

NWABSD Committee Meetings

Monday, April 26, 2021 8:30 AM
Teleconference

1. **Budget Committee**
2. **Policy Committee**
3. **Student Activities Committee**



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Budget Committee Meeting

Conducted via Teleconference

Call 1-833-682-3239, enter code: 455-212-519#

Agenda

April 26, 2021

8:30 a.m.

- I. FY21 Financial Narrative Report as of March 31, 2021
- II. FY21 Budget Revision #2
- III. FY22 Proposed Operating Budget
- IV. Teacher Housing Budget correction
- V. NWAB Health Insurance Information
- VI. Future Business;
 - Contracts for Food & Custodial Services
 - Contract for Capital Projects Management
 - Board Health Insurance Options

Committee Members: Margaret Hansen, Cindy Fields, Alice Melton-Barr, Joanne Harris, Marie Greene (Chair)

Director of administrative Service: Megan Williams

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

Financial Narrative Report

March 31, 2021

Administrative Services
Presented by Megan Williams, Director



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 Wells Fargo Investment Account Updates

To Our Board Financial Summary

FINANCIAL SUMMARY

Wellsfargo Investment Account Update:

The accrued income on the principal holdings of the General Fund \$10,248,179.57 investment was \$10,248,489.77 as of March 31, 2021; an increase of \$165.03 from the January 31, 2020 report with a total of \$1,114.25 earned in FY21.

The accrued income on the principal holdings of the Capital Improvement Fund \$20M investment was \$20,001,513.21 as of March 31, 2021; an increase of \$322.02 from the January 31, 2021 report with a total of \$1,513.21 earned in FY21.

Our Wellsfargo Investment account isn't seeing a very high rate of return but I was assured that the rate has started to increase in April.

Financial Narrative Notes:

Included in this packet are the Statement of Activities reports for FY21, which include reports for School Operating Only, School Operating by OBJ, All Funds, and All funds broken out by object code & Statement of activities for the Board.

We are 75% through the FY21 Fiscal year and have expended about 60% of our general operating budget. Budget Revision #1 was approved at the January meeting and this report reflects those changes. We have not yet received our big yearly Impact Aid payment, but have received some from payments from previous year applications, we wont receive this years until our Review is complete.

Northwest Arctic Borough School District

Statement of Activities-School Operating Only For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
General Revenues					
State Grants & Entitlements (-)	\$6,313,881.00	\$28,141,987.80	\$41,518,576.53	\$13,376,588.73	67.8%
Federal Grants & Entitlements (-)	\$0.00	\$665,018.00	\$6,858,607.00	\$6,193,589.00	9.7%
Borough Appropriations (-)	\$0.00	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
E-Rate (-)	\$1,141,960.92	\$4,409,519.80	\$6,731,272.80	\$2,321,753.00	65.5%
Other (-)	\$29,909.11	\$356,622.36	\$4,446,886.24	\$4,090,263.88	8.0%
Sub-total : General Revenues	(\$7,485,751.03)	(\$35,643,172.46)	(\$63,695,391.57)	(\$28,052,219.11)	56.0%
Total : INCOME	(\$7,485,751.03)	(\$35,643,172.46)	(\$63,695,391.57)	(\$28,052,219.11)	56.0%
EXPENSES					
Instruction					
Regular Instruction (+)	\$2,568,705.78	\$10,486,212.77	\$17,611,991.26	\$7,125,778.49	59.5%
Pre-Kindergarten (+)	\$10,017.66	\$41,286.83	\$49,218.15	\$7,931.32	83.9%
Bilingual Instruction (+)	\$233,378.15	\$1,002,089.80	\$1,460,218.64	\$458,128.84	68.6%
Vocational Education (+)	(\$36,058.22)	\$90,339.20	\$242,720.50	\$152,381.30	37.2%
Sub-total : Instruction	\$2,776,043.37	\$11,619,928.60	\$19,364,148.55	\$7,744,219.95	60.0%
SPED Instruction					
Special Education Instruction (+)	\$1,183,454.45	\$4,646,365.76	\$7,435,690.49	\$2,789,324.73	62.5%
Sub-total : SPED Instruction	\$1,183,454.45	\$4,646,365.76	\$7,435,690.49	\$2,789,324.73	62.5%
SPED Support Services-Students					
Special Education Support Service (+)	\$121,819.56	\$582,693.92	\$1,265,908.39	\$683,214.47	46.0%
Sub-total : SPED Support Services-Students	\$121,819.56	\$582,693.92	\$1,265,908.39	\$683,214.47	46.0%
Support Services-Students					
Guidance/Career Services (+)	(\$245,979.37)	\$123,702.87	\$697,727.58	\$574,024.71	17.7%
Sub-total : Support Services-Students	(\$245,979.37)	\$123,702.87	\$697,727.58	\$574,024.71	17.7%
Support Services-Instruction					
Support Services (+)	\$11,550.00	\$131,578.38	\$230,501.66	\$98,923.28	57.1%
In-Service (+)	\$0.00	\$4,087.18	\$4,087.18	\$0.00	100.0%
Assessment/Test Support (+)	\$58,146.29	\$137,894.15	\$142,042.15	\$4,148.00	97.1%
Curriculum Support (+)	\$40,556.98	\$336,646.28	\$425,731.09	\$89,084.81	79.1%
Technology Support (+)	\$1,428,040.73	\$5,824,510.26	\$8,791,652.57	\$2,967,142.31	66.3%
Sub-total : Support Services-Instruction	\$1,538,294.00	\$6,434,716.25	\$9,594,014.65	\$3,159,298.40	67.1%
School Administration					
School Administration (+)	\$437,926.38	\$1,765,960.21	\$3,113,878.15	\$1,347,917.94	56.7%
Sub-total : School Administration	\$437,926.38	\$1,765,960.21	\$3,113,878.15	\$1,347,917.94	56.7%
School Administration Support Services					
School Admin Support (+)	\$240,999.30	\$909,654.11	\$1,309,813.41	\$400,159.30	69.4%
Sub-total : School Administration Support Services	\$240,999.30	\$909,654.11	\$1,309,813.41	\$400,159.30	69.4%
District Administration					
Superintendent's Office (+)	\$151,533.07	\$661,981.13	\$1,281,076.07	\$619,094.94	51.7%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-School Operating Only For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Board of Education (+)	\$118,843.93	\$414,191.34	\$807,443.94	\$393,252.60	51.3%
Parent/Public Relation (+)	(\$36,926.11)	\$12,034.44	\$137,431.81	\$125,397.37	8.8%
Sub-total : District Administration	\$233,450.89	\$1,088,206.91	\$2,225,951.82	\$1,137,744.91	48.9%
District Administration Support Services					
District Administration (+)	\$174,366.03	\$1,250,111.92	\$1,618,256.81	\$368,144.89	77.3%
Human Resources (+)	\$114,964.65	\$494,380.45	\$709,503.63	\$215,123.18	69.7%
Sub-total : District Administration Support Services	\$289,330.68	\$1,744,492.37	\$2,327,760.44	\$583,268.07	74.9%
Operations & Maintenance of Plant					
Operations (+)	\$505,743.69	\$4,261,600.04	\$7,056,699.84	\$2,795,099.80	60.4%
Maintenance (+)	\$855,768.81	\$3,468,463.06	\$5,612,503.64	\$2,144,040.58	61.8%
Sub-total : Operations & Maintenance of Plant	\$1,361,512.50	\$7,730,063.10	\$12,669,203.48	\$4,939,140.38	61.0%
Student Activities					
Student Activity (+)	\$265,074.82	\$444,329.81	\$1,739,962.61	\$1,295,632.80	25.5%
Sub-total : Student Activities	\$265,074.82	\$444,329.81	\$1,739,962.61	\$1,295,632.80	25.5%
Total : EXPENSES	\$8,201,926.58	\$37,090,113.91	\$61,744,059.57	\$24,653,945.66	60.1%
OTHER					
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$165.03	\$1,114.25	\$1,000.00	(\$114.25)	111.4%
Sub-total : Earnings on Investments	(\$165.03)	(\$1,114.25)	(\$1,000.00)	\$114.25	111.4%
Total : OTHER	(\$165.03)	(\$1,114.25)	\$1,951,332.00	\$1,952,446.25	0.1%
NET INCOME/LOSS	\$716,010.52	\$1,445,827.20	\$0.00	(\$1,445,827.20)	0.0%

End of Report

Northwest Arctic Borough School District

Statement of Activities-School Oper. by OBJ For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
General Revenues					
State Grants & Entitlements (-)	\$6,313,881.00	\$28,141,987.80	\$41,518,576.53	\$13,376,588.73	67.8%
Federal Grants & Entitlements (-)	\$0.00	\$665,018.00	\$6,858,607.00	\$6,193,589.00	9.7%
Borough Appropriations (-)	\$0.00	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
E-Rate (-)	\$1,141,960.92	\$4,409,519.80	\$6,731,272.80	\$2,321,753.00	65.5%
Other (-)	\$30,074.14	\$357,736.61	\$401,000.00	\$43,263.39	89.2%
Sub-total : General Revenues	(\$7,485,916.06)	(\$35,644,286.71)	(\$59,649,505.33)	(\$24,005,218.62)	59.8%
Total : INCOME	(\$7,485,916.06)	(\$35,644,286.71)	(\$59,649,505.33)	(\$24,005,218.62)	59.8%
EXPENSES					
SALARIES					
Certificated Salaries (+)	\$2,380,070.65	\$10,275,687.97	\$16,002,530.45	\$5,726,842.48	64.2%
Classified Salaries (+)	\$1,209,779.51	\$5,319,186.15	\$8,068,700.08	\$2,749,513.93	65.9%
Leave Pay Off (+)	\$4,020.27	\$85,089.66	\$224,726.55	\$139,636.89	37.9%
GTL Payroll Sweep (+)	\$0.00	\$35.05	\$7,688.00	\$7,652.95	0.5%
Board Stipends (+)	\$16,000.00	\$63,272.44	\$80,000.00	\$16,727.56	79.1%
Non Cert-Extra Duty Contract (+)	\$11,200.00	\$20,700.00	\$96,940.00	\$76,240.00	21.4%
Sub-total : SALARIES	\$3,621,070.43	\$15,763,971.27	\$24,480,585.08	\$8,716,613.81	64.4%
BENEFITS					
Insurance-Health & Life (+)	\$1,333,074.60	\$5,428,530.71	\$7,187,312.91	\$1,758,782.20	75.5%
Insurance-Unemployment (+)	\$8,878.14	\$38,392.63	\$61,447.12	\$23,054.49	62.5%
Insurance-Workers Comp (+)	\$25,295.92	\$110,809.07	\$166,754.09	\$55,945.02	66.5%
Retirement-Fica & Medicare (+)	\$61,346.41	\$260,666.18	\$375,910.52	\$115,244.34	69.3%
Retirement-TRS (+)	\$277,393.54	\$1,232,548.17	\$1,984,944.75	\$752,396.58	62.1%
Retirement-PERS (+)	\$266,654.90	\$1,139,144.72	\$1,735,075.25	\$595,930.53	65.7%
On Behalf Exp-PERS (+)	\$0.00	\$0.00	\$2,965,168.36	\$2,965,168.36	0.0%
On Behalf Exp-TRS (+)	\$0.00	\$0.00	\$672,332.16	\$672,332.16	0.0%
Other Employee Benefits (+)	\$3,136.26	\$76,642.39	\$90,000.00	\$13,357.61	85.2%
Sub-total : BENEFITS	\$1,975,779.77	\$8,286,733.87	\$15,238,945.16	\$6,952,211.29	54.4%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$415,229.85	\$1,671,962.90	\$3,344,192.24	\$1,672,229.34	50.0%
Auditing & Accounting Services (+)	\$0.00	\$71,524.00	\$76,000.00	\$4,476.00	94.1%
Legal Services (+)	\$22,539.21	\$96,210.48	\$130,000.00	\$33,789.52	74.0%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$437,769.06	\$1,839,697.38	\$3,550,192.24	\$1,710,494.86	51.8%
TRAVEL					
Staff Travel (+)	\$20,561.58	\$84,103.77	\$478,237.68	\$394,133.91	17.6%
Student Travel (+)	\$167,267.02	\$173,011.65	\$1,157,198.32	\$984,186.67	15.0%
Sub-total : TRAVEL	\$187,828.60	\$257,115.42	\$1,635,436.00	\$1,378,320.58	15.7%
UTILITIES					
Water & Sewer (+)	\$70,625.49	\$278,865.36	\$442,389.80	\$163,524.44	63.0%
Garbage (+)	\$4,319.00	\$23,496.00	\$98,900.00	\$75,404.00	23.8%
Communications (+)	\$22,049.19	\$93,783.81	\$130,500.00	\$36,716.19	71.9%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-School Oper. by OBJ For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Other Utilities-Internet (+)	\$1,269,295.46	\$4,901,266.43	\$7,489,683.00	\$2,588,416.57	65.4%
Electricity (+)	\$299,884.47	\$1,195,216.36	\$2,030,195.00	\$834,978.64	58.9%
Heating Fuels (+)	\$108,497.43	\$1,026,891.76	\$1,647,800.00	\$620,908.24	62.3%
Sub-total : UTILITIES	<u>\$1,774,671.04</u>	<u>\$7,519,519.72</u>	<u>\$11,839,467.80</u>	<u>\$4,319,948.08</u>	63.5%
OTHER PURCHASED SERVICES					
Other Purchase Services (+)	\$31,307.99	\$1,226,557.46	\$2,409,030.00	\$1,182,472.54	50.9%
Sub-total : OTHER PURCHASED SERVICES	<u>\$31,307.99</u>	<u>\$1,226,557.46</u>	<u>\$2,409,030.00</u>	<u>\$1,182,472.54</u>	50.9%
INSURANCE					
Insurance & Bond Premiums (+)	\$0.00	\$582,028.89	\$583,875.84	\$1,846.95	99.7%
Liability Insurance (+)	\$0.00	\$369,788.45	\$369,788.45	\$0.00	100.0%
Sub-total : INSURANCE	<u>\$0.00</u>	<u>\$951,817.34</u>	<u>\$953,664.29</u>	<u>\$1,846.95</u>	99.8%
SUPPLY					
Supplies, Materials, Media (+)	\$155,037.38	\$1,009,331.12	\$1,362,536.00	\$353,204.88	74.1%
Gas/Oil-Vehicle & Equipment Supplies (+)	\$8,324.88	\$28,083.44	\$75,500.00	\$47,416.56	37.2%
Textbooks (+)	\$2,998.71	\$137,259.10	\$150,000.00	\$12,740.90	91.5%
Sub-total : SUPPLY	<u>\$166,360.97</u>	<u>\$1,174,673.66</u>	<u>\$1,588,036.00</u>	<u>\$413,362.34</u>	74.0%
TUITION & STIPENDS					
Tuition & Stipends (+)	\$5,743.00	\$21,337.98	\$32,000.00	\$10,662.02	66.7%
Scholarship Stipends (+)	\$0.00	\$15,465.00	\$0.00	(\$15,465.00)	0.0%
Sub-total : TUITION & STIPENDS	<u>\$5,743.00</u>	<u>\$36,802.98</u>	<u>\$32,000.00</u>	<u>(\$4,802.98)</u>	115.0%
OTHER					
Other Expenses (+)	\$23,890.17	\$136,843.56	\$173,953.00	\$37,109.44	78.7%
Interest Paid (+)	\$947.83	\$1,419.60	\$0.00	(\$1,419.60)	0.0%
Sub-total : OTHER	<u>\$24,838.00</u>	<u>\$138,263.16</u>	<u>\$173,953.00</u>	<u>\$35,689.84</u>	79.5%
INDIRECT COSTS					
Indirect Costs To/From (+)	(\$29,584.80)	(\$140,026.63)	(\$225,000.00)	(\$84,973.37)	62.2%
Sub-total : INDIRECT COSTS	<u>(\$29,584.80)</u>	<u>(\$140,026.63)</u>	<u>(\$225,000.00)</u>	<u>(\$84,973.37)</u>	62.2%
CAPITAL EXPENDITURES					
Equipment (+)	\$6,142.52	\$34,988.28	\$67,750.00	\$32,761.72	51.6%
Sub-total : CAPITAL EXPENDITURES	<u>\$6,142.52</u>	<u>\$34,988.28</u>	<u>\$67,750.00</u>	<u>\$32,761.72</u>	51.6%
Total : EXPENSES	<u>\$8,201,926.58</u>	<u>\$37,090,113.91</u>	<u>\$61,744,059.57</u>	<u>\$24,653,945.66</u>	60.1%
OTHER					
Transfers In					
Transfers Between Funds -In (-)	\$0.00	\$0.00	\$4,046,886.24	\$4,046,886.24	0.0%
Sub-total : Transfers In	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$4,046,886.24)</u>	<u>(\$4,046,886.24)</u>	0.0%
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,952,332.00</u>	<u>\$1,952,332.00</u>	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$165.03	\$1,114.25	\$1,000.00	(\$114.25)	111.4%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-School Oper. by OBJ For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

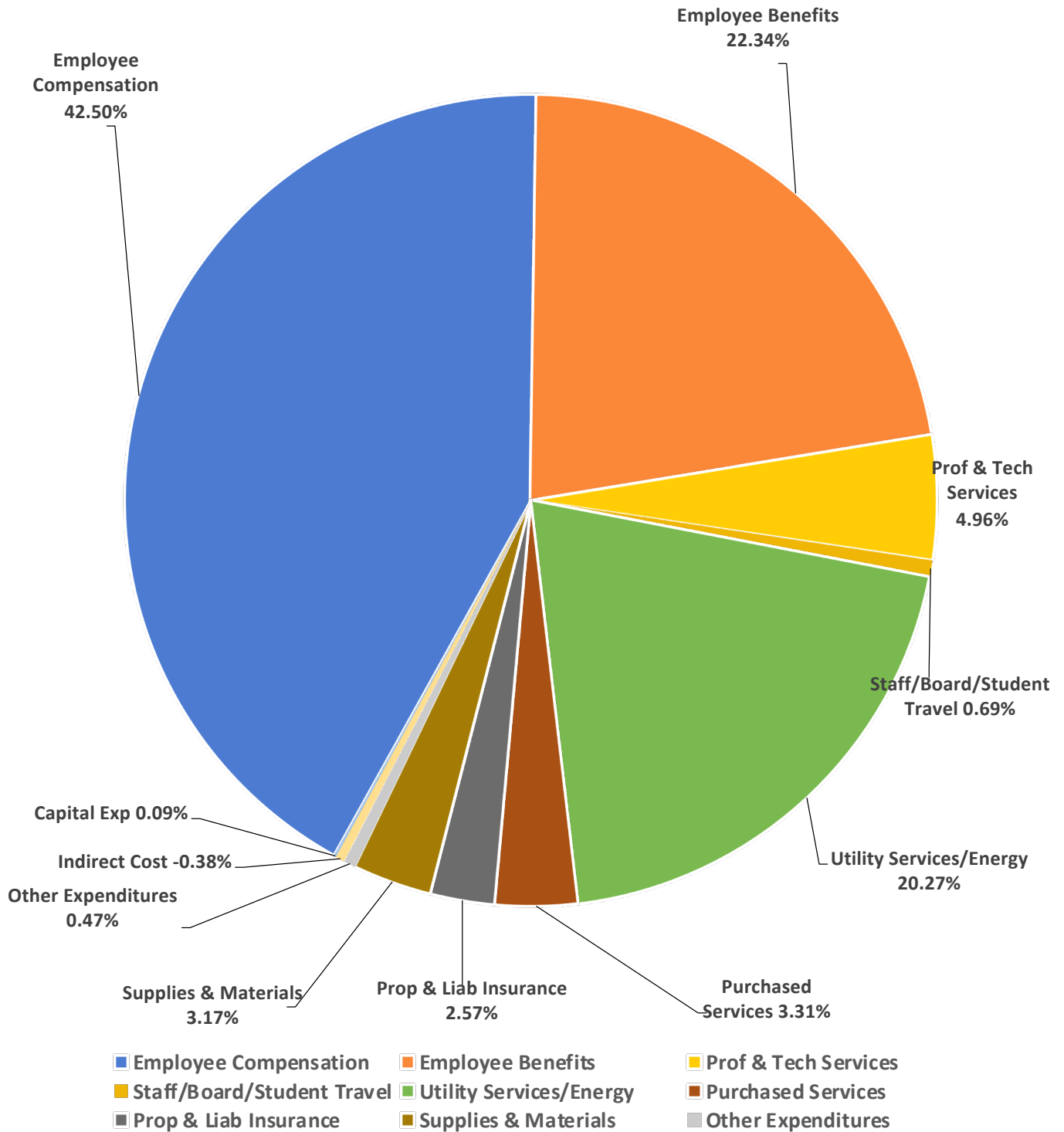
	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : Earnings on Investments	(\$165.03)	(\$1,114.25)	(\$1,000.00)	\$114.25	111.4%
Total : OTHER	(\$165.03)	(\$1,114.25)	(\$2,095,554.24)	(\$2,094,439.99)	0.1%
NET INCOME/LOSS	\$715,845.49	\$1,444,712.95	(\$1,000.00)	(\$1,445,712.95)	144471.3 %

