

# Agenda

## Lyon County School District Board of Trustees

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A meeting of the Board of Trustees of Lyon County School District will be held Tuesday, April 25, 2023, beginning at 6:00 with a Closed Session and 6:30 Open Meeting at the Sutro Elementary School Cafeteria, 190 Dayton Village Pkwy., Dayton, NV 89403.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

1. 6:30 PM CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF 3-28-23 MINUTES 5
6. APPROVAL OF 12-3-21 MINUTES 23  
(Minutes to an Emergency Board Meeting not previously approved)
7. BOARD MEMBER REPORTS
8. ATTITUDE OF GRATITUDE 28
9. SUPERINTENDENT REPORT
10. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. The purpose of public comment is to bring issues, concerns, or praiseworthy items to the attention of the Board. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).  
If you wish to speak, please step up to the front table, be seated, and state your name. Your comments must be limited to no more than three minutes and must fall under subjects within the Board’s jurisdiction and control. Questions should be submitted to the Board Clerk in writing. In consideration of others, avoid repetition. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President.
11. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.
  - A. Trustee Q & A for April 25, 2023 Agenda 37

B. Personnel Reports	42
C. Travel	49
D. Enrollment Report	68
E. Memorandums of Understanding - Renewals	72
F. Department Reports	98
G. District Financial Report	100
Check #209583-209832; Vouchers #1436,1446, 1452, 1411, 1454, 1483; Total \$3,981,965.64	
<b>12. END OF CONSENT AGENDA: MOTION TO APPROVE</b>	
<b>13. (For Possible Action)</b> Discussion and possible action to interview and appoint a Board Trustee to the vacant District VII position on the LCSD Board of School Trustees. This item is being presented by Board President Phil Cowee and Board Clerk Bridget Peterson.	<b>168</b>
<b>14. (For Possible Action)</b> Discussion and possible action regarding a partnership with Care Solace mental health care coordination service and the LCSD. This item is being presented by Deputy Superintendent Tim Logan and Executive Director of Student Services Heather Moyle.	<b>181</b>
<b>15. (For Possible Action)</b> Discussion and possible action regarding public comment via email. This item is being presented by Board President Phil Cowee and Board Member Tom Hendrix.	<b>184</b>
<b>16. (For Possible Action)</b> Discussion and possible action regarding a resolution concerning the financing of equipment for schools, including, without limitation, school buses, support vehicles, student textbooks, and instructional materials (electronic or otherwise); directing the executive director of operations to notify the Lyon County Debt Management Commission of the district's proposal to issue general obligation bonds, in one or more series, in the maximum aggregate principal amount of \$6,500,000; authorizing the executive director of operations or the superintendent to arrange for the sale of bonds; providing certain details in connection therewith; and providing the effective date hereof. This item is being presented by Executive Director of Operations Harman Bains and Fiscal Services Officer Kyle Rodriguez.	<b>190</b>
<b>17. (For Possible Action)</b> Discussion and possible action regarding District-wide building controls and HVAC upgrades. This item is being presented by Executive Director of Operations Harman Bains and Operations & Maintenance Kirk McCallum.	<b>202</b>
<b>18. (For Possible Action)</b> Discussion and possible action regarding Yerington Elementary School (YES) playground upgrades, including a funding commitment from the YES parent teacher organization and the LCSD. This item is being presented by Executive Director of Operations Harman Bains and Operations & Maintenance Supervisor Kirk McCallum.	<b>250</b>

19. **(For Possible Action)** Discussion and possible action regarding a 4-day school week. This item is being presented by YHS teachers Jennifer Smith and Nicole La Fleur. **252**
20. **(For Possible Action)** Discussion and possible action regarding revisions to Policy BG: Board-Staff Communications as a second and final reading. This item is being presented by Board Member Darin Farr and Superintendent Wayne Workman. **324**
21. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Cowee and Superintendent Wayne Workman.
22. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada’s Open Meeting Law).  
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23. ADJOURN:

Public Comment to the Lyon County School District Board of Trustees

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 3:00 pm the day before the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at ([Communications@lyoncsd.org](mailto:Communications@lyoncsd.org)).

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The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the official website of the State of Nevada (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

*LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY*

*The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.*

*The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email Margaret Heim at [mheim@lyoncsd.org](mailto:mheim@lyoncsd.org), or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.*

# Agenda

## Lyon County School District Board of Trustees

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A meeting of the Board of Trustees of Lyon County School District was held on March 28, 2023, beginning at 6:30 PM at Yerington High School's Multipurpose Room located at the end of Pearl Street across from YIS, 114 Pearl St., Yerington, NV 89447.

1. 6:30 PM CALL TO ORDER

President Cowee called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Tom Hendrix.

3. WELCOME OF GUESTS

Board in attendance:

President Phil Cowee

Clerk Bridget Peterson

Trustee Sherry Parsons

Trustee Darin Farr

Trustee Tom Hendrix

Trustee Holly Villines

Superintendent Wayne Workman

Deputy Superintendent Tim Logan

Executive Director of Special Services Marva Cleven

Executive Director of Student Services Heather Moyle

Executive Director of Student Services Jim Gianotti

Executive Director of Operations Harman Bains

Student Representative Angie Davis

Legal Counsel Don Lattin

Fiscal Services Officer Kyle Rodriguez

Operations & Maintenance Supervisor Kirk McCallum

Communications and Public Resource Officer Erika Cowger

Benefits Risk Manager Blake Smith

SVS Principal Duane Mattice

YHS Principal Kathy Bomba-Edgerton

AP Ally Scerine

YIS Principal Chrissy Haas

AP Scott Gillespie

YES Principal Shannon Coombs

AP Alfredo Martinez

Valerie Clark

Margaret Heim  
PD Manager Rachel Stewart  
Neal McIntyre II  
Dan Slentz  
Jen Garrett  
Sheriff Brad Pope  
Dustin Steffey  
Abby Whitney  
Tammy Hendrix  
Les Evasovic  
John Stevens  
Fernley Mayor Neal E McIntyre  
Elisa Martinez, LCEA  
Laurel Winchester, LCEA  
Lorraine De La Torre, LCEA  
Justin Winchester  
Erin Singley

#### 4. APPROVAL OF AGENDA

Trustee Peterson made a motion that the Board of Trustees approve the agenda as presented. It was seconded by Trustee Villlines.

Trustee Hendrix noted that one item, to discuss public comment via email, is missing from this month's agenda.

With no further discussion or public comment, the motion carried 6-0.

#### 5. APPROVAL OF MINUTES

Trustee Hendrix wanted an addition to the minutes, Item 24, stating that he requested an agenda item to discuss the decision to allow public comment via email outside of an open meeting, and President Cowee agreed to have the item on the next agenda.

Trustee Peterson made a motion that the Board of Trustees approve the minutes of the February 28, 2023 meeting including the addition of Trustee Hendrix's comment.

It was seconded by Trustee Farr.

With no further discussion or public comment, the motion carried 6-0.

#### 6. BOARD MEMBER REPORTS

The board spoke on various items of interest.

Trustee Parsons spent some time looking into metal detectors due to recent parent concerns. Trustee Hendrix attended an SMS crafts fair, and a 4H event at SSES. He enjoyed seeing the community involvement, and the wide array of opportunities for the kids.

Trustee Farr reported on the CTE committee meeting and his time reading to 12 different classes for Reading Week.

Clerk Peterson attended NASB training and state legislation and read many Bill Drafts. She

said her favorite time was spent at RES for the student of the month assembly and the Bite of Reality with DHS seniors.

Trustee Villines will be reading to students at YES in April.

President Cowee went on site visits in Dayton schools. He talked about the athletic events that had been canceled due to snow and the need for spring weather for competitions.

Student Rep Angie Davis had no report.

#### 7. ATTITUDE OF GRATITUDE

The board read notes of gratitude from students across the district.

#### 8. SUPERINTENDENT REPORT

Superintendent Workman welcomed Angie Davies and announced that she had been named YHS Valedictorian of the Class of 2023. He thanked YHS staff and Nutrition Services for hosting the meeting. He reminded everyone that April is the Child Abuse and Neglect Prevention month, to wear blue in support, and to look for the pinwheels located around the community and schools. He wished everyone a safe and happy spring break, and shared his gratitude for those who get the students through this long stretch.

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Public comments submitted in writing will be attached to the end of the minutes.

Erin Singley, a Mason Valley resident, expressed her appreciation to the board and spoke to others sharing public comment, that it be done with respect to the board, staff, and students to honor the process.

Parent Abby Whitney spoke about an incident involving her daughter with the purpose of bringing awareness to the board and public on the problems of violence and its consequences.

Parent Dustin Steffy spoke on children being bullied, bring attention to Bill of Rights, #1 - positive safe learning environment, sorry, we don't have that in our schools, ie SMS incident, hair being pulled, because of restorative practices. Take a deeper look at our policies when these are allowed, nothing we can do about it, boys slapping his daughter, kids growing up with low self esteem.

Justin, a resident, was not in favor of the way a recent incident was handled, saying that he was not notified on the status of his family member. He asked that the district take the events seriously and fix the system.

Clerk Peterson commented that there are two bills being introduced in legislation that are to reduce some of the required restorative practices, and it would be helpful for the public to speak to legislators, that that is where the changes will happen.

She also announced that a public comment was emailed to the board and will be attached to the minutes. (Cassie Carr)

Trustee Hendrix offered to find out which bills Clerk Peterson was referencing if anyone wanted that information.

**10. CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

- A. Request for Early Graduation/HSE (confidential)
- B. IT Department Report
- C. Personnel Reports
- D. Travel
- E. SVS Prom Request
- F. Trustee Q & A
- G. Trustee Hendrix Q & A from FY22 Audit
- H. SRO Annual MOUs
- I. District Financial Report
  - Checks #209233-209582
  - Vouchers# 1346, 1345, 1356, 1357, 1390, 1411
  - Total \$712,191.39

**11. END OF CONSENT AGENDA: MOTION TO APPROVE**

Trustee Hendrix made a motion that the Board of Trustees approve the consent agenda with the exception of Items 10.G. and 10. H.

It was seconded by Clerk Peterson.

With no further discussion or public comment, the motion carried 6-0.

Item 10. G. Trustee Hendrix, regarding information on the district's FY 22 audit, spoke about the 8% increase in expenditures in instructional salaries. Kyle Rodriguez confirmed that the General Fund will support these increases. Regarding the Special Revenue Funds, which showed a decrease, Mr. Rodriguez explained that the funding model change from the old Nevada Plan to the Pupil Centered Funding Plan (PCFP) created the Special Revenue Funds for At-Risk, English Learners, and Gifted and Talented students, taking revenue from the General Fund, causing the sharp decline.

There was some discussion regarding the PCFP and if it was working better for budgeting purposes. Mr. Rodriguez commented that they are relatively the same.

Trustee Hendrix inquired about the procedures that have been put in place to address the audit findings. Mr. Rodriguez answered that his office has set up multiple reconciliations,

weekly, monthly, and quarterly, and automated processes to ensure compliance. Mr. Harman confirmed that they use electronic transfer; daily and monthly.

Clerk Peterson made a motion to approve Item 10. G.  
It was seconded by Trustee Villines.  
Motion carried 6-0.

Item 10. H. Trustee Hendrix asked Sheriff Pope to speak on the Memorandums of Understanding (MOU) in regard to the Student Resources Officers. He asked for clarification on the cost difference between the 3 Sheriff's Deputies and the Yerington Police Department Police Officer.

Sheriff Pope spoke about some of the differences in the salaries, due to the number of schools covered in the attendance areas, and the populations in the schools.

President Cowee praised the Dayton area SRO for the outstanding job he does for the schools.

Trustee Hendrix made a motion to approve Item 10. H.  
Clerk Peterson seconded the motion.  
Motion carried 6-0.

## 12. ACCEPTANCE OF DONATIONS

Clerk Peterson made a motion that the Board accept the donation made to Yerington Intermediate School.

It was seconded by Trustee Villines.

With no further discussion or public comment the motion carried 6-0.

## 13. **(For Possible Action)** Discussion and possible action regarding FY23 Augmented Budget. This item is being presented by Executive Director of Operations Harman Bains and Fiscal Services Officer Kyle Rodriguez.

Mr. Rodriguez presented the augmented budget for FY23. He explained that it is straightforward and updated with actual opening fund balances from the FY22 final audit. The increase in the General Fund is dispersed as shown on the presentation's resolutions for the PCFP weighted funds because of the need to offset the program expenditures that were above what the state provided.

Trustee Parsons spoke about refinancing a loan last year, and the urgency to do that while the rate was at 3%. She noticed the budget shows 5%.

This topic will be discussed in the next agenda item.

Clerk Peterson made a motion that the Board of Trustees approve the FY23 Augmented Budget as presented.

It was seconded by Trustee Farr.

With no further discussion or public comment, the motion carried 6-0.

14. **(For Possible Action)** Discussion and possible action regarding the FY24 Tentative Budget in preparation for the May 2023 Budget Hearing. This item is being presented by Executive Director of Operations Harman Bains and Fiscal Services Officer Kyle Rodriguez.

Mr. Rodriguez presented the FY24 Tentative Budget, which will be submitted to the Department of Taxation in April. He commented on the legislative changes and possible increases proposed by the governor that may cause changes to be made. However, the budget was created in a conservative manner, using a low enrollment of 9000 as the average daily enrollment, and current year funding for revenue. The legislative economic forum will occur on May 10<sup>th</sup>, which will provide more information.

Trustee Parsons asked what happened with the bond, that the district ended up paying a 5% rate.

Mr. Bains explained that LCSD had a 2.5061% rate on the series A and B bonds, though the way it works fluctuates over time. It starts higher and it is less at the end.

Trustee Farr brought up the “Flat” projection, asking where the enrollment figure came from. Mr. Rodriguez answered that it came from the current year, last quarter numbers.

Trustee Hendrix mentioned the May 10th date for the economic forum, and if this was when the governor's budget is finalized. Mr. Rodriguez stated that this is when the state locks in the budgeted revenues, and our amended budget is due 30 days after legislation closes.

Trustee Hendrix asked for a private meeting in April to discuss the budget and learn more about the process.

Dayton resident, and former school board trustee, John Stevens, made a suggestion that the board hold a workshop to learn more about the budget and the state’s PCFP formula. He found this beneficial, especially during the economic challenges during his term.

President Cowee agreed this would be helpful for educating the board on these subjects. He appreciated the report and the conservative approach to building the budget.

Trustee Hendrix made a motion that the Board of Trustees approve the FY24 Tentative Budget.

It was seconded by Trustee Farr.

With no further discussion or public comment, the motion carried 6-0.

15. **(For Possible Action)** Discussion and possible action regarding the selection of the LCSD health, dental, and vision insurance provider effective July 1, 2023 through June 30, 2025. This item is being presented by Risk & Benefits Manager Blake Smith, and Clark & Associates President Valerie Clark.

Mr. Smith introduced broker Valerie Clark and shared the recommendation of the district's insurance committee as presented. The committee met 5 times in this school year to review current claims, offers, and potential vendors. LCSD has a 2-year history with Aetna and have been great partners. Upon approval, Open Enrollment will be held between April 1 - April 30th.

Trustee Parsons was disappointed to see costs going up and teachers having to pay more. She said if the teachers want it, then she is okay with it.

Ms. Clark agreed about the increase, though over the years, they have seen many ebbs and flows. She said claims determine what is paid in premiums and it was a rough claims year.

They shopped every carrier and the committee was helpful and deliberate in their considerations.

Mr. Blake added that the committee did go for the lowest, most advantageous rate presented by Aetna, and the district has offered an agreement to keep the employer-paid rates at zero cost to eligible employees.

Trustee Farr is married to an employee and he expressed his favor of the new dental plan. He felt the out-of-pocket costs were very high. Ms. Clark encouraged him to reach out to the Clark Customer Service to help to resolve any issues. We had Guardian previously, but Aetna provided a significant discount for the dental and vision plans when we moved to the Aetna medical plan, which was why the committee and district made that decision. They heard from multiple people in favor of Guardian and are pleased that we are going back to them. This will also get the dental and vision back on the same schedule as the medical plan.

These will be effective July 1, 2023.

Clerk Peterson expressed her appreciation for the work of the committee.

Trustee Hendrix thanked them for getting costs down and for getting the agreement with the district.

Clerk Peterson made a motion that the Board of Trustees approve the recommendation of Aetna Open Access Managed Choice Plan, Guardian Life Insurance, and change to Guardian Dental PPO and Guardian/VSP Vision plan effective July 1, 2023, through June 30, 2025.

It was seconded by Trustee Parsons.

With no further discussion or public comment, the motion carried 6-0.

16. **(For Possible Action)** Discussion and possible action regarding an update on the City of Yerington Booth Parr Field property, Assessor's parcel 001-061-04. This item is being presented by Executive Director of Operations Harman Bains.

Mr. Bains gave a brief history and update on the Booth Parr Field project and added that the City of Yerington agreed to pay for utilities for one year following the transfer. The survey for the transfer of title is in the works. This is the time for the board to provide direction on the upgrades and improvements that will need to be addressed. He went on to list a number of issues including ADA compliant bleachers, a backstop, light poles, and new restrooms. President Cowee expressed his excitement to see the project moving forward. He feels the City offered a good opportunity and the field is something the district should own. The other attendance areas have baseball fields of their own. YHS would not have a place to hold competitions if the city decided to do something else with the field. After visiting the field he said that it looks the same as it did years ago. Other schools don't have lights and the other improvements could be minimal to make it work.

Trustee Parsons agreed that the students need it.

Trustee Hendrix visited months ago and is aware of the need for improvements to the property. He felt that it would be good to get pictures and provide brochures or options for the trustees to make informed decisions.

Mr. Bains advised that the restrooms would need to be replaced, without question. He explained that there would be costs to get quotes and estimates, which is why they wanted direction first.

Trustee Farr asked for a general ballpark estimate to build a new field with ADA-compliant bleachers, restrooms, and lighting. If it were 2-3 million, he pointed out that renovating the existing field is the way to go, saving the district a significant amount.

Clerk Peterson noted that improvements would need to be made after the title transfer was completed.

Trustee Villines recalled receiving money in a grant or gift that could be directed to this project. President Cowee was donating the funds for the survey work and title transfer.

#### Public comment

Neal McIntyre, Fernley Mayor, spoke about playing on that field in the 1960s and '70s. He suggested getting the land secured and then the budget would show what the district is able to do. None of the other schools have lights for their fields, but restrooms will be needed, and the backstop may not be up to regulation. He loved playing there and added that the location of the field is ideal.

John Stevens and many of his family members played on Booth Parr Field. The other baseball fields across the district are owned by and have been built by the district. They made it work, bringing kids out to paint them with pride and they are real stadiums. Yerington is a sound community and the people have always come out to help, but nothing can be done until it belongs to the district. He thinks, with community help, it will be a great field and it is long overdue that the Yerington students have a field to play on that is theirs. Trustee Hendrix is in favor of the board taking on the field, making it safe, providing ADA access, restrooms, and taking a look at the bleachers, and bringing estimates to the board at a future date.

President Cowee summed up that everyone seems in favor of moving forward and bringing back an estimate on the improvements. He would like to approach the booster club and community and also ask the coaches for input.

Clerk Peterson made a motion that the Board of Trustees approve the district administration to acquire the field and provide estimates for improvements on the restrooms, backstop, and any issues involving safety.

It was seconded by Trustee Farr.

With no further discussion or public comment, the motion carried 6-0.

A five-minute break was called.

17. **(For Possible Action)** Discussion and possible action regarding the addition of a new Adult Education Modular on the Dayton High School campus. This item is being presented by Executive Director of Operations Harman Bains.

Mr. Bains presented the proposal of a new modular on the DHS campus to be used for Dayton Adult Education.

Trustee Parsons questioned the capacity of the Dayton schools and if there was room at DHS for them to use.

Mr. Bains explained that policy does not allow non-students on campus, and this proposal has the modular in a different area, separated from our students. Currently, any Adult Ed students must travel to Fernley or Silver Springs.

Superintendent Workman added that in Yerington they are using the Yerington Theater of the Arts Building, and Fernley and Dayton Adult Ed students attend in separate modulares. This would make it consistent with the other attendance areas.

Trustee Hendrix pointed out the importance of keeping them segregated. The fencing would accomplish that. There was some discussion on the costs for fencing, base, and utilities work. The parking area would be on campus but in the Adult Ed designated area with the modular. This would be in front of the main lot where there is an area of vacant land.

There was no public comment.

Clerk Peterson made a motion that the Board of Trustees approve the purchase of a new Adult Ed modular building to be in Dayton from US Modular at a cost of \$235,775.

It was seconded by Trustee Villines.

The motion carried 6-0.

18. **(For Possible Action)** Discussion and possible action regarding a report on the Western Nevada College (WNC) Jump Start Dual Enrollment Program Results for the Fall 2022 semester. This item is being presented by Executive Director of Student Services Jim Gianotti.

Mr. Gianotti presented the update. LCSD has 42 seniors on track to receive their associate's degree this Spring, from Western Nevada College (WNC) along with their high school diploma. This continues to be successful with an increased interest in dual credit. WNC is developing more classes and CTE opportunities. Currently, 58 students are taking education classes and working in our elementary and middle schools. 277 students are taking dual credit education coursework this semester and combined with last semester, that makes 529 enrollments. He commented that the district has much to celebrate.

Trustee Parsons asked that the graphs and supporting pages be larger and easier to read.

Trustee Hendrix agreed and added that one type of data be displayed, either percentages or numbers, but not both.

Trustee Farr was curious if the program is limited based on what WNC can offer. Mr. Gianotti affirmed that students are taking advantage of Truckee Meadows Community College (TMCC) and UNR opportunities. There are also other programs offering pathways for electricians, and lab opportunities in the summer through Work Based Learning to earn credit. These are not in the report but they are happening. LCSD has a great working relationship with the Jump Start Program at WNC, and a history of success.

Clerk Peterson shared that her children had gone through the program which put them on a fast track in college. She said that it prepares them to handle college courses. Her daughter will graduate from high school with an associate's degree. She and the superintendent attended a recent joint Senate and Assembly meeting and were able to share how LCSD is addressing the teacher shortage by encouraging students to take EDU Education classes and give them experience teaching in the classroom while still in high school.

Mr. Gianotti talked about the excitement students have in this area and the exposure to the Grow Your Own Program. We have affiliate professors in all of the high schools allowing the students to take courses at \$75 each, as compared to the high college cost, and they love working with the students.

Trustee Vilines loved seeing the CTE and Jump Start data, but noticed usage is different in some areas. There is a challenge to have teachers come to the rural areas like Yerington and that this makes a difference for the students who participate.

President Cowee spoke on the interest the business community has, to help students have more opportunities.

There was no public comment.

Trustee Farr made a motion that the Board of Trustees approve the report on the WNC Jump Start Dual Enrollment program results.

It was seconded by Clerk Peterson.

The motion carried 6-0.

19. **(For Possible Action)** Discussion and possible action regarding the installation of metal detectors at Silverland Middle School. This item is being presented by Board Member Sherry Parsons.

Trustee Parsons spoke on school shootings and violence and the negative impact on students, including anxiety and mental health problems. She spoke about last month's meeting where parents came to the board with their concerns about incidents at Silverland Middle School (SMS). Trustee Parsons shared information she had from Washoe County School District (WCSD), where they installed metal detectors to alleviate fear and deter violence. She suggested purchasing this for SMS to help students with fear, anxiety, and other problems associated with violence in school. She added that she is not saying all the schools, but one for each area and use it at the school where we think it is needed. She learned that some are not noticeable, about 200 kids could go through at a time, and information comes up on a phone app that will track the student so the SRO can locate them. She talked about different styles and options. She stressed that we owe something to the concerned parents who spoke last week, stressing that something should be done.

Trustee Farr asked if Sheriff Pope, who was in attendance, would participate in the discussion and share his opinion.

Sheriff Pope commented that a detector is as good as the person who mans it, someone who is armed, as they have at the courthouse and the jail. If the metal detector went off, then there is the matter of searching with wands or hands and going through backpacks. He said they are useful tools, but they have limits. The courthouse uses a combination of X-ray machine and metal detector to avoid getting their hands in bags, and there is an armed guard on duty. He added that arbitrarily placing it in a school would not serve the purpose intended, especially if there wasn't one at every entrance, if there was no single-point entry. The county is purchasing a basic model at the cost of \$25,000 and manning it with an armed security guard at \$75,000 per year. He did not know the cost of a high-density metal detector.

Trustee Farr touched on mental health in schools, and from his experience, he thinks the anxiety and fears would increase with metal detectors and the potential searches that kids would face each day. He did not agree that this was something the district should do.

Clerk Peterson pointed out that our high schools do not have single-point entries. This would need to be done before considering the addition of detectors. She shared that she is not ready

to do this yet and questions that it is necessary at this time.

President Cowee spoke on what this would look like on a day-to-day basis, with traveling checkpoints, searching backpacks set off by Chromebooks, and seeing a trained guard every day. He is in favor of SRO presence in the schools, and added that from a budgetary standpoint, it doesn't sound feasible.

Trustee Hendrix commented that a portable unit could be a deterrent, not knowing where it would be each day. He felt that children don't realize consequences, some are afraid to go to school and we need to provide a safe environment. Some kids go to online education to avoid safety issues, but he feels that is not quality education, as proven by the pandemic. Anything we can do, he said, to provide a safer environment is a big plus and 100k would be a drop in the bucket.

Sheriff Pope interjected that 100K was an estimate on the low end for the Sheriff's office, and the district's cost would be significantly more. The cost increases as the design is made more specific.

President Cowee noted that a portable unit could be problematic, and be damaged when transporting.

Trustee Parsons asked if the SROs were available to the schools in the mornings. It was confirmed that they could be requested but there is only one SRO per area, not at every school. She brought up the previous point that the new detectors work with phones to allow you to follow the student after being detected.

Superintendent Workman spoke on other points. A child who wants to bring a weapon into school could do so by other means. We need to be cognizant of what it really looks like and what it would do in preventing a firearm from getting into schools. There are other questions, like, how a minor gets access to a firearm, and where the accountability is for adults that give access to a firearm. He suggests reframing the questions around school safety.

President Cowee commented that SROs in random schools at different times are more of a deterrent.

Trustee Villines commented that her focus for district money is to have the single-point of entry projects completed first.

Sheriff Pope said that their department will be exploring firearm detection with K-9s. This could be an option for searching through backpacks quickly. He also commented that he is not an expert on metal detectors, but he had witnessed their failure at times in the courthouse and jail. They would not be a deterrent without single-point entry.

No public comment was made.

No motion was made

20. **(For Possible Action)** Discussion and possible action regarding an upgrade to a new school/district website platform provider. This item is being presented by Communications and Public Relations Officer Erika Cowger and Executive Director of Operations Harman Bains.

Ms. Cowger presented the recommendation for Finalsite as a new provider of school and district websites. She explained that it is more than a website upgrade as it also manages communication and increased online presence. One distinguishing factor is that it comes

with a mobile application that syncs continuously with the schools and is customizable for staff and family users. Our current practice is to piece together the information manually with Google Drive. Our board page is an example of the many different links that need to be added manually. The new platform, Finalsite, has a content management tool and is user-friendly, collaborative, and teachers can contribute with simple approvals from the webmasters or administrators. There is easy access to translations for multiple languages and it is ADA-compliant. Our current communications are laborious, but with this system, notifications or announcements can go out to websites, social media outlets, emails, and texts all at once.

There was discussion around multiple scenarios where the new provider would make communications with parents and staff easier and faster. Families and staff members can use the app and set up notifications to receive district messages instantly, staying in the loop on all alerts. Messages can also be filtered to go to the correct population.

The SchoolBlocks's contract is to be renewed in June while Finalsite can launch in 8 weeks. The transition would be seamless. Other comments focused on the more professional aspect that is lacking on the current website.

President Cowee appreciated knowing that neighboring districts and millions of school districts in the nation are using Finalsite.

The costs include the management and protection of content, making it more economical than others in comparison. Finalsite works with our district programs like Infinite Campus (IC) and the IT department has confirmed they would manage fine with the company.

The side-by-side comparison showed the many capabilities and benefits that the current provider does not offer.

There was discussion regarding the five-year commitment and it was determined that this was the most cost-effective.

Trustee Farr, from a teacher's perspective, commented on the many papers that go home for parents to review and sign. He asked if there was a way to utilize the website to digitally sign documents. Ms. Cowger confirmed that sending information is doable, but IC able to do some of those capabilities.

Superintendent Workman sat in a demonstration and shared his appreciation that the website will conform in size to whatever device and screen is used. This feature will be great for students and families who typically log on with their phones. Ms. Cowger stated that Finalsite did this intentionally, knowing that over 50% of the users will be using their phones to log on, receive alerts, and communicate.

The cost breaks down to \$3000 a month for 20 websites.

There was no public comment.

Trustee Farr made a motion that the Board of Trustees approve the recommended a 5-year contract with Finalsite as the new website and communications platform in the amount of \$36,000 annually and a one-time setup fee of \$17,000.

It was seconded by Trustee Parsons.

With no further discussion or public comment the motion carried 6-0.

21. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BG: Board-Staff Communications as a first reading. This item is being presented by Board Member Darin Farr.

Trustee Farr presented the revisions made to Policy BG: Board-Staff Communications. In the bottom paragraph concerning visits to schools, the addition gave more detail, making expectations more clear for everyone.

Clerk Peterson approved of the revisions and commented that they protect the schools, staff, and board members. She was not in favor of the changes made to "notify" the superintendent, in the upper portion of the policy. She was concerned that this change did not make sense with this language.

Trustee Hendrix explained that it simply brings it in line and consistent with other policies. Clerk Peterson explained why the original wording protects the board, that communication should go through the superintendent, and blind copying the trustees protects against Open Meeting Law violations. In the past, there had been communications between individual board members and staff members, and others, that did not go through the superintendent and it caused problems.

Trustee Hendrix disagreed with her reasoning, adding that blind copying the trustees had nothing to do with notifying the superintendent.

Clerk Peterson stressed the need to go through the superintendent, not communicate directly to staff.

Trustee Farr was in agreement with Clerk Peterson and thinks going through the superintendent protects staff members from possible misunderstandings or feelings of being pressured by a board member.

President Cowee agreed and added that changing the language to "notify" could violate the board's assurances to the superintendent. He was in favor of the addition made to the bottom paragraph.

There was no public comment.

Clerk Peterson made a motion that the Board of Trustees approve the revisions to Policy BG: Board-Staff Communications as a first reading with the additions made to the school visits section and the return to the original language "through the superintendent".

It was seconded by Trustee Villines.

With no further discussion or public comment, the motion carried 4-2. Trustees Hendrix and Parsons voted Nay.

22. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy BBAA: Individual Board Member's Authority and Responsibilities as a second and final reading. This item is being presented by Board President Phil Cowee.

President Cowee presented the revisions to Policy BBAA: Individual Board Member's Authority and Responsibilities. After the last reading, the third sentence down now requires a vote of the board.

There was discussion regarding the process that was followed last November in a meeting. This was off topic.

It was clarified that this is not about asking the attorney general questions. The policy is about formal legal opinions for individual members.

There was no public comment.

Clerk Peterson made a motion that the Board of Trustees approve the Policy BBAA: Individual Board Member's Authority and Responsibilities as a second and final reading. It was seconded by Trustee Farr.

With no further discussion or public comment the motion carried 4-2. Trustees Hendrix and Parsons voted Nay.

23. **(For Possible Action)** Discussion and possible action to direct district administration to begin the process of appointing an individual to fill the vacancy in the LCSD Board of Trustees' District VII per NRS 386.270 and LCSD Board Policies BBC and BBD, as a result of former Board Member Mike Hogan's resignation. This item is being presented by Board President Phil Cowee and Superintendent Wayne Workman.

Superintendent Workman explained that this presentation set the stage for the process to begin. The vacancy can be published, applicants can submit letters of intent, and interviews can take place at the April Board meeting.

The last time LCSD did this was in February 2022 to appoint Mike Hogan due to the redistricting of District 7 to Fernley from Smith Valley.

Trustee Villines made a motion that the Board of Trustees begin the process of filling the vacancy to District 7.

It was seconded by Trustee Farr.

With no further discussion or public comment the motion carried 6-0.

24. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Cowee and Superintendent Wayne Workman.

The next meeting of the board will be April 25, 2023 at 6:30 pm at Sutro Elementary School.

District VII appointment/interviews

HVAC across district schools

Building Controls

Update AE

Tentative FY24 Budget

Request to 4-day school week

Care Solace presentation

Policy BG second and final

Public Comment via Email

CTE Perkins funds presentation

Public Comment

Lorraine De La Torre asked for the process to apply for the vacant board position.

Information is being provided on the website and by contacting the District Office.

25. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law).

If you wish to speak, please step up to the front table, be seated, and state your name. Your comments are limited to no more than three minutes per person and must fall under subjects within the Board's jurisdiction and control. In consideration of others, avoid repetition. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks, or interfere with the rights of other speakers. Comments made during this time are monitored by the Board Chairperson.

26. ADJOURN: 9:19 pm

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The notice for this meeting was posted on March 22, 2023 at Lyon County School District Administrative Office and posted to Lyon County School District website (<http://lyoncsd.org>) and the official website of the State of Nevada (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

Lyon County School District Statement of Nondiscrimination and Accessibility.

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This non-discrimination policy covers admission, access, treatment, and employment in the district's programs and activities, including occupational education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the administrative assistant to the superintendent and board of trustees, in writing at 25 E. Goldfield Avenue, Yerington, Nevada 89447; e-mail at [mheim@lyoncsd.org](mailto:mheim@lyoncsd.org); or by calling (775) 463-6800 ext. 10034, at least one week prior to the meeting.

## **Lyon County School Board**

**March 28, 2023**

I would like to express my appreciation to the board members for sacrificing time with their families and work in service of education in Lyon County. Education is a cornerstone of our society and your involvement is a vital bridge between the district administration and the public.

In observing board meetings, I have noticed there a members of the public who consistently attend and comment. I would like to attribute honest, well-meaning intentions to these attendees. The board, district administration and students benefit from informed, constructive criticism and advice.

However, often times the comments made by some members of the public convey hostility, suspicion, disrespect and, occasionally, outright contempt for the board and school administration.

I respectfully request that all stakeholders take the time to carefully examine their motivations. Ask yourself if your words and actions aim to improve education for Lyon County students. What is your purpose? Are you here to help? Or, are you here to further some unrelated agenda or merely to stir the pot for your own amusement? Be honest with yourself. We all owe it to the board, district staff and, most-importantly, the students to honor the process.

Thank you for your time.

# Lyon County School District Public Comment Form

The public is invited to address the Board on items not listed on the agenda. The purpose of public comment is to bring issues, concerns, or praiseworthy items to the attention of the Board. No action may be taken on any subject raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting pursuant to NRS 241 (Nevada's Open Meeting Law).

Your comments must fall under subjects within the Board's jurisdiction and control. This form is intended for public comment. If you have any questions, they should be submitted to [communications@lyoncsd.org](mailto:communications@lyoncsd.org). Although this Board does not restrict comments based on viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks, or interfere with the rights of others.

Email \*

cassie\_12085@yahoo.com

Name (First and Last) \*

Cassie Carr

Contact Information \*

775-230-4021; cassie\_12085@yahoo.com

Subject of Comment \*

ELA Curriculum Adoption K-8

## Your Public Comment \*

I am writing to express my concern with the balanced literacy ELA curriculum currently being taught in LCSD. Lucy Calkin's The Units of Study is not rooted in the science of reading. There is no evidence to suggest this program is successful at teaching children to read. If we look at our own district data, it's doing quite the opposite, with only 36.2% of our students reading proficiently. You can also reference Ednotes.org (<https://www.edreports.org/reports/ela?search=Units%20of%20Study>) to see that the current curriculum is rated as ineffective.

I'm aware the district will be making a decision on the adoption of a new curriculum soon. I'm asking you, on the behalf of students and staff across the district, to consider and ultimately choose a curriculum that not only aligns with the standards, but that is rooted in the science of how children actually learn to read. This is called "structured literacy". Research tells us that 95% of children can learn to read with a structured literacy approach. Structured literacy is in contrast to the misaligned practices of "balanced literacy" that are common across the country and are still being implemented in Lyon County.

I hope that you will take some time to explore structured literacy and the settled body of research that supports structured literacy. I highly recommend starting with Emily Hanford's podcast series, "Sold a Story" (<https://podcasts.apple.com/us/podcast/sold-a-story/id1649580473>) and reading the book "The Knowledge Gap" by Natalie Wexler to make the most informed decision possible.

As the school board, it is within your role to

1. Examine why we are investing public dollars in contradictory instructional practices
2. Ensure that Lyon County School District is delivering the highest quality, evidence-based reading instruction to all children with equitable outcomes across all demographic groups
3. Respond with urgency to address COVID learning loss that has impacted early literacy skills for our youngest learners
4. Fulfill our legal responsibility to serve students with disabilities (including dyslexia and other language-based learning differences)

Finally, if we want to attract and retain high quality teachers, we need to provide them with high quality, evidence-based curriculum. As a former teacher, I can say without a doubt that I'd choose high quality curriculum over a one-time monetary bonus any day.

Reading is the most fundamental educational role of school. Skilled reading opens up every other subject and paves the way to a life of self-determination. Reading is a right and it's our responsibility to make sure every student has access to the doors of opportunities reading opens.

Thank you for your service on the Board and for our district,  
Cassie Carr

This form was created inside of Lyon County School District.

Google Forms

# MINUTES December 3, 2021

## Lyon County School District Board of Trustees

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An Emergency Meeting of the Board of Trustees of Lyon County School District was held on December 3, 2021, beginning at 10:00 AM. It was VIRTUAL via Zoom and was live streamed to YouTube.

### 1. CALL TO ORDER

President Holly Villines called the meeting to order at 10 am and read the Emergency Meeting statement and associated NRS 241 number 11, prepared by legal counsel, Don Lattin.

Those in attendance:

President Holly Villines, Clerk Phil Cowee, and members Barbara Jones, Bridget Peterson, Sherry Parsons, and Neal McIntyre.

Staff present were:

Superintendent Wayne Workman  
Deputy Superintendent Tim Logan  
Executive Director of Special Services, Marva Clevon  
Executive Director of Education, Heather Moyle  
Executive Director of Education, Jim Gianotti  
Executive Director of Operations, Harman Bains  
Executive Director of Human Resources, Dawn Huckaby  
Communications and Public Relations Officer, Erika Cowger  
Administrative Assistant Margaret Heim

### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all.

### 3. APPROVAL OF AGENDA

Clerk Cowee made a motion to approve the agenda as presented.  
It was seconded by Member McIntyre and passed 6-0.

### 4. PUBLIC PARTICIPATION: Public comment is to be sent to [boardmeeting@lyoncsd.org](mailto:boardmeeting@lyoncsd.org).

This meeting can be viewed on the Lyon County School District website, [www.lyoncsd.org](http://www.lyoncsd.org). The public is invited to address the board on items not listed on the agenda. No action may be taken on any subject raised until it is properly placed on an agenda for a properly noticed meeting pursuant to Nevada's Open Meeting Law, NRS 241. Comments must fall under subjects within the board's jurisdiction and control. Although this board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the

rights of others. Comments emailed to [boardmeeting@lyoncsd.org](mailto:boardmeeting@lyoncsd.org) will be included in the minutes of the meeting.

Public comments were read from emails to [boardmeeting@lyoncsd.org](mailto:boardmeeting@lyoncsd.org).

Erin Dunagan

Charmayne George

Walita Querta

Cheryl Cummings

Gabe Velasquez

Nadia Velasquez

5. **(For Possible Action)** Discussion and possible action regarding the operations and funding of the Lyon County School District during the COVID-19 pandemic and the Nevada State of Emergency. This item is being presented by Board President Holly Villines and Superintendent Wayne Workman.

President Villines explained the reasons for calling the emergency meeting. She received multiple communications of concern from the community and, regardless of the confirmation that LCSD has been in compliance with the state and NIAA, she said our students should not be unfairly affected by the conflict of opinions. She opened the meeting up for discussion.

Member McIntyre stated that the initial motion, approved on November 16, 2021, was intended to give the kids a voice.

Member McIntyre made a motion to rescind the decision to give the students the option to test and stated that this is not because Washoe County School District (WCSD) claims LCSD is out of compliance. It is because Washoe is hurting our children by not allowing them to play.

Clerk Cowee seconded the motion. He thanked the board president for her leadership in calling the meeting. He reported the events leading up to this meeting. WCSD called off multiple games with our schools on the assumption that there had been no testing for Covid. However, all of the players had been tested. North Valleys High School teams were dropped off at Dayton High School, and were in the gym for two hours, before being picked up to go back home. North Valleys called off those games. He added that 048 came into play as being Washoe and Clark centric, having higher populations than the rural counties. This mandated masks for their students, where we were able to give our students the option to wear masks. Mr. Cowee also noted that districts do not know the status of other district students playing in the games, who was vaccinated or tested, or who wasn't, or who had Covid in the last 90 days. He feels LCSD has always put students first. The issues are with the WCSD administration. He wants to ask where the bullying will stop? Today their problem is testing. It could be a masking issue tomorrow, or mandatory vaccinations in the future. Unfortunately, this issue does not only affect LCSD. WCSD had threatened other districts by not competing with them if they played our athletes. In conclusion, he feels it is a simple solution to change the earlier decision, to adapt so our students can play.

Member Parsons said that, overwhelmingly, the parents want it to go back to how it was and

for the board to rescind the November decision.

Member Peterson appreciated the comments and pointed out that the larger question is: who feels so threatened that they will do things toward their neighbors that affect opportunities for kids. Her kids have been prevented from playing, so she understands. She feels the districts are pawns in what is going on in our state. She would like that problem resolved.

Superintendent Workman stressed the importance of making sure the language is clear, that the board is rescinding the decision to make it optional for unvaccinated students to be tested weekly for Covid-19.

Member McIntyre confirmed that is the motion on the table, in order to satisfy WCSD, who is hurting our students and theirs. He said LCSD is all about the kids.

The motion passed unanimously. After the vote, Superintendent Workman gave the following statement.

The Lyon County School District (LCSD) believes that all students and families should be able to use their agency to make choices for themselves. Although the LCSD completely understands that unusual circumstances such as a global pandemic necessitate emergency actions and directives to protect the public, those emergency actions and directives should be free from intentional discrimination and usurpation of individual agency. Sections 6 and 7 of Nevada Emergency Directive 048 were specifically written to discriminate against unvaccinated students and staff. Section 6 was also specifically written to discriminate against the more rural or small school districts as they are required to leave their counties at an exponentially higher rate than the two largest school districts to participate in extracurricular activities. This concern has been repeatedly voiced by multiple school districts only to be ignored, and most recently used by another school district to discriminate and manipulate the actions of the LCSD.

The LCSD has an approved COVID-19 Testing and Mitigation Plan on file with the NIAA as required by Emergency Directive 048 and the NIAA Guidance I for the 2020-2021 School Year. Even though the LCSD Board of Trustees took action on November 16, 2021, to make COVID-19 testing optional for unvaccinated students, they still remained in compliance with their approved plan. This is the case despite what another school district may assume is happening in the LCSD. This fact was also confirmed by NIAA administration in a meeting on the morning of December 1, 2021, and then again during the Nevada Association of School Superintendents (NASS) meeting on December 2, 2021. Never at any time did the LCSD prohibit our students from participating in any extracurricular activities.

The emergency directive and NIAA guidance require all school districts to implement their COVID-19 testing and mitigation plans. These documents also allow vaccinated students/staff, along with those who have tested positive for COVID-19 in the past 90 days, to be exempted from testing. There are no reporting requirements about individual testing, nor must one district disclose to another the testing status of any students/staff. Additionally, there are no requirements to report the vaccination status of students/staff. The LCSD wholeheartedly believes that this information is personal, private and protected. No other school district, nor the NIAA, nor any governing bodies have the right to know the vaccination or testing status of another district's students. No other school district knows whether or not 100% of their students are vaccinated, had COVID-19 in the

past 90 days, and/or tested for COVID-19 during their competitive week. School districts are simply required to implement their weekly testing programs according to the guidance and directives with no reporting obligations.

Unfortunately, another school district's administration chose to bully, manipulate, and coerce the LCSD into disclosing this protected information by withholding their students from their obligated extracurricular activities with the LCSD. Additionally, they forbid LCSD students from coming to their obligated extracurricular activities in their schools. An email sent by another school district's administration at 9:18 am on December 2, 2021 reads as follows:

*Dear Lyon County School District Administration,*

*Please be advised that Washoe County School District athletic teams will not be traveling to Lyon county, nor can Lyon county athletics travel to Washoe County.*

*In order to comply with Directive 048 and NIAA Guidance I, we must be able to confirm with the NIAA the testing and mitigation plan submitted by LCSD to the NIAA and approved by the NIAA prior to the November 16 LCSD Board decision presumably altering that plan. Until we can do that, we are unable to travel to LCSD for athletic competitions, nor can we host LCSD teams within Washoe County. Although a plan was provided yesterday (12/1) regarding a LCSD plan and is being reviewed, there appears to be contradictory information. We sincerely hope that the NIAA can resolve this matter expeditiously.*

*Therefore games scheduled for December 2, 3, and 4<sup>th</sup> (below) will need to be rescheduled, as possible, unless a resolution can be made.*

As stated earlier, the NIAA had confirmed an approved plan during the December 1<sup>st</sup> meeting. This school district's administration had even received a copy of the LCSD plan and still chose to make their own assumptions about it having "contradictory information". Then, before the December 2<sup>nd</sup> meeting was finished where it was again confirmed, this communication was sent. Never at any point was there a complaint received by the LCSD nor an investigation conducted by the NIAA as required in NIAA Guidance I for the 2020-2021 School Year. Additionally, there has never been any communication to the LCSD by the NIAA nor the Governor's Office that the actions taken by the LCSD Board of Trustees on November 16, 2021, was in any way a violation of the directive or guidance. Despite all of this, another school district chose to impose their own sanctions on the LCSD based on assumptions and "presumably altering that plan". Then in perhaps the most egregious act of bullying and coercion, another school district contacted other school districts in the state and told them that if they allowed LCSD students to participate in their extracurricular activities, then they would withhold their students from those activities as well. For another district to treat the LCSD's students as if they are dirty or tainted in some way is repulsive and disgusting at best. This unprecedented action of bullying and coercion against the LCSD without any facts, due process, or investigation necessitates immediate action by the NIAA to ensure this does not happen to any other districts or students.

Because the LCSD cares so deeply about each individual student, the Board of Trustees voted at 10:00 am on December 3, 2021 to rescind their action from their November 16, 2021 meeting which made COVID-19 testing optional for unvaccinated students. This action was taken not because the LCSD was in violation of anything, but to protect our students from any further discrimination by another school district. The LCSD demands that the other school district immediately comply with their obligation to

participate in the scheduled extracurricular activities and end their prohibition of our students entering their schools.

The Lyon County School District calls upon the Governor's Office and the NIAA to immediately end the discriminatory and coercive directives which usurp the agency of our children simply because school districts remain an easy target upon which this authority may be exercised. The LCSd calls for local control as it has been provided to other governing bodies in the great State of Nevada. Please allow our students, families and staff the opportunity to choose for themselves how they may best navigate their own health and wellness.

6. PUBLIC PARTICIPATION: Public comment is to be sent to [boardmeeting@lyoncsd.org](mailto:boardmeeting@lyoncsd.org). This meeting can be viewed on the Lyon County School District website, [www.lyoncsd.org](http://www.lyoncsd.org). The public is invited to address the board on items not listed on the agenda. No action may be taken on any subject raised until it is properly placed on an agenda for a properly noticed meeting pursuant to Nevada's Open Meeting Law, NRS 241. Comments must fall under subjects within the board's jurisdiction and control. Although this board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of others. Comments emailed to [boardmeeting@lyoncsd.org](mailto:boardmeeting@lyoncsd.org) will be included in the minutes of the meeting.

Public comment was read:

Lamey/Manny G

Brandi Jensen

7. ADJOURN:  
10:33 am adjourned.

# Sutro Elementary



# Attitude of Gratitude

My name is Isabella Pacheco and I am successful at Sutro Elementary School  
because of Mrs. Doll.

28

I want to thank him/her for  
Being an great P.E teacher and showing us knew games She  
makes sure were safe and kind to other. Mrs. Doll is always  
respectful, responsible, and safe. Mrs Doll is the greatest P.E  
teacher in this school.



# ATTITUDE OF GRATITUDE



My name is Sofia Eudante and I am successful at  
student name

Riverview Elementary School, because of Ms. Kasani!  
school name teacher/staff member's name

I want to thank him/her for making me feel safe because  
when ever someone needs help like needs somebody  
off the bus when they need to be picked  
up or has to be picked up. Ms. Kasani  
also is very kind to others and her  
surroundings. Ms. Kasani also guides you  
thru things when you are lost in the  
school or finding your classroom.

Signed: Sofia Eudante  
student signature

# Attitude of Gratitude

My name is Harvey and I am successful at  
Student Name

FERNLEY ELEMENTARY SCHOOL because of Mr. Koff  
Teacher/staff/member name

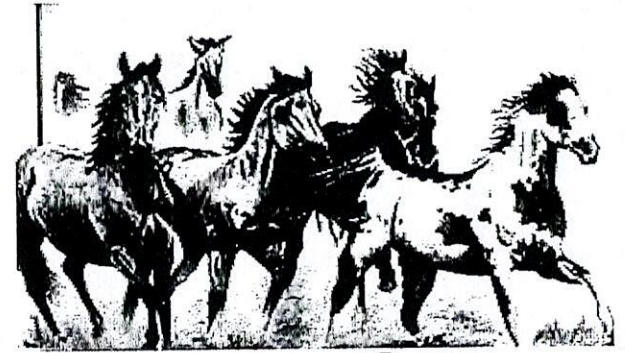
I want to thank him/her for making me  
feel appreciated  
at school and  
welcome.

(Making me feel appreciated at  
school and welcome) Harvey

Signed: Harvey  
Student signature



# Sutro Elementary



# Attitude of Gratitude

My name is Arlen and I am successful at Sutro Elementary School  
because of Mrs. Sodenborg.

31

I want to thank him/her for

Helping me read and be successful.

When we read she helps people

sound out the word. She is super

nice. When ever we listen

to her we get to do fun stuff.



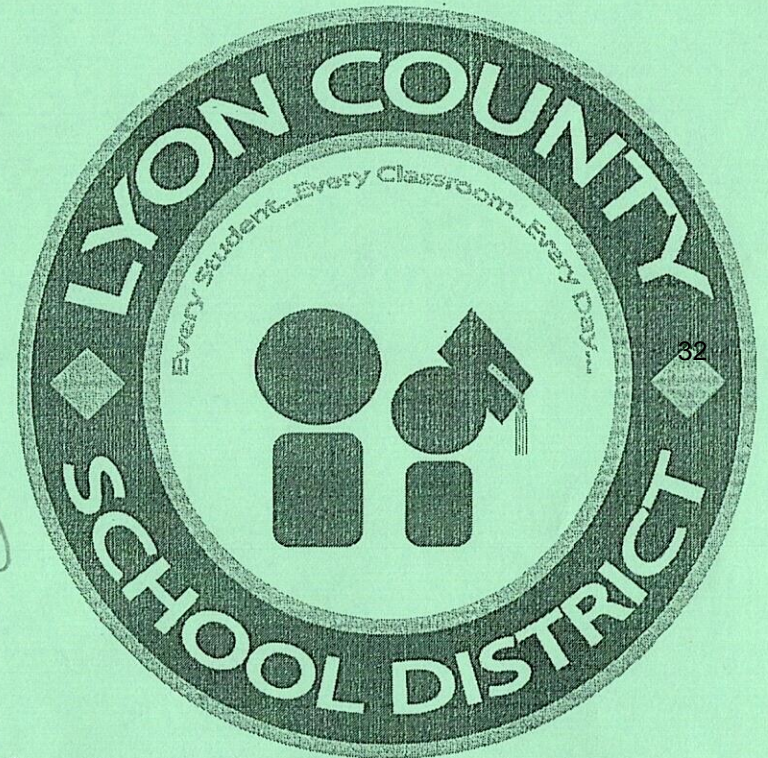
# Attitude of Gratitude

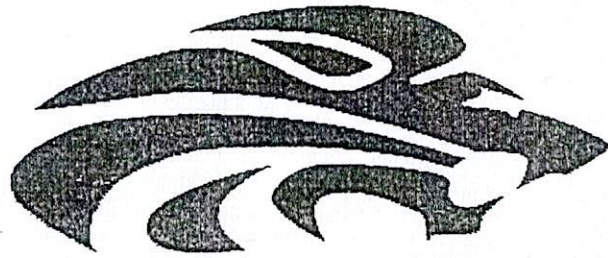
My name is Kennidi Smith and I am successful at  
student name

Dayton Highschool because of Mrs. Frantz.  
school name teacher/staff member's name

I want to thank him/her for always being optomistic  
and encouraging. Thank you for also  
understanding when things might not  
have gone the way we thought. I love  
how you always make class so much  
fun and not boring like some other  
classes. Also, thank you for encouraging  
me in lifetime fitness. I didn't  
think I was gonna like it but I  
am already excited for the next  
class! Love ya and have an amazing day!

Signed: Kendi Smith  
student signature





# Attitude of Gratitude

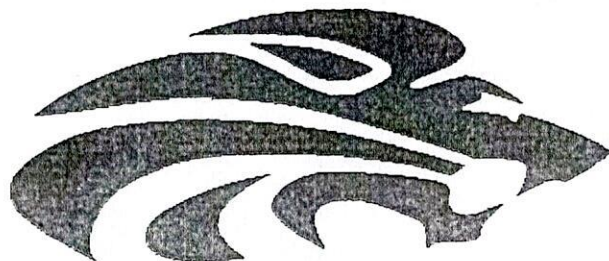
My name is Mrs. Childs and I am successful at Yerington High School  
because of Mrs Simon.

33

I want to thank him/her for

You are encouraging and helpful to students and staff. Thank  
you for your support 😊





# Attitude of Gratitude

My name is Logan Pratt and I am successful at Yerington High School because of Mr. Soto.

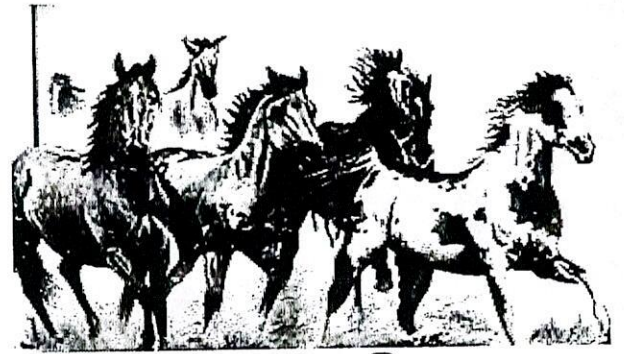
34

I want to thank him/her for

I want to thank him for always being kind and say hi to me  
all most every day,



# Sutro Elementary



# Attitude of Gratitude

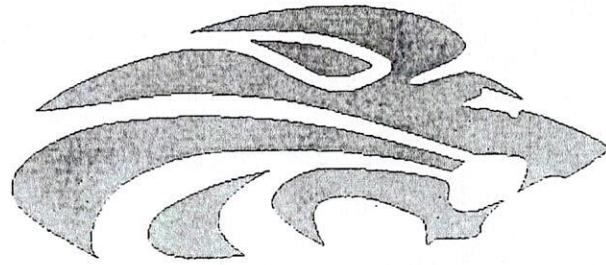
My name is Noah and I am successful at Sutro Elementary School  
because of Mrs. Burns.

35

I want to thank him/her for

~~I~~ I want to thank Mrs. Burns for  
being nice to me. Mrs. Burns thank  
you for helping me. Thank you for  
calming me down when I needed to.





# Attitude of Gratitude

My name is Yosselin Vazquez and I am successful at Yerington High School  
because of Mrs. Mueller.

36

I want to thank him/her for

being an amazing and sweet teacher. She always has amazing jokes and makes me  
smile

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## **Lyon CSD Board of Trustees Questions and Answers for the April 2023 School Board Meeting Agenda**

This document serves as a means to allow LCSD Trustees an opportunity to ask questions about the upcoming board meeting agenda items. Questions posed by board members will be answered as soon as possible by District staff, so please post your question as soon as possible. Trustees, please note that you have until 12:00 pm the day before the board meeting to submit questions. This will allow time for District staff to answer. District staff will answer questions in this document by 12:00 pm the day of the board meeting. **These questions and answers will be posted in the consent agenda meeting materials so the public can see the questions posed and the answers provided about each agenda item.**

### **Agenda Item #: 16**

**Trustee Question:** How much money in the General Fund is currently allocated to curriculum?, School buses?, Other vehicles?

### **District Staff Answer:**

#### **District Staff Answer:**

The LCSD Board of Trustees approved a 7 year curriculum adoption plan approximately 5 years ago. However, the Nevada Department of Education since that time changed the manner in which curriculum adoption occurs and also the state schedule for approvals. As such, district administration have been trying to update their 7 year plan so that it can be brought back for board approval. Historically, and depending upon biennial funding, the district has budgeted anywhere from \$100,000 to over \$1 Million for curricula adoptions each year.

The LCSD Board of Trustees approved Policy DJ: Bus and District Vehicle Acquisition and Liquidation in September of 2015. This policy guides the transportation fleet. Over the past few years the district has allocated approximately \$700,000 to bus and vehicle acquisition. However, there has been the need for larger truck and vehicle purchases during this time which made that number higher in certain years.

**Agenda Item #:16**

**Trustee Question:** What is curriculum rotation and how often does this occur?

**District Staff Answer:**

The LCSD Board of Trustees approved a 7 year curriculum adoption plan approximately 5 years ago. The Department of Education has recently revised the state rotation and the district has been updating their plan to align with the state's revised schedule. We hope to bring this revised plan to the board soon.

**Agenda Item #: 16**

**Trustee Question:** What is the cost of curriculum programs that are expiring?

**District Staff Answer:**

i-Ready Math is the only fully computer based curriculum that will expire in 4 years for grades 6-8 and in 5 years for grades K-5. The anticipated cost for these curricula will be approximately \$2 Million.

**Agenda Item #:16**

**Trustee Question:** What are the options for teachers and which teachers are involved in determining curriculum?

**District Staff Answer:**

All curriculum is vetted by the state and the district vetting is based on the current adoption cycle, for instance, K-5 math was represented by K-5 teachers in each attendance area. Typically the district asks for teacher and administrative volunteers/representation for the committees. This is governed by the LCEA negotiated agreement as well.

**Agenda Item #:16**

**Trustee Question:** How many buses does the District currently have?

**District Staff Answer:**

104 total General Ed and Special needs buses.

**Agenda Item #:16**

**Trustee Question:** What is the cost of a new bus?

**District Staff Answer:**

General Education Bus: \$210,964

Special Needs Bus: \$187,249

**Agenda Item #:16**

**Trustee Question:** Will they have A/C?

**District Staff Answer:**

LCSD traditionally has not purchased buses with air conditioning and therefore is not planning to do so.

**Agenda Item #:17**

**Trustee Question:** Why were the two contractors awarded the contracts unable to do the work?

**District Staff Answer:**

LCSD was informed by one contractor that they lacked the personnel to complete the job over the summer as necessary. The other contractor refused to accept the award for internal reasons.

**Agenda Item #:17**

**Trustee Question:** How was it determined that Trane is the only one capable of doing this work?

**District Staff Answer**

Trane isn't the only contractor capable of this work. Trane has verbally agreed to complete this work over the 2023 and 2024 summers. Trane has also been working alongside LCSD and CR Engineering in the planning and designing phases of all these projects and therefore understands LCSD needs and buildings. LCSD also has Trane equipment district wide and has purchased Trane equipment for old equipment replacement. Taking all these factors into consideration the district believes Trane is the best fit for this project and depending on its outcome possibly all future projects as well.

**Agenda Item #:17**

**Trustee Question:** How many other companies were contacted to bid in this work?

**District Staff Answer:**

The district went to bid for DHS, FHS, and DES in 2022 and only received 3 bids, all significantly over budget. This time around the District is recommending approval of Trane through OMNIA Partners. OMNIA Partners is a company focused on public sector cooperative contracts, like Sourcewell. Through OMNIA Partners, Trane has cooperative contracts for HVAC solutions and Energy Savings Performance Contracting providing public sector agencies with cost-saving solutions. OMNIA Partners is a nationwide company which allows for all HVAC companies to submit public sector cooperative contracts. These contracts are fixed prices and therefore provide public entities like school districts with not only the best possible pricing but also the opportunity to select the best contractor for the job instead of lowest bidder.

**Agenda Item #: 17**

**Trustee Question:** Numerous Exclusions are stated in the contracts. Who will complete these tasks if needed?

**District Staff Answer**

All exclusions are the responsibility of the district.

**Agenda Item #: 17**

**Trustee Question:** Looking for contract start/completion dates. I was unable to find any. Please show me where in the contract these can be found and penalties for delays?

**District Staff Answer**

No project schedule or penalties for delays have been determined.

