



NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Work Session and its Regularly Scheduled Meeting on Friday, October 30, 2026, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

Locations

Celina Campus

Collin Higher
Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety
Training Center
McKinney, Texas

Technical Campus
Allen, Texas

Wylie Campus

iCollin
www.collin.edu

Board of Trustees

Jay Saad, *Chair*
Raj Menon, Ph.D., *Vice Chair*
Jim Orr, *Secretary*
Andrew Hardin, *Treasurer*
Justin Adcock
Cathie Alexander
Glenn Callison
Deanna Kuykendall
Staci Weaver

District President

H. Neil Matkin, Ed.D.
3452 Spur 399
P.O. Box 8021
McKinney, Texas 75070
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nmatkin@collin.edu
www.collin.edu

WORK SESSION: 9:15 a.m., Board Conference Room 135, CHEC.

DISCUSSION ITEM

1. Enrollment Update - Jeremy Anderson, Vice President, Institutional Research and Technology Services
2. Billboard Campaign - Mary McClure, Vice President, External Relations

CONVENE REGULAR MONTHLY MEETING: 9:30 a.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

Section 551.071 Consultation with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, including the District President's reporting duty to the Board under Texas Education Code Section 51.253(c)

RECONVENE REGULAR MONTHLY MEETING: 10:00 a.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. The Technology Association for North Texas (Tech Titans) Check Presentation - Dr. Brenden Mesch, Campus Provost, Technical Campus

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting.

Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of the October 30, 2026 Consent Agenda Item

2026-10-C1

Approval of the Minutes of the September 22, 2026 Regular Meeting

2026-10-C2

Consideration of Approval to Not Participate in the State Employee Charitable Campaign

2026-10-C3

Consideration of Approval of an Interlocal Agreement for Public Safety Radio Use for the Collin College Police Department with the Cities of Plano and Allen

2026-10-C4

Consideration of Approval of an Interlocal Agreement with the City of Allen, Texas, Doing Business As Credit Union of Texas Event Center, for the All College Day 2027 Venue

2026-10-C5

Consideration of Approval of an Interlocal Agreement with Collin County, Texas for Jail Services

CONSIDERATION OF ACTION ON AGENDA ITEMS

2026-10-1

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2026-10-2

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

2026-10-3

Report Out of the Finance and Audit Committee and Consideration of Approval of the District's Property, Crime, and Cyber Insurance

2026-10-4

Report Out of the Finance and Audit Committee and Consideration of Approval of the District's General Liability, Law Enforcement, Educator's Legal, and Automobile Insurance

2026-10-5

Report Out of the Finance and Audit Committee and Consideration of Approval of the Ad Valorem Property Tax Roll for the Tax Year 2026

2026-10-6

Consideration of Approval of the Bid Report for October 30, 2026

PUBLIC COMMENTS ON NON-AGENDA ITEMS *(If required in accordance with HB 2840)*

INFORMATION REPORTS

Nepotism Waivers 2025-2026

Personnel Report for October 2026

Revenue and Expenses as of September 30, 2026

Statement of Net Position as of September 30, 2026

Monthly Investment Report as of September 30, 2026

AECOM Monthly Report for September 2026

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

RECONVENE TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit:

If during the course or at the end of the Board Meeting covered by this notice, the Board of Trustees should determine that an executive session of the Board of Trustees or a consultation with an attorney for the college should be held or is required, then such executive session or consultation will be held by the Board of Trustees at the date, hour, and place given in this notice as the Board of Trustees may conveniently meet in such executive meeting for any and all purposes permitted by the Texas Open Meetings Act, including, but not limited to, the following:

Section 551.071 Consultation with Attorney

a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property

a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, including the District President's reporting duty to the Board under Texas Education Code Section 51.253(c)

RECONVENE REGULAR MONTHLY MEETING, IF NEEDED: Board Room 139, CHEC.

ADJOURNMENT

Jay Saad
Chair, Board of Trustees

I certify that the notice for this meeting was posted on October 26, 2026 at 4:30 p.m., in compliance with the Texas Open Meetings Act.



For the Board of Trustees

CONSENT AGENDA ITEMS TO BE CONSIDERED

2026-10-C1	Approval of the Minutes of the September 22, 2026 Regular Meeting	pg. 6
2026-10-C2	Consideration of Approval to Not Participate in the State Employee Charitable Campaign	pg. 11
2026-10-C3	Consideration of Approval of an Interlocal Agreement for Public Safety Radio Use for the Collin College Police Department with the Cities of Plano and Allen	pg. 12
2026-10-C4	Consideration of Approval of an Interlocal Agreement with the City of Allen, Texas, Doing Business As Credit Union of Texas Event Center, for the All College Day 2027 Venue	pg. 27
2026-10-C5	Consideration of Approval of an Interlocal Agreement with Collin County, Texas for Jail Services	pg. 43

October 30, 2026

SUBJECT

Approval of the Minutes of the September 22, 2026 Regular Meeting

RECOMMENDATION

The District President recommends approval of the minutes of the September 22, 2026 Regular Meeting.

RESOURCE PERSONNEL

Donna Ludwig, Secretary to the Board of Trustees

ATTACHMENTS

A) September 22, 2026 Regular Meeting Minutes

Respectfully Submitted By:

A handwritten signature in cursive script that reads "Donna Ludwig".

Donna Ludwig, Secretary to the Board of Trustees

**Minutes of Regular Meeting
September 22, 2026**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, September 22, 2026, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Jay Saad presiding. Trustees in attendance were Mr. Justin Adcock, Ms. Cathie Alexander, Mr. Glenn Callison, Mr. Andrew Hardin, Ms. Deanna Kuykendall, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Staci Weaver.

CALL TO ORDER: 5:35 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Saad adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:36 p.m.

Section 551.071 Consultation with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding pending litigation in Cause No. 4:24-cv-584 and No. 26-40012

Section 551.072 Deliberation Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President

PUBLIC COMMENT

There was no public comment.

Approval of the September 22, 2026 Consent Agenda

2026-09-C1 Approval of the Minutes of the August 25, 2026 Special Called Public Hearing on the Proposed Tax Rate, and the August 25, 2026 Regular Meeting

On motion of Trustee Menon, and second of Trustee Weaver, the September 22, 2026 Consent Agenda was approved by a vote of 9-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2026-09-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

This being a first reading of Local Board Policies, no action was required.

2026-09-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

Discussion: Trustee Hardin, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policies.

The motion was approved 9-0 as presented.

2026-09-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of an Amendment to the Architectural Design Contract Issued to PBK Architects, Inc. to Provide Design Services for the New Health Sciences Center at the Frisco Campus

Discussion: Trustee Menon, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve an amendment to the architectural design contract issued to PBK Architects, Inc. to provide design services for the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of an Amendment to the Guaranteed Maximum Price Contract Issued to McCarthy Building Companies, Inc. for the Construction of the New Health Sciences Center at the Frisco Campus

Discussion: Trustee Menon, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve an amendment to the Guaranteed Maximum Price contract issued to McCarthy Building Companies, Inc. for the construction of the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-5 Report Out of the Finance and Audit Committee and Consideration of Approval of a Budget Amendment to the Architectural Design Contract Issued to PBK Architects, Inc. to Provide Design Services for the New Health Sciences Center at the Frisco Campus

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve a budget amendment to the architectural design contract issued to PBK Architects, Inc. to provide design services for the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-6 Report Out of the Finance and Audit Committee and Consideration of Approval of a Budget Amendment to the Guaranteed Maximum Price Contract Issued to McCarthy Building Companies, Inc. for the Construction of the New Health Sciences Center at the Frisco Campus

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve a budget amendment to the Guaranteed Maximum Price contract issued to McCarthy Building Companies, Inc. for the construction of the new Health Sciences Center at the Frisco Campus.

The motion was approved 9-0 as presented.

2026-09-7 Report Out of the Finance and Audit Committee and Consideration of Approval of the Revised Audit Plan for Fiscal Year 2026 and the Proposed Audit Plan for Fiscal Year 2027

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve the revised Audit Plan for fiscal year 2026 and the proposed Audit Plan for fiscal year 2027.

The motion was approved 9-0 as presented.

2026-09-8 Consideration of Approval of the Bid Report for September 22, 2026

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for September 22, 2026 which included one new contract and one contract revision:

New Contract

Purchase Request #1	\$	1,000,000
Promotional Products		

Contract Revision

Purchase Request #2	400,000
Temporary Personnel Services	

Total

\$ 1,400,000

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 9-0.

PUBLIC COMMENT

There was no public comment.

INFORMATION REPORTS

Fiscal Year 2025-2026 Employee Grievances Summary Report

Personnel Report for September 2026

Quarterly Purchase Order Report June-August 2026

Quarterly Grant Report June-August 2026

Monthly Investment Report as of August 31, 2026

Quarterly Investment Report as of August 31, 2026

AECOM Monthly Report for August 2026

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:38 p.m.

October 30, 2026

SUBJECT:

Consideration of Approval to Not Participate in the State Employee Charitable Campaign

RECOMMENDATION

The District President recommends approval of the action to not participate in the State Employee Charitable Campaign in fiscal year 2027-2028.

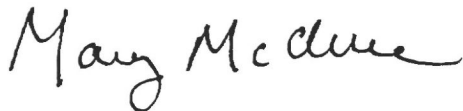
RATIONALE

Under Sec. 659.1311 of the Texas Government Code, a public junior college may take affirmative action not to participate in the State Employee Charitable Campaign thereby allowing for employee salary deductions for charitable contributions made to the College. Approval of this item will allow Collin College employees to make salary deductions for scholarship contributions to the Collin College Foundation during fiscal year 2027-2028.

RESOURCE PERSONNEL

Mary McClure, Vice President External Relations

Respectfully Submitted By:

A handwritten signature in black ink that reads "Mary McClure". The signature is written in a cursive, flowing style.

Mary McClure, Vice President External Relations

October 30, 2026

SUBJECT

Consideration of Approval of an Interlocal Agreement for Public Safety Radio Use for the Collin College Police Department with the Cities of Plano and Allen

RECOMMENDATION

The District President recommends approval of an Interlocal Agreement for public safety radio use for the Collin College Police Department with the Cities of Plano and Allen.

RATIONALE

Currently, the Collin College Police Department's radio system is a location-centric analog system with a broadcast backbone that has roof-mounted antenna-type repeaters at each campus. The system has limitations because of its analog design, local failure possibilities, and the inability to have interagency communications.

By obtaining permission to access the Plano/Allen radio system, the Collin College Police Department will be able to communicate districtwide on a reliable, stable digital platform. In addition, the Collin College Police Department will have the ability to communicate on an interagency basis and coordinate with local municipal and county agencies when needed.

This Interlocal Agreement begins on the date of last signature between the parties and continues for ten years.

BUDGETARY CONSIDERATION

The District will pay the City of Plano \$35.40 per radio per month and a \$2.00 per radio per month network access fee. This is budgeted in the Police Department's FY27 operating budget and subsequent years' budgets, subject to Board approval.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer

ATTACHMENT

A) City of Plano-Allen Interlocal Communication Systems Agreement

Respectfully Submitted By:



Bill King, Executive Vice President

COMMUNICATIONS SYSTEMS AGREEMENT

CATEGORY 1- GOVERNMENT ENTITY

This **COMMUNICATIONS SYSTEM AGREEMENT** (the “**Agreement**”) is made and entered into by and between the **City of Plano (“Plano”)**, a Texas home-rule municipality, and **City of Allen (“Allen”** together with Plano referred to as the “**Cities**” and individually as “**City**”), a Texas home-rule municipality and **Collin County Community College District (“USER”)**, a Texas public junior college, individually referred to as a “party”, collectively referred to herein as the “parties”. **Plano and Allen shall include all employees, directors, officers, agents, and authorized representatives of Plano and Allen, respectively. USER shall include all employees, directors, officers, and authorized representatives of USER.**

RECITALS

WHEREAS, this Agreement is made under the authority of Chapter 791 of the Texas Government Code (the “Interlocal Cooperation Act”); and

WHEREAS, each governing body, in performing governmental functions or is paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the subject of this Agreement is necessary for the benefit of the public and each has the legal authority to perform and provide the governmental function or service which is the subject matter of this Agreement; and

WHEREAS, each governing body finds that the performance of this Agreement is in the common interest of all parties and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, the Cities jointly own, operate and maintain the radio communications system exclusive of the radios owned individually by each City (“**Joint Radio System**”) for the purpose of providing Public Safety voice radio and data communications and are the sole license holders of the Joint Radio System with all privileges and responsibilities thereof.

NOW THEREFORE, the Cities and USER agree as follows:

1. GRANT OF LICENSE

The Cities grant USER specific permission to operate USER’s owned or leased field radio equipment or equipment attached and/or interfaced to the Joint Radio System infrastructure in accordance with the specific details and requirements for use as set forth in “**Exhibit A, Terms of**

Use” which is attached hereto, incorporated herein, and made a part of this Agreement. Nothing herein shall be construed as the creation of a partnership or joint enterprise between the Cities and USER.

2. TERM

This Agreement shall begin upon the last day executed by all authorized parties (“**Execution Date**”) and shall continue in full force and effect for a period of one-year (“**Initial Term**”). After that Initial Term, this Agreement shall automatically renew for successive nine (9) one-year terms unless otherwise terminated in accordance with the provisions set forth herein and in “**Exhibit A**”.

3. NON-APPROPRIATION OF FUNDS

The Cities and USER will use the best efforts to appropriate sufficient funds to support obligations under this Agreement. However, in the event that sufficient funds are not appropriated by party’s governing body, and as a result, that party is unable to fulfill its obligations under this Agreement, that party (i) shall promptly notify the other parties in writing and (ii) may terminate this Agreement, effective as of the last day for which sufficient funds have been appropriated.

4. RIGHT TO AUDIT

USER agrees that the Cities shall, at no additional cost to the Cities, during and until the expiration of three (3) years after termination of this Agreement, have access to and the right to examine at reasonable times any directly pertinent books, documents, papers, records, and communications of the USER involving transactions relating to this Agreement. USER agrees that the Cities shall have access during normal working hours to all reasonably necessary USER facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this Section. The Cities shall give USER reasonable advance written notice of intended audits of at least five (5) business days, and the Cities will limit audits to no more than once (1) per calendar year, unless otherwise required by applicable law.

5. ASSIGNMENT

USER shall not have the right to assign or subcontract any of its duties, obligations, or rights under this Agreement without the prior written consent of the Cities, such right shall be granted solely at the discretion of the Cities. Any assignment in violation of the provision shall be void.

6. NO WAIVER

The failure of any party to insist upon the performance of any provision or condition of this Agreement or to exercise any right granted herein shall not constitute a waiver of that party’s right to insist upon appropriate performance or to assert any such right on any future occasion.

7. GOVERNMENTAL POWERS/IMMUNITIES

It is expressly understood and agreed that, in the execution of this Agreement, neither Cities nor USER waive, nor shall they be deemed hereby to have waived any immunity or defense that would otherwise be available to them against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto.

8. AMENDMENTS

No amendment to this Agreement shall be binding upon either party hereto unless such amendment is set forth in writing, dated subsequent to the date of this Agreement, and signed by all parties.

9. SEVERABILITY

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

10. CONFIDENTIAL INFORMATION

To the extent permitted by law, USER for itself and its officers, agents and employees, agree that it shall treat all information provided to it by the Cities as confidential ("City Information") and shall not disclose any such information to a third party without the prior written approval of the Cities, unless such disclosure is required by law, rule, regulation, court order, in which event USER shall notify the Cities in writing of such requirement in a sufficient time to allow the Cities to seek injunctive or other relief to prevent such disclosure. USER shall store and maintain City Information in a secure manner and shall not allow unauthorized users to access, modify, delete or otherwise corrupt City Information in any way. USER shall notify the Cities immediately if the security or integrity of any City Information has been compromised or is believed to have been compromised.

11. FORCE MAJEURE

The parties shall exercise their best efforts to meet their respective duties and obligations hereunder, but shall not be held liable for any delay in or omission of performance due to force majeure or other causes beyond their reasonable control, including, but not limited to compliance with any state or federal law or regulation, acts of God, acts or omission, fires, strikes, lockout, national disasters, wars, riots, material or labor restrictions, transportation problems, existing contractual obligations directly related to the subject matter of this Agreement, or declaration of a state of disaster or emergency by the federal, state, county, or local government in accordance with applicable law.

12. NOTICES

Any notice provided under the Agreement shall be delivered by mail or personal service to the parties named below:

City of Plano	City of Allen	Collin County Community College
Attn: Chief Information Officer	Attn: IT Director	Attn: Executive Vice President
P.O. Box 860358	305 Century	3452 Spur 399
Plano, TX 75086	Allen, TX 75013	McKinney, TX 75069

With copy to:

Collin County Community College
Attn: Chief of Police
4800 Preston Park Boulevard
Plano, TX 75093

13. GOVERNING LAW/VENUE

This Agreement shall be construed in accordance with the laws of the State of Texas. Venue for any action brought on the basis of this Agreement shall lie exclusively in state courts located in Collin County, Texas or the United States District Court for the Eastern District of Texas Sherman Division. In any such action each party shall pay its own attorney's fees, court costs and other expenses incurred as a result of the action.

14. SIGNATURE AUTHORITY

The person signing this Agreement hereby warrants that he/she has the legal authority to execute this Agreement on behalf of his or her respective party, and that such binding authority has been granted by proper order, resolution, ordinance or other authorization of the entity. The other party is fully entitled to rely on this warranty and representation in entering into this Agreement.

15. ENTIRETY OF AGREEMENT

This written instrument including all exhibits attached hereto, contains the entire understanding and agreement between the Cities and USER as to the matters contained herein. Any prior or contemporaneous oral or written agreement is hereby declared null and void to the extent in conflict with this Agreement. Any previously executed Communication System Agreement (ILA)

between the parties shall be terminated simultaneously with the final execution of this Agreement by both parties.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts and each counterpart shall together constitute one and the same.

[INTENTIONALLY LEFT BLANK. SIGNATURES TO FOLLOW]

EXECUTED IN MULTIPLE ORIGINALS on this day of _____, 2026

CITY OF PLANO, TEXAS

BY: _____
Mark D. Israelson, City Manager

APPROVED AS TO FORM

Paige Mims, City Attorney

ACKNOWLEDGMENTS

STATE OF TEXAS
COUNTY OF COLLIN

This instrument was acknowledged before me on the _____ day of _____, 2026,
by **MARK D. ISRAELSON**, City Manager of the **CITY OF PLANO, Texas**, a home-rule municipality,
on behalf of such corporation.

Notary Public, State of Texas

EXECUTED IN MULTIPLE ORIGINALS on this day of _____, 2026

CITY OF ALLEN, TEXAS

BY: _____
Eric Ellwanger, City Manager

APPROVED AS TO FORM

Peter G Smith, City Attorney

ACKNOWLEDGMENTS

STATE OF TEXAS
COUNTY OF COLLIN

This instrument was acknowledged before me on the _____ day of _____, 2026,
By **ERIC ELLWANGER**, City Manager of the **CITY OF ALLEN, TEXAS**, a home-rule municipality, on
behalf of such corporation.

Notary Public, State of Texas

EXECUTED IN MULTIPLE ORIGINALS on this day of _____, 2026

Collin County Community College District

BY: _____

Jay Saad
Chair, Board of Trustees

APPROVED AS TO FORM

Attorney

ACKNOWLEDGMENTS

**STATE OF TEXAS
COUNTY OF COLLIN**

This instrument was acknowledged before me on the _____ day of _____, 2026,
By **Jay Saad**, Chair, Board of Trustees of the **Collin County Community College District**, a public
community college established under Chapter 130 of the Texas Education Code.

Notary Public, State of Texas

EXHIBIT A

CATEGORY TERMS OF USE

The terms of use are set forth below:

TERMS OF USE

1. The installation and maintenance of the Radio System infrastructure equipment is the responsibility of the City of Plano Radio Division unless otherwise stated in this Agreement.
2. The City of Plano Radio Division is the holder of the FCC (Federal Communications Commission) license(s) that the Joint Radio System uses for its operation. This Agreement shall not be construed or interpreted to grant, convey, or otherwise provide USER with any rights whatsoever to the City of Plano Radio Division FCC license(s) or to the Radio Frequency spectrum used by the Joint Radio System.
3. The City of Plano Radio Division makes no guarantee, either express or implied, as to radio signal strength or a specific level of radio coverage in a particular location. The USER is responsible for conducting appropriate and applicable in-building and geographical coverage testing to determine the expected radio coverage level for USER's equipment.
4. USER will be responsible for the acquisition, programming and maintenance of all equipment USER will be utilizing in connection with the Joint Radio System infrastructure, including, but not limited to, Subscriber Radio and special equipment.
5. In order to ensure hardware and software compatibility with the Joint Radio System infrastructure, all Subscriber Radio intended for use by USER on the Joint Radio System shall be compliant with Project 25 Phase II standards established by the Telecommunications Industry Association. The use of unauthorized radios on the Joint Radio System may result in suspended operation of the radios and /or termination of the Agreement.

The City of Plano operates a radio shop for the mutual benefit of all users of the Joint Radio System. The Radio Shop provides day to day system administration as well as centralized shipping and receiving for all mobile and portable repairs. When radios return from repair, the Radio Shop verifies their operation and programs the unit as required. To ensure optimum interoperability of thousands of radios on this network, the parties utilizing the Joint Radio System are expected to have their radio programming done by the City of Plano Radio Shop. The use of any other vendors for this purpose, must be approved by the Plano Radio Shop. The Radio Shop offers a drive-up service to assist in troubleshooting radio issues in vehicles in addition to the functions outlined in item 20 of this ILA.

The Radio Shop is generally open Monday-Friday 7:30 am to 4:00 pm. If service is required after hours, the on-call technician will respond. After hours responses shall be limited to service affecting system wide infrastructure or priority-restore at dispatch centers, fire station alerting, at the sole discretion of the Plano Radio Manager. Mobile and portable service is not available after hours or weekends.

6. USER agrees to exclusively utilize antennas specifically approved by the radio manufacturer for use with the specific models of USER's radios. The use of short, broad spectrum, or "stubby" antennas is not recommended. USER shall be solely liable for coverage gaps in the event USER utilizes short broad spectrum or stubby antennas or other antennas not approved by the manufacturer for use with the specific models of USER's radio.
7. No antenna gains greater than 3 DB will be allowed for mobiles and consolettes.
8. USER shall use due diligence in the maintenance and configuration of its Subscriber Radio equipment to ensure that USER radio or console does not cause a degradation to the Joint Radio System operation. The City of Plano Radio Division shall have the right to remove from operation any field radio unit or equipment owned or leased by USER that is operating on, attached and /or interfaced to the Joint Radio System infrastructure, if the City of Plano Radio Division determines in its sole reasonable discretion that such equipment is causing interference or harm to the Joint Radio System in any way. The City of Plano Radio Division reserves the right to request that USER operated field radio units or equipment operating on, attached and/or interfaced to the infrastructure be tested for proper operation and/or repaired by an authorized radio repair facility approved by the City of Plano Radio Division. The cost of such testing or repair will be the sole responsibility of USER. Furthermore, the City of Plano Radio Division shall have right to deactivate, without prior notification to or consent of USER, any field radio or other USER equipment suspected of causing interference, intentionally or unintentionally, to any other radios on the Joint Radio System or to the Radio System overall operation.
9. USER's radios may be used for voice and data radio communications over the Joint Radio System infrastructure in accordance with the terms and conditions of this Agreement for as long as this Agreement remains in effect.
10. The City of Plano Radio Division will be responsible for managing infrastructure loading and demand. The City of Plano Radio Division reserves the right, without notice to incumbent users to enter into a similar agreement with other entities or to deny the addition of a new Subscriber Radio equipment to any user of the Joint Radio System. The City of Plano Radio Division shall have discretion in determining whether to allow additional users or radios based on the Joint Radio Systems Coordination Committee determination of whether such addition to the Joint Radio System can be made without adversely impacting the Radio System.

- 11.** USER is prohibited from utilizing telephone interconnect on the Joint Radio System. This prohibition shall include, but is not limited to, connecting to either the Public Switched Telephone Network (PSTN) or USER'S internal phone system(s) through a console patch into the Joint Radio System or to any Subscriber Radio on the Radio System.
- 12.** Due to the radio infrastructure resource allocations required by "Private Call". USER is not permitted to utilize "Private Call" on the Joint Radio System.
- 13.** USER's utilization of data communications on the Joint Radio System will be limited to the Radio Systems Over-The-Air-Programming (OTAP) or Over-The-Air-Rekeying (OTAR) functions. Performance of data communications over the Joint Radio System is not guaranteed. For programming changes involving more than ten Subscriber Radios USER agrees to coordinate with the Plano Radio Division prior to executing changes to minimize impact on other users and the Radio System.
- 14.** The use of OTAR in association with Subscriber Radio encryption is prohibited without prior approval of the City of Plano Radio Division. Administration of encryption keys will be performed by the City of Plano Radio Division. USER may utilize and administer other encryption methods as required.
- 15.** The City of Plano Radio Division may provide USER with an Advanced System Key (ASK) for use with the USER's Subscriber Radio only. The ASK will expire annually, and USER shall be responsible for requesting a new ASK 30 days prior to expiration, if one is required. USER will be responsible for safeguarding the security of the ASK to prevent theft and/or loss of the ASK.
- 16.** The City of Plano Radio Division will assign the USER Talk Group IDs unique to USER operation. All Talk Group names shall include a prefix unique to the USER's agency. No other agency will be authorized to use USER Talk Groups without the express written permission of USER, and a copy of such permission must be on file with the Plano Radio Division before such use may occur. The City of Plano Radio Division reserves the right to require certain Talk Group IDs to be programmed in USER radios. Additionally, the Plano Radio Division shall have the right to limit the number of Talk Group IDs to be used by USER based on the capacity of the master sites and network traffic.
- 17.** The City of Plano Radio Division has established a coordinated Interoperable Communications Plan to apply to Joint Radio System and the users of its Radio System. USER agrees to participate in the Plan and include the Plan's interoperable Talk Groups in the programming of its Subscriber Radios.
- 18.** Roaming to other systems or the use of USER's Talk Groups on other trunked systems that are interconnected to the Joint Radio System is prohibited without prior approval by the City of Plano Radio Division. Roaming to other trunked systems will be limited to the Joint

Radio Systems Interoperable Talk Groups, although this capability may be terminated by the City of Plano Radio Division if its use is determined to result in performance degradation to either the Radio System or the interconnected trunked system.

19. The City of Plano Radio Division generally maintains aliases for units operating on the Radio System. If the USER has acquired the capability to modify its aliases, it may administer and maintain its own subscriber unit aliases. From that point, USER will be responsible for administering and maintaining its own subscriber unit aliases and the Plano Radio Division will no longer administer and maintain the USER's subscriber unit aliases.

APPLICABLE FEES * TERMINATION: REFUNDS

20. USER shall pay The City of Plano Radio Division an annual Infrastructure Support Fee, per Subscriber Radio. This fee is payable in advance on an annual basis for all active radio IDs issued to USER at the time of the annual billing. Invoicing will occur on a pro-rata basis when new radio IDs are issued or consoles added, and thereafter, at the beginning of each fiscal year. There will be no refunds or credits for radios or consoles removed from service during the fiscal year.

Subscribers shall pay the City of Plano (Radio Division) an annual Infrastructure Support fee in the amount of \$35.40 per radio/month, per Subscriber Radio or console, and a \$2.00 per radio/month network access fee, for a total of \$37.40 per month per radio/console. The monthly cost per Subscriber Radio support and network fee covers access to the primary master site in Plano, the back-up site in Allen, and the following City of Plano Radio Division Services:

Radio Installation & Patching	Shipping & Receiving Devices
Loaner Program	Service & Repair
FCC License Management	Solution Engineering (Consultation)
Encryption & Key Management	Talk Group Assignment
Network Problem Resolution	Service Center
Network Upgrade Management	Tower Operation & Maintenance on-call
Radio Monitoring	Support (7 x 24 x 365)

21. The City of Plano Radio Division shall have the right to increase any applicable fees under this Agreement each fiscal year to offset any increased costs incurred by the City of Plano Radio Division in the operation or maintenance of the Joint Radio System. Any increase in

applicable fees will be effective at the beginning of the next City of Plano Radio Division fiscal year. The City of Plano Radio Division shall provide USER with 120-day written notice of any intended fee increase provided however, that this notice period may be less than 120 days if Motorola Solutions provides the City of Plano Radio Division with less than 90-day notice of an increase in the System Upgrade Agreement Fee. Such reduced notice period shall not impact USER's obligation to pay the increased fee.

TERM

- 22.** Either USER or the City of Plano Radio Division may terminate this Agreement for any reason, with or without cause, upon three hundred sixty-five (365) days written notice to the other party. If USER terminates there will be no refunds or credits for any fee. If the City of Plano Radio Division terminates, the City of Plano Radio Division will issue a refund to the USER of all fees, pro-rated to the end of the current fiscal year. The City of Plano Radio Division, in its sole discretion shall have the right to deny USER access to the radio infrastructure and/or the right to terminate the Agreement immediately if USER fails to make full payment of invoiced system fees within forty-five (45) days of receiving an invoice. The City of Plano Radio Division further reserves the right to terminate this Agreement immediately, or deny access to the USER, upon notice of USER misuse of the Joint Radio System. Notwithstanding the foregoing, the City of Plano Radio Division, in its sole discretion, reserves the right to immediately deny access to the USER if such action is required to prevent the spread of a security breach or threatened security breach or due to an emergency, operational issue or other critical incident between the Master Switch and the USER's environment. The City of Plano Radio Division will use best efforts to restore access to the USER as soon as possible once the security breach, emergency, operational issue or critical incident is resolved.

COMPLIANCE WITH LAWS

- 23.** The USER shall comply with all current and future Federal, State and Local laws, Ordinances, and Mandates including Federal Communications Commission rules and regulations regarding proper use of radio communications equipment. The USER will also comply with the guidelines or procedures set out in this Agreement. Furthermore, the USER is responsible for enforcing such compliance by its employees, directors, officers, agents, authorized representatives, subcontractors, and consultants for USER Subscriber Radio equipment. Furthermore, the USER will be responsible for payment of any fines and penalties levied against the City of Plano Radio Division (as the license holder) as a result of improper or unlawful use of Subscriber Radio equipment owned or leased by USER.
- 24.** In order to comply with Federal, State and Local Laws and/or Mandates, the City of Plano Radio Division, as the license holder, may need to act on behalf of the USER regarding possible modifications, reconfiguration, or exchange of Subscriber Radio equipment in order to meet these obligations. For as long as this Agreement is in force, the USER will allow the City of Plano Radio Division to facilitate such activities on USER's behalf as necessary.

25. In the instance where USER Subscriber Radio equipment is to be replaced in order to be in compliance with Federal, State and Local Laws and/or Mandates, title and ownership of such replacement Subscriber Radio equipment shall, upon delivery of Subscriber Radio equipment to the USER's site, pass directly to the owner of the equipment that is being replaced. The USER shall provide the City of Plano Radio Division, or its designee, with the serial number(s) and radio IDs of Subscriber Radio equipment to be replaced, as well as the serial number(s) of the new radio equipment. USER shall be liable for payment of any fees associated with radios deemed to be not in proper working order. USER shall be liable for payment of any fees associated with upgrades to Subscriber Radio equipment.

The following definitions shall have the meaning set forth below and apply to this Agreement:

DEFINITIONS

"Console System" shall mean all hardware and software associated with any dispatch console or set of consoles operated by the USER that are connected to the Radio System Master Switches.

"Interoperable Communications Plan" (The Plan) means the plan developed and established by the Plano Radio Division and the Coordinating Committee to facilitate, enhance and simplify radio communications among all agencies utilizing the Radio System or connecting their Subscriber Radio or Console Systems to the Radio System or connecting their Subscriber Radio or Console Systems to the Radio System Master Switches.

"Master Switch" shall mean the primary processing and network infrastructure to which all Console Systems and Site Repeater Systems must connect in order to operate on the Radio System. The primary Master Switch is currently located at the City of Plano Radio Division facility and the back-up facility in Allen.

"Over The Air Rekeying" ("OTAR") shall mean the management and support of Subscriber Radio encryption keys via over-the-air, radio channel transmission.

"Over The Air Programming" ("OTAP") shall mean the method of implementing programming changes to Subscriber Radios using the over-the-air data capabilities of the Radio System.

"Private Call" shall mean a feature that reserves channel resources specifically for conversations between two Subscriber Radios.

"Site Repeater System" shall mean the base stations, shelter, tower and all site-specific hardware and software infrastructure associated with the provision of a radio site connected to the Radio System Master Switches.

"Subscriber Radio" shall mean a radio that has a unique identification number and is programmed to operate on the Radio System. The term shall include, but not be limited to control stations (desk top radios) consoles, mobile and portable radios.

"Talk Group" shall mean a specific group of Subscriber Radios allowed to communicate privately within that group over shared infrastructure resources.

"User Group" – All Subscribers utilizing the Radio System microwave network.

October 30, 2026

SUBJECT

Consideration of Approval of an Interlocal Agreement with the City of Allen, Texas, Doing Business As Credit Union of Texas Event Center, for the All College Day 2027 Venue

RECOMMENDATION

The District President recommends approval of an Interlocal Agreement with the City of Allen, Texas, doing business as Credit Union of Texas Event Center, for the All College Day 2027 venue.

RATIONALE

Collin College conducts an annual meeting wherein all full-time college employees participate. As the college expands its footprint, we have outgrown the capacity to use any college facilities and most of the venues in Collin County. This venue has the capacity and is available on the planned date in 2027.

The Credit Union of Texas Event Center will provide sufficient space and parking to accommodate:

- meeting space for all full-time employees;
- display space for the silent auction that raises funds for student scholarships, and;
- space for vendors that provide current information for employees about college benefits and community discounts available to them.

BUDGETARY CONSIDERATION

This request is for approval of the Interlocal Agreement language only, and no additional funding is being requested outside of what the Board has already previously approved.

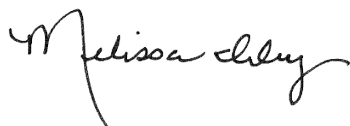
RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer

ATTACHMENT

- A) Credit Union of Texas Event Center - Event License Agreement

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read "Melissa Irby", written in a cursive style.

Melissa Irby, Chief Financial Officer

CREDIT UNION OF TEXAS EVENT CENTER - EVENT LICENSE AGREEMENT



This license agreement (the “Agreement”) is made by and between the City of Allen, Texas, doing business as Credit Union of Texas Event Center (the “Licensor”), and Collin County Community College District (the “Licensee”) (collectively referred to as the “Parties” or singularly as a “Party”), acting by and through their respective authorized representatives.

