

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## BOARD OF EDUCATION

Regular Meeting - November 13, 2006 - 7:00 PM  
District Administration Building  
210 County Rd. 101, N, Plymouth, MN

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POSTED: November 9, 2006

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## MISSION

### **Our Core Purpose:**

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

## VISION

### **What We Intend to Create and Experience:**

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

### **Exceptional Student Learning, Experiences and Relationships:**

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

### **Community Trust, Confidence and Partnership:**

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

### **Operational Excellence:**

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION:** 1. Call to Order/Roll Call

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Board Chair Cohen

**Carter Peterson, Board Clerk, will call the roll:**

	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
Mr. Gregory D. Baufield	_____	_____
Ms. Linda A. Cohen	_____	_____
Ms. Susan J. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Gary W. Landis	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Robert J. Ostlund, Ex Officio	_____	_____

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION:** 2. Approval of Agenda and \*Consent Agenda Items

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Board Chair Cohen

This item provides Board members and the Administration with the opportunity to amend the agenda by adding, withdrawing, or reordering the items.

The Consent Agenda items, indicated by an asterisk (\*), are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and addressed in sequence.

**RECOMMENDED ACTION:** Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 3. Approval of Minutes

ITEM: \_\_\_\_\_

COMMENTS BY: Board Clerk Peterson

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of October 9, 2006 and Special Board Meeting of October 23, 2006.

**RECOMMENDED ACTION:** Approve the minutes of the Regular Board Meeting of October 9, 2006 and Special Board Meeting, of October 9, 2006.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – October 9, 2006**

**MINUTES**

The Regular meeting of the Board of Education of Independent School District 284 was convened on Monday, October 9, 2006, 7:30 p.m. at Wayzata City Hall, 600 Rice Street, Wayzata, Minnesota, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

Regular Meeting

The meeting was called to order by Board Chair, Linda Cohen, and Carter Peterson, Board Clerk, called the roll. The following School Board members were present: Mr. Gregory D. Baufield, Ms. Linda A. Cohen, Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. John A. Moroz, Mr. Gary W. Landis, Ms. Carter G. Peterson, and Mr. Robert J. Ostlund, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

Others present: Colleen O. Erickson, Annie Doughty, Jane L. Sigford, Bob Noyed, Carmen Avendano, Carmen Block, Martha Perbix, Kathy Henkel, Lory Dornbusch, Ruthe Wellman, Mr. Olson, Doug Johnson, Jaime C. Sherwood, Julie Light, and Reb E. Bowman.

**BOARD ACTION**

The following motions and resolutions were acted on by the School Board:

Board Chair Cohen reported that the Approval of Agenda and Consent Agenda items provided Board members and the Administration with the opportunity to amend the agenda by adding, withdrawing, or reordering the items. The Consent items were considered routine in nature, were indicated on the agenda with an asterisk (\*) and would be enacted with one motion. There would be no separate discussion of Consent items unless a Board member or citizen so requested, in which event the item would be removed from the Consent Agenda and addressed in sequence.

Agenda and Consent Agenda Amended

A motion was made by Ms. Gleason to approve the Agenda and Consent Agenda items as presented. Mr. Moroz seconded the motion and the motion passed on a 7-0 vote.

A motion was made by Ms. Gleason and seconded by Mr. Moroz to approve the minutes of the Regular Board Meeting of September 11, 2006. The motion passed unanimously.

Minutes

A motion was made by Ms. Gleason and seconded by Mr. Baufield to waive the second reading and adopt the proposed new Board Policy 721 – “Accounting for Fixed Assets”. The motion passed unanimously.

Board Policies  
and  
Regulations

A motion was made by Ms. Gleason and seconded by Mr. Moroz to accept administration’s recommendation that the required annual review of Board Policy 403 – “Harassment and Violence” determined no changes are necessary. The motion passed unanimously.

A motion was made by Ms. Gleason and seconded by Mr. Moroz to accept the recommended changes for first reading of the required annual review of Board Policy 415 – “Mandated Reporting of Child Neglect or Physical or Sexual Abuse”. The motion passed unanimously.

A motion was made by Ms. Gleason and seconded by Mr. Moroz to accept for first reading, per the 3-year cycle review, the proposed amendments to Board Policy 401 – “Equal Employment Opportunity”, Board Policy 404 – “Drug-Free Workplace/Drug-Free School”, Board Policy 405 – “Staff Involvement and Decision Making”, Board Policy 411 – “Staff Hiring”, Board Policy 414 – “Students and Employees with Communicable Diseases”, Board Policy 417 – “Employee Right To Know Exposure To Hazardous Substances”, and Board Policy 419 – “Policies Incorporated By Reference”, and to accept administration’s recommendation that no changes be made, per the 3-year cycle review, to Board Policy 402 – “Disability Nondiscrimination”, Board Policy 406 – “Chemical Use and Abuse”, Board Policy 407 – “Tobacco-Free Environment”, Board Policy 408 – “Personnel Records”, Board Policy 409 – “Tutoring For Pay”, Board Policy 410 – “Unaffiliated Staff Compensation Plans”, Board Policy 412 – “Employment Background Checks”, Board Policy 416 – “Family and Medical Leave” and Board Policy 418 – “Public and Private Personnel Data”. The motion passed unanimously.

A motion was made by Ms. Gleason and seconded by Mr. Moroz to accept the proposed amendments for first reading to Board Policy 701 – “Budget Implementation”, Board Policy 708 – “Grant Applications”, Board Policy and Regulations 717 and 717-R – Expense Reimbursement”, and Board Policy 809 – “Authorized Use of District-Owned Materials and Equipment”. The motion passed unanimously.

A motion was made by Ms. Gleason and seconded by Mr. Landis to accept the proposed amendments for first reading to Board Policy and Regulations 720 and 720-R – “Disposal of Surplus Property”, and Board Policy and Regulations 727 and 727-R – “District Owned Vehicles”. The motion passed unanimously.

Dr. Jane Sigford explained that over the past few years, Wayzata has had diversity committees in each of the buildings and at the district level to coordinate our efforts in how to ensure high academic achievement for all students and how to close the achievement gap at the same time.

District  
Equity Plan

For the past year and half, Wayzata has had a District Equity Team that has had training sponsored by West Metro Education Project (WMEP). As part of that training, a District Equity Plan was drafted. Included in this plan is a rationale for work and strategies on how to accomplish the goals.

**Wayzata Board of Education  
Regular Meeting – October 9, 2006**

A motion was made by Ms. Gleason and seconded by Ms. Droegemueller to approve the District Equity Plan as recommended. The motion passed unanimously. Board Chair Cohen thanked the Equity Team members for all their hard work for the past year and one-half. Dr. Sigford noted that the plan will be updated on an annual basis so that the team can discuss their progress in meeting their goals and planning future goals.

District  
Equity Plan  
Cont'd

The School Board received the following monthly financial reports for review and information:

Financial  
Reports

- Student Activity Fund Report of August 31, 2006

The following financial reports will be distributed after the audit is completed for Fiscal Year 2006:

- Monthly Financial Report
- 1994 Bond Issue Summary Report
- 1998 School Bond Issue Report

No Board action was required.

A motion was made by Ms. Gleason and seconded by Mr. Moroz to approve the following Finance and Business Services recommendations. The motion passed unanimously.

Finance and  
Business

- Authorize the following Disbursements:
 

General Checking Account for September, 2006	\$ 3,340,554.56
Wire Transfer for August, 2006	\$38,103,505.00

Accept the following gifts, which are in compliance with current District policy and guidelines, to be used as designated:

Gifts

<u>Amount</u>	<u>Donated By</u>	<u>Purpose</u>
\$ 350.00	East Middle PTA	Music T-shirt Scholarship
781.87	Gleason Lake Elementary PTA	Two DVD/VCR players and rechargeable batteries
1,000.00	Scholarship America	7 <sup>th</sup> and 8 <sup>th</sup> Grade Math Department budget
1,200.00	Plymouth Creek Elementary PTA	Instructional supplies for the Media Center
1,300.00	Plymouth Creek Elementary PTA	Office Supplies
4,480.00	Plymouth Creek Elementary PTA	Field Trip
5,000.00	Wayzata High School Band Boosters	Contribution to the new Percussion Room
5,100.00	East Middle School PTA	Field Trips

The City of Plymouth has constructed and operated recreational facilities on the Greenwood Elementary site under the terms of a license agreement dated November 1, 2000. Now the Wayzata Youth Baseball Association would like to construct a concession and restroom building on the site and donate the building to the City of Plymouth. The City will maintain and operate the building at no cost to the District.

Agreement with  
the City of  
Plymouth on  
Concession  
Building at  
Greenwood  
Playfields

The license agreement states that “The City may construct, operate, and maintain such other recreational facilities on the Licensed Premises as the parties may agree in writing. The City shall not construct, lease or license use of any other improvements on the Licensed Premises without the prior written consent of the District which may be refused for any reason.”

It was noted that the Board Facilities and Long-Range Planning Committee met Friday, October 5, 2006 to review the City’s proposal.

One minor complication involves the property’s legal description. The Greenwood property consists of two adjoining parcels. The lot line separating the parcels intersects the proposed building location. Since the city code does not allow building construction on a lot line, the District will have to act to consolidate the two parcels. This is a fairly simple process. The City will provide assistance to accomplish this.

A motion was made by Mr. Baufield and seconded by Mr. Landis to:

- Approve the consolidation of the two parcels of land at Greenwood Elementary; direct the administration to prepare the required documents; and authorize the Clerk to execute the documents.
- Approve the construction of a concession and restroom facility on the Greenwood Elementary site, to be owned and maintained by the City of Plymouth; direct the administration to prepare a written agreement to that effect; and authorize the Clerk to execute the agreement.

The motion passed unanimously.

A motion was made by Ms. Gleason and seconded by Mr. Moroz to approve the following Human Resource Services recommendations, which were reviewed by the Board Human Resources Committee. The motion passed unanimously.

Human  
Resources

**Employment**

Employment

**Kimberly Billman** – 2.5 Hour Special Education Para, Central Middle School  
Transfer of Hours

**Kathryn Carlson** – 1.0 Hour Science/Social Studies Teacher, East Middle School  
Class Size Reduction

**Paula Caryotakis** – 4.0 Hour TAP Para, Wayzata High School  
New Position

**Maureen Chidester** - 6.0 Hour Special Education Para, Gleason Lake Elementary  
New Student (2006-2007 only)

**Leslie Colanino** – 1.0 Hour Reading Teacher, Central Middle School  
Transfer – Dixie Boschee

**Josh Dekkar** – 6.5 Hour Special Education Para, Central Middle School  
Transfer – Jennifer McNutt

**Sharon Flaten** – 2.5 Hour Instructional Para, Kimberly Lane Elementary  
New Hours (2006-2007 only)

**Sunia Hartmann** – 1.0 Hour Special Education Teacher, Birchview Elementary  
Transfer – Rachel Palmetier  
**Angela Kaphers** – 1.0 Hour Special Education Teacher, Gleason Lake Elementary  
Nonrenew  
**Jennifer Leuer** – 1.0 Hour Science Teacher, Wayzata High School  
Retirement – Dave Astin  
**Sharon Morgan** – 6.0 Hour Special Education Para, West Middle School  
New Student (2006-2007 only)  
**Maureen Murphy** – 8.0 Hour Health Para, Providence Academy  
Resignation – Jean Mulvahill  
**Debra Rahm** – 7.5 Hour Health Para (2006-2007 only), West Middle School  
Leave of Absence – Martha Johnston  
**Laurie Rejzer** – 6.0 Hour Focus Para, Wayzata High School  
Resignation – Ann Marczak  
**Becky Schellinger** – 4.0 Hour Instructional Para, Kimberly Lane Elementary  
New Hours (2006-2007 only)  
**Jill Souza** – .6.5 Hour General Para, Central Middle School  
Transfer – Robin Redman  
**Michelle Yates** – 6.0 Hour Special Education Para, West Middle School  
Transfer – Andrea Roepke

Employment  
Cont'd

**Contract Modification**

**Corinn Allgaier** – From .8 to .9, Physical Education Teacher, Plymouth Creek Elementary, Greenwood Elementary, Kimberly Lane Elementary  
**Susan Kim** – From .667 to .8, Band Teacher, East Middle School  
**Robyn Vethe** – From .8 to .9 Spanish Teacher, Sunset Hill Elementary, Oakwood Elementary

Contract  
Modification

**Disability/Child Care Leave of Absence**

**Marcelle Becker** – Special Education Paraprofessional, Gleason Lake Elementary  
Requested a disability leave to begin with the birth of her baby which is due on October 20, 2006 followed by a six-week leave of absence without pay.  
**Tina Gorgos** – Math Teacher, Wayzata High School  
Requested a childcare leave of absence to begin with the birth of her baby which is due on February 19, 2007. She is requesting a disability leave followed by a childcare leave of absence through March 30, 2007.  
**Molly Hatton** – Vision 21 Teacher, Kimberly Lane Elementary  
Requested a disability to begin with the birth of her baby which is due on February 19, 2007 followed by a childcare leave of absence through the end of the 2006-2007 school year.  
**Amanda Johnson** – Special Education Teacher, East Middle School  
Requested to extend her childcare leave of absence through December 20, 2006.  
**Janal Petersen** – Special Education Teacher, Central and West Middle Schools  
Requested a childcare leave of absence for an adoption. The leave would begin with the birth of the baby the end of January, 2007 through the end of the 2006-2007 school year.  
**Michael Schumacher** – Communications Teacher, Wayzata High School  
Requested a childcare leave of absence from January 29 through March 28, 2007 at two days per week.  
**Joshua Swanson** – Physical Education Teacher, West Middle School  
Requested a childcare leave of absence from November 13 through December 20, 2006.

Disability/Child  
Care Leave of  
Absence

**Wayzata Board of Education  
Regular Meeting – October 9, 2006**

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**Jennifer Welk** – Special Services Office Manager

Requested to extend her childcare leave of absence through October 20, 2006.

**Erik Swenson** – Math Intervention Specialist and Spanish Teacher, Gleason Lake Elementary

Requested a five-day childcare leave of absence to begin with the birth of his baby which is due on October 10, 2006.

Disability/Child  
Care Leave of  
Absence  
Cont'd

**Leave of Absence Without Pay**

**Amber Hegland** – Physical Education Teacher, Wayzata High School

Effective: October 30 to on or about November 10, 2006

**Camille Picconatto** – Vision 21 Teacher, Kimberly Lane Elementary

Effective: October 25, 2006

**Marnie Seleen** – Special Education Paraprofessional, West Middle School

Effective: September 12 through November 10, 2006

**Gloria Sterud** – Second Grade Teacher, Gleason Lake Elementary

Effective: September 20, 2006 through January 26, 2007

**Mari-Lynn Wilson** – First Grade Teacher, Sunset Hill Elementary

Effective: October 25-27, 2006

Leave of  
Absence  
Without  
Pay

**Retirement**

**Eugene Back** – Custodian, West Middle School

Effective: December 29, 2006

**Larry Beno** – Custodian, Oakwood Elementary

Effective: November 27, 2006

**Kay Komp** – Paraprofessional, Birchview Elementary

Effective: November 3, 2006

**Kay Lokkesmoe** – 10-month Secretary, Technology Department

December 1, 2006

**Mary Schwab** – Fourth Grade Teacher, Greenwood Elementary

Effective: June 14, 2006

Retirement

**Resignation**

**Kiara Buchanan** – ELL Teacher, District

Effective: August 25, 2006

**Melanie Isakson** – Special Education Paraprofessional, Oakwood Elementary

Effective: October 13, 2006

**Annie Marczak** – Paraprofessional, Wayzata High School

Effective: September 1, 2006

Resignation

The School District is required to file an annual Assurance of Compliance with State and Federal Laws Prohibiting Discrimination. At the current time, School District programs and practices are in concert with these laws as specified in the document. The Statement of Assurance forms are available in the Human Resource Department.

Assurance of  
Compliance with  
State and  
Federal Laws  
Prohibiting  
Discrimination

A motion was made by Ms. Gleason and seconded by Mr. Moroz to approve the Assurance of Compliance with State and Federal Laws Prohibiting Discrimination and authorize the Board Chair and Board Clerk to sign the document. The motion passed unanimously.

**OTHER BUSINESS**

Other  
Business

Other business that came before the School Board included the following:

**Recognitions:**

- **Employee of the Month – August** - Mr. Tom Roehl, night lead custodian at West Middle School, was announced as Wayzata’s Employee of the Month for October 2006. He has been a loyal employee of Wayzata Public Schools since 2002. His colleagues describe Tom as “on the ball”, timely, and that his competence and confidence are virtues that make him a model employee. Tom has a “can-do” attitude about everything. He not only goes above and beyond the call of duty, but he does it with a smile on his face. Tom likes his job, takes great pride in his work, and it shows! Congratulations Tom!
- **Blue Ribbon Schools** - Both Birchview and Gleason Lake elementary schools have been named 2006 Blue Ribbon Schools by U.S. Secretary of Education Margaret Spellings. They were honored as schools whose students, regardless of background, achieve in the top 10 percent of their state on state tests. They were two of nine K-12 schools in Minnesota and 250 schools nationwide named to the No Child Left Behind Blue Ribbon Schools program. Tom Koch, principal at Birchview elementary was present, along with members of his staff from Birchview elementary, to accept this recognition. Tom thanked his staff and administration for making Birchview a special place for learning. Both schools will be honored at an awards ceremony in Washington, D.C., November 9 and 10. Gleason Lake staff will be recognized at the November Board meeting.
- **Reports from Organizations** -
  - Student Council: Sarah Sanders  
Bridget Reilly  
Taylor Horton
- **Wayzata Athletic Boosters** – Mr. Dan Braegelman, President of the Wayzata Athletic Boosters, presented a check to Wayzata Public Schools, thanks to their fundraising this past year, for \$185,000! This is the largest amount ever raised by the boosters. Board Chair Cohen thanked Mr. Braigelman and the boosters for this donation and stated, “This is a significant amount of money and it is appreciated very much!”
- **Sabbatical Leave Report** - Ms. Carmen Avendano from Kimberly Lane and Greenwood Elementary Schools, attended the Board meeting to share her experiences and insights on her sabbatical leave during the 2005-06 school year.
- **WMEP Presentation** - Dr. Dan Jett, Superintendent of the West Metro Education Program (WMEP), which Wayzata Public Schools is a member, was present to provide a brief report on the program. WMEP is an 11 member Joint Powers school district whose mission is “to promote student success and community acceptance of differences by providing opportunities for students, families and staff from diverse backgrounds to learn from and with each other”. The following districts form WMEP: Wayzata, Edina, Hopkins, Brooklyn Center Robbinsdale, Richfield, Minneapolis, Columbia Heights, St. Louis Park, St. Anthony, New Brighton, and Eden Prairie.

WMEP operates two magnet schools: FAIR and IDDS, and the “Choice is Yours” Program. It delivers adult learning activities through the Cultural Collaborative and NUA. It provides other student learning activities and provides regional Equity and Anti-Racism leadership. Board Chair Cohen thanked Dr. Jett for attending the Board meeting and providing this overview of the program.

- **Minnesota’s Contingent to China Experience** - Dr. Craig Paul, WHS principal, and 15 other Minnesota educators were among 400 US educational guests of the Chinese Education Department the last week of June 2006. The group attended a one-day conference, visited provincial schools in Xian, met privately with provincial and national leaders and concluded with visits to schools in Beijing. The trip was sponsored and paid for by Hanban, the Chinese government group responsible for international expansion of exchange and the teaching of Mandarin Chinese. The trip was coordinated through the China Center at the University of Minnesota and the Chinese Consulate in Chicago. The goal is to increase the cultural understanding between China and the US via language. Dr. Paul was present to share this experience.
- **Other Board Action:** There was no further Board action.
- **Audience Opportunity to Address the School Board** - No one came forward.
- **Board Reports** - There were no reports.
- **New Business** - There was no new business.

There being no additional business before the School Board, a motion was made by Mr. Moroz and seconded by Ms. Gleason that the meeting be adjourned. The motion passed unanimously. Ms. Cohen, Board Chair, adjourned the meeting at 9:04 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

MM:bds

**Attachments:** There are no attachments.

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Linda A. Cohen  
School Board Chair

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Carter G. Peterson  
School Board Clerk

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Special Meeting – October 23, 2006**

**MINUTES**

A Special Meeting of the Board of Education of Independent School District 284 was convened on Monday, October 23, 2006, 4:00 p.m. in the Board Room of the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota, pursuant to due notice.

The meeting was called to order by Board Chair, Linda Cohen, and Board Clerk, Carter Peterson, called the roll. The following School Board members were present: Ms. Linda A. Cohen, Ms. Patricia L. Gleason, Mr. Gary W. Landis, Mr. John A. Moroz, Ms. Carter G. Peterson and Mr. Robert J. Ostlund, Superintendent of Schools and Ex Officio member of the School Board. Absent: Mr. Gregory D. Baufield and Ms. Susan Droegemueller.

Roll Call

Others present: Annie E. Doughty, Colleen Erickson, Alan R. Hopeman, Jr., Jane L. Sigford, Bob Noyed, Susan Sommerfeld, Judy Reiner, Allison Bolin, Joe Matson, and Alice Woog.

**BOARD ACTION**

Board Action

The following motions were acted on by the School Board:

A motion was made by Ms. Gleason to accept the resignation of Steve Witt, Physical Education/Health Teacher at West Middle School, effective November 8, 2006. The motion was seconded by Mr. Landis and the motion passed on a 5-0 vote.

Resignation

There being no additional business before the School Board, a motion was made by Mr. Moroz and seconded by Ms. Gleason to adjourn the Special Board Meeting. The motion passed unanimously. Ms. Cohen adjourned the meeting at 4:03 p.m. and the Special meeting was followed by the regularly scheduled Board Work Session.

MM: bds

Attachments: There are no attachments.

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Linda A. Cohen  
School Board Chair

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Carter G. Peterson  
School Board Clerk

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION:** 4. Recognitions

**ITEM:** a. Employee of the Month

**COMMENTS BY:** Superintendent Ostlund

Plymouth Creek Elementary is proud to nominate **Carol Wyffels** as the November Employee of the Month. Carol is in her eighteenth year at Plymouth Creek having taught Vision 21 and is now a 5th grade teacher. A colleague described Carol as an incredibly unassuming person who quietly goes about finding ways to do good things and help others.

When asked to share a few thoughts about teaching, Carol was quick to say, “I love my job. I look forward to each new school year and am constantly impressed at how capable 10 and 11 year olds are. They never cease to amaze me. I feel very fortunate to live and work in this community. I have met many interesting people over the years and they have added so much to my life. When my children were younger, I enjoyed volunteering in their schools and working with booster clubs, scouting, and PTA. This community has been so supportive of me and my family both personally and professionally that it just feels good to be in a position to give back a little.

Carol’s joy in her work is obvious to all those who work with her. She has been described as someone who “teaches from the heart” helping students gain confidence while enjoying learning. Carol works with the student council and leads many community outreach programs such as food drives, hat and mitten collections, Pennies for Patients, collecting eye glasses, etc. She also coordinates the school safety patrol, participates in our building student mentor program, and welcomes former students in the YES program, Study Buddies, and those who just stop by the classroom to say “hi” knowing they’ll be greeted with a smile and a hug.

Carol Wyffels is truly a great asset to the Plymouth Creek community. She is a talented and committed teacher, a wonderful role model with a great sense of humor, a quick smile, and a gift for serving others. Carol is professional in everything she does and a person we are honored to have as a friend, a colleague and the Employee of the Month from Plymouth Creek.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION: 4. Recognitions**

**ITEM: b. MASMS Supervisor of the Year – Joe Matson**

**COMMENTS BY: Superintendent Robert J. Ostlund**

Wayzata's Director of Buildings and Grounds, Mr. Joe Matson, has been selected as the Supervisor of the Year by the Minnesota Association of School Maintenance Supervisors (MASMS). We are pleased and proud to have one of our employees selected for this high honor.

Joe is richly deserving of this honor. He is widely known for his abilities, not only across the District, but across the state. His department maintains our eleven schools (and 1.6 million square feet of building space) to a very high standard, and he does it while earning the respect of all those around him. Also, in a typical year he manages \$3 to \$5 million in construction contracts, working hard to represent the District's interest and to get full value for the taxpayer's money.

Our school buildings and athletic facilities are very heavily used by the community, which has high expectations for the quality of the facilities. More than any other person, Joe has enabled us to meet these expectations, attaining standards for our facilities that we can all be proud of.

In honor of Joe's selection as Supervisor of the Year, the MASMS organization will donate \$1,000.00 for a scholarship to a deserving Wayzata High School student. Joe would like to see this scholarship go to a student considering a technical education and career.

Joe, we thank you for all your hard work and dedication to keep the District's facilities in fine condition to foster the high quality of learning that occurs here in Wayzata.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION:** 4. Recognitions

**ITEM:** c. Wayzata Music Education Boosters

**COMMENTS BY:** Superintendent Ostlund

The Wayzata Music Education Boosters are with us this evening to present a check to the School Board in support of music education in the district.

To celebrate this presentation, a brass quintet will be performing a piece of music for your enjoyment. Members of the quintet are:

Kevin Huseth on Trumpet  
Hugh Shiplett on Trumpet  
Garrett Johnson on Tuba  
June Li on French Horn  
Rebecca Lindquist on Trombone.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION:** 4. Recognitions

**ITEM:** d. Blue Ribbon Schools

**COMMENTS BY:** Superintendent Ostlund

Both Birchview and Gleason Lake elementary schools have been named 2006 Blue Ribbon Schools by U.S. Secretary of Education Margaret Spellings.

Birchview and Gleason Lake were honored as schools whose students, regardless of background, achieve in the top 10 percent of their state on state tests. Birchview and Gleason Lake were two of nine K-12 schools in Minnesota and 250 schools nationwide named to the No Child Left Behind Blue Ribbon Schools program.

The 2006 schools were honored at an awards ceremony in Washington, D.C., November 9 and 10.

This award recognizes the hard work of staff under the direction of Principals Tom Koch at Birchview Elementary School and Beverly Borgstrom at Gleason Lake Elementary School. At our October 9 regular Board meeting, Principal Tom Koch and several staff members of Birchview Elementary School were present to be recognized for this achievement. Tonight the Board would like to recognize Principal Bev Borgstrom and her staff at Gleason Lake Elementary.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION:** 4. Recognitions

**ITEM:** e. Lifesaver

**COMMENTS BY:** Superintendent Ostlund

Lynda Lankford, a district nurse based in Wayzata West Middle School, used her skill and training to save the life of Caroline Fiedler the afternoon of October 6 at the Lunds grocery store in Wayzata.

She responded with CPR after learning 72-year-old Fiedler was unconscious after choking on a piece of meat in the store. After three cycles of CPR, Fiedler's pulse returned.

Fiedler said she learned that Lankford was back in the store a second time because she didn't feel like cooking dinner with the groceries she had purchased earlier and was back to pick up a quick dinner.

Lankford is the district nurse for several buildings, including Wayzata West Middle School, Kimberly Lane, Gleason Lake and Birchview elementary schools. She also serves several private schools including St. Bartholomew's Elementary School and Redeemer Lutheran School.

Lankford and all of the district's nurses, are certified to teach CPR and will be teaching a first aid course for district staff December 13. This class has room for 100 employees. Another Heart Saver course is being offered by the district nurses to 24 employees November 13.

As it turned out after the event, Lankford found out one of Fiedler's grandsons is a math teacher at Wayzata High School, her other grandson is a senior at WHS and plays hockey and golf and her daughter-in-law is a special services paraprofessional at the high school.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION: 4. Recognitions**

**ITEM: f. National Merit Semifinalists and Esteemed Teachers**

**COMMENTS BY: Superintendent Ostlund**

Wayzata High School has 21 seniors qualifying as Fall 2006 National Merit Scholarship semifinalists. We are very pleased that Wayzata Public School students do such a commendable job on these highly competitive national tests year after year. It speaks very positively about their motivation and aptitude and highlights the excellent work Wayzata Public Schools' teachers and support staff do in providing a solid learning experience for such achievement. Through this recognition event, we are not only honoring these scholars, but the elementary, middle and high school teachers who the students have selected as having "had the most positive and formative influence" on them as learners in the Wayzata Public Schools.

We would first like to mention the following 29 commended students in the 2006 National Merit Program.

Lauren Bahls, Amy Bauer, Matthew Bosch, Revanth Chada, Ming-Cheng Chew, Natalie Conrad, Carol Cosgrove-Payne, Colleen Ennen, Christopher Fei, Lacey Frigaard, Jesse Glaze, Megan Hanson, Shahid Jaffer, Sanyukta Janardan, Dafang Jing, Sara Kingston, James Lloyd, Alasdair McKernan, Jacob Morris, Esha Rangnekar, Hrishikesh Rao, Molly Soderberg, Samantha Teskey, Christopher Torkilsen, Nathan Trembley, Jenna Troup, Kaitlin Very, David Xu and Mengzhou Xu.

Now it is my honor to introduce the semifinalists. Sue Iverson, Vision 21 Director, will present them with a personalized medal of recognition of their hard work and dedication in achieving National Merit Scholarship status. The students in turn will introduce their choice of elementary, middle or high school "Esteemed Teachers" and present each with a glass apple. We extend our wholehearted thanks and appreciation to Anchor Bank in Wayzata and the Wayzata High School Student Council, who have generously contributed to the purchase of the glass apples to recognize excellence in our schools.

The following students are National Merit Scholarship Semifinalists for Fall 2006:

Michelle Patzelt  
Rohan Agrawal  
Alex Batts  
Meridith Bundul  
Gina Choe  
Blue Delliquanti  
David He  
Kelly Heitz  
Bingjie Hu  
Anne Kornahrens  
Rebecca Lindquist

Michelle Neary  
Hannah Parks  
Hugh Shiplett  
Laura Steefel-Moore  
Carrie Su  
Daniel Tam  
David Thomas  
Emily Vold  
Ruobin Wu  
Rui Yang

Congratulations to these students and their "Esteemed Teachers!"

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION: 5. Reports from Organizations**

**ITEM: A. Student Council**

**COMMENTS BY: Board Chair Cohen**

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

**Student Council**

- Sarah Sanders

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION: 6. Superintendent’s Reports and Recommendations**

**ITEM: a. Superintendent**

**COMMENTS BY: Superintendent Ostlund**

1) **Resolution – American Education Week – November 12-18, 2006**

During American Education Week, November 12–18, 2006, the National Education Association (NEA)—the nation’s largest educators’ organization—will issue a nationwide call urging all Americans to do their part in providing a quality public education to children so that they can grow and achieve in the 21st century. NEA’s theme this year is: Great Public Schools: A Basic Right and Our Responsibility.

Throughout the week, NEA and its 2.7 million members will host events across the country designed to raise awareness about the critical need for educators, parents, students, and communities to work together for great public education in America. As part of NEA’s call for quality public education, the Association is organizing individual celebration days throughout American Education Week to reinforce the importance of working together as a unified community to build great public schools. The week’s celebration days include:

- **Monday, November 13:** Nationwide Kick Off Celebration, **Tuesday, November 14:** Invite Parents to School Day, **Wednesday, November 15:** Education Support Professionals Day, **Thursday, November 16:** Educator for a Day, and **Friday, November 17:** Substitute Educators Day.
- Wayzata Public Schools will kick off American Education Week on Monday, November 13 at the School Board meeting at 7 PM at Wayzata City Hall. The Board will adopt a Resolution recognizing American Education Week and has invited our 21 National Merit Scholarship Semifinalists from the class of 2007 to honor their “Esteemed Teachers”.

Always celebrated the first full week before Thanksgiving, American Education Week began in 1921 as a way to generate public awareness and support for education at a time when illiteracy was still a major problem in the United States.