**Agenda Item #: 18**

**Trustee Question:** Who is doing this project?

**District Staff Answer**

Contractor is yet to be determined. This will be a project managed by the YES PTO.

**Agenda Item #: 18**

**Trustee Question:** What is the total cost of this project?

**District Staff Answer**

Total project cost is yet to be determined. YES PTO is currently collecting/raising funds for their project.

**Agenda Item #: 18**

**Trustee Question:** What is the completion date for this project?

**District Staff Answer**

Project schedule is yet to be determined.

**Agenda Item #: 16**

**Trustee Question:** Is there a base amount we are required to keep in our debt service fund? If not, what are the costs/benefits of keeping a “slush” amount there instead of paying off bonds?

**District Staff Answer**

The District must maintain a debt service fund balance of at least 25% of the amount of principal and interest due on all outstanding general obligation debt within the next fiscal year. The benefit of a “slush” amount in Debt Service fund allows the district to show future creditors a healthy balance providing confidence for timely debt payments. Many bonds are also structured in a manner where early payments are not allowed and or come with early repayment penalties. District also believes it's financially irresponsible when considering the time value of money to pay off debts with low interest rates early. District believes it's best practice to issue and slow pay debt.

**Agenda Item #: 16**

**Trustee Question:** Please remind us about the revenue streams that fund the debt service fund.

**District Staff Answer:**

Ad-Valorem taxes (Property Taxes) and any investment earnings.

# LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0401 – April 25, 2023

That the Board of Trustees approves the following recommendations:

**HIRINGS:**

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Dayton Elementary	Counselor		X	(D. Hopps)	4/10/23	Marie DuFresne
Fernley High	Teacher		X	(I. Billington)	8/28/23	Nicole Wise
Silver Stage High	Nurse		X	(J. Fuller)	3/1/23	Breanne Santiago Dubon
Smith Valley	Teacher		X	(B. Geney)	8/28/23	Amber Walston

**SEPARATIONS:**

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Dayton Intermediate	Teacher	6/2/23	Melanie Frincke-Craig
East Valley Elementary	Teacher	6/2/23	Alexis Christian
East Valley Elementary	Teacher	6/2/23	Eldawna Koch
East Valley Elementary	Teacher	6/2/23	Stacey Griffith
Fernley High	Psychologist	6/2/23	Susan Clarkson
Riverview Elementary	Teacher	6/2/23	April Kennsion
Riverview Elementary	Teacher	6/2/23	Gretta Nelson
Riverview Elementary	Speech Therapist	6/2/23	Sheryl Grove
Riverview Elementary	Teacher	6/2/23	Shelbilyn Beaty
Smith Valley Schools	Teacher	3/24/23	Zachary Kirkwood
Sutro Elementary	Teacher	6/2/23	Tanya Fontes
Sutro Elementary	Teacher	6/2/23	Rachelle Fabionar

**OTHER CONSIDERATIONS:**

SCHOOL/SITE	POSITION	REQUEST	REASON	EFF. DATE	EMPLOYEE
Dayton Intermediate	Counselor	Transfer from SES Counselor	Open Position	8/30/23	Rena Oliver
East Valley Elementary	2 <sup>nd</sup> Grade	From ECE	Transfer	8/30/23	Elizabeth Jones
Fernley High	Teacher	Transfer from YHS Teacher	Open Position	8/30/23	Shane Wake
Fernley High	Teacher	Transfer from SMS Teacher	Open Position	8/30/23	Jillian Fillmore
Fernley Intermediate	Teacher	Transfer from SMS Teacher	Open Position	8/30/23	Anna Gavin
Fernley Intermediate	Teacher	Transfer from FES Teacher	Open Position	8/30/23	Heather Elsmore
Silver Stage Middle	To SPED Resource	From Social Studies/ Science	Transfer	8/30/23	Justin Palmer
Silver Stage Middle	Teacher	Transfer from CES Teacher	Open Position	8/30/23	Erica Adkins
Silverland Middle	Dean of Students	Transfer from SMS Teacher	Open Position	7/1/23	Shaun McMackin
Silverland Middle	To Remediation	From Science	Transfer	8/30/23	Dennis Fulton

Smith Valley Schools	Teacher	Transfer from YES Teacher	Open Position	8/30/23	Jacqueline Kersch
Sutro Elementary	Counselor	Transfer from CES Counselor	Open Position	8/30/23	Elise Johnson
Yerington Intermediate	Teacher	Transfer from YES Teacher	Open Position	8/30/23	Korina Santos
Yerington Intermediate	To Science	From 5 <sup>th</sup> grade	Transfer	8/30/23	Jessica Bowman
Yerington Intermediate	Assistant Principal	Transfer from SSES Teacher	Open Position	7/1/23	Jed Marciniak
Yerington Intermediate	Principal	Transfer from YIS Assistant Principal	Open Position	7/1/23	Scott Gillespie

**Rescinding Resignation:**

SCHOOL/SITE	POSITION	EMPLOYEE
Yerington Intermediate	Teacher	Joellen Barrett

# LYON COUNTY SCHOOL DISTRICT

## CLASSIFIED

PERSONNEL REPORT CL 0401– April 25, 2023

That the Board of Trustees approves the following recommendations:

### HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
Dayton Elementary	Paraprofessional		X	(M. Hileman)	4/18/23	Ashley Smith
Dayton High	Adult Ed- Classified Specialist		X	(S. Guzzetta)	4/10/23	Roger Gahan
District Office	Business Bookkeeper		X	(M. Miller)	4/3/23	Danielle Davis
Fernley Elementary	Paraprofessional		X	(C. Moore)	4/17/23	Patricia Nofrey
Fernley Intermediate	Maintenance III		X	(A Lenzi)	4/3/23	William Locklear
Smith Valley Schools	Paraprofessional		X	(A Loveday)	3/27/23	Melissa Marshek
Yerington High	Lead Custodian		X	(D. Wertz)	4/12/23	Gina Ryan

### SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Dayton High	Custodian	3/30/23	Genevieve Seleski
Silver Stage Elementary	Lead Custodian	4/20/23	Francisco Yanez
Silverland Middle	Aide-Library	4/28/23	Amanda Stewart
Smith Valley School	Custodian	4/7/23	Thomas Doll

### OTHER CONSIDERATIONS:

SCHOOL/SITE	POSITION	REQUEST	REASON	EFF. DATE	EMPLOYEE
Dayton Elementary	Custodian	Transfer from DIS Custodian	Open Position	4/14/23	Christopher Wright
Dayton Intermediate	Custodian Lead	Transfer from DES Custodian	Open Position	4/14/23	Jennifer Copp
District Office	Payroll Clerk	Transfer from FHS Paraprofessional	Open Position	4/10/23	Danielle Haumann

### Rescinding Resignation:

SCHOOL/SITE	POSITION	EMPLOYEE
Silver Stage Elementary	Paraprofessional	Sabrena Samsoe

# LYON COUNTY SCHOOL DISTRICT

## Administrative

That the Board of Trustees approves the following recommendations:

### OTHER CONSIDERATIONS:

SCHOOL/SITE	POSITION	REQUEST	REASON	EFF. DATE	EMPLOYEE
District Office	Professional Devl. And Data Manager	Transfer from DIS Assistant Principal	Open Position	7/1/23	Damon Etter









LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

**NOTE: All travel MUST have prior approval of the Superintendent or Board of Trustees. All requests must be submitted to the district office a minimum of FOUR (4) WEEKS PRIOR to a Board Meeting. A written report is due to the district office within two weeks of return. See LCSD Board Policy DG: Travel Policy for all requirements.**

NAME(S) Of Attendees: Scott Gillespie DATE of request: 1/24/2023  
 SCHOOL: Yerington Intermediate School

NAME OF CONFERENCE: North West Evaluation Association- Fusion Conference  
 (Do Not Use Acronyms)  
 (ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Atlanta Georgia

DATE OF DEPARTURE: 6/25/2023 DATE OF RETURN: 6/29/2023

**Training/Travel/Conference is (check all that apply):** Mandated by the state  Mandated by the district   
 Needed for certification/licensing  Related to the District Performance Plan  Related to our School Performance Plan   
 Performance Plan  Related to a specific program/course  Other

**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

North West Evaluation Association (NWEA) hosts this annual event that brings together over 1,000 educators and education leaders and invites them to immerse themselves in hands-on workshops, product training sessions, and best practice presentations.

Here's an overview of the benefits of attending:

- Personalized, competency-based learning sessions where administrators can meet and learn from instructors and educational leaders who are transforming teaching and learning with MAP.
- Hands-on learning where administrators can build new skills, bring them back to their sites, and share with their colleagues.
- Peer networking where administrators can meet, network, and share best practices with other innovative educators committed to elevating achievement.
- Open learning and collaboration where administrators can join other like-minded educators and leaders to share and discuss open learning topics and developments, share content, trends in education technology, and more.
- Product solutions lab where administrators can meet 1:1 with NWEA's product managers, technical consultants and partner support, learn with peers, and get quick tutorials.
- Tailored conference sessions specific to administrator's role and responsibilities, which are led by NWEA staff, instructional content providers and partners.

TRAVEL APPROVED:  Yes  No  
 DATE: \_\_\_\_\_

  
 Site administrator or supervisor signature

TRAVEL APPROVED:  Yes  No  
 DATE: 4/17/23

  
 Superintendent or designee signature

Received by Superintendent's Office  
 DATE: 4/17/23

Request received at least 4 weeks prior to next board meeting? Yes  No ( )

Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: TITLE 1

BUDGET#	100.132.0000.000.2410.580.10302.20.000	Total	District Office	Grant	School Site	Other
Registration Fees:	Attendees <u>1</u> x \$ <u>1100</u> Reg. fee	\$ <u>1100.00</u>		✓		

BUDGET#	100.132.0000.000.2410.580.10302.20.000	Total	District Office	Grant	School Site	Other
Travel By:	<u>Air</u>	\$ <u>733.00</u>		✓		
(Air, district car, private car for personal convenience, etc.)						

BUDGET#	100.132.0000.000.2410.580.10302.20.000	Total	District Office	Grant	School Site	Other
Lodging:	Room rate \$ <u>262.10</u> x <u>4</u> nights	\$ <u>1046.40</u>		✓		

(Use GSA ratings for lodging and meals [www.gsa.gov](http://www.gsa.gov) ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals:	Breakfast	\$ <u>N/A</u>	x	<u>    </u> days	\$ <u>N/A</u>				
	Lunch	\$ <u>18</u>	x	<u>3</u> days	\$ <u>54</u>		✓		
	Dinner	\$ <u>34</u>	x	<u>3</u> days	\$ <u>102</u>		✓		
	Incidental	\$ <u>5</u>	x	<u>5</u> days	\$ <u>25</u>		✓		

Substitutes:	# of Days	<u>N/A</u>	x	\$ <u>    </u> /day	<u>N/A</u>				
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Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$	Parking \$80		✓		
	\$	Taxi/Uber \$70		✓		
Other Miscellaneous expenses: (attach explanation)		<u>3210.40</u>				

TOTAL EXPENSES \$

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Dates & Times:	June 26 - June 29th
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Atlanta Marriott Marquis Hotel, Atlanta Georgia

Do you need airline reservations?  Yes  No

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	June 25th @
Date & Time you wish to RETURN:	June 29th @
List any special notes here:	

Are you renting a car?  Yes  No How many Days? N/A

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Do you need lodging reservations? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Single <input checked="" type="checkbox"/>	Double <input type="checkbox"/>	Triple <input type="checkbox"/>
(Circle Preferences) <u>Note: Lodging must be made by Attendee or Site for purchase order payments only. "No" district office credit card charges.</u>	Smoking <input type="checkbox"/>		Non-Smoking <input checked="" type="checkbox"/>
GSA (Per Diem Rate) : \$163 _____	All travelers agree to share lodging as appropriate?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Scott Gillespie		
Name, Address, Phone number of lodging establishment:	Atlanta Marriott Marquis Hotel, 265 Peachtree Center Avenue, Atlanta, Georgia 30303 USA		

If this activity is sponsored by a large group, does the group have a block of rooms/code reservation name or number reserved in a particular hotel?  Yes  No

DEADLINE DATE : June 5, 2023 Code Information: NWEA Fusion

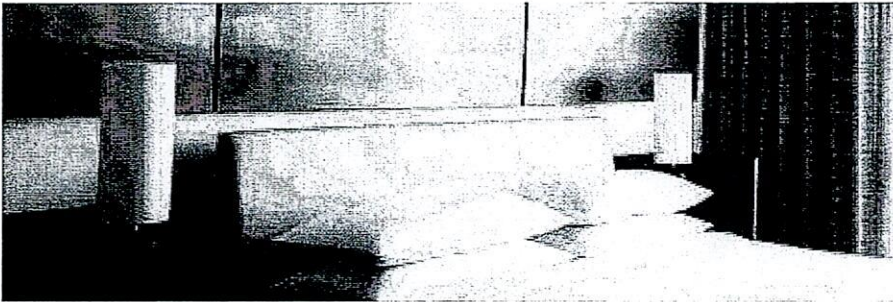
**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval. Keep copies at your site, as this paperwork will not be returned to you.**

⌚ Room(s) held for: 12:52

CONTINUE

⌚ Reserve Your Room Before Time Runs Out!

## Review Reservation Details



Feedback

### 1 King Bed, Guest Room

#### ROOM DETAILS

**Check in:** Sunday, June 25, 2023

**Check out:** Thursday, June 29, 2023

**Room(s):** 1

**Guest(s) per room:** 1

EDIT

Choose Room Features



✓ Summary of Charges

🕒 Room(s) held for: 12:52

Get a \$250 Marriott Bonvoy® eGiftCard upon approval, plus earn 50,000 bonus points after qualifying purchases.

LEARN MORE 

**1046.38 USD**

Total Hotel Stay

**- 250.00 USD**

eGiftCard

**796.38 USD**

Total after eGiftCard

Simply present eGiftCard at a Marriott Bonvoy property to redeem.

## Hotel Cancellation Policy

### About this reservation:

You may cancel your reservation for no charge before 11:59 PM local hotel time on June 22, 2023 (day[s] before arrival). Please note that we will assess a fee of 193.21 USD if you must cancel after this deadline.

LEARN MORE 

CONTINUE




It's all right here with the Marriott Bonvoy™ App

🕒 Room(s) held for: 12:52

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Loading...

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 English





prod16,51E308FE-D90D-5803-AD93-C7FBD896545B,rel-R23.3.4

Round trip · 1 · Economy

# Reno ↔ Atlanta






Share  
Total price from  
**\$733**

## Selected flights

	Departing flight · Sun, Jun 25	✕
	11:59 PM → 10:40 AM* <sup>1</sup> RNO → ATL 1 stop · 7 hr 41 min · American	✓ 247 kg CO <sub>2</sub> -6% emissions
	Returning flight · Thu, Jun 29	✕
	6:14 PM → 10:35 PM ATL → RNO 1 stop · 7 hr 21 min · American	✓ 270 kg CO <sub>2</sub> Avg emissions

## Booking options

Book with American  
AA 2099, AA 2778, AA 184, AA 960 Hide options

Main Cabin	\$733	Main Plus	\$857	Main Select
✓ Free seat selection		✓ Free seat selection		✓ Free seat selection
 Extra legroom available for a fee		✓ Extra legroom		✓ Extra legroom
 Priority boarding for a fee		 Priority boarding for a fee		✓ Priority boarding
✓ Free change, possible fare difference		✓ Free change, possible fare difference		✓ Free change, possible fare difference
✓ 1 free carry-on		✓ 1 free carry-on		✓ 1 free carry-on
 1st checked bag: \$60		✓ 1st checked bag free		 1st checked bag: \$60
Continue		Continue		Continue

Fare and baggage fees apply to your entire trip. [American bag policy](#)

Prices include required taxes + fees for 1 adult. Optional charges and [bag fees](#) may apply.

**\$733 is low for Economy — \$636 cheaper than usual**

The least expensive flights for similar trips to Atlanta usually cost between \$1,150–1,650. ⓘ



Language · English (United States) Location · United States Currency · USD

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# FY 2023 Per Diem Rates for Atlanta, Georgia

Max lodging by month (excluding taxes.)

Primary Destination	County	2022 Oct	Nov	Dec	2023 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Atlanta	Fulton / DeKalb	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163



U.S. General Services Administration

# FY 2023 Per Diem Rates for Atlanta, Georgia

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Atlanta	Fulton / Dekalb	\$74	\$17	\$18	\$34	\$5	\$55.50

LYON COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST

**NOTE: All travel MUST have prior approval of the Superintendent or Board of Trustees. All requests must be submitted to the district office a minimum of FOUR (4) WEEKS PRIOR to a Board Meeting. A written report is due to the district office within two weeks of return. See LCSD Board Policy DG: Travel Policy for all requirements.**

NAME(S) Of Attendees: Michael Walker, Corinne Burns DATE of request: 3/24/23  
 SCHOOL: Sutro Elementary  
 NAME OF CONFERENCE: NWEA Fusion  
 (Do Not Use Acronyms)  
 (ATTACH conference program information and provide website address)  
 CITY/STATE OF CONFERENCE: Atlanta, Georgia  
 DATE OF DEPARTURE: 6/26/23 DATE OF RETURN: 6/29/23

Training/Travel/Conference is (check all that apply):  
 Mandated by the state  Mandated by the district   
 Needed for certification/licensing  Related to the District Performance Plan   
 Performance Plan  Related to our School   
 Related to a specific program/course  Other

**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

North West Evaluation Association (NWEA) hosts this annual event that brings together over 1,000 educators and education leaders and invites them to immerse themselves in hands-on workshops, product training sessions, and best practice presentations. In 2022, the sessions offered numerous opportunities for attendees to learn from NWEA staff and other partners how to maximize their use of NWEA assessment solutions in the new and innovative ways. Attendees come from across the US and are from segments K-12, Public, Private and Charter.

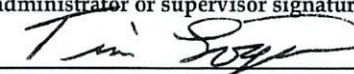
Here is an overview of some of the benefits of attending:

- \*Personalized, competency-based learning sessions where administrators can meet and learn from instructors and educational leaders who are transforming teaching and learning with MAP.
- \*Hands-on learning where administrators can build new skills, bring them back to their sites, and share with their colleagues.
- \*Peer networking where administrators can meet, network and share best practices with other innovative educators committed to elevating achievement.

TRAVEL APPROVED:  Yes  No  
 DATE: 3/24/23

  
 Site administrator or supervisor signature

TRAVEL APPROVED:  Yes  No  
 DATE: 3/24/23

  
 Superintendent or designee signature

Received by Superintendent's Office  
 DATE: 3/24/23  
 Request received at least 4 weeks prior to next board meeting? Yes  No ( )  
 Board Approved: Yes ( ) No ( ) Date:

Please ensure that you read and comply with Lyon County School District Policy DG: Travel Policy when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Title 1

	Total	District Office	Grant	School Site	Other
<b>BUDGET#</b> 280.633.0000.000.2213.330.10210.10.000 <b>Registration Fees:</b> Attendees <u>2</u> x <u>1100.00</u> Reg. fee	<b>\$ 2200.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>BUDGET#</b> 280.633.0000.000.2213.580.10210.10.000 <b>Travel By:</b> <u>Southwest</u>	<b>\$ 1871.50</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
<b>BUDGET#</b> 280.633.0000.000.2213.580.10210.10.000 <b>Lodging:</b> Room rate \$ <u>238</u> x <u>4x2</u> nights	<b>\$ 1904.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals <a href="http://www.gsa.gov">www.gsa.gov</a> ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
<b>Meals:</b> Breakfast \$ <u>17</u> x <u>5x2</u> days	<b>\$ 170.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>18</u> x <u>5x2</u> days	<b>\$ 180.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>34</u> x <u>5x2</u> days	<b>\$ 340.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5x2</u> days	<b>\$ 50.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days _____ X \$ _____/day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	<b>\$ 80.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>\$ 70.00</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	<b>\$ 6865.50</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL EXPENSES</b>	<b>\$</b>				

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Dates & Times:	June 27-29, 2023
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Atlanta Marquis Marriott Hotel

Do you need airline reservations?  Yes  No

*Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy DG: Travel Policy.*

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	June 26, 2023 - AM
Date & Time you wish to RETURN:	June 29, 2023 - Late Afternoon
List any special notes here:	60

Are you renting a car?  Yes  No How many Days? \_\_\_\_\_

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Do you need lodging reservations? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Single <input checked="" type="checkbox"/>	Double <input type="checkbox"/>	Triple <input type="checkbox"/>
(Circle Preferences) <b>Note: Lodging must be made by Attendee or Site for purchase order payments only. "No" district office credit card charges.</b>	Smoking <input type="checkbox"/>		Non-Smoking <input checked="" type="checkbox"/>
GSA (Per Diem Rate) : 74.00	All travelers agree to share lodging as appropriate? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Register under what name(s)?	Michael Walker, Corinne Burns		
Name, Address, Phone number of lodging establishment:	Atlanta Marriott Marquis 265 Peachtree Center Avenue Atlanta, GA 30303 1-866-469-5475		

If this activity is sponsored by a large group, does the group have a block of rooms/code reservation name or number reserved in a particular hotel?  Yes  No

DEADLINE DATE :	June 5, 2023	Code Information:	NWEA Fusion
-----------------	--------------	-------------------	-------------

**NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email ORIGINAL travel form with SIGNATURES to Margaret Heim at the district office for approval. Keep copies at your site, as this paperwork will not be returned to you.**

# Trip & Price Details

Price Payment Confirmation

Flight [Modify](#)

**Sun 6/25** # 2275 / 2389  
**RNO** → **ATL** 10 hr 10 min | 2 stops Anytime  
 7:50 AM 9:00 PM

**Thu 6/29** # 2879 / 1428  
**ATL** → **RNO** 7 hr 10 min | 1 stop Anytime  
 3:50 PM 8:00 PM

Price per Passenger **\$820.98**

Taxes and fees per Passenger **\$114.77**

Total per Passenger **\$935.75**

Passenger(s) **x2**

Flight total **\$1,871.50**  
 or from \$184/mo\* with uplift [Learn more](#)

### Helpful Information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ award travel reservations: if you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along with any taxes and fees associated with your award travel reservation. For Anytime or Business Select® award travel reservation: the points used for booking will continue to be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the award travel reservation will be converted into a flight credit for future use.
- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement:** Do you have a **REAL ID**? Beginning May 7, 2025, you will need a state-issued **REAL ID** compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding **REAL ID** requirement.

### Flight Extras

## Upgrade to Business Select®

Prices shown per passenger, per one-way.

- ✓ Guaranteed A1-A15 boarding
- ✓ Refundable fare\*
- ✓ 12 Rapid Rewards points per dollar per qualifying flight\*

\*Please read the [fare rules](#) associated with this purchase.


Upgrade departing trip for \$50


Upgrade returning trip for \$50

Upgrade both for \$100

Apply upgrade

## Flexibility comes with every fare.

 Two bags fly free<sup>1</sup>.

 No change<sup>2</sup> or cancel<sup>3</sup> fees. Change your flight later without a fee. Fare difference may apply.

<sup>1</sup>1st and 2nd checked bags. Weight and size limits apply. <sup>2</sup>Fare difference may apply. <sup>3</sup>Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited flight credits.

BAG FEE *	\$0.00
SUBTOTAL	\$1,641.96
TAXES & FEES	\$229.54
<b>TRIP TOTAL</b>	<b>\$1,871.50</b>

Show price breakdown



Get a \$200.00 statement credit<sup>1</sup> and 10,000 Rapid Rewards<sup>®</sup> points.<sup>2</sup>

YOU PAY TODAY	\$1,871.50
CREDIT ON YOUR STATEMENT	-\$200.00
<b>TOTAL AFTER STATEMENT CREDIT</b>	<b>\$1,671.50</b>

1. After first purchase. 2. After you spend \$500 in first three months.

[Learn more >](#)

Not ready to buy yet? [Save this flight for later.](#)

<sup>\*</sup>1st and 2nd checked bags fly free<sup>®</sup>. [Weight and size limits apply.](#)

[Log in for faster checkout](#)

[Continue](#)

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By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

 **Add a Car** Products not confirmed until purchase.

No worries, your flight will remain in your cart while you search for a car.

 Add a car



Book now. Pay later!

PICK-UP LOCATION

Atlanta, GA - ATL

Atlanta, GA - ATL

PICK-UP DATE

6/25

Sun, Jun 25, 2023

PICK-UP TIME

10:00 PM

RETURN LOCATION

Atlanta, GA - ATL

Atlanta, GA - ATL

RETURN DATE

6/29

Thu, Jun 29, 2023

RETURN TIME

2:00 PM

RENTAL COMPANY (Optional)

No preference

VEHICLE SIZE (Optional)

No preference



[Book now](#)

[Search](#)

Feedback

Not ready to buy yet? [Save this flight for later.](#)

<sup>\*</sup>1st and 2nd checked bags fly free<sup>®</sup>. [Weight and size limits apply.](#)

[Log in for faster checkout](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

# HOTEL RESERVATIONS

A block of rooms is available on a first come, first serve basis at the Atlanta Marriott Marquis for Fusion at the following special conference rate through the cutoff date, **June 5, 2023** or until the hotel room block has been filled:



Standard single/double room: \$199 per night plus \$5 per night State of Georgia Hotel/Motel fee and 16.5% tax (tax subject to change)

All individual reservations must be guaranteed by individual credit card at time of reservation. If your district requires payment with a check, the full amount is due 30 days prior to arrival.

Need 10 or more rooms? Please email the [Marriott's Group Housing Coordinator](#) with the following information:

- Names
- Arrival and departure dates
- School or company name
- School or company address

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**Atlanta Marriott Marquis**  
265 Peachtree Center Avenue  
Atlanta, GA 30303

Hotel Reservation

**BY PHONE:** Reservations Toll Free: 1-866-469-5475

**GUEST ROOM AMENITIES:** free in-room wireless internet for Bonvoy members, smart TV, coffee maker, mini-fridge.

**CANCELLATION POLICY:** Rooms must be cancelled at least 72 hours prior to scheduled arrival. A nonrefundable cancellation fee of one nights room and tax will be charged.

**CHECK IN/CHECK OUT:** Check in time is 4:00 p.m. Check out time is 11:00 a.m. Early check-in and late check-out requests are subject to availability and may be charged up to one night + tax USD fee.

**PARKING:** Valet parking only, the daily fee for valet parking is \$55 per day. Fusion attendees staying at the hotel receive a 20% discount on overnight parking.

Valet hourly rates 0-1 \$20, 1-2 \$25, 3-5 \$40, 5-7 \$45, 7+ \$55 / USD \$60 per day oversized vehicles-no buses/RVs/dualies

## **AIRPORT INFORMATION**

**Hartsfield-Jackson Atlanta International Airport (ATL)**

Phone Number: +1 800-897-1910

[Airport website](#)

Distance From Property: 12 Miles

64

## **THIS HOTEL DOES NOT PROVIDE SHUTTLE SERVICE**

Estimated taxi fare: \$30 USD (one way)

Estimated ride share: \$25-35 USD (one way)

Transit: MARTA | [Peachtree Center MARTA station](#) then .4 of a mile walk to the hotel

# Fusion 2023

## Rise. Build. Thrive.

Atlanta, GA  
June 27-29, 2023

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REGISTER  
NOW

[Already  
Registered?](#)

# REGISTRATION FEES AND CANCELLATION POLICY

	Early Bird Registration Until 12/31/2022	Advanced Registration 1/1 – 5/26/2023	Standard & Onsite Registration After 5/27/2023
<b>Main Conference</b>	\$750	\$800	\$850
<b>Pre-Conference Day</b>	\$300	\$300	\$300

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**Team discounts:** It takes more than one person to take in everything at Fusion, bring a team enhance the learning for your school or district. Discounts apply to main conference only.

# FY 2023 Per Diem Rates for Atlanta, Georgia

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Atlanta	Fulton / Dekalb	\$74	\$17	\$18	\$34	\$5	67 \$55.50

Enrollment for Quarter Ending March 31, 2023

**To :** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Date :** April 25, 2023  
**Re:** Enrollment Report

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**Requested By**

Wayne Workman, Superintendent

**STATEMENT:**

Attached is the enrollment report for the third quarter ending March 31, 2023. Currently, our weighted student enrollment used for Distributed School Account funding has increased by 37 students from the second quarter ending on December 31, 2022.

**EDUCATIONAL CONSIDERATIONS:**

Not applicable.

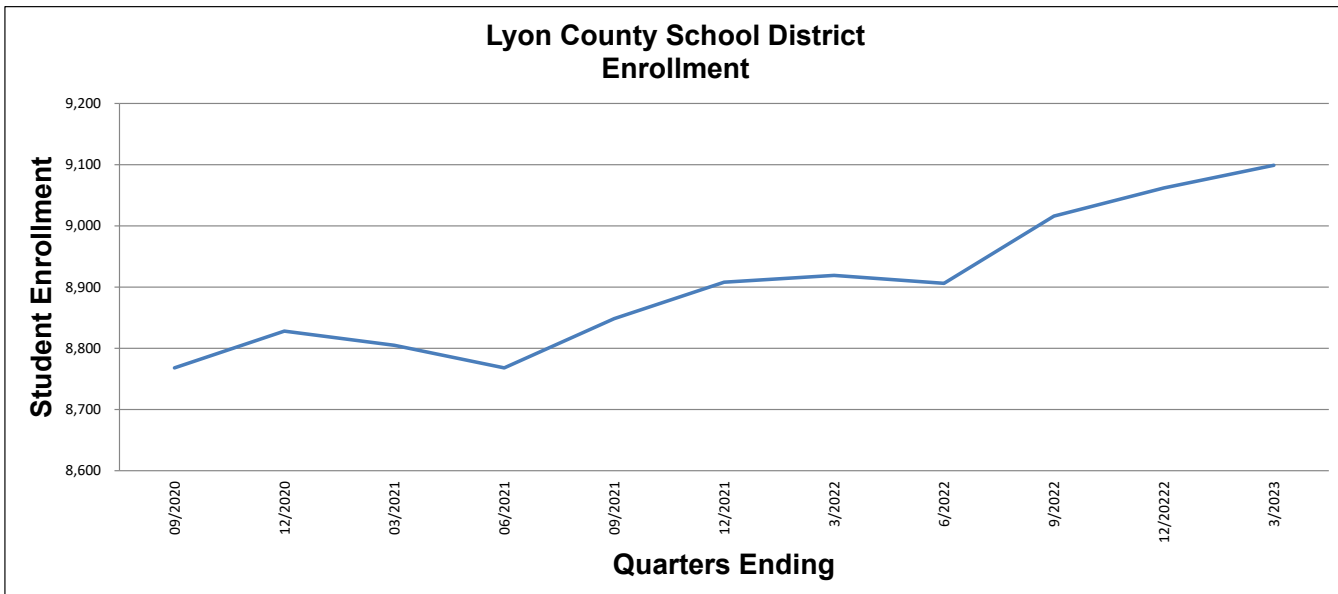
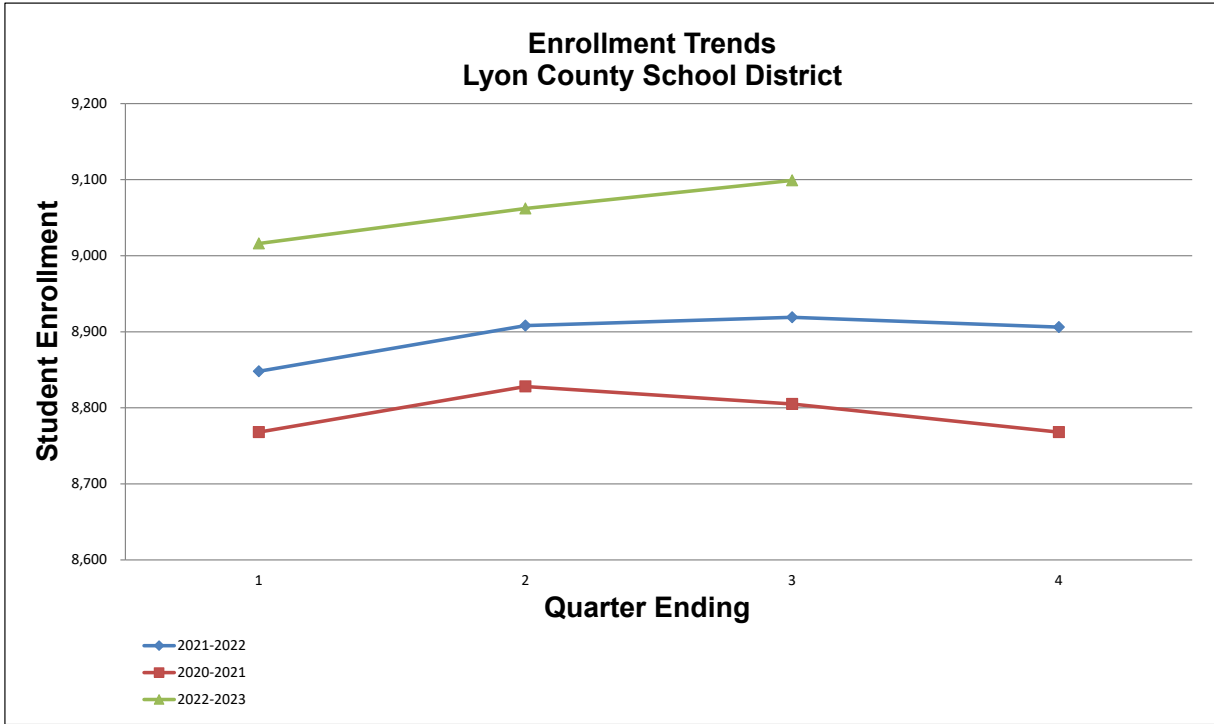
**BUDGET CONSIDERATIONS:**

Not applicable.

Respectfully submitted,  
*Wayne Workman, Superintendent*

Prepared by,  
*Cheryl Veil - Administrative Secretary*

## LYON COUNTY SCHOOL DISTRICT Enrollment for Quarter Ending March 31, 2023



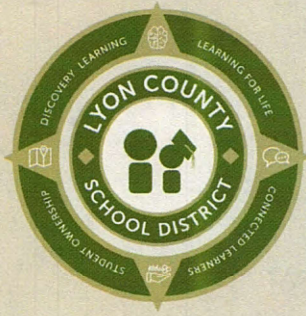
**LYON COUNTY SCHOOL DISTRICT**  
**Average Daily Enrollment for Quarter Ending March 31, 2023**

School	2020-2021				2021-2022				2022-2023				Validation Day Comparison		Current Year Comparison	
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	21-22 to 22-23	1st to Current	Change	%
	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	Change	%	Change	%
DES	431	429	427	422	430	440	449	448	433	440	447		3	0.6%	14	3.4%
SES	373	407	382	388	392	405	412	411	403	401	402		11	3.0%	(1)	-0.2%
RES	396	394	411	415	434	438	422	421	409	419	423		(25)	-5.8%	14	3.5%
DIS	433	426	425	425	377	379	376	373	376	379	375		(1)	-0.2%	(1)	-0.2%
DHS	686	676	659	652	714	717	714	708	742	744	733		28	4.2%	(9)	-1.3%
<b>Dayton</b>	<b>2,319</b>	<b>2,332</b>	<b>2,304</b>	<b>2,302</b>	<b>2,347</b>	<b>2,379</b>	<b>2,373</b>	<b>2,362</b>	<b>2,363</b>	<b>2,383</b>	<b>2,381</b>	-	<b>16</b>	<b>0.7%</b>	<b>18</b>	<b>0.8%</b>
FES	429	436	449	450	438	480	469	480	423	425	440		(15)	-3.4%	17	4.1%
CES	573	587	599	597	576	598	588	598	579	586	606		3	0.5%	27	4.7%
EVES	505	518	521	527	504	516	511	516	556	555	552		52	9.6%	(4)	-0.8%
FIS	613	622	617	615	620	625	627	625	634	643	657		14	2.2%	23	3.8%
SMS	672	670	678	671	649	665	660	665	643	641	641		(6)	-0.9%	(2)	-0.3%
FHS	1,216	1,207	1,195	1,169	1,236	1,198	1,221	1,198	1,301	1,298	1,282		65	5.6%	(19)	-1.6%
<b>Fernley</b>	<b>4,007</b>	<b>4,039</b>	<b>4,060</b>	<b>4,030</b>	<b>4,023</b>	<b>4,082</b>	<b>4,078</b>	<b>4,082</b>	<b>4,136</b>	<b>4,148</b>	<b>4,179</b>	-	<b>113</b>	<b>2.8%</b>	<b>43</b>	<b>1.0%</b>
SSES	335	355	351	351	349	351	356	352	365	370	369		16	4.6%	4	1.2%
SSMS	309	313	312	313	337	341	344	343	330	326	328		(7)	-2.4%	(2)	-0.6%
SSHS	322	318	304	293	324	321	312	305	337	334	329		13	4.4%	(8)	-2.4%
<b>Silver Spg</b>	<b>967</b>	<b>986</b>	<b>967</b>	<b>957</b>	<b>1,010</b>	<b>1,012</b>	<b>1,012</b>	<b>1,000</b>	<b>1,032</b>	<b>1,030</b>	<b>1,026</b>	-	<b>22</b>	<b>2.2%</b>	<b>(6)</b>	<b>-0.6%</b>
SVES	93	96	103	103	97	100	100	102	106	105	104		9	9.3%	(2)	-1.7%
SVHS	128	129	127	122	105	104	100	98	102	100	99		2	2.0%	(3)	-2.4%
<b>Smith Val</b>	<b>221</b>	<b>225</b>	<b>230</b>	<b>225</b>	<b>202</b>	<b>204</b>	<b>200</b>	<b>200</b>	<b>208</b>	<b>205</b>	<b>203</b>	-	<b>11</b>	<b>5.4%</b>	<b>(5)</b>	<b>-2.2%</b>
YES	449	445	443	447	451	446	451	464	474	490	499		23	4.3%	25	5.6%
YIS	403	410	415	416	410	411	407	408	401	406	408		(9)	-2.3%	7	1.7%
YHS	390	383	377	381	399	399	392	382	392	393	394		(7)	-1.8%	2	0.6%
<b>Yerington</b>	<b>1,242</b>	<b>1,239</b>	<b>1,235</b>	<b>1,244</b>	<b>1,259</b>	<b>1,256</b>	<b>1,250</b>	<b>1,254</b>	<b>1,267</b>	<b>1,289</b>	<b>1,301</b>	-	<b>8</b>	<b>0.6%</b>	<b>34</b>	<b>2.7%</b>
ERHS	11	8	9	9	7	8	7	8	10	7	9		3	24.0%	(1)	-13.6%
<b>TOTAL</b>	<b>8,768</b>	<b>8,828</b>	<b>8,805</b>	<b>8,768</b>	<b>8,848</b>	<b>8,940</b>	<b>8,919</b>	<b>8,906</b>	<b>9,016</b>	<b>9,062</b>	<b>9,099</b>	-	<b>172</b>	<b>2.0%</b>	<b>83</b>	<b>1.0%</b>

Change fr (382) 60 (23) (38) 81 92 (21) (13) 110 46 37 - -

**LYON COUNTY SCHOOL DISTRICT**  
**Enrollment for Friday, March 31, 2023**

Area	Dayton					Fernley						Silver Springs			Smith Valley		Yerington			Other	TOTAL
School	DES	SES	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSMS	SSHS	SVES	SVHS	YES	YIS	YHS	ERHS	
Pre-K	-	20	13			16	19	17				12	-				20				117
K	58	46	59			72	121	90				65	-		15		92				618
1	70	62	55			88	98	111				64	-		19		95				662
2	73	61	67			84	114	101				76	-		17		92				685
3	68	58	55			80	129	102				70	-		14		105				681
4	55	43	71			100	124	131				83	-		9		95				711
5	59	48	51						315				70		13			93			649
6	65	65	52	-					343				86		17			97			723
7				187						306			78		15			108		-	695
8				188						335			94		12			110		-	739
9					181						344			102	19				107	3	756
10					233						328			86	17				104	3	771
11					157						338			68	22				95	1	681
12					153						264			73	14				86	1	591
Ungraded					9						8			2					2	-	21
<b>Enrolled School</b>	447	402	423	375	733	440	606	552	657	641	1,282	369	328	329	104	99	499	408	394	9	9,099
<b>Area</b>					2,381						4,179			1,026		203			1,301	9	9,099
<b>Weighted School</b>	424.4	375.9	394.2	375.3	733.3	405.1	549.9	509.2	657.4	641.2	1,281.8	338.1		329.4	98.4	98.9	454.4	407.9	394.2	8.5	8,805.7
<b>Area</b>					2,303.2						4,044.6			995.6		197.3			1,256.6	8.5	8,805.7



# Lyon County School District

## Board of Trustees

President Phil Cowee | Clerk Bridget Peterson  
Darin Farr | Tom Hendrix | Michael Hogan  
Sherry Parsons | Holly Villines

## Superintendent

Wayne Workman

## Deputy Superintendent

Tim Logan

### MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT ("Agreement") is made and entered into by and between the LYON COUNTY SCHOOL DISTRICT ("LCSD") and the LYON COUNTY ADMINISTRATORS' ASSOCIATION ("LCAA"). This Agreement is effective as of July 1, 2023 upon the authorized signatory affixes his/her signature below.

### AGREEMENT


1. This Agreement is to memorialize and affect change in the LCAA negotiated agreement between the LCSD and LCAA.
2. Effective July 1, 2023 and upon the execution of this Agreement, the LCSD and LCAA agrees that the LCSD shall contribute up to \$725.00 per month per regularly employed participant (for employees working twenty-five (25) hours or more per week) in the Lyon County School District Health Care Plan effective July 1, 2023 with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement.
3. The LCAA agrees that any cost associated with this Agreement will be included in the calculation for any economic impact on the LCSD for the 2023-25 negotiations. These costs will be included in the total costs incurred by the LSCD for the 2023-25 negotiations.
4. The LCAA agrees that the subject of the Agreement cannot be a basis for declaring impasse, requesting mediation or any Unfair Labor Practice during the negotiation process under NRS 288.
5. This Agreement is executed by the parties under the provisions of NRS Chapter 288, and with recognition and acknowledgement that the LCAA is the recognized bargaining agent under NRS Chapter 288 for any and all CBA-related disputes for all covered classified staff employed by LCSD.
6. This Agreement contains the entire agreement of the parties on the matters covered herein. No other agreement, statement, or promise made by either party that is not in writing and signed by both parties shall be binding.
7. This Agreement shall be governed by and construed in accordance with the laws of the State of Nevada and the Collective Bargaining Agreement (CBA) between LCAA and the



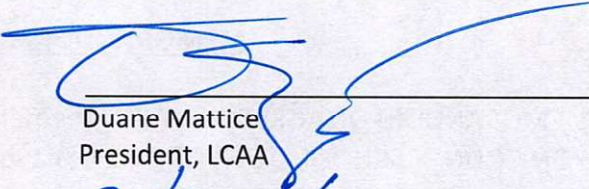
LCSD. Any and all disputes arising out of or in connection with this Agreement shall follow the grievance process designated in the CBA.

LYON COUNTY SCHOOL DISTRICT,  
a political subdivision of the State of Nevada

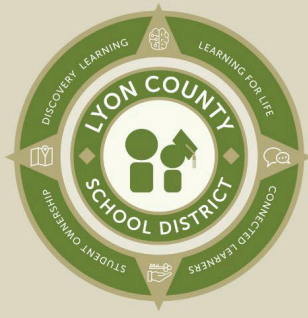
LYON COUNTY ADMINISTRATORS'  
ASSOCIATION

  
\_\_\_\_\_  
Wayne Workman  
LCSD Superintendent

3/28/23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Duane Mattice  
President, LCAA

3/14/23  
\_\_\_\_\_  
Date



# Lyon County School District

*Board of Trustees*

President Phil Cowee | Clerk Bridget Peterson

Darin Farr | Tom Hendrix | Michael Hogan

Sherry Parsons | Holly Villines

*Superintendent*

Wayne Workman

*Deputy Superintendent*

Tim Logan

## **MEMORANDUM OF AGREEMENT**

This MEMORANDUM OF AGREEMENT ("Agreement") is made and entered into by and between the LYON COUNTY SCHOOL DISTRICT ("LCSD") and the LYON COUNTY CLASSIFIED SCHOOL EMPLOYEES' ASSOCIATION ("LCCSEA"). This Agreement is effective as of July 1, 2023 upon the authorized signatory affixes his/her signature below.

### **AGREEMENT**

1. This Agreement is to memorialize and affect change in the LCCSEA negotiated agreement between the LCSD and LCCSEA.
2. Effective July 1, 2023 and upon the execution of this Agreement, the LCSD and LCCSEA agrees that the LCSD shall contribute up to \$725.00 per month per regularly employed participant (for employees working twenty-five (25) hours or more per week) in the Lyon County School District Health Care Plan effective July 1, 2023 – June 30, 2024, and contribute up to \$780 per month per regularly employed participant (for employees working twenty-five (25) hours or more per week) in the Lyon County School District Health Care Plan effective July 1, 2024 – June 30, 2025 with the agreement that the costs associated with this increase shall be included in the total compensation package negotiated for the successor agreement.
3. The LCCSEA agrees that any cost associated with this Agreement will be included in the calculation for any economic impact on the LCSD for the 2023-25 negotiations. These costs will be included in the total costs incurred by the LSCD for the 2023-25 negotiations.
4. The LCCSEA agrees that the subject of the MOA cannot be a basis for declaring impasse, requesting mediation or any Unfair Labor Practice during the negotiation process under NRS 288.
5. This Agreement is executed by the parties under the provisions of NRS Chapter 288, and with recognition and acknowledgement that the LCCSEA is the recognized bargaining agent under NRS Chapter 288 for any and all CBA-related disputes for all covered classified staff employed by LCSD.
6. This Agreement contains the entire agreement of the parties on the matters covered herein. No other agreement, statement, or promise made by either party that is not in writing and signed by both parties shall be binding.

25 E. Goldfield Ave., Yerington, NV 89447 | Ph. (775) 463-6800 | Fax (775) 463-6808 | [www.lyoncsd.org](http://www.lyoncsd.org)



Learning for Life |



Connected Learners |



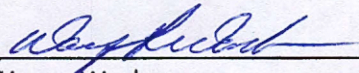
Student Ownership |



Discovery Learning

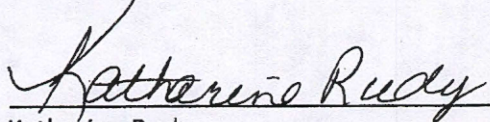
7. This Agreement shall be governed by and construed in accordance with the laws of the State of Nevada and the Collective Bargaining Agreement (CBA) between LCCSEA and the LCSD. Any and all disputes arising out of or in connection with this Agreement shall follow the grievance process designated in the CBA.

LYON COUNTY SCHOOL DISTRICT,  
a political subdivision of the State of Nevada

  
\_\_\_\_\_  
Wayne Workman  
LCSD Superintendent

3/28/23  
\_\_\_\_\_  
Date

LYON COUNTY CLASSIFIED SCHOOL EMPLOYEES'  
ASSOCIATION

  
\_\_\_\_\_  
Katharine Rudy  
President, LCCSEA

March 21, 2023  
\_\_\_\_\_  
Date

## **Lyon County School District – Nita M. Lowey 21<sup>st</sup> Century Community Learning Centers /Boys and Girls Club of Mason Valley Memorandum of Agreement**

This agreement is entered into by and between the following community partners in Lyon County, Nevada

- **Lyon County School District**, hereinafter referred to as **LCSD**,
- **Boys & Girls Club – Mason Valley**, hereinafter referred to as **BGCMV**

### **Lyon County School District Committee Members:**

- The **Lyon County School District**, hereinafter referred to as the **LCSD**, which provides the support needed to ensure the educational progression of students living in poverty, at-risk, and with disabilities to enable them to participate in, and be productive members of this plan. In addition to the signers of this agreement, and whose designated staff is the lead department from the school district in this 21<sup>st</sup> Century Community Learning Centers (hereafter referred to as 21<sup>st</sup> CCLC) agreement, who participated in creating the Nita M. Lowey 21<sup>st</sup> Century Community Learning Centers Program, and developed the 2020 application for funding.

### **RECITALS**

Wherein, NRS 277.090 et. Seq. provides that units of local government may enter into agreements for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform;

- Wherein, all students have the right to learn in a safe, respectful, and drug free environment;
- Wherein, students must both feel safe and be safe to effectively learn;
- Wherein, school-community partnerships are key to enhancing student competency in mathematics and literacy;
- Wherein, LSCD & BCGMV have common interests in enhancing student achievement;
- Wherein, the parties to this agreement are in mutual respect of each other and in the planning, administration, delivery, monitoring, and evaluation of their respective services.

- Wherein the parties have worked collectively to develop the 21<sup>st</sup> CCLC program for 2022-2023, hereinafter called the Plan, and

Now, therefore, in consideration of the mutual commitments and covenants herein contained, and to demonstrate our support and commitment to implement and sustain the 21<sup>st</sup> CCLC Program, the parties agree as follows:

- The parties above will collaboratively participate in the administration, implementation, and evaluation of the Plan.
- The following senior representatives from the required partners will constitute a core management team for this project: Jeremy Lattin Grants Manager, Kayleen Larkins 21<sup>st</sup> CCLC Grant Coordinator; Travis Crowder C.E.O and Wayne Workman, Superintendent of Lyon County School District or designee.
- The purpose of this 21<sup>st</sup> CCLC program is to: Implement a coordinated, integrated, comprehensive learning program to promote student achievement through a safe environment.

## **BOYS & GIRLS CLUB OF MASON VALLEY - PARTNERSHIP OUTLINE**

### **Project Learn: The Educational Enhancement Program**

The Boys & Girls Clubs of Mason Valley is committed to the Lyon County School District and, in particular, the potential successful collaboration between our two organizations. The positive relationships that the Boys & Girls Clubs have\_ with the School District have benefitted so many young people and families all throughout our County. Partnering to deliver a well thought out program, such as Project Learn, HAWK, and Power Hour, to help meet the goals and objectives of the 21<sup>st</sup> CCLC grant will not only benefit our youth, but will also raise the bar in our Clubs and our schools.

The program features five major components:

- Homework help and tutoring
- High-yield learning and leisure activities (Referred to as HYLAs; implemented in part during the Tutoring Program as enrichment activities)
- Parent and adult involvement
- Collaboration with schools
- Incentives

Through these five components, Clubs mobilize their resources to help children succeed inschool.

## **HOMEWORK HELP AND TUTORING**

BGCMV offer homework help and tutoring six to eight hours weekly. This enables Club members to develop the daily habit of completing homework and preparing for class in a safe, quiet, allocated space with staff and volunteer encouragement and assistance. Each club site will use “POWER HOUR”, a homework help and tutoring program developed by Boys & Girls Clubs of America, to help our members complete their daily school assignments. Club professionals, volunteers, or even older Club members assist younger members.

BGC incentive program, Power Points, gives Club members an extra opportunity to practice and reinforce the skills and concepts they learn in school. Club members receive points for completing fun-filled worksheets, using educational software, flash cards, etc. This is one area where specific learning objectives can be delivered through collaborations with school faculty to meet the goals of the 21<sup>st</sup> CCLC grant.

Tutoring is another component of POWER HOUR. Tutoring helps Club members gain proficiency, or excel, in specific areas such as math, grammar, science, or social studies. BGC offer both individual and small-group tutoring sessions. An important objective of the program is to help our members become self-directed learners.

BGC offers POWER HOUR Mondays-Thursdays for two hours each day. Fridays are usually reserved for special events or activities related to education, such as field trips, tournaments, guest speakers, etc.

To meet the needs of the 21<sup>st</sup> CCLC program, BGCMV would specifically recruit and assign staff to specifically coordinate efforts with local school faculty in order to target those youth who need assistance. This would also allow for us to understand and help meet the targeted levels of success needed for the youth and their respective level of mathematics and literacy needed to reach expected goals and objectives.

Power Hour enables the Club to provide extra attention and focused assistance to at-risk members and those in need of motivation and direction. With the proper guidance and support, every Club member has the chance to develop self-directed learning skills and to be successful in school.

## **HYLA -YIELD LEARNING ACTIVITIES**

Making learning fun is key for promoting positive attitudes toward learning. Knowing that Club youth have just spent an entire day at school, when they come to the Club they don't want to feel like they are back in the classroom. Engaging youth in HYLAs is an easy way to incorporate learning activities while masking the fact that they are, in effect, still learning critical life and potential career skills.

High-yield learning activities (HYLAs) help young people to see the practical application of

lessons taught in the classroom. HYLAs also help them to plan self-directed learning enrichment. BGCMV encourages BGC members to make positive and productive choices about how they spend their leisure time at the Club. Examples of high-yield learning activities taking place in BGCMV are:

- Writing activities (two to three hours per week). These activities include writing recipes and grocery lists for cooking classes; taking phone messages as an office assistant; or writing letters to a pen pal or friend, etc.
- Leisure reading (four to five hours per week). Reading opportunities include age-appropriate periodicals like Sports Illustrated for Kids or American Girl, newspapers, bulletin boards, game instructions, recipes, etc.
- The enrichment program (four to five hours per week) is a five week program, held four times a year that provides focus on six different study areas for well-rounded student improvement. During the enrichment sessions, enrichment activities are implemented in order to provide focused activities for math, reading, science, language, social studies, and the arts. Enrichment activities help encourage outside the box thinking by performing projects that challenge student's creative thinking skills, increase peer interactions, build math and literacy skills, and encourage physical activity. Each enrichment kits are designed with age-appropriate topics and activities to build skills in these six academic subjects, with a fun, interactive environment. Enrichment activities also help to reinforce the core competencies students are studying in school because they were created around Common Core and Engage NY standards, among others, meeting the current 21<sup>st</sup> CCLC Performance Indicators, as well as the Nevada Department of Education state goals.
- Helping others (two to three hours per week). Service activities could include cleaning up local neighborhoods, visiting nursing homes, assisting with a Club service project, etc.
- Games that sharpen cognitive skills (four to five hours per week). Skill-building games might include Scrabble®, Monopoly®, Jenga®, chess, pool, foosball, ping pong, etc.

Clubs vary their schedules to engage the largest number of members in the greatest variety of enhancement opportunities. The result is that the total Club becomes a learning center. Members use math skills in the gymnasium for score keeping, in the kitchen for cooking, in the art room for measuring, etc. They practice literacy skills by reading rules to a new game, writing an article in the Club newsletter, or writing poetry for the bulletin board. Learning becomes synonymous with Club activities and Club members cannot wait to be a part of the fun!

The stimulating math and literary environment provided through art, drama, sports, service and leadership opportunities, career exploration and life skills training communicates that mathematics and

literacy are truly life skills.

## **PARENTAL INVOLVEMENT**

Unfortunately, not every parent has had positive experiences with schools. Thus, the Club needs to encourage a positive environment for parents. BGC encourages parents to support their children in school and Club. BGC also encourages them to create a positive home environment that supports education.

In order to encourage parental participation at the Club, BGC provides activities for the entire family. Club activities include family fun nights for parents, Bingo Nights, Movie Nights with a scavenger hunt element, Talent shows, guest speakers, etc.

Parental and family involvement through the program would consist of the above mentioned activities with a literacy twist. For example: Bingo Night would consist of untraditional BINGO cards with various literacy terms that would bring it back to the classroom. The same would be done with scavenger hunts, spelling bees, etc. specifically for all family members.

Critical to the success of any Club are relationships with parents, local schools, and other community partners. Parent and family involvement is important because it contributes to a young person's school achievement and healthy development. In addition, Club staff often serves as liaisons for families whose work schedule hampers their ability to advocate for their children with school personnel. Building a base of support through collaboration with parents, schools and community agencies gets the word out about the Club and its programs; both the Club and the community benefit from this type of partnership.

## **COLLABORATION WITH SCHOOLS**

In working with schools, BGCMV understand that their role is to support the hard work that occurs during the school day and reinforce and promote like thinking, strategies, and skills. BGC realize that the greatest impact will occur when BGC work within the existing system and existing standards rather than trying to recreate their own. Again, because of the flexibility of the BGC programming, BGC can easily align strategies and goals with the district.

The Club also has the distinct opportunity of reaching children during out-of-school time; before and after school, and during the summer. During the school year, BGC take a child from the end of one school day to the beginning of the next. Through Power Hour, HYLAs and other educational programs, BGC seek to engage children so that they are not only prepared for the next school day, but they are excited for it. During the summer, BGC have an excellent opportunity to maximize retention while children are away from the classroom for an extended period of time. Utilizing grade-specific criteria from the district and state, BGC can ensure these programs are developing the right skills to put children ahead of the game when they return to school in the fall.

## **INCENTIVES, RECOGNITION AND GOAL-SETTING**

Power Points have proven to be an excellent incentive for K-6 students. Points are earned by completing homework assignments, reading, helping their peers, and finishing supplemental Power Sheets. As mentioned earlier, Power Sheets are completely customizable and thus, students would be earning points for completing extra assignments directly related to classroom studies.

Once a month, Power Points can be redeemed at the Power Points Store for toys, school supplies, and special privileges. Members can also earn snacks, field trips and other rewards for good grades, improving their GPA, and good behavior and citizenship. ·

Goal setting is an important component of Project Learn as well. Many of our members will be the first in their families to graduate from high school, which often means they have not been instilled with the value of planning for the future. Whether it's setting goals for college and career or simply to pass next week's science quiz, goal setting is a vital component of Project Learn.

### **Benefits to Learners:**

- Individualized, structured learning experience
- Improved attitude toward learning in the school and Club
- Self-paced and self-directed learning
- Practical application of skills taught in the classroom
- Remedial support as needed
- Improved self-esteem
- Improved grades in school
- Improved behavior

## **STAFFING**

There will be multiple positions that are utilized to ensure all guidelines for program and grant reporting are met (21<sup>st</sup> Century Grant Coordinator, BGCMV Program Coordinator and support from BGCMV Program Director). These individuals will use their time to track activities, progress, grades, and staff. They will coordinate the Tutoring Program and Project Learn activities. Their responsibilities will be to manage all aspects of the program, including:

- Leading the staff team in developing high-yield activities in every program area in the Club
- Establishing and maintaining a relationship with schools
- Recruiting Club member participants

- Recruiting and training tutors and volunteers (with assistance from the school district grants personnel)
- Purchasing equipment and supplies (in coordination with the school district)
- Establishing parent support and activities to encourage involvement
- Scheduling
- Monitoring member progress and performance (in tandem with grants personnel)
- Keeping records and sharing results with district staff for reporting and improvement processes
- Handling publicity
- Evaluating the program and compiling reports into the Cayen system (in coordination with the grants office) BGCMV Program Coordinator will provides support to Site Coordinators in relation to Cayen. The Program Coordinator and school site coordinators will be responsible for the correct completion of Cayen data entry. As such all of the involved will have access to the Cayen system accounts for DES, RES, SES, SSES, SSMS & YES

In addition, BGCMV will hire part-time staff members, along with enlisting and training volunteers to serve Club members in the Project Learn programs. BGC will also recruit older Club members to serve as homework helpers. LCSD will help hire tutors for the tutoring aspect of the program.

## **DATA SHARING**

BGCMV and LCSD agree to share data required to evaluate the program’s progress in meeting its goals and objectives. This includes:

### **LCSD Data Sharing Responsibilities**

- Communicate and collaborate with families to obtain consent for all data sharing needs that are in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Provide access to assessments and other available data for the purpose of the program evaluation (infinite campus, or other grade and test collection software), including individual student data (First Name; Middle Name; Last Name; Date of Birth; Gender; Student Identification Number).
- Collect aggregate student data (grade, race, sex, free/reduced lunch, special education, and English language learner) required for federal reporting.
- Collect state assessment data each summer.
- Collect report card grades, school day attendance and discipline reports at the end of each semester.
- Own, store and share data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Create or decide upon data collection instruments.

### **BGCMV Data Sharing Responsibilities**

- Communicate and collaborate with families to obtain consent for all data sharing needs that are in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Collect teacher, parent and student survey data at the start and end of each program year, as well as administer the National Youth Outcomes Initiative student survey annually.
- Collect program pre-post tests and parent event surveys as administered.
- Track individual student community learning center enrollment and attendance.
- Input required data in federal and state reports.
- Own, store and share data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Create and decide upon data collection instruments.

## **INFORMATION SHARING**

Grants personnel for the Lyon County School District in collaboration with BGCMV will be responsible for coordinating the communication and information sharing among the participating partners. Methods for sharing information will include:

- **Quarterly Advisory Meetings** with LCSD grants staff, BGC site staff, school representatives and volunteer staff. BGCMV will focus on enrichment components of the meetings and LCSD will focus on bringing school staff and the academic components to the meetings.
- The purpose of the quarterly advisory meetings will be to discuss day- to-day operation logistics, club needs, and address any new issues.
- Data analysis, information exchange about program, collaboration, goals, objectives and evaluation measurements.
- Google Drive to help keep student information private

## **ROLES AND RESPONSIBILITIES OF EACH PARTNER**

### **A. Lyon County School District will:**

- Be the fiscal agent and recipient of the 21<sup>st</sup> Century Community Learning Centers grant and

will be responsible for grant management and coordination with local, state and federal agencies;

- Negotiate and administer contracts and agreements for services;
- Employ and support the Project Manager (grants employee) who will report directly to the LCSD Executive Director of Student Services;
- Provide technical assistance and support to other partners needed to implement grant activities;
- Provide fiscal management services for grant administration;
- Participate in the quarterly meetings of the 21<sup>st</sup> CCLC Advisory Board;
- Coordinate and participate in the collection and reporting of data and other information for local and state level evaluations.
- Provide space in schools or district facilities for the Boys & Girls Club participants as needed and available;
- Provide for staff participation in all trainings associated with this grant proposal;
- Collect and report data and other information for the local and state level evaluations, along with certifying Cayen reporting monthly.
- Perform on-site visits (by the program coordinator) to spot check the site and program operations periodically throughout the fiscal year.

