

## Regular School Board Meeting

Tuesday, May 5, 2026 5:45 PM

917 Board Room, 130 145th Street East, Rosemount, MN 55068

### I. MISSION

In partnership with member districts, Intermediate School District 917 provides high quality, equitable and specialized programming to meet the needs of all students.

### II. Call to Order - Chair Cindy Nordstrom

### III. Conduct Pledge of Allegiance - Chair Cindy Nordstrom *(This was conducted at the Board Work Session prior to this meeting.)*

### IV. Review and Approve the Agenda - Chair Cindy Nordstrom

### V. Consent Items - Chair Cindy Nordstrom *(Communications)*

#### V.A.

- Minutes
- Personnel

### VI. Finance Director - Mark Johns *(Stewardship)*

#### VI.A.

- Bills
- Wire Transfers
- Investment Reports

### VII. New Business - Chair Cindy Nordstrom *(Collaboration)*

### VIII. Policies - Supt. Dr. Michael Favor *(Integrity)*

Approve - First and Final Readings

- 202 School Board Officers -- First and Final Review
- 408 Subpoena of a School District -- First and Final Review
- 412 Expense Reimbursement -- First and Final Review
- 415 Mandated Reporting -- First and Final Review
- 417 Chemical Use & Abuse - First and Final Review
- 560 Student Gender Inclusion - First and Final Review

### IX. Approve Preliminary Budget for FY27 - Mark Johns *(Stewardship)*

### X. Approve LTFM (Long-term Facility Maintenance) Plan & Resolution - Mark Johns *(Integrity)*

### XI. Approve Levy Allocations for 2026 payable 2027-2028 - Mark Johns *(Integrity)*

### XII. Approve DCALS MAPP Star Field Trip - Dr. Frank Herman *(Innovation)*

Conference - May 7-8, 2026 in Mankato

XIII. Approve Resolutions for Licensed Staff  
and Interpreters - Dr. Michael  
Favor (*Personalization*)  
(*Roll Call*)

XIV. Adjournment - Chair Cindy Nordstrom

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED FOR  
ACTION AT BOARD MEETING OF May 5, 2026**

**NEW HIRES:**

Tigist Kifle, Education Support Professional, effective April 13, 2026.

Jean Lourdmey, School Nurse, effective March 30, 2026.

Toni Melville, Education Support Specialist, effective April 20, 2026.

**RE-HIRES:**

**CHANGE IN STATUS:**

**LEAVES OF ABSENCE:**

**RESIGNATION & TERMINATIONS:**

Bailey Bahnsen, Education Support Specialist, effective April 10, 2026.

Emma Buchanan, Teacher, effective June 11, 2026.

**RETIREMENT:**

Michelle Dodge, Interpreter, effective June 3, 2026.

Debra Merritt, Accounts Payable, effective May 22, 2026.

**INTERMEDIATE SCHOOL DISTRICT 917**  
**Organizational and Regular School Board Meeting**

A School Board Meeting of the Intermediate School District 917 was held in the 917 Board Room at Dakota County Technical College on Tuesday, April 7, 2026, at 5:45 PM.

Members Present: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, Kyle Christensen, and ex officio member Dr. Michael Favor.

Members Absent: None

Also Present: Mark Johns, Melissa Schaller, Brooke Peterson, Kate Hulse, Melissa Torres, Nicole Flesner, Taylor Lovin, Frank Herman, Jill Stewart-Kellar, Kim Martin, Adrienne Turzynski, Bethany Carlson, Ari Sherman, and Dawn Savage

The meeting was called to order at 5:45 PM by Chair Cindy Nordstrom.

The Pledge of Allegiance was conducted in the work session prior to this meeting.

1. Motion by Monica Weber, seconded by Byron Schwab, to approve the agenda. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.
2. Motion by Lesley Chester, seconded by Dawn Steigauf, to approve the consent items, as presented. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.
3. Voting naye: none. Motion carried.
  - **Minutes:** March 3, 2026, Regular School Board Meeting

**Personnel:**

**NEW HIRES:**

*Sara Barack, Education Support Professional, effective March 30, 2026*

*Shelby Blenis, Education Support Professional, effective March 11, 2026.*

*Crystel Di Grazia, Education Support Professional, effective March 30, 2026.*

*Camden Fitzloff, Education Support Professional, effective March 11, 2026.*

*Raheena Sahil, Education Support Professional, effective March 12, 2026.*

*Tara Sprecht, Assistant Principal, effective March 2, 2026.*

**RE-HIRES:**

**CHANGE IN STATUS:**

*Cassie Groff, Physical Therapist, 0.80 FTE to increase 1.0 FTE, effective July 1, 2026.*

*Karri Hollyman, Captionist to Intervener Support Professional, effective February 23, 2026.*

*Melissa Ho, Licensed School Nurse, 1.0 FTE to decrease 0.6 FTE, effective July 1, 2026.*

**LEAVES OF ABSENCE:**

**RESIGNATION & TERMINATIONS:**

*Kelly Anderson, Teacher, effective June 5, 2026.*

*Audrey Birch, Education Support Professional, effective March 20, 2026.*

*Kenneth Foxworth, Education Support Professional, effective March 2, 2026.*

*Kim Martin, Teacher, effective June 4, 2026.*

*Danielle Phillips, Education Support Professional, effective March 20, 2026.*

*Lauren Running, Teacher, effective June 11, 2026.*  
*Lacey Villavicencio, Teacher, effective June 11, 2026.*  
*Janel Vrieze, Teacher, effective June 11, 2026.*

**RETIREMENT:**

*Amy Alexander, Sr. Administrative Assistant, effective May 15, 2026.*

*Brian Price, School Psychologist, effective June 11, 2026.*

- **Policies:** First and Final Readings of **401** Equal Employment Opportunity, **402** Disability Nondiscrimination, **403** Discipline, Suspension, and Dismissal of Employees, **405** Veteran's Preference, and **533** Wellness.
4. Motion by Byron Schwab, seconded by Lesley Chester, to approve the bills from February 24, 2026, through March 27, 2026, Investment Report, Direct Deposits, School Board Investment Report, Wire transfers, and Payment Register as presented by the Director of Finance. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.
  5. Motion by Byron Schwab, seconded by Mark Zuzek, to approve the Accounts Receivable Aging Report as presented by Mark Johns, Director of Finance. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried.
  6. Motion by Lisa Ehleringer, seconded by Lesley Chester, to approve the Read Act MOU as presented by Dr. Brooke Peterson. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum A)
  7. Motion by Kyle Christensen, seconded by Dawn Steigauf, to approve the Lease Extension for Cedar School as presented by Mark Johns. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum B)
  8. Motion by Mark Zuzek, seconded by Byron Schwab, to approve the Resolution to Nonrenew and Terminate Probationary Teachers as presented by Nicole Flesner. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum C)
  9. Motion by Kyle Christensen, seconded by Lesley Chester, to approve the Lead Personnel for 2026-27 school year as presented by Dr. Melissa Schaller. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum D)
  10. Motion by Kim Baker, seconded by Lisa Ehleringer, to approve the 2026-27 District Calendar as presented by Dr. Melissa Schaller. Voting aye: Lesley Chester, Kim Baker, Lisa Ehleringer, Mark Zuzek, Dawn Steigauf, Monica Weber, Cindy Nordstrom, Byron Schwab, and Kyle Christensen. Voting naye: none. Motion carried. (Addendum E)

Closed Session began at 7:06 pm. Closed Session Ended at 7:50 pm.

There being no further business, the meeting adjourned at 7:51 PM

The next regular School Board Meeting will be Tuesday, May 5, 2026, at 5:45 PM.

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Clerk



Customer Service  
PO Box 11760  
Harrisburg, PA 17108-11760

## ACCOUNT STATEMENT

For the Month Ending  
**March 31, 2026**

### INTERMEDIATE SCHOOL DISTRICT 917

#### Client Management Team

##### Amber Cannegieter

Key Account Manager  
213 Market Street  
Harrisburg, PA 17101-2141  
1-888-4-MSDLAF  
cannegietera@pfmam.com

##### Danny A. Nelson

Director  
800 Nicollet Mall, 4th Floor  
Minneapolis, MN 55402  
612-371-3747  
nelsond@pfmam.com

#### Contents

Cover/Disclosures  
Summary Statement  
Individual Accounts

#### Accounts included in Statement

600430 STATE PAYMENTS

#### Important Messages

MSDLAF will be closed on 04/03/2026 for Good Friday.

INTERMEDIATE SCHOOL DISTRICT 917  
AMY D ALEXANDER  
1300 145TH STREET E  
ROSEMOUNT, MN 55068

**Online Access** [www.msdlaf.org](http://www.msdlaf.org)

**Customer Service** 1-888-4-MSDLAF

**Important Disclosures**

**Important Disclosures**

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**Proxy Voting** PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

**Questions About an Account** PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

**Account Control** PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

**Market Value** Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by ICE Data Services. There may be differences in the values shown for investments due to accrued but uncollected income and the use of differing valuation sources and methods. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

**Amortized Cost** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

**Tax Reporting** Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

**Financial Situation** In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

**Callable Securities** Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

**Portfolio** The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

**Rating** Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

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**Key Terms and Definitions**

**Dividends** on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

**Current Yield** is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by

365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed. **Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

**Monthly distribution yield** represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

**YTM at Cost** The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

**YTM at Market** The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

**Managed Account** A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

**Unsettled Trade** A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management  
Attn: Service Operations  
213 Market Street  
Harrisburg, PA 17101

**NOT FDIC INSURED      NO BANK GUARANTEE      MAY LOSE VALUE**

**Account Statement - Transaction Summary**

For the Month Ending **March 31, 2026**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

<b>MSDLAF+ Liquid Class</b>	
Opening Market Value	11,592.67
Purchases	34.61
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

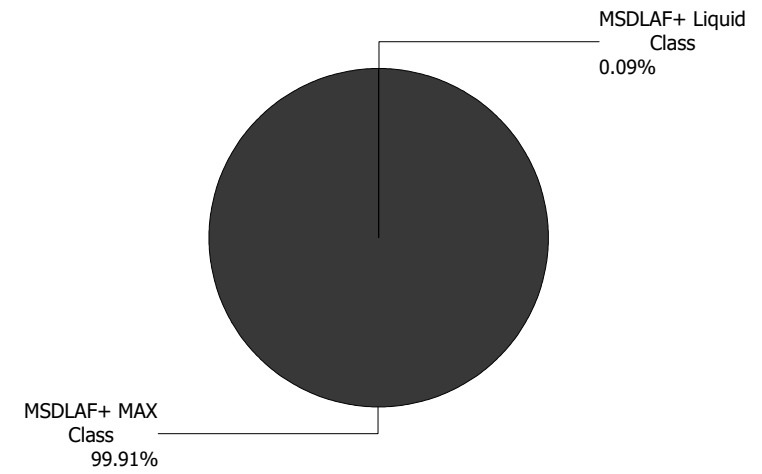
**Closing Market Value** **\$11,627.28**  
 Cash Dividends and Income 34.61

<b>MSDLAF+ MAX Class</b>	
Opening Market Value	13,610,722.92
Purchases	41,653.69
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

**Closing Market Value** **\$13,652,376.61**  
 Cash Dividends and Income 41,653.69

<b>Asset Summary</b>		
	<b>March 31, 2026</b>	<b>February 28, 2026</b>
<b>MSDLAF+ Liquid Class</b>	11,627.28	11,592.67
<b>MSDLAF+ MAX Class</b>	13,652,376.61	13,610,722.92
<b>Total</b>	<b>\$13,664,003.89</b>	<b>\$13,622,315.59</b>

**Asset Allocation**



**Account Statement**

For the Month Ending **March 31, 2026**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>MSDLAF+ Liquid Class</b>					
<b>Opening Balance</b>					<b>11,592.67</b>
03/31/26	04/01/26	Accrual Income Div Reinvestment - Distributions	1.00	34.61	11,627.28
<b>Closing Balance</b>					<b>11,627.28</b>

	Month of March	Fiscal YTD July-March		
<b>Opening Balance</b>	11,592.67	11,297.07	<b>Closing Balance</b>	11,627.28
<b>Purchases</b>	34.61	330.21	<b>Average Monthly Balance</b>	11,593.79
<b>Redemptions (Excl. Checks)</b>	0.00	0.00	<b>Monthly Distribution Yield</b>	3.51%
<b>Check Disbursements</b>	0.00	0.00		
<b>Closing Balance</b>	<b>11,627.28</b>	<b>11,627.28</b>		
<b>Cash Dividends and Income</b>	34.61	330.21		

**MSDLAF+ MAX Class**

<b>Opening Balance</b>					<b>13,610,722.92</b>
03/31/26	04/01/26	Accrual Income Div Reinvestment - Distributions	1.00	41,653.69	13,652,376.61

**Account Statement**

For the Month Ending **March 31, 2026**

**INTERMEDIATE SCHOOL DISTRICT 917 - STATE PAYMENTS - 600430**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>Closing Balance</b>					<b>13,652,376.61</b>
		<b>Month of March</b>	<b>Fiscal YTD July-March</b>		
<b>Opening Balance</b>		13,610,722.92	13,238,175.67	<b>Closing Balance</b>	13,652,376.61
<b>Purchases</b>		41,653.69	5,914,200.94	<b>Average Monthly Balance</b>	13,612,066.59
<b>Redemptions (Excl. Checks)</b>		0.00	(5,500,000.00)	<b>Monthly Distribution Yield</b>	3.61%
<b>Check Disbursements</b>		0.00	0.00		
<b>Closing Balance</b>		<b>13,652,376.61</b>	<b>13,652,376.61</b>		
<b>Cash Dividends and Income</b>		41,653.69	414,200.94		

**Intermediate School District 917**  
**School Board Report**  
**Consolidate Investments (General & Building)**

	MSDLAF: Liquid						MSDLAF: +Max						Total	
	Purchases	Sales	Fees	Interest	Ending Balance	Monthly Yield	Purchases	Sales	Fees	Interest	Ending Balance	Monthly Yield	Ending Balance	Interest
Jun					11,297.07						13,238,175.67		13,249,472.74	
Jul				39.84	11,336.91	4.15%		500,000.00		47,603.20	12,785,778.87	4.24%	12,797,115.78	47,643.04
Aug				39.83	11,376.74	4.14%				45,946.80	12,831,725.67	4.23%	12,843,102.41	45,986.63
Sep				38.39	11,415.13	4.10%	3,500,000.00			53,427.81	16,385,153.48	4.19%	16,396,568.61	53,466.20
Oct				38.79	11,453.92	4.00%	-	1,000,000.00		56,610.56	15,441,764.04	4.09%	15,453,217.96	56,649.35
Nov				36.07	11,489.99	3.84%		1,500,000.00		47,778.81	13,989,542.85	3.92%	14,001,032.84	47,814.88
Dec				36.02	11,526.01	3.69%		1,000,000.00		44,577.10	13,034,119.95	3.78%	13,045,645.96	44,613.12
Jan				35.15	11,561.16	3.56%		750,000.00		38,882.81	12,323,002.76	3.68%	12,334,563.92	38,917.96
Feb				31.51	11,592.67	3.55%	2,000,000.00	750,000.00		37,720.16	13,610,722.92	3.65%	13,622,315.59	37,751.67
Mar				34.61	11,627.28	3.51%				41,653.69	13,652,376.61	3.61%	13,664,003.89	41,688.30
Apr					-						-		-	-
May					-						-		-	-
Jun					-						-		-	-
<b>Total FY</b>														
26	-	-	-	330.21	11,627.28		5,500,000.00	5,500,000.00	-	414,200.94	13,652,376.61		13,664,003.89	414,531.15

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR:

