

# Agenda

## Lyon County School District Board of Trustees

A Meeting of the Board of Trustees of Lyon County School District will be held on Tuesday, April 28, 2026, beginning at 6:30 PM at the following location:

**Dayton Elementary School Cafeteria, 285 Dayton Valley Rd., Dayton, NV 89403**

The subjects to be discussed or considered upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 12:00 pm the day of the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES 4
6. BOARD MEMBER REPORTS
7. STUDENT REPRESENTATIVE REPORT
8. ATTITUDE OF GRATITUDE 16
9. SUPERINTENDENT REPORT
10. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.  
Comments submitted electronically will be included in the minutes of the meeting.
11. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. See attachment.	25
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Total \$1,793,125.25	
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13. <b>(For Discussion Only)</b> Discussion regarding a presentation from the Big Brothers, Big Sisters of Northern Nevada Chapter at Dayton High School. This item is being presented by Chief Executive Officer of BBBSNN Derek Beauvais.	121
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18. <b>(For Possible Action)</b> Discussion and possible action regarding LCSD Critical Labor Shortage Designations for the 2026–27 and 2027–28 school years. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	228
19. <b>(For Possible Action)</b> Discussion and possible action regarding revisions to LCSD Policy GBBP: Information Technology as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	242

20. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy DA: Fundraising as a first reading. This item is being presented by Executive Director of Operations Harman Bains. 251
21. **(For Possible Action)** Discussion and possible action regarding the following LCSD policies as a second and final reading. No changes were made to these policies after the first reading, except for an edit to Policy GABE with edit highlighted. Any member of the Board may request that a policy be removed and discussed and acted upon separately.
- A. GABD: Job Descriptions 261
  - B. GABE: Posting of Position Openings 264
  - C. GBBT: Workplace Safety 266
22. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.
23. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action. Comments submitted electronically will be included in the minutes of the meeting.
24. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at ([Communications@lyoncsd.org](mailto:Communications@lyoncsd.org)).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

*LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY*

*The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.*

*The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email [mheim@lyoncsd.org](mailto:mheim@lyoncsd.org), or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.*

# Minutes

## Lyon County School District Board of Trustees

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A meeting of the Board of Trustees of Lyon County School District was held on March 24, 2026, beginning at 5:45pm Closed Session and 6:30pm Regular Open Meeting at the Smith Valley School, 23 Day Ln., Smith, NV 89430.

### 1. CALL TO ORDER

President Hendrix called the meeting to order at 6:30 pm.

### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Whisler.

### 3. WELCOME OF GUESTS

President Hendrix welcomed staff and guests.

Board Members in attendance:

President Tom Hendrix

Clerk Dawn Carson

Trustee Elmer Bull

Trustee Kallie Day

Trustee Darin Farr

Trustee Sherry Parsons

Trustee James Whisler

Executive Cabinet in attendance:

Superintendent Tim Logan

Executive Director of Human Resources BillieJo Hogan

Executive Director of Special Services Rachel Stewart

Executive Director of Education Services Heather Moyle

Executive Director of Education Services James Gianotti

Executive Director of Operations Harman Bains

Guests and attendees included: Lilliana Camacho-Polkow, Skyler Tremaine, Duane Mattice, Eric Ozolins, Tiffany Townley, Shannon Coombs, Shelly Vick, Brooke Lewis, Wilbur Meddles, Erich Obermayr, and Margaret Heim

### 4. APPROVAL OF AGENDA

Trustee Farr made a motion that the Board of Trustees approve the agenda as presented.

Trustee Parsons seconded.

With no further discussion, the motion carried 7-0.

### 5. APPROVAL OF MINUTES

A. Approval of the minutes from the February 24, 2026 Board Meeting

Trustee Bull made a motion that the Board approves the minutes of the February 24, 2026 meeting as written.

Trustee Day seconded.

With no further discussion, the motion carried 7-0.

#### B. Approval of the minutes from the March 10, 2026 Board Workshop

Trustee Farr made a motion that the Board approves the minutes of the March 10, 2026 workshop as written.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

### 6. BOARD MEMBER REPORTS

Trustee Bull attended Career days at Silverland Middle School (SMS) and Yerington Intermediate School (YIS). He attended a Nevada Association of School Boards (NASB) meeting and professional development training in Reno.

Trustee Whisler attended the NASB training, and shared about a Fernley student who is excited to decorate their cap for graduation per the newly revised policy.

Trustee Day attended the NASB training, visited Yerington schools during reading week, and appreciated the creative learning environments and their interactions with SRO Deputy Kosak. She attended a Student Absentee Advisory Board (SAAB) meeting and appreciated the collaboration with the staff.

Trustee Farr attended the Debt Management meeting and the SMS Trivia Night. At Fernley Intermediate School (FIS) he witnessed a teacher intern helping and learning. Many of our schools have teacher interns learning at LCSD.

Trustee Parsons attended Fernley softball games. She attended the district safety meeting and shared that there is support from the local emergency agencies.

President Hendrix attended the NASB trainings and went on walkthroughs of Dayton schools. He participated in the advisory council of family engagement with many LCSD staff and admin attending. They shared positive ideas and successes. He attended the EOP safety meeting and appreciated knowing there are many agencies working with the district. He presented Hugh Stone with a recognition coin prior to the meeting.

Clerk Carson called for a moment of silence for the young Dayton Intermediate School (DIS) student who passed. She presented a recognition coin to Smith Valley Counselor Eric Ozolins. She talked about his years as a counselor and his work and dedication for the students.

### 7. STUDENT REPRESENTATIVE REPORT

Smith Valley Student Body President Brooke Lewis shared that students have had many events that bring the school together as bulldogs. They have celebrated the athletes who made it to state. They had a special time to celebrate the life of Mrs. Kuzia, and participated in community service to strengthen the character of the school with leadership and heart.

### 8. ATTITUDE OF GRATITUDE

Trustee Bull took some time to present a recognition coin to Duane Mattice for his experience, dedication, and leadership.

The Board of Trustees read notes of gratitude written by students from the district.

## 9. SUPERINTENDENT REPORT

Superintendent Logan visited multiple schools during reading week and enjoyed being with the kids and teachers. He participated in the Dayton High School (DHS) Bite of Reality experience. He presented Yerington teacher Karen Sikora with a recognition coin to recognize her outstanding work for students. He invited the board to attend the *Listening and Bright Spots* tour with State Superintendent Wakefield. In closing, he recognized the DIS student who passed away. Her mother is a paraprofessional for the district and the family has been through a hard time.

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Public comment was made by Silver City resident Erich Obermayr. He spoke about his email to President Hendrix to place an item on the agenda regarding Trustee Parsons' comments from previous meeting. He asked that the board reconsider their position. Comments attached.

## 10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD:

Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. No questions were asked.

B. Request for Early Graduation/HSE (confidential)

C. Personnel Reports

D. Travel

E. IT Department Report

F. District Financial Report

Vouchers 1262, 1263, 1266, 1267, 1264, 1265, 1285, 1269, 1270

Total \$1,906,825.09

Trustee Farr made a motion that the Board approves the Consent Agenda as presented.

Trustee Parsons seconded.

With no further discussion, the motion carried 7-0.

## 11. ACCEPTANCE OF DONATIONS

President Hendrix listed the donations made to the various schools.

Clerk Carson made a motion that the Board accepts the generous donations made to the schools.

Trustee Day seconded.

With no further discussion, the motion carried 7-0.

12. **(For Possible Action)** Discussion and possible action regarding a preliminary review of the FY2026-2027 Lyon County School District Budget. This item is being presented by Executive Director of Operations Harman Bains and Chief Financial Officer Lilly Camacho-Polkow.

Proposed changes to the 2026-27 budget were presented. The district is proactive and cautious as the declining enrollment continues as state funding is issued per the Pupil Centered Funding Program (PCFP). Suggested changes included reducing College & Career Readiness Interventionist (CCRI) positions from 22 to 17.5 positions beginning next school year, eliminating the English Language Implementation Specialist that is currently vacant, eliminating the teacher leader and administrator leader positions and stipends. These were previously funded by ESSER and then the General Fund (GF). And finally, eliminating the summer custodial and groundskeeper helpers. These changes would create a savings of up to 2.2 million annually, mainly taking effect July 1st, 2026.

Trustee Parsons suggested that past surveys and the board would prefer cuts come at the district level. She stressed that the board should have input. It was confirmed that the district was providing recommendations and opportunities for savings. There was an explanation about teacher leaders. The position and stipend will be eliminated. They are full-time teachers that would be compensated accordingly for working outside their contract time. Trustee Bull praised the business office for working through the budget. A teacher leader stipend was \$10K and administrator leader was \$12K annually. He would like a future discussion about enrollment decline and why it is happening.

The trustees appreciated that the cuts are not peoples' jobs, as is happening in other districts. The Grants Department is always looking at grants to fund programs and positions.

There was discussion regarding teachers or substitutes that are overworked or work outside their scope. It was made clear that teachers and or substitutes that work, for example in Special Education on IEPs, will continue to receive compensation when working outside their contract. Teacher and staff reductions follow board-approved, formula-based allocations based on enrollment. Note that no layoffs have occurred in contrast to neighboring districts like Washoe County. Gratitude was expressed that there are no lay-offs in LCSD. Staff who are CCRI have a year to plan and hopefully find positions in the district.

Clerk Carson made a motion that the Board approves the proposed changes to the 2026-27 budget.

Trustee Farr seconded.

With no further discussion, the motion carried 6-1, Trustee Parsons opposed.

13. **(For Possible Action)** Discussion and possible action regarding the 2026-2027 Lyon County School District Performance Plan. This item is being presented by Deputy Superintendent Stacey Cooper.

The District Performance Plan reflects the goals discussed during the board workshop for the 2026-27. With these goals the district will work to create a well aligned plan for achievement.

1. LCSD 9th-10th graders will demonstrate a median percentile of 50% or greater from Fall to Spring as measured by the NWEA Measure of Academic Progress (MAP) in reading and math for the 2026-27 school year.

2. LCSD will reduce the chronic absentee rate by 2.5% from the 2025-26 school year to the 2026-27 school year.

3. LCSD K-8th graders will increase the percentage of students demonstrating typical growth math and reading by 2.5% from the 2025-26 school year to the 2026-27 school year.

Superintendent Logan added that the student representative to the board prepared a report on chronic absenteeism with a student and community perspective, as requested during the board workshop. This report will be shared with the board.

Trustee Farr made a motion to approve the 2026-2027 Lyon County School District Performance Plan.

Trustee Parsons seconded.

The trustees noted for the record that an extensive discussion and deliberation was held during the board workshop. Without actual achievement, schools are penalized. Therefore, the goals are set to support the schools in growth and achievement for their STAR rating as set by the state.

With no further discussion, the motion carried 7-0.

14. **(For Discussion Only)** Discussion regarding LCSD Policy IA: District Information Technology concerning the process of distributing and monitoring district computers to students. This item is being presented by Board Member James Whisler.

Trustee Whisler brought this item forward to review the process for district computer distribution to students, including purchasing practices. New computers are purchased annually. There is a 4 year rotation. The district, in the past, provided information for insurance companies, so families could insure the computers. The district no longer provides this information as it caused misunderstandings. The district is not the insurance broker and families can do this themselves.

At this time, each school administrator has the autonomy to lay out the procedure for their own schools. LyOnline students have them at home. High school freshmen or first-year students get a brand new computer assigned to them for the 4 years. Intermediate/Middle schools often have assignments that require students to take computers home. Elementary schools maintain classroom sets. Many students need to have access to the device to do schoolwork and homework.

Trustee Whisler asked about the viability of an accountability system where parents acknowledge the condition of the device, then if something goes wrong or a student damages it, they are liable, not the district. There is already a form, the Student Acceptable Use Form. Only about half of the signatures for the form are ever returned and this is going to be addressed at the site level. They talked about the reality of requiring another form for parents. Trustee Whisler also suggested increased restriction of YouTube access that is non-educational during class time. YouTube is used by teachers for educational purposes. The district has found more restrictive YouTube controls that will be put into effect. The

librarians are doing a thorough job checking the computers and making sure they are functional before sending them out.  
No motion was made.

Break at 8:10 pm.

Meeting called to order at 8:23 pm.

15. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GABD: Job Descriptions as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Policy GABD: Job Descriptions revisions were presented for a first reading. The changes are to clarify the language to reflect that updates to job descriptions are an administrative function managed by the HR Department and supervisors.

Trustee Farr made a motion that the board approve revisions to LCSD Policy GABD: Job Descriptions as a first reading.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

16. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GABE: Posting of Position Openings as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to LCSD Policy GABE: Posting of Position Openings were made to better align with collective bargaining agreements.

Trustee Bull noticed the word "staff" should be inserted in the first sentence.

Trustee Bull made a motion that the Board approve the revisions to LCSD Policy GABE: Posting of Position Openings with the edit as a first reading.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

17. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GBBT: Workplace Safety as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Revisions to LCSD Policy GBBT: Workplace Safety include alignment with the Nevada Occupational Safety and Health Administration.

Clerk Carson made a motion that the Board approve the revisions to LCSD Policy GBBT: Workplace Safety as a first reading.

Trustee Parsons seconded.

With no further discussion, the motion carried 7-0.

18. **(For Possible Action)** Discussion and possible action regarding revisions to the following LCSD Policies as a second and final reading. No changes were made to these policies after the first reading. Any member of the Board may request that a policy be removed and discussed and acted upon separately.

Trustee Farr made a motion that the Board approve LCSD Policies GBCD: Transitional Duty; GCA: Casual Temporary Seasonal Employment; GZ: Definition of Terms; and

IGDC: Extra Co-Curricular Activities Expectations, in their second and final reading.  
Trustee Day seconded.  
With no further discussion, the motion carried 7-0.

19. **(For Possible Action)** Discussion and possible action regarding LCSD Policy BCBA: Student Representation to the Board as a third and final reading. This item is being presented by Deputy Superintendent Stacey Cooper.

LCSD Policy BCBA: Student Representation to the Board was presented for a third and final reading with the recommended parent acknowledgment and permission form, and edit to the policy.

Trustee Farr made a motion that the board approve LCSD Policy BCBA: Student Representation to the Board as a third and final reading.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

20. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan. The next meeting will be held at Dayton Elementary School at 6:30 pm on Tuesday, April 28, 2026.

Big Brothers Bigs Sisters of Northern Nevada (BBBSNN) Presentation

April is Child Abuse Prevention Month

Critical Needs Designations

Policy revisions

21. **PUBLIC PARTICIPATION:** At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.

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No public comment.

22. **ADJOURN:** Adjourned at 8:35 pm

The notice for this meeting was posted on March 18, 2026 at Lyon County School District Administrative Office, Lyon County School District websites (<http://www.lyoncsd.org>) and the Nevada Public Notice Website (<http://nv.gov>) in accordance with NRS 241.020 (3)(b).

**Lyon County School District Statement of Nondiscrimination and Accessibility**

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DRAFT

First Name

Michael

Last Name

Moore

Email Address

MRMOORE61@HOTMAIL.COM

Subject

Superintendent Logan and Board of Trustees.

Public Comment:

There are many factors for the decline in public school enrollment. Some will mention lower birthrates, and some will note enrollment increases in charter and private schools as well as homeschools.

We need to ask why are so many parents looking for creative alternatives for the education of their children.

And when we see the performance of our public schools continue decline, we must ask ourselves why, and how do we reverse course.

We have it in our power here in Lyon County to address these challenges, and we know this is a complex conversation.

In the end , this board of Trustees must fulfill its mission to create policies that will guide our Superintendent and his Administration to drive critical improvements in both proficiency and core skills.

I look forward to being involved in these conversations.

Michael Moore District II

Erich Obermayr, Silver City

On March 13 I emailed President Hendrix—speaking as a Lyon County resident and taxpayer—asking him to place on the School Board meeting agenda an item to discuss and take possible action in response to Trustee Parsons’ comments at the January 27, 2026, Board meeting.

This obviously did not happen, nor did President Hendrix reply to my email.

I’m here to ask that President Hendrix and the Board reconsider this decision.

I won’t rehash, but Trustee Parsons comments were unacceptable coming from anyone associated with the School District, let alone a School Board Trustee.

My point is, when she made these comments she was speaking in her official capacity as a School Board Trustee, and the Board needs to act in your official capacity to make your position—as a Board—clear to the community.

I know several of you discussed your reactions at the last meeting, but this issue is too important for the public to be left not knowing where the Board ~~where the Board~~ stands.

13

I would hope you want to make crystal clear that Ms. Parsons’ comments are unacceptable and do not represent the District in any way.

Or maybe it’s no big deal—whatever. But you need to say so, one way or the other, officially and on the record.

Although if that is your conclusion, I have no idea how you would explain it to the almost one-third of the students and parents in the District who are Latino.

**To: LCSD Administration and Board of Trustees**

**From: LCSD Student Representative Council**

**Subject: Student-Led Proposals for Improving District Attendance**

Over the last few weeks, the student representatives from across the district met via Zoom to talk about the rise in chronic absenteeism. We all agree that when students aren't in class, they aren't just missing lessons; they're losing their connection to the school community. We want to move away from a system that only focuses on punishment and instead build a culture where students actually feel like showing up matters.

### **Turning Attendance into a Team Effort**

Our first big idea is to start a district-wide attendance competition. Instead of just tracking individual students, we want to track the overall attendance rates for each school. We could turn this into a friendly rivalry where the winning school gets a trophy, a school-wide celebration, or some kind of major recognition from the district. When attendance feels like a "team sport," students will start encouraging their friends to show up so their school can win.

### **Bringing the Community into the Classroom**

We also think the local community should have a bigger seat at the table. We'd like to see the district partner with local businesses to provide rewards that students actually care about. This could mean gift cards for "Most Improved" attendance or even a "Student Spotlight" series on social media to shout out kids who have turned their attendance around. We also want to bring in local professionals to talk to us about how showing up every day in high school directly translates to being successful in a career later on.

### **Balanced Accountability and Real Support**

While we definitely want to focus on the positives, we know there still needs to be a standard. We suggest a more balanced approach to the rules:

- **Consistency:** The district needs to be firm and follow through with attendance policies so that every student knows the rules are the same for everyone.
- **Early Check-ins:** Instead of waiting until a student is in serious trouble, we should have staff or counselors reach out early to find out *why* a student is missing school and help them solve the problem before it's too late.
- **Celebrating Growth:** Perfect attendance is great, but we should also put a huge focus on "Most Improved." This gives students who have struggled a reason to keep trying rather than just giving up.

### **Closing Thoughts**

By making attendance a competition, getting local businesses involved, and staying consistent with our expectations, we can change the way students view being in school. We want to build a district where every student knows that when they aren't in their seat, they are truly missed.

# Attitude of Gratitude

My name is Madeira Laird and I am successful at \_\_\_\_\_  
student name

Fearley High School because of Mr. Guu  
school name teacher/staff member's name

I want to thank him/her for being a good teacher  
who always offered help and support.  
He is a very respectful and understanding  
teacher and that was very helpful to  
me. Thank you!

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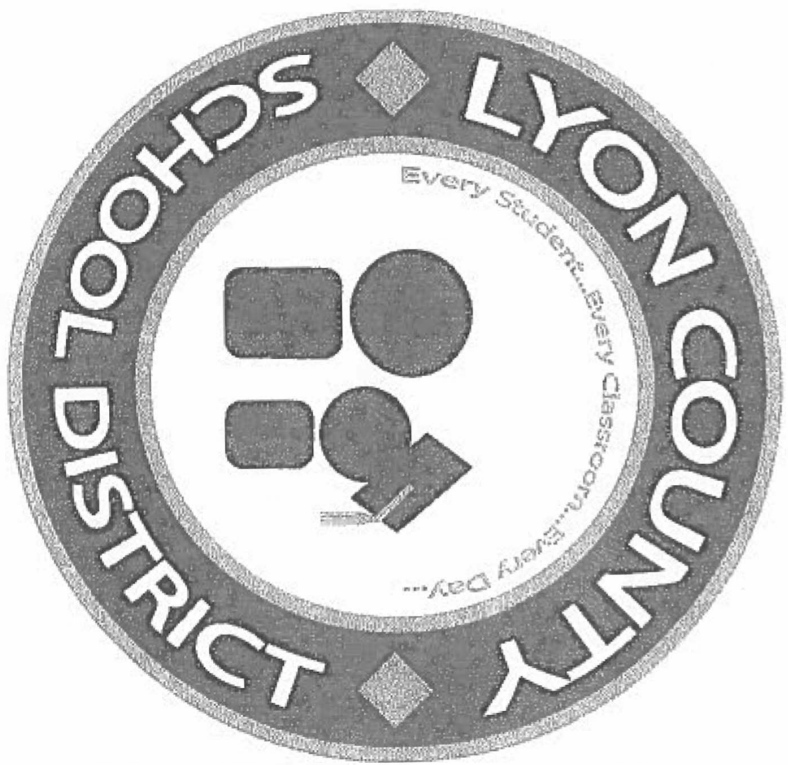
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Signed: Madeira Laird  
student signature



# Attitude of Gratitude

My name is Mark Caspell and I am successful at \_\_\_\_\_  
student name

Dayton Indersmeidt because of Mrs. Edstrom \_\_\_\_\_  
school name teacher/staff member's name



I want to thank him/her for her definite and unavoidable kindness. Her contagious smile and pure heart makes even the hardest work seem simple. The way Mrs. E works with her students, instead of being overly strict and making them do extra work for bad behavior, she simply tries her best to get along with them and understand them. For her incredible teaching skills, her impressive sense of patience, and her high optimism, I am very thankful for Mrs. E.

Signed: \_\_\_\_\_

Mark Caspell



**NIGHTHAWKS**

# Attitude of Gratitude

My name is Thor and I am successful at  
my school, Silver Stage Elementary because of  
my teacher Mrs. Roberts.

I want to thank him/her for  
I am thank full for Mrs. Roberts  
because she helps us step by step in  
math reading, grammar and leader in me  
the



# Attitude of Gratitude

My name is McKenna Pine and I am successful at

Student Name

DE\$

School Name

because of

Mrs. Michali

Teacher/Staff Member's Name

I want to thank him for reminding me to capitalize at the beginning of sentences and correct my punctuation.

Signed McKenna Pine

# Attitude of Gratitude

My name is Mckenna pine and I am successful at

Student Name

Dayton Elementary School because of Mr. Sanchez

School Name

Teacher/Staff Member's Name

I want to thank him/her for using the math facts songs to  
help me memorize my multiplication facts.

Signed

Mckenna pine

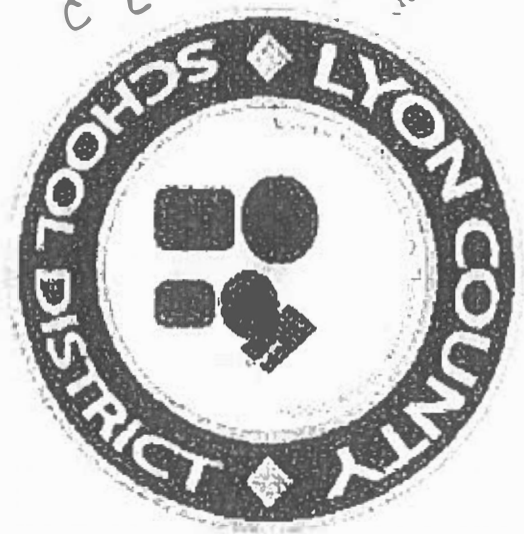
# Attitude of Gratitude

My name is Mason Marshnek and I am successful at \_\_\_\_\_  
 (Student's Name)

Smith Valley School because of Mrs. Acciari  
 (School Name) (Teacher/Staff Member's Name)

I want to thank ~~her~~ her for MS signing me to keep going,  
 ever sense I entered her class in 1st grade,  
 she has shown me love and support with  
 everything I have done. She put up with  
 my crazy 1st grade me. She has been the  
 person to watch me and my class grow  
 up. Even if it's hard for her to see us grow  
 up she has taught us to be good kids!

Signed: Mason Marshnek  
 (Student's Signature)



# Attitude of Gratitude

My name is Aubrey Leinassar and I am successful at \_\_\_\_\_  
(Student's Name)

Smith Valley because of Mr. Wake  
(School Name) (Teacher/Staff Member's Name)

I want to thank him/her for always being funny and  
always making me laugh no matter the situation!  
 Also your spanish is amazing!

Thank you for everything!

Signed: Aubrey Leinassar  
(Student's Signature)



# Attitude of Gratitude

“We must find time to stop and thank the people who make a difference in our lives.” - John F. Kennedy

My name is Edge Duff and I am successful  
at Silver Stage High School because of Mrs. Connolly (Connolly).

I want to thank him/her for helping me understand math better  
and know what I'm doing

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**Trustees' Questions and Answers for the**  
**April 28, 2026**  
**School Board Meeting Agenda**

This document serves as a means to allow LCSD Trustees an opportunity to ask questions about the upcoming board meeting agenda items. Questions posed by board members will be answered as soon as possible by District staff, so please post your questions as soon as possible. Trustees, please note that you have until 12:00 pm the day before the board meeting to submit questions. This will allow time for District staff to answer. District staff will answer questions in this document by 12:00 pm the day of the board meeting. **Questions and answers will be posted in the consent agenda meeting materials so the public can see the questions and the answers provided.**

**Agenda Item #: 17**

**Trustee Question: Are other vendors beside Audio Enhancement offered the opportunity to provide quotes for the specified upgrades?**

**District Staff Answer:** No. Other vendors were not solicited, and the District is not legally required to do so. NRS 332.115 exempts this procurement from competitive solicitation: subsection 1(a) for sole source items, 1(c) for maintenance more efficiently performed by a certain person, 1(d) for equipment compatible with existing District inventory and staff training, and 1(s) for the design of, and equipment associated with, systems of communication. Audio Enhancement's platform falls within each.

Audio Enhancement is the District's standardized, proprietary platform for classroom audio, paging, intercom, and emergency alerting. Their SAFE and EPIC System components are closed proprietary systems and are not interoperable with other/competing manufacturers.

The District is standardized on Audio Enhancement district-wide. Introducing a new competing proprietary platform is not something IT could effectively manage. Replacing the existing installation outright would force a major district-wide capital plan adjustment.

**Agenda Item #: 18**

**Trustee Question: When a Critical Needs teacher is hired, is that teacher paid at the same pay scale as they were when they retired?**

**District Staff Answer:** Yes. A retired certified teacher rehired into a Critical Labor Shortage position returns to the certified salary schedule at the step and column they had earned through years of service and education level at the time of retirement. In practice, the actual dollar amount is typically higher than what the teacher was earning at retirement, because the underlying salary schedule has been adjusted upward through cost-of-living increases and negotiated schedule movements. The teacher's placement on the schedule does not change, but the dollar value of that step and column reflects the current, escalated schedule. The District does not, and legally cannot, structure the rehire as a discounted or off-schedule arrangement.

# Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Tim Logan, Superintendent  
**Re:** Child Abuse and Neglect Prevention Month Perpetual Proclamation

---

## **Recommendation:**

### **Background Information:**

On April 23, 2019 the Board of Trustees approved a proclamation declaring the month of April as Child Abuse and Neglect Prevention Month in the Lyon County School District. The proclamation is brought forward for acknowledgement.

### **Budget Considerations:**

NA

### **Discussed at Previous Meeting:**

NA

### **Attachment(s):**

Proclamation April is Child Abuse and Neglect Prevention Month - Perpetual



*Superintendent*  
**Tim Logan**

*Deputy Superintendent*  
**Stacey Cooper**

*Board of Trustees*

*President*  
**Tom Hendrix**

*Clerk*  
**Dawn Carsons**

*Members*  
**Kallie Day**  
**Sherry Parsons**  
**Darin Farr**  
**Elmer Bull**  
**James Whisler**

**Lyon County School District**

25 E Goldfield Ave.  
Yerington, NV 89447  
Ph. (775) 463-6800  
[www.lyoncsd.org](http://www.lyoncsd.org)

## **PROCLAMATION**

### **Lyon County School District**

Whereas, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

Whereas, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

Whereas, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

Whereas, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

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Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

Whereas, child abuse and neglect directly impacts the school district, faculty, students and requires use of resources that could better be used on other programs so addressing child abuse and neglect in Lyon County is of paramount importance to the Lyon County School District;

Therefore, the Lyon County School District does hereby proclaim the month of April as Child Abuse and Neglect Prevention Month; and the District calls upon our employees, volunteers, all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Proclaimed this 1<sup>st</sup> day of April, 2026, by the Board of Trustees of the Lyon County School District.

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Tim Logan  
LCSD Superintendent

# LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0401 – April 28, 2026

That the Board of Trustees approves the following recommendations:

**HIRINGS:**

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
East Valley Elementary	Teacher	X		(New allocation 25/26)	8/10/26	Savannah Oseguera
Fernley Intermediate	Teacher		X	(R. Reeder)	8/10/26	Jesse Gomez
Riverview Elementary	Counselor		X	(V. Armstrong)	8/4/26	Robin Robinson
Riverview Elementary	Teacher		X	(New allocation 25/26)	8/10/26	Dawn Rash
Silver Stage Middle	Teacher		X	(C. Kawakami)	8/10/26	Rebecca Janes

**SEPARATIONS:**

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Dayton Elementary	Teacher	6/12/26	Hanna Firstenburg
Fernley Intermediate	Principal	6/30/26	Blake Cooper
Silver Stage Elementary	Teacher	4/17/26	Rebecca Gore
Yerington Elementary	Teacher	6/12/26	Shannon Thompson
Yerington Elementary	Principal	6/30/26	Shannon Coombs
Yerington Elementary	Teacher	6/12/26	Sarah Hunter

# LYON COUNTY SCHOOL DISTRICT

## CLASSIFIED

PERSONNEL REPORT CL 0401– April 28, 2026

That the Board of Trustees approves the following recommendations:

**HIRINGS:**

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
East Valley Elementary	Paraprofessional		X	(J. Kaine)	4/13/26	Sarah Deknikker
Fernley Transportation	Bus Driver		X	(J. McEnerney)	4/13/26	Brittney Williams

**SEPARATIONS:**

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Dayton Elementary	Custodian	4/10/26	Michael Rhoades
Dayton Elementary	Maintenance I	6/30/26	Vismar Rivas
Fernley Intermediate	School Health Aide	6/12/26	Jessica Johnson
Smith Valley Schools	Principal Secretary	4/17/26	Kristin Peek
Smith Valley Schools	School Secretary	6/19/26	Shelly Vick
Smith Valley Schools	Maintenance III	6/30/26	David Vick
Smith Valley Schools	Paraprofessional	04/13/26	Melissa Marshek
Yerington Elementary	Paraprofessional	4/3/26	Robin Rinehart
Yerington Elementary	Aide-Interventionist	4/17/26	Jay Flakus
Yerington High	Custodian	4/14/26	Terrell Redmon

	DAC	Description	Name
1	YERINGTON INTERMEDIATE SCHOOL	Xduty - Track MS Assistant	LENZI, AUBREY
2	SILVERLAND MIDDLE SCHOOL	Xduty - Track MS Assistant	MIDKIFF, MARCUS M
3	SILVERLAND MIDDLE SCHOOL	Xduty - Track MS Assistant	PARALE, SARAH
4	FERNLEY INTERMEDIATE SCHOOL	Xduty - Wrestling MS Head	MONTEIRO, BRANDON M
5	DAYTON ELEMENTARY SCHOOL	Xduty - Track MS Assistant	HARTMAN, BRIDGETT
6	DAYTON INTERMEDIATE SCHOOL	Xduty- Track MS Head	CHRISTINA WOODS
7	SILVER STAGE MIDDLE SCHOOL	Xduty - Track MS Head	WULFEKUHLE, PATRICK
8	SILVER STAGE MIDDLE SCHOOL	Xduty - Track MS Assistant	SALVADOR, SAMMANTHA
9	SMITH VALLEY SCHOOLS	Xduty - Softball Head .34 FTE	MATHESON, KRISTINA

Lyon County School District  
Volunteer Report

April 28, 2026

	<b>School Site</b>	<b>Volunteer Position</b>	<b>Name</b>
1	Yerington High School	Softball	Deseree Lande
2	Fernley High School	Classroom Shadowing	Christina SaPolu
3	Fernley Intermediate	Wrestling	Ruby Barrett-Reese
4	Smith Valley School	FBLA	Kevin Frade
5	Smith Valley School	FBLA	Robert Ward
6	Smith Valley School	Classroom Volunteer	Hannah Osier

# Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Tim Logan, Superintendent  
**Re:** Enrollment Report

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## **Statement**

Attached is the enrollment report for the third quarter ending March 31, 2026. Currently, our weighted student enrollment used for the Pupil Centered Funding Plan has decreased by 41 students from the second quarter ending on December 31, 2025

## **EDUCATIONAL CONSIDERATIONS:**

Not applicable.

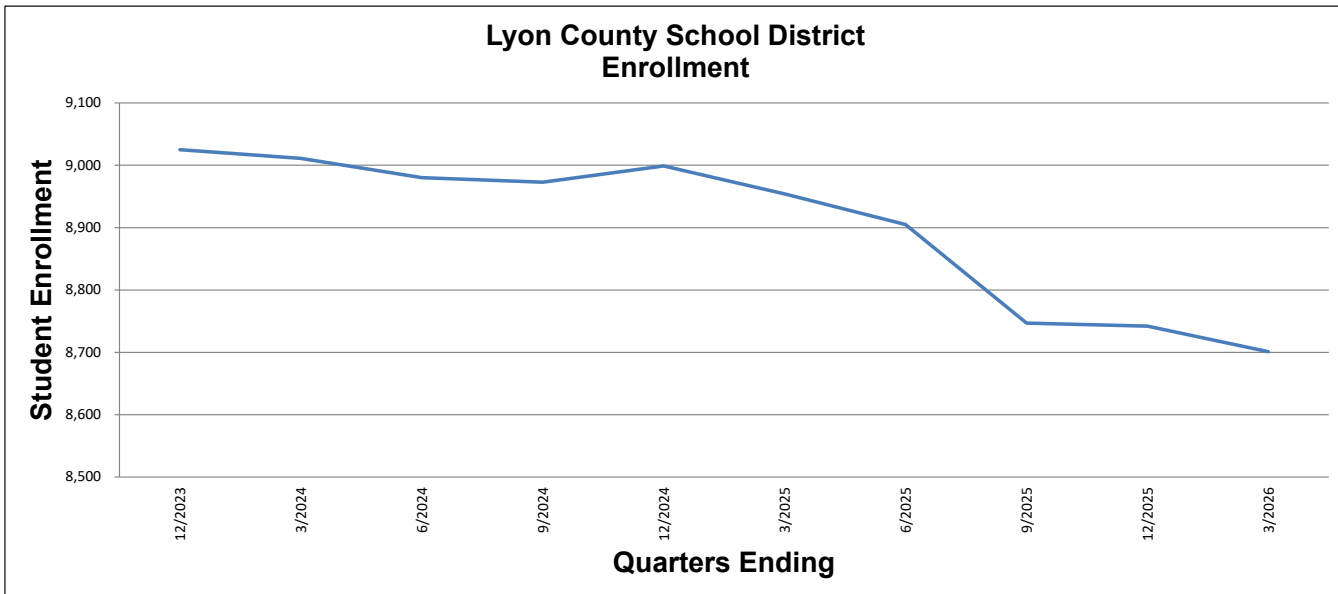
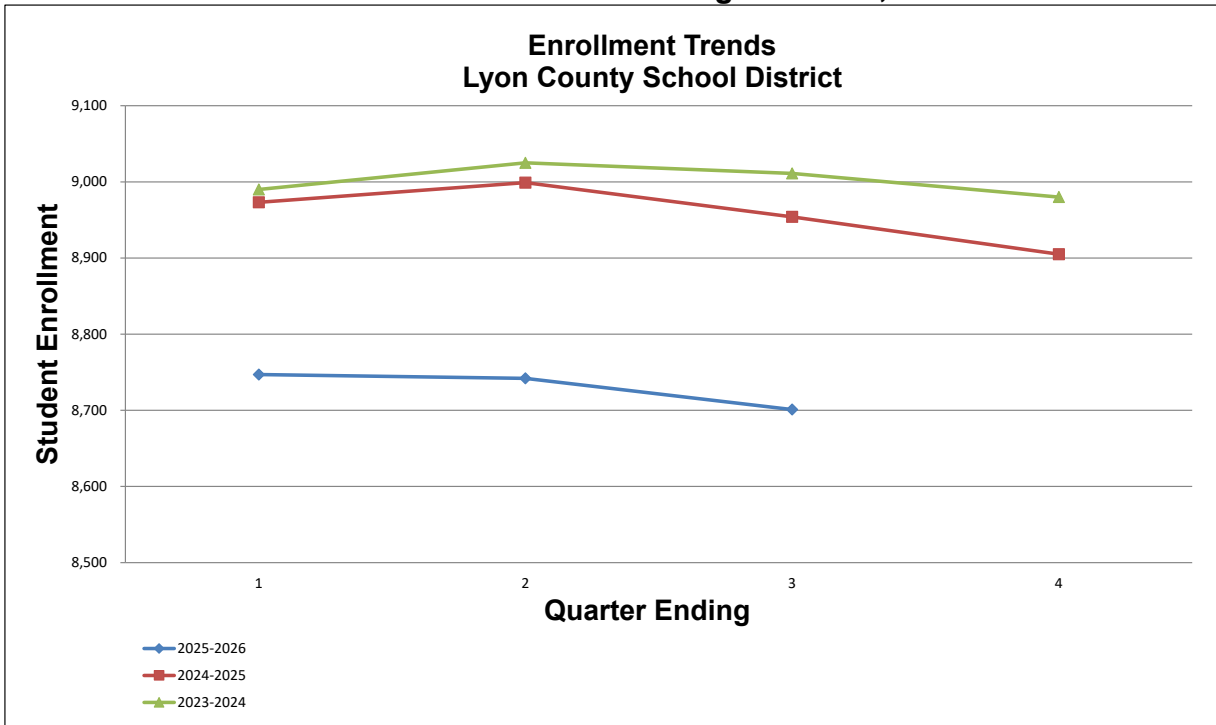
## **BUDGET CONSIDERATIONS:**

Not applicable.

Respectfully submitted,  
Tim Logan, Superintendent

Prepared by,  
Cheryl Veil - Administrative Secretary

**LYON COUNTY SCHOOL DISTRICT  
Enrollment for Quarter Ending March 31, 2026**



**LYON COUNTY SCHOOL DISTRICT**  
**Average Daily Enrollment for Quarter Ending March 31, 2026**

School	2022-2023				2023-2024				2024-2025				2025-2026				Validation Day Comparison		Current Year Comparison		
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	24-25 to 25-26		1st to Current		
	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	Change	%	Change	%	
DES	433	440	447	449	452	461	462	459	431	433	435	433	418	413	410		13	2.7%	(8)	-1.9%	
SES	403	401	402	410	411	404	410	415	405	420	435	434	438	441	451		(33)	-8.9%	13	3.5%	
RES	409	419	423	424	431	438	452	450	434	441	444	455	393	399	400		41	9.5%	7	1.8%	
DIS	376	379	375	375	364	368	366	362	349	353	352	343	330	330	325		19	4.7%	(5)	-1.2%	
DHS	742	744	733	723	753	753	736	730	747	744	728	718	695	695	691		52	7.7%	(4)	-0.6%	
<b>Dayton</b>	<b>2,363</b>	<b>2,383</b>	<b>2,381</b>	<b>2,382</b>	<b>2,412</b>	<b>2,424</b>	<b>2,426</b>	<b>2,417</b>	<b>2,366</b>	<b>2,391</b>	<b>2,394</b>	<b>2,383</b>	<b>2,274</b>	<b>2,278</b>	<b>2,277</b>	-	<b>92</b>	<b>3.9%</b>	<b>3</b>	<b>0.1%</b>	
FES	423	425	440	436	415	420	433	443	426	432	429	431	420	429	435		6	1.4%	15	3.5%	
CES	579	586	606	617	570	580	575	567	557	562	569	572	548	548	541		9	1.4%	(7)	-1.2%	
EVES	556	555	552	550	498	499	514	522	502	503	518	521	508	516	528		(6)	-1.1%	20	4.0%	
FIS	634	643	657	652	665	661	653	654	656	654	648	643	622	623	622		34	5.2%	-	0.0%	
SMS	643	641	641	640	635	642	639	637	672	674	670	665	670	665	663		2	0.3%	(7)	-1.0%	
FHS	1,301	1,298	1,282	1,270	1,309	1,317	1,303	1,283	1,313	1,318	1,287	1,261	1,276	1,270	1,243		37	3.2%	(33)	-2.7%	
<b>Fernley</b>	<b>4,136</b>	<b>4,148</b>	<b>4,179</b>	<b>4,166</b>	<b>4,093</b>	<b>4,119</b>	<b>4,118</b>	<b>4,107</b>	<b>4,126</b>	<b>4,144</b>	<b>4,122</b>	<b>4,094</b>	<b>4,044</b>	<b>4,050</b>	<b>4,032</b>	-	<b>82</b>	<b>2.0%</b>	<b>(12)</b>	<b>34</b>	<b>-0.3%</b>
SSES	365	370	369	378	353	358	355	360	362	364	362	363	353	350	361		-	9	2.5%	8	2.5%
SSMS	330	326	328	331	321	323	323	321	326	319	308	301	303	301	295		23	7.3%	(8)	-2.7%	
SSHS	337	334	329	325	341	336	328	325	346	346	337	333	351	344	334		(5)	-1.5%	(17)	-5.2%	
<b>Silver Spg</b>	<b>1,032</b>	<b>1,030</b>	<b>1,026</b>	<b>1,034</b>	<b>1,016</b>	<b>1,017</b>	<b>1,006</b>	<b>1,005</b>	<b>1,034</b>	<b>1,029</b>	<b>1,008</b>	<b>998</b>	<b>1,006</b>	<b>995</b>	<b>989</b>	-	<b>28</b>	<b>2.8%</b>	<b>(17)</b>	<b>-1.8%</b>	
SVES	106	105	104	102	91	91	91	90	88	86	87	89	89	88	84		(1)	-1.1%	(5)	-5.4%	
SVHS	102	100	99	99	98	99	100	101	90	90	91	92	90	88	89		-	0.0%	(1)	-0.8%	
<b>Smith Val</b>	<b>208</b>	<b>205</b>	<b>203</b>	<b>201</b>	<b>189</b>	<b>190</b>	<b>191</b>	<b>191</b>	<b>178</b>	<b>176</b>	<b>177</b>	<b>182</b>	<b>179</b>	<b>177</b>	<b>173</b>	-	<b>(1)</b>	<b>-0.5%</b>	<b>(6)</b>	<b>-2.8%</b>	
YES	474	490	499	505	463	462	462	464	449	443	448	452	423	424	426		26	4.9%	3	0.6%	
YIS	401	406	408	408	400	397	394	393	401	398	393	393	399	397	393		2	0.4%	(7)	-1.7%	
YHS	392	393	394	392	408	407	404	394	411	411	403	395	414	408	401		(3)	-0.8%	(13)	-3.4%	
<b>Yerington</b>	<b>1,267</b>	<b>1,289</b>	<b>1,301</b>	<b>1,306</b>	<b>1,272</b>	<b>1,266</b>	<b>1,259</b>	<b>1,251</b>	<b>1,261</b>	<b>1,252</b>	<b>1,243</b>	<b>1,240</b>	<b>1,237</b>	<b>1,229</b>	<b>1,219</b>	-	<b>24</b>	<b>1.8%</b>	<b>(17)</b>	<b>-1.3%</b>	
ERHS	10	7	9	9	9	9	11	9	8	7	8	9	7	13	11		1	9.1%	4	36.6%	
<b>TOTAL</b>	<b>9,016</b>	<b>9,062</b>	<b>9,099</b>	<b>9,097</b>	<b>8,990</b>	<b>9,025</b>	<b>9,011</b>	<b>8,980</b>	<b>8,973</b>	<b>8,999</b>	<b>8,954</b>	<b>8,905</b>	<b>8,747</b>	<b>8,742</b>	<b>8,701</b>	-	<b>226</b>	<b>2.6%</b>	<b>(45)</b>	<b>-0.5%</b>	
Change fr	110	46	37	(3)	(107)	35	(14)	(31)	(7)	26	(45)	(48)	(158)	(5)	(40)	(8,701)					

**LYON COUNTY SCHOOL DISTRICT**  
**Enrollment for March 31, 2026**

Area	Dayton					Fernley						Silver Springs			Smith Valley		Yerington			Other	TOTAL
School	DES	SES	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSMS	SSHS	SVES	SVHS	YES	YIS	YHS	ERHS	
Pre-K	4	17	15			21	15	24				20	-				17				134
K	51	63	41			83	118	106				63	-		8		75				608
1	40	53	51			85	110	88				62	-		12		68				569
2	68	58	41			85	90	103				67	-		1		73				587
3	62	58	58			84	120	91				73	-		15		89				649
4	62	60	57			76	88	117				77	-		17		104				658
5	65	71	68						308				72		18			103			705
6	56	72	68	-					314				75		13			102			701
7				172						349			78			18		94		0	712
8				153						313			69			15		94		1	645
9					183						328			89		16			100	3	719
10					173						297			82		10			109	2	672
11					170						308			85		8			94	2	666
12					161						304			76		21			94	3	659
Ungraded					5						7			2					3	-	18
<b>Enrolled School</b>	410	451	400	325	691	435	541	528	622	663	1,243	361	295	334	84	89	426	393	401	11	8,701
<b>Area</b>					2,277						4,032			989		173			1,219	11	8,701

# Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Assembly Bill 398 Memorandum of Understanding

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**Recommendation:**

Discussion only item regarding Lyon County School District and Lyon County Education Association Memorandum of Understanding surrounding Assembly Bill 398.

