)Official	12/1/2020	457.50
12803	Mackin Educational Resources	Audio Books	12/1/2020	227.92
12804	Markerboard People, The	White Boards For Kindergarten Math	12/1/2020	300.00
12805	Marquette, Jon	Cul Refund	12/1/2020	58.55
12806	Mars Co, W. P. & R.S.	Supplies	12/1/2020	376.28
12807	Metro Volleyball Official Association, Llc	Prof Serv	12/1/2020	239.00
12808	Midwest Blinds	Blind Repair	12/1/2020	225.00
12809	Mn Future Problem Solving Program	Future Problem Solving Regional Registration	12/1/2020	400.00
12810	My Health For Teens & Young Adults	Prof Serv	12/1/2020	250.00
12811	National Business Institute	CMS Staff Development (Counselors)	12/1/2020	346.95
12812	National Checking Company	Box Labels For Covid DI Meals	12/1/2020	6,717.87
12813	Nelko, Trevor	Cul Refund	12/1/2020	65.15
12814	Newsela Inc	Newsela	12/1/2020	750.00
12815	Now Micro	Monitors	12/1/2020	2,718.00
12816	Oticon	Sped - Esc	12/1/2020	279.00
12817	Pendergast, Kari	Cul Refund 19	12/1/2020	187.40
12818	Peters, Vicki	Cul Refund	12/1/2020	92.80
12819	Professional Interpreting	Interpreting	12/1/2020	699.20
12820	Promowear	Wayzata Players	12/1/2020	3,493.20

Check No.	Vendor	Description	Date	Amount
12821	Ramette, James	Class	12/1/2020	910.00
12822	Reach Companies Llc	Supplies	12/1/2020	11,000.00
12823	Relate Counseling Ctr	Mental Health Supports	12/1/2020	6,231.25
12824	Reliable Medical Supply Llc	Sped WHS	12/1/2020	63.00
12825	Renneberg Hardwoods Inc	Teck Ed - Woods	12/1/2020	2,150.22
12826	School Nutrition Association	New Member Application	12/1/2020	71.00
12827	Science Explorers	Supplies	12/1/2020	438.50
12828	Skyward Inc	Interest	12/1/2020	2.38
12829	Southwest Metro Intermediate District 288	C & T 19/20	12/1/2020	10,820.84
12830	Special School District #1	C & T Tuition 19/20	12/1/2020	11,068.34
12831	Spraying Systems Co	Dist Use - Ppe	12/1/2020	3,601.11
12832	Success Beyond The Classroom	CMS Non Athletic Intramural Registration	12/1/2020	990.00
12833	Sweet Pipes	Music Kits Grades 1-3 Hybrid	12/1/2020	1,783.10
12834	The Math Learning Ctr	Bridges Math Books For Grades 5Th Grade	12/1/2020	192.60
12835	Town & Country Landscaping	CMS Fieldwork	12/1/2020	4,500.00
12836	Triarco Arts & Crafts, Inc.	Art Supplies Term 2	12/1/2020	395.69
12837	University Of Oklahoma	Sped- WHS	12/1/2020	45.00
12838	Walbran, Sharon	Prof Serv	12/1/2020	140.00
12839	Waltemath, Dawn	Cul Refund	12/1/2020	74.60
12840	Weaving Cultures, Llc	Prof Serv	12/1/2020	460.00
12841	Western Psychological Services	Sped Esc	12/1/2020	668.80
12842	Life Insurance Co Of North America	Ins. Tracking Billing	12/3/2020	5,822.78
12843	Madison National Life Insurance Company	Ins. Tracking Billing	12/3/2020	19,352.11
12844	A-1 Outdoor Power Inc	WHS Zero Turn	12/8/2020	87.60
12850	Amazon Capital Services Inc	EMS Office	12/8/2020	2,375.53
12851	American Pressure Inc	CSF Pressure Washer Repair	12/8/2020	232.45
12852	Apple Auto	2020 Transit Van Purchase	12/8/2020	38,997.12
12853	Apple Inc	Blanket Po For Apple Repairs	12/8/2020	892.14
12854	Aretelabs	Fall Math Madness Oct - Dec	12/8/2020	1,098.75
12855	Asl Interpreting Services	Services	12/8/2020	128.00
12856	Auer Steel & Heating Supply Co Inc	Supplies	12/8/2020	270.32
12857	Bachand, Kim	Cul Refund	12/8/2020	95.65
12858	Bayada Home Health Care Inc	Nursing	12/8/2020	700.00
12859	Boiler Services, Inc	WHS Repair	12/8/2020	656.10
12860	Breadsmith	Ldl Meal Distributio - Bread	12/8/2020	9,361.75
12861	Business Professionals Of America	Membership & Dues	12/8/2020	2,046.00
12862	Canon Financial Services Inc	Wps Copiers Lease	12/8/2020	3,452.20
12863	Cdw Government Llc	Ups Batteries	12/8/2020	9,179.07
12864	Charmtech Labs Llc	Sped Esc	12/8/2020	450.00
12865	Citi-Cargo & Storage	Dome Storage	12/8/2020	261.00
12866	City Of Plymouth	Sept 2020 Fuel Usage	12/8/2020	3,050.22
12867	Commercial Door Systems Inc	Ice Arena	12/8/2020	1,125.00
12868	Driver & Vehicle Services Renewal	Registration Renewal Plate # 3178Cts	12/8/2020	23.25
12869	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	12/8/2020	439.03
12870	Ergo Desktop Llc	CSF Desk Additions	12/8/2020	175.10
12871	First Student Inc	Trans	12/8/2020	89.98
12872	Garvey Communications	Prof Serv Nov	12/8/2020	2,850.00
12873	Grainger Inc., W. W.	CMS Auditorium	12/8/2020	1,172.31
12874	H & B Specialized Products	CMS	12/8/2020	1,950.00
12875	Hanus Enterprises,Llp	Dec 20 Bus Garage Rent	12/8/2020	9,178.11
12877	Hill Co, Robert B.	Salt	12/8/2020	1,100.61
12878	Holsten, Amy	Prof Serv	12/8/2020	350.00
12879	Hudl	(A) Prof Serv	12/8/2020	4,450.00
12880	Ingram Library Services	Books	12/8/2020	472.34
12881	Intermediate Dist 287	Monthly Payment Dec 20	12/8/2020	137,019.00
12882	Iscorp (Integrated Office Systems Corp)	Testing New Database	12/8/2020	1,800.00
12883	Isd #832	Hope Speaks Equity Class	12/8/2020	952.00
12884	Jimmy'S Johnnys Inc	Biffys	12/8/2020	280.00
12885	Johnson Fitness & Wellness	Pe Equipment	12/8/2020	45.00
12886	Johnstone Supply	Tr#10 Stock	12/8/2020	8.40
12887	Kinect Energy Inc	Monthly Mgmt Fee	12/8/2020	33,547.56
12888	Lifetime Fitness, Inc.	Dec 2020 Lifetime Fitness Locker Room Rental	12/8/2020	3,335.93
12889	Machine Safety Mgmt	Prof Serv	12/8/2020	561.25
12890	Mackin Educational Resources	Media Center E-Books	12/8/2020	359.17
12891	Malloy Montague Karnowski Radosevich & Co Pa	Fy 20 Audit Services	12/8/2020	9,300.00
12892	Mars Co, W. P. & R.S.	Supplies	12/8/2020	2,624.65
12893	Math Masters Of Mn	Math Competition	12/8/2020	170.00
12894	Mathworks	WHS Mathworks	12/8/2020	499.00
12895	Midwest Musical Imports	District Band Instruments	12/8/2020	3,960.00
12896	Mint Roofing Inc	Pc Repair	12/8/2020	3,750.58
12897	Mn It Services	Oct 2020 Voice Service	12/8/2020	2,177.18
12898	Mn Clay Usa - Midwest	CMS Art Classroom Supplies	12/8/2020	1,124.70
12899	Mti Distributing Inc	CSF Parts	12/8/2020	1,083.21
12900	Ncs Pearson Inc	Protocols- Esc	12/8/2020	1,208.24
12901	Ngo, Jessica	Cul Refund	12/8/2020	182.85
12902	Nha Heating & Air Conditioning Inc	WHS Parts	12/8/2020	5,253.75
12903	Olinger, Brent	Stipend	12/8/2020	600.00
12904	Olson, Todd	Cul Refund 20	12/8/2020	144.35
12905	Parallel Technologies Inc	Ow Esc	12/8/2020	393.18
12906	Phasor Electric Co	Gl	12/8/2020	650.00
12907	Prime Construction Solutions	Service	12/8/2020	3,746.17
12908	Professional Interpreting	Interpreter	12/8/2020	140.00

Check No.	Vendor	Description	Date	Amount
12909	Promowear	Signing Pens	12/8/2020	968.05
12910	Ratwik, Roszak & Maloney, P.A.	Prof Serv	12/8/2020	92.50
12911	Region 5Aa	Ticket Revenue	12/8/2020	1,250.00
12912	Renneberg Hardwoods Inc	Woods	12/8/2020	615.16
12913	R J Mechanical Inc	Pc Repair	12/8/2020	1,058.75
12914	Salters, Joy	Cul Refund	12/8/2020	53.40
12915	Sandager, Jill	Cul Refund	12/8/2020	59.20
12916	Scenic Sign Corp	CSF - Sign Letter	12/8/2020	495.00
12917	Sherwin-Williams	WHS	12/8/2020	121.14
12918	Skyzone Maple Grove	Phy Ed	12/8/2020	440.00
12919	Smartfix Llc	Ipad Repairs	12/8/2020	1,219.50
12920	Spraying Systems Co	Monthly	12/8/2020	592.00
12921	Star Tribune	Subscription Service	12/8/2020	167.57
12922	Swank Movie Licensing Usa	Public Performance Site License	12/8/2020	6,104.00
12923	T-Mobile Usa, Inc	Due 12/3/20 Monthly Data Hot Spots	12/8/2020	114.80
12924	Tobii Dynavox Llc	Sped - Esc	12/8/2020	144.75
12925	Top 20 Training, Llc	Training	12/8/2020	2,500.00
12926	Triarco Arts & Crafts, Inc.	Art Supplies Term 2	12/8/2020	184.33
12927	Twin City Garage Door Co	Wc Garage Door Repair	12/8/2020	1,456.25
12928	University Of Mn Quiz Bowl	Quiz Bowl Teams 12/5/20	12/8/2020	400.00
12929	Ups Freight	Prof Serv	12/8/2020	95.00
12930	Vittone, Maria	Stipend	12/8/2020	600.00
12931	Waste Management Of Wi	Service	12/8/2020	11,297.41
12934	Wold Architects And Engineers	Prof Serv	12/8/2020	99,513.46
12935	Community Health Charities	Payroll Accrual	12/14/2020	252.00
12936	Florida State Disbursement Unit	Payroll Accrual	12/14/2020	165.30
12938	Life Insurance Co Of North America	Payroll Accrual	12/14/2020	19,219.97
12939	Life Insurance Co Of North America	Payroll Accrual	12/14/2020	10,347.21
12940	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	12/14/2020	260.79
12941	School Service Employees	Payroll Accrual	12/14/2020	12,054.04
12942	United Way	Payroll Accrual	12/14/2020	146.01
12943	Wayzata Education Assn	Payroll Accrual	12/14/2020	72,820.83
12944	Wayzata Public Sch Education Foundation	Payroll Accrual	12/14/2020	103.02
12945	A-1 Outdoor Power Inc	CSF Weed Whip Parts	12/15/2020	131.94
12946	Acme Tools - Plymouth	CSF Supplies	12/15/2020	299.00
12947	Allied Electrostatic Of Mn Inc	Wms - Locker Painting	12/15/2020	540.00
12948	Alpha Video & Audio Inc	Triple Play Annual Contrace	12/15/2020	18,659.36
12954	Amazon Capital Services Inc	Office And Classroom Supplies	12/15/2020	2,711.62
12955	American Pressure Inc	CSF Pressure Washer Repair	12/15/2020	272.48
12956	Art Spark Llc	Prof Serv	12/15/2020	684.00
12957	Asbo International	Coe Fee	12/15/2020	1,210.00
12958	Asl Interpreting Services	Dhh Int	12/15/2020	624.00
12959	Bauer, Elle	(A)Dance Team Costumes	12/15/2020	876.00
12960	Bayada Home Health Care Inc	Nursing	12/15/2020	1,050.00
12961	Bayfield Fruit Co Llc	All Schools - Produce	12/15/2020	5,219.30
12962	Best Buy Business Advantage Account	Best Buy Headphones (2)	12/15/2020	188.93
12963	Branson-Larkin Electronics	Repair Health	12/15/2020	925.00
12964	Cdw Government Llc	Monitors	12/15/2020	14,391.28
12965	Cengage Learning Inc	Media Center	12/15/2020	50.00
12966	Centerpoint Energy	Due 12/28/20 Monthly Serv	12/15/2020	132.72
12967	Century College	Concurrent Enrollment	12/15/2020	2,750.00
12968	Centurylink Business Services	Monthly Serv Due 12/25/20	12/15/2020	2,765.68
12969	Citi-Cargo & Storage	Dome Storage	12/15/2020	87.00
12973	City Of Plymouth	Intersection Improvements	12/15/2020	267,919.69
12974	City Of Wayzata	Wms Water Due 12/20/20	12/15/2020	1,249.91
12975	City Of Wayzata	Kitchen/Food License Application	12/15/2020	1,018.00
12976	Commercial Door Systems Inc	CSF Shop Stock	12/15/2020	1,847.75
12977	Cool Air Mechanical Inc	Bb Softner Repair	12/15/2020	517.00
12978	Crisis Prevention Institute Inc	Dues	12/15/2020	150.00
12979	Crisigo Inc	Crisigo Threat Assessment Module Through Cops Grant	12/15/2020	11,040.00
12980	Cub Foods	Groceries - Covid 19 Meal Prep	12/15/2020	115.54
12981	Discover Yourself Inc	Prof Serv	12/15/2020	115.60
12982	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	12/15/2020	1,777.41
12983	Ekon-O-Pac Llc	Bags For Covid Packaging	12/15/2020	10,725.00
12984	Energyprint	Monthly	12/15/2020	1,440.00
12985	Erickson Electric Co	Labor & Materials	12/15/2020	2,331.17
12986	Ferndale Market, Llc	Turkey Roasts	12/15/2020	60,004.31
12988	First Student Inc	Trans	12/15/2020	677,786.07
12989	Fragomeni, Jill	Cul Refund	12/15/2020	65.65
12990	Fun Engineerz Llc	Prof Serv	12/15/2020	65.00
12991	General Sheet Metal	Bv Repair	12/15/2020	3,275.00
12992	Georgakopoulos, Tess	Jprof Serv	12/15/2020	60.00
12993	Grainger Inc., W. W.	Wms Pool	12/15/2020	15.48
12994	H & B Specialized Products	EMS Repair	12/15/2020	420.00
12995	Hamel Building Ctr	Supplies	12/15/2020	77.53
12996	Hammer Sports Llc	Prof Serv	12/15/2020	164.00
12997	Hennepin County Treasurer	Truth In Taxation Mailing 2021	12/15/2020	5,372.11
12998	Hennepin County Treasurer	Prof Serv Mail Update	12/15/2020	45.00
12999	Hennepin Technical College	Facility Rental	12/15/2020	4,570.00
13000	Hildi Inc	Prof Serv	12/15/2020	2,065.00
13006	Hirequest	Supplies	12/15/2020	11,375.01
13007	Hirshfield'S Inc	Sprayers	12/15/2020	20,000.00