04/15/2026 CHECKS (PR519)	\$	2,985.88
04/15/2026 DIRECT DEPOSITS REGULAR PAY (PR519)	\$	<u>855,682.48</u>

**NET PAYROLL** **\$ 858,668.36**

Authorized Signature Mark Johnson Date 4/15/2026

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
1910343	03/30/2026	WISCONSIN SCTF	R	987.50	ACCOUNTS PAYABLE CHECK
1910344	03/30/2026	EDUCATION MINNESOTA, LOCAL 3904	R	10,015.11	ACCOUNTS PAYABLE CHECK
1910345	03/30/2026	ESP LOCAL 4242	R	3,873.85	ACCOUNTS PAYABLE CHECK
1910346	03/30/2026	FTC	R	1,390.83	ACCOUNTS PAYABLE CHECK
1910347	03/30/2026	O.P.E.I.U., LOCAL 12	R	520.74	ACCOUNTS PAYABLE CHECK
1910348	03/30/2026	RELATED SERVICES NURSES ESP	R	134.70	ACCOUNTS PAYABLE CHECK
1910349	04/01/2026	CENTERPOINT ENERGY	R	949.01	ACCOUNTS PAYABLE CHECK
1910350	04/01/2026	CITY OF INVER GROVE HTS	R	534.97	ACCOUNTS PAYABLE CHECK
1910351	04/01/2026	CITY OF ROSEMOUNT	R	2,263.17	ACCOUNTS PAYABLE CHECK
1910352	04/01/2026	OUTDOOR IMAGES, INC	R	2,615.00	ACCOUNTS PAYABLE CHECK
1910353	04/01/2026	SAM'S CLUB/SYNCHRONY BANK	R	1,139.99	ACCOUNTS PAYABLE CHECK
1910354	04/10/2026	ARVIG ENTERPRISES, INC	R	2,017.95	ACCOUNTS PAYABLE CHECK
1910355	04/10/2026	BRIGHTWORKS	R	15.00	ACCOUNTS PAYABLE CHECK
1910356	04/10/2026	CUB FOODS - APPLE VALLEY	R	40.61	ACCOUNTS PAYABLE CHECK
1910357	04/10/2026	CUB FOODS BLOOMINGTON	R	40.22	ACCOUNTS PAYABLE CHECK
1910358	04/10/2026	CUB FOODS - EAGAN	R	40.31	ACCOUNTS PAYABLE CHECK
1910359	04/10/2026	CUB FOODS - LAKEVILLE	R	61.20	ACCOUNTS PAYABLE CHECK
1910360	04/10/2026	CUB FOODS - ROSEMOUNT	R	291.25	ACCOUNTS PAYABLE CHECK
1910361	04/10/2026	DISTRICT 191 FOOD SERVICE	R	1,579.90	ACCOUNTS PAYABLE CHECK
1910362	04/16/2026	WISCONSIN SCTF	R	987.50	ACCOUNTS PAYABLE CHECK
1910363	04/16/2026	EDUCATION MINNESOTA, LOCAL 3904	R	10,116.82	ACCOUNTS PAYABLE CHECK
1910364	04/16/2026	ESP LOCAL 4242	R	3,890.08	ACCOUNTS PAYABLE CHECK
1910365	04/16/2026	FTC	R	1,390.83	ACCOUNTS PAYABLE CHECK
1910366	04/16/2026	O.P.E.I.U., LOCAL 12	R	520.74	ACCOUNTS PAYABLE CHECK
1910367	04/16/2026	RELATED SERVICES NURSES ESP	R	134.70	ACCOUNTS PAYABLE CHECK
1910368	04/16/2026	MESSERLI & KRAMER P.A.	R	5.00	ACCOUNTS PAYABLE CHECK
1910368	04/16/2026	MESSERLI & KRAMER P.A.	V	-5.00	VOID MANUAL CHECK
1910369	04/23/2026	AFRICAN AMERICAN LEADERSHIP COUNCIL	R	800.00	ACCOUNTS PAYABLE CHECK
1910370	04/23/2026	CENTERPOINT ENERGY	R	619.63	ACCOUNTS PAYABLE CHECK
1910371	04/23/2026	IDENTISYS INC	R	682.00	ACCOUNTS PAYABLE CHECK
1910372	04/23/2026	STEPHANIE A. ADAMS	R	137.50	ACCOUNTS PAYABLE CHECK
V4003038	04/10/2026	ADVANCE AUTO PARTS	R	24.07	ACCOUNTS PAYABLE VOUCHER
V4003039	04/10/2026	ALDI	R	225.22	ACCOUNTS PAYABLE VOUCHER
V4003040	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003041	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003042	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003043	04/10/2026	AMERGIS	V	0.00	VOID: MULTI STUB VOUCHER
V4003044	04/10/2026	AMERGIS	R	112,004.70	ACCOUNTS PAYABLE VOUCHER
V4003045	04/10/2026	ARK THERAPEUTIC	R	337.98	ACCOUNTS PAYABLE VOUCHER
V4003046	04/10/2026	ASL INTERPRETING SERVICES, INC	R	143.00	ACCOUNTS PAYABLE VOUCHER
V4003047	04/10/2026	ASL UP NETWORK, INC	R	147.00	ACCOUNTS PAYABLE VOUCHER
V4003048	04/10/2026	ASSISTIVE TECHNOLOGY INDUSTRY ASSO.	R	45.00	ACCOUNTS PAYABLE VOUCHER
V4003049	04/10/2026	BAYADA HOME HEALTH CARE	R	6,210.00	ACCOUNTS PAYABLE VOUCHER
V4003050	04/10/2026	WELLS FARGO	R	2,965.46	ACCOUNTS PAYABLE VOUCHER
V4003051	04/10/2026	OPENAI	R	80.00	ACCOUNTS PAYABLE VOUCHER
V4003052	04/10/2026	CITY OF APPLE VALLEY	R	556.12	ACCOUNTS PAYABLE VOUCHER
V4003053	04/10/2026	CLIA LABORATORY PROGRAM	R	248.00	ACCOUNTS PAYABLE VOUCHER
V4003054	04/10/2026	DICK'S SANITATION-LAKEVILLE	R	249.54	ACCOUNTS PAYABLE VOUCHER
V4003055	04/10/2026	ENABLING DEVICES	R	101.95	ACCOUNTS PAYABLE VOUCHER
V4003056	04/10/2026	FLIPPER DEVICES INC	R	199.00	ACCOUNTS PAYABLE VOUCHER
V4003057	04/10/2026	GLEEDA SOFTWARE LLC	R	129.99	ACCOUNTS PAYABLE VOUCHER
V4003058	04/10/2026	GOOGLE HQ	R	2,918.05	ACCOUNTS PAYABLE VOUCHER
V4003059	04/10/2026	HYATT REGENCY CHICAGO HEADQUARTER	R	1,612.92	ACCOUNTS PAYABLE VOUCHER
V4003060	04/10/2026	INDEED, INC	R	1,859.53	ACCOUNTS PAYABLE VOUCHER
V4003061	04/10/2026	INNOVATIVE OFFICE SOLUTIONS	R	323.02	ACCOUNTS PAYABLE VOUCHER
V4003062	04/10/2026	JAMF HOLDINGS, INC & SUBSIDIARIES	R	297.20	ACCOUNTS PAYABLE VOUCHER
V4003063	04/10/2026	MADDEN BROTHERS, INC	R	3,402.95	ACCOUNTS PAYABLE VOUCHER
V4003064	04/10/2026	MAIN LINE THERAPY	R	250.00	ACCOUNTS PAYABLE VOUCHER

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V4003065	04/10/2026	MASE	R	1,695.00	ACCOUNTS PAYABLE VOUCHER
V4003066	04/10/2026	MENARDS	R	241.39	ACCOUNTS PAYABLE VOUCHER
V4003067	04/10/2026	MICROSONIC	R	278.00	ACCOUNTS PAYABLE VOUCHER
V4003068	04/10/2026	PLAY THERAPY SUPPLY	R	122.99	ACCOUNTS PAYABLE VOUCHER
V4003069	04/10/2026	RATWIK, ROSZAK & MALONEY, P.A.	R	425.00	ACCOUNTS PAYABLE VOUCHER
V4003070	04/10/2026	RIFTON EQ/COMMUNITY PRODUCTS LLC	R	69.00	ACCOUNTS PAYABLE VOUCHER
V4003071	04/10/2026	ROSEMOUNT AUTO SERVICE	R	1,041.00	ACCOUNTS PAYABLE VOUCHER
V4003072	04/10/2026	SCHOOL NURSE SUPPLY	R	699.17	ACCOUNTS PAYABLE VOUCHER
V4003073	04/10/2026	SCHOOL SPECIALTY, LLC	R	220.73	ACCOUNTS PAYABLE VOUCHER
V4003074	04/10/2026	SCIENCE MUSEUM OF MN	R	24.00	ACCOUNTS PAYABLE VOUCHER
V4003075	04/10/2026	SOUTHPAW ENTERPRISES	R	246.24	ACCOUNTS PAYABLE VOUCHER
V4003076	04/10/2026	ST PAUL PARKS AND RECREATION	R	400.00	ACCOUNTS PAYABLE VOUCHER
V4003077	04/10/2026	ST PAUL PIONEER PRESS	R	23.37	ACCOUNTS PAYABLE VOUCHER
V4003078	04/10/2026	SUNSHINE COTTAGE	R	54.50	ACCOUNTS PAYABLE VOUCHER
V4003079	04/10/2026	TECHNOLOGY BY DESIGN, LLC	R	192.00	ACCOUNTS PAYABLE VOUCHER
V4003080	04/10/2026	THERAPY NOTES, LLC	R	39.00	ACCOUNTS PAYABLE VOUCHER
V4003081	04/10/2026	TOLL GAS & WELDING SUPPLY	R	399.47	ACCOUNTS PAYABLE VOUCHER
V4003082	04/10/2026	TRAVEL LEADERS	R	1,685.20	ACCOUNTS PAYABLE VOUCHER
V4003083	04/10/2026	UNIVERSAL CLEANING SERVICES	R	8,375.42	ACCOUNTS PAYABLE VOUCHER
V4003084	04/10/2026	VERIZON WIRELESS	R	890.34	ACCOUNTS PAYABLE VOUCHER
V4003085	04/10/2026	WESTONE LABORATORIES INC.	R	619.42	ACCOUNTS PAYABLE VOUCHER
V4003086	04/10/2026	WH SECURITY, LLC	R	71.85	ACCOUNTS PAYABLE VOUCHER
V4003087	04/10/2026	IMAGINE LEARNING LLC	R	1,237.50	ACCOUNTS PAYABLE VOUCHER
V6609106	04/16/2026	KELSIE K ARCH	R	68.15	ACCOUNTS PAYABLE VOUCHER
V6609107	04/16/2026	MELISSA L ARMBRUST	R	366.85	ACCOUNTS PAYABLE VOUCHER
V6609108	04/16/2026	TREVOR R BAILEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609109	04/16/2026	KIMBERLY D BAKER	R	36.25	ACCOUNTS PAYABLE VOUCHER
V6609110	04/16/2026	KEITH JAMES BARTHOLOMAUS	R	105.85	ACCOUNTS PAYABLE VOUCHER
V6609111	04/16/2026	JENNIFER MARIE BAXTER	R	381.52	ACCOUNTS PAYABLE VOUCHER
V6609112	04/16/2026	STEPHANIE BETLEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609113	04/16/2026	MICHAEL JASON BIBRO	R	622.88	ACCOUNTS PAYABLE VOUCHER
V6609114	04/16/2026	AMANDA JO BOEHMER	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609115	04/16/2026	CHRISTINE KLECATSKY CHESSLER	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609116	04/16/2026	LESLEY ANNE CHESTER	R	17.40	ACCOUNTS PAYABLE VOUCHER
V6609117	04/16/2026	KYLE R CHRISTENSEN	R	23.20	ACCOUNTS PAYABLE VOUCHER
V6609118	04/16/2026	BETHANY LEIGH CHRISTIANSON	R	16.68	ACCOUNTS PAYABLE VOUCHER
V6609119	04/16/2026	LAWRENCE L COLEMAN	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609120	04/16/2026	CRAIG ALAN CURTIS	R	324.90	ACCOUNTS PAYABLE VOUCHER
V6609121	04/16/2026	JEANNE MARIE D'ALOIA	R	142.20	ACCOUNTS PAYABLE VOUCHER
V6609122	04/16/2026	AMY RICHELLE DAWSON	R	27.55	ACCOUNTS PAYABLE VOUCHER
V6609123	04/16/2026	AMANDA R ECKRE	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609124	04/16/2026	LISA A EHLERINGER	R	31.90	ACCOUNTS PAYABLE VOUCHER
V6609125	04/16/2026	SHAE K ELLIOTT	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609126	04/16/2026	KATHERINE DIANE ENGEL	R	65.25	ACCOUNTS PAYABLE VOUCHER
V6609127	04/16/2026	MICHAEL LEONARD FAVOR	R	65.98	ACCOUNTS PAYABLE VOUCHER
V6609128	04/16/2026	ANGELITA LEE FLEMING	R	55.10	ACCOUNTS PAYABLE VOUCHER
V6609129	04/16/2026	NICOLE K FLESNER	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609130	04/16/2026	SHERILYN FAYE FRISQUE	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609131	04/16/2026	ALYSSA GAYLE GAHIMER	R	45.68	ACCOUNTS PAYABLE VOUCHER
V6609132	04/16/2026	ADAM R GHORMLEY	R	196.58	ACCOUNTS PAYABLE VOUCHER
V6609133	04/16/2026	CHRISTINA ANN TUOHY	R	60.90	ACCOUNTS PAYABLE VOUCHER
V6609134	04/16/2026	MARK JOSEPH GOGALA	R	23.93	ACCOUNTS PAYABLE VOUCHER
V6609135	04/16/2026	BRITNEY A GREELEY	R	145.00	ACCOUNTS PAYABLE VOUCHER
V6609136	04/16/2026	PETER ALLYN HENDRICKS	R	243.60	ACCOUNTS PAYABLE VOUCHER
V6609137	04/16/2026	SARA ASHLEY HENRY	R	419.05	ACCOUNTS PAYABLE VOUCHER
V6609138	04/16/2026	FRANK E HERMAN	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609139	04/16/2026	JENNIFER AMY HETLAND	R	169.75	ACCOUNTS PAYABLE VOUCHER
V6609140	04/16/2026	MELISSA ROCHELL HO	R	97.20	ACCOUNTS PAYABLE VOUCHER