**B. Boys & Girls Club - Mason Valley will:**

- Follow above listed plan (item 4 "Partnership Outline");
- Participate in the quarterly 21<sup>st</sup> CCLC Advisory Board meetings;
- Participate in local planning efforts when requested;
- Upload all reporting data into Cayen as requested per Nevada Department of Education;
- Provide invoices by the 5<sup>th</sup> of each month for reimbursement of expenditures (refer to attached budget spreadsheet for specific authorized expenditures);
- Conduct school and site analyses and assist with implementing recommendations.

## BUDGET

The attached budget is primarily comprised of staffing and supplies cost, but also includes a set-aside for transportation needs. **Total Request for 6 sites DES, RES, SES, SSES, SSMS & YES= \$363,495.50**

Object Description	Staff Name	Budget
340- professional services	BGC- Mason Valley Site Coordinators x 4 for 6 school sites	76,426.00
340- professional services	BGC – Mason Valley site staff 20 for 6 sites	187,563.42
340-professional services	BGC- Mason Valley program assistant for Dayton, Silver Springs, and Yerington sites, responsible for daily operation of academic components in conjunction with teachers & principals, data collection and input	48,709.12
340 – professional services	BGC- Mason valley Summer School Program 6 sites	25,202.16
340 – professional services	BGC – Mason valley program director, monitors Dayton, Silver Springs, and Yerington sites in conjunction with grant coordinator	19,592.30
610 – Supplies	BGC – Mason valley general supplies for school year and summer program for 6 sites	6,002.50
<b>TOTAL Budget</b>		<b>\$363,495.50</b>

## TRANSPORTATION

Transportation is set to be available for club members in need. There are funds designated for this particular use (please see budget). The BGC MV will provide the transportation necessary with their Club vans, and may hire either a district employee for extended hours, or an outside employee of their discretion.

## INDEMNITY

Each of the parties hereto agree to indemnify and hold the other harmless from any claim, liability, or damage resulting from any error, omission, or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of its responsibilities under this agreement.

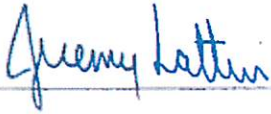
## TERM

This agreement shall be effective upon execution and shall continue until **September 30, 2023 (or at end of approved funding cycle)** at which point it is renewable with the agreement of each party.

## AMENDMENTS

No amendment to this agreement shall be effective unless made in writing and signed by all parties.

**SIGNATURE OF DESIGNEES**



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Jeremy Lattin, Grants Manager for  
Lyon County School District

11-3-22

**Date**

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Wayne Workman, Superintendent  
Lyon County School District

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**Date**



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Travis Crowder, Chief Professional Office  
Boys & Girls Club of Mason valley

11-4-22

**Date**

**Lyon County School District - Nita M. Lowey 21st Century Community Learning Centers /  
Boys & Girls Club of Truckee Meadows Memorandum of Agreement**

This agreement is entered into by and between the following community partners in Lyon County, Nevada.

- **Lyon County School District**, hereinafter referred to as **LCSD**,
- **Boys & Girls Club – Truckee Meadows**, hereinafter referred to as **BGCTM**.

**Lyon County School District Committee Members:**

- The Lyon County School District, hereinafter referred to as the LCSD, which provides the support needed to ensure the educational progression of students living in poverty, at-risk, and with disabilities to enable them to participate in, and be productive members of this plan. In addition to the signers of this agreement, and whose designated staff is the lead department from the school district in this 21st Century Community Learning Centers (hereinafter referred to as 21st CCLC) agreement, who participated in creating the Nita M. Lowey 21st Century Community Learning Centers Program and developed the 2020 application for funding.

**RECITALS**

Wherein, NRS 277.090 et. Seq. provides that units of local government may enter into agreements for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform;

- Wherein, all students have the right to learn in a safe, respectful, and drug free environment;
- Wherein, students must both feel safe and be safe to effectively learn;
- Wherein, school-community partnerships are key to enhancing student competency in mathematics and literacy;
- Wherein, LCSD & BGCTM have common interests in enhancing student achievement;
- Wherein, the parties to this agreement are in mutual respect of each other and in the planning, administration, delivery, monitoring, and evaluation of their respective services.
- Wherein the parties have worked collectively to develop the 21st CCLC program for 2020-2021, hereinafter called the Plan, and

Now, therefore, in consideration of the mutual commitments and covenants herein contained, and to demonstrate our support and commitment to implement and sustain the 21st CCLC Program, the parties agree as follows:

- The parties above will collaboratively participate in the administration, implementation, and evaluation of the Plan.
- The following senior representatives from the required partners will constitute a core management team for this project: Jeremy Lattin Grants Manager, Kayleen Larkins 21st CCLC Grant Coordinator; Mike Wurm President/CEO or designee, Michelle Henriquez 21st CCLC Director, and Wayne Workman, Superintendent of Lyon County School District or designee.

- The purpose of this 21st CCLC program is to: Implement a coordinated, integrated comprehensive learning program to promote student achievement through a safe environment.

## **BOYS & GIRLS CLUB OF TRUCKEE MEADOWS - PARTNERSHIP OUTLINE**

### **Project Learn: The Educational Enhancement Program**

The Boys & Girls Clubs of Truckee Meadows is committed to the LCSD and, in particular, the potential successful collaboration between our two organizations. The positive relationships that the Boys & Girls Clubs have with the School District have benefitted so many young people and families all throughout our County. Partnering to deliver a well thought out program, such as Project Learn, Core programming, and Power Hour, to help meet the goals and objectives of the 21st CCLC grant will not only benefit our youth but will also raise the bar in our Clubs and our schools.

The program features five major components:

- Homework help and tutoring
- 5 Core Program Area's (Sport Fitness & Rec., Arts, Character and Leadership, Health & Life Skills and STEM)
- Parent and adult involvement
- Collaboration with schools
- Incentives

Through these five components, Clubs mobilize their resources to help children succeed in school.

### **HOMEWORK HELP AND TUTORING**

BGCTM offer homework help and tutoring for 5 hours weekly. This enables Club members to develop the daily habit of completing homework and preparing for class in a safe, quiet, allocated space with staff and volunteer encouragement and assistance. BGCTM use POWER HOUR, a homework help and tutoring program developed by Boys & Girls Clubs of America, to help our members complete their daily school assignments. Club professionals, volunteers, or even older Club members assist younger members.

BGC incentive program, PowerPoints, gives Club members an extra opportunity to practice and reinforce the skills and concepts they learn in school. Club members receive points for completing fun-filled worksheets, using educational software, flashcards, etc. This is one area where specific learning objectives can be delivered through collaborations with school faculty to meet the goals of the 21<sup>st</sup> CCLC grant.

Tutoring is another component of POWER HOUR. Tutoring helps Club members gain proficiency, or excel, in specific areas such as math, grammar, science, or social studies.

BGC offers group tutoring sessions to help our members become self-directed learners.

BGC offer POWER HOUR Monday-Friday for one hour each day. Additionally, BGC schedules special events or activities related to education, such as field trips, tournaments, guest speakers, etc. on Fridays.

To meet the needs of the 21<sup>st</sup> CCLC program, BGCTM would specifically recruit and assign staff to specifically coordinate efforts with local school faculty in order to target those youth who need assistance. This would also allow for us to understand and help meet the targeted levels of success needed for the youth and their respective level of mathematics and literacy needed to reach expected goals and objectives.

Power Hour enables the Club to provide extra attention and focused assistance to at-risk members and those in need of motivation and direction. With the proper guidance and support, every Club member has the chance to develop self-directed learning skills and to be successful in school.

## **5 CORE PROGRAM AREAS**

Making learning fun is key for promoting positive attitudes toward learning.

Knowing that Club youth have just spent an entire day at school, when they come to the Club they don't want to feel like they are back in the classroom. Engaging youth in the 5 core areas is an easy way to incorporate learning activities while masking the fact that they are, in effect, still learning critical life and potential career skills.

The 5 core areas of programming help young people to see the practical application of lessons taught in the classroom. They also help them to plan self-directed learning enrichment. BGCTM encourages BGC members to make positive and productive choices about how they spend their leisure time at the Club. Examples of core programming activities taking place in BGCTM are:

- During the enrichment sessions, staff help encourage outside the box thinking by performing projects that challenge student's creative thinking skills, increase peer interactions, build math and literacy skills, and encourage physical activity. Each enrichment lesson plan is designed with age-appropriate topics and activities to build skills in these five core program areas, with a fun, interactive environment. Enrichment activities also help to reinforce the core competencies students are studying in school.
- Provide academic opportunities, including tutoring, that are targeted to student academic needs, aligned with the school day instruction and strengthen skills in order to meet state academic standards.
- Offer students a broad array of enrichment activities during afterschool hours and summer break. These activities will be designed to reinforce and complement the regular academic program of participating students and encompass areas such as civic engagement, STEM education, drug and alcohol prevention, physical fitness and social emotional learning.
- Offer families of participating students the opportunity to actively engage in their children's education, as well as provide related opportunities for literacy development and other educational related services for the families.
- Helping others (two to three hours per week). Service activities could include cleaning up local neighborhoods, visiting nursing homes, assisting with a Club service project, etc.
- Games that sharpen cognitive skills (four to five hours per week). Skill-building games might include Scrabble®, Monopoly®, Jenga®, chess, pool, foosball, ping pong, etc.
- Character & Leadership Development empower youth to support and influence their Club and community, sustain meaningful relationships with others, develop a positive self-image, participate in the democratic process and respect their own and others' cultural identities.

- Health & Life Skills develop young people's capacity to engage in positive behaviors that nurture their own well-being, set personal goals and live successfully as self-sufficient adults.
- Sports, Fitness & Recreation develop fitness, positive use of leisure time, skills for stress management, appreciation for the environment and social skills.
- Education & Career Development enable youth to become proficient in basic educational disciplines, apply learning to everyday situations and embrace technology to achieve success in a career.
- The Arts enable youth to develop their creativity and cultural awareness through knowledge and appreciation of the visual arts, crafts, performing arts and creative writing.

Clubs vary their schedules to engage the largest number of members in the greatest variety of enhancement opportunities. The result is that the total Club becomes a learning center. Members use math skills in the gymnasium for score keeping, in the kitchen for cooking, in the art room for measuring, etc. They practice literacy skills by reading rules to a new game, writing an article in the Club newsletter, or writing poetry for the bulletin board. Learning becomes synonymous with Club activities and Club members cannot wait to be a part of the fun.

The stimulating math and literary environment provided through art, drama, sports, service and leadership opportunities, career exploration and life skills training communicate that mathematics and literacy are truly life skills.

## **PARENTAL INVOLVEMENT**

Unfortunately, not every parent has had positive experiences with schools. Thus, the Club needs to encourage a positive environment for parents. BGC encourages parents to support their children in school and Club. BGC also encourages them to create a positive home environment that supports education.

In order to encourage parental participation at the Club, BGC provides activities for the entire family. Club activities include family fun nights for parents, Bingo Nights, Movie Nights with a scavenger hunt element, Talent shows, guest speakers, etc.

Parental and family involvement through the program would consist of the above-mentioned activities with a literacy twist. For example: Bingo Night would consist of untraditional BINGO cards with various literacy terms that would bring it back to the classroom. The same would be done with scavenger hunts, spelling bees, etc. specifically for all family members.

Critical to the success of any Club are relationships with parents, local schools, and other community partners. Parent and family involvement is important because it contributes to a young person's school achievement and healthy development. In addition, Club staff often serves as liaisons for families whose work schedule hampers their ability to advocate for their children with school personnel. Building a base of support through collaboration with parents, schools and community agencies gets the word out about the Club and its programs, both the Club and the community benefit from this type of partnership.

## **COLLABORATION WITH SCHOOLS**

In working with schools, BGCTM understand that their role is to support the hard work that occurs during the school day and reinforce and promote like thinking, strategies, and skills. BGC realize that the greatest impact will occur when BGC work within the existing system and existing standards rather

than trying to recreate their own. Again, because of the flexibility of BGC programming, BGC can easily align strategies and goals with the district.

The Club also has the distinct opportunity of reaching children during out-of-school time, before and after school, and during the summer. During the school year, BGC take a child from the end of one school day to the beginning of the next. Through Power Hour, 5 core program areas and other educational programs, BGC seek to engage children so that they are not only prepared for the next school day, but they are excited for it. During the summer, BGC have an excellent opportunity to maximize retention while children are away from the classroom for an extended period of time. BGC can ensure these programs are developing the right skills to put children ahead of the game when they return to school in the fall.

### **INCENTIVES, RECOGNITION AND GOAL-SETTING**

Power Points have proven to be an excellent incentive for K-6 students. Points are earned by completing homework assignments, reading, helping their peers, and finishing supplemental Power Sheets. As mentioned earlier, Power Sheets are completely customizable and thus, students would be earning points for completing extra assignments directly related to classroom studies.

Once a month, Power Points can be redeemed at the Power Points Store for toys, school supplies, and special privileges. Members can also earn snacks, field trips and other rewards for good grades, improving their GPA, and good behavior and citizenship.

Goal setting is an important component of Project Learn as well. Many of our members will be the first in their families to graduate from high school, which often means they have not been instilled with the value of planning for the future. Whether it's setting goals for college and careers or simply to pass next week's science quiz, goal setting is a vital component of Project Learn.

#### **Benefits to Learners:**

- Individualized, structured learning experience
- Improved attitude toward learning in the school and Club
- Self-paced and self-directed learning
- Practical application of skills taught in the classroom
- Remedial support as needed
- Improved self-esteem
- Improved grades in school
- Improved behavior

### **STAFFING**

There will be multiple positions to ensure all guidelines for program and grant reporting are met, including the 21<sup>st</sup> CCLC Fernley Assistant and 21<sup>st</sup> CCLC Site Coordinators, who will receive support from BGCTM's 21<sup>st</sup> CCLC Director, Fernley Area Coordinator, and Grants Director.

The 21<sup>st</sup> CCLC Fernley Assistant will oversee the daily operation, coordination, and delivery services for the 21<sup>st</sup> CCLC sites. This position will work under the guidance and supervision of LCSD to actively plan, develop, and oversee the implementation of the academic and enrichment programs to meet 21<sup>st</sup> CCLC program deliveries. This position will assist LCSD in the hiring of independent contractors, teachers and paraprofessionals for the academic component. This position will be directly responsible for ensuring that there are sufficient tutors available to handle the capacity of members in the 21<sup>st</sup> CCLC program. This position will have access to Infinite Campus and will input academic related data into Cayen. They will assist the Site Coordinators on the program planning and data entry on the Cayen system and will serve as a support staff at sites on a daily basis. This position reports to LCSD in all tutoring aspects and entering Cayen data. As such, the assistant will have limited view access to Infinite Campus (IC) for data collection.

The Site Coordinators will be responsible for the day-to-day operations of the enrichment component of the 21<sup>st</sup> CCLC program. They will develop the program schedules to reflect academic times that concur with enrichment times. The Site Coordinators will use their time to track activities, progress, grades, and staff. Their responsibilities also include purchasing equipment and supplies (in coordination with the school district), establishing parent support and activities to encourage involvement, and monitoring member progress and performance.

The BGCTM 21<sup>st</sup> CCLC Director will provide professional development training and support to Site Coordinators in relation to Cayen. The Fernley Area Coordinator will offer direct support for 21<sup>st</sup> CCLC coordinators on all aspects including programming, partnerships, payroll, and staff management, etc. BGCTM's Grants Department will be responsible for submitting timely and accurate financial reports to LCSD's Grants personnel.

In addition, BGCTM will hire part-time staff members along with enlisting and training volunteers to serve Club members in the Project Learn programs. BGC will also recruit older Club members to serve as homework helpers. LCSD will hire tutors for the tutoring/academic aspect of the program.

## **DATA SHARING**

BGCTM and LCSD agree to share data required to evaluate the program's progress in meeting its goals and objectives.

The 21<sup>st</sup> CCLC Fernley Assistant, who works under the guidance and supervision of LCSD will provide and collect appropriate FERPA forms for new students enrolling in 21<sup>st</sup> CCLC. This position will also be responsible for entry of any FERPA related information to be input into Cayen or shared. This includes:

### **LCSD Data Sharing Responsibilities**

- Communicate and collaborate with families to obtain consent for all data sharing needs that are in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Responsible for providing, distributing, collecting, and entering FERPA-related information.
- Provide access to assessments and other available data for the purpose of program evaluation (infinite campus or other grade and test collection software), including individual student data

(First Name; Middle Name; Last Name; Date of Birth; Gender; Student Identification Number).

- Collect aggregate student data (grade, race, sex, free/reduced lunch, special education, and English language learner) required for federal reporting.
- Collect state assessment data each summer.
- Collect report card grades, school day attendance and discipline reports at the end of each semester.
- Own, store and share data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Create or decide upon data collection instruments
- Input required data in federal and state reports.

#### **BGCTM Data Sharing Responsibilities:**

- Track individual student community learning center enrollment and attendance.
- Store data in compliance with the Family Education Rights and Privacy Act (FERPA) and Protection of Pupil Rights Amendment (PPRA).
- Responsible for storing FERPA forms in member casefiles.

### **INFORMATION SHARING**

Grants personnel for the LCSD will be responsible for coordinating the communication and information sharing among the participating partners. Methods for sharing information will include:

- **Mandatory Quarterly Advisory Meetings** with LCSD grants staff and BGC site staff, school representatives and volunteer staff. BGCTM will focus on enrichment components of the meeting and LCSD will focus on bringing school staff and the academic components to the meeting.
- The purpose of the quarterly advisory meetings will be to discuss day-to-day operation logistics, club needs, and address any new issues.
- Data analysis, information exchange about program, collaboration, goals, objectives and evaluation measurements.
- Google Drive to help keep student information private

### **ROLES AND RESPONSIBILITIES OF EACH PARTNER**

#### **A. Lyon County School District:**

- Be the fiscal agent and recipient of the 21st Century Community Learning Centers grant and will be responsible for grant management and coordination with local, state, and federal agencies;
- Negotiate and administer contracts and agreements for services;

- Employ and support the Project Manager (grants employee) who will report directly to the LCSD Executive Director of Business Services;
- Provide technical assistance and support to BGCTM to implement grant activities;
- Provide fiscal management services for grant administration;
- Participate in, and contribute to, the quarterly meetings of the 21st CCLC Advisory Board;
- Hire independent contractors, teachers, and paraprofessionals for academic components OR provide alternative staffing and activities to help support academic/tutoring components of the program on a daily basis;
- Coordinate and participate in the collection and reporting of data and other information for local and state level evaluations to meet NDE’s deadlines;
- Provide space in schools or district facilities for the Boys & Girls Club participants as needed and available;
- Provide a daily nutritious snack or meal for participating students;
- Maintain direct and constant communication with school administration (participating in discussions of academic staffing, teacher to student ratios, etc.);
- Provide for staff participation in all trainings associated with this grant proposal;
- Collect and report data and other information for the local and state level evaluations, along with certifying Cayen reporting monthly.
- Upload academic and evaluation related reporting data into Cayen as requested per Nevada Department of Education;
- Perform on-site visits (by the program coordinator) to spot check the site and program operations periodically throughout the fiscal year.

**B. Boys & Girls Club – Truckee Meadows will:**

- Follow above-listed plan (item 4 “Partnership Outline”).
- Participate in, and contribute to, the quarterly 21st CCLC Advisory Board meetings;
- Participate in local planning efforts when requested;
- Upload program-related reporting data into Cayen as requested per Nevada Department of Education;
- Provide invoices by the 15th of each month for reimbursement of expenditures (refer to attached budget spreadsheet for specific authorized expenditures);
- Conduct school and site analyses and assist with implementing recommendations

**BUDGET**

The attached budget is primarily comprised of staffing and supplies cost, but also includes a set-aside for transportation needs. **Total Request for 4 schools CES, EVES, FES & FIS = \$321,188.46**

Object Description	Staff Name	Budget
340 – professional services	BGC – Truckee Meadows Site Coordinators x 3 for 4 school sites	\$119,752.37
340 – professional services	BGC – Truckee Meadows 11 staff members for 4 school sites	\$111,417.75
340 – professional services	BGC – Truckee Meadows program assistant for Fernley sites, responsible for daily operation of academic components in conjunction with teachers & principals, data collection and input.	\$49,709.56
340 – professional services	BGC – Truckee Meadows program manager, monitors Fernley sites and coordinators in conjunction with the grant coordinator.	\$33,089.08
580 – staff travel	BGC – Truckee Meadows staff travel expenses	\$3,219.70
610- supplies	BGC- Truckee Meadows general supplies for school year and summer program	\$4,000.00
	Total Budget	\$321,188.46

## TRANSPORTATION

Transportation is set to be available for club members in need. There are funds designated for this particular use. The BGCTM will provide the transportation necessary with their Club vans and may hire either a district employee for extended hours, or an outside employee of their discretion.

## INDEMNITY

Each of the parties hereto agree to indemnify and hold the other harmless from any claim, liability, or damage resulting from any error, omission, or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of its responsibilities under this agreement.

## TERM

This agreement shall be effective upon executive and shall continue until **September 30, 2023 (or at end of approved funding cycle)** at which point it is renewable with the agreement of each parties.

## AMENDMENTS

No amendment to this agreement shall be effective unless made in writing and signed by all parties.

**SIGNATURES OF DESIGNEES**

_____ Wayne Workman, Superintendent Lyon County School District	_____ Date
_____ Jeremy Lattin, Grants Manager for Lyon County School District	_____ Date
_____ Mike Wurm, President/CEO Boys & Girls Club of Truckee Meadows	_____ Date



Information Technology  
Service Ticket Report  
03/01/23 - 03/31/23

Created 03/01/23 - 03/31/23

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium		9	0	0	0	0	2	3	2	2	0	3	1	9	2	0	0	1	2	0	2	2	1	5	0	0	46
Normal		23	7	1	0	0	30	39	37	51	0	8	28	96	49	34	32	231	14	27	38	24	18	31	26	844	
Project		1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>		<b>33</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>42</b>	<b>39</b>	<b>53</b>	<b>0</b>	<b>11</b>	<b>29</b>	<b>105</b>	<b>51</b>	<b>34</b>	<b>32</b>	<b>232</b>	<b>16</b>	<b>27</b>	<b>40</b>	<b>26</b>	<b>19</b>	<b>36</b>	<b>26</b>	<b>891</b>	

Closed 03/01/23 - 03/31/23

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Medium	Closed	6	0	0	0	0	2	3	1	2	0	3	3	9	1	0	0	1	2	1	2	1	2	1	4	0	43
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>9</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>43</b>
Normal	Closed	23	7	0	0	0	22	39	25	14	0	9	19	79	22	37	25	15	197	9	21	15	7	8	16	23	610
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	1	0	2	0	0	1	0	0	0	0	0	0	0	4
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>23</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>39</b>	<b>25</b>	<b>14</b>	<b>0</b>	<b>9</b>	<b>19</b>	<b>80</b>	<b>37</b>	<b>27</b>	<b>15</b>	<b>197</b>	<b>10</b>	<b>21</b>	<b>15</b>	<b>7</b>	<b>8</b>	<b>16</b>	<b>23</b>	<b>614</b>	
Project	Closed	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	Canceled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>Total</b>	Closed	<b>31</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>42</b>	<b>26</b>	<b>16</b>	<b>0</b>	<b>12</b>	<b>22</b>	<b>88</b>	<b>38</b>	<b>25</b>	<b>15</b>	<b>198</b>	<b>11</b>	<b>22</b>	<b>17</b>	<b>9</b>	<b>9</b>	<b>20</b>	<b>23</b>	<b>655</b>	
	Canceled	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>
	Resolved	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total</b>	<b>31</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>42</b>	<b>26</b>	<b>16</b>	<b>0</b>	<b>12</b>	<b>22</b>	<b>89</b>	<b>38</b>	<b>27</b>	<b>15</b>	<b>198</b>	<b>12</b>	<b>22</b>	<b>17</b>	<b>9</b>	<b>9</b>	<b>20</b>	<b>23</b>	<b>659</b>	

Closed by Site/District Tech

Technician Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Site Tech		0	0	0	0	0	0	18	0	0	0	0	4	2	1	1	3	2	1	1	0	0	0	3	4	40
I. T. Tech		28	7	0	0	0	23	21	24	15	0	11	17	81	32	26	12	194	9	19	17	8	8	14	14	580
Oasis Support		3	0	0	0	0	1	3	2	1	0	0	1	5	5	0	0	0	2	2	0	1	0	0	2	28

Information Technology  
Service Ticket Report  
03/01/23 - 03/31/23

Open as of 03/31/23

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Medium	Open	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Normal	Open	12	0	0	0	0	0	0	2	3	0	1	1	6	0	2	3	2	7	17	16	24	24	50	34	204	
	Pending	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2	
	On Hold	4	0	1	0	0	11	17	93	181	0	4	4	69	47	19	37	83	14	21	55	9	6	7	10	692	
	Total	17	0	1	0	0	11	17	95	184	0	5	5	75	47	21	40	85	21	38	72	33	30	57	44	898	
Project	Open	1	0	0	0	0	0	0	0	1	0	0	0	1	3	0	0	0	0	0	0	0	0	0	2	1	9
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	On Hold	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	4
	Total	2	0	0	0	0	0	1	0	1	0	0	0	1	3	0	0	0	0	1	0	0	0	0	3	1	13
Total	Open	14	0	1	0	0	0	0	2	4	0	1	1	7	3	2	3	2	7	17	16	24	24	52	35	215	
	Pending	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2	
	On Hold	5	0	0	0	0	11	18	93	181	0	4	4	69	47	19	37	83	14	22	55	9	6	8	10	695	
	Total	20	0	1	0	0	11	18	95	185	0	5	5	76	50	21	40	85	21	39	72	33	30	60	45	912	

99

Yearly Closed Comparison	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2023	81	22	6	3	0	72	77	68	61	0	43	51	246	105	94	50	612	38	87	73	28	45	61	89	2012
2022	343	11	21	18	0	304	216	332	357	5	259	236	782	340	309	294	1269	226	281	302	128	214	241	291	5729
2021	369	31	30	2	3	260	249	366	258	16	218	225	700	351	323	297	498	247	168	179	154	211	297	277	5735
2020	511	116	0	9	1	261	199	299	271	29	231	212	645	313	263	261	321	230	218	233	226	299	358	229	4838
Total	1304	180	57	32	4	897	741	1065	947	50	751	724	2373	1109	989	902	2700	741	754	787	536	769	957	886	18314

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1435      Voucher Date: 03/01/2023      Prepared By: \_\_\_\_\_

*Printed: 04/18/2023 03:05:27 PM*

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$737,716.65 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Phil Cowee      President

---

Bridget Peterson      Clerk

---

Darin Farr      Member

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Tom Hendrix      Memeber

---

Mike Hogan      Member

---

Sherry Parsons      Member

---

Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$129,102.00
250	Special Education	\$4,944.60
280	Federal Funds	\$589,773.00
290	Food Service Funds	\$4,687.05
340	Governmental Services Tax (GST)	\$7,450.00
703	Workers Compensation	\$1,760.00
		<hr/> <hr/>
		\$737,716.65

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1435

03/01/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
AMERESCO, INC.	102450	100.108.0000.000.2620.622.10000.00.00 0	Electricity	\$112,602.00
			Vendor Total:	\$112,602.00
BUILDING CONTROL SERVICES	101439	340.101.0000.000.4700.340.10601.32.00 0	Other Professional Services	\$7,450.00
			Vendor Total:	\$7,450.00
CCMSI		703.102.0000.000.2310.340.10000.00.00 0	Other Professional Services	\$1,760.00
			Vendor Total:	\$1,760.00
NEVADA DEPARTMENT OF AGRICULTURE	14535	290.180.0000.000.3100.630.10000.00.00 0	Food	\$4,687.05
			Vendor Total:	\$4,687.05
OASIS ONLINE		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$16,500.00
			Vendor Total:	\$16,500.00
PAPER EDUCATION AMERICA, INC		280.743.0000.100.2200.300.10000.00.00 0	Purchased Professional and Technical Services	\$573,961.00
			Vendor Total:	\$573,961.00
PROCARE THERAPY		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$4,944.60
		280.639.0000.200.1000.340.10000.00.00 0	Other Professional Services	\$10,780.00
		280.639.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$654.50
			Vendor Total:	\$16,379.10
SOLIANT HEALTH, LLC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1435 03/01/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.1000.340.10000.00.00 0	Other Professional Services	\$4,377.50
Vendor Total:				\$4,377.50
Grand Total:				\$737,716.65

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1436      Voucher Date: 03/01/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:04:42 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$122,565.14 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Phil Cowee      President

---

Bridget Peterson      Clerk

---

Darin Farr      Member

---

Tom Hendrix      Memeber

---

Mike Hogan      Member

---

Sherry Parsons      Member

---

Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$35,264.45
280	Federal Funds	\$22,691.99
290	Food Service Funds	\$48.70
310	Residential Construction Tax	\$64,560.00
		<hr/> <hr/>
		\$122,565.14

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1436

03/01/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
AMERICAN CHILLER SERVICE, INC		100.108.0000.000.2620.430.10209.10.00	Repairs and Maintenance Services	\$20,813.00
		Check #: 209583		
			Vendor Total:	\$20,813.00
BAUMBACK, SANDY	102125	100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$190.00
		Check #: 209584	Other Source	
			Vendor Total:	\$190.00
CLARK PEST CONTROL		100.108.0000.000.2630.340.10605.32.00	Other Professional Services	\$114.00
		Check #: 209585		
			Vendor Total:	\$114.00
DYKMAN ELECTRICAL INC.		100.108.0000.000.2620.610.10211.10.00	General Supplies	\$1,313.32
		Check #: 209586		
			Vendor Total:	\$1,313.32
HERRERA, NANCY		290.184.1611.000.0000.000.10000.00.00	Daily Sales-School Lunch Program	\$39.80
		Check #: 209587		
			Vendor Total:	\$39.80
LYON COUNTY SHERIFF	P101	280.742.0000.000.2100.340.10000.00.00	Other Professional Services	\$22,691.99
		Check #: 209588		
			Vendor Total:	\$22,691.99
MAHAN, CRIZAN		100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$180.00
		Check #: 209589	Other Source	
			Vendor Total:	\$180.00
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From	\$190.00
		Check #: 209590	Other Source	

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1436

03/01/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$190.00
PRO-VISION, INC.	101926	100.170.0000.000.2710.651.10000.00.00	Supplies – Technology – Software	\$1,351.37
		Check #: 209591		
			Vendor Total:	\$1,351.37
RALLO, VINCE		290.184.1611.000.0000.000.10000.00.00	Daily Sales–School Lunch Program	\$8.90
		Check #: 209592		
			Vendor Total:	\$8.90
RICOH AMERICAS CORP	102825	100.122.0000.100.1000.430.10202.10.00	Repairs and Maintenance Services	\$557.82
		Check #: 209593		
		100.125.0000.000.2410.430.10205.10.00	Repairs and Maintenance Services	\$420.65
		Check #: 209593		105
		100.127.0000.100.1000.430.10210.10.00	Repairs and Maintenance Services	\$8.59
		Check #: 209593		
		100.129.0000.100.1000.430.10209.10.00	Repairs and Maintenance Services	\$158.64
		Check #: 209593		
		100.132.0000.100.1000.430.10302.20.00	Repairs and Maintenance Services	\$372.40
		Check #: 209593		
		100.133.0000.000.2410.442.10303.10.00	Rental of Equipment and Vehicles	\$24.83
		Check #: 209593		
		100.133.0000.100.1000.430.10303.10.00	Repairs and Maintenance Services	\$466.24
		Check #: 209593		
		100.135.0000.000.2410.610.10305.31.00	General Supplies	\$12.82
		Check #: 209593		
		100.135.0000.100.1000.430.10305.31.00	Repairs and Maintenance Services	\$262.25
		Check #: 209593		
		100.163.0000.100.1000.430.10603.32.00	Repairs and Maintenance Services	\$13.51
		Check #: 209593		
			Vendor Total:	\$2,297.75
SINNETT CONSULTING SERV LLC	98194			

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1436

03/01/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.102.0000.000.2570.340.10000.00.00	Other Professional Services	\$135.00
		Check #: 209594		
			Vendor Total:	\$135.00
SUMMIT COMPANIES				
		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$465.00
		Check #: 209595		
			Vendor Total:	\$465.00
TAHOE FENCE CO., INC	101980			
		310.032.0000.000.4600.450.10603.32.00	Construction Services	\$20,040.00
		Check #: 209596		
		310.034.0000.000.4600.450.10601.32.00	Construction Services	\$20,115.00
		Check #: 209596		
		310.035.0000.000.4600.450.10604.32.00	Construction Services	\$24,405.00
		Check #: 209596		106
			Vendor Total:	\$64,560.00
WALKER LAKE DISPOSAL INC.	102157			
		100.108.0000.000.2620.421.10305.31.00	Garbage / Disposal	\$572.00
		Check #: 209597		
			Vendor Total:	\$572.00
WELLS FARGO VENDOR FINANCIAL SERVICES				
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles	\$525.36
		Check #: 209598		
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$550.01
		Check #: 209598		
		100.125.0000.000.2410.442.10205.10.00	Rental of Equipment and Vehicles	\$32.90
		Check #: 209598		
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles	\$305.43
		Check #: 209598		
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services	\$492.43
		Check #: 209598		
		100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles	\$513.00
		Check #: 209598		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1436

03/01/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.100.1000.430.10210.10.00 Check #: 209598	Repairs and Maintenance Services	\$344.32
		100.128.0000.000.2410.442.10211.10.00 Check #: 209598	Rental of Equipment and Vehicles	\$300.62
		100.129.0000.000.2410.442.10209.10.00 Check #: 209598	Rental of Equipment and Vehicles	\$813.18
		100.129.0000.100.1000.430.10209.10.00 Check #: 209598	Repairs and Maintenance Services	\$6.29
		100.132.0000.000.2410.442.10302.20.00 Check #: 209598	Rental of Equipment and Vehicles	\$467.12
		100.133.0000.000.2410.442.10303.10.00 Check #: 209598	Rental of Equipment and Vehicles	\$433.44
		100.135.0000.000.2410.442.10305.31.00 Check #: 209598	Rental of Equipment and Vehicles	\$444.06
		100.135.0000.100.1000.430.10305.31.00 Check #: 209598	Repairs and Maintenance Services	\$892.61 <sup>107</sup>
		100.162.0000.000.2410.442.10602.50.00 Check #: 209598	Rental of Equipment and Vehicles	\$147.38
		100.162.0000.103.1000.430.10602.50.00 Check #: 209598	Repairs and Maintenance Services	\$49.67
		100.162.0000.170.1000.430.10602.50.00 Check #: 209598	Repairs and Maintenance Services	\$49.67
		100.163.0000.000.2410.442.10603.32.00 Check #: 209598	Rental of Equipment and Vehicles	\$477.00
		100.163.0000.100.1000.430.10603.32.00 Check #: 209598	Repairs and Maintenance Services	\$372.72
			Vendor Total:	\$7,217.21
XEROX CORPORATION		100.101.0000.000.2320.430.10000.00.00 Check #: 209599	Repairs and Maintenance Services	\$182.01
		100.101.0000.000.2320.442.10000.00.00 Check #: 209599	Rental of Equipment and Vehicles	\$128.02
		100.107.0000.000.2580.430.10000.00.00 Check #: 209599	Repairs and Maintenance Services	\$0.06

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1436

03/01/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.107.0000.000.2580.442.10000.00.00	Rental of Equipment and Vehicles	\$22.19
		Check #: 209599		
			Vendor Total:	\$332.28
YERINGTON AUTO PARTS	23100	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$93.52
		Check #: 209600		
			Vendor Total:	\$93.52
			Grand Total:	\$122,565.14

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1445      Voucher Date: 03/08/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:06:52 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$232,402.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Phil Cowee      President

---

Bridget Peterson      Clerk

---

Darin Farr      Member

---

Tom Hendrix      Memeber

---

Mike Hogan      Member

---

Sherry Parsons      Member

---

Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$1,600.93
280	Federal Funds	\$54,848.34
290	Food Service Funds	\$150,320.35
340	Governmental Services Tax (GST)	\$8,950.00
360	Bond Issues	\$16,683.20
		<hr/> <hr/>
		\$232,402.82

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1445

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED CLASSROOM TECH	102814	280.633.0000.000.2100.652.10209.10.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$16,998.00
		280.633.0000.000.2100.652.10603.32.00 0	Inventoried Supplies/Equipment – IT Related <\$5000	\$1,950.00
		280.776.0000.391.1000.610.10000.00.00 0	General Supplies	\$4,300.00
		280.776.0000.391.1000.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$16,119.00
			Vendor Total:	\$39,367.00
BOYS & GIRLS CLUB OF MASON VALLEY	97650	280.767.0000.000.2100.340.10201.10.00 0	Other Professional Services	\$3,487.85
		280.767.0000.000.2100.340.10205.10.00 0	Other Professional Services	\$2,153.00
		280.767.0000.000.2100.340.10210.10.00 0	Other Professional Services	\$4,488.23
		280.767.0000.000.2100.340.10211.10.00 0	Other Professional Services	\$2,540.54
		280.767.0000.000.2100.340.10304.20.00 0	Other Professional Services	\$2,115.32
		280.767.0000.000.2700.510.10000.00.00 0	Student Transportation Services	\$696.40
			Vendor Total:	\$15,481.34
BUILDING CONTROL SERVICES	101439	340.101.0000.000.4700.340.10604.32.00 0	Other Professional Services	\$8,950.00
CHARTWELLS		290.180.0000.000.3100.570.10000.00.00 0	Food Service Management	\$150,320.35
DECKER, INC.	5403			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1445

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$112.24
			Vendor Total:	\$112.24
DEX IMAGING		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$28.69
			Vendor Total:	\$28.69
LUMOS AND ASSOCIATES, INC	11860	360.021.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$16,683.20
			Vendor Total:	\$16,683.20
TYLER TECHNOLOGIES, INC.	103232	100.102.0000.000.2570.330.10000.00.00 0	Professional Employee Training & Development Serv	\$1,460.00
			Vendor Total:	\$1,460.00
			Grand Total:	\$232,402.82

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1446      Voucher Date: 03/08/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:06:16 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$88,992.27 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Phil Cowee      President

---

Bridget Peterson      Clerk

---

Darin Farr      Member

---

Tom Hendrix      Memeber

---

Mike Hogan      Member

---

Sherry Parsons      Member

---

Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$46,720.38
250	Special Education	\$41.62
260	Gifts and Donations	\$990.61
280	Federal Funds	\$40,874.66
290	Food Service Funds	\$365.00
		<hr/> <hr/>
		\$88,992.27

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
4M PROMOTIONS INC	97139	100.135.0000.100.1000.610.10305.31.00 Check #: 209601	General Supplies	\$629.28
			Vendor Total:	\$629.28
A T & T MONTHLY STATEMENT	99712	100.161.0000.000.2410.533.10601.32.00 Check #: 209602	Telephone – Land Line phone services	\$1,262.77
			Vendor Total:	\$1,262.77
A T & T MONTHLY STATEMENT	99712	100.135.0000.000.2410.533.10305.31.00 Check #: 209603	Telephone – Land Line phone services	\$49.54
			Vendor Total:	\$49.54
A T & T MONTHLY STATEMENT	99712	100.125.0000.000.2410.533.10205.10.00 Check #: 209604	Telephone – Land Line phone services	\$138.11
			Vendor Total:	\$138.11
A T & T MONTHLY STATEMENT	99712	100.164.0000.000.2410.533.10604.32.00 Check #: 209605	Telephone – Land Line phone services	\$86.10
			Vendor Total:	\$86.10
ADVANCED INTEGRATED PEST MANAGEMENT		100.121.0000.000.2620.430.10201.10.00 Check #: 209606	Repairs and Maintenance Services	\$179.00
		100.122.0000.000.2620.430.10202.10.00 Check #: 209606	Repairs and Maintenance Services	\$150.00
		100.125.0000.000.2620.610.10205.10.00 Check #: 209606	General Supplies	\$131.00
			Vendor Total:	\$460.00
ALDRIDGE, ROYCE	98853	100.163.0000.910.1000.610.10603.32.00 Check #: 209607	General Supplies	\$96.84

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$96.84
ALHAMBRA WATER	97540	100.106.0000.000.2515.340.10000.00.00	Other Professional Services Check #: 209608	\$44.86
		100.107.0000.000.2580.610.10000.00.00	General Supplies Check #: 209608	\$45.95
			Vendor Total:	\$90.81
ANDERSON, JOY		100.129.0000.100.1000.610.10209.10.00	General Supplies Check #: 209609	\$40.46
			Vendor Total:	\$40.46
APEX CYBER SYSTEMS		100.170.0000.000.2710.340.10000.00.00	Other Professional Services Check #: 209610	\$11,214.95 114
			Vendor Total:	\$11,214.95
APEX CYBER SYSTEMS		100.170.0000.000.2710.340.10000.00.00	Other Professional Services Check #: 209611	\$12,055.95
			Vendor Total:	\$12,055.95
APEX SAW WORKS		100.161.0000.384.1000.610.10601.32.00	General Supplies Check #: 209612	\$503.76
			Vendor Total:	\$503.76
APPERSON, INC	101056	100.161.0000.192.1000.610.10601.32.00	General Supplies Check #: 209613	\$361.43
			Vendor Total:	\$361.43
ARAMARK UNIFORM SERVICES		100.127.0000.000.2620.422.10210.10.00	Janitorial / Custodial Services Check #: 209614	\$84.28
		100.136.0000.000.2620.610.10208.31.00	General Supplies Check #: 209614	\$76.47

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$160.75
BALLARD, ISABEL MARIA		280.639.0000.200.2700.519.10000.00.00	Student Transportation Purchased From	\$314.40
		Check #: 209615	Other Source	
			Vendor Total:	\$314.40
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901			
		280.767.0000.000.2100.340.10000.00.00	Other Professional Services	\$5,371.27
		Check #: 209616		
		280.767.0000.000.2100.340.10203.10.00	Other Professional Services	\$1,676.71
		Check #: 209616		
		280.767.0000.000.2100.340.10206.10.00	Other Professional Services	\$7,143.25
		Check #: 209616		
		280.767.0000.000.2100.340.10209.10.00	Other Professional Services	\$9,281.55
		Check #: 209616		
		280.767.0000.000.2100.340.10303.10.00	Other Professional Services	\$11,866.89
		Check #: 209616		
		280.767.0000.000.2100.610.10206.10.00	General Supplies	\$876.48
		Check #: 209616		
		280.767.0000.000.2213.580.10000.00.00	Staff Travel	\$93.76
		Check #: 209616		
			Vendor Total:	\$36,309.91
CROSS, RYAN				
		280.633.0000.000.2213.580.10601.32.00	Staff Travel	\$342.76
		Check #: 209617		
			Vendor Total:	\$342.76
DEMCO LIBRARY SERVICES	5499			
		100.127.0000.000.2220.610.10210.10.00	General Supplies	\$131.05
		Check #: 209618		
			Vendor Total:	\$131.05
DISCOUNT SCHOOL SUPPLY	5662			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.165.0000.100.1000.610.10605.32.00	General Supplies	\$702.10
		Check #: 209619		
			Vendor Total:	\$702.10
ELY, CATHY		280.633.0000.000.2213.580.10304.20.00	Staff Travel	\$105.00
		Check #: 209620		
			Vendor Total:	\$105.00
FOLLETT LIBRARY RESOURCES	7820	100.129.0000.000.2220.640.10209.10.00	Books and Periodicals	\$566.20
		Check #: 209621		
			Vendor Total:	\$566.20
FRONTIER	21702	100.122.0000.000.2410.533.10202.10.00	Telephone – Land Line phone services	\$151.60
		Check #: 209622		116
			Vendor Total:	\$151.60
GOPHER SPORT	8661	280.639.0000.200.1000.610.10000.00.00	General Supplies	\$32.31
		Check #: 209623		
			Vendor Total:	\$32.31
INFINISOURCE, INC.	99766	100.102.0000.000.2570.340.10000.00.00	Other Professional Services	\$2,351.35
		Check #: 209624		
			Vendor Total:	\$2,351.35
J.W. PEPPER	102488	100.161.0000.186.1000.610.10601.32.00	General Supplies	\$245.99
		Check #: 209625		
			Vendor Total:	\$245.99
JOSEPH BAPTIST		280.633.0000.000.2100.610.10202.10.00	General Supplies	\$16.07
		Check #: 209626		
			Vendor Total:	\$16.07

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
JOSTENS_10600	10600	100.162.0000.170.1000.610.10602.50.00	General Supplies Check #: 209627	\$176.35
				Vendor Total: \$176.35
KEENE, KATHLEEN		280.667.0000.000.2213.580.10000.00.00	Staff Travel Check #: 209628	\$814.92
				Vendor Total: \$814.92
KING, STACIE		280.667.0000.000.2213.580.10000.00.00	Staff Travel Check #: 209629	\$78.75
				Vendor Total: \$78.75
LOGAN, MICHAELA		280.639.0000.200.2213.580.10000.00.00	Staff Travel Check #: 209630	\$400.00 <sup>117</sup>
				Vendor Total: \$400.00
MASON VALLEY PRINTING	96748	280.633.0000.000.3300.610.10603.32.00	General Supplies Check #: 209631	\$275.30
				Vendor Total: \$275.30
MAUK, MARJORIE		280.633.0000.000.2213.580.10305.31.00	Staff Travel Check #: 209632	\$301.00
				Vendor Total: \$301.00
MOUND HOUSE HARDWARE & STORAGE	96223	100.108.0000.000.2620.610.10000.00.00	General Supplies Check #: 209633	\$14.39
		100.121.0000.000.2620.610.10201.10.00	General Supplies Check #: 209633	\$109.74
				Vendor Total: \$124.13
NAPA AUTO & TRUCK PARTS_99614	99614			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.129.0000.000.2620.610.10209.10.00	General Supplies	\$2.97
		Check #: 209634		
			Vendor Total:	\$2.97
NOMICOS, DAVID		280.639.0000.200.2213.580.10000.00.00	Staff Travel	\$589.26
		Check #: 209635		
			Vendor Total:	\$589.26
ORKIN PEST CONTROL		100.106.0000.000.2515.610.10000.00.00	General Supplies	\$82.00
		Check #: 209636		
			Vendor Total:	\$82.00
OWENS, DEANNA		280.667.0000.000.2213.580.10000.00.00	Staff Travel	\$237.25
		Check #: 209637		118
			Vendor Total:	\$237.25
PBIS REWARDS		100.163.0000.100.1000.651.10603.32.00	Supplies – Technology – Software	\$1,280.00
		Check #: 209638		
			Vendor Total:	\$1,280.00
PITNEY BOWES GLOBAL FINANCIAL	101970	100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles	\$63.72
		Check #: 209639		
		100.127.0000.000.2410.810.10210.10.00	Dues and Fees	\$18.64
		Check #: 209639		
			Vendor Total:	\$82.36
PURCHASE POWER	16968	100.163.0000.000.2410.531.10603.32.00	Postage	\$2,196.30
		Check #: 209640		
			Vendor Total:	\$2,196.30
PURCHASE POWER	16968	100.161.0000.000.2410.531.10601.32.00	Postage	\$1,650.13
		Check #: 209641		

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
QUADIENT LEASING USA, INC				\$1,650.13
		100.101.0000.000.2500.442.10000.00.00	Rental of Equipment and Vehicles	\$352.26
		Check #: 209642		
				Vendor Total:
RALEY'S				\$352.26
		100.129.0000.000.2410.610.10209.10.00	General Supplies	\$72.41
		Check #: 209643		
		100.163.0000.000.2410.610.10603.32.00	General Supplies	\$172.40
		Check #: 209643		
				Vendor Total:
REALLY GOOD STUFF	17338			\$244.81
		100.121.0000.100.1000.610.10201.10.00	General Supplies	\$462.40
		Check #: 209644		119
				Vendor Total:
RED ROCK SPRING WATER				\$462.40
		100.129.0000.100.1000.610.10209.10.00	General Supplies	\$82.50
		Check #: 209645		
				Vendor Total:
RENNER EQUIPMENT COMPANY	17400			\$82.50
		100.162.0000.000.2410.610.10602.50.00	General Supplies	\$231.47
		Check #: 209646		
				Vendor Total:
RICOH AMERICAS CORP	102825			\$231.47
		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$393.87
		Check #: 209647		
		100.164.0000.100.1000.430.10604.32.00	Repairs and Maintenance Services	\$508.30
		Check #: 209647		
				Vendor Total:
RON'S REFRIGERATION, INC	17820			\$902.17
		290.184.0000.000.3100.430.10000.00.00	Repairs and Maintenance Services	\$365.00
		Check #: 209648		

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
SCHOLASTIC CLASSROOM MAGAZINES	102740	280.633.0000.000.2100.610.10209.10.00	General Supplies	\$365.00
				Vendor Total:
		Check #: 209649		\$540.79
				Vendor Total:
SCIARANI, ANGELA		260.084.0000.100.1000.610.10202.10.00	General Supplies	\$540.79
				Vendor Total:
		Check #: 209650		\$990.61
				Vendor Total:
SHI INTERNATIONAL CORP.		100.107.0000.000.2580.610.10000.00.00	General Supplies	\$990.61
				Vendor Total:
		Check #: 209651		\$44.33
				Vendor Total:
SHRED-IT USA		100.129.0000.100.1000.421.10209.10.00	Garbage / Disposal	\$44.33
				Vendor Total:
		Check #: 209652		\$194.38
				Vendor Total:
SHRED-IT USA		100.163.0000.000.2410.421.10603.32.00	Garbage / Disposal	\$194.38
				Vendor Total:
		Check #: 209653		\$25.00
				Vendor Total:
SILVER SPRINGS MUTUAL WATER CO	19183	100.108.0000.000.2620.411.10000.00.00	Water / Sewer	\$25.00
				Vendor Total:
		Check #: 209654		\$10.00
		100.108.0000.000.2620.411.10205.10.00	Water / Sewer	\$1,368.16
				Vendor Total:
		Check #: 209654		\$859.58
		100.108.0000.000.2620.411.10304.20.00	Water / Sewer	\$859.58
				Vendor Total:
		Check #: 209654		\$1,501.42
		100.108.0000.000.2620.411.10605.32.00	Water / Sewer	\$1,501.42
				Vendor Total:
		Check #: 209654		\$68.00
		100.170.0000.000.2730.411.10000.00.00	Water / Sewer	\$68.00
				Vendor Total:
		Check #: 209654		\$68.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$3,807.16
SMITHS CUSTOMER CHARGES	19520	100.121.0000.000.2410.610.10201.10.00	General Supplies	\$37.27
		Check #: 209655		
			Vendor Total:	\$37.27
TRAPPEN, RUBY S		280.639.0000.200.2213.580.10000.00.00	Staff Travel	\$498.19
		Check #: 209656		
			Vendor Total:	\$498.19
UNITED LANGUAGE GROUP, LLC		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$18.75
		Check #: 209657		
			Vendor Total:	\$18.75
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2620.421.10305.31.00	Garbage / Disposal	\$572.00
		Check #: 209658		
			Vendor Total:	\$572.00
WASTE MANAGEMENT	22180	100.133.0000.000.2410.421.10303.10.00	Garbage / Disposal	\$39.90
		Check #: 209659		
			Vendor Total:	\$39.90
WILLIAM V. MACGILL & CO.	22793	100.127.0000.000.2130.610.10210.10.00	General Supplies	\$114.07
		Check #: 209660		
			Vendor Total:	\$114.07
WILSON LANGUAGE TRAINING	100536	100.104.0000.100.1000.640.10000.00.00	Books and Periodicals	\$1,900.00
		Check #: 209661		
			Vendor Total:	\$1,900.00
XEROX CORPORATION				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1446

03/08/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2500.442.10000.00.00 Check #: 209662	Rental of Equipment and Vehicles	\$85.34
		100.101.0000.000.2510.430.10000.00.00 Check #: 209662	Repairs and Maintenance Services	\$70.00
		100.106.0000.000.2515.442.10000.00.00 Check #: 209662	Rental of Equipment and Vehicles	\$42.68
		100.123.0000.100.1000.430.10203.10.00 Check #: 209662	Repairs and Maintenance Services	\$293.71
		100.136.0000.000.2410.430.10208.31.00 Check #: 209662	Repairs and Maintenance Services	\$312.60
		100.162.0000.170.1000.430.10602.50.00 Check #: 209662	Repairs and Maintenance Services	\$13.05
		250.105.0000.000.2321.430.10000.00.00 Check #: 209662	Repairs and Maintenance Services	\$24.01
		250.105.0000.000.2321.442.10000.00.00 Check #: 209662	Rental of Equipment and Vehicles	\$17.61
				122
			Vendor Total:	\$859.00
			Grand Total:	\$88,992.27

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1451      Voucher Date: 03/15/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:08:20 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$299,136.69 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

Phil Cowee      President

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Bridget Peterson      Clerk

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Darin Farr      Member

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Tom Hendrix      Memeber

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Mike Hogan      Member

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Sherry Parsons      Member

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Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$31,121.65
230	Adult Education	\$123.54
250	Special Education	\$15,900.00
280	Federal Funds	\$4,802.50
340	Governmental Services Tax (GST)	\$224,371.00
360	Bond Issues	\$22,818.00
		<hr/> <hr/>
		\$299,136.69

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1451

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
BUILDING CONTROL SERVICES	101439	340.101.0000.000.4700.340.10208.31.00 0	Other Professional Services	\$87,552.00
		340.101.0000.000.4700.340.10304.20.00 0	Other Professional Services	\$136,819.00
			Vendor Total:	\$224,371.00
EDUPARTS		100.107.0000.000.2580.650.10000.00.00 0	Supplies-Information Technology-related	\$531.93
			Vendor Total:	\$531.93
LUMOS AND ASSOCIATES, INC	11860	360.022.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$5,323.00
			Vendor Total:	\$5,323.00
NORTHWEST EVALUATION ASSOCIATION	15225	100.104.0000.000.2210.330.10000.00.00 0	Professional Employee Training & Development Serv	\$14,700.00
			Vendor Total:	\$14,700.00
PAUL CAVIN ARCHITECT LLC		360.021.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$17,495.00
			Vendor Total:	\$17,495.00
RENO FORKLIFT	17440	100.108.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$4,347.22
			Vendor Total:	\$4,347.22
SOLIANT HEALTH, LLC		280.639.0000.200.1000.340.10000.00.00 0	Other Professional Services	\$4,802.50
			Vendor Total:	\$4,802.50
TAHOE SUPPLY CO.	11238	100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$370.64

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1451

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$1,750.62
		100.164.0000.000.2620.610.10604.32.00 0	General Supplies	\$6,220.78
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$2,376.84
			Vendor Total:	<u>\$10,718.88</u>
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$15,900.00
			Vendor Total:	<u>\$15,900.00</u>
XCAST LABS, INC.		100.107.0000.000.2580.533.10000.00.00 0	Telephone – Land Line phone services	\$41.20
		100.121.0000.000.2410.533.10201.10.00 0	Telephone – Land Line phone services	<del>\$41.28</del>
		100.122.0000.000.2410.533.10202.10.00 0	Telephone – Land Line phone services	\$41.18
		100.123.0000.000.2410.533.10203.10.00 0	Telephone – Land Line phone services	\$41.18
		100.125.0000.000.2410.533.10205.10.00 0	Telephone – Land Line phone services	\$41.18
		100.126.0000.000.2410.533.10206.10.00 0	Telephone – Land Line phone services	\$41.18
		100.127.0000.000.2410.533.10210.10.00 0	Telephone – Land Line phone services	\$41.18
		100.128.0000.000.2410.533.10211.10.00 0	Telephone – Land Line phone services	\$41.18
		100.129.0000.000.2410.533.10209.10.00 0	Telephone – Land Line phone services	\$41.18
		100.132.0000.000.2410.533.10302.20.00 0	Telephone – Land Line phone services	\$41.18
		100.133.0000.000.2410.533.10303.10.00 0	Telephone – Land Line phone services	\$41.18
		100.134.0000.000.2410.533.10304.20.00 0	Telephone – Land Line phone services	\$41.18

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1451

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2410.533.10305.31.00 0	Telephone – Land Line phone services	\$41.18
		100.136.0000.000.2410.533.10208.31.00 0	Telephone – Land Line phone services	\$41.18
		100.161.0000.000.2410.533.10601.32.00 0	Telephone – Land Line phone services	\$41.18
		100.162.0000.000.2410.533.10602.50.00 0	Telephone – Land Line phone services	\$41.18
		100.163.0000.000.2410.533.10603.32.00 0	Telephone – Land Line phone services	\$41.18
		100.164.0000.000.2410.533.10604.32.00 0	Telephone – Land Line phone services	\$41.18
		100.165.0000.000.2410.533.10605.32.00 0	Telephone – Land Line phone services	\$41.18
		100.170.0000.000.2710.533.10000.00.00 0	Telephone – Land Line phone services	\$41.18
		230.231.0000.610.1000.533.10601.41.00 0	Telephone – Land Line phone services	\$41.18
		230.231.0000.610.1000.533.10907.41.00 0	Telephone – Land Line phone services	\$41.18
		230.231.0000.610.1000.533.10909.41.00 0	Telephone – Land Line phone services	\$41.18
				126
				Vendor Total: \$947.16
				Grand Total: \$299,136.69

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1452      Voucher Date: 03/15/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:07:36 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$96,255.64 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Phil Cowee      President

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Bridget Peterson      Clerk

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Darin Farr      Member

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Tom Hendrix      Memeber

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Mike Hogan      Member

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Sherry Parsons      Member

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Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$57,902.21
230	Adult Education	\$723.73
240	State Grants	\$1,384.95
250	Special Education	\$1,480.00
280	Federal Funds	\$11,763.39
285	Medicaid Funds	\$1,500.00
290	Food Service Funds	\$525.36
340	Governmental Services Tax (GST)	\$19,976.00
360	Bond Issues	\$1,000.00
		<hr/> <hr/>
		\$96,255.64

