

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - July 11, 2011 - 7:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Board Chair Gleason

Linda Cohen, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan H. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Gleason

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. District/Professional Memberships for 2011-2012
- B. Alternative Compensation Final Report
- C. Finance and Business Recommendations
- D. Designation of Official Cash Depositories
- E. Designation of Official Investment Brokers
- F. Designation of Authorized Personnel
- G. Human Resource Recommendations

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: _____ ROLL CALL Passed _____
Second by: _____ VOTE Failed _____

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Independent School District 284

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BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. District Professional Memberships for 2010-2011

COMMENTS BY: Superintendent Anderson

The School Board annually approves District membership in various professional organizations. The Administration recommends that the Board approve memberships for the 2010-2011 School Year in the following organizations:

West Suburban School District Consortium
 Association of Metropolitan School Districts
 Minnesota School Boards Association
 Minnesota Academic Excellence League
 Minnesota Alliance for Arts in Education
 Arc of Hennepin County
 Wayzata Chamber of Commerce
 TwinWest Chamber of Commerce
 Business Education Partnership/TwinWest Chamber
 Northwest Suburban Chamber of Commerce
 The Minnesota Council for Quality

RECOMMENDED ACTION: Approve District membership in the recommended professional organizations for the 2011-2012 School Year.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Alternative Compensation Final Report

COMMENTS BY: Superintendent Anderson

Superintendent Anderson and Ms. Jodi Olson, President of the Wayzata Education Association, received a letter from the Minnesota Department of Education, dated June 16, 2011, notifying Wayzata School District that the MDE School Improvement Division had finalized the Q Comp Program Review for the Wayzata School District for the 2010-2011 school year. A District Site Review Summary and a Document Review Report are attached for your information.

Brad Anderson, Alternative Compensation Coordinator for Wayzata School District, presented the results of the review at the June 27 Board Work Session. The annual report to the commissioner of education was due June 30, 2011. Annual Site Goal updates, based on standardized assessments, must be submitted for approval to MDE before October 1, 2011.

RECOMMENDED ACTION: Approve the Alternative Compensation Final Report for the 2010-2011 School Year.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



June 16, 2011

Via E-Mail Delivery and First-Class Mail

Chace Anderson, Superintendent
Jodi Olson, President of the Exclusive Representative of the Teachers
Wayzata School District
PO Box 660, 210 County Road 101 N
Wayzata, MN 55391

Dear Mr. Anderson and Ms. Olson:

Thank you for your work in developing and implementing an alternative compensation program for Wayzata School District.

This letter is notification that the Minnesota Department of Education (MDE) School Improvement Division has finalized the Q Comp Program Review for Wayzata School District for the 2010-11 school year. Attached to this letter are a District Site Review Summary and a Document Review Report.

MDE School Improvement Division staff members conducted a desk review of the information submitted by each district for the document review and each site review. Following this, a conference call was conducted to discuss the process of the program review, findings from the document review and each site review, and thoughts regarding next steps to address areas for growth. Based on the desk review and the information from the conference call, MDE has noted the following areas of strength and refinement for the district Q Comp program:

- Strength:
 - Teacher leaders receive initial and ongoing training in cognitive coaching and other school improvement components of professional development.
- Refinement:
 - Continue to explore ways to make changes to student achievement measures for teams, grade level groups, or classroom teachers.

The results of the Q Comp Program Review are meant to serve as a source of formative feedback to districts. We encourage districts to use these results for ongoing program development and improvement.

In addition, the following information is to remind districts of specific Q Comp program requirements:

- Annual reports to the commissioner of education are due June 30, 2011.
- Annual site goal updates, based on standardized assessments, must be submitted for approval to MDE prior to October 1, 2011.
- Plan changes must be submitted for approval to MDE prior to making the change. This type of request does not have a due date and may be submitted for consideration at any time during the year. Plan changes are any change or adjustment made to the original Q Comp plan as outlined in the approval letter from the commissioner of education or subsequently approved plan changes.
- Negotiations updates are required by all implementing districts as a means of providing an update on the contract and must be submitted at the end of each negotiations cycle.

For your convenience, forms have been created to assist in these processes and are posted to the MDE website (<http://education.state.mn.us>) located in the *Q Comp Program Implementation* section. If you should have any questions regarding the completion or submission of this information, please contact Kristie Anderson at (651) 582-8860 or via email at kristie.anderson@state.mn.us.

Again, thank you for your application and participation in the Q Comp program. MDE looks forward to working with Wayzata School District over the next school year.

Sincerely,



Steve Dibb
Acting Director, Division of School Improvement

cc: Brad Anderson

District Site Review Summary

Q Comp Program Review 2010-11

District Name: Wayzata School District

This document provides an overall program review summary for the district indicating where each site was placed by the review team on the Q Comp Program Review Rubric based on the evidence obtained during the review. Additional details can be found on the individual Site Review Report.

Career Ladder Positions (Teacher Leader Positions)	Below Proficient	Proficient	Exemplary (All of Proficient plus)
1a: Hiring Process		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	
1b: Job Description		Greenwood Elementary West Middle School Wayzata High School	Plymouth Creek Elementary
1c: Release Time and Salary Augmentation		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	
1d: Teacher Leader Impact on Instruction		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	
1e: Teacher Leader Evaluation			Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School
1f: Salary Augmentation Linked to Evaluation Results		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	
1g: Initial and Ongoing Training for Teacher Leaders			Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School

Job-embedded Professional Development	Below Proficient	Proficient	Exemplary (All of Proficient plus)
2a: Purpose of Learning Team Meetings	Wayzata High School	West Middle School	Greenwood Elementary Plymouth Creek Elementary
2b: Learning Team Format	Wayzata High School	Plymouth Creek Elementary West Middle School	Greenwood Elementary
2c: Learning Team Meeting Time	Wayzata High School	Greenwood Elementary West Middle School	Plymouth Creek Elementary
2d: Learning Applies to Instruction		West Middle School Wayzata High School	Greenwood Elementary Plymouth Creek Elementary
2e: Learning Connected to Observations	Wayzata High School	Greenwood Elementary Plymouth Creek Elementary West Middle School	

District Site Review Summary

Q Comp Program Review 2010-11

Teacher Observation/Evaluation	Below Proficient	Proficient	Exemplary (All of Proficient plus)
3a: Multiple Observations by Multiple Observers		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	
3b: Rubric		Greenwood Elementary West Middle School	Plymouth Creek Elementary Wayzata High School
3c: Participation		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	
3d: Annual Observer Training			Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School
3e: Ongoing Observer Training			Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School
3f: All Staff Training		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	
3g: Observation/Evaluation Cycle		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	

Performance Pay	Below Proficient	Proficient	Exemplary (All of Proficient plus)
4a: Annual Training		Greenwood Elementary West Middle School Wayzata High School	Plymouth Creek Elementary
4b: Schoolwide Standardized Assessment Gains	Wayzata High School	Greenwood Elementary West Middle School	Plymouth Creek Elementary
4c: Measures of Student Achievement	Greenwood Elementary West Middle School Wayzata High School		Plymouth Creek Elementary
4d: Observation/Evaluation Performance Standard		Greenwood Elementary Plymouth Creek Elementary West Middle School Wayzata High School	

Document Review Report

Q Comp Program Review 2010-11

District: Wayzata School District

Reviewer: Michael Foster

Documents	Complete/Incomplete
A copy of the job description for each teacher leader position.	Complete
- An outline of the selection process used for each teacher leader position. - A copy of the interview questions used in the selection of each position. - An explanation of how position openings were advertised to staff. - If available, copies of the actual job postings should be provided.	Complete
- A description of the evaluation process used for each teacher leader position. - A copy of the forms used in the evaluation of each teacher leader position.	Incomplete
- An updated professional development calendar for each organizational unit within the district. - This should include both district and site professional development activities.	Incomplete
- A complete set of learning team meeting minutes for one learning team at each instructional level. - If there is only one learning team, one set of minutes should be submitted. - A complete set of minutes would include minutes from all learning team meetings from the beginning of the year to the submission date.	Incomplete
- An explanation of how new and existing staff were trained on the current district Q Comp plan. - Copies of the presentations and materials used in these trainings.	Incomplete
- Five redacted (names removed) observation/evaluation forms. The five redacted forms must include the following examples: - Three teacher evaluation/observation forms: - One high-performing. - One average-performing. - One low-performing. - One specialist (such as a school nurse, counselor, or social worker). - One teacher leader evaluation.	Complete
- If the district uses process similar to an Individual Growth Plan (IGP) or Professional Growth Plan (PGP), three redacted samples of completed plans must be submitted including the following examples: - Two classroom teachers. - One specialist (such as a school nurse, counselor, or social worker).	Complete

Document Review Report

Q Comp Program Review 2010-11

<i>Reason(s) for Incomplete placement(s):</i>	Evaluation Process: The evaluation process information did not include what results are expected to retain the position and earn the related compensation. Professional Development Calendar: The information provided did not include district professional development activities. Also, some calendars did not include observation/evaluation cycles. Learning Team Meeting Minutes: A complete set of learning team meeting minutes from September or October through the end of January or early February for the current school year was not submitted for the middle school, high school, or ECSE. New and Existing Staff Training: Training materials did not include information on teacher leader positions or job-embedded professional development.
<i>Notes:</i>	The redacted observation/evaluation forms did not include a final value assigned to the evaluation.

	School Improvement Division Quality Compensation Program 1500 Highway 36 West Roseville, MN 55113-4266	Q Comp Annual Report Form	DUE: June 30, 2011	ED # 02438
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General Information: This form must be used by all implementing districts as a means of completing the annual reporting requirements outlined in Minn. Stat. 122A.414, Subd. 3(a). The purpose of this annual report is to collect summary data about the program as implemented and the impact occurring within the district.
Please complete all sections of this form and send via e-mail to mde.q-comp@state.mn.us or via the address printed above. The report outlined on this form must be presented to the local school board no later than June 15 of each year of implementation, and this form must be sent to MDE according to the previous instructions no later than June 30 each year of implementation. (This form is **not** for updating schoolwide goals.)

DISTRICT IDENTIFICATION INFORMATION

District Name and Number:

Wayzata School District #284

Superintendent:

Chace Anderson

Phone:

763-745-5000

E-mail:

Chace.anderson@wayzata.k12.mn.us

Fax:

763-745-5091

CHARTER SCHOOL IDENTIFICATION INFORMATION

Charter School Name and Number:

School Board Chair:

Phone:

E-mail:

Fax:

Authorizing Organization:

Authorizer Liaison:

Phone:

E-mail:

Fax:

SCHOOL IDENTIFICATION INFORMATION

School Name:

Principal:

Phone:

E-mail:

Fax:

ADDITIONAL DISTRICT OR CHARTER SCHOOL CONTACT INFORMATION

Contact Person Name:

Brad D Anderson

Phone:

763-745-6125

E-mail:

Brad.anderson@wayzata.k12.mn.us

Fax:

District Street Address:

210 County Rd 101 N P.O. Box 660

City:

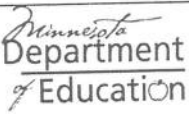
Wayzata

State:

MN

Zip Code:

55391

	School Improvement Division Quality Compensation Program 1500 Highway 36 West Roseville, MN 55113-4266	Q Comp Annual Report Form	DUE: June 30, 2011	ED # 02438
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Please complete one of the following statements of assurances as appropriate for your district type.

School District/School Site Statement of Assurances:

This report was created by Brad D Anderson (name of person completing the report) and was presented to the school board on June 27th, 2011 (date presented) by Brad D Anderson (name of person presenting the report to the school board). Everything contained in this report is true and accurate, and evidence of this can be made available upon request.



Superintendent signature

6-28-11

Date



School Board Chair signature

6/27/11

Date



President of the Exclusive
Representative of the Teachers signature

6-17-2011

Date

Charter School Statement of Assurances:

This report was created by _____ (name of person completing the report) and was presented to the school board on _____ (date presented) by _____ (name of person presenting the report to the school board). Everything contained in this report is true and accurate, and evidence of this can be made available upon request.

Director signature

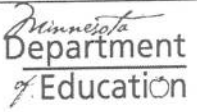
Date

School Board Chair signature

Date

Authorizer Liaison signature

Date

	School Improvement Division Quality Compensation Program 1500 Highway 36 West Roseville, MN 55113-4266	Q Comp Annual Report Form	DUE: June 30, 2011	ED # 02438
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Please provide an update on the district Q Comp program that includes the *summary of findings* and *recommendations* from the annual board report as required under Minn. Stat. 122A.414 Subd. 3(a). Each question should be addressed with a brief summary of no more than 2-5 sentence s, and attachments or additional materials are not required. (THIS FORM IS NOT FOR UPDATING SCHOOLWIDE GOALS.)

Your summary should be based on the results of your 2010-11 Program Review and include the impact of implementation in each of the following areas:

1) Career Ladder (Teacher Leader Positions)

- a) What changes were made to this component this year? This year the district added the following: 3 half-time data coach positions, 2 half-time PLT coach positions, and 1 full-time peer coach.
- b) Please describe what was implemented (i.e., the teacher leader positions in place, hiring process, evaluation results). Following our union guidelines and contract the above stated positions were posted to give all employees access to these positions.
- c) What worked well within the district that may be attributed to the role played by teacher leaders this year? Teacher leaders have placed emphasis on student learning through PLC meetings, suitability for diverse learner discussions and common assessments which guided individualized learning. As a result of these actions, there is evidence of implementation in instruction and student learning. For example; Teacher leaders have observed PLC groups collecting, analyzing and sorting data to meet individual student needs in future lessons. Teacher leader pre-conference discussions lead to purposeful inclusion of cultural perspectives in the observed lessons.
- d) What did not work within the district that may be attributed to the role played by teacher leaders this year? Based on Q-comp survey results our work was successful. We scored an average of 4.5 on a five point scale. We will continue our growth around PLC's and student learning.

2) Job-embedded Professional Development

- a) What changes were made to this component this year? (i.e., learning team composition, frequency and length of meetings) Our district placed a greater emphasis on learning team work this year. While time is built into the middle school day, it is a greater challenge at the elementary and high school levels. Our elementary sites were able to schedule common team time or meet once a week for 50 minutes before or after school. The high school was creative in finding time, using site and district PD days, release time, and before/after school. While much of the learning team work was done during the duty day, many learning teams took advantage of our Academy of Wayzata Educators to meet together for an additional 12 hours. This allowed our specialists to meet and enabled cross-grade level conversations.
- b) Please describe the job-embedded professional development system that was implemented (i.e., the site goals, instructional strategies implemented, team meeting frequency and length). The district efforts around professional development focused on four initiatives; curriculum alignment, effective assessment practices, data-informed decisions, and personalized learning. All job-

	School Improvement Division Quality Compensation Program 1500 Highway 36 West Roseville, MN 55113-4266	Q Comp Annual Report Form	DUE: June 30, 2011	ED # 02438
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embedded professional development that was planned at the district level involved training in one of these key areas. Each site identified and planned their own professional development based on their site goals and identified student learning needs. Our sites have focused on culturally relevant teaching practices and the use of strategies from the National Urban Alliance to better meet the needs of our students.

- c) What worked well within the district that may be attributed to the job-embedded professional development system this year? (e.g., what goals were met, what actions plans were accomplished, what areas of teacher practice increased or became more effective) Comments collected from study group responses include; "We focused on common assessments and through our work as a group I was able to explain the grading rubrics and expectations more clearly to my students. I then found that students performed better on their writing and speaking exams." "We have great discussion and have focused on learning targets. We share teaching strategies and resources. We created and reviewed common assessments, and reflected on how to incorporate this in future instruction." "We collected meaningful data that should lead to better partnering with regular education curriculum and hopefully new curriculum opportunities for special education students."
- d) What did not work within the district that may be attributed to the job-embedded professional development this year? We have struggled to dedicate consistent PLC time at the elementary and high school levels. Next year, we will be modifying our elementary schedule and incorporating weekly late starts at the high school to provide this time.

3) Teacher Observation/Evaluation

- a) What changes were made to this component this year? A big emphasis was placed on suitability for diverse learners and formative assessment. Teacher leaders participated in a book study titled "Courageous Conversations". As a result questions were crafted to guide discussions which lead to inclusion in the classroom.
- b) Please describe the teacher observation/evaluation process that was implemented this year (i.e., the standard of performance expected of tenured and probationary staff, the number of observations/evaluations done, the trained team of observers/evaluators). Wayzata school district has 13 full-time peer coaches that conduct 3 evaluations and 1 coaching session with 615 tenured teachers. As well as, one observation and one coaching session with approximately 150 probationary teachers. Each observation/evaluation consists of a pre and post conference based on Charlotte Danielson's Framework for Instruction. The standard of performance is evaluated based on exhibiting 80% proficiency using 26 components.
- c) What impact did the teacher observation/evaluation process have on teacher growth and student achievement this year? Comments collected from the Q-comp survey conducted in May of 2011 include; "I like the fact that I can try new things and get feedback on how to make them better. I really feel like this allows me to grow as a teacher and use new learning techniques to reach different types of students." "...time to reflect and discuss rubric areas has led to new ideas and new directions to take my instruction of students." "This thinking allows me to process my development and reflection around assessment and culturally relevant instructional strategies." "She made me think about ways I could change my instruction to improve students learning."

4) Performance Pay

Respond to these items regarding Performance Pay with information from the district Q Comp performance pay plan for the 2009-10 school year.

a) Schoolwide student achievement gains based on a standardized assessment in 2009-10.

i) What sites met their goal(s)?

Birchview, Gleason Lake, Plymouth Creek, Oakwood, Central Middle School, ECSE

ii) What sites did not meet their goal(s)?

Greenwood, Kimberly Lane, Sunset Hill, East Middle School, West Middle School, Wayzata High School

iii) What was the districtwide percentage of licensed staff earning performance pay in this area?
36%

b) Measures of student achievement, such as grade level, team or classroom goals, in 2009-10.

i) What is the general type of measure of student achievement used in the district (i.e., team, classroom or grade level goal)?

Presently we do not have a measure of student achievement as a part of our Q Comp plan. When our plan was accepted this was not a requirement. This year we explored the possibility of adding a measure of student achievement to our plan. We sent a subcommittee from our district's Q Comp oversight committee to meet with staff from MDE to talk about what one might look like if we were to add one to our plan. Since Q Comp is embedded in our master contract and this is a negotiation year, this was a good time to explore the measure.

ii) What percentage of licensed staff overall met this standard?
None – see above.

iii) What percentage of licensed staff at each site met this standard? (Please provide information by school site.)
None – see above

c) Teacher observation/evaluation results in 2009-10.

i) What percentage of all licensed staff met the standard?
96.94% (699/721)

ii) What percentage of tenured licensed staff met the standard?
98.6% (571/579)

iii) What percentage of probationary licensed staff met the standard?
90% (128/142)

5) Alternate Salary Schedule

- a) What changes were made to this component this year?

No changes were made this year.

- b) Please describe what was implemented, including the standard necessary for licensed staff to meet in order to move vertically on the salary schedule.
Staff must receive two satisfactory evaluations. To be satisfactory 80% of the marks must be either satisfactory or distinguished with no unsatisfactory marks.

- c) List the following percentages of licensed staff who earned vertical movement on the reformed salary schedule or a base salary increase in 2009-10.

- i) Percentage of all licensed staff:

96.94% (699/721)

- ii) Percentage of tenured licensed staff:

98.6% (571/579)

- iii) Percentage of probationary licensed staff:

90% (128/142)

- 6) What impact did the Q Comp Program have on improving classroom instruction and increasing student achievement in your district? Participant comments collected from the Q-comp survey conducted in May of 2011 include; "Her guidance, advice, and ideas have helped me become a better teacher, which impacted student learning." "...was amazing at guiding me to improve my lessons in a way that was very encouraging and supportive." "...did a great job of asking questions that challenged me to think outside the box and be a reflective thinker." "I do believe that working with her and a set schedule of observations has improved my teaching and has had an impact on student learning because I acted on the ideas we discussed."

- 7) What impact does the district believe Q Comp implementation has had on recruitment and retention of high-quality teachers? The teachers in our district feel fortunate to work for a district that values their professional development. Many of the teachers have shared in staff surveys this sentiment. The following are examples of the quotes from the teacher surveys. "I am fortunate to work in such a forward thinking district that focuses on continual growth and support for students and staff." and "I couldn't have asked for a better introduction to my teaching career."

****If the district makes any changes, a Plan Change Form must be submitted to MDE.****

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Finance and Business Recommendations

COMMENTS BY: Mr. Westrum

These routine items are presented for Board of Education review and approval through a single consent motion.

MONTHLY BILLS:

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for June 2011	\$ 4,935,821.71
Wire Transfer for May 2011	\$ 29,158,165.00

RECOMMENDED ACTION: Authorize payment as recommended.

ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

THEREFORE; the Executive Director of Finance and Business Services recommends the following Resolution:

BE IT RESOLVED by the School Board of Independent School District No. 284 that the School Board accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

<u>Amount</u>	<u>Donated By</u>	<u>Purpose</u>
\$ 10.00	Robert Anderson	Support of Destination Imagination
15.00	Hiten Doshi	Support of Destination Imagination
15.00	Hiten Doshi	Support of Destination Imagination
20.00	Limin Qu	Support of Destination Imagination
20.00	Yofi, Inc.	Support of Destination Imagination
25.00	Marsha Gille	Support of Destination Imagination
26.92	Alice Peng and Wells Fargo	Wells Fargo Educational Matching Gift Program
71.96	East Middle School PTA	Laminate supplies for Publishing Center
75.00	General Mills	Support to Gleason Lake Elementary
100.00	Kathleen Morgan	Support of Destination Imagination
107.80	Central Middle School PTA	Grant support
200.00	Laton Spahr and Ameriprise Financial	Employee Matching Gift Program
234.99	Central Middle School PTA	Books for Breakfast Club
250.00	Central Middle School PTA	Support of Destination Imagination
287.15	Central Middle School PTA	Student Community Services
319.80	East Middle School PTA	Support of Pep Band and Music Books
500.00	Central Middle School PTA	Support of the Student Directory and Handbooks
584.00	Central Middle School PTA	A & B Honor Roll Postcards
750.00	Greenwood Elementary PTA	5 th Grade Retreat with Youth Frontiers
995.00	Central Middle School PTA	Support of "BrainPop"- online program for students and staff
1,000.00	Birchview Elementary PTA	Printing costs for PTA
1,134.62	Central Middle School PTA	Student Community Services

1,371.14	Denise Dau, Jay Tapper and Wells Fargo	Wells Fargo Educational Matching Gift Program
4,717.88	Central Middle School PTA	Purchase of Art Tiles for Students Hallway
6,000.00	Central Middle School PTA	Support of the 6 th Grade Wolf Ridge Field trip
<u>7,356.85</u>	Greenwood Elementary PTA	Grants and Grade Level Support
\$26,332.85		

RECOMMENDED ACTION: Approve the gifts listed above to be used as designated.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
JUNE 2011				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
364602	FIRST STUDENT, INC	TRANSPORTATION	6/28/2011	642,470.33
364720	THELEN HEATING AND ROOFING INC	WMS-IAQ UPGRADE 5/31/11 MDE#00970	6/30/2011	460,620.00
364123	FIRST STUDENT, INC	TRANSPORTATION	6/3/2011	455,990.19
364583	APPLE INC	COMPUTER LABS	6/28/2011	411,033.80
364282	TIES	COMPUTERS FOR LABS	6/9/2011	248,751.75
364524	ING	PAYROLL ACCRUAL	6/22/2011	184,905.85
364394	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	6/15/2011	133,967.99
364665	APPLE INC	IPADS FOR FACS AND MACBOOK FOR OW	6/30/2011	107,069.60
364381	XCEL ENERGY	MONTHLY SERVICE	6/14/2011	105,294.73
364659	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	6/30/2011	100,307.39
364197	GENERAL SHEET METAL	EMS-AIR QUAL UPGRADES-#14 MDE#51389	6/7/2011	96,021.20
364247	UPPER LAKE FOODS	GROCERIES	6/7/2011	95,008.26
364526	MET LIFE	PAYROLL ACCRUAL	6/22/2011	65,583.10
364290	WEST METRO LEARNING CONNECTIONS, INC	CONT SERV	6/9/2011	65,354.95
364397	N CENTRAL TRUST/FBO WAYZATA SCHOOLS	PAYROLL ACCRUAL	6/15/2011	59,785.00
364575	TIES	WATS APR 2011 BILLING	6/23/2011	59,434.82
364522	AMERICAN CENTURY	PAYROLL ACCRUAL	6/22/2011	51,601.70
364586	BENILDE/ST. MARGARETS SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	49,930.98
364326	ISD #284	TRANSFER TO ACTIVITY FUNDS-MAY EDUTRAK	6/14/2011	47,701.88
364312	EGAN COMPANY	KL-LIGHTING RETRO FIT #3 5/31/11	6/14/2011	45,471.75
364386	ING	PAYROLL ACCRUAL	6/15/2011	45,428.76
364463	GENERAL SHEET METAL	EMS-AIR QUALITY UPGRADE MDE#51389	6/21/2011	44,555.00
364152	PHASOR ELECTRIC CO	PC-LIGHTING RETROFIT #4 5/31/11	6/3/2011	37,525.00
364411	ISD #283-ST LOUIS PARK SCHOOLS	IEIC-PART H & D 7/1/10-6/30/11	6/16/2011	37,465.86
364378	WEST METRO LEARNING CONNECTIONS, INC	CONT SERV	6/14/2011	30,542.70
364313	ENERGY MANAGEMENT COLLABORATIVE LLC	GL-LIGHTING RETROFIT #3 5/27/11	6/14/2011	30,400.18
364513	US ENERGY SERVICES, INC	ENERGY-MAY 11	6/21/2011	29,892.47
364548	HALLBAR CONSTRUCTION INC	EMS-REPLACE WINDOWS & DRS 5/17/11 #1	6/23/2011	27,284.00
364727	UPPER LAKE FOODS	GROCERIES	6/30/2011	25,630.24
364431	THELEN HEATING AND ROOFING INC	BV-ROOF #1 5/31/11	6/16/2011	22,800.00
364467	HALLBERG ENGINEERING	EMS-PROF SERV 5/31/11 MDE#51390	6/21/2011	21,613.93
364588	BRECK SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	21,554.63
364645	TIES	ALL IN ONES FOR WHS YEARBOOK	6/28/2011	19,900.14
364587	BLAKE SCHOOLS	NON-PUBLIC TRANSPORT	6/28/2011	17,524.65
364389	MET LIFE	PAYROLL ACCRUAL	6/15/2011	17,515.46
364608	HERITAGE CHRISTIAN ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	17,451.53
364120	EDELWEISS HOME HEALTH CARE INC	CONTRACT FOR HEALTH	6/3/2011	15,015.00
364341	MIDWEST ASPHALT CORP	BV-PAVEMENT #5 FINAL	6/14/2011	15,014.29
364661	FREEBERG, SUSAN & GOLDSTEIN, RONALD	EXPENSE REIMBURSEMENT UNDER IDEA	6/30/2011	14,227.00
364638	STAPLES (FORMERLY CORP EXPRESS)	SH-SHARPENER	6/28/2011	14,176.32
364730	XEROX CORPORATION	ALL SCHOOLS BASE CHARGE-5/11	6/30/2011	13,999.99
364384	AMERICAN CENTURY	PAYROLL ACCRUAL	6/15/2011	13,934.15
364138	LIFE INSURANCE CO OF NORTH AMERICA	PAYROLL ACCRUAL	6/3/2011	13,449.73
364309	COMMERCIAL DOOR SYSTEMS, INC	GW-DR SUPPLIES	6/14/2011	13,331.68
364437	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	6/17/2011	13,331.21
364560	MINNETONKA TRANSPORTATION INC	TRANSPORTATION	6/23/2011	13,275.60
364276	NORTHERN AIR CORPORATION	CSF-IAQ-WOODSHOP & OFFICES MDE#10413	6/9/2011	12,895.00
364531	AIRPORT TAXI, INC	TRANSPORTATION	6/23/2011	12,457.20
364424	CITY OF PLYMOUTH - FINANCE DEPT	WATER/SEWER	6/16/2011	12,411.49
364395	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	6/15/2011	12,378.50
364298	ANCHOR PAPER COMAPNY	COPY PAPER INVENTORY	6/14/2011	11,979.00
364149	MINNETONKA SCHOOL DIST #276	IEIC-EARLY INTERVENTION C/O FUNDS 10-11	6/3/2011	11,404.47
364240	STATE OF MN	FIRE MARSHALL 7 INSPECT FEES MDE#10415	6/7/2011	11,380.38
364196	FIRST STUDENT, INC	ATH-TRANSPORT	6/7/2011	11,205.44
364100	AIRPORT TAXI, INC	TRANSPORT	6/3/2011	11,033.10
364129	ISD #270-HOPKINS SCHOOLS	IEIC-EARLY INTERVENTION C/O FUNDS 10/11	6/3/2011	10,980.49

364250	WESTONKA ELECTRIC	CSF-WOODSHOP UPGRADES	6/7/2011	10,713.00
364626	MPLS JEWISH DAY SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	10,634.98
364552	INSPEC, INC.	EMS-BUS CORRAL 5/31/11	6/23/2011	10,468.75
364466	H & B SPECIALIZED PRODUCTS	HS-MOVE BB BACKSTOPS- SEC INST-CAP-ATH	6/21/2011	10,391.00
364131	ISD #283-ST LOUIS PARK SCHOOLS	IEIC-EARLY INTERVENTION C/O FUNDS 10-11	6/3/2011	10,049.94
364701	PBBS EQUIPMENT CORP	EMS-BOILER UPGRADES	6/30/2011	9,949.25
364528	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	6/22/2011	9,847.94
364355	PRO-TEC DESIGN	PC-SECURITY SYSTEM	6/14/2011	9,459.96
364183	COMMERCIAL DOOR SYSTEMS, INC	WMS-CUST OFF REMODEL	6/7/2011	8,994.42
364653	ING	PAYROLL ACCRUAL	6/30/2011	8,806.63
364297	XEROX CORPORATION	CMS COPIER BLANKET	6/9/2011	8,705.94
364646	TIES	TCT BILLING-MAY 11	6/28/2011	8,588.81
364444	APEX ANALYTICS INC	DISTRICT-IAQ SURVEYS MDE#51366	6/21/2011	8,560.00
364430	TEAM SPORTING GOODS, INC	ATH-WMS TRACK TOPS	6/16/2011	8,514.35
364416	MINNETONKA SCHOOL DIST #276	IEIC-PART H & D 2010-11	6/16/2011	8,257.23
364622	LITTLE BLIND SPOT	PC-GYM WINDOW BLINDS	6/28/2011	8,200.00
364204	HILDI INC	PROF SERV-6/2/11	6/7/2011	8,035.00
364266	FIRST STUDENT, INC	TRANSPORTATION	6/9/2011	7,767.97
364375	WASTE MANAGEMENT-BLAINE	WMS-SERVICE	6/14/2011	7,621.49
364469	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	6/21/2011	7,611.00
364243	TEAMWORKS INTERNATIONAL, INC	PROF SERVICE	6/7/2011	7,509.64
364234	REINHARDT, HAZEL	DEMOGRAPHIC STUDY PAY#1	6/7/2011	7,500.00
364599	FAIRVIEW	ATH-TRAINER SPRING 2011	6/28/2011	7,500.00
364135	K12 TRANSPORTATION MANAGEMENT SVCS	TRANSPORTATION OVERSIGHT-5/11	6/3/2011	7,000.00
364210	K12 TRANSPORTATION MANAGEMENT SVCS	TRANSPORTATION OVERSIGHT-6/11	6/7/2011	7,000.00
364433	TIES	TCT BILLING-APR 11	6/16/2011	6,864.34
364566	CITY OF PLYMOUTH -	EMS-ESCROW SITE IMPROVEMENT PROJECT	6/23/2011	6,839.76
364412	LIFE INSURANCE CO OF NORTH AMERICA	PAYROLL ACCRUAL	6/16/2011	6,717.61
364693	LOW VOLTAGE CONTRACTORS	SH-FIRE ALARM MDE#00448	6/30/2011	6,607.00
364723	TOWNMASTER	SNOWPLOW-TRUCK#12	6/30/2011	6,607.00
364706	RETROFIT RECYCLING, INC	CSF-HAZ WASTE FEE MDE#51350	6/30/2011	6,388.85
364649	WEST LUTHERAN HIGH SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	6,256.66
364565	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-MAY 11	6/23/2011	6,177.82
364504	RIVERPORT INS CO	DEDUCTIBLE BILLING STATEMENT WORKERS' COMP	6/21/2011	6,148.96
364219	MILLER, ROBERT	CON'T SERVICE	6/7/2011	6,082.04
364628	NHA HEATING & AIR CONDITIONING INC	HS-REPAIR MAIN POWER CIRCUIT BOARD	6/28/2011	5,753.00
364104	ANCHOR PAPER COMAPNY	COPY PAPER INVENTORY	6/3/2011	5,750.32
364365	STATE SUPPLY CO, INC.	WMS-RESTRM UPGRADES	6/14/2011	5,623.10
364603	FOURTH BAPTIST CHRISTIAN SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	5,614.64
364629	OSP INC/OUT SOURCE PROJECTS	CERT-PRINT & MAIL	6/28/2011	5,503.50
364324	HOUGHTON MIFFLIN CO LLC	PC-BKS	6/14/2011	5,404.95
364354	PMI CONSTRUCTION CO	OW-REPLACE CEILING #1	6/14/2011	5,236.88
364630	QWEST	MAY INTERNET #65524438	6/28/2011	5,054.00
364729	WESTONKA ELECTRIC	SH-FIRE ALARM MDE#00448	6/30/2011	5,000.00
364436	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	6/17/2011	4,935.74
364427	SPIRITWEAR USA	ATH-T.P. T-SHIRTS	6/16/2011	4,827.86
364203	HALLBERG ENGINEERING	WMS-REPLACE FIRE ALARM THRU 4/30/11 MDE#10414	6/7/2011	4,800.00
364236	RETROFIT RECYCLING, INC	GL-HAZ WASTE FEE MDE#51344	6/7/2011	4,500.45
364202	GRAINGER INC., W. W.	OW-SUPPLIES	6/7/2011	4,404.96
364491	NATIONAL TREASURE KUNG FU, INC	CED-PROF SERV 4/19-5/31	6/21/2011	4,350.45
364351	PAMS LUNCHROOM LLC	SERVICE-5/11	6/14/2011	4,325.00
364333	LOFFLER COMPANIES INC	HS COPY CENTER COPIER BLANKET	6/14/2011	4,286.68
364601	FIRST STUDENT, INC	SEAT REPAIR 7/1/10-12/31/10	6/28/2011	4,237.62
364682	INSPEC, INC.	EMS-REPL WINDOW & DR 5/31/11	6/30/2011	4,192.50
364114	COMMAND CENTER INC	SERVICE	6/3/2011	4,190.40
364655	MET LIFE	PAYROLL ACCRUAL	6/30/2011	4,005.93
364379	WIGEN COMPANIES INC	CMS-SOFTENER UPGRADES	6/14/2011	3,953.55
364559	LARSON CO, J. H.	DIST-LIGHTS	6/23/2011	3,798.94
364713	SPOT COOLERS	BV-REROOF PROJECT	6/30/2011	3,735.91
364489	MILLER 32ND AVE, LLC	RENT & TAXES	6/21/2011	3,710.11
364510	TITAN ENERGY SYSTEMS	GW-GENERATOR REPAIR MDE#51386	6/21/2011	3,650.80

364576	TSP	OW-CELING PROJECT II 5/27/11	6/23/2011	3,601.93
364125	GURSTEL, STALOCH & CHARGO, PA	GARNISH PAYROLL	6/3/2011	3,598.56
364660	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	6/30/2011	3,513.88
364512	TWIN CITY MECHANICAL INC	BV-RPZ TEST MDE#51355	6/21/2011	3,487.00
364625	MINNEHAHA ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	3,480.46
364380	WOLD ARCHITECTS AND ENGINEERS	PC-LIGHTING PROJ#102132	6/14/2011	3,477.76
364606	GOOD SHEPARD	NON-PUBLIC TRANSPORT	6/28/2011	3,454.59
364473	HOUGHTON MIFFLIN CO LLC	BOOKS	6/21/2011	3,436.08
364241	STATE SUPPLY CO, INC.	CMS-REPLACE PUMP	6/7/2011	3,389.20
364174	WESTONKA PUBLIC SCHOOLS	IEIC-EARLY INTERVENTION C/O FUNDS 10-11	6/3/2011	3,349.88
364406	FRONTLINE PLACEMENT TECHNOLOGIES INC	HR-AESOP CONTRACT	6/16/2011	3,298.52
364538	COMMERCIAL DOOR SYSTEMS, INC	OW-DR & HDWR UPGRADES	6/23/2011	3,259.74
364592	CEDARCREST ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	3,239.68
364462	GENERAL SHEET METAL	EMS-GUARD RAIL MDE#51297	6/21/2011	3,200.00
364348	NEW DOMINION SCHOOL #8492	TUITION	6/14/2011	3,173.10
364544	GOODIN CO	OW-COND RETURN TANK & PUMP	6/23/2011	3,155.48
364678	GRAINGER INC., W. W.	HS-BALLASTS	6/30/2011	3,106.05
364702	POSTMASTER	REPLENISH BULK MAIL ACCT	6/30/2011	3,073.60
364278	PLYMOUTH DIAL-A-RIDE	DIAL-A-RIDE TICKETS	6/9/2011	3,000.00
364563	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERV THRU 3/31/11	6/23/2011	2,958.24
364537	COMMAND CENTER INC	SERVICE	6/23/2011	2,876.80
364150	NEW DOMINION SCHOOL #8492	TUITION	6/3/2011	2,870.90
364651	AMERICAN CENTURY	PAYROLL ACCRUAL	6/30/2011	2,835.97
364672	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS JUNE 2011	6/30/2011	2,781.24
364617	ISD #272-EDEN PRAIRIE SCHOOLS	HS-GIRLS STEM PROGRAM	6/28/2011	2,780.00
364248	VANDEPUTTE, GRETCHEN	CED-WINTER BOOT CAMP	6/7/2011	2,754.00
364410	HAMLIN UNIVERSITY	BV-UNIV SUMMER LITERACY-CB,SS,CM.RB & RW	6/16/2011	2,750.00
364623	MARANATHA CHRISTIAN ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	2,711.56
364643	SURVEY & BALLOT	ATH-INTEREST SURVEYS 2011	6/28/2011	2,700.00
364458	ENVIROMENTAL PROPERTY AUDIT, INC (EPA)	OW-ASBESTOS FEE MDE#51377	6/21/2011	2,318.05
364156	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	6/3/2011	2,302.00
364401	DALBEC ROOFING CO	PC-ROOF REPAIR	6/16/2011	2,299.39
364683	INTERMEDIATE DIST 287	LEGAL SERVICES-4/11	6/30/2011	2,263.20
364547	GRAINGER INC., W. W.	PC-WET/DRY VACUUM	6/23/2011	2,252.76
364217	MERZER M.A., L.P., SHEILA	CONT SERV	6/7/2011	2,250.00
364232	RAY'S SERVICES	WMS-TREE REMOVAL	6/7/2011	2,250.00
364396	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	6/15/2011	2,174.94
364620	KING OF GRACE LUTHERAN	NON-PUBLIC TRANSPORT	6/28/2011	2,173.93
364667	BACK 2 BASICS LEARNING LLC DBA ABRAKADOODLE	CED-ART CAMP 6/11	6/30/2011	2,125.00
364214	LOW VOLTAGE CONTRACTORS	DIST-ALARM PARTS MDE#51388	6/7/2011	2,074.00
364613	HOLY FAMILY ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	2,035.69
364709	SESHADRI, ANURADHA	CED-PROF SERV 6/13/11	6/30/2011	1,900.00
364289	WAYZATA RESULTS, INC	ATH-B/G TRACK SCORING	6/9/2011	1,885.10
364641	ST. THERESE SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	1,877.75
364256	BROWN'S ICE CREAM CO	GROCERIES	6/9/2011	1,870.52
364404	FIRST STUDENT, INC	ATH-TRANSPORT	6/16/2011	1,860.14
364674	DALCO CORP	CONCRETE	6/30/2011	1,849.42
364165	TEAM SPORTING GOODS, INC	ATH-SCREEN GUARDS	6/3/2011	1,779.54
364615	INTL SCHOOL OF MN	NON-PUBLIC TRANSPORT	6/28/2011	1,739.28
364712	SOUTHERN COATING SYSTEMS LLC	PC-PLAYGRD SURFACE MDE#51331	6/30/2011	1,720.00
364607	GROVES ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	1,715.60
364307	COMMAND CENTER INC	SERVICE	6/14/2011	1,649.60
364390	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	6/15/2011	1,649.54
364133	JOHNSTONE SUPPLY	SUPPLIES	6/3/2011	1,647.58
364242	TANG, NANCY	PROF SERVICE	6/7/2011	1,645.00
364581	ALLEGRA PRINT & IMAGING	REGISTRATION FORMS	6/28/2011	1,612.00
364685	ISD #284	TRANSFER TO STUDENT ACTIVITY	6/30/2011	1,592.99
364157	REGION 6AA	TICKETS	6/3/2011	1,571.00
364686	JOHNSTONE SUPPLY	PC-COMPRESSOR PROJECT	6/30/2011	1,555.97
364399	APEX ADVENTURE ALLIANCE, LLC	HS-ROCK CLIMB CLASS-LEASE LEVY	6/16/2011	1,540.00
364639	ST JOHN'S LUTHERAN SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	1,530.88