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V6609141	04/16/2026	JUSTIN DAVID HOELSCHER	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609142	04/16/2026	KATE SCHNEEWEIS HULSE	R	185.63	ACCOUNTS PAYABLE VOUCHER
V6609143	04/16/2026	SARAH CAITLIN IDEEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609144	04/16/2026	JULIE CHRISTINE ILLA	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609145	04/16/2026	COURTNEY ELIZABETH ROBINSON	R	149.45	ACCOUNTS PAYABLE VOUCHER
V6609146	04/16/2026	MACKENZIE M IRWIN	R	51.19	ACCOUNTS PAYABLE VOUCHER
V6609147	04/16/2026	MARK W JOHNS	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609148	04/16/2026	LISA MARIE KENT	R	8.70	ACCOUNTS PAYABLE VOUCHER
V6609149	04/16/2026	SHAWN P KINSELLA	R	50.75	ACCOUNTS PAYABLE VOUCHER
V6609150	04/16/2026	AMBER LEIGH KURTEN	R	46.40	ACCOUNTS PAYABLE VOUCHER
V6609151	04/16/2026	CORY LEE LANGENFELD	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609152	04/16/2026	BETSY SUE LARSEN	R	253.03	ACCOUNTS PAYABLE VOUCHER
V6609153	04/16/2026	JOSEPH PAUL LORENTZ	R	530.58	ACCOUNTS PAYABLE VOUCHER
V6609154	04/16/2026	SARAH MARIE LUDEWIG	R	116.73	ACCOUNTS PAYABLE VOUCHER
V6609155	04/16/2026	KIM MARIE MARTIN	R	98.60	ACCOUNTS PAYABLE VOUCHER
V6609156	04/16/2026	CATHLEEN CAROL MATTICE	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609157	04/16/2026	SHARRI HELENE MCGIBBON	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609158	04/16/2026	KRISTIN M MESSING	R	5.80	ACCOUNTS PAYABLE VOUCHER
V6609159	04/16/2026	JENNA ANN NACE	R	408.23	ACCOUNTS PAYABLE VOUCHER
V6609160	04/16/2026	CLAIRE M NACHTWEY	R	31.90	ACCOUNTS PAYABLE VOUCHER
V6609161	04/16/2026	RACHEL LOIS NASAL	R	7.25	ACCOUNTS PAYABLE VOUCHER
V6609162	04/16/2026	CINDY L NORDSTROM	R	1.45	ACCOUNTS PAYABLE VOUCHER
V6609163	04/16/2026	RACHEL ERIN NOVY	R	107.35	ACCOUNTS PAYABLE VOUCHER
V6609164	04/16/2026	ALICIA JOY ODELL	R	111.65	ACCOUNTS PAYABLE VOUCHER
V6609165	04/16/2026	JACKIE MARIE PAULEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609166	04/16/2026	EMILY COLLEEN GOODSON	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609167	04/16/2026	HOLLY MARIE PEMBLE	R	151.53	ACCOUNTS PAYABLE VOUCHER
V6609168	04/16/2026	AMANDA LYNN PETERS	R	55.10	ACCOUNTS PAYABLE VOUCHER
V6609169	04/16/2026	JENNIFER MAE PETERSEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609170	04/16/2026	BROOKE ALLYSON PETERSON	R	113.93	ACCOUNTS PAYABLE VOUCHER
V6609171	04/16/2026	CAROLINE ROSE PETERSON	R	224.75	ACCOUNTS PAYABLE VOUCHER
V6609172	04/16/2026	MEGAN E PLOTTS	R	27.55	ACCOUNTS PAYABLE VOUCHER
V6609173	04/16/2026	MELANIE LAVONNE REINARDY	R	60.90	ACCOUNTS PAYABLE VOUCHER
V6609174	04/16/2026	WENDI MARLAINE RENKEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609175	04/16/2026	MELANIE ANN RIX	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609176	04/16/2026	HAWA D SALAD	R	31.90	ACCOUNTS PAYABLE VOUCHER
V6609177	04/16/2026	OLIVIA E SARASIO MEYER	R	205.18	ACCOUNTS PAYABLE VOUCHER
V6609178	04/16/2026	MELISSA RAE SCHALLER	R	159.31	ACCOUNTS PAYABLE VOUCHER
V6609179	04/16/2026	BYRON LEITH SCHWAB	R	10.15	ACCOUNTS PAYABLE VOUCHER
V6609180	04/16/2026	ROLAND ARTHUR SESSIONS III	R	331.33	ACCOUNTS PAYABLE VOUCHER
V6609181	04/16/2026	KARLEEN SHERMAN	R	15.22	ACCOUNTS PAYABLE VOUCHER
V6609182	04/16/2026	DAWN E STEIGAUF	R	26.10	ACCOUNTS PAYABLE VOUCHER
V6609183	04/16/2026	ANN T STROM	R	134.13	ACCOUNTS PAYABLE VOUCHER
V6609184	04/16/2026	MICHELLE ERIN STROMME	R	66.70	ACCOUNTS PAYABLE VOUCHER
V6609185	04/16/2026	AMY LYNN SWANEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609186	04/16/2026	KAYLEEN LAVONNE TAFFE	R	58.73	ACCOUNTS PAYABLE VOUCHER
V6609187	04/16/2026	MARY ELIZABETH TAYLOR	R	257.38	ACCOUNTS PAYABLE VOUCHER
V6609188	04/16/2026	SONIA LYNN TENDRICH	R	252.35	ACCOUNTS PAYABLE VOUCHER
V6609189	04/16/2026	EVE THOMAS BROOK	R	47.86	ACCOUNTS PAYABLE VOUCHER
V6609190	04/16/2026	TAYLOR MAY LOVIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
V6609191	04/16/2026	MELISSA M TORRES	R	150.90	ACCOUNTS PAYABLE VOUCHER
V6609192	04/16/2026	SHANYN NICOLE TUFTEE	R	150.13	ACCOUNTS PAYABLE VOUCHER
V6609193	04/16/2026	ADRIENNE KATE TURZYNSKI	R	49.30	ACCOUNTS PAYABLE VOUCHER
V6609194	04/16/2026	JOHN NATHAN VOLKERT	R	132.68	ACCOUNTS PAYABLE VOUCHER
V6609195	04/16/2026	ASHLEY LYNNETTE WARD	R	707.60	ACCOUNTS PAYABLE VOUCHER
V6609196	04/16/2026	MONICA J WEBER	R	10.15	ACCOUNTS PAYABLE VOUCHER
V6609197	04/16/2026	CASANDRA JO WOOD	R	14.50	ACCOUNTS PAYABLE VOUCHER
V6609198	04/16/2026	TRISHA K WOODCOCK	R	20.00	ACCOUNTS PAYABLE VOUCHER

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V6609199	04/16/2026	SCOTT MICHAEL ZEHNDER	R	45.00	ACCOUNTS PAYABLE VOUCHER
V6609200	04/16/2026	MARK A. ZUZEK	R	18.85	ACCOUNTS PAYABLE VOUCHER
V7705029	03/30/2026	MN CHILD SUPPORT PAYMENT CENTER	R	525.50	ACCOUNTS PAYABLE VOUCHER
V7705030	03/30/2026	AFLAC	R	1,299.58	ACCOUNTS PAYABLE VOUCHER
V7705031	03/30/2026	AMERIPRISE FINANCIAL ADVISORS	R	11,894.14	ACCOUNTS PAYABLE VOUCHER
V7705032	03/30/2026	AXA EQUITABLE LIFE INS CO	R	2,687.10	ACCOUNTS PAYABLE VOUCHER
V7705033	03/30/2026	FIDELITY INVSTMT TAX-EX SVC CO	R	15,521.27	ACCOUNTS PAYABLE VOUCHER
V7705034	03/30/2026	HEALTHQUITY (FSA)	R	962.50	ACCOUNTS PAYABLE VOUCHER
V7705035	03/30/2026	HEALTHQUITY, INC. (HSA)	R	38,832.11	ACCOUNTS PAYABLE VOUCHER
V7705036	03/30/2026	HORACE MANN LIFE INS	R	1,465.83	ACCOUNTS PAYABLE VOUCHER
V7705037	03/30/2026	INTERNAL REVENUE SERVICE	R	286,060.84	ACCOUNTS PAYABLE VOUCHER
V7705038	03/30/2026	EDUCATION MN ESI BILLING TRUST	R	11,576.56	ACCOUNTS PAYABLE VOUCHER
V7705039	03/30/2026	MN DEPT OF REVENUE	R	49,294.25	ACCOUNTS PAYABLE VOUCHER
V7705040	03/30/2026	MN DEPT OF REVENUE(C)	R	325.00	ACCOUNTS PAYABLE VOUCHER
V7705041	03/30/2026	MN STATE RETIREMENT SYSTEM	R	38,150.00	ACCOUNTS PAYABLE VOUCHER
V7705042	03/30/2026	EXECUTIVE DIRECTOR	R	65,906.47	ACCOUNTS PAYABLE VOUCHER
V7705043	03/30/2026	STATE TREASURER, TRA	R	145,689.48	ACCOUNTS PAYABLE VOUCHER
V7705044	03/30/2026	VARIABLE ANNUITY LIFE INS CO	R	9,933.87	ACCOUNTS PAYABLE VOUCHER
V7705045	03/30/2026	VOYA	R	1,190.41	ACCOUNTS PAYABLE VOUCHER
V7705046	04/02/2026	NATIONAL INSURANCE SERVICES OF WI,	R	9,905.17	ACCOUNTS PAYABLE VOUCHER
V7705047	04/02/2026	UNITED HEALTHCARE SERVICES, INC	R	52,591.42	ACCOUNTS PAYABLE VOUCHER
V7705048	04/03/2026	AMANDA GROH	R	1,527.50	ACCOUNTS PAYABLE VOUCHER
V7705049	04/03/2026	AMPERSAND THERAPY, LLC	R	7,315.00	ACCOUNTS PAYABLE VOUCHER
V7705050	04/03/2026	KELLY SERVICES, INC	R	7,259.09	ACCOUNTS PAYABLE VOUCHER
V7705051	04/03/2026	MEGAN CATHERINE MATRAS	R	1,397.50	ACCOUNTS PAYABLE VOUCHER
V7705052	04/03/2026	MENARDS	R	28.80	ACCOUNTS PAYABLE VOUCHER
V7705053	04/03/2026	PROCARE THERAPY	R	12,573.97	ACCOUNTS PAYABLE VOUCHER
V7705054	04/03/2026	REGINA MAENDLER, HEART & SCIENCE	R	6,705.00	ACCOUNTS PAYABLE VOUCHER
V7705055	04/03/2026	ZEN EDUCATE INC	R	13,653.40	ACCOUNTS PAYABLE VOUCHER
V7705056	04/09/2026	AI TECHNOLOGIES, LLC	R	3,298.81	ACCOUNTS PAYABLE VOUCHER
V7705057	04/09/2026	BAYCOM, INC.	R	905.00	ACCOUNTS PAYABLE VOUCHER
V7705058	04/09/2026	CDWG	R	2,855.81	ACCOUNTS PAYABLE VOUCHER
V7705059	04/09/2026	CENTURYLINK	R	560.73	ACCOUNTS PAYABLE VOUCHER
V7705060	04/09/2026	DELL MARKETING L.P.	R	4,798.42	ACCOUNTS PAYABLE VOUCHER
V7705061	04/09/2026	LAKESHORE LEARNING MATERIALS	R	265.03	ACCOUNTS PAYABLE VOUCHER
V7705062	04/09/2026	MN CLN SERVICES, INC	R	5,856.00	ACCOUNTS PAYABLE VOUCHER
V7705063	04/09/2026	PROFESSIONAL WIRELESS COMMUNICATION	R	3,653.90	ACCOUNTS PAYABLE VOUCHER
V7705064	04/09/2026	UNITED HEALTHCARE SERVICES, INC	R	106,336.24	ACCOUNTS PAYABLE VOUCHER
V7705065	04/09/2026	WARNER TECH CARE PRODUCTS, LLC	R	391.71	ACCOUNTS PAYABLE VOUCHER
V7705066	04/09/2026	XCEL ENERGY	R	7,613.62	ACCOUNTS PAYABLE VOUCHER
V7705067	04/10/2026	FIDELITY SECURITY LIFE INS CO	R	2,946.77	ACCOUNTS PAYABLE VOUCHER
V7705068	04/10/2026	UNITED HEALTHCARE SERVICES, INC	R	95,973.32	ACCOUNTS PAYABLE VOUCHER
V7705069	04/16/2026	ALL IN ONE TRANSLATION AGENCY, LLC	R	270.00	ACCOUNTS PAYABLE VOUCHER
V7705070	04/16/2026	AMANDA GROH	R	2,323.75	ACCOUNTS PAYABLE VOUCHER
V7705071	04/16/2026	AMAZON CAPITAL SERVICES	V	0.00	VOID: MULTI STUB VOUCHER
V7705072	04/16/2026	AMAZON CAPITAL SERVICES	V	0.00	VOID: MULTI STUB VOUCHER
V7705073	04/16/2026	AMAZON CAPITAL SERVICES	R	11,391.20	ACCOUNTS PAYABLE VOUCHER
V7705074	04/16/2026	BENEFIT EXTRAS, INC	R	542.74	ACCOUNTS PAYABLE VOUCHER
V7705075	04/16/2026	CDWG	R	7,079.06	ACCOUNTS PAYABLE VOUCHER
V7705076	04/16/2026	FRONTIER COMMUNICATIONS	R	167.88	ACCOUNTS PAYABLE VOUCHER
V7705077	04/16/2026	I KNOW IT (TPW)	R	150.00	ACCOUNTS PAYABLE VOUCHER
V7705078	04/16/2026	INVER HILLS COMMUNITY COLLEGE	R	47.05	ACCOUNTS PAYABLE VOUCHER
V7705079	04/16/2026	KAREN CASS FELLING, M.A., LP	R	375.00	ACCOUNTS PAYABLE VOUCHER
V7705080	04/16/2026	KELLY SERVICES, INC	R	2,884.40	ACCOUNTS PAYABLE VOUCHER
V7705081	04/16/2026	LAKESHORE LEARNING MATERIALS	R	88.48	ACCOUNTS PAYABLE VOUCHER
V7705082	04/16/2026	MEGAN CATHERINE MATRAS	R	390.00	ACCOUNTS PAYABLE VOUCHER
V7705083	04/16/2026	MENARDS	R	79.12	ACCOUNTS PAYABLE VOUCHER
V7705084	04/16/2026	MN ENERGY RESOURCES CORPORATION	R	1,313.25	ACCOUNTS PAYABLE VOUCHER

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V7705085	04/16/2026	MRI INTERMEDIATE HOLDINGS, LLC	R	186.00	ACCOUNTS PAYABLE VOUCHER
V7705086	04/16/2026	NOVA EDUCATION CONSULTANTS	R	4,720.00	ACCOUNTS PAYABLE VOUCHER
V7705087	04/16/2026	ODP BUSINESS SOLUTIONS, LLC	R	164.70	ACCOUNTS PAYABLE VOUCHER
V7705088	04/16/2026	O'NEILL ELECTRIC INC	R	2,009.29	ACCOUNTS PAYABLE VOUCHER
V7705089	04/16/2026	PROCARE THERAPY	R	1,756.00	ACCOUNTS PAYABLE VOUCHER
V7705090	04/16/2026	THE HOME DEPOT PRO	R	1,327.57	ACCOUNTS PAYABLE VOUCHER
V7705091	04/16/2026	ZEN EDUCATE INC	R	20,411.19	ACCOUNTS PAYABLE VOUCHER
V7705092	04/16/2026	MN CHILD SUPPORT PAYMENT CENTER	R	525.50	ACCOUNTS PAYABLE VOUCHER
V7705093	04/16/2026	AMERIPRISE FINANCIAL ADVISORS	R	12,044.14	ACCOUNTS PAYABLE VOUCHER
V7705094	04/16/2026	AXA EQUITABLE LIFE INS CO	R	2,687.10	ACCOUNTS PAYABLE VOUCHER
V7705095	04/16/2026	FIDELITY INVSTMT TAX-EX SVC CO	R	15,521.27	ACCOUNTS PAYABLE VOUCHER
V7705096	04/16/2026	HEALTHQUITY (FSA)	R	962.50	ACCOUNTS PAYABLE VOUCHER
V7705097	04/16/2026	HEALTHQUITY, INC. (HSA)	R	38,612.78	ACCOUNTS PAYABLE VOUCHER
V7705098	04/16/2026	HORACE MANN LIFE INS	R	1,465.83	ACCOUNTS PAYABLE VOUCHER
V7705099	04/16/2026	INTERNAL REVENUE SERVICE	R	280,786.51	ACCOUNTS PAYABLE VOUCHER
V7705100	04/16/2026	EDUCATION MN ESI BILLING TRUST	R	11,514.94	ACCOUNTS PAYABLE VOUCHER
V7705101	04/16/2026	MN DEPT OF REVENUE	R	48,415.53	ACCOUNTS PAYABLE VOUCHER
V7705102	04/16/2026	MN DEPT OF REVENUE(C)	R	956.30	ACCOUNTS PAYABLE VOUCHER
V7705103	04/16/2026	MN STATE RETIREMENT SYSTEM	R	150.00	ACCOUNTS PAYABLE VOUCHER
V7705104	04/16/2026	EXECUTIVE DIRECTOR	R	66,071.32	ACCOUNTS PAYABLE VOUCHER
V7705105	04/16/2026	STATE TREASURER, TRA	R	143,718.23	ACCOUNTS PAYABLE VOUCHER
V7705106	04/16/2026	VARIABLE ANNUITY LIFE INS CO	R	9,933.87	ACCOUNTS PAYABLE VOUCHER
V7705107	04/16/2026	VOYA	R	1,190.41	ACCOUNTS PAYABLE VOUCHER
V7705108	04/16/2026	HEALTHQUITY (FSA)	R	19.25	ACCOUNTS PAYABLE VOUCHER
V7705109	04/16/2026	UNITED HEALTHCARE SERVICES, INC	R	61,028.15	ACCOUNTS PAYABLE VOUCHER
V7705110	04/22/2026	DELTA DENTAL OF MINNESOTA	R	39,088.94	ACCOUNTS PAYABLE VOUCHER
V7705111	04/23/2026	ALL IN ONE TRANSLATION AGENCY, LLC	R	180.00	ACCOUNTS PAYABLE VOUCHER
V7705112	04/23/2026	BAKER TILLY ADVISORY GROUP LP	R	1,500.00	ACCOUNTS PAYABLE VOUCHER
V7705113	04/23/2026	BAMBOO PROFESSIONALS, LLC	R	6,823.75	ACCOUNTS PAYABLE VOUCHER
V7705114	04/23/2026	CAROLINA BIOLOGICAL SUPPLY	R	175.00	ACCOUNTS PAYABLE VOUCHER
V7705115	04/23/2026	CKC GOOD FOOD	R	23,278.24	ACCOUNTS PAYABLE VOUCHER
V7705116	04/23/2026	DELL MARKETING L.P.	R	907.66	ACCOUNTS PAYABLE VOUCHER
V7705117	04/23/2026	FRONTIER COMMUNICATIONS	R	1,036.40	ACCOUNTS PAYABLE VOUCHER
V7705118	04/23/2026	KELLY SERVICES, INC	R	14,360.39	ACCOUNTS PAYABLE VOUCHER
V7705119	04/23/2026	LAKESHORE LEARNING MATERIALS	R	642.14	ACCOUNTS PAYABLE VOUCHER
V7705120	04/23/2026	LOFFLER BUSINESS SYSTEMS	R	48.75	ACCOUNTS PAYABLE VOUCHER
V7705121	04/23/2026	NOVA EDUCATION CONSULTANTS	R	8,212.50	ACCOUNTS PAYABLE VOUCHER
V7705122	04/23/2026	PROCARE THERAPY	R	9,008.78	ACCOUNTS PAYABLE VOUCHER
V7705123	04/23/2026	WEAVING CULTURES, LLC	R	364.60	ACCOUNTS PAYABLE VOUCHER
V7705124	04/23/2026	ZEN EDUCATE INC	R	18,207.91	ACCOUNTS PAYABLE VOUCHER
Total				<u>2,119,172.14</u>	