WHEREAS, Licensor is the owner of a multi-use sports, entertainment, convention and trade show facility in the City of Allen, Texas, (the “Credit Union of Texas Event Center”); and

WHEREAS, Licensee desires to license from Licensor the use of a portion of the Credit Union of Texas Event Center as set forth herein for the purpose of conducting, holding and presenting the event or activity described in **Exhibit “A”** (the “Event”); and

WHEREAS, the Licensor desires to license the use of a portion of the Credit Union of Texas Event Center to the Licensee for the Event as set forth herein; and

WHEREAS, this Agreement is authorized by Chapter 791 of the Texas Government Code known as the Interlocal Cooperation Act (“Act”) and Chapter 271, Subchapter F, of the Texas Local Government Code; and

WHEREAS, Section 271.102 of the Tex. Loc. Gov’t Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization; and

WHEREAS, a local government that purchases goods and services pursuant to a Cooperative Purchasing Program with another local government satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and materials; and

WHEREAS, each party has and will on an annual basis obtain competitive bids for the purchase of goods and services; and

WHEREAS, the parties desire to enter into a cooperative purchasing program which will allow each party to purchase goods and services under each other’s competitively bid contracts pursuant to Subchapter F, Chapter 271 of the Tex. Loc. Gov’t Code; and

WHEREAS, this Agreement sets forth the terms and conditions for the use of the Credit Union of Texas Event Center for the Event during the term of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

CREDIT UNION OF TEXAS EVENT CENTER - EVENT LICENSE AGREEMENT

1. **Grant of Licensee;** Licensor hereby grants to Licensee a revocable license to that portion of Credit Union of Texas Event Center known as the “Arena” and its facilities and adjacent areas, as may be necessary for the presentation of the Event, including the Arena floor, seating facilities, access areas, public address, electronic and video operations, spotlights, lighting and scoreboard, sound systems, dressing rooms, press rooms, meeting rooms, corridors, stairways, walks and lavatories in or about the Arena, for the Event. Licensee agrees to use the Arena solely to conduct, hold and present the Event.
2. **Term.** The term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and continue until the “Expiration Date”. For purposes of this section Expiration Date shall mean the date of completion of the Event, or the completion of the last session of the Event if the Event is conducted on consecutive days or the date of the last session of the Event if the Event is conducted on non-consecutive dates or the final session of the Event if conducted in successive years. The use and occupancy of the Arena by Licensee for the Event shall be limited to the periods set forth in **Exhibit “A”**. In the event Licensee has not completed move-out within the period specified in **Exhibit “A”**, holds over or occupies the Arena after the conclusion of the Event, Licensee shall pay to the Licensor “Hold Over” fees at the then current rates established by the Licensor.
3. **License Fees.**
 - A. Licensee shall pay to the Licensor a base license fee (the “Base License Fee”) in the amount set forth in **Exhibit “A”**, which shall be due and payable at the Settlement (hereinafter defined) following the conclusion of the Event (or the last day of the final session of the Event if the Event is conducted during consecutive days or at the Settlement following the conclusion of each session of the Event if conducted on non-consecutive dates or on dates during multiple years during the Term of this Agreement).
 - B. Licensee shall pay to Licensor reimbursable expenses in accordance with the then current charges established by the Licensor for such expenses (the “Reimbursable Expenses”). Reimbursable expenses not included in the Base License Fee are set forth below and shall be due and payable at the Settlement at the conclusion of the Event (or the last day of the final session of the Event if the Event is conducted during consecutive days or at the Settlement following the conclusion of each series of the Event if conducted on multiple non-consecutive days or on dates during multiple years during the Term of this Agreement).
 1. Additional items, personnel and services, other than those set forth above, which Licensee requests to be provided in connection with the Event and which Licensor is reasonably able to provide, such as stagehands for set-up, take down and production, additional production requirements, construction, engineering, audio/visual engineers, equipment operators and grips, spotlight operators, additional furniture, runners, vehicles, gas, catering, lighting, and sound equipment, other than the current “house” sound or lighting system in the Arena, all of which shall be subject to the approval of Licensor;
 2. The necessary staff of ushers, attendants, and ticket takers to hold the Event; and
 3. Changeover/Conversion services leading up to the Event.

CREDIT UNION OF TEXAS EVENT CENTER - EVENT LICENSE AGREEMENT

- C. Licensee shall pay a non-refundable deposit in the amount set forth in **Exhibit "A"** (the "Deposit") which shall be due and payable upon execution of this Agreement. Provided the Licensee is not otherwise in breach or default of this Agreement, the Deposit shall be credited toward payment of the Base License Fee at the Settlement. If the Event is conducted on multiple non-consecutive days or on dates during multiple years during the Term of this Agreement, a new Deposit shall be required thirty (30) days prior to the date of each such session of the Event.
 - D. Within seven (7) business days following the conclusion of the Event (or the last day of the final session of the Event if conducted on consecutive days, or the conclusion of each series of the Event if conducted on multiple non-consecutive days or on dates during multiple years during the Term of this Agreement), the Licensors and Licensee shall conduct a settlement respecting all fees, charges and items of income and expense, the subject of this Agreement (the "Settlement"). Payment of the Base License Fee shall be due and payable at time of each Settlement.
 - E. Licensee shall pay Licensors the Base License Fee and Reimbursable Expenses, and any and all additional fees due hereunder without abatement, deduction or set-off. Licensors may, at its election, collect all or any part of the Base License Fee and or Reimbursable Expenses due hereunder out of the receipts of sales of tickets for the Event, by whatever source, or concessions provided by, on or behalf of Licensors, and Licensors shall have a first lien upon and security interest in such receipts to the extent of any amount required to be paid to Licensors by Licensee hereunder.
4. **Duties of Licensors.** In connection with the presentation of the Event, Licensors shall provide, or cause to be provided, the items set forth in this section which are included in Base License Fee:
- 1. The Arena, the general concourse area, the outdoor areas adjacent to the Arena, and such other parts or areas of the Arena as may be necessary for Licensee to present and produce the Event;
 - 2. Electricity and other utilities for lighting, heating, air conditioning, internet access, if available at requested locations, and other services used in conjunction with the Event and the set-up and removal related thereto;
 - 3. Fire, Medical/EMT, Police and Security services based on Event capacity in accordance with the then current public safety policies established by Licensors;
5. **Duties of Licensee.** Licensee at its sole expense is responsible for the items and functions set forth in this section.
- A. Coordination and communication to the Licensors's representative of any and all deliveries for the Event (or each session thereof) is the responsibility of Licensee.
 - B. Designation of authorized representative for Licensee for the Event. Licensee hereby agrees that the designated representative set forth in **Exhibit "A"** (the "Representative") is the Licensee's authorized representative for the Event.
 - C. All Participants and staff required for the proper presentation of the Event, including, but not limited to, the performers, medical staff and any other staff required for the proper

CREDIT UNION OF TEXAS EVENT CENTER - EVENT LICENSE AGREEMENT

presentation of the Event and, where specified by Licensee, sound system, lighting, staging, technical, special effects (SFX), catering and set-up personnel and engineers, show producers, regularly employed by Licensee in presenting the Event.

- D. All tangible items of property necessary for the proper presentation of the Event, including, but not limited to, outdoor tents.
- E. All SAG, ASCAP, BMI, SESAC and similar licenses required for the use of copyrighted or licensed music or other intellectual property in connection with the Event, and all other licenses or permits required in connection with the use of the Arena for the Event, which shall be obtained by Licensee and satisfactory evidence thereof provided to Licensor no less than thirty (30) days prior to commencement of the Term of this License (and each session of the Event).
- F. The advertising, promotion and publicity campaign necessary and reasonably and professionally executed to effectively promote the Event.
- G. Provide thirty (30) complimentary tickets to Licensor to each session of the Event.
- H. Use of non-Licensor labor, work force and personnel. Licensee may elect, at its sole expense, to hire or use technicians, engineers, skilled labor, unskilled labor, specialists and other personnel for its production of the Event. Licensee is solely responsible for the wages, benefits and taxes of all such personnel and any other additional personnel to be used in the production of the Event.

6. Licensor Exclusive Rights. Licensor shall have the following exclusive rights:

- A. To grant licenses to use the Private Suites (including "Party Suites") and Loge Seats located on the Premium (2nd Level) in Event Center;
- B. To operate (or contract with others to operate) all restaurants within the Event Center;
- C. To provide (or contract with others to provide) food and beverage services within Premium Seat areas or other areas;
- D. To provide (or contract with others to provide) and operate concessions and concession services, merchandise, novelty, specialty and collectible services within all areas unless otherwise agreed to through buyout or arrangements per this License;
- E. To advertise and promote Licensor, the Event Center and its sponsors and advertisers through all vehicles electronic, digital, kiosk, fixed and temporary signage, video, audio announcements as approved by the Licensor.

7. Marketing and Advertising.

- A. Licensee, at its expense, shall provide the necessary personnel, and shall use its reasonable best efforts, to professionally market and effectively promote the Event.
- B. All advertisements for the Event shall be developed and produced at the sole cost and expense of the Licensee (digital, Internet, video, audio broadcast, webcast, satellite, cable, terrestrial and in print including, but not limited to, all advertising, publicity material,

CREDIT UNION OF TEXAS EVENT CENTER - EVENT LICENSE AGREEMENT

promotional material, press releases, posters, flyers, handbills, all other collateral material). All such advertisement shall be approved in writing by the Licensor prior to distribution or delivery.

- C. Licensor hereby approves and consents to Licensee transmitting, videotaping or otherwise reproducing and disseminating all or any part of, or a description of any part of, the Event (including, but not limited to, radio, television, cable television, commercial television, closed circuit television, Internet Webcast, You Tube and/or pay television, video disc or phonograph recording). Licensor shall be provided with embedded identification in all video transmissions, satellite, cable, terrestrial and Internet for any broadcast, re-broadcast, assigned, licensed and syndicated in perpetuity. As consideration to such consent by the Licensor the Licensee shall pay to Licensor the broadcast fees set forth in **Exhibit "A"**.
- D. Licensor shall not use the name, likeness or image of any player, performer or other attraction in connection with the Event or the advertising thereof, in a direct for-profit manner, unless Licensor shall have consent from Licensee respecting such rights. Licensee hereby approves and consents to Licensor videotaping or otherwise reproducing and disseminating any part of, or a description of any part of, the Event (including, but not limited to, radio, television, cable television, commercial television, closed circuit television, Internet Webcast, You Tube and/or pay television, video disc or phonograph recording) for the purpose of showcasing the Credit Union of Texas Event Center operations, event history or for marketing building activities.
- E. Licensee shall not cover or otherwise obstruct any permanent advertising signage associated with the Arena without the prior written approval of the Licensor.
- F. Licensee shall have the right to sell sponsorship for the Event, subject to the prior written approval of the sponsor by the Licensor, which approval shall not be unreasonably denied, withheld or delayed unless sponsor is in direct conflict with existing Licensor Sponsor contracts or agreements. Licensee shall retain all revenues generated from the sale by Licensee of such sponsorship.
- G. Licensee shall include the name "Credit Union of Texas Event Center" as the site of the Event in connection with any advertising or promotion thereof. All promotional materials shall contain the standard "Credit Union of Texas Event Center" logo positioned full width across the bottom. All Licensee use of "Credit Union of Texas Event Center" name and logo shall be approved in writing by the Licensor prior to dissemination of any promotional materials (electronic or otherwise), which approval shall not be unreasonably denied, withheld or delayed.

8. **Concessions, Merchandising and Programs.**

- A. The Event Center Concessions Provider (the City contracted concessionaire) shall have exclusive food and beverage concessions rights within the Event Center (both inside and outside of the Arena on Credit Union of Texas Event Center property), except as otherwise provided in **Exhibit "A"**.
- B. Licensor and Licensee may or may not agree to a merchandise/program buy-out in the amount set forth in Exhibit "A", on all merchandise/program sales, or, Licensor and Licensee may agree on merchandise sales in the form of percentage of revenue distribution to Licensor and Licensee as provided in **Exhibit "A"**. Licensee shall insure against and bear the risk of damage, theft or other loss of merchandise, and will be responsible for all

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freight or transportation of such merchandise to and from the Arena. Licensor will not unreasonably deny the Licensee optimum placement of vendors both within and outside the Arena.

9. Insurance.

A. Licensee shall, during the term hereof, at its expense, maintain in full force and effect, the following insurance:

- (1) a policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to Company's performance of its obligations pursuant to this Agreement with (1) a policy of general liability (public) insurance with a minimum combined single limit of not less than \$1 Million Dollars per occurrence for bodily injury and property damage with an aggregate of not less than \$2 Million Dollars; (2) policy of automobile liability insurance covering any vehicles owned and/or operated by the Licensee, its officers, agents, employees and contractors, and used in the performance of its obligations hereunder with a minimum of \$1 Million Dollars; and (3) statutory Worker's Compensation Insurance covering all employees involved in the performance of its obligations hereunder.
- (2) All policies of insurance shall be endorsed to contain the following provisions: (1) name the Licensor, its officers, agents and employees as additional insured's as to all applicable coverage with the exception of Workers Compensation Insurance; (2) provide for at least thirty (30) days prior written notice to the Licensor for cancellation, non-renewal, or material change of the insurance; (3) provide for a waiver of subrogation against the Licensor for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance. In the event the companies providing the required insurance are prohibited by law to provide any such specific endorsements for notice of cancellation, non-renewal, or material change of insurance, the Licensee shall provide City at least thirty (30) days prior written notice to the City of any cancellation, non-renewal and/or material changes to any of the policies of insurance.
- (3) All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.
- (4) A certificate of insurance and copies of policy endorsements evidencing the required insurance, and listing Licensor as an additional insured with 30 days' notice of cancellation and material changes to Licensor, shall be submitted prior to commencement of the Term of this Agreement. On every date of renewal of the required insurance policies, the Licensee shall cause a certificate of insurance and policy endorsements to be issued evidencing the required insurance herein and delivered to the City. In addition, Licensee shall within ten (10) business days after written request provide the City with certificates of insurance and policy endorsements for the insurance required herein. The delivery of the certificates of insurance and policy endorsements to the City is a condition precedent to the payment of any amounts due to Licensee by the City. The failure to provide valid certificates of insurance and policy endorsements shall be deemed a default and/or breach of this Agreement.

CREDIT UNION OF TEXAS EVENT CENTER - EVENT LICENSE AGREEMENT

- B. Licensor shall require its contractors, at the contractor's own expense, to maintain during the term of the Agreement, the required insurance including the required certificate and policy endorsements as set forth herein.
- C. In the event that Licensee fails to procure and/or maintain the insurance required herein, Licensor shall have the right, but not the obligation, to do so on Licensee's behalf at Licensee's expense. Licensor shall be entitled to reimbursement for such costs thereof as part of the Base License Fee due and payable hereunder.

10. Indemnification. Each Party agrees to the extent authorized under the Constitution and the laws of the State of Texas, to be fully responsible for any and all claims for damages, costs, and expenses to person or persons and property that may arise out of or be occasioned by this Agreement. Each Party, to the extent allowed by law and without waiving any rights, defenses, immunity, or protections provided therein, agrees to be responsible for its own acts of negligence. In the event of joint or concurrent negligence of the Parties, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas without, however, waiving any governmental or statutory immunity or defense available to any Party individually under Texas law. Licensor shall be responsible for its sole negligence in accordance with applicable law. Licensee shall be responsible for its sole negligence in accordance with applicable law. The provisions of this section are solely for the benefit of the Parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

11. Ticket Sales.

- A. If the Event is a non-ticketed event all admittance into the Arena shall be by credentials or authorized pass issued by Licensee and approved by Licensor.
- B. Licensor shall not permit tickets, passes, or credentials in excess of the seating capacity of the Arena to be issued, sold or distributed.
- C. Licensee shall have the right to review the seat allocation for all reporters, critics, reviewers, other working press personnel, broadcast producers, engineers, camera operators, sound board operators, light board operators, cable pullers, grips and stagehands which have been made by Licensor.
- D. Licensee shall use Licensor's Ticketing Company (Ticketmaster) for the printing of Event Tickets. The costs of Event Tickets shall be the responsibility of the Licensee.

12. Termination. This Agreement terminates on the Expiration Date, and may, prior to the Expiration Date, be terminated upon any one or more of the following: (i) by mutual agreement of the Parties;

(ii) by either Party if the other Party defaults or breaches any of the terms or conditions of this Agreement and such default or breach is not cured within five (5) days after receipt of written notice thereof if a monetary breach, or within ten (10) days after receipt of written notice thereof if the default or breach is of any other nature; or (iii) by Licensor, if Licensee suffers an event of "bankruptcy" or "insolvency". For purposes of this section bankruptcy or insolvency shall mean the dissolution or termination of a Party's existence as a going business, insolvency, appointment of receiver for any part of such Party's property and such appointment is not terminated within ninety (90) days after such appointment is initially made, any general assignment for the benefit of creditors, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against such Party and such proceeding is not dismissed within ninety (90) days after the filing thereof. If the alleged breach involves the action or inaction of a Party for which Licensee is responsible, and such alleged breach occurs during an Event, or while Licensee is otherwise

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occupying the Arena, Licensor reserves the right to eject such Party from the Arena immediately, in addition to any other remedy available to Licensor under the terms of this Agreement.

13. Additional Licensee Conditions.

- A. Licensee shall not mar, deface, damage or injure any part of the Arena and shall indemnify Licensor therefor. At the conclusion of the Event, and each day if Event conducted on multiple days and on the Expiration Date, Licensee shall return the Arena in as good condition and repair as the Arena was prior to commencement of the Term, normal wear and tear excepted. Without limiting the foregoing, Licensee shall not cause, suffer or permit any third party, to tape, affix any device to any window, wall, door or curtain, drive nails, tacks, hooks and screws into any part of the Arena without Licensor's prior written consent. Licensee will not cause, suffer or permit any modifications or alterations of any kind to the Arena and/or the Arena equipment.
- B. If Licensee brings into the Arena any motorized vehicles, displays, props, decorations, materials or other personal property, it must fully comply with the Fire Code of the City of Allen, Texas, the directions of the City of Allen Fire Marshal. Among other precautions, cloth, paper decorations, pine boughs, leaves, tree branches and other decorations shall be flame proofed. Use of combustible material is forbidden. Firefighting equipment in the Arena, such as fire extinguishers and fire hose cabinets and exits, shall not be covered or concealed in any manner whatsoever from public view or access.
- C. Licensee shall use the Arena in a safe and careful manner.
- D. Licensor and its authorized representatives shall have the right at all times to enter upon and have access to the Arena through the designated areas as determined by Licensor.
- E. A duly authorized representative of Licensee shall be in attendance at the Arena when the doors are opened and throughout the Event and each series of the Event. Licensee shall provide all of its representatives and working personnel to be admitted to any part of the Arena with distinctive, visual identification, which shall be made known to and approved by the Licensor prior to the commencement of the Term.
- F. Licensee agrees and understands that in granting this license to use the Arena for the Event that Licensor does not relinquish the right to control the management Arena and the right to enforce all applicable laws, rules and regulations.
- G. All portions of the sidewalks, entries, doors, passages, vestibules, halls, corridors, stairways, passageways and all ways of access to public utilities of the Arena shall be kept unobstructed by Licensee and not used for any other purpose other than ingress and/or egress.
- H. Upon the Expiration Date or termination of this Agreement, Licensee, and/or its designated representative, shall immediately remove all goods, wares, merchandise, property and debris owned or leased by Licensee or which Licensee has placed or permitted to be placed on or at the Arena. Any such property not so removed shall be considered abandoned and shall be disposed of by Licensor as Licensor deems necessary and at Licensee's sole expense. Licensor shall have the sole right to collect and have custody of any property left at the Arena by Licensee's invitees and to provide for the disposition thereof. Licensor

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shall not be responsible for payment for, damage to, or for claims for loss or abandoned property removed or stored pursuant to this section.

- I. Licensors shall not be responsible for any loss by Licensee, its agents or employees due to theft or disappearance of equipment or other personal property.
- J. Licensors represent that any equipment, rigging, audio, lighting, video, stages, props or other equipment made available for Licensee's use by or through Licensors will be furnished in good working condition.

14. **Miscellaneous.**

- A. **Entire Agreement.** This Agreement is the entire agreement between the Parties with respect to the subject matter covered in this Agreement. There is no other collateral oral or written agreement between the Parties that in any manner relates to the subject matter of this Agreement, except as provided in any Exhibits attached hereto.
- B. **Force Majeure.** No Party shall be liable to any or all of the other Parties for any failure, delay, or interruption in the performance of any of the terms, covenants, or conditions of this Agreement due to causes beyond the Parties' respective control or because of applicable law, including, but not limited to, war, nuclear disaster, strikes, boycotts, labor disputes, embargoes, acts of God, acts of the public enemy, acts of superior governmental authority, floods, riots, rebellion, sabotage, terrorism, or any other circumstance for which a party is not legally responsible or which is not reasonably within its power to control. The affected Party's obligation shall be suspended during the continuance of the inability then claimed, but for no longer period. To the extent possible, the affected Party shall endeavor to remove or overcome the inability claimed with all reasonable dispatch.
- C. **Amendments.** This Agreement may only be amended by the mutual written agreement of the Parties. The City Manager, or designee is authorized to execute any amendments hereto and any other documents or instruments related hereto.
- D. **Notice.** Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other Party or address as either Party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

Licensee: Collin County Community College District
Attn: Karla Tombaugh
3452 Spur 399, Suite 400
McKinney, TX 75069

With a copy to: Contract Administrator
contractadministrator@collin.edu

Licensors: City of Allen – Credit Union of Texas Event Center
Eric Ellwanger
City Manager
Attn: Credit Union of Texas Event Center
305 Century Parkway
Allen, Texas 75013-8042
Fax: 214-509-4118

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With a copy to: Peter G. Smith, Esq.
Nichols, Jackson, Dillard,
Hager & Smith, L.L.P.
1800 Ross Tower
500 North Akard
Dallas, Texas 75201
Fax: 214-965-0010

Credit Union of Texas Event Center
Attn: General Manager
200 E. Stacy Road #1350
Allen, Texas 75002
Fax: 972-678-4664

- E. **Assignment.** This Agreement may not be assigned by Licensee without the prior written consent of the Licensor.
- F. **Source of Payment.** Each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the payor or from funds otherwise lawfully available for use in the payment of its obligations pursuant to this Agreement. Licensee specifically waives immunity from suit and liability in connection with payment obligations hereunder.
- G. **Independent Contractor.** It is understood and agreed by and between the Parties that the Licensee, in satisfying the conditions of this Agreement, is acting independently, and that the Licensor assumes no responsibility or liabilities to any third Party in connection with these actions. All services to be performed by Licensee pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of the Licensor.
- H. **Cooperative Purchasing.** This Agreement establishes a cooperative purchasing program between the Parties which will allow the Parties to realize savings when purchasing materials, supplies, goods, services or equipment, and which will facilitate the Parties' ability to satisfy state laws requiring the Parties to seek competitive bids for the purchase of goods and services. Each Party, in contracting for the purchase of supplies, materials, equipment, and services agrees, at its discretion, to extend competitively procured contracts for shared use to the extent permitted by law and agreed upon by those parties and vendors. The Parties are authorized to participate in each other's current and/or future contracts for goods and services. Said contracts shall have been established in accordance with all appropriate procedures governing competitive bids and competitive proposals, if required.
- I. **No Joint Venture.** It is acknowledged and agreed by the Parties that the terms hereof are not intended to and shall not be deemed to create a partnership or joint venture among the Parties. The parties, including their agents, servants, or employees, are independent contractors, and not an agent, servant, joint enterprise/venture, or employee of any other party, and are responsible for their own acts, forbearance, negligence, and deeds, and for those of their agents, servants, or employees in conjunction with this Agreement.
- J. **Governing Law.** The Agreement is governed by the laws of the State of Texas without regard to any conflict of law rules. Exclusive venue for any dispute shall be in the state

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district court of Collin County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

- K. **Legal Construction.** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect other provisions, and it is the intention of the Parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, or unenforceable, a provision shall be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.
- L. **Headings.** Any headings preceding the text of the several sections, paragraphs or subparagraphs hereof are inserted solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect.
- M. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original but together shall constitute one and the same instrument.
- N. **Authorization.** Each Party represents that it has full capacity and authority to grant all rights and assume all obligations that are granted and assumed under this Agreement. The undersigned officers and/or agents of the Parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the Parties hereto.
- O. **Severability.** If one or more provisions in this Master Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not cause this Master Agreement to be invalid, illegal or unenforceable, but this Master Agreement shall be construed as if such provision had never been contained herein, and shall not affect the remaining provisions of this Master Agreement, which shall remain in full force and effect. **Inspections.** Each day of the Event, and on each day of the Event if conducted on multiple days, Licensor and Licensee shall jointly investigate and inspect the order, condition and repair of the Arena.
- P. **Recitals.** The recitals to this Agreement are incorporated herein.
- Q. **Exhibits.** The exhibits to this Agreement are incorporated herein,
- R. **Survival of Covenants.** Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the Parties, pertaining to a period of time following the Expiration Date or termination of this Agreement shall survive termination.
- S. **Prohibition of Boycott Israel.** Licensee verifies that it does not Boycott Israel, and agrees that during the term of this Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended.
- T. **Prohibition of Boycott Energy Companies.** Professional (Contractor) verifies that it does not Boycott Energy Companies and agrees that during the term of this Agreement will not Boycott Energy Companies as that term is defined in Texas Government Code Section 809.001, as amended. This section does not apply if Professional (or Contractor) is a sole proprietor, a non-profit entity, or a governmental entity; and only applies if: (i) Professional

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(or Contractor) has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement.

- U. **Prohibition of Discrimination Against Firearm Entities and Firearm Trade Associations.** By accepting this Agreement, Licensee verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (ii) will not discriminate during the term of the contract against a firearm entity or firearm trade association. This section only applies if: (i) Licensee has ten (10) or more full-time employees and (ii) this Agreement has a value of \$100,000 or more to be paid under the terms of this Agreement; and does not apply: (i) if Licensee is a sole proprietor, a non-profit entity, or a governmental entity; (ii) to a contract with a sole-source provider; or (iii) to a contract for which none of the bids from a company were able to provide the required certification.
- V. **Certification Required by Texas Governor Executive Order GA-48.** Pursuant to Executive Order GA-48 of the Governor of Texas effective November 19, 2024, the Parties certify that it and, if applicable, any of its holding companies or subsidiaries, is not:
- Listed in Section 889 of the 2019 National Defense Authorization Act ("NDAA");
 - Listed in Section 1260H of the 2021 NDAA;
 - Owned by the government of a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4; or
 - Controlled by any governing or regulatory body located in a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4.

EXECUTED on this ____ day of _____, 20__.

LICENSOR:

CITY OF ALLEN

By: _____
Eric Ellwanger, City Manager

EXECUTED on this ____ day of _____, 20__.

LICENSEE:

COLLIN COUNTY COMMUNITY COLLEGE DISTRICT

By: _____

Name: _____

Title: _____

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Exhibit "A"- Event Details

Licensee designated representative: Karla Tombaugh

Event Name: Collin College All College Day

Event Dates:	Thursday, August 12, 2027	9:00 AM – 5:00 PM	Load-in
	Friday, August 13, 2027	7:00 AM – 1:00 PM	Event
		1:00 PM – 5:00 PM	Load-out

License Fee: \$ 20,000 PLUS a minimum \$50,000 catering order or \$50,000 with no catering order.

Deposit and Payment Structure:

- A non-refundable deposit of \$10,000 which represents Fifty Percent (50%) of the Base License Fee will be due February 12, 2027
- Balance of the rent in the amount of \$10,000 plus any additional expenses, such as catering, labor, and equipment rentals, will be due at settlement immediately following event.
- Unexpected expenses agreed to on the day of the event will be subtracted from ticket revenue at settlement. In the event there is not enough ticket revenue to cover amount due, expenses will be invoiced and due immediately following the event.

Included in License Fee:

- Use of Credit Union of Texas Event Center in mutually agreed upon configuration and capacity.
 - For the purpose of this event, Licensee has agreed to a banquet configuration. Exact set-up is to be determined.
 - Stage- size to be determined but no larger than 60' x 40'
- Event Services – staffing levels are based on configuration and capacity listed above as deemed necessary by Licensor for the purpose of a graduation event.
 - Operations labor costs to set up event space prior to load in and strike setup after load out
 - Guest Services Staffing (Ushers, Ticket Takers, Security, Parking attendants)
 - Housekeeping attendants during event and post-event cleanup
 - Event Coordinator liaison
 - Police and EMS services
 - A/ V Manager
 - Camera Operators
- Use of Event Center Audio Visual Equipment in current condition (including sound system, video screens, and digital ribbon as installed) during main event, and shared usage with venue sponsorship content during ingress, egress, and intermissions, venue owned cameras, and ability to stream live via YouTube link.
- Tables, chairs, pipe & drape, staging, risers, and other standard equipment currently in venue inventory
- Utilities (Electrical/HVAC)
- Parking in South Garage structure, and back-of-house lot, and shared usage of North Garage with The Village at Allen
- Music Royalty Fees (ASCAP, BMI, SESAC, GMR)

Additional Expenses:

- Additional front-of-house labor including ushers, ticket-takers, and security as deemed necessary by Licensor for activities outside those determined standard for a banquet/meeting event or when requested by Licensee
- Additional operation or production labor to assist with requests outside the normal set-up.

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- Excess cleaning fee- \$750 (applies to incidents where excess trash is generated such as the use of confetti cannons or streamers)
- In-House Catering
- Sound, lights, and video elements not in venue inventory if necessary
 - Equipment must be rented from a Licensor approved vendor. A list of vendors will be provided to Licensee.
 - Licensee must have a representative on site for the duration of load-in, event, and load-out who is authorized to make decisions on behalf of Licensee.
- Stagehands, riggers, or any additional labor. Stagehands and Riggers must be booked through Credit Union of Texas Event Center.
- Any additional rentals not in current venue inventory - such as tables, banquet chairs, table linens, China, silverware, and glassware if requested, and decoration as requested.

Ticketing:

- This is a non-ticketed, invitation only event.

Sponsorships and Sponsors:

- Signage for existing venue sponsors may not be removed or covered.
- Licensee may not contract with any sponsors that are in direct conflict of any of Licensor sponsorships.

Catering & Concessions:

- All catering must be purchased from Licensor. No outside food & beverage allowed unless catering buyout is in place.

Insurance:

- Certificate of commercial general liability insurance will be due thirty (30) days prior to the event. Certificate Holder must include the following listed as additional insured;
City of Allen, its agents, managers, directors, officers and representatives.

Cancellation:

- If the event is cancelled at least Sixty (60) days prior to event date, Licensee shall pay Licensor a cancellation fee equal to 50% the license fee listed above unless the event is cancelled due to one of the reasons listed below:
 - If the cancellation is excused by another provision in the Agreement.
 - If the cancellation is caused by Event Center's actions.
 - If the cancellation is mutually-agreed by both parties in writing.
 - Or any act of Force Majeure, including Covid-19 related shut-downs, state – to – state travel restrictions, sickness, inability to perform, Act of God, riots, strikes, or any cause similar or dissimilar, beyond Licensee's control.
- If the event is cancelled less than Sixty (60) days prior to event date, Licensee shall pay Licensor a cancellation fee equal to the full License Fee listed above for that year PLUS any hard expenses already incurred by Licensor unless event is cancelled due to one of the reasons listed above.

Damages:

- A walk-thru will be completed at end of event with both Licensor and Licensee present to determine condition of venue.
- Licensee will reimburse Licensor cost to repair or replace any item or structures, whether

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fixed or loose, which were determined to have been damaged by Licensee or any person or entity in venue at Licensee's direction (i.e. artist, staff, vendor, exhibitor, etc.)

October 30, 2026

SUBJECT:

Consideration of Approval of an Interlocal Agreement with Collin County, Texas for Jail Services

RECOMMENDATION:

The District President recommends approval of the Interlocal Agreement with Collin County for jail services on behalf of the Collin College Police Department.

RATIONALE:

Collin County operates the Collin County Detention Facility for persons accused or convicted of violating state law. The County detention facility is also available to law enforcement agencies in the county who do not have detention facilities within their jurisdiction.

The Collin College Police Department employs commissioned peace officers who have arrest powers equal to municipal officers in surrounding cities. On occasion, Collin College police officers may effect arrests that necessitate a detainee, who is considered to be a danger to themselves or others, be held in a secure facility. Adoption of this Interlocal Agreement for jail services will allow Collin College police officers to place such a detainee in the Collin County jail.

This interlocal contract will retroactively begin on October 1, 2026 and continue through September 30, 2027.

BUDGETARY CONSIDERATION:

The District will pay the County \$171.18 per day, or part of a day, per inmate. This is budgeted in the Police Department's FY27 operating budget, subject to Board approval.

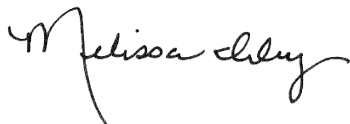
RESOURCE PERSONNEL:

Melissa Irby, Chief Financial Officer

ATTACHMENT:

- A) Interlocal Agreement with Collin County, Texas for Jail Services
- B) FY27 Inmate Housing Fees

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read "Melissa Irby", written in a cursive style.

Melissa Irby, Chief Financial Officer

Interlocal Jail Services Agreement

This Interlocal Jail Services Agreement (“Agreement”) is entered into as of the date of last signature below (“Effective Date”), by and between Collin County Community College District (hereinafter the “Entity” or “Collin College”), a Texas public junior college organized under Chapter 130 of the Texas Education Code, and Collin County, Texas (hereinafter the “County”). Both parties are public entities organized under the laws of the State of Texas.

Recitals

1. The County operates the Collin County Detention Facility, including the Minimum Security facility (the “Detention Facility” or “County Jail”) under chapter 351 of the Local Government Code and part 9 of title 37 of the Texas Administrative Code.
2. The County generally operates the County Jail for the confinement of persons accused or convicted of a violation of state law. *See* Code of Crim. Proc., arts. 2A.063–2A.064. But, with an interlocal agreement, the Sheriff may also accept custody of persons accused of violating only a municipal ordinance (Class C misdemeanors). *See* Tex. Att’y Gen. Op. No. JM-0151 (1984).
3. The Entity desires to obtain certain jail services from the County to be performed for the Entity to ensure the confinement of persons accused or convicted of a Class C misdemeanor or other violation of a municipal ordinance.

Therefore, under the authority of the Interlocal Cooperation Act, Chapter 791, Texas Government Code, the parties agree as follows:

Section 1. Definitions

1.01 Jail Services

The term “jail services” means all services legally necessary to provide for the confinement in the County Jail of persons accused or convicted of an offense.

Section 2. Term and Termination

2.01 Term

The term of this Agreement shall commence on October 1, 2026, and shall continue in full force and effect through September 30, 2027. This Agreement may be renewed for additional one-year periods at the rates established and agreed upon by both parties each renewal year. *See* Gov’t Code, § 791.011(f), (i).

2.02 Termination

A party may terminate this Agreement for any reason by giving 90 days’ written notice to the other party.

Section 3. Services

3.01 Services

The County agrees to provide jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County Jail at the time the Entity requests jail services. Space will be unavailable when the County Jail is unable to accept additional inmates.

The Jail Administrator may determine when the County Jail is unable to accept additional inmates. The Jail Administrator will consider the jail's population, expected incoming inmates, expected releases, the gender and security-classification mix of the inmate population, inmates' health restrictions, space or cells needed to house and care for problematic or vulnerable inmates, and state law, including the rules and regulations of the Texas Commission on Jail Standards. At times, particular pods or cells may be unavailable for some reason, such as maintenance, which the Jail Administrator will consider in determining whether the County Jail is able to accept additional inmates.

3.02 Persons Accepted

- (1) The Detention Facility will accept only persons who are adults under state law, whether by age or by a court's certification. *See, e.g.*, Family Code, § 51.02(2); Penal Code, § 8.07(b); SB 1306 (89th Leg. R.S. (2025)) (listing Texas statutes that would be affected by a raise-the-age act).
- (2) The Detention Facility will accept persons arrested via a Class C warrant, if the detainee is presented by a Peace Officer with the original warrant, a certified or facsimile copy of a valid arrest warrant, or if the jail staff receives a teletype or email confirmation of the warrant.
- (3) The Detention Facility will allow any Peace Officer to execute any Class C warrant on any detainee in the facility's custody, if the warrant is an original, certified, facsimile, or similarly reliable copy, or if the jail staff receives teletype or email confirmation.
- (4) The Detention Facility will accept all on-view or warrantless arrests of Class C violators. An arresting officer must provide the Detention Facility with (i) the time of arrest and (ii) a properly completed and signed probable-cause affidavit for each person arrested, for compliance with art. 17.033(a) of the Code of Criminal Procedure. Alternatively, an arresting officer must provide an original, certified, facsimile, or similarly reliable copy or confirmation of a magistrate's determination that probable cause exists to believe the arrestee committed the offense as required by art. 17.033(a) of the Code of Criminal Procedure.