364669	COMMAND CENTER INC	SERVICE	6/30/2011	1,524.32
364383	YOUTH FRONTIERS, INC	EMS-DEPOSIT COURAGE RETREAT 10/26/11	6/14/2011	1,500.00
364614	IMMACULATE HEART OF MARY SCH.	NON-PUBLIC TRANSPORT	6/28/2011	1,491.20
364604	FRENCH ACADEMY	NON-PUBLIC TRANSPORT-TO REPLACE LOST CK#357518	6/28/2011	1,485.35
364438	2ND WIND EXERCISE INC	WMS-PE EQUIPMENT	6/21/2011	1,484.00
364398	ANTHOLOGIE, LLC	PROF SERVICE	6/16/2011	1,475.00
364337	MACKIN EDUCATIONAL RESOURCES	PC-MEDIA CTR BKS	6/14/2011	1,462.95
364580	ACADEMY OF PETER & PAUL	NON-PUBLIC TRANSPORT	6/28/2011	1,460.17
364285	US BANK	CERT PARTICIPATION SER 2004A	6/9/2011	1,437.50
364487	MARS CO, W. P. & R.S.	WMS-IAQ SUPPLIES MDE#00968	6/21/2011	1,426.35
364336	LOFFLER COMPANIES, INC	EC/WSEI COPIER BLANKET	6/14/2011	1,409.95
364254	BENCHMARK	AD-SEMINAR 6/11 CE	6/9/2011	1,402.50
364656	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	6/30/2011	1,385.54
364589	CALVIN CHRISTIAN SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	1,364.71
364571	SPIRITWEAR USA	CED-HB T-SHIRTS	6/23/2011	1,361.25
364211	KARGES-FAULCONBRIDGE, INC	CSF-WOODSHOP HVAC RENOVATION 5/31/11MDE#51334	6/7/2011	1,356.43
364557	KIDCREATE STUDIO	CED-MESS CAMP	6/23/2011	1,330.00
364527	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	6/22/2011	1,320.00
364163	SOLUTION TREE	SPEAKER WORKSHOP	6/3/2011	1,300.00
364454	EASTER, MARK	HS-REPAIR CHOIR PIANOS	6/21/2011	1,280.00
364529	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	6/22/2011	1,253.00
364644	TIERNEY BROTHERS, INC.	CMS CHOIR ROOM	6/28/2011	1,242.53
364239	SERVICE FIRE PROTECTION INC	GW-SPRINKLER MOD'N MDE#51387	6/7/2011	1,234.00
364564	PBBS EQUIPMENT CORP	EMS-BOILER DOOR #1	6/23/2011	1,223.00
364270	MARS CO, W. P. & R.S.	PPE-LOTO KIT SUPPLIES MDE#51323	6/9/2011	1,216.91
101101108	SHERWOOD, JAIME	REIMBURSE	6/22/2011	1,213.90
364634	SPORRE, LAURIE	ATH-SERV & SUPPLIES	6/28/2011	1,209.49
101101138	SIMSON, KATHRYN	REIMBURSE	6/29/2011	1,188.87
364318	HIRSHFIELDS' PAINT MANUFACTURING	CMS-FIELD PAINT	6/14/2011	1,188.00
364231	PROFESSIONAL INTERPRETING	CONT SERV	6/7/2011	1,154.00
364347	NATIONAL ACADEMIC QUIZ TOURNAMENTS	HS-REGISTRATION	6/14/2011	1,150.00
364099	AIR PURIFICATION & ENERGY CONSERVATION	GW-FILTERS	6/3/2011	1,144.42
364492	NORTHERN AIR CORPORATION	CSF-IAQ-WOODSHOP & OFFICES MDE#10413	6/21/2011	1,120.90
364627	MINNETONKA CHRISTIAN ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	1,110.49
364582	AMERICAN C.P.R. & FIRST AID, INC	CED-CPR/FA HOME BASE 6/4/11	6/28/2011	1,110.00
364640	ST. RAPHAELS	NON-PUBLIC TRANSPORT	6/28/2011	1,090.77
364595	CHILDREN'S WORKSHOP MONTESSORI	NON-PUBLIC TRANSPORT	6/28/2011	1,088.02
364579	ABEE INC	HS-ROPE COURSE SERVICES	6/28/2011	1,085.00
364376	WAYZATA, CITY OF	WATER/SEWER	6/14/2011	1,080.86
364636	SPRINT COMMUNICATIONS	WIRELESS SERVICE-JUNE 11	6/28/2011	1,065.98
364521	ZHOU, HUA	REFUND	6/21/2011	1,020.00
364551	HOLTMAYER, KRISTINA	CED-PROF SERV 6/13/11	6/23/2011	1,020.00
364618	ISD #279-OSSEO SCHOOLS	HS-GIRLS STEM PROGRAM	6/28/2011	1,000.61
364350	OVER E-Z DIVE CENTER	HS-SWIM CLASSES-LEASE LEVY	6/14/2011	1,000.00
364353	CITY OF PLYMOUTH -	EMS-SITE IMPROVEMENT PROJECT	6/14/2011	1,000.00
364555	J & J GLASS & GLAZING INC	HS-WEIGHT RM MIRRORS	6/23/2011	1,000.00
364139	MCCARTNEY, SHARON	PF SPANISH CLASSES	6/3/2011	990.00
364486	MACKIN EDUCATIONAL RESOURCES	WMS-MEDIA CTR BOOKS	6/21/2011	980.00
364284	TRANS-MISSISSIPPI BIOLOGICAL	SCIENCE CENTER	6/9/2011	972.78
364697	MEI - MINNESOTA ELEVATOR INC	GL-ELEVATOR INSPECTION MDE#51312	6/30/2011	957.00
364327	JOHN DEERE LANDSCAPES	SPRINKLER HEADS	6/14/2011	955.08
364173	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	VOLUNTEER HOURS	6/3/2011	950.00
364360	QUALITY BLENDING	HS-SERV AGREE-6/11	6/14/2011	940.00
364721	THERMO-DYNE, INC	CMS-CHILLER REPAIR	6/30/2011	938.54
101101007	ICOPINI, NANCY	REIMBURSE	6/16/2011	934.54
364409	GREENBERG, ROBB	REIMBURSE	6/16/2011	930.55
364569	SCHMITT MUSIC CO	WMS-BAND SUPPLIES	6/23/2011	929.60
364553	INTERMEDIATE DIST 287	LEGAL SERVICES-3/11	6/23/2011	922.50
364495	OSP INC/OUT SOURCE PROJECTS	CERT-PRINT & MAIL	6/21/2011	921.75
364357	PROFESSIONAL INTERPRETING	CONT SERV	6/14/2011	901.20
364372	VEBEROD GEM GALLERY	HS-SUPPLIES	6/14/2011	887.31

364113	CHILDREN'S INSTITUTE	SCORING-LCTS GRANT	6/3/2011	880.00
364364	SIGN PRODUCERS, INC.	BV-SIGNS	6/14/2011	870.00
364710	SHRED-N-GO	CONT SERV	6/30/2011	866.40
364596	CITY OF LAKES - WALDORF SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	863.69
364132	JOHNSON, RODENBURG & LAUINGER, PLLP	GARNISH PAYROLL 2/28/11-4/29/11	6/3/2011	855.22
364229	PILATES MN	CED-PROF SERV 4/12-5/17	6/7/2011	855.00
364637	ST ALPHONSUS CATHOLIC SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	850.56
364533	AMERICAN C.P.R. & FIRST AID, INC	ATH-CPR/FA CLASS-TROJAN POWER	6/23/2011	840.00
364716	STAPLES (FORMERLY CORP EXPRESS)	GL-STAGING STEPS	6/30/2011	819.00
364223	MN ASSN OF SCHOOL ADMINISTRATORS	MEMBERSHIP	6/7/2011	810.00
101101025	MATTIOLI, VALERIE	REIMBURSE	6/16/2011	806.32
364517	YOGASTUDIO	CED-PROF SERV 4/5-5/5	6/21/2011	802.10
364126	HAHN, R.N.,PHN, MICHELLE	CONSULT SERVICE	6/3/2011	800.00
364340	MERZER M.A., L.P., SHEILA	CONT SERV	6/14/2011	800.00
364369	TRI-K SERVICES/SPORTS	BLACK DIRT	6/14/2011	795.60
364148	MN ZOO	OW-1ST GR FIELD TRIP 6/6/11	6/3/2011	765.00
364109	BEGIN OAKS GOLF	ATH-G GOLF GREEN FEES/BALLS	6/3/2011	760.00
101101073	CHRISTOPHERSON, ALLAN	REIMBURSE	6/22/2011	752.34
364688	LANDSCAPE STRUCTURES INC	OW-PLAYGROUND MDE#51330	6/30/2011	743.00
364402	ELM CREEK GOLF COURSE	ATH-IM GOLF	6/16/2011	740.00
364225	MN SAFETY COUNCIL	PROF SERVICE	6/7/2011	738.00
364699	MN DEPT OF EDUCATION	ACCT#5126 2012 MN CAREERS MAGAZINE	6/30/2011	737.50
101101102	PRONDZINSKI, JEFF	REIMBURSE	6/22/2011	736.62
364408	GRAINGER INC., W. W.	ARENA-SUPPLIES	6/16/2011	731.72
364108	AUGSBURG COLLEGE	HS-AP SUMMER INSTITUTE	6/3/2011	725.00
364300	ARC (AMERICAN REPROGRAPHICS CO)	EMS-LOCKER RM REMODEL	6/14/2011	720.53
364227	ORONO COMMUNITY EDUCATION	CED-CLASSES	6/7/2011	714.70
364169	US ENERGY SERVICES, INC	ENERGY-JUNE 11	6/3/2011	700.00
364619	J & J GLASS & GLAZING INC	ATH-WEIGHT RM MIRRORS	6/28/2011	700.00
364443	ALTMAYER, ROXANNE	PROF SERVICE	6/21/2011	694.20
101101034	PENNINGS, JILL	REIMBURSE	6/16/2011	688.88
364550	HILL CO, ROBERT B.	GW-SALT	6/23/2011	686.70
364361	RANDY'S SANITATION	CSF-WOODSHOP	6/14/2011	679.36
364691	LARSON CO, J. H.	CMS-LIGHTS	6/30/2011	676.69
364251	AABACA, INC.	HS-SUPPLIES	6/9/2011	676.00
101101041	SCHUMACHER, MICHAEL	REIMBURSE	6/16/2011	671.67
364311	ECOLAB PEST ELIMINATION DIV	HS-PEST CONTROL	6/14/2011	656.00
364585	BACK 2 BASICS LEARNING LLC DBA ABRAKADOODLE	CED-PENGUIN CAMP 6/17/11	6/28/2011	649.00
364260	EMSL ANALYTICAL, INC	EMS-ASBESTOS FEE MDE#51374	6/9/2011	648.00
364590	CALVIN CHRISTIAN HIGH SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	646.03
364344	MN HISTORICAL SOCIETY	PC-5TH GR FIELD TRIP	6/14/2011	645.00
364215	MACKIN EDUCATIONAL RESOURCES	PC-MEDIA CTR BKS	6/7/2011	635.00
101101080	HARLOFF, BENJAMIN	REIMBURSE	6/22/2011	632.40
364292	WOUTAT, JOHATHAN	HS ORCH-INST REPAIR	6/9/2011	630.00
364322	HOME DEPOT/GEFC	WMS-CUST OFF REMODEL SUPPLIES	6/14/2011	625.93
364419	PAGE, JEFFREY	REIMBURSE	6/16/2011	620.00
364593	CHAPEL HILL ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	613.59
364199	GERBER, STEVEN	OFFICIAL	6/7/2011	610.00
364594	CHESTERTON ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	608.45
364501	PROMOTIONAL MARKETING SOLUTIONS	GW-T SHIRTS	6/21/2011	606.00
364690	LARSON CO, GUSTAVE A.	PC-SUPPLIES	6/30/2011	605.07
101101109	SLATER, CURTIS	REIMBURSE	6/22/2011	601.17
364146	MN HISTORICAL SOCIETY	SH-GR 5 FIELD TRIP	6/3/2011	600.00
101100941	LACH, RENEE	REIMBURSE	6/8/2011	596.25
101101069	BRAUN, CATHY	REIMBURSE	6/22/2011	590.78
364370	TUTTLE'S BOWLING, BAR AND GRILL	BV-1ST GR FIELD TRIP	6/14/2011	570.00
364477	ISD #284	TRANSFER TO ACTIVITY ACCT	6/21/2011	570.00
364171	WATER SPECIALTY OF MN, INC	WMS-POOL SUPPLIES	6/3/2011	568.23
364177	APEX ANALYTICS INC	EMS-RADON CONSULT MDE#51390	6/7/2011	567.31
364141	MESSERLI & KRAMER, PA	GARNISH PAYROLL 3/31/11-5/31/11	6/3/2011	565.26
101101071	CALVERT, STACY	REIMBURSE	6/22/2011	561.88

364539	DAVEY TREE EXPERT CO, THE	HS & OW-MULCH	6/23/2011	559.25
364130	ISD #278-ORONO SCHOOLS	IEIC-EARLY INTERVENTION C/O FUNDS 10-11	6/3/2011	558.33
364439	AABACA, INC.	HS-REPAIR ELEC MUSIC	6/21/2011	558.00
101101094	MISURACO, NICOLE	REIMBURSE	6/22/2011	554.26
364317	H & B SPECIALIZED PRODUCTS	GL-CAFE DR REPAIR	6/14/2011	554.00
364145	MN DEPT OF HUMAN SRV - DIV OF LICENSING	PEPPERMINT FENCE LICENSE FEE	6/3/2011	550.00
364359	PROVIDENCE ACADEMY	TEXTBOOKS	6/14/2011	547.10
364339	MEEKER & WRIGHT SPEC ED COOPERATIVE #938	WINGS ALT ED TUITION-4/1-4/30/11	6/14/2011	540.00
364687	KIDZ ART	CED-CAMP 6/20-23/11	6/30/2011	540.00
364116	COUNTRY CLUB LANES	ATH-ADAPT BOWLING	6/3/2011	536.25
364573	STATE SUPPLY CO, INC.	PC-PLUMBING SUPPLIES	6/23/2011	534.77
364459	ERNZER, SHAYNE	REFUND	6/21/2011	530.00
364343	MN ORGANIZATION ON FETAL ALCOHOL SYNDROME	PROF SERV-IEIC	6/14/2011	525.00
364707	ROOT-O-MATIC	WMS-SERVICE	6/30/2011	525.00
101101112	THOMPSON, KARLA	REIMBURSE	6/22/2011	522.18
364325	HOY, JUDITH	CONT SERV	6/14/2011	510.00
364176	ANOKA HENNEPIN DIST #11	ADMIN FEE-MSFBG JOINT PURCHASING	6/7/2011	500.00
364631	SCOPE SHOPPE INC., THE	WMS-SCIENCE SUPPLIES	6/28/2011	500.00
364708	SECURE TECHS INC	EMS-FIRE ALARM MDE#09951	6/30/2011	500.00
364110	BOOKCASE, THE	BKS-SUMMER READING	6/3/2011	492.80
101101115	WESTRUM, JAMES	REIMBURSE	6/22/2011	488.86
364154	QUALITY BLENDING	HS-SUPPLIES	6/3/2011	488.00
364574	TESSMAN SEED CO	DIST-SUPPLIES	6/23/2011	479.00
364597	COCA-COLA REFRESHMENTS	PC-POP DELIVERY	6/28/2011	478.80
364273	MN STATE GOLF COACHES ASSN	BANQUET-GIRLS GOLF 6/13/11	6/9/2011	475.00
364698	MITY-LITE	CED-DOME CHAIRS	6/30/2011	462.82
364106	ARC (AMERICAN REPROGRAPHICS CO)	EMS-LOCKER RM REMODEL	6/3/2011	462.45
364349	ON SITE SANITATION	ATH-SANITATION UNIT RENT	6/14/2011	460.00
101101064	ZIMMERMANN, ANDREA	REIMBURSE	6/16/2011	444.09
364722	TOLL GAS & WELDING SUPPLY	HVAC-SUPPLIES	6/30/2011	443.04
364621	LAKE COUNTRY SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	439.77
101100878	GRISMER, SYLVIA	REIMBURSE	6/1/2011	435.57
364648	TOTINO GRACE HIGH SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	434.79
364642	ST. THOMAS ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	429.08
364612	HOLY TRINITY LUTHERAN SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	428.01
364598	DEEPHAVEN ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	425.06
364286	US BANK	GO TAXABLE OPEB BONDS 2009A	6/9/2011	425.00
364368	TILSNER CARTON CO	INVENTORY - PACKING BOXES	6/14/2011	425.00
364222	MN DEPARTMENT OF HEALTH	HOSPITALITY FEES-12 SITES	6/7/2011	420.00
364673	DALBEC ROOFING CO	GL-ROOF REPAIR	6/30/2011	419.70
364532	AMERICAN FLAGPOLE AND FLAG CO	FLAGS	6/23/2011	418.80
364605	GENERAL BINDING CORP	GW-SUPPLIES	6/28/2011	414.12
101101139	SUCANSKY, JOHN	REIMBURSE	6/29/2011	411.98
364624	MAYER LUTHERAN HIGH SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	410.12
364207	HOWARD COMPUTER TRAINING LLC	CED-PROF SERV	6/7/2011	408.00
364731	YOUNGBLOOD LUMBER CO	GW-WORK RM REMODEL	6/30/2011	401.31
364352	PEPPER & SON INC., J. W.	CMS-CHOIR MUSIC	6/14/2011	393.36
101100904	SWENSON, AMY	REIMBURSE	6/1/2011	384.65
364121	ELECTRIC MOTOR REPAIR, INC	PC-VAV FAN MOTORS	6/3/2011	383.13
364170	WALTON'S HOLLOW	FIELD TRIP	6/3/2011	380.00
101101072	CARLSON, DAVID	REIMBURSE	6/22/2011	373.43
364281	PROFESSIONAL INTERPRETING	CONT SERV	6/9/2011	371.60
101100978	BOWDISH, LISA	REIMBURSE	6/16/2011	369.57
364255	BETHKE, FREDERIK	HS ORCH-INST REPAIRS	6/9/2011	368.13
101101101	PETERSON, CARTER	REIMBURSE	6/22/2011	365.00
101100961	SCHAEFBAUER, RODGER	REIMBURSE	6/8/2011	362.90
364269	ISD #281-ROBBINSDALE SCHOOLS	OVERPAY MCIS OUTLAY	6/9/2011	360.00
101101065	BACKES, BRENDA	REIMBURSE	6/22/2011	358.30
364338	MALONE, ABBY	REFUND	6/14/2011	356.00
364117	CULVERS	CMS-6TH GR PICNIC	6/3/2011	350.00
364717	STEP SAVER INC	HS-SALT	6/30/2011	348.50

364616	ISD #270-HOPKINS SCHOOLS	HS-GIRLS STEM PROGRAM	6/28/2011	348.15
101101055	VOLLENDORF, AMY	REIMBURSE	6/16/2011	346.41
101100910	BAKER, EILEEN	REIMBURSE	6/8/2011	342.41
364367	TILSNER CARTON CO	BOXES	6/14/2011	340.00
364728	WEST MUSIC CO	OW-MUSIC SUPPLIES	6/30/2011	337.93
364635	SPRING HILL SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	333.46
101101132	RAKUN, JEAN	REIMBURSE	6/29/2011	332.42
364226	O'HARA, BOB	OFFICIAL	6/7/2011	330.00
364541	ERICKSON, LYNN	PROF SERV-2 TERMS HR	6/23/2011	320.00
101100905	TUURA, LARRY	REIMBURSE	6/1/2011	319.00
101101035	PRODY, GLENDA	REIMBURSE	6/16/2011	316.20
364330	KEMMETMUELLER PHOTOGRAPHY	ATH-SPORT POSTERS	6/14/2011	312.50
364185	EDUCATION TO GO	PROF SERVICE	6/7/2011	311.25
364161	SHIFFLER EQUIPMENT SALES, INC	CMS-SUPPLIES	6/3/2011	311.00
364103	AMERICAN RED CROSS	CED-SUPPLIES	6/3/2011	304.00
364268	INTERQUEST DETECTION CANINES OF MN	SERVICE	6/9/2011	303.00
364684	INTERQUEST DETECTION CANINES OF MN	SERVICE	6/30/2011	303.00
364718	SUN NEWSPAPERS	BOARD NOTICES	6/30/2011	302.09
364111	BRANSON ELECTRONICS	INST REPAIR	6/3/2011	301.00
364561	MINVALCO	OW-SUPPLIES	6/23/2011	295.64
101100945	LUDVIGSON, MARK	REIMBURSE	6/8/2011	288.10
364181	COBORNS DELIVERS, LLC	CMS-FOOD-COMMUNITY SERV PROJECT	6/7/2011	287.15
364417	MUNJAAL, SHALOO	REFUND	6/16/2011	286.25
364272	METRO ATHLETIC SUPPLY	CMS-6TH OUTDOOR SUPPLIES	6/9/2011	285.97
101100895	MCNEAL, JOSEPH	REIMBURSE	6/1/2011	285.48
364382	XEROX CORPORATION	CSF COPIER BLANKET	6/14/2011	284.78
364413	MN CLAY USA - MIDWEST	CMS-ART SUPPLIES	6/16/2011	284.06
101101031	O'BRIEN, VICKI	REIMBURSE	6/16/2011	283.07
101101117	WOODHULL, SANDRA	REIMBURSE	6/22/2011	282.40
364499	PIKE, LIZ	REFUND	6/21/2011	276.55
364274	MN STATE GOLF COACHES ASSN	BANQUET-BOYS GOLF 6/13/11	6/9/2011	275.00
364373	VILLAGE MEATS	CMS-STAFF LUNCH-VALLEY FAIR	6/14/2011	273.99
364455	EMSL ANALYTICAL, INC	EMS-WINDOW CAULK MDE#51383	6/21/2011	270.00
101100986	DUWENHOEGGER, DAWN	REIMBURSE	6/16/2011	266.60
364315	FERGUSON ENTERPRISES, INC #1657	OW-SUPPLIES	6/14/2011	266.32
101100977	BATALDEN, JOHN	REIMBURSE	6/16/2011	266.22
364391	MN DEPT OF REVENUE	PAYROLL ACCRUAL	6/15/2011	265.60
101100919	CHRISTOPHERSON, ALLAN	REIMBURSE	6/8/2011	265.34
364252	AMERICAN RED CROSS	CED-RENTAL & SUPPLIES	6/9/2011	264.95
101101129	MCKASY, MARY	REIMBURSE	6/29/2011	264.36
101101098	NOYED, ROBERT	REIMBURSE	6/22/2011	263.96
101100932	HAGEN, CLARICE	REIMBURSE	6/8/2011	260.77
364221	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	HS-CONF	6/7/2011	260.00
364362	SAENZ-VILLALON, LIL	INTERPRETER	6/14/2011	260.00
364258	CONTINENTAL CLAY CO	CMS-ART SUPPLIES	6/9/2011	259.74
101101013	KNOTEK, DEBBIE	REIMBURSE	6/16/2011	256.25
101101126	KIMLINGER, DEBRA	REIMBURSE	6/29/2011	253.33
101101076	DVORAK, MARGARET	REIMBURSE	6/22/2011	252.46
364464	GIRARD'S BUSINESS MACHINES INC	CED-SERVICE-SHREDDER	6/21/2011	250.00
101101085	JOHNSON RISPALJE, JOETTE	REIMBURSE	6/22/2011	250.00
364212	LEMKE, LINDA	CED-PROF SERV	6/7/2011	245.00
364151	ON SITE SANITATION	ATH-SANITATION SERVICES	6/3/2011	242.85
101100898	RUNYON, NANCY	REIMBURSE	6/1/2011	241.92
364172	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	CIY-6 STUDENTS	6/3/2011	240.00
101101060	WEST, DEBORAH	REIMBURSE	6/16/2011	238.83
364400	BUSHNELL SR, MICHAEL	REIMBURSE	6/16/2011	237.66
364319	HOFFER, MARY	BV-ACCOMPANIST 5/24-5/26	6/14/2011	235.00
101100948	MARTINSON, KAJA	REIMBURSE	6/8/2011	234.55
364259	DOMINO'S PIZZA #1937	CMS-PIZZA-6TH GR PICNIC	6/9/2011	232.00
101101018	LARSON, SARA	REIMBURSE	6/16/2011	230.52
364418	ON SITE SANITATION	ATH-SANITATION UNIT	6/16/2011	230.00