End of Report

Operating Fund Only

Budget Expended by Object

(as of 3.31.2021) \$61,744,059.57



Northwest Arctic Borough School District

Statement of Activities-Grant Funds Only For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Program Revenues					
DOL T.V.EP (-)	\$60,715.71	\$389,340.06	\$1,089,300.00	\$699,959.94	35.7%
Alaska Construction Academy (-)	\$6,202.82	\$43,388.34	\$150,000.00	\$106,611.66	28.9%
WIOA (-)	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
STEP (-)	\$0.00	\$0.00	\$63,750.00	\$63,750.00	0.0%
CARES Act (-)	\$0.00	\$529,117.08	\$908,339.45	\$379,222.37	58.3%
Fresh Fruit & Vegetables (FFVP) (-)	\$11,098.12	\$79,424.39	\$120,805.00	\$41,380.61	65.7%
GenYouth (-)	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.0%
Title I-A Basic/Parent Involvement (-)	\$0.00	\$820,540.41	\$2,107,250.59	\$1,286,710.18	38.9%
Title I-C Migrant (-)	\$0.00	\$256,863.39	\$2,104,658.85	\$1,847,795.46	12.2%
Title IV-A (-)	\$0.00	\$7,607.02	\$303,666.29	\$296,059.27	2.5%
Migrant Books (-)	\$0.00	\$0.00	\$21,030.00	\$21,030.00	0.0%
Carl Perkins (-)	\$0.00	\$2,920.59	\$123,776.55	\$120,855.96	2.4%
School Improvement (-)	\$0.00	\$22,167.90	\$458,571.13	\$436,403.23	4.8%
School Improvement - Selawik (-)	\$0.00	\$13,080.91	\$308,000.00	\$294,919.09	4.2%
Early Learning (-)	\$0.00	\$0.00	\$142,024.82	\$142,024.82	0.0%
School Improvement - Shungnak (-)	\$0.00	\$2,485.46	\$198,000.00	\$195,514.54	1.3%
Title III-A Limited English Proficient (-)	\$0.00	\$11,624.48	\$39,728.45	\$28,103.97	29.3%
Infant Learning Program - Primary (-)	\$24,443.10	\$85,325.74	\$136,520.00	\$51,194.26	62.5%
Infant Learning Program - Part C (-)	\$28,416.25	\$82,975.45	\$113,665.00	\$30,689.55	73.0%
Medical Assistance (-)	\$0.00	\$45,514.70	\$45,203.44	(\$311.26)	100.7%
Special Education Title VI-B (-)	\$0.00	\$264,101.06	\$742,828.68	\$478,727.62	35.6%
Special Education Section 619 (-)	\$0.00	\$0.00	\$18,882.26	\$18,882.26	0.0%
AAE/GED (-)	\$13,269.70	\$66,348.50	\$144,662.14	\$78,313.64	45.9%
Title II-A Professional Development (-)	\$0.00	\$102,371.87	\$290,911.03	\$188,539.16	35.2%
Youth Leader Program (-)	\$0.00	\$352,000.00	\$102,000.00	(\$250,000.00)	345.1%
Maniilaq ANE (-)	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.0%
Title VI Indian Education (-)	\$49,346.85	\$326,259.27	\$720,742.24	\$394,482.97	45.3%
Johnson O'Malley (-)	\$0.00	\$0.00	\$252,697.49	\$252,697.49	0.0%
Rural and Low-Income School Program (RLIS) (-)	\$0.00	\$83,383.16	\$84,623.00	\$1,239.84	98.5%
Maniilaq AAE/GED (-)	\$0.00	\$17,930.22	\$99,203.66	\$81,273.44	18.1%
Village Improvement (-)	\$0.00	\$417,632.03	\$417,632.03	\$0.00	100.0%
Bridging the Gap - BTG (-)	\$87,216.53	\$174,475.57	\$440,212.78	\$265,737.21	39.6%
Our Youth Our Future - OYOF (-)	\$54,165.73	\$472,472.83	\$1,654,613.12	\$1,182,140.29	28.6%
Sub-total : Program Revenues	(\$334,874.81)	(\$4,676,350.43)	(\$13,520,298.00)	(\$8,843,947.57)	34.6%
Total : INCOME	(\$334,874.81)	(\$4,676,350.43)	(\$13,520,298.00)	(\$8,843,947.57)	34.6%
EXPENSES					
Program Expenditures					
DOL T.V.E.P (+)	\$118,711.57	\$447,335.92	\$1,089,300.00	\$641,964.08	41.1%
Alaska Construction Academy (+)	\$12,405.64	\$49,591.16	\$150,000.00	\$100,408.84	33.1%
WIOA (+)	\$0.00	\$1,202.99	\$100,000.00	\$98,797.01	1.2%
STEP (+)	\$0.00	\$0.00	\$63,750.00	\$63,750.00	0.0%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-Grant Funds Only For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
CARES Act (+)	\$117,029.79	\$755,649.27	\$908,339.45	\$152,690.18	83.2%
Fresh Fruit & Vegetables (FFVP) (+)	\$13,844.11	\$86,541.54	\$120,805.00	\$34,263.46	71.6%
GenYouth (+)	\$0.00	\$2,791.85	\$7,000.00	\$4,208.15	39.9%
Title I-A Basic/Parent Involvement (+)	\$247,713.85	\$1,210,650.76	\$2,107,250.59	\$896,599.83	57.5%
Title I-C Migrant (+)	\$244,126.02	\$543,533.00	\$2,104,658.85	\$1,561,125.85	25.8%
Title IV-A (+)	\$19,819.40	\$52,831.41	\$303,666.29	\$250,834.88	17.4%
Migrant Books (+)	\$0.00	\$8,352.75	\$21,030.00	\$12,677.25	39.7%
Carl Perkins (+)	\$3,044.31	\$11,544.42	\$123,776.55	\$112,232.13	9.3%
School Improvement (+)	\$86,727.43	\$130,804.67	\$458,571.13	\$327,766.46	28.5%
School Improvement - Selawik (+)	\$51,388.57	\$66,546.38	\$308,000.00	\$241,453.62	21.6%
Early Learning (-)	\$860.53	\$12,435.53	\$142,024.82	\$129,589.29	8.8%
School Improvement - Shungnak (+)	\$42,214.10	\$73,809.24	\$198,000.00	\$124,190.76	37.3%
Title III-A Limited English Proficient (+)	\$22,993.23	\$34,617.71	\$39,728.45	\$5,110.74	87.1%
Infant Learning Program - Primary (+)	\$11,339.17	\$63,075.81	\$136,520.00	\$73,444.19	46.2%
Infant Learning Program - Part C (+)	\$19,608.92	\$86,885.96	\$113,665.00	\$26,779.04	76.4%
Medical Assistance (+)	\$0.00	\$22,196.35	\$45,203.44	\$23,007.09	49.1%
Special Education Title VI-B (+)	\$106,206.77	\$400,251.54	\$742,828.68	\$342,577.14	53.9%
Special Education Section 619 (+)	\$0.00	\$0.00	\$18,882.26	\$18,882.26	0.0%
AAE/GED (+)	\$26,539.40	\$79,618.20	\$144,662.14	\$65,043.94	55.0%
Title II-A Professional Development (+)	\$25,145.78	\$140,368.04	\$290,911.03	\$150,542.99	48.3%
Youth Leader Program (+)	\$2,292.38	\$7,989.94	\$102,000.00	\$94,010.06	7.8%
Maniilaq ANE (+)	\$0.00	\$4,599.72	\$10,000.00	\$5,400.28	46.0%
Title VI Indian Education (+)	\$93,656.67	\$370,569.09	\$720,742.24	\$350,173.15	51.4%
Johnson O'Malley (+)	\$10,212.75	\$54,067.66	\$252,697.49	\$198,629.83	21.4%
Rural and Low-Income School Program (RLIS) (+)	\$0.00	\$83,383.16	\$84,623.00	\$1,239.84	98.5%
Maniilaq AAE/GED (+)	\$11,152.78	\$29,686.52	\$99,203.66	\$69,517.14	29.9%
Village Improvement (+)	\$114,520.78	\$168,306.58	\$417,632.03	\$249,325.45	40.3%
Bridging the GAP - BTG (+)	\$39,430.17	\$198,469.63	\$440,212.78	\$241,743.15	45.1%
Our Youth Our Future - OYOF (+)	\$136,542.94	\$554,850.04	\$1,654,613.12	\$1,099,763.08	33.5%
Sub-total : Program Expenditures	<u>\$1,575,806.00</u>	<u>\$5,727,685.78</u>	<u>\$13,236,248.36</u>	<u>\$7,508,562.58</u>	43.3%
Total : EXPENSES	<u>\$1,575,806.00</u>	<u>\$5,727,685.78</u>	<u>\$13,236,248.36</u>	<u>\$7,508,562.58</u>	43.3%
NET INCOME/LOSS	<u>\$1,240,931.19</u>	<u>\$1,051,335.35</u>	<u>(\$284,049.64)</u>	<u>(\$1,335,384.99)</u>	370.1%

End of Report

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS: For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Program Revenues					
Operations & Maintenance of Plant (-)	\$140,148.94	\$556,802.96	\$750,000.00	\$193,197.04	74.2%
Food Services (-)	\$1,274.82	\$4,245.77	\$56,000.00	\$51,754.23	7.6%
Sub-total : Program Revenues	(\$141,423.76)	(\$561,048.73)	(\$806,000.00)	(\$244,951.27)	69.6%
General Revenues					
Borough Appropriations (-)	\$0.00	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
Earnings on Investment (-)	\$487.05	\$2,627.46	\$1,000.00	(\$1,627.46)	262.7%
Other (-)	\$30,409.11	\$2,753,896.14	\$919,632.03	(\$1,834,264.11)	299.5%
E-Rate (-)	\$1,141,960.92	\$4,409,519.80	\$6,731,272.80	\$2,321,753.00	65.5%
State Grants & Entitlements (-)	\$6,529,944.81	\$41,461,085.95	\$43,774,722.79	\$2,313,636.84	94.7%
Federal Grants & Entitlements (-)	\$622,635.76	\$5,226,993.78	\$22,234,776.02	\$17,007,782.24	23.5%
Sub-total : General Revenues	(\$8,325,437.65)	(\$55,924,147.63)	(\$77,801,452.64)	(\$21,877,305.01)	71.9%
Total : INCOME	(\$8,466,861.41)	(\$56,485,196.36)	(\$78,607,452.64)	(\$22,122,256.28)	71.9%
EXPENSES					
Instruction					
Regular Instruction (+)	\$3,753,285.66	\$13,974,351.93	\$26,606,687.71	\$12,632,335.78	52.5%
Bilingual Instruction (+)	\$239,034.14	\$1,031,904.40	\$1,703,070.42	\$671,166.02	60.6%
Vocational Education (+)	(\$33,328.82)	\$101,462.06	\$362,307.70	\$260,845.64	28.0%
Pre- Kindergarten (+)	\$10,017.66	\$41,286.83	\$49,218.15	\$7,931.32	83.9%
Sub-total : Instruction	\$3,969,008.64	\$15,149,005.22	\$28,721,283.98	\$13,572,278.76	52.7%
SPED Instruction					
Special Education Instruction (+)	\$1,183,454.45	\$4,647,866.22	\$7,435,690.49	\$2,787,824.27	62.5%
Sub-total : SPED Instruction	\$1,183,454.45	\$4,647,866.22	\$7,435,690.49	\$2,787,824.27	62.5%
SPED Support Services-Students					
Special Education Support Service (+)	\$260,586.47	\$1,151,155.75	\$2,296,060.70	\$1,144,904.95	50.1%
Sub-total : SPED Support Services-Students	\$260,586.47	\$1,151,155.75	\$2,296,060.70	\$1,144,904.95	50.1%
Support Services-Students					
Support Service-Student (+)	\$0.00	\$9,102.00	\$0.00	(\$9,102.00)	0.0%
Dormitory (+)	\$40,462.93	\$99,193.71	\$239,505.89	\$140,312.18	41.4%
Guidance/Career Services (+)	\$108,473.29	\$483,853.09	\$1,343,527.58	\$859,674.49	36.0%
Sub-total : Support Services-Students	\$148,936.22	\$592,148.80	\$1,583,033.47	\$990,884.67	37.4%
Support Services-Instruction					
Support Services (+)	\$191,156.38	\$981,087.91	\$2,489,691.13	\$1,508,603.22	39.4%
In-Service (+)	\$0.00	\$4,087.18	\$4,087.18	\$0.00	100.0%
Assessment/Test Support (+)	\$58,146.29	\$137,894.15	\$142,042.15	\$4,148.00	97.1%
Curriculum Support (+)	\$43,303.63	\$517,753.75	\$601,047.14	\$83,293.39	86.1%
Technology Support (+)	\$1,444,575.73	\$6,536,281.43	\$8,924,654.95	\$2,388,373.52	73.2%
Sub-total : Support Services-Instruction	\$1,737,182.03	\$8,177,104.42	\$12,161,522.55	\$3,984,418.13	67.2%
School Administration					
School Administration (+)	\$496,828.74	\$2,029,439.69	\$3,458,515.62	\$1,429,075.93	58.7%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS: For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : School Administration	\$496,828.74	\$2,029,439.69	\$3,458,515.62	\$1,429,075.93	58.7%
School Administration Support Services					
School Admin Support (+)	\$278,296.64	\$1,136,835.38	\$1,655,287.70	\$518,452.32	68.7%
Sub-total : School Administration Support Services	\$278,296.64	\$1,136,835.38	\$1,655,287.70	\$518,452.32	68.7%
District Administration					
Superintendent's Office (+)	\$151,533.07	\$661,981.13	\$1,281,076.07	\$619,094.94	51.7%
Board of Education (+)	\$118,843.93	\$414,191.34	\$807,443.94	\$393,252.60	51.3%
Parent/Public Relation (+)	\$31,228.43	\$80,188.98	\$240,431.81	\$160,242.83	33.4%
Sub-total : District Administration	\$301,605.43	\$1,156,361.45	\$2,328,951.82	\$1,172,590.37	49.7%
District Administration Support Services					
District Administration (+)	\$218,982.06	\$1,515,916.45	\$2,239,196.53	\$723,280.08	67.7%
Human Resources (+)	\$114,964.65	\$494,380.45	\$709,503.63	\$215,123.18	69.7%
Administration Support-Other (+)	\$89,060.45	\$402,027.93	\$592,251.26	\$190,223.33	67.9%
Sub-total : District Administration Support Services	\$423,007.16	\$2,412,324.83	\$3,540,951.42	\$1,128,626.59	68.1%
Operations & Maintenance of Plant					
Operations (+)	\$590,607.02	\$4,622,782.86	\$7,598,507.84	\$2,975,724.98	60.8%
Maintenance (+)	\$977,366.68	\$3,881,815.33	\$6,278,943.63	\$2,397,128.30	61.8%
Sub-total : Operations & Maintenance of Plant	\$1,567,973.70	\$8,504,598.19	\$13,877,451.47	\$5,372,853.28	61.3%
Student Activities					
Student Activity (+)	\$265,074.82	\$444,329.81	\$1,739,962.61	\$1,295,632.80	25.5%
Sub-total : Student Activities	\$265,074.82	\$444,329.81	\$1,739,962.61	\$1,295,632.80	25.5%
Student Transportation					
Student Transportation (+)	\$17,914.28	\$68,407.97	\$95,080.18	\$26,672.21	71.9%
Sub-total : Student Transportation	\$17,914.28	\$68,407.97	\$95,080.18	\$26,672.21	71.9%
Adult & Continuing Education Instruction					
Adult & Continuing Education (+)	\$37,692.18	\$109,304.72	\$293,865.80	\$184,561.08	37.2%
Sub-total : Adult & Continuing Education Instruction	\$37,692.18	\$109,304.72	\$293,865.80	\$184,561.08	37.2%
Food Services					
Food Services (+)	\$772,579.78	\$2,769,841.90	\$3,328,167.35	\$558,325.45	83.2%
Sub-total : Food Services	\$772,579.78	\$2,769,841.90	\$3,328,167.35	\$558,325.45	83.2%
Construction in Progress					
Administration (+)	\$0.00	\$56,260.00	\$0.00	(\$56,260.00)	0.0%
Design (+)	\$58,187.71	\$278,468.37	\$0.00	(\$278,468.37)	0.0%
Construction Management (+)	\$10,050.00	\$35,008.50	\$0.00	(\$35,008.50)	0.0%
Construction (+)	\$2,864,960.00	\$7,346,493.00	\$0.00	(\$7,346,493.00)	0.0%
Technology (+)	\$65,970.00	\$65,970.00	\$0.00	(\$65,970.00)	0.0%
CIP Construction Management-Consultant (+)	\$8,943.45	\$8,943.45	\$0.00	(\$8,943.45)	0.0%
Sub-total : Construction in Progress	\$3,008,111.16	\$7,791,143.32	\$0.00	(\$7,791,143.32)	0.0%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS: For the Period 02/01/2021 through 03/31/2021

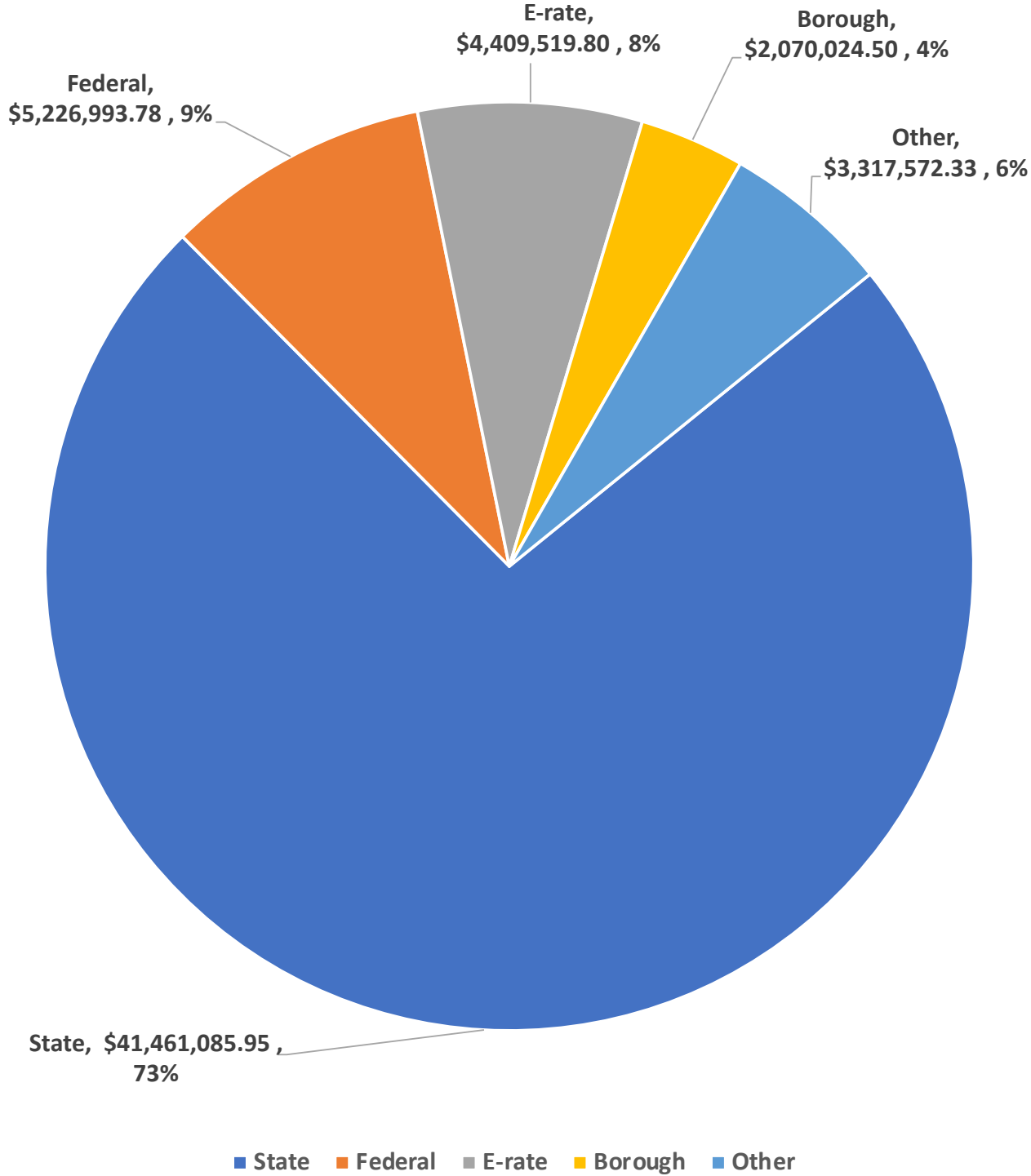
Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Total : EXPENSES	\$14,468,251.70	\$56,139,867.67	\$82,515,825.16	\$26,375,957.49	68.0%
OTHER					
Transfers In					
Transfers Between Funds -In (-)	\$108,864.79	\$108,864.79	\$6,005,108.42	\$5,896,243.63	1.8%
Sub-total : Transfers In	(\$108,864.79)	(\$108,864.79)	(\$6,005,108.42)	(\$5,896,243.63)	1.8%
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$165.03	\$1,114.25	\$1,000.00	(\$114.25)	111.4%
Sub-total : Earnings on Investments	(\$165.03)	(\$1,114.25)	(\$1,000.00)	\$114.25	111.4%
Total : OTHER	(\$109,029.82)	(\$109,979.04)	(\$4,053,776.42)	(\$3,943,797.38)	2.7%
NET INCOME/LOSS	\$5,892,360.47	(\$455,307.73)	(\$145,403.90)	\$309,903.83	313.1%