Check No.	Vendor	Description	Date	Amount
13010	Home Depot/Gecf	Supplies	12/15/2020	1,207.23
13011	Ingram Library Services	CMS Media Center Supplies	12/15/2020	1,145.54
13012	Intereum	Dab Overlay Power	12/15/2020	314.31
13013	Iocp	Student Council Donation	12/15/2020	1,905.00
13014	Johnson Fitness & Wellness	EMS Pe Capital Po200181	12/15/2020	1,161.80
13015	Johnson Plastics Plus	Shipping Fee	12/15/2020	50.00
13016	Kamida	Concrete Construction CMS	12/15/2020	4,700.00
13017	Karges-Faulconbridge, Inc	Multiple Sites - Commissioning	12/15/2020	11,057.50
13018	Kindem Design Inc.	Prof Serv	12/15/2020	270.00
13019	Lvc (Low Voltage Contractors)	NW Fire Drill Help	12/15/2020	265.00
13020	Madsen, Joshua	Home School Reimbursement	12/15/2020	256.77
13021	Main Line Transportation Inc (Mti)	Trans	12/15/2020	253,454.84
13022	Marquette, Jon	Cul Refund	12/15/2020	50.00
13023	Mars Co, W. P. & R.S.	Supplies	12/15/2020	1,095.00
13024	Maxi Aids Inc	Sped -Esc	12/15/2020	87.76
13025	Medart,Inc.	CSF Parts	12/15/2020	194.96
13026	Medina Entertainment Ctr	Pe Bowling	12/15/2020	7,868.00
13027	Metro Volleyball Official Association, Llc	Prof Serv	12/15/2020	478.00
13028	Minnesota Quiz Bowl Alliance	Team Registration	12/15/2020	810.00
13029	Mn Assn Of Secondary School Principals	Registration	12/15/2020	320.00
13030	Mn Deca	Competition Spots	12/15/2020	105.00
13031	Mn Dept Of Human Services	Admin Fee	12/15/2020	1,375.00
13032	Mn Junior High School Math League	Competition Registration	12/15/2020	300.00
13033	Mn State High School League	Membership	12/15/2020	11,000.00
13034	Moody'S Investors Service Inc	Prof Serv	12/15/2020	22,500.00
13035	National Checking Company	Label For Distance Meals	12/15/2020	1,054.89
13036	Nimerfroh, Joan	19/20 Pilates Plus	12/15/2020	373.80
13037	Nokomis Shoe Shop Inc	Shoes	12/15/2020	2,259.20
13038	North Hennepin Community College	Fall 2020 Enrollment	12/15/2020	12,500.00
13039	North Light Color	(A)Prints	12/15/2020	30.00
13040	Northey, Michele	Official 9 Meets X 76.90	12/15/2020	712.10
13041	Northern Tool & Equipment Co.	CSF Shop Supplies	12/15/2020	106.89
13042	Novak, Janice	Prof Serv	12/15/2020	60.00
13043	Now Micro	Monitors For Gw	12/15/2020	2,567.00
13044	Nutrislice Inc	Ordering Menu Program-Covid Distance Learning	12/15/2020	856.62
13045	Oneder	Transition	12/15/2020	189.88
13046	Oticon	Sped	12/15/2020	80.00
13047	Pams Lunchroom Llc	CSF - Credit Card Fees	12/15/2020	1,152.45
13048	Parallel Technologies Inc	Prof Serv	12/15/2020	22,514.62
13049	Peterson Farms Fresh Inc	Produce - All Schools	12/15/2020	9,978.88
13050	Phasor Electric Co	Bv Service	12/15/2020	2,730.00
13051	Plastic Bagmart	Material Pick-Up Bags	12/15/2020	154.00
13052	Popp Communications	Service	12/15/2020	843.94
13053	Premium Waters Inc	Water Machine	12/15/2020	550.45
13054	Professional Interpreting	Interpreting	12/15/2020	325.80
13055	Promowear	Wellness	12/15/2020	8,408.30
13056	Renneberg Hardwoods Inc	Woods	12/15/2020	2,522.95
13057	Rm Cotton Co	CSF Parts	12/15/2020	423.00
13058	Robideau, Brian	Official	12/15/2020	79.00
13059	Root-O-Matic	Service	12/15/2020	1,060.00
13060	Roseville Area Schools #623	Contribution To Consortium	12/15/2020	250.00
13061	Salt Source Llc DbA Us Salt	Dist Use	12/15/2020	5,911.84
13062	Sathre-Bergquist Inc	Prof Serv	12/15/2020	3,700.00
13063	Schenck, Bethany	Home School Reimbursement	12/15/2020	85.59
13064	School Technology Assoc Inc (Stai)	Ow Time Clock Reader	12/15/2020	2,394.00
13065	Securitystudio	Subscription	12/15/2020	2,160.00
13066	Sherwin-Williams	WHS	12/15/2020	121.14
13067	Sitspots	Sit Spots	12/15/2020	85.65
13068	Sporre, Laurie	Laundry Service	12/15/2020	891.91
13069	Spraying Systems Co	Monthly Serv	12/15/2020	45,126.31
13070	Step Saver Inc	WHS Salt	12/15/2020	466.40
13071	Steve Weiss Music Inc	WHS Steve Weiss Sheet Music	12/15/2020	170.83
13072	Taft Stettinius & Hollister Llp	Prof Serv	12/15/2020	1,049.60
13073	Taylor, Karla	Home School Reimburse	12/15/2020	85.59
13076	The Math Learning Ctr	Distance Learning GI Math Manipulatives	12/15/2020	61,097.00
13077	Time For Kids	Gr 5 Subscription Ow	12/15/2020	801.90
13078	Top 20 Training, Llc	Staff Development Training	12/15/2020	600.00
13079	Town & Country Landscaping	WHS Annual Work	12/15/2020	5,850.00
13080	Trans-Mississippi Biological	Science Center Live Materials	12/15/2020	482.27
13081	Traverse Counseling And Consulting	Consulting	12/15/2020	250.00
13082	Triarco Arts & Crafts, Inc.	Triarco Drawing Supplies	12/15/2020	257.70
13083	Twin City Windustrial Co	Supplies	12/15/2020	394.40
13084	Walbran, Sharon	Prof Serv	12/15/2020	52.50
13085	Waste Management Of Wi	Monthly Serv	12/15/2020	10,679.22
13086	Westside Wholesale Tire, Inc	#17 Tire Repair	12/15/2020	142.74
13087	Winsor Learning Inc.	Sped - Esc	12/15/2020	1,204.50
13088	Wold Architects And Engineers	EMS - Ltfn Summer Of 2019	12/15/2020	15,298.54
13089	Xcel Energy	Monthly Due 2/21/20	12/15/2020	105,840.09
13090	Absolute Commercial Flooring Inc	CSF - Indoor Auto Carpet Replacement	12/21/2020	4,878.00
13091	Ace Supply Co Inc	KI Parts	12/21/2020	133.80
13092	Acme Tuckpointing & Restoration	KI - Tuckpointing	12/21/2020	34,873.15
13093	Acoustics Associates	CMS - 09C Acoustical Ceilings	12/21/2020	16,671.34

Check No.	Vendor	Description	Date	Amount
13094	Action Fleet Inc	Tr#14, 20 Parts	12/21/2020	181.42
13095	Alexandra Mccannel Llc	WHS Cont Serv	12/21/2020	350.00
13096	Allina Health System	Pre Emp Screem	12/21/2020	140.00
13104	Amazon Capital Services Inc	Office And Classroom Supplies	12/21/2020	4,378.87
13105	American Printing House For The Blind	Sped - Esc	12/21/2020	3,045.00
13106	Apple Inc	Blanket Po For Apple Repairs	12/21/2020	888.95
13107	Apple Valley High School	Entry Fee Mock Trial	12/21/2020	360.00
13108	Aronauer, Lisa	Cul Refund	12/21/2020	80.85
13109	Arvig	Due 12/25/20 Monthly Internet	12/21/2020	4,603.95
13110	Autumn Ridge Landscaping Inc	Sh/EMS - 32F Landscaping	12/21/2020	46,646.21
13111	Axel H Ohman Inc	KI - 03A Concrete	12/21/2020	4,106.75
13112	Baker, Eileen	08/03/20-08/06/20	12/21/2020	600.00
13113	Barnes & Noble Booksellers Inc	English Cut	12/21/2020	101.04
13114	Bens Structural Fabrication	Ow/Els - 05A Structural Steel Materials	12/21/2020	15,774.78
13115	Berry Coffee Company	CMS Office Eq Rental (12/01/2020-02/28/2021)	12/21/2020	83.46
13116	Bib Consulting Llc	Prof Serv	12/21/2020	1,990.00
13117	Board Of School Superintendents Llc	4Th Quarter Fees	12/21/2020	1,125.00
13118	Breadsmith	Ldl Meal Distributio - Bread	12/21/2020	13,772.50
13119	Breth-Zenzen Fire Protection Llc	Ow/Els - 21A Fire Suppression	12/21/2020	9,546.45
13120	Brin Glass Service	EMS Glass Repair	12/21/2020	589.00
13121	Centerpoint Energy	Monthly Serv Due 12/30/20	12/21/2020	961.34
13122	Ceso Transportation, Llc	Trans	12/21/2020	20,024.99
13123	Cogent Communications Inc	Monthly Internet	12/21/2020	3,600.00
13124	Commercial Door Systems Inc	CSF Shop Stock	12/21/2020	72.78
13125	Construction Results Corporation	Ow/Els - 06A Carpentry	12/21/2020	38,012.71
13126	Center For The Collaborative Classroom	Ccc Virtual Pd	12/21/2020	1,400.00
13127	Custom Drywall Inc	EMS - 09A Drywall And Framing	12/21/2020	922.21
13128	Ditch Creek Landscape, Llc	Sh/EMS - 32E Segmental Retaining Wall	12/21/2020	1,868.65
13129	Earl F Andersen Inc	WHS Field Signage	12/21/2020	399.35
13130	East Side Jersey Dairy Inc	Milk - Covid 19 Meals	12/21/2020	510.04
13131	Employers Mutual Casualty Insurance	Property Commercial Liability	12/21/2020	46,872.53
13132	Erickson Electric Co	KI - 26A Electrical	12/21/2020	5,208.17
13133	Fairview	Nov Well Being	12/21/2020	11,776.67
13134	Fehn Companies Inc	Sh/EMS - 31A Earthwork And Utilities	12/21/2020	10,347.21
13137	First Student Inc	Trans	12/21/2020	16,324.06
13138	Flagship Recreation	Service	12/21/2020	9,778.79
13139	Floors By Beckers Inc	EMS - 09D Flooring	12/21/2020	14,134.25
13140	Genest-Stein, Phyllis	Prof Serv	12/21/2020	480.00
13141	Grainger Inc., W. W.	EMS Job#32360	12/21/2020	409.06
13150	H Brooks And Company Llc	Hs - Non-Dod Produce	12/21/2020	17,509.80
13151	H & B Specialized Products	Ow/Els - 11K Gym Equipment	12/21/2020	1,975.00
13152	Healthy Indoor Air	Supplies	12/21/2020	8,789.00
13153	High Performance Coatings Inc.	KI - 09K Painting And Wall Covering	12/21/2020	2,140.43
13155	Hirequest	Supplies	12/21/2020	3,981.25
13158	Ingram Library Services	Media Center Supplies	12/21/2020	2,553.00
13159	Intereum	Elem Furn Seating-Bv	12/21/2020	48,638.71
13160	Isd#286 Brooklyn Center Schools	Jul-Nov 2020 Perkins	12/21/2020	4,105.07
13161	Jackson & Associates Llc	EMS - 07H Roofing	12/21/2020	5,086.30
13162	Jostens, Inc	CMS Yearbook 2020-21 (Initial Deposit)	12/21/2020	9,476.00
13163	Kamida	Curb Repair	12/21/2020	3,600.00
13164	Karges-Faulconbridge, Inc	Multiple Sites - Commissioning	12/21/2020	12,058.50
13165	Kellington Construction Inc	Ow/Els - 02A Demolition	12/21/2020	11,038.20
13166	Kelly Green Irrigation Inc	Repair Fence & Relocate	12/21/2020	37,337.53
13167	Kendell Doors & Hardware Inc	Ow/Els - 08A Doors, Frames, Hardware	12/21/2020	8,604.57
13168	Kraus-Anderson Construction Co	Ow/Els - Gc'S & Reimbursables	12/21/2020	157,645.48
13169	Language Line Services	Language Line	12/21/2020	2,142.17
13170	Lettermen Sports	Bho Uniforms	12/21/2020	912.00
13171	Lvc (Low Voltage Contractors)	Service	12/21/2020	1,062.50
13172	Main Line Transportation Inc (Mti)	Trans Sped	12/21/2020	389,605.91
13173	Masks By Marit	Supplies	12/21/2020	280.00
13174	Mcmaster-Carr	Supplies	12/21/2020	112.77
13175	Metro Volleyball Official Association, Llc	Prof Serv	12/21/2020	158.00
13176	Mint Roofing Inc	CMS Repair	12/21/2020	2,295.00
13177	Mn Dept Of Labor And Industry	Prof Serv	12/21/2020	140.00
13178	Mn Junior High School Math League	Competition Registration Wms	12/21/2020	150.00
13179	Mn Roadways Company	CMS - 32A Asphalt Paving	12/21/2020	34,368.03
13180	Motorola Solutions Inc(Do Not Use)	Dist Radio Software	12/21/2020	169.00
13181	Mri Software Llc	Prof Serv	12/21/2020	80.00
13182	Multi-Health Systems, Inc.	Protocols Esc	12/21/2020	187.50
13183	My Medical Clinic Llc	Prof Serv	12/21/2020	35.00
13184	National Checking Company	Box Labels For Distance Covid Meals	12/21/2020	724.89
13185	New Dominion School #0492	C & T Tuition	12/21/2020	4,706.11
13186	Norcostco Inc	CMS - 11J Theatre, Stage, And Curtains	12/21/2020	16,879.00
13187	Now Micro	Laptops For Admin	12/21/2020	2,176.00
13188	Omamn Contracting Company Inc	Ow/EMS - 32A Asphalt Paving	12/21/2020	40,531.56
13189	Pams Lunchroom Llc	CSF - Credit Card Fees	12/21/2020	729.30
13190	Park Nicollet Health Services	Mammograms	12/21/2020	8,655.00
13191	Pinnacle Wall Systems Inc	Ow/Els - 09A Drywall	12/21/2020	33,997.45
13192	Postmaster	Renew Permit 43	12/21/2020	240.00
13193	Premium Waters Inc	Monthly Serv	12/21/2020	82.11
13194	Professional Interpreting	Interpreting	12/21/2020	264.00
13195	Promowear	Supplies	12/21/2020	1,502.00