**RECOMMENDED ACTION:** Adopt the RESOLUTION – AMERICAN EDUCATION WEEK – NOVEMBER 12-18, 2006.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ VOTE Failed \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**RESOLUTION  
AMERICAN EDUCATION WEEK  
NOVEMBER 12-18, 2006**

**WHEREAS,** Public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

**WHEREAS,** By equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

**WHEREAS,** Education employees – be they teachers or custodians, bus drivers or librarians, secretaries or paraprofessionals, food service or administrators – work tirelessly to serve our children and communities with care and professionalism; and

**WHEREAS,** Schools are the center of our community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

**NOW, THEREFORE,** We, the School Board of the Wayzata Public Schools, Independent School District 284, do hereby recognize November 12-18, 2006, as the 85<sup>th</sup> annual observance of

**AMERICAN EDUCATION WEEK.**

Adopted this 13<sup>th</sup> day of November, 2006.

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Linda A. Cohen  
School Board Chair

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Robert J. Ostlund  
Superintendent of Schools

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION: 6. Superintendent's Reports and Recommendations**

**ITEM: a. Superintendent**

**COMMENTS BY: Superintendent Ostlund**

- 2) The Community Education Services Department is proud to present its 26<sup>th</sup> Annual Report. Jim Brandl, Director of Community Education Services, Ms. Lynn Vettel, Advisory Council Vice Chair, and Marcia Treno, Family Learning Coordinator will present highlights from the 2005-2006 Annual Report.

No Board action is required.

**COMMUNITY EDUCATION SERVICES**  
**2005-06 ANNUAL REPORT**

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## **ADVISORY COUNCIL LETTER**

Members of District 284 Board of Education,

The 2005-06 learning year was filled with growth and enthusiasm. A total of 2,202 children were enrolled in the Home Base Child Care school year program. Scholarships totaling \$100,000 were given to families in financial need, enabling them to secure childcare.

The Adult Basic Education program enrolled 366 adult learners. They participated in ESL classes, tutoring and the General Education Development programs. Sixteen adults received their GED diplomas and five adults received their United States citizenship.

The Adult Enrichment Program enrolled 2,241 learners. The adults with disabilities multi-district program (SOAR) had 346 Wayzata district citizens (duplicate count) participate in various activities in 2005-06.

The Youth Development/Service programs flourished during 2005-06. Four hundred students joined the Youth Extending Service (YES) after-school service projects, and numerous junior high students also volunteered in a variety of ways. In addition, 280 students enrolled in the high school elective credit community service class. The WISHES program held at seven elementary had an enrollment of 1606 students. The secondary after school programs, including driver education, have garnered 351 behind the wheel and 276 classroom students.

94,304 district citizens spent a total of 6,416,206 hours in the district's thirteen facilities during 2005-06.

Summer school activities were administered through Community Education Services with a combination of programs: Home Base, Special Education, elementary academic reinforcement, secondary summer school and enrichment and Barefoot in the Grass. The 2006 summer school/activities students numbered 2,466.

The Volunteer program continued to provide valuable support to our learning population. Our 3,862 volunteers donated 42,220 hours of service during 2005-06. Part-time volunteer facilitators continued to assist in program coordination at each of the elementary schools, three middle schools, and the high school.

The Early Childhood Family Education program served a large portion of the 0-5 year old children and their parents this year. In total, 1259 parents with 1014 children were enrolled during 2005-06. The School Readiness Program, building strong foundations for at-risk children and families, served 253 children and 261 parents, expending \$29,635 in scholarships. Peppermint Fence Preschool enrolled 259 students.

The last page of the annual report shows the per-participant hourly cost of all CES programs. It verifies that the initial taxpayer investment in our program grows immensely. The 2005-06 school year held many challenges and opportunities for growth. We continue to grow and learn how to better serve the lifelong learning needs of the 57,106 learners in the Wayzata School District.

Sincerely,

Jim Hallenberg  
Chairperson, Advisory Council

Jim Brandl  
Director, Community Education Services

## **ADULT ENRICHMENT**

Sandra Stevenson, Coordinator

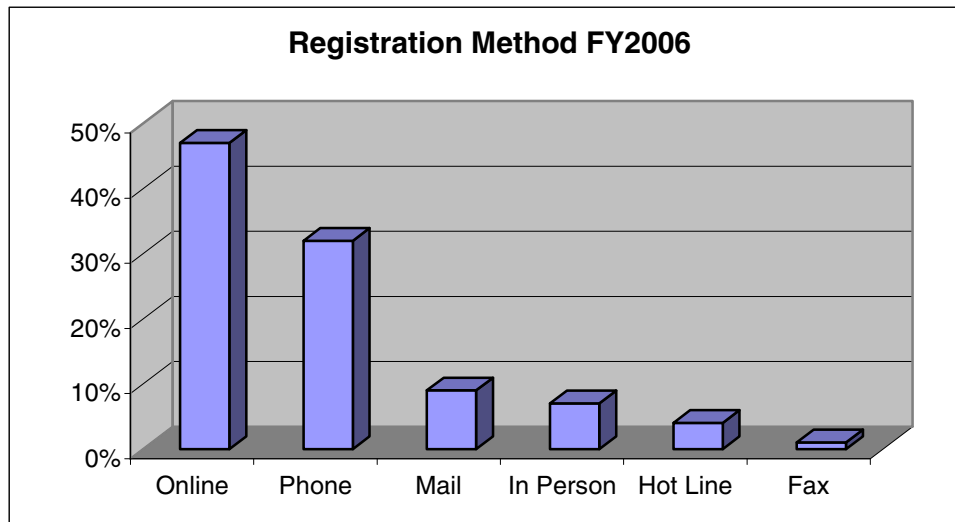
The 2005 – 2006 year in Adult Enrichment was a lot more fun than the previous year! Registration was up, new software was mastered (more or less), and a large pool of talented and energetic instructors provided several hundred enrichment opportunities for our community.

### **Enrollment was Up:**

- Student enrollment was up 7% over the previous year. This was a hard-fought gain as national<sup>1</sup> and regional<sup>2</sup> enrollment was flat or down.
- Fiscal year 2005/2006 ended with 2241 students enrolled, while fiscal 2004/2005 ended with 2083 students enrolled.

### **Program Highlights:**

- Perficio registration software was fully implemented.
- A major shift in adult learner registration habits was realized:



When more students register online, less staff time is dedicated to this task.

- More district staff than ever took advantage of AE classes. This was achieved by marketing classes to maximize class size and achieve financial economy of scale.
- 30 new instructors were recruited throughout the year. 71 new classes were offered by new and existing instructors.
- Two new on-going discounts were offered in addition to the Early Bird Discount: UCare and Bring-a-Buddy. Bring-a-Buddy has been very successful in encouraging additional registrations through a \$5 per person discount.
- New partnerships were piloted with the Three Rivers Park District, and the Orono and Minnetonka Community Education Departments. Partnerships were successful in expanding

<sup>1</sup> LERN (Learning Resources Network) data

<sup>2</sup> West Metro program coordinators

offerings, for which our district does not have facilities, and increasing enrollment. Future expansion of partnerships offers an excellent opportunity for the AE department.

- One final highlight is the close relationship between Adult Enrichment and Facilities. Throughout the year, procedures and communications were continuously reviewed to streamline and improve room procurement, maximize late enrollment and support the instructors. AE classes could not be offered without the support of the Facilities department and the evening building supervisors.

### **“Hot” Classes:**

- Living Will & Health Care Directives, and Write Your Own Will
- Beading classes
- Stained Glass Stepping Stone
- Defensive Driving classes for 55+ (insurance discount)
- Knitting
- Asset Preservation and some but not all Financial classes (e.g., Retirement)
- ACT & SAT classes
- Beginner Computer Classes
- Cooking Classes – Holiday & Parent/Child Bake n Take classes, Truffles & Fondue, Cinco De Mayo!
- When Pigs Fly Yoga
- Kung Fu for adults and youth
- Hypnosis for Weight Loss and Smoking Cessation
- Spanish classes
- Belly Dancing

### **Outlook:**

Competition for adult learners remains high and Wayzata Community Education is in a strong position to compete. Identifying and programming for emerging issues, continuous marketing efforts, and strategic partnering will be key to meeting the needs of our district’s adult learners and capturing our market share.

## **ADULT BASIC EDUCATION**

*Cheryl Lubinski, Specialist*

The Adult Basic Education (ABE) Program provides adults with educational opportunities to acquire and improve their literacy skills. The Wayzata ABE Program is a member of the WEST Adult Basic Education Consortium, one of 52 consortia in the state of Minnesota. It is an administrative unit formed to maximize administrative efficiency and share resources and includes thirteen school districts west of Wayzata.

Configuration of the ABE program is determined annually by revenue received from the state and federal government and the needs of the Wayzata School District community. To accommodate the

schedules of adult learners, classes are held during the day and evening September through July in the B110 classrooms in Central Middle School. There has been a change this year in regard to leadership and the job description at the Wayzata site due to the retirement of the ABE Coordinator in early November. The coordinator position was replaced by an ABE Specialist role.

ABE participants are 16 years or older, not enrolled in secondary school and functioning below the 12<sup>th</sup> grade level in any of the basic academic areas of reading, math, writing, and communication English. Classes this year included:

*Basic Skills Improvement:* Students in this class received assistance with basic reading, math and writing skills. These students' skills were below the requirement of high school diploma (GED), entrance to post-secondary schools or job procurement. Students worked independently or one to one with a tutor through a variety of textbooks and computer software. Other issues addressed were employment issues and higher education goals.

*General Educational Development (G.E.D.) Test Preparation:* A total of 16 students earned their GED Diplomas during this year, down from last year. This is due to lower attendance and students coming in with lower skills, thus taking longer to achieve the skills necessary to pass the GED. The Wayzata High School counselors, Interfaith Outreach and CONECT have been cooperative in referring students who leave school or do not have their high school diploma. Eighteen students passed their GED this year.

*English as a Second Language (E.S.L.):* Pre-Literacy sessions were offered with a one-to-one volunteer tutor for very basic level English learners who do not know how to read or write in any language. Pre-Beginning sessions were offered for learners who read and write in their own language but who possess no English skills. Students worked one to one with volunteers for one to two hours a week until their skills were to the point where they could join ESL class instruction. Low Beginning, High Beginning, Low Intermediate, and High Intermediate learners were involved in large group and small group instruction that helped to develop speaking, listening, reading, writing and grammar skills to communicate effectively in English within their workplaces, communities, and families.

*United States Citizenship Test Preparation:* A seven week, twice a week course that helped to prepare alien residents for their U.S. Citizenship Test was offered in the spring. Participants became familiar with the citizenship process and practiced interview questions. The class provided a comfortable setting in which to ask questions about the citizenship process, aspects of American history and government, and their roles as future citizens. Thirteen individuals increased their skills in the area of applying for the test, English language terms, U.S. history and preparing for the personal interview. Five participants have earned their citizenship this year with several more taking initial steps in the application process getting closer to obtaining their citizenship.

*Volunteer Tutors:* Twenty-five volunteers worked with 30 individuals plus classroom students helping them learn fundamental English speaking, listening, reading, and math skills as a one to one tutor or classroom assistant. A new class was implemented on conversation skills run by volunteers for those students and residents wanting additional practice conversing in English so they can apply it to life skills.

Workplace Learners: There were no classes at any local businesses this year.

Enrollment	2004/2005	2005/2006	% Change
Basic Skills	13	25	+ 92%
Citizenship Preparation	15	13	-13%
Obtaining Citizenship	12	5	-58%
English as a Second Language	248	211	-15%
G.E.D. Preparation	126	87	-31%
G.E.D.	29	18	-38%
Tutored Students	17	30	+76%
Total Number	427	366	-14%

Removing Barriers to Active Learner Participation:

*Childcare:* Childcare was provided by employees of the Family Learning Center. 45 children were cared for while their parents attended ABE classes. The children were cared for in a safe, healthy and nurturing environment where they could play, listen to stories and have a snack. Periodically, parents would have to be placed on a waiting list for openings due to filled childcare slots. Childcare was offered at 2 dollars an hour for those who were able to pay. Adult Basic Education provided financial assistance for free or reduced childcare fees to students who met the requirement, making it possible for them to attend class. Thirteen families required financial assistance this year.

Transportation:

*Plymouth Dial a Ride:* Plymouth Dial a Ride provided bus transportation for several students who do not have transportation to get to our classes. They provide service to Plymouth residents by picking students at their homes and bring them to and from ABE classes. Periodically the bus would become full and students would have to wait for the next available spot. On average, forty people per week were provided transportation by the ABE program's coordination of services with the Plymouth Dial a Ride. The cost of each ride went up this year costing riders and our program two dollars per ride for adults, seniors, or children. A portion of our budget was set aside to give financial assistance to those meeting program financial guidelines. ABE paid for 99% of our students Dial a Ride transportation this year. This assistance gave many students the opportunity to attend class who would not be able to do so otherwise.

*Interfaith Outreach and Community Partners:* Dial a Ride does not pick up riders in the Wayzata School District areas of Wayzata, Minnetonka, and Maple Grove. Volunteers recruited by Interfaith provided rides to and from class for residents not in the Dial a Ride service area. The number of students needing volunteer drivers slightly increased this year while availability of drivers decreased. On average 3 students per week were serviced with Interfaith Outreach volunteers.

*Diversity of Students:* The Wayzata program serves a diverse array of individuals.

*Age:* Learners from age 16 (not enrolled in secondary school) to age 82 were in attendance in our program. Childcare enrollees came as young as two months to age 5.

*Income:* About one-half of the learners receive some kind of financial assistance for shelter and food. Many are without jobs, retired, or in low paying jobs that fall under Federal Income Guidelines. They are seeking to learn English, obtain a GED, or improve their basic skills in order to enhance their opportunity to secure jobs that pay a living wage.

*Education:* The individuals' educational levels varied from high school dropouts whose last successful grade completed was ninth grade to post secondary university degrees (ESL learners).

*Gender:* The ratio of men to women is about 1:3. The gender difference is becoming more balanced in both ESL and GED classes.

*Country of Origin:* The program continues to enroll persons from a vast array of cultures from many different countries including: Argentina, Azerbaijan, Bangladesh, Belarus, Brazil, Bulgaria, China, Colombia, Costa Rica, Ecuador, Estonia, Georgia, Ghana, Guatemala, India, Iran, Japan, Latvia, Mexico, Myanmar, Oromia/Ethiopia, Pakistan, Palestine, Peru, Poland, Russia, S. Korea, Serbia, Slovakia, Somalia, Switzerland, Taiwan, Tanzania, Thailand, Ukraine, Uzbekistan, and Vietnam.

*Adult Literacy Committee:* The Adult Literacy Committee met four times this year with the then ABE Coordinator and newly established ABE Specialist. The representative to the Community Education Advisory Council was Katie Bigelow, a Hennepin County librarian. The other members included Cathy Fischer, a community member; Courtney Johnson of Interfaith Outreach and Community Partners; and Ruth Amundson-Wilms, a librarian at Long Lake Library.

## **YOUTH EXTENDING SERVICE PROGRAM (Y.E.S.)**

Mary Kay Williams, Y.E.S. Coordinator

### ***Club Y.E.S. Mission Statement***

*Community service learning in the Wayzata Public Schools aims:*

- *To develop and to instill in all students an awareness, understanding, and appreciation of community.*
- *To value citizenship and the responsibilities each citizen has to help others.*

*Furthermore, it is to encourage in all students a LIFETIME of applying the habits and skills learned through the program, to strengthen the community and to improve and enrich the lives of all its members.*

**Club Y.E.S.** is a service organization made up of over 400 high school students. The students in grades 9 through 12 meet monthly after school in the 2<sup>nd</sup> Floor Forum. All club activities are planned and executed through a student advisory board. Meetings are led by board members, and many students take on leadership roles by serving as event chair. There is usually a speaker and time is spent reflecting on service projects that have just been completed. It is also a time to learn about new ideas and projects.

The 2005-2006 school year was filled with exciting new volunteer opportunities! We wrapped up the year with a Celebration Night at Wayzata Community Church. Judy Johnson, Mayor of Plymouth, and Jim Brandl, Director of Community Education, were on hand to present awards. 66 students were awarded the President's Volunteer Service Award for volunteering more than 100 hours during a 12-month period.

New opportunities and community partnerships that developed during the 2005-2006 school year:

- **Barefoot in the Grass-** Students volunteered throughout the summer with the Family Learning Center's program at Central Middle School.
- **Chill Time** – A great volunteer opportunity within the walls of WHS. Club members have gotten together with Special Needs students and formed a group called "Chill Time". One of the highlights was bowling and dinner at Medina.
- **Courage and Kindness Retreats-** Club members participated in retreats at the elementary and middle schools as team leaders with Youth Frontiers and will continue next year.
- **Crisis Nursery Center** – Students plan a menu, shop for the ingredients, and head to the Golden Valley site where they prepared dinner for staff and the children. They sit with the children at dinner and spend time in the playroom.
- **Feed My Starving Children** – Students volunteered at the Brooklyn Park site many times during the school year. They measured ingredients, weighed, sealed and boxed the food for shipping to children all over the world.
- **Greater West Metro Humane Society** – Students volunteered at the shelter.
- **Hammer Residences** – Students helped rake yards of Hammer residences.
- **Katrina** – Students collected school supplies and filled over 50 backpacks which were given to The Salvation Army. A group of seniors collected dollars. Their efforts were matched and they presented a check for \$25,000 to The American Red Cross.
- **Interfaith Outreach** – Club board members took over "**Burgers for Bob**" from the Leadership class and raised over \$4500 in 3 hours by cooking and serving dinner at Peg's Countryside Café. All of the money was given to Interfaith Outreach for The Sleep Out 2005. Students continue to volunteer for **Trick or Treat for Cans, The Sleep Out, Adopt a Family, the Clothing Sale, the Waffle Breakfast, Spread Your Wings** and the **Family Fun Run**.
- **James J. Hill Days-** Students joined with the Waytonka Club to help with facepainting and to spread the word about both service clubs. The Waytonka Club was founded in 1937 and has given out almost \$95,000 in scholarships to Wayzata High School seniors.
- **Operation Christmas Child** – Students and parents worked at the processing center inspecting the shoe box gifts and preparing the boxes for shipment overseas. A date has already been lined up for next year!
- **Tutoring at WHS-** There was a growing need for tutoring help, especially in math. Many of the students gave an hour a week of their time to help peers.
- **W.H.O. (West Helping Others)** Three Club Y.E.S. board members helped facilitate West Helping Others, a service learning club at West Middle School. Students cooked and served dinner at Crisis Nursery Center, held an all school Baby Shower for the center, organized Trick or Treat for Cans to benefit Interfaith Outreach and organized a school fundraiser to support 2 puppies for the Hearing and Service Dogs of Minnesota.

On-going volunteer opportunities:

- **Carnivals and Family Fun Nights** - Students returned to their elementary schools to help with a Sock Hop, Spring Bingo, Craft Fairs, Book Fairs and Carnivals and much more!
- **City of Plymouth** - Students volunteered for many events with the city during the year. Events ranged from Plymouth on Parade, Murder Mystery Night, Primavera Fine Art Show, Little Sweetheart Ball and the New Year's Eve Party, just to name a few!
- **CONNECT** – Students volunteered at Lakeview Commons on Tuesdays and Thursdays to help with homework. They also volunteered during the summer at different CONNECT sites with Bingo, Cooking and Craft Club and Outdoor Recreation.
- **Ducks on Parade** - Students helped the Plymouth Rotary label 5,000 ducks for the race and then helped to retrieve all of the ducks out of the pond!
- **Family Learning Center Spring Fling** – Students painted faces, tattoos, handed out cookies and helped with crafts.
- **Habitat for Humanity** - The club joined with HFH to help build houses on different sites through out the Twin Cities. WHS students will be closely involved with Habitat For Humanity and Interfaith Outreach which will both be building twin homes in Wayzata during the 2006-2007 school year.
- **Interfaith Outreach** – Students collected canned goods for **Trick or Treat for Cans**, baked 60 dozen cookies for **Adopt a Family** and helped to disperse gifts to those in need. **The Sleep Out 2005** For Affordable Housing raised \$1,500,000. Many students participated in Phone Banks, the Kick-off Celebration, Sleep Outs and running **Burgers for Bob**.
- **KidSight** – Advisory board members worked with students from Edina to collect used eyeglasses to be distributed to kids in other countries who do not have access to glasses. It was considered a success for the first year and will continue into the fall of 2006.
- **Salvation Army Bell Ringing** – Students received the Gold Award for ringing bells for 60 hours at Marshall Fields and Cub Foods for three Saturdays during the holiday season.
- **Sharing and Caring Hands** - Once each month students serve dinner at Sharing and Caring Hands. A group also goes over to Mary's Place to play with the kids.
- **Study Buddies** – The Study Buddy program is an opportunity for high school students to tutor and act as role models to young people in our community. The program began with a training session in September. The high school students then went out in October to their sites and met their Little Buddies. All of the elementary schools (with the exception of Greenwood) were involved. Study Buddies also had sites at CONNECT Lakeview Commons and CONNECT Plymouth Colony apartments. The “Big Buddies” met every other week with their “Little Buddies”. The mentoring program ran through May.
- **Trick or Treat for Cans** - Students once again involved the entire high school and collected an amazing amount of canned goods for the Food Shelf at Interfaith Outreach on Halloween. They also helped the W.H.O. students at West with the event.

The above programs are just a sampling of the over 13,000 hours of service for an after school volunteer club. The students continue to make a difference in the community!

## Y.E.S. Class

The classroom experience consists of a traditional setting but nontraditional learning. A student takes the class for one term. 280 juniors and seniors volunteer almost 10,000 hours each year. The class is comprised of three components: preparation, action and reflection.

**Preparation** - Students spend 6 days in the classroom being trained in communication skills, confidentiality, training to task, and overall preparation for their placement. They are interviewed by our service learning coordinator as to their interests, career placement, etc. They either request their own placement or are placed by the coordinator. Placements are at the elementary and middle schools. This year students tutored a Special Ed class at the high school. They also volunteered at preschools and senior citizen residences in the community.

**Action** - Students are required to perform one hour of service daily for seven weeks. They perform all types of services, such as giving a spelling test, working one on one with a student, spending time with senior citizens or helping preschoolers.

**Reflection** - Students record their experiences and observations in a weekly journal. At the end of the term, a final class presentation is required. Students spend most Mondays in class discussing their activities and experiences during the past week.

*Tell me, and I forget.  
Teach me, and I may remember.  
Involve me, and I learn.  
-Benjamin Franklin*

## DISTRICT 284 SUMMER SCHOOL/ACTIVITIES 2006

Jim Brandl, Kristin Tollison - CES Administration  
Lori Fildes, Donna Marget - Special Education Administration  
Steve Mumma - Secondary Summer School Site Coordinator  
Shelly Nelson - Elementary Summer School Site Coordinator

Summer learning activities consist of eight basic components: Special Education, Elementary Academic Reinforcement, Reading Intervention, Secondary Summer School, Home Base Child Care, WISHES, Music and Family Learning Center.

### Special Education

Special Education services provided at the early childhood, elementary and high school sites meet the mandated requirements for special education students who qualify for services under Extended School Year (ESY). Each student's Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP) team determines what, if any, services are needed during the summer months and to what extent those services should be provided.

Early Childhood Special Education (ECSE) services are determined individually and may be provided through the summer program or other team determined method. Students who participate in the elementary Academic Reinforcement Program are instructed by a team of at least one elementary teacher, one special education teacher, and one special education paraprofessional. Secondary special education students receive services at the High School and are taught by special education teachers and related services staff. Additionally, some ESY services are provided through homework packets provided by the licensed special education teacher or other individually determined method.

Students who require ESY services work on IEP related goals and objectives that may include but are not limited to the following: academic, communication, behavioral, social/emotional, self-help skills, organization and work completion, or jobs and job training. The following is a summary of the number of children/students served at each level:

ECSE	16
Elementary Special Education	49
Secondary Special Education	47
	112 total

### **Academic Reinforcement**

This program offers elementary students the opportunity to maintain skills learned during the regular school year. The summer day includes both large group and small group instruction with an emphasis on a station approach. This approach allows for differentiation of curriculum and instruction to help focus on individual student needs as identified by each student’s teacher from the 2005-06 school year. Summer activities focus on developing skills in the areas of reading, math, and written language. Additionally, students work to develop appropriate social skills. Students also have the opportunity to maintain and/or develop technology skills.

An enrichment component is included in the summer activities. This year’s enrichment program, “Frogs”, facilitated a theme approach to many reading, writing, math, science and art activities utilizing a trunk of artifacts and activities from the Science Museum of Minnesota. The culminating activity was a field trip to French Park where students participated in sessions led by naturalists. These sessions, including a pond study, were designed to broaden students’ understanding of amphibians’ life cycle and habitat quality.

A total of 286 students (an increase of 52 percent) were enrolled in the Academic Reinforcement Elementary Summer Program. Approximately 12 percent of the academic reinforcement students were identified as English Language Learners (ELL). The average daily attendance was 86.6 percent.

## **Reading Intervention**

An Elementary Reading Intervention Program for Summer School was again offered in the Wayzata School District during the summer of 2006. Approximately 80 percent of the first grade students enrolled in the Elementary Summer Program also received the services of the Reading Intervention Program.

Rationale: Researchers have found that students in low socio-economic groups progressed at a pace similar to other students during the school year. However, over the summer these students lost significant ground, while other students continued to make a small gain. Based upon this research, Wayzata Schools provided identified students with Reading Intervention during Summer School.

Model: The intervention was modeled on the one-to-one tutoring program called Reading Recovery that is currently being implemented in three of our elementary schools. Nancy McCoy, trained Reading Recovery teacher, provided training in lesson design for participating teachers. Teachers worked one-to-one with students and were assigned 6 students each.

### Results:

Data was gathered on 49 students. Students were tested at the beginning of the program and again at the end. Growth was measured using a Running Record test (Developmental Reading Assessment) to get a text level. Students exited increasing their text reading levels by 0 to 5+ levels. An expected amount of growth for 12-16 days of instruction would be from 1-2 levels.

0 Levels	9 students
1 Level	2 students
2 Levels	22 students
3 Levels	1 student
4 Levels	7 students
5+ Levels	8 students

## **SECONDARY SUMMER SCHOOL**

TAP and 9 <sup>th</sup> grade credit recovery	213
Independent Study	82
Rising 9 <sup>th</sup> grade (Robots & Page to Stage)	27
Rising 8 <sup>th</sup> grade (Out and About)	18
	=====
	340 students

We keep growing! New programs implemented in the summer of 2006 were “Robots and Beyond” and “Out and About”.

Robots and Beyond started as a competitive grant proposal to the Minnesota Department of Education which was denied. The District committed to implementing this innovative program despite the grant denial. Although enrollment was under estimates, the program was a great success. Through the dedication and efforts of the teaching staff, the students had a challenging and rewarding experience. Students received instruction in mathematics for part of the day and then applied those skills along with engineering and computer skills to build, program and operate Lego robots.

“Out and About” was a sixteen day program designed for rising eighth graders who needed additional instruction in math and reading. Students studied a particular topic for the week and ended the activity with a related field trip. Students studied economics, art, and the making of ice cream. They constructed charts, graphs and other visual aids to tell their stories. These students recognized the importance of staying engaged in learning throughout the summer months.

With the growth of the summer program new challenges were created. Special thanks go to the Transportation office, the clerical staff at the high school, the custodial staff who were trying to clean the building and the great group of teachers who made it all happen.

### **HOME BASE**

Home Base is District 284’s school-age care program designed to meet the need for before and after school care as well as care on release days and in the summer. The program provides children of working parents healthy recreational and social experiences designed to increase each child’s self esteem and teach peaceful living skills while parents work.

Home Base operated care for children entering Kindergarten through entering sixth grade. The summer program enrolled 850 children. Summer care was available at Birchview, Greenwood, Kimberly Lane, Oakwood, Plymouth Creek, and Sunset Hill. Children enjoyed a variety of field trips each week to compliment the on-site care.

### **WISHES YOUTH ENRICHMENT**

The WISHES Youth Enrichment summer program is an extension of the after-school enrichment program during the academic year. This year 557 students were enrolled in a variety of classes held at all elementary schools in the district. Classes took place between June 19 and July 28 and included offerings in art instruction, crafts, drama, golf, manners, self defense, science, math and reading.

#### Summer 2006 Statistics

Classes Offered	32
Classes Held	27 (84%)
Students Enrolled	557
Average Students/Class	18*

\*note that 81 of the participants took a correspondence math class not in a classroom setting

## **SUMMER BAND and DRAMA CAMPS**

The summer band program provided an intense music experience for seventy-seven students. District band staff taught small and large group lessons during a week long camp. The Drama Camp displayed their talents in their performance of “How to Succeed in Business Without Really Trying”. Seventeen students designed costumes, built sets, and rehearsed in some very hot temperatures! Summer Band and Drama Camps are self-supported through the Youth Activities budget.

## **FAMILY LEARNING CENTER SUMMER PROGRAM**

The Barefoot in the Grass preschool program enrolled 108 three to five year-old students in six classes. Included in this were School Readiness children with the intent being to boost their skills before they get to Kindergarten. These are children from at-risk families; some of the children had been in the school year program and some had not. Classes were held at the Family Learning Center. Again we collaborated with Early Childhood Special Education to provide preschool options for children with special needs within our Barefoot classes.

Care for Kids provided childcare for parents attending Adult Basic Education (ABE) courses. In addition, Care for Kids offered BLOCK Time spaces for Family Learning Center families. BLOCK Time is a once a week pre-paid 2 – 3 hour childcare space. A total of 130 children attended Care for Kids.

ECFE offered a Baby and Me class for 6 weeks. This is the first year that we have had this class. Fifteen parents and 14 babies attended this class.

Helping Us Grow (HUG), home visits for families with new babies, conducted 20 visits. Ask a Parent Educator had 6 home visits and 9 phone/email consultations with families with children 1-5 years of age.

## **FAMILY LEARNING CENTER**

**Coordinator, Marcia Treno**

The Wayzata Family Learning Center includes the following programs for families. A center-wide parent monthly newsletter was established this year. This newsletter provides information for families attending any program at the Family Learning Center. Included in the newsletter was information regarding parenting and child development, which allowed parent education information to be shared with all families in our various programs.

## **Parent Education**

Ask a Parent Educator includes all Home Visits, parent education email sessions, phone consultation and HUG visits for families. Parenting Coaching is designed for families with school age children. For a small fee, parents may work with a licensed parent educator concerning parenting and child development.

Helping Us Grow (HUG) is a program in collaboration with Hennepin County to offer free home visits to families with children less than one year of age. All families with new births receive an invitation for a visit. This was the first year that Wayzata participated in this program.

	# of participants
HUG	96 visits
Ask a Parent Educator	70 sessions
Parent Coaching	2 sessions

**Winter Whirl:** a series of parent education workshops were held during January for parents attending any Family Learning program. These sessions were free and held during the hours that parents had children attending preschool.

**Speaker Nights** are a workshop opportunity for the community to attend. These fee based workshop raise funds to support programs for families with school-age children. Three workshops were held with maximum attendance at each session.

**Beyond ECFE** are once a month parent education classes designed for parents with school age children. These classes are supported by participant fees and funds raised by Speaker Nights. Three classes were held, one each for parents with elementary children, middle school children and high school children.

## **BAREFOOT IN THE GRASS**

**Marcia Treno, Coordinator**

**Amy Nakai and Renee Lach, Managers**

The Barefoot in the Grass preschool program enrolled 113 three and four year-old students in six classes. This includes 22 School Readiness children, 10 who were bussed, with the intent being to boost their readiness skills before they get to Kindergarten. These are children from at-risk families; some of the children had been in the school year program and some had not. Classes were held at the Family Learning Center. We collaborate with Early Childhood Special Education (ECSE) to provide preschool options for children with special needs within our Barefoot classes.

## **EARLY CHILDHOOD FAMILY EDUCATION (ECFE)**

**Marcia Treno, Coordinator**

Early Childhood Family Education (ECFE) classes include a parent-child time, a children's program and a parent education segment. ECFE knows that parents are a child's first and most influential teacher, so ECFE provides a type of "teacher training." ECFE classes are taught by licensed children's teachers and parent educators. Classes are supported by state levy and participants fees. Families are provided a sliding fee scale to determine class tuition according to their family income. Scholarships are provided for families with extenuating circumstances.

