

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - November 26, 2012 - 4:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

- | | | |
|----|---|----|
| 1. | CALL TO ORDER/ROLL CALL | 3 |
| 2. | ADMINISTRATIVE | |
| | A. Attendance Area Report and Preliminary Recommendations - J. Westrum, D. Cheesebrow,
Teamworks International - <i>30 minutes</i> | 4 |
| 3. | AUDIENCE OPPORTUNITY TO ADDRESS THE SCHOOL BOARD - J. Hesby - <i>60 minutes</i> | 44 |
| 4. | ADJOURN | 45 |

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Work Session – November 26, 2012

AGENDA ITEM: 1. CALL TO ORDER/ROLL CALL

COMMENTS BY: Board Chair Hesby

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan J. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Ms. Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____



ATTENDANCE AREA PROCESS – 2013 BOARD WORK SESSION – NOVEMBER 26

In partnership with



PRESENTATION

- 1. Recent History and Current Reality**
- 2. The Decision Making Process**
- 3. Review of Feedback**
- 4. Review of Proposed Scenario**
- 5. Review of Key Elements**
- 6. Key Messages**

RECENT HISTORY

- **2006 Comprehensive Boundary Study**
- **2010 Facility Study – Investment/Reinvestment**
- **2011 Resident Enrollment Growth increasing but partially offset by limiting open enrollment**
- **Several administrative boundary adjustments**
- **2012 “Right Sizing”⁶ Efficient Elementary Additions**

RECENT HISTORY

- **Annual Enrollment Projections/Census mailing**
 - **October 1st K-5 Enrollment Counts**
 - **October 15th 0-5 Year Old Census Data**
 - **TeamWorks, International Projections based upon August 1st Projected Enrollment**
 - **District Updated Projections based upon October Actual Student Counts and 0-5 Census Data**

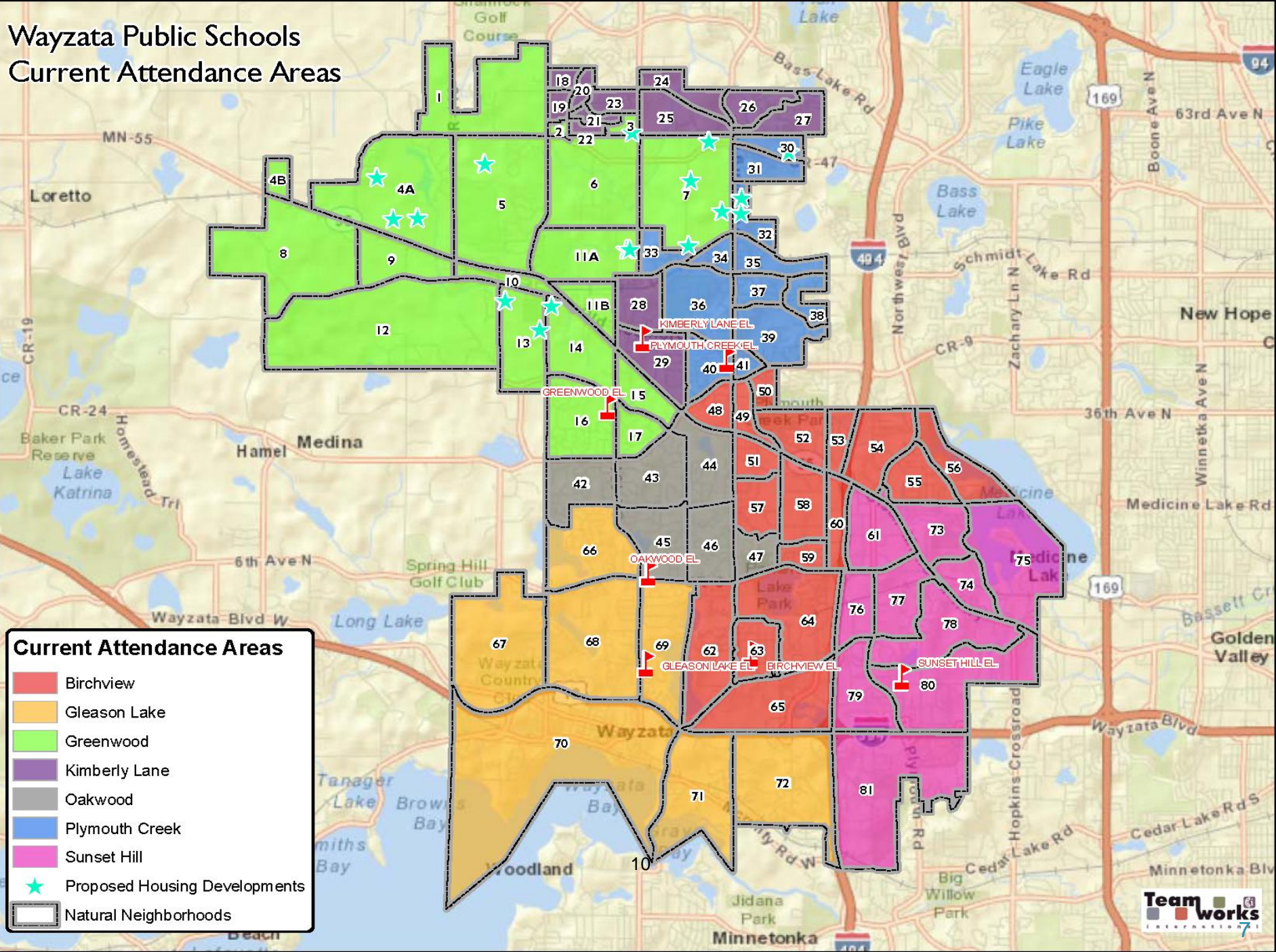
NEW HOME DEVELOPMENTS

- **Communication with City of Plymouth and Medina Officials**
- **Communication with Residential Developers and Land Owners**
- **Inclusion of New Housing Starts into Enrollment Projections**

CENSUS DATA FOR 0-5 YEAR OLDS

	Grad Year	Grad Year	Grad Year	Grad Year	Grad Year	Grad Year		PY Capture	Projected K
	2026	2027	2028	2029	2030	2031		Rate as Proxy	2013-2014
BV	119	88	112	102	107	6	534	78%	93
GL	103	88	97	83	78	4	453	93%	96
GW	95	93	86	71	72	1	418	113%	107
KL	103	83	79	57	56	3	381	89%	92
OW	85	54	68	56	54	2	319	84%	71
PC	141	135	126	136	112	4	654	94%	133
SH	98	78	81	90	73	5	425	82%	80
Total	744	619	649	595	552	25	3184	90%	672