AUDREY WEILER, PAYROLL SPECIALIST

PLEASE APPROVE NET PAYROLL FOR:

04/30/2026 CHECKS (PR520)	\$	2,985.88
04/30/2026 DIRECT DEPOSITS REGULAR PAY (PR520)	\$	<u>858,146.50</u>

**NET PAYROLL** **\$ 861,132.38**

Authorized Signature Mark J. [Signature] Date 4/28/26



**Intermediate School District 917**

***Purposeful. Personalized. Partners.***

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

Dr. Michael Favor

TO: School Board

FROM: Dr. Michael Favor

DATE: May 5, 2026

RE: First and final reading on policies

The policies listed below are for a first and final reading.

- Policy 202 School Board Officers – Three-Year Review
- Policy 408 Subpoena of a School District –Three-Year Review
- Policy 412 Expense Reimbursement –Three-Year Review
- Policy 415 Mandated Reporting – Three-Year Review
- Policy 417 Chemical Use and Abuse – Three-Year Review
- Policy 560 Student Gender Inclusion – Three-Year Review

## **202 SCHOOL BOARD OFFICERS**

### **I. PURPOSE**

School board officers are charged with carrying out the responsibilities entrusted to them for the care, fiduciary management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school board shall meet annually and organize by selecting a chair, vice chair, a clerk, a treasurer and such other officers as determined by the school board.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

### **III. ORGANIZATION**

The school board shall meet annually in January or as soon thereafter as practicable, and organize by selecting a chair, a vice chair, a clerk, a treasurer, and such other officers as the school board determines. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.
- C. At this Organizational Meeting, the School Board shall:
  - 1. Elect its officers.
  - 2. Designate a District 917 depository.
  - 3. Designate the official newspaper of the district.
  - 4. Set the yearly salaries of its members and officers.
  - 5. Establish the yearly schedule for its regularly called Board Meetings.
  - 6. Renew memberships in organizations.
  - 7. Approve policies required or annual review.

## ORDER OF BUSINESS FOR ORGANIZATIONAL MEETING

1. Call to order - Superintendent or retiring Chair.
2. Administer oaths of acceptance to appointed board members.
3. Election of Chair - New Chair conducts the balance of the meeting.
4. Election of Vice-Chair.
5. Election of Clerk.
6. Election of Treasurer.
7. Resolution pertaining to official depository.
8. Resolution pertaining to official publication.
9. Establishment of dates and time of Regular Board Meetings for the succeeding year.
10. Establish salaries for Board Members.
11. Adjournment.

## IV. OFFICER'S RESPONSIBILITIES

### A. Chair

1. The chair, when present, shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, and represent the school district in all actions and perform all duties a chair usually performs.
2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

### B. Vice Chair

1. The vice chair serves in the temporary absence of the chair to represent the school district in all actions and perform all duties a chair usually performs.

### C. Treasurer

1. The treasurer or designee shall deposit the funds of the school district in the official depository.
2. The treasurer or designee shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minnesota Statutes section 123B.12.

D. Clerk

1. The clerk or designee shall keep a record of all meetings in the books provided.
2. On or before August 15 of each year, the clerk or designee shall:
  - a. file with the school board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
  - b. make and transmit to the Commissioner of the Minnesota Department of Education (Commissioner) certified reports, showing:
    - (1) condition and value of school property;
    - (2) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the Commissioner;
    - (3) length of school term and enrollment and attendance by grades; and
    - (4) other items of information as called for by the Commissioner.
3. The clerk or designee shall enter into the clerk's record book copies of all reports and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
4. The clerk or designee shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
5. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.
2. The superintendent shall perform the following:
  - a. visit and supervise the schools in the school district, report and make

recommendations about their condition when advisable or on request by the school board;

- b. recommend to the school board employment and dismissal of teachers;
- c. make reports required by the commissioner; and
- d. perform other duties prescribed by the school board.

***Legal References:*** Minn. Stat. § 123B.12 (Insufficient Funds to Pay Orders)  
Minn. Stat. § 123B.14 (Officers of Independent School Districts)  
Minn. Stat. § 123B.143 (Superintendent)

***Cross References:*** MSBA/MASA Model Policy 101 (Legal Status of the School District)  
MSBA/MASA Model Policy 201 (Legal Status of the School Board)  
MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

## 408 SUBPOENA OF A SCHOOL DISTRICT EMPLOYEE

### I. PURPOSE

The purpose of this policy is to protect the privacy rights of school district employees and students under both state and federal law when requested to testify or provide educational records for a judicial or administrative proceeding.

### II. GENERAL STATEMENT OF POLICY

This policy is to provide guidance and direction for school district employees who may be subpoenaed to testify and/or provide educational records for a judicial or administrative proceeding.

### III. DATA CLASSIFICATION

#### A. Educational Data

##### 1. State Law

The Minnesota Government Data Practices Act (MGDPA), Minnesota Statutes chapter 13, classifies all educational data, except for directory information as designated by the school district, as private data on individuals. The state statute provides that **private data on individuals may not be released, except pursuant to a valid court order or informed consent by the subject of the data or a parent if the subject of the data is a minor.**

##### 2. Federal Law

The Family Educational Rights and Privacy Act (FERPA), 20 United States Code section 1232g, provides that educational data may not be released, except pursuant to informed consent by the individual subject of the data or any lawfully issued subpoena. Regulations promulgated under the federal law require that the school district must first make a reasonable effort to notify the parent of the student, or the student if the student is 18 years of age or older, of the subpoena in advance of releasing the information pursuant to the subpoena.

#### B. Personnel Data

The MGDPA also classifies all personnel data, except for certain data specifically classified as public, as private data on individuals. The state statute provides that **private data on individuals may not be released, except pursuant to a valid court order or informed consent by the subject of the data.**

### IV. APPLICATION AND PROCEDURES

A. Any employee who receives a subpoena for any purpose related to employment is to inform the building administrator or designated supervisor when the employee receives the subpoena. The building administrator or designated supervisor shall immediately

inform the superintendent that the employee has received a subpoena.

- B. No employee may release educational data, personnel data, or any other data of any kind without consultation in advance with the school district official who is designated as the authority responsible for the collection, use and dissemination of data.
- C. Payment for attendance at judicial or administrative proceedings and the retention of witness and mileage fees is to be determined in accordance with the applicable school board policies and collective bargaining agreements.
- D. The administration shall not release any information except in strict compliance with state and federal law and this policy. Recognizing that an unauthorized release may expose the school district or its employees to civil or criminal penalties or loss of employment, the administration shall confer with school district legal counsel prior to release of such data.

**Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Rules 1205.0100, Subp. 5 (How These Rules Apply)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

**Cross References:** MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)  
MSBA Law Bulletin "I" (School Records – Privacy – Access to Data)

## **412 EXPENSE REIMBURSEMENT**

### **I. PURPOSE**

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee, and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

### **II. AUTHORIZATION**

Requests by staff to attend and/or participate in professional conferences, meetings, and conventions will be considered on an individual basis and should be routed through supervisors. Staff must receive approval prior to registration. Staff should anticipate attendance at these functions and allow a minimum of three weeks for in-state, four weeks for out-of-state for processing of the request.

### **III. REIMBURSEMENT**

1. Business travel by private automobile shall be reimbursed at the current Federal IRS mileage rate. Private automobiles must meet state requirements for liability and property damage insurance coverage. Reimbursement is requested by completing the ISD 917 "Mileage Reimbursement Form."
2. Reimbursement claims for travel, lodging, meals, taxi fare, baggage handling, and other miscellaneous expenses will be accompanied by itemized original receipts. Request reimbursements by completing the "Conference Expense Form".
3. Trips or attendance at meetings outside of the state shall be authorized by the superintendent by written notice.
4. School personnel may arrange for car rental with previous authorization of the superintendent.
5. Requests for reimbursement must be itemized on the official School District form and are to be submitted within 60 days after returning. The School District will be required to report reimbursements received after 60 days as taxable income and will not be obligated for claims received 30 days past the June 30 fiscal year end.
6. Reimbursement of out-of-state travel expenses for use of a personal car for the destination of the conference, meeting, or convention, will be allowed not to exceed

the applicable round trip airfare rate (coach fare).

#### **IV. OPERATING PROCEDURES**

##### **TRAVEL**

Approved business travel involving use of personal automobile shall be reimbursed on a per mile reimbursement rate. Rates will be set in accordance with Federal IRS mileage rates.

Travel by commercial transportation shall be obtained with the ISD 917 Corporate Credit card only and shall be the most economical air fare available. Only regularly scheduled commercial airlines shall be used for business purposes.

If travel is canceled by the employee according to Minnesota Statute 15.435 “Whenever public funds are used to pay for airline travel by an elected official or public employee, any credits or other benefits issued by any airline must accrue to the benefit of the public body providing the funding. In the event the issuing airline will not honor a transfer or assignment of any credit or benefit, the individual passenger shall report receipt of the credit or benefit to the public body issuing the initial payment within 90 days of receipt.” The employee will reimburse the district for the cost of the airfare.

Travel by personal automobile for long distance trips must be approved in advance by the superintendent and reimbursement shall not exceed the most economical air fare rate available.

##### **MEALS**

Meals will be reimbursed per the Minnesota Office of State Procurement Commissioner’s Plan. If a conference registration fee includes some meals, reimbursement for meals not included shall be based on the Commissioner’s Plan. There will be no reimbursement for alcoholic beverages. Itemized receipts are required to be submitted.

Reimbursement for an official meal or meeting function shall not exceed actual cost. The Superintendent or Chairperson of the Board must approve meal cost requests exceeding the daily allowance. Itemized receipts are required to be submitted.

##### **LODGING**

Because of variances in hotel or motel accommodations, no fixed amounts are prescribed. For accommodations not booked through District 917, the District will reimburse employees for lodging costs incurred in carrying out approved District 917 business. Employees are responsible to use good judgment in incurring lodging costs and shall provide receipts as evidence of lodging payments. Itemized receipts are required to be submitted.

## **OTHER EXPENSES**

Personal and special expenses other than the above shall require special approval by the superintendent or school board.

***Legal References:*** Minn. Stat. § 471.665 (Mileage Allowances)  
Minn. Op. Atty. Gen. No. 1035 (August 23, 1999) (Retreat Expenses)  
Minn. Op. Atty. Gen. No. 161b-12 (August 4, 1997) (Transportation Expenses)  
Minn. Op. Atty. Gen. No. 161B-12 (January 24, 1989) (Operating Expenses of Car)  
IRS Publication 463  
Minnesota Statute 15.435 (Airline travel credit)

***Cross References:*** Policy 214 Out-of-State Travel by School Board Members.

Commissioner's Plan: (effective 5/21/2022)

Reimbursement Amount. Except for high cost localities as identified by the Internal Revenue Service (IRS), the maximum reimbursement for meals including tax and gratuity shall be:

- Breakfast: \$10.00
- Lunch: \$13.00
- Dinner: \$19.00

For high cost localities as identified by the IRS (specifically excluding any cities within Minnesota), the maximum reimbursement shall be:

- Breakfast: \$12.00
- Lunch: \$15.00
- Dinner: \$23.00

Employees who are in travel status for two (2) or more consecutive meals shall be reimbursed for the actual costs of the meals including tax and a reasonable gratuity, up to the combined maximum amount for the reimbursable meals.

**415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS**

**I. PURPOSE**

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

**II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to comply fully with Minnesota Statutes section 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.
- B. A violation of this policy occurs when any school personnel fails to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

**III. DEFINITIONS**

- A. "Abuse" means:
  - 1. An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in Minnesota Statutes sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in Minnesota Statutes section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in Minnesota Statutes section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in Minnesota Statutes sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction.
  - 2. Conduct which is not an accident or therapeutic conduct as defined in Minnesota Statutes section 626.5572 which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a

vulnerable adult or the treatment of a vulnerable adult which would be

considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under Minnesota Statutes section 245.825.

3. Any sexual contact or penetration as defined in Minn. Stat. § 609.341 between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility.
4. The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another.

Abuse does not include actions specifically excluded by Minnesota Statutes section 626.5572, Subd. 2.

- B. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.
- C. "Common entry point" means the entity responsible for receiving reports of alleged or suspected maltreatment of a vulnerable adult and designated by the Commissioner of the Minnesota Department of Human Services as the MN Adult Abuse Reporting Center (MAARC).
- D. "Financial Exploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion, or enticement to cause a vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.
- E. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.
- F. "Mandated reporter" means a professional or professional's delegate while engaged in education.

- G. “Maltreatment” means the neglect, abuse, or financial exploitation of a vulnerable adult.
- H. “Neglect” means the failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to, food, clothing, shelter, health care, or supervision which is: (1) reasonable and necessary to obtain or maintain the vulnerable adult’s physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct.
- I. Neglect also means the absence or likelihood of absence of care or services, including but not limited to, food, clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult’s health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult. Neglect does not include actions specifically excluded by Minnesota Statutes section 626.5572, Subd. 17.
- J. “School personnel” means professional employees or their delegates of the school district engaged in providing health, educational, social, psychological, law enforcement, or other caretaking services of vulnerable adults.
- K. “Vulnerable adult” means any person 18 years of age or older who: (1) is a resident or inpatient of a facility; (2) receives services required to be licensed under Minnesota Statutes chapter 245A, except as excluded under Minnesota Statutes section 626.5572, Subd. 21(a)(2); (3) receives services from a licensed home care provider or person or organization that offers, provides, or arranges for personal care assistance services under the medical assistance program; or (4) regardless of residence or whether any type of service is received, possesses a physical or mental infirmity or other physical, mental, or emotional dysfunction that impairs the individual’s ability to provide adequately for the individual’s own care without assistance or supervision and, because of the dysfunction or infirmity and need for care or services, has an impaired ability to protect the individual’s self from maltreatment.

#### **IV. REPORTING PROCEDURES**

- A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the common entry point responsible for receiving reports.
- B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably requires the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.
- C. The report shall, to the extent possible, identify the vulnerable adult, the caregiver,

the nature and extent of the suspected maltreatment, any evidence of previous maltreatment, the name and address of the reporter, the time, date, and location of the incident, and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose not public data, as defined under Minnesota Statutes section 13.02, to the extent necessary to comply with the above reporting requirements.