Wayzata ECFE offers classes for parents and their birth to 5 year-old children and childcare for siblings of the child in class. Other ECFE services include home visits, an information packet for parents of newborns, an advisory committee of parents and a parent lending library.

2005 – 06 ECFE participation

55 classes offered

617 children

105 siblings in sibling care

584 parents

The Family Learning Center Advisory Committee continued their yearlong community service project of collecting food donations for Interfaith Outreach. The Advisory also sponsored a fund raising letter campaign in March 2006. Over \$2,420 was collected to help prepare our facility and offset costs of scholarships for our ECFE classes, upgrade technology for staff and purchase equipment needed for DHS licensing. Our annual Spring Celebration – SPRING FLING was held May 2, 2006. The Advisory, along with participant volunteers, conducted a Silent Auction along with an expanded venue of activities for families. This event was a huge success. Attendance exceeded our expectations, money raised from the auction was over \$7,200.00 and everyone attending had a wonderful time! Proceeds from the auction will be used for partial scholarship assistance for families attending Peppermint Fence and assistance with upgrades to the Family Learning Center. A fundraising event was held at Noodles restaurant this year and raised \$400 in one evening.

## **CARE FOR KIDS**

**Marcia Treno, Coordinator**

**Lisa Landry, Manager**

Care for Kids provides childcare for parents attending Adult Basic Education (ABE) courses, ECFE classes and Early Childhood Special Education (ECSE) classes. In addition, Care for Kids offered BLOCK Time spaces for Peppermint Fence and ECFE families. BLOCK Time is a once a week pre-paid 2 – 3 hour childcare space. BLOCK Time resulted in \$14,621 in additional revenue and provided a wonderful and appreciated service for families.

**SCHOOL READINESS**

**Marcia Treno, Coordinator**

**Renée Lach, Manager**

The district’s School Readiness program serves primarily 4 year-old children, whose families are somehow at risk, by providing nursery school experience. All participating children are required by the state to have gone through early childhood screening. In fact, the screening nurse has referred many children to the program. Interfaith Outreach and Community Partners, CONECT, ECSE, ECFE, ABE and the community nursery schools have all referred children to School Readiness.

The children are placed into one of 2 local nursery school settings and our Peppermint Fence preschool. If a family cannot afford the fees, then School Readiness covers the cost. A sliding fee scale was introduced this year as suggested by Department of Education.

All available spaces were filled with students. A waiting list was maintained. From the wait list, we designed a one-day per week class of 6 students who had no pre-school experience, for whom English was a second language, and who would be going to kindergarten in the fall. This class was a collaboration of School Readiness, Peppermint Fence, our Social Worker and a dedicated ECFE children’s teacher.

Transportation continues to be a concern for School Readiness. Grants from LCTS and Target have allowed us to transport children using school transportation.

	Paying Full	Paying Reduced	Paying No	
Participants	Fee	Fee	Fee	TOTALS
Children	85	3	165	253
Parents	161	6	247	414
TOTALS	246	9	412	667

School Readiness referred 46 participants to other agencies for needed services.

**PEPPERMINT FENCE PRESCHOOL**

**Marcia Treno, Coordinator**

**Amy Nakai, Manager**

Peppermint Fence preschool is licensed by the Department of Human Services (DHS), accredited by the National Association for the Education of Young Children (NAEYC), and approved by the Hennepin County Health Department.

Peppermint Fence maintained occupancy of 90 – 95% throughout the year. With the scholarship money raised by the Advisory, 2 partial scholarships and one adjusted payment plan were utilized by families in need.

Peppermint Fence  
# of classes 21  
Participants 259

## **WAYZATA AREA VOLUNTEERS IN EDUCATION**

Charlene Barghini, Coordinator

For over 35 years, volunteers have been a valued resource in the Wayzata Public Schools. District administration and teaching staff have encouraged volunteer service among its residents and businesses. In 2005-2006, each school in the District was host to a number of volunteer programs, committees and opportunities. Opportunities range from reading with students to one-on-one tutoring to art appreciation to committee membership. Volunteers share their time, talents and concerns by being partners in education. They have been, and continue to be, an integral part of the K-12 program.

Working in cooperation with Interfaith Outreach and Community Partners and the Communities in Collaboration Council, the District Volunteer office expanded the Literacy Volunteer Tutor program to serve students in grades 3, 4, and 5 at Oakwood, Birchview and Sunset Hill elementary schools. The goal of the initiative is to pair struggling readers with volunteer tutors who help students with their reading skills. Volunteers listen to the children read and help to promote a love for reading. Approximately 45 volunteers from community churches, Cargill, and Michael Foods worked with 42 students to develop reading skills. District reading specialist Nancy McCoy provided training for the volunteers as well as working with the district teaching staff to provide a wonderful experience for children and volunteers. Each building's reading specialists, as well as the Principals, played the important role of assisting volunteers with ideas and support.

Once again, the 2005-2006 the Wayzata Schools and Cargill put into motion an effort to connect Cargill employees with the schools as volunteers. Volunteers assisted as mentors, readers, and as Destination Imagination coaches. Cargill's commitment to the Wayzata Schools was also apparent in the recruitment of their employees as literacy tutors in the Literacy Volunteer Tutor program. In addition, they provided a grant to assist with program costs for the 2005-2006 school year.

Volunteer involvement continued to soar at our high school and middle schools. At the High School, volunteers provided many valuable services including reading on tape; assisting in classrooms; helping with scheduling and report cards; office assistance; one-on-one tutoring and being judges and mentors. Volunteers provided assistance in our ELL program and working with students to assist them in passing their BST tests. All three Middle Schools also afforded volunteers with new opportunities. Volunteers helped with school parties, in classrooms and on special projects; directed students on buses; and provided Wolf Ridge assistance. Volunteers also worked at the school's store and as greeters. The volunteer tutor program at Wayzata West involved many individuals including parents, community members and business partners.

The District Volunteer Office represents the diverse volunteer programs and opportunities in the District. Volunteer management continues to play an important role in the success of the program. The Volunteer Office continues to train, support, recognize and evaluate the volunteers and programs; and along with each school's PTA/O, recruit volunteers. The effort continues to provide volunteers with clear guidelines to follow in their service to make their experience pleasant and rewarding for them, the students and the staff. Volunteers have also been required to complete a volunteer "information" form which provides background check information if necessary. Volunteer facilitators at each building maintain an all-year round effort to continue to update

volunteer information and to contact all new families about volunteer opportunities. The facilitators help the Volunteer Office to make opportunities more visible to all residents in the community. The facilitators continue to help keep a better accounting of volunteers in their building and the types of activities and services they provide.

Issues, concerns, and ideas facing volunteers and volunteer programs are explored through the District Liaison Committee. The Committee also gathers information about issues within the district as well as legislation and new ideas in education. Representing all of the schools in the District as well as the School Board, Administration and Community Education, the Committee meets monthly. Each member is required to share what they learn in the Liaison meetings with their PTA/O or other parent group. The purpose of the Committee is to gather and disseminate information. The Liaison Committee sponsored a thank you to district bus drivers and funded the "Parenting With Vision" series. In addition, the Committee sponsored a PTA/O committee chair get together where people working in similar areas at all of the schools met in small groups to discuss the programs in which they were involved.

The Volunteer Office, in coordination with the Communities in Collaboration Council, offered the tenth annual Parent Forum where residents in the community had the opportunity to hear sessions dedicated to helping parents raise healthy youngsters. A keynote address by health and exercise specialist Chris Freytag, started the day which included more than thirty different sessions on parenting. Participants were able to use a babysitting service for a small fee. A "Marketplace" featuring organizations, programs and products was also available while participants enjoyed mid-morning refreshments. Over 500 people attended this event. In addition, in collaboration with Communities in Collaboration, the volunteer office worked on a series of evening parenting programs, "Parenting with Vision."

Working in collaboration with the Communities in Collaboration Council and the District Curriculum and Instruction/Professional Development office, the Volunteer Office presented the Urban Learner Framework to six different groups. This program's intent is to help people understand that every individual can play a role in closing the student achievement gap by better understanding diversity in our schools. Hamline University staff trained 14 volunteers in the "Urban Learner Framework" which provides basic and thorough information about the "Framework" and how the information could be taught to a variety of volunteer groups within the community. These volunteer trainers have been responsible for presenting the information to the various groups.

As groups have been receiving the "Urban Learner Framework" training, they have been asking "what next". As a result, a group of interested citizens came together to form a discussion group about diversity. Calling the discussion series, "Courageous Conversations about Race", the series included conversations about the book by Glenn Singleton entitled Courageous Conversations about Race as well as discussion of a variety of articles provided by participants. The series will continue in 2006-2007 quarterly to discuss various articles and media around the topic of race.

The Young Scientist Roundtable program continued as a great success, drawing hundreds of parents and children to this monthly evening program. The program included participants the school districts of Lakeville, Hopkins, Minnetonka, Eden Prairie, Robbinsdale, Mound Westonka, Minneapolis and Osseo, as well as Wayzata. This year, the Young Scientist Roundtable took to the

road with a program in Lakeville. YSR also provided transportation for student and teachers to go to the University of Minnesota and participate in a program with the professors from the Physics department.

The Volunteer Office also worked with the District Fine Arts Department to provide volunteer assistance for Focus on Arts, the districtwide art show held at Wayata Bay Center. The Volunteer Office took registrations from all schools and had volunteers pick up, set up, and take down the exhibit. Nearly 1000 pieces of art were displayed during the weeklong event.

The following are brief descriptions of volunteer programs with an approximate accounting of volunteer participation (hours) in volunteer programs and jobs. In this world of fast-changing technology, the computer sign-in process at most of the schools created problems. Therefore, the accounting of volunteer hours in our schools is more of an estimate, this year. The Volunteer Office will look to updating its record-keeping technology for a more accurate accounting in the 2006-2007 year. To date, records are not reflective of volunteer time provided by those who sit on a variety of committees, in athletics, youth service, Kids College activities or Site Councils.

Following the total number of volunteer hours is the total number of people who attempted to account for their volunteer time.

**District Liaison Committee:** Representing each district school, administration, school board and Community Education, volunteers attend monthly meeting to gather and disseminate information. (665 hours; 37 volunteers)

**BAT (Basic Aid Training):** This Red Cross program is a practical introduction to first aid safety. It is presented to third grade students in the district. (525 hours, 70 volunteers)

**BOOK NOOK:** Volunteers read aloud selected literature based on themes to children in grades K - 5. (900 hours, 200 volunteers)

**FOCUS ON ART:** Volunteers pick up art from schools, set up the display at the Bay Center, take down the art from the displays and return them to schools. They assist with the student reception. ( 400 hours, 33 volunteers)

**LITERACY TUTORS:** Read with students in the 4th grade. (2,000 hours, 44 volunteers)

**MEDIA CENTER:** Assist school media specialists in a variety of projects and programs. (4,100 hours, 100 volunteers)

**PARENTING FORUM:** Volunteers work in planning the program, recruiting the speakers, public relations, food, set-up and clean up. It also includes many volunteers to help the day of the event. ( 530 hours, 90 volunteers)

**PARTNERS IN ART:** A presentation of art curriculum to students in grades K-6. It is designed to introduce students to a particular theme.  
(2000 hours, 600 volunteers)

**YOUNG SCIENTIST ROUNDTABLE:** A committee works to plan, schedule and recruit volunteers. The figure below does not reflect the many hours each speaker puts into planning their presentations.  
(200 hours, 30 volunteers)

**MIDDLE SCHOOL PROGRAMS:** Volunteers participated in a wide array of activities including helping staff in the classroom and with special events and projects.  
(2,500 hours, 800 volunteers)

**HIGH SCHOOL VOLUNTEERS:** Volunteers helped with orientation, yearbook sales, business classes, art classes, hospitality, reading books on tape, special ed, special events, senior party. etc.  
(3,000 hours, 350 volunteers)

**URBAN LEARNER FRAMEWORK:** Volunteers worked with Hamline University to be trained to be trainers in the “Urban Learner Framework” designed to help close the achievement gap. Volunteers train community groups volunteers (400 hours, 8 volunteers)

**OTHER:** This is a “catch-all” area of volunteer activities not included in the specific programs listed above that were accounted for in the sign-in books. It includes Junior Great Books, classroom assistance, greeters, health screening, math games, History Day volunteers, mailings for the Transportation Department, mailings for Testing and Assessment, a variety of PTA events, committees, etc. (25,000 hours, 1500 volunteers).

**TOTAL: 42,220 hours**

**TOTAL: 3,862 volunteers**

## **ADULTS WITH DISABILITIES/PROJECT SOAR**

Myra Wicklacz, Program Manager

Project SOAR provides a variety of services to adults with disabilities living in the Hopkins, Minnetonka, St. Louis Park, and Wayzata School District areas. Project SOAR also provides services to some people outside of the 4 district area. People who participate in Project SOAR gain access to Community Education classes that are customized to meet the needs of the participants and reflect their interests. Project SOAR also provides inclusion into regular Community Education through accommodations such as classroom assistants, Sign Language (ASL) Interpreters, tuition assistance, and registration assistance.

Project SOAR offered recreational activities for adults with disabilities such as dancing and exercise. Project SOAR also provide enrichment and life skills classes including cooking, drivers’

education prep, and computer skills. Of course, we have leisure classes like our arts & crafts, BINGO, and hobby classes. Project SOAR also organizes outings to events outside of the consortium area. These outings consisted of Twins Baseball Games, the Harlem Globetrotters, the Hopkins Center for the Arts, the Chanhassen Dinner Theatre, and the Raptor Center.

Project SOAR is also a sponsor at vendor fairs such as the Annual Fun Fest cosponsored with Arc Hennepin/Carver and Transition Vendor Fairs, such as the ones at Wayzata High School and Hopkins High School. Project SOAR is always present at the Parent Fairs in each school district and provides information for youth in transition, their parents and educators about Community Education for adults with disabilities.

In 2005-2006, Project SOAR offered 97 classes, 85 of which were held. 88% of the classes that were offered were actually held. 95 classes were specifically designed for Adults with Disabilities and the other 4 were regular Community Education classes that Project SOAR offered through their newsletter in an attempt to include persons with disabilities into Community Ed. Participation in these Project SOAR classes totaled 2,300 students. Of the classes held, there were 14 classes offered in Wayzata district buildings, 6 offered in Hopkins district buildings, 30 in Minnetonka district buildings, 43 in St. Louis Park district buildings and 4 outside of the 4-district area. With the 2,300 students, there was a total of 4,164 hours of contact time. Project SOAR also co-sponsored the Arc Fun Fest, which was attended by over 250 consumers and caregivers. Other accommodations were made for support groups of adults with varying disabilities including 47 total accommodations this year.

Each school district in the Project SOAR collaboration contributes a levy amount of \$7,500.00. The state allows for \$30,000.00 in state aid. With the addition of \$5,706.00 tuition for classes, the budget for Project SOAR last year was \$65,706.00. That equals \$28.56 per participant.

One of Project SOAR's goals is to provide inclusion into regular Community Education classes for adults with disabilities. Project SOAR provided \$168.00 of tuition assistance to allow persons with disabilities and financial hardship, the ability to take Community Education or Project SOAR classes.

The Project SOAR Advisory Committee is a dynamic and active group that not only provides feedback, but also partners with Project SOAR to meet the needs of participants. Needs are identified through these meetings that help shape Project SOAR programming. Project SOAR also works with other volunteers, utilizing youth groups, and school district volunteers to assist in classes.

During 2005-2006 Project SOAR was an active member of CEND (Community Education Network on Disabilities), the West Metro CTIC (Community Transition Interagency Committee), St. Louis Park Transportation Committee, Ventures Travel, Arc Hennepin-Carver and the MCEA. Project SOAR collaborates with other agencies such as Arc and Reach for Resources in an effort to reach more consumers. Project SOAR continues to maintain a Resource Lending Library with hundreds of items regarding various disabilities, transition services, IEP planning, adult services and related disability resources.

The 4 district consortium continues to benefit from Project SOAR support and programming. By providing access and adapted programming along with consultation and resources, individuals with disabilities are served, their families and caregivers are supported, district students are provided with awareness programming and service learning opportunities, and the Community Education Departments are supported as they provide quality programs and services to district residents. Project SOAR continues to promote lifelong learning and enriched experiences for all adults with disabilities within our communities. It continues to be a “win/win” arrangement that helps to make the 4 district area communities inclusive and forward thinking. Thank you for your continued support of Project SOAR.

## **HOME BASE SCHOOL-AGE CHILD CARE PROGRAM**

Lynn Zemlin, Coordinator

Home Base is District 284’s school-age care program designed in cooperation with district parents to meet the ever-growing need for before and after school care. The program provides healthy recreational and social experiences designed to increase each child’s self esteem and teach peaceful living skills. Home Base operated a site in each of the seven elementary schools. Each site used any additional rooms available to meet the ever-growing needs for school-age care.

The summer program enrolled 858 children entering Kindergarten through completing sixth grade. Six sites served Home Base families. The sites were Birchview, Greenwood, Kimberly Lane, Oakwood, Plymouth Creek and Sunset Hill. Each of the sites offered specific programming for the younger and older children.

Home Base works with the Hennepin County Sliding Fee Scale for Child Care agencies and families that receive this assistance. Home Base also provides short-term scholarships to families in need. Thirty-nine Home Base enrollees received discounted fees through the Home Base Scholarship Program. Fees are discounted depending on specific criteria of family need. The goal is to equate the fee with the level of co-pay the family would be responsible for if the family qualified for county childcare assistance. The total amount of scholarship funds for the school year program 2005-06 was approximately \$100,000. The goal is to provide access to quality care before and after school instead of children being home alone as well as assistance in short-term family crisis situations.

Home Base received disability levy money to provide additional staff when needed to put together individualized programs for children who need something a little different to meet their needs. Josh Borovsky, Home Base Special Needs Site Manager, coordinated the effort. Home Base served more than 53 children with special needs this year.

A total of 1344 children utilized the school year portion of the program. 858 children were enrolled in the 2006 summer portion of the program.

## **WISHES ENRICHMENT**

Lynn Zemlin – Coordinator

Kristin Tollison- WISHES MacPhail Strings

WISHES /MacPhail Strings

MacPhail Center for Music will be partnering with the Wayzata Schools to offer small group string lessons in all of our elementary buildings beginning the fall of 2006. This partnership is the result of a search, which took place during the 2005-2006 school year, to find an organization that could provide the very best early music experience for students. The process to select MacPhail included extensive participation by the Wayzata Orchestra staff, Wayzata Music Education Boosters, Wayzata Orchestra Boosters, and school and Community Education staff.

WISHES also provides other after school enrichment programs with opportunities for students to access structured activities during high-risk times such as after school. Classes were held in a variety of disciplines including science, language, performing arts, art instruction, crafts, sports, math, and more. Each elementary building hosts a variety of classes during the school year and classes are held at various sites during the summer.

1606 children participated in the WISHES Youth Enrichment program during the 2005-06 school year. 129 of the 134 offered classes ran at all seven elementary schools after school.

## **DRIVER EDUCATION**

Kim Hilt, Instructor

Kristin Tollison, Coordinator

The Driver Education Program continues to serve hundreds of high school students and their families. The 30-hour classroom portion is offered fall, winter, spring and summer seasons. The 6-hour Behind the Wheel component is offered year round. Community Education Services served 276 students in the classroom program and over 351 students in the behind the wheel program. Parents and students continue to rave about our instructors and the wonderful experience their child had learning to drive.

## **SCHOOL AND COMMUNITY USE OF FACILITIES**

Kristin Tollison, Coordinator

Wayzata Public Schools facilities were made available to tens of thousands of district residents during the 2005-2006 year. Many different organizations schedule activities in District facilities such as youth athletics, community meetings, elections and church services. Facility users during the 2005-2006 school year included many scouting groups, the City of Plymouth, Ridgedale

YMCA, eleven athletic associations, swim clubs and church groups. We completed our second year of operating the Central Sports Complex Dome. The dome, which was erected for the winter, consists of synthetic ice, batting cages, a small field and a large field and is used for baseball, softball, hockey and soccer. During spring, summer and fall the turf is used for football and soccer.

As in past years, the outdoor fields were scheduled through the City of Plymouth Parks and Recreation. The ice arena was open from mid-October through mid-March. Between the high school hockey teams and the Wayzata Hockey Association, all available ice time is used.

	Visitors	Contact Hours
School Buildings	218,810	6,439,327
CSC Dome	45,900	91,800
CSC Arena	50,000	50,400
<b>TOTAL USAGE</b>	<b>314,710</b>	<b>6,581,527</b>

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: a. Superintendent

COMMENTS BY: Superintendent Ostlund

**3.1 Required Annual Board Review of Board Policy 415 – “Mandated Reporting Of Child Neglect Or Physical Or Sexual Abuse” – Second Reading and Adoption**

This policy requires an annual review. Minor changes are recommended to wording that is redundant.

**RECOMMENDED ACTION:** Accept administration’s recommendation for minor changes to Board Policy 415 – “Mandated Reporting Of Child Neglect Or Physical Or Sexual Abuse” for Second Reading and Adoption.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**MANDATED REPORTING OF CHILD  
NEGLECT OR PHYSICAL OR SEXUAL  
ABUSE**

**POLICY: 415**

~~It is the policy of~~ The School District ~~to fully~~ will comply with Minnesota Statutes requiring school personnel to report suspected child neglect or physical or sexual abuse.

It shall be a violation of this policy for any school personnel to fail to immediately report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused. ~~within the preceding three years.~~

EFFECTIVE: November 20, 2003  
ADOPTED: July 12, 2004  
REVIEWED: October 10, 2005  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**MANDATED REPORTING OF CHILD  
NEGLECT OR PHYSICAL OR SEXUAL  
ABUSE**

**REGULATIONS: 415-R**

These regulations will be adhered to in accordance of Policy #415, Mandated Reporting of Child Neglect or Physical or Sexual Abuse.

**I. DEFINITIONS**

- A. "Child" means one under age 18.
- B. "Immediately" means as soon as possible but in no event longer than 24 hours.
- C. "Mandated Reporter" means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused. ~~within the preceding three years.~~
- D. "Neglect" means:
  - 1. failure by a person responsible for a child's care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child's physical or mental health when reasonably able to do so and including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
  - 2. failure to protect a child from conditions or actions that seriously endanger the child's physical or mental health when reasonably able to do so;
  - 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child's age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
  - 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications; ~~consistent with Minn. Stat. § 125A.09, subd.3;~~
  - 5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first

- year of life that medically indicate prenatal exposure to a controlled substance;
6. medical neglect as defined by Minn. Stat. § 260C.007, subd. 4, clause (5);
  7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or
  8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

E. "Physical Abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 121A.67 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following that are done in anger or without regard to the safety of the child: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, subd. 6; (7) striking a child under age one on the face or head; (8) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the

child were not exposed to the substances; (9) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (10) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- F. "School Personnel" means professional employee or professional's delegate of the school district who provides health, educational, social, psychological, law enforcement or child care services.
- G. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, subd. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes threatened sexual abuse.
- H. "Mental Injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.
- I. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- J. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

**II. REPORTING PROCEDURES**

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual <sup>56</sup>abuse, which he or she knows or has reason

to believe is happening or has happened ~~within the preceding three years~~ to the local welfare agency, police department, county sheriff, or agency responsible for assisting or investigating maltreatment.

- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- D. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- E. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

### **III. INVESTIGATION**

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview<sup>57</sup> on school property.

- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged perpetrator is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

**IV. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE**

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A, shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

**V. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE**

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

**VI. DISSEMINATION OF POLICY AND TRAINING**

- A. The School District will develop a method of disseminating this regulation with school personnel.

EFFECTIVE: September 28, 1987  
MODIFIED: May 14, 1990  
MODIFIED: September 28, 1992  
MODIFIED: November 13, 2001  
MODIFIED: July 12, 2004  
REVIEWED: October 10, 2005  
MODIFIED: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION:** 6. Superintendent’s Reports and Recommendations

**ITEM:** A. Superintendent

**COMMENTS BY:** Superintendent Ostlund

**4.a** Proposed Amendment to Board Policy 401– “Equal Opportunity Employment” – Second Reading and Adoption

Board Policy 401 – “Equal Employment Opportunity” has been reviewed per the required 3-year cycle. There are minor language changes recommended to this policy.

**RECOMMENDED ACTION:** Accept for a second reading and adoption the proposed amendment to Board Policy 401 – “Equal Opportunity Employment” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**EQUAL EMPLOYMENT  
OPPORTUNITY**

**POLICY: 401**

**I. PURPOSE**

~~The purpose of this policy is to provide equal employment opportunity for all applicants for School District employment and School District employees.~~

**II. GENERAL STATEMENT OF POLICY**

- A. ~~It is~~ The School District ~~policy to~~ will provide equal employment opportunity for all applicants and employees. The School District does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, gender, marital status, status with regard to public assistance, disability, sexual orientation, age, family care leave status or veteran status. The school district also makes reasonable accommodations for disabled employees.
- B. The School District prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute impermissible harassment and the school district's internal procedures for addressing complaints of harassment, please refer to the School District's policy on harassment and violence.
- C. This policy applies to all areas of employment including hiring, discharge, promotion, compensation, facilities or privileges of employment.
- D. It is the responsibility of every school district employee to follow this policy.
- E. Any person having any questions regarding this policy should contact the Executive Director of Human Resource Services.

ADOPTED: February 10, 1969  
AMENDED: June 21, 1973  
AMENDED: March 31, 1975  
AMENDED: December 8, 1986  
AMENDED: May 10, 2004  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

**4.b Proposed Amendment to Board Policy 404– “Drug-Free Workplace/Drug-Free School” – Second Reading and Adoption**

Board Policy 404 – “Drug-Free Workplace/Drug-Free School” has been reviewed per the required 3-year cycle. There are minor language changes recommended to this policy.

**RECOMMENDED ACTION:** Accept for a second reading and adoption the proposed amendment to Board Policy 404 – “Drug-Free Workplace/Drug-Free School” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**DRUG-FREE WORKPLACE/  
DRUG-FREE SCHOOL**

**POLICY: 404**

**I. — PURPOSE**

~~The purpose of this policy is~~ The School District policy to will maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances and controlled substances without a physician's prescription.

**II. I. — GENERAL STATEMENT OF POLICY**

- A. Use of controlled substances, toxic substances, and alcohol before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. It shall be a violation of this policy for any student, teacher, administrator, other school district personnel, or member of the public to use alcohol, toxic substances, or controlled substances in any school location.
- C. The School District will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy.

**III. II. — DEFINITIONS**

- A. "Alcohol" includes any alcoholic beverage, malt beverage, fortified wine, or other intoxicating liquor.
- B. "Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, including analogues and look-alike drugs.
- C. "Toxic substances" includes glue, cement, aerosol paint, or other substances used or possessed with the intent of inducing intoxication or excitement of the central nervous system.
- D. "Use" includes to sell, buy, manufacture, distribute, dispense, possess, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration or consideration.
- E. "Possess" means to have on one's person, in one's effects, or in an area subject to one's control.

- F. "School location" includes any school building or on any school premises; in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

**IV. EXCEPTIONS**

- A. It shall not be a violation of this policy for a person to bring onto a school location, for such person's own use, a controlled substance which has a currently accepted medical use in treatment in the United States and the person has a physician's prescription for the substance. The person shall comply with the relevant procedures of this policy.

ADOPTED: January 14, 1991  
AMENDED: May 10, 2004  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**DRUG-FREE WORKPLACE/  
DRUG-FREE SCHOOL**

**REGULATIONS: 404-R**

To implement the School Board's policy of maintaining a safe and healthy environment, the following procedures will be adhered to:

1. Any illegal use of controlled substances and alcohol within the school/workday and on school grounds by any and all staff or students will be considered a violation of the Drug and Alcohol Free Workplace policy.
2. The policy clearly states that drug and alcohol use is prohibited where students are under the jurisdiction of the School District, including: employee recognition events that involve students, chaperones for students, trips overseas, and conferences where students are present. Chaperones will be made aware of liability issues as well as the policies related to drug and alcohol use and abuse. Chaperones who are with students 24 hours a day will need to identify on-duty and off-duty hours with their supervisor prior to the start of the trip.
3. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and regulation and shall be required to acknowledge that he or she has received the policy and regulation.
4. Members of the public are not permitted to possess controlled substances in a school location except with the express permission of the Superintendent.
5. Students who have a prescription from a physician for medical treatment with a controlled substance must comply with the School District's student medication policy, #536.
6. Employees who have a prescription from a physician for medical treatment with a controlled substance are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor. The employee may be required to provide a copy of the prescription.

**I. ENFORCEMENT**

**A. Students.**

1. A student who violates the terms of this policy shall be subject to discipline in accordance with the School District's discipline policy. Such discipline may include suspension or expulsion from school.
2. The student may be referred to a drug or alcohol assistance or rehabilitation program and/or to law enforcement officials when appropriate.

**B. Employees.**

1. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a School District federal grant is performed, no later than five (5) calendar days after such conviction.
2. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, termination, as deemed appropriate by the School Board.
3. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program is subject to nonrenewal, suspension, or termination as deemed appropriate by the School Board.
4. Sanctions against employees, including nonrenewal, suspension, or termination, shall be pursuant to and in accordance with applicable statutory authority suspension or, collective bargaining agreements and school district policies.

**C. The Public.**

A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

EFFECTIVE: September 3, 1991  
MODIFIED: May 10, 2004  
MODIFIED: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION: 6. Superintendent’s Reports and Recommendations**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Ostlund**

**4.c Proposed Amendment to Board Policy 405– “Staff Involvement And Decision Making” – Second Reading and Adoption**

Board Policy 405 – “Staff Involvement And Decision Making” has been reviewed per the required 3-year cycle. There are minor language changes recommended to this policy.

**RECOMMENDED ACTION:** Accept for a second reading and adoption the proposed amendment to Board Policy 405 – “Staff Involvement And Decision Making” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**STAFF INVOLVEMENT IN DECISION  
MAKING**

**POLICY: 405**

The School Board ~~will~~ encourages employees to contribute their ideas ~~for the to betterment of~~ enhance the School District. The staff will be asked to help in developing policies and regulations, in establishing goals and objectives, and in planning curriculum services, budget and facilities.

In devising rules and procedures for the operation of the schools, the Superintendent is directed to seek the suggestions of those employees who will be affected by such provisions. The professional staff will be given full opportunity to contribute to curriculum development and to recommend policies and regulations pertaining to students and instruction.

The Superintendent will develop channels for the communication of ideas among staff, administration, and School Board, and when applicable, will inform the School Board of staff opinion when presenting recommendations for School Board actions.

ADOPTED: February 10, 1986  
AMENDED: July 12, 2004  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION:** 6. Superintendent’s Reports and Recommendations

**ITEM:** A. Superintendent

**COMMENTS BY:** Superintendent Ostlund

4.d Proposed Amendment to Board Policy 411– “Staff Hiring” – Second Reading and Adoption

Board Policy 411 – “Staff Hiring” has been reviewed per the required 3-year cycle. There are minor language changes recommended to this policy.

**RECOMMENDED ACTION:** Accept for a second reading and adoption the proposed amendment to Board Policy 411 – “Staff Hiring” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**STAFF HIRING**

**POLICY: 411**

The Superintendent is charged with the responsibility of making ~~nominations~~ recommendations for employment or promotion. The School Board does not entertain applications, ~~interview applicants,~~ or undertake the administration of personnel matters. The School Board may institute such inquiry as it may deem necessary to determine whether stated personnel policies are being made effective and whether they are appropriate to the operation of the school system.

The Board requires that appropriate efforts be made to recruit the best qualified professional and support staff personnel for District employment considering applicants inside and outside the District.

The Superintendent shall maintain adequate personnel records, including records of all applicants for employment, transfer and promotion, to the end that the best person may be selected for each vacant or new position.

The ~~nomination~~ recommendation of the Superintendent constitutes a certification that the nominee has been selected in accordance with approved policies, that the nominee possesses the requisite qualifications for the position, and that the appointment is in the best interest of the School District.