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.101.0000.000.2320.533.10000.00.00	Telephone – Land Line phone services	\$2,213.16
		Check #: 209663		
			Vendor Total:	\$2,213.16
A T & T MONTHLY STATEMENT	99712	230.231.0000.610.1000.533.10000.00.00	Telephone – Land Line phone services	\$23.73
		Check #: 209664		
			Vendor Total:	\$23.73
ACTION GLASS CARSON LLC	102563	100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$285.00
		Check #: 209665		
		100.170.0000.000.2730.430.10000.00.00	Repairs and Maintenance Services	\$385.00
		Check #: 209665		
			Vendor Total:	\$670.00
ALHAMBRA WATER	97540	100.170.0000.000.2710.411.10000.00.00	Water / Sewer	\$196.86
		Check #: 209666		
			Vendor Total:	\$196.86
ALL ABOUT VISION, LLC	94550	250.105.0000.200.2155.340.10000.00.00	Other Professional Services	\$1,480.00
		Check #: 209667		
			Vendor Total:	\$1,480.00
AMAZON BUSINESS		100.101.0000.000.2510.610.10000.00.00	General Supplies	\$315.00
		Check #: 209668		
		100.104.0000.000.2213.610.10000.00.00	General Supplies	\$885.06
		Check #: 209668		
		100.106.0000.000.2515.610.10000.00.00	General Supplies	\$594.62
		Check #: 209668		
		280.709.0000.000.2213.640.10000.00.00	Books and Periodicals	\$138.11
		Check #: 209668		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.715.0000.000.2100.610.10000.00.00	General Supplies	\$94.84
		Check #: 209668		
		280.735.0000.000.2100.610.10000.00.00	General Supplies	\$557.03
		Check #: 209668		
		280.767.0000.000.2100.610.10000.00.00	General Supplies	\$335.53
		Check #: 209668		
			Vendor Total:	\$2,920.19
APPLE COMPUTER_1112	1112			
		100.125.0000.000.2410.650.10205.10.00	Supplies-Information Technology-related	\$1,847.00
		Check #: 209669		
			Vendor Total:	\$1,847.00
AUTO & TRUCK ELECTRIC,INC	1382			
		100.170.0000.000.2730.617.10000.00.00	Batt & Antifreeze	\$420.00
		Check #: 209670		129
			Vendor Total:	\$420.00
BATTLE BORN GLASS				
		100.133.0000.000.2620.430.10303.10.00	Repairs and Maintenance Services	\$765.00
		Check #: 209671		
			Vendor Total:	\$765.00
BENCHMARK EDUCATION CO., LLC	1775			
		280.633.0000.000.2100.640.10205.10.00	Books and Periodicals	\$1,897.50
		Check #: 209672		
			Vendor Total:	\$1,897.50
BRYSON SALES & SERVICE	2380			
		100.170.0000.000.2730.614.10000.00.00	Parts	\$3,709.99
		Check #: 209673		
			Vendor Total:	\$3,709.99
BUS PARTS WAREHOUSE	2534			
		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$125.28
		Check #: 209674		
		100.170.0000.000.2730.614.10000.00.00	Parts	\$667.38
		Check #: 209674		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
BUSWEST				\$792.66
		100.170.0000.000.2730.614.10000.00.00	Parts	\$1,193.94
		Check #: 209675		
				Vendor Total:
CAPITAL CITY AUTO PARTS	102852			\$1,193.94
		100.170.0000.000.2730.614.10000.00.00	Parts	\$64.04
		Check #: 209676		
				Vendor Total:
CINDERLITE TRUCKING CORP	3830			\$64.04
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$5,298.42
		Check #: 209677		
				Vendor Total:
CONCENTRA				\$5,298.42
		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$88.00
		Check #: 209678		
				Vendor Total:
COPPLE, MONICA M				\$88.00
		280.633.0000.000.2213.580.10304.20.00	Staff Travel	\$143.00
		Check #: 209679		
				Vendor Total:
DAYTON VALLEY TIRE				\$143.00
		100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$20.00
		Check #: 209680		
				Vendor Total:
FATBEAM, LLC				\$20.00
		100.107.0000.000.2580.535.10000.00.00	Data Communications, Internet, Video, T-lines, etc	\$435.00
		Check #: 209681		
				Vendor Total:
FERNLEY CHAMBER OF COMMERCE	7160			\$435.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2410.810.10305.31.00 Check #: 209682	Dues and Fees	\$60.00
			Vendor Total:	\$60.00
FERNLEY INTERMEDIATE_7440	7440			
		100.135.0000.100.1000.610.10305.31.00 Check #: 209683	General Supplies	\$20.00
			Vendor Total:	\$20.00
GALULA, DANIEL				
		100.170.0000.000.2710.810.10000.00.00 Check #: 209684	Dues and Fees	\$50.00
			Vendor Total:	\$50.00
GARDNER, MARK				
		100.104.0000.000.2210.610.10000.00.00 Check #: 209685	General Supplies	\$1,503.00 131
			Vendor Total:	\$1,503.00
GREATAMERICA FINANCIAL SERVICES				
		100.165.0000.000.2410.442.10605.32.00 Check #: 209686	Rental of Equipment and Vehicles	\$212.71
			Vendor Total:	\$212.71
HIDALGO, NICOLE				
		100.165.0000.100.1000.810.10605.32.00 Check #: 209687	Dues and Fees	\$150.00
			Vendor Total:	\$150.00
HODGEN, BRENDA				
		100.170.0000.000.2710.580.10000.00.00 Check #: 209688	Staff Travel	\$31.00
			Vendor Total:	\$31.00
INTREPID SPORTSWEAR				
		100.165.0000.920.1000.610.10605.32.00 Check #: 209689	General Supplies	\$5,020.00
			Vendor Total:	\$5,020.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
J W WELDING SUPPLY_10300	10300	100.108.0000.000.2620.610.10000.00.00	General Supplies Check #: 209690	\$338.56
			Vendor Total:	\$338.56
LOWE'S BUSINESS ACCOUNT	11835	100.108.0000.000.2620.610.10000.00.00	General Supplies Check #: 209691	\$433.78
		100.108.0000.000.2620.610.10601.32.00	General Supplies Check #: 209691	\$603.95
		100.108.0000.000.2620.610.10604.32.00	General Supplies Check #: 209691	\$262.82
		100.108.0000.000.2620.610.10605.32.00	General Supplies Check #: 209691	\$233.43
		100.108.0000.000.2630.610.10000.00.00	General Supplies Check #: 209691	<del>\$18.14</del>
		100.126.0000.000.2620.610.10206.10.00	General Supplies Check #: 209691	\$104.12
		100.133.0000.000.2620.610.10303.10.00	General Supplies Check #: 209691	\$255.46
		100.135.0000.000.2620.610.10305.31.00	General Supplies Check #: 209691	\$146.05
		100.136.0000.000.2620.610.10208.31.00	General Supplies Check #: 209691	\$1,523.16
		100.161.0000.000.2620.610.10601.32.00	General Supplies Check #: 209691	\$220.09
		100.161.0000.383.1000.610.10601.32.00	General Supplies Check #: 209691	\$221.02
		100.161.0000.920.1000.610.10601.32.00	General Supplies Check #: 209691	\$148.88
		100.162.0000.000.2620.610.10602.50.00	General Supplies Check #: 209691	\$185.04
		100.164.0000.000.2620.610.10604.32.00	General Supplies Check #: 209691	\$78.09

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$4,434.03
M.F. BARCELLOS, INC	1560	100.170.0000.000.2730.623.10000.00.00	Bottled Gas	\$82.20
		Check #: 209692		
			Vendor Total:	\$82.20
NAPA AUTO & TRUCK PARTS_99614	99614	100.135.0000.000.2620.610.10305.31.00	General Supplies	\$23.18
		Check #: 209693		
			Vendor Total:	\$23.18
NEVADA ASSOC OF SCHOOL BOARDS	14340	100.101.0000.000.2310.340.10000.00.00	Other Professional Services	\$300.00
		Check #: 209694		
			Vendor Total:	\$300.00
NEVADA DRUG & ALCOHOL TESTING INC	101753	100.170.0000.000.2710.340.10000.00.00	Other Professional Services	\$1,148.52
		Check #: 209695		
			Vendor Total:	\$1,148.52
NUGGET CASINO RESORT		240.300.0000.000.2700.510.10000.00.00	Student Transportation Services	\$1,384.95
		Check #: 209696		
			Vendor Total:	\$1,384.95
OFFICE DEPOT	15366	100.123.0000.100.1000.610.10203.10.00	General Supplies	\$343.05
		Check #: 209697		
		100.125.0000.100.1000.610.10205.10.00	General Supplies	\$276.51
		Check #: 209697		
		100.127.0000.100.1000.610.10210.10.00	General Supplies	\$1,179.89
		Check #: 209697		
		100.128.0000.100.1000.610.10211.10.00	General Supplies	\$337.75
		Check #: 209697		
		100.134.0000.100.1000.610.10304.20.00	General Supplies	\$2,238.07
		Check #: 209697		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.164.0000.100.1000.610.10604.32.00	General Supplies	\$1,814.46
		Check #: 209697		
		280.633.0000.000.2100.610.10206.10.00	General Supplies	\$521.03
		Check #: 209697		
			Vendor Total:	\$6,710.76
PARTS TOWN LLC				
		100.108.0000.000.2620.610.10603.32.00	General Supplies	\$85.20
		Check #: 209698		
			Vendor Total:	\$85.20
PESCH, SARAH				
		280.639.0000.200.2160.340.10000.00.00	Other Professional Services	\$6,040.00
		Check #: 209699		
			Vendor Total:	\$6,040.00
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060			134
		100.170.0000.000.2730.614.10000.00.00	Parts	\$4,205.92
		Check #: 209700		
			Vendor Total:	\$4,205.92
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles	\$277.95
		Check #: 209701		
			Vendor Total:	\$277.95
PSI SERVICES LLC				
		100.101.0000.610.1000.351.10907.41.00	Data Processing and Coding Services	\$64.50
		Check #: 209702		
			Vendor Total:	\$64.50
PURCHASE POWER	16968			
		100.165.0000.000.2410.531.10605.32.00	Postage	\$74.32
		Check #: 209703		
			Vendor Total:	\$74.32
RALEY'S				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.000.2410.610.10305.31.00	General Supplies	\$58.13
		Check #: 209704		
			Vendor Total:	\$58.13
ROBIN L. TITUS	102690			
		285.781.0000.200.2321.340.10000.00.00	Other Professional Services	\$1,500.00
		Check #: 209705		
			Vendor Total:	\$1,500.00
SAFETY-KLEEN SYSTEMS, INC	18119			
		100.170.0000.000.2710.430.10000.00.00	Repairs and Maintenance Services	\$1,365.40
		Check #: 209706		
			Vendor Total:	\$1,365.40
SAVAGE AND SON				
		340.101.0000.000.2620.430.10202.10.00	Repairs and Maintenance Services	\$19,976.00
		Check #: 209707		135
			Vendor Total:	\$19,976.00
SHRED-IT USA				
		100.125.0000.000.2410.421.10205.10.00	Garbage / Disposal	\$114.54
		Check #: 209708		
			Vendor Total:	\$114.54
STAPLES ADVANTAGE	99736			
		100.123.0000.100.1000.610.10203.10.00	General Supplies	\$1,608.30
		Check #: 209709		
		100.125.0000.000.2130.610.10205.10.00	General Supplies	\$42.79
		Check #: 209709		
		100.125.0000.000.2410.610.10205.10.00	General Supplies	\$12.13
		Check #: 209709		
		100.125.0000.000.2620.610.10205.10.00	General Supplies	\$570.00
		Check #: 209709		
		100.126.0000.100.1000.610.10206.10.00	General Supplies	\$760.66
		Check #: 209709		
		100.134.0000.000.2620.610.10304.20.00	General Supplies	\$1,026.00
		Check #: 209709		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.135.0000.100.1000.610.10305.31.00	General Supplies	\$53.72
		Check #: 209709		
		100.136.0000.100.1000.610.10208.31.00	General Supplies	\$1,639.60
		Check #: 209709		
		100.165.0000.100.1000.610.10605.32.00	General Supplies	\$1,803.62
		Check #: 209709		
		280.633.0000.000.2100.610.10206.10.00	General Supplies	\$97.76
		Check #: 209709		
		280.633.0000.000.2100.610.10605.32.00	General Supplies	\$116.68
		Check #: 209709		
		280.709.0000.000.2213.610.10000.00.00	General Supplies	\$1,461.98
		Check #: 209709		
		290.180.0000.000.3100.610.10000.00.00	General Supplies	\$317.36
		Check #: 209709		
				<u>136</u>
			Vendor Total:	\$9,510.60
STICKS & STONES BLDG. MATERIALS				
		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$34.90
		Check #: 209710		
			Vendor Total:	\$34.90
STRATTON-FULTON, CARLENE				
		280.633.0000.000.2213.580.10304.20.00	Staff Travel	\$143.00
		Check #: 209711		
			Vendor Total:	\$143.00
TAHOE FENCE CO., INC	101980			
		100.108.0000.000.2620.430.10202.10.00	Repairs and Maintenance Services	\$800.00
		Check #: 209712		
			Vendor Total:	\$800.00
TAYLOR, JENNIFER AMBER	100348			
		280.633.0000.000.2213.580.10304.20.00	Staff Travel	\$216.93
		Check #: 209713		
			Vendor Total:	\$216.93
ULINE	102057			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452

03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$3,947.90
		Check #: 209714		
			Vendor Total:	\$3,947.90
UNITY SCHOOL BUS PARTS	21378			
		100.170.0000.000.2730.614.10000.00.00	Parts	\$83.78
		Check #: 209715		
			Vendor Total:	\$83.78
VEIL, DONALD				
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$6.96
		Check #: 209716		
			Vendor Total:	\$6.96
WALKER LAKE DISPOSAL INC.	102157			
		290.180.0000.000.3100.421.10000.00.00	Garbage / Disposal	\$208.00
		Check #: 209717		137
			Vendor Total:	\$208.00
WELLS FARGO BANK_96568	96568			
		360.023.0000.000.2300.340.10000.00.00	Other Professional Services	\$1,000.00
		Check #: 209718		
			Vendor Total:	\$1,000.00
WELLS FARGO VENDOR FINANCIAL SERVICES				
		100.165.0000.000.2410.442.10605.32.00	Rental of Equipment and Vehicles	\$110.67
		Check #: 209719		
		100.165.0000.100.1000.430.10605.32.00	Repairs and Maintenance Services	\$44.34
		Check #: 209719		
			Vendor Total:	\$155.01
XEROX FINANCIAL SERVICES				
		100.170.0000.000.2710.442.10000.00.00	Rental of Equipment and Vehicles	\$39.20
		Check #: 209720		
			Vendor Total:	\$39.20
YERINGTON THEATRE FOR THE ARTS	100157			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1452 03/15/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		230.231.0000.610.1000.441.10909.41.00	Renting Land and Buildings	\$700.00
		Check #: 209721		
			Vendor Total:	\$700.00
			Grand Total:	\$96,255.64

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1454      Voucher Date: 03/22/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:09:04 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$100,404.15 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Phil Cowee      President

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Bridget Peterson      Clerk

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Darin Farr      Member

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Tom Hendrix      Memeber

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Mike Hogan      Member

---

Sherry Parsons      Member

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Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$31,884.17
240	State Grants	\$598.98
250	Special Education	\$45,124.93
280	Federal Funds	\$21,242.50
290	Food Service Funds	\$1,553.57
		<hr/>
		\$100,404.15

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.108.0000.000.2620.532.10000.00.00 Check #: 209723	Voice/Voicemail	\$18.53
Vendor Total:				\$18.53
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 Check #: 209724	Other Professional Services	\$15,738.30
Vendor Total:				\$15,738.30
ADVANCED INTEGRATED PEST MANAGEMENT		100.163.0000.000.2620.430.10603.32.00 Check #: 209725	Repairs and Maintenance Services	\$150.00
Vendor Total:				\$150.00
ALCALA, JOE		100.107.0000.000.2580.332.10000.00.00 Check #: 209726	Training & Development – Instruct Non–Licensed	\$492.00
Vendor Total:				\$492.00
AMAZON BUSINESS		100.101.0000.000.2310.610.10000.00.00 Check #: 209727	General Supplies	\$160.56
		100.101.0000.000.2320.610.10000.00.00 Check #: 209727	General Supplies	\$351.60
		100.103.0000.300.1000.610.10000.00.00 Check #: 209727	General Supplies	\$158.38
		290.180.0000.000.3100.610.10000.00.00 Check #: 209727	General Supplies	\$236.17
Vendor Total:				\$906.71
ARAMARK UNIFORM SERVICES		100.170.0000.000.2730.619.10000.00.00 Check #: 209728	Uniforms	\$876.87
Vendor Total:				\$876.87
BOMBA-EDGERTON, KATHY				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2213.580.10603.32.00	Staff Travel	\$374.20
		Check #: 209729		
			Vendor Total:	\$374.20
BUMGARDNER, JULIE		280.633.0000.000.2213.580.10604.32.00	Staff Travel	\$436.14
		Check #: 209730		
			Vendor Total:	\$436.14
CAROLINA BIOLOGICAL SUPPLY	3000	100.163.0000.192.1000.610.10603.32.00	General Supplies	\$202.19
		Check #: 209731		
		100.163.0000.197.1000.610.10603.32.00	General Supplies	\$1,049.17
		Check #: 209731		
			Vendor Total:	\$1,251.36
CINDERLITE TRUCKING CORP	3830	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$2,923.35
		Check #: 209732		
			Vendor Total:	\$2,923.35
CLARK PEST CONTROL		100.108.0000.000.2630.340.10601.32.00	Other Professional Services	\$114.00
		Check #: 209733		
			Vendor Total:	\$114.00
CLARKSON, SUSAN		280.639.0000.200.2213.580.10000.00.00	Staff Travel	\$395.00
		Check #: 209734		
			Vendor Total:	\$395.00
COOPER, BLAKE		280.633.0000.000.2213.580.10303.10.00	Staff Travel	\$658.97
		Check #: 209735		
			Vendor Total:	\$658.97
D & S WASTE REMOVAL, INC	4960	100.107.0000.000.2580.421.10000.00.00	Garbage / Disposal	\$258.99
		Check #: 209736		

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.421.10000.00.00 Check #: 209736	Garbage / Disposal	\$509.13
		100.108.0000.000.2620.421.10202.10.00 Check #: 209736	Garbage / Disposal	\$790.48
		100.108.0000.000.2620.421.10302.20.00 Check #: 209736	Garbage / Disposal	\$527.00
		100.108.0000.000.2620.421.10602.50.00 Check #: 209736	Garbage / Disposal	\$892.94
		100.108.0000.000.2620.421.10603.32.00 Check #: 209736	Garbage / Disposal	\$1,369.77
		100.170.0000.000.2730.421.10000.00.00 Check #: 209736	Garbage / Disposal	\$258.99
		290.182.0000.000.3100.421.10000.00.00 Check #: 209736	Garbage / Disposal	\$1,317.40
			<u>142</u>	
			Vendor Total:	\$5,924.70
DAVIS, MARIA C.	102800			
		280.639.0000.200.2190.340.10000.00.00 Check #: 209737	Other Professional Services	\$150.00
			Vendor Total:	\$150.00
DAYTON AUTO PART-NAPA				
		100.164.0000.000.2620.610.10604.32.00 Check #: 209738	General Supplies	\$20.82
		100.165.0000.000.2620.610.10605.32.00 Check #: 209738	General Supplies	\$33.18
			Vendor Total:	\$54.00
DEPARTMENT OF PUBLIC SAFETY	14394			
		100.102.0000.000.2570.340.10000.00.00 Check #: 209739	Other Professional Services	\$646.75
			Vendor Total:	\$646.75
FEDEX OFFICE	11023			
		100.164.0000.920.1000.610.10604.32.00 Check #: 209740	General Supplies	\$130.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$130.00
FITCH, STEPHANIE	102437	100.164.0000.000.2410.582.10604.32.00 Check #: 209741	Travel – Instructional Non–Licensed Personnel	\$340.20
			Vendor Total:	\$340.20
FRONTIER	21702	100.163.0000.000.2410.533.10603.32.00 Check #: 209742	Telephone – Land Line phone services	\$261.02
			Vendor Total:	\$261.02
GRAINGER	99826	100.163.0000.000.2620.610.10603.32.00 Check #: 209743	General Supplies	\$26.00
			Vendor Total:	<del>\$26.00</del>
HAND2MIND, INC.		100.104.0000.100.1000.610.10000.00.00 Check #: 209744	General Supplies	\$4,235.89
			Vendor Total:	\$4,235.89
HUNT, TODD		100.104.0000.000.2213.331.10000.00.00 Check #: 209745	Training & Development–Instruct Licensed Personnel	\$215.00
			Vendor Total:	\$215.00
JUNIOR LIBRARY GUILD	95920	100.161.0000.000.2220.640.10601.32.00 Check #: 209746	Books and Periodicals	\$22.84
			Vendor Total:	\$22.84
KARG, CHRISTINE		280.639.0000.200.2213.580.10000.00.00 Check #: 209747	Staff Travel	\$375.00
			Vendor Total:	\$375.00
LAHONTAN VALLEY GLAS CO				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.000.2410.610.10601.32.00 Check #: 209748	General Supplies	\$360.00
			Vendor Total:	\$360.00
LOWE'S BUSINESS ACCOUNT	11835			
		100.108.0000.000.2620.610.10000.00.00 Check #: 209749	General Supplies	\$42.59
		100.123.0000.000.2620.610.10203.10.00 Check #: 209749	General Supplies	\$36.29
		100.135.0000.000.2620.610.10305.31.00 Check #: 209749	General Supplies	\$643.44
		100.136.0000.000.2620.610.10208.31.00 Check #: 209749	General Supplies	\$425.15
		100.161.0000.000.2620.610.10601.32.00 Check #: 209749	General Supplies	\$31.48
		250.161.0000.200.1000.610.10601.32.00 Check #: 209749	General Supplies	\$28.61
			Vendor Total:	\$1,207.56
M.F. BARCELLOS, INC	1560			
		100.108.0000.000.2620.623.10602.50.00 Check #: 209750	Bottled Gas	\$5,784.96
			Vendor Total:	\$5,784.96
MORTENSEN, JENNIFER				
		280.639.0000.200.2213.580.10000.00.00 Check #: 209751	Staff Travel	\$370.88
			Vendor Total:	\$370.88
NAPA AUTO & TRUCK PARTS_99614	99614			
		100.161.0000.000.2620.610.10601.32.00 Check #: 209752	General Supplies	\$79.17
			Vendor Total:	\$79.17
NELSON, NATALIE				
		280.667.0000.000.2213.340.10000.00.00 Check #: 209753	Other Professional Services	\$200.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
NORTHERN NEVADA SWIM & DIVE OFFICIALS		100.161.0000.920.1000.810.10601.32.00	Dues and Fees	\$200.00
		Check #: 209754		
				Vendor Total:
OWINGS, CINDY		100.104.0000.000.2213.331.10000.00.00	Training & Development-Instruct Licensed Personnel	\$1,700.00
		Check #: 209755		
				Vendor Total:
PRESENCE LEARNING, INC		250.101.0000.200.2150.340.10000.00.00	Other Professional Services	\$215.00
		Check #: 209756		
				Vendor Total:
QUADIENT LEASING USA, INC		100.133.0000.000.2410.531.10303.10.00	Postage	\$45,096.32
		Check #: 209757		
				Vendor Total:
REDWOOD TOXICOLOGY LAB	103258	100.163.0000.920.1000.610.10603.32.00	General Supplies	\$69.02
		Check #: 209758		
				Vendor Total:
REID, CHRISTINA		280.639.0000.200.2213.580.10000.00.00	Staff Travel	\$960.00
		Check #: 209759		
				Vendor Total:
RENNER EQUIPMENT COMPANY	17400	100.108.0000.000.2630.610.10000.00.00	General Supplies	\$839.37
		Check #: 209760		
				Vendor Total:
RICK'S AEC REPROGRAPHICS, INC.				\$184.64

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.165.0000.100.1000.430.10605.32.00	Repairs and Maintenance Services	\$262.55
		Check #: 209761		
			Vendor Total:	\$262.55
RICOH AMERICAS CORP	102825			
		100.101.0000.610.1000.430.10909.41.00	Repairs and Maintenance Services	\$10.70
		Check #: 209762		
		100.104.0000.100.1000.430.10907.41.00	Repairs and Maintenance Services	\$4.32
		Check #: 209762		
			Vendor Total:	\$15.02
ROSEBERRY, TAMARA				
		280.641.0000.000.2213.580.10000.00.00	Staff Travel	\$306.14
		Check #: 209763		
			Vendor Total:	\$306.14
rSCHOOLTODAY				146
		100.163.0000.100.1000.651.10603.32.00	Supplies – Technology – Software	\$452.50
		Check #: 209764		
			Vendor Total:	\$452.50
SANCHEZ, HEATHER L				
		280.633.0000.000.2213.580.10601.32.00	Staff Travel	\$260.00
		Check #: 209765		
			Vendor Total:	\$260.00
SCHOLASTIC CLASSROOM MAGAZINES	102740			
		100.133.0000.100.1000.640.10303.10.00	Books and Periodicals	\$96.25
		Check #: 209766		
			Vendor Total:	\$96.25
SCHOOL DATEBOOKS	103098			
		100.133.0000.100.1000.610.10303.10.00	General Supplies	\$95.00
		Check #: 209767		
			Vendor Total:	\$95.00
SEXSON, JENIFER				
		240.300.0000.000.2700.510.10000.00.00	Student Transportation Services	\$598.98
		Check #: 209768		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount	
				Vendor Total:	\$598.98
SHRED-IT USA		100.106.0000.000.2515.421.10000.00.00	Garbage / Disposal	\$42.00	
		Check #: 209769			
		100.133.0000.000.2410.421.10303.10.00	Garbage / Disposal	\$48.00	
		Check #: 209769			
		100.161.0000.000.2410.421.10601.32.00	Garbage / Disposal	\$75.00	
		Check #: 209769			
				Vendor Total:	\$165.00
SILVER SPRINGS G.I.D	19181	100.108.0000.000.2620.411.10205.10.00	Water / Sewer	\$798.00	
		Check #: 209770			
		100.108.0000.000.2620.411.10304.20.00	Water / Sewer	\$525.00	
		Check #: 209770		147	
		100.108.0000.000.2620.411.10605.32.00	Water / Sewer	\$693.00	
		Check #: 209770			
				Vendor Total:	\$2,016.00
SOCIAL STUDIES SCHOOL SERVICE_19620	19620	100.104.0000.000.2213.610.10000.00.00	General Supplies	\$55.94	
		Check #: 209771			
				Vendor Total:	\$55.94
TALENT ASSESSMENT, INC.		280.639.0000.200.2213.653.10000.00.00	Web-based and similar programs	\$75.00	
		Check #: 209772			
				Vendor Total:	\$75.00
TAYLOR, JANICE		280.735.0000.000.2700.510.10000.00.00	Student Transportation Services	\$142.50	
		Check #: 209773			
				Vendor Total:	\$142.50
TEACHERS PAY TEACHERS	103026	100.165.0000.100.1000.610.10605.32.00	General Supplies	\$230.00	
		Check #: 209774			

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1454

03/22/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$230.00
TRUCKEE MEADOWS COMMUNITY COLLEGE	103226	280.633.0000.100.1000.500.10601.32.00	Other Purchased Services	\$597.00
		Check #: 209775		
			Vendor Total:	\$597.00
TRUE VALUE HARDWARE_21030	21030	100.163.0000.000.2620.610.10603.32.00	General Supplies	\$3.18
		Check #: 209776		
		100.170.0000.000.2730.614.10000.00.00	Parts	\$69.22
		Check #: 209776		
			Vendor Total:	\$72.40
U S POSTAL SERVICE_3478	3478	100.101.0000.000.2320.531.10000.00.00	Postage	\$700.49
		Check #: 209777		
			Vendor Total:	\$700.00
WHITEHEAD, PATRICK	100312	280.633.0000.000.2213.580.10601.32.00	Staff Travel	\$324.00
		Check #: 209778		
			Vendor Total:	\$324.00
WILLIAM V. MACGILL & CO.	22793	100.163.0000.000.2130.610.10603.32.00	General Supplies	\$144.37
		Check #: 209779		
			Vendor Total:	\$144.37
YERINGTON AUTO PARTS	23100	100.108.0000.000.2630.610.10000.00.00	General Supplies	\$11.75
		Check #: 209780		
			Vendor Total:	\$11.75
			Grand Total:	\$100,404.15

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1482      Voucher Date: 03/29/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:10:33 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$717,128.14 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Phil Cowee      President

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Bridget Peterson      Clerk

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Darin Farr      Member

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Tom Hendrix      Memeber

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Mike Hogan      Member

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Sherry Parsons      Member

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Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$211,824.74
280	Federal Funds	\$500,134.00
290	Food Service Funds	\$3,794.40
360	Bond Issues	\$1,375.00
		<hr/> <hr/>
		\$717,128.14

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1482

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
BRADY INDUSTRIES				
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$460.22
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$132.84
			Vendor Total:	\$593.06
CDW-G	100170			
		100.107.0000.000.2580.651.10000.00.00 0	Supplies – Technology – Software	\$137.00
			Vendor Total:	\$137.00
CMC TIRE				
		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	\$23,763.50
			Vendor Total:	\$23,763.50
CURRICULUM ASSOC INC	4800			
		100.104.0000.100.1000.641.10000.00.00 0	Textbooks	\$1,250.00
			Vendor Total:	\$1,250.00
DECKER, INC.	5403			
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$467.90
			Vendor Total:	\$467.90
DELL, INC USA				
		280.741.0000.000.2580.650.10000.00.00 0	Supplies–Information Technology–related	\$500,016.00
			Vendor Total:	\$500,016.00
DEX IMAGING				
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$124.78
			Vendor Total:	\$124.78
HAND2MIND, INC.				
		100.104.0000.100.1000.610.10000.00.00 0	General Supplies	\$20,572.41

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1482

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
HENRIKSEN BUTLER NEVADA, LLC				\$20,572.41
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$16,785.40
				Vendor Total:
IMAGINE LEARNING, LLC				\$16,785.40
		100.104.0000.100.1000.653.10000.00.00 0	Web-based and similar programs	\$11,100.00
				Vendor Total:
INLAND SUPPLY CO., INC.	10000			\$11,100.00
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$171.00
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$284.00
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$190.00 <sup>151</sup>
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$328.32
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$95.00
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$157.58
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$5,333.04
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$84.00
				Vendor Total:
JIM MENESINI PETROLEUM				\$6,642.94
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$21,186.72
				Vendor Total:
JNA CONSULTING GROUP	100066			\$21,186.72
		360.021.0000.000.2300.340.10000.00.00 0	Other Professional Services	\$1,375.00
				Vendor Total:
				\$1,375.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1482

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
NEVADA DEPARTMENT OF AGRICULTURE	14535	290.180.0000.000.3100.630.10000.00.00 0	Food	\$3,794.40
			Vendor Total:	\$3,794.40
OASIS ONLINE		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$16,500.00
			Vendor Total:	\$16,500.00
PAUL CAVIN ARCHITECT LLC		100.108.0000.000.2620.340.10000.00.00 0	Other Professional Services	\$1,500.00
			Vendor Total:	\$1,500.00
PEARSON ASSESSMENT		280.639.0000.200.2150.610.10000.00.00 0	General Supplies	\$118.00
			Vendor Total:	\$118.00
SKY FIBER INTERNET		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$58,121.00
			Vendor Total:	\$58,121.00
SPHERO		100.104.0000.100.1000.610.10000.00.00 0	General Supplies	\$23,088.70
			Vendor Total:	\$23,088.70
TAHOE SUPPLY CO.	11238	100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$2,007.03
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$2,451.25
		100.164.0000.000.2620.610.10604.32.00 0	General Supplies	\$2,065.50
			Vendor Total:	\$6,523.78
WESTERN NEVADA SUPPLY	22580			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1482

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.610.10203.10.00 0	General Supplies	\$1,280.65
		100.108.0000.000.2620.610.10209.10.00 0	General Supplies	\$431.12
		100.108.0000.000.2620.610.10303.10.00 0	General Supplies	\$545.00
		100.108.0000.000.2620.610.10601.32.00 0	General Supplies	\$873.00
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$337.78
Vendor Total:				\$3,467.55
Grand Total:				\$717,128.14

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1483      Voucher Date: 03/29/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:09:48 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$43,540.08 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Phil Cowee      President

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Bridget Peterson      Clerk

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Darin Farr      Member

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Tom Hendrix      Memeber

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Mike Hogan      Member

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Sherry Parsons      Member

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Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$31,214.44
230	Adult Education	\$172.02
240	State Grants	\$4,305.60
250	Special Education	\$1,157.80
280	Federal Funds	\$5,885.92
290	Food Service Funds	\$54.30
360	Bond Issues	\$750.00
		<hr/> <hr/>
		\$43,540.08

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T MONTHLY STATEMENT	99712	100.127.0000.000.2410.533.10210.10.00	Telephone – Land Line phone services	\$158.17
		Check #: 209781		
			Vendor Total:	\$158.17
A T & T MONTHLY STATEMENT	99712	100.125.0000.000.2410.533.10205.10.00	Telephone – Land Line phone services	\$138.11
		Check #: 209782		
			Vendor Total:	\$138.11
ABDO		100.122.0000.100.1000.610.10202.10.00	General Supplies	\$2,007.55
		Check #: 209783		
			Vendor Total:	\$2,007.55
ACCURATE LABEL DESIGNS INC		100.121.0000.000.2410.610.10201.10.00	General Supplies	\$86.95
		Check #: 209784		
			Vendor Total:	\$86.95
ACE HARDWARE	200	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$270.47
		Check #: 209785		
		100.108.0000.000.2620.610.10304.20.00	General Supplies	\$2.02
		Check #: 209785		
		100.108.0000.000.2620.610.10605.32.00	General Supplies	\$108.29
		Check #: 209785		
		100.122.0000.000.2620.610.10202.10.00	General Supplies	\$629.55
		Check #: 209785		
		100.132.0000.000.2620.610.10302.31.00	General Supplies	\$378.97
		Check #: 209785		
		100.163.0000.000.2120.610.10603.32.00	General Supplies	\$35.08
		Check #: 209785		
		100.163.0000.000.2620.610.10603.32.00	General Supplies	\$267.90
		Check #: 209785		
		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$121.51
		Check #: 209785		

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
				\$1,813.79
ADVANCED INTEGRATED PEST MANAGEMENT		100.132.0000.000.2620.610.10302.31.00	General Supplies	\$150.00
		Check #: 209786		
				Vendor Total:
				\$150.00
ALHAMBRA WATER	97540	100.107.0000.000.2580.610.10000.00.00	General Supplies	\$37.96
		Check #: 209787		
				Vendor Total:
				\$37.96
AMAZON BUSINESS		100.104.0000.000.2213.610.10000.00.00	General Supplies	\$39.38
		Check #: 209788		
		100.104.0000.000.2213.615.10000.00.00	Snacks, Food & Beverages	\$129.56
		Check #: 209788		
		100.106.0000.000.2515.610.10000.00.00	General Supplies	\$156.85
		Check #: 209788		
		100.121.0000.000.2410.610.10201.10.00	General Supplies	\$220.40
		Check #: 209788		
		100.121.0000.000.2620.610.10201.10.00	General Supplies	\$438.00
		Check #: 209788		
		100.121.0000.100.1000.610.10201.10.00	General Supplies	\$48.49
		Check #: 209788		
		100.121.0000.420.1000.610.10201.10.00	General Supplies	\$23.75
		Check #: 209788		
		100.122.0000.000.2130.610.10202.10.00	General Supplies	\$4.85
		Check #: 209788		
		100.122.0000.100.1000.610.10202.10.00	General Supplies	\$122.74
		Check #: 209788		
		100.123.0000.000.2410.610.10203.10.00	General Supplies	\$53.94
		Check #: 209788		
		100.123.0000.110.1000.610.10203.10.00	General Supplies	\$215.93
		Check #: 209788		

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.126.0000.100.1000.610.10206.10.00 Check #: 209788	General Supplies	\$1,499.00
		100.134.0000.100.1000.610.10304.20.00 Check #: 209788	General Supplies	\$240.56
		100.170.0000.000.2700.610.10000.00.00 Check #: 209788	General Supplies	\$137.94
		250.121.0000.200.2160.610.10201.10.00 Check #: 209788	General Supplies	\$50.39
		280.633.0000.000.2100.610.10201.10.00 Check #: 209788	General Supplies	\$2,189.23
		280.633.0000.000.2100.610.10205.10.00 Check #: 209788	General Supplies	\$248.70
		280.633.0000.000.2100.610.10206.10.00 Check #: 209788	General Supplies	\$525.79
		280.633.0000.000.2100.610.10902.32.00 Check #: 209788	General Supplies	\$0.00
		280.633.0000.000.3300.610.10201.10.00 Check #: 209788	General Supplies	\$299.71
		280.735.0000.000.2100.610.10000.00.00 Check #: 209788	General Supplies	\$1,238.49
		280.767.0000.000.2100.610.10000.00.00 Check #: 209788	General Supplies	\$60.98
			Vendor Total:	\$7,944.98
ARAMARK UNIFORM SERVICES		100.132.0000.000.2620.422.10302.20.00 Check #: 209789	Janitorial / Custodial Services	\$434.04
			Vendor Total:	\$434.04
BAINS, HARMAN		280.633.0000.000.2213.580.10000.00.00 Check #: 209790	Staff Travel	\$368.93
			Vendor Total:	\$368.93
BALLARD, ISABEL MARIA				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2700.519.10000.00.00	Student Transportation Purchased From	\$594.09
		Check #: 209791	Other Source	
			Vendor Total:	\$594.09
CINDERLITE TRUCKING CORP	3830			
		100.108.0000.000.2620.610.10000.00.00	General Supplies	\$931.89
		Check #: 209792		
			Vendor Total:	\$931.89
CLARK PEST CONTROL				
		100.108.0000.000.2630.340.10605.32.00	Other Professional Services	\$114.00
		Check #: 209793		
			Vendor Total:	\$114.00
FRONTIER	21702			
		100.132.0000.000.2410.533.10302.20.00	Telephone – Land Line phone services	\$238.42
		Check #: 209794		158
			Vendor Total:	\$238.42
HIRMAN, SHANNON				
		250.105.0000.000.2321.580.10000.00.00	Staff Travel	\$69.23
		Check #: 209795		
			Vendor Total:	\$69.23
HOME DEPOT	9654			
		100.127.0000.000.2620.610.10210.10.00	General Supplies	\$155.79
		Check #: 209796		
		100.128.0000.000.2620.610.10211.10.00	General Supplies	\$75.12
		Check #: 209796		
		100.164.0000.000.2620.610.10604.32.00	General Supplies	\$62.90
		Check #: 209796		
			Vendor Total:	\$293.81
IRWIN SEATING COMPANY				
		100.135.0000.000.2410.610.10305.31.00	General Supplies	\$39.58
		Check #: 209797		
		100.135.0000.100.1000.610.10305.31.00	General Supplies	\$65.89
		Check #: 209797		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$105.47
J.W. PEPPER	102488	100.161.0000.186.1000.610.10601.32.00	General Supplies	\$434.99
		Check #: 209798		
			Vendor Total:	\$434.99
KERSEY, JAKE		250.105.0000.000.2321.580.10000.00.00	Staff Travel	\$520.07
		Check #: 209799		
			Vendor Total:	\$520.07
KIMBALL MIDWEST	96824	100.170.0000.000.2730.614.10000.00.00	Parts	\$917.76
		Check #: 209800		
			Vendor Total:	\$917.76
LARKINS, KAYLEEN		280.767.0000.000.2100.580.10000.00.00	Staff Travel	\$104.80
		Check #: 209801		
			Vendor Total:	\$104.80
LEARNING A-Z	100607	100.123.0000.110.1000.610.10203.10.00	General Supplies	\$85.33
		Check #: 209802		
			Vendor Total:	\$85.33
LOWE, KEITH III		250.105.0000.000.2321.580.10000.00.00	Staff Travel	\$227.29
		Check #: 209803		
			Vendor Total:	\$227.29
M-F ATHLETIC CO.	94852	100.161.0000.920.1000.610.10601.32.00	General Supplies	\$288.00
		Check #: 209804		
			Vendor Total:	\$288.00
MOUND HOUSE HARDWARE & STORAGE	96223			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2630.610.10000.00.00 Check #: 209805	General Supplies	\$19.79
		100.128.0000.000.2620.610.10211.10.00 Check #: 209805	General Supplies	\$67.03
		100.136.0000.000.2620.610.10208.31.00 Check #: 209805	General Supplies	\$31.48
			Vendor Total:	\$118.30
NAPA AUTO & TRUCK PARTS_99614	99614	100.133.0000.000.2620.610.10303.10.00 Check #: 209806	General Supplies	\$59.95
		100.170.0000.000.2730.614.10000.00.00 Check #: 209806	Parts	\$771.82
		100.170.0000.000.2730.617.10000.00.00 Check #: 209806	Batt & Antifreeze	\$22.38
			Vendor Total:	\$854.15
NEVADA FFA ASSOCIATION	97581	240.300.0000.000.1000.810.10000.00.00 Check #: 209807	Dues and Fees	\$570.50
			Vendor Total:	\$570.50
O'DONNELL, SHANNON		100.104.0000.000.2213.610.10000.00.00 Check #: 209808	General Supplies	\$39.48
			Vendor Total:	\$39.48
PITNEY BOWES GLOBAL FINANCIAL	101970	100.163.0000.000.2410.442.10603.32.00 Check #: 209809	Rental of Equipment and Vehicles	\$285.27
			Vendor Total:	\$285.27
PITNEY BOWES GLOBAL FINANCIAL	101970	100.135.0000.000.2410.442.10305.31.00 Check #: 209810	Rental of Equipment and Vehicles	\$161.10
			Vendor Total:	\$161.10
PITNEY BOWES GLOBAL FINANCIAL	101970			

## Lyon County School District

### Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.128.0000.000.2410.442.10211.10.00	Rental of Equipment and Vehicles	\$81.60
		Check #: 209811		
			Vendor Total:	\$81.60
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	\$163.20
		Check #: 209812		
			Vendor Total:	\$163.20
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.126.0000.000.2410.531.10206.10.00	Postage	\$74.58
		Check #: 209813		
			Vendor Total:	\$74.58
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$65.97
		Check #: 209814		161
			Vendor Total:	\$65.97
PURCHASE POWER	16968			
		100.165.0000.000.2410.531.10605.32.00	Postage	\$88.81
		Check #: 209815		
			Vendor Total:	\$88.81
PURCHASE POWER	16968			
		100.164.0000.000.2410.531.10604.32.00	Postage	\$600.00
		Check #: 209816		
			Vendor Total:	\$600.00
PURCHASE POWER	16968			
		100.127.0000.000.2410.810.10210.10.00	Dues and Fees	\$33.98
		Check #: 209817		
			Vendor Total:	\$33.98
RICOH AMERICAS CORP	102825			
		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$487.07
		Check #: 209818		
		100.122.0000.100.1000.430.10202.10.00	Repairs and Maintenance Services	\$798.72
		Check #: 209818		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$11.78
		Check #: 209818		
		100.125.0000.000.2410.430.10205.10.00	Repairs and Maintenance Services	\$524.79
		Check #: 209818		
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services	\$919.98
		Check #: 209818		
		100.129.0000.100.1000.430.10209.10.00	Repairs and Maintenance Services	\$285.78
		Check #: 209818		
			Vendor Total:	\$3,028.12
RICOH USA, INC				
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles	\$202.49
		Check #: 209819		
		100.135.0000.000.2410.442.10305.31.00	Rental of Equipment and Vehicles	\$99.15
		Check #: 209819		
		100.136.0000.000.2410.442.10208.31.00	Rental of Equipment and Vehicles	162 \$36.62
		Check #: 209819		
			Vendor Total:	\$338.26
ROUND UP AWARDS LLC	17901			
		100.132.0000.100.1000.610.10302.20.00	General Supplies	\$82.00
		Check #: 209820		
			Vendor Total:	\$82.00
SCHOOL SPECIALTY_103213	103213			
		100.163.0000.000.2410.610.10603.32.00	General Supplies	\$306.40
		Check #: 209821		
			Vendor Total:	\$306.40
SINNING, MEGHAN				
		250.105.0000.000.2321.580.10000.00.00	Staff Travel	\$290.82
		Check #: 209822		
			Vendor Total:	\$290.82
SUMMIT COMPANIES				
		100.133.0000.000.2620.430.10303.10.00	Repairs and Maintenance Services	\$465.00
		Check #: 209823		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$465.00
WALKER LAKE DISPOSAL INC.	102157	100.108.0000.000.2620.421.10305.31.00	Garbage / Disposal Check #: 209824	\$1,144.00
		100.161.0000.000.2620.442.10601.32.00	Rental of Equipment and Vehicles Check #: 209824	\$385.00
			Vendor Total:	\$1,529.00
WEBSTAIRANTSTORE		240.308.0000.320.1000.610.10604.32.00	General Supplies Check #: 209825	\$139.99
		240.308.0000.320.1000.612.10604.32.00	Inventoried Supplies/Equipment <\$5000 Check #: 209825	\$3,595.11
			Vendor Total:	\$3,735.10
WELLS FARGO BANK_96568	96568	360.023.0000.000.2300.340.10000.00.00	Other Professional Services Check #: 209826	163 \$750.00
			Vendor Total:	\$750.00
WELLS FARGO VENDOR FINANCIAL SERVICES		100.104.0000.000.2210.430.10000.00.00	Repairs and Maintenance Services Check #: 209827	\$54.30
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles Check #: 209827	\$282.18
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles Check #: 209827	\$178.48
		100.125.0000.000.2410.442.10205.10.00	Rental of Equipment and Vehicles Check #: 209827	\$390.19
		100.126.0000.000.2410.442.10206.10.00	Rental of Equipment and Vehicles Check #: 209827	\$305.43
		100.126.0000.100.1000.430.10206.10.00	Repairs and Maintenance Services Check #: 209827	\$614.89
		100.127.0000.000.2410.442.10210.10.00	Rental of Equipment and Vehicles Check #: 209827	\$513.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.127.0000.100.1000.430.10210.10.00 Check #: 209827	Repairs and Maintenance Services	\$464.40
		100.128.0000.000.2410.442.10211.10.00 Check #: 209827	Rental of Equipment and Vehicles	\$300.62
		100.132.0000.000.2410.442.10302.20.00 Check #: 209827	Rental of Equipment and Vehicles	\$462.50
		100.133.0000.000.2410.442.10303.10.00 Check #: 209827	Rental of Equipment and Vehicles	\$433.44
		100.136.0000.000.2410.442.10208.31.00 Check #: 209827	Rental of Equipment and Vehicles	\$174.34
		100.162.0000.000.2410.442.10602.50.00 Check #: 209827	Rental of Equipment and Vehicles	\$147.38
		100.162.0000.103.1000.430.10602.50.00 Check #: 209827	Repairs and Maintenance Services	\$50.40
		100.162.0000.170.1000.430.10602.50.00 Check #: 209827	Repairs and Maintenance Services	\$50.40 <sup>164</sup>
		100.163.0000.000.2410.442.10603.32.00 Check #: 209827	Rental of Equipment and Vehicles	\$477.00
		100.163.0000.100.1000.430.10603.32.00 Check #: 209827	Repairs and Maintenance Services	\$409.12
		100.165.0000.000.2410.442.10605.32.00 Check #: 209827	Rental of Equipment and Vehicles	\$110.67
		230.231.0000.610.1000.443.10000.00.00 Check #: 209827	Rentals of Computers and Related Equipment	\$172.02
		290.180.0000.000.3100.430.10000.00.00 Check #: 209827	Repairs and Maintenance Services	\$54.30
			Vendor Total:	\$5,645.06
WESTCOM WIRELESS INC		100.161.0000.920.1000.610.10601.32.00 Check #: 209828	General Supplies	\$5,433.00
			Vendor Total:	\$5,433.00
WESTERN PSYCHOLOGICAL SERVICIE	22589			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1483

03/29/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2140.610.10000.00.00	General Supplies	\$255.20
		Check #: 209829		
			Vendor Total:	\$255.20
WILLIAM V. MACGILL & CO.	22793			
		100.126.0000.000.2130.610.10206.10.00	General Supplies	\$66.78
		Check #: 209830		
			Vendor Total:	\$66.78
XEROX CORPORATION				
		100.107.0000.000.2580.430.10000.00.00	Repairs and Maintenance Services	\$0.04
		Check #: 209831		
		100.107.0000.000.2580.442.10000.00.00	Rental of Equipment and Vehicles	\$22.19
		Check #: 209831		
			Vendor Total:	\$22.23
ZAHOUREK SYSTEMS, INC	102788			165
		100.161.0000.100.1000.610.10601.32.00	General Supplies	\$390.54
		Check #: 209832		
			Vendor Total:	\$390.54
			Grand Total:	\$43,540.08

End of Report

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# LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1488      Voucher Date: 03/31/2023      Prepared By: \_\_\_\_\_

Printed: 04/18/2023 03:11:13 PM

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LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$2,442.06 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Phil Cowee      President

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Bridget Peterson      Clerk

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Darin Farr      Member

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Tom Hendrix      Memeber

---

Mike Hogan      Member

---

Sherry Parsons      Member

---

Holly Villines      Member

LYON COUNTY SCHOOL DISTRICT

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Fund		Amount
100	General Fund	\$2,442.06
		<hr/>
		\$2,442.06

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1488 03/31/2023

Fiscal Year: 2022-2023

Vendor Remit Name	Vendor #	Account	Description	Amount
MACHABEE OFFICE ENVIRONMENTS, INC		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$2,442.06

Vendor Total: \$2,442.06

Grand Total: \$2,442.06

End of Report

## Lyon County School District Board Memo

**Date:** April 25, 2023  
**To:** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Re:** Interview to Fill District VII Board Trustee Vacancy

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### **Recommendation**

At the discretion of the Board of Trustees.

### **Background Information**

The vacant Board of Trustees District VII position was advertised in the newspaper and through other media outlets for a period of two weeks. During this time, administrative assistant, Margaret Heim accepted letters of interest, résumés, and other information from interested individuals wishing to serve as the school trustee for District VII. Three people have applied for the vacant position and their information is attached.

Candidates may now be interviewed by the entire board during this meeting under the direction of the President Cowee. Five interview questions are attached and should be used to interview the candidates. Trustees may ask additional questions but should ensure that the same questions are asked of all candidates. Trustees should also follow all LCSD standards regarding acceptable interview questions and avoid asking questions prohibited by employment law. Following the interviews, the board of trustees may deliberate and appoint a new trustee should they choose.

The appointed trustee will serve in District VII until the next election in Lyon County. This is all in accordance with NRS and LCSD Board Policy.

### **Budget Considerations**

None

### **Discussed at Previous Meeting**

Yes, March 28, 2023

### **Attachment(s)**

BBC-Board Member Resignation.pdf  
BBE-Board Vacancies.pdf  
NRS 386.270 School Board Vacancies.pdf  
Interview Questions for Applicants for School Board of Trustees.pdf  
James Whisler Letter of Intent  
James Whisler Resume  
Jennifer Garrett Letter of Intent  
Jennifer Garrett Resume  
Neal McIntyre II Letter of Intent

*Respectfully Submitted,*  
*Wayne Workman, Superintendent*

***BOARD MEMBER RESIGNATION***

The Board believes that any citizen who files and seeks election or appointment to the Board should do so with full knowledge of and appreciation for the investment in time, effort, and dedication expected of all Board members, and that the citizen's intent to serve reflects intention to serve a full term of office.

When a member decides to terminate service, the Board requests the earliest possible notification of intent to resign so the Board may plan for the continuity of Board business.

The Board will announce the resignation and declare the vacancy at its next regular meeting.

Any vacancy occurring in a Board of Trustees must be filled by appointment by the remaining members of the Board at a public meeting held after notice of the meeting is published at least once each week for 2 weeks in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS. The appointee shall serve until the next general election, at which time his successor must be elected for the balance of the un-expired term.

Any person appointed to fill a vacancy must have the qualifications provided in [NRS 386.240](#). The Board may begin a replacement process and select a successor prior to the effective date of resignation; however, the actual appointment shall not be made before the resignation date.

Policy #BBC  
Adopted 09/25/07

***VACANCIES ON THE BOARD***

Any vacancy occurring on the Board of Trustees must be filled by appointment by the remaining members of the Board at a public meeting held after notice of the meeting is published at least once each week for two weeks in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS. The appointee shall serve until the next general election, at which time his successor must be elected for the balance of the un-expired term.

Any person appointed to fill a vacancy must have the qualifications provided in [NRS 386.240](#).

**NRS 386.270 Vacancies.** Except as otherwise provided in [NRS 386.275](#):

1. Any vacancy occurring in a board of trustees must be filled by appointment by the remaining members of the board at a public meeting held after notice of the meeting is published at least once each week for 2 weeks in a newspaper qualified pursuant to the provisions of [chapter 238](#) of NRS. The appointee shall serve until the next general election, at which time his or her successor must be elected for the balance of the unexpired term.
2. Any person appointed to fill a vacancy must have the qualifications provided in [NRS 386.240](#).

[72:32:1956] — (NRS A [1971, 71](#); [2003, 387](#))

April 6, 2023

Board of the Lyon County School District  
25 E. Goldfield Ave., Yerington, NV 89477

Dear Sir/Madam:

It has come to my knowledge that you are currently searching for an individual to fill the vacant Lyon County School District 7 position, recently held by Mr. Michael Hogan. I would like to submit this letter of intent as part of my application for said vacancy. I have also included my resume which gives my experience in management, community service and relations, and government service.

I am interested in serving on the LCSD Board of Trustees to further help the students of Lyon County get the best education afforded to them during their time in the district. I have many years of experience working with students as a teacher's aide, soccer coach and Boy Scouts of America Troop leader. Children's education and safety has always been a priority of mine.

My 23 years of active duty in the United States Navy as an Aviation Machinists Mate, holding a secret clearance has given me the skills in leadership, building relations in the community and prioritizing necessities. My job taught me how to manage time and work from unit to unit with multiple missions during each day. My clearance gave me the opportunity to serve in commands that worked in higher intense areas and situations to get Special Forces members to and from their Area of Target.

While on active-duty service, I trained over 300 sailors in a technical field instructing them in qualifications that would allow them to move up in the ranks of the service and allow them to take these traits out into the civilian job sector. I also spent time giving many of these sailors the financial training that would allow them to build a financially secure future while enlisted and even after their enlistment was over.

During my time in the service, I was able to give back to the communities that I lived in. I did this through being a teacher's aide, allowing me to analyze the work of the students and even sharing lessons with them. As a coach, I had the privilege of teaching the children the basics of the sport. But primarily, I was able to instruct them on the importance of teamwork, discipline, and self-confidence. Traits the young men and women will use throughout their lives. I feel that the lessons will be useful as a Board Trustee in allowing me to reach out to the community to see how I can best serve the students.

I feel that as a Trustee my role is to ensure that I as a member am doing all I can to ensure that the students meet all their educational goals to be prepared for life after high school. I understand that a Trustee is a person that represents the district and their educational goals along with strategically using the resources to better maintain the overall education in Lyon County.

I appreciate your time and consideration.

Sincerely,



James Dean Whisler

Attachment

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## JAMES WHISLER

· Fernley, Nevada 89408

· 619-550-9974

· [jwhisler77@yahoo.com](mailto:jwhisler77@yahoo.com)

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### *Professional Profile:*

Energetic leader with outstanding interpersonal skills, with the ability to communicate support and vision. Over 25 years of experience with problem-solving and effective planning skills with the ability to produce effective results under challenging circumstances. Accomplished and confident in public relations, trust building in the community and public speaker.

### *Active-Duty Service:*

23 years in the United States Navy Aviation Machinists Mate, after bootcamp, completed multiple technical training schools.

- Pensacola, FL for general aircraft engine repair and theory of aviation school.
  - Whidbey Island, WA; EA-6B Prowler aircraft internal engine repair technical career school.
  - Whidbey Island, WA; EA-6B Prowler aircraft fuel system and engine replacement, corrosion control.
  - Hazardous Material packaging and transportation/shipping course.
  - San Diego, CA MH-60 helicopter fuel, engine, and transmission repair, removal, and installation career technical career school.
  - San Diego, CA Financial Specialist Training Course.
  - Yigo, GU ATABS (Automated Track and Balancing System) Operator and Technician Training Course
  - Yigo, GU Landing Signal Man (with Night Vision ability) Course
- Trained over 300 sailors in naval aircraft maintenance and logistics. Trained over 100 sailors on proper budgeting and financial concerns.

### *Community Involvement:*

While serving in United States Navy I was stationed in Washington State, Guam, Virginia, Maryland, and California. During that time frame I was heavily involved in community service.

- 2000 Teacher's Aide at Whidbey Island Junior High School
- 2002 Boy Scouts of America Troop Leader/ Young Mens Youth Church leader
- 2006 Boy Scouts of America Troop Leader
- 2007 Recognized and awarded the Military Outstanding Volunteer Service Medal
- 2007-2009 Youth Soccer coach for Whidbey Island Youth Soccer Association. Coached multiple teams during multiple seasons and was also a referee.
- 2009 Participated as a scuba diver to collect local ocean specimens for local elementary class to educate on the sea life in the area.
- 2015 Youth Soccer coach
- 2017 Volunteered with the Southern Maryland EMT/Paramedics

I am eager and willing to learn new skills that will help me carry out the duties of a Trustee to further assist the community of the Lyon County School District.

Dear esteemed members of the Lyon County School Board,

I would like to formally share my letter of intent to be considered as a candidate to fill the vacant position for District 7 of the Lyon County School Board.

My interest in serving as a member of the Board of Trustees stems from my dedication to supporting the endeavors of the many amazing educators, students, and parents of Lyon County. As a classroom educator it was an honor to participate as a member of the educational team supporting students in their growth. As a parent, it has been a privilege to volunteer in classrooms and share in the journey of not only my children, but their peers as well. As a member of the community of Fernley, I am proud to watch my children growth and thrive with the support provided in the comfortable but challenging environment found in our local schools.

For the last fourteen years I have served the community as an advocate for children through several organizations. American Youth Soccer Organization (AYSO), Fernley Wrestling Club, Safe and Sober graduation night, American Heritage Girls, promotion committees and other youth-oriented activities require support from dedicated community members. This service has provided me with the opportunity to reach children of many different developmental levels and stages. The ability to orchestrate activities within these organizations has been completely through the selflessness of the many parents that support these activities for their children. This experience has provided me with a wealth of understanding of the many challenges that face children and families as they navigate the growth process.

An additional attribute that will provide support to understanding the challenges faced by the dedicated employees of the Lyon County School District is a graduate degree in education. While this does not guarantee expertise of every aspect of participating in a board, it provides a strong framework to understand the important components that board members face with regularity.

The role of a trustee of the Lyon County School Board is to represent the interests of families within the community. As a new post pandemic landscape develops it requires dedicated members of the board to support children to develop an understanding of the world that has presented some rather confusing challenges as of late. While our school district may be small, we are able to provide our students with exposure to many things that larger districts lack. The most important of these is dedicated professionals that provide unconditional support and structure to facilitate their understanding of what community is. It is this foundation of support that will continue the development of Fernley and Lyon County.

Respectfully,

Jennifer L. Garrett

Education:

- **Doctor of Nursing Practice-Clinical Nursing Instruction** (anticipated August 2023), University of Nevada-Reno, Reno, Nevada
    - **DNP project-Proposal to Improve the Health Care of a Rural Community through the Cooperation of Social Work and Nursing: a Proforma**
  - **Bachelor of Science in Nursing**, Western Governor's University-Nevada; 2017
  - **Associate of Science Degree in Nursing**, Carrington College, Reno, NV, August 2014
  - **Doctorate Naturopathy**, Clayton College of Natural Health, Birmingham, AL, 2011
  - **Master of Education-Secondary Education**, University of Nevada, Reno, Reno, NV, 2004
  - **Bachelor of Science Marine Biology/Environmental Science**, Univ. of New England, Biddeford, ME 1997
- 

Employment Highlights:

**Clinical Instructor, University of Nevada-Reno, Reno, NV**

Registered Nurse, April 2023-May 2023 (Letter of Appointment)

- Support and instruct Level II nursing students in the clinical setting.
- Develop lessons to facilitate a diverse variety of learners including students on IEPs and 504s

**Clinician, Desert Rejuvenation, Fernley, NV**

Aesthetic Registered Nurse August 2022–present

- Perform Botox injections, filler injections, vitamin injections, and IVs for hydration and vitamin therapy in a small, rural community.
- Support the local community through activities through the local Chamber of Commerce.

**Case Manager**

New Directions Mobile Medicine August 2022-present

- Assist busy physician with the facilitation of telehealth visits for homebound patients in the rural community. Manage medication regimens through pharmacy, refer patients to appropriate allied health professionals, and assist with coding and billing.

- Collaborate with social workers to connect patients to necessary and essential community resources to allow patients the ability to remain in the home.

### **Registered Nurse**

Eden Home Health: Reno, Nevada. February 2022-present

- Collaborate with multiple clinicians and medical providers to facilitate the care and support of vulnerable patients unable to get to medical visits. Participated in dialogue to assist Case management and support the interdisciplinary team.

### **Registered Nurse**

Maxim Healthcare: Reno, Nevada. August 2022-February 2022

- Provided skilled nursing support for families with medically fragile children. Support parents in the care and nursing care for infants and toddlers developing in the family environment with long-term tracheostomies and requiring ventilatory support.

### **Assistant Director of Nursing**

Highland Village of Fallon, Fallon, Nevada February 2022-August 2022

- Assisted with day-to-day operations of a vital long-term care facility. Act as liaison between providers and staff, state and local contractors. Assists with provider rounds. Serves as primary wound care nurse and facility Infection Prevention Specialist. Facilitate regular COVID-19 testing of staff and residents.

### **Registered Nurse**

Kindred at Home, Home Health, Fernley, Nevada. April 2018-February, 2022.

- Served as Case Manager for 60 patients. Directed multi-disciplinary care team for patient care in Fernley/Fallon region patients. Provided post-acute care management of complex chronic illness and wound management during a global pandemic.

### **Classified Nurse**

Lyon County School District, Fernley Intermediate School Fernley, NV, August 2016-present

- Perform specialized procedures under the Nurse Practice Act. Conduct health screenings, respond to emergencies when needed, verify, and monitor immunization records, administer medications, and educate families regarding regular medical care and developmental milestones.

## **Registered Nurse**

Renown Regional Medical Center, Reno, NV, October 2014-April 2018

- Participate in acute care of the telemetry patient as well as acting as charge RN and precepting new staff to our dynamic unit during the night shift. Management of potential cardiac dysfunction through continuous telemetry monitoring. ACLS certified. BLS certified.

## **Swim Coach/Volunteer**

Northern Nevada Aquatics, Fernley, NV, May 2012-August 2017

- Responsible for coaching the largest swim team in the area (ages 6-17 years). Design daily practices, formulate workouts, and teach techniques to swimmers. Promoting the swim team through community interaction and fundraising.