Check No.	Vendor	Description	Date	Amount
13196	Psychological Assessment Resources Inc	Protocols Esc	12/21/2020	830.00
13197	Risk Administration Services Inc	Installment #1	12/21/2020	20,900.00
13198	Root-O-Matic	Ow	12/21/2020	320.00
13199	Rtl Construction Inc	KI - 09A Drywall	12/21/2020	1,404.87
13200	Ryan Co, Inc	CSF Parts	12/21/2020	239.61
13201	Sanders, Grace	Cul Refund	12/21/2020	60.00
13202	Sharma, Meeta	Cul Refund	12/21/2020	202.65
13203	Smartfix Llc	Ipad Repairs	12/21/2020	387.00
13214	St Paul Beverage Solutions, Llc	Milk Products	12/21/2020	8,997.48
13215	Summit Companies	Service	12/21/2020	396.00
13216	Toll Gas & Welding Supply	CSF Test	12/21/2020	156.12
13217	Transportation Plus Inc	Trans	12/21/2020	372.00
13218	Triarco Arts & Crafts, Inc.	WHS Art Supplies	12/21/2020	33.75
13219	Trimark Hockenburgs	NW - Replacement Dish Machine	12/21/2020	94,377.00
13220	Twin City Windustrial Co	Pc Supplies	12/21/2020	425.78
13230	Upper Lake Foods	Prime Vendor	12/21/2020	82,502.03
13231	Usi Insurance Services Llc	Mgmt Fee	12/21/2020	2,750.00
13232	Veit & Company Inc	EMS - 31A Site Clearing	12/21/2020	9,342.35
13233	Vinco Inc	Ow/Els - 26A Electrical	12/21/2020	4,336.75
13234	Vision Service Plan Ins Co	Monthly Serv	12/21/2020	9,714.77
13235	Ward'S Science	CMS Intramural Activity (Science Club)	12/21/2020	36.47
13236	Winona State University	Scholarship	12/21/2020	1,200.00
13237	W L Hall Co	Ow/Els - 10E Operable Manual & Electric Wall System	12/21/2020	5,049.25
13239	Wold Architects And Engineers	Prof Serv	12/21/2020	68,608.97
13240	A-1 Outdoor Power Inc	CSF Chainsaw Sharpner	12/29/2020	95.97
13241	Academic Excellence Llc	Prof Serv	12/29/2020	2,380.68
13250	Amazon Capital Services Inc	Art Supplies	12/29/2020	7,126.58
13251	Ancom Communications	Dist Use - Cops Grant For Radios	12/29/2020	80,400.00
13252	Barnes & Noble Booksellers Inc	Gt-Fy20_Pc_Sj_Books	12/29/2020	1,222.30
13253	Bauer, Elle	(A)Dance Team Costumes	12/29/2020	1,097.00
13254	Bear Graphics Inc	Supplies Face Masks	12/29/2020	46,140.10
13255	Berry Coffee Company	Dab Coffee Service	12/29/2020	55.10
13256	Bester Brothers Transfer & Storage Co Inc	Monthly Storage	12/29/2020	19,448.00
13257	Blb Consulting Llc	Prof Serv	12/29/2020	2,080.00
13258	Breadsmith	Ldl Meal Distributio - Bread	12/29/2020	10,718.00
13259	Business Professionals Of America	Gateway Order	12/29/2020	40.00
13260	Business Professionals Of America	Membership	12/29/2020	142.00
13261	Canon Financial Services Inc	WHS Copy Center Copiers Lease	12/29/2020	3,452.20
13262	Cdw Government Llc	Module For Dna Project	12/29/2020	1,409.56
13263	City Of Wayzata	Pool Re-Licensure	12/29/2020	550.00
13264	Commercial Door Systems Inc	CSF Shop Stock	12/29/2020	41.00
13265	Coremark Metals	CSF Tank Stands	12/29/2020	462.23
13266	Enneking, Annette	Rental	12/29/2020	240.00
13267	Georgakopoulos, Tess	Prof Serv	12/29/2020	40.00
13268	Gopher Ace	Wc Parts	12/29/2020	7.00
13269	Grainger Inc., W. W.	CSF - Warehouse Stock	12/29/2020	561.79
13272	H Brooks And Company Llc	Non-Dod Produce	12/29/2020	6,226.25
13273	Hill Co, Robert B.	Salt	12/29/2020	475.76
13275	Ingram Library Services	Books	12/29/2020	1,493.74
13276	Iocp	Comm Ed Rent	12/29/2020	11,976.31
13277	Jaytech Inc	Dist Reports	12/29/2020	3,652.00
13278	Johnstone Supply	Supplies	12/29/2020	398.38
13279	Larson Co, J. H.	Bv Lights	12/29/2020	263.20
13280	Lifetime Fitness, Inc.	Lifetime Fitness Locker Room Rental Jan 21	12/29/2020	3,335.93
13281	Macphail Ctr For Music	Prof Serv	12/29/2020	14,875.00
13282	Mars Co, W. P. & R.S.	Supplies	12/29/2020	1,014.19
13283	Math Masters Of Mn	Registrations	12/29/2020	425.00
13284	Metro Ecsu-Region 11 Isd #920	Sped - Esc	12/29/2020	15.00
13285	Metro Hardwoods	CMS Tech Ed (Wood Shop) Classroom Supplies	12/29/2020	1,897.16
13286	Midwest Blinds	NW Media Blinds	12/29/2020	404.00
13287	Mint Roofing Inc	GI Test Cuts	12/29/2020	1,193.46
13288	Mn Assn Of School Business Officials	Reg	12/29/2020	50.00
13289	Mn Safety Council	Prof Serv	12/29/2020	180.00
13290	Ncs Pearson Inc	Protocols - Esc	12/29/2020	2,310.79
13291	Nimerfroh, Joan	Pilates	12/29/2020	831.60
13292	Plastic Bagmart	Material Pick-Up Bags	12/29/2020	279.00
13293	Professional Beverage Systems Inc	CMS Repair	12/29/2020	157.50
13294	Professional Interpreting	Interpreting	12/29/2020	132.00
13295	Promowear	Hoodies	12/29/2020	111.00
13296	R & R Specialties, Inc.	Ice Arena	12/29/2020	87.50
13297	Relate Counseling Ctr	Mental Health Supports	12/29/2020	6,231.25
13298	Risk Administration Services Inc	Workers Comp	12/29/2020	41,711.00
13299	Riverside Insights	Protocols Esc	12/29/2020	658.42
13300	Sporre, Laurie	Laundry Service	12/29/2020	586.00
13302	St Paul Beverage Solutions, Llc	Milk Products	12/29/2020	827.39
13303	Transportation Plus Inc	Trans	12/29/2020	537.00
13304	Tumbleweed Press Inc	Book Subscription	12/29/2020	1,258.20
13307	Upper Lake Foods	Hb - Oakwood	12/29/2020	20,620.15
13308	Wayzata Chamber Of Commerce	Membership Dues	12/29/2020	445.00
13309	Bester Brothers Transfer & Storage Co Inc	Moving Service	12/30/2020	11,460.00
13310	Bullis Insurance Agency Llc	Policy Renew	12/30/2020	27,890.00
13311	College Town Pizza Inc	Pizza - Reimbursable Lunch	12/30/2020	1,224.50

Check No.	Vendor	Description	Date	Amount
13312	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	12/30/2020	3,594.15
13313	Ekon-O-Pac Llc	Sealing Tape For Food Bags-Covid Feeding	12/30/2020	224.00
13315	Hirequest	Supplies	12/30/2020	4,140.50
13316	Oxherd Pizza Inc.	Pizza For School Feeding	12/30/2020	967.50
13317	Postmaster	Box 660C Renew Fee	12/30/2020	1,390.00
13318	T-Mobile Usa, Inc	Due 12/13/20 Crf Hotspots	12/30/2020	4,399.70
13319	Community Health Charities	Payroll Accrual	12/30/2020	252.00
13320	Florida State Disbursement Unit	Payroll Accrual	12/30/2020	165.30
13321	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	12/30/2020	260.79
13322	School Service Employees	Payroll Accrual	12/30/2020	11,944.50
13323	United Way	Payroll Accrual	12/30/2020	146.01
13324	Wayzata Education Assn	Payroll Accrual	12/30/2020	73,020.52
13325	Wayzata Public Sch Education Foundation	Payroll Accrual	12/30/2020	103.02
710074	Allegra Print & Imaging	Allegra Order #33	12/3/2020	390.75
710075	Blick Art Materials	WHS Art Supplies Term 2	12/3/2020	2,032.04
710076	Braun Interec Corp	Prof Serv	12/3/2020	5,507.75
710077	Bsn Sports	(A)Nordic Embroidery	12/3/2020	80.95
710078	Carolina Biological Supply Co	WHS Forensics Science Lab Kit	12/3/2020	486.41
710079	Demco, Inc.	Media Center Supplies	12/3/2020	135.97
710080	Ferguson Enterprises, Inc #1657	Ow Elscsc Mothers' Refrigerator	12/3/2020	598.00
710081	Flinn Scientific, Inc.	Science Lab Supplies	12/3/2020	81.22
710082	Follett Educational Services	Scanner For Media Center	12/3/2020	153.17
710083	Follett School Solutions Inc	EMS Media	12/3/2020	255.43
710084	Gopher Sport	Pe Supplies	12/3/2020	1,111.95
710085	Mackin Educational Resources	Books	12/3/2020	542.94
710086	Makemusic Inc	Smartmusic Ms Orch 2020-21	12/3/2020	120.00
710087	Minvalco	Sh W/O #32362	12/3/2020	372.00
710088	Norcostco Inc	Supplies Wayzata Players	12/3/2020	122.30
710089	Pepper & Son Inc., J. W.	CMS Music (Choir) Classroom Supplies	12/3/2020	134.76
710090	Pro-Tec Design	District-Wide - School Safe Under State Contract #Ptdq25757	12/3/2020	142.50
710091	Schmitt Music Co	WHS Band Supplies	12/3/2020	2,715.10
710092	Scholastic Inc	Let'S Find Out K Magazine	12/3/2020	647.96
710093	School Health Corp	Sped NW	12/3/2020	41.34
710094	Shred-N-Go	Shred N Go	12/3/2020	45.00
710098	Staples Business Advantage	Unlined Sticky Charts 4Th Grade	12/3/2020	3,716.92
710100	Trio Supply Co	Containers For Covid Feeding	12/3/2020	13,533.81
710101	Uline Shipping Supply	Metal Handle For Shrink Wrap	12/3/2020	3,729.13
710102	Xerox Corporation	Copier Lease & Maintenance	12/3/2020	1,857.10
710103	Acco Brands Corporation	Laminator Repair	12/10/2020	494.93
710104	Ancom Communications	Sh Repeater	12/10/2020	530.00
710105	Blick Art Materials	WHS Art Supplies	12/10/2020	1,292.34
710106	Delta Education	Science Kit Items	12/10/2020	1,971.04
710107	Demco, Inc.	CMS Media Center Supplies	12/10/2020	398.50
710108	Ecolab Pest Elimination Div	Wps Pest Control	12/10/2020	357.87
710109	Emi Audio	Wayzata Players	12/10/2020	90.16
710110	Goodin Co	Supplies	12/10/2020	717.31
710111	Gopher Sport	Credit	12/10/2020	523.50
710112	Horizon Commercial Pool Supply	Wps Pool	12/10/2020	2,980.24
710113	Innovative Office Solutions	KI Media Addl Soft Seating	12/10/2020	987.66
710114	Makemusic Inc	Ms Band Smartmusic 2020-2021	12/10/2020	3,180.00
710116	Motg (Mn Office Technology Grp)	Quarterly Maint	12/10/2020	4,674.66
710117	Pepper & Son Inc., J. W.	CMS Music (Choir) Classroom Supplies	12/10/2020	212.93
710118	Pro-Tec Design	KI Repair	12/10/2020	8,986.60
710119	Schmitt Music Co	Wps Band Repairs	12/10/2020	2,779.00
710123	Staples Business Advantage	CSF - Labels For The Ppe Spray Bottles	12/10/2020	1,512.32
710124	Trio Supply Co	Containers For Distance Learning	12/10/2020	1,228.00
710125	Uline Shipping Supply	Shrink Wrap For Boxes	12/10/2020	1,563.05
710128	Xerox Corporation	Copier Lease & Maintenance	12/10/2020	7,229.29
710129	Bsn Sports	(A)Embroidery	12/16/2020	830.44
710133	Commercial Kitchen Services	Equipment Repairs	12/16/2020	30,326.36
710134	Goodin Co	WHS Supplies	12/16/2020	146.60
710139	Hillyard Inc Minneapolis	Refund	12/16/2020	0.00
710140	Hubert Co	Innoseals & Tape-Covid Distribution	12/16/2020	1,041.73
710141	Innovative Office Solutions	NWWK Cascade Lock	12/16/2020	21.00
710143	Interstate Power Systems	Service	12/16/2020	4,939.00
710144	Mckesson Medical-Surgical Government Solution	Supplies	12/16/2020	7.54
710145	Minvalco	Pc Boiler Point	12/16/2020	774.48
710147	Pepper & Son Inc., J. W.	Refund	12/16/2020	0.00
710148	Pioneer Valley Books	Order For Reading Interventionists Scott And Haugen	12/16/2020	444.46
710149	Really Good Stuff	3Rd Grade Timelines	12/16/2020	56.95
710150	Reinders	Wc Supplies	12/16/2020	248.35
710151	Retrofit Companies Inc	Service	12/16/2020	1,311.56
710152	Schmitt Music Co	Band Classroom Supplies	12/16/2020	1,043.24
710153	School Specialty, Llc	Kindergarten Math Manipulatives	12/16/2020	19.55
710154	Shred-N-Go	Esc Shredding	12/16/2020	30.00
710159	Staples Business Advantage	Office Supplies	12/16/2020	3,287.62
710160	Team Sporting Goods, Inc	Wrestling & Gymnastics Tape, Chalk	12/16/2020	1,551.89
710161	Trio Supply Co	CSF - Paper 25 Supplies	12/16/2020	1,178.49
710162	Uline Shipping Supply	Boxes For Covid Distribution	12/16/2020	4,640.68
710163	Vernier Software & Technology	Science Classroom Supplies	12/16/2020	86.00
710165	Xerox Corporation	Xerox D110 Copier Blanket	12/16/2020	8,941.65
710166	Ancom Communications	EMS Repeater	12/23/2020	810.50