End of Report

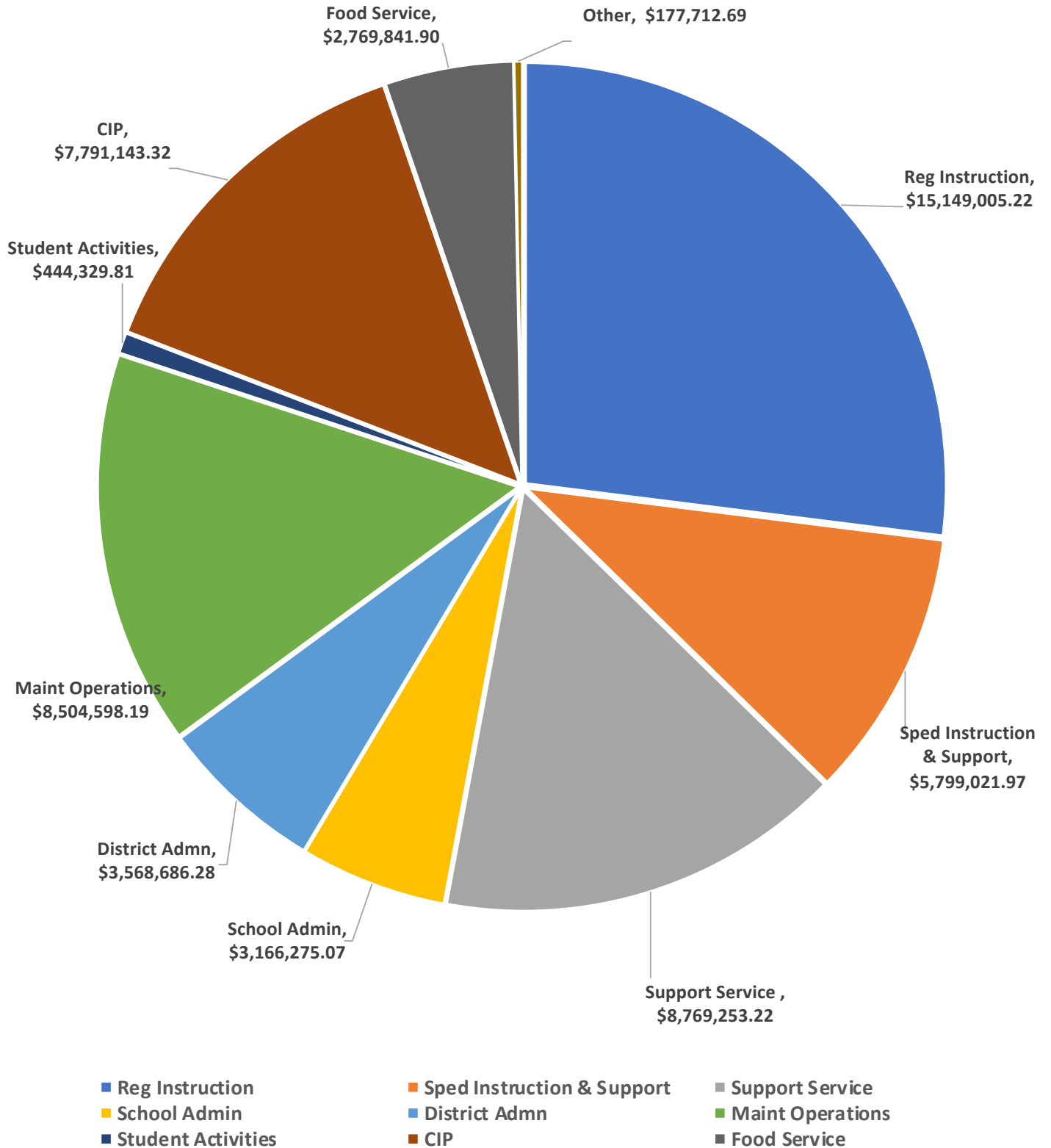
Revenues – All Funds

(as of 3.31.2021) \$56,485,196.36



Expenditures – All Funds

(as of 3.31.2021) \$56,139,867.67



Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Program Revenues					
Operations & Maintenance of Plant (-)	\$140,148.94	\$556,802.96	\$750,000.00	\$193,197.04	74.2%
Food Services (-)	\$1,274.82	\$4,245.77	\$56,000.00	\$51,754.23	7.6%
Sub-total : Program Revenues	(\$141,423.76)	(\$561,048.73)	(\$806,000.00)	(\$244,951.27)	69.6%
General Revenues					
State Grants & Entitlements (-)	\$6,529,944.81	\$41,461,085.95	\$43,774,722.79	\$2,313,636.84	94.7%
Federal Grants & Entitlements (-)	\$622,635.76	\$5,226,993.78	\$22,234,776.02	\$17,007,782.24	23.5%
Borough Appropriations (-)	\$0.00	\$2,070,024.50	\$4,140,049.00	\$2,070,024.50	50.0%
E-Rate (-)	\$1,141,960.92	\$4,409,519.80	\$6,731,272.80	\$2,321,753.00	65.5%
Other (-)	\$30,896.16	\$2,756,523.60	\$920,632.03	(\$1,835,891.57)	299.4%
Sub-total : General Revenues	(\$8,325,437.65)	(\$55,924,147.63)	(\$77,801,452.64)	(\$21,877,305.01)	71.9%
Total : INCOME	(\$8,466,861.41)	(\$56,485,196.36)	(\$78,607,452.64)	(\$22,122,256.28)	71.9%
EXPENSES					
SALARIES					
Certificated Salaries (+)	\$3,109,107.17	\$12,155,549.29	\$19,899,290.56	\$7,743,741.27	61.1%
Classified Salaries (+)	\$1,575,482.21	\$6,619,956.55	\$10,384,178.25	\$3,764,221.70	63.8%
Leave Pay Off (+)	\$6,498.23	\$89,518.44	\$233,792.55	\$144,274.11	38.3%
GTL Payroll Sweep (+)	\$0.00	\$35.05	\$7,688.00	\$7,652.95	0.5%
Board Stipends (+)	\$16,000.00	\$63,272.44	\$80,000.00	\$16,727.56	79.1%
Non Cert-Extra Duty Contract (+)	\$14,200.00	\$30,100.00	\$117,890.00	\$87,790.00	25.5%
Sub-total : SALARIES	\$4,721,287.61	\$18,958,431.77	\$30,722,839.36	\$11,764,407.59	61.7%
BENEFITS					
Control Acct - Benefits (+)	\$0.00	\$0.00	\$2,510,252.86	\$2,510,252.86	0.0%
Insurance-Health & Life (+)	\$1,686,225.35	\$6,426,484.65	\$7,359,790.89	\$933,306.24	87.3%
Insurance-Unemployment (+)	\$11,631.42	\$46,465.34	\$63,468.90	\$17,003.56	73.2%
Insurance-Workers Comp (+)	\$33,145.51	\$135,411.00	\$177,634.27	\$42,223.27	76.2%
Retirement-Fica & Medicare (+)	\$79,501.91	\$314,006.46	\$387,688.19	\$73,681.73	81.0%
Retirement-TRS (+)	\$360,002.14	\$1,443,283.44	\$1,988,733.55	\$545,450.11	72.6%
Retirement-PERS (+)	\$342,710.92	\$1,415,411.07	\$1,837,051.34	\$421,640.27	77.0%
On Behalf Exp-PERS (+)	\$0.00	\$0.00	\$2,965,168.36	\$2,965,168.36	0.0%
On Behalf Exp-TRS (+)	\$0.00	\$0.00	\$672,332.16	\$672,332.16	0.0%
Housing Allowance/Subsidy (+)	\$74,000.00	\$312,968.50	\$390,000.00	\$77,031.50	80.2%
Other Employee Benefits (+)	\$5,686.26	\$114,292.39	\$187,500.00	\$73,207.61	61.0%
Sub-total : BENEFITS	\$2,592,903.51	\$10,208,322.85	\$18,539,620.52	\$8,331,297.67	55.1%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$1,382,476.92	\$5,048,581.65	\$8,008,899.03	\$2,960,317.38	63.0%
Auditing & Accounting Services (+)	\$0.00	\$71,524.00	\$76,000.00	\$4,476.00	94.1%
Legal Services (+)	\$22,539.21	\$96,210.48	\$130,000.00	\$33,789.52	74.0%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$1,405,016.13	\$5,216,316.13	\$8,214,899.03	\$2,998,582.90	63.5%
TRAVEL					

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Staff Travel (+)	\$21,086.79	\$142,432.33	\$780,930.92	\$638,498.59	18.2%
Student Travel (+)	\$176,823.74	\$190,466.08	\$1,569,263.08	\$1,378,797.00	12.1%
Sub-total : TRAVEL	<u>\$197,910.53</u>	<u>\$332,898.41</u>	<u>\$2,350,194.00</u>	<u>\$2,017,295.59</u>	14.2%
UTILITIES					
Water & Sewer (+)	\$91,175.69	\$353,403.97	\$537,389.80	\$183,985.83	65.8%
Garbage (+)	\$4,922.88	\$26,386.52	\$104,900.00	\$78,513.48	25.2%
Communications (+)	\$125,216.33	\$456,500.51	\$589,682.95	\$133,182.44	77.4%
Other Utilities-Internet (+)	\$1,269,295.46	\$4,901,266.43	\$7,489,683.00	\$2,588,416.57	65.4%
Electricity (+)	\$333,402.13	\$1,367,619.92	\$2,331,395.00	\$963,775.08	58.7%
Heating Fuels (+)	\$128,650.92	\$1,070,369.43	\$1,714,800.00	\$644,430.57	62.4%
Sub-total : UTILITIES	<u>\$1,952,663.41</u>	<u>\$8,175,546.78</u>	<u>\$12,767,850.75</u>	<u>\$4,592,303.97</u>	64.0%
OTHER PURCHASED SERVICES					
Other Purchase Services (+)	\$42,446.83	\$1,270,312.30	\$2,479,780.00	\$1,209,467.70	51.2%
Sub-total : OTHER PURCHASED SERVICES	<u>\$42,446.83</u>	<u>\$1,270,312.30</u>	<u>\$2,479,780.00</u>	<u>\$1,209,467.70</u>	51.2%
INSURANCE					
Insurance & Bond Premiums (+)	\$0.00	\$582,028.89	\$583,875.84	\$1,846.95	99.7%
Liability Insurance (+)	\$0.00	\$369,788.45	\$369,788.45	\$0.00	100.0%
Sub-total : INSURANCE	<u>\$0.00</u>	<u>\$951,817.34</u>	<u>\$953,664.29</u>	<u>\$1,846.95</u>	99.8%
SUPPLY					
Supplies, Materials, Media (+)	\$526,889.25	\$2,917,752.70	\$4,774,669.66	\$1,856,916.96	61.1%
Gas/Oil-Vehicle & Equipment Supplies (+)	\$8,324.88	\$28,083.44	\$75,500.00	\$47,416.56	37.2%
Food Supplies (+)	\$43,828.85	\$284,723.41	\$220,432.19	(\$64,291.22)	129.2%
Textbooks (+)	\$2,998.71	\$137,259.10	\$376,750.00	\$239,490.90	36.4%
Sub-total : SUPPLY	<u>\$582,041.69</u>	<u>\$3,367,818.65</u>	<u>\$5,447,351.85</u>	<u>\$2,079,533.20</u>	61.8%
TUITION & STIPENDS					
Tuition & Stipends (+)	\$11,392.00	\$26,986.98	\$113,825.00	\$86,838.02	23.7%
Scholarship Stipends (+)	\$0.00	\$20,465.00	\$35,000.00	\$14,535.00	58.5%
Stipends (+)	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.0%
Sub-total : TUITION & STIPENDS	<u>\$11,392.00</u>	<u>\$47,451.98</u>	<u>\$168,825.00</u>	<u>\$121,373.02</u>	28.1%
OTHER					
Other Expenses (+)	\$24,550.09	\$151,528.90	\$281,109.60	\$129,580.70	53.9%
Dues & Fees (+)	\$19.55	\$482.98	\$2,250.00	\$1,767.02	21.5%
Interest Paid (+)	\$947.83	\$1,419.60	\$0.00	(\$1,419.60)	0.0%
Sub-total : OTHER	<u>\$25,517.47</u>	<u>\$153,431.48</u>	<u>\$283,359.60</u>	<u>\$129,928.12</u>	54.1%
INDIRECT COSTS					
Indirect Costs To/From (+)	\$0.00	\$0.00	\$251,366.06	\$251,366.06	0.0%
Sub-total : INDIRECT COSTS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$251,366.06</u>	<u>\$251,366.06</u>	0.0%
CAPITAL EXPENDITURES					
Equipment (+)	\$6,142.52	\$45,812.98	\$186,074.70	\$140,261.72	24.6%
Furniture & Fixtures (+)	\$65,970.00	\$65,970.00	\$0.00	(\$65,970.00)	0.0%
New Building/Purchases (+)	\$2,864,960.00	\$7,345,737.00	\$0.00	(\$7,345,737.00)	0.0%

Operating Statement with Budget

Northwest Arctic Borough School District

Statement of Activities-ALL FUNDS by OBJ: For the Period 02/01/2021 through 03/31/2021

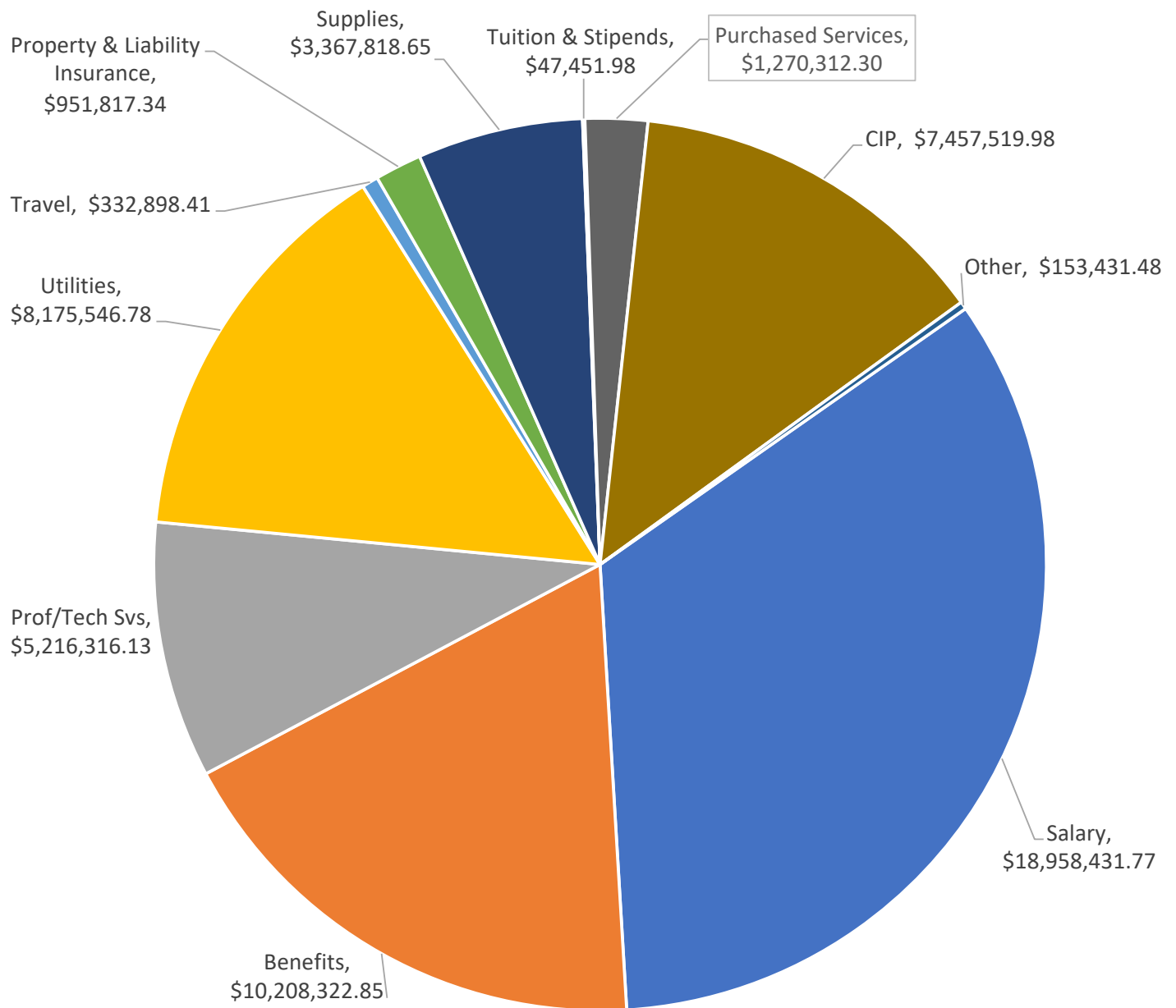
Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Other Capital Outlay (+)	\$0.00	\$0.00	\$150,000.00	\$150,000.00	0.0%
Sub-total : CAPITAL EXPENDITURES	<u>\$2,937,072.52</u>	<u>\$7,457,519.98</u>	<u>\$336,074.70</u>	<u>(\$7,121,445.28)</u>	2219.0%
Total : EXPENSES	<u>\$14,468,251.70</u>	<u>\$56,139,867.67</u>	<u>\$82,515,825.16</u>	<u>\$26,375,957.49</u>	68.0%
OTHER					
Transfers In					
Transfers Between Funds -In (-)	\$108,864.79	\$108,864.79	\$6,005,108.42	\$5,896,243.63	1.8%
Sub-total : Transfers In	<u>(\$108,864.79)</u>	<u>(\$108,864.79)</u>	<u>(\$6,005,108.42)</u>	<u>(\$5,896,243.63)</u>	1.8%
Transfers Out					
Transfers between Funds-Out (+)	\$0.00	\$0.00	\$1,952,332.00	\$1,952,332.00	0.0%
Sub-total : Transfers Out	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,952,332.00</u>	<u>\$1,952,332.00</u>	0.0%
Earnings on Investments					
Earnings on Investments (-)	\$165.03	\$1,114.25	\$1,000.00	(\$114.25)	111.4%
Sub-total : Earnings on Investments	<u>(\$165.03)</u>	<u>(\$1,114.25)</u>	<u>(\$1,000.00)</u>	<u>\$114.25</u>	111.4%
Total : OTHER	<u>(\$109,029.82)</u>	<u>(\$109,979.04)</u>	<u>(\$4,053,776.42)</u>	<u>(\$3,943,797.38)</u>	2.7%
NET INCOME/LOSS	<u>\$5,892,360.47</u>	<u>(\$455,307.73)</u>	<u>(\$145,403.90)</u>	<u>\$309,903.83</u>	313.1%