**Background Information:**

The Lyon County School District (District) has executed a Memorandum of Understanding with the Lyon County Education Association (LCEA) clarifying Assembly Bill 398 (2025) and the negotiated salary language in Article 21-3-2-1 of the current Collective Bargaining Agreement. Under the MOU, LCSD will distribute statewide AB 398 appropriations (\$1,028,488) to eligible licensed teachers, allocated as a percentage of each employee's individual certified base salary placement on the pay scale. The agreement is effective April 1, 2026, and remains in effect through June 30, 2027, covering both FY26 and FY27. Continuation beyond that date is contingent on further legislative appropriation and a new or amended agreement.

Eligibility is limited to licensed teachers of record assigned to a classroom pursuant to NRS 391. Interns, substitutes, and critical needs teachers are excluded by negotiation. Compensation is not retroactive. For 2025-26, the full allocation will be distributed over the remaining pay periods following execution; for 2026-27, payments will be divided equally across standard pay periods. Consistent with Section 8.5(6) of AB 398, unspent funds do not carry forward and must be reverted to the State General Fund by September 18, 2026, and September 17, 2027, respectively.

**Budget Considerations:**

N/A

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Assembly Bill 398 Memorandum of Understanding



# Lyon County School District

## Board of Trustees

President Tom Hendrix | Clerk Dawn Carson  
Elmer Bull | Kallie Day  
Darin Farr | Sherry Parsons | James Whisler

## Superintendent

Tim Logan  
Deputy Superintendent  
Dr. Stacey Griffin-Cooper

## MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("Understanding") is made and entered into by and between the LYON COUNTY SCHOOL DISTRICT ("LCSD") and the LYON COUNTY EDUCATION ASSOCIATION ("LCEA"). This Understanding is effective as of April 1, 2026, and when the authorized signatory affixes his/her signature below. This Understanding implements Assembly Bill 398 (2025) as enacted during the 83rd Session of the Nevada Legislature and operationalizes the negotiated contract language set forth in Article 21-3-2-1 of the current Collective Bargaining Agreement between the parties.

### UNDERSTANDING

37

1. Pursuant to Article 21-3-2-1, the parties have agreed to the following negotiated language:

*"The LCSD agrees to allocate the funds on a percentage of all eligible employees' individual certified base salary placement on the pay scale and to pay employees covered by this agreement those funds based upon that percentage, unless precluded by law."*

2. Lyon County School District will receive approximately \$1,028,488 per fiscal year from the statewide AB 398 (2025) appropriation. This amount is allocated for each of FY26 (2025-2026) and FY27 (2026-2027). This Understanding shall remain in effect through June 30, 2027, covering both fiscal years, as the appropriation provides funding on a per-fiscal-year basis to employees. Continuation beyond June 30, 2027, is contingent upon continued legislative appropriation and will require a new or amended agreement between the parties.

Pursuant to Section 8.5(6) of AB 398, funds do not carry over from one fiscal year to the next:

*"Any balance of the sums appropriated by subsection 1 remaining at the end of the respective fiscal years must not be committed for expenditure after June 30 of the respective fiscal years by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 18, 2026, and September 17, 2027, respectively, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 18, 2026, and September 17, 2027, respectively."*

3. Per AB 398, only licensed teachers pursuant to NRS 391 who are the teacher of record assigned to a classroom are eligible to receive compensation. Per negotiations, the following employee groups are excluded from receiving compensation according to this Understanding: interns, substitutes, and critical needs teachers.



# Lyon County School District

## Board of Trustees

President Tom Hendrix | Clerk Dawn Carson  
Elmer Bull | Kallie Day  
Darin Farr | Sherry Parsons | James Whisler

## Superintendent

Tim Logan  
Deputy Superintendent  
Dr. Stacey Griffin-Cooper

4. Compensation under this Understanding shall not be applied retroactively. For the 2025-26 school year, the full sum of the allocation will be distributed to eligible employees who meet the terms of their contract over the remaining pay periods following approval by District officials and the LCEA. For the 2026-27 school year, payments will be divided equally over the standard pay periods.
5. The LCEA agrees that the subject of this Understanding cannot be a basis for declaring impasse, requesting mediation, or any Unfair Labor Practice during the negotiation process under NRS 288.
6. This Understanding is executed by the parties under the provisions of NRS Chapter 288, and with recognition and acknowledgement that the LCEA is the recognized bargaining agent under NRS Chapter 288 for any and all CBA-related disputes for all covered bargaining unit employees employed by LCSD.
7. This Understanding contains the entire agreement of the parties on the matters covered herein. No other agreement, understanding, statement, or promise made by either party that is not in writing and signed by both parties shall be binding.
8. This Understanding shall be governed by and construed in accordance with the laws of the State of Nevada and the Collective Bargaining Agreement (CBA) between LCEA and the LCSD. Any and all disputes arising out of or in connection with this Understanding shall follow the grievance process designated in the CBA.

38

LYON COUNTY SCHOOL DISTRICT,  
a political subdivision of the State of Nevada

  
\_\_\_\_\_  
Tim Logan, LCSD Superintendent

4-14-26  
\_\_\_\_\_  
Date

LYON COUNTY EDUCATION ASSOCIATION  
(LCEA)

  
\_\_\_\_\_  
LCEA President

4-14-26  
\_\_\_\_\_  
Date

LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Jenifer Sexson, Sydney Botts, Matia Dreyer, Kevin Kruse  
SCHOOL Yerington High School, Fernley High School, Smith Valley School

NAME OF CONFERENCE: National Association of Ag Educators Convention  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: New Orleans, LA

DATE OF DEPARTURE: 12/1/26 DATE OF RETURN: 12/5/26


Training/Travel/Conference is (check all that apply):  
Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
Performance Plan  Related to a specific program/course  Other

**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

We would like to request your support to attend the National Association of Agricultural Educators (NAAE) Convention, taking place December 1 - 5, 2026, in New Orleans, Louisiana. The NAAE Convention is the premier professional development event for agricultural educators and provides opportunities to connect, collaborate, and exchange ideas with agriculture teachers from across the country. This event also coincides with the ACTE CareerTech VISION 2026 which gives me the great opportunity to connect with not only agricultural educators but career and technical educators nationwide.

The NAAE Convention offers high-quality professional development designed to help agricultural educators strengthen their programs and better serve our students in agricultural education and FFA. The knowledge and resources gained at the convention directly support our students by enhancing instructional practices, strengthening program management, and expanding opportunities for students.

TRAVEL APPROVED: Date 4/3/26

  
\_\_\_\_\_  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 4/14/26

  
\_\_\_\_\_  
Superintendent or designee signature

**District Office Use Only**  
Received by District Office Date: 4/14/26  
Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Jenifer Sexson, Sydney Botts, Matia Dreyer, Kevin Kruse  
SCHOOL Yerington High School, Fernley High School, Smith Valley School  
NAME OF CONFERENCE: National Association of Ag Educators Convention  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)  
CITY/STATE OF CONFERENCE: New Orleans, LA  
DATE OF DEPARTURE: 12/1/26 DATE OF RETURN: 12/5/26

Training/Travel/Conference is (check all that apply): Mandated by the state  Mandated by the district   
Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
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TRAVEL APPROVED: Date \_\_\_\_\_

  
\_\_\_\_\_  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 4/14/26

  
\_\_\_\_\_  
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 4/14/26

Board Approved: Yes ( ) No ( )

Date: \_\_\_\_\_

LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Jenifer Sexson, Sydney Botts, Matia Dreyer, Kevin Kruse  
SCHOOL Yerington High School, Fernley High School, Smith Valley School  
NAME OF CONFERENCE: National Association of Ag Educators Convention  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)  
CITY/STATE OF CONFERENCE: New Orleans, LA  
DATE OF DEPARTURE: 12/1/26 DATE OF RETURN: 12/5/26

Training/Travel/Conference is (check all that apply): Mandated by the state  Mandated by the district   
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TRAVEL APPROVED: Date 4/3/2026

KBEg  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 4/14/26

Stacy L Cooper, EdD  
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 4/14/26

Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Perkins Local

	<u>Total</u>	District Office	Grant	School Site	Other
<b>BUDGET#</b> 280.631.0000.300.2213.810.10000.00.000 <b>Registration Fees:</b> Attendees <u>4</u> x <u>560</u> Reg. fee \$	<b>\$ 2240</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BUDGET#</b> 280.631.0000.300.2213.580.10000.00.000 <b>Travel By:</b> <u>Air \$487x4</u> \$	<b>\$ 1948</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
<b>BUDGET#</b> 280.631.0000.300.2213.580.10000.00.000 <b>Lodging:</b> Room rate \$ <u>224</u> x <u>4</u> nights \$	<b>\$ 896x4</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
<b>Meals:</b> Breakfast \$ <u>20</u> x <u>5</u> days \$	<b>\$ 100</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>22</u> x <u>5</u> days \$	<b>\$ 110</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>33</u> x <u>5</u> days \$	<b>\$ 165</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5</u> days \$	<b>\$ 25</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Substitutes:</b> # of Days <u>4</u> x \$ <u>195</u> /day	<b>\$ 3120</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Other transportation fees:</b> (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	<b>\$ 200</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Other Miscellaneous expenses:</b> (attach explanation)	<b>\$</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL EXPENSES</b>	<b>\$ 12692</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times: **December 1-5 2026**

Name of where conference/training is being held  
(i.e. Hotel, School, College, Convention Center): **Hilton New Orleans Riverside**

## Airline Information

***Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.***

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: **Dec 1st Morning**

Date & Time you wish to RETURN: **Dec 5th afternoon**

List any special notes here:

Are you renting a car?  Yes  No How many days?

**Note: Car insurance should be declined as the district insurance provides adequate coverage.**

## Lodging Information

**Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.**

Lodging  
GSA (Per Diem Rate) : **157**

All travelers agree to share lodging as appropriate?

Yes  No

Register under what name(s)?

Jenifer Sexson, Kevin Kruse, Matia Dreyer, Sydney Botts

Name, Address, Phone number of  
lodging establishment:

Courtyard Marriott New Orleans Downtown, 124 St Charles Ave New Orleans 70130

**DEADLINE DATE :** \_\_\_\_\_

**Code Information:** \_\_\_\_\_

***NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.***

Freedom 250 Countdown to America's 250th Anniversary: 80 days



An official website of the United States government



U.S. General Services Administration

# FY 2026 per diem rates for new orleans, Louisiana

Change fiscal year: or

## Daily lodging rates (excluding taxes) | October 2025 - September 2026

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
New Orleans	Orleans / Jefferson Parishes	\$157	\$157	\$157	\$157	\$179	\$179	\$179	\$179	\$133	\$133	\$133	\$157

## Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
New Orleans	Orleans / Jefferson Parishes	\$80	\$20	\$22	\$33	\$5	\$60.00

### Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

### Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

### Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

## Registration Fees

Please select your registration fee below. Register early and save!

Interested in membership? Receive a discount on your registration fee by joining ACTE's thriving community of CTE professionals and gaining access to a wealth of world-class CTE resources. Learn more at [www.acteonline.org/join](http://www.acteonline.org/join).

If you are a student or retiree, please reach out to [registration@acteonline.org](mailto:registration@acteonline.org) or 800-826-9972 for more information.

Clear Selection

<input checked="" type="checkbox"/>	NAAE	EARLY BIRD (THRU 7/31)
<input type="checkbox"/>	NAAE Convention ACTE Member	\$590.00
<input checked="" type="checkbox"/>	NAAE Convention NAAE Member	\$560.00
<input type="checkbox"/>	NAAE Convention NAAE Non-Member	\$780.00
<input type="checkbox"/>	NAAE Convention ACTE/NAAE Student	\$155.00
<input checked="" type="checkbox"/>	EXCELLENCE AWARDS	PRICE
<input type="checkbox"/>	ACTE Excellence Awards Gala (Additional Fee Required) Wednesday, December 02, 2026, 7:00 PM - 9:00 PM 699 Left.	\$110.00
<input type="checkbox"/>	ACTE Excellence Awards Gala (Additional Fee Required) Table 700 Left.	\$1,300.00
<input checked="" type="checkbox"/>	STATE ASSOCIATION LEADERSHIP TRAINING PROGRAM	PRICE
<input type="checkbox"/>	State Association Leadership Training Wednesday, December 02, 2026, 8:00 AM - 4:00 PM 85 Left.	\$40.00
<input checked="" type="checkbox"/>	TOURS	PRICE
<input type="checkbox"/>	New Orleans Career Center Tour: A behind-the-scenes look at New Orleans' premier CTE training hub Wednesday, December 02, 2026, 11:45 AM - 1:00 PM 52 Left. Step inside the New Orleans Career Center to see how industry-informed training spaces, employer partnerships, and work-based learning are preparing the city's young people for high-demand careers.	\$95.00
	11:45am: Attendees board bus at convention center 12:00pm - 12:20pm: Bus departs and heads to NOCC 12:30pm - 1:30pm: Intro & Tour 1:30pm - 2:30pm: Presentation with Q&A 12:35pm: Attendees board bus at NOCC 12:40 - 1:00pm: Bus departs NOCC and heads to convention center	



Plan travel

Travel information

AAdvantage

Log in

RNO ↔ MSY

Dec 1 - Dec 5

1

Modify

### Your trip summary

#### Basic Economy

Round trip (non-refundable)

\$487 per person

Total \$486.40 (all passengers)

Includes taxes and carrier-imposed fees

[Price and tax information](#)

[Bag and optional fees](#)

#### DEPART

Reno, NV to New Orleans, LA

Tuesday, December 1, 2026

RNO

MSY

9:54 AM → 5:16 PM 5h 22m 1 stop Basic Economy

RNO - PHX ▪ AA4084 ▪ E75-Embraer 175 ▪

Operated by Envoy Air as American Eagle

PHX - MSY ▪ AA2183 ▪ 738-Boeing 737

Please note connection time

[Details](#) | [Change](#)

#### RETURN

New Orleans, LA to Reno, NV

Saturday, December 5, 2026

MSY

RNO

6:07 PM → 10:23 PM 6h 16m 1 stop Basic Economy

MSY - PHX ▪ AA2183 ▪ 738-Boeing 737

PHX - RNO ▪ AA2190 ▪ 319-Airbus A319

[Details](#) | [Change](#)

# Courtyard by Marriott New Orleans Downtown Near the French Quarter

124 St. Charles Avenue, New Orleans, Louisiana 70130 USA +15045819005 ★ 3.9 (1541 reviews)

STAY DATES TOTAL STAY  
Tue, Dec 01, 2026 - Sat, Dec 05, 2026 896.42 USD

🕒 Room(s) held for 14:32

## Get a \$250 eGiftCard + Earn up to 100,000 Points

Use it on an upcoming stay + earn up to \$100 in airline credits.

Simply present eGiftCard at a Marriott Bonvoy property to redeem.



Total Stay: 896.42 USD

eGiftCard: -250.00  
USD

Total After eGiftCard: 646.42 USD

Apply Now >

🎉 Congratulations, you're getting an exclusive member rate. To complete your booking, [sign-in](#) or create a free account below.

## Complete Your Booking

Need an accessible room? Scroll down to see options.

[Sign in for Faster Booking](#)

## Guest Information

All fields are required unless otherwise stated.

First Name  Last Name

Email Address  Member Number   
Optional

Note: To be credited for this stay, the name on your Marriott Bonvoy account must match the guest name.

Mobile Phone   
(+1) USA

By providing your phone number, you agree that we may contact you via SMS regarding your stay and other important updates. [See Terms](#)

Country/Region



## Guest room, 1 Queen, Atrium view

[Room Details](#)

Tue, Dec 01, 2026 - Sat, Dec 05, 2026

1 Room, 1 Adult

[Member Rate Flexible](#)

← [Edit Stay Details](#)

[Summary of Charges](#)

**896.42**

USD Subtotal

Information Technology  
Service Ticket Report  
3/01/2026 - 3/31/2026

Created 3/01/26 - 3/31/26

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium		7	0	1	0	0	2	1	3	3	0	1	2	2	3	5	3	0	0	0	3	3	0	0	0	1	40
Normal		26	7	3	0	0	15	16	31	31	0	18	35	81	33	27	15	69	17	40	23	11	27	16	39	580	
Project		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>33</b>	<b>7</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>34</b>	<b>34</b>	<b>0</b>	<b>19</b>	<b>37</b>	<b>83</b>	<b>36</b>	<b>32</b>	<b>18</b>	<b>69</b>	<b>17</b>	<b>40</b>	<b>26</b>	<b>14</b>	<b>27</b>	<b>16</b>	<b>40</b>	<b>620</b>	

Closed 3/01/26 - 3/31/26

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Medium	Closed	6	0	1	0	0	2	1	3	2	0	1	2	2	2	4	3	0	0	0	3	1	0	0	0	1	34
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	<b>Total</b>	<b>6</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>35</b>
Normal	Closed	27	5	5	0	0	27	29	25	8	0	18	28	54	117	20	8	87	16	37	25	2	18	25	22	603	
	Cancelled	0	0	0	0	0	0	0	1	0	0	0	0	3	0	0	0	0	1	0	0	0	2	0	3	10	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	<b>Total</b>	<b>27</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>29</b>	<b>26</b>	<b>8</b>	<b>0</b>	<b>18</b>	<b>28</b>	<b>57</b>	<b>117</b>	<b>20</b>	<b>8</b>	<b>87</b>	<b>17</b>	<b>37</b>	<b>25</b>	<b>2</b>	<b>20</b>	<b>25</b>	<b>25</b>	<b>613</b>	
Project	Closed	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Total</b>	Closed	33	5	6	0	0	30	30	28	10	0	19	30	56	119	24	11	87	16	37	28	3	18	25	23	638	
	Cancelled	0	0	0	0	0	0	0	1	0	0	0	0	3	1	0	0	0	1	0	0	0	2	0	3	11	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	<b>Total</b>	<b>33</b>	<b>5</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>30</b>	<b>29</b>	<b>10</b>	<b>0</b>	<b>19</b>	<b>30</b>	<b>59</b>	<b>120</b>	<b>24</b>	<b>11</b>	<b>87</b>	<b>17</b>	<b>37</b>	<b>28</b>	<b>3</b>	<b>20</b>	<b>25</b>	<b>26</b>	<b>649</b>	

48

Closed by Site/District Tech

Technician Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Site Tech		0	0	0	0	0	0	0	0	0	0	0	2	12	2	0	0	0	3	0	0	2	3	11	0	35
I. T. Tech		29	5	6	0	0	21	24	28	7	0	16	28	38	116	24	11	76	14	32	25	1	14	13	23	551
Oasis Support		4	0	0	0	0	1	5	1	3	0	1	0	4	2	0	0	3	0	0	2	0	3	1	1	31

Information Technology  
Service Ticket Report  
3/01/2026 - 3/31/2026

Open as of 3/31/26

Ticket Type		DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Normal	Open	12	3	0	0	0	46	12	9	27	0	27	44	80	75	12	13	382	0	2	0	56	91	44	179	1114
	Pending	0	0	0	0	0	1	0	6	4	0	1	2	15	4	1	1	11	0	0	0	1	0	0	0	47
	On Hold	3	1	0	0	0	2	58	59	89	0	4	1	20	15	62	53	53	1	7	1	0	1	0	1	431
	Total	15	4	0	0	0	49	70	74	120	0	32	47	115	94	75	67	446	1	9	1	57	92	44	180	1592
Project	Open	1	0	0	0	0	1	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	4
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	2	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
	Total	3	0	0	0	0	2	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	7
Total	Open	13	0	0	0	0	47	13	9	27	0	27	44	80	76	12	13	382	0	2	0	56	91	44	179	1115
	Pending	0	0	0	0	0	1	0	6	4	0	1	2	15	4	1	1	11	0	0	0	1	0	0	0	43
	On Hold	5	0	0	0	0	3	58	59	89	0	4	1	20	15	62	53	53	1	7	1	0	1	0	1	433
	Total	18	4	0	0	0	51	71	74	120	0	32	47	115	95	75	67	446	1	9	1	57	92	44	180	1599

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Yearly Closed Comparison	DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2026	79	25	21	3	0	65	55	84	61	0	41	50	222	201	76	41	366	36	124	108	21	79	70	76	1904
2025	141	37	15	7	1	78	91	108	145	0	38	48	202	95	91	53	199	92	125	149	26	127	135	149	2152
2024	95	17	7	10	0	53	88	101	204	1	50	40	264	83	78	39	347	66	131	120	35	59	129	59	2076
2023	85	22	6	3	0	84	88	111	160	0	46	60	280	135	100	66	678	39	89	83	41	58	75	104	2413



**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1294

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
AMERICAN HEART ASSOCIATION, INC.		240.300.0000.330.1000.610.10604.32.00 Check #: 5639	General Supplies	\$135.47
			Vendor Total:	\$135.47
ANIXTER INC.		100.108.0000.000.2620.610.10000.00.00 Check #: 5640	General Supplies	\$10,374.14
			Vendor Total:	\$10,374.14
BOCK, JOYCE		100.109.0000.910.1000.519.10000.00.00 Check #: 5641	Student Transportation Purchased From Other Source	\$1,000.00
			Vendor Total:	\$1,000.00
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901	280.767.0000.000.2100.320.10203.10.00 Check #: 5642	Professional Educational Services	\$9,142.26 <sup>51</sup>
		280.767.0000.000.2100.320.10206.10.00 Check #: 5642	Professional Educational Services	\$6,701.16
		280.767.0000.000.2100.320.10209.10.00 Check #: 5642	Professional Educational Services	\$8,711.29
		280.767.0000.000.2515.340.10000.00.00 Check #: 5642	Other Professional Services	\$6,812.74
			Vendor Total:	\$31,367.45
BUSWEST		100.170.0000.000.2710.614.10000.00.00 Check #: 5643	Parts	\$150.49
			Vendor Total:	\$150.49
C. I. SOLUTIONS		100.170.0000.000.2700.610.10000.00.00 Check #: 5644	General Supplies	\$492.00
			Vendor Total:	\$492.00
CINTAS CORP				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1294

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2620.610.10305.31.00 Check #: 5645	General Supplies	\$451.30
		100.161.0000.000.2620.430.10601.32.00 Check #: 5645	Repairs and Maintenance Services	\$201.10
			Vendor Total:	\$652.40
COVARRUBIAS, DIANNA JEAN		100.109.0000.910.1000.519.10000.00.00 Check #: 5646	Student Transportation Purchased From Other Source	\$1,000.00
			Vendor Total:	\$1,000.00
CROSS, JENNIFER A		100.165.0000.000.2213.580.10605.32.00 Check #: 5647	Staff Travel	\$399.00
			Vendor Total:	\$399.00
CROSS, RYAN		280.633.0000.000.2400.580.10601.26.00 Check #: 5648	Travel	\$666.68 <sup>52</sup>
			Vendor Total:	\$666.68
CULLIGAN WATER		100.135.0000.000.2620.430.10305.31.00 Check #: 5649	Repairs and Maintenance Services	\$165.00
			Vendor Total:	\$165.00
DEMCO LIBRARY SERVICES	5499	100.127.0000.000.2220.610.10210.10.00 Check #: 5650	General Supplies	\$110.79
			Vendor Total:	\$110.79
EWING IRRIGATION	102687	100.161.0000.920.1000.610.10601.32.00 Check #: 5651	General Supplies	\$223.32
			Vendor Total:	\$223.32
FERNLEY CHIROPRACTIC, INC.		100.170.0000.000.2710.340.10000.00.00 Check #: 5652	Other Professional Services	\$240.00

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1294

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$240.00
FP MAILING SOLUTIONS		100.125.0000.000.2410.531.10205.10.00 Check #: 5653	Postage	\$119.22
			Vendor Total:	\$119.22
FRANKLIN COVEY		280.633.0000.000.2200.653.10205.26.00 Check #: 5654	Web-based and similar programs	\$3,361.90
			Vendor Total:	\$3,361.90
GANNETT MEDIA CORP		100.108.0000.000.2620.540.10000.00.00 Check #: 5655	Advertising	\$14,352.96
			Vendor Total:	\$14,352.96
GOPHER SPORT	8661	280.633.0000.000.2100.610.10209.26.00 Check #: 5656	General Supplies	\$1,304.67
			Vendor Total:	\$1,304.67
HARRISON, LINDA & DAVID		100.109.0000.910.1000.519.10000.00.00 Check #: 5657	Student Transportation Purchased From Other Source	\$1,000.00
			Vendor Total:	\$1,000.00
Heather Rogaczewski		100.162.0000.000.2410.610.10602.50.00 Check #: 5658	General Supplies	\$92.47
			Vendor Total:	\$92.47
KIMBALL MIDWEST	96824	100.170.0000.000.2700.610.10000.00.00 Check #: 5659	General Supplies	\$149.70
			Vendor Total:	\$149.70
LYON COUNTY SCHOOL DIST._99346	99346			

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1294

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2310.610.10000.00.00 Check #: 5660	General Supplies	\$370.00
		100.101.0000.000.2320.610.10000.00.00 Check #: 5660	General Supplies	\$231.20
			Vendor Total:	\$601.20
MASTERCRAFT		280.912.0000.300.1000.610.10000.00.00 Check #: 5661	General Supplies	\$3,325.27
			Vendor Total:	\$3,325.27
MICHAEL SOUKUP		280.639.0000.200.2160.340.10000.00.00 Check #: 5662	Other Professional Services	\$3,372.50
			Vendor Total:	\$3,372.50
NEVADA DEPT OF MOTOR VEHICLES	14490	100.170.0000.000.2710.810.10000.00.00 Check #: 5663	Dues and Fees	\$555.00 <sup>54</sup>
			Vendor Total:	\$555.00
NEVADA DRUG & ALCOHOL TESTING INC	101753	100.170.0000.000.2710.340.10000.00.00 Check #: 5664	Other Professional Services	\$1,281.88
			Vendor Total:	\$1,281.88
PITNEY BOWES GLOBAL FINANCIAL	101970	100.121.0000.000.2410.442.10201.10.00 Check #: 5665	Rental of Equipment and Vehicles	\$65.97
			Vendor Total:	\$65.97
PRIMO BRANDS	97540	100.170.0000.000.2700.610.10000.00.00 Check #: 5666	General Supplies	\$344.58
			Vendor Total:	\$344.58
PROMOUNDS, INC		100.161.0000.920.1000.610.10601.32.00 Check #: 5667	General Supplies	\$1,512.99

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1294

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			<b>Vendor Total:</b>	<b>\$1,512.99</b>
PYRAMID EDUCATIONAL	94912	280.665.0000.210.2100.610.10000.00.00 Check #: 5668	General Supplies	\$995.50
			<b>Vendor Total:</b>	<b>\$995.50</b>
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10211.10.00 Check #: 5669	General Supplies	\$830.90
			<b>Vendor Total:</b>	<b>\$830.90</b>
SALAZAR, RICARDO & VALERIE		100.109.0000.910.1000.519.10000.00.00 Check #: 5670	Student Transportation Purchased From Other Source	\$1,000.00
			<b>Vendor Total:</b>	<b>\$1,000.00</b>
SCHOOL OUTFITTERS	98447	240.300.0000.371.1000.612.10605.32.00 Check #: 5671	Inventoried Supplies/Equipment <\$5000	\$8,575.78
			<b>Vendor Total:</b>	<b>\$8,575.78</b>
SHRED-IT USA		100.101.0000.000.2500.421.10000.00.00 Check #: 5672	Garbage / Disposal	\$186.00
		100.127.0000.000.2410.421.10210.10.00 Check #: 5672	Garbage / Disposal	\$36.00
		100.161.0000.000.2410.421.10601.32.00 Check #: 5672	Garbage / Disposal	\$50.00
			<b>Vendor Total:</b>	<b>\$272.00</b>
SILVER SPRINGS G.I.D		100.101.0000.000.2610.411.10000.00.00 Check #: 5673	Water / Sewer	\$2,160.00
			<b>Vendor Total:</b>	<b>\$2,160.00</b>
SILVER SPRINGS MUTUAL WATER CO	19183	100.101.0000.000.2610.411.10000.00.00 Check #: 5674	Water / Sewer	\$3,700.37

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1294

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.411.10000.00.00 Check #: 5674	Water / Sewer	\$110.21
			<b>Vendor Total:</b>	<b>\$3,810.58</b>
SMITHS CUSTOMER CHARGES	19520	100.164.0000.320.1000.610.10604.32.00 Check #: 5675	General Supplies	\$147.09
			<b>Vendor Total:</b>	<b>\$147.09</b>
SMITHS CUSTOMER CHARGES	19520	100.164.0000.320.1000.610.10604.32.00 Check #: 5676	General Supplies	\$39.39
			<b>Vendor Total:</b>	<b>\$39.39</b>
SWINDLEHURST, HANNAH L		280.633.0000.000.2213.580.10209.26.00 Check #: 5677	Travel	\$688.51
			<b>Vendor Total:</b>	<b>\$688.51</b>
TAMMIE MONIZ		280.633.0000.000.2400.580.10305.26.00 Check #: 5678	Travel	\$486.78
			<b>Vendor Total:</b>	<b>\$486.78</b>
VERIZON CONNECT FLEET USA. LLC		100.170.0000.000.2710.534.10000.00.00 Check #: 5679	Telephone - Cell phone services	\$158.10
			<b>Vendor Total:</b>	<b>\$158.10</b>
VESTIS		100.121.0000.000.2620.422.10201.10.00 Check #: 5680	Janitorial / Custodial Services	\$78.47
		100.127.0000.000.2620.422.10210.10.00 Check #: 5680	Janitorial / Custodial Services	\$226.86
		100.132.0000.000.2620.422.10302.20.00 Check #: 5680	Janitorial / Custodial Services	\$112.20
			<b>Vendor Total:</b>	<b>\$417.53</b>

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1294

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
<b>WELLS FARGO VENDOR FINANCIAL SERVICES</b>				
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$156.99
		Check #: 5681		
		100.135.0000.100.1000.610.10305.31.00	General Supplies	\$1,202.08
		Check #: 5681		
			Vendor Total:	\$1,359.07
<b>WESTERN PSYCHOLOGICAL SERVICIE</b>	<b>22589</b>			
		280.639.0000.200.2140.610.10000.00.00	General Supplies	\$345.50
		Check #: 5682		
			Vendor Total:	\$345.50
<b>XEROX CORPORATION</b>				
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles	\$274.17
		Check #: 5683		
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$219.357
		Check #: 5683		
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles	\$269.81
		Check #: 5683		
		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services	\$170.48
		Check #: 5683		
		100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles	\$450.93
		Check #: 5683		
			Vendor Total:	\$1,384.70
			Grand Total:	\$101,088.48

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

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Voucher No: 1293

Voucher Date: 03/06/2026

Prepared By: \_\_\_\_\_

Printed: 04/08/2026 01:06:24 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$523,744.72 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Tom Hendrix                      President

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Dawn Carson                      Clerk

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Elmer Bull                      Member

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Kallie Day                      Member

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Darin Farr                      Member

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Sherry Parsons                      Member

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James Whisler                      Member

LYON COUNTY SCHOOL DISTRICT

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<b>Fund</b>		<b>Amount</b>
100	General Fund	\$234,084.12
230	Adult Education	\$26.99
240	State Grants	\$498.92
250	Special Education	\$76,336.00
280	Federal Funds	\$115,291.71
360	Bond Issues	\$66,667.50
703	Workers Compensation	\$30,839.48
		<hr/> <hr/>
		<b>\$523,744.72</b>

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
3D CONCRETE, INC.	103064	100.108.0000.000.2620.610.10605.32.00 0	General Supplies	\$473.38
			Vendor Total:	\$473.38
ADVANCED INTEGRATED PEST MANAGEMENT		100.101.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$3,255.00
			Vendor Total:	\$3,255.00
ALL OUT GUTTERS	102049	100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$1,470.00
			Vendor Total:	\$1,470.00
AMAZON BUSINESS		100.101.0000.000.2320.610.10000.00.00 0	General Supplies	\$10.44 <sup>59</sup>
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$196.36
		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$31.92
		100.121.0000.100.1000.610.10201.10.00 0	General Supplies	\$262.16
		100.122.0000.000.2130.610.10202.10.00 0	General Supplies	\$132.24
		100.122.0000.000.2220.610.10202.10.00 0	General Supplies	\$17.18
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$85.49
		100.123.0000.000.2120.610.10203.10.00 0	General Supplies	\$79.98
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$23.79
		100.123.0000.000.2220.640.10203.10.00 0	Books and Periodicals	\$353.85
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$406.74

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.125.0000.000.2410.610.10205.10.00 0	General Supplies	\$253.69
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$198.44
		100.125.0000.100.1000.610.10205.10.00 0	General Supplies	\$235.82
		100.125.0000.100.1000.616.10205.10.00 0	Teacher Supplies	\$35.59
		100.125.0000.100.1000.650.10205.10.00 0	Supplies–Information Technology–related	\$2,452.36
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$645.15
		100.127.0000.000.2220.640.10210.10.00 0	Books and Periodicals	\$44.98
		100.128.0000.000.2410.610.10211.10.00 0	General Supplies	\$18.79
		100.128.0000.000.2410.615.10211.10.00 0	Snacks, Food & Beverages	\$191.76
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$393.87
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$117.63
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$323.04
		100.132.0000.000.2120.610.10302.20.00 0	General Supplies	\$34.06
		100.133.0000.000.2410.610.10303.10.00 0	General Supplies	\$140.56
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$433.95
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$87.14
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$67.69
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$748.28
		100.161.0000.000.2130.610.10601.32.00 0	General Supplies	\$153.28

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2220.610.10601.32.00 0	General Supplies	\$41.76
		100.161.0000.000.2220.640.10601.32.00 0	Books and Periodicals	\$118.52
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$139.44
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$660.12
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$290.75
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$61.84
		100.161.0000.194.1000.610.10601.32.00 0	General Supplies	\$2,203.35
		100.161.0000.384.1000.610.10601.32.00 0	General Supplies	\$86.88
		100.164.0000.194.1000.610.10604.32.00 0	General Supplies	\$741.161
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$599.87
		100.170.0000.000.2710.610.10000.00.00 0	General Supplies	\$19.99
		230.231.0000.610.2200.610.10000.00.00 0	General Supplies	\$26.99
		240.300.0000.391.1000.610.10601.32.00 0	General Supplies	\$478.23
		240.300.0000.391.1000.610.10604.32.00 0	General Supplies	\$20.69
		280.629.0000.000.2100.610.10000.26.00 0	General Supplies	\$217.65
		280.629.0000.100.1000.610.10000.26.00 0	General Supplies	\$6.98
		280.633.0000.000.2100.610.10000.26.00 0	General Supplies	\$67.30
		280.633.0000.000.2100.610.10202.26.00 0	General Supplies	\$1,435.15
		280.633.0000.000.2100.610.10203.26.00 0	General Supplies	\$485.45

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10206.26.00 0	General Supplies	\$2,680.15
		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$171.26
		280.633.0000.000.2100.610.10210.25.00 0	General Supplies	\$22.44
		280.633.0000.000.2100.610.10210.26.00 0	General Supplies	\$3,213.76
		280.633.0000.000.2100.610.10302.26.00 0	General Supplies	\$61.97
		280.633.0000.000.2100.610.10304.26.00 0	General Supplies	\$4,796.21
		280.633.0000.000.3300.610.10210.26.00 0	General Supplies	\$793.49
		280.633.0000.100.1000.610.10210.26.00 0	General Supplies	\$989.32
		280.633.0000.100.1000.640.10206.26.00 0	Books and Periodicals	\$212.86 <sup>2</sup>
		280.633.0000.100.1000.654.10206.26.00 0	Supplies - IT Related <\$999 > 1 year useful life	\$459.50
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$764.20
			Vendor Total:	<u>\$30,043.44</u>
AMAZON BUSINESS		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$223.93
			Vendor Total:	<u>\$223.93</u>
APEX CYBER SYSTEMS		100.170.0000.000.2700.734.10000.00.00 0	Technology-Related Hardware	\$37,969.98
			Vendor Total:	<u>\$37,969.98</u>
AUDIO ENHANCEMENT, INC	99350	100.107.0000.000.2580.734.10000.00.00 0	Technology-Related Hardware	\$19,950.00
		280.633.0000.100.1000.650.10210.26.00 0	Supplies-Information Technology-related	\$543.16

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$20,493.16
BOYS & GIRLS CLUB OF MASON VALLEY	97650	280.767.0000.000.2100.320.10201.10.00 0	Professional Educational Services	\$13,701.60
		280.767.0000.000.2100.320.10202.10.00 0	Professional Educational Services	\$3,981.95
		280.767.0000.000.2100.320.10205.10.00 0	Professional Educational Services	\$6,872.36
		280.767.0000.000.2100.320.10210.10.00 0	Professional Educational Services	\$8,823.71
		280.767.0000.000.2100.320.10211.10.00 0	Professional Educational Services	\$9,897.45
		280.767.0000.000.2100.320.10304.20.00 0	Professional Educational Services	\$4,314.57
		280.767.0000.000.2515.340.10000.00.00 0	Other Professional Services	\$13,756.84
				Vendor Total: <u>\$61,348.48</u>
BRYSON SALES & SERVICE	2380	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$928.19
				Vendor Total: <u>\$928.19</u>
BUS PARTS WAREHOUSE	2534	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$951.06
				Vendor Total: <u>\$951.06</u>
CAPITAL CITY AUTO PARTS	102852	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$724.57
				Vendor Total: <u>\$724.57</u>
CCMSI		703.102.0000.000.2570.270.10000.00.00 0	Workers" Compensation	\$30,839.48
				Vendor Total: <u>\$30,839.48</u>
CONNECTIONS SPEECH&LANGUAGE SERVICES LLC				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$61,684.00
			Vendor Total:	\$61,684.00
DECKER, INC.	5403	100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$749.15
			Vendor Total:	\$749.15
DYSLEXIA ON DEMAND		280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$1,041.75
			Vendor Total:	\$1,041.75
FATBEAM, LLC		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$290.00
			Vendor Total:	\$290.00
FLYERS ENERGY, LLC	102216	100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$1,088.01
			Vendor Total:	\$1,088.01
INLAND SUPPLY CO., INC.	10000	100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$1,704.57
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$1,012.13
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$1,208.29
			Vendor Total:	\$3,924.99
ISOLVED BENEFITS		100.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$2,699.43
			Vendor Total:	\$2,699.43
JIM MENESINI PETROLEUM				

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$6,041.07
			Vendor Total:	\$6,041.07
LUMOS AND ASSOCIATES, INC	11860	100.108.0000.000.2620.340.10604.32.00 0	Other Professional Services	\$1,615.00
			Vendor Total:	\$1,615.00
LYON COUNTY SHERIFF	P101	100.101.0000.000.2660.340.10000.00.00 0	Other Professional Services	\$60,495.24
			Vendor Total:	\$60,495.24
M & R SINNING, LLC		280.763.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$12,500.00
			Vendor Total:	\$12,500.00
MATTA, SAGE		280.639.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$3,944.50
			Vendor Total:	\$3,944.50
NAPA AUTO & TRUCK PARTS_99614	99614	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,179.86
			Vendor Total:	\$1,179.86
OSKAR SEPTIC SERVICES, LLC		100.121.0000.000.2620.430.10201.10.00 0	Repairs and Maintenance Services	\$200.00
			Vendor Total:	\$200.00
PACIFIC STATES COMMUNICATIONS OF NV, INC		100.107.0000.000.2580.350.10000.00.00 0	Technical Services	\$2,155.25
			Vendor Total:	\$2,155.25
PAUL CAVIN ARCHITECT LLC				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		360.013.0000.000.4300.340.10305.31.00 0	Other Professional Services	\$6,000.00
		360.013.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$40,950.00
		360.013.0000.000.4300.340.10603.32.00 0	Other Professional Services	\$6,300.00
		360.013.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$6,817.50
		360.013.0000.000.4300.340.10605.32.00 0	Other Professional Services	\$6,600.00
			Vendor Total:	<u>\$66,667.50</u>
POSITIVE PROMOTIONS	16558	100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$482.18
			Vendor Total:	<u>\$482.18</u>
PROCARE THERAPY		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$4,738.50
		280.639.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$3,889.14
			Vendor Total:	<u>\$8,627.64</u>
SINNETT CONSULTING SERV LLC	98194	100.170.0000.000.2710.340.10000.00.00 0	Other Professional Services	\$100.00
			Vendor Total:	<u>\$100.00</u>
SKY FIBER INTERNET		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$58,121.00
			Vendor Total:	<u>\$58,121.00</u>
SOLIANT HEALTH, LLC		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$2,876.25
		280.639.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$3,425.75

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$6,302.00
STAPLES ADVANTAGE	99736	100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$1,315.74
			Vendor Total:	\$1,315.74
SUMMIT COMPANIES		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$220.00
			Vendor Total:	\$220.00
TAHOE SUPPLY CO.	11238	100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$387.51
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$541.68
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$720.527
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$3,441.62
			Vendor Total:	\$5,091.33
TRILOGY EDUCATION CONSULTING		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$300.00
			Vendor Total:	\$300.00
UNITY SCHOOL BUS PARTS	21378	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$892.80
			Vendor Total:	\$892.80
VARITRONICS, LLC		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$236.74
		280.633.0000.000.3300.651.10605.26.00 0	Supplies - Technology - Software	\$3,500.00
			Vendor Total:	\$3,736.74
VEX ROBOTICS, INC				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1293

03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.634.0000.300.1000.650.10305.20.00 0	Supplies-Information Technology-related	\$582.56
			Vendor Total:	\$582.56
WALKER LAKE DISPOSAL INC.	102157			
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$208.00
		100.121.0000.000.2410.421.10201.10.00 0	Garbage / Disposal	\$1,039.00
			Vendor Total:	\$1,247.00
WEDCO INC.	22320			
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$201.56
			Vendor Total:	\$201.56
WESTERN NEVADA SUPPLY	22580			
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$226.168
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$493.43
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$751.57
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$2,278.98
			Vendor Total:	\$3,750.14
WILD ROOTS OCCUPATIONAL THERAPY				
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$14,652.00
			Vendor Total:	\$14,652.00
WISE CONSULTING & TRAINING INC	22920			
		100.108.0000.000.2620.430.10603.32.00 0	Repairs and Maintenance Services	\$1,639.00
		100.108.0000.000.2620.430.10605.32.00 0	Repairs and Maintenance Services	\$1,486.60
			Vendor Total:	\$3,125.60

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1293 03/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total: \$523,744.71

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

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Voucher No: 1306

Voucher Date: 03/13/2026

Prepared By: \_\_\_\_\_

Printed: 04/08/2026 01:08:11 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$112,583.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Tom Hendrix	President
Dawn Carson	Clerk
Elmer Bull	Member
Kallie Day	Member
Darin Farr	Member
Sherry Parsons	Member
James Whisler	Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$47,356.39
230	Adult Education	\$81.60
240	State Grants	\$16,050.67
250	Special Education	\$1,071.69
280	Federal Funds	\$19,147.06
290	Food Service Funds	\$1,388.08
340	Governmental Services Tax (GST)	\$27,488.07
		<b>\$112,583.56</b>

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**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1306

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T LONG DISTANCE	18214	100.101.0000.000.2510.533.10000.00.00 Check #: 5684	Telephone - Land Line phone services	\$100.79
			Vendor Total:	\$100.79
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2510.533.10000.00.00 Check #: 5685	Telephone - Land Line phone services	\$1,393.82
		100.128.0000.000.2410.533.10211.10.00 Check #: 5685	Telephone - Land Line phone services	\$107.47
			Vendor Total:	\$1,501.29
ALCALA, JOE		100.107.0000.000.2580.332.10000.00.00 Check #: 5686	Training & Development - Instruct Non-Licensed	\$139.00
			Vendor Total:	\$139.00
ALEXANDER, FARRAH		280.633.0000.000.2400.580.10303.26.00 Check #: 5687	Travel	\$437.00
			Vendor Total:	\$437.00
ANIXTER INC.		100.108.0000.000.2620.610.10000.00.00 Check #: 5688	General Supplies	\$4,151.23
			Vendor Total:	\$4,151.23
BALL HORTICULTURAL COMPANY		240.300.0000.310.1000.610.10603.32.00 Check #: 5689	General Supplies	\$3,804.68
			Vendor Total:	\$3,804.68
BAUMBACK, SANDY	102125	100.170.0000.000.2710.519.10000.00.00 Check #: 5690	Student Transportation Purchased From Other Source	\$170.00
			Vendor Total:	\$170.00
CAROLINA BIOLOGICAL SUPPLY	3000			