101100886	JOHNSON, SALLY	REIMBURSE	6/1/2011	228.48
364299	ANLAUF ADVERTISING	OW-T & F DAY RIBBONS	6/14/2011	227.19
101100966	TREWICK, MICHAEL	REIMBURSE	6/8/2011	227.05
364143	MN CHEMICAL CO.	SUPPLIES	6/3/2011	226.32
364158	ROY C., INC	ATH ENTRY DR-SERVICE	6/3/2011	226.00
364159	SANDERSON, PHD, LP, BARBARA	PROF SERVICE	6/3/2011	225.00
364167	THERAPEUTIC FRAMEWORKS INC	CONT SERV-4/11	6/3/2011	225.00
364377	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	VOLUNTEER HOURS	6/14/2011	225.00
364567	SANDERSON, PHD, LP, BARBARA	PROF SERVICE	6/23/2011	225.00
364558	LARSON CO, GUSTAVE A.	HVAC-SUPPLIES	6/23/2011	224.77
364155	RANDY'S SANITATION	CSF-WOOD SHOP REMODEL PICK-UP	6/3/2011	222.38
101100997	GIBSON, JANE	REIMBURSE	6/16/2011	222.36
364584	ASCENSION SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	221.83
101101122	DOUGHTY, ROSANNE	REIMBURSE	6/29/2011	220.40
364650	WHOLE LEARNING SCHOOL, THE	NON-PUBLIC TRANSPORT	6/28/2011	219.22
101101078	GJESTVANG, RONDA	REIMBURSE	6/22/2011	218.27
364647	TORAH ACADEMY	NON-PUBLIC TRANSPORT	6/28/2011	218.01
364164	STEP SAVER INC	HS-BULK SALT	6/3/2011	217.30
364310	CUB FOODS	GROCERIES-CUST#42	6/14/2011	217.05
364098	AIM ELECTRONICS, INC	ATH-SCOREBOARD REPAIR	6/3/2011	216.72
101101023	MARTIN, ANNE	REIMBURSE	6/16/2011	216.72
101101119	ZIMMERMANN, ANDREA	REIMBURSE	6/22/2011	216.21
364591	CALVIN CHRISTIAN SCHOOL-BLAINE	NON-PUBLIC TRANSPORT	6/28/2011	211.45
364184	DUDDING, JAY	PROF SERVICE	6/7/2011	208.80
364238	SENIOR COMMUNTIY SERVICES	PROF SERVICE	6/7/2011	207.00
364205	HOBBYTOWN USA	SH-F.T.ROCKETS	6/7/2011	206.88
364213	LONG LAKE TRUE VALUE	SUPPLIES	6/7/2011	205.15
364488	METRO ATHLETIC SUPPLY	CMS-PE EQUIPMENT	6/21/2011	203.90
364096	ACCURACE TIMING SERVICES	ATH-TRACK TIMING	6/3/2011	200.00
364206	HOLLAND, SHARON	CONT SERV-3/5/11	6/7/2011	200.00
364280	PLYMOUTH COVENANT CHURCH	DAMAGE DEPOSIT	6/9/2011	200.00
364577	VADNAIS HEIGHTS SPORTS COMPLEX	ATH-SB FACILITY USE	6/23/2011	200.00
364142	MN ASSN OF SPECIAL EDUCATORS (MASE)	CONF-5/11	6/3/2011	199.00
364421	PETTY CASH - CMS	MISC SUPPLIES	6/16/2011	196.53
101101135	SCHAEFBAUER, RODGER	REIMBURSE MDE#51366	6/29/2011	195.53
364291	WILSON, KRIS	CMS-6TH GR PICNIC FOOD	6/9/2011	192.92
364670	COMMERCIAL ASPHALT CO	SUPPLIES	6/30/2011	191.97
364306	CLEARVIEW LAMINATING	LAMINATE	6/14/2011	191.70
364277	ORANGE TREE EMPLOYMENT SCREENING	PROF SERV	6/9/2011	191.50
364302	BDS LAUNDRY SYSTEMS	SERVICE & SUPPLIES	6/14/2011	190.26
101100996	GERBER, SALLY	REIMBURSE	6/16/2011	189.00
364220	MINVALCO	CSF-WKSP REMODEL MDE#51334	6/7/2011	188.39
101101134	RIDLEHOOVER, JEFFERY	REIMBURSE	6/29/2011	188.23
364127	HILL CO, ROBERT B.	CMS-SALT	6/3/2011	187.20
364137	LARSON CO, GUSTAVE A.	SUPPLIES	6/3/2011	186.15
101101127	KOSIN, SUSAN	REIMBURSE	6/29/2011	182.00
364105	ANDERSON, THERESA	CED-PROF SERV	6/3/2011	180.00
364209	JORSTAD & REUTHER GRAPHIC DESIGN	REVISE FORMS	6/7/2011	180.00
101100879	HARING, KAREN	REIMBURSE	6/1/2011	179.23
364166	TESSMAN SEED CO	DIST-SUPPLIES	6/3/2011	175.00
101101077	ECKBERG, MARY	REIMBURSE	6/22/2011	174.93
364535	CITI-CARGO & STORAGE	CMS-DOME STORAGE	6/23/2011	174.00
364611	HOLY FAMILY CATHOLIC HIGH SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	173.83
101100876	FINK, TARA	REIMBURSE	6/1/2011	173.60
364633	SW CHRISTIAN HIGH SCHOOL	NON-PUBLIC TRANSPORT	6/28/2011	172.82
101100934	HARREN, KIMBERLY	REIMBURSE	6/8/2011	172.79
101101074	CORNWELL, MICHELLE	REIMBURSE	6/22/2011	172.78
364695	MAYER, AMY	ATH-COACH ED	6/30/2011	170.00
101100909	ANDERSON, MARY	REIMBURSE	6/8/2011	169.33
101100897	OLSON, KEELY	REIMBURSE	6/1/2011	167.18
364447	BRIGGS, BRIGHAM	REFUND	6/21/2011	164.25

101101082	HONZA, JONATHAN	REIMBURSE	6/22/2011	163.00
101101038	ROGERS, JUDY	REIMBURSE	6/16/2011	161.42
101100947	MAAS, RENE	REIMBURSE	6/8/2011	159.73
101100908	ANDERSON, MARY	REIMBURSE	6/8/2011	156.21
364175	YOUNGBLOOD LUMBER CO	CSF-WOOD SHOP REMODEL SUPPLIES	6/3/2011	154.84
101101099	PANNING-MILLER, JANE	REIMBURSE	6/22/2011	150.51
101101003	HANUS, GAIL	REIMBURSE	6/16/2011	150.00
101101105	RUCHTI, JULIE	REIMBURSE	6/22/2011	150.00
101101106	SABLE-LEMKE, JOAN	REIMBURSE	6/22/2011	150.00
101101136	SCHAFER, BRADLEY	REIMBURSE	6/29/2011	150.00
101100952	MERZ, IRENE	REIMBURSE	6/8/2011	149.48
364168	TRANS-MISSISSIPPI BIOLOGICAL	SCIENCE CENTER	6/3/2011	149.28
364267	HOME DEPOT/GECF	HS-SUPPLIES AL	6/9/2011	149.26
364147	MN MIDDLE SCHOOL ASSN	EMS-CONF 6/11	6/3/2011	149.00
101100950	MCCOY, NANCY	REIMBURSE	6/8/2011	148.75
101101086	KIMLINGER, DEBRA	REIMBURSE	6/22/2011	148.34
364676	GOODIN CO	EMS-BOILER SUPPLIES	6/30/2011	148.05
101101081	HILL, KATHRYN	REIMBURSE	6/22/2011	147.58
101101114	WEITZ, BRIAN	REIMBURSE	6/22/2011	147.34
364500	POSTMASTER	REPLENISH BULK MAIL ACCT	6/21/2011	146.48
101101079	HANNON, JOSEPH	REIMBURSE	6/22/2011	144.50
101100944	LEJONVARN, MIRIAM	REIMBURSE	6/8/2011	144.15
101101045	SIDDIQUI, BADAR	REIMBURSE	6/16/2011	142.57
101100968	WALSWORTH, THERESA	REIMBURSE	6/8/2011	142.20
101100893	MANUELL, MONICA	REIMBURSE	6/1/2011	141.94
101101140	TORDEUR, SCOTT	REIMBURSE	6/29/2011	140.02
364446	BEST PREP	WMS-STOCK MARKET GAME	6/21/2011	140.00
364508	SHAMROCK GROUP	ATH-REPAIR ICE MACHINE	6/21/2011	139.34
364578	XEROX CORPORATION	WHS DEBATE COPIER BLANKET	6/23/2011	139.04
364118	DEEP ROCK WATER CO	BOTTLE WATER & SERVICE	6/3/2011	138.34
101101005	HOWE, MICHELLE	REIMBURSE	6/16/2011	138.16
101100903	STORY, EMILY	REIMBURSE	6/1/2011	138.13
364097	ACME TYPEWRITER INC	GW-SERVICE	6/3/2011	136.50
364632	SEVERTSON, JANET	REFUND-TO REPLACE LOST CK#357293	6/28/2011	136.45
101100955	RAVNHOLDT, TANYA	REIMBURSE	6/8/2011	134.47
364303	BLICK ART MATERIALS	EMS-ART SUPPLIES	6/14/2011	133.79
101100994	GALE, CHRISTA	REIMBURSE	6/16/2011	133.62
364675	DEEP ROCK WATER CO	BOTTLE WATER & SERVICE	6/30/2011	132.34
101100933	HANILY-DOLAN, NANCY	REIMBURSE	6/8/2011	129.04
101100935	HERZOG, JORDAN	REIMBURSE	6/8/2011	127.21
364426	PROFESSIONAL INTERPRETING	INTERPRETER	6/16/2011	127.20
101100974	ANDERSON, PATRICIA	REIMBURSE	6/16/2011	126.07
364442	ALPHA VIDEO & AUDIO, INC	AUDIO EQUIPMENT	6/21/2011	125.00
101101061	WINTERHALTER, JANET	REIMBURSE	6/16/2011	124.25
101101121	CHRISTOPHERSON, ALLAN	REIMBURSE	6/29/2011	122.27
364371	VALSPAR PAINT	KL-SUPPLIES	6/14/2011	121.25
101100900	SKALLAND, AMANDA	REIMBURSE	6/1/2011	120.81
364503	RETROFIT RECYCLING, INC	WMS-HAZ WASTE FEE MDE#51342	6/21/2011	119.56
101101017	LANKFORD, LYNDA	REIMBURSE	6/16/2011	119.39
101100918	BRUCE, MARY	REIMBURSE	6/8/2011	118.92
101101021	LYBECK, KRISTINA	REIMBURSE	6/16/2011	116.64
364671	COMMERCIAL DOOR SYSTEMS, INC	EMS-DR & HDWR UPGRADES	6/30/2011	116.62
101101130	MCKERNAN, ALISON	REIMBURSE	6/29/2011	116.59
364331	LARSON CO, J. H.	EMS-SUPPLIES	6/14/2011	116.15
364122	EMMONS, KATHERYN	ATH-B LACROSSE FEE	6/3/2011	115.00
364387	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	6/15/2011	112.50
364654	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	6/30/2011	112.50
101101088	KRUBSACK, DONALD	REIMBURSE	6/22/2011	112.00
101101111	STEVENSON, SANDRA	REIMBURSE	6/22/2011	110.98
101100914	BLUMER, WARD	REIMBURSE	6/8/2011	110.12
364304	BURT, AMY	CED-MUSIC EXPERIENCE	6/14/2011	110.00

101101009	JOHNSON, BONNIE	REIMBURSE	6/16/2011	109.19
364536	COCA-COLA REFRESHMENTS	POP DELIVERY	6/23/2011	109.00
101100987	DVORAK, MARGARET	REIMBURSE	6/16/2011	108.72
101100920	CROOK, ADRIENNE	REIMBURSE	6/8/2011	108.41
101100992	FISHER, ANGIE	REIMBURSE	6/16/2011	106.88
364572	SPS CO	REPAIR POOL PIPE	6/23/2011	106.81
101101125	JOHNSON, BONNIE	REIMBURSE	6/29/2011	106.23
364482	KORNBERG, MURRAY	REFUND	6/21/2011	105.50
364244	TURNER, ROMAINE	PROF SERVICE	6/7/2011	105.00
364329	KD & COMPANY RECYCLING INC	SAND	6/14/2011	104.54
101100924	ELLINGSON, JOEL	REIMBURSE	6/8/2011	103.63
364101	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH	6/3/2011	103.50
101101037	RIES, CAROLE	REIMBURSE	6/16/2011	102.26
364392	NEW YORK LIFE	PAYROLL ACCRUAL	6/15/2011	102.25
364658	NEW YORK LIFE	PAYROLL ACCRUAL	6/30/2011	102.25
101101027	MILLER, JANET	REIMBURSE	6/16/2011	102.05
364345	NARAYANASWAMY, VENKY	REIMBURSE	6/14/2011	100.00
364346	NARUM, JOHN	PC-3RD GR FIELD TRIP	6/14/2011	100.00
364363	SEAGER, KRISTIN	SH-ACCOMPANIST	6/14/2011	100.00
364434	WEST SUBURBAN TEEN CLINIC	HS-GUEST SPEAKER	6/16/2011	100.00
364657	MN DEPT OF REVENUE	PAYROLL ACCRUAL	6/30/2011	100.00
364694	MADISON CENTER, THE	PROF SERV-4/19/11	6/30/2011	100.00
364719	TAPPER, HOLLY	REIMBURSE	6/30/2011	100.00
101101083	JAHN, ERIC	REIMBURSE	6/22/2011	100.00
364435	WHEELER, KATRENA	CED-RENTAL MOON WALK	6/16/2011	99.00
101100929	GRANLUND, KATHERINE	REIMBURSE	6/8/2011	99.00
101100923	DOYLE, MICHAEL	REIMBURSE	6/8/2011	98.84
364475	INTERSTATE POWER SYSTEMS	CMS-GENERATOR AIR CLEANER MDE#51386	6/21/2011	98.55
364414	MN DEPT OF EDUCATION	SUB PAY	6/16/2011	98.36
364107	ARORA, SUNDEEP	REFUND	6/3/2011	97.50
364288	VILLAGE MEATS	CMS-FOOD-6TH GR PICNIC	6/9/2011	97.35
101101002	GUNDERSON, JEANETTE	REIMBURSE	6/16/2011	96.90
101101097	MUMMA, STEPHEN	REIMBURSE	6/22/2011	96.15
364358	PROMOWEAR	OW-WACKADOO SUPPLIES	6/14/2011	96.00
364441	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH #70001383 5/31/11	6/21/2011	95.00
101100912	BAUMTROG, JILL	REIMBURSE	6/8/2011	94.64
364328	JOHNSON, PAUL	PROF SERVICE	6/14/2011	94.50
101100959	ROGERS, JUDY	REIMBURSE	6/8/2011	92.57
364440	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH #70000880 5/31/11 MDE#51364	6/21/2011	92.00
101101120	CADE, LORI	REIMBURSE	6/29/2011	91.76
101100958	RODGERS, JUDITH	REIMBURSE	6/8/2011	91.00
101100874	EBERHARDT, JAMES	REIMBURSE	6/1/2011	90.85
364570	SKARNES, INC	HS-SUPPLIES	6/23/2011	90.80
364520	ZHAO, YAN	REFUND	6/21/2011	90.60
101101028	MOFFETT, LAURA	REIMBURSE	6/16/2011	90.25
101101008	JACOBS, MOLLY	REIMBURSE	6/16/2011	88.73
101101011	JOHNSON, SALLY	REIMBURSE	6/16/2011	88.23
101100890	LIDDY, SALLY	REIMBURSE	6/1/2011	87.54
364305	CITI-CARGO & STORAGE	CMS-DOME STORAGE	6/14/2011	87.00
101101049	STIBBINS, SHAWN	REIMBURSE	6/16/2011	86.50
364119	DISCOUNT STEEL, INC	SUPPLIES	6/3/2011	86.20
364316	GOLDEN VALLEY SUPPLY CO	KL-SUPPLIES	6/14/2011	85.96
364124	FOX, JAMES	OFFICIAL	6/3/2011	85.10
364179	CAHILL, DANIEL	OFFICIAL	6/7/2011	85.10
101101068	BRADY-JOHNSON, JENNIFER	REIMBURSE	6/22/2011	84.45
364153	PREFERRED LEGAL SERVICES	PROF SERVICE	6/3/2011	84.36
101100940	KOSKELA, SARA	REIMBURSE	6/8/2011	83.53
101101075	CROW, MELINDA	REIMBURSE	6/22/2011	82.26
101101104	RONNING, KATHERINE	REIMBURSE	6/22/2011	82.12
101101044	SHOGER, MARGARET	REIMBURSE	6/16/2011	81.60
101101100	PANZER, CATHERINE	REIMBURSE	6/22/2011	81.56

101101046	SKALLAND, AMANDA	REIMBURSE	6/16/2011	80.87
101100922	DORNBUSCH, RITA	REIMBURSE	6/8/2011	80.51
364498	PIERRO, JOHN	REFUND	6/21/2011	80.40
364233	REGENTS OF THE UNIV OF MN	HR-EQUIPMENT RENTAL	6/7/2011	80.35
101101057	WATERFILL, BONNIE	REIMBURSE	6/16/2011	80.29
364115	CONNAUGHTY, CURT	OFFICIAL	6/3/2011	80.00
101100998	GILDEMEISTER, BETH	REIMBURSE	6/16/2011	79.31
101100964	TOLLE, BONNIE	REIMBURSE	6/8/2011	78.60
364450	DAMA COMPANY	GL-FIRE ALARM PARTS MDE#51388	6/21/2011	78.00
101101110	SOMMERFELD, SUSAN	REIMBURSE	6/22/2011	77.36
101100894	MCKERNAN, ALISON	REIMBURSE	6/1/2011	76.97
101101092	LAMB, KATHERINE	REIMBURSE	6/22/2011	76.31
101100979	BRADFORD, KORENA	REIMBURSE	6/16/2011	76.26
364562	NOVOA, GLAUCIA	REFUND	6/23/2011	75.90
101100915	BOLLING, KRISTEN	REIMBURSE	6/8/2011	75.69
101101087	KINZLER, CATHERINE	REIMBURSE	6/22/2011	75.63
364554	INTERMEDIATE DIST 287	CMS-REGISTER ON-LINE PROG WKSP	6/23/2011	75.00
364600	FAUE, JEREMY	OFFICAL	6/28/2011	75.00
364714	SPS CO	WMS-POOL SUPPLIES	6/30/2011	74.76
101100887	KEIL, LINDSEY	REIMBURSE	6/1/2011	74.31
101100982	COLANINO, LESLIE	REIMBURSE	6/16/2011	72.60
364366	SURI, SEEMA	REFUND	6/14/2011	72.55
101100971	ALBEE, ALEXANDER	REIMBURSE	6/16/2011	72.21
364497	PATCHEN, DAVID	REFUND	6/21/2011	72.15
364506	SCHNOBRICH, JENNI	REFUND	6/21/2011	72.15
364112	BURMIS, MITCH	OFFICIAL	6/3/2011	72.00
364314	FEIGUM, DANIEL	OFFICIAL	6/14/2011	72.00
101101036	REINKE, MICHELLE	REIMBURSE	6/16/2011	70.79
101100930	GRISMER, SYLVIA	REIMBURSE	6/8/2011	70.74
101100972	ALLEN, STEPHANIE	REIMBURSE	6/16/2011	70.33
101101029	NELSON, LEANNA	REIMBURSE	6/16/2011	69.81
101100902	STAPLETON, JANE	REIMBURSE	6/1/2011	68.93
364160	SCHUSTER, MARGARET	OFFICIAL	6/3/2011	68.42
101100901	SKOGHEIM, DEBRA	REIMBURSE	6/1/2011	68.00
101101033	PADJEN, AMANDA	REIMBURSE	6/16/2011	67.95
101100891	LIDSKY, AMY	REIMBURSE	6/1/2011	67.68
101100917	BRISLEY, SUSAN	REIMBURSE	6/8/2011	67.11
101100883	JABIR, SEEMEEN	REIMBURSE	6/1/2011	66.48
101100937	HINNENKAMP, ADAM	REIMBURSE	6/8/2011	66.21
364461	FORRENCE, LISA	REFUND	6/21/2011	66.05
101100981	CHVOJICEK, DAVID	REIMBURSE	6/16/2011	64.97
364208	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	6/7/2011	64.68
364301	BANISKY, JOHN	OFFICIAL	6/14/2011	64.00
101101039	RUNYON, NANCY	REIMBURSE	6/16/2011	63.50
364257	BRUESKE, ANTHONY	OFFICIAL	6/9/2011	63.00
364666	AUTOMATED LOGIC CORP	AD-SERVICE	6/30/2011	62.50
101100927	FISCHER, PHYLLIS	REIMBURSE	6/8/2011	61.65
101101000	GRASMICK, DENNIS	REIMBURSE	6/16/2011	61.61
101100888	LABARGE, LACEY	REIMBURSE	6/1/2011	61.00
101101133	RICE, MICHAEL	REIMBURSE	6/29/2011	60.97
101100881	HOFMEISTER, MARIAH	REIMBURSE	6/1/2011	60.69
101100993	FOLTZ-RINGSTROM, SHARON	REIMBURSE	6/16/2011	60.08
101101048	SOLBERG, KRISTIN	REIMBURSE	6/16/2011	60.03
364128	HOGENSON, STEVEN	OFFICIAL	6/3/2011	60.00
364140	MCDEW, EVA	OFFICIAL	6/3/2011	60.00
364162	SNYDER, ALICIA	OFFICIAL	6/3/2011	60.00
364453	DRIGGINS, DANGELA	REFUND	6/21/2011	60.00
364534	BERNDT, AARON	MEMBERSHIP	6/23/2011	60.00
364668	BRANDT, LYNN	OFFICIAL	6/30/2011	60.00
101100880	HIRSCHUBER, MARGARET	REIMBURSE	6/1/2011	58.16
101100983	CROOK, ADRIENNE	REIMBURSE	6/16/2011	57.17

