

Agenda

Lyon County School District Board of Trustees

A Meeting of the Board of Trustees of Lyon County School District will be held on Tuesday, October 28, 2025, beginning at 6:30 PM at the following location:

Sutro Elementary School Cafeteria, 190 Dayton Village Pkwy., Dayton, NV 89403

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 12:00 pm the day of the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES 5
6. BOARD MEMBER REPORTS
7. ATTITUDE OF GRATITUDE 28
8. SUPERINTENDENT REPORT
9. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.
Comments submitted electronically will be included in the minutes of the meeting.
10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. No questions were asked.	
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C. Personnel Reports	36
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F. Enrollment Quarterly Report	60
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I. District Financial Report	207
Vouchers #1049, 1050, 1052, 1053, 1055, 1056, 1070, 1071	
Total \$2,532,936.58	
11. ACCEPTANCE OF DONATIONS	274
12. (For Possible Action) Discussion and possible action to interview and appoint a trustee to the vacant District VI position of the Lyon County School Board. This item is being presented by Board President Tom Hendrix.	277
13. (For Possible Action) Discussion and possible action regarding Board Committee Representation to fill vacancies. This item is being presented by Board President Tom Hendrix.	304
14. (For Possible Action) Discussion and possible action regarding an update on the 2025 facility improvements and summer projects. This item is being presented by Executive Director of Operations Harman Bains and Operations & Maintenance Supervisor Kirk McCallum.	309
15. (For Possible Action) Discussion and possible action regarding the Construction Managers at Risk for the Fernley and Dayton High School single point entry and culinary projects. This item is being presented by Executive Director of Operations Harman Bains.	312
16. (For Possible Action) Discussion and possible action to move the December 16, 2025 School Board meeting location to Silver Stage Elementary School, Professional Learning Center (PLC). This item is being presented by Superintendent Tim Logan.	313
17. (For Possible Action) Discussion and possible action regarding the results of the Nevada Educator Performance Framework. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	315
18. (For Possible Action) Discussion and possible action new LCSD Policy IKD: Outdoor Recreation as a first reading. This item is being presented by Executive Director of Education Services Jim Gianotti.	326

19. **(For Possible Action)** Discussion and possible action regarding new LCSD Policy IKDA: Community Service Credit as a first reading. This item is being presented by Executive Director of Education Services Jim Gianotti. **334**
20. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy JFCC: Safe and Respectful Learning Environment as a first reading. This item is being presented by Deputy Superintendent Stacey Griffin-Cooper. **341**
21. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy IICE: Services to Students Provided by Outside Individual Agencies and or Organizations. This item is being presented by Executive Director of Special Services Rachel Stewart. **361**
22. **(For Possible Action)** Discussion and possible action regarding revisions to the following LCSD Policies as a second and final reading. No changes were made to these policies after the first reading. Any member of the Board may request that a policy be removed and discussed and acted upon separately.
- A. Policy GAC: Confidential Information **366**
 - B. Policy GBB: Fair Employment Practices **372**
 - C. Policy GBBC: Employee Bullying **380**
23. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.
24. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.
Comments submitted electronically will be included in the minutes of the meeting.
25. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at (Communications@lyoncsd.org).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email mheim@lyoncsd.org, or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.

MINUTES

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held September 23, 2025, beginning at 5:45 pm Closed Session and 6:30 pm Open Meeting at Fernley High School, 1300 Hwy 95A South, Fernley, NV 89408.

1. CALL TO ORDER

President Hendrix called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Clerk Dawn Carson.

3. WELCOME OF GUESTS

President Hendrix welcomed the guests.

Board of Trustees in attendance:

President Tom Hendrix

Clerk Dawn Carson

Trustee Elmer Bull

Trustee Darin Farr

Trustee Sherry Parsons

Trustee James Whisler

Student Representative - Student Body President Jackson Hohnholz

Bridget Peterson resigned her position as District 6 Trustee effective September 1, 2025.

Executive Cabinet in attendance:

Superintendent Tim Logan

Deputy Superintendent Stacey Griffin-Cooper

Executive Director of Operations Harman Bains

Executive Director of Human Resources BillieJo Hogan

Executive Director of Education Services Heather Moyle

Executive Director of Education Services Jim Gianotti

Executive Director of Special Services Rachel Stewart

Staff and Guests:

Skyler Tremaine, Margaret Heim, Don Lattin, Blake Smith, Ryan Cross, Chrissy Haas, Paul Sullivan, Cory Sanford, Tammie Moniz, Shawn McMackin, Blake Cooper, Farrah Alexander, Kent Jones, Shawn Romero, Virginia Richardson, Michelle Trousdale, Jennifer Bluhm, Tammy Valentine, Ashley Walker, Bryanna Timmsen, Holly Mangum, Desiree Winship, Brittany Reeder Gomez, Teresa Shackley, Hillary Dashiell, Savannah Williams, Greg Erny, Doug Ramsay, Jessica Billings, Lani Von Linsowe, Bridget Perez, Alfredo Martinez, Jackson Chapin,

Jennifer Carter, Leahi Hale, Allison Bridgewater, Sheila Kirby, Jeff Rinas, Cailynne Bixby, Katie Mercado, Melody Holland, Mark Kosak, Tina Miller, Krystle Turner, Nicole Barona Kimberly Heater, Amanda Fogelberg, Lisa Wodke, Josh Paulman, Kathy Rudy, Morgan Manderbach, Marjorie Mauk, Victoria Diaz Chavez, Abby Fritz, Nicole Hanifan, Hannah Dutton, and Neal McIntyre II.

4. APPROVAL OF AGENDA

Trustee Whisler made a motion that the Board approve the agenda as presented.
Trustee Bull seconded.
With no further discussion, the motion carried 6-0.

5. APPROVAL OF MINUTES

Trustee Farr made a motion that the Board approve the minutes as written.
Trustee Whisler seconded.
With no further discussion, the motion carried 6-0.

6. BOARD MEMBER REPORTS

Trustee Whisler visited various schools, spoke with teachers and saw students active in the classrooms. He was impressed with the way some teachers have handled cell phones in the classrooms.

Trustee Parsons commented that the kids are excited about their sports. She spoke on the Adult Ed advertisements on the internet, saying they are excellent and persuasive for people to consider getting their diploma.

Trustee Farr visited classes during walk-throughs and found them informative and engaging for students. He was impressed with the PAES labs and projects and appreciated the school improvements made during the summer. He spoke on presenting a recognition coin to Secretary Beth Perry for her contributions to the sensory room at Fernley Elementary School (FES).

Trustee Bull visited schools on the first day of school and witnessed energy and enthusiasm from staff and students. He was present during some excitement when there were law enforcement incidents and was glad to see definitive action from the SROs and administrators to keep our schools safe. He visited schools during the walk-throughs and was impressed with the work the teachers are doing, especially with the attendance efforts to get the kids coming to school.

Clerk Carson asked for a moment of silence for the student who passed away before school began. She spoke on the Nevada Association of School Boards (NASB) committee to establish new efforts to increase teacher recruitment and retention. She plans to visit schools soon.

President Hendrix attended an open house and pep rally prior to the start of school in Silver Springs, and attended the Fernley High School (FHS) homecoming football game. He also spoke on the September 10 assassination of political activist Charlie Kirk. He discouraged violence and asked for a moment of silence.

7. ATTITUDE OF GRATITUDE

The board members read notes of gratitude written by students across the district.

8. SUPERINTENDENT REPORT

Superintendent Logan welcomed FHS Student Body President Jackson Hohnholz. He thanked FHS for hosting and Chartwells for dinner, thanked the staff for the hard work during the summer and making schools ready. He spoke with gratitude about Trustee Bridget Peterson who served on the board for over 11 years. She resigned effective September 1, 2025.

He gave a recognition coin to DHS teacher Amy Morrison, who coaches the mountain bike club and does so much for kids. He spoke of her as an exceptional teacher and role model, making a lasting impact on our students.

Fernley principals introduced their new staff members. Starting with FHS, Silverland Middle School (SMS), Fernley Intermediate School (FIS), Fernley Elementary School (FES), Cottonwood Elementary School (CES) and East Valley Elementary School (EVES). Staff were then dismissed.

Jackson Hohnholz spoke about FHS events. They have raised students' school spirit with welcome back week, assemblies, homecoming, and honoring cancer-awareness month. Homecoming is the busiest week of the year and they did events everyday, raising money for special causes. More events are coming up to keep school spirit going for students. Leadership will be hosting a middle school leadership event at FHS.

9. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action. Comments submitted electronically will be included in the minutes of the meeting.

During this time Trustee Whisler presented a recognition coin to Administrative Assistant to the Superintendent and Board, Margaret Heim.

Public comment was made by Silver Stage High School (SSHS) student Jasmine Gate. She agreed that cell phones can be a distraction, but feels the disciplinary measures are extreme in the revision. She proposed a solution to having charging stations in classrooms for instruction time to prevent phone usage.

SSHS student Philip Crandel stressed the need for parents to be able to contact their kids. Students should be able to use them in class, take pictures of class work, and access google classroom.

Two other students spoke on text examples from parents, coaches and teachers, showing the need for scheduling classes and pickup times, and for jobs. They questioned why the consequences are the same as fights. Students use phones for college classes, emails needed during the day, and for scheduling, but their main concern was why the punishment is so severe. Naveece La Marque, FHS Senior, agrees phone use is distracting, but the policy is too extreme. Phones being kept for days is not realistic as they are used to clock in and out of work. Silverland Middle School (SMS) Dean Shaun McMackin spoke on the work to implement the

current policy. It has been effective at SMS and the other schools need to give it time. Administrators cannot take and keep their phones from them indefinitely. The current policy is working, phones go in a lock box. Parents sign the agreement, students take responsibility. It also works when there is an emergency.

Teacher Brittany Reeder-Gomez spoke on the efforts to improve the policy, but is concerned about the excessive disciplinary measures. Phones are not weapons, students could lose weeks of instruction time over this, suspension is not restorative practice.

Principal Ryan Cross echoed that this policy revision is not the right approach. Schools could use board support and help to enforce other issues. This revision has the potential to keep kids from coming to school. Some staff encourage cell phones in positive ways, teaching kids to use them responsibly.

Assistant Principal Michelle Trousdale challenged the board to look at the intention and to listen to the public in the room, and do what is best for kids.

Staff member Tammy Roseberry spoke on her email to the board that addressed this issue.

Because students with special needs would be allowed to keep their phones as exceptions, this would create unintended consequences of identifying students.

A mother spoke in support of students needing their phones during the day and encouraging their independence. If phones were taken they could be misplaced or stolen. A better solution may be a lock box or charging station but available to them if needed. Parents use tracking devices/apps on students' phones.

Lyon County SRO, Sgt. Kosak explained the legal implications of holding on to a person's property, from petty larceny to grand larceny. He believes SMS AP Shaun McMackin's policy is effective.

10. CONSENT AGENDA (FOR POSSIBLE ACTION): Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. See attached.

B. Request for Early Graduation/HSE (confidential)

C. Personnel Reports

D. 2025-2027 Lyon County Education Association Negotiated Agreement

E. IT Department Report

F. Memorandums of Understanding with Boys and Girls Club of Truckee Meadows and Mason Valley

G. Travel

H. District Financial Report

July Vouchers #1002, 1003 and 1016, Totaling \$1,499,871.07

August Vouchers #1017, 1019, 1021, 1022, 1031, 1032, 1038, 1039 Totaling \$6,519,173.88

Trustee Farr made a motion to approve the consent agenda as presented.

Trustee Whisler seconded.

With no further discussion, the motion carried 6-0.

11. ACCEPTANCE OF DONATIONS

Trustee Farr made a motion to accept the donations.
Trustee Whisler seconded.
With no further discussion, the motion carried 6-0.

12. **(For Possible Action)** Discussion and possible action to begin the process of policy development around AB501: Outside Education Programming. This discussion will be in conjunction with presentations from Scouting America, Girl Scouts, Nevada Division of Outdoor Recreation, Nevada Division of Wildlife, Youth Outdoor Skills Camp, Walker River Bowman, Mason Valley Gun Club and 4H. This item is being presented by Board President Tom Hendrix.

Assembly Bill 501(AB501) regarding Outside Education Programming was introduced in conjunction with presentations from Scouting America, Girl Scouts, Nevada Division of Outdoor Recreation, Nevada Division of Wildlife, Youth Outdoor Skills Camp, Walker River Bowman, Mason Valley Gun Club and 4H.

Garett Tamagni from the Lieutenant Governor's office who chairs the outdoor advisory committee, explained their efforts to create opportunities for students at the state level, to get kids outside and off phones and also provide school credit. Ideally organizations would sign off on the activities, giving credit for activities that teach people skills and knowledge outside school hours. The bill AB501 is broad and general regarding what would apply to the bill. One credit per high school and one per middle school is the idea and they would need reputable organizations confirming the education received. Lyon CSD would be the first district to implement the bill in the state.

Kendal Scott from the Nevada Division of Outdoor Recreation (NDOR) explained what her office is doing to get youth access to outdoor education activities integrated in schools to increase mental health benefits, boosting performance and engagement with learning. She spoke on other benefits.

Trustee Farr loved the intent of the bill, looking outside the box, and asked about education from a conservation stand point. Conservation activities and programming are integrated in the various opportunities. The bill is written in a broad language to allow those. Districts have the autonomy to write it into their policy.

Julie Bliss from the Nevada Department of Wildlife spoke on K-12 curriculum for educators already in place that includes skill based lessons that fit in with the language of the bill.

The trustees spoke in favor of the bill and see students finding great careers this way.

Staff members from the Nevada Area Council for Scouting, Doug Ramsay and Greg Erny endorse the idea and offer support to the state and school districts. They spoke on the multiple benefits of scouting and gave scouting challenge coins to the board.

Leah Miller from the Walker River Bowman spoke on the benefits of these kinds of clubs and experiences. They offer youth archery with 50 - 60 kids participating every week.

A Mason Valley Gun Club representative spoke on the leadership skills, learning to win and lose. He promoted the 4-H programs already built in and ready for kids.

Lyon County 4-H leader Teresa Shakely emphasized the partnership between the schools and 4-H. Their program falls under the bill's requirements for getting the credits and they provide a safe structured environment with trained certified instructors, with the ethics and real world skills. Savannah, a student at SSSHS, spoke on her experience with shooting sports in 4-H and encouraged the implementation of the bill in this district. Another representative, Hillary Dashiell, spoke on the agricultural side and other benefits of student participation.

Superintendent Logan stressed that this is about credit outside regular school hours. The policy is in the works. There are still many variables to be considered.

Director Gianotti reminded the board that as these activities will be done outside the jurisdiction of the district, though scouts and others would presumably be enforcing background checks, the district would not police the outside organizations.

There was some discussion regarding the Work-Based Learning (WBL) program and how this could apply. WBL is limited to 60 hours per semester for one half credit. Making sure trainers are vetted would be part of our policy.

No action was taken. The policy for AB501 will come back to the board for consideration.

A Break was called at 8:40 pm

Public Comment for item 12 was made by Neal McIntyre II who was in favor of students getting credit for activities. He added that many times it is the parents who will sign off for their credit. He explained that NDOW has great record keeping and surveys for hunting that specify details for their tracking purposes, and he asked that these things be considered in the writing of the policy.

13. **(For Possible Action)** Discussion and possible action to begin the process of appointing an individual to fill the vacancy in the LCSD Board of Trustees District VI, per NRS 386.270 and LCSD Board Policies BBC and BBE. This item is being presented by Board President Tom Hendrix and Superintendent Tim Logan.

Per NRS 386.270 and LCSD policies BBC and BBE, Superintendent Logan asked for approval to start the process to fill the vacancy for District 6. The opportunity would be published for 2 weeks, letting the public know, and applicants would provide the required information to the district office. At the October meeting they will be interviewed with outlined questions consistent for each candidate. The appointed trustee would run for the office in the next election.

There was discussion regarding the interview questions that the board would use and what the requirements would be for the applicants. It was determined that each of the trustees will submit 3 questions each to be made into a list to use for the interviews. The board would like to see a letter of intent and a resume, both no more than 2 pages each, for each applicant. Legal Counsel Don Lattin advised that the location of the meeting would need to be held in the area of the vacancy, in this case Sutro Elementary School, District 6.

For the interviews, the board would like to have one applicant interviewed at a time, with the others outside the room, called on alphabetically.

Candidates would have up to 3 minutes to answer each question.

Trustee Farr made a motion that the board change the location of the next board meeting (October 28, 2025) to Sutro Elementary School in Dayton District 6, to interview prospective candidates for District 6 Trustee, and proceed with the filling of the candidate and review process.

Trustee Whisler seconded.

With no further discussion, the motion carried 6-0.

14. **(For Possible Action)** Discussion and possible action regarding the School Improvement Bond Resolution. This item is being presented by Executive Director of Operations Harman Bains.

Director Bains requested approval to continue with the 2025 School Improvement Bond Resolution process. The Lyon County Debt Management Committee approved the proposal on September 15, 2025. The board had approved two separate issuances, for \$15 million each. Trustee Bull made a motion that the Board approve the resolution designated as the "2025 School Improvement Bond Resolution"; declaring the necessity of incurring a bonded indebtedness on behalf of the Lyon County School District for the purpose of acquiring, constructing, improving and equipping school facilities; authorizing the issuance of the Lyon County School District, Nevada, general obligation (limited tax) school improvement bonds, series 2025, in the aggregate principal amount not to exceed \$15,000,000; providing the terms, conditions and form of the bonds; providing other details in connection therewith; ratifying action previously taken relating thereto; and providing the effective date hereof.

Trustee Farr seconded.

With no further discussion, the motion carried 6-0.

15. **(For Possible Action)** Discussion and possible action regarding LCSD 2025-26 Restorative Discipline Plan. This item is being presented by Deputy Superintendent Stacey Griffin-Cooper.

Deputy Superintendent Griffin-Cooper spoke on the 2025-26 Restorative Discipline Plan that was developed with stakeholder input from across the district. It consists of written rules of behavior and includes provisions for conflict resolution, interventions, and provides alternative placements for students when necessary. LCSD has been recognized on a state level on the development and usage of our plan. Changes are highlighted in red. One change is the term "In school suspension" or "ISS" is being used instead of APEP, to be consistent with the state terminology.

Trustee Farr commented that there is a lot to know and there are legislative sessions that change requirements every year.

Deputy Superintendent Griffin-Cooper commented that the conversations to discuss the details and define behaviors are robust and they work to keep things consistent across the district.

President Hendrix made a motion that the Board of Trustees approve the the proposed revisions to the LCSD Restorative Discipline Plans for the 2025-2026 school year.

Trustee Parsons seconded.

With no further discussion, the motion carried 6-0.

16. **(For Possible Action)** Discussion and possible action regarding LCSD Policy EDBB: Use of Cell Phones and Other Electronic Devices by Students and Employees as a first reading. This item is being presented by Board President Tom Hendrix and Board Member James Whisler.

President Hendrix opened the discussion, acknowledging the comments made earlier by the public. He spoke on the research he had done regarding the studies that have determined negative effects of allowing cell phone usage in classrooms, including distraction and lack of engagement with peers. He read that as children grow they miss important fundamental milestones in their development due to these distractions. He stressed the duty the Board has to support the students' well-being and mental health. He recognized the public comments but still believes they need to be out of the students' hands during the school day, with exceptions allowed in NRS or certain circumstances. The public had expressed concerns regarding the severity of the discipline portion. He removed the expulsion part for this reading. Now he is willing to present it without the long-term suspension.

Trustee Whisler listened to the students and other comments but mentioned that class is not the time to check the messages or use a phone, recalling the past when students went to the office to call parents when necessary. He commented on other places where schools got rid of electronic devices and went back to textbooks and scores went up. He questioned the need for parents to have immediate access to their student and brought up the problems during an emergency when the system for emergency services is overwhelmed by cell usage. Regarding the consequences in the policy revision, he liked the Silverland Middle School (SMS) plan and contract for students. He proposed having the principals present their own plans.

SMS Dean McMackin pointed out the SMS plan is the current district policy for all the schools. The current contract does not include the high schools.

Trustee Farr pointed out that this is the current policy, approved by the board, and the schools need to give it time to work.

There was discussion about how administrators and teachers are implementing the policy, the importance of administrative discretion in handling cases individually, and the possibility of revisiting the policy later if changes are needed.

Trustee Whisler admitted he was initially unaware the policy applied district-wide and now supports giving the current policy time to work, noting that teachers are handling issues appropriately and that phones are taken when necessary.

Dean McMackin explained that his research guided the development of the current policy.

Their school has worked to reduce social media use, parents have become supportive and they see improvement in student interaction. Teachers are supported by administrators, expectations are set, and they are consistent in the consequences for students.

As the students gradually grow into higher grades, they will become accustomed to the policy. There are challenges with high school students due to open campus, students with jobs, and students attending WNC classes where their phones are necessary. The possibility of a K-12 grade consistent plan to keep phones/devices out of sight might be ideal, but the logistics of implementing may be unreasonable.

Principal Ryan Cross stated that high school teachers currently use discretion, allowing phones for educational purposes. Some enforce strict "no phone" rules, while others promote appropriate, mindful use. He shared that in practice, students generally use phones appropriately during breaks and lunch, often for legitimate reasons like timekeeping and reporting hours. He noted most students cooperate and that completely banning phones is not conducive to learning.

Student Rep Jackson Hohlhonz commented that stricter measures are unreasonable and unnecessary since teachers already have the authority to restrict phones. He urged the Board to consider the perspectives presented by students, parents, and teachers as the current policy is working to keep phone use down during class times rather than remove them completely. He disagreed with the statement that students lose learning when they look at their phone.

Discussion continued by other board members who spoke earlier with principals and teachers who are not dissatisfied with the current policy. Social concerns also stem from social media use at home, controlled by parents. Schools should be a source of educating kids on appropriate use and behavior while they are in school.

President Hendrix mentioned his willingness to modify the consequences in this revision.

President Hendrix made a motion to table the proposed policy.

Trustee Farr seconded.

Public comment was made by SRO and parent, Dep. Holland. She supports a balanced, age-appropriate approach, favoring the SMS model. She noted that SafeVoice alerts occur outside of school hours, with students using phones, and emphasized the need to teach responsible use

rather than remove phones entirely.

Lyon County Association of Administrators (LCAA) Representative, Principal Duane Mattice, added that while phones can be distractions, the proposed disciplinary policy would be difficult to implement. He recommended alternative approaches such as reflective discussions with the students, parent-student conferences, progressive loss of device privileges, and digital citizenship education to promote responsible use. This letter attached to the minutes.

President Hendrix amended the motion to table the proposed policy until October 28, 2025.

Trustee Whisler seconded the amended motion.

The motion carried 6-0.

17. **(For Possible Action)** Discussion and possible action regarding the LCSD 2025-26 School Performance Plans/School Improvement Plans. This item is being presented by Deputy Superintendent Stacey Griffin-Cooper.

The 2025-26 School Improvement Plans were presented by Deputy Superintendent Griffin-Cooper. All school plans were adjusted to align with the District Performance Plan as requested by the board. The uniqueness of the individual schools' action steps are incorporated. There was debate centered around whether schools should set their own goals or adhere to district-wide targets, with Trustee Whisler and others arguing for school-specific goals while President Hendrix and others favored consistent district-wide targets. Schools that changed their goals to match may now have objectives that were not part of their initial committee's prioritized plan and may be unattainable. Discussion continued about the district goal to have 58% growth in Math and Reading versus the schools' individual growth goals.

President Hendrix made a motion that the Board approve the revisions to the LCSD School Improvement Plans for the 2025-2026 school year.

It was seconded by Trustee Parsons.

With no further discussion, the motion carried 5-1. Trustee Whisler voted nay.

18. **(For Possible Action)** Discussion and possible action regarding updates from the Fernley area school principals. This item is being presented by Fernley School Principals.

Reports were presented by Fernley Area Principals from CES, Virginia Richardson, EVES, Kent Jones, FES Assistant Principal Jennifer Bluhm, FIS Blake Cooper, SMS Assistant Principal Tammie Moniz, and FHS Ryan Cross.

19. **(For Possible Action)** Discussion and possible action regarding a report on LCSD staffing for the 2025-26 school year. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

The staffing update included positions for long-term substitutes, interns, and participants in the Grow Your Own program for licensure, and the results from the exit survey were included.

Trustee Farr made a motion to approve the staffing update for the 2025-26 school year.

Trustee Parsons seconded.

With no further discussion, the motion carried 6-0.

20. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GAC: Confidential Information as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Trustee Farr made a motion to approve the next three items, policies:

GAC: Confidential Information

GBB: Fair Employment Practices

GBBC: Employee Bullying

as first readings.

President Hendrix seconded.

With no further discussion, the motion carried 6-0.

21. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GBB: Fair Employment Practices as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Approved above.

22. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GBBC: Employee Bullying as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

Approved above.

23. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.

The next meeting of the board will be on October 28, 2025 at Sutro, noting the changed location.

Board appointment the District 6 board vacancy

Policies for second reading

EDBB for first reading

Trustee Whisler would like a presentation on the Go Guardian program.

Trustee Whisler requested a presentation regarding the Employee Relations Manager position.

24. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.

Comments submitted electronically will be included in the minutes of the meeting.

Neal McIntyre II thanked the board for their work. The audio is getting better.

25. ADJOURN:

Adjourned at 11:34pm.

The notice for this meeting was posted on September 17, 2025, at Lyon County School District Administrative Office, Lyon County School District websites (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

Lyon County School District Statement of Nondiscrimination and Accessibility

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This non-discrimination policy covers admission, access, treatment, and employment in the district's programs and activities, including occupational education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the administrative assistant to the superintendent and board of trustees, in writing at 25 E. Goldfield Avenue, Yerington, Nevada 89447; e-mail at mheim@lyoncsd.org; or by calling (775) 463-6800 ext. 10034, at least one week prior to the meeting.

DRAFT

Dear Members of the Board,

My name is Duane Mattice and I am speaking on behalf of the LCAA. I am speaking on agenda item 16. We want to thank you for your continued support and partnership as we work together to create the best possible learning environment for our students. We recognize and agree that cell phones are a major distraction in schools, and we appreciate the board's commitment to addressing this issue.

At the same time, we would like to share several concerns about the proposed progressive discipline policy related to cell phone use. Specifically:

- **Use of Suspension as an Initial Step:** We are concerned that school suspension is listed as a first step in the discipline process. We believe suspension should not be used at the onset, as it removes students from valuable instructional time and is not the most effective means of addressing the issue.
- **Staffing and Capacity:** Logistically, our schools do not have the resources (staffing, space, etc.) needed to manage the potential increase in students assigned to in-school suspension. This creates significant operational challenges and could reduce our ability to provide support in other critical areas.
- **Inconsistency with Other Offenses:** The severity of this policy is stricter than the consequences currently outlined for more serious offenses, such as bullying and physical altercations. We believe this imbalance could send an unintended message to students about the relative seriousness of these behaviors. This includes the use of long term suspensions.
- **Confiscation of Personal Property:** The proposed policy to hold a student's phone for up to five days raises substantial concerns. Cell phones are student and parent property, not school property, and retaining them for an extended period introduces questions of liability for loss, damage, or misuse.

In light of these concerns, we encourage the board to consider alternatives that align more closely with restorative practices. Rather than relying on exclusionary discipline, restorative approaches can redirect behavior, preserve relationships, and teach responsibility. Some possible alternatives include:

- **Reflective Conversations or Restorative Circles:** Students reflect on their phone use and its impact on learning, either one-on-one with a staff member or in a facilitated group.

- **Parent-Student Conferences:** Parents are promptly engaged in the conversation to reinforce expectations and encourage consistent messaging at home and school.
- **Restorative Tasks:** Students may complete a reflection sheet, assist with a school responsibility, or participate in a learning activity that connects their choices to classroom expectations.
- **Progressive Loss of Privileges:** Instead of confiscating devices for multiple days, consider short-term collection (end of school day), limiting use during non-instructional times, or requiring students to check in their phones during the day if misuse persists.
- **Skill-Building Supports:** Offering digital citizenship lessons or guided discussions on healthy technology use can provide students with tools to make better choices.

We believe these strategies not only address the distraction of cell phones but also preserve instructional time, reduce strain on school resources, and foster student growth and accountability.

We respectfully ask the board to reconsider elements of this policy to ensure that it is practical, equitable, and aligned with the seriousness of other disciplinary measures. We strongly support efforts to limit cell phone distractions, but we also want to ensure that the discipline framework is fair, sustainable, and manageable for schools.

Thank you again for your dedication to our students and for considering these concerns as you move forward with policy decisions. We remain committed to working collaboratively toward solutions that best serve our students and school community.

Public Comment

Cary Dyer

Subject of Comment

Cell Phone Policy

Your Public Comment

I am writing today, to ask you to re-consider the cell phone policy that has been proposed and is in front of the Board on Tuesday September 23, 2025. My biggest problem is the issue of expulsion on the 5th time!!! Kids that are caught with drugs on school campus aren't even expelled. Even vape pens, cigarettes, etc don't get kids expelled. Kids are purchasing urine to pass drug tests for sports, yet you're considering expelling a student for a cell phone? This is absolutely ridiculous.

Personally, I feel students need cell phones in their possession at all times. To many things can happen in schools and the world now days to where the students should have access to contacting their parents if need be at any time. My daughter has something written in her 504 plan due to her medical diagnosis and medications. However, If she didn't, I would still be sending this email.

Please, please, please, re-consider this proposal, maybe work with teachers, student government in each school and parents to come up with a reasonable proposal.

First Name

Lea

Last Name

Sencion

Subject

Teacher Comments

Public Comment:

Thank you for your time, my name is Lea Sencion, I have 3 children all in the Yerington area. I currently have one that WAS enrolled in [REDACTED] science class and I'm disgusted by the comments that she made on a Facebook post about Charlie Kirk being killed.

Yes they've been removed, and an apology was made, but that still doesn't change what was said.

I've been in touch with Elmer Bull, and expressed my frustration and disgust, that this teacher is in our school, and making a reputation that I know is NOT Yerington Intermediate School.

I have went to the Intermediate school and met with Mr. Gillespie and Mrs. Pope. They're both absolutely amazing, and removed my son out of that class, as requested. I hope that something other than a slap on the hand will happen, and more are aware of this situation.

I also reached out to Mr Workman, expressing my concern and frustration as well.

I think it's unfair that I've had to remove my child from the classroom, rather than her being removed form the school.

It was just before 10:30 a.m. Wednesday, that Becky Van Der Walt received a text message from her son that no parent wants to receive.



20

"I think there's a school shooting," Van Der Walt's son, Henry, a junior at [Apalachee High School](#) in Winder, Georgia, wrote, according to text messages shared with ABC News. "We heard gunshots and the police shouting ... We're all in hard lockdown."

Around eight minutes later, Henry sent another text to his mom with three simple words, "I love you."

"School shooting rn .. i'm scared," Ethan, the high school student, wrote to his mom. "pls i'm not joking."

When Clark responded that she was leaving work, Ethan, too, responded with just three words: " I love you."

Sonya Turner was home for less than an hour Wednesday after dropping off her 15-year-old daughter at Apalachee High School when she too got a worrisome text.

"There's a real lockdown," Turner's daughter Abby, a sophomore, wrote to her mom from biology class. "idk how to explain it ... i heard shots but i don't anymore."

21

+ 'I had so much fear': Students recount shooting at Georgia's Apalachee High School

While Abby and her fellow classmates were texting their parents Wednesday morning, not knowing what would happen, a 14-year-old student had allegedly [opened fire](#) at Apalachee High, killing four people and injuring nine.

The 14-year-old student accused of opening fire at the school has been charged with four counts of felony murder, with additional charges

3:30

LTE 



Dad >

Wed, Sep 10 at 1:26 PM

You should bring me food when you come to pick up Tori

Your practice is canceled

Wait what for the hs?

Yes your coaches dad got rushed to the hospital

Oh no

1:48

LTE 



2 People >

Fri, Sep 5 at 12:04 PM

Tori



Can I stay for the volleyball game for concessions

Dad



Yes

Tori



Okay thank you



Sami said she can stay so you don't have to worry about it if you want

Dad



Ok



What time is it over



Just a heads up this last minute asking won't happen again

Tori



I know im sorry I didn't know im trying to get a schedule ill have one Monday



Dad



K

1:47

LTE



2 People

Tue, Sep 9 at 12:24 PM

Tori

Sami has practice today at the elementary school do you want me to go with her or are you picking me up?

Tue, Sep 9 at 2:03 PM

Dad

Yes

Tori

Wdym yes?

Dad

Stay there

Tori

Figured

Dad

What time is practice over

Tori

4:30

Dad

K

Thursday 12:59 PM

Dad

Tori are you staying or do you want me to come get you? I think **Sami** has practice tonight



Tori



Staying

Dear Mr. Hendrix and Mr. Whisler,

I am writing to you out of concern for the board's upcoming decision on the district's cell phone policy. For transparency, although I do work for Lyon County School District as an MTSS Coordinator who specializes in behavior and mental health, I am NOT writing to you in a work capacity, but rather as a *concerned constituent, parent, and community member*.

I do not disagree that student phone use can be a major classroom distraction and I would agree that putting phones away is a good idea. The Institute of Education Sciences (n.d.) discuss the current research and found “the mere presence of cellphones reduces available cognitive capacity” and “students whose smartphones were physically removed during class had higher levels of course comprehension, lower levels of anxiety, and higher levels of mindfulness.” They also note there are “specific benefits ... regarding cell phone usage by students experiencing trauma. Cell phones... when used appropriately... can enhance student engagement, improve motivation, support collaborative activities, and increase communication between the student and teacher.” Also, Boston Children’s Digital Wellness Lab (2024) note that the research demonstrates “students... use phones much like adults do- they review their schedules, plan their days, and coordinate with friends, family, and co-workers.” They point out the majority of notifications appear to be from parental control apps. Many parents report their students have cell phones specifically for use in school emergency situations.

Stokel-Walker (2024) after a review of international studies found no significant correlation between a cell phone ban and academic performance. Similarly Weis and Bonell (2025) found “no evidence that school phone policies were associated with improved mental wellbeing, anxiety, depression, problematic social media use, sleep health... physical activity or educational attainment.” They hypothesized that students compensated for lack of screen time outside of the school environment and this led to negative impacts on mental health.

While I agree with limiting the use of student cell phone use during class, I believe this is best accomplished with teaching students rather than harsh punishments. If we want to teach students that class time is valuable and there is a need for them to focus, then it seems counterproductive to remove students long term from their learning environments. What are they learning? How will this lack of instruction limit their opportunities in the larger community?

Michael Rich, an associate professor of pediatrics at Harvard Medical School, who has been studying the issue with the Alberta Teachers’ Association (ATA) since 2011. As a result of his work with the ATA, he stands somewhere between the pro and anti sides of the argument. “The way we approached it, ultimately, is not about blocking smartphones and their use but about looking at the educational task at hand,” Rich says. He envisages using phone-locking devices for most of the school day and taking phones out only at select times—at which point children will be educated about how to use them in a way that will reinforce a positive relationship with their

devices. “We don't just toss kids into wood shop with all the power tools and say ‘Have at it,’” Rich says. “We teach them how to use them responsibly and carefully—and use them in productive ways.” It’s a pragmatic approach, he reckons. “Smartphones are, at least at the moment, for the foreseeable future, a reality of all of our existence,” he says. “Why not overtly teach them how to use these?” (Stokel-Walker, 2024).

I respectfully request that the Board convene a Guiding Coalition of stakeholders (administrators, teachers, students, families, and community members) to delve into all the nuances involved in cell phone policy, including unintended consequences, before engaging with consequences which may cause more harm than value.

Tammy Roseberry

References

Boston Children’s Digital Wellness Lab (2024). What the science says: Smartphones in schools. Boston Children’s Digital Wellness Lab. Retrieved from <https://digitalwellnesslab.org/articles/what-the-science-says-smartphones-in-schools/#:~:text=Overall%2C%20a%20recent%20review%20of,playing%20a%20role%20in%20outcomes>.

Institute of Educational Sciences (n.d.) Cell phone policy. Regional Educational Laboratory Northwest. Retrieved from chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/<https://ies.ed.gov/northwest/2025/01/cell-phone-policy#:~:text=Policies%20on%20cell%20phones%20can,2013>).

Stokel-Walker, C. (2024). Do phone bans help students perform better in school? Scientific American, 9.5.2024, Retrieved from <https://www.scientificamerican.com/article/do-school-phone-bans-help-students/#:~:text=In%202023%20a%20UNESCO%20report%20found%20that,had%20no%20impact%20on%20student%20performance%20whatsoever>.

Weiss, H. and Bonell, C. (2025) Smartphone use and mental health: Going beyond school restriction policies. Lancet Regional Health-Europe. 2025 Feb 8;51:101237. doi: [10.1016/j.lanepe.2025.101237](https://doi.org/10.1016/j.lanepe.2025.101237)

Attitude of Gratitude

My name is Lucas Smith and I am successful at _____
Student Name

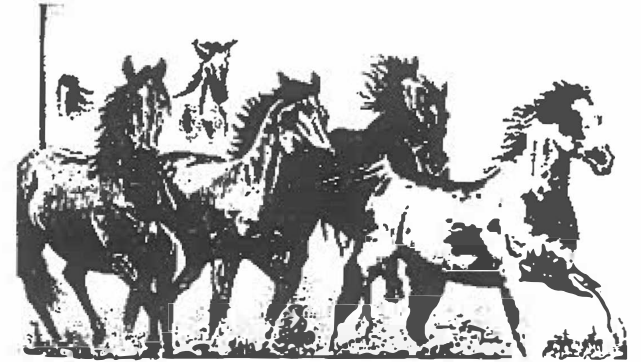
DIS because of Mr. Manning.
School Name Teacher/Staff Member's Name

I want to thank him/her for helping with the activities we have for P.E.
and guiding my way towards being successful in life and thank you for being
my homie. 🙏

28

Signed Lucas Smith

Sutro Elementary



Attitude of Gratitude

My name is Emilee Benedict and I am successful at Sutro Elementary School
because of Mrs. Doll.

29

I want to thank him/her for

helping me be successful for third
grade. Also want to thank her
for teaching us pe games,
Also for being the best teacher
and pe teacher.



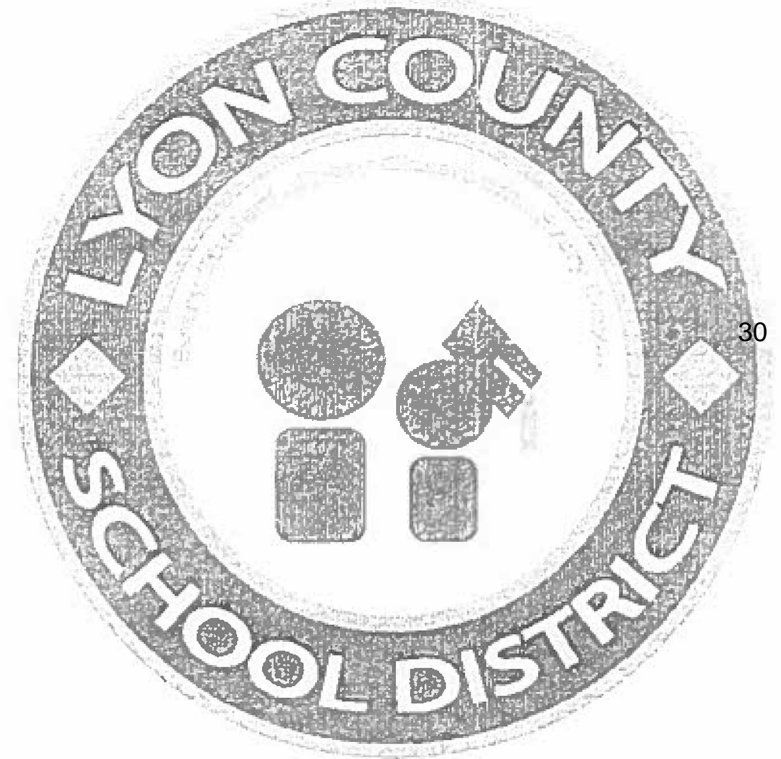
Attitude of Gratitude

My name is Laylaanee Harrison and I am successful at
student name

Dayton high school because of Mr. Sturm.
school name teacher/staff member's name

I want to thank him/her for being a great teach, who cares
for his student, and shows he cares. He does
his job and still respects his students.

Signed: Laylaanee Harrison
student signature



Attitude of Gratitude

My name is Chrysmabelle Zobel and I am successful at _____
Student Name

Duyden Intermediate School because of Mrs Edder.
School Name Teacher/Staff Member's Name

I want to thank him/her for giving me a chance at theater because she believed in me
and making class fun and interactive. Thank you for being an amazing teacher you are
my favorite even if you're hard on us some times I know it's only because you care and
want us to succeed

31

Signed 



Attitude of Gratitude

My name is Cayden Leist, and I am successful at Silver Stage High School because of Mr Piatt.

They help me succeed by: helping me get used to the new school, and by helping me with my computer.

I want to thank and acknowledge them for: being kind and welcoming to a new student.

Attitude of Gratitude

My name is Addlyn Boger and I am successful at
student name

YIS because of MS. Barrett
school name teacher/staff member's name

I want to thank him/her for being an amazing teacher
and always pushing us to do our best
all the time. I also want to thank Ms. Barrett
for being honest about everything. I also love
her crazy stories.

Signed: _____
student signature



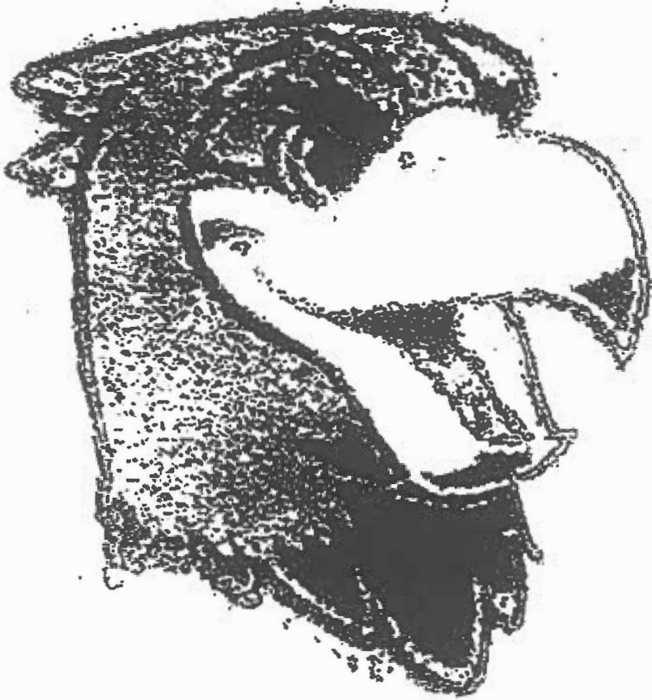
ATTITUDE OF GRATITUDE

My name is Emilia wright and I am successful at Riverview Elementary School because of Miss Kossie.

I want to thank him/her for helping this class to become great

spellers and writers. Thank you very much
for always being there when needed
most in this class.

Signed: Emilia wright



Sutro Elementary



Attitude of Gratitude

My name is Genesis Hernandez and I am successful at Sutro Elementary School because of Mrs. Minor.

35

I want to thank him/her for

always being nice to me.

She helped me with art. She is funny

I like when she does sign ups for plays.



LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 1001 – October 28, 2025

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
District Wide	Behavior Specialist	X		New Allocation SPED Funded	11/01/25	Marricella Adams
Silver Stage Middle	Teacher	X		New Allocation SPED Funded	8/20/25	Reese Jones
Sutro Elementary	Teacher		X	(C. Reid)	10/6/25	Kelly Felten
Sutro Elementary	Teacher		X	(K. Snyder)	10/17/25	Kaeleigh Fowler
Yerington Elementary	Teacher	X		New Allocation SPED Funded	9/29/25	Jarely Haro-Vazquez

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Fernley High	Teacher	10/2/25	Daron Wildermuth
Fernley Intermediate	Teacher	10/31/25	Richard Reeder

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL 1001– October 28, 2025

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
Cottonwood Elementary	Custodian Lead		X	(N. Bertinuson)	10/14/25	Miguel Lopez
Cottonwood Elementary	Paraprofessional		X	(T. Portillo)	10/21/25	Harley Yutzie
Cottonwood Elementary	Paraprofessional	X		New allocation SPED Funded	10/21/25	Richard Bragg
Cottonwood Elementary	Paraprofessional			(J. Dee La Rosa)	10/21/25	Karla Leyva
Cottonwood Elementary	Paraprofessional	X		New allocation SPED Funded	10/21/25	Reyna Olivas
Dayton Elementary	Paraprofessional		X	(R. Harrison)	10/09/25	Michelle Stromlund
Dayton High	Custodian		X	(A.Tavita)	10/9/25	Ryan Daw
District Office	Fiscal Administrative Support		X	(S. Valiska)	10/20/25	Stormie Ortez
District Transportation	Bus Driver		X	(L. Mattson)	10/20/25	Earl Allen
Fernley Elementary	Paraprofessional		X	(A.Horton)	10/13/25	Maria Castan-Munoz
Fernley Elementary	Paraprofessional		X	(T. Mertz)	10/14/25	Laura Mattson
Fernley Elementary	Paraprofessional		X	(J. Lewis)	10/15/25	McKenzie McLaughlin
Fernley High	College and Career Readiness Interventionist		X.	(H. Ralphs)	9/29/25	Erica Kingston
Riverview Elementary	Paraprofessional		X	(L. Banks)	10/6/25	Faith Medina
Riverview Elementary	Paraprofessional		X	(K. Parker)	10/7/25	Martha Gutierrez
Silver Stage Elementary	Custodian Lead		X	(M. Robinson)	10/7/25	Albert Bozsik
Silver Stage High	Paraprofessional		X	(L. Welch)	10/13/25	Elizabeth Escobar-Rodriguez
Silver Stage High	Custodian		X	(D. Bashaw)	9/24/25	Nova Wilsey
Silver Stage High	APEP-AIDE		X	(L. Ornelas)	10/8/25	Ryan Lowe
Silver Stage High	Paraprofessional	X		New allocation SPED Funded	10/13/25	Richard Lowry
Silver Stage Middle	Custodian		X	(P. Shaw)	10/09/25	Martha Pace
Silverland Middle	College and Career Readiness Interventionist		X	(L. Hodge)	9/19/25	Holly Mangum
Sutro Elementary	Paraprofessional		X	(S. Wall-Iosefa)	10/13/25	Mary Louie
Sutro Elementary	Paraprofessional	X		New allocation SPED Funded	10/13/25	Sara Silvapaz Lepe
Yerington High	Paraprofessional		X	(S. Gutierrez)	10/13/25	Donna O'Callaghan
Yerington High	Paraprofessional	X		New allocation SPED Funded	10/13/25	Daniela Cervantes
Yerington High	Paraprofessional	X		New allocation SPED Funded	10/13/25	Virginia Montoya

Yerington high	Paraprofessional	X		New allocation SPED Funded	10/13/25	Susanne (Suzy) Cervantes
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SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Dayton High	Paraprofessional	10/6/25	April Hinkle
East Valley Elementary	Paraprofessional	10/3/25	Leah Demucha
Fernley Elementary	Paraprofessional	6/13/25	Alleshea Horton
Silver Stage Middle	Custodian	9/30/25	Wesley Smith
Silver Stage Middle	School Secretary	10/3/25	Meagan Dallimore
Silver Stage Middle	Paraprofessional	9/26/25	Sarah Haddox
Silverland Middle	Non-Instructional Specialist- PAES Lab	10/22/25	Victoria Diaz Chavez
Yerington Intermediate	Paraprofessional	10/10/25	Rachel Thomas

	DAC	Description	Name
1	SMITH VALLEY SCHOOLS	Xduty - Academic Team Advisor HS	ROGACZEWSKI, HEATHER
2	SMITH VALLEY SCHOOLS	Xduty - Academic Olympics Advisor	ROGACZEWSKI, HEATHER
3	SMITH VALLEY SCHOOLS	Xduty - Shop Maintenance HS	VICK, DAVID
4	SMITH VALLEY SCHOOLS	Xduty - Basketball Boys HS Head	VICK, DAVID
5	SMITH VALLEY SCHOOLS	Xduty - Athletic Director HS	VICK, DAVID
6	SMITH VALLEY SCHOOLS	Xduty - Athletic Director MS	ROGACZEWSKI, HEATHER
7	YERINGTON INTERMEDIATE SCHOOL	Xduty - Basketball Girls 8	PICOTTE, JEREMY
8	FERNLEY ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator	ANDERS-GARCIA, KRISTEN
9	YERINGTON INTERMEDIATE SCHOOL	Xduty - Basketball Boys 7	PICOTTE, JEREMY
10	YERINGTON INTERMEDIATE SCHOOL	Xduty - Basketball Boys 8	VEIL, MATTHEW J
11	FERNLEY ELEMENTARY SCHOOL	Xduty - Yearbook Advisor ES	CARDER, BRIANA
12	SMITH VALLEY SCHOOLS	Xduty - Class Advisor 10,11,12	MARSHEK, MELISSA
13	YERINGTON INTERMEDIATE SCHOOL	Xduty - MTSS Program Facilitator	JEKA, LYNN
14	FERNLEY ELEMENTARY SCHOOL	Xduty - Site Webmaster/School	REEDER, BRITTANY N
15	SMITH VALLEY SCHOOLS	Xduty - Class Advisor 10,11,12	ROGACZEWSKI, HEATHER
16	FERNLEY ELEMENTARY SCHOOL	Xduty - Site Webmaster/School	PERRY, BETHAN
17	SMITH VALLEY SCHOOLS	Xduty - Class Advisor 10,11,12	SHOPE, EDWARD
18	SMITH VALLEY SCHOOLS	Xduty - Class Advisor 9	BERRINGTON, WENDY S
19	SMITH VALLEY SCHOOLS	Xduty - MTSS Program Facilitator	JOHNSON, MISTI A
20	FERNLEY ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor	KENISON, MINDY
21	SMITH VALLEY SCHOOLS	Xduty - Site Webmaster/School	VICK, SHELLY
22	DAYTON HIGH SCHOOL	Xduty - Basketball Boys HS Assistant	MARTINEZ, JOSEPH E
23	DAYTON HIGH SCHOOL	Xduty - Basketball Boys HS Assistant	MARTINEZ, THOMAS E
24	DAYTON HIGH SCHOOL	Xduty - Basketball Girls HS As	GELMSTEDT, ELIZABETH A
25	DAYTON HIGH SCHOOL	Xduty - Basketball Girls HS Head	EARY, ASHLYN
26	DAYTON HIGH SCHOOL	Xduty - Cross Country HS Head	ALLANDER, K.C.
27	DAYTON HIGH SCHOOL	Xduty - Dance/Drill HS Winter	MATTHEWS-LASES, TATANYA M
28	DAYTON HIGH SCHOOL	Xduty - Soccer Boys Assistant	VEGA, JAVIER
29	DAYTON HIGH SCHOOL	Xduty - Wrestling HS Head	LUNDEEN, BRADLEY
30	YERINGTON INTERMEDIATE SCHOOL	Xduty - Cross Country MS Head	SMITH-OW-WING, VICKY
31	SMITH VALLEY SCHOOLS	Xduty - Volleyball HS Head	EMHOFF, AMBER
32	SMITH VALLEY SCHOOLS	Xduty - Volleyball 8	EMHOFF, AMBER
33	SILVER STAGE HIGH SCHOOL	Xduty - Volleyball HS Assist	WOODHAMS, LAUREN K
34	SILVER STAGE HIGH SCHOOL	Xduty - Yearbook Advisor HS .5 FTE	CROSS, ASHLEE N
35	SILVER STAGE HIGH SCHOOL	Xduty - Yearbook Advisor HS .5 FTE	WARD, GEORGIA M
36	SMITH VALLEY SCHOOLS	Xduty - FFA Advisor	DREYER, MATIA
37	SMITH VALLEY SCHOOLS	Xduty - Basketball Girls 8	ROGACZEWSKI, HEATHER
38	SMITH VALLEY SCHOOLS	Xduty - Softball Head	MARSHEK, MELISSA
39	EAST VALLEY ELEMENTARY SCHOOL	Xduty - Yearbook Advisor ES	WOLVERTON, MELISSA S
40	DAYTON HIGH SCHOOL	Xduty - Class Advisor 9	GRAHAM, JAMIE
41	YERINGTON HIGH SCHOOL	Xduty - Library Inventory Director	SMITH, JENNIFER A
42	YERINGTON HIGH SCHOOL	Xduty - Play Director HS Fall	JEKA, CHRISTOPHER
43	DAYTON ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator	FIRSTENBURG, HANNA M
44	DAYTON ELEMENTARY SCHOOL	Xduty - Site Webmaster/School	HOUK, DUSTI
45	DAYTON ELEMENTARY SCHOOL	Xduty - Music Programs ES	SATALICK, JENNIFER
46	DAYTON ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor ES	FRANKLIN, KYLE
47	SUTRO ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	SATTERFIELD, MORGAN
48	SUTRO ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	DOLL, TERI
49	SILVER STAGE ELEMENTARY SCHOOL	Xduty - Site Webmaster/School	DAMM, MICHELLE M
50	SILVER STAGE ELEMENTARY SCHOOL	Xduty - Yearbook Advisor ES .5 FTE	ROBERTS, LE-AN I
51	SILVER STAGE ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator	OWENS, BREANA R
52	SILVER STAGE ELEMENTARY SCHOOL	Xduty - Academic Fair Advisor ES	ROBERTS, LE-AN I
53	RIVERVIEW ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitat	ROBINSON, ROBIN J
54	FERNLEY HIGH SCHOOL	Xduty - Soccer Boys Assistant	BAERWALDT, ERIN R
55	FERNLEY HIGH SCHOOL	Xduty - Soccer Boys Head	MUNIZ-PENA, ANGEL
56	FERNLEY HIGH SCHOOL	Xduty - Wrestling HS Head	MCCULLAR, JACOB
57	FERNLEY HIGH SCHOOL	Xduty - Wrestling HS Assistant	CHAPIN, JACKSON P
58	FERNLEY HIGH SCHOOL	Xduty - Wrestling HS Assistant	SLOAN, ANFERNEE
59	FERNLEY HIGH SCHOOL	Xduty - Wrestling HS Assistant	PAULMAN, JOSHUA
60	FERNLEY HIGH SCHOOL	Xduty - Basketball Girls HS As	GILLESPIE, KATHERINE A
61	FERNLEY HIGH SCHOOL	Xduty - Volleyball HS Assist	PRESTON, BROOKE
62	FERNLEY HIGH SCHOOL	Xduty - Cheerleader Winter Head	VAWTER, AMANDA
63	FERNLEY HIGH SCHOOL	Xduty - Dance/Drill HS Winter	TROUTNER, AUTUMN M
64	SMITH VALLEY SCHOOLS	Xduty - Activity Director MS	MATHESON, KRISTINA

Lyon County School District
Volunteer Report

October 28, 2025

	School Site	Volunteer Position	Name
1	Fernley High	Football	Donald DeVold
2	Yerington Elementary	Classroom Volunteer	Lorie Gurcznski
3	Silver Stage High	Football	Richard Lowry
4	Yerignton High	Football	Sergio Hernandez
5	Yerington Elementary	Classroom Volunteer	Samantha Morrison
6	Yerington Elementary	Classroom Volunteer	Vincent Reynolds
7	Yerington High	Football	Thomas Balacki
8	Yerington High	Volleyball Assistant	Jennifer Dini
9	Yerington High	FFA	Kristina Homan
10	Dayton High	CNA	Dustin Boothe
11	Dayton High	CNA	David Altemeyer
12	Yerington Elementary	Classroom Volunteer	Cindy Cliften
13	Yerington Intermediate	Junior Achievement	Jeremy Bryant
14	Yerington High	Native Youth Community Project	Sara Twiss
15	Yerington Intermediate	Native Youth Community Project	Sata Twiss
16	Yerington High	Native Youth Community Project	Dawna Jackson
17	Yerington Intermediate	Native Youth Community Project	Dawna Jackson
18	Yerington High	Native Youth Community Project	Aimee Johnson
19	Yerington Intermediate	Native Youth Community Project	Aimee Johnson
20	Yerington High	Native Youth Community Project	Carissa Lockwood-Brown
21	Yerington Intermediate	Native Youth Community Project	Carissa Lockwood-Brown
22	Yerington High	Native Youth Community Project	Belinda Hooper
23	Yerington Intermediate	Native Youth Community Project	Belinda Hooper
24	Fernley High	Football	Kurt Leal
25	Fernley Intermediate	Classroom Volunteer	Natalya Frey
26	Silver Stage High	CNA	David Altemeyer
27	Yerington High	Junior Achievement	Jeremy Bryant
28	Fernley High	CNA	David Altemeyer
29	Yerington High	Senior Trip	Kathleen Clanton
30	Silver Stage High	Girls Basketball	Reese Jones
31	Silver Stage High	Football	Sean Cook
32	Fernley High	Soccer	Kent Kreller
33	Yerington Elementary	Classroom Volunteer	Markio Koop
34	Dayton High	CNA	Sarah Willocks-Foley

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Changes to Supplemental Pay Schedule for Unclassified Employees

Recommendation

That the Board of Trustees approve changes to the Supplemental Pay Schedule for Unclassified Employees.

Background Information

The Supplemental Pay Schedule represents the hourly pay for employees in positions not covered under a negotiated agreement. The hourly pay rates for summer school and Extended School Year (ESY) positions have decreased compared to previous years. This change reflects the conclusion of ESSER (Elementary and Secondary School Emergency Relief) funding, federal grants that were provided to support school recovery efforts following the COVID-19 pandemic. With the expiration of ESSER funds, these positions have returned to district-funded pay rates. You will note other rates have increased with COLA.

The new update is cleaned up and easier to read with the included chart (see red chart) of position and pay.