Wayzata Public Schools Current Attendance Areas



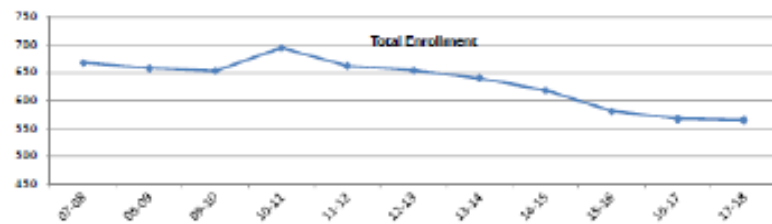
Birchview Elementary



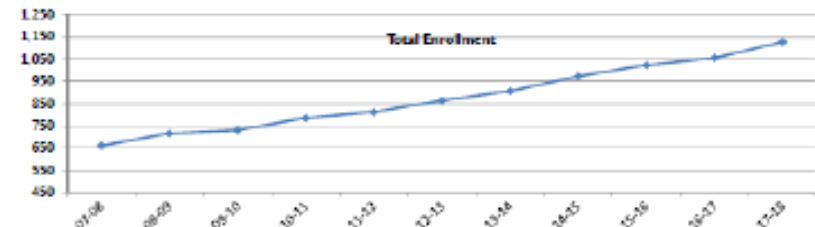
Oakwood Elementary



Gleason Lake Elementary



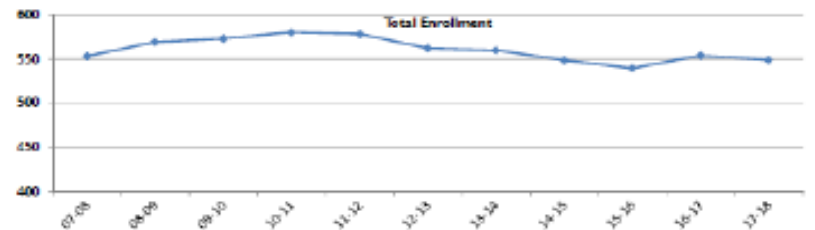
Plymouth Creek Elementary



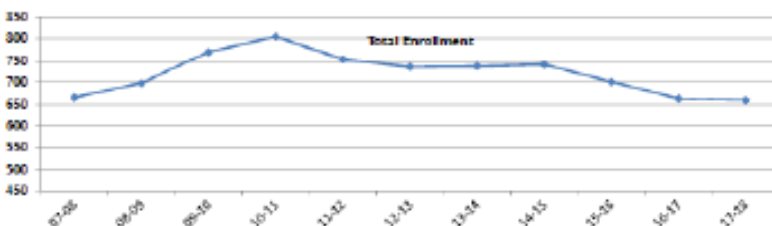
Greenwood Elementary



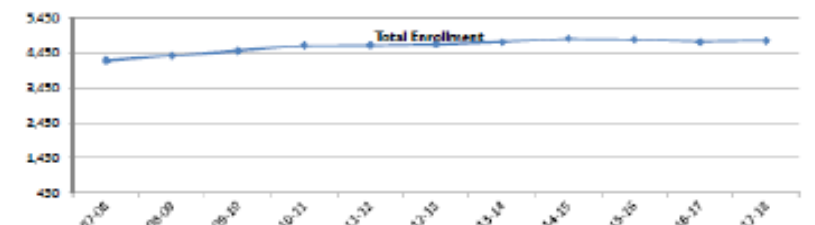
Sunset Hill Elementary



Kimberly Lane Elementary



All Elementary Schools



DECISION MAKING PROCESS

Who:

Parents , Staff,
Students and Public

When: October 29
& 30 and
November 5
7:00 – 9:00 PM
CMS

October 29– Nov 7
District Web site

Role: Provide
Consultation
through
Assessment,
Feedback and Ideas
for Refinement



Who:

Administration
and Consultants

When: October 8
& 9 and after
November 7

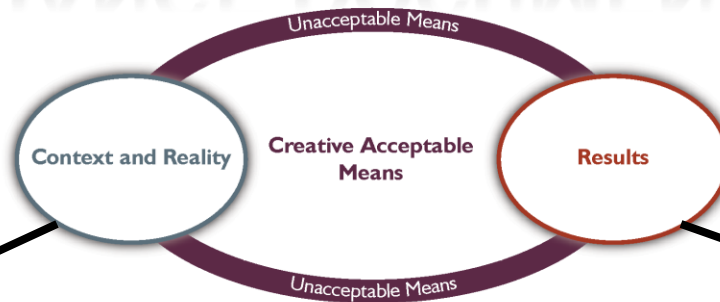
Role: Develop
viable Options
and refine based
on community
feedback

Who: School Board and
Superintendent

When: October 22,
November 26, December
10

Role: Overview Process,
Assess Options, Choose

GUIDING CHANGE DOCUMENT



Reality “The WHY”

Unacceptable Means “The NOT HOW”

Results “The WHAT”

- Current attendance boundaries result in mismatch of students to facilities capacities
- Planned investment in schools expands capacity
- Current attendance boundaries are a mismatch to planned school capacities
- Facilities planning and action is an ongoing need for district for next 10 years
- Open enrollment is declining by design
- Housing development is an asset and dynamic for many years to come

- Violate law, contract or binding agreements
- Create known imbalance or inequity of resources
- Disrupt the schools walking zones
- Treat open enrollment and district students differently
- Exceed established budget and funding parameters
- Create known, unsustainable operational expectations in the next 3 years

1. Maximize balancing of students to elementary school capacities
2. Design for at least a 3 year stability in attendance areas
3. Sensitivity to current elementary students moved recently
4. Lead to greater All-Day K stability
5. Alignment of Middle School Boundaries and greater balancing of those students to facility capacities
6. Link to possible long range options

FEEDBACK AND CONSULTATION

- ❑ **October 29 – November 5 District website feedback**
 - ❑ 874 web-based feedback forms
 - ❑ Numerous other-feedback forms such as e-mails, phone calls, appointments

- ❑ **October 29 Meeting Feedback**
 - ❑ 250 attendees estimated
 - ❑ Scenario 3 and 4 feedback

- ❑ **October 30 Meeting Feedback**
 - ❑ 250 attendees estimated
 - ❑ Scenario 3 and 4 feedback

- ❑ **November 5 Meeting Feedback**
 - ❑ 300 attendees estimated
 - ❑ Scenario 5 and 6 feedback ¹⁴

SCENARIO IN CONSIDERATION

Scenario 7:

- *Neighborhoods 6 & 7* *Greenwood to Oakwood*
- *Neighborhoods 10E, 13 & 14N* *Greenwood to Gleason Lake*
- *Neighborhood 30* *Plymouth Creek to Kimberly Lane*
- *Neighborhood 33* *Plymouth Creek to Greenwood*
- *Neighborhoods 4AS, 5W & 11A2* *Greenwood to Oakwood*

Estimated Number of resident K – 5 students moved in 2013/14 SY: 210

Estimated With Grandfathering of 40 Current 4th Graders: 170

**Estimated Number of non-resident K-5 students moved in 2013/14 SY:
TBD**

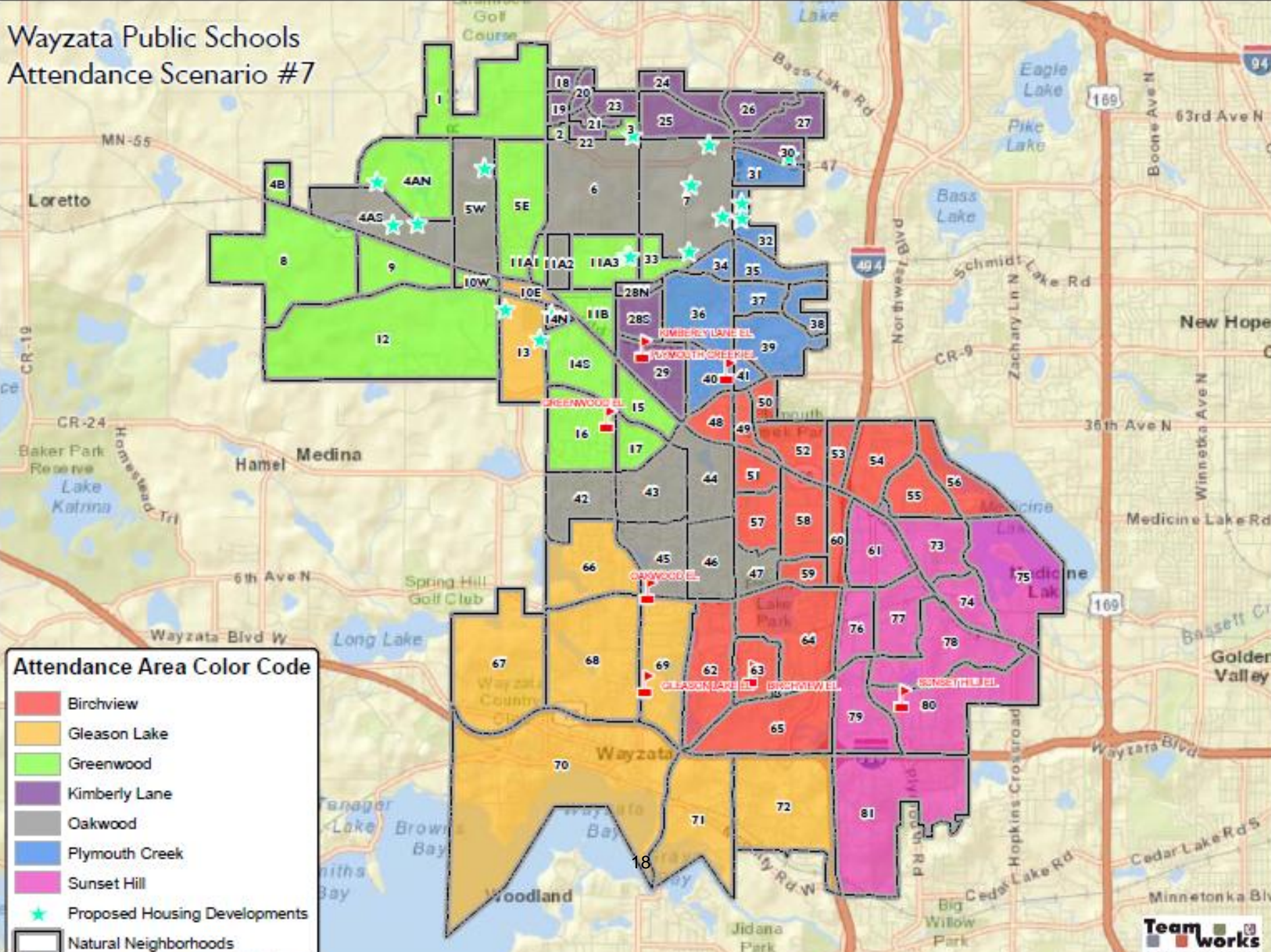
SCENARIO 7 COMPARISON/TEAMWORKS, INTL.