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1306

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.192.1000.610.10601.32.00 Check #: 5691	General Supplies	\$966.60
			Vendor Total:	\$966.60
CHAPIN, THOMAS J		100.170.0000.000.2650.430.10000.00.00 Check #: 5692	Repairs and Maintenance Services	\$280.00
			Vendor Total:	\$280.00
CINTAS CORP		100.161.0000.000.2620.430.10601.32.00 Check #: 5693	Repairs and Maintenance Services	\$201.10
			Vendor Total:	\$201.10
CLARKSON, SUSAN		280.639.0000.200.2140.340.10000.00.00 Check #: 5694	Other Professional Services	\$2,450.00
			Vendor Total:	\$2,450.00
CLEARLY IP, INC		100.107.0000.000.2580.533.10000.00.00 Check #: 5695	Telephone – Land Line phone services	\$27.22
		100.121.0000.000.2410.533.10201.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.122.0000.000.2410.533.10202.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.123.0000.000.2410.533.10203.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.125.0000.000.2410.533.10205.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.126.0000.000.2410.533.10206.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.127.0000.000.2410.533.10210.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.128.0000.000.2410.533.10211.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20

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**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1306

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.129.0000.000.2410.533.10209.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.132.0000.000.2410.533.10302.20.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.133.0000.000.2410.533.10303.10.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.134.0000.000.2410.533.10304.20.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.135.0000.000.2410.533.10305.31.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.136.0000.000.2410.533.10208.31.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.161.0000.000.2410.533.10601.32.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.162.0000.000.2410.533.10602.50.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.163.0000.000.2410.533.10603.32.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.164.0000.000.2410.533.10604.32.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.165.0000.000.2410.533.10605.32.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		100.170.0000.000.2710.533.10000.00.00 Check #: 5695	Telephone – Land Line phone services	\$27.20
		230.231.0000.610.2500.533.10000.00.00 Check #: 5695	Telephone – Land Line phone services	\$81.60
			Vendor Total:	\$625.62
COOMBS, SHANNON		100.102.0000.000.2570.580.10000.00.00 Check #: 5696	Staff Travel	\$145.00
			Vendor Total:	\$145.00
D & S WASTE REMOVAL, INC	4960			

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1306

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2610.421.10000.00.00 Check #: 5697	Garbage / Disposal	\$4,648.18
		100.107.0000.000.2580.421.10000.00.00 Check #: 5697	Garbage / Disposal	\$272.87
		100.170.0000.000.2730.421.10000.00.00 Check #: 5697	Garbage / Disposal	\$272.87
		290.182.0000.000.3100.421.10000.00.00 Check #: 5697	Garbage / Disposal	\$1,388.08
			Vendor Total:	<u>\$6,582.00</u>
DAVIS, MARIA C.		280.639.0000.200.2190.340.10000.00.00 Check #: 5698	Other Professional Services	\$2,100.00
			Vendor Total:	<u>\$2,100.00</u>
DEPARTMENT OF PUBLIC SAFETY	14394	100.102.0000.000.2570.340.10000.00.00 Check #: 5699	Other Professional Services	\$1,102.50 <sup>74</sup>
			Vendor Total:	<u>\$1,102.50</u>
DEWITT, CODDIERAE		100.170.0000.000.2710.519.10000.00.00 Check #: 5700	Student Transportation Purchased From Other Source	\$180.00
			Vendor Total:	<u>\$180.00</u>
EXPRESS READERS, INC		280.658.0000.000.2100.640.10000.25.00 Check #: 5701	Books and Periodicals	\$1,805.05
		280.659.0000.000.2100.640.10000.00.00 Check #: 5701	Books and Periodicals	\$2,000.00
			Vendor Total:	<u>\$3,805.05</u>
FASTENAL	100980	280.912.0000.300.1000.610.10000.00.00 Check #: 5702	General Supplies	\$1,663.20
			Vendor Total:	<u>\$1,663.20</u>

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1306

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
<b>FUTURE BUSINESS LEADERS OF AMERICA INC</b>				
		240.300.0000.300.2700.510.10000.00.00	Student Transportation Services	\$11,994.07
		Check #: 5703		
<b>Vendor Total:</b>				<b>\$11,994.07</b>
<b>GANNETT MEDIA CORP</b>				
		100.108.0000.000.2620.540.10000.00.00	Advertising	\$252.12
		Check #: 5704		
<b>Vendor Total:</b>				<b>\$252.12</b>
<b>GOPHER CONSTRUCTION, INC.</b>	<b>8660</b>			
		100.108.0000.000.2620.610.10605.32.00	General Supplies	\$159.74
		Check #: 5705		
<b>Vendor Total:</b>				<b>\$159.74</b>
<b>GREAT BASIN DECORATION COMPANY, LLC</b>				
		100.161.0000.920.1000.610.10601.32.00	General Supplies	\$925.10
		Check #: 5706		
<b>Vendor Total:</b>				<b>\$925.10</b>
<b>Jasmine Kersey</b>				
		280.633.0000.000.2213.580.10209.26.00	Travel	\$368.00
		Check #: 5707		
<b>Vendor Total:</b>				<b>\$368.00</b>
<b>JENSEN ENGINEERING, INC.</b>				
		100.108.0000.000.2620.340.10000.00.00	Other Professional Services	\$10,080.00
		Check #: 5708		
<b>Vendor Total:</b>				<b>\$10,080.00</b>
<b>JOSTENS_10600</b>	<b>10600</b>			
		100.161.0000.100.1000.610.10601.32.00	General Supplies	\$18.70
		Check #: 5709		
<b>Vendor Total:</b>				<b>\$18.70</b>
<b>JOSTENS_97170</b>	<b>97170</b>			

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1306

03/13/2026

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2410.610.10601.32.00 Check #: 5710	General Supplies	\$571.00
			Vendor Total:	\$571.00
JUDD, TAUNI		250.105.0000.200.2319.581.10000.00.00 Check #: 5711	Travel – Instructional Licensed Personnel	\$15.44
			Vendor Total:	\$15.44
KEENE, KATHLEEN		280.667.0000.000.2213.580.10000.00.00 Check #: 5712	Staff Travel	\$695.98
			Vendor Total:	\$695.98
KELSEY, DEANN		280.633.0000.000.2213.580.10206.26.00 Check #: 5713	Travel	\$238.00
			Vendor Total:	\$238.00
KERNS, JERRI		280.633.0000.000.2213.580.10210.26.00 Check #: 5714	Staff Travel	\$593.54
			Vendor Total:	\$593.54
KORF, ERIN		100.102.0000.000.2570.580.10000.00.00 Check #: 5715	Staff Travel	\$136.00
			Vendor Total:	\$136.00
M-F ATHLETIC CO.	94852	100.161.0000.920.1000.610.10601.32.00 Check #: 5716	General Supplies	\$375.55
			Vendor Total:	\$375.55
MAUPIN, COX, & LEGOY	22060	250.105.0000.200.2318.820.10000.00.00 Check #: 5717	Judgments Against the School District	\$1,056.25
			Vendor Total:	\$1,056.25

**Lyon County School District**

**Voucher Supplement Account Summary**

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Vendor Remit Name	Vendor #	Account	Description	Amount
MILLER, TIMOTHY		100.170.0000.000.2710.519.10000.00.00 Check #: 5718	Student Transportation Purchased From Other Source	\$95.76
			Vendor Total:	\$95.76
MONTROSE GLASS		340.101.0000.000.2620.430.10208.31.00 Check #: 5719	Repairs and Maintenance Services	\$11,831.25
		340.101.0000.000.2620.430.10604.32.00 Check #: 5719	Repairs and Maintenance Services	\$15,656.82
			Vendor Total:	\$27,488.07
NNWOA		100.101.0000.920.1000.610.10601.32.00 Check #: 5720	General Supplies	\$1,268.00
			Vendor Total:	\$1,268.00
NASSP/NHS	101272	100.163.0000.100.1000.610.10603.32.00 Check #: 5721	General Supplies	\$385.00
			Vendor Total:	\$385.00
NOREGON SYSTEMS, LLC		100.170.0000.000.2700.651.10000.00.00 Check #: 5722	Supplies - Technology - Software	\$3,590.00
			Vendor Total:	\$3,590.00
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00 Check #: 5723	Student Transportation Purchased From Other Source	\$26.00
			Vendor Total:	\$26.00
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.164.0000.000.2410.421.10604.32.00 Check #: 5724	Garbage / Disposal	\$67.41
			Vendor Total:	\$67.41
PACIFIC STEEL AND RECYCLING				

**Lyon County School District**

**Voucher Supplement Account Summary**

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Vendor Remit Name	Vendor #	Account	Description	Amount
		280.912.0000.300.1000.610.10000.00.00 Check #: 5725	General Supplies	\$3,870.39
			Vendor Total:	\$3,870.39
PITNEY BOWES BANK, INC. RESERVE ACCOUNT		100.161.0000.000.2410.531.10601.32.00 Check #: 5726	Postage	\$1,099.99
			Vendor Total:	\$1,099.99
PURCHASE POWER	16968	100.163.0000.000.2410.531.10603.32.00 Check #: 5727	Postage	\$177.04
		100.164.0000.000.2410.531.10604.32.00 Check #: 5727	Postage	\$343.48
			Vendor Total:	\$520.52
QUADIENT POSTAGE FUNDING		100.133.0000.000.2410.531.10303.10.00 Check #: 5728	Postage	\$61.00
			Vendor Total:	\$61.00
RALEY'S		240.300.0000.310.1000.610.10601.32.00 Check #: 5729	General Supplies	\$78.62
			Vendor Total:	\$78.62
RALEY'S		240.300.0000.310.1000.610.10601.32.00 Check #: 5730	General Supplies	\$173.30
			Vendor Total:	\$173.30
REALITYWORKS		280.634.0000.300.1000.612.10305.20.00 Check #: 5731	Inventoried Supplies/Equipment <\$5000	\$1,261.50
			Vendor Total:	\$1,261.50
RED ROCK SPRING WATER				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1306

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.129.0000.100.1000.610.10209.10.00 Check #: 5732	General Supplies	\$72.50
			Vendor Total:	\$72.50
REFRIGERATION SUPPLIES DISTRIBUTOR	96586			
		100.108.0000.000.2620.610.10000.00.00 Check #: 5733	General Supplies	\$296.16
		100.122.0000.000.2620.610.10202.10.00 Check #: 5733	General Supplies	\$921.30
		100.129.0000.000.2620.430.10209.10.00 Check #: 5733	Repairs and Maintenance Services	(\$452.48)
		100.135.0000.000.2620.610.10305.31.00 Check #: 5733	General Supplies	\$248.10
		100.161.0000.000.2620.610.10601.32.00 Check #: 5733	General Supplies	\$104.40
			Vendor Total:	\$1,117.48 <sup>79</sup>
SHRED-IT USA				
		100.125.0000.000.2410.421.10205.10.00 Check #: 5734	Garbage / Disposal	\$187.53
		100.133.0000.000.2410.421.10303.10.00 Check #: 5734	Garbage / Disposal	\$16.00
		100.134.0000.000.2410.442.10304.20.00 Check #: 5734	Rental of Equipment and Vehicles	\$50.00
		100.165.0000.000.2410.421.10605.32.00 Check #: 5734	Garbage / Disposal	\$25.00
			Vendor Total:	\$278.53
SMITH, KYLIE M				
		280.633.0000.000.2213.580.10206.26.00 Check #: 5735	Travel	\$238.00
			Vendor Total:	\$238.00
THE PARTS HOUSE	23100			
		100.170.0000.000.2710.614.10000.00.00 Check #: 5736	Parts	\$3,303.81

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1306

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$3,303.81
THE PARTS HOUSE	23100	100.170.0000.000.2710.614.10000.00.00	Parts	\$74.42
		Check #: 5737		
			Vendor Total:	\$74.42
THUNDER-ELECTRIC, LLC		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$129.28
		Check #: 5738		
			Vendor Total:	\$129.28
UNITED LANGUAGE GROUP, LLC		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$1,058.40
		Check #: 5739		
			Vendor Total:	\$1,058.40
VESTIS		100.132.0000.000.2620.422.10302.20.00	Janitorial / Custodial Services	\$224.40
		Check #: 5740		
			Vendor Total:	\$224.40
VITAL RECORDS CONTROL		100.135.0000.000.2410.421.10305.31.00	Garbage / Disposal	\$169.53
		Check #: 5741		
			Vendor Total:	\$169.53
WASTE MANAGEMENT	22180	100.108.0000.000.2620.421.10209.10.00	Garbage / Disposal	\$36.49
		Check #: 5742		
		100.133.0000.000.2620.610.10303.10.00	General Supplies	\$105.49
		Check #: 5742		
			Vendor Total:	\$141.98
WESTERN GOVERNORS UNIVERSITY		100.101.0000.000.2213.560.10000.00.00	Tuition	\$4,025.00
		Check #: 5743		
			Vendor Total:	\$4,025.00

**Lyon County School District**

**Voucher Supplement Account Summary**

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Vendor Remit Name	Vendor #	Account	Description	Amount
William Neil		280.633.0000.000.2213.580.10209.26.00 Check #: 5744	Travel	\$368.00
			Vendor Total:	\$368.00
XEROX CORPORATION		100.127.0000.000.2410.430.10210.10.00 Check #: 5745	Repairs and Maintenance Services	\$41.12
		100.127.0000.000.2410.442.10210.10.00 Check #: 5745	Rental of Equipment and Vehicles	\$21.24
		100.128.0000.000.2410.430.10211.10.00 Check #: 5745	Repairs and Maintenance Services	\$991.31
		100.129.0000.000.2410.442.10209.10.00 Check #: 5745	Rental of Equipment and Vehicles	\$87.95
		100.129.0000.100.1000.430.10209.10.00 Check #: 5745	Repairs and Maintenance Services	\$132.93
		100.133.0000.000.2410.442.10303.10.00 Check #: 5745	Rental of Equipment and Vehicles	\$322.07
		100.135.0000.000.2410.442.10305.31.00 Check #: 5745	Rental of Equipment and Vehicles	\$314.42
		100.135.0000.100.1000.610.10305.31.00 Check #: 5745	General Supplies	\$171.10
		100.161.0000.100.1000.430.10601.32.00 Check #: 5745	Repairs and Maintenance Services	\$338.79
		100.161.0000.100.1000.442.10601.32.00 Check #: 5745	Rental of Equipment and Vehicles	\$450.93
		100.164.0000.000.2410.442.10604.32.00 Check #: 5745	Rental of Equipment and Vehicles	\$171.71
		100.164.0000.100.1000.430.10604.32.00 Check #: 5745	Repairs and Maintenance Services	\$11.72
			Vendor Total:	\$3,055.29
XEROX FINANCIAL SERVICES		100.101.0000.000.2510.443.10000.00.00 Check #: 5746	Rentals of Computers and Related Equipment	\$456.83

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1306

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Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$456.83
				Grand Total: \$112,583.56

End of Report



**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1305

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 0	Other Professional Services	\$15,922.50
			Vendor Total:	<u>\$15,922.50</u>
ADVANCED CLASSROOM TECH	102814	280.633.0000.100.1000.652.10210.26.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$18,400.00
			Vendor Total:	<u>\$18,400.00</u>
AIR FILTER SALES AND SERVICE	98789	100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$926.88
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$1,054.32
			Vendor Total:	<u>\$1,981.204</u>
AMAZON BUSINESS		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$314.57
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$62.30
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$90.62
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$669.57
		100.161.0000.000.2130.610.10601.32.00 0	General Supplies	\$298.94
		100.161.0000.000.2220.610.10601.32.00 0	General Supplies	\$78.94
		100.161.0000.000.2220.640.10601.32.00 0	Books and Periodicals	\$68.50
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$22.27
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$390.33
		100.161.0000.196.1000.610.10601.32.00 0	General Supplies	\$37.98

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1305

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$175.53
		100.163.0000.000.2130.610.10603.32.00 0	General Supplies	\$45.98
		100.163.0000.196.1000.610.10603.32.00 0	General Supplies	\$372.24
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$820.81
		240.207.0000.000.3300.610.10000.00.00 0	FY20 Grants Budget Load- State PreK	\$94.26
		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$1,409.94
		280.633.0000.100.1000.610.10209.26.00 0	General Supplies	\$872.05
		280.633.0000.100.1000.640.10206.26.00 0	Books and Periodicals	\$680.13
		280.633.0000.100.1000.654.10302.26.00 0	Supplies - IT Related <\$999 > 1 year useful life	\$2,513.945
		280.633.0000.100.1000.654.10603.26.00 0	Supplies - IT Related of Lower Value	\$454.08
		280.650.0000.000.2100.610.10902.26.00 0	General Supplies	\$157.09
			Vendor Total:	\$9,630.07
BSN SPORTS		100.101.0000.920.1000.610.10601.32.00 0	General Supplies	\$4,293.81
		100.101.0000.920.1000.730.10304.20.00 0	Equipment	\$14,940.00
			Vendor Total:	\$19,233.81
BULK BOOKSTORE		280.709.0000.000.2213.640.10000.25.00 0	Books and Periodicals	\$7,523.13
			Vendor Total:	\$7,523.13
CARNEGIE LEARNING, INC	96934	280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$4,200.00

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1305

03/13/2026

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Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$4,200.00
CCMSI		703.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$1,395.00
			Vendor Total:	\$1,395.00
CENGAGE LEARNING	100780	100.104.0000.304.1000.651.10000.00.00 0	Supplies - Technology - Software	\$5,018.86
			Vendor Total:	\$5,018.86
CHARTWELLS		290.180.0000.000.3100.630.10000.00.00 0	Food	\$31,012.23
			Vendor Total:	\$31,012.23
CONWAY COMMUNICATIONS INC		100.107.0000.000.2580.430.10000.00.00 0	Repairs and Maintenance Services	\$2,147.00 <sup>86</sup>
			Vendor Total:	\$2,147.00
CURRICULUM ASSOC INC	4800	280.658.0000.000.2200.653.10000.26.00 0	Web-based and similar programs	\$37,805.22
		280.659.0000.100.1000.653.10000.00.00 0	Web-based and similar programs	\$10,000.00
			Vendor Total:	\$47,805.22
DYSLEXIA ON DEMAND		280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$1,201.25
			Vendor Total:	\$1,201.25
EKOS, INC		100.170.0000.000.2710.651.10000.00.00 0	Supplies - Technology - Software	\$10,740.00
			Vendor Total:	\$10,740.00
FLYERS ENERGY, LLC	102216			

**Lyon County School District**

**Voucher Supplement Account Summary**

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Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$1,525.11
			Vendor Total:	\$1,525.11
FRONTIER		100.101.0000.000.2320.533.10000.00.00 0	Telephone – Land Line phone services	\$853.80
		100.122.0000.000.2410.533.10202.10.00 0	Telephone – Land Line phone services	\$180.64
		100.163.0000.000.2410.533.10603.32.00 0	Telephone – Land Line phone services	\$292.15
			Vendor Total:	\$1,326.59
HEALTHY COMMUNITIES COALITION		280.700.0000.000.2213.330.10000.00.00 0	Professional Employee Training & Development Serv	\$7,906.18
			Vendor Total:	\$7,906.187
INLAND SUPPLY CO., INC.	10000	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$1,717.59
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$489.51
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$260.56
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$1,319.05
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$1,077.53
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$1,035.13
			Vendor Total:	\$5,899.37
JIM MENESINI PETROLEUM		100.101.0000.000.2610.623.10000.00.00 0	Bottled Gas	\$1,843.53
			Vendor Total:	\$1,843.53
JIM MENESINI PETROLEUM				

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1305

03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2610.623.10000.00.00 0	Bottled Gas	\$251.18
			Vendor Total:	\$251.18
NAPA AUTO & TRUCK PARTS_99614	99614	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$428.71
			Vendor Total:	\$428.71
NEVADA DEPT EDUCATION	5516	250.105.0000.200.2318.820.10000.00.00 0	Judgments Against the School District	\$822.00
			Vendor Total:	\$822.00
OASIS ONLINE		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$19,793.20
			Vendor Total:	\$19,793.20
OFFICE DEPOT	15366	100.123.0000.120.1000.610.10203.10.00 0	General Supplies	\$162.85
			Vendor Total:	\$162.85
OSKAR SEPTIC SERVICES, LLC		100.108.0000.000.2620.430.10206.10.00 0	Repairs and Maintenance Services	\$900.00
			Vendor Total:	\$900.00
PAPE MACHINERY INC		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$8.99
			Vendor Total:	\$8.99
PITSCO, INC.	102866	207.213.0000.450.1000.610.10302.20.00 0	General Supplies	\$97.39
			Vendor Total:	\$97.39
PRESENCE LEARNING, INC				

**Lyon County School District**

**Voucher Supplement Account Summary**

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Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$57,813.60
			Vendor Total:	\$57,813.60
PROPIO LANGUAGE SERVICES, LLC		280.639.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$13.65
			Vendor Total:	\$13.65
PSI SERVICES LLC		100.000.0000.000.0000.000.10000.00.42 6	Accounts Payable.	\$30.00
			Vendor Total:	\$30.00
SILVA, SCEIRINI & ASSOCIATES, LLC		100.101.0000.000.2510.340.10000.00.00 0	Other Professional Services	\$10,000.00
			Vendor Total:	\$10,000.00
SILVER STATE SIGN LANGUAGE LLC		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$21,245.00
			Vendor Total:	\$21,245.00
SOLIANT HEALTH, LLC		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$2,876.25
		280.639.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$3,570.50
			Vendor Total:	\$6,446.75
STAPLES ADVANTAGE	99736	100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$864.24
			Vendor Total:	\$864.24
SUMMIT COMPANIES		100.108.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$641.00
			Vendor Total:	\$641.00

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1305

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Vendor Remit Name	Vendor #	Account	Description	Amount
TAHOE FENCE CO., INC	101980	100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$3,270.00
		100.108.0000.000.2620.430.10601.32.00 0	Repairs and Maintenance Services	\$1,110.00
		100.161.0000.000.2620.430.10601.32.00 0	Repairs and Maintenance Services	\$690.00
			Vendor Total:	\$5,070.00
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$11,993.50
			Vendor Total:	\$11,993.50
US MODULAR GROUP, INC		240.298.0000.000.4500.450.10000.00.00 0	Construction Services	\$145,250.00
			Vendor Total:	\$145,250.00
WEDCO INC.	22320	100.108.0000.000.2620.610.10601.32.00 0	General Supplies	\$110.77
			Vendor Total:	\$110.77
WESTERN NEVADA SUPPLY	22580	100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$231.92
		100.108.0000.000.2620.610.10601.32.00 0	General Supplies	\$3,065.54
		100.108.0000.000.2620.610.10603.32.00 0	General Supplies	\$288.58
		100.108.0000.000.2620.610.10604.32.00 0	General Supplies	\$331.20
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$150.72
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$728.50
			Vendor Total:	\$4,796.46
ZEPTIVE, INC.				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1305 03/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2410.651.10601.32.00 0	Supplies - Technology - Software	\$236.00
Vendor Total:				\$236.00
Grand Total:				\$481,686.34

End of Report



**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2510.533.10000.00.00 Check #: 5747	Telephone – Land Line phone services	\$1,393.05
		100.101.0000.000.2670.533.10201.10.00 Check #: 5747	Telephone – Land Line phone services	\$4,897.59
		100.101.0000.000.2670.533.10605.32.00 Check #: 5747	Telephone – Land Line phone services	\$121.84
			Vendor Total:	\$6,412.48
ACTE MEMBERSHIP		240.300.0000.300.2200.810.10000.00.00 Check #: 5748	Dues and Fees	\$140.00
			Vendor Total:	\$140.00
ALL IN GRAPHIX		240.300.0000.360.1000.610.10601.32.00 Check #: 5749	General Supplies	\$120.00 <sup>93</sup>
			Vendor Total:	\$120.00
ANIXTER INC.		100.108.0000.000.2620.610.10000.00.00 Check #: 5750	General Supplies	\$1,185.82
			Vendor Total:	\$1,185.82
BALL HORTICULTURAL COMPANY		240.300.0000.310.1000.610.10603.32.00 Check #: 5751	General Supplies	\$1,579.54
			Vendor Total:	\$1,579.54
CAROLINA BIOLOGICAL SUPPLY	3000	100.161.0000.192.1000.610.10601.32.00 Check #: 5752	General Supplies	\$979.85
			Vendor Total:	\$979.85
CLARKSON, SUSAN		280.639.0000.200.2140.340.10000.00.00 Check #: 5753	Other Professional Services	\$3,000.00
			Vendor Total:	\$3,000.00

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
CONCENTRA		100.170.0000.000.2710.340.10000.00.00 Check #: 5754	Other Professional Services	\$107.00
			Vendor Total:	\$107.00
Cresco Resco		100.161.0000.920.1000.612.10601.32.00 Check #: 5755	Inventoried Supplies/Equipment <\$5000	\$6,978.10
			Vendor Total:	\$6,978.10
DAVIS, MARIA C.		280.639.0000.200.2190.340.10000.00.00 Check #: 5756	Other Professional Services	\$300.00
			Vendor Total:	\$300.00
DAYTON HIGH SCHOOL.		280.633.0000.000.2100.610.10000.26.00 Check #: 5757	General Supplies	\$86.674
		280.688.0000.000.2100.810.10000.00.00 Check #: 5757	Dues and Fees	\$116.00
			Vendor Total:	\$202.67
GRAINGER	99826	100.108.0000.000.2620.610.10000.00.00 Check #: 5758	General Supplies	\$532.48
		100.108.0000.000.2620.612.10601.32.00 Check #: 5758	Inventoried Supplies/Equipment <\$5000	\$2,146.08
			Vendor Total:	\$2,678.56
HANDLE WITH CARE BEHAVIOR MGMT SYSTS	99780	280.639.0000.200.2213.331.10000.00.00 Check #: 5759	Training & Development-Instruct Licensed Personnel	\$5,475.00
			Vendor Total:	\$5,475.00
HENDRIX, , G. T.		100.101.0000.000.2310.580.10000.00.00 Check #: 5760	Staff Travel	\$247.05

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$247.05
HUNT, TODD		100.163.0000.000.2410.580.10603.32.00 Check #: 5761	Staff Travel	\$279.23
			Vendor Total:	\$279.23
JOSTENS_97170	97170	280.633.0000.000.2100.610.10000.26.00 Check #: 5762	General Supplies	\$450.00
			Vendor Total:	\$450.00
L/P INSURANCE SERVICES, LLC		100.102.0000.000.2570.340.10000.00.00 Check #: 5763	Other Professional Services	\$6,500.00
			Vendor Total:	\$6,500.00
LAHONTAN PARAMEDICAL		100.170.0000.000.2710.340.10000.00.00 Check #: 5764	Other Professional Services	\$75.00
			Vendor Total:	\$75.00
LAKESHORE LEARNING MATERIALS	11240	280.665.0000.210.2100.610.10000.00.00 Check #: 5765	General Supplies	\$606.97
			Vendor Total:	\$606.97
LARKINS, KAYLEEN		280.767.0000.000.2515.580.10000.00.00 Check #: 5766	Travel	\$234.13
			Vendor Total:	\$234.13
LOWE, KEITH III		250.105.0000.200.2319.581.10000.00.00 Check #: 5767	Travel – Instructional Licensed Personnel	\$677.59
			Vendor Total:	\$677.59
LRP PUBLICATIONS	102925			

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.667.0000.000.2200.653.10000.00.00 Check #: 5768	Web-based and similar programs	\$12,044.00
			Vendor Total:	\$12,044.00
MAPLEWOODSHOP, LLC		280.912.0000.300.1000.610.10000.00.00 Check #: 5769	General Supplies	\$1,682.00
			Vendor Total:	\$1,682.00
MAUPIN, COX, & LEGOY	22060	100.101.0000.000.2320.340.10000.00.00 Check #: 5770	Other Professional Services	\$6,560.90
			Vendor Total:	\$6,560.90
MONTROSE GLASS		340.101.0000.000.2620.430.10205.10.00 Check #: 5771	Repairs and Maintenance Services	\$13,569.17
		340.101.0000.000.2620.430.10304.20.00 Check #: 5771	Repairs and Maintenance Services	\$9,324.00 <sup>96</sup>
		340.101.0000.000.2620.430.10605.32.00 Check #: 5771	Repairs and Maintenance Services	\$9,760.20
			Vendor Total:	\$32,653.37
MUSIC & ARTS CENTER	99360	100.164.0000.910.1000.612.10604.32.00 Check #: 5772	Inventoried Supplies/Equipment <\$5000	\$1,693.20
			Vendor Total:	\$1,693.20
N A D A		100.164.0000.920.1000.810.10604.32.00 Check #: 5773	Dues and Fees	\$200.00
			Vendor Total:	\$200.00
N N T O A		100.101.0000.920.1000.340.10601.32.00 Check #: 5774	Other Professional Services	\$84.00
		100.101.0000.920.1000.340.10602.50.00 Check #: 5774	Other Professional Services	\$82.00

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.920.1000.340.10603.32.00 Check #: 5774	Other Professional Services	\$84.00
			Vendor Total:	\$250.00
NEVADA ASSOC OF SKILLSUSA		240.300.0000.300.2700.510.10000.00.00 Check #: 5775	Student Transportation Services	\$100.00
		240.308.0000.330.2700.510.10605.32.00 Check #: 5775	Student Transportation Services	\$3,500.00
			Vendor Total:	\$3,600.00
NEVADA FFA ASSOCIATION	97581	240.300.0000.300.2700.510.10000.00.00 Check #: 5776	Student Transportation Services	\$1,540.00
			Vendor Total:	\$1,540.00
O'REILLY AUTO PARTS	102278	100.170.0000.000.2710.614.10000.00.00 Check #: 5777	Parts	\$21.13 <sup>97</sup>
			Vendor Total:	\$21.13
O'REILLY AUTO PARTS	102278	100.170.0000.000.2710.614.10000.00.00 Check #: 5778	Parts	\$39.99
			Vendor Total:	\$39.99
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.132.0000.000.2410.421.10302.20.00 Check #: 5779	Garbage / Disposal	\$31.03
			Vendor Total:	\$31.03
PACIFIC STEEL AND RECYCLING		280.634.0000.310.1000.610.10603.32.00 Check #: 5780	General Supplies	\$897.44
			Vendor Total:	\$897.44
PARTS TOWN LLC				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10601.32.00 Check #: 5781	General Supplies	\$95.41
			Vendor Total:	\$95.41
POWERCOMM SOLUTIONS LLC		100.108.0000.000.2620.340.10000.00.00 Check #: 5782	Other Professional Services	\$5,765.00
			Vendor Total:	\$5,765.00
PRINT MANAGEMENT PARTNERS		100.104.0000.100.1000.610.10000.00.00 Check #: 5783	General Supplies	\$350.00
			Vendor Total:	\$350.00
RED ROCK SPRING WATER		100.129.0000.100.1000.610.10209.10.00 Check #: 5784	General Supplies	\$184.00
			Vendor Total:	\$184.00
SHRED-IT USA		230.231.0000.610.2600.400.10000.00.00 Check #: 5785	Purchased Property Services	\$16.00
			Vendor Total:	\$16.00
TOLSON, VANESSA		280.667.0000.000.2213.580.10000.00.00 Check #: 5786	Staff Travel	\$524.75
			Vendor Total:	\$524.75
TYLER BUSINESS FORMS		100.101.0000.000.2510.610.10000.00.00 Check #: 5787	General Supplies	\$100.48
			Vendor Total:	\$100.48
VALISKA, NATASHA		280.767.0000.000.2515.580.10000.00.00 Check #: 5788	Travel	\$177.00
			Vendor Total:	\$177.00

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
VERIZON WIRELESS_21703	21703	100.101.0000.000.2310.535.10000.00.00 Check #: 5789	Data Communications, Internet, Video, T-lines, etc	\$165.04
		100.101.0000.000.2520.534.10000.00.00 Check #: 5789	Telephone - Cell phone services	\$547.90
		100.104.0000.000.2210.535.10000.00.00 Check #: 5789	Data Communications, Internet, Video, T-lines, etc	\$440.17
		100.107.0000.000.2580.534.10000.00.00 Check #: 5789	Telephone - Cell phone services	\$486.94
		100.108.0000.000.2620.534.10000.00.00 Check #: 5789	Telephone - Cell phone services	\$1,088.00
		100.125.0000.000.2410.533.10205.10.00 Check #: 5789	Telephone - Land Line phone services	\$38.81
		100.170.0000.000.2710.534.10000.00.00 Check #: 5789	Telephone - Cell phone services	\$660.97 99
		250.105.0000.200.2319.535.10000.00.00 Check #: 5789	Data Communications, Internet, Video, T-lines, etc	\$167.78
		290.180.0000.000.3100.534.10000.00.00 Check #: 5789	Telephone - Cell phone services	\$77.62
			Vendor Total:	<u>\$3,673.23</u>
VESTIS		100.121.0000.000.2620.422.10201.10.00 Check #: 5790	Janitorial / Custodial Services	\$78.47
		100.170.0000.000.2730.619.10000.00.00 Check #: 5790	Uniforms	\$2,073.79
			Vendor Total:	<u>\$2,152.26</u>
WESTERN PSYCHOLOGICAL SERVICIE	22589	280.639.0000.200.2140.610.10000.00.00 Check #: 5791	General Supplies	\$1,270.75
			Vendor Total:	<u>\$1,270.75</u>
XEROX CORPORATION				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1309

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.121.0000.000.2410.430.10201.10.00 Check #: 5792	Repairs and Maintenance Services	\$241.67
		100.121.0000.000.2410.442.10201.10.00 Check #: 5792	Rental of Equipment and Vehicles	\$110.53
			Vendor Total:	\$352.20
			Grand Total:	\$114,103.13

End of Report

# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1308

Voucher Date: 03/20/2026

Prepared By: \_\_\_\_\_

Printed: 04/08/2026 01:11:13 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$331,254.48 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

\_\_\_\_\_  
Tom Hendrix President

\_\_\_\_\_  
Dawn Carson Clerk

\_\_\_\_\_  
Elmer Bull Member

\_\_\_\_\_  
Kallie Day Member

\_\_\_\_\_  
Darin Farr Member

\_\_\_\_\_  
Sherry Parsons Member

\_\_\_\_\_  
James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$123,945.05
230	Adult Education	\$2,397.99
250	Special Education	\$3,253.80
280	Federal Funds	\$27,893.03
290	Food Service Funds	\$1,064.61
360	Bond Issues	\$172,700.00
		<b>\$331,254.48</b>

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
AIR FILTER SALES AND SERVICE	98789	100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$531.78
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$759.70
			Vendor Total:	\$1,291.48
AMAZON BUSINESS		100.101.0000.000.2320.610.10000.00.00 0	General Supplies	\$21.25
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$349.99
		100.121.0000.000.2130.610.10201.10.00 0	General Supplies	\$322.23
		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$1,525.28
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$62.5702
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$36.97
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$38.79
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$452.16
		100.123.0000.100.1000.650.10203.10.00 0	Supplies–Information Technology–related	\$870.97
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$92.39
		100.127.0000.000.2130.610.10210.10.00 0	General Supplies	\$105.88
		100.127.0000.000.2410.610.10210.10.00 0	General Supplies	\$20.99
		100.128.0000.000.2130.610.10211.10.00 0	General Supplies	\$50.98
		100.128.0000.000.2410.615.10211.10.00 0	Snacks, Food & Beverages	\$49.99
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$149.71

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$447.70
		100.129.0000.000.2130.610.10209.10.00 0	General Supplies	\$54.14
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$494.73
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	(\$9.46)
		100.132.0000.100.1000.610.10302.20.00 0	General Supplies	\$238.00
		100.133.0000.000.2410.610.10303.10.00 0	General Supplies	\$50.57
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$108.31
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$849.74
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$726.4403
		100.161.0000.000.2130.610.10601.32.00 0	General Supplies	\$103.56
		100.161.0000.000.2220.610.10601.32.00 0	General Supplies	\$58.77
		100.161.0000.000.2220.640.10601.32.00 0	Books and Periodicals	\$111.09
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$79.94
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$25.75
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$189.54
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$863.83
		100.161.0000.196.1000.610.10601.32.00 0	General Supplies	\$97.36
		100.161.0000.383.1000.610.10601.32.00 0	General Supplies	\$124.79
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$332.50

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$6.86
		100.163.0000.000.2130.610.10603.32.00 0	General Supplies	\$12.93
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$213.04
		100.163.0000.100.1000.616.10603.32.00 0	Teacher Supplies	\$42.73
		100.163.0000.190.1000.610.10603.32.00 0	General Supplies	\$127.71
		100.163.0000.190.1000.640.10603.32.00 0	Books and Periodicals	\$611.16
		100.163.0000.192.1000.610.10603.32.00 0	General Supplies	\$280.81
		100.163.0000.380.1000.610.10603.32.00 0	General Supplies	\$1,721.82
		100.163.0000.380.1000.612.10603.32.00 0	Inventoried Supplies/Equipment <\$5000	\$536.5404
		100.164.0000.188.1000.610.10604.32.00 0	General Supplies	\$93.95
		100.165.0000.000.2575.610.10605.32.00 0	General Supplies	\$526.28
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$193.57
		100.165.0000.100.1000.650.10605.32.00 0	Supplies–Information Technology–related	\$334.56
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$86.44
		230.231.0000.610.2200.610.10000.00.00 0	General Supplies	\$2,397.99
		280.633.0000.000.2100.610.10202.26.00 0	General Supplies	\$150.55
		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$27.73
		280.633.0000.000.2100.610.10210.26.00 0	General Supplies	\$108.77
		280.633.0000.000.2100.610.10302.26.00 0	General Supplies	\$78.63

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10303.26.00 0	General Supplies	\$2,576.76
		280.633.0000.000.2100.610.10605.26.00 0	General Supplies	\$1,178.64
		280.633.0000.000.3300.610.10202.26.00 0	General Supplies	\$34.21
		280.633.0000.100.1000.610.10210.26.00 0	General Supplies	\$1,028.86
		280.633.0000.100.1000.650.10202.26.00 0	Supplies-Information Technology-related	\$28.36
		280.633.0000.100.1000.650.10210.26.00 0	Supplies-Information Technology-related	\$235.00
		280.633.0000.100.1000.654.10302.26.00 0	Supplies - IT Related <\$999 > 1 year useful life	\$870.21
			Vendor Total:	<u>\$22,601.56</u>
AMAZON BUSINESS				105
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$124.37
			Vendor Total:	<u>\$124.37</u>
BRILLE ABILITIES				
		250.101.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$3,253.80
			Vendor Total:	<u>\$3,253.80</u>
BSN SPORTS				
		100.101.0000.920.1000.730.10605.32.00 0	Equipment	\$12,590.00
			Vendor Total:	<u>\$12,590.00</u>
CMC TIRE				
		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	\$2,476.24
			Vendor Total:	<u>\$2,476.24</u>
CR ENGINEERING	102406			
		100.108.0000.000.4700.340.10208.31.00 0	Other Professional Services	\$9,900.00

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.4700.340.10304.20.00 0	Other Professional Services	\$4,550.00
		360.013.0000.000.4300.340.10303.10.00 0	Other Professional Services	\$104,000.00
		360.013.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$49,200.00
		360.013.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$19,500.00
			Vendor Total:	\$187,150.00
CTBOOK HOLDINGS LLC		280.709.0000.000.2213.640.10000.25.00 0	Books and Periodicals	\$1,945.00
			Vendor Total:	\$1,945.00
INLAND SUPPLY CO., INC.	10000	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$350.32 106
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$1,967.13
			Vendor Total:	\$2,317.45
J.W. PEPPER	102488	100.161.0000.186.1000.610.10601.32.00 0	General Supplies	\$59.99
			Vendor Total:	\$59.99
JIM MENESINI PETROLEUM		100.101.0000.000.2610.623.10000.00.00 0	Bottled Gas	\$942.70
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$12,662.02
			Vendor Total:	\$13,604.72
MATTA, SAGE		280.639.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$3,920.00
			Vendor Total:	\$3,920.00
MDVIP				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$2,575.00
			Vendor Total:	\$2,575.00
N N B O A, INC.	98794			
		100.101.0000.920.1000.340.10000.00.00 0	Other Professional Services	\$200.00
		100.101.0000.920.1000.340.10601.32.00 0	Other Professional Services	\$11,000.00
		100.101.0000.920.1000.340.10602.50.00 0	Other Professional Services	\$4,000.00
		100.101.0000.920.1000.340.10603.32.00 0	Other Professional Services	\$8,500.00
		100.101.0000.920.1000.340.10604.32.00 0	Other Professional Services	\$10,000.00
		100.101.0000.920.1000.340.10605.32.00 0	Other Professional Services	\$10,000.00
			Vendor Total:	\$43,700.00 <sup>107</sup>
NEVADA ASSOC OF SCHOOL BOARDS	14340			
		100.101.0000.000.2310.330.10000.00.00 0	Professional Employee Training & Development Serv	\$600.00
			Vendor Total:	\$600.00
NEVADA DEPARTMENT OF AGRICULTURE	14535			
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$1,064.61
			Vendor Total:	\$1,064.61
OFFICE DEPOT	15366			
		280.633.0000.000.2100.610.10206.26.00 0	General Supplies	\$387.65
			Vendor Total:	\$387.65
PAPE MACHINERY INC				
		100.108.0000.000.2630.610.10000.00.00 0	General Supplies	\$158.64
			Vendor Total:	\$158.64
PROCARE THERAPY				

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$2,632.50
		280.639.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$4,451.72
			Vendor Total:	\$7,084.22
ROCKET ALUMNI SOLUTIONS		100.161.0000.000.2410.652.10601.32.00 0	Inventoried Supplies/Equipment - IT Related <\$5000	\$4,504.10
			Vendor Total:	\$4,504.10
SAFETY-KLEEN SYSTEMS, INC	18119	100.170.0000.000.2710.430.10000.00.00 0	Repairs and Maintenance Services	\$471.04
			Vendor Total:	\$471.04
SOLIANT HEALTH, LLC		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$2,876.25 <sup>108</sup>
		280.639.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$3,763.50
			Vendor Total:	\$6,639.75
VEX ROBOTICS, INC		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$1,598.69
			Vendor Total:	\$1,598.69
WALKER LAKE DISPOSAL INC.	102157	100.101.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$10,702.00
			Vendor Total:	\$10,702.00
WEDCO INC.	22320	100.108.0000.000.2620.610.10208.31.00 0	General Supplies	(\$67.86)
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$502.03
			Vendor Total:	\$434.17

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1308

03/20/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total:
				\$331,254.48

End of Report



**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1325

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ACTION GLASS CARSON LLC		100.170.0000.000.2650.430.10000.00.00	Repairs and Maintenance Services	\$241.00
		Check #: 5793		
		100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$618.00
		Check #: 5793		
			Vendor Total:	\$859.00
ALLDATA		100.170.0000.000.2700.651.10000.00.00	Supplies - Technology - Software	\$975.00
		Check #: 5794		
			Vendor Total:	\$975.00
CINTAS CORP		100.135.0000.000.2620.610.10305.31.00	General Supplies	\$451.30
		Check #: 5795		
			Vendor Total:	\$451.30
COTTONWOOD LANE LLC		100.101.0000.000.2610.441.10000.00.00	Renting Land and Buildings	\$50.00
		Check #: 5796		
			Vendor Total:	\$50.00
GOPHER SPORT	8661	100.127.0000.100.1000.610.10210.10.00	General Supplies	\$295.50
		Check #: 5797		
			Vendor Total:	\$295.50
JOHNSON, ELISE		100.127.0000.000.2410.580.10210.10.00	Staff Travel	\$312.00
		Check #: 5798		
			Vendor Total:	\$312.00
JONES, ROBERT K.	100858	280.633.0000.000.2213.580.10206.26.00	Travel	\$882.02
		Check #: 5799		
		280.633.0000.000.2400.580.10206.26.00	Travel	\$1,264.44
		Check #: 5799		
			Vendor Total:	\$2,146.46

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1325

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
JOSTENS_97170	97170	230.231.0000.610.2200.610.10000.00.00 Check #: 5800	General Supplies	\$12,514.30
			Vendor Total:	\$12,514.30
LAKESHORE LEARNING MATERIALS	11240	100.123.0000.120.1000.610.10203.10.00 Check #: 5801	General Supplies	\$228.85
			Vendor Total:	\$228.85
LINDA K. RHODES	101515	100.108.0000.000.2620.340.10000.00.00 Check #: 5802	Other Professional Services	\$1,119.00
			Vendor Total:	\$1,119.00
ORIENTAL TRADING CO.,INC.	15565	100.126.0000.100.1000.610.10206.10.00 Check #: 5803	General Supplies	\$454.93
			Vendor Total:	\$454.93
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.164.0000.000.2410.421.10604.32.00 Check #: 5804	Garbage / Disposal	\$67.41
			Vendor Total:	\$67.41
PITNEY BOWES BANK, INC. RESERVE ACCOUNT		100.161.0000.000.2410.531.10601.32.00 Check #: 5805	Postage	\$200.00
			Vendor Total:	\$200.00
PITNEY BOWES GLOBAL FINANCIAL	101970	100.164.0000.000.2410.442.10604.32.00 Check #: 5806	Rental of Equipment and Vehicles	\$223.20
			Vendor Total:	\$223.20
PURCHASE POWER	16968			

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1325

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.165.0000.000.2410.531.10605.32.00 Check #: 5807	Postage	\$90.67
			Vendor Total:	\$90.67
SHRED-IT USA		100.125.0000.000.2410.421.10205.10.00 Check #: 5808	Garbage / Disposal	\$184.43
			Vendor Total:	\$184.43
SMITHS CUSTOMER CHARGES	19520	100.164.0000.194.1000.610.10604.32.00 Check #: 5809	General Supplies	\$162.10
			Vendor Total:	\$162.10
THE LIBRARY STORE, INC	11585	100.161.0000.000.2410.610.10601.32.00 Check #: 5810	General Supplies	\$1,217.74
		100.161.0000.100.1000.610.10601.32.00 Check #: 5810	General Supplies	\$214.75 <sup>113</sup>
			Vendor Total:	\$1,432.49
VERIZON CONNECT FLEET USA, LLC		100.170.0000.000.2710.535.10000.00.00 Check #: 5811	Data Communications, Internet, Video, T-lines, etc	\$5,843.10
			Vendor Total:	\$5,843.10
VESTIS		100.121.0000.000.2620.422.10201.10.00 Check #: 5812	Janitorial / Custodial Services	\$78.47
		100.127.0000.000.2620.422.10210.10.00 Check #: 5812	Janitorial / Custodial Services	\$113.43
			Vendor Total:	\$191.90
			Grand Total:	\$27,801.64

End of Report



**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1324

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED CLASSROOM TECH	102814	280.633.0000.100.1000.652.10302.26.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$6,823.00
			Vendor Total:	\$6,823.00
AMAZON BUSINESS		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$0.00
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$28.64
		100.134.0000.000.2220.610.10304.20.00 0	General Supplies	\$165.59
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$318.01
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$52.90
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$295.67 <sup>15</sup>
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$313.04
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$45.06
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$32.94
		100.161.0000.192.1000.610.10601.32.00 0	General Supplies	\$295.33
		100.161.0000.194.1000.610.10601.32.00 0	General Supplies	\$515.36
		100.161.0000.383.1000.610.10601.32.00 0	General Supplies	\$124.67
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$287.19
		240.308.0000.330.1000.610.10605.32.00 0	General Supplies	\$2,163.58
		280.633.0000.000.2100.610.10206.26.00 0	General Supplies	\$209.92
		280.633.0000.000.2100.610.10303.26.00 0	General Supplies	\$169.57

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1324

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10305.26.00 0	General Supplies	\$1,932.91
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$566.82
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$264.86
			Vendor Total:	<u>\$7,782.06</u>
BRADY INDUSTRIES		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$329.30
			Vendor Total:	<u>\$329.30</u>
BRYSON SALES & SERVICE	2380	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$4,625.92
			Vendor Total:	<u>\$4,625.92</u>
COMPUTERSHARE TRUST COMPANY	22368	400.101.0000.000.5000.810.10000.00.00 0	Dues and Fees	\$1,000.00
			Vendor Total:	<u>\$1,000.00</u>
DECKER, INC.	5403	100.123.0000.130.1000.610.10203.10.00 0	General Supplies	\$1,275.00
		100.123.0000.135.1000.610.10203.10.00 0	General Supplies	\$1,881.47
			Vendor Total:	<u>\$3,156.47</u>
HEALTHY COMMUNITIES COALITION		280.719.0000.000.2100.300.10000.00.00 0	Purchased Professional and Technical Services	\$23,379.44
			Vendor Total:	<u>\$23,379.44</u>
INLAND SUPPLY CO., INC.	10000	100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$2,692.10
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$823.65

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1324

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$842.23
			Vendor Total:	\$4,357.98
J.W. PEPPER	102488	100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$85.98
			Vendor Total:	\$85.98
JIM MENESINI PETROLEUM		100.170.0000.000.2730.613.10000.00.00 0	Oil & Lubricants	\$3,371.88
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$24,988.58
			Vendor Total:	\$28,360.46
LUMOS AND ASSOCIATES, INC	11860	360.023.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$650.00 <sup>17</sup>
			Vendor Total:	\$650.00
NASCO HEALTHCARE, INC		280.634.0000.300.1000.612.10305.20.00 0	Inventoried Supplies/Equipment <\$5000	\$1,337.82
			Vendor Total:	\$1,337.82
OFFICE DEPOT	15366	100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$1,370.25
		280.633.0000.000.2100.610.10206.26.00 0	General Supplies	\$331.20
			Vendor Total:	\$1,701.45
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$4,307.85
			Vendor Total:	\$4,307.85
STAPLES ADVANTAGE	99736			

**Lyon County School District**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1324

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$1,678.74
			Vendor Total:	\$1,678.74
VARITRONICS, LLC		100.134.0000.000.2220.650.10304.20.00 0	Supplies-Information Technology-related	\$808.34
			Vendor Total:	\$808.34
WESTERN NEVADA SUPPLY	22580	100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$958.41
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$638.82
		340.101.0000.000.2620.610.10604.32.00 0	General Supplies	\$8,180.88
			Vendor Total:	\$9,778.11 <sub>118</sub>
YERINGTON THEATRE FOR THE ARTS	100157	230.231.0000.610.2600.441.10000.00.00 0	Renting Land and Buildings	\$700.00
			Vendor Total:	\$700.00
			Grand Total:	\$100,862.92

End of Report

# Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Tim Logan, Superintendent  
**Re:** Donations

---

**Recommendation:**

That the Board of School Trustees accepts the generous donation from the following:

- A donation of \$2000 from the Dayton High School Booster Club to the DHS Future Business Leaders of America (FBLA). This will assist students with the cost of attending the state conference this year.