Check No.	Vendor	Description	Date	Amount
710167	Bsn Sports	(A)Baseball Appare;	12/23/2020	390.95
710168	Demco, Inc.	Library Supplies	12/23/2020	270.87
710169	Ecm Publishers, Inc	Prof Serv	12/23/2020	309.40
710170	Ecolab Pest Elimination Div	Wps Pest Control	12/23/2020	534.12
710171	Flinn Scientific, Inc.	WHS Chemistry Supplies	12/23/2020	167.72
710172	Follett School Solutions Inc	EMS Media	12/23/2020	205.73
710173	Goodin Co	Hot/Cold Cart Repair	12/23/2020	79.14
710178	Hillyard Inc Minneapolis	Supplies	12/23/2020	25,309.57
710179	Horizon Commercial Pool Supply	Service	12/23/2020	3,684.13
710180	Hubert Co	Innoseal Tape For Sealing Bogs-Covid Distribution	12/23/2020	511.99
710181	Innovative Office Solutions	Purch Jc Casters	12/23/2020	79.03
710182	Institute For Environmental Assessment	Prof Serv	12/23/2020	202.75
710184	Interstate Power Systems	Service	12/23/2020	4,679.00
710185	Iron Mountain	Storage	12/23/2020	764.93
710186	Mckesson Medical-Surgical Government Solution	Providence Health Care	12/23/2020	104.42
710187	Mei - Minnesota Elevator Inc	Servcie Dec 20	12/23/2020	1,794.27
710188	Minvalco	Pc Tru#2	12/23/2020	40.40
710191	Pepper & Son Inc., J. W.	Band Classroom Supplies	12/23/2020	957.91
710192	Pro-Tec Design	District-Wide - School Safe Under State Contract #Ptdq25757	12/23/2020	19,665.55
710193	Schmitt Music Co	Repairs Frenchhorn	12/23/2020	235.00
710194	Scholastic Inc	Supplies	12/23/2020	174.31
710195	School Health Corp	Protocols Esc	12/23/2020	144.96
710196	School Specialty, Llc	Sped WHS	12/23/2020	18.44
710197	Shred-N-Go	Shredding	12/23/2020	78.20
710198	Site One Landscape Supply Llc	MR Parts	12/23/2020	23.80
710201	Staples Business Advantage	Office Supplies	12/23/2020	2,481.10
710202	Team Sporting Goods, Inc	Trainer Supplies	12/23/2020	909.23
710205	Tri-Dim Filter Corp	Supplies	12/23/2020	40,189.14
710206	Trio Supply Co	Containers For Meal Distribution During Covid	12/23/2020	2,066.85
710207	Twin City Garage Door Co	Wc Repair	12/23/2020	163.75
710208	Uline Shipping Supply	Dist Use Covid Supplies	12/23/2020	1,757.42
710209	Wright-Hennepin Cooperative Electric Assn	Monthly Serv Due 12/28/20	12/23/2020	9,573.71
710211	Hillyard Inc Minneapolis	Custodial Supplies	12/30/2020	21,232.55
710212	Horizon Commercial Pool Supply	EMS Parts	12/30/2020	57.47
710213	Innovative Office Solutions	Elem Furn - Student Seating-Bv	12/30/2020	172,109.32
710214	Makemusic Inc	Ms 7Th Band Smartmusic 2020-2021	12/30/2020	3,020.00
710216	Motg (Mn Office Technology Grp)	Maint	12/30/2020	3,838.86
710217	Pepper & Son Inc., J. W.	CMS Music Classroom Digital Resources	12/30/2020	24.99
710218	Schmitt Music Co	Band Instrument Repair	12/30/2020	146.60
710219	School Specialty, Llc	MRWK Supplies	12/30/2020	197.24
710222	Staples Business Advantage	Office Supplies	12/30/2020	3,988.05
710223	Trio Supply Co	CSF - Paper Supplies	12/30/2020	572.42
710224	Twin City Garage Door Co	GI Repair	12/30/2020	175.00
710225	Uline Shipping Supply	Boxes For Covid Meal Distribution	12/30/2020	1,278.40
202100280	Allen, Stephanie	Reimbursment	12/2/2020	49.16
202100281	Anderle, Kimberly	Reimbursment	12/2/2020	76.90
202100282	Andrews, Stephanie	Reimbursment	12/2/2020	54.75
202100283	Christenson, Erik	Reimbursment	12/2/2020	309.49
202100284	Daley, Amy	Reimbursment	12/2/2020	35.15
202100285	Erhart, Jacqueline	Reimbursment	12/2/2020	4.25
202100286	Foley, Gerrene	Reimbursment	12/2/2020	35.59
202100287	Gross, Kalie	Reimbursment	12/2/2020	125.70
202100288	Hansen, Elizabeth	Reimbursment	12/2/2020	71.60
202100289	Herzog, Jordan	Reimbursment	12/2/2020	36.00
202100290	Hodena, Melissa	Reimbursment	12/2/2020	21.85
202100291	Ice, Krista	Reimbursment	12/2/2020	85.95
202100292	Jasper, Leanne	Reimbursment	12/2/2020	64.28
202100293	Knutsen, Terah	Reimbursment	12/2/2020	229.68
202100294	Line, Christine	Reimbursment	12/2/2020	70.00
202100295	Maikkula, Andrea	Reimbursment	12/2/2020	26.40
202100296	Mans, Brandi	Reimbursment	12/2/2020	1,385.72
202100297	May, Christa	Reimbursment	12/2/2020	249.11
202100298	Mueller, Lindsey	Reimbursment	12/2/2020	225.00
202100299	Ness, Vicki	Reimbursment	12/2/2020	32.45
202100300	Rogers, Judy	Reimbursment	12/2/2020	135.64
202100301	Ryan, Alison	Reimbursment	12/2/2020	156.35
202100302	Sosa, Kim	Reimbursment	12/2/2020	78.34
202100303	Spaulding, Kallie	Reimbursment	12/2/2020	4.98
202100304	Stromme, Nicole	Reimbursment	12/2/2020	68.17
202100305	Vogt, Nancy	Reimbursment	12/2/2020	22.00
202100306	Yablonsky, Susan	Reimbursment	12/2/2020	101.66
202100307	Anderson, Chace	Reimbursment	12/9/2020	443.38
202100308	Biermaier, Kallie	Reimbursment	12/9/2020	272.89
202100309	Boggs, Rebecca	Reimbursment	12/9/2020	22.54
202100310	Bovee, Naomi	Reimbursment	12/9/2020	59.99
202100311	Bowman, Deborah	Reimbursment	12/9/2020	15.64
202100312	Byrne, Heather	Reimbursment	12/9/2020	114.95
202100313	Cascudo, Colleen	Reimbursment	12/9/2020	36.00
202100314	Cochran, Andrea	Reimbursment	12/9/2020	19.66
202100315	Davison, Lisa	Reimbursment	12/9/2020	249.88
202100316	Dierks, Susan	Reimbursment	12/9/2020	45.17
202100317	Edeh, Akoele	Reimbursment	12/9/2020	65.50

Check No.	Vendor	Description	Date	Amount
202100318	Eicheldinger, Matthew	Reimbursment	12/9/2020	53.78
202100319	Fasching, Wendy	Reimbursment	12/9/2020	49.95
202100320	Fischer, Catherine	Reimbursment	12/9/2020	59.99
202100321	Gaio, Kathryn	Reimbursment	12/9/2020	37.10
202100322	Gentile, Jean	Reimbursment	12/9/2020	69.00
202100323	Haas, Deborah	Reimbursment	12/9/2020	284.35
202100324	Hagen, Leah	Reimbursment	12/9/2020	50.37
202100325	Hedstrom, Emily	Reimbursment	12/9/2020	233.04
202100326	Henry, Angela	Reimbursment	12/9/2020	31.70
202100327	Hodena, Melissa	Reimbursment	12/9/2020	9.20
202100328	Hogan-Naroji, Nicole	Reimbursment	12/9/2020	27.08
202100329	Holm-Eberling, Kerri	Reimbursment	12/9/2020	17.00
202100330	Holmes, Susan	Reimbursment	12/9/2020	69.00
202100331	Hullinger, Rhonda	Reimbursment	12/9/2020	69.00
202100332	Huynh, Mai	Reimbursment	12/9/2020	67.20
202100333	Katzmarek, Ann	Reimbursment	12/9/2020	174.00
202100334	Kettlewell, Agnieszka	Reimbursment	12/9/2020	97.80
202100335	Knudsen, Dorothy	Reimbursment	12/9/2020	97.99
202100336	Kosin, Susan	Reimbursment	12/9/2020	68.50
202100337	Kumia, Adjwoa	Reimbursment	12/9/2020	64.98
202100338	Lawrence, Jacy	Reimbursment	12/9/2020	9.40
202100339	Lentz, Christine	Reimbursment	12/9/2020	36.24
202100340	Mans, Brandi	Reimbursment	12/9/2020	390.52
202100341	Mcglachlen, Kerry	Reimbursment	12/9/2020	159.89
202100342	Milbert, Anne-Marie	Reimbursment	12/9/2020	158.57
202100343	Miller, Janet	Reimbursment	12/9/2020	83.03
202100344	Narveson, Carolyn	Reimbursment	12/9/2020	72.50
202100345	Neil, Karen	Reimbursment	12/9/2020	54.99
202100346	Osmek, Laura	Reimbursment	12/9/2020	44.99
202100347	Paavola, Sherry	Reimbursment	12/9/2020	70.00
202100348	Paluta, Christine	Reimbursment	12/9/2020	138.95
202100349	Poppen, Dietrich	Reimbursment	12/9/2020	51.97
202100350	Richardson, Lauren	Reimbursment	12/9/2020	53.50
202100351	Ries, Carole	Reimbursment	12/9/2020	46.23
202100352	Ruchti, Julie	Reimbursment	12/9/2020	62.43
202100353	Ruzicka, Ashley	Reimbursment	12/9/2020	39.91
202100354	Skerbitz, William	Reimbursment	12/9/2020	375.00
202100355	Sonstegard, Laurie	Reimbursment	12/9/2020	155.96
202100356	Sykes, Scott	Reimbursment	12/9/2020	147.10
202100357	Wan, Xiao	Reimbursment	12/9/2020	147.93
202100358	Wilkins, Rebecca	Reimbursment	12/9/2020	49.15
202100359	Williams, Mary	Reimbursment	12/9/2020	43.53
202100360	Williams, Ross	Reimbursment	12/9/2020	30.97
202100361	Winterhalter, Janet	Reimbursment	12/9/2020	20.23
202100362	Wood, Carolyn	Reimbursment	12/9/2020	17.00
202100363	Wyffels, Rebecca	Reimbursment	12/9/2020	80.47
202100364	Yusuf, Huma	Reimbursment	12/9/2020	68.00
202100365	Allen, Stephanie	Reimbursment	12/16/2020	35.88
202100366	Bloom, Patricia	Reimbursment	12/16/2020	235.01
202100367	Braun, Ramona	Reimbursment	12/16/2020	77.18
202100368	Brisley, Andrew	Reimbursment	12/16/2020	43.47
202100369	Farrington, Ashley	Reimbursment	12/16/2020	76.98
202100370	Johnson, Jeri	Reimbursment	12/16/2020	29.63
202100371	Klein, Jeri	Reimbursment	12/16/2020	113.85
202100372	Lachmiller, Yvonne	Reimbursment	12/16/2020	152.50
202100373	Lasser, Stacy	Reimbursment	12/16/2020	80.01
202100374	Lauer, Rebecca	Reimbursment	12/16/2020	42.90
202100375	Olstad, Hanna	Reimbursment	12/16/2020	22.20
202100376	Parr, Holly	Reimbursment	12/16/2020	225.00
202100377	Rogers, Judy	Reimbursment	12/16/2020	136.16
202100378	Rwaili, Saad	Reimbursment	12/16/2020	20.00
202100379	Sanford, Anna	Reimbursment	12/16/2020	7.50
202100380	Schultz, David	Reimbursment	12/16/2020	1,357.00
202100381	Stroup, Britt	Reimbursment	12/16/2020	2,157.75
202100382	Thoen, Denise	Reimbursment	12/16/2020	64.63
202100383	Wilson, Melissa	Reimbursment	12/16/2020	96.95
202100384	Chorley, Alison	Reimbursment	12/22/2020	87.94
202100385	Feia, Kari	Reimbursment	12/22/2020	102.35
202100386	Fredrickson, Sam	Reimbursment	12/22/2020	100.00
202100387	Williamson, Raquel	Reimbursment	12/22/2020	20.07
202100388	Allen, Michelle	Reimbursment	12/29/2020	37.26
202100389	Bender, Marnie	Reimbursment	12/29/2020	53.50
202100390	Broda, Suzanne	Reimbursment	12/29/2020	225.00
202100391	Byrne, Heather	Reimbursment	12/29/2020	11.94
202100392	Edzards, Erin	Reimbursment	12/29/2020	77.40
202100393	Fasching, Wendy	Reimbursment	12/29/2020	12.00
202100394	Fieldseth, Joanne	Reimbursment	12/29/2020	216.49
202100395	Gale, Christa	Reimbursment	12/29/2020	35.00
202100396	Gappa, Amy	Reimbursment	12/29/2020	45.45
202100397	Ghent, Marsha	Reimbursment	12/29/2020	36.92
202100398	Gilkay, Michelle	Reimbursment	12/29/2020	180.48
202100399	Hanson, Brenda	Reimbursment	12/29/2020	188.00

Check No.	Vendor	Description	Date	Amount
202100400	Jaeb, Teresa	Reimbursment	12/29/2020	47.88
202100401	Jirele, Jessica	Reimbursment	12/29/2020	12.77
202100402	Kosin, Susan	Reimbursment	12/29/2020	79.00
202100403	Kumia, Adjwoa	Reimbursment	12/29/2020	48.60
202100404	Lentz, Christine	Reimbursment	12/29/2020	22.43
202100405	Mckimm, Abby	Reimbursment	12/29/2020	40.00
202100406	Pagel, Makayla	Reimbursment	12/29/2020	128.11
202100407	Ruchti, Julie	Reimbursment	12/29/2020	31.05
202100408	Sehlin-Goneau, Brenda	Reimbursment	12/29/2020	62.85
202100409	Seibenick, Jessica	Reimbursment	12/29/2020	82.05
202100410	Stanek, Debra	Reimbursment	12/29/2020	141.48
202100411	Watkins, Cary	Reimbursment	12/29/2020	159.90
202100412	Weir, Kelly	Reimbursment	12/29/2020	245.92
202100413	Willar, Dawn	Reimbursment	12/29/2020	17.00
202100414	Woodard, Mert	Reimbursment	12/29/2020	550.00
			Total	<u>\$ 5,800,887</u>



**Wire Transfer, ETF, and ACH Activity
For the month ended November 30, 2020**

From	To	Date	Amount
US Bank-Checking	US Bank-Payroll	Multiple	5,683,942.30
US Bank-Checking	IRS		
	- Federal Payroll Taxes	11/2/2020	1,055,973.39
	- Federal Payroll Taxes	11/16/2020	1,040,181.97
US Bank-Checking	MN Department of Revenue		
	- State Payroll Taxes	11/2/2020	176,744.82
	- State Payroll Taxes	11/16/2020	175,632.45
US Bank-Checking	Delta Dental		
	- Dental Claims	Multiple	107,133.98
US Bank-Checking	Preferred One		
	- Health Claims	Multiple	1,239,592.04
US Bank-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	11/5/2020	44,834.68
US Bank-Checking	Further		
	- Flex Benefits	Multiple	242,132.37
US Bank-Checking	Preferred One		
	- Broker/Reinsurance Fees	11/12/2020	124,873.36
US Bank-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	1,509,278.24
US Bank-Checking	District Employees		
	- Expense Reimbursement	Multiple	9,112.79
US Bank-Checking	Commerce Bank/Control Pay		
	- Electronic Accounts Payable	Multiple	365,712.17
US Bank-Checking	MN Department of Revenue		
	- Sales & Use Tax Payment	11/18/2020	172.00
US Bank-Checking	Edutrack		
	- Electronic Payment Fees	Multiple	5,293.93
US Bank-Checking	Neopost Advance		
	- Replenish Postage Meter	11/2/2020	50.00
US Bank-Checking	Minnesota School District Liquid Asset Fund		
	-Service charge	11/16/2020	326.75
Total			<u>\$11,780,987</u>



Monthly Donation Summary
For the month ended December 31, 2020

Donated By	Purpose	Amount
Blackbaud Giving Fund	Sunset Hill - Student Activities	\$ 25.00
Medtronic Foundation Volunteer Grant Program	Northwoods - Student Scholarships & Classroom Supplies	400.00
Target Corporation YourCause	Gleason Lake - Student Activities	20.00
Gleason Lake PTO	Gleason Lake - ABCya Subscription	299.99
Oakwood PTA	Oakwood - Virtual Field Trip for Grade 1	90.00
Greenwood PTA	Greenwood - Purchase Playground Equipment and Games	450.02
Blackbaud Giving Fund	Central Middle - Student Scholarship and Classroom Supplies	500.00
Target Corporation	Central Middle - Student Scholarship and Classroom Supplies	50.00
Target Corporation	Central Middle - Student Scholarship and Classroom Supplies	30.00
Target Corporation	Central Middle - Student Scholarship and Classroom Supplies	30.00
Saint Paul & Minnesota Foundation	2020-2021 Wayzata Education Foundation Grant	38,885.00
The Blackbaud Giving Fund	Northwoods - Student Scholarships & Classroom Supplies	250.00
Medtronic Foundation Volunteer Grant Program	Oakwood - Classroom Supplies & Books for Media Center	400.00
Fereshteh And Hossein Nazari Khanamiri	Sunset Hill - Random Act of Kindess	100.00
Total Cash Donations		\$ 41,530.01
Total In-Kind Donations		\$ -



BOARD OF EDUCATION
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Services Recommendations

These routine items are presented for School Board review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the School Board is requested to authorize payment:

General Checking Account for December 2020	\$	5,800,887
Wire Transfer, EFT, and ACH for November 2020	\$	11,780,987

Acknowledgement of Contributions

Minnesota Statutes 465.03 – Gifts to Municipalities:

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The School Board is requested to accept the attached list of donations received in December 2020:

Cash Donations	\$	41,530
In-Kind Donations	\$	-
	<u>\$</u>	<u>41,530</u>

Recommended Action: Approve the checking account and wire transfer payments and accept with appreciation the donations, which comply with current district policies and guidelines.

