

Agenda

Lyon County School District Board of Trustees

A Board Workshop of the Board of Trustees of Lyon County School District will be held Tuesday, April 13, 2021, beginning at 1:00 PM at the Professional Learning Center PLC on SSMS Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. PUBLIC PARTICIPATION: The public is invited to address the Board on items not listed on the agenda. No action may be taken on subjects raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting, pursuant to NRS 241(Nevada's Open Meeting Law).
Public comment may be sent to [boardmeeting @lyoncsd.org](mailto:boardmeeting@lyoncsd.org). Comments must fall under subjects within the Board's jurisdiction and control. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks, or interfere with the rights of others. Comments made during this time will be monitored by the Board Chairperson.
6. **CONSENT AGENDA (FOR POSSIBLE ACTION):** All matters listed 3
under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately, during this meeting.
7. **END OF CONSENT AGENDA: MOTION TO APPROVE**
8. **ITEMS FOR DISCUSSION ONLY** - Items may be reviewed and discussed in any order.
 - A. Review and discussion of the Lyon County School District Performance Plan including, but not limited to a presentation by the executive cabinet, educational philosophy core values, future goals, and etc.
 - B. Review and discussion of the Lyon County Board of Trustees self- 4
evaluation including, but not limited to future goals, governing policies, district organization charts, and etc.
 - C. Review and discussion of new board member orientation materials 14
including, but not limited to ensuring the materials meet the needs of new board trustees, suggesting the addition of new materials, and etc.
 - D. Review and discussion of graduation/promotion ceremonies including, but not limited to traditional ceremonies, large group gathering plans, and etc.

E. Review and discussion of moving board meetings from the PLC to the designated school sites according to the approved calendar.

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9. **ITEMS FOR POSSIBLE ACTION** Discussion and possible action regarding future school board meeting agenda items.

10. **PUBLIC PARTICIPATION:** The public is invited to address the Board on items not listed on the agenda. No action may be taken on subjects raised during public comment until the matter has been properly placed on an agenda for a properly noticed meeting, pursuant to NRS 241(Nevada's Open Meeting Law).

Public comment may be sent to [boardmeeting @lyoncsd.org](mailto:boardmeeting@lyoncsd.org). Comments must fall under subjects within the Board's jurisdiction and control. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if the contents are willfully disruptive, slanderous, amount to personal attacks, or interfere with the rights of others. Comments made during this time will be monitored by the Board Chairperson.

11. **ADJOURN:**

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the official website of the State of Nevada (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email Margaret Heim at mheim@lyoncsd.org, or call (775)463-680 Ext. 10034 at least one week prior to the meeting.

**Lyon County School District
Board Memo**

Date: April 13, 2021
To: Board of School Trustees
From: Wayne Workman, Superintendent
Re: Dayton High School Off Campus Prom Request

Recommendation

That the Board of Trustees approve Dayton High School to host the 2021 Prom off campus at the Dayton Valley Golf Club according to Policy IGDE: School-Sponsored Dance Policy.

Background Information

According to Policy IGDE: School-Sponsored Dance Policy, “All School-sponsored dances shall be held at school sites within the District unless specific exception is granted by the Board of Trustees. Under no circumstances may a school-sponsored dance be held at any location outside of the attendance area for that school.”

DHS fully understands that this request is contingent on local governance and the LCSD Board of Trustees lifting current COVID restrictions and that social distancing restrictions may prevent them from hosting this event or may require them to change the look and expectations of the event. However, with creativity from their student leadership team, the school would like to still host a “prom” event, even if it may not involve dancing. The expectation of the event will be to maintain all required restrictions during the event. A plan will be required prior to the event to insure student safety as well as meeting the required restrictions.

This Board request and approval is to hold the DHS “prom” event at a venue that is off campus and is approximately 2.3 miles from the high school.

Budget Considerations

\$1,500 Rental Fee for Dayton Valley Golf Club paid out of student-generated funds from ticket sales.

Discussed at Previous Meeting

N/A

Attachment(s)

Dayton High School Off Campus Prom Request 2021

*Respectfully Submitted,
Wayne Workman, Superintendent*

PERFORMANCE STANDARDS AND RATING SCALES

The five (5) standards of the board of education:

1. **Vision, Leadership & Accountability** – The board of education commits to a vision of high student achievement and effective instruction, specifies clear goals to realize that vision, demands accountability for results, and supports continuous improvement of the district.
2. **Board Governance & Policy** – The board of education works effectively as a team and collaborates with the superintendent, exhibits a shared understanding of board and superintendent roles, maintains a set of board operating procedures, and leads/governs the district through policy.
3. **Communication & Community Relations** – The board of education effectively communicates with the superintendent and the local community, represents community interests and values, and ensures district information and decisions are communicated to the community.
4. **Fiscal Resources, Staff Recruitment & Environment** – The board of education oversees the fiscal conditions of the district, aligns resources to meet district goals, ensures appropriate policies for staff recruitment and retention, supports districtwide learning and promotes conditions for health and safety.
5. **Ethical Leadership** – The board of education promotes the success of ALL students and staff, and conducts district business in a fair, respectful and responsible manner.

Performance ratings will use the HEDI scale.

| Rating Scale – Highly Effective, Effective, Developing, Ineffective (HEDI) | | | |
|---|---|---|---|
| Highly Effective | Effective | Developing | Ineffective |
| Performance exceeds the criteria | Performance meets the criteria | Performance is inconsistent and partially meets the criteria | Performance does not meet the criteria and requires significant improvement |
| Noteworthy evidence and observation demonstrates the board’s exemplary performance. The board has exceeded the criteria and has consistently had a positive impact on board operations and relations with the superintendent, staff and community. The board should cite specific data or evidence that supports this rating. | Noteworthy evidence and observation demonstrates the board’s effective performance. The board has satisfactorily met the criteria and has shown an improvement in board operations and relations with the superintendent, staff and community. The board should cite specific data or evidence that supports this rating. | Noteworthy evidence and observation demonstrates that the board’s performance has made moderate gains – or maintained the status quo – in board operations and relations with the superintendent, staff and community. The board should cite specific data or evidence that supports this rating. | Noteworthy evidence and observation demonstrates the board has not met the performance criteria and has had a negative impact on board operations and/or relations with the superintendent, staff and community. The board should cite specific data or evidence that supports this rating. |

STANDARD 1: VISION, LEADERSHIP & ACCOUNTABILITY

The board of education commits to a vision of high student achievement and effective instruction, specifies clear goals to realize that vision, demands accountability for results, and supports continuous improvement of the district.