**Dayton High School  
MEMORANDUM**

TO: Margaret Heim  
FROM: Julie Bumgardner  
DATE: March 18, 2026  
SUBJECT: Donation to DHS

I would like the LCSD Board of Trustees to recognize and accept a generous donation from Dayton High School Booster Club to Dayton High School FBLA. The Boosters donated \$2,000.00 to the FBLA. This Donation will be used for the FBLA students going to state this year. It will help pay for the cost of the trip.

Thank you.

  
Julie Bumgardner

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Tim Logan, Superintendent  
**Re:** Big Brothers Big Sisters of Northern Nevada (BBBSNN) Presentation

---

### **Recommendation:**

**This item is for discussion only.** No formal action is required at this time. Trustees are encouraged to engage with Mr. Derek Beauvais from the BBBSNN program to better understand how this partnership can continue to support our student population.

### **Background Information:**

Big Brothers Big Sisters of Northern Nevada (BBBSNN) has partnered with Dayton High School (DHS) and Dayton Elementary (DES) over the past semester to create a thriving opportunity for our students. This program is currently fully funded through BBBSNN and its community partners.

The pilot program launched with eight DHS students enrolled in a Fall Semester class. During this course, students were trained to mentor younger peers, provide academic support, and serve as positive role models for their "Littles." Once a week, these mentors visited DES to assist with academic needs. Following the success of this pilot, we plan to expand the program to include more students and transition it into a year-long initiative.

### **Budget Considerations:**

N/A

### **Discussed at Previous Meeting:**

N/A

### **Attachment(s):**

N/A

## AGREEMENT

This Agreement is made on April 26, 2026, between Big Brothers Big Sisters of Northern Nevada (BBBSNN), a Nevada non-profit organization, and Lyon County School District (LCSD).

## RECITALS

1. The purpose of this Agreement is to define the plan of operation and relationship between BBBSNN and LCSD. This Agreement is not intended to create a legally binding contract, but rather a statement of cooperation and a common plan of operation;
2. This Agreement shall be effective April 1, 2026, and shall expire on June 30, 2029, unless modified or terminated by the parties as set forth herein;
3. The mission of BBBSNN is to create and support one-to-one mentoring relationships that ignite the power and promise of youth;
4. The mission of LCSD is to foster learning for life, empower connected learners, promote student ownership, and encourage discovery learning for success in a rapidly evolving world
5. BBBSNN and LCSD recognize the value of collaborative efforts to deliver student services through the implementation of the BBBSNN model.

NOW THEREFORE, the parties hereby agree to the following:

### I. BBBSNN SHALL PERFORM THE FOLLOWING DUTIES, FUNCTIONS, AND RESPONSIBILITIES:

- A. Recruit, screen, train, and support high school volunteers (“Bigs”) to serve as mentors for elementary-aged students (“Littles”) on LCSD campuses during designated school hours.
- B. Ensure that all volunteers:
- C. Complete an in-depth enrollment process that includes references and interviews.
- D. Receive Pre-Match Training prior to assignment, with ongoing support and training thereafter
- E. Assign a professional Match Support Specialist to monitor and support each match and maintain contact with both Bigs and Littles monthly.
- F. Provide match data, attendance, and feedback reports to LCSD upon request and consistent with FERPA guidelines.
- G. BBBSNN will work with individual schools to administer High School Bigs programming on their campus
- H. BBBSNN will work with individual schools to identify a site liaison at each participating campus to assist with program implementation and match logistics.

### II. LCSD SHALL PERFORM THE FOLLOWING DUTIES, FUNCTIONS, AND RESPONSIBILITIES:

- A. Provide safe, consistent space for High School Bigs session during designated program periods.
- B. Promote the program within the school community and support parent/guardian communication efforts.

- C. Allow program staff access to students enrolled in the program during the school day, with appropriate permissions and supervision.
- D. Allow school personnel to distribute, collect and share BBBSNN program information and data collection forms.

### III. SCHOOL SITES

BBBSNN shall perform duties, functions, and responsibilities at Dayton High School and Dayton Elementary School consistent with this Agreement for School Year 2026-27. Upon completion of the 26-27 program each party will meet to discuss the potential of expanding into additional LCSD school for the 2027-28 academic year and beyond.

### IV. INDEPENDENT CONTRACTOR AGREEMENT

BBBSNN is an Independent Contractor of LCSD with no employment rights or benefits. BBBSNN agrees to execute a LCSD Independent Contractor Agreement prior to commencing the duties, functions, and responsibilities associated with this Agreement. LCSD shall provide a signed copy of the Independent Contractor Agreement executed in association with this Agreement.

### V. INSURANCE

BBBSNN shall maintain insurance coverage consistent with the terms of the Independent Contractor Agreement executed in association with this Agreement.

### VI. INDEMNIFICATION

To the extent allowed by law, and subject to any applicable limitations, the parties agree to indemnify and hold the other harmless from any and all claims and judgments arising out of the acts or omissions of the other party. This shall apply to each entity's governing body, staff, partners, and/or affiliates.

### VII. TERMINATION

This Agreement may be terminated by either party, with or without cause, by providing the other party with thirty (30) days written notice.

### VIII. AMENDMENT

This agreement may only be modified upon written agreement executed by both parties.

### IX. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Nevada and subject to the jurisdiction of the state and federal courts in Northern Nevada.

X. NOTIFICATIONS

*Big Brothers Big Sisters of Northern Nevada*

Attn: Derek Beauvais  
Chief Executive Officer  
600 Mill Street, Reno NV 89502  
[dbeauvais@bbbsnn.org](mailto:dbeauvais@bbbsnn.org)  
541-390-2012

*Lyon County School District*

Attn: Timothy Logan  
25 East Goldfield Ave.  
Yerington, NV 89447  
[tlogan@lyoncsd.org](mailto:tlogan@lyoncsd.org)  
775-463-6800

*(Signature Page follows)*

In witness whereof, the duly authorized representatives of BBBSNN and LCSD have executed this agreement on the dates shown.

BIG BROTHERS BIG SISTERS OF NORTHERN NEVADA

Signature: Derek Beauvais

Printed Name: Derek Beauvais

Title: Chief Executive Officer, Big Brothers Big Sisters of Northern Nevada

Date: April 23, 2026

LYON COUNTY SCHOOL DISTRICT

Signature: Tim Logan

Printed Name: Tim Logan

Title: Superintendent, Lyon County School District

Date: April 26, 2026

FERPA  
COMPLIANCE

In the event LCSD shares education records with BBBSNN pursuant to the terms and conditions of this Agreement, the following requirements and regulations apply:

BBBSNN is an outside service provider for whom LCSD has outsourced institutional services or functions that would otherwise be performed by employees.

For purposes of the Family Educational Rights and Privacy Act (FERPA), BBBSNN shall be under the direct control of LCSD with respect to the maintenance and use of personally identifiable information from education records provided pursuant to this Agreement.

BBBSNN shall not share personally identifiable information from education records provided pursuant to this Agreement with any third party that is not directly associated with this Agreement.

BBBSNN shall comply with all records destruction requirements of FERPA and the Individuals with Disabilities Education Act (IDEA).

BBBSNN is subject to the same conditions on the use and re-disclosure of personally identifiable information from education records that govern other school officials, including 34 C.F.R. Section 99.33, and any other requirements established by LCSD.

# Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Fernley High School Single Point of Entry, Culinary, and Commons Improvement GMP

---

## **Recommendation:**

That the Board of Trustees approve the Guaranteed Maximum Price (GMP) of \$4,088,629 for the Fernley High School Single Point of Entry, Culinary, and Commons Improvement.

## **Background Information:**

At the October 28, 2025, Board of Trustees meeting, the Board approved CORE Construction as the Construction Manager at Risk for the Fernley High School Single Point of Entry, Culinary, and Commons Improvement project. Since that approval, CORE has worked closely with Paul Cavin Architects and District staff to advance the design through 100% construction documents and publish the project for bids.

The Draft Guaranteed Maximum Price (GMP) has come in meaningfully above the originally anticipated \$2.5 million mark, driven primarily by a necessary expansion of the culinary scope during the planning phase. As design progressed, the District Facilities team, in coordination with the District Curriculum Director, Paul Cavin Architects, and CORE, determined that the space as originally programmed would not adequately support classroom instruction for a full-size cohort of students. The initial concept was built around a smaller, more limited teaching kitchen; once enrollment projections and instructional requirements were applied against the floor plan, it became clear that a working culinary classroom serving 20+ students per period requires significantly more capacity than what was first scoped.

To address this, the project now includes demolition of existing walk in freezers and refrigerators for necessary additional space, four additional cooking stations, along with the commercial hoods, make-up air, gas, electrical, plumbing, and fire-suppression infrastructure required to support them. This brings the total station count to a level that allows students to work in properly sized teams, rotate through hands-on stations within a single class period, and receive direct instruction at their assigned workspace rather than waiting in line for access to equipment.

The instructional value of this expanded scope is substantial compared to the previous plan. Under the original configuration, the limited number of stations would have forced the teacher to run the course largely in a demonstration-and-observation model, with most students watching rather than cooking during any given lesson.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

The expanded build-out allows every student to participate actively in each class, and just as importantly, it is designed to mirror the layout, equipment, and workflow of a real-world commercial kitchen or restaurant environment. Students will learn and practice in a space that reflects how professional culinary operations actually function from station-based prep and line cooking to the pacing, coordination, and hygiene standards expected in industry. This directly strengthens the school to work transition, giving graduates meaningful hands-on experience that translates immediately into entry-level roles in restaurants, catering operations, institutional kitchens, and the broader hospitality sector. It also positions Fernley High School to grow the program over time, support larger sections, and accommodate dual-credit or community partnership opportunities without requiring a second capital project in the near future.

The Draft GMP has been prepared in a format that allows the Board to review a line-item cost breakdown for each individual component of the project, so trustees can see where the added scope sits within the overall budget.

**Budget Considerations:**

Project is to be paid from School Bonds Fund.

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

FHS Draft Guaranteed Maximum Price (GMP)  
Renderings



APRIL 2, 2026

# Fernley High School

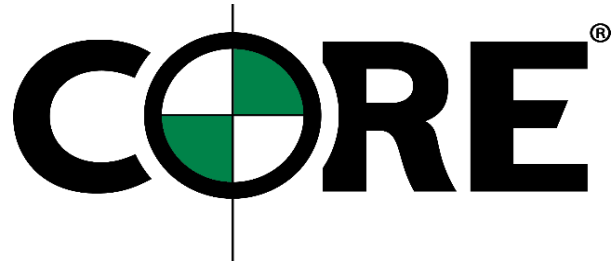
Single Point of Entry, Culinary, and Commons Improvements



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2. Basis of GMP
3. Enumeration of Documents (EOD)
4. Project Schedule
5. 1% Subcontractor Listing

DRAFT GMP



**FHS Single Point Entry, Culinary Renovations, and Commons Improvements**

Lyon County School District

**Draft Guaranteed Maximum Price (GMP)**

Prepared on: 4/2/2026

#	Description	Base Price	BREAKOUTS			
			Single Point Entry Remodel	Culinary Renovations	Commons Improvements	Entrance (Drama/MPR)
	<b>GENERAL</b>	<b>\$109,132</b>				
GEN1	Temporary Construction Requirements	\$83,351	\$80,003	\$27,629	\$0	\$0
GEN3	Waste Management Requirements	\$25,781	\$65,271	\$16,580	\$0	\$0
	<b>DEMOLITION / OFF-SITE INFRASTRUCTURE</b>	<b>\$255,291</b>	\$14,732	\$11,049	\$0	\$0
2	Hazardous Material Abatement	\$22,938	\$41,267	\$177,885	\$19,645	\$16,494
3	Selective Demolition	\$232,353	\$0	\$22,938	\$0	\$0
	<b>SITE WORK (ROUGH)</b>	<b>\$57,000</b>	\$41,267	\$154,947	\$19,645	\$16,494
8	Earthwork & Utilities	\$57,000	\$0	\$57,000	\$0	\$0
	<b>SITE WORK (FINISH)</b>	<b>\$0</b>	\$0	\$0	\$0	\$0
	<b>STRUCTURE</b>	<b>\$110,794</b>	\$13,300	\$97,494	\$0	\$0
30	Concrete	\$61,000	\$13,300	\$47,700	\$0	\$0
33	Structural Steel	\$49,794	\$0	\$49,794	\$0	\$0
	<b>ENCLOSURE</b>	<b>\$352,751</b>	\$125,010	\$46,456	\$2,337	\$178,948
40	Caulking & Sealants	\$2,500	\$250	\$1,000	\$625	\$625
44	Thermal & Sound Insulation	\$6,725	\$710	\$1,320	\$1,712	\$2,983
45	Roofing	\$24,086	\$0	\$24,086	\$0	\$0
52	Aluminum, Glass, & Glazing	\$319,440	\$124,050	\$20,050	\$0	\$175,340
	<b>INTERIOR FINISHES</b>	<b>\$366,509</b>	\$91,340	\$140,322	\$124,381	\$10,466
56	Doors, Frames, & Hardware	\$30,190	\$9,070	\$12,040	\$9,080	\$0
58	Interior Layout & Coordination	\$6,500	\$6,500	\$0	\$0	\$0
59	Casework & Finished Carpentry	\$9,300	\$9,300	\$0	\$0	\$0
60	Framing, Drywall, & ACT	\$162,224	\$35,056	\$60,674	\$64,128	\$2,366
61	Paint & High Performance Coatings	\$19,605	\$3,464	\$6,718	\$7,423	\$2,000
64	Tile	\$53,390	\$0	\$53,390	\$0	\$0
65	Carpet & Resilient Flooring	\$71,800	\$21,950	\$0	\$43,750	\$6,100
70	Final Clean	\$13,500	\$6,000	\$7,500	\$0	\$0
	<b>SPECIALTIES</b>	<b>\$3,500</b>	\$1,500	\$2,000	\$0	\$0
72	Building Signage	\$1,500	\$1,500	\$0	\$0	\$0
74	Toilet, Bath, & Laundry Accessories	\$2,000	\$0	\$2,000	\$0	\$0
	<b>EQUIPMENT</b>	<b>\$240,274</b>	\$0	\$240,274	\$0	\$0
85	Food Service Equipment	\$240,274	\$0	\$240,274	\$0	\$0
	<b>MEP SYSTEMS</b>	<b>\$1,569,409</b>	\$93,450	\$1,318,124	\$141,799	\$16,036
97	Fire Suppression System	\$37,875	\$9,838	\$14,757	\$13,280	\$0
98	Plumbing Systems	\$462,380	\$0	\$462,380	\$0	\$0
100	HVAC, Controls, & TAB	\$729,304	\$16,612	\$647,637	\$52,519	\$12,536
103	Electrical & Low Voltage Systems	\$339,850	\$67,000	\$193,350	\$76,000	\$3,500
	<b>UNIQUE FEATURES OF WORK</b>	<b>\$0</b>	\$0	\$0	\$0	\$0
<b>Subtotal</b>		<b>\$3,064,661</b>	<b>\$445,870</b>	<b>\$2,107,185</b>	<b>\$288,162</b>	<b>\$221,944</b>
	<b>CONTINGENCIES &amp; ALLOWANCES</b>	<b>SUB TOTAL</b>				
5.0%	Contractor Construction Contingency	\$153,234	\$33,744	\$96,830	\$12,763	\$9,830
0.0%	Owner Contingency	\$0	\$0	\$0	\$0	\$0
1.0%	Allowance #1: Plan Check & Permit Review Comments	\$30,647	\$6,749	\$19,366	\$2,553	\$1,966
<b>Subtotal</b>		<b>\$3,248,542</b>	<b>\$486,363</b>	<b>\$2,223,380</b>	<b>\$303,478</b>	<b>\$233,740</b>
	<b>RATE GENERAL CONDITIONS</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>
LS	General Conditions	\$395,000	\$316,000	\$79,000	\$0	\$0
<b>Subtotal</b>		<b>\$3,643,542</b>	<b>\$802,363</b>	<b>\$2,302,380</b>	<b>\$303,478</b>	<b>\$233,740</b>
	<b>RATE INSURANCE, BONDS, AND BUILDERS RISK</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>
1.10%	General Liability Insurance - Standard	\$66,000	\$14,534	\$41,706	\$5,497	\$4,234
1.50%	Subcontractor Default Insurance	\$48,729	\$10,731	\$30,792	\$4,059	\$3,126
0.80%	Payment and Performance Bond	\$32,710	\$7,203	\$20,670	\$2,724	\$2,098
0.52%	Builders Risk Insurance	\$21,261	\$4,682	\$13,435	\$1,771	\$1,364
<b>Subtotal</b>		<b>\$3,812,241</b>	<b>\$839,513</b>	<b>\$2,408,983</b>	<b>\$317,529</b>	<b>\$244,562</b>
	<b>RATE CONTRACTOR'S FEE</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>	<b>SUB TOTAL</b>
7.25%	CMAR Fee	\$276,388	\$60,865	\$174,652	\$23,021	\$17,731
<b>Subtotal</b>		<b>\$4,088,629</b>	<b>\$900,378</b>	<b>\$2,583,634</b>	<b>\$340,550</b>	<b>\$262,293</b>
<b>Guaranteed Maximum Price (GMP)</b>		<b>\$4,088,629</b>	<b>Single Point Entry Remodel</b>	<b>Culinary Renovations</b>	<b>Commons Improvements</b>	<b>Entrance (Drama/MPR)</b>
<b>Draft GMP Total</b>		<b>\$4,088,629</b>	<b>\$900,378</b>	<b>\$2,583,634</b>	<b>\$340,550</b>	<b>\$262,293</b>

# BASIS OF GMP

# BASIS OF GMP

Lyon County School District - Fernley High School Single Point Entry, Culinary Renovation, & Commons Improvements  
April 02, 2026



The Basis of GMP is a written explanation clarifying the scope, assumptions and exclusions used in establishing the Guaranteed Maximum Price (GMP) for the Lyon County School District Fernley High School Single Point of Entry, Culinary Renovation, and Commons Improvements Project in Fernley, NV dated April 02, 2026. The GMP is presented in a ten group, systems format best utilized for analyzing and comparing project costs during design and preconstruction. This GMP is based on CORE's incorporation of the scope shown on the Construction Documents dated February 20, 2026, from Paul Cavin Architect LLC, as well as the assumptions, clarifications, and exclusions outlined in this Basis of GMP.

## Assumptions, Clarifications, & Exclusions

### SCHEDULE

This GMP is based upon performance of the work per the enclosed Preliminary Construction Schedule, which is an integral part of this deliverable.

#### Schedule Clarifications:

- Microsoft Project Professional for Office 365 will be used as the schedule management program and updated monthly.
- We anticipate normal working hours from 7:00 AM to 4:00 PM, Monday through Friday.

#### Key Milestone Dates:

- Notice to Proceed: April 28, 2026
- Construction Start: June 12, 2026
- Anticipated Substantial Completion (Single Point of Entry, Entrance, & Commons): September 1, 2026
- Anticipated Substantial Completion (Culinary Renovation): October 16, 2026

#### Weather:

The following table represents a mutual understanding of the number of reasonable days of adverse weather per month where no weather dependent construction activities may occur due to unworkable field conditions. Upon development of the GMP Schedule, CORE will evaluate the effect of these days of adverse weather on critical path activities, adjust the table accordingly, and assume the risk to make up for lost days per month. CORE shall be granted an extension of time for delays resulting from additional lost days per calendar month beyond what is illustrated in the table in the GMP Proposal. The lost days illustrated in this schedule are per calendar month and shall not accrue from month to month.

(Fernley, NV)

Month	Number of Reasonably Anticipated Days of Adverse Weather Per Month	Average Precipitation (in.)
June	1	0.44
July	1	0.47
August	0	0.19
September	1	0.48
October	1	0.58
November	1	0.68

## BASIS OF GMP

Lyon County School District - Fernly High School Single Point Entry,  
Culinary Renovation, & Commons Improvements  
April 02, 2026



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## Cost Clarifications

This GMP is based on 2026 Northern Nevada Rural County Prevailing Wage Rates and includes Nevada sales tax. The value provided in the GMP includes all direct and indirect construction costs but does not include typical project "soft costs". These costs include, but are not limited to design professional fees, permits and plan review fees, utility connection fees, land acquisition costs, "loose" furniture, fixtures and equipment (FF&E), special inspections, etc.

## MATERIALS ECONOMIC IMPACTS

The parties acknowledge that some of the materials and products to be used and installed in the construction of this project may become unavailable, delayed in shipment and/or subject to price increases due to circumstances beyond the control of the CMAR. If a specified product is unavailable or shipment is delayed, CMAR shall provide written notice and shall be afforded additional time and substitute products may be considered. If there is an increase in price of materials, equipment or products between the date of this contract and the time when the job is ready for the installation of the affected material, the amount of this contract shall be increased to reflect the additional cost to obtain the materials, provided that the CMAR gives the Owner written notice and documentation of the increased costs.

## CONTINGENCIES & ALLOWANCES

- **Contractor Construction Contingency** – Contractor Construction Contingency is included in this GMP and is intended to be used at CORE's discretion to cover costs that have not been completely identified as trade specific scope on the GMP setting documents may require further clarification or coordination. These costs include, but not limited to, scope gaps, coordination issues between trades, and missed scope during the bidding process. The Contractor Construction Contingency is not intended to account for design revisions or additional scope requests by the design / owner during construction.
- **Owner Project Contingency** – An owner's contingency is currently not included in this GMP. If an owner's contingency is not included within the project cost, it is recommended that funds are carried separately to be used at the owner's sole discretion during construction.
- **Allowance #1: Plan Check & Permit Review Comments** – An allowance is included for anticipated revisions to the Construction Documents due to Plan Check Review comments issued from the AHJs.

## SUBCONTRACTORS

All subcontractors will be properly licensed, have bid within their license limits and are prequalified. Please refer to the 1% Listing for subcontractors with contracts over \$50,000 or 1% of the GMP total.

## HOURLY RATES

The following agreed to hourly rates will be used to determine and define "Actual Costs". The Actual Costs for each of the agreed to rates includes all normal and customary payroll paid by the Contractor plus all fringe benefits, taxes and insurances.

## BASIS OF GMP

Lyon County School District - Fernly High School Single Point Entry,  
Culinary Renovation, & Commons Improvements  
April 02, 2026



	<u>Standard Rate</u>	<u>Overtime Rate</u>
<b>Project Management:</b>		
Director of Operations	203	-
Project Director	193	-
Sr. Project Manager	178	-
Project Manager	143	-
Assistant Project Manager	123	-
Project Engineer	108	-
MEP Manager	143	-
BIM Manager	128	-
Contracts Manager	90	-
Assistant Contracts Manager	70	-
Project Coordinator	90	-
Project Accountant	90	-
Intern	50	75
<b>Field Operations:</b>		
General Superintendent	193	-
Senior Superintendent	178	-
Superintendent	143	-
Asst. Superintendent	123	-
Carpenters	85	128
Laborers	78	117

## Assumptions & Exclusions

### GENERAL ASSUMPTIONS

- This GMP is considered lump sum, not line itemed. Scope values are provided for transparency and as a contract schedule of values. Any line item cost variances will be carried across the duration of the entire project, and the net savings (if any) will be split with the Owner per the terms of the contract at final completion. Costs for any individual line items are not guaranteed within this GMP, but rather the bottom-line cost of the GMP. Any cost savings from any individual line items will be offset against possible overruns of any other line items throughout the duration of the project.
- Building permits are to be procured by the Owner and in hand prior to CORE Construction mobilizing on site and Contract Time commencing. CORE shall be granted an extension of time for delays resulting from not having an approved grading / building permit in place on the anticipated start date.
- CORE will coordinate the work with the Owner’s contractors and agencies’ services, etc., with their respective scopes as it pertains to this project. The Owner will provide direction related to any conflict. The project schedule has been developed assuming these contractors/agencies will be able to meet all required scheduled installation and/or utility turn-on dates, and these dates will be communicated through the Owner. Any costs due to changes made by the permitting agencies after submission of the GMP are subject to change.
- CORE does not warrant or guarantee that the Contract Documents comply with Authorities Having Jurisdiction (AHJ), or local regulations or requirements. This is the responsibility of the Architect, and we assume all requirements have been incorporated into the Contract Documents.

## **BASIS OF GMP**

Lyon County School District - Fernly High School Single Point Entry,  
Culinary Renovation, & Commons Improvements  
April 02, 2026



- Mechanical and electrical systems components will become operational before Substantial Completion and/or commencement of commissioning. CORE will require the use of certain components of these systems as they become available for use in temporary climatization of the building as well as temporary construction heating, cooling, and supply/waste discharge, etc. The warranties for any such equipment and/or systems will still commence upon Substantial Completion per the terms of the contract.
- Normal shrinkage cracking of all cementitious material, such as slabs, concrete walls, fully grouted CMU walls, etc. is expected and shall not be cause for removal or replacement of structurally sound slabs.

### **SPECIFIC EXCLUSIONS**

Typical Project "Soft Costs" unless otherwise specified. These include, but are not limited to: design professional costs, permits and fees, utility connection charges, land acquisition, legal fees, equipment and furnishings, etc.

- "Loose" furniture, fixtures and equipment (FF&E) except as noted in the Contract Documents.
- Power company / communication companies (telephone / internet) / gas company costs other than trenching, backfill, conduits and coordination.
- Servers, equipment, etc. (outlets, cabling, pathways and cable tray included).
- Testing and inspection services of special inspectors.
- Services of a commissioning agent.
- Excludes Bullet Resistant (BR) Glass.
- Per Addendum #04, excludes abatement for VCT in the Nurse room 114, Corridors (except as noted for the Vestibule 100), and at the Commons.
- Black-out or perforated film at exterior side of storefront glazing.
- Specification 09 30 13.1.8 - IMI foreman certification and/or CTEF certified installers.
- Kitchen Equipment Schedule items that may need to be replaced in lieu of reinstallation: Item #6, 3-compartment sink with faucets, Item #12, Dry storage Shelving, Item #34, Convection Oven, Item #35, Heated cabinet

### **Scope-Specific Clarifications**

CORE Construction's GMP is based upon plans and documentation received as well as the following Scope-Specific Assumptions and Clarifications. The scope-specific items identified below are elements of the project that are specifically excluded and therefore identified in their respective trade categories.

#### **MP&E SYSTEMS**

##### **103 | ELECTRICAL & LOW VOLTAGE SYSTEMS**

- Includes Rough-in only for clocks, paging, audio visual systems, access control, CCTV, & security. Excludes all new cabling, devices, and equipment for those systems, as well as installation of new systems.
- Excludes centralized lighting controls. It is assumed that the current lighting controls infrastructure and devices are in working order.

### **END OF BASIS OF GMP**

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# ENUMERATION OF DOCUMENTS (EOD)



**ATTACHMENT C  
ENUMERATION OF DOCUMENTS**

PROJECT MANUAL					
Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
<b>Volume 1</b>					
<b>Division 0</b>	<b>Procurement and Contracting Requirements</b>				
000000	Cover	20-Feb-26	20-Feb-26	24-Feb-26	NONE
000001	Project Design Team	20-Feb-26	20-Feb-26	24-Feb-26	NONE
000010	Project Index	20-Feb-26	20-Feb-26	24-Feb-26	15-Mar-26
000020	Hazardous Material Report	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 1</b>	<b>General Requirements</b>				
010000	Summary	20-Feb-26	20-Feb-26	24-Feb-26	NONE
012500	Substitution Procedures	20-Feb-26	20-Feb-26	24-Feb-26	NONE
012600	Contract Modification Procedures	20-Feb-26	20-Feb-26	24-Feb-26	NONE
012900	Payment Procedures	20-Feb-26	20-Feb-26	24-Feb-26	NONE
013100	Project Management and Coordination	20-Feb-26	20-Feb-26	24-Feb-26	NONE
013200	Construction Progress Documentation	20-Feb-26	20-Feb-26	24-Feb-26	NONE
013233	Photographic Documentation	20-Feb-26	20-Feb-26	24-Feb-26	NONE
013300	Submittal Procedures	20-Feb-26	20-Feb-26	24-Feb-26	NONE
014000	Quality Requirements	20-Feb-26	20-Feb-26	24-Feb-26	NONE
014200	References	20-Feb-26	20-Feb-26	24-Feb-26	NONE
015000	Temporary Facilities and Controls	20-Feb-26	20-Feb-26	24-Feb-26	NONE
016000	Product Requirements	20-Feb-26	20-Feb-26	24-Feb-26	NONE
017300	Execution	20-Feb-26	20-Feb-26	24-Feb-26	NONE
017419	Construction Waste Management and Disposal	20-Feb-26	20-Feb-26	24-Feb-26	NONE
017510	Electrical Systems Commissioning	20-Feb-26	20-Feb-26	24-Feb-26	NONE
017700	Closeout Procedures	20-Feb-26	20-Feb-26	24-Feb-26	NONE
017823	Operation and Maintenance Data	20-Feb-26	20-Feb-26	24-Feb-26	NONE
017839	Project Record Documents	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 2</b>	<b>Existing Conditions</b>				
024119	Selective Demolition	20-Feb-26	20-Feb-26	24-Feb-26	NONE
024126	Selective Electrical Demolition	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 6</b>	<b>Woods, Plastics, and Composites</b>				
066400	Plastic Paneling (FRP)	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 7</b>	<b>Thermal and Moisture Protection</b>				
072100	Thermal Insulation	20-Feb-26	20-Feb-26	24-Feb-26	NONE
077200	Roof Accessories	20-Feb-26	20-Feb-26	24-Feb-26	NONE
079200	Joint Sealants	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 8</b>	<b>Openings</b>				
081113	Hollow Metal Doors and Frames	20-Feb-26	20-Feb-26	24-Feb-26	NONE
081416	Flush Wood Doors	20-Feb-26	20-Feb-26	24-Feb-26	NONE
083113	Access Doors and Frames	20-Feb-26	20-Feb-26	24-Feb-26	NONE
084113	Aluminum Framed Entrances and Storefronts	20-Feb-26	20-Feb-26	24-Feb-26	NONE
087100	Door Hardware	20-Feb-26	20-Feb-26	24-Feb-26	NONE
087113	Power Door Operators	20-Feb-26	20-Feb-26	24-Feb-26	NONE
088000	Glazing	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 9</b>	<b>Finishes</b>				
092216	Non-Structural Metal Framing	20-Feb-26	20-Feb-26	24-Feb-26	NONE
092900	Gypsum Board	20-Feb-26	20-Feb-26	24-Feb-26	NONE
093013	Ceramic Tiling	20-Feb-26	20-Feb-26	24-Feb-26	NONE
095123	Acoustical Tile Ceilings	20-Feb-26	20-Feb-26	24-Feb-26	NONE
096513	Resilient Base and Accessories	20-Feb-26	20-Feb-26	24-Feb-26	NONE
096800	Carpeting	15-Mar-26	15-Mar-26	16-Mar-26	NONE
096813	Tile Carpeting	20-Feb-26	20-Feb-26	24-Feb-26	REMOVED
099123	Interior Painting	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 10</b>	<b>Specialties</b>				
102800	Toilet, Bath, and Laundry Accessories	20-Feb-26	20-Feb-26	24-Feb-26	NONE
104413	Fire Protection Cabinets	20-Feb-26	20-Feb-26	24-Feb-26	NONE
104416	Fire Extinguishers	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 11</b>	<b>Equipment</b>				
114000	Food Service Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 12</b>	<b>Furnishings</b>				
123661.16	Solid Surfacing Countertops	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 21</b>	<b>Fire Suppression</b>				
210000	Fire Suppression Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
210530	Hangers and Supports for Fire Suppression Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
210540	Seismic Bracing for Fire Suppression Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 22</b>	<b>Plumbing</b>				
220000	Plumbing	20-Feb-26	20-Feb-26	24-Feb-26	NONE
220500	Basic Materials and Methods for Plumbing Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE



**ATTACHMENT C  
ENUMERATION OF DOCUMENTS**

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
220510	Valves for Plumbing Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
220520	Operation and Maintenance of Plumbing Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
220530	Hangers and Supports for Plumbing Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
220540	Seismic Bracing for Plumbing Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
220700	Insulation for Plumbing Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
220800	Testing, Adjusting, and Balancing of Plumbing Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
220900	Plumbing Fixtures and Trim	20-Feb-26	20-Feb-26	24-Feb-26	NONE
221000	Facility Water Distribution	20-Feb-26	20-Feb-26	24-Feb-26	NONE
221300	Facility Sanitary Sewerage	20-Feb-26	20-Feb-26	24-Feb-26	NONE
221310	Facility Sanitary Sewerage (Coated Piping)	20-Feb-26	20-Feb-26	24-Feb-26	NONE
221330	Waste Interceptors	20-Feb-26	20-Feb-26	24-Feb-26	NONE
221500	Facility Natural Gas Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
223400	Gas Fired Domestic Water Heaters	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Volume 2</b>					
<b>Division 23</b>	<b>Mechanical</b>				
230000	Heating, Ventilating, and Air Conditioning	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230500	Basic Materials and Methods for HVAC Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230520	Operation and Maintenance of HVAC Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230530	Hangers and Supports for HVAC Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230540	Seismic Bracing for HVAC Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230550	Seismic Bracing for HVAC Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230700	Insulation for HVAC Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230800	Testing, Adjusting, and Balancing of HVAC Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230900	Temperature Controls	20-Feb-26	20-Feb-26	24-Feb-26	NONE
230910	Sequence of Operation	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
233100	HVAC Ductwork	20-Feb-26	20-Feb-26	24-Feb-26	NONE
233110	HVAC Ductwork Accessories	20-Feb-26	20-Feb-26	24-Feb-26	NONE
233400	HVAC Fans and Hoods	20-Feb-26	20-Feb-26	24-Feb-26	NONE
233500	Air Filters	20-Feb-26	20-Feb-26	24-Feb-26	NONE
233700	Air Outlets and Inlets	20-Feb-26	20-Feb-26	24-Feb-26	NONE
238100	Make-Up Air Units (DX Cooling - Gas Heat)	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 26</b>	<b>Electrical</b>				
260001	Electrical General Provisions	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260002	Electrical Submittals	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260503	Equipment Wiring Connections	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260519	Low-Voltage Electrical Power Conductors and Cable	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260526	Grounding and Bonding for Electrical Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260529	Hangers, Supports and Firestopping	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260533	Raceway and Boxes for Electrical Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260553	Electrical Identification	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260573.13	Short-Circuit Studies	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260573.16	Coordination Studies	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260573.19	Arc-Flash Hazard Analysis	20-Feb-26	20-Feb-26	24-Feb-26	NONE
260923	Lighting Control Devices	20-Feb-26	20-Feb-26	24-Feb-26	NONE
262416	Panelboards	20-Feb-26	20-Feb-26	24-Feb-26	NONE
262716	Electrical Cabinets And Enclosures	20-Feb-26	20-Feb-26	24-Feb-26	NONE
262726	Wiring Devices	20-Feb-26	20-Feb-26	24-Feb-26	NONE
262813	Fuses	20-Feb-26	20-Feb-26	24-Feb-26	NONE
262916	Enclosed Contactors	20-Feb-26	20-Feb-26	24-Feb-26	NONE
265100	Interior Lighting	20-Feb-26	20-Feb-26	24-Feb-26	NONE
266000	Electrical Systems Testing	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Division 27</b>	<b>Communications</b>				
270528	Interior Communication Pathways	20-Feb-26	20-Feb-26	24-Feb-26	NONE
270800	Commissioning of Communications	20-Feb-26	20-Feb-26	24-Feb-26	NONE
271500	Communications Horizontal Cabling	20-Feb-26	20-Feb-26	24-Feb-26	NONE
274100	Audio Visual Systems	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>DRAWINGS</b>					
Specification/ Drawing	Description	Drawing Date	Stamp Date	CORE Received Date	Revision
	<b>General</b>				
A000	Cover Sheet	20-Feb-26	24-Feb-26	24-Feb-26	NONE
G102	Code Analysis and Exiting Plan	20-Feb-26	24-Feb-26	24-Feb-26	NONE
G101	Sheet Index	20-Feb-26	24-Feb-26	24-Feb-26	15-Mar-26
G103	Exiting Plan	20-Feb-26	24-Feb-26	24-Feb-26	NONE
G104	Accessibility Details	20-Feb-26	24-Feb-26	24-Feb-26	NONE
G105	Accessibility Details	20-Feb-26	24-Feb-26	24-Feb-26	NONE
	<b>Architectural</b>				



**ATTACHMENT C  
ENUMERATION OF DOCUMENTS**

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
A001	Partial Architectural Site Plan	15-Mar-26	15-Mar-26	16-Mar-26	NONE
A100	Overall Floor Plan -Main Building -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A111	Partial Demolition Floor Plan -Offices -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A112	Partial Demolition Floor Plan -Entrance -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A113	Partial Demolition Floor Plan -Commons -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A114	Partial Demolition Floor Plan -Culinary -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A115	Photos of Existing Conditions -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A116	Photos of Existing Conditions -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A121	Partial Alteration Floor Plan -Offices -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A122	Partial Alteration Floor Plan -Entrance -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A123	Partial Alteration Floor Plan -Commons -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A124	Partial Alteration Floor Plan -Culinary -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A201	Overall Roof Plan -Main Building -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A202	Partial Demolition Roof Plan -Main Building -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A203	Partial Alteration Roof Plan -Main Building -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A451	Wall Sections -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A452	Wall Sections -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A453	Wall Sections -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A454	Wall Sections -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A511	Partial Demolition Reflected Ceiling Plan -Offices -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A512	Partial Demolition Reflected Ceiling Plan -Entrance -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A513	Partial Demolition Reflected Ceiling Plan -Commons -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A514	Partial Demolition Reflected Ceiling Plan -Culinary -FHS	20-Feb-26	24-Feb-26	24-Feb-26	12-Mar-26
A521	Partial Alteration Reflected Ceiling Plan -Offices -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A522	Partial Alteration Reflected Ceiling Plan -Entrance -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A523	Partial Alteration Reflected Ceiling Plan -Commons -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A524	Partial Alteration Reflected Ceiling Plan -Culinary -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A581	Ceiling Details -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A681	Glazing Details -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A601	Door Schedules, Door Types, Door Hardware Groups -FHS	20-Feb-26	24-Feb-26	24-Feb-26	25-Mar-26
A602	Glazing Types -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A682	Glazing Details -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A711	Partial Demolition Finish Plan -Offices -FHS	20-Feb-26	24-Feb-26	24-Feb-26	18-Mar-26
A712	Partial Demolition Finish Plan -Entrance -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A713	Partial Demolition Finish Plan -Commons -FHS	20-Feb-26	24-Feb-26	24-Feb-26	18-Mar-26
A714	Partial Demolition Finish Plan -Culinary -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A721	Partial Alteration Finish Plan and Finish Schedule -Offices -FHS	20-Feb-26	24-Feb-26	24-Feb-26	18-Mar-26
A722	Partial Alteration Finish Plan and Finish Schedule -Entrance -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A723	Partial Alteration Finish Plan and Finish Schedule -Commons -FHS	20-Feb-26	24-Feb-26	24-Feb-26	18-Mar-26
A724	Partial Alteration Finish Plan and Finish Schedule -Culinary -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A751	Interior Elevations -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A752	Interior Elevations -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A753	Interior Elevations -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A754	Interior Elevations -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A900	Culinary Equipment Plan -FHS	20-Feb-26	24-Feb-26	24-Feb-26	25-Mar-26
A901	Culinary Equipment Schedule -FHS	20-Feb-26	24-Feb-26	24-Feb-26	12-Mar-26
A910	Culinary Equipment Interior Elevations -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
A911	Culinary Equipment Interior Elevations -FHS	20-Feb-26	24-Feb-26	24-Feb-26	NONE
	<b>Structural</b>				
S001	Structural Coversheet & General Notes	20-Feb-26	20-Feb-26	24-Feb-26	NONE
S002	Structural Typical Details	20-Feb-26	20-Feb-26	24-Feb-26	NONE
S100	Structural Framing Plan & Details	20-Feb-26	20-Feb-26	24-Feb-26	NONE
	<b>Mechanical</b>				
M001	Mechanical Legends & Notes	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
M002	Mechanical Schedules	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
M100	Mech Overall Floor Plan -FHS	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M111	Mech Partial Demolition Floor Plan -Offices -FHS	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M113	Mech Partial Demolition Floor Plan -Commons -FHS	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M114	Mech Partial Demolition Floor Plan -Culinary -FHS	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M121	Mech Partial Alteration Floor Plan -Offices -FHS	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M123	Mech Partial Alteration Floor Plan -Commons -FHS	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
M124	Mech Partial Alteration Floor Plan -Culinary -FHS	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
M401	Mechanical Roof Plans	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
M501	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M502	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M503	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M504	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE



**ATTACHMENT C  
ENUMERATION OF DOCUMENTS**

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
M505	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M506	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M507	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M508	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M509	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M510	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M511	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M512	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M513	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M514	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M515	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M516	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M517	Mechanical Kitchen Equipment	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M601	Mechanical Details	20-Feb-26	20-Feb-26	24-Feb-26	NONE
M602	Mechanical Details	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Plumbing</b>					
P001	Plumbing Schedules, Legends & Notes	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
P100	Plumbing Overall Floor Plan -FHS	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
P114	Plumbing Partial Demoliton Floor Plan -Culinary -FHS W&V	20-Feb-26	20-Feb-26	24-Feb-26	NONE
P115	Plumbing Partial Demoliton Floor Plan -Culinary -FHS DW&U	20-Feb-26	20-Feb-26	24-Feb-26	25-Mar-26
P124	Plumbing Partial Alteration Floor Plan -Culinary -FHS W&V	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
P125	Plumbing Partial Alteration Floor Plan -Culinary -FHS DW&U	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
P401	Plumbing Roof Plans	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
P601	Plumbing Details	20-Feb-26	20-Feb-26	24-Feb-26	NONE
P602	Plumbing Details	20-Feb-26	20-Feb-26	24-Feb-26	NONE
P603	Plumbing Details	20-Feb-26	20-Feb-26	24-Feb-26	12-Mar-26
<b>Fire Protection</b>					
FP001	Mech Overall Floor Plan -FHS	20-Feb-26	20-Feb-26	24-Feb-26	NONE
<b>Electrical</b>					
E001	Legends and Drawing Schedule	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E002	Demolition Oneline Diagram	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E003	New Work Oneline Diagram	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E004	Panel Schedules	20-Feb-26	23-Feb-26	24-Feb-26	12-Mar-26
E005	Lighting Schedule and Sequence of Operation	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E006	Electrical Details	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E101	Overall Electrical Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E201	Offices Demolition Electrical Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E202	Commons Demolition Electrical Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E203	Culinary Demolition Electrical Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E301	Offices Lighting Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E302	Commons Lighting Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E303	Culinary Lighting Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E401	Offices Power Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E402	Commons Power Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E403	Culinary Power Plan	20-Feb-26	23-Feb-26	24-Feb-26	12-Mar-26
E404	Entry Power Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E503	Culinary Roof Mechanical Power Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E601	Offices Fire Alarm Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E602	Commons Fire Alarm Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
E603	Culinary Fire Alarm Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
<b>Telecom</b>					
T001	General Notes, Legend, and Drawing Schedule	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T002	Telecom Details	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T003	Access Control Details	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T004	CCTV Details	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T005	Audio / Visual Details	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T101	Overall Telecom Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T201	Offices Demolition Telecom Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T202	Commons Demolition Telecom Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T203	Culinary Demolition Telecom Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T301	Offices Telecom Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T302	Commons Telecom Plan	20-Feb-26	23-Feb-26	24-Feb-26	NONE
T303	Culinary Telecom Plan	20-Feb-26	23-Feb-26	24-Feb-26	12-Mar-26



**ATTACHMENT C**  
**ENUMERATION OF DOCUMENTS**

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
ADDENDUMS					
Addendums	Description	Drawing Date	Stamp Date	CORE Received Date	Revision
NONE	Addendum #1	12-Mar-26	NONE	13-Mar-26	NONE
NONE	Addendum #2	12-Mar-26	NONE	13-Mar-26	NONE
NONE	Addendum #3	15-Mar-26	NONE	16-Mar-26	NONE
NONE	Addendum #4	18-Mar-26	NONE	19-Mar-26	NONE
NONE	Addendum #5	25-Mar-26	NONE	25-Mar-26	NONE

# PROJECT SCHEDULE



LCSO FHS SPOE, Culinary, & Commons

ID	Task Name	Duration	Start	Finish	Qtr 2, 2026 Apr	May	Jun	Qtr 3, 2026 Jul	Aug	Sep	Qtr 4, 2026 Oct	Nov
0	<b>LCSO FHS SPOE, Culinary, &amp; Commons</b>	<b>256 d</b>	<b>Fri 11/14/25</b>	<b>Fri 11/13/26</b>	[Gantt bar spanning from start to finish]							
1	<i>Pre-Construction start</i>	<i>0 d</i>	<i>Fri 11/14/25</i>	<i>Fri 11/14/25</i>	[Milestone diamond]							
2	<b>Design &amp; Preconstruction</b>	<b>115 d</b>	<b>Fri 11/14/25</b>	<b>Tue 4/28/26</b>	[Gantt bar with diamond at 4/28]							
32	<i>Notice to Proceed</i>	<i>0 d</i>	<i>Tue 4/28/26</i>	<i>Tue 4/28/26</i>	[Milestone diamond]							
33	<b>Permitting</b>	<b>45 d</b>	<b>Tue 4/7/26</b>	<b>Wed 6/10/26</b>	[Gantt bar with diamond at 6/10]							
37	<i>Permits Received</i>	<i>0 d</i>	<i>Wed 6/10/26</i>	<i>Wed 6/10/26</i>	[Milestone diamond]							
38	<b>LCSO Milestones</b>	<b>57 d</b>	<b>Fri 6/12/26</b>	<b>Tue 9/1/26</b>	[Gantt bar with diamond at 9/1]							
39	<i>Last Day of School 2025-2026</i>	<i>0 d</i>	<i>Fri 6/12/26</i>	<i>Fri 6/12/26</i>	[Milestone diamond]							
40	<i>First Day of School 2026-2027</i>	<i>0 d</i>	<i>Tue 9/1/26</i>	<i>Tue 9/1/26</i>	[Milestone diamond]							
41	<b>Procurement</b>	<b>105 d</b>	<b>Wed 4/29/26</b>	<b>Thu 9/24/26</b>	[Gantt bar]							
101	<b>Construction</b>	<b>90 d</b>	<b>Fri 6/12/26</b>	<b>Fri 10/16/26</b>	[Gantt bar with diamond at 6/12]							
102	<i>Construction Start</i>	<i>0 d</i>	<i>Fri 6/12/26</i>	<i>Fri 6/12/26</i>	[Milestone diamond]							
103	<b>Offices</b>	<b>47 d</b>	<b>Fri 6/12/26</b>	<b>Mon 8/17/26</b>	[Gantt bar]							
118	<b>Entrance</b>	<b>16 d</b>	<b>Wed 8/5/26</b>	<b>Wed 8/26/26</b>	[Gantt bar]							
124	<b>Commons</b>	<b>44 d</b>	<b>Fri 6/12/26</b>	<b>Wed 8/12/26</b>	[Gantt bar]							
135	<b>Culinary</b>	<b>86 d</b>	<b>Fri 6/12/26</b>	<b>Mon 10/12/26</b>	[Gantt bar]							
152	<b>Start-up and Punch List</b>	<b>36 d</b>	<b>Thu 8/27/26</b>	<b>Fri 10/16/26</b>	[Gantt bar]							
153	Punch List - Offices, Entrance, JROTC	2 d	Thu 8/27/26	Fri 8/28/26	[Gantt bar]							
154	<i>Set HVAC Equipment</i>	<i>0 d</i>	<i>Thu 9/24/26</i>	<i>Thu 9/24/26</i>	[Milestone diamond]							
155	HVAC Start Up	5 d	Fri 9/25/26	Thu 10/1/26	[Gantt bar]							
156	Test and Balance	5 d	Fri 10/2/26	Thu 10/8/26	[Gantt bar]							
157	Commissioning	5 d	Fri 10/9/26	Thu 10/15/26	[Gantt bar]							
158	Punch List - Kitchen	1 d	Fri 10/16/26	Fri 10/16/26	[Gantt bar]							
159	<i>Substantial Completion</i>	<i>0 d</i>	<i>Fri 10/16/26</i>	<i>Fri 10/16/26</i>	[Milestone diamond]							
160	Complete Punch List	10 d	Mon 10/19/26	Fri 10/30/26	[Gantt bar]							
161	Contractual Close Out	20 d	Mon 10/19/26	Fri 11/13/26	[Gantt bar]							
162	<i>Final Completion</i>	<i>0 d</i>	<i>Fri 11/13/26</i>	<i>Fri 11/13/26</i>	[Milestone diamond]							

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11/13

Task [Blue bar] Milestone [Red diamond] Summary [Grey bar] Project Summary [Light grey bar] Deadline [Green arrow] Critical [Red bar] Progress [Blue bar]

1%  
SUBCONTRACTOR  
LISTING



**1% Subcontractor Listing**  
**Lyon CSD Fernley HS Single Point Entry, Culinary Renovation, & Commons Improvements**  
**April 2, 2026**

Trade Description	Name of Subcontractor	License No.
General Requirements	CORE West, Inc.	0006144A
Selective Demolition	Professional Asbestos Removal Corporation (PARC)	0034638
Selective Demolition	Morgan Construction Nevada, LLC	0094818
Earthwork & Utilities	Peek Brothers Construction	0077037
Concrete	Morgan Construction Nevada, LLC	0094819
Aluminum, Glass & Glazing	Capital Glass, LLC	0010139
Metal Framing, Drywall, & ACT	Criterion Contracting	0091802
Ceramic Tile Flooring	Quality Tile & Marble Co. Inc.	0024150
Carpet & Resilient Flooring	SI Legacy Floor Finishing	0075964
Food Service Equipment	East Bay Restaurant Supply Inc.	0015723
Fire Suppression System	Overhead Fire Protection, Inc.	0016599
Plumbing Systems	J.W. McClenahan Co.	0069836
		0069837
HVAC, Controls, & TAB	Mt. Rose Heating	0032146
Electrical & Low Voltage Systems	Triumph Electric	0067820





## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Dayton High School Single Point of Entry Guaranteed Maximum Price

---

### **Recommendation:**

That the Board of Trustees approve the Guaranteed Maximum Price (GMP) of \$660,607.50 (\$629,150 +5% Contingency) for the Dayton High School Single Point of Entry.

### **Background Information:**

At the October 28, 2025, Board of Trustees meeting, the Board approved Miles Construction as the Construction Manager at Risk for the Dayton High School Single Point of Entry project. Since that approval, Miles Construction has worked closely with Paul Cavin Architects and District staff to advance the design through 100% construction documents and publish the project for bids.

The Draft Guaranteed Maximum Price (GMP) has come in above the originally anticipated \$500,000 mark, driven primarily by continued increases in the cost of goods and services across the construction market. Several additional factors are also contributing to the upward pressure on pricing, including sustained material cost volatility, ongoing labor shortages in the skilled trades, extended lead times from suppliers, and broader inflationary pressures affecting subcontractor pricing throughout the region.

A significant portion of the cost increase is tied specifically to the storefront scope, which has been re-bid based on revised specifications and drawings. The shared pricing does not reflect the additional subcontractors brought in during the re-bid process and the extended lead times associated with storefront materials and fabrication. Storefront systems have been a consistent pain point on recent projects in the region, with both pricing and delivery schedules moving in the wrong direction, and this project is no exception.

It is important to emphasize that this is a draft GMP and is subject to change as final subcontractor pricing is received. However, the District and Miles Construction do not anticipate the final number increasing beyond the standard 5% contingency traditionally carried on a project of this type and therefore have requested that amount for board approval.

Given the tight timeline with summer construction season quickly approaching, the District made the decision to bring the Draft GMP forward now rather than wait for a fully finalized number. Holding this item for a later meeting would push Board approval out by 4+ weeks and meaningfully compress the available summer construction window, putting the project's completion schedule at risk.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

**Budget Considerations:**

Project is to be paid from School Bonds Fund.

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

DHS Draft Guaranteed Maximum Price (GMP)



**Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.



**GMP Pricing**  
as of 4/15/2026

**LCSD - Dayton SPE**

<b>Sum of Total Const Costs</b>	<b>Column Labels</b>
<b>Row Labels</b>	<b>Bids</b>
Division 01 - General Conditions and Requirements	49,928
Division 02 - Existing Conditions	40,865
Division 03 - Concrete	12,480
Division 05 - Metals	10,754
Division 06 - Woods, Plastics and Composites	8,066
Division 07 - Thermal and Moisture Protection	8,454
Division 08 - Openings	298,751
Division 09 - Finishes	85,911
Division 12 - Furnishings	6,886
Division 21 - Fire Suppression	10,324
Division 22 - Plumbing	-
Division 23 - HVAC	31,134
Division 26 - Electrical	26,442
Division 28 - Electronic Safety and Security	39,155
(blank)	-
<b>Grand Total</b>	<b>629,150</b>

**Qualifications and Exclusions**

Based on original bid drawings. Re-bidding storefront based on revised spec's and drawings and additional subcontractors

Excludes any contingency for unforeseen conditions

Excludes abatement

Excludes any escalation of pricing or surcharges

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Construction Manager at Risk – YHS and SSSHS Single Point of Entry Projects

---

**Recommendation:**

That the Board of Trustees approve Pellet Construction as the Construction Manager at Risk (CMAR) for the Yerington High School and Silver Stage High School Single Point of Entry projects.

**Background Information:**

Following the guidelines outlined in NRS 338, the Lyon County School District has completed the process of advertising, screening, interviewing, and selecting two Construction Manager at Risk (CMAR) for the Yerington High School and Silver Stage High School Single Point of Entry projects.

Three qualified firms responded to the Request for Proposals published by the school district, and all were invited to participate in interviews held on April 8, 2026. The interview committee consisted of seven members, including Lyon County School District administrators, two Board of Trustees members, and project architect Paul Cavin and Jeff Purcell.

Following the interviews, the committee deliberated and unanimously decided to recommend Pellet Construction as the CMAR for both projects. This decision was based on the firm's qualifications, interview performance, experience with projects in Northern Nevada, and previous successful partnerships with the Lyon County School District.

**Budget Considerations:**

Pellet Construction's pre-construction services of \$9,000.00 are to be paid from School Bonds Fund, Series 2025.

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Lyon CSD CMAR Final Packet

204 Marsh Ave., Floor 3 • Reno, NV 89509  
Office: (775) 825-4926

**March 26, 2026**

**Lyon County School District**

Attn: RFP Evaluation Committee  
25 East Goldfield Avenue  
Yerington, NV 89447

**RE: CMAR Proposal Submission – Silver Stage High School & Yerington High School Single Point of Entry Projects**

To the Evaluation Committee:

Pellett Construction, LLC is pleased to submit our proposal to serve as the Construction Manager at Risk for the Silver Stage High School and Yerington High School Single Point of Entry projects. As a Nevada-based general contractor with more than 22 years of experience, we bring a proven record of delivering high-quality public-sector projects, including work for Lyon County and Lyon County School District.

Established in 2003, Pellett Construction is organized as a Limited Liability Company and headquartered in Reno, Nevada, within Washoe County. Our firm employs 20 full-time professionals, including project managers, superintendents, estimators, and field staff experienced in CMAR delivery, pre-construction planning, and occupied-campus construction. We will support this project directly from our Reno office.

**Principal Personnel:**

- **Kyle Pellett**, CEO / Project Executive  
kyle@pellett.com | O: (775) 825-4926 | C: (775) 691-5744
- **Summer Pellett**, COO  
summer@pellett.com | O: (775) 825-4926 | C: (775) 544-6801

Our team has successfully partnered with Lyon County on the Lyon County Courthouse project and with LCSD on the Bleachers & Lighting improvements. These projects reflect our ability to coordinate with multiple stakeholders, maintain safe operations in active

environments, and deliver work that meets the District's expectations for quality, schedule, and communication.

We appreciate the opportunity to be considered for these important campus safety and access improvements. Our team looks forward to the possibility of partnering with LCSD, Paul Cavin Architect LLC, and project stakeholders to deliver secure, functional, and well-coordinated single point-of-entry enhancements for both high schools.

Sincerely,

**Kyle Pellett**

Chief Executive Officer

Pellett Construction, LLC



## 1. Firm Information

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**Firm Name:** Pellett Construction, LLC

**Business Address:** 204 Marsh Ave., FL 3  
Reno, NV 89509

**Year Established:** 2003

**Firm Ownership:** Limited Liability Company

**Total Personnel:** 20 full-time employees

**Type of Firm Ownership:** Limited Liability Company

<b><u>Principal Personnel:</u></b>	Summer Pellett	Kyle Pellett
	COO	CEO/Project Executive
	summer@pellett.com	kyle@pellett.com
	O: (775)825-4926	O: (775)825-4926
	C: (775)544-6801	C: (775)544-6801

Pellett Construction maintains its headquarters in Reno, Nevada, within Washoe County, and will support this project directly from this office.

LYON COUNTY SCHOOL DISTRICT

Paul Cavin Architect LLC

Kyle Pellett  
CMAR Team Leader/Project Executive

Summer Pellett  
COO

Greg Gilmore  
Project Manager

Keston Pilgrim  
Safety/Compliance

Matt Penke  
Project Supervisor

Yasmine Griego  
Project Accountant

Richard Long  
Estimator/Asst. PM

3rd Party Safety

Subcontractors

Julianna Phillips  
Office Admin

Foreman

Mariah Belcher  
Project Engineer

Carlos Gayosso  
Project Engineer

Carpenters

Laborers

Our current workload reflects a healthy balance of projects ranging from small tenant improvements and remodels to large-scale commercial and industrial builds. Active work includes several notable projects such as the 1701 Group Storage Building (\$2.25M), and the Tesla NNRC project (\$1.8M). We also maintain a variety of mid-size and specialty projects such as the Tesla Bathroom (630K) and Circus Circus Escalator (221K) plus multiple remodels and site improvements. This diversity demonstrates our ability to successfully manage and deliver projects of all scopes and sizes, while keeping resources available to pursue and execute new opportunities. Our team thrives in fast-paced, collaborative environments, making us well-positioned to serve as a partner who can deliver quality, cost efficiency, and schedule certainty.

**Project Name & Contract Value**

- 1701 Group Storage Building – \$2,250,000
- Tesla NNRC – \$1,861,187
- Tesla J1 Bathroom - \$629,002.21
- SNC Awning – \$4,458.00
- Circus Circus R&R Elevator - \$220,590.06
- Hoffmaster Breakroom TI - \$178,703.00
- Local 35 Display Case - \$16,233.47
- Local 350 TI - \$145,303.41
- Intuit Sliding Doors - \$54,401.15
- Tesla Valeo Breakroom TI - \$90,868.00
- Galena MRI Removal - \$30,760
- SMRMC Fire Doors Replacement - \$44,000.28
- Microsoft Sign Repair - \$4,527.02
- MSC Fernley Stairs - \$62,745



**Greg Gilmore**  
Senior Project Manager

**Qualifications:**

- **Total Years of Construction Experience:** 30 years
- **K-12 Construction Experience:** 20 years
- **Experience in Carson City/Northern Nevada:** 30 years
- **CMAR (Construction Manager at Risk) Experience:** 20 years
- **Familiarity with Local Building Departments & Codes:** 30 years
- **Experience with Pellett Construction:** 1 year

**Education:**

**1982-1986**

**University of Nevada, Reno**

Bachelor of Science in Secondary Education

**Certifications:**

**2023**

**OSHA Training Institute**

OSHA 30-Hour Construction Safety Certification

**Business Experience:**

**2024-Present**

**Pellett Construction, Reno Nevada**

**Senior Project Manager**

Manage commercial and public sector construction projects from preconstruction through completion, overseeing budgets, schedules, subcontractors, and client communications. Drive project success through proactive risk management, quality control, and adherence to safety standards. Mentor teams and foster collaboration to ensure high performance and continuous improvement across all phases of a project.

**2023-2024**

**Plenium Builders Inc. Sparks Nevada**

**Senior Project Manager – CMAR, Design-Build**

Led complex construction projects utilizing CMAR and design-build delivery methods across commercial, institutional, and public sectors. Oversaw preconstruction planning, budgeting, client coordination, and contract execution. Collaborated closely with architects and consultants to align design with construction feasibility. Managed project teams, subcontractors, and field operations to ensure high-quality, timely, and cost-effective outcomes. Prioritized value engineering, schedule optimization, and proactive risk management throughout all project phases.

**2000-2023**

**Q&D Construction, Inc. Sparks, Nevada**

**Project Manager – Medical, TI, CMAR Washoe County School District**

Managed a wide range of projects including healthcare facilities, tenant improvements, and public works projects for Washoe County. Specialized in CMAR delivery, navigating complex regulatory requirements and tight timelines. Directed all aspects of project execution from preconstruction through closeout, including budgeting, scheduling, permitting, and quality control. Maintained strong client relationships and consistently delivered projects on time and within budget. Projects included hospital renovations, administrative buildings, and educational upgrades.

**1998-2000**

**Q&D Construction, Inc. Sparks, Nevada**

**Project Engineer – PM**

Supported project management teams in scheduling, submittal processing, RFIs, and document control. Assisted with coordination between field operations and design teams. I gained foundational experience in commercial and public-sector construction while developing skills in cost tracking, document management, and construction sequence.

**K-12 CONSTRUCTION**

- **Nick Poulakidas Elementary School, Reno NV**
  - \$32M, 80,394-square-foot new elementary school built for the Washoe County School District using the CMAR delivery method. The school is designed to become a prototype for future school construction.
  - Notable scope: Full site development
  - Approximate Duration: 1.5 years
  - Total Project: \$32,000,000.00
- **Hug High School Signature Academy, Reno NV**
  - Senior Project Manager on an 11,000-square-foot, \$4,000,000.00 addition and renovation to Hug High School, expanding the school's vocational education curriculum with new Sports Medicine and Culinary Arts facilities
  - Notable scope: Included construction of specialized learning environments. Careful coordination with school staff to maintain campus operations. Work was completed over a 2-year rotating summer school schedule to align with academic calendars and minimize disruption.
  - Approximate Duration: 2 years
  - Total project: \$4,000,000.00
- **Swope Middle School, Reno NV**
  - Renovation of outdoor athletic facilities and support infrastructure
  - Notable scope: PM oversight of sports complex upgrades including fields, tracks and supporting structures.
  - Approximate Duration: 5 months
  - Total Project: \$1,000,000.00

- **Natchez Elementary School, Wadsworth, NV**
  - Project Manager - 10,000-Square-foot Revitalization Project to renovate existing finishes in main school area, single point of entry and walkway approach, Modular unit LV and interior and exterior finish upgrades for Washoe County.
  - CMAR project delivery coordination of Spring and Summer Break activities for completion. Provided VE options for schedule and cost savings.
  - Total Project: \$550,000.00
- **Marvin Piccolo Elementary School Revitalization and Renovation Reno, NV**
  - Project Manager -12,000-square-foot Revitalization of Interior/Exterior and Single Point of Entry and Modular unit upgrade.
  - CMAR Delivery, preconstruction Services and coordination for summer break completion.
  - Scope to include new Home Economics Kitchen/Classroom, provide special needs accommodation features in select classrooms. Low voltage and circuitry upgrades, Interior and exterior finishes. Window repair and replacement. Single point of entry.
  - Total Project: \$750,000.00
- **Jack's Valley Elementary School, Jack's Valley, Douglas County, NV**
  - Project Manager – 10,000-square-foot Revitalization CMAR delivery coordinate design and finishes for summer completion.
  - Scope to include - Renovate existing main restrooms to replace piping and update ADA requirements. Coordinate mechanical changeout, reconfigure exterior entry features and incorporate single point of entry. Provide replacement flooring in corridors and Gym floor resurfacing and striping.
  - Work design, confirm budget and schedule construction to deliver for fall enrollment.
  - Total Project: \$850,000.00.

#### **HIGHER EDUCATION**

- **William J. Pennington Health and Science Center TMCC Redfield Campus**
  - Project Manager on Building Addition for 16,000-square-foot Nursing School Educational facility. Expand TMCC Nursing to School provide state of the art specialty nurse training.
  - Notable scope: CMAR Project Delivery, Preconstruction Included High-Tech nursing lab smart patient technology, Radiology technology and veterinary technology programming, large classrooms, meeting rooms, offices and existing building common area and Library Renovation. Brick Clad Architectural featured building and innovative VE mechanical systems and site coordination.
  - 12 - month duration
  - Total Project: \$7,800,000.00

#### **DOUGLAS COUNTY & NORTHERN NEVADA CONSTRUCTION**

- **Attorney General’s Office & Hero’s Annex – Seismic Retrofit & Renovation, Carson City NV**
  - Design and preconstruction management for seismic and finish upgrades to historically significant government buildings.
  - Approximate Duration: 6 months (Design Phase)
  - Total Project: \$300,000.00
- **Saint Mary’s West Campus Expansion, Reno NV**
  - Led buildouts for the office building, including common areas, auditoriums, doctor’s offices, physical therapy, extensive oncology and radiology services and wellness center.
  - Notable scope: Managed construction of advanced medical facilities.
  - Approximate Duration: 2 years
  - Total Project: \$64,500,000.00
- **Harvey’s (Caesars Republic) Rebrand, Stateline NV**
  - Rebrand GMP project at Harvey’s Casino including TI at Casino Floor for new finishes and mechanical/electrical redesign; new poker room buildout; three new sets of restrooms (men’s/women’s); lobby redesign TI; new coffee bar and retail space; demolish existing escalators and relocate with new; exterior façade improvements to high tower glazing, stone, paint, signage, lighting, and EIFS repairs.
  - Notable scope: Tight schedule GMP to meet summer event series, GMP contract negotiated with construction manager, undisclosed issues with existing conditions encountered throughout project.
  - Approximate Duration: 9 months
  - Total Project: \$44,079,000.00
- **Harrah’s Brew Brothers Restaurant, Stateline NV**
  - Demolished existing food court to construct the new Brew Brothers Restaurant on the casino floor, utilizing the existing central bar structure with upgraded finishes. Completed a full commercial kitchen buildout including refrigeration, sinks, ovens, hoods and custom workstations. Replaced rooftop mechanical units to accommodate kitchen ventilation and restaurant air handling.
  - Notable scope: Tight GMP schedule aligned with summer business demands; contract negotiated with construction manager. Managed extensive unforeseen conditions discovered during demolition and construction phases.
  - Approximate Duration: 5 months
  - Total Project: \$4,306,000.00
- **Harrah’s Summit Suites Rebrand, Stateline NV**
  - Rebranded 16<sup>th</sup> Floor Summit Suites at Harrah’s Casino with full tenant improvements and upgraded finishes throughout. Replaced existing pneumatic controls at radiant floor heaters with digital thermostats/controllers across the entire floor. Built out a new IT room with independent temperature control for the owner.
  - Notable scope: GMP contract negotiated with CM, tight schedule to meet summer event series, and resolution of unforeseen existing conditions throughout the project.
  - Approximate Duration: 6 months
  - Total Project: \$5,476,000.00



**Key Personnel Qualifications**  
**a. Resumes for Key Personnel**

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**Matthew R. Penkal**  
Project Superintendent

**QUALIFICATIONS:**

- **Total Years of Construction Experience:** 30 years
- **K-12 Construction Experience:** 4 years
- **Experience in Carson City/Northern Nevada:** 30 years
- **CMAR (Construction Manager at Risk) Experience:** 5 years
- **Familiarity with Local Building Departments & Codes:** 30 years
- **Experience with Pellett Construction:** 11 years

**EDUCATION:**

- 1995** ***Bozeman High School***  
Diploma
- 2004** ***Carpenter Apprentice Program***  
Graduate with trade degree in Carpentry, Carpenter Local Union #971

**CERTIFICATIONS:**

- 2010** ***OSHA Training Institute***  
OSHA 30 Hour Construction Safety Certification

**BUSINESS EXPERIENCE:**

- 2014-Present** ***Pellett Construction, Reno, Nevada***  
***Construction Superintendent***  
Responsible for coordination and follow up of sub-contractors and suppliers, meeting and interaction with building officials and inspectors, scheduling subcontractors and suppliers, expediting of all onsite job-related trades, provides daily job report, inventory control of tools and equipment
- 2009-2014** ***TC Construction dba: Raven Construction, Reno, Nevada***  
***Construction Superintendent***  
Responsible for coordination and follow up of sub-contractors and suppliers, meeting and interaction with building officials and inspectors, scheduling subcontractors and suppliers, expediting of all onsite job-related trades, provides daily job report, inventory control of tools and equipment
- 2004-2008** ***Trammel Crow Company, Reno/Sparks Nevada***  
***Construction Superintendent***  
Responsible for coordination and follow up of sub-contractors and suppliers, meeting and interaction with building officials and inspectors, scheduling subcontractors and suppliers, expediting of all onsite job-related trades, provides daily job report, inventory control of tools and equipment
- 2003-2004** ***Marc Novak Construction***  
***Carpenter***  
Responsible for millwork installation in Washoe County and Douglas County Schools
- 2001-2003** ***Romero Door and Hardware***  
***Carpenter***  
Responsible for installing doors and hardware
- 1995-2001** ***Montana Army National Guard: Classification E-5***  
63B10 Light Wheel Vehicle Mechanic

### **K-12 CONSTRUCTION:**

- **Incline Village Elementary School – Phase 2**
  - Project in Incline Village Nevada that included a 35,000sf addition to the existing school.  
Total Project: \$4,500,000
    - Notable scope: Delivered a two-story school addition featuring new classrooms, mechanical systems, and windows, completed safely and efficiently while the campus remained fully operational.
    - Approximate Duration: 2 years
    - Total Project: \$4,500,000
- **UNR Temp Dining Hall**
  - Construction of a new 15,000sf temporary dining hall at UNR.
    - Notable scope: Developed a new site by constructing a large building pad and installing trailers outfitted with full commercial kitchen equipment, supporting continuous 24-hour operations.
    - Approximate Duration: 3 months
    - Total Project: \$3,500,000.00
- **Lyon County School District Lighting & Bleachers project**
  - Construction of new bleacher and stadium lighting including all infrastructure for Dayton, Fernley and Yerington High Schools. Project took 3 months from start to completion.
    - Notable scope: Installed ADA-accessible bleachers and athletic field lighting, including all structural and electrical work, on a tight schedule while ensuring full compliance with safety and code requirements.
    - Approximate Duration: 6 months
    - Total Project: \$5,600,000.00
- **HVAC at Dayton Elementary**
  - Installed a new roof with roof curbs under a tight schedule, ensuring quality and weatherproofing standards were met
    - Notable scope: New roof installation with roof curbs, completed under a tight schedule while ensuring durability and weatherproofing compliance.
    - Approximate Duration: 3.5 months
    - Total Project:
- **UNR Demobilization**
  - Relocated all kitchen equipment, dismantled the sprung structure, performed complete demolition, and restored the site to its original landscaped condition.
    - Notable scope: Removed all kitchen equipment, dismantled the sprung structure, completed full demolition, and restored the site to its original landscape condition.
    - Approximate Duration: 3 months
    - Total Project: 1,412,000.00

### **DOUGLAS COUNTY & NORTHERN NEVADA CONSTRUCTION**

- **Harvey's (Caesars Republic) Rebrand, Stateline NV**
  - Rebrand GMP project at Harvey's Casino including TI at Casino Floor for new finishes and mechanical/electrical redesign; new poker room buildout; three new sets of restrooms (men's/women's); lobby redesign TI; new coffee bar and retail space; demolish existing escalators and relocate with new; exterior façade improvements to high tower glazing, stone, paint, signage, lighting, and EIFS repairs.
    - Notable scope: Tight schedule GMP to meet summer event series, GMP contract negotiated with construction manager, undisclosed issues with existing conditions encountered throughout project.
    - Approximate Duration: 9 months
    - Total Project: \$44,079,000.00
- **Harrah's Brew Brothers Restaurant, Stateline NV**

- Demolished existing food court to construct the new Brew Brothers Restaurant on the casino floor, utilizing the existing central bar structure with upgraded finishes. Completed a full commercial kitchen buildout including refrigeration, sinks, ovens, hoods and custom workstations. Replaced rooftop mechanical units to accommodate kitchen ventilation and restaurant air handling.
  - Notable scope: Tight GMP schedule aligned with summer business demands; contract negotiated with construction manager. Managed extensive unforeseen conditions discovered during demolition and construction phases.
  - Approximate Duration: 5 months
  - Total Project: \$4,306,000.00
- **Harrah's Summit Suites Rebrand, Stateline NV**
  - Rebranded 16<sup>th</sup> Floor Summit Suites at Harrah's Casino with full tenant improvements and upgraded finishes throughout. Replaced existing pneumatic controls at radiant floor heaters with digital thermostats/controllers across the entire floor. Built out a new IT room with independent temperature control for the owner.
    - Notable scope: GMP contract negotiated with CM, tight schedule to meet summer event series, and resolution of unforeseen existing conditions throughout the project.
    - Approximate Duration: 6 months
    - Total Project: \$5,476,000.00
- **Hell's Kitchen Expansion – Caesars Republic, Stateline NV**
  - Remove existing bars and escalators at Harvey's to expand Hell's Kitchen Restaurant, adding a full-service bar, temperature-controlled wine storage, and extra seating.
    - Notable scope: High-end finishes, tight schedules, and complex demolition involving heavy steel structures from original escalators.
    - Approximate Duration: 6 months
    - Total Project: \$3,283,000.00
- **Sierra Vet Clinic**
  - Construction included constructing a 20,000 sf, two-story, wood-frame veterinary clinic and 24-hour emergency center from the ground up.
    - Notable scope: meeting elevator requirements, installing hydrotherapy pools, outfitting the facility with full medical equipment, and completing all work on a tight schedule.
    - Approximate Duration: 10 months
    - Total Project: 4,500,000.00



**Key Personnel Qualifications**  
**a. Resumes for Key Personnel**

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**Richard L. Long, MBA**  
Estimator/Asst. Project Manager

**QUALIFICATIONS:**

- **Total Years of Construction Experience:** 4 years
- **K-12 Construction Experience:** 2 years, including remodel and additions
- **Experience in Carson City/Northern Nevada:** 4 years
- **CMAR (Construction Manager at Risk) Experience:** 1 year (GMP projects in collaboration with CM)
- **Familiarity with Local Building Departments & Codes:** 4 years
- **Experience with Pellett Construction:** 2.5 years

**EDUCATION:**

**2022-2024**

**University of Southern California**  
Master of Business Administration (MBA)

**2013-2017**

**University of Nevada, Reno**  
Bachelor of Science in Mechanical Engineering  
Minors: Unmanned Autonomous Systems, Mathematics

**CERTIFICATIONS:**

**2021**

**OSHA Training Institute**  
OSHA 30-Hour Construction Safety Certification

**2017**

**Dassault Systèmes**  
Certified SolidWorks Associate (CSWA)

**2017**

**State of Nevada**  
Engineer in Training (EIT)

**BUSINESS EXPERIENCE:**

**Pellett Construction, Reno, Nevada**  
**Estimator/Asst. Project Manager**

**2022-2026**

Manage commercial construction projects ranging from \$3,000 to \$8.0 million, leading teams of up to 40 professionals from pre-construction through closeout. Act as the primary point of contact for clients, architects, and subcontractors, ensuring clear communication, scope alignment, and schedule adherence. Oversee estimating, budgeting, and cost tracking processes in accordance with Pellett Construction standards and IBC 2018, as well as state and local codes. Ensure jobsite efficiency and safety while mentoring project team members toward project management roles, promoting accountability and continuous professional development

**Apollo Mechanical Contractors, Sparks, Nevada**  
**Project Engineer**

**2021-2022**

Responsible for managing job site documentation, coordinating logistics, and overseeing subcontractors and vendors to ensure work is completed efficiently. Maintained and updated pre-construction budgets

and estimates, tracked project costs against purchase orders and subcontracts, ensured schedules were met, and monitored productivity for teams of up to 60 individuals.

**General Atomics, Centennial, Colorado**  
**Satellite Design Engineer II**

**2020-2021**

Responsible for designing, surveying, and modifying spacecraft lifting hardware, making rapid design decisions during cleanroom construction, interfacing with external vendors and customers, drafting statements of work for project clarity, and supporting procurement efforts through detailed cost analysis and delivery times.

**Raytheon Technologies, Aurora, Colorado**  
**Design Engineer**

**2018-2020**

Responsible for creating and releasing mechanical models and drawings using CREO and PLM software in accordance with ASME and military standards. Supported GPS ground station development in both unclassified and secure environments. Improved team efficiency by streamlining documentation procedures. Self-trained in CREO Schematics and BarTender to meet program needs and helped onboard new engineers by training them on team tools and processes.

**The Hamilton Company, Reno, Nevada**  
**Mechanical Engineering R&D Intern**

**2015**

Prepared detailed engineering documents to support product development and testing. Reviewed legacy and new products using standardized lab procedures to meet performance and deadline requirements

**K-12 CONSTRUCTION**

- **Pine Middle School Floor Replacement, Reno NV**
  - Removed asbestos tile and lead-contaminated shelving and lockers, replacing with Altro quartz tile across second floor classrooms and hallways.
    - Notable scope: Maintain the summer schedule for fall reopening.
    - Approximate Duration: 2 months
    - Total Project: \$322,000.00
- **Cottonwood Elementary School Chiller Replacement, Fernley NV**
  - Remove and replace main and secondary chillers at Cottonwood Elementary School.
    - Notable scope: Provided preconstruction services and maintained the summer schedule and managed tight site conditions to meet the fall semester deadline without exceeding budget.
    - Approximate Duration: 2 months
    - Total Project: \$119,000.00
- **Sutro Elementary School Flatwork, Dayton NV**
  - Assisted CM with chiller replacement at Sutro Elementary School by providing dirt work, thickened edge concrete pads, and new site fencing.
    - Notable scope: Provided preconstruction services and maintained summer construction schedule without over-extending budget to meet upcoming fall semester schedule.
    - Approximate Duration: 1 month
    - Total Project: \$56,000.00

## **DOUGLAS COUNTY & NORTHERN NEVADA CONSTRUCTION**

- **BluePearl Pet Hospital TI, Reno NV**
  - Remodeled interior spaces of BluePearl Pet Hospital for better customer services and increased healthcare capacities. Included new surgery, MRI, dermatology, endoscopy and dental suites, as well as improved lobby and patient exam rooms.
    - Role: Estimator/Project Manager
    - Notable scope: MRI space built to human healthcare standards even though this was a veterinary clinic, construction in an actively occupied clinic.
    - Approximate Duration: 5 months
    - Total Project: \$2,082,000.00
- **Lyon County Courthouse, Yerington NV**
  - Built out Lyon County Courthouse shell space to include three full courts, one non-injury court, offices for judges and legal staff, witness rooms, and a resource library with updated technology.
    - Notable scope: MEP, security and specialized finishes.
    - Approximate Duration: 1 year
    - Total Project: \$9,717,000.00
- **Harvey's (Caesars Republic) Rebrand, Stateline NV**
  - Rebrand GMP project at Harvey's Casino including a complete remodel of the Casino Floor; new poker room buildout; three new sets of restrooms (men's/women's); complete lobby remodel; new coffee bar and retail space; demolish existing escalators and relocate with new; exterior façade improvements including: glazing, stone, paint, signage, lighting, and EIFS repairs.
    - Notable scope: Tight schedule GMP to meet summer event series, GMP contract negotiated with construction manager. Managed extensive unforeseen conditions discovered during demolition and construction phases.
      - Required to work with AHJ to bring existing failing fire systems up to current code and provide a safe building for patrons
    - Approximate Duration: 9 months
    - Total Project: \$44,079,000.00
- **Hell's Kitchen Expansion – Caesars Republic, Stateline NV**
  - Remove existing bars and escalators at Harvey's to expand Hell's Kitchen Restaurant, adding a full-service bar, temperature-controlled wine storage, and extra seating.
    - Notable scope: High-end finishes, tight schedules, and complex demolition involving the removal of escalators and an elevator to make room for a new bar and wine room, as well as additional table seating and entrance.
    - Approximate Duration: 6 months
    - Total Project: \$3,283,000.00
- **Harrah's Brew Brothers Restaurant, Stateline NV**
  - Demolished existing food court to construct the new Brew Brothers Restaurant on the casino floor, utilizing the existing central bar structure with upgraded finishes. Completed a full commercial kitchen buildout including refrigeration, sinks, ovens, hoods and custom workstations. Replaced rooftop mechanical units to accommodate kitchen ventilation and restaurant air handling.
    - Notable scope: Tight GMP schedule aligned with summer business demands; contract negotiated with construction manager. Managed extensive unforeseen conditions discovered during demolition and construction phases.
      - Required to work with AHJ to bring existing failing fire systems up to current code and provide a safe building for patrons
      - Had to deal with delays from an indecisive owner that was trying to reuse

existing kitchen hoods and create new kitchen layout configurations after the project had started. Required expedited work to bring the project back to schedule a creative procurement to get the facility operational

- Approximate Duration: 5 months
- Total Project: \$4,306,000.00

- **Harrah's Summit Suites Rebrand, Stateline NV**

- Rebranded 16<sup>th</sup> Floor Summit Suites at Harrah's Casino with full tenant improvements and upgraded finishes throughout. Replaced existing pneumatic controls at radiant floor heaters with digital thermostats/controllers across the entire floor. Built out a new IT room with independent temperature control for the owner.
  - Role: Estimator/Project Manager
  - Notable scope: GMP contract negotiated with CM, tight schedule to meet summer event series, and resolution of unforeseen existing conditions throughout the project.
  - Approximate Duration: 6 months
  - Total Project: \$5,476,000.00

- **Apex Anodizing, Sparks NV**

- Assisted in anodizing line remodel, including design for TI, new OFCI equipment, process piping, and extensive permitting challenges for chemical off-gassing.
  - Role: Estimator/Project Manager
  - Notable scope: Makeup air unit (including structural reinforcement and TPO replace/repair), electrical, process piping, concrete chemical containment berms with custom chemical liners.
  - Approximate Duration: 3 months
  - Total Project \$147,000.00



**Key Personnel Qualifications**  
**a. Resumes for Key Personnel**

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**Kyle R. Pellett**

CMAR Team Leader/Schedule Coordinator

Qualifications:

- **Total Years of Construction Experience:** 22 years
- **K-12 Construction Experience:** 10 years
- **Experience in Carson City/Northern Nevada:** 22 years
- **CMAR (Construction Manager at Risk) Experience:** 10 years
- **Familiarity with Local Building Departments & Codes:** 22 years
- **Experience with Pellett Construction:** 20 years

Education:

2011	Western Nevada College Bachelor of Technology in Construction Management
2007	Leadership in Energy and Environmental Design (LEED) Accredited Professional (AP) Credential
2003-2006	Carpenter Apprentice Program Graduated with trade degree in Carpentry, Carpenters Local Union #97
2000-2003	University of Nevada, Reno Completed coursework (no degree awarded)

Certifications:

2010	OSHA Training Institute OSHA 30-Hour Construction Safety Certification
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Business Experience:

2021-Present	Pellett Construction, Reno, Nevada Owner Oversee all business operations including strategic planning, financial management, and client relations. Lead business development and secure new projects by cultivating partnerships. Manage project budgets, contracts and schedules to ensure timely, profitable, and high-quality project delivery. Supervise and mentor staff to promote productive and professional work environment. Address operational challenges and make critical decisions to drive company growth and success.
2005-2021	Pellett Construction, Reno, Nevada Project Superintendent/Project Manager/Estimator/Quality Control Manager. Project Manager and Estimator at Pellett Construction since 2008, managing large-scale commercial projects from preconstruction through completion.