Schools	Current Scenario 2015/16 SY w/ no changes	Scenario 7 2013/14 SY	Scenario 7 2015/16 SY	Scenario 7 2017/18 SY
Birchview	103 %	105 %	103 %	102 %
Gleason Lake	81 %	93 %	93 %	102 %
Greenwood	111 %	101 %	107 %	96 %
Kimberly Lane	97 %	109 %	105 %	100 %
Oakwood	65 %	77 %	84 %	87 %
Plymouth Creek	142 %	103 %	107 %	107 %
Sunset Hill	75 %	78%	75%	76%

SCENARIOS COMPARISON/DISTRICT COUNTS

Schools	Current Scenario 2015/16 SY w/ no changes	Scenario 7 2013/14 SY	Scenario 7 2015/16 SY	Scenario 7 2017/18 SY
Birchview	103 %	103 %	100 %	96 %
Gleason Lake	81 %	93 %	101 %	105 %
Greenwood	111 %	101 %	100 %	98 %
Kimberly Lane	97 %	107 %	98 %	98 %
Oakwood	65 %	82 %	100 %	103 %
Plymouth Creek	142 %	101 %	102 %	100 %
Sunset Hill	75 %	78 %	78 %	77%

Wayzata Public Schools Attendance Scenario #7



KEY ELEMENTS

❑ Open enrollment

- ❑ Current open enrollment students = 361

❑ Estimated Open enrollment students

- ❑ 2013/14 SY = 312

- ❑ 2015 /16 SY= 172

- ❑ 2017/18 SY = 53

- ❑ In 2013/14 SY, propose moving out of attendance area students

- ❑ #TBD Birchview students to Sunset Hill

- ❑ #TBD Greenwood students to Oakwood

- ❑ #TBD Plymouth Creek students to Oakwood

❑ Future open enrollment students

- ❑ Keep Sunset Hill available for open enrollment students and possibly other district programming

- ❑ Close other elementary schools to open enrollment

KEY ELEMENTS

□ **Transportation Times - Estimated**

- ***Neighborhoods 6 & 7 to Oakwood vs. Greenwood***

(Comparable to current trip to Greenwood)

- ***Neighborhoods 10E, 13 & 14N to Gleason Lake vs. Greenwood***

***(Estimated Additional Time 15 Minutes-
Current ride is very short)***

- ***Neighborhoods 4AS, 5W & 11A2 to Oakwood***

(Additional 4 Minutes²⁰ compared to Greenwood)

OTHER CONSIDERATIONS

- ❑ **Grandfathering**
 - ❑ **2013/14 SY Fifth Graders = 40 Estimated**
 - ❑ **Siblings of above = 0**

- ❑ **Students attending outside of their assigned attendance area-TBD**

CONCERNS

- ❑ **Families prefer to keep children in current school, yet most recognize the district needs**

- ❑ **If growth of new residential developments accelerate, parental feedback indicates support for a new elementary school near these growth areas**

KEY MESSAGES

- A. We know we need to balance school attendance areas to school capacities and create mid-term stability for families**
- B. Managing demographic change is and will be continuous priority work of the district and community**
- C. The Wayzata Public Schools is following a defined process which:**
 - Supports and reinforces the varying roles and responsibilities of School Board (governance), Administration (management) and Parents, Staff, Students and Public (consultation)**
 - Utilizes third party research for Options and facilitation of public meetings**
 - Seeks to provide for inclusion, public discussion within**



Wayzata Public Schools

Enrollment Projections & Facility Utilization Analysis

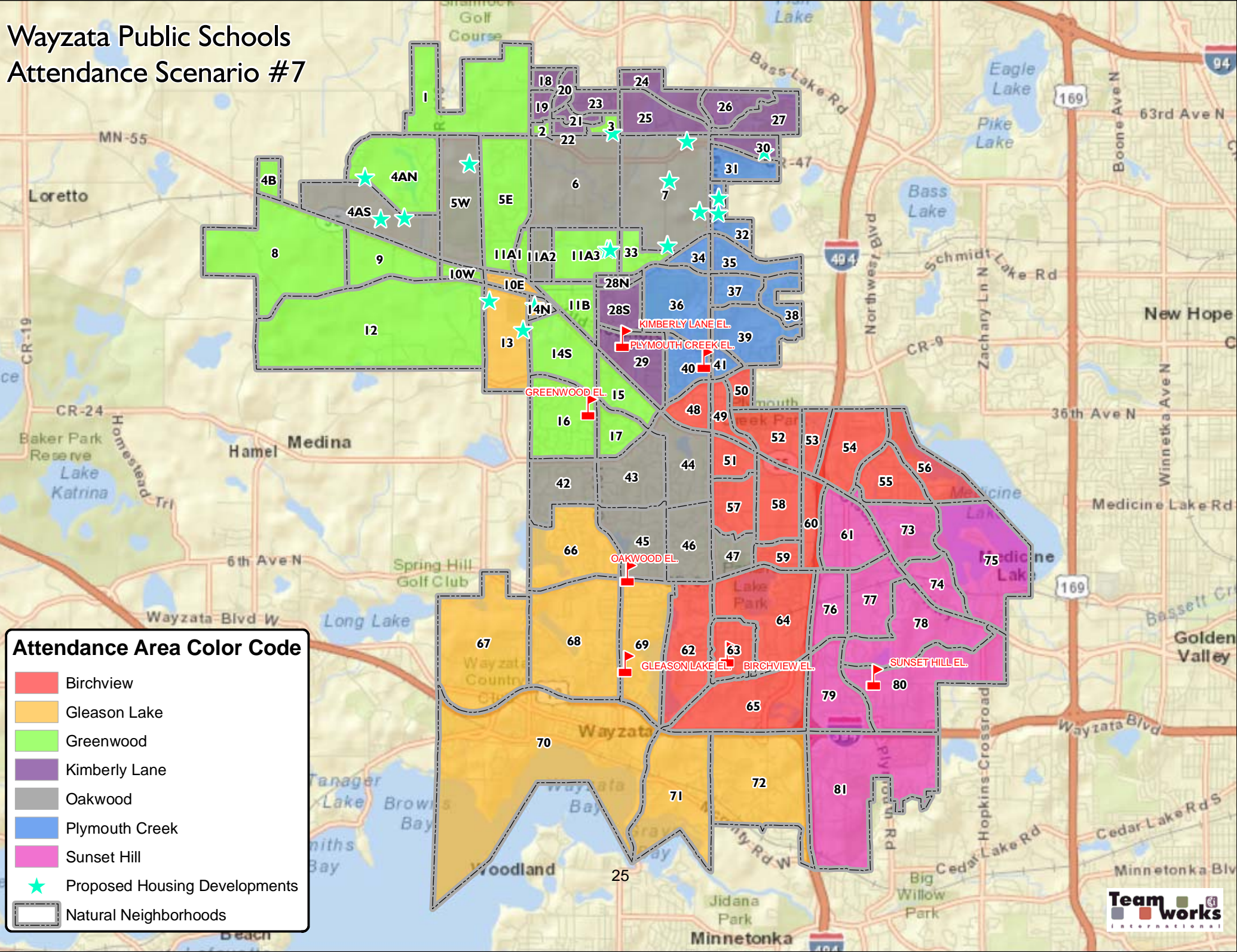
Attendance Area Scenario #7

*Neighborhoods 6 & 7- Greenwood to Oakwood
Neighborhoods 10E, 13 & 14N – Greenwood to Gleason Lake
Neighborhood 30 – Plymouth Creek to Kimberly Lane
Neighborhood 33 – Plymouth Creek to Greenwood
Neighborhoods 4AS, 5W & 11A2 – Greenwood to Oakwood*

November 26, 2012

Analysis created for Wayzata Public Schools by the
Insight Services Department at TeamWorks International, Inc.
Centerville, MN