Once approved, this document will be posted on the District's website.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Supplemental Pay Schedule for 2025

LYON COUNTY SCHOOL DISTRICT
Supplemental Pay Schedule for
Unclassified Positions

School Year Licensed Positions Rate. Effective February 1,

2024November 1, 2025

Substitute Teacher	
Emergency Subs (NDE requires HS diploma/GED)	\$ 145.00
daily Regular licensed subs with NDE Substitute License + STEDI/LCSD certificate	\$ 145.00
daily Long-Term licensed subs (20 consecutive days in same assignment) NDE Substitute License + STEDI/LCSD certificate	\$ 200.00
daily Long-Term license sub in open position NDE Substitute License + STEDI/LCSD certificate	\$ 215.00
daily Half day rates apply to substitute teachers working 3.75 hours or less per day	
Home Bound Teacher	\$ 25 30.00 hourly
Adult Education Teacher	\$ 25 30.00 hourly
Driver Education Teacher	\$ 25 30.00 hourly
Pre-approved work beyond contract day	\$ 25 30.00 hourly
Licensed Teacher Tutor	\$ 25 30.00 hourly

Summer School/ESY Rates

June-Aug 20246

Summer School Administration (admin license)	\$ 75 40.00 hourly
Summer School Instructor (substitute teacher, provisional, standard license)	\$ 60 30.00hourly
Summer School Licensed Teacher Tutor	\$ 60 30.00 hourly
Summer School Paraprofessional – classroom or bus	\$ 27 \$21.00 hourly
Summer School Certified Nurse	\$ 60 30.00 hourly
Summer School RN	\$ 41.00 \$30.00 hourly
Summer School LPN	\$ 33.00 \$25.00 hourly
Summer School Health Aide	\$ 30.00 hourly
Summer School Homebound Teacher	\$ 60 30.00 hourly
Summer School Sign Language Interpreter (EIPA score dependent)	\$ 32.00 -\$30 hourly
Summer School OT/PT, Speech Therapist	\$ 60 30.00 hourly
Summer School Bus Driver	\$ 32.00 \$23.00 hourly

Grounds Helper	(95% Grade 21, Step 1)	\$ 14.24 hourly
Custodian	(95% Grade 22, Step 1)	\$ 16.16 hourly
Courier	(95% Grade 22, Step 1)	\$ 16.16 hourly
Paraprofessional—classroom or bus	(95% Grade 23, Step 1)	\$ 16.95 hourly
Tech Aide	(95% Grade 23, Step 1)	\$ 16.95 hourly
Bus Driver	(95% Grade 25, Step 1)	\$ 18.68 hourly
Sign Language Interpreter (EIPA 0-1.9)	(95% Grade 23, Step 1)	\$ 16.95 hourly
Secretary	(95% Grade 24, Step 1)	\$ 18.17 hourly
Driver Trainer	(95% Grade 26, Step 1)	\$ 19.61 hourly
School Health Aide	(95% Grade 24, Step 1)	\$ 18.17 hourly
Sign Language Interpreter (EIPA 2-3.9)	(95% Grade 25, Step 1)	\$ 18.68 hourly
LPN	(95% Grade 26, Step 1)	\$ 19.61 hourly
2-year RN	(95% Grade 30, Step 1)	\$ 25.94 hourly
Mechanic	(95% Grade 30, Step 1)	\$ 25.94 hourly
Computer Technician	(95% Grade 29, Step 1)	\$ 24.70 hourly
Classified Specialist (NDE sub license required)		\$120.00 daily

Substitute Rates

Flat rate based on classified grade begins

July 1,

2024

Grounds Helper	(95% Grade 21, Step 1)	\$ 14.89 hourly
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Custodian	(95% Grade 22, Step 1)	\$ 16.88 hourly
Courier	(95% Grade 22, Step 1)	\$ 16.188 hourly
Paraprofessional—classroom or bus	(95% Grade 23, Step 1)	\$ 17.71 hourly
Tech Aide	(95% Grade 23, Step 1)	\$ 17.71 hourly

Substitute Rates ~~Flat rate based on classified grade ends June 30 2024~~

Bus Driver	(95% Grade 25, Step 1)	\$ 19.51 hourly
Sign Language Interpreter (EIPA 0-1.9)	(95% Grade 23, Step 1)	\$ 17.71 hourly
Secretary	(95% Grade 24, Step 1)	\$ 18.99 hourly
Driver Trainer	(95% Grade 26, Step 1)	\$ 20.48 hourly
School Health Aide	(95% Grade 24, Step 1)	\$ 18.99 hourly
Sign Language Interpreter (EIPA 2-3.9)	(95% Grade 25, Step 1)	\$ 19.51 hourly
LPN	(95% Grade 26, Step 1)	\$ 20.48 hourly
2-year RN	(95% Grade 30, Step 1)	\$ 27.11 hourly
Mechanic	(95% Grade 30, Step 1)	\$ 27.11 hourly
Computer Technician	(95% Grade 29, Step 1)	\$ 25.81 hourly
Classified Specialist (NDE sub license required)		\$120.00 daily
Groundskeeper—Student Summer helper	(95% Grade 21, Step 1)	\$ 14.89 hourly
Temporary p/t DO Maintenance Helper	(95% Grade 26, Step 1)	\$ 20.48 hourly

Substitute Rates (replacing above strike-outs)

		Rate beginning 11/1/25	Rate beginning 7/1/26
Grounds Helper	(95% G21/S1)	\$15.16	\$15.39
Custodian	(95% G22/S1)	\$17.20	\$17.45
Courier	(95% G22/S1)	\$17.20	\$17.45
Paraprofessional – classroom or bus	(95% G23/S1)	\$18.04	\$18.31
Tech Aide	(95% G23/S1)	\$18.04	\$18.31
Sign Language Interpreter (EIPA 0-1.9)	(95% G23/S1)	\$18.04	\$18.31
Secretary	(95% G24/S1)	\$19.34	\$19.64
School Health Aide	(95% G24/S1)	\$19.34	\$19.64
Bus Driver	(95% G25/S1)	\$19.88	\$20.18
Sign Language Interpreter (EIPA 2-3.9)	(95% G25/S1)	\$19.88	\$20.18
Driver Trainer	(95% G26/S1)	\$20.86	\$21.18
LPN	(95% G26/S1)	\$20.86	\$21.18
Computer Technician	(95% G29/S1)	\$26.30	\$26.70
2-year RN	(95% G30/S1)	\$27.63	\$28.04
Mechanic	(95% G30/S1)	\$27.63	\$28.04

Classified Specialist (NDE sub license required) \$120.00 daily* \$120.00 daily*

Temporary/Special Positions Hourly Rate Effective through June ~~November 30, 2024~~

Temporary Office Clerk		\$ 12.75 hourly
Groundskeeper – Student Summer helper	(95% Grade 21, Step 1)	\$ 14.24 15.16 hourly
Temporary p/t DO Maintenance Helper	(95% Grade 26, Step 1)	\$ 49.64 20.86 hourly
Bus Driver Trainee		\$ 12.75 hourly
Lunchroom/Playground Supervisor Aide		\$ 12.75 hourly
Staff Training Presenter		\$ 35.00 hourly
Staff Training Attendee		\$ 25.00 hourly

Special Projects	\$ 25.00 hourly
Specialist Therapists	\$ 31.00 hourly
Non-licensed Tutor Aide	\$ 12.75 hourly

Grant-funded positions could cause the rates to change based on grant requirements and duration.

PART I: IDENTIFYING INFORMATION AND PLAN SELECTION

Please provide information below specific to your district, along with relevant contact information

School District	Lyon
School Year	2025 - 2026

Authorized Contact #1	Lilliana Camacho-Polkow
Contact's Title	Chief Financial Officer
Contact's Email	lcamachopolkow@lyoncsd.org
Contact's Phone	(775) 463-6800

Authorized Contact #2	BillieJo Hogan
Contact's Title	Executive Director of Human Resources
Contact's Email	bhogan@lyoncsd.org
Contact's Phone	(775) 463-6800

Districts may select any of the following, as applicable:

- *Regular Plan* – reporting and variances for grades K-3 as prescribed in NRS 388.700(1)
- *Regular Plan with Elective Reporting* – reporting and variances for grades K-3 as prescribed in NRS 388.700(1); opted into reporting and variances for grades 4-6 in alignment with NRS 388.720 for the purposes of data expansion
- *Alternative Plan* – reporting and variances for grades K-6 as prescribed in NRS 388.720

Plan Selection	Alternative Plan
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Goals for SY25-26 as it relates to Class Size Ratios:	Lyon County School District continues to actively recruit and fill vacant teacher positions in an effort to meet the K-6 ratio requirements outlined in NRS 388.700.
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District plan to assess and monitor progress toward the goal:	Lyon County School District continuously monitors progress towards its staffing goals by tracking budgeted versus actual teacher vacancies throughout the year.
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PART III: DISTRICT PLAN TO REDUCE CLASS SIZE RATIOS
Strategies to Reduce Class Sizes

Please describe the three primary strategies that the district will be utilizing in their efforts to reduce class size ratios, to include class configurations (i.e., team teaching), recruitment efforts, placement or assignment of teachers (i.e., targeting specific schools or grades), and facility arrangement (i.e., expanding or combining classroom facilities, zone variances, etc.). These strategies should align with the use of funds, variance justifications, and the school-level plans for class size reduction. What programs are involved in these efforts? Please provide attachments as necessary.

- Lyon County School District reviews average daily enrollment every quarter to determine if any allocations need to be modified, adjusted to another grade level or added to a school. This review considers multiple factors, including the time of year, location of the school, the Nevada School Performance Framework (NSPF) rating, and ability to hire teachers at the needed school site. Allocations for the FY26 school year began in April 2025, based on student roll-up projections and ongoing monitoring through Infinite Campus. If student-teacher ratios increase or decrease significantly, the district may implement mid-year allocation adjustments, which can include the reallocation of staff across schools.

-To support ongoing efforts to meet the class size requirements outlined in NRS 388.700, the district has proactively budgeted additional teachers. This investment aims to lower class sizes, to minimize variances, and improve instructional conditions across all schools.

-Upon providing schools with the allocation for the next school year, student enrollment is continuously monitored, and discussions occur regularly with school principals regarding allocations. Student count data is obtained from Infinite Campus and reviewed by senior leadership, including the Superintendent, Deputy Superintendent, and Executive Director of Human Resources. These regular reviews, along with historical enrollment trends, help inform timely decisions regarding staffing adjustments to maintain equitable class sizes.



Use of Funds

Please describe the anticipated use of funds, identified by funding stream (i.e., federal grant, state, etc.) to support class size reduction efforts in your district. Please note that while categorical class size reduction funding was rolled into the Pupil-Centered Funding Plan (PCFP) for flexible use, funding within the PCFP may still be allocated toward class size reduction efforts. Please provide approximate amounts of funding by use (i.e., recruitment efforts, new educator salaries, etc.), alignment with identified strategies, and as applicable, school-level class size reduction efforts. Please provide attachments as necessary.

Lyon County School District will continue to use PCFP-adjusted base funding to support class size reduction efforts by maintaining current projected student to teacher ratios. These funds will also be strategically directed toward teacher recruitment, retention, and compensation, key components of our broader staffing strategy. These efforts align with the district's ongoing strategies to stabilize staffing levels and mitigate class size variances, particularly at the school level.




PART IV: CERTIFICATION

Please include the signature of the district superintendent and an education association representative on this certification prior to submission of this application.

I, **Tim Logan**, hereby certify that:

- To the best of my knowledge the information contained in this application is correct and in accordance with Nevada Revised Statute 388.720;
- That the plan contained herein has been developed with the following recognized associations representing licensed educational personnel: _____; and
- That the local Board of Trustees has authorized me to file this plan and such action is recorded in the minutes of the Board's meeting held on _____

Education Association:	Joseph D. Baptist, VP Lyon County Education Assoc.	Date:	21 Oct 2025
Signature:			

District Superintendent:	Tim Logan	Date:	10/21/25
Signature:			

**Nevada Department of Education
New Request for Class Size Variance and Justification**

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Cottonwood Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	19	4	#N/A
1	23	5	#N/A
2	23	6	#N/A
3	25		

50

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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Justification for Variances

With all day kindergarten, our facilities are limited in elementary schools. In order to accomate class size requirements the district would have to remodel most elementary schools in order to have available classrooms. Construction alone would exceed 10s of millions of dollars of capital funding the district does not have access to. The district has difficulties hiring teachers in all Lyon CSD schools due to the rural setting and five unique areas within the District. The district has designated Elementary teachers as a critical labor shortage in efforts to filling the classrooms with qualified teachers.

School-Level Plan to Address the Student-Teacher Ratios

The enrollment numbers have been stable for our district for years. If class sizes do grow larger we would open an allocation and work on hiring additional teachers. This will be re-evaluated at the start of each quarter.

CERTIFICATION

I, Tim Logan hereby request this variance from the Nevada State Board of Education and certify that the justifications cited are accurate and complete.



Signature, Superintendent

10/21/25

Date

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the

**Nevada Department of Education
New Request for Class Size Variance and Justification**

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Dayton Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	19	4	#N/A
1	#N/A	5	#N/A
2	#N/A	6	#N/A
3	#N/A		

51

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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Justification for Variances

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Signature, Superintendent

10/21/25
Date

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**Nevada Department of Education
New Request for Class Size Variance and Justification**

prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	East Valley Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	26	4	#N/A
1	#N/A	5	#N/A
2	#N/A	6	#N/A
3	#N/A		

52

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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Justification for Variances

With all day kindergarten, our facilities are limited in elementary schools. In order to accomate class size requirements the district would have to remodel most elementary schools in order to have available classrooms. Construction alone would exceed 10s of millions of dollars of capital funding the district does not have access to. The district has difficulties hiring teachers in all Lyon CSD schools due to the rural setting and five unique areas within the District. The district has designated Elementary teachers as a critical labor shortage in efforts to filling the classrooms with qualified teachers.

School-Level Plan to Address the Student-Teacher Ratios

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Signature, Superintendent

10/21/25

Date

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification

**Nevada Department of Education
New Request for Class Size Variance and Justification**

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School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Fernley Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	19	4	#N/A
1	#N/A	5	#N/A
2	#N/A	6	#N/A
3	#N/A		

53

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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Signature, Superintendent

10/21/25
Date

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Nevada Department of Education
New Request for Class Size Variance and Justification

should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Fernley Intermediate School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	#N/A	4	#N/A
1	#N/A	5	26
2	#N/A	6	#N/A
3	#N/A		

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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54

Justification for Variances

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 Signature, Superintendent

10/21/25

 Date

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**Nevada Department of Education
New Request for Class Size Variance and Justification**

should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates:	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Silver Stage Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	#N/A	4	26
1	#N/A	5	#N/A
2	#N/A	6	#N/A
3	24		

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
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55

Justification for Variances

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School-Level Plan to Address the Student-Teacher Ratios

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CERTIFICATION

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Signature, Superintendent

10/21/25

Date

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the

**Nevada Department of Education
New Request for Class Size Variance and Justification**

District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Sutro Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	20	4	#N/A
1	#N/A	5	#N/A
2	#N/A	6	#N/A
3	#N/A		

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
-------------------------------------	----------------------	-------------------------------------	-------------------	-------------------------------------	---------------------	--------------------------	-------

56

Justification for Variances

With all day kindergarten, our facilities are limited in elementary schools. In order to accomate class size requirements the district would have to remodel most elementary schools in order to have available classrooms. Construction alone would exceed 10s of millions of dollars of capital funding the district does not have access to. The district has difficulties hiring teachers in all Lyon CSD schools due to the rural setting and five unique areas within the District. The district has designated Elementary teachers as a critical labor shortage in efforts to filling the classrooms with qualified teachers.

School-Level Plan to Address the Student-Teacher Ratios

The enrollment numbers have been stable for our district for years. If class sizes do grow larger we would open an allocation and work on hiring additional teachers. This will be re-evaluated at the start of each quarter.

CERTIFICATION

I, Tim Logan hereby request this variance from the Nevada State Board of Education and certify that the justifications cited are accurate and complete.



Signature, Superintendent

10/21/25

Date

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for

**Nevada Department of Education
New Request for Class Size Variance and Justification**

District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Yerington Elementary School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	19	4	#N/A
1	#N/A	5	#N/A
2	25	6	#N/A
3	23		

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
-------------------------------------	----------------------	-------------------------------------	-------------------	-------------------------------------	---------------------	--------------------------	-------

57

Justification for Variances

With all day kindergarten, our facilities are limited in elementary schools. In order to accomate class size requirements the district would have to remodel most elementary schools in order to have available classrooms. Construction alone would exceed 10s of millions of dollars of capital funding the district does not have access to. The district has difficulties hiring teachers in all Lyon CSD schools due to the rural setting and five unique areas within the District. The district has designated Elementary teachers as a critical labor shortage in efforts to filling the classrooms with qualified teachers.

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Signature, Superintendent

10/21/25

Date

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**Nevada Department of Education
New Request for Class Size Variance and Justification**

the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to reduce the ratio of pupils, pursuant to Nevada Revised Statute (NRS) 388.700. Please complete each of the following sections completely.

School Year:	2025-2026
Dates	July 1 2025 - June 30 2026
School District:	Lyon
Elementary School:	Yerington Intermediate School

Grade and Corresponding Class Size Ratio Requesting a Variance

K	#N/A	4	#N/A
1	#N/A	5	#N/A
2	#N/A	6	26
3	#N/A		

Reason for Variances

<input checked="" type="checkbox"/>	Facility Limitations	<input checked="" type="checkbox"/>	Difficulty Hiring	<input checked="" type="checkbox"/>	Funding Limitations	<input type="checkbox"/>	Other
-------------------------------------	----------------------	-------------------------------------	-------------------	-------------------------------------	---------------------	--------------------------	-------

58

Justification for Variances

In order to accomate class size requirements the district would have to remodel most elementary schools in order to have available classrooms. Construction alone would exceed 10s of millions of dollars of capital funding the district does not have access to. The district has difficulties hiring teachers in all Lyon CSD schools due to the rural setting and five unique areas within the District. The district has designated Elementary teachers as a critical labor shortage in efforts to filling the classrooms with qualified teachers.

School-Level Plan to Address the Student-Teacher Ratios

The enrollment numbers have been stable for our district for years. If class sizes do grow larger we would open an allocation and work on hiring additional teachers. This will be re-evaluated at the start of each quarter.

CERTIFICATION

I, Tim Logan hereby request this variance from the Nevada State Board of Education and certify that the justifications cited are accurate and complete.


Signature, Superintendent

10/21/25
Date

Please submit **one** New Request for Class Size Variance and Justification **per school** that has exceeded the prescribed ratio of pupils per class in a given grade. A New Request for Class Size Variance and Justification should be submitted for any school/grade that calculates "Yes" under Column W, "New Variance" within the District Data Entry Tab. Each New Request for Class Size Variance and Justification must include the reasons for the request, the justification for exceeding the prescribed ratio, and a plan of actions the district will take to

**Nevada Department of Education
Annual Class Size Reduction Certification**

Pursuant to Nevada Revised Statute (NRS) 388.700-725, districts must submit information related to class size ratios on an annual basis, and for each school and grade that exceeds the target ratio, must request a variance to include reasonable justification for the exceeded target ratio. Every year, regardless of the need to request a variance, each district must submit and certify the requested data pursuant to this report.

Please answer all questions included within this certification to the best of your ability and return a signed copy to sidcompliance@doe.nv.gov.

School Year:	2025-2026
Dates:	July 1 2025 - June 30 2026
School District:	Lyon
Superintendent's Name:	Tim Logan

Primary CSR Contact:	Lilliana Camacho-Polkow
Title:	Chief Financial Officer
Email:	lcamachopolkow@lyoncsd.org
Phone:	775-463-6800

59

District-Wide Class Size Ratios by Grade

Kindergarten:	19	Fourth Grade:	23
First Grade:	19	Fifth Grade:	24
Second Grade:	22	Sixth Grade:	23
Third Grade:	21		

Did any class size ratio reported for this year differ from the established annual base district ratio, requiring the submission of a new plan for class size reduction?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

Were there any significant revisions or changes to the district's plan for class size reduction?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

Has the district's website been updated to reflect the average daily enrollment, class size ratios, and variances requested and granted from the previous year's report?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

The district is requesting the following:	New Variances Requested
---	-------------------------

Overall for this year, the district's number of variance requests has:	Remained the same
--	-------------------

CERTIFICATION

I, Tim Logan hereby certify that to the best of my knowledge, the information contained in this report is accurate and complete.



Signature, Superintendent

10/21/25

Date

Enrollment for Quarter Ending September 30, 2025

To : Board of School Trustees
From: Tim Logan, Superintendent
Date : October 28, 2025
Re: Enrollment Report

Requested By

Tim Logan, Superintendent

STATEMENT:

Attached is the enrollment report for the first quarter ending September 30, 2025. Currently, our weighted student enrollment used for the Pupil Centered Funding Plan has decreased by 158 students from the fourth quarter ending on June 30, 2025.

EDUCATIONAL CONSIDERATIONS:

Not applicable.

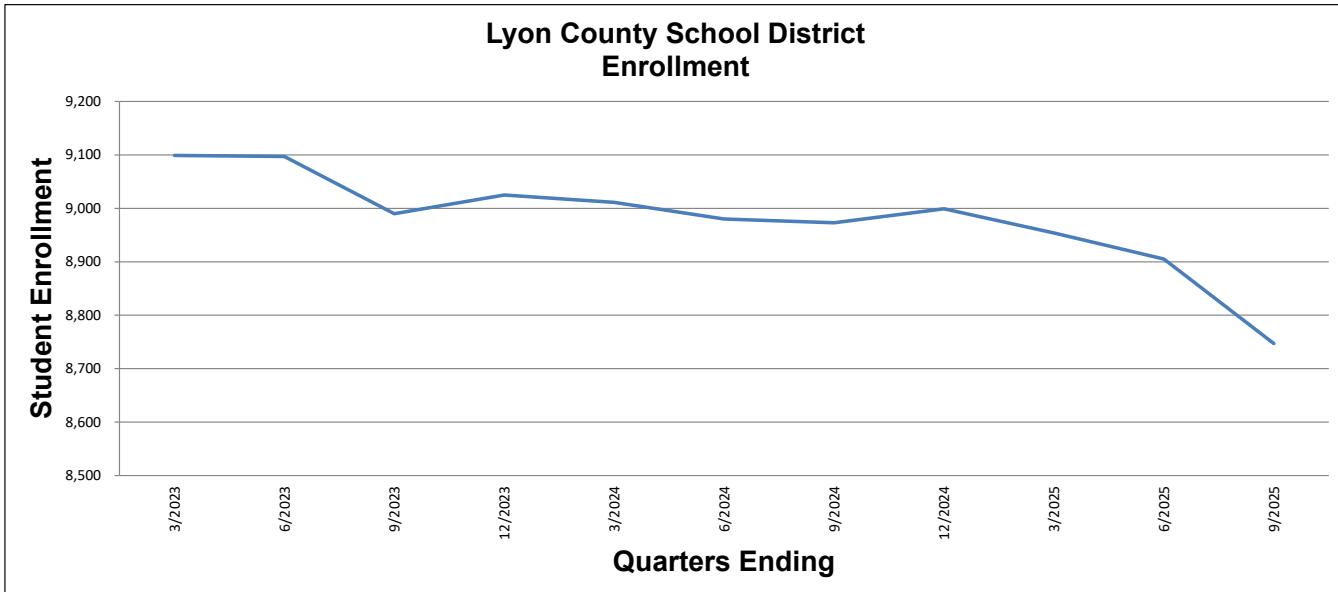
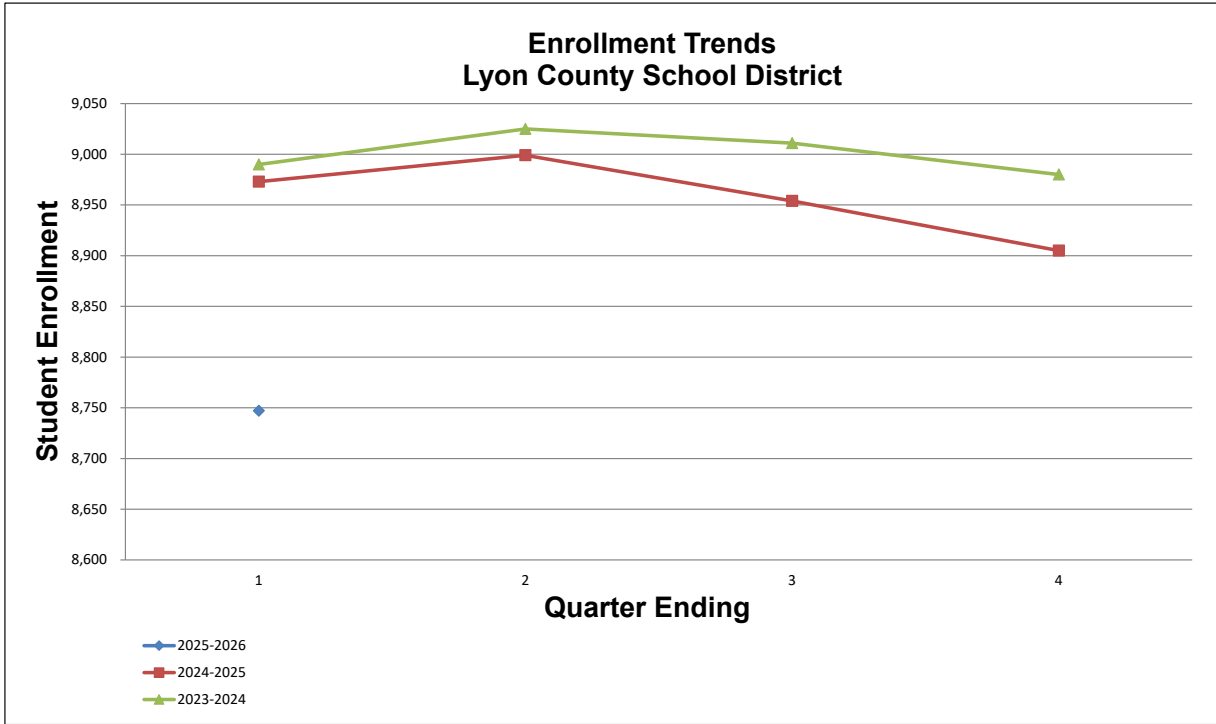
BUDGET CONSIDERATIONS:

Not applicable.

Respectfully submitted,
Tim Logan, Superintendent

Prepared by,
Cheryl Veil - Administrative Secretary

LYON COUNTY SCHOOL DISTRICT Enrollment for Quarter Ending September 30, 2025



LYON COUNTY SCHOOL DISTRICT
Average Daily Enrollment for Quarter Ending June 30, 2025

School	2022-2023				2023-2024				2024-2025				2025-2026				Validation Day Comparison		Current Year Comparison		
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	24-25 to 25-26		1st to Current		
	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	Change	%	Change	%	
DES	433	440	447	449	452	461	462	459	431	433	435	433	418				13	2.7%	(15)	-3.5%	
SES	403	401	402	410	411	404	410	415	405	420	435	434	438				(33)	-8.9%	4	1.1%	
RES	409	419	423	424	431	438	452	450	434	441	444	455	393				41	9.5%	(62)	-15.7%	
DIS	376	379	375	375	364	368	366	362	349	353	352	343	330				19	4.7%	(13)	-3.0%	
DHS	742	744	733	723	753	753	736	730	747	744	728	718	695				52	7.7%	(23)	-3.4%	
Dayton	2,363	2,383	2,381	2,382	2,412	2,424	2,426	2,417	2,366	2,391	2,394	2,383	2,274	-	-	-	92	3.9%	(109)	-4.7%	
FES	423	425	440	436	415	420	433	443	426	432	429	431	420				6	1.4%	(11)	-2.6%	
CES	579	586	606	617	570	580	575	567	557	562	569	572	548				9	1.4%	(24)	-4.2%	
EVES	556	555	552	550	498	499	514	522	502	503	518	521	508				(6)	-1.1%	(13)	-2.7%	
FIS	634	643	657	652	665	661	653	654	656	654	648	643	622				34	5.2%	(21)	-3.4%	
SMS	643	641	641	640	635	642	639	637	672	674	670	665	670				2	0.3%	5	0.8%	
FHS	1,301	1,298	1,282	1,270	1,309	1,317	1,303	1,283	1,313	1,318	1,287	1,261	1,276				37	3.2%	15	1.2%	
Fernley	4,136	4,148	4,179	4,166	4,093	4,119	4,118	4,107	4,126	4,144	4,122	4,094	4,044	-	-	-	82	2.0%	(50)	62	-1.2%
SSES	365	370	369	378	353	358	355	360	362	364	362	363	353				-	9	2.5%	(10)	-3.1%
SSMS	330	326	328	331	321	323	323	321	326	319	308	301	303				23	7.3%	1	0.4%	
SSHS	337	334	329	325	341	336	328	325	346	346	337	333	351				(5)	-1.5%	18	5.4%	
Silver Spg	1,032	1,030	1,026	1,034	1,016	1,017	1,006	1,005	1,034	1,029	1,008	998	1,006	-	-	-	28	2.8%	8	0.9%	
SVES	106	105	104	102	91	91	91	90	88	86	87	89	89				(1)	-1.1%	(0)	-0.4%	
SVHS	102	100	99	99	98	99	100	101	90	90	91	92	90				-	0.0%	(2)	-1.7%	
Smith Val	208	205	203	201	189	190	191	191	178	176	177	182	179	-	-	-	(1)	-0.5%	(3)	-1.2%	
YES	474	490	499	505	463	462	462	464	449	443	448	452	423				26	4.9%	(29)	-6.4%	
YIS	401	406	408	408	400	397	394	393	401	398	393	393	399				2	0.4%	6	1.6%	
YHS	392	393	394	392	408	407	404	394	411	411	403	395	414				(3)	-0.8%	19	4.9%	
Yerington	1,267	1,289	1,301	1,306	1,272	1,266	1,259	1,251	1,261	1,252	1,243	1,240	1,237	-	-	-	24	1.8%	(3)	-0.3%	
ERHS	10	7	9	9	9	9	11	9	8	7	8	9	7				1	9.1%	(2)	-18.3%	
TOTAL	9,016	9,062	9,099	9,097	8,990	9,025	9,011	8,980	8,973	8,999	8,954	8,905	8,747	-	-	-	226	2.6%	(158)	-1.8%	
Change fr	110	46	37	(3)	(107)	35	(14)	(31)	(7)	26	(45)	(48)	(158)	(8,747)	-	-					

LYON COUNTY SCHOOL DISTRICT
Enrollment for June 30, 2025

Area	Dayton					Fernley						Silver Springs			Smith Valley		Yerington			Other	TOTAL	
School	DES	SES	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSMS	SSHS	SVES	SVHS	YES	YIS	YHS	ERHS		
Pre-K	1	12	10			17	12	18				15	-				11					97
K	56	60	41			77	116	103				65	-		9		77					603
1	40	52	50			81	115	87				62	-		14		68					568
2	67	59	42			87	93	103				61	-		1		76					589
3	60	55	60			82	123	86				72	-		14		91					642
4	62	63	57			76	89	112				78	-		18		101					655
5	68	66	68						309				75		19			102				706
6	64	72	65	-					314				74		14			104				707
7				176						352			80			17		98			0	724
8				154						317			74			16		95			0	657
9					180						340			94		17			104		2	736
10					169						305			80		10		111			1	676
11					175						310			92		10		96			3	687
12					167						313			82		20		99			1	681
Ungraded					5						8			3				4		-		20
Enrolled School	418	438	393	330	695	420	548	508	622	670	1,276	353	303	351	89	90	423	399	414	7	8,747	
Area					2,274						4,043			1,006		179				1,237	7	8,747

**LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST**

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees: Stephen Myler
 SCHOOL: Fernley High School
 NAME OF CONFERENCE: The Midwest Clinic International Band & Orchestra Conference
 (Do Not Use Acronyms)
 (ATTACH conference program information and provide website address)
 CITY/STATE OF CONFERENCE: Chicago, Illinois
 DATE OF DEPARTURE: December 17, 2025 DATE OF RETURN: December 21, 2025

Training/Travel/Conference is (check all that apply):
 Mandated by the state Mandated by the district
 Needed for certification/licensing Related to the District Performance Plan Related to our School 64
 Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

This event is a Professional learning Conference for instrumental band directors. It is an opportunity to earn Professional Development hours that are specific to Music. There are many Professional Development opportunities out there, but music opportunities are harder to come by.

I would like to become a better music Director and attending this conference will help me experience more opportunities for boosting my students' learning and for me to teach more directly to the my students' performance skills. I have a broad range of musical learners that came from the middle school that do not yet read music. I aim to learn more ways to help them develop their literacy as quickly as possible, so I can get them up to a high school level of performance.

This conference will also allow to view Instrument products out their, so I can make ore educated purchases for the music department and make contacts that can help in these areas. A band program requires a lot of time, resources, both monetary and social. This conference will be a great opportunity to gain more social resources.

TRAVEL APPROVED: Date _____
 TRAVEL APPROVED: Date 10/9/25
 _____ 10.6.25
 Site administrator or supervisor signature

 Superintendent or designee signature

District Office Use Only
 Received by District Office Date: 10/7/25
 Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: _____

	<u>Total</u>	District Office	Grant	School Site	Other
BUDGET# 100.161.0000.000.2410.580.10601 Registration Fees: Attendees <u>1</u> x <u>230</u> Reg. fee \$	230.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET# 100.161.0000.000.2410.580.10601 Travel By: <u>Air</u> \$	404.54	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(Air, district car, private car for personal convenience, etc.)					
BUDGET# 100.161.0000.000.2410.580.10601 Lodging: Room rate \$ <u>125.72</u> x <u>4</u> nights \$	502.87	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>23</u> x <u>3</u> days \$	69	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>26</u> x <u>4</u> days \$	104	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>38</u> x <u>4</u> days \$	152	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>4</u> days \$	20	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days _____ X \$ _____ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	1482.44				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: December 17, 2025 8:15 AM - December 19, 2025 6:45 PM

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): McCormick Place West, 2317 S Indiana Ave, Chicago, IL 60616

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 12/16/25 7:15 am

Date & Time you wish to RETURN: 12/21/25 3:42 pm

List any special notes here: I will be paying for my own lodging on the 20th

Are you renting a car? Yes No How many days? 0

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 142 All travelers agree to share lodging as appropriate? Yes No

Register under what name(s)? **Stephen Myler**

Name, Address, Phone number of lodging establishment: Best Western Grant Park Hotel, 1100 S Michigan Ave, Chicago, IL 60605

DEADLINE DATE: _____ Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



Invoice/Receipt

The Midwest Clinic

1340 International Pkwy, Suite 200
Woodridge, IL 60517

The 79th Midwest Clinic - December 17-19, 2025

Stephen Myler

1300 HWY 95A
Fernley, NV 89408

Charges

Invoice #INV-74034

Item	Qty	Unit Price	Subtotal
Registration Types : Professional Selected	1	230.00	230.00
		Item Subtotal:	230.00
		Discounts:	-0.00
		Tax:	0.00
		Total:	230.00

If you wish to pay an outstanding balance via credit card, you can do so by following the link below and clicking next until you get to the payment page.

Edit Registration Link:

https://register.gtrnow.com/The_79th_Midwest_Clinic/register/loginregistration/t2g6Njkh9L/0

Please keep in mind that all check payments must be received in The Midwest Clinic office by Wednesday, December 10 to be applied toward registration. Any check received after that date will be returned to the sender, and payment will need to be made onsite at the conference. Unfortunately, we cannot accept purchase orders as

payment. Credit Card, check, and cash payments will be accepted on-site during the conference.

If you have questions on your invoice, please contact us at info@midwestclinic.org for assistance.

We'll see you in Chicago!
-The Midwest Clinic Team

2025 MIDWEST CLINIC W9



Shop travel v

USD



List your property

Support

Trips



s

Stephen
Blue tier

Best Western Grant Park Hotel
Change stay

United · RNO → CHI
Change flight

United · CHI → RNO
Change flight

Review your package

Review your package

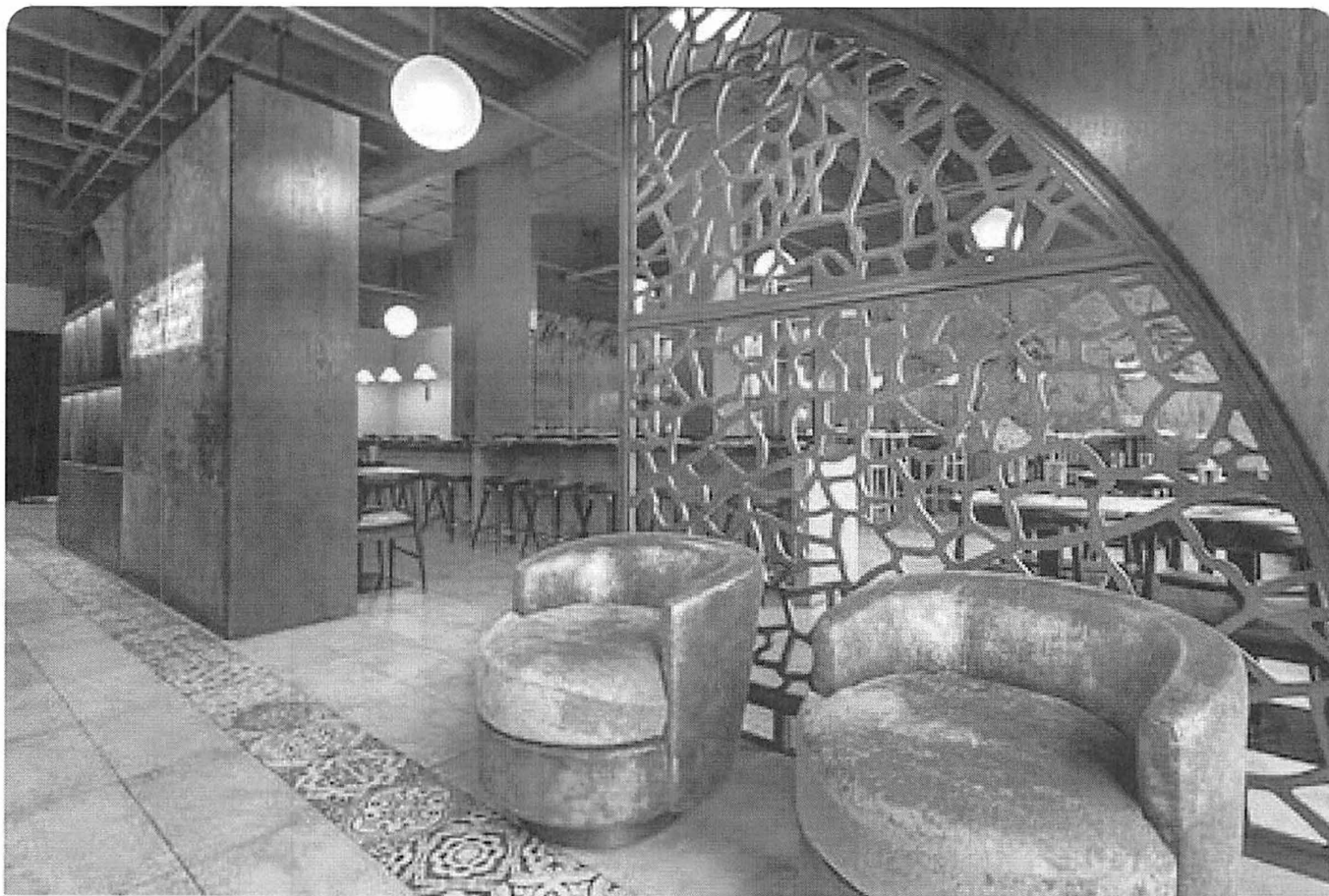




Earn \$15.94 in OneKeyCash when you book this package!

Stay

Tue, Dec 16 - Sat, Dec 20 (4 nights, 1 room)



Best Western Grant Park Hotel

★★★

Fully refundable before Dec 15

8.2 **Very Good** [2612 reviews](#)

[Stay details >](#)

Standard Room, 1 King Bed, Non Smoking

4 nights (check-in Dec 16) 1 King Bed

[Room details >](#)

70

Change stay

Change room

Flights

Roundtrip, 1 traveler (1 adult)



Cancel flights for free

There's no fee to cancel within 24 hours of booking. After this, individual fare refund policies apply.

Reno to Chicago

7:14am - 1:15pm (4h 1m, nonstop)

United • Tue, Dec 16

Flight details

Fare: Basic Economy

- ☺ Seat choice for a fee
- ☺ Personal item included
- ^ Carry-on bag not allowed
- ☺ 1st checked bag:
- ^ Non-refundable
- ^ Changes not allowed

\$40

Change flight

Change fare

Chicago to Reno

3:42pm - 9:05pm (7h 23m, 1 stop)

United • Sun, Dec 21

Flight details

Fare: Basic Economy

- ☺ Seat choice for a fee
- ☺ Personal item included
- ^ Carry-on bag not allowed
- ☺ 1st checked bag:
- ^ Non-refundable
- ^ Changes not allowed

\$40

Change flight

Change fare

Seats

Seat choice for a fee

Choose your seats

Bags

Personal item included

Carry-on bag not allowed

1st checked bag for a fee

Purchase bags for this flight through United after booking.



Stay flexible with changes included

We recommend booking a flight with changes included in case your plans change.

Change flights

Airport transfer



Private Sedan - Curbside Pick Up

Elife Limo



3



3



1h

Private SUV - Curbside pick up

Carmel Limo



6



6



30m

Fully refundable before Dec 15

7.6 **Good**
216 reviews

More details

\$141
Roundtrip

Add to package

Fully refundable before Dec 15

8.4 **Very Good**
239 reviews

More details

~~\$176~~ **\$201**
Roundtrip

Add to package

Tours and activities



360 CHICAGO Observation Deck

30m

8.4 **Very Good**
669 reviews

More details

Fully refundable

\$30

includes taxes & fees
per adult

Add to package



Chicago CityPASS®: Experience 5 must-see attractions

9d

9.2 **Wonderful**
780 reviews

More details

Fully refundable

\$142

includes taxes & fees
per adult

Add to package



Wow! You're saving **\$110** with Bundle & Save deals

Prices if purchased separately

Best Western Grant Park Hotel

\$502.87
total price

RNO - CHI

\$404.54
total price

Price Details

Starting price per traveler

\$907.41

Number of travelers

x1

Subtotal

\$907.41

Package savings

-\$110.17

Bundle & Save \$110


Pay now


\$797.24

Total

\$797.24

Rates are quoted in USD

 You'll earn \$15.94 in OneKeyCash after this trip

Starting at \$72/mo or 0% APR with . Check your purchasing power

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Conference FAQs



The 79th Midwest Clinic, December 17 - 19, 2025

Wednesday - Friday, McCormick Place West, Chicago, IL

Attendee Registration opens August 1, 2025

Attendee Registration

Can you provide a brief description of what takes place at The Midwest Clinic?

The conference opens on Wednesday with a program of band, orchestra, jazz, and chamber concerts and clinics. Events start at 8:30 a.m. each day and continue throughout the day until the last concert concludes between 6:00 and 9:00 p.m. The exhibits are open on Wednesday, Thursday, and Friday.

How can I benefit from attending?

The Midwest Clinic provides outstanding professional development opportunities for instrumental music educators of all levels. These opportunities are both practical and motivational, offering tools and insights that you can apply to your own situation and the inspiration to implement them. The clinics present diverse teaching techniques and guidance, the concerts feature model ensembles of all levels and introduce you to repertoire that you can program with your own ensemble, and the exhibits feature virtually every service and industry that caters to music educators. Surrounding the conference is a genuine sense of community that makes it easy for you to make valuable connections among other teachers, composers, and music industry members.

Does The Midwest Clinic offer continuing education credit?

You may earn one or two graduate credits from VanderCook College of Music while attending the conference. Educators from all states may also be able to receive credit for attendance. Please check with your state Department of Education for information.

Are tickets required for any events at The Midwest Clinic?

Thanks to the conference's spacious venue, McCormick Place West, all events no longer require tickets, only a registration credential. Occasionally, there are special concerts that require a separate ticket, such as the Chicago Symphony Orchestra Brass concerts that have been held at Orchestra Hall in conjunction with The Midwest Clinic. Information about these special concerts will be posted on our website.

What is College Night?

College Night is an opportunity for students and teachers looking for undergraduate and graduate music programs to meet with the representatives of more than seventy colleges, universities, and branches of the military.

How much should I budget to attend The Midwest Clinic?

You will need to budget for travel to Chicago, hotel, meals, registration, and any purchases. Once you register for the conference, there are no additional fees, unless there is a special add-on event, such as the Chicago Symphony Orchestra Brass concerts that have been held at Orchestra Hall in conjunction with The Midwest Clinic. Details of these special events will be announced on our website in advance of the conference.

REGISTRATION

Can I preregister for the conference?

Preregistration is available online from August through the beginning of December.

How do I register?

Along with preregistration, on-site registration will be available throughout the conference. If you register as a college student, you must present a valid college ID upon registering or checking in to receive the college student discount.

What is the early-bird discount and who does it apply to?

Professional attendees can receive \$20.00 off the price of pre-registration during the month of August. All other attendee types are not eligible for the early-bird discount. During the early-bird period, Professional attendees will only be able to pay for their registration with a credit card. Beginning September 1st, they will have the option to pay with credit card and a check.

Is there a discount for Retired Directors?

Retired directors can receive an additional \$40 off their Professional Registration by using a unique discount code. For the Retired Director Discount Code, contact [The Midwest Clinic Office](#) after registration opens.

Can I receive an invoice for my registration before completing the registration form during early-bird registration?

Yes! If your school requires an invoice before processing a credit card payment, you can complete this form: [INVOICE REQUEST FORM](#).

If you are a Professional Attendee registering after the early-bird period or another other type of registrant, you can choose the option to pay with a check in order to complete your registration and print your invoice. You can then go back into your registration at a later date and pay with a credit card if you so choose.

Is there a separate rate for high school students?

High school students register for \$25. High school students must be accompanied by an adult chaperone at the time of registration and at conference events.

I am bringing my spouse with me to the conference. Does he/she need to register?

Registration is required for spouses to attend any clinic or concert or visit the exhibits. Spouses can register as a "Guest."

Is there a daily registration fee?

The registration fee applies whether you stay a single day or for the entire conference.

Are there membership dues?

The Midwest Clinic has no membership.

Does The Midwest Clinic accept purchase orders from school districts?

The Midwest Clinic does not accept Purchase Orders as payment. You may submit a Purchase Order to accounting@midwestclinic.org for processing, but your registration fee must be paid in full (by check or credit card) in order for you to receive your conference badge. Please have your accounting department issue a check for you to bring with you to the conference or mail payment no less than 20 days before you arrive in Chicago.

I pre-registered and now I cannot attend The Midwest Clinic. What do I do?

See conference [registration page](#) for further details.

I am bringing a group of students from my school to the exhibits. Do my chaperones need to pay the registration fee?

Yes. Chaperones must register at a rate of \$40.

What are my registration options if I am bringing a large group of students?

In order to bulk register your students, complete the [BULK STUDENT REGISTRATION FORM](#). After your students have been registered, you will receive an invoice where you can pay for your entire group with a check or credit card. Students can also register individually through the registration portal.

I am the parent of a student who is performing at the conference. Do I need to register to attend my child's concert?

Yes. Directors are given a limited number of complimentary registrations for adult chaperones to use. Regardless of whether you are a chaperone or simply attending the conference as an attendee, you will need to register. Chaperone's will receive a discount code from their director to redeem their complimentary registration. All other parents and guest will need to pay the \$40 guest badge fee. Guest and Chaperone badges allow attendees access to all concerts, clinics, and the exhibit hall for the duration of the conference.

I am an industry member who is not exhibiting. Can I still attend the Midwest?

You can register as a commercial representative at the same rate as directors.

Where do I register for press credentials?

The Midwest Clinic may be able to accommodate journalists on an individual basis. To explore this possibility, please send an e-mail describing your project, media outlet, and credentials to info@midwestclinic.org.

HOUSING**Which hotels offer discounts for Midwest Clinic attendees?**

Several hotels offer special rates for Midwest attendees. You can find their information at the [Midwest Clinic Housing Page](#). Shuttle service is available between the downtown conference hotels and McCormick Place West.

SCHEDULING**When will the schedule of events be available?**

The conference schedule will be posted on our website in June.

How can I make the best use of my time at the conference?

With so many events happening simultaneously, planning a daily schedule prior to arriving at The Midwest Clinic can help you get the most out of your experience. The schedule of events is posted to the website in the summer. Concert programs and clinic descriptions are typically posted in the fall and provide additional information about what will be covered in each session. These features give you the chance to highlight your must-see events and plan time to visit the exhibits. At the conference, you will receive a pocket schedule, and you will have access to a conference app and digital program book.

MISCELLANEOUS**Is there a dress code?**

There is no dress code. Casual and professional dress are both common at the conference. The most important thing is to wear clothes and shoes that are comfortable and to remember to dress for potentially cold Chicago weather. Also, McCormick Place West and most of the hotels are dry environments, so a spare water bottle can come in handy.

What kind of weather should I expect?

December weather in Chicago is unpredictable. Temperatures are often in the 30's, though temperatures in the 20's are not out of the ordinary, and in some years it has been as warm as the 50's. Snow is possible, and rain or sleet along with windiness may be in the forecast.

How do I purchase a recording of a Midwest Clinic concert?

[Mark Custom Recording](#) is the exclusive audio and video recording company of The Midwest Clinic.

Mark Custom Recording
10815 Bodine Rd., PO Box 406
Clarence, NY 14031-0406
(706) 759-2600

What are the future Clinic dates?

December 17 - 19, 2025

December 16 - 19, 2026

Does The Midwest Clinic have a newsletter?

Yes, we have a monthly e-newsletter, MUSIC NOTES. You can subscribe to our e-news list via the link in our website footer, or on the homepage.

How can I bring my ensemble to perform at The Midwest Clinic?

Performers at The Midwest Clinic must submit the official [Performance Application](#). Applications are due in March of each year. For more information about applying to perform, please read our [Performance Application FAQs](#).

How is the music that is performed at The Midwest Clinic selected?

All of the music is selected by the performing directors according to the rules of The Midwest Clinic. These rules are in place to ensure that a wide variety of accessible music is performed, including a balance of new and old and easy and difficult literature, with a particular emphasis on publishers whose catalogs are available for perusal in the exhibit halls. Midwest Clinic concerts are designed to introduce audience members to pieces they can perform with their own ensembles, regardless of their level. For more information about program, read [General Programming Rules](#).

How do I apply to present a clinic?

You can propose a clinic by submitting the [Clinic Application](#). Proposals are typically due on the second Friday in March. Proposals must be submitted through the online clinic proposal system. For more information about applying to present a clinic, read [Clinic Application FAQs](#).

What is the deadline for signing up as an exhibitor?

The deadline to purchase a booth is typically the at the end of the first full week in November.

Do you have a question that is not answered here? Send us an [e-mail](#) and let us know what it is.

Take me to:

[Registration and Payment Information](#)

[2025 Clinicians](#)

[2025 Performing Organizations](#)

[ADA Accessibility at McCormick Place](#)

[2024 Digital Program Book](#)



[Subscribe](#)
FOR EMAIL UPDATES!

KEEP IN TOUCH



[Register](#)
TO ATTEND!

MISSION & HISTORY
ANNUAL CONFERENCE
ACCESS, OPPORTUNITY, AND ENGAGEMENT
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FUTURE CONFERENCE DATES
CODE OF CONDUCT
ADA ACCESSIBILITY

DATES & DETAILS
FAQS
HOTEL INFORMATION
APPLYING

MIDWEST CLINIC 2025 W9
EXHIBITOR INFORMATION
SPONSORSHIP INFORMATION
SUBMITTING PUBLICATIONS

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1340 Internationale Pkwy, Suite 200 - Woodridge, IL 60517
Phone: (630) 861-6125 - Fax: (630) 891-3985
Email: info@midwestclinic.org

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Registration and Payment Informatic



The 79th Midwest Clinic, December 17 - 19, 2025

Wednesday - Friday, McCormick Place West, Chicago, IL
Attendee Registration opens August 1, 2025

Attendee Registration

Attendee registration for The Midwest Clinic music conference is now open.

Take part in furthering music education while enjoying the international music camaraderie that only The Midwest Clinic can provide.

79th Annual Conference - December 17 - 19, 2025
(Wednesday - Friday)
McCormick Place West
2301 S. Indiana Ave.
Chicago, Illinois 60616

Pricing

- Early Bird Professional Rate: \$205 (available through 8/31/2025)
**Credit Card is the only payment method that will be accepted during Early Bird Registration. If you require an invoice in order to pay via credit card, please complete the [INVOICE REQUEST FORM](#). The amount indicated on the Early Bird invoice will only be valid through August 31.
- Pre-Registration Professional Rate: \$230 (available through 12/15/25)
**Check and Credit Card payment accepted
- On-Site Professional Registration Rate: \$265 (beginning 12/16/2025)

**Retired directors can receive a registration discount by contacting the [Midwest Clinic Office](#) and requesting a discount code that they can apply to their professional registration.

- College Student Pre-Registration Rate: \$75 (available through 12/15/25)
- College Student On-Site Registration Rate: \$100 (beginning 12/16/2025)
- Chaperone/Guest Rate: \$40
- Primary/Secondary Student Rate: \$25 (If you would like to bulk register your students, complete the [STUDENT BULK REGISTRATION FORM](#), and we will send you an invoice to pay with credit card or check. If you choose this option, you will not need to register your students through the registration portal). NOTE: This registration type is NOT for the High School Institute.

**If you have any questions about registration, please contact The Midwest Clinic office at info@midwestclinic.org

Cancellation and Refund Policy

If you need to cancel your registration, you must do so in writing. Please email your cancellation request to: info@midwestclinic.org. Credit card transaction fees are non-refundable. All cancellation requests must be submitted before December 1st in order to receive a refund. There will be NO REFUNDS issued for cancellations after the Dec. 1st deadline. This is non-negotiable.

Payment Policy

- Professional Registrations submitted during the early-bird period (August 1 - 31) will only allow payment with a credit card. Beginning September 1, payment with a check will also be accepted. All other registration types will accept check and credit card payment beginning August 1.
- Full payment or purchase order must be received **30 days** after completing registration. If payment or purchase order is not received by this deadline, the registration may be cancelled.
- The Midwest Clinic does not accept Purchase Orders as payment. All purchase orders must be paid in full prior to or upon arrival at the conference. If mailing the check, it must be received by December 12th otherwise payment will be due upon arrival at the conference. Any check received after the 12th will be mailed back to the sender.

**** The option to pay by Purchase Order/Check will only be available until Nov. 1. After this date, pre-registration must be paid by credit card.**

* Checks should be made out to The Midwest Clinic and mailed to:

The Midwest Clinic
1340 Internationale Pkwy, Suite 200
Woodridge, IL 60517

[MIDWEST CLINIC 2025 W9](#)

Registration Hours (subject to change)

Tuesday, December 16, 2025

- 9:00am - 4:00pm - **Exhibitors Only** (Central Concourse McCormick Place West)
- 5:00pm - 8:00pm - **All Attendees** (Hyatt McCormick, Marriot Marquis, and Chicago Hilton Lobbies)

Wednesday, December 17, 2025

- 7:00am - 7:30pm (McCormick Place West)

Thursday, December 18, 2025

- 7:30am - 7:00pm (McCormick Place West)

Friday, December 19, 2025

- 7:30am - 6:00pm (McCormick Place West)



FY 2026 per diem rates for ZIP Code 60616

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Chicago	Cook / Lake	\$92	\$23	\$26	\$38	\$5	\$69.00

FY 2026 per diem rates for ZIP Code 60616

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Chicago	Cook / Lake	\$223	\$223	\$142	\$142	\$142	\$142	\$234	\$234	\$234	\$202	\$202	\$223

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Stacey Griffin-Cooper

SCHOOL District Office

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference Title 1
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, CO

DATE OF DEPARTURE: 2/9/2026 DATE OF RETURN: 2/13/2026

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School Performance Plan Related to a specific program/course Other 86

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National ESEA Conference is an annual project of the National Association of ESEA State Program Administrators (NAESPA) and the only conference focused entirely on federal education programs for disadvantaged students. The Conference emphasizes the critical nature of doing what's right and what's needed today - to help every child succeed and achieve at high levels.

The Elementary and Secondary Education Act (ESEA) was signed into law in 1965 by President Lyndon B. Johnson as a legislative priority of the "War on Poverty." ESEA has undergone several forms of reauthorization, which initiated and augmented educational programs designed to improve the quality of elementary and secondary education in the United States. Title I, Part A is the largest federally funded ESEA program designed to address the educational needs of underprivileged children.

TRAVEL APPROVED: Date 10-9-2025

NA
Site administrator or supervisor signature

TRAVEL APPROVED: Date 10/9/25

Tim Sign
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 10/9/25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: _____

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 10010100000002320337 Registration Fees: Attendees 1 x 649 Reg. fee	\$ 649	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 10010100000002320580 Travel By: Air (Air, district car, private car for personal convenience, etc.)	\$ 355.96	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 10010100000002320580 Lodging: Room rate \$ 269 x 4 nights	\$ 1076	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ 23 x 5 days	\$ 115	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ 26 x 4 days	\$ 104	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ 38 x 4 days	\$ 152	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ 5 x 5 days	\$ 25	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days _____ X \$ _____ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ 100	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 2576.96				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	Feb 10, 2026 7 am - Feb 12, 2026 4:15 pm
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	6:20am Feb 9, 2026
Date & Time you wish to RETURN:	9:30am Feb 13, 2026
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : <u>165</u>	All travelers agree to share lodging as appropriate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Stacey Griffin-Cooper
Name, Address, Phone number of lodging establishment:	Embassy Suites 1420 Stout St., Denver

DEADLINE DATE :

Code Information:

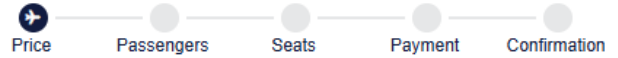
NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



You chose a Basic fare

Basic fares are non-refundable except as allowed by our 24-hour cancellation policy. Flight changes are allowed but require a fare upgrade. Customers may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time. Checked bag fees may apply.

Trip & Price Details



Flight [Modify](#)

Mon 2/9 # 594 **RNO** → **DEN** 2 hr 25 min | Nonstop [Basic](#)
 6:20 AM 9:45 AM

1 Passenger | **Seat assigned** at check-in

Fri 2/13 # 4291 **DEN** → **RNO** 2 hr 35 min | Nonstop [Basic](#)
 7:55 AM 9:30 AM

1 Passenger | **Seat assigned** at check-in

Base fare 1 Passenger(s) **\$302.66**

Taxes and fees **\$53.30**

Flight total **\$355.96**

or from \$35/mo* with flexpay [Learn more](#)

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)



ATTENDEE GUIDE

Hosted by, NAESPA - the National Association of ESEA State Program Administrators

This year's theme:

CULTIVATING COMMUNITIES

*for
Student Success*

**FEBRUARY 10-12, 2026
DENVER, COLORADO
AT THE COLORADO
CONVENTION CENTER
and ONLINE**

**JOIN COLLEAGUES FROM
ACROSS THE NATION
FOR A DYNAMIC AND
TIMELY PROFESSIONAL
DEVELOPMENT EXPERIENCE.**

**THIS IS YOUR CHANCE TO
ENGAGE, LEARN, AND GROW
WITH EXPERTS IN THE FIELD –
YOU WON'T WANT TO MISS IT!**

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

- Jason Miller, NAESPA President-Elect

"I LEARNED SO MUCH AND HAD AN AMAZING TIME. THIS CONFERENCE WAS INVALUABLE AND I AM SO EXCITED TO PUT INTO PRACTICE WHAT I'VE LEARNED!"

- 2025 National ESEA Conference Attendee

CONFERENCE SCHEDULE

Times shown are listed in Mountain Standard Time
(local time Denver, CO)

MONDAY, FEBRUARY 9

12:00 PM – 9:00 PM - Badge Pick Up

TUESDAY, FEBRUARY 10

7:00 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:30 AM - Opening Keynote

9:15 AM – 4:45 PM - Exhibit Hall Open

9:30 AM – 10:30 AM - Explore the Exhibit Hall

10:30 AM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:30 PM - Sponsored Sessions

WEDNESDAY, FEBRUARY 11

7:45 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:15 AM - Keynote

9:15 AM – 3:00 PM - Exhibit Hall Open

9:30 AM – 12:15 PM - Concurrent Sessions

12:15 PM – 1:15 PM - Explore the Exhibit Hall

1:15 PM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:15 PM - Sponsored Sessions

THURSDAY, FEBRUARY 12

8:45 AM – 3:30 PM - Badge Pick Up

9:00 AM – 10:15 AM - Keynote

10:30 AM – 4:15 PM - Concurrent Sessions

Schedule subject to change.

Complete schedule with session details will be available in fall 2025.

"FROM MOTIVATIONAL SESSIONS TO HANDS-ON LEARNING, THE CONFERENCE PROVIDED AN EXCELLENT OPPORTUNITY TO REFLECT, GROW, AND CONNECT WITH LIKE-MINDED PROFESSIONALS. I LEFT FEELING ENERGIZED, MORE KNOWLEDGEABLE, AND EXCITED TO IMPLEMENT WHAT I'VE LEARNED. IT WAS A TRULY VALUABLE EXPERIENCE."

- 2025 National ESEA Conference Attendee

REGISTRATION OPTIONS

Virtual and In-Person Registrations are priced the same.

		INDIVIDUAL	GROUP PACKAGE Mix & Match in-person and virtual registrations
2025	JUNE	\$649 EARLY BIRD June 3 - October 31	\$609 EACH GROUP RATE (10 or more people) June 3 - October 31
	JULY		
	AUGUST		
	SEPTEMBER		
	OCTOBER		
2026	NOVEMBER	\$719 STANDARD Starting November 1	No Group Packages available after October 31
	DECEMBER		
	JANUARY		
	FEBRUARY		

EVERY REGISTRATION INCLUDES:

- 100+ sessions over three days
- Keynote presentations
- 3-month subscription to all session recordings
- Conference Guide
- Downloadable session materials
- Individual attendance record
- Option to earn graduate-level extension credits
- Virtual Exhibitor Directory

EACH IN-PERSON REGISTRATION INCLUDES ALL THE ABOVE PLUS:

- Attendee-to-attendee networking in-person
- Printed Conference Guide
- Conference App
- Exhibit Hall access for two days
- Lodging at special attendee rates

PURCHASE EARLY FOR THE BEST PRICE!

GROUP REGISTRATION

We're excited to offer a special group discount for ten or more attendee registrations purchased together. Both in-person and virtual registrations may be included in the group of at least ten. This enables schools, districts, or other groups to save on registration costs, pay for multiple attendees in one easy step, and have the flexibility to assign individual attendee names and choose the types of registration, closer to the event.

For group packages of 10 or more attendees, a coupon code will be emailed to the purchaser's account as soon as payment is processed. When they're ready to register, each attendee in your group will enter the coupon code in their account Dashboard at checkout to activate their registration.

CONTINUING EDUCATION

Attendees may earn up to two graduate-level extension credits (GLECs) for attending a majority of Conference sessions. First, register for the Conference, then [enroll here](#) through the University of San Diego. (Extra \$79 fee applies, enrollment open June 3, 2025 through March 31, 2026.)

HOTELS

1. **HOME2 SUITES (\$263)**
801 15TH STREET
2. **TRU BY HILTON (\$230)**
801 15TH STREET
3. **EMBASSY SUITES (\$269)**
1420 STOUT STREET
4. **AC HOTEL (\$299)**
750 15TH STREET
5. **LE MERIDIAN (\$349)**
1475 CALIFORNIA STREET
6. **HYATT REGENCY (\$341)**
650 15TH STREET
7. **HOMEWOOD SUITES (\$274)**
550 15TH STREET
8. **HAMPTON INN (\$265)**
550 15TH STREET
9. **HILTON GARDEN INN (\$274)**
1400 WELTON STREET



HOTEL PRICING

The National ESEA Conference contracts with several local hotels to ensure the best possible rates. Hotel prices are subject to change.

Hotel rooms are charged at a flat rate. All locally mandated taxes and fees have been paid in advance by the Conference and are itemized on invoices for transparency. Attendees are offered the same flat rates on hotel reservations, regardless of tax-exempt status.

POLICIES

All reservations are made via the event section of your account Dashboard and require payment in full, in advance. In-person registration is required prior to securing a hotel reservation. Hotels will not sell rooms directly to attendees within the conference block nor at the conference rates. Refunds are available on cancelled hotel reservations in accordance with the same sliding-scale refund policy as registration items. A reduction in the number of nights of a hotel reservation is considered a cancellation, and the same refund scale is applied to the cost of each reduced night of the stay.



FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00



FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Hannah Swindlehurst / Jasmine Kersey / William Neil

SCHOOL Cottonwood Elementary

NAME OF CONFERENCE: ESEA Conference
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, CO

DATE OF DEPARTURE: Feb 09th, 2026

DATE OF RETURN: Feb 12th, 2026

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district 96
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National ESEA conference is an annual project of the NATIONAL Association of ESEA State programs Administrators (NAESPA) and the only conference focused entirely on federal education programs for disadvantaged students. The conference emphasizes the critical nature of doing what is right and what is needed today to help every child succeed and achieve at high levels.

TRAVEL APPROVED: Date

10/9/25



Site administrator or supervisor signature

TRAVEL APPROVED: Date

10/9/25



Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 10/9/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

	Total	District Office	Grant	School Site	Other
BUDGET# 280.633.0000.000.2213.330.10209.26.000 Registration Fees: <u>Attendees 3</u> x <u>649</u> Reg. fee	\$ <u>1947.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.330.10209.26.000 Travel By: <u>Air</u>	\$ <u>1265.88</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.633.0000.000.2213.330.10209.26.000 Lodging: Room rate \$ <u>356</u> x <u>3</u> nights	\$ <u>2136.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>23</u> x <u>3</u> days	\$ <u>207.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>26</u> x <u>3</u> days	\$ <u>234.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>38</u> x <u>4</u> days	\$ <u>456.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>4</u> days	\$ <u>60.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u>4</u> x \$ <u>145</u> /day	\$ <u>1160.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ <u>50.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ <u>7515.88</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ <u>7515.88</u>				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 02/10/2026 to 02/12/2025

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center in Denver, CO

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 2:35PM 02/09/26

Date & Time you wish to RETURN: 9:55pm 02/12/26

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : 165.00

All travelers agree to share lodging as
appropriate?

Yes No

Register under what name(s)?

Hannah Swindlehurst

Name, Address, Phone number of
lodging establishment:

Hyatt Regency - 650 15th st Denver, CO 80202

DEADLINE DATE: _____

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



You chose a Basic fare

Basic fares are non-refundable except as allowed by our 24-hour cancellation policy. Flight changes are allowed but require a fare upgrade. Customers may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time. Checked bag fees may apply.

Trip & Price Details

Price Passengers Seats Payment Confirmation

✈️ Flight

Mon 2/9 # 4185 **RNO** → **DEN** 2 hr 10 min Nonstop Choice
 2:35 PM 5:45 PM

3 Passengers | Reserve your seats when booking

Base fare 3 Passenger(s)	\$1,092.18
Taxes and fees	\$173.70
Flight total	\$1,265.88
or from \$124/mo* with W FlexPay Learn more	

Thu 2/12 # 4710 **DEN** → **RNO** 2 hr 40 min Nonstop Basic
 9:55 PM 11:35 PM

3 Passengers | Seat assigned at check-in

Helpful information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit Southwest.com/rterms

✈️ Upgrade Flight

Upgrade to Choice Preferred



- ✓ NEW Choose a Preferred seat at booking¹⁵
- ✓ NEW Group 3-5 boarding¹⁶
- ✓ Refundable⁵
- ✓ Priority Lane and Express Lane¹²
- ✓ 10x Rapid Rewards® points per dollar³
- ✓ Free same-day change/standby (taxes and fees may apply)⁹
- ⓘ Checked bag fees may apply²

*Please read the [fare rules](#) associated with this purchase.

Prices shown per passenger, per one-way.

Upgrade departing trip for \$61

Apply upgrade

Subtotal	\$1,092.18
Taxes & Fees	\$173.70
TRIP TOTAL	\$1,265.88

*Show price breakdown

Not ready to buy yet? [Save this flight for later](#)

By clicking "Continue", you agree to accept the [fare rules](#) and want to continue with this purchase.

FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00

FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215

NATIONAL ESEA CONFERENCE

[EXHIBIT](#)
[PRESENT](#)
[ATTEND](#)

[SCHEDULE](#)
[HOTELS & TRAVEL](#)
[REGISTER NOW](#)

February 10-12, 2026
 Denver, CO & Online

Hyatt Regency

Pricing:
\$341 (including all taxes and fees)

[Make a Reservation](#)

\$356 - triple occupancy

\$371 - quad occupancy

The beautiful Hyatt Regency, a modern, upscale hotel, is a 3-minute walk from The Colorado Convention Center. Unwind with a 24/7 fitness center featuring Peloton® Bikes, an indoor pool and an outdoor hot tub. Enjoy delicious grab-and-go market eats the on-site restaurant and bar, Peaks Lounge, located on the 27th floor with views of the Rocky Mountains. Full guest room renovations in all guest rooms in 2025!

Address:

650 15th St
 Denver, CO 80202

One block from the Colorado Convention Center

Amenities:

- Free WiFi
- Indoor pool
- Hot tub
- Fitness Center
- Spa
- Room service
- Restaurants/24-hour coffee shop
- Top-floor cocktail lounge w/ city views

Parking:

Self-park: \$55 per day
 Valet: \$77 per day

View hotel policies on the [Hotels & Travel Page](#)



ESEA Network

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education. Their ESEA Network website provides a host of resources to educators at all levels.

Connect With Us



Contact Us

admin@eseanetwork.org | 800-256-6152
 532 North Franklin Street | Fort Bragg, CA 95437

About

- [About Us](#)
- [About ESEA](#)
- [Mission & Principles](#)
- [Bylaws](#)
- [Association Leadership](#)
- [State ESEA Leaders](#)
- [HELPFAO](#)

Conference

- [Attendees](#)
- [Presenters](#)
- [Exhibitors](#)

Video

- [Featured](#)
- [Policy](#)
- [Instruction](#)
- [Leadership](#)
- [Browse All](#)

News

- [Latest News](#)
- [Legislation](#)
- [USED & White House](#)
- [Policy](#)
- [Projects & Events](#)
- [News from Others](#)

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Julie Bumgardner and Stephanie Lotito

SCHOOL Dayton High School

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference (Title I)
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: 2/9/2026

DATE OF RETURN: 2/13/2026

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School 103
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The 2026 National Elementary and Secondary Education Act (ESEA) Conference in Denver, themed "Cultivating Communities for Student Success," focuses on strengthening connections among schools, families, and communities to ensure every student thrives. The conference brings together educators, administrators, and federal program leaders from across the country to share effective practices for coordinating and integrating ESEA programs such as Title I. Sessions emphasize collaboration and innovative strategies to support under served learners, including those in rural, migratory, and homeless populations. We will gain insight into how to maximize federal resources, align initiatives, and implement evidence-based practices that improve academic outcomes for all students. Attending the ESEA Conference positively impacts school climate, culture, and student learning by fostering alignment, inspiration, and collaboration among staff. We will return with new strategies to strengthen inclusive, student-centered environments and to build a culture of belonging and shared responsibility. Exposure to national best practices encourages innovation, reflective practice, and data-driven improvement, leading to more effective use of resources and targeted supports for diverse learners. Ultimately, attendance at this conference will help us create stronger, more connected systems where every student feels valued and supported in their learning journey.

TRAVEL APPROVED: Date 10/6/25

Julie Bumgardner
Site administrator or supervisor signature

TRAVEL APPROVED: Date 10/13/25

Stephanie Lotito, EdD
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 10/6/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title I

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.633.0000.000.2400.330.10604.26.000 Registration Fees: Attendees <u>2</u> x \$ <u>719</u> Reg. fee \$	1438	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2400.580.10604.26.000 Travel By: <u>Air</u> \$	1083	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.633.0000.000.2400.580.10604.26.000 Lodging: Room rate \$ <u>269</u> x <u>4</u> nights \$	1076	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>23</u> x <u>4</u> days \$	92	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>26</u> x <u>4</u> days \$	104	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>38</u> x <u>4</u> days \$	152	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>4</u> days \$	20	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u>0</u> x \$ <u>0</u> /day	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$	100	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$	4065	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES					

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 2/10/26 (8:00 am) - 2/12/26 (4:15 pm)

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 2/9/26 at 2:35 PM

Date & Time you wish to RETURN: 2/13/26 at 7:55 AM

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : 165

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Julie Bumgardner and Stephanie Lotito

Name, Address, Phone number of
lodging establishment:

Embassy Suites 1420 Stout St Denver, CO 80202

DEADLINE DATE: 11/1/2025

Code Information: Book Hotel and Conference through ESEA Website

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

FEB 9 - 13
RNO → DEN

Trip & Price Details

Price Passengers Seats Payment

Flight Modify

Mon 2/9 # 4185 **RNO** → **DEN** 2 hr 10 min Nonstop [Choice Preferred](#)
 2:35 PM 5:45 PM

Base fare
2 Passenger(s)

Taxes and fees

2 Passengers | Reserve your seats when booking

Flight total **\$1**
or from
with flexpay

Fri 2/13 # 4291 **DEN** → **RNO** 2 hr 35 min Nonstop [Choice Preferred](#)
 7:55 AM 9:30 AM

2 Passengers | Reserve your seats when booking

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://southwest.com/rrterms)

Upgrade Flight

Upgrade to Choice Extra



All the benefits of Choice Preferred and:

- ✓ **NEW** Choose an Extra Legroom seat at booking¹⁵
- ✓ **NEW** Group 1-2 boarding¹⁶
- ✓ Two free checked bags²
- ✓ 14x Rapid Rewards® points per dollar³
- ✓ Premium drink¹³
- ✓ Free Inflight Internet¹⁴

¹Please read the [fare rules](#) associated with this purchase.

Prices shown per passenger, per one-way.

Upgrade departing trip for \$51

Upgrade returning trip for \$50

Upgrade both for \$101

Apply upgrade

SUBTOTAL \$9
 TAXES & FEES \$1
TRIP TOTAL \$1,081

Show price



FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00



FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215



ATTENDEE GUIDE

Hosted by, NAESPA - the National Association of ESEA State Program Administrators

This year's theme:

**CULTIVATING
COMMUNITIES**

*for
Student Success*

**FEBRUARY 10-12, 2026
DENVER, COLORADO
AT THE COLORADO
CONVENTION CENTER
and ONLINE**

**JOIN COLLEAGUES FROM
ACROSS THE NATION
FOR A DYNAMIC AND
TIMELY PROFESSIONAL
DEVELOPMENT EXPERIENCE.**

**THIS IS YOUR CHANCE TO
ENGAGE, LEARN, AND GROW
WITH EXPERTS IN THE FIELD –
YOU WON'T WANT TO MISS IT!**

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

- Jason Miller, NAESPA President-Elect

"I LEARNED SO MUCH AND HAD AN AMAZING TIME. THIS CONFERENCE WAS INVALUABLE AND I AM SO EXCITED TO PUT INTO PRACTICE WHAT I'VE LEARNED!"

- 2025 National ESEA Conference Attendee

WELCOME!

A DUAL APPROACH

The 2026 National ESEA Conference offers two meaningful ways to engage:

Join us in Denver - where in-person sessions, valuable networking, and shared experiences take center stage.

Prefer to attend remotely? Register virtually to access live-streamed sessions, on-demand content, and interactive opportunities—from wherever you are.

No matter how you attend, you'll receive the same powerful content and connect with a nationwide community of educators committed to student success.

"THIS IS A FANTASTIC CONFERENCE AND THE HYBRID/ VIRTUAL FUNCTION IS OUTSTANDING. VIDEOS WERE AVAILABLE TO REVIEW IMMEDIATELY AND THE QUALITY WAS TOP NOTCH."

-2025 National ESEA Conference Attendee

SESSION FORMATS

We're pleased to offer four types of sessions, which allow both the in-person and virtual audience access to each and every session on the schedule.

Hybrid Lecture sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Lecture sessions are recorded for later viewing by all audiences. (60 minutes)

In-Person Workshop sessions involve an interactive component, with the presenter(s) in-person in Denver. In-person workshop sessions are recorded for later viewing by all audiences. (60 minutes)

Hybrid Workshop sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Workshop sessions involve an interactive component, with the audience seated at round tables. Workshops are recorded for later viewing by all audiences. (60 minutes)

Sponsored sessions take place in-person in Denver. Presented by our commercial partners, these sessions may include references to products and services of interest to the ESEA community. Sponsored sessions follow the same formats referenced above. (60 minutes)

HEALTH & SAFETY

The health and safety of our attendees, presenters, and exhibitors is our highest priority. All in-person conference participants must be willing and available to adhere to any and all health and safety requirements in place at the time of the Conference as specified by the Association, Show Management, the host venue, or any governmental authority. We look forward to seeing you in Denver!



CONFERENCE SCHEDULE

Times shown are listed in Mountain Standard Time
(local time Denver, CO)

MONDAY, FEBRUARY 9

12:00 PM – 9:00 PM - Badge Pick Up

TUESDAY, FEBRUARY 10

7:00 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:30 AM - Opening Keynote

9:15 AM – 4:45 PM - Exhibit Hall Open

9:30 AM – 10:30 AM - Explore the Exhibit Hall

10:30 AM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:30 PM - Sponsored Sessions

WEDNESDAY, FEBRUARY 11

7:45 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:15 AM - Keynote

9:15 AM – 3:00 PM - Exhibit Hall Open

9:30 AM – 12:15 PM - Concurrent Sessions

12:15 PM – 1:15 PM - Explore the Exhibit Hall

1:15 PM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:15 PM - Sponsored Sessions

THURSDAY, FEBRUARY 12

8:45 AM – 3:30 PM - Badge Pick Up

9:00 AM – 10:15 AM - Keynote

10:30 AM – 4:15 PM - Concurrent Sessions

Schedule subject to change.

Complete schedule with session details will be available in fall 2025.

"FROM MOTIVATIONAL SESSIONS TO HANDS-ON LEARNING, THE CONFERENCE PROVIDED AN EXCELLENT OPPORTUNITY TO REFLECT, GROW, AND CONNECT WITH LIKE-MINDED PROFESSIONALS. I LEFT FEELING ENERGIZED, MORE KNOWLEDGEABLE, AND EXCITED TO IMPLEMENT WHAT I'VE LEARNED. IT WAS A TRULY VALUABLE EXPERIENCE."

- 2025 National ESEA Conference Attendee

REGISTRATION OPTIONS

Virtual and In-Person Registrations are priced the same.

	INDIVIDUAL	GROUP PACKAGE Mix & Match in-person and virtual registrations
2025	JUNE	\$609^{EACH} GROUP RATE (10 or more people) June 3 - October 31
	JULY	
	AUGUST	
	SEPTEMBER	
	OCTOBER	
2026	NOVEMBER	No Group Packages available after October 31
	DECEMBER	
	JANUARY	
	FEBRUARY	

\$649
EARLY BIRD
 June 3 - October 31

\$719
STANDARD
 Starting November 1

EVERY REGISTRATION INCLUDES:

- 100+ sessions over three days
- Keynote presentations
- 3-month subscription to all session recordings
- Conference Guide
- Downloadable session materials
- Individual attendance record
- Option to earn graduate-level extension credits
- Virtual Exhibitor Directory

EACH IN-PERSON REGISTRATION INCLUDES ALL THE ABOVE PLUS:

- Attendee-to-attendee networking in-person
- Printed Conference Guide
- Conference App
- Exhibit Hall access for two days
- Lodging at special attendee rates

PURCHASE EARLY FOR THE BEST PRICE!

GROUP REGISTRATION

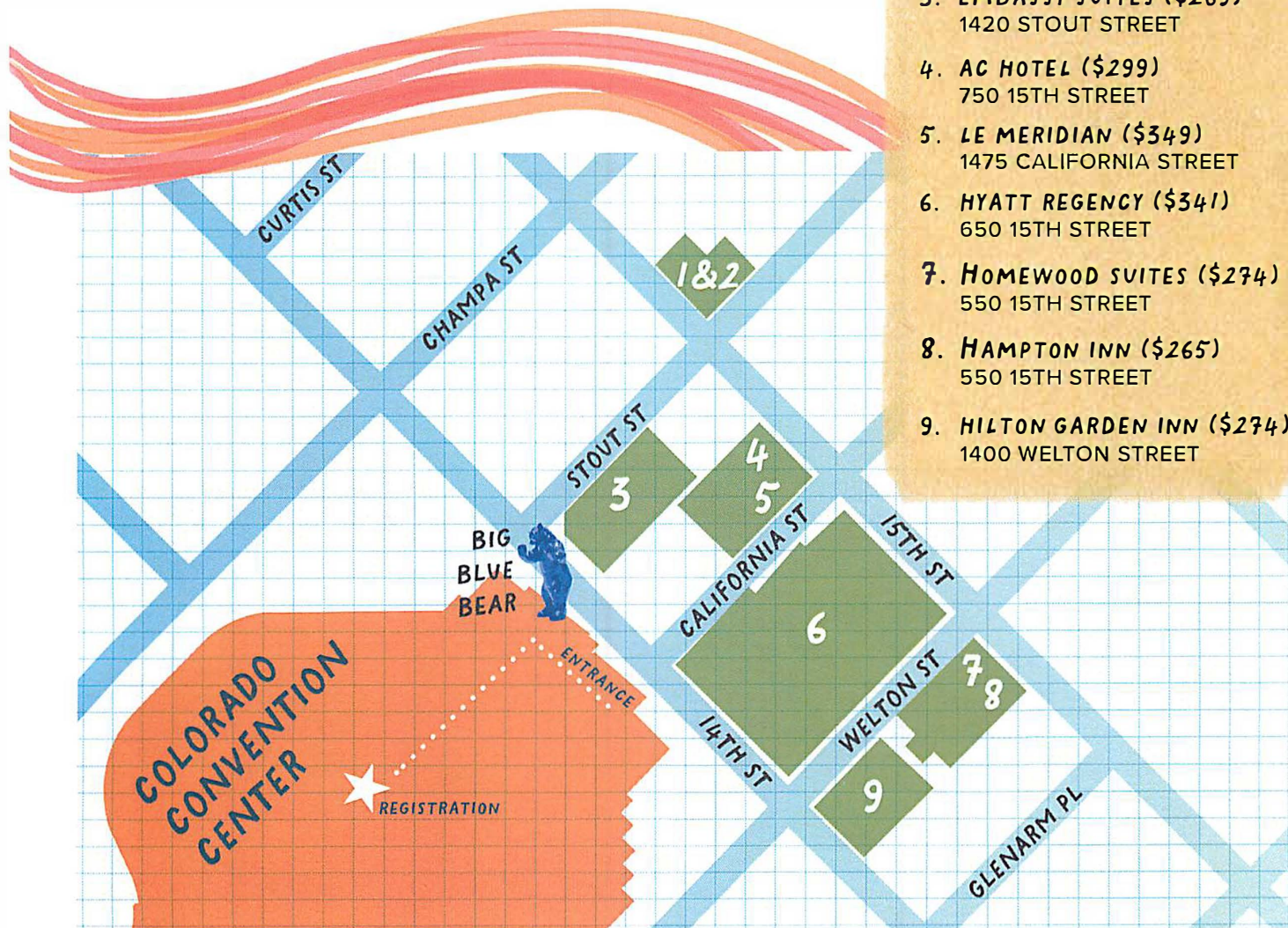
We're excited to offer a special group discount for ten or more attendee registrations purchased together. Both in-person and virtual registrations may be included in the group of at least ten. This enables schools, districts, or other groups to save on registration costs, pay for multiple attendees in one easy step, and have the flexibility to assign individual attendee names and choose the types of registration, closer to the event.

For group packages of 10 or more attendees, a coupon code will be emailed to the purchaser's account as soon as payment is processed. When they're ready to register, each attendee in your group will enter the coupon code in their account Dashboard at checkout to activate their registration.

CONTINUING EDUCATION

Attendees may earn up to two graduate-level extension credits (GLECs) for attending a majority of Conference sessions. First, register for the Conference, then [enroll here](#) through the University of San Diego. (Extra \$79 fee applies, enrollment open June 3, 2025 through March 31, 2026.)

HOTELS



1. **HOME2 SUITES (\$263)**
801 15TH STREET
2. **TRU BY HILTON (\$230)**
801 15TH STREET
3. **EMBASSY SUITES (\$269)**
1420 STOUT STREET
4. **AC HOTEL (\$299)**
750 15TH STREET
5. **LE MERIDIAN (\$349)**
1475 CALIFORNIA STREET
6. **HYATT REGENCY (\$341)**
650 15TH STREET
7. **HOMEWOOD SUITES (\$274)**
550 15TH STREET
8. **HAMPTON INN (\$265)**
550 15TH STREET
9. **HILTON GARDEN INN (\$274)**
1400 WELTON STREET

HOTEL PRICING

The National ESEA Conference contracts with several local hotels to ensure the best possible rates. Hotel prices are subject to change.

Hotel rooms are charged at a flat rate. All locally mandated taxes and fees have been paid in advance by the Conference and are itemized on invoices for transparency. Attendees are offered the same flat rates on hotel reservations, regardless of tax-exempt status.

POLICIES

All reservations are made via the event section of your account Dashboard and require payment in full, in advance. In-person registration is required prior to securing a hotel reservation. Hotels will not sell rooms directly to attendees within the conference block nor at the conference rates. Refunds are available on cancelled hotel reservations in accordance with the same sliding-scale refund policy as registration items. A reduction in the number of nights of a hotel reservation is considered a cancellation, and the same refund scale is applied to the cost of each reduced night of the stay.

TRAVELING NEAR and FAR

JOIN US IN DENVER!

Denver, Colorado, affectionately known as the “Mile High City,” is a lively destination where urban energy meets mountain adventure. With a vibrant arts scene, booming craft beer culture, and easy access to the great outdoors, the city offers something for everyone. Denver embraces its Rocky Mountain roots while showcasing modern flair through its bustling neighborhoods, innovative cuisine, and colorful street art. Don’t miss quirky landmarks like the Big Blue Bear or a stroll through the historic Union Station. Denver is a dynamic city that celebrates nature, creativity, and community—perfect for anyone looking to experience Colorado’s unique blend of charm and adventure.

LEARN MORE FROM VISIT DENVER

AIRPORT/GROUND TRANSPORTATION

The Colorado Convention Center is located 25 miles from the Denver International Airport (DEN). Ground transportation information is [available here](#).

THE DENVER AIRPORT RAIL

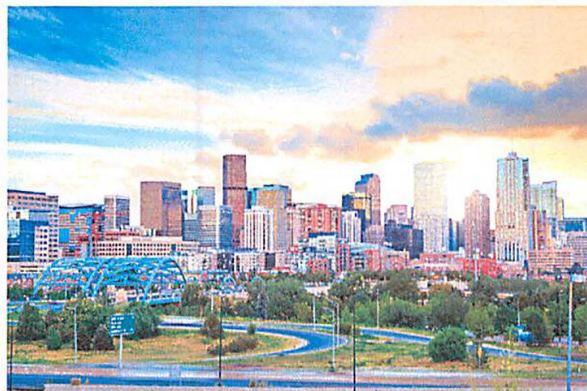
It’s easy and affordable to get from the Denver International Airport (DEN) to downtown Denver on the airport rail line. Visit the [Airport Rail website](#) for details.

PUBLIC TRANSPORTATION

There are a variety of transportation options to get you around the city via rail, bus, bike, and more. Information about public transportation is [available here](#).

PARKING

The Colorado Convention Center parking garage is open 24 hours a day, 7 days a week. Please arrive early and remember to use the quick and easy automated pay stations. Rates vary. See complete details and other parking options on the [CCC parking information page](#).



LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Farrah Alexander

SCHOOL Fernley Intermediate School

NAME OF CONFERENCE: National ESEA Conference
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, CO

DATE OF DEPARTURE: 2/9/26 DATE OF RETURN: 2/13/26

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other 15

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

This year's conference focus is Cultivation Communities for Student Success. Lyon County School District is very big on building strong school communities and I would like to attend to learn new strategies to strengthen our schools community. We have a large push for PBL's and getting our students ready for their next path towards college, or careers, and working with other's in our field always refreshes what we do and inspires us to do more for our students.

TRAVEL APPROVED: Date 10/9/25

TRAVEL APPROVED: Date 10/9/25

[Signature]
Site administrator or supervisor signature

[Signature: Tracy L Cooper, EdD]
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 10/9/25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

	Total	District Office	Grant	School Site	Other
BUDGET# 280.633.0000.000.2400.330.10303.26.000 Registration Fees: <u>Attendees 1</u> x <u>649</u> Reg. fee \$ <u>649</u>	\$ <u>649</u>		✓		

BUDGET# 280.633.0000.000.2400.580.10303.26.000 Travel By: <u>Southwest Airlines</u> \$ <u>630</u> (Air, district car, private car for personal convenience, etc.)	\$ <u>630</u>		✓		
---	---------------	--	---	--	--

116

BUDGET# 280.633.0000.000.2400.580.10303.26.000 Lodging: Room rate \$ <u>349</u> x <u>4</u> nights \$ <u>1396</u>	\$ <u>1396</u>		✓		
---	----------------	--	---	--	--

(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals: Breakfast \$ <u>23</u> x <u>4</u> days \$ <u>92</u>					
Lunch \$ <u>26</u> x <u>3</u> days \$ <u>78</u>					
Dinner \$ <u>38</u> x <u>4</u> days \$ <u>152</u>					
Incidental \$ <u>5</u> x <u>5</u> days \$ <u>25</u>					

Substitutes: # of Days X \$ /day					
---	--	--	--	--	--

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ <u>100</u>					
Other Miscellaneous expenses: (attach explanation) \$ _____					
TOTAL EXPENSES	\$ <u>3122</u>				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	2/19/26-2/12/26
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	2:35 pm Southwest Airlines
Date & Time you wish to RETURN:	3:35 pm Southwest Airlines
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 165	All travelers agree to share lodging as appropriate?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Register under what name(s)?	Farrah Alexander	
Name, Address, Phone number of lodging establishment:	Le Meridian, 1475 California Street, Denver, CO 80202	

DEADLINE DATE : _____ Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



NATIONAL ESEA CONFERENCE

FEBRUARY 10-12, 2026 | DENVER, CO & ONLINE

Hotel Receipt for your recent stay at

Le Meridian
 1475 California Street
 Denver CO, 80202

Farrah Alexander
 Fernley Intermediate School
 320 Highway 95A South
 Fernley, NV 89408

Arrival: 02-09-2026
 Departure: 02-13-2026
 Confirmation: not yet available

Date	Description	Charges	Credits
	Reservation payment		1,396.00
02-09-2026	Accommodation	302.00	
02-09-2026	Mandated taxes and fees	47.00	
02-10-2026	Accommodation	302.00	
02-10-2026	Mandated taxes and fees	47.00	
02-11-2026	Accommodation	302.00	
02-11-2026	Mandated taxes and fees	47.00	
02-12-2026	Accommodation	302.00	
02-12-2026	Mandated taxes and fees	47.00	
	Total:	1,396.00	1,396.00
	Balance:	0.00	

Thank you for making your reservation with the National Association of ESEA State Program Administrators. All room and tax payments for this stay were made to us, consequently any questions concerning this reservation must be directed to us at 800-256-6452; the hotel will not be able to provide details about payments reflected on this receipt.



NATIONAL ESEA CONFERENCE

FEBRUARY 10-12, 2026 | DENVER, CO & ONLINE

Bill to: Farrah Alexander
Fernley Intermediate School
320 Highway 95A South
Fernley, Nevada 89408

Invoice # 2N4A
Date 10/01/2025
Expires 10/31/2025

<u>Item</u>	<u>Description</u>	<u>Amount</u>
Early Bird In-Person Conference Registration	Includes all sessions listed on the 2026 Conference schedule	\$649.00
Le Meridian: Standard King	Farrah Alexander 4 nights check in: 02/09/2026 check out: 02/13/2026 confirmation number not yet available	\$1,396.00 (\$1,208.00 plus \$188.00 taxes + fees)
Total:		\$2,045.00

<u>Payments</u>	<u>Amount</u>
10/01/2025 Credit Card (2580)	\$2,045.00
Total applied:	\$2,045.00

Status: No Payment Due

Balance Due: \$0.00

Make checks payable to: ESEA Network (EIN: 05-0487084)

Ship to address: ESEA Network, 532 N. Franklin St, Fort Bragg, CA 95437

[Check Payment Instructions & W9 Form](#)

Thanks for flying with us!

Trip summary

✈ Flight

CONFIRMATION #

ARP2G9

FEB 9 - 13

RNO ✈ DEN

FLIGHT TOTAL

\$634.92

2/9 - Denver

FEB 9 - 13

Reno/Tahoe, NV to Denver, CO

Confirmation # **ARP2G9**

PASSENGERS	EST. POINTS	FLIGHT	EXTRAS	FARE/SEATS
Farrah Alexander Rapid Rewards® Acct # 22551441964	+7,871 ^{FFB}	RNO ✈ DEN	↓ Extra Legroom seat	<u>Choice Extra</u> Seat 1F
		DEN ✈ RNO	↓ Extra Legroom seat	<u>Choice Extra</u> Seat 1F

[Upgrade or modify seats](#)

Departing 2/9/26 Monday

Choice Extra \$260.60
(Passenger x7)



DEPARTS

2:35 PM

RNO

Reno/Tahoe, NV - RNO

FLIGHT

4185

SCHEDULED AIRCRAFT

Birding 737 MAX8

Subject to change

120

Nonstop



ARRIVES

5:45 PM

DEN

Denver, CO - DEN

TRAVEL TIME
2hr 10min

SUBTOTAL
\$260.60

Returning

2/13/26 Friday

Choice Extra
(Passenger x1)

\$301.56



DEPARTS

3:35 PM

DEN

Denver, CO - DEN

FLIGHT
4967

SCHEDULED AIRCRAFT
Boeing 737-700
Subject to change

Nonstop



ARRIVES

5:00 PM

RNO

Reno/Tahoe, NV - RNO

TRAVEL TIME
2hr 25min

SUBTOTAL
\$301.56

Taxes & fees

\$72.76

Flight total

\$634.92

Icon legend



WiFi available



Live TV available

Helpful Information:

- **No-show policy:** If you do not plan to travel on your flight, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more](#)
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://www.southwest.com/rterms).
- **REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit www.tsa.gov for a list of acceptable forms of ID and additional information regarding REAL ID requirement.

Book your hotel with us and earn up to 10,000 points per night.

Where are you headed? *

Denver (CO)

Check-in date *

Check-out date *

02/09/2026 → 02/13/2026



DoubleTree by Hilton Denver
3★ property

from **\$105**/night
Earn 2,100 Rapid Rewards® points



Hilton Denver City Center
4★ property

from **\$305**/night
Earn 6,000 Rapid Rewards® points



Sonesta Denver Downtown
4★ property

from **\$128**/night
Earn 5,000 Rapid Rewards® points

[Search Hotels](#)

Bag fee summary*

FARE/TIER STATUS	CARRYON	1ST CHECKED BAG	2ND CHECKED BAG
Basic, Choice, Choice Preferred	Free	\$35	\$45
Choice Extra	Free	Free	Free
A-List	Free	Free	\$35
Rapid Rewards® Credit Cardmembers	Free	Free	\$45
A-List Preferred	Free	Free	Free

*Weight and size limits apply. Southwest allows all ticketed Passengers to bring one standard/carryon and one personal item at no cost. Additional allowances, benefits, and/or exceptions may apply. [Learn more.](#)

Payment summary

PAYMENT INFORMATION

AMOUNT PAID



Visa 2580
XXXXXXXXXX X2580
Expiration 1/27

CARD HOLDER
Blake Cooper

BILLING ADDRESS
**25 E Goldfield Way
Yerington, NV US 89447**

\$634.92

Total charged

SUBTOTAL	\$562.16
TAXES & FEES	\$72.76
TOTAL DOLLARS	\$634.92

Show price breakdown

Total charged

SUBTOTAL	\$562.16
TAXES & FEES	\$72.76
TOTAL DOLLARS	\$634.92

Show price breakdown

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees LCSD Grants Department, Fiscal Officer, & Director of Operations- Up to 5 travelers (TBD)

SCHOOL District Office

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, CO

DATE OF DEPARTURE: February 9, 2026 DATE OF RETURN: February 13, 2026

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School 125
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National ESEA Conference brings together educators and administrators from across the nation every year to coordinate among federal education programs under the Elementary and Secondary Education Act (ESEA) and other federal programs. This Conference promises to empower you with the knowledge and resources you need to excel in our field. Together, we work towards achieving the shared vision of improving education for all Lyon County youth. Attending this conference will also help ensure compliance with federal regulations, but more importantly to see that all children, especially those living in economically disadvantaged conditions have the opportunity to receive a high quality education.

TRAVEL APPROVED: Date 10/2/25

Kayleen Larkins
Site administrator or supervisor signature

TRAVEL APPROVED: Date 10/2/25

Stacy Cooper, EdD
Superintendent or designee signature

District Office Use Only

Received by District Office Date: 10/2/25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title I

	Total	District Office	Grant	School Site	Other
BUDGET# 280.633.0000.000.2213.330.10000.00.000 Registration Fees: Attendees <u>5</u> x \$ <u>649.00</u> Reg. fee	\$ 3,245.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.587.10000.00.000 Travel By: Air fees reflect round trip *5 \$ <u>425.92</u> (Air, district car, private car for personal convenience, etc.)	\$ 2,129.60	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.587.10000.00.000 Lodging: Room rate \$ <u>292.67</u> X <u>4</u> rooms x <u>4</u> nights	\$ 4,682.72	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>23</u> x <u>5x5</u> days	\$ 575.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>26</u> x <u>5x4</u> days	\$ 520.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>38</u> x <u>5x4</u> days	\$ 760.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5x5</u> days	\$ 125.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ Uber only	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ 12,037.32	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES					

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: **February 10-12, 2026**

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): **Colorado Convention Center**

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: **February 9, 2026 @ 9:00 AM**

Date & Time you wish to RETURN: **February 13, 2026 @ 7:55 AM**

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : **\$165.00**

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

TBD

Name, Address, Phone number of
lodging establishment:

TBD

DEADLINE DATE : October 31, 2025 Early Bird Pricing

Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

NATIONAL ESEA CONFERENCE

[EXHIBIT](#) [SCHEDULE](#)
[PRESENT](#) [HOTELS & TRAVEL](#)
[ATTEND](#) [REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online

Program Overview

Times shown are listed in Mountain Time (local time Denver, CO)

Schedule subject to change

Monday, February 9

- 12:00pm - 9:00pm - Badge Pick Up

Tuesday, February 10

- 7:00am - 5:00pm - Badge Pick Up
- 8:00am - 9:30am - Opening Keynote
- 9:15am - 4:45pm - Exhibit Hall Open
- 9:30am - 10:30am - Break
- 10:30am - 4:00pm - Concurrent Sessions
- 4:15pm - 5:30pm - Sponsored Sessions

Wednesday, February 11

- 7:45am - 5:00pm - Badge Pick Up
- 8:00am - 9:15am - Keynote
- 9:15am - 3:00pm - Exhibit Hall Open
- 9:30am - 10:15am - Concurrent Sessions
- 12:15pm - 1:15pm - Break
- 1:15pm - 4:00pm - Concurrent Sessions
- 4:15pm - 5:15pm - Sponsored Sessions

Thursday, February 12

- 8:45am - 3:30pm - Badge Pick up
- 9:00am - 10:15am - Keynote
- 10:30am - 4:15pm - Concurrent Sessions

- View some of the [outstanding keynote speakers](#) from previous National ESEA Conferences.

Register Early and Save

Whether you prefer the convenience of virtual registration or traveling to the in-person event in downtown Denver - mark your calendar and [secure your spot](#) before November 1st to save \$70 off the cost of registration. In-person registration is anticipated to sell out and hotel rooms are limited, so don't delay.

Continuing Education

Attendees have the opportunity to earn up to two graduate-level extension credits (GLECs) for attending a majority of Conference sessions. Once registered for the Conference, [enroll here](#) through the University of San Diego. (Extra \$79 fee per credit applies, enrollment open now through March 31, 2026.)

Registration Types & Prices

INDIVIDUAL REGISTRATION In-Person & Virtual

\$649 – EARLY BIRD PRICE

Available June 3 - October 31, 2025

\$719 – STANDARD PRICE

Starting November 1, 2025

[Download the Attendee Guide for More Information](#)

NOTE: If paying by check, the check must be received no later than February 3, 2026.

GROUP REGISTRATION 10 or more people

\$609/each

June 3 - October 31, 2025

[Group Registration FAQs](#)

REGISTER NOW

Exhibit Hall Schedule

The National ESEA Conference includes two full days of exhibits inside the Exhibit Hall and many Conference sessions presented by exhibitors. Be sure to carve out some time on Wednesday and Thursday to

**Tuesday
February 10**

129
Exhibit Hall Open
9:15am - 4:45pm

**Wednesday
February 11**

Exhibit Hall Open
9:15am - 3:00pm

**NATIONAL ESEA
CONFERENCE**

[EXHIBIT](#) [SCHEDULE](#)
[PRESENT](#) [HOTELS & TRAVEL](#)
[ATTEND](#) [REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online

HOTELS & TRAVEL

[HOTEL POLICIES](#)

1. HOME2 SUITES
801 15TH STREET

2. TRU BY HILTON
801 15TH STREET

3. EMBASSY SUITES
1420 STOUT STREET

4. AC HOTEL
750 15TH STREET

5. LE MERIDIAN
1475 CALIFORNIA STREET

6. HYATT REGENCY
650 15TH STREET

7. HOMEWOOD SUITES
550 15TH STREET

8. HAMPTON INN
550 15TH STREET

9. HILTON GARDEN INN
1400 WELTON STREET

Conference Location: Colorado Convention Center
700 14th St, Denver, CO 80202

Nine hotels are offered at special conference pricing for attendees and exhibitors.

Hyatt Regency

\$341 per night

[VIEW DETAILS](#)

Le Meridian

\$349 per night

[VIEW DETAILS](#)

AC Hotel

\$299 per night

[VIEW DETAILS](#)

Home2 Suites

\$263 per night

[VIEW DETAILS](#)

Tru by Hilton

\$230 per night

[VIEW DETAILS](#)

Hilton Garden Inn

\$274 per night

[VIEW DETAILS](#)

Average Cost \$ 292.67 per night



Trip & Price Details

Price Passengers Seats Payment Confirmation

✈ Flight [Modify](#)

<p>Mon 2/9 # 1384 RNO → DEN 9:00 AM 12:10 PM 2 hr 10 min Nonstop Choice</p> <p>5 Passengers Reserve your seats when booking</p>	<p>Fri 2/13 # 4291 DEN → RNO 7:55 AM 9:30 AM 2 hr 35 min Nonstop Choice</p> <p>5 Passengers Reserve your seats when booking</p>	<p>Base fare 5 Passenger(s) \$2,058.65</p> <p>Discount total -\$219.95</p> <p>Subtotal \$1,838.70</p> <p>Taxes and fees \$290.90</p> <p>Flight total \$2,129.60</p> <p>or from \$209/mo* with flexpay Learn more</p>
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Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://southwest.com/rrterms)

✈ Upgrade Flight

Upgrade to Choice Preferred



- ✓ **NEW** Choose a Preferred seat at booking¹⁵
- ✓ **NEW** Group 3-5 boarding¹⁶
- ✓ Refundable⁵
- ✓ Priority Lane and Express Lane¹²
- ✓ 10x Rapid Rewards® points per dollar³
- ✓ Free same-day change/standby (taxes and fees may apply)⁹
- ⓘ Checked bag fees may apply²

Prices shown per passenger, per one-way.

Upgrade departing trip for \$61

Upgrade returning trip for \$60

Upgrade both for \$121

*Please read the [fare rules](#) associated with this purchase.

SUBTOTAL	\$2,058.65
DISCOUNT	-\$219.95
TAXES & FEES	\$290.90
TRIP TOTAL	\$2,129.60

[Show price breakdown](#)

Not ready to buy yet? [Save this flight for later.](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

Add a Car Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.

Y 2026 per diem rates for Colorado

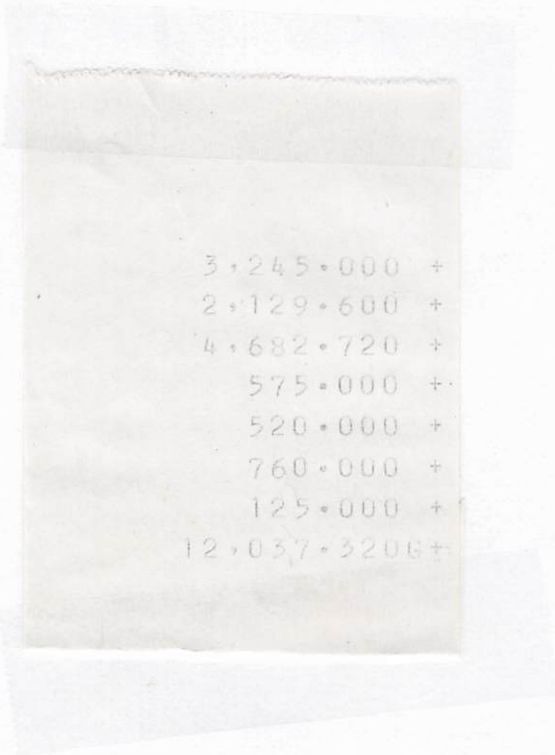
Per diem rates and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Aspen	Pitkin	\$92	\$23	\$26	\$38	\$5	\$69.00
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Colorado Springs	El Paso	\$86	\$22	\$23	\$36	\$5	\$64.50
Cortez	Montezuma	\$74	\$18	\$20	\$31	\$5	\$55.50
Wested Butte / Gunnison	Gunnison	\$86	\$22	\$23	\$36	\$5	\$64.50
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00
Douglas	Douglas	\$80	\$20	\$22	\$33	\$5	\$60.00
Durango	La Plata	\$80	\$20	\$22	\$33	\$5	\$60.00
Fort Collins / Loveland	Larimer	\$80	\$20	\$22	\$33	\$5	\$60.00
Grand Lake	Grand	\$86	\$22	\$23	\$36	\$5	\$64.50
Montrose	Montrose	\$74	\$18	\$20	\$31	\$5	\$55.50
Silverthorne / Breckenridge	Summit	\$92	\$23	\$26	\$38	\$5	\$69.00
Steamboat Springs	Routt	\$92	\$23	\$26	\$38	\$5	\$69.00
Telluride	San Miguel	\$92	\$23	\$26	\$38	\$5	\$69.00
Vail	Eagle	\$92	\$23	\$26	\$38	\$5	\$69.00

Y 2026 per diem rates for Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Aspen	Pitkin	\$207	\$207	\$407	\$407	\$407	\$407	\$207	\$207	\$207	\$207	\$207	\$207
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Colorado Springs	El Paso	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$168	\$168	\$168	\$123
Cortez	Montezuma	\$133	\$110	\$110	\$110	\$110	\$110	\$110	\$133	\$133	\$133	\$133	\$133
Forested Butte / Gunnison	Gunnison	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215
Douglas	Douglas	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$142	\$142	\$142	\$111
Fremont	La Plata	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$184	\$184	\$184	\$184
Fort Collins / Loveland	Larimer	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$140	\$140	\$140	\$110
Grand Lake	Grand	\$145	\$145	\$173	\$173	\$173	\$173	\$122	\$122	\$145	\$145	\$145	\$145
Montrose	Montrose	\$185	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$185	\$185	\$185	\$185
North Fork / Breckenridge	Summit	\$162	\$162	\$282	\$282	\$282	\$282	\$162	\$162	\$162	\$162	\$162	\$162
Steamboat Springs	Routt	\$132	\$132	\$288	\$288	\$288	\$288	\$123	\$123	\$179	\$179	\$179	\$179
Telluride	San Miguel	\$184	\$184	\$350	\$350	\$350	\$350	\$184	\$184	\$184	\$184	\$184	\$184
Vail	Eagle	\$201	\$201	\$397	\$397	\$397	\$397	\$201	\$201	\$201	\$201	\$201	\$201



LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Tammie Moniz

SCHOOL Silverland Middle School

NAME OF CONFERENCE: Elementary and Secondary Educational Act (ESEA)
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: 2/9/2026

DATE OF RETURN: 2/13/2026

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School 134
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

Attending the Elementary and Secondary Education Act (ESEA) Conference provides an invaluable opportunity to learn directly from nationally recognized education leaders and experts through unique presentations and sessions not available elsewhere. It allows me to network and collaborate with colleagues from across the country, exchange innovative ideas, and gain new perspectives to bring back to Silverland Middle School. Additionally, exploring relevant educational products and hearing from inspiring keynote speakers will enhance my professional growth and support our continuous improvement efforts at Silverland Middle School.

TRAVEL APPROVED: Date 10/13/25



Site administrator or supervisor signature

TRAVEL APPROVED: Date 10/13/25



Superintendent or designee signature

District Office Use Only	
Received by District Office	Date: <u>10/13/25</u>
Board Approved: Yes () No ()	Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.633.0000.000.2400.330.10305.26.000 Registration Fees: Attendees <u>1</u> x <u>649.00</u> Reg. fee \$ 649.00	649.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2400.580.10305.26.000 Travel By: <u>Air Southwest</u> \$ 428.96 (Air, district car, private car for personal convenience, etc.)	428.96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2400.580.10305.26.000 Lodging: Room rate \$ <u>341</u> x <u>4</u> nights \$ 1,364.00	1,364.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>20</u> x <u>4</u> days \$ 80.00	80.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>22</u> x <u>5</u> days \$ 110.00	110.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>38</u> x <u>4</u> days \$ 152.00	152.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>4</u> days \$ 20.00	20.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ <u> </u>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$ <u> </u>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 2,803.96	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: Feb 10-12

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: Feb 9, 2026 9:00 am

Date & Time you wish to RETURN: Feb 13, 2026 9:30 am

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : 165.00

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Tammie Moniz

Name, Address, Phone number of
lodging establishment:

Hyatt Regency 650 15th St Denver, Colorado 80202

DEADLINE DATE:

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



EXHIBITOR PROSPECTUS

Hosted by NAESPA, National Association of ESEA State Program Administrators

The 2026
Conference theme is:



February 10-12, 2026
Denver, CO & Online

Colorado Convention Center
700 14th St, Denver, CO 80202

IMPORTANT DATES

June 12, 2025

- Booth selection opens for returning exhibitors

June 16, 2025

- Sponsored session proposal submissions close

July 10, 2025

- Booth selection opens for new exhibitors

January 12, 2026

- Pre-registration list available
- Exhibitor hotel reservations must include names of staff who will use them

February 9, 2026

- Exhibit Hall move-in: 12:00pm - 8:00pm

February 10, 2026

- Exhibit Hall early access: 8:00am - 9:15am
- Exhibit Hall open: 9:15am - 4:30pm

February 11, 2026

- Exhibit Hall open: 9:00am - 3:00pm
- Exhibit Hall move-out: 3:00pm - 7:00pm

February 13, 2026

- Post-registration list available

Dear Exhibiting Organizations,

It is once again time to start our preparations for the annual National ESEA Conference. The 2025 Conference in Austin, TX, was a great success, and we are incredibly excited to take the 2026 Conference to Denver, CO!

We have prepared the Exhibitor Prospectus to help convey our plans for exhibitors at the 2026 Conference. Please read the Prospectus thoroughly to find information such as booth map & pricing, exhibitor schedule, exhibitor badge & lead retrieval details, sponsorship opportunities, and much more.

If your organization has joined us in the past, then we hope to see you again soon! If your organization is new to this Conference, then we hope to help you as you consider joining us for the first time. Several long-standing exhibitors return year after year for the quality of the leads collected.

Please don't hesitate to contact me, Anthony Franklin, the Exhibit Manager, with any questions or concerns. I am happy to help, and I look forward to another excellent show in Denver!

Anthony Franklin
Exhibit Manager
ESEA Network
Anthony.Franklin@eseanetwork.org
(707) 961-2080

NATIONAL ESEA CONFERENCE

[EXHIBIT](#)
[PRESENT](#)
[ATTEND](#)

[SCHEDULE](#)
[HOTELS & TRAVEL](#)
[REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online

Hyatt Regency

Pricing:

\$341 (including all taxes and fees)

[Make a Reservation](#)

\$356 - triple occupancy

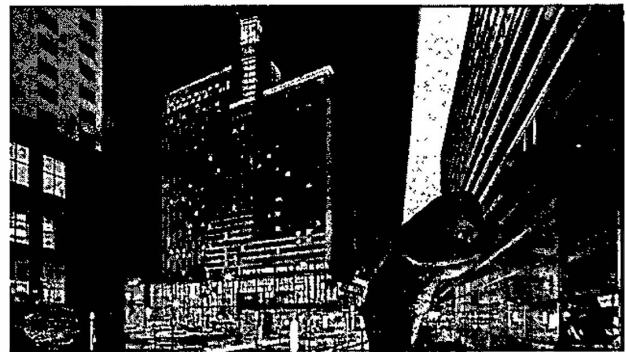
\$371 - quad occupancy

The beautiful Hyatt Regency, a modern, upscale hotel, is a 3-minute walk from The Colorado Convention Center. Unwind with a 24/7 fitness center featuring Peloton® Bikes, an indoor pool and an outdoor hot tub. Enjoy delicious grab-and-go market eats the on-site restaurant and bar, Peaks Lounge, located on the 27th floor with views of the Rocky Mountains. Full guest room renovations in all guest rooms in 2025!

Address:

650 15th St
Denver, CO 80202

One block from the Colorado Convention Center



Amenities:

- Free WiFi
- Indoor pool
- Hot tub
- Fitness Center
- Spa
- Room service
- Restaurants/24-hour coffee shop
- Top-floor cocktail lounge w/ city views

Parking:

Self-park: \$55 per day

Valet: \$77 per day



NATIONAL ESEA CONFERENCE

FEBRUARY 10-12, 2026 | DENVER, CO & ONLINE

Bill to: Tammie Moniz
Silverland Middle School
1100 Jasmine Ln.
Fernley, Nevada 89408

Invoice # 5P4M
Date 10/08/2025
Expires 11/07/2025

<u>Item</u>	<u>Description</u>	<u>Amount</u>
Early Bird In-Person Conference Registration	Includes all sessions listed on the 2026 Conference schedule	\$649.00
Hyatt Regency: Standard Run-of-House	Tammie Moniz 4 nights check in: 02/09/2026 check out: 02/13/2026 confirmation number not yet available	\$1,364.00 (\$1,180.00 plus \$184.00 taxes + fees)
Total:		\$2,013.00

Status: Payment Due

Balance Due: \$2,013.00

Make checks payable to: ESEA Network (EIN: 05-0487084)

Ship to address: ESEA Network, 532 N. Franklin St, Fort Bragg, CA 95437

Check Payment Instructions & W9 Form



Tammie Moniz



2026 National ESEA Conference Attendee Registration

Invoice Overview

Review your order below and then choose an option at the bottom of the page to continue.

Item	Description	Price
Early Bird In-Person Conference Registration	Includes all sessions listed on the 2026 Conference schedule	\$649.00
Hyatt Regency - Standard Run-of-House (check in: 02/09/2026 check out: 02/13/2026)	Contemporary rooms feature free Wi-Fi and flat-screens, as well as desks and coffeemakers; some offer views of the Rocky Mountains.	\$1,364.00
140		Total: \$2,013.00

Item	Description	Price
------	-------------	-------

Apply coupon

Pay Now

Pay Later

About Us

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education. Their ESEA Network website provides a host of resources to educators at all levels.

About Us

Help and Support

Connect with Us



Conference

EXHIBIT

PRESENT

ATTEND

On Demand

VOD 2025

Newsworthy

News



FY 2026 per diem rates for DENVER, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00



FY 2026 per diem rates for DENVER, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215

Flight [Modify](#)

Mon 2/9 # 1384
RNO **DEN**
 9:00 AM 12:10 PM
 2 hr 10 min Nonstop Choice

1 Passenger | [Reserve your seats](#) when booking

Fri 2/13 # 4291
DEN **RNO**
 7:55 AM 9:30 AM
 2 hr 35 min Nonstop Choice

1 Passenger | [Reserve your seats](#) when booking


Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://southwest.com/rrterms)

Base fare **\$370.57**
1 Passenger(s)

Taxes and fees **\$58.39**

Flight total **\$428.96**

or from \$42/mo*
with  flexpay [Learn more](#)

144

Upgrade Flight

Upgrade to Choice Preferred



NEW Choose a Preferred seat at booking¹⁵
 NEW Group 3-5 boarding
 Refundable
 Priority Lane and Express Lane¹²
 10x Rapid Rewards[®] points per dollar³
 Free same-day change/standby (*taxes and fees may apply*)⁹
 Checked bag fees may apply²

*Please read the fare rules associated with this purchase.

Upgrade departing trip for \$01
Upgrade returning trip for \$60
<small>Prices shown per passenger, per one-way.</small>
Upgrade both for \$121

145

SUBTOTAL	\$370.57
TAXES & FEES	\$58.39
TRIP TOTAL	\$428.96

Hide price breakdown

Flight

Passenger Base Fare	\$370.57
U.S. 9/11 Security Fee	\$11.20
U.S. Transportation Tax	\$27.79
U.S. Flight Segment Tax	\$10.40
U.S. Passenger Facility Chg	\$9.00
<hr/>	
Total per Passenger	\$428.96
	x1 Passenger

Flight total \$428.96

Not ready to buy yet? [Save this flight for later.](#)

Log in for faster checkout

Continue

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LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees: Sydney Botts- Advisor
Students: Dylan Viehland, Arianna Walker, Sierra Goodsell, Ainsley Blackorby, Brenna Wallner, Jayde Thomas
SCHOOL: FHS

NAME OF CONFERENCE: The Triple Crown Livestock Judging Contest
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Modesto, CA, Davis, CA, and Chico, CA

DATE OF DEPARTURE: 10/30/25 DATE OF RETURN: 11/02/25

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School 147
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

We will be traveling with our Livestock Evaluation Team to the Triple Crown Judging Event which includes contests in Davis and Chico, California. These teams of students have worked hard over their high school career and this will be a great opportunity to gain further coaching and improve their skillset in Livestock Evaluation and compete with students from other states. The Triple Crown Judging Events provide multiple judging clinics which greatly improve the abilities of students in Livestock Judging Events. Students will be given an opportunity to judge pigs, sheep, goats and cattle and this will also be great preparation for our team headed to the State Livestock Judging Event.

TRAVEL APPROVED: Date 10.15.25

TRAVEL APPROVED: Date 10/15/25



Site administrator or supervisor signature


Superintendent or designee signature

District Office Use Only
Received by District Office Date: 10/15/2025
Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Perkins Local Grant & SFA - FFA

BUDGET#	279.422.0000.000.0000.000.10601.32.109	<u>Total</u>										
Registration Fees:	Attendees <u>6</u> x <u>100</u> Reg. fee	\$ <u>600</u>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">District Office</th> <th style="font-size: small;">Grant</th> <th style="font-size: small;">School Site</th> <th style="font-size: small;">Other</th> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;">✓</td> </tr> </table>	District Office	Grant	School Site	Other				✓
District Office	Grant	School Site	Other									
			✓									

BUDGET#	279422.0000.000.0000.000.10601.32.109											
Travel By:	<u>Yukons 624 x 0.65</u>	\$ <u>405.60</u>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">District Office</th> <th style="font-size: small;">Grant</th> <th style="font-size: small;">School Site</th> <th style="font-size: small;">Other</th> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;">✓</td> </tr> </table>	District Office	Grant	School Site	Other				✓
District Office	Grant	School Site	Other									
			✓									

(Air, district car, private car for personal convenience, etc.)

BUDGET#	240.300.0000.300.2700.510.1000.00.000											
Lodging:	Room rate \$ <u>392.54</u> x <u>3</u> nights	\$ <u>1177.61</u>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">District Office</th> <th style="font-size: small;">Grant</th> <th style="font-size: small;">School Site</th> <th style="font-size: small;">Other</th> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;">✓</td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> </tr> </table>	District Office	Grant	School Site	Other		✓		
District Office	Grant	School Site	Other									
	✓											

(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals:	Breakfast	\$	X	days	\$				
	Lunch	\$	X	days	\$				
	Dinner	\$	X	days	\$				
	Incidental	\$	X	days	\$				

Substitutes:	# of Days	X	\$	/day					
--------------	-----------	---	----	------	--	--	--	--	--

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)		\$							
Other Miscellaneous expenses: (attach explanation)		\$							
TOTAL EXPENSES		\$			2183.21				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 10/31, 8am-1pm, 11/01, 8am-2pm, 11/02, 8am-4pm

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Modesto Junior College, UC Davis, and CSU Chico

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:

Date & Time you wish to RETURN:

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate): 142

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Sydney Botts

Name, Address, Phone number of
lodging establishment:

1030: Spark by Hilton Modesto 500 Kansas Ave., Modesto, CA 95351 1031: Quality Inn and Suites 1050 Orange Drive, Vacaville, CA, 95087. 1101: Heritage Inn Express Chico, 725 Broadway S

DEADLINE DATE:

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

Lyon County School District
Field/Co-Curricular Trip Application

Overnight Co-Curricular/Athletic Trip Application

Date 10-14-25FHS

Please complete this form and submit to Principal at least ten (10) working days prior to the planned trip. If more than one class is going, only one form has to be submitted. **If trip is for overnight Athletic/Co-Curricular, form must be submitted at least three (3) full weeks prior to the planned trip and second page must also be completed and submitted with application. Please see LCSD Policy IGD, IGDF and IGDG and the LCSD Field Trip Handbook for additional information.**

Upon Principal's approval, a copy will be sent to the Deputy Superintendent's office and Field Trip Coordinator.

Notification of the field trip must be sent to the parents for their approval. Teachers are responsible for collecting signed parental permission slips up to the day of the trip and then turn them into the office. In the event a student has forgotten his/her permission slip, there will be **no phone calls for verbal permission allowed**.

Please submit to the office a list of students who will be participating the day prior to the trip. The day of the trip, take roll and notify the office which students are absent or staying behind. Also submit to the bus driver, a complete list of all persons riding the bus.

Emergency Data – It is the teacher's responsibility to see that the student emergency data be taken on all field trips and that all **Trip Rosters are completely filled out**.

School FHS Teacher(s) BOTTS, SYDNEY Grade(s) 9-12 Date of Trip 10/30/25-11/2/25

Destination (Please complete attached itinerary) Modesto CA, Davis CA, Chico CA - Triple Crown Livestock Evaluations

Vehicle Type:	Bus	Wheelchair needed	District Car/Van
Number of Buses Requested:			1
Bus Driver Required:	<input type="checkbox"/>	<input type="checkbox"/>	

Driver is DMV cleared for white fleet

Brief description of the field trip and destination address:

We will be traveling with our Livestock Evaluation Team to the Triple Crown Judging Event which includes contests in Davis and Chico, California. These teams of students have worked hard over their high school career and this will be a great opportunity to gain further coaching and improve their skillset in Livestock Evaluation and compete with students from other states. The Triple Crown Judging Events provide multiple judging clinics which greatly improve the abilities of students in Livestock Judging Events. Students will be given an opportunity to judge pigs, sheep, goats and cattle and this will also be great preparation for State.

Educational justification:

Improve skill set in Livestock Evaluations. Prepare for State Livestock Judging Event.

Number of Students: 6 (One adult person per 10 students) Number of chaperones: 1

Load time from school: <u>10/30- 2pm</u>	Arrival time at destination: <u>10/30- 6pm</u>
Departure time from school: <u>10/30- 2:15pm</u>	Departure time from destination: <u>11/2 - 4pm</u>
Approximate return time at school: <u>11/2- 8pm</u>	

2025/2026 school year | **Per Mile Cost \$3.60 **** | **Per Hour Cost \$30.50 ****

Please check one of the boxes: Field Trip (Please provide Budget Code)
 Co-Curricular Trip Overnight Co-Curricular/Athletic

School Budget Code: 279.422.0000.000.0000.000.10601.32.109

Approved: 
Principal

Received by District: _____

(Please refer to LCSD Field Trip Handbook for questions on trip identity)

** subject to change

revised 8/4/2025

Please ensure that you read and comply with Lyon County School District Policy IGD, IGDF & IGDG and the LCSD Field Trip Handbook. Properly mark the funding source of the travel.

NAME OF EVENT: Triple Crown Judging Event

CITY/STATE OF EVENT: Modesto, CA, Davis, CA, Chico CA.

DATE OF DEPARTURE: 10/30/25 DATE OF RETURN: 11/2/25

BUDGET# <u>279.422.0000.000.0000.000.10601.32.109</u>	<u>Total</u>		District Office	School Site
Registration Fees: <u>6</u> Attendees x <u>100.00</u> Reg. fee	\$ <u>600.00</u>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
BUDGET# <u>279.422.0000.000.0000.000.10601.32.109</u>				
Travel By: <u>Yukon</u>	\$		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<small>(Air, district car, district bus. Charter bus must have prior Transportation Supervisor approval)</small>				
BUDGET# <u>240.300.0000.300.2700.510.1000.00.000 (Perkins Grant)</u>				
Lodging: Room rate \$ <u>392.54</u> x <u>3</u> nights	\$ <u>1177.61</u>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<small><i>lodging receipts must be obtained and sent to District Office upon return.</i></small>				
<small><i>Please refer to LCSD Policy IGDF for per diem amounts for NIAA and/or LCSD sanctioned events and using the departure and return time guidelines outlined in Policy DG: Travel Policy.</i></small>				
Meals: Breakfast \$ _____ X _____ days	\$ _____			
Lunch \$ _____ X _____ days	\$ _____			
Dinner \$ _____ X _____ days	\$ _____			
TOTAL EXPENSES	\$ _____			

TRAVEL APPROVED: Yes No
 DATE: 10/15/25
Received by Superintendent's Office


 Superintendent or designee signature

2025
California
**TRIPLE
CROWN**
Livestock Judging Series



Friday, October 31

FALL CLASSIC

All Swine Contest
Hosted by Modesto Jr. College

Saturday, November 1

West Coast Elite

All Sheep/Goat Contest
Hosted by UC Davis

Sunday, November 2

The Cattle Contest
VOLUME VIII

All Cattle Contest
Hosted by CSU Chico

**Individual
Contests
Only** **Enter
Contests
Separately**

**Overall
Sweepstakes
Winner**

September 8 – Registration Opens [Judgingcard.com]

October 24 – Registration Closes

***Late entries will be doubled and paid in cash on the day
of the contest**

West Coast Elite Sheep & Goat Judging Contest

Saturday, November 1, 2025
Dixon Fairgrounds, Dixon CA

The Sheep and Goat contest -hosted by UC Davis - serves as the 2nd leg of the Triple Crown series held in conjunction with MJC and Chico State.