101101010	JOHNSON, MARI	REIMBURSE	6/16/2011	55.49
364609	HOLLENBECK, BRAD	OFFICIAL-TO REPLACE LOST CK#360715	6/28/2011	55.00
101100949	MATTIOLI, VALERIE	REIMBURSE	6/8/2011	55.00
364308	COMMERCIAL ASPHALT CO	SUPPLIES	6/14/2011	54.28
364342	MINVALCO	CSF WOODSHOP-DEHUMIDIFIER	6/14/2011	53.61
101100995	GAPPA, AMY	REIMBURSE	6/16/2011	53.25
101100957	RICE, MICHAEL	REIMBURSE	6/8/2011	52.53
364700	OLIVER, JERRY	OFFICIAL-TO REPLACE LOST CK#361944	6/30/2011	51.45
101100954	PETERSON, DONNA	REIMBURSE	6/8/2011	51.31
101101062	WONG, MARGARET	REIMBURSE	6/16/2011	50.95
364279	PLYMOUTH COVENANT CHURCH	ROOM RENTAL	6/9/2011	50.00
101100889	LARSON, STACY	REIMBURSE	6/1/2011	49.45
101100931	HAERLE, SARAH	REIMBURSE	6/8/2011	49.40
101101047	SOLBERG, JAMIE	REIMBURSE	6/16/2011	49.32
101100885	JOHNSON, MICHELLE	REIMBURSE	6/1/2011	49.29
364610	HOLMGREN, ROB	ATH-FUEL- GOLF TRIP 5/14/11	6/28/2011	48.50
364681	HOLDAHL CO	SUPPLIES	6/30/2011	47.99
364451	DARULA, LINDA	REFUND	6/21/2011	47.60
364485	LEE, MIKE	REFUND	6/21/2011	47.40
101101020	LOVISOLO, ELIZABETH	REIMBURSE	6/16/2011	47.38
101101053	TRUDELL, CINDY	REIMBURSE	6/16/2011	46.10
101101004	HAUSER, JENNY	REIMBURSE	6/16/2011	45.96
364224	MN DEPT OF HEALTH	CENSUS-BABY LISTS	6/7/2011	45.00
101101016	KVITTUM, DOROTHY	REIMBURSE	6/16/2011	44.95
101101026	MESSER, DAEAUN	REIMBURSE	6/16/2011	44.91
364332	LERNER, HAROLD	REFUND	6/14/2011	44.75
364178	ARC (AMERICAN REPROGRAPHICS CO)	WMS-SPRINKLER PLANS MDE#00970	6/7/2011	44.71
101100877	GOSSEN, CAROLINE	REIMBURSE	6/1/2011	44.65
101100892	LOVISOLO, ELIZABETH	REIMBURSE	6/1/2011	44.00
101100976	BARNES, CAROLINE	REIMBURSE	6/16/2011	43.55
101100921	DEMARAIS, LYNN	REIMBURSE	6/8/2011	42.77
101100965	TOTMAN, GISELE	REIMBURSE	6/8/2011	42.59
364198	GERBER, DANIEL	OFFICIAL	6/7/2011	42.55
101100989	FABIAN, MARK	REIMBURSE	6/16/2011	41.89
364237	SANCHEZ, KATIE	REIMBURSE	6/7/2011	41.81
101100938	JONES, BRENNAN	REIMBURSE	6/8/2011	41.80
364425	CITY OF PLYMOUTH - FINANCE DEPT	EMS-FIRE CODE RECLASS MDE#51390 REF#201103448	6/16/2011	41.50
101100988	ELANDER, MARY	REIMBURSE	6/16/2011	41.25
101100969	WHITE, KRISTINA	REIMBURSE	6/8/2011	40.94
364180	CHEN, JOHN	REFUND	6/7/2011	40.00
364228	PAUL, ANGELA	REFUND	6/7/2011	40.00
364275	MOUNDS VIEW HIGH SCHOOL	ATH ENTRY FEE	6/9/2011	40.00
101101131	PIERSON, REBECCA	REIMBURSE	6/29/2011	40.00
101101128	LAHR, BILLY	REIMBURSE	6/29/2011	39.98
101101051	TOLLE, BONNIE	REIMBURSE	6/16/2011	39.78
101101113	TRAYNOR, JASON	REIMBURSE	6/22/2011	38.95
101100943	LATTERELL, MARSHALL	REIMBURSE	6/8/2011	38.35
364715	STANTONS SHEET MUSIC	OW-SHEET MUSIC	6/30/2011	38.02
364448	CAMPBELL, MARY	REFUND	6/21/2011	37.70
364481	KENDER, KAREN	REFUND	6/21/2011	37.30
101100975	ANDERSON, TERESA	REIMBURSE	6/16/2011	37.08
101101063	ZEMLIN, LYNN	REIMBURSE	6/16/2011	35.96
101100925	FALLS, DENISE	REIMBURSE	6/8/2011	35.70
101100939	KESSLER, MARIANNA	REIMBURSE	6/8/2011	35.40
364144	MN DEPT OF HEALTH ENVIRONMENTAL HEALTH	GL HB- HOSPITALITY FEE	6/3/2011	35.00
101100942	LAHTI, JILL	REIMBURSE	6/8/2011	35.00
101100956	RAWSKI, ANNETTE	REIMBURSE	6/8/2011	35.00
101100967	TURNQUIST, SARAH	REIMBURSE	6/8/2011	35.00
101101058	WEAVER, PATRICE	REIMBURSE	6/16/2011	35.00
101101032	O'NEILL, STEVEN	REIMBURSE	6/16/2011	34.75
101100936	HICKEY, JODI	REIMBURSE	6/8/2011	34.68

101101040	SALA, MICHAEL	REIMBURSE	6/16/2011	34.68
364415	MOORE, MOLLY	REFUND	6/16/2011	33.75
101100999	GRACK, JODI	REIMBURSE	6/16/2011	33.66
364663	ACT	EXPLORE -SUPPLIES	6/30/2011	33.60
364542	FERGUSON ENTERPRISES, INC #1657	EMS-SUPPLIES	6/23/2011	33.46
101100872	ANDERSON, MARY	REIMBURSE	6/1/2011	33.45
101100973	AMPUERO, ROSARIO	REIMBURSE	6/16/2011	33.00
364271	MCGILL, LISA	CMS-6TH GR PICNIC FOOD	6/9/2011	32.98
101100960	RYSTED, REBECCA	REIMBURSE	6/8/2011	32.97
101101012	KEANE, STEPHANIE	REIMBURSE	6/16/2011	32.68
101101123	HAGEN, CLARICE	REIMBURSE	6/29/2011	32.52
101101116	WILHELM, SIRI	REIMBURSE	6/22/2011	32.08
101101124	HANUS, GAIL	REIMBURSE	6/29/2011	32.00
364479	JAPS, LYNN	REFUND	6/21/2011	31.85
364452	DEVINE, VICKI	REFUND	6/21/2011	31.70
101100990	FASCHING, WENDY	REIMBURSE	6/16/2011	31.19
101101054	VLACH, MONICA	REIMBURSE	6/16/2011	30.98
101101019	LEE, CANDACE	REIMBURSE	6/16/2011	30.67
364216	MARS CO, W. P. & R.S.	HS-PPE SUPPLIES MDE#51313	6/7/2011	30.52
364478	ISD #284	TRANSFER TO ACTIVITY ACCT	6/21/2011	30.00
101100911	BARTELS, CHAD	REIMBURSE	6/8/2011	29.99
101100946	LUTZ, DAVID	REIMBURSE	6/8/2011	29.99
364724	TWIN CITY HARDWARE	WMS-SUPPLIES	6/30/2011	29.75
364711	SKARNES, INC	CMS-CUL EXP COOLER	6/30/2011	29.40
364703	QUALITY BLENDING	HS-SUPPLIES	6/30/2011	28.00
364540	DRYWALL SUPPLY	SUPPLIES	6/23/2011	27.93
101101137	SCHMIDT, AMY	REIMBURSE	6/29/2011	27.85
364480	JORDAN, MARIEL	REFUND	6/21/2011	27.60
364474	INHOFFER, PATTI	REFUND	6/21/2011	27.25
101101022	MADER, MICHELE	REIMBURSE	6/16/2011	26.98
101100963	TANKE, KATIE	REIMBURSE	6/8/2011	26.94
101101059	WEBER, THERESA	REIMBURSE	6/16/2011	26.01
101101024	MASHADI, ERAM	REIMBURSE	6/16/2011	25.50
364516	WENGRONOWITZ, PAUL	REFUND	6/21/2011	25.10
101100907	WOODBURY, SHELLEY	REIMBURSE	6/1/2011	24.87
101101093	LIBBY, CHAD	REIMBURSE	6/22/2011	24.84
364519	YTTERBO, NANCY	REFUND	6/21/2011	24.35
101101052	TOTMAN, GISELE	REIMBURSE	6/16/2011	24.12
364490	MINKS, LISA	REFUND	6/21/2011	23.90
101100873	CAMPBELL, OLGA	REIMBURSE	6/1/2011	23.84
364662	ABELL, LISA	REFUND	6/30/2011	23.80
364679	GRAINGER INC., W. W.	EMS LOCKER RM-SUPPLIES	6/30/2011	23.48
364102	AMERICAN MESSAGING	PAGER SERVICE	6/3/2011	23.32
101100926	FIELDER, CALI	REIMBURSE	6/8/2011	23.05
101101030	NIKSTAD, ERICA	REIMBURSE	6/16/2011	22.30
101101095	MOE, KATHRYN	REIMBURSE	6/22/2011	21.53
364680	HIRSHFIELD'S PAINT	OW-SUPPLIES	6/30/2011	21.47
364449	CAPRIO, POLLY	REFUND	6/21/2011	21.00
101101056	WARZECHA, ELLEN	REIMBURSE	6/16/2011	20.90
364253	ANDERSON, BARB	CMS-FOOD & SUPPLIES-6TH GR PICNIC	6/9/2011	20.60
101101006	HYVARE, JANELLE	REIMBURSE	6/16/2011	20.53
101101001	GRISMER, SYLVIA	REIMBURSE	6/16/2011	20.20
101101014	KOSKELA, SARA	REIMBURSE	6/16/2011	20.18
364136	KD & COMPANY RECYCLING INC	SERVICE	6/3/2011	20.00
101101070	BYRD, TRACY	REIMBURSE	6/22/2011	20.00
101101015	KULLBACK, MARIANNE	REIMBURSE	6/16/2011	19.99
364556	JOHNSTONE SUPPLY	SUPPLIES	6/23/2011	19.96
101100875	FIELDER, CALI	REIMBURSE	6/1/2011	19.94
364134	JOSTENS, INC	ATH-LG MEDAL	6/3/2011	19.69
101101050	STORY, EMILY	REIMBURSE	6/16/2011	18.87
364432	THORSON, RACHEL	REFUND	6/16/2011	18.75

101101089	KUBALAK, PATRICIA	REIMBURSE	6/22/2011	18.51
101100882	HUGHES, BARBARA	REIMBURSE	6/1/2011	17.98
101100984	DAVISON, LISA	REIMBURSE	6/16/2011	17.78
101101084	JEDLICKI, MARY	REIMBURSE	6/22/2011	17.03
101101043	SELINGER, JUDITH	REIMBURSE	6/16/2011	16.93
364493	O'HARA, DAN	REFUND	6/21/2011	16.65
101101118	ZIESEL, THERESA	REIMBURSE	6/22/2011	16.58
101100913	BEUGEN, MARA	REIMBURSE	6/8/2011	16.52
101100953	MILLER, JEFF	REIMBURSE	6/8/2011	16.52
101100962	SHANNON-ANDERSON, KARI	REIMBURSE	6/8/2011	16.32
101101067	BECKER, THERESA	REIMBURSE	6/22/2011	16.22
364484	LANGFUS, BRAD	REFUND	6/21/2011	16.05
364514	VARANASKI, VIDHYA	REFUND	6/21/2011	15.70
364457	ENGELMANN, BETTYANN	REFUND	6/21/2011	15.45
364287	VIJAYAKAR, ARCHANA	REFUND	6/9/2011	15.40
101100884	JOHNSON, JERI	REIMBURSE	6/1/2011	15.00
101100991	FIELDER, CALI	REIMBURSE	6/16/2011	14.99
101101066	BEATTY, KATHLEEN	REIMBURSE	6/22/2011	14.92
364505	SCHLEIF, NANCY	REFUND	6/21/2011	14.85
101100980	CAMPBELL, OLGA	REIMBURSE	6/16/2011	14.79
101100928	FRASER-OLAUSEN, CATHY	REIMBURSE	6/8/2011	14.58
364445	ASFAW, AKLOG	REFUND	6/21/2011	14.45
101101141	VALENCOUR, ROSEMARIE	REIMBURSE	6/29/2011	14.28
364502	REJZER, LAURIE	REFUND	6/21/2011	13.70
364507	SCHULZ, GARY	REFUND	6/21/2011	12.80
364509	SHANNON, LORI	REFUND	6/21/2011	11.85
101101096	MUELLER, KATHRYN	REIMBURSE	6/22/2011	11.45
101101090	LABARGE, LACEY	REIMBURSE	6/22/2011	11.42
364456	ENDY, MAARI	REFUND	6/21/2011	11.40
364496	PANKONIN, BETSEY	REFUND	6/21/2011	10.82
364460	FAUST, JAYNE	REFUND	6/21/2011	10.75
101101107	SHERMAN, JED	REIMBURSE	6/22/2011	10.20
364472	HEARN, TIMOTHY	REFUND	6/21/2011	10.05
364218	MILLER, JACLYN	REFUND	6/7/2011	10.00
364405	FRANCE, JEFFREY	REFUND	6/16/2011	10.00
364476	ISD #284	TRANSFER TO ACTIVITY ACCT	6/21/2011	10.00
364515	WEISER, TRUDY	REFUND	6/21/2011	9.95
101100916	BRANDT, KAREN	REIMBURSE	6/8/2011	9.69
364471	HAWKINS, WAYNE	REFUND	6/21/2011	9.40
364468	HANBERG, KAREN	REFUND	6/21/2011	9.15
364692	LOPEZ, KIMBERLY	REFUND	6/30/2011	8.80
364518	YOUNGDAHL, DENISE	REFUND	6/21/2011	8.70
364470	HARRIES, JULIE	REFUND	6/21/2011	8.65
101100970	WILLIAMS, ALEASHA	REIMBURSE	6/8/2011	8.11
101100896	NEWMAN, SUSAN	REIMBURSE	6/1/2011	7.98
364465	GOODWIN, AMANDA	REFUND	6/21/2011	6.80
101100899	SELLE, SARAH	REIMBURSE	6/1/2011	6.00
101101042	SCHUSTER, SHARON	REIMBURSE	6/16/2011	6.00
101100951	MCNAMEE, JOAN	REIMBURSE	6/8/2011	5.99
364483	KVAM, JULI	REFUND	6/21/2011	5.50
101100906	WILLIAMS, ALEASHA	REIMBURSE	6/1/2011	5.20
364494	ORTLIP, GAYLE	REFUND	6/21/2011	4.40
101100985	DIERKS, SUSAN	REIMBURSE	6/16/2011	3.98
101101103	QUALLEY, BRANDI	REIMBURSE	6/22/2011	3.91
364543	GIBBS, JILL	REFUND	6/23/2011	3.65
357406	FAUST, JAYNE	VOID	6/21/2011	(10.75)
353916	MCKEE, MURPHY & AMY	VOID	6/22/2011	(15.00)
357414	KENDER, KAREN	VOID	6/20/2011	(37.30)
363774	PAUL, ANGELA	VOID	6/6/2011	(40.00)
361944	OLIVER, JERRY	VOID	6/29/2011	(51.45)
360715	HOLLENBECK, BRAD	VOID	6/27/2011	(55.00)

361468	FAUE, JEREMY	VOID	6/27/2011	(75.00)
101100820	RODGERS, JUDITH	VOID	6/8/2011	(91.00)
357293	SEVERTSON, JANET	VOID	6/24/2011	(136.45)
363642	COON RAPIDS HIGH SCHOOL	VOID	6/6/2011	(200.00)
357518	FRENCH ACADEMY	VOID	6/27/2011	(1,485.35)
363852	CITY OF PLYMOUTH - FINANCE DEPT	VOID	6/6/2011	(3,000.00)
				4,935,821.71
		APPROVED BY: G. WILLIAM RUEBER		
		CONTROLLER - ISD 284		
		JULY 11, 2011		
		JAY HESBY, TREASURER		
		BOARD OF EDUCATION - ISD 284		
		JULY 11, 2011		

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
MAY 2011**

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$4,277,795
Wells Fargo-Checking	Federal P/R Taxes	5/2/2011	\$608,529
	Federal P/R Taxes	5/16/2011	\$664,441
Wells Fargo-Checking	State P/R Taxes (MN)	5/2/2011	\$106,831
	State P/R Taxes (MN)	5/16/2011	\$114,705
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$68,743
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$1,200,011
Wells Fargo-Checking	Wells Fargo Commercial Card - Purchase Card Program	5/3/2011	\$345,479
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$79,955
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	5/12/2011	\$72,835
Wells Fargo-Checking	MN Department of Revenue - Sales & Use Tax Payment	5/20/2011	\$631
Wells Fargo-Checking	Vendors, Employees - Electronic AP Payments, Reimbursements	Multiple	\$676,337
Wells Fargo-Checking	MN State Retirement System - 457 Plan/HSA Contributions	Multiple	\$79,021
Wells Fargo-Checking	MN Unemployment Fund - Unemployment Claims	5/2/2011	\$23,061
MSDLAF	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$3,000,000
Hennepin County	MN Trust/PMA - Property Tax Settlement	5/25/2011	\$10,878,759
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$6,500,000
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$428,943
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	5/24/2011	\$32,089
TOTAL ACTIVITY - MAY 2011			\$29,158,165

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: D. Designation of Official Cash Depositories

COMMENTS BY: Mr. Westrum

Minnesota Statute requires that each School District designate their “Official Cash Depositories”.

Therefore, the administration recommends the designation of the following entities as an “Official Cash Depository” for Independent School District 284:

- Wells Fargo Bank
- Anchor Bank
- Minnesota School District Liquid Asset Fund (MSDLAF)
- MN Trust
- US Bank

RECOMMENDED ACTION: That the School Board approves the Designation of Official Cash Depositories for fiscal year 2012 as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Designation of Official Investment Brokers

COMMENTS BY: Mr. Westrum

Minnesota Statute requires that each School District designate their “Official Investment Brokers”.

Therefore, the administration recommends the designation of the following entities as an “Official Investment Broker” for Independent School District 284:

- PMA Financial Network, Inc.
- Wells Fargo Securities, LLC
- Morgan Stanley Smith Barney
- RBC – Dain Rauscher
- Public Financial Management (PFM)

RECOMMENDED ACTION: That the School Board approves the Designation of Official Investment Brokers for fiscal year 2012 as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: F. Designation of Authorized Personnel

COMMENTS BY: Mr. Westrum

District personnel are to be designated with full power to give written direction to any of the District's "Official Depositories" or "Official Investment Brokers" for Independent School District 284 to:

- Open and close accounts
- Request changes to wire redemption instruction, and other information

The authorized personnel are:

- James R. Westrum, Executive Director of Finance and Business Services,
- G. William Rueber, Controller, and
- James A. Scheuer, Senior Accountant.