Wayzata Public Schools Attendance Scenario #7

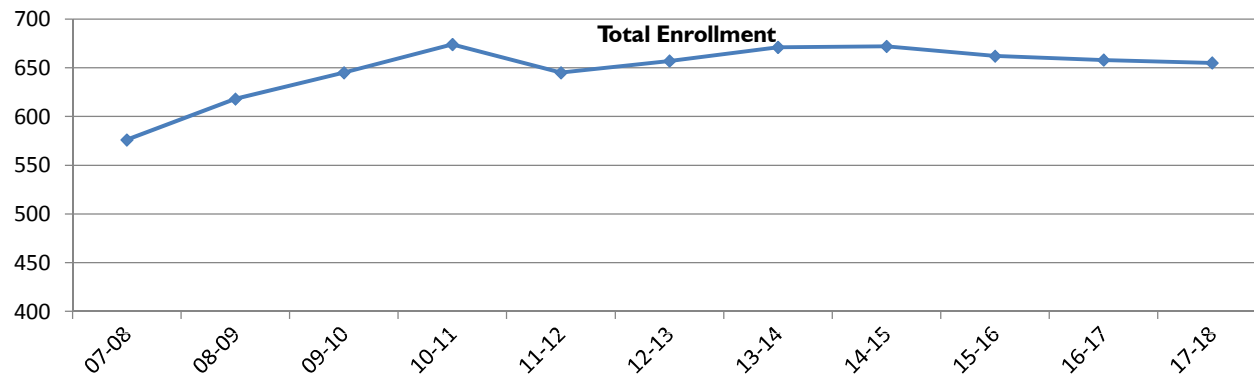


Attendance Area Color Code

- Birchview
- Gleason Lake
- Greenwood
- Kimberly Lane
- Oakwood
- Plymouth Creek
- Sunset Hill
- ★ Proposed Housing Developments
- Natural Neighborhoods

Enrollment Projections and Facility Utilization Analysis

Grade	Historical Enrollment						Projected Enrollment				
	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
K	82	102	106	119	84	94	96	90	100	102	92
1	108	92	111	118	122	110	108	111	103	115	117
2	103	108	97	117	116	121	110	108	111	104	116
3	101	110	108	99	109	124	122	111	109	112	104
4	88	99	114	110	103	107	125	123	112	110	113
5	94	107	109	111	111	101	110	129	127	115	113
Total Enrollment	576	618	645	674	645	657	671	672	662	658	655



Facilities Utilization

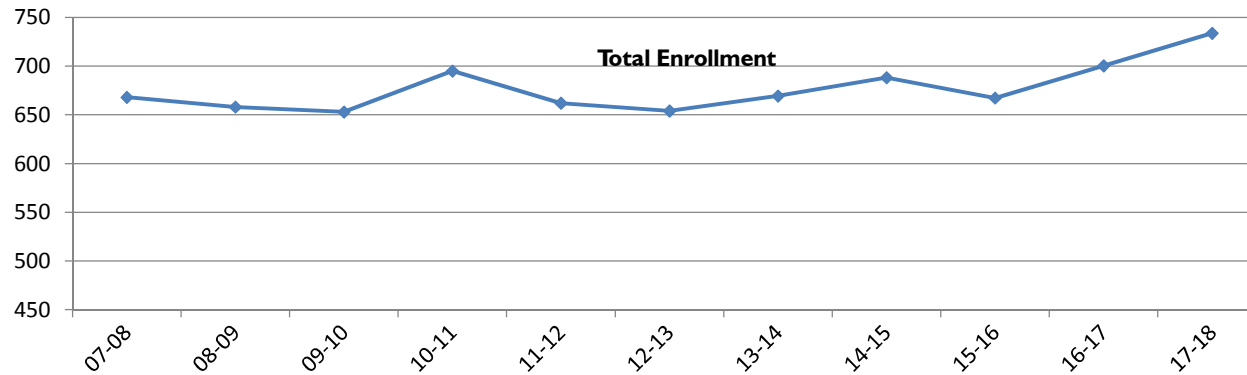
Grade	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	100	96	96%	100	90	90%	100	100	100%	100	102	102%	100	92	92%
1	110	108	98%	110	111	101%	110	103	94%	110	115	105%	110	117	106%
2	115	110	96%	115	108	94%	115	111	97%	115	104	90%	115	116	101%
3	100	122	122%	100	111	111%	100	109	109%	100	112	112%	100	104	104%
4	108	125	116%	108	123	114%	108	112	104%	108	110	102%	108	113	105%
5	108	110	102%	108	129	119%	108	127	118%	108	115	106%	108	113	105%
Practical Capacity	641	671	105%	641	672	105%	641	662	103%	641	658	103%	641	655	102%

Enrollment Projections and Facility Utilization Analysis

Historical Enrollment							Projected Enrollment				
Grade	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
K	77	96	108	120	95	109	95	94	100	90	99
1	126	84	104	127	97	99	111	100	98	99	80
2	110	125	90	114	133	94	105	120	107	107	106
3	121	116	122	96	113	133	99	113	126	123	126
4	118	118	112	125	101	110	137	105	117	142	150
5	116	119	117	113	123	109	123	155	118	140	173
Total Enrollment	668	658	653	695	662	654	669	688	667	700	734

*In 2010-2011, 21 students from Plymouth Creek were added to Gleason Lake and these numbers were NOT included here and will be added to Plymouth Creek

*In 2012-2013, 21 students from Kimberly Lane were added to Gleason Lake and these numbers were NOT included here and will be added to Kimberly Lane



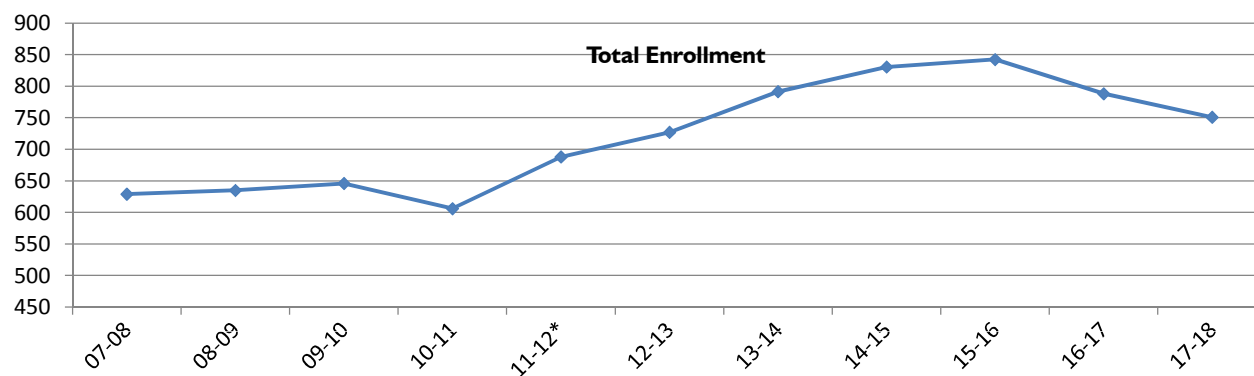
Facilities Utilization

Grade	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	100	95	95%	100	94	94%	100	100	100%	100	90	90%	100	99	99%
1	110	111	101%	110	100	91%	110	98	89%	110	99	90%	110	80	72%
2	115	105	91%	115	120	105%	115	107	93%	115	107	93%	115	106	92%
3	125	99	79%	125	113	90%	125	126	101%	125	123	98%	125	126	101%
4	135	137	101%	135	105	78%	135	117	87%	135	142	105%	135	150	111%
5	135	123	91%	135	155	115%	135	118	87%	135	140	104%	135	173	128%
Practical Capacity	720	669	93%	720	688	96%	720	667	93%	720	700	97%	720	734	102%

Enrollment Projections and Facility Utilization Analysis

Grade	Historical Enrollment						Projected Enrollment				
	07-08	08-09	09-10	10-11	11-12*	12-13	13-14	14-15	15-16	16-17	17-18
K	73	100	93	100	129	109	112	136	118	127	131
1	97	87	115	89	117	112	115	109	131	113	122
2	107	103	93	113	104	133	135	141	129	153	130
3	124	107	108	92	124	115	151	144	148	116	146
4	110	130	106	105	104	137	135	167	157	144	101
5	118	108	131	107	110	121	143	133	160	136	121
Total Enrollment	629	635	646	606	688	727	791	831	842	788	751

*In 2011-2012 42 students from Plymouth Creek were added to Greenwood and these numbers were NOT included here and will be added to Plymouth Creek