Registration Deadline is October 24, 2025.

COST

\$35 per person

Registration can be found on judgingcard.com

DETAILS

Event Date: Saturday, November 1, 2025

Event Schedule:

7:30 am - Registration

8:30 am - Welcome - Contest Begins

2 DIVISIONS OFFERED

*Collegiate (both university and community college)

*Youth (12th grade and below)

CONTEST DETAILS

All contestants will compete as individuals. No team awards will be given. All collegiate contestants will compete in the same division. All high school and youth contestants will compete against one another in the same division.

Lunch will be provided during the contest.

Awards will be presented following the completion of tabulations and critique of classes.

Dress is casual. No FFA uniforms or coats/ties required.

4 sets of reasons will be given. All contestants will give 4 sets regardless of age.

Performance data will be provided on some classes.

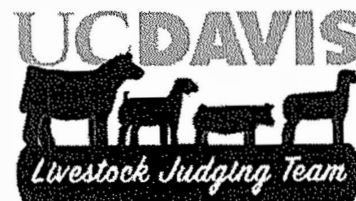
CONTEST LOCATION

Dixon May Fairgrounds, Dixon, CA – entrance at end of E Chestnut St.

QUESTIONS

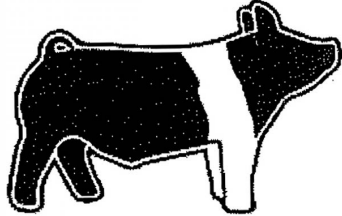
Dr. Allen Pettey – lapettey@ucdavis.edu

Office - (530) 752-8924





MJC Fall Classic Swine Judging Contest



Friday October 31, 2025

MJC ACE Pavilion

Sponsored by

Associated
FEED & SUPPLY CO.

The MJC Fall Classic Livestock Judging Contest will take place FRIDAY October 31, 2025 at the MJC West Campus ACE Pavilion in Modesto, CA. The contest will consist solely of swine classes for evaluation. The contest is the first leg of the Triple Crown series held in conjunction with UC Davis and Chico State.

Registration Deadline is October 24, 2025.

COST

\$35 per person

Registration can be found on judgingcard.com

DETAILS

Event Date: Friday, October 31, 2025

Event Schedule:

7:30 am - Registration

8:30 am - Welcome, Rules, and Break Out Groups

9:00 am - Contest Begins

2 DIVISIONS OFFERED THIS YEAR

*Collegiate (both university and community college)

*Youth (12th grade and below)

CONTEST SPECIFICS

All contestants will compete as individuals. No team awards will be given. All collegiate contestants will compete in the same division. All high school and youth contestants will compete against one another in the same division.

Lunch will be provided during the contest.

Awards will be presented following the completion of tabulations and critique of classes.

Dress is casual. No FFA uniforms or coats/ties required.

4 sets of reasons will be given. All contestants will give 4 sets regardless of age.

Performance data will be provided on certain classes.

CONTEST LOCATION

Modesto ACE Pavilion, Brink Ave. Modesto, CA 95350

QUESTIONS

Jennifer Terpstra - terpstraj@yosemite.edu

Tim Truax - truaxt@yosemite.edu

Mikaela Fringer - fringerm@yosemite.edu



Your Reservation Summary



Heritage Inn - Chico

CHICO, CALIFORNIA

[Edit Stay](#)

HOTEL AMENITIES



CHECK-IN 3:00 PM
Saturday 01 NOVEMBER 2025

CHECK-OUT 11:00 AM
Sunday 02 NOVEMBER 2025

TOTAL COST

TOTAL COST OF STAY		\$ 550.04
TOTAL CHARGED TODAY *		\$ 550.04
TOTAL CHARGED UPON ARRIVAL		\$ 0.00
ROOM 1 (Book Early and Save 2 Adults)		\$ 121.58*
Sat Nov 01 2025	1x	\$ 107.88
Tax 10%		\$ 10.79
County Tourism Tax		\$ 2.70
California Tourism Assessment Fee .195%		\$ 0.21
ROOM 2 (Book Early and Save 2 Adults)		\$ 121.58*
Sat Nov 01 2025	1x	\$ 107.88
Tax 10%		\$ 10.79
County Tourism Tax		\$ 2.70

155

Language English ▼



Your Stays Join Sign In

[Edit stay](#)

Your stay

Spark by Hilton Modesto

Thu, Oct 30 – Fri, Oct 31, 2025 (1 night)

4 rooms for 5 adults

Payment and Guest Details

Total for stay

\$397.87

Total room charge

\$360.22

Total fees

\$0.73

Total taxes

\$36.92

Price in \$USD

[Show price details](#) ▼

This non-refundable rate requires you to pay up front.

All fields are required unless marked optional.

Payment

Card number

Month

Year

Security code

Guest information

First name

Join Hilton Honors for free

Subject to the [Hilton Honors program terms and conditions](#)

 **Special requests**

Traveling with a pet, service animal, etc.

Add special requests

Show optional services 

 **Guarantee and cancellation policy**

Full prepayment is required for this reservation, your credit card will be charged immediately. **If you cancel for any reason, attempt to modify this reservation, or do not arrive on your specified check-in date, your payment is non-refundable.**

 **Consent and privacy**

I agree to the **Guarantee and Cancellation Policy, [Rules and Restrictions](#), [Site Usage Agreement](#)**, and agree that Hilton will collect, use, share and transfer my information as set out in [Hilton's Global Privacy Statement](#). (required)

California consumers, learn how Hilton collects and uses personal information in our [Global Privacy Statement](#).


I also agree to the [Hilton Honors Program Terms and Conditions](#).


*In-Room WiFi Internet access may not be complimentary at properties with a resort charge.


How can we help?

Help Center


[Hilton Honors Discount Terms & Conditions](#) 


[Global Privacy Statement](#) 

[Web Accessibility](#) 

[Site Usage Agreement](#) 

[Partner Accommodations Terms](#) 

[Modern Slavery and Human Trafficking](#) 

[AdChoices](#) 

©2025 Hilton

California Tourism Assessment Fee .195%		\$ 0.21
ROOM 3 (Book Early and Save 2 Adults)		\$ 121.58*
Sat Nov 01 2025	1x	\$ 107.88
Tax 10%		\$ 10.79
County Tourism Tax		\$ 2.70
California Tourism Assessment Fee .195%		\$ 0.21
ROOM 4 (Book Early and Save 2 Adults)		\$ 185.30*
Sat Nov 01 2025	1x	\$ 164.43
Tax 10%		\$ 16.44
County Tourism Tax		\$ 4.11
California Tourism Assessment Fee .195%		\$ 0.32
FEES CHARGED UPON ARRIVAL		\$ 0.00

*Please Refer To The Payment Policy For Charges.

Taxes and/or Fees

Room 1 Room 2 Room 3 Room 4

ROOM 1 | 2 ADULTS

Accessible - 1 King

Mobility Accessible, Communication Assistance, Roll In Shower, Non-Smoking, Continental Breakfast

STATE *

PHONE *

I'm a Travel Agent

Payment

PAYMENT TYPE & INFORMATION

Billing Address is the same as Guest Address

 Card

Card number

1234 1234 1234 1234



Expiration date

Please Note: A valid form of payment must be presented at check-in. When using a debit card, charges may be applied at the time of booking.

I want to receive promotions and marketing materials from Best Western

Read our [Privacy Policy](#) and [Notice of Financial Incentive](#) for California Residents.

Policies

CANCELLATION, DEPOSIT & FEES 

HOTEL POLICIES 

Cancellation Policy:

ROOM 1: This reservation becomes non-cancellable & non-refundable 24 hours after your booking.

ROOM 2: This reservation becomes non-cancellable & non-refundable 24 hours after your booking.

ROOM 3: This reservation becomes non-cancellable & non-refundable 24 hours after your booking.

ROOM 4: This reservation becomes non-cancellable & non-refundable 24 hours after your booking.

I agree to the rate, room and cancellation policies of this reservation

I understand this reservation becomes non-cancellable & non-refundable 24 hours after completing this booking.

MAKE RESERVATION

Clicking 'Make Reservations' more than once may result in multiple reservations being made.

Discover

- Offers & Discounts
- Worldwide Destinations
- Group Reservations
- Low Rate Guarantee
- Best Western Gift Card
- Travel Professionals
- Affiliate Program

Rewards

- Join
- Earn
- Redeem
- Credit Card
- Best Western Business Advantage

About

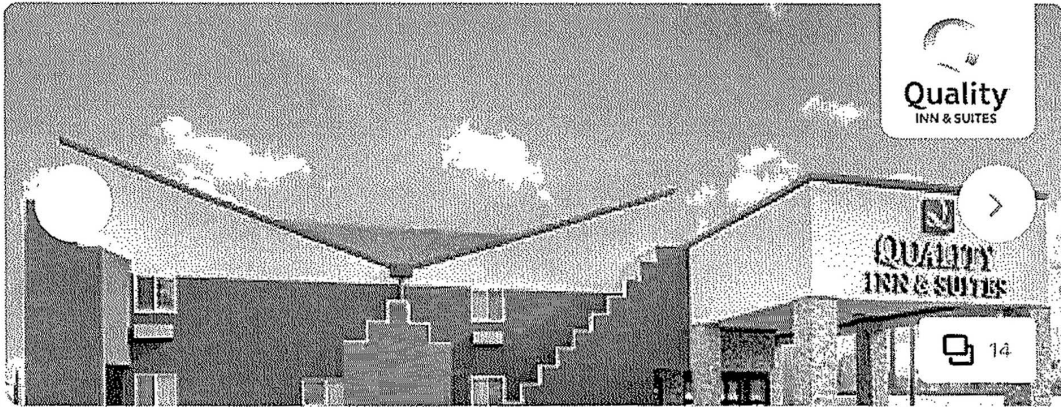
- Our Brands
- About BWH Hotels
- Hotel Developers
- Press & Media
- Corporate Careers
- Earth, People, Community

BW To Go[®] App
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✔ You found the lowest rate for this room, saving \$52. We guarantee it!

ⓘ Reservation held for: **9:25** minutes



Quality Inn & Suites Vacaville

1050 Orange Drive, Vacaville, CA, 95687, US
Tel: (707) 471-5416

☑ Free Hot Breakfast 📶 Free WiFi

★ 3.4/5 Good (1,069)

Dates

Edit

Check-In		Check-Out
Oct 31	1 NIGHT	Nov 1
Fri, 3:00 PM		Sat, 11:00 AM

Rooms (4)

+ Add another room

1 King Bed, Mobility And Hearing Accessible, 1st Floor
Accessible • No Smoking • 1 adult



15% OFF
~~\$94~~ **\$78** USD
Avg/night

1 King Bed, Sofa Bed

No Smoking • 1 adult



15% OFF

~~\$94~~ **\$78** USD

Avg/night

1 King Bed, Sofa Bed

No Smoking • 1 adult



15% OFF

~~\$94~~ **\$78** USD

Avg/night

1 King Bed, Sofa Bed

No Smoking • 1 adult



15% OFF

~~\$94~~ **\$78** USD

Avg/night

Summary of charges

Room 1

\$78.06 x 1 night

\$78.06

Room 2

\$78.06 x 1 night

\$78.06

Room 3

\$78.06 x 1 night

\$78.06

Room 4

\$78.06 x 1 night

\$78.06

Estimated taxes

\$41.20

Total (USD)

\$353.44

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Nicole Hidalgo, Kathryn Doggett, Jacki Gibson, April Perry, Kawai Dansereau, Alysoun Caterino, Timothy Whitley

SCHOOL Silver Stage High School

NAME OF CONFERENCE: American Council on the Teaching of Foreign Languages
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: New Orleans, Louisiana

DATE OF DEPARTURE: 11/20/25 DATE OF RETURN: 11/23/25

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School 164
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The focus of the 2025 American Council on the Teaching of Foreign Languages Convention and Expo is to provide professional development for language educators, with an emphasis on innovative and inclusive programs, emerging trends, and research-informed practices. The Silver Stage High School Spanish IV students have the opportunity to present their research on community sustainability at this conference. These students conducted interviews, surveys, and observations to determine what a sustainable city is, the biggest challenges our cities face, how these challenges affect us, and what we can do to improve the sustainability of Silver Springs. This will have a positive impact on school climate, culture, and student learning. As one of the youth presenters states, "It inspires other students in my school to work harder, because they see that even as a small town, we have big opportunities. For me personally, this will be a good opportunity by challenging and pushing my public speaking skills, teaching me how to effectively present and discuss solvable problems, and inspiring me to strive to further advocate for improved sustainable communities." This is a unique opportunity for these students because they are positioned as experts, teaching a national audience of language educators about the relationship between language acquisition, global learning, and youth action research.

TRAVEL APPROVED: Date 10-14-25



Site administrator or supervisor signature

TRAVEL APPROVED: Date 10-14-25



Superintendent or designee signature

District Office Use Only

Received by District Office Date: 10-14-25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: This trip is fully funded by a Responsive C

	Total	District Office	Grant	School Site	Other
BUDGET# <u>N/A</u>					
Registration Fees: Attendees <u>x 1</u> Reg. fee \$ <u>370</u>	\$ 370	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
BUDGET# <u>N/A</u>					
Travel By: <u>Air \$448 x 7</u> (Air, district car, <u>private</u> car for personal convenience, etc.)	\$ 3,136	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
BUDGET# <u>N/A</u>					
Lodging: Room rate \$ <u>214 x 3</u> X <u>3</u> nights \$ <u>1,926</u>	\$ 1,926	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>20</u> X <u>4</u> days \$ <u>80</u>	\$ 80	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lunch \$ <u>22</u> X <u>4</u> days \$ <u>88</u>	\$ 88	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dinner \$ <u>33</u> X <u>3</u> days \$ <u>99</u>	\$ 99	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Incidental \$ <u>5</u> X <u>4</u> days \$ <u>20</u>	\$ 20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Substitutes: # of Days <u>2</u> X \$ <u>105</u> /day	\$ 210	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$ 100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TOTAL EXPENSES	\$ 6,029				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 11/20/25(7:15am)-11/23/25(12:00pm)

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Ernest Morial Convention Center, New Orleans, LA

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 11/20/25 7:30 am

Date & Time you wish to RETURN: 11/23/25 3:25 pm

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : \$157

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Nicole Hidalgo

Name, Address, Phone number of
lodging establishment:

Sonesta ES Suites New Orleans Convention Center. 345 Saint Joseph St. New Orleans, LA 70130. 504-522-1300

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

Dear Ms. Taylor:

I am writing to request approval to attend the ACTFL 2025 Annual Convention and World Languages Expo in New Orleans, LA, from Friday, November 21 through Sunday, November 23, 2025. The ACTFL Convention will be held at the Ernest N. Morial Convention Center. The ACTFL Convention is globally recognized as the most comprehensive professional development event for language educators in the United States. This event offers learning opportunities for all language education professionals at all levels and from all languages.

At ACTFL 2025, I will have the opportunity to attend educational sessions and participate in hands-on learning environments that will provide me with tangible resources and ready-to-use techniques to build my content knowledge and learn new strategies. I will be exposed to timely topics, the latest research, and the most current trends in language education today. Upon my return, I will share the information and resources that I gathered with our world languages department, preparing our school and district to guide our language learners to improve their language proficiency and intercultural competence to interact in our global community.

ACTFL 2025 registration includes:

- Access to more than 800 educational presentations for all levels of instruction.
- Entry to an interactive exhibit hall featuring more than 200 companies and additional learning experiences in the Career Cafe, Digital Learning Lounge, Electronic Posters, Wellness Studio, the new AI Corner Classroom, and many others.
- An Opening General Session with a keynote address by Migual Cervantes and a Closing General Session by Steve Boyes.
- Opportunities to connect and network with more than 7,000 language professionals from around the world.

Registration starts at \$370 for ACTFL members and \$520 for non-members. Rates increase slightly after the early-bird deadline on July 16, 2025. I can join ACTFL for \$45 before registering and save \$150 on registration.

I am confident that I will bring back a great deal of valuable information to share with my colleagues to create a better learning experience that will help our students succeed.

Please visit the ACTFL website for more information on the ACTFL Convention and World Languages Expo: www.actfl.org/convention-expo.

Thank you for considering my request for this opportunity!

Sincerely,

A handwritten signature in black ink that reads "Nicole Hidalgo". The signature is written in a cursive style with a large, looping "H" and a long, sweeping tail.

Nicole Hidalgo

How Sustainable Is My Community?: Global Learning and Language Acquisition

Proposal No:

1160

Type:

Session

Applicable Language:

Spanish

Language of Presentation:

English

Lead Presenter:

Nicole Hidalgo

Lyon County School District

Submitter:

Nicole Hidalgo

Lyon County School District

Additional Presenter(s):

Alex Espinoza

Silver Stage High School

Nehemiah Franks

Silver Stage High School

Jacqueline Gibson

Silver Stage High School

Content and Purpose:

The United Nations' Sustainable Development Goals framed a semester-long exploration of community sustainability in a rural public high school Spanish classroom. In hopes of promoting a more inclusive, just, and sustainable world, the students planned out research projects, implemented them in the school and community, analyzed the data, and prepared presentations and recommendations for local action. Critiques of project-based learning state that it is less effective for language acquisition than direct instruction because it is "minimally guided" and does not help reduce the cognitive load for novice learners, nor does it support knowledge formation in long-term memory (Kirschner et al. 2006). However, when accompanied by strong guidance and task-specific learning strategies, projects such as this can nurture language acquisition as well as 21st century skills and dispositions like critical thinking, problem solving, empathy, innovation, and partnership building.

Outcomes:

Participants will be able to identify strategies for strong guidance and task-specific learning within an inquiry based approach to teaching language acquisition.

Participants will be able to describe “global learning” with examples from a secondary world language classroom setting.

Participants will be able to analyze potential benefits of project-based global learning on language acquisition and 21st century skills and dispositions.

Strategies for Engagement:

This presentation will provide a brief theoretical framework and description of the research project the students participated in. It will present examples of the scaffolding techniques the teacher used to prepare students to engage in research in their school and community. The students will then present their findings through Book Creator, a digital portfolio tool. Participants will actively engage in this presentation by pre-assessing their knowledge of global learning in world language classrooms. The audience will rate the sustainability of their communities by participating in a brief survey the students implemented in their own school and community. The audience members will brainstorm actions they and their students can take in their communities on issues of global importance. Finally, participants will self-assess their learning and make a plan for further growth in their own educational settings. The session will conclude with opportunities for questions from the audience.

Program Guide Description:

A semester-long research project investigating the sustainability of the students' community demonstrates that project-based global learning (when accompanied by strong guidance and task-specific learning strategies) can nurture language acquisition as well as critical consciousness, problem-solving, empathy, innovation, and alliance building.

Audience Level:

Secondary

Keywords:

Career, Community, or Global Connections

Submitted By

Name: Nicole Hidalgo

Institution: Lyon County School District

Fundraising Pitches:

ACTFL 2025 Sponsorships and "Best of Northern Nevada" Gift Basket

April Perry:

Hello, my name is April Perry and I am in the 12th grade at Silver Stage High School. For our Spanish class, we conducted a research project on sustainable cities and communities. We have been selected to present our research at a national education conference in November in New Orleans. It will cost about \$1,250 per person. My class being chosen for this brings hope to my peers and shows them that our opportunities are endless. Just because we live in Silver Springs doesn't mean we fit into the stereotype that we are poor, unsuccessful, and will be stuck here. This opens our minds to different possibilities for the future and encourages us to look outside our small town. For me personally, this will be a good experience because it will teach me new skills like public speaking, critical thinking and problem solving about creating a healthy planet and society. This will be good for the community because we will continue to advocate and put forth the effort to improve the sustainability of our town. Our project helps us to be an example of global citizenship and cultural awareness. We are currently seeking gift cards or sponsorships to help raise funds to cover the cost of travel, lodging, meals and conference registration. We are creating a "Best of Northern Nevada" gift basket to raffle off. Contributions of any kind will make a direct and meaningful impact. We would be proud to recognize your generosity publicly. Would you be willing to support in any way?


Kawai Dansereau:

Hello, my name is Kawai Dansereau and I am in the 12th grade at Silver Stage High School. For our Spanish class, we conducted a research project on sustainable cities and communities. We have been selected to present our research at a national education conference in November in New Orleans. It will cost about \$1,250 per person. This will impact me and my community by helping develop young people who graduate from high school with strong skills in public speaking, critical thinking, and problem solving about how to create a healthy planet and society. This class has had a huge impact on my high school career by going on field trips and showing us what our community has to offer. We are currently seeking gift cards or sponsorships to help raise funds to cover the cost of travel, lodging, meals and conference registration. We are creating a "Best of Northern Nevada" gift basket to raffle off. Contributions of any kind will make a direct and meaningful impact. We would be proud to recognize your generosity publicly. Would you be willing to support in any way?

Mateo Garcia:

Hello, my name is Mateo Garcia and I am in the 12th grade at Silver Stage High School. For our Spanish class, we conducted a research project on sustainable cities and communities. We have been selected to present our research at a national education conference in November in New Orleans. It will cost about \$1,250 per person. This opportunity will greatly impact my future by providing me with better communication and problems solving skills, which I will need to reach my goal of becoming part of the United States Marine Corps. This opportunity will be beneficial not just for me and my classmates but for my whole community, by inspiring others to work hard to achieve a similar goal. Our work will have a direct impact on the community by working towards sustainable practices like reducing the use of plastic and increasing renewable energy. We are currently seeking gift cards or sponsorships to help raise funds to cover the cost of travel, lodging, meals and conference registration. We are creating a "Best of Northern Nevada" gift basket to raffle off. Contributions of any kind will make a direct and meaningful impact. We would be proud to recognize your generosity publicly. Would you be willing to support in any way?

Alex Espinoza:

Hello, my name is Alex Espinoza and I am a 17-year-old 12th grader at Silver Stage High School. For our Spanish class, we conducted a research project on sustainable cities and communities. We have been selected to present our research at a national education conference in November in New Orleans. It will cost about \$1,250 per person. I am a Latino American who was disconnected from my Mexican heritage. But my Spanish class has created a growing connection with my culture. I have also gained many skills such as critical thinking, problem solving, and public speaking. Our economy in Silver Springs isn't the strongest, but our access to a quality education is beyond what most people have. Being able to engage in projects like this and travel to present our work will have a positive impact on our community by  We are currently seeking gift cards or sponsorships to help raise funds to cover the cost of travel, lodging, meals and conference registration. We are creating a "Best of Northern Nevada" gift basket to raffle off. Contributions of any kind will make a direct and meaningful impact. We would be proud to recognize your generosity publicly. Would you be willing to support in any way?

Jacki Gibson:

Hello, my name is Jacki Gibson and I am in the 12th grade at Silver Stage High School. For our Spanish class, we conducted a research project on sustainable cities and communities. We have been selected to present our research at a national education conference in November in New Orleans. It will cost about \$1,250 per person. This will be an amazing opportunity because it inspires other students in my school to work harder, because they see that even as a small town we have big opportunities. Our field trips not only made learning Spanish fun, but also opened our eyes to the negative and positive aspects of sustainability in our community. Having the option to do a field trip as big as this opens our eyes to the aspects of sustainability outside our community. For me personally, this will be a good opportunity by challenging and pushing my public speaking skills, teaching me how to effectively present and discuss solvable problems, and inspiring me to strive to further advocate for improved sustainable communities. We are currently seeking gift cards or sponsorships to help raise funds to cover the cost of travel, lodging, meals and conference registration. We are creating a "Best of Northern Nevada" gift basket to raffle off. Contributions of any kind will make a direct and meaningful impact. We would be proud to recognize your generosity publicly. Would you be willing to support in any way?

Nicole Hidalgo

How Sustainable is My Community? Global Learning and Language Acquisition

ID: R-2025-10517

25/06/2025

17:45:00

▼ Table of Contents

School Information
Type of Application
Fiscal Agent Information
Fiscal Agent Agreement for Designated Signee
Proposal Information
Project Description
Proposal Budget
The NEA Foundation Questions
Required Signatures
Documents

▼ School Information

If applicable, what is the percentage of students receiving free or reduced price lunch at your school? Please enter a number lesser or equal to 100.

Percentage of FRPL: 100%

This information can be checked at <https://nces.ed.gov/ccd/schoolsearch/>.

Demographics of Student Body:

Silver Stage High School serves 346 students (184 male and 162 female). 69% identify as White, 19% identify as Hispanic or Latino, and 7% identify as two or more races. We serve a small population of students who identify as Black/African American, Asian, American Indian/Alaska Native, and Pacific Islander. 20% of our student population have Individual Education Plans (IEPs). Our school scores below the district rate in ELA and math proficiency, but scores above the district rate in Science proficiency and 9th grade credit sufficiency. Our school is struggling with a chronic absentee rate of 44%. While our four-year graduation rate is lower than the district at 84%, our five-year graduation rate is higher than the district rate at 93%. Our college and career readiness indicator far exceeds the district rate in post-secondary preparation participation (81%) and post-secondary preparation completion (68%).

In what kind of area is your school located? Rural

▼ Type of Application

Please enter your full name below. When your name appears in the dropdown box, make sure to select it or your application may not be able to be submitted.

Proposals may include a partner applicant, but partners are not required. Consider whether your project would be strengthened by partnering with a fellow educator. If you select partner, the next section will be the space for you to designate their information. If your partner is an NEA member, please provide their NEA membership number below.

Lead Applicant Name: Nicole Hidalgo

Are you applying for an Individual or Partner Grant? Individual

How to Choose a Fiscal Agent

The information for the fiscal agent should be entered in this section. Some of the information may already be entered based on the information used during the registration process. If no fiscal agent is being utilized the information contained below should be that of the lead applicant. Grant funds will be made payable to the lead applicant and reported to the Internal Revenue Service. The grant funds may be considered taxable income, so the lead applicant may wish to consult with his or her tax advisor before submitting the application.

For frequently asked questions regarding fiscal agent designation, please visit this webpage called "About Fiscal Agents". Before entering a fiscal agent, check with your school leadership team or administrator to verify if the fiscal agent should be your school, school district, school board, or other entity. Grant awards will be delayed if inaccurate fiscal agent information is provided in this application.

Have you read the "About Fiscal Agents" webpage? Yes

▼ Fiscal Agent Information

By selecting individual, the lead applicant chooses not to designate an external fiscal agent. The lead applicant will serve as their own fiscal agent for their grant if awarded.

Fiscal Agent Type: Individual

▼ Fiscal Agent Agreement for Designated Signee

I agree to act as a fiscal agent for this grant and to comply with the following conditions:

- to maintain separate records of disbursements related to this grant
- to keep receipts for at least three years
- to make financial records available as requested
- to disburse funds
 - (1) in accordance with the purpose of this application
 - (2) solely at the direction of the grantee(s)

To agree to the terms above and sign this application, the authorized representative should type their name here (Please type your first and last name if no fiscal agent is being utilized.): Nicole Hidalgo

▼ Proposal Information

Project Title: How Sustainable is My Community? Global Learning and Language Acquisition

Project Summary:

The United Nations' Sustainable Development Goals frame a semester-long exploration of community sustainability in a rural public high school Spanish classroom. In hopes of promoting a more inclusive, just, and sustainable world, the students plan out research projects, implement them in the school and community, analyze the data, and prepare presentations and recommendations for local action. Students will present their work at a national academic conference for World Languages educators. Critiques of project-based learning state that it is less effective for language acquisition than direct instruction because it is "minimally guided" and does not help reduce the cognitive load for novice learners, nor does it support knowledge formation in long-term memory (Kirschner et al. 2006). However, when accompanied by strong guidance and task-specific learning strategies, projects such as this can nurture language acquisition as well as 21st century skills and dispositions like critical thinking, problem solving, empathy, innovation, and partnership building.

Program Area of the Proposal Foreign Language, Other
Please select all that apply

If "Other" is selected, please clarify: Global Learning

All project activity must take place between January 2026 and January 2027.

Project Start Date: 1/1/2026

Project End Date: 1/1/2027

Please enter the requested amount, up to \$5,000 (rounded up to the nearest dollar): \$5,000.00

Please identify any additional support (cash or in-kind) that will be provided by other sources.

Please enter the number of educators who would be directly benefited if this grant is awarded. (Note: The number of students benefitted will not affect the evaluation of your proposal.): 1

Please enter the number of students who would be directly benefited if this grant is awarded. (Note: The number of students benefitted will not affect the evaluation of your proposal.): 5

▼ Project Description

Question 1: Description and Goals - Describe your project, including project activities, your goals for student learning, and how you will measure outcomes and success. Be sure to include the standards with which you will be linking your work.

This global learning project nurtures students' language acquisition as well as their 21st century skills and dispositions like critical thinking, problem solving, empathy, innovation, and partnership building. Students gain a foundation in the United Nations' Sustainable Development Goals, particularly Goal 11, Sustainable Cities and Communities. They build vocabulary and analyze a variety of texts through storytelling, expert groups, artwork, gallery walks, class discussions, and reflection activities. Then they develop interview and survey protocols to collect data from their peers, community members, and local experts, and engage in school and community scavenger hunts to search for signs of a healthy community. Students analyze their data and present findings in a digital storytelling platform called Book Creator. Their presentations conclude with a call for action and recommendations to create a more sustainable school and community.

Student learning goals for this project are two-fold: 1) developing Spanish-language skills at the intermediate level, and 2) developing global competency. Utilizing ACTFL's World Language standards, project tasks are assessed based on students' ability to ask questions to initiate and sustain conversations, communicate with sentences and sentence strings, use sentence connectors to create longer discourse, use socioculturally appropriate vocabulary and expressions, and understand main ideas and some supporting details on familiar topics. This project addresses various ACTFL standards including interpersonal, interpretive and presentational communication (Standard 1), relating cultural practices to perspectives (Standard 2), making connections to other disciplines (Standard 3) and interacting and collaborating in the community and globalized world (Standard 5).

To develop students' global competency, this project is rooted in the United Nations' Sustainable Development Goals. Students are assessed based on their ability to describe, explain, and analyze the characteristics of a sustainable city or community, the most urgent challenges cities face, how these problems affect us, and how they can contribute to achieving the goal of sustainable cities and communities. The ASCD Globally Competent Learning Continuum also informs this project, particularly empathy and valuing multiple perspectives (Standard 1), commitment to promoting equity worldwide (Standard 2), and valuing diversity and global engagement (Standard 8).

Question 2: Student Need - Describe student need for this project. Please describe the student population for whom this project is intended. Describe how this project will address educational equity and opportunity gaps, and how you will support the range of learners involved in the project.

My students and I were selected to present our research to a national audience of language educators at the ACTFL Convention and Expo in New Orleans, Louisiana. Silver Stage High School is a small rural school in northern Nevada that serves approximately 300 students. We are a Title I School, with 100 percent of our students receiving free or reduced lunch. Although my students' families are happy to donate their time to volunteer at fundraising events, they are unable to provide financial support for the students to travel to this culminating event.

In addition to financial need for the funding of this project, our student population would greatly benefit from the academic content knowledge and 21st century skills and dispositions this project aims to foster. Growing up in a small rural community faced with high levels of poverty and a predominantly white population means that many of my students have never had the opportunity to travel or interact with diverse cultures and perspectives. Analyzing the sustainability of their school and community helps them challenge deep-seated stereotypes they hold about themselves and where they come from. They find numerous indicators of a healthy community and identify specific characteristics that need to be improved to contribute to a more sustainable world. Students build much needed skills for thriving in our society such as critical thinking, problem solving, cultural competence, empathy, and partnership building.

Conducting this project in the target language of Spanish further strengthens their ability to thrive in our increasingly diverse and multilingual society. Providing access to high quality project-based curriculum focused on global learning and sustainability will promote engaged citizens who enter the workforce ready to contribute to positive social change. If my students continue to college after high school, they will all be the first generation in their families to go. When we conducted the study during the 2024-25 school year, it was their first time visiting a college campus. And when they travel to present their research at the ACTFL conference, it will be the first time most of them have left the state or flown on an airplane. This is not a one-size-fits-all curriculum, but rather, it is grounded in the needs of our community. Providing access to student-centered global learning projects such as this addresses much needed educational equity and opportunity gaps.

Question 3: Sustainability - Describe how this project will be sustained beyond the grant period and/or how it provides a model that other educators can use. How will you continue sharing the knowledge gained in this project? Describe sharing in relation to your colleagues, students, and administrators.

As a 2025 recipient of the NEA Foundation's Global Learning Fellowship, I developed and implemented the student action research project described above in my high school Spanish III/IV class. A complete set of lesson plans and materials is provided in my capstone project as a model that other educators can use, and tailor to their own classroom and community contexts. My students and I will share the knowledge gained in this project by presenting and facilitating workshops at various venues such as school board meetings, in college classrooms to pre-service teachers, at our school's teacher professional development sessions, and at local and national research conferences. Our class will continue exploring global sustainability in the years to come, particularly our community's two biggest areas in need of improvement: reducing the use of plastic and increasing renewable energy sources.

Our presentations and workshops will provide a brief theoretical framework and description of the research project the students participated in, present examples of the scaffolding techniques used to prepare students to engage in the research project, describe students' research findings, and recommend daily actions we can take towards sustainable development. Audience members will actively engage in our presentations and workshops by pre-assessing their knowledge of global learning, rating the sustainability of their communities, brainstorming actions they and their students can take on issues of global importance, and planning for further growth in their own educational settings. The sessions will conclude with opportunities for questions from the audience.

My long-term vision for sustaining this project beyond the grant period is to establish a non-profit organization to expand funding for youth action research projects among future student cohorts. Ideally, they will engage in community research as well as global exchanges to learn about sustainability efforts at home and abroad.

▼ Proposal Budget

Provide a line-item budget for the proposed work. Your request must total no more than \$5,000 in whole dollar amounts. Identify any additional support (cash or in-kind) that will be provided by other sources, including those provided by your school/district/college/university. Note: The NEA Foundation suggests that your budget be as cost-efficient as possible. Please ensure that all items are directly related to your proposed work, as your

budget will be assessed by how realistic, clear, and frugal it is.

Enter budget information below by clicking the green + sign and entering information for each budget item.

For any expense, if you would like to upload supporting documentation, you can do so below in the Documents section.

Budget Information

Budget Category	Expense Name	Estimated Amount
Travel/ meeting expenses <i>Five students and one chaperone will stay at the Sonesta ES Suites New Orleans Convention Center on November 20-23, 2025. The cost is for three hotel rooms at \$214 nightly for 3 nights (one room for girls, one for boys, one for chaperone).</i>	Lodging	\$1,926.00
Travel/ meeting expenses <i>ACTFL conference registration is \$370. The students' fees were waived since they will not be entering the expo hall or attending any sessions other than the one they are presenting at. I am only requesting partial payment of the conference registration fee in order to stay within budget for this grant request.</i>	Conference Registration	\$206.00
Travel/ meeting expenses <i>United Airlines flights from Reno to New Orleans: \$448 per traveler round trip cost (x6 travelers) = \$2,688</i>	Airfare	\$2,688.00
Travel/ meeting expenses <i>Shared shuttle for 6 people between MSY airport and Sonesta ES Suites New Orleans Convention Center is \$14 per person plus \$1 per bag = \$90 each way = \$180</i>	Shuttle to and from airport/hotel	\$180.00
		\$5,000.00

▼ The NEA Foundation Questions

How did you hear about The NEA Foundation's opportunities?

The NEA Foundation's website

Have you previously applied for a grant from The NEA Foundation?

No

Have you previously been awarded through or participated in any of the following:

Global Learning Fellowship Fellow

Please select all that apply.

▼ Required Signatures

For the following signatures, the requested people should type their names below.

Lead Applicant Signature: Nicole Hidalgo
Lead Applicant Signature Date: 8/4/2025

By giving us your principal or dean signature, you are confirming that they are aware of this application.

Principal or Dean Name: Amber Taylor
Principal or Dean Email: ataylor@lyoncsd.org
Date: 8/4/2025

▼ Documents

If there are any documents or resources that you feel would clarify or give context to your application, please upload them here.

GRANT DOCUMENTS

Sonesta ES Suites.pdf

 Page white magnify

Other Document | Lodging Reservation Summary

Added by Nicole Hidalgo at 2:05 AM on August 5, 2025 **WARNING: test mode; all emails will be sent to asmith@nea.org**

Budget Documents.pdf

 Page white magnify

Other Document | Budget Documents

Added by Nicole Hidalgo at 2:04 AM on August 5, 2025 **WARNING: test mode; all emails will be sent to asmith@nea.org**

ACTFL 2025 Registration Receipt.pdf

 Page white magnify

Other Document | Conference Registration Receipt

Added by Nicole Hidalgo at 11:42 AM on August 4, 2025 **WARNING: test mode; all emails will be sent to asmith@nea.org**

ACTFL proposal 2025.pdf

 Page white magnify

Other Document | ACTFL Conference Proposal-please note I was only able to list three of the students as co-presenters on the proposal

Added by Nicole Hidalgo at 11:30 AM on August 4, 2025 **WARNING: test mode; all emails will be sent to asmith@nea.org**

Project Lesson Plans. Documenta tu barrio_ ¿Qué tan sostenible es mi comunidad.pdf

 Page white magnify

Other Document | Project Lesson Plans

Added by Nicole Hidalgo at 11:25 AM on August 4, 2025 **WARNING: test mode; all emails will be sent to asmith@nea.org**

Click "Save and Close" to view a draft of the application. After you've clicked "Save and Close" and are sure that your application is complete, click 'Submit.'

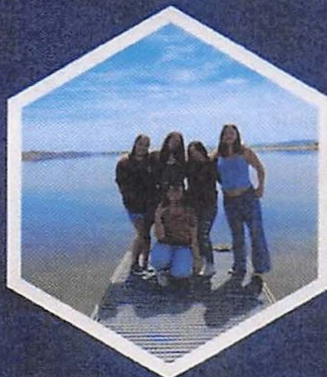
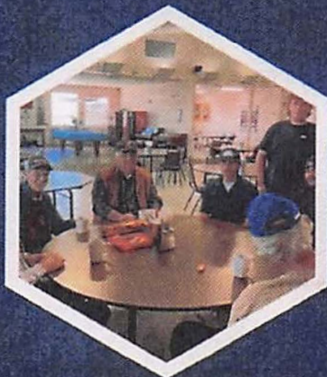


HELP VOICES BE HEARD— SUPPORT SILVER SPRINGS STUDENTS AT ACTFL 2025!



ACTFL 2025
NEW ORLEANS
November 21-23

We are 12th graders who have been selected to present our research on the sustainability of our community to a national audience of language educators at the American Council on the Teaching of Foreign Languages Convention and Expo in New Orleans, Louisiana on November 21, 2025.



This is a non-affiliated school trip. It is 100% community funded and supported!
Total travel costs are \$1,250 per student. We are currently seeking gift card donations to create a “Best of Northern Nevada” Gift Basket to raffle off. Cash donations to help sponsor our trip are also welcome! Are you able to support us in any way?

For more information contact Nicole Hidalgo: nhidalgo@lyoncsd.org

NOVEMBER 14TH

DO NOT NEED TO BE PRESENT TO WIN

TICKET: \$ 10

BEST OF NORTHERN NEVADA GIFT BASKET

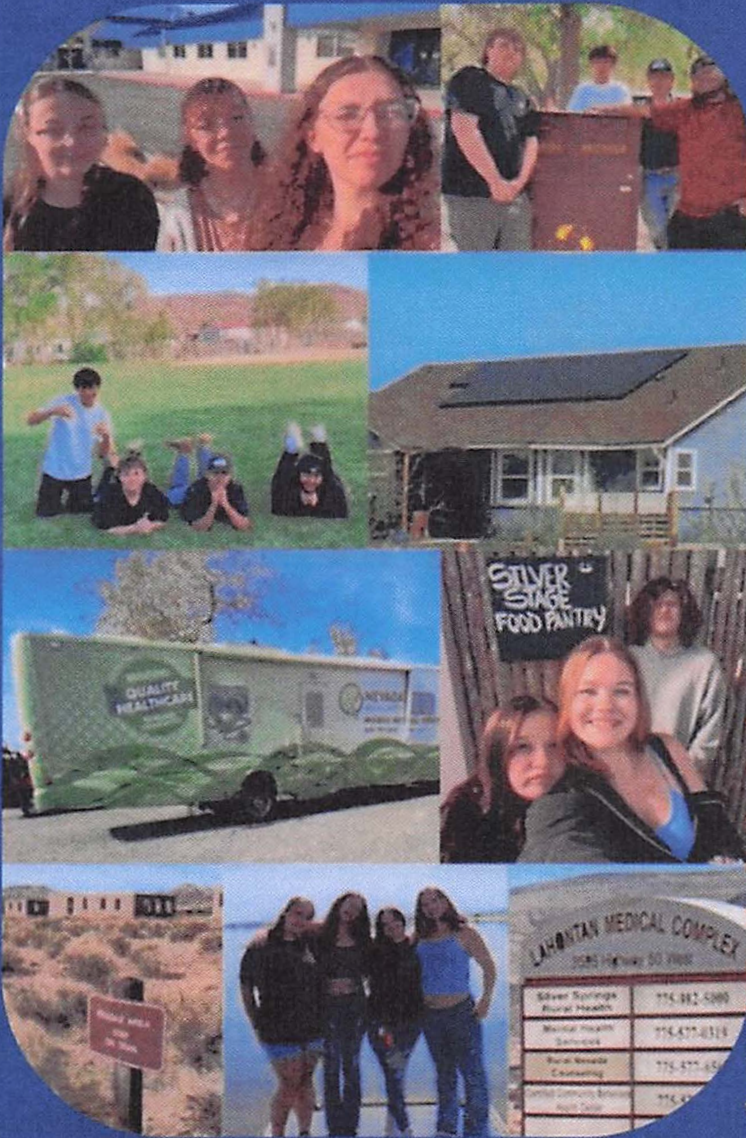
RAFFLE ★ ★

Win great prizes worth over \$500 and support our youth research presentation on the sustainability of our community at the 2025 ACTFL conference in New Orleans!

(American Council on Teaching Foreign Languages)

PRIZES INCLUDED:

- * \$100 Amazon Gift Card
- * \$50 Four Corners Coffee Gift Card
- * \$200 B Naturally Clean Housekeeping
- * Starbucks Coffee and Travel Mug
- * Scentsy Candle Scent Product
- * Silver Oak Golf Course (2 rounds)
- * NV State Railroad Museum (4 tickets)
- * Biggest Little Baby fitness class pass
- * Dirty Dough Cookie Shop cookies
- * Alexa, Roku, 3-in-1 Wireless Charger
- * Portable heater, and more!



Support Our Silver Springs Youth!

• For more information contact
Nicole Hidalgo

• nhidalgo@lyoncsd.org

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Jerri Kerns

SCHOOL Sutro Elementary School

NAME OF CONFERENCE: National ESEA Conference
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: February 9, 2026 DATE OF RETURN: February 13, 2026

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School 182
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education.

TRAVEL APPROVED: Date _____



Site administrator or supervisor signature

TRAVEL APPROVED: Date _____

Superintendent or designee signature

District Office Use Only

Received by District Office Date: _____

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.633.0000.000.2213.330.10210.26.000 Registration Fees: <u>Attendees 1</u> x <u>649.00</u> Reg. fee \$	649.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.580.10210.26.000 Travel By: <u>Southwest Air</u> \$	368.96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Air, district car, private car for personal convenience, etc.) 183					
BUDGET# 280.633.0000.000.2213.580.10210.26.000 Lodging: Room rate \$ <u>4</u> x <u>269.00</u> nights \$	1076.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>4</u> x <u>23</u> days \$	92	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>5</u> x <u>26</u> days \$	130	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>4</u> x <u>38</u> days \$	152	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5</u> days \$	25	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u> </u> X \$ <u> </u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	\$ 2492.96	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: February 10-12, 2026

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: February 9, 2026 @ 12:40

Date & Time you wish to RETURN: February 13, 2026 @ 8:35

List any special notes here:

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Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate): 165.00

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Jerri Kerns

Name, Address, Phone number of
lodging establishment:

Embassy Suites 1420 Stout St, Denver, CO 80202 (303) 592-1000

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

NATIONAL ESEA CONFERENCE

[EXHIBIT](#)
[PRESENT](#)
[ATTEND](#)

[SCHEDULE](#)
[HOTELS & TRAVEL](#)
[REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online



National ESEA Conference

Join us in 2026!
Denver, CO & Online | February 10-12, 2026

[REGISTER NOW](#)

The National ESEA Conference is intentionally aimed at coordination among federal education programs under the Elementary and Secondary Education Act (ESEA) and other federal programs.

Join us at the Colorado Convention Center or virtually as we unite to address a shared goal – how to best meet the needs of disadvantaged students.

Integrate with nationally recognized education leaders and experts; presentations offer content you can't find anywhere else

Network with colleagues from across the nation; new connections can turbocharge your career

Discover relevant educational products and hear from [amazing keynotes](#)

"The ESEA conference was an enriching and inspiring experience. Every session offered insightful perspectives and practical strategies that I can apply in my work and personal growth. The diversity of topics, along with the passion and expertise of all the presenters, made it a well-rounded and impactful event. From motivational sessions to hands-on learning, the conference provided an excellent opportunity to reflect, grow, and connect with like-minded professionals. I left feeling energized, more knowledgeable, and excited to implement what I've learned. It was a truly valuable experience, and I appreciate the effort that went into making it such a success."

- 2025 National ESEA Conference Attendee

EXHIBIT

Booth sales open now!

Join dozens of other companies making an impact on this community.

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LEARN MORE PRESENT

Proposal Submissions are now closed. Thank you for your submissions!

LEARN MORE ATTEND

Registration & Hotel Reservations
are open now!

We hope to see you in Denver!

[LEARN MORE](#)

This Year's Theme:

CULTIVATING COMMUNITIES

for Student Success

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

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- Jason Miller, NAESPA President-Elect



Explore Denver with us

The Mile High City awaits! In Denver, Colorado, nature and city blend seamlessly. Boasting 300 days of sunshine a year, a thriving cultural scene and iconic natural beauty, Denver offers something for everyone. Come experience the perfect blend of outdoor adventure and urban sophistication.

Join thought leaders, educators, and innovators from around the US as we converge in the dynamic heart of the Rockies. Explore cutting-edge pedagogies, exchange groundbreaking ideas, and

collaborate to shape the next generation of learning. From inspiring keynotes to interactive workshops, this conference promises to ignite your passion for education and empower you with actionable insights. Don't miss this opportunity to be part of the action in Denver!

About Us

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education. Their ESEA Network website provides a host of resources to educators at all levels.

About Us

Help and Support

Connect with Us



Conference

EXHIBIT

PRESENT

ATTEND

On Demand

VOD 2025

Newsworthy

News



Contact Us

admin@eseanetwork.org | 800-256-6452
532 North Franklin Street | Fort Bragg, CA 95437

NATIONAL ESEA CONFERENCE

[EXHIBIT](#)
[PRESENT](#)
[ATTEND](#)

[SCHEDULE](#)
[HOTELS & TRAVEL](#)
[REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online

HOTELS & TRAVEL

[HOTEL POLICIES](#)

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Conference Location: Colorado Convention Center
700 14th St, Denver, CO 80202

[Nine hotels](#) are offered at special conference pricing for attendees and exhibitors.

Hyatt Regency

\$341 per night

[VIEW DETAILS](#)

Le Meridian

\$349 per night

[VIEW DETAILS](#)

AC Hotel

\$299 per night

[VIEW DETAILS](#)

Home2 Suites

\$263 per night

[VIEW DETAILS](#)

Tru by Hilton

\$230 per night

[VIEW DETAILS](#)

Hilton Garden Inn

\$274 per night

[VIEW DETAILS](#)

Hampton Inn

\$245 per night

[VIEW DETAILS](#)

Homewood Suites

\$249 per night

[VIEW DETAILS](#)

Embassy Suites

\$269 per night

[VIEW DETAILS](#)

Join Us in Denver!

The Mile High City

With a vibrant arts scene, booming craft beer culture, and easy access to the great outdoors, Denver offers something for everyone. The modern downtown area is extremely walkable, inviting you to engage with quirky landmarks like the Big Blue Bear or stroll through the historic Union Station, all just blocks from our conference hotels.

Denver is a city inviting you to breathe in the possibility, even if you're only visiting for a short time. To plan a more tailored agenda, check out Denver's Visitor Guide below. We can't wait to see you there!

[Denver Visitor Guide](#)



Flight [Modify](#)

Fri 1/9 **RNO** **DEN** 2 hr 10 min Nonstop [Choice](#)
1390
12:40 PM 3:50 PM

1 Passenger | [Open Seating](#)

Tue 1/13 **DEN** **RNO** 2 hr 30 min Nonstop [Choice](#)
4291
8:35 AM 10:05 AM

1 Passenger | [Open Seating](#)

Base fare 1 Passenger(s) **\$314.75**

Taxes and fees **\$54.21**

Flight total **\$368.96**

or from \$37/mo*
with  flexpay [Learn more](#)

Helpful information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/r/terms](https://southwest.com/r/terms)

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Upgrade Flight

Upgrade to Choice Preferred



All the benefits of Choice and:
Refundable⁵
Early Bird⁶ Check-in¹⁰
Priority Lane and Express Lane¹²
10x Rapid Rewards[®] points per dollar³
Checked bag fees may apply²

*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$61

Prices shown per passenger per one-way
Upgrade returning trip for \$60

Upgrade both for \$121

SUBTOTAL \$314.75
TAXES & FEES \$54.21
TRIP TOTAL \$368.96

[Hide price breakdown](#)

Flight

Passenger Base Fare	\$314.75	
U.S. 9/11 Security Fee	\$11.20	
U.S. Transportation Tax	\$23.61	
U.S. Flight Segment Tax	\$10.40	192
U.S. Passenger Facility Chg	\$9.00	

Total per Passenger \$368.96
x1 Passenger

Flight total \$368.96

FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00 ³

FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Harman Bains, Jim Gianotti & Kirk McCallum

SCHOOL District Office

NAME OF CONFERENCE: Explore recently completed culinary & Career & Technical Education (CTE) projects
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Phoenix, AZ

DATE OF DEPARTURE: 11/5/25

DATE OF RETURN: 11/5/25

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School 195
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The Lyon County School District Facilities and Curriculum Departments will be traveling to Phoenix, Arizona for a one-day visit to explore recently completed culinary and Career & Technical Education (CTE) projects. This trip will provide valuable insight into innovative learning environments and workplace-based learning models that can inform future improvements within LCSD schools.

During the visit, the team will collaborate with Grace Design, the district's long-term partner on the 10-year Master Facilities Plan, who is leading the upcoming renovation of the Fernley High School culinary arts space, scheduled for summer 2026.

This visit offers an excellent opportunity to gather best practices, evaluate modern culinary and CTE facility designs, and strengthen partnerships with key design and planning professionals. The hands-on experience will directly support the district's ongoing efforts to enhance student learning opportunities and create dynamic, future-ready educational spaces.

TRAVEL APPROVED: Date 10/22/25



Site administrator or supervisor signature

TRAVEL APPROVED: Date 10/22/25



Superintendent or designee signature

District Office Use Only

Received by District Office Date: 10/22/25

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: _____

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# _____ Registration Fees: Attendees X Reg. fee \$ _____					
BUDGET# 100.104.0000.0000.2210.580.10000.00.000 Travel By: Southwest \$634.97 x 3 \$ 1,907.91 (Air, district car, private car for personal convenience, etc.)	196	✓			
BUDGET# _____ Lodging: Room rate \$ _____ X nights \$ _____					
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ 22 x 3 x 1 days \$ 66.00		✓			
Lunch \$ 23 x 3 x 1 days \$ 69.00		✓			
Dinner \$ 36 x 3 x 1 days \$ 108.00					
Incidental \$ _____ X days \$ _____					
Substitutes: # of Days X \$ _____ /day					
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ 300.00		✓			
Other Miscellaneous expenses: (attach explanation) \$ _____					
TOTAL EXPENSES	\$ 2,450.91				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	November 5, 2025
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Phoenix, AZ

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	Wednesday, November 5, 2025 @ 5:20 AM
Date & Time you wish to RETURN:	Wednesday, November 5, 2025 @ 9:45 PM
List any special notes here:	

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Are you renting a car? Yes No How many days? 1

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : _____	All travelers agree to share lodging as appropriate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?		
Name, Address, Phone number of lodging establishment:		

DEADLINE DATE : _____ Code Information: _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



Veil, Cheryl <cveil@lyoncsd.org>

You're going to Phoenix on 11/05 (APMR9Y)!

1 message

Southwest Airlines <southwestairlines@ifly.southwest.com>
Reply-To: no-reply@ifly.southwest.com
To: cveil@lyoncsd.org

Wed, Oct 22, 2025 at 10:38 AM

Here's your itinerary & receipt. See ya soon!
[View in web browser](#) | [View our mobile site](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

⚠ Travel notice

Do you have a REAL ID? Starting May 7, all Passengers 18+ need a state-issued REAL ID-compliant license or identification card to fly domestically. Learn more at www.dhs.gov/real-id.
Passengers who do not yet have their REAL ID or another TSA acceptable form of ID can expect delays, additional screening, and the possibility of not being allowed into the security checkpoint.

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Hello friends,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

NOVEMBER 5 - NOVEMBER 5

RNO ✈ PHX

Reno/Tahoe to Phoenix

Confirmation # **APMR9Y**

Confirmation date: 10/22/2025

PASSENGER Harmanpreet Singh Bains
RAPID REWARDS # 20627479655
TICKET # 5262398395778
EST. POINTS EARNED 7,872

PASSENGER James Edward Gianotti
RAPID REWARDS # [Join](#) or [Log in](#)
TICKET # 5262398395777
EST. POINTS EARNED 7,872

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Wednesday, 11/05/2025 Est. Travel Time: 1h 55m Choice Extra

FLIGHT #3055	DEPARTS RNO 05:20AM Reno/Tahoe		ARRIVES PHX 08:15AM Phoenix
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Flight 2: Wednesday, 11/05/2025 Est. Travel Time: 1h 50m Choice Extra

FLIGHT #0882	DEPARTS PHX 08:55PM Phoenix		ARRIVES RNO 09:45PM Reno/Tahoe
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Payment information

200

Total cost

Air - APMR9Y

Base Fare	\$	1,124.40
U.S. Transportation Tax	\$	84.34
U.S. 9/11 Security Fee	\$	22.40
U.S. Flight Segment Tax	\$	20.80
U.S. Passenger Facility Chg	\$	18.00
Total	\$	1,269.94

Payment

October 22, 2025		
Payment Amount		\$634.97
Visa ending in 0015		
October 22, 2025		
Payment Amount		\$634.97
Visa ending in 0015		

Fare rules: if you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket numbers: 5262398395778 , 5262398395777

What to expect on your trip, and a few reminders.



Choice Extra fare: Two checked bags¹ included, refundable, A1-A15 priority boarding, earn 14X Rapid Rewards® points, and free Inflight Internet. [Learn more.](#)
¹ Weight and size limits apply.



Make sure you know [when to arrive at your airport](#). Times vary by city.



If your plans change, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

Prepare for takeoff



Veill, Cheryl <cveil@lyoncsd.org>

You're going to Phoenix on 11/05 (APTT7X)!

1 message

Southwest Airlines <southwestairlines@ifly.southwest.com>
Reply-To: no-reply@ifly.southwest.com
To: cveil@lyoncsd.org

Wed, Oct 22, 2025 at 10:51 AM

Here's your Itinerary & receipt. See ya soon!
[View in web browser](#) | [View our mobile site](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

⚠ Travel notice

Do you have a REAL ID? Starting May 7, all Passengers 18+ need a state-issued REAL ID-compliant license or identification card to fly domestically. Learn more at www.dhs.gov/real-id.

201

Passengers who do not yet have their REAL ID or another TSA acceptable form of ID can expect delays, additional screening, and the possibility of not being allowed into the security checkpoint.

Hi Kirk Eugene,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

NOVEMBER 5 - NOVEMBER 5

RNO ✈ PHX

Reno/Tahoe to Phoenix

Confirmation # **APTT7X**

Confirmation date: 10/22/2025

PASSENGER	Kirk Eugene Mc Callum
RAPID REWARDS #	Join or Log in
TICKET #	5262398403142
EST. POINTS EARNED	7,872

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Wednesday, 11/05/2025 Est. Travel Time: 1h 55m Choice Extra

**FLIGHT
#3055**

DEPARTS
RNO 05:20AM
Reno/Tahoe



ARRIVES
PHX 08:15AM
Phoenix

Flight 2: Wednesday, 11/05/2025 Est. Travel Time: 1h 50m Choice Extra

**FLIGHT
#0882**

DEPARTS
PHX 08:55PM
Phoenix



ARRIVES
RNO 09:45PM
Reno/Tahoe

Payment information

Total cost

Air - APTT7X

Base Fare	\$	562.20
U.S. Transportation Tax	\$	42.17
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	10.40
U.S. Passenger Facility Chg	\$	9.00
Total	\$	634.97

Payment

October 22, 2025

Payment Amount
Visa ending in 0015

\$634.97

202

Fare rules: if you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262398403142

What to expect on your trip, and a few reminders.



Choice Extra fare: Two checked bags¹ included, refundable, A1-A15 priority boarding, earn 14X Rapid Rewards® points, and free Inflight Internet. [Learn more.](#)
¹ Weight and size limits apply.



Make sure you know [when to arrive at your airport](#). Times vary by city.