| Professional Practice | Highly Effective | Effective | Developing | Ineffective | <p>Possible Data Sources:</p> <input type="checkbox"/> Written and visible vision statement <input type="checkbox"/> Established district goals <input type="checkbox"/> Board agendas <input type="checkbox"/> Board presentations <input type="checkbox"/> Board retreats <input type="checkbox"/> Communication materials, website, newsletters <input type="checkbox"/> Annual evaluation of the superintendent report <input type="checkbox"/> Board self-evaluation report <input type="checkbox"/> Attendance records at state-mandated training <p>Additional Sources:</p> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ |
|--|----------------------------------|---------------------------------|------------------------------|----------------------------|--|
| | Continually exceeds the criteria | Consistently meets the criteria | Partially meets the criteria | Does not meet the criteria | |
| <p>A. The board develops a shared vision and mission that reflects student achievement and community priorities, and communicates it to the community.</p> | | | | | |
| <p>B. The board develops annual district goals in alignment with the district vision and mission and adopts an action plan developed by the superintendent to meet the annual goals. Goals are communicated to the community.</p> | | | | | |
| <p>C. The board regularly monitors progress on district goals, effective instruction and student achievement with data-based information.</p> | | | | | |
| <p>D. The board annually evaluates the job performance of the superintendent and monitors the progress made on annual superintendent objectives.</p> | | | | | |
| <p>E. The board conducts a self-evaluation to monitor its own performance and participates in professional development, including state mandated training in the first and third years of term per NRS386.</p> | | | | | |
| <p>Rating</p> | | | | | <p>Rating for this standard</p> <p>HE E D I</p> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| <p>Comments: (Identify strengths or recommendations for improvement)</p> | | | | | |

STANDARD 2: BOARD GOVERNANCE & POLICY

The board of education works effectively as a team and collaborates with the superintendent, exhibits a shared understanding of board and superintendent roles, maintains a set of board operating procedures, and leads/governs the district through policy.

| Professional Practice | Highly Effective | Effective | Developing | Ineffective | <p>Possible Data Sources:</p> <input type="checkbox"/> Date and agenda of workshops/trainings <input type="checkbox"/> Policy review and updates <input type="checkbox"/> Board policies <input type="checkbox"/> Board member handbook and/or new board orientation materials <input type="checkbox"/> Attendance records at state-mandated training <p>Additional Sources:</p> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ | | | | | | | | |
|--|----------------------------------|---------------------------------|------------------------------|----------------------------|--|-----------|----------|----------|----------|--------------------------|--------------------------|--------------------------|--------------------------|
| | Continually exceeds the criteria | Consistently meets the criteria | Partially meets the criteria | Does not meet the criteria | | | | | | | | | |
| <p>A. The board and superintendent participate in workshops/trainings to build team relationships, review roles, responsibilities, and board operations and orient new board members.</p> | | | | | | | | | | | | | |
| <p>B. The board has a procedure in place for reviewing established policies on a regular basis and developing new ones.</p> | | | | | | | | | | | | | |
| <p>C. The board closely adheres to its own procedures, protocols and policies for effective board operations.</p> | | | | | | | | | | | | | |
| <p>D. The board clearly understands its governance role and responsibilities, adheres to open meetings laws, and delegates district operation responsibilities to the superintendent.</p> | | | | | | | | | | | | | |
| <p>E. Board members publically support the decision of the majority and speak with a unified voice.</p> | | | | | | | | | | | | | |
| <p>Rating</p> | | | | | <p>Rating for this standard</p> <table style="width: 100%; text-align: center;"> <tr> <td>HE</td> <td>E</td> <td>D</td> <td>I</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | HE | E | D | I | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| HE | E | D | I | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | |
| <p>Comments: (Identify strengths or recommendations for improvement)</p> | | | | | | | | | | | | | |

STANDARD 3: COMMUNICATION & COMMUNITY RELATIONS

The board of education effectively communicates with the superintendent and the local community, represents community interests and values, and ensures district information and decisions are communicated to the community.

| Professional Practice | Highly Effective | Effective | Developing | Ineffective | Possible Data Sources: <input type="checkbox"/> Communication policies or procedures <input type="checkbox"/> Schedules of or invitations to community forums <input type="checkbox"/> Reports or presentations on programs that demonstrate community partnerships <input type="checkbox"/> Legislative meetings, letters, or advocacy efforts <input type="checkbox"/> Newsletters and website <input type="checkbox"/> Survey results Additional Sources: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ |
|--|----------------------------------|---------------------------------|------------------------------|----------------------------|---|
| | Continually exceeds the criteria | Consistently meets the criteria | Partially meets the criteria | Does not meet the criteria | |
| A. The board develops a collaborative relationship with the superintendent, keeping cooperation and respectful discussions at the core of its deliberation. | | | | | |
| B. The board establishes effective communication with parents, students, staff and community members while respecting the chain of command and lines of responsibility. | | | | | |
| C. The board works with the superintendent to gain input from the community using forums, survey instruments and other vehicles following agreed-upon procedures. | | | | | |
| D. The board actively generates support for the district through its vision and promoting educational opportunities for all students. | | | | | |
| E. The board is an advocate for the district's interests with legislators and other elected public officials. | | | | | |
| Rating for this standard | | | | | |
| HE E D I <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | | | | |
| Rating | | | | | |
| Comments: (Identify strengths or recommendations for improvement) | | | | | |

STANDARD 4: FISCAL RESOURCES, STAFF RECRUITMENT & ENVIRONMENT

The board of education oversees the fiscal conditions of the district, aligns resources to meet district goals, ensures appropriate policies for staff recruitment and retention, supports districtwide learning and promotes conditions for health and safety.

| Professional Practice | Highly Effective | Effective | Developing | Ineffective | Possible Data Sources: <input type="checkbox"/> Policy on budget adoption <input type="checkbox"/> Communication materials, website, newsletters <input type="checkbox"/> Facilities plan and schedule for updates <input type="checkbox"/> Internal audit report <input type="checkbox"/> External audit report <input type="checkbox"/> Risk assessment report <input type="checkbox"/> Policy on recruitment and hiring criteria <input type="checkbox"/> Professional development plans Additional Sources: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ | | | | | | | | |
|---|----------------------------------|---------------------------------|------------------------------|----------------------------|--|-----------|----------|----------|----------|--------------------------|--------------------------|--------------------------|--------------------------|
| | Continually exceeds the criteria | Consistently meets the criteria | Partially meets the criteria | Does not meet the criteria | | | | | | | | | |
| A. The board adopts an annual budget that adheres to the provisions of the law and allocates resources based on the district’s vision, goals, and priorities for student learning. | | | | | | | | | | | | | |
| B. The board keeps the community informed about the financial needs of the district, seeks cost savings and operational efficiencies and invites community input. | | | | | | | | | | | | | |
| C. The board monitors a facilities plan that meets district student and staff health and safety regulations and guidelines. | | | | | | | | | | | | | |
| D. The board ensures that the audit committee functions in accordance with State regulatory requirements, reviews internal and external audit findings and responds accordingly. | | | | | | | | | | | | | |
| E. The board supports the recruitment of highly effective teachers, administrators and staff and provides professional development and support to meet requirements. | | | | | | | | | | | | | |
| Rating for this standard | | | | | | | | | | | | | |
| Rating | | | | | <table style="width: 100%; text-align: center;"> <tr> <td>HE</td> <td>E</td> <td>D</td> <td>I</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | HE | E | D | I | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| HE | E | D | I | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | |
| Comments: (Identify strengths or recommendations for improvement) | | | | | | | | | | | | | |

ANNUAL SCHOOL BOARD GOALS

Annual goals and evidence of progress need to be identified before completing this sheet.