(5) When a defendant has been convicted of a Class C misdemeanor, a judgment and sentence is entered against the defendant under art. 45A.251 of the Code of Criminal Procedure. If the defendant defaults in the discharge of the judgment, a Judge may order the defendant confined in a jail. *See* Code of Criminal Procedure, art. 45A.261. The Detention Facility will accept defendants on such jail commitments only if they are accompanied by a certified copy of the judgment, sentence and order that complies with art. 45A.261 of the Code of Criminal Procedure, and that states in part:

- a. “the defendant is not indigent and the defendant has failed in good faith to discharge the fines and costs” or
- b. “the defendant is indigent and has failed to make a good faith effort to discharge the fine and costs under Article 45A.254; and could have discharged the fine and costs under Article 45A.254 without experiencing any undue hardship.”

Section 4. Non-Exclusivity of Service Provision

The County may contract to perform services similar or identical to those specified in this Agreement for other municipalities, utility districts, or governmental entities as the County, in its sole discretion, sees fit.

Section 5. Compensation

5.01 Basic Charge

The Entity will pay the County \$171.18 (the “Basic Charge”) per day or part of a day per inmate that the Entity requests be confined on the Entity’s charges, and who is confined, in the County Jail. This Basic Charge, along with Additional Charges under sections 5.02–5.04 of this Agreement, will fairly compensate the County. *See* Gov’t Code, § 791.011(e). The County’s Commissioners Court updates the daily jail rate annually by order.

5.02 Additional Charges

In addition to paying the Basic Charge, the Entity will reimburse the County for expenses associated with providing jail services to inmates held on the Entity’s charges (the Entity’s inmates). The Entity will reimburse the County for providing health-care services, including ambulance, medical, hospital, dental, and psychiatric or psychological services to the Entity’s inmates. Where reasonable and consistent with the County’s legal obligations to care for inmates, including providing them with first aid and emergency and non-emergency medical care and care and monitoring for an at-risk inmate, the County will take reasonable steps to confer with the Entity about the reasonably foreseeable costs of maintaining the Entity’s inmates in the Detention Facility before incurring an undue balance of such costs.

For conference purposes, “the Entity” means an officer with sufficient authority to make binding decisions about an inmate’s care or whether to issue a personal recognizance bond

with respect to an inmate.

5.03 Billing

The County will bill the Entity monthly for jail services. The Entity will pay the bills under Chapter 2251 of the Government Code, including interest on untimely payments.

5.04 Cost of Additional Charges

The County will charge the Entity for services under section 5.02 of this Agreement at the cost to the County of providing those services to the inmates. The County will provide reasonable documentation or other support of such charges upon the Entity's request.

5.05 Source of Payment

The Entity will make all payments required under this Agreement from current revenues available to the Entity. *See Gov't Code, § 791.011(d)(3).*

Section 6. Lawful Arrest and Detention

The Entity will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the Entity is solely responsible for complying with pre-detention procedures, and the Entity will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys' fees and litigation costs, and attachments, caused by or flowing from the Entity's alleged or actual failure to comply with conditions precedent to lawful arrest and detention.

Section 7. Procedures

7.01 Delivery and Release of Inmates

The Entity agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

7.02 Removal on Termination

The Entity agrees to remove all persons, if any, confined on the Entity's behalf in the Collin County Jail pursuant to this Agreement at least one day before the date of this Agreement's termination unless extended by the execution of another contract.

Section 8. Civil Liability

Any civil liability relating to the furnishing of services under this Agreement shall be the responsibility of the Entity. The parties agree that the County shall be acting as agent for the Entity in performing the services contemplated by this Agreement.

To the extent permitted by applicable law, the Entity shall hold the County free and

harmless from any obligation, costs, claims, judgments, attorneys' fees, attachments, and other such liabilities arising from or growing out of the services rendered to the Entity pursuant to the terms of this Agreement or in any way connected with the rendering of said services, except when the same shall arise because of the willful misconduct or culpable negligence of the County, and the County is adjudged to be guilty of willful misconduct or culpable negligence by a court of competent jurisdiction.

This Agreement does not create any form of personal liability on the part of any official, officer, employee, or agent who is an individual of the Entity or the County. Each party will not sue or try to hold an official, officer, employee, or individual agent of the other party personally liable for any personal injuries or property damage.

The parties do not waive any form of immunity by signing this Agreement which may be afforded to them by applicable law.

Section 9. Amendment

This Agreement will not be amended or modified other than in a written agreement signed by the parties. No party will try to enforce a purported amendment that is not written and properly approved by each party's governing body under section 791.011(d) of the Government Code.

Section 10. Controlling Law and Venue

Texas law will govern this Agreement and the parties' claims and defenses arising out of, or related to, their relationship and performance under this Agreement, regardless of a forum's choice-of-law rules. This Agreement is performable in Collin County, Texas and any claim arising out of or in connection with this Agreement or subject matter thereof shall be in courts located in or for Collin County, Texas.

Section 11. Notices

11.01 Form of Notice

Unless otherwise specified, the parties will communicate under this Agreement in writing or by email. A party will send important communications, including communications under section 12, in writing and by certified mail to the liaisons in section 11.02.

11.02 Addresses

A party will address a communication to the other's address as follows:

- (A) Collin County, to:
Sheriff Jim Skinner
Collin County Sheriff's Office
4300 Community Ave.
McKinney, Texas 75071
- (B) Collin County Administrator, to:
Collin County

Attn: County Administrator
2300 Bloomdale #4192
McKinney, Texas 75071

- (C) Collin County Purchasing Agent, to:
Collin County
Attn: Purchasing Department
2300 Bloomdale Road, Suite 3160
McKinney, Texas 75071
- (D) Collin County Community College District, to:
ATTN: Chief of Police
Collin College Police Department
4800 Preston Park Boulevard
Plano, TX 75093
- (E) Collin County Community College District Executive Vice President, to:
ATTN: Executive Vice President
Collin County Community College District
3452 Spur 399
McKinney, Texas 75069
- (F) Collin County Community College District Contract Administrator, to:
ATTN: Procurement Contract Administrator
Collin County Community College District
3452 Spur 399
McKinney, Texas 75069

or to such person at such other address as may from time to time be specified in a notice given as provided in this section 11. The Entity may also provide a copy of a communication to:

The Honorable Chris Hill
Collin County Judge
Collin County Administration Building
2300 Bloomdale Rd. Suite 4192
McKinney, Texas 75071

Section 12. Resolution of Disputes

Should a dispute arise out of this Agreement, the County and the Entity will first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by the County and the Entity within thirty (30) days after written notice by one party to the other demanding mediation under this section. The County and Entity will share equally in the costs of the mediation. This section's purpose is to reasonably ensure that the County and the Entity will in good faith use mediation or another non-binding dispute resolution process before pursuing litigation. A party's participation in mediation or another non-binding dispute resolution process will not be construed as a waiver by a party of (1) any rights, privileges, defenses,

remedies or immunities available to a party; (2) a party's termination rights; or (3) other termination provisions or expiration dates provided herein. In the event of a lawsuit, each party will bear its own attorney's fees and expenses unless awarded under applicable law.

Section 13. Captions

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit, or expand the express provision of this Agreement.

Section 14. Counterparts

This Agreement may be executed in counterparts and may be photocopied. A party may use a complete counterpart or photocopy as if it were an original.

Section 15. Obligations of Condition

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligations under the Agreement.

Section 16. Exclusive Right to Enforce this Agreement

The County and the Entity have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

Section 17. Prior Agreements Superseded

This Agreement constitutes the sole and only agreement of the parties as to the matters set forth here.

In witness whereof, the parties hereto have executed this Agreement as of the Effective Date.

Section 18. No Partnership or Agency

The parties hereto have not created a partnership and nothing contained in this Agreement shall in any manner whatsoever constitute any party the partner, agent or legal representative of the other party, nor create any fiduciary relationship between them for any purpose whatsoever. No party shall have any authority to act for, or to assume any obligations or responsibility on behalf of, the other party except as may be, from time to time, agreed upon in writing between the parties or as otherwise expressly provided in this Agreement.

Section 19. Force Majeure

No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results

from acts beyond the affected party's reasonable control, including, without limitation: acts of God; flood, fire or explosion; war, invasion, riot or other civil unrest; actions, embargoes or blockades in effect on or after the date of this Agreement; or national or regional emergency (each of the foregoing, a "Force Majeure Event"). A party whose performance is affected by a Force Majeure Event shall give notice to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and minimize the effects of such Force Majeure Event.

Section 20. Severability

If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the parties hereto shall negotiate in good faith to modify this Agreement so as to affect the original intent of the parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

Section 21. Expenses for Enforcement

In the event either party hereto is required to employ an attorney to enforce the provisions of this Agreement or required to commence legal proceedings to enforce the provisions hereof, the prevailing party as determined by a court or trier of fact shall be entitled to recover from the other, reasonable attorney's fees and court costs incurred in connection with such enforcement including collection.

Collin County, Texas

By: _____
Chris Hill, County Judge

Date: _____

Collin County Community College District

By: _____

Date: _____

Printed Name: _____

Title: Board of Trustees Chair

Inmate per Day Expense Entity Impact

Entity	FY 2022 Actual Paid	FY 2023 Actual Paid	FY 2024 Actual Paid	FY 2025 Actual Paid	FY 2025 Inmate Days Utilizing FY 2027 Adopted Rate
Anna	\$ 3,057.60	\$ 3,367.76	\$ 3,755.50	\$ 5,623.20	\$ 5,991.42
Anna ISD	\$ -	\$ -	\$ -	\$ -	\$ -
Baylor Scott & White	-	-	-	-	\$ -
Celina	1,117.20	918.48	1,824.10	3,195.00	\$ 2,910.12
Collin Co. Community College	58.80	-	-	-	\$ -
Community ISD	-	-	-	-	\$ -
DART	294.00	76.54	-	255.60	\$ -
Fairview	176.40	306.16	214.60	1,405.80	\$ 342.37
Farmersville	940.80	382.70	2,038.70	2,172.60	\$ 3,252.49
Farmersville ISD	-	-	-	-	\$ -
Josephine	-	-	-	511.20	\$ -
Lavon	-	153.08	-	-	\$ -
Lucas	-	-	-	-	\$ -
McKinney	20,756.40	22,579.60	28,541.80	31,950.00	\$ 45,534.82
Melissa	2,822.40	3,138.14	4,721.20	10,096.20	\$ 7,532.08
Murphy	58.80	841.94	-	-	\$ -
Parker	-	-	-	-	\$ -
Princeton	4,998.00	4,133.16	5,472.30	5,751.00	\$ 8,730.36
Prosper	1,058.40	4,209.70	3,755.50	3,834.00	\$ 5,991.42
Prosper ISD	176.40	-	-	-	\$ -
St Paul	-	-	-	-	\$ -
Westminister	-	-	-	-	\$ -
Wylie	-	-	-	639.00	\$ -
	\$ 35,515.20	\$ 40,107.26	\$ 50,323.70	\$ 65,433.60	\$ 80,285.08
Rates	\$ 58.80	\$ 76.54	\$ 107.30	\$ 152.18	\$ 171.18
# City Days	604	524	469	430	

0001-50030-0001-64-00-0000-440054-

Federal Inmate Housing	\$ 1,183,665.00	\$ 1,172,535.00	\$ 1,162,455.00	\$ 689,535.00	\$ 1,162,455.00
# Federal Days	11,273	11,167	11,071	6,567	

# Total Days	349305	369015	408800	430335
# County Days	337,428	357,324	397,260	423,338

Facility Utilization

% County	96.60%	96.83%	97.18%	98.37%
% City	0.17%	0.14%	0.11%	0.10%
% Federal	3.23%	3.03%	2.71%	1.53%

Collin County Community College District Board of Trustees

2026-10-1

October 30, 2026

Resource: Monica Velazquez
General Counsel

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

- **BGC (Local)** Administrative Organization: Councils and Faculty Senates
- **FI (Local)** Student Solicitations
- **FLA (Local)** Student Rights and Responsibilities: Student Expression and Use of College Facilities

DISCUSSION:

As part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for review as a first reading.

- **BGC (Local)** Administrative Organization: Councils and Faculty Senates. The proposed revisions are related to the posting of Faculty Council meetings to mirror the language in state law and include a proposed revision eliminating language that is no longer necessary.
- **FI (Local)** Student Solicitations. The proposed revisions address the oversight of student fundraising and solicitation activities by clearly defining allowable activities, approval processes, operational restrictions, and enforcement measures to ensure activities align with College policies and the institution's mission.
- **FLA (Local)** Student Rights and Responsibilities: Student Expression and Use of College Facilities. The proposed minor revision addresses the solicitation language in policy.

SUGGESTED MOTION:

This being a first reading of local board policies, no action is required.

ADMINISTRATIVE ORGANIZATION
COUNCILS AND FACULTY SENATES

BGC
(LOCAL)

College District faculty, staff, students, and administrators serve the College District and participate in governance through membership and involvement in College District-recognized academic, governance, and strategic planning committees and task forces.

**Statement of Shared
Governance at Collin
College**

Shared governance in higher education refers to the structures and processes through which stakeholders have regular opportunities to include their voices in the discussion of important issues, policies, and major decisions. Shared governance at Collin College encourages the good-faith commitment and engaged participation of stakeholder groups in a structured approach to initiating and considering issues that further the college's mission and leads the college toward achieving strategic goals and master plan priorities. Such a model of governance requires the trust of all parties and can further build that trust through collaborative engagement.

Stakeholders include, but are not limited to, the college's Board of Trustees, faculty from a cross-section of disciplines, administrators, staff, and students. Differences in the influence of each voice in informing the decision-making process should be determined by the responsibility of the matter at hand. For example, faculty are primarily responsible for determining curriculum, while students have stronger influence with regard to student activity fees.

Collin College leadership acknowledges the importance of shared governance and recognizes the threshold conditions for high-functioning shared governance presented in the Association of Governing Boards Board of Directors' Statement on Shared Governance. The shared governance process will be reviewed periodically with the Board to ensure the effectiveness of the process and the engagement of stakeholder groups through the Academic, Governance, and Strategic Planning Council (AGS) or the appropriate council, committee, or task force.

Pursuant to state law, shared governance at Collin College will not be construed to diminish the authority of the governing Board of Trustees to make final decisions in the best interest of the institution, students, and taxpayers.

**Statutory
Establishment of
Faculty Council**

In accordance with state law, only the Board of Trustees may establish Faculty Council at Collin College. The establishment of Faculty Council will comply with the following statutory requirements:

1. Faculty Council will reflect adequate representation from various campuses or designated divisions throughout the College District.
2. Each elected member of Faculty Council will be a Collin College faculty member.

ADMINISTRATIVE ORGANIZATION
COUNCILS AND FACULTY SENATES

BGC
(LOCAL)

3. The number of members serving on Faculty Council will not exceed sixty (60) and representation will be in compliance with this policy.

Faculty Council's role is advisory only and Faculty Council may not be delegated final decision-making authority on any matter. Faculty Council will represent the entire faculty of the College District and advise the District President and the administration regarding matters related to the general welfare of the College District.

Faculty Council may not issue any statement or publish a report using the College District's official seal, trademarks, or resources funded by the College District on any matter not directly related to Faculty Council's duties to advise the District President and the administration.

Representation and
Appointment to
Faculty Council

The District President or designee will appoint the president, vice president, and secretary of Faculty Council.

The appointed Faculty Council president will preside over Faculty Council meetings and will represent Faculty Council in official communications with the District President or the administration.

The District President or designee will also appoint members of Faculty Council in accordance with this policy. Faculty Council will hold elections each April. Elections will allow for half of the elected members of Faculty Council to serve staggered two-year terms. Faculty Council elections will result in representation consisting of at least two members from various campuses or designated divisions throughout the College District. For each position elected to Faculty Council by campuses or designated divisions, the District President will appoint at least one faculty member by campus or designated division.

~~For those members of Faculty Council serving or elected in the spring semester of 2025, the District President may continue the current positions held and ratify the elected positions and may include additional appointees, if needed, to ensure adequate representation for the upcoming 2025-2026 academic year.~~

Faculty Council
Service

Service on Faculty Council is an additional duty of the faculty member's employment at the College District. Members of Faculty Council are not entitled to compensation or reimbursement of expenses for their role as officers or members of Faculty Council, unless the expense is on behalf of and approved by District President or designee.

Faculty Council
Term Limits

A member of Faculty Council who is appointed by the District President or designee may serve up to six consecutive one-year terms.

ADMINISTRATIVE ORGANIZATION
COUNCILS AND FACULTY SENATES

BGC
(LOCAL)

	A member of Faculty Council who is appointed by the District President or designee may only be re-appointed after the second anniversary of the last day of the member's most recent term on Faculty Council. A member of Faculty Council who is elected serves a two-year term, staggered in a manner that allows approximately one-half of the elected members of Faculty Council to be elected each year. A member of Faculty Council who is elected may only be re-elected after the second anniversary of the last day of the member's most recent term on Faculty Council.
Removal from Faculty Council	Any member of Faculty Council may be immediately removed from Faculty Council for failing to conduct the member's responsibilities in accordance with Board policy or within Faculty Council's parameters, failing to attend <u>Faculty Council</u> meetings, or engaging in other misconduct. Any member of Faculty Council member may be removed on the recommendation of both the corresponding campus provost and the senior vice president of campus operations and only upon final approval by the District President.
Faculty Council Meetings, Agendas, and Broadcast of Meetings	In the Faculty Council Procedures Manual, Faculty Council will adopt rules for establishing a quorum for its meetings. Faculty Council will conduct all of its meetings, at which a quorum, is present in a manner that is open to the public and in accordance with procedures in the Faculty Council Procedures Manual that are prescribed by or approved by the District President or designee. <u>At least seven</u> ~~No later than the seventh~~ College District business days before a Faculty Council meeting, the following items will be posted on the College District's website: 1. An agenda for the Faculty Council meeting with sufficient detail to indicate discussion items or action items on which a vote may take place; and 2. Any curriculum proposals reviewed by Faculty Council that will be discussed or voted on at the Faculty Council meeting. If Faculty Council calls a meeting related to a vote of no confidence regarding the College District or an administrator of the College District, the names of each Faculty Council member in attendance at that Faculty Council meeting must be recorded in the minutes of the meeting. If Faculty Council calls a meeting related to policies related to curriculum or academic standards, the names of each Faculty Council

ADMINISTRATIVE ORGANIZATION
COUNCILS AND FACULTY SENATES

BGC
(LOCAL)

member in attendance at that Faculty Council meeting must be recorded in the minutes of the meeting.

Faculty Council open meetings where more than fifty percent (50%) of members of Faculty Council are in attendance will be broadcast over the internet via live video and audio. The broadcasts of Faculty Council meetings over the internet will be through the College District's website.

**Freedom of
Association**

This policy may not be construed to limit a faculty member from exercising the faculty member's right to freedom of association protected by the United States Constitution or the Texas Constitution.

STUDENT SOLICITATIONS

FI
(LOCAL)

Student Solicitation

“Student solicitation” will mean the sale or offer for sale of any property, goods, or services, whether for immediate or future delivery, and the receipt of or request for any gift or contribution by a student or registered student organization.

Permitted Solicitation

Student solicitation will be permitted in or on premises owned or controlled by the College District only if the solicitation does not violate a sole-source vendor contract clause and the student solicitation is:

1. The sale or offer for sale of any newspaper, magazine, or other publication in an area designated in advance by the vice president of student and enrollment services or designee for the conduct of such activity;
2. The sale or offer for sale of any merchandise, food, or nonalcoholic beverages in an area designated in advance by the vice president of student and enrollment services or designee for the conduct of such activity;
3. The collection of membership fees or dues by registered student organizations at the organizations’ meetings scheduled in accordance with College District policy and procedures on use of facilities; [See FLA]
4. The collection of admission fees for the exhibition of movies, performances, or other programs that are sponsored by a student or registered student organization and scheduled in accordance with College District policy and procedures on the use of facilities; [See FLA]
5. The sale of raffle tickets by a registered student organization that can present to the vice president of student and enrollment services or designee written evidence from the Internal Revenue Service that the organization has been granted an exemption from taxation under 26 U.S.C. 501(c)(3);
6. The collection of in-kind donations by a registered student organization;
7. The sale of personal items by students; or
8. The sale of items by a registered student organization to its own members.

Any student solicitations by a registered student organization must be on behalf of or for the benefit of a registered student organization or an organization granted an exemption from taxation under 26 U.S.C. 501(c)(3).

STUDENT SOLICITATIONS

FI
(LOCAL)

	Student solicitation must comply with law and College District policies and procedures. No <u>student</u> solicitation will be conducted on the grounds, sidewalks, or streets of any property either owned or controlled by the College District, except as approved by the vice president of student and enrollment services or designee. <u>Any other sales or solicitations by groups, agencies, or individuals external to the College District will not be considered as a student solicitation and are not allowed on campus under this policy.</u>
Time Limit	No student or registered student organization will solicit under this policy for more than the time limit established by administrative regulations for each fiscal year.
Exception	If approved by the vice president of student and enrollment services or designee, solicitations intended to raise funds to respond to a declared disaster or emergency are not subject to the established time limit.
Fundraising and Use of College District Name	Only authorized students or registered student organizations will be allowed to sponsor and engage in <u>student</u> solicitation and/or fundraising activities under the name of the College District. All such activities will be compatible with the mission and objectives of the College District and will be approved by the vice president of student and enrollment services or designee in accordance with procedures developed for that purpose. [See GF(LOCAL)]
Conduct During Solicitation	<u>Student</u> solicitation made pursuant to the terms of this policy must be conducted according to the following: 1. The <u>student</u> solicitation will not disrupt or disturb the regular academic or institutional programs being conducted in buildings or on property owned or controlled by the College District. 2. The <u>student</u> solicitation will not interfere with the free or unimpeded flow of pedestrian and vehicular traffic on sidewalks and streets and at places of ingress and egress to and from buildings owned or controlled by the College District. 3. The <u>student</u> solicitation will not harass, threaten, or intimidate the person or persons being solicited.
Sanctions	If, after a reasonable investigation, the campus provost, vice president of student and enrollment services, or designee determines that a <u>student</u> solicitation is being conducted in a manner that violates this policy, the campus provost, vice president of student and enrollment services, or designee may prohibit the offending student

STUDENT SOLICITATIONS

FI
(LOCAL)

or registered organization from soliciting on the campus for such period or periods of time determined to be appropriate.

A student determined to be in violation of this policy will be subject to disciplinary measures as described in policies FM and FMA. In the case of a registered student organization, the vice president of student and enrollment services or designee may revoke the registered status of the organization in accordance with policy FKC.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT EXPRESSION AND USE OF COLLEGE FACILITIES

FLA
(LOCAL)

**Distribution of
Literature**

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the College District will not be sold, circulated, distributed, or posted on any College District premises by any College District student or registered student organization [see FKC], except in accordance with this policy.

The College District will not be responsible for, nor will the College District endorse, the contents of any materials or literature distributed by students or registered student organizations that are not sponsored by the College District.

Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities will not be governed by this policy.

[For distribution of materials in College District facilities and common outdoor areas by nonstudents and organizations that are not registered student organizations, see GD]

**Limitations on
Content**

Nonschool materials or literature will not be distributed by students or registered student organizations on College District property if:

1. The materials are obscene. Obscenity is a writing, visual image, or performance as defined in Section 43.21 of the Texas Penal Code (or successor provisions).
2. The materials contain defamatory statements. Defamation is a false statement of fact about another individual that holds the individual up to hatred, ridicule, or contempt and that is not otherwise privileged. If the defamed person is a private individual, the question is whether the speaker knew or should have known that the statement was false. If the defamed person is a public official or public figure, the question is whether the statement was made with knowledge of the falsity or with reckless disregard of the truth.
3. The materials advocate imminent lawless action and is intended to incite or produce such action.
4. The materials contain a true threat, which is a serious expression of an intent to commit an act of unlawful violence to a particular individual or group of individuals. The speaker of a true threat need not intend to inflict actual harm; the question is whether the speaker consciously disregarded a substantial risk that the communications would be viewed as threatening violence.

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5. The materials constitute intimidation, which is a type of true threat where a speaker directs a threat to a person or group of persons with the intent of placing the victim(s) in fear of bodily harm or death.
6. The materials constitute fighting words, which are personally abusive epithets that when addressed to ordinary citizens, are, as a matter of common knowledge, inherently likely to provoke a violent reaction.
7. The materials constitute harassment, which means material that is (i) hostile, threatening, or intimidating, (ii) directed at a specific person or persons, and (iii) is sufficiently severe, pervasive or persistent, and objectively offensive that it would cause an ordinary and reasonable person to fear violence or bodily harm or creates an objectively hostile or threatening campus environment that unreasonably interferes with the person's ability to access or participate in a College District activity, program, service, or privilege.
8. The materials constitute discriminatory harassment based on membership in a protected class recognized under state or federal law and is sufficiently severe or pervasive to create an objectively hostile campus or academic environment that unreasonably interferes with or diminishes another individual's ability to participate in or benefit from an activity, program, service, or privilege provided by the College District. [See DIAA, DIAB, FFDA, and FFDB for examples of unlawful harassment based on membership in a protected class.]
9. The materials constitute nonpermissible selling or nonpermissible student solicitation. [See FI]
10. The materials infringe upon intellectual property rights of the College District. [See CT]

Time, Place, and
Manner Rules

The vice president for student and enrollment services or designee will designate times, locations, and means by which materials or literature that are appropriate for distribution, as provided in this policy, may be made available or distributed by students or registered student organizations to students or others in College District facilities and in areas that are not considered common outdoor areas.

Distribution of the materials will be conducted in a manner that:

1. Is not disruptive; [See FLB]

STUDENT RIGHTS AND RESPONSIBILITIES
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(LOCAL)

2. Does not impede reasonable access to College District facilities;
3. Does not result in damage to College District property;
4. Does not coerce, badger, or intimidate a person;
5. Does not interfere with the rights of others; and
6. Does not violate local, state, or federal laws or College District policies and procedures.

The distributor will clean the area around which the literature was distributed of any materials that were discarded or leftover.

Petitions, Handbills,
and Literature

This section is covered in the campus provost's office at each campus.

Each petition, handbill, or piece of literature submitted for approval for distribution will include the name of the person or organization wanting to distribute it.

A person or organization will be prohibited from publicly distributing on College District property any nonschool literature that is obscene or libelous or that contains nonpermissible solicitation. Distribution of nonschool literature will be conducted so as not to interfere with the free and unimpeded flow of pedestrian and vehicular traffic or disturb or interfere with academic or institutional activities.

A person or organization will not distribute nonschool literature by accosting individuals or by hawking or shouting. The distributor will ensure the area around which the nonschool literature was distributed is clean and free of discarded or leftover materials.

Signs

For the purposes of this policy, "sign" will be defined as a billboard, decal, notice, placard, poster, banner, or any kind of hand-held sign; and "posting" will be defined as any means used for displaying a sign.

"Nonpermissible sign" will mean a sign that contains material that is obscene, libelous, or includes nonpermissible solicitation and/or is larger than 11 inches by 17 inches, unless authorized by the director of student life.

A person or organization will not post a nonpermissible sign. [See FI and GD]

A student, registered student organization, department, or community member may publicly post a sign on College District property in areas or locations designated by the assistant director of student

STUDENT RIGHTS AND RESPONSIBILITIES
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(LOCAL)

engagement in conjunction with the campus provost and the campus manager of facilities or in common outdoor areas as allowed by policy GD. No object other than a sign may be posted on College District property.

Before publicly posting a sign on College District facilities (outside of common outdoor areas), a student or registered student organization will:

1. Deliver a copy, photograph, or description of the sign to be posted.
2. Provide pertinent information including:
 - a. The name and phone number of the student, registered student organization, department, or community member;
 - b. The proposed general location for posting the sign;
 - c. The length of time the sign will be posted; and
 - d. The signature of the student, authorized representative, and/or adviser.

Rules

Upon receipt, the appropriate student engagement office staff will ensure that the pertinent information listed above is included and that the following guidelines are applied:

1. Approved items, with a maximum size of 11 inches by 17 inches will be posted neatly on appropriate bulletin boards by student engagement office personnel, subject to space availability;
2. Each item to be posted will receive an approval stamp dated and signed by student engagement office personnel;
3. Materials will generally be approved for a maximum period of four weeks; and
4. Materials that do not conform to these posting guidelines will be subject to immediate removal.

A sign will not be:

1. Attached to:
 - a. A shrub or plant;
 - b. A tree, except by string to its trunk;
 - c. A permanent sign installed for another purpose;

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- d. A fence or chain or its supporting structure;
- e. A brick, concrete, or masonry structure; or
- f. A statue, monument, or similar structure.

2. Posted:

- a. On or adjacent to a fire hydrant;
- b. Outside of a common outdoor area; or
- c. In a College District building, except on a bulletin board designated for that purpose.

Removal

The student life office will remove all signs no later than one week after the expired approval stamp date. A sign posted or attached in accordance with the provisions of this policy will not be removed by anyone without permission from the director of student life.

Classroom Bulletin
Boards

Bulletin boards located inside and directly outside each classroom will be under the jurisdiction of the campus provost on each individual campus or designee.

**Expressive Activities
by Students or
Registered Student
Organizations in
Common Outdoor
Areas**

Common outdoor areas are designated as areas for expressive activities by students or registered student organizations.

For purposes of this policy, the terms “expressive activities” and “common outdoor areas” are defined in GD(LOCAL).

Students and registered student organizations may engage in expressive activities in common outdoor areas, unless:

- 1. The person’s conduct is unlawful (i.e. obscenity, defamation, incitement of lawless action, true threats, fighting words, or intimidation as defined above in this policy);
- 2. The use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;
- 3. The use would materially or substantially disrupt or disturb the regular academic program or other College operations;
- 4. The use would result in damage to or defacement of property;
- 5. The material constitutes harassment, which means material that is (i) hostile, threatening, or intimidating, (ii) directed at a specific person or persons, and (iii) is sufficiently severe, pervasive or persistent, and objectively offensive that it would cause an ordinary and reasonable person to fear violence or

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bodily harm or creates an objectively hostile or threatening campus environment that unreasonably interferes with the person's ability to access or participate in a College District activity, program, service, or privilege; or

6. The material constitutes discriminatory harassment based on membership in a protected class recognized under state or federal law and is sufficiently severe or pervasive to create an objectively hostile campus or academic environment that unreasonably interferes with or diminishes another individual's ability to participate in or benefit from an activity, program, service, or privilege provided by the College District. [See DIAA, DIAB, FFDA, and FFDB for examples of discriminatory harassment based on membership in a protected class.]

Consistent with Section 51.9315(g) of the Texas Education Code, the College may not take action against a registered student organization or deny a registered student organization any benefit on the basis of a political, religious, philosophical, ideological, or academic viewpoint expressed by the organization or of any expressive activities of the organization. The prohibition on harassment in this policy applies, however, when the words or conduct satisfy the definition of harassment as stated in items (5) and (6) above.

Students or registered student organizations need a College District reservation for the exercise of expressive activities in common outdoor areas of the College District.

Students and registered student organizations will reserve a space to assemble in the common outdoor areas of the College District. Once a person or group reserves a certain space in a common outdoor area for assembly or expressive activities, it is not available for another person's or group's use or reservation at the same time. Therefore, any person or group using or occupying the space without a reservation must yield control of the space in time to permit any user with a reservation to begin using the space promptly at the beginning of the reserved time.

In addition, when outdoor space is being used, even on a temporary basis, for College District business, operations, events, an educational function, or a research function, it is not part of the common outdoor area available for use for others' expressive activities.

Reservations for assembly or expressive activities in the common outdoor areas of the College District may be made through the Conference Services Department on a form prescribed by them or through a request sent to reserveCOA@collin.edu. If the expected

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	attendance at an assembly or expressive activity is 15 or more people, advance notice and a reservation of no less than two weeks is required. Individuals are encouraged to seek a reservation of a space that is suited to their assembly's anticipated size.
Time, Place, and Manner Rules for Common Outdoor Areas	In addition to the specific rules addressed in this policy for Distribution of Literature, expressive activities by students or registered student organizations in common outdoor areas are subject to all of the time, place, and manner rules listed in GD(LOCAL).
Facilities Use	Other than the use of common outdoor areas, the facilities of the College District will be made available to students or registered student organizations [see FKC] when such use does not conflict with use by, or any of the policies and procedures of, the College District. The requesting students or registered student organization will pay all expenses incurred by their use of the facilities in accordance with a fee schedule developed by the Board. The use of and the distribution of materials in College District common outdoor areas are subject to the policies set out in GD.
Requests	To request permission to meet in College District facilities, interested students or registered student organizations will submit a request through Cougar Connect with the Office of Student Engagement in accordance with administrative procedures. The students or the registered student organization making the request will indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules. Students and registered student organizations may, and are encouraged to, reserve a space to assemble in the common outdoor areas of the College District. Once a person or group reserves a certain space in a common outdoor area for assembly or expressive activities, it is not available for another person or group's use or reservation at the same time. Therefore, any person or group using or occupying the space without a reservation must yield control of the space in time to permit any user with a reservation to begin using the space promptly at the beginning of the reserved time.
<i>Approval</i>	The assistant director of student engagement will approve or reject the request in accordance with provisions of and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the student's or registered student organization's use of the facility.

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Approval will not be granted when the official has reasonable grounds to believe that:

1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested;
2. The applicant is under a disciplinary penalty or sanction prohibiting the use of the facility;
3. The proposed use includes nonpermissible solicitation [see FI];
4. The proposed use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;
5. The applicant owes a monetary debt to the College District and the debt is considered delinquent;
6. The proposed activity would disrupt or disturb the regular academic program;
7. The proposed use would result in damage to or defacement of property or the applicant has previously damaged College District property; or
8. The proposed activity would constitute an unauthorized joint sponsorship with an outside group.

The assistant director of student engagement will provide the applicant a written statement of the grounds for rejection if a request is denied.

Identification

Students or registered student organizations distributing materials on campus or using College District facilities will provide identification when requested to do so by a College District representative or College District police officer.

Additionally, as required by state law, any currently enrolled student is required to present proof of identity or College District issued identification card on request by a College District employee or public official on the campus who is engaging in an official duty.

**Violations of Policy
Regarding Common
Outdoor Areas**

Failure to comply with this policy and procedures regarding use of College District common outdoor areas, College District facilities, or distribution of literature will result in appropriate administrative action, including but not limited to, the suspension of the individual's or organization's use of College District facilities and/or the

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confiscation or discarding of nonconforming materials. A student or registered student organization who fails to comply with or violates this policy may be disciplined under applicable procedures provided by other College District policies and rules, including the student handbook, and may be referred to the Dean of Students Office for disciplinary action.

**Interference with
Expressive Activities
in Common Outdoor
Areas**

Students or registered student organizations that interfere with the expressive activities permitted by this policy will be subject to disciplinary action in accordance with the College District's discipline policies and procedures [see DH, FM, and FMA].

Appeals

With the exception of disciplinary decisions processed under Policies FM and FMA, a student who is aggrieved by a violation of this policy or by an administrative decision under this policy may file a complaint and seek review in accordance with DGBA(LOCAL) or FLD(LOCAL), as applicable. Unless there is an extension or exigent circumstances, the appeal will be heard within ten (10) College District business days of the filing of the appeal.