End of Report

Expenditures by Object – All Funds

(In Millions as of 3.31.2021) \$56,139,867.67



- Salary
- Benefits
- Prof/Tech Svs
- Utilities
- Travel
- Insurance
- Supplies
- Tuition & Stipends
- Purchased Services
- CIP
- Other
-

Northwest Arctic Borough School District

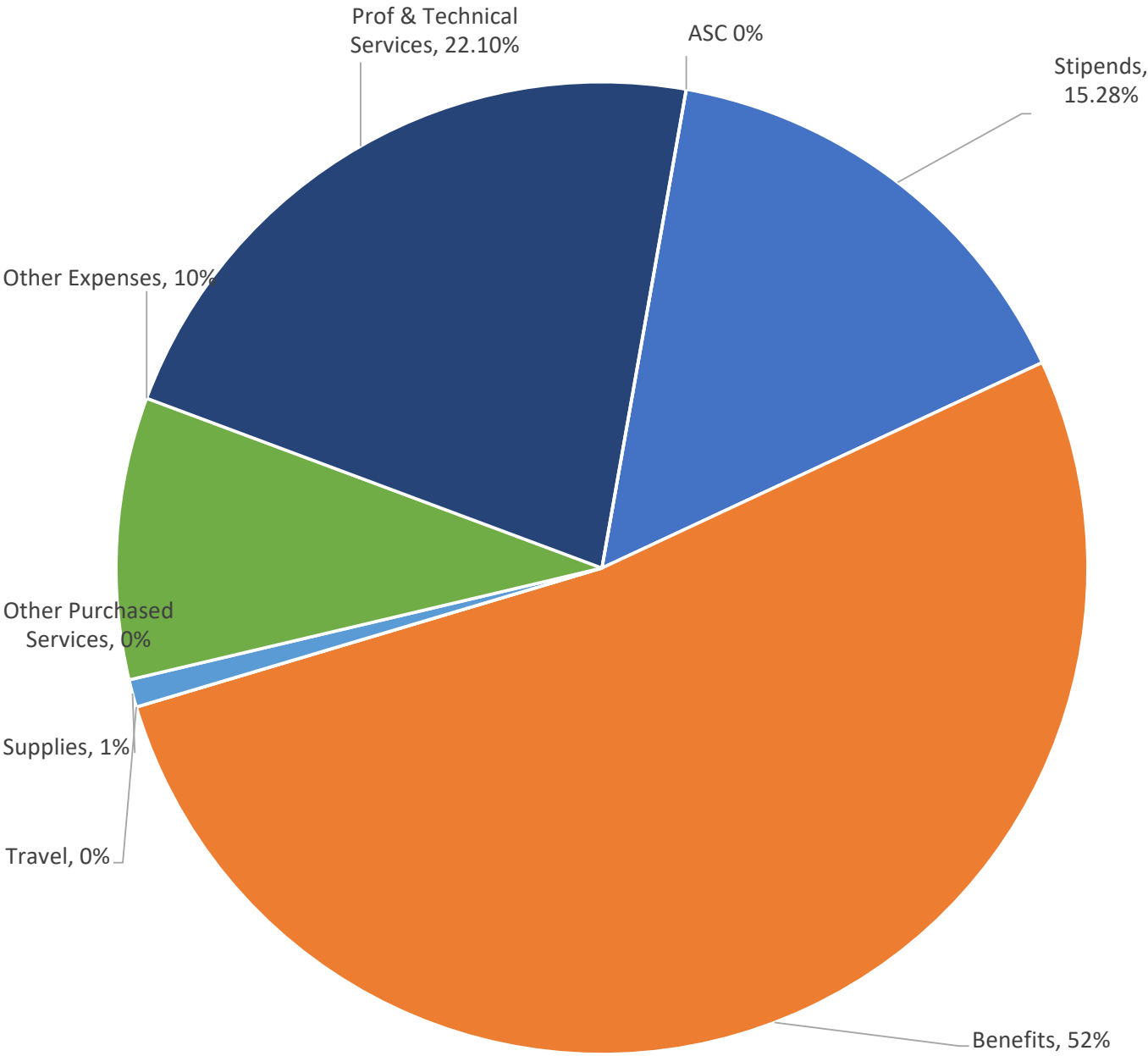
Statement of Activities-Board by OBJ For the Period 02/01/2021 through 03/31/2021

Fiscal Year: 2020-2021

	<u>02/01/2021 - 03/31/2021</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
EXPENSES					
SALARIES					
Board Stipends (+)	\$16,000.00	\$63,272.44	\$80,000.00	\$16,727.56	79.1%
Sub-total : SALARIES	\$16,000.00	\$63,272.44	\$80,000.00	\$16,727.56	79.1%
BENEFITS					
Insurance-Health & Life (+)	\$69,300.00	\$207,900.00	\$277,200.00	\$69,300.00	75.0%
Insurance-Unemployment (+)	\$38.07	\$156.52	\$1,066.41	\$909.89	14.7%
Insurance-Workers Comp (+)	\$91.49	\$361.88	\$2,026.19	\$1,664.31	17.9%
Retirement-Fica & Medicare (+)	\$882.98	\$3,662.16	\$5,154.34	\$1,492.18	71.1%
Retirement-PERS (+)	\$1,265.00	\$4,675.00	\$18,260.00	\$13,585.00	25.6%
Sub-total : BENEFITS	\$71,577.54	\$216,755.56	\$303,706.94	\$86,951.38	71.4%
PROFESSIONAL & TECHNICAL SERVICES					
Prof & Technical Services (+)	\$19,663.36	\$91,533.36	\$223,137.00	\$131,603.64	41.0%
Sub-total : PROFESSIONAL & TECHNICAL SERVICES	\$19,663.36	\$91,533.36	\$223,137.00	\$131,603.64	41.0%
TRAVEL					
Staff Travel (+)	\$0.00	\$0.00	\$117,600.00	\$117,600.00	0.0%
Sub-total : TRAVEL	\$0.00	\$0.00	\$117,600.00	\$117,600.00	0.0%
SUPPLY					
Supplies, Materials, Media (+)	\$0.00	\$3,801.95	\$25,000.00	\$21,198.05	15.2%
Sub-total : SUPPLY	\$0.00	\$3,801.95	\$25,000.00	\$21,198.05	15.2%
OTHER					
Other Expenses (+)	\$11,603.03	\$38,828.03	\$58,000.00	\$19,171.97	66.9%
Sub-total : OTHER	\$11,603.03	\$38,828.03	\$58,000.00	\$19,171.97	66.9%
Total : EXPENSES	\$118,843.93	\$414,191.34	\$807,443.94	\$393,252.60	51.3%
NET INCOME/LOSS	\$118,843.93	\$414,191.34	\$807,443.94	\$393,252.60	51.3%

End of Report

Board Expense Chart (as of 3.31.2021)



- Stipends
- Benefits
- Travel
- Other Purchased Services
- Supplies
- Other Expenses
- Prof & Technical
- ASC

Board Budget Summary

100.099.511.000.333	Board Stipends	\$80,000
	6 Regular Meetings	
	Board Retreat combined with Oct Meeting	
	Annual AASB Conference	
100.099.511.000.36X	Payroll Benefits	\$303,706.94
100.099.511.000.361	Insurance-Health & life - \$25,200 per member (this needs to be adjusted at budget revision)	\$277,200.00
100.099.511.000.362	Insurance-Unemployment .3%	\$1,066.41
100.099.511.000.363	Insurance-Workers Comp .57%	\$2,026.19
100.099.511.000.364	Retirement-FICA SS & Medicare-1.45% & 6.20%	\$5,154.34
100.099.511.000.366	Retirement-PERS-22%, members elected after 2006 do not qualify	\$18,260.00
100.099.511.0XX.410	Professional & Technical Services	\$213,137
100.099.511.000.410	Miscellaneous Services and Training, AASB In- service Training	\$51,137
100.099.511.012.410	Legislative Consultants, J&H, JM Walsh Co. (3 X \$45,000)	\$140,000
100.099.511.013.410	Strategic Planning – Consulting - Evaluations	\$22,000
100.099.511.000.42X	Travel & Per Diem	\$87,600
	6 Regular Meetings	
	Board Retreat combined with October Board Meeting	
	Annual AASB Conference	

Board Budget Summary, Continued

100.099.511.000.4XX	Miscellaneous Expenses	\$123,000
100.099.511.000.450	Supplies, Materials, Media-Supplies & Freight for Meetings	\$15,000
100.099.511.000.490	Other Expenses	\$50,000
	Annual Contribution to Kotzebue Radio - \$5,000	
	CEAAC Membership - \$18,000	
	AASB Fees - \$20,500	
	Miscellaneous - \$6,500	
100.099.511.015.XXX	Board Budget for joint Advisory School Council Retreat	\$58,000

Dues & Membership Fees:

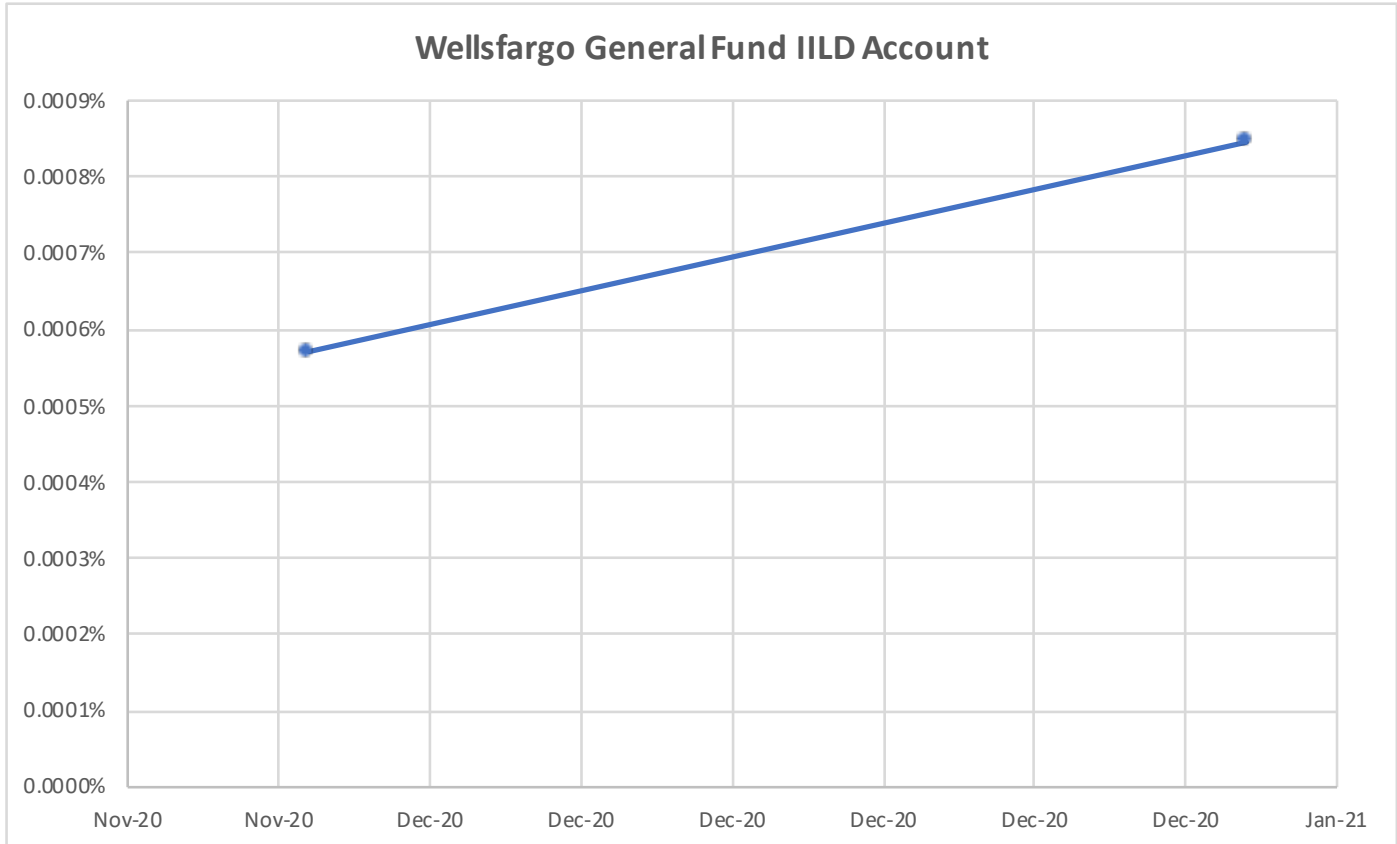
KOTZ Annual Contribution- Local Radio Station Support

CEAAC- Represent Alaska school districts, organizations, and individuals through courts and legislative activity - concerned about the quality and breadth of educational opportunities available to Alaska's children.

AASB- Alaska School District advocacy at state and federal level. See attached Benefits.

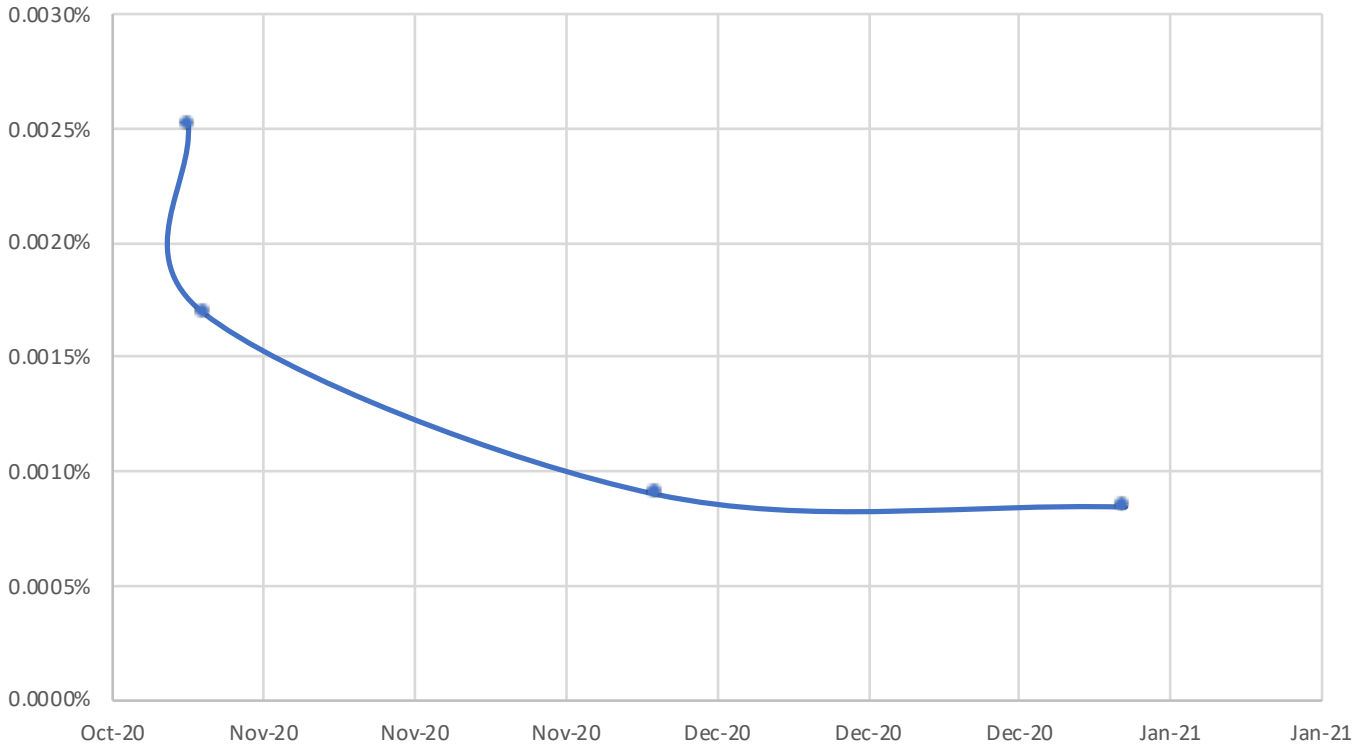
Note: FY21 Budget revision #2 reduces the Board budget and those changes will be reflected in the June report if the revision is approved.

NWABSD IILD GF			Rate of
Statement	Account Balance	Monthly Increase	return
Dec-20	\$ 10,248,179.57	\$ -	0.0000%
Dec-20	\$ 10,248,238.09	\$ 58.52	0.0006%
Jan-21	\$ 10,248,324.74	\$ 86.65	0.0008%
Feb-21	\$ 10,248,403.12	\$ 78.38	0.0008%
Mar-21	\$ 10,248,489.77	\$ 86.65	0.0008%



NWABSD IILD CIP			Rate of
Statement	Account Balance	Monthly Increase	return
Oct-20	\$ 20,000,000.00	\$ -	0.0000%
Oct-20	\$ 20,000,503.18	\$ 503.18	0.0025%
Nov-20	\$ 20,000,841.98	\$ 338.80	0.0017%
Dec-20	\$ 20,001,022.09	\$ 180.11	0.0009%
Jan-21	\$ 20,001,191.19	\$ 169.10	0.0008%
Feb-21	\$ 20,001,344.12	\$ 152.93	0.0008%
Mar-21	\$ 20,001,513.21	\$ 169.09	0.0008%

Wellsfargo CIP IILD Account



**Northwest Arctic Borough School District
FY21 Budget**

	FY21	FY21	<u>Revision</u>
	<u>Current</u>	<u>Revised</u>	
<u>REVENUE</u>	<u>Budget</u>	<u>Budget</u>	<u>Changes</u>
Other Local Revenue	\$400,000	\$400,000	\$0
Earnings on Investments	\$1,000	\$1,500	\$500
Donations/Contributions	\$0	\$0	\$0
Borough Appropriation	\$4,140,049	\$4,140,049	\$0
E-rate Program	\$6,731,273	\$6,731,273	\$0
State Foundation	\$37,768,484	\$37,350,320	(\$418,164)
Quality Schools	\$112,592	\$112,592	\$0
TRS On-behalf	\$2,965,168	\$2,965,168	\$0
PERS On-behalf'	\$672,332	\$672,332	\$0
Revenue - Other State Sources	\$0	\$182,316	\$182,316
Impact Aid Program	\$6,858,607	\$6,858,607	\$0
TOTAL REVENUES	\$59,649,505	\$59,414,157	(\$235,348)
<u>TRANSFERS IN</u>			
District Technology Fund			
Locally Funded Maintenance CIP Fund			
Teacher housing CIP Fund			
Kivalina District Contribution			
NW Magnet School Expansion			
Magnet School Dormitory			
ATC Capital Reserve			
CIP Reserved Local Share			
TOTAL TRANSFERS IN	\$0	\$0	
<u>EXPENSES</u>			
Certificated Salaries	\$16,002,530	\$15,109,429	(\$893,101)
Non-Certificated Salaries	\$8,173,328	\$8,036,055	(\$137,273)
Leave Pay Out	\$224,727	\$230,176	\$5,449
Board Stipends	\$80,000	\$80,000	\$0
Employee Benefits	\$11,601,445	\$11,242,831	(\$358,614)
TRS On-behalf	\$2,965,168	\$2,965,168	\$0
PERS On-behalf	\$672,332	\$672,332	\$0
SUBTOTAL: Personnel	\$39,719,531	\$38,335,992	(\$1,383,539)
Professional & Technical Services	\$3,542,612	\$3,482,348	(\$60,264)
Staff Travel	\$390,638	\$245,425	(\$145,213)
Board Travel	\$87,600	\$0	(\$87,600)
Student Travel	\$1,157,198	\$804,198	(\$353,000)
Utility Services	\$8,161,473	\$8,161,473	\$0
Energy-includes electricity & fuel	\$3,677,995	\$3,568,740	(\$109,255)
Other Purchased Services	\$2,409,030	\$2,409,030	\$0
Property & Liability Insurance	\$953,664	\$953,664	\$0
Supplies, Materials & Media	\$1,595,616	\$1,651,492	\$55,876