- Prepares cost estimates and proposals across multiple delivery methods while overseeing budgets, schedules, subcontractors, and teams to ensure projects meet scope, schedule, and quality standards.
- 2004-2005 Clark & Sullivan, Reno, Nevada  
Carpenter Foreman  
Hired for Mills Lane Justice Center Project: Oversaw a crew responsible for constructing eight-story concrete shear walls, with accountability for quality control and adherence to scheduled concrete pours.
- 2003-2004 Shaver Construction, Reno/Sparks Nevada  
Apprentice Carpenter  
Served as a carpenter responsible for constructing, repairing, and installing Infrastructure frameworks and buildings on a wide range of construction projects, delivering quality workmanship while meeting project specifications and safety requirements.

#### EDUCATION RELATED CONSTRUCTION:

- **Lyon County School District Lighting & Bleachers, Yerington NV**
  - Construction of new bleacher and stadium lighting systems, including all related infrastructure, for Dayton, Fernley and Yerington High Schools.
    - Notable scope: Installed ADA-accessible bleachers and athletic field lighting, including all structural and electrical work, on a tight schedule while ensuring full compliance with safety and code.
      - Handled the challenges of working in multiple locations at the same time in rural areas of Nevada
    - Approximate Duration: 3 months
    - Total Project: 5,600,000.00
- **Pine Middle School Floor Replacement, Reno NV**
  - Removed asbestos tile and lead-contaminated shelving and lockers, replacing with Altro quartz tile across second floor classrooms and hallways.
    - Notable scope: Maintain the summer schedule for fall reopening.
    - Approximate Duration: 2 months
    - Total Project: \$322,000.00
- **UNR Temp Dining Hall, Reno NV**
  - Construction of a new 15,000 sq. ft. temporary dining hall at the University of Nevada, Reno
    - Notable Scope: Developed a new site by constructing a large building pad and installing trailers outfitted with full commercial kitchen equipment, supporting continuous 24-hour operations.
    - Approximate Duration: 6 weeks
    - Total Project: \$3,500,000.00
- **UNR Temp Dining Hall Demob, Reno NV**
  - Removal of Temp Dining Hall and put the JTB Lawn back to the preconstruction condition
    - Notable Scope: Developed a responsibility/ownership matrix to ensure that all items that were to be removed went to the proper owners.
      - The facility was paid for by insurance, owned by the university and operated by a food service subcontractor. Ensuring that all items were accounted for and then claimed by the proper owner guaranteed an easy close out and no claims of damage or lost or

- stolen property at the end of the project
  - Heavy demolition work in the middle of the University campus required advanced coordination with the university and lots of safety considerations to guarantee the safety of the students and staff
    - Approximate Duration: 4 weeks
    - Total Project: \$1,500,000.00

#### RURAL/NORTHERN NEVADA CONSTRUCTION

- **Lyon County Courthouse, Yerington NV**
  - Remolded Lyon County Courthouse shell space to include three full courts, one non-injury court, offices for judges and legal staff, witness rooms, and a resource library with updated technology.
    - Notable scope: Work in an existing, secure, facility. Included new holding cells
      - Work had to include creative phasing to ensure that existing court operations stayed active while maintaining security for the existing attached jail and that the safety separations between the public and staff were maintained during construction.
    - Approximate Duration: 1 year
    - Total Project: \$9,717,000.00
- **Harvey's (Caesars Republic) Rebrand, Stateline NV**
  - Rebrand GMP project at Harvey's Casino including a complete remodel of the Casino Floor; new poker room buildout; three new sets of restrooms (men's/women's); complete lobby remodel; new coffee bar and retail space; demolish existing escalators and relocate with new; exterior façade improvements including: glazing, stone, paint, signage, lighting, and EIFS repairs.
    - Notable scope: Tight schedule GMP to meet summer event series, GMP contract negotiated with construction manager. Managed extensive unforeseen conditions discovered during demolition and construction phases.
      - Required to work with AHJ to bring existing failing fire systems up to current code and provide a safe building for patrons
    - Approximate Duration: 9 months
    - Total Project: \$44,079,000.00
- **Harrah's Brew Brothers Restaurant, Stateline NV**
  - Demolished existing food court to construct the new Brew Brothers Restaurant on the casino floor, utilizing the existing central bar structure with upgraded finishes. Completed a full commercial kitchen buildout including refrigeration, sinks, ovens, hoods and custom workstations. Replaced rooftop mechanical units to accommodate kitchen ventilation and restaurant air handling.
    - Notable scope: Tight GMP schedule aligned with summer business demands; contract negotiated with construction manager. Managed extensive unforeseen conditions discovered during demolition and construction phases.
      - Required to work with AHJ to bring existing failing fire systems up to current code and provide a safe building for patrons
      - Had to deal with delays from an indecisive owner that was trying to reuse existing kitchen hoods and create new kitchen layout configurations after the project had started. Required expedited work

to bring the project back to schedule a creative procurement to get the facility operational

- Approximate Duration: 5 months
- Total Project: \$4,306,000.00

- **Harrah's Summit Suites Rebrand, Stateline NV**

- Rebranded 16<sup>th</sup> Floor Summit Suites at Harrah's Casino with a complete remodel and upgraded finishes throughout. Replaced existing pneumatic controls at radiant floor heaters with digital thermostats/controllers across the entire floor. Built out a new IT room with independent temperature control for the owner.

- Notable scope: GMP contract negotiated with CM, tight schedule to meet summer event series, with the owner deciding to add extensive mechanical, electrical and technology upgrades to the entire floor after the project commenced.
- Approximate Duration: 6 months
- Total Project: \$5,476,000.00

- **Hell's Kitchen Expansion – Caesars Republic, Stateline NV**

- Remove existing bars and escalators at Harvey's to expand Hell's Kitchen Restaurant, adding a full-service bar, temperature-controlled wine storage, and extra seating.

- Notable scope: High-end finishes, tight schedules, and complex demolition involving the removal of escalators and an elevator to make room for a new bar and wine room, as well as additional table seating and entrance.
- Approximate Duration: 6 months
- Total Project: \$3,283,000.00



## 5. Project Experience in Projects of Similar Size & Scope

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### **Project Name:** Pine Middle School Flooring

**Project Description:** Removed asbestos tile and lead-contaminated shelving and lockers, replaced with Altro quartz tile across first floor cafeteria and second floor classrooms and hallways.

**Client Reference:** Andrea Bradford  
Assistant Project Manager  
[Andrea.Bradford@WashoeSchools.net](mailto:Andrea.Bradford@WashoeSchools.net)  
(859) 213-7967

**Completion Date:** 08/04/2023

**Project Budget:** \$328,325.61

**Type of Services Provided:** Scope of work included hazardous material abatement and interior renovations within an active school facility (during the summer session). Work consisted of the removal and proper disposal of asbestos-containing floor tile and lead-contaminated shelving and lockers, followed by installation of new Altro quartz tile flooring throughout the school, including several second-floor classrooms and hallways. All work was carefully phased and coordinated to maintain safety, regulatory compliance, and minimal disruption to surrounding areas.

**Other Pertinent Information:** Pellett Construction successfully executed this project within a compressed summer schedule to ensure completion prior to the start of the fall semester. The team implemented proactive planning, detailed phasing, and strict adherence to abatement protocols to safely manage hazardous material removal while maintaining schedule certainty. Close coordination with school district representatives and subcontractors ensured timely material procurement, efficient workflow, and high-quality installation, resulting in a seamless turnover aligned with the school's operational needs.

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### **Project Name:** Army Recruiting TI

**Project Description:** Tenant improvement of an existing commercial retail space to suit requirements of the Army Corps of Engineers for a new Army Recruiting Center. Full commercial tenant improvement, including demolition to shell and build back.

Highlighted scopes include design coordination and permitting, plumbing retrofit, and security/camera system; entire space constructed to GS standards,

**Client References:** Jeff Reed  
Realty Specialist  
[jeffery.m.reed@usace.army.mil](mailto:jeffery.m.reed@usace.army.mil)  
(702) 416-4047

**Completion Date:** 2/26/24

**Project Budget:** \$319,135.00

**Type of Services Provided:**

Scope of work included a full tenant improvement of an existing commercial retail space to meet the requirements of the Army Corps of Engineers for a new Army Recruiting Center. Work consisted of demolition to shell condition and complete interior build-back, including design coordination, permitting, plumbing retrofit, framing/drywall/paint, electrical, and installation of security and camera systems. The project was constructed in accordance with General Services (GS) standards, requiring strict compliance with federal guidelines and specifications.

**Other Pertinent Information:**

Pellett Construction successfully delivered this project within an active commercial setting, requiring careful coordination with local jurisdictions and adherence to federal requirements. The team maintained close collaboration with designers and stakeholders to ensure timely permitting, efficient execution, and compliance with all GS standards. Through proactive management and attention to detail, the project was completed to meet the operational needs and security requirements of the end user.

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**Project Name:** LCSD Elementary Schools

**Project Description:** This project involved working as a subcontractor to a mechanical team to replace the main and secondary chillers at Cottonwood and Sutro Elementary Schools, along with site improvements required to support the new equipment. The scope included preconstruction coordination, earthwork, installation of thickened-edge concrete equipment pads, new site fencing, interior demolition, existing finish protection, framing/drywall/paint within active (summer season) school environments. All work was executed under a compressed summer schedule to ensure the upgraded systems were fully operational before the start of the fall semester

**Client References:** Connor Secrest  
Project Manager  
Connor.secrest@trane.com  
(916) 215-5053

**Completion Date:** 8/04/23

**Project Budget:** \$175,460.00

**Type of Services Provided:** Preconstruction coordination, site investigation, and construction services for the replacement of main and secondary chillers at Cottonwood and Sutro Elementary Schools. Work included earthwork, installation of thickened-edge concrete equipment pads, and placement of new site fencing, interior demolition, existing finish protection, framing/drywall/paint to support upgraded mechanical systems. All activities were performed within active school environments during the summer off-season, requiring careful planning, communication, and safety management.

**Other Pertinent Information:** The project was completed under a compressed summer schedule to ensure all systems were fully operational before the start of the fall semester. Coordination with school staff, mechanical subcontractors, and district representatives was essential to maintain safety, minimize disruptions, and meet the required turnover date.

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**Project Name: Sheet Metal Workers JATC New Office Remodel**

**Project Description:** Tenant improvement at the Sheet Metal Apprenticeship Program Office in Reno including office space, break room, multiple classrooms, shop space, and new lighting throughout the building. Construction work was completed around the apprenticeship school schedule.

**Client Reference:** Thomas Blotzke  
Business Manager  
[tblotzke@smart26jatc.org](mailto:tblotzke@smart26jatc.org)  
(775) 331-6393

**Completion Date:** 08/10/2023

**Project Budget:** \$119,500.00

**Type of Services Provided:** Tenant improvement services for the Sheet Metal Apprenticeship Program Office in Reno, including upgrades to office space, a break room, multiple classrooms, shop space, and new lighting throughout the building. Work

included coordination with program staff, phased construction planning, and execution of improvements within an active training environment.

***Other Pertinent Information:*** All work was scheduled and sequenced around the apprenticeship program's class schedule to minimize disruption and maintain safe, continuous operations. Close coordination with instructors and facility staff ensured that training activities remained uninterrupted while improvements were completed efficiently and safely

***a. Describe your approach to performing pre-construction services.***

As a Construction Manager at Risk, Pellett Construction views its role as an active partner to the Owner and design team throughout the life of the project. During pre-construction, the objective is to provide clear cost information, practical construction insight, and early identification of potential challenges so that decisions can be made with confidence as the design progresses. By maintaining an open-book approach and encouraging collaboration between the design team and key trade partners, the project team works to develop a well-coordinated set of construction documents that supports efficient construction and protects the project budget and schedule. Throughout pre-construction, the project team works collaboratively to provide real-time feedback on constructability, cost, and schedule impacts as the design develops. Participation in design review meetings at each milestone allows the team to identify opportunities to improve efficiency, reduce risk, and maintain alignment with project goals. Detailed cost models, constructability reviews, and schedule refinement support informed decision-making and help address potential issues before construction begins. For projects involving multiple campuses or sites, early planning also focuses on logistics, phasing, and coordination between locations to ensure consistency in approach and efficient use of resources across all project areas.

***b. Describe your approach to involve sub-contractors in the pre-construction process and obtain subcontractor bids in a CMAR process.***

Early trade partner involvement plays an important role in establishing successful project outcomes. During pre-construction, key subcontractors are engaged to review developing design documents and provide input related to constructability, material availability, and current market pricing. This early coordination helps identify potential challenges while design solutions remain flexible and assists the project team in maintaining alignment with the project budget and schedule.

As design progresses, subcontractor work packages are competitively bid in accordance with Nevada public procurement requirements. Clear bid packages are developed, bidder questions are managed through the procurement process, and bids are evaluated for completeness, responsiveness, and scope coverage. Prior to finalizing subcontractor awards, scope reviews are performed to confirm that all required work is accounted for and that no gaps or overlaps exist between trades, supporting a fair and transparent bidding process. On projects involving multiple sites, bid packaging and subcontractor coordination are structured to promote efficiency and consistency across locations while maintaining flexibility to address site-specific conditions.

***c. Describe your approach to performing construction administration and construction management.***

During construction, the project will be supported by consistent on-site leadership and experienced project management oversight to ensure work progresses safely, efficiently, and in accordance with the contract documents. The Project Manager oversees contract administration

activities including RFIs, submittals, change management, cost tracking, and coordination with the Owner and design team, while the Superintendent provides daily field leadership and manages subcontractor coordination and construction progress.

Regular coordination meetings are held with the Owner, design team, and subcontractors to review progress, discuss upcoming work activities, and address issues early. Project administration is managed through Procore, which serves as a centralized platform for documentation, communication, and tracking of project activities, providing clear visibility for all members of the project team. For projects with work occurring at multiple campuses, the team coordinates schedules, staffing, and subcontractor activities across sites to maintain consistent progress and communication, while ensuring each location receives the necessary attention and oversight.

***d. Describe your approach to controlling the project construction budget and schedule.***

Maintaining alignment between the project budget and schedule remains a priority throughout the life of the project. During pre-construction, detailed cost estimates and milestone schedules are developed and refined as the design progresses, with consideration given to phasing and sequencing across multiple project locations where applicable.

Throughout construction, project costs and schedule performance are continuously monitored through cost reporting, subcontractor commitment tracking, and look-ahead schedule planning. When potential cost or schedule impacts are identified, they are communicated promptly so the project team can evaluate available options and determine the most effective path forward. This proactive approach supports informed decision-making and helps maintain alignment with project objectives. For multi-site projects, careful coordination of manpower, material procurement, and sequencing helps maintain efficiency while minimizing the risk of delays between project locations.

***e. Describe your approach to performing quality assurance and quality control during construction.***

A structured Quality Assurance and Quality Control process begins during pre-construction and continues through project completion. Constructability reviews performed during design help identify coordination issues, specification conflicts, and scope gaps early in the process. During construction, the Superintendent performs routine field inspections to verify that work complies with the contract documents, applicable codes, and established quality standards. Inspection activities are documented through daily reporting so that corrective actions can be addressed promptly. Subcontractors are also responsible for conducting internal quality checks prior to requesting inspection, creating a layered review process that helps minimize rework and maintain project quality. This approach is applied consistently across all project sites to ensure uniform quality standards are maintained regardless of location.

***f. Describe your approach to administering a safety program.***

Pellett Construction is committed to maintaining a safe job site for all workers and project stakeholders. A site-specific safety plan is implemented and enforced by OSHA-30 certified field leadership, with consideration given to the unique conditions of each project site.

Daily safety oversight and coordination with subcontractors reinforce safe work practices throughout construction. Task-specific hazard analyses are performed prior to new work activities to identify potential risks and establish appropriate mitigation measures. Subcontractors are required to follow established safety protocols, and safety concerns identified in the field are addressed immediately to maintain a safe and controlled project environment. On projects involving active school campuses with staff potentially on site through the summer, additional attention is given to site separation, access control, and maintaining safe conditions for staff and visitors.

***g. Describe your approach to achieving project close out documentation (commissioning, final job walks, warranties, O&M manuals, final inspections, and certificates of occupancy).***

Project close-out planning begins prior to the final stages of construction to support a smooth transition from construction to occupancy. As the project nears completion, the project team coordinates with the Owner and design team to develop a detailed punch list identifying items requiring final attention at each project location.

Commissioning and testing of building systems are coordinated to confirm proper operation and performance. Final walkthroughs are conducted to verify that all project requirements have been met and that each site is ready for occupancy. Close-out documentation is assembled and provided to the Owner, including warranties, operation and maintenance manuals, and record drawings. The team remains available during the warranty period to respond to questions or address any issues that may arise, ensuring each facility is fully operational and supported.

***h. Describe your approach to change orders from sub-contractors and suppliers.***

Change orders from subcontractors and suppliers are reviewed promptly to verify scope, pricing, and schedule impacts. Each change is evaluated against the contract documents to confirm validity and ensure that it reflects work that is outside the original scope.

Supporting documentation is required for all change requests, including detailed cost breakdowns and schedule impacts. The project team works to resolve change order requests efficiently while maintaining transparency with the Owner so that informed decisions can be made. Consistent tracking and coordination across all project sites ensures that changes are managed in a uniform manner and that impacts are clearly understood.

***i. Describe what is a legitimate change order to the GMP contract for additional time, cost, and general conditions.***

A legitimate change order to the GMP contract includes changes in scope initiated by the Owner, unforeseen conditions not reasonably identifiable during pre-construction, design revisions, or regulatory requirements that impact the project.

Such changes must be supported by proper documentation and clearly demonstrate impacts to cost, schedule, or general conditions. Each change is reviewed to confirm that it is outside the original contract scope and that the associated costs and time adjustments are reasonable and justified. This consistent evaluation process helps maintain fairness and clarity throughout the project.

***j. Describe how you deal with adverse weather conditions, pandemics, government mandates and the potential costs and delays that might arise due these unforeseen impacts.***

Potential impacts related to adverse weather, pandemics, or government mandates are monitored throughout the project and addressed proactively. The project team evaluates schedule and cost impacts as they arise and communicates these conditions promptly to the Owner and design team.

Where impacts affect construction activities, the team works collaboratively to identify mitigation strategies, adjust sequencing where possible, and maintain alignment with overall project objectives. Documentation is maintained to support any necessary adjustments to schedule or cost. For projects occurring at multiple sites, coordination between locations allows the team to shift resources or adjust sequencing where feasible to help minimize overall project impacts.

***k. Provide an explanation of what work duties are being completed out of the office within Lyon County or the State of Nevada.***

Project management, estimating, scheduling, and administrative services are performed from Pellett Construction's local office within the region, allowing the team to remain accessible and responsive throughout the project.

Field supervision and daily coordination are managed by on-site Superintendents supported by local project staff at each location. Local subcontractors and suppliers are actively engaged, and the project benefits from established relationships and experience working throughout Northern Nevada. Pellett Construction has demonstrated the ability to manage projects across multiple locations simultaneously, coordinating staffing, logistics, and subcontractor activities to maintain efficiency and consistency. This approach allows for responsive service, effective coordination, and strong alignment with the Owner and all project stakeholders.

Pellett Construction has a strong record of delivering public, private, and confidential projects throughout Northern Nevada, including educational facilities, tenant improvements, and secure corporate environments. Our work consistently meets budget and schedule expectations, with most projects completed at or below the original contract value. In the few instances where costs increased, adjustments were driven by owner-requested changes or unforeseen existing conditions and were managed through a transparent, collaborative process. We are experienced in working within occupied and operational facilities, where detailed phasing, proactive communication, and strict safety and operational controls are essential. Pellett Construction delivers high-quality projects that meet client expectations and support long-term partnerships with school districts and private industry clients.

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### **Pine Middle School Flooring**

**General Description:** Removed asbestos tile and lead-contaminated shelving and lockers, replacing with Altro quartz tile across second floor classrooms and hallways. Maintain the summer schedule for fall reopening.

**Owner Contact:** Andrea Bradford, [Andrea.Bradford@WashoeSchools.net](mailto:Andrea.Bradford@WashoeSchools.net), 859-213-7967

**Contract Award Amount:** \$328,325.61

**Final Construction Cost:** \$306,717.61

**Cost Performance Explanation:** Force account credit back to owner.

**Scheduled Completion Date:** 8/04/2023

**Final Completion Date:** 8/04/2023

### **Army Recruiting TI**

**General Description:** Tenant improvement of an existing commercial retail space to suit requirements of the Army Corps of Engineers for a new Army Recruiting Center. Full commercial tenant improvement, including demolition to shell and build back. Highlighted scopes include design coordination and permitting, plumbing retrofit, and security/camera system; entire space constructed to GS standards,

**Owner Contact:** Jeff Reed, [jeffery.m.reed@usace.army.mil](mailto:jeffery.m.reed@usace.army.mil), 702-416-4047

**Contract Award Amount:** \$316,087.49

**Final Construction Cost:** \$319,135.00

**Cost Performance Explanation:** During construction, a previously poured plumbing trench was uncovered that would not allow for proper flooring installation. This condition could not be identified during preconstruction and required additional corrective labor to remediate for long-term flooring system performance. The associated cost impacts are a result of addressing this unforeseen existing condition.

**Scheduled Completion Date:** 2/12/2024

**Final Completion Date:** 2/26/2024. Pushed final completion date on account of long lead time items not able to be shipped within original suspected timeline.

### **LCSD Elementary Schools**

**General Description:** The project consisted of the replacement of main and secondary chillers at Cottonwood and Sutro Elementary Schools, along with associated site improvements to support new equipment installation. Scope of work included preconstruction coordination, earthwork, installation of thickened-edge concrete equipment pads, and new site fencing within active school environments. Work was performed during a compressed summer schedule to ensure all systems were operational prior to the start of the fall semester.

**Owner Contact:** The updated price reflects the added scope, which includes additional concrete and the installation of a new man-gate. These items were not part of the original proposal, so the total cost has been adjusted accordingly.

**Contract Award Amount:** \$175,460.00

**Final Construction Cost:** 240,755.80

**Cost Performance Explanation:** The updated price reflects owner-initiated additions to the project scope, including extra concrete and the installation of a new man-gate. Because these items were not part of the original proposal, the total cost has been adjusted accordingly.

**Scheduled Completion Date:** 8/29/23

**Final Completion Date:** 08/04/23

### **Sheet Metal Workers JATC New Office Remodel**

**General Description:** Tenant improvement at the Sheet Metal Apprenticeship Program Office in Reno including office space, break room, multiple classrooms, shop space, and new lighting throughout the building. Work completed around apprenticeship school schedule.

**Owner Contact:** Thomas Blotzke, [tblotzke@smart26jatc.org](mailto:tblotzke@smart26jatc.org), 775-331-6393

**Contract Award Amount:** \$119,500.00

**Final Construction Cost:** \$119,500.00

**Cost Performance Explanation:** N/A

**Scheduled Completion Date:** 08/18/2023

**Final Completion Date:** 08/10/2023

**Sierra Nevada Corporation (SNC) Projects**

**General Description:** NDA

**Owner Contact:** Jaspreet Singh, Senior Facilities Engineering Specialist, MST,  
[jaspreet.singh@sncorp.com](mailto:jaspreet.singh@sncorp.com), 775-710-8325

**Contract Award Amount:** \$NDA

**Final Construction Cost:** \$NDA

**Cost Performance Explanation:** NDA

**Scheduled Completion Date:** NDA

**Final Completion Date:** NDA

**Microsoft Projects**

**General Description:** NDA

**Owner Contact:** Joel Soriao Rojas, Workplace Experience Manager,  
[joesor@microsoft.com](mailto:joesor@microsoft.com), 775-515-2114

**Contract Award Amount:** \$NDA

**Final Construction Cost:** \$NDA

**Cost Performance Explanation:** NDA

**Scheduled Completion Date:** NDA

**Final Completion Date:** NDA

*Have liquidated damages been assessed against your firm? If so, describe when, where, and why.*

**No**

*Has there been a termination from a contract before completion? If so, describe when, where, and why.*

**No**

*Has your firm been declared to be in default on any contract (whether bonded or not bonded)? If so, describe when, where, why, and identify the Party declaring such default.*

**No**

*Has any type of settlement been paid by your firm or to your firm in excess of \$25,000? If so, describe when, where, and why.*

**No**

*Has there been a judgment rendered for breach of contract, other than a breach for legitimate cause? If so, describe when, where, and why.*

**No**

*If a judgment has been entered and a case has been appealed, provide the general facts of the case, the basis of the appeal, and the outcome.*

**N/A**



**Pellett<sup>TM</sup>**  
**Construction**

Health & Safety Plan

Revision Date: 1/1/2026

## INTRODUCTION

Pellett Construction shall have sole and complete responsibility for the implementation of a workplace safety plan and shall take necessary precautions for the health and safety of employees and fully comply with applicable provisions of all sections of 29 CFR 1926-OSHA Construction Industry Safety and Health Standards, Nevada Occupational Safety and Health NRS and NAC 618, National Fire Protection Association codes, and all standards or codes referred to in the listed document and any other applicable standards or requirements that would make for a safer work site.

Due to the changing nature of health and safety regulations, and because new information is constantly becoming available, this plan is subject to change.

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- A. Hazard Communication Standard- 29 CFR 1910.1200
- B. Housekeeping- 29 CFR 1910.22 and/or 29 CFR 1926.25
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Identification, Analysis and Control of Hazards

- A. General Safety Rules
- B. Accountability

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Employee Report of Injury Form

Accident Witness Statement Form

Supervisor Report of Injury Form

## STATEMENT OF COMPANY HEALTH & SAFETY POLICY:

It is the goal at Pellett Construction to provide a safe and healthy workplace for all employees and to eliminate occupational injuries and illness. The priority of workplace safety and health is of such importance that it is placed above operating efficiency and productivity whenever necessary. Safety is the number one priority in our operations and work activities. Everyone benefits from a safe workplace. Lack of safety on the job results in needless accidents, painful injuries, unnecessary suffering, and in decreased performance and productivity.

Every employee and management representative of Pellett Construction is expected to think safety and work safely, participate in all available safety training, follow all the safety rules, report hazards and work-related

injuries to supervisor promptly, and make suggestions for improving the company’s safety policies and procedures.

Pellett Construction believes that workplace safety requires a cooperative, team effort. Every employee has a voice in safety on the job. Safety concerns brought to management will receive immediate attention. Harassment and/or discrimination of any kind against employees voicing valid safety concerns will not be tolerated.

**SECTION 1: PURPOSE & SCOPE**

Pellett Construction has the project goal of ZERO accidents and ZERO injuries, with work tasks designed to minimize or eliminate hazards to personnel, processes, equipment, and the general public. No worker should ever perform a task that may endanger their own safety and health or that of others.

**SECTION 2: SAFETY & EMERGENCY CONTACTS**

1) Pellett Construction Project Accountant	Yasmine Griego	(505)5579133
2) Pellett Construction Safety Director	Chris Carling	(775)843-8496
3) Pellett Construction Project Supervisor	Kyle Pellett	(775)691-5744
4) Pellett Construction Operations Manager	Summer Pellett	(775)544-6801
5) Pellett Construction Compliance/ HR	Keston Pilgrim	(530)616-0440
6) Pellett Construction Site Safety Manager	Greg Gilmore	(775)750-8930
7) Pellett Construction Project Superintendent	Matt Penkal	(775)690-9630

**SECTION 3: ACCIDENT/INCIDENT INVESTIGATION**

**Purpose**

The purpose of this section is to establish a consistent process for investigating all workplace accidents, incidents, and near-misses in order to determine root causes, prevent recurrence, and maintain a safe and healthy work environment for all employees, subcontractors, and visitors.

The procedures and responsibilities apply to all Pellett Construction employees, subcontractors, and site visitors. Any incident that results in injury, illness, property damage, environmental release, or a near-miss that had the potential to cause harm.

**Project Manager**

- Ensures all incidents are promptly reported and investigated.
- Reviews investigation reports and ensures corrective actions are implemented.

**Site Superintendent / Foreman**

- Secures the incident scene and prevents further hazards.
- Conducts or assists with the investigation.
- Submits initial incident report within 24 hours.

**Safety Manager / Safety Coordinator**

- Leads the investigation for serious incidents.
- Coordinates with medical providers, insurance, and regulatory agencies as required.
- Tracks and trends incident data for reporting and prevention.

**Employees / Subcontractors**

- Must immediately report all accidents, injuries, and near-misses to their supervisor.
- Cooperate fully with the investigation process.

### **Reporting Procedure**

#### 1. Immediate Notification

- All incidents must be reported to the supervisor immediately, no later than the end of the shift.
- Serious incidents (fatality, hospitalization, amputation, or eye loss) must be reported to OSHA within 8 hours, and any inpatient hospitalization, amputation, or eye loss must be reported within 24 hours.

#### 2. Incident Report

- Supervisor completes the Incident Report Form within 24 hours.
- Include witness statements, photos, sketches, and any supporting documentation.

### **Investigation Process**

1. Secure the Scene – Prevent further injury or damage.
2. Collect Information – Interview witnesses, photograph conditions, document equipment/tools involved.
3. Identify Root Cause – Use methods such as the “5 Whys” or Cause-and-Effect analysis to identify underlying causes.
4. Corrective Actions – Recommend immediate and long-term corrective actions to prevent recurrence.
5. Follow-Up – Verify that corrective actions have been implemented and are effective.

### **Documentation & Recordkeeping**

- All investigation reports shall be maintained by the Safety Manager for a minimum of 5 years.
- OSHA 300 and 301 forms will be completed as required.
- Lessons learned will be communicated during toolbox talks and safety meetings.

### **Continuous Improvement**

Incident data will be reviewed quarterly to identify trends and recurring hazards. Findings will be used to improve training, procedures, and project-specific safety measures.

## **SECTION 4: TRAINING**

Pellett Construction has a comprehensive safety and health training program tailored to the scope of work for each project. All employees receive a project safety orientation upon assignment to the project. Topics include but are not limited to:

- Hazard Communication
- Personal Protective Equipment
- Housekeeping
- Proper Use of Tools and Equipment
- Hazard identification and reporting: chain of command, stop work, emergency response

Training records are maintained electronically and/or on site in the job site office. Should OSHA visit our job site, these training records are one indication of our implementation of an active safety program.

Toolbox Safety meetings are scheduled to review safety inspections, findings, and corrective actions taken; critical safety procedures, discuss recent workplace incidents, and to celebrate safety milestones. The Project Manager/Superintendent should schedule routine Toolbox Safety meetings in advance or set a regular date/time to be sure that all workers can plan to attend this safety meeting. Records of these meetings are on file in the job site office with attached attendance sheets.

Pellett Construction shall conduct a project specific safety orientation for all Pellett Construction personnel who work on the project. Pellett Construction shall conduct a pre-mobilization safety meeting with each trade prior to the trade commencing work and keep minutes of the meeting. Pellett Construction shall hold daily safety meetings prior to the start of each work shift. The meeting shall have a duration of 10 to 15 minutes and must be documented. Topics will be appropriate for the task, conditions and trades present.

## **SECTION 5: OCCUPATIONAL HEALTH**

### **Medical Services**

The following clinic and/or hospital provide emergency medical treatment to workers injured on this job.

Renown Urgent Care  
975 Ryland St.  
Reno, NV 89502  
(775) 982-5000

Renown Regional Emergency Room  
1155 Mill St W14  
Reno, NV 89502  
(775) 982-4100

However, employees are not limited to only these medical treatment facilities for an injury/medical emergency. A different facility may be used for medical care due to job location and/or severity of the need for immediate care.

### **Emergency Medical Response**

Pellett Construction displays posters with emergency telephone numbers and locations of emergency facilities in visible locations and at selected phone locations throughout the project area (including Pellett Construction facilities). The following information is provided:

- Urgent care & hospital name, location, and number (consistent with selected medical treatment facilities)
- Police department name, location, and number
- Fire department name, location, and number

### **Medical Monitoring**

Potential health hazards shall be recognized and addressed on a per project basis. Each project that requires project specific medical monitoring shall be implemented as necessary.

## **SECTION 6: JOB SPECIFIC ELEMENTS (Based on Scope of Work)**

### **Section 6 A: Hazard Communication Standard**

1. Is there a list of hazardous substances used in your workplace and an SDS readily available for each hazardous substance used?
2. Is there an employee training program for hazardous substances that includes:
  - a. an explanation of what an SDS is and how to use and obtain one;
  - b. SDS contents for each hazardous substance or class of substances;
  - c. explanation of "A Right to Know";
  - d. identification of where an employee can see the written hazard communication program;
  - e. location of physical and health hazards in particular work areas and the specific protective

- measures to be used; and
  - f. details of the hazard communication program, including how to use the labeling system and SDSs.
3. Are employees aware of the potential hazards and trained in safe handling practices for situations involving various chemicals stored or used in the workplace such as acids, bases, caustics, epoxies, phenols, etc.?
  4. Are all employees required to use personal protective clothing and equipment when handling chemicals (gloves, eye protection, respirators, etc.)?
  5. Have appropriate control procedures been instituted for hazardous materials, including safe handling practices and the use of respirators and ventilation systems?
  6. Subcontractors are required to advise Pellett Construction in advance of any chemicals brought on site and confirm that SDS are available and that employees have been trained in proper use, storage and disposal.

### **Section 6 B: Housekeeping**

1. Are all worksites clean, sanitary and orderly?
2. Are work surfaces kept dry and appropriate means taken to assure the surfaces are slip-resistant?
3. Are all spilled hazardous materials or liquids, including blood and other potentially infectious materials, cleaned up immediately and according to proper procedures?
4. Is combustible scrap, debris and waste stored safely and removed from the worksite promptly?

### **Section 6 C: Hand and Power Tools**

1. Are grinders, saws and similar equipment provided with appropriate safety guards?
2. Are power tools used with proper shields, guards, or attachments, as recommended by the manufacturer?
3. Are circular saw guards checked to ensure that they are not wedged up, leaving the lower portion of the blade unguarded?
4. Are all cord-connected, electrically operated tools and equipment effectively grounded or of the approved double insulated type?
5. Are all tools and equipment used at the workplace in good condition?

### **Section 6 D: Mechanized Equipment**

1. Are employees properly trained in the use of the type of mechanized equipment they operate?
2. Are only trained and/or licensed (if required) personnel allowed to mechanized equipment?
3. Does the mechanized equipment have a warning horn, whistle, gong, or other device that can be clearly heard above normal noise in the areas where it is operated?
4. If mechanized equipment is in need of repair removed from service immediately?

### **Section 6 E: Traffic Control**

1. Are aisles and passageways kept clear and marked as appropriate?
2. Are holes in the floor, sidewalk, or other walking surface repaired properly, covered, or otherwise made safe?
3. Are spilled materials cleaned up immediately?
4. Are aisles or walkways that pass near moving or operating machinery, welding operations, or similar operations arranged so employees will not be subjected to potential hazards?

### **Section 6 F: PPE**

1. Has the employer determined whether hazards that require the use of PPE (e.g., head, eye, face, hand, or foot protection) are present or are likely to be present?
2. Have both the employer and the employees been trained on PPE procedures, i.e., what PPE is necessary for job tasks, when workers need it, and how to properly wear and adjust it?
3. Are protective gloves, aprons, shields, or other means provided and required where employees

could be cut or where there is reasonably anticipated exposure to corrosive liquids, chemicals, blood, or other potentially infectious materials?

4. Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions, or burns?
5. Is appropriate foot protection required where there is the risk of foot injuries from hot, corrosive, or poisonous substances, falling objects, crushing, or penetrating actions?
6. Are hard hats required, provided and worn where danger of falling objects exists?
7. A Class II safety vest required to be worn at all times?

### **Section 6 G: Hot Work**

1. Are only authorized and trained personnel permitted to use welding, cutting, or brazing equipment?
2. Are signs posted reading "DANGER, NO SMOKING, MATCHES, OR OPEN LIGHTS," or the equivalent?
3. Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions, or burns?
4. Do eye protection, helmets, hand shields and goggles meet appropriate standards?
5. Is a check made for adequate ventilation in and where welding or cutting is performed?
6. Is suitable fire extinguishing equipment available for immediate use?

### **Section 6 H: Environmental**

1. Are wet methods used, when practicable, to prevent the emission of airborne asbestos fibers, silica dust and similar hazardous materials?
2. Are exhaust stacks and air intakes located so that nearby contaminated air will not be recirculated within a building or other enclosed area?
3. Are wet methods used, when practicable, to prevent the emission of airborne asbestos fibers, silica dust and similar hazardous materials?
4. Are employees trained?

## **IDENTIFICATION, ANALYSIS AND CONTROL OF HAZARDS**

A basic safety checklist contained as an attachment to this program is to be completed by the Safety Officer prior to and during each job. All items noted on the checklist will be corrected within 30 working days or less depending on the requirements to mitigate the hazard and the urgency of the item. Observations requiring immediate action are possible.

The superintendent, foreman or designee will conduct an informal work area inspection daily, documenting only items, which require correction on one of the safety checklists contained in the attachments to this policy. Once the corrections have been accomplished there is no need to maintain the informal inspection sheets.

### **A. GENERAL SAFETY RULES**

1. Follow the safe job procedures established by your supervisor. You are to perform only those jobs you have been assigned and properly instructed to perform.
2. Wear the protective equipment required for your job, as established by your supervisor through job instruction. It is your responsibility to see that protective equipment should be in good repair. Damaged equipment should be reported to your supervisor immediately.
3. Report unsafe acts or unsafe conditions to your supervisor without delay.

4. Report all accidents to your supervisor immediately whether anyone is hurt or not. In cases of injury, get first aid as soon as possible.
5. Keep all mechanical safeguards in position during operation.
6. Put main switch in "off" position whenever making adjustments, when setting up jobs or when machine is to remain idle for any length of time. Don't allow machinery to operate unattended.
7. Use only the machinery, equipment and tools you are qualified and authorized to use by the supervisor. A form must be completed by supervisor for any employee to be "authorized".
8. HORSEPLAY, such as scuffling, fooling, playing practical jokes, or throwing articles at each other will not be tolerated.
9. No employee is permitted to make repairs on any electrical device or equipment unless authorized to do so. ELECTRICAL EQUIPMENT IS NOT TO BE TAMPERED WITH IN ANY WAY.
10. MACHINE MASTER SWITCHES ARE TO BE TAGGED OR LOCKED OPEN WHEN MAJOR REPAIR, OILING AND GREASING OR MAINTENANCE IS BEING PERFORMED.
11. The covers on SWITCH BOXES AND FUSE STATIONS ARE TO BE KEPT CLOSED AT ALL TIMES.
12. All employees are required to WALK, NOT RUN, WHILE THEY ARE WITHIN the work areas.
13. No employee will be permitted to remove any guard installed over the point of operation, power transmission, or moving parts without permission from the supervisor and then only after proper safety procedures have been followed. After use in specific instances where the guard was removed, it must be replaced immediately. This includes all saws, grinders, compressors, or any other equipment designed and equipped to be guarded.
14. Compressed air should never be used for cleaning clothes, cooling or practical jokes. VIOLATION OF THIS RULE CAN RESULT IN SERIOUS INJURY OR DEATH.
15. No worker will be permitted to use flammable solvents in an open container. FLAMMABLES MUST BE STORED AND HANDLED IN APPROVED SAFETY CONTAINERS.
16. First aid will be administered only by the specifically trained and authorized personnel. Under no circumstances shall any employee attempt to remove foreign objects from the eyes or ears of a fellow employee.
17. Riding hand trucks and hitching rides on power trucks is prohibited.
18. The use of any tools, machinery or equipment for the personal use of any employee, whether on company time or not shall not be permitted.
19. Only qualified maintenance persons, authorized by supervision, are permitted to repair machinery and equipment.
20. Safety equipment, such as brushes, safety glasses, shields, safety shoes, etc., shall be used whenever the operation or job requires them unless otherwise stated in this written Safety Program.

21. Employees who violate these safety rules may be subject to disciplinary action.
22. ALL ACCIDENTS must be reported to your immediate supervisor. If necessary, in-house FIRST AID, or professional medical attention will be available. In ALL cases, a written report of injury will be completed.
23. Any unsafe condition noted must be reported to your supervisor, who is responsible for having the condition corrected prior to proceeding with the job.
24. Safety goggles and other personal protective equipment issued for your protection must be used or worn in designated areas or activities as instructed or covered in this Program.
25. As an employee you are required to wear appropriate work clothing and shoes. Shoes with thin or badly worn soles should not be worn. Steel toe, chemically resistant uppers with slip and puncture resistant soles are required. (No tennis shoes)
26. Safety glasses in all shop areas are required at all times.
27. Do not stand or walk under suspended loads.
28. Use of liquor or drugs is not permitted and those reporting for work under the influence will be subject to appropriate disciplinary action.
29. Good housekeeping should be maintained at all times throughout the work area. All spills should be cleaned up immediately.
30. Air lines, electrical cords, or any other objects that could cause a hazard need to be moved to a safe location when not in use.
31. Only authorized items, materials, pictures, notices, etc. are to be placed on any wall, bulletin board, etc.
32. Work benches, windowsills and other like areas are not for storage. Keep free of excess materials and litter.
33. Areas on, around, in front and over electrical controls or panels and fire extinguishers are to be kept clear at all times. This includes fire exits.

## **B. ACCOUNTABILITY**

In order for a Safety Program to be effective, there must be a means developed for holding employees accountable for their unsafe work habits or conditions.

1. *RESPONSIBILITY FOR DISCIPLINARY ACTION*: Disciplinary action will be the direct responsibility of the Safety Officer. All employees including managers, foremen, and supervisors will be held equally accountable for compliance with safety policies and regulations.
  - a. If an accident occurs and if it has been determined that the accident could have been avoided, the means of holding employees accountable should be made more severe after each consecutive offense.
  - b. The purpose of holding employees accountable is to help employees conform to company

- policy and work safely. It is not designed to end employment and, therefore, employees should be given the opportunity to start over with a clean slate periodically.
- c. All employees from top management to the newest hire are to be held equally accountable for any safety infraction.
2. *POLICY OF PROGRESSIVE DISCIPLINE*: A policy of progressive discipline will be followed in enforcing safety practices. The policy for violating safety rules will be progressive, with the final result being dismissal.
- a. 1<sup>st</sup> Offense - Verbal warning
  - b. 2<sup>nd</sup> Offense - Verbal and written warning with a copy of the written warning becoming a part of the employee's file
  - c. 3<sup>rd</sup> Offense - One day off work with no pay
  - d. 4<sup>th</sup> Offense - Possible employment termination.
3. *SERIOUS OFFENSES MAY RESULT IN IMMEDIATE TERMINATION*

NOTE: Severe violations, such as the use of drugs, etc., that could result in death or serious bodily injury to others will result in immediate dismissal after review.

## WILDFIRE SMOKE PROTECTION PLAN (Revised April 20, 2022)

When it can be reasonably anticipated that Pellett Construction employees may be exposed to a PM 2.5 Air Quality Index (AQI) of 151 or greater for more than one hour during their shift, supervisors must ensure that affected employees receive documented training covering the topics outlined below.

### **1. Responsibility**

It is the responsibility of the employer to protect the employees from Wildfire Smoke. Employees who work outdoors or in a location that does not have mechanical air filtration and may be exposed to a PM2.5 AQI of 151 or greater for more than one hour during your shift, must be provided the following:

- The current AQI before and periodically during each shift
- Documented training covering the information in this document
- Work modifications to reduce the exposure; and
- Respirators with training on how to use them

### **2. Health Effects of Wildfire Smoke**

Although there are many hazardous constituents of wildfire smoke, the primary harmful pollutant for people who are not close to the fire is fine particulate matter (tiny particles suspended in the air). Particulate matter can irritate the lungs and cause persistent coughing, phlegm, wheezing, or difficulty breathing. It can also cause more severe problems, such as reduced lung function, bronchitis, worsening of asthma, heart failure, and early death. People over 65 and people who already have heart and lung problems are the most likely to suffer from serious health effects. The smallest and usually the most harmful particulate matter is called PM2.5 because it has a diameter of 2.5 micrometers or smaller.

### **3. The Right to Obtain Medical Treatment without Fear of Reprisal**

Pellett Construction employees who show signs of injury or illness due to wildfire smoke exposure are encouraged to seek medical treatment and may not be punished for seeking such treatment. Employers must also have effective provisions made in advance for prompt medical treatment of employees in the event of serious injury or illness caused by wildfire smoke exposure. If necessary, please follow the company incident reporting procedures to obtain prompt medical treatment without fear of reprisal.

#### **4. How you can obtain the current Air Quality Index**

(AQI) for PM2.5. Various government agencies monitor the air at locations throughout California and Nevada and report the current AQI for those places. The AQI is a measurement of how polluted the air is. An AQI over 100 is unhealthy for sensitive people, and an AQI over 150 is unhealthy for everyone. Although there are AQIs for several pollutants, Pellett Construction only uses the AQI for PM2.5. The easiest way to find the current and forecasted AQI for PM2.5 is to go to <https://www.airnow.gov/> and enter the zip code of the location where you will be working. The current AQI is also available from the U.S. Forest Service at <https://tools.airfire.org/> and the local air quality district, which can be located at <https://ww3.arb.ca.gov/capcoa/dismap.htm>. Employees who do not have access to the internet can contact their supervisor for the current AQI. Additionally, the EPA website [www.enviroflash.info](http://www.enviroflash.info) can transmit daily and forecasted AQIs by text or email for particular cities or zip codes.