## **Science Teacher**

Mendive Middle School, Sparks, NV, August 2004 - May 2014

- Taught science to middle school students according to Nevada State Standards in order to prepare them for the Criterion Reference Test. Partnered and communicated effectively with parents to ensure student success. Assisted with CRT writing committee (2004-2009).
- Participated in multiple committees and programs to improve student success including:  
SHARE education program (Sexual Health And Responsibility Education program), Faculty Senate Representative 2004 - 2005, Faculty Senate President 2005 - 2008, School Improvement Plan Committee 2007 - 2008 and 2012 - 2013; track assistant coach 2005-2009, Reed High School Swim Coach 2009-2012, Leadership Advisor 2005-2013; Criterion Reference Test committee 2005-2009

## **Science Teacher**

Rainshadow Community Charter High School, Reno, NV, 2003 - 2004

- Taught evidenced-based practice science curriculum to alternative high school students.
- Provided support for students transitioning after incarceration or other long-term school absence.
- Provided remediation support for students working to obtain their high school diplomas.

## **Research Technician II**

Sierra Biomedical, Sparks, NV, October 1999 – August 2003

- Assisted in the execution of experiments that tested pharmaceutical safety.
- Demonstrated knowledge of drug mechanisms of action, communicated effectively with primary investigators running the study and the drug company representatives, and diligently documented test results.

## **Head Lifeguard, Water Safety Instructor, Water Aerobics Instructor**

Wasco Co Parks District, The Dalles, OR, April 1991 – August 1999

- Promoted to pool manager after one year. Responsible for maintaining the competency of lifeguarding staff, scheduling staff and lessons, and maintaining pool and patron safety. Taught swimming lessons to children up to the age of 12 years and communicated and worked effectively with parents.

## **Certifications:**

- Nevada Registered Nurse-Expires 2024
- Basic Life Support-Expires 12/2024
- Advanced Cardiac Life Support-Expires 12/24
- Aesthetic Nurse

## **Volunteer Experience:**

- **AYSO, Fernley NV** June 2008-present: Area Director responsible for 14 regions Oregon to Utah. Served as Team Coach, Coach Administrator, Safety Director and Regional Commissioner of the local soccer region representing 450+ kids in the community.
- **Fernley Wrestling Club, Fernley Nevada** October 2014-present; Served as Club Director for local USA Wrestling Club.
- **Fernley High School Booster Club, Fernley Nevada** 2018-present; Support local non-profit, youth opportunities for rural high school.
- **Fernley Community Foundation, Fernley, Nevada** 2020-present. Provide support as needed for local fundraising opportunities.
- **Fernley Rotary Club, Fernley, Nevada** 2021-present. Provide support to local philanthropic groups, the support and facilitate access of resources to senior citizens. Co-Chair the Grinch Breakfast. Provide labor and support for other events.

04/11/23

To whom it may concern:

My name is Neal McIntyre II. I am applying to the vacant position for the District 7 School Board Trustee. I come from a long time Fernley family. I attended school in Fernley from K-12<sup>th</sup> grade and graduated with honors. I have been a lifetime Fernley resident, except for my time away at college. I attended college at Colorado Northwestern, TMCC and UNR. I have worked in the construction and water industry for 27 years. Currently I work for Truckee Meadows Water Authority as a construction inspector and have worked for them the past 19 years.

As a resident of Fernley, I have been involved in numerous organizations involving kids. I have coached many youth sport teams including little league baseball and softball, basketball, football, and my favorite sport - wrestling. I have always tried to be involved with my kids in all aspects – including IEP meetings and discussing alternative learning methods. I care about our youth as a whole and I am always willing to help however I can. This would be another way for me to make an impact on our future. I am ready and willing to improve and uphold policies that would affect the youth in our school system. There are some improvements that need to be made and I want to be a part of the solution.

I have attended numerous LCSD board meetings in the last couple of years. I was there listening to the agenda topics, providing input, and watching my father Neal McIntyre (14yr board member) as he represented Fernley District 1. I have seen all the good work that he and the board have accomplished. As I was watching and learning what being a board member entailed and how it worked, it made me realize that this is what I want to do to be more involved with the youth and my community.

Thank you for considering my application to represent District 7. I am excited to be a voice for the students, parents, and teachers.

Sincerely

Neal E. McIntyre II

## **Appointment to the Lyon County School District Board of Trustees Interview Questions for Applicants**

Question 1 – Please describe the role of a board trustee in the Lyon County School District (LCSD) and the experience you have had interacting with this board.

Question 2 – Please describe the experience and skills you possess that make you the most qualified candidate to fill the role of LCSD District 7 School Board Trustee.

Question 3 – Please describe how a board of trustees can collectively impact the education of students in a school district.

Question 4 – What do you believe are the biggest issues in the Lyon County School District and how will you address them?

Question 5 – Please describe your experience with large scale budgets, policy, and legislative advocacy. How will you use this experience to benefit the students of the LCSD?

## **Lyon County School District Board Memo**

**Date:** April 25, 2023  
**To:** Board of School Trustees  
**From:** Tim Logan, Deputy Superintendent  
**Re:** Care Solace Partnership

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### **Recommendation**

That the LCSD Board of Trustees approve the partnership with Care Solace mental health care coordination service and the Lyon County School District.

### **Background Information**

Prior to COVID-19, mental health needs were already reaching pandemic proportions and those needs are increasing at exponential rates as quality mental health care is in short supply and even more scarce in rural communities. In addition, finding care is even more complicated for families without insurance or facing financial challenges.

School support staff have continued to provide mental health triage and services for students, however, the level of need has increased and exceeds the scope of school-based services, especially as more staff and family members struggle. Furthermore, we anticipate the increase in demand will continue, presenting school mental health staff members with numerous challenges including:

1. Supporting students, staff and their families with needs that exceed the scope of school-based services including adult well-being.
2. Coordinating care between families, school staff and community-based providers.
3. Finding providers who are accepting new clients, particularly clients under the age of 18.
4. Providing support and explaining mental health options in a variety of languages.
5. Finding culturally competent and multilingual mental health providers.
6. Helping families understand and navigate the complexities of the health system especially if they do not have insurance or need free or sliding scale options.

With Care Solace, LCSD can improve equitable access of mental health care to all members of the community regardless of the circumstances. Care Solace provides a streamlined mental health matching process so LCSD students, staff and their families can find mental health and substance use treatment matched to their unique needs, including language, income level, insurance, or lack thereof.

Care Solace's team will work to find mental health care and substance use treatment for every person, regardless of need, preferences for treatment, insurance coverage, Medicaid, and sliding scale options for those without insurance. A successful fit with a therapist or treatment is essential to successful outcomes.

Care Solace's three main services and products include Care Loop®, a proprietary software for case management and referral tracking; Care Match™, the anonymous web-based navigation system for self-referrals; and Care Companions™, a multilingual coordination team available by phone, text, or video chat. All services are confidential and accessible 24 hours a day, 365 days a year.

Partnering with Care Solace will provide already strained school support staff with much needed help to address these challenges. Care Solace takes on the critical work of mental health care coordination that overwhelmed school staff often cannot attend to, freeing them to focus on directly serving student needs within the scope of school-based services. Care Solace will save our school staff an average of 60+ communications per referral and provide them with critical information on the outcome for each student and family they serve.

All of Care Solace's services are designed to work alongside LCSD's multi-tiered systems of support (MTSS) to help school staff triage and support student mental health needs. Additionally, they will provide much needed confidential wraparound support for students, staff members and families when their needs would best be addressed by community-based resources and by providing community support when school staff are not available. The Care Solace services would be provided for all LCSD students, families, and staff.

LCSD would like to request a multi-year contract with Care Solace. The cost of providing this service would be at a rate of \$3.85 per student resulting in an approximate \$36,000 annual cost. The current funding source would be from Title 1 funds; however, LCSD is applying for a grant (Competitive Bipartisan Safer Communities ACT (BSCA) Stronger Connections Grant Program) that would cover the annual cost. The principals, assistant principals, and counselors of LCSD have all been introduced to the Care Solace services and find this option to be beneficial in providing needs not currently being met.

**Budget Considerations**

\$3.85 per student for an approximate cost of \$36,000 annually

**Discussed at Previous Meeting**

N/A

**Attachment**

[Care Solace](#)

*Respectfully Submitted,  
Tim Logan, Deputy Superintendent*

## OUR PURPOSE

We work alongside school districts to quickly connect students, school staff, and their families to quality mental health and substance use treatment providers matched to their needs.

## KEY BENEFITS

- Ensures equitable access to care regardless of coverage, including private insurance, Medicaid, and sliding scale options for those without insurance.
- Helps all members of your school community to get connected to the right help at the right time.
- Expands on existing school support structures and bridges the gap to community providers for needs that exceed the scope of school-based services.
- Provides full case management and live data on the mental health needs of school communities.

## OUR IMPACT

When an individual navigates the mental health care system on their own, only 18% actually book an appointment due to barriers within the system. With the help of Care Solace, 50% book an appointment within days — not weeks or months.




**178%**

increase in booked appointments



**60+**

communications saved per referral

 Your service has been a game changer for our district, our families, and my role!

Fresno Unified School District  
Psychologist

## CONTACT US

For more information & demo requests:

[www.caresolace.org](http://www.caresolace.org)  
[k12partnerships@caresolace.org](mailto:k12partnerships@caresolace.org)

## SERVICES



### Warm Handoff® Referral Process

Use our proprietary software to easily submit referrals. We'll navigate the mental health care system and provide school staff with real-time updates on the progress of each referral.



### 24/7/365 Multilingual Support

Our Care Companion™ team is available at all times — including nights, weekends, and holidays — in any language to explain options and coordinate care.



### Care Match™ Self-Serve Tool

For an anonymous pathway to care, your school community can utilize Care Match, our self-serve tool, to find verified providers on their own.

**Lyon County School District  
Board Memo**

**Date:** April 25, 2022  
**To:** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Re:** Public Comment via Email

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**Recommendation**

At the discretion of the Board of Trustees.

**Background Information**

Member Hendrix requested this agenda item to discuss whether President Cowee has the authority to unilaterally determine if public comment should be accepted via email. President Cowee authorized public comment to be accepted via email back in February 2023 and the link to do so is active on the [www.lyoncsd.org](http://www.lyoncsd.org) website. Although Member Hendrix agrees with accepting public comment via email, he believes that the board must collectively make this decision. This is the opportunity for the board to discuss and deliberate this matter. Depending upon decisions made, board policy may need to be modified. Therefore, LCSD Board Policy BDD: Board Meeting Procedures, Notice and Agenda is attached for reference.

**Budget Considerations**

None

**Discussed at Previous Meeting**

Yes, March 2023

**Attachment(s)**

BDD-Board Meeting Procedures, Notice and Agenda.pdf

*Respectfully Submitted,  
Wayne Workman, Superintendent*

***BOARD MEETING PROCEDURES, NOTICE AND AGENDA***

**Quorum**

A quorum will consist of the majority of the Board members.

**Vote Needed for Exercise of Powers**

The affirmative vote of a majority of Board members will be necessary for exercising any of the Board's powers or transacting any business.

**Board Member Voting**

Each member's vote on all motions will be recorded in the minutes. Individual votes on motions and/or resolutions will be verbally indicated with an affirmative or dissenting vote and the result of each member's dissenting vote will be recorded by name.

**Abstaining from Vote**

Board members must vote on all properly agendized items, except when required to abstain as outlined in NRS 281, 281A and LCSD Board Policy GBBH: Employment of Relatives. A Board member must abstain only in a clear case where the independence of judgment of a reasonable person would be materially affected by the conflict. If a Board member is required to abstain from voting, such abstention will be recorded along with the disclosure describing the nature and extent of the abstention.

**Parliamentary Procedure**

Official Board business will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in Robert's Rules of Order Newly Revised, "Procedure in Small Boards" as modified by the Board will govern the Board in its deliberation.

The President will decide all questions relative to points of order, subject to an appeal to the Board.

***NOTIFICATION OF BOARD MEETINGS***

The Board will give public notice of board meetings to interested persons, including those with disabilities, of the time and place for regular meetings, and of the principal subjects to be considered and subject to open meeting law.

Notices to individuals with disabilities shall be given in an appropriate form upon request and with appropriate advance notice. Auxiliary aids and services available to ensure equally effective communications with qualified persons with disabilities may include large print, Braille, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

Special meetings may be convened by order of the President, upon request of three Board members or by common consent of Board members. No special meeting will be held without a three working days notice to Board members and the general public except in cases of emergency.

In an emergency, a meeting may be held with notice as is appropriate under the circumstances. The minutes of the meeting will describe the nature of the emergency. No business other than that related to the emergency will be discussed at these meetings.

Dates of regular Board meetings will be provided to district employees, interested members of the public and the news media. The master calendar of all board meetings will be maintained on the District website ([www.lyoncsd.org](http://www.lyoncsd.org)).

### ***BOARD MEETING AGENDA***

The Board President, along with the superintendent, will prepare an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student or citizen of the district by notifying the superintendent at least ten working days prior to the meeting or during a regularly scheduled meeting.

A consent agenda may be used by the Board for non-controversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A Board member may ask that any item (with the exception of Personnel Reports) be removed from the consent agenda for any reason. The removed item will then be discussed and voted on separately following approval of the consent agenda.

Personnel Reports will only be pulled from the Consent Agenda and discussed separately if it is required to comply with the provisions of NRS 281.210 and Board Policy GBBH (Employment of Relatives).

Consent Agenda items will include, but are not limited to:

- Student Disciplinary Action
- Immunization Exemptions
- Request for Early Graduation or requests to take the General Education Development (GED) test
- Requests for additional days from the Employee Sick Leave Bank
- Board Correspondence
- Monthly reports on enrollment, budget, grants and Information Technology
- Out-of-state travel requests and travel reports
- Personnel Reports, including District Extra Duty Contracts
- Monthly financial claims and check register

- Donations – Donations will be considered a consent agenda item but will be voted on separately to allow the Board to publicly acknowledge the donor

The agenda will follow a general order established by the Board. Opportunities for the audience to be heard will be included prior to the Consent Agenda and at the end of the Regular Agenda. The Board will follow the order of business set up by the agenda unless the order is altered by a consensus of the Board.

The agenda, together with supporting materials, will be distributed to Board members at least three full working days prior to the meeting. The agenda will be available to the press and to the public through the superintendent's office at the same time it is available to the Board members. Request for mailing must be submitted to the superintendent's office in writing. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

A copy of the agenda will be posted in each school facility, the official website of the State of Nevada (<http://nv.gov>) and the district web site ([www.lyoncsd.org](http://www.lyoncsd.org)) three working days prior to the meeting per open meeting law.

The District will ensure equally effective communications are provided to qualified persons with disabilities upon request as required by the Americans with Disabilities Act.

### ***CONDUCT OF BOARD MEETINGS***

The rules of parliamentary procedure contained in *Robert's Rules of Order Newly Revised*, "Procedure in Small Boards" as modified by the Board will govern the Board in its deliberations. Discussion by Board members will be unlimited as long as it applies to the motion before the Board or the matter under consideration. The Board may vote to limit discussion and the President will confine discussion to the matter before the Board. The President may limit the time of any citizen appearing before the Board so that all who wish to be heard may have the opportunity.

### ***MINUTES OF BOARD MEETINGS***

The Board secretary will take written minutes of all Board meetings. The minutes will include, but not be limited to, the following information:

1. All members of the Board who were present;
2. All motions, proposals, resolutions, orders and measures proposed and their disposition;
3. The results of all votes and the dissenting vote of each member by name;

4. The substance of any discussion on any matter;
5. Any other information required by law.

All minutes shall be available to the public per requirements of Nevada's Open Meeting Law. The public and patrons of the district may receive, upon request, copies of approved current minutes at the administration office. Minutes need not be approved by the Board prior to being available to the public. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and superintendent.

The District will maintain and make available to staff and other interested patrons an updated copy of the meeting minutes.

Closed Sessions:

The Board may meet in closed session to discuss subjects allowed by statute per NRS 241. Closed sessions may be held during regular, special, or emergency meetings for any reason permitted by law. Content discussed in closed sessions is confidential.

If a closed session is held regarding a student matter, the following shall not be made public: the name of the minor student; the issue, including a student's confidential medical records and that student's educational program; the discussion; and each Board member's vote on the issue.

### ***PUBLIC PARTICIPATION IN BOARD MEETINGS***

All Board meetings, with the exception of closed sessions, will be open to the public. The Board invites district citizens to attend Board meetings to become acquainted with the program and operation of the district. Members of the public also are encouraged to share their ideas and opinions with the Board when appropriate.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternative, equally effective means of communication will be used.

### **Procedures for Public Participation in Meetings**

During an open session of a Board meeting, members of the public are specifically

invited to present concerns during the public comment portion of the agenda. Public speakers will identify themselves for inclusion in the minutes.

At the discretion of the Board President, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by coming forward DURING PUBLIC COMMENT or by respectfully requesting the opportunity during the discussion portion of an agenda item.

Any person who is invited by the President to speak to the Board during a meeting should state his/her name and, if speaking for an organization, the name and identity of the organization. A spokesman should be designated to represent a group with a common purpose.

Statements by members of the public should be brief and concise. The President may use discretion to establish a time limit on discussion or oral presentation by visitors.

Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the President.

### **Petitions**

A visitor speaking during the meeting may introduce a topic not on the published agenda DURING PUBLIC COMMENT. The Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study. No action will be taken in response to a petition before the next regular meeting.

Questions asked by the public, when possible, will be answered immediately by the President or referred to staff members for reply. Questions requiring investigation may, at the discretion of the President, be referred to the superintendent for response at a later time.

The Board President should be alert to see that all visitors have been acknowledged and thanked for their presence and especially for any contributed comments on agenda issues. Similar courtesy should be extended to members of staff who have been in attendance. Their return for future meetings should be welcomed.

### **Criticisms of Staff Members**

Speakers may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual district personnel. The President will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

**Legal Reference(s): NRS 241, 281, 281A and 392  
LCSD Board Policy GBBH: Employment of Relatives**

Policy BDD  
Revised 4/25/17

## Lyon County School District Board Memo

**Date:** April 25, 2023  
**To:** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Re:** Bond Resolution Series 2023

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**Recommendation**

The Board of Trustees approve resolution concerning the financing of equipment for schools, including, without limitation, school buses, support vehicles, student textbooks and instructional materials (electronic or otherwise); directing the Executive Director of Operations to notify the Lyon County Debt Management Commission of the District’s proposal to issue general obligation bonds, in one or more series, in the maximum aggregate principal amount of \$6,500,000; authorizing the Executive Director of Operations or the Superintendent to arrange for the sale of bonds; and providing the effective date.

**Background Information**

Traditionally, Lyon County School District (LCSD) has purchased both curriculum, school busses, and other vehicles on an as needed or as available budget has permitted basis. These purchases have always been made through the LCSD General Fund. The district is seeking to change this practice moving forward and therefore is recommending Bond Resolution Series 2023.

Over the past couple months, the district has reviewed and taken into consideration several different aspects of the LCSD Budget, Bonding Capacity, Transportation Fleet, Curriculum Rotation, and upcoming negotiations.

LCSD has continued to see a steady 1-2% growth rate but continues to remain in the position where immediate construction isn’t necessary. Furthermore, as the below “Projected Bonding Capacity” chart displays, LCSD does not have the bonding capacity available to build a brand-new school even if the need was present. When considering the cost of new construction (\$75-\$200m depending on size), the soonest LCSD would have the bonding capacity to build a new school is FY2027 when capacity is projected to between \$75-100 million.

<b>Projected Bonding Capacity</b>			
<u>FY</u>	<u>Bonds</u>	<u>PAYG</u>	<u>Total</u>
2024	\$10,000,000	\$7,450,460	\$1,285,558
2025	\$40,000,000	\$1,894,660	\$41,894,660
2026	-	\$1,535,386	\$1,535,386
2027	\$25,000,000	\$343,378	\$25,343,378
2028	-	-	-
	\$75,000,000	\$11,223,884	\$86,223,884

The district explored all options with the LCSD Debt Service Fund and has confirmed that the Debt Service Fund can only be used to pay down issued debt. Therefore, increasing the Debt Service Funds ending fund balance isn't advantageous for the district as the alternative is using General Fund monies to make purchases. LCSD has used the FY24 Department of Taxation revenue projections through FY27 to be as conservative as possible. LCSD is currently projecting to have an ending fund balance in their Debt Service Fund of \$14.5m in FY24 and nearly \$25m by FY27. All projections with a with 0% revenue growth over the next four consecutive years.

Taking both available bonding capacity and debt service fund into consideration the district is recommending the proposed Bond Resolution Series 2023. District is proposing a maximum aggregate principal amount of \$6,500,000 which will be utilized for the purchase of school buses, support vehicles, student textbooks and instructional materials (electronic or otherwise). The breakdown below shows both the current and projected projects. Series 2023 will be a medium term note and would be paid off in FY26. The medium-term note would allow LCSD to have minimum debt, healthy Debt Service Fund ending fund balance and maximum bonding capacity come FY27. Below is a breakdown of Debt Service Fund "Current Projection" and "Proposed Projection".

<b>Current Projection</b>	
FY23 Estimated Ending Fund Balance	\$ 11,900,000.00
FY24 Estimated Revenues	11,890,000.00
FY24 Debt Payments	(9,210,312.50)
<b>FY24 Estimated Ending Fund Balance</b>	<b>\$ 14,579,687.50</b>
FY24 Estimated Ending Fund Balance	\$ 14,579,687.50
FY25 Estimated Revenues	11,890,000.00
FY25 Debt Payments	(9,230,037.50)
<b>FY25 Estimated Ending Fund Balance</b>	<b>\$ 17,239,650.00</b>
FY25 Estimated Ending Fund Balance	\$ 17,239,650.00
FY26 Estimated Revenues	11,890,000.00
FY26 Debt Payments	(8,374,737.50)
<b>FY26 Estimated Ending Fund Balance</b>	<b>\$ 20,754,912.50</b>
FY26 Estimated Ending Fund Balance	\$ 20,754,912.50
FY27 Estimated Revenues	11,890,000.00
FY27 Debt Payments	(7,765,387.50)
<b>FY27 Estimated Ending Fund Balance</b>	<b>\$ 24,879,525.00</b>

<b>Proposed Projection</b>	
FY23 Estimated Ending Fund Balance	\$ 11,900,000.00
FY24 Estimated Revenues	11,890,000.00
FY24 Debt Payments	(9,210,312.50)
<b>FY24 New Debt Payments</b>	<b>(2,352,750.00)</b>
<b>FY24 Estimated Ending Fund Balance</b>	<b>\$ 12,226,937.50</b>
FY24 Estimated Ending Fund Balance	\$ 12,226,937.50
FY25 Estimated Revenues	11,890,000.00
FY25 Debt Payments	(9,230,037.50)
<b>FY25 New Debt Payments</b>	<b>(2,364,350.00)</b>
<b>FY25 Estimated Ending Fund Balance</b>	<b>\$ 12,522,550.00</b>
FY25 Estimated Ending Fund Balance	\$ 12,522,550.00
FY26 Estimated Revenues	11,890,000.00
FY26 Debt Payments	(8,374,737.50)
<b>FY26 New Debt Payments</b>	<b>(2,366,925.00)</b>
<b>FY26 Estimated Ending Fund Balance</b>	<b>\$ 13,670,887.50</b>
FY26 Estimated Ending Fund Balance	\$ 13,670,887.50
FY27 Estimated Revenues	11,890,000.00
FY27 Debt Payments	(7,765,387.50)
<b>FY27 Estimated Ending Fund Balance</b>	<b>\$ 17,795,500.00</b>

LCSD Transportation currently has 28 buses on the road which are over 25 years old, 11 of which are over 30 years old. These aging busses are an economic burden to the school district due to their fuel economy, availability/cost of parts, and mechanics time required to diagnose and fix. LCSD is proposing \$4.5m of the maximum aggregate principal of \$6.5m to go towards the rotation of the Transportation Bus Fleet and other support vehicles. The remaining \$2m maximum aggregate principal of \$6.5m would go towards LCSD curriculum rotation. Currently, teachers district wide are reviewing several different options. These options are anticipated to be narrowed down and presented for Board approval at the May and June board meetings.

**Budget Considerations**

N/A

**Discussed at Prior Meetings**

N/A

**Attachments:**

Bond Resolution 2023

*Respectfully Submitted,  
Harman Bains, Executive Director of Operations  
Kyle Rodriguez, Fiscal Services Officer*

Summary - a resolution directing notice to the Debt Management Commission of the District's proposal to issue general obligation bonds.

## RESOLUTION

**A RESOLUTION CONCERNING THE FINANCING OF EQUIPMENT FOR SCHOOLS, INCLUDING, WITHOUT LIMITATION, SCHOOL BUSES, SUPPORT VEHICLES, STUDENT TEXTBOOKS AND INSTRUCTIONAL MATERIALS (ELECTRONIC OR OTHERWISE); DIRECTING THE EXECUTIVE DIRECTOR OF OPERATIONS TO NOTIFY THE LYON COUNTY DEBT MANAGEMENT COMMISSION OF THE DISTRICT'S PROPOSAL TO ISSUE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$6,500,000; AUTHORIZING THE EXECUTIVE DIRECTOR OF OPERATIONS OR THE SUPERINTENDENT TO ARRANGE FOR THE SALE OF BONDS; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF.**

**WHEREAS**, the Board of Trustees (the "Board"), of the Lyon County School District, Nevada (the "District"), proposes to issue general obligation bonds of the District; and

**WHEREAS**, the Board has submitted the following question to the qualified electors of the District at the November 7, 2006 general election and the qualified electors approved the following question at such election:

### **LYON COUNTY SCHOOL DISTRICT BOND QUESTION:**

**Shall Lyon County School District be authorized to issue general obligation school bonds to finance the acquisition, construction, improvement and equipping of school facilities. District projections at the time the bonds are issued must indicate that issuance of the bonds will not result in an increase of the existing school bond property tax rate of 58.67 cents per \$100 of assessed value. If approved this authorization will expire November 7, 2016.**

(the "Question"); and

**WHEREAS**, pursuant to Nevada Revised Statutes ("NRS") 350.0201 and NRS 350.0203, such approval shall be deemed to constitute approval of the qualified electors for the issuance of general obligation bonds by the Board pursuant to subsection 4 of NRS 350.020 for a period through March 3, 2035, and no other approval of the qualified electors is required for such

issuance of general obligation bonds pursuant to the provisions of NRS 350.020 by the Board for that period; and

**WHEREAS**, pursuant to NRS 350.014(1) and NRS 350.020(4), the Board proposes to incur general obligation debt (subject to the approval of the Lyon County Debt Management Commission) in accordance with the Question, NRS 350.0201, NRS 350.0203 and the following proposal:

**GENERAL OBLIGATION SCHOOL BOND PROPOSAL:**

**Shall the Board of Trustees of the Lyon County School District, Nevada, be authorized to incur a general obligation indebtedness on behalf of the District by the issuance at one time, or from time to time, of the District’s general obligation school bonds, in one series or more, in the maximum aggregate principal amount of \$6,500,000 for the purpose of acquiring, constructing, improving and equipping school facilities within the District, including, without limitation, purchasing school buses, support vehicles, student textbooks and instructional materials (electronic or otherwise) and other necessary equipment for schools until March 3, 2035, such bonds to mature not later than three (3) years from the date or respective dates of the bonds, payable from general (ad valorem) taxes, and to be issued on or before March 3, 2035 and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, as shall be determined at the time of the sale thereof, and otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such other detail as the Board of Trustees may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium?**

(the “Proposal”); and

**WHEREAS**, subsection 1 of NRS 350.014 provides, in relevant part, as follows:

“1. Before any proposal to incur a general obligation debt . . . may be submitted to the electors of a municipality, before any issuance of general obligations bonds pursuant to subsection 4 of NRS 350.020 or before any other formal action may be taken preliminary to the incurrence of any general obligation debt, the proposed incurrence or levy must receive the favorable vote of two-thirds of the members of the commission of the county in which it is situated.”

; and

**WHEREAS**, subsection 1 of NRS 350.0145 provides, in relevant part, as follows:

“1. The governing body of the municipality proposing to incur general obligation debt . . . shall notify the secretary of each appropriate commission, and shall submit a statement of its proposal in sufficient number of copies for each member of the commission.”

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF LYON COUNTY SCHOOL DISTRICT, NEVADA:**

Section 1. All action, proceedings, matters and things heretofore taken, had and done by the Board, and the officers thereof (not inconsistent with the provisions of this resolution) concerning the proposed issuance of general obligation school bonds, in one or more series, in the maximum aggregate principal amount set forth in the Proposal (the “Bonds”) be, and the same hereby is, ratified, approved and confirmed.

Section 2. The Board hereby finds and determines (i) in accordance with NRS 350.020(4) that, pursuant to the revenue study provided to the Board and attached hereto, the existing tax for debt service in the District (58.67 cents per \$100 assessed value) will at least equal the amount required to pay the principal and interest on the outstanding general obligations of the District and the Bonds for the term thereof, and (ii) that no increase in the rate of an ad valorem tax is anticipated to be necessary for the payment of such Bonds for the term thereof (the “Finding”).

Section 3. The Executive Director of Operations hereby is authorized and directed to immediately cause the notification of the Secretary of the Lyon County Debt Management Commission (the “Debt Management Commission”) of the District’s Proposal and the Finding and to cause to be submitted to said Secretary a statement of the Proposal in sufficient number of copies for each member of the Commission.

Section 4. The Executive Director of Operations of the District or the Superintendent is hereby authorized to amend the statement of current and contemplated general obligation debt, the debt management policy and the capital improvement plan of the District in accordance with the provisions of this resolution and NRS 350.013; file the statement, policy and plan with the State of Nevada Department of Taxation and the Debt Management Commission; and

to notify the Debt Management Commission that, upon approval of the Proposal and the Finding by the Debt Management Commission, the Board intends to issue the Bonds.

Section 5. This is a declaration of official intent under Section 1.150-2 of the Regulations promulgated under the Internal Revenue Code of 1986, as amended.

Section 6. In order to permit the Board to reimburse itself for prior expenditures relating to the projects financed with the proceeds of one or more series of the Bonds (the “Project”), the interest on which will be excluded from gross income for federal income tax purposes, the Board hereby determines and declares that:

(a) The maximum aggregate principal amount of the Bonds expected to be issued for the Project is as set forth in the Proposal;

(b) The Board reasonably expects to incur expenditures with respect to the Project prior to the issuance of one or more series of the Bonds and to reimburse those expenditures from the issuance of the Bonds;

(c) The payment of costs related to the Project and the reimbursement of such costs from the proceeds of the Bonds is consistent with the Board’s budgetary and financial circumstances as of the date of this resolution. The Board does not currently have moneys which are, nor does the Board reasonably expect moneys to be, allocated on a long-term basis, reserved or otherwise available pursuant to the Board’s budget to pay the expenditures which the Board intends to reimburse.

Section 7. The officers of the District are authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution, including without limitation, if determined by the Executive Director of Operations or the Superintendent to be necessary: (a) assembling financial and other information concerning the District and the Bonds; (b) preparing and distributing a notice inviting bids for the Bonds, in the form specified by the Executive Director of Operations or the Superintendent; and (c) preparing and circulating an official statement, preliminary official statement, and notice of bond sale for the Bonds, in the forms specified by the Executive Director of Operations or the Superintendent. If applicable, the Executive Director of Operations or the Superintendent is authorized to deem the preliminary official statement to be

“final” official statement on behalf of the District for the purposes of Rule 15c2-12 of the Securities and Exchange Commission.

Section 8. The Executive Director of Operations or the Superintendent shall, after arranging for the sale of the Bonds, present the proposed terms of the sale to the Board for its approval by adoption of one or more bond resolutions.

Section 9. All resolutions, or parts thereof, in conflict with the provisions of this resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution, or part thereof, heretofore repealed.

Section 10. If any section, paragraph, clause or other provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this resolution.

Section 11. This resolution shall become effective and be in force immediately upon its adoption.

Passed and adopted this April 25, 2023.

---

President

Attest:

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Clerk

STATE OF NEVADA                     )  
  ) ss.  
LYON COUNTY                         )

I am the duly chosen and qualified Clerk of Lyon County School District (herein “District”), Nevada, and in the performance of my duties as Clerk do hereby certify:

1. The foregoing pages constitute a true, correct and compared copy of a resolution of the Board of Trustees (the “Board”) adopted at a meeting held on April 25, 2023; and the original of such resolution has been approved and authenticated by the signature of the President of the Board and myself as Clerk, and has been recorded in the minute book of the Board kept for that purpose in the office of the District, which record has been duly signed by such officers.

2. The members of the Board were present at such meeting and voted on the passage of such resolution as follows:

Ayes:	Phil Cowee Darin Farr Tom Hendrix Sherry Parsons Bridget Peterson Holly Villines
Nays:	_____
Absent:	_____

3. All members of the Board were given due and proper notice of such meeting.

4. Public notice of such meeting was given and such meeting was held and conducted in full compliance with the provisions of NRS 241.020. A copy of the notice of meeting is attached as Exhibit A.

5. At least 3 working days before such meeting, such notice was given to each member of the Board and to each person, if any, who has requested notice of meetings of the Board in accordance with the provisions of Chapter 241 of NRS.

6. A copy of the revenue study provided to the Board is attached hereto as Exhibit “B”.

**IN WITNESS WHEREOF**, I have hereunto set my hand this April 25, 2023.

---

Clerk

EXHIBIT "A"

(Attach Copy of Notice of Meeting)

EXHIBIT "B"

(Attach Revenue Study)

**Lyon County School District  
Board Memo**

**Date:** April 25, 2023  
**To:** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Re:** District Wide Building Controls and HVAC Upgrades

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**Recommendation**

The Board of Trustees approve the recommended quotes from Building Control Services to upgrade building controls for \$1,297,125 and Trane to design, purchase, and install new equipment for \$3,287,760.

Trane:

- DHS, FHS, and DES new equipment installation, \$524,458.
  - SES and CES new equipment purchase, design, and installation \$2,763,302
- Total: \$3,287,760

Building Control Services:

- DES Building Controls, \$144,995
  - FES Building Controls, \$18,950
  - FIS Building Controls, \$179,950
  - RES Building Controls, \$162,760
  - SMS Building Controls, \$299,740
  - SVS Building Controls, \$280,910
  - YHS Building Controls, \$209,820
- Total: \$1,297,125

**Background Information**

June 2022, the board approved the purchase of the equipment for DHS, FHS, and DES. The district later went to bid for the work required to remove the old and install the new equipment. Bids came in \$290k over budget and forced the projects to be put on hold. January 2023, the board approved an increase to project budget and awarded both Simmerson Construction and Gardner Engineering. Unfortunately, both Simmerson Construction and Gardner Engineering are now unable to complete this project.

The district over the past several months has been working closely with Trane in developing a new proposal for not only DHS, FHS, and DES but also for SES and CES. Trane has been the only company able to work with the district and developing a plan to remove both SES and CES swamp coolers and replace with new HVAC units. The district is recommending approval of Trane through OMNIA Partners. OMNIA Partners is a company focused on public sector cooperative contracts, like Sourcewell. Through OMNIA Partners, Trane has cooperative contracts for HVAC solutions and Energy Savings Performance Contracting providing public sector agencies with cost-saving solutions.

October 2021, LCSD contracted with CR Engineering to conduct a district wide condition assessment of heating, ventilation, and air conditioning (HVAC). An opinion of cost was also done as a part of a 10-year master plan for each school. Utilizing this assessment, the district operations and maintenance team have developed a facilities priority list. This facilities priority list is fluid and can be changed as equipment malfunctions occur. All projects brought forward to the board for approval are based off facilities priority list.

All building controls recommended for replacement are operating on failed Staefa Building Controls. Staefa Building Control parts have become unavailable due to Staefa going out of business nearly a decade ago. District facilities team has managed to keep systems operational by locating parts available from the secondary market but now is unable to locate necessary parts. Upgrading building control systems is necessary to keep sufficient HVAC control over school campuses.

Following NRS 332.115, Building Control Service (BCS) has been the sole source provider of Alerton HVAC Controls and therefore the district does not have to solicit competitive bids.

**Budget Considerations**

Building Control Services, building controls upgrades for \$1,297,125 to be paid from Fund 340 Government Services Tax Fund.

Trane to design, purchase, and install new equipment for \$3,287,760 to be paid from Fund 360 Bond Projects Fund.

**Discussed at Prior Meetings**

January 2023

**Attachments:**

- LCSD Cottonwood & Sutro Smaller AH Per Unit Cost Estimate
- LCSD Cottonwood Electrical AH Cost Estimate
- LCSD Cottonwood Middle Air Handler Cost Estimate
- LCSD FHS DHS DES RTU Replacements Proposal
- LCSD DES Alerton HVAC Controls.pdf
- LCSD FES Bldg C Alerton HVAC Controls
- LCSD FIS Alerton HVAC Controls
- LCSD Riverview ES Alerton HVAC Controls
- LCSD Silverland MS Alerton HVAC Controls
- LCSD SVS Alerton HVAC Controls
- LCSD YHS Alerton HVAC Controls
- 5-Year Capital Improvement Plan (Draft)

*Respectfully Submitted,  
Harman Bains, Executive Director of Operations  
Kirk McCallum, O&M Supervisor*

# CR ENGINEERING

Mechanical Engineering Consultant  
5434 Longley Lane  
Reno, NV 89511  
Phone: 775.826.1919  
[www.cr-eng.com](http://www.cr-eng.com)



## HVAC Replacement Preliminary Construction Cost Estimate

**Project:** Cottonwood ES Per Air Handler (West and South)  
**School:** Cottonwood Elementary School  
**Location:** Fernley, Nevada

**Project No:** 142421  
**Square Feet:** N/A

Mechanical	Quantity	Unit	Unit Cost	Total Cost
Air Handler Demolition	1	ea	2,500.00	\$2,500
Piping Demolition	1	ea	\$1,000.00	\$1,000
Duct Demolition	1	ls	\$2,500.00	\$2,500
Air Handler	1	ea	\$115,000.00	\$115,000
Duct Smoke Detector	1	ea	400.00	\$400
Heating Hot Water Piping	1	ls	\$4,000.00	\$4,000
Condensing Units for Air Handler	1	ea	\$37,500.00	\$37,500
Ductwork	1	ls	\$5,000.00	\$5,000
Condensate Drain Piping	10	lf	\$45.00	\$450
Rigging	1	ls	\$6,000.00	\$6,000
Refrigerant Piping	300	lf	45.00	\$13,500
Miscellaneous Valves	1	ls	\$1,500.00	\$1,500
Flush/Fill/Water Treatment	1	ea	\$2,500.00	\$2,500
Test & Balance	1	ls	\$4,500.00	\$4,500
Miscellaneous	1	ls	19,635.00	\$19,635
<b>Subtotal</b>				<b>215,985</b>

<b>Controls</b>	Quantity	Unit	Unit Cost	Total Cost
Air Handler Controls	14	ea	\$800.00	\$11,200
Submittals	1	ls	\$1,500.00	\$1,500
Programming	1	ls	\$3,000.00	\$3,000
Miscellaneous (10%)	1	ls	1,570.00	\$1,570
<b>Subtotal</b>				<b>\$17,270</b>

<b>Electrical</b>	Quantity	Unit	Unit Cost	Total Cost
Air Handler Demolition	1	ea	\$600.00	\$600
Air Handler Power Connection	1	ea	\$5,000.00	\$5,000
Condensing Unit Power Connection	1	ea	\$2,000.00	\$2,000
Condensing Unit Feeder	325	lf	\$45.00	\$14,625
Trenching for Feeder	30	lf	\$15.00	\$450
Duct Mounted Smoke Detector	1	ea	\$500.00	\$500
Condensing Unit Enclosure Light	2	ea	\$750.00	\$1,500
Condensing Unit Convenience Outlet	1	ea	\$1,100.00	\$1,100
Miscellaneous (10%)	1	ls	2,577.50	\$2,578
<b>Subtotal</b>				<b>\$28,353</b>

<b>Architectural/Structural</b>	Quantity	Unit	Unit Cost	Total Cost
Air Handler Support	1	ea	\$5,000.00	\$5,000
Condensing Unit Pad	1	ea	\$3,500.00	\$3,500
Condensing Unit Enclosure	1	ls	\$7,500.00	\$7,500
Removal and Reinstallation of Louver	1	ls	\$2,500.00	\$2,500
Miscellaneous (10%)	1	ls	1,850.00	\$1,850
<b>Subtotal</b>				<b>\$20,350</b>

<b>Totals</b>	Total Cost
Mechanical	\$215,985
Controls	\$17,270
Electrical	\$28,353
Architectural	\$20,350
Subcontractor Markup (15%)	\$9,896
General Conditions (10%)	\$29,185
Bonding (2%)	\$6,421
Escalation to 2024 (10%)	\$32,746
Engineering Fees (15%)	\$54,031
<b>Total Project Cost</b>	<b>\$414,236</b>

# CR ENGINEERING

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 5434 Longley Lane  
 Reno, NV 89511  
 Phone: 775.826.1919  
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## HVAC Replacement Preliminary Construction Cost Estimate

<b>Project:</b> Cottonwood ES Electrical Power Upgrade	<b>Project No:</b> 142421
<b>School:</b> Cottonwood Elementary School	<b>Square Feet:</b> N/A
<b>Location:</b> Fernley, Nevada	

Electrical	Quantity	Unit	Unit Cost	Total Cost
Power Upgrade	1	ls	\$35,000.00	\$35,000
New Electrical Panel	1	ea	\$6,000.00	\$6,000
Miscellaneous (15%)	1	ls	6,150.00	\$6,150
<b>Subtotal</b>				<b>\$47,150</b>

Site	Quantity	Unit	Unit Cost	Total Cost
Trench and Backfill	200	lf	\$15.00	\$3,000
Miscellaneous (10%)	1	ls	300.00	\$300
<b>Subtotal</b>				<b>\$3,300</b>

Totals	Total Cost
Electrical	\$47,150
Site	\$3,300
Subcontractor Markup (15%)	\$7,568
General Conditions (10%)	\$5,802
Bonding (2%)	\$1,276
Escalation to Fall 2024 (10%)	\$6,510
Engineering Fees (18%)	\$12,889
<b>Total Project Cost</b>	<b>\$84,494</b>

# CR ENGINEERING

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## HVAC Replacement Preliminary Construction Cost Estimate

**Project:** Cottonwood ES Per Air Handler (Central AH)  
**School:** Cottonwood Elementary School  
**Location:** Fernley, Nevada

**Project No:** 142421  
**Square Feet:** N/A

Mechanical	Quantity	Unit	Unit Cost	Total Cost
Air Handler Demolition	1	ea	2,500.00	\$2,500
Piping Demolition	1	ea	\$1,000.00	\$1,000
Duct Demolition	1	ls	\$2,500.00	\$2,500
Air Handler	1	ea	\$140,000.00	\$140,000
Duct Smoke Detector	1	ea	400.00	\$400
Heating Hot Water Piping	1	ls	\$4,000.00	\$4,000
Condensing Units for Air Handler	1	ea	\$100,000.00	\$100,000
Ductwork	1	ls	\$5,000.00	\$5,000
Condensate Drain Piping	10	lf	\$45.00	\$450
Rigging	1	ls	\$6,000.00	\$6,000
Refrigerant Piping	300	lf	45.00	\$13,500
Miscellaneous Valves	1	ls	\$1,500.00	\$1,500
Flush/Fill/Water Treatment	1	ea	\$2,500.00	\$2,500
Test & Balance	1	ls	\$4,500.00	\$4,500
Miscellaneous	1	ls	28,385.00	\$28,385
<b>Subtotal</b>				<b>312,235</b>

<b>Controls</b>	Quantity	Unit	Unit Cost	Total Cost
Air Handler Controls	14	ea	\$800.00	\$11,200
Submittals	1	ls	\$1,500.00	\$1,500
Programming	1	ls	\$3,000.00	\$3,000
Miscellaneous (10%)	1	ls	1,570.00	\$1,570
<b>Subtotal</b>				<b>\$17,270</b>

<b>Electrical</b>	Quantity	Unit	Unit Cost	Total Cost
Air Handler Demolition	1	ea	\$600.00	\$600
Air Handler Power Connection	1	ea	\$5,000.00	\$5,000
Condensing Unit Power Connection	1	ea	\$2,000.00	\$2,000
Condensing Unit Feeder	325	lf	\$50.00	\$16,250
Trenching for Feeder	30	lf	\$15.00	\$450
Duct Mounted Smoke Detector	1	ea	\$500.00	\$500
Condensing Unit Enclosure Light	2	ea	\$750.00	\$1,500
Condensing Unit Convenience Outlet	1	ea	\$1,100.00	\$1,100
Miscellaneous (10%)	1	ls	2,740.00	\$2,740
<b>Subtotal</b>				<b>\$30,140</b>

<b>Architectural/Structural</b>	Quantity	Unit	Unit Cost	Total Cost
Air Handler Support	1	ea	\$5,000.00	\$5,000
Condensing Unit Pad	1	ea	\$3,500.00	\$3,500
Condensing Unit Enclosure	1	ls	\$7,500.00	\$7,500
Removal and Reinstallation of Louver	1	ls	\$2,500.00	\$2,500
Remove and Replace CMU	1	ls	\$20,000.00	\$20,000
Relocate Existing Utilities	1	ls	\$10,000.00	\$10,000
Miscellaneous (10%)	1	ls	4,850.00	\$4,850
<b>Subtotal</b>				<b>\$53,350</b>

<b>Totals</b>	Total Cost
Mechanical	\$312,235
Controls	\$17,270
Electrical	\$30,140
Architectural	\$53,350
Subcontractor Markup (15%)	\$15,114
General Conditions (10%)	\$42,811
Bonding (2%)	\$9,418
Escalation to 2024 (10%)	\$48,034
Engineering Fees (15%)	\$79,256
<b>Total Project Cost</b>	<b>\$607,628</b>



# Lyon County School District RTU Upgrade Dayton HS, Fernley HS & Dayton ES



**Turnkey Proposal For:**

Kirk McCallum  
Lyon County School District  
25 E GOLDFIELD AVENUE  
Yerington, NV 89447-8944 USA

**Local Trane Office:**

Trane U.S. Inc. dba Trane  
5595 Equity Ave Suite 100  
Reno, NV 89502

**Local Trane Representative:**

Alec Lyons  
Account Manager  
Cell: (775) 3005521

**Proposal ID:** 7220048

**Quote Number:** C8-xDXAA0-23-001

**OMNIA Racine Number:** 3341

**Date:** April 13, 2023



Trane Turnkey Proposal

## Executive Summary

Trane is pleased to present the below solution to assist Lyon County School District with reaching its goals of updating aging HVAC infrastructure at Fernley HS, Dayton HS & Dayton ES. This proposed project will enhance your operation by helping you to improve the classroom environment, meet current T24 HVAC standards and upgrade aging equipment with new more efficient HVAC units.

We appreciate the effort from Lyon County School District to assist in the HVAC system analysis and business discussions. Because of your efforts, we were able to develop a proposal that offers Turnkey retrofit service solutions to your specific concerns, based on Trane system knowledge and application expertise.

As your partner, Trane is committed to providing Turnkey retrofit services to help achieve a comfortable building environment for the students and teachers who occupy the buildings. For the people who own, manage and maintain the building, Trane is committed to providing reliable HVAC systems and products that improve performance.

Some key features and benefits Lyon County School District should expect from this project are highlighted below.

- OMNIA Partners pricing
- Professional project management
- Integration of newly installed Trane equipment
- Local Trane authorized factory start-up
- Local service and support from Trane

Trane appreciates the opportunity to earn your business. Your investment in the proposed project is **\$524,458.00**. This investment will provide Lyon County School District with the capability to significantly reduce operating costs and improve comfort conditions in your facility.

We look forward to partnering with Lyon County School District for your Turnkey retrofits service needs. I will be contacting you soon to discuss the proposal and to schedule the next steps

**WE VALUE THE CONFIDENCE YOU HAVE PLACED IN TRANE AND LOOK FORWARD TO PARTNERING WITH YOU.**

Alec Lyons  
Account Manager

Ian Leisle  
Sr. Account Manager Turnkey/Direct



**Prepared For:**  
 Kirk McCallum  
 Lyon County School District  
 25 E GOLDFIELD AVENUE  
 Yerington, NV 89447-8944 USA

**Date:**  
 April 13, 2023

**Job Name:**  
**LCSD - RTU Replacements**

**Proposal Number:**  
 7220048

**Delivery Terms:**  
 Freight Allowed and Prepaid – F.O.B Factory

**Payment Terms:**  
 Net 30

**State Contractor License Number:**  
 NV #0069808 & #0033245

**Proposal Expiration Date:**  
 30 Days

## Scope of Work

“Scope of Work” and notations within are based on the following plans and negotiated scope of work with Lyon County School District:

- Site surveys performed on 02/03/2023.
- Dayton High School Rooftop Unit Replacements Plans; dated 10/04/2022
- Fernley High School Rooftop Unit Replacements Plans; dated 10/04/2022
- Dayton Elementary School Rooftop Unit Replacements Plans; dated 10/12/2022

### Owner Provide HVAC Equipment & Services

- Dayton HS:
  - Trane THC360B4 Roof Top Unit
  - Trane THC360B4 Roof Top Unit & adapter curb
  - Trane THC480B4 Roof Top Unit & adapter curb
- Dayton ES:
  - Trane THC360CEP Roof Top Unit & curb
- Dayton HS:
  - Trane THC360B4 Roof Top Unit
  - Trane THC360B4 Roof Top Unit & adapter curb
  - Trane THC480B4 Roof Top Unit & adapter curb
- Subcontracting Services
  - Controls installation and integration
  - Roofing demo & repair

### Dayton HS Installation

- Removal and replacement (3) RTU’s in accordance with the above referenced plan set
- Modification of structural supports for AC-1 as detailed
- Modification of ductwork for AC-1 as detailed
- Installation of (2) control dampers for AC-1
- Installation of (2) convenience receptacles as detailed

### Fernley HS Installation

- Removal and replacement (3) RTU’s in accordance with the above referenced plan set
- Modification of structural supports for AC-1 as detailed
- Modification of ductwork for AC-1 as detailed



- Installation of (2) control dampers for AC-1
- Installation of (2) convenience receptacles as detailed

### **Dayton ES Installation**

- Removal and replacement (1) RTU in accordance with the above referenced plan set
- Modification of structural blocking for RTU-1 as detailed
- Modification of ductwork for RTU-1 as detailed
- Installation of new electrical safety switch, disconnect & feeder as detailed

### **Exclusions**

- ADA path of travel work
- Building Code Rectification / Remediation
- Inspections & Testing
- Asbestos or Hazardous Material Testing & Abatement
- Electrical Upgrades, including convenience outlets (unless otherwise noted above)
- Temporary HVAC
- Duct Cleaning, Sealing, and Leak Detection
- Roof Work, Painting, Patching, or Coring
- Modifications, repair, or additions to Ducts, Piping, or Condensate Systems (beyond above scope inclusions)
- Test & Balance, Air/Water Balancing
- Fire Life Safety Systems, fire sprinkler systems, and smoke evacuation systems
- Modification, Addition of, or Testing of existing Fire Alarm Systems
- New Gas Regulators, existing gas supply is presumed to be of adequate pressure and volume for the new HVAC units. Any main gas adjustment is excluded
- Construction fencing, temporary offices, and security
- Controls scope of work
- Asbestos or hazardous material abatement removal shall be performed by customer
- Additional Engineering or redesign

### **Proposal Notes/ Clarifications**

- Payment & performance bond is included
- All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays)
- Proposal does not include "Premium Time" or Price Contingency therefor
- Equipment Order Release and Services rendered are dependent on receipt of PO/Subcontract and credit approval
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- Asbestos or hazardous material abatement removal shall be performed by customer



# Pricing and Acceptance

Kirk McCallum  
Lyon County School District  
25 E GOLDFIELD AVENUE  
Yerington, NV 89447-8944 USA

**Price**

**Total Net Price (Including appropriate Sales and/or Use Tax, if required by law).....\$524,458.00**

**Financial items not included**

- Bid Bond
- Guarantee of any energy, operational, or other savings

Respectfully submitted,

Ian Leisle  
Sr. Account Manager Turnkey/Direct  
Trane U.S. Inc. dba Trane



**ACCEPTANCE**

This proposal is subject to Customer’s acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

**COVID-19 NATIONAL EMERGENCY CLAUSE**

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic (“Covid-19 Pandemic”). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane’s performance under this Agreement. Consequently, the parties agree as follows:

- 1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
- 2. Each party will abide by any federal, state (US), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
- 3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
- 4. If Trane’s performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

Submitted By: Ian Leisle	Cell: (559) 547-9857
	Proposal Date: April 13, 2023
<b>CUSTOMER ACCEPTANCE</b> Lyon County School District	<b>TRANE ACCEPTANCE</b> Trane U.S. Inc. dba Trane
Authorized Representative	Authorized Representative
Printed Name	Printed Name
Title	Title
Purchase Order	Signature Date
Acceptance Date:	License Number:



#### TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

“Company” shall mean Trane U.S. Inc. dba Trane.

**1. Acceptance; Agreement.** These terms and conditions are an integral part of Company’s offer and form the basis of any agreement (the “Agreement”) resulting from Company’s proposal (the “Proposal”) for the commercial goods and/or services described (the “Work”). **COMPANY’S TERMS AND CONDITIONS AND EQUIPMENT PRICES ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. Prices in the Proposal are subject to change at any time upon notice to Customer. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer’s order shall be deemed acceptance of the Proposal subject to Company’s terms and conditions. If Customer’s order is expressly conditioned upon Company’s acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company’s terms and conditions attached or referenced serves as Company’s notice of objection to Customer’s terms and as Company’s counteroffer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company’s counteroffer will be deemed accepted. Notwithstanding anything to the contrary herein, Customer’s acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company’s terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer’s obligation to pay for Work rendered by Company to the date of cancellation.

**2. Connected Services.** In addition to these terms and conditions, the Connected Services Terms of Service (“Connected Services Terms”), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

**3. Title and Risk of Loss.** All Equipment sales with destinations to Canada or the U.S. shall be made as follows: FOB Company’s U.S. manufacturing facility or warehouse (full freight allowed). Title and risk of loss or damage to Equipment will pass to Customer upon tender of delivery of such to carrier at Company’s U.S. manufacturing facility or warehouse.

**4. Pricing and Taxes.** Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer’s tax-exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Within thirty (30) days following Customer acceptance of the Proposal without addition of any other terms and conditions of sale or any modification, Customer shall provide notification of release for immediate production at Company’s factory. Prices for Work are subject to change at any time prior to shipment to reflect any cost increases related to the manufacture, supply, and shipping of goods. This includes, but is not limited to, cost increases in raw materials, supplier components, labor, utilities freight, logistics, wages and benefits, regulatory compliance, or any other event beyond Company’s control. If such release is not received within 6 months after date of order receipt, Company reserves the right to cancel any order. If shipment is delayed due to Customer’s actions, Company may also charge Customer storage fees. Company shall be entitled to equitable adjustments in the contract price to reflect any cost increases as set forth above and will provide notice to Customer prior to the date for which the increased price is to be in effect for the applicable customer contract. In no event will prices be decreased.

**5. Exclusions from Work.** Company’s obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

**6. Performance.** Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer’s expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

**7. Payment.** Customer shall pay Company’s invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys’ fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

**8. Time for Completion.** Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so. Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or before the estimated delivery date, will notify Customer if the estimated delivery dates cannot be honored, and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

**9. Access.** Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site’ owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company’s access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer’s building automation system (BAS) and/or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer’s request.

**10. Completion.** Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company’s representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer’s failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

**11. Permits and Governmental Fees.** Company shall secure (with Customer’s assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company’s subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.



**12. Utilities During Construction.** Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

**13. Concealed or Unknown Conditions.** In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

**14. Pre-Existing Conditions.** Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

**15. Asbestos and Hazardous Materials.** Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

**16. Force Majeure.** Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

**17. Customer's Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead).

**18. Indemnity.** To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

**19. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, INCLUDING CONTAMINANTS LIABILITIES, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.**

#### **20. CONTAMINANTS LIABILITY**

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION, MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANT LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

**21. Patent Indemnity.** Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

**22. Limited Warranty.** Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the



Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

**23. Insurance.** Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

**24. Commencement of Statutory Limitation Period.** Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

**25. General.** Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

**26. Equal Employment Opportunity/Affirmative Action Clause.** Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

**27. U.S. Government Work.**

**The following provision applies only to direct sales by Company to the US Government.** The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

**The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

**28. Limited Waiver of Sovereign Immunity.** If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that



Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

**29. Building Automation Systems and Network Security.** Customer and Trane acknowledge that Building Automation System (BAS) and connected networks security requires Customer and Trane to maintain certain cybersecurity obligations. Customer acknowledges that upon completion of installation and configuration of the BAS, the Customer maintains ownership of the BAS and the connected network equipment. Except for any applicable warranty obligations, Customer is solely responsible for the maintenance and security of the BAS and related networks and systems. In the event there is a service agreement between Trane and Customer, Trane will provide the services as set forth in the service agreement.

In order to maintain a minimum level of security for the BAS, associated networks, network equipment and systems, Customer’s cybersecurity responsibilities include without limitation:

1. Ensure that the BAS, networks, and network equipment are physically secure and not accessible to unauthorized personnel.
2. Ensure the BAS remains behind a secure firewall and properly segmented from all other customer networks and systems, especially those with sensitive information.
3. Keep all Inbound ports closed to any IP Addresses in the BAS.
4. Remove all forwarded inbound ports and IP Addresses to the BAS.
5. Maintain user login credentials and unique passwords, including the use of strong passwords and the removal of access for users who no longer require access.
6. Where remote access is desired, utilize a secure method such as Trane Connect Secure Remote Access or your own VPN.
7. For any Trane services requiring remote data transfer and/or remote user access, configure the BAS and related firewall(s) per instructions provided by Trane. This typically includes configuring Port 443 and associated firewall(s) for Outbound only.
8. Perform regular system maintenance to ensure that your BAS is properly secured, including regular software updates to your BAS and related network equipment (i.e., firewalls).

Any and all claims, actions, losses, expenses, costs, damages, or liabilities of any nature due to Customer’s failure to maintain BAS security responsibilities and/or industry standards for cybersecurity are the sole responsibility of the Customer.

1-26.251-10(0123)  
Supersedes 1-26.251-10(1221)



February 13, 2023

Lyon County School District  
25 E. Goldfield  
Yerington, NV 89447

Attn: Kirk McCallum  
Re: Dayton Elementary School Alerton HVAC Controls

Dear Kirk,

We propose to furnish labor, materials, and tools to upgrade the HVAC controls for Dayton Elementary School to a new Alerton control system as follows:

**INCLUDED:**

**BUILDING-A:**

**ITEM #1: FRONT END / GLOBAL CONTROL SYSTEM:**

1. Temperature control panel
2. 24vac power supply.
3. Alerton ACM global controller with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. ACM device license.
5. ACM battery backup.
6. Control conduit, wiring, and terminations.

**ITEM #2: MAIN RTU CONTROL (1 TOTAL):**

1. Rework existing control panel.
2. Alerton DDC controller.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: ZONE DAMPER CONTROL (16 TOTAL):**

1. Alerton DDC controller.
2. Alerton temperature sensors.
3. New Belimo analog damper actuators.
4. Control wiring, and terminations.

**ITEM #4: KITCHEN MUA/EVAP COOLERCONTROL:**

1. New 12x12x4 TCP.
2. Alerton DDC controllers.
3. Alerton room temperature sensor.
4. MUA supply air sensor.
5. MUA Fan start/stop control.
6. MUA Fan status monitoring.
7. MUA Heat enable.
8. Evap cooler supply air sensors. (x2)
9. Evap cooler enable (x2)
10. Control conduit, wiring, and terminations.

**ITEM #5: RTU CONTROL (4 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**BUILDING-B:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: RTU CONTROL (7 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**BUILDING-C:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

5. 12x12x4 TCP
6. 24vac transformer.
7. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
8. Control conduit, wiring, and terminations.

**ITEM #2: RTU CONTROL (8 TOTAL):**

5. New 12x12x4 TCPs.
6. Alerton DDC controllers.
7. Alerton temperature sensors.
8. Control wiring, and terminations.

**BUILDING-D:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: RTU CONTROL (2 TOTAL):**

9. New 12x12x4 TCPs.
10. Alerton DDC controllers.
11. Alerton temperature sensors.
12. Control wiring, and terminations.

**INCIDENTAL ITEMS:**

1. Submittals and O&M's.
2. Programming and web-based dynamic graphical displays.
3. Coordination.
4. Startup and checkout.
5. Owner training.
6. One (1) year warranty.



**EXCLUDED:**

1. Control valves. Reuse existing.
2. Damper actuators. Reuse existing.
3. High voltage power wiring, power conduit, disconnects, starters, etc.
4. Balancing.
5. Equipment, equipment start-up, pump start-up, pump alignments, etc.
6. Fire alarm systems and interface to fire alarm systems.
7. Isolation valves, balancing valves, circuit setters, hose kits, etc.
8. Chemical treatment controls, chemicals, pumps, sensors, etc.
9. Excavation, trenching, cutting, etc.
10. Drywall, patching, painting, etc.
11. Asbestos, Lead, or other hazardous material work and/or abatement.
12. Printers, routers, network IT system, internet fees, etc.
13. Permits, fees, and bonds.