If your plans change, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

Prepare for takeoff

FY 2026 per diem rates for phoenix, Arizona

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Phoenix / Scottsdale	Maricopa	\$86	\$22	\$23	\$36	\$5	\$64.50

Page 10

Page 11

Information Technology
Service Ticket Report
09/01/2025 - 09/30/2025

Created 09/01/25 - 09/30/25

Ticket Type	DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	13	0	0	1	0	8	8	11	2	0	4	1	8	11	5	1	5	3	3	5	3	4	3	1	100
Normal	33	16	8	3	0	30	44	83	83	1	32	30	100	93	30	38	155	34	109	66	29	45	66	104	1232
Project	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Total	48	16	8	4	0	38	52	94	85	1	36	31	108	104	35	39	160	37	112	71	32	49	69	105	1334

Closed 09/01/25 - 09/30/25

Ticket Type	DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Closed	13	0	0	1	0	6	9	11	2	0	8	1	11	13	5	1	5	3	3	5	4	3	2	1
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	13	0	0	1	0	6	9	11	2	0	8	1	11	13	5	1	5	3	3	5	4	3	2	1
Normal	Closed	33	15	8	2	0	22	42	75	66	1	30	29	93	62	44	75	45	86	32	97	59	17	23	44
	Cancelled	0	0	0	0	0	0	1	0	0	0	0	2	1	1	0	2	0	2	0	0	1	0	2	12
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	33	15	8	2	0	22	42	76	66	1	30	29	95	63	45	77	86	32	97	59	17	24	50	46
Project	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	Closed	46	15	8	3	0	28	51	86	68	1	38	30	104	75	49	46	91	35	100	64	21	26	52	45
	Cancelled	0	0	0	0	0	0	1	0	0	0	0	2	1	1	0	2	0	2	0	0	1	0	2	12
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	46	15	8	3	0	28	51	87	68	1	38	106	76	50	46	93	35	102	64	21	27	52	47	1094

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Closed by Site/District Tech

Technician Type	DO	AdultEd	SSDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Site Tech	0	0	0	0	0	0	0	0	0	0	0	1	16	10	0	7	4	0	3	3	5	3	3	3	58
I. T. Tech	41	15	7	3	0	27	44	84	66	1	22	29	86	62	50	39	83	35	94	60	16	22	49	38	973
Oasis Support	5	0	1	0	0	0	5	3	0	0	2	0	4	4	0	0	6	0	5	1	0	2	0	6	44

Information Technology
Service Ticket Report
09/01/2025 - 09/30/2025

Open as of 09/30/25

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	3
	Total	1	0	1	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	5
Normal	Open	14	0	0	1	0	76	6	8	4	0	30	41	46	168	2	2	465	3	4	4	36	73	38	111	1132
	Pending	0	0	0	0	0	1	0	5	4	0	1	2	3	9	1	1	1	0	0	0	2	0	0	0	30
	On Hold	3	0	1	0	0	3	59	42	97	0	4	3	38	20	35	39	70	0	2	1	0	1	0	1	419
	Total	17	0	1	1	0	80	65	55	105	0	35	46	87	197	38	42	536	3	6	5	38	74	38	112	1581
Project	Open	2	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	3
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	2	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
	Total	4	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	6
Total	Open	16	0	0	1	0	77	7	8	4	0	30	41	46	169	2	2	465	3	4	4	36	73	38	111	1137
	Pending	0	0	0	0	0	1	0	5	4	0	1	2	3	9	1	1	1	0	0	0	2	0	0	0	26
	On Hold	6	0	0	0	0	4	59	42	97	0	4	3	38	20	35	39	70	0	3	1	0	1	0	1	423
	Total	22	0	2	1	0	82	66	55	105	0	35	46	87	198	38	42	536	3	7	5	38	74	38	112	1592

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Yearly Closed Comparison	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2025	338	73	49	19	1	190	229	300	300	2	126	138	444	239	225	160	442	221	369	345	84	220	270	316	5100
2024	272	45	49	26	0	195	264	393	470	7	160	138	831	377	250	150	885	230	342	357	127	331	332	257	6488
2023	232	50	17	16	0	249	236	416	427	3	196	179	743	386	248	191	1325	158	240	237	103	307	230	261	6450
2022	269	11	19	11	0	245	168	293	281	4	204	178	654	268	230	215	879	188	243	249	101	161	211	223	5305

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1049

Voucher Date: 09/04/2025

Prepared By: _____

Printed: 10/20/2025 04:46:48 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$445,269.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$272,802.82
340	Governmental Services Tax (GST)	\$172,467.00
		<hr/> <hr/>
		\$445,269.82

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1049

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
3D CONCRETE, INC.	103064	100.108.0000.000.2620.610.10205.10.00 0	General Supplies	\$338.45
			Vendor Total:	<u>\$338.45</u>
AMAZON BUSINESS		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$549.77
			Vendor Total:	<u>\$549.77</u>
GENE WATSON	22210	100.101.0000.000.2620.422.10000.00.00 0	Janitorial / Custodial Services	\$1,334.32
			Vendor Total:	<u>\$1,334.32</u>
GENESIS FLOOR COVERING UTAH, LLC		100.108.0000.000.2620.430.10202.10.00 0	Repairs and Maintenance Services	\$17,957.50
		100.108.0000.000.2620.430.10205.10.00 0	Repairs and Maintenance Services	\$12,429.25 ²⁰⁸
		100.108.0000.000.2620.430.10208.31.00 0	Repairs and Maintenance Services	\$10,444.50
		100.108.0000.000.2620.430.10210.10.00 0	Repairs and Maintenance Services	\$29,327.00
		100.108.0000.000.2620.430.10211.10.00 0	Repairs and Maintenance Services	\$36,059.50
		100.108.0000.000.2620.430.10302.20.00 0	Repairs and Maintenance Services	\$20,587.00
		100.108.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$2,338.00
		100.108.0000.000.2620.430.10304.20.00 0	Repairs and Maintenance Services	\$49,651.25
		100.108.0000.000.2620.430.10603.32.00 0	Repairs and Maintenance Services	\$24,767.50
		340.101.0000.000.2620.430.10205.10.00 0	Repairs and Maintenance Services	\$12,319.00
		340.101.0000.000.2620.430.10209.10.00 0	Repairs and Maintenance Services	\$17,156.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1049

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		340.101.0000.000.2620.430.10302.20.00 0	Repairs and Maintenance Services	\$36,423.00
		340.101.0000.000.2620.430.10304.20.00 0	Repairs and Maintenance Services	\$18,326.00
		340.101.0000.000.2620.430.10604.32.00 0	Repairs and Maintenance Services	\$57,725.00
			Vendor Total:	<u>\$345,510.50</u>
LUMOS AND ASSOCIATES, INC	11860			
		100.101.0000.000.4300.340.10206.10.00 0	Other Professional Services	\$1,273.30
		100.101.0000.000.4300.340.10303.10.00 0	Other Professional Services	\$2,546.60
			Vendor Total:	<u>\$3,819.90</u>
NORTHWEST EVALUATION ASSOCIATION	15225			
		100.109.0000.000.2213.331.10000.00.00 0	Training & Development-Instruct Licensed Personnel	\$32,925.00 209
			Vendor Total:	<u>\$32,925.00</u>
OFFICE DEPOT	15366			
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$361.89
		100.126.0000.100.1000.616.10206.10.00 0	Teacher Supplies	\$1,494.81
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$21.09
			Vendor Total:	<u>\$1,877.79</u>
ROYAL CARPET ONE FLOOR & HOME				
		340.101.0000.000.2620.430.10211.10.00 0	Repairs and Maintenance Services	\$16,038.50
		340.101.0000.000.2620.430.10604.32.00 0	Repairs and Maintenance Services	\$14,479.50
			Vendor Total:	<u>\$30,518.00</u>
SIERRA FIRE PROTECTION				
		100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$6,523.56

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1049

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount	
				Vendor Total:	\$6,523.56
STAPLES ADVANTAGE	99736				
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$1,174.44	
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$3,240.42	
				Vendor Total:	\$4,414.86
STATE OF NEVADA DEPT OF	103209				
		100.102.0000.000.2510.810.10000.00.00 0	Dues and Fees	\$4,980.00	
				Vendor Total:	\$4,980.00
SUMMIT COMPANIES					
		100.108.0000.000.2670.490.10201.10.00 0	Other Purchased Property Services	\$860.00	
		100.108.0000.000.2670.490.10202.10.00 0	Other Purchased Property Services	\$312.00 ²¹⁰	
		100.108.0000.000.2670.490.10205.10.00 0	Other Purchased Property Services	\$312.00	
		100.108.0000.000.2670.490.10206.10.00 0	Other Purchased Property Services	\$312.00	
		100.108.0000.000.2670.490.10208.31.00 0	Other Purchased Property Services	\$312.00	
		100.108.0000.000.2670.490.10209.10.00 0	Other Purchased Property Services	\$328.00	
		100.108.0000.000.2670.490.10210.10.00 0	Other Purchased Property Services	\$312.00	
		100.108.0000.000.2670.490.10211.10.00 0	Other Purchased Property Services	\$312.00	
		100.108.0000.000.2670.490.10303.10.00 0	Other Purchased Property Services	\$936.00	
		100.108.0000.000.2670.490.10304.20.00 0	Other Purchased Property Services	\$312.00	
		100.108.0000.000.2670.490.10305.31.00 0	Other Purchased Property Services	\$312.00	
		100.108.0000.000.2670.490.10601.32.00 0	Other Purchased Property Services	\$1,560.00	

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1049 09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2670.490.10602.50.00 0	Other Purchased Property Services	\$312.00
		100.108.0000.000.2670.490.10603.32.00 0	Other Purchased Property Services	\$624.00
		100.108.0000.000.2670.490.10604.32.00 0	Other Purchased Property Services	\$1,248.00
		100.108.0000.000.2670.490.10605.32.00 0	Other Purchased Property Services	\$312.00
			Vendor Total:	\$8,676.00
TAHOE SUPPLY CO.	11238	100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$3,556.98
			Vendor Total:	\$3,556.98
WESTERN NEVADA SUPPLY	22580	100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$244.69
				211
			Vendor Total:	\$244.69
			Grand Total:	\$445,269.82

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1050

Voucher Date: 09/04/2025

Prepared By: _____

Printed: 10/20/2025 04:47:52 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$177,142.08 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix	President
Dawn Carson	Clerk
Elmer Bull	Member
Darin Farr	Member
Sherry Parsons	Member
Bridget Peterson	Member
James Whisler	Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$120,524.67
230	Adult Education	\$0.96
240	State Grants	\$90.31
250	Special Education	\$5,643.75
280	Federal Funds	\$2,354.94
290	Food Service Funds	\$96.12
360	Bond Issues	\$10,590.00
702	Health Insurance	\$92.33
703	Workers Compensation	\$37,749.00
		\$177,142.08

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1050

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A BEEP, LLC		100.170.0000.000.2710.530.10000.00.00	Communications	\$26,104.00
		Check #: 4715		
			Vendor Total:	\$26,104.00
A T & T LONG DISTANCE	18214	100.101.0000.000.2410.533.10605.32.00	Telephone - Land Line phone services	\$0.07
		Check #: 4716		
		100.108.0000.000.2620.533.10000.00.00	Telephone - Land Line phone services	\$7.76
		Check #: 4716		
		100.121.0000.000.2410.533.10201.10.00	Telephone - Land Line phone services	\$0.73
		Check #: 4716		
		100.122.0000.000.2410.533.10202.10.00	Telephone - Land Line phone services	\$7.85
		Check #: 4716		
		100.123.0000.000.2410.533.10203.10.00	Telephone - Land Line phone services	\$0.56
		Check #: 4716		
		100.125.0000.000.2410.533.10205.10.00	Telephone - Land Line phone services	\$0.99
		Check #: 4716		
		100.126.0000.000.2410.533.10206.10.00	Telephone - Land Line phone services	\$0.54
		Check #: 4716		
		100.127.0000.000.2410.533.10210.10.00	Telephone - Land Line phone services	\$1.12
		Check #: 4716		
		100.128.0000.000.2410.533.10211.10.00	Telephone - Land Line phone services	\$1.32
		Check #: 4716		
		100.129.0000.000.2410.533.10209.10.00	Telephone - Land Line phone services	\$0.46
		Check #: 4716		
		100.132.0000.000.2410.533.10302.20.00	Telephone - Land Line phone services	\$6.99
		Check #: 4716		
		100.134.0000.000.2410.533.10304.20.00	Telephone - Land Line phone services	\$0.86
		Check #: 4716		
		100.135.0000.000.2410.533.10305.31.00	Telephone - Land Line phone services	\$0.62
		Check #: 4716		
		100.136.0000.000.2410.533.10208.31.00	Telephone - Land Line phone services	\$0.73
		Check #: 4716		

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1050

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2410.533.10601.32.00 Check #: 4716	Telephone - Land Line phone services	\$0.72
		100.162.0000.000.2410.533.10602.50.00 Check #: 4716	Telephone - Land Line phone services	\$2.38
		100.163.0000.000.2410.533.10603.32.00 Check #: 4716	Telephone - Land Line phone services	\$11.65
		100.164.0000.000.2410.533.10604.32.00 Check #: 4716	Telephone - Land Line phone services	\$1.56
		100.165.0000.000.2410.533.10605.32.00 Check #: 4716	Telephone - Land Line phone services	\$1.21
		100.170.0000.000.2710.533.10000.00.00 Check #: 4716	Telephone - Land Line phone services	\$0.20
		230.231.0000.610.2500.533.10000.00.00 Check #: 4716	Telephone - Land Line phone services	\$0.12
		230.231.0000.610.2500.533.10907.41.00 Check #: 4716	Telephone - Land Line phone services	\$0.84 214
			Vendor Total:	<u>\$49.28</u>
A T & T MONTHLY STATEMENT	99712			
		100.101.0000.000.2670.533.10203.10.00 Check #: 4717	Telephone - Land Line phone services	\$1,807.26
		100.101.0000.000.2670.533.10210.10.00 Check #: 4717	Telephone - Land Line phone services	\$1,198.37
		100.101.0000.000.2670.533.10211.10.00 Check #: 4717	Telephone - Land Line phone services	\$246.96
		100.101.0000.000.2670.533.10305.31.00 Check #: 4717	Telephone - Land Line phone services	\$440.40
			Vendor Total:	<u>\$3,692.99</u>
ACTE MEMBERSHIP				
		280.631.0000.300.2213.330.10000.00.00 Check #: 4718	Professional Employee Training & Development Serv	\$575.00
			Vendor Total:	<u>\$575.00</u>
BOTTS, SYDNEY M				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1050

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.631.0000.300.2213.580.10000.00.00	Travel	\$693.30
		Check #: 4719		
			Vendor Total:	\$693.30
CATALINA PRODUCTS INTERNATIONAL, LLC		100.108.0000.000.2620.610.10303.10.00	General Supplies	\$82.80
		Check #: 4720		
			Vendor Total:	\$82.80
CONNECTIONS EDUCATION LLC		100.104.0000.000.2210.330.10000.00.00	Professional Employee Training & Development Serv	\$1,900.00
		Check #: 4721		
		100.104.0000.100.1000.653.10000.00.00	Web-based and similar programs	\$23,157.00
		Check #: 4721		
			Vendor Total:	\$25,057.00
DORINDA NEILSEN		702.101.1972.000.0000.000.10000.00.00	Operating Revenue - Group Dental Insurance	\$82.98
		Check #: 4722		
		702.101.1973.000.0000.000.10000.00.00	Operating Revenue - Group Vision Insurance	\$9.35
		Check #: 4722		
			Vendor Total:	\$92.33
DR. AMY C. ACKLEY		100.109.0000.000.2213.331.10000.00.00	Training & Development-Instruct Licensed Personnel	\$6,517.50
		Check #: 4723		
			Vendor Total:	\$6,517.50
GRAINGER	99826	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$12.72
		Check #: 4724		
			Vendor Total:	\$12.72
HINKEY, TALEAH R		280.631.0000.300.2100.580.10000.00.00	Travel	\$285.41
		Check #: 4725		
			Vendor Total:	\$285.41

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1050

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
JACOBSON, ROBERT	10330	280.631.0000.300.2100.580.10000.00.00 Check #: 4726	Travel	\$169.44
			Vendor Total:	\$169.44
KINGSTON, JACKIE		280.631.0000.300.2213.580.10000.00.00 Check #: 4727	Travel	\$122.00
			Vendor Total:	\$122.00
KINGSTON, THOMAS		280.631.0000.300.2213.580.10000.00.00 Check #: 4728	Travel	\$224.38
			Vendor Total:	\$224.38
MRC SMART TECHNOLOGY		240.300.0000.360.1000.650.10601.32.00 Check #: 4729	Supplies-Information Technology-related	\$90.31 216
			Vendor Total:	\$90.31
PERNA GROUP, LLC.		100.104.0000.000.2210.640.10000.00.00 Check #: 4730	Books and Periodicals	\$1,717.00
			Vendor Total:	\$1,717.00
PRIMO BRANDS	97540	100.107.0000.000.2580.610.10000.00.00 Check #: 4731	General Supplies	\$131.88
			Vendor Total:	\$131.88
PRINT MANAGEMENT PARTNERS		100.104.0000.000.2210.330.10000.00.00 Check #: 4732	Professional Employee Training & Development Serv	\$10,000.00
			Vendor Total:	\$10,000.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00 Check #: 4733	General Supplies	\$1,045.78

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1050

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10208.31.00 Check #: 4733	General Supplies	\$14,000.00
			Vendor Total:	\$15,045.78
SHERWIN-WILLIAMS	18882	100.164.0000.000.2620.430.10604.32.00 Check #: 4734	Repairs and Maintenance Services	\$1,165.65
			Vendor Total:	\$1,165.65
SHRED-IT USA		100.161.0000.000.2410.421.10601.32.00 Check #: 4735	Garbage / Disposal	\$464.70
			Vendor Total:	\$464.70
SOUTHWEST GAS	19740	100.101.0000.000.2610.621.10000.00.00 Check #: 4736	Natural Gas	\$161.06
			Vendor Total:	\$161.06 ²¹⁷
STAPLES TECHNOLOGY SOLUTIONS		100.107.0000.000.2580.650.10000.00.00 Check #: 4737	Supplies-Information Technology-related	\$948.00
			Vendor Total:	\$948.00
TAYLOR, NICOLE		280.631.0000.300.2100.580.10000.00.00 Check #: 4738	Travel	\$285.41
			Vendor Total:	\$285.41
TOOLS FOR SCHOOLS, INC		100.109.0000.000.2220.651.10000.00.00 Check #: 4739	Supplies - Technology - Software	\$20,475.00
			Vendor Total:	\$20,475.00
VAN BEEK, MICHELLE		100.109.0000.000.2213.331.10000.00.00 Check #: 4740	Training & Development-Instruct Licensed Personnel	\$6,517.50
			Vendor Total:	\$6,517.50

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1050

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
VENTRIS LEARNING				
		250.105.0000.200.2319.640.10000.00.00 Check #: 4741	Books and Periodicals	\$5,643.75
			Vendor Total:	<u>\$5,643.75</u>
WALKER RIVER MECHANICAL				
		100.108.0000.000.2620.430.10603.32.00 Check #: 4742	Repairs and Maintenance Services	\$650.00
			Vendor Total:	<u>\$650.00</u>
WARREN REED INSURANCE	22150			
		703.102.0000.000.2570.270.10000.00.00 Check #: 4743	Workers" Compensation	\$37,749.00
			Vendor Total:	<u>\$37,749.00</u>
WESTERN STATES FIRE PROTECTION				
		100.108.0000.000.2620.430.10304.20.00 Check #: 4744	Repairs and Maintenance Services	\$1,531.00
		360.012.0000.000.2620.430.10208.31.00 Check #: 4744	Repairs and Maintenance Services	\$10,590.00
			Vendor Total:	<u>\$12,121.00</u>
XEROX CORPORATION				
		100.104.0000.000.2210.430.10000.00.00 Check #: 4745	Repairs and Maintenance Services	\$56.09
		100.104.0000.000.2210.442.10000.00.00 Check #: 4745	Rental of Equipment and Vehicles	\$40.03
		290.180.0000.000.3100.430.10000.00.00 Check #: 4745	Repairs and Maintenance Services	\$56.09
		290.180.0000.000.3100.442.10000.00.00 Check #: 4745	Rental of Equipment and Vehicles	\$40.03
			Vendor Total:	<u>\$192.24</u>
XEROX FINANCIAL SERVICES				
		100.101.0000.000.2510.443.10000.00.00 Check #: 4746	Rentals of Computers and Related Equipment	\$105.65
			Vendor Total:	<u>\$105.65</u>

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1050

09/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total: \$177,142.08

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1052 Voucher Date: 09/11/2025 Prepared By: _____

Printed: 10/20/2025 04:48:57 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$989,961.52 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix	President
Dawn Carson	Clerk
Elmer Bull	Member
Darin Farr	Member
Sherry Parsons	Member
Bridget Peterson	Member
James Whisler	Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$164,142.11
240	State Grants	\$3,149.19
250	Special Education	\$235.50
280	Federal Funds	\$173,237.97
290	Food Service Funds	\$198,162.69
330	Building and Sites (includes teacherages)	\$3,980.00
340	Governmental Services Tax (GST)	\$105,198.25
360	Bond Issues	\$330,850.81
703	Workers Compensation	\$11,005.00

Voucher No: 1052

Voucher Date: 09/11/2025

Fund

Amount

\$989,961.52

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED INTEGRATED PEST MANAGEMENT		100.101.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$3,255.00
			Vendor Total:	\$3,255.00
AMAZON BUSINESS		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$1,422.80
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$1,319.74
		100.121.0000.100.1000.610.10201.10.00 0	General Supplies	\$2,226.86
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$36.96
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$300.65
		100.122.0000.100.1000.616.10202.10.00 0	Teacher Supplies	\$200.222
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$99.88
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$336.53
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$246.34
		100.123.0000.100.1000.651.10203.10.00 0	Supplies - Technology - Software	\$8.95
		100.125.0000.000.2130.610.10205.10.00 0	General Supplies	\$13.29
		100.125.0000.000.2410.610.10205.10.00 0	General Supplies	\$862.29
		100.125.0000.000.2620.430.10205.10.00 0	Repairs and Maintenance Services	\$581.32
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$549.90
		100.125.0000.100.1000.610.10205.10.00 0	General Supplies	\$322.56

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$1,067.74
		100.127.0000.000.2410.610.10210.10.00 0	General Supplies	\$10.87
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$910.66
		100.127.0000.100.1000.616.10210.10.00 0	Teacher Supplies	\$812.05
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$333.32
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$1,149.66
		100.129.0000.000.2410.610.10209.10.00 0	General Supplies	\$589.33
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$200.00
		100.132.0000.000.2120.610.10302.20.00 0	General Supplies	\$24.98
		100.132.0000.000.2410.610.10302.20.00 0	General Supplies	\$53.99
		100.132.0000.100.1000.615.10302.20.00 0	Snacks, Food & Beverages	\$307.97
		100.133.0000.000.2410.610.10303.10.00 0	General Supplies	\$50.84
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$439.71
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$1,428.09
		100.134.0000.000.2410.610.10304.20.00 0	General Supplies	\$509.17
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$152.49
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$595.29
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$7.79
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$216.21

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$781.20
		100.164.0000.000.2620.430.10604.32.00 0	Repairs and Maintenance Services	\$35.90
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$483.40
		100.164.0000.920.1000.610.10604.32.00 0	General Supplies	\$1,122.36
		100.165.0000.000.2410.610.10605.32.00 0	General Supplies	\$207.38
		100.165.0000.000.2410.640.10605.32.00 0	Books and Periodicals	\$82.38
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$1,213.32
		100.165.0000.100.1000.612.10605.32.00 0	Inventoried Supplies/Equipment <\$5000	\$799.99
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$588.77 ²²⁴
		240.300.0000.310.1000.610.10601.32.00 0	General Supplies	\$871.56
		240.300.0000.330.1000.610.10601.32.00 0	General Supplies	\$195.99
		240.300.0000.330.1000.610.10604.32.00 0	General Supplies	\$54.10
		240.300.0000.330.1000.641.10601.32.00 0	Textbooks	\$601.86
		240.308.0000.330.1000.610.10000.00.00 0	General Supplies	\$956.00
		240.308.0000.330.1000.641.10000.00.00 0	Textbooks	\$469.68
		280.631.0000.310.1000.610.10603.32.00 0	General Supplies	\$537.41
		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$284.41
		280.633.0000.100.1000.650.10202.26.00 0	Supplies–Information Technology–related	\$592.60
		280.688.0000.000.2100.610.10000.00.00 0	General Supplies	\$2,243.23

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$1,343.06
		280.912.0000.300.1000.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$2,030.59
			Vendor Total:	\$32,883.64
AUTO & TRUCK ELECTRIC,INC	1382	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$305.00
			Vendor Total:	\$305.00
BRYSON SALES & SERVICE	2380	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,199.67
			Vendor Total:	\$1,199.67
BSN SPORTS		100.164.0000.194.1000.610.10604.32.00 0	General Supplies	\$3,037.96 225
			Vendor Total:	\$3,037.96
CARE SOLACE, INC		100.106.0000.000.2515.340.10000.00.00 0	Other Professional Services	\$5,748.00
		280.633.0000.000.2100.340.10201.26.00 0	Other Professional Services	\$1,384.00
		280.633.0000.000.2100.340.10202.26.00 0	Other Professional Services	\$1,816.00
		280.633.0000.000.2100.340.10203.26.00 0	Other Professional Services	\$1,544.00
		280.633.0000.000.2100.340.10205.26.00 0	Other Professional Services	\$1,816.00
		280.633.0000.000.2100.340.10206.26.00 0	Other Professional Services	\$1,464.00
		280.633.0000.000.2100.340.10208.26.00 0	Other Professional Services	\$1,024.00
		280.633.0000.000.2100.340.10209.26.00 0	Other Professional Services	\$1,884.00
		280.633.0000.000.2100.340.10210.26.00 0	Other Professional Services	\$1,260.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.340.10211.26.00 0	Other Professional Services	\$1,184.00
		280.633.0000.000.2100.340.10302.26.00 0	Other Professional Services	\$1,364.00
		280.633.0000.000.2100.340.10303.26.00 0	Other Professional Services	\$2,184.00
		280.633.0000.000.2100.340.10304.26.00 0	Other Professional Services	\$1,504.00
		280.633.0000.000.2100.340.10305.26.00 0	Other Professional Services	\$2,152.00
		280.633.0000.000.2100.340.10601.26.00 0	Other Professional Services	\$3,624.00
		280.633.0000.000.2100.340.10602.26.00 0	Other Professional Services	\$320.00
		280.633.0000.000.2100.340.10603.26.00 0	Other Professional Services	\$1,272.00
		280.633.0000.000.2100.340.10604.26.00 0	Other Professional Services	\$2,284.00
		280.633.0000.000.2100.340.10605.26.00 0	Other Professional Services	\$1,388.00
			Vendor Total:	\$35,216.00
CCMSI		703.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$11,005.00
			Vendor Total:	\$11,005.00
CHARTWELLS		290.180.0000.000.3100.430.10000.00.00 0	Repairs and Maintenance Services	\$355.00
		290.180.0000.000.3100.442.10000.00.00 0	Rental of Equipment and Vehicles	\$8,346.78
		290.180.0000.000.3100.550.10000.00.00 0	Printing and Binding	\$3,594.04
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$2,400.01
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$183,466.86

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
DYSLEXIA ON DEMAND				\$198,162.69
		280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$802.50
				Vendor Total:
EFMLA, INC				\$802.50
		100.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$1,595.00
				Vendor Total:
FATBEAM, LLC				\$1,595.00
		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$290.00
				Vendor Total:
FLYERS ENERGY, LLC	102216			\$290.00
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$844.08 ²²⁷
				Vendor Total:
FRONTIER				\$844.08
		100.122.0000.000.2410.533.10202.10.00 0	Telephone – Land Line phone services	\$152.02
		100.163.0000.000.2410.533.10603.32.00 0	Telephone – Land Line phone services	\$291.63
				Vendor Total:
GENE WATSON	22210			\$443.65
		100.101.0000.000.2620.422.10000.00.00 0	Janitorial / Custodial Services	\$705.00
				Vendor Total:
INLAND SUPPLY CO., INC.	10000			\$705.00
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$2,479.31
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$717.39

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$101.18
			Vendor Total:	\$3,297.88
JIM MENESINI PETROLEUM		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$184.97
			Vendor Total:	\$184.97
LUMOS AND ASSOCIATES, INC	11860	100.108.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$6,989.50
			Vendor Total:	\$6,989.50
NAVIGATE 360, LLC		280.633.0000.000.2100.653.10201.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10202.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10203.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10205.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10206.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10208.26.00 0	Web-based and similar programs	\$4,660.08
		280.633.0000.000.2100.653.10209.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10210.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10211.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10302.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10303.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10304.26.00 0	Web-based and similar programs	\$2,905.00

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.653.10305.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10601.26.00 0	Web-based and similar programs	\$6,800.00
		280.633.0000.000.2100.653.10602.26.00 0	Web-based and similar programs	\$2,905.00
		280.633.0000.000.2100.653.10603.26.00 0	Web-based and similar programs	\$4,682.18
		280.633.0000.000.2100.653.10604.26.00 0	Web-based and similar programs	\$5,830.38
		280.633.0000.000.2100.653.10605.26.00 0	Web-based and similar programs	\$4,538.53
			Vendor Total:	<u>\$64,276.17</u>
PACIFIC STATES COMMUNICATIONS OF NV, INC		100.107.0000.000.2580.350.10000.00.00 0	Technical Services	\$2,130.25 229
			Vendor Total:	<u>\$2,130.25</u>
PAUL CAVIN ARCHITECT LLC		100.101.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$7,020.00
		100.101.0000.000.4300.340.10603.32.00 0	Other Professional Services	\$5,760.00
		100.101.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$6,860.00
			Vendor Total:	<u>\$19,640.00</u>
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$4,740.40
			Vendor Total:	<u>\$4,740.40</u>
R&J PAINTING LLC		100.000.0000.000.0000.000.10000.00.42 5	Vouchers Payable	\$16,000.00
			Vendor Total:	<u>\$16,000.00</u>
ROYAL CARPET ONE FLOOR & HOME				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		330.101.0000.000.2620.340.10602.50.00 0	Other Professional Services	\$3,980.00
			Vendor Total:	\$3,980.00
SILVER STATE INTERNATIONAL		100.170.0000.000.2710.610.10000.00.00 0	General Supplies	\$42.54
			Vendor Total:	\$42.54
SKY FIBER INTERNET		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$58,121.00
			Vendor Total:	\$58,121.00
SUMMIT COMPANIES		100.108.0000.000.2620.430.10202.10.00 0	Repairs and Maintenance Services	\$1,515.00
		100.108.0000.000.2620.430.10604.32.00 0	Repairs and Maintenance Services	\$1,494.230
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$3,220.25
			Vendor Total:	\$6,230.00
TAHOE FENCE CO., INC	101980	100.108.0000.000.2620.430.10210.10.00 0	Repairs and Maintenance Services	\$1,375.00
			Vendor Total:	\$1,375.00
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$235.50
			Vendor Total:	\$235.50
TRANE U.S. INC		100.108.0000.000.2620.430.10601.32.00 0	Repairs and Maintenance Services	\$3,795.00
		340.101.0000.000.4700.450.10208.31.00 0	Construction Services	\$82,251.00
		340.101.0000.000.4700.450.10305.31.00 0	Construction Services	\$22,947.25

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1052

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		360.012.0000.000.4700.450.10208.31.00 0	Construction Services	\$165,038.28
		360.012.0000.000.4700.450.10304.20.00 0	Construction Services	\$165,812.53
			Vendor Total:	\$439,844.06
TRILOGY EDUCATION CONSULTING		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$500.00
			Vendor Total:	\$500.00
TYLER TECHNOLOGIES, INC.	103232	100.170.0000.000.2720.651.10000.00.00 0	Supplies - Technology - Software	\$95.00
		280.715.0000.000.2100.651.10000.00.00 0	Supplies - Technology - Software	\$71,160.00
			Vendor Total:	\$71,255.00
WALKER LAKE DISPOSAL INC.	102157	100.101.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
			Vendor Total:	\$572.00
WESTERN NEVADA SUPPLY	22580	100.108.0000.000.2620.610.10203.10.00 0	General Supplies	\$145.36
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$479.70
			Vendor Total:	\$625.06
ZEPTIVE, INC.		100.165.0000.000.2410.651.10605.32.00 0	Supplies - Technology - Software	\$177.00
			Vendor Total:	\$177.00
			Grand Total:	\$989,961.52

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1053 Voucher Date: 09/11/2025 Prepared By: _____

Printed: 10/20/2025 04:49:41 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$290,756.20 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Darin Farr Member

Sherry Parsons Member

Bridget Peterson Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$257,058.67
230	Adult Education	\$128.79
280	Federal Funds	\$856.00
290	Food Service Funds	\$85.74
340	Governmental Services Tax (GST)	\$32,627.00
		<hr/> <hr/>
		\$290,756.20

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.170.0000.000.2710.533.10000.00.00 Check #: 4747	Telephone – Land Line phone services	\$32.54
			Vendor Total:	\$32.54
ALL IN GRAPHIX		100.161.0000.000.2410.610.10601.32.00 Check #: 4748	General Supplies	\$1,909.00
			Vendor Total:	\$1,909.00
BUS PARTS WAREHOUSE	2534	100.170.0000.000.2710.614.10000.00.00 Check #: 4749	Parts	\$267.20
			Vendor Total:	\$267.20
BUSWEST		100.170.0000.000.2730.614.10000.00.00 Check #: 4750	Parts	\$634.06 ²³³
			Vendor Total:	\$634.06
C & L COATINGS, INC	2652	100.108.0000.000.2620.610.10000.00.00 Check #: 4751	General Supplies	\$1,518.00
			Vendor Total:	\$1,518.00
CINTAS CORP		100.135.0000.000.2620.610.10305.31.00 Check #: 4752	General Supplies	\$440.56
			Vendor Total:	\$440.56
CLEARLY IP, INC		100.107.0000.000.2580.533.10000.00.00 Check #: 4753	Telephone – Land Line phone services	\$42.89
		100.121.0000.000.2410.533.10201.10.00 Check #: 4753	Telephone – Land Line phone services	\$42.93
		100.122.0000.000.2410.533.10202.10.00 Check #: 4753	Telephone – Land Line phone services	\$42.93

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.000.2410.533.10203.10.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.125.0000.000.2410.533.10205.10.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.126.0000.000.2410.533.10206.10.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.127.0000.000.2410.533.10210.10.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.128.0000.000.2410.533.10211.10.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.129.0000.000.2410.533.10209.10.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.132.0000.000.2410.533.10302.20.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.133.0000.000.2410.533.10303.10.00 Check #: 4753	Telephone - Land Line phone services	\$42.93 ₂₃₄
		100.134.0000.000.2410.533.10304.20.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.135.0000.000.2410.533.10305.31.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.136.0000.000.2410.533.10208.31.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.161.0000.000.2410.533.10601.32.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.162.0000.000.2410.533.10602.50.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.163.0000.000.2410.533.10603.32.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.164.0000.000.2410.533.10604.32.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.165.0000.000.2410.533.10605.32.00 Check #: 4753	Telephone - Land Line phone services	\$42.93
		100.170.0000.000.2710.533.10000.00.00 Check #: 4753	Telephone - Land Line phone services	\$42.93

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		230.231.0000.610.2500.533.10000.00.00	Telephone - Land Line phone services	\$128.79
		Check #: 4753		
			Vendor Total:	\$987.35
CONVERGEONE, INC		100.107.0000.000.2580.651.10000.00.00	Supplies - Technology - Software	\$10,800.00
		Check #: 4754		
			Vendor Total:	\$10,800.00
COONS CONSTRUCTION LLC		100.108.0000.000.2620.810.10000.00.00	Dues and Fees	\$7,058.87
		Check #: 4755		
		340.101.0000.000.4500.450.10000.00.00	Construction Services	\$32,627.00
		Check #: 4755		
			Vendor Total:	\$39,685.87
COOPER, STACEY L		100.101.0000.000.2320.610.10000.00.00	General Supplies	\$30.37 ²³⁵
		Check #: 4756		
		280.631.0000.300.2100.580.10000.00.00	Travel	\$141.00
		Check #: 4756		
			Vendor Total:	\$171.37
COTTONWOOD LANE LLC		100.101.0000.000.2610.441.10000.00.00	Renting Land and Buildings	\$3,726.00
		Check #: 4757		
			Vendor Total:	\$3,726.00
D & S WASTE REMOVAL, INC	4960	100.163.0000.000.2620.421.10603.32.00	Garbage / Disposal	\$132.00
		Check #: 4758		
		100.170.0000.000.2730.421.10000.00.00	Garbage / Disposal	\$30.00
		Check #: 4758		
			Vendor Total:	\$162.00
E3 DIAGNOSTICS	102400	100.000.0000.000.0000.000.10000.00.42	Vouchers Payable	\$2,510.00
		Check #: 4759		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$2,510.00
ELLIS, JUDITH		100.170.0000.000.2710.580.10000.00.00	Staff Travel	\$198.00
		Check #: 4760		
			Vendor Total:	\$198.00
EVASOVIC, LES		100.170.0000.000.2710.580.10000.00.00	Staff Travel	\$198.00
		Check #: 4761		
			Vendor Total:	\$198.00
GEARY PACIFIC SUPPLY		100.108.0000.000.2620.610.10602.50.00	General Supplies	\$645.63
		Check #: 4762		
			Vendor Total:	\$645.63
GRAINGER	99826	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$1,641.02 ²³⁶
		Check #: 4763		
			Vendor Total:	\$1,641.02
HANSES, SYDNEA		100.102.0000.000.2570.334.10000.00.00	Training & Development – Admin Non-Licensed	\$300.00
		Check #: 4764		
			Vendor Total:	\$300.00
HUDL		100.164.0000.920.1000.653.10604.32.00	Web-based and similar programs	\$11,900.00
		Check #: 4765		
			Vendor Total:	\$11,900.00
JACKSON, WYNDY	97652	100.170.0000.000.2710.580.10000.00.00	Staff Travel	\$198.00
		Check #: 4766		
			Vendor Total:	\$198.00
KIMBALL MIDWEST	96824			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2700.610.10000.00.00 Check #: 4767	General Supplies	\$189.84
			Vendor Total:	\$189.84
LAHONTAN PARAMEDICAL		100.170.0000.000.2710.340.10000.00.00 Check #: 4768	Other Professional Services	\$150.00
			Vendor Total:	\$150.00
LINDLEY, TIM D		100.101.0000.000.2213.560.10000.00.00 Check #: 4769	Tuition	\$190.55
			Vendor Total:	\$190.55
LYON COUNTY SCHOOL DIST._99346	99346	100.101.0000.000.2310.610.10000.00.00 Check #: 4770	General Supplies	\$363.00
			Vendor Total:	\$363.00
MAUPIN, COX, & LEGOY	22060	100.101.0000.000.2320.340.10000.00.00 Check #: 4771	Other Professional Services	\$3,878.25
			Vendor Total:	\$3,878.25
NEVADA PUBLIC AGENCY INSURANCE POOL	97141	100.101.0000.000.2310.890.10000.00.00 Check #: 4772	Miscellaneous Expenditures	\$32,500.00
			Vendor Total:	\$32,500.00
PACIFIC SHREDDING/PACIFIC STORAGE CO.		100.164.0000.000.2410.421.10604.32.00 Check #: 4773	Garbage / Disposal	\$323.41
			Vendor Total:	\$323.41
PIONEER DRAMA SERVICE		100.136.0000.100.1000.610.10208.31.00 Check #: 4774	General Supplies	\$574.50

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$574.50
PITNEY BOWES GLOBAL FINANCIAL	101970	100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles	\$575.31
		Check #: 4775		
		100.163.0000.000.2410.442.10603.32.00	Rental of Equipment and Vehicles	\$570.54
		Check #: 4775		
			Vendor Total:	\$1,145.85
PRIMO BRANDS	97540	100.107.0000.000.2580.610.10000.00.00	General Supplies	\$28.98
		Check #: 4776		
			Vendor Total:	\$28.98
PROGRESS PUBLICATIONS INC	16785	100.127.0000.100.1000.610.10210.10.00	General Supplies	\$520.00
		Check #: 4777		
			Vendor Total:	\$520.00
PURCHASE POWER	16968	100.163.0000.000.2410.531.10603.32.00	Postage	\$440.19
		Check #: 4778		
			Vendor Total:	\$440.19
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10210.10.00	General Supplies	\$9,800.00
		Check #: 4779		
			Vendor Total:	\$9,800.00
ROBINSON, RYAN		100.170.0000.000.2710.580.10000.00.00	Staff Travel	\$376.46
		Check #: 4780		
			Vendor Total:	\$376.46
SAGEBRUSH LEAGUE	18123	100.135.0000.000.2410.810.10305.31.00	Dues and Fees	\$400.00
		Check #: 4781		
			Vendor Total:	\$400.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
SAVAGE AND SON				
		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$19,968.00
		Check #: 4782		
			Vendor Total:	\$19,968.00
SCHNEIDERMAN, ERIN				
		100.000.0000.000.0000.000.10000.00.42	Vouchers Payable	\$410.05
		Check #: 4783		
			Vendor Total:	\$410.05
SCHOLASTIC CLASSROOM MAGAZINES 102740				
		100.164.0000.190.1000.640.10604.32.00	Books and Periodicals	\$186.81
		Check #: 4784		
			Vendor Total:	\$186.81
SCHOOL MATE 18452				
		100.127.0000.100.1000.610.10210.10.00	General Supplies	\$92.42
		Check #: 4785		239
		280.633.0000.000.2100.610.10202.26.00	General Supplies	\$715.00
		Check #: 4785		
			Vendor Total:	\$807.42
SHENAL, DEBRA 18839				
		100.170.0000.000.2710.810.10000.00.00	Dues and Fees	\$111.50
		Check #: 4786		
			Vendor Total:	\$111.50
SHRED-IT USA				
		100.121.0000.000.2410.421.10201.10.00	Garbage / Disposal	\$37.00
		Check #: 4787		
		100.127.0000.000.2410.421.10210.10.00	Garbage / Disposal	\$36.00
		Check #: 4787		
		100.163.0000.000.2410.421.10603.32.00	Garbage / Disposal	\$25.00
		Check #: 4787		
		100.165.0000.000.2410.421.10605.32.00	Garbage / Disposal	\$25.00
		Check #: 4787		
			Vendor Total:	\$123.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.000.2620.422.10210.10.00 Check #: 4795	Janitorial / Custodial Services	\$113.43
		100.127.0000.100.1000.610.10210.10.00 Check #: 4795	General Supplies	\$113.43
		100.170.0000.000.2730.619.10000.00.00 Check #: 4795	Uniforms	\$1,936.87
			Vendor Total:	\$2,163.73
WESTERN GOVERNORS UNIVERSITY		100.101.0000.000.2213.560.10000.00.00 Check #: 4796	Tuition	\$7,850.00
			Vendor Total:	\$7,850.00
WESTERN NEVADA COLLEGE - FAO		100.000.0000.000.0000.000.10000.00.42 Check #: 4797	Accounts Payable.	\$61,070.22
			Vendor Total:	\$61,070.22
WESTERN STATES FIRE PROTECTION		100.108.0000.000.2620.430.10202.10.00 Check #: 4798	Repairs and Maintenance Services	\$1,258.00
		100.108.0000.000.2620.430.10205.10.00 Check #: 4798	Repairs and Maintenance Services	\$2,171.80
		100.108.0000.000.2620.430.10206.10.00 Check #: 4798	Repairs and Maintenance Services	\$499.00
		100.108.0000.000.2620.430.10210.10.00 Check #: 4798	Repairs and Maintenance Services	\$302.40
		100.108.0000.000.2620.430.10603.32.00 Check #: 4798	Repairs and Maintenance Services	\$499.00
			Vendor Total:	\$4,730.20
XEROX CORPORATION		100.101.0000.000.2320.430.10000.00.00 Check #: 4799	Repairs and Maintenance Services	\$128.96
		100.101.0000.000.2320.442.10000.00.00 Check #: 4799	Rental of Equipment and Vehicles	\$128.02

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.104.0000.000.2210.430.10000.00.00 Check #: 4799	Repairs and Maintenance Services	\$45.71
		100.104.0000.000.2210.442.10000.00.00 Check #: 4799	Rental of Equipment and Vehicles	\$40.03
		100.107.0000.000.2580.430.10000.00.00 Check #: 4799	Repairs and Maintenance Services	\$0.29
		100.107.0000.000.2580.442.10000.00.00 Check #: 4799	Rental of Equipment and Vehicles	\$22.19
		100.109.0000.000.2590.442.10000.00.00 Check #: 4799	Rental of Equipment and Vehicles	\$318.85
		100.121.0000.000.2410.430.10201.10.00 Check #: 4799	Repairs and Maintenance Services	\$142.47
		100.121.0000.000.2410.442.10201.10.00 Check #: 4799	Rental of Equipment and Vehicles	\$333.74
		100.123.0000.000.2410.442.10203.10.00 Check #: 4799	Rental of Equipment and Vehicles	\$184.65 ₂₄₂
		100.123.0000.100.1000.430.10203.10.00 Check #: 4799	Repairs and Maintenance Services	(\$151.67)
		100.125.0000.000.2410.442.10205.10.00 Check #: 4799	Rental of Equipment and Vehicles	\$312.66
		100.127.0000.000.2410.442.10210.10.00 Check #: 4799	Rental of Equipment and Vehicles	\$653.78
		100.127.0000.100.1000.430.10210.10.00 Check #: 4799	Repairs and Maintenance Services	\$364.03
		100.129.0000.000.2410.442.10209.10.00 Check #: 4799	Rental of Equipment and Vehicles	\$301.45
		100.129.0000.100.1000.430.10209.10.00 Check #: 4799	Repairs and Maintenance Services	\$102.16
		100.163.0000.000.2410.442.10603.32.00 Check #: 4799	Rental of Equipment and Vehicles	\$588.09
		100.163.0000.100.1000.430.10603.32.00 Check #: 4799	Repairs and Maintenance Services	\$84.07
		100.164.0000.000.2410.421.10604.32.00 Check #: 4799	Garbage / Disposal	\$5.22

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1053

09/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.164.0000.000.2410.442.10604.32.00 Check #: 4799	Rental of Equipment and Vehicles	\$562.04
		100.164.0000.100.1000.550.10604.32.00 Check #: 4799	Printing and Binding	\$181.41
		100.165.0000.000.2410.442.10605.32.00 Check #: 4799	Rental of Equipment and Vehicles	\$418.87
		100.165.0000.100.1000.430.10605.32.00 Check #: 4799	Repairs and Maintenance Services	\$104.11
		290.180.0000.000.3100.430.10000.00.00 Check #: 4799	Repairs and Maintenance Services	\$45.71
		290.180.0000.000.3100.442.10000.00.00 Check #: 4799	Rental of Equipment and Vehicles	\$40.03
			Vendor Total:	<u>\$4,956.87</u>
XEROX FINANCIAL SERVICES		100.107.0000.000.2580.442.10000.00.00 Check #: 4800	Rental of Equipment and Vehicles	\$22.19
			Vendor Total:	<u>\$22.19</u>
			Grand Total:	<u>\$290,756.20</u>

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1055 Voucher Date: 09/18/2025 Prepared By: _____

Printed: 10/20/2025 04:50:38 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$257,256.99 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix	President
Dawn Carson	Clerk
Elmer Bull	Member
Darin Farr	Member
Sherry Parsons	Member
Bridget Peterson	Member
James Whisler	Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$172,569.66
240	State Grants	\$3,985.78
250	Special Education	\$40,428.74
280	Federal Funds	\$39,267.81
703	Workers Compensation	\$1,005.00
		\$257,256.99

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1055

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 0	Other Professional Services	\$4,215.00
			Vendor Total:	<u>\$4,215.00</u>
AIR FILTER SALES AND SERVICE	98789	100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$105.28
			Vendor Total:	<u>\$105.28</u>
AMAZON BUSINESS		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$122.42
		100.121.0000.100.1000.616.10201.10.00 0	Teacher Supplies	\$1,711.86
		100.123.0000.000.2410.610.10203.10.00 0	General Supplies	\$29.99
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$324.28 ²⁴⁵
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$189.84
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$1,199.52
		100.123.0000.100.1000.650.10203.10.00 0	Supplies–Information Technology–related	\$0.00
		100.125.0000.000.2130.610.10205.10.00 0	General Supplies	\$47.75
		100.125.0000.000.2410.610.10205.10.00 0	General Supplies	\$266.95
		100.125.0000.100.1000.610.10205.10.00 0	General Supplies	\$1,575.29
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$412.45
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$0.00
		100.127.0000.100.1000.616.10210.10.00 0	Teacher Supplies	\$564.52

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1055

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$733.67
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$2,300.77
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$9.89
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$157.28
		100.133.0000.000.2410.610.10303.10.00 0	General Supplies	\$157.02
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$1,111.66
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$17.99
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$75.90
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$775.60 ₂₄₆
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$609.06
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$1,760.85
		100.161.0000.192.1000.610.10601.32.00 0	General Supplies	\$133.30
		100.161.0000.194.1000.610.10601.32.00 0	General Supplies	\$377.10
		100.161.0000.383.1000.610.10601.32.00 0	General Supplies	\$0.00
		100.161.0000.384.1000.610.10601.32.00 0	General Supplies	\$65.98
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$249.76
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$142.56
		100.164.0000.100.1000.616.10604.32.00 0	Teacher Supplies	\$682.03
		100.164.0000.920.1000.610.10604.32.00 0	General Supplies	\$1,239.56

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1055

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.165.0000.000.2410.610.10605.32.00 0	General Supplies	\$226.02
		100.165.0000.000.2575.610.10605.32.00 0	General Supplies	\$13.36
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$119.25
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$178.85
		240.300.0000.300.1000.610.10000.00.00 0	General Supplies	\$13.94
		240.300.0000.330.1000.610.10601.32.00 0	General Supplies	\$118.88
		240.300.0000.370.1000.610.10601.32.00 0	General Supplies	\$118.60
		240.300.0000.391.1000.610.10604.32.00 0	General Supplies	\$76.47
		240.300.0000.395.1000.650.10603.32.00 0	Supplies–Information Technology–related	\$8.99 ²⁴⁷
		240.308.0000.330.1000.610.10000.00.00 0	General Supplies	\$2,538.91
		240.308.0000.330.1000.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$1,109.99
		280.633.0000.000.2100.610.10211.26.00 0	General Supplies	\$1,523.86
			Vendor Total:	<u>\$23,091.97</u>
BSN SPORTS		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$207.58
			Vendor Total:	<u>\$207.58</u>
CAPITAL CITY AUTO PARTS	102852	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$169.12
			Vendor Total:	<u>\$169.12</u>
CCMSI		703.102.0000.000.2570.340.10000.00.00 0	Other Professional Services	\$1,005.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1055

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$1,005.00
CMC TIRE		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	\$950.04
			Vendor Total:	\$950.04
CR ENGINEERING	102406	100.108.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$48,800.00
		100.108.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$53,100.00
			Vendor Total:	\$101,900.00
DECKER, INC.	5403	100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$61.89
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$143.50 ₂₄₈
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$5,059.62
			Vendor Total:	\$5,265.01
FRONTIER		100.101.0000.000.2320.533.10000.00.00 0	Telephone - Land Line phone services	\$71.87
		100.132.0000.000.2410.533.10302.20.00 0	Telephone - Land Line phone services	\$241.52
			Vendor Total:	\$313.39
HEALTHY COMMUNITIES COALITION		280.700.0000.000.2213.320.10000.00.00 0	Professional Educational Services	\$950.40
		280.913.0000.000.2100.320.10000.00.00 0	Professional Educational Services	\$6,588.25
			Vendor Total:	\$7,538.65
INLAND SUPPLY CO., INC.	10000	100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$1,480.48

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1055

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$2,946.97
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$1,119.88
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$3,791.39
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$640.71
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$3,544.93
Vendor Total:				\$13,524.36
JIM MENESINI PETROLEUM				
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$6,122.64
Vendor Total:				\$6,122.64
NAPA AUTO & TRUCK PARTS_99614	99614			249
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$715.48
Vendor Total:				\$715.48
NEVADA ASSOC OF SCHOOL BOARDS	14340			
		100.101.0000.000.2310.330.10000.00.00 0	Professional Employee Training & Development Serv	\$235.00
Vendor Total:				\$235.00
OASIS ONLINE				
		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$18,671.85
Vendor Total:				\$18,671.85
OSKAR SEPTIC SERVICES, LLC				
		100.108.0000.000.2620.430.10202.10.00 0	Repairs and Maintenance Services	\$200.00
		100.108.0000.000.2620.430.10603.32.00 0	Repairs and Maintenance Services	\$200.00
Vendor Total:				\$400.00
PEARSON ASSESSMENT				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1055

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2100.653.10000.00.00 0	Web-based and similar programs	\$25,990.30
			Vendor Total:	\$25,990.30
ROYAL CARPET ONE FLOOR & HOME		100.108.0000.000.2620.430.10602.50.00 0	Repairs and Maintenance Services	\$1,249.50
			Vendor Total:	\$1,249.50
SCHOOL HEALTH CORP.		250.105.0000.200.2130.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$40,428.74
			Vendor Total:	\$40,428.74
SINNETT CONSULTING SERV LLC	98194	100.170.0000.000.2710.340.10000.00.00 0	Other Professional Services	\$125.00
			Vendor Total:	\$125.00
STAPLES ADVANTAGE	99736	100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$222.71
		100.101.0000.000.2510.650.10000.00.00 0	Supplies-Information Technology-related	\$380.00
		100.123.0000.130.1000.610.10203.10.00 0	General Supplies	\$357.19
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$755.02
			Vendor Total:	\$1,714.92
SUMMIT COMPANIES		100.108.0000.000.2620.430.10201.10.00 0	Repairs and Maintenance Services	\$464.00
			Vendor Total:	\$464.00
TRANE U.S. INC		100.108.0000.000.2620.610.10305.31.00 0	General Supplies	\$1,305.01
			Vendor Total:	\$1,305.01
WALKER LAKE DISPOSAL INC.	102157			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1055

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$208.00
			Vendor Total:	\$780.00
WESTERN NEVADA SUPPLY	22580			
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$305.78
		100.108.0000.000.2620.610.10302.20.00 0	General Supplies	\$264.00
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$199.37
			Vendor Total:	\$769.15
			Grand Total:	\$257,256.99

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1056 Voucher Date: 09/18/2025 Prepared By: _____

Printed: 10/20/2025 04:51:29 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$144,435.04 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix	President
Dawn Carson	Clerk
Elmer Bull	Member
Darin Farr	Member
Sherry Parsons	Member
Bridget Peterson	Member
James Whisler	Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$128,227.05
250	Special Education	\$7,147.99
280	Federal Funds	\$7,300.00
290	Food Service Funds	\$1,410.00
400	Debt Service Funds	\$350.00
		<hr/> <hr/>
		\$144,435.04

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2410.533.10605.32.00	Telephone – Land Line phone services	\$223.79
		Check #: 4801		
		100.101.0000.000.2670.533.10604.32.00	Telephone – Land Line phone services	\$193.60
		Check #: 4801		
				Vendor Total:
				<u>\$417.39</u>
ALBERT W VACEK	7050	100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$800.00
		Check #: 4802		
				Vendor Total:
				<u>\$800.00</u>
BARCO PRODUCTS LLC		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$1,051.05
		Check #: 4803		
				Vendor Total:
				<u>\$1,051.05</u>
BLICK ART MATERIALS	5590	100.161.0000.196.1000.610.10601.32.00	General Supplies	\$1,135.31
		Check #: 4804		
				Vendor Total:
				<u>\$1,135.31</u>
BOARD OF REGENTS-NEVADA STATE UNIVERSITY		100.101.0000.000.2213.560.10000.00.00	Tuition	\$1,752.00
		Check #: 4805		
				Vendor Total:
				<u>\$1,752.00</u>
BYTESPEED, LLC		100.107.0000.000.2580.650.10000.00.00	Supplies–Information Technology–related	\$12,487.50
		Check #: 4806		
				Vendor Total:
				<u>\$12,487.50</u>
CINTAS CORP		100.161.0000.000.2620.610.10601.32.00	General Supplies	\$1,230.76
		Check #: 4807		
				Vendor Total:
				<u>\$1,230.76</u>
CONCENTRA				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2710.340.10000.00.00 Check #: 4808	Other Professional Services	\$206.00
			Vendor Total:	\$206.00
D & S WASTE REMOVAL, INC	4960	100.101.0000.000.2610.421.10000.00.00 Check #: 4809	Garbage / Disposal	\$4,546.80
		100.107.0000.000.2580.421.10000.00.00 Check #: 4809	Garbage / Disposal	\$258.99
		100.170.0000.000.2710.421.10000.00.00 Check #: 4809	Garbage / Disposal	\$204.00
		100.170.0000.000.2730.421.10000.00.00 Check #: 4809	Garbage / Disposal	\$258.99
		290.182.0000.000.3100.421.10000.00.00 Check #: 4809	Garbage / Disposal	\$1,317.44
			Vendor Total:	\$6,586.2254
DAWN CARSON		100.101.0000.000.2310.580.10000.00.00 Check #: 4810	Staff Travel	\$162.83
			Vendor Total:	\$162.83
DAYTON AUTO PART-NAPA		100.170.0000.000.2710.614.10000.00.00 Check #: 4811	Parts	\$55.47
			Vendor Total:	\$55.47
DEMONTE, CHARLES L		100.170.0000.000.2710.810.10000.00.00 Check #: 4812	Dues and Fees	\$57.50
			Vendor Total:	\$57.50
FP MAILING SOLUTIONS		100.134.0000.000.2410.531.10304.20.00 Check #: 4813	Postage	\$104.85
			Vendor Total:	\$104.85
GOPHER SPORT	8661			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.194.1000.610.10601.32.00 Check #: 4814	General Supplies	\$917.15
			Vendor Total:	\$917.15
GRAINGER	99826			
		100.170.0000.000.2700.610.10000.00.00 Check #: 4815	General Supplies	\$280.05
			Vendor Total:	\$280.05
GRAY RAM TACTIAL, LLC				
		280.715.0000.000.2600.340.10000.00.00 Check #: 4816	Other Professional Services	\$7,300.00
			Vendor Total:	\$7,300.00
IXL LEARNING				
		100.123.0000.100.1000.653.10203.10.00 Check #: 4817	Web-based and similar programs	\$419.00
			Vendor Total:	\$419.00 ²⁵⁵
LAHONTAN PARAMEDICAL				
		100.170.0000.000.2710.340.10000.00.00 Check #: 4818	Other Professional Services	\$165.00
			Vendor Total:	\$165.00
LOWE, KEITH III				
		250.105.0000.200.2319.581.10000.00.00 Check #: 4819	Travel - Instructional Licensed Personnel	\$2.80
			Vendor Total:	\$2.80
MAUPIN, COX, & LEGOY	22060			
		250.105.0000.200.2318.820.10000.00.00 Check #: 4820	Judgments Against the School District	\$6,912.50
			Vendor Total:	\$6,912.50
MMS WEST	100580			
		100.101.0000.000.2510.340.10000.00.00 Check #: 4821	Other Professional Services	\$345.00
			Vendor Total:	\$345.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
MODEL 1 COMMERCIAL VEHICLES, INC				
		100.170.0000.000.2700.732.10000.00.00	Vehicles	\$60,000.00
		Check #: 4822		
			Vendor Total:	\$60,000.00
MRC SMART TECHNOLOGY				
		100.170.0000.000.2710.550.10000.00.00	Printing and Binding	\$272.02
		Check #: 4823		
			Vendor Total:	\$272.02
NASSP/NHS				
	101272			
		100.135.0000.000.2410.810.10305.31.00	Dues and Fees	\$270.00
		Check #: 4824		
			Vendor Total:	\$270.00
O'REILLY AUTO PARTS				
	102278			
		100.170.0000.000.2710.614.10000.00.00	Parts	\$146.37
		Check #: 4825		256
			Vendor Total:	\$146.37
PITNEY BOWES GLOBAL FINANCIAL				
	101970			
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$65.97
		Check #: 4826		
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$189.60
		Check #: 4826		
			Vendor Total:	\$255.57
PROJECT LEAD THE WAY, INC.				
		100.128.0000.100.1000.653.10211.10.00	Web-based and similar programs	\$950.00
		Check #: 4827		
			Vendor Total:	\$950.00
PURCHASE POWER				
	16968			
		100.128.0000.000.2410.531.10211.10.00	Postage	\$50.64
		Check #: 4828		
			Vendor Total:	\$50.64
RACK COACH				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.194.1000.651.10601.32.00 Check #: 4829	Supplies - Technology - Software	\$1,000.00
			Vendor Total:	\$1,000.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586			
		100.108.0000.000.2620.610.10303.10.00 Check #: 4830	General Supplies	\$215.00
		100.108.0000.000.2620.612.10605.32.00 Check #: 4830	Inventoried Supplies/Equipment <\$5000	\$1,579.76
			Vendor Total:	\$1,794.76
SCHOOL MATE	18452			
		100.128.0000.100.1000.610.10211.10.00 Check #: 4831	General Supplies	\$560.00
			Vendor Total:	\$560.00
SHRED-IT USA				
		100.101.0000.000.2320.421.10000.00.00 Check #: 4832	Garbage / Disposal	\$140.36 ²⁵⁷
		100.101.0000.000.2500.421.10000.00.00 Check #: 4832	Garbage / Disposal	\$196.00
		100.133.0000.000.2410.421.10303.10.00 Check #: 4832	Garbage / Disposal	\$16.00
			Vendor Total:	\$352.36
SOFTWARE 4 SCHOOLS				
		100.161.0000.100.1000.653.10601.32.00 Check #: 4833	Web-based and similar programs	\$1,160.00
			Vendor Total:	\$1,160.00
SOLIDITY GRAPHICS & DESIGN, LLC				
		100.161.0000.000.2410.610.10601.32.00 Check #: 4834	General Supplies	\$770.00
			Vendor Total:	\$770.00
THE PARTS HOUSE	23100			
		100.170.0000.000.2630.731.10000.00.00 Check #: 4835	Machinery	\$7,360.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
U.S. BANK				\$7,360.00
		400.101.0000.000.5000.810.10000.00.00 Check #: 4836	Dues and Fees	\$350.00
				Vendor Total:
VERIZON WIRELESS_21703	21703			\$350.00
		100.101.0000.000.2310.535.10000.00.00 Check #: 4837	Data Communications, Internet, Video, T-lines, etc	\$180.04
		100.101.0000.000.2520.534.10000.00.00 Check #: 4837	Telephone - Cell phone services	\$466.65
		100.104.0000.000.2210.535.10000.00.00 Check #: 4837	Data Communications, Internet, Video, T-lines, etc	\$537.13
		100.107.0000.000.2580.534.10000.00.00 Check #: 4837	Telephone - Cell phone services	\$279.69
		100.108.0000.000.2620.534.10000.00.00 Check #: 4837	Telephone - Cell phone services	\$1,062.16 ²⁵⁸
		100.125.0000.000.2410.533.10205.10.00 Check #: 4837	Telephone - Land Line phone services	\$53.78
		100.170.0000.000.2710.534.10000.00.00 Check #: 4837	Telephone - Cell phone services	\$674.71
		250.105.0000.200.2319.535.10000.00.00 Check #: 4837	Data Communications, Internet, Video, T-lines, etc	\$175.04
		290.180.0000.000.3100.534.10000.00.00 Check #: 4837	Telephone - Cell phone services	\$92.56
				Vendor Total:
VERNIER SOFTWARE	21707			\$3,521.76
		100.161.0000.192.1000.610.10601.32.00 Check #: 4838	General Supplies	\$7,159.24
		100.161.0000.192.1000.612.10601.32.00 Check #: 4838	Inventoried Supplies/Equipment <\$5000	\$1,092.00
				Vendor Total:
VESTIS				\$8,251.24