Tuition	\$32,000	\$32,000	\$0
Dues & Fees	\$173,953	\$161,701	(\$12,252)
Inventoried Equipment	\$67,750	\$141,785	\$74,035
Indirect Cost Recovery	(\$225,000)	(\$225,000)	\$0
SUBTOTAL: Non-Personnel	\$22,024,529	\$21,386,856	(\$637,673)
TOTAL EXPENSES	\$61,744,060	\$59,722,848	(\$2,021,212)
TRANSFERS OUT			
Food Service Fund	\$1,000,000	\$1,000,000	\$0
ATC	\$460,000	\$460,000	\$0
Star of the Northwest - Magnet School	\$0	\$0	\$0
Teacher Housing Fund	\$450,000	\$450,000	\$0
Special Revenue Fund	\$42,332	\$42,332	\$0
TOTAL TRANSFERS OUT	\$1,952,332	\$1,952,332	\$0
INCREASE (DECREASE)-UNRESERVED FB	(\$4,046,886)	(\$2,261,023)	\$1,785,864
FY20 Unreserved Fund Balance		(\$5,002,602)	
Projected Unreserved Fund Balance at Year End		\$2,741,579	
Unreserved Fund Balance % of General Fund Expenditures			5%

**Northwest Arctic Borough School District
FY22 Proposed Budget**

	FY20	FY21	FY22	FY22	<u>Changes Preliminary y to Proposed</u>
	<u>Actual Transactions</u>	<u>Current Budget</u>	<u>Preliminary Budget</u>	<u>Proposed Budget Budget</u>	
<u>REVENUE</u>					
Other Local Revenue	\$411,419	\$400,000	\$700,000	\$700,000	\$0
Earnings on Investments	\$134,700	\$1,000	\$2,000	\$2,000	\$0
Donations/Contributions	\$0	\$0	\$0	\$0	\$0
Borough Appropriation	\$4,160,289	\$4,140,049	\$4,151,951	\$4,151,951	\$0
E-rate Program	\$5,337,479	\$6,731,273	\$6,860,873	\$6,860,873	\$0
State Foundation	\$37,017,750	\$37,768,484	\$37,660,081	\$37,660,081	\$0
Quality Schools	\$111,689	\$112,592	\$273,143	\$273,143	\$0
TRS On-behalf	\$3,190,615	\$2,965,168	\$3,191,942	\$3,191,942	\$0
PERS On-behalf	\$585,844	\$672,332	\$611,444	\$611,444	\$0
Revenue - Other State Sources	\$948,642	\$0	\$0	\$0	\$0
Impact Aid Program	\$6,858,607	\$6,858,607	\$6,858,607	\$6,858,607	\$0
TOTAL REVENUES	\$58,757,034	\$59,649,505	\$60,310,041	\$60,310,041	\$0
<u>TRANSFERS IN</u>					
District Technology Fund					
Locally Funded Maintenance					
Teacher housing CIP Fund					
Kivalina District Contribution					
NW Magnet School Expansion					
Magnet School Dormitory					
ATC Capital Reserve					
CIP Reserved Local Share					
TOTAL TRANSFERS IN	\$0	\$0	\$0	\$0	
<u>EXPENSES</u>					
Certificated Salaries	\$15,744,060	\$16,002,530	\$15,296,125	\$15,058,865	(\$237,260)
Non-Certificated Salaries	\$7,729,663	\$8,173,328	\$8,671,163	\$8,651,163	(\$20,000)
Leave Pay Out	\$318,095	\$224,727	\$200,000	\$200,000	\$0
Board Stipends	\$87,000	\$80,000	\$80,000	\$80,000	\$0
Employee Benefits	\$11,782,111	\$11,601,445	\$10,944,667	\$10,870,950	(\$73,717)
TRS On-behalf	\$3,190,615	\$2,965,168	\$3,191,942	\$3,191,942	\$0
PERS On-behalf	\$585,844	\$672,332	\$611,444	\$611,444	\$0
SUBTOTAL: Personnel	\$39,437,388	\$39,719,531	\$38,995,341	\$38,664,364	(\$330,977)
Professional & Technical Services	\$3,335,608	\$3,542,612	\$3,357,817	\$3,246,180	(\$111,637)
Staff Travel	\$369,143	\$390,638	\$578,338	\$548,338	(\$30,000)
Board Travel	\$81,934	\$87,600	\$87,600	\$43,800	(\$43,800)
Student Travel	\$1,001,412	\$1,157,198	\$1,161,198	\$711,198	(\$450,000)
Utility Services	\$6,599,853	\$8,161,473	\$8,342,982	\$8,342,982	\$0
Energy-includes electricity & fuel	\$3,574,336	\$3,677,995	\$4,020,195	\$4,020,195	\$0

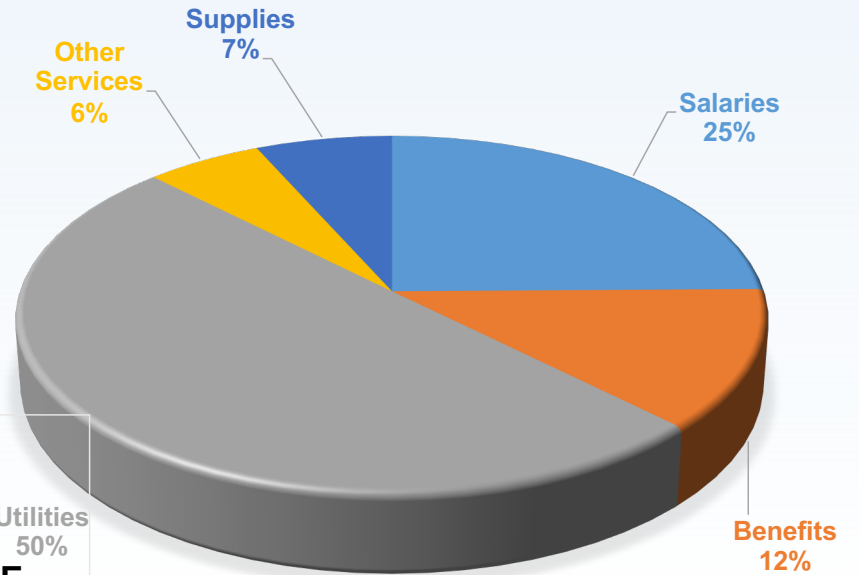
Other Purchased Services	\$2,508,153	\$2,409,030	\$2,398,430	\$2,408,430	\$10,000
Property & Liability Insurance	\$677,522	\$953,664	\$953,675	\$953,675	\$0
Supplies, Materials & Media	\$1,015,777	\$1,595,616	\$1,502,469	\$1,492,469	(\$10,000)
Tuition	\$19,233	\$32,000	\$34,000	\$34,000	\$0
Dues & Fees	\$99,394	\$173,953	\$154,359	\$139,959	(\$14,400)
Inventoried Equipment	\$20,790	\$67,750	\$52,750	\$52,750	\$0
Indirect Cost Recovery	(\$217,876)	(\$225,000)	(\$225,000)	(\$225,000)	\$0
SUBTOTAL: Non-Personnel	\$19,085,279	\$22,024,529	\$22,418,813	\$21,768,976	(\$649,837)
TOTAL EXPENSES	\$58,522,667	\$61,744,060	\$61,414,154	\$60,433,340	
TRANSFERS OUT					
Food Service Fund	\$752,637	\$1,000,000	\$1,000,000	\$0	(\$1,000,000)
ATC	\$261,448	\$460,000	\$900,000	\$0	(\$900,000)
Star of the Northwest - Magnet Schoc	\$15,264	\$0	\$0	\$0	\$0
Teacher Housing Fund	\$260,988	\$450,000	\$450,000	\$450,000	\$0
Special Revenue Fund	\$23,971	\$42,332	\$45,000	\$45,000	\$0
TOTAL TRANSFERS OUT	\$1,314,308	\$1,952,332	\$2,395,000	\$495,000	(\$1,900,000)
INCREASE (DECREASE)-UNRESERVED FE	(\$1,079,941)	(\$4,046,886)	(\$3,499,113)	(\$618,299)	

Teacher Housing Special Revenue Fund

	FY20 <i>Actuals</i>	FY21 <i>Budget</i>	FY22 <i>Budget</i>	
Revenue:				
Rent	\$ (738,088.31)	\$ (750,000.00)	\$ (750,000.00)	
Fund Balance	\$ (250,856.07)	\$ (749.16)	\$ -	
Transfer in	\$ (260,988.39)	\$ (450,000.00)	\$ (450,000.00)	
	\$ (1,249,932.77)	\$ (1,200,749.16)	\$ (1,200,000.00)	
Expenditures:				
Salaries	\$ 599,680.26	\$ 576,528.28	\$ 588,757.55	2.4 FTE + Housing Allowance Stipends
Benefits	\$ 149,597.05	\$ 110,020.88	\$ 113,204.00	
Supplies	\$ 22,146.36	\$ 55,000.00	\$ 38,838.45	
Leases	\$ 70,249.00	\$ 47,000.00	\$ 47,000.00	
Utilities	\$ 408,260.10	\$ 412,200.00	\$ 412,200.00	
	\$ 1,249,932.77	\$ 1,200,749.16	\$ 1,200,000.00	

FY22 Budget Worksession missing amount of Housing Allowance Stipends, see attached.

Teacher Housing



FY22 Budget	\$450,000
Revenue from rents	\$372,000
Salaries	\$ 203,748 – 2.4 FTE
Benefits	\$ 104,252
Utilities	\$ 412,000
Other Services	\$ 47,000
Supplies	\$ 55,000

NORTHWEST ARCTIC BOROUGH - HEALTH INSURANCE PLAN PARTICIPATION

	Monthly Rate Charged	NWAB Payments	Annual Costs	Cost over Payments
December, 2015 est.	2,107.92	82,208.88		
January, 2016	2,107.92	82,208.88		
February, 2016	2,107.92	80,100.96		
March, 2016	2,107.92	84,316.80		
April, 2016	2,107.92	80,100.96		
May, 2016	2,107.92	77,993.04		
June, 2016	2,107.92	75,885.12		
July, 2016	2,107.92	90,640.56		
August, 2016	2,107.92	88,532.64		
September, 2016	2,107.92	80,100.96		
October, 2016	2,107.92	82,208.88		
November, 2016	2,107.92	82,208.88		
		986,506.56	1,050,799.00	(64,292.44)

	Monthly Rate Charged	NWAB Payments	Annual Costs	Cost over Payments
December, 2016	2,107.92	88,532.64		
January, 2017	2,107.92	71,669.28		
February, 2017	2,107.92	75,885.12		
March, 2017	2,107.92	73,777.20		
April, 2017	2,107.92	69,561.36		
May, 2017	2,107.92	71,669.28		
June, 2017	2,107.92	73,777.20		
July, 2017	2,107.92	75,885.12		
August, 2017	2,107.92	73,777.20		
September, 2017	2,107.92	71,669.28		
October, 2017	2,107.92	71,669.28		
November, 2017	2,107.92	75,885.12		
		893,758.08	945,433.00	(51,674.92)

	Monthly Rate Charged	NWAB Payments	Annual Costs	Cost over Payments
December, 2017	2,107.92	73,777.20		

	Monthly Rate Charged	NWAB Payments	Annual Costs	Cost over Payments
January, 2018	2,107.92	88,532.64		
February, 2018	2,107.92	88,532.64		
March, 2018	2,107.92	96,964.32		
April, 2018	2,107.92	94,856.40		
May, 2018	2,107.92	92,748.48		
June, 2018	2,107.92	94,856.40		
July, 2018	2,107.92	82,208.88		
August, 2018	2,107.92	84,316.80		
September, 2018	2,107.92	84,316.80		
October, 2018	2,107.92	88,532.64		
November, 2018	2,107.92	84,316.80		
		1,053,960.00	1,536,266.00	(482,306.00)

	Monthly Rate Charged	NWAB Payments	Annual Costs	Cost over Payments
December, 2018	2,107.92	88,532.64		
January, 2019	2,107.92	88,532.64		
February, 2019	2,107.92	88,532.64		
March, 2019	2,107.92	84,316.80		
April, 2019	2,107.92	84,316.80		
May, 2019	2,107.92	84,316.80		
June, 2019	2,107.92	77,015.86		
July, 2019	3,107.92	112,442.09		
August, 2019	3,107.92	115,532.71		
September, 2019	3,107.92	118,665.23		
October, 2019	3,107.92	118,665.23		
November, 2019	3,107.92	112,429.79		
		1,173,299.23	1,715,784.00	(542,484.77)

	Monthly Rate Charged	NWAB Payments	Annual Costs	Payment over cost
December, 2019	3,107.92	115,537.11		
January, 2020	3,891.00	152,329.07		
February, 2020	3,891.00	156,220.07		
March, 2020	3,891.00	148,290.37		
April, 2020	3,891.00	140,507.47		
May, 2020	3,891.00	148,307.17		
June, 2020	3,891.00	144,408.77		
July, 2020	3,891.00	152,213.47		

	Monthly Rate Charged	NWAB Payments	Annual Costs	Cost over Payments
August, 2020	3,891.00	156,124.07		
September, 2020	3,891.00	148,342.07		
October, 2020	3,891.00	156,124.07		
November, 2020	3,891.00	156,166.72		
		1,774,570.43	1,100,051.00	674,519.43

	Monthly Rate Charged	NWAB Payments	Annual Costs	Payment over cost
December, 2020	3,891.00	-		Paid with Jar
January, 2021	3,141.00	290,079.14		
February, 2021	3,141.00	-		Inv 4/7/21
March, 2021	3,141.00	-		Inv 4/7/21
April, 2021	3,141.00	-		
May, 2021	3,141.00	-		
June, 2021	3,141.00	-		
July, 2021	3,141.00	-		
August, 2021	3,141.00	-		
September, 2021	3,141.00	-		
October, 2021	3,141.00	-		
November, 2021	3,141.00	-		
		290,079.14	163,328.00	126,751.14

(466,238.70)

**Amount Paid by District on
behalf of NWAB**

The following requirements add costs and administration:

ACA Reporting
PCORI Fee
State Assessments



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Policy Committee Meeting

Conducted via Teleconference

CALL-IN: 1-833-682-3239; CODE: 455-212-2519#

Agenda

Date April 26, 2021

Time: 10:00AM

- I. Policies for Second Reading and Adoption
 - a. BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS
- II. Policies for First Reading
 - a. BP 4136/4236/4336 ALL PERSONEL – NONSCHOOL EMPLOYMENT
(see draft E 4136/4236/4336 attached for discussion)
- III. Discussion as requested by the Board at the February 23, 2021 meeting
 - a. Complaint form and process
- IV. Review of ARTICLE 9 BYLAWS OF THE BOARD

Committee Members: Cindy Fields, Marie Greene, Paula Mills, Carol Schaeffer, Tillie Ticket,

Assistant Superintendent: Sandra Kowalski

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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Summary of Items on Policy Committee Agenda

April 26, 2021

1. Policies for Second Reading and Adoption

- a. BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS – Proposed changes include addition of language reflecting examples of assignments such as the AASB Board and as well as addition of language that ties the appointments to the allocation in the Board's budget. Current practice is that local board members do not receive per diem. Removal of language regarding compensation at ½ the per diem rate for local board members is included in the proposed version. At the February 23, 2021 Board Meeting, the Board approved the first reading and opened it up for public comments. To date, there have been no public comments. The committee is being asked for its recommendation to the Board for adoption.

2. Policies for Approval at First Reading and Opening a Period of Public Comment

- a. BP 4136/4236/4336 ALL PERSONEL – NONSCHOOL EMPLOYMENT – This policy provides Administration clarity when determining if outside employment activities may be inconsistent, incompatible, in conflict with, or inimical to the employee's duties or to the duties, functions or responsibilities of the district. Proposed revision adds language to cover non-compensated appointments and clarifies in the title to include non-compensated appointments. The committee will be asked for its recommendation to the Board for approval at first reading and an opening a period of public comment. The Board requested to review a draft form that employees would use In reporting the nature of the employment or outside activity at the February 22, 2021 committee meeting.

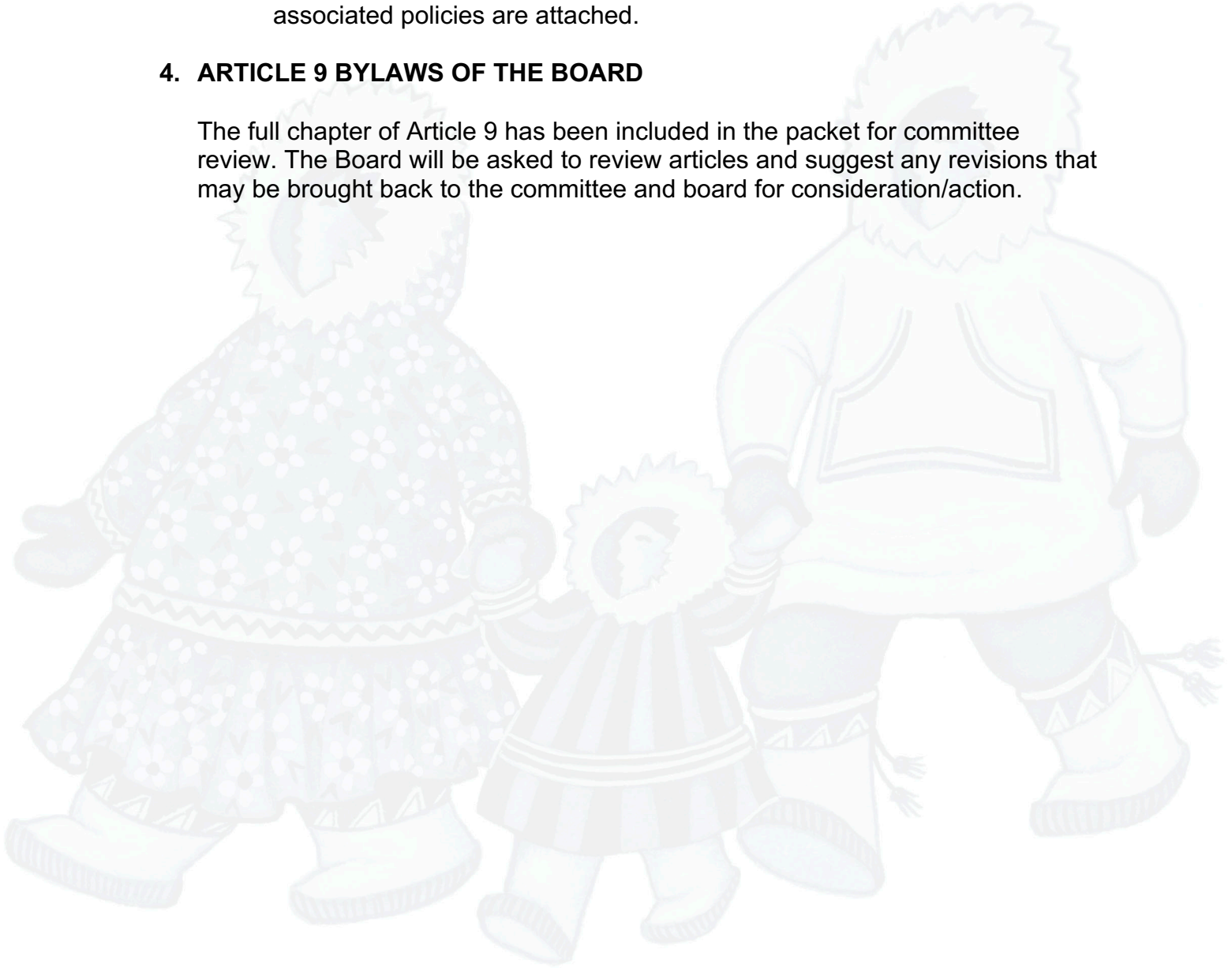
3. Discussion

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

- a. At the February 23 work session, the Board requested that the Board Policy Committee review the complaint process. The complaint form and associated policies are attached.

4. ARTICLE 9 BYLAWS OF THE BOARD

The full chapter of Article 9 has been included in the packet for committee review. The Board will be asked to review articles and suggest any revisions that may be brought back to the committee and board for consideration/action.



BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS

Compensation

Board members are entitled to an honorarium of \$250.00 per day the Board is conducting board approved District business. District business is defined as: regular meetings, special meetings, work sessions, budget hearings, committee assignment, official assignments such as regular meetings of the Association of Alaska School Boards and National Association of School Boards appointments; and attendance at a convention, conference, workshop or similar gathering as allocation in the Board's budget allows.

Board members who are required to travel from their normal place of residence for District business shall be entitled to actual transportation, hotel expenses and per diem. Per diem shall be at the rate of sixty dollars for all travel within the boundaries of the School District and eighty dollars for all travel outside the boundaries of the School District. ~~Board members meeting locally are entitled to one-half daily per diem rate.~~

Health and Welfare Benefits

Board members may participate in the health and welfare benefits program as provided for district employees.

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program.