***TOTAL for the above work, we ask the sum of.....\$144,995.00  
 (One Hundred Forty-Four Thousand, Nine Hundred Ninety-Five Dollars and Zero Cents)***

***\*Add 1% if bonding is required\****

This proposal is subject to change sixty (60) days from date of proposal. Pay terms shall be Net thirty (30) from date of invoice. BCS reserves the right to require payment in advance or other alternative method of payment prior to shipment [completion of work] if BCS determines, in its sole discretion, that the Buyer's financial condition at any time does not justify continuance of the Net thirty (30) days payment terms. In all other respects, this quotation shall be subject to the terms and conditions as outlined on the reverse side or attached page(s) of this proposal and are in lieu of any terms that may appear on any purchase order issued.

Please do not hesitate to call if you have any questions regarding this proposal.

Sincerely,

Jesse Jensen  
 Building Control Services, Inc.

\_\_\_\_\_  
 Accepted By/Date:

AGREEMENT TERMS AND CONDITIONS

1. **Service Response.** All services performed under this Agreement, including major repairs, will be provided during Building Control Services, Inc.'s ("BCS's") normal working hours as available, unless otherwise agreed. Weather conditions and work load may effect response times. Qualified independent contractors, at BCS's discretion, may be used to provide services required under this Agreement.
2. **Equipment Inspections and Service Evaluations.** Following the initial scheduled operating and annual stop operation inspections, BCS will provide Customer with recommendations for repairs or replacements of equipment or controls and written cost estimates. In the event BCS recommends certain services which are not included herein, which Customer declines to have performed as or when recommended, BCS shall not be responsible for any equipment or control failures, operability or any resulting damage. BCS, at its option, may either continue to use its best efforts to maintain such equipment or controls, without any responsibility therefor, or remove such equipment from this Agreement and adjust the price accordingly.
3. **Additional Service.** Services or parts requested by Customer in addition to those specified in this Agreement, will be provided upon receipt of Customer's written authorization and invoiced at BCS's prevailing labor rates and material prices.
4. **Compensation.** Customer's payment shall be due within thirty (30) days from the date of BCS's invoice. Past due invoices shall bear interest at the rate of one and one-half percent (1.5%) per month until fully satisfied. All parts and materials furnished under this Agreement shall remain BCS's exclusive property until payment of all invoices in full by Customer. BCS reserves the right to require cash payment or other payment prior to completion of work, in the event BCS determines, in its sole discretion, that Customer's financial condition does not justify standard payment terms. Customer also agrees to pay any applicable taxes or government charges assessed for the services or materials furnished under this Agreement.
5. **Responsibilities of Customer.** Customer shall be responsible for the following:
  - a. Provide BCS with all necessary instructions, information and specifications;
  - b. Provide safe working access to Customer's facilities and building services, including but not limited to water, elevators, receiving docks, electrical service and telephone service;
  - c. Keep areas adjacent to equipment free of obstructions and remove any personal property, fixtures, walls or partitions as necessary to perform the specified service;
  - d. Provide BCS prompt notice of any equipment malfunctions or unusual operating conditions;
  - e. Allow BCS to stop and start equipment as necessary;
  - f. Provide adequate water treatment for equipment operation;
  - g. Provide for daily routine operation of equipment (if not part of this Agreement) in accordance with manufacturer's specifications;
  - h. Maintain appropriate equipment operating logs; and
  - i. Provide and maintain a telephone line with long distance direct dial and answer capability, in the event remote monitoring service is to be provided by BCS under this Agreement.
6. **Warranty.** BCS warrants that all services under this Agreement shall be performed in a workmanlike manner in accordance with standard industry practices. For parts or components determined to be defective within one (1) year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service determined to be defective within ninety (90) days of completion of that specific service, BCS shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. BCS must receive written notice of all claims for defective workmanship. BCS's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy. BCS EXPRESSLY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
7. **Exclusions.** BCS shall not be responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grills, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. BCS is not responsible for repairs, replacements or alterations which are necessitated by repairs, adjustments or alterations made by others, negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, weather damage, war, corrosion, erosion, deterioration due to unusual wear and tear, or any other abnormal conditions or cause beyond BCS's control. BCS shall not be required to repair or replace equipment that has not been properly maintained or which was improperly designed or installed. BCS shall not be responsible for conducting tests, installing equipment, making modifications or performing labor recommended or required by insurance companies, real estate contracts, inspection agencies, or any federal, state or municipal government or other authority. In the event of any such recommendation or requirement, Customer may request BCS to provide a cost estimate and proposal therefor, in addition to the scope of work of this Agreement. BCS shall not be liable for delays caused by war, theft, strikes, fires, accidents, government acts, acts of God or other conditions beyond its reasonable control. Upon removal of the cause of such failure or interpretation, if practicable, BCS will resume service performance pursuant to the terms of this Agreement.
8. **Hazardous Materials and Asbestos Disclaimer.** Customer shall be solely responsible for the removal and proper disposal of waste oil, refrigerant and any other hazardous or regulated substance or material generated during the term of this Agreement and BCS shall have no responsibility therefor. BCS's scope of work does not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event BCS encounters any asbestos product or hazardous material in the course of performing its work, BCS may suspend its work and remove its employees from the project, until such product or material and any related hazards are abated and BCS shall receive an extension of time to complete its work hereunder and receive compensation for delays encountered as a result of such situation and its correction. Customer, in consideration of BCS performing the work required, hereunder, agrees to indemnify, defend and hold BCS harmless from and against any and all liability, damages, losses, claims, demands or lawsuits arising out of or relating to the presence of asbestos product of hazardous material.
9. **Liability Disclaimer.** BCS shall not be liable for damage to property or persons unless BCS's negligent acts or omissions directly caused to such injury or property damage. BCS's sole and exclusive liability for any reason, shall be to refund all moneys paid by Customer to BCS under this Agreement, subject to BCS's right of removal and return of its proprietary equipment and devices provided to Customer under this Agreement. BCS will not be liable for any damages whatsoever that result from defective design, defective materials, defective operation or malfunction of equipment or for any equipment that Customer specifies or that is designed in accordance with Customer's instructions or specifications. UNDER NO CIRCUMSTANCES SHALL BCS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF REVENUE, LOSS OF USE OF EQUIPMENT OR FACILITIES OR ECONOMIC DAMAGES.
10. **Property of BCS.** In the performance of certain services under this Agreement, BCS may install in Customer's facilities or attach to Customer's equipment, devices, hardware or software which shall remain the personal proprietary property of BCS. No such equipment, devices, hardware or software, whether or not attached to real property, shall become the property of Customer or become a fixture to the real property. Customer shall not acquire any interest, title or equity in any equipment, devices, hardware, software, processes, and other intellectual or proprietary rights therein.
11. **Government Contracts.** BCS offers standard commercial items which may not comply with Government specifications. BCS does not comply with the cost Accounting Standards (CAS) nor with the Federal Acquisition Regulations (FAR). In no event shall BCS provide any Cost or Pricing Data in connection with this Agreement or subsequent modifications.
12. **Termination.** BCS reserves the right to discontinue performance of the services required hereunder any time payments have not been made as required under this Agreement or if alterations, adjustments or repairs are made to equipment by anyone other than BCS without prior written agreement between Customer and BCS. Customer may terminate this Agreement for BCS's non-performance, provided that BCS fails to cure such non-performance within thirty (30) days after receipt of prior written notice of the non-performance. Upon early termination or expiration of this Agreement, BCS shall have reasonable access to Customer's facilities to disconnect and remove any of BCS's personal proprietary equipment, devices, hardware or software and remove any and all of BCS's parts, tools and other personal property. Customer agrees to pay BCS for all services performed by BCS which have not been invoiced, including overhead fees and a reasonable profit.
13. **Claims.** Any claim or action arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose and jurisdiction and venue for all such actions shall be exclusively in Washoe County, Nevada. Whether or not suit is instituted, Customer shall pay to BCS all costs and expenses, including attorney's fees incurred by BCS in collecting any payments or sums due from Customer under this Agreement.
14. **Governing Law, Entire Agreement, Assignment and Amendment.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Nevada. This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous oral or written statements. Customer may not assign this Agreement without BCS's prior written consent. No amendment or modification to this Agreement shall be binding unless in writing and signed by both parties.



February 13, 2023

Lyon County School District  
25 E. Goldfield  
Yerington, NV 89447

Attn: Kirk McCallum  
Re: Fernley Elementary School Bldg. C Alerton HVAC Controls

Dear Kirk,

We propose to furnish labor, materials, and tools to upgrade the HVAC controls for Fernley Elementary School Building "C" to a new Alerton control system as follows:

**INCLUDED:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: RTU CONTROL (4 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: INCIDENTAL ITEMS:**

1. Submittals and O&M's.
2. Programming and web-based dynamic graphical displays.
3. Coordination.
4. Startup and checkout.
5. Owner training.
6. One (1) year warranty.

**EXCLUDED:**

1. Control valves. Reuse existing.
2. Damper actuators. Reuse existing.
3. High voltage power wiring, power conduit, disconnects, starters, etc.
4. Balancing.
5. Equipment, equipment start-up, pump start-up, pump alignments, etc.
6. Fire alarm systems and interface to fire alarm systems.
7. Isolation valves, balancing valves, circuit setters, hose kits, etc.
8. Chemical treatment controls, chemicals, pumps, sensors, etc.
9. Excavation, trenching, cutting, etc.
10. Drywall, patching, painting, etc.
11. Asbestos, Lead, or other hazardous material work and/or abatement.
12. Printers, routers, network IT system, internet fees, etc.
13. Permits, fees, and bonds.



***TOTAL for the above work, we ask the sum of.....\$18,950.00  
(Eighteen Thousand, Nine Hundred Fifty Dollars and Zero Cents)***

***\*Add 1% if bonding is required\****

This proposal is subject to change thirty (30) days from date of proposal. Pay terms shall be Net thirty (30) from date of invoice. BCS reserves the right to require payment in advance or other alternative method of payment prior to shipment [completion of work] if BCS determines, in its sole discretion, that the Buyer's financial condition at any time does not justify continuance of the Net thirty (30) days payment terms. In all other respects, this quotation shall be subject to the terms and conditions as outlined on the reverse side or attached page(s) of this proposal and are in lieu of any terms that may appear on any purchase order issued.

Please do not hesitate to call if you have any questions regarding this proposal.

Sincerely,

Jesse Jensen  
Building Control Services, Inc.

\_\_\_\_\_  
Accepted By/Date:

AGREEMENT TERMS AND CONDITIONS

1. **Service Response.** All services performed under this Agreement, including major repairs, will be provided during Building Control Services, Inc.'s ("BCS's") normal working hours as available, unless otherwise agreed. Weather conditions and work load may effect response times. Qualified independent contractors, at BCS's discretion, may be used to provide services required under this Agreement.
2. **Equipment Inspections and Service Evaluations.** Following the initial scheduled operating and annual stop operation inspections, BCS will provide Customer with recommendations for repairs or replacements of equipment or controls and written cost estimates. In the event BCS recommends certain services which are not included herein, which Customer declines to have performed as or when recommended, BCS shall not be responsible for any equipment or control failures, operability or any resulting damage. BCS, at its option, may either continue to use its best efforts to maintain such equipment or controls, without any responsibility therefor, or remove such equipment from this Agreement and adjust the price accordingly.
3. **Additional Service.** Services or parts requested by Customer in addition to those specified in this Agreement, will be provided upon receipt of Customer's written authorization and invoiced at BCS's prevailing labor rates and material prices.
4. **Compensation.** Customer's payment shall be due within thirty (30) days from the date of BCS's invoice. Past due invoices shall bear interest at the rate of one and one-half percent (1.5%) per month until fully satisfied. All parts and materials furnished under this Agreement shall remain BCS's exclusive property until payment of all invoices in full by Customer. BCS reserves the right to require cash payment or other payment prior to completion of work, in the event BCS determines, in its sole discretion, that Customer's financial condition does not justify standard payment terms. Customer also agrees to pay any applicable taxes or government charges assessed for the services or materials furnished under this Agreement.
5. **Responsibilities of Customer.** Customer shall be responsible for the following:
  - a. Provide BCS with all necessary instructions, information and specifications;
  - b. Provide safe working access to Customer's facilities and building services, including but not limited to water, elevators, receiving docks, electrical service and telephone service;
  - c. Keep areas adjacent to equipment free of obstructions and remove any personal property, fixtures, walls or partitions as necessary to perform the specified service;
  - d. Provide BCS prompt notice of any equipment malfunctions or unusual operating conditions;
  - e. Allow BCS to stop and start equipment as necessary;
  - f. Provide adequate water treatment for equipment operation;
  - g. Provide for daily routine operation of equipment (if not part of this Agreement) in accordance with manufacturer's specifications;
  - h. Maintain appropriate equipment operating logs; and
  - i. Provide and maintain a telephone line with long distance direct dial and answer capability, in the event remote monitoring service is to be provided by BCS under this Agreement.
6. **Warranty.** BCS warrants that all services under this Agreement shall be performed in a workmanlike manner in accordance with standard industry practices. For parts or components determined to be defective within one (1) year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service determined to be defective within ninety (90) days of completion of that specific service, BCS shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. BCS must receive written notice of all claims for defective workmanship. BCS's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy. BCS EXPRESSLY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
7. **Exclusions.** BCS shall not be responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grills, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. BCS is not responsible for repairs, replacements or alterations which are necessitated by repairs, adjustments or alterations made by others, negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, weather damage, war, corrosion, erosion, deterioration due to unusual wear and tear, or any other abnormal conditions or cause beyond BCS's control. BCS shall not be required to repair or replace equipment that has not been properly maintained or which was improperly designed or installed. BCS shall not be responsible for conducting tests, installing equipment, making modifications or performing labor recommended or required by insurance companies, real estate contracts, inspection agencies, or any federal, state or municipal government or other authority. In the event of any such recommendation or requirement, Customer may request BCS to provide a cost estimate and proposal therefor, in addition to the scope of work of this Agreement. BCS shall not be liable for delays caused by war, theft, strikes, fires, accidents, government acts, acts of God or other conditions beyond its reasonable control. Upon removal of the cause of such failure or interpretation, if practicable, BCS will resume service performance pursuant to the terms of this Agreement.
8. **Hazardous Materials and Asbestos Disclaimer.** Customer shall be solely responsible for the removal and proper disposal of waste oil, refrigerant and any other hazardous or regulated substance or material generated during the term of this Agreement and BCS shall have no responsibility therefor. BCS's scope of work does not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event BCS encounters any asbestos product or hazardous material in the course of performing its work, BCS may suspend its work and remove its employees from the project, until such product or material and any related hazards are abated and BCS shall receive an extension of time to complete its work hereunder and receive compensation for delays encountered as a result of such situation and its correction. Customer, in consideration of BCS performing the work required, hereunder, agrees to indemnify, defend and hold BCS harmless from and against any and all liability, damages, losses, claims, demands or lawsuits arising out of or relating to the presence of asbestos product of hazardous material.
9. **Liability Disclaimer.** BCS shall not be liable for damage to property or persons unless BCS's negligent acts or omissions directly caused to such injury or property damage. BCS's sole and exclusive liability for any reason, shall be to refund all moneys paid by Customer to BCS under this Agreement, subject to BCS's right of removal and return of its proprietary equipment and devices provided to Customer under this Agreement. BCS will not be liable for any damages whatsoever that result from defective design, defective materials, defective operation or malfunction of equipment or for any equipment that Customer specifies or that is designed in accordance with Customer's instructions or specifications. UNDER NO CIRCUMSTANCES SHALL BCS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF REVENUE, LOSS OF USE OF EQUIPMENT OR FACILITIES OR ECONOMIC DAMAGES.
10. **Property of BCS.** In the performance of certain services under this Agreement, BCS may install in Customer's facilities or attach to Customer's equipment, devices, hardware or software which shall remain the personal proprietary property of BCS. No such equipment, devices, hardware or software, whether or not attached to real property, shall become the property of Customer or become a fixture to the real property. Customer shall not acquire any interest, title or equity in any equipment, devices, hardware, software, processes, and other intellectual or proprietary rights therein.
11. **Government Contracts.** BCS offers standard commercial items which may not comply with Government specifications. BCS does not comply with the cost Accounting Standards (CAS) nor with the Federal Acquisition Regulations (FAR). In no event shall BCS provide any Cost or Pricing Data in connection with this Agreement or subsequent modifications.
12. **Termination.** BCS reserves the right to discontinue performance of the services required hereunder any time payments have not been made as required under this Agreement or if alterations, adjustments or repairs are made to equipment by anyone other than BCS without prior written agreement between Customer and BCS. Customer may terminate this Agreement for BCS's non-performance, provided that BCS fails to cure such non-performance within thirty (30) days after receipt of prior written notice of the non-performance. Upon early termination or expiration of this Agreement, BCS shall have reasonable access to Customer's facilities to disconnect and remove any of BCS's personal proprietary equipment, devices, hardware or software and remove any and all of BCS's parts, tools and other personal property. Customer agrees to pay BCS for all services performed by BCS which have not been invoiced, including overhead fees and a reasonable profit.
13. **Claims.** Any claim or action arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose and jurisdiction and venue for all such actions shall be exclusively in Washoe County, Nevada. Whether or not suit is instituted, Customer shall pay to BCS all costs and expenses, including attorney's fees incurred by BCS in collecting any payments or sums due from Customer under this Agreement.
14. **Governing Law, Entire Agreement, Assignment and Amendment.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Nevada. This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous oral or written statements. Customer may not assign this Agreement without BCS's prior written consent. No amendment or modification to this Agreement shall be binding unless in writing and signed by both parties.



February 13, 2023

Lyon County School District  
25 E. Goldfield  
Yerington, NV 89447

Attn: Kirk McCallum  
Re: Fernley Intermediate School Alerton HVAC Controls

Dear Kirk,

We propose to furnish labor, materials, and tools to upgrade the HVAC controls for Fernley Intermediate School to a new Alerton control system as follows:

**INCLUDED:**

**MAIN BUILDING:**

**ITEM #1: FRONT END / GLOBAL CONTROL SYSTEM:**

1. Temperature control panel
2. 24vac power supply.
3. Alerton ACM global controller with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. ACM device license.
5. ACM battery backup.
6. Control conduit, wiring, and terminations.

**ITEM #2: GAS FURNACE W/ DX COOLING CONTROL (19 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control conduit, wiring, and terminations.

**BUILDING-5:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: BOILER/CHILLER SYSTEM CONTROL:**

1. Rework existing control panel.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: VAH CONTROL (1 TOTAL):**

1. Rework existing control panel.
2. Alerton DDC controller.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #4: ZAH CONTROL (12 TOTAL):**

1. New 12x12x4 TCPs.

2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Modulating valve actuators.
5. Control wiring, and terminations.

**BUILDING-6:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: BOILER/CHILLER SYSTEM CONTROL:**

1. Rework existing control panel.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: VAH CONTROL (1 TOTAL):**

1. Rework existing control panel.
2. Alerton DDC controller.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #4: ZAH CONTROL (15 TOTAL):**

1. Alerton DDC controllers.
2. Alerton temperature sensors.
3. Control wiring, and terminations.

**BUILDING-H:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: RTU CONTROL (3 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**INCIDENTAL ITEMS:**

1. Submittals and O&M's.
2. Programming and web-based dynamic graphical displays.
3. Coordination.
4. Startup and checkout.
5. Owner training.
6. One (1) year warranty.



**EXCLUDED:**

1. Control valves. Reuse existing.
2. Damper actuators. Reuse existing.
3. High voltage power wiring, power conduit, disconnects, starters, etc.
4. Balancing.
5. Equipment, equipment start-up, pump start-up, pump alignments, etc.
6. Fire alarm systems and interface to fire alarm systems.
7. Isolation valves, balancing valves, circuit setters, hose kits, etc.
8. Chemical treatment controls, chemicals, pumps, sensors, etc.
9. Excavation, trenching, cutting, etc.
10. Drywall, patching, painting, etc.
11. Asbestos, Lead, or other hazardous material work and/or abatement.
12. Printers, routers, network IT system, internet fees, etc.
13. Permits, fees, and bonds.

***TOTAL for the above work, we ask the sum of.....\$179,950.00  
 (One Hundred Seventy-Nine Thousand, Nine Hundred Fifty Dollars and Zero Cents)***

***\*Add 1% if bonding is required\****

This proposal is subject to change sixty (60) days from date of proposal. Pay terms shall be Net thirty (30) from date of invoice. BCS reserves the right to require payment in advance or other alternative method of payment prior to shipment [completion of work] if BCS determines, in its sole discretion, that the Buyer's financial condition at any time does not justify continuance of the Net thirty (30) days payment terms. In all other respects, this quotation shall be subject to the terms and conditions as outlined on the reverse side or attached page(s) of this proposal and are in lieu of any terms that may appear on any purchase order issued.

Please do not hesitate to call if you have any questions regarding this proposal.

Sincerely,

Jesse Jensen  
 Building Control Services, Inc.

\_\_\_\_\_  
 Accepted By/Date:

AGREEMENT TERMS AND CONDITIONS

1. **Service Response.** All services performed under this Agreement, including major repairs, will be provided during Building Control Services, Inc.'s ("BCS's") normal working hours as available, unless otherwise agreed. Weather conditions and work load may effect response times. Qualified independent contractors, at BCS's discretion, may be used to provide services required under this Agreement.
2. **Equipment Inspections and Service Evaluations.** Following the initial scheduled operating and annual stop operation inspections, BCS will provide Customer with recommendations for repairs or replacements of equipment or controls and written cost estimates. In the event BCS recommends certain services which are not included herein, which Customer declines to have performed as or when recommended, BCS shall not be responsible for any equipment or control failures, operability or any resulting damage. BCS, at its option, may either continue to use its best efforts to maintain such equipment or controls, without any responsibility therefor, or remove such equipment from this Agreement and adjust the price accordingly.
3. **Additional Service.** Services or parts requested by Customer in addition to those specified in this Agreement, will be provided upon receipt of Customer's written authorization and invoiced at BCS's prevailing labor rates and material prices.
4. **Compensation.** Customer's payment shall be due within thirty (30) days from the date of BCS's invoice. Past due invoices shall bear interest at the rate of one and one-half percent (1.5%) per month until fully satisfied. All parts and materials furnished under this Agreement shall remain BCS's exclusive property until payment of all invoices in full by Customer. BCS reserves the right to require cash payment or other payment prior to completion of work, in the event BCS determines, in its sole discretion, that Customer's financial condition does not justify standard payment terms. Customer also agrees to pay any applicable taxes or government charges assessed for the services or materials furnished under this Agreement.
5. **Responsibilities of Customer.** Customer shall be responsible for the following:
  - a. Provide BCS with all necessary instructions, information and specifications;
  - b. Provide safe working access to Customer's facilities and building services, including but not limited to water, elevators, receiving docks, electrical service and telephone service;
  - c. Keep areas adjacent to equipment free of obstructions and remove any personal property, fixtures, walls or partitions as necessary to perform the specified service;
  - d. Provide BCS prompt notice of any equipment malfunctions or unusual operating conditions;
  - e. Allow BCS to stop and start equipment as necessary;
  - f. Provide adequate water treatment for equipment operation;
  - g. Provide for daily routine operation of equipment (if not part of this Agreement) in accordance with manufacturer's specifications;
  - h. Maintain appropriate equipment operating logs; and
  - i. Provide and maintain a telephone line with long distance direct dial and answer capability, in the event remote monitoring service is to be provided by BCS under this Agreement.
6. **Warranty.** BCS warrants that all services under this Agreement shall be performed in a workmanlike manner in accordance with standard industry practices. For parts or components determined to be defective within one (1) year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service determined to be defective within ninety (90) days of completion of that specific service, BCS shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. BCS must receive written notice of all claims for defective workmanship. BCS's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy. BCS EXPRESSLY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
7. **Exclusions.** BCS shall not be responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grills, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. BCS is not responsible for repairs, replacements or alterations which are necessitated by repairs, adjustments or alterations made by others, negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, weather damage, war, corrosion, erosion, deterioration due to unusual wear and tear, or any other abnormal conditions or cause beyond BCS's control. BCS shall not be required to repair or replace equipment that has not been properly maintained or which was improperly designed or installed. BCS shall not be responsible for conducting tests, installing equipment, making modifications or performing labor recommended or required by insurance companies, real estate contracts, inspection agencies, or any federal, state or municipal government or other authority. In the event of any such recommendation or requirement, Customer may request BCS to provide a cost estimate and proposal therefor, in addition to the scope of work of this Agreement. BCS shall not be liable for delays caused by war, theft, strikes, fires, accidents, government acts, acts of God or other conditions beyond its reasonable control. Upon removal of the cause of such failure or interpretation, if practicable, BCS will resume service performance pursuant to the terms of this Agreement.
8. **Hazardous Materials and Asbestos Disclaimer.** Customer shall be solely responsible for the removal and proper disposal of waste oil, refrigerant and any other hazardous or regulated substance or material generated during the term of this Agreement and BCS shall have no responsibility therefor. BCS's scope of work does not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event BCS encounters any asbestos product or hazardous material in the course of performing its work, BCS may suspend its work and remove its employees from the project, until such product or material and any related hazards are abated and BCS shall receive an extension of time to complete its work hereunder and receive compensation for delays encountered as a result of such situation and its correction. Customer, in consideration of BCS performing the work required, hereunder, agrees to indemnify, defend and hold BCS harmless from and against any and all liability, damages, losses, claims, demands or lawsuits arising out of or relating to the presence of asbestos product of hazardous material.
9. **Liability Disclaimer.** BCS shall not be liable for damage to property or persons unless BCS's negligent acts or omissions directly caused to such injury or property damage. BCS's sole and exclusive liability for any reason, shall be to refund all moneys paid by Customer to BCS under this Agreement, subject to BCS's right of removal and return of its proprietary equipment and devices provided to Customer under this Agreement. BCS will not be liable for any damages whatsoever that result from defective design, defective materials, defective operation or malfunction of equipment or for any equipment that Customer specifies or that is designed in accordance with Customer's instructions or specifications. UNDER NO CIRCUMSTANCES SHALL BCS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF REVENUE, LOSS OF USE OF EQUIPMENT OR FACILITIES OR ECONOMIC DAMAGES.
10. **Property of BCS.** In the performance of certain services under this Agreement, BCS may install in Customer's facilities or attach to Customer's equipment, devices, hardware or software which shall remain the personal proprietary property of BCS. No such equipment, devices, hardware or software, whether or not attached to real property, shall become the property of Customer or become a fixture to the real property. Customer shall not acquire any interest, title or equity in any equipment, devices, hardware, software, processes, and other intellectual or proprietary rights therein.
11. **Government Contracts.** BCS offers standard commercial items which may not comply with Government specifications. BCS does not comply with the cost Accounting Standards (CAS) nor with the Federal Acquisition Regulations (FAR). In no event shall BCS provide any Cost or Pricing Data in connection with this Agreement or subsequent modifications.
12. **Termination.** BCS reserves the right to discontinue performance of the services required hereunder any time payments have not been made as required under this Agreement or if alterations, adjustments or repairs are made to equipment by anyone other than BCS without prior written agreement between Customer and BCS. Customer may terminate this Agreement for BCS's non-performance, provided that BCS fails to cure such non-performance within thirty (30) days after receipt of prior written notice of the non-performance. Upon early termination or expiration of this Agreement, BCS shall have reasonable access to Customer's facilities to disconnect and remove any of BCS's personal proprietary equipment, devices, hardware or software and remove any and all of BCS's parts, tools and other personal property. Customer agrees to pay BCS for all services performed by BCS which have not been invoiced, including overhead fees and a reasonable profit.
13. **Claims.** Any claim or action arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose and jurisdiction and venue for all such actions shall be exclusively in Washoe County, Nevada. Whether or not suit is instituted, Customer shall pay to BCS all costs and expenses, including attorney's fees incurred by BCS in collecting any payments or sums due from Customer under this Agreement.
14. **Governing Law, Entire Agreement, Assignment and Amendment.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Nevada. This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous oral or written statements. Customer may not assign this Agreement without BCS's prior written consent. No amendment or modification to this Agreement shall be binding unless in writing and signed by both parties.



February 13, 2023

Lyon County School District  
25 E. Goldfield  
Yerington, NV 89447

Attn: Kirk McCallum  
Re: Riverview Elementary School Alerton HVAC Controls

Dear Kirk,

We propose to furnish labor, materials, and tools to upgrade the HVAC controls for Riverview Elementary School to a new Alerton control system as follows:

**INCLUDED:**

**ITEM #1: FRONT END / GLOBAL CONTROL SYSTEM:**

1. Temperature control panel
2. 24vac power supply.
3. Alerton ACM global controller with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. ACM device license.
5. ACM battery backup.
6. Control conduit, wiring, and terminations.

**ITEM #2: BOILER/CHILLER SYSTEM CONTROL:**

1. Rework existing control panel.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: VAH CONTROL (1 TOTAL):**

1. Rework existing control panel.
2. Alerton DDC controller.
3. Alerton temperature sensors.
4. Modulating valve actuators.
5. Control wiring, and terminations.

**ITEM #4: ZAH CONTROL (38 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Modulating valve actuators.
5. Control wiring, and terminations.

**ITEM #5: MAU CONTROL (1 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Modulating valve actuators.
5. Control wiring, and terminations.

**ITEM #6: FCU CONTROL (3 TOTAL):**

1. New 12x12x4 TCPs.



- 2. Alerton DDC controllers.
- 3. Alerton temperature sensors.
- 4. Modulating valve actuators.
- 5. Control wiring, and terminations.

**ITEM #7: CAH CONTROL (1 TOTAL):**

- 1. \*Existing Alerton Controls\*

**INCIDENTAL ITEMS:**

- 1. Submittals and O&M's.
- 2. Programming and web-based dynamic graphical displays.
- 3. Coordination.
- 4. Startup and checkout.
- 5. Owner training.
- 6. One (1) year warranty.

**EXCLUDED:**

- 1. Control valves. Reuse existing.
- 2. Damper actuators. Reuse existing.
- 3. High voltage power wiring, power conduit, disconnects, starters, etc.
- 4. Balancing.
- 5. Equipment, equipment start-up, pump start-up, pump alignments, etc.
- 6. Fire alarm systems and interface to fire alarm systems.
- 7. Isolation valves, balancing valves, circuit setters, hose kits, etc.
- 8. Chemical treatment controls, chemicals, pumps, sensors, etc.
- 9. Excavation, trenching, cutting, etc.
- 10. Drywall, patching, painting, etc.
- 11. Asbestos, Lead, or other hazardous material work and/or abatement.
- 12. Printers, routers, network IT system, internet fees, etc.
- 13. Permits, fees, and bonds.

***TOTAL for the above work, we ask the sum of.....\$162,760.00  
(One Hundred Sixty-Two Thousand, Seven Hundred Sixty Dollars and Zero Cents)***

***\*Add 1% if bonding is required\****

This proposal is subject to change sixty (60) days from date of proposal. Pay terms shall be Net thirty (30) from date of invoice. BCS reserves the right to require payment in advance or other alternative method of payment prior to shipment [completion of work] if BCS determines, in its sole discretion, that the Buyer's financial condition at any time does not justify continuance of the Net thirty (30) days payment terms. In all other respects, this quotation shall be subject to the terms and conditions as outlined on the reverse side or attached page(s) of this proposal and are in lieu of any terms that may appear on any purchase order issued.

Please do not hesitate to call if you have any questions regarding this proposal.

Sincerely,

Jesse Jensen  
Building Control Services, Inc.

\_\_\_\_\_  
Accepted By/Date:

AGREEMENT TERMS AND CONDITIONS

1. **Service Response.** All services performed under this Agreement, including major repairs, will be provided during Building Control Services, Inc.'s ("BCS's") normal working hours as available, unless otherwise agreed. Weather conditions and work load may effect response times. Qualified independent contractors, at BCS's discretion, may be used to provide services required under this Agreement.
2. **Equipment Inspections and Service Evaluations.** Following the initial scheduled operating and annual stop operation inspections, BCS will provide Customer with recommendations for repairs or replacements of equipment or controls and written cost estimates. In the event BCS recommends certain services which are not included herein, which Customer declines to have performed as or when recommended, BCS shall not be responsible for any equipment or control failures, operability or any resulting damage. BCS, at its option, may either continue to use its best efforts to maintain such equipment or controls, without any responsibility therefor, or remove such equipment from this Agreement and adjust the price accordingly.
3. **Additional Service.** Services or parts requested by Customer in addition to those specified in this Agreement, will be provided upon receipt of Customer's written authorization and invoiced at BCS's prevailing labor rates and material prices.
4. **Compensation.** Customer's payment shall be due within thirty (30) days from the date of BCS's invoice. Past due invoices shall bear interest at the rate of one and one-half percent (1.5%) per month until fully satisfied. All parts and materials furnished under this Agreement shall remain BCS's exclusive property until payment of all invoices in full by Customer. BCS reserves the right to require cash payment or other payment prior to completion of work, in the event BCS determines, in its sole discretion, that Customer's financial condition does not justify standard payment terms. Customer also agrees to pay any applicable taxes or government charges assessed for the services or materials furnished under this Agreement.
5. **Responsibilities of Customer.** Customer shall be responsible for the following:
  - a. Provide BCS with all necessary instructions, information and specifications;
  - b. Provide safe working access to Customer's facilities and building services, including but not limited to water, elevators, receiving docks, electrical service and telephone service;
  - c. Keep areas adjacent to equipment free of obstructions and remove any personal property, fixtures, walls or partitions as necessary to perform the specified service;
  - d. Provide BCS prompt notice of any equipment malfunctions or unusual operating conditions;
  - e. Allow BCS to stop and start equipment as necessary;
  - f. Provide adequate water treatment for equipment operation;
  - g. Provide for daily routine operation of equipment (if not part of this Agreement) in accordance with manufacturer's specifications;
  - h. Maintain appropriate equipment operating logs; and
  - i. Provide and maintain a telephone line with long distance direct dial and answer capability, in the event remote monitoring service is to be provided by BCS under this Agreement.
6. **Warranty.** BCS warrants that all services under this Agreement shall be performed in a workmanlike manner in accordance with standard industry practices. For parts or components determined to be defective within one (1) year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service determined to be defective within ninety (90) days of completion of that specific service, BCS shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. BCS must receive written notice of all claims for defective workmanship. BCS's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy. BCS EXPRESSLY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
7. **Exclusions.** BCS shall not be responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grills, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. BCS is not responsible for repairs, replacements or alterations which are necessitated by repairs, adjustments or alterations made by others, negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, weather damage, war, corrosion, erosion, deterioration due to unusual wear and tear, or any other abnormal conditions or cause beyond BCS's control. BCS shall not be required to repair or replace equipment that has not been properly maintained or which was improperly designed or installed. BCS shall not be responsible for conducting tests, installing equipment, making modifications or performing labor recommended or required by insurance companies, real estate contracts, inspection agencies, or any federal, state or municipal government or other authority. In the event of any such recommendation or requirement, Customer may request BCS to provide a cost estimate and proposal therefor, in addition to the scope of work of this Agreement. BCS shall not be liable for delays caused by war, theft, strikes, fires, accidents, government acts, acts of God or other conditions beyond its reasonable control. Upon removal of the cause of such failure or interpretation, if practicable, BCS will resume service performance pursuant to the terms of this Agreement.
8. **Hazardous Materials and Asbestos Disclaimer.** Customer shall be solely responsible for the removal and proper disposal of waste oil, refrigerant and any other hazardous or regulated substance or material generated during the term of this Agreement and BCS shall have no responsibility therefor. BCS's scope of work does not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event BCS encounters any asbestos product or hazardous material in the course of performing its work, BCS may suspend its work and remove its employees from the project, until such product or material and any related hazards are abated and BCS shall receive an extension of time to complete its work hereunder and receive compensation for delays encountered as a result of such situation and its correction. Customer, in consideration of BCS performing the work required, hereunder, agrees to indemnify, defend and hold BCS harmless from and against any and all liability, damages, losses, claims, demands or lawsuits arising out of or relating to the presence of asbestos product of hazardous material.
9. **Liability Disclaimer.** BCS shall not be liable for damage to property or persons unless BCS's negligent acts or omissions directly caused to such injury or property damage. BCS's sole and exclusive liability for any reason, shall be to refund all moneys paid by Customer to BCS under this Agreement, subject to BCS's right of removal and return of its proprietary equipment and devices provided to Customer under this Agreement. BCS will not be liable for any damages whatsoever that result from defective design, defective materials, defective operation or malfunction of equipment or for any equipment that Customer specifies or that is designed in accordance with Customer's instructions or specifications. UNDER NO CIRCUMSTANCES SHALL BCS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF REVENUE, LOSS OF USE OF EQUIPMENT OR FACILITIES OR ECONOMIC DAMAGES.
10. **Property of BCS.** In the performance of certain services under this Agreement, BCS may install in Customer's facilities or attach to Customer's equipment, devices, hardware or software which shall remain the personal proprietary property of BCS. No such equipment, devices, hardware or software, whether or not attached to real property, shall become the property of Customer or become a fixture to the real property. Customer shall not acquire any interest, title or equity in any equipment, devices, hardware, software, processes, and other intellectual or proprietary rights therein.
11. **Government Contracts.** BCS offers standard commercial items which may not comply with Government specifications. BCS does not comply with the cost Accounting Standards (CAS) nor with the Federal Acquisition Regulations (FAR). In no event shall BCS provide any Cost or Pricing Data in connection with this Agreement or subsequent modifications.
12. **Termination.** BCS reserves the right to discontinue performance of the services required hereunder any time payments have not been made as required under this Agreement or if alterations, adjustments or repairs are made to equipment by anyone other than BCS without prior written agreement between Customer and BCS. Customer may terminate this Agreement for BCS's non-performance, provided that BCS fails to cure such non-performance within thirty (30) days after receipt of prior written notice of the non-performance. Upon early termination or expiration of this Agreement, BCS shall have reasonable access to Customer's facilities to disconnect and remove any of BCS's personal proprietary equipment, devices, hardware or software and remove any and all of BCS's parts, tools and other personal property. Customer agrees to pay BCS for all services performed by BCS which have not been invoiced, including overhead fees and a reasonable profit.
13. **Claims.** Any claim or action arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose and jurisdiction and venue for all such actions shall be exclusively in Washoe County, Nevada. Whether or not suit is instituted, Customer shall pay to BCS all costs and expenses, including attorney's fees incurred by BCS in collecting any payments or sums due from Customer under this Agreement.
14. **Governing Law, Entire Agreement, Assignment and Amendment.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Nevada. This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous oral or written statements. Customer may not assign this Agreement without BCS's prior written consent. No amendment or modification to this Agreement shall be binding unless in writing and signed by both parties.

March 17, 2023

Lyon County School District  
25 E. Goldfield  
Yerington, NV 89447

Attn: Kirk McCallum  
Re: Silverland Middle School Alerton HVAC Controls

Dear Kirk,

We propose to furnish labor, materials, and tools to upgrade the HVAC controls for Silverland Middle School to a new Alerton control system as follows:

**INCLUDED:**

**MAIN BUILDING:**

**ITEM #1: FRONT END / GLOBAL CONTROL SYSTEM:**

1. Temperature control panel
2. 24vac power supply.
3. Alerton ACM global controller with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. ACM device license.
5. ACM battery backup.
6. Control conduit, wiring, and terminations.

**ITEM #2: CENTRAL PLANT CONTROL:**

1. Rework control panels.
2. Alerton DDC controllers.
3. OSA temperature sensor.
4. New immersion temperature sensors.
5. Boiler system control.
6. Cooling tower system control.
7. Solar system control.
8. Pump controls.
9. Control wiring, and terminations.

**ITEM #3: HW HEATER CONTROL (8 TOTAL):**

1. Rework control panels.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #4: EXHAUST FAN CONTROL (13 TOTAL):**

1. Rework control panels.
2. Alerton DDC controllers.
3. Control wiring, and terminations.

**ITEM #5: VAV CONTROL (4 TOTAL):**

1. Rework control panels.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #6: MDF/IDF CONTROL (4 TOTAL):**

1. Rework control panels.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #7: HALLWAY TEMPERATURE MONITORING (3 TOTAL):**

1. Alerton room sensors. (Tied to closest DDC controller)
2. Control wiring, and terminations.

**ITEM #8: LIGHTING ZONE CONTROL (10 TOTAL):**

1. Rework control panels.
2. Alerton DDC controllers.
3. Control wiring, and terminations.

**ITEM #9: KITCHEN MAU CONTROL (1 TOTAL):**

1. Rework control panel.
2. Alerton DDC controller.
3. Alerton temperature sensors.
4. Control conduit, wiring, and terminations.

**ITEM #10: ROOFTOP HEAT PUMP CONTROL (47 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. New CO2 sensors.
5. Control wiring, and terminations.

**ITEM #11: POWER METER INTEGRATION (1 TOTAL):**

1. BACnet integration to existing power meter.
2. Control wiring, and terminations.

**INCIDENTAL ITEMS:**

1. Submittals and O&M's.
2. Programming and web-based dynamic graphical displays.
3. Coordination.
4. Startup and checkout.
5. Owner training.
6. One (1) year warranty.

**EXCLUDED:**

1. Control valves. Reuse existing.
2. Damper actuators. Reuse existing.
3. High voltage power wiring, power conduit, disconnects, starters, etc.
4. Balancing.
5. Equipment, equipment start-up, pump start-up, pump alignments, etc.
6. Fire alarm systems and interface to fire alarm systems.
7. Isolation valves, balancing valves, circuit setters, hose kits, etc.
8. Chemical treatment controls, chemicals, pumps, sensors, etc.
9. Excavation, trenching, cutting, etc.
10. Drywall, patching, painting, etc.
11. Asbestos, Lead, or other hazardous material work and/or abatement.
12. Printers, routers, network IT system, internet fees, etc.
13. Permits, fees, and bonds.



***TOTAL for the above work, we ask the sum of.....\$299,740.00  
(Two Hundred Ninety-Nine Thousand, Seven Hundred Forty Dollars and Zero Cents)***

***\*Add 1% if bonding is required\****

This proposal is subject to change sixty (60) days from date of proposal.  
Pay terms shall be Net thirty (30) from date of invoice. BCS reserves the right to require payment in advance or other alternative method of payment prior to shipment [completion of work] if BCS determines, in its sole discretion, that the Buyer's financial condition at any time does not justify continuance of the Net thirty (30) days payment terms. In all other respects, this quotation shall be subject to the terms and conditions as outlined on the reverse side or attached page(s) of this proposal and are in lieu of any terms that may appear on any purchase order issued.

Please do not hesitate to call if you have any questions regarding this proposal.

Sincerely,

Jesse Jensen  
Building Control Services, Inc.

\_\_\_\_\_  
Accepted By/Date:



AGREEMENT TERMS AND CONDITIONS

1. **Service Response.** All services performed under this Agreement, including major repairs, will be provided during Building Control Services, Inc.'s ("BCS's") normal working hours as available, unless otherwise agreed. Weather conditions and work load may effect response times. Qualified independent contractors, at BCS's discretion, may be used to provide services required under this Agreement.
2. **Equipment Inspections and Service Evaluations.** Following the initial scheduled operating and annual stop operation inspections, BCS will provide Customer with recommendations for repairs or replacements of equipment or controls and written cost estimates. In the event BCS recommends certain services which are not included herein, which Customer declines to have performed as or when recommended, BCS shall not be responsible for any equipment or control failures, operability or any resulting damage. BCS, at its option, may either continue to use its best efforts to maintain such equipment or controls, without any responsibility therefor, or remove such equipment from this Agreement and adjust the price accordingly.
3. **Additional Service.** Services or parts requested by Customer in addition to those specified in this Agreement, will be provided upon receipt of Customer's written authorization and invoiced at BCS's prevailing labor rates and material prices.
4. **Compensation.** Customer's payment shall be due within thirty (30) days from the date of BCS's invoice. Past due invoices shall bear interest at the rate of one and one-half percent (1.5%) per month until fully satisfied. All parts and materials furnished under this Agreement shall remain BCS's exclusive property until payment of all invoices in full by Customer. BCS reserves the right to require cash payment or other payment prior to completion of work, in the event BCS determines, in its sole discretion, that Customer's financial condition does not justify standard payment terms. Customer also agrees to pay any applicable taxes or government charges assessed for the services or materials furnished under this Agreement.
5. **Responsibilities of Customer.** Customer shall be responsible for the following:
  - a. Provide BCS with all necessary instructions, information and specifications;
  - b. Provide safe working access to Customer's facilities and building services, including but not limited to water, elevators, receiving docks, electrical service and telephone service;
  - c. Keep areas adjacent to equipment free of obstructions and remove any personal property, fixtures, walls or partitions as necessary to perform the specified service;
  - d. Provide BCS prompt notice of any equipment malfunctions or unusual operating conditions;
  - e. Allow BCS to stop and start equipment as necessary;
  - f. Provide adequate water treatment for equipment operation;
  - g. Provide for daily routine operation of equipment (if not part of this Agreement) in accordance with manufacturer's specifications;
  - h. Maintain appropriate equipment operating logs; and
  - i. Provide and maintain a telephone line with long distance direct dial and answer capability, in the event remote monitoring service is to be provided by BCS under this Agreement.
6. **Warranty.** BCS warrants that all services under this Agreement shall be performed in a workmanlike manner in accordance with standard industry practices. For parts or components determined to be defective within one (1) year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service determined to be defective within ninety (90) days of completion of that specific service, BCS shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. BCS must receive written notice of all claims for defective workmanship. BCS's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy. BCS EXPRESSLY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
7. **Exclusions.** BCS shall not be responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grills, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. BCS is not responsible for repairs, replacements or alterations which are necessitated by repairs, adjustments or alterations made by others, negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, weather damage, war, corrosion, erosion, deterioration due to unusual wear and tear, or any other abnormal conditions or cause beyond BCS's control. BCS shall not be required to repair or replace equipment that has not been properly maintained or which was improperly designed or installed. BCS shall not be responsible for conducting tests, installing equipment, making modifications or performing labor recommended or required by insurance companies, real estate contracts, inspection agencies, or any federal, state or municipal government or other authority. In the event of any such recommendation or requirement, Customer may request BCS to provide a cost estimate and proposal therefor, in addition to the scope of work of this Agreement. BCS shall not be liable for delays caused by war, theft, strikes, fires, accidents, government acts, acts of God or other conditions beyond its reasonable control. Upon removal of the cause of such failure or interpretation, if practicable, BCS will resume service performance pursuant to the terms of this Agreement.
8. **Hazardous Materials and Asbestos Disclaimer.** Customer shall be solely responsible for the removal and proper disposal of waste oil, refrigerant and any other hazardous or regulated substance or material generated during the term of this Agreement and BCS shall have no responsibility therefor. BCS's scope of work does not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event BCS encounters any asbestos product or hazardous material in the course of performing its work, BCS may suspend its work and remove its employees from the project, until such product or material and any related hazards are abated and BCS shall receive an extension of time to complete its work hereunder and receive compensation for delays encountered as a result of such situation and its correction. Customer, in consideration of BCS performing the work required, hereunder, agrees to indemnify, defend and hold BCS harmless from and against any and all liability, damages, losses, claims, demands or lawsuits arising out of or relating to the presence of asbestos product of hazardous material.
9. **Liability Disclaimer.** BCS shall not be liable for damage to property or persons unless BCS's negligent acts or omissions directly caused to such injury or property damage. BCS's sole and exclusive liability for any reason, shall be to refund all moneys paid by Customer to BCS under this Agreement, subject to BCS's right of removal and return of its proprietary equipment and devices provided to Customer under this Agreement. BCS will not be liable for any damages whatsoever that result from defective design, defective materials, defective operation or malfunction of equipment or for any equipment that Customer specifies or that is designed in accordance with Customer's instructions or specifications. UNDER NO CIRCUMSTANCES SHALL BCS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF REVENUE, LOSS OF USE OF EQUIPMENT OR FACILITIES OR ECONOMIC DAMAGES.
10. **Property of BCS.** In the performance of certain services under this Agreement, BCS may install in Customer's facilities or attach to Customer's equipment, devices, hardware or software which shall remain the personal proprietary property of BCS. No such equipment, devices, hardware or software, whether or not attached to real property, shall become the property of Customer or become a fixture to the real property. Customer shall not acquire any interest, title or equity in any equipment, devices, hardware, software, processes, and other intellectual or proprietary rights therein.
11. **Government Contracts.** BCS offers standard commercial items which may not comply with Government specifications. BCS does not comply with the cost Accounting Standards (CAS) nor with the Federal Acquisition Regulations (FAR). In no event shall BCS provide any Cost or Pricing Data in connection with this Agreement or subsequent modifications.
12. **Termination.** BCS reserves the right to discontinue performance of the services required hereunder any time payments have not been made as required under this Agreement or if alterations, adjustments or repairs are made to equipment by anyone other than BCS without prior written agreement between Customer and BCS. Customer may terminate this Agreement for BCS's non-performance, provided that BCS fails to cure such non-performance within thirty (30) days after receipt of prior written notice of the non-performance. Upon early termination or expiration of this Agreement, BCS shall have reasonable access to Customer's facilities to disconnect and remove any of BCS's personal proprietary equipment, devices, hardware or software and remove any and all of BCS's parts, tools and other personal property. Customer agrees to pay BCS for all services performed by BCS which have not been invoiced, including overhead fees and a reasonable profit.
13. **Claims.** Any claim or action arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose and jurisdiction and venue for all such actions shall be exclusively in Washoe County, Nevada. Whether or not suit is instituted, Customer shall pay to BCS all costs and expenses, including attorney's fees incurred by BCS in collecting any payments or sums due from Customer under this Agreement.
14. **Governing Law, Entire Agreement, Assignment and Amendment.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Nevada. This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous oral or written statements. Customer may not assign this Agreement without BCS's prior written consent. No amendment or modification to this Agreement shall be binding unless in writing and signed by both parties.



March 17, 2023

Lyon County School District  
25 E. Goldfield  
Yerington, NV 89447

Attn: Kirk McCallum  
Re: Smith Valley School Alerton HVAC Controls

Dear Kirk,

We propose to furnish labor, materials, and tools to upgrade the HVAC controls for Smith Valley School to a new Alerton control system as follows:

**INCLUDED:**

**MAIN BUILDING:**

**ITEM #1: FRONT END / GLOBAL CONTROL SYSTEM:**

1. Temperature control panel
2. 24vac power supply.
3. Alerton ACM global controller with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. ACM device license.
5. ACM battery backup.
6. Control conduit, wiring, and terminations.

**ITEM #2: BOILER SYSTEM CONTROL:**

1. Rework control panels.
2. 24vac power supply.
3. Alerton DDC controllers.
4. OSA temperature sensor.
5. New immersion temperature sensors.
6. Boiler Enable.
7. Boiler Status.
8. Boiler Alarm.
9. HWP-1/2/3/4/5 Start/Stop control.
10. HWP-1/2/3/4/5 status monitoring.
11. 3" HW globe valve control.
12. Control wiring, and terminations.

**ITEM #3: UNIT HEATER CONTROL (5 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #4: AC UNIT W/ HW HEATING CONTROL (1 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: KITCHEN MAU CONTROL (1 TOTAL):**

1. Rework control panel.
2. 24vac transformer.
3. Alerton DDC controller.
4. Alerton temperature sensors.
5. 1" HW globe valve control.
6. Nema-4 OSA damper actuator.
7. Freeze stat and shutdown interlock wiring.

8. Smoke shutdown interlock wiring. (Existing smoke detector)
9. Control conduit, wiring, and terminations.

**ITEM #4: MULTIZONE UNIT CONTROL (2 TOTAL):**

1. Rework control panel.
2. 24vac transformers.
3. Alerton DDC controllers.
4. Return air temperature sensors.
5. Mixed air temperature sensors.
6. Hot deck temperature sensors.
7. Cold deck temperature sensors.
8. Fan start/stop control.
9. Fan status monitoring.
10. DX cooling staging.
11. 1" HW globe valve control.
12. HW circ pump start/stop control.
13. HW circ pump status monitoring.
14. Economizer damper actuators.
15. Zone damper actuators. (10 Total)
16. Zone room temperature sensors. (10 Total)
17. Zone supply air temperature sensors. (10 Total)
18. Freeze stat and shutdown interlock wiring.
19. Smoke shutdown interlock wiring. (Existing smoke detector)
20. Control conduit, wiring, and terminations.

**LIBRARY BUILDING:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: PACKAGE UNIT CONTROL (2 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**B BUILDING:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: AC UNIT W/ HW HEATING CONTROL (6 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: UNIT HEATER CONTROL (2 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**C BUILDING:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: PACKAGE UNIT (BARD) CONTROL (7 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**AUXILIARY GYM:**

**ITEM #1: PACKAGE UNIT CONTROL (1 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.
5. Comm routed from the main gym to auxiliary gym.

**INCIDENTAL ITEMS:**

1. Submittals and O&M's.
2. Programming and web-based dynamic graphical displays.
3. Coordination.
4. Startup and checkout.
5. Owner training.
6. One (1) year warranty.

**EXCLUDED:**

1. Control valves. Reuse existing.
2. Damper actuators. Reuse existing.
3. High voltage power wiring, power conduit, disconnects, starters, etc.
4. Balancing.
5. Equipment, equipment start-up, pump start-up, pump alignments, etc.
6. Fire alarm systems and interface to fire alarm systems.
7. Isolation valves, balancing valves, circuit setters, hose kits, etc.
8. Chemical treatment controls, chemicals, pumps, sensors, etc.
9. Excavation, trenching, cutting, etc.
10. Drywall, patching, painting, etc.
11. Asbestos, Lead, or other hazardous material work and/or abatement.
12. Printers, routers, network IT system, internet fees, etc.
13. Permits, fees, and bonds.



***TOTAL for the above work, we ask the sum of.....\$280,910.00  
(Two Hundred Eighty Thousand, Nine Hundred Ten Dollars and Zero Cents)***

***\*Add 1% if bonding is required\****

This proposal is subject to change sixty (60) days from date of proposal.

Pay terms shall be Net thirty (30) from date of invoice. BCS reserves the right to require payment in advance or other alternative method of payment prior to shipment [completion of work] if BCS determines, in its sole discretion, that the Buyer's financial condition at any time does not justify continuance of the Net thirty (30) days payment terms. In all other respects, this quotation shall be subject to the terms and conditions as outlined on the reverse side or attached page(s) of this proposal and are in lieu of any terms that may appear on any purchase order issued.

Please do not hesitate to call if you have any questions regarding this proposal.

Sincerely,

Jesse Jensen  
Building Control Services, Inc.

\_\_\_\_\_  
Accepted By/Date:



AGREEMENT TERMS AND CONDITIONS

1. **Service Response.** All services performed under this Agreement, including major repairs, will be provided during Building Control Services, Inc.'s ("BCS's") normal working hours as available, unless otherwise agreed. Weather conditions and work load may effect response times. Qualified independent contractors, at BCS's discretion, may be used to provide services required under this Agreement.
2. **Equipment Inspections and Service Evaluations.** Following the initial scheduled operating and annual stop operation inspections, BCS will provide Customer with recommendations for repairs or replacements of equipment or controls and written cost estimates. In the event BCS recommends certain services which are not included herein, which Customer declines to have performed as or when recommended, BCS shall not be responsible for any equipment or control failures, operability or any resulting damage. BCS, at its option, may either continue to use its best efforts to maintain such equipment or controls, without any responsibility therefor, or remove such equipment from this Agreement and adjust the price accordingly.
3. **Additional Service.** Services or parts requested by Customer in addition to those specified in this Agreement, will be provided upon receipt of Customer's written authorization and invoiced at BCS's prevailing labor rates and material prices.
4. **Compensation.** Customer's payment shall be due within thirty (30) days from the date of BCS's invoice. Past due invoices shall bear interest at the rate of one and one-half percent (1.5%) per month until fully satisfied. All parts and materials furnished under this Agreement shall remain BCS's exclusive property until payment of all invoices in full by Customer. BCS reserves the right to require cash payment or other payment prior to completion of work, in the event BCS determines, in its sole discretion, that Customer's financial condition does not justify standard payment terms. Customer also agrees to pay any applicable taxes or government charges assessed for the services or materials furnished under this Agreement.
5. **Responsibilities of Customer.** Customer shall be responsible for the following:
  - a. Provide BCS with all necessary instructions, information and specifications;
  - b. Provide safe working access to Customer's facilities and building services, including but not limited to water, elevators, receiving docks, electrical service and telephone service;
  - c. Keep areas adjacent to equipment free of obstructions and remove any personal property, fixtures, walls or partitions as necessary to perform the specified service;
  - d. Provide BCS prompt notice of any equipment malfunctions or unusual operating conditions;
  - e. Allow BCS to stop and start equipment as necessary;
  - f. Provide adequate water treatment for equipment operation;
  - g. Provide for daily routine operation of equipment (if not part of this Agreement) in accordance with manufacturer's specifications;
  - h. Maintain appropriate equipment operating logs; and
  - i. Provide and maintain a telephone line with long distance direct dial and answer capability, in the event remote monitoring service is to be provided by BCS under this Agreement.
6. **Warranty.** BCS warrants that all services under this Agreement shall be performed in a workmanlike manner in accordance with standard industry practices. For parts or components determined to be defective within one (1) year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service determined to be defective within ninety (90) days of completion of that specific service, BCS shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. BCS must receive written notice of all claims for defective workmanship. BCS's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy. BCS EXPRESSLY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
7. **Exclusions.** BCS shall not be responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grills, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. BCS is not responsible for repairs, replacements or alterations which are necessitated by repairs, adjustments or alterations made by others, negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, weather damage, war, corrosion, erosion, deterioration due to unusual wear and tear, or any other abnormal conditions or cause beyond BCS's control. BCS shall not be required to repair or replace equipment that has not been properly maintained or which was improperly designed or installed. BCS shall not be responsible for conducting tests, installing equipment, making modifications or performing labor recommended or required by insurance companies, real estate contracts, inspection agencies, or any federal, state or municipal government or other authority. In the event of any such recommendation or requirement, Customer may request BCS to provide a cost estimate and proposal therefor, in addition to the scope of work of this Agreement. BCS shall not be liable for delays caused by war, theft, strikes, fires, accidents, government acts, acts of God or other conditions beyond its reasonable control. Upon removal of the cause of such failure or interpretation, if practicable, BCS will resume service performance pursuant to the terms of this Agreement.
8. **Hazardous Materials and Asbestos Disclaimer.** Customer shall be solely responsible for the removal and proper disposal of waste oil, refrigerant and any other hazardous or regulated substance or material generated during the term of this Agreement and BCS shall have no responsibility therefor. BCS's scope of work does not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event BCS encounters any asbestos product or hazardous material in the course of performing its work, BCS may suspend its work and remove its employees from the project, until such product or material and any related hazards are abated and BCS shall receive an extension of time to complete its work hereunder and receive compensation for delays encountered as a result of such situation and its correction. Customer, in consideration of BCS performing the work required, hereunder, agrees to indemnify, defend and hold BCS harmless from and against any and all liability, damages, losses, claims, demands or lawsuits arising out of or relating to the presence of asbestos product of hazardous material.
9. **Liability Disclaimer.** BCS shall not be liable for damage to property or persons unless BCS's negligent acts or omissions directly caused to such injury or property damage. BCS's sole and exclusive liability for any reason, shall be to refund all moneys paid by Customer to BCS under this Agreement, subject to BCS's right of removal and return of its proprietary equipment and devices provided to Customer under this Agreement. BCS will not be liable for any damages whatsoever that result from defective design, defective materials, defective operation or malfunction of equipment or for any equipment that Customer specifies or that is designed in accordance with Customer's instructions or specifications. UNDER NO CIRCUMSTANCES SHALL BCS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF REVENUE, LOSS OF USE OF EQUIPMENT OR FACILITIES OR ECONOMIC DAMAGES.
10. **Property of BCS.** In the performance of certain services under this Agreement, BCS may install in Customer's facilities or attach to Customer's equipment, devices, hardware or software which shall remain the personal proprietary property of BCS. No such equipment, devices, hardware or software, whether or not attached to real property, shall become the property of Customer or become a fixture to the real property. Customer shall not acquire any interest, title or equity in any equipment, devices, hardware, software, processes, and other intellectual or proprietary rights therein.
11. **Government Contracts.** BCS offers standard commercial items which may not comply with Government specifications. BCS does not comply with the cost Accounting Standards (CAS) nor with the Federal Acquisition Regulations (FAR). In no event shall BCS provide any Cost or Pricing Data in connection with this Agreement or subsequent modifications.
12. **Termination.** BCS reserves the right to discontinue performance of the services required hereunder any time payments have not been made as required under this Agreement or if alterations, adjustments or repairs are made to equipment by anyone other than BCS without prior written agreement between Customer and BCS. Customer may terminate this Agreement for BCS's non-performance, provided that BCS fails to cure such non-performance within thirty (30) days after receipt of prior written notice of the non-performance. Upon early termination or expiration of this Agreement, BCS shall have reasonable access to Customer's facilities to disconnect and remove any of BCS's personal proprietary equipment, devices, hardware or software and remove any and all of BCS's parts, tools and other personal property. Customer agrees to pay BCS for all services performed by BCS which have not been invoiced, including overhead fees and a reasonable profit.
13. **Claims.** Any claim or action arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose and jurisdiction and venue for all such actions shall be exclusively in Washoe County, Nevada. Whether or not suit is instituted, Customer shall pay to BCS all costs and expenses, including attorney's fees incurred by BCS in collecting any payments or sums due from Customer under this Agreement.
14. **Governing Law, Entire Agreement, Assignment and Amendment.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Nevada. This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous oral or written statements. Customer may not assign this Agreement without BCS's prior written consent. No amendment or modification to this Agreement shall be binding unless in writing and signed by both parties.