ADOPTED: March 9, 1970  
AMENDED: July 23, 1973  
AMENDED: February 9, 1987  
AMENDED: July 12, 2004  
FIRST READING: October 9, 2006  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

4.e Proposed Amendment to Board Policy 414– “Students And Employees With Communicable Diseases” – Second Reading and Adoption

Board Policy 414 – “Students And Employees With Communicable Diseases” has been reviewed per the required 3-year cycle. There are minor language changes recommended to this policy.

**RECOMMENDED ACTION:** Accept for a second reading and adoption the proposed amendment to Board Policy 414 – “Students And Employees With Communicable Diseases” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**STUDENTS AND EMPLOYEES WITH  
COMMUNICABLE DISEASES**

**POLICY: 414**

~~It is the policy of the School Board that~~ Students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the School District. A regulation for minimizing interruptions to learning resulting from communicable diseases will be established by the School District in its IEP and Section 504 team process, if applicable, and in consultation with community health and private health care providers. Procedures for the inclusion of students with communicable diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

~~It is the policy of the School Board that~~ Employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the School District. If a reasonable accommodation will eliminate the significant risk of transmission, such accommodation will be undertaken unless it poses an undue hardship to the School District.

ADOPTED: November 20, 2003  
AMENDED: July 12, 2004  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**STUDENTS AND EMPLOYEES WITH  
COMMUNICABLE DISEASES**

**REGULATIONS: 414-R**

In accordance with Policy #414, the following procedures relate to School District responsibility concerning employees or students infected with a communicable disease.

A. Circumstances and Conditions.

1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the School District will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties) and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.
2. The School Board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian(s) of the student.

B. Students with Special Circumstances and Conditions.

The school, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. The risks to the student shall be determined by the student's physician.

C. Extracurricular Student Participation.

Student participation in nonacademic, extracurricular and non-educational programs of the school district are subject to a requirement of equal access and comparable services. ~~Student educational services are subject to FAPE/LRE standards.~~

D. Precautions.

The School District will develop routine procedures for infection control at school and for educating employees about these procedures.

E. Information Sharing.

1. Employee and student health information shall be shared within the School District only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.

2. Employee and student health data shall be shared outside the School District only in accordance with state and federal law and with the School District's policies on employee and student records and data.

F. Reporting.

If a medical condition of student or staff threatens public health, it must be reported to the Commissioner of Health.

G. Prevention.

The School District shall, with the assistance of the Department of Education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with Minn. Stat. § 121A.23.

H. Vaccination and Screening.

The School District will develop guidelines regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings containment in keeping with current state and federal law.

EFFECTIVE: November 20, 2003  
MODIFIED: July 12, 2004  
MODIFIED: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION: 6. Superintendent’s Reports and Recommendations**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Ostlund**

**4.f Proposed Amendment to Board Policy 417– “Employee Right To Know Exposure To Hazardous Substances” – Second Reading and Adoption**

Board Policy 417 – “Employee Right To Know Exposure To Hazardous Substances” has been reviewed per the required 3-year cycle. There are minor language changes recommended to this policy.

**RECOMMENDED ACTION:** Accept for a second reading and adoption the proposed amendment to Board Policy 417 – “Employee Right To Know Exposure To Hazardous Substances” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**EMPLOYEE RIGHT TO KNOW  
EXPOSURE TO HAZARDOUS  
SUBSTANCES**

**POLICY: 417**

~~It is the policy of~~ The School District ~~to~~ will provide ~~School District~~ employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death, serious injury or harm.

The School Board directs the administration to establish a health and safety program to address these recognized hazards. Information and training will be provided to employees who may be routinely exposed to a hazardous substance, harmful physical agent or infectious agent.

ADOPTED: July 12, 2004  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION:** 6. Superintendent’s Reports and Recommendations

**ITEM:** A. Superintendent

**COMMENTS BY:** Superintendent Ostlund

**4.g** Proposed Amendment to Board Policy 419– “Policies Incorporated By Reference” – Second Reading and Adoption

Board Policy 419 – “Policies Incorporated By Reference” has been reviewed per the required 3-year cycle. This policy has been updated.

**RECOMMENDED ACTION:** Accept for a second reading and adoption the proposed amendment to Board Policy 419 – “Policies Incorporated By Reference” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**POLICIES INCORPORATED BY  
REFERENCE**

**POLICY: 419**

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. In order to avoid undue duplication, the School District provides notice by this section of the application and incorporation by reference of the following policies, which also apply, to employees:

Policy 103 and 103-R Technology Use

Policy 225 and 225-R Criminal or Civil Action Against School District, School Board Member, Employee or Student

Policy 501 and 501-R Equal Educational Opportunities

Policy 502 and 502-R Student Discipline

Policy 512 and 512-R Staff Notification of Students with Violent Behaviors

Policy 522 and 522-R DNR – DNI Orders

Policy 612 and 612-R Student Travel

Policy 719 and 719 -R Use of District Telephones

Policy 912 and 912-R Public Complaints

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

ADOPTED: August 16, 2004  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

**5.a Proposed Amendment to Board Policy 701 – “Budget Implementation” –  
Second Reading and Adoption**

This policy adds language clarifying authority to pay claims in advance of Board approval.

**RECOMMENDED ACTION:** Accept proposed amendment to Board Policy 701 – “Budget Implementation” for Second Reading and Adoption.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BUDGET IMPLEMENTATION**

**POLICY: DBJ-701**

The District budget serves as the control to direct and limit expenditures. Overall responsibility for this control rests with the Superintendent, who will establish the procedures for budget control and reporting throughout the District. The Superintendent or Superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted budget prior to specific School Board approval.

The total amounts which may be expended during the fiscal year for the operation of the school system are set forth in the budget. The total amount budgeted is the maximum amount which may be expended during the school year, except as a transfer of funds or additional appropriations authorized by the School Board. Expenditure commitments that must be made prior to adoption of the budget must be approved in advance by the School Board.

ADOPTED: March 10, 1986  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

**5.b Proposed Amendment to Board Policy 708 – “Grant Applications” –  
Second Reading and Adoption**

This policy has minor language changes.

**RECOMMENDED ACTION:** Accept proposed amendment to Board Policy 708 – “Grant Applications” for Second Reading and Adoption.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**FUNDING PROPOSALS AND  
APPLICATIONS GRANT APPLICATIONS**

**POLICY: DD 708**

The School Board ~~declares its intention to~~ will expand and improve its educational programs through various means, including projects for which funding from the federal government or ~~private~~ other sources may be available.

~~The Superintendent or designated representative will carry out a search for supplemental funding and provide for the development of proposals.~~

The School Board will take ~~official~~ to ~~on~~ applications to be submitted and will officially accept ~~the~~ grants when received.

The School Board names the Superintendent as the school official who will file applications ~~in~~ on behalf of the District and act as the School Board's authorized agent in submitting reports and signing documents pertaining to special funding.

ADOPTED: March 10, 1986  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

**5.c Proposed Amendment to Board Policy and Regulations 717 and 717-R –**  
**“Expense Reimbursement” – Second Reading and Adoption**

This policy has minor language changes.

**RECOMMENDED ACTION:** Accept proposed amendment to Board Policy and Regulations 717 and 717-R – “Expense Reimbursement” for Second Reading and Adoption.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**EXPENSE REIMBURSEMENT**

**POLICY: 717**

~~It shall be the policy of t~~The School Board will ~~to~~ reimburse employees for personal expenses incurred in conduct of school business or authorized travel. Such reimbursement is limited to ordinary and necessary expenses incurred for a public purpose. An expenditure serves a public purpose if it benefits the community as a whole, is directly related to the functions of the School District, and does not have as its primary objective the benefit of a private interest.

The Superintendent is directed to establish and maintain procedures for expense reimbursements for personal use of automobile, air travel, lodging, meals and miscellaneous expenses. Periodically the School Board or its designated representative shall review the expense reimbursement regulations.

ADOPTED: June 21, 1973  
AMENDED: July 21, 1975  
AMENDED: September 9, 1985  
AMENDED: January 13, 2003  
AMENDED: February 14, 2005  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**EXPENSE REIMBURSEMENT**

**REGULATIONS: 717-R**

The following regulations relate to travel and other types of reimbursable expenses:

A. Business Use of Personal Vehicle:

The ~~School Board has determined that the rate per mile for which employees will be reimbursed for School District business use of a personal vehicle is the Internal Revenue Service fixed rate.~~ Only mileage traveled in excess of the employee's normal daily commute will be reimbursed.

B. Travel Requests:

Travel requests for official School District business outside of the seven county metropolitan area must be submitted for prior approval to the employee's supervisor.

C. Expenses:

1. Transportation: All modes of transportation are authorized consistent with the requirements of the assignment and the efficient and economic conduct of official business. Travel will be by the most direct route. Where air travel is appropriate, reimbursement is based on the tourist class fare. If an employee chooses to drive a personal vehicle where air travel would be cheaper, reimbursement for use of the personal vehicle will be limited to the comparable cost of flying, unless the employee is unable to fly for health reasons.
2. Local Transportation: Local transportation such as taxicabs, airport limousines, and buses may be used when justified. Rental cars may be used in cases of extreme emergencies or when no other means of public transportation is practicable.
3. Lodging: An employee who must provide lodging for himself or herself in connection with official District business will be entitled to reimbursement for the normal cost of a single room at the hostelry of his or her choice. If such employee is accompanied by his wife or her husband, lodging expenses will be reimbursed for the cost of a double room at the prevailing single occupancy rate.
4. Meals: Meals consumed by an employee on official District business will be reimbursed at cost. Approval of the employee's supervisor is required for breakfast, luncheon or dinner expenses if meetings are held within the School District boundaries. Reimbursement for alcoholic beverages is not authorized. Conventions, banquets or meetings with a fixed meal charge will be fully reimbursed.

- 5. Conference Registration Fees: These fees are reimbursable if approved by the employee's supervisor.
- 6. Other Expenses: Miscellaneous expenses incurred by an employee for School District business are reimbursable at actual costs. Sales tax paid by an employee will only be reimbursed if the tax would have been imposed had the purchase been made by the School District directly.

**C. Expense Request and Reimbursement:**

- 1. Employee Mileage Reimbursement Form (717-F1): Reimbursement for mileage expense is obtained by submitting a Mileage Reimbursement Form to the business office. The form must contain the supervisor's signature certifying approval. Mileage reimbursement will be paid on the first eligible accounts payable disbursement date.
- 2. Employee/Expense Reimbursement Payment Form (717-F2): Reimbursement for expenses other than mileage is obtained by submitting an Employee/Expense Reimbursement Payment Form to the business office. The form must contain the supervisor's signature certifying approval. Expense reimbursement will be paid on the first eligible accounts payable disbursement date. Expense reimbursement requests must have a receipt for all claimed expense items in excess of \$10.00.

The District is authorized to prepay employees for meeting or travel expenses. Such an advance is limited to the anticipated registration, transportation and lodging expenses. An advance request is submitted to the controller's office on the Employee/Expense Reimbursement Payment Form. Each request must be approved by the employee's supervisor. Advances in the form of a check will be available for an employee three (3) working days prior to the scheduled departure. An employee is required to submit a final reconciliation of actual expenses for prepayments and advances within five (5) working days of return from the event. Receipts as required by the procedure are to be attached to the form. Failure to complete a reconciliation may result in a payroll withholding of an amount equal to the original advance.

**E. Meals and Refreshments for Meetings:**

- 1. Meals must not be provided at district expense at meetings for employees unless the meeting of necessity take place over a mealtime due to conflicting schedules or a need to include members of the public.
- 2. Light refreshments may be provided at district expense at a meeting only if one of the following criteria is met:
  - a) members of the public are invited; or
  - b) the meeting occurs over a mealtime; or

- c) the duration of the meeting is expected to substantially exceed 2 hours.

F. Prohibited Expenses:

District funds will not be used if the expenditure does not serve a public purpose. An expenditure serves a public purpose if it benefits the community as a whole, is directly related to the functions of the school district, and does not have as its primary objective the benefit of a private interest. The following expenditures will not be reimbursed:

1. Food, gifts or decorations for celebrations of birthdays, holidays, retirements, or accomplishments, except that meals and gifts for qualifying employees at ~~the~~ an annual School District recognition ~~dinner~~ event are considered to have a public purpose and to be part of the district's compensation package for employees, and may be reimbursed or otherwise purchased with District monies;
2. Food or gifts for employees as a reward for a job well done;
3. Gifts, cards, or flowers in cases of illness or bereavement; and
4. Entertainment expenses for employees, unless the employee's expense is occasioned by the employee accompanying students at a bona fide student activity, such as attendance at a play.

EFFECTIVE: September 9, 1985  
MODIFIED: November 6, 1987  
MODIFIED: July 10, 1989  
MODIFIED: March 18, 1999  
MODIFIED: January 13, 2003  
MODIFIED: February 14, 2005  
MODIFIED: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

**5.d Proposed Amendment to Board Policy 809 – “Authorized Use Of District-Owned Materials and Equipment” – Second Reading and Adoption**

This policy has minor language changes.

**RECOMMENDED ACTION:** Accept proposed amendment to Board Policy 809 – “Authorized Use Of District-Owned Materials and Equipment” for Second Reading and Adoption.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**AUTHORIZED USE OF SCHOOL-DISTRICT-  
OWNED MATERIALS AND EQUIPMENT**

**POLICY: EDG809**

Building principals, community education coordinators, and staff specialists, by Superintendent designation, ~~are responsible for~~ may authorize ~~authorizing~~ the use of District equipment by non-school agencies/groups/persons. Use for other than school, governmental, or city-related or educational purposes is prohibited.

District equipment may be loaned to staff members when such use is ~~directly or~~ peripherally related to their employment, and to students when the equipment is to be used in connection with their studies or extracurricular activities.

Persons or groups using space in District buildings may use equipment located in and associated with appropriate use of that space.

Principals, community education coordinators, and staff specialists will establish proper controls to assure the ~~lender's~~ borrower's responsibility for, ~~and~~ the safe return of, all ~~such~~ equipment.

As appropriate, rental fees may be charged.

ADOPTED: April 14, 1986  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

**6.a Proposed Amendment to Board Policy and Regulations 720 and 720-R – “Disposal Of Surplus Property” – Second Reading and Adoption**

This policy has additions of Method of Sale, Surplus School Computers and minor language changes.

**RECOMMENDED ACTION:** Accept proposed amendment to Board Policy and Regulations 720 and 720-R – “Disposal Of Surplus Property” for Second Reading and Adoption.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**SCHOOL PROPERTIES DISPOSAL OF  
SURPLUS PROPERTY**

**POLICY DN 720**

From time to time it may be appropriate to sell or otherwise dispose of unneeded or unusable school supplies and equipment. The Administration is directed to develop and apply procedures by which such judgments are made including ~~District usefulness to the District and evaluation assigned,~~ determination of fair prices, and to keep records of all property sales or other dispositions. When sales ~~by~~ of individual items exceed \$~~500~~ 1,000, the Administration shall advertise the prospective sale and provide community residents, vendors and/or other ~~school districts~~ organizations with an opportunity for purchase. In accordance with state law, surplus property will not be sold to an employee of the District except after reasonable public notice of the availability of the property for purchase.

The Administration is authorized to properly dispose of used books, materials and equipment deemed to have little or no value.

**Method of sale**

Items valued at \$50,000 or more must be sold by sealed bid in accordance with state law. Items valued from \$10,000 to \$50,000 may be sold by sealed bid or by direct negotiation by obtaining two or more quotations. Items valued at \$1,000 to \$10,000 may be sold upon receipt of at least two quotations. Items valued at less than \$1,000 shall be sold at a sale that is advertised and open to the public.

ADOPTED: November 13, 1978  
AMENDED: November 8, 1982  
AMENDED: September 9, 1985  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**DISPOSAL OF SURPLUS PROPERTY**

**REGULATIONS: 720-R**

**Surplus school computers**

Surplus school computers may be sold in the manner described above or may be conveyed to another school district, to the state department of corrections, to the Board of Trustees of Minnesota State Colleges and Universities, or to the family of a student in the District whose total family income meets the federal definition of poverty.

**Public sale of surplus property**

From time to time the Administration shall conduct a public sale of surplus property items valued individually at less than \$1,000. The sale must be advertised to the public.

The Superintendent shall designate an employee to determine the fair price of items to be sold.

An employee of the District must not purchase an item at the sale if the same employee was involved in the determination that the item was surplus, or the determination of the price of the item.

EFFECTIVE: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: A. Superintendent

COMMENTS BY: Superintendent Ostlund

**6.b Proposed Amendment to Board Policy and Regulations 727 and 727-R – “District Owned Vehicles” – Second Reading and Adoption**

This policy was modified to include the driver’s responsibilities of the use of the vehicle, including the use of alcohol, responsibilities if an accident were to occur, and how it is determined that an employee is eligible for taking a vehicle home.

**RECOMMENDED ACTION:** Accept proposed amendment to Board Policy and Regulations 727 and 727-R – “District Owned Vehicles” for Second Reading and Adoption.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**APPROVED BOARD POLICY DISTRICT  
OWNED VEHICLES**

**POLICY: EEBA 727**

~~The School Board is concerned that District-owned and leased vehicles must be operated, parked or stored in a manner which provides maximum safety to persons and property at all times. It is also concerned that sSuch vehicles must be employed used for official business or authorized purposes only. Such authorization may include recorded special permission and private use through individual contractual arrangements.~~

Operation of District vehicles will be permitted only by Wayzata Public School employees who:

- 1) possess a valid driver's license (CDL as vehicles require),
- 2) have an acceptable driving record, and
- 3) are insurable by the District's insurance carrier.

Any accidents involving District vehicles that result in property damage or personal injury must be reported immediately to the appropriate police department, and to the Director of Buildings and Grounds. The driver involved in any accident will be responsible for filling out the required reports and forms.

Operation of a District vehicle while under the influence of alcohol or mood altering drugs is prohibited and may be grounds for disciplinary action.

The School Board directs that ~~such~~ District vehicles be kept within the District when parked overnight except in unusual circumstances- , or as specified in this policy and supporting regulations. Employees assigned District vehicles shall be directly responsible for their safe operation and reasonable protection.

Vehicles taken home overnight shall only be driven while commuting to and from the workplace or for official business, and shall not be used for personal use. The vehicle may only be driven by authorized school district employees.

The Superintendent shall develop procedures designed to provide for appropriate maintenance of District vehicles as well as to carry out the general intent of this policy.

All District owned vehicles qualifying for tax exempt license plates shall display School District identification as prescribed by Minnesota Law.

ADOPTED: April 16, 1979  
AMENDED: November 11, 1985  
SECOND READING: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**DISTRICT OWNED VEHICLES**

**REGULATIONS: 727-R**

Employees may take an assigned vehicle home upon approval of the superintendent or designee. Approval may be given when:

- 1) the employee is an on-call employee for after hours service; or
- 2) the District has insufficient space to safely store the vehicle when not in use; or
- 3) the work destination of the employee is closer to the employee's home than to the vehicle storage location.

EFFECTIVE: November 13, 2006

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: 6. Superintendent’s Reports and Recommendations

ITEM: b. Curriculum and Instruction

COMMENTS BY: Superintendent Ostlund

1) **Approval of Proposed West Middle School Site Plan**

It is a pleasure to have with us this evening Susan Sommerfeld, Principal at West Middle School, and representatives of the Shared Decisions Site Team representing West Middle School. She is here to present the proposed Shared Decisions Agreement between West Middle School and the Wayzata School Board for the 2005-2008 school years. Principal Sommerfeld and representatives attended the October 23, 2006 Board work session and provided the School Board with a preview of the agreement and answered questions.

The proposed agreement has been reviewed by the Superintendent, Executive Directors of Human Resources, Curriculum and Instruction, Finance & Business, and by the Wayzata Education Association leadership to ensure compliance with statutes, contracts, policies, and administrative regulations.

As the agreement has been found to be in compliance, it is hereby recommended for School Board approval. We congratulate West Middle School Shared Decisions Site Team on the completion of this collaborative process and look forward to their future progress reports.

**RECOMMENDED ACTION:** Approve the Shared Decisions Agreement between West Middle School and the Wayzata School Board for 2005-2008 school years and authorize the School Board Chair to sign the document.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_



Independent School District 284  
Wayzata, Minnesota

### **VISION**

*A model of excellence among learning communities*

### **MISSION**

*The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.*

### **DISTRICT DIRECTIONS for 2005-2007**

- *Apply our vision to all components of District*
- *Erase organizational barriers that limit participation of all cultural groups*
- *Strive for smaller class sizes*
- *Work toward a more individualized model of education*
- *Promote a “client-centered” District*



**Shared Decision Agreement  
Between School and the Wayzata  
School Board for**

School Name: ***West Middle School***

**This plan was reviewed on:** \_\_\_\_\_

**Signature of District Design Team** \_\_\_\_\_

**This plan was approved on:** \_\_\_\_\_

**Signature of School Board Chair** \_\_\_\_\_



## Shared Decisions Agreement Review Team Check List Form

### Procedure:

Prior to presentation to the Board, Site Improvement Plans will be reviewed for compliance with statutes, contracts, policies, and administrative regulations. Site Teams are advised that plans should be submitted at least thirty (30) days prior to date of desired Board action.

- Site Improvement Plans are sent to the Office of the Superintendent of Schools.
- Copies of the Site Improvement Plan will be sent to the following members of the review team as designated by the District Shared Decisions Design Team.
- This response sheet will be returned by the reviewer to the Superintendent’s Office within ten (10) days.
- Any areas of concern will be noted on the response sheet along with suggestions for waivers where applicable.
- All response sheets will be forwarded to the chair of the site team.
- Review team members will decide if the Site Improvement Plan should be reviewed by any other departments such as Transportation, Food Service, Building and Grounds, etc. and forward a copy with a cover sheet for check-off response to the appropriate individual.

### Review Team Response

#### Office of the Superintendent

Check here if an additional page is attached detailing questions or concerns.

\_\_\_\_\_  
Signature and Date

#### Executive Director of Curriculum and Instruction

Check here if an additional page is attached detailing questions or concerns.

\_\_\_\_\_  
Signature and Date

#### Executive Director of Finance

Check here if an additional page is attached detailing questions or concerns.

\_\_\_\_\_  
Signature and Date

#### Executive Director of Human Resources

Check here if an additional page is attached detailing questions or concerns.

\_\_\_\_\_  
Signature and Date

#### Wayzata Education Association Representative

Check here if an additional page is attached detailing questions or concerns.

\_\_\_\_\_  
Signature and Date



**Site Team Members:**

<b>Name</b>	<b>Phone</b>	<b>Email</b>	<b>Term</b>	<b>Position</b>
<b>Katie Auer</b>	(763) 442-4753	katie.auer@wayzata.k12.mn.us	2006-2008	Staff
<b>Laura Babcock</b>	(763) 473-1039	jajlmb@aol.com laura_babcock@natureworksllc.com	2005-2007	Parent
<b>Allison Bolin</b>	(763) 745-6405	allison.bolin@wayzata.k12.mn.us	2005-2007	Staff
<b>Kippen Chermak</b>	(952) 476-8741	kippenchermak@hotmail.com	2005-2007	Parent
<b>Kelly Gallagher</b>	(763) 745-6482	kelly.gallagher@wayzata.k12.mn.us	2005-2007	Staff
<b>Kim Gharrity</b>	(952) 473-5843	kgharrity@mchsi.com	2006-2008	Parent
<b>Steve Herbst</b>	(612) 867-6115	Steveh@KBHenterprises.com	2006-2008	Parent
<b>Charlie Leonard</b>	(763) 473-3187	charlie.leonard@wayzata.k12.mn.us	2006-2008	Staff
<b>Megan Lhotka</b>	(763) 745-6442	megan.lhotka@wayzata.k12.mn.us	2006-2008	Staff
<b>Judy Reiner</b>	(763) 473-3343	Jarbrein4@comcast.net	2006-2008	Parent
<b>Kassidy Rice</b>	(763) 745-6574	kassidy.rice@wayzata.k12.mn.us	2005-2007	Staff
<b>Kristen Rouner Jeide</b>	(763) 745-8380	KJeide@wayzatacommunitychurch.org krjeide@aol.com	2005-2007	Parent
<b>Susan Sommerfeld</b>	(763) 745-6410	susan.sommerfeld@wayzata.k12.mn.us	Permanent	Staff
<b>Clark Doten</b>	(763)745-6411	clark.doten@wayzata.k12.mn.us	Permanent	Staff



**School Name: Wayzata West Middle School**

**School Year: 2006-2007**

**1. Integrated, ongoing, site-based and teacher-led professional development activities to improve instructional skills and learning that are aligned with student needs under section 122A.413 and 122A.60 and led during the day by trained teacher leaders.**

Directions: Select one goal from the district’s educational improvement plan that will be the Q Comp focus (more than one goal may be selected with the understanding that each goal must link student achievement to teacher instruction, professional development, and teacher evaluation).

Each site must complete all of section 2, using the same chosen district goal(s), an aligned site educational improvement goal, site specific disaggregated data, and a measurable objective based on that data.

*NOTE: A school site’s and/or district’s goal should be updated annually as necessary. Both goals must align with each other.*

2.1 District goal for Q Comp focus

Improve students’ achievement in the areas of reading, math and writing as measured by performance on Minnesota Comprehensive Assessments II (MCA II) or MAP (Measures of Academic Progress).

School Site goal for Q Comp focus

Goal: One percent of the students at Wayzata West Middle School will improve student achievement in the area of reading as measured by the Minnesota Comprehensive Assessment II (MCA II).

Disaggregated student data used to determine each measurable objective

**Reading Grade 7**

Year	2003-2004	2004-2005
Average Score	1537	1524
Percent Change	N/A	-0.8%
% of Students in each level	1 2 3 4 5 1 5 22 51 20	1 2 3 4 5 1 7 27 47 17
Rank order of strands Including the average % correct	Information Processing 92	Information Processing 88
	Main Idea 89	Inference 85
	Analysis 86	Main Idea 82
	Inference 82	Analysis 78
	Compare/Contrast 77	Compare/Contrast 77

**Measurable objective based on student achievement gains (site-targeted goal)**

One percent of the students at West Middle School will improve student achievement in the area of reading

with the focus to increase the average percent score in the strand area of Compare and Contrast as measured on the reading test of the Minnesota Comprehensive Assessment II (MCA II).

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School Districts  
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## Application for Quality Compensation Aid (continued)

Number of Students  730	Number of Teachers  50	Number of Lead Teachers (see career ladder*) 1 Peer Coach, 1 District Reading Specialist, 1 full time Literacy Specialist
-------------------------------	------------------------------	---

Team configuration at elementary, middle school, high school, and other school sites  Peer Coach, Literacy Specialist, Content Specialist, Data Coach, Mentor and classroom teachers tied to Alt. Comp goal	Number of teachers on the team  8-10	Team meeting length and frequency  Daily/Weekly Meetings
---	--	--

<b>Professional Development Activities: (What types of activities will be included?)</b> Check all that apply and add others if needed.	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input checked="" type="checkbox"/> Team Meetings</td> <td style="width: 50%; border: none;"><input type="checkbox"/> Lesson Study</td> </tr> <tr> <td style="border: none;"><input checked="" type="checkbox"/> Modeling of Instructional Strategies</td> <td style="border: none;"><input checked="" type="checkbox"/> Analysis of Student Work</td> </tr> <tr> <td style="border: none;"><input checked="" type="checkbox"/> Demonstration Teaching</td> <td style="border: none;"><input checked="" type="checkbox"/> Peer or Cognitive Team Teaching</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Content Coaching</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><input checked="" type="checkbox"/> Mentoring</td> <td style="border: none;"><input checked="" type="checkbox"/> Other _____</td> </tr> </table>	<input checked="" type="checkbox"/> Team Meetings	<input type="checkbox"/> Lesson Study	<input checked="" type="checkbox"/> Modeling of Instructional Strategies	<input checked="" type="checkbox"/> Analysis of Student Work	<input checked="" type="checkbox"/> Demonstration Teaching	<input checked="" type="checkbox"/> Peer or Cognitive Team Teaching	<input type="checkbox"/> Content Coaching		<input checked="" type="checkbox"/> Mentoring	<input checked="" type="checkbox"/> Other _____
<input checked="" type="checkbox"/> Team Meetings	<input type="checkbox"/> Lesson Study										
<input checked="" type="checkbox"/> Modeling of Instructional Strategies	<input checked="" type="checkbox"/> Analysis of Student Work										
<input checked="" type="checkbox"/> Demonstration Teaching	<input checked="" type="checkbox"/> Peer or Cognitive Team Teaching										
<input type="checkbox"/> Content Coaching											
<input checked="" type="checkbox"/> Mentoring	<input checked="" type="checkbox"/> Other _____										

2.2 Describe how ongoing, site-based, and teacher-led professional development activities will be scheduled during the individual employment contract day for teachers at each site. (Attach a staff development calendar for the school year with professional development activities mapped out and a typical weekly meeting schedule of team meetings). See the example in the Sample Q Comp Application.

2.3 Describe how the professional development model will ensure teacher's continuous improvement in content knowledge, instructional strategies, and the use of best practices. Through the professional development model teachers will continuously focus on instructional strategies to accelerate student achievement. They will share these strategies and best practice techniques with their colleagues during the scheduled professional development allotted time. The structure of the staff development time will also provide an opportunity for educators to focus on and develop a deeper understanding of the identified content knowledge. Teachers will continuously focus on assessment of student performance throughout this process.

- The terms **Career Ladder** and **Career Advancement Options** will be used interchangeably. The definition of both under the law is from 122A.414 subdivision 2 section b1: "describe how teachers can achieve career advancement and additional compensation..."

## Application for Quality Compensation Aid (continued)

*Professional Development Program Evaluation Framework Worksheet (see Killion, manual references)*

Objective: What is the goal of the professional development offered and how will it change teachers' knowledge and skills?	Change in Teacher's Knowledge and skills	Measures of Teacher Success
<p>Teachers will demonstrate proficiency in implementing:</p> <ol style="list-style-type: none"> <li>1. Graphic organizers to increase student achievement in the strand areas of Compare and Contrast and Analysis</li> <li>2. Word walls in their classrooms to increase student achievement in vocabulary comprehension.</li> <li>3. Reading strategies such as visualizing, questioning, inferring, synthesizing and predicting to increase student achievement in reading comprehension.</li> </ol>	<ol style="list-style-type: none"> <li>1. Teachers will model using the thinking map strategy. Teachers will develop teacher-made assessments to measure student progress.</li> <li>2. Teachers will model using the word wall and incorporate vocabulary words into their instruction.</li> <li>3. Teachers will select and demonstrate effective use of reading strategies specific to their content areas.</li> </ol>	<p>1-3. Success will be measured by classroom observation rubric, individual growth plan, and student assessments</p>



**2006-2007 ALT COMP GOAL**

**Goal:**

One percent of the students at Wayzata West Middle School will improve student achievement in the area of reading as measured by the Minnesota Comprehensive Assessment II (MCA II).

**Goal Achieved:            Yes            No**



**Please list other building initiatives.**

**Initiative:**

**Differentiation Strategies for Effective Instruction**

1. To improve academic achievement through differentiated instruction by meeting individual student or small group learning needs.

**Strategies/Activities:**

1. Differentiation Components, concepts, practices as prepared by District 284 teachers and approved by District 284 District Administration, will be presented to WMS teachers in the form of team/department professional development sessions. The Vision 21 teacher and other experts in this field, will facilitate these sessions. All certified staff will take part in a professional development activity. The cost for trainers and participants will come from the building Staff Development budget

**Person/Group Responsible:**

1. All certified members of Wayzata West Middle School

**Timeframe:**

1. August 2006 - June 2008

**Status:**

**Date Completed:** \_\_\_\_\_

**Ongoing:** \_\_\_\_\_

## **Please list other building initiatives.**

### **Initiative:**

#### **B. Cultural Proficiency**

1. Continue staff professional development in cultural proficiency.
2. Create an opportunity for students to become aware of economic diversity within the community.
3. Provide support for new West families as they adjust to the culture of a new school and district.