Motion by: _____ **ROLL CALL** **Passed:** _____

Second by: _____ **Failed:** _____

Abstentions: _____



BOARD OF EDUCATION
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Official Annual Designations 2021

COMMENTS BY: Board Chair

Annually the School Board designates official providers as required/recommended by Minnesota State statute. Providers of the following are designated within the enclosed attachment:

- Official Investment Brokers
- Lines of Credit
- Official Cash Depositories
- Machine Signed Signatures
- Authorized Personnel
- Auditor
- Financial Advisors
- Architect and Engineer
- Construction Manager
- Engineer
- Official Newspaper
- Official Radio Station
- Official Bulletin Board

Recommended Action: Approve, for calendar year 2021, the official providers for the above services as indicated within the enclosed attachment.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



BOARD OF EDUCATION
Regular Meeting – January 11, 2021

Annual Designations for 2021

- **Official Investment Brokers**

- PMA Financial Network, Inc.
- Wells Fargo Securities, LLC
- Public Financial Management (PFM)
- Oppenheimer Co. Inc.
- Tradition Capital Bank
- US Bank

- **Lines of Credit**

- Old National Bank
- US Bank
- Tradition Capital Bank
- Wells Fargo Securities, LLC

- **Official Cash Depositories**

- Wells Fargo Bank
- Old National Bank (formerly Anchor Bank)
- Minnesota School District Liquid Asset Fund Plus (MSDLAF)
- MN Trust
- US Bank

- **Machine Signed Signatures**

- Checks drawn on the School District bank accounts are signed using machine-signed signatures. The resolution authorizing the process is attached for your review. All checks require the signature of the Chair, Clerk and Treasurer.

- **Authorized Personnel**

Approve the following personnel with full power to give written direction to any of the District's "Official Depositories" or "Official Investment Brokers" for Independent School District 284 to:

- Open and close accounts
- Request changes to wire transfer instructions and other information

The authorized personnel are:

- James R. Westrum, Executive Director of Finance and Business;
- Jill Schwint, Controller; and
- Mert Woodard, Director of Business Services

- **Auditors**

- Malloy, Montague, Karnowski, Radosevich, & Co., P.A. (MMKR) shall serve as the District's independent auditors. The firm has significant expertise with school districts in Minnesota and has provided value added services to strengthen the District's financial management and reporting. The firm and its highly qualified staff serve as advisors to the School Board regarding current and emerging issues. District administration recommends continuing the designation of MMKR for independent audit services.

- **Financial Advisors**

- Ehlers, Inc. shall serve in the capacity of financial advisor for the District. Ehlers, Inc., has assisted the district with the issuance of bonds, alternative facility bonds, certificates of participation, capital notes, long term leasing options, arbitrage compliance, debt refunding, and the tax impacts of any debt issuance or levies. Ehlers, Inc. has assisted the District in reviewing viable options with short-term and long-term financing objectives.

District administration recommends that Ehlers, Inc. continue to serve as the District's financial advisor. Ehlers, Inc. will assist the District in developing strategies to issue debt set levies and minimize the impact of levies on taxpayers, and to maximize interest earnings.

- **Architect and Engineer**

- WOLD Architects and Engineers shall serve as official service provider for Architect and Engineer services. Since March 2014, WOLD Architects and Engineers has designed Meadow Ridge and North Woods Elementary Schools, the addition to the High School, numerous long-term facilities maintenance projects, and deferred maintenance projects. WOLD Architect and Engineers has also consulted with the School Board on building facility capacity studies utilizing future enrollment projections and other anticipated facility needs.

- **Construction Manager / General Contractor**

- Kraus-Anderson Construction Company shall serve as the District's construction manager and general contractor under Sourcewell joint powers agreements. Kraus-Anderson Construction Company managed the construction of Meadow Ridge Elementary School and the addition to the High School. Kraus-Anderson Construction Company has also managed various long-term facility maintenance projects throughout the District.

District administration recommends continuing the designation of Kraus-Anderson Construction Company as the construction manager on projects the District determines warrants such service. Kraus-Anderson Construction Company will serve under the direction of the District during construction.

- **Engineer**

- The District utilizes the engineering services of the Inspec, Inc. for windows, exterior walls, and pavement projects and ZMD Engineered Solutions, LLC for roofing and exterior wall projects. With the funding of projects with long-term facilities maintenance (alternate facilities) dollars, the District has been able to complete deferred maintenance projects on a more scheduled basis. Inspec, Inc. and ZMD Engineered Solutions, LLC have consulted with the District on these projects and assisted with their completion within time and budget constraints.

District administration recommends the appointment of Inspec, Inc. and ZMD Engineered Solutions, LLC to continue to provide engineering services for roofing, windows, exterior walls, and pavement projects.

- **Official Newspaper**

- Designate Plymouth Sun-Sailor as the official newspaper for all legal notices including minutes, bid solicitations, election notices, etc.

- **Official Radio Station**

- Designate WCCO-AM Radio Station for making emergency announcements such as closings, delayed openings, or dismissing schools early.

- **Official Bulletin Board**

- Designate the “Official Bulletin Board” located at the District Administration Building, as the location where board agendas will be posted. Board agendas are also available online and will always be available by contacting the Superintendent’s Office. Please note that during the pandemic the bulletin board postings may not be updated.



Independent School District 284
Wayzata Public Schools
Wayzata, Minnesota

RESOLUTION FOR MACHINE-SIGNED SIGNATURES

I, Bonita Lucky, Clerk of Independent School District 284, do hereby certify that at a Regular Meeting of the Board of Education members of Independent School District 284 duly and regularly called, and held virtually on the 11th day of January, 2021, there being a quorum of said Board present, the following resolution was unanimously passed as appears from the records of said Board of Education and is now in full force and effect.

RESOLVED, That U.S. Bank, N.A. as a designated depository of Independent School District 284 be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn to the signer or signers, thereof, when bearing or purporting to bear the facsimile signatures of all the following:

_____ Chair

_____ Clerk

_____ Treasurer

and U.S. Bank, N.A. shall be entitled to honor and to charge this Board of Education for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the U.S. Bank N.A. as governing the operation of this Board's account(s) with it, be and are hereby continued in foregoing part of this resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Clerk of said Board of Education be hereunto affixed this 11th day of January 2021.



BOARD OF EDUCATION
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Election Administration for Calendar Year 2021

The School Board conducts a general election during odd numbered years. The next general election will be conducted on November 2, 2021. The School Board appoints an Election Administrator to conduct the election on the District's behalf. District administration recommends that Jill Schwint be appointed as Election Administrator for calendar year 2021. Throughout the election process the Election Administrator or their designee will perform duties relating to the election. The absentee ballot process will be conducted by the District and the ballot board will be assigned by the District's appointed Election Administrator.

Recommended Action: Approve the District Election Administration for calendar year 2021 as listed above.

Motion by: _____ **ROLL CALL** **Passed:** _____

Second by: _____ **Failed:** _____

Abstentions: _____

C. Human Resource Services
1. Monthly Recommendations

41

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - January 11, 2021

EMPLOYMENT

Name	Position	Location	Start Date
James Stephenson	Health Paraprofessional	Central Middle	2/1/2021
Lisa Laakonen	Custodian	Central Middle/Birchview	1/11/2021
Sophia Anderson	School Nurse	Sunset Hill/East Middle	10/8/2020

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Alexa Sinwell	Preschool Instructor	Early Learning School	3/15/2021 - 6/11/2021
Nicole Hogan	School Psychologist	District	4/28/2021 - 6/11/2021
Robert Bevars	Teacher - Special Services	Birchview	12/16/2020 - 12/23/2020
Christina McNeill-Tum	Teacher - Special Services	Plymouth Creek	4/2/2021 - 6/11/2021
Robert Olson	Teacher - Technology	Sunset Hill	4/19/2021 - 4/30/2021
Kareena Kraemer	Teacher - Technology	North Woods	1/19/2021 - 3/5/2021
Chandala Nagendrappa	Health and Safety Supervisor	Central Services	1/12/2021 - 2/12/2021

RESIGNATION

Name	Position	Location	Resign Date
Lakshmy Kadavil Falgunan	Wayzata Kids	Plymouth Creek	1/15/2021
Joe Graphenteen	Paraprofessional	High School	1/8/2021

RETIREMENT				
Name	Position	Location	Retirement Date	
Lora Tapani	Paraprofessional	High School	6/10/2021	
EXTRA ASSIGNMENTS				
Name	Position	Location	Assignment	Date



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Human Resource Recommendations

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

Recommended Action: Approve the Human Resource actions as recommended in the attachment.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

- D. School Board
 - 1. School Board Standard Operating Procedures for 2020

45



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: School Board

COMMENTS BY: Board Chair

The School Board annually reviews and reaffirms and/or modifies a set of standard operating procedures under which it will function. These procedures are updated as determined necessary by the School Board Chair and revised based on discussion at school board work session meetings. It should be noted that the review of this document is an ongoing process and modifications may be made during the year.

RECOMMENDED ACTION: Approve the Board Standard Operating Procedures for 2021, as presented.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **45** _____

**BOARD OF EDUCATION
STANDARD OPERATING PROCEDURES (SOP)
UPDATED 2021**

These Standard Operating Procedures have been developed in accordance with Board of Education policies and reflect past and present practice. It is intended that these procedures be reviewed annually, modified as necessary, and approved at the Board's Organizational Meeting each January. Should anything in these Standard Operating Procedures be found to be in conflict with state or federal law or regulations, these procedures shall be modified accordingly. This is a living document and may be modified during the year.

1. BOARD ELECTIONS

- a. School Board elections shall be conducted according to the provisions of Minnesota law. Board members shall be elected at elections held in odd numbered years on the first Tuesday after the first Monday in November.
- b. The term of office of a member shall be four years and until the member's successor qualifies. Board members shall be elected on a rotation basis of three (3) Board members elected in one election and four (4) Board members in the next election. New Board members commence service on the first Monday in January following the election.

2. BOARD ORGANIZATION

- a. The officers of the Board of Education, as established by law, are the Chair, the Clerk, and the Treasurer.
- b. It is the practice of the Wayzata Board of Education to also elect a Vice-Chair.
- c. All officers shall be elected at the Organizational Meeting held annually on or as close to January 1 as practical, but no later than the second Monday of January.
- d. A Board of Education member not elected to an office shall be designated as "Director."
- e. Annually the Board of Education may establish "Standing Committees" and further designate the membership and charge of such committees.
- f. The Board of Education may, for specific purposes, establish "Ad Hoc Committees." The Board shall set a charge, membership specifications, and timeline for such committees.

- g. Annually it is necessary to name Board representatives to other organizations. The Board Chair shall appoint such representatives, subject to ratification by the Board of Education.

3. BOARD MEETINGS

a. Schedule

- i. On or as close to January 1 of each year as practical, but no later than the second Monday in January, the Board of Education shall conduct an Organizational Meeting. The purposes of such meeting shall include:
 - 1. Election of officers
 - 2. Designation of Board committee structure
 - 3. Appointment of Board representatives to other bodies
- ii. The Board will also annually designate official relationships, approve membership in professional organizations, and ratify all policies. Additional items may include (but are not limited to):
 - 1. Designation of Official Cash Depositories; Official Investment Brokers; Machine Signed Signatures; Authorize Personnel; Auditor; Financial Advisors; Construction Manager; Engineer
 - 2. Designation of Official Newspaper, Radio Station, and Bulletin Board
 - 3. Waive Statutory Pledge Requirements

b. Agendas

- i. Board agendas will be prepared according to a schedule established by the Superintendent. The following is a one-month example:

SEPTEMBER 12 REGULAR BOARD MEETING

Wednesday, Aug. 17 - Agenda Items Due to Superintendent
Monday, Aug. 22 - - If available, first draft of agenda reviewed at Board Work Session
Tuesday, Aug. 23 - - If available, draft of agenda reviewed at SLT
Tuesday, Aug. 30 - - Reviewed at Strategy Leadership Team Meeting
Tuesday, Sept. 6 - - Reviewed at Strategy Leadership Team Meeting
Tuesday, Sept. 6 - - Finalized by Board Chair, Vice Chair and Superintendent
Thursday, Sept. 8 - - Public Agenda Posted
Friday, Sept. 9 - - Board packets released to Board and Public

- ii. Board members may place items on the agenda for Regular Board Meetings or Work Sessions by contacting the Board Chair, Vice-Chair or the Superintendent. After the agenda has been prepared and posted, new items may be considered for

placement on the agenda at the Regular Board Meeting under the "Approval of Agenda" item.

- iii. The Board shall annually review and establish its Regular Board Meeting agenda format. The format shall include a "Consent Agenda" which provides for routine items to be enacted with one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and addressed in sequence. Changes in agenda format may be approved by the Board during the school year.
- iv. Board packets will be prepared in BoardBook and released to Board members so that they can be downloaded no later than three (3) days prior to a Regular Board Meeting.
- v. All Board meeting agendas and notices shall be posted on the District website.

c. Conduct of Meetings

- i. The rules of parliamentary procedure in the latest edition of Robert's Rules of Order shall prevail if there is any question concerning the conduct of any meeting.
- ii. Voting on Motions/Resolutions
 - 1. When calling for a vote on a motion, the Board Chair will use the following procedure:
 - a. All in favor say "Aye."
 - b. All against say "No."
 - c. Any abstentions?
 - 2. In the event of a divided voice vote, the Board Chair may request a roll call vote.
 - 3. The Board Chair will vote last on all motions and resolutions and will summarize the vote tally.
 - 4. The Clerk will record all votes.
 - 5. Finance resolutions will have a roll call vote.
- iii. Public hearings may be established by Board action for specific purposes.