March 17, 2023

Lyon County School District  
25 E. Goldfield  
Yerington, NV 89447

Attn: Kirk McCallum  
Re: Yerington High School Alerton HVAC Controls

Dear Kirk,

We propose to furnish labor, materials, and tools to upgrade the HVAC controls for Yerington High School to a new Alerton control system as follows:

**INCLUDED:**

**MAIN BUILDING:**

**ITEM #1: FRONT END / GLOBAL CONTROL SYSTEM:**

1. Temperature control panel
2. 24vac power supply.
3. Alerton ACM global controller with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. ACM device license.
5. ACM battery backup.
6. Control conduit, wiring, and terminations.

**ITEM #2: RTU CONTROL (14 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: MAU CONTROL (4 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control conduit, wiring, and terminations.

**ANNEX:**

**ITEM #1: RTU CONTROL (8 TOTAL):**

5. New 12x12x4 TCPs.
6. Alerton DDC controllers.
7. Alerton temperature sensors.
8. Control wiring, and terminations.

**ITEM #2: MAU CONTROL (1 TOTAL):**

5. New 12x12x4 TCPs.
6. Alerton DDC controllers.
7. Alerton temperature sensors.
8. Control conduit, wiring, and terminations.

**MULTIPURPOSE BUILDING:**

**ITEM #1: RTU CONTROL (8 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**AUXILIARY GYM:**

**ITEM #1: PACKAGE UNIT CONTROL (1 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.
5. Comm routed from the main gym to auxiliary gym.

**AUTO SHOP:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: PACKAGE UNIT CONTROL (4 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**ITEM #3: UNIT HEATER CONTROL (2 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.

**TECH BUILDING:**

**ITEM #1: BACNET IP/MSTP ROUTER:**

1. 12x12x4 TCP
2. 24vac transformer.
3. BACnet IP/MSTP router with network access to existing Lyon County School District Alerton control system network. (Network connection provided by LCSD)
4. Control conduit, wiring, and terminations.

**ITEM #2: BOILER SYSTEM CONTROL:**

1. New control panel.
2. 24vac power supply.
3. Alerton DDC controller.
4. OSA temperature sensor.
5. Building HWS & HWR temperature sensors.
6. Boiler-1/2 HWS temperature sensors.
7. Boiler-1/2 Enable.
8. Boiler-1/2 Status.
9. Boiler-1/2 Alarm.
10. HWP-1/2/3 Start/Stop control.
11. HWP-1/2/3 status monitoring.
12. Control wiring, and terminations.

**ITEM #3: UNIT HEATER CONTROL (5 TOTAL):**

1. New 12x12x4 TCPs.
2. Alerton DDC controllers.
3. Alerton temperature sensors.
4. Control wiring, and terminations.



**ITEM #4: MAU CONTROL (2 TOTAL):**

- 1. New 12x12x4 TCPs.
- 2. Alerton DDC controllers.
- 3. Alerton temperature sensors.
- 4. Control conduit, wiring, and terminations.

**ITEM #5: AC UNIT W/ HW HEATING CONTROL (4 TOTAL):**

- 1. New 12x12x4 TCPs.
- 2. Alerton DDC controllers.
- 3. Alerton temperature sensors.
- 4. Control wiring, and terminations.

**INCIDENTAL ITEMS:**

- 1. Submittals and O&M's.
- 2. Programming and web-based dynamic graphical displays.
- 3. Coordination.
- 4. Startup and checkout.
- 5. Owner training.
- 6. One (1) year warranty.

**EXCLUDED:**

- 1. Control valves. Reuse existing.
- 2. Damper actuators. Reuse existing.
- 3. High voltage power wiring, power conduit, disconnects, starters, etc.
- 4. Balancing.
- 5. Equipment, equipment start-up, pump start-up, pump alignments, etc.
- 6. Fire alarm systems and interface to fire alarm systems.
- 7. Isolation valves, balancing valves, circuit setters, hose kits, etc.
- 8. Chemical treatment controls, chemicals, pumps, sensors, etc.
- 9. Excavation, trenching, cutting, etc.
- 10. Drywall, patching, painting, etc.
- 11. Asbestos, Lead, or other hazardous material work and/or abatement.
- 12. Printers, routers, network IT system, internet fees, etc.
- 13. Permits, fees, and bonds.

***TOTAL for the above work, we ask the sum of.....\$209,820.00  
(Two Hundred Nine Thousand, Eight Hundred Twenty Dollars and Zero Cents)***

***\*Add 1% if bonding is required\****

This proposal is subject to change sixty (60) days from date of proposal.  
Pay terms shall be Net thirty (30) from date of invoice. BCS reserves the right to require payment in advance or other alternative method of payment prior to shipment [completion of work] if BCS determines, in its sole discretion, that the Buyer's financial condition at any time does not justify continuance of the Net thirty (30) days payment terms. In all other respects, this quotation shall be subject to the terms and conditions as outlined on the reverse side or attached page(s) of this proposal and are in lieu of any terms that may appear on any purchase order issued.

Please do not hesitate to call if you have any questions regarding this proposal.

Sincerely,

Jesse Jensen  
Building Control Services, Inc.

\_\_\_\_\_  
Accepted By/Date:

AGREEMENT TERMS AND CONDITIONS

1. **Service Response.** All services performed under this Agreement, including major repairs, will be provided during Building Control Services, Inc.'s ("BCS's") normal working hours as available, unless otherwise agreed. Weather conditions and work load may effect response times. Qualified independent contractors, at BCS's discretion, may be used to provide services required under this Agreement.
2. **Equipment Inspections and Service Evaluations.** Following the initial scheduled operating and annual stop operation inspections, BCS will provide Customer with recommendations for repairs or replacements of equipment or controls and written cost estimates. In the event BCS recommends certain services which are not included herein, which Customer declines to have performed as or when recommended, BCS shall not be responsible for any equipment or control failures, operability or any resulting damage. BCS, at its option, may either continue to use its best efforts to maintain such equipment or controls, without any responsibility therefor, or remove such equipment from this Agreement and adjust the price accordingly.
3. **Additional Service.** Services or parts requested by Customer in addition to those specified in this Agreement, will be provided upon receipt of Customer's written authorization and invoiced at BCS's prevailing labor rates and material prices.
4. **Compensation.** Customer's payment shall be due within thirty (30) days from the date of BCS's invoice. Past due invoices shall bear interest at the rate of one and one-half percent (1.5%) per month until fully satisfied. All parts and materials furnished under this Agreement shall remain BCS's exclusive property until payment of all invoices in full by Customer. BCS reserves the right to require cash payment or other payment prior to completion of work, in the event BCS determines, in its sole discretion, that Customer's financial condition does not justify standard payment terms. Customer also agrees to pay any applicable taxes or government charges assessed for the services or materials furnished under this Agreement.
5. **Responsibilities of Customer.** Customer shall be responsible for the following:
  - a. Provide BCS with all necessary instructions, information and specifications;
  - b. Provide safe working access to Customer's facilities and building services, including but not limited to water, elevators, receiving docks, electrical service and telephone service;
  - c. Keep areas adjacent to equipment free of obstructions and remove any personal property, fixtures, walls or partitions as necessary to perform the specified service;
  - d. Provide BCS prompt notice of any equipment malfunctions or unusual operating conditions;
  - e. Allow BCS to stop and start equipment as necessary;
  - f. Provide adequate water treatment for equipment operation;
  - g. Provide for daily routine operation of equipment (if not part of this Agreement) in accordance with manufacturer's specifications;
  - h. Maintain appropriate equipment operating logs; and
  - i. Provide and maintain a telephone line with long distance direct dial and answer capability, in the event remote monitoring service is to be provided by BCS under this Agreement.
6. **Warranty.** BCS warrants that all services under this Agreement shall be performed in a workmanlike manner in accordance with standard industry practices. For parts or components determined to be defective within one (1) year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case of service determined to be defective within ninety (90) days of completion of that specific service, BCS shall at its option repair, replace, or issue a credit, for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. BCS must receive written notice of all claims for defective workmanship. BCS's obligation to repair, replace, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy. BCS EXPRESSLY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
7. **Exclusions.** BCS shall not be responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grills, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. BCS is not responsible for repairs, replacements or alterations which are necessitated by repairs, adjustments or alterations made by others, negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, weather damage, war, corrosion, erosion, deterioration due to unusual wear and tear, or any other abnormal conditions or cause beyond BCS's control. BCS shall not be required to repair or replace equipment that has not been properly maintained or which was improperly designed or installed. BCS shall not be responsible for conducting tests, installing equipment, making modifications or performing labor recommended or required by insurance companies, real estate contracts, inspection agencies, or any federal, state or municipal government or other authority. In the event of any such recommendation or requirement, Customer may request BCS to provide a cost estimate and proposal therefor, in addition to the scope of work of this Agreement. BCS shall not be liable for delays caused by war, theft, strikes, fires, accidents, government acts, acts of God or other conditions beyond its reasonable control. Upon removal of the cause of such failure or interpretation, if practicable, BCS will resume service performance pursuant to the terms of this Agreement.
8. **Hazardous Materials and Asbestos Disclaimer.** Customer shall be solely responsible for the removal and proper disposal of waste oil, refrigerant and any other hazardous or regulated substance or material generated during the term of this Agreement and BCS shall have no responsibility therefor. BCS's scope of work does not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event BCS encounters any asbestos product or hazardous material in the course of performing its work, BCS may suspend its work and remove its employees from the project, until such product or material and any related hazards are abated and BCS shall receive an extension of time to complete its work hereunder and receive compensation for delays encountered as a result of such situation and its correction. Customer, in consideration of BCS performing the work required, hereunder, agrees to indemnify, defend and hold BCS harmless from and against any and all liability, damages, losses, claims, demands or lawsuits arising out of or relating to the presence of asbestos product of hazardous material.
9. **Liability Disclaimer.** BCS shall not be liable for damage to property or persons unless BCS's negligent acts or omissions directly caused to such injury or property damage. BCS's sole and exclusive liability for any reason, shall be to refund all moneys paid by Customer to BCS under this Agreement, subject to BCS's right of removal and return of its proprietary equipment and devices provided to Customer under this Agreement. BCS will not be liable for any damages whatsoever that result from defective design, defective materials, defective operation or malfunction of equipment or for any equipment that Customer specifies or that is designed in accordance with Customer's instructions or specifications. UNDER NO CIRCUMSTANCES SHALL BCS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF REVENUE, LOSS OF USE OF EQUIPMENT OR FACILITIES OR ECONOMIC DAMAGES.
10. **Property of BCS.** In the performance of certain services under this Agreement, BCS may install in Customer's facilities or attach to Customer's equipment, devices, hardware or software which shall remain the personal proprietary property of BCS. No such equipment, devices, hardware or software, whether or not attached to real property, shall become the property of Customer or become a fixture to the real property. Customer shall not acquire any interest, title or equity in any equipment, devices, hardware, software, processes, and other intellectual or proprietary rights therein.
11. **Government Contracts.** BCS offers standard commercial items which may not comply with Government specifications. BCS does not comply with the cost Accounting Standards (CAS) nor with the Federal Acquisition Regulations (FAR). In no event shall BCS provide any Cost or Pricing Data in connection with this Agreement or subsequent modifications.
12. **Termination.** BCS reserves the right to discontinue performance of the services required hereunder any time payments have not been made as required under this Agreement or if alterations, adjustments or repairs are made to equipment by anyone other than BCS without prior written agreement between Customer and BCS. Customer may terminate this Agreement for BCS's non-performance, provided that BCS fails to cure such non-performance within thirty (30) days after receipt of prior written notice of the non-performance. Upon early termination or expiration of this Agreement, BCS shall have reasonable access to Customer's facilities to disconnect and remove any of BCS's personal proprietary equipment, devices, hardware or software and remove any and all of BCS's parts, tools and other personal property. Customer agrees to pay BCS for all services performed by BCS which have not been invoiced, including overhead fees and a reasonable profit.
13. **Claims.** Any claim or action arising from the performance or non-performance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose and jurisdiction and venue for all such actions shall be exclusively in Washoe County, Nevada. Whether or not suit is instituted, Customer shall pay to BCS all costs and expenses, including attorney's fees incurred by BCS in collecting any payments or sums due from Customer under this Agreement.
14. **Governing Law, Entire Agreement, Assignment and Amendment.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Nevada. This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous oral or written statements. Customer may not assign this Agreement without BCS's prior written consent. No amendment or modification to this Agreement shall be binding unless in writing and signed by both parties.

**FIVE YEAR CAPITAL IMPROVEMENT PLAN**

(Per NRS 354.5945)

**Lyon County School District**

**April 19, 2023**

Minimum level of expenditure for items classified as capital asset - \$5,000

Minimum level of expenditure for items classified as capital projects - \$15,000

		FY2020-2021	FY2021-2022	FY2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
<b>Fund: 330</b>	<b>Building &amp; Sites Fund</b>							
	Beginning Balance	205,804	218,131	227,731	72,512	82,112	91,712	101,312
<b>Capital Improvement:</b>	Contingent Funds			(25,000)				
	Septic Tank/WH SVS	(1,976)						
	Yerington HS Gym Resurfacing/Sanding			(68,010)				
	Smith Valley HS Gym Resurfacing/Sanding			(51,809)				
	Yerington ES Playground Equipment			(20,000)				
<b>Funding Source:</b>	Smith Valley Property Fees (estimated)	10,000	9,600	9,600	9,600	9,600	9,600	9,600
	Investments	4,303						
<b>Ending Fund Total</b>		<b>218,131</b>	<b>227,731</b>	<b>72,512</b>	<b>82,112</b>	<b>91,712</b>	<b>101,312</b>	<b>110,912</b>

Fund: 340		Governmental Services Tax Fund						
	Beginning Balance	2,688,535	2,660,293	1,724,037	755,791	705,486	694,922	725,292
	District Wide Professional Services	(745)		(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
	District Wide Doors		(430)	-	(30,000)	(30,000)	(30,000)	(30,000)
	District Wide Restrooms			(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
	District Wide HVAC / Boilers / Controls			-	(750,000)	(750,000)	(750,000)	(750,000)
	District Wide Flooring / Carpet			(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
	District Wide Parking Lot Reseal/Striping	-	(92,100)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
	District Wide HVAC Assessment		(49,929)					
	EVES/FHS Modular Buildings	(125,141)	(120,500)					
	Silver Springs Lync Modular		(33,843)	(475,562)				
	Silver Springs Lync Parking Paving							
	FHS Turf Field Replacement	(269,445)	(225,405)					
	DHS Turf Field Replacement	(113,943)	(383,107)					
	YHS Track Replacement	(216,319)						
	SSHS Track Replacement	(205,228)						
	FHS Track Replacement		(225,915)					
	DHS Track Replacement		(223,738)					
	FES Building Controls/Heat Exchanger/Boilers	(100,803)	(85,570)					
	FIS Building Controls		(21,925)					
	CES Boiler		(24,250)					
	CES Building Controls		(99,890)					
	DHS Building Controls		(95,980)					
	YES Boiler (500 Wing)			(39,953)				
	YHS Indoor Bleachers			(314,566)				
	DES Building Controls			(144,995)				
	FES Building Controls			(18,950)				
	FIS Building Controls			(179,950)				
	RES Building Controls			(162,760)				
	SMS Building Controls			(299,740)				
	SVS Building Controls			(280,910)				
	YHS Building Controls			(209,820)				
	YIS Doors			(41,960)				
	FHS Doors			(24,313)				
	FES Doors			(16,844)				
	DES Doors			(24,035)				
	ERATE Expenditures -- IT Infrastructure							
Future Planning:	Athletic Fields / Tracks		(250,000)	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
Reserved:	Athletic Fields / Tracks			250,000	500,000	750,000	1,000,000	1,250,000
Funding Source:	Motor Vehicle Tax	1,003,382	996,325	1,286,112	1,324,695	1,364,436	1,405,369	1,447,530
	Investments			575,000				
Ending Fund Total		2,660,293	1,724,037	755,791	705,486	694,922	725,292	797,822

Fund: 310		Residential Construction Fund						
	Beginning Balance	1,734,427	2,218,448	2,074,050	824,709	824,709	824,709	824,709
<b>Capital Improvement:</b>								
	<b>Dayton</b>							
	DHS Outdoor Bleachers Project	(61,843)	(491,303)	(369,335)				
	DIS Indoor Bleachers	(70,134)	(66,795)					
	DIS MPR Flooring			(60,064)				
	DES MPR Flooring			(42,952)				
	SES MPR Flooring			(52,454)				
	DHS Stage Lighting			(43,742)				
	RES Playground Shade Structure			(35,014)				
	<b>Fernley</b>							
	FHS Stadium Bleachers Project	(91,518)	(190,577)	(567,152)				
	FIS Indoor Bleachers			(142,891)				
	FIS Gym Resurfacing/Sanding			(43,577)				
	FIS Gym Equipment			(12,517)				
	<b>Smith Valley</b>							
	Smith Rubber Aux Gym Floor		(37,460)	(129,979)				
	<b>Silver Springs</b>							
	SSHS Perimeter Fencing		(209,830)					
	<b>Yerington Area</b>							
	YHS Stadium Bleachers Project		(228,913)					
		<b>Actual FY 2021 Revenue</b>	<b>Actual FY 2022 Revenue</b>	<b>FY 2023 Revenue YTD</b>				<b>Current Balance</b>
<b>Funding Source:</b>	<b>Tax on residential construction</b>							
	Dayton Area	354,816	344,032	99,776				519,253
	Fernley Area	196,416	559,152	72,864				699,674
	Silver Springs Area	91,870	57,872	44,352				30,255
	Smith Valley Area	31,680	31,696	20,624				9,065
	Yerington Area	31,728	87,728	12,720				207
	Investments	1,006						
<b>Ending Fund Total</b>		<b>2,218,448</b>	<b>2,074,050</b>	<b>824,709</b>	<b>824,709</b>	<b>824,709</b>	<b>824,709</b>	<b>2,083,163</b>

Fund: 360		Bonds Projects Fund						
	Beginning Balance	14,030,763	7,245,787	40,669,755	2,346,757	2,346,757	1,346,757	1,346,757
	Professional Services (Bond Fee)	(72,093)	(211,130)	(1,600)				
	FES Boilers		(472,248)					
	FIS Parking Lot	(47,271)	(344,753)					
	EVES Expansion	(5,842,457)	(829,826)					
	DES Septic							
	DHS/SSMS Construction Services							
	DHS Indoor Bleachers	(72,385)						
	SSMS Indoor Bleachers	(38,593)						
	SSMS Roof		(253,150)					
	FES Roof	(28,462)						
	YES Roof	(41,054)						
	YHS Roof	(205,110)						
	DIS Roof	(352,120)						
	Silver Springs Bus Yard Construction			(1,758,100)				
	Silver Springs Bus Yard Professional Services			(241,900)				
	Silver Springs Turf Repair		(3,195)	(87,009)				
	FHS Rooftop HVAC Unit Equipment			(262,500)				
	DHS Rooftop HVAC Unit Equipment			(211,794)				
	DES Rooftop HVAC Unit Equipment			(116,606)				
	FHS/DHS/DES Rooftop HVAC Replacement			(524,458)				
	CES/SES Swamp Cooler Replacements			(2,763,302)				
	FHS Master Plan	(102,821)						
	FHS Gym Professional Services		(1,386,423)	(420,528)				
	FHS Gym CORE Pre-Construction Services			(104,325)				
	FHS Gym Construction Costs		(262,650)	(27,635,000)				
	District Office Renovation			(100,000)				
	Family Style Restrooms Professional Services		(311,780)	(117,475)				
	Family Style Restrooms Construction Cost							
	CES Roof Replacemnt			(500,000)				
	SSES Dining Facility Roof Replacement			(500,000)				
	SMS Audio Enhancement			(297,489)				
	SSHS Audio Enhancement			(213,563)				
	DES Audio Enhancement			(246,393)				
	Distict Wide Audio Enhancement			(242,556)	(1,000,000)	(1,000,000)	(1,000,000)	
	District Wide Doors							
	District Wide Flooring							
	District Wide Boilers/HVAC			(1,000,000)				
	District Wide Restrooms							
	District Wide Stadium Renovations		(1,498,125)	(1,497,402)				
	District Wide Permits and Fees							
	District Wide Safety and Security							
<b>Funding Source:</b>		<b>Estimated Available Bond Funding</b>						
	Series 2016 (360.029)							
	Series 2021 (360.021)							
	Series A 2022 (360.022)		29,292,247					
	Series B 2022 (360.023)		9,705,000					
	Investments	17,390		519,000				
<b>Ending Fund Total</b>		<b>7,245,787</b>	<b>40,669,755</b>	<b>2,346,757</b>	<b>1,346,757</b>	<b>1,346,757</b>	<b>346,757</b>	<b>1,346,757</b>

Updated
Estimated
Budgeted

**Lyon County School District  
Board Memo**

**Date:** April 25, 2023  
**To:** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Re:** Yerington Elementary School playground upgrades

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**Recommendation**

That the Board of Trustees approve Yerington Elementary School (YES) playground upgrades, including a funding commitment of \$30,000 from the YES parent teacher organization and \$20,000 from the LCSD.

**Background Information**

Traditionally, most playground improvement projects have been funded through each attendance areas Residential Construction Tax (RCT) revenues. Unfortunately, the Yerington attendance area has received far less revenue when compared to Fernley and Dayton and used all available funds Summer 2022 with YHS Bleachers and Lighting project.

YES PTO has committed enough funds to begin this playground project but does not have enough funds raised to complete the project as envisioned, because of this they are requesting district support. The district is recommending Board approval of \$20,000 from the Building and Sites Fund to support the playground project for Yerington Elementary School.

**Budget Considerations**

Playground funding commitment of \$20,000 to be from Fund 330 Building and Sites Fund.

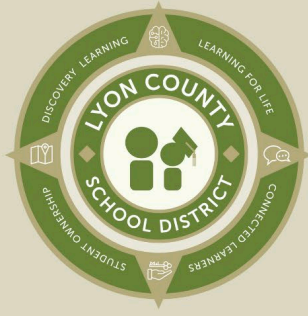
**Discussed at Prior Meetings**

N/A

**Attachments:**

BOT Commitment Letter

*Respectfully Submitted,  
Harman Bains, Executive Director of Operations  
Kirk McCallum, O&M Supervisor*



# Lyon County School District

## *Board of Trustees*

President Phil Cowee | Clerk Bridget Peterson

Darin Farr | Tom Hendrix | Michael Hogan

Sherry Parsons | Holly Villines

## *Superintendent*

Wayne Workman

## *Deputy Superintendent*

Tim Logan

Yerington Elementary School

Parent Teacher Organization,

LCSD Board of Trustees thanks you for your generous commitment of \$30,000 towards the Yerington Elementary School Playground Project. Recognizing this PTO commitment, LCSD Board of Trustees also commits \$20,000 to help complete the project. Thank you for always supporting our students, staff and community.

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LCSD Board President - Phil Cowee

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LCSD Board Clerk – Bridget Peterson

25 E. Goldfield Ave., Yerington, NV 89447 | Ph. (775) 463-6800 | Fax (775) 463-6808 | [www.lyoncsd.org](http://www.lyoncsd.org)



Learning for Life |



Connected Learners |



Student Ownership |



Discovery Learning

**Lyon County School District  
Board Memo**

**Date:** April 25, 2023  
**To:** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Re:** Four-day School/Work Week

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**Recommendation**

At the discretion of the Board of Trustees.

**Background Information**

On March 16, 2023, President Cowee and Superintendent Workman received an email from Jennifer A. Smith and Nicole La Fleur (both teachers at Yerington High School) requesting a board agenda item to present about the benefits of a 4-day school week. They attached a letter in that email, which is included as documentation for this item. Additionally, they sent a follow-up email with links to articles about the benefits of the 4-day school week. To ensure due diligence, staff is also providing links to articles that do not advocate for a 4-day school week along with a PDF article. This is an opportunity for the board to hear the presentation and discuss any desired future action.

**Budget Considerations**

Unknown at this time and depends upon any decisions made if this were implemented.

**Discussed at Previous Meeting**

Approximately 12 to 13 years ago.

**Attachment(s)**

Letter to Lyon County School Board Trustees March 05 23.docx  
Articles About the 4-Day School Week.pdf  
Effects of the Four-Day School Week on Student Achievement and Growth.pdf  
Four-Day School Week Proposal.pdf

*Respectfully Submitted,  
Wayne Workman, Superintendent*

March 16, 2023

Dear Lyon County School Board Trustees:

We bring to your attention the benefits of adopting a four-day school week in Lyon County School District.

Across the western United States, more than 500 large rural school districts have adopted the four-day school week. In the past few years, most rural school districts in northern Nevada have joined that list. We ask that you consider adding Lyon County School District as well for the following reasons:

**1. No harmful academic effects**

Research from 2021 indicates that the four-day school week does not detract from academic progress when students receive 31.03 hours of instruction per week. Research further indicates that the instruction received becomes more focused because the planning is more intentional.

**2. Academic correlation regarding student-athletes, their peers, and lost instruction**

While research suggests that a four-day school week may not affect overall attendance, a correlation between athlete absences and a loss of meaningful instruction for those on a five-day school week in rural areas was noted. As most athletic competitions are held on Fridays and Saturdays, student-athletes miss many days of school for traveling purposes. The schools of Lyon County are the only school in our 2A and 1A Divisions to hold school on Fridays. Therefore, athletes, their siblings, and student spectators often miss Fridays, rendering attendance quite low, some classes registering less than 50%, which translates into either lost instruction for the absent or a lost instruction day for those present.

**3. Meaningful savings over time**

Though current research demonstrates that the cost savings to districts may be nominal, that financial benefit still impacts the rural school community. The studies show that district savings may register between two and five percent, a meaningful savings over time.

#### **4. Improved student behavior and emotional health**

A recent study on Oklahoma high schools demonstrates a correlation between the four-day school week and a decline in fights and bullying among secondary students. Additionally, students exhibit more positive behavior, social interaction, and emotional health, and they claim to be more relaxed with their schedules and under less stress overall.

#### **5. Personal benefits to students, parents, and staff**

Recent surveys inform us that student, parents, and teachers feel the benefits of the four-day week. Students report that they feel better rested and more connected to school and family; parents attest that they have more family time, and teachers state that they use the time for catching up on work. Students, parents, and staff all reported to use their additional day for medical and business appointments.

#### **6. Hiring incentive and staff replacement**

One must look no further than school district postings to see that most rural school utilize the four-day school week to attract teachers. This incentive has no equal; districts offering the most attractive and lucrative incentives will attract the most candidates. A rural school district on a five-day schedule cannot compete in the hiring market. As teachers and staff retire, replacing them in our schools has become difficult at best as one look at the most recent list of openings will verify.

#### **7. Substitute teachers and preparation periods**

Currently, across rural school districts, substitute teachers are low in number yet high in demand. This impacts school sites in two critical ways: First, classes that have no assigned teacher due to the national teacher shortage are being supervised by long-term substitute teachers, which means fewer substitutes in the daily sub-pool. Second, when substitutes are not available, classroom teachers are moved into classes needing an instructor during their designated preparation period. Classroom teachers, then, must prepare on their own time, which adds to the length and stress of their workday. While teachers are financially compensated for their time, the pressure of additional duties leads to additional stress and burdens of time management.

#### **8. Teacher retention and improved morale**

While the research is unclear about the benefits of this, teachers currently working in schools that have adopted a four-day week who have been surveyed report that they are happier in their work, feel more relaxed, and under less pressure. School administrators report improved morale among staff and a more positive atmosphere on their school sites.

## **9. Precedents set**

In recent years, several school districts in Northern Nevada have run schools on different schedules, some sites moving to a four-day week while others maintain a five-day week, to accommodate various community needs. These districts looked to the data, sending surveys to parents and community members, and made a well-informed decision (See Elko County). In the 2018-2019 school year, Gerlach Schools, in Washoe County School District, converted to a four-day week while the other schools remain five-day sites. Also, we have learned through the Covid-19 years how to meet the meal and childcare needs of our smaller communities, and we know how to connect with our families when we are not in daily session.

As we look to the future, specifically teacher retention, attracting new teachers, and improving overall attendance, we must look for viable and successful solutions to our most pressing problems. The modest successes of the four-day school week in rural schools should not be brushed aside; they should be considered as a remedy for Lyon County's most vulnerable, most highly impacted rural schools.

Respectfully submitted for your review,

Nicole La Fleur  
Jennifer A. Smith

## Resources and Information Bibliography

- Colorado Department of Education. Four Day School Week Information Manual. Denver, CO, 2022. [https://www.cde.state.co.us/cdeedserv/fourdayschoolweek\\_print](https://www.cde.state.co.us/cdeedserv/fourdayschoolweek_print)
- Griffith, Michael. What Savings are Produced by Moving to a Four-Day School Week? Denver, CO: Education Commission of the States, 2011. <http://www.ecs.org/clearinghouse/93/69/9369.pdf>
- Independence School District. Four Day School Week Resources. Independence, MO, 2023. <https://www.isdschools.org/four-day-instructional-week-resources/>
- Kilburn, M. Rebecca, Andrea Phillips, Celia J. Gomez, Louis T. Mariano, Christopher Joseph Doss, Wendy M. Troxel, Emily Morton, and Kevin Estes. Can Four Equal Five? Assessing the Four-Day School Week. Santa Monica, CA: RAND Corporation, 2021. [https://www.rand.org/pubs/research\\_briefs/RBA373-1.html](https://www.rand.org/pubs/research_briefs/RBA373-1.html).
- O'Day, Carla. Gerlach Converts to 4-Day School Week for Next 2 Years. Reno, NV: This is Reno, 2018. <https://thisisreno.com/2018/05/gerlach-to-convert-to-4-day-school-week-for-next-2-years/>
- Ordway, Denise-Marie. The Four-day School Week: Research Shows Benefits and Consequences. The Journalist Resource, 2022. <https://journalistsresource.org/education/four-day-school-week-research/>

## Articles in Favor of the 4-Day School Week

1. [Colorado Department of Education Four-Day School Week Information Manual](#)
2. [The Four-Day School Week: Teacher Retention and Recruitment, Perceptions, and Achievement](#)
3. [Four-day school week gaining popularity nationally. Why isn't it happening in California?](#)
4. [These Houston-area school districts are considering a 4-day school week](#)

## Articles Opposing the 4-Day School Week

1. [Kids Can't Afford an Extra Day Off](#)
2. [PROOF POINTS: Seven new studies on the impact of a four-day school week](#)
3. A Multi-State, Student-Level Analysis of the Effects of the Four-Day School Week on Student Achievement and Growth (See attached PDF)
4. [The four-day school week: Research shows benefits and consequences](#)



# A Multi-State, Student-Level Analysis of the Effects of the Four-Day School Week on Student Achievement and Growth

Emily Morton  
NWEA

Paul Thompson  
Oregon State University

Megan Kuhfeld  
NWEA

Four-day school weeks are becoming increasingly common in the United States, but their effect on students' achievement is not well-understood. The small body of existing research suggests the four-day schedule has relatively small, negative average effects ( $\sim -0.02$  to  $-0.09$  SD) on annual, standardized state test scores in math and reading, but these studies include only a single state or are limited by using district-level data. We conduct the first multi-state, student-level analysis that estimates the effect of four-day school weeks on student achievement and a more proximal measure of within-year growth using NWEA MAP Growth assessment data. We conduct difference-in-differences analyses to estimate the effect of attending a four-day week school relative to attending a five-day week school. We estimate significant negative effects of the schedule on spring reading achievement ( $-0.07$  SD) and fall-to-spring achievement gains in math and reading ( $-0.06$  SD in both). The negative effects of the schedule are disproportionately larger in non-rural schools than rural schools and for female students, and they may grow over time. Policymakers and practitioners will need to weigh the policy's demonstrated negative average effects on achievement in their decisions regarding how and if to implement a four-day week.

VERSION: August 2022

**A Multi-State, Student-Level Analysis of the Effects of the Four-Day School Week on  
Student Achievement and Growth**

Emily Morton,<sup>1</sup> Paul Thompson,<sup>2</sup> and Megan Kuhfeld<sup>1</sup>

1. NWEA

121 NW Everett St, Portland, OR 97209

2. Oregon State University

2251 SW Campus Way, Corvallis, OR 97331

\* Send correspondence to [emily.morton@nwea.org](mailto:emily.morton@nwea.org)

**August 2022**

## Abstract

Four-day school weeks are becoming increasingly common in the United States, but their effect on students' achievement is not well-understood. The small body of existing research suggests the four-day schedule has relatively small, negative average effects ( $\sim -0.02$  to  $-0.09$  SD) on annual, standardized state test scores in math and reading, but these studies include only a single state or are limited by using district-level data. We conduct the first multi-state, student-level analysis that estimates the effect of four-day school weeks on student achievement and a more proximal measure of within-year growth using NWEA MAP Growth assessment data. We conduct difference-in-differences analyses to estimate the effect of attending a four-day week school relative to attending a five-day week school. We estimate significant negative effects of the schedule on spring reading achievement ( $-0.07$  SD) and fall-to-spring achievement gains in math and reading ( $-0.06$  SD in both). The negative effects of the schedule are disproportionately larger in non-rural schools than rural schools and for female students, and they may grow over time. Policymakers and practitioners will need to weigh the policy's demonstrated negative average effects on achievement in their decisions regarding how and if to implement a four-day week.

Four-day school weeks are a growing phenomenon in the United States, but their effect on students' achievement is not well-understood. The four-day week schedule was implemented in over 650 public school districts in 24 states as of the spring of 2019 (Thompson et al., 2021a). In the 2020-21 school year, many districts adopted alternative school schedules, including four-day school weeks, in response to challenges related to COVID-19 (Altavena, 2020). Though some of those schedule changes were temporary, anecdotal evidence across several states further suggests increasing numbers of districts adopted the four-day school week for 2021-22 school year or are adopting it for the 2022-23 school year (Mazur, 2022; Nickerson, 2022; Russell, 2022; Vidmar, 2022).

With this rapid growth in four-day school week use, research around the academic implications of these school schedules has also been on the rise. The majority of the existing research (Kilburn et al., 2021; Morton, 2021; Morton, 2022; Thompson, 2021b; Thompson & Ward, 2022; Thompson et al., 2021b) on the academic effects of the schedule suggests relatively small, negative average effects ( $\sim -0.02$  to  $-0.09$  standard deviations (SD)) of the policy on student achievement in math and reading. Despite providing evidence that improves upon the information district leaders and communities have historically used in making these four-day school week decisions, this body of research is limited in several ways. First, much of the research to date presents only average effects of the policy that may mask important heterogeneity in the effects across and within districts. Moreover, all of the existing work leverages only annual spring testing data as the academic outcome of interest, which conflates school-year effects with year-over-year effects that include the summer. Finally, most of the studies also use district-level data and/or use data from only one state. District-level data, as opposed to student-level data, can result in small sample sizes and analyses that may be statistically underpowered to detect an effect of the four-

day school week schedule. Effects estimated using data only from a single state may not generalize to other states.

To address these limitations, we conduct a multi-state, student-level analysis that provides a more precise estimate of the effect of four-day school weeks on student achievement and within-year growth. More specifically, we use the quasi-experimental difference-in-differences approach to estimate the effect of attending a four-day week school relative to attending a five-day week school. Consistent with the existing literature, we find negative effects of the schedule on year-over-year spring achievement, and we contribute new, more proximal estimates of the negative effects of the schedule on school-year achievement gains. We find that the negative effects are disproportionately greater in non-rural schools than rural schools and for female students. Finally, we also find suggestive evidence that the negative effects of the schedule grow in magnitude over time and that they appear to vary by student race.

A more precise understanding of the effects of four-day school weeks on academic outcomes and the conditions under which and for whom they are positive or negative is critical, as policies enabling four-day school weeks are currently being disputed by many state legislatures – most notably in Minnesota, New Mexico, and Oklahoma. Indeed, policy that thwarts four-day weeks because of the reported negative average effects that may mask heterogeneous effects could harm districts who have implemented the schedule under conditions (e.g., maintained or increased instructional time, rural areas) such that achievement was not negatively affected. Given the sustained recent growth of four-day school weeks, the relevant ongoing legislation, and their increased use in response to and following COVID-19, research on the implementation and effects of this policy is unprecedentedly salient and consequential.

## **Background on Four-Day School Weeks**

Districts implementing four-day school weeks, which are a primarily small, rural districts,<sup>1</sup> typically increase the length of the four days they have school and have either Fridays or Mondays off (Thompson et al., 2021a). These adjustments typically result in fewer annual days and hours at school for four-day week students relative to five-day week students. However, schools may reorganize daily schedules such that the resulting typical differences in subject-specific instructional time on a four-day week schedule are unknown (Kilburn et al., 2021). Some school districts may also offer “fifth day” remedial and/or experiential learning opportunities.<sup>2</sup>

Four-day school weeks are made possible by state policies that require districts to meet a minimum number of instructional hours without mandating a minimum number of instructional days. The number of schools operating on a four-day school week has increased sharply, by over 600%, over the past two decades, from 257 schools across 108 districts in 1999 to 1,607 schools across 662 school districts in 24 states<sup>3</sup> in 2019 (Thompson et al., 2021a). This estimate is also likely conservative, as four-day school week implementation is systematically tracked in only six states (Heyward, 2018). A recent survey (Thompson et al., 2021a) suggests that, historically, school districts have turned to the four-day school week for financial savings, attendance-related

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<sup>1</sup> There are a few districts that are exceptions to this pattern; for example, an urban district in Colorado that serves 18,000 students adopted a four-day week at the start of the 2018-2019 school year and two urban districts in Arizona that each serve over 12,000 students adopted a four-day week for the 2020-2021 school year in response to COVID-19 (Altavena, 2020).

<sup>2</sup> There is only limited information on what happens in districts on the “fifth day” that students are not in school. A study that conducted interviews and surveys in the winter of 2019 of 18 rural and town school districts (located across three states) operating on four-day school weeks found that district-run services or programming for students on the fifth day were rare (Kilburn et al., 2021). Indeed, students of all ages reported being primarily at home on the fifth day, spending their time on the fifth day primarily on free time, chores, playing sports, and working for their family or at a job. The study also found that parents and students were highly satisfied with the four-day week and overwhelmingly reported (85% of parents and 95% of students) that they would choose a four-day week over a five-day week. However, whether fifth day programming, students’ experiences, and families’ perceptions of four-day school weeks are similar in other districts and states is unknown.

<sup>3</sup> States with at least one school operating on a four-day school week schedule during the 2018-2019 school year were: Alaska, Arizona, California, Colorado, Georgia, Idaho, Iowa, Kansas, Louisiana, Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Utah, Texas, Washington, and Wyoming. The states where the four-day week is particularly popular include Colorado, Idaho, Missouri, Montana, Oklahoma, Oregon, New Mexico, and South Dakota (Kilburn et al., 2021). Colorado is leading the trend, with over 60% of its districts using a four-day week as of the spring of 2021.

issues (e.g., low attendance rates, missing school for appointments or athletics), and issues related to being in a rural area (e.g., long bus rides, time to work on family farms and ranches, student/teacher retention), yet these financial and attendance motivations do not appear to come to fruition in many instances.<sup>4</sup>

COVID-19 led to additional adoption of the policy across a variety of states, as a broader range of districts turned to four-day weeks in response to the economic and logistical challenges of COVID-19 (Altavena, 2020; Haas, 2020). These adoptions generally were not typical in their implementation, as many schools offered entirely or partially remote instruction during the year and/or altered their typical school day schedules. Nevertheless, as the pandemic-specific challenges waned during the 2021-22 school year, some districts persisted on the schedule and new districts continue to report adopting the schedule for the 2022-23 school year (Mazur, 2022; Nickerson, 2022; Russell, 2022; Vidmar, 2022). Anecdotally, these districts adopting four-day weeks for the 2022-23 school year are more similar to the small, rural districts who have historically adopted the schedule, and the schedules they are planning to implement are more consistent with the four-day week schedules used by schools before the pandemic (e.g., school is in-person, the off day is Friday or Monday, the other school days are extended).

## **Previous Literature on Effects of Four-Day School Weeks on Achievement and Growth**

### *Average effects*

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<sup>4</sup> Previous research indicates that district expenditures decrease by only 1-2% on average as a result of the schedule change, and student attendance is not significantly affected (Anderson & Walker, 2015; Kilburn et al., 2021; Morton, 2021; Morton, 2022; Thompson, 2021a; Thompson, 2021b; Thompson et al., 2021b). Some survey data suggest that the schedule does provide students with additional time at home with family and does reduce the weekly time students spend commuting to school by about 30 minutes relative to similar districts operating on a five-day week schedule (Kilburn et al., 2021). Whether improved student and teacher retention or any other intended consequences of four-day school weeks have been realized by the districts who have adopted them remain empirically unfounded.

Despite the growing adoption of four-day school weeks since the late 1990s, the first empirical analysis of the academic effects of four-day school weeks was not conducted until 2015 (Anderson & Walker, 2015). Prior research consisted of anecdotal evidence from interviews and opinion surveys that generally touted various benefits of the schedule for students. Since 2015, seven studies (Anderson & Walker, 2015; Kilburn et al., 2021; Morton, 2021; Morton, 2022; Thompson, 2021b; Thompson & Ward, 2022; Thompson et al., 2021b) have leveraged panel data and difference-in-differences research designs to study the causal effects of attending a school with a four-day week as opposed to school with a five-day week. The majority of this research, as summarized in Appendix Table A1, uses standardized test score outcomes and estimates small, mostly negative average effects of the schedule on students in grades 3-11, ranging from +0.02 SD to -0.09 SD on math and -0.02 SD to -0.04 SD on English Language Arts (ELA) or reading (Kilburn et al., 2021; Morton, 2021; Thompson, 2021b; Thompson & Ward, 2022; Thompson et al., 2021b; Morton, 2022). One notable exception, Anderson and Walker's (2015) study of the four-day school week's effect in Colorado finds a significant, positive effect of the schedule on achievement: they report a 7.4 percentage point ( $p < 0.05$ ) increase in the percent of fifth grade students scoring proficient or advanced in math and a 3.8 percentage point ( $p < 0.1$ ) increase in the percent of fourth grade students scoring proficient or advanced in reading.<sup>5</sup>

The size of these effects ranges from no effect to small, trivial effects, to non-trivial, meaningful effects (Kraft, 2020). For context, in fifth grade, student achievement is estimated to improve about 0.40 SD over the course of the academic year (Bloom et al., 2008), and schools

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<sup>5</sup> One limitation of Anderson and Walker's (2015) study relative to more recent research on four-day school week achievement effects is their chosen outcome measure, the percent of students scoring proficient or advanced. While this may be an important metric from a school accountability perspective; however, it is limited for the purpose of understanding the effect of the policy on student achievement, as it is impossible to know whether the schedule improved achievement on average or just around the state test proficiency threshold (Ho, 2016). Nevertheless, Anderson and Walker's (2015) study is the only previous study of the four-day school week that includes achievement data from Colorado, one of the states with the greatest prevalence of the schedule.

only account for around 40% of these achievement gains (Chingos, Whitehurst, & Gallaher, 2015; Konstantopolus & Hedges, 2008; Luyten et al., 2017). Therefore, Thompson's (2021b) estimated 0.06 SD drop in math achievement across grades 3-8 due to the four-day school week is substantial, as it could be approximated to nearly one-sixth of a student's expected achievement gains, or about five to six weeks of schooling in the fifth grade.

Of note, the estimates from the studies that leverage district-level data are generally not statistically significant, whereas most of the estimates from studies using student-level data are statistically significant. This difference may be attributed to the relatively smaller sample sizes and lack of statistical power to detect small effects when using district-level data as opposed to student-level data. However, it is also possible that the significant negative effects estimated in the two studies using student-level data can be attributed to the specific implementation of four-day weeks in the state of Oregon, as both student-level studies used only data from Oregon (Thompson, 2021b; Thompson et al., 2021b). Therefore, the differences in the estimated effects in the existing research may be artifacts of the studies' level of data and/or represent meaningful state-based differences in the implementation and consequences of the four-day school week for student achievement.

### ***Heterogeneous Effects***

These studies provide important preliminary evidence regarding the effects of the schedule on academic achievement, but generally present only average effects of the policy that may mask important heterogeneity in the effects across and within districts. A few studies have examined heterogeneous effects of the schedule based on student- and district-level demographic characteristics as well as other relevant factors, such as weekly hours of school (Thompson, 2021b; Thompson & Ward, 2022; Thompson et al., 2021b). This small body of research suggests that

different implementations of the schedule and different compositions of schools adopting the schedule could drive, at least in part, different effects of the schedule across states. These studies are often limited, however, in their statistical power to detect a heterogeneous effect, or they estimate effects in only one state that may not hold true in other states due to state-based differences in implementation of the policy.

There are several factors that the existing literature has identified as factors associated with heterogeneous average effects of the four-day school week on student achievement. The factors that have been examined to date include the following school-level factors: rurality, weekly time in school, and the following student-level factors: race, grade, gender, federal free or reduced-price lunch (FRPL) eligibility, English language learner (ELL) status, special education status, and gifted/talented designation (Thompson, 2021b; Thompson et al., 2021b; Thompson & Ward, 2022). As presented in Appendix Table A1, each of these heterogeneous factors has been examined in only a single study and may have limited generalizability to four-day school weeks implemented in other contexts. Nevertheless, the identified differences (and lack of differences) in the effects of the schedule across schools and students are valuable context for understanding how the effects of the schedule may be linked to its implementation.

Indeed, weekly time in school, school rurality, student grade level, special education status, and ELL designation have all been shown to matter for the effect of the four-day week on achievement. More specifically, Thompson and Ward (2022) find that their estimated negative average effects of the four-day week on district-level achievement across 12 states are driven by larger negative effects of the schedule (-0.04 to -0.06 SD) for districts in the bottom third of the distribution for weekly hours of school. At districts in the middle and top third of the distribution, average effects ranged from -0.01 to +0.02 SD, but none of the estimated effects were significantly

different from zero. This finding suggests that the four-day week's effect on student achievement may depend on the extent to which the schedule decreases students' total time at school.<sup>6</sup> Furthermore, this type of information is very valuable for policymakers and practitioners, as they respectively decide on policy constraints for school schedules and consider implementing or revising a four-day school week schedule in their district.

Thompson et al. (2021b) also find that the negative effects of adopting a four-day week on achievement are concentrated in non-rural schools. More specifically, among 11<sup>th</sup> grade students in Oregon, average negative achievement effects of four-day school weeks (math effect=-0.09 SD,  $p<.01$ ; reading effect=-0.03 SD, *n.s.*) were explained entirely by the effects of the schedule among students in non-rural schools (math effect=-0.13 SD,  $p<.01$ ; reading effect=-.04 SD, *n.s.*). The average effect of the four-day week on achievement among 11<sup>th</sup> grade students attending rural four-day week schools was positive, though not statistically significant (math effect=0.08 SD, *n.s.*; reading effect=0.01 SD, *n.s.*). This finding suggests that there may be key differences in the implementation of and students' experiences on a four-day week in rural and non-rural districts producing heterogeneous effects of the schedule. However, whether this association holds in states other than Oregon and the implementation factors that explain the differences in the effects for rural and non-rural districts is unknown.

Finally, there is little evidence of differences in the effect of the schedule on achievement based on student characteristics. Thompson (2021b), using a sample of students in grades 3-8 in Oregon, finds no significant differences in the effect by student race, gender, FRPL eligibility, or gifted/talented designation. He finds evidence of 8<sup>th</sup> grade students being significantly more

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<sup>6</sup> Much of the previous four-day school week measures time in school as the difference between the school day start time and school day end time. This is a different measure than instructional time (i.e., time in front of a teacher), due to various breaks in the school day for things such as passing time between classes, lunch, recess, etc.

negatively affected by the schedule relative to 3<sup>rd</sup> grade students in math (-0.09 SD,  $p < .01$ ) and reading (-0.06 SD,  $p < .01$ ), special education students being more positively affected by the schedule in only math (+0.03 SD,  $p < .05$ ), and ELL students being more negatively affected by the schedule in only reading (-0.04 SD,  $p < .01$ ). Although this information is crucial for understanding the consequences of the policy for all students, whether these subgroup differences generalize to four-day school weeks implemented in states other than Oregon is also unknown. If these results are replicated in additional states, exploring and identifying the mechanisms causing the schedule to impact certain student groups more negatively (and how to prevent those impacts or provide additional support to those students) should be a key priority for future research.

### ***Within-Year Academic Growth***

Much of the existing research on academic effects of the four-day week, described above, examines effects on standardized annual spring test scores (i.e., achievement status), which conflates effects of the policy during the school year with effects during the summer. Thus, a major contribution of the present study is its examination of the effects of the four-day school week on within-year fall-to-spring (school year) student test score gains, or growth, in addition to spring achievement. Despite the facts that the policy is implemented only during the school year (i.e., fall-to-spring), all relevant research to date has examined only spring-to-spring standardized achievement on state assessments as an outcome. Estimating the effects of the four-day week only on spring achievement problematically conflates the effects of the schedule on students' academic progress during the school year and students' academic progress (or losses) over the summer. Because we would expect summer learning to be unrelated to the weekly school schedule during the school year, including summertime in the outcome measure theoretically includes unnecessary statistical noise in the outcome. This included additional noise would cause the standard errors of

the estimate to be inflated, such that one would be less likely to detect a significant effect of a school-year policy on spring achievement as opposed to school year gains.

Within-student school-year gains are not only a more proximal and valid outcome measure for the policy, but they also are less strongly associated with students' entering achievement levels and other socioeconomic inequalities (Atteberry & McEachin, 2020). Indeed, research shows that students' academic gains over time are a more effective and potentially less biased measure of school quality than students' performance on a test at one point in time (Chingos & West, 2015). Relatedly, growth is likely a better and more sensitive measure of the effect of the four-day school week compared to achievement because schools and districts have been shown to have more influence on growth than students' achievement level at any one point in time (Atteberry & McEachin, 2020; Reardon, 2019; Stiefel, Schwartz, & Rotenberg, 2011). Therefore, to better understand how four-day weeks affect students, it is important to parse the effects of the schedule on fall-to-spring gains. We compare these effects to the estimated effect on spring achievement in the same sample, as well as to the existing evidence on the effect of the schedule on spring achievement.

## **Methods**

### **Data**

This study employs 12 years (2008-09 to 2019-20) of school-level data from a national database of school-level four-day school week adoption history (Thompson et al., 2021a), school- and district-level demographic data from the National Center on Education Statistics (NCES) Common Core of Data (CCD), and seasonal student test event data from NWEA's anonymized longitudinal student achievement database.

The national four-day school week adoption dataset includes the year that each school adopted a four-day school week and whether they had a four-day school week each year from 2007-08 to 2018-19.<sup>7</sup> School- and district-level demographic data from the CCD include school enrollment, the percent of students in a school eligible for FRPL, the school student-teacher ratio, the percent of students in a district classified as ELL, the percent of students in a district with an Individualized Education Program (IEP), a district's total current expenditures per pupil, and the urbanicity of the district.

### ***NWEA MAP Growth Assessment Data***

School districts use NWEA's Measures of Academic Progress (MAP) Growth assessments to monitor elementary and secondary students' reading and mathematics growth throughout the school year, with assessments typically administered in the fall, winter, and spring. We use the fall and spring test scores, standardized by grade and term, to calculate fall-to-spring (school year) achievement gains. Districts choose the week(s) that they administer the assessment each term; for this reason, we control for test date or time between tests in each of our empirical analyses. For each student, we record fall-to-spring gains in the relevant spring term and drop the fall term data from the dataset. The NWEA data also include demographic information, including student race/ethnicity and gender, though student-level socioeconomic status is not available.

### **Sample**

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<sup>7</sup> These data were originally collected via direct correspondence with school districts and examination of historical lists of four-day school weeks from state departments of education. Based on the yearly lists of four-day school weeks and from responses of school districts an indicator for four-day school week use was generated for the years of this study. See Thompson, et al. (2021a) for more details on the original data collection process.

The sample includes over 6 million total fall and spring test scores (in math and in reading) of approximately 1 million kindergarten- to eighth-grade students in over 1,700 schools across 619 districts. Of this sample, 35 schools and 20 districts ever have a four-day school week, and just over 12,000 students attend a school that ever adopts a four-day week. Two of the 35 schools that adopt a four-day week during the study time period switch back to the five-day school week, or have a “transitory” four-day school week. The schools in the analytic sample are from the six states, Colorado, Iowa, Kansas, Montana, North Dakota, and Wyoming, that have any schools in the NWEA sample that administer MAP Growth and adopt four-day school weeks. Across these states, the NWEA sample includes student test event observations from an average of 40% of the districts that have schools that adopt a four-day school week during the study period in each state. The control group includes all students who attend schools in these states and were tested on MAP Growth during the study period. Consistent with previous research on this topic (Morton, 2022; Thompson, 2021b), districts located in cities are excluded from the sample, as no districts that adopt four-day weeks are located in cities (as defined by NCES), such that city districts would not provide a useful comparison for treated districts. Counts of test score events, students, schools, and districts in the sample are displayed by subject, grades, and treatment group in Table 1. The representativeness of the schools in our analytic sample of all schools in the same states are presented in Appendix Table A2. Although we observe some small differences, the five-day and four-day week schools in the analytic sample are broadly representative of the respective groups across the six states.

Descriptive statistics of the analytic sample are presented in Table 2. Students in the sample who attend schools that ever adopt a four-day week are less likely to be white, are more likely to be Native American, and have lower standardized scores on MAP Growth in math and reading

than students who attend schools that never adopt a four-day week. As expected, the schools and districts that ever adopt four-day school weeks have smaller enrollments, have higher percentages of students eligible for FRPL, and are more rural and less suburban than five-day week schools and districts. Differences in the characteristics of the students, schools, and districts in the pre- and post-four-day week adoption samples are generally small and not statistically significant. These descriptive differences are useful context for understanding the composition of the control and treatment samples, but they do not provide any insight into the causal effects of four-day school weeks.

## **Empirical Strategy**

### *Difference-in-Differences*

**Average Effects.** To examine the causal impacts of the four-day week schedule on students' MAP Growth test scores, we use a quasi-experimental research design. More specifically, we leverage panel data and a quasi-experimental two-way fixed effects (TWFE) difference-in-differences (DID) research design to estimate the impact of four-day school weeks by comparing the changes over time in outcomes of students at schools with four-day school weeks to the contemporaneous changes in students at schools that never or did not yet have four-day school weeks. We first estimate variations of the following specification:

$$Y_{isdgt} = \pi_i + \delta_s + \theta_{gt} + \beta Fourday_{sdt} + \gamma TestDate_{isdgt} + \epsilon_{isdgt} \quad (1)$$

where  $Y_{isdgt}$  is the dependent variable of interest (i.e., grade-term standardized spring reading and math test scores or grade-term standardized fall-to-spring (school year) reading and math test score gains) for student  $i$  in term  $t$ , school  $s$ , district  $d$ , grade  $g$ .  $\pi_i$  are student fixed effects,  $\delta_s$  are school fixed effects, and  $\theta_{gt}$  are grade-term fixed effects for each spring term in the sample.  $Fourday_{st}$  is an indicator variable that is equal to one each term that a student's school  $s$  has a four-day week

schedule.  $TestDate_{isdgt}$  represents the relevant date of a student’s test (i.e., spring test date) or time between a student’s two test dates (i.e., days between the fall and spring test in a school year) that corresponds to the specified dependent variable of interest.  $\epsilon_{isdgt}$  is an idiosyncratic error term that accommodates for clustering at the district level (Bertrand, Duflo, & Mullainathan, 2004).

We further examine the dynamic effects of the four-day school week to see if the effect of the schedule changes over time based on the number of years a school has had the schedule. We use the Granger causality test (“event study”) to estimate the effect of the four-day school week on the specified outcome variables for the spring terms before and after a school adopts the schedule:

$$Y_{isdgt} = \pi_i + \delta_s + \theta_{gt} + \sum_{k=2}^3 \beta_{-k} Fourday_{sd,t-k} + \sum_{k=0}^3 \beta_{+k} Fourday_{sd,t+k} + \gamma TestDate_{isdgt} + \epsilon_{isdgt} \quad (2)$$

where  $\beta_{-k}$  and  $\beta_{+k}$  respectively represent the “effect” of being  $k$  spring terms prior to or post adoption ( $k = 0$  for the first spring term the four-day week is adopted) relative to never adopting four-day weeks or being one spring term pre-adoption. Joint F-tests are employed to test the null hypothesis of a constant post-treatment “effect”,  $H_0: \beta_0 = \beta_1 = \beta_2 = \beta_3$ . We present our results of this event study analysis conducted as an intent-to-treat (ITT) analysis that includes all schools that ever adopt a five-day week in the treatment group. The ITT analysis provides more conservative estimates of the effects of the schedule than a treatment-on-the-treated (TOT) analysis that excludes the two transitory four-day week schools from the analysis; nevertheless, in this case, the two approaches yield substantively similar results.<sup>8</sup>

**Heterogeneous Effects.** We further examine whether impacts of the four-day school week vary by school rurality and student characteristics. To test whether four-day school weeks vary by

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<sup>8</sup> Estimates from the TOT analysis can be provided upon request.

rurality, we delineate four-day school week adoption into two separate treatments: (1) rural four-day school weeks and (2) non-rural four-day school weeks. We then separately estimate Equation (1) for each of these definitions of *Fourday*. To examine differences in the effects of the four-day week by grade, we estimate Equation (1) separately by grade level. Finally, to examine heterogeneous effects of the four-day week based on student characteristics, we interact binary student-level demographic variables with the *Fourday* indicator in Equation (1) and report the interaction effect. The interaction effects can be interpreted as the extent to which four-day school weeks have more (or less) of an effect for the specified student subgroup relative to the specified omitted subgroup. We estimate interaction effects of the four-day school week with student gender and race.

**Alternative Control Groups.** Moreover, we conduct an additional robustness check that tests the sensitivity of our preferred DID estimates to the chosen control group (i.e, all students who took MAP Growth tests in a five-day week school in a state that had at least one school that administered MAP Growth and was operating on a four-day week). We estimate Equation (1) using an alternative control group restricted to students attending five-day week schools in rural locations. Though reduced in size and statistical power to detect an effect of the schedule, this control group provides a valuable comparison because treated schools are mostly (71%) located in rural areas; therefore, it is reasonable that rural five-day week districts could be a better counterfactual for districts that adopt four-day weeks than all non-city five-day week districts.

### ***Validity of Empirical Design***

**Parallel Trends.** Several important assumptions are embedded in the DID approach that can be tested using various robustness checks. First, DID models assume that there would be “parallel trends” in the outcomes of the control units and treated units over time if the treated units

had never received treatment. It is of course impossible to test this assumption in the post-treatment period, as we cannot observe any untreated treated students, but we can test this assumption during the pre-treatment period. The assumption would be violated in this study if, for example, students who ever attend a school with a four-day school week during the study period had decreasing spring test scores before their school adopted the four-day week relative to students at schools that never adopted the four-day week. In that case, one would not be able to determine whether any observed declines in four-day week students' test scores should be attributed to the four-day week as opposed to the pre-existing negative trend for those students. Therefore, we use the event study equation specified in Equation (2) to test the parallel trends assumption during the pre-treatment period. To uphold the parallel trends assumption during the pre-treatment period, the estimated "effect" of attending a four-day school week school in the future (i.e.,  $\beta_{-k}$ ) should not be significantly different from zero. Joint F-tests are employed to test the null hypothesis of a constant pre-treatment "effect" equal to zero,  $H_0: \beta_{-3} = \beta_{-2} = 0$ .

The pre-treatment period point estimates in the event studies are presented in Table 5 and Appendix Tables A3 and A4, and depicted in Figures 1 and 2. These estimates are used to evaluate whether, conditional on student and grade-term fixed effects, outcomes of students attending schools that eventually adopt a four-day school week but had not yet adopted it ("3 years before," "2 years before," etc.) were trending differently in the pre-treatment period relative to the outcomes of students at schools that never adopt a four-day week. The results fail to reject the null hypothesis that the students in the treatment and control groups are trending similarly during the pre-treatment period. The joint F-tests presented in Table 5 also fail to reject the null hypothesis that the combined pre-treatment "effects" of attending a school that would adopt a four-day week were constant and equal to zero, providing further support for the parallel trends assumption.