Legal Reference:

ALASKA STATUTES

14.14.140 *Restriction on employment*

Revised: July 26, 2011

Adoption Date: May 23, 1995

Revised: Month Day, Year

Northwest Arctic Borough School District

BP 4136/4236/4336 ALL PERSONNEL - NONSCHOOL EMPLOYMENT AND POSITIONS

The School Board recognizes that district employees may receive compensation for outside activities or take non-compensated positions with non-District entities as long as these activities are not inconsistent, incompatible, in conflict with, or inimical to the employee's duties or to the duties, functions or responsibilities of the district.

Outside paid activities are incompatible with district employment if they require time periods that interfere with the proper, efficient discharge of the employee's duties, if they entail compensation from an outside source for activities which are part of the employee's regular duties, or if they involve using for private gain the district's name, prestige, time, facilities, equipment or supplies.

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 4119.21/4219.21/4319.21 - Codes of Ethics)

(cf. 4132/4232/4332 - Publication or Creation of Materials)

(cf. 4135 - Soliciting and Selling)

Adopted: June 09, 2004

Northwest Arctic Borough School District



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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E 4136/4236/4336 NON SCHOOL EMPLOYMENT AND POSITIONS

The School Board recognizes that district employees may receive compensation for outside activities or take non-compensated positions with non-District entities as long as these activities are not inconsistent, incompatible, in conflict with, or inimical to the employee's duties or to the duties, functions or responsibilities of the district.

Outside paid activities are incompatible with district employment if they require time periods that interfere with the proper, efficient discharge of the employee's duties, if they entail compensation from an outside source for activities which are part of the employee's regular duties, or if they involve using for private gain the district's name, prestige, time, facilities, equipment or supplies.

Employee Name: _____ Date: _____

Site: _____ Department: _____

Position/Job Title: _____

Supervisor Name: _____

Details of outside activity including:

Name of outside employer/organization: _____

Description of outside activity: _____

Hours per work week to be spent on outside activity: _____

Effects on School District schedule or hours: _____

Are your outside activities similar to your School District duties? _____

Will you be interacting with people or entities with whom you interact as a School District employee? _____

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future

Identify any other potential conflicts of interest or incompatibilities with your School District duties: _____

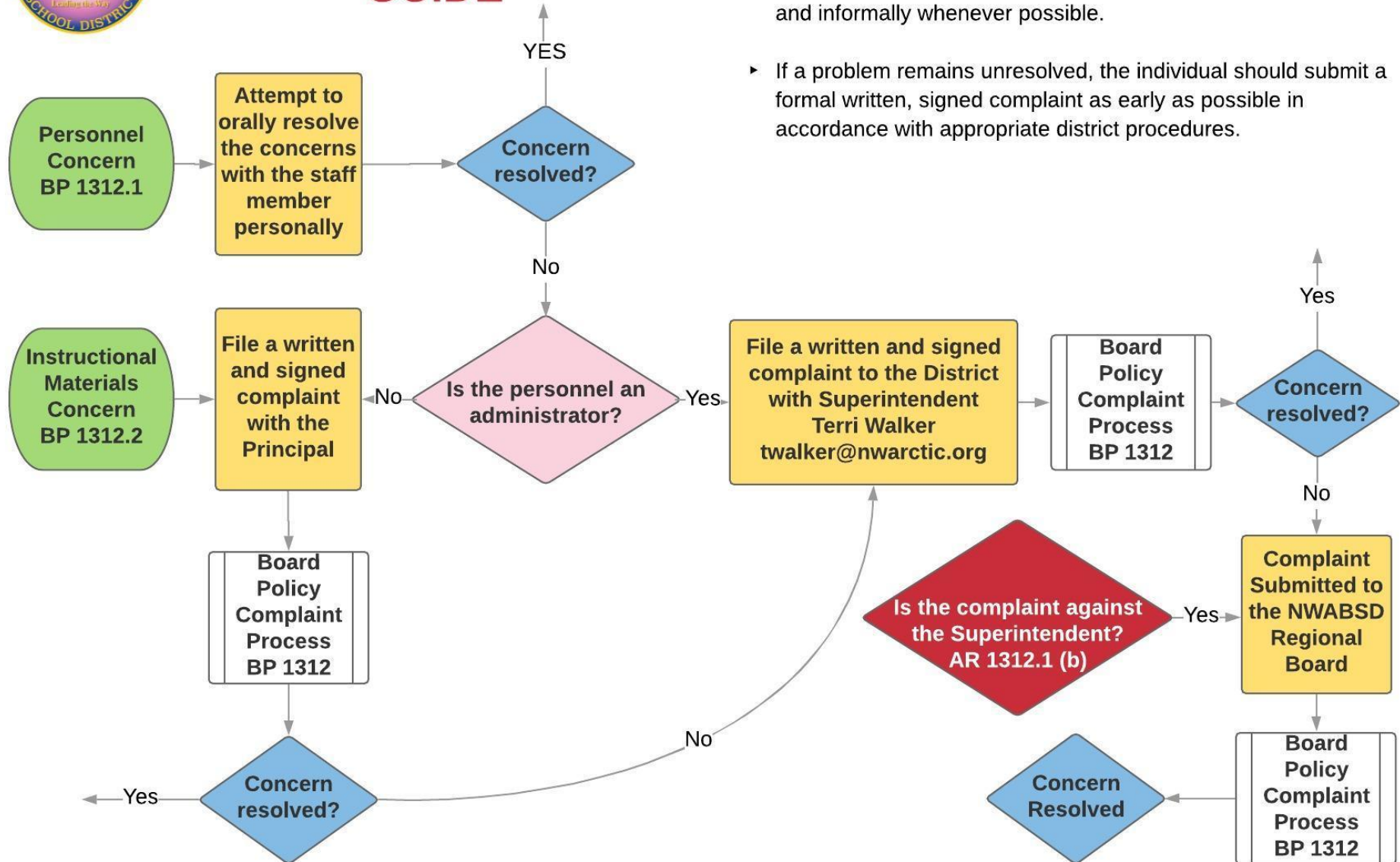
Attach additional documents to explain the activity, as necessary:

Submit form to Superintendent or Designee

DRAFT



CONCERN & COMPLAINT GUIDE



PUBLIC COMPLAINTS CONCERNING THE SCHOOLS

Board Policy 1312

- ▶ The Board encourages complainants to resolve problems early and informally whenever possible.
- ▶ If a problem remains unresolved, the individual should submit a formal written, signed complaint as early as possible in accordance with appropriate district procedures.

To make a suggestion online go to: www.nwarctic.org/SuggestionBox
 To view NWABSD Board Policy online go to: www.nwarctic.org/Board_Policy

BP 1312 PUBLIC COMPLAINTS CONCERNING THE SCHOOLS

The School Board believes that the quality of the educational program can improve when the district listens to complaints, considers differences of opinion, and resolves disagreements through an established, objective process using the chain of command.

The Board encourages complainants to resolve problems early and informally whenever possible. If a problem remains unresolved, the individual should submit a formal complaint as early as possible in accordance with appropriate district procedures. District procedures shall be readily accessible to the public.

Individual Board members do not have authority to resolve complaints. If approached directly with a complaint, however, Board members should listen to the complaint and show their concern by referring the complainant to the Board chair who may in turn refer it to the Superintendent or Designee as deemed appropriate.

(cf. 1312.1 - Public Complaints Concerning School Personnel)

(cf. 1312.2 - Public Complaints Concerning Instructional Materials)

(cf. 1312.3 - Public Complaints Concerning Discrimination)

Note: Pursuant to [4 AAC 52.500](#), any person may file a complaint with the Department of Education alleging a violation of state regulations governing education for exceptional children.

Legal Reference:

ALASKA STATUTES

[14.18.100](#) Remedies (Sex or Race Discrimination)

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.560 - 06.580](#) Violations; Prohibition Against Sex Discrimination

[4 AAC 52.500 - 52.629](#) Procedural Safeguards; Education for Exceptional Children

CODE OF FEDERAL REGULATIONS

[34 CFR 200.74](#)

[34 CFR Part 300](#)

UNITED STATES CODE

Title VI, Civil Rights Act of 1964

Title VII, Civil Rights Act of 1964, [42 U.S.C. 2000](#) et. seq. (Ch. 21)

Title IX, Education Amendments of 1972

Section 504, Rehabilitation Act of 1973

General Education Provisions Act, [20 U.S.C. 1221](#) et. seq., especially:

Family Educational Rights and Privacy Rights Act, [20 U.S.C. 1232g](#)

Adopted: June 09, 2004

Northwest Arctic Borough School District

BP 1312.1 PUBLIC COMPLAINTS CONCERNING SCHOOL PERSONNEL

The School Board places trust in its employees and desires to support their actions in such manner that employees are free from unwarranted, spiteful or negative criticism and complaints. The Superintendent or designee shall develop procedures which will permit the public to lodge criticism against staff members, assure full consideration, and protect the rights of the staff members and the district. Verbal complaints against an employee initially made to a Board member or at a Board meeting will be referred to the Superintendent or designee for appropriate consideration and action.

(cf. 1250 - Visits to the School)

(cf. 1312 - Public Complaints Concerning the Schools)

(cf. 4112.6 - Personnel Records)

(cf. 9323 - Meeting Conduct)

Note: *When public complaints include allegations of child abuse, it is imperative that school officials consult BP 5141.4 - Child Abuse and Neglect (Reporting Procedures). Though a district may implement its complaint procedures in such cases, the duty to report suspected child abuse comes first. We encourage school districts to rely on the child protective agencies for resolving these complaints and determining if the child abuse report is unfounded.*

This policy shall not apply when a public complaint involves accusations of child abuse. When a school employee is accused of child abuse, it shall be investigated by proper authorities in accordance with child abuse laws.

(cf. 5141.4 - Child Abuse and Neglect (Reporting Procedures)

(cf. E4119.21(a) Code of Ethics & Teaching Standards)

(cf. B1312.3(a) Public Complaints Concerning Discrimination)

Legal Reference:

ALASKA STATUTES

Government meetings public

Adopted: June 09, 2004

Northwest Arctic Borough School District

AR 1312.1 PUBLIC COMPLAINTS CONCERNING SCHOOL PERSONNEL

Note: *The following optional regulation may be revised or deleted in light of district needs and collective bargaining obligations.*

1. In order to promote fair and constructive communication, the following procedures shall govern the resolution of complaints. Every effort should be made to resolve a complaint at the earliest possible stage. Complaints concerning school personnel should be made directly by the complainant to the person against whom the complaint is lodged. Parents/guardians are encouraged to attempt to orally resolve concerns with the staff member personally.
2. All written complaints regarding district personnel other than administrators shall be initially filed with the principal or immediate supervisor. If the complaint regards a principal or central office administrator, the written complaint shall be initially filed with the Superintendent or designee. If the written complaint concerns the Superintendent or designee, it shall be initially filed with the Board. If the complaint is also against the district, the principal or designee shall provide a copy of the complaint to the district compliance officer so that appropriate procedures may be followed.
3. If the complaint cannot be resolved informally by the persons involved, the complainant may submit the complaint in writing to the school principal or immediate supervisor. When necessary, the district shall assist in the preparation of the written complaint so as to meet the requirements of this regulation. The administrative staff shall inform the complainant that such assistance is available if he/she is unable to prepare the written complaint without help. A written complaint must include the name of each employee involved and a brief but specific summary of the complaint and the facts surrounding it. It must also include a specific description of a prior attempt to discuss the complaint with the employee involved and the failure to resolve the matter.
4. The principal or immediate supervisor shall investigate and attempt to resolve the complaint to the satisfaction of the person(s) involved. If the complaint is resolved, the principal will so advise all concerned parties, including the Superintendent or designee.
5. If the complaint remains unresolved after review by the principal or the immediate supervisor, the principal shall refer the written complaint, together with a report and analysis of the situation, to the Superintendent or designee. Complainants should consider and accept the Superintendent or designee's decision as final. However, the complainant, the employee, or the Superintendent or designee may ask to address the School Board regarding the complaint.
6. Except when a complaint is directed against the Superintendent, no party to a complaint may address the Board, either in closed or open session, unless the Board has received the Superintendent or designee's written report concerning the complaint.
7. Complaints before the Board concerning an employee that may tend to be prejudicial to the employee's reputation or character shall be addressed in executive session of the Board. All parties to a complaint, including the school administration, may be asked to attend a Board meeting or part of such meeting for the purpose of presenting all available evidence and allowing every opportunity for explaining and clarifying the issue. The decision of the Board following the hearing shall be final.

(cf. 9321 - Executive Sessions)

Note: *The district should make sure that complaints heard in executive session are indeed complaints against an employee, not against district practice or procedures.*

Adopted: June 09, 2004

Northwest Arctic Borough School District

BB 9000 ROLE OF BOARD AND MEMBERS (POWERS, PURPOSES, DUTIES)

Powers and Duties

Note: Pursuant to [A.S. 14.12.030](#), school boards are delegated authority to operate public schools subject to laws and regulations applicable to regional school boards and other school districts.

The School Board's primary goal is to provide each student with an education of the highest quality in keeping with his/her capacity to learn. This goal shall be the basic factor motivating the Board's execution of its powers and duties.

(cf. 0200 - Goals for the School District)

The Board is responsible for the general control and direction of education in the district and is empowered to carry on and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. This broad authority shall be exercised in accordance with the State and Federal Constitutions, laws and regulations. The Board may execute any powers delegated by law to it or to the district which it governs, and shall discharge any duty imposed by law upon it or upon the district which it governs.

(cf. 0440 - Advisory School Councils)

(cf. 9200 - Board Members)

Governance Functions

The Board shall consider and approve or disapprove matters submitted to it by the Superintendent and the public and is committed to establishing policies to govern district activities. The Board shall prescribe bylaws for its own governance with law or with the rules prescribed by the State Board of Education.

(cf. 9300 - Governance)

Executive Functions

The Superintendent or designee shall serve as the chief executive officer of the Board. The Board delegates to the Superintendent or designee the authority to carry out Board decisions and to make and carry out any decisions which it delegates. The Superintendent or designee shall be fully responsible for the proper use of this authority. The Board retains ultimate responsibility for the performance of any powers or duties delegated.

(cf. 2210 - Administrative Leeway in Absence of Policy)

Judicial Functions

The Board believes that positive personnel and public relations rely upon the ability to hear and resolve of grievances, complaints and criticisms. The Board, convened, shall serve as a body of appeal for grievances, complaints and criticisms in accordance with Board policies and negotiated employee agreements.

(cf. 1312 - Complaints Concerning the Schools)

(cf. 4144 - Grievances/Complaints)

Legal Reference:

ALASKA STATUTES

[14.08.021](#) Authority (regional school boards)

[14.08.041](#) Regional school boards

[14.08.101](#) Powers (regional school boards)

[14.08.111](#) Duties (regional school boards)

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[14.14.130](#) Chief school administrator

[29.35.160](#) Education (military reservations)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9010 PUBLIC STATEMENTS

Before voting on any issue, all Board members shall be encouraged to present whatever evidence they may feel important to the matter at hand. The Board shall fully consider the implications and relevancy of all information so presented. All opinions, reactions and positions shall be openly discussed, so that each member may understand all aspects of the issue before the Board makes its decision. Any Board member who may wish to criticize or oppose any specific Board action should do so during the Board meeting.

Once a Board decision has been reached, all Board members shall abide by that decision until it is amended or rescinded by subsequent Board action. When Board members express their opinions outside of the Board meeting, it is their responsibility to respect the democratic nature of Board decision-making and always identify personal viewpoints as such.

Public statements in the name of the School Board shall be issued by the Board president or, if appropriate, by the Superintendent or designee at the direction of the Board president.

(cf. 9011 - Disclosure of Confidential Information)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9011 DISCLOSURE OF CONFIDENTIAL INFORMATION

Confidential information which is produced for or which comes out during executive sessions of the Board shall not be divulged or released unless a majority of the Board agree to release the information, subject to applicable laws regarding executive sessions and confidential records. This bylaw is not intended to cause the withholding of information about the purpose of executive sessions of the Board.

(cf. 1340 - Access to District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Records)

(cf. 5125 - Student Records)

Information from executive session shall be released by the president or chairman of the meeting in which the executive session is held.

Any Board member who releases confidential information contrary to the provisions of this bylaw may be publicly censured by a majority vote of the Board.

(cf. 4119.23 - Unauthorized Release of Confidential Information)

(cf. 9321 - Executive Sessions)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9012 COMMUNICATIONS TO AND FROM THE BOARD

The Board recognizes that appropriate communication procedures must be adhered to when communicating among Board members, and between Board members, district administration, and members of the public. Public communication by the Board should reflect positively on the district and serve the community by keeping it informed about the goals, programs, and achievements of the district and its schools.

Staff members, parents, and community members should submit questions or communications to the School Board through the Superintendent. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. If contacted individually, Board members will refer the person to the appropriate channel of authority, except in unusual situations. Board members will not take private action that might compromise the Board or administration.

Board Member Use of Electronic Communications

Electronic communications are an efficient and convenient way to communicate and can expedite the exchange of information. Board members shall exercise caution so as to ensure that these communications are not used to discuss, deliberate, or take action on Board business outside of a properly scheduled meeting. To ensure compliance with the Open Meetings Act, electronic communications by and between members shall not be used to conduct Board business but shall be limited to:

1. Disseminating information; and
2. Messages not involving deliberation, debate, or decision-making.

Board members may properly use electronic communications to provide:

1. Agenda item suggestions;
2. Reminders regarding meeting times, dates, and places;
3. Board meeting agenda or public record information concerning agenda items; or
4. Responses to questions posed by the community, administrators, or school staff, subject to the requirements of this policy.

Board members shall make every effort to ensure that their electronic communications conform to Board Bylaw 9010, Public Statements. Unless authorized to speak on behalf of the full Board, a Board member should clarify that the member is speaking as an individual member, and not as an official Board or district spokesperson.

A Board member sending an electronic communication concerning the district shall copy the Superintendent or designee, who shall store the message consistent with the district's practice of record retention.

Board members shall abide by the district's acceptable use policy when using district-issued devices or technology resources, including district Internet access on a personal device. There is no expectation of privacy for any Board Member messages sent or received by e-mail or other electronic communication, and these communications may be subject to public disclosure. Board members should keep public and personal communication totally separate.

Board Member Use of Social Media

Social media can be a positive tool for fostering community engagement with the district but this form of communication carries unique responsibilities. Board members desiring to utilize social media to communicate on matters of the district must adhere to the rules above. In addition, Board members must be cognizant to:

1. Keep public and personal social media accounts totally separate;
2. Post only content that the district has already released to the public;
3. Clarify that the posting is not an official record of Board meetings or Board business;
4. Conduct yourself online in a manner that reflects well on the district and on you as a publicly elected official;
5. Do not post anonymously about school business;
6. Immediately report harassing or defamatory communications to the Superintendent if they involve the district, its employees, or students;
7. Retain a copy of your posts and what others post on your account if required by the district's records retention procedures; and
8. Immediately report to the district any potential security breach.

Board members should not use social media as a vehicle for communicating with each other outside of properly noticed meetings.

(cf. 3523 - E-Mail)

(cf. 9010 - Public Statements)

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[40.25.110 - .220](#) - Alaska's Public Records Act

[44.62.310 - .312](#) - Alaska's Open Meetings Act

Revised: January 31, 2006

January 30, 2018

Adoption Date: May 25, 2005

Northwest Arctic Borough School District

BB 9110 BOARD MEMBERSHIP

Regular Members

The School Board shall consist of 11 members elected or appointed in accordance with law.

(cf. 9220 - Board Elections)

(cf. 9223 - Board Vacancies)

Student Board Members

The Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall appoint student Board members as deemed necessary.

Student Board members shall have the right to attend public meetings of the Board, be recognized at meetings, participate in discussing issues and shall receive all materials presented to Board members except those related to executive sessions.

The Board of Education will develop procedures in conjunction with the Districtwide Student Council for the selection of one (1) student representative and one (1) alternate student representative to the Board of Education. These representatives shall be advisory non-voting members to the Board.