**Use of Facilities and
Grounds by
Students and
Registered Student
Organizations**

The facilities and grounds of the College District will be made available to students or registered student organizations [see FKC] when such use does not conflict with use by, or any of the policies and procedures of, the College District. The requesting students or registered student organization will pay all expenses incurred by their use of facilities in accordance with a fee schedule developed by the Board.

Requests

To request permission to meet or host a speaker in College District facilities, interested students or registered student organizations will file a written request through OrgSync with the Office of Student Engagement in accordance with administrative procedures.

The students or the registered student organization making the request will indicate that they have read and understand the policies and rules governing use of College District facilities and that they will abide by those rules.

Approval

The assistant director of student engagement will approve or reject the request in accordance with provisions and deadlines set out in this policy and administrative procedures, without regard to the religious, political, philosophical, ideological, academic viewpoint, or other content of the speech likely to be associated with the student's or registered student organization's use of the facility.

Approval will not be granted when the official has reasonable grounds to believe that:

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1. The College District facility requested is unavailable, inadequate, or inappropriate to accommodate the proposed use at the time requested;
2. The applicant is under a disciplinary penalty or sanction prohibiting the use of the facility;
3. The proposed use includes nonpermissible solicitation [see FI];
4. The proposed use would constitute an immediate and actual danger to the peace or security of the College District that available law enforcement officials could not control with reasonable efforts;
5. The applicant owes a monetary debt to the College District and the debt is considered delinquent;
6. The proposed activity would disrupt or disturb the regular academic program;
7. The proposed use would result in damage to or defacement of property or the applicant has previously damaged College District property; or
8. The proposed activity would constitute an unauthorized joint sponsorship with an outside group.

The assistant director of student engagement will provide the applicant a written statement of the grounds for rejection if a request is denied.

Announcements
and Publicity

In accordance with administrative procedures, all students and registered student organizations will be given access on the same basis for making announcements and publicizing their meetings and activities.

**Violations of Policy
Regarding Use of
Facilities**

Failure to comply with this policy and associated procedures regarding the use of facilities will result in appropriate administrative action, including but not limited to, confiscation of nonconforming materials, suspension of a student's or registered student organization's use of College District facilities, and/or other disciplinary action in accordance with the College District's discipline policies and procedures [see FM and FMA].

Interference with
Expression

Faculty members, students, or registered student organizations that interfere with the expressive activities permitted by this policy will be subject to disciplinary action in accordance with the College

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District's discipline policies and procedures [see DH, FM, and FMA].

Appeals

Decisions made by the administration with respect to students or registered student organizations in accordance with this policy may be appealed in accordance with DGBA(LOCAL) or FLD(LOCAL), as applicable.

Publication

This policy and associated procedures must be posted on the College District's website and distributed in the student handbook. They must also be distributed to students at orientation.

Collin County Community College District Board of Trustees

2026-10-2

October 30, 2026

Resource: Monica Velazquez
General Counsel

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **CRB (Local)** Technology Resources – Artificial Intelligence
- **DGBA (Local)** Personnel – Management Relations – Employee Grievances
- **GB (Local)** Public Complaints and Hearings

DISCUSSION:

The Organization, Education, and Policy Committee met on October 30, 2026, and considered a first reading of the policies listed below. Since there were no changes to these policies, the Chair of the Organization, Education, and Policy Committee now moves to approve these policies as presented.

PROPOSED CHANGES:

As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **CRB (Local)** Technology Resources – Artificial Intelligence – Proposed new policy to addressing Artificial Intelligence resources, AI definitions, prohibited uses, and AI related processes.
- **DGBA (Local)** Personnel – Management Relations – Employee Grievances – Proposed recommended updates to clarify complaint definitions and processes, including the addition of faculty rank complaints.

GB (Local) Public Complaints and Hearings - Proposed revisions to the complaint policy for complaints filed by members of the public.

DISTRICT PRESIDENT'S RECOMMENDATION:

The District President recommends approval of the Local Board Policies as outlined above.

SUGGESTED MOTION:

This item may come as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves these Local Board Policies as presented."

ADD - NEW POLICY

Artificial Intelligence

College District employees shall be permitted to implement the use of artificial intelligence (AI) in college operations in accordance with applicable law, Board policy, academic integrity and ethical standards.

This policy applies to the use of AI on College District-issued devices and/or personal devices when used to conduct College-District business or operations.

The District President or designee shall establish districtwide guidelines and operational procedures for the responsible, ethical, and compliant use of AI tools and AI systems to enhance and uphold the mission, vision, and values of the College District.

AI Adoption & Innovation Committee

The District President or designee will establish the AI Adoption & Innovation Committee to provide oversight and guidance on AI-related matters, including AI policy, procedures, interpretation, risk assessment, approval of AI systems, and compliance with ethical standards. The AI Adoption & Innovation Committee shall be a standing committee formed pursuant to the procedures of the College District's Committees and Task Forces Manual.

Definitions

For purposes of this policy only, the following terms will have the following meanings:

1. "Academic integrity" means the adherence to ethical standards in teaching, learning, academic pursuits, scholarship, or subject matter expertise. [SEE FLB and DH(LOCAL)]
2. "Artificial Intelligence" or "AI," including but not limited to generative AI ("GAI") means any machine-based device, tool or system, whether cloud-based, locally installed, or integrated into existing applications, owned, licensed or used by the College District or on College District networks and technology resources or facilities, that for any explicit or implicit objective infers from the inputs received how to generate outputs, including, but not limited to content (e.g., text, images, or video), decisions, predictions, and/or recommendations that have the ability to influence physical or virtual environments. For purposes of this policy and other related procedures, references to AI shall include GAI.

3. “Confidential Information” means information for which access, use, or disclosure is subject to restrictions under applicable law, College District policies, or contract or software terms. This includes, without limitation, student records; personnel records; personally identifiable information of College students, alumni, employees, as well as that of contractors, vendors, and affiliates of the College District; protected health information or medical records; safety-sensitive security information; College District financial information; CWID numbers; computer and/or network passwords; and any other proprietary, nonpublic College District information.
4. “Generative AI” or “GAI” means any AI or machine-based tool designed to consider user questions, prompts, and other inputs or uploads (e.g., text, images, videos) to generate a human-like or synthetic output (e.g., a response to a question, a written document, software code, or a product design). Generative AI includes both standalone offerings such as ChatGPT, Gemini, NotebookLM, and offerings that are embedded in other software, such as Copilot.
5. “Heightened scrutiny AI system” means an AI tool or system specifically intended to autonomously make, or be a substantial controlling factor in making a high-risk consequential decision such as student admissions, enrollment, or academic standing; financial aid eligibility or amounts; employee hiring, promotion, disciplinary actions or termination; access to College District courses, programs, services or accommodations that the College District is legally obligated to provide; and an individual’s constitutional rights or civil liberties, including but not limited to protections from unlawful discrimination, harassment, and retaliation. In accordance with state law, the term does not include an AI system intended to perform a narrow procedural task; improve the result of a previously completed human task or activity; perform a preparatory task to an assessment relevant to a consequential decision; or detect decision-making patterns or deviations from previous decision-making patterns.
6. “Unlawful harm” under state law means any condition in which the use of an AI system results in a consequential decision that causes harm to an individual who is a member of a state or federally protected class in violation of law. The term does not include a developer’s or deployer’s offer, license, or use of a heightened scrutiny AI system for the sole purpose of testing the system before deployment to

identify, mitigate, or otherwise ensure compliance with state and federal law.

Additional definitions necessary for the implementation and use of AI for the College District will be included in the guidelines and operational procedures adopted by the AI Adoption & Innovation Committee.

The AI Adoption & Innovation Committee shall also publish a list of AI tools and systems approved for general use by College District users which have been validated by security controls or are subject to privacy and security controls purchased through a specific license or contract. Only those approved AI tools or systems should be used to conduct College District business.

Permissible Uses

The College District permits the development, implementation, deployment, or use of AI, provided such is in accordance with:

1. Academic integrity standards and the student code of conduct, including, but not limited to, those standards pertaining to attribution and citation as allowed;
2. Professional and ethical standards applicable to employment with the College District or a particular course of study or program of the College District;
3. Board policies, rules, guidelines, operational procedures, and other regulations; and
4. Applicable laws, ethical codes of conduct, and applicable regulatory requirements.

Prohibited Use

The College District prohibits the development, implementation, deployment, or use of AI, for the following purposes:

1. To intentionally infringe, restrict, impair, or violate a person's constitutional rights or cause "unlawful harm" as defined above or as defined by state law;
2. To intentionally violate applicable laws and regulations;
3. To intentionally produce, assist or aid in the production or distribution of child pornography or any unlawful deepfake videos and images;
4. To, without a person's consent, uniquely identify the person via data obtained from publicly available sources if doing so

would violate any rights of the individual under applicable law;

5. To intentionally incite or encourage a person to commit self-harm, harm another person, or commit a crime or assist in the commission of a crime, including without limitation to engage in cybersecurity attacks, phishing, online impersonation as defined by applicable law or other prohibited conduct.
6. To bypass or attempt to bypass network and technology resources safety and security controls of the College District
7. To intentionally violate the College District's Code of Professional Ethics. [See DH].

Data Security and Privacy

Unless otherwise provided by College District policies, contractual terms, or operational procedures, users of College District technology resources should presume that any input submitted or used in AI tools or systems is recorded or stored; may or will be used to train AI models; may become publicly available and/or subject to unintended disclosure; and/or may be modified or stored in unsafe repositories.

AI tools or systems do not fully protect Confidential Information or preserve information which may be protected or privileged under applicable law. Therefore, there should not be any reasonable expectation of privacy or confidentiality in the use of AI tools or systems.

All AI systems, tools, or applications must be procured, evaluated, and approved in accordance with College District procurement, IT procedures and requirements, including AI risk management guidelines.

AI Disclosures

The AI Adoption & Innovation Committee shall adopt transparency standards for the use of AI tools and systems, such as required disclosures when used to conduct College-District business. At a minimum, such transparency disclosures shall be:

1. In writing;
2. Clear and conspicuous;
3. Written in plain language appropriate to the audience;

4. Free from manipulative design, forced choices, deceptive or other prohibited practices as defined by College District operational procedures; and
5. To the extent reasonably possible, provided in advance of or at the time of interaction, or in emergent cases, as soon as practicable.

Transparency disclosures are not required where it would be reasonably obvious that an individual is using AI and the use is internal to the College District and/or assistive in nature such that AI does not directly interact with the user or alter the meaning of the content received or influence decision making.

Quality Assurance

All AI-generated content used in College District operations must be reviewed by qualified personnel of the College District in advance of such content being published; shared with decision makers; used for decision making when generated by a Heightened scrutiny AI system, or otherwise used in connection with and/or incorporated into College District business. Review of AI-generated content shall be documented in accordance with College District guidelines and operational procedures.

For purposes of this policy “qualified personnel” shall refer to an individual with the requisite knowledge, qualifications, certifications, licenses, and/or training to evaluate and assess the accuracy and veracity of the content generated by AI.

College District employees are responsible for any AI generated content that is published, posted, or publicly shared which is inaccurate, misleading, or entirely fabricated (called “hallucinations”), and that was not reviewed by qualified personnel.

All decisions or actions taken with the use of a Heightened scrutiny AI system shall be subject to the guidelines and operational procedures for pre-deployment review, ongoing oversight, and appeals and remediation provided therein.

Prior to deploying AI systems for College District operations, appropriate testing shall be conducted with testing protocols and results documented to demonstrate good faith compliance efforts and to qualify for safe harbor protections under applicable law. This provision does not apply to the use or incorporation of AI-generated content in internal drafts, provided such drafts are for internal, unofficial use only.

**Prohibited Data
Inputs**

College District users shall not input any Confidential Information into AI tools or systems, unless otherwise permitted or required by law or authorized in writing by College District personnel.

Under this policy, prohibited data inputs that may not be used for AI tools or systems without express written permission, include, but are not limited to:

1. Social security numbers, financial account information, or other related sensitive identifiers (such as personal passwords);
2. Non-directory information or student records protected under FERPA or other applicable law;
3. Confidential employee personnel records information, including personally identifiable information of employees;
4. Protected health information or medical records protected under applicable health privacy laws;
5. Confidential Information as defined herein, or protected personally identifiable information as defined by applicable privacy laws;
6. Computer and network passwords or authentication credentials, including multi-factor authentication codes;
7. College District copyrighted, trademarked, or protected intellectual property used in violation of Board policies [See CT];
8. Copyrighted, trademarked, or protected intellectual property of third parties used in violation of law;
9. Proprietary or non-public College District information; or
10. Any other data classified as confidential or sensitive under College District policies, operational procedures, or applicable law.

**Compliance and
Oversight**

The chief innovation officer, in consultation with the Technology Services department and the various business units of the College

District, shall be responsible for reviewing and implementing procedures, guidelines and other resources to promote and ensure compliance with this policy.

The College District may access and monitor the use of AI on any College District-issued devices or to ensure ethical and compliant use of AI systems.

Risk Management

To demonstrate good faith compliance efforts and qualify for safe harbor protections under the law, the College District will adopt nationally recognized risk management frameworks for AI systems such as the National Institute of Standards and Technology (NIST) AI Risk Management Framework (NIST AI RMF 1.0 or successor versions) or others as required by law.

Districtwide Training

The College District shall provide training and educational resources to the College District community regarding:

1. Permitted and prohibited uses of AI under this policy;
2. Best practices for AI use in academic, professional, and College District operational contexts;
3. Data security and privacy safeguards;
4. Compliance obligations under applicable law; and
5. Reporting violations under applicable Board policies.

In accordance with state law, employees who use a computer to complete at least 25% of their required duties will complete annual AI training.

Violations and Reporting Complaints

Employees and students who use AI tools to deceptively harm, bully, harass others, or create unlawful deepfakes shall be disciplined in accordance with Board policy. [See DH, DIA series, FFD series, FFE, FLB, and the FM series]

Any person who becomes aware of a potential violation of this policy or applicable law, should report such concerns to their immediate supervisor, the chief innovation officer or designee, or through the College District's compliance reporting mechanisms as provided on the college website.

Alternatively, violations of this policy or applicable law can be immediately reported to ResponsibleAI@collin.edu.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

Purpose

The College District is committed to providing a fair, safe, and productive work environment where employee complaints are considered with sensitivity and in a prompt manner. The purpose of the College District's complaint policy is to assist in resolving all workplace issues and problems. The College District believes the best way of maintaining employee job satisfaction and good working relationships is to follow a procedure for solving problems and complaints as they arise.

In most situations, employees should first make every effort to attempt to resolve matters informally by meeting with the person or persons involved, or if that is not feasible, with the immediate supervisor of the person involved prior to accessing the formal complaint process. Exceptions may include cases involving allegations of unlawful harassment, whistleblower allegations, and other instances where it may be impractical to do so.

Freedom from Retaliation

The College District will not tolerate any form of retaliation against an employee who brings a complaint pursuant to this policy. [See DG]

Notice

College District employees and students are informed of this policy through a variety of meetings and publications, such as orientations, the student handbook, and the human resources website.

Definitions

The complainant is the person filing the complaint.

The respondent is the person or entity that the complaint is filed against.

The Appeal Review Panel (ARP) is a group of College District employees appointed to review complaints and recommendations or responses. Each ARP is generally composed of at least two administrators and either one full-time faculty or one full-time staff member, depending on the role of the complainant.

A concern is a type of complaint regarding disagreements or issues that occur in the workplace such as departmental or office procedures, policy or procedure interpretation, and incidents or events that, while not unlawful, are contrary to the College District's core values or reasonable standards of workplace behavior, for example, bullying as defined below by another employee or any disagreement or concern not considered a violation of board policy. Concerns will be handled through the separate process outlined in this policy.

A complaint under this policy is a dispute regarding a violation of a specific board policy, administrative procedure, state or federal law, or state or federal constitution that adversely and materially impacts the employee's wages, hours, or conditions of work; that is

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retaliation based upon the employee's exercise of one's constitutional rights; that is retaliation based upon the exercise of rights conferred by statute, including, but not limited to, the Title VI and Title VII of the Civil Rights Act of 1964, the Family Medical Leave Act (FMLA), the Age Discrimination in Employment Act, the Americans with Disabilities Act (ADA) as amended, the Uniformed Services Employment and Reemployment Rights Act, and Title IX of the Education Amendments of 1972; or that is retaliation because an employee filed a previous grievance or concern under this policy.

Bullying is the repeated or persistent infliction of abusive or inappropriate behaviors that a reasonable person would find threatening, intimidating, or humiliating. Bullying may be verbal (i.e., derogatory comments, insults, threats), physical (i.e., repeated or persistent instances of physical contact that a reasonable person would view as offensive, undesirable, or uncomfortable), or demonstrative (i.e., repeated or persistent use of threatening or offensive gestures, repeatedly trying to embarrass or humiliate an individual, or persistently engaging in behavior or activity to prevent an individual from being successful in their position). Not all confrontation, disagreement, or behavior perceived as unfriendly, uncivil, or rude will constitute bullying under this policy.

**Process for Handling
Concerns**

Concerns may be brought up informally at any time to the attention of the employee's supervisor or the next-level supervisor. Otherwise, concerns may be brought up through the following formal process:

1. Within **fifteen (15)** College District business days of the date the employee was notified, knew or should have known of the event or decision that is the basis of a concern, the employee will present the concern and suggestions to their immediate supervisor in writing.

If the concern is of such a nature that conferring with the supervisor is not possible, if previous discussions with the supervisor on the issue have been unproductive, or if the employee's immediate supervisor is the source of the concern, the employee may direct their written concern to the next level supervisor. Additionally, if the employee's concern is urgent and the supervisor is unavailable for an extended period of time, the employee may direct their written concern to the next level supervisor.

2. Most concerns will be resolved within **fifteen (15)** College District business days from the date the concern was

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brought to the attention of the supervisor; however, if the supervisor needs more than **fifteen (15)** College District business days to consider the concern or to gather information related to the concern, the supervisor will notify the employee in writing of how much time reasonably will be needed to provide a response to the concern. The supervisor will respond in writing and address the concern(s).

3. If the employee is dissatisfied with the decision at any level of review, or if the supervisor has failed to provide a response within the timeline outlined in this policy, the employee may present the concern to the next level supervisor, the **associate** dean or program director, **dean**, campus provost, or appropriate administrator. The request for further review will be submitted in writing within ten (10) College District business days of receipt of the supervisor's response or the date the supervisor should have provided a response. The request for further review will be submitted in writing to the appropriate administrator.
4. Within ten (10) College District business days after submission, the administrator will issue a written decision to the employee.
5. The decision of the administrator pertaining to the concern is final and is non-appealable **through this concern handling process**.

Complaint Types

An employee may also file a complaint. Complaints covered by this policy are:

1. Concerns about an employee's pay, job duties, schedule or hours worked, overtime pay, or conditions of the employee's work area or work environment;
2. Violations of a specific Board policy;
3. Specific allegations of unlawful discrimination or unlawful harassment based on one or more legally protected classifications [see DIAA and DIAB];
4. Specific allegations of unlawful discrimination or unlawful retaliation based on the exercise of legally protected rights;
5. Specific allegations of adverse personnel actions based on the employee's good faith report to an appropriate law enforcement authority of a violation of a law by the College District or a College District employee, i.e., whistleblower complaints [see DG];

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6. Complaints resulting from the termination of an at-will employee [see DDC];
7. Complaints by a faculty member arising from the recommendation for nonrenewal or termination of their faculty contract or by an employee arising from the termination of their contract of employment [see DMAA and DMAB];
8. Complaints concerning the withdrawal of consent to remain on campus [see GDA]; or
9. Complaints by a faculty member who (a) disagrees with the denial of the faculty rank for which they applied; or (b) complains that the faculty rank process was not followed correctly. The faculty member may only appeal the rank process or the denial of the faculty rank for which they applied under the complaint steps outlined in this policy. However, if a faculty member was recommended for an alternative lower rank and the faculty member accepted it, that alternative rank placement is not the type of a complaint that can be grieved under this policy. Faculty rank denial complaints will list the college as the respondent or a named member of the ad-hoc rank committee if the issue involved conduct by a specific member of the committee.

**Information
Regarding Specific
Complaints**

When a complaint is submitted alleging the violation of Board policy, the employee will need to identify and specify the name of the Board policy at issue. For more information, please see the following policies:

1. Alleged discrimination/harassment/retaliation, including violations of Title IX or Section 504, see DAA.
2. Dismissal of term contract employees, see DMAA.
3. Nonrenewal of term contract employees, see DMAB.
4. A commissioned peace officer who is an employee of the College District, see CGF. Complaints against a licensed peace officer may also be brought under the Collin College Police Department's General Orders.
5. An employment preference for former foster children, see DC.
6. Alleged harassment, see DIAA and DIAB.
7. Alleged retaliation (Whistleblower), see DG and DH. Whistleblower complaints must be initially filed within the time period specified by law, regardless of the time period specified herein. Additional timelines for the employee and the College District to respond as set out in this policy may be shortened

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to allow the Board to make a final decision within 60 days of the initial complaint.

8. Other policies are available at [Policy Online^{®1}](#).

**Time Limits and
Deadline to Submit
Complaint**

Except in cases involving unlawful harassment, discrimination, or retaliation, the employee must submit their complaint within thirty (30) College District business days of the date: (1) the complainant was notified of the decision; (2) the complainant knew of the action that caused the complaint or concern; or (3) the complainant reasonably should have known of the action that caused the complaint or concern, whichever date is the earliest.

In cases involving unlawful harassment, discrimination, or retaliation, the employee must report the prohibited conduct as soon as possible via the complaint form outlined in this policy after the alleged act or knowledge of the alleged act so that the College District can take appropriate action at the earliest possible stage. A delay in reporting may impair the College District's ability to investigate, gather evidence, and/or take corrective action as part of the complaint process.

**Consolidation of
Multiple Complaints**

Where it is determined that two or more submitted complaints are sufficiently similar in nature and remedy to permit resolution through one proceeding, such complaints may be consolidated at the discretion of the manager, employee relations.

Untimely Complaints

If a complaint form or appeal notice is not submitted on time, the complaint may be dismissed, and the complainant will be notified in writing. An employee may appeal the determination of timeliness. The appeal will be limited only to the question of timeliness and not the underlying merits of the complaint. The appeal procedures will be provided in the notice of dismissal.

**Complaint Process
Timelines and
Extensions of Times**

After an employee complaint has been submitted under this policy, all subsequent deadlines may be extended by the manager, employee relations for extenuating and unforeseeable circumstances.

The manager, employee relations may only unilaterally extend deadlines by ten (10) College District business days up to two times. Any other extensions may be granted on a case-by-case basis.

**Recordkeeping /
Confidentiality**

A record of each complaint will be created and retained in accordance with this policy. The record will include documents submitted by the employee who filed the complaint, documents determined relevant by College District personnel, and the decisions reached by each level of review, along with recordings of meetings held, if any.

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Employee complaints are kept separately from the employee's personnel file, in accordance with the College District's records retention policy.

Complaint records are confidential to the extent permitted by law. Limited disclosures may be necessary in order to conduct a thorough investigation. Additionally, information may be disclosed in response to a subpoena or as otherwise may be required by law.

The College District will protect the individuals' privacy in a complaint filed under this policy to the extent that it is practical and allowed by law and College District policy. However, there may be times when disclosure of information is required in order to process or investigate a complaint. In all cases, efforts will be made to protect the privacy of individuals.

Representative

The complainant may designate a representative, including an attorney at the complainant's own cost, to represent the complainant at any level of the process by notifying the manager, employee relations in writing.

If necessary, the College District may reschedule any meetings to include the College District's counsel. Each party will pay its own fees and costs incurred by representatives in the course of the complaint process.

Neutral Third Party

Depending on the complexity of a matter and at the sole discretion of the chief human resources officer or designee, a neutral third party may be designated to hear and/or investigate a complaint or review an appeal if deemed necessary by the chief human resources officer or designee.

Remand

A complaint or appeal form that is incomplete in any material aspect will be refiled, if at Level One, and remanded at all other levels in order to develop an adequate record of the complaint.

If an adequate record has not been developed, the appropriate campus provost or senior administrator may remand the complaint to a lower level. The District President or designee may remand a complaint to a lower level if at the respective level of review an adequate record has not been developed.

Investigation

If violations of law are alleged, the College District may conduct an investigation at any level in the complaint process. If the College District and the employee mutually agree, all complaint process deadlines will be suspended during such an investigation. If there is no mutual agreement, the complaint process will continue without an investigation.

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Audio Recordings

As provided by law, an employee will be permitted to make an audio recording of a meeting under this policy at which the substance of the employee's complaint is discussed. The employee will notify all attendees present that an audio recording is taking place.

General Complaint Procedure

The College will implement procedures to resolve employee complaints. These procedures are not legal proceedings, but rather internal College District administrative processes to resolve workplace concerns amicably and at the earliest time period possible. The detailed procedures may be obtained from the manager, employee relations or at the [Complaint Information and Forms webpage](#)². The general complaint procedures are as follows.

Informal Process

Generally, a complainant is expected to attempt to resolve matters informally by meeting with the person or persons involved to address the concerns. If that is not feasible, a complainant is encouraged to meet with the employee relations consultant and the appropriate supervisors as determined by the employee relations consultant.

Note: Attempting to resolve matters informally concerning complaints involving any form of unlawful harassment, whistleblower allegations, and cases where it is impractical to do so is not required, and employees may proceed directly to Step 1 of the formal process.

Formal Process

*Step 1 Filing of
the Complaint*

If it is not possible to resolve a matter informally, a formal complaint will be submitted by using the College District's online complaint form.

The [employee complaint form](#)³ can be accessed on the College District's website. Complaints not submitted via the online complaint form will not be processed and reviewed.

If the complainant needs a reasonable accommodation in order to submit their complaint online, the individual may contact the manager, employee relations for assistance.

The complaint will describe all incident(s) at issue, reference violations of specific Board policy, identify any relevant dates or witnesses, provide sufficient factual detail to support the alleged violations, and indicate the dates of informal resolution conferences, if any.

If the subject matter of the complaint is a complaint about a Board member or is a complaint about the District President, the complaint will be initiated at the Board level. A preliminary hearing to

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*Step 2 Initial
Review of the
Complaint or
Summary
Determination*

develop a record or recommendation for the Board may be conducted by a designated administrator at the College District.

Upon an initial review of the complaint, the manager, employee relations will determine whether the allegations, if proven, could constitute prohibited conduct as defined by policy or applicable law. If the allegations do not rise to the level of prohibited or unlawful conduct, the complaint will be dismissed.

Otherwise, the complaint will be referred to Step Three under this policy.

Any appeal of the summary determination by the manager, employee relations will be limited to a determination of whether the complaint falls within the purview of Board policy or not.

The complainant may appeal the summary determination only on the basis of the following two grounds by submitting an appeal form to the manager, employee relations within ten (10) College District business days of the summary determination:

1. New evidence not reasonably available or provided to the Step 2 reviewer that affected the outcome; or
2. An issue of procedural irregularity, such as issues involved in filing the online complaint, that affected the outcome.

All appeals of a Step 2 summary determination will be handled by the chief human resource officer, whose decision is final and non-appealable.

*Step 3 Review by
Appropriate
Administrator*

At their discretion or in cases of a conflict, the designated campus provost or senior administrator (generally the vice president of the respondent party) may request to delegate the handling of the complaint under this Step 3 to the appropriate dean, or other administrator. The manager, employee relations may approve that delegation in writing.

The appropriate campus provost or senior administrator (generally the vice president of the respondent party) will schedule a meeting with the complainant.. If the complainant is a faculty member, the meeting may also include the senior vice president-campus operations or the vice president -academic affairs to expedite resolution of the complaint.

The respondent(s) will also receive a copy of the complaint and be asked to provide a written response that will be shared with the campus provost or senior administrator for review. The appropriate

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campus provost or senior administrator will also schedule a meeting with the respondent(s).

In most cases, the campus provost or senior administrator, or a designee, will issue a written summary determination within ten (10) College District business days of completing all meetings related to the complaint. If an extension is necessary, the complainant and respondent will be notified in writing of the extension.

*Step 4 Review by
the ARP*

If either the complainant or the respondent disagrees with the decision at Step 3, the complainant or respondent may appeal the determination to an ARP who will review the complaint file, documents submitted, and then will issue a determination.

An ARP is generally composed of at least two administrators and either one full-time faculty or one full-time staff member depending on the role of the complainant.

The appeal must be submitted to the manager, employee relations within ten (10) College District business days of the date listed on the Step 3 decision. The manager, employee relations will confirm receipt of the appeal. The ARP may review additional documents, and if a majority of ARP members agree that interviews are necessary, may also conduct interviews of the complainant, the respondent, or witnesses.

The standard of review at this step will be by a preponderance of the evidence.

In most cases, the ARP will issue a written summary determination within ten (10) College District business days of completing all meetings related to the complaint. If an extension is necessary, all parties will be notified in writing of the extension.

In some cases, including those involving allegations of unlawful harassment, discrimination, or retaliation, the ARP may require additional time in which to review information and prepare a determination. In such cases, the ARP will make such a request through the manager, employee relations, who will then notify the complainant and respondent in writing how much time reasonably will be needed to conclude the review and prepare a determination.

*Step 5 Review by
the Executive
Vice President or
Designee*

If the complainant or the respondent disagrees with the decision of the ARP at Step 4, either party may appeal the determination to the executive vice president or designee. The appeal must be submitted to the manager, employee relations within ten (10) College District business days of the date listed on the Step 4 decision.

The statement of appeal must:

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1. Identify all points of disagreement with the determination;
2. Contain sufficient detail to clarify the basis of the appeal; and
3. Explain the reasons why the appeal should be granted.

The standard of review at this step will be by a preponderance of the evidence. If neither party files a timely appeal, the determination of the ARP becomes final and is non-appealable.

Within ten (10) College District business days of receipt of the appeal, the executive vice president (or designee) will issue a written decision affirming, affirming in part/denying in part, or reversing the ARP's determination.

The decision of the executive vice president or designee is final and non-appealable for all types of complaints, except for complaints regarding the recommendation for mid-contract termination of a full-time faculty member under DMAA(LOCAL) or of a contract employee. Those types of complaints may proceed to Step 6.

*Step 6 – Appeals
to the District
President and
Board for a
Procedural
Irregularity*

For those complaints that involve the recommendation of the mid-contract termination of a faculty member's contract under DMAA(LOCAL) or of a contract employee only, the decision of the executive vice president or designee may be appealed to the District President and Board. Only the District President may be involved in a final decision regarding the nonrenewal of a faculty member's contract.

If the complainant disagrees with the decision of the executive vice president or designee, the faculty member or contract employee may appeal to the Board by notifying the manager, employee relations within ten (10) College District business days of the receipt of the Step 5 decision. The manager, employee relations will confirm receipt of the appeal.

Prior to placing the matter on the Board agenda, the District President will review the record. If the District President reverses the decision of the executive vice president or designee, the recommendation for termination of the full-time contract employee will be vacated, and the College District/respondent and the complainant will be notified in writing of the District President's findings and related actions regarding the matter. In this case, the matter will not proceed to presentation to the Board.

If the District President affirms the decision of the executive vice president or designee to terminate the full-time contract, the matter will be placed on the agenda for presentation to the Board. In such cases, the matter will be placed on the Board agenda after review

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by the District President, providing at least ten (10) College District business days' advance written notice to the complainant.

The complainant will be notified in writing of the date, time, and place of the Board meeting at which the complainant or representative will present their concerns to the Board. The notice will include all applicable procedures for the presentation to the Board. The presentation will take place in closed meeting unless the complainant requests that it be heard in public. The Board may place time limits on the presentation.

The Board will consider the complaint, the complaint file maintained by the manager, employee relations, and oral presentations to the Board.

The Board may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting after the Board hears the matter. However, the Board is not required to take any action. If for any reason the Board does not take any action by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the last prior administrative decision.

**Public Comment to
the Board**

Nothing in this policy precludes an employee who has exhausted the procedures in this policy from addressing the Board of Trustees at the next regular public meeting in accordance with the provision for public comment or the hearing of citizens. The Board is not required to take any action concerning a grievance but will listen to the employee's concerns. [See BDB]

Board Report

After the end of each fiscal year, the District President will provide to the Board a summary report indicating the number and types of complaints received under this policy.