### **Strategies/Activities:**

1. WMS teachers will continue to receive ongoing training in cultural proficiency through programs such as WMEP.
2. Foster a relationship with WHO (Wayzata Helping Others) and other community service activities within West; promote their activities and interests within the school (newsletter, SDMC bulletin board, school TV's).
3. Individualized support will be provided to families new to the district, with special focus on Choice is Yours (CIY) students. List of students to be maintained by the principal's office.

### **Person/Group Responsible:**

1. All certified members of Wayzata West Middle School
2. Members of SDMC; club advisors; club participants interested in promoting their work; newsletter editor
3. Designated WMS staff will provide support. The building principal will coordinate this initiative.

### **Timeframe:**

1. 2003-ongoing
2. 2006-2007
3. Fall 2006-ongoing

### **Status:**

**Date Completed:** \_\_\_\_\_ **Ongoing:** \_\_\_\_\_

## **Please list other building initiatives.**

### **Initiative:**

#### **C. Building Relationships**

1. To maintain and build the relationships between the school and families through times of transitions within the school and school district.
2. Provide opportunities to develop and foster a matrix of relationships between students, parents, and West Middle School.
3. Improve parent participation in the volunteer programs within West Middle School in order to build relationships between parents and the school.
4. Continue to support/promote HOPE (Helping Our Planet Earth) and WHO (West Helping Others), programs that encourage awareness in helping others in need and maintaining a protected environment and world.

### **Strategies/Activities:**

1. Current 6<sup>th</sup> grade transition efforts, such as "Check Out West", will be maintained and evaluated through parent feedback. Current transition activities between 8<sup>th</sup> & 9<sup>th</sup> grade will be assessed with a survey given to 80 randomly selected 9<sup>th</sup> grade students (mailed to their home address in the Fall of 2006) who attend WHS. Upon evaluation of the survey, WMS, with input from a high school counselor and 9<sup>th</sup> grade floor administrator, will analyze the data and implement recommendations in the Spring of 2007.
2. Host evenings that allow students and parents to build relationships in a school setting that are appropriate for individuals such as Family Night, Boys Night Out and Girls Night Out. Continue to evaluate and expand current offerings as well as explore new opportunities to build these relationships.
3. Expand parent participation in volunteer opportunities such as teacher support, event planning and the greeter desk. Track time and projects that are being accomplished and solicit feedback from teachers and parents as to how to make opportunities more successful. Create a generic evaluation for our different activities.
4. Promote the two groups, HOPE (Helping Our Planet Earth) and WHO (West Helping Others), via morning TV news show, PTA newsletter, literature distributed during Student Led Conferences, and the WWMS web page. Promote through the Family Resource Guide and school bulletin boards.

### **Person/Group Responsible:**

1. SDMC Building Relationships Sub-Committee, parents, and liaison
2. Building Administrators, PTA and SDMC
3. Building Administrators, SDMC, Teachers and PTA
4. Building Administrators, WWMS students, and Staff

### **Timeframe:**

1. Fall 2006 - ongoing
2. Ongoing
3. Ongoing
4. 2006 - Ongoing

### **Status:**

**Date Completed:** \_\_\_\_\_ **Ongoing:** \_\_\_\_\_

**Please list other building initiatives.**

**Initiative:**

**D. Effective Schools/Best Practices**

1. WWMS Faculty will work in Study Groups to explore, learn and implement best practices that are essential in maintaining high student achievement.
2. WWMS Faculty will be active participants in the Qcomp program that will be implemented with the 2006-2007 school year. The components of individual professional goals, building goals, and individual professional development goals, will be identified and addressed by the faculty.
3. Investigate and research the use of performance metrics as a means of measuring student achievement. This is a relatively new concept and one that has its challenges because it involves looking at student work, studying assessments, and discussing how different teaching strategies might affect student achievement.

**Strategies/Activities:**

1. WWMS Faculty will begin their work with the *Teach With Your Strengths* book during the 2006-2007 school year.
2. WWMS Faculty will identify the means to meet professional and building goals. A continuation of the professional goal aspect will be in place. The administration and faculty will determine how the building goal is established and met.
3. A cadre will be formed to research this concept of measuring student performance and how it is affected by the choice of teaching strategies employed in the classroom. This cadre would determine the scope of this research project.

**Person/Group Responsible:**

1. WWMS Faculty, new faculty will enter an established study group
2. All certified members of Wayzata West Middle School
3. The building administrators and 5-7 teachers of WWMS would make up this cadre.

**Timeframe:**

1. 2006-2007 school year
2. 2006-2007 school year
3. January 2007-December 2007

**Status:**

**Date Completed:** \_\_\_\_\_ **Ongoing:** \_\_\_\_\_

**Please list other building initiatives.**

**Initiative:**

**E. What Makes Us West (School Climate)**

1. Enable an effective learning community by incorporating appropriate features of the Search Institute's 40 assets.
2. Asset Building Experience that identifies 40 assets those young adolescents should have in order to develop good habits, self esteem, citizenship, etc. A Stop and Think procedure for identifying behaviors that are minor in nature, will be implemented for all students

**Strategies/Activities:**

1. A) Educate parents, staff, and students on the 40 assets  
B) Define current status as a school relative to the 40 assets. (survey)  
-Create school wide expectations of our learning community  
C) Identify improvement areas according to survey results  
D) Develop improvement plan according to survey results  
E) Implement plan
2. Teachers will be trained, students informed, and parents made aware of the process we will use to issue a Stop and Think ticket to student when they are observed demonstrating unacceptable behavior.

**Person/Group Responsible:**

1. Staff, Students, Parents, and community members of Wayzata West Middle School
2. All certified members of Wayzata West Middle School will be trained on how to issue the tickets, all students will be educated in this procedure, and parents will be informed of the procedure and contacted according to the parameters of the Stop and Think Ticket System.

**Timeframe:**

1. Spring 2005-2008
2. Begin 3<sup>rd</sup> quarter of the 2005 - 2006 school year. January 30, 2006 the plan will be evaluated and necessary adjustments will be made

**Status:**

**Date Completed:** \_\_\_\_\_ **Ongoing:** \_\_\_\_\_



## Student and Staff Demographics

### Wayzata West Middle School



## Student Demographics

### Student Population by Grade

*(Please insert 3 years of data provided by the Office of Assessment)*

	2006-2007			2005-2006			2004-2005		
Grade	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size
EC									
K			CORE			CORE			CORE
1									
2									
3									
4									
5									
6	115	113	25.3	115	128	30	129	132	31.3
7	119	132	25.1	130	135	32.6	123	98	30.1
8	128	132	29	124	97	24.4	131	115	28
9									
10									
11									
12									



## Student Demographics

### Ethnic Distribution

*(Please insert 3 years of data provided by the Office of Assessment)*

	<b>2005-2006</b>	<b>2004-2005</b>	<b>2003-2004</b>	<b>2002-2003</b>
White American	654	663	649	670
African American	25	23	14	10
Asian American	33	30	24	18
Hispanic/Latino American	16	10	5	5
Indian American	1	2	2	1

### Percent of Students on Free/Reduced

*(Please insert 3 years of data provided by the Office of Assessment)*

	<b>2005-2006</b>	<b>2004-2005</b>	<b>2003-2004</b>	<b>2002-2003</b>
Free	40	30	21	22
Reduced Price	23	18	14	21

### Student Mobility

*(Please insert 3 years of data provided by the Office of Assessment)*

The percent of students entering and leaving during the year, computed by dividing the number of transfers by the October 1 enrollment.

<b>2004-2005</b>	<b>2003 - 2004</b>	<b>2002 - 2003</b>
2.3%	3.2%	6.9%



## Student Demographics

### Average Daily Attendance

*(Please insert three years of data provided by the Office of Assessment.)*

2005-2006	2004 - 2005	2003 - 2004
96.23%	97%	96.8%

### Percent of Parents Attending Conferences

*(Please insert data provided by the individual building.)*

Not sure where to obtain this data

2005 - 2006		2004 - 2005		2003 - 2004	
Fall	Spring	Fall	Spring	Fall	Spring
98	97	99	97	98	96



## Student Achievement

**Minnesota Comprehensive Assessment (MCA)**  
*(Please insert MCA data provided by the Office of Assessment)*

### READING GRADE 7

Year	2003-2004					2004-2005					2005-2006				
<b>Average Score</b>	<b>1537</b>					<b>1524</b>									
<b>Percent Change</b>	<b>N/A</b>					<b>-0.8%</b>									
% of Students in each level	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
	1	5	22	51	20	1	7	27	47	17					
Rank order of strands including the average percent correct (average points earned divided by total points possible).	Information Processing 92					Information Processing 88									
	Main Idea 89					Inference 85									
	Analysis 86					Main Idea 82									
	Inference 82					Analysis 78									
	Compare/Contrast 77					Compare/Contrast 77									



## Student Achievement

**Minnesota Comprehensive Assessment (MCA)**  
*(Please insert MCA data provided by the Office of Assessment)*

### MATHEMATICS GRADE 7

Year	2003-2004					2004-2005					2005-2006				
<b>Average Score</b>	<b>1519</b>					<b>1530</b>									
<b>Percent Change</b>	<b>N/A</b>					<b>0.7%</b>									
% of Students in each level	1 0	2 5	3 31	4 40	5 24	1 0	2 8	3 27	4 30	5 35	1	2	3	4	5
Rank order of strands including the average percent correct (average points earned divided by total points possible).	Shape, Space & Measurement 79					Chance and Data Handling 73									
	Chance and Data Handling 71					Procedures and Concepts 73									
	Procedures and Concepts 71					Patterns and Functions 71									
	Patterns and Functions 70					Shape, Space & Measurement 68									
	Problem Solving 67					Number Sense 66									
	Number Sense 61					Problem Solving 65									



## Student Achievement

### Wayzata Achievement Level Testing

*(Please insert WALT data – same cohort group, 3 years data growth in RIT-provided by the Office of Assessment)*

	2006 Gr 7	2005 Gr 6	2005 Gr 7	2004 Gr 6	2004 Gr 7	2003 Gr 6
Reading	228	224	228	228	232	226
Mathematics	246	238	242	236	244	238



## Staff Demographics

*(Please insert data provided by Human Resources Department.)*

<b>Experience Profile of Staff</b> (Percent of Licensed Staff by Years of Teaching Experience)				<b>Education Profile of Staff</b> (Percent of Licensed Staff by education/training)		
1 <sup>st</sup> Year	2 - 7	8 - 20	20+	BA	Masters	Doctorate
23%	36%	29%	12%	45%	55%	0%

### **Administration**

Susan Sommerfeld	Principal
Clark Doten	Associate Principal
Linde Althaus	Counselor

### **Faculty**

Allen, Stephanie	Psychologist 6, 7, 8
Anderson, Mary	Grade 6
Anderson, Patricia	FACS 6, 7, 8
Auer, Katie	Grade 6
Bisanz, Christopher	Soc. St. 8
Bolin, Alison	Spanish 6, 7, 8
Bowman, Reb	Science 7
Bowman-Cashman, Jill	Music-Choir 6, 7, 8
Brewer, Kate	Grade 6
Brown, Andy	WAAP/Lang. Arts 6, 7, 8
Brown, Seth	Math 8
Bruce, Molley	DCD 6, 7, 8
Bucknam, Julie	Peer Coach 6, 7, 8
Bundul, Mick	Language Arts 7
Dougherty, Beth	Special education 8
Etling, Brian	Grade 6
Fink, Tara	DCD 6, 7, 8
Fisher, Cindy	Math 8
French, Tom	Math 7
Gallagher, Kelly	Special Education 7
Gohman, Sarah	Language Arts 8
Gravel, Becky	Phy. Ed. 6, 7, 8
Gulsvig, Erik	Science 7
Henry, Susan	Language Arts 7
Jorgenson, Bree	Grade 6
Knabenshue, Alycia	Art 6, 7, 8
Kraus, Mandy	Soc. St. 7
Lankford, Lynda	District Nurse 6, 7, 8
Larsen, Tom	Grade 6
Lehman, Dennis	Ind. Technology 6, 7, 8
Leonard, Charlie	Grade 6
Light, Julie	Vision 21 6, 7, 8
Lhotka, Megan	WAAP/Math 6, 7, 8
MacLaclan, Scott	Science 8
Michels, Randi	Special Education 6
Mosiman, Matt	Soc. St. 7
O'Brien, Erinn	Speech 6, 7, 8
Olson, Ben	Geography 8
Paar-Olson, Aimee	Orchestra 6, 7, 8
Peterson, Janel	Assesments 6, 7, 8
Prendergast, Jocelyn	Band 6, 7, 8
Reidel, Marti	Speech 6, 7, 8
Rice, Cassidy	Language Arts 8
Richter, Ann	Language Arts/Soc. St. 7
Robbins, Nat	Grade 6
Roberts, Dan	Science 8
Roberts, Laurie	Grade 6
Schilling, Becky	DCD 6, 7, 8
Sedey, Heather	Math/Science 7
Shoger, Marge	Adapted Phy. Ed. 6, 7, 8
Siegel, Susan	Social Worker 6, 7, 8
St. Cyr, Judith	Media Specialist 6, 7, 8
Swanson, Joshua	Phy. Ed. 6, 7, 8
Toen, Marcia	Music 6, 7, 8
Van Dunk, Amy	Social Worker 6, 7, 8
Walz, Rod	Math 7
Witt, Steve	Health 8

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

**AGENDA SECTION: 6. Superintendent's Reports and Recommendations**

**ITEM: c. Finance and Business Services**

**COMMENTS BY: Mr. Hopeman, Jr.**

**1) Monthly Financial Reports**

Enclosed for School Board review and information are the following financial report:

- Student Activity Fund Report of September 30, 2006.

The following financial reports will be distributed after the audit is completed for Fiscal Year 2006:

- Monthly financial Report
- 1994 Bond Issue Summary Report
- 1998 School Bond Issue Report

No School Board action is required.

**Wayzata Public Schools  
Student Activity Fund Summary  
September 30, 2006**

**PROGRAM/LOCATION : MISCELLANEOUS**

Fund	Type	Org	Prg	Crss	Fin	Obj/Src	Account Name	Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
								06/30/06	Revenue	Expend	09/30/06
21	E/R	018	000	000	000	899/099	AD BUILDING	725.78		84.80	640.98
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-			-
<b>TOTAL MISCELLANEOUS</b>								<b>725.78</b>	<b>-</b>	<b>84.80</b>	<b>640.98</b>

**PROGRAM/LOCATION : WAZATA HIGH SCHOOL**

Fund	Type	Org	Prg	Crss	Fin	Obj/Src	Account Name	Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
								06/30/06	Revenue	Expend	09/30/06
21	E/R	251	280	001	000	899/099	DRAMA	4,454.25	200.00	136.91	4,517.34
21	E/R	251	280	003	000	899/099	WAYAKO	15,416.22	49,319.99	1,287.08	63,449.13
21	E/R	251	280	005	000	899/099	CERAMICS	327.73			327.73
21	E/R	251	280	007	000	899/099	CHEERLEADERS	872.82	632.00	317.79	1,187.03
21	E/R	251	280	008	000	899/099	CHOIR	9,317.66	20,844.30	5,634.06	24,527.90
21	E/R	251	280	009	000	899/099	DANCELINE	21,175.35	660.00	3,433.80	18,401.55
21	E/R	251	280	010	000	899/099	CLASS OF 2008	2,199.22		100.00	2,099.22
21	E/R	251	280	011	000	899/099	CLASS OF 2009	298.51		100.00	198.51
21	E/R	251	280	012	000	899/099	CLASS OF 2010	-		100.00	(100.00)
21	E/R	251	280	013	000	899/099	CLASS OF 2006	3,258.90			3,258.90
21	E/R	251	280	014	000	899/099	CLASS OF 2007	34,816.81		29,804.04	5,012.77
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	63,733.43	3,788.03	2,960.74	64,560.72
21	E/R	251	280	017	000	899/099	DECA	19,064.71	6,291.00	6,289.10	19,066.61
21	E/R	251	280	019	000	899/099	FRENCH	1,170.26			1,170.26
21	E/R	251	280	020	000	899/099	GERMAN	7,734.17		5,448.80	2,285.37
21	E/R	251	280	021	000	899/099	LETTERMAN	12,036.54	9,691.38	777.43	20,950.49
21	E/R	251	280	022	000	899/099	FINE ARTS	1,571.37		1,800.25	(228.88)
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	18,394.38	740.50		19,134.88
21	E/R	251	280	024	000	899/099	BAND	55,772.16	15,311.50	38,531.83	32,551.83
21	E/R	251	280	025	000	899/099	SMOKING FINES	211.07	105.00		316.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	3,561.97		258.39	3,303.58
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	17,606.49			17,606.49
21	E/R	251	280	028	000	899/099	ORCHESTRA	6,312.71	6,023.00	7,070.17	5,265.54
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	3.18	500.00	3,239.52	(2,736.34)
21	E/R	251	280	031	000	899/099	SPANISH	1,451.47			1,451.47
21	E/R	251	280	035	000	899/099	MUSICAL	12,555.06		2,873.33	9,681.73
21	E/R	251	280	037	000	899/099	RARE	4,139.05	500.00	504.00	4,135.05
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	780.98			780.98
21	E/R	251	280	039	000	899/099	THEATRE ARTS	5,286.98			5,286.98
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS	1,372.61	4,119.00	504.00	4,987.61
21	E/R	251	280	041	000	899/099	SCHOOL STORE	1,162.11			1,162.11
21	E/R	251	280	042	000	899/099	VICA	13,942.79	1,140.00	216.57	14,866.22
21	E/R	251	280	043	000	899/099	ART CLUB	824.00	200.00		1,024.00
21	E/R	251	280	044	000	899/099	LINK 4	2,874.33	119.75	306.60	2,687.48
21	E/R	251	280	045	000	899/099	BPA/DECA	8,293.93	1,517.75	1,019.56	8,792.12
21	E/R	251	280	047	000	899/099	HIGH MILEAGE TEAM	(820.00)	790.00	98.05	(128.05)
21	E/R	251	280	048	000	899/099	Y.E.S.	53.19			53.19
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	809.00	800.00	1,390.18	218.82
21	E/R	251	280	050	000	899/099	DECA - SPIRITWARE	-	2,763.00		2,763.00
<b>TOTAL WAZATA HIGH SCHOOL</b>								<b>352,035.41</b>	<b>126,056.20</b>	<b>114,202.20</b>	<b>363,889.41</b>

**Wayzata Public Schools**  
**Student Activity Fund Summary**  
**September 30, 2006**

**PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS**

								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	09/30/06
21	E/R	251	280	070	000	899/099	BASEBALL	2,218.19	1,162.00	253.50	3,126.69
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	4,861.70	1,677.00	3,514.20	3,024.50
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	2,802.58	3,720.00	2,153.00	4,369.58
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	4,027.32	6,391.62	3,477.82	6,941.12
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	3,249.34	8,290.00	4,929.16	6,610.18
21	E/R	251	280	075	000	899/099	FOOTBALL	35,874.62	9,398.00	19,563.39	25,709.23
21	E/R	251	280	076	000	899/099	GYMNASTICS	97.62	597.00		694.62
21	E/R	251	280	077	000	899/099	GOLF - BOYS	1,114.14	127.00	212.10	1,029.04
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	257.77	243.00	97.75	403.02
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	3,081.48	6,170.00		9,251.48
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	3,517.10	1,248.00		4,765.10
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	2,021.97	541.00		2,562.97
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	3,580.99	392.00		3,972.99
21	E/R	251	280	083	000	899/099	SOFTBALL	1,006.69	2,129.00		3,135.69
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	449.05	337.00		786.05
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	9,271.52	11,125.49	4,619.00	15,778.01
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	4,386.10	9,209.00	3,661.47	9,933.63
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,150.61	67.00		4,217.61
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	5,221.26	3,026.00	144.83	8,102.43
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	6,761.61	1,112.00	424.61	7,449.00
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	4,159.88	3,685.00	5,105.42	2,739.46
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	5,758.65	1,442.00	2,062.62	5,138.03
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	5,307.30	754.00	4,448.28	1,613.02
21	E/R	251	280	093	000	899/099	VOLLEYBALL	3,631.70	6,213.00	1,225.80	8,618.90
21	E/R	251	280	094	000	899/099	WRESTLING	(24.19)	42.00		17.81
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	1,552.88			1,552.88
<b>TOTAL HIGH SCHOOL ATHLETICS</b>								<b>118,337.88</b>	<b>79,098.11</b>	<b>55,892.95</b>	<b>141,543.04</b>

**PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL**

								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	09/30/06
21	E/R	253	280	152	000	899/099	MUSICAL	15,764.90			15,764.90
21	E/R	253	280	155	000	899/099	VALLEYFAIR	4,727.79	195.50		4,923.29
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,446.99	832.00	172.40	2,106.59
21	E/R	253	280	157	000	899/099	BAND	1,309.19		174.40	1,134.79
21	E/R	253	280	158	000	899/099	CHOIR	635.31			635.31
21	E/R	253	280	161	000	899/099	YEARBOOKS	5,060.77			5,060.77
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	10,802.34	9,277.00	8,076.15	12,003.19
21	E/R	253	280	166	000	899/099	FAMILY CONSUMER SCIENCE	-			-
21	E/R	253	280	167	000	899/099	MINI COURSES	4,237.85		170.06	4,067.79
<b>TOTAL CENTRAL MIDDLE SCHOOL</b>								<b>43,985.14</b>	<b>10,304.50</b>	<b>8,593.01</b>	<b>45,696.63</b>

**PROGRAM/LOCATION : WEST MIDDLE SCHOOL**

								Balance as Of	FY'2006/07	FY'2006/07	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/06	Revenue	Expend	09/30/06
21	E/R	351	280	201	000	899/099	BAND	9.91	35.00	5.62	39.29
21	E/R	351	280	202	000	899/099	CHOIR	10,453.31		3,746.90	6,706.41
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	6,720.46	1,738.13	5,323.42	3,135.17
21	E/R	351	280	204	000	899/099	SCHOOL STORE	-			-

**Wayzata Public Schools**

**Student Activity Fund Summary**

September 30, 2006

21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,935.13	108.00	15,345.33	(13,302.20)
21	E/R	351	280	212	000	899/099	YEARBOOK	7,532.71	12,826.00		20,358.71
21	E/R	351	280	213	000	899/099	THEATER	14,287.83	636.15	2,225.00	12,698.98
<b>TOTAL WEST MIDDLE SCHOOL</b>								<b>40,939.35</b>	<b>15,343.28</b>	<b>26,646.27</b>	<b>29,636.36</b>

**PROGRAM/LOCATION : EAST MIDDLE SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/06</b>	<b>FY'2006/07 Revenue</b>	<b>FY'2006/07 Expend</b>	<b>Balance as Of 09/30/06</b>
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	9,687.24	117.50		9,804.74
21	E/R	352	280	102	000	899/099	LOCKERS	104.32			104.32
21	E/R	352	280	104	000	899/099	BAND	784.78	185.00		969.78
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	1,846.27		300.00	1,546.27
21	E/R	352	280	107	000	899/099	VARIETY FUND	8,736.85			8,736.85
<b>TOTAL EAST MIDDLE SCHOOL</b>								<b>21,159.46</b>	<b>302.50</b>	<b>300.00</b>	<b>21,161.96</b>

**PROGRAM/LOCATION : BIRCHVIEW**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/06</b>	<b>FY'2006/07 Revenue</b>	<b>FY'2006/07 Expend</b>	<b>Balance as Of 09/30/06</b>
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	948.29			948.29
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	182.33	38.25		220.58
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	117.53		313.60	(196.07)
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	599.04	53.50		652.54
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	837.15	90.00		927.15
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	1,795.61			1,795.61
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	579.16		444.00	135.16
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,811.78		54.86	1,756.92
21	E/R	404	280	261	000	899/099	MEDIA	768.92	533.00		1,301.92
<b>TOTAL BIRCHVIEW</b>								<b>7,639.81</b>	<b>714.75</b>	<b>812.46</b>	<b>7,542.10</b>

**PROGRAM/LOCATION : GREENWOOD**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/06</b>	<b>FY'2006/07 Revenue</b>	<b>FY'2006/07 Expend</b>	<b>Balance as Of 09/30/06</b>
21	E/R	406	280	307	000	899/099	KINDERGARTEN	165.93			165.93
21	E/R	406	280	311	000	899/099	MEDIA	289.04			289.04
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	7,358.29			7,358.29
21	E/R	406	280	315	000	899/099	STUDENT COUNCIL	-			-
<b>TOTAL GREENWOOD</b>								<b>7,813.26</b>	<b>-</b>	<b>-</b>	<b>7,813.26</b>

**PROGRAM/LOCATION : OAKWOOD**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/06</b>	<b>FY'2006/07 Revenue</b>	<b>FY'2006/07 Expend</b>	<b>Balance as Of 09/30/06</b>
21	E/R	407	280	451	000	899/099	STUDENT SERV - GR 1	-			-
21	E/R	407	280	456	000	899/099	STUDENT SERV - K	-			-

**Wayzata Public Schools**  
**Student Activity Fund Summary**  
**September 30, 2006**

21	E/R	407	280	459	000	899/099	STUDENT SERV - GR 2	-			-
21	E/R	407	280	461	000	899/099	STUDENT SERV - GR 4	-			-
21	E/R	407	280	464	000	899/099	STUDENT SERV - GR 5	4.95			4.95
21	E/R	407	280	468	000	899/099	STUDENT SERV - GR 3	111.18	8.00		119.18
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	713.45		409.83	303.62
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,424.22	23.75	889.79	6,558.18
21	E/R	407	280	476	000	899/099	CHESS CLUB	195.43			195.43
<b>Total Oakwood Elementary</b>								<b>8,449.23</b>	<b>31.75</b>	<b>1,299.62</b>	<b>7,181.36</b>
<b>PROGRAM/LOCATION : SUNSET HILL</b>											
								<b>Balance as Of</b>	<b>FY'2006/07</b>	<b>FY'2006/07</b>	<b>Balance as Of</b>
<b>Fund</b>	<b>Type</b>	<b>Org</b>	<b>Prg</b>	<b>Crs</b>	<b>Fin</b>	<b>Obj/Src</b>	<b>Account Name</b>	<b>06/30/06</b>	<b>Revenue</b>	<b>Expend</b>	<b>09/30/06</b>
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,939.34	1,620.00	2,180.37	8,378.97
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL	-		193.35	(193.35)
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	2,649.79			2,649.79
<b>TOTAL SUNSET HILL</b>								<b>11,589.13</b>	<b>1,620.00</b>	<b>2,373.72</b>	<b>10,835.41</b>
<b>PROGRAM/LOCATION : PLYMOUTH CREEK</b>											
								<b>Balance as Of</b>	<b>FY'2006/07</b>	<b>FY'2006/07</b>	<b>Balance as Of</b>
<b>Fund</b>	<b>Type</b>	<b>Org</b>	<b>Prg</b>	<b>Crs</b>	<b>Fin</b>	<b>Obj/Src</b>	<b>Account Name</b>	<b>06/30/06</b>	<b>Revenue</b>	<b>Expend</b>	<b>09/30/06</b>
21	E/R	410	280	532	000	899/099	STUDENT COUNCIL	453.32			453.32
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	14,412.47	280.00		14,692.47
<b>TOTAL PLYMOUTH CREEK</b>								<b>14,865.79</b>	<b>280.00</b>	<b>-</b>	<b>15,145.79</b>
<b>PROGRAM/LOCATION : GLEASON LAKE</b>											
								<b>Balance as Of</b>	<b>FY'2006/07</b>	<b>FY'2006/07</b>	<b>Balance as Of</b>
<b>Fund</b>	<b>Type</b>	<b>Org</b>	<b>Prg</b>	<b>Crs</b>	<b>Fin</b>	<b>Obj/Src</b>	<b>Account Name</b>	<b>06/30/06</b>	<b>Revenue</b>	<b>Expend</b>	<b>09/30/06</b>
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	4,660.75		60.00	4,600.75
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	736.82			736.82
21	E/R	411	280	358	000	899/099	MEDIA	2,271.43			2,271.43
21	E/R	411	280	360	000	899/099	STUDENT SERV - K	-			-
21	E/R	411	280	361	000	899/099	STUDENT SERV - GR 1	-			-
21	E/R	411	280	362	000	899/099	STUDENT SERV - GR 2	-			-
21	E/R	411	280	363	000	899/099	STUDENT SERV - GR 3	-			-
21	E/R	411	280	364	000	899/099	STUDENT SERV - GR 4	-			-
21	E/R	411	280	365	000	899/099	STUDENT SERV - GR 5	-			-
<b>TOTAL GLEASON LAKE</b>								<b>7,669.00</b>	<b>-</b>	<b>60.00</b>	<b>7,609.00</b>
<b>PROGRAM/LOCATION : KIMBERLY LANE</b>											
								<b>Balance as Of</b>	<b>FY'2006/07</b>	<b>FY'2006/07</b>	<b>Balance as Of</b>
<b>Fund</b>	<b>Type</b>	<b>Org</b>	<b>Prg</b>	<b>Crs</b>	<b>Fin</b>	<b>Obj/Src</b>	<b>Account Name</b>	<b>06/30/06</b>	<b>Revenue</b>	<b>Expend</b>	<b>09/30/06</b>

**Wayzata Public Schools**

**Student Activity Fund Summary**

**September 30, 2006**

21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	3,219.70		800.00	2,419.70
21	E/R	412	280	403	000	899/099	GJESTVANG	478.31			478.31
21	E/R	412	280	404	000	899/099	CARLSON	431.09			431.09
21	E/R	412	280	405	000	899/099	SPRAQUE	4.54			4.54
21	E/R	412	280	410	000	899/099	STUDENT SERV - GR 1	371.41			371.41
21	E/R	412	280	414	000	899/099	STUDENT SERV - GR 2	951.80			951.80
21	E/R	412	280	417	000	899/099	STUDENT SERV - GR 3	172.56			172.56
21	E/R	412	280	419	000	899/099	STUDENT SERV - GR 4	19.41			19.41
21	E/R	412	280	424	000	899/099	STUDENT SERV - GR 5	357.65			357.65
21	E/R	412	280	430	000	899/099	MEDIA	302.07		22.95	279.12
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	13,552.68	1,368.40		14,921.08
<b>TOTAL KIMBERLY LANE</b>								<b>19,861.22</b>	<b>1,368.40</b>	<b>822.95</b>	<b>20,406.67</b>
<b>GRAND TOTAL</b>								<b>655,070.46</b>	<b>235,119.49</b>	<b>211,087.98</b>	<b>679,101.97</b>

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION:** 6. Superintendent's Reports and Recommendations

**ITEM:** c. Finance and Business Services

**COMMENTS BY:** Mr. Hopeman, Jr.

**2) Finance and Business Recommendations**

These routine items are presented for Board of Education review and approval through a single consent motion.