4. Public Participation in School Board Meetings

a. Audience Opportunity to Address Board

- i. The School Board shall normally provide a specified period of time during a Regular Board Meeting where citizens may address the School Board on any topic, subject to the limitations of policy. The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly. If a group wishes to address the Board, the Board may request that a group representative speak on behalf of the group as a whole.
- ii. During a Special Meeting, the School Board may provide a specified period of time for citizens who wish to address the school board. During a Special Meeting, a citizen may speak only when their public comments are related to a Special Meeting agenda item. The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly.

b. Agenda Items

- i. Citizens who wish to address the School Board on a particular subject may speak during the discussion of that item only at the discretion of the Board Chair.
- ii. The School Board Chair will recognize one speaker at a time and only those speakers recognized by the Chair will be allowed to speak. Each speaker must disclose their name, address, and the issue they would like to speak on.
- iii. The School Board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the School Board.
- iv. The School Board Chair shall promptly rule out of order any discussion by any person, including School Board members, that would violate the provision of state or federal law, Board Policy as specified, or the statutory rights or privacy of an individual.
- v. It is the practice of the School Board not to engage in discussion or debate with the speaker during the Board meeting. The School Board may follow up with the speaker at a later date, or may designate staff members to follow up with the speaker.

5. Record of Meetings

- a. The Board Clerk is legally responsible for the official Board records; however, the Board delegates to the Superintendent the responsibility for providing the personnel and equipment for Board meeting record keeping.
- b. The Board minutes will record votes as follows (samples):
 - i. Unanimous voice vote: "The motion carried unanimously."
 - ii. Roll call vote on a motion: "The motion carried unanimously with a roll call vote;" or, "A roll call vote was taken and the following voted in favor thereof: (names will be listed); and the following voted against the same: (names will be listed); whereupon said motion carried (or failed) on a (numbers to be inserted) vote."
 - iii. Standard resolution roll call vote: "Board member (name) introduced the (title of resolution) and moved its adoption. The motion was seconded by Board member (name)." The vote will be recorded either with "The resolution carried unanimously with a roll call vote;" or "The following voted in favor thereof: (names will be listed); and the following voted against the same: (names will be listed); whereupon said resolution was declared duly passed and adopted (or failed) on a (numbers to be inserted) vote."
- c. Regular Board Meetings will be video recorded and may be broadcast live; Special Board Meetings will be audio recorded.
- d. All Board Work Sessions will be audio recorded and tapes will be kept on file for a period of ninety (90) days.
- e. Published minutes will list a summary of Board Action and Other Business items. Individual gifts will not be published, but the official packets available in the District Administration Building will be retained with complete information.
- f. Minutes of all Regular and Special Board Meetings will be kept on file in the Superintendent's Office. Official minutes will be bound in some manner, and/or digitally filed on the district network, and maintained as a permanent record in the District Administration Building.

6. Other Board Procedures

- a. Access to Administrative Support
 - i. Board members should direct requests for information to the following:
 - 1. Superintendent of Schools
 - 2. Executive Director of Human Resource Services
 - 3. Executive Director of Teaching and Learning
 - 4. Executive Director of Finance and Business Services
 - 5. Executive/Administrative Assistant
 - ii. The Administration will furnish all Board members with information prepared at the request of an individual Board member.
- b. Legal Advice
 - i. The Superintendent is empowered to seek legal counsel as required during the normal course of business and within the limits of the budget.
 - ii. If there are legal concerns involving the Board and the Superintendent, the Board Chair is empowered to seek legal counsel.
- c. Attendance at State and National Meetings of School Board Organizations
 - i. The School Board feels it is beneficial to have representation at state and national meetings of School Board organizations with consideration given to timely issues and the established budget.
- d. News Media/Board Relations
 - i. When the Board issues news releases and/or responds to questions from the media, the "official" spokesperson for the School Board will be the Board Chair.
 - ii. Board agenda materials will be available to the public at the same time they are released to School Board members. Items of new Board business should not be given to the public other than through release of Board agenda materials.
 - iii. When individual Board members speak to the news media, they should issue a standard disclaimer that emphasizes: "These are my personal views and do not necessarily reflect the views of the full School Board."
 - iv. The Superintendent will administer a district public communications strategy according to the guidelines established under Board Policy 901.
 - v. Wayzata High School diplomas will be signed by the Board Chair and Clerk. Additional name/names may be added at the discretion of the Board Chair.

REGULAR MEETING AGENDA FORMAT SAMPLE

1. CALL TO ORDER

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board members or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
- B. Finance and Business Services
- C. Human Resource Services
- D. Others

3. REPORTS FROM ORGANIZATIONS

- A. Student Council Representative

4. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

This section of the agenda provides an opportunity for those who have called in and placed their names on the list and for members of the audience who wish to address the School Board.

4. RECOGNITIONS

- A. Awards/Misc
- B. Employee of the Month
- C. Retirees

5. STUDENT CURRICULUM PRESENTATION

6. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

- A. Superintendent
- B. Teaching and Learning
- C. Finance and Business Services
- D. Human Resource Services

7. OTHER BOARD ACTION

8. BOARD REPORTS

10. ADJOURN



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: School Board

COMMENTS BY: Board Chair

During the School Board’s organizational meeting, it is customary for the newly seated and/or organized Board to reaffirm the School Board’s current policies. The Board’s policies are available on the district’s website, and through the Board/Superintendent’s Office at the District Administration Building.

It should be noted that the policies and their paired administrative regulations are living documents, and changes may be made at any time. To ensure you have the most up-to-date information, review the policies on the website or contact the Superintendent’s Office.

RECOMMENDED ACTION: Reaffirm adoption and any amendments of all current School Board policies, as of January 11, 2021.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: School Board

COMMENTS BY: Board Chair

Included is the annual meeting and work session schedule created by the School Board. Review of this document is an ongoing process and modifications may be made during the year. If any date, time, or location changes should occur, or if any additional meetings are required, they will be posted a minimum of three days in advance of the meeting.

RECOMMENDED ACTION: Approve the 2021 School Board Meeting and Work Session calendar.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



Board of Education

2021 School Board Meetings

Date	Meeting Type
January 11	Organizational/Regular Meeting
January 25	Work Session
February 8	Regular Meeting
February 22	Work Session
March 8	Regular Meeting
March 22	Work Session
April 12	Regular Meeting
April 26	Work Session
May 10	Regular Meeting
May 24	Work Session
June 14	Regular Meeting
June 28	Work Session
July 12	Regular Meeting
July 26	Work Session
August 9	Regular Meeting
August 23	Work Session
September 13	Regular Meeting
September 27	Work Session
October 11	Regular Meeting (Columbus Day - Board Action taken to allow this date)
October 25	Work Session
November 8	Regular Meeting
November 22	Work Session
December 6	Special Work Session – Organizational
December 13	Regular Meeting
December 20	Work Session

Unless otherwise indicated, Regular School Board meetings are scheduled to convene at 7:00 p.m. at Wayzata City Hall, 600 Rice St., Wayzata and School Board Work Sessions begin at 4:00 p.m. at the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota. Should a particular agenda item or anticipated size of audience warrant holding a Regular Board meeting or Work Session at one of the schools, notices will be posted.

ALL BOARD MEETINGS ARE OPEN TO THE PUBLIC – A list of agenda items for each Work Session, Regular and Special Board meeting is available prior to the meeting. The School Board's official bulletin board is located outside the front entrance of the District Administration Building, 210 County Road 101 North, Plymouth. In addition, all **Regular** Board meetings are recorded and posted online for later viewing. Public comment is available during Regular meetings.

NOTE: During the pandemic, meetings may be held entirely on Zoom or at an alternate location. Please review each meeting notice for specific details. Meeting agendas may not be posted in physical locations during this time but are available on the District website. The District Calendar will have accurate information.



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Waive Statutory Requirement for Pledge

COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

According to Minnesota Statutes Section 121A.11, enacted in 2004, “all public school students shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week.” As part of this requirement, a school district must instruct students in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises. A school board may waive the statutory requirement that moderates the recitation and corresponding etiquette requirement by an annual vote.

Wayzata Public Schools also has a district policy that states:

The School Board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end. Students shall recite the Pledge of Allegiance one or more times a week. The recitation shall be conducted by each individual classroom teacher or teacher’s surrogate or over a school intercom system by principal or designee. Anyone who does not wish to participate in reciting the Pledge for any personal reasons may elect not to do so. Students and school personnel must respect another person’s right to make that choice. Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag.

The practice during the 2019-2020 school year was to have elementary students routinely recite the Pledge; generally daily or weekly. Middle school and high school students recited the Pledge weekly; generally on a Monday morning TV broadcast. School principals report that this practice has worked well and the administration is recommending the continuance of this protocol for the 2021-2022 school year. Please note that during the pandemic/distance learning this procedure may be changed at the discretion of the building principals.

Recommended Action: The School Board supports recitation of the Pledge of Allegiance in the district schools and has a district policy calling for the recitation of the Pledge of Allegiance one or more times weekly in each school. Minnesota Statute 121A allows a school district to waive the statutory requirement mandating the recitation of the Pledge of Allegiance by majority vote. The Wayzata School District School Board has chosen to take a vote on waiving the statutory requirement. Waiving the statutory requirement has no impact on the School District’s policy.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Teaching and Learning Recommendations

COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

Attached are the policies and regulations for your consideration.

The policies and regulations were reviewed using the Minnesota School Board Association Model Policy (where available), by the Teaching and Learning department and other district stakeholders where appropriate. A final review was completed by the Policy Committee of the School Board. Changes are indicated by an underline or strikethrough notation.

- Policy 522 - Do Not Attempt to Resuscitate

Recommended Action: Approve the updates to Policy 522 as attached.

Motion by: _____ **ROLL CALL** **Passed:** _____

Second by: _____ **Failed:** _____

Abstentions: _____, _____

522 DO NOT ATTEMPT TO RESUSCITATE / DO NOT INTUBATE POLICY

I. PURPOSE

The purpose of this policy is to provide guidance to school district staff and parents or guardians when confronted with requests to withhold emergency care of a student in the event of a life threatening situation at school or school activities or when presented with Do Not Attempt to Resuscitate/Do Not Intubate (DNAR-DNI) orders.

II. GENERAL STATEMENT OF POLICY

- A. The primary mission of the school district is education. DNAR-DNI orders are medical documents. School district staff will not accept or honor requests to withhold emergency care or DNR-DNI orders. The school district will not convey such orders to emergency medical personnel.
- B. School district staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- C. School district staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- D. The parent/guardian will be notified of the emergency as soon as possible.
- E. Notwithstanding this school district policy, IEP and Section 504 teams must develop individualized medical emergency care plans for students when appropriate in accordance with state and federal law.
- F. Parents/guardians who request that emergency care be withheld for their child or who present DNR-DNI orders, shall be advised of and shall be given a copy of this policy.

ADOPTED: February 12, 1996

AMENDED: August 16, 2004

AMENDED: July 13, 2015

AMENDED: January 11, 2020

LAST REVIEWED: January 11, 2020

522-R DO NOT ATTEMPT TO RESUSCITATE / DO NOT INTUBATE POLICY

I. PROCEDURES

The purpose of these regulations is to provide guidance to School District staff when parents request the District to honor and/or convey doctor's orders for DNR-DNI. If the District receives a request from a family and their physician to honor "Do Not Attempt to Resuscitate" or "Do Not Intubate" orders, the following procedures will be followed:

- A. The School District employee who first becomes aware of the request shall immediately inform a District school nurse and the Director of Special Services.
- B. A school nurse or the Director of Special Services shall contact the family and inform them of the District policy and will outline the following procedures:

If a student is undergoing a medical emergency during school or school activities, the following will occur:

- 1. School District staff will provide reasonable emergency care and assistance when a student is undergoing a medical emergency during school or school activities.
- 2. School District staff will activate emergency medical services (911) as soon as possible when a student is undergoing a medical emergency during school or school activities.
- 3. The student's parents/guardians and living arrangement (if different from the parents) will be contacted immediately and informed of: the nature of the emergency, the location of the student, and that the District will perform emergency care procedures until the 911 response team arrives.
- 4. The parents and/or their physician have the responsibility to convey a DNR-DNI Order to the appropriate medical personnel if they wish.

In the event an individualized emergency care plan is in place, created by a student's IEP or Section 504 team in accordance with state and federal law, the District may convey those orders to the 911 response team.

ADOPTED: February 12, 1996

AMENDED: August 16, 2004

AMENDED: July 13, 2015

AMENDED: January 11, 2020

LAST REVIEWED: January 11, 2020



BOARD OF EDUCATION
Regular Meeting – January 11, 2021

AGENDA SECTION: Consent Agenda

ITEM: Teaching and Learning Recommendations

COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

Second Semester Calendar 2020-2021

Attached please find the 2020-2021 calendar; presented for approval of spring 2021 dates. Please note the following:

Days Out of Sequence

1. Fri., January 22 - Is an "A" Day for grades 3-8 (Noted because it is out of sequence)
2. Fri., February 19 - Is an "A" Day for grades 6-8 (Noted because it is out of sequence)
3. Wed., March 31 - Is a Distance Learning Day 8- 12
4. Mon., April 12 - Is a K-12 start to the quarter four.

Semester 2: K - 5 Planning Days

January 29, 2021

April 23, 2021

Recommended Action: Approve the second semester calendar for 2021 as presented in the attachment.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

2020 - 2021 CALENDAR

Wksp					4
Total	162.0	168.0	170.0	165.0	183
	8 Days Less	2 Days Less		7 Days Less	
	4 Days Less for Planning Days	2 Days Less for Pandemic Planning		One less for ACT Test	
	4 Days Less for Pandemic Planning			One less for MCA Tet	
				Five less for Graduation Ceremony	

Teacher Non-Student Work
End of Quarter Day

Not Reflected in Count-Date Unknown

Not Reflected in Count-Date Unknown

Early out 1/28/21				
School	Drop	Start	End	Leave
Greenwood	7:30	7:45	10:35	10:40
Kimberly Lane	7:30	7:45	10:35	10:40
Meadow Ridge	7:30	7:45	10:35	10:40
Northwoods	7:30	7:45	10:35	10:40
Oakwood	7:30	7:45	10:35	10:40
Plymouth Creek	7:30	7:45	10:35	10:40
WHS	7:55-8:05	8:20	11:20	11:30
Birchview	8:15	8:30	11:20	11:25
Gleason Lake	8:15	8:30	11:20	11:25
Sunsethill	8:15	8:30	11:20	11:25
Central MS	8:55-9:00	9:10	12:10	12:20
East MS	8:55-9:00	9:10	12:10	12:20
West MS	8:55-9:00	9:10	12:10	12:20
Non Publics	Rides with		rides with	
Holy Name	WHS		WHS	11:10
St Barts	WHS		MS	11:50
Providence	WHS		Direct and MS	11:45
Blake/ Highcroft	WHS		MS	11:50
Redeemer	WHS		WHS	11:10

2020 - 2021 CALENDAR

shop3	4
K-12 Pandemic Planning Day10	K-12 Pandemic Planning Day11
17	GR K - 12 Distance Learning18
24	GR K - 12 Distance Learning25
3	4
	GR K - 12 Distance Learning
10	11
	GR K - 12 Distance Learning
17	18
	GR K - 12 Distance Learning
24	25
Holiday	Holiday
District Closed	
ak31	
4	5
	GR 6 - 12 Distance Learning
11	12
	GR 6 - 12 Distance Learning
18	19
	GR 6 - 12 Distance Learning
25	26
	GR 6 - 12 Distance Learning
3	4
	GR 6 - 11 Distance Learning
Last Day for Seniors	Graduation
GR 6 - 11 Distance Learning10	
Last Day Students	11
K - 12 End of Qtr 4	Grading Day Last Day Teachers
17	18
24	25
B Student Day	
hool	

2020 - 2021 CALENDAR

k Day

- 4. **REPORTS FROM ORGANIZATIONS**
 - A. Wayzata High School Student Council Representative
- 5. **RECOGNITIONS**
 - A. Retiree Recognition

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Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Recognitions

ITEM: Retiree Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2020-2021. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Lora Tapani	Paraprofessional, High School	20 Years



Board of Education
Regular Meeting – December 14, 2020

AGENDA SECTION: Audience Opportunity to Address the Board

ITEM: Audience Opportunity to Address the Board

COMMENTS BY: Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

Please note that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.