For the board member’s convenience, the district clerk can prepopulate this chart with the board’s annual goals.

| ANNUAL SCHOOL BOARD GOALS | EVIDENCE OF PROGRESS OR COMPLETION (Evidence/Data Sources) | Highly Effective | Effective | Developing | Ineffective |
|---|---|------------------|-----------|---------------------|-------------------|
| | | Exceeded GOALS | Met GOALS | Partially Met GOALS | Didn't Meet GOALS |
| <p>1.</p> <p>Push sound education initiatives through legislation, and educate stakeholders in Lyon County.</p> | | | | | |
| <p>2.</p> <p>Continue to increase safety in our schools.</p> | | | | | |
| <p>3.</p> <p>Analyze and address crowding in our schools.</p> | | | | | |

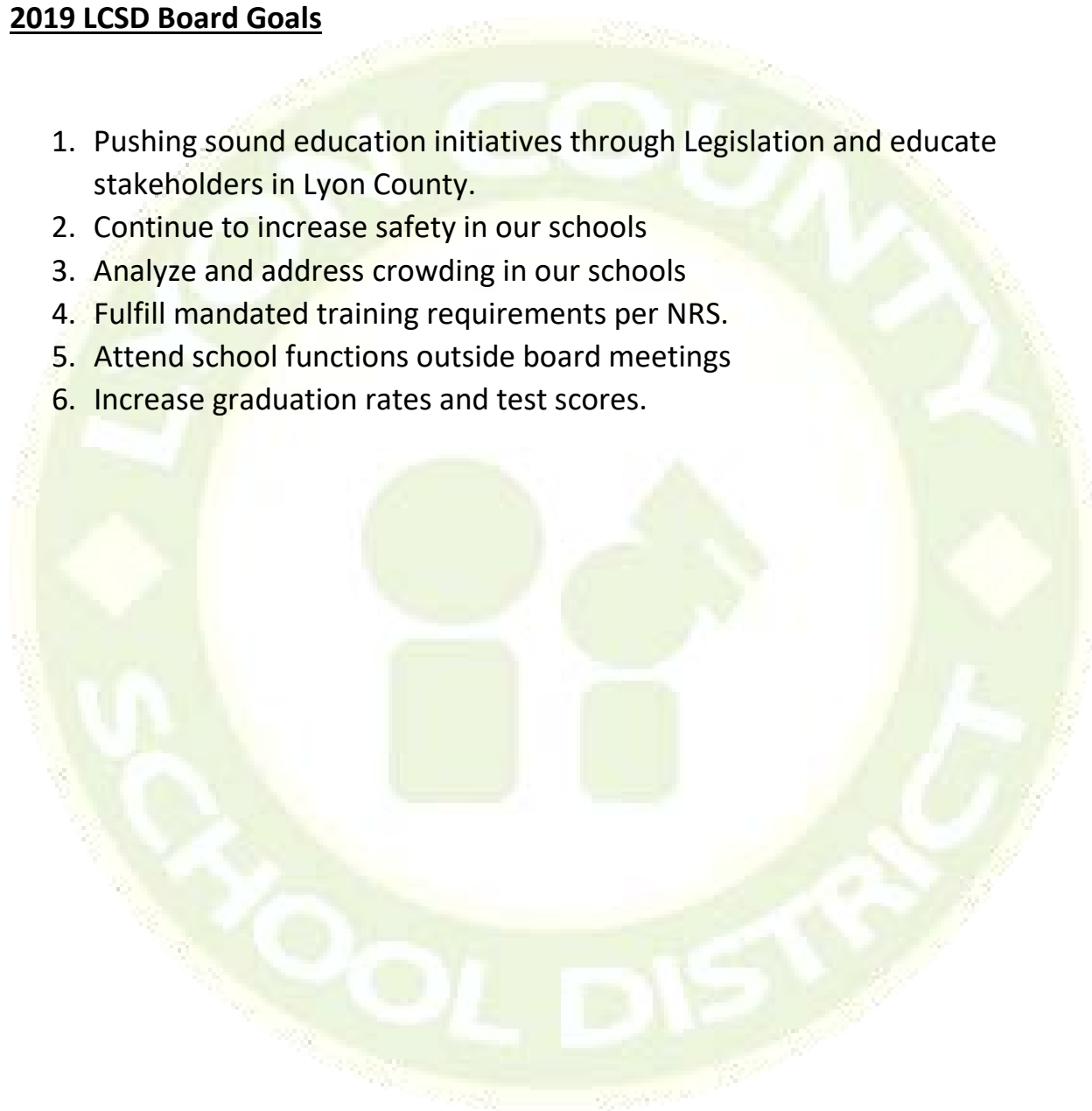
ANNUAL SCHOOL BOARD GOALS

Annual goals and evidence of progress need to be identified before completing this sheet.

| ANNUAL SCHOOL BOARD GOALS | EVIDENCE OF PROGRESS OR COMPLETION (Evidence/Data Sources) | Highly Effective | Effective | Developing | Ineffective |
|---|---|------------------|-----------|--------------------|------------------|
| | | Exceeded GOAL | Met GOAL | Partially Met GOAL | Didn't Meet GOAL |
| <p>4.</p> <p>Fulfill mandated training requirements per NRS.</p> | | | | | |
| <p>5.</p> <p>Attend school functions, outside Board meetings.</p> | | | | | |
| <p>6.</p> <p>Increase graduation rates and test scores.</p> | | | | | |