- D. A person mandated to report suspected maltreatment of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting, or who intentionally fails to provide all the material circumstances surrounding the reported incident may be guilty of a misdemeanor.
- E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against vulnerable adult who is named in a report is prohibited.
- F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

## V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

## VI. DISSEMINATION OF POLICY AND TRAINING

- A. This policy should appear in school personnel handbooks as appropriate.
- B. The school district will develop a method of discussing this policy with employees as appropriate.
- C. This policy should be reviewed at least annually for compliance with state law.

**Legal References:** Minn. Stat. § 13.02 (Government Data Practices; Definitions)  
Minn. Stat. Ch. 245A (Human Services Licensing)  
Minn. Stat. § 245.825 (Aversive and Deprivation Procedures; Licensed Facilities and Services)  
Minn. Stat. §§ 609.221-609.224 (Assault)  
Minn. Stat. § 609.232 (Crimes Against Vulnerable Adults; Definitions)  
Minn. Stat. § 609.235 (Use of Drugs to Injure or Facilitate Crime)  
Minn. Stat. § 609.322 (Solicitation, Inducement, and Promotion of Prostitution; Sex Trafficking)

Minn. Stat. § 609.341 (Definitions)  
Minn. Stat. §§ 609.342-609.3451 (Criminal Sexual Conduct)  
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)  
Minn. Stat. § 626.5572 (Definitions)  
*In re Kleven*, 736 N.W.2d 707 (Minn. App. 2007)

***Cross References:*** MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)  
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)  
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)  
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

## **417 CHEMICAL USE AND ABUSE**

### **I. PURPOSE**

The school board recognizes that chemical use and abuse constitutes a grave threat to the physical and mental well-being of students and employees and significantly impedes the learning process. Chemical use and abuse also creates significant problems for society in general. The school board believes that the public school has a role in education, intervention, and prevention of chemical use and abuse. The purpose of this policy is to assist the school district in its goal to prevent chemical use and abuse by providing procedures for education and intervention.

### **II. GENERAL STATEMENT OF POLICY**

- A. Use of controlled substances, medical cannabis, toxic substances, and alcohol is prohibited in the school setting in accordance with school district policies with respect to a Drug-Free Workplace/Drug-Free School.
- B. The policy of this school district is to provide an instructional program in every elementary and secondary school in chemical abuse and the prevention of chemical dependency.
- C. The school district shall establish and maintain a chemical abuse preassessment team. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.
- D. The school district shall establish and maintain processes to educate and assist employees, students and others in understanding this policy and the goals of achieving drug-free schools and workplaces.

### **III. DEFINITIONS**

- A. “Chemical abuse” means use of any psychoactive or mood-altering chemical substance, without compelling medical reason, in a manner that induces mental, emotional, or physical impairment and causes socially dysfunctional or socially disordering behavior, to the extent that the student’s normal function in academic, school, or social activities is chronically impaired.

- B. “Chemicals” includes, but is not limited to, alcohol, toxic substances, medical cannabis, and controlled substances as defined in the school district’s Drug-Free Workplace/Drug-Free School policy.
- C. “Use” includes to sell, buy, manufacture, distribute, dispense, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration.
- D. “Program location” includes any school building or on any school premises; on any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off-school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business; or during the school day when a student may be off campus during open-lunch.

#### **IV. STUDENTS**

##### **A. Instruction**

1. Each program shall have age-appropriate and developmentally-based activities that:
  - a. address the consequences of violence and the illegal use of drugs, as appropriate;
  - b. promote a sense of individual responsibility;
  - c. teach students that most people do not illegally use drugs;
  - d. teach students to recognize social and peer pressure to use drugs illegally and the skills for resisting illegal drug use;
  - e. teach students about the dangers of emerging drugs;
  - f. engage students in the learning process; and
  - g. incorporate activities in secondary schools that reinforce prevention activities implemented in elementary schools.
2. Each program shall disseminate drug and violence prevention information within the school and to the community.
3. Each program shall have professional development and training for, and involvement of, school personnel, student services personnel, and interested community members in prevention, education, early identification and

intervention, mentoring, or rehabilitation referral, as related to drug and violence prevention.

4. Each program shall have drug and violence prevention activities that may include the following:
  - a. Conflict resolution programs, including peer mediation programs that educate and train peer mediators and a designated faculty supervisor, and youth anti-crime and anti-drug councils and activities.
  - b. Counseling, mentoring, referral services, and other student assistance practices and programs, including assistance provided by qualified school-based mental health services providers and the training of teachers by school-based mental health services providers in appropriate identification and intervention techniques for students at risk of violent behavior and illegal use of drugs.
  - c. Programs that encourage students to seek advice from, and to confide in, a trusted adult regarding concerns about violence and illegal drug use.

B. Reports of Chemical Use and Abuse

1. In the event that a school district employee knows that a student is abusing, possessing, transferring, distributing, or selling chemicals in a school location:
  - a. The employee shall immediately either take the student to an administrator or notify an appropriate administrator of the observation and continue to observe the student until the administrator arrives.
  - b. The administrator will notify the student's parents or guardians. If there is a medical emergency, the administrator will notify the school nurse and/or outside medical personnel as appropriate.
  - c. The administrator will notify law enforcement officials, the student's counselor, and the chemical preassessment team.
  - d. The administrator and/or law enforcement officials will confiscate the chemicals and/or conduct a search of the student's person, effects, locker, vehicle, or areas within the student's control. Searches by school district officials shall be in accordance with school board policies regarding search and seizure.
  - e. The school district will take appropriate disciplinary action in

compliance with the student discipline code. Such discipline may include immediate suspension, initiation of expulsion proceedings, and/or referral to a detoxification center or medical center.

2. If a school district employee has reason to believe that a student is abusing, possessing, transferring, distributing, or selling chemicals:
  - a. The employee shall notify the building administrator or a member of the preassessment team and shall describe the basis for the suspicion. The building administrator and/or team will determine what action should be taken. Action may include conducting an investigation, gathering data, scheduling a conference with the student or parents or guardians, or providing a meeting between a single member of the team and the student to discuss the behaviors that have been reported and attempting to ascertain facts regarding chemical abuse.
  - b. The team may determine there is no chemical abuse. If the team determines there is chemical abuse, the team will select an appropriate course of action, which may include referral to a school counselor; referral to a treatment program; referral for screening, assessment, and treatment planning; participation in support groups; or other appropriate measures.
3. Students involved in the abuse, possession, transfer, distribution, or sale of chemicals shall be suspended in compliance with the student discipline policy and the Pupil Fair Dismissal Act, Minn. Stat. § 121A.40-121A.56, and proposed for expulsion.
4. Searches by school district officials in connection with the abuse, possession, transfer, distribution, or sale of chemicals will be conducted in accordance with school board policies related to search and seizure.

C. Preassessment Team

1. Where appropriate, every program shall have access to a chemical abuse preassessment team designated by the superintendent or designee. The team will be composed of administrators and other appropriate professional staff to the extent they exist in each school, such as the school nurse, school counselor or psychologist, social worker, chemical abuse specialist, or others.
2. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.
3. Within forty-five (45) days after receiving an individual reported case, the

team shall make a determination whether to provide the student and, in the case of a minor, the student's parents or guardians with information about school and community services in connection with chemical abuse.

D. Data Practices

1. Student data may be disclosed without consent in health and safety emergencies pursuant to Minn. Stat. § 13.32 and applicable federal law and regulations.
2. Destruction of Records
  - a. If the preassessment team decides not to provide a student and, in the case of a minor, the student's parents or guardians with information about school or community services in connection with chemical abuse, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the determination is made.
  - b. If the team decides to provide the student and, in the case of a minor or a dependent student, the student's parents or guardians with such information, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the student is no longer enrolled in the district.
  - c. This section shall govern destruction of records notwithstanding provisions of the Records Management Act, Minn. Stat. § 138.163.

E. Consent

Any minor may give effective consent for medical, mental, and other health services to determine the presence of or to treat conditions associated with alcohol and other drug abuse, and the consent of no other person is required.

**V. EMPLOYEES**

- A. The superintendent or designee shall undertake and maintain a drug-free awareness and prevention program to inform employees, students, and others about:
1. The dangers and health risks of chemical abuse in the workplace/school.
  2. The school district's drug-free workplace/drug-free school policy.
  3. Any available drug or alcohol counseling, treatment, rehabilitation, re-entry, and/or assistance programs available to employees and/or students.
  4. The penalties that may be imposed on employees for drug abuse violations.

- B. The superintendent or designee shall notify any federal granting agency required to be notified under the Drug-Free Workplace Act within ten (10) days after receiving notice of a conviction of an employee for a criminal drug statute violation occurring in the workplace. To facilitate the giving of such notice, any employee aware of such a conviction shall report the same to the superintendent.

***Legal References:*** Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 121A.25-121A.29 (Chemical Abuse)  
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 138.163 (Records Management Act)  
Minn. Stat. § 144.343 (Pregnancy, Venereal Disease, Alcohol or Drug Abuse, Abortion)  
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)  
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)  
20 U.S.C. §§ 7101-7165 (Safe and Drug-Free Schools and Communities Act)  
41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)  
34 C.F.R. Part 84 (Government-wide Requirements for Drug-Free Workplace)

***Cross References:*** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)  
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug Free School)  
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)  
MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)

## 560 STUDENT GENDER INCLUSION POLICY

### I. PURPOSE

All students need a safe, supportive school environment to progress academically and developmentally. The purpose of this policy is to facilitate compliance with applicable laws and organizational guidelines as well as to foster an educational environment that is safe, supportive, and fully inclusive for all students regardless of gender identity or gender expression.

### II. POLICY STATEMENT

Intermediate School District 917 shall act to ensure that students who are transgender and gender non-conforming are included in all school activities like their peers.

### DEFINITIONS

The following definitions are provided to assist in understanding this policy.

- a. **Assigned Gender** – An individual’s gender assigned at birth, which correlates to the biological, genetic, and anatomical makeup of a body.
- b. **Gender Expression** – The manner in which an individual expresses their gender.
- c. **Gender Identity** – An individual’s sense of being male, female, or otherwise on a continuum of gender.
- d. **Gender Dysphoria** – A conflict between an individual’s physical or assigned gender and the gender with which they identify.
- e. **Gender Non-Conformity** – Behaviors and interests that fit outside of stereotypical behaviors and interests for an individual’s assigned sex.
- f. **Transgender** – An individual whose gender is different from the gender assigned to them at birth.

### III. BULLYING, HARASSMENT, AND DISCRIMINATION PROHIBITION

Intermediate District 917 and all employees are responsible for ensuring that every student, including transgender and gender nonconforming students, has a safe and supportive school environment. Bullying, harassment, and discrimination on the basis of gender identity or expression are prohibited. Intermediate School District 917 will take any such incident seriously, give the incident immediate attention, and handle the incident in the same manner as the school handles other bullying, harassment and discrimination as outlined in all applicable existing District 917 policies, including but not limited to Policy 102 (Equal Educational

Opportunity), Policy 526 (Hazing Prohibition), Policy 514 (Bullying Prohibition), Policy 521 (Student Disability Nondiscrimination), Policy 522 (Student Sex Nondiscrimination), Policy 529 (Violent Behavior by Students), Policy 515 (Protection and Privacy of Pupil Records) apply to all students regardless of their gender identity or gender expression. Education and training regarding the issues addressed in this gender inclusion policy will be provided for employees, students and the broader school community.

#### **IV. GENDER TRANSITION AT SCHOOL**

Students who transition socially or physically at school have a right to a safe and supportive environment. Steps taken to support students during this time will be carried out in collaboration with the student first, then the parent/guardian, with careful consideration given to student data privacy and consent. If appropriate, school administration and staff shall work with any such students and their parents/guardians (based on the student's individual needs) to identify which steps will create the conditions necessary to make the transition experience as positive as possible. Based on this work, Intermediate District 917, the student, and parents/guardians will create a tailored gender transition plan that ensures the school environment remains both safe and supportive of the student. Because each possible plan will be highly individualized, the plan will be developed in collaboration with the student, parent/guardian, school principal, Executive Director of Student Services and/or additional appropriate school staff.

#### **V. NAMES AND PRONOUNS USAGE**

Students have the right to be addressed by a preferred name and by a pronoun corresponding to their gender identity. A court-ordered name or gender change is not required, and a student need not change official records in order to have this right honored by all members of the school community. Official records must identify a student with their legal name and assigned gender, unless the student has legally changed their name.

#### **VI. DRESS CODE**

Students have the right to dress and must be in accordance with their gender identity, within the constraints of the dress code specified in the Student handbook or policy. School staff will not enforce the school's dress code more strictly toward transgender and gender nonconforming students than other students. Intermediate School District 917 will not require gender stereotypical fashion or dress. Intermediate School District 917 will avoid the use of gender pronouns when describing dress in its dress code.

#### **VII. GENDER-SEGREGATED ACTIVITIES, RULES, POLICIES AND PRACTICES**

Intermediate School District 917 shall evaluate all gender-based activities, curricula, rules, policies, and practices, including but not limited to classroom activities, school ceremonies, and school photos, and maintain only those that have a clear and sound pedagogical purpose. In situations where students are segregated by gender, students have the right to participate in any such activities or conform to any such rule, policy, or practice in a manner that aligns with their gender identity consistently asserted at school.

All students, regardless of their gender identity, have the right to participate fully in overnight trips and other activities. In all cases, the school has an obligation to maintain the privacy of all students and cannot disclose or require the disclosure of the student's transgender status to the other students or the parents/guardians of other students.

### **VIII. PHYSICAL EDUCATION CLASSES**

All students have the right to participate in physical education classes in a manner that aligns with their gender identity.

### **IX. ACCESS TO RESTROOMS, LOCKER ROOMS, AND CHANGING AREAS**

Each student shall be granted access to restrooms, locker rooms, and changing areas that align with the student's gender identity. Any student who has a need or desire for increased privacy, regardless of the underlying reason, shall be provided access to a reasonable alternative, but no student shall be required to use such a facility.

### **X. PRIVACY**

All students have a right to privacy. A student's transgender or gender nonconforming status is private information. Related information, such as the student's legal name, may also constitute private information. Information regarding a student's transgender or gender nonconforming status may also be confidential medical information. Disclosing this information to other students, other students' parents/guardians, or other third parties may violate privacy provisions in certain laws, such as the federal Family Educational Rights and Privacy Act (FERPA) and the Minnesota Government Data Practices Act. Disclosure of this information to school employees is also limited to those employees who have a legitimate educational reason for obtaining the information. Other disclosure may occur as allowed by exceptions to FERPA or the Minnesota Government Data Practices Act.

Intermediate School District 917 shall keep private all personal information relating to transgender and gender nonconforming students in accordance with Board Policy 515 and applicable laws. School staff is prohibited from disclosing information that may reveal a student's transgender status to others, including other students' parents/guardians and other school staff, unless legally required to do so or when written permission has been given by the parent(s)/guardian(s) or the student who is over 18 years of age.

Transgender and gender nonconforming students have the right to discuss and express their gender identity and gender expression openly and to decide when, with whom, and how much private information to share. The fact that a student chooses to disclose their transgender status to staff or other students does not authorize school staff to disclose other private information about the student.

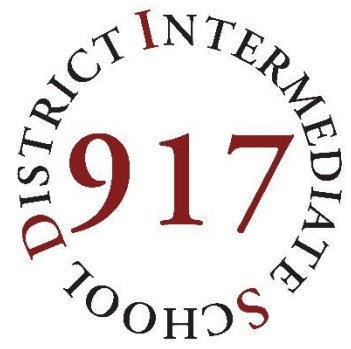
#### *Legal Reference:*

Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)

Minn. Stat. . § 121A.031 (Safe and Supportive Minnesota Schools Act)  
Minn. Stat. § 121A.03, subd. 2 (Sexual, Religious and Racial Harassment and Violence Policy)  
Minn. Stat. § 363A (Minnesota Human Rights Act)  
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)  
34 C.F.R. Part 106 (Implementing Regulations of Title IX) *Montgomery v. ISD No. 709*, 109 F.Supp. 2d 1081, 1093 (D. Minn. 2000).