**Selection Into and Out of Treatment.** The validity of DID estimates also hinge on the assumption that selection into and out of treatment is random. The inclusion of fixed effects in the DID model addresses concerns about selection into treatment based on baseline differences in the treatment and control group. The fixed effects effectively enable comparisons of the changes *within* the treatment group over time to changes *within* the control group over time (i.e., the difference in the differences), so the average difference between the two groups is not a concern. The inclusion of student fixed effects in the DID model, therefore, enable us to evade most concerns about nonrandom school-level selection into treatment, as we examine changes in academic outcomes within students, and we do not observe any students who both switch schools and switch treatment status during the study period.<sup>9</sup> We likely do not observe any students who switch schools *and* switch treatment status in part because NWEA testing is a school or district decision, so students who leave their NWEA partner school for another school that does not use NWEA testing would not continue to be observed in our data.

Relatedly, another potential threat to the validity of the DID approach is if the composition of a school changes in response to adopting the four-day week such that students are systematically selecting into or out of four-day week schools. For example, if students were systematically disenrolling in a school following its adoption of the four-day week because they or their family disliked the four-day week, school enrollment would decrease in the year(s) following adoption. The composition of the students would also necessarily change such that a greater percentage of students and/or families would be in-favor of the four-day week. In such a case, it would again be impossible to know if any observed effects of the four-day week on students should be attributed

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<sup>9</sup> We likely do not observe any students who switch schools *and* switch treatment status in part because NWEA testing is a school or district decision, so students who leave their NWEA partner school for another school that does not use NWEA testing would not continue to be observed in our data.

to the four-day week as opposed to the changes in the population at their school. However, substantial spikes in enrollment and/or disenrollment are generally unlikely at schools that adopt four-day school weeks due to the rurality of the communities in which they are located. Nevertheless, we test for evidence of changing school composition at the school-level in response to four-day week adoption using the following specification:

$$Z_{sdt} = \delta_s + \theta_t + \beta \text{Fourday}_{sdt} + \epsilon_{sdt} \quad (3)$$

where  $Z_{sdt}$  represents school, and district demographic characteristics related to school composition, including school enrollment, the percent of white students, the percent of Native American students, the percent of Hispanic students, the percent of students who are FRPL-eligible, the percent of students with an IEP, the percent of students classified as ELL, and the student-teacher ratio. All of the point estimates in Appendix Table A5 are substantively small and statistically insignificant, indicating that we fail to reject the null hypothesis that school composition is not changing during the post-treatment period as an effect of the four-day school week. Therefore, we find no strong evidence for selection into or out of treatment based on observables using this method.

**Variation in Treatment Timing.** A final robustness check is required to address an assumption embedded in TWFE DID specifications with variation in treatment timing, such as the specification used in this study. When there is variation in treatment timing and the effects of treatment vary over time, the TWFE DID estimator represents a weighted average of all two-group<sup>10</sup> by two-period (i.e., year) DID estimators (Goodman-Bacon, 2021). The weights on each 2x2 comparison are determined by the proportion of students in the treatment versus control group

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<sup>10</sup> The analytic subsamples in this study include up to 11 “groups”: never-treated districts, always-treated districts (only for the attendance analyses sample), and the nine cohorts of districts that adopted four-day weeks each year from 2011-2019.

and the variance of the treatment dummy in the full sample each year. Whereas the proportion of treated students will be highest in comparisons made toward the end of the study period, the variance of treatment status will be largest in comparisons made in the middle of the study period. Therefore, a school adopting the four-day week during the study period could cause the estimated effect of the schedule to be underrepresented or overrepresented in the overall TWFE DID estimator. A developing body of literature shows that these weighted average fixed effects estimators can poorly represent the average treatment effect, and they are more likely to poorly represent the average treatment effect if there are heterogeneous treatment effects by treatment timing (Goodman-Bacon, 2021; de Chaisemartin & D’Haultfoeuille, 2020; Callaway & Sant’Anna, 2021; Sun & Abraham, 2021). To address this issue, we compare our event study point estimates to reweighted estimates calculated using Sun’s (2021) *eventstudyinteract* Stata package. This package uses an interaction weighted estimator to reweight the event study estimates in the following three steps: (1) estimating the interactions between relative time indicators (i.e., years pre- and post- four-day school week adoption) and cohort indicators (i.e., calendar year of four-day school week adoption), (2) estimating the cohort shares in each relative time group, and (3) estimating the weighted average of the estimated interactions with weights proportional to the estimated cohort shares.

## **Results**

### **Difference-in-Differences**

DID analyses, as specified in Equation (1), were conducted examining the effect of the four-day school week schedule on students’ grade-term standardized math and reading MAP Growth test scores. More specifically, we examine effects of the schedule on two outcomes: (1) spring achievement and (2) fall-to-spring (school year) achievement gains. We first examine

average effects using the full sample of schools that adopt four-day school weeks, and then we examine heterogeneity in the effects based on school rurality and student characteristics.

### *Average Effects*

The DID point estimates of the average effect of the four-day school week on students' math and reading spring achievement and school year gains are presented in Table 3. We include the fully unrestricted models in columns (1) and (4) and the school fixed effects models in columns (2) and (5) for completeness, but we focus our substantive interpretation on the point estimates produced by the preferred student fixed effects models, presented in columns (3) and (6). The results from the preferred model suggest that four-day school weeks have a negative average effect on students' spring test score performance and their school year gains.

Specifically, as presented in Panel A, when examining standardized spring test score outcomes, we find the student fixed effects model estimates a negative but non-statistically significant effect of the schedule on math scores ( $\beta=-0.03$ , *n.s.*) and a significant negative effect on reading scores ( $\beta=-0.07$ ,  $p<.05$ ). Effects of the four-day week on students' fall-to-spring (school year) test score gains are presented in Panel B of Table 3. The student fixed effects model estimates a 0.06 SD decrease ( $p<.05$ ) in school year gains in math and a 0.06 SD decrease ( $p<.05$ ) in school year gains in reading.

Taken together, the more precisely estimated negative effects of the four-day week on fall-to-spring gains relative to year-over-year spring achievement suggest that the effects of the four-day school week are likely concentrated during the school year. Indeed, the negative effects of the schedule on students' fall-to-spring gains are likely driving declines in spring achievement observed in the present study and previous literature.

We further examine the dynamic effects of four-day school weeks over time based on the event study estimates presented in Table 5. The results show that the magnitudes of the negative effects of the four-day school week generally increase (or at least hold steady) over time, with larger negative effects of the schedule observed in each of the years following implementation than the first year for all specifications. However, the differences between the effects each year are not statistically significant, as the joint F-tests conducted for each specification failed to reject a constant treatment effect over time.

To interrogate possible bias in our TWFE DID point estimates due to heterogeneous effects of treatment based on treatment timing (i.e., treatment cohort), we also re-estimate the event study presented in Table 5 using Sun and Abraham's (2021) interaction weighted estimator. These results, displayed in Appendix Table A7, are consistent with the original event study results presented in Table 5, suggesting that variation in treatment timing is not strongly biasing the original estimates. Moreover, this finding aligns with that of other studies that have examined the influence of variation in treatment timing on DID analyses of four-day school weeks (Morton, 2022; Thompson & Ward, 2022).

Finally, we test the sensitivity of the student fixed effects estimates presented in Tables 3 and 4 by repeating the analyses with an alternative, more restrictive control group. We conduct the same student fixed effects DID specified in Equation (1) but include only students attending five-day week schools in rural areas in the control group. As presented in Appendix Table A6, we find that, compared to the original student fixed effects models estimated in Tables 3 and 4, the models including only students attending rural five-day week schools as a control group estimate similar average effects of all four-day weeks on spring achievement in math ( $\beta=-0.01$ , *n.s.*) and reading

( $\beta=-0.04$ , *n.s.*), and similar but larger negative average effects of four-day weeks on fall-to-spring gains in math ( $\beta=-0.08$ ,  $p<.01$ ) and reading ( $\beta=-0.09$ ,  $p<.01$ ).

### ***Heterogeneous Effects***

Examining how the effects of the four-day school week vary (or do not vary) across schools and students is important for further investigating what factors could be responsible for driving the observed negative average effects. We examine whether the estimated average effects of the four-day school week vary by school rurality and student characteristics.

**Rurality.** First, as presented in Table 4, we estimate the student fixed effects DID model specified in Equation (1) separately for rural schools that adopt four-day weeks (columns (2) and (5)) and non-rural schools that adopt the four-day week (columns (3) and (6)). For spring achievement, we find no detectable effect of rural four-day weeks on math ( $\beta=0.02$ , *n.s.*) or reading ( $\beta=-0.04$ , *n.s.*), but we find a significant 0.08 SD decrease ( $p<.05$ ) in math scores and 0.11 SD decrease ( $p<.01$ ) in reading scores as effects of non-rural four-day school weeks. When examining fall-to-spring gains, we find the rural four-day week decreases reading gains with trend-level significance by 0.04 SD ( $p<.10$ ) but has no detectable effect on math gains ( $\beta=-0.01$ , *n.s.*); however, the non-rural four-day week significantly decreases students' math and reading gains, by 0.08 SD ( $p<.01$ ) and 0.09 SD ( $p<.01$ ) respectively.

We also test the effects of rural and non-rural four-day school weeks using this alternate, rural-only control group. In alignment with the original results presented in Table 4, we find (see Appendix Table A6) the negative effects of the schedule on spring achievement and fall-to-spring gains are larger for students attending non-rural four-day week schools (spring math  $\beta=-0.07$ ,  $p<.05$ ; spring reading  $\beta=-0.07$ ,  $p<.05$ ; fall-to-spring math  $\beta=-0.12$ ,  $p<.01$ ; fall-to-spring reading  $\beta=-0.11$ ,  $p<.01$ ) than for students attending rural four-day week schools (spring math  $\beta=0.05$ , *n.s.*;

spring reading  $\beta=0.00$ , *n.s.*; fall-to-spring math  $\beta=-0.04$ , *n.s.*; fall-to-spring reading  $\beta=-0.06$ ,  $p<.01$ ).

Separate event study specifications for rural and non-rural four-day week schools were conducted to further examine the dynamic effects of the schedule in each setting. As displayed in Appendix Tables A3 and A4, the pattern of increasingly negative effects of the four-day school week over time we observed in the overall sample is also observed, respectively, in the rural and non-rural four-day week school samples. Therefore, despite the smaller and less negative average effects of four-day school weeks in rural schools, the growing negative effects over time suggest that the average effect estimated herein may underestimate the effect of the schedule examined over a longer time period.

**Student Characteristics.** We further examine heterogeneous impacts of the four-day school week by student grade level, gender, and race. Results of the student fixed effects DID specification in Equation (1) conducted separately for each grade level are presented in Appendix Table A8. Overall, we do not observe any discernable pattern in the results that suggest the effects vary meaningfully for students in earlier versus later grades.

Results of the student fixed effects DID specifications from Equation (1) that additionally interact four-day school week status with student gender and race are presented in Appendix Table A9. We do not find statistically significant differences in the effects of four-day school weeks on spring achievement by gender or race. However, when examining fall-to-spring gains, we find that the four-day school week has a greater negative effect on female students' math ( $\beta=-0.04$ ,  $p<0.01$ ) and reading ( $\beta=-0.04$ ,  $p<.05$ ) gains than male students' gains.

We also find some significant differences by race: the four-day school week has a less negative effect on Native students' math gains ( $\beta=0.12$ ,  $p<.01$ ) and a greater negative effect on

Hispanic students' math gains ( $\beta=-0.07, p<.01$ ) relative to its effect on White students' math gains. For reading gains, our interaction effect estimates are also positive for Native students and negative for Hispanic students relative to White students, but the magnitudes of the interaction effects are smaller and not statistically significant.

## **Discussion**

States, districts, and schools across the country are making policy decisions on the four-day school week with limited information about its effect on student achievement. The prior research fails to come to a consensus on the effect of the schedule, with the majority of rigorous studies estimating average effects on students' annual, spring state test scores that are not significantly different from zero. The present study addresses these limitations of the previous research by leveraging seasonal student test data from multiple states to provide a more granular estimate of the effect of four-day school weeks on student achievement and school-year growth. Specifically, this study uses panel student-level data for students in grades 3-8 across six states and a difference-in-differences research design to parse the effects of the four-day school week on annual spring student achievement and school-year growth and to examine differences in these outcomes by school and student characteristics.

Our findings on the average effect of the schedule on standardized spring test scores align with the existing research that estimates a +0.02 to -0.09 SD change in test scores from adopting the schedule. We find a non-significant 0.03 SD average decline in math test scores and a significant 0.07 SD decline in math. Like Thompson et al. (2021b), we find that these negative average effects are driven by the larger negative effects (-0.08 SD in math and -0.09 SD in reading) of four-day weeks implemented at non-rural schools (i.e., those located in a town or suburb), as opposed to those being implemented at rural schools. Putting the average effect sizes in perspective

of other education interventions, the average effects of the four-day week may be considered “small” ( $<0.05$  SD) for math achievement and “medium” ( $0.05$  to  $<0.20$  SD) for reading achievement (Kraft, 2020). However, the estimated effects on math and reading achievement in non-rural four-day week schools are “medium” and meaningful, approximately equal to a quarter of the estimated impact of a year of school on achievement in the fifth grade (Bloom et al., 2008). At rural four-day week schools, the average estimated effects are small and not significantly different from zero.

However, our results also find some suggestive evidence that the effects become increasingly negative over time in both non-rural and rural districts, reaching “medium” sized effects in the third year of implementation. If the negative effects observed in the later post-treatment years hold or continue to grow larger, the average effects of rural four-day school weeks estimated herein may underestimate the average effect of the schedule for students exposed to it beyond four years. Thus, our findings provide further support for the argument that four-day school weeks may be implemented and/or experienced differently in rural areas such that they are less harmful for student achievement than in non-rural areas, but the schedule may still have substantial negative consequences for students’ achievement and growth in rural districts over time.

The average effects of the schedule also mask differences in the effects of the schedule by student characteristics. More specifically, we find differences in effects of the schedule on school year gains by gender, such that the schedule negatively impacts female students more than male students, and by race, such that the schedule negatively impacts Hispanic students more and Native students less than White students. The magnitudes of the differences in the effects between female and male students are small, whereas, for math gains, the magnitudes of the differences in the effects for Hispanic and Native students are relatively larger. Again, however, the observed

differential effects of the schedule by race may be explained entirely or in part by differences in the implementation of the schedule across schools and/or states as opposed to differences in the effect of the same implementation on students of different races. Examining the implementation factors that may explain the disproportionate impact of the schedule on different subgroups of students is a promising direction for future research.

Estimating the effects of the policy on fall-to-spring gains in addition to spring achievement is a key contribution of this study, as the school year gains estimates provide a more proximal and valid measure of students' academic outcomes related to the four-day school week than spring achievement. As expected, when we estimate effects of the schedule on school year gains, the standard errors of the estimates are smaller, allowing us to estimate the impact of the schedule with more precision. We find that four-day school weeks significantly decrease students' reading and math gains by 0.06 SD, just barely a "medium" effect size (Kraft, 2020). The effect is again more negative and among non-rural schools, where students' fall-to-spring gains dropped 0.08 SD in math and 0.09 SD in reading as an effect of their school adopting the schedule. Alternatively, the effects of the schedule on fall-to-spring gains of students at rural four-day week schools are arguably trivial and less than half of those at non-rural four-day week schools: rural four-day week students' scores decline only by 0.01 SD in math (not statistically significant) and 0.04 SD in reading (significant at the statistical trend level).

Another surprising finding in this study is that we find larger declines in fall-to-spring gains and spring achievement in reading than in math due to the four-day school week. These findings contrast that of Thompson's (2021b) and Thompson et al.'s (2021b) studies using student-level data from Oregon. Additionally, a separate body of research indicates that school inputs have larger effects on math achievement than on reading (Jacob, 2005; Rivkin, Hanushek, & Kain, 2005;

Rockoff, 2004). Based on those findings, we would have expected the four-day week to have larger effects on math than reading. Various implementation factors could be related to the relative magnitudes of the effects on math and reading achievement and gains, such as the proportion of instructional time allocated to each subject when the schedule changed. Investigating the mechanisms and implementation factors underlying this finding, including how the four-day school week impacts subject-specific instructional time, is also an important direction for future research attempting to understand the effects of the schedule.

The present study faces several key limitations. First, we are limited in our ability to generalize our findings to students and schools that do not administer NWEA assessments, and those schools may be fundamentally different from schools that do administer the assessments. However, the four-day school week schools in the analytic sample do represent 40% of the schools that adopted four-day weeks in the included states during the study period. Our results also may not generalize to the states beyond those included in this study, though the similarity of our findings and those of Thompson and Ward (2022), whose sample of 12 states includes ten states that are not in our sample, suggests that these negative effects of the schedule persist for certain implementations of the schedule (i.e., low time in school, non-rural areas) across states. Unlike Thompson and Ward (2022), we are not able to test differences in effects by time in school because the time in school data are not publicly available for some of the schools in the sample, and there is limited variation in the time school data across the districts for which time data are available. Our test score data are also limited because they do not capture the effects of the four-day week on students who move to another district that does not administer NWEA tests, and we cannot distinguish between a student no longer being enrolled at a district versus still being enrolled but not taking the NWEA test. Because we find no evidence that four-day weeks were differentially

impacting school enrollment relative to five-day weeks in our sample, this missingness should not bias our estimates of the effect of the four-day week within the analytic sample. However, this missingness means that our results are not generalizable to mobile students.

For policymakers and practitioners, this study addresses previous uncertainty about the effects of four-day school weeks on academic outcomes and provides evidence supporting concerns about four-day school week effects on student achievement and growth, particularly for those implemented in non-rural areas. The estimated effects on math and reading gains during the school year are, while not “large” by the developing standards used to interpret effect sizes of education interventions (Kraft, 2020; What Works Clearinghouse, n.d.), they are also not trivial. For the many districts and communities who have become very fond of the schedule, the evidence presented in this study suggests that how the four-day school week is implemented may be an important factor in its effects on students. As these schedules become increasingly popular across the country, understanding the key aspects of their implementation (e.g., annual subject-specific instructional time, daily start and end times, fifth-day opportunities) that enable the schedule to better support students’ academic progress will be critical for informing future adoptions and continued use of the four-day school week.

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Table 1: Math and Reading Sample Counts

Sample	All non-city five-day schools		Four-day week schools pre-adoption		Four-day week schools post-adoption	
	Math	Reading	Math	Reading	Math	Reading
Test events (fall and spring)						
K	314,227	306,263	1,097	1,097	3,884	3,506
1	430,222	412,705	1,427	1,430	4,335	3,975
2	647,825	630,335	2,224	2,230	6,218	5,313
3	788,816	778,454	2,233	2,238	5,934	5,629
4	804,754	798,861	1,974	1,973	5,748	5,144
5	811,794	804,847	1,759	1,739	5,359	4,722
6	840,948	832,906	1,578	1,566	5,270	4,906
7	843,991	836,093	1,238	1,239	3,794	3,785
8	823,036	820,333	1,217	1,206	3,589	3,588
Students						
K	78,973	77,401	758	729	1,235	1,136
1	84,166	80,659	783	820	982	967
2	115,174	112,188	1,176	1,184	1,621	1,389
3	122,251	123,298	1,028	1,005	1,389	1,374
4	114,505	114,263	864	859	1,246	1,117
5	118,417	117,324	818	843	1,209	1,128
6	134,937	135,110	889	877	1,462	1,376
7	150,153	148,956	744	754	1,035	1,076
8	191,463	191,735	856	851	1,406	1,354
Schools	1,750	1,745	35	35	35	35
Districts	599	599	20	20	20	20

Table 2: Descriptive Statistics

	Analytic sample					
	Students attending non-city five-day schools		Students attending four-day schools pre-adoption		Students attending four-day schools post-adoption	
	Mean	SD	Mean	SD	Mean	SD
Standardized achievement and growth outcomes <sup>a</sup>						
Spring math score	-0.01	0.99	-0.15	0.95	-0.11	0.94
Spring reading score	0.03	1.00	-0.10	0.98	-0.06	0.99
Fall-to-spring math gains	0.00	0.60	0.04	0.61	0.03	0.61
Fall-to-spring reading gains	-0.01	0.64	0.03	0.68	0.05	0.67
Student characteristics						
% Black	2.7	16.3	0.6	7.5	1.0	10.1
% White	68.3	46.5	55.3	49.7	51.8	50.0
% Native	2.4	15.3	11.9	32.4	11.3	31.7
% Hispanic	12.2	32.8	14.5	35.2	17.2	37.8
% Asian	2.1	14.5	0.4	6.0	0.4	6.2
% Female	51.3	50.0	51.8	50.0	51.3	50.0
School characteristics						
Enrollment	470.7	237.5	253.8	105.1	247.2	100.3
% FRPL	35.8	20.9	54.1	21.4	54.0	21.6
Student-teacher ratio	15.3	3.2	12.9	3.1	13.1	3.1
District characteristics						
% ELL	5.9	8.1	7.5	7.6	7.1	6.7
% IEP	10.9	6.2	6.0	7.8	7.5	8.0
Total current expenditures per pupil (\$ thousands)						
% Rural	10.3	2.7	11.7	4.9	11.7	5.0
% Town	32.4	45.3	52.6	48.7	53.7	48.5
% Suburb	30.2	44.9	41.3	48.1	37.6	47.2
	37.4	47.7	6.1	23.1	8.6	27.5

<sup>a</sup>Achievement and growth outcomes in math and reading are calculated based on the math and reading grade-term standardized MAP Growth test scores. Scores were standardized based on the mean and standard deviation of the population of students who tested using MAP Growth across all states included in the present study in each grade-term.

*Notes.* FRPL = Free- or reduced-price lunch. ELL = English Language Learner. IEP = Individualized Education Program.

Table 3: Effects of the Four-Day School Week on Student Achievement and Growth

	Dependent variables: Standardized NWEA MAP Growth test scores					
	(1)	Math		(4)	Reading	
	(1)	(2)	(3)	(4)	(5)	(6)
<b>Panel A: Spring achievement</b>						
Fourday	-0.153*	-0.010	-0.033	-0.122*	-0.025	-0.072**
	(0.085)	(0.043)	(0.037)	(0.073)	(0.020)	(0.034)
Observations	3085041	3085007	2817648	3032209	3032177	2765031
R-squared	0.000	0.132	0.861	0.000	0.108	0.832
<b>Panel B: Fall-to-spring gains</b>						
Fourday	0.013	-0.033*	-0.051*	0.020	-0.010	-0.062***
	(0.023)	(0.020)	(0.029)	(0.021)	(0.021)	(0.017)
Observations	2750658	2750632	2498362	2704725	2704704	2454045
R-squared	0.025	0.050	0.310	0.011	0.027	0.300
Grade-term FE		x	x		x	x
School FE		x	x		x	x
Student FE			x			x

Notes. \* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

Table 4: Effects of the Four-Day School Week on Achievement and Growth by Rurality

	Dependent variables: Standardized NWEA MAP Growth test scores					
	Math			Reading		
	All four-day weeks (1)	Rural four-day weeks (2)	Non-rural four-day weeks (3)	All four-day weeks (4)	Rural four-day weeks (5)	Non-rural four-day weeks (6)
Panel A: Spring achievement						
Fourday	-0.033 (0.037)	0.022 (0.042)	-0.081** (0.031)	-0.072** (0.034)	-0.039 (0.040)	-0.106*** (0.036)
Observations	2817648	2804046	2802537	2765031	2753186	2749950
R-squared	0.861	0.861	0.861	0.832	0.832	0.832
Panel B: Fall-to-spring gains						
Fourday	-0.051* (0.029)	-0.012 (0.026)	-0.083*** (0.032)	-0.062*** (0.017)	-0.038* (0.019)	-0.086*** (0.024)
Observations	2498362	2486107	2485399	2454045	2443714	2441092
R-squared	0.310	0.310	0.310	0.300	0.300	0.300
Grade-term FE	x	x	x	x	x	x
School FE	x	x	x	x	x	x
Student FE	x	x	x	x	x	x

Notes. \* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

Table 5: Effects of the Four-Day School Week on Achievement and Growth (Event Study)

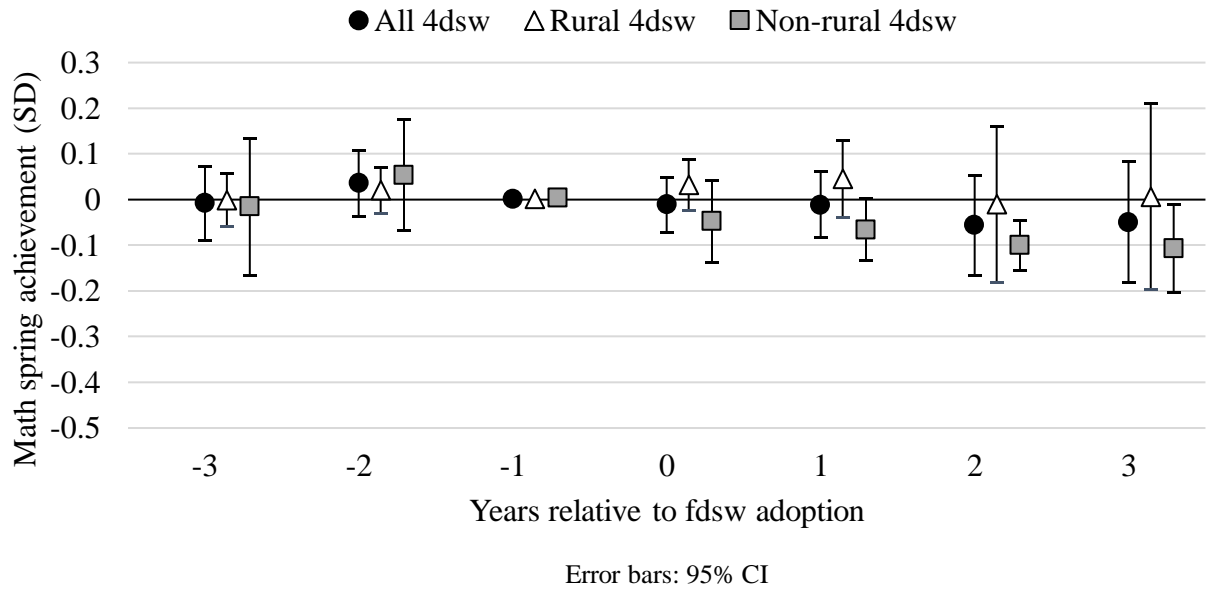
	Spring achievement		Fall-to-spring gains	
	Math (1)	Reading (2)	Math (3)	Reading (4)
3 years before	-0.008 (0.041)	0.010 (0.054)	0.003 (0.034)	0.003 (0.050)
2 years before	0.035 (0.036)	0.039 (0.050)	0.016 (0.027)	0.033 (0.043)
Adoption year	-0.011 (0.030)	-0.031 (0.021)	-0.037 (0.030)	-0.032 (0.033)
1 year after	-0.012 (0.037)	-0.076** (0.035)	-0.052** (0.023)	-0.065*** (0.022)
2 years after	-0.057 (0.056)	-0.116* (0.066)	-0.087** (0.037)	-0.072 (0.045)
3 years after	-0.050 (0.068)	-0.131** (0.063)	-0.041 (0.052)	-0.077 (0.049)
Observations	2817887	2765269	2498597	2454279
R-squared	0.861	0.832	0.310	0.300
p-value: ( $H_0: \beta_{-3} = \beta_{-2} = 0$ )	0.108	0.192	0.838	0.640
p-value: ( $H_0: \beta_0 = \beta_1 = \beta_2 = \beta_3$ )	0.195	0.483	0.100	0.346

Notes. All models include grade-term FE and student FE.

\* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

Figure 1: Effects of the Four-Day School Week on Spring Achievement (Event Study)

(a) Math



(b) Reading

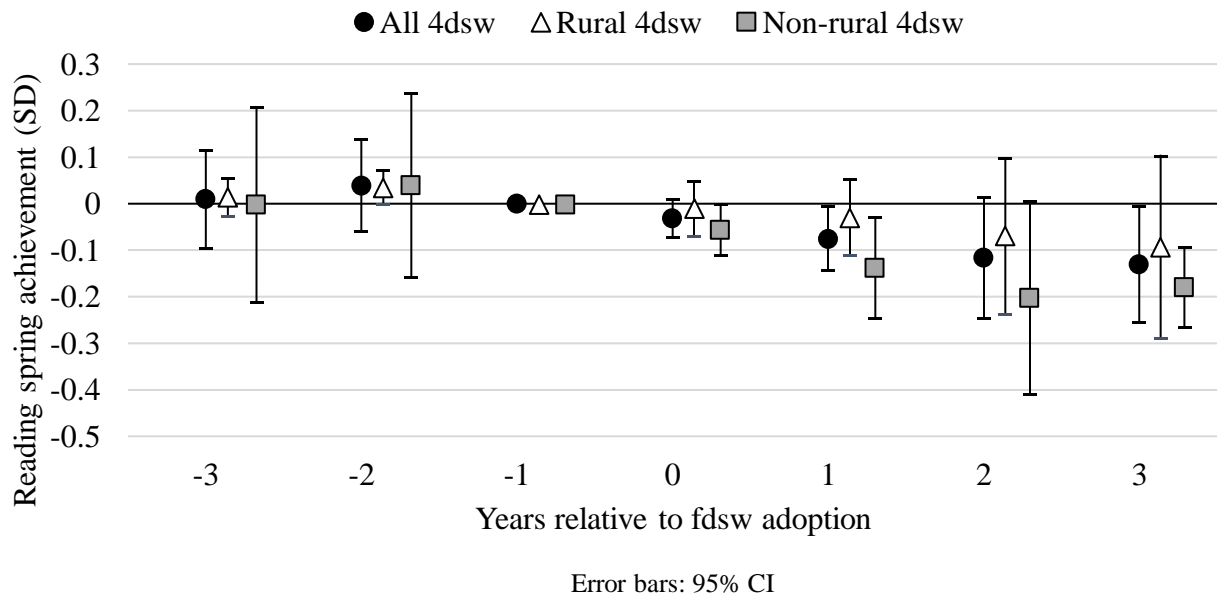
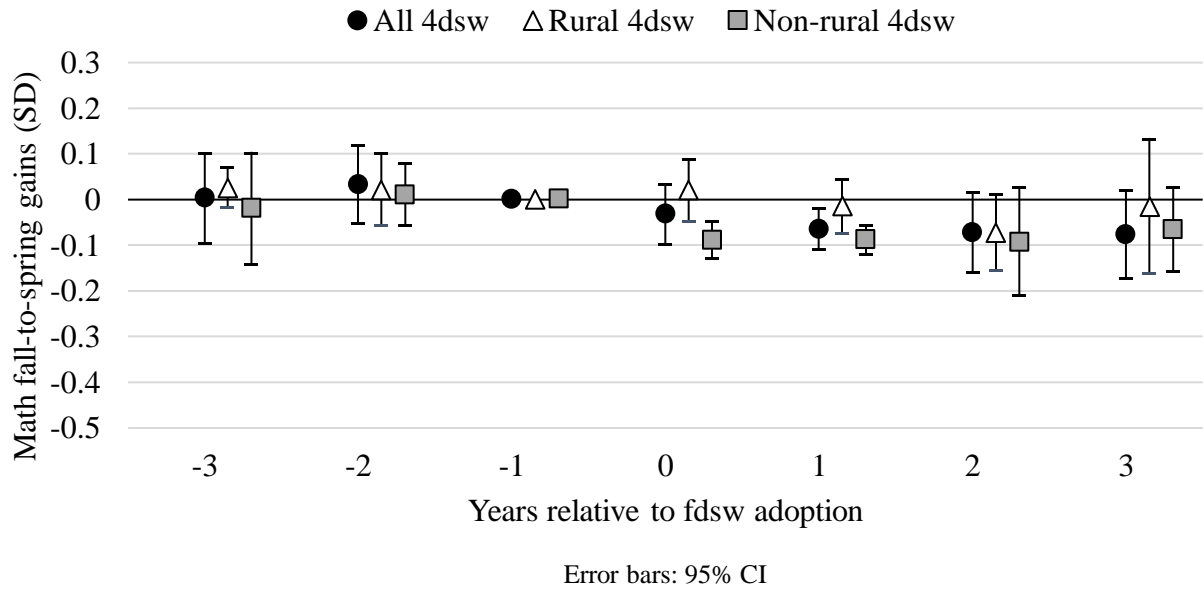
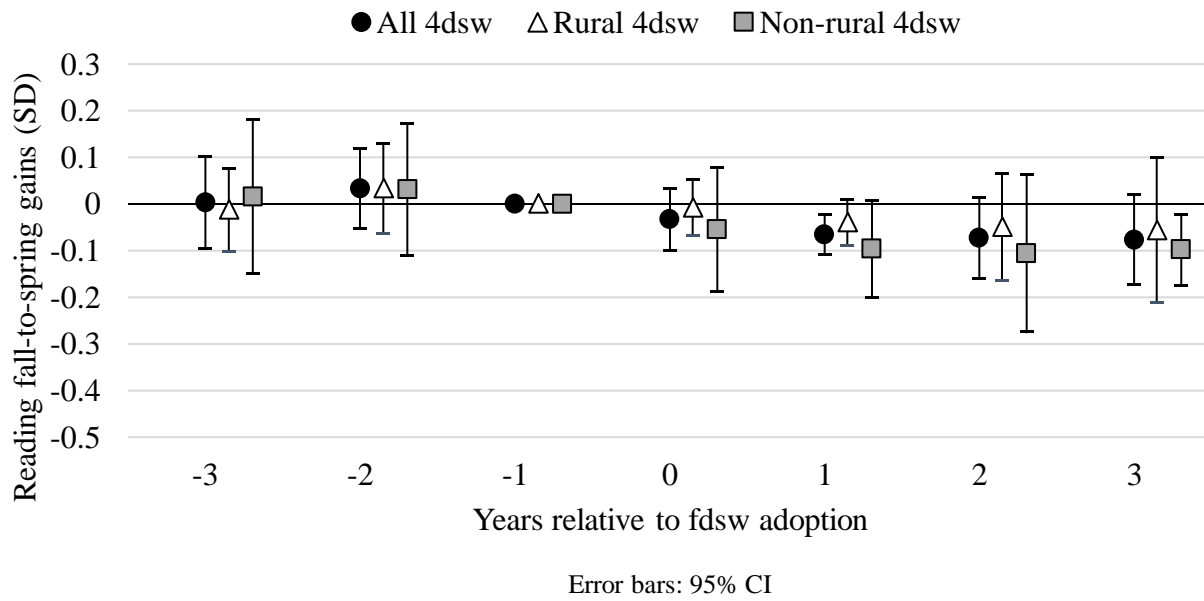


Figure 2: Effects of the Four-Day School Week on Fall-to-Spring Gains (Event Study)

(a) Math



(b) Reading



Appendix Table A1: Existing Literature on the Academic Effects of Four-Day School Weeks

Study	State(s)	Grades	Subject	Level	Effect size (SD)	Heterogeneous effects
Morton (2021)	OK	3-8	Math	District	-0.05	N/A
Morton (2021)	OK	3-8	ELA	District	-0.03	N/A
Thompson (2021b)	OR	3-8	Math	Student	-0.06**	Special education (+); 8th grade (-); No significant differences by race, gender, FRPL, ELL, or G/T designation
Thompson (2021b)	OR	3-8	Reading	Student	-0.04**	ELL (-); 8th grade (-); No significant differences by race, gender, FRPL, special education, or G/T designation
Kilburn et al. (2021)	ID, MO, NM, OK, SD	3-8	Math	District	-0.03	N/A
Kilburn et al. (2021)	ID, MO, NM, OK, SD	3-8	ELA	District	-0.04	N/A
Thompson & Ward (2022)	12 (AZ, GA, ID, KS, MN, MO, MT, NM, NV, OK, OR, SD)	3-8	Math	District	-0.03*	Time in school (+), significant only for lowest time in school group
Thompson & Ward (2022)	12 (AZ, GA, ID, KS, MN, MO, MT, NM, NV, OK, OR, SD)	3-8	ELA	District	-0.02	Time in school (+), significant only for lowest time in school group
Thompson et al. (2021b)	OR	11	Math	Student	-0.09***	Rural (+)
Thompson et al. (2021b)	OR	11	ELA	Student	-0.03	Rural (+)
Morton (2022)	OK	11	Math	District	+0.02	N/A
Morton (2022)	OK	11	ELA	District	-0.02	N/A

Notes. \* $p < .10$ , \*\* $p < .05$ , \*\*\* $p < .01$

Appendix Table A2: Representativeness of Schools in the Analytic Sample

	Always five-day				Ever four-day <sup>a</sup>			
	Schools in the analytic sample <sup>b</sup>		All public schools in states in analytic sample <sup>b</sup>		Schools in the analytic sample <sup>b</sup>		All public schools in states in analytic sample <sup>b</sup>	
	Mean	SD	Mean	SD	Mean	SD	Mean	SD
<b>Student characteristics</b>								
% Black	1.9	2.7	0.6	0.4	4.4	8.4	0.9	2.0
% White	78.7	19.4	66.3	26.2	71.7	26.0	71.4	25.9
% Native	2.9	11.9	8.8	24.6	2.6	10.8	3.9	13.6
% Hispanic	12.3	15.4	21.4	19.2	16.4	20.7	21.2	23.9
% Asian	1.6	2.5	0.4	0.5	1.8	2.8	0.6	1.8
<b>School characteristics</b>								
Enrollment	342.4	211.4	196.6	112.5	325.3	242.3	167.5	176.6
% FRPL	38.2	20.5	54.5	19.8	44.1	23.9	48.1	22.4
Student-teacher ratio	14.4	3.3	12.0	3.3	15.8	14.5	12.0	4.5
<b>District characteristics</b>								
% ELL	4.8	7.6	7.5	7.3	7.1	10.1	4.7	6.9
% IEP	10.5	6.6	6.7	7.8	10.6	8.2	6.4	8.0
Total current expenditures per pupil (\$ thousands)	11.0	3.1	13.4	5.4	10.9	3.8	13.3	5.8
% Rural	41.7	–	70.6	–	35.8	–	76.1	–
% Town	27.0	–	27.3	–	22.4	–	11.4	–
% Suburb	31.2	–	2.1	–	16.7	–	6.2	–
% City <sup>c</sup>	0.0	–	0.0	–	25.1	–	6.3	–

<sup>a</sup>The school ever implemented a four-day school week by the 2019-20 school year.

<sup>b</sup>School-level data from the Common Core of Data (CCD) were averaged for each school from the period of 2008-09 to 2019-20, such that each school is represented once in the data.

<sup>c</sup>City districts were excluded from the analytic sample because no city district was observed adopting a four-day school week.

Notes. School-level data are from the CCD. FRPL = Free- or reduced-price lunch. ELL = English Language Learner. IEP = Individualized Education Program.

Appendix Table A3: Effects of the Rural Four-Day School Week on Achievement and Growth

(Event Study)

	Spring achievement		Fall-to-spring gains	
	Math (1)	Reading (2)	Math (3)	Reading (4)
3 years before	-0.003 (0.029)	0.016 (0.021)	0.025 (0.022)	-0.013 (0.045)
2 years before	0.019 (0.026)	0.036* (0.019)	0.021 (0.040)	0.033 (0.049)
Adoption year	0.031 (0.028)	-0.009 (0.030)	0.021 (0.035)	-0.009 (0.030)
1 year after	0.044 (0.043)	-0.028 (0.042)	-0.015 (0.030)	-0.040 (0.025)
2 years after	-0.012 (0.087)	-0.068 (0.086)	-0.073* (0.042)	-0.050 (0.059)
3 years after	0.005 (0.104)	-0.092 (0.101)	-0.016 (0.076)	-0.057 (0.079)
Observations	2804285	2753424	2486342	2443948
R-squared	0.861	0.832	0.310	0.300
p-value: ( $H_0: \beta_{-3} = \beta_{-2} = 0$ )	0.517	0.192	0.458	0.730
p-value: ( $H_0: \beta_0 = \beta_1 = \beta_2 = \beta_3$ )	0.012	0.483	0.019	0.674

Notes. All models include grade-term FE and student FE.

\* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

Appendix Table A4: Effects of the Non-Rural Four-Day School Week on Achievement and

Growth (Event Study)

	Spring achievement		Fall-to-spring gains	
	Math (1)	Reading (2)	Math (3)	Reading (4)
3 years before	-0.018 (0.077)	-0.001 (0.107)	-0.021 (0.062)	0.015 (0.084)
2 years before	0.051 (0.062)	0.041 (0.101)	0.009 (0.035)	0.031 (0.072)
Adoption year	-0.050 (0.046)	-0.055* (0.028)	-0.091*** (0.021)	-0.055 (0.067)
1 year after	-0.069** (0.034)	-0.137** (0.055)	-0.090*** (0.016)	-0.096* (0.053)
2 years after	-0.103*** (0.028)	-0.202* (0.106)	-0.095 (0.060)	-0.106 (0.086)
3 years after	-0.110** (0.049)	-0.179*** (0.044)	-0.068 (0.047)	-0.098** (0.039)
Observations	2802537	2749950	2485399	2441092
R-squared	0.861	0.832	0.310	0.300
p-value: ( $H_0: \beta_{-3} = \beta_{-2} = 0$ )	0.100	0.155	0.792	0.848
p-value: ( $H_0: \beta_0 = \beta_1 = \beta_2 = \beta_3$ )	0.592	0.846	0.070	0.059

Notes. All models include grade-term FE and student FE.

\* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

Appendix Table A5: Effects of the Four-Day School Week on School Composition

	Dependent variables: School characteristics							
	School-level variables						District-level variables	
	Enrollment	% White	% Native American	% Hispanic	% FRPL	Student-teacher ratio	% IEP	% ELL
<b>Math sample</b>								
Fourday	1.175 (4.585)	0.726 (1.089)	-0.496 (0.760)	-0.409 (1.107)	0.125 (1.438)	0.401 (0.311)	-0.645* (0.378)	-0.496 (0.834)
Observations	12994	12964	11967	11967	12969	12619	11024	11957
R-squared	0.966	0.967	0.988	0.988	0.933	0.737	0.908	0.946
<b>Reading sample</b>								
Fourday	1.757 (4.977)	0.718 (1.108)	-0.497 (0.756)	-0.410 (1.147)	-0.025 (1.460)	0.382 (0.295)	-0.663* (0.384)	-0.421 (0.840)
Observations	12838	12807	11822	12708	12812	12466	10876	11807
R-squared	0.966	0.968	0.988	0.974	0.932	0.738	0.908	0.946
Grade-term FE	x	x	x	x	x	x	x	x
School FE	x	x	x	x	x	x	x	x

Notes. FRPL = Free- or reduced-price lunch. ELL = English Language Learner. IEP = Individualized Education Program.

\* $p < .10$ , \*\* $p < .05$ , \*\*\* $p < .01$ .

Appendix Table A6: Effects of the Four-Day School Week on Achievement and Growth Using a Rural-Only Control Group

	Sample					
		Math		Reading		
	All four-day weeks	Rural four-day weeks	Non-rural four-day weeks	All four-day weeks	Rural four-day weeks	Non-rural four-day weeks
	(1)	(2)	(3)	(4)	(5)	(6)
<b>Panel A: Spring achievement</b>						
Fourday	-0.013 (0.037)	0.052 (0.041)	-0.066** (0.027)	-0.039 (0.033)	-0.006 (0.043)	-0.071** (0.031)
Observations	757924	744536	743278	773743	762078	744616
R-squared	0.841	0.840	0.841	0.817	0.817	0.817
<b>Panel B: Fall-to-spring gains</b>						
Fourday	-0.084*** (0.030)	-0.042 (0.028)	-0.117*** (0.034)	-0.086*** (0.016)	-0.064*** (0.022)	-0.107*** (0.021)
Observations	666753	654644	654160	682757	672544	656669
R-squared	0.317	0.317	0.316	0.304	0.303	0.303
Grade-term FE	x	x	x	x	x	x
School FE	x	x	x	x	x	x
Student FE	x	x	x	x	x	x

Notes. \* $p < .10$ , \*\* $p < .05$ , \*\*\* $p < .01$

Appendix Table A7: Effects of the Four-Day School Week on Student Achievement and Growth

(Event Study), Reweighted to Account for Variation in Treatment Timing

	Spring achievement		Fall-to-spring gains	
	Math (1)	Reading (2)	Math (3)	Reading (4)
3 years before	-0.001 (0.033)	0.008 (0.039)	0.005 (0.021)	0.006 (0.034)
2 years before	0.038 (0.028)	0.038* (0.028)	0.014 (0.015)	0.038 (0.022)
Adoption year	-0.011 (0.025)	-0.027* (0.019)	-0.035* (0.018)	-0.035 (0.021)
1 year after	-0.021 (0.018)	-0.076*** (0.027)	-0.046*** (0.016)	-0.051*** (0.017)
2 years after	-0.054* (0.028)	-0.112*** (0.046)	-0.078*** (0.021)	-0.056** (0.014)
3 years after	-0.043 (0.030)	-0.128*** (0.048)	-0.031 (0.032)	-0.068*** (0.025)
Observations	2817887	2765269	2498597	2454279
R-squared	0.8594	0.8305	0.3090	0.2995
p-value: ( $H_0: \beta_{-3} = \beta_{-2} = 0$ )	0.397	0.102	0.605	0.238
p-value: ( $H_0: \beta_0 = \beta_1 = \beta_2 = \beta_3$ )	0.640	0.141	0.420	0.658

Notes. All models include grade-term FE and student FE.

\* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

Appendix Table A8: Effects of the Four-Day School Week on Achievement and Growth by  
Student Grade Level

	Grade							
	1st (1)	2nd (2)	3rd (3)	4th (4)	5th (5)	6th (6)	7th (7)	8th (8)
Panel A: Math spring achievement								
Fourday	-0.061 (0.054)	0.016 (0.115)	-0.140* (0.077)	-0.022 (0.082)	-0.051 (0.072)	0.113* (0.073)	-0.021 (0.063)	0.026 (0.039)
Observations	261500	325463	484360	585095	592428	559340	580315	606547
R-squared	0.885	0.879	0.887	0.915	0.927	0.931	0.940	0.947
Panel B: Math fall-to-spring gains								
Fourday	-0.098 (0.089)	0.076 (0.095)	-0.121 (0.078)	0.009 (0.100)	-0.071 (0.122)	0.089 (0.082)	-0.047 (0.073)	0.054 (0.051)
Observations	180668	274871	405885	533261	538554	500286	511424	532936
R-squared	0.513	0.536	0.535	0.530	0.523	0.522	0.518	0.520
Panel C: Reading spring achievement								
Fourday	-0.074 (0.062)	0.035 (0.094)	-0.086 (0.056)	-0.040 (0.061)	-0.048 (0.065)	0.058 (0.064)	-0.074 (0.078)	-0.044 (0.056)
Observations	250959	308446	470308	575985	584583	548908	567278	597013
R-squared	0.874	0.880	0.893	0.905	0.907	0.904	0.906	0.910
Panel D: Reading fall-to-spring gains								
Fourday	-0.055 (0.111)	0.089 (0.065)	-0.194* (0.110)	-0.040 (0.097)	-0.081 (0.072)	0.023 (0.084)	-0.100 (0.124)	0.030 (0.088)
Observations	174841	260446	393973	524205	532458	490638	499363	527745
R-squared	0.517	0.530	0.534	0.526	0.513	0.508	0.502	0.502

Notes. \* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

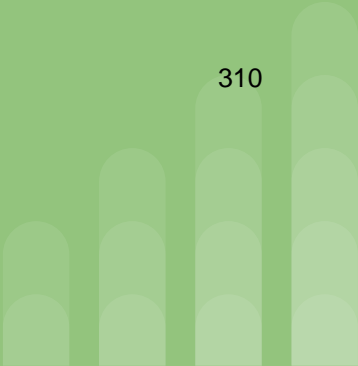
Appendix Table A9: Effects of the Four-Day School Week on Achievement and Growth by  
Student Gender and Race

	Dependent variables: Standardized NWEA MAP Growth test scores					
	(1)	Math (2)	(3)	(4)	Reading (5)	(6)
<b>Panel A: Spring achievement</b>						
Fourday	-0.033 (0.037)	-0.026 (0.041)	-0.019 (0.039)	-0.072** (0.034)	-0.058 (0.039)	-0.048 (0.032)
Fourday*Female		-0.013 (0.017)			-0.028 (0.022)	
Fourday*Native			0.028 (0.077)			-0.047 (0.065)
Fourday*Hispanic			-0.053 (0.051)			-0.068 (0.044)
Fourday*Other race			-0.041 (0.039)			-0.028 (0.051)
Omitted subgroup	None	Male	White	None	Male	White
Observations	2817648	2817047	2817164	2765031	2764460	2764547
R-squared	0.861	0.861	0.861	0.832	0.832	0.832
<b>Panel B: Fall-to-spring gains</b>						
Fourday	-0.051* (0.029)	-0.028 (0.028)	-0.054*** (0.019)	-0.062*** (0.017)	-0.041*** (0.015)	-0.062*** (0.021)
Fourday*Female		-0.044*** (0.014)			-0.041** (0.019)	
Fourday*Native			0.124*** (0.020)			0.054* (0.032)
Fourday*Hispanic			-0.069*** (0.023)			-0.038 (0.027)
Fourday*Other race			0.008 (0.022)			0.010 (0.061)
Omitted subgroup	None	Male	White	None	Male	White
Observations	2498362	2497898	2497898	2454045	2453590	2453577
R-squared	0.310	0.310	0.310	0.300	0.300	0.300

Notes. \* $p < 0.10$ , \*\* $p < 0.05$ , \*\*\* $p < 0.01$

# Four-Day School Week Proposal

Jennifer Smith  
Nicole La Fleur





# Inspiration

What we are currently doing is not working!

Quality instruction time

Applicants and hiring incentives

Days in class and time in class

Teacher retention

Behavior and emotional health

Improved morale and school spirit



# Quality Instruction Time

- Consolidation of collaboration for staff
  - Common planning
    - Targeted planning for special populations
    - Grade level planning
    - Department planning
    - Interschool/intradistrict planning
    - Vertical and horizontal alignments
  - Common professional development
    - Longer sessions for greater impact
    - Allows time for outside presenters



# Days in class vs. Time in class

## The effect of athletics

### Attendance

Athletes, siblings, and spectators

### Instruction time

Teacher/coaches

Absenteeism

### Transportation

**ALL 1A North and 2A North Divisions are on a four-day week.**



# Behavior and Emotional Health

- Reduced stress and anxiety among students which leads to
  - Reduced bullying
  - Reduced violence
  - More positive behavior
  - Better social interactions
  - Improved emotional health
    - Increase in family time'
    - Better connection to school
    - Better rested



# **Applicants and Hiring Incentives**

**New teachers are choosing a lifestyle.**

**What are we offering?**



# Teacher Retention

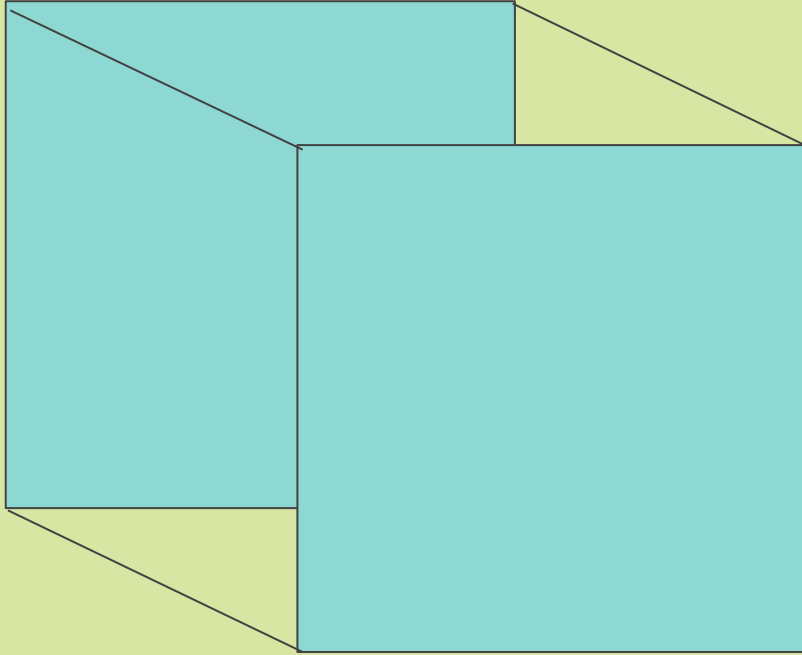
- Reduces work related stress
  - Full-time staff
  - Substitute staff
  - Staff retirement
- Allows staff a day for appointments
- Allows staff more time to reflect on their practice



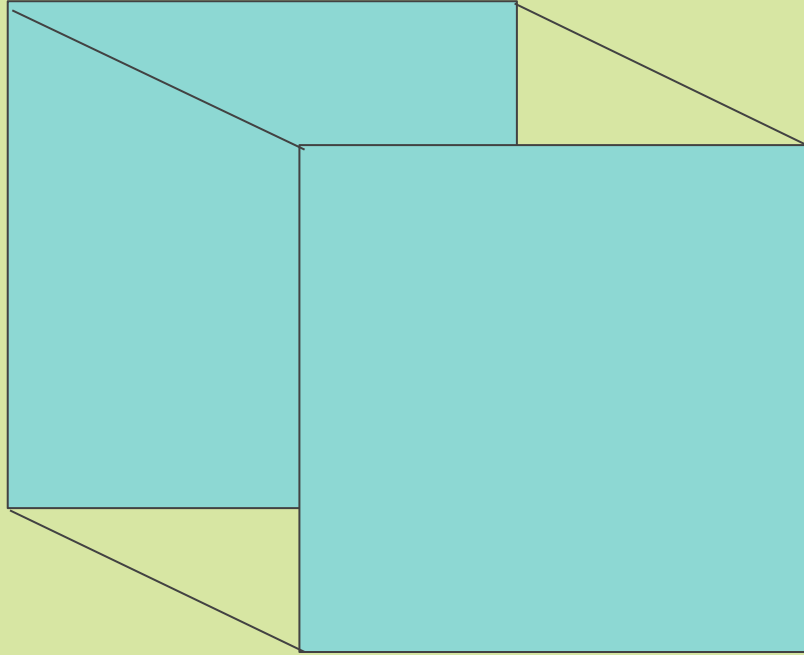
## Improved Morale and School Spirit

- **Students and Staff**
  - Become more involved in school activities
  - Improved attendance (generally)
  - More relaxed
  - More content in their work
  - More positive atmosphere

# THINK!



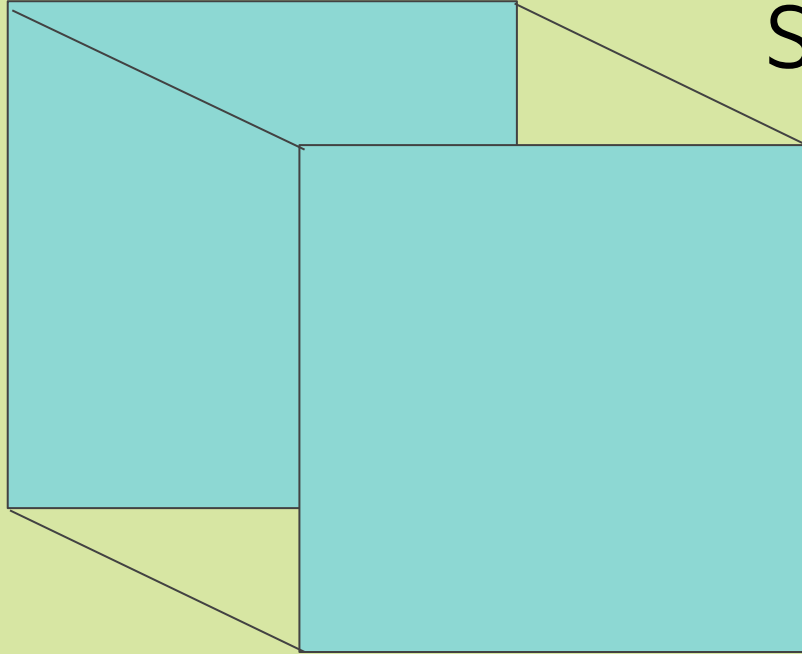
# Friday School



## Family Events

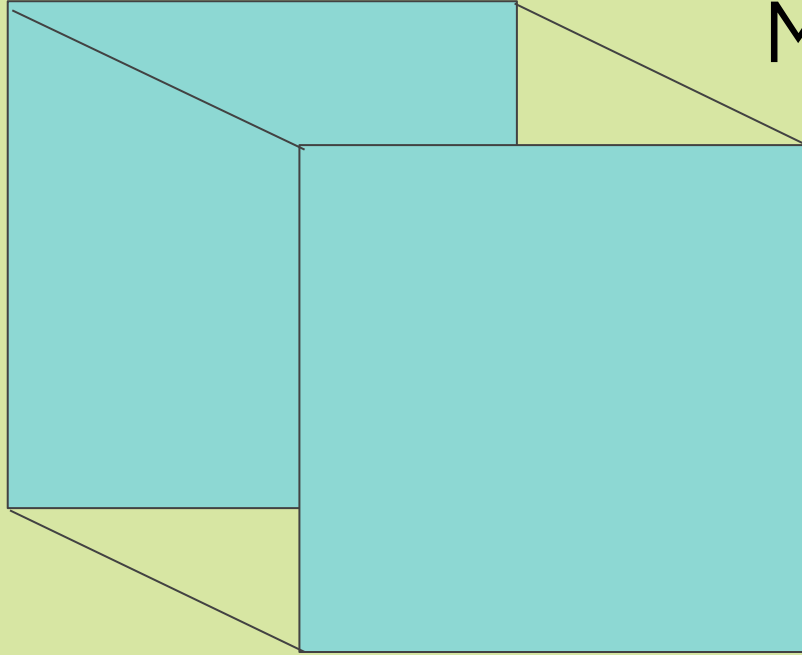
## Open Gym

# Mental Health Services



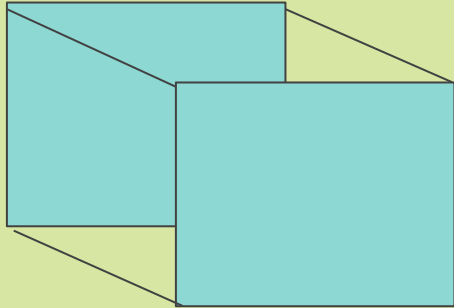
Community  
Workshops and  
Mentoring

# Building and Site Maintenance



Planning and  
Development

What we are doing is not working.



The time is right.

Think outside the box.

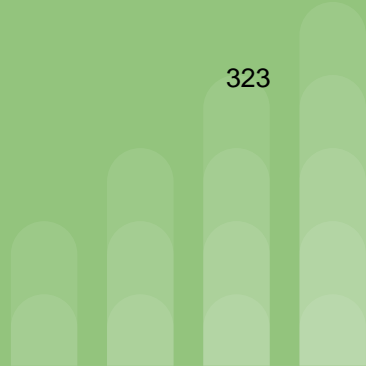
# Four-Day School Week Proposal

## Thank you!

Jennifer Smith  
Nicole La Fleur



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**Lyon County School District  
Board Memo**

**Date:** April 25, 2023  
**To:** Board of School Trustees  
**From:** Wayne Workman, Superintendent  
**Re:** Revisions to LCSD Policy BG: Board-Staff Communications

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**Recommendation**

That the Board of Trustees approve revisions to LCSD Policy BG: Board-Staff Communications as a second and final reading.

**Background Information**

During the February 2023 board meeting, Member Darin Farr presented proposed changes to LCSD Policy BG: Board-Staff Communications. As stated during the March meeting, the proposed changes to the policy about “notify[ing]” the superintendent were removed and reverted to the original policy language. This is an opportunity for the board to discuss these proposed changes and/or provide district administration further direction. This is the second (and possibly final) reading of this policy revision.

**Budget Considerations**

None anticipated.

**Discussed at Previous Meeting**

No

**Attachment(s)**

DRAFT\_BG-Board Staff Communication\_4-25-23.pdf

*Respectfully Submitted,  
Wayne Workman, Superintendent*

### ***BOARD - STAFF COMMUNICATIONS***

The Board desires to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the superintendent.

#### Staff Communications to the Board

All formal communications or reports to the Board or any Board committee from principals, teachers or other staff members will be submitted through the superintendent. This procedure will not be construed as denying the right of any employee to address the Board about issues which are neither part of an active administrative procedure, nor disruptive to the operation of the district. Staff members are invited to Board meetings, which provide an opportunity to observe the Board's deliberations on matters of staff concern. The Board asks that certified and classified employees present items of concern and/or interest affecting the Lyon County School District.

#### Board Communications to Staff

All official Board communications, policies and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will provide appropriate communication to keep staff fully informed of the Board's priorities, concerns, and actions.

#### Visits to Schools

School visits by Board members will be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Individual board members may visit schools periodically to expand their knowledge of school programs, staff, and student needs.

- School visits will follow prior notification to the principal.
- Concerns raised as a result of school visits by board members will be directed to the superintendent in writing, without delay.
- Board members will identify when they are visiting the school in their role as a board member, versus when they are visiting the school in another role (i.e., as parent/guardian, relative or emergency contact, professional or organizational affiliation, etc.)
- Board member will follow all school policies and procedures.

Policy #BG  
Adopted 09/25/07  
Revised 04/25/23