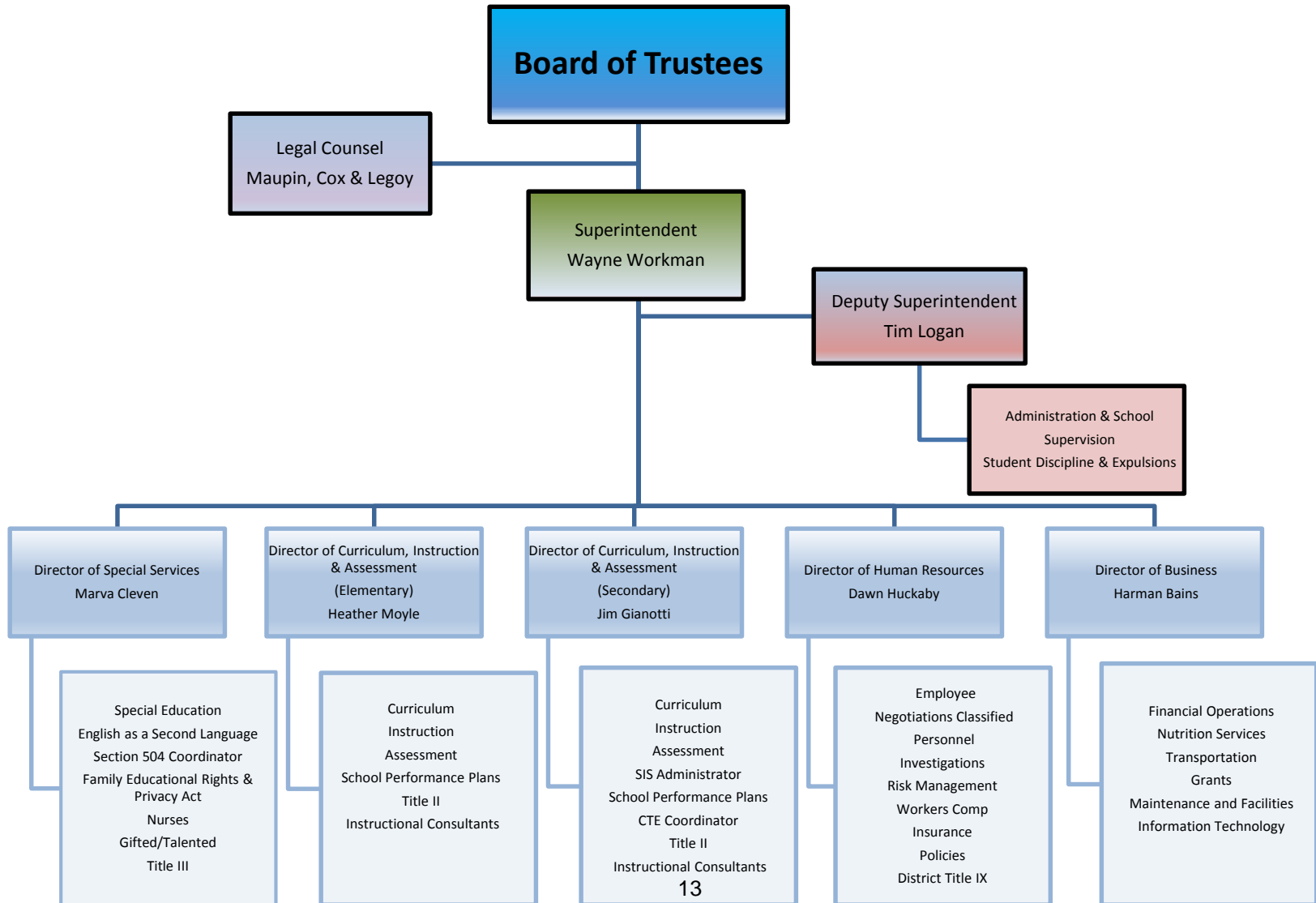
2019 LCSD Board Goals

1. Pushing sound education initiatives through Legislation and educate stakeholders in Lyon County.
2. Continue to increase safety in our schools
3. Analyze and address crowding in our schools
4. Fulfill mandated training requirements per NRS.
5. Attend school functions outside board meetings
6. Increase graduation rates and test scores.



LYON COUNTY SCHOOL DISTRICT

Organizational Structure 2021-2022



Welcome to the Lyon County School Board of Trustees



General Functions of the Board of Trustees

The board is responsible to the people for whose benefit the district has been established. Further, the board's current decisions will influence the future course of education in the district's schools. By virtue of this responsibility, the board and each of its members must look to the future and to the needs of all district citizens. This requires a comprehensive perspective and long-range plan in addition to addressing immediate problems.

The board's primary responsibility is to establish policies, purposes and programs, and procedures which will best produce educational achievement. The board is charged with accomplishing this while also being responsible for wise management of available resources. The board must fulfill these responsibilities by functioning primarily as a legislative body which formulates and adopts policy. Further, it must carry out its functions openly and seek the involvement of students, staff, and the public during its decision-making processes. *Taken from Policy BA*

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What happens now

First of all, welcome to the Board! We are excited to have you join our team. We believe that it takes teamwork to be an effective board. We work hard together as we make decisions for the Lyon County School District. You are one of seven trustees from around the county. Sometime early in January you will be invited to travel down to the county seat in Yerington to be sworn in. The current Board President, Board Administrative Assistant, and Superintendent will contact you to get all the paperwork signed, assign a laptop, make introductions, and answer questions. You will also be sworn in at your first board meeting in January. We will provide you with the Code of Conduct to read over, ask questions about, and sign.

Board Meetings

Board meetings are usually held on the 4th Tuesday of each month. Occasionally, we meet on a different week. This typically happens during November and December, in order to avoid the holidays. Meetings usually start at 6:30pm and end whenever we get our work done. They can last from a few hours to many hours. Sometimes it is necessary to have a closed session and those will usually start at 5:30pm. Because the trustees and staff members are usually coming to the meeting from work, we are provided dinner. Our food service department will prepare a meal for us an hour before the meeting. You are welcome to eat or choose not to. It is nice to be able to sit down and visit with everyone. It is a good way to form relationships.

We have board meetings all around the District. We rotate between all 5 areas, Dayton, Silver Springs, Fernley, Yerington, and Smith Valley. Most of the time we are in either the library or the multipurpose room. We do occasionally meet at the District Office or the PLC (Professional Learning Center in Silver Springs). Closed sessions take place wherever the board meeting will be occurring later in the evening. The Board Administrative Assistant does keep a travel log for each trustee. You will be reimbursed gas mileage for travel to meetings each month. If you must travel for board business at other times during the month, you need to report that mileage to the Board Administrative Assistant.

In order to ensure that we have well run meetings, we follow the rules of Parliamentary Procedure. You will be given a copy of Robert's Rules of Order Newly Revised, "Procedure in Small Boards". Not everything in the book will come to pass during a meeting, but it is important to understand what is expected of you.

Meeting Attire

We want to look professional, yet approachable. We dress business casual for our board meetings. When presenting awards or at other special events you should dress appropriately. Once a year there is a NASB (Nevada Association of School Boards) conference in November that hosts an award night. Most people in attendance are in suits or dresses. During conferences or work sessions, you can dress nice casual.

Board Meeting Agenda

Each month the meeting agenda and materials are required by law to be posted for the public to access three full working days before a meeting. We are able to access our meeting materials on the Thursday before our next Tuesday meeting. We use electronic documents through Board Book. You will be given all the necessary log in information. As trustees, we are privileged to see confidential materials that the public does not have access to. You are to keep the confidential documents **confidential**. Some of them relate to personnel matters and children records. Before each meeting, you are required to fully prepare for the meetings. This entails reading the entire board packet and asking any necessary questions. Please reach out to the Superintendent for answers to questions. The Superintendent is more than willing to explain things that might be confusing. Other board members are a great resource as well.

The board meeting agenda is put together by the Superintendent and the current Board President. If an individual board member wishes to have something added to the next meeting agenda, they must either mention it at

the end of the previous month's meeting, or they can contact either the Board President or the Superintendent. If the Board President feels that the request will require an inordinate amount of time to prepare, they will suggest bringing that request up for a vote of the board. Information items that also require many staff hours to prepare must be voted on. The last agenda item of each meeting allows time for this. It is also the time when the Superintendent will give a recap of what to expect for next month.

Our typical agenda proceeds as follows: call to order, pledge of allegiance, welcome of guests, approval of the agenda, approval of past meeting minutes, board member reports, attitude of gratitude, superintendent report, public participation, consent agenda, acceptance of donations, items of business, public participation, and adjournment. Meetings cannot start early. They can start late if necessary, but they cannot start early.