RECOMMENDED ACTION: That the School Board approves the Designation of Authorized Personnel for fiscal year 2012 as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: G. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Christina Ahrens
New Position

1.0 Special Education Teacher

Greenwood

Karl Anderson
Transfer – Michelle Madson

.833 ALC Mathematics Teacher

East Middle &
High School

Annette Crider
Non-renew

.5 Counselor/Dean

Central Middle

Zachary Dahl
Increased Enrollment

1.0 5th Grade Teacher

Plymouth Creek

Michelle Earhart
Increased Enrollment

1.0 1st Grade Teacher

Kimberly Lane

Rebecca Eisinger
Retirement – Janelle Mattson

1.0 4th Grade Teacher

Kimberly Lane

Ashley Farrington
Transfer – David Wiegert

1.0 1st Grade Teacher

Sunset Hill

Brooke Gibbs
Resignation – Lindsay Lundeen & Non-renew

.8 3rd Grade, Kindergarten Intervention

Birchview

Jacqueline Gutierrez
Resignation – Karl Jacobsen

1.0 Spanish Teacher

High School

Kathryn Hill
Resignation – Elisa Helmke

1.0 6th Grade Teacher

East Middle

Alison Kelso
New Position

6 Hour Special Ed Paraprofessional

Oakwood

Kristine Miska
Leave of Absence – Sheila Schultz

1.0 Physical Education Teacher LTR

Gleason Lake

Nathan Nguyen Transfer – Julie Olson	1.0 4 th Grade Teacher	Greenwood
Ken Pashina Transfer – Ross Nelson	0.5 Engineering, Technology & Design Teacher	High School
Camden Reed New Position	6 Hour Special Ed Paraprofessional	Plymouth Creek
Allison Scally Non-renew	.416 Vocal Music Teacher	Central Middle
Trina Snow Transfer – Jennifer Fuzzey	1.0 5 th Grade Teacher	Birchview
Anne Swanson Retirement – Leslie Swiggum	.833 Science Teacher	High School
Daniel Tewalt Transfer – Ben Harloff	.333 Band Teacher	High School

Disability/Child Care Leave of Absence

Ashley Caryl, Home Base Instructor at Sunset Hill, has requested a childcare leave of absence for the birth of her baby which is due on July 11, 2011. She is requesting an unpaid leave of absence from July 11 through September 2, 2011.

Lacey Labarge, ECSE Speech-Language Pathologist at Central Middle School, has requested to extend her childcare leave of absence through November 11, 2011.

Leave of Absence Without Pay

Bryan Bjorlin, Home Base Assistant at Birchview/Greenwood, has requested an unpaid leave of absence from August 22 through October 3, 2011.

Emily Lane, Home Base Instructor at Sunset Hill, has requested an unpaid leave of absence from August 29th through December 9, 2011.

Retirement

Elisabeth Gilbertson, Math Intervention Specialist at Sunset Hill Elementary School, has announced her retirement effective September 17, 2012. Ms. Gilbertson has been employed by the District since 1990.

Resignations

Kevin Funk, High School Custodian, has submitted his resigned effective July 1, 2011.

Barbara Meyer, 10-Month Paraprofessional at Gleason Lake, has submitted her resignation effective July 5, 2011.

Mike Rice, Middle Level Achievement Specialist, has submitted his resignation effective July 7, 2011.

Annie Roeder, West Middle School Counselor, has submitted her resignation effective July 5, 2011.

Ellen Warzecha, West Middle School Special Education Teacher, resigned her position effective June 17, 2011.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Employee of the Month – July 2011

COMMENTS BY: Superintendent Anderson

The Teaching and Learning Department is very proud to nominate **Bobbi Stinger** as the July Employee of the Month. Bobbi is responsible for providing administrative support to the entire Teaching and Learning Department. This is a major task considering that most of the entire department is new to the District. Bobbi has had to do a lot of heavy lifting this year supporting the work of all the new staff. Bobbi's knowledge of the District and her friendly and helpful personality made it a great year for everyone in T&L.

Bobbi has some responsibility in nearly all functions of the teaching and learning in the District. She plays a key role in ensuring classrooms are equipped with the materials they need to support learning, from student and staff textbooks to plastic coins used in math classes. Bobbi also plays a key role in professional development events, assisting the teaching and learning department in providing educational opportunities for staff. Bobbi's attention to detail and outstanding recordkeeping are critical to the successful operation of the department.

Bobbi takes great pride in her work and the work of Wayzata Public Schools, and she does all of this with a smile on her face, and more importantly, "within pennies" of budgets involving thousands of dollars. In many ways, the District is in good shape and good hands because of Bobbi's work.

Congratulations Bobbi!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 4. RECOGNITIONS

ITEM: B. WHS Girls' Golf Team State Championship

COMMENTS BY: Superintendent Anderson

The School Board would like to recognize members of the Wayzata High School Girls' Golf team as the 2011 State Champions!

The WHS team shot a 661 to win the 2011 state title the weekend of June 14-15 at Bunker Hills Golf Course in Coon Rapids.

The team is coached by head coach Mike Schumacher. Team members are: seniors Taylor Darula, Emily Erickson and Becca Lewis; juniors Liz Bauernfeind and Taylor Fontaine, and freshman Sarah Burnham.

Congratulations to the 2011 team and their coach!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: _____

COMMENTS BY: Board Chair Gleason

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

There are no reports this evening.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

There were no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: B. Teaching and Learning

COMMENTS BY: Dr. Jill Johnson

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. Monthly Financial Reports

Enclosed for School Board review and information is the following financial report, it is important to note that these reports are prepared on a cash basis:

- Monthly Financial Report, which details fund and budget status data as of May 31, 2011; and
- Student Activity Fund Report of May 31, 2011.

No School Board action is required.

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

FUND STATUS REPORT

May, 2011

	<u>BALANCE</u> <u>JUNE 30, 2010</u>	<u>YTD</u> <u>REVENUE</u>	<u>YTD</u> <u>EXPENDITURES</u>	<u>BALANCE</u> <u>MAY, 2011</u>
GENERAL/TRANSP/CAPITAL	12,962,088	74,913,677	88,455,899	(580,135)
FOOD SERVICE	1,518,716	4,607,212	4,127,671	1,998,258
COMMUNITY SERVICE	<u>946,749</u>	<u>7,450,910</u>	<u>6,864,487</u>	<u>1,533,173</u>
OPERATING FUNDS	15,427,553	86,971,799	99,448,056	2,951,296
DEBT SERVICE	<u>1,851,744</u>	<u>9,805,352</u>	<u>10,656,479</u>	<u>1,000,617</u>
NON-OPERATING FUNDS	<u>1,851,744</u>	<u>9,805,352</u>	<u>10,656,479</u>	<u>1,000,617</u>
TOTAL FUNDS	<u>17,279,297</u>	<u>96,777,151</u>	<u>110,104,535</u>	<u>3,951,913</u>

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

PM
BOARD
7/5/2011
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INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

May, 2011

REVENUE

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD REVENUE</u>	<u>DIFFERENCE</u>	<u>PERCENT RECEIVED</u>
GENERAL/TRANSP/CAPITAL	116,191,265	74,913,677	41,277,588	64.47%
FOOD SERVICE	4,939,218	4,607,212	332,006	93.28%
COMMUNITY SERVICE	<u>7,737,901</u>	<u>7,450,910</u>	<u>286,991</u>	<u>96.29%</u>
OPERATING FUNDS	128,868,384	86,971,799	41,896,585	67.49%
DEBT SERVICE	<u>10,472,007</u>	<u>9,805,352</u>	<u>666,655</u>	<u>93.63%</u>
NON-OPERATING FUNDS	<u>10,472,007</u>	<u>9,805,352</u>	<u>666,655</u>	93.63%
TOTAL FUNDS	<u><u>139,340,391</u></u>	<u><u>96,777,151</u></u>	<u><u>42,563,240</u></u>	69.45%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

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7/5/2011

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

May, 2011

EXPENDITURES

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD EXPENDITURES</u>	<u>DIFFERENCE</u>	<u>PERCENT PAID</u>
GENERAL/TRANSP/CAPITAL	120,400,102	88,455,899	31,944,203	73.47%
FOOD SERVICE	5,024,058	4,127,671	896,387	82.16%
COMMUNITY SERVICE	<u>7,520,478</u>	<u>6,864,487</u>	<u>655,991</u>	<u>91.28%</u>
OPERATING FUNDS	132,944,638	99,448,056	33,496,582	74.80%
DEBT SERVICE	<u>10,336,474</u>	<u>10,656,479</u>	<u>(320,005)</u>	<u>103.10%</u>
<u>NON-OPERATING FUNDS</u>	<u>10,336,474</u>	<u>10,656,479</u>	<u>(320,005)</u>	103.10%
TOTAL FUNDS	<u><u>143,281,112</u></u>	<u><u>110,104,535</u></u>	<u><u>33,176,577</u></u>	76.85%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

PM
BOARD
7/5/2011

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT
COMPARATIVE ANALYSIS

May, 2011

EXPENDITURES

<u>FUND</u>	<u>FY 2011 YTD EXPENDITURES</u>	<u>FY 2011 PERCENT PAID</u>	<u>FY 2010 YTD EXPENDITURES</u>	<u>FY 2010 PERCENT PAID</u>
GENERAL/TRANSP/CAPITAL	88,455,899	73.47%	91,951,761	82.01%
FOOD SERVICE	4,127,671	82.16%	3,907,566	82.64%
COMMUNITY SERVICE	<u>6,864,487</u>	91.28%	<u>6,605,846</u>	85.61%
OPERATING FUNDS	99,448,056	74.80%	102,465,173	82.26%
DEBT SERVICE	<u>10,656,479</u>	103.10%	<u>9,764,190</u>	99.97%
NON-OPERATING FUNDS	<u>10,656,479</u>	103.10%	<u>9,764,190</u>	99.97%
TOTAL FUNDS	<u>110,104,535</u>	76.85%	<u>112,229,363</u>	83.54%

**NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.**

PM
BOARD
7/5/2011

Wayzata Public Schools											
Student Activity Fund Summary											
May 2011											
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
								Balance as Of	FY'2010/11	FY'2010/11	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/10	Revenue	Expend	05/31/11
21	E/R	251	280	070	000	899/099	BASEBALL	(2,198.58)	7,384.00	6,311.03	(1,125.61)
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	4,183.20	6,471.00	5,604.78	5,049.42
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	3,509.25	12,156.47	9,112.01	6,553.71
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	5,522.82	6,900.00	6,475.36	5,947.46
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	6,643.95	2,302.00	3,641.81	5,304.14
21	E/R	251	280	075	000	899/099	FOOTBALL	43,413.40	28,955.00	38,987.28	33,381.12
21	E/R	251	280	076	000	899/099	GYMNASTICS	2,125.01	4,082.00	3,635.47	2,571.54
21	E/R	251	280	077	000	899/099	GOLF - BOYS	1,995.66	9,342.00	4,074.95	7,262.71
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,609.93	3,365.00	2,066.65	2,908.28
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	6,352.30	18,475.10	18,195.62	6,631.78
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	8,340.24	5,284.50	10,155.39	3,469.35
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	5,487.93	13,013.00	12,269.05	6,231.88
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	10,191.72	25,454.96	27,961.23	7,685.45
21	E/R	251	280	083	000	899/099	SOFTBALL	1,852.28	6,403.00	4,552.50	3,702.78
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	5,135.16	7,311.00	10,125.51	2,320.65
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	11,736.48	14,495.00	11,708.48	14,523.00
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	6,057.70	13,032.00	12,391.99	6,697.71
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,204.24	6,286.00	5,608.52	4,881.72
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	4,924.11	12,891.00	7,128.50	10,686.61
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	4,256.94	4,284.00	4,070.30	4,470.64
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	2,668.56	12,993.23	13,820.47	1,841.32
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	5,133.00	1,239.00	3,589.81	2,782.19
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	1,380.50	2,160.00	1,997.03	1,543.47
21	E/R	251	280	093	000	899/099	VOLLEYBALL	3,025.65	15,083.00	12,034.25	6,074.40
21	E/R	251	280	094	000	899/099	WRESTLING	2,551.70	2,470.00	1,841.54	3,180.16
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	2,136.21	907.00	320.56	2,722.65
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	5,484.16	10,638.00	10,634.74	5,487.42
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	4,553.05	3,002.00	4,062.00	3,493.05
TOTAL HIGH SCHOOL ATHLETICS								162,276.57	256,379.26	252,376.83	166,279.00
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
								Balance as Of	FY'2010/11	FY'2010/11	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/10	Revenue	Expend	05/31/11
21	E/R	253	280	152	000	899/099	MUSICAL	18,455.20	18,676.15	22,680.45	14,450.90
21	E/R	253	280	155	000	899/099	VALLEYFAIR	3,122.99	1,482.00	20,655.00	(16,050.01)
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	2,049.29	15,760.93	15,301.78	2,508.44
21	E/R	253	280	157	000	899/099	BAND	134.92	5,390.00	4,769.21	755.71
21	E/R	253	280	158	000	899/099	CHOIR		0.00	0.00	-
21	E/R	253	280	161	000	899/099	YEARBOOKS	6,347.43	11,531.00	6,019.99	11,858.44
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	19,505.73	4,803.85	12,838.12	11,471.46
21	E/R	253	280	167	000	899/099	MINI COURSES(ROLLED INTO S	-	0.00	0.00	-
TOTAL CENTRAL MIDDLE SCHOOL								49,615.56	57,643.93	82,264.55	24,994.94
PROGRAM/LOCATION : WEST MIDDLE SCHOOL											
								Balance as Of	FY'2010/11	FY'2010/11	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/10	Revenue	Expend	05/31/11
21	E/R	351	280	201	000	899/099	BAND	249.71	0.00	0.00	249.71
21	E/R	351	280	202	000	899/099	CHOIR	240.41	15.00	0.00	255.41
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	5,026.25	2,549.52	5,100.37	2,475.40
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	(381.47)	4,006.50	3,466.35	158.68
21	E/R	351	280	212	000	899/099	YEARBOOK	(3,646.20)	5,598.50	(976.20)	2,928.50
21	E/R	351	280	213	000	899/099	THEATER	24,752.13	10,875.10	12,361.04	23,266.19
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT	649.32	0.00	0.00	649.32
21	E/R	351	280	215	000	899/099	DAY ONE	546.25	0.00	338.25	208.00
21	E/R	351	280	216	000	899/099	WEST WING		0.00	0.00	-
TOTAL WEST MIDDLE SCHOOL								27,436.40	23,044.62	20,289.81	30,191.21

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - July 11, 2011

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: D. Human Resources Services

COMMENTS BY: Ms. Annie Doughty

1. APPROVAL OF THE HOME BASE EMPLOYEES CONTRACT FOR 2011-2013

The District Bargaining Team and the Wayzata Home Base Employees' Union have reached agreement for the 2011-2013 contract. The Home Base Union Membership voted on June 30, 2011 to ratify the contract. Attached is a copy of the language and the costing model.

The total package was within the Home Base Program's budget parameters.

The negotiation team members were: Kelly Gibbons, Leif Grina, Amanda Reineck, Jen Hewitt and Pam Cicharz for the Home Base Employee unit.

Marlys Dorfer, Sharon Foltz-Ringstrom, Bob Wittman, Lynn Zemlin and Annie Doughty represented the District.

This is the first Union contract for our Home Base employees and; therefore, many hours were expended by both sides to negotiate a fair and reasonable contract. We would like to express appreciation for the hard work and collaborative efforts put forth by the negotiation team members throughout the negotiation process.

RECOMMENDED ACTION: Approve the contract with the Home Base employees for the period of July 1, 2011 through June 30, 2013 as tentatively agreed upon by the bargaining teams.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Home Base Costing Model

UPDATED:
FINAL

6/8/2011

	Base Year	1st Year	2nd Year	\$ Change Base to Yr 1	% Change Base to Yr 1	\$ Change Base to Yr 2	% Change Base to Yr 2
Salaries	10-11	11-12	12-13				
		\$	\$			\$	
School	\$ 1,515,878	1,578,761	1,621,768	\$62,884	4.15%	105,890	6.99%
		\$				\$	
Summer	\$ 469,394	489,835	\$ 505,876	\$20,441	4.35%	36,482	7.77%
		\$	\$	\$		\$	
Subtotal	\$ 1,985,271	2,068,597	2,127,644	83,325	4.20%	142,372	
Benefits							
FICA (.0765)	\$151,873	\$158,248	\$162,765	\$6,374	4.20%	\$10,891	7.17%
PERA (.07125)	\$141,451	\$147,388	\$151,595	\$5,937	4.20%	\$10,144	7.17%
Health	\$240,213	\$252,224	\$264,835	\$12,011	5.00%	\$24,622	10.25%
Dental	\$34,706	\$35,401	\$36,109	\$694	2.00%	\$1,402	4.04%
Life Insurance (Sec. 6.2)		\$1,565	\$1,613				
LTD		\$4,476	\$4,625				
TSA (Sec. 9.4)		\$6,716	\$7,359				
		\$					
Subtotal	\$568,243	606,016	\$ 628,900	\$25,016	4.40%	\$47,060	
		\$	\$	\$			
Grand Total	\$ 2,553,515	2,674,612	2,756,543	108,341	4.24%	\$189,432	

Increased Cost of the Contract:		2 Yr. Base	2 Yr New	Difference	Percent
			\$	\$	
	Total Salaries/Benefits:	\$5,107,030	5,431,156	324,126	6.35%

	11-12	12-13
Health Rate Increase	5.00%	5.00%
Dental Rate Increase	2.00%	2.00%

Health Insurance

	<u>#</u>	<u>10-11/Mo.</u>	<u>10-11 Annual</u>	<u>11-12/Mo.</u>	<u>11-12 Annual</u>		<u>12-13/Mo.</u>	<u>12-13 Annual</u>
Single	42	\$425.91	\$214,658.64	\$447.21	\$155,627.51	Single	\$469.57	#
1+1	3	\$425.91	\$15,332.76	\$876.10	\$304,882.80	1+1	\$919.90	#
Family	2	\$425.91	\$10,221.84	\$876.10	\$304,882.80	Family	\$919.90	#
				\$447.21	\$123,429.96	Single	\$469.57	#
				\$447.21	\$123,429.96	1+1	\$469.57	#
				\$447.21	\$123,429.96	Family	\$469.57	#
				\$223.61	\$50,983.08	Single	\$234.79	#
				\$223.61	\$50,983.08	1+1	\$234.79	#
				\$223.61	\$50,983.08	Family	\$234.79	#

Dental Insurance

	<u>#</u>	<u>10-11/Mo.</u>	<u>10-11 Annual</u>	<u>11-12/Mo.</u>	<u>11-12 Annual</u>	<u>12-13/Mo.</u>	<u>12-13 Annual</u>
Single	27	\$42.80	\$13,867.20	\$43.66	\$14,144.54	\$44.53	\$ 14,427.43
1+1	7	\$75.70	\$6,358.80	\$77.21	\$6,485.98	\$78.76	\$ 6,615.70

Family	11	\$109.70	\$14,480.40	\$111.89	\$14,770.01	\$114.13	\$ 15,065.41
Total			\$34,706.40		\$35,400.53		\$36,108.54

Salary Schedule

1	2.10%	\$	-	1.50%	\$	-
2	2.10%	\$	-	1.50%	\$	-
3	2.10%	\$	-	1.50%	\$	-
4	2.10%	\$	-	1.50%	\$	-
5	2.10%	\$	-	1.50%	\$	-
6	2.10%	\$	-	1.50%	\$	-
7	2.10%	\$	-	1.50%	\$	-
8	2.10%	\$	-	1.50%	\$	-
9	2.10%	\$	-	1.50%	\$	-
10	2.10%	\$	-	1.50%	\$	-
11+	2.10%	\$	-	1.50%	\$	-



Independent School District 284
Wayzata, Minnesota
and the
School Service Employees Local 284

CONTRACT
Regarding Terms and Conditions of Employment for
Home Base Personnel

July 1, 2011 through June 30, 2013

Contract

This Contract is made and entered into by and between INDEPENDENT SCHOOL DISTRICT #284, Wayzata, Minnesota, hereinafter referred to as the "Employer", and SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 284, hereinafter referred to as the "Union".

Article I Purpose

The purpose of this Contract is to encourage and increase orderly, constructive and harmonious relationships between the Employer and its employees; to establish procedures for the resolution of differences over terms and conditions of employment; to preserve the paramount right of the citizens of this community to the operation of their schools without disruption; and to establish an environment in which the children of this community may receive education of the highest quality. Accordingly, the parties have set forth herein all terms and conditions of employment which have been agreed upon by the Employer and the Union, pursuant to and in compliance with the Public Employment Labor Relations Act of 1971, as amended (hereinafter referred to as the "PELRA").

Article II Recognition and Dues Check-off

Section 2.1 • Recognition

The Employer hereby recognizes the Union as the exclusive representative for the purpose of negotiating terms and conditions of employment for all Home Base personnel employed by the Employer at least 14 hours per week or 35% of the normal work week, whichever is less and more than 67 work days per year, excluding supervisory employees, confidential employees, and all other employees as certified by the Bureau of Mediation Services in Case No 11 PCE 0335 and any further unit clarification orders.