#### **5. The local two-way communication system**

Supervisors must alert employees when the air quality is harmful and what protective measures are available to employees. Supervisors shall also encourage employees to inform them if they notice the air quality is getting worse, or if they are suffering from any symptoms due to the air quality, without fear of reprisal. This information will be communicated to employees either in-person, via text, email, website, radio, or other effective method.

#### **6. Methods for protecting employees from wildfire smoke**

Supervisors must take action to protect employees from PM2.5 when the current AQI for PM2.5 is 151 or greater. Local methods for reducing employee exposure are (check all that applies):

- Relocating work to enclosed structures or vehicles where the air is filtered.
- Moving workers to a place with a lower current AQI for PM2.5.
- Reducing work time in areas with unfiltered air.
- Increasing rest time and frequency and providing a rest area with filtered air.
- Reducing the physical intensity of the work to help lower the breathing and heart rates.

Specific actions to reduce employee exposure are to be noted as necessary for each job that is impacted by wildfire smoke.

#### **7. The Importance, Limitations, And Benefits of Using a Respirator When Exposed To Wildfire Smoke**

Respirators can be an effective way to protect employee health by reducing exposure to wildfire smoke when they are properly selected and worn. Surgical masks or other items worn over the nose and mouth such as scarves, T-shirts, and bandanas do not provide protection against wildfire smoke. A NIOSH certified N95 filtering facepiece respirator (shown in the image below) is the minimum level of respiratory protection allowable for wildfire smoke. Filtering facepiece respirators such as N95s will not protect the user against gases, chemical vapors, oxygen deficient atmospheres or highly toxic materials. When the current AQI for PM2.5 is 151 or greater, supervisors shall provide their workers with proper respirators for voluntary use. If the current AQI is greater than 500, respirator use is required, and individuals must enroll in the Pellett Construction Respiratory Protection Program before using a respirator.

#### **8. How to properly put on, use, and maintain respirators provided**

Respirators must be used properly and replaced if they become damaged, deformed, dirty, or difficult to breathe through. Filtering facepiece respirators such as N95s are disposable and cannot be cleaned or disinfected and should be replaced at the beginning of each shift. If you have symptoms such as difficulty breathing, dizziness, or nausea, go to an area with cleaner air, remove your respirator, and notify your supervisor or get medical help as needed. When wearing a respirator, the following precautions must be taken:

1. Only respirators certified by the National Institute for Occupational Safety and Health (NIOSH) for protection against particulates should be used. A label or statement of certification should appear on the respirator or respirator packaging. It will list what the respirator is designed for (particulates, for example).
2. Read and follow the manufacturer's instructions on the respirator's use, maintenance, cleaning, and care, along with any warnings regarding the respirator's limitations. The manufacturer's instructions for medical evaluations, fit testing, and shaving should also be followed.
3. Do not wear respirators in areas where the air contains contaminants for which the respirator is not designed. A respirator designed to filter particles will not protect you against gases or vapors, and it will not supply oxygen.
4. Individuals should keep track of their respirator so that they do not mistakenly use someone else's respirator.
5. Talk to your doctor if you have heart or lung problems before wearing a respirator.

To get the most amount of protection from a respirator, there must be a tight seal between the respirator and the user's face. A respirator will provide much less protection if facial hair interferes with the seal. Following the manufacturer's instructions for user seal checks and adjust the respirator if air leaks between the seal and the face. The more air leaks under the seal, the less protection the user receives. Follow the instructions below for proper donning of N95 and other filtering facepiece respirators:

1. Place the mask over the nose and under the chin, with one strap placed below the ears and one strap above.
2. Massage the metal part (if there is one) of the respirator over the top of the nose so it fits securely.
3. Perform user seal checks per the manufacturer's instructions.

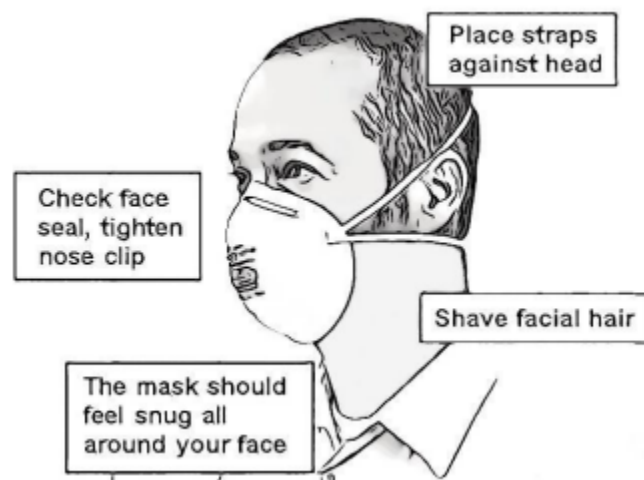
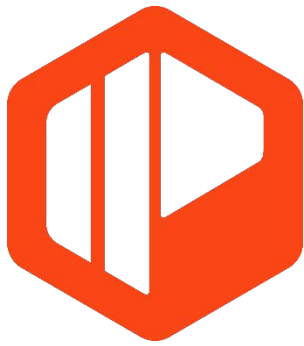


Figure 1. Drawing Showing Proper Fitting of a Filtering Facepiece Respirator (shaving is not required for voluntary respirator use)

<b>Company Name</b>	<b>Printed Name</b>	<b>Signature</b>
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# Pellett<sup>TM</sup> Construction

## EMPLOYEE REPORT OF INJURY FORM

(TO BE COMPLETED BY THE INJURED EMPLOYEE)

Use this form to report accidents, injuries, medical situations, criminal activities, traffic accidents, or behavior accidents. If possible, a report should be completed within 24 hours of the event.

### INJURED EMPLOYEE INFORMATION

Date of Report: \_\_\_\_\_

Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ Phone: (\_\_\_) \_\_\_-\_\_\_ E-Mail: \_\_\_\_\_

Company Name: \_\_\_\_\_

Present Job Classification: \_\_\_\_\_ How Long Employed Here: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

To whom did you report the injury: \_\_\_\_\_

At what time and date did you report the injury: \_\_\_\_\_

Where did you seek treatment for your injury (if any): \_\_\_\_\_ Physicians Name: \_\_\_\_\_

### **ACCIDENT DETAILS:**

Date of Accident: \_\_\_\_\_ Time of Accident: \_\_\_:\_\_\_  AM  PM

Location of Accident: \_\_\_\_\_

Describe fully how the accident occurred (including events that occurred immediately before the accident):

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Describe bodily injury sustained (be specific about body part(s) affected):

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Recommendation on how to prevent this accident from reoccurring:

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Were there witnesses to the incident?  Yes  No

If yes, enter the witnesses' names and contact information:

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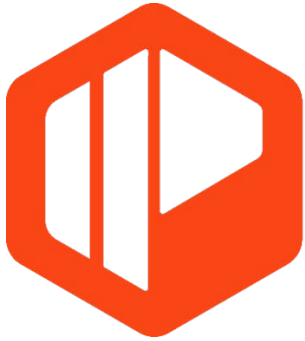
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Signature of Injured Employee: \_\_\_\_\_ Date: \_\_\_\_\_



# Pellett<sup>TM</sup> Construction

## ACCIDENT WITNESS STATEMENT

(TO BE COMPLETED BY ALL WHO WITNESSED THE ACCIDENT)

Use this form to report accidents, injuries, medical situations, criminal activities, traffic accidents, or behavior accidents. If possible, a report should be completed within 24 hours of the event.

Today's Date: \_\_\_\_\_ Injured Employee's Name: \_\_\_\_\_

### WITNESS INFORMATION:

Your Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ Phone: (\_\_\_) \_\_\_-\_\_\_ E-Mail: \_\_\_\_\_

Company Name: \_\_\_\_\_

Present Job Classification: \_\_\_\_\_ How Long Employed Here: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Name of Witnesses' Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

### ACCIDENT DETAILS:

Date of Accident: \_\_\_\_\_ Time of Accident: \_\_\_:\_\_\_ AM PM

Location of Accident: \_\_\_\_\_

Describe fully how the accident occurred (including events that occurred immediately before the accident):

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Describe bodily injury sustained (be specific about body part(s) affected):

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Recommendation on how to prevent this accident from reoccurring:

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Were there additional witnesses to the incident?  Yes  No

If yes, enter the additional witnesses' names and contact information:

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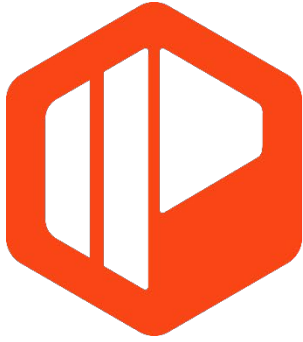
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Signature of Witness: \_\_\_\_\_

Date: \_\_\_\_\_



# Pellett<sup>TM</sup> Construction

## SUPERVISOR REPORT OF INJURY FORM

(TO BE COMPLETED BY THE INJURED EMPLOYEE)

Use this form to report accidents, injuries, medical situations, criminal activities, traffic accidents, or behavior accidents. If possible, a report should be completed within 24 hours of the event.

### SUPERVISOR INFORMATION

Date of Report: \_\_\_\_\_

Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ Phone: (\_\_\_) \_\_\_-\_\_\_ E-Mail: \_\_\_\_\_

Company Name: \_\_\_\_\_

Present Job Classification: \_\_\_\_\_ How Long Employed Here: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Who was injured: \_\_\_\_\_

How long has injured employee worked at this job site?: \_\_\_\_\_

### **ACCIDENT DETAILS:**

Date of Accident: \_\_\_\_\_ Time of Accident: \_\_\_:\_\_\_ AM PM

Location of Accident: \_\_\_\_\_

Describe fully how the accident occurred (including events that occurred immediately before the accident). What machine/tool was being used? What type of operation was being performed?:

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Describe bodily injury sustained (be specific about body part(s) affected. Did you notice/were you aware of any prior physical/medical conditions of the employee?:

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Recommendation on how to prevent this accident from reoccurring:

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PLEASE INDICATE ALL OF THE FOLLOWING WHICH CONTRIBUTED TO THE INJURY OR ILLNESS:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Failure to lockout   | <input type="checkbox"/> Improper maintenance          | <input type="checkbox"/> Poor housekeeping  |
| <input type="checkbox"/> Failure to secure    | <input type="checkbox"/> Improper protective equipment | <input type="checkbox"/> Poor ventilation   |
| <input type="checkbox"/> Horseplay            | <input type="checkbox"/> Inoperative safety device     | <input type="checkbox"/> Unsafe arrangement |
| <input type="checkbox"/> Improper dress       | <input type="checkbox"/> Lack of training or skill     | <input type="checkbox"/> Unsafe equipment   |
| <input type="checkbox"/> Improper guarding    | <input type="checkbox"/> Operating without authority   | <input type="checkbox"/> Unsafe position    |
| <input type="checkbox"/> Improper instruction | <input type="checkbox"/> Physical or mental impairment | <input type="checkbox"/> Other              |

Was the injured employee trained appropriately to use Personal Protective Equipment/proper safety procedures?

Yes       No

Was the injured employee cautioned for failure to use Personal Protective Equipment/proper safety procedures?

Yes       No

Did the injured employee promptly report the injury/illness?

Yes       No

Were there witnesses to the incident?     Yes       No

If yes, enter the witnesses' names and contact information:

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Signature of Supervisor \_\_\_\_\_

Date: \_\_\_\_\_



## 9c. Recent Safety Records

Pellett Construction maintains a comprehensive safety program focused on proactive training, site safety, reporting, hazard identification, and accountability. The firm's safety performance is measured and independently verified through the National Council on Compensation Insurance (NCCI) Experience Modification Rate (EMR), an industry-standard indicator of workers' compensation loss performance.

### **Five-Year Safety Performance (EMR)**

<b>Rating Year</b>	<b>Rating Effective Date</b>	<b>EMR</b>	<b>Issuing Authority</b>
2021	10/11/2021	1.64	NCCI
2022	10/11/2022	0.87	NCCI
2023	10/11/2023	0.87	NCCI
2024	10/11/2023 – 1/01/2025	0.87	NCCI
2025	01/01/2025	0.85	NCCI
2026	01/01/2026	0.82	NCCI

*\*NCCI EMR rating sheets available upon request*

**Summary Description of Drug & Alcohol Policy**

Pellett Construction adheres to the Drug and Alcohol Policy as developed and agreed by the Laborers Union, Local 169, Carpenters Union, Local 971, and the Nevada Chapter of the Associated General Contractors of America. It is mandatory that all employees, prior to being dispatched to a job site, and as a condition of employment, be tested for drug and alcohol abuse. If the individual passes the test, he or she will be immediately hired and dispatched to the job site.

Pellett Construction is committed to providing all employees with a drug-free and alcohol-free workplace. It is our combined goal to protect the health and safety of all employees, management personnel, craft workers, and visitors to our jobsites; to promote a productive workplace and protect the reputation of all organizations and their people. Consistent with those goals, we agree to prohibit the use, possession, distribution or sale of drugs, drug paraphernalia or alcohol at the facilities or project sites of all employers who adopt this Drug and Alcohol Policy.

**I. Prohibited Substances**

A drug is defined as any substance which may impair mental or motor function including but not limited to illegal drugs, controlled substances, designer, synthetic drugs, look alike drugs and, under circumstances described in this policy, prescription drugs. Alcohol is defined as any beverage or substance containing alcohol.

**II. Pre-Employment Testing**

Prior to the start of employment, prospective employees will be asked to provide a body fluids specimen to test for the presence of prohibited substances. Presence of one or more prohibited substances will be cause for rejection of employment. Refusal to provide a specimen for the test will be considered voluntary withdrawal of the application for employment. If the medical facility cannot provide test results prior to the scheduled reporting date, employment will be considered probationary until the test results are known to the Company.

**III. Testing of Employees**

Employees may be asked to undergo a body fluids test under the following circumstances:

- A. As part of a job site massive drug screening.
- B. Direct involvement in any type of accident. Accident testing will be performed in accordance with "Points of Understanding" paragraph 2.
- C. When supervision has reason to suspect employee drug use or alcohol intoxication, testing will be accomplished in accordance with the provisions of Section IV, paragraph B

**IV. Testing Procedures**

- A. All body fluid\* tests will be performed in accordance with standards disseminated by the National Institute of Drug Abuse, in an independent testing laboratory licensed by the prevailing state agency and jointly approved by the signatory parties. Test specimens may be obtained and forwarded by clinical facilities jointly approved by the signatory parties, provided a chain of custody is maintained.
- B. An employee suspected of being under the influence of a prohibited substance shall, for reasons of safety, be suspended until test results are available. If a test proves negative, the employee will be reinstated with back pay.

**V. Prescription Drugs**

Employees using a prescription drug which may impair mental, or motor function, shall inform their supervisor of such drug use. For the safety of all employees, the Company may place persons using such drugs in a less hazardous job assignment or place them on temporary medical leave until released as fit for duty by the prescribing physician. The Company reserves the right to have its physician determine if a prescription drug produces hazardous effects or to restrict the quantity the employee is allowed to bring to the workplace.

**VI. Disciplinary Action**

- A. Applicants testing positive will not be hired.
- B. Employees testing positive, in both the basic and positive test verification, will be terminated.
- C. Employees found in possession of illegal drugs or drug paraphernalia will be terminated.
- D. Employees found selling drugs will be terminated and turned over to proper authorities for prosecution.

- E. Employees found under the influence of alcohol while on duty or while driving a Company vehicle will be subject to termination.
- F. Employees who refuse to cooperate with testing procedures will face disciplinary action consistent with a positive test.

Our company is committed to maintaining a safe, productive, and drug-free workplace. The use of drugs or alcohol poses serious safety risks on construction projects, where teamwork, alertness, and sound judgment are critical to protecting workers and the public.

# SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

PELLETT CONSTRUCTION, LLC

**Nevada Business Identification # NV20031125027**

**Expiration Date: 08/31/2026**

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

**License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.**



Certificate Number: B202508135996444

You may verify this certificate  
online at <https://www.nvsilverflume.gov/home>

IN WITNESS WHEREOF, I have hereunto set my  
hand and affixed the Great Seal of State, at my  
office on 08/13/2025.

FRANCISCO V. AGUILAR  
Secretary of State

Southern Nevada Office  
8400 West Sunset Road, Suite 150  
Las Vegas, Nevada 89113  
(702) 486-1100  
www.nscb.nv.gov

Northern Nevada Office  
5390 Kietzke Lane, Suite 102  
Reno, Nevada 89511  
(775) 688-1141  
www.nscb.nv.gov

## STATE CONTRACTORS BOARD

The Nevada State Contractors Board certifies that

**PELLETT CONSTRUCTION LLC**

Licensed since February 10, 2004

License No. **0057121**

Is duly licensed as a contractor in the following classification(s):

**PRINCIPALS:**

KYLE PELLETT, Member, QI  
SUMMER PELLETT, Manager

**B General Building**

LIMIT: Unlimited  
EXPIRES: 02/28/2027



Chair, Nevada State Contractors Board





# NEVADA STATE CONTRACTORS BOARD

5390 KIETZKE LANE, SUITE 102, RENO, NEVADA, 89511 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150  
8400 WEST SUNSET ROAD, SUITE 150, LAS VEGAS, NEVADA, 89113 (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110

## CERTIFICATE OF ELIGIBILITY PER NRS 338.147 and NRS 338.1389

CERTIFICATE NUMBER: **BPC-09-02-17-0389**

**PELLETT CONSTRUCTION LLC** (HEREIN THE "GENERAL CONTRACTOR") NEVADA STATE CONTRACTORS' LICENSE NUMBER: **0057121** ORIGINAL ISSUE DATE: **02/10/2004** BUSINESS TYPE: **LIMITED LIABILITY COMPANY** CLASSIFICATION: **B-GENERAL BUILDING** MONETARY LICENSE LIMIT: **UNLIMITED** STATUS: **ACTIVE**, IS HEREBY ISSUED THIS CERTIFICATE BY THE NEVADA STATE CONTRACTORS' BOARD, BASED UPON THE INFORMATION CONTAINED IN THE STATEMENT OF COMPLIANCE WITH NEVADA REVISED STATUTES (NRS) 338.147 AND NRS 338.1389 AND THE AFFIDAVIT OF CERTIFIED PUBLIC ACCOUNTANT SUBMITTED TO THE NEVADA STATE CONTRACTORS BOARD AS PROOF OF CONTRACTOR'S COMPLIANCE WITH THE PROVISIONS OF NRS 338.147 AND NRS 338.1389. IN ACCORDANCE WITH THE PROVISIONS OF NRS 338.147(3), THE ABOVE-NAMED GENERAL CONTRACTOR AND A CERTIFIED PUBLIC ACCOUNTANT HAVE SUBMITTED FULLY EXECUTED AND NOTARIZED SWORN AFFIDAVITS AS PROOF OF PREFERENTIAL BIDDER STATUS, UNDER PENALTY OF PERJURY, CERTIFYING THAT THE GENERAL CONTRACTOR IS QUALIFIED TO RECEIVE A PREFERENCE IN BIDDING AS SET FORTH IN NRS 338.147 AND NRS 338.1389 AND OTHER MATTERS RELATING THERETO.

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THIS CERTIFICATE OF ELIGIBILITY IS ISSUED ON **MARCH 1, 2026** AND EXPIRES ON **FEBRUARY 28, 2027**, UNLESS SOONER REVOKED OR SUSPENDED BY THE NEVADA STATE CONTRACTORS BOARD.



  
\_\_\_\_\_  
SUSAN BROILI KAMESCH, LICENSING ADMINISTRATOR DATE **2-18-2026**  
FOR DAVID BEHAR, EXECUTIVE OFFICER

The Nevada State Contractors Board assumes no liability or responsibility for the accuracy or validity of the information contained in the Contractors Statement of Compliance or the Affidavit of Certified Public Accountant as Proof of Contractors Compliance with the Provisions of NRS 338.147 and NRS 338.1389. The above-named General Contractor shall bear the responsibility to ascertain the accuracy and validity of the affidavits provided to support the issuance of this certificate.

# AFFIDAVIT OF COMPLIANCE

(Required for projects estimated above \$250,000)

Affiant, Summer Pellett being first duly sworn, deposes and states upon personal  
(Name)

knowledge and under penalty of perjury as follows:

1. I am the COO of the Pellett Construction and have held  
(Title) (Company Name)  
that position since \_\_\_\_\_. I have the authority to make the representations contained herein on  
(Year)  
behalf of Pellett Construction.  
(Company Name)

2. I have personal knowledge of the matters set forth herein and if called upon to testify could and would competently testify consistent with the matters set forth in this Affidavit.

3. In connection with the bid for Silver Stage & Yerington HS <sup>Single Point of Entry -</sup> CMAR (Public Work)  
(Project Name/Project Number)

I certify on behalf of Pellett Construction that for the duration of this Public Work:  
(Company Name)

a. At least 50% of all workers, collectively and not on any specific day, employed on this Public Work by Pellett Construction, including any workers employed by any subcontractor  
(Company Name)  
engaged on this Public Work, will hold a valid driver's license or identification card issued by the Nevada Department of Motor Vehicles; and

b. All vehicles used primarily for this Public Work will be registered and partially apportioned to Nevada pursuant to the International Registration Plan, as adopted by the Department of Motor Vehicles pursuant to Nevada Revised Statutes Section 706.826; or will be registered in the State of Nevada; and

c. Pellett Construction, as well as any subcontractor engaged on this Public Work,  
(Company Name)  
will maintain and make available for inspection within this State our records concerning payroll relating to this Public Work.

Further Affiant Saith Naught.

Dated this 24 day of March, 2026

Signature

Summer J. Ruff

Title (Print)

COO

ACKNOWLEDGMENT

State of Nevada

County of Washoe

Subscribed and sworn to before me this

24 day of March, 2026

MeB

My Commission Expires 12-18-27



(Notary Seal)

Pellett Construction, LLC hereby certifies that it has not been found liable for breach of contract, other than for legitimate cause, on any project within the five (5) years preceding the date of this Request for Proposals. The firm has maintained a consistent record of professional performance, contractual compliance, and good-faith project execution with its clients and project partners.

Authorized Signature: **Summer N. Pellett**  
Printed Name & Title: Summer Pellett  
Date: 3/16/2026

Digitally signed by  
Summer N. Pellett  
Date: 2026.03.16  
15:36:47 -07'00'

**Joe Lombardo**  
*Governor*



**Joy Grimmer**  
*Director*

**Wilfred J. Lewis, Jr.**  
*Administrator*

**Carson City Office:**  
680 West Nye Lane, Suite 103  
Carson City, Nevada 89703  
Phone: (775) 684-4141

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***PUBLIC WORKS DIVISION***

**Las Vegas Office:**  
7115 Amigo Street, Suite 100  
Las Vegas, Nevada 89119  
Phone: (702) 486-5115

August 13, 2025

Pellett Construction, LLC  
Attn: Ms. Summer Pellett  
204 Marsh Avenue, Floor 3  
Reno, NV 89509

RE: Qualification results

Dear Ms. Pellett:

On **August 13, 2025** the State Public Works Board qualified **Pellett Construction, LLC** to bid public works construction projects up to **\$20,000,000** using the State of Nevada license number **57121** license classification **B – General Building** and using the State of Nevada license number **57121A** license classification **C3 – Carpentry, Maintenance and Minor Repairs**.

This qualification to bid is valid through **August 12, 2027**. The results of the Qualification will be posted on our web site [www.publicworks.nv.gov](http://www.publicworks.nv.gov) the “bid” drop down menu at the top of the home page / List of Qualified bidders.

Please contact this office at (775) 684-4141, if you should have any questions.

Sincerely,

Wilfred J. Lewis, Jr.  
Public Works Administrator

WJL/kp  
cc: file

Pellett Construction, LLC hereby certifies that it has not been disqualified from being awarded a public works contract pursuant to Nevada Revised Statutes NRS 338.017 or NRS 338.13895. The firm remains in good standing and eligible to perform public works projects within the State of Nevada..

Summer N.  
Pellett

Digitally signed by  
Summer N. Pellett  
Date: 2026.03.16 15:38:25  
-07'00'

Authorized Signature: \_\_\_\_\_

Printed Name & Title: Summer Pellett

Date: 3/16/2026



United Fire & Casualty Company  
United Fire & Indemnity Company  
Financial Pacific Insurance Company

SURETY

March 18, 2026

Lyon County School District  
25 E. Goldfield Ave.  
Yerington, NV 89447  
Attn: Harman Bains, Executive Director of Operations

RE: Pellett Construction, LLC – Silver State High School Single Point of Entry, Bid #: 360-03-2026, PWP #: LY-2026-182 & Yerington High School Single Point of Entry, Bid #: 360-04-2026, PWP #: LY-2026-181

Dear Mr. Bains,


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The purpose of this letter is to confirm that Pellett Construction, LLC is a valued surety customer of United Fire & Casualty Company, a member of the United Fire Group. United Fire & Casualty Company is licensed to do business in the State of Nevada and we are listed on the U.S. Department of the Treasury's Listing of Approved Sureties (Department Circular 570) with an underwriting limitation of \$65,202,000. We are rated "A-" by A.M. Best & Co.

We have been providing bonds to Pellett Construction, LLC since 2023. In the past, we have considered performance and payment bonds for them on projects up to \$20,000,000 and on aggregate programs of work in excess of \$30,000,000.

Please note that while we desire to meet any and all bond requests for Pellett Construction, LLC, any support we provide is contingent upon favorable review of contract documents, financing information and other pertinent underwriting information at the time performance and payment bonds are required. Any arrangement to provide bonds is a matter between Pellett Construction, LLC and United Fire & Casualty Company. We assume no liability to you, nor to any other third party, should we decide not to issue said bonds.

Sincerely,



Dona Lisa Buschmann  
Attorney-In-Fact  
United Fire & Casualty Company

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Placer )

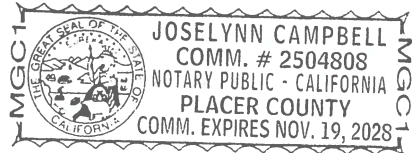
On March 18, 2026 before me, Joselynn Campbell, Notary Public  
(insert name and title of the officer) 217

personally appeared Dona Lisa Buschmann,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)





UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA  
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX  
 FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA  
 CERTIFIED COPY OF POWER OF ATTORNEY  
 (original on file at Home Office of Company – See Certification)

Inquiries: Surety Department  
 118 Second Ave SE  
 Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

DONA LISA BUSCHMANN, ROBERT D. LAUX, KATHY RANGEL, EDWARD D. JOHNSON, JULIE A. SHIROMA, MAGGIE BENDER-JOHNSON, ASHLEY WHITE, JOSELYNN CAMPBELL, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$50,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company. 218

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

**"Article VI – Surety Bonds and Undertakings"**

Section 2. Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 1st day of October, 2023

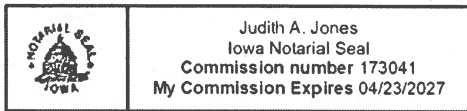
UNITED FIRE & CASUALTY COMPANY  
 UNITED FIRE & INDEMNITY COMPANY  
 FINANCIAL PACIFIC INSURANCE COMPANY

By: *Kyanna M. Saylor*  
 Vice President



State of Iowa, County of Linn, ss:

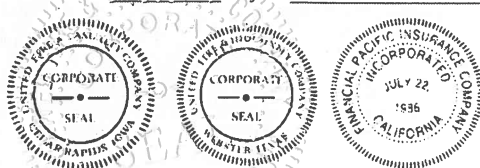
On 1st day of October, 2023, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



*Judith A. Jones*  
 Notary Public  
 My commission expires: 04/23/2027

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 18th day of March, 2026.



By: *Mary A. Bertsch*  
 Assistant Secretary,  
 UF&C & UF&I & FPIC



## ADDITIONAL COVERAGES

Ref #	Description Uninsured motorist combined single limit	Coverage Code UMCSL	Form No.	Edition Date	
Limit 1 1,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description Waiver of Subrogation	Coverage Code WVSUB	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
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Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium



**ADDITIONAL REMARKS SCHEDULE**

AGENCY L/P Insurance Services LLC		NAMED INSURED Pellett Construction, LLC	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25      **FORM TITLE:** Certificate of Liability Insurance: Notes

Continued from Description of Operations Section:  
 NAMED INSURED: Pellett Construction, LLC  
 When Named Insureds operations are performed for Certificate Holder and/or entities listed in Description of Operations on the Acord 25 form pursuant to a valid written contract or agreement executed by Named Insured prior to loss, in accordance with the noted policies: Additional Insured Status is determined by attached GL Form #CNA74705XX(1-15), Commercial Auto Form #CNA63359XX(04/12); Waiver of Subrogation Status is determined by GL Form #CNA74705XX(1-15), Workers Compensation Form #WC 00 03 13; Primary and Non-Contributory Status is determined by GL Form CNA74705XX(1-15).

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Audio Enhancement upgrades

---

**Recommendation:**

The Board of Trustees approve the quotes submitted by Audio Enhancement in the amount not to exceed \$555,803.96 for Audio Enhancement upgrades at Yerington High School and Yerington Intermediate School.

**Background Information:**

Audio Enhancement has been a valued partner of Lyon County School District (LCSD) for nearly a decade, continuously supporting LCSD schools, teachers, and students through Audio Enhancement technology and safety upgrades. The district has identified Yerington High School and Yerington Intermediate School needing upgrades, as they are currently operating with outdated first-generation equipment.

The Audio Enhancement SAFE System (Signal Alert For Education) is an advanced alert and notification solution designed to enhance communication between teachers, classrooms, and first responders for swift emergency response. By integrating the SAFE System with the Teacher Microphone, educators are equipped with a personal duress button, allowing them to send immediate alerts from anywhere on campus while simultaneously activating the nearest classroom camera recording. Office staff can discreetly acknowledge these alerts, providing teachers with reassurance that help is on the way.

All special education classrooms are equipped with a 24-hour SAFE System and recording capabilities, enhancing safety, accountability, and support for both students and staff. This ensures that incidents are properly documented for immediate response, promotes transparency in interactions, aids in understanding student behaviors for better intervention strategies, and provides valuable footage for conflict resolution and staff training. LCSD follows a structured rotation schedule and remains committed to investing in necessary upgrades district-wide.

Several members of the LCSD District Information Technology team have undergone training with Audio Enhancement to develop expertise in troubleshooting, installation, and system commissioning. The ultimate goal is to build sufficient proficiency to manage all technical issues in-house

In accordance with NRS 332.115, Audio Enhancement is classified as a sole-source provider, meaning the district is not required to solicit competitive bids for these services.

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

**Budget Considerations:**

The district intends to utilize multiple funding sources to effectively cover project costs. These include the Capital Projects Fund 340, the General Fund, and the remaining balances from Bond Series A 2022, Bond Series B 2022, and Bond Series 2024. By drawing from various funding streams, the district aims to ensure timely payment for completed work while maximizing the potential proceeds from all invested funds.

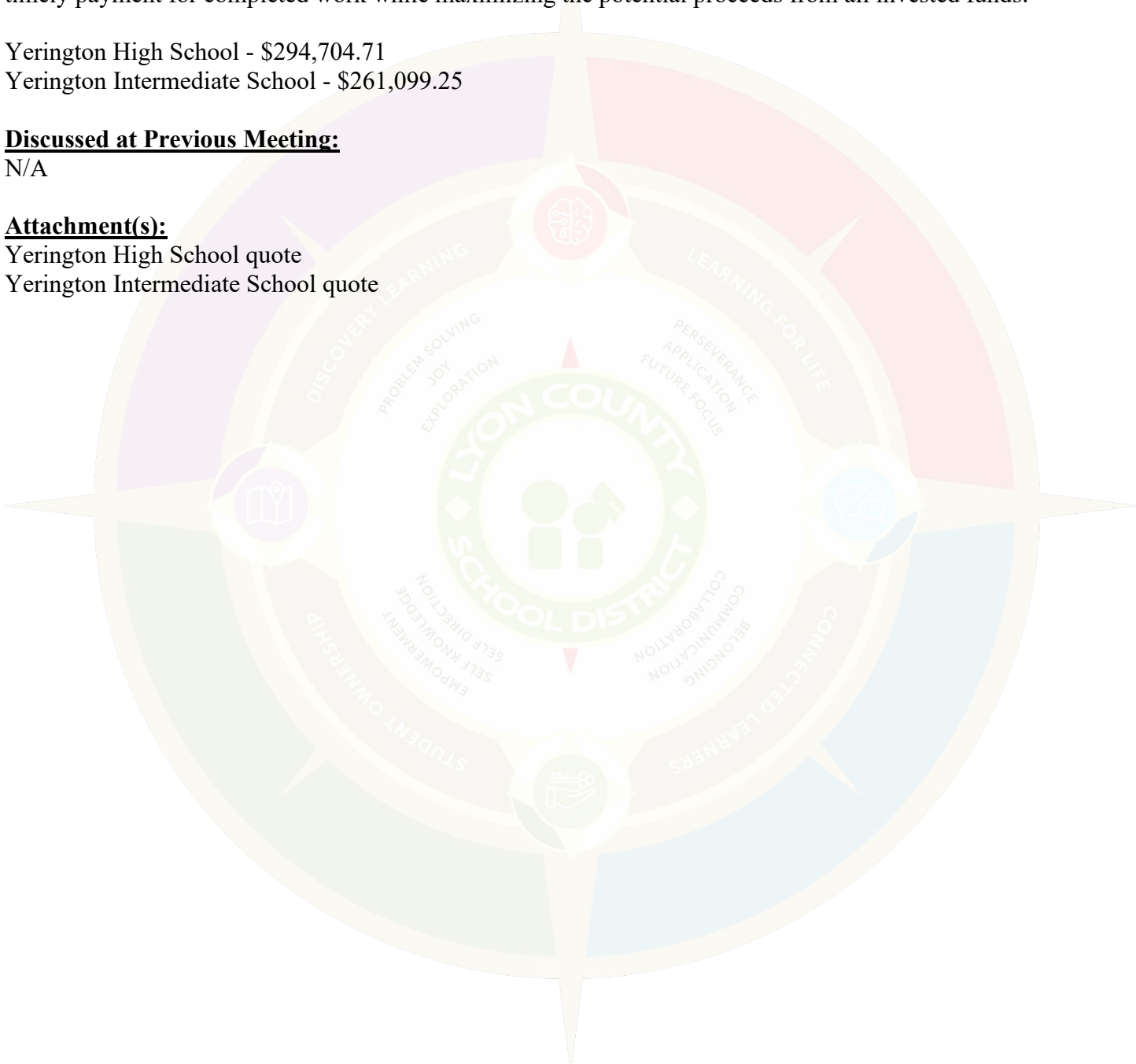
Yerington High School - \$294,704.71  
Yerington Intermediate School - \$261,099.25

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Yerington High School quote  
Yerington Intermediate School quote



**Mission Statement** *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*



9858 South Audio Drive  
 West Jordan, UT 84081  
 Toll free: (800) 383-9362  
 Fax: (801) 254-3802

<b>QUOTE</b>
<b>125115</b>

Page: 1/2

BILL TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315
SHIP TO
Lyon Co School District 25 E Goldfield Ave Yerington NV 89447-2315

**Date:** Mar 30, 2026  
**Expires:** Apr 30, 2026  
**Customer Number:** 1000717  
  
**Sales Rep:** Rulon Crum  
**Payment Terms:** 30 days net

Product	Description	Quantity	Price	Total
ST-XD-0601	XD Receiver with 3' Cat6	4	463.55	1,854.20
ST-SP-0001	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 4	7	381.88	2,673.16
ST-SP-0100	WS-09 Wall Speaker, Set of 4	6	381.88	2,291.28
SE-0048	Cutover of Existing Common Zone	4	2,995.00	11,980.00
SE-0025	Travel Services	2	1,650.00	3,300.00
SP-1022	70V Wall Mount Speaker, White	1	103.33	103.33
AC-0028	Cat6 Spooled Network Cable Plenum Rated by the Foot, Blue	1000	0.40	400.00
AC-0004	18/2 Spooled Speaker Wire Plenum Rated Per Foot, White	2000	0.71	1,420.00
SE-0083.	Install Supplies	68	65.00	4,420.00
SP-1091	70V Indoor/Outdoor Horn Speaker and Enclosure	2	249.60	499.20
SE-0073	Project Management Services	82	120.00	9,840.00
CK-4011	Wiring Bundle for Optimum Amplifier	34	141.84	4,822.56
SE-0032	Inspection & Commissioning	82	110.00	9,020.00
NE-1052	Tile Bridge for EduCam PTZ-C/EduCam360-C	33	24.71	815.43
ST-NE-9103	Pendant Mount Bundle for EduCamPTZ-C/EduCam360-C	8	179.36	1,434.88
WP-0002	Wall Plate, WPA-702, Call Button, Emergency Button, Ambient Mic with Decora Plate	36	67.70	2,437.20
SP-0001	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated	1	95.47	95.47
SP-0100	WS-09 Wall Speaker	3	95.47	286.41
SP-1095	70V 2x2 Tile Replacement Speaker	4	175.00	700.00
SP-0302	EPIC 30 Watt Paging Horn Loudspeaker	3	224.64	673.92
ST-XD-9061	XD Teacher Box with Teacher Pendant and Student Handheld Microphone	36	510.19	18,366.84
SP-1099	All-Weather Compact 2-Way Coaxial Loudspeaker with 6.5" LF	7	640.00	4,480.00
ST-AC-2187	EPIC Strobe Bundle	2	195.00	390.00
SE-0067	Optional Contingency	50	100.00	5,000.00



<b>QUOTE</b>
<b>125115</b>

Product	Description	Quantity	Price	Total
ST-NE-1051	EduCam360-C Bundle (Requires PoE)	33	1,415.32	46,705.56
SE-0035	Installation of Audio System	38	416.00	15,808.00
SE-0037	Installation of 2-Way Intercom System	2	453.00	906.00
SE-0038	Installation of Common Zone Amplifier	9	265.00	2,385.00
SE-0039	Install Cat6 Network Drop	3	250.00	750.00
SE-0064	Installation of Camera	33	234.00	7,722.00
SE-1068	Installation of 70V Ceiling Speaker/Equipment	6	180.00	1,080.00
SE-0081	Installation of Wallplate	36	86.00	3,096.00
SE-0082	Installation of Multi-Color Strobe	2	172.00	344.00
AM-3250	MS-700 Optimum Amplifier with Integrated XD Receiver (Requires PoE+)	32	2,054.38	65,740.16
ST-AM-1028	EPIC Common Zone Amplifier with Network Interface 1 X 300W 70V, 1U	9	979.00	8,811.00
AM-3255	MS-700-S Optimum Amplifier Only (Requires PoE+)	2	950.00	1,900.00
AM-3252	MS-720 Network Interface for 2-Way Intercom (Requires PoE+)	2	525.00	1,050.00
SE-1072	Installation of 70V Wall Speaker	4	375.00	1,500.00
SE-1073	Installation of a 70V Outdoor Speaker/Equipment	7	425.00	2,975.00
SE-0039	Install Cat6 Network Drop	73	250.00	18,250.00
SE-0039	Uninstall of Network Drop	73	250.00	18,250.00
NE-2020	24-Port Keystone Patch Panel, Includes Cat6 Keystones	8	119.20	953.60
IN-0062	1" Raceway Panduit, Non Metallic, White	456	4.80	2,188.80
IN-0091	Panduit Non Metallic 1-Gang Box	76	14.60	1,109.60
EP-0058	EPIC Kiosk-Touchscreen Display 21.5"-ELO	1	2,495.00	2,495.00

Total Item Net Value		291,323.60 USD
Freight		3,381.11 USD
State (%)	4.60 %	0.00 USD
County (%)	2.50 %	0.00 USD
<b>Total</b>		<b>294,704.71 USD</b>

The content of this quote is confidential and is intended solely for the addressed organization. If you are not the intended recipient, any disclosure, copying, distribution, or other use of this information is prohibited.

Any install rates quoted are non-Davis Bacon/Prevailing Wage compliant, unless specifically noted within the descriptions above.

If tax exempt, sales tax will be removed upon receipt of Sales Tax Certificate.



9858 South Audio Drive  
 West Jordan, UT 84081  
 Toll free: (800) 383-9362  
 Fax: (801) 254-3802

<b>QUOTE</b>
<b>125158</b>

Page: 1/2

BILL TO
Lyon Co School District 25 East Goldfield Avenue Yerington NV 89447-2315
SHIP TO
Lyon Co School District 25 E Goldfield Ave Yerington NV 89447-2315

**Date:** Mar 30, 2026  
**Expires:** Apr 30, 2026  
**Customer Number:** 1000717  
  
**Sales Rep:** Rulon Crum  
**Payment Terms:** 30 days net

Product	Description	Quantity	Price	Total
ST-SP-0001	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 4	11	381.88	4,200.68
ST-SP-0100	WS-09 Wall Speaker, Set of 4	2	381.88	763.76
SE-0048	Cutover of Existing Common Zone	2	2,995.00	5,990.00
SE-0039	Install Cat6 Network Drop	68	250.00	17,000.00
SE-0025	Travel Services	2	1,650.00	3,300.00
SP-1022	70V Wall Mount Speaker, White	4	103.33	413.32
AC-0004	18/2 Spooled Speaker Wire Plenum Rated Per Foot, White	2000	0.71	1,420.00
TX-0001	This System Contains:	1	0.00	0.00
SE-0083.	Install Supplies	67	65.00	4,355.00
SE-0073	Project Management Services	73	120.00	8,760.00
CK-4011	Wiring Bundle for Optimum Amplifier	35	141.84	4,964.40
SE-0032	Inspection & Commissioning	73	110.00	8,030.00
NE-1052	Tile Bridge for EduCam PTZ-C/EduCam360-C	33	24.71	815.43
WP-0002	Wall Plate, WPA-702, Call Button, Emergency Button, Ambient Mic with Decora Plate	35	67.70	2,369.50
ST-SP-0102	WS-09 Wall Speaker, Set of 2	1	194.34	194.34
ST-SP-9102	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 2	4	190.94	763.76
SP-0302	EPIC 30 Watt Paging Horn Loudspeaker	1	224.64	224.64
ST-XD-9061	XD Teacher Box with Teacher Pendant and Student Handheld Microphone	32	510.19	16,326.08
SP-1099	All-Weather Compact 2-Way Coaxial Loudspeaker with 6.5" LF	1	640.00	640.00
SE-0067	Optional Contingency	50	100.00	5,000.00
ST-NE-1051	EduCam360-C Bundle (Requires PoE)	33	1,415.32	46,705.56
SE-0035	Installation of Audio System	32	416.00	13,312.00
SE-0037	Installation of 2-Way Intercom System	3	453.00	1,359.00
SE-0038	Installation of Common Zone Amplifier	5	265.00	1,325.00



<b>QUOTE</b>
<b>125158</b>

Product	Description	Quantity	Price	Total
SE-0064	Installation of Camera	33	234.00	7,722.00
SE-0081	Installation of Wallplate	35	86.00	3,010.00
AM-3250	MS-700 Optimum Amplifier with Integrated XD Receiver (Requires PoE+)	32	2,054.38	65,740.16
ST-AM-1028	EPIC Common Zone Amplifier with Network Interface 1 X 300W 70V, 1U	5	979.00	4,895.00
AM-3252	MS-720 Network Interface for 2-Way Intercom (Requires PoE+)	3	525.00	1,575.00
SE-1072	Installation of 70V Wall Speaker	5	375.00	1,875.00
SE-1073	Installation of a 70V Outdoor Speaker/Equipment	2	425.00	850.00
SE-0039	Uninstall of Network Drop	68	250.00	17,000.00
NE-2020	24-Port Keystone Patch Panel, Includes Cat6 Keystones	7	119.20	834.40
AC-0032	Cat6 Spooled Network Cable Plenum Rated by the Foot, Yellow	10000	0.40	4,000.00
EP-0058	EPIC Kiosk-Touchscreen Display 21.5"-ELO	1	2,495.00	2,495.00

Total Item Net Value		258,229.03 USD
Freight		2,870.22 USD
State (%)	4.60 %	0.00 USD
County (%)	2.50 %	0.00 USD
<b>Total</b>		<b>261,099.25 USD</b>

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If tax exempt, sales tax will be removed upon receipt of Sales Tax Certificate.

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Critical Labor Shortage Designation Requests for the 2026-27 and 2027-28 School Years

---

### **Recommendation**

That the Board of Trustees approve to designate a critical labor shortage for Elementary Teachers, Special Education Teachers, Occupational Therapists, Speech Pathologist/Therapists, School Nurses/Licensed Practical Nurses/Health Aides, Secondary Teachers, Paraprofessionals, School Counselors, Custodians/Maintenance, Interventionists, and Classified Instructors/Specialists effective June 25, 2026 to allow applications from retired employees to fill the positions as permitted under NRS 286.523.