¹ Policy Online: <https://pol.tasb.org/PolicyOnline?key=304>

² Complaint Information and Forms: http://www.collin.edu/hr/complaints/Employee_Complaints.html

³ Employee Complaint Form: http://www.collin.edu/hr/complaints/Employee_Complaints.html

PUBLIC COMPLAINTS AND HEARINGS

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Purpose	The purpose of this policy is to set forth complaint procedures and provide for the prompt and equitable resolution of any complaints by members of the public. For information about public participation in Board meetings, see BDB(LOCAL).
<u>Procedure</u>	
<u>Informal Resolution</u>	<u>The Board encourages the public to discuss concerns with the appropriate administrator who has the authority to address the concerns.</u> <u>Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.</u> <u>Informal resolution will be encouraged but will not extend any deadlines in this policy.</u>
<u>Formal Resolution</u>	Whenever members of the public have concerns related to the College District that cannot be resolved informally, the formal process outlined in <u>the rest of</u> this policy will be followed so that issues can be addressed as soon as possible to allow resolution at the lowest possible administrative level. Even after initiating the formal complaint process, individuals are encouraged to <u>continue to</u> seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time. The process described in this policy will not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or a “mini-trial” at any level.
Exceptions	Complaints for which other resolution procedures and policies are provided will be directed through those procedures and channels <u>initially. For example, the following policies require complaints to be submitted in accordance with this policy GB after the applicable complaint process has been exhausted:</u> <u>1. Complaints concerning a commissioned peace officer who is an employee of the College District. [See CHA]</u> <u>2. Complaints concerning the withdrawal of consent to remain on campus. [See GDA]</u>
Consolidating Complaints	Complaints arising out of an event or a series of related events will be addressed in one complaint. An individual will not bring separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

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Untimely Filing	If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process.
Extension of Time	Any time limits set by these procedures, other than the time limits for filing the initial complaint, may be extended at the discretion of the District President or designee.
Freedom from Retaliation	Neither the Board nor any College District employee will unlawfully retaliate against any individual for bringing a concern or complaint.
Complaints	In this policy, the terms "complaint" and "grievance" will have the same meaning.
~~Other Complaint Processes~~	~~Complaints from the public will be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GB after the relevant complaint process:~~ ~~1. Complaints concerning a commissioned peace officer who is an employee of the College District. [See CHA]~~ ~~2. Complaints concerning the withdrawal of consent to remain on campus. [See GDA]~~
Response	"Response" will mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses will be timely if they are postmarked by U.S. Mail on or before the deadline.
Days	"Days" will mean College District business days. In calculating time lines under this policy, the day a document is filed is "day zero." The following day is "day one."
Representative	The complainant may designate a representative to represent him or her at any level of the process by notifying the <u>associate vice president-communications</u> . ~~Chief Public Relations Officer~~ in writing. If necessary, the College District may reschedule any meeting to include the College District's counsel.
Costs Incurred	Each party will pay its own costs incurred in the course of the complaint.
Neutral Third Party	A neutral third party may be designated to hear a complaint at Level One or Level Two <u>below</u> if deemed necessary by the <u>associate vice president-communications</u> . ~~Chief Public Relations Officer~~ .
Recording Meetings	All meetings held with the complainant in accordance with this policy will be recorded by the College District, and the recordings will

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	become part of the complaint record. The complainant may request a copy of the recordings by submitting a written request to the <u>as- sociate vice president-communications, Chief Public Relations Of- ficer.</u> <u>As provided by law, an individual will be permitted to make an au- dio recording of a hearing under this policy at which the substance of the individual's complaint is discussed. The individual will notify all attendees present that an audio recording is taking place.</u>
<u>Formal Resolution Process</u> <u>Complaint Forms</u>	An individual will file a formal complaint using the College District's <u>online complaint form</u>¹ within <u>ten-10 College District</u> business days of the date the complainant knew (or reasonably should have known) of the action that caused the complaint. The complaint must provide sufficient detailed facts to support the allegations, otherwise it may be dismissed.
Scheduling Conferences	The College District will make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference without a compelling reason, the complaint will be considered withdrawn.
Level One	The appropriate administrator will investigate as necessary and schedule a conference with the individual within <u>ten-10 College District</u> business days after receipt of the written complaint. The administrator may set reasonable time limits for the conference. The administrator will provide the individual a written response within <u>ten-10 College District</u> business days following the conference. The written response will set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any relevant documents or information.
Level Two	If the individual does not receive the relief requested at Level One or if the time for a response has expired, he or she may submit an appeal at Level Two. The appeal notice must be submitted in writing to the <u>associate vice president-communications Chief Public Relations Officer</u> within <u>ten-10 College District</u> business days of the date of the written Level One response or, if no response was received, within 15 <u>College District</u> business days of the Level One response deadline. After receiving notice of the appeal, the Level One administrator will prepare and forward a record of the Level One complaint to the Level Two administrator, who will be designated by the <u>associate</u>

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	~~vice president-communications-Chief Public Relations Officer~~. The individual may request a copy of the Level One record.
	The Level Two administrator will review the complaint within ~~ten-10 College District~~ business days from receipt of the appeal. The hearing officer will determine if a conference is warranted, and if so, will schedule a conference with the complainant to discuss the complaint. However, there will be no express or implied right to a Level Two conference.
	The Level Two administrator will reply in writing within ~~ten-10 College District~~ business days from the date of receipt of the complaint, or if a conference is held, within ~~ten-10 College District~~ business days from the date of meeting with the complainant. If a conference is held, the Level Two administrator may set reasonable time limits for the conference. Further, the individual may provide information to the hearing officer about any documents or information relied upon by the administration for the Level One decision.
	The Level Two administrator will provide the individual a written response within ~~ten-10 College District~~ business days following the conference. The written response will set forth the basis of the decision. In reaching a decision, the Level Two administrator may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information as determined by the Level Two administrator. If additional investigation or information is required, the Level Two administrator may request such information or meet with individuals as necessary to clarify the record.
	The ~~ten-10 College District~~ business-day reply deadline may be extended if, due to the nature of the allegation or at the hearing officer's discretion, an investigation is appropriate. In these cases, the hearing officer will respond promptly, generally within 30 ~~College District~~ business days from the date of filing the complaint. If the reply deadline is extended, the complainant will be notified in writing.
	The decision of the Level Two administrator is final and cannot be appealed.
Presentation to Board	Although the decision of the Level Two administrator is final and may not be appealed, any individual may present a complaint processed under this policy to the Board during the public ~~comment participation~~ portion of a Board meeting regardless of the limitation in this policy. The Board is not required to take any action concerning this type of complaint but is required to listen if the complaint is presented at a public meeting. [See BDB]

¹ Complaint Form: [http://www.collin.edu/hr/complaints/Public Complaints.html](http://www.collin.edu/hr/complaints/Public_Complaints.html)

Collin County Community College District Board of Trustees

2026-10-3

October 30, 2026

Resource: Melissa Irby
Chief Financial Officer

- AGENDA ITEM:** Report Out of the Finance and Audit Committee and Consideration of Approval of the District's Property, Crime, and Cyber Insurance
- DISCUSSION:** The District purchases insurance to meet legal requirements and to ensure protection and preservation of the District's human, physical, and financial assets. Request for Proposal FY2026-RFP-061 was issued for property, crime, and cyber insurance and evaluated using published criteria. The proposal submitted by Roach Howard Smith & Barton, Inc. is being recommended as the best value to the District based upon evaluation by Administrative Services' staff. If approved, the total premium for the period of November 1, 2026 through October 31, 2027 is \$1,425,000.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the insurance contract for the District for the period of November 1, 2026 through October 31, 2027 in the amount of \$1,425,000, which is budgeted in the District's FY27 operating budget and subsequent years' budgets.
- SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the insurance contract for the District for the period of November 1, 2026 through October 31, 2027 in the amount of \$1,425,000.

Premium Summary November 1, 2026 - October 31, 2027

Line of Coverage	2026 - 2027 Carrier	Expiring Annualized Premium	Estimated Renewal Premium - Year 1	% Change
Property *	XL Ins American	\$ 1,132,571	\$ 1,158,792	2.32%
Crime	Great American	7,529	6,520	-13.40%
General Liability	TPS	27,542	27,487	-0.20%
Law Enforcement Liability	TPS	27,899	25,505	-8.58%
Auto (25/26 base plus adjustments)	TPS	186,614	189,550	1.57%
Educator's Legal Liability	TPS	118,231	119,843	1.36%
Cyber Liability	Allied World	102,299	67,602	-33.92%
~Excess Cyber Liability (\$+5M)	Homeland (Resilience)	76,819	50,714	-33.98%
~Excess Cyber Liability (\$+5M)	Great American	57,703	35,610	-38.29%
~Excess Cyber Liability (\$+5M)	Chaucer (Cowbell)	N/A	23,967	100.00%
	Total Premium	\$ 1,737,207	\$ 1,705,590	
	Difference		\$ (31,617)	

Spend Authorization Requested:

1,800,000

* Property includes prorated premiums for the Wylie Campus Workforce Education Center (\$41,631) and the Frisco Campus Health Sciences Center (\$30,161)

Premium for current property is \$1,087,000 (-4.02% decrease)

Collin County Community College District Board of Trustees

2026-10-4

October 30, 2026

Resource: Melissa Irby
Chief Financial Officer

- AGENDA ITEM:** Report Out of the Finance and Audit Committee and Consideration of Approval of the District's General Liability, Law Enforcement, Educator's Legal, and Automobile Insurance
- DISCUSSION:** The District purchases insurance to meet legal requirements and to ensure protection and preservation of the District's human, physical, and financial assets. General liability, law enforcement, educator's legal, and automobile insurance are purchased through Texas Political Subdivisions Property/Casualty Joint Insurance Fund (TPS) through an interlocal agreement. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code. If approved, the total premium for the period of November 1, 2026 through October 31, 2027 is \$375,000.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the insurance agreement for the District for the period of November 1, 2026 through October 31, 2027 in the amount of \$375,000, which is budgeted in the District's FY27 operating budget and subsequent years' budgets.
- SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the insurance interlocal agreement for the District for the period of November 1, 2026 through October 31, 2027 in the amount of \$375,000.



**TEXAS POLITICAL SUBDIVISIONS
PROPERTY/CASUALTY JOINT SELF-INSURANCE FUND
INTERLOCAL AGREEMENT
CONTRACT NUMBER F0745**

(Guaranteed Cost Plan For Pooled Political Subdivisions)

This Interlocal Agreement entered into by and between the Texas Political Subdivisions Property/Casualty Joint Self-Insurance Fund (hereinafter referred to as "Fund") and the undersigned political subdivision of the State of Texas (hereinafter referred to as "Fund Member") is for the purpose of providing property, casualty and/or liability coverage, and other risk management services as needed for the "Fund Member" and their employees.

WITNESSETH:

The undersigned Fund Member, in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and the interpretations thereof, along with other authorizing statutes, including Chapter 2259, Subchapter B of the Texas Government Code pertaining to other risks or hazards, and in consideration of other political subdivisions executing similar Interlocal Agreements, does hereby agree to become a Member of the Fund. The conditions of membership agreed upon by and between the parties are as follows:

SECTION I. - DEFINITIONS

Throughout the Texas Political Subdivisions Joint Self-Insurance Fund Interlocal Agreement, words and phrases that appear in bold have special meaning. They are defined below.

- a. **Allocated Loss Expense** - the costs incurred in processing claims, including but not limited to court costs, expenses for investigation and adjustment of claims, legal expenses, cost containment services (such as PPO discounts, rehabilitation services, medical management services), costs in protection and pursuit of subrogation/recovery rights, and similar expenses chargeable to a particular claim (excluding ordinary overhead expenses of the Fund and/or its designee such as salaries and other fixed expenses which shall be deemed unallocated expenses).
- b. **Board** - the Board of Trustees of the Texas Political Subdivisions Property/Casualty Joint Self-Insurance Fund.
- c. **Coverage Document(s)** - the annual document or documents for each line of coverage selected by the Fund Member, setting forth in exact detail the coverages, limits of self-insurance, deductibles, exclusions and conditions. The lines of coverage available to the Fund Member may include Property, General Liability, Automobile Liability and Physical Damage, School Board Legal Liability, Law Enforcement Legal Liability, Public Officials Legal Liability, Crime, Cyber, Crisis, and/or such other coverages that the Fund may offer.

- d. **Loss** - the sums actually paid or payable by the Fund in the settlement or satisfaction of any claim or suit for which a Fund member is liable either by adjudication or settlement made with the written consent of the Fund.

SECTION II. - TERMS AND CONDITIONS

1. **Non-Assessable.** The Fund is a non-assessable self-insurance pool.
2. **Risk Sharing Agreement.** The Fund is a self-insurance risk pool through which its Members agree to share risk and actively participate in their contractual obligations to lessen the risk and cost for all Members. This document and any **Coverage Document(s)** are not contracts of insurance. The Fund is not an insurance company. Rather, this Interlocal Agreement is an agreement between the Fund and the Fund Member to pay all covered **Losses** subject to all provisions, including the definitions, terms, and conditions of this Interlocal Agreement, along with any **Coverage Document(s)** issued pursuant hereto.
3. **Program Participation.** At the Fund's discretion, each Fund Member may adopt any or all of the self-insurance coverages offered by the Fund. Whichever self-insurance coverage(s) the Fund Member accepts, the Fund Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions and limitations of the applicable **Coverage Document(s)**. The limits of self-insurance, optional coverages and deductibles selected by the Fund Member will be shown on the Declarations of each **Coverage Document**.

The Fund Member should examine the deductible provisions of the **Coverage Document(s)** selected to determine the Fund Member's obligations to reimburse the Fund if the Fund pays part or all of any deductible in handling a **Loss**, claim or suit. The Fund Member should also examine the deductible provisions to determine the expenditures that the Fund may make that apply to and may exhaust any deductible selected.

4. **Non-Waiver of Texas Tort Claims Act.** If the Fund Member adopts one or more of Fund's self-insurance plan(s) which cover liability exposures, it is understood that by participating in this self-insurance pool, the Fund Member does not intend to waive any of the immunities that its officers or employees now possess. The Fund Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations, and that by executing this Agreement does not agree to expand those limitations.
5. **Contributions.** The Fund Member agrees to pay contributions to the Fund based on the Fund's rating system. Contributions are payable to the Fund on an annual basis in advance of the Fund Members' effective date, and subsequently, in advance of the anniversary of the Fund Member's effective date.
6. **Failure to Pay Contributions.** In the event the Fund Member fails or refuses to make payments of contributions on a timely basis as herein provided, the Fund reserves the right to terminate such Fund Member by giving ten (10) days written notice and to collect any and all contributions that are earned pro rata for the period(s) preceding contract termination. Any Fund Member that is terminated hereunder shall forfeit any of the refunds that have not been paid prior to the date of termination.

7. **Self-Audits.** Prior to each anniversary of the effective date of this Agreement, the Fund may obtain from the Fund Member data as requested by the Fund in the form of a self-audit that may be used to determine the final contribution for the previously ended coverage period unless otherwise waived by the Fund. Based on the data submitted, a final contribution by the Fund Member or return of contribution to the Fund Member will be calculated. The Fund reserves the right to audit the relevant records of any Fund Member.
8. **Exposure Summary.** Commensurate with the execution of this Agreement and annually thereafter, the Fund Member shall complete the appropriate exposure summary. Intentional misstatements on the exposure summary shall be grounds for cancellation.
9. **Loss Control Services.** Loss control services will be supplied by the Fund and/or its designee to Fund Members to assist them in following a plan of loss control that may result in reduced **Losses**. The undersigned Fund Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations for the purpose of eliminating or minimizing hazards that would contribute to **Losses**. The Fund Member's failure to cooperate with reasonable loss control recommendations shall constitute a material breach of this Agreement. In the event that the recommendations submitted on behalf of the Fund seem unreasonable, the Fund Member shall have the right to appeal to the **Board**, and the decision of the **Board** shall be final. The Fund makes no warranty on Fund loss prevention recommendations.
10. **Administration of Claims.** Pursuant to the terms and conditions of the applicable self-insurance **Coverage Documents**, the Fund and/or its designee agrees to administer any and all claims after notice of claim has been given and to provide a defense where appropriate. The Fund Member hereby appoints the Fund and/or its designee as its agent to act in all matters pertaining to processing and handling of all claims and shall cooperate fully in supplying any information needed or helpful in the administration of those claims. The Fund and/or its designee shall carry on all negotiations with any third parties or their representatives and negotiate within authority granted by the Fund, including, without limitation, decisions concerning claim values, payment due on claims, settlement, subrogation, litigation, and/or appeals. The Fund and/or its designee shall retain and supervise legal counsel on behalf of and at the expense of the Fund (subject to any applicable deductible) as necessary for the prosecution and defense of any litigation.
11. **Choice of Defense Counsel.** At the sole option of the Fund and/or its designee, a Fund Member may be allowed to choose the legal counsel it deems most appropriate for the handling of any individual claim.
12. **Decisions on Individual Claims.** All decisions on individual claims shall be made by the Fund and/or its designee, which includes the decision to appeal or not to appeal a final adjudication at the trial court level. However, any Fund Member shall have the right to consult with the Fund and/or its designee on any claim and have the right to appeal any decision made by the Fund and/or its designee to the **Board**. Any suit brought or defended by the Fund shall be brought or defended only in the name of the Fund Member and/or its officers or employees.

13. **Claims Data.** Periodically each Fund Member will be provided data including a statement of claims cumulative for said Fund Member by Effective Date of that Fund Member.
14. **Claims Handling After Termination for Failure to Pay Contributions.** If this Agreement is terminated as provided for in Section II, Paragraph 6, those claims handling services provided by the Fund and/or its designee as described in Section II, Paragraphs 10 and 11 will continue on those claims occurring prior to the termination of this Interlocal Agreement until they are ultimately and finally disposed of and closed. All other obligations under this Interlocal Agreement will end on the date of termination or expiration.
15. **Case Reserves.** The Fund shall maintain case reserves and supplemental reserves computed in accordance with generally accepted actuarial principles, taking into account historical and other data, designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due.
16. **Unencumbered Monies.** The Fund shall invest unencumbered monies in accordance with **Board** approved guidelines. All monies that are on deposit with the Fund, and the investment earnings from these particular monies, shall be used for the benefit of the Fund Members until such time as the **Board** may deem that it is financially prudent to declare excess contribution refunds. No current or former Fund Member is entitled to an individual allocation or portion of Members' Equity (Fund "surplus").
17. **Sufficient Insurance and/or Reinsurance.** The Fund shall at all times maintain adequate insurance and/or reinsurance to protect the financial integrity of the Fund. This insurance and/or reinsurance is provided so that Fund Members will have no joint or several liability other than their required contribution and to insure that the Fund Member shall at no time be on an assessable basis beyond the amount set forth in this Interlocal Agreement. The **Board**, however, reserves the right to adjust the insurance and/or reinsurance coverage
18. **Annual Audit of Fund.** The Fund agrees that all Fund transactions will be audited annually by an independent certified public accounting firm.
19. **Rating Mechanisms.** In order to have a complete and well-understood basis for required contributions to the Fund, various rating mechanisms have been utilized as a guide. There is no intention to bestow rating authority over this plan of self-insurance upon the Texas Department of Insurance or any other regulatory authorities. Any word or phrase used in this Interlocal Agreement, which is ordinarily used in the insurance context, but not in the self-insurance context, shall be construed as consistent with the self-insurance concept except where the context clearly indicates no other possible construction.
20. **Annual Actuarial Report and Operational Responsibility.** As the parties responsible for the Fund, the **Board** and the Administrative Staff shall primarily and constantly keep foremost in its deliberations and decisions in operating the Fund that each of the participating Fund Members is a "self-insured." In conjunction with the annual Actuarial Report, the Fund and/or its designee shall carefully review, study and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Fund Members in order to maintain as nearly as possible an equitable and reasonable administration of the Fund as applied to each Fund Member.

21. **Fund Member to Appoint Coordinator.** The Fund Member agrees that it will appoint a Coordinator of department head rank or higher and that the Fund and/or its designee shall not be required to contact any other individual except this person. Any notice to or any agreements with the Coordinator shall be binding upon the Fund Member. The Fund Member may change the Coordinator by giving written notice to the Fund. The appointment of a Coordinator does not prohibit the Fund from contacting other employees of the Fund Member.
22. **Fund Member to Abide by Bylaws and Policies.** The Fund Member acknowledges that it has received a copy of the Bylaws of the Fund, and it agrees to abide by these Bylaws and any amendments thereto and any and all policies and procedures of the Fund.
23. **Duty to Notify Fund of Changes.** The Fund Member shall have a duty to notify the Fund of any material changes to its operations or exposures. The Fund Member further agrees to timely provide all necessary information to the Fund and/or its designee and to timely execute all necessary documents as may be needed or required for the administration of the Fund.
24. **Right of Appeal to Board of Trustees.** The Fund Member shall have the right to appeal any decision or recommendation of the Fund and/or its designee to the **Board**, whose determination will be final. Any appeal shall be made in writing to the Fund Secretary within 60 days of decision or recommendation of the Fund and/or its designee.
25. **Right to Recovery.** The Fund Member shall take no action to release, discharge or impair its right to seek recovery of any amounts paid under this Agreement from any person or entity legally responsible for the property damage, bodily injury, or death for which such payment is made. Nor may the Fund Member assign such rights without the express, written approval of the Fund.
26. **Dissolution of the Fund.** Upon dissolution of the Fund formed pursuant to this and similar Agreement(s) with Fund Members, any assets of the Fund shall be used to pay its debts and obligations, and any remaining assets shall be distributed to the Fund Members or used for any other lawful purpose, as determined by the **Board**.
27. **Entire Agreement.** This Interlocal Agreement, together with all the Amendments, Supplements and other attachments hereto, constitutes the entire agreement between the parties and supersedes all previous Interlocal Agreements, promises, representations, understandings and negotiations, whether written or oral, between the parties with respect to the subject matter hereof.
28. **Severability; Interpretation.** If any portion of this Interlocal Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions hereof shall continue in full force and effect. Any questions of particular interpretation shall not be interpreted against the drafter of this Agreement, but rather in accordance with the fair meaning thereof.

29. **Responsibility for Negligence, Errors or Omissions.** It is the intent of the Parties that the Fund and/or its designee and the Fund Member each shall bear responsibility for any of its own negligence or its own error or omission, including, but not limited to claims alleging violations of the Texas Insurance Code, the Deceptive Trade Practices and Consumer Protection Act, and the common law duty of good faith.
30. **Fund Accountability.** The Fund and/or its designee shall not be held accountable for any increased cost or expense to the Fund Member involving payments of claims under any contention by the Fund Member that a claim service, risk management service, loss control service, or administrative service could have been handled differently.
31. **Dispute Resolution.** This Interlocal Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict of laws principles that would require the application of the laws of another state. The Fund retains its governmental immunity except to the extent it is waived by the legislature. The parties agree that the following adjudication procedures apply to any legal dispute, and that the Fund Member's right to file suit against the Fund is contingent upon compliance with these procedures pursuant to the Texas Local Government Code:
- a. Prior to filing suit, the Fund Member must comply with all of its obligations under this Interlocal Agreement including an appeal to the Fund's **Board** as described by Section II, Paragraph 12 hereinabove. A good-faith appeal to the **Board** is a pre-suit adjudication procedure that is required before litigation by a Fund Member against the Fund.
 - b. Prior to filing suit, the Fund Member will participate in good faith in mediation in Dallas County, Texas before a mediator approved by both parties; and
 - c. Any suit against the Fund must be brought in Dallas County, Texas.

In the event of a lawsuit or formal adjudication between a Fund Member and the Fund, the prevailing party is entitled to recover reasonable and necessary attorneys' fees and expenses, including expert fees, that are equitable and just.

32. **Waiver and Estoppel.** No provision of this Interlocal Agreement will be deemed waived by either party unless expressly waived in writing by the waiving party. No waiver shall be implied by delay or any other act or omission. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision. Estoppel may not be asserted against either party so as to prevent that party from enforcing or insisting on the other party's compliance with any provision of this Agreement.
33. **Amendment by Notice.** The Fund may amend this Interlocal Agreement upon renewal for any reason including changes to the terms. The Fund shall provide the Fund Member written notice of such amendment, which shall only apply prospectively. If Fund Member fails to give the Fund timely written notice of termination, Fund Member shall be deemed to have consented to the Fund's amendment and agrees to abide by and be bound by the amendment, without necessity of obtaining Fund Member's signature.

34. **Assignment.** This Interlocal Agreement or any duties or obligations imposed by this Agreement shall not be assignable by Fund Member without the prior written consent of the Fund. The Fund Member shall not transfer any interest in Fund claim-related payments to any third party, including, but not limited to, litigation finance companies, attorneys, banks, public adjusters, architects, engineers, or contractors. Any action by the Fund Member which grants or attempts to grant to any third party an interest in or control over any claim payment, including, but not limited to, the Member's entry into a contingent fee contract, will immediately suspend any obligation by the Fund to make any claim payment under this Agreement. The obligation of the Fund to make any such claim payments shall not be restored unless and until the Fund Member provides the Fund with evidence reasonably satisfactory to the Fund that any such transfer or attempt to transfer an interest in or control over such claim payment to a third party has effectively been terminated.
35. **Authorization.** By the execution of this Interlocal Agreement, the undersigned individuals warrant that they have been authorized by all requisite governance action to enter into and to perform the terms and conditions of this Agreement and that the Fund Member authorizes the Chief Executive Officer or equivalent, or the designated Coordinator named pursuant to Section II, Paragraph 21 hereinabove, to approve and bind the Fund Member to any current or future **Coverage Document(s)** entered into pursuant to this Agreement.
36. **Notice.** Unless expressly stated otherwise in this Interlocal Agreement, any notice required or provided under this Agreement by either party to the other party shall be in writing and shall be sent by first class mail, postage prepaid or by a carrier for overnight service or by electronic means typically used in commerce. Notice to the Fund shall be sufficient if made or addressed as follows: TPS Self-Insurance Fund, P.O. Box 803356, Dallas, TX 75380. The Fund's required notice address may be updated through explicit written or electronic notice to Fund Members. Notice to a Fund Member shall be sufficient if addressed to the Fund Member's Chief Executive Officer or equivalent, or the designated Coordinator, and mailed to the Fund Member's physical or electronic address of record on file with the Fund.

37. **This Interlocal Agreement shall commence at 12:01 a.m. on the date shown as "effective date" on the signatory page of this Agreement, and shall remain in force and effect until terminated as hereinafter provided. This Agreement may be terminated by (a) mutual consent or by (b) either party by giving sixty (60) days prior written notice of termination to the other party or (c) as otherwise specified in this Interlocal Agreement or the Bylaws of the Fund.**

TO BE COMPLETED BY FUND MEMBER

Collin County Community College District

Fund Member Name

Signature of Authorized Official

Date

Type Name

Title

THE PROPERTY CASUALTY COORDINATOR FOR THE FUND MEMBER IS:

Coordinator Name & Title:

Barbara Johnston

Mailing Address:

342 Spur 399, McKinney, TX 75069

Street Address:

Telephone Number:

972-985-3732

Fax Number:

TO BE COMPLETED BY TPS FUND OFFICE

November 01, 2026

Effective Date of Agreement

F0745

Contract Number



Signature of Fund Secretary

9/24/2026

Date

Collin County Community College District Board of Trustees

2026-10-5

October 30, 2026

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Report Out of the Finance and Audit Committee and Consideration of Approval of the Ad Valorem Property Tax Roll for the Tax Year 2026

DISCUSSION: Each tax year, subsequent to the adoption of the tax rate by the Board of Trustees, the Collin County Tax Office provides a Tax Roll Summary that details the total market value, agricultural deferrals, exemptions, taxable value, and estimated total tax levy based on the total rate adopted by the Board of Trustees.

For the 2026 tax year, the relevant data is:

Total Market Value	\$349,669,754,941
Ag Deferrals	(16,235,457,522)
Exemptions	<u>(76,233,950,341)</u>
Taxable Value	<u>\$ 257,200,347,078</u>

2026 Adopted Tax Rate	\$0.08122
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Gross Tax Levy	\$204,894,845
Less: Levy Lost	<u>(4,003,250)</u>
Net Levy	<u>\$200,891,595</u>

FY2027 Budgeted Tax Revenue (Current Year):

Unrestricted Fund

Current Levy	\$180,773,748
Less: Transfer to Debt Service	<u>(25,267,807)</u>
Available for Current Operations	<u>\$155,505,941</u>

Debt Service Fund

Current Levy	\$14,939,983
Transfer from Unrestricted	<u>25,267,807</u>
Total	<u>\$40,207,790</u>

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Ad Valorem Property Tax Roll for the tax year 2026.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Ad Valorem Property Tax Roll for the tax year 2026."

2026 TAX ROLL SUMMARY

60 - COLLIN COLLEGE

	Amount	Count
NUMBER OF ACCOUNTS		483,920
MARKET VALUES		
ROLLCODE: MINERAL		
Mineral	\$700	
ROLLCODE: MOBILE HOME		
Improvement	\$86,281,801	
Improvement Non-Home Site	\$645,295	
ROLLCODE: PERSONAL		
Personal	\$22,849,063,550	
ROLLCODE: REAL		
Agriculture	\$16,235,457,522	
Improvement	\$140,795,263,687	
Improvement Non-Home Site	\$76,756,337,138	
Land	\$60,807,988,243	
Land Ag Land	\$29,334,557	
Land Non-Home Site	\$32,109,382,448	
TOTAL MARKET VALUE	\$349,669,754,941	
DEFERRALS		
Ag	\$16,235,457,522	11,223
TOTAL DEFERRALS	\$16,235,457,522	
EXEMPTIONS		
145(b) - Single Situs Single Owner	\$1,676,186,946	27,912
145(d) - Multiple Situs Leases	\$1,099,608	134
145(d1) - Multiple Situs Consignment	\$3,625,000	229
145(f) - Single Situs Related Business	\$11,047,540	226
23.231 Circuit Breaker Limitation	\$938,277,615	9,187
Absolute Exemption	\$106,914,525	79
Absolute Exemption , XN , XN	\$70,419	37
Animal Feed	\$329,882	6
Autos , XO , PPV , XO , PPV	\$1,256,613,045	37
Cap Adjustment , XT , XT	\$2,721,866,195	36,367
Child Care Facility	\$0	5
Contract Abatement	\$130,485,958	10
Disabled	\$377,376,441	4,136
Disabled Veteran	\$2,869,005,426	12,032
Disaster	\$1	1
Economic Development , XL , XL	\$3,708,515	9
Energy , XR , XR	\$23,146,924	40
Fire Destroyed Homestead	\$2,103,662	4
Freeport	\$2,080,267,489	171
Goods in Transit	\$8,402	2
Historic Site	\$18,298,360	270
Homestead	\$30,575,981,007	260,528
Low Income Housing , XD , XA , XD , XA	\$4,368,298	13
Medical / Biomedical	\$103,313,629	5
Miscellaneous , XV , XV	\$25,660,319,945	17,787
Nominal Value	\$700	5
Other, XF, XH, XU , XF, XH, XU,XF,XH,XU	\$731,424	5

2026 TAX ROLL SUMMARY

60 - COLLIN COLLEGE

Over 65	\$7,251,504,733	75,885
Pollution Control	\$34,803,943	175
Private Schools , XJ , XJ	\$292,091,919	55
Qualified Veteran Surviving Spouse	\$3,799,513	10
Solar/Wind	\$61,597,438	395
Surviving Spouse	\$2,337,936	6
Surviving Spouse Disabled Person	\$0	217
Youth Developemnt , XI , XI	\$22,667,903	13
TOTAL EXEMPTIONS	\$76,233,950,341	
GRAND TOTAL FOR DEFERRALS AND EXEMPTIONS	\$92,469,407,863	
TOTAL MARKET VALUE	\$349,669,754,941	
TAXABLE VALUE	\$257,200,347,078	
TAX RATE	0.081220	
ROLLCODE: MINERAL		
Levy	\$0.00	5
ROLLCODE: MOBILE HOME		
Levy	\$62,893.85	2,593
ROLLCODE: PERSONAL		
Levy	\$14,042,957.97	29,274
ROLLCODE: REAL		
Levy	\$190,788,992.83	452,048
TOTAL LEVY	\$204,894,844.65	
LEVY LOST DUE TO FROZEN	\$4,003,137.82	
OTHER LOST LEVY	\$112.15	
TOTAL LOST LEVY	\$4,003,249.97	

Calculation Analysis							
	Calc Levy	- Tax Amount	=	Diff.	Market Value	Exemption	Taxable Value
Frozen	19,968,650.96	15,965,513.14		4,003,137.82	42,653,388,942	18,067,510,116	24,585,878,826
DV100 (Excl. Frozen)	23,490.03	23,377.88		112.15	2,120,920,772	2,045,796,450	75,124,322
Prorated (Excl. Frozen)	0.00	0.00		0.00	0	0	0
Other	188,905,953.63	188,905,953.63		0.00	304,895,445,227	72,356,101,297	232,539,343,930
Total	208,898,094.62	204,894,844.65		4,003,249.97	349,669,754,941	92,469,407,863	257,200,347,078
DV100 (Incl. Frozen)	2,534.78	1,892.15		642.63	682,559,435	649,276,210	33,283,225
Prorated (Incl. Frozen)	0.00	0.00		0.00	0	0	0

Collin County Community College District Board of Trustees

2026-10-6

October 30, 2026

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for October 30, 2026

DISCUSSION: The Bid Report for October 30, 2026:

2 New Solicitations
7 Contract Changes

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Bid Report for October 30, 2026, as presented.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for October 30, 2026, as presented."

New Solicitations

Purchase Request #1 – pg. 112	\$ 350,000
Parking Lot Re-Striping	
Purchase Request #2 – pg. 113	2,000,000
Commercial Driver's License Training Services	

Contract Changes

Purchase Request #3 – pg. 114	0
Technology Equipment and Installation Services	
Purchase Request #4 – pg. 115	0
Electrical Energy Power Generation Equipment	
Purchase Request #5 – pg. 116	0
Firefighting Personal Protective Equipment	
Purchase Request #6 – pg. 117	150,000
Public Safety and Firehouse Supplies and Equipment	
Purchase Request #7 – pg. 118	0
HVAC Equipment and Supplies	
Purchase Request #8 – pg. 119	350,000
Science Lab Supplies and Equipment	
Purchase Request #9 – pg. 120	410,000
Healthcare Manikins and Warranties	

Total	\$ <u>3,260,000</u>
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ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract for the purchase of parking lot restriping services from aa Tiger Stripe, Inc. for the District.

BACKGROUND

This contract provides all labor, equipment, and materials to restripe all existing parking spaces and fire lanes.

Request for Proposal Number FY2026-RFP-064 was issued to procure parking lot restriping for the District. Eight responses were received and evaluated by a team consisting of Construction staff. The proposal submitted by aa Tiger Stripe, Inc. is recommended as the best value to the District based upon evaluation criteria and scoring.

IMPACT OF THIS ACTION

Parking lot restriping services will ensure the District maintains ADA compliance, promotes safety, and creates a positive visual impression on the students, faculty, staff, community, and guests.

BUDGET INFORMATION

- Total Authorization Requested: \$350,000
- Funding Source: Facilities Department's FY27 operating budget and subsequent years' budgets, subject to Board approval
- Previous Contract Spend: \$209,909

MONITORING AND REPORTING TIMELINE

The contract term is November 1, 2026 through October 31, 2029.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract for the purchase of commercial driver's license training services from R & B Vocational Training, LLC for the CE - Continuing Professional Development Department.

BACKGROUND

This contract provides Commercial Driver's License (CDL) training and testing services for eligible District students. Utilizing these services supports the District's CDL training program by providing students with access to qualified instructors, training vehicles, and testing services necessary for successful program completion.

Request for Proposal Number FY2026-RFP-065 was issued to procure CDL training services for the CE - Continuing Professional Development Department. Four responses were received and evaluated by a team consisting of CE - Continuing Professional Development Department staff. The proposal submitted by R & B Vocational Training, LLC is recommended as the best value to the District based upon evaluation criteria and scoring.

IMPACT OF THIS ACTION

Approval of this contract will support workforce training opportunities by providing students with the instruction and resources necessary to obtain a CDL and prepare for employment in the commercial transportation industry.

BUDGET INFORMATION

- Total Authorization Requested: \$2,000,000
- Funding Source: CE - Continuing Professional Development Department's FY27 operating budget and subsequent years' budgets, subject to Board approval
- Previous Contract Spend: \$1,545,281

MONITORING AND REPORTING TIMELINE

The contract term is November 1, 2026 through October 31, 2031.

RESOURCE PERSONNEL

Dr. Abe Johnson, Senior Vice President Campus Operations
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the addition of Ford Audio Video System, LLC, and FORTÉ for the purchase of technology equipment and installation services for the District.

BACKGROUND

The Brass Effect, Inc., Lantek Audio Visual Communications LLC, Ford Audio Video System, LLC, and FORTÉ offer a range of security systems, access control, video surveillance, audiovisual integration, and technology infrastructure services to the District.

Reference Number SCON-101616 was issued to track the contract spend for technology equipment and installation services. The Brass Effect, Inc. has two contracts through The Interlocal Purchasing System (TIPS) cooperative contracts program to provide technology equipment and installation services, Contract Numbers 250106 and 25010401. Lantek Audio Visual Communications LLC has a contract through TIPS to provide audio visual equipment, supplies, and services, Contract Number 230901. Ford Audio Video System, LLC has a contract through TIPS to provide technology equipment and installation services, Contract Number 260105, and a contract through the Texas Department of Information Resources (DIR), Contract Number DIR-CPO-5054. FORTÉ has a contract through TIPS to provide technology equipment and installation services, Contract Number 230105, a contract through DIR, Contract Number DIR-CPO-5084, and a contract through Omnia Partners, Contract Number R250406. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Due to the amount of construction and classroom relocations occurring throughout the District, The Brass Effect, Inc. and Lantek Audio Visual Communications LLC have substantially increased their services. These services are aiding in the ongoing campus renovations. Approval of adding two additional vendors to the contract will expand the District's pool of qualified AV installation providers and improve scheduling capacity.

BUDGET INFORMATION

- Board Approved Authorization: \$1,000,000
- Additional Authorization Request: \$0
- Funding Source: Technology Department's FY27 operating budget
- Current Contract Spend: \$18,110

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2026 through August 31, 2027.

RESOURCE PERSONNEL

Todd Horkman, Chief Innovation Officer
972-985-3749

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the addition of Clifford Power Systems, Inc. for the purchase of electrical energy power generation equipment.

BACKGROUND

Cummins Southern Plains LLC and Clifford Power Systems, Inc provide equipment, parts, supplies, and related services for the Facilities Department to support the District's electrical energy power generation systems and help maintain compliance with applicable Life Safety Code and NFPA 110 requirements.

Reference Number SCON-101585 was issued to track the contract spend for electrical energy power generation equipment. Cummins Southern Plains LLC has a contract through the Sourcewell cooperative contracts program to provide electrical energy power generation equipment, Contract Number 092222-CMM. Clifford Power Systems, Inc. has a contract through the Interlocal Purchasing System (TIPS) cooperative contracts program to provide commissioning and testing for facility systems, Contract Number 251004. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Approval of adding an additional vendor to the contract will expand the District's pool of qualified electrical energy power generation equipment providers.