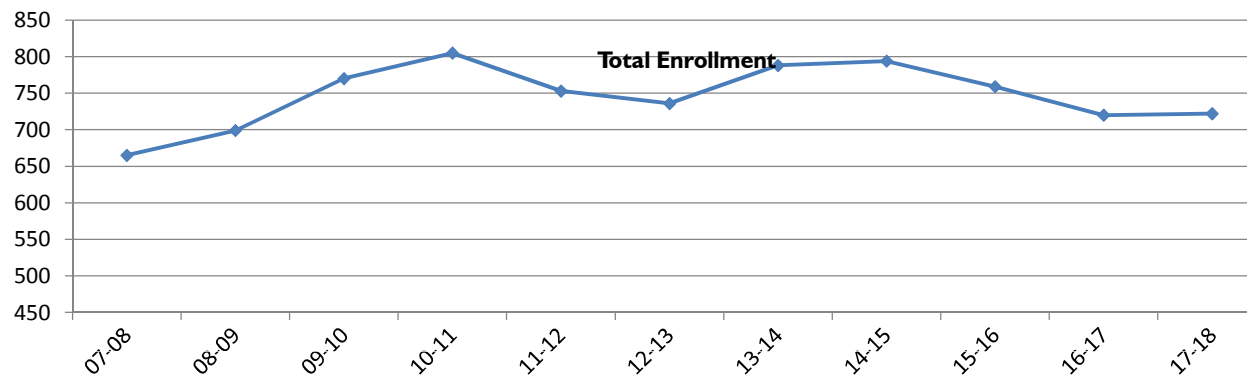


Facilities Utilization

Grade	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	120	112	93%	120	136	113%	120	118	98%	120	127	106%	120	131	109%
1	132	115	87%	132	109	83%	132	131	99%	132	113	86%	132	122	92%
2	137	135	98%	137	141	103%	137	129	94%	137	153	111%	137	130	95%
3	125	151	121%	125	144	115%	125	148	119%	125	116	93%	125	146	117%
4	135	135	100%	135	167	123%	135	157	116%	135	144	106%	135	101	75%
5	135	143	106%	135	133	99%	135	160	119%	135	136	101%	135	121	89%
Practical Capacity	784	791	101%	784	831	106%	784	842	107%	784	788	101%	784	751	96%

Enrollment Projections and Facility Utilization Analysis

Historical Enrollment							Projected Enrollment				
Grade	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
K	95	82	120	105	64	115	111	93	90	67	70
1	116	114	110	147	122	83	152	138	115	111	84
2	114	127	129	117	153	122	94	158	144	120	116
3	120	133	132	144	122	151	140	101	169	153	129
4	107	130	142	140	147	119	164	140	101	169	154
5	113	113	137	152	145	146	127	164	140	100	169
Total Enrollment	665	699	770	805	753	736	788	794	759	720	722

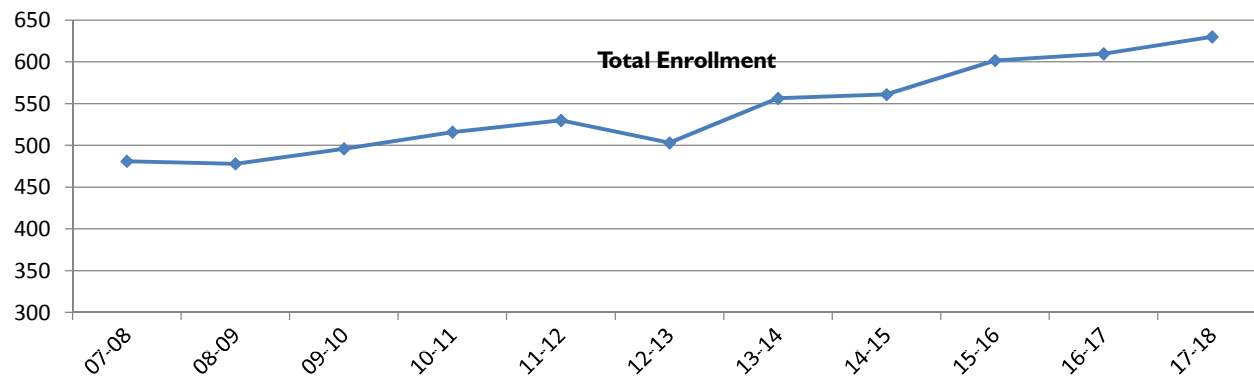


Facilities Utilization

Grade	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	100	111	111%	100	93	93%	100	90	90%	100	67	67%	100	70	70%
1	110	152	138%	110	138	125%	110	115	105%	110	111	101%	110	84	76%
2	115	94	82%	115	158	137%	115	144	125%	115	120	104%	115	116	101%
3	125	140	112%	125	101	81%	125	169	135%	125	153	122%	125	129	103%
4	135	164	121%	135	140	104%	135	101	75%	135	169	125%	135	154	114%
5	135	127	94%	135	164	121%	135	140	104%	135	100	74%	135	169	125%
Practical Capacity	720	788	109%	720	794	110%	720	759	105%	720	720	100%	720	722	100%

Enrollment Projections and Facility Utilization Analysis

Historical Enrollment							Projected Enrollment				
Grade	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
K	72	68	84	86	87	59	72	87	105	76	95
1	71	83	75	83	101	84	83	82	118	135	110
2	88	74	90	75	86	94	93	76	79	100	135
3	77	92	71	96	76	88	108	92	78	84	105
4	85	76	101	77	100	80	101	111	94	98	92
5	88	85	75	99	80	98	99	113	128	116	93
Total Enrollment	481	478	496	516	530	503	556	561	602	610	630

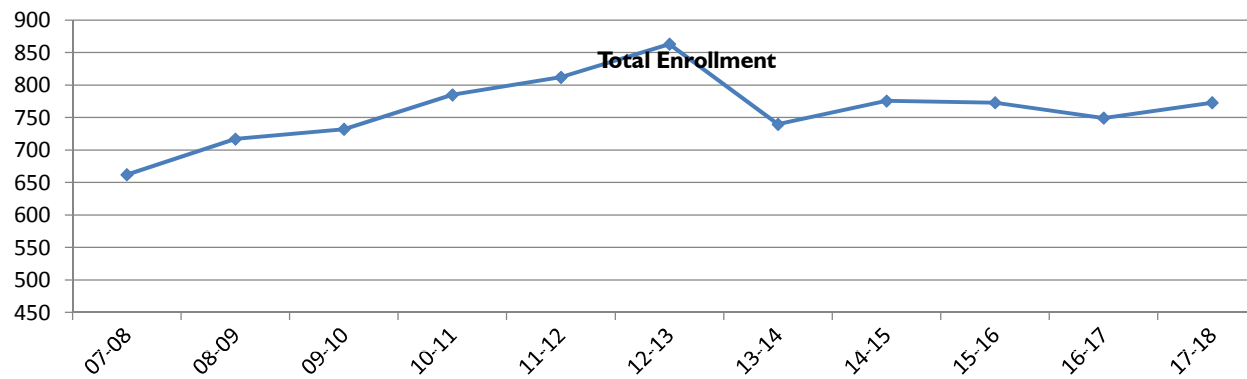


Facilities Utilization

Grade	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	100	72	72%	100	87	87%	100	105	105%	100	76	76%	100	95	95%
1	110	83	76%	110	82	74%	110	118	107%	110	135	123%	110	110	100%
2	115	93	81%	115	76	66%	115	79	69%	115	100	87%	115	135	118%
3	125	108	86%	125	92	74%	125	78	63%	125	84	67%	125	105	84%
4	135	101	75%	135	111	82%	135	94	70%	135	98	72%	135	92	68%
5	135	99	73%	135	113	84%	135	128	94%	135	116	86%	135	93	69%
Practical Capacity	720	556	77%	720	561	78%	720	602	84%	720	610	85%	720	630	87%

Enrollment Projections and Facility Utilization Analysis

Historical Enrollment							Projected Enrollment				
Grade	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
K	95	106	116	141	112	150	101	112	111	106	114
1	124	120	117	139	153	131	141	118	115	117	114
2	122	132	118	114	150	166	113	142	121	129	119
3	104	129	144	125	118	161	143	119	152	128	132
4	115	112	120	147	128	128	139	149	127	146	132
5	102	118	117	119	151	127	103	135	148	123	162
Total Enrollment	662	717	732	785	812	863	740	776	773	749	773

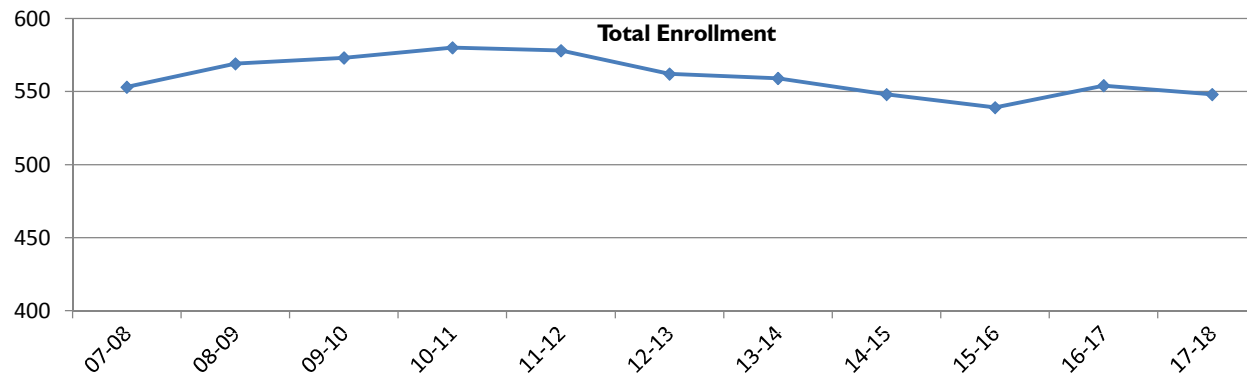


Facilities Utilization

Grade	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	100	101	101%	100	112	112%	100	111	111%	100	106	106%	100	114	114%
1	110	141	128%	110	118	107%	110	115	105%	110	117	106%	110	114	104%
2	115	113	98%	115	142	123%	115	121	105%	115	129	112%	115	119	103%
3	125	143	114%	125	119	95%	125	152	122%	125	128	102%	125	132	106%
4	135	139	103%	135	149	110%	135	127	94%	135	146	108%	135	132	98%
5	135	103	77%	135	135	100%	135	148	109%	135	123	91%	135	162	120%
Practical Capacity	720	740	103%	720	776	108%	720	773	107%	720	749	104%	720	773	107%