(cf. 1220 - Citizen committees)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) Administration

[14.12.030](#) School boards

[14.12.040](#) Transition from five to seven member board

[14.12.110](#) Single body as assembly and school board

[14.14.070](#) Organization of school board

[14.14.120](#) Inoperative district

[14.14.250 - 14.14.310](#) Involvement of young people in government

[29.20.300](#) School boards

Revised: March 07, 2017

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

AR 9110 BOARD MEMBERSHIP

Selection of Student Representative to the Board

Each year, the following procedure will be followed for selection of one (1) student representative and one (1) alternate student representative to the Board:

1. The district shall advertise for applicants for one (1) student representative and one (1) alternate student representative to the Board no later than March 1.
2. The interested student representative and alternate student representative to the Board shall be in 8th through 11th grade during this school year and have a minimum GPA of 3.0, good attendance, leadership potential; and participation in school and community affairs.
3. Interested students shall submit an application, a letter of interest and two (2) references, which must be received by the Superintendent no later than March 31.
4. The Board shall interview all applicants at the April Board meeting via VTC, asking the same questions of all applicants.
5. One (1) student representative and one (1) alternate student representative to the Board will be selected by vote at the April Board meeting.
6. When the student representative is not available to attend the Board Meeting, the alternate student representative will attend in their absence.

Role of the Student Representative While Serving on the Board

The student representative and alternate will serve from August through May of the school year following the year of his/her selection. The student representative or alternate will be considered in attendance when away from the school site to attend to Board matters.

The student representative or alternate will meet with the Board as necessary for work sessions, will be seated with the Board at regular meetings and can speak as a Board member on agenda items. He/she will not attend executive sessions, unless requested by the Board.

The student representative or alternate will receive a copy of the agenda in advance of meetings and packets of information pertaining to Board items where student opinion is desired. The Board will instruct the student representative or alternate on Board policies and procedures.

At the Board's desire, an independent course of study may be developed for the student representative and alternate that includes all of the activities and responsibilities mentioned above plus other additional activities as appropriate.

Responsibilities of the Student Representative

The student representative or alternate to the Board will regularly call all school liaisons prior to Board meetings to receive student input and will schedule regular audio conferences with the entire student council. After each Board meeting, the student representative will send copies of Board minutes to the school liaisons.

On occasion, the Board may request that the student representative or alternate report back to the Board on a specific item. Such reports will be in writing and can be an agenda item, if the Board so desires. If student opinion is sought, a record of the vote by the district student council will be included in the report.

The student representative or alternate shall maintain good attendance, behavior and scholarship while serving on the Board. Failure to comply with all the student representative responsibilities may lead to dismissal by the Board.

Student Liaison

Each school will select one (1) student representative and one (1) alternate student representative to serve as a liaison between that school and the student representative to the Board. Each school will establish criteria for selection of a liaison that will include, but not be limited to: scholarship (minimum of 3.0 GPA); good attendance; leadership potential; and participation in school and community affairs.

Revised: February 08, 2018

Adoption Date: March 07, 2017

E 9110 APPLICATION STUDENT REPRESENTATIVE TO THE NWABSD BOARD OF EDUCATION



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak

PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

Application

Student Representative

to the NWABSD Board of Education

Name: _____ Grade: _____

School: _____ GPA: _____

Attach a letter of interest explaining why you wish to serve as the Student Representative.

Criteria:

The interested student representative to the Board shall be in 8th through 11th grade during this school year and have a minimum GPA of 3.0, good attendance, leadership potential, and participation in school and community affairs.

c.f. BB 9110 and AR 9110

Letters of Recommendation

Each applicant must submit with this application, two (2) letters of recommendation for the position. One letter should be from a school administrator/teacher and one from a local community member.

Student Statement of Commitment

I confirm that I would like to participate as a Student Representative to the NWABSD Board of Education. I agree to make a commitment to fully participate in the process.

Applicant's signature:

Date

Parents' statement of consent and support

I support my child participating as a Student Representative to the NWABSD Board of Education and he/she has my permission to participate in all associated activities.

Parent/guardian signature:

Date

Note: *The NWABSD Board of Education will interview applicants. One student representative and one alternate student representative will be selected by vote of the Board at a regular school Board meeting.*

Revised: February 8, 2018

Adoption Date: March 07, 2017

Northwest Arctic Borough School District

BB 9120 OFFICERS AND DUTIES

At its organizational meeting, held within seven (7) days after receipt of the certification of the results of the election, the Board shall elect officers in the following order: President, Vice-President, Secretary and Treasurer. Before taking office, each new member shall sign the oath of office.

(cf. 9121 - Board President)

(cf. 9122 - Vice President/Clerk)

(cf. 9123 - Secretary/Treasurer)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.12.110](#) *Single body as assembly and school board*

[14.14.070](#) *Organization of school board*

[29.20.300](#) *School boards*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9121 PRESIDENT

The Board president shall preside at all School Board meetings. He/she shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure;
8. Put motions to a vote, and state clearly the results of the vote.

The president shall have the same right as other members to offer resolutions, participate in discussions, vote, and to initiate or second motions upon relinquishment of the chair.

The president shall also perform other duties as directed by the Board, and state laws, regulations and the Board, including the duty to:

1. Sign all instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent or designee on the preparation of the Board's agendas;
3. Appoint and disband all committees, subject to Board approval;
4. Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;
5. Excuse board member absences from regular board meetings.

(cf. 9223 - Board Vacancies)

6. Confer with the Superintendent or designee on crucial matters which may occur between Board meetings;
7. Be responsible for the orderly conduct of all Board meetings.
8. Share informational mail with other Board members.
9. Counsel Board members regarding behavior that potentially erodes public confidence in the Board as a whole.
10. Authorize individual Board member travel.

President Pro-Tem

In the absence of the President and Vice President, the President, will in advance, designate a board member to act as President pro-tem.

(cf. 9120 - Officers and Auxiliary Personnel)

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[14.14.070](#) *Organization of school board*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9122 VICE PRESIDENT

In the absence of the President, the Vice-President shall discharge all the duties of the President.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

ALASKA STATUTES

[14.14.070](#) *Organization of school board*

[14.14.020](#) *Bond required*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9123 SECRETARY

The Secretary shall ensure that an accurate record of the proceedings of the Board is kept, and that a copy of the record is distributed to each member, the Superintendent and others requesting it.

The Board delegates to the Superintendent's office the performance of all ministerial duties of the Secretary.

(cf. 9324 - Board Minutes)

Legal Reference:

ALASKA STATUTES

[14.08.091](#) Administration

[14.14.070](#) Organization of school board

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9124 TREASURER

The Treasurer shall ensure that all fiscal documents are properly executed and signed, shall review disbursement, and shall ensure preparation of a summary of disbursement for information to the Board at periodic intervals.

The Treasurer shall obtain a surety bond as required by [AS 14.14.020](#). The Board delegates to the Superintendent's office the performance of all ministerial duties of the Treasurer.

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9125 ATTORNEY

The School Board may use the services of private attorneys to meet the needs of the district. The Board-appointed legal counsel shall render legal advice to the Superintendent or designee and the Board and perform other administrative duties as assigned by the Board and Superintendent or designee.

The Superintendent or designee may confer with the district's legal counsel at his/her discretion.

(cf. 9200 - Members Limits of Authority)

(cf. 9321 - Executive Sessions)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9130 BOARD COMMITTEES

The School Board may establish committees of the Board as deemed necessary. The membership of these committees is limited to less than a majority of the whole Board. The Board shall establish written charges for Board committees. When its charges or duties have been completed, the committee shall be dissolved.

The president may be a member of any committee. The Superintendent or designee may serve as an advisor to any committee at the discretion of the Board.

Committees may actively seek input and participation by parents/guardians, staff, community and students, and may consult with local public boards and agencies.

Committees shall act in an advisory capacity, making recommendations to the Board. No committee action shall be binding on the full Board. The Board as a whole shall have the final consideration in all matters.

Committee meetings are subject to the state open meetings act.

(cf. 1220 - Citizen committees)

(cf. 9330 - Meetings)

(cf. 9321 - Executive Sessions)

Legal Reference:

ALASKA STATUTES

[29.20.020](#) *Meeting public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9140 BOARD REPRESENTATIVES

The Board may appoint any of its members to serve on advisory committees or as its representative to other public agencies or organizations when the Board deems such appointments desirable, contingent on acceptance of the appointment by the member.

(cf. 1020 - Youth Services)

(cf. 9110 - Board Membership)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

This version is up for second
reading on Feb 23, 2021

BB 9140 BOARD REPRESENTATIVES

The President, subject to Board ratification, The Board may appoint any of its members to serve on advisory committees or as its representative to other public agencies or organizations when the Board deems such appointments desirable, contingent on acceptance of the appointment by the member.

(cf. 1020 - Youth Services)

(cf. 9110 - Board Membership)

(cf. 9250 – Renumeration, Reimbursement, and Other Benefits)

Revised: Month Day, Year

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9200 BOARD MEMBERS

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Individual Board members shall submit requests for research or administrative studies to the entire Board for consideration.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

The Board is the unit of authority. An individual Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

No members of the Board shall be asked to perform any routine or clerical duties which may be assigned to an employee, nor shall any Board member become an employee of his/her district while serving on the Board.

A Board member should resign from the Board before seeking to secure district employment. In no event shall a final decision for hire be made prior to receiving the Board member's resignation.

(cf. 9250 - Remuneration, Reimbursement and other Benefits)

(cf. 9270 - Conflict of Interest)

Board members who visit schools of their own volition have no more authority than any other citizen. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

(cf. 1250 - Visits to the Schools)

Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If a Board Member knows they will be unable to attend scheduled meetings, worksession, or committee assignments they must notify the Board President or the Superintendents Office of this intended absence. If a Board Member notifies the Superintendent's Office with a request for an excused absence, this information will be communicated to the Board President for his/her decision and action.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9220 SCHOOL BOARD ELECTIONS

School Board members shall be elected for a three-year term in accordance with procedures established by ordinance for municipal elections or by state regulations for regional educational attendance areas.

Any person eligible to be a voter in the district is eligible for Board membership. However, a district employee elected to the Board must resign his/her position with the Board in order to qualify for Board membership.

(cf. 9110 - Board Membership)

Note: If subject to the provisions of [A.S. 39.50.020](#), elected municipal officers, including school board members are required to file financial disclosure statements upon filing for office and annually after election.

(cf. 9270 - Conflict of Interest)

Legal Reference:

ALASKA STATUTES

[14.08.041](#) Regional school boards

[14.08.051](#) School board sections

[14.08.061](#) Term of office

[14.08.071](#) Elections

[14.08.081](#) Recall

[14.12.050](#) School board terms

[14.12.080](#) Qualification of members

[14.12.110](#) Single body as assembly and school board

[14.14.140](#) Restrictions on employment

[29.20.300](#) School boards

[29.26.060](#) Runoff elections

[39.50.020](#) Report of financial and business interests

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9222 RESIGNATION

A School Board member who wishes to resign may do so by submitting his/her written resignation to the School Board.

The Board shall declare the board member's seat vacant upon acceptance of the resignation. The Board may accept the resignation with a deferred effective date.

(cf. 9223 - Board Vacancies)

Legal Reference:

ALASKA STATUTES

[14.08.045](#) *Vacancies*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9223 BOARD VACANCIES

The School Board may declare a regional school board seat vacant if the person elected:

1. fails to qualify for Board membership within 30 days of certification of the election,
2. refuses to take office,
3. resigns,
4. is convicted of a felony involving moral turpitude or a violation of the oath of office,
5. no longer resides within the boundaries which he/she was elected to represent and a two-thirds vote of the Board declares the seat vacant.

(cf. 9220 - School Board Election)

The school board shall declare a vacancy on the Board for any actions which disqualify a member from service in accordance with state laws and local ordinances.

Note: [A.S. 14.14.080](#) allows a school board to declare a board vacancy when a member fails to attend three consecutive regular board meetings without being excused by the Board President.

Three consecutive unexcused absences from regular board meetings shall be sufficient cause for the Board to declare a Board vacancy.

(cf. 9121 - President)

cf. 9320 - Meetings)

Appointment to the Board

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Provide candidates with appropriate information regarding Board member responsibilities.
2. Announce names of candidates and accept public input either in writing or at a public meeting.
3. Interview the candidates at a public meeting.
4. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Legal Reference:

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.08.045](#) *Vacancies*

[14.08.081](#) *Recall*

[14.12.070](#) *Vacancies*

[14.14.080](#) *Declaring a school board vacancy*

[29.26.240 - 29.26.360](#) *Recall*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9224 OATH OR AFFIRMATION

Before taking office, all School Board members shall take and sign the oath or affirmation required by law.

Legal Reference:

ALASKA STATUTES

[14.08.091](#) Administration

[14.12.090](#) Oath

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9230 ORIENTATION

The Board encourages all Board candidates to attend public Board meetings during the period of their candidacy so that insofar as possible, new members will be prepared to discuss and cast informed votes on matters before the Board from the time that they are sworn into office.

The Superintendent or designee shall cooperate impartially with all candidates in providing them with information about district activities and school programs.

The Board and the Superintendent or designee shall help each newly elected member to understand district operations and the Board's functions, policies and procedures as soon after election as possible. Incoming members are encouraged to read the Board's policies and informational materials on the function of the Board and the school system, to visit school facilities, and to meet with the Superintendent or designee and Board president, as needed to become oriented to Board service.

The incoming member may attend, at district expense, workshops for newly elected members, including such workshops conducted by the Association of Alaska School Boards.

(cf. 9240 - Board Development)

Legal Reference:

ALASKA STATUTES

[14.14.160](#) *Cooperation and support of certain association functions*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9240 BOARD DEVELOPMENT

The public entrusts the Board with the governance of its schools. Board members, like teachers and administrators, need in-service training. As part of their job, Board Members need to participate in professional development activities that help them understand their responsibilities, stay abreast of new developments in education, and learn new ways to cope effectively with the problems they confront.

Board members are strongly encouraged to attend at least one or more Board development activities each year.

Board members shall report on the development activities they attend at a regular Board meeting as soon as possible after the Board member's return.

Funds for Board development and related travel shall be budgeted annually. Such activities may include state, regional, and national workshops, conferences, conventions, such as those offered by the Association of Alaska School Boards.

(cf. 9250 - Remuneration, Reimbursement, and Other Benefits)

Legal Reference:

ALASKA STATUTES

[14.14.160](#) *Cooperation and support of certain association functions*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS

Compensation

Board members are entitled to an honorarium of \$250.00 per day the Board is conducting board approved District business. District business is defined as: regular meetings, special meetings, work sessions, budget hearings, committee assignments, official assignments; and attendance at a convention, conference, workshop or similar gathering.

Board members who are required to travel from their normal place of residence for District business shall be entitled to actual transportation, hotel expenses and per diem. Per diem shall be at the rate of sixty dollars for all travel within the boundaries of the School District and eighty dollars for all travel outside the boundaries of the School District. Board members meeting locally are entitled to one-half daily per diem rate.

Health and Welfare Benefits

Board members may participate in the health and welfare benefits program as provided for district employees.

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program.

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restriction on employment*

Revised: July 26, 2011

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

This version is up for first reading on
Feb 23, 2021

BB 9250 REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS

Compensation

Board members are entitled to an honorarium of \$250.00 per day the Board is conducting board approved District business. District business is defined as: regular meetings, special meetings, work sessions, budget hearings, committee assignment, official assignments such as meetings of the Alaska Association of School Boards and the National Association of School Boards committee appointments; and attendance at a convention, conference, workshop or similar gathering as allocation in the Board's budget allows.

Board members who are required to travel from their normal place of residence for District business shall be entitled to actual transportation, hotel expenses and per diem. Per diem shall be at the rate of sixty dollars for all travel within the boundaries of the School District and eighty dollars for all travel outside the boundaries of the School District. Board members meeting locally are entitled to one-half daily per diem rate.

Health and Welfare Benefits

Board members may participate in the health and welfare benefits program as provided for district employees.

The district shall pay the cost of all premiums required for Board members electing to participate in the district health and welfare benefits program.

Legal Reference:

ALASKA STATUTES

14.14.140 *Restriction on employment*

Revised: July 26, 2011

Adoption Date: May 23, 1995

Revised: Month Day, Year

Northwest Arctic Borough School District

BB 9260 LEGAL PROTECTION

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings

(cf. 3530 - Risk Management)

Legal Reference:

ALASKA STATUTES

[14.12.115](#) *Indemnification*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9270 CONFLICT OF INTEREST

Note: [Alaska Statute 29.20.010](#) requires each municipality to adopt a conflict of interest code. [Alaska Statute 39.50.145](#) authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member has a personal or financial interest on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

Decision making. The Board recognizes that when no conflict of interest requires abstention, its members must vote on issues before the Board. If a board member or his or her family member may benefit personally or financially from a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall abstain from deliberations and voting.

Appearance of impropriety. When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

Other duties. School Board members are expected to avoid conflicts of interest in their other duties. This includes:

- a. **Confidential information.** School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.
- b. **Gifts.** School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or where board members know or should know the gift is offered for the purpose of influencing or rewarding official action.
- c. **Business dealings with staff.** School Board members shall not engage in financial transactions for private business purposes with district staff whom board members directly or indirectly supervise.
- d. **Compensation for services.** School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

Other legal obligations. School Board members shall comply with state and federal laws pertaining to conflicts of interest. Nothing in this policy restricts or affects board members' duties to comply with those laws.

(cf. 3115 - Relations with Vendors)

(cf. 4112.8 - Employment of Relatives)

(cf. 2300 - Conflict of Interest Code: Designated Personnel)

Legal Reference:

ALASKA STATUTES

[14.08.131](#) Disqualification from voting for conflict of interest

[14.14.140](#) Restriction on employment

[11.56.100 - 11.56.130](#) Bribery and related offenses

[29.20.010](#) Conflict of interest

ADMINISTRATIVE CODE

[4 AAC 18.031](#) Employment of members of immediate families of school board members

[4 AAC 18.900](#) Definitions

Revised: August 30, 2016

Adopted: May 23, 1995

Northwest Arctic Borough School District

BB 9271 CODE OF ETHICS

This code of ethics expresses the personal ideals which the School Board believes should guide each school Board member's activities.

In all actions as a school Board member, the member's first commitment is to the well-being of our youth. His/her primary responsibility is to every student in the district.

Board members also have other major commitments to:

- The Community. Each Board member is responsible to all residents of the district and not solely to those who elected him/her; nor solely to any organization to which he/she may belong, or which may have supported his/her election.
- Individuals. Each Board member has a direct concern for every individual in the community. As an integral part of his/her duties, he/she represents the authority and responsibility of government. This authority must be exercised with as much care and concern for the least influential as for the most influential member of the community.
- Employees. The Board member's actions may affect the capability of district employees to practice their trade or profession and should encourage their increasing competence and professional growth.
- Laws, Policies. Each Board member must be aware of, and comply with, the constitutions of State and Nation, the Alaska Education Statutes, other laws pertaining to public education, and the established policies of the district.
- Decision making. Each Board member is obliged by law to participate in decisions pertaining to education in the district. As an elected representative of the people, the Board member can neither relinquish nor delegate this responsibility to any other individual or group.
- Individual Feelings and Philosophy. Every individual Board member has something to contribute to society.

Understanding and acting upon the foregoing premises, each Board member shall:

- Consider his/her position on the Board as a public trust and not use it for private advantage or personal gain.
- Be constantly aware that he/she has no legal authority except when acting as a member of the Board. Board members shall present their concerns and concepts through the process of Board debate. If in the minority of any decision, they shall abide by and support the majority decision. When in the majority, they shall respect divergent opinions.
- Encourage ideas and opinions from the residents of the district and endeavor to incorporate community views into the deliberations and decisions of the Board.
- Devote sufficient time, thought, and study to proposed actions so as to be able to base decisions upon all available facts and vote in accordance with honest convictions, unswayed by partisan bias of any kind.
- Remember that the basic functions of the Board are to establish the policies by which district schools are administered and to select the Superintendent and staff who will implement those policies.
- Promote and participate actively in a concerted program of timely exchange of information with all district residents, parents, employees and students.
- Recognize that the deliberations of the Board in executive session may be released or discussed in public only with Board approval.
- Make use of opportunities to enlarge his/her potential as a Board member through participation in educational conferences, workshops and training sessions made available by local, state and national agencies.

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9300 GOVERNANCE

The formulation and adoption of written Board policies shall constitute the basic method by which the Board shall govern the school district. This right shall be retained solely by the Board. The study and evaluation of reports concerning the execution of its policies shall constitute the basic method by which the Board shall exercise its accountability for the governance of the schools.

(cf. 0500 - Review and Evaluation)

The School Board has the power of establishing its own procedures within the parameters of law. All actions of the Board shall be taken only in official Board meetings according to these bylaws and the statutes of the state.