Special Note for Teleconference Meetings:

Members of the public who wish to make a comment during the Audience Opportunity to Address the Board may email their comments to ashley.winter@wayzataschools.org and the School Board Chair will read the comments aloud during the teleconference meeting.

Please submit your comments by noon on the day of the meeting. Comments that conflict with state and/or federal laws, or Board policy, will not be read. As mentioned above, please note that this time is allotted for the reading of comments only, and no Board discussion or debate will ensue.

- 7. **STUDENT CURRICULUM PRESENTATION**
- 8. **ADMINISTRATIVE REPORTS AND RECOMMENDATIONS**
 - A. Superintendent
 - B. Teaching and Learning
 - 1. Learning Model Update
 - 2. 2021-2022 Calendar Update

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2021 - 2022 CALENDAR

Board Draft - January 11, 2021

July					August					September		
			1	2	2	3	4	5	6			1
5	6	7	8	9	9	10	11	12	13			Workshc
12	13	14	15	16	16	17	18	19	20	6	7	8
19	20	21	22	23	23	24	25	26	27	Labor Day	*	School Starts
26	27	28	29	30	30	31				13	14	15
October					November					20	21	22
				1	1	2	3	4	5	27	28	29
4	5	6	7	8	8	9	10	11				
								No School K -	No School K			
								K - 5 PLAN	K -12 PD Day			
							End Q1 K - 5	End Q1 6 - 12				
11	12	13	14	15	15	16	17	18	19	13	14	15
					Q2 Starts K12							
18	19	20	21		22	23		25	26	20	21	22
		K - 8 Day Conferences					24					
		No School K12		MEA No School								
	K-8 Evening Conferences	HS Comp Day					K12 Comp Day	Thanksgiving	Holiday			
25	26	27	28	29	29	30				27	28	29
January					February					Holiday		Winter Brea
3	4	5	6	7		1	2	3	4	March		
School Resumes											1	2
10	11	12	13	14	7	8	9	10	11	7	8	9
					14	15	16	17	18	14	15	16
17	18	19	20	21								
								No School K - 5	No School K -12			
MLK Holiday								K - 5 PLAN	K - 8 Day Conferences			
								K - 8 Evening Conferences	HS Comp Day			
24	25	26	27	28		22	23	24	25	21	22	23
						21						
					Presidents Holiday					28	29	30
31						28						
Q3 Starts K12												End Q3 K12
April					May					June		
				1	2	3	4	5	6			1
				Spring Break								
				K12 Comp Day								
	5	6	7		9	10	11	12	13	6	7	8
11	12	13	14		16	17	18	19	20	13		15
											14	
No School K 5												
K - 5 PLAN Day												
6-12 Q4 Starts	K-5 Q4 Starts											
18	19	20	21	22	23	24	25	26	27	20	21	22
25	26	27	28	29								
					30	31				27	28	29
					Memorial Day							
SUMMARY					NOTES:							
	GR K - 5	GR 6 - 8	GR 9 - 12	TEACHERS	District Offices Closed: September 6, November 25 -26, December 24 -27, December 31, Jan 17, Feb							
Term 1	43.00	44.00	44.00	46	* September 7 Rosh Hashanah - No School Students and Teachers							
Term 2	43.50	43.50	43.50	45								
Term 3	40.00	41.00	41.00	44								
Term 4	42.00	43.00	43.00	45								
Total	168.50	171.50	171.50	180								

2021 - 2022 CALENDAR
Board Draft - January 11, 2021

Workshop

4
184

2021 - 2022 CALENDAR
Board Draft - January 11, 2021

2	3
op Week	
9	10
16	17
23	24
30	
2	3
9	10
16	17
23	24
	Holiday
30	31
	NY Holiday
3	4
10	11
17	18
24	25
31	
No School K12	
K12 PD Day	
2	3
9	10
End Q4 K12	Last Day Teachers
16	17
23	24
30	
bruary 21, May 30	



BOARD OF EDUCATION
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Teaching and Learning Recommendations

COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

2021-2022 Preliminary School Days Calendar

The calendar committee is recommending the attached 2021 - 2022 calendar.
The calendar includes the following:

- First Day of School will be September 8
- Last Day of School will be June 9 for Students
- Last Day of Work for Teachers will be June 10
- Schedule 184 Teacher Work Days
- Schedule 168.5 K - 5 Student Days
- Schedule 171.5 6 - 12 Student Days
- Schedule Three K - 5 Teacher Planning Days

Recommended Action: Approve the school days calendar for 2021-2022.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

C. Finance and Business Services	
1. Monthly Financial Reports	

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BOARD OF EDUCATION
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports for the month ended November 30, 2020:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investment Summary

No School Board action is required.



Analysis of Financial Reports For the month ended November 30, 2020

Statement of Revenues

This report reflects revenue received by the month end noted above. Overall revenues are consistent with prior years except for in the case of Property Taxes, the Food Service fund, and the Community Service fund.

- Property tax collections have been lower than expected in fiscal year 2021 due the COVID-19 pandemic and an increase in delinquencies.
- Food Service Fund revenue is lower in fiscal year 2021 due to significantly reduced food sales to pupils. The reduction in sales to pupils can be directly attributed to the COVID-19 pandemic and the corresponding shift to hybrid and distance learning models. The reduction in revenues from sales to pupils is partially offset by revenue received for meals served through the federal summer food service program.
- Community Service Fund revenue is lower in fiscal year 2021 due to reduced participation in Community Education and After School Enrichment programs. The reduced participation can be directly attributed to the COVID-19 pandemic.

Statement of Expenditures

This report reflects actual expenditures and does not include outstanding encumbrances. Overall expenditures are comparable with prior years except for the following:

- General Fund supply and material expenditures are lower in fiscal year 2021 than prior years due to COVID-19. Due to the shift from traditional instruction to hybrid and distance learning, many instructional supply and material purchases have not occurred.
- General Fund capital expenditures are higher in fiscal year 2021 compared to the previous year. The increase in expenditures is in part due to the District's Board approved acquisition of real property at 295 Highway 55 Medina, MN. The acquisition was finalized in October 2020.
- Food Service Fund expenses are lower in fiscal year 2021 due to cost reductions resulting from reduced food sales to pupils at school sites and a soft freeze on the hiring of vacant positions. Food Service is currently operating at approximately 70% of budgeted full-time equivalents.
- Community Service Fund expenditures are lower in fiscal year 2021 to compensate for the reduced participation noted above. Contracted services and supplies are notable expenditure types that have experienced reductions.
- Fluctuations within the LTFM & Capital Projects Fund are due to the timing of projects and the related expenditures.
- Year-to-Date expenditures as a percentage of budget for the Construction Fund are not presented due to multi-year projects and non-linear timing of expenditures.



Investment Summary
For the month ended November 30, 2020

General Fund

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$ 3,242,782.16	N/A	0.03%
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	27,541,408.68	N/A	0.05%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	11,601,588.04	N/A	0.07%
Total General Fund				\$ -	\$ 42,385,778.88	\$ -	

Fund 06 (Alt. Facilities Bonds)

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 2,966,367.67	N/A	0.05%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	5,036,036.99	N/A	0.07%
Total Alt. Facilities Bonds Fund				\$ -	\$ 8,002,404.66	\$ -	

Fund 82 (2014 Building Bonds)

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 36,089.11	N/A	0.05%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	1,044,206.28	N/A	0.07%
Total 2014 Building Bonds Fund				\$ -	\$ 1,080,295.39	\$ -	

Fund 86 (2018 Building Bonds)

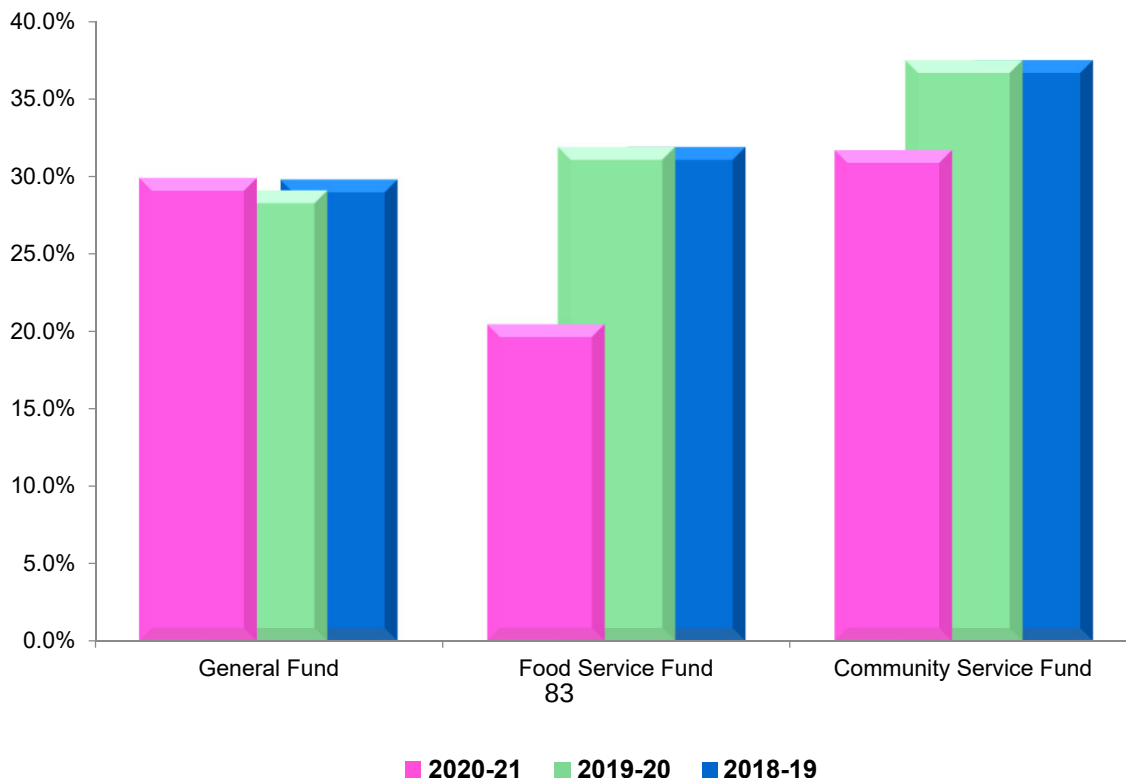
Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 10,475,700.70	N/A	0.05%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	3,977,164.09	N/A	0.07%
Total 2018 Building Bonds Fund				\$ -	\$ 14,452,864.79	\$ -	



Statement of Expenditures
For the month ended November 30, 2020

Fund	Year-To-Date	Budget	YTD as % of Budget		
			2020-21	2019-20	2018-19
General Fund					
Salaries	\$ 29,341,280	\$ 102,936,700	28.5%	29.0%	28.7%
Benefits	10,445,939	33,338,113	31.3%	32.3%	36.2%
Purchased Services	3,847,689	24,626,671	15.6%	18.5%	20.8%
Supplies & Materials	2,742,737	6,471,427	42.4%	54.0%	57.3%
Capital Expenditures	5,110,311	5,038,890	101.4%	75.4%	36.1%
Other Expenses	146,998	379,036	38.8%	2.3%	6.9%
Total General Fund	\$ 51,634,955	\$ 172,790,837	29.9%	29.1%	29.8%
Food Service Fund	\$ 1,489,533	\$ 7,287,596	20.4%	31.9%	31.9%
Community Service Fund	3,488,380	11,008,987	31.7%	37.5%	37.5%
LTFM & Capital Projects Fund	2,994,172	11,137,818	26.9%	59.0%	26.7%
Debt Service Fund	3,982,547	14,183,262	28.1%	29.4%	31.6%
Construction Fund	9,677,115	11,000,000	-	-	-
Total All Funds	\$ 73,266,702	\$ 227,408,500	32.2%	34.1%	29.9%

Percent Comparison
Year-To-Date to Total Budget

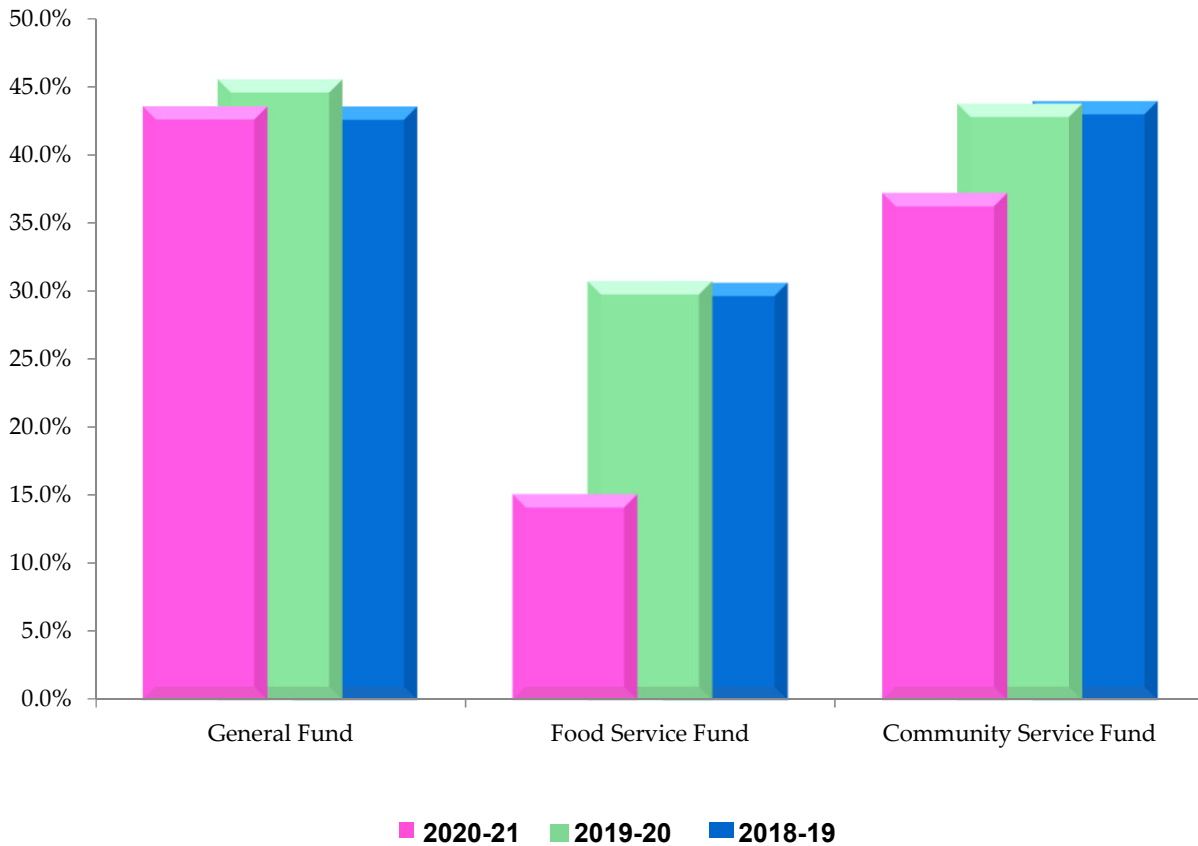




Statement of Revenues
For the month ended November 30, 2020

Fund	Year-To-Date	Budget	YTD as % of Budget		
			2020-21	2019-20	2018-19
General Fund	\$ 79,936,240	\$ 183,687,479	43.5%	45.5%	43.5%
Food Service Fund	1,058,531	7,011,600	15.1%	30.7%	30.6%
Community Service Fund	4,197,095	11,293,743	37.2%	43.7%	43.9%
Debt Service Fund	13,908,953 ¹	14,614,917	95.2%	99.6%	96.0%
Construction Fund	10,071	-	-	-	-
Total All Funds	\$ 99,110,890	\$ 216,607,739	45.8%	48.2%	46.4%

Percent Comparison
Year-To-Date to Total Budget



1) The presented Debt Service fund revenue figure of \$13,908,953 does not include proceeds the District received after issuing the Series 2020A General Obligation Refunding Bonds. The proceeds of \$9,251,055, as well as the expense that will be incurred to refund the Series 2012A General Obligation Bonds, will be reflected in future financial reports.