*Cross References:*

Policy 102 (Equal Educational Opportunity)  
Policy 103 (Bullying Prohibition Policy)  
Policy 108 (Hazing Prohibition)  
Policy 113 (Bullying Prohibition)  
Policy 505 (Student Disability Nondiscrimination)  
Policy 506 (Student Sex Nondiscrimination)  
Policy 541 (Student Behavior)  
Policy 581 (Protection and Privacy of Pupil Records)  
Minnesota State High School League Official Handbook 300.00 Bylaws: Administration of Student Eligibility



**Preliminary**

Intermediate School District 917

# Fiscal Year 2027 Adopted Budget

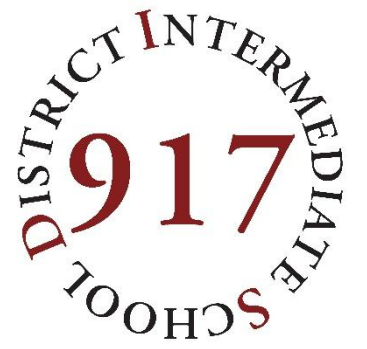
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FILM NEGATIVE

# FY27 Revised Budget: Overview



## Stewardship

Managing financial and human resources carefully and responsibly

**Preliminary**

### Special Education:

- Update all staffing rosters and estimate of student hours
- Student hours are projected to be 4% over FY26 Revised Budget and 9% above FY26 Actual
- Hourly billing rate to member districts increases approximately 7%

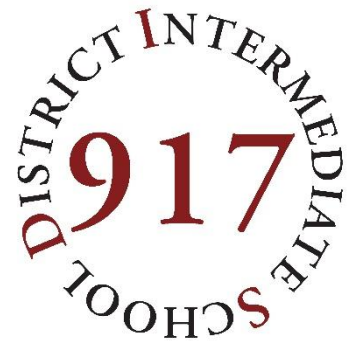
### Secondary:

- DCALS enrollment increases 12+% over FY26. The associated revenue increase combined with the staffing adds, has DCALS projected to have a net \$0 profit in FY27
- CTE enrollment is projected to increase 80%, primarily from having fully enrolled classes in Cosmetology. The increase in student hours results in an overall lower cost per hour that is billed to member districts.

### Unassigned Fund Balance:

- Board target is a ratio of fund balance to annual expense of 15.0%
- FY26 Revised Budget projects the Unassigned Fund Balance will remain at **20.2%** which is where it ended in FY25
- FY27 Adopted Budget projects a decrease to **19.8%**, with the actual fund balance dollars increasing by over \$900k

# FY27 Revised Budget: Key Metrics



**Preliminary**

## Stewardship

Managing financial and human resources carefully and responsibly

### ISD 917 Hours and Rate Comparison

**Special Education Programs:**

	FY24 Actual	FY25 Actual	FY26 Revised Budget	FY27 Adopted Budget	% Change
Special Education Resource Program Average Rate	\$76.25	\$84.20	\$85.30	\$91.61	7.4%
Special Education Resource Student Billable Hours	379,981	393,126	458,094	477,243	4.2%
Special Education Purchase of Service Billable Hours	40,292	40,052	46,544	46,000	-1.2%
<b>Total Student Billable Hours</b>	<b>420,273</b>	<b>433,178</b>	<b>504,638</b>	<b>523,243</b>	<b>3.7%</b>

**Special Education:**

- Student hours increase 4% vs FY26 Revised Budget and 9% over the expected FY26 Actual
- Average billing rate is increasing 7.4%

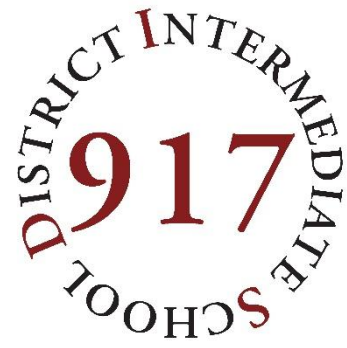
**Secondary Technical Center Programs:**

	FY24 Actual	FY25 Actual	FY26 Revised Budget	FY26 Revised Budget	% Change
Career & Technical Programs Average Hourly Rate	\$18.66	\$13.47	\$19.82	\$15.95	-19.5%
CTE Billable Hours	68,488	53,820	39,738	71,400	79.7%
DCALS Main Student Billable Hours	74,831	63,508	77,850	88,230	13.3%
DCALS North Student Billable Hours	60,169	62,726	93,420	103,800	11.1%
DCALS Ext. Day Student Billable Hours	6,856	13,753	15,288	17,841	16.7%
<b>Total DCALS Hours</b>	<b>141,856</b>	<b>139,987</b>	<b>186,558</b>	<b>209,871</b>	<b>12.5%</b>
<b>DCALS Avg Cost per Hour</b>	<b>\$ 14.93</b>	<b>\$ 13.66</b>	<b>\$ 9.72</b>	<b>\$ 9.91</b>	<b>2.0%</b>

**Secondary:**

- CTE student hours are increase is due to new Cosmetology and Power Sports program which is decreasing the hourly billing rate for all programs
- DCALS enrollment continues to increase. Planning to hire one new DCALS teacher

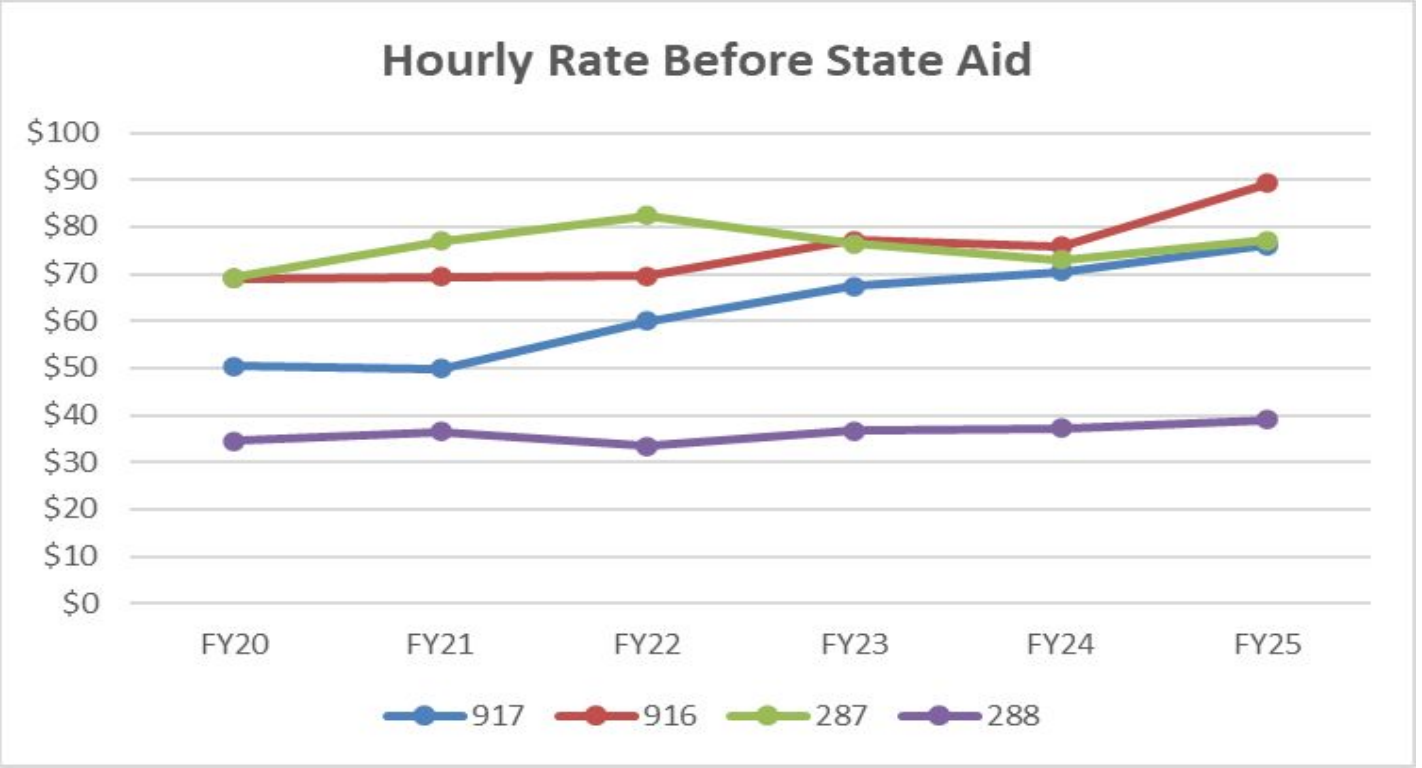
# Intermediate Special Ed Rate Comparison



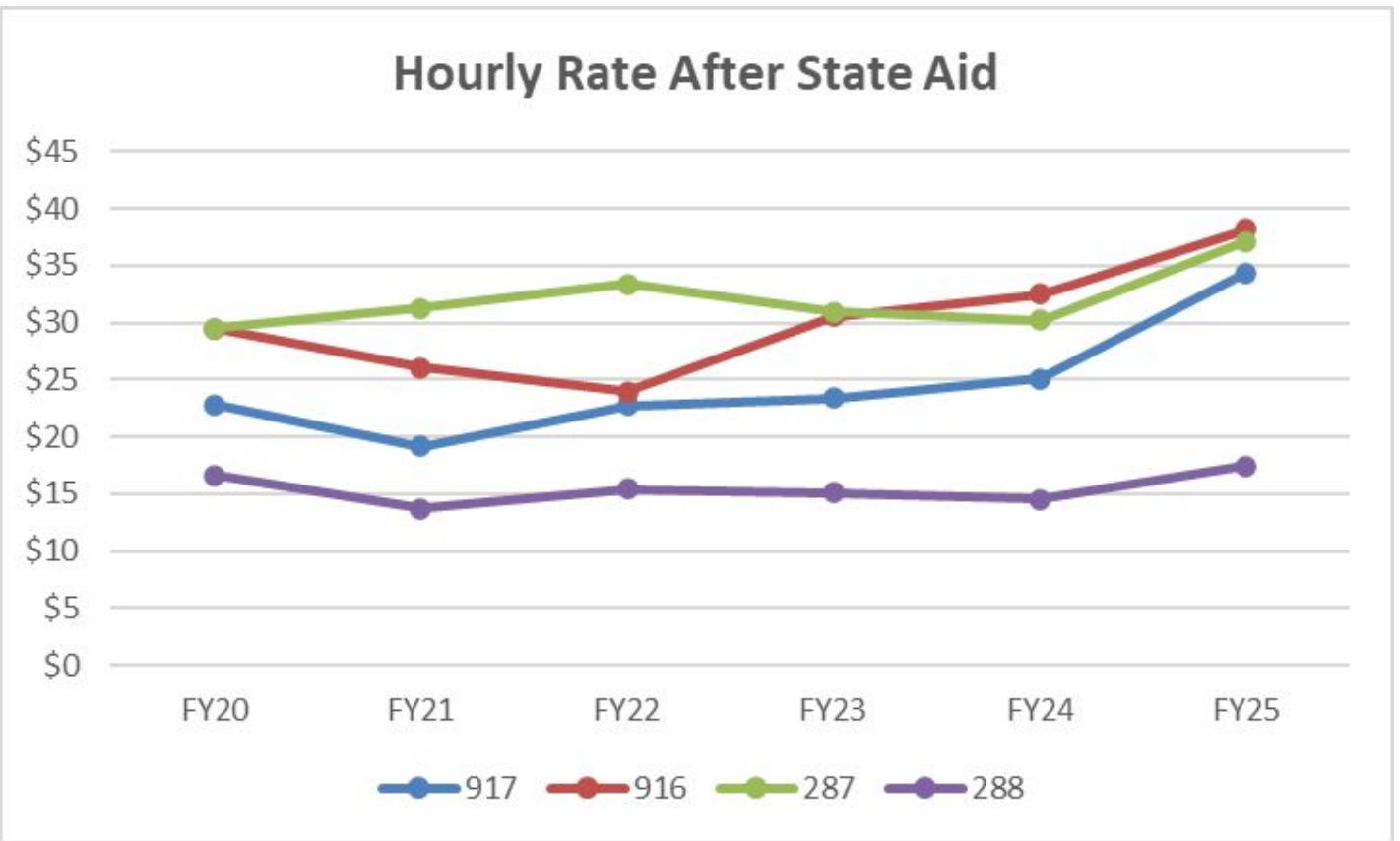
## Stewardship

Managing financial and human resources carefully and responsibly

**Preliminary**



- Chart has not been updated since the FY26 Revised Budget (next update will be when FY26 is complete)
- Difficult to compare different program mix across the Intermediates
- 917, 916 and 287 have remained in a similar cost trend
- Hourly Rate After State Aid is the rate that Member Districts fund



# Unassigned Fund Balance Roll-Forward

## Stewardship

Managing financial and human resources carefully and responsibly

**Preliminary**

Fund #	Fund Name	Actual Fund Balance 6/30/2024	Actual Fund Balance 6/30/2025	FY26 Revised Budget
1	Secondary	3,054,578	2,774,623	2,838,137
2	Special Education	6,570,606	7,319,148	8,458,610
5	Gen Capital Exp.	23,467	23,927	17,777
10	Institutional Support		0	-504
13	Secondary Resale	6,680	4,301	-1,313
14	Special Ed Resale	18,746	20,623	17,223
15	917 Support Services		0	0
50	Student Activities	6,108	5,849	3,250
	<b>Total Operating Fund</b>	<b>9,680,185</b>	<b>10,148,471</b>	<b>11,333,180</b>
3	Food and Nutrition	16,826	4,180	4,360
20	Internal Service Fund	-443,021	-345,050	-372,550
21	Self Funded Dental Ins. Plan	609,938	620,134	573,188
22	Self Funded Health Ins. Plan	6,484,106	7,128,145	7,463,785
	<b>Total All Funds</b>	<b>16,348,034</b>	<b>17,555,880</b>	<b>19,001,963</b>

FY27 Projected Revenues	FY27 Projected Expenditures	FY27 Net Income / (Loss)	Actual Fund Balance 6/30/2027
4,162,607	4,166,460	-3,853	2,834,284
56,674,599	55,728,632	945,967	9,404,577
525,050	529,050	-4,000	13,777
68,428	43,428	25,000	24,496
1,500	2,250	-750	-2,063
11,400	24,000	-12,600	4,623
			0
1,750	4,974	-3,224	26
<b>61,445,334</b>	<b>60,498,794</b>	<b>946,540</b>	<b>12,279,720</b>
255,150	285,600	-30,450	-26,090
0	100,000	-100,000	-472,550
495,546	520,000	-24,454	548,734
5,220,044	5,195,000	25,044	7,488,829
<b>67,416,074</b>	<b>66,599,394</b>	<b>816,680</b>	<b>19,818,643</b>

- FY25 ended with an Unassigned fund balance of \$9,721,096 or **20.2%**
- FY26 projects the balance increasing to \$11,033,180 and the ratio remaining at **20.2%**
- **FY27 projects the balance increasing by \$946k to ~\$12.0M and the ratio slightly declining to 19.8%**

	FY24 Actual	FY25 Actual	FY26 Revised Bud	FY27 Adopt. Bud
Total Operating Fund	9,680,185	10,148,471	11,333,180	12,279,720
Restricted/Assigned/Nonspendable	619,030	427,375	300,000	300,000
Unassigned Fund Balance	9,061,155	9,721,096	11,033,180	11,979,720
Total General Fund Expenditures	42,967,646	48,241,381	54,496,383	60,498,794
Unassigned Fund Balance Ratio	21.1%	20.2%	20.2%	19.8%

# Expenditures: FY27 Adopted Budget

## Stewardship

Managing financial and human resources carefully and responsibly

**Preliminary**

Fund #	Description	FY 25 Actual	FY26 Revised	FY27 Adopted	Difference vs Revised	Percent Change
1	Secondary	3,811,780	3,607,813	4,166,460	558,647	15.48%
2	Special Ed.	43,685,062	50,280,369	55,728,632	5,448,263	10.84%
5	Capital Improvements	527,400	532,400	529,050	-3,350	-0.63%
10	Institutional Support	196,680	34,038	43,428	9,390	27.59%
13	Secondary Resale	3,219	10,614	2,250	-8,364	-78.80%
14	Special Ed Resale	14,345	25,050	24,000	-1,050	-4.19%
15	917 Support Services					
50	Student Activities	2,895	6,099	4,974	-1,125	-18.45%
	Total Operating Fund Exp.	48,241,381	54,496,383	60,498,794	6,002,411	11.01%
3	Food and Nutrition	236,878	281,445	285,600	4,155	1.48%
20	Internal Service Fund	73,375	107,500	100,000	-7,500	-6.98%
21	Self Funded Dental Ins. Plan	490,176	515,756	520,000	4,244	0.82%
22	Self Funded Health Ins. Plan	4,008,196	4,660,777	5,195,000	534,223	11.46%
	Total Expense: All Funds	53,050,006	60,061,861	66,599,394	6,537,533	10.88%