- ❖ Call to order: The Board President pounds the gavel to bring attention to starting the meeting.
- ❖ Pledge of allegiance: The Board President typically asks one of the trustee from the area where the meeting is being held to begin the pledge.
- ❖ Welcome of guests: The Board President welcomes all visitors and encourages them to sign in for the record. We usually have a student that sits at the table with us. This is most likely the Student Body President of the high school in that area.
- ❖ Approval of the agenda: A trustee moves to approve the agenda as presented, unless there are items that need to be addressed by pulling them from the agenda. Sometimes they need to be rearranged.
- ❖ Approval of the Minutes: A trustee moves to approve the minutes as presented, unless there are issues with the minutes that need to be addressed.
- ❖ Board member reports: This is a time for trustees to report back about site visits or accomplishments of students. It should be kept brief and positive.
- ❖ Attitude of gratitude: Each school submits Attitude of Gratitude papers that students have filled out in reference to staff members that have made a difference for them. These are very tender and set a positive tone for our meetings.
- ❖ Superintendent report: The Superintendent uses this time to give us additional updates not found in the board packet, makes announcements, give congratulations, and various other items.
- ❖ Public participation: There is a statement prepared for this time that must be read by the Board President before any testimony is given. Individuals from the community have this time to bring forth issues and make comments. They are allowed 3 minutes to speak. They cannot defame staff or make slanderous remarks. The Board President may restrict or limit comments during this time. Trustees must not engage in discussions with individuals making public comment. **You are not allowed to discuss any items not listed on the agenda in a public meeting, per open meeting law.** If a member of the public would like to make a comment about an item that is on the agenda, we ask them to wait until that item is open for discussion. That way we may interact with them and ask questions. The open meeting law basically states that the public must be given notice about what we are discussing, so that they may attend if they wish. That is why we cannot discuss anything that isn't agendized. If individuals have problems or questions we refer them to the Deputy Superintendent for follow up. Allowance for public participation must either happen at the beginning or end each meeting and during each agenda item. This can be both a positive and negative experience for the board.
- ❖ Consent agenda: This part of the agenda is for non-controversial, routine business. It typically includes monthly reports such as IT tickets, student enrollment, classified and certified staffing changes, travel reports, monthly bill pays, and many other things. We can remove items from the Consent Agenda to be discussed and voted on separately if needed.
- ❖ Acceptance of donations: This is a rewarding agenda item as we get to publically thank those who donate to the district.
- ❖ Items of business: This is the meat of the meeting. It is here that we discuss and vote on items brought before the board. Some of these items can be very challenging.

- ❖ Public participation: At the conclusion of the meeting.
- ❖ Adjournment: The meeting adjourns and it's time to go home.

Voting

Each meeting we will be voting on many items. It is your job to come prepared to vote. The Board President will open the item for discussion. There is usually a short presentation or description about the item and then the trustees have the opportunity to ask questions and discuss. You **CANNOT** speak until the President calls on you and gives you the floor. It is inappropriate to blurt and speak out of turn. A trustee will make a motion about the item, another will make a second, and the President will ask for any last discussion. Once the last discussion is done, the President will ask everyone in favor of the motion to vote with an "aye" and any opposed with a "nay". The motion carries or dies.

To make a motion you simply state, "I would like to make a motion that" or you may say, "I move that" When another trustee seconds the motion, it is simply implying that they wish the motion to be heard and discussed. It does not necessarily mean that they agree with the motion on the table.

There are specific times when you must abstain from making a vote. In NRS it outlines that if a relative within the third degree of sanguinity will benefit monetarily from your vote, then you must abstain and state the reason for the abstention. An example of this would be, if your spouse was getting the job as a volleyball coach for the high school. If your spouse is a teacher and all of the teachers are going to get a raise if voted on and approved, you can still vote because it effects ALL the teachers and not just your family member. There could also be other reasons for abstaining to vote. Please ask the Board's attorney if you have questions.

Quorum

A quorum exists when the majority of board members are present. We must have a quorum in order to have a meeting. Because our board is made up of seven people, there must be four present in order to vote on any item. If there is a quorum votes must be at least 3-1 to pass. You are not allowed to have discussions, outside of the public meeting, with more than three other members per Open Meeting Law. You must clearly state to each other who you have discussed an item with so that everyone knows not to break the quorum rule and Open Meeting Law.

Training

Each school board member must fulfill 6 hours of training in their first and third year, of each term that they serve. This is a requirement in the Nevada Revised Statutes. There are certain topics of study that need to be included. Fortunately, the Nevada Association of School Boards will provide opportunities for you to attend these trainings. You can usually fulfill the requirements in two or three of the trainings. Regardless of what year you are currently serving, we believe that it is important to take advantage of trainings to increase knowledge and improve school boardmanship.

Social Media

Facebook, Twitter, Instagram etc. It is important to keep all social media content regarding schools positive. We don't post negative comments about the district, teachers, or staff. It is inappropriate to slander anyone on social media. We must remain positive examples.

Emails: we do tend to go through phases when we receive lots of emails. Please forward all emails to the Superintendent and Board President. We can answer the emails individually but please make sure that you are not revealing matters of confidentiality. Your responses should be polite and full of accurate information. This can be a good time to do some teaching regarding the issue(s) in the email. Most of the time when you get complaints, it is a simple matter of misunderstanding.

It is also best not to email other board members about anything to do with the district and board member decisions. Always have the board's Administrative Assistant email the board as a whole. Any responses to the emails will go directly back to the Administrative Assistant, and that prevents serial emails that can potentially subject us to a violation of Open Meeting Law.

What to do when you get questions

This happens frequently. Everyone has questions and concerns, and they want to be heard. Most of the time, people just want to get something off their chest and spend some time telling you their ideas or concerns. You can reassure them that they have been heard and the interaction is over. There are times when the information that they are providing you needs specific attention. **THIS IS IMPORTANT!** You need to advise them to go up the line of authority. If they are complaining about a teacher, then the next step is for them to talk to the principal. If they still have concerns after talking to the principal, then you can tell them that you will contact the Superintendent for them. The Superintendent will then take over and contact the principal to address the issue. You **CANNOT** promise people that you will fix the situation. As trustees, we cannot get immersed in all the little details of complaints in the district. This is important because ultimately, we are the last line of decision makers, should grievances come before us. If you have been highly involved and know too many details, you will have to abstain yourself from voting because you might no longer be able to act as an impartial judge. If we have issues with how the Superintendent is handling this aspect of the job, that is when we need to discuss this as part of their annual evaluation and make any necessary adjustments.

Appendices

Glossary of Common Acronyms

ACT American College Testing
ADE Average Daily Enrollment
CSD County School District
CSR Class Size Reduction
CTE Career and Technical Education
DPP District Performance Plan
DSA Distributive School Account
ECE Early Childhood Education
ELL English Language Learners
EOP Emergency Operations Plan
ESL English as Second Language
FERPA Family Educational Rights and Privacy Act
FRL Free and Reduced Lunch
GED General Education Development
HSPE High School Proficiency Exam
IC Infinite Campus
IEP Individual Education Plan
JAG Jobs for American Graduates
LCAA Lyon County Administrators Association
LCCSEA Lyon County Classified School Employees Association
LCEA Lyon County Education Association
MAP Measured Academic Progress
NAC Nevada Administrative Code
NASB Nevada Association of School Boards
NASS Nevada Association of School Superintendents
NDOE Nevada Department of Education
NEPF Nevada Educators Performance Framework
NIAA Nevada Interscholastic Activities Association