Supervisory employee means an employee who has the authority to undertake a majority of the following supervisory functions in the interests of the Employer: hiring, transfer, suspension, promotion, discharge, assignment, reward, or discipline of other employees, direction of the work of other employees, or adjustment of other employee's grievances on behalf of the employer. To be included as a supervisory function, which the person has authority to undertake; the exercise of the authority by the person may not be merely routine or clerical in nature but must require the use of independent judgment. An employee who has the authority to effectively recommend a supervisory function is deemed to have authority to undertake that supervisory function for the purposes of this section.

Confidential employee means an employee who, as part of the employee's job duties, has access to labor relations information as that term is defined in Minnesota Statutes 13.37 subdivision 1 paragraph (c); or actively participates in the meeting and negotiating on behalf of the Employer.

Section 2.2 • Labor Management Committee

Representatives of the Employer and the Union agree to meet, if needed, in a labor management committee to facilitate open dialogue about issues that either party deems important.

Section 2.3 • Dues Check-Off

The Employer agrees to deduct dues for membership in the Union, and to forward such dues to the Union, for any individual employee who has authorized such dues check-off on a form acceptable to the Employer and the Union.

The Union shall give written notice to the Payroll Office on July 1 of each year specifying the Union's current membership dues.

Section 2.4 • Fair Share Fee

Any employee included in the appropriate unit who is not a member of the Union will be required to contribute a fair share fee for services rendered by the Union as exclusive representative. The Union shall notify the Payroll Office on July 1 of each year, the Commissioner of the Bureau of Mediation Services, and each employee of the amount of the fair share fee and shall certify that such fair share fee conforms to the requirements of PELRA.

The Union agrees to notify the Employer within ten (10) days after any staff subject to a fair share fee deduction becomes a member of the Union and no further fair share deductions for such staff member will thereafter be made.

Section 2.5 • Union Membership

The Employer recognizes the principle of collective bargaining and will not discriminate against any employee because he/she is or is not a member of the Union.

Article III

Compensation

Section 3.1 • Job Definitions

Position descriptions will be made available on the District website for staff to review. As positions are revised or if new positions are created, the Human Resource Services Department will post new position descriptions on the website. When possible, position descriptions will be attached to job postings.

Section 3.2 • Professional Development

Employees shall be compensated for all hours for training required by the district. This training will be provided by the Employer. Employees may request an approved absence. When attending required and approved in-services, Home Base will pay for the staff's time and the workshop fees upon the submission of the receipt to the district.

Section 3.3 • Wage Rates

Employees hired prior to January 1 will move to their appropriate wage/level as of the following July 1. Employees hired after December 31 will move to their appropriate wage/level on July 1 of the following year.

Classifications:

Home Base Program Assistant
Home Base Program Instructor/Program Supervisor
Home Base Bright Start Program Instructor

Home Base Program Assistant

Level:	2011-12	2012-13
1	\$11.95	\$12.13
2	\$12.29	\$12.47
3	\$12.73	\$12.92
4	\$13.05	\$13.25
5	\$13.45	\$13.65
6	\$13.77	\$13.98
7	\$14.12	\$14.33
8	\$14.41	\$14.63
9	\$14.85	\$15.07
10	\$15.61	\$15.84
11	\$16.53	\$16.78
12-13	\$16.70	\$16.95
14+	\$16.86	\$17.11

Home Base Program Instructor/Program Supervisor

Level:	2011-12	2012-13
1	\$13.09	\$13.29
2	\$14.19	\$14.40
3-5	\$15.21	\$15.44
6-10	\$16.56	\$16.81
11	\$17.72	\$17.99
12-13	\$17.90	\$18.17
14+	\$18.08	\$18.35

Home Base Bright Start Program Instructor

Level:	2011-12	2012-13
1	\$13.35	\$13.55
2	\$14.49	\$14.71
3-5	\$15.66	\$15.89
6-10	\$17.05	\$17.31
11	\$18.33	\$18.60
12-13	\$18.51	\$18.79
14+	\$18.70	\$18.98

Section 3.4 • Level Placement on Pay Scales

An employee moving between classifications shall be placed on the new wage schedule at the step that is closest to and higher than his or her current rate. A new employee shall normally be placed on Level 1 of the wage schedule unless previous work experience or training justifies a higher placement. Previous work experience granted a new employee will count towards longevity levels. The district will notify the union steward(s) of any placement higher than Level 1 when hiring a new employee.

Section 3.5 Payroll Procedures

Payroll checks will be distributed according to the District's established payroll schedule. Employees will be paid from hourly time cards approved by their supervisor and submitted to the Payroll Department according to established schedules.

Section 3.6 • Temporary Assignment

If the Employer elects to temporarily replace an employee on approved leave by reassignment of another member of the unit such reassigned employee shall continue to be paid at the established rate of pay. However, if the reassigned employee continues to assume full responsibility of higher paying position for ten (10) or more working days the employee shall be paid retroactive to the first day of reassignment at the appropriate step of the higher pay scale.

Article IV

Hours and Overtime

Section 4.1 • Work Determination

Employees whose terms of employment total at least 6 hours/day and 42-weeks/year (1260 hours per year) shall be considered full-time. Employees whose terms of employment total less than 6 hours/day and 42-weeks/year (1260 hours per year) shall be considered part-time.

The work day for employees shall be set by the employee's supervisor. Pay shall be based on actual hours worked exclusive of unpaid breaks. The Employer agrees to notify employees of their starting date, work year, and daily hours as early as practical.

The normal work week shall be Monday through Friday for all employees. Exceptions to this work week may be set for certain employees.

Employees are entitled to break periods based on the following schedule: a) Eight (8) hours/day employees receive two (2) 15 minute paid breaks per day. b) Six (6) to less than eight (8) hours/day employees receive two (2) 10 minute paid breaks per day. c) Four (4) hours to less than six (6) hours/day employees receive one (1) 15 minute paid break per day. d) Employees working less than four (4) hours/day receive no paid breaks. Site managers will provide employees a schedule of their break periods.

Section 4.2 • Overtime and Compensatory Time

Work performed in excess of forty (40) hours per week shall be compensated for at the rate of one and one-half times the regular rate. The overtime work week is defined as Saturday through Friday. The Employer may, at its option, grant an employee's request for compensatory time off in lieu of overtime pay, to the extent authorized by the Fair Labor Standards Act, as amended. The scheduling of any compensatory time off requested by an employee shall be subject to approval by the employee's supervisor. Accrued compensatory time will be used within the current pay period unless the employee has supervisory approval to carry over the compensatory time.

Section 4.3 • Pay Procedures for Overtime

The Employer shall pay for all pre-approved overtime worked during any given pay period in the following pay period provided the District payroll procedures have been met. Overtime will be approved by the Site Manager, or designee. Unforeseen circumstances shall be considered pre-approved.

Section 4.4 • Snow Days and Emergency Closings

If Home Base is closed, due to snow days or emergency closings, hourly staff do not report to work. Hourly staff will be paid for actual hours worked in all situations.

On snow days or emergency closings, employees may use up to one (1) day per year of accumulated vacation, personal or sick days.

Section 4.5 • Summer Employment

Summer hour options will be offered by the employer annually as early as practical based on enrollments and site needs.

By February 15th of each year, the Home Base Coordinator will request Home Base staff submit their preference for summer employment. These requests will be made in writing using the District provided form. Based on student enrollment and site needs, the Employer will attempt to honor the employees' summer employment preferences.

Hours will be assigned on or before May 15th. If there is adequate enrollment, employees will be offered an equivalent of their school-year assignment at their school year site(s).

If enrollment necessitates additional staff hours, any additional hours will be offered to staff based on seniority and within their classification.

If the total number of summer employment hours requested by staff, exceeds program needs, the assignment of summer employment will be based on seniority and within classifications.

Article V

Vacation and Holidays

Section 5.1 • Vacations

Home Base employees must be contracted a minimum of 30 hours per week and 52-weeks per year to earn vacation days. Requests for vacation days must be submitted in writing to the Site Manager at least two (2) weeks in advance, and must be approved by the Site Manager. No more than two (2) employees per building may take vacation days at the same time; unless at management's discretion, more than two (2) employees can be accommodated.

Vacation days cannot be requested as cash payment. Vacation days are equivalent to the regular number of hours scheduled per day in the Home Base program. Vacation days do not accrue. If hired during the school year, vacation shall be pro-rated. Vacation days can only be taken during the Home Base assignment.

Vacation days shall be allocated July 1 of each year and earned based on the following schedules:

- A. For Home Base Personnel, who were hired prior to July 1, 2011, and are contracted a minimum of 30 hours per week and 52 weeks per year:

Vacation Step 1-3 earns five (5) days.

Vacation Step 4-7 earns ten (10) days.

Vacation Step 8-11 earns fifteen (15) days.

Vacation Step 12+ earns twenty (20) days.

Employees who were hired prior to July 1, 2011 and who elect not to work during a subsequent summer will maintain their last vacation step, upon returning to 52-week employment.

- B. For eligible Home Base Personnel hired after July 1, 2011:

Five (5) days after one (1) year of 52-week employment in Home Base

Ten (10) days after four (4) years of 52-week employment in Home Base

Fifteen (15) days after seven (7) years of 52-week employment in Home Base

Twenty (20) days after fourteen (14) years of 52-week employment in Home Base

A maximum of five (5) days vacation shall be approved during the summer programs. Beginning with the 2012-13 summer program, a maximum of seven (7) days of vacation shall be approved during the summer program. No vacation shall be approved during the first or last week of summer programs.

District employees in combined positions may earn pro-rated vacation as determined by the Home Base Coordinator. When combining hours from two separate bargaining units/departments, the following criteria shall apply:

- Must work 52-weeks at 30 hours/week (combined District employment & Home Base).
- Must work both school year and summer Home Base to earn vacation.
- Must work release days as required by Home Base program to earn vacation.

- Vacation hours are calculated on Home Base hours only.

Section 5.2 • Holidays

Holidays shall be set by the Employer and representative(s) of this bargaining unit shall be notified prior to July 1 of the contract year. Holidays are equivalent to the regular number of hours scheduled per day in the Home Base program. 52-week employees shall receive ten (10) paid holidays per year. For employees working less than 52-weeks, they shall be eligible for any paid holidays which fall on days they are scheduled to work.

In order to be eligible for holiday pay, an employee must work the last assigned work day immediately before the holiday and the first assigned work day immediately following the holiday, unless the absence qualifies for leave with pay

Article VI

Insurance

Section 6.1 • Group Insurance Policies

During the term of this Contract the Employer will purchase the group insurance policies described in this Article. New employees, meeting the eligibility requirements, shall become eligible for insurance benefits as of the first day of employment. Such new enrollment must occur within thirty (30) days of eligibility. The provisions of this Article are merely descriptive of the coverage provided and the eligibility of an employee for benefits shall be governed by the terms of the master insurance contracts in force between the Employer and the insurers providing such coverage. The Employer's only obligation under the policies described in this Article VI shall be to make the premium payments described in this Contract, and no claim shall be made against the Employer in the event of a denial of insurance benefits by an insurance carrier.

Section 6.2 • Life Insurance

Each full-time employee, as defined in Section 4.1, is eligible for basic group term life insurance coverage in an amount equal to such employee's annual basic salary with each partial thousand rounded to the next higher one thousand (\$1,000) dollars and includes double indemnity for accidental death. The Employer pays the full premium for such coverage.

The Employer agrees, if possible, to secure an insurance carrier for such group term life insurance which shall make available the following program of voluntary supplementary group term life insurance at the expense of the individual employee:

1. Voluntary supplementary coverage without physical examination during the initial enrollment period in an amount equal to the basic coverage provided by the Employer.
2. Voluntary supplementary coverage to a maximum of \$500,000 subject to a physical examination at the request of the carrier. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer.

Voluntary coverage requested by the employee shall be paid by the employee through payroll deduction.

Section 6.3 • Worker's Compensation Insurance

The Employer shall carry Worker's Compensation Insurance on each employee of the School District. An employee receiving compensation under the Worker's Compensation Act may elect to apply accumulated sick leave credits in order to make up the difference between the Worker's Compensation payments and such employee's regular rate of pay. Deductions from sick leave will be made on a prorated basis according to the additional payments to the employee. In no event shall the additional compensation paid to the employee result in the payment of total daily, weekly, or monthly compensation from all sources in excess of such employee's regular rate of pay. In consideration of coworkers and students, employees receiving follow-up care are encouraged to schedule appointments during non-work hours.

Section 6.4 • Hospitalization and Medical Insurance

The Employer shall contribute the total premium for each full-time employee, as defined in Section 4.1, who is enrolled for individual coverage in the District sponsored medical and hospitalization insurance plan.

The Employer contribution may be applied to either individual or family coverage.

The District insurance committee shall be composed of five (5) representatives designated by the exclusive representative of the teachers, one representative designated by the administrative staff, one representative designated by each bargaining unit within the classified staff, and one representative designated by the Employer and shall recommend to the Employer the specifications of the hospitalization and medical insurance plan.

Participation in the insurance program selected shall be voluntary. Coverage shall be available from the first day of employment, but shall be effective only upon enrollment. Each employee enrolled under the plan shall contribute through payroll deduction any excess of the monthly premium over the maximum Employer contribution toward the type of coverage for which such employee is enrolled.

Section 6.5 • Dental Insurance

The Employer shall contribute up to the following amounts per month toward the premium for each full-time employee, as defined in Section 4.1 and who is enrolled in the district's dental insurance program.

2011-12	2012-13
\$ 43.66 for Single	\$ 44.53 for Single
\$ 77.21 for Employee +1	\$ 78.75 for Employee +1
\$111.89 for Family	\$ 114.13 for Family

Section 6.6 • Long Term Disability

The Employer will pay the total premium for each full-time employee, as defined in Section 4.1, in the present Income Protection Plan.

Section 6.7 • Tax-Sheltered Annuities

A Tax-Sheltered Annuity Program shall be available to all employees. Salary

Reduction Agreements (SRA) may be submitted for approval at any time during the year. Approved SRA's shall be implemented no later than twenty-one (21) days following submission of an accurate application.

The Employer shall contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees as defined in Section 4.1. The match would begin after seven (7) years of District Home Base service.

The Employer shall contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for employees working part-time after fifteen (15) years of District Home Base service.

Article VII

Leaves and Absences

Section 7.1 • Sick Leave

The Employer has established the following provisions for paid sick leave in order to minimize an Employee's loss of income because of unavoidable absence due to illness or injury. Paid sick leave is not available during the term of any leave of absence without pay.

Paid sick leave is provided to all employees. at the rate of one (1) day per month recorded at the employee's scheduled hourly level of active employment. The annual sick leave allowance is provided at the time of hire and July 1 of each year. An employee may accumulate unused portions of sick leave up to the equivalent of a total of one hundred forty (140) days at the current hourly level of employment. Employees who change pay levels or hours per day carry with them their accumulated hours of sick leave. The employer reserves the right to require substantiation of illness where there is evidence that sick leave is being abused. Sick leave may be used to care for an ill or injured dependent child. A "child" means an individual under eighteen years of age or an individual under age twenty who is still attending secondary school.

The minimum absence due to illness is one half (1/2) hour and may be used in quarter (1/4) of an hour increments after the initial half hour for absences due to illness of less than the full scheduled work day. Accumulated sick leave, if available, must be reduced by the employee's full scheduled daily work assignment for full day absences under Section 7.1.

Section 7.2 • Family Emergency Leave

Upon advance notice and approval by the supervisor an employee may take up to five (5) days of accumulated sick leave due to critical illness in the employee's immediate family. An employee's "immediate family" shall include only spouse, parents, children, grandparents, grandchildren, brothers and sisters, and a relative or close friend normally living in the household.

Section 7.3 • Bereavement Leave

An employee shall be granted up to three (3) days paid leave without deduction from accumulated sick leave, per incident, during the year to due to death of an immediate family member. An employee's "immediate family" shall include only p a r e n t s ,

children, grandparents, grandchildren, brothers, sisters, spouse, and spouse's parents, spouse siblings and a relative or close friend normally living in the household.

An employee may apply accumulated sick leave benefits toward absence due to death of a relative or close friend, in order to avoid loss of pay, for one day per incident plus up to one day for necessary travel time.

Section 7.4 • Personal Leave

Employees who work a minimum of 30 hours/week for 52-weeks/year are eligible to earn up to a maximum of two (2) days of personal leave per year. Personal days are granted on July 1 of each year. If a new employee begins work prior to January 1, they will receive two (2) personal days, if work begins between January 1 and March 31, they will receive one (1) personal day, and if work begins between April 1 and June 30, the employee will not receive any personal leave days. This leave is cumulative to three (3) days and will not be deducted from sick leave credits. Requests for such leave must be submitted in writing to the employee's supervisor at least three (3) working days in advance, except in emergency situations, and must be approved by the immediate supervisor.

Section 7.5 Family and Medical Leave

Employees may take leave under the provisions of the Family and Medical Leave act including for the birth or adoption of a child in accordance with all requirements of this federal law.

Section 7.6 • Military Leave

Leave of absence for military service will be granted in accordance with all requirements of federal and state law.

Section 7.7 • Special Leaves Without Pay

Special leaves without pay may be granted at the discretion of the Employer. Applications for such leaves shall include the proposed period and purpose for the leave.

An employee granted a leave without pay shall remain eligible for all appropriate benefit plans, according to Federal and State continuation guidelines, but must pay the entire premium while on leave. Employees on a special leave without pay shall maintain their original seniority date but shall not gain credit for advancement on the salary schedule, for vacation time, or for any other provision related to years of service. Working a minimum of seventy-five percent (75%) of the scheduled work days during the work year is required to earn credit for all provisions related to years of service. Sick leave, personal leave, holidays and/or vacation is not earned while on leave without pay.

An employee, on an approved leave of absence, must give notice of their intentions regarding return by May 1 if the leave is scheduled to expire between school years, otherwise a minimum of one (1) month prior to the end of the leave.

An employee returning from a leave shall return to a position for which the employee is qualified which is at the same number of hours and pay level as the position the employee held at the time the leave began. If no open positions fit these criteria, the employee may utilize the procedure given in Section 8.5 to find a

position.

Section 7.8 • Jury Duty

For any employee who is required to serve as a juror, the Employer will make up the difference between such employee's basic salary and the fees received by the employee (less unreimbursed expenses actually incurred during jury service, such as mileage, parking, and meals). In order to be eligible for this supplement, the employee must submit to the payroll office an itemized certification of fees and expenses for the jury duty. Advance notice to the Employer is required for absence due to jury duty to permit the scheduling of a substitute. An employee is also required to notify the Employer immediately upon being excused from jury duty.

Section 7.9 • Donation to Sick Leave

Employees may donate up to two (2) days per year to a fellow member of the bargaining unit who has exhausted their accrued paid leave (sick leave, personal leave and vacation) and is experiencing a hardship.

The number of days donated to an individual shall not extend the individual's paid status greater than one calendar month from the date the individual's accrued paid leave was exhausted or the end of the school year or contract year (June 30), whichever is reached first. Donated days may only be used for regularly scheduled duty days. The donation to sick leave is voluntary and donated days must be deducted from the donating member's vacation or personal days balance.

Article VIII

Seniority

Section 8.1 • Seniority Date

Seniority shall be based on an employee's length of continuous service from the employee's most recent employment date within the bargaining unit. Employees with the same seniority date will be ranked by the last four (4) digits of their social security number. The employee with the lowest number will be ranked as most senior, and so on.

Section 8.2 • Posting of Seniority Lists

The Employer will post updated seniority lists on or before November 15th of each year and immediately before any layoff procedures are initiated. Any employee may file a grievance challenging the validity of the posted seniority lists within fifteen (15) calendar days from the date of posting. In the absence of a valid grievance, the information on the posted list shall not be subject to any further challenge, and the Employer may rely on the posted seniority list.

Section 8.3 • Layoffs

Layoffs among positions within classifications shall first be made on the basis of building seniority. The least senior employee within a classification in the building shall be the first employee laid off; provided, however, that employees retained have the qualifications and ability to perform the work available.

Employees placed on layoff will remain on the seniority list and be eligible only for recall to a position in the employee's present classification under the procedures and within the time period specified in Section 8.5.

The only exception to this procedure involves a Home Base Program Instructor/Program Supervisor who is assigned to a one-to-one management position for a special needs child. If a least senior employee holds one of these positions, layoff shall be deferred until the end of the school year; until the child leaves the school; or until the child no longer is required to have one-to-one management, whichever occurs the earliest. If a layoff is deferred for such reasons, the next least senior Home Base Program Instructor/Program Supervisor shall be laid off.

Section 8.4 • Position Elimination and Bumping Procedure

The provisions in Section 8.3 shall be the first used if reductions are necessary. In the event a senior employee's position is eliminated, or the hours are decreased by one hour or more, or the total hours are dropped below the employee's current benefit eligibility level, the following procedure will be used. The affected employee shall have the option to 1) accept the changed hours, or 2) accept a layoff, or 3) displace the least senior employee in the affected employee's classification at the same number of hours or more within the same benefit eligibility level, with same length work year, and in a position for which the affected employee is qualified pursuant to the criteria contained in Section 8.5A-B, or 4) displace the employee in a lower classification with the least seniority and with the same number of hours (or lower number of hours, if the employee chooses), provided the second employee is not more senior to the first. This only applies if #3 is not an option. If an affected employee is assigned to a one-to-one management position for a special needs child, then #3 would only apply to the least senior employee assigned to a one-to-one management position. If the employee does not desire to move into a lower classification, the employee will be placed on layoff. Open positions are considered to be least senior. The same process will continue through each successive classification.