Total FY27 Expenditures are \$6.5M higher than FY26 Revised Budget

### Highlight of Significant Variances:

#### Fund 1 Secondary \$559k Increase:

- Adding two teachers in CTE for Cosmetology and one electives teacher in DCALS
- FY 27 will have a full year of a DCALS Liaison that was hired mid-year FY26
- Updating technology, primarily chrome books for students

#### Fund 2 Special Education - \$5.4M Higher:

- Adding 71 positions (59 are ESP's) with total cost of \$3.9M

Fund 20: Other Post Employment Benefits and Severance liability assumptions

Fund 21: Dental Claims cost assumptions

Fund 22: Medical Claims cost assumptions

# CTE Investment Cost

## Stewardship

Managing financial and human resources carefully and responsibly

**Preliminary**

### CTE Cost in FY27 Budget Does Not Include One-time Investment Cost

	Spend in FY26	Spend in FY27	Total
Cosmetology	\$55,392	\$39,060	\$94,452
Power Sports	7,200	18,862	26,062
Total One-Time Invest.	\$62,592	\$57,922	\$120,514
	FY27 Student Hours		71,400
	Recovery Surcharge		\$1.69

One-time Investment Cost for Cosmetology and Power Sports CTE classes are approximately \$120,000

### Option to Recover Investment Cost

#### Option 1 Recommended:

- Incur a \$~63k Loss in FY26 (needs Board approval)
- Apply a \$0.85 per student hour surcharge in the billable CTE rate in FY27
- Apply a \$0.85 per student hour surcharge in the billable CTE rate in FY28

#### Option 2:

- FY26: Add a \$1.70 per student hour surcharge to the billable CTE rate to recover the investment in-year
- FY27: Add a \$0.82 per student hour surcharge to the billable CTE rate to recover the

# Revenue: FY27 Adopted Budget

## Stewardship

Managing financial and human resources carefully and responsibly

**Preliminary**

Total Revenue in FY27 is projected to be \$5.9M higher

### Highlight of Significant Variances:

#### Fund 1 Secondary:

- Planning for a 12% increase in DCALS enrollment
- Planning for an 80% increase in CTE student hours, primarily driven by

Cosmetology

#### Fund 2 Special Ed:

- Planning for a 9% increase in Spec. Ed. Hours vs projected FY26 actual
- MA funding projected at \$1.2M vs \$486k in FY25. Planning to use approximately \$500k of FY27 MA revenue for a construction reserve at

Bloomington

Fund #	Description	FY24 Actual	FY25 Actual	FY26 Revised Budget	FY27 Adopted Budget	Difference (Revised vs Adopted)	Percent Change
1	Secondary	3,756,181	3,473,513	3,671,327	4,162,607	491,280	13.38%
2	Special Ed	38,034,231	44,331,034	51,419,831	56,674,599	5,254,768	10.22%
5	Capital Improvements	541,095	527,860	526,250	525,050	-1,200	-0.23%
10	Institutional Support	246,589	54,800	33,534	68,428	34,894	104.06%
13	Secondary Resale	1,082	400	5,000	1,500	-3,500	-70.00%
14	Special Ed Resale	12,686	16,222	21,650	11,400	-10,250	-47.34%
15	917 Support Services	0	0	0	0	0	#DIV/0!
50	Student Activities	2,841	2,306	3,500	1,750	-1,750	-50.00%
	<b>Total Operating Revenue</b>	<b>42,594,706</b>	<b>48,406,135</b>	<b>55,681,092</b>	<b>61,445,334</b>	<b>5,764,242</b>	<b>10.35%</b>
3	Food and Nutrition	225,164	224,335	281,625	255,150	-26,475	-9.40%
20	Internal Service Fund	222,487	171,345	80,000	0	-80,000	-100.00%
21	Self Funded Dental Ins. Plan	496,075	500,372	468,810	495,546	26,736	5.70%
22	Self Funded Health Ins Plan	4,463,117	4,652,236	4,996,417	5,220,044	223,627	4.48%
	<b>Total Revenue: All Funds</b>	<b>48,001,549</b>	<b>53,954,423</b>	<b>61,507,944</b>	<b>67,416,074</b>	<b>5,908,130</b>	<b>9.61%</b>

#### Interest Income:

FY27 has incorporated two Fed. rate reductions. Total Interest Income:

FY27 Adopted \$440k

FY26 Revised \$500k

FY25 Actual \$610k

# Funding Sources: FY26 Revised vs Adopted Budget

## Stewardship

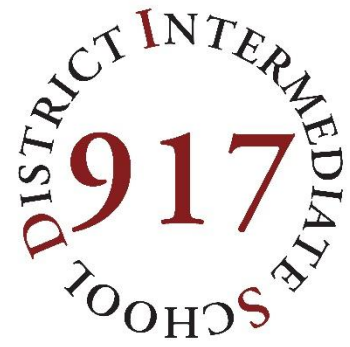
Managing financial and human resources carefully and responsibly

**Preliminary**

	FY25 Actual	FY26 Revised Budget	FY27 Adopted Budget	Variance
Safe Schools	889,456	863,113	845,323	(17,790)
Compensatory	996,449	1,030,170	1,022,540	(7,630)
MDE Innovation Grant	1,126,482	474,179	453,797	(20,382)
Medical Assistance	558,105	1,551,902	1,176,000	(375,902)
Student Aid	280,000	79,580	83,470	3,890
Separate Sites	310,784	286,923	346,696	59,773
CTIC Dakota County Grant	15,646	17,000	17,000	-
LCTS Dakota County	25,219	24,882	25,857	975
Title I Hasting Funds for JSC	130,000	80,562	81,385	823
SHIP Grant	11,645	4,700	8,700	4,000
DEED Drive for Five	159,251	191,702	0	(191,702)
SPED Pipeline	150,008	166,948	87,024	(79,924)
MDE Apprentice	60,000	206,273	124,921	(81,352)
Grow Your Own	-	46,027	55,920	9,893
SPED Apprenticeship	-	36,425	192,337	155,912
MSC Grant	455,000	155,800	152,785	(3,015)
Perkins	177,075	236,767	238,503	1,736
<b>Total Revenue</b>	<b>5,345,120</b>	<b>5,452,953</b>	<b>4,912,258</b>	<b>(540,695)</b>

### Highlight of Significant Variances:

- Approximately \$5.0M of funding that does not come from Member Districts. Allows 917 to cover some Special Ed. staffing and programs without charging Member Districts
- MA funding is increasing significantly over FY25. Planning to use approximately \$500k of this funding in FY27 to build a construction reserve for Bloomington
- MSC & Perkins are for CTE. MSC funding is down \$300K from FY25



Thank You!  
Questions?



FILM NEGATIVE  
13  
13 A  
14  
14 A

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE DISTRICT 917'S LONG TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG TERM FACILITY MAINTENANCE PROGRAM REVENUE**

BE IT RESOLVED by the School Board of Intermediate District 917, State of Minnesota as follows:

1. The School Board of Intermediate District 917 hereby approves a long-term facility maintenance program budget for its facilities for the 2027-28 school year in an amount not to exceed \$689,973.00. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference and District administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate district's long term facility maintenance budget is approved by the school boards of each of the intermediate's member districts, each member district may include its proportionate share of the costs of the intermediate program in its long term facility maintenance revenue application.
3. It is proposed that the proportionate share of the costs of the Intermediate's long term facility maintenance program for each member district to be included in its application shall be determined by multiplying the total cost of the Intermediate long term facility maintenance program times a formula that weights two components equally between the member districts; total net tax capacity and Adjusted pupil units attached as Exhibit B. The long term facility maintenance costs are funded through annual levy.
4. Upon receipt of the proportionate share of long term facility maintenance program revenue attributable to the Intermediate program, a member district shall promptly pay to the Intermediate the applicable levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Intermediate School District No. 917, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Intermediate School District No. 917 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District 917's long term facility maintenance program budget and authorizing the inclusion of the Intermediate School District's long term facility maintenance projects in the district's application for long term facility revenue.

WITNESS MY HAND officially as such Clerk this 5th day of May, 2026.

\_\_\_\_\_  
Clerk  
Intermediate School District 917

Project #	Object Code	Description	FY28	FY27 Expenditures	FY26 Current Estimate	FY26 Revised Expenditures
<b>Environmental Health &amp; Safety - Finance Code 352</b>						
Numerous expenditures covered in this area please see attachment # 3 page 12-14 for details on allowable expenditures						
305		Fees For Services (Hepatitis A & B, Metro ECSU, MSDS on-line \$3,500, Safe Schools training \$3,500	\$8,000	\$7,500	\$7,500	\$7,500
366		CPR training and mileage reimbursements - Full training in Jun 2026	\$2,500	\$0		\$0
401		Supplies (personal protective equipment, disposable gloves, clothes, pads, masks, pest control, chemical storage). 80% Special Ed, 20 % Secondary	\$12,500	\$11,533	\$13,433	\$11,533
170		IAQ Coordinator Stipend	\$2,500	\$4,400	\$2,500	\$4,400
200		IAQ Coordinator Benefits	\$700	\$667	\$667	\$667
820		Mgmt asst. prog. (Virnig Consulting for H&S) and Metro ECSU H&S M	\$3,500	\$4,000	\$4,000	\$4,000
<b>Total Health &amp; Safety</b>			<b>\$29,700</b>	<b>\$28,100</b>	<b>\$28,100</b>	<b>\$28,100</b>
<b>Physical Hazard Control - Finance Code 347</b>						
401		<b>PPE for staff (harness, boots, safety glasses, eye wash stations, etc) and safety equipment for special education programs (Ukeru blocking pads \$15k)</b>	<b>\$17,500</b>	<b>\$17,500</b>	<b>\$2,400</b>	<b>\$2,400</b>
<b>Roofing Systems - Finance Code 383</b>						
520		Build reserve for 2028-2030 roof replacement Roof A, B, C	-\$175,000	\$250,000	\$0	\$0
<b>Total Roofing Systems</b>			<b>\$372,273</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Site Projects - Finance Code 384</b>						
520		Parking Lot B asphalt/bituminous-crack fill and fog seal		\$15,000		
		Parking Lot A & Service Drive asphalt/bituminous-fog seal & stripe	\$25,000		\$10,625	\$13,500
		Replace outdoor picnic tables				
		Parking Lot A & Service Drive - Mill & Overlay (crack fill and move out 4-5 years)	\$0			
<b>Total Site Projects</b>			<b>\$25,000</b>	<b>\$15,000</b>	<b>\$10,625</b>	<b>\$13,500</b>
<b>Fire Safety - Finance Code 363</b>						
<b>Fire Riser - Floor Plan Area A</b>			<b>\$5,075</b>			
		Block facade in front efflorescence	\$10,875			
		Garage Doors (replace 3 doors)	\$8,700			
<b>Total Building Envelope</b>			<b>\$19,575</b>			
<b>Building Hardware &amp; Equip - Finance Code 369</b>						
		Replace video monitoring camera system (added 2 new cameras)			\$47,458	\$40,000
		CASE Doors (2 sets of double doors)			\$14,000	
		Replace PA System		\$70,000		
		Reach in refrigerators/freezer	\$18,125			
		Warmer	\$14,500			
		Servers - Moved to DCTC October 2024 (not needed)	\$29,000			
		Fob system	\$14,500			
<b>Total Building Hardware &amp; Equip</b>			<b>\$76,125</b>	<b>\$70,000</b>	<b>\$61,458</b>	<b>\$40,000</b>
<b>Electrical - Finance Code 370</b>						
		Gym			\$15,177	
		Gym Light hangers			\$2,506	
		Main building T8 Fluorescent light replacment			\$87,054	
520		<b>Total Electrical</b>		<b>\$0</b>	<b>\$104,737</b>	<b>\$141,200</b>
<b>Interior Surfaces - Finance Code 379</b>						
520		Interior floor replacement		\$34,000	\$23,430	\$14,000
		Interior maintenance	\$6,525	\$6,500		\$6,100
<b>Total Interior Surfaces</b>			<b>\$6,525</b>	<b>\$40,500</b>	<b>\$23,430</b>	<b>\$20,100</b>
<b>Mechanical Systems - Finance Code 380</b>						
520		HVAC Unit replacements- RTU #5,17,18,20		\$0	\$11,175	\$10,125
		HVAC Unit replacements- RTU #6, 13, 14, 15	\$313,200			
<b>Total Mechanical Systems</b>			<b>\$313,200</b>	<b>\$0</b>	<b>\$11,175</b>	<b>\$10,125</b>
<b>Total LTFM</b>			<b>\$689,973</b>	<b>\$421,100</b>	<b>\$241,925</b>	<b>\$255,425</b>
<b>Total LTFM - Alliance Education Center</b>			<b>\$642,773</b>	<b>\$375,500</b>	<b>\$211,425</b>	<b>\$224,925</b>

**Intermediate School District No. 917**  
**LTFM Levy by Member District, 2025 Payable 2026**

**Appendix B**

Participating Districts (9):

ISD #	Name	<u>Pay 2025 Taxable Net Tax Capacity</u>					Combined Total	District %
		<u>Dakota (19)</u>	<u>Scott (70)</u>	<u>Goodhue (25)</u>	<u>Washington (82)</u>	<u>Hennepin (27)</u>		
6	South St. Paul						29,263,022	3.66%
191	Burnsville						128,693,043	16.12%
192	Farmington						61,646,595	7.72%
194	Lakeville						147,579,714	18.48%
195	Randolph						8,248,351	1.03%
197	West St. Paul						111,157,940	13.92%
199	Inver Grove Heights						51,552,259	6.46%
200	Hastings						60,737,959	7.61%
271	Bloomington						199,574,224	25.00%
		0	0	0	0	0	798,453,107	100.00%

Note: The Taxable Net Tax Capacity (TNTC) consists of net tax capacity, less captured tax increment and fiscal disparities contribution.

**FY28 Levy: \$689,973.00**

ISD #	Name	APU Est 2026-27 reported as of 12/31/25 by MDE	APU District %	Combined TNTC	NTC District %	50/50 Blended %	District's Portion LTFM Levy
6	South St. Paul	2,729.20	4.85%	29,263,022	3.66%	4.26%	29,374.04
191	Burnsville	7,878.20	14.00%	128,693,043	16.12%	15.06%	103,898.78
192	Farmington	6,768.20	12.03%	61,646,595	7.72%	9.87%	68,125.65
194	Lakeville	13,327.60	23.68%	147,579,714	18.48%	21.08%	145,464.77
195	Randolph	931.80	1.66%	8,248,351	1.03%	1.34%	9,275.93
197	West St. Paul	5,768.80	10.25%	111,157,940	13.92%	12.09%	83,391.47
199	Inver Grove Heig	3,619.04	6.43%	51,552,259	6.46%	6.44%	44,459.38
200	Hastings	4,244.03	7.54%	60,737,959	7.61%	7.57%	52,259.51
271	Bloomington	11,010.12	19.56%	199,574,224	25.00%	22.28%	153,723.46
				-			
		56,276.99	100.0%	798,453,107	100.0%	100.0%	689,973.00



## Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East  
Rosemount, MN 55068

(651) 423-8229  
isd917.org

To: School Board Members  
Superintendent Michael Favor  
From: Mark Johns  
Date: May 5, 2026  
Subject: Levy Allocation for 2026 payable 2027

### **Pertinent Facts:**

1. Intermediate School District #917 will continue leasing space at four locations for Special Education: Cedar, Lebanon Education Center, Concord Education Center and DCTC. In addition, we will be requesting the annual building levy cost for Alliance Education Center in Rosemount. The total requested lease-levy amount for inclusion in fiscal year 2028 is **\$2,521,740**. This is a \$98,331 increase over fiscal year 2026 primarily due to a one-time \$50,000 credit taken last year to clear arbitrage on the Alliance Education center bond. The basis of the distribution for the lease-levy is a formula that weights four components equally between the member school districts as follows: Total Net Tax Capacity (TNTC), Adjusted Cost Pupil Units (ACPU's), 5-year average tuition, and student F.T.E.'s by building (see attached for further details).
2. The 2026 payable 2027 safe schools levy request will be **\$844,155**. This is a \$10,484 decrease over fiscal year 2026. Intermediate School District 917 is currently utilizing \$15 per APU's. Member district's APU's estimated for FY27 are 519 APU's lower than FY26 (see attached for further details).
3. The 2026 payable 2027 LTFM for fiscal year 2027-28 levy request will be **\$689,973**. A separate board resolution is required to approve the LTFM levy request, and a ten-year maintenance plan each year. This is a \$268,900 increase over fiscal year 2026 primarily due to starting a three-year project to replace roof and HVAC units at Alliance Education Center. The basis of the distribution for the LTFM levy is a formula that weights two components equally between the member school districts as follows; Total Net Tax Capacity (TNTC) and Adjusted Pupil Units (APU's) (see further details under board resolution for LTFM).