NNDA Northern Nevada Development Authority

NRS Nevada Revised Statutes

NSPF Nevada School Performance Framework

PBIS Positive Behavioral Interventions and Supports

PDP Professional Development Program

SAT Scholastic Aptitude Test

SBAC Smarter Balanced Assessment Consortium

SIP School Improvement Plan

SLG Student Learning Goals

SPED Special Education

SPP School Performance Plans

SRO Student Resource Officer

Board Meeting Schedule

| | | | | |
|-----------|----|------|-----------------------------------|--------|
| January | 26 | 2021 | Professional Learning Center, PLC | 6:30pm |
| February | 23 | 2021 | Professional Learning Center, PLC | 6:30pm |
| March | 23 | 2021 | Professional Learning Center, PLC | 6:30pm |
| April | 27 | 2021 | Professional Learning Center, PLC | 6:30pm |
| May | 25 | 2021 | Professional Learning Center, PLC | 6:30pm |
| June | 22 | 2021 | Professional Learning Center, PLC | 6:30pm |
| July | 27 | 2021 | Professional Learning Center, PLC | 6:30pm |
| August | 24 | 2021 | Professional Learning Center, PLC | 6:30pm |
| September | 28 | 2021 | Professional Learning Center, PLC | 6:30pm |
| October | 26 | 2021 | Professional Learning Center, PLC | 6:30pm |
| November | 16 | 2021 | Professional Learning Center, PLC | 6:30pm |
| December | 21 | 2021 | Professional Learning Center, PLC | 6:30pm |

Board Member Directory

| District | Name & Address | Term | Phone | Email |
|----------|--|-------------------------------------|--------------------------------------|--|
| 1 | Sherry Parsons 743 Rose Ln. Fernley NV 89408 | 2021-2024 2017-2020 | Hm 775-575-4466 Cell 775-389-7333 | parsons.sherry@lyoncsd.org |
| 2 | Neal McIntyre 245 Flint St. Fernley NV 89408 | 2019-2022 2015-2018 2011-2014 | Cell 775-233-0524 | mcintyre.neal@lyoncsd.org nmcintyre2021@gmail.com |
| 3 | Philip Cowee 678 Dayton Valley Rd. Dayton, NV 89403 | 2021-2024 | Cell 775-742-1441 | pcowee@lyoncsd.org pcowee@hotmail.com |
| 4 | Barbara Jones 2345 E. Antelope St. Silver Springs, NV 89429 | 2019-2022 | Cell 206-816-9794 | jones.barbara@lyoncsd.org silverspringgal@gmail.com |
| 5 | Holly Villines 15 Betty Ct. Yerington, NV 89447 | 2017-2020 2021-2024 | Cell 775-741-7914 | villines.holly@lyoncsd.org t_rolly@hotmail.com |
| 7 | Bridget Peterson 108 South End Dr. Dayton, NV 89403 | 2015-2018 2019-2022 | Cell 775-220-2876 | peterson.bridget@lyoncsd.org bridgetpeterson43@gmail.com |
| 8 | Kimber Crabtree PO Box 175 Smith, NV 89430 | 2017-2020 2021-2024 | Cell 775-350-4444 | crabtree.kimber@lyoncsd.org kimberlacrabtree@gmail.com |

LCSD General Contact Information

Contact:

Phone:

E-mail:

District Office:

775-463-6800

Superintendent:

Wayne Workman



wworkman@lyoncsd.org

Board of Trustees:

Kimber Crabtree 775-350-4444
Barbara Jones 206-816-9794
Neal McIntyre 775-233-0524
Sherry Parsons 775-575-4466
Bridget Peterson 775-220-2876
Philip Cowee 775-742-1441
Holly Villines 775-741-7914

District Area:

crabtree.kimberla@lyoncsd.org Smith/Mason Valleys
jones.barbara@lyoncsd.org Silver Springs
mcintyre.neal@lyoncsd.org Fernley
parsons.sherry@lyoncsd.org Fernley
peterson.bridget@lyoncsd.org Dayton
pcowee@lyoncsd.org Dayton
villines.holly@lyoncsd.org Yerington

Executive Cabinet:

Deputy Superintendent:

Tim Logan



tlogan@lyoncsd.org

Dir. Human Resources:

Dawn Huckaby



dhuckaby@lyoncsd.org

Dir. Secondary Curriculum, Instruction and Assessment:

Jim Gianotti



jimgianotti@lyoncsd.org

Dir. Elementary Curriculum, Instruction and Assessment:

Heather Moyle



hmoyle@lyoncsd.org

Dir. Special Services:

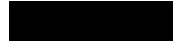
Marva Cleven



mcleven@lyoncsd.org

Dir. Business:

Harman Bains



hbains@lyoncsd.org

Contacts:

Administrative Assistant to the Superintendent and Board of Trustees:

Margaret Heim 775-463-6800 x10034 mheim@lyoncsd.org

Public Information Officer:

Erika Cowger 775-291-6078 ecowger@lyoncsd.org

Risk Manager:

Blake Smith 775-463-6800 x10027 blakesmith@lyoncsd.org

IT Director:

Alan Medeiros 775-463-6810 amedeiros@lyoncsd.org

Operations and Maintenance Supervisor:

Kirk McCallum 775-463-6800 kmccallum@lyoncsd.org

Grants Manager:

Cynthia Routh 775-463-6800 crouth@lyoncsd.org

Transportation Supervisor:

Bonita Stevens 775-463-6800 bstevens@lyoncsd.org

18 Schools

Dayton Schools:

| <u>Dayton Schools:</u> | <u>Grades:</u> | <u>Phone:</u> | <u>Principal:</u> |
|-------------------------------|-----------------------|----------------------|--------------------------|
| Dayton Elementary | PreK-6 | 775-246-6262 | Leslie Peters |
| Sutro Elementary | K-6 | 775-246-6270 | Michael Walker |
| Riverview Elementary | PreK-6 | 775-246-6170 | Laura Malkovich |
| Dayton Intermediate | 7-8 | 775-246-6250 | Kevin Kranjcec |
| Dayton High School | 9-12 | 775-246-6240 | Ryan Cross |

Fernley Schools:

| | | | |
|------------------------|--------|--------------|-----------------|
| Fernley Elementary | K-4 | 775-575-3420 | Chanen Cross |
| Cottonwood Elementary | K-4 | 775-575-3414 | Cory Sandberg |
| East Valley Elementary | PreK-4 | 775-575-3332 | Billiejo Hogan |
| Fernley Intermediate | 5-6 | 775-575-3390 | Rob Jacobson |
| Silverland Middle | 7-8 | 775-575-1575 | Steve Henderson |
| Fernley High School | 9-12 | 775-575-3400 | Kent Jones |

Silver Springs Schools:

| | | | |
|--------------------------|--------|--------------|----------------|
| Silver Stage Elementary | PreK-4 | 775-577-5060 | Erin Korf |
| Silver Stage Middle | 5-8 | 775-577-5050 | Amber Taylor |
| Silver Stage High School | 9-12 | 775-577-5071 | Patrick Peters |

Smith Valley Schools

| | | |
|------|--------------|---------------|
| K-12 | 775-465-2332 | Duane Mattice |
|------|--------------|---------------|

Yerington Schools:

| | | | |
|------------------------|--------|--------------|----------------|
| Yerington Elementary | PreK-4 | 775-463-6849 | Blake Cooper |
| Yerington Intermediate | 5-8 | 775-463-6833 | Sean Moyle |
| Yerington High School | 9-12 | 775-463-6822 | Desoto Dickson |

Adult Schools:

| | | | |
|--------------------------|------|--------------|----------------|
| Fernley/Dayton | 18+ | 775-575-3409 | James Ruff |
| Yerington/Silver Springs | 18+ | 775-463-3006 | James Ruff |
| Eagle Ridge | 9-12 | 775-577-5082 | Patrick Peters |

2019 Statistics

Lyon County Geographical area: 2,024 sq. miles

Population per Assessor: 57,510

Number of School District Employees: 597 Certified, 477 Classified

Students Enrolled in District: 9,112 as of June 30, 2020

Dayton: 2,389 Fernley: 4,166 Silver Springs: 1,000 Smith Valley: 207 Yerington: 1,347 Other: 8

Board Committee Information

School Board Member Committee Positions

Debt Management Representative:

The Debt Management Commission is governed by Nevada Revised Statutes. They must meet in February and August per NRS. Any other meeting would be due to an entity wanting to issue bonds. The meetings normally take about 30 minutes and occur in Yerington. Typically there are between 2-6 meetings per year. Per NRS this should be a 2 year assignment.