Enrollment Projections and Facility Utilization Analysis

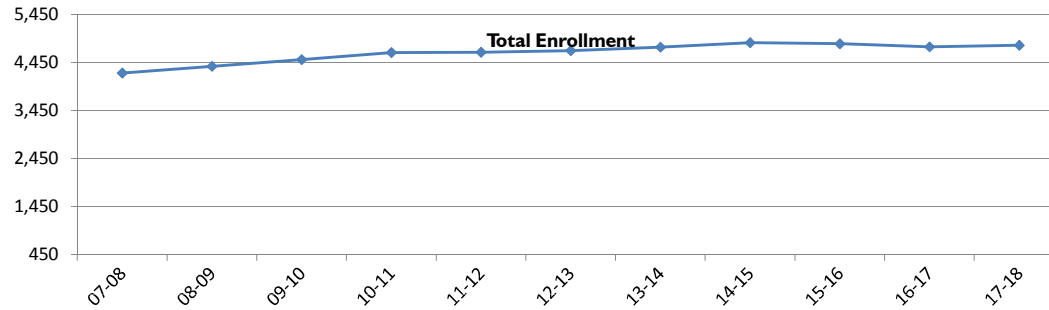
Grade	Historical Enrollment						Projected Enrollment				
	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
K	88	92	86	91	91	92	81	86	78	104	80
1	91	92	108	88	104	94	100	88	94	85	113
2	109	92	91	110	92	96	93	99	87	93	84
3	91	105	94	86	103	90	92	90	95	84	89
4	84	93	100	101	89	101	91	93	91	96	85
5	90	95	94	104	99	89	102	92	94	92	97
Total Enrollment	553	569	573	580	578	562	559	548	539	554	548



Facilities Utilization

Grade	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	100	81	81%	100	86	86%	100	78	78%	100	104	104%	100	80	80%
1	110	100	91%	110	88	80%	110	94	85%	110	85	77%	110	113	103%
2	115	93	81%	115	99	86%	115	87	76%	115	93	81%	115	84	73%
3	125	92	74%	125	90	72%	125	95	76%	125	84	67%	125	89	71%
4	135	91	67%	135	93	69%	135	91	67%	135	96	71%	135	85	63%
5	135	102	76%	135	92	68%	135	94	70%	135	92	68%	135	97	72%
Practical Capacity	720	559	78%	720	548	76%	720	539	75%	720	554	77%	720	548	76%

Historical Enrollment							Projected Enrollment				
Grade	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
K	582	646	713	762	662	728	668	698	702	672	681
1	733	672	740	791	816	713	810	746	774	775	740
2	753	761	708	760	834	826	743	844	778	806	806
3	738	792	779	738	765	862	855	770	877	800	831
4	707	758	795	805	772	782	892	888	799	905	827
5	721	745	780	805	819	791	807	921	915	822	928
Total Enrollment	4,234	4,374	4,515	4,661	4,668	4,702	4,775	4,867	4,845	4,780	4,813



Facilities Utilization

Grade	Capacity*	Current Enrollment 12-13	% Utilization	Capacity*	Projected Enrollment 13-14	% Utilization	Capacity*	Projected Enrollment 14-15	% Utilization	Capacity*	Projected Enrollment 15-16	% Utilization	Capacity*	Projected Enrollment 16-17	% Utilization	Capacity*	Projected Enrollment 17-18	% Utilization
K	720	728	101%	720	668	93%	720	698	97%	720	702	98%	720	672	93%	720	681	95%
1	792	713	90%	792	810	102%	792	746	94%	792	774	98%	792	775	98%	792	740	93%
2	827	826	100%	827	743	90%	827	844	102%	827	778	94%	827	806	97%	827	806	97%
3	850	862	101%	850	855	101%	850	770	91%	850	877	103%	850	800	94%	850	831	98%
4	918	782	85%	918	892	97%	918	888	97%	918	799	87%	918	905	99%	918	827	90%
5	918	791	86%	918	807	88%	918	921	100%	918	915	100%	918	822	90%	918	928	101%
Practical Capacity	5025	4702	94%	5025	4775	95%	5025	4867	97%	5025	4845	96%	5025	4780	95%	5025	4813	96%

Wayzata Public Schools

Background Information: Enrollment Balancing & Attendance Areas

November 26, 2012 Wayzata Public Schools Board Work Session

Attendance Area Review 2012

During the past several months, the school district has been engaged in a review of enrollment balance and current attendance areas and analyzing possibilities to better align facilities with student enrollment. The school district engaged the services of Dennis Cheesebrow, TeamWorks, International, to provide facilitation and planning services to assist the district. The activities that TeamWorks led include:

- A. Preliminary planning for the process and data analysis of the district's current reality;
- B. Facilitation of meetings with several members of the district's leadership team on October 8 and 9, 2012 to develop initial concepts for Board consideration at their October 22, 2012 work session;
- C. Presentation and engagement with the School Board at its October 22, 2012 work session;
- D. Facilitation of three community forums on October 29, 30 and November 5, 2012;
- E. Review of forum and on-line feedback submitted by parents and community members;
- F. Presentation of general information and preliminary recommendations/considerations to the School Board at its work session scheduled for November 26, 2012;
- G. Presentation at the School Board meeting scheduled for December 10, 2012 where it is anticipated that the Board will take final action on the new attendance area boundaries and related enrollment protocol;
- H. Continuation with the facilitation and/or additional guidance necessary to finalize elementary attendance area details and to help establish and finalize middle school attendance areas.

It should be noted that the level of community engagement throughout this enrollment balancing and attendance area review process is to be commended. At each of the three community forums, more than 200 interested residents attended to offer their opinions, ideas, and feedback in an effort to help craft a plan that represented their self-interests and serve the needs of the larger school district. In addition, many residents took advantage of the on-line opportunity to provide input and feedback. The summaries of this information were made available on the district's website for interested parties to review. Based on the feedback collected, it is clear that residents feel very positive about the school district and the individual schools they are associated with. Their involvement and ideas submitted were helpful in the continual refinement of the scenarios. The School Board and district's administration would like to thank all who gave of their time to offer productive and insightful input.

Previous Enrollment Balancing and Attendance Area Reviews

Reviews of enrollment balancing and attendance areas have occurred in the past (2000 and 2006) and there have been a number of smaller-scale administrative adjustments made during the district's history. In each case, similar guidelines were considered as decisions were made. Examples of such guidelines/considerations include the following: transportation that is safe, efficient and cost effective; considers natural and man-made boundaries; considers distance from school; reserves program integrity; consistency, parity among buildings; considers efficient, effective and safe usage of facilities; considers natural neighborhoods; considers previous relocations; considers socioeconomic factors; considers permitting grades 5 and 8 to remain in current

buildings; considers correction of current, observable boundary irregularities; considers future enrollment projections; avoids relocation of neighborhoods which have experienced multiple moves in the past; avoids large-scale relocations of students from schools that currently are not experiencing over-crowding; avoids creating noncontiguous boundaries within a school's attendance area; makes all properties within an attendance area contiguous with one another; and in so much as possible, minimizes the number of students relocated in the adjustment of school boundaries.

Many of these factors were also considered in the 2012 enrollment balancing and attendance area review. However, given the district's current circumstances and its desire to achieve near 100% enrollment capacity at the elementary schools, the following considerations may have had less priority although they were not ignored: distances from schools, correcting existing boundary irregularities, the avoidance of noncontiguous boundaries, i.e., having all properties within an attendance area contiguous with one another.

Goals of the 2012 Enrollment Balancing and Attendance Area Review

The following were priority goals and outcomes of the enrollment balancing and attendance area process:

1. Review and make appropriate revisions to elementary school attendance areas to achieve 3-5 year sustainability in each of the district's seven elementary schools. Seek to achieve near 100% capacity utilization at each elementary school for at least three years.
2. Decrease enrollment at Plymouth Creek Elementary to a level whereby the school's enrollment is manageable and sustainable within the building for 3-5 years.
3. Address anticipated enrollment growth at Greenwood Elementary to achieve manageable and sustainable enrollment within the building for 3-5 years.
4. Review and make appropriate revisions to middle school attendance areas to achieve 3-5 year sustainability in each of the district's three middle schools.