**Recommendation:** Requesting board approval for the 2026 payable 2027 levies in the amount of \$4,055,868 resulting in an overall increase of \$359,440 or 9.7% over payable 2026.


### ISD 917 Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.

### ISD 917 Core Values

Collaboration | Empathy | Innovation | Stewardship | Communication | Integrity | Personalization | Equity | Diversity



		Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	ED - 02478-09 old form correct years
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) unde			
<b>District Info.</b>		<b>Enter Information</b>	
District Name:	Intermediate School District 917		
District Number:	907-06		
District Contact Name:	Mark Johns		
Contact Phone #	651-423-8227		
<b>Expenditure Categories</b>			2035
Health and Safety - this section excludes project costs in <b>Category 2</b> of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.			
<b>Finance Code</b>	<b>Category (1)</b>		
347	Physical Hazards		\$0
349	Other Hazardous Materials		\$0
352	Environmental Health and Safety Management		\$0
358	Asbestos Removal and Encapsulation		\$0
363	Fire Safety		\$0
366	Indoor Air Quality		\$0
		<b>Total Health and Safety Capital Projects</b>	\$0
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year</b>			
<b>Finance Code</b>	<b>Category (2)</b>		
358	Asbestos Removal and Encapsulation		\$0
363	Fire Safety		\$0
366	Indoor Air Quality		\$0
		<b>Total Health and Safety Capital Projects \$100,000 or More</b>	\$0
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>			
<b>Finance Code</b>	<b>Category 3 (a)</b>		
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.		\$0
		<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>	\$0
<b>Remodeling for Gender-Neutral Single-User Restrooms</b>			
<b>Finance Code</b>	<b>Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>		
<b>UFARS Coding Pending</b>	Remodeling for gender-neutral single user restroom per site.		\$0
		<b>Total Remodeling for Gender-Neutral Single User Projects</b>	\$0
<b>Accessibility</b>			
<b>Finance Code</b>	<b>Category (4)</b>		
367	Accessibility		\$0
		<b>Total Accessibility Projects</b>	\$0
<b>Deferred Capital Expenditures and Maintenance Projects</b>			
<b>Finance Code</b>	<b>Category (5)</b>		
368	Building Envelope		\$0
369	Building Hardware and Equipment		\$70,000
370	Electrical		\$0
379	Interior Surfaces		\$40,500
380	Mechanical Systems		\$0
381	Plumbing		\$0
382	Professional Services and Salary		\$0
383	Roof Systems		\$0
384	Site Projects		\$15,000
		<b>Total Deferred Capital Expense and Maintenance</b>	\$125,500
<b>Total Annual 10-Year Plan Expenditures</b>			<b>\$125,500</b>
<b>Fund Balance Section</b>			
<b>Fund 01</b>			
	Beginning Fund Balance 01-467-XX		\$0
	LTFM Fiscal Year Revenue - <b>Levy</b>		\$0
	LTFM Fiscal Year Revenue - <b>AID if Applicable</b>		\$0
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT if applicable - Special Legislation		\$0
	LTFM Estimated Fiscal Year Expenditures		\$0
		<b>Ending Fiscal Year Fund Balance 01-467-XX</b>	<b>\$0</b>
<b>Fund 06</b>			
	Beginning Fund Balance 06-467-XX		\$0
	LTFM Fiscal Year Bonded Revenue		\$0
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0
	Other Transfers		\$0
	LTFM Estimated Fiscal Year Expenditures		\$0
		<b>Ending Fiscal Year Fund Balance 06-467-XX</b>	<b>\$0</b>

# FY27 LTFM – 10 Year Maintenance Plan

Row Labels	Sum of 2025	Sum of 2026	Sum of 2027	Sum of 2028	Sum of 2029	Sum of 2030	Sum of 2031
02-Sitework/Building Earthwork	\$ -	\$ 27,000	\$ 12,720	\$ 151,328	\$ -	\$ -	\$ 87,221
05-Exterior Enclosure	\$ -	\$ -	\$ -	\$ 19,575	\$ -	\$ -	\$ -
06-Roof	\$ -	\$ -	\$ -	\$ 372,273	\$ 160,860	\$ 716,317	\$ -
07-Interior Construction	\$ 5,850	\$ 6,075	\$ 6,300	\$ 6,525	\$ 138,375	\$ 6,975	\$ 7,200
08-Equipment Furniture	\$ -	\$ 13,500	\$ -	\$ 32,625	\$ -	\$ -	\$ -
09-Special Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11-Fire Protection	\$ -	\$ -	\$ -	\$ 5,075	\$ -	\$ -	\$ -
12-Plumbing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13-HVAC	\$ -	\$ 10,125	\$ -	\$ 313,200	\$ 324,000	\$ -	\$ -
14-Mechanical Controls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264,000
15-Electrical	\$ 59,589	\$ 61,881	\$ 64,173	\$ -	\$ -	\$ -	\$ -
16-Audio/Visual	\$ -	\$ -	\$ 70,000	\$ 29,000	\$ -	\$ -	\$ -
17-Electronic Safety and Security	\$ -	\$ -	\$ -	\$ 14,500	\$ -	\$ -	\$ -
<b>Grand Total</b>	<b>\$ 65,439</b>	<b>\$ 118,581</b>	<b>\$ 153,192</b>	<b>\$ 944,101</b>	<b>\$ 623,235</b>	<b>\$ 723,292</b>	<b>\$ 358,421</b>
<b>Adjustments to the Original Plan:</b>							
Gym & Hallway LED Light replacement		\$ 15,177					
Move 2027 LED		\$ 64,173	\$ (64,173)				
Replace Camera System (Digital Watchdog)		\$ 40,000					
Flooring replacement ??		\$ 14,000	\$ 34,000				
Playground		\$ (27,000)				\$ 27,000	
Roof Reserve			\$ 250,000	\$ (175,000)		\$ (75,000)	
Parking Lot A & Service Drive Mill & Overlay				\$ (151,328)			\$ 151,328
Parking Lot A & Service Drive Seal Coat & Stripe				\$ 25,000			
<b>Total Year</b>		<b>\$ 224,931</b>	<b>\$ 373,019</b>	<b>\$ 642,773</b>	<b>\$ 623,235</b>	<b>\$ 675,292</b>	<b>\$ 509,749</b>

- 10 Year Maintenance Plan developed with Kraus/Anderson. Bottom portion of chart are adjustments made to the original plan
- Total projected spending in FY28 for Alliance LTFM is \$643k
- Added \$250k in FY27 for roof repair reserve
- Delay \$151k in FY28 for parking lot mill & overlay

# FY26 Levy – Leased Buildings

Intermedial School District 917 Estimated Lease Expenditures for FY27							
District #	FY 27 Proposed Operating Levy Amounts (2026 Payable 2027)	FY28 Proposed Building Levy Amount (25 yrs) 2026 Payable 2027	FY Proposed Total Levy Amounts Payable 2027	Allowable FY27 Levy	Total Levy Amounts Payable 2026	% Change From Prior Year	\$ Change From Prior Year
6 - South St. Paul	\$ 107,873	\$ 30,645	\$ 138,518	\$ 177,398	\$ 137,183	1.0%	\$ 1,335
191 Burnsville	\$ 234,043	\$ 69,733	\$ 303,775	\$ 512,083	\$ 312,799	-2.9%	\$ (9,023)
192 Farmington	\$ 289,922	\$ 66,180	\$ 356,101	\$ 439,933	\$ 369,785	-3.7%	\$ (13,684)
194 Lakeville	\$ 423,184	\$ 97,101	\$ 520,285	\$ 866,294	\$ 480,111	8.4%	\$ 40,174
195 Randolph	\$ 21,394	\$ 5,177	\$ 26,571	\$ 60,567	\$ 32,979	-19.4%	\$ (6,408)
197 W. St Paul	\$ 227,881	\$ 67,710	\$ 295,592	\$ 374,972	\$ 262,730	12.5%	\$ 32,862
199 Inver Grove Hts.	\$ 173,259	\$ 48,432	\$ 221,691	\$ 235,238	\$ 224,325	-1.2%	\$ (2,633)
200 Hastings	\$ 165,546	\$ 47,025	\$ 212,571	\$ 275,862	\$ 210,532	1.0%	\$ 2,039
271 Bloomington	\$ 353,589	\$ 93,047	\$ 446,635	\$ 715,658	\$ 392,966	13.7%	\$ 53,669
<b>Total</b>	<b>\$ 1,996,690</b>	<b>\$ 525,050</b>	<b>\$ 2,521,740</b>	<b>\$ 3,658,004</b>	<b>\$ 2,423,409</b>	<b>4.1%</b>	<b>\$ 98,331</b>
	FY27	FY26	FY25				
Cedar	\$297,800	\$291,991	\$283,339				
Lebanon	\$377,800	\$381,000	\$436,000	Fully amortized construction cost			
Concord	\$865,500	\$834,500	\$814,000				
DCTC	\$499,338	\$485,109	\$0	Previously included in Gen Funds, not Levy			
Less ISD 191	(\$43,705)	(\$44,241)	(\$49,665)				
	\$1,996,733	\$1,948,359	\$1,483,674				
AEC Bond	\$525,050	\$475,050	\$525,250	\$50k Arbitrage credit in FY26			
Total Levy Amount	\$2,521,783	\$2,423,409	\$2,008,924				
% Increase vs LY							

- Total allowable levy based on \$65 per APU is \$3.658M
- Proposed levy is \$2.522M
- Moved lease cost at DCTC from General Funds to Levy in FY26 by re-structuring a Joint Powers agreement into a Lease agreement



# DCALS



Intermediate District 917

The **Minnesota Association of Alternative Programs (MAAP)** sponsors a student organization called **MAAP STARS**, dedicated to building student leadership, voice, and agency across alternative learning schools. As part of this effort, we are excited to have DCALS reengage with MAAP STARS starting for the 2025-26 school year by:

- 11 students attended the **Fall Leadership Conference** in October of 2025
- 15 students participated in the MAAP STARS **Legislative Day** in February 2026
- Attend the Spring MAAP STARS **Spring Conference** in May 2026

#### **MAAP STARS Spring Events Conference Details:**

- Where: Mankato MN
- When: May 7-8, 2026
- Who: 4 students and 1 staff
- Cost: \$1,250.00. Price includes:
  - Lodging
  - Food
  - Activities
- Transportation: Staff will be driving the district van

This overnight conference is designed specifically for students from alternative schools across Minnesota. Each year about 350 students from around the state participate. It gives students an opportunity to demonstrate the artistic, career, and life skills in a wide variety of competitive and demonstrative events including public speaking, career portfolio, employment interview, management decision making, parenting decision-making, community service projects, Life Smarts, display art work and perform project/artistic demonstrations that are done individually and/or in teams. It is the culminating year-end event that demonstrates the true meaning of STARS:

**Success – Teamwork – Achievement – Recognition - Self-esteem**

# MAAP STARS Spring Events Conference

**Location:** Mayo Event Center, Mankato, MN

**Dates:** May 7 - 8, 2026

## **Thursday, May 7, 2026**

- 7:30am: Leave DCAS North
- 10:30am - 11:30am: In person registration for individual events
  - Art Display set up
  - Turn in manuals at Judges Headquarters
- 11:30am - 12:00pm: Opening Ceremony
- 12:00pm - 5:00pm: All competitive events
- 4:30pm - 6:00pm: Dinner, main dining room
- 6:30pm - 7:30pm: Preliminary awards ceremony
- 8:30pm - 9:15pm: Ice cream social/ Advisory meeting

## **Friday, May 8, 2026**

- 7:00am - 8:30am: Breakfast served in main dining room
- 8:00am - 10:30am: Semi Finals in all events begin
- 10:30am - 12:45pm: Finals in all events
- 10:30am - 11:30am: Bingo in main dining room
- 11:15am - 12:45pm: Lunch served in main dining room
- 1:00pm - 1:45pm: Final Award Ceremony, closing of conference
- 4:00pm: Return to DCALS North

# DCALS Permission Form

## MAAP STARS

### Spring Event Conference

Dear Parent/Guardian,

Your student has been selected to participate in the MAAP STARS Spring Event Conference, an event sponsored by the Minnesota Association of Alternative Programs (MAAP). The Spring Event Conference is an opportunity for your student to attend presentations and participate in activities with other students from around the state.

The Spring Conference will be held in Mankato, MN on Thursday, May 9 and Friday, May 8, 2026.

All meals and transportation will be provided. The group will leave DCALS on Thursday at approximately 7:30am. Their return will approximately be 4:00pm on Friday. Students will be staying in a hotel during this event with school staff.

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I give permission for \_\_\_\_\_ to participate  
Student's Name

at the MAAP STARS Spring Event Conference.

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Parent/Guardian Name (print)

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Parent/Guardian Signature

Date

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Parent/Guardian cell number

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Insurance Information



## Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East, Rosemount, MN 55068

(651) 423-8229 \* <http://www.isd917.org>

### **LICENSED STAFF APPRECIATION WEEK 2025 RESOLUTION**

Board member Cindy Nordstrom introduced the following Resolution:

WHEREAS, Intermediate School District 917 provides special education, alternative education, and Career and Technical education services to member and non-member districts throughout Dakota County and beyond, and

WHEREAS, the quality of these educational opportunities offered by Intermediate School District 917 are unquestionably high, and

WHEREAS, Intermediate School District 917 students and families benefit in multiple ways as a result of their participation in Intermediate School District 917 programs, and

WHEREAS, the success of Intermediate School District 917 programs and student achievement can be directly attributed to the talents and efforts of our licensed educators and Interpreters, and

WHEREAS, Intermediate School District 917 licensed educators consistently embed our district's core values, work toward our strategic directions, and create a culture of belonging for all students, staff, and families

WHEREAS, the week of May 4th-8th, 2026, has been designated as "Teacher Appreciation Week," the day of May 6th, 2025 has been designated as "School Nurse Day" and "Interpreter Appreciation Day," and May 18th, 2025 has been designated as "Speech Pathologist Day," we express appreciation for all ISD 917 licensed staff members, also including Physical Therapists, Occupational Therapists, Audiologists, School Social Workers, and Mental Health Professionals

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Intermediate School District 917 and on behalf of the participating school districts, parents and students as follows:

**That the School Board of Intermediate School District 917 formally recognizes the outstanding efforts and performance of its licensed staff and thanks these talented professionals for their service and dedication to the students of this intermediate district.**

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_, and the following voted against the same: none.

#### ISD 917 Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.

#### ISD 917 Core Values

Collaboration \* Empathy \* Innovation \* Stewardship \* Communication \* Integrity \* Personalization \* Equity \* Diversity

Whereupon said resolution was declared duly passed and adopted.

Enacted by the School Board of Intermediate School District 917 this 5th day of May, two thousand and twenty-six.

**Cindy Nordstrom**  
**Lisa Ehleringer**  
**Kyle Christensen**

**Lesley Chester**  
**Monica Weber**  
**Byron Schwab**

**Dawn Steigauf**  
**Kim Baker**  
**Mark Zuzek**