BOARD OF EDUCATION
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Fiscal Year 2021 Budget Amendment

The revenue adjustments reflect actual year to date receipts, revenue estimates, and enrollment adjustments for the fiscal year ending June 30, 2021. Revenue from Federal sources are also adjusted from estimates to actual revenue expected to be received per Minnesota Department of Education as well as revenue received from the CARES Act (Coronavirus Relief Funds). The expenditures reflect adjustments due to updated information from the Minnesota Department of Education, actual versus projected salaries and benefits, carryover dollars from the 2019-2020 fiscal year, and expenditures made against the Coronavirus Relief Funds.

	<u>Original Budget</u>		<u>Revised Budget</u>	
	<u>Revenue</u>	<u>Expenditures</u>	<u>Revenue</u>	<u>Expenditures</u>
General Fund	\$ 183,687,479	\$ 183,928,655	\$ 179,809,182	\$187,758,344
Food Service Fund	7,011,600	7,287,596	4,089,122	4,751,558
Community Service Fund	11,293,743	11,008,987	7,600,870	10,146,177
Building Construction Fund	-	11,000,000	-	11,000,000
Debt Service Fund	14,614,917	14,183,262	23,405,972	23,470,781
Total	\$ 216,607,739	\$ 227,408,500	\$ 214,905,146	\$237,126,860

Recommended Action: Approve the revised budget for the fiscal year ending June 30, 2021.

Motion by: _____ **ROLL CALL** **Passed:** _____

Second by: _____ **Failed:** _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
FISCAL YEAR 2020 - 2021
BUDGET ADJUSTMENTS

	01		08		02	04	06	07	82		86									
		LTFM & HEALTH & SAFETY		COMBINED GENERAL																
	REF	GENERAL		FUND	FOOD SVC	COMM SVC	CONST	DEBT		Construction		TOTAL								
REVENUE																				
FY21 Skyward BOE approved preliminary budget	\$	168,047,154	\$	11,824,330	\$	3,815,995	\$	183,687,479	\$	7,011,600	\$	11,293,743	\$	-	\$	14,614,917	\$	-	\$	216,607,739
Enrollment Increase (Decrease)		(5,000,000)				(5,000,000)														(5,000,000)
Federal Program revisions-- ESSER 90% [FIN 151]				270,000		270,000														270,000
Federal Program revisions-- ESSER 9.5% [FIN 152]				50,000		50,000														50,000
Federal Program revisions-- GEER [FIN 153]				74,000		74,000														74,000
Federal Program revisions-- CRF [FIN 154]				3,061,151		3,061,151														3,061,151
Federal Program revisions--Title I [FIN 401]				(294,567)		(294,567)														(294,567)
Federal Program revisions--Title II [FIN 414]				(21,572)		(21,572)														(21,572)
Federal Program revisions-- [FIN 417]				37,506		37,506														37,506
Federal Program revisions--Fed Sp Ed [FIN 419]				(13,154)		(13,154)														(13,154)
Federal Program revisions-- [FIN 420]				(4,534)		(4,534)														(4,534)
Federal Program revisions-- [FIN 422]				5,546		5,546														5,546
Federal Program revisions-- [FIN 429]				(529)		(529)														(529)
Federal Program revisions-- [FIN 433]				58,975		58,975														58,975
Federal Program revisions-- [FIN 499]				23,560		23,560														23,560
Federal Program revisions-- COPS [FIN 598]				67,620		67,620														67,620
Dome Operating Revenue		(144,300)				(144,300)														(144,300)
Ice Arena Operating Revenue		(48,000)				(48,000)														(48,000)
Food Service						-	(2,922,478)													(2,922,478)
2020A GO Refunding						-											9,291,055			9,291,055
Property Tax Adjustments		(2,900,000)				(2,900,000)											(500,000)			(3,471,000)
Special Education State Aid Adjustment		900,000				900,000														900,000
Community Education						-											(3,621,873)			(3,621,873)
SUB-TOTAL-- changes, including prelim budget revisions	\$	(7,192,300)	\$	-	\$	3,314,003	\$	(3,878,297)	\$	(2,922,478)	\$	(3,692,873)	\$	-	\$	8,791,055	\$	-	\$	(1,702,593)
REVISED REVENUE	\$	160,854,854	\$	11,824,330	\$	7,129,998	\$	179,809,182	\$	4,089,122	\$	7,600,870	\$	-	\$	23,405,972	\$	-	\$	214,905,146
EXPENDITURES																				
FY21 Skyward BOE approved preliminary budget	\$	168,288,330	\$	11,824,330	\$	3,815,995	\$	183,928,655	\$	7,287,596	\$	11,008,987	\$	-	\$	14,183,262	\$	11,000,000	\$	227,408,500
Salaries and Benefits		200,000				200,000														200,000
Carryover--Fund a Need [CRS 230]		55,032				55,032														55,032
Carryover--Jackson Grant [CRS 246]		13,650				13,650														13,650
Carryover--YSR [CRS220]		33,617				33,617														33,617
Ed Foundation Grant [CRS 257]		6,415				6,415														6,415
LCTS		248,832				248,832														248,832
Federal Program revisions-- ESSER 90% [FIN 151]				270,000		270,000														270,000
Federal Program revisions-- ESSER 9.5% [FIN 152]				50,000		50,000														50,000
Federal Program revisions-- GEER [FIN 153]				74,000		74,000														74,000
Federal Program revisions-- [FIN 154]				3,061,151		3,061,151														3,061,151
Federal Program revisions--Title I [FIN 401]				(294,567)		(294,567)														(294,567)
Federal Program revisions--Title II [FIN 414]				(21,572)		(21,572)														(21,572)
Federal Program revisions-- [FIN 417]				37,506		37,506														37,506
Federal Program revisions--Fed Sp Ed [FIN 419]				(13,154)		(13,154)														(13,154)
Federal Program revisions-- [FIN 420]				(4,534)		(4,534)														(4,534)
Federal Program revisions-- [FIN 422]				5,546		5,546														5,546
Federal Program revisions-- [FIN 429]				(529)		(529)														(529)
Federal Program revisions-- [FIN 433]				58,975		58,975														58,975
Federal Program revisions-- [FIN 499]				23,560		23,560														23,560
Federal Program revisions-- COPS [FIN 598]				90,160		90,160														90,160
Oct 1, 2020 enroll adjustments (sites)		(64,400)				(64,400)														(64,400)
Food Service						-	(2,536,038)													(2,536,038)
Community Education						-														(862,810)
Bond Refunding						-											9,287,519			9,287,519
SUB-TOTAL--changes, including prelim budget revisions	\$	493,146	\$	-	\$	3,336,542	\$	3,829,689	\$	(2,536,038)	\$	(862,810)	\$	-	\$	9,287,519	\$	-	\$	9,718,360
REVISED EXPENDITURES	\$	168,781,476	\$	11,824,330	\$	7,152,537	\$	187,758,344	\$	4,751,558	\$	10,146,177	\$	-	\$	23,470,781	\$	11,000,000	\$	237,126,860
DIFFERENCE--Revenue over (under) expense	\$	(7,926,622)	\$	-	\$	(22,540)	\$	(7,949,162)	\$	(662,436)	\$	(2,545,307)	\$	-	\$	(64,809)	\$	(11,000,000)	\$	(22,221,714)

- D. Human Resource Services
9. **OTHER BOARD ACTION**

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Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Board Reports

ITEM: Board Reports

COMMENTS BY: Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.

2021 Board of Education Committees

FACILITIES DEVELOPMENT AND LONG RANGE PLANNING

Purpose: To oversee bond referendum and other capital projects; develop long-range plans for facilities development.

Meets: Monthly: third Wednesday from 7:30-9:00 am

Members: **Cheryl Polzin- Chair**
Chris McCullough
Andrea Cuene
Alternate: Seanne Falconer

Admin Liaison: Jim Westrum, Executive Director of Finance and Business Services

FINANCE AND BUSINESS

Purpose: To provide guidance and support to the Finance department; review the CFAC agenda and serve as Board representative to the meetings; provide oversight through the OPEB committee.

Meets: Monthly: third Monday from 12:00-1:30 pm

Members: **Sarah Johansen- Chair**
Andrea Cuene
Linda Cohen
Alternate: Cheryl Polzin

Admin Liaison: Jim Westrum, Executive Director of Finance and Business Services
Chace B. Anderson, Superintendent of Schools

HUMAN RESOURCES

Purpose: To offer support and guidance to the Executive Director of Human Resources.

Meets: Monthly, Wednesday before Regular Board Meeting from 11:30 am-12:30 pm

Members: **Andrea Cuene- Chair**
Sarah Johansen
Cheryl Polzin
Alternate: Linda Cohen

Admin Liaison: Stacie Vos, Executive Director of Human Resource Services

TEACHING AND LEARNING

Purpose: To review processes and long-range planning educational recommendations; review and recommend changes to policies pertaining to teaching and learning; meet and work with the Directors of Teaching and Learning and Curriculum and Instruction regarding educational issue; discuss Technology, Gifted and Talented, Equity, and Q-Comp related issues; hear academic achievement reports, and closely monitor efforts to close the achievement gap.

Meets: Monthly: third Wednesday from 1:15-3:15 pm

Members: Linda Cohen- Chair
Chris McCullough
Bonita Lucky
Alternate: Andrea Cuene

Admin Liaison: Jill Johnson, Executive Director of Teaching and Learning

STAKEHOLDER RELATIONS

Purpose: To support the communications and engagement team in connecting with the community through electronic and print publications, media relations, crisis communications and other district initiatives.

Meets: Monthly, 3rd Friday from 1:00-2:00 pm

Members: Seanne Falconer- Chair
Linda Cohen
Cheryl Polzin
Alternate: Chris McCullough

Admin Liaison: Amy Parnell, Director of Communications and Community Involvement

SUPERINTENDENT'S EVALUATION/COMPENSATION

Purpose: To plan, facilitate, and document the annual Superintendent review process, including goal setting, a mid-year check-in, and the annual end of year review.

Meets: As required

Members: Bonita Lucky
Seanne Falconer

Admin Liaison: Chace B. Anderson, Superintendent of Schools

POLICY AND REGULATION REVIEW

Purpose: To review district policies and make recommendations for revision, addition, or deletion as needed; consider and provide guidance on questions of policy or district regulation; maintain policy adherence to state and federal laws.

Meets: Monthly, Third Thursday 12:00-1:30 pm

Members: **Chris McCullough- Chair**
Linda Cohen
Sarah Johansen
Alternate: Andrea Cuene

Admin Liaison: Chace B. Anderson, Superintendent
Stacie Vos, Executive Director of Human Resource Services
Jill Johnson, Executive Director of Teaching and Learning
Jim Westrum, Executive Director of Finance and Business Services

AD HOC COMMITTEES

Ad Hoc Committees of the Board will have from one to three Board members, will be established for a specific task, and will disband upon completion of its charge.

HEALTH AND WELLBEING

<u>Purpose:</u>	To be determined
<u>Meets:</u>	To be determined
<u>Members:</u>	Sarah Johansen- Chair Seanne Falconer Bonita Lucky <i>Alternate: Cheryl Polzin</i>
<u>Admin Liaison:</u>	To be determined

EMPLOYEE NEGOTIATIONS ASSIGNMENTS

NEGOTIATION TEAMS

Negotiations 2021: Teachers (WEA)	<u>Andrea Cuene, Cheryl Polzin</u>
Para/Secretaries	<u>Sarah Johansen</u>
Custodians	<u>Chris McCullough</u>
Culinary Express	<u>Bonita Lucky</u>

Admin Liaison: Stacie Vos, Executive Director of Human Resource Services



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Other Board Action

COMMENTS BY: Board Chair

At the December 7, 2020 Special Organizational Work Session, the School Board reviewed its committee structure. Individual Board members indicated their interests and the tentative list of committee assignments for 2021 is attached for Board approval.

RECOMMENDED ACTION: Approve the Board Committee Structure for 2021, as presented.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Other Board Action

COMMENTS BY: Board Chair

At the December 7, 2020 Special Organizational Work Session, the School Board reviewed the member appointments made to community and professional organizations. Individual Board members indicated their interests and the tentative list of appointments for 2021 is attached for Board approval.

RECOMMENDED ACTION: Approve the Board Appointments for 2021, as presented.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

2021 Board of Education Appointments

Organization	Board Representative	Alternate
Association of Metropolitan School Districts (AMSD)	Andrea Cuene Cheryl Polzin	
Caring for Kids Initiative (CFKI) / Great Expectations	Sarah Johansen	Linda Cohen
Citizens Financial Advisory Council (CFAC)	Andrea Cuene Sarah Johansen Cheryl Polzin	Seanne Falconer
Community Education Advisory Council (CEAC)	Chris McCullough	Bonita Lucky
Curriculum, Instruction, and Technology Advisory Committee (CITAC)	Sarah Johansen	Cheryl Polzin
District Liaison Committee	Rotation	
Intermediate District 287	Andrea Cuene	
Legislative Action Committee (LAC)	Seanne Falconer Cheryl Polzin	Andrea Cuene
Metropolitan Educational Cooperative Service Unit (Metro ECSU)	Andrea Cuene	Sarah Johansen
Minnesota School Board Association (MSBA)	Cheryl Polzin	Seanne Falconer
Minnesota State High School League (MSHSL)	Chris McCullough	
Partners For Healthy Kids	Rotation	
Partners In Prevention (PIP)	Seanne Falconer	Andrea Cuene
Q-Comp	Linda Cohen	Cheryl Polzin
Wayzata Education Fund (WEF)	Seanne Falconer	Andrea Cuene



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Administrative Reports & Recommendations

ITEM: Other Board Action

COMMENTS BY: Board Chair

In accordance with Board Policy 220 “Board Member Compensation and Expense,” the Wayzata School Board must annually recommend a compensation plan. The Board recommends no changes for 2021, and the Board will continue to be compensated at the following yearly rates:

School Board Director	\$4,700
School Board Chair	\$5,500

In addition, for special meetings and work sessions scheduled on days other than regular meeting and work session days, compensation will continue at:

\$50 paid to each attending Board member

RECOMMENDED ACTION: Approve the Board Compensation for 2021, as presented.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Board Reports

ITEM: Board Reports

COMMENTS BY: Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



Board of Education
Regular Meeting – January 11, 2021

AGENDA SECTION: Adjourn

ITEM: Adjourn

COMMENTS BY: Andrea Cuene, Board Chair

This agenda item brings closure to the School Board meeting.

Recommended Action: Call the meeting to a close.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____ 104 _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.