General thoughts about the District's Student Enrollment

The Wayzata Public Schools has been experiencing steady residential student growth for several years. This growth is from a combination of new home construction and the natural turnover of homes within the community. During this same time period, open enrollment/non-resident students have helped the district to maintain solid enrollment numbers. This has helped to ensure continuity of educational programming and the maintenance of class sizes that reflect district guidelines. Open enrollment participation has also helped to stabilize general operating budgets during some challenging economic times. The total number of non-resident students will be trending downward in the future due to some changes to open enrollment admission procedures. These changes have been made in response to the district's increasing resident student enrollment.

The school district has taken a number of actions to address enrollment and facilities challenges. Specifically, the district has:

1. Conducted a comprehensive enrollment and demographic study in 2011 by Dr. Hazel Reinhardt, consultant and former State Demographer;
2. Implemented an improved census data collection process for 0-5 year olds through enhanced technology systems and census cards mailed to each residential address within the community;

3. Conducted a comprehensive facilities study with the guidance and leadership of Wold Architects and Engineers, which was initiated in 2010 and continues through the time of the writing of this document;
4. Increased communication and engagement between the school district, city governments, and home builders;
5. Modified open enrollment procedures resulting in a downward trend in the total number of open enrolled students attending and entering the district;
6. Conducted an enrollment balancing and attendance area review in 2012 with the guidance and leadership of Dennis Cheesebrow, TeamWorks, International, and the management functions of the school district administration, district transportation officials and consultants; all complemented by many opportunities for parent/resident community consultation and engagement.

Reference Data

Reference data is included below to provide some pertinent information used in the enrollment balancing and attendance area review.

Current Resident and Non-Resident Enrollment 2012-2013 (From: October 1, 2012)

The chart below indicates the total number of students for 2012-2013 in the district by grade level and school building.

School	Grade	K	1	2	3	4	5	Totals
Birchview		92	110	121	123	107	100	653
Gleason Lake		108	99	95	133	111	109	655
Greenwood		108	112	133	115	137	121	726
Kimberly Lane		95	83	122	151	120	146	717
Oakwood		61	84	94	88	80	97	504
Plymouth Creek		148	133	166	162	129	128	866
Sunset Hill		92	94	96	91	101	89	563
Elementary Totals		704	715	827	863	785	790	4684
	6	7	8	9	10	11	12	
Central Middle	337	357	340					1034
East Middle	289	270	262					821
West Middle	235	252	257					744
Middle School Totals	861	879	859					2599
High School Totals				815	822	806	822	3265
Secondary Totals	861	879	859	815	822	806	822	5864
District Total								10548

Census Data: 0-5 Year Olds

The information in the chart below contains a summary of the 0-5 year olds in the community as determined by the census conducted in October, 2012. The numbers do not reflect any changes to attendance areas. This information is used to help project the number of kindergarten students for future years at each elementary school and for the district. Students listed under the column header of “Grad Year 2026” are eligible for kindergarten in the 2013-2014 school year. Recent “capture rates” of 5 year olds is about 90%. “Capture

Rate” is defined as the percentage of district five year olds that attend kindergarten. Given the historical district capture rate, it is anticipated that about 670 resident children will be entering kindergarten in the 2013-2014 school year. The district’s long-term enrollment projections have been based on an assumption of 650-700 resident kindergarten students. Therefore, this number of 672 is in good alignment with the projections.

	Grad Yr 2026 Enter K 2013- 14	Grad Yr 2027 Enter K 2014- 15	Grad Yr 2028 Enter K 2015- 16	Grad Yr 2029 Enter K 2016- 17	Grad Yr 2030 Enter K 2017- 18	Grad Yr 2031 Enter K 2018- 19	Total 0-5	Estimated Capture Rate	Projected K 2013- 2014
BV	119	88	112	102	107	6	534	78%	93
GL	103	88	97	83	78	4	453	93%	96
GW	95	93	86	71	72	1	418	113%	107
KL	103	83	79	57	56	3	381	89%	92
OW	85	54	68	56	54	2	319	84%	71
PC	141	135	126	136	112	4	654	94%	133
SH	98	78	81	90	73	5	425	82%	80
Total	744	619	649	595	552	25	3184	90%	672

Elementary Open Enrollment Five-Year History and Five-Year Projections

The information in the chart below demonstrates the historical and projected number of elementary open enrollment students assuming no changes are made to the current enrollment procedures. This set of projections is based on current open enrollment admission protocol. As is always the case, the district will assess and adjust open enrollment procedures as it sees appropriate. The assumptions are based on the admission of 7 kindergarten age siblings each year starting in 2013-2014. (Note: School districts, by law, must accept a number of non-resident students equal to or greater than 1% of the total resident enrollment per grade level. For the Wayzata Public Schools, with average kindergarten enrollment of about 700 students, this equates to about 7 students per year.)

School Year	K	1	2	3	4	5	Totals
2008-2009	100	77	68	85	82	90	502
2009-2010	70	116	76	68	83	86	499
2010-2011	80	68	112	70	69	81	480
2011-2012	69	75	63	103	65	62	437
2012-2013	18	66	67	60	94	56	361
Projected 2013-2014	7	18	66	67	60	94	312
Projected 2014-2015	7	7	18	66	67	60	225
Projected 2015-2016	7	7	7	18	66	67	172
Projected 2016-2017	7	7	7	7	18	66	112
Projected 2017-2018	7	7	7	7	7	18	53

Comprehensive Facilities Study (Conducted by Wold Architects and Engineers, 2011)

A study of the district’s facilities was commissioned with Wold Architects and Engineers in March, 2010 to provide a comprehensive facilities analysis and educational adequacy report of all currently owned school buildings and facilities within the district. The study is still in progress at the time this document was prepared.

One result of the on-going facilities study was the development of a three-phase action plan:

- Phase I : Deferred Maintenance
- Phase II: Elementary Capacity, Enrollment Balancing, and Attendance Areas
- Phase III: Secondary Capacity and Educational Adequacy

Phase I, Deferred Maintenance, involves the general updating of existing facilities through refurbishing aging infrastructure, mechanical systems, parking lots, roofs, flooring, etc. This work will continue for a number of years.

Phase II, Elementary Capacity, Enrollment Balancing, and Attendance Areas, is in response to elementary enrollment capacity issues and the recognition that a review of enrollment balancing and attendance areas for the elementary and middle schools were necessary. After careful review and consideration, the decision was made to expand three of the district's elementary schools to provide additional capacity. These new facilities will be ready for the 2013-2014 school year. Here is a brief summary:

- Greenwood Elementary will add four new classrooms, an expanded cafeteria, a new gymnasium, and some smaller adjacent classroom spaces gained as a result of remodeling the current cafeteria and gymnasium within the building.
- Oakwood Elementary will add three new classrooms, a new media center, remodeled special education classrooms, cafeteria expansion, new office spaces, and will gain some additional instructional space as a result of remodeling within the building.
- Sunset Hill Elementary will be adding four classrooms and an expanded cafeteria.

Phase III, Secondary Capacity and Educational Adequacy, is still in the planning stages at the time this document was prepared. Those involved in Phase III planning are currently exploring secondary capacity (middle school and high school) and also are looking at the educational adequacy of the district's current facilities; mostly at the secondary level. Recommendations will be brought forth in the coming months regarding how to best accommodate anticipated middle school and high school student growth and consideration will be given to current facilities and how they might be expanded and/or updated. The results of Phase III work may lead to facility expansion at the high school. Additionally, improvements to enhance facilities and the educational experience for all K-12 students are being considered in Phase III.

Elementary School Capacity and Capacity Utilization

Elementary school enrollment capacities were determined based on the facility study by Wold Architects and Engineers. They considered new construction and the additional classrooms and used the district's established staffing guidelines to determine the capacities. For the purposes of this study, a "capacity utilization ratio" (refers to student-teacher ratio/shaded column) multiplied by five sections of each grade level was used to determine elementary school capacities. Experiencing five sections at each grade level is not likely to be what actually materializes. However, for the purposes of determining school capacities, this was one of the assumptions used.