Contact Harman Bains, 775-463-6800, hbains@lyoncsd.org

2018 - Holly Villines; alternate Kimber Crabtree

2019 - Holly Villines; alternate Kimber Crabtree

2020 - Holly Villines; alternate Kimber Crabtree

2021 – Holly Villines; alternate Kimber Crabtree

Legislative/NASB Representative:

The NASB Representative is called a Director and attends all Board of Director meetings. These meetings occur 5-6 times per year and last around 2-3 hours per meeting. The meetings tend to be scheduled with weekends that NASB has scheduled training opportunities for all school board members. The majority of the Director meetings happen in Reno with 1 meeting usually held in Las Vegas in September. There are also multiple teleconference calls that happen throughout the year. These occur as needed. The teleconference calls usually last around 30 minutes. Directors will be sent agendas and appendices to read a few days before the meetings. Directors vote on issues that come before NASB and are sometimes asked to take information back for their districts to vote on. While serving as the Director you will be asked to participate in various NASB committees. For example, to plan training opportunities, review and nominate members for NIAA & other appointments, evaluate the Executive Director, research and promote school trust lands, and other committees. According to the NASB bylaws this appointment to NASB Director should be a 2 year commitment. Should the Director be unable to attend meetings, the alternate Director should attend in their stead. (NVASB.org)

Contact NASB, Debb Oliver, 949-565-5004, doliver@nvasb.org

2018 – John Stevens; alternate Neal McIntyre

2019 – John Stevens; alternate Neal McIntyre

2020- John Stevens; alternate Kimber Crabtree

2021 – Phil Cowee; alternate Barbara Jones

CTE Committee Representative:

The CTE committee typically meets three times a year during the school calendar. The meetings are held in Silver Springs and last usually two hours. The fall and winter meetings are used to discuss new ideas to improve CTE programs. The spring meeting is to determine how best to write for the Perkins grant (which programs should ask for federal funding).

The annual NACTE state meeting, at Lake Tahoe, in late July, is three days long.

There is also a national meeting every year within the first two weeks of December. Location rotates every year (East, Midwest and West Coast) and is about four days long.

Committee members must stay up to date on any NRS, Federal and State Department of ED changes.

They will receive an understanding of State and Federal grants. Members will become knowledgeable of CTE programs in Lyon County Schools and their locations. The Nevada Dept. of Education also asks that members of the CTE Advisory Board represent the various pathways of CTE (Business & Marketing; Agriculture & Natural Resources; Skilled & Technical Sciences; Education, Hospitality & Human Services; Information & Media Technology) as teachers, principals, parents, students, and business & industry managers/owners so as to incorporate all ideas when it comes to preparing our students for Career and Technical professions. (lyoncsd.org/curriculum)

Contact Jim Gianotti 775-463-6800, jimgianotti@lyoncsd.org

2018 – John Stevens; Charles Shirley- alternate

2019 – John Stevens; Sherry Parsons- alternate

2020 – John Stevens; Sherry Parsons- alternate

2021 – Phil Cowee; Sherry Parsons-alternate

NIAA Representative:

The governing body of the NIAA is a Board of Control. This Board of Control consists of nine voting representatives from the four administrative regions. The state must be divided into regions based upon pupil population. Members of the board are NOT just school district board members. The Board of Control will make revisions, deletions, and additions to regulations regarding athletics in the state of Nevada.

The NIAA Board of control shall elect a president and vice-president for a term of two years at its February meeting of odd numbered years. The Board shall hold regular meetings throughout the year to conduct the affairs of the NIAA. These meetings are held every 3 months with 1 meeting in Vegas and 3 meetings in Reno. The meetings are usually 2 days long (Tues/Wed. or Wed/Thurs.) and last from 10am-5pm. Traditionally there is a meeting the following months:

The only time the Lyon County NIAA representative would need to go to meetings would be if we felt we needed to present information relating to Lyon County athletics. In the meetings, our NIAA representative would simply make public comment and listen to discussion. The agenda items up for discussion and action are posted on the NIAA.com website.

There is an opportunity for a member of our school board to be elected to serve on the NIAA Board of Control. The NASB executive committee narrows the list of nominees and the NASB Directors vote to fill the (July 2017) opening on the NIAA Board of Control.

Contact Lori Lotts, Administrative Assistant, 775-453-1012 llotts@niaa.com

2018 – Neal McIntyre; Bridget Peterson alternate

2019 – Neal McIntyre; Bridget Peterson alternate

2020 – Neal McIntyre; Bridget Peterson alternate

2021 – Neal McIntyre; Bridget Peterson alternate

NNDA Representative:

NNDA is the recognized Economic Development Authority for the Sierra Region of Nevada which is comprised of Carson City, Douglas County, Lyon County and the Comstock District. The agency is a non-profit organization funded by the State, the counties and cities within the region and through “investor partners” which is the business community of the region. NNDA provides a broad economic development program which recognizes the “eco-system” that our economy represents. NNDA is very active in most areas of development including education, workforce development, capital acquisition, infrastructure development, code and policy improvement, business development and expansion, health

care, technology and more, with the goal of supporting and enhancing the best possible climate for business success. (NNDA.org)

Contact Robert Hooper 775-883-4413

2018 – Kimber Crabtree; John Stevens, alternate
2019 – Kimber Crabtree; John Stevens, alternate
2020 – Bridget Peterson; Barbara Jones, alternate
2021 – Bridget Peterson; Barbara Jones, alternate

School Safety Representative:

NRS 388.241 2a specifies that our District Safety Committee must include a member of the board of trustees. (NRS 388.229 – 388.245). This member will serve on a committee of 8-10 people who will annually review our district’s safety plan. We have worked with the sheriff’s office, pool pact and Jeff Kaye/School Safety Ops to update our district safety plan. The committee comes together to review the plan annually. This committee membership should not take more than a couple hours/year.