Any employee displaced by another employee shall have the right to displace another employee according to the above procedure and the process shall continue until there are no positions an employee can take or the employee voluntarily chooses layoff status.

Before any position elimination and/or bumping takes place, the District and Union will meet to review the procedure for implementing this language in light of the specific circumstances.

Section 8.5 • Recall

Employees on layoff will be recalled in seniority order. Employees may reject recall and retain their seniority and recall rights if:

- A. The recall position has fewer assigned hours than the employee's position at time of layoff;
- B. The recall position requires physical strength to supervise special needs children which the employee is unable to perform and is verified by a physician.

Employees who reject recall for any one or more of the acceptable reasons stated

above will not be recalled to other positions requiring similar hours, skills, or responsibilities as were described for the rejected position.

Employees who are recalled have a period of no more than two (2) District work days for the purpose of obtaining further information concerning the position from a designated District administrator or supervisor.

An employee's seniority rights, layoff status, and recall rights, if any, shall terminate upon the earliest of the following events: (a) resignation; (b) retirement; (c) discharge; (d) failure to accept recall except for reasons stated above; (e) the expiration of a period equal to such employee's length of active service with the Employer or two (2) years, whichever is less.

Section 8.6 • Posting Positions

There shall be a posting of regular jobs, extra assignments and job openings for a period of five (5) days so that qualified employees for the positions shall have an opportunity to apply. Interested employees must complete the on-line Transfer Request form. Postings shall include location, work hours normally scheduled for the job, salary classification, and job description/addendum, if applicable. A copy of postings shall be sent to the union steward at the time of posting.

An assignment that is modified by increasing or decreasing the number of hours by one hour or less, does not drop the employee below the current level of benefit eligibility and involves no building change, is not considered a new position and shall not be posted.

Section 8.7 • New or Open Positions

Open positions will be posted according to the provisions of Section 8.6 of this Contract. When a position is posted, it will first be open only to members of the bargaining unit.

If the position is not filled internally, the District will hire an external candidate.

Section 8.8 • Time Addition or Reduction

Notwithstanding the requirements in Section 8.6 for posting a position, decreases to assigned work time will be taken first from the least senior employee in the building and classification, then the next least senior, etc.

An assignment that is modified by increasing or decreasing the number of hours by one hour or less, does not drop the employee below the current level of benefit eligibility and involves no building change is not considered a new position and shall not be posted. The Union Stewards will be notified of the changes.

Article IX

Public Obligation

The Employer and the Union mutually recognize the needs of the Public, and that the right of the students and residents of this District to the continuous and uninterrupted operation of their schools is of paramount importance. During the

term of this Contract, the Union will not engage in, support, or encourage any work stoppages or slowdowns.

Article X

Termination of Employment, Discipline, and Personnel Files

Section 10.1 • Probationary Period

Each new employee shall serve a probationary period of ninety (90) work days of continuous service. The Employer may terminate a probationary employee without specifying any cause and without recourse to the grievance procedure.

Section 10.2 • Probationary Period (Promotion)

An employee promoted to a higher classified position shall be on probation for sixty (60) work days during which period the Employer shall have the right to return the employee to his/her former position, subject to the grievance procedure.

Section 10.3 • Termination of Employment

A minimum of two weeks written notice shall be required from an employee before termination of employment. A minimum of two weeks' notice shall also be given the employee by the Employer before lay-off.

Section 10.4 • Employee Discipline

After an employee has completed the probationary period, the Employer may discipline or discharge an employee only for just cause. Disciplinary action shall normally include the following actions and will normally be taken in the following order, except in cases of serious misconduct:

1. Oral reprimand
2. Written reprimand
3. Suspension without pay
4. Discharge

Employees who are subject to the above actions shall have the right to have union representation, if desired, at any meetings with the District's representative(s), and the right to the grievance procedure.

Section 10.5 • Personnel Files

An Employee's personnel file shall be maintained, made accessible, and destroyed in accordance with Minnesota Statutes. An employee shall be supplied with copies of any written disciplinary notices placed in the employee's file and be allowed to attach a written reply to the notice. Any disciplinary notice which has been in the Employee's file for at least two (2) years may be removed upon appeal by the Employee to the Executive Director of Human Resources. In determining whether removal of the notice is appropriate, the Executive Director of Human Resources shall consider any appropriate factors including, but not limited to: the severity of the conduct referenced in the notice and the Employee's conduct since the time of the notice. The Employee may have Union representation at the appeal, if desired. Denial of the Employee's appeal is not subject to the grievance process.

Article XI

Grievance Procedure

Section 11.1 • Purpose

The purpose of this Article is to secure, at the lowest possible administrative level, an equitable resolution of any grievance which may arise during the term of this Contract. Whenever used in this Contract, the term "grievance" shall mean any dispute or disagreement as to the interpretation or application of any term or terms of this contract.

Section 11.2 • Representation

Any employee, administrator, the Bargaining Unit, or the Board of Education may be represented at any stage of the grievance procedure by any properly designated person or agent.

Section 11.3 Discipline

The Employer shall not discipline employees except for just cause. Any such disciplinary action shall be subject to review through the grievance procedure, commencing directly with the filing of a written statement of the grievance with the designated central office administrator at the Second Stage of the grievance procedure within ten (10) calendar days after the disciplinary action.

Section 11.4 • Informal Stage

Any employee with a grievance shall first attempt to resolve such grievance through an informal conference with the Site Manager or other immediate administrative supervisor.

Section 11.5 • First Stage

Any employee who is not satisfied with the informal adjustment of the grievance must, within fifteen (15) calendar days of the informal conference, file with the Home Base Coordinator a written statement of the grievance on the form set forth in Appendix A signed by the employee and set forth the facts and state the provisions of this Contract alleged to have been violated. A "class grievance" affecting a group of employees shall be signed by at least one of such employee and a representative of the Bargaining Unit, and may be appealed from one Stage to the next by the Bargaining Unit. The Home Base Coordinator may meet with the employee to discuss the grievance, and shall indicate the disposition of the grievance, in writing, within five (5) calendar days with a copy to the employee and to the Bargaining Unit.

Section 11.6 • Second Stage

An employee who is not satisfied with the disposition of the grievance at the First Stage shall file a copy of the written statement of the grievance with the designated central office administrator within ten (10) calendar days after the written grievance response from the First Stage. The Director of Human Resources may meet with the employee to discuss the grievance within ten (10) calendar days after the receipt of the grievance, and shall indicate the disposition of

the grievance, in writing, with a copy to the employee and to the Bargaining Unit within ten (10) calendar days of the meeting. If the parties fail to agree or the matter has not been satisfactorily adjusted after the grievance has reached the Second Stage, the employee may appeal the grievance to the Third Stage.

Section 11.7 • Third Stage

Within fifteen (15) calendar days after the Second Stage grievance response, a employee who is not satisfied with the disposition of the grievance at the Second Stage shall file with the Superintendent a written request for a conference with the Board of Education regarding the grievance. At its next meeting, the Board of Education shall set a time for a conference of the employee with the Board, or with a committee or representative of the Board, which conference shall take place within fifteen (15) calendar days of the Board meeting. The Board shall indicate the disposition of the grievance in writing, with a copy to the employee and the Bargaining Unit within fifteen (15) calendar days of the conference. If the grievance is not satisfactorily resolved as a result of such conference, it may be referred to arbitration within fifteen (15) calendar days of the Board's response.

Section 11.8 • Submission to Arbitration

The Bargaining Unit may submit to arbitration any grievance which has been properly processed through the Third Stage of the grievance procedure. The Bargaining Unit must file with the Superintendent a written notice of intention to arbitrate not more than fifteen (15) calendar days after the Board's written Third Stage response. Arbitration proceedings shall be conducted according to the Bureau of Mediation Services.

Section 11.9 • Jurisdiction and Authority of Arbitrator

The arbitrator shall have jurisdiction only over those grievances which have been properly submitted to arbitration in accordance with the terms of this Contract. The arbitrator shall have no power to add or subtract from, or change, modify or amend in any way the terms and conditions of employment set forth in this Contract. The decision of the arbitrator shall be binding on both parties, subject to all the limitations of arbitration decisions set forth in the PELRA.

Section 11.10 • Time Limitations

Since it is important that grievances be processed as rapidly as possible, the time limitations specified herein shall be considered as a maximum and every effort will be made to expedite the process. Such time limitations may be extended only by mutual consent. Failure of an employee or the Bargaining Unit to comply with the limitations specified shall constitute a waiver of the grievance. Failure of an administrator or the Board of Education to act within the time limitations specified shall constitute a denial of the grievance and shall permit the employee or the Bargaining Unit to proceed to the next stage.

Article XII

Management Rights

Section 12.1 • Authority and Power of the Employer

The laws of the State of Minnesota have vested in the Employer the full authority and power to manage, control, and direct the operation of the school district, and to adopt, modify or repeal policies, rules, and regulations for the district. All such authority and power of the Employer shall continue unimpaired, except as limited by a specific provision of this Contract.

Section 12.2 • Provisions Contrary to Law

Any portion of the Contract which violates any provisions of the laws of Minnesota or the United States or any rules or regulations promulgated thereunder either now or hereafter, shall be null and void and without force and effect. The provisions of this Contract shall be severable, and if any provision hereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this Contract or the applications of such provisions under other circumstances. The Employer reserves the right to amend any provision of this Contract as necessary to comply with federal or state laws or rules and regulations promulgated there under; provided however, the Employer shall first meet with the Union to discuss such amendments.

Article XIII

Duration and Renegotiation of Contract

Section 13.1 • Term of Contract

The Contract shall become effective as of July 1, 2011, and shall continue in full force and effect to and including June 30, 2013, and annually thereafter except as modified or terminated in accordance with the provisions of this Article XIII.

Section 13.2 • Effect of Contract

Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Contract are hereby superseded.

Section 13.3 • Termination or Modification

Either party desiring to terminate or modify this Contract must notify the other party in writing at least sixty (60) days but not more than ninety (90) days prior to June 30, 2013, or at least sixty (60) days but not more than ninety (90) days prior to June 30 of any odd-numbered years thereafter.

A notice of desire to modify this Contract shall set forth specifically all proposed

modifications sought by the party and all clauses of this Contract for which no modification is sought shall be renewed automatically. Negotiations with respect to proposed modifications may commence at any time after notice of proposed modification has been given.

After the expiration of the term of the Contract, if either party has given timely notice of intent to terminate or modify this Contract, no step increases shall be granted prior to the negotiation and execution of a new Contract.

Section 13.4 • Negotiations During Term

The parties mutually acknowledge that during the negotiations which resulted in this Contract, each had the unlimited opportunity to make demands and proposals regarding terms and conditions of employment. All understandings and agreements arrived at by the parties are set forth in this Contract. For the duration of this Contract, the Employer and the Union each voluntarily and unqualifiedly waives the right to meet and negotiate regarding any and all terms and conditions of employment, whether or not specifically referred to or covered in this Contract, even though such matters may not have been within the knowledge or contemplation of either or both of the parties at the time this Contract was negotiated or executed; provided, however, that any and all of the provisions of this Contract may be opened for negotiation at any time by mutual consent.

IN WITNESS WHEREOF, the parties have executed this Contract as follows:

INDEPENDENT SCHOOL DISTRICT 284

SCHOOL SERVICE EMPLOYEES SEIU, LOCAL 284

Chairperson

Business Representative

Clerk

Steward

Steward

Dated this Day of

Dated this Day

Memorandum of Understanding

Home Base Personnel & Wayzata Public Schools

As part of the 2011-13 Home Base Personnel and Wayzata Public Schools' Negotiations process, we agree that during the 2011-12 school year, a monthly meeting with the Program Instructors and the Home Base Coordinator will be scheduled. This meeting will be primarily to discuss program development.

The Home Base Coordinator will schedule the meetings and set the agendas, with input from the instructors. At least two (2) of these meetings will be for the purpose of planning curriculum.

The monthly meeting agreement will be reviewed at the end of the 2011-12 school year for possible continuation.

This Memorandum of Understanding will expire on June 30, 2013, unless both parties agree to an extension.

For School District 284

For Home Base Personnel

Date

Date

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Doughty

2. Unaffiliated Salary Schedule - 2011-12

Attached is the salary schedule for the Unaffiliated staff. This recommendation includes a salary schedule improvement of 1.0% for 2011-12. This recommendation is within the District’s budget parameters.

RECOMMENDED ACTION: Approve the 2011-2012 Salary Schedule for Unaffiliated Positions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

**UNAFFILIATED SALARY SCHEDULE
2011 - 2012**

Perf. Inc.	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6	Level 7	Level 8	Level 9
1	\$38,525	\$44,240	\$50,880	\$58,510	\$67,285	\$77,305	\$88,910	\$102,205	\$121,055
2	\$40,025	\$45,965	\$52,865	\$60,795	\$69,910	\$80,320	\$92,380	\$106,190	\$125,775
3	\$41,590	\$47,755	\$54,925	\$63,165	\$72,640	\$83,450	\$95,980	\$110,330	\$130,680
4	\$43,210	\$49,620	\$57,070	\$65,630	\$75,470	\$86,705	\$99,725	\$114,635	\$135,775
5	\$44,895	\$51,555	\$59,295	\$68,190	\$78,415	\$90,085	\$103,615	\$119,105	\$141,070
6	\$46,645	\$53,565	\$61,605	\$70,845	\$81,470	\$93,600	\$107,655	\$123,750	\$146,575
7	\$48,465	\$55,655	\$64,010	\$73,610	\$84,650	\$97,250	\$111,855	\$128,575	\$152,290

**UNAFFILIATED TECHNOLOGY SALARY SCHEDULE
2011 - 2012**

Perf. Inc.	Tech Support	Tech Specialist	Tech Manager
1	\$35,500	\$46,000	\$62,500
2	\$37,275	\$48,300	\$65,625
3	\$39,140	\$50,715	\$68,910
4	\$41,095	\$53,250	\$72,355
5	\$43,150	\$55,915	\$75,970
6	\$45,310	\$58,710	\$79,770
7	\$47,575	\$61,645	\$83,755

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: A. Official Designations for 2011-2012 School Year

COMMENTS BY: Superintendent Anderson

1. Bulletin Board

While it is generally accepted that the School Board's "Official Bulletin Board" is located at the District Administration Building, it is recommended that the Board take action on this designation annually as a reminder to the public. We will continue our practice of posting School Board agendas in all District schools and on the District's Web site.

RECOMMENDED ACTION: Designate the bulletin board at the Administration Building as the School Board's "Official Bulletin Board" for the 2011-2012 School Year.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: A. Official Designations for 2011-2012 School Year

COMMENTS BY: Superintendent Anderson

2. Radio Station for Emergency Announcements

It has been a long-standing practice of the District to use WCCO-AM Radio Station for making emergency announcements such as closing, delayed opening, or dismissing schools early. It is recommended that the Board annually designate the station the District will use for such announcements and that we continue with WCCO-AM for the 2011-2012 School Year.

RECOMMENDED ACTION: Designate WCCO-AM as the Wayzata Public School District's official radio station for emergency announcements during the 2011-2012 School Year.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: A. Official Designations for 2011-2012 School Year

COMMENTS BY: Superintendent Anderson

3. Newspaper

The Administration recommends that the School Board again designate the PLYMOUTH SUN-SAILOR as the District's official newspaper. The District publishes in the official newspaper all legal notices, such as School Board minutes, bid solicitations, election notices, etc.

RECOMMENDED ACTION: Designate the PLYMOUTH SUN-SAILOR as the official newspaper for Wayzata Public Schools during the 2011-2012 School Year.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: B. Resolution Establishing Dates for Filing Affidavits of
Candidacy for School Board Election

COMMENTS BY: Board Chair Gleason

As mandated by the Minnesota Legislature, School Board elections are held every two years and all terms are for four years, unless otherwise indicated. The District 284 School Board elections are held in odd-numbered years. The terms of Linda Cohen, Patricia Gleason, Jay Hesby and Carter Peterson will expire on December 31, 2011; therefore, there are four (4) four-year terms up for election on November 8, 2011.

The dates to file Affidavits of Candidacy are set by State statute. The first day to file this year is Tuesday, August 2, and the last day to file is Tuesday, August 16, 2011. Affidavits must be filed in the office of the School District Clerk at the Administration Building; the filing fee is \$2.00.

The enclosed resolution begins the election process. Also enclosed is an information sheet, which includes key election dates, candidate qualifications, and voter qualifications.

RECOMMENDED ACTION: Adopt the RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY FOR NOVEMBER SCHOOL BOARD ELECTION.

Motion by: _____

ROLL CALL

Passed _____

Second by: _____

VOTE
88

Failed _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

2011 SCHOOL BOARD ELECTION

NUMBER OF SEATS UP FOR ELECTION

4 Four-Year Terms

OPEN SEATS CURRENTLY HELD BY

Linda A. Cohen
Patricia L. Gleason
Jay A. Hesby
Carter G. Peterson

KEY DATES

August 2, 2011

First day to file for November 8 Election
File at: District Administration Building
210 County Road 101 North
Plymouth, MN 55447
Filing Fee: \$2.00

August 16, 2011

Last day to file for November Election

August 18, 2011

Candidates may withdraw by 5:00 p.m.
(Otherwise name will appear on the ballot)

September 23 –
November 7, 2011

Absentee Voting at District Administration
Building for General Election

November 8, 2011

School Board Election Day
Polls Open: 7:00 a.m. to 8:00 p.m.

CANDIDATE QUALIFICATIONS

A candidate for the School Board must meet the following requirements: 1) Be 21 years of age at the time the term of office begins; 2) Have resided in the School District for 30 days prior to the election; 3) Be an eligible voter, which includes the requirement that the individual be a citizen of the United States.

VOTER QUALIFICATIONS

An individual must meet the following requirements to be eligible to vote in the School Board election: 1) Be 18 or more years of age; 2) Be a citizen of the United States; 3) Be a resident of the school district; and 4) Maintain residence in Minnesota for 20 days immediately preceding the election.

COE:4
070811

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Monday, July 11, 2011

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was held in said school district on Monday, July 11, 2011, at 7:00 o'clock p.m., for the purpose, in part, of establishing dates for filing affidavits of candidacy for the 2011 school district general election.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 284 shall begin on August 2, 2011 and shall close on August 16, 2011. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 16, 2011.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy. Publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 284 shall begin on August 2, 2011, and shall close at 5:00 o'clock p.m. on August 16, 2011.

The general election shall be held on Tuesday, November 8, 2011. At that general election, four (4) members will be elected to the School Board for terms of four (4) years each.

Candidate filing information packets and affidavits of candidacy are available from the office of the School District Clerk, Independent School District No. 284, 210 County Rd. 101 N., P.O. Box 660, Wayzata, MN 55391. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 16, 2011.

Dated: July 11, 2011

BY ORDER OF THE SCHOOL BOARD

/s/

School District Clerk
Independent School District No. 284
(Wayzata Public Schools)
State of Minnesota

The motion for the adoption of the foregoing resolution was duly seconded by _____. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to establishing dates for filing affidavits of candidacy and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of _____ 2011.

Clerk

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: C. Approval of the 2011-2012 Agreement for Use of the
Wayzata City Hall Community Room and Studio

COMMENTS BY: Board Chair Gleason

The school district has entered into an agreement for the use of the Wayzata City Hall Community Room and the Studio for the televising of the monthly Regular Board Meetings since May 2004. The Agreement for the 2011-2012 school year is attached for the School Board's approval.

RECOMMENDED ACTION: Approve the Agreement for the use of the Wayzata City Hall Community Room for the monthly Regular School Board Meetings for the 2011-2012 school year, and the Studio for the televising of these meetings.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____
93

A G R E E M E N T

This Agreement made and entered into by and between the City of Wayzata, a municipal corporation, hereinafter referred to as "Landlord"; and Independent School District 284 "ISD# 284".

W I T N E S S E T H:

Whereas, Landlord and ISD#284 entered into an Agreement for the use of the Wayzata City Hall Community Room located at 600 Rice Street, Wayzata, Minnesota, 55391;

Now, therefore, the parties mutually agree as follows:

Landlord hereby agrees to allow ISD#284 to use the Community Room in accordance with the City's "Community Room Policy" and the following terms:

- A. ISD#284 agrees to schedule the community room through the City of Wayzata per the Wayzata Community Room Scheduling and Use Policy rules. (One meeting per month, set-up time starting at 4 PM, provide own DVD's, tapes etc., vacuum if needed, empty trash and recycling from meeting)
- B. ISD#284 agrees to return the Community Room back to its standard configuration after each use.
- C. ISD#284 agrees to be responsible for any liability, damage or loss to the City from the ISD#284's use of the Community Room pursuant to Indemnification, Property Damage and Liabilities and the City must be furnished appropriate certificates showing such coverage and the City be listed as an additional insured.
- D. For the contract year 2011, ISD#284 agrees to pay the sum of Two Thousand Five Hundred Dollars (\$2,575.00) for the use of the Wayzata Community Room. Effective for subsequent years, Landlord shall, at its sole discretion, have the right to make reasonable adjustments to the room use fee.
- E. ISD#284 shall have the right to terminate its use of the Community Room in the contract year 2011/2012 upon 30-days written notice to Landlord.

The effective date of this Agreement is July 1, 2011.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Gleason

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – July 11, 2011

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair Gleason

9. **Board Reports**

10. **Adjourn**

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____