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056

09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.121.0000.000.2620.422.10201.10.00 Check #: 4839	Janitorial / Custodial Services	\$102.94
		100.132.0000.000.2620.422.10302.20.00 Check #: 4839	Janitorial / Custodial Services	\$167.20
			Vendor Total:	<u>\$270.14</u>
VITAL RECORDS CONTROL		100.135.0000.000.2410.421.10305.31.00 Check #: 4840	Garbage / Disposal	\$131.61
			Vendor Total:	<u>\$131.61</u>
WESTERN STATES FIRE PROTECTION		100.108.0000.000.2620.430.10000.00.00 Check #: 4841	Repairs and Maintenance Services	\$7,746.00
			Vendor Total:	<u>\$7,746.00</u>
XEROX CORPORATION		100.000.0000.000.0000.000.10000.00.42 Check #: 4842	Accounts Payable.	\$3,181.66 ²⁵⁹
		100.101.0000.000.2320.430.10000.00.00 Check #: 4842	Repairs and Maintenance Services	\$95.77
		100.101.0000.000.2320.442.10000.00.00 Check #: 4842	Rental of Equipment and Vehicles	\$128.02
		100.101.0000.000.2510.443.10000.00.00 Check #: 4842	Rentals of Computers and Related Equipment	\$430.50
		100.122.0000.000.2410.430.10202.10.00 Check #: 4842	Repairs and Maintenance Services	\$112.49
		100.122.0000.000.2410.442.10202.10.00 Check #: 4842	Rental of Equipment and Vehicles	\$444.27
		100.128.0000.000.2410.430.10211.10.00 Check #: 4842	Repairs and Maintenance Services	\$556.60
		100.129.0000.000.2410.442.10209.10.00 Check #: 4842	Rental of Equipment and Vehicles	\$140.08
		100.129.0000.100.1000.430.10209.10.00 Check #: 4842	Repairs and Maintenance Services	\$195.14

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1056 09/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.132.0000.000.2410.550.10302.20.00 Check #: 4842	Printing and Binding	\$566.05
		100.133.0000.000.2410.442.10303.10.00 Check #: 4842	Rental of Equipment and Vehicles	\$577.30
		100.134.0000.000.2410.442.10304.20.00 Check #: 4842	Rental of Equipment and Vehicles	\$136.69
		250.105.0000.200.2319.430.10000.00.00 Check #: 4842	Repairs and Maintenance Services	\$40.04
		250.105.0000.200.2319.442.10000.00.00 Check #: 4842	Rental of Equipment and Vehicles	\$17.61
			Vendor Total:	<u>\$6,622.22</u>
XEROX FINANCIAL SERVICES		100.101.0000.000.2510.443.10000.00.00 Check #: 4843	Rentals of Computers and Related Equipment	\$211.97
			Vendor Total:	<u>\$211.97</u>
			Grand Total:	<u>\$144,435.04</u>

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1070 Voucher Date: 09/25/2025 Prepared By: _____

Printed: 10/20/2025 04:52:53 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$155,976.43 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix	President
Dawn Carson	Clerk
Elmer Bull	Member
Darin Farr	Member
Sherry Parsons	Member
Bridget Peterson	Member
James Whisler	Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$65,756.78
230	Adult Education	\$2,100.00
240	State Grants	\$2,685.45
280	Federal Funds	\$20,959.85
290	Food Service Funds	\$1,193.25
310	Residential Construction Tax	\$6,112.00
340	Governmental Services Tax (GST)	\$57,169.10
		<hr/>
		\$155,976.43

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1070

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
AMAZON BUSINESS				
		100.109.0000.000.2213.610.10000.00.00 0	General Supplies	(\$15.99)
		100.122.0000.000.2130.610.10202.10.00 0	General Supplies	\$367.53
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$29.95
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$168.30
		100.122.0000.100.1000.616.10202.10.00 0	Teacher Supplies	\$2,910.88
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$151.58
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$285.79
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$64.97
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$809.70 ²⁶²
		100.126.0000.100.1000.616.10206.10.00 0	Teacher Supplies	\$1,141.93
		100.127.0000.000.2130.610.10210.10.00 0	General Supplies	\$117.15
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$138.98
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	(\$59.73)
		100.127.0000.100.1000.616.10210.10.00 0	Teacher Supplies	\$1,903.82
		100.128.0000.000.2575.610.10211.10.00 0	General Supplies	\$566.54
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$53.03
		100.128.0000.100.1000.616.10211.10.00 0	Teacher Supplies	\$355.76
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$63.58

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1070

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$271.18
		100.132.0000.000.2130.610.10302.20.00 0	General Supplies	\$38.53
		100.132.0000.000.2220.610.10302.20.00 0	General Supplies	\$64.50
		100.132.0000.920.1000.610.10302.20.00 0	General Supplies	\$445.39
		100.133.0000.000.2410.610.10303.10.00 0	General Supplies	\$596.64
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$3,011.37
		100.134.0000.000.2410.610.10304.20.00 0	General Supplies	\$125.10
		100.134.0000.000.2410.615.10304.20.00 0	Snacks, Food & Beverages	\$71.99
		100.134.0000.100.1000.610.10304.20.00 0	General Supplies	\$83.86
		100.134.0000.100.1000.616.10304.20.00 0	Teacher Supplies	\$137.36
		100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$92.97
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$342.10
		100.135.0000.100.1000.616.10305.31.00 0	Teacher Supplies	\$392.30
		100.136.0000.000.2410.610.10208.31.00 0	General Supplies	(\$160.55)
		100.164.0000.000.2620.610.10604.32.00 0	General Supplies	\$89.30
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$372.22
		100.164.0000.100.1000.616.10604.32.00 0	Teacher Supplies	\$687.12
		100.164.0000.194.1000.610.10604.32.00 0	General Supplies	\$752.85
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	(\$9.16)

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Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1070

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$241.14
		240.300.0000.370.1000.610.10601.32.00 0	General Supplies	\$1,185.91
		240.300.0000.370.1000.650.10601.32.00 0	Supplies-Information Technology-related	\$835.55
		240.308.0000.330.1000.610.10000.00.00 0	General Supplies	\$663.99
		280.633.0000.100.1000.640.10605.26.00 0	Books and Periodicals	\$237.69
		280.658.0000.000.2100.610.10000.26.00 0	General Supplies	\$125.17
		280.659.0000.000.2100.610.10000.00.00 0	General Supplies	\$305.90
		280.709.0000.000.2213.610.10000.26.00 0	General Supplies	\$145.94
			Vendor Total:	<u>\$20,200.1264</u>
AUTO & TRUCK ELECTRIC,INC	1382			
		100.170.0000.000.2730.617.10000.00.00 0	Batt & Antifreeze	\$825.00
			Vendor Total:	<u>\$825.00</u>
BRYSON SALES & SERVICE	2380			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,325.51
			Vendor Total:	<u>\$1,325.51</u>
HEALTHY COMMUNITIES COALITION				
		280.700.0000.000.2213.320.10000.00.00 0	Professional Educational Services	\$2,138.40
		280.913.0000.000.2100.320.10000.00.00 0	Professional Educational Services	\$18,006.75
			Vendor Total:	<u>\$20,145.15</u>
INLAND SUPPLY CO., INC.	10000			
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$13,159.39
			Vendor Total:	<u>\$13,159.39</u>

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1070

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
LUMOS AND ASSOCIATES, INC	11860	100.101.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$2,546.60
		100.101.0000.000.4300.340.10202.10.00 0	Other Professional Services	\$1,273.30
		100.101.0000.000.4300.340.10206.10.00 0	Other Professional Services	\$1,273.30
		100.101.0000.000.4300.340.10208.31.00 0	Other Professional Services	\$1,273.30
		100.101.0000.000.4300.340.10209.10.00 0	Other Professional Services	\$1,273.30
		100.101.0000.000.4300.340.10303.10.00 0	Other Professional Services	\$2,546.60
			Vendor Total:	\$10,186.40
NAPA AUTO & TRUCK PARTS_99614	99614	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,144.91 ₂₆₅
			Vendor Total:	\$1,144.91
NEVADA DEPARTMENT OF AGRICULTURE	14535	290.180.0000.000.3100.630.10000.00.00 0	Food	\$1,193.25
			Vendor Total:	\$1,193.25
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$5,247.58
			Vendor Total:	\$5,247.58
ROYAL CARPET ONE FLOOR & HOME		100.108.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$8,004.00
			Vendor Total:	\$8,004.00
SCHOOL HEALTH CORP.		100.161.0000.100.2575.612.10601.32.00 0	Inventoried Supplies/Equipment <\$5000	\$1,846.17
			Vendor Total:	\$1,846.17

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1070

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
STAPLES ADVANTAGE	99736	100.163.0000.000.2410.610.10603.32.00 0	General Supplies	\$358.11
			Vendor Total:	<u>\$358.11</u>
SUMMIT COMPANIES		100.108.0000.000.2620.430.10304.20.00 0	Repairs and Maintenance Services	\$4,542.00
		310.035.0000.000.2620.430.10604.32.00 0	Repairs and Maintenance Services	\$6,112.00
			Vendor Total:	<u>\$10,654.00</u>
TRANE U.S. INC		100.108.0000.000.2620.340.10000.00.00 0	Other Professional Services	\$930.00
		100.108.0000.000.2620.610.10601.32.00 0	General Supplies	\$327.73
		340.101.0000.000.4700.450.10208.31.00 0	Construction Services	\$57,169.1066
			Vendor Total:	<u>\$58,426.83</u>
WALKER LAKE DISPOSAL INC.	102157	100.101.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
			Vendor Total:	<u>\$572.00</u>
YERINGTON THEATRE FOR THE ARTS	100157	230.231.0000.610.1000.441.10000.00.00 0	Renting Land and Buildings	\$2,100.00
			Vendor Total:	<u>\$2,100.00</u>
ZEPTIVE, INC.		100.163.0000.000.2410.651.10603.32.00 0	Supplies - Technology - Software	\$588.00
			Vendor Total:	<u>\$588.00</u>
			Grand Total:	<u>\$155,976.43</u>

End of Report

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1071

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2510.533.10000.00.00	Telephone – Land Line phone services	\$335.69
		Check #: 4844		
		100.170.0000.000.2710.533.10000.00.00	Telephone – Land Line phone services	\$354.96
		Check #: 4844		
			Vendor Total:	\$690.65
BUSINESSU		240.300.0000.300.1000.653.10601.32.00	Web-based and similar programs	(\$1,335.00)
		Check #: 4845		
		240.300.0000.360.1000.653.10601.32.00	Web-based and similar programs	\$7,385.00
		Check #: 4845		
			Vendor Total:	\$6,050.00
BUSWEST		100.170.0000.000.2710.614.10000.00.00	Parts	\$333.41
		Check #: 4846		268
			Vendor Total:	\$333.41
CAROLINA BIOLOGICAL SUPPLY	3000	100.164.0000.192.1000.610.10604.32.00	General Supplies	\$570.90
		Check #: 4847		
			Vendor Total:	\$570.90
COPLAN, STEPHANIE L		280.631.0000.300.2400.580.10000.00.00	Travel	\$122.00
		Check #: 4848		
			Vendor Total:	\$122.00
COTTONWOOD LANE LLC		100.101.0000.000.2610.441.10000.00.00	Renting Land and Buildings	\$1,655.20
		Check #: 4849		
			Vendor Total:	\$1,655.20
CROSS, JENNIFER A		280.631.0000.300.2400.580.10000.00.00	Travel	\$122.00
		Check #: 4850		
			Vendor Total:	\$122.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1071

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
<hr/>				
CROSS, RYAN		280.631.0000.300.2400.580.10000.00.00	Travel	\$221.56
		Check #: 4851		
			Vendor Total:	\$221.56
DAYTON VALLEY TIRE		100.170.0000.000.2730.611.10000.00.00	Tires/Flooring	\$20.00
		Check #: 4852		
			Vendor Total:	\$20.00
DYNAMISM, INC		280.912.0000.300.1000.610.10000.00.00	General Supplies	\$986.75
		Check #: 4853		
		280.912.0000.300.1000.730.10000.00.00	Equipment	\$7,839.02
		Check #: 4853		
			Vendor Total:	\$8,825.77
FLINN SCIENTIFIC	7765			269
		100.164.0000.192.1000.610.10604.32.00	General Supplies	\$594.52
		Check #: 4854		
			Vendor Total:	\$594.52
FRANKLIN COVEY		100.128.0000.100.1000.640.10211.10.00	Books and Periodicals	\$1,607.62
		Check #: 4855		
			Vendor Total:	\$1,607.62
KIMBALL MIDWEST	96824			
		100.170.0000.000.2710.614.10000.00.00	Parts	\$1,471.04
		Check #: 4856		
			Vendor Total:	\$1,471.04
LINDE GAS & EQUIPMENT		100.163.0000.380.1000.442.10603.32.00	Rental of Equipment and Vehicles	\$108.50
		Check #: 4857		
			Vendor Total:	\$108.50
MAPLEWOODSHOP, LLC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1071

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.912.0000.300.1000.610.10000.00.00 Check #: 4858	General Supplies	\$8,981.03
			Vendor Total:	\$8,981.03
MAYER, REBECCA		280.631.0000.300.2213.580.10000.00.00 Check #: 4859	Travel	\$235.90
			Vendor Total:	\$235.90
MYSTERY SCIENCE INC.		100.123.0000.100.1000.653.10203.10.00 Check #: 4860	Web-based and similar programs	\$1,999.00
			Vendor Total:	\$1,999.00
N Z N M E A	98575	100.135.0000.000.2410.810.10305.31.00 Check #: 4861	Dues and Fees	\$200.00
			Vendor Total:	\$200.00 ²⁷⁰
PITNEY BOWES GLOBAL FINANCIAL	101970	100.164.0000.000.2410.442.10604.32.00 Check #: 4862	Rental of Equipment and Vehicles	\$223.20
			Vendor Total:	\$223.20
PURCHASE POWER	16968	100.163.0000.000.2410.531.10603.32.00 Check #: 4863	Postage	\$200.00
		100.164.0000.000.2410.531.10604.32.00 Check #: 4863	Postage	\$200.00
			Vendor Total:	\$400.00
RALEY'S		100.161.0000.000.2410.615.10601.32.00 Check #: 4864	Snacks, Food & Beverages	\$404.02
			Vendor Total:	\$404.02
RED ROCK SPRING WATER		100.129.0000.100.1000.610.10209.10.00 Check #: 4865	General Supplies	\$145.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1071

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$145.00
RODRIGUEZ, KYLE V		100.101.0000.000.2510.340.10000.00.00	Other Professional Services	\$6,600.00
		Check #: 4866		
				Vendor Total: \$6,600.00
SOUTHWEST GAS	19740	100.170.0000.000.2730.621.10000.00.00	Natural Gas	\$94.62
		Check #: 4867		
				Vendor Total: \$94.62
SPORT SAFE TESTING SERVICE, INC.		100.163.0000.920.1000.610.10603.32.00	General Supplies	\$3,844.00
		Check #: 4868		
				Vendor Total: \$3,844.00
THE PARTS HOUSE	23100	100.170.0000.000.2710.614.10000.00.00	Parts	\$462.76 ²⁷¹
		Check #: 4869		
				Vendor Total: \$462.76
TRAINING ROOM INC	98057	100.161.0000.920.1000.610.10601.32.00	General Supplies	\$5,135.92
		Check #: 4870		
				Vendor Total: \$5,135.92
VERIZON WIRELESS_21703	21703	100.101.0000.000.2310.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$180.04
		Check #: 4871		
		100.101.0000.000.2520.534.10000.00.00	Telephone - Cell phone services	\$547.87
		Check #: 4871		
		100.104.0000.000.2210.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$493.69
		Check #: 4871		
		100.107.0000.000.2580.534.10000.00.00	Telephone - Cell phone services	\$507.84
		Check #: 4871		
		100.108.0000.000.2620.534.10000.00.00	Telephone - Cell phone services	\$1,062.16
		Check #: 4871		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1071

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.125.0000.000.2410.533.10205.10.00 Check #: 4871	Telephone – Land Line phone services	\$53.78
		100.170.0000.000.2710.534.10000.00.00 Check #: 4871	Telephone – Cell phone services	\$675.71
		250.105.0000.200.2319.535.10000.00.00 Check #: 4871	Data Communications, Internet, Video, T-lines, etc	\$175.04
		290.180.0000.000.3100.534.10000.00.00 Check #: 4871	Telephone – Cell phone services	\$92.56
			Vendor Total:	<u>\$3,788.69</u>
VESTIS		100.132.0000.000.2620.422.10302.20.00 Check #: 4872	Janitorial / Custodial Services	\$167.20
		100.170.0000.000.2730.619.10000.00.00 Check #: 4872	Uniforms	\$1,166.27
			Vendor Total:	<u>\$1,333.472</u>
VIRCO INC	21760	100.133.0000.100.1000.610.10303.00.00 Check #: 4873	General Supplies	\$3,260.60
			Vendor Total:	<u>\$3,260.60</u>
WESTERN NEVADA COLLEGE - FAO		830.053.0000.000.2410.890.10000.00.00 Check #: 4874	Miscellaneous Expenditures	\$500.00
			Vendor Total:	<u>\$500.00</u>
WESTERN STATES FIRE PROTECTION		100.108.0000.000.2620.430.10305.31.00 Check #: 4875	Repairs and Maintenance Services	\$738.00
		100.108.0000.000.2620.430.10605.32.00 Check #: 4875	Repairs and Maintenance Services	\$2,129.00
			Vendor Total:	<u>\$2,867.00</u>
WESTERN TURF & HARDSCAPES		100.108.0000.000.2630.610.10000.00.00 Check #: 4876	General Supplies	\$6,844.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1071

09/25/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
				\$6,844.00
XEROX CORPORATION				
		100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles	\$437.42
		Check #: 4877		
		100.127.0000.100.1000.430.10210.10.00	Repairs and Maintenance Services	\$88.24
		Check #: 4877		
		100.128.0000.000.2410.430.10211.10.00	Repairs and Maintenance Services	\$501.83
		Check #: 4877		
		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services	\$326.44
		Check #: 4877		
		100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles	\$1,072.19
		Check #: 4877		
				Vendor Total:
				\$2,426.12
				Grand Total:
				\$72,138.50
				273

End of Report

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Donations

Recommendation:

That the Board of School Trustees accepts the generous donations from the following:

- A donation of \$500 and backpacks to Silver Stage Elementary School from Costco.
- A donation of two 3D printers and filament valued at \$4500 from Cinderwing 3D to Sutro Elementary School for student work based learning opportunities.



Silver Stage Elementary School

Mrs. Erin Korf, Principal

Mr. Alfredo Martinez, Assistant Principal

Mrs. Jessica Billings, Counselor

Phone: 775.577-5060

Website: www.sses.lyoncsd.org

Memo

To: Mr. Tim Logan LCSD Superintendent

From: Erin Korf, SSES Principal

Date: 10/1/2025

275

Re: Donation to Silver Springs Elementary School

Silver Springs Elementary School is excited to share that we recently received a generous donation from Costco, which included a supply of backpacks and a \$500 gift card.

The backpacks were distributed during our Back-to-School Night, and we are thrilled to report that every student who attended received one. This thoughtful donation helped ensure that our students started the year feeling prepared and supported.

The \$500 gift card has been allocated to our Student Activities Fund, where it will be used to help provide fun and engaging activities for our students throughout the school year.

We are incredibly grateful to Costco for their support and commitment to our school community.

Respectfully,

Erin Korf

Principal



SUTRO ELEMENTARY SCHOOL
📍 190 Dayton Village Parkway, Dayton, NV 89403
☎ (775) 246-6270 | 🌐 www.ses.lyoncsd.org
Mrs. Corinne Burns – Principal
✉ cburns@lyoncsd.org
Mrs. Kamille Carlson – Assistant Principal
✉ kcarlson@lyoncsd.org

10/1/25

Mr. Logan and LCSD Board Members,

Sutro Elementary would like to thank Cinderwing3D for their generous donation of two 3D printers and filament. The value of these printers and filament totals \$4,500. These items will be a valuable addition to our engineering club as our students have work based learning opportunities and experiences. We are excited to see the creative items our students will produce!

Sincerely,

Corinne Burns
Principal

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Interview to Fill District VI Board Trustee Vacancy

Recommendation

At the discretion of the Board of Trustees.

Background Information

The vacant Board of Trustees District VI position was advertised in the newspaper and through other media outlets for a period of two weeks. During this time, the administrative assistant accepted letters of interest, résumés, and other information from interested individuals wishing to serve as the school trustee for District VI.

Five people have applied for the vacant position, and their information is attached.

Candidates may now be interviewed by the entire board during this meeting under the direction of the Board President. Interview questions have been selected by the board of trustees who each selected one question. These questions will be shared with the board, community, and candidates the night of the interview. Following the interviews, the board of trustees may deliberate and appoint a new trustee should they choose.

The appointed trustee will serve in District VI until the next general election in November 2026, which will determine which candidate will be elected to fill the position beginning January 1, 2027.

Budget Considerations

None

Discussed at Previous Meeting

September 23, 2025

Attachment(s)

BBC-Board Member Resignation.pdf
BBE-Board Vacancies.pdf
BBF- Board Member Code of Conduct
NRS 386.270 School Board Vacancies
Barbee Resume and Letter of Intent
Day Resume and Letter of Intent
Shumway Resume and Letter of Intent
Hagans Resume and Letter of Intent
Spoon Resume and Letter of Intent
Legal Notice for District 6 Vacancy

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

BOARD MEMBER RESIGNATION

The Board believes that any citizen who files and seeks election or appointment to the Board should do so with full knowledge of and appreciation for the investment in time, effort, and dedication expected of all Board members, and that the citizen's intent to serve reflects intention to serve a full term of office.

When a member decides to terminate service, the Board requests the earliest possible notification of intent to resign so the Board may plan for the continuity of Board business.

The Board will announce the resignation and declare the vacancy at its next regular meeting.

Any vacancy occurring in a Board of Trustees must be filled by appointment by the remaining members of the Board at a public meeting held after notice of the meeting is published at least once each week for 2 weeks in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS. The appointee shall serve until the next general election, at which time his successor must be elected for the balance of the un-expired term.

Any person appointed to fill a vacancy must have the qualifications provided in [NRS 386.240](#). The Board may begin a replacement process and select a successor prior to the effective date of resignation; however, the actual appointment shall not be made before the resignation date.

Policy #BBC
Adopted 09/25/07

VACANCIES ON THE BOARD

Any vacancy occurring on the Board of Trustees must be filled by appointment by the remaining members of the Board at a public meeting held after notice of the meeting is published at least once each week for two weeks in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS. The appointee shall serve until the next general election, at which time his successor must be elected for the balance of the un-expired term.

Any person appointed to fill a vacancy must have the qualifications provided in [NRS 386.240](#).

BOARD MEMBER CODE OF CONDUCT

As a member of my local school board, I will strive to improve public education and to that end I will:

1. Attend all regularly scheduled Board meetings insofar as possible and devote time, thought and study to become informed concerning the issues to be considered at those meetings so that I may render effective and creditable service;
2. Recognize that I should work with other Board members to establish effective policies only after full discussion at publicly held Board meetings and uphold board policies, administrative regulations, and state and federal laws;
3. Render all decisions based on the available facts and my independent judgment and refuse to surrender that judgment to individuals, special interest groups, agencies, or outside pressures;
4. Encourage the free expression of opinion by all Board members and will participate in board discussions in an open, honest and respectful manner, honoring differences of opinion or perspective. I will be diligent in following Roberts Rules of Order to ensure that my behavior in an open and public meeting will contribute positively to running a successful meeting.
5. Delegate authority for administration of the schools to the superintendent. I recognize that it is not my responsibility to run the schools but to see that they are well run; to understand that the basic function of a trustee is policymaking and not administration;
6. Communicate to other Board members and the superintendent expressions of public reaction to Board policies and school programs;
7. Model continuous learning and work to ensure good governance by taking advantage of board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow board members to do the same;
8. Support the employment of those persons best qualified to serve as school staff and insist on a regular and impartial evaluation of all staff;
9. Avoid being placed in a position of conflict of interest and refrain from using my Board position for personal or partisan gain;
10. Take no private action that will compromise the Board or administration and respect the confidentiality of information relating to district employees or students that is privileged under applicable law and maintain the confidentiality of all matters discussed in executive/closed session;
11. Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools;

12. Respectfully listen to those who communicate with the board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community. I will also direct complaints to the superintendent and other appropriate staff members;

13. Strive for a positive working relationship with the superintendent, respecting the superintendent's authority to advise the board, implement board policy, and administer the district. I will strive to contact the superintendent before board meetings for more information on agenda items or to address concerns;

14. Present personal criticism of district operations to the superintendent, not to district staff or to the board in open meeting;

15. Remember that as an individual I have no legal authority outside the meeting of the board and I will conduct myself on the basis of this fact. I will develop professional relationships with the school staff, the community, and communication media as an individual.

Board Member Printed Name

Date

Board Member Signature

Policy #BBF
Revised: 03/23/21

NRS 386.270 Vacancies. Except as otherwise provided in [NRS 386.275](#):

1. Any vacancy occurring in a board of trustees must be filled by appointment by the **remaining** members of the board at a public meeting held after notice of the meeting is published at least once each week for 2 weeks in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS. The appointee shall serve until the next general election, at which time his or her successor must be elected for the balance of the unexpired term.
2. Any person appointed to fill a vacancy must have the qualifications provided in [NRS 386.240](#).

[72:32:1956] — (NRS A [1971, 71](#); [2003, 387](#))

Public Notices

Originally published at rgj.com on 10/01/2025

Lyon County School District

Legal Notice to Appoint an Individual for Lyon County School District Board of Trustees, District 6 in Dayton NV

Pursuant to NRS 386.270(1), the Board of Trustees (Board) of the Lyon County School District (District) hereby gives NOTICE that on Tuesday, October 28, at 6:30 PM, at Sutro Elementary School, located at 190 Dayton Village Pkwy, Dayton NV, the Board will hear from applicants interested in filling the vacancy of School Board Trustee, District 6.

Pursuant to NRS 386.240 and 386.270, the individual must be a qualified elector, eligible to vote, and meet the qualifications of residence within Lyon County School Trustee, District 6, which is an at-large district representing a north-western portion of Dayton, NV.

For a map of School Trustee District 6, or for additional information, see the district's website at www.lyoncsd.org or contact the Administrative Assistant, 775-463-6800 ext.

10034. Any applicant failing to meet the Qualifications of Trustee found in NRS 386.240 will not be considered. By applying for this position, applicants acknowledge and waive the legal notice provisions of NRS 24. Applicants consent to their names being placed on the October 28, 2025 public agenda and they consent to their character and competence being considered under NRS 241. The successful applicant is subject to fingerprinting and a background check.

October 1,8,2025 11698298

JEANNIE BARBEE

IT SYSTEMS ANALYST

775-291-8590 | 209 GORDON LN. DAYTON, NV | JEANNIE.BARBEE@HSC.UTAH.EDU

Oct. 07, 2025

Lyon County School District
Attention Margaret Heim
25 E. Goldfield Ave.
Yerrington, NV 89447

Dear Lyon Co. School District,

I'm writing to express my interest in filling the vacancy of School Board Trustee, District 6. I firmly believe that all children should have access to the best learning opportunities available. Ensuring the highest educational standards for our students attending public schools is a top priority for me, especially as I have two children currently enrolled in Lyon County School District.

I'm committed to improving and maintaining our public education system. In my current role, I work with a small team to ensure our billing and customer service departments have all the necessary system updates and the most effective processes to achieve daily operational success. My skills in developing new processes, enhancing existing ones, and ensuring regulatory compliance could greatly benefit the board and our district.

I've actively volunteered in classrooms, and take a hands-on approach in my children's' schooling and extra-curricular activities. I contribute both time and resources to youth sports programs and have previously serves as a team mom for various teams my children participate in.

As a member of the LCSD Board of Trustees, I would strive to ensure the needs of all district students are met by reviewing, maintaining and creating policies, procedures and programs that are fair and accessible to everyone. I am committed to dedicating time and research in order to be fully informed on agenda issues. I would make decisions based on facts and personal judgement free from outside pressure. I aim to work collaboratively with the board in an open and honest manner to facilitate successful meetings.

Listening to the community and engaging with those who communicate with the board will always be a priority for me. I am eager to foster communication with

students, faculty and the public to stay aware of issues, opinions and ideas. I will keep the best interests of the entire community in mind.

Thank you for considering my application. I look forward to the opportunity to contribute to the success of our school district.

Sincerely,
Jeannie Barbee

Jeannie L Barbee

jeannie.barbee@hsc.utah.edu (775) 291-8590

Skills Profile

- Ability to work in high stress and ever-changing environments
- Exceptional human relations and communications skills
- Ability to collaborate and work in a team environment
- Excellent verbal and written communication skills
- Research, fact finding and analysis of complex systems
- Critical thinking, problem-solving and decision-making skills
- Solution oriented and highly organized
 - Research, develop and implement new processes
- Microsoft Excel, Word, PowerPoint and Outlook
- Recruitment and staff development
- Epic certified trainer and analyst
 - Research, testing, implementation and training
 - Creation/Implementation and training of workflows for multiple departments
 - Analyzing and prioritizing daily workflows and outstanding issues
 - Testing system functionality and identifying process improvements

Professional Experience

University of Utah Health Hospitals and Clinics 2022-current

***IT Systems Analyst* 2023 to current**

- Responsible for formulating and defining system scope and objectives through research and fact finding to develop and modify complex information systems.
- Support a variety of departmental clinical applications as well as interfacing between a broad spectrum of hospital systems.
- Participate in meetings to discuss team and project related activities, issues, change, communications and updates. Present on project and operational updates as requested.
- Research and analyze new feature requests. Comprehend complex instructions and perform routine system maintenance tasks as needed.
- Document complete testing plan for validation and system build.
- Document data elements, data movement, interfacing applications and shared data elements.
- Build, test and troubleshoot complex application settings and features considering IT standards, technical requirements and ensuring the system meets business requirements.
- Completes project tasks on time, ensure quality outcomes and asses integrated impact.
- Mentor junior analysts with issue resolution and routine build tasks.
- Develop process controls and implement security processes for supported applications.
- Perform the execution and update of test scrips including unit, application and integrated test scripts.
- Maintain and create documentation as needed. Acting as a resource for end users and team members with regard to application utilization in context with workflows.
- Participates in stakeholder review, implementation documentation and communication planning.
- Works with training staff and instructional designer to guide build and implementation of training tips and lesson plans to support features and optimization of the system and workflows.

University of Utah Health Hospitals and Clinics

***RCSS Supervisor* 2022 to 2023**

- Supervisor of Payment Integrity, payment and credit resolution. Serve as super-user and content expert.
- Lead tester for Epic updates, application and regression testing.

- Audits patient accounts and workqueues to ensure compliance with departmental and regulatory requirements, providing feedback on quality measures and proper documentation.
- Collaborate with staff on a regular basis regarding troubleshooting and problem resolution as needed.
- Coordinates with internal Finance, Systems Operations Support and/or payers for remit issues.
- Internal and external collaboration for the resolution of misdirected payments.
- Mentor and coach teams, ensure career development plans are in place for all members.
- Participates in meetings to discuss team and project related activities, issues, change, communications, and updates. Presents on updates as needed.
- Collaborate for design of processes to align with Epic standards.
- Ensures the integrity of unit workflow and outcomes align with business and industry standards.
- Implements innovative idea to improve unit/department processes.
- Tests, implements and trains staff on system and unit operational workflows.
- Create workflows, and tip sheets for Epic update and enhancement implementations.
- Increased posting automation from 89% to 95% utilizing system upgrades and collaboration with payers.

Carson Tahoe Health 2015-2022

***Epic Certified Trainer* 2019 to 2022**

- Was a main point of contact during Go Live planning and execution for CTH Epic implementation.
- Provide training to billing office staff on Epic functions pre and post go live.
- Schedule in person and video conferences to present and train new processes and updates in the payment, billing office, customer service, and registration workflows.
- Scheduled, lead and presented multiple meetings for go live planning, new hire and workflow training.
- Test system functionality to ensure appropriate outcomes. Identify trends and assist in process improvements based off industry and regulatory standards.
- Create training materials and review updates to ensure new information is provided to and understood by the teams. Train posting team and review accounts with billing and customer service teams to ensure workflow utilization, consistency and identify any areas for improvement.
- Assist Accounting in reconciliation reports, and standardizing GL strings for reporting accuracy.
- Work collaboratively with IT team on automation of electronic remit and bank reconciliation files.
- Created training manuals and workflows for all Epic implementations pre and post go-live for SBO office.
- Worked with CTH and Utah IT and analyst teams to implement many new features for CTH business office. Identify tech resources needed for implementation of improvements.
- Create tickets and work orders for updates and corrections to system functionalities.

Carson Tahoe Health

***Reimbursement Specialist* 2015 to 2022**

- Looked to as the problem solver for the billing office. Able to assist all areas when critical issues arise.
- Responsible for daily workflows of high priority items, payment posting and deposit reconciliation.
- Implementation of Epic cash management process for PB cash reconciliation.
- Create workflows, tip sheets, and training scripts and materials for multiple departments within the billing office.
- Created and set up paperless reconciliation process for HB and billing office cash posting. Implemented the secure importation of information from outside vendors and continually reviewed workflows for optimization opportunities.
- Ensure payment integrity utilizing system checks and peer review of accounts.
- Solely responsible for Epic software application testing on updates and changes prior to production. Resolution of credit balances, timely reconciliation of payments and daily balancing procedures.
- Work with third party to identify files needed for automation of remittance uploads.

- Helped create post remit load activity add on to RMO to externalize legacy payments in cash management.
- Worked with Epic Analysts, IT and Accounting team to automate Medicare Bad Debt cost report to ensure regulatory compliance and industry standards. Assist in PLB build for Medicare Bad Debt GL postings.
- Create work orders and ticketing for billing office enhancements and updates.
- Consult and review accounts with HB billing and SBO team to identify trends in payer contract errors.

CVS Pharmacy 2013-2022

Assistant Manager / Shift Supervisor / Pharmacy Technician

- Responsible for daily retail operations and meeting staffing needs.
- Customer Service, cash handling, deposits, petty cash, safe verifications, paid outs
- Invoice reconciliation, payroll, sales, pricing
- Responsible for adequate staffing of up to 20 associates between pharmacy and front end.
- Successfully fulfilled all requirements of a nationally certified pharmacy tech when staffing levels required additional assistance.
- Assisted with Epic EHR implementation in 2017.
- Assisted in implementing and training pharmacy and front-end staff new COVID and Epic workflows.

Kallie Day
329 Zimmerman Rd
Dayton, NV 89403
kalliebd@ycom.com
775-240-9794
Tuesday, October 13th, 2025

Lyon County Board of Trustees
25 East Goldfield Ave
Yerington, NV 89447

Dear Lyon County School Board of Trustees,

I'm writing to express my interest in the open District 6 position on the Lyon County School Board of Trustees. As a lifelong member of this community, a product of its schools, a nonprofit leader, and now a parent of a student at Sutro Elementary, I feel both personally and professionally invested in helping Lyon County schools thrive.

I graduated from Dayton High School in 2006, where I discovered a love for music through a strong band program and a teacher who truly cared. That engagement helped me succeed in school, earn the Millennium Scholarship, and receive the Louis Armstrong Jazz Award. After graduation, I returned to volunteer with the color guard — a small way to give back to a place that had given me so much.

School was a stabilizing force in my life. I didn't realize it then, but looking back, I now see how much the compassion and encouragement of my teachers shaped my path. They were present, supportive, and believed in me. That experience is part of why I care so deeply about ensuring today's students have the same — or better.

Although I've lived in Carson and Storey counties over the years, my husband and I recently bought our first home in District 6 near Sutro Elementary. We chose this neighborhood because we believe it's the right place to raise our son, who is now a second grader at Sutro. His first month here has only confirmed our decision. The principal, teachers, and staff have been welcoming and supportive, and it's further deepened my appreciation for this community.

Professionally, I've spent the last 11 years working for a nonprofit that serves Lyon and Storey counties. I started as a Case Manager for the Comstock Works Program, helping young adults ages 18–24 return to school or earn a GED through what became the G.A.M.E. (Guidance through Academics, Mentoring, and Education) Program. We provided educational support,

mentoring, and job placements — and I had the privilege of seeing students walk across the stage who never thought they'd make it there.

Today, I serve as the organization's Chief Financial Officer, where I oversee budgeting, human resources, program development, and strategic planning. It's a role that's taught me the value of sound decision-making, collaboration, and keeping people at the center of every choice we make.

I believe the role of a trustee goes beyond policies and budgets — though those are important. It's also about advocacy, communication, and community connection. Each town in Lyon County is unique, and each deserves to be heard and represented. I value collaboration, lead with authenticity, and believe in working through challenges with openness and a solutions-focused mindset.

In a time when so much feels divided, I believe we can all agree on one thing: our kids deserve the best education possible. I want to support the students, families, and educators who make up our district — and ensure that the decisions made at the board level reflect both care and accountability.

I grew up here. I chose to return and raise my son here. And now, I'd be honored to serve and support the community that shaped me.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Kallie Day", with a stylized flourish at the end.

Kallie Day

KALLIE DAY

329 Zimmerman Rd, Dayton NV kalliebd@y.com 775-240-9794

WORK EXPERIENCE

2022- Current *Chief Financial Officer*

- Community Chest, Inc., Virginia City, NV
- Supervisor: Erik Schoen, Chief Executive Officer
- Responsible for the financial health of the agency, establishing fiscal policies & procedures, internal controls, both internal and external audits, HR, member of the Admin Team, reconciles and prepares monthly financials for the Board of Directors, and accountable for all fiscal/administrative staff and case management staff. I am routinely responsible for the oversight of staff and agency wellness. Manages a 6 million dollar budget.

2014- 2022 *Adult and Youth Case Manager, G.A.M.E. Program Director, Case Management Program Director, HR/Grants Manager*

- Community Chest, Inc., Virginia City, NV
- Supervisor: Erik Schoen, Executive Director
- Oversaw all aspects of the AdultWorks and G.A.M.E. Program including staff training, financial oversight, and overall grant management, grant writing, grant reporting, data entry supervision, program quality oversight, fiscal billing, approval of program charges, and management of staff.
- During HR/Grants Management position, oversaw all fiscal grant reporting measures including billing grantors, managing grant spend downs, coordination of benefits for staff, hiring, retention, and working hand in hand with staff to assure programmatic performance.

2013-2014 *Administrative Assistant to the Vice President for Development*

- Sierra Nevada College, Incline Village, NV
- Supervisor: Dino Hernandez, Vice President for Development
- Clerical support for administration, financial management, event support, donor relations and constituent correspondence. Routinely had to interact with a variety of individuals including college professors, college administrators, students, and large donors to the institution.

2010-2012 *Teen Director*

- Boys & Girls Clubs of Western Nevada, Carson City, NV
- Supervisor: Michael-Ann Lazzarino, Unit Director
- Created over 15 educational and creative programs, wrote and maintained grants of up to \$10,000, responsible for the safety and counsel of over 150 middle school and teen members as a mentor, trained and supervised teen staff to prepare for job placement.

EDUCATION Currently searching for Master's Programs

Sierra Nevada College

2014

Bachelor of Arts in Psychology

Research and Academic Advisor: Christina M. Frederick, Ph.D.

GPA: 3.87

Honors List

Western Nevada College

2006 - 2011

Associate of Arts (2009)

Dean's List

GPA: 3.71

INTERNSHIPS

2014 *Intern for Dr. Zahi Hawass, Former Director of Egyptian Antiquities*

- Internship at Sierra Nevada College for the Professor in Residence, Incline, NV
- Supervisor: Deborah Prout, Special Assistant to the President
- Performed secretarial duties for Dr. Hawass including transcribing, organizing, calendaring, and input on writing projects.

2009 *Intern for the Senate Majority Leader: 2009 Session*

- Internship at the Nevada State Legislature, Carson City, NV
- Supervisor: Stephen Horsford, Senate Majority Leader
- Interned as part of a political class at Western Nevada College for the 2009 legislative session. Participated in constituent correspondence, clerical duties, and supported the needs of the Senate.

WORKSHOPS, TALKS AND POSTERS

Frederick, C.M., Day, K.B., Barnes, C.A, King, R., Courtney, C., & Crespo, B. (2014). Active Learning in Practice: Alignment and Misalignment of Faculty and Undergraduate Perspectives. Poster presented at the *Association for Psychological Science 26th Annual Convention*, San Francisco, California. May 2014. Also presented at the *Berkeley Interdisciplinary Research Conference*, Berkeley, California. Poster presented at the *Nevada Undergraduate Research Symposium*, Reno, NV. April 2014. Poster presented at the *Sierra Nevada College Psychology Research Fair*, Incline Village, NV. April 2014. Also presented at the *Presidential Symposium*, Incline Village, NV. April 2014. *Workshop on Active Learning Techniques presented at the Sierra Nevada College for staff and faculty*, Incline Village, NV. January 2014.

Day, K.B., & Frederick, C.M. (2014). To Touch or Not to Touch: Endurance, Accuracy, and Instructor Likability. Poster presented at the *Berkeley Interdisciplinary Research Conference*, Berkeley, California. May 2014. Poster presented at the *Nevada Undergraduate Research Symposium*, Reno, Nevada. April 2014. Poster presented at the *Sierra Nevada College Psychology Research Fair*, Incline Village, Nevada. April 2014. Also presented at the *Presidential Symposium*, Incline Village, Nevada. April 2014

LETTER OF INTENT FOR CANDANCY

Martin O. Hagans
904 Nicole St.
Dayton Nevada 89403
(702) 600 3051
martyhagans@gmail.com

September 18, 2025

Selection Committee
Lyon County School District
25 Goldfield Ave.
Yerington NV 89447
(775) 463 6800

Dear members of the selection committee,

I am writing to formally express my interest in serving as School Board Trustee for district 6. With a strong commitment to education, community service and advocating for families, I am eager to bring my skills, values, and dedication to the students, parents, and educators of our district.

My professional background is strongly rooted in Law Enforcement, in such positions as patrol, and crime scene processing. My tenure with the California State Police began with the Patrol Division, Field Training Officer, Demographic Investigator, Background Investigator Detective, and Agent assigned to the Governor's Protective Detail.

I have held numerous volunteer positions as Board Member with the Kline Veterans Fund in Las Vegas, Vice President of the Veterans Transition resource

Center of Northern Nevada. My most thrilling adventure was owner operator of the Lake Meade Junior Sailing Academy in Las Vegas. A nonprofit (501,3,C) organization that taught sailing fundamentals to disenfranchised children. For three years, my team of other like minded volunteers worked with these children and encouraged them to rise above their social constraints and prove to themselves that they had worth, they were able to formulate decisions, and implement those decisions. After a nine week course the transformation of these kids was nothing short of miraculous.

I view the role as a School Board Trustee not as a position of authority but rather a position of service and partnership between the parents, community leaders, educators and management, so that the decisions reflect shared values.

Thank you for considering my application. I would welcome the opportunity to further discuss how my experience, perspective and commitment to our community can benefit the district.

With Great Regards,

Martin O. Hagens

Martin O. Hagans

904 Nicole Street | Dayton, NV 89404

Cell: 702-600-3051 | Martyhagans@gmail.com

Professional Snapshot

Accomplished security executive with over 20 years of experience in leadership, strategic planning, budgeting, and ensuring safe environments for large public gatherings, including families and youth. Veteran of the United States Coast Guard, with a strong background in risk management, staff training, and community leadership, eager to apply expertise to educational governance and student safety.

Professional Experience

Barclays Center – Brooklyn, NY

Director of Security | 2012 – 2013

- Directed security operations for a 17,732-seat arena, home to the NBA Brooklyn Nets.
- Oversaw \$2.1M operational budget and 312 staff; coordinated with federal, state, and local law enforcement.
- Developed security SOPs for 300+ annual events, including NBA Draft, major concerts, and national broadcasts.

World Market Center – Las Vegas, NV

Director of Security | 2005 – 2012

- Managed security for 5.1M sq. ft. of showrooms on a 58-acre campus with 75,000 daily attendees.
- Administered \$5.7M budget and negotiated vendor contracts.
- Designed and built a 3,200 sq. ft. Security Command Center, reducing costs by \$8.5M.
- Implemented access control systems with total savings of \$11.8M.
- Partnered with FBI, Secret Service, DHS, and EOD Teams to develop emergency response programs.

Colosseum at Caesars Palace – Las Vegas, NV

Director of Security | 2002 – 2004

- Directed safety and security for a 4,148-seat theater hosting Celine Dion and global performers.
- Managed 45 staff, payroll, scheduling, and budget oversight.
- Introduced advanced security technology (92-camera CCTV, credential systems, metal detectors).
- Built strong collaboration with law enforcement and federal agencies.

Staples Center – Los Angeles, CA

Security Supervisor | 2000 – 2002

- Supervised security for 20,000-seat arena hosting NBA/NHL teams and 200+ events annually.
- Trained and managed 25 officers; improved incident response readiness.

PJB & Associates – Los Angeles, CA

Executive Protection Supervisor | 1996 – 2002

- Provided personal and residential security for a high-profile family.
- Coordinated with White House, State Department, and U.S. Secret Service advance teams for dignitary visits.

Earlier Career: Pinkerton Investigations (Exec. Protection), Six Flags Magic Mountain (Loss Prevention), California State Police (Governor’s Protective Detail, Detective, Patrol).

Military Service

United States Coast Guard | 1977 – 1981

- Completed Basic Training, Government Island, Alameda, CA.
 - LORAN-C Watch Stander, Marcus Island, Japan.
 - Culinary School, Petaluma, CA.
 - USCGC *Jarvis*, Honolulu, HI – served in crew galley, officers’ mess, and captain’s mess.
 - Advanced Culinary Training at Sheraton Waikiki, HI.
 - Diamond Head Lighthouse, HI – culinary assignments.
 - Flag Chef for Admiral Thompson.
-

Education & Certifications

- Certified HR Investigator – George Washington University, 2008
 - Protection of Public Officials – University of California, Sacramento
 - Detective Training – Chapman College
 - Background Investigations/FTO – Rio Hondo College
 - Criminal Justice & POST Training – College of the Sequoias
-

Volunteer & Community Leadership

- **Lake Mead Junior Sailing Academy – President**
I founded this organization, and it served underprivileged children of the Las Vegas, NV area between the ages of 9-13. We taught children boating safety, water survival, fundamentals of dinghy sailing & racing as well as teamwork.
 - Klein Veterans Fund – Las Vegas, NV
 - Veterans Transition Resource Center – Vice President, Northern Nevada
 - Temple Sinai – Executive Director & 2nd Vice President, Las Vegas
-

To Lyon County School Board,

October 15, 2025

I am writing this letter of intent to inform you of my desire to be appointed to the school board. I am putting forward my credentials at this time to advocate for special needs children, and by so doing, to advocate for all children in the Lyon County School District, and their families. My expertise is in human development. I have a bachelor's degree in Family and Human Development, and I am currently pursuing a graduate degree in Human Development and Counseling. I also have NvLend Certification in leadership in neurodevelopmental and related disabilities as a Parent Advocate.

Regardless of this education my primary expertise comes from my experience as a parent of disabled children. Three of my children (now adults) have serious medical and/or neurodivergent disabilities. I had the great privilege of having the support of Lyon County School District as I educated my children in my homeschool. The excellent special needs professionals with Lyon County School District supported me in every step in my children's growth and education. Two of my children had Individual Educational Plans and one of my children had a 504. My children received speech therapy, occupational therapy ,physical therapy and many other services. They each attended high school part time and benefited from the support of the incredible professionals at Dayton High School. I remain grateful for the support our family has received from Lyon County School District.

In return, I wish to serve the children and families of the district by offering my experience and expertise on the school board. At this particular time many special needs parents are concerned about the dissolution of the Department of Education and the loss of funding and advocacy for special needs children on a federal level. Many special needs families struggle daily to meet the challenging needs their children face. I am deeply committed to local advocacy for these families by serving on the school board. I believe that supporting children with special needs is an asset to every child in the district. Supporting our education professionals to meet these needs strengthens our communities and families. Thank you for taking the time to read and consider my application. I look forward to meeting with the Lyon County School Board of Trustees.

Warmly,
Lisa Shumway

Lisa Wise Shumway

Clinical Mental Health Counselor Trainee &
Advocate for Individuals with Disabilities

809 Brandy Ct.

Dayton NV, 89403

(775)230-4089

lws329@yahoo.com

lshumway1@walsh.edu

Objective

I am interested in serving the needs of Lyon County children through supporting an excellent public education for all children including children with unique needs as a trustee on the school board of Lyon County School District

EDUCATION

Walsh University, Canton, Ohio (online program)- Master's Degree
Expected Graduation Spring 2027 (starting Practicum Summer 2026)
Counseling and Human Development, Clinical Mental Health Counseling

Utah State University, Logan, Utah- Bachelors of Arts Degree-1991
Family and Human Development, Families in Crisis
Minors in Spanish and Theater Arts

NvLEND Certification 2024

University of Nevada Reno

The Nevada Leadership Education in Neurodevelopmental and Related Disabilities program at the Nevada Center for Excellence in Disabilities awarded Lisa Shumway, as a Parent Advocate, a Certificate of Completion in recognition of the successful completion of 325 hours of interdisciplinary training serving children with autism and other neurodevelopmental disabilities.

EXPERIENCE

Homeschool Administration

- Homeschooled five children from 2000 to 2024, starting in Lyon County from 2003
- Three of my children had an Individual Education Plan or 504 in Lyon County for medical need, autism and/or learning disabilities
- All five children attended Dayton High School part time
- Worked with Lyon County School District psychologists, speech therapists, occupational therapists and physical therapists to achieve educational goals
- Coordinated college coursework with high school coursework on a high school level as well as continuing higher education
- Supported all five students to receive their Eagle Scout Rank

Professional Experience

- Child Support Enforcement Investigator for Ogden, Utah Office of Recovery 1992-1996 (Highest child support collections in the state of Utah in 1995)
- Aide for Avatar Group Homes Ogden, Utah for developmentally delayed adults and adults suffering from brain trauma 1991-1992
- Houseparent Hillside Center Logan, Utah supervising chronically mentally ill men in group home setting 1990-1991
- Aide for Utah State University Children's House 85-86
- Aide for Pre-kindergarten, Sweetwater County School District (Wyoming), summers, 83 and 84

Volunteer Engagement

- Former Cub Scouts BSA Committee Chair and various Scouts BSA positions from 2002 through 2024
- Mormon Women for Ethical Government, Nevada Chapter, Nonpartisan Political Advocacy
- The Church of Jesus Christ of Latter-day Saints, various positions
- Latter-day Saint mission 1988-1989 with Spanish speaking missionaries in El Paso, Texas and Albuquerque, New Mexico

Vincent Spoon

(808)-452-5089

2017 Lonnie Lane, Dayton, NV 89403

vincent.spoon98@gmail.com

www.linkedin.com/in/vincent-spoon-187539231

October 4, 2025

Board of the Lyon County School District
25 E Goldfield Ave
Yerington, NV 89447

Dear Lyon County School District Board of Trustees,

I am writing to express my strong interest in being appointed to the vacant position on the Lyon County School District Board of Trustees for District 6. As a resident of Dayton and a qualified elector eligible to vote in this district, I meet the residency and eligibility requirements. I am eager to bring my background as a U.S. Marine Corps veteran, architecture graduate, and skilled trades professional to serve our community and support the education of Lyon County's students.

My commitment to youth and community extends beyond my career. I have volunteered with the Girl Scouts of the USA, assisting in the construction of six new cabins to support outdoor education programs, and with Queens Lane Horse Sanctuary, where I helped build a secure fence to enhance safety. These experiences reflect my dedication to fostering positive environments for young people, and I am passionate about applying this hands-on involvement to advocate for equitable educational opportunities in Lyon County. I am available to discuss my qualifications and look forward to the opportunity to speak at the hearing.

I am deeply invested in the success of our local schools because I believe in the power of education to build stronger communities. I am available to discuss my qualifications further and look forward to the opportunity to speak at the hearing.

Thank you for considering my application. I am committed to serving with integrity and enthusiasm to advance the mission of the School District.

Sincerely,

Vincent Spoon

Vincent Spoon

808-452-5089

vincent.spoon98@gmail.com (mailto:vincent.spoon98@gmail.com)

Dayton, NV 89403

www.linkedin.com/in/vincent-spoon-187539231

Professional Summary

Dedicated U.S. Marine Corps veteran and architecture graduate with hands-on experience in leadership, team development, safety compliance, and community service. Committed to fostering safe, equitable educational environments through strategic planning, resource management, and youth-focused initiatives. Eager to apply military discipline, technical expertise in facilities and infrastructure, and volunteer work with youth organizations to contribute to a school board, emphasizing student safety, facility improvements, and community engagement in Nevada schools.

Core Competencies

- **Leadership & Team Development:** Proven track record of leading teams in high-stakes environments, training personnel, and fostering collaboration—directly applicable to guiding school staff and promoting a positive school culture.
- **Safety & Risk Management:** OSHA-10 certified with experience in electrical safety protocols and hazard mitigation; skilled in ensuring compliant, secure spaces for public use, transferable to school safety planning and emergency preparedness.
- **Strategic Planning & Facilities Expertise:** Background in architecture and CAD drafting for building projects, including infrastructure upgrades; adept at project management and resource allocation for sustainable facilities, relevant to school board oversight of buildings and budgets.
- **Community & Youth Engagement:** Active volunteer in youth programs like Girl Scouts, demonstrating commitment to educational and recreational opportunities for children; experienced in stakeholder communication and problem-solving.
- **Technical & Analytical Skills:** Proficient in AutoCAD, Revit, Rhino 3D, and SketchUp; ability to address technical inquiries and troubleshoot issues, supporting data-driven decisions in educational governance.
- **Professional Communication:** Strong skills in client engagement, instruction, and reporting; effective in negotiating and advocating for community needs.

Professional Experience

Electrician Apprentice

Briggs Electric, [Location Not Specified]

June 2025 – Present

Supported construction of a data center, focusing on essential electrical tasks in a team environment.

- Collaborated with team members to pull wire through conduits, perform megger testing, and terminate electrical connections, ensuring compliance with safety standards—skills transferable to overseeing school facility maintenance and upgrades.
- Applied detail-oriented approach to troubleshoot and resolve technical issues, promoting efficient project completion akin to managing school infrastructure projects.

Electrician Apprentice

Bradley Electric, Tahoe and Carson City Regions, NV

April 2025 – June 2025

Responded to service requests, delivering electrical solutions for residential and commercial clients.

- Handled ballast bypass, electrical troubleshooting, and installation of new light fixtures, prioritizing safety and code compliance—directly relevant to ensuring safe learning environments in schools.
- Supported upgrades to electrical systems, demonstrating ability to manage resources and mitigate risks in public-facing projects.

Electrician Apprentice

Tahoe Ridge Electric, [Location Not Specified]

[Date Not Specified in Original; Assumed Overlap with Bradley]

Assisted in residential electrical projects under journeyman supervision.

- Contributed to installations of EV chargers, hot tub disconnects, service panel upgrades, and new receptacles, emphasizing safe and efficient work practices—valuable for school board focus on facility safety and modernization.

CAD Drafter

Streivor, Inc., [Location Not Specified]

November 2024 – April 2025

Collaborated with engineering teams to create technical drawings.

- Produced preliminary and submittal drawings using AutoCAD, engaging with clients to resolve design inquiries—transferable to strategic planning for school building improvements and stakeholder consultations.
- Applied architectural knowledge to support project accuracy, highlighting skills in visual communication and problem-solving for educational facilities.

Rifleman Team Leader

United States Marine Corps

May 2016 – August 2020

Led a team of Marine Rifleman during deployments and training.

- Instructed classes on military tactics and strategic planning, developing team cohesion and readiness—skills essential for training school personnel and implementing educational policies.
- Managed team through exercises, emphasizing leadership and adaptability in dynamic situations, applicable to school board governance and crisis response.

Education & Certifications

- **Bachelor of Architecture**
University of San Francisco, December 2023

- **OSHA-10 Hour Certification**
- **Additional Training:** Proficient in AutoCAD, Revit, Rhino 3D, and SketchUp modeling programs

Community Involvement & Extracurricular Activities

- **Volunteer, Girl Scouts of the USA**
Assisted in building six new cabins for scouts, supporting youth development and outdoor education initiatives.
- **Volunteer, Queens Lane Horse Sanctuary**
Facilitated construction of a fence to secure the pasture, demonstrating commitment to community safety and animal welfare.

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Board Representation to Committees

Recommendation

At the discretion of the Board of Trustees.

Background Information

The vacancy of Trustee, District VI has left open seats for school board representation to the Student Absenteeism Advisory Board (SAAB) and Nevada Interscholastic Activities Association (NIAA). This is the opportunity for the board to fill these seats.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Committee Representation
Committee Descriptions

Lyon County School Board Committee Representatives

Debt Management Committee		
Year	Trustee Representative	Alternate Representative
2024	Holly Villines	Bridget Peterseon
2025	Elmer Bull	Dawn Carson
2026		

NASB Director		
Year	Trustee Representative	Alternate Representative
2024	Phil Cowee	Tom Hendrix
2025	Dawn Carson	Tom Hendrix
2026		

CTE Committee		
Year	Trustee Representative	Alternate Representative
2024	Phil Cowee	Neal McIntyre II
2025	Elmer Bull	James Whisler
2026		

School Safety Committee		
Year	Trustee Representative	Alternate Representative
2024	Sherry Parsons	Darin Farr
2025	Sherry Parsons	James Whisler
2026		

NIAA Committee		
Year	Trustee Representative	Alternate Representative
2024	Neal McIntyre II	Phil Cowee
2025	Elmer Bull	
2026		

NNDA Committee		
Year	Trustee Representative	Alternate Representative
2024	Tom Hendrix	Holly Villines
2025	Darin Farr	Elmer Bull
2026		

Lyon County Human Services Committee		
Year	Trustee Representative	Alternate Representative
2024	Bridget Peterson	Sherry Parsons
2025	Tom Hendrix	Sherry Parsons
2026		

Student Absenteeism Advisory Board		
Year	Trustee Representative	Alternate Representative
2024	Neal McIntyre II	
2025		Tom Hendrix
2026		

Board Committees

Debt Management Representative:

The Debt Management Commission is governed by Nevada Revised Statutes. They must meet in February and August per NRS. Any other meeting would be due to an entity wanting to issue bonds. The meetings normally take about 30 minutes and occur in Yerington. Typically, there are between 2-6 meetings per year. Per NRS this should be a 2 year assignment.

Contact Harman Bains; hbains@lyoncsd.org

Legislative/NASB Representative:

The NASB Representative is called a Director and attends all Board of Director meetings. The meetings tend to be scheduled with weekends that NASB has scheduled training opportunities for all school board members. The majority of the Director meetings happen in Reno with 1 meeting usually held in Las Vegas in September. There are also multiple teleconference calls that happen throughout the year. These occur as needed. The teleconference calls usually last around 30 minutes. Directors will be sent agendas and appendices to read a few days before the meetings. Directors vote on issues that come before NASB and are sometimes asked to take information back for their districts to vote on. While serving as the Director you will be asked to participate in various NASB committees. For example, to plan training opportunities, review and nominate members for NIAA & other appointments, evaluate the Executive Director, research and promote school trust lands, and other committees. According to the NASB bylaws this appointment to NASB Director should be a 2 year commitment. Should the Director be unable to attend meetings, the alternate Director should attend in their stead. (NVASB.org)

Contact NASB, Rick Harris; rharris@nvasb.org

CTE Committee Representative:

The CTE committee meets three times a year during the school calendar. The meetings are held in Silver Springs and last usually two hours. The fall and winter meetings are used to discuss new ideas to improve CTE programs. The spring meeting is to determine how best to write for the Perkins grant for federal funding.

The annual NACTE state meeting, at Lake Tahoe, in late July, is three days long.

There is also a national meeting every year within the first two weeks of December. Location rotates every year (East, Midwest and West Coast) and is about four days long.

Committee members must stay up to date on any NRS, Federal and State Department of ED changes. It is ideal for the member to have an understanding of State and Federal grants.

Members must also be knowledgeable of CTE programs in Lyon County Schools.

The Nevada Dept. of Education also asks that members of the CTE Advisory Board represent the various pathways of CTE (Business & Marketing; Agriculture & Natural Resources; Skilled & Technical Sciences; Education, Hospitality & Human Services; Information & Media Technology) as teachers, principals, parents, students, and business & industry managers/owners to incorporate all ideas when it comes to preparing our students for Career and Technical professions. (lyoncsd.org/curriculum)

Contact Jim Gianotti; jimgianotti@lyoncsd.org

NIAA Representative:

The governing body of the NIAA is a Board of Control. This Board of Control consists of nine voting representatives from the four administrative regions. The state must be divided into

regions based upon pupil population. Members of the board are NOT just school district board members. The Board of Control will make revisions, deletions, and additions to regulations regarding athletics in the state of Nevada.

The NIAA Board of control shall elect a president and vice-president for a term of two years at its February meeting of odd numbered years. The Board shall hold regular meetings throughout the year to conduct the affairs of the NIAA. These meetings are held every 3 months with 1 meeting in Vegas and 3 meetings in Reno. The meetings are usually 2 days long (Tues/Wed. or Wed/Thurs.) and last from 10am-5pm. Traditionally there is a meeting the following months: The only time the Lyon County NIAA representative would need to go to meetings would be if we felt we needed to present information relating to Lyon County athletics. In the meetings, our NIAA representative would simply make public comment and listen to discussion. The agenda items up for discussion and action are posted on the NIAA.com website.