Contact Tim Logan 775-463-6800 tlogan@lyoncsd.org

2018 - Sherry Parsons; Charles Shirley – alternate
2019 – Sherry Parsons; Barbara Jones – alternate
2020 - Sherry Parsons; Barbara Jones – alternate
2021 - Sherry Parsons; Barbara Jones – alternate

Lyon County Human Services:

A school board trustee will represent the school district on Human Services advisory board. It is a great opportunity to bring the voice of the school district, children, and parents to our board meetings. The advisory board typically meets once each quarter, on Monday afternoons from 3-5 p.m. in Silver Springs. There are occasional work sessions. (lyon-county.org)

Contact Shayla Holmes 775-577-5009 ext. 330, sholmes@lyon-county.org

2018 - Kimber Crabtree; Holly Villines - alternate
2019 - Kimber Crabtree; Holly Villines – alternate
2020 - Kimber Crabtree; Holly Villines – alternate
2021- Kimber Crabtree; Barbara Jones – alternate

List of Previous Trustees

| Year | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 |
|------|----------------|----------------------|--------------|-----------------|-----------------|-------------------------|------------------|
| 2001 | James Huckaby | | Kim Sayre | | Jim Snyder | | Bob Thran |
| 2002 | James Huckaby | | Kim Sayre | | Jim Snyder | | Bob Thran |
| 2003 | James Huckaby | Lee Anne Chaffin | Kim Sayre | Barbara Johnson | Jim Snyder | Chuck A | Bob Thran |
| 2004 | James Huckaby | Lee Anne Chaffin | Kim Sayre | Barbara Johnson | Jim Snyder | Chuck A | Bob Thran |
| 2005 | James Huckaby | Lee Anne Chaffin | Terry Hall | Barbara Johnson | Maureen Williss | <i>Jerry Peterson</i> | Russell Colletta |
| 2006 | James Huckaby | Lee Anne Chaffin | Terry Hall | Barbara Johnson | Maureen Williss | <i>Jerry Peterson</i> | Russell Colletta |
| 2007 | James Huckaby | Anthony Corrales | Terry Hall | Charles Shirley | Maureen Williss | Jerry Peterson | Russell Colletta |
| 2008 | James Huckaby | Anthony Corrales | Terry Hall | Charles Shirley | Maureen Williss | Jerry Peterson | Russell Colletta |
| 2009 | James Huckaby | <i>Neal McIntyre</i> | John Stevens | Charles Shirley | Maureen Williss | Jerry Peterson | Jason Sanderson |
| 2010 | James Huckaby | <i>Neal McIntyre</i> | John Stevens | Charles Shirley | Maureen Williss | Jerry Peterson | Jason Sanderson |
| 2011 | James Huckaby | Neal McIntyre | John Stevens | Charles Shirley | Maureen Williss | Theo | Jason Sanderson |
| 2012 | James Huckaby | Neal McIntyre | John Stevens | Charles Shirley | Maureen Williss | Theo | Jason Sanderson |
| 2013 | Don Parsons | Neal McIntyre | John Stevens | Charles Shirley | Maureen Williss | <i>Bridget Peterson</i> | Jason Sanderson |
| 2014 | Don Parsons | Neal McIntyre | John Stevens | Charles Shirley | Maureen Williss | <i>Bridget Peterson</i> | Jason Sanderson |
| 2015 | Don Parsons | Neal McIntyre | John Stevens | Charles Shirley | Maureen Williss | Bridget Peterson | Jason Sanderson |
| 2016 | Don Parsons | Neal McIntyre | John Stevens | Charles Shirley | Maureen Williss | Bridget Peterson | Jason Sanderson |
| 2017 | Sherry Parsons | Neal McIntyre | John Stevens | Charles Shirley | Holly Villines | Bridget Peterson | Kimber Crabtree |
| 2018 | Sherry Parsons | Neal McIntyre | John Stevens | Charles Shirley | Holly Villines | Bridget Peterson | Kimber Crabtree |
| 2019 | Sherry Parsons | Neal McIntyre | John Stevens | Barbara Jones | Holly Villines | Bridget Peterson | Kimber Crabtree |
| 2020 | Sherry Parsons | Neal McIntyre | John Stevens | Barbara Jones | Holly Villines | Bridget Peterson | Kimber Crabtree |
| 2021 | Sherry Parsons | Neal McIntyre | Phil Cowee | Barbara Jones | Holly Villines | Bridget Peterson | Kimber Crabtree |
| 2022 | Sherry Parsons | Neal McIntyre | Phil Cowee | Barbara Jones | Holly Villines | Bridget Peterson | Kimber Crabtree |
| 2023 | Sherry Parsons | | Phil Cowee | | Holly Villines | | Kimber Crabtree |
| 2024 | Sherry Parsons | | Phil Cowee | | Holly Villines | | Kimber Crabtree |

Board Governance Policies Link

<https://www.lyoncsd.org/policies-3418acfe>

LCSD Organizational Chart

<https://drive.google.com/file/d/1a-sqhSltqUejdCyyCAunNRFoZr9MjOgU/view?usp=sharing>

School District Master Calendar

<https://www.lyoncsd.org/human-resources-7a45633b/district-calendars-6fa56052>

Nevada AB451

<https://drive.google.com/file/d/1QUwYam5h9yFjeAZ85brTtE72CIVMbVz4/view?usp=sharing>

NRS 386

<https://www.leg.state.nv.us/nrs/NRS-386.html>

Open Meeting Law Manual

https://ag.nv.gov/About/Governmental_Affairs/OML/

New Board members are given materials in a binder including:

- LCSD General Information
- I-9, W4, direct deposit form, and PERS forms
- State and County information regarding Oath, Ethics, Financial Discl.
- District ID badge
- Personal District [email address](#), for daily emails
- MiFi and District laptop with instructions for use, help with District website, passwords, etc. (See iPad directions document.)
- Name Plate for board meetings
- Location of Board Policies found on District website
- Portrait for DO wall, with small name plate
- Board Policy manual hard copy (if requested)
- Information card and picture on Board's webpage
- Map for each school location, and typical rooms where meetings are held for ease in attending school board meetings.
- Password to BoardBook, with instructions on how to use and follow the monthly packet
- Policy BCD - Board Assurances/Superintendent Assurances
- Policies BA, and BBFas they pertain to board members
- NASB Code of Conduct
- Open Meeting Law Manual
- Book: Robert's Rules of Order 11th edition
- Book: The Art of School Boarding: What Every School Board Member Needs to Know, by Jim Burgett (Amazon.com)
- Board member directory
- Administration directory
- Archive Lists, including Past Presidents and Clerks, Committees, Committee Descriptions
- State of the District
- Organizational chart
- FAQs pamphlet
- Calendar of events, Board meeting schedule
- Master school calendar

| | | 2021 | | | |
|-----------|----|-------------|---|--------|---|
| January | 26 | 2021 | Cottonwood Elementary School | 6:30pm | |
| February | 23 | 2021 | Silver Stage Middle School (PLC) | 6:30pm | |
| March | 23 | 2021 | Yerington High School | 6:30pm | |
| April | 27 | 2021 | Dayton Elementary School | 6:30pm | |
| May | 25 | 2021 | East Valley Elementary School | 6:30pm | <i>Open Public Hearing to provide citizens an opportunity for input and comment on the District's FY2020-2021 budget.</i> |
| June | 22 | 2021 | Silver Stage Professional Learning Center | 6:30pm | |
| July | 27 | 2021 | Yerington - District Office | 6:30pm | |
| August | 24 | 2021 | Sutro Elementary School | 6:30pm | |
| September | 28 | 2021 | Fernley High School | 6:30pm | |
| October | 26 | 2021 | Silver Stage High School | 6:30pm | |
| November | 16 | 2021 | Yerington Elementary School | 6:30pm | This is the 3rd Tuesday of the month since the 4th Tuesday (23rd) is the week of Thanksgiving. |
| December | 21 | 2021 | Dayton High School | 6:30pm | This is the 3rd Tuesday of the month since the 4th Tuesday (28th) is closer to Christmas. |