BUDGET INFORMATION

- Board Approved Authorization: \$150,000
- Additional Authorization Request: \$0
- Funding Source: Facilities Department's FY27 operating budget
- Current Contract Spend: \$20,232

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2026 through August 31, 2027.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the addition of LION Group, Inc. for the purchase of firefighting personal protective equipment with related equipment cleaning for the District's Police Department as well as the Police and Fire academies.

BACKGROUND

Lion, Fire-Dex GW, LLC, and LION Group, Inc. provide firefighting personal protective equipment (PPE), related equipment, and equipment cleaning services for the District's Police Department as well as the Police and Fire academies.

Reference Number SCON-101539 was issued to track the contract spend for the purchase of firefighting PPE. Lion and LION Group have a contract through the Sourcwell cooperative contracts program, Contract Number 010424-LIO. Fire-Dex has a contract through the Sourcwell cooperative contracts program, Contract Number 010424-FDX. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Approval of an additional vendor to the contract will expand the District's pool of qualified sources for essential protective equipment and related services in support of public safety operations.

BUDGET INFORMATION

- Board Approved Authorization: \$180,000
- Additional Authorization Request: \$0
- Funding Source: FY27 operating budgets of the District's Police Department and Police and Fire academies
- Current Contract Spend: \$0

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2026 to August 31, 2027.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds and addition of Got You Covered Work Wear and Uniforms for public safety and firehouse supplies and equipment.

BACKGROUND

MES Service Company, LLC, Casco Industries, Incorporated, Delta Industrial Service & Supply, GT Distributors Inc, Siddons Martin Emergency Group, Metro Fire Apparatus Specialists, Inc., and Got You Covered Work Wear and Uniforms provide equipment and supplies to support public safety and firehouse operations.

Reference Number SCON-101538 was issued to track the contract spend public safety and firehouse supplies and equipment. Delta Fire & Safety, Inc., Municipal Emergency Services, Inc., Metro Fire Apparatus Specialists, Inc., and Siddons-Martin Emergency Group have a contract through H-GAC cooperative, Contract Number EE11-24. Casco Industries, Incorporated, Delta Fire & Safety, Inc., GT Distributors, Inc., Municipal Emergency Services, Inc., and Metro Fire Apparatus Specialists, Inc. have a contract through BuyBoard cooperative, Contract Number 798-26. GT Distributors, Inc. have a contract through BuyBoard cooperative, Contract Number 773-25. Municipal Emergency Services, Inc. has contracts through Sourcewell cooperative, Contract Numbers 020124-MES and 010424. Siddons-Martin has a contract through BuyBoard cooperative, Contract Number 746-24 Emergency Group. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The approval of an additional vendor will expand the qualified vendors for equipment and supplies for the District's Police Department as well as the Police and Fire academies. Additional funds are requested to enable the procurement of additional items made possible by grant funding received.

BUDGET INFORMATION

- Board Approved Authorization: \$300,000
- Additional Authorization Request: \$150,000
- Funding Source: FY27 operating budget and Perkins grant budget
- Current Contract Spend: \$220,650

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2026 to August 31, 2027.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the addition of Filter Systems LLP for the purchase of HVAC equipment and supplies for the District.

BACKGROUND

Texas AirSystems, LLC, Camfil USA Inc., Baker Distributing Company, LLC, Fissco Supply, and Filter Systems LLP provide equipment, parts, supplies, and related services for the Facilities Department to support the College's HVAC systems.

Reference Number SCON-101578 was issued to track the contract spend for HVAC equipment and supplies. Texas AirSystems, LLC, Baker Distributing Company, LLC, Camfil USA Inc., and Fissco Supply have contracts through Buyboard cooperative, Contract Number 720-23, and The Interlocal Purchasing System (TIPS) cooperative, Contract Numbers 23010401 and 25010501, to provide HVAC equipment and supplies. Filter Systems LLP has a contract through TIPS cooperative to provide maintenance, repair, and operations of facilities and grounds, supplies, equipment, tool rental, sales and services, Contract Number 260504. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Approval of an additional vendor to the contract will expand the Facilities Department's pool of qualified HVAC equipment and supplies providers.

BUDGET INFORMATION

- Board Approved Authorization: \$265,000
- Additional Authorization Request: \$0
- Funding Source: Facilities Department's FY27 operating budget
- Current Contract Spend: \$46,661

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2026 through August 31, 2027.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of science lab supplies and equipment from Carolina Biological Supply Co., Fisher Scientific Co LLC, Flinn Scientific Inc, Neta Scientific, Inc., School Specialty, LLC, and Thomas Scientific, LLC for the Health Sciences and Science departments.

BACKGROUND

This contract provides the Health Sciences and Science departments with equipment and supplies for the medical and science labs.

Reference Number SCON-101551 was issued to track the contract spend for the purchase of science lab supplies and equipment. Carolina Biological Supply Co., Fisher Scientific Co LLC, and Flinn Scientific Inc. have a contract through BuyBoard cooperative, Contract Number 748-24. Fisher Scientific Co LLC has a contract through OMNIA Partners cooperative, Contract Number 2021002889. Flinn Scientific Inc. has a contract through The Interlocal Purchasing System (TIPS) cooperative, Contract Number 230805. Neta Scientific, Inc. has a contract through Sourcewell cooperative, Contract Number 020723. School Specialty, LLC has a contract through OMNIA Partners cooperative, Contract Number R241002. Thomas Scientific, LLC has a contract through OMNIA Partners cooperative, Contract Number 02-145. This increase is required to meet operational and instructional needs. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

This increase will support the continued expansion of academic and laboratory programs within the Frisco Campus Health Sciences Center including the Board-approved third floor buildout.

BUDGET INFORMATION

- Board Approved Authorization: \$300,000
- Additional Authorization Request: \$350,000
- Funding Source: Health Sciences and Science departments' FY27 operating budgets and Startup and Stabilization fund
- Current Contract Spend: \$25,728

MONITORING AND REPORTING

The contract term is September 1, 2026 through August 31, 2027.

RESOURCE PERSONNEL

Dr. Abe Johnson, Senior Vice President Campus Operations
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of healthcare manikins and warranties from Elevate Healthcare, Inc and Gaumard Scientific Company, Inc for the Nursing Department.

BACKGROUND

This contract provides the Nursing Department with access to healthcare manikins and warranties to support nursing instruction and clinical skills training.

Reference Number SCON-101553 was issued to track the contract spend for the purchase of healthcare manikins and warranties. Elevate Healthcare, Inc has a contract through Sourcewell cooperative, Contract Number 011822-CAE. Gaumard Scientific Company, Inc. has a contract through Buyboard cooperative, Contract Number 804-26. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

This increase will support the continued expansion of nursing programs by providing essential training equipment for nursing instruction and hands-on clinical skills development. The additional request of \$1,200,000 is for simulation manikins for the Frisco Campus Health Sciences Center.

BUDGET INFORMATION

- Board Approved Authorization: \$330,000
- Additional Authorization Request: \$1,610,000
- Funding Source: Nursing Department's FY27 operating budget, Revenue bond construction budget, and Nursing Shortage Reduction Program grant budget
- Current Contract Spend: \$229,665

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2026 through August 31, 2027.

RESOURCE PERSONNEL

Dr. Abe Johnson, Senior Vice President Campus Operations
972-985-3760

INFORMATION REPORTS

- Nepotism Waivers 2025-2026 pg. 122
- Personnel Report for October 2026 pg. 123
- Revenue and Expenses as of September 30, 2026 pg. 126
- Statement of Net Position as of September 30, 2026 pg. 127
- Monthly Investment Report as of September 30, 2026 pg. 128
- AECOM Monthly Report for September 2026 pg. 155

INFORMATION ITEM

Nepotism Waivers 2025-2026

Pursuant to DJ(LOCAL), each September, “if any nepotism waivers are granted for employees at the level of associate vice president or above, then an information item” will be provided listing waivers with employee name(s), relationships, and date(s) granted.

Todd Horkman, Chief Innovation Officer; Kristy Horkman (Spouse), granted on September 11, 2025.

Todd Horkman, Chief Innovation Officer; Jake Walker (Stepchild), granted on January 14, 2026.

Resource:

Dr. Allison Venuto, Chief Human Resources Officer
972.881.5826
avenuto@collin.edu

Collin County Community College District Board of Trustees

Personnel Report for October 30, 2026

Administrative Appointments

Name	Start Date	Title	Department	Reason
Gregory Dewhirst	09/14/26	Associate Dean – Academic Affairs/ Workforce Programs	Associate Dean	Replacement, Courtney Mulcahy

Faculty Appointments

Name	Start Date	Title	Department	Reason
Brenda Armstrong	08/11/26	Professor, Licensed Vocational Nursing	Licensed Vocational Nursing	Replacement Monica Nicholson
Danielle Butler	09/16/26	Professor, Licensed Vocational Nursing	Licensed Vocational Nursing	Replacement Amy Rusterholtz
Taylor Ehrhart	08/11/26	Temporary Full-Time Professor, English	English	New position
Victoria Fendley	08/11/26	Temporary Full-Time Professor, English	English	New position
Joshua Hodge	08/11/26	Professor, Surgical Professions	Surgical Professions	New position
Blerina Krasniqi	08/11/26	Temporary Full-Time Professor, Government	Political Science	New position
Tabitha Wilkes	08/14/26	Temporary Full-Time Professor, English	English	New position

Staff Appointments

Name	Start Date	Title	Department	Reason
Jamee Cook	09/01/26	Clinical Coordinator – Health Professions	Health Professions	Replacement Marlaina Pritchard
Jada Lister	09/28/26	Texas Educating Adults Management System Specialist - AEL (Grant-funded)	Grants	Replacement Vanessa Alvarado
Alexandra McClain	09/09/26	Admissions/Records Assistant	District Student Operations	Replacement Owen Brem
Joy McClain	09/01/26	Coordinator – Perkins Grant (Grant-funded)	Grants	Promotion
Dylan Murphey	09/08/26	IT Security Analyst	Information Security	Replacement Jake Walker
Samantha Ridenhour	09/09/26	Paralegal	General Counsel	New Position
Erika Roberts	09/14/26	Contract Administrator	Purchasing	Replacement Timothy Accountius

Gabriel Rodriguez Millet	09/21/26	Facility Operations Assistant	Physical Plant Support Services	Replacement Ty Marshall
Matthew Taylor	09/03/26	Facility Operations Assistant	Physical Plant Support Services	Replacement Kyle Caffery
Dean Weltman	09/21/26	Police Officer	Police Department	Replacement Austin Walker

Promotions and Changes

Name	Start Date	Title	Department	Reason
Ezrela Amoako	09/01/26	N: UX/UI Accessibility Developer O: Coordinator – Web Communications	N: Communications O: Communications	Reclassification
Alisha Collins	09/01/26	N: Assistant Director - Payroll O: Manager – Payroll	N: CFO, Finance & Budgeting O: CFO, Finance & Budgeting	Reclassification
Mark Dempsey	09/01/26	N: Director – Grants Management O: Assistant Director - Convergence Technology Center (Grant-funded)	N: Grants O: Grants	Reclassification
Rebecca Falola	09/10/26	N: Lead College and Career Counselor/Dual Credit O: College and Career Counselor/Dual Credit	N: P-12 Partnerships/ Dual Credit O: P-12 Partnerships/ Dual Credit	Reclassification
Johnathan Henderson	09/09/26	N: Coordinator - First-Year Experience (FYE) O: Career Coach Underserved Populations Workforce (Grant-funded)	N: Quality Enhancement Plan - SACS O: Quality Enhancement Plan - SACS	Reclassification
Haley Marcopolos	09/01/26	N: Director – Web and Creative Services O: Director – Web Communications	N: Communications O: Communications	Reclassification
Jacquelyn Minor	09/15/26	N: Distance Learning and Digital Navigation Lead - AEL (Grant-funded) O: Instruction and Curriculum Lead - Adult Education & Literacy (Grant-funded)	N: Grants O: Grants	Promotion
Stephanie Ramirez	09/01/26	N: Manager – Accounting O: Senior Accountant	N: CFO, Finance & Budgeting O: CFO, Finance & Budgeting	Reclassification

Resignations and Separations

Name	Last Day	Service	Title	Department	Reason
David Copland	09/25/26	5	Manager – Facilities Zone	Physical Plan Support Services	Separation
Joleigh Cyr	09/17/26	1	Specialist - Student Enrollment	Admissions & Advising	Resignation
Neil Evans	09/18/26	2	Manager - Industrial Safety Program	Emergency Management	Resignation
Herbert Harper	09/11/26	9	Buyer	Purchasing	Separation
Vicky Johnson	09/30/26	10	Applications Administrator	eLearning Centers	Retirement
Jason McClure	09/17/26	3	Specialist - Technology	Campus Technology Services	Separation
Lillian Meason	09/30/26	28	Admissions Associate	Registration & Records	Retirement
Felecia Resendez	09/08/26	2	Professor, Education	Education	Resignation
Shari Son	09/26/26	<1	Instructor - Simulation Center	Simulation Lab	Resignation

Collin College
GASB Statement of Revenues, Expenses, Changes in Net Position
For the Period Ending
September 30, 2026

	Year-To-Date Actuals (8.3% Elapsed)												
	Budget All Funds	FD100-FD125 Unrestricted (Includes Innovation, SAFAC)	FD130 Debt Stabilization	FD135 Pension/OPEB	FD200-FD215 Restricted (Includes Cost Share and Other Restricted)	FD300 Auxiliary	FD500 Building	FD600-FD610 Bond (Includes 2018, 2020, and 2024 Bonds)	FD700-FD710 Debt Service (Includes Revenue Bond Debt Service)	FD900 Investment in Plant	Total All Funds	% Actual to Budget	
Revenues													
Tuition & fees, net	\$ 56,593,427	\$ 32,106,883	\$ -	\$ -	\$ 1,206,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,313,161	59%	
Federal grants and contracts	200,000	6,885	-	-	171,430	-	-	-	-	-	178,315	89%	
State grants and contracts	344,900	-	-	-	11,075	-	-	-	-	-	11,075	3%	
Non-governmental grants and contracts	291	-	-	-	-	-	-	-	-	-	-	0%	
Sales and services of educational enterprises	732,500	47,162	-	-	-	-	-	-	-	-	47,162	6%	
Auxiliary enterprises	6,124,527	-	-	-	-	1,425,905	-	-	-	-	1,425,905	23%	
Other operating revenue	650,000	12,778	-	-	-	-	-	-	-	-	12,778	2%	
Total operating revenues	\$ 64,645,645	\$ 32,173,708	\$ -	\$ -	\$ 1,388,783	\$ 1,425,905	\$ -	\$ -	\$ -	\$ -	\$ 34,988,396	54%	
Expenses													
Operating expenses													
Instruction	\$ 136,492,970	11,128,950	\$ 69,754	\$ -	\$ 440,649	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,639,353	9%	
Public service	45,202	-	-	-	-	-	-	-	-	-	-	0%	
Academic support	37,420,762	3,006,602	51,027	-	125,191	-	-	-	-	-	3,182,820	9%	
Student services	27,478,714	1,903,183	-	-	89,076	-	-	-	-	-	1,992,259	7%	
Institutional support	57,079,469	6,239,670	393	-	(1,477,047)	-	664	406	5	-	4,764,091	8%	
Operation and maintenance of plant	27,216,448	1,796,190	-	-	-	-	-	-	-	-	1,796,190	7%	
Scholarships	39,144,822	-	-	-	21,381,335	-	-	-	-	-	21,381,335	55%	
Auxiliary enterprises	7,848,564	-	-	-	-	916,695	-	-	-	-	916,695	12%	
Depreciation	37,857,030	-	-	-	-	-	-	-	-	1,931,071	1,931,071	5%	
Total operating expenses	\$ 370,583,981	\$ 24,074,595	\$ 121,174	\$ -	\$ 20,559,204	\$ 916,695	\$ 664	\$ 406	\$ 5	\$ 1,931,071	\$ 47,603,814	13%	
Operating income (loss)	\$ (305,938,336)	\$ 8,099,113	\$ (121,174)	\$ -	\$ (19,170,421)	\$ 509,210	\$ (664)	\$ (406)	\$ (5)	\$ (1,931,071)	\$ (12,615,418)	4%	
Non-operating revenues (expenses)													
State appropriations	\$ 82,076,374	\$ -	\$ -	\$ -	\$ 1,269,385	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,269,385	2%	
Ad valorem taxes:													
Taxes for maintenance and operations	176,873,748	(116,438)	-	-	-	-	-	-	-	-	(116,438)	0%	
Taxes for general obligation bonds	14,980,599	-	-	-	-	-	-	-	(9,707)	-	(9,707)	0%	
Federal grants & contracts	60,244,822	28,388	-	-	18,985,480	-	-	-	-	-	19,013,868	32%	
State grant & contracts	-	-	-	-	1,567,662	-	-	-	-	-	1,567,662	0%	
Gifts	9,146	15,000	-	-	-	-	-	-	-	-	15,000	164%	
Investment income, net	12,200,000	416,081	144,599	-	10,116	-	260,397	-	246,633	-	1,077,826	9%	
Interest on capital related debt	(25,663,702)	-	-	-	-	-	-	-	(1,775,022)	-	(1,775,022)	7%	
Other non-operating revenues	45,500	54,746	-	-	-	-	-	-	-	-	54,746	120%	
Other non-operating expenses	(4,500)	-	-	-	-	-	-	-	-	-	-	0%	
Total non-operating revenues (expenses)	\$ 320,761,987	\$ 397,777	\$ 144,599	\$ -	\$ 21,832,643	\$ -	\$ 260,397	\$ -	\$ (1,538,096)	\$ -	\$ 21,097,320	7%	
Other changes													
Transfers in (out)	\$ (29,405,000)	\$ (93,229)	\$ -	\$ -	\$ -	\$ 93,229	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
Reserves	20,221,447	-	-	-	-	-	-	-	-	-	-	0%	
Total other changes	\$ (9,183,553)	\$ (93,229)	\$ -	\$ -	\$ -	\$ 93,229	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
Increase (decrease) in net position	\$ 5,640,098	\$ 8,403,661	\$ 23,425	\$ -	\$ 2,662,222	\$ 602,439	\$ 259,733	\$ (406)	\$ (1,538,101)	\$ (1,931,071)	\$ 8,481,902	150%	
Net position beginning of year		(101,423,501)	71,090,700	151,493,982	51,638,282	1,186,883	148,489,293	104,546,003	46,467,213	121,211,779	594,700,634		
Net position for period ended Sept 2026		\$ (93,019,840)	\$ 71,114,125	\$ 151,493,982	\$ 54,300,504	\$ 1,789,322	\$ 148,749,026	\$ 104,545,597	\$ 44,929,112	\$ 119,280,708	\$ 603,182,536		

Collin College
Statement of Net Position
September 2026

Ledger Account	September 30, 2026	September 30, 2025
Assets		
Current Assets		
Cash & Cash Equivalents	\$ 66,182,809	\$ 106,851,615
Restricted Cash & Cash Equivalents	13,167,586	62,547,305
Short-term Investments	222,117,986	120,628,715
Restricted Short-term Investments	63,717,717	124,721,073
Accounts Receivable, Net of Allowance	40,157,757	40,361,000
Taxes Receivables, Net of Allowance	561,564	561,564
Prepaid Expenses	125,545	2,300
Noncurrent Assets		
Long-term Investments	59,852,956	108,252,748
Restricted Long-term Investments	-	10,011,496
Lease Receivable	586,365	586,365
Plant & Equipment, Net	971,653,522	859,313,678
Total Assets	\$ 1,438,123,807	\$ 1,433,837,859
Deferred Outflows		
Deferred Outflows - Pension	17,377,584	17,377,584
Deferred Outflows - OPEB	15,805,229	15,805,229
Total Deferred Outflows	\$ 33,182,813	\$ 33,182,813
Liabilities		
Current Liabilities		
Accounts Payable and Accrued Liabilities	20,033,766	9,092,455
Accrued Interest	3,445,059	1,409,370
Funds Held for Others	486,925	441,664
Unearned Revenue	4,707,615	1,674,949
Compensated Absences - Current Portion	302,223	302,223
Lease and SBITA Liabilities - Current Portion	4,203,580	4,203,580
Bonds Payable - Current Portion	29,405,000	28,010,000
OPEB Liability - Current Portion	2,577,146	2,577,146
Noncurrent Liabilities		
Rebatable Arbitrage Liability	1,206,101	-
Compensated Absences	2,291,965	2,291,965
Lease and SBITA Liabilities	7,972,011	7,972,011
Net Pension Liability	59,405,423	59,405,423
Net OPEB Liability	88,211,797	88,211,797
Bonds Payable	609,823,530	643,375,803
Total Liabilities	\$ 834,072,141	\$ 848,968,386
Deferred Inflows		
Deferred Inflows - Pension	1,183,567	1,183,567
Deferred Inflows - OPEB	30,953,089	30,953,089
Deferred Inflows - Leases	605,287	605,287
Deferred Inflows - Donated Asset	1,310,000	-
Total Deferred Inflows	\$ 34,051,943	\$ 32,741,943
Total Net Assets	\$ 603,182,536	\$ 585,310,343

Collin County Community College District

Investment Report

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As of September 30, 2026



MEEDER

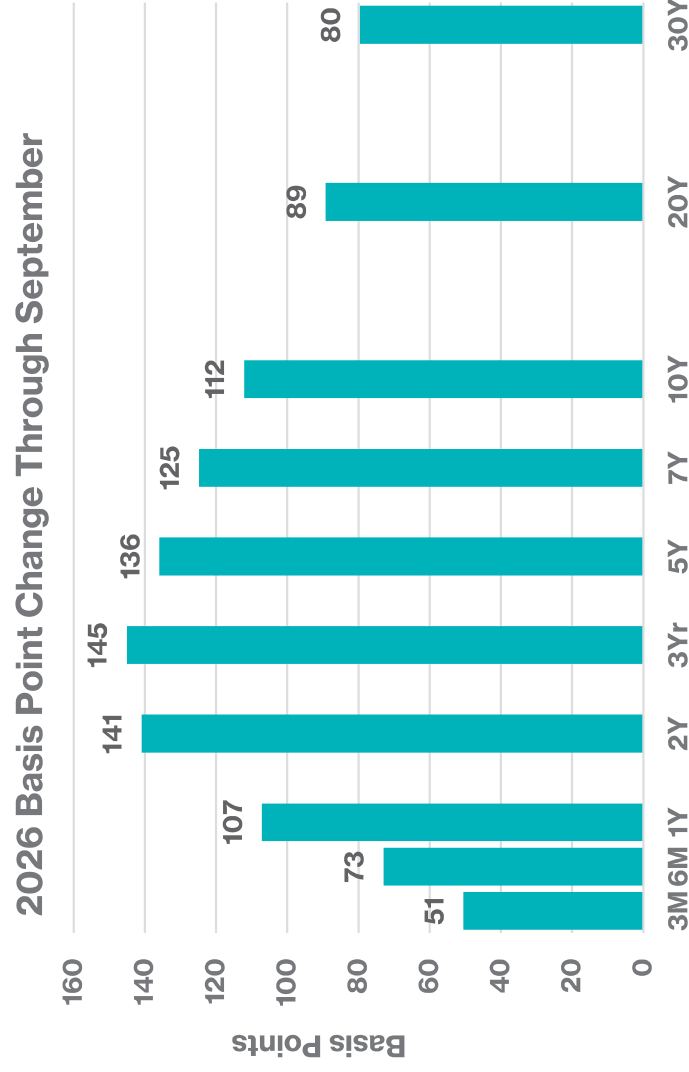
PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

- Interest rates rose materially during September as inflation remains elevated
- The Federal Reserve hiked the Fed Funds rate .25% in September, with more projected
- Labor market continued its generally not too hot, not too cold posture
- The 30-year U.S. Treasury bond hit its highest rate in 24 years on debt/inflation worries

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- All U.S. Treasury rates have increased during 2026.
- The highest YTD rate of change has occurred in the shorter-term tenors of the yield curve.
- Persistent inflation, all-time high Federal debt, and increased corporate bond issuance have been primary contributors to rates pushing higher in 2026.

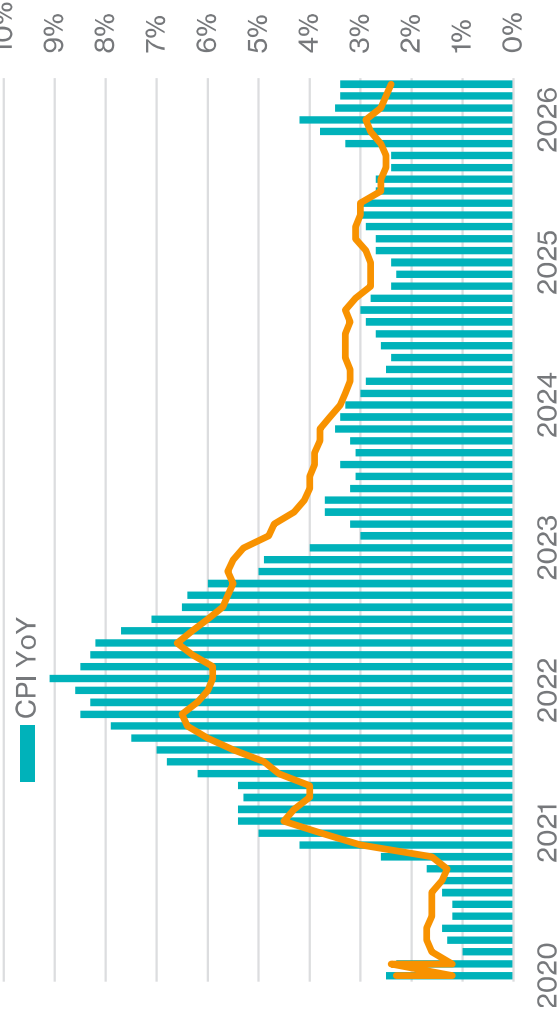


- Job openings are back to the range before COVID era.
- This labor market metric skyrocketed during the COVID pandemic due to a rapid economic rebound, massive shifts in consumer spending, and permanent structural changes to the workforce.
- The labor market is currently at an equilibrium between job seekers and the unemployed, as some have described it as “low fire, low hire.”

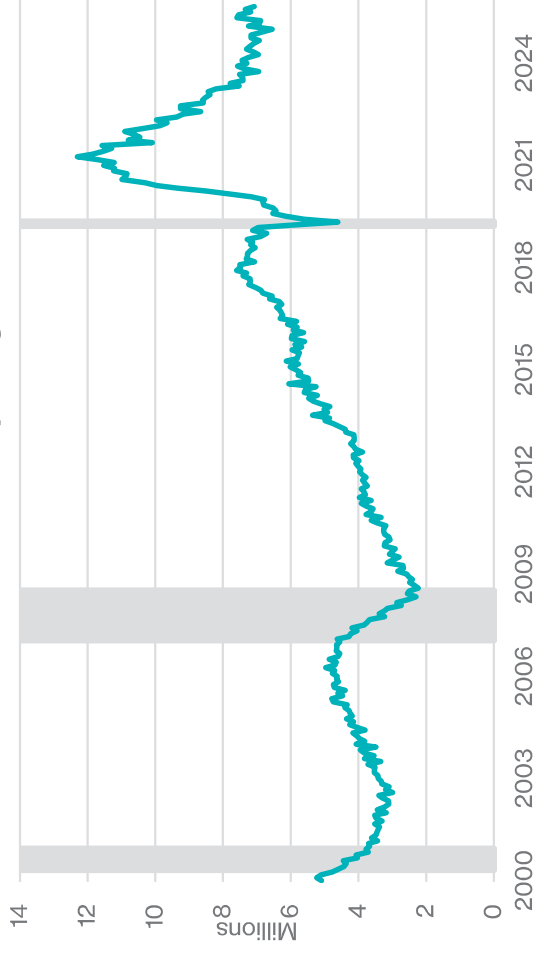
SOURCE: BLOOMBERG

130

U.S. Consumer Price Index



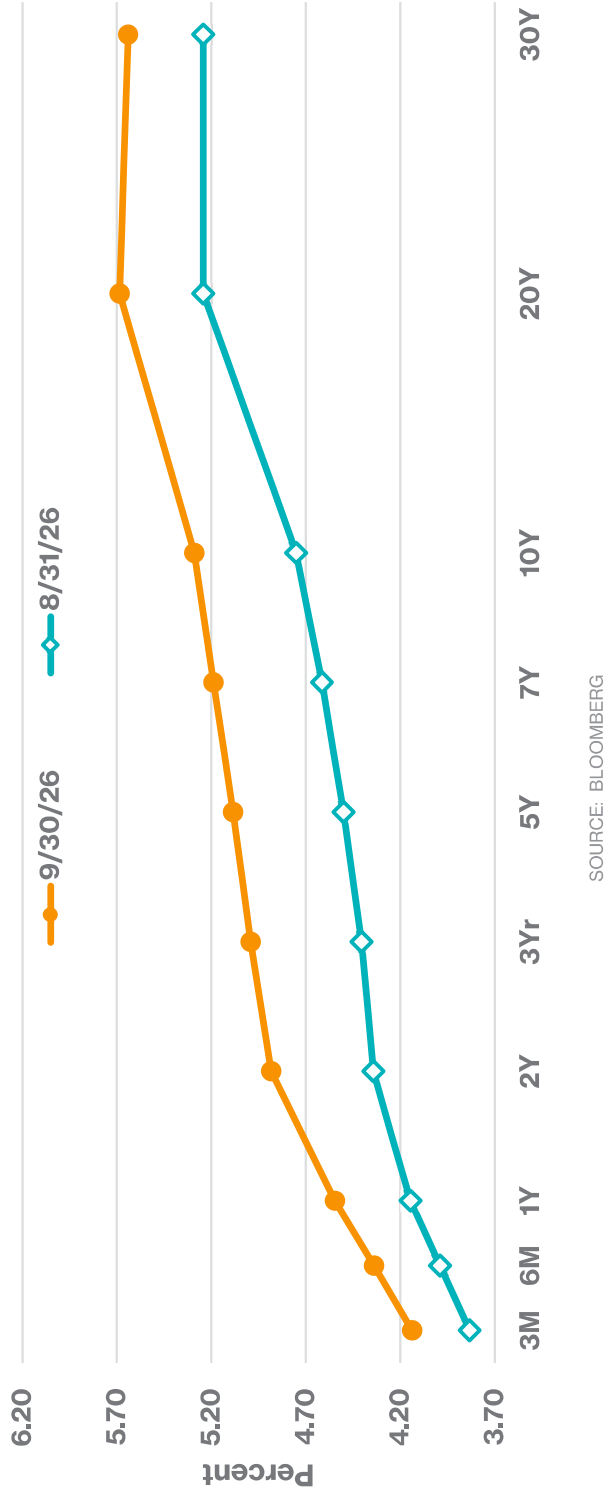
U.S. Job Openings



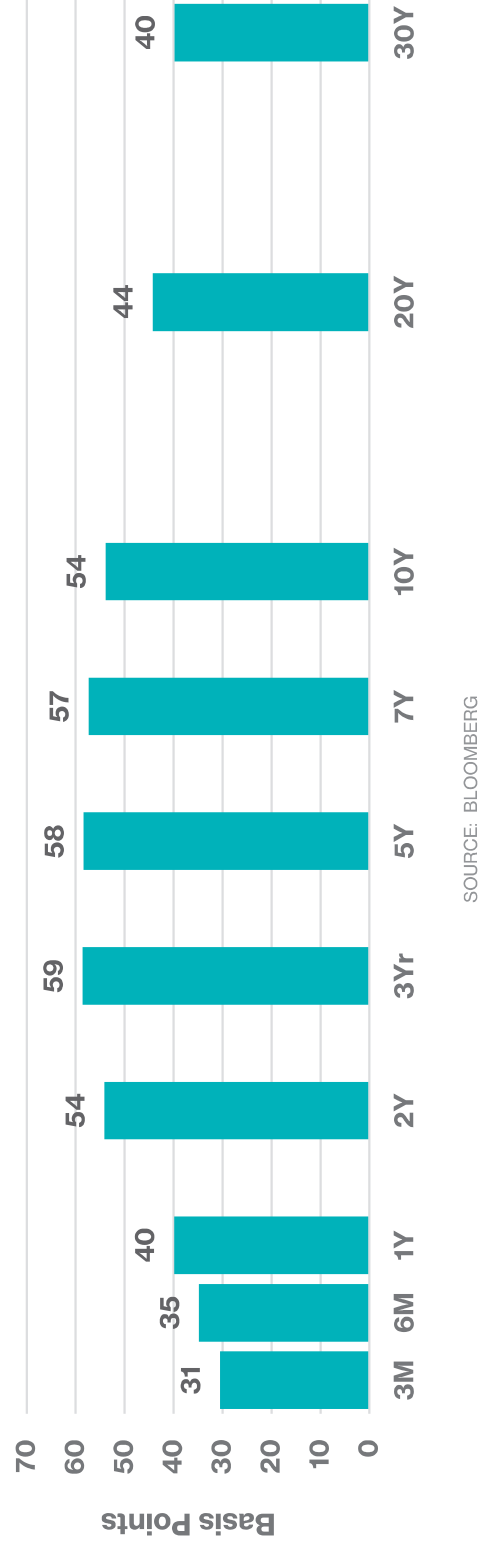
- U.S. inflation data released in May 2026 accelerated to the fastest pace since 2023.
- A surge in energy prices accounted for most of the recent advance.
- Inflation's YoY rate of change has slowed from earlier this year, but cumulative inflation since the start of the pandemic (~6.5 years ago) remains well above historic averages.