There is an opportunity for a member of our school board to be elected to serve on the NIAA Board of Control. The NASB executive committee narrows the list of nominees and the NASB Directors vote to fill the opening on the NIAA Board of Control.

Contact Tia Wunder, twunder@niaa.com

NNDA Representative:

NNDA is the recognized Economic Development Authority for the Sierra Region of Nevada which is comprised of Carson City, Douglas County, Lyon County and the Comstock District. The agency is a non-profit organization funded by the State, the counties and cities within the region and through “investor partners” which is the business community of the region. NNDA provides a broad economic development program which recognizes the “eco-system” that our economy represents. NNDA is very active in most areas of development including education, workforce development, capital acquisition, infrastructure development, code and policy improvement, business development and expansion, health care, technology and more... with the goal of supporting and enhancing the best possible climate for business success. (NNDA.org)

Contact Robert Hooper; 775-883-4413

School Safety Representative:

NRS 388.241 2a specifies that our District Safety Committee will include a member of the Board of Trustees. (NRS 388.229 – 388.245). This member will serve on a committee of 8-10 people who will annually review our district’s safety plan. We have worked with the sheriff’s office, Pool Pact and Jeff Kaye/School Safety Ops to update our district safety plan. The committee comes together to review the plan annually. This committee membership should not take more than a couple hours/year.

Contact Stacey Griffin-Cooper; Stacey.griffincooper@lyoncsd.org

Lyon County Human Services:

A school board trustee will represent the school district on Human Services advisory board. It is a great opportunity to bring the voice of the school district, children, and parents to our board meetings. The advisory board typically meets once each quarter, on Monday afternoons from 3-5 p.m. in Silver Springs. There are occasional work sessions. (lyon-county.org) *Contact Rhiannon Baker; rbaker@lyon-county.org*

Student Absenteeism Advisory Board Representative:

NRS 392.126 requires the creation of a student attendance advisory board in each county, with specific membership which includes a Board member to serve on this committee. The SAAB reviews school attendance and offers support to families based on student needs. The SAAB composition is based on the recommendation of the Lyon County Deputy District Attorney except the Board of Trustees member and parent/guardian member, who is selected by the Lyon CSD Board of Trustees President. The term of appointment is 2 years. A vacancy must be filled in the same manner as the original appointment for the remainder of the unexpired term.

Contact Stacey Griffin-Cooper; Stacey.griffincooper@lyoncsd.org

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: Harman Bains, Executive Director of Operations
Re: Summer 2025 Projects Update

Recommendation:

An update item for the Board of Trustees regarding the Facilities Projects throughout Lyon County School District (LCSD).

Background Information:

The Board of Trustees have approved several facilities projects throughout Lyon CSD. The following is an update on some of the most significant projects and their statuses as of September 2025.

HVAC and Boilers upgrades

- 9 major HVAC and Boiler projects were completed over the summer.
 - Dayton Intermediate School, replaced 5 swamp cooled units with 5 new air handlers
 - Dayton Intermediate School, replaced 4 old boilers with 2 new boilers and 2 water heaters
 - Silver Stage Middle School, replaced 3 swamp cooled units with new 3 air handlers and 1 chiller
 - Silverland Middle School, replaced old cooling tower with a new stainless steel cooling tower
 - Sutro Elementary School, replaced 2 old boilers with 2 new boilers
 - Fernley Elementary School, replaced 4 old units with 4 new package units along with new duct work splitting space for additional efficiency and room comfort.
 - Silver Stage High School, replaced 1 old chiller with new
 - Fernley High School, replaced 1 old chiller with new
 - Silver Stage Dining Hall, replaced 1 old chiller with new

Roofs

- Several roofing projects we started and completed this summer.
 - Riverview Elementary School
 - Silver Stage Elementary School
 - Yerington Intermediate School
 - Dayton High School Annex, Commons, and Gym
 - Professional Learning Center
 - Yerington Elementary School Building 400
 - Fenley High School Annex, Commons, and CTE Building
 - Fernley Intermediate School Modulars

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Flooring

- Completed carpet replacement of 180 classrooms, and 7 entry and office spaces.
 - Carpet Tile: 172,000+ sq. ft.
 - Base Trim: 25,000+ sq. ft.
 - Walk off Carpet: 17,000+ sq. ft.
- Completed the tile replacement with new HVT (69,000+ sq. ft.)
 - Sutro Elementary School
 - Riverview Elementary School
 - Silver Stage Middle School
 - Cottonwood Elementary School
 - Fernley Elementary School
 - Fernley Intermediate School
 - Yerington Elementary School
 - Silver Stage Dining Hall
 - Fernley High School English and CTE
- Completed Epoxy bathroom renovation (11,000+ sq.ft.)
 - Fernley Elementary School, 4 bathrooms D building
 - Silver Stage Dining Hall, 4 bathrooms
 - Silver Stage Middle School, 2 bathrooms main hallway
 - Yerington Intermediate School, 2 bathrooms main hallway
 - Dayton Intermediate School, 2 bathrooms MPR
 - Dayton High School, 2 bathrooms main hallway
 - Fernley High School, 2 bathrooms main hallway

Audio Enhancement

- Audio Enhancement upgrades were completed at Dayton High School, Fernley High School, and East Valley Elementary School.

Gym Bleachers, Resealing, and Resurfacing

- All gyms district wide were resealed.

Transportation Projects

- Transportation Camera upgrade completed
 - 800+ interior and exterior cameras were installed and are operational throughout all district busses
 - All cameras can be viewed in real time and are recording from the minute the bus is started to 3 hours after it's shut off.
- Transportation Radios upgrade completed:
 - Brand new radios have been installed and are operational district wide. Reliable service with all drivers at all times. More radios are being purchased to give to other departments like Mechanics and site administrators access to real time communication with drivers in the case of an emergency.

Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

- Student Tracking and Management system:
 - Is scheduled for installation this winter, with the department aiming to test and go live it at the beginning of next calendar year. This would allow all students to log in and out of the bus with their student ids via a RFID student ID card. Would also allow parents and school staff the ability to track busses throughout the district.
- Silver Springs Transportation bus yard continued to progress towards completion.
- Dayton Transportation modular completed.

Parking lot slurry seals and crack joints

- Crack joints completed throughout the district
- Fernley Intermediate School, Cottonwood Elementary School, Smith Valley Schools, and Yerington High School all received slurry seals.

Multi-Purpose room and Theater Lights and Sounds Upgrades

- All secondary schools received brand new lighting, and sound speaker upgrades in their theater and or multipurpose rooms.

Doors

- Several sets of doors district wide were replaced with new this summer. 16 school sites are receiving new sets of doors as necessary.

Budget Considerations:

N/A

Discussed at Previous Meeting:

N/A

Attachment(s):

N/A

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Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: Harman Bains, Executive Director of Operations
Re: Construction Manager at Risk – FHS and DHS Projects

Recommendation:

That the Board of Trustees approve CORE as the Construction Manager at Risk (CMAR) for the Fernley High School Single Point and Culinary Project and approve Miles Construction as the Construction Manager at Risk (CMAR) for the Dayton High School Single Point of Entry project.

Background Information:

Following the guidelines outlined in NRS 338, the Lyon County School District has completed the process of advertising, screening, interviewing, and selecting two Construction Manager at Risk (CMAR) for the Fernley High School Single Point and Culinary Project and the Dayton High School Single Point Project.

Three qualified firms responded to the Request for Proposals published by the school district, and all were invited to participate in interviews held on October 17, 2025. The interview committee consisted of seven members, including Lyon County School District administrators, a Board of Trustees member with construction experience, and project architect Paul Cavin and Jeff Purcell.

Following the interviews, the committee deliberated and unanimously decided to recommend two separate CMARs. One for the Fernley High School Single Point and Culinary Project, and another for the Dayton High School Single Point Project. This decision was based on each firm's qualifications, interview performance, experience with projects in Northern Nevada, and previous successful partnerships with the Lyon County School District.

Budget Considerations:

CORE's pre-construction services of \$22,500.00 are to be paid from School Bonds Fund, Series 2025.

Miles Construction pre-construction services of \$35,290.00 are to be paid from School Bonds Fund, Series 2025.

Discussed at Previous Meeting:

N/A

Attachment(s):

N/A

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Change Location for the December 16, 2025 Board Meeting

Recommendation

At the discretion of the Board of Trustees.

Background Information

The LCSD school board meeting scheduled for December 16, 2025 is set to take place at the Dayton Intermediate School. The District is proposing a change in location to Silver Stage Elementary School to accommodate introductions of new staff in the Silver Stage Schools.

This is an opportunity for the trustees to discuss this matter and move the meeting to Silver Springs should they wish.

Budget Considerations

None

Discussed at Previous Meeting

No

Attachment(s)

Board Meeting Schedule 2025 & 2026

2025

January	28	2025	Cottonwood Elementary School	6:30 PM
February	25	2025	Silver Stage Elementary School - PLC	6:30 PM
March	25	2025	Yerington High School	6:30 PM
April	22	2025	Dayton High School	6:30 PM
May	27	2025	East Valley Elementary School (Budget Hearing)	6:30 PM
June	24	2025	Professional Learning Center	6:30 PM
July	22	2025	District Office	6:30 PM
August	26	2025	Riverview Elementary School	6:30 PM
September	23	2025	Fernley High School	6:30 PM
October	28	2025	Sutro Elementary School - Appointment of Trustee	6:30 PM
November	18	2025	Yerington Elementary School	6:30 PM
December	16	2025	Dayton Intermediate School	6:30 PM

2026

January	27	2026	Fernley Elementary School	6:30 PM
February	24	2026	Silver Stage High School	6:30 PM
March	24	2026	Smith Valley Schools	6:30 PM
April	28	2026	Dayton Elementary School	6:30 PM
May	26	2026	Fernley Intermediate School	6:30 PM
June	23	2026	Silver Stage Elementary - PLC	6:30 PM
July	28	2026	Silver Stage Middle School - PLC	6:30 PM
August	25	2026	Sutro Elementary School	6:30 PM
September	22	2026	Silverland Middle School	6:30 PM
October	27	2026	Silver Stage High School	6:30 PM
November	17	2026	Yerington Intermediate School	6:30 PM
December	15	2026	Dayton High School	6:30 PM

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: 2024-25 Nevada Educator Performance Framework

Recommendation: The Board of Trustees approve the report on the Nevada Educator Performance Framework (NEPF) results including as permitted under NRS 391.485.

Background Information:

AB320 was passed in the 2017 legislative session. Section 1.2 (2) states that the board of trustees of each school district shall annually review the manner in which schools in the school district evaluate teachers and administrators pursuant to the statewide performance evaluation system.

Pursuant to this requirement, staff have provided the overall comparison of the Nevada Educator Performance Framework (NEPF) data of Lyon County School District teachers and teachers across the state. Statewide data was obtained from the Nevada Department of Education.

This past year, LCSD participated in the NEPF Field Study conducted by the Nevada Department of Education. The study's purpose is to test the new, streamlined model, which includes moving to a holistic scoring approach per standard, requiring fewer pieces of evidence, and reducing unnecessary verbiage, with the goal of improving and making the evaluation framework more effective. As we move into year 2, we hope this new model is less cumbersome on our administrators and more meaningful to our teachers.

Overall, results show that LCSD, similar to the rest of the state, with a low percentage of teachers rated as Ineffective and Developing.

- Ineffective: LCSD = 0%; state = 0.08%
- Developing: LCSD = 2.15%; state = 2.29%
- Effective: LCSD = 39.95%; state = 67.91%
- Highly Effective LCSD = 46.17%; state = 24.59%
- Exempt: LCSD = 11.72%; state = 6.64%
- Overall LCSD had 86.12% staff rated effective or highly effective compared to the state at 92.5%.

The relatively high percentage of LCSD teachers rated as Highly Effective (46.17%) indicates that a significant portion of the district's educators are performing at a high level. This directly benefits students, as teachers with Highly Effective ratings are more likely to implement best practices in the classroom, engage students more

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effectively, and drive better academic outcomes. There is always room to focus on further professional development and support our teachers with best practices to enhance student learning.

LCSD also participated in the NEPF survey of teachers and administrators. The survey was launched in April 2025 and was due by July 15, 2025. There were 122 responses to the state survey with six of those being administrators. 70% of respondents have been with the district for more than four years.

- 92% of LCSD staff and 83% of administrators reported that their evaluation was fair.
- 50% of LCSD staff reported that the feedback positively impacted student learning.
- 65% of LCSD staff reported that the Student Learning Goal was used to drive their instruction and planning.
- 87% of LCSD staff report that their evaluator was well-trained in conducting the NEPF evaluation cycle.
- 67% of LCSD staff reported that the feedback positively impacted their instruction.
- 33% of administrators reported that the implementation of NEPF positively impacted instruction practice at their school.
- 83% of administrators report that the teachers they evaluate set rigorous Student Learning Goals based on data from the previous year.
- 50% of LCSD administrators reported that the feedback positively impacted student learning.

This data suggests that the evaluation system is contributing to improved teaching practices, which ultimately benefit students by enhancing the quality of instruction they receive. LCSD met all NEPF protocols and requirements. Districtwide data was shared with the Nevada Department of Education. This information provided to the Board of Trustees is compliant with NRS 391.485.*

Budget Considerations:

NA

Discussed at Previous Meeting:

None

Attachment(s):

NEPF data trends including survey data
2024-25 LCSD Summative NEPF data

2024-25

LCSD NEPF EDUCATIONAL PRACTICE

SCHOOL Information	TEACHERS	TEACHER Instructional Practice Standards		TEACHER Professional Responsibilities Standards		Educational Practice Category
SCHOOL NAME	Total # Tchrs w/Summative Eval & Final Rating	Average Instructional Practice Score	Average Instructional Practice Score (Weighted)	Average Professional Responsibilities Score	Average Professional Responsibilities Score (Weighted)	Total Average Educational Practice Category Score (Weighted)
Cottonwood ES	21	3	1.95	3.4	0.68	3.23
Dayton ES	22	3.2	2.08	3.2	0.64	3.32
Dayton HS	30	3	1.95	3.6	0.72	3.27
Dayton Intermediate	18	3.0	1.95	3.0	0.60	3.15
East Valley ES	23	3.2	2.08	3.4	0.68	3.36
Fernley ES	26	3.2	1.82	3.4	0.68	2.95
Fernley HS	54	3.4	2.21	3.6	0.72	3.08
Fernley Intermediate	23	3.8	2.34	3.2	0.64	3.58
Riverview ES	27	3	1.95	3.2	0.64	3.19
Silver Stage ES	12	3.0	2.4	2.6	0.52	2.92
Silver Stage HS	16	3.2	2.56	3.6	0.72	3.28
Silver Stage MS	13	3.4	2.21	3.4	0.68	3.34
Silverland MS	26	3.8	2.47	3.8	0.76	3.83
Smith Valley Combined	16	3.6	2.34	3.4	0.68	3.62
Sutro ES	22	3.0	1.95	3.2	0.64	3.04
Yerington ES	25	3.0	1.95	3.0	0.60	2.85
Yerington HS	18	3.8	2.47	3.6	0.72	3.79
Yerington Intermediate	21	3.0	1.95	3.2	0.64	3.19

Nevada Educators Performance Framework Data Trends

	2025			2024			2023			2022			2021		
TEACHERS	STATE			STATE			STATE			STATE			STATE		
INEFFECTIVE	0	0.00%	0.08%	0	0.00%	0.13%	0	0%	0.07%	0	0.00%	0.08%	0	0.00%	0.08%
DEVELOPING	9	2.15%	0.78%	10	2.29%	0.75%	9	2.15%	0.63%	6	1.32%	0.52%	1	0.21%	0.47%
EFFECTIVE	167	39.95%	67.91%	180	41.28%	71.12%	202	48.21%	71.91%	198	43.42%	71.53%	210	44.59%	73.12%
HIGHLY	193	46.17%	24.59%	186	42.66%	19.83%	186	44.39%	22.01%	174	38.16%	22.59%	175	37.15%	17.43%
EXEMPT	49	11.72%	6.64%	60	13.76%	8.18%	22	5.25%	5.38%	78	17.11%	5.30%	85	18.05%	9.00%
TOTAL	418	100.00%	100.00%	436		20438	419		20601	456		21,301	471		21,931
ADMIN	STATE			STATE			STATE			STATE			STATE		
INEFFECTIVE	0	0.00%	0.00%	0	0.00%	0.08%	0	0.00%	0.14%	0	0.00%	0.00%	0	0.00%	0.00%
DEVELOPING	0	0.00%	0.17%	5	13.89%	0.75%	2	5.56%	0.83%	0	0.00%	0.52%	0	0.00%	0.38%
EFFECTIVE	20	50.00%	74.75%	18	50.00%	77.11%	15	41.67%	75.76%	18	47.37%	70.67%	18	46.15%	66.76%
HIGHLY	10	25.00%	20.63%	8	22.22%	18.05%	17	47.22%	16.87%	10	26.32%	22.09%	16	41.03%	25.75%
EXEMPT	10	25.00%	4.46%	5	13.89%	4.01%	2	5.56%	6.40%	10	26.32%	6.72%	4	10.26%	6.47%
TOTAL	40	100.00%	100.00%	36		1197	36		1452	38		1340	39		1,297
COUNSELOR	STATE			STATE			STATE			STATE			STATE		
INEFFECTIVE	0	0.00%	0.00%	0	0.00%	0.00%	0	0.00%		0	0.00%	0.00%	0	0.00%	0.10%
DEVELOPING	0	0.00%	0.59%	0	0.00%	0.00%	0	0.00%		0	0.00%	0.10%	0	0.00%	0.41%
EFFECTIVE	3	14.29%	48.39%	3	17.65%	55.76%	4	23.53%		8	38.10%	63.80%	6	27.27%	55.77%
HIGHLY	16	76.19%	44.88%	14	82.35%	36.81%	10	58.82%		13	61.90%	27.61%	10	45.45%	27.01%
EXEMPT	2	9.52%	6.15%	0	0.00%	7.43%	3	17.65%		1	4.76%	8.49%	5	22.73%	16.49%
TOTAL	21	100.00%	100.00%	17		929	17			21		978	22		970
NURSE	STATE			STATE			STATE			STATE			STATE		
INEFFECTIVE	0	0.00%	0.29%	-	-%	0.00%	0	#DIV/0!		-	-%	0.00%	-	-%	0.36%
DEVELOPING	0	0.00%	0.00%	-	-%	0.00%	0	#DIV/0!		-	-%	0.00%	-	-%	0.36%
EFFECTIVE	1	20.00%	53.16%	-	-%	53.22%	3	#DIV/0!		-	-%	56.94%	-	-%	51.64%
HIGHLY	4	80.00%	37.93%	-	-%	42.71%	0	#DIV/0!		-	-%	37.72%	-	-%	37.36%
EXEMPT	0	0.00%	8.62%	-	-%	4.07%	0	#DIV/0!		-	-%	5.34%	-	-%	5.49%
TOTAL	5	100.00%	100.00%			295	3					281			273
PSYCHOLOGIST	STATE			STATE			STATE			STATE			STATE		
INEFFECTIVE	0	0.00%	0.00%	0	0.00%	0.00%	-	-%		0	0.00%	0.00%	0	0.00%	0.00%
DEVELOPING	0	0.00%	0.39%	0	0.00%	0.00%	-	-%		0	0.00%	0.00%	1	20.00%	0.39%
EFFECTIVE	0	0.00%	42.02%	1	14.29%	46.32%	-	-%		2	40.00%	50.42%	1	20.00%	50.39%
HIGHLY	6	100.00%	50.97%	6	85.71%	47.62%	-	-%		3	60.00%	42.44%	2	40.00%	34.92%
EXEMPT	0	0.00%	6.61%	0	0.00%	6.06%	-	-%		0	0.00%	7.14%	0	0.00%	13.49%
TOTAL	6	100.00%	100.00%	7		231				5		238	5		252
SOCIAL WORKER	STATE			STATE			STATE			STATE			STATE		

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	2024-25		2023-24		2022-23		2021-2	
	District	State	District	State	District	State	District	
Q1. Which district do you work for?	124	7,376	203	6688	195	6614	274	
Q2. How would you characterize the grade span of your school?								
Elementary	47.54%	48.18%	39.41%	48.29%	46.67%	46.57%	41.24%	
Middle	17.21%	20.67%	24.63%	18.98%	18.46%	20.96%	21.90%	
High	27.87%	25.05%	27.59%	25.82%	28.72%	26.63%	28.83%	
Combined	7.38%	6.10%	5.91%	6.90%	6.15%	5.84%	6.93%	
Q3. Which school/s do you work at (optional)?								
Answered	0	3956	0	3568		3457		
Q4. How long have you been in your current position?								
Three Years or Less	29.84%	37.62%	33.50%	36.25%	32.31%	32.83%	12.04%	319
Four Years or More	70.16%	62.38%	66.50%	63.75%	67.69%	67.17%	87.96%	
Q5. What is your current position?								
Administrator	4.92%	8.00%	5.47%	7.44%	9.23%	6.32%	9.12%	
Audiologist	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
School Counselor	4.10%	3.34%	2.99%	3.75%	2.05%	3.33%		
School Nurse	0.82%	0.92%	0.50%	1.31%	0.00%	0.85%		
School Psychologist	0.82%	0.62%	1.00%	0.76%	0.51%	0.50%		
School Social Worker	0.00%	0.80%	0.00%	0.69%	0.00%	0.75%		
Teacher	89.34%	83.14%	90.05%	81.72%	88.21%	85.81%	90.88%	
Teacher-Librarian	0.00%	1.15%	0.00%	1.34%	0.00%	1.29%		
Speech Language Pathologist	0.00%	2.02%	0.00%	2.99%	0.00%	1.14%		
Q6. What was your status during the [current] school year?								
Probationary	12.71%	21.27%	15.10%	19.44%	16.38%	17.60%	14.50%	
Post-Probationary	87.29%	78.73%	84.90%	80.56%	83.62%	82.40%	85.50%	

Q7. Were you evaluated with the NEPF during the [current] school							
Yes	73.73%	89.46%	79.17%	88.47%	80.23%	91.33%	71.90%
No: exempt due to two previous years of ‘highly effective’ rating	16.10%	6.75%	12.50%	8.40%	10.73%	6.10%	20.90%
No: other reason described below	10.17%	3.79%	8.33%	3.13%	9.04%	2.56%	7.20%
Q8. My evaluation was fair.							
Strongly agree	54.02%	48.94%	51.32%	45.33%	39.44%	42.78%	56.90%
Agree	37.93%	41.86%	41.45%	46.07%	52.82%	47.58%	33.60%
Disagree	4.60%	6.14%	5.92%	6.15%	4.93%	6.93%	7.80%
Strongly disagree	3.45%	3.05%	1.32%	2.45%	2.82%	2.71%	1.70%
Q9. My evaluation was focused more on my professional growth rather than on awarding a score or rating.							
Strongly agree	28.74%	33.64%	32.24%	31.71%	24.65%	28.03%	33.60%
Agree	48.28%	45.86%	48.68%	45.83%	50.70%	46.72%	39.70%
Disagree	19.54%	15.35%	16.45%	18.02%	19.72%	20.30%	16.40%
Strongly disagree	3.45%	5.15%	2.63%	4.43%	4.93%	4.95%	10.30%
Q10. My NEPF evaluation cycle experience helped me identify my areas of growth as an educator.							
Strongly agree	31.03%	27.57%	25.66%	24.83%	20.42%	22.20%	38.80%
Agree	45.98%	44.92%	49.34%	45.16%	54.93%	45.03%	37.10%
Disagree	14.94%	19.01%	20.39%	22.65%	16.90%	23.89%	16.40%
Strongly disagree	8.05%	8.50%	4.61%	7.36%	7.75%	8.89%	7.80%
Q11. My NEPF evaluation cycle experience took a reasonable amount of my time.							
Strongly agree	21.84%	27.17%	26.32%	24.55%	21.13%	23.23%	38.80%
Agree	50.57%	52.78%	53.29%	53.88%	53.52%	52.08%	38.80%
Disagree	18.39%	13.88%	15.13%	15.02%	18.31%	16.44%	15.50%
Strongly disagree	9.20%	6.17%	5.26%	6.56%	7.04%	8.25%	6.90%
Q12. My designated evaluator(s) were well-trained in conducting the NEPF evaluation cycle.							
Strongly agree	37.93%	43.64%	44.08%	41.23%	44.37%	40.25%	62.90%

Agree	49.43%	45.11%	47.37%	46.58%	45.77%	46.48%	26.70%
Disagree	10.34%	7.31%	5.92%	8.53%	4.93%	8.77%	6.00%
Strongly disagree	2.30%	3.93%	2.63%	3.66%	4.93%	4.50%	4.30%
Q13. The Student Learning Goal (SLG) process was used to drive my planning and instruction throughout the year.							
Strongly agree	12.64%	21.34%	19.08%	20.60%	16.90%	18.11%	15.50%
Agree	45.98%	44.37%	50.00%	44.78%	53.52%	44.26%	50.00%
Disagree	10.34%	15.25%	11.18%	15.12%	17.61%	16.75%	10.30%
Strongly disagree	21.84%	9.14%	14.47%	10.05%	7.75%	13.18%	6.00%
Not applicable (did not participate in the SLG process for the [current]	9.20%	9.91%	5.26%	9.45%	4.23%	7.70%	18.10%
Q14. The feedback I received during my NEPF evaluation cycle experience positively impacted my students' learning.							
Strongly agree	9.20%	23.47%	11.18%	21.91%	13.38%	19.47%	21.60%
Agree	54.02%	48.21%	52.63%	47.57%	54.23%	47.41%	55.20%
Disagree	9.20%	16.06%	17.11%	17.73%	19.72%	18.95%	14.70%
Strongly disagree	17.24%	8.25%	13.16%	7.78%	7.04%	9.63%	4.30%
Did not receive feedback	10.34%	4.01%	5.92%	5.02%	5.63%	4.54%	4.30%
Q15. The feedback I received during my NEPF evaluation cycle experience positively impacted my instructional practice.							
Strongly agree	10.34%	23.97%	13.82%	22.33%	15.49%	19.64%	21.60%
Agree	50.57%	48.32%	55.26%	48.12%	53.52%	48.48%	54.30%
Disagree	12.64%	15.59%	10.53%	17.20%	17.61%	18.30%	15.50%
Strongly disagree	14.94%	8.69%	14.47%	7.84%	7.04%	9.21%	5.20%
Did not receive feedback	11.49%	3.43%	5.92%	4.51%	6.34%	4.36%	3.40%
Q16. I had access to the professional development (formal or informal) that was necessary to implement the feedback and/or directives p							
Strongly agree	25.29%	29.57%	19.74%	25.66%	14.79%	22.80%	33.60%
Agree	49.43%	50.68%	62.50%	54.15%	54.23%	53.75%	34.50%
Disagree	17.24%	14.27%	11.18%	15.56%	18.31%	17.70%	19.80%
Strongly disagree	8.05%	5.48%	6.58%	4.63%	12.68%	5.75%	12.10%
Q17. What was your status during the [current] school year?							

Probationary	33.33%	30.30%	63.64%	33.96%	33.33%	32.08%	32.00%
Post-Probationary	66.67%	69.70%	36.36%	66.04%	66.67%	67.92%	68.00%
Q18. Were you evaluated by your supervisor(s) using the NEPF during the [current] school year?							
Yes	100.00%	90.93%	81.82%	89.63%	88.89%	92.77%	84.00%
No: exempt due to two previous years of 'highly effective" rating	0.00%	2.70%	0.00%	3.72%	5.56%	2.83%	12.00%
No: other reason described below	0.00%	6.37%	18.18%	6.65%	5.56%	4.40%	4.00%
Q19. My evaluation was fair.							
Strongly agree	16.67%	50.80%	77.78%	44.59%	62.50%	52.55%	38.10%
Agree	66.67%	45.21%	22.22%	48.38%	37.50%	43.63%	47.60%
Disagree	16.67%	3.46%	0.00%	6.22%	0.00%	2.55%	14.30%
Strongly disagree	0.00%	0.53%	0.00%	0.81%	0.00%	1.27%	0.00%
Q20. My evaluation was focused more on my professional growth rather than awarding a score or rating.							
Strongly agree	0.00%	40.53%	44.44%	31.89%	43.75%	36.83%	14.30%
Agree	83.33%	46.58%	55.56%	52.16%	50.00%	49.21%	47.60%
Disagree	16.67%	10.00%	0.00%	14.59%	6.25%	11.11%	28.60%
Strongly disagree	0.00%	2.89%	0.00%	1.35%	0.00%	2.86%	9.50%
Q21. NEPF evaluation cycle experience helped me identify areas of growth as an administrator.							
Strongly agree	0.00%	29.89%	55.56%	25.34%	31.25%	27.71%	9.50%
Agree	66.67%	49.74%	33.33%	56.13%	62.50%	53.50%	66.70%
Disagree	33.33%	15.87%	11.11%	17.17%	6.25%	14.65%	14.30%
Strongly disagree	0.00%	4.50%	0.00%	1.36%	0.00%	4.14%	9.50%
Q22. The feedback I received during my NEPF evaluation cycle experience positively impacted my instructional leadership practice.							
Strongly agree	0.00%	32.45%	11.11%	27.91%	0.00%	23.32%	4.80%
Agree	66.67%	49.08%	88.89%	52.57%	93.75%	59.74%	66.70%
Disagree	33.33%	13.72%	0.00%	14.09%	6.25%	11.50%	19.00%
Strongly disagree	0.00%	3.43%	0.00%	1.90%	0.00%	1.92%	0.00%
Did not receive feedback	0.00%	1.32%	0.00%	3.52%	0.00%	3.51%	9.50%

Q23. I had access to the professional development (formal or informal) that was necessary to implement the feedback and/or directives p								
Strongly agree	16.67%	34.30%	33.33%	26.09%	31.25%	28.75%	9.50%	
Agree	50.00%	50.13%	55.56%	58.15%	62.50%	54.63%	61.90%	
Disagree	16.67%	12.14%	11.11%	14.13%	6.25%	13.74%	19.00%	
Strongly disagree	16.67%	3.43%	0.00%	1.63%	0.00%	2.88%	9.50%	
Q24. The Student Learning Goal (SLG) process was used to drive my instructional leadership practices throughout the year.								
Strongly agree	0.00%	14.99%	0.00%	12.67%	6.25%	12.70%	4.80%	
Agree	50.00%	40.79%	77.78%	50.40%	68.75%	46.67%	33.30%	
Disagree	50.00%	15.97%	11.11%	17.25%	6.25%	14.92%	19.00%	
Strongly disagree	0.00%	6.88%	11.11%	5.93%	0.00%	9.21%	0.00%	
Not applicable (did not participate in the SLG process for the [current]	0.00%	21.38%	0.00%	13.75%	18.75%	16.51%	42.90%	
Q25. Do you evaluate teachers using the NEPF?								
Yes	100.00%	87.30%	100.00%	90.56%	100.00%	94.18%	100.00%	323
No	0.00%	12.70%	0.00%	9.44%	0.00%	5.82%	0.00%	
Q26. How many teachers did you evaluate using the NEPF during the [current] school year?								
Average	15.8	16.10	10.1	20.03	15.1	13.8	15.4	
Q27. On average, the time I spent on the NEPF evaluation cycle for each teacher was reasonable.								
Strongly agree	0.00%	12.42%	0.00%	8.95%	17.65%	10.45%	8.00%	
Agree	66.67%	61.21%	77.78%	61.11%	52.94%	58.19%	64.00%	
Disagree	33.33%	18.79%	22.22%	22.22%	17.65%	21.95%	16.00%	
Strongly disagree	0.00%	7.58%	0.00%	7.72%	11.76%	9.41%	12.00%	
Q28. NRS 391.465 requires the addition of a class size adjustment on the summative evaluation for all eligible teachers. the addition of a								
No additional time			33.33%	20.06%	23.53%	19.93%	20.00%	
Minimal additional time (5-10 minutes per teacher)			33.33%	51.23%	47.06%	49.65%	60.00%	
Considerable additional time (15-20 minutes per teacher)			22.22%	17.28%	23.53%	18.53%	16.00%	
Substantial additional time (25 minutes or more per teacher)			11.11%	11.42%	5.88%	11.89%	4.00%	

Q29. I have received adequate training in order to provide meaningful professional feedback to all my teachers as part of the NEPF evaluation cycle.							
Strongly agree	0.00%	22.02%	11.11%	16.77%	11.76%	25.95%	32.00%
Agree	83.33%	60.55%	66.67%	64.94%	82.35%	58.48%	36.00%
Disagree	0.00%	14.98%	22.22%	13.11%	5.88%	11.07%	28.00%
Strongly disagree	16.67%	2.45%	0.00%	5.18%	0.00%	4.50%	4.00%
Q30. I was able to successfully guide teachers through the Student Learning Goal (SLG) process.							
Strongly agree	0.00%	22.39%	22.22%	21.65%	23.53%	23.43%	12.00%
Agree	83.33%	68.10%	77.78%	66.77%	76.47%	67.48%	28.00%
Disagree	16.67%	7.98%	0.00%	9.45%	0.00%	7.69%	12.00%
Strongly disagree	0.00%	1.53%	0.00%	2.13%	0.00%	1.40%	4.00%
Q31. On average, the teachers I evaluated using the NEPF set rigorous SLGs based on data from the previous year.							
Strongly agree	0.00%	14.69%	0.00%	8.33%	17.65%	14.93%	4.00%
Agree	83.33%	60.31%	100.00%	67.59%	76.47%	61.81%	36.00%
Disagree	16.67%	23.44%	0.00%	20.68%	5.88%	19.10%	12.00%
Strongly disagree	0.00%	1.56%	0.00%	3.40%	0.00%	4.17%	0.00%
Q32. The implementation of the NEPF is positively impacting student learning at my school(s).							
Strongly agree	0.00%	13.48%	0.00%	6.75%	11.76%	12.11%	0.00%
Agree	50.00%	54.99%	77.78%	61.04%	64.71%	56.40%	44.00%
Disagree	33.33%	24.26%	22.22%	26.07%	23.53%	24.57%	44.00%
Strongly disagree	16.67%	7.28%	0.00%	6.13%	0.00%	6.92%	12.00%
Q33. The implementation of the NEPF evaluation cycle is positively impacting teachers' instructional practice at my school(s).							
Strongly agree	0.00%	13.67%	0.00%	8.56%	11.76%	11.42%	8.00%
Agree	33.33%	53.89%	88.89%	59.33%	64.71%	59.86%	40.00%
Disagree	33.33%	25.74%	11.11%	25.69%	23.53%	21.80%	36.00%
Strongly disagree	33.33%	6.70%	0.00%	6.42%	0.00%	6.92%	16.00%
Q34. At my school(s), the NEPF evaluation cycle guides individual teachers' professional learning.							

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: James Gianotti, Executive Director of Student Services
Re: Policy IKD Outdoor Education Credit

Recommendation

That the Board of Trustees approve Policy IKD: Outdoor Education Credit as a first reading.

Background Information

The 83rd Session (2025) of the Nevada State Legislature enabled school districts in the state of Nevada to award elective credit for students that participate in outdoor activities with the passage of AB 501. A critical element of this process is for students to be active outdoors and not limiting their learning to the traditional classroom. As such, this policy authorizes students to receive elective credit towards promotion and graduation for completing approved outdoor recreation in accordance with Nevada Revised Statute (NRS) 389.

Budget Considerations

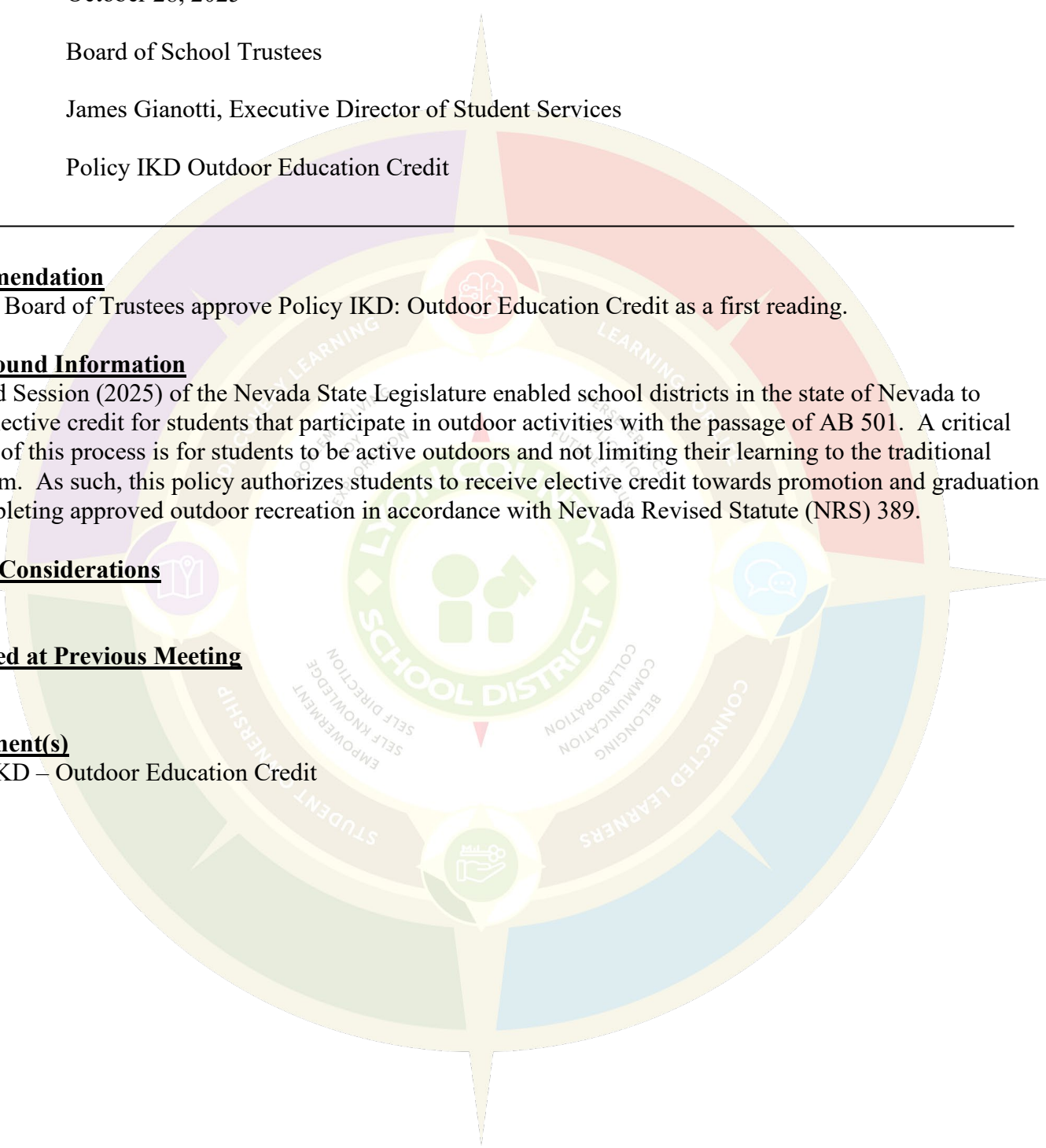
N/A

Discussed at Previous Meeting

N/A

Attachment(s)

Policy IKD – Outdoor Education Credit



OUTDOOR EDUCATION CREDIT

The Lyon County School District (LCSD) recognizes the importance for students to be active outdoors, and that a student's education should not be limited to the classroom experience alone.

According to NRS, Outdoor Recreational Activity Credit must be completed outside of school hours, requires a pupil to spend a significant amount of time outdoors, and teaches the pupil skills that are relevant to outdoor education. Examples may include, but are not limited to, identifying plants and animals native to the state of Nevada, building trails, restoring natural habitats, and outdoor survival skills. Also included are outdoor recreational skills, including, without limitations, hiking and archery and bird watching. Outdoor recreational activity does not include organized team sports. The Site administrator has final authority to determine which activities qualify for this credit.

The LCSD, in compliance with Nevada revised Statute (NRS 389), offers students in grades 7 through 12 the ability to earn no more than two elective credits for approved Outdoor Recreational Activities towards promotion or graduation. Students may earn one half (.50) credit for every sixty (60) hours completed and by providing evidence of learning as outlined in the contracts and learning plans located in the appendix. District-approved credits will not count toward the courses required for graduation but may be applied to a student's elective credit requirements.

If a student chooses to obtain credit through Outdoor Activities, they must complete the LCSD Outdoor Education Program Contract, which requires parent/guardian and school administrator approval. Upon completion of the contract, students must submit evidence of the completed work to their designated school representative for final approval and the awarding of credit. Credit will be awarded at the school for which the student is enrolled and attending.

Reference: NRS 389 and AB 501 (2025 Session)

Adopted 11/18/25

APPENDIX A



Lyon County School District



Outdoor Education Program Contract

This is an independent study, outdoor education program for Lyon County School District students. Students may earn one half (.50) elective credit by providing evidence of learning and 60 hours of time in outdoor education program(s). No partial credit will be awarded. Learning must be completed outside of school hours and may not count towards the student's academic load. Each student is responsible for completing all the requirements of the learning plan and obtaining a teacher or mentor to sign off on the hours and work completed. The mentor may include a coach, club leader, or other designee. Students may earn a maximum of 2 credits. P/F grades are awarded for Outdoor Education and do not affect the student's Grade Point Average (GPA).

<u>Credit Earned</u>	<u>Required Hours</u>
Half Credit (0.5)	60 Hours
Full Credit (1.0)	120 Hours

Student Information

Student Name: _____ Student ID #: _____

Grade Level: _____ School of Attendance: _____

Anticipated Start Date: _____

Anticipated End Date: _____

Outdoor Education Student Learning Plan

This learning plan outlines the objectives, activities, and outcomes that the student will complete to earn high school credit for outdoor education.

Learning Goals

The student will demonstrate growth and proficiency in the following areas (check all that apply and add details as needed):

- - Physical Fitness (e.g., endurance, strength, outdoor recreation)

- - Environmental Science (e.g., ecosystems, sustainability, conservation)

- - Outdoor Safety & Survival Skills (e.g., navigation, shelter, fire-building)

- - Employability Skills (e.g., teamwork, leadership, resilience)

- - Career Exploration (e.g., parks and recreation, wildlife management)

- - Other: _____

Student Agreement

I understand that I am responsible for completing all approved activities safely and honestly. I agree to:

- Follow the learning plan and safety protocols.
- Maintain regular communication regarding progress with my supervising teacher/mentor.
- Submit required documentation upon completion of hours.
- Represent my school and district with respect and integrity.

Student Signature: _____ Date: _____

Parent/Guardian Approval

I give permission for my child to participate in the Outdoor Education Program. I understand:

- My child will be participating in off-campus outdoor activities outside of regularly scheduled school hours.
- I am responsible for ensuring transportation, safety equipment, and supervision (as needed).
- I will support my child's learning goals and help ensure timely documentation.
- I assume responsibility of all associated fees incurred as part of the outdoor activities.
- By signing this Release and Waiver of Liability, and for consideration of my child/children's participation in Outdoor Education activities, I fully and completely waive, release, discharge, and promise not to sue the Lyon County School District, their directors, officers, administrators, employees, volunteers, agents, supervisors, participants, assigns, sponsors, their representatives (collectively, the "Releasees"), for any and all liability, claims, demands, actions, and any other causes of action whatsoever (whether direct or derivative), arising out of or related to any loss, damage, or injury that I may have, whether caused by the negligence of the Releasees or otherwise, while my child/children are participating in such activity, (including those outlined) or while in, on, or upon the premises where the activity is being conducted, including but not limited to: recovering for my injuries, loss of consortium, child's companionship, comfort, and society, loss of income, non-economic damages, (including, but not limited to medical bills and expenses related to the treatment of injuries), my pain and suffering caused by mental anguish, emotional distress, and physical injuries suffered by my child/children. This waiver does not inhibit my rights relating to pursuit of claims for willful or intentional actions which are the proximate cause of such injury or damage.

Parent/Guardian Name: _____

Phone Number: _____ Email: _____

Parent/Guardian Signature: _____ Date: _____

Teacher/Mentor Approval

Supervising Teacher/Mentor Name: _____ Title: _____

Phone Number: _____ Email: _____

I have reviewed the learning plan and approve this contract.

Signature: _____ Date: _____

After work is completed, students will review their evidence of learning with their mentor/ teacher. Once the mentor/teacher signs off, all documentation should be submitted to the designated administrator of the student's school.

- Log entries summarizing their participation in the activity (1 entry for every 5 hours of time)
- Time/activity logs (verified by mentor/teacher) in no less than 30 minute increments
- Photos/videos with captions
- Final project or presentation (e.g., slideshow, report, demo)

Parent/Guardian Responsibilities

The Parent/Guardian agrees to:

1. **Provide Oversight:** Encourage and support the student in finding a suitable, safe, and pre-approved service site.
2. **Facilitate Logistics:** Assist the student with transportation and scheduling necessary to complete the required hours.
3. **Acknowledge Risks:** Understand that the service activities take place off school grounds and assume responsibility for the student's safety, liability, and supervision during the time spent at the service site.
4. **Monitor Progress:** Review the student's progress and log sheets periodically to ensure they are fulfilling the requirements of this agreement.

Administrator Responsibilities

The School Administrator (or designated representative) agrees to:

1. **Approve Service Sites:** Review and approve the selected Outdoor Recreational programs to ensure it meets the criteria.
2. **Notify the School Board:** Annually a report will be given to the School Board outlining all approved Outdoor Activity credit opportunities that were given over the past academic school year. This can be placed on the consent agenda at the June board meeting.
3. **Provide Needed Paperwork:** Furnish the student with the official Outdoor Activities Log Sheet and any other necessary forms or guidelines.
4. **Verify Completion:** Review and audit the submitted log sheets and documentation to confirm that the required hours have been legitimately completed and verified.
5. **Award Credit:** Upon successful verification of the required hours, ensure the appropriate half or full elective credit is applied to the student's transcript.

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: James Gianotti, Executive Director of Student Services
Re: Policy IKDA: Community Service Credit

Recommendation

That the Board of Trustees approve Policy IKDA: Community Service Credit as a first reading.

Background Information

Nevada Revised Statute 389.165 enables school districts in the state of Nevada to award elective credit for students that participate in community service activities. A critical element of this process is for students to be active servants in the community and not limiting their learning to the traditional classroom. As such, this policy authorizes students to receive elective credit towards promotion and graduation for completing approved service-learning activities in accordance with Nevada Revised Statute (NRS) 389.165.

Budget Considerations

N/A

Discussed at Previous Meeting

N/A

Attachment(s)

Policy IKDA – Community Service Credit

COMMUNITY SERVICE CREDIT

The Lyon County School District (LCSD) recognizes the importance for students to be active in their community, and that a student's education should not be limited to the classroom experience alone. As such, this policy authorizes students to receive elective credit towards promotion and graduation for completing approved service-learning activities in accordance with Nevada Revised Statute (NRS) 389.165.

The LCSD also recognizes that an important part of citizenship may involve community service projects. A student may earn service-learning credit by actively participating in approved community service projects. According to NRS, Community Service Credit must be completed outside of school hours. A student may not receive credit for the completion of a community service project if the project duplicates a course of study in which the student has received instruction. A student cannot receive payment or compensation for work done as part of a community service project. The Site administrator has final authority to determine which activities qualify for this credit.

The LCSD, in compliance with NRS 389.165, offers students in grades 9 through 12 the ability to earn no more than one elective credit for an approved Community Service Project towards graduation. Students may earn one half (.50) credit for every sixty (60) hours completed and by providing evidence of learning as outlined in the contracts and learning plans located in the appendix. District-approved credits will not count toward the courses required for graduation but may be applied to a student's elective credit requirements.

If a student chooses to obtain credit through Community Service, they must complete the LCSD Community Service Contract, which requires parent/guardian and school administrator approval. Upon completion of the contract, students must submit evidence of the completed work to their designated school representative for final approval and the awarding of credit. Credit will be awarded at the school for which the student is enrolled and attending.

Reference: NRS 389.165

Adopted 11/18/25

APPENDIX A



Lyon County School District



Community Service Agreement

This agreement outlines the terms and conditions for students to earn elective credit through documented community service hours. This opportunity is designed to encourage civic engagement, personal development, and responsibility within our community. The service must be completed outside of school hours and may not count towards the student's academic load. Each student is responsible for completing all the requirements of the service plan and obtaining a teacher or mentor to sign off on the hours and work completed. The mentor may include a civic/religious leader, or non-familial designee. The mentor may not be a family member. Students may earn a maximum of 1 credit. P/F grades are awarded for community service and do not affect the student's Grade Point Average (GPA).

<u>Credit Earned</u>	<u>Required Hours</u>
<u>Half Credit (0.5)</u>	<u>60 Hours</u>
<u>Full Credit (1.0)</u>	<u>120 Hours</u>

Student Information

Student Name: _____ Student ID #:

Grade Level: _____ School of Attendance:

Anticipated Start Date: _____

Anticipated End Date: _____

Student Service-Learning Plan

The Student agrees to:

1. **Select an Approved Site:** Choose a community service organization or project that is **non-profit, and not for personal gain.** All service sites must be pre-approved by the Administrator before service begins.
2. **Maintain Documentation:** Accurately log all service hours using the official school Community Service Log Sheet, noting the date, time, detailed description of tasks, and total hours served each session.
3. **Obtain Verification:** Ensure that an authorized representative (supervisor) from the service organization signs the log sheet for each entry to verify the time and service performed.
4. **Uphold Professionalism:** Represent the school with integrity by adhering to all rules, regulations, and dress codes of the service organization. Maintain a positive, dedicated, and responsible attitude throughout the service period.
5. **Submit Documentation Timely:** Submit the completed and verified log sheets to the Administrator by the designated deadline for credit review.

Parent/Guardian Responsibilities

The Parent/Guardian agrees to:

1. **Provide Oversight:** Encourage and support the student in finding a suitable, safe, and pre-approved service site.
2. **Facilitate Logistics:** Assist the student with transportation and scheduling necessary to complete the required hours.
3. **Acknowledge Risks:** Understand that the service activities take place off school grounds and assume responsibility for the student's safety, liability, and supervision during the time spent at the service site.
4. **Monitor Progress:** Review the student's progress and log sheets periodically to ensure they are fulfilling the requirements of this agreement.

Administrator Responsibilities

The School Administrator (or designated representative) agrees to:

1. **Approve Service Sites:** Review and approve the selected community service site to ensure it meets the criteria (non-profit, civic, educational value).
2. **Provide Needed Paperwork:** Furnish the student with the official Community Service Log Sheet and any other necessary forms or guidelines.
3. **Verify Completion:** Review and audit the submitted log sheets and documentation to confirm that the required hours have been legitimately completed and verified.

4. **Award Credit:** Upon successful verification of the required hours, ensure the appropriate half or full elective credit is applied to the student's transcript.

Evidence of Service

The student agrees to submit the following artifacts for assessment:

- Log entries summarizing the progress of their service (1 entry for every 5 hours of time)
- Time/activity logs (verified by mentor/supervisor) in no less than 30 minute increments
- Photos/videos with captions
- Final project or presentation (e.g., slideshow, report, demo)
- Other: _____

Student Agreement

I understand that I am responsible for completing all approved activities safely and honestly. I agree to:

- Follow the learning plan and safety protocols.
- Maintain regular communication with my supervising teacher/mentor.
- Submit required documentation by deadlines.
- Represent my school and district with respect and integrity.

Student Signature: _____

Date: _____

Parent/Guardian Approval

I give permission for my child to participate in the selected Community Service Project. I understand:

- My child will be participating in off-campus community service activities outside of regularly scheduled school hours.
- I am responsible for ensuring transportation, safety equipment, and supervision (as needed).
- I will support my child's service learning goals and help ensure timely documentation.

LYON COUNTY SCHOOL DISTRICT
BOARD POLICY

IKDA

- By signing this Release and Waiver of Liability, and for consideration of my child/children's participation in Service Learning activities, I fully and completely waive, release, discharge, and promise not to sue the Lyon County School District, their directors, officers, administrators, employees, volunteers, agents, supervisors, participants, assigns, sponsors, their representatives (collectively, the "Releasees"), for any and all liability, claims, demands, actions, and any other causes of action whatsoever (whether direct or derivative), arising out of or related to any loss, damage, or injury that I may have, whether caused by the negligence of the Releasees or otherwise, while my child/children are participating in such activity, (including those outlined) or while in, on, or upon the premises where the activity is being conducted, including but not limited to: recovering for my injuries, loss of consortium, child's companionship, comfort, and society, loss of income, non-economic damages, (including, but not limited to medical bills and expenses related to the treatment of injuries), my pain and suffering caused by mental anguish, emotional distress, and physical injuries suffered by my child/children. This waiver does not inhibit my rights relating to pursuit of claims for willful or intentional actions which are the proximate cause of such injury or damage.

Parent/Guardian Name:

Phone Number: _____ Email: _____

Parent/Guardian Signature:

Date:

Teacher/Mentor Approval

Supervising Teacher/Mentor Name: _____ Title: _____

Phone Number: _____ Email: _____

I have reviewed the service learning plan and approve this contract.

Signature:

Date: _____

School/Administrator/Designee Approval

Supervising Teacher/Mentor Name: _____ Title: _____

Phone Number: _____ Email: _____

I have reviewed the service learning plan and approve this contract.

Signature:

Date: _____

After work is completed, students will review their evidence of service with their mentor/teacher. Once the mentor/teacher signs off, all documentation should be submitted to the designated administrator of the student's school.

- Log entries summarizing their participation in the activity (1 entry for every 5 hours of time)
- Time/activity logs (verified by mentor/teacher) in no less than 30 minute increments
- Photos/videos with captions
- Final project or presentation (e.g., slideshow, report, demo)

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: Dr. Stacey L. Cooper; Deputy Superintendent
Re: Updates Policy JFCC- Safe and Respectful Learning Environment

Recommendation: That the Board of School Trustees review and approve the proposed revisions to Policy JFCC, Safe and Respectful Learning Environment as a first reading.

Background Information: The Lyon County School District (LCS D) is updating its Safe and Respectful Learning Environment Policy (Policy JFCC). The updated policy includes several changes to its language, including statutory additions of terms such as "discrimination based on race," inclusions of the term "bullying and cyberbullying," to affirm the district's commitment to providing a safe and respectful learning environment for all students. The policy clarifies that bullying, cyberbullying, and discrimination are prohibited for anyone on school property or at school-sponsored activities, including members of the school board, employees, students, and members of any club or organization that uses school facilities. Additionally, the document notes that the district's policy for non-discrimination under Title IX will be applied if alleged misconduct could be considered sex-based harassment.

The revisions also adjust how misconduct is reported and investigated and align the process to recent adjustments of LCS D Policies GL (Staff Complaints) and KL(Public Complaints). The updated policy makes it clear that administrators and other staff members must report any violations they witness or have experienced as soon as is practical, and no later than the end of the same school day. The document emphasizes that retaliation against anyone who reports a violation is strictly prohibited and is a violation of the policy.

Budget Considerations: There is no direct budget implication associated with these policy revisions.

Discussed at Previous Meeting: December 17, 2024

Attachment(s): Policy JFCC- Safe and Respectful Learning Environment

SAFE AND RESPECTFUL LEARNING ENVIRONMENT

Bullying, Cyber-Bullying and Discrimination Based on Race Is Prohibited in Public Schools

The Lyon County School District (LCSD) is committed to providing a safe and respectful learning environment free from bullying, cyberbullying, and discrimination based on race. A member of the school district board of trustees, any employee of the school district, including, without limitation, an administrator, principal, teacher, or other staff member, a member of a club or organization which uses the facilities of any public school, regardless of whether the club or organization has any connection to the school, or any student shall not engage in bullying, cyberbullying, or discrimination based on race on the premises of any public school, at an activity sponsored by a public school, or on any school bus. Every classroom, hallway, locker room cafeteria, restroom, gymnasium, playground, athletic field, school bus, parking lot and other areas on the premises of a public school in the school district must be maintained as a safe and respectful learning environment, and no form of bullying, cyber-bullying, or discrimination based on race will be tolerated within the school district. District officials will promptly investigate any reported allegations of such misconduct in accordance with state law and will take appropriate disciplinary action to ensure that substantiated misconduct does not continue.

~~The Lyon County School District is committed to providing a safe and respectful learning environment in which students of differing beliefs, races, colors, national origins, ancestries, religions, gender identities or expressions, sexual orientation, physical or mental disabilities, sexes or any other distinguishing characteristics, and or backgrounds can realize their full academic and personal potential. It is the intent of this policy to ensure that all administrators, principals, teachers, and other personnel of the school district demonstrate appropriate and professional behavior on the premises of any public school by treating students, including, without limitation, students, with civility and respect and by refusing to tolerate any form of bullying, cyber-bullying, or discrimination based on race misconduct, and by taking immediate action to protect a victim, reporter, or target of bullying, cyber-bullying, or discrimination based on race when witnessing, overhearing or being notified that bullying, cyber-bullying, or discrimination based on race is occurring or has occurred such misconduct. Any teacher, administrator, principal, coach, or other staff member, volunteer or student who tolerates or engages in an act of bullying, cyber-bullying, or discrimination based on race, or violates a provision of state law requiring a response to bullying, cyber-bullying, or discrimination based on race will be held accountable.~~

It is the intent of this policy that all students in the District are entitled to maintain their own beliefs and to disagree respectfully without resorting to violence, discrimination based on race, bullying, or cyberbullying. This policy does not advocate nor require the acceptance of differing

beliefs in a manner that would inhibit the freedom of expression, but does require that all students with differing beliefs be free from harassment, abuse, or any other misconduct.

If the alleged bullying or cyber-bullying based on sex could constitute sex-based harassment under Title IX, then LCSD Board Policy AB – Non-discrimination on the Basis of Sex Under Title IX and administrative regulations apply rather than this policy and administrative regulations.¹

¹Under Title IX, sex-based harassment is defined as sexual harassment and other harassment on the basis of sex, that is:

Quid pro quo harassment. A school employee or other person authorized by LCSD to provide an aid, benefit, or service under LCSD’s education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person’s participation in unwelcome sexual conduct; or

Hostile environment harassment. Unwelcome sex-based conduct that, based on the totality of circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person’s ability to participate in or benefit from LCSD’s education program or activity (i.e., creates a hostile environment), as defined further in 34 CFR 106.2; or

Specific offenses.

- i. Sexual assault meaning an offense classified as forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
- ii. Dating violence as defined further in 34 CFR 106.2;
- iii. Domestic violence as defined further in 34 CFR 10.2; or
- iv. Stalking as defined further in 34 CFR 106.2.

Because the District must respond with specific steps whenever any employee has notice of sexbased harassment under Title IX, all school employees are required to report possible incidents of sex-based harassment involving students directly to the District’s Title IX Coordinator, as follows:

Executive Director of Human Resources
Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
(775)463-6800 [or bhogan@lyoncsd.org](mailto:bhogan@lyoncsd.org)

The District’s Title IX Coordinator will assist the employee, in consultation with the school principal if the employee is not the principal, to determine whether the allegation could constitute sex-based harassment under Title IX, in which case policy AB will be followed rather than policy JFCC.

It is the further intent of this policy to ensure that the quality of instruction is not negatively impacted by poor attitudes or interactions among administrators, principals, teachers or other

personnel of a school district. The Lyon County School District affirms that all students in its public schools are entitled to maintain their own beliefs and to respectfully disagree without resorting to bullying, cyber bullying, discrimination based on race, or violence.

The school district will provide for the appropriate training of all administrators, principals, teachers, and all other personnel employed by the school district as required by law, and as more specifically set forth in administrative regulations implementing this policy.

The superintendent shall use all reasonable means to inform students, employees, and parents/guardians that the District will not tolerate discrimination based on race, bullying, or cyberbullying. The superintendent will provide for the appropriate training of all trustees, administrators, and other personnel employed by or who volunteer with the District. The superintendent will provide for age-appropriate methods of discussing the meaning and substance of this policy with students.

The District prohibits retaliation against any employees or students because they made a report of discrimination based on race, bullying, or cyberbullying, or because they testified, assisted, or participated in the investigation of such a report. Such retaliation is a violation of this policy and District officials will take disciplinary action as appropriate.

No cause of action may be brought against a student or an employee or volunteer of a school who reports a violation of NRS 388.135 unless the person who made the report acted with malice, intentional misconduct, gross negligence, or intentional violation of the law.

Legal Reference(s): NRS 200.900, 385A.070, 388.121 to 388.1395; NAC 388.875 et seq.

Policy #JFCC
Revised 12/17/24 11/18/25

***SAFE AND RESPECTFUL LEARNING ENVIRONMENT - ADMINISTRATIVE
REGULATIONS***

I. Bullying, Cyber-Bullying, and Discrimination Based on Race Is Prohibited in Public Schools

A. A member of the school district board of trustees, any employee of the school district, including, without limitation, an administrator, principal, teacher, or other staff member, a member of a club or organization which uses the facilities of any public school, regardless of whether the club or organization has any connection to the school, or any student shall not engage in bullying, cyber bullying, or discrimination based on race on the premises of any public school, at an activity sponsored by a public school, or on any school bus.