	Lower Staffing Ratio	Capacity Utilization Ratio	Number of Sections	Total Number of Students
Kindergarten	19	20	5	100
1st grade	21	22	5	110
2nd Grade	22	23	5	115
3rd Grade	24	25	5	125
4th Grade	26	27	5	135
5th Grade	26	27	5	135
Grades 1-5 # of Sections/# of Students			25	620
Grades K-5 # of Sections/# of Students			30	720

This number of 720 has been defined as a “right sized” elementary school whereby staffing for specialists can be maximized and desirable class sizes can be achieved. Through the various scenarios that were considered, the “capacity utilization” was determined as a percentage by comparing the projected enrollment in each building with the building capacity. Five of the elementary schools were determined to have a capacity of 720 (Kimberly Lane, Plymouth Creek, Oakwood, Gleason Lake, and Sunset Hill), Greenwood-784 and Birchview-641.

An ideal situation would be to have each elementary school at 100% capacity utilization. However, this is not realistic. It was generally felt that if most of the elementary school buildings could have a capacity utilization between 90% and 110% that would be reasonable and a range that building principals could work with. However, recognizing that a goal was to achieve near 100% capacity utilization in each elementary school, ranges between 95% to 105% were sought in the development of scenarios.

Scenarios Considered

A number of scenarios were considered during the enrollment balancing and attendance area review. Scenarios 3-6 were all presented for review at the community forums. A large amount of feedback was collected about each scenario at the forums and through on-line opportunities. The feedback and on-going analysis of available information by the school district was intended to eventually lead to the development of a scenario that would achieve the overriding goal of near 100% utilization of the elementary school buildings. None of these specific scenarios solved the district’s challenges regarding enrollment balancing but contributed to successively improved models and engaged the community in discussion and conversation.

Scenario 3

Neighborhoods 54, 55, 56 from Birchview to Sunset Hill
 Neighborhood 42 from Oakwood to Gleason Lake
 Neighborhoods 8, 9, 10, 11A, 12 & 13 from Greenwood to Oakwood
 Neighborhoods 2 & 3 from Greenwood to Kimberly Lane
 Neighborhood 30 from Plymouth Creek to Kimberly Lane
 Neighborhoods 33 & 34 from Plymouth Creek to Oakwood

Scenario 4

Neighborhoods 38 & 39 from Plymouth Creek to Sunset Hill

Neighborhood 42 from Oakwood to Gleason Lake

Neighborhoods 8, 9, 10, 11A, 12, 13 from Greenwood to Oakwood

Neighborhoods 2 & 3 from Greenwood to Kimberly Lane

Neighborhood 30 from Plymouth Creek to Kimberly Lane

Neighborhoods 33 & 34 from Plymouth Creek to Oakwood

Scenario 5

Neighborhood 30 from Plymouth Creek to Kimberly Lane

Neighborhood 54, 55, 56 from Birchview to Sunset Hill

Neighborhood 42 from Oakwood to Gleason Lake

Neighborhood 33 from Plymouth Creek to Greenwood

Neighborhoods 8, 9, 10, 12, 13 from Greenwood to Oakwood

Neighborhoods 4AS, 4B, 5W & 11A2 from Greenwood to Oakwood

Scenario 6

Neighborhood 30 from Plymouth Creek to Kimberly Lane

Neighborhood 33 from Plymouth Creek to Greenwood

Neighborhoods 8, 9, 10, 13 from Greenwood to Oakwood

Neighborhoods 4AS, 4B, 5W & 11A2 from Greenwood to Oakwood

Wayzata Public Schools

Preliminary Recommendations and Ideas for Consideration

November 26, 2012 School Board Work Session

Preliminary Recommendations/Ideas for Consideration

Preliminary Recommendations and Considerations Effective with the 2013-2014 School Year

Preliminary recommendations to address the enrollment balancing attendance areas have been separated into the following categories:

1. Resident Neighborhood/New Housing Development Attendance Area Reassignments
2. Non-Resident Neighborhood Attendance Area Reassignments
3. Administrative & Procedural Attendance Area Assignments

Resident Neighborhood/New Housing Development Attendance Area Reassignments for 2013-2014

Scenario #7

Neighborhoods 4AS & 5W from Greenwood to Oakwood

Neighborhoods 6 & 7 from Greenwood to Oakwood

Neighborhoods 10E, 13, 14N from Greenwood to Gleason Lake

Neighborhood 30 from Plymouth Creek to Kimberly Lane

Neighborhood 33 from Plymouth Creek to Greenwood

Non-Resident Neighborhood Attendance Area Reassignments for 2013-2014

For the purposes of this attendance area process, students attending any given school through open enrollment are considered to be in that school's "Open Enrollment Neighborhood." The preliminary recommendation is that open enrollment students be considered for relocation in an effort to bring further enrollment balance as determined necessary. The specific number of open enrollment students considered for movement will be determined following the November Board work session.

1. TBD # of open enrollment students in Grades 1-4 (2013-2014 School Year) from the Greenwood Open Enrollment Neighborhood to the Oakwood Open Enrollment Neighborhood.
2. TBD # of open enrollment students in Grades 1-4 (2013-2014 School Year) from the Plymouth Creek Open Enrollment Neighborhood to the Sunset Hill Open Enrollment Neighborhood.
3. TBD # of open enrollment students in Grades 1-4 (2013-2014 School Year) from the Birchview Open Enrollment Neighborhood to the Sunset Hill Open Enrollment Neighborhood.

Administrative & Procedural Attendance Area Assignments for 2013-2014

1. Open Enrollment
 - Continue the current practice of limiting new open enrollment admissions to kindergarten students with an older sibling attending Wayzata Public Schools that will be in Grades 1-5.

- Discontinue the process of assuring same-building placement of a kindergarten student with an older sibling but allow for placement at Sunset Hill Elementary. If a kindergarten sibling is accepted through open enrollment and placed in a building other than the school where the older sibling attends, the parent may choose to keep the older enrolled child at their currently assigned elementary school, assuming they were not reassigned through this attendance area process, or the parent may request that both children be allowed to attend Sunset Hill Elementary.
 - Continue with the current status of closed open enrollment at all elementary and secondary buildings for all grade levels with the exception of ensuring that state laws are honored and taking into consideration kindergarten sibling preference implemented for the 2013-2014 school year.
2. Intra-District Transfer
- Intra-District Transfer students (a student attending a school outside of their assigned attendance area) may or may not be allowed to remain at their current school of attendance depending on the individual building enrollment status. The district will continue to manage intra-district transfer requests under the current procedure which requires annual review and approval.
3. Grandfathering Choices for 5th Grade Students
- Allow Grade 5 students, including open enrolled students, with a “grandfather” choice (an opportunity to stay in their current school) for the 2013 - 14 School Year (with transportation provided for resident students and from an in-district bus stop for non-resident students).
4. Grandfather Choices for Younger Siblings
- Younger siblings of Grade 5 resident and non-resident students will not have a “grandfather” choice for the 2013-2014 School Year.
5. Temporary Attendance Area Assignment
- If a school is experiencing crowding and relief can be brought to that building through the relocation of some Extended Day Kindergarten (EDK), kindergarten, or grade levels determined as most appropriate by principals and district staff members, students may be assigned to a another elementary school through volunteer means or administrative assignment for a limited time period; likely for one year.

Next Steps

Following the November 26, 2012 Board work session, consideration will be given to the School Board discussion from the meeting and the feedback/inputs received from parents and residents choosing to address the school board following the presentation on the 26th. In addition, the following will occur:

- An on-line feedback opportunity will be available to the community regarding Scenario #7 presented to the School Board through November 30, 2012.

- Final modifications to the preliminary recommendations will occur while taking into consideration the School Board guidance and direction, community feedback, and any new insights of the administrative team.
- Verification of all data will occur to ensure accurate information about student counts and other pertinent details for the modifications to be recommended to the School Board at its regularly scheduled meeting at Wayzata City Hall on Monday, December 10, 2012, 7:00 pm.
- Planning for the implementation of the new enrollment balancing and attendance area plan and creating transition plans will begin immediately following the school board's action on December 10, 2012.

Closing Thoughts and Summary

The contents of this document are presented as preliminary recommendations and considerations to the School Board. The Board will give consideration to the contents of this document and other feedback received throughout this process and offer their inputs and guidance to the administration. A tremendous amount of effort and planning has occurred in the recent years to help ensure the best possible plans are in place to adequately address enrollment and facilities challenges. This level of attentiveness and effort will continue into the future with the intent of ensuring that enrollment is appropriately monitored, that capacity utilization is equitable within an acceptable range, that facilities reflect each building's enrollment, and to ensure that each and every student experiences an excellent education with the Wayzata Public Schools. When the final plan is determined and implementation begins, every effort will be made by school principals, staff, and others to ensure a smooth transition for students and families.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Work Session – November 26, 2012

AGENDA SECTION: 3. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Hesby

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Work Session – November 26, 2012

AGENDA SECTION: 4. **ADJOURN**

ITEM: _____

COMMENTS BY: Board Chair Hesby

If there is no additional business before the School Board, the Chair will adjourn the meeting.