SOURCE: BLOOMBERG

U.S. Treasury Yield Curve Change



Basis Point Change





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Portfolio Summary	6
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Transaction Statement	17
Amortization Schedule	18
Accrued Interest Schedule	21
Earnings by Fund	24

Portfolio Summary

3.93

Weighted Average Yield to Maturity

0.46

Weighted Average Maturity (Years)

0.50

Portfolio Effective Duration (Years)

0.46

Weighted Average Life (Years)

AA

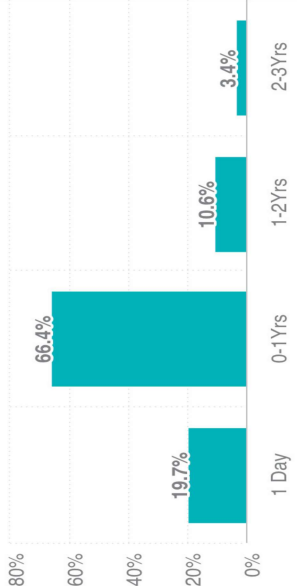
Average Credit Rating



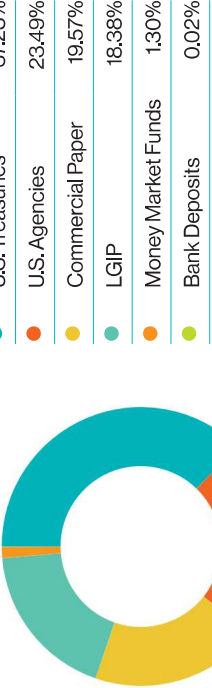
Portfolio Position

Par Value	\$433,443,228
Principal Cost	\$429,306,638
Book Value	\$430,946,666
Market Value	\$429,711,716
Unrealized Gain/Loss	(\$1,234,951)
Accrued Interest	\$2,137,309

Maturity Distribution



Sector Allocation



Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	PORTFOLIO	% OF	DAYS TO	YIELD
						MATURITY	
Bank Deposits	104,665.58	104,665.58	104,665.58	0.02%	1		0.00
LGIP	78,973,949.05	78,973,949.05	78,973,949.05	18.38%	1		3.98
Money Market Funds	5,604,613.37	5,604,613.37	5,604,613.37	1.30%	1		3.73
Commercial Paper	85,000,000.00	84,102,201.38	84,102,201.38	19.57%	96		4.09
U.S. Treasuries	161,760,000.00	159,994,753.31	161,016,003.66	37.23%	320		3.92
U.S. Agencies	102,000,000.00	100,931,532.90	101,145,233.24	23.49%	123		3.80
TOTAL	433,443,228.00	429,711,715.59	430,946,666.27	100.00%	167		3.93
CASH AND ACCRUED INTEREST							
Purchased Accrued Interest		23,632.12	23,632.12				
TOTAL CASH AND INVESTMENTS	433,443,228.00	429,735,347.71	430,970,298.39		167		3.93
TOTAL EARNINGS							
	CURRENT MONTH	FISCAL YEAR TO DATE					
	1,465,034.88	1,465,034.88					



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
BUILDING						
LGIP	3	26,331,598.97	26,331,598.97	6.10	4.03	1
Money Market Funds	1	2,309,879.54	2,309,879.54	0.53	3.73	1
Commercial Paper	6	30,000,000.00	29,743,074.97	6.89	4.05	78
U.S. Treasuries	9	65,000,000.00	64,681,738.93	15.01	3.84	298
U.S. Agencies	1	10,000,000.00	9,998,824.07	2.33	3.55	83
TOTAL	20	133,641,478.51	133,065,116.48	30.86	3.90	168

DEBT SERVICE						
LGIP	1	93,889.63	93,889.63	0.02	3.87	1
Money Market Funds	1	74,767.50	74,767.50	0.02	3.73	1
TOTAL	2	168,657.13	168,657.13	0.04	3.81	1

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OPERATING						
Bank Deposits	1	104,665.58	104,665.58	0.02	0.00	1
LGIP	3	37,231,235.23	37,231,235.23	8.62	3.94	1
Money Market Funds	1	317,154.19	317,154.19	0.07	3.73	1
Commercial Paper	6	30,000,000.00	29,639,397.23	6.86	4.12	108
U.S. Treasuries	5	35,260,000.00	34,842,601.80	8.03	4.11	558
U.S. Agencies	5	53,000,000.00	52,150,995.31	12.08	4.03	160
TOTAL	21	155,913,055.00	154,286,049.35	35.79	4.04	200

REVENUE BOND						
LGIP	1	11,631,556.74	11,631,556.74	2.69	4.04	1
Money Market Funds	1	1,367,372.27	1,367,372.27	0.32	3.73	1
Commercial Paper	2	25,000,000.00	24,719,729.17	5.73	4.10	101
U.S. Treasuries	1	10,000,000.00	10,001,582.52	2.35	4.29	76
U.S. Agencies	1	29,000,000.00	28,996,589.79	6.77	3.55	83



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
TOTAL	6	76,998,929.01	76,716,830.49	17.84	3.90	74
STABILIZATION						
LGIP	1	3,685,668.48	3,685,668.48	0.85	3.87	1
Money Market Funds	1	1,535,439.87	1,535,439.87	0.36	3.73	1
U.S. Treasuries	6	51,500,000.00	51,490,080.41	12.01	3.81	237
U.S. Agencies	1	10,000,000.00	9,998,824.07	2.33	3.55	83
TOTAL	9	66,721,108.35	66,710,012.82	15.46	3.77	195
GRAND TOTAL	58	433,443,228.00	430,946,666.27	100.00	3.93	167



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
BUILDING												
LGIP												
TEXSTAR	TexSTAR	09/30/2026 09/30/2026	427,900.80	427,900.80 0.00	427,900.80	3.86		1	1.00 427,900.80	0.00 427,900.80	0.10	AAA
TEXPOOL	TexPool	09/30/2026 09/30/2026	1,025,799.64	1,025,799.64 0.00	1,025,799.64	3.87		1	1.00 1,025,799.64	0.00 1,025,799.64	0.24	AAA
139999998	Texas Connect	09/30/2026 09/30/2026	24,877,898.53	24,877,898.53 0.00	24,877,898.53	4.04		1	1.00 24,877,898.53	0.00 24,877,898.53	5.79	NA
LGIP TOTAL			26,331,598.97	26,331,598.97 0.00	26,331,598.97	4.03		1	1.00 26,331,598.97	0.00 26,331,598.97	6.13	AAA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG:Z	09/30/2026 09/30/2026	2,309,879.54	2,309,879.54 0.00	2,309,879.54	3.73		1	1.00 2,309,879.54	0.00 2,309,879.54	0.54	Aaa AAA
MONEY MARKET FUNDS TOTAL			2,309,879.54	2,309,879.54 0.00	2,309,879.54	3.73		1	1.00 2,309,879.54	0.00 2,309,879.54	0.54	AAA
COMMERCIAL PAPER												
892333HM35	TOYOTA MOTOR CRD 12/03/26	06/23/2026 06/24/2026	5,000,000.00	4,911,350.00 0.00	4,911,350.00	4.01	12/03/2026	64	99.31 4,965,525.00	0.00 4,965,525.00	1.16	P-1 A-1+
59157UM80	METLIFE SHRT TRM 12/08/26	06/25/2026 06/26/2026	5,000,000.00	4,909,708.33 0.00	4,909,708.33	4.01	12/08/2026	69	99.26 4,962,788.89	0.00 4,962,788.89	1.15	P-1 A-1+
22533JMM2	CREDIT AGRIN Y 12/21/26	06/25/2026 06/26/2026	5,000,000.00	4,901,852.80 0.00	4,901,852.80	4.05	12/21/2026	82	99.11 4,955,337.51	0.00 4,955,337.51	1.15	P-1 A-1
86563HMN7	SUMITOMO NY 12/22/26	06/25/2026 06/29/2026	5,000,000.00	4,903,444.40 0.00	4,903,444.40	4.03	12/22/2026	83	99.10 4,955,013.87	0.00 4,955,013.87	1.15	P-1 A-1
45685RMP9	ING US FUNDING 12/23/26	06/23/2026 06/24/2026	5,000,000.00	4,898,130.56 0.00	4,898,130.56	4.11	12/23/2026	84	99.07 4,953,543.06	0.00 4,953,543.06	1.15	P-1 A-1
62479MMU4	MUFG BANK NY 12/28/26	06/25/2026 06/26/2026	5,000,000.00	4,896,708.30 0.00	4,896,708.30	4.10	12/28/2026	89	99.02 4,950,866.65	0.00 4,950,866.65	1.15	P-1 A-1
COMMERCIAL PAPER TOTAL			30,000,000.00	29,421,194.39 0.00	29,421,194.39	4.05		78	99.14 29,743,074.97	0.00 29,743,074.97	6.92	AA-
U.S. TREASURIES												
912797VG9	US TREASURY BILL 12/10/26	06/26/2026 06/29/2026	10,000,000.00	9,828,551.67 0.00	9,828,551.67	3.88	12/10/2026	71	99.23 9,923,151.60	(3,669.23) 9,926,820.83	2.31	P-1 A-1+
91282CJP7	US TREASURY 4.375 12/15/26	12/05/2024 12/06/2024	5,000,000.00	5,021,679.69 0.00	5,021,679.69	4.15	12/15/2026	76	100.04 5,002,148.45	(51.79) 5,002,200.24	1.16	Aa1 AA+
912797VH7	US TREASURY BILL 12/17/26	06/26/2026 06/29/2026	10,000,000.00	9,821,067.50 0.00	9,821,067.50	3.89	12/17/2026	78	99.15 9,915,035.50	(4,392.56) 9,919,428.06	2.31	P-1 A-1+
91282CKJ9	US TREASURY 4.500 04/15/27	04/14/2025 04/15/2025	10,000,000.00	10,117,968.75 0.00	10,117,968.75	3.88	04/15/2027	197	100.09 10,008,984.40	(2,689.40) 10,031,673.80	2.33	Aa1 AA+
91282CLG4	US TREASURY 3.750 08/15/27	09/05/2024 09/05/2024	4,000,000.00	4,011,406.25 0.00	4,011,406.25	3.65	08/15/2027	319	99.30 3,972,187.52	(31,189.75) 4,003,377.27	0.92	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PRINCIPAL COST		TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
			PAR VALUE	PURCHASED INTEREST								
91282CPL9	US TREASURY 3.375 11/30/27	12/22/2025 12/23/2025	10,000,000.00	9,975,781.25 0.00	9,975,781.25	3.50	11/30/2027	426	98.51 9,851,171.90	(134,269.45) 9,985,441.35	2.29	Aa1 AA+
91282CFZ9	US TREASURY 3.875 11/30/27	12/12/2024 12/13/2024	5,000,000.00	4,966,015.62 0.00	4,966,015.62	4.12	11/30/2027	426	99.09 4,954,296.90	(32,354.34) 4,986,651.24	1.15	Aa1 AA+
9128284V9	US TREASURY 2.875 08/15/28	09/05/2024 09/05/2024	6,000,000.00	5,840,625.00 0.00	5,840,625.00	3.60	08/15/2028	685	96.48 5,788,828.14	(135,468.74) 5,924,296.88	1.35	Aa1 AA+
9128285M8	US TREASURY 3.125 11/15/28	12/12/2024 12/13/2024	5,000,000.00	4,818,750.00 0.00	4,818,750.00	4.14	11/15/2028	777	96.47 4,823,437.50	(78,411.77) 4,901,849.27	1.12	Aa1 AA+
U.S. TREASURIES TOTAL			65,000,000.00	64,401,845.73 0.00	64,401,845.73	3.84		298	98.84 64,239,241.91	(442,497.02) 64,681,738.93	14.95	AA+
U.S. AGENCIES												
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	12/22/2025 12/23/2025	10,000,000.00	9,994,780.00 0.00	9,994,780.00	3.55	12/22/2026	83	99.84 9,983,500.00	(15,324.07) 9,998,824.07	2.32	Aa1 A++
U.S. AGENCIES TOTAL			10,000,000.00	9,994,780.00 0.00	9,994,780.00	3.55		83	99.84 9,983,500.00	(15,324.07) 9,998,824.07	2.32	AA+
BUILDING TOTAL			133,641,478.51	132,459,298.63 0.00	132,459,298.63	3.90		168	132,607,295.39	(457,821.08) 133,065,116.48	30.86	AA

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DEBT SERVICE												
LGIP												
TEXPOOL	TexPool	09/30/2026 09/30/2026	93,889.63	93,889.63 0.00	93,889.63	3.87		1	1.00 93,889.63	0.00 93,889.63	0.02	AAA
LGIP TOTAL			93,889.63	93,889.63 0.00	93,889.63	3.87		1	1.00 93,889.63	0.00 93,889.63	0.02	AAA
MONEY MARKET FUNDS												
31848V567	FIRST AMER.GVT OBLG.Z	09/30/2026 09/30/2026	74,767.50	74,767.50 0.00	74,767.50	3.73		1	1.00 74,767.50	0.00 74,767.50	0.02	Aaa AAA
MONEY MARKET FUNDS TOTAL			74,767.50	74,767.50 0.00	74,767.50	3.73		1	1.00 74,767.50	0.00 74,767.50	0.02	AAA
DEBT SERVICE TOTAL			168,657.13	168,657.13 0.00	168,657.13	3.81		1	168,657.13	0.00 168,657.13	0.04	AAA

OPERATING												
BANK DEPOSITS												
51532MEED	JPMorgan Chase Commercial Checking Account	09/30/2026 09/30/2026	104,665.58	104,665.58 0.00	104,665.58	0.00		1	1.00 104,665.58	0.00 104,665.58	0.02	NA NA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PRINCIPAL COST PURCHASED INTEREST	PAR VALUE	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE GAIN/LOSS	UNREALIZED BOOK VALUE	% OF MV	MOODY'S S&P RATING
BANK DEPOSITS												
TOTAL			104,665.58 0.00	104,665.58	104,665.58	0.00		1	104,665.58	0.00 104,665.58	0.02	NA
LGIP												
TEXSTAR	TexSTAR	09/30/2026 09/30/2026	528,728.98 0.00	528,728.98	528,728.98	3.86		1	100 528,728.98	0.00 528,728.98	0.12	AAA
TEXPOOL	TexPool	09/30/2026 09/30/2026	22,001,276.30 0.00	22,001,276.30	22,001,276.30	3.87		1	100 22,001,276.30	0.00 22,001,276.30	5.12	AAA
139999998	Texas Connect	09/30/2026 09/30/2026	14,701,229.95 0.00	14,701,229.95	14,701,229.95	4.04		1	100 14,701,229.95	0.00 14,701,229.95	3.42	NA
LGIP TOTAL			37,231,235.23 0.00	37,231,235.23	37,231,235.23	3.94		1	100 37,231,235.23	0.00 37,231,235.23	8.66	AAA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG:Z	09/30/2026 09/30/2026	317,154.19 0.00	317,154.19	317,154.19	3.73		1	100 317,154.19	0.00 317,154.19	0.07	Aaa AAA
MONEY MARKET FUNDS TOTAL			317,154.19 0.00	317,154.19	317,154.19	3.73		1	100 317,154.19	0.00 317,154.19	0.07	AAA
COMMERCIAL PAPER												
89233HM35	TOYOTA MOTOR CRD 12/03/26	06/23/2026 06/24/2026	4,911,350.00 0.00	5,000,000.00	4,911,350.00	4.01	12/03/2026	64	99.31 4,965,525.00	0.00 4,965,525.00	1.16	P-1 A++
22533JMM2	CREDIT AGRIN Y 12/21/26	06/25/2026 06/26/2026	4,901,852.80 0.00	5,000,000.00	4,901,852.80	4.05	12/21/2026	82	99.11 4,955,337.51	0.00 4,955,337.51	1.15	P-1 A-1
45685RMP9	ING US FUNDING 12/23/26	06/23/2026 06/24/2026	4,898,130.56 0.00	5,000,000.00	4,898,130.56	4.11	12/23/2026	84	99.07 4,953,543.06	0.00 4,953,543.06	1.15	P-1 A-1
78015DNM8	RBC 01/21/27	06/25/2026 06/26/2026	4,883,598.61 0.00	5,000,000.00	4,883,598.61	4.11	01/21/2027	113	98.75 4,937,622.22	0.00 4,937,622.22	1.15	P-1 A++
60689GP1	MIZUHO BANK NY 02/09/27	06/23/2026 06/24/2026	4,869,027.78 0.00	5,000,000.00	4,869,027.78	4.21	02/09/2027	132	98.51 4,925,402.78	0.00 4,925,402.78	1.15	P-1 A-1
62479MQP1	MJFG BANK NY 03/23/27	06/26/2026 06/29/2026	4,848,700.00 0.00	5,000,000.00	4,848,700.00	4.21	03/23/2027	174	98.04 4,901,966.67	0.00 4,901,966.67	1.14	P-1 A-1
COMMERCIAL PAPER TOTAL			29,312,659.75 0.00	30,000,000.00	29,312,659.75	4.12		108	98.80 29,639,397.24	0.00 29,639,397.23	6.90	AA-
U.S. TREASURIES												
912797TM9	US TREASURY BILL 01/21/27	06/26/2026 06/29/2026	9,791,367.78 0.00	10,000,000.00	9,791,367.78	3.77	01/21/2027	113	98.74 9,874,372.10	(12,196.79) 9,886,568.89	2.30	P-1 A++
91282CKR1	US TREASURY 4.500 05/15/27	05/23/2025 05/27/2025	5,049,609.38 0.00	5,000,000.00	5,049,609.38	3.97	05/15/2027	227	100.05 5,002,343.75	(13,271.46) 5,015,615.21	1.16	Aa1 AA+
91282CNY3	US TREASURY 3.375 09/15/28	09/18/2026 09/21/2026	9,993,881.25 5,739.36	10,260,000.00	9,999,620.61	4.76	09/15/2028	716	97.23 9,975,846.12	(21,705.73) 9,997,551.85	2.32	Aa1 AA+
91282CEV9	US TREASURY 3.250 06/30/29	06/26/2025 06/27/2025	4,907,812.50 0.00	5,000,000.00	4,907,812.50	3.75	06/30/2029	1,004	95.63 4,781,640.65	(155,200.84) 4,936,841.49	1.11	Aa1 AA+



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PRINCIPAL COST		TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
			PAR VALUE	PURCHASED INTEREST								
91282CLC3	US TREASURY 4.000 07/31/29	07/16/2025 07/17/2025	5,000,000.00	5,008,593.75 0.00	5,008,593.75	3.95	07/31/2029	1,035	97.45 4,872,265.65	(133,758.71) 5,006,024.36	1.13	Aa1 AA+
U.S. TREASURIES TOTAL			35,260,000.00	34,751,264.66 5,739.36	34,757,004.02	4.11		558	97.88 34,506,468.27	(336,133.54) 34,842,601.80	8.03	AA+
U.S. AGENCIES												
3130AXU63	FHLBANKS 4.625 11/17/26	11/22/2023 11/17/26	8,000,000.00	7,986,936.00 0.00	7,986,936.00	4.68	11/17/2026	48	100.02 8,001,440.00	2,003.02 7,999,436.98	1.86	Aa1 AA+
313396BK8	FREDDIE MAC D NOTE 02/03/27	06/26/2026 06/29/2026	10,000,000.00	9,773,700.00 0.00	9,773,700.00	3.85	02/03/2027	126	98.46 9,846,232.40	(24,600.93) 9,870,833.33	2.29	P-1 A+
313396CY7	FREDDIE MAC D NOTE 03/12/27	06/26/2026 06/29/2026	10,000,000.00	9,734,044.44 0.00	9,734,044.44	3.87	03/12/2027	163	97.99 9,798,566.50	(33,133.50) 9,831,700.00	2.28	P-1 A+
313384EN5	FHLBANKS D NOTE 04/19/27	06/26/2026 06/29/2026	15,000,000.00	14,533,887.50 0.00	14,533,887.50	3.95	04/19/2027	201	97.57 14,635,097.10	(47,819.57) 14,682,916.67	3.41	P-1 A+
313384FK0	FHLBANKS D NOTE 05/10/27	06/26/2026 06/29/2026	10,000,000.00	9,666,625.00 0.00	9,666,625.00	3.96	05/10/2027	222	97.31 9,731,046.90	(35,061.43) 9,766,108.33	2.26	P-1 A+
U.S. AGENCIES TOTAL			53,000,000.00	51,695,192.94 0.00	51,695,192.94	4.03		160	98.14 52,012,382.90	(138,612.41) 52,150,995.31	12.10	AAA
OPERATING TOTAL			155,913,055.00	153,412,172.35 5,739.36	153,417,911.71	4.04		200	153,811,303.41	(474,745.95) 154,286,049.35	35.79	AA+

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REVENUE BOND												
LGIP												
13999998	Texas Connect	09/30/2026 09/30/2026	11,631,556.74	11,631,556.74 0.00	11,631,556.74	4.04		1	1.00 11,631,556.74	0.00 11,631,556.74	2.71	NA
LGIP TOTAL			11,631,556.74	11,631,556.74 0.00	11,631,556.74	4.04		1	1.00 11,631,556.74	0.00 11,631,556.74	2.71	NA
MONEY MARKET FUNDS												
31846V567	FIRST AMER/GVT OBLG-Z	09/30/2026 09/30/2026	1,367,372.27	1,367,372.27 0.00	1,367,372.27	3.73		1	1.00 1,367,372.27	0.00 1,367,372.27	0.32	Aaa AAA
MONEY MARKET FUNDS TOTAL			1,367,372.27	1,367,372.27 0.00	1,367,372.27	3.73		1	1.00 1,367,372.27	0.00 1,367,372.27	0.32	AAA
COMMERCIAL PAPER												
0347M3N42	ANGLESEA FDG 01/04/27	07/17/2026 07/17/2026	12,500,000.00	12,262,500.00 0.00	12,262,500.00	4.08	01/04/2027	96	98.94 12,368,055.56	0.00 12,368,055.56	2.88	P-1 A-1
11042MNF1	BRITANNIA FNDG 01/15/27	07/16/2026 07/17/2026	12,500,000.00	12,245,326.39 0.00	12,245,326.39	4.11	01/15/2027	107	98.81 12,351,673.61	0.00 12,351,673.61	2.87	P-1 A-1
COMMERCIAL PAPER TOTAL			25,000,000.00	24,507,826.39 0.00	24,507,826.39	4.10		101	98.88 24,719,729.17	0.00 24,719,729.17	5.75	A-1

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE GAIN/LOSS	MARKET VALUE	UNREALIZED LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
U.S. TREASURIES													
91282CJP7	US TREASURY 4.375 12/15/26	12/20/2024 12/23/2024	10,000,000.00	10,015,234.38 0.00	10,015,234.38	4.29	12/15/2026	76	100.04 10,004,296.90	100.04 10,004,296.90	2,714.38 10,001,582.52	2.33	Aa1 AA+
U.S. TREASURIES TOTAL													
			10,000,000.00	10,015,234.38 0.00	10,015,234.38	4.29		76	100.04 10,004,296.90	100.04 10,004,296.90	2,714.38 10,001,582.52	2.33	AA+
U.S. AGENCIES													
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	12/22/2025 12/23/2025	29,000,000.00	28,984,862.00 0.00	28,984,862.00	3.55	12/22/2026	83	99.84 28,952,150.00	99.84 28,952,150.00	(44,439.79) 28,996,589.79	6.74	Aa1 A+
U.S. AGENCIES TOTAL													
			29,000,000.00	28,984,862.00 0.00	28,984,862.00	3.55		83	99.84 28,952,150.00	99.84 28,952,150.00	(44,439.79) 28,996,589.79	6.74	AA+
REVENUE BOND TOTAL													
			76,998,929.01	76,506,851.78 0.00	76,506,851.78	3.90		74	76,675,105.08	76,675,105.08	(41,725.41) 76,716,830.49	17.84	AA-

STABILIZATION

LGIP													
TEXPOOL													
	TexPool	09/30/2026 09/30/2026	3,685,668.48	3,685,668.48 0.00	3,685,668.48	3.87		1	1.00 3,685,668.48	1.00 3,685,668.48	0.00 3,685,668.48	0.86	AAA
LGIP TOTAL													
			3,685,668.48	3,685,668.48 0.00	3,685,668.48	3.87		1	1.00 3,685,668.48	1.00 3,685,668.48	0.00 3,685,668.48	0.86	AAA

MONEY MARKET FUNDS													
31846V567	FIRST AMER.GVT OBLG.Z	09/30/2026 09/30/2026	1,535,439.87	1,535,439.87 0.00	1,535,439.87	3.73		1	1.00 1,535,439.87	1.00 1,535,439.87	0.00 1,535,439.87	0.36	Aaa AAA
MONEY MARKET FUNDS TOTAL													
			1,535,439.87	1,535,439.87 0.00	1,535,439.87	3.73		1	1.00 1,535,439.87	1.00 1,535,439.87	0.00 1,535,439.87	0.36	AAA

U.S. TREASURIES													
91282CJP7	US TREASURY 4.375 12/15/26	12/05/2024 12/06/2024	10,000,000.00	10,043,359.37 0.00	10,043,359.37	4.15	12/15/2026	76	100.04 10,004,296.90	100.04 10,004,400.48	(103.58) 10,004,400.48	2.33	Aa1 AA+
91282CJT9	US TREASURY 4.000 01/15/27	01/12/2026 01/13/2026	10,000,000.00	10,046,093.80 0.00	10,046,093.80	3.53	01/15/2027	107	99.95 9,994,921.90	99.95 10,013,313.20	(18,391.30) 10,013,313.20	2.33	Aa1 AA+
91282CNE7	US TREASURY 3.875 05/31/27	06/25/2026 06/26/2026	6,500,000.00	6,489,082.03 17,892.76	6,506,974.79	4.06	05/31/2027	243	99.64 6,476,386.74	99.64 6,492,206.05	(15,819.32) 6,492,206.05	1.51	Aa1 AA+
91282CNE7	US TREASURY 3.875 05/31/27	06/26/2025 06/27/2025	10,000,000.00	10,023,437.50 0.00	10,023,437.50	3.75	05/31/2027	243	99.64 9,963,671.90	99.64 10,008,068.10	(44,396.20) 10,008,068.10	2.32	Aa1 AA+
91282CPL9	US TREASURY 3.375 11/30/27	12/22/2025 12/23/2025	10,000,000.00	9,975,781.25 0.00	9,975,781.25	3.50	11/30/2027	426	98.51 9,851,171.90	98.51 9,985,441.35	(134,269.45) 9,985,441.35	2.29	Aa1 AA+
91282CFZ9	US TREASURY 3.875 11/30/27	12/12/2024 12/13/2024	5,000,000.00	4,966,015.62 0.00	4,966,015.62	4.12	11/30/2027	426	99.09 4,954,296.90	99.09 4,954,296.90	(32,354.34) 4,986,651.24	1.15	Aa1 AA+



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE GAIN/LOSS	MARKET VALUE	UNREALIZED VALUE	% OF MV	MOODY'S S&P RATING
U.S. TREASURIES TOTAL			51,500,000.00	51,543,769.57 17,892.76	51,561,662.33	3.81		237	99.51	51,244,746.24	(245,334.17) 51,490,080.41	11.93	AA+
U.S. AGENCIES													
3138ET5B9	FED FARM CR BNKS 3.500 12/22/26	12/22/2025 12/23/2025	10,000,000.00	9,994,780.00 0.00	9,994,780.00	3.55	12/22/2026	83	99.84	9,983,500.00	(15,324.07) 9,998,824.07	2.32	Aa1 A-1+
U.S. AGENCIES TOTAL			10,000,000.00	9,994,780.00 0.00	9,994,780.00	3.55		83	99.84	9,983,500.00	(15,324.07) 9,998,824.07	2.32	AA+
STABILIZATION TOTAL			66,721,108.35	66,759,657.92 17,892.76	66,777,550.68	3.77		195	66,449,354.59		(260,658.24) 66,710,012.82	15.46	AA+
GRAND TOTAL													
			433,443,228.00	429,306,637.81 23,632.12	429,330,269.93	3.93		167	429,711,715.59		(1,234,950.68) 430,946,666.27	100.00	AA



Cash Reconciliation Report

OPERATING						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
BUY						
09/21/2026	91282CNY3	US TREASURY 3.375 09/15/28	10,260,000.00	09/15/2028	9,993,881.25	-9,999,620.61
BUY TOTAL			10,260,000.00		9,993,881.25	-9,999,620.61
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
COUPON						
09/11/2026	3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	0.00	09/11/2026	0.00	578,125.00
COUPON TOTAL			0.00		0.00	578,125.00
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
09/11/2026	3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	-25,000,000.00	09/11/2026	-25,000,000.00	25,000,000.00
MATURITY TOTAL			-25,000,000.00		-25,000,000.00	25,000,000.00

Transaction Statement

OPERATING									
		TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	PURCHASE YIELD
BUY									
		09/18/2026	09/21/2026	91282CNY3	US TREASURY 3.375 09/15/28	10,260,000.00	9,993,881.25	5,739.36	4.76
BUY TOTAL						10,260,000.00	9,993,881.25	5,739.36	4.76
MATURITY									
		TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
		09/11/2026	09/11/2026	3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	(25,000,000.00)	25,000,000.00	25,000,000.00	0.00
MATURITY TOTAL						(25,000,000.00)	25,000,000.00	25,000,000.00	0.00



Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
BUILDING									
22533JMM2	CREDIT AGRIN Y 12/21/26	5,000,000.00	4,901,852.80	(98,147.20)	4,938,795.85	16,541.66	4,955,337.51	53,484.71	(44,662.49)
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	10,000,000.00	9,994,780.00	(5,220.00)	9,998,393.85	430.22	9,998,824.07	4,044.07	(1175.93)
45685RMP9	ING US FUNDING 12/23/26	5,000,000.00	4,898,130.56	(101,869.44)	4,936,751.39	16,791.67	4,953,543.06	55,412.50	(46,456.94)
59157UM80	METLIFE SHRT TRM 12/08/26	5,000,000.00	4,909,708.33	(90,291.67)	4,946,372.22	16,416.67	4,962,788.89	53,080.56	(37,211.11)
62479MMU4	MUFG BANK NY 12/28/26	5,000,000.00	4,896,708.30	(103,291.70)	4,934,116.65	16,750.01	4,950,866.65	54,158.35	(49,133.35)
86563HMN7	SUMITOMO NY 12/22/26	5,000,000.00	4,903,444.40	(96,555.60)	4,938,555.53	16,458.34	4,955,013.87	51,569.47	(44,986.13)
892333HM35	TOYOTA MOTOR CRD 12/03/26	5,000,000.00	4,911,350.00	(88,650.00)	4,949,108.33	16,416.67	4,965,525.00	54,175.00	(34,475.00)
9128284V9	US TREASURY 2.875 08/15/28	6,000,000.00	5,840,625.00	(159,375.00)	5,920,976.56	3,320.31	5,924,296.88	83,671.88	(75,703.13)
9128285M8	US TREASURY 3.125 11/15/28	5,000,000.00	4,818,750.00	(181,250.00)	4,898,054.78	3,794.49	4,901,849.27	83,099.27	(98,150.73)
91282CPL9	US TREASURY 3.375 11/30/27	10,000,000.00	9,975,781.25	(24,218.75)	9,984,413.68	1,027.67	9,985,441.35	9,660.10	(14,558.65)
91282CLG4	US TREASURY 3.750 08/15/27	4,000,000.00	4,011,406.25	11,406.25	4,003,695.88	(318.61)	4,003,377.27	(8,028.98)	3,377.27
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,966,015.62	(33,984.38)	4,985,708.97	942.27	4,986,651.24	20,635.62	(13,348.76)
91282CJP7	US TREASURY 4.375 12/15/26	5,000,000.00	5,021,679.69	21,679.69	5,003,080.33	(880.10)	5,002,200.24	(19,479.45)	2,200.24
91282CKJ9	US TREASURY 4.500 04/15/27	10,000,000.00	10,117,968.75	117,968.75	10,036,521.83	(4,848.03)	10,031,673.80	(86,294.95)	31,673.80
912797VG9	US TREASURY BILL 12/10/26	10,000,000.00	9,828,551.67	(171,448.33)	9,895,458.34	31,362.50	9,926,820.83	98,269.16	(73,179.17)
912797VH7	US TREASURY BILL 12/17/26	10,000,000.00	9,821,067.50	(178,932.50)	9,888,036.39	31,391.67	9,919,428.06	98,360.56	(80,571.94)
TOTAL		105,000,000.00	103,817,820.12	(1,182,179.88)	104,258,040.57	165,597.39	104,423,637.97	605,817.85	(576,362.03)

OPERATING									
22533JMM2	CREDIT AGRIN Y 12/21/26	5,000,000.00	4,901,852.80	(98,147.20)	4,938,795.85	16,541.66	4,955,337.51	53,484.71	(44,662.49)
3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	25,000,000.00	24,759,469.25	(240,530.75)	24,997,775.72	2,224.28	0.00	240,530.75	0.00
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,986,936.00	(13,064.00)	7,999,077.61	359.37	7,999,436.98	12,500.98	(563.02)
313384EN5	FHLBANKS D NOTE 04/19/27	15,000,000.00	14,533,887.50	(466,112.50)	14,635,354.17	47,562.50	14,682,916.67	149,029.17	(317,083.33)
313384FK0	FHLBANKS D NOTE 05/10/27	10,000,000.00	9,666,625.00	(333,375.00)	9,734,358.33	31,750.00	9,766,108.33	99,483.33	(233,891.67)
313396BK8	FREDDIE MAC D NOTE 02/03/27	10,000,000.00	9,773,700.00	(226,300.00)	9,839,833.33	31,000.00	9,870,833.33	97,133.33	(129,166.67)
313396CY7	FREDDIE MAC D NOTE 03/12/27	10,000,000.00	9,734,044.44	(265,955.56)	9,800,533.33	31,166.67	9,831,700.00	97,655.56	(168,300.00)
45685RMP9	ING US FUNDING 12/23/26	5,000,000.00	4,898,130.56	(101,869.44)	4,936,751.39	16,791.67	4,953,543.06	55,412.50	(46,456.94)
60689GFP1	MIZUHO BANK NY 02/09/27	5,000,000.00	4,869,027.78	(130,972.22)	4,908,319.45	17,083.33	4,925,402.78	56,375.00	(74,597.22)



Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	AMORTIZATION	TOTAL	UNAMORTIZED BALANCE
62479MOP1	MUFG BANK NY 03/23/27	5,000,000.00	4,848,700.00	(151,300.00)	4,884,966.67	17,000.00	4,901,966.67	53,266.67		(98,033.33)
78015DNM8	RBC 01/21/27	5,000,000.00	4,883,598.61	(116,401.39)	4,920,913.89	16,708.33	4,937,622.22	54,023.61		(62,377.78)
89233HM35	TOYOTA MOTOR CRD 12/03/26	5,000,000.00	4,911,350.00	(88,650.00)	4,949,108.33	16,416.67	4,965,525.00	54,175.00		(34,475.00)
91282CEV9	US TREASURY 3.250 06/30/29	5,000,000.00	4,907,812.50	(92,187.50)	4,934,952.40	1,889.09	4,936,841.49	29,028.99		(63,158.51)
91282CNY3	US TREASURY 3.375 09/15/28	10,260,000.00	9,993,881.25	(266,118.75)	0.00	3,670.60	9,997,551.85	3,670.60		(262,448.15)
91282CLC3	US TREASURY 4.000 07/31/29	5,000,000.00	5,008,593.75	8,593.75	5,006,199.15	(174.79)	5,006,024.36	(2,569.39)		6,024.36
91282CKR1	US TREASURY 4.500 05/15/27	5,000,000.00	5,049,609.38	49,609.38	5,017,688.02	(2,072.82)	5,015,615.21	(33,994.17)		15,615.21
91279TMM9	US TREASURY BILL 01/21/27	10,000,000.00	9,791,367.78	(208,632.22)	9,856,185.56	30,383.33	9,886,568.89	95,201.11		(113,431.11)
TOTAL		143,260,000.00	140,518,586.60	(2,741,413.40)	131,360,813.19	278,299.91	116,632,994.35	1,114,407.75		(1,627,005.65)

REVENUE BOND										
03474M3N42	ANGLESEA FDG 01/04/27	12,500,000.00	12,262,500.00	(237,500.00)	12,326,388.89	41,666.67	12,368,055.56	105,555.56		(131,944.44)
110420NFI	BRITANNIA FNDG 01/15/27	12,500,000.00	12,245,326.39	(254,673.61)	12,309,694.45	41,979.17	12,351,673.61	106,347.22		(148,326.39)
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	29,000,000.00	28,984,862.00	(15,138.00)	28,995,342.15	1,247.64	28,996,589.79	11,727.79		(3,410.21)
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,015,234.38	15,234.38	10,002,215.53	(633.01)	10,001,582.52	(13,651.86)		1,582.52
TOTAL		64,000,000.00	63,507,922.77	(492,077.23)	63,633,641.01	84,260.46	63,717,901.48	209,978.71		(282,098.52)

STABILIZATION										
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	10,000,000.00	9,994,780.00	(5,220.00)	9,998,393.85	430.22	9,998,824.07	4,044.07		(1175.93)
91282CPL9	US TREASURY 3.375 11/30/27	10,000,000.00	9,975,781.25	(24,218.75)	9,984,413.68	1,027.67	9,985,441.35	9,660.10		(14,558.65)
91282CNE7	US TREASURY 3.875 05/31/27	10,000,000.00	10,023,437.50	23,437.50	10,009,068.28	(1,000.18)	10,008,068.10	(15,369.40)		8,068.10
91282CNE7	US TREASURY 3.875 05/31/27	6,500,000.00	6,489,082.03	(10,917.97)	6,491,239.86	966.19	6,492,206.05	3,124.02		(7,793.95)
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,966,015.62	(33,984.38)	4,985,708.97	942.27	4,986,651.24	20,635.62		(13,348.76)
91282CJT9	US TREASURY 4.000 01/15/27	10,000,000.00	10,046,093.80	46,093.80	10,017,081.08	(3,767.89)	10,013,313.20	(32,780.60)		13,313.20
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,043,359.37	43,359.37	10,006,160.67	(1,760.19)	10,004,400.48	(38,958.89)		4,400.48
TOTAL		61,500,000.00	61,538,549.57	38,549.57	61,492,066.38	(3,161.91)	61,488,904.47	(49,645.10)		(11,095.53)



Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	AMORTIZATION	TOTAL	UNAMORTIZED BALANCE
GRAND TOTAL		373,760,000.00	369,382,879.06	(4,377,120.94)	360,744,561.16	524,995.86	346,263,438.27	1,880,559.21		(2,496,561.73)

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
BUILDING									
22533JMM2	CREDIT AGR NY 12/21/26	2026-06-26	5,000,000.00	4,901,852.80	0.00	0.00	0.00	0.00	0.00
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	2025-12-23	10,000,000.00	9,994,780.00	67,083.33	0.00	29,166.67	0.00	96,250.00
31846V567	FIRST AMER:GVT OBLG:Z	2026-09-30	2,309,879.54	2,309,879.54	6,665.03	0.00	6,853.64	6,665.03	6,853.64
45685RMP9	ING US FUNDING 12/23/26	2026-06-24	5,000,000.00	4,898,130.56	0.00	0.00	0.00	0.00	0.00
59157UM80	METLIFE SHRT TRM 12/08/26	2026-06-26	5,000,000.00	4,909,708.33	0.00	0.00	0.00	0.00	0.00
62479MMU4	MUFG BANK NY 12/28/26	2026-06-26	5,000,000.00	4,896,708.30	0.00	0.00	0.00	0.00	0.00
86563HMN7	SUMITOMO NY 12/22/26	2026-06-29	5,000,000.00	4,903,444.40	0.00	0.00	0.00	0.00	0.00
89233HM35	TOYOTA MOTOR CRD 12/03/26	2026-06-24	5,000,000.00	4,911,350.00	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2026-09-30	1,025,799.64	1,025,799.64	0.00	0.00	3,159.52	3,159.52	0.00
TEXSTAR	TexSTAR	2026-09-30	427,900.80	427,900.80	0.00	0.00	1,313.01	1,313.01	0.00
139999998	Texas Connect	2026-09-30	24,877,898.53	24,877,898.53	0.00	0.00	79,908.18	79,908.18	0.00
912824V9	US TREASURY 2.875 08/15/28	2024-09-05	6,000,000.00	5,840,625.00	7,988.75	0.00	14,062.50	0.00	22,031.25
9128285M8	US TREASURY 3.125 11/15/28	2024-12-13	5,000,000.00	4,818,750.00	46,280.57	0.00	12,737.77	0.00	59,018.34
91282CPL9	US TREASURY 3.375 11/30/27	2025-12-23	10,000,000.00	9,975,781.25	85,758.20	0.00	27,663.93	0.00	113,422.13
91282CLG4	US TREASURY 3.750 08/15/27	2024-09-05	4,000,000.00	4,011,406.25	6,929.35	0.00	12,228.26	0.00	19,157.61
91282CFZ9	US TREASURY 3.875 11/30/27	2024-12-13	5,000,000.00	4,966,015.62	49,231.56	0.00	15,881.15	0.00	65,112.70
91282CJP7	US TREASURY 4.375 12/15/26	2024-12-06	5,000,000.00	5,021,679.69	46,618.85	0.00	17,930.33	0.00	64,549.18
91282CKJ9	US TREASURY 4.500 04/15/27	2025-04-15	10,000,000.00	10,117,968.75	170,901.64	0.00	36,885.25	0.00	207,786.89
912797VG9	US TREASURY BILL 12/10/26	2026-06-29	10,000,000.00	9,828,551.67	0.00	0.00	0.00	0.00	0.00
912797VH7	US TREASURY BILL 12/17/26	2026-06-29	10,000,000.00	9,821,067.50	0.00	0.00	0.00	0.00	0.00
TOTAL			133,641,478.51	132,459,298.63	487,437.28	0.00	257,790.20	91,045.74	654,181.74

DEBT SERVICE									
31846V567	FIRST AMER:GVT OBLG:Z	2026-09-30	74,767.50	74,767.50	2,431.75	0.00	221.59	2,431.75	221.59
TEXPOOL	TexPool	2026-09-30	93,889.63	93,889.63	0.00	0.00	289.17	289.17	0.00
TOTAL			168,657.13	168,657.13	2,431.75	0.00	510.76	2,720.92	221.59

OPERATING									
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Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
22533JMM2	CREDIT AGR NY 12/21/26	2026-06-26	5,000,000.00	4,901,852.80	0.00	0.00	0.00	0.00	0.00
3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	2023-09-25	0.00	0.00	546,006.94	0.00	32118.06	578125.00	0.00
3130AXU63	FHL BANKS 4.625 11/17/26	2023-11-22	8,000,000.00	7,986,936.00	106,888.89	0.00	30,833.33	0.00	137722.22
313384EN5	FHL BANKS D NOTE 04/19/27	2026-06-29	15,000,000.00	14,533,887.50	0.00	0.00	0.00	0.00	0.00
313384FK0	FHL BANKS D NOTE 05/10/27	2026-06-29	10,000,000.00	9,666,625.00	0.00	0.00	0.00	0.00	0.00
31846V567	FIRST AMER;GVT OBLG;Z	2026-09-30	317154.19	317154.19	26146.42	0.00	49756.19	26146.42	49756.19
313396BK8	FREDDIE MAC D NOTE 02/03/27	2026-06-29	10,000,000.00	9,773,700.00	0.00	0.00	0.00	0.00	0.00
313396CY7	FREDDIE MAC D NOTE 03/12/27	2026-06-29	10,000,000.00	9,734,044.44	0.00	0.00	0.00	0.00	0.00
45685RMP9	ING US FUNDING 12/23/26	2026-06-24	5,000,000.00	4,898130.56	0.00	0.00	0.00	0.00	0.00
51532MEED	JPMorgan Chase Commercial Checking Account	2026-09-30	104,665.58	104,665.58	0.00	0.00	0.00	0.00	0.00
60689GP91	MIZUHO BANK NY 02/09/27	2026-06-24	5,000,000.00	4,869,027.78	0.00	0.00	0.00	0.00	0.00
62479MQP1	MUFG BANK NY 03/23/27	2026-06-29	5,000,000.00	4,848,700.00	0.00	0.00	0.00	0.00	0.00
78015NNM8	RBC 01/21/27	2026-06-26	5,000,000.00	4,883,598.61	0.00	0.00	0.00	0.00	0.00
89233HM35	TOYOTA MOTOR CRD 12/03/26	2026-06-24	5,000,000.00	4,911,350.00	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2026-09-30	22,001,276.30	22,001,276.30	0.00	0.00	67,225.84	67,225.84	0.00
TEXSTAR	TexSTAR	2026-09-30	528,728.98	528,728.98	0.00	0.00	1622.43	1,622.43	0.00
139999998	Texas Connect	2026-09-30	14,701,229.95	14,701,229.95	0.00	0.00	71,364.10	71,364.10	0.00
91282CEV9	US TREASURY 3.250 06/30/29	2025-06-27	5,000,000.00	4,907,812.50	27,819.29	0.00	13,247.28	0.00	41,066.58
91282CNY3	US TREASURY 3.375 09/15/28	2026-09-21	10,260,000.00	9,993,881.25	0.00	(5,739.36)	9,565.61	0.00	15,304.97
91282CLC3	US TREASURY 4.000 07/31/29	2025-07-17	5,000,000.00	5,008,593.75	17,391.30	0.00	16,304.35	0.00	33,695.65
91282CKR1	US TREASURY 4.500 05/15/27	2025-05-27	5,000,000.00	5,049,609.38	66,644.02	0.00	18,342.39	0.00	84,986.41
912797TM9	US TREASURY BILL 01/21/27	2026-06-29	10,000,000.00	9,791,367.78	0.00	0.00	0.00	0.00	0.00
TOTAL			155,913,055.00	153,412,172.35	790,896.87	(5,739.36)	310,379.58	744,483.79	362,532.03

REVENUE BOND									
0347M3N42	ANGLESEA FDG 01/04/27	2026-07-17	12,500,000.00	12,262,500.00	0.00	0.00	0.00	0.00	0.00
11042MNF1	BRITANNIA FNDG 01/15/27	2026-07-17	12,500,000.00	12,245,326.39	0.00	0.00	0.00	0.00	0.00
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	2025-12-23	29,000,000.00	28,984,862.00	194,541.67	0.00	84,583.33	0.00	279125.00

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
31846V667	FIRST AMER:GVT OBLG:Z	2026-09-30	1,367,372.27	1,367,372.27	4,080.94	0.00	4,057.14	4,080.94	4,057.14
139999998	Texas Connect	2026-09-30	11,631,556.74	11,631,556.74	0.00	0.00	37,360.73	37,360.73	0.00
91282CJP7	US TREASURY 4.375 12/15/26	2024-12-23	10,000,000.00	10,015,234.38	93,237.70	0.00	35,860.66	0.00	129,098.36
TOTAL			76,998,929.01	76,506,851.78	291,860.31	0.00	161,861.86	41,441.67	412,280.50

STABILIZATION									
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	2025-12-23	10,000,000.00	9,994,780.00	67,083.33	0.00	29,166.67	0.00	96,250.00
31846V667	FIRST AMER:GVT OBLG:Z	2026-09-30	1,535,439.87	1,535,439.87	4,595.44	0.00	4,555.68	4,595.44	4,555.68
TEXPOOL	TexPool	2026-09-30	3,685,668.48	3,685,668.48	0.00	0.00	11,352.05	11,352.05	0.00
91282CPL9	US TREASURY 3.375 11/30/27	2025-12-23	10,000,000.00	9,975,781.25	85,758.20	0.00	27,663.93	0.00	113,422.13
91282CNE7	US TREASURY 3.875 05/31/27	2025-06-27	10,000,000.00	10,023,437.50	98,463.11	0.00	31,762.30	0.00	130,225.41
91282CNE7	US TREASURY 3.875 05/31/27	2026-06-26	6,500,000.00	6,489,082.03	64,001.02	0.00	20,645.49	0.00	84,646.52
91282CFZ9	US TREASURY 3.875 11/30/27	2024-12-13	5,000,000.00	4,966,015.62	49,231.56	0.00	15,881.15	0.00	65,112.70
91282CJT9	US TREASURY 4.000 01/15/27	2026-01-13	10,000,000.00	10,046,093.80	52,173.91	0.00	32,608.70	0.00	84,782.61
91282CJP7	US TREASURY 4.375 12/15/26	2024-12-06	10,000,000.00	10,043,359.37	93,237.70	0.00	35,860.66	0.00	129,098.36
TOTAL			66,721,108.35	66,759,657.92	514,544.28	0.00	209,496.62	15,947.49	708,093.41

GRAND TOTAL			433,443,228.00	429,306,637.81	2,087,170.50	(5,739.36)	940,039.02	895,639.61	2,137,309.27
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Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
BUILDING											
139999998	Texas Connect	24,877,898.53	24,797,990.35	24,877,898.53	09/30/2026	0.00	4.04	79,908.18	0.00	0.00	79,908.18
22533JMM2	CREDIT AGR NY 12/21/26	5,000,000.00	4,938,795.85	4,955,337.51	12/21/2026	0.00	4.05	0.00	16,541.66	0.00	16,541.66
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	10,000,000.00	9,998,393.85	9,998,824.07	12/22/2026	3.50	3.55	29,166.67	430.22	0.00	29,596.89
31846V567	FIRST AMER GVT OBLG,Z	2,309,879.54	2,303,878.19	2,309,879.54	09/30/2026	3.71	3.73	6,853.64	0.00	0.00	6,853.64
45685RMP9	ING US FUNDING 12/23/26	5,000,000.00	4,936,751.39	4,953,543.06	12/23/2026	0.00	4.11	0.00	16,791.67	0.00	16,791.67
59157UM80	METLIFE SHRT TRM 12/08/26	5,000,000.00	4,946,372.22	4,962,788.89	12/08/2026	0.00	4.01	0.00	16,416.67	0.00	16,416.67
62479MMU4	MUFG BANK NY 12/28/26	5,000,000.00	4,934,116.65	4,950,866.65	12/28/2026	0.00	4.10	0.00	16,750.01	0.00	16,750.01
86563HMN7	SUMITOMO NY 12/22/26	5,000,000.00	4,938,555.53	4,955,013.87	12/22/2026	0.00	4.03	0.00	16,458.34	0.00	16,458.34
89233HM35	TOYOTA MOTOR CRD 12/03/26	5,000,000.00	4,949,108.33	4,965,525.00	12/03/2026	0.00	4.01	0.00	16,416.67	0.00	16,416.67
912797VG9	US TREASURY BILL 12/10/26	10,000,000.00	9,895,458.34	9,926,820.83	12/10/2026	0.00	3.88	0.00	31,362.50	0.00	31,362.50
91278ZVH7	US TREASURY BILL 12/17/26	10,000,000.00	9,888,036.39	9,919,428.06	12/17/2026	0.00	3.89	0.00	31,391.67	0.00	31,391.67
9128284V9	US TREASURY 2.875 08/15/28	6,000,000.00	5,920,976.56	5,924,296.88	08/15/2028	2.88	3.60	14,062.50	3,320.31	0.00	17,382.81
9128285M8	US TREASURY 3.125 11/15/28	5,000,000.00	4,898,054.78	4,901,849.27	11/15/2028	3.13	4.14	12,737.77	3,794.49	0.00	16,532.26
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,985,708.97	4,986,651.24	11/30/2027	3.88	4.12	15,881.15	942.27	0.00	16,823.41
91282CJP7	US TREASURY 4.375 12/15/26	5,000,000.00	5,003,080.33	5,002,200.24	12/15/2026	4.38	4.15	17,930.33	(880.10)	0.00	17,050.23
91282CKJ9	US TREASURY 4.500 04/15/27	10,000,000.00	10,036,521.83	10,031,673.80	04/15/2027	4.50	3.88	36,885.25	(4,848.03)	0.00	32,037.22
91282CLG4	US TREASURY 3.750 08/15/27	4,000,000.00	4,003,695.88	4,003,377.27	08/15/2027	3.75	3.65	12,228.26	(318.61)	0.00	11,909.65
91282CPL9	US TREASURY 3.375 11/30/27	10,000,000.00	9,984,413.68	9,985,441.35	11/30/2027	3.38	3.50	27,663.93	1,027.67	0.00	28,691.60
TEXPOOL	TexPool	1,025,799.64	1,022,640.12	1,025,799.64	09/30/2026	5.34	3.87	3,159.52	0.00	0.00	3,159.52
TEXSTAR	TexSTAR	427,900.80	426,587.79	427,900.80	09/30/2026	5.30	3.86	1,313.01	0.00	0.00	1,313.01
TOTAL		133,641,478.51	132,809,137.02	133,065,116.48		1.65	3.90	257,790.20	165,597.39	0.00	423,387.60

DEBT SERVICE											
31846V567	FIRST AMER GVT OBLG,Z	74,767.50	72,340.81	74,767.50	09/30/2026	3.71	3.73	221.59	0.00	0.00	221.59
TEXPOOL	TexPool	93,889.63	93,600.46	93,889.63	09/30/2026	5.34	3.87	289.17	0.00	0.00	289.17
TOTAL		168,657.13	165,941.27	168,657.13		4.61	3.81	510.76	0.00	0.00	510.76



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	NET			ADJUSTED INTEREST EARNINGS
								INTEREST EARNED	AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	
OPERATING											
139999998	Texas Connect	14,701,229.95	33,530,245.44	14,701,229.95	09/30/2026	0.00	4.04	71,364.10	0.00	0.00	71,364.10
22533JMM2	CREDIT AGRIN Y 12/21/26	5,000,000.00	4,938,795.85	4,955,337.51	12/21/2026	0.00	4.05	0.00	16,541.66	0.00	16,541,66
3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	0.00	24,997,775.72	0.00	09/11/2026	4.63	4.97	32,118.06	2,224.28	0.00	34,342.34
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,999,077.61	7,999,436.98	11/17/2026	4.63	4.68	30,833.33	359.37	0.00	31,192.71
313384EN5	FHLBANKS D NOTE 04/19/27	15,000,000.00	14,635,354.17	14,682,916.67	04/19/2027	0.00	3.95	0.00	47,562.50	0.00	47,562.50
313384FK0	FHLBANKS D NOTE 05/10/27	10,000,000.00	9,734,358.33	9,766,108.33	05/10/2027	0.00	3.96	0.00	31,750.00	0.00	31,750,000.00
313396BK8	FREDDIE MAC D NOTE 02/03/27	10,000,000.00	9,839,833.33	9,870,833.33	02/03/2027	0.00	3.85	0.00	31,000.00	0.00	31,000,000.00
313396CY7	FREDDIE MAC D NOTE 03/12/27	10,000,000.00	9,800,533.33	9,831,700.00	03/12/2027	0.00	3.87	0.00	31,166.67	0.00	31,166,67
31848V567	FIRST AMERGV T OBLG;Z	317154.19	8,713,377.21	317154.19	09/30/2026	3.71	3.73	49,756.19	0.00	0.00	49,756,19
45685RMP9	ING US FUNDING 12/23/26	5,000,000.00	4,936,751.39	4,953,543.06	12/23/2026	0.00	4.11	0.00	16,791.67	0.00	16,791,67
5153PMNEED C5	JPMorgan Chase Commercial Checking Account	104,665.58	2,975,676.01	104,665.58	09/30/2026	0.00	0.00	0.00	0.00	0.00	0.00
60689GP91	MIZUHO BANK NY 02/09/27	5,000,000.00	4,908,319.45	4,925,402.78	02/09/2027	0.00	4.21	0.00	17,083.33	0.00	17,083,33
62479MQP1	MUFG BANK NY 03/23/27	5,000,000.00	4,884,966.67	4,901,966.67	03/23/2027	0.00	4.21	0.00	17,000.00	0.00	17,000,000.00
78015DNM8	RBC 01/21/27	5,000,000.00	4,920,913.89	4,937,622.22	01/21/2027	0.00	4.11	0.00	16,708.33	0.00	16,708,33
89233HM35	TOYOTA MOTOR CRD 12/03/26	5,000,000.00	4,949,108.33	4,965,525.00	12/03/2026	0.00	4.01	0.00	16,416.67	0.00	16,416,67
912797TM9	US TREASURY BILL 01/21/27	10,000,000.00	9,856,185.56	9,886,568.89	01/21/2027	0.00	3.77	0.00	30,383.33	0.00	30,383,33
91282CEV9	US TREASURY 3.250 06/30/29	5,000,000.00	4,934,952.40	4,936,841.49	06/30/2029	3.25	3.75	13,247.28	1,889.09	0.00	15,136.37
91282CKR1	US TREASURY 4.500 05/15/27	5,000,000.00	5,017,688.02	5,015,615.21	05/15/2027	4.50	3.97	18,342.39	(2,072.82)	0.00	16,269.56
91282CLC3	US TREASURY 4.000 07/31/29	5,000,000.00	5,006,193.15	5,006,024.36	07/31/2029	4.00	3.95	16,304.35	(174.79)	0.00	16,129.56
91282CNY3	US TREASURY 3.375 09/15/28	10,260,000.00	0.00	9,997,551.85	09/15/2028	3.38	4.76	9,565.61	3,670.60	0.00	13,236.22
TEXPOOL	TexPool	22,001,276.30	22,461,752.41	22,001,276.30	09/30/2026	5.34	3.87	67,225.84	0.00	0.00	67,225,84
TEXSTAR	TexSTAR	528,728.98	527,106.55	528,728.98	09/30/2026	5.30	3.86	1,622.43	0.00	0.00	1,622,43
TOTAL		155,913,055.00	199,568,970.81	154,286,049.35		1.63	4.04	310,379.58	278,299.91	0.00	588,679.49

REVENUE BOND

0347M3N42	ANGLESEA FDG 01/04/27	12,500,000.00	12,326,388.89	12,368,055.56	01/04/2027	0.00	4.08	0.00	41,666.67	0.00	41,666.67
11042MNF1	BRITANNIA FNDG 01/15/27	12,500,000.00	12,309,694.45	12,351,673.61	01/15/2027	0.00	4.11	0.00	41,979.17	0.00	41,979.17

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
1399999998	Texas Connect	11,631,556.74	11,594,196.01	11,631,556.74	09/30/2026	0.00	4.04	37,360.73	0.00	0.00	37,360.73
3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	29,000,000.00	28,995,342.15	28,996,589.79	12/22/2026	3.50	3.55	84,583.33	1,247.64	0.00	85,830.97
31846V567	FIRST AMER.GVT OBLG;Z	1,367,372.27	1,363,697.09	1,367,372.27	09/30/2026	3.71	3.73	4,057.14	0.00	0.00	4,057.14
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,002,215.53	10,001,582.52	12/15/2026	4.38	4.29	35,860.66	(633.01)	0.00	35,227.65
TOTAL		76,998,929.01	76,591,534.11	76,716,830.49		1.97	3.90	161,861.86	84,260.46	0.00	246,122.32

STABILIZATION

3133ET5B9	FED FARM CR BNKS 3.500 12/22/26	10,000,000.00	9,998,393.85	9,998,824.07	12/22/2026	3.50	3.55	29,166.67	430.22	0.00	29,596.89
31846V567	FIRST AMER.GVT OBLG;Z	1,535,439.87	1,531,237.51	1,535,439.87	09/30/2026	3.71	3.73	4,555.68	0.00	0.00	4,555.68
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,985,708.97	4,986,651.24	11/30/2027	3.88	4.12	15,881.15	942.27	0.00	16,823.41
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,006,160.67	10,004,400.48	12/15/2026	4.38	4.15	35,860.66	(1,760.19)	0.00	34,100.46
91282CJT9	US TREASURY 4.000 01/15/27	10,000,000.00	10,017,081.08	10,013,313.20	01/15/2027	4.00	3.53	32,608.70	(3,767.89)	0.00	28,840.81
91282CNE7	US TREASURY 3.875 05/31/27	10,000,000.00	10,009,068.28	10,008,068.10	05/31/2027	3.88	3.75	31,762.30	(1,000.18)	0.00	30,762.12
91282CNE7	US TREASURY 3.875 05/31/27	6,500,000.00	6,491,239.86	6,492,206.05	05/31/2027	3.88	4.06	20,645.49	966.19	0.00	21,611.68
91282CPL9	US TREASURY 3.375 11/30/27	10,000,000.00	9,984,413.68	9,985,441.35	11/30/2027	3.38	3.50	27,663.93	1,027.67	0.00	28,691.60
TEXPOOL	TexPool	3,685,668.48	3,674,316.43	3,685,668.48	09/30/2026	5.34	3.87	11,352.05	0.00	0.00	11,352.05
TOTAL		66,721,108.35	66,697,620.32	66,710,012.82		3.92	3.77	209,496.62	(3,161.91)	0.00	206,334.71

GRAND TOTAL		433,443,228.00	475,833,203.54	430,946,666.27		2.05	3.93	940,039.02	524,995.86	0.00	1,465,034.88
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Disclosure

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Collin College

September 2026 Monthly Report

2023-2030 Master Plan Phase I
Collin County Community College District

Project Number: 60726232

October 7, 2026

Quality Information

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Program Controls Manager**Reviewed by****Melissa Perette**Melissa Perette
Deputy Program Director**Approved By****Tim Smith**Tim Smith
Program Director

Revision History

Revision	Revision date	Details	Authorized	Name	Position
First Publication	October 08, 2026	September '26 Report	Yes	Tim Smith	Program Director

Distribution List

# Hard Copies	PDF Required	Association / Company Name
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1. Introduction

AECOM is currently managing five projects in this program. The total budget for the entire program is \$240,333,508.36, which includes two projects that AECOM is not managing.

On February 27, 2024, the Board of Trustees granted the District President authority to enter into and negotiate a contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services for the Collin College 2023 Master Plan Program. On May 3, 2024, Collin College and AECOM executed the Collin contract for program management services. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

Completed and Pending Items

- Plano Campus – Roof report given to engineers regarding condition of existing equipment. Theater balcony glass panel was replaced. Last two restrooms were delivered to Collin College on September 10th. All spaces have been delivered and are in use. Punchlist work proceeding.
- Courtyard Center – Project closeout in progress.
- CHEC – Project closeout in progress.
- Health Science Center – Exterior finishes and landscape are complete. Punch list activities to proceed second week of October. Level 1 CM completed work with punch list activities proceeding except in West Lobby final finish being completed. Level 2 CM is nearing completion and punch list activities to follow.
- Wylie Workforce Education – Window installation in progress. The roof deck is installed and roofing material is onsite. Interior and exterior steel framing is underway. East side paving for fire lane has been poured.

Items of close attention

- No items of close attention at this time

Budget Summary

- \$206,686,562.64 of the \$240,333,508.36 has been committed to date in the form of contracts with various vendors.
- \$150,493,586.58 of the \$206,686,562.64 committed amount has expended to-date.

3. Program Summary

3.1 Program Schedule

Project	Scope of Work	2024												2025												2026												2027											
		January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December												
Plano Campus	Renovations & Upgrades																																																
CYC	Departmental Relocations																																																
CHEC	Departmental Relocations																																																
Health Sciences	New Building																																																
Wylie - WE	New Building																																																

Planning & Programming

Design & Construction Documents

Construction

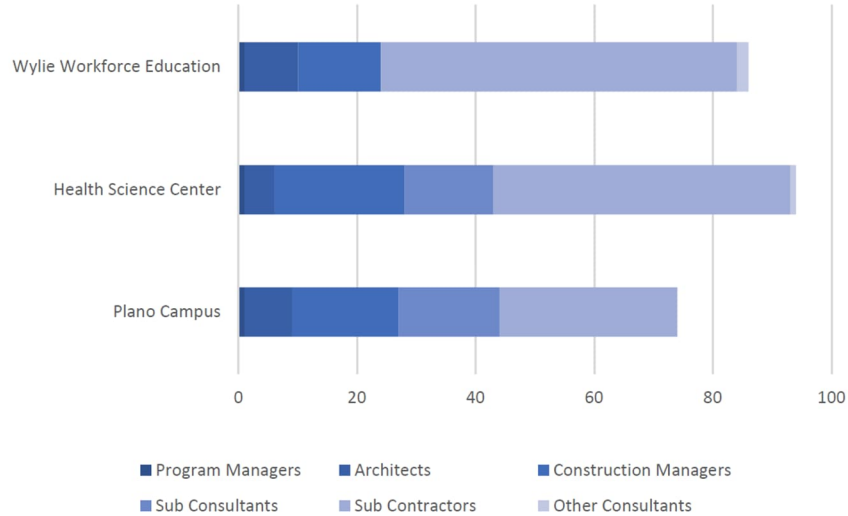
Final Completion & Close-Out

We Are Here

3.2 Program Budget

Cost Summary							
Budget Group	Original Budget	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date
Construction, Equipment & Furnishings	\$157,491,962.00	\$198,863,937.67	\$139,998,020.84	\$45,159,041.18	\$185,157,062.02	\$535,956.86	\$132,614,424.46
Contingency	\$22,203,853.00	\$17,553,505.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investigation, Testing & Verification	\$2,847,939.00	\$3,355,596.00	\$1,608,535.00	\$94,278.75	\$1,702,813.75	\$516.50	\$1,190,185.10
Management, Design & Pre-Construction	\$17,145,727.36	\$20,069,019.36	\$17,702,494.01	\$1,954,294.00	\$19,656,788.01	\$0.00	\$16,546,216.28
Miscellaneous	\$393,015.00	\$491,449.62	\$165,872.86	\$4,026.00	\$169,898.86	\$0.00	\$142,760.74
Total	\$200,082,496.36	\$240,333,508.36	\$159,474,922.71	\$47,211,639.93	\$206,686,562.64	\$536,473.36	\$150,493,586.58

3.3 Current Personnel Estimate



It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2023 Master Plan Programs, have an average of 275 employees contributing to the program's progress.

4. Project Summary

Courtyard Renovation

Project Name Courtyard Renovation			 		Schedule															
Project Name Courtyard Renovation			Project Number PJ1065		Activity															
Project Type Renovation			Project Phase Construction		Baseline Finish															
Project Manager Melissa Perette			Contractor/CM Skanska		Planned Finish															
Architect IN2 Architecture			Scope Description		Actual Finish															
Project Directory			* Renovations of the Courtyard Center * The Renovations include: - New Cosmetology Space - Relocate and expand Esthetician Space - New Medical Message space - Remodel of 4th floor for Information Technology and Police		1/26/2024															
<table border="1"> <thead> <tr> <th>Company</th> <th>Project Role</th> </tr> </thead> <tbody> <tr> <td>AECOM Technical Services, Inc.</td> <td>Program Manager</td> </tr> <tr> <td>Collin College</td> <td>Owner</td> </tr> <tr> <td>Skanska</td> <td>Construction Manager-at-Risk</td> </tr> <tr> <td>IN2 Architecture</td> <td>A/E</td> </tr> <tr> <td>RWB Consulting Engineers</td> <td></td> </tr> </tbody> </table>			Company	Project Role	AECOM Technical Services, Inc.	Program Manager	Collin College	Owner	Skanska	Construction Manager-at-Risk	IN2 Architecture	A/E	RWB Consulting Engineers				1/26/2024			
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					11/1/2024															
					12/1/2024															
					12/10/2024															
					12/13/2024															
					12/20/2024															
					7/15/2025															
					8/1/2025															
					8/26/2025															

Progress Summary

Status Date Notes

9/30/2026 Project closeout is in progress.

Cost Summary

Budget Group	Original Budget	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date
Construction, Equipment & Furnishings	\$4,991,556.00	\$5,282,993.84	\$5,013,360.34	\$231,828.52	\$5,245,188.86	\$0.00	\$4,963,483.05
Contingency	\$294,481.00	\$17,931.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investigation, Testing & Verification	\$82,073.00	\$72,151.00	\$72,151.00	\$0.00	\$72,151.00	\$0.00	\$65,776.70
Management, Design & Pre-Construction	\$696,100.00	\$692,087.00	\$690,736.36	\$1,350.00	\$692,086.36	\$0.00	\$629,580.80
Miscellaneous	\$4,551.00	\$22,773.62	\$21,023.12	\$0.00	\$21,023.12	\$0.00	\$1,847.00
Total	\$6,068,761.00	\$6,087,937.12	\$5,797,270.82	\$233,178.52	\$6,030,449.34	\$0.00	\$5,660,687.55

CHEC Renovation

Project Name CHEC Renovation			 		Schedule																
Project Name CHEC Renovation			Project Number PJ1066		Scope Description																
Project Type Renovation			Project Phase Construction		*Renovations Collin Higher Education Center - Renovations of selected spaces on 1st, 2nd, 3rd and 4th floor.																
Project Manager Melissa Perette		Contractor/CM Skanska		Architect IN2 Architecture		Progress Summary															
Project Directory					Status Date Notes																
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Company	Project Role																				
AECOM Technical Services, Inc.	Program Manager																				
Collin College	Owner																				
IN2 Architecture	A/E																				
Skanska	A/E																				
RWB Consulting Engineers																					
Cost Summary																					
Budget Group	Original Budget	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date														
Construction, Equipment & Furnishings	\$7,172,040.00	\$7,665,990.00	\$7,512,583.49	(\$471.00)	\$7,512,112.49	\$0.00	\$7,035,910.81														
Contingency	\$562,950.00	\$9,124.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00														
Investigation, Testing & Verification	\$117,927.00	\$121,960.00	\$121,960.00	\$0.00	\$121,960.00	\$0.00	\$113,722.44														
Management, Design & Pre-Construction	\$860,348.36	\$883,834.36	\$844,348.36	\$39,486.00	\$883,834.36	\$0.00	\$809,498.40														
Miscellaneous	\$6,540.00	\$19,720.00	\$19,485.00	\$120.00	\$19,605.00	\$0.00	\$14,480.00														
Total	\$8,719,805.36	\$8,700,629.24	\$8,498,376.85	\$39,135.00	\$8,537,511.85	\$0.00	\$7,973,611.65														

Plano Renovation

Project Name Plano Renovation			 		Schedule																																																																																		
Project Name Plano Renovation		Project Number PJ1064	Scope Description		<table border="1"> <thead> <tr> <th>Activity</th> <th>Baseline Finish</th> <th>Planned Finish</th> <th>Actual Finish</th> <th></th> </tr> </thead> <tbody> <tr> <td>BOT Approval of Construction Delivery Method</td> <td>1/26/2024</td> <td>1/26/2024</td> <td>↑</td> <td>1/26/2024 ✓</td> </tr> <tr> <td>BOT Approval of Recommended A/E</td> <td>1/26/2024</td> <td>1/26/2024</td> <td>↑</td> <td>1/26/2024 ✓</td> </tr> <tr> <td>BOT Approval of Program Manager</td> <td>2/27/2024</td> <td>2/27/2024</td> <td>↑</td> <td>2/27/2024 ✓</td> </tr> <tr> <td>BOT Approval of Recommended CMAR</td> <td>3/26/2024</td> <td>3/26/2024</td> <td>↑</td> <td>3/26/2024 ✓</td> </tr> <tr> <td>Architect Mobilized</td> <td>4/19/2024</td> <td>4/19/2024</td> <td>↑</td> <td>4/19/2024 ✓</td> </tr> <tr> <td>GMP 1 Construction Documents Submittal</td> <td>7/26/2024</td> <td>8/2/2024</td> <td>↓</td> <td>8/2/2024 ✓</td> </tr> <tr> <td>BOT Approval of GMP 1</td> <td>9/24/2024</td> <td>9/24/2024</td> <td>↑</td> <td>9/24/2024 ✓</td> </tr> <tr> <td>GMP 2 Construction Documents Submittal</td> <td>10/21/2024</td> <td>9/19/2024</td> <td>↑</td> <td>9/20/2024 ✓</td> </tr> <tr> <td>BOT Approval of GMP 2</td> <td>12/10/2024</td> <td>12/10/2024</td> <td>↑</td> <td>12/10/2024 ✓</td> </tr> <tr> <td>Obtain Building Permit</td> <td>12/13/2024</td> <td>1/13/2025</td> <td>↓</td> <td>1/30/2025 ✓</td> </tr> <tr> <td>Contractor Mobilized</td> <td>12/20/2024</td> <td>12/20/2024</td> <td>↑</td> <td>12/20/2024 ✓</td> </tr> <tr> <td>Substantial Completion</td> <td>6/1/2026</td> <td>8/17/2026</td> <td>↓</td> <td>9/10/2026 ✓</td> </tr> <tr> <td>Final Completion</td> <td>7/21/2026</td> <td>8/21/2026</td> <td>↓</td> <td></td> </tr> <tr> <td>Student Occupancy</td> <td>8/17/2026</td> <td>8/24/2026</td> <td>↓</td> <td>8/24/2026 ✓</td> </tr> </tbody> </table>					Activity	Baseline Finish	Planned Finish	Actual Finish		BOT Approval of Construction Delivery Method	1/26/2024	1/26/2024	↑	1/26/2024 ✓	BOT Approval of Recommended A/E	1/26/2024	1/26/2024	↑	1/26/2024 ✓	BOT Approval of Program Manager	2/27/2024	2/27/2024	↑	2/27/2024 ✓	BOT Approval of Recommended CMAR	3/26/2024	3/26/2024	↑	3/26/2024 ✓	Architect Mobilized	4/19/2024	4/19/2024	↑	4/19/2024 ✓	GMP 1 