**Monthly Bills**

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for October 2006	\$ 4,162,035.17
Wire Transfer for September 2006	\$ 18,507,683.00

**RECOMMENDED ACTION:** Authorize payment as recommended.

**Gifts**

The District has received the following gifts, which are in compliance with current District policy and guidelines:

<u>Amount</u>	<u>Donated By</u>	<u>Purpose</u>
In Kind	John Moroz	Seventh Edition Version of National Geographic Atlas to West Middle School
2.00	Robert and Ruth Rusch	Attendance Boundary Map
50.00	Birrenbach Construction Inc.	Filed Trip Expenses for Birchview Elementary students
91.18	Wells Fargo, Joel Gjevre, Katrina Hou, Lawrence Ruder and Tiffany Vansoyck	Wells Fargo Community Support Campaign
92.88	Wells Fargo and Charisse McPherson	Wells Fargo Community Support Campaign
100.00	Neil Ayotte and Medtronic Inc.	Medtronic Foundation Matching Gifts to Education Program
196.14	Wells Fargo, Cindy Mohr and Mark Ryshavy	Wells Fargo Community Support Campaign

200.00	East Middle School PTA	Sewing Kit Scholarships
261.55	Plymouth Creek Elementary PTA	Presentation Stand
1,000.00	Macy's Department Stores (Grant)	School Readiness Transportation and Books for the Family Learning Center at Central Middle School
1,692.75	Wright-Hennepin Cooperative Electric Association	High School Scholarship
1,840.00	Chase Crowder Duluth Scholarship Foundation	Scholarship for 5 <sup>th</sup> Grade Overnight Duluth Trip
3,000.00	Gleason Lake Elementary PTA	Field Trip Expenses from September 2006 through January 2007
8,650.00	The Kern Family Foundation	High School Project Lead the Way
<u>12,000.00</u>	Central Middle School PTA	Assist with cost of replacement of the sign in front of building
<b>\$ 29,634.16</b>		

**RECOMMENDED ACTION:** Approve the above listed gifts to be used as designated.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions <sup>127</sup> \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS  
MONTHLY CHECK DISBURSEMENT SUMMARY  
OCTOBER 2006**

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
323071	INTERMEDIATE DIST 287	SPEC ED STUDENT TRANSPORTATION 05/0	10/26/2006	491,771.26
322841	NORTHWESTERN MUTUAL LIFE	MULTIPLE CONTRACT BILLING	10/17/2006	331,400.30
323207	MN TEACHERS RETIREMENT ANNS	Payroll accrual	10/31/2006	178,984.31
322577	MN TEACHERS RETIREMENT ANNS	Payroll accrual	10/11/2006	172,961.87
322847	PEARSON EDUCATION	TEXTBOOKS	10/17/2006	171,414.85
322899	UPPER LAKE FOODS	GROCERIES	10/17/2006	164,091.03
323009	DAKOTA FOOD EQUIPMENT INC	KITCHEN REMODEL CMS	10/24/2006	143,351.49
322555	INTERMEDIATE DIST 287	MONTHLY PAYMENT OCT 2006	10/11/2006	131,175.00
323075	ADAM SERVICES	TRANSPORTATION	10/27/2006	119,461.83
323073	WEST METRO EDUCATION PROGRAM	INTEGRATION FINAL BILL 05/06	10/26/2006	101,566.36
322916	XCEL ENERGY	MONTHLY SERVICE	10/17/2006	97,938.13
323172	THELEN HEATING AND ROOFING INC	BV IAQ IMPROVEMENTS MDE#85148	10/27/2006	89,024.02
323215	PUBLIC EMPLOYEES RETIREMENT AS	Payroll accrual	10/31/2006	82,709.10
322601	PUBLIC EMPLOYEES RETIREMENT AS	Payroll accrual	10/11/2006	79,319.02
323052	SUN MECHANICAL, INC	TOTAL REPLACEMENT OF HYDRONIC HEATI	10/24/2006	73,359.00
322672	MN STATE RETIREMENT SYSTEM	Payroll accrual	10/13/2006	54,535.18
323111	HALLBERG ENGINEERING	PROF SERVICE MDE#85191	10/27/2006	51,089.00
323251	GATEWAY COMPANIES INC	TECH MONITORS COMPUTER POWER CORDS	10/31/2006	50,541.36
323227	WAYZATA EDUCATION ASSN	Payroll accrual	10/31/2006	42,616.77
322995	WOLF RIDGE ENVIRONMENTAL	CAMP FEES	10/19/2006	40,821.00
322481	WESTONKA ELECTRIC	SERVICE	10/5/2006	37,635.00
323321	Z SYSTEMS INC	TECH VIDEO EQUIPMENT	10/31/2006	37,344.14
322991	UPPER LAKE FOODS	GROCERIES	10/19/2006	34,352.80
323249	FIRST STUDENT, INC	TRANSPORTATION	10/31/2006	33,517.24
322775	HALLBERG ENGINEERING	PROF SERVICE MDE#85191	10/17/2006	30,366.12
322729	ALPHA VIDEO & AUDIO, INC	TECH VIDEO EQUIP	10/17/2006	29,941.00
323062	UPPER LAKE FOODS	GROCERIES	10/24/2006	29,753.09
323307	UPPER LAKE FOODS	GROCERIES	10/31/2006	25,719.84
322997	ADVANCED MASONRY RESTORATION	PROJECT#209206/06017 GENERAL CONSTR	10/24/2006	25,500.25
323063	US ENERGY SERVICES, INC	MONTHLY SERVICE SEPT 06	10/24/2006	25,402.23
322929	AIM ELECTRONICS, INC	CMS WORK AUTHORIZATION FOR OUTDOOR	10/19/2006	24,410.00
323193	FIDELITY INVESTMENTS	Payroll accrual	10/31/2006	24,159.60
322419	PARALLEL TECHNOLOGIES INC	TECH WIRING	10/3/2006	23,541.17
323209	NORTH CENTRAL TRUST/FBO WAYZAT	Payroll accrual	10/31/2006	23,025.00
322660	FIDELITY INVESTMENTS	Payroll accrual	10/13/2006	22,757.09
322975	NOVELL, INC	TECH NOVELL CONTRACT ANNUAL & 2YR S	10/19/2006	19,480.00
322878	SCHROEDER CO, INC	GROCERIES	10/17/2006	18,134.43
323004	BRIN NORTHWESTERN GLASS	LABOR & MATERIALS	10/24/2006	17,936.00
322720	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	10/17/2006	17,810.00
322694	DIVERSIFIED SNACK DISTRIBUTION	GROCERIES	10/13/2006	17,168.51
322758	FIRST STUDENT, INC	ATH - SPORT TRANSPORTATION	10/17/2006	16,956.22
323195	FRANKLIN-TEMPLETON	Payroll accrual	10/31/2006	16,911.76
322662	FRANKLIN-TEMPLETON	Payroll accrual	10/13/2006	16,886.76
323173	TIES	WATS JUN SUMMER SCHOOL	10/27/2006	15,555.48
322654	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	10/13/2006	14,767.07
323186	AMERIPRISE FINANCIAL SERVICES,	Payroll accrual	10/31/2006	14,355.61
322664	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	10/13/2006	14,307.30
323197	GREAT WEST LIFE & ANNUITY - US	Payroll accrual	10/31/2006	14,077.59
322956	HEWLETT PACKARD CO	SERVERS	10/19/2006	13,190.00
323286	RELIA STAR LIFE INS CO	Ins. Tracking Billing	10/31/2006	13,101.47
323220	T ROWE PRICE	Payroll accrual	10/31/2006	13,058.04
322681	T ROWE PRICE	Payroll accrual	10/13/2006	12,999.92
323166	ST. LOUIS PARK TRANSPORTATION	TRANSPORTATION	10/27/2006	12,810.75
322500	VON HOLTZBRINCK PUBLISHING	INCREASED ENROLLMENT	10/9/2006	12,647.78
323076	AIRPORT, PIONEER & TOWN TAXI	TRANSPORTATION	10/27/2006	11,896.00
323131	LORENZ BUS CO	TRANSPORTATION	10/27/2006	11,836.80
323217	SCHOOL SERVICE EMPLOYEES	Payroll accrual	10/31/2006	10,304.33
322853	PETERSON MACHINERY CO.INC.,G.C	SUPPLIES MDE#85090	10/17/2006	10,281.27

322383	DIVERSIFIED SNACK DISTRIBUTION	GROCERIES	10/3/2006	10,277.27
322678	SCHOOL SERVICE EMPLOYEES	Payroll accrual	10/13/2006	10,221.07
322488	ISD #11 ANOKA HENNEPIN	READING RECOVERY TRAINING	10/9/2006	10,000.00
322895	TRIO SUPPLY CO	SUPPLIES	10/17/2006	9,504.02
322457	DMJ CORP	PAVEMENT REHAB	10/5/2006	9,363.60
322709	SPUNKMEYER INC., OTIS	ACT#440474 GROCERIES	10/13/2006	8,949.75
322571	METRO ATHLETIC SUPPLY	CONFIRMING UNIFORMS FOR PHY ED CLAS	10/11/2006	8,839.20
322688	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	10/13/2006	8,825.00
322808	LIFETRACK SERVICES INC	GRADUATE FOLLOW-UP PROGRAM	10/17/2006	8,690.00
323228	ZURICH KEMPER/ANNUITY PREM RES	Payroll accrual	10/31/2006	8,685.00
322685	VALIC	Payroll accrual	10/13/2006	8,616.85
323224	VALIC	Payroll accrual	10/31/2006	8,616.77
322858	CITY OF PLYMOUTH - FINANCE DEP	WATER	10/17/2006	8,083.04
322704	NEW FRENCH BAKERY - DIRECT	GROCERIES	10/13/2006	7,912.02
322920	XEROX CORP	WMS COPIER BLANKET	10/17/2006	7,424.72
322996	YMCA CAMP IHDUHAPI	FIELD TRIP ADMISSIONS	10/19/2006	7,308.00
323056	TRIO SUPPLY CO	SUPPLIES	10/24/2006	7,305.52
322700	HI-TECH REFRIGERATION	REPAIRS	10/13/2006	6,973.47
322689	BIX PRODUCE CO	GROCERIES	10/13/2006	6,733.70
322669	MET LIFE	Payroll accrual	10/13/2006	6,691.15
323202	MET LIFE	Payroll accrual	10/31/2006	6,691.15
322452	BOILER SERVICES, INC	LABOR & MATERIALS	10/5/2006	6,439.86
322659	EQUITABLE LIFE	Payroll accrual	10/13/2006	6,307.44
323192	EQUITABLE LIFE	Payroll accrual	10/31/2006	6,307.44
322924	RELIA STAR LIFE INSURANCE CO	CARVE OUT, AD & D PREMIUMS	10/18/2006	6,297.12
322754	ENVIROMENTAL PROPERTY AUDIT, I	PROF SERVICE MDE#85120	10/17/2006	6,127.75
323054	THERMO-DYNE, INC	LABOR & MATERIALS	10/24/2006	5,873.18
322944	EATON ELECTRICAL, INC	TECH UPS MAINT CONTRACT 1 YR	10/19/2006	5,869.00
323029	KARGES-FAULCONBRIDGE, INC. EN	PROF SERVICE	10/24/2006	5,860.39
322658	EDUCATION MN ESI BILLING TRUST	Payroll accrual	10/13/2006	5,726.58
322779	HEEZEN, LAURA	PROF SERVICE	10/17/2006	5,687.50
322486	HENN CNTY TREASURER - GOVT CEN	2ND HALF PROPERTY TAXES	10/9/2006	5,616.88
323002	BOILER SERVICES, INC	LABOR & MATERIALS	10/24/2006	5,282.51
323191	EDUCATION MN ESI BILLING TRUST	Payroll accrual	10/31/2006	5,276.08
322909	WESTONKA ELECTRIC	TECH ELECTRICIAL	10/17/2006	5,200.00
322424	RELIA STAR LIFE INSURANCE CO	Payroll accrual	10/3/2006	5,188.07
323287	RELIA STAR LIFE INSURANCE CO	Ins. Tracking Billing	10/31/2006	5,149.01
322839	NORTHFIELD LINES, INC.	CONFIRMING BUSES FOR EAGLE BLUFF TR	10/17/2006	5,038.00
323304	UNDERGROUND PIERCING, INC	TECH FIBER INSTALL	10/31/2006	5,015.00
322930	ALBERS MECHANICAL SERVICES INC	SH-AIR QUALITY MDE#21392	10/19/2006	4,968.55
323030	LIFETIME FITNESS, INC.	TEAM LOCKER ROOM RENT NOV 06	10/24/2006	4,919.30
322947	GENESIS SCHOOL SALES	FUNDRAISER PRODUCT	10/19/2006	4,572.00
322864	RETROFIT RECYCLING, INC	SERVICE MDE#85089	10/17/2006	4,567.57
322830	MURRAY FLOOR COVERING CO	REPAIR	10/17/2006	4,432.00
323312	WAYZATA COMMUNITY CHURCH	EARLY CHILDHOOD SPEC ED	10/31/2006	4,362.05
323299	TEAM SPORTING GOODS, INC	ATH - M-TAPE	10/31/2006	4,246.00
322665	HORACE MANN LIFE INSURANCE CO	Payroll accrual	10/13/2006	4,225.42
322776	HAMEL BUILDING CTR	SUPPLIES	10/17/2006	4,204.24
322713	WATER POWER, LLC	SUPPLIES	10/13/2006	4,084.80
323198	HORACE MANN LIFE INSURANCE CO	Payroll accrual	10/31/2006	3,861.48
322889	THOMSON LEARNING	HS - SUPPLIES	10/17/2006	3,848.11
322626	THOMSON LEARNING	HS - SUPPLIES	10/11/2006	3,837.03
323320	YMCA CAMP IHDUHAPI	CMS - 8 GOLD IHDUHAPI	10/31/2006	3,683.00
322911	WESTONKA ELECTRIC	SERVICE MDE#85090	10/17/2006	3,629.00
322921	YMCA CAMP IHDUHAPI	CMS - IHDUHAPI RETREAT	10/17/2006	3,625.00
322712	SUNBURST CHEMICALS, INC	SUPPLIES	10/13/2006	3,590.49
322705	SCHUMACHER WHOLESALE MEATS INC	GROCERIES	10/13/2006	3,522.95
322650	YOUNGBLOOD LUMBER CO	CONFIRMING WOOD ORDER FOR IT LAB	10/11/2006	3,487.92
323225	WADDELL & REED, INC.	Payroll accrual	10/31/2006	3,457.68
322534	FOLLETT LIBRARY RESOURCES	CONFIRMING BOOKS FOR MEDIA CENTER	10/11/2006	3,434.93
322769	GLEWWE DOORS, INC.	SUPPLIES	10/17/2006	3,395.00
322511	BARNES & NOBLE	HS - BOOKS	10/11/2006	3,352.00
322384	DOMINO'S PIZZA #1966	PIZZA	10/3/2006	3,335.00
323033	MINNEAPOLIS CONCRETE SAWING &	LABOR & MATERIALS STORM SEWER LININ	10/24/2006	3,330.00
322682	TWENTIETH CENTURY INVESTORS	Payroll accrual	10/13/2006	3,251.13

323221	TWENTIETH CENTURY INVESTORS	Payroll accrual	10/31/2006	3,251.13
322686	WADDELL & REED, INC.	Payroll accrual	10/13/2006	3,227.97
322469	CITY OF PLYMOUTH - FINANCE DEP	AUG 2006 FUEL USAGE	10/5/2006	3,217.62
322734	AVTEX, INC.	TECH CITYWATCH SEMI ANNUAL CONTRACT	10/17/2006	3,125.00
323184	AETNA LIFE INS & ANNUITY CO	Payroll accrual	10/31/2006	3,106.11
322652	AETNA LIFE INS & ANNUITY CO	Payroll accrual	10/13/2006	3,105.45
322552	HOUGHTON MIFFLIN CO	CONFIRMING WORDSKILLS BOOKS	10/11/2006	2,991.18
322385	DOMINO'S PIZZA #1937	PIZZA	10/3/2006	2,940.00
322716	WHITNEY, THOMAS	PROF SERVICE	10/13/2006	2,899.00
322640	WAYZATA COMMUNITY CHURCH	BLANKET PO 2006-07 PRESCHOOL TUITIO	10/11/2006	2,896.46
322816	METRO EDUCATIONAL COOP. SRV. U	MGMT ASSISTANCE PROG FEE MDE#85102	10/17/2006	2,750.00
322693	CUSTOM WATER WORKS	BOTTLED WATER	10/13/2006	2,683.00
322732	APEX ONLINE DEVELOPMENT	PROF SERVICE MDE#85099	10/17/2006	2,677.40
322794	JAY TECH, INC	SUPPLIES	10/17/2006	2,665.43
323242	CUSTOM WATER WORKS	BOTTLED WATER	10/31/2006	2,636.10
323040	PIERRE FOODS, INC.	GROCERIES	10/24/2006	2,606.70
322615	SCIENCE MUSEUM OF MN	CONFIRMING TICKETS FOR SCI MUS 6TH	10/11/2006	2,587.50
322674	NORTHERN LIFE INSURANCE	Payroll accrual	10/13/2006	2,584.03
323210	NORTHERN LIFE INSURANCE	Payroll accrual	10/31/2006	2,584.03
322914	WOLF RIDGE ENVIRONMENTAL	CMS - WOLF RIDGE CALENDARS	10/17/2006	2,500.00
322634	TRIARCO ARTS & CRAFTS, INC.	HS - SUPPLIES	10/11/2006	2,499.20
322625	TENDER LEARNING CTR	BLANKET PO 2006-07 PRESCHOOL TUITIO	10/11/2006	2,436.00
322698	FOOD CONCEPTS INC, J.H.	GROCERIES	10/13/2006	2,425.50
323189	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	10/31/2006	2,397.94
322958	INGENUITY WORKS, INC	TECH SOFTWARE MICROSOFT \$	10/19/2006	2,322.00
322657	CITY COUNTY FEDERAL CREDIT UNI	Payroll accrual	10/13/2006	2,297.94
322471	STS CONSULTANTS, LTD.	PROF SERVICE	10/5/2006	2,241.10
323058	TSP	PROF SERVICE	10/24/2006	2,222.66
322590	ORANGE TREE EMPLOYMENT SCREENI	PROF SERVICE	10/11/2006	2,220.00
322690	BROWN'S ICE CREAM CO	GROCERIES	10/13/2006	2,200.89
323140	MN MIDDLE SCHOOL ASSN	CMS - MMSA CONFERENCE REGISTRATION	10/27/2006	2,050.00
322589	OLSON, BRADLEY	CONFERENCE EXPENSE	10/11/2006	2,001.27
322485	HANDKE, DAVID	CONSULTING	10/9/2006	2,000.00
322985	STAY WELL CO, THE	CPR MATERIALS	10/19/2006	1,996.97
322670	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	10/13/2006	1,964.25
323203	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	10/31/2006	1,964.25
322382	COMMERCIAL KITCHEN SERVICES	SERVICE	10/3/2006	1,960.22
323293	SCHMITT MUSIC CO	CMS - BAND BOOKS	10/31/2006	1,949.84
323027	JAY TECH, INC	SUPPLIES	10/24/2006	1,945.85
323243	DOMINO'S PIZZA #1966	PIZZA	10/31/2006	1,943.00
322683	UNITED EDUCATORS CREDIT UNION	Payroll accrual	10/13/2006	1,928.00
323222	UNITED EDUCATORS CREDIT UNION	Payroll accrual	10/31/2006	1,928.00
322443	TSP	PROF SERVICE	10/3/2006	1,925.00
322496	OUT SOURCE PROJECTS, INC	2006-2007 CONTRACT	10/9/2006	1,894.00
322627	THOMSON LEARNING	HS - BOOKS	10/11/2006	1,866.77
322872	SARGENT-WELCH	HS - SUPPLIES	10/17/2006	1,852.73
322624	TEAM SPORTING GOODS, INC	ATH - FOOTBALL PRINTING	10/11/2006	1,842.24
322539	GOTH, LEANNE	PROF SERVICE	10/11/2006	1,840.00
323128	LEONARD, CHARLES	SUPPLIES	10/27/2006	1,774.67
322809	LILLIE, KEVIN	LABOR	10/17/2006	1,745.00
322950	GLS	NEW BACKBOARDS FOR GYM	10/19/2006	1,626.00
323244	DOMINO'S PIZZA #1937	PIZZA	10/31/2006	1,624.00
323258	KELLY SERVICES, INC.	PROF SERVICE	10/31/2006	1,605.71
323005	COMMAND CENTER	LABOR	10/24/2006	1,604.23
323309	WACHHOLZ, ANDREA	PROF SERVICE	10/31/2006	1,557.50
322703	NAKED JUICE	BEVERAGES	10/13/2006	1,552.32
323065	VISION TRAINING ASSOCIATES	CONFIRMING DEVELOPMENTAL ASSET PRES	10/24/2006	1,500.00
322490	MN EDUCATIONAL MEDIA ORGANZATI	MEMO CONFERENCE	10/9/2006	1,465.00
322715	WESTONKA ELECTRIC	SERVICE	10/13/2006	1,455.00
323313	WAYZATA COMMUNITY CHURCH	PRE-SCHOOL TUITION	10/31/2006	1,448.23
322525	COMMERCIAL DOOR SYSTEMS, INC	HS - SUPPLIES	10/11/2006	1,422.36
323035	MN COMMUNITY ED ASSN. - EXEC O	MCEA-MEMBERSHIP DUES 2007	10/24/2006	1,414.00
323096	COMMERCIAL ROOFING, INC	MDE#98096 INSTALL METAL INSULATED	10/27/2006	1,402.00
322722	ALLEGRA PRINT & IMAGING	HS - PRINTING	10/17/2006	1,388.00
322927	ADAM SERVICES	ATH - TRANSPORTATION FOR ADAPTED AT	10/19/2006	1,358.30

323069	YOUNGBLOOD LUMBER CO	SUPPLIES	10/24/2006	1,342.90
322812	LOW VOLTAGE CONTRACTORS	SERVICE MDE#85125	10/17/2006	1,330.50
322386	DVM PIZZA, INC	PIZZA	10/3/2006	1,319.50
323267	MENARDS	HS - SUPPLIES	10/31/2006	1,317.35
322616	SEW EASY DESIGNS	SEWING KITS	10/11/2006	1,294.00
322818	MIDWEST COCA-COLA BOTTLING CO.	POP DELIVERIES	10/17/2006	1,274.45
322966	MCCLOSKEY, MARK	PROF SERVICE	10/19/2006	1,250.00
323266	MCCLOSKEY, MARK	PROF SERVICE	10/31/2006	1,250.00
323047	SCHOELL & MADSON, INC	PROF SERVICE CHURCH PARKING LOT	10/24/2006	1,226.25
322372	ACTION MAILING SERVICE	PROF SERVICE	10/3/2006	1,220.00
322622	SUPREME SCHOOL SUPPLY CO	HS - SUPPLIES	10/11/2006	1,218.18
323300	TENDER LEARNING CTR	BLANKET PO 2006-07 PRESCHOOL TUITIO	10/31/2006	1,218.00
322668	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	10/13/2006	1,214.17
323201	LUTHERAN BROTHERHOOD/THRIVENT	Payroll accrual	10/31/2006	1,214.17
322937	CHILDREN'S INSTITUTE	PROF SERVICE	10/19/2006	1,200.00
323310	WALLACE, GLORIA	PROF SERVICE	10/31/2006	1,200.00
322741	CARRIER CORP	LABOR & MATERIALS	10/17/2006	1,190.09
323190	CORPORATE HEALTH SYSTEMS, INC	Payroll accrual	10/31/2006	1,164.35
322777	HAMEL BUILDING CTR	HS - SUPPLIES	10/17/2006	1,141.10
322695	DOMINO'S PIZZA #1966	PIZZA	10/13/2006	1,131.00
322747	DOMINO'S PIZZA #1966	PIZZA	10/17/2006	1,131.00
322441	TRIARCO ARTS & CRAFTS, INC.	CONFIRMING SUPPLIES FOR ART CLASS	10/3/2006	1,111.60
323268	METRO ATHLETIC SUPPLY	ATH - WHITE FOOTBALL PANTS	10/31/2006	1,079.56
322744	COMMUNICATION MAILING SERVICES	SERVICE	10/17/2006	1,067.42
322455	COMMERCIAL DOOR SYSTEMS, INC	SUPPLIES	10/5/2006	1,062.18
322499	THE BAKKEN	GL -4th grade	10/9/2006	1,062.00
323013	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	10/24/2006	1,061.50
322587	NEW WAY HYPNOSIS CLINIC, INC	PROF SERVICE	10/11/2006	1,050.00
322915	WYFFELS, REBECCA	SUPPLIES	10/17/2006	1,034.43
322526	CORP EXPRESS	SUPPLIES	10/11/2006	1,022.77
322653	AID ASSN FOR LUTHERANS	Payroll accrual	10/13/2006	1,022.65
323185	AID ASSN FOR LUTHERANS	Payroll accrual	10/31/2006	1,022.65
322554	IN THE SPOTLIGHT, INC	ATH- APPAREL FOR CLUB DANCE TEAM	10/11/2006	1,008.00
322676	ORCHARD TRUST CO AS	Payroll accrual	10/13/2006	1,007.71
323212	ORCHARD TRUST CO AS	Payroll accrual	10/31/2006	1,007.71
322887	THINKING MAPS, INC	ORDERSIN THINKING MAP PATERIALS, TO	10/17/2006	1,007.00
322492	MN HISTORY CTR	CMS - 7 BLUE AND 7 SILVER FIELD TRI	10/9/2006	1,002.00
322374	ANOKA HENNEPIN DIST 11	READING RECOVERY STAFF DEVELOPMENT	10/3/2006	1,000.00
322429	SCIENCE EDUCATION CONSULTANTS	PROF SERVICE	10/3/2006	1,000.00
323026	INSPEC, INC.	PROF SERVICE	10/24/2006	1,000.00
322961	KUBITZ EDUCATIONAL SERVICES	GW-READER NOTEBOOKS	10/19/2006	993.25
322637	UNIQUE BOOKS	HS - SUPPLIES	10/11/2006	970.56
322999	ANDERSEN INC., EARL F.	SUPPLIES	10/24/2006	954.79
322710	STS CONSULTANTS, LTD.	LABOR	10/13/2006	942.00
322981	SCHOOL SPECIALTY	GL - Kdgn	10/19/2006	932.51
322702	INTA JUICE	BEVERAGES	10/13/2006	930.60
322714	WAYZATA HIGH SCHOOL SENIOR	PARENT VOLUNTEERS	10/13/2006	925.00
323240	COMMERCIAL KITCHEN SERVICES	SERVICE	10/31/2006	914.00
322677	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	10/13/2006	912.99
323213	PHOENIX HOME LIFE MUTUAL INS	Payroll accrual	10/31/2006	912.99
323067	WATER SPECIALTY OF MN, INC	SUPPLIES	10/24/2006	912.36
322435	STAGES THEATRE CO	FIELD TRIP	10/3/2006	910.00
322498	PEPPER & SON INC., J. W.	ORCHESTRA INST SUPPLY	10/9/2006	907.30
323280	PEPSI-COLA	POP PURCHASES	10/31/2006	901.05
322977	OSSEO/BROOKLYN SCHOOL BUS CO	ATH - TRANS TO ENGER PARK - BCC	10/19/2006	900.00
323016	FOLLETT LIBRARY RESOURCES	BOOKS	10/24/2006	895.19
322487	HOUSE OF NOTE	REPAIR/SUPPLIES	10/9/2006	895.00
323037	ORANGE TREE EMPLOYMENT SCREENI	PROF SERVICE	10/24/2006	890.00
322826	MOORHEAD MACHINERY & BOILER CO	REPAIR	10/17/2006	882.08
322969	MINITEX	MEDIA RENEWAL	10/19/2006	880.44
323008	CRAMER BUILDING SERVICES	MAINTENANCE AGREEMENT QTR	10/24/2006	878.00
322388	EDINA HISTORICAL SOCIETY-OLD C	FIELD TRIPS	10/3/2006	875.00
322965	MARS CO, W. P. & R.S.	SUPPLIES MDE#95955	10/19/2006	870.57
322531	EBSCO SUBSCRIPTION SERVICES	HS - SUPPLIES	10/11/2006	855.00
322420	PEPSI-COLA	POP PURCHASES	10/3/2006	850.72

322945	EDUCATIONAL SIMULATIONS	TECH CURR SOFTWARE	10/19/2006	830.25
322951	GROVES ACADEMY	PROF SERVICE	10/19/2006	810.00
323316	WILSON CO, H. W.	CMS - BIOGRAPHY YEARBOOKS	10/31/2006	808.50
322748	DOMINO'S PIZZA #1937	PIZZA	10/17/2006	805.00
323135	MEINKE, ROBERT	CONFERENCE EXPENSE	10/27/2006	796.82
322520	CHILDRENS THEATRE CO	PC FIELD TRIP PAYMENT	10/11/2006	796.50
322749	DOYLE LOCK SUPPLY	SUPPLIES	10/17/2006	792.02
322380	BROOKSIDE FRUIT CO	GROCERIES	10/3/2006	787.50
323315	WEST MUSIC CO	SH - Music	10/31/2006	786.95
323150	ORPHEUM, STATE AND PANTAGES TH	GL - 3rd grade	10/27/2006	781.00
323046	SCHMITT MUSIC CO	HS - SUPPLIES	10/24/2006	774.30
322663	GALIC DISBURSING CO	Payroll accrual	10/13/2006	774.21
323196	GALIC DISBURSING CO	Payroll accrual	10/31/2006	774.21
322609	ROLLIN ANTON ASSN	BV - WINDOW BLINDS AND TREATMENTS	10/11/2006	770.40
322974	NEOPOST INC.	HS - LEASE	10/19/2006	768.60
323254	HI-TECH REFRIGERATION	REPAIR	10/31/2006	762.13
322464	KRAEMER'S TRUE VALUE HOME CNTR	SUPPLIES	10/5/2006	757.57
322962	LAKESHORE LEARNING MATERIALS	GL - Soukup and Rysted	10/19/2006	755.55
322557	JASPER, LEANNE	SUPPLIES	10/11/2006	754.85
322719	ADI	SUPPLIES MDE#85125	10/17/2006	747.59
322495	OSSEO/BROOKLYN SCHOOL BUS CO	ATH - CHARTER BUSSING - FB	10/9/2006	744.48
322696	DOMINO'S PIZZA #1937	PIZZA	10/13/2006	735.00
322706	SHAMROCK GROUP	GROCERIES	10/13/2006	731.60
322680	TRAVELERS CO, THE -PLAN 231	Payroll accrual	10/13/2006	727.03
323219	TRAVELERS CO, THE -PLAN 231	Payroll accrual	10/31/2006	727.03
322491	MN HISTORY CTR	CMS 7TH FIELD TRIP	10/9/2006	720.00
322979	SCANTRON CORP	SCANTRON SHEETS	10/19/2006	704.67
323318	WORLD BOOK INC. SCHOOL & LIBRA	CMS - MEDIA CENTER RESOURCE MATERIA	10/31/2006	701.00
322844	OSTLUND, ROBERT	AUTO ALLOWANCE OCTOBER 06	10/17/2006	700.00
322968	MIDDLESEX COUNTY COLLEGE	HS - REGISTRATION	10/19/2006	700.00
322992	US ENERGY SERVICES, INC	MONTHLY MGMT FEE OCT 2006	10/19/2006	700.00
322935	BENKO, LOUIS	HEALTH INSURANCE REIMBURSEMENT - RE	10/19/2006	690.00
323022	GRAINGER INC., W. W.	TECH CLOCK PARTS/SERVICE CART	10/24/2006	684.59
322430	SECURITY PRODUCTS CO	TECH SECURITY PARTS	10/3/2006	684.00
322751	DVM PIZZA, INC	PIZZA	10/17/2006	681.50
323246	DVM PIZZA, INC	PIZZA	10/31/2006	681.50
322697	DVM PIZZA, INC	PIZZA	10/13/2006	667.00
323154	PETERSON, DAVID	OCT 17, 2006 TRAINING	10/27/2006	666.02
323308	VHPS	HS - SUPPLIES	10/31/2006	661.37
322606	ROBBIE GUNTHER MA, CCC	PROF SERVICE	10/11/2006	660.00
322936	BIO CORP	HS - SUPPLIES	10/19/2006	659.12
323301	THREE RIVERS PARK DISTRICT	HOUSEHOLD #148842 PC FIELD TRIP PAY	10/31/2006	658.00
322800	KATOLIGHT CORP	SERVICE MDE#85123	10/17/2006	656.00
323007	CONTINENTAL CLAY CO	CMS - CLAY SUPPLIES FOR ART	10/24/2006	648.97
322673	NEW YORK LIFE	Payroll accrual	10/13/2006	642.25
323208	NEW YORK LIFE	Payroll accrual	10/31/2006	642.25
322456	DECKER, INC.	SUPPLIES	10/5/2006	624.28
323238	BRIGGS & MORGAN	PROF SERVICE	10/31/2006	624.00
323145	NEW HOPE BOWL	PC FIELD TRIP PAYMENT	10/27/2006	612.00
323036	MOLLY HAWKINS HOUSE	CMS - ART SUPPLIES	10/24/2006	611.41
322644	WILSON CO, H. W.	HS - SUPPLIES	10/11/2006	609.00
323235	AVALON FORTRESS SECURITY CORP	ATH - AVALON SECURITY	10/31/2006	600.00
322392	HERFF-JONES	SH-MAPS	10/3/2006	597.83
323311	WAYZATA, CITY OF	WATER/SEWER	10/31/2006	596.42
323068	WAYZATA, CITY OF	WATER/SEWER	10/24/2006	592.99
322574	MN CHILDRENS MUSEUM	FIELD TRIP FOR GRADE 3 TO MN CHILDR	10/11/2006	585.00
322655	AMERICAN GENERAL ANNUITY INS.	Payroll accrual	10/13/2006	576.34
323187	AMERICAN GENERAL ANNUITY INS.	Payroll accrual	10/31/2006	576.34
322671	MN LIFE INSURANCE CO. ANNUITY	Payroll accrual	10/13/2006	575.30
323204	MN LIFE INSURANCE CO. ANNUITY	Payroll accrual	10/31/2006	575.30
322613	SCHOLASTIC MAGAZINES	CONFIRMING SUBSCRIPTION ORDER FOR C	10/11/2006	570.62
323023	HI-TECH REFRIGERATION	SERVICE	10/24/2006	570.46
323015	FIRE CONTROL CO	SERVICE MDE#85121	10/24/2006	565.50
322928	ADVANCED GRAPHIC SYSTEMS, INC	GL - Media and Office toner	10/19/2006	564.00
323168	SWANSON EXCAVATING, D	WOOD CHIPPED KL MDE#84937	10/27/2006	554.60