BA. Definitions:

1. Bullying is defined in state law as follows (NRS 388.122):

“Bullying” means written, verbal, ~~or~~ electronic expressions, or physical acts or gestures, or any combination thereof, that are directed at a student or group of students, or a single severe and willful act or expression that is directed at a student or group of students, and:

- a. Have the effect of:
 - i. Physically harming a student or damaging the property of a student; or
 - ii. Placing a student in reasonable fear of physical harm to the student or damage to the property of the student; or
- b. Interfere with the rights of a student by:
 - i. Creating an intimidating or hostile educational environment for the student; or
 - ii. Substantially interfering with the academic performance of a student or the ability of the student to participate in or benefit from services, activities, or privileges provided by a school; or
- c. Are acts or conduct described in paragraph (a) or (b) and are based upon the:
 - i. Actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical

- or mental disability of a student, sex or any other distinguishing characteristic or background of a student; or
- ii. Association of a student with another student having one or more of those actual or perceived characteristics.

The term includes, without limitation:

- a. Repeated or pervasive taunting, name-calling, belittling, mocking or use of put-downs or demeaning humor regarding the actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability of a student, sex, or any other distinguishing characteristic or background of a student;
- b. Behavior that is intended to harm another student by damaging or manipulating ~~his or her~~ relationships with others by conduct that includes, without limitations, spreading false rumors;
- c. Repeated or pervasive nonverbal threats or intimidation such as the use of aggressive, menacing or disrespectful gestures;
- d. Threats of harm to a student, to ~~his or her~~ a student's possessions or to other students, whether such threats are transmitted verbally, electronically or in writing;
- e. Blackmail, extortion, ~~or~~ demands for protection money or involuntary loans, or donations;
- f. Blocking access to any property or facility of a school;
- g. Stalking; and
- h. Physically harmful contact with or injury to another student or ~~his or her~~ property.

NOTE: The term does not include expressions, acts, or gestures which are engaged in as part of a mutual disagreement or conflict.

2. Cyberbullying is defined in state law as follows (NRS 388.123):

“*Cyber-bullying*” means bullying through the use of electronic communication. The term includes the use of electronic communication to transmit or distribute a sexual image of a minor. ~~As used in this policy, “sexual image” has the meaning ascribed to it in NRS 200.737.~~

43. Discrimination based on race is defined in state law as follows (NRS 388.1235):

“Discrimination based on race” means any single or repeated or pervasive act or acts, whether targeted to a specific person or targeted to any demographic identified in paragraph a:

a. Regarding the race, color, culture, religion, language, ethnicity or national origin of a person that causes harm or creates a hostile work or learning environment, which may include, without limitation, jokes, threats, physical altercations or intimidation; and

b. That occurs in person, online or in any other setting, including, without limitation, in a course of distance education.

34. “Electronic communication” means the communication of any written, verbal or pictorial information through the use of an electronic device, including, without limitation, a telephone, a cellular phone, a computer, or any similar means of communication (NRS 388.124).

5. “Sexual image” means any visual depiction, including without limitation, any photograph or video, of a minor simulating or engaging in sexual conduct or of a minor as the subject of a sexual portrayal (NRS 200.737).

6. “Sexual portrayal” means the depiction of a student in a manner which appeals to the prurient interest in sex and which does not have serious literary, artistic, political, or scientific value (NRS 200.700).

H. Policies and Training Established by the Nevada Department of Education; Standards Adopted by the Nevada Council to Establish Academic Standards

A. NRS 388.133 requires that the Nevada Department of Education prescribe by regulation a policy (1) setting forth requirements and methods for reporting violations of the prohibition on bullying, cyber bullying, or discrimination based on race including, without limitation, violations among teachers and violations between teachers and administrators, principals and other personnel of a school district; and (2) for use by school districts to train members of the board of trustees and all administrators, principals, teachers and all other personnel employed by the board of trustees of the school district. The policy must include provisions for training in the topics listed below under “Professional Development. The school district board of trustees will adopt the policy, and the school district will provide the training and comply with other requirements set forth in NRS 388.1342.

B. NRS 388.1342 requires that the Nevada Department of Education establish programs of training as follows:

1. Methods to prevent, identify and report incidents of bullying, cyber bullying, or discrimination based on race for members of the boards of trustees of school districts.
2. Training to assist school district personnel to assist those persons with carrying out their powers and duties under the Safe and Respectful Learning Environments statutes.
3. Training for administrators in the prevention of violence and suicide associated with bullying, cyber bullying, or discrimination based on race and appropriate methods to respond to incidents of violence or suicide.

Upon establishment of these programs of training, the school district will complete the programs of training in accordance with the timelines and other requirements set forth under NRS 388.1342.

C. NRS 388.134 requires that the school district board of trustees adopt the policy prescribed by the Council to Establish Academic Standards for the ethical, safe and secure use of computers and other electronic devices (NRS 389.520.2). The standard adopted by the Council for “Digital Citizenship” requires that students understand human, cultural, and societal issues related to technology and practice legal and ethical behavior. The school district adopts that standard and the strands for education in computer education and technology which require that students:

1. Advocate and practice safe, legal, and responsible use of information and technology;
2. Exhibit a positive attitude toward using technology that supports collaboration, learning, and productivity;
3. Demonstrate personal responsibility for lifelong learning; and
4. Exhibit leadership for digital citizenship.

The complete set of Nevada Computer and Technology Standards are available online at <http://www.doe.nv.gov/APAC-Computer-Technology/>. These standards include indicators for how the strands are applied within specific grade bands in Nevada.

III. Notice that Bullying, Cyber-Bullying, and Discrimination Based on Race Is Prohibited in Public Schools

As required by NRS 388.139, the school district will include LCSD Board Policy JFCC and the text of the provisions of NRS 388.121 to 388.1395, inclusive, within each copy of

the rules of behavior for students that the school district provides to students under the heading “Discrimination Based on Race, Bullying and Cyber-Bullying Is Prohibited in Public Schools.” The school district will also post LCSD Board Policy JFCC on its internet website. Upon the request of a parent or legal guardian, the school district will provide a parent or legal guardian with a written copy of LCSD Board Policy JFCC.

III.V. Requirements and Methods for Reporting Violations; Investigations

A. Reporting Violations:

A. Any student who believes that he or she has been a victim of bullying, cyber-bullying, or discrimination based on race by a member of the school district board of trustees, any employee of the school district, including, without limitation, an administrator, principal, teacher, or other staff member, a member of a club or organization which uses the facilities of any public school, regardless of whether the club or organization has any connection to the school, or any student is encouraged and instructed to adhere to the following reporting mechanism:

1. Students. School district students who are targets of bullying, cyber-bullying, or discrimination based on race and students who have first-hand knowledge of such bullying, cyber-bullying, or discrimination based on race should report any incident(s) to a teacher, counselor, or school administrator.

Each school principal shall advise students and parents/guardians of the means by which a report of a violation of NRS 388.135 may be filed.

2. Employees. A teacher, administrator, principal, coach or other staff member who witnesses a violation of the prohibition on bullying, cyber-bullying, or discrimination based on race, or receives information that a violation has occurred (including overhearing, or receiving a report, formal or informal, written or oral, of bullying, cyber-bullying, or discrimination based on race) must report the violation to the principal or designee as soon as practicable, but not later than a time during the same day on which the teacher, administrator, principal, coach or other staff member witnessed the violation or received information regarding the occurrence of a violation.

Each school principal shall advise employees of the means by which the principal may be contacted on any day when an employee witnesses a violation or receives information that a violation of NRS 388.135 has occurred.

NOTE: If the report involves a school principal, the District Superintendent, or a member of the Board of Trustees, the reporter shall make a report directly to the Executive Director of Human Resources (EEO Officer).

SPECIAL NOTE REGARDING SEXUAL HARASSMENT UNDER TITLE IX:

If the alleged bullying or cyber-bullying based on sex could constitute sex-based harassment under Title IX, then LCSD Board Policy AB – Non-discrimination on the Basis of Sex Under Title IX and administrative regulations apply rather than this policy and administrative regulations.² **Because the District must respond with specific steps whenever any employee has notice of sex-based harassment under Title IX, all school employees are required to report possible incidents of sexual harassment involving students directly to the District’s Title IX Coordinator, as follows:**

Executive Director of Human Resources
Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
(775)463-6800 [or bhogan@lyoncsd.org](mailto:bhogan@lyoncsd.org)

The District’s Title IX Coordinator will assist the employee, in consultation with the school principal if the employee is not the principal, to determine whether the allegation could constitute sex-based harassment under Title IX, in which case policy AB will be followed rather than policy JFCC.

²Under Title IX, sex-based harassment is defined as sexual harassment and other harassment on the basis of sex, that is:

Quid pro quo harassment. A school employee or other person authorized by LCSD to provide an aid, benefit, or service under LCSD’s education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person’s participation in unwelcome sexual conduct; or

Hostile environment harassment. Unwelcome sex-based conduct that, based on the totality of circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person’s ability to participate in or benefit from LCSD’s education program or activity (i.e., creates a hostile environment), as defined further in 34 CFR 106.2; or

Specific offenses.

- v. Sexual assault meaning an offense classified as forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
- vi. Dating violence as defined further in 34 CFR 106.2;
- vii. Domestic violence as defined further in 34 CFR 10.2; or
- viii. Stalking as defined further in 34 CFR 106.2.

School Principal/Designee Investigations:

The principal or designee uUpon receiving a report of bullying, cyber-bullying, or discrimination based on race, the principal or designee shall, in accordance with any relevant procedures prescribed by the Department for such purposes, screen and assess the report to determine whether the facts included in the report suggest that a violation of NRS 388.135 has likely occurred.

If the principal or designee determines that the facts included in the report do not suggest that a violation of NRS 388.135 has likely occurred, the administrator or designee shall adhere to any policies or procedures prescribed by the Nevada Department of Education for handling such a report.

If the principal or designee determines that a violation of NRS 388.135 has likely occurred, they will immediately take any necessary action to stop the bullying, cyber-bullying, or discrimination based on race alleged misconduct, ensure the safety and well-being of the reported victim or victims, and shall begin an investigation into the report. If the principal or designee does not have access to the reported victim(s) of the alleged bullying, cyberbullying or discrimination based on race, the principal misconduct, they may wait until the next day when he or she has such they have access to take the immediate actions described above.

A. The principal or designee must notify all parents or guardians of all students directly involved (either as reported aggressor(s) or as reported victim(s)) in the reported bullying, cyber-bullying, or discrimination based on race through telephone, electronic mail or other electronic means, or in person. The notification must include a statement that an investigation will be conducted and include counseling or intervention services that are available at the school, as well as provide a list of community resources. If the contact information for the parent or guardian of a student in the school records is not correct a good faith effort to notify the parent or guardian shall be deemed sufficient to meet the notification requirement. The principal or designee must document all such efforts.

B. The notification must be provided:

1. Before the school's administrative office closes on the day on which the bullying, cyber-bullying or discrimination based on race is reported, if the misconduct is reported before the end of school hours on a school day; or
2. Before the school's administrative office closes on the school day following the day on which the bullying, cyber-bullying or discrimination based on race is reported, if the misconduct was reported on a day that is not a school day or after school hours on a school day.

C. The investigation must be completed, to the greatest extent practicable, within 5 school days after the principal or designee receives a report of bullying, cyber-bullying, or discrimination based on race. If extenuating circumstances prevent the principal or designee from completing the investigation required by this section within 5 school days after making a good faith effort, 2 additional days may be used to complete the investigation.

1. Interviews must be conducted with all students (reported aggressor(s) and victim(s)) whose parents or guardians must be notified, and with all such parents or guardians.
2. The principal or designee shall not take any action that may cause harm to the reported victim, require the reported victim to change classrooms or isolate the reported victim from his or her peers. The principal or designee shall, to the extent practicable, talk privately and discreetly about the violation with the reported victim, without bringing undue attention to the reported victim.

State law does not place any limit on the time within which an investigation concerning any alleged act that constitutes sexual assault must be completed.

D. The principal or designee must complete a written report of the findings and conclusions of the investigation. If a violation is found to have occurred, the report must include recommendations concerning the imposition of restorative disciplinary action or other measures to be imposed as a result of the violation, in accordance with LCSD Board Policy JG. The principal or designee will assist the reported aggressor to see the harm that his or her actions have caused, identify strategies to repair that harm and direct the aggressor to not engage in bullying, cyber-bullying, or discrimination based on race in the future. If a violation is found *not* to have occurred, information concerning the incident must not be included in the record of the reported aggressor.

E. The principal or designee shall develop and carry out a written safety plan to support the physical and emotional well-being of the reported victim and the reported aggressor which is designed to ensure that the reported victim and the reported aggressor are not further harmed by the bullying, cyber-bullying, or discrimination based on race, including, without limitation, by allowing the reported victim to make up any test or homework assignment that he or she missed or failed to submit as a result of the bullying, cyber-bullying, or discrimination based on race.

F. Within 24 hours after completing the report the principal or designee shall provide the parent or guardian of the reported aggressor a copy of the written report that does not contain the personally identifiable information of any other pupil. Although not required

by state law, a copy of the written report that does not contain the personally identifiable information of any other pupil shall be provided to the parent or guardian of the reported victim.

G. The principal or designee will notify the parent or guardian of any other pupil directly involved in the incident of the outcome of the investigation and make available upon request to any such parent or guardian a copy of the report that does not contain the personally identifiable information of any pupil, other than the pupil to whose parent or guardian the report is provided.

H. Within 24 hours after completing the report, the principal or designee shall notify the parent or guardian of each pupil directly involved in the incident that the parent or guardian may:

- (1) submit to the principal or designee a complaint or concern regarding the conduct or outcome of the investigation;
- (2) request a meeting with the principal or designee to discuss the outcome of the investigation;
- (3) appeal the outcome of the investigation; and
- (4) appeal a disciplinary decision of the principal or designee made against a pupil as a result of the incident.

I. Not later than 10 school days after receiving a report of bullying, cyber-bullying, or discrimination based on race, the principal or designee shall meet with each reported victim of the misconduct to inquire about the well-being of the reported victim and to ensure that the reported bullying, cyber-bullying, or discrimination based on race is not continuing.

J. If a violation of NRS 388.135 is found to have occurred, the parent or guardian of a student who is a victim or perpetrator of bullying, cyber-bullying, or discrimination based on race may request ~~a variance to another school in LCSD. The variance will be approved initially, and all requirements under LCSD Board Policy JECBB—Variance Policy will apply~~ that the board of trustees assign their student to a different school in the District.

Upon receiving such a request, the board of trustees:

- i. shall, if the pupil is a victim of discrimination based on race, bullying, or cyberbullying, in consultation with the parent or guardian of the student, assign the student to a different school; or
- ii. may, if the pupil is a perpetrator of discrimination based on race, bullying, or cyberbullying, in consultation with the parent or guardian of the student, assign the student to a different school as a component of the disciplinary action or other measures taken in response to the violation.

NOTE: If both the victim and perpetrator of a violation of NRS 388.135 are assigned to a different school, the perpetrator must not be assigned to the same school as the victim.

K. If a law enforcement agency is investigating a potential crime involving an alleged violation of bullying, cyber-bullying, or discrimination based on race, the administrator may, after notifying the parent or guardian of the alleged incident, defer the school investigation until the completion of the criminal investigation by the law enforcement agency. If the school investigation is deferred, the administrator will immediately develop a plan to protect the safety of each student directly involved in the alleged violation of bullying, cyber-bullying, or discrimination based on race.

L. If the administrator determines that the bullying, cyber-bullying, or discrimination based on race was caused by the disability of the student, the provisions of NRS 388.1351 (e.g. reporting, investigation, notification, written report, follow-up with victim, etc.) do not apply if the behavior or similar behavior is addressed in the student's individualized education program. The administrator will take necessary measures to protect the safety of the victim.

M. The provisions of NRS 388.1351 (e.g. reporting, investigation, notification, written report, follow-up with victim, etc.) do not apply to prekindergarten students if the behavior is addressed through measures intended to modify the behavior of the student, an employee of LCSD, or other adults.

N. The principal/designee will report the number of bullying, cyber-bullying and discrimination based on race events reported, the number of such reports confirmed, and the number of such reports not confirmed by logging all events into the student information system (Infinite Campus). The superintendent or designee will report this information as directed by the Nevada Department of Education Office for a Safe and Respectful Learning Environment. This report will be shared annually with the Board of Trustees no later than July 31st.

No Interfering with or Preventing Disclosure of Information:

Members of the school district board of trustees and school district employees are prohibited from directly or indirectly interfering with or preventing the disclosure of information concerning bullying, cyber-bullying, or discrimination based on race violations.

Appeal of Disciplinary Decision:

The provisions of LCSD Board Policy JG – Student Discipline and Administrative Regulation shall govern any appeal of a disciplinary decision made against a student as a result of the incident of bullying, cyber-bullying or discrimination based on race, with the following exception:

Not later than 30 days after receiving a response from the deputy superintendent, the parent or guardian of a pupil directly involved in the reported violation of NRS 388.135 may submit a complaint to the Nevada Department of Education concerning the outcome of the appeal or a suspected violation (NAC 388.915).

Immunity for Reporting Violations; Disciplinary Action for Certain Students:

No cause of action may be brought against a student, employee, or volunteer of a school who reports a violation of the prohibition on bullying, cyber-bullying, or discrimination based on race, unless the student who made the report acted with malice, intentional misconduct, gross negligence, or intentional or knowing violation of the law.

If a principal determines that a report of a violation is false and that the student who made the report acted with malice, intentional misconduct, gross negligence, or intentional or knowing violation of the law, the principal may recommend the imposition of disciplinary action or other measures against the student in accordance with the policy governing disciplinary action adopted by the school district board of trustees (LCSD Board Policy JG – Student Discipline).

School District Policy for Employees to Report Violations to Law Enforcement:

The school district board of trustees, in conjunction with local law enforcement agencies that have jurisdiction over the school district and with school police, if applicable, will establish a separate policy for the procedures which must be followed by an employee of the school district when reporting a violation of the prohibition on bullying, cyber-bullying, or discrimination based on race to a school police officer or local law enforcement.

IV. Professional Development

The school district superintendent will provide for the appropriate training of all administrators, principals, teachers and all other personnel employed by the school district in accordance with this policy, including training on the following topics:

- A. Training in the appropriate methods to facilitate positive human relations among students by eliminating the use of bullying, cyber-bullying, or discrimination based on race so that students may realize their full academic and personal potential.
- B. Training in methods to prevent, identify, and report incidents of bullying, cyberbullying, or discrimination based on race.
- C. Training concerning the needs of students with diverse gender identities or expressions.
- D. Training concerning the needs of students with disabilities and students with autism spectrum disorder.
- E. Methods to promote a positive learning environment.
- F. Methods to improve the school environment in a manner that will facilitate positive human relations among students.
- G. Methods to teach skills to students so that the students are able to replace inappropriate behavior with positive behavior.

VI. School Safety Team

- A. The principal or designee must establish a school safety team to develop, foster and maintain a school environment, which is free from bullying, cyber-bullying, or discrimination based on race.
- B. The principal or designee will conduct investigations of violations of the prohibition on bullying, cyber-bullying, or discrimination based on race.
- C. The principal or designee will collaborate with the school district board of trustees and school safety team to prevent, identify and address reported violations of the prohibition on bullying, cyber-bullying, or discrimination based on race at the school.
- D. The School Safety Teams must consist of the principal or designee (committee chair) and the following persons appointed by the principal:
 - 1. School counselor;
 - 2. At least one teacher at the school;
 - 3. At least one parent or guardian of a student enrolled in the school; and
 - 4. Any other persons appointed by the principal.
- E. The School Safety Team will:
 - 1. Meet at least two times each year;
 - 2. Identify and address patterns of bullying, cyber-bullying, and discrimination based on race;
 - 3. Review and strengthen school policies to prevent and address bullying, cyberbullying, and discrimination based on race;
 - 4. Provide information to school personnel, students, and parents and legal guardians of students enrolled in the school on methods to address bullying, cyber-bullying, and discrimination based on race; and

5. To the extent money is available, participate in any training conducted by the school district regarding bullying, cyber-bullying, and discrimination based on race.

VII. Week of Respect

The school board of trustees will determine the most effective manner for the delivery of information to public school students during the “Week of Respect” proclaimed by the Governor each year. The information delivered during the “Week of Respect” will focus on:

- A. Methods to prevent, identify and report incidents of bullying, cyber-bullying, and discrimination based on race;
- B. Methods to improve the school environment in a manner that will facilitate positive human relations among students; and
- C. Methods to facilitate positive human relations among students by eliminating the use of bullying, cyber-bullying, and discrimination based on race.

VIII. Writ of Mandamus to Compel Compliance with Law

A parent or guardian may petition a court of competent jurisdiction for a writ of mandamus to compel the performance of any duty imposed by the provision of Nevada anti-bullying laws, at NRS 388.121 to 388.1395, inclusive.

VIII X. Employee Bullying, Cyber-Bullying and Discrimination Based on Race (also see LCSD Policy GBBC – Employee Bullying)

Allegations of bullying, cyber-bullying, or discrimination based on race among teachers or between teachers and administrators, principals, or other school employees must be reported and will be investigated in accordance with school district policies, regulations, administrative procedures; any applicable collective bargaining agreement; and other applicable laws.

Complaints against an employee by students or parents or guardians must be investigated and addressed by the District in accordance with school district policies, regulations, administrative procedures, applicable collective bargaining agreements, and other applicable laws. Appeals may be filed at the Nevada Department of Education, Office of Safe and Respectful Learning Environment (NAC 388.915).

IX. Failure to Report Violations

If an administrator, principal or the designee of an administrator or principal of a school knowingly and willfully fails to comply with the provisions of NRS 388.1351 concerning

obligations for reporting violations, investigating, preparing reports, and related matters, the superintendent shall take disciplinary action against the employee by written admonishment, demotion, suspension, dismissal or refusal to reemploy. If the employee is the holder of a license issued pursuant to NRS Chapter 391, the superintendent may recommend to the board of trustees that the board submit a recommendation to the State Board for the suspension or revocation of the employee's license.

The District may discipline other licensed employees with a suspension, demotion, dismissal or non-reemployment without prior admonition if they knowingly and willfully fail to comply with the provisions of NRS 388.1351. An intentional failure to report a bullying violation shall constitute a knowing and willful failure to comply with the provisions of NRS 388.1351. For negligently failing to report a bullying violation, the District may use progressive discipline but may not immediately demote or dismiss without prior admonition.

Appendix A

LCSD WORKSHEET FOR DETERMINING WHETHER BULLYING, CYBER-BULLYING, OR DISCRIMINATION BASED ON RACE HAS OCCURRED
NATURE OF REPORTED AGGRESSOR'S MISCONDUCT

Has the reported victim experienced (1) written, verbal or electronic expressions, or physical acts or gestures, or any combination thereof, or (2) a single severe and willful act or expression? The term does not include expressions, acts or gestures which are engaged in as part of a mutual disagreement or conflict.

Yes No **DESCRIBE:** _____
(If "Yes", continue to the section below, "Effect on Reported Victim". If "No" then it is not bullying. Instead, it may be some other disciplinary infraction of LCSD Discipline policy JG or a school rule violation that may need to be addressed.)

EXAMPLES include:

- Repeated or pervasive taunting, name-calling, belittling, mocking or use of put-downs or demeaning humor regarding the actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability of a person, sex or any other distinguishing characteristic or background of a person
- Behavior that is intended to harm another person by damaging or manipulating his or her relationships by conduct that includes, without limitation, spreading false rumors
- Repeated or pervasive nonverbal threats or intimidation such as the use of aggressive, menacing, or disrespectful gestures
- Threats of harm to a person, to his or her possessions or to other persons, whether such threats are transmitted verbally, electronically or in writing
- Blackmail, extortion or demands for protection money or involuntary loans or donations;
- Blocking access to any property or facility of a school
- Stalking
- Physically harmful contact with or injury to another person or his or her property

EFFECT ON REPORTED VICTIM

1. Has the student been harmed physically, or is the student reasonably afraid of being harmed physically?

Yes No

DESCRIBE: _____

- Is the conduct based on the actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability, sex, any other distinguishing characteristic, or background of the person OR is the conduct based on the person's association with another person having one or more of these actual or perceived characteristics?

Yes No

DESCRIBE: _____

If Yes, consider whether district policies and procedures for investigating complaints of discrimination (including harassment) should be followed in addition to state law.

2. Has the student's property been damaged, or is the student reasonably afraid of having his/her property damaged?

Yes No

DESCRIBE: _____

- Is the conduct based on the actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability, sex, any other distinguishing characteristic, or background of the person OR is the conduct based on the person's association with another person having one or more of these actual or perceived characteristics?

Yes No

DESCRIBE: _____

If Yes, consider whether district policies and procedures for investigating complaints of discrimination (including harassment) should be followed in addition to state law.

3. Have the student's rights been interfered with because the misconduct has created an intimidating or hostile educational environment, including substantially interfering with the academic performance of a student or the ability of the person to participate in or benefit from services, activities or privileges provided by the school?

Yes No

DESCRIBE: _____

• Is the conduct based on the actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability, sex, any other distinguishing characteristic, or background of the person OR is the conduct based on the person's association with another person having one or more of these actual or perceived characteristics?

Yes No

DESCRIBE: _____

If Yes, consider whether district policies and procedures for investigating complaints of discrimination (including harassment) should be followed in addition to state law.

(If all answers are "No", then it is not bullying, cyber-bullying, or discrimination based on race. However, it may be another infraction from LCSD Discipline Policy JG or a school rule violation. If any answers are "Yes", then bullying, cyber-bullying, or discrimination based on race is confirmed.)

Lyon County School District Board Memo

Date: October 28, 2025

To: Board of School Trustees

From: Rachel Stewart, Executive Director of Special Services

Re: Policy IICE: Service to Students Provided by Outside Individuals, Agencies, Organizations

Recommendation

That the LCSD Board of Trustees approves revisions to LCSD Policy IICE: Service to Students Provided by Outside Individuals, Agencies, Organizations as a first reading.

Background Information

Policy IICE exists to establish criteria and qualifications to ensure that outside entities are properly vetted. The goal is to protect students, staff, and the school district from threats to safety and to prevent intrusion on instructional time. The policy acknowledges that collaborative work with outside entities can support the mission of the LCSD, and it is intended to provide clear parameters for school administrators regarding access.

It also reminds all visitors that they must adhere to the separate LCSD Board Policy ING – School Visitation, which requires reporting to the main office for a visitor pass upon arrival.

Policy Overview:

Policy IICE governs the services provided to students by outside individuals, agencies, and/or organizations (outside entities). Specifically, the policy establishes the criteria and qualifications necessary for these outside entities to enter LCSD buildings, property, or a school-related event for the purpose of providing various services.

The revisions to Policy IICE include several key updates aimed at strengthening the requirements for outside individuals and organizations seeking access to students and school property. The policy broadens its scope to explicitly cover access to LCSD property or a school-related event. It clarifies that no entity not under LCSD contract or employment will be permitted to provide routine services on school property during the school day. For formal partnerships involving non-instructional support, the agreement, now called a Memorandum of Agreement (MOA), requires much stricter vetting including evidence of staff licensing, good standing with regulatory agencies, and an explicit provision for background/criminal history checks in accordance with NRS 179A. Furthermore, the outside entity's insurance must be comprehensive general liability and explicitly name the LCSD as an additional insured.

Budget Considerations: None

Discussed at Previous Meeting No

Attachment(s): LCSD Policy IICE: Service to Students Provided by Outside Individuals, Agencies, Organizations

Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

**SERVICE TO STUDENTS PROVIDED BY OUTSIDE INDIVIDUALS, AGENCIES,
AND/OR ORGANIZATIONS ENTITIES**

The is Lyon County School District (LCSD) policy has an interest in establishing policies to ensure that the criteria and qualifications necessary before individuals and representatives of outside agencies or organizations (collectively hereafter referred to as “outside entity or entities”) who may enter its public schools do onto LCSD buildings and property, or a school related event for purposes of providing educational/instructional, non-educational/instructional supports and/or related services to LCSD students. The primary purpose of the policy is to ensure that outside entities who are allowed to enter into LCSD buildings or property have been properly vetted so under circumstances that protect students, staff, and the school district are protected from threats to safety and intrusion on instructional time. In this regard, the LCSD acknowledges that there are varying circumstances under which various individuals, agencies, or organizations outside entities may legitimately seek access to the public LCSD schools and the students who attend those schools. In addition, there are circumstances where the mission of the LCSD is supported by collaborative work with outside individuals, agencies, and organizations entities.

This policy is intended to establish parameters for school administrators to use in providing for access by outside individuals, agencies, and organizations to the LCSD public schools and to the students who attend those schools.

School Visitation Policy

The LCSD recognizes the importance of providing and maintaining a safe learning environment for its students and employees. In this regard, the LCSD has established a separate SCHOOL VISITATION POLICY (LCSD Board Policy INH) designed to ensure that requires, among other things, that all visitors to the LCSD schools report to the main office when they upon arrive at the building for to obtain a visitor pass. The SCHOOL VISITATION POLICY contains additional requirements concerning school visitations which must be adhered to by all visitors to LCSD schools.

Individual Student Instructional/Educational and Non-Instructional/Educational Support and Related Services

The LCSD recognizes its obligation to employ and/or contract with teachers, paraprofessionals, related services providers, and other service providers as needed, who are appropriately properly licensed and trained, to provide a public school education to the students in attendance at LCSD schools. This obligation includes the obligation to employ and/or contract with personnel necessary to provide special education and related services provided to students with disabilities

LYON COUNTY SCHOOL DISTRICT
BOARD POLICY

IICE

in accordance with plans developed under the Individuals with Disabilities Education Act, the Americans with Disabilities Act, ~~or~~ and Section 504 of the Rehabilitation Act of 1973.

From time to time, ~~an~~ certain instructional/educational, ~~or~~ non-instructional/educational support, and/or related services needs may be identified for a particular student, ~~and~~ that requires the LCSD ~~may need~~ to hire or contract with additional staff or entities to meet that need. In such ~~circumstances~~, situations the LCSD may, in accordance with this policy and other applicable district policies and agreements, contract with an outside entity for the provision of those educational services. However, no entity including, but not limited to, a teacher, tutor, counselor, behavior management specialist, paraprofessional, related service provider, or other service provider who is not under the employment or contractual authority of the LCSD will be permitted to provide ~~routine~~ instructional/educational, ~~or~~ non-instructional/educational support, and/or related services of any kind to LCSD students on LCSD property during the school day, or at a school sponsored event.

DRAFT

Policy #IICE
Revised ~~04/16/14~~ 11/18/25

SERVICE TO STUDENTS PROVIDED BY OUTSIDE ENTITIES - ADMINISTRATIVE REGULATIONS

Non-Instructional Support

The LCSD recognizes the importance of creating partnerships with outside agencies and organizations entities who share the school district's commitment to the overall health and well-being of students who attend the public schools. From time to time, the Therefore, LCSD authorized officials may enter into a Memorandum of Understanding Agreement (MOUA) with such agencies/organizations entities to facilitate the work of the agency/organization entity in cooperation with the LCSD, and on the premises of LCSD public schools. Any such MOUA must include, at a minimum, provisions to address the following items:

- Beginning and ending dates for the term of the MOUA
- Purpose for of the work and description of the work to be accomplished
- Specific roles and responsibilities of the LCSD and the agency/organization outside entity
- Licensing, as appropriate and required by state law, of the agency/organization outside entity
- Licensing, as appropriate and required by state law, of the each staff members associated with the agency/organization outside entity who will be providing services
- Evidence, as appropriate, that the agency/organization outside entity is in good standing with all applicable regulatory agencies
- Assurance that all activities conducted by the agency/organization outside entity in cooperation with the LCSD are specifically undertaken in such a way as to minimize interruption of instruction
- Understanding that staff members associated with the agency/organization outside entity are generally subject to all expectations of conduct established by LCSD policy and administrative regulation while working on the premises of a public school LCSD property or at a school-sponsored activity
- Understanding that the LCSD reserves the exclusive right to limit or prohibit the agency/organization outside entity or its staff members, at any time, from accessing the public schools or its students
- Evidence that the agency/organization outside entity is covered by comprehensive general liability insurance sufficient to indemnify and hold the LCSD harmless from any negligent or intentional act, to and defend the LCSD from any and all liability and claims, including but not limited to costs and attorney's fees, which may result from the negligent and/or intentional acts of the agency/organization outside entity and/or its staff, and which name the LCSD as an additional insured on all applicable policies of insurance

- Provision for the **agency/organization** outside entity to indemnify and hold the LCSD harmless and defend the LCSD from any and all liability and claims, including but not limited to costs and attorney's fees, which may result from the negligent and/or intentional acts of the **agency/organization** outside entity and its staff
- Evidence of a background check/criminal history check in accordance with NRS 179A which indicates that the outside entity has no background or history of offenses outlined therein

DRAFT

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GAC: Confidential Information

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GAC: Confidential Information as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability.

The simple changes in LCSD Board Policy GAC are to define what should and should not be considered confidential information and those who have access to view the confidential information.

Budget Considerations

None

Discussed at Previous Meeting

September 23, 2025 – first reading

Attachment(s)

Board Policy GAC: Confidential Information

CONFIDENTIAL INFORMATION

The Lyon County School District will identify, by Administrative Regulation, the types of personnel information and employment records that it will keep confidential and identify the positions that might appropriately be granted access to such confidential data on a need-to-know or business-related basis, except when disclosure is otherwise required by law.

The Superintendent/designee will identify the confidential information and records and designate what positions will have access to those records and information.

Reference: 29 CFR 1630.14, NRS 239B.030

DRAFT

CONFIDENTIAL INFORMATION - ADMINISTRATIVE REGULATIONS

Identification of Confidential Information

The following types of personnel information and employment records concerning current employees, former employees, and applicants for employment that the District maintains are confidential, ~~without limitation:~~ except when disclosure is otherwise required by law.

Note: This policy has been developed to identify and protect records for internal purposes and is not intended to comply with the NPRA Public records requests which will be evaluated independently on their own merits.

1. All information related to an employment application including, but not limited to, letters of reference, résumés, and status as an applicant for employment.
2. All information that the District received or compiled concerning the qualifications of an applicant or an employee including, but not limited to, reports by employers, law enforcement officials, or other individuals concerning the hiring, promotion, performance, conduct, or background of applicant or employee.
3. Ratings, rankings, scoring sheets, or remarks by members of an evaluation board or individual interviewers concerning an applicant, or results received from any testing or employment screening process.
4. Materials used in examinations, including answers, rating guides, score sheets, etc., on any written exam or rating criteria for interviews.
5. Information in an employee's file or record of employment which relates to the employee's:
 - a. Performance;
 - b. Conduct, including any proposed or imposed disciplinary action taken;
 - c. Race, color, religion, ethnic identity or affiliation, age, gender, marital status, pregnancy, number and names of dependents, military/veteran status, living arrangements, membership in any organization, sexual orientation, domestic partnership, national origin, ancestry, genetic information, disability, gender identity or expression, political affiliation, date of birth, membership in the Nevada National Guard, or social security number;
 - d. Past or present home address, telephone number, post office box, or relatives; and
 - e. All information concerning the voluntary or involuntary termination of an employee, other than the dates of actual employment.

6. The name of an employee's/former employee's designated beneficiary.
7. All medical information concerning an employee or applicant including, but not limited to:
 - a. Pre-employment and post-employment medical and psychological examinations;
 - b. Disability and documentation relating to reasonable accommodation requested by or granted to the employee;
 - c. Drug, alcohol, and prohibited substance testing;
 - d. Genetic information;
 - e. Pregnancy or related condition;
 - f. Health care provider's certification and other communication;
 - g. Subsequent Injury Fund Post-Hire Medical History Questionnaire; and
 - h. Any other medical information that an employee or applicant has voluntarily provided, or the District has requested on condition of confidentiality.

Notes:

- *Medical information shall be kept in files segregated from other personnel and employment records.*
- *Notations on attendance sheets that an employee took sick leave are not a confidential record.*

8. The District shall keep all information and documents pertaining to an investigation separate from other personnel and employment records ensuring privacy of all employees, witnesses, and other individuals involved. Access is limited to only those individuals with a demonstrable business need-to-know.

9. Grievance files that include notices, notes, and decisions of appeal will be maintained in a separate file with limited access to only those individuals with a demonstrable business need-to-know.

Access to Confidential Information

Access to confidential records is restricted to the following, unless specifically provided in a separate policy.

1. The names of members of an evaluation panel are confidential and shall not be released, nor shall tests that are governed by confidentiality agreements be released. Access to the materials for an examination and information relating to an applicant that is relevant to a decision to hire that person (i.e., information described in Identification of Confidential Information Section, Items 1-4) is limited to:

- a. Employees with a business need-to-know the information in order to fulfill the responsibilities assigned by the District;
 - b. The District's Superintendent/designee, Human Resources Director, or their designee;
 - c. Persons authorized pursuant to any state or federal law or court order (i.e., governmental/legal/auditing/investigating agencies);
 - d. Counsel retained by or on behalf of the District; and
 - e. Any other parties with whom the District has a contractual relationship in order to enable the District to respond accurately and fully to any lawsuit, complaint, grievance, request, or other action filed by or on behalf of an employee or former employee against the District.
2. Access to an employee's personnel-related confidential file containing those items listed above in Identification of Confidential Information Section, Items 5-6), and other items referred to in Identification of Confidential Information Section, is limited to:
- a. The employee;
 - b. The employee's representative with a current signed authorization from the employee;
 - c. The employee's administrator or manager/supervisor or human resources officer who has a need-to-know, or as required to make a reasonable accommodation ;
 - d. Persons authorized pursuant to any state or federal law or court order;
 - e. Counsel retained by or on behalf of the District;
 - f. District's workers' compensation carrier in order to address a claim filed for workers' compensation; and
 - g. Any other parties with whom the District has a contractual relationship in order to enable the District to respond accurately and fully to any lawsuit, complaint, grievance, request, or other action filed by or on behalf of an employee or former employee against the District.
3. Access to an employee's personnel-related confidential file containing those items listed above in Identification of Confidential Information Section. Item 7 is limited to:
- a. Supervisors and managers, regarding necessary restrictions and accommodations in the employee's duties;
 - b. First-aid and safety personnel;
 - c. Government officials investigating compliance with applicable laws, on request;
 - d. State workers' compensation office officials;
 - e. Insurance company employees when the company requires a medical examination to provide health or life insurance (29 CFR 1630.14(c)(1));
 - f. District's workers' compensation carrier in order to address a claim filed for workers' compensation; and
 - g. As otherwise required by applicable law.

4. Access to an employee's personnel-related confidential investigative and grievance file containing those items listed above in Identification of Confidential Information Section is limited to only those individuals who demonstrate a business need-to-know consistent with their official duties and subject to applicable state and federal laws, including:

- a. The employee's administrator or manager/supervisor, human resources director/manager, or designee;
- b. Persons authorized pursuant to any state or federal law or court order;
- c. Counsel retained by or on behalf of the District; and
- d. Any other parties with whom the District has a contractual relationship in order to enable the District to respond accurately and fully to any lawsuit, complaint, grievance, request, or other action filed by or on behalf of an employee or former employee against the District.

Disposal of Personal Records

1. In compliance with the Fair and Accurate Credit Transactions Act (FACTA) Disposal Rule, the District shall dispose of any record about an individual that is a consumer report or is derived from consumer reports to ensure there will be no unauthorized access to or use of information in a consumer report.

2. Method of disposal

- The District shall dispose of sensitive information by shredding or burning any and all papers and by destroying or erasing all electronic files or media which contain personal information. In addition, the District shall, in accordance with good personnel practices, properly dispose of any records containing employee personal or financial information. An electronic record must be destroyed in accordance with the applicable schedule in a manner that ensures the information cannot be retrieved or reconstructed, including, without limitation, overwriting, degaussing and the physical destruction of the storage media.
- The District will determine whether the disposal of consumer report documents will take place by utilizing an internal process and equipment or by procuring the services of a document destruction contractor to dispose of material that is specifically identified as consumer report information. The District will exercise due diligence to ensure that a contractor disposes of documents as required by law. Due diligence may consist of requiring the disposal company be certified by a recognized trade association to ensure the disposal company complies with the disposal rule requirements.

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBB: Fair Employment Practices

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBB: Fair Employment Practices as a second and final reading.

Background Information

This policy update incorporates minor changes recommended by POOL/PACT, including wording adjustments such as replacing “Recognition of” with “relevant factors such as,” along with other minor word substitutions. These changes are editorial in nature and do not alter the intent or application of the policy.

In addition, district leadership sought to ensure consistency with Policy GL by aligning the language to eliminate any potential confusion regarding the investigative process. The “Addressing and Reporting” section has been revised to align with Policy GL for investigative complaints, promoting clarity and consistency across policies.

Budget Considerations

None

Discussed at Previous Meeting

September 23, 2025 – First Reading

Attachment(s)

Board Policy GBB: Fair Employment Practices

FAIR EMPLOYMENT PRACTICES

The Lyon County School District recognizes the fundamental rights of applicants and employees to be assessed on the basis of merit. Recognition of Relevant factors such as seniority and current employment internal experience with the District may also be considered where consistent with applicable policies and collective bargaining agreements (CBAs). Therefore, it is the policy of the District to provide equal employment opportunity for all applicants and employees.

The District does not sanction or tolerate discrimination in any form on the basis of any protected class including race, color, religion, age, gender, pregnancy, sexual orientation, national origin, ancestry, disability, veteran status, domestic partnership, genetic information, gender identity or expression, political affiliation, or membership in the Nevada National Guard, victims of domestic violence or sexual assault, or any other class that becomes protected by federal and/or state law.

If the alleged discrimination could constitute sexual harassment under Title IX, the *Nondiscrimination on the Basis of Sex Under Title IX* policy AB and administrative regulations apply rather than the *Fair Employment Practices* policy GBB and administrative regulations.¹ Because the school district must respond with specific steps whenever any employee has notice of sexual harassment under Title IX, all school employees are required to report possible incidents of sexual harassment directly to the District's Title IX Coordinator, **as soon as practicable, but not later than a time during the same day on which the employee became aware of an incident of sexual harassment, including allegations of sexual harassment.** **Reports by school district employees must be made by in person, by telephone, and/or by email to the school district's Title IX Coordinator as follows:**

Director of Human Resources
Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
(775)463-6800
bhogan@lyoncsd.org

¹Sexual harassment is defined under the federal Title IX regulations as conduct on the basis of sex that satisfies one or more of the following:

- a. A school employee conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct (i.e., quid pro quo); or
- b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school district's education program or activity; or
- c. Sexual assault as defined in the federal Clery Act ~~373~~ or dating violence, domestic violence, or stalking as defined in the federal Violence Against Women Act.

The school district's Title IX Coordinator will assist the employee to determine whether the allegation could constitute sexual harassment under Title IX, in which case Board Policy AB will be followed rather than Board Policy GBB.

The District will:

- Recruit, hire, train, promote, discharge, and discipline without regard to protected class membership as well as to ensure that all compensation, benefits, transfers, layoffs, return from layoffs, District-sponsored training, social, and recreation programs will be administered in conformance with the District's policy.
- Comply with all applicable laws prohibiting discrimination.
- Provide *reasonable* accommodation as required by law or statute.
- Hold all administrators or managers/supervisors responsible for ensuring personnel policies, guidelines, practices, procedures, and activities are in compliance with federal and state fair employment practices, statutes, rules, and regulations.

Legal Reference(s):

NRS 613

Title IX of the Education Amendments of 1972, 20 USC 1681-1683

Title IX federal regulations, 34 CFR Part 106

FAIR EMPLOYMENT PRACTICES - ADMINISTRATIVE REGULATIONS

This policy applies to all persons involved in the operation of the Lyon County School District and prohibits harassment, discrimination, and retaliation by any employee, including supervisors and coworkers, volunteers, customers or clients of the District, and any vendor or other service provider with whom the District has a business relationship. The District will not tolerate instances of harassment, discrimination, or retaliation whether or not such behavior meets the threshold of prohibited conduct/behavior(s). While single incidents of alleged harassment, discrimination, or retaliation may not be sufficiently severe or pervasive to rise to the level of being a violation of the law, the District nevertheless prohibits such conduct/behavior(s) and may impose appropriate disciplinary action, up to and including termination.

If the alleged discrimination could constitute sexual harassment under Title IX, the *Nondiscrimination on the Basis of Sex Under Title IX* policy AB and administrative regulations apply rather than the *Fair Employment Practices* policy GBB and administrative regulations.

1. Equal Employment Opportunity Officer Designated

The District designates a primary responsibility for ensuring fair employment practices for the District are promoted and adhered to is assigned to the District's designated reporting officer/Equal Employment Opportunity (EEO) Officer who is responsible for promoting and ensuring fair employment practices and related policies. The District's designated reporting officer/EEO Officer will also serve as the Americans with Disabilities Act (ADA) Coordinator, unless otherwise noted, and as such, also has responsibility for coordinating the District's compliance with applicable federal and state disabilities laws. The designated EEO Officer for the District is the Executive Director of Human Resources. The name and work telephone number of the individual designated will be posted at District work sites. In the event the designated EEO Officer is unavailable, the Employee Relations Administrator is designated as the alternative EEO Officer.

2. Anti-Harassment

a. Definition

The District promotes a productive work environment and does not tolerate verbal, physical, written, or graphical conduct/behavior(s) that harasses, disrupts, or interferes with another's work performance or that creates an intimidating, offensive, or hostile environment based on that protected class membership.

b. Prohibited Conduct/Behavior(s)

The District will not tolerate any form of harassment based on protected class membership, including any conduct/behavior(s) on the part of employees, volunteers, clients, customers, vendors, contractors, etc., that impairs an employee's ability to perform assigned duties. Examples of prohibited conduct/behavior(s) include, but are not limited to:

- *Offensive verbal communication* including slurs, jokes, epithets, derogatory comments, degrading or suggestive words or comments, unwanted sexual advances, invitations, or sexually degrading or suggestive words or comments.
- *Offensive written communication* including notes, letters, notices, emails, texts, or any other offensive message sent by electronic means.
- *Offensive gestures, expressions and graphics* including leering, obscene hand, finger, or body gestures, sexually explicit drawings, derogatory posters, photographs, cartoons, drawings, or displaying sexually suggestive objects or pictures.
- *Physical contact* when the action is unwelcomed by the recipient including brushing up against someone in an offensive manner, unwanted touching, impeding or blocking normal movement, or interfering with work or movement.
- *Expectations, requests, demands, or pressure for sexual favors.*

3. Dealing with Addressing and Reporting Allegations of Prohibited Conduct/Behavior(s)

a. Process

Employees or applicants who believe they are being subjected to any form of prohibited conduct/behavior(s) as described in this policy/regulation by another (e.g., employee, student, parent, volunteer, vendor, contractor of the District) based on their protected class membership, as well as those , etc., or who believe they have witnessed another employee, client, or member of the public being subjected to prohibited conduct/behavior(s) against another employee, have an affirmative duty to bring the situation to the attention of the a District official. Employees covered by a collective bargaining agreement (CBA) may opt to use the process described in this policy/regulation or in an applicable grievance procedure delineated by their CBA, but may not use both. Employees must follow the process outlined in *LCSD Board Policy GL - Staff Complaints* to address allegations of prohibited conduct/behavior(s), including using the staff complaint form to report such behavior. All governing LCSD board policies addressing specific prohibited conduct/behavior(s) will also be used as applicable.

b. Employee Responsibilities

Employees who believe they personally are being or have been subjected to prohibited conduct/behavior(s) and/or are the target of any form of prohibited conduct/behavior(s),

or have witnessed any other employee being subjected to these behaviors should immediately:

1. Identify the offensive behavior to the alleged harasser and request that the behavior cease.

Note: An employee is NOT required to talk directly to the alleged harasser or to the employee's supervisor. It is critical, however, that employees who believe they have been targeted or have witnessed what the employee believes to be prohibited conduct/behaviors(s) directed to or committed by another, contact one of the individuals listed in sections 2 or 3 below.

2. If the employee feels uncomfortable in speaking directly to the alleged harasser or if the employee requested the prohibited conduct/behavior(s) to cease, but the request did not produce the results desired, the employee should report the prohibited conduct/behavior(s) as soon as possible to any administrator or manager/supervisor, District's designated EEO Officer, or to the Employee Relations Administrator.
3. Employees who believe the EEO Officer has engaged in prohibited conduct/behavior(s) should bring such concerns to the Deputy Superintendent who will designate an objective person to conduct an investigation of such allegations. Employees may also report the prohibited conduct/behavior(s) to the Superintendent.
4. An employee who witnesses or obtains information regarding prohibited conduct/behavior(s) by the immediate supervisor is required to report the incident to the administrator, EEO Officer, or Employee Relations Administrator.

Applicants who have concern regarding violations of this policy are encouraged to contact the designated EEO Officer or the Employee Relations Administrator.

e. Administrator or Manager/Supervisors Responsibilities

Regardless of whether the employee involved is in the administrator's or manager's/supervisor's department and regardless of how the manager/supervisor became aware of the alleged prohibited conduct/behavior(s), all administrators or managers/supervisors must immediately report all allegations, complaints or observations of such prohibited conduct/behavior(s) to the EEO Officer or the Employee Relations Administrator. The report shall contain all known information including:

- The persons(s) involved.
- A written record of any specific conversations held with the complainant(s) and other person(s) involved as applicable.
- All known pertinent facts, including date(s), time(s), and locations(s).

An administrator's or manager's/supervisor's failure to immediately report such activities, complaints, or allegations will result in discipline, up to and including possible termination.

Note: Supervisors/Managers shall not investigate nor conduct further fact finding without authorization from the EEO Officer or the Employee Relations Administrator.

d. Investigation

Upon being made aware of allegations or complaints of prohibited conduct/behavior(s), the District will ensure that such allegations or complaints are investigated promptly. The District treats all allegations or complaints seriously and requires all employees to be candid and truthful during the investigation process. The EEO Officer or Employee Relations Administrator will identify the appropriate individual(s) to conduct the investigation.

The District will make efforts to ensure that all investigations into complaints of prohibited behavior are kept as confidential as reasonably possible. Employees will be required to refrain from discussing the subject content of the alleged prohibited behavior with other employees or persons who may have information pertinent to the investigation throughout the course of the investigation. Employees shall be required, upon request, to provide information to regulatory agencies. The District will release information obtained only to those individuals involved in the investigation and the administration of the complaint with a business need to know, or as required by law per LCSD Board Policy GAC: Confidential Information.

The District will communicate to the individual who made the initial complaint, as well as the individual against whom the complaint was made, that the investigation is completed and appropriate action, if any, has been taken.

If evidence arises that a participant in the investigation made intentionally false statements, that employee will be disciplined, up to and including possible termination.

If it is determined that a violation of this policy/regulation has occurred, the District will take corrective action against the violator commensurate with the severity of the offense. Such corrective action may include, but is not limited to, counseling, verbal warning, written reprimand, pay reduction, transfer, demotion, suspension without pay, or termination. The District will also initiate action to deter any future prohibited conduct/behavior(s) from occurring.

With regard to disability related complaints, the EEO Officer (when appropriate, working with the administrator/manager/supervisor and/or the complainant) shall propose a resolution to the complaint based upon the findings of such investigation. Such resolution will include reasonable accommodation when the District determines that such a reasonable accommodation can be provided.

eb. Training

The District will provide periodic training on the prevention of discrimination and prohibited conduct/behavior(s) in the workplace. The District will provide new employees a copy of this policy/regulation upon hire and discuss the contents during the new hire orientation process. New employees will participate in training on the prevention of discrimination and prohibited conduct/behavior(s). A copy of this policy/regulation will be made available to applicants upon request.

fc. Prohibition against Retaliation

Retaliation is adverse treatment which occurs because of opposition to prohibited conduct/behavior(s) in the workplace. The District will not tolerate any retaliation by administrators/supervisors or coworkers against an employee who exercises their rights under this policy. Any employee who believes they have been harassed, retaliated, or discriminated against in any manner as a result of having filed a complaint, assisted another employee in filing a complaint, or participated in an investigative process should immediately notify the EEO Officer or the Employee Relations Administrator. The District will promptly investigate and deal appropriately address with any allegation of retaliation.

Lyon County School District Board Memo

Date: October 28, 2025
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBBC: Employee Bullying

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBBC: Employee Bullying as a second and final reading.

Background Information

This policy update incorporates minor changes recommended by POOL/PACT, our public agency insurance pool and risk management/human resources support entity, to align with recent legislation.

Revisions to LCSD Policy GBBC now include the addition of Nevada law (NRS) provisions addressing discrimination based on race. In addition, district leadership sought to improve consistency in the investigative process by referencing Policy GL. This change eliminates redundant language, streamlines procedures, and makes the policy more user-friendly for employees.

Budget Considerations

None

Discussed at Previous Meeting

September 23, 2025

Attachment(s)

Board Policy GBBC: Employee Bullying

EMPLOYEE BULLYING

The District is committed to a safe and respectful learning and work environment free from bullying. The District prohibits a member of the Board of Trustees, any employee of the District, including, without limitation, an administrator, principal, teacher, or other staff member or volunteer from engaging in bullying. The District will promptly investigate allegations and will take disciplinary action when appropriate and in accordance with LCSD Board Policy GL - Staff Complaints.

If the alleged bullying could constitute sexual harassment under Title IX, the *Nondiscrimination on the Basis of Sex Under Title IX* policy AB and administrative regulations apply rather than the *Employee Bullying* policy GBBC and administrative regulations.¹ Because the school district must respond with specific steps whenever any employee has notice of sexual harassment under Title IX, **all school employees are required to report possible incidents of sexual harassment directly to the District's Title IX Coordinator, as soon as practicable, but not later than a time during the same day on which the employee became aware of an incident of sexual harassment, including allegations of sexual harassment. Reports by school district employees must be made by in person, by telephone, and/or by email to the school district's Title IX Coordinator as follows:**

Director of Human Resources
Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
(775)463-6800
bhogan@lyoncsd.org

It is the intent of this policy that all employees and volunteers of the District are entitled to maintain their own beliefs and to disagree respectfully without resorting to violence or bullying. This policy does not advocate nor require the acceptance of differing beliefs in a manner that would inhibit the freedom of expression, but does require that all persons with differing beliefs be free from bullying, harassment and abuse.

¹Sexual harassment is defined under the federal Title IX regulations as conduct on the basis of sex that satisfies one or more of the following:

- a. A school employee conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct (i.e., quid pro quo); or
- b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school district's education program or activity; or
- c. Sexual assault as defined in the federal Clery Act³⁶¹ or dating violence, domestic violence, or stalking as defined in the federal Violence Against Women Act.

The superintendent and staff shall use all reasonable means to inform employees and volunteers that the District will not tolerate bullying. The superintendent will provide for the appropriate training of all employees and volunteers.

The District prohibits retaliation against any employees or volunteers because they made a report of bullying or because they testified, assisted, or participated in the investigation of such a report. Such retaliation is a violation of this policy prohibiting bullying and the District will take disciplinary action when appropriate. This policy applies to all employees, including full- or part-time, casual/temporary/seasonal, elected officials, as well as volunteers and contract employees, and anyone else on the District's property.

Legal References: NRS 200.571, NRS 388.122 - [388.1235](#)

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EMPLOYEE BULLYING - ADMINISTRATIVE REGULATIONS

1. Implementation of Policy

The District will not tolerate any form of bullying. The District defines bullying as repeated mistreatment of one or more persons by one or more perpetrators that takes one of the following forms:

- Verbal abuse or mistreatment;
- Offensive conduct/behaviors (including nonverbal, physical, and cyberbullying) which are threatening, humiliating, or intimidating, or
- Work interferences, such as sabotage, which prevents work from getting done.

Bullying does not include expressions, acts, or gestures which are engaged in as part of a mutual disagreement or conflict.

2. Purpose

The purpose of this policy is to communicate to all employees, including supervisors and managers, that the District will not tolerate bullying behavior. Employees found in violation of this policy may be subject to disciplinary action, up to and including termination.

3. Prohibited Conduct/Behavior(s)

[Bullying, cyberbullying, and discrimination based on race is defined in NRS 388.122 through 388.1235 respectively. Harassment is defined in NRS 200.571.](#)

The District considers the following types of behavior/conduct examples of bullying, [cyberbullying, and discrimination based on race](#) (this list is not all-inclusive):

- a. Verbal bullying including, [but not limited to](#), slandering, ridiculing or maligning an employee or an employee's family; persistent name calling which is hurtful, insulting, or humiliating; yelling, screaming, and cursing; chronic teasing; belittling opinions or constant criticism.
- b. Physical bullying including, [but not limited to](#), pushing, shoving, kicking, poking, tripping, assault or threat of physical assault, damage to an employee's work area or property.
- c. Nonverbal bullying including, [but not limited to](#), **nonverbal** threatening gestures or glances which convey threatening messages; threatening actions; socially or physically excluding or disregarding a person in a work-related activity.

d. Cyberbullying including, but not limited to, repeatedly tormenting, threatening, harassing, humiliating, embarrassing, or otherwise targeting an employee using email, instant messaging, text messaging, social media, or any other type of digital technology.

e. Workplace interference including, but not limited to, sabotaging which prevents work from getting done; deliberately tampering with an employee's work area or property; unreasonably assigning menial tasks outside of a person's normal job duties.

f. Discrimination based on race including, but not limited to, acts targeted to a specific person or in general to a demographic regarding race, color, culture, religion, language, ethnicity, or national origin of a person/people that occurs in person, online, or any other setting.

If the alleged bullying could constitute sexual harassment under Title IX, the *Nondiscrimination on the Basis of Sex Under Title IX* policy AB and administrative regulations apply rather than the *Employee Bullying* policy GBBC and administrative regulations.

4. Dealing with Allegations of Bullying

- Process (See LCSD Board Policy GL - Staff Complaints for the full process.)

Employees or applicants who believe they are being bullied by another (e.g., employee, volunteer, vendor, contractor), as well as those who believe they have witnessed another employee, volunteer, customer, or member of the public being subjected to bullying behavior have an affirmative duty to bring the situation to the attention of the administrator/supervisor.

- Employee Responsibilities

LCSD employees are prohibited from engaging in bullying behavior in any form.

Employees who believe they personally are being or have been subjected to bullying and/or are the target of any form of bullying, or have witnessed any other employee being subjected to these behaviors should immediately: or applicants who believe they are being bullied by another (e.g., employee, volunteer, vendor, contractor), as well as those who believe they have witnessed another employee, volunteer, customer, or member of the public being subjected to bullying behavior have an affirmative duty to bring the situation to the attention of

1) Identify the offensive behavior to the alleged offender and request that the behavior cease.

Note: An employee is NOT required to talk directly to the alleged offender or to the employee's supervisor. It is critical, however, that the employee contact one of the individuals listed in sections 2 or 3 below if they believe they are being targeted or have witnessed what the employee believes to be bullying directed to or committed by another employee(s), client(s), customer(s), vendor(s), volunteer(s), contractor(s), etc.

2) If the employee feels uncomfortable in speaking directly to the alleged offender or if the employee requested the bullying cease, but the request did not produce the results desired, the employee should report the alleged bullying as soon as possible to any administrator or manager/supervisor, the District's designated EEO Officer (Executive Director of Human Resources), or to the alternate EEO Officer (Employee Relations Administrator).

3) Employees who believe the EEO Officer has engaged in alleged bullying should bring such concerns to the attention of the Superintendent or designee. The Superintendent will designate an objective person to conduct an investigation of such allegations.

4) An employee who witnesses or obtains information regarding alleged bullying by their immediate supervisor is required to report the incident to the administrator, EEO Officer, or alternate EEO Officer.

5) Applicants who have concerns regarding violations of this policy are encouraged to contact the designated EEO Officer or the alternate.

- Administrator/Supervisor Responsibilities

Regardless of whether the employee involved is in the administrator's or manager's/supervisor's department and regardless of how they became aware of the alleged prohibited conduct/behavior(s), all administrators or managers/supervisors must immediately report all allegations, complaints or observations of such prohibited conduct/behavior(s) to the EEO Officer. The information reported must include:

1. The persons(s) involved, including all witnesses.

2. A written record of specific conversations held with the accused and any witnesses.

3. All pertinent facts, including date(s), time(s), and locations(s).

~~An administrator/supervisor is required to report this information to the District's EEO Officer, or the alternate EEO Officer immediately.~~

Administrators or managers/supervisors will take necessary actions to stop any reported bullying behavior immediately and ensure that any substantiated bullying behavior does not occur again.

- Investigation

Upon being made aware of allegations or complaints of bullying, ~~the District officials (e.g. administrators, managers, supervisors) and the EEO Officer~~ will ensure that such allegations or complaints are investigated ~~where deemed necessary~~ in accordance with LCSD Board Policy GL - Staff Complaints.

~~The District will make efforts to ensure that all investigations are kept as confidential as reasonably possible. The District will release information obtained only to those individuals with need to know business or involved in the investigation and the administration of the complaint, or as required by law.~~

~~The individual who made the initial complaint, as well as the individual against whom the complaint was made, will be made aware that the investigation is completed and appropriate action, if any, has been taken.~~

~~If it is determined that bullying has occurred, the District will take appropriate action. The District will also initiate action to deter any future bullying from occurring.~~

5. Prohibition Against Retaliation

The District will not tolerate any retaliation by management, ~~or by any other employees,~~ or volunteers against employees or applicants who exercise rights under this policy. Any employee or applicant who believes they have been retaliated or discriminated against in any manner whatsoever as a result of having filed a complaint, assisted another employee in filing a complaint, or participated in an investigative process should notify the EEO Officer or the alternate EEO Officer immediately. The District will promptly investigate and ~~deal~~ appropriately address ~~with~~ any allegation of retaliation in accordance with LCSD Board Policy GL.