(cf. 9310 - Policy Manual)

Legal Reference:

ALASKA STATUTES

[14.08.021](#) *Authority (regional school boards)*

[14.08.041](#) *Regional school boards*

[14.08.101](#) *Powers (regional school boards)*

[14.12.010](#) *Districts of state public school system*

[14.12.020](#) *Support, management and control*

[14.12.035](#) *Advisory School Councils in borough school districts*

[14.14.100](#) *Bylaws and administrative rules*

[29.35.160](#) *Education (borough school district)*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9310 POLICY MANUAL

In governing the district, the School Board has pledged to consider the will and needs of the community. The district's policy manual is developed, distributed and maintained for the purpose of communicating to interested parties the policies, regulations and bylaws within which our schools will operate.

The School Board desires that the community and district employees have access to the policy manual. The School Board welcomes suggestions from the public regarding its adopted policies and regulations. A public copy of the manual shall be maintained in the district central office. Districts publishing policies online shall provide access to policies at each school and at the district office. Districts with no online access will maintain a policy manual at each school site so that it may be examined by students, staff and other interested parties during normal business hours.

(cf. 1340 - Access to District Records)

The Superintendent or designee shall provide access to copies of the district policy manual to School Board members, central office administrators, principals, recognized employee organizations, and other key district personnel.

As necessary, the district shall develop or revise policies and regulations in order to reflect new legislation and changing community views. The Superintendent or designee shall maintain procedures for distributing to all authorized manual holders copies of new or revised policies, bylaws and regulations after adoption. The Superintendent or designee shall annually arrange to have all district policy manuals monitored to ensure that they are up to date and complete.

(cf. 9311 - School Board Policies)

(cf. 9312 - School Board Bylaws)

(cf. 9313 - Administrative Regulations)

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative rules*

Revised: January 29, 2013

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9311 BOARD POLICIES

The School Board recognizes that its most important function is to establish policies which communicate its direction for the management and control of the schools. Policies are written statements adopted by the Board which communicate the guidelines and limits within which the Superintendent or designee and staff may take discretionary action.

(cf. 2210 - Administrative Leeway in Absence of Board Policy)

The Board encourages members of the community to contribute information and opinions for the Board's consideration and propose revisions to policy.

The adoption of policy shall conform with Board bylaws governing agenda, meetings, and voting. Only those written statements adopted and recorded in the minutes shall constitute official Board policy.

Prior to adoption, policies shall normally be given two readings by the Board. At its second reading, the policy may be adopted by a majority vote of all members of the Board. The Board may waive the second reading or may require additional readings.

In addition to presenting drafts or suggestions for new policy and policy revisions when changes in law occur or when a specific need arises, the Superintendent or designee, shall maintain procedures for the continuous orderly review of existing policies at a time allocated for this purpose on the agenda of regular Board meetings. When policies are amended, the Superintendent or designee shall review corresponding administrative regulations to ensure that they conform to the intent of the revised policy.

When drafting or revising Board policies which affect other governmental agencies or areas of common interest, the Superintendent or designee shall seek input from these agencies and shall express the Board's desire to cooperate with them in addressing matters of mutual concern.

(cf. 1020 - Youth Services)

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative rules*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9312 BOARD BYLAWS

The School Board shall adopt Board bylaws to govern the internal operations of the Board. When the need for a new bylaw or modification of an existing bylaw is recognized, the Superintendent or designee shall draft a new or modified bylaw for consideration by the Board.

Bylaws may be adopted and amended by a majority vote of all members of the Board at a regular Board meeting in the same manner as Board policies.

(cf. 9311 - Board Policies)

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative rules*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9313 ADMINISTRATIVE REGULATIONS

The implementation of policies is an administrative task to be performed by the Superintendent or designee who shall be held responsible for the effective administration and supervision of the entire school system.

The Superintendent or designee shall develop administrative regulations when required by law or Board policy or when, in his/her judgment, Board endorsement of district procedures is desired.

Administrative regulations shall be consistent with Board policies, education-related laws, negotiated employee contracts, and rules and regulations of the State Board of Education. The Board may review administrative regulations and require the revision of any regulations which it finds inconsistent with Board policy.

Administrative regulations shall be included in the district's policy manual. District and site level procedures will be maintained in appropriate district and/or site locations and readily available to school personnel.

Legal Reference:

ALASKA STATUTES

[14.14.100](#) *Bylaws and administrative*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9314 SUSPENSION OF POLICIES, BYLAWS, ADMINISTRATIVE REGULATIONS

Policies, bylaws and administrative regulations may be suspended for a specific purpose and limited time by majority vote of the Regional Board.

Superintendent or Designee's Authority

The Superintendent or designee may suspend all or part of any policy, bylaw or administrative regulation when it conflicts with state or federal law or regulations. The Superintendent or designee shall report the suspension to the Board. Suspension shall be valid until the policy, bylaw or administrative regulation is rescinded, amended or reaffirmed.

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9320 MEETINGS

All meetings of the School Board shall be open to the public, except for executive sessions authorized in accordance with law.

(cf. 9321 - Executive Sessions)

The Superintendent or designee shall provide reasonable public notice of open meetings of the Board. Such notice shall include the date, time and place of the meeting, and shall be provided to the local news media and posted at district and school sites before the meeting. Public Meetings may not be held in a private home or private business.

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

Regular Meetings

Regular meetings shall be held on the last Tuesday of every month, unless otherwise determined by the Board. The meetings will convene at the appointed time, providing a quorum is present.

Continued Meetings

The Board, by official action, may recess a regular or special meeting and designate a future date for the purpose of continuing the consideration of one (1) or more topics, provided that:

the total number of days for the session, including all those added after recess, shall not exceed the statutory limitations of fifteen (15) days for a regular meeting and five (5) days for a special meeting;

public notification shall be made of the recess;

any absent members of the Board shall be notified of the recess.

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in cases of an emergency, notice of special meetings shall be delivered at least 24 hours before the meeting to all Board members, the Superintendent, and to the local media. This notice also shall be posted at district and school sites at least 24 hours before the meeting. This notice shall specify the date, time and place of the meeting.

Notice of special meeting shall include a statement of the purpose of the meeting. No business may be transacted other than that stated in the notice of the meeting.

The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. As soon after the meeting as possible, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

Board Action Between Meetings

When, in the opinion of the Superintendent, circumstances arise of such an urgent nature as to require Board action prior to the regular or special meetings, and the President of the Board, or in the President's unavailability, the Vice-President, concurs with this opinion, a poll vote by phone may be taken of Board members. In taking such a poll, the following conditions shall apply:

1. There shall be twenty-four (24) hours advance public notice of the poll vote given by public radio, unless the urgent matter prevents a twenty-four (24) hour delay of the vote. In such an event, at least three (3) hours advance notice shall be given by public radio;
2. The public notice will state the question being voted upon. In addition, the notice will advise the public of their right to be present at the time and place when the poll vote is being conducted by the Board's Recording Secretary;
3. The poll vote will be conducted by the Board's Recording Secretary in the Boardroom at the District Office. As many Board members as possible will be placed on a conference call that will be broadcast via speaker phone into the Boardroom. Board members who are not on the conference call shall be called individually and that phone call shall also be broadcast by speaker phone into the Boardroom;
4. The Board shall confirm the results of the poll vote by a vote taken at the next regular or special meeting.

Teleconferencing/Video-Conferencing

The Board may use teleconferences/and or video-conferences, if available, for Board meetings when receiving public comment

or testimony and during Board deliberations. Agendas and supporting materials shall be available at conference locations.

Legal Reference:

ALASKA STATUTES

[14.08.091](#) *Administration*

[14.14.070](#) *Organization of school board*

[14.14.080](#) *Declaring a school board vacancy*

[29.20.020](#) *Meetings public*

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Revised: March 27, 2007

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9321 EXECUTIVE SESSIONS

The Board may hold executive sessions of the Board in order to discuss:

1. matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the government unit,
2. subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, or
3. matters which by law, municipal charter, or ordinance are required to be confidential.

In order to hold an executive session, the Board shall meet in open session and obtain a majority vote of the Board authorizing the executive session to discuss a particular matter determined by the Board to be exempt from open meeting.

(cf. 1340 - Access to District Records)

No decisions may be made in executive session. Any formal action must be made in an open meeting.

Legal Reference:

ALASKA STATUTES

[44.62.310](#) *Agency meetings public*

[44.62.312](#) *State policy regarding meetings*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9322 AGENDA/MEETING MATERIALS

Agenda

The Superintendent, at the direction of the President of the Board, shall prepare all agendas for meetings of the Board. The agenda shall be distributed to board members at least ten (10) days prior to regular meetings and, if practical, one (1) week prior to special meetings.

(cf. 9320 - Meetings)

Any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent with supporting documents and information.

When constructing the agenda, the Board president and Superintendent will decide whether a request is within the subject matter jurisdiction of the Board and whether the agenda item is appropriate for discussion in open or executive session.

The Board shall also give members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. An agenda item for such input shall be included on Board agendas. The Board shall not take action on such matters at that meeting.

(cf. 9323 - Meeting Conduct)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312 - 1312.3 - Complaints Concerning Schools)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9223 BOARD VACANCIES

The School Board may declare a regional school board seat vacant if the person elected:

1. fails to qualify for Board membership within 30 days of certification of the election,
2. refuses to take office,
3. resigns,
4. is convicted of a felony involving moral turpitude or a violation of the oath of office,
5. no longer resides within the boundaries which he/she was elected to represent and a two-thirds vote of the Board declares the seat vacant.

(cf. 9220 - School Board Election)

The school board shall declare a vacancy on the Board for any actions which disqualify a member from service in accordance with state laws and local ordinances.

Note: [A.S. 14.14.080](#) allows a school board to declare a board vacancy when a member fails to attend three consecutive regular board meetings without being excused by the Board President.

Three consecutive unexcused absences from regular board meetings shall be sufficient cause for the Board to declare a Board vacancy.

(cf. 9121 - President)

cf. 9320 - Meetings)

Appointment to the Board

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Provide candidates with appropriate information regarding Board member responsibilities.
2. Announce names of candidates and accept public input either in writing or at a public meeting.
3. Interview the candidates at a public meeting.
4. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Legal Reference:

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.08.045](#) *Vacancies*

[14.08.081](#) *Recall*

[14.12.070](#) *Vacancies*

[14.14.080](#) *Declaring a school board vacancy*

[29.26.240 - 29.26.360](#) *Recall*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9324 BOARD MINUTES

The Board secretary or designee shall keep minutes and record all official Board actions.

(cf. 9123 - Secretary/Treasurer)

Official Board minutes and the master copy of the policy manual shall be stored in a fire-proof location at the District office.

Copies of the minutes of each regular or special meeting shall be distributed to all Board members with the agenda for the next regular meeting, and will be available for public review at the district office and each school site.

(cf. 1340 - Access to District Records)

Recording of Votes

Motions or resolutions shall be recorded as having passed or failed. Individual votes shall be recorded unless the action was unanimous. All Board resolutions shall be numbered consecutively from the beginning of each fiscal year.

Recording Devices

A video or audio tape recording may be made at any open Board meeting. The presiding officer shall announce that a recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.

Legal Reference:

ALASKA STATUTES

[14.14.090](#) *Additional duties*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9330 MEMBERSHIP IN ASSOCIATIONS

Membership in recognized associations such as Association of Alaska School Boards will be maintained by the schools for several reasons, including:

1. The inservice education benefits to our staff and School Board which come from participation in meetings, conferences, clinics and conventions.
2. Access to the communication media of such associations, such as newsletters, periodicals and advisory services.
3. Representation in actions affecting education in general and the school district in particular.

The Board in maintaining such membership in no way abdicates its authority over the responsibility for the schools of the district as outlined in state law and Board policy.

The Superintendent is directed to budget funds for such memberships, and for paying the costs of adequate participation of Board, administration and staff in the activities of such association to achieve the purposes listed above.

Legal Reference:

ALASKA STATUTES

[14.07.058](#) *Alaska School Activities Association*

[14.14.150](#) *Association of Alaska School Boards the representative agency of board members*

ALASKA ADMINISTRATIVE CODE

[4 AAC 66.010](#) *Regional resource centers*

Adoption Date: May 23, 1995

Northwest Arctic Borough School District

BB 9400 BOARD SELF-EVALUATION

Effective and efficient School Board operations are an integral part of creating a successful educational program. In order to measure progress towards its stated goals and objectives, the Board will annually schedule a time and place at which all its members may participate in a formal self- evaluation.

The Board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal operations and performance of the Board. The Board members shall develop goals and objectives against which the Board will be evaluated. A self-evaluation instrument will be based on these goals and objectives and not on goals set for the district.

Each Board member will complete the self-evaluation instrument independently. The ensuing evaluation will be based on the resulting composite picture of Board strengths and weaknesses. The Board will discuss the tabulated results as a group.

The evaluation process should include the establishment of strategies for improving Board performance. Revised priorities and new goals will be set for the following year's evaluation.

The Board may invite the Superintendent or others to participate in the evaluation and suggest specific criteria to measure Board success as a governing body.

The Board recognizes that adequate opportunities for Board member orientation and inservice are an essential component of conducting meaningful self-evaluation. The evaluation process shall include suggestions for continued Board member development.

(cf. 9240 - Board Development)

Adoption Date: May 23, 1995

Northwest Arctic Borough School District



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Student Activities Committee Meeting

Conducted via Teleconference

Call 1-833-682-3239, enter code: 455-212-519#

Agenda

April 26, 2021

11:00 A.M.

- I. Alaska Schools Activities Association Update – Craig McConnell
 - a) 1A M6 State Tournament @ ANC: Dimond HS
 - Fri/Sat, May 7/8
 - 2 tickets/player
 - State Qualifier: TBA
 - b) State Wrestling Tournament @ TBD by ASAA
 - Fri/Sat, May 21/22
- I. Region 1: Academic Excellence Award (3.7 or better GPA)
 - a) NWABSD 38 recipients (1st-3rd Quarters)
- II. FY22 Student Travel Budget (see attachments)
 - a) Regional & State Tournament District Sponsorship
 - Current: 12 players + 2 adults
 - Proposed: 9 Total (players + adults)
 - *Essentially 1 charter plane.*
 - *Anticipated Savings: \$50,000*
- III. Other

Committee Members: Tillie Ticket, Alice Melton-Barr, Lawrence Jones, Sr., and Brad Reich

Student Activities Coordinator: Brett Slaathaug

Region 1 NWABSD Member: Craig McConnell

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

19-20 Student Travel Budget

1A Cross Country

Kiana XC Invitational (9/7)	32,160
WTK/SHG XC Invitational (9/14)	39,040
Kotzebue XC Invitational (9/21)	34,506
12A NWA Conf @ Noorvik (9/28)	41,148
State 1A XC @ Bartlett (10/5)	13,864
XC Total	160,718

3A Cross Country

3A XC @ Bartlett (8/31)	7,100
Kiana XC Invitational (9/7) - Backhaul Portion	14,880
3A XC/VB Swap with Nome (9/13-14)	4,752
3A Western Conference @ Nome (9/28)	7,682
State 3A XC @ Bartlett (10/5)	6,192
XC Total	40,606

3A Volleyball

3A VB @ Bethel Tourney (8/30-31)	5,800
3A XC/VB Swap with Nome (9/20-21)	4,752
3A VB @ GCS Tourney (10/10-12)	4,618
3A VB @ OTZ: Redington (10/17-19)	2,279
3A VB @ Barrow Tourney (10/25-26)	2,634
3A VB @ OTZ: Western Conf Tourney (11/1-2)	0
3A VB @ Anchorage (State) - Nov 14-16	7,413
3A VB Total	27,496

3A Wrestling

3A WR @ Nome Tournament	4,752
3A WR @ OTZ: Nikiski	5,642
3A WR @ OTZ: Nome-Beltz	4,752
3A WR @ ACS Tournament	7,119
3A WR @ Lancer Smith	7,568
3A WR @ Grace Christian	3,317
3A WR @ Nome (Northern Conference)	8,581
3A WR @ Anchorage (State)	7,569
WR Total	49,300

1A M6 VBALL & WRES

1A M6 VB/WRES @ Sites (Week 1 - Oct 18/19)	24,070
1A M6 VB/WRES @ Sites (Week 2 - Oct 25/26)	28,419
1A WRES @ ACS (Week 3 - Nov 7-10)	29,501
1A M6 VB @ Sites (Week 3 - Nov 8/9)	18,600
1A M6 VB @ Sites (Week 4 - Nov 15/16)	39,215
1A M6 VB @ Ambler (NWA Conf - Nov 22/23)	55,231
1A M6 VB @ Anchorage (State)	21,127
1A WR @ Nome (Northern Conference)	24,309
1A WR @ Anchorage (State)	16,216
VB Total	240,472

NYO

NWABSD NYO Meet	25000
State NYO Meet	30000
NYO Total	55,000.00

1A Basketball

1A BB @ SIVU Tournament	Jan 9-11	18,910
1A BB @ Selawik Tournament	Jan 16-18	28,830
1A BB @ Sites (League W1)	Jan 24-25	25,110
1A BB @ Sites (League W2)	Jan 31-Feb 1	30,690
Weather Out	Feb 7-8	0
1A BB @ BASH (Buckland)	Feb 13-15	34,100
1A BB @ NEIT (Noorvik)	Feb 19-22	28,234
1A BB @ Sites (League W3)	Feb 28-29	7,440
1A BB @ Kotzebue (NWA Conference)	Mar 4-7	56,451
1A BB @ Anchorage (State - 4 teams)	Mar 18-21	80,000
1A BB Total	309,765.42	

MS Basketball

Kotz MS Swap w/ OME	Feb 14-15	4752
NWABSD MS Championships	Feb 28-29	38,130
MS BB Total	42,882.00	

2A Basketball

2A BB @ Bethel 2A Tournament	Jan 9-11	20,510
HOME @ Selawik Tournament	Jan 16-18	0
2A BB @ 1A NWA **Part of 1A Budget	Jan 24-25	0
2A BB @ 1A NWA **Part of 1A Budget	Jan 31-Feb 1	0
2A BB @ UNK Swap (Cancelled)	Feb 7-8	0
2A BB @ BASH (Buckland) **Part of 1A Budget	Feb 13-15	0
2A BB @ NEIT (Noorvik) **Part of 1A Budget	Feb 20-22	0
2A BB @ Point Hope (*NSBSD)	Feb 28-29	15,500
OFF	Mar 6-7	0
2A BB @ Anchorage (Conference)	Mar 11-14	35,759
2A BB @ Anchorage (State **if qualify)	Mar 19-21	0
2A BB Total	71,769.00	

3A Basketball

3A BB - HOME w/ Redington	Dec 19-20	6,045
3A BB @ Anchorage (ACS Tournament)	Jan 2-4	13,013
3A BB Swap with Nome (Subway Showdown)	Jan 9-11	9,504
OFF	Jan 17-18	0
3A BB @ Bethel (BET Tournament)	Jan 23-25	13,667
3A BB - HOME (Husky Shootout)	Jan 31-Feb 1	13,823
3A BB @ Homer Tournament	Feb 6-8	13,952
3A BB @ Valdez Tournament	Feb 13-15	14,155
3A BB - Barrow Swap	Feb 21-22	13,400
3A BB - Bethel Swap	Feb 28-29	7,391
OFF	Mar 6-7	0
3A BB/Cheer @ ANC (Western Conference)	Mar 12-14	21,818
3A BB/Cheer @ ANC (State **if qualify)	Mar 19-21	30,000
3A BB Total	156,767.85	

19-20 Totals

12A Cross Country	160,718
3A Cross Country	40,606
3A Volleyball	27,496
Village VBALL/WRES	240,472
3A Wrestling	49,300
1A Basketball	309,765
2A Basketball	71,769
MS Basketball	42,882
3A Basketball	156,768
NYO	55,000
Total Cost	1,154,776 <i>Projected</i>
Budget	1,091,000

19-20 Season Totals

12A Cross Country	105,706	9%
3A Cross Country	26,732	2%
3A Volleyball	20,083	2%
Village VBALL/WRES	195,036	17%
3A Wrestling	33,150	3%
1A Basketball	173,314	15%
2A Basketball	36,010	3%
MS Basketball	0	0%
3A Basketball	104,950	9%
NYO	0	0%
Total Cost	694,981	60%

19-20 Regions/State Totals

12A Cross Country	55,012	5%
3A Cross Country	13,874	1%
3A Volleyball	7,413	1%
Village VBALL/WRES	61,652	5%
3A Wrestling	16,150	1%
1A Basketball	136,451	12%
2A Basketball	35,759	3%
MS Basketball	42,882	4%
3A Basketball	35,759	3%
NYO	55,000	5%
Total Cost	459,952	40%