323057	TSP	PROF SERVICE	10/24/2006	545.80
323236	BAUDVILLE	SUPPLIES	10/31/2006	541.03
322414	MN LANDSCAPE ARBORETUM	GL- 3rd grade	10/3/2006	531.25
322948	GIBBS FARM MUSEUM	GL - 1st grade	10/19/2006	531.00
323081	APPLE COMPUTER, INC	TECH REPAIR BLANKET	10/27/2006	526.85
322656	AMERICAN UNITED LIFE	Payroll accrual	10/13/2006	518.97
323188	AMERICAN UNITED LIFE	Payroll accrual	10/31/2006	518.97
322451	ANDERSEN INC., EARL F.	SUPPLIES	10/5/2006	517.63
322395	JORSTAD & REUTHER COMMUNICATIO	PROF SERVICE	10/3/2006	510.00
322790	ICOPINI, NANCY	SUPPLIES	10/17/2006	502.14
322530	CUB FOODS	ECSE	10/11/2006	500.06
322821	MN LANDSCAPE ARBORETUM	PC IN HOUSE FIELD TRIP	10/17/2006	500.00
323048	SHERATON MPLS WEST	HS - DEPOSIT	10/24/2006	500.00
323257	JOSTENS, INC	HS - BOOKS	10/31/2006	500.00
322675	NORTHWESTERN MUTUAL LIFE	Payroll accrual	10/13/2006	499.34
323211	NORTHWESTERN MUTUAL LIFE	Payroll accrual	10/31/2006	499.34
322823	MN STATE COLLEGES & UNIVERSITI	SUPPLIES MDE#85110	10/17/2006	490.00
323297	SUN NEWSPAPERS	MINUTES	10/31/2006	489.79
322408	MN CENTER FOR BOOK ARTS	SH-FIELD TRIP	10/3/2006	486.00
322568	MANKATO WEST HIGH SCHOOL	HS - REGISTRATION	10/11/2006	485.00
322629	TILLOTSON, ADAM	CONFERENCE EXPENSE	10/11/2006	484.61
322594	PEPPER & SON INC., J. W.	SUPPLIES	10/11/2006	481.42
322591	OSTLUND, ROBERT	CONFERENCE EXPENSE	10/11/2006	479.25
322536	GIBBS FARM MUSEUM	FIELD TRIP 10/9/06 GRADE 1	10/11/2006	478.50
322891	TOWN & COUNTRY CLEANERS LTD	PROF SERVICE	10/17/2006	477.56
322833	NATL CAMERA EXCHANGE	HS - SUPPLIES	10/17/2006	476.28
322460	GRAINGER INC., W. W.	SUPPLIES	10/5/2006	471.36
322940	CRYSTAL CAVE	BV 3RD GRADE FIELD TRIP	10/19/2006	471.00
323241	CONNEY SAFETY PRODUCTS	INVENTORY HEALTH SUPPLIES	10/31/2006	468.64
322949	GLENSHEEN - U OF MN	BV-5TH GRADE FIELD TRIP	10/19/2006	468.50
322739	BRYAN ROCK PRODUCTS	SUPPLIES SEPT 2006	10/17/2006	463.66
323031	METRO ATHLETIC SUPPLY	PHY ED SUPPLIES	10/24/2006	456.40
323151	OSSEO/BROOKLYN SCHOOL BUS CO	TRANSPORTATION	10/27/2006	454.00
322506	ADVANCED GRAPHIC SYSTEMS, INC	HS - SUPPLIES	10/11/2006	452.00
322628	THUNDER COMMUNICATIONS DESIGN	PROF SERVICE	10/11/2006	450.00
323255	HUMPHREY, CAROLE	PARTNERS IN ART CULTURAL VISIONS TR	10/31/2006	450.00
322623	SWENSON, AMY	AIRFARE & REGISTRATION	10/11/2006	449.00
322806	LEADER PRINTING	HS - PRINTING	10/17/2006	448.86
322454	COMMAND CENTER	LABOR	10/5/2006	448.00
322743	COMMAND CENTER	LABOR	10/17/2006	448.00
323003	BRANDL, JAMES	CONFERENCE LODGING NOV 28-DEC3,2006	10/24/2006	448.00
322407	MIDWEST COCA-COLA BOTTLING CO.	POP DELIVERY	10/3/2006	435.35
322843	OLSEN FIRE INSPECTION, INC	SERVICE MDE#85130	10/17/2006	435.00
322890	THYSENKRUPP ELEVATOR CORP	MAINTENANCE MDE#84957,58,59,60	10/17/2006	434.75
322860	POSTMASTER	BOX FEE X 6 MO	10/17/2006	434.00
322612	SCHOLASTIC CLASSROOM MAGAZINES	SH-SOC. ST	10/11/2006	430.55
323276	OLSON, BRADLEY	REGISTRATION	10/31/2006	430.00
323282	PRONDZINSKI, JEFF	CONFERENCE EXPENSE	10/31/2006	430.00
322371	1ST LINE/LEEWES VENTURES LLC	BEVERAGES	10/3/2006	428.65
322448	WATSON CO INC., THE	GROCERIES	10/3/2006	427.47
322879	SCIENCE EXPLORERS	PROF SERVICE	10/17/2006	426.25
323237	BRANDL, JAMES	AIRFARE	10/31/2006	424.19
323079	ANDERSON, HAZEL	CONFERENCE EXPENSE	10/27/2006	424.00
323113	HOMESTEAD ORCHARDS	FIELD TRIP KL HB	10/27/2006	423.00
323050	SKILLPATH, INC.	WORKSHOP	10/24/2006	422.95
322375	APPLE JACK ORCHARDS	PC FIELD TRIP PAYMENT	10/3/2006	418.50
322882	STS CONSULTANTS, LTD.	PROF SERVICE	10/17/2006	407.50
322458	GLEWWE DOORS, INC.	SERVICE	10/5/2006	405.00
322603	R & J LASERWORKS, LLC	ATH - CUSTOM PLAQUES	10/11/2006	405.00
322984	STATE TOURNAMENT BANQUET	SOCCER BANQUET	10/19/2006	405.00
322431	SHAMROCK GROUP	GROCERIES	10/3/2006	403.20
322391	HASKELL, BRIAN	TECH TRAINING	10/3/2006	400.00
322939	CITY OF BROOKLYN PARK-PARK & R	GW-FIELD TRIP	10/19/2006	398.56
322903	VOSS LIGHTING	HS - SUPPLIES	10/17/2006	398.00
322393	HIGHSMITH CO	MISC LIBRARY MEDIA SUPPLIES	10/3/2006	397.99

323059	ULINE SHIPPING SUPPLY	SUPPLIES	10/24/2006	396.87
322773	HAGEN, CLARICE	CONFERENCE EXPENSE	10/17/2006	396.32
322717	AABACA, INC.	HS - SUPPLIES	10/17/2006	395.00
323028	JOHNSTONE SUPPLY	SUPPLIES	10/24/2006	394.47
322661	FIRST TRUST CORP	Payroll accrual	10/13/2006	390.01
323194	FIRST TRUST CORP	Payroll accrual	10/31/2006	390.01
323006	COMMERCIAL DOOR SYSTEMS, INC	SUPPLIES	10/24/2006	389.62
323121	KARKELA, KATIE	SUPPLIES	10/27/2006	389.08
322470	SCHINDLER ELEVATOR CORP	LABOR & MATERIALS	10/5/2006	384.38
322955	HERC-U-LIFT, INC	LABOR & MATERIALS MCD#85045	10/19/2006	383.70
322967	MC DONALD'S	BV-5TH GRADE DULUTH FIELD TRIP LUNC	10/19/2006	381.95
322770	GOPHER STATE ONE-CALL INC	TECH CABLE LOCATE BLANKET	10/17/2006	377.75
322876	SCHMITT MUSIC CO	CONFIRMING INSTRUMENT REPAIR	10/17/2006	374.00
322377	BLACK MAGAZINE AGENCY	CONFIRMING MAG ORDER	10/3/2006	371.71
322406	METRO ATHLETIC SUPPLY	SUPPLIES	10/3/2006	366.25
322745	DALBEC ROOFING CO	LABOR & MATERIALS	10/17/2006	366.20
322718	ACTION RADIO & COMM, INC. (ARC	SUPPLIES	10/17/2006	361.28
323043	RECORDING FOR BLIND & DYSLEXIC	HS - MEMBERSHIP	10/24/2006	356.50
322619	STAR TRIBUNE	ACT#1000004929 EMP AD	10/11/2006	352.50
323199	INTERNAL REVENUE SERVICE US TR	Payroll accrual	10/31/2006	350.50
323141	MONSON, MICHAEL	PROF SERVICE	10/27/2006	350.00
323032	MIDWEST MECHANICAL SOLUTIONS,	SUPPLIES	10/24/2006	348.00
322442	TSBL DISTRIBUTING/TAYLOR SALES	SERVICE	10/3/2006	344.50
323302	TRANS-MISSISSIPPI BIOLOGICAL	SUPPLIES	10/31/2006	342.20
322687	WASHINGTON NATL LIFE INSURANCE	Payroll accrual	10/13/2006	338.63
323226	WASHINGTON NATL LIFE INSURANCE	Payroll accrual	10/31/2006	338.63
322501	WESTWOOD HILLS NATURE CTR	GL - Kdgn	10/9/2006	335.50
323049	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES	10/24/2006	334.03
323082	BAKER, MELODY	SUPPLIES	10/27/2006	333.83
322946	FEDEX KINKO'S	ACT#0000223097 PROF SERV	10/19/2006	330.25
322432	SIGN PRODUCERS, INC.	SUPPLIES	10/3/2006	330.00
322959	JET QUICK PRINTING	HS - PRINTING	10/19/2006	328.00
322551	HIGHSMITH CO	HS - SUPPLIES	10/11/2006	323.47
322638	VALLEY HIGH SCHOOL	HS - REGISTRATION	10/11/2006	320.00
322973	MULLAN, SCOTT	PROF SERVICE	10/19/2006	320.00
322561	KIMMEL, AMY	SUPPLIES	10/11/2006	318.17
322721	AK PARTS	SUPPLIES	10/17/2006	315.55
323319	WYFFELS, REBECCA	CONFERENCE EXPENSE	10/31/2006	312.36
322572	MINITAB	HS - TEXTBOOKS	10/11/2006	310.00
322873	SCHAEFBAUER, RODGER	REIMBURSE	10/17/2006	306.97
323271	MP NEXLEVEL LLC	TECH CABLE LOCATE BLANKET	10/31/2006	305.10
323269	MIDWEST COCA-COLA BOTTLING CO.	PC SUPPLIES	10/31/2006	302.10
322952	HAMLINE UNIVERSITY	GW- COURAGE RETREAT	10/19/2006	302.00
322410	MN ASSN OF SECONDARY SCHOOL PR	CONFIRMING SUMMER WORKSHOP REGISTRA	10/3/2006	300.00
322982	SECURITY PRODUCTS CO	TECH SECURITY \$	10/19/2006	300.00
322768	GIBSON, JANE	REIMBURSEMENT	10/17/2006	299.93
323170	TARGET BANK/BUSINESS CARD SERV	INVENTORY TARGET ITEMS	10/27/2006	299.12
322404	MCCARTHY, KENNETH	SUPPLIES	10/3/2006	299.00
323018	GLEWWE DOORS, INC.	SERVICE	10/24/2006	299.00
322964	MAP OF THE MONTH	GW-MAPS	10/19/2006	298.00
322582	NATL MIDDLE SCHOOL ASSN	REGISTRATION FOR WEBCAST	10/11/2006	297.00
322772	GRAINGER INC., W. W.	SUPPLIES MDE#84949	10/17/2006	295.67
322783	HOME DEPOT/GEFC	HS - SUPPLIES	10/17/2006	295.62
322737	BRADY-JOHNSON, JENNIFER	CLASS	10/17/2006	292.50
322926	ACTION RADIO & COMM, INC. (ARC	GL -Borgstrom	10/19/2006	291.20
322906	WAYZATA HIGH SCHOOL	HOMECOMING HS - SUPPLIES	10/17/2006	290.00
323295	SCIENCE EXPLORERS	PROF SERVICE	10/31/2006	290.00
323289	ROTARY CLUB OF WAYZATA	HS - DUES	10/31/2006	288.00
322666	INTERNAL REVENUE SERVICE US TR	Payroll accrual	10/13/2006	282.09
322509	ART EDUCATORS OF MN	PC PROFESSIONAL DEVELOPMENT	10/11/2006	280.00
322907	WAYZATA HIGH SCHOOL	HS - SUPPLIES	10/17/2006	280.00
322782	HOME DEPOT/GEFC	SUPPLIES	10/17/2006	278.59
322667	KELLER, JASMINE	Payroll accrual	10/13/2006	275.00
323200	KELLER, JASMINE	Payroll accrual	10/31/2006	275.00
322803	KUBALAK, PATRICIA	CONFERENCE EXPENSE	10/17/2006	274.60

323283	RAND MCNALLY & CO	SH-SOC. STUDIES	10/31/2006	274.32
322527	COUSIN'S VIDEO	Overhead projector bulbs	10/11/2006	273.04
322931	ALLINA HOSPITALS&CLINICS/OCCME	HEPATITIS IMMUNIZATION MDE#85108	10/19/2006	273.00
322971	MORTENSON, SALLY K	PROF SERVICE	10/19/2006	272.00
322532	EDUCATION TO GO	PROF SERVICE	10/11/2006	271.25
322569	MATHIESON, MARY	FOOD	10/11/2006	270.00
322633	TRANS-MISSISSIPPI BIOLOGICAL	HS - SUPPLIES	10/11/2006	262.80
322421	PETERSON, LINDSEY	SUPPLIES	10/3/2006	262.02
322820	MN COUNCIL OF TEACHERS OF ENGL	REGISTRATION FOR MCTE FALL WORKSHOP	10/17/2006	260.00
322791	INTEREUM	WEST COMPUTER WORKSURFACES	10/17/2006	258.39
322970	MN ASSN OF SECONDARY SCHOOL PR	HS - REGISTRATION	10/19/2006	255.00
323296	SOMMERFELD, SUSAN	REIMBURSE	10/31/2006	252.26
323112	HANSON, LESLIE	SUPPLIES	10/27/2006	251.55
322449	WIEGERT, DAVID	SUPPLIES	10/3/2006	250.84
323122	KIFFMEYER, CARI	SUPPLIES	10/27/2006	250.59
322399	LENZO, CONRAD	OFFICIAL	10/3/2006	250.00
322910	WESTONKA ELECTRIC	SERVICE MDE#85148	10/17/2006	250.00
322538	GOODMUNDSON, ANN	REIMBURSE	10/11/2006	249.31
322900	US NETCOM CORP	HS - MAINTENANCE	10/17/2006	249.00
322954	HEART & SOUL	PROF SERVICE	10/19/2006	249.00
322558	JOHNSON, SUSAN	EDUCATION & UNIFORM	10/11/2006	248.00
323055	THOMSON LEARNING	SUPPLIES	10/24/2006	244.00
322597	PODOBINSKI, ANNMARIE	BOOKS	10/11/2006	243.65
322580	NATIONAL TICKET CO.	ATH - TICKETS	10/11/2006	243.28
322691	COMMERCIAL KITCHEN SERVICES	REPAIR	10/13/2006	239.80
323066	WACHS, JANETTE	SUPPLIES	10/24/2006	238.44
322472	TWIN CITY HARDWARE	SUPPLIES	10/5/2006	238.15
322468	PBBS EQUIPMENT CORP	SUPPLIES	10/5/2006	237.83
323072	MN CLAY USA - MIDWEST	SUPPLIES	10/26/2006	237.59
322842	OGMAN, ELLEN	REIMBURSE	10/17/2006	236.74
322836	NEOPOST INC.	AD BLDG MAIL MACHINE LEASE	10/17/2006	236.45
322933	APPLE COMPUTER, INC	TECH REPAIR BLANKET	10/19/2006	231.95
322760	FLINN SCIENTIFIC, INC.	HS - SUPPLIES	10/17/2006	228.93
323010	DEWITT, MELANIE	SUPPLIES	10/24/2006	226.01
322679	TEXAS CHILD SUPPORT DISBURSMEN	Payroll accrual	10/13/2006	225.00
323218	TEXAS CHILD SUPPORT DISBURSMEN	Payroll accrual	10/31/2006	225.00
322832	NASCO-FORT ATKINSON	STAFF LOUNGE SUPPLIES	10/17/2006	219.78
322402	MANNING, JOHN	PARKING & FOOD	10/3/2006	218.30
322877	SCHOLASTIC MAGAZINES	GL - Roth and Wall	10/17/2006	215.28
322778	HARRIS, PATRICIA	REIMBURSE	10/17/2006	214.09
323137	MINNESOTA REVENUE	ACT#MND985701861 PROGRAM FEE MDE#85	10/27/2006	213.00
322849	PEPPER & SON INC., J. W.	HS - SUPPLIES	10/17/2006	212.99
322379	BORDERS BOOK SHOP	SUPPLIES	10/3/2006	212.10
323223	US DEPT OF EDUCATION	Payroll accrual	10/31/2006	210.84
322780	HINCKLEY FIRE MUSEUM	BV-5TH GRADE FIELD TRIP	10/17/2006	210.00
323148	O'HARA, BOB	OFFICIAL	10/27/2006	210.00
322953	HARCOURT ACHIEVE	SH-RR	10/19/2006	209.06
322684	US DEPT OF EDUCATION	Payroll accrual	10/13/2006	208.46
322870	RUCHTI, STEVEN	REIMBURSE	10/17/2006	208.38
323274	NEW HORIZONS COMPUTER LEARNING	TRAINING	10/31/2006	208.25
322850	PERRY, LILLIAN	SUPPLIES	10/17/2006	206.96
323263	M WAVE.COM	TECH BLANKET NEW COMPUTER PARTS	10/31/2006	205.00
322427	SCHOLASTIC MAGAZINES	CONFIRMING SCIENCE WORLD MAG FOR CL	10/3/2006	201.65
322822	MN CLAY USA - MIDWEST	SUPPLIES	10/17/2006	200.86
322503	ABC-CLIO, INC	HS - SUPPLIES	10/11/2006	199.80
323229	AABACA, INC.	HS - SUPPLIES	10/31/2006	199.00
322784	HOSKER, DIANE	REIMBURSE	10/17/2006	198.26
322473	VALSPAR PAINT	SUPPLIES	10/5/2006	197.89
322466	MINVALCO	SUPPLIES	10/5/2006	196.00
322578	MORIARTY, THOMAS	OFFICIAL	10/11/2006	196.00
323086	BORK, GARY	OFFICIAL	10/27/2006	195.00
323248	ELECTRONIC DESIGN CO	HS - REPAIR	10/31/2006	193.00
322960	KENZIE, WILLIAM	PROF SERVICE	10/19/2006	191.40
322798	JORSTAD & REUTHER COMMUNICATIO	LAYOUT FOR NEW CES BROCHURE	10/17/2006	191.25
322941	DEMCO, INC.	SUPPLIES	10/19/2006	191.20

322425	SARFF, GAIL	SUPPLIES	10/3/2006	190.41
323261	LANKFORD, LYNDA	REIMBURSE	10/31/2006	187.12
322417	NEIL, KAREN	CLASSES & MEMBERSHIP	10/3/2006	182.00
322548	HELTEMES, SANDRA	CONFERENCE & UNIFORM	10/11/2006	181.00
322416	NATL GEOGRAPHIC BEE	PAY REGISTRATION FEE FOR NAT'L GEO	10/3/2006	180.00
322621	STOUT, THOMAS	CLASS CANCELLATION	10/11/2006	180.00
323163	SKAJEWSKI, JOLA	CANCELLATION	10/27/2006	180.00
323183	YOUNG, HO	WISHES	10/27/2006	180.00
322867	ROGERS, JUDY	REIMBURSE	10/17/2006	179.78
323252	GRISMER, SYLVIA	REIMBURSEMENT	10/31/2006	178.81
322378	BOOKCASE, THE	CONFIRMING BOOKS FOR CLASS	10/3/2006	178.44
322829	MP NEXLEVEL LLC	TECH CABLE LOCATE BLANKET	10/17/2006	177.98
322541	GREENWOOD HEINEMAN PUBLISHING	HS - SUPPLIES	10/11/2006	175.49
322648	WORDMASTERS	PAY WORDMASTERS FOR TWO CMS TEAMS	10/11/2006	173.80
322463	K. D. & CO	TOPSOIL	10/5/2006	173.32
322854	PETERSON, SHARON	REIMBURSE	10/17/2006	171.25
322976	NUTRITIONAL WEIGHT & WELLNESS	PROF SERVICE	10/19/2006	170.00
322740	BUSHNELL SR, MICHAEL	REIMBURSE	10/17/2006	169.99
322888	THINKING MAPS, INC	CMS - THINKING MAPS	10/17/2006	169.60
323175	TOLLISON, KRISTIN	SUPPLIES	10/27/2006	167.80
323094	CAMPBELL, LAUREN	SUPPLIES	10/27/2006	165.91
323090	BRASSINGTON, AARON	REIMBURSE	10/27/2006	165.32
322535	GIA PUBLICATIONS, INC	HS - SUPPLIES	10/11/2006	165.11
322462	HILL CO, ROBERT B.	SALT DELIVERY	10/5/2006	162.60
322373	AMI IMAGINING SYSTEMS, INC.	SUPPLIES	10/3/2006	162.50
323265	MARGET, DONNA	REIMBURSE	10/31/2006	162.34
322403	MATHCOUNTS REGISTRATION	CONFIRMING ORDER FOR MATH COUNTS RE	10/3/2006	160.00
322942	DOUCET & ASSOCIATES	SH - Office	10/19/2006	160.00
322611	SAUNDERS GROUP	ATH - SULLY SET	10/11/2006	159.97
322484	COUNTRYSIDE CAFE	FOOD	10/9/2006	159.50
322731	AMERICAN TIME & SIGNAL	SUPPLIES	10/17/2006	158.95
322518	BRISLEY, SUSAN	SUPPLIES	10/11/2006	155.45
322724	ALMEN, TIMOTHY	SUPPLIES	10/17/2006	152.71
322912	WILSON, MARI-LYNN	SUPPLIES	10/17/2006	150.00
322957	HOY, JUDITH	PROF SERVICE	10/19/2006	150.00
323000	ART EDUCATORS OF MN	CMS - CONFERENCE REGISTRATION	10/24/2006	150.00
323025	INNOVATIVE LABORATORY SYSTEMS,	SCIENCE LAB TOPS	10/24/2006	150.00
323160	SCHOLIA	HS - MEMBERSHIP	10/27/2006	150.00
323247	EASTER, MARK	HS - REPAIR	10/31/2006	150.00
322636	ULKU, TERESA	ATH - FALL TOPS AND FABRIC FOR DT	10/11/2006	148.75
322978	PEPPER & SON INC., J. W.	ORCHESTRA MUSIC	10/19/2006	147.67
323153	PEPPER & SON INC., J. W.	MUSIC	10/27/2006	147.55
322512	BATTS, ALEX	OFFICIAL	10/11/2006	147.00
322880	STEWART, LAURA	SUPPLIES - WOLF RIDGE	10/17/2006	146.01
322932	AMERICAN CHORAL DIRECTORS ASSN	CMS - CONFERENCE REGISTRATION	10/19/2006	145.00
323138	MN DEPT OF EDUCATION	PE & HEALTH TRAININGS	10/27/2006	145.00
323230	ACDA OF MINNESOTA	CONVENTION REGISTRATION	10/31/2006	145.00
322883	SUPREME SCHOOL SUPPLY CO	TEACHER SUPPLIES	10/17/2006	144.58
323231	ADVANCED GRAPHIC SYSTEMS, INC	SUPPLIES	10/31/2006	144.00
322785	HOWE, MICHELLE	SUPPLIES	10/17/2006	143.90
322614	SCIENCE EDUCATION CONSULTANTS	SUPPLIES	10/11/2006	142.26
322795	JET QUICK PRINTING	HS - BUSINESS CARDS	10/17/2006	142.00
323019	GOODIN CO	SUPPLIES	10/24/2006	141.93
322892	TRENO, MARCIA	REIMBURSE	10/17/2006	141.07
322433	SKYWARD USERS CONFERENCE OF MN	CONFERENCE	10/3/2006	140.00
322733	ART EDUCATORS OF MN	HS - REGISTRATION	10/17/2006	140.00
323051	ST. OLAF COLLEGE QUIZ BOWL	HS REGISTRATION	10/24/2006	140.00
322608	ROBERTS, LAURIE	REIMBURSE	10/11/2006	138.84
323279	PENDZIMAZ, ANGELA	REIMBURSE	10/31/2006	138.80
322563	LARSEN, THOMAS	SUPPLIES	10/11/2006	138.13
322524	COLLINGS, SHARON	REIMBURSE	10/11/2006	137.50
322723	ALLINA HOSPITALS&CLINICS/OCCME	HEPATITIS MDE#85108	10/17/2006	136.50
322834	NEFF CO, THE	ATH - EMBROID- PATCHES	10/17/2006	134.94
322908	WEST, DEBORAH	REIMBURSE	10/17/2006	134.57
322437	SUPREME SCHOOL SUPPLY CO	SUPPLIES	10/3/2006	133.79

322730	AMERICAN CHORAL DIRECTORS ASSN	HS - REGISTRATION	10/17/2006	131.00
322411	MN COUNCIL FOR TEACHERS OF ENG	HS - REGISTRATION	10/3/2006	130.00
322413	MN FUTURE PROBLEM SOLVING PROB	PAY DISTRICT REGISTRATION FEE TO FU	10/3/2006	130.00
323092	BRISLEY, SUSAN	REGISTRATION	10/27/2006	130.00
323064	VIKING ELECTRIC SUPPLY, INC	SUPPLIES	10/24/2006	128.02
323146	NEWMAN, STEVEN	SUPPLIES	10/27/2006	126.00
322444	VANKOEVERDEN, ERIK	SUPPLIES	10/3/2006	125.32
322753	EMSL ANALYTICAL, INC	PROF SERVICE MDE#85114	10/17/2006	125.00
322983	SOUTH HIGH SWIM BOOSTERS	ATH - ENTRY FEE - G SWIM	10/19/2006	125.00
322986	STEWART, LINDA	SH - K class	10/19/2006	125.00
323099	DOTEN, CLARK	REIMBURSE	10/27/2006	123.71
322649	WORTH, ANDREW	SUPPLIES	10/11/2006	121.70
322389	ELANDER, MARY	UNIFORM & CERTIFICATION	10/3/2006	120.00
322592	PAINT PARTY FOR ALL AGES	PROF SERVICE	10/11/2006	120.00
323110	HAAS, DEBORAH	UNIFORM & CLASS	10/27/2006	120.00
323233	AMERICAN LIBRARY ASSOCIATION	POSTERS	10/31/2006	118.00
323011	DOYLE LOCK SUPPLY	SUPPLIES	10/24/2006	117.36
322504	ACTION RADIO & COMM, INC. (ARC	CONFIRMING CHARGER AND SUPPLIES FOR	10/11/2006	116.00
323020	GRAINGER INC., W. W.	SERVICE	10/24/2006	114.30
322893	TRESTMAN MUSIC CTR	CMS - BAND INSTRUMENT REPAIR	10/17/2006	114.00
322845	PAAR-OLSON, AIMEE	SUPPLIES	10/17/2006	113.47
322540	GRASMICK, DENNIS	REIMBURSE	10/11/2006	113.38
322405	MC GRAW HILL COMPANIES	SH-Gr. 1	10/3/2006	112.58
322610	SALLIOTTE, DIANE	SEWING MACHINE SUPPLIES	10/11/2006	110.95
323161	SHEPARD, TYLER	REIMBURSE	10/27/2006	110.65
322543	HACHEM, DRISS	OFFICIAL	10/11/2006	110.00
322838	NORTHERN CLAY CTR	HS - REGISTRATION	10/17/2006	110.00
322632	TOTMAN, GISELE	SUPPLIES	10/11/2006	109.85
322445	VARGHESE, SHAJI	OFFICIAL	10/3/2006	109.00
322517	BRENTON, THOMAS	OFFICIAL	10/11/2006	109.00
322570	MCMULLEN IV, MARCELLUS	OFFICIAL	10/11/2006	109.00
322588	OBUKHOVSKIY, ALEX	OFFICIAL	10/11/2006	109.00
322793	JACKSON, KIP	OFFICIAL	10/17/2006	109.00
322814	MCMULLEN IV, MARCELLUS	OFFICIAL	10/17/2006	109.00
322869	ROY, ROB	OFFICIAL	10/17/2006	109.00
322815	MERZ, IRENE	REIMBURSEMENT	10/17/2006	108.45
322756	FALLS, DENISE	SUPPLIES	10/17/2006	107.47
322489	METRO ATHLETIC SUPPLY	CMS - TENNIS BALLS	10/9/2006	107.40
323132	LUNETTA, CARRIE	SUPPLIES	10/27/2006	107.40
322861	PREMIUM WATERS, INC	CONFIRMING WATER DELIVERY	10/17/2006	107.27
322566	MAAS, RENE	REIMBURSE	10/11/2006	107.12
322605	RIES, ROBERT	OFFICIAL	10/11/2006	106.00
322618	SORENSEN, MATT	OFFICIAL	10/11/2006	106.00
322630	TIMM, KEVIN	OFFICIAL	10/11/2006	106.00
323167	SULLIVAN, LAMARR	OFFICIAL	10/27/2006	106.00
322440	TRESTMAN MUSIC CTR	BAND REPAIR	10/3/2006	105.60
323162	SIMSON, KATHRYN	BOOKS	10/27/2006	104.45
322750	DOYLE LOCK SUPPLY	ATH - PADLOCK	10/17/2006	103.68
322828	METRO PHOTO & FRAMES	PC SUPPLY PAYMENT PC SUPPLY PAYMEN	10/17/2006	101.25
323104	FISCHER, JOSHUA	REIMBURSE	10/27/2006	100.57
322394	ISD #273-EDINA SCHOOLS	PAY ISD 273 FOR TWO V21 STAFF TO AT	10/3/2006	100.00
322598	POKORNY, ALYSSA	MEMBERSHIP & CONF EXPENSE	10/11/2006	100.00
322766	GARLOCK, KELLY & STEVE	ATH - REFUND FROM G C CTRY	10/17/2006	100.00
322807	LIFELINE INC	MEDICAL OVERSIGHT PROGRAM MDE#85110	10/17/2006	100.00
322824	MN TURF & GROUNDS FOUNDATION	WORKSHOP	10/17/2006	100.00
322987	ST. MARY'S OF THE LAKE	FACILITY USE	10/19/2006	100.00
323045	SAFE AND HEALTHY LEARNERS CONF	PC PROFESSIONAL DEVELOPMENT	10/24/2006	100.00
322567	MAKE A DIFFERENCE, LLC	SUPPLIES	10/11/2006	99.96
322963	MAKE A DIFFERENCE, LLC	SUPPLIES	10/19/2006	99.96
323144	NATL CAMERA EXCHANGE	HS - SUPPLIES	10/27/2006	99.94
322415	NATL COUNCIL OF TEACHERS	MEMBERSHIP RENEWAL	10/3/2006	99.00
323044	RESOURCES FOR READING	GL- Haugen	10/24/2006	98.84
322886	TEACHER'S DISCOVERY	HS - SUPPLIES	10/17/2006	98.40
322988	TRIARCO ARTS & CRAFTS, INC.	CMS - ART CLASSROOM SUPPLIES	10/19/2006	98.16
322516	BOSS, MICHAEL	OFFICIAL	10/11/2006	96.00