### **Background Information**

Staff is recommending approval for the following positions listed above to be designated as a critical labor shortage for 2026- 2028. History has shown that we typically must use long-term substitutes or hire independent contractors to fill these positions due to the fact that there are diminishing qualified candidates available. According to NRS 286.523 a school board may deem a position as a critical labor shortage, therefore allowing the district to employ former retirees to work in a one-year position.

If the Board approves the critical labor shortage areas requested, it allows retired employees to return to work for the District as a regular employee and receive all of their benefits and salary while still retaining their ability to draw on their retirement from PERS. Although this is a great benefit to a retiree, it does not require any additional funding from the District to maintain a retiree for an additional year. The benefit to the District is that the District is able to employ an experienced licensed teacher in a hard-to-fill position and a retired classified employee in a hard-to-fill position without any added cost to the District. This helps the District to have a licensed teacher in the classroom and classified employees to support students and avoid having to use long-term substitutes. It also saves the District the costly expense of having to hire independent contractors to provide services to our students. The process to hire a retiree under the critical labor provision is that we must exhaust all avenues of recruiting and hiring prior to allowing a retired employee to work in a critical labor shortage position.

Critical Needs educators are experienced, highly qualified professionals who are essential in LCSD to stabilize staffing and ensure continuity of instruction in hard-to-fill areas. Currently, the District has 26 certified staff and 5 classified staff serving in PERS-designated Critical Needs positions. This is an addition to the 38 long-term substitute teachers serving in open positions. The need is there.

Critical Needs, Long-Term Substitutes in Open Positions (LTSOP), and vacancies resulting from resignations and retirements are posted in early March. However, Critical Needs employees are not eligible to be hired until June 1, leaving available positions open for approximately three months before Critical Needs candidates can be considered.

Critical Needs position designations are valid for two (2) years. At the conclusion of the designation period, a new application must be completed and approved by the Board, then accepted by PERS to continue the designation

**Budget Considerations**

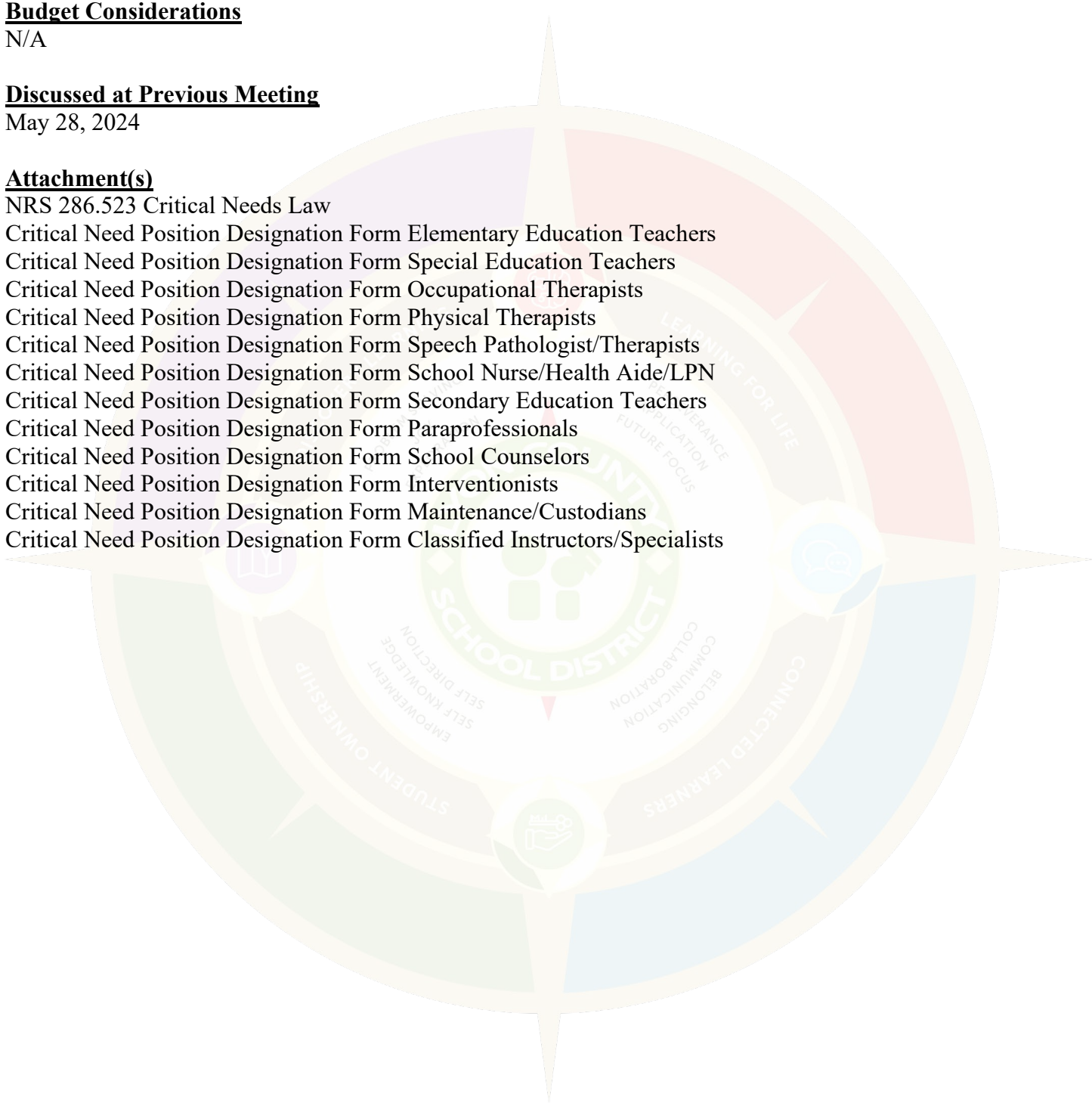
N/A

**Discussed at Previous Meeting**

May 28, 2024

**Attachment(s)**

- NRS 286.523 Critical Needs Law
- Critical Need Position Designation Form Elementary Education Teachers
- Critical Need Position Designation Form Special Education Teachers
- Critical Need Position Designation Form Occupational Therapists
- Critical Need Position Designation Form Physical Therapists
- Critical Need Position Designation Form Speech Pathologist/Therapists
- Critical Need Position Designation Form School Nurse/Health Aide/LPN
- Critical Need Position Designation Form Secondary Education Teachers
- Critical Need Position Designation Form Paraprofessionals
- Critical Need Position Designation Form School Counselors
- Critical Need Position Designation Form Interventionists
- Critical Need Position Designation Form Maintenance/Custodians
- Critical Need Position Designation Form Classified Instructors/Specialists





## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Elementary Education Teacher

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD continually seeks staffing solutions for our unfilled positions. After hiring season, we still had 29 elementary positions that needed to be filled with long-term subs and critical needs teachers.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After recruitment efforts were exhausted, we still relied on over 30 elementary positions being filled by long term subs and critical needs.

Length of time the position has been vacant: 45 Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: LCSD, like several districts, continues to find staffing our schools difficult based on number of qualified candidates available and interested. Our Grow Your Own Programs and internships do provide approximately 6-8 candidates a year, but this does not keep up with our staffing needs.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



## Critical Need Position Designation Form

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Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Special Education Teachers

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has 25 special education positions vacant during the 2025-2026 school year with 17 still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have 17 openings that have been filled with long term subs.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Special Education teachers are in high need with very few qualified applicants applying.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



Public Employees Retirement System of Nevada  
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5740 S. Eastern Ave. Suite 120, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934  
Toll Free 1-866-473-7768 Website: [www.nvpers.org](http://www.nvpers.org) Email: [nvpers@nvpers.org](mailto:nvpers@nvpers.org)

## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Occupational Therapist

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has 4 OT positions vacant during the 2025-2026 school year with two still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have two openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Occupational Therapists are in high need with very few qualified applicants applying. OT's historically have found to prefer the private sector. LCSD ends up having to contract these positions out.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Physical Therapist

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has 3 PT positions vacant during the 2025-2026 school year with two still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have two openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Physical Therapists are in high need with very few qualified applicants applying. PTs have historically been found to prefer the private sector. LCSD ends up having to contract these positions out.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Speech Pathologist/Therapist

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has 8 Speech Pathologist/Therapist positions vacant during the 2025-2026 school year with seven still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have seven openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Speech Pathologist/Therapists are in high need with very few qualified applicants applying. Speech Pathologists/Therapists historically have found to prefer the private sector. LCSD ends up having to contract these positions out.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: School Nurse/LPN/RN/Health Aide

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has 5 nurse positions vacant during the 2024-2026 school year, with three still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have three openings still unfilled.

Length of time the position has been vacant: Position postings since May 2024.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: School Nurses in general are extremely difficult to find and sustain when they know they can earn more in the private sector with overtime, scheduling, etc.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



## Critical Need Position Designation Form

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Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Secondary Education Teacher

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD continually seeks staffing solutions for our unfilled positions. After hiring season, we still had over 35 secondary positions that needed to be filled with long-term subs and critical needs teachers for the 25-26 school year.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After recruitment efforts were exhausted, we still relied on over 35 middle and high school positions being filled by long-term subs and critical needs.

Length of time the position has been vacant: Approximately 50 Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: LCSD, like several districts, continues to find staffing our schools difficult based on number of qualified candidates available and interested. Our Grow Your Own Programs and internships do provide approximately 6-8 candidates a year, but this does not keep up with our staffing needs.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



Public Employees Retirement System of Nevada  
693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131  
5740 S. Eastern Ave. Suite 120, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934  
Toll Free 1-866-473-7768 Website: [www.nvpers.org](http://www.nvpers.org) Email: [nvpers@nvpers.org](mailto:nvpers@nvpers.org)

## Critical Need Position Designation Form

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Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Paraprofessionals

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has had 20 Para Professional positions vacant during the 2025-2026 school year with eight still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have eight openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Paraprofessionals are difficult to find by area based on limited number of candidates with substitute licenses, the nature of the position and the competition.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



Public Employees Retirement System of Nevada  
693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131  
5740 S. Eastern Ave. Suite 120, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934  
Toll Free 1-866-473-7768 Website: [www.nvpers.org](http://www.nvpers.org) Email: [nvpers@nvpers.org](mailto:nvpers@nvpers.org)

## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Counselor

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has 4 counselor positions vacant during the 2025-2026 school year with two still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have two openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Finding certified counselor are difficult based on number of candidates available and interested. There are limited qualified candidates.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



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## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Interventionist

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has had 12 positions vacant during the 2025-2026 school year with five still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have five openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Interventionists are difficult to find by area based on limited number of candidates with substitute licenses, the training for the position and competition with wages from outside entities.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Maintenance/Custodian

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: In the 2025 we have had 8 classified maintenance and custodian positions become vacant.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have four openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Finding classified maintenance and custodial staff to oversee the schools and district wide are difficult based on the number of candidates available and interested. Several applicants can make more money working for independent companies.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.



## Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: BillieJo Hogan Agency Phone: 775-463-6800

Agency Name: Lyon County School District

Critical Need Position Title: Classified Instructor/Specialist

Effective Date of Critical Need Designation: 6/15/26

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: LCSD has 6 classified instructor positions vacant during the 2025-2026 school year with four still left unfilled.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: After exhausting all recruitment efforts, we have four openings still unfilled.

Length of time the position has been vacant: Position postings since May 2025.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Finding classified instructor/specialist are difficult based on number of candidates available and interested. Limited candidates with a substitute teaching license from NDE and finding qualified candidates.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): LCSD vigorously recruited candidates at multiple job fairs, advertising through TalentEd, LinkedIn, Indeed, Handshake and social media posts. LCSD also partners with several universities throughout the US and facilitates our own Grow Your Own Program.

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GBBP: Information Technology

### **Recommendation**

That the Board of Trustees approve revisions to LCSD Board Policy GBBP: Information Technology as a first reading.

### **Background Information**

Lyon County School District (LCSD) currently maintains Information Technology Board Policy GBBP. Pool Pact recommended further refinements to the policy to eliminate unnecessary wording and integrate comprehensive language regarding the growth of Artificial Intelligence (AI). These updates ensure the District remains in good standing with the insurance pool and effectively mitigates risk and liability.

Significant updates to the policy include:

- **Prohibited AI Functions:** Per NRS 391, AI is strictly prohibited from performing the duties of school counselors, school psychologists, or school social workers.
- **Closed-Universe Requirement:** All AI systems used for District business must operate within a "closed-universe" that does not use employer data, prompts, or outputs to train public or third party access.
- **Data Privacy:** Strictly prohibits uploading personally identifiable student data, confidential information, or internal communications into public or open AI tools.
- **Bias Mitigation:** Requires that AI prompts be developed with measures to mitigate bias and promote equity, avoiding discrimination based on protected characteristics.
- **Human Oversight:** Ensures that AI is used only as an assistive tool; final decisions must involve critical evaluation by qualified individuals.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

November 18, 2025

### **Attachment(s)**

Lyon County School District Board Policy GBBP: Information Technology.pdf

## INFORMATION TECHNOLOGY

The District requires employees to use information technology (computer systems, telecommunication, other devices, [artificial intelligence \(AI\) platforms](#), and electronic information/communication) responsibly, and in a manner, which is not detrimental to the mission and purpose of the District. To maintain a level of professionalism, any publication through any means (electronic or otherwise), which is potentially adverse to the operation, morale, or efficiency of the District, will be deemed a violation of this policy.

Employees are prohibited from engaging in any conduct that violates District policy or procedure. Use of personal or District electronic devices to engage in such conduct can create liability for the District, and as such, obligates the District to undertake reasonable procedures to investigate allegations, including but not limited to the inspection of the equipment. In the event an employee becomes the subject of such an investigation and the allegations include potential violations of District policies, whether on work or personal time, and whether using District or personal devices, the District will undertake an investigation and inquiry by all means allowable under state and federal law.

The District will periodically provide cybersecurity training to educate employees about the dangers of phishing, ransomware infections, and social engineering.

**Reference:** NRS 613.135 and 391

Policy #GBBP  
Revised ~~12/16/25~~ 5/26/26

***INFORMATION TECHNOLOGY - ADMINISTRATIVE REGULATIONS***

1. Privacy

Employees have no expectation of privacy regarding their activities when using the District's systems even when using personal devices. Use of passwords or account numbers by employees does not create a reasonable expectation of privacy and confidentiality of information being maintained or transmitted. The District reserves the right to monitor communications and file activity in compliance with privacy laws.

In accordance with provisions of NRS 613.135, the District will not request usernames and passwords for personal social media accounts and will not take any type of employment action against an employee who refuses to provide the username and password for their personal social media account. This provision does not prevent the District from requiring an employee to disclose the username and password for access to the District's computer or information system.

2. Use

The computers, associated hardware and software including, but not limited to, electronic mail (e-mail or instant messaging "IM") and access to online services, as well as voice mail, pagers, smart phones and faxes, even when accessed from a personal device, belong to the District and, as such, are provided for business use. Very limited or incidental use of District-owned equipment by employees for personal, non-business purposes is acceptable as long as it :

- a) Is conducted on personal time (i.e., during designated breaks or meal periods);
- b) Does not consume system resources or storage capacity;
- c) Does not involve any prohibited uses; and
- d) Does not reference the District or themselves as an employee without prior approval, including, but not limited to:
  - Text which identifies the District;
  - Photos which display District logos, patches, badges, or other identifying symbols of the District;
  - Information of events which occurs involving the District without prior approval
  - Any other material, text, audio, video, photograph, or image which identify the District.

Employees loading, importing, or downloading files from sources outside the District's system, including files from the Internet, World Wide Web, social media sites, and any computer disk, must ensure the files and disks are scanned with the District's current virus detection software before installation and execution. Compliance to copyright or trademark laws prior to downloading files or software must be adhered to explicitly.

Employees may use information technology, including the Internet, World Wide Web, and social media sites during work hours on job-related matters to gather and disseminate information, maintain their currency in a field of knowledge, participate in professional associations, and communicate with colleagues in other organizations regarding business issues.

An employee's use of the District's computer systems, telecommunication equipment and systems, other District devices, or the employee's use of personally-owned electronic devices to gain access to District's files or other work-related materials maintained by the District constitutes the employee's acceptance of this policy and its requirements.

Employees must attain authorization from their administrator or manager/supervisor and the District Information Technology (IT) Manager prior to installing copyrighted software to ensure the District has an active license and distributing or copying property protected by copyright, trade secret, patent, or other intellectual property.

Personal use must not occur during working hours (except for lunch/break periods), reference the District without approval, and/or consume excessive District resources.

### 3. Prohibited Activities

The following activities are strictly forbidden by this policy:

- a. Violations of the rights of any person or entity protected by copyright, trade secret, patent or other intellectual property, or similar laws or regulations, including but not limited to the installation or distribution of "pirated" or other software products that are not appropriately licensed for use by the District.
- b. Unauthorized copying of copyrighted material including but not limited to digitization and distribution of photographs from magazines, books or other copyrighted sources, copyrighted music, and the installation of any copyrighted software for which the District or the end user does not have an active license.
- c. The installation of software on District computers without the prior approval of the IT Manager is prohibited.

- d. Exporting software, technical information, encryption software or technology, in violation of international or regional export control laws. The District IT Manager should be consulted prior to export of any material that is in question.
- e. Introduction of malicious programs into the network or server (e.g., viruses, worms, Trojan horses, email bombs).
- f. Allowing access to confidential or proprietary information on District systems. This includes family and other household members when work is being conducted at an employee's home.
- g. Using District equipment or systems to actively engage in procuring or transmitting materials that are in violation of harassment or employee bullying policies and the laws of the State of Nevada.
- h. Making fraudulent offers of projects, items or services originating from any District account.
- i. Making statements about warranty, expressly or implied, unless it is a part of normal job duties.
- j. Effecting security breaches or disruptions of network communication.
- k. Port scanning or security scanning, unless conducted by or on behalf of the IT Manager or designee during duties performed on behalf of the District.
- l. Executing any form of network monitoring which will intercept data not intended for the employee's host unless this activity is a part of the employee's normal job/duty.
- m. Circumventing user authentication or security of any host network or account.
- n. Interfering with or denying service to any user other than the employee's host (e.g., denial of service attack).
- o. Using any program/script/command, or sending messages of any kind, with the intent to interfere with, or disable, a user's terminal session, via any means, locally or via the Internet/intranet/extranet.
- p. Sending unsolicited email messages, including the sending of "junk mail" or other advertising material to individuals who did not specifically request such material (e.g., email spam).

- q. Any form of harassment or bullying via email, telephone or text, whether through language, frequency or size of messages.
- r. Unauthorized use, or forging, of email header information.
- s. Solicitation of email from any other email address, other than that of the poster's account, with the intent to harass or to collect replies.
- t. Creating or forwarding "chain letters" or "Ponzi" or other pyramid schemes of any type.
- u. Use of unsolicited email originating from within the District's networks or other Internet/intranet/extranet service providers on behalf of, or to advertise, any service hosted by the District or connected via the District's network.
- v. Physical alteration or repair of any hardware or software such as computers, laptops, printers, fax machines, phones, online services, email systems, bulletin board systems, recording equipment, copiers, or any other software that is owned, licensed by or operated by the District, as well as monitors, mice, keyboards; users must report any problems with hardware or software to the District help desk ticket system.

#### 4. Permitted Activities

Use of District computers and electronic communications resources are for program and business activities of the District. All use of such resources shall be conducted in a framework of honest, ethical and legal activities that conform to applicable license agreements, contracts, and policies regarding their intended use. Employees consent to District monitoring by using District systems, even for limited personal use.

#### 5. Artificial Intelligence Acceptable Use

##### a. Regulation

This regulation outlines the responsible, ethical, and legal use of artificial intelligence (AI) technologies [for employer business purposes](#).

##### b. Purpose

The purpose of this regulation is to establish the rules for acceptable use of the recent growth of AI technologies relating to District information resources. This regulation applies to all employees, contractors, and third-party vendors who utilize AI technologies on behalf of the District. It encompasses all AI systems, applications, and application programming interfaces (APIs), including, but not limited to, ChatGPT, Gemini, image generators, and other machine learning algorithms, natural

language processing, computer vision, and robotic process automation, ensuring AI technologies are used in a manner that aligns with the District's core values and mission, promoting transparency, accountability, and public trust in our AI initiatives.

c. Responsible Use of AI

- *General Rule:* Employees may use District approved AI technologies to create generate work-related content or complete work tasks under the supervision of their administrator/supervisor and District administration.
- *Lawful Use:* AI technologies are quickly evolving and should be used in compliance with all applicable laws, regulations, and policies. Any use that violates legal requirements or infringes upon the rights of individuals is strictly prohibited. NRS 391 prohibits AI from performing the functions and duties of a school counselor, school psychologist, or a school social worker.
- *Data Privacy and Security:* All AI activities must prioritize the protection of personal information and respect privacy rights. Any data collected or processed by AI systems should be handled in accordance with relevant privacy and security policies. Uploading personally identifiable or confidential information into AI systems is strictly prohibited.
- *Transparency and Explainability:* Whenever AI systems are deployed, efforts should be made to cite them appropriately disclose the use of AI where required by employer policy, or law, ensuring transparency and explainability. Users should have access to information regarding the functioning of AI systems, the data used, and the algorithms applied.
- *Bias Mitigation/Fairness and Equity:* AI systems should be designed and implemented with measures to mitigate bias. Special attention should be given to promote fairness and equity, and avoid discrimination based on race, gender, religion, or any other protected characteristics. Bias mitigation efforts should be included in the prompt and may be subject to review by appropriate District personnel.
- *Human Oversight:* AI should be used as a tool to assist decision-making, and human oversight should be maintained. Final decisions should not solely rely on AI outputs and should involve critical evaluation by qualified individuals.
- *Accountability:* Individuals responsible for the use, development, deployment, and maintenance of AI systems will be accountable for their actions. They should ensure that AI systems are designed to minimize harm and maximize benefits for all stakeholders.
- *Closed-Universe AI Requirement: All AI systems used for employer business purposes must operate within a closed-universe or enterprise-controlled environment. A closed-universe AI environment is defined as an AI system that does not use employer data, prompts, or outputs to train public or third-party models, and restricts data access to authorized users only. Use of public,*

- consumer, or open AI platforms that retain, reuse, or train on submitted data is prohibited unless explicitly approved in writing by the superintendent or designee.
- Public, Consumer/Open AI Tools Restriction: Public or consumer-facing AI tools include, but are not limited to, freely available or subscription-based AI services that are not operated, hosted, or contractually controlled by the employer. Use of public/open AI tools for employer business purposes is prohibited unless explicitly approved in writing by the superintendent or designee. Employees shall not input, upload, or process employer data, internal communications, confidential information, or work product into public/open AI tools under any circumstances. This includes personally identifiable student data and other student information or records. Public/Open AI tools may not be used where prompts or outputs are retained, logged, shared, or used to train third-party models outside of the employer's control.
  - Prompt and Output Preservation: All prompts, inputs, uploaded materials, and AI-generated outputs created by employees while using AI systems for employer business are considered employer records and employer intellectual property. The employer reserves the right to log, monitor, retain, review, and audit AI prompts and outputs in accordance with records retention, legal, and information security requirements. For public entities, such materials may constitute public records under NRS 239. A record is subject to retention and preservation requirements when it is created, received, or retained by a public officer or employee in the course of public business, and must be preserved without destruction upon receipt of a public records request or other applicable legal hold.

d. Responsible Data Usage

- *Data Collection and Consent:* Data collection through AI systems must be limited to what is necessary for the intended purposes. Appropriate consent should be obtained from individuals when their personal data is being processed.
- *Data Quality and Integrity:* AI systems should be developed using accurate and reliable data. Efforts must be made to ensure data integrity, prevent data tampering, and maintain data quality throughout the AI lifecycle. AI platforms may produce inaccurate or misleading results, warranting cross-reference and validation.
- *Data Retention and Disposal:* Personal data collected by AI systems should be retained only for as long as necessary and securely disposed of when no longer needed according to District policy. AI-generated records, including prompts and outputs, shall be retained, classified, and disposed of in accordance with employer records retention and legal hold requirements.
- ~~*Personal Identifying Information:* The uploading of any personal identifying information is strictly prohibited when using any AI system.~~

e. Reporting Violations

Employees must immediately report any actual or perceived violations of this policy to their immediate administrator, supervisor, manager, or the Executive Director of Human Resources.

f. Training

AI is growing rapidly and being integrated into existing architecture during vendor updates to hardware, software, and firmware. Regular monitoring and AI ethics training will be provided to employees.

g. Violations of Policy

Employees in violation of the provisions of this policy may be subject to disciplinary action, up to and including termination.

Any vendor, consultant, or contractor found to have violated this policy may be subject to sanctions up to and including removal of access rights, termination of contract(s), and related civil or criminal penalties.

DRAFT

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** Harman Bains, Executive Director of Operations  
**Re:** Policy DA Fundraising

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### **Recommendation:**

That the Board of Trustees approve the proposed changes to Policy DA Fundraising.

### **Background Information:**

Over the past decade, fundraising activity across Lyon County School District has grown substantially in volume, complexity, and financial exposure. During that same period, school sites have largely operated under their own informal practices, producing inconsistent approval workflows, uneven documentation, and other varying standards. The revised policy establishes a single, uniform standard that every school site will follow and significantly reduces the District's exposure to financial and legal risk.

The revised policy also restructures the relationship between District employees and booster organizations. Coaches and employees may no longer solicit booster organizations directly or fundraise through them for their individual program. All booster requests must be routed through school administration, and employees may participate in general booster events only as participants. This restores administrative oversight and reinforces the principal as the accountable authority for fundraising conducted under the school's name.

On the documentation side, every Fundraiser Request Form now requires two mandatory attachments and disclosure of any upfront cost. Each request must include a donor-facing flyer describing the purpose and intended use of funds, along with an itemized vendor quote for all goods or services to be purchased. Any upfront investment, such as merchandise purchased for resale, must be disclosed and approved before purchase, and incomplete submissions will not be reviewed. This creates an audit-ready standard and prevents financial commitments from being made in advance of approval.

The policy also establishes formal donor communication and advertising controls. Every approved fundraiser must include a plan for notifying donors of results and how funds were spent, with written acknowledgment of significant donors strongly encouraged. No fundraiser may be advertised through any channel before formal approval, and the District's name, logo, or identity may not be used without express approval of the principal and superintendent or designee. This protects the District's institutional identity and ties funds raised in its name directly to their stated purpose.

**Budget Considerations:**

N/A

**Discussed at Previous Meeting:**

N/A

**Attachment(s):**

Board Policy DA Fundraising



**Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

## FUNDRAISING POLICY

The Board of Trustees recognizes that fundraising is an important component of community support that helps to enrich the educational program at every level. However, the Board of Trustees also recognizes that issues such as excessive solicitation of businesses and patrons, student safety, distractions and time commitments, and financial ethics can arise when fundraising activities are undertaken.

### TYPES OF FUNDRAISING

Each year, Lyon County School District schools participate in a variety of fundraising activities, including:

ACTIVE – includes active promotion by the school and active involvement of students.

GROUP – all team or organization members participate and all funds raised are used for the mutual benefit of the team or organization members.

INDIVIDUAL – participation is optional for individual students and funds raised by the individual are used to pay that individual student's costs.

PASSIVE – initiated by outside entities that involve minimal supervision or participation (i.e. collecting box tops or proofs of purchase, book fairs, recycling, student pictures, and business partnerships).

SCHOOL SPONSORED – events or activities initiated, managed, or supervised by schools, teachers, staff, or administrators.

### FUNDRAISING APPROVAL

All fundraising must have prior approval by the school principal and be documented using the ~~School Sponsored Fundraising Approval~~ **Fundraiser Request Form**. The principal has absolute discretion to approve or deny any fundraising activity in consultation with the Superintendent or designee. Prior to giving approval, the principal or designee will review the following with the requester:

- 1) The purpose of the fundraising activity.
- 2) How the money will be collected, accounted for, and spent, including finance and auditing procedures.
- 3) Guidelines and directions that will be given to students regarding their participation.
- 4) Identifying potential risk concerns and incorporating mitigating measures, including student safety, transportation issues, and appropriate supervision.

**FUNDRAISING - ADMINISTRATIVE REGULATIONS FOR FUNDRAISING  
ACTIVITIES**

All funds raised in school sponsored fundraising activities are public funds and are to be used for the benefit of students and school programs or activities. Administration, staff and other District employees responsible for the supervision of school sponsored fundraising activities shall ensure that District policies and guidelines for handling and depositing funds are strictly followed.

- 1) Fundraising activities shall not count as instructional time and are not allowed to interfere with classroom instruction.
- 2) Establish reasonable goals so that the activities do not put undue financial pressure on students, families, or the community.
- 3) Programs or activities which provide wholesome recreational and/or educational opportunities for students are to be encouraged and emphasized.
- 4) Only fundraising activities that offer at least a 30% profit margin after all costs shall be allowed.
- 5) All funds raised by student organizations must be expended for the benefit of the students and for the purpose stated on the fundraising application Fundraiser Request Form.
- 6) Student participation in fundraising activities will be strictly voluntary and quotas will not be assigned. Under no circumstances will students' grades, academic standing, or participation in extracurricular or athletic activities be impacted by fundraising, although students or parents who choose not to participate in school- sponsored fundraising may be charged for their individual student's portion of the cost of the activities for which the funds are raised.
- 7) Door to door sales are prohibited for all students, unless accompanied by a parent or guardian.
- 8) With express pre-approval of the principal and superintendent/designee, District employees may receive reimbursement for expenses incurred while supervising school-sponsored fundraising activities.
- 9) All funds generated through fundraising activities must be turned in to the principal's secretary/designee daily for deposit. The principal's secretary/designee will verify the funds received and issue the cash receipt.
- 10) All funds should only be used for those items/services specifically noted on the School Sponsored Fundraising Fundraiser Request Form approved by the principal.
- 11) Surplus or unused funds from fundraising activities must be used for other program expenses. Without a plan for how surplus funds will be used, funds will revert to the school's general student activity fund. In no case will surplus funds revert to students, parents or donors.

### **ATHLETIC FUNDRAISING**

Athletic Team spirit packs or similar individual items may not exceed \$125.00 in personal cost to any student. If the total cost of a spirit pack exceeds that threshold, the difference must be covered through an approved fundraiser with administrative approval. Fundraising for spirit packs is permitted and encouraged as a means of reducing the financial burden on student families. However, fundraising is not permitted for items included on the district-established rotation list (e.g., uniforms, pole-vault pits, and other capital equipment), as these are funded through the district procurement cycle.

For items outside the rotation list, employees/coaches, with administrator approval, may select vendors at their discretion. All fundraising transactions must comply with nepotism restrictions; no contracts, purchases, or vendor arrangements may involve family members of the administrator, employee, coach, advisor, or sponsor conducting the fundraiser.

Employees/Coaches shall not solicit booster organizations directly for sport-specific funding, nor shall employees/coaches fundraise through booster organizations for their individual program. All requests for booster funds or fundraising must go through the school administration. Employees/Coaches may assist as a participant only with general booster events (e.g., crab feeds, golf tournaments), but those events are not intended to fund a specific sport or program.

### **CHARITABLE FUNDRAISING**

In addition to those listed above, the following additional regulations apply to charitable fundraising:

- 1) In addition to principal approval, the Superintendent or designee must approve in writing all fundraising to benefit non-school organizations, such as not-for-profit groups. In considering requests from schools or school-related groups to raise funds for non-school organizations, the Superintendent or designee will consider the following factors:
  - a. The organization and/or organizational cause for which the funds are to be raised. Although 501(c)(3) status is one indication of a worthy charitable cause, it is not required for an organization to be considered as a fundraising beneficiary.
  - b. The instructional value or learning benefits to the students involved in the fundraising.
  - c. The benefit to the community, especially the children and youth in the community.
  - d. The benefit to the youth of Nevada or the nation.
  - e. The amount of the funds anticipated to be raised.
  - f. The groups being solicited.

2) All fundraising for non-school organizations must include these visible or verbal notices:

- a. "This [insert fundraising activity] does not directly benefit Lyon County School District or its students."
- b. "Funds raised by this [insert fundraising activity] will be donated to [insert organization]."

### ONLINE FUNDRAISING OR CROWDFUNDING

- 1) "Crowdfunding Service" means a web-based service used for the solicitation of goods, services, or money from a large number of people via the Internet.
- 2) All property and funds received as a result of online fundraising or solicitation via a crowdfunding service undertaken using association with Lyon County School District becomes the property of the District.
- 3) The District finance office will maintain a list of approved online fundraising or crowdfunding sites/organizations which meet all the necessary tax and finance laws. Employees of the District must use approved sites/organizations. Approved crowdfunding sites/organizations are listed below:

- a. DonorsChoose.org

In addition to those listed above, the following regulations apply specifically to online fundraising or crowdfunding:

- b. Online fundraising or crowdfunding associated with Lyon County School District must only be undertaken by employees of the District.
- c. The principal of the school and the Superintendent or designee must approve all online fundraising activities prior to any employee posting any such fundraising solicitation.
- d. Employees must only use crowdfunding services that send the items or proceeds solicited by the employee directly to the school where he or she is employed.
- e. Any employee seeking to display or post a photograph of a Lyon County School District student in conjunction with a fundraising solicitation must first secure the written consent of the student's parent and the principal.
- f. If an employee's proposal is approved by the crowdfunding service, the employee agrees to use the donated materials solely as stated in the employee's proposal on the Fundraiser Request Form.
- ~~g. If a solicitation is not fully funded within the time period required by the crowdfunding service, donations must be returned to the donor.~~
- ~~h. If, for any reason a solicitation cannot be concluded (for example, the employee no longer works at the original school), donations must be returned to the donor.~~

- i. Any solicitation must be for educational purposes only (for example, field trips, art supplies, science kits, books, etc.). The solicitation of personal items (for example, winter coats, nutritional snacks, etc.) must benefit students directly.
- j. Unless otherwise approved by the school principal in writing, all goods and proceeds solicited and received through any online solicitation becomes the property of the District, and not of the individual employee who solicited the items or funds. The employee is prohibited from taking any such items or funds to another school or location without the school principal's written approval.
- k. Any items purchased above the fixed asset threshold will receive a District fixed asset tag and will be added to the site fixed asset listing.

### **FUNDRAISING REQUEST PROCEDURES**

All fundraising activities conducted using the name of any Lyon County School District school require prior written approval from the site administrator. No fundraising may begin until the Fundraiser Request Form is fully completed, all required attachments are submitted, and administrative approval is granted. Incomplete submissions will be returned, and no employee coach, advisor, or sponsor may solicit funds, distribute materials, or advertise a fundraiser until written approval is granted.

Every request must include two mandatory attachments: (1) a donor-facing flyer that explicitly describes purpose of the funds being raised and how the funds will be used; and (2) an itemized vendor quote for all goods and/or services to be purchased with the funds raised. Additionally, if the fundraiser requires an upfront cost investment before revenue is generated (e.g., purchasing candy, merchandise, or supplies for resale), the requester must disclose that cost on the form and secure approval from the principal/supervisor before making any purchase. Requests submitted without the required attachments will not be approved.

The school's name, logo, or District identity may not be used for any fundraising purpose without the express approval of the principal and superintendent/designee. Coaches, employees, and sponsors do not have independent authority to represent the school or District in solicitations of any kind. All funds raised must be deposited into the specific school activity account designated on the Fundraiser Request Form (e.g., soccer, football, cheer, band, Junior class) and may not be redirected to other accounts, personal use, or general pools without prior administrative authorization. Money collection must be coordinated through the school office, which will issue receipts.

Every fundraiser request must include a plan for communicating outcomes to donors once the fundraising goal is met and items are purchased. This includes a description of how donors will be notified of fundraising results and how funds were spent. Requesters are strongly encouraged to provide written acknowledgment or "thank-you" correspondence to significant donors.

No fundraiser may be advertised through social media, flyers, or any other channel until the request has been formally approved by the principal and/or superintendent/designee as applicable.

**Appendix A**



**Lyon County School District**

*By submitting this form, the requester acknowledges that all fundraising guidelines above have been read, understood, and will be followed. Failure to comply may result in denial of current or future fundraiser requests and may lead to disciplinary action.*

**FUNDRAISER REQUEST FORM**

**SECTION 1: GENERAL INFORMATION**

**School:** \_\_\_\_\_

**Sport / Activity / Group:** \_\_\_\_\_

**Requesting  
Coach/Advisor:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SECTION 2: FUNDRAISER DETAILS**

**Title of Fundraiser:** \_\_\_\_\_

**Purpose of Fundraiser (clearly specify what the funds are being raised for.):**

\_\_\_\_\_

**Items Being Sold or Method of Fundraising:**

\_\_\_\_\_

**Selling Price:** \_\_\_\_\_

**Estimated Revenue:** \_\_\_\_\_

**Proposed Fundraising**

**Dates:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Location of Fundraiser:** \_\_\_\_\_

**SECTION 3: COST AND FINANCIAL DETAILS**

**Total Cost of Items and/or Services to be Purchased (per attached quote):** \_\_\_\_\_

**Upfront Investment Required Before Sales Begin:** \_\_\_\_\_

*(e.g., purchasing candy, merchandise, or supplies before the fundraiser)*

**Describe the upfront cost and how it will be funded:**  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 4: COMMUNICATION PLAN**

**How will donors be informed of fundraising results and how funds were used?**  
\_\_\_\_\_  
\_\_\_\_\_

**Plan for donor acknowledgment or “thank-you” (describe method):**  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 5: REQUIRED ATTACHMENTS**

*The following must be attached to this form. Incomplete submissions will not be reviewed.*

- Donor-facing flyer explicitly describing the purpose of the funds being raised and how funds will be used.
- Itemized vendor quote for all goods or services to be purchased with the funds raised.
- Upfront cost documentation, if applicable.

**SECTION 6: REQUESTER ACKNOWLEDGMENT**

By signing below, I confirm that I have read and understand the Lyon County School District Fundraiser Guidelines included with this form and outlined in LCSD Board Policy DA - Fundraising. I agree to comply with all district policies and procedures regarding fundraising, use of school name, fund accounting, and donor communication. I understand that no fundraising activity, advertising, or solicitation of any kind may begin until this form is fully approved.

**Requester**  
**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Print Name: \_\_\_\_\_

**ADMINISTRATIVE APPROVAL**

*This section is to be completed by the site principal. Do not approve unless all required attachments are included and guidelines have been met.*

**PRINCIPAL / DESIGNEE FINAL APPROVAL**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Approved     Not Approved     Approved with Conditions (see notes)

Notes:

**FOR OFFICE USE ONLY**

Date Form Received: \_\_\_\_\_

Action Date: \_\_\_\_\_

Activity Account Number: \_\_\_\_\_

- Flyer attached and reviewed
- Itemized quote attached and reviewed
- Upfront cost documentation attached (if applicable)
- Calendar checked for conflicts

Additional Notes:

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GABD: Job Descriptions

### **Recommendation**

That the Board of Trustees approve revisions to LCSD Board Policy GABD: Job Descriptions as a second and final reading

### **Background Information**

Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

The proposed updates to Policy GABD clarify the development and maintenance of district job descriptions. These revisions transition the language to reflect that job descriptions are an administrative function managed by the Human Resources Department in collaboration with supervisors. To ensure accuracy, descriptions are reviewed and updated whenever a position is reposted or when an audit identifies shifts in role responsibilities. Furthermore, the HR team has completed specialized training through Pool/Pact to ensure all descriptions meet industry standards and legal requirements.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

March 24, 2026 First reading

### **Attachment(s)**

Lyon County School District Board Policy GABD: Job Descriptions

## JOB DESCRIPTIONS

Job descriptions serve to describe all essential functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodations. Job descriptions also outline attendance standards, and the qualifications needed to fill a position. Additionally, they help determine which candidates to recommend for appointment, and assist in the evaluation of the employee's performance of position responsibilities.

“Essential functions” as used in this policy means the fundamental job duties of the employment position. A job function may be considered essential for any of several reasons, including, but not limited to, the following:

- The function may be essential because the reason the position exists is to perform the function;
- The function may be essential because of the limited number of employees available among whom the performance of the job function can be distributed; and/or
- The function may be highly specialized so that the individual is hired for his/her their expertise or ability to perform the particular function.

“Attendance standards” as used in this policy means the regular work hours of the position, including leave and vacation provisions available through policy and/or collective bargaining agreements, and any special attendance needs of the position as determined by the district.

Job descriptions will be developed by the applicable administrator/supervisor under the supervision of the Superintendent/designee for each position in the district. Each job description shall be dated. As job descriptions are reviewed and/or revised new dates will be affixed.

Job descriptions will be coded and retained as an authoritative folder titled Job Descriptions for by the Human Resources Department for the Lyon County School District. This electronic folder will be maintained and updated by the Human Resources Department. Job descriptions will be made available to individuals within a reasonable amount of time upon request to the Human Resources Department on the District's website. Each employee shall receive a copy of his/her their respective job description upon hire. Each employee shall affix his/her signature sign and date to the job description after having read the job description and a signed copy will be placed in his/her their personnel file. [SEP] [SEP]

Job descriptions will be reviewed **annually** as needed. The Executive Director of Human Resources under the direction of the Superintendent will approve initial and/or revised job descriptions.

DRAFT

Policy #GABD  
Revised **7/24/12** 4/28/26

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GABE

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### **Recommendation**

That the Board of Trustees approve revisions to LCSD Board Policy GABE: Posting of Position Openings as a second and final reading.

### **Background Information**

Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

The updates to policy GABE: Posting of Position Openings are posted in accordance with the applicable collective bargaining agreements. Reminder, the Board authority regarding approval is outlined in BDD and GBBH as stated in this policy. The edit highlighted in blue shows the word "staff" included in the first sentence.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

March 24, 2026 First Reading

### **Attachment(s)**

Lyon County School District Board Policy GABE: Posting of Position Openings

## POSTING OF POSITION OPENINGS

The quality of the professional licensed and support staff classified staff is of primary importance in achieving the District's educational objectives. In filling any licensed or classified position, the district will seek out and appoint the best qualified person available for the position.

The employment of candidates to fill licensed and classified positions will be approved by the Board upon the Superintendent's recommendation. The Superintendent/designee will employ all classified employees, substitutes, casual, temporary, and part-time personnel as needed.

Notice of all regular job openings will be available to current staff members. Vacant positions will be posted in accordance with the applicable collective bargaining agreements. Vacant positions may also be advertised through professional and institutional placement agencies, appropriate employment agencies, and general and or specialized media.

Applications or inquiries concerning job openings will be directed to the Human Resources Department. The selection process will be coordinated and supervised by the Executive Director of Human Resources, with the involvement of other appropriate administrators, supervisors and support personnel.

Personnel selected for employment will be notified following Board approval by their administrator/supervisor. This notification will specify the assignment, the job classification, the salary or hourly rate, the length of the workweek and the length of the assignment. LCSD Board Policies BDD and GBBH will govern Board approval of employment. Unsuccessful applicants for a vacant position will be notified by electronic mail.

Initial assignments will be made by the Superintendent or their designee.

The Superintendent will establish regulations governing the recruitment, selection and employment of personnel in accordance with this policy.

## Lyon County School District Board Memo

**Date:** April 28, 2026  
**To:** Board of School Trustees  
**From:** BillieJo Hogan, Executive Director of Human Resources  
**Re:** Revisions to LCSD Board Policy GBBT: Workplace Safety

### **Recommendation**

That the Board of Trustees approve revisions to LCSD Board Policy GBBT: Workplace Safety as a second and final reading.

### **Background Information**

Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability. Please note that POOL/PACT expects school districts to adapt their recommended changes to meet the specific needs of the district, so long as the adaptations are consistent with the new NRS and federal employment laws. Therefore, the recommended changes from district administration may not match word for word with POOL/PACT's recommended language.

Policy GBBT has minor updates on compliance language that is aligned with the Nevada Occupational Safety and Health Administration (OSHA).

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

March 24, 2026 First Reading

### **Attachment(s)**

Lyon County School District Board Policy GBBT: Workplace Safety

## WORKPLACE SAFETY

Employees have a duty to comply with all safety rules and are expected to take an active part in maintaining a hazard-free environment. Nevada Occupational Safety and Health Administration (OSHA) requires that each new employee reads, understands, and signs the *Nevada Workplace Safety Rights and Responsibilities* form. Employees are to direct questions to their supervisor.

Employees are expected to observe all posted safety rules, adhere to all safety instructions and protocols, and properly use all equipment. Employees are required to report any accidents or injuries including any breaches of safety to the supervisor, as soon as possible.

Disciplinary action, up to and including termination, may be imposed for violation of known safety policy and/or procedure.

Employees with ideas, concerns, or suggestions for improved safety within the workplace are encouraged to raise them with their supervisor or with another member of management. Reports and concerns about workplace safety issues may be made anonymously if the employee wishes. All reports made in good faith may be made without fear of discrimination or retaliation to the District office and no employee will be subject to retaliation, discrimination, or adverse actions for making a report in good faith.