323262	LEARNING SEED	VHS TAPE	10/31/2006	95.00
323281	PROEZA INT'L INC	ATH - CERTIFY SCALE	10/31/2006	95.00
323182	WORDMASTERS	PAY WORDMASTERS FOR ONE SH TEAM REG	10/27/2006	94.96
322600	PRENDERGAST, JOCELYN	REIMBURSE	10/11/2006	94.70
322599	PREMIUM WATERS, INC	CONFIRMING WATER DELIVERY	10/11/2006	94.47
322507	ANDERSON, MARY	REIMBURSE	10/11/2006	93.70
322761	FORTIN HARDWARE	SUPPLIES	10/17/2006	92.93
322796	JOHNSON, JERI	REIMBURSE	10/17/2006	91.49
322513	BERRY COFFEE CO	CONFIRMING COFFEE DELIVERY	10/11/2006	90.00
322584	NAVRATIL, GAIL	CLASS CANCELLATION	10/11/2006	90.00
322585	NELSON, JERROD	MEMBERSHIP & CONFERENCE EXPENSE	10/11/2006	90.00
322631	TOBER, NAOMI	MEMBERSHIP	10/11/2006	90.00
322805	LARSON, SARA	REIMBURSE	10/17/2006	89.45
322994	WEEKLY READER	SH - AL	10/19/2006	89.10
322474	VOSS LIGHTING	SUPPLIES	10/5/2006	88.80
322643	WILLEMSSEN, TARA	UNIFORM	10/11/2006	87.94
322642	WILKE, FRANCES	REIMBURSE	10/11/2006	87.71
322453	CITI-CARGO & STORAGE	MONTHLY SERVICE	10/5/2006	87.00
323120	KANDIK, SANDRA	SUPPLIES	10/27/2006	85.62
323119	JONES, KRIS	REIMBURSE	10/27/2006	85.17
323155	PHI DELTA KAPPA	HS - MEMBERSHIP	10/27/2006	85.00
323097	DE MORETT, JAMES	OFFICIAL	10/27/2006	82.00
323114	HUBER, JESSI	SUPPLIES	10/27/2006	80.93
322560	KANDIK, SANDRA	REIMBURSE	10/11/2006	80.10
322400	LUKKONEN, DEBRA	CONFERENCE	10/3/2006	80.00
322505	ADVANCED GRAPHIC	HS - SUPPLIES	10/11/2006	80.00
322604	RASMUSSEN, KARI	MEMBERSHIP & REGISTRATION	10/11/2006	80.00
322752	EDINA HIGH SCHOOL	ATH - ENTRY FEE FOR GSW-JV	10/17/2006	80.00
322817	MICHALAK II, RICHARD	REIMBURSE	10/17/2006	79.83
322465	MIDWEST COCA-COLA BOTTLING CO.	POP DELIVERY	10/5/2006	79.50
323278	PATTON, KATIE	REIMBURSE	10/31/2006	77.07
323273	NATL GEOGRAPHIC SOCIETY	SH-WAY+	10/31/2006	76.68
322423	PULLIS, KELLY	OFFICIAL	10/3/2006	75.00
322559	KALLIN, LAWRENCE	OFFICIAL	10/11/2006	75.00
322595	PETERSON, GLENN	OFFICIAL	10/11/2006	75.00
322602	R & J LASERWORKS, LLC	ATH - PLAQUES	10/11/2006	75.00
323157	RICHARDSON, ED	OFFICIAL	10/27/2006	75.00
323169	TARARA, ALFONSO	OFFICIAL	10/27/2006	75.00
323253	HEGLAND, AMBER	MEMBERSHIP	10/31/2006	75.00
322510	BADGER, DAVID	OFFICIAL	10/11/2006	74.00
322514	BOCHE, BRIAN	OFFICIAL	10/11/2006	74.00
322523	COLLINS, DANIEL	OFFICIAL	10/11/2006	74.00
322547	HAUGEN, CHIRSTOPHER	OFFICIAL	10/11/2006	74.00
322549	HENNINGTON, ART	OFFICIAL	10/11/2006	74.00
322583	NATL SCIENCE TEACHERS ASSN PRE	MEMBERSHIP	10/11/2006	74.00
322735	BARBATSIS, MATT	OFFICIAL	10/17/2006	74.00
322859	PODRATZ, CRAIG	OFFICIAL	10/17/2006	74.00
322874	SCHILLER, THOMAS	OFFICIAL	10/17/2006	74.00
323077	ALLEN, JAMES	OFFICIAL	10/27/2006	74.00
323093	BUSBY, TREVOR	OFFICIAL	10/27/2006	74.00
323101	ELDRIDGE, RICHARD	OFFICIAL	10/27/2006	74.00
323103	FIRKUS, DAVID	OFFICIAL	10/27/2006	74.00
323109	GREGORY, ALAN	OFFICIAL	10/27/2006	74.00
323117	JAMESON, STACY	OFFICIAL	10/27/2006	74.00
323127	LEJONVARN, MIRIAM	FOOD & SUPPLIES	10/27/2006	74.00
323234	ANDRUS, MICHAEL	OFFICIAL	10/31/2006	74.00
322865	RIES, CAROLE	REIMBURSE	10/17/2006	72.54
323180	WINCEK, JACQUELINE	OFFICIAL	10/27/2006	72.00
322556	J.P. COOKE CO, THE	CONFIRMING SIGNATURE STAMP AND SCHO	10/11/2006	71.70
322436	STAR TRIBUNE	NEWSPAPER	10/3/2006	70.95
322792	JABIR, SEEMEEN	CLASSES	10/17/2006	70.00
322848	PENNINGS, JILL	SUPPLIES	10/17/2006	69.75
322913	WINCEK, JACQUELINE	OFFICIAL	10/17/2006	69.50
323259	KOSOWSKI, MARY	OFFICIAL	10/31/2006	69.50
323277	OLSON, MELINDA	CLASS CANCELLATION	10/31/2006	69.00

323298	TATE, TINA	CLASS CANCELLATION	10/31/2006	69.00
322810	LINDSTROM, LINDA	SUPPLIES	10/17/2006	68.47
322764	GALE, CHRISTA	REIMBURSE	10/17/2006	68.31
322438	TARPLEY, KAREN	ATH - REIMB PARENT	10/3/2006	67.17
322635	TWIN CITIES DICTATION SERVICES	HS - REPAIR	10/11/2006	66.95
323124	KJESETH, KELLY	HOME BASE FEE	10/27/2006	66.00
322811	LOPEZ, KIMBERLY	UNIFORM	10/17/2006	65.97
322493	MN STATE HIGH SCHOOL COACHES A	ATH - ASSOCIATION DUES	10/9/2006	65.00
322904	WARD, PHILLIP	SUPPLIES	10/17/2006	62.84
322819	MILLER, JANET	REIMBURSE	10/17/2006	62.57
323284	REALLY GOOD STUFF	SH-CC	10/31/2006	62.55
322759	FISCHER, JOSHUA	REIMBURSE	10/17/2006	62.30
322738	BROWNE, CYNTHIA	REIMBURSE	10/17/2006	62.24
322550	HERNANDEZ, JUAN	OFFICIAL	10/11/2006	61.00
323080	AOUCHE, TARIQ	OFFICIAL	10/27/2006	61.00
322651	ZEMLIN, LYNN	REIMBURSE	10/11/2006	60.92
322396	JRK INC	SUPPLIES	10/3/2006	60.54
322387	EARLY CHILDHOOD CONFERENCE	REGISTRATION FOR CONFERENCE NOV 4,	10/3/2006	60.00
322515	BORK, GARY	OFFICIAL	10/11/2006	60.00
322545	HALVORSON, DALE	OFFICIAL	10/11/2006	60.00
322617	SNOM	CONFERENCE	10/11/2006	60.00
322781	HOLDAHL CO	SUPPLIES	10/17/2006	60.00
323017	GASCH, BOB	SECOND GRADE FIELD TRIP DONATION 10	10/24/2006	60.00
323041	PLYMOUTH HISTORICAL SOCIETY	DONATION FOR SECOND GRADE FIELD TRI	10/24/2006	60.00
323074	CENTRAL MIDDLE SCHOOL	REIMBURSE CMS ACTIVITY FUND WITH CI	10/27/2006	60.00
323158	SAUER, BETH	OFFICIAL	10/27/2006	60.00
323272	NATL GEOGRAPHIC BEE	REGISTRATION FOR GEOGRAPHY BEE	10/31/2006	60.00
322884	SURVEY MONKEY	ATH - SURVEY MONKEY	10/17/2006	59.85
322797	JOHNSON, NICOLE	SUPPLIES	10/17/2006	59.79
322581	NATIONAL FLORENSIC LEAGUE	HS - DUES	10/11/2006	59.00
322422	PHOTO KING	SUPPLIES	10/3/2006	58.44
322762	FRIENDSHIP HOUSE	SUPPLIES	10/17/2006	56.95
322993	WAYZATA HIGH SCHOOL	HS - SUPPLIES	10/19/2006	56.00
323314	WAYZATA HIGH SCHOOL	HS - SUPPLIES	10/31/2006	56.00
323034	MN ASSN OF SCHOOL BUSINESS OFF	FALL CONFERENCE A.HOPEMAN	10/24/2006	55.00
323100	EBERHARDT, JAMES	SUPPLIES	10/27/2006	54.56
323143	MURPHY, WENDY	LUNCH ACCOUNT ALLISON WESLEY	10/27/2006	54.55
322980	SCHOLASTIC INC	SH-WAY+	10/19/2006	54.54
322851	PETERSON, JAMES	SUPPLIES	10/17/2006	53.29
322519	CALDWELL, CHRIS	OFFICIAL	10/11/2006	53.00
322522	CLARY, MICHAEL	OFFICIAL	10/11/2006	53.00
322528	COVER, MARSHALL	OFFICIAL	10/11/2006	53.00
322542	HAASE, JASON	OFFICIAL	10/11/2006	53.00
322579	MORROW, DON	OFFICAL	10/11/2006	53.00
322593	PATE, MARVIN	OFFICIAL	10/11/2006	53.00
322765	GALLAGHER, LARRY	OFFICIAL	10/17/2006	53.00
322774	HALBERT, JIM	OFFICIAL	10/17/2006	53.00
322825	MONIZ, JAY	OFFICIAL	10/17/2006	53.00
322846	PATE, MARVIN	OFFICIAL	10/17/2006	53.00
322866	RIES, ROBERT	OFFICIAL	10/17/2006	53.00
322881	STRACK, GEOFFREY	OFFICIAL	10/17/2006	53.00
323095	CHRISTIAN, MATTHEW	OFFICIAL	10/27/2006	53.00
323105	GALLAGHER, LARRY	OFFICIAL	10/27/2006	53.00
323126	KOVACH, JIM	OFFICIAL	10/27/2006	53.00
323130	LEVASSEUR, MARK	REIMBURSE	10/27/2006	53.00
323152	PATE, MARVIN	OFFICIAL	10/27/2006	53.00
323165	SORENSEN, MATT	OFFICIAL	10/27/2006	53.00
323174	TIMM, KEVIN	SUPPLIES	10/27/2006	53.00
323129	LEUER, JANICE	SUPPLIES	10/27/2006	52.92
323260	LACKAS, BRENT	SUPPLIES	10/31/2006	52.44
322896	TUMA, KRISTINE	REIMBURSE	10/17/2006	51.62
323083	BALDWIN, KRISTIN	SUPPLIES	10/27/2006	51.15
323001	BECKER ARENA PRODUCTS, INC	SUPPLIES	10/24/2006	51.02
322529	CRYSTAL PRODUCTIONS	HS - SUPPLIES	10/11/2006	50.90
322390	GILBERTSON, ELISABETH	SUPPLIES	10/3/2006	50.41

322467	MOTOROLA	SUPPLIES	10/5/2006	50.18
322482	ALLEGRA PRINT & IMAGING	ATH - VOLLEYBALL POSTERS	10/9/2006	50.00
322827	MORIN, MICHELLE	LUNCH ACCOUNT	10/17/2006	50.00
323270	MN SCHOOL BOARDS ASSN	NEWSLETTER SUBSCRIPTION	10/31/2006	50.00
323134	MARS CO, W. P. & R.S.	SUPPLIES MDE#84945	10/27/2006	49.95
322447	WALCH, J. WESTON, PUBLISHER	CONFIRMING LANGUAGE ARTS BOOK DDWU	10/3/2006	49.94
322521	CLARK, CYNTHIA	CLASS CANCELLATION	10/11/2006	49.00
322546	HATZ, JUSTIN	OFFICIAL	10/11/2006	49.00
322564	LEAHEY, MEGHAN	OFFICIAL	10/11/2006	49.00
322565	LOGAN, JOHN	OFFICIAL	10/11/2006	49.00
322934	ASSN FOR SUPERVISION & CURR. D	MEMBERSHIP RENEWAL	10/19/2006	49.00
323084	BATTS, ALEX	OFFICIAL	10/27/2006	49.00
323106	GARRIDO, HUGO	OFFICIAL	10/27/2006	49.00
323115	HUNT, STAN	REFUND FOR CLASS	10/27/2006	49.00
323149	OLSEN, DARA	CLASS CANCELLATION	10/27/2006	49.00
322801	K. D. & CO	TOPSOIL	10/17/2006	48.18
322885	SWIGGUM, LESLIE	REIMBURSE	10/17/2006	48.06
322428	SCHOOL NUTRITION ASSOCIATION	MEMBERSHIP RENEWAL	10/3/2006	48.00
322620	STEPHEN, THOMAS	OFFICIAL	10/11/2006	48.00
322645	WINCEK, JACQUELINE	OFFICIAL	10/11/2006	48.00
322647	WOODBURY, JOE	OFFICIAL	10/11/2006	48.00
322767	GERBER, STEVEN	OFFICIAL	10/17/2006	48.00
322871	RYAN, JASON	OFFICIAL	10/17/2006	48.00
323085	BENNETT, RANDALL	OFFICIAL	10/27/2006	48.00
323087	BOSS, MICHAEL	OFFICIAL	10/27/2006	48.00
323107	GIBSON, THOMAS	OFFICIAL	10/27/2006	48.00
323159	SCHAEFFER, GARRY	CLASS CANCELLATION	10/27/2006	48.00
323264	MALLEY, DAVID	OFFICIAL	10/31/2006	48.00
323290	RYAN, JASON	OFFICIAL	10/31/2006	48.00
323317	WOODBURY, JOE	OFFICIAL	10/31/2006	48.00
322894	TRIARCO ARTS & CRAFTS, INC.	PAINT FOR ART CLASS	10/17/2006	47.57
323136	MILLER, JAMES	SUPPLIES	10/27/2006	47.32
322813	MCKERNAN, ALISON	REIMBURSE	10/17/2006	46.99
322426	SCHMITT MUSIC CO	HS - SUPPLIES	10/3/2006	46.36
322412	MN DEPT OF HEALTH	ELECTRONIC BIRTH FILES	10/3/2006	45.00
323275	O'HARA, BOB	OFFICIAL	10/31/2006	45.00
323118	JOHNSON, PAMELA	UNIFORM	10/27/2006	44.99
323179	WARZEHA, CHERYL	FOOD	10/27/2006	44.61
322802	KEFFELER, KAREN	FOOD	10/17/2006	43.45
323285	REESE, MARY	REIMBURSE	10/31/2006	43.07
322786	HUME, AMANDA	REIMBURSE	10/17/2006	42.05
322398	LAKE BUSINESS SUPPLY	CONFIRMING ENVELOPES DELVERED	10/3/2006	40.38
322397	KESSLER, MARIANNA	MEMBERSHIP RENEWAL	10/3/2006	40.00
322494	MN STATE HIGH SCHOOL COACHES A	ATH - GOLF COACHES ASSOCIATION DUE	10/9/2006	40.00
322852	PETERS, KAREN	REGISTRATION	10/17/2006	40.00
323098	DIERKS, SUSAN	DUES	10/27/2006	40.00
322641	WEBER, THERESA	REIMBURSEMENT	10/11/2006	38.98
322972	MP NEXLEVEL LLC	TECH CABLE LOCATE BLANKET	10/19/2006	38.14
322483	ALL STRINGS ATTACHED	ROSIN	10/9/2006	38.00
323133	MAJUMDER, RABETA	SUPPLIES	10/27/2006	38.00
322998	AMERICAN TIME & SIGNAL	SUPPLIES	10/24/2006	37.90
322855	PIEPER, THOMAS	REIMBURSE	10/17/2006	37.82
323078	ALL STRINGS ATTACHED	CELLO SLIP STOP	10/27/2006	37.50
322943	EAI EDUCATION	GL - Baker	10/19/2006	37.00
323292	SARGENT-WELCH	SUPPLIES	10/31/2006	36.14
322537	GITCH, MARK	SUPPLIES	10/11/2006	36.09
322446	VITULLO, JENNIFER	REIMBURSE	10/3/2006	35.96
323139	MN DEPT OF HEALTH ENVIRONMENTA	HOSPITALITY FEE	10/27/2006	35.00
323156	PIERCE, LISA	UNIFORM	10/27/2006	34.99
322837	NIMCO, INC	SH - Phy Ed.	10/17/2006	34.95
323123	KING, NANCY	UNIFORM	10/27/2006	34.00
323176	TOPP, ANNE	SUPPLIES	10/27/2006	33.92
322804	LANKFORD, LYNDA	SUPPLIES	10/17/2006	32.57
322596	PETERSON, LAURI	SUPPLIES	10/11/2006	31.86
322938	CITI-CARGO & STORAGE	GW-STORAGE POD	10/19/2006	31.67

322646	WONG, MARGARET	REIMBURSEMENT	10/11/2006	31.28
323039	PETERSON, LINDSEY	REIMBURSE	10/24/2006	31.15
322553	HRICKO, SANDRA	GAS FOR ACTIVITY BUS	10/11/2006	30.00
322573	MN ASSN FOR FAMILY & EARLY CHI	1 YEAR MEMBERSHIP DUES MARCIA TRENO	10/11/2006	30.00
322925	ACE (ADULT COMMUNITY EDUCATORS	MEMBERSHIP DUES	10/19/2006	30.00
323181	WOODBURY, JOE	OFFICIAL	10/27/2006	30.00
323245	DUSBABEK, MARK	COACHES ASSN	10/31/2006	30.00
323303	TWIN WEST CHAMBER OF COMMERCE	OCT LEGISLATIVE BREAKFAST	10/31/2006	30.00
322439	TILLOTSON, ADAM	SUPPLIES	10/3/2006	29.99
323288	ROBERTS, LAURIE	SUPPLIES	10/31/2006	29.23
323239	CLASSROOM DIRECT.COM	SH-IA	10/31/2006	29.22
322376	BERRY COFFEE CO	CONFIRMING COFFEE DELIVERY	10/3/2006	29.00
322736	BERRY COFFEE CO	CONFIRMING COFFEE DELIVERY	10/17/2006	29.00
322639	VETHE, ROBYN	REIMBURSE REIMBURSE	10/11/2006	28.48
323088	BOWAR, MELISSA	SUPPLIES	10/27/2006	28.46
323142	MUNNICH, ANNALISE	SUPPLIES	10/27/2006	26.72
323038	PETERSON, JAMES	SUPPLIES	10/24/2006	26.64
322789	ICE, KRISTA	BOOK	10/17/2006	25.76
322607	ROBBINS, LOIS	FOOD	10/11/2006	25.68
322502	3RD MN BUSINESS FORUM ON SCHOO	WORKSHOP	10/11/2006	25.00
322757	FINLEY BROS., INC	SUPPLIES	10/17/2006	25.00
322434	SMITHSONIAN MAGAZINE	HS - SUBSCRIPTION	10/3/2006	24.00
323091	BREWER, LOUISE	CLASS CANCELLATION	10/27/2006	24.00
323108	GOOD, JUDY	CLASS CANCELLATION	10/27/2006	24.00
323116	IBELING, NARISA	CLASS CANCELLATION	10/27/2006	24.00
323164	SMITH, JOSEPH	CLASS CANCELLATION	10/27/2006	24.00
323177	VAIL, JOANN	CLASS CANCELLATION	10/27/2006	24.00
322401	M WAVE.COM	TECH BLANKET NEW COMPUTER PARTS	10/3/2006	23.37
322831	MYHRAN, ERIK	LUNCH ACCOUNT-AUSTIN	10/17/2006	23.20
322755	EPSHTEYN, LUDA	LUNCH ACCOUNT	10/17/2006	22.60
322763	GAGSTETTER, JEFFREY	SUPPLIES	10/17/2006	22.47
322575	MN SCIENCE TEACHERS ASSN	MEMBERSHIP	10/11/2006	22.00
323294	SCHOLASTIC MAGAZINES	CMS - JUNIOR SCHOLASTIC	10/31/2006	21.75
322862	QUIRING, KATHY	LUNCH ACCOUNT - SARAH,TIM,SAMUEL,CL	10/17/2006	21.65
322742	CARYOTAKIS, PAULA	REIMBURSE	10/17/2006	21.36
323250	GARRITY, JENNIFER	REIMBURSE	10/31/2006	21.36
323014	FERRELLGAS, L.P.	GAS DELIVERY	10/24/2006	21.11
322533	ETLING, BRIAN	SUPPLIES	10/11/2006	20.99
322692	CUB FOODS	GROCERIES	10/13/2006	20.05
322409	MN ASSN OF SCHOOL PERSONNEL AD	ADD'L PERSON FEE	10/3/2006	20.00
322905	WAYZATA HIGH SCHOOL	PAY WHS COUNSELING OFFICE FOR PSAT	10/17/2006	20.00
323053	TAUER, DENISE	CLASS	10/24/2006	20.00
323147	NICKEL, KAREN	SUPPLIES	10/27/2006	19.99
323178	VLACH, MONICA	SUPPLIES	10/27/2006	19.99
322902	VLATKOVICH, PAIGE	REIMBURSE	10/17/2006	18.87
322901	VIKING ELECTRIC SUPPLY, INC	SUPPLIES	10/17/2006	17.78
322788	HYDROLOGIC	SUPPLIES	10/17/2006	17.07
322450	ACME TOOLS	SUPPLIES	10/5/2006	16.48
323102	ENGLUND, KATHLEEN	SUPPLIES	10/27/2006	15.49
323256	JACKSON, SONJIA	LUNCH ACCOUNT - JULIAN COOPER	10/31/2006	14.85
323024	HOLDAHL CO	SUPPLIES	10/24/2006	14.41
322508	ANDERSON, TERESA	FOOD	10/11/2006	14.16
322544	HALVERSON, MAUREEN	REFUND FOR CLASS	10/11/2006	14.00
322746	DOHERTY, SANDY	OFFICIAL	10/17/2006	13.00
322799	KALLIN, LAWRENCE	OFFICIAL	10/17/2006	13.00
322922	ZIESEL, THERESA	REIMBURSE	10/17/2006	12.55
322586	NEOPOST INC.	SUPPLIES	10/11/2006	11.19
322787	HURWITZ, MARY	SUPPLIES	10/17/2006	11.18
323125	KOPECKY-TERPSTRA, KATHLEEN	REIMBURSEMENT	10/27/2006	10.50
323232	ALLEN, STEPHANIE	REIMBURSEMENT	10/31/2006	10.24
322461	HAWKINS INC.	CONTAINER DISPOSAL	10/5/2006	10.00
323171	TEEN STRINGS	SUBSCRIPTION	10/27/2006	10.00
322835	NELSON, JEFF	LUNCH ACCOUNT - NICOLE	10/17/2006	9.15
323291	SALLIOTTE, DIANE	FCS SUPPLIES	10/31/2006	6.92
322868	ROOD, JOYCE	LUNCH ACCOUNT	10/17/2006	6.05

322562 LAKE BUSINESS SUPPLY  
323042 REALLY GOOD STUFF

CONFIRMING DESK CALENDAR  
SH-SK3

10/11/2006 4.95  
10/24/2006 4.26

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4,162,035.17

APPROVED BY: G. WILLIAM RUEBER  
CONTROLLER - ISD 284  
NOVEMBER 8, 2006

GARY W. LANDIS, TREASURER  
BOARD OF EDUCATION  
NOVEMBER 13, 2006

**WAYZATA PUBLIC SCHOOLS  
WIRE TRANSFER,EFT AND ACH ACTIVITY  
SEPTEMBER 2006**

FINBUS  
REPORTS

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$2,977,725
Wells Fargo-Checking	Federal P/R Taxes	9/5/2006 9/18/2006	\$156,532 \$572,513
Wells Fargo-Checking	State P/R Taxes (MN)	9/5/2006	\$24,237
	State P/R Taxes (MN)	9/18/2006	\$95,227
	State P/R Taxes (WI)	9/29/2006	\$494
Wells Fargo-Checking	Delta Dental - Dental Claims	9/11/2006	\$78,149
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$586,823
Wells Fargo-Checking	Purchase Card Program	9/5/2006	\$274,169
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$44,129
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	9/14/2006	\$45,477
MSDLAF-General	Wells Fargo-Checking - Investments	Multiple	\$6,300,000
Dain Rauscher	Wells Fargo-Checking - Operating Funds	9/12/2006	\$28,160
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	9/11/2006	\$26,702
State of Minnesota	MSDLAF-General - State Aid Payments	Multiple	\$7,297,346
<b>TOTAL ACTIVITY - SEPTEMBER 2006</b>			<b>\$18,507,683</b>

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting –November 13, 2006

AGENDA SECTION: 6. Superintendent's Reports and Recommendations

ITEM: d. Human Resource Services

COMMENTS BY: Ms. Annie Doughty

1) **Human Resource Services Recommendations**

Employment

<b>Malinde Althaus</b> Resignation – Kate Emmons	1.0 Counselor	West Middle
<b>Rosemary Beebe</b> Nonrenew	1.0 Special Education Teacher	Gleason Lake
<b>Leslie Blazing-Fox</b> Resignation – Melanie Isaakson	2.5 Hour Special Education Para	Oakwood
<b>Melissa Elke</b> Leave of Absence – Todd Grams	1.0 Math Teacher	High School
<b>Jennifer Erickson</b> New Position	1.0 ALC Special Education Teacher	West Middle
<b>H. Cresson Fazendin</b> New Hours	3.0 Hour Instructional Para	Birchview
<b>Kim Gessner</b> New Hours	3.0 Hour Instructional Para 2006-07 only	Gleason Lake
<b>Julianne Hargreaves</b> Open Position	Building Supervisor	Community Education
<b>David Holler</b> Resignation – Beth Christofferson	6.33 Hour Special Education Para	High School
<b>Linda Jensen</b> Transfer – Kris Levi	3 Hour Special Education Para	Sunset Hill
<b>Anders Johnson</b> New Hours	6 Hour Special Education Para 2006-07 only	Sunset Hill

<b>Larissa Lampertz</b> New Student	6.5 Hour Special Education Para 2006-07 only	High School
<b>Joan Larson</b> New Hours	6 Hour Greeter	East Middle
<b>Janet Mancuso</b> New Hours	3.0 Hour Instructional Para 2006-07 only	Gleason Lake
<b>Julie Pedote</b> New Hours	4 Hour Special Education Para 2006-07 only	Oakwood
<b>Nancy Richard</b> New Hours	5 Hour Instructional Para Temporary position	Sunset Hill
<b>Janan Schreiner</b> New Hours	4 Hour Special Education Para 2006-07 only	Oakwood
<b>Terrie Silbaugh</b> New Hours	6.33 Hours Instructional Para Temporary position	Plymouth Creek
<b>Ellison Smith</b> Resignation – Steve Witt	1.0 Health Teacher 2006-07 only	West Middle
<b>Megan Tripicchio</b> Leave of Absence – Sarah Rudell	1.0 Social Studies (LTR)	High School

Contract Modification

**Keith Schwartz** Health, Central Middle Extend .5 contract 2<sup>nd</sup> Semester

Disability/Child Care Leave of Absence

**Kristen Gendreau**, 2nd Grade Teacher at Plymouth Creek Elementary School, has requested a childcare leave of absence to begin with the birth of her baby which is due on February 12, 2007. She is requesting a disability leave followed by a four-week childcare leave of absence.

**Courtney LaRoche**, Math Teacher at Central Middle School, has requested a childcare leave of absence to begin with the birth of her baby which is due on February 27, 2007. She is requesting a disability leave followed by a childcare leave of absence through May 11, 2007.

**Alison McKernan**, High School and Central Middle School Social Worker, has requested a childcare leave of absence to begin with the birth of her baby which is due on April 28, 2007. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2006-2007 school year.

**Gretchen Minnick**, High School Science Teacher, has requested a childcare leave of absence to begin with the birth of her baby which is due on February 23, 2007. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2006-2007 school year.

**Sheila Schultz**, Physical Education Teacher at Gleason Lake, has requested to extend her childcare leave of absence through the end of the 2006-2007 school year.

**LeAnne Schumacher**, Speech Pathologist at Kimberly Lane Elementary School, has requested to extend her childcare leave of absence through January 26, 2007.

**Sabrina Werremeyer**, 3<sup>rd</sup> Grade Teacher at Birchview Elementary school, has requested a childcare leave of absence to begin with the birth of her baby which is due on February 5, 2007. She is requesting a disability leave followed by a childcare leave of absence through March 30, 2007.

Leave of Absence Without Pay

**Marnie Seleen**, Special Education Paraprofessional at West Middle School, has requested to extend her leave of absence without pay through January 2, 2007.

Retirement

**James Max**, Custodian currently on leave of absence, has announced his retirement effective October 31, 2006. Mr. Max has been employed by the District since 1989.

**Lydene Newquist**, Home Base Manager, has announced her retirement effective June 8, 2007. Ms. Newquist has been employed by the District since 1986.

Resignation

**Sonya Johnson**, High School Culinary Express, has resigned her position effective October 9, 2006.

**RECOMMENDED ACTION:** Approve the Human Resource Actions as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

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Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION: 7. Other Board Action**

**ITEM: a. Changes to School Board Meeting Schedule**

**COMMENTS BY: Board Chair Cohen**

Because the District's total preliminary tax levy rose less than the rate of inflation, the Truth in Taxation public hearings are not required. The Truth in Taxation public hearings were scheduled for December 5, and December 14, 2006.

**RECOMMENDED ACTION: Cancel the Truth In Taxation public hearings scheduled for Tuesday, December 5, and Thursday, December 14, 2006 at the District Administration Building, beginning at 7:00 p.m.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 13, 2006**

**AGENDA SECTION: 8. Audience Opportunity to Address School Board**

**ITEM: \_\_\_\_\_**

**COMMENTS BY: Board Chair Cohen**

This section of the agenda provides an opportunity for members of the audience to address the School Board.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 13, 2006

AGENDA SECTION: \_\_\_\_\_

ITEM: \_\_\_\_\_

COMMENTS BY: Board Chair Cohen

9. **Board Reports**

10. **New Business**

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

11. **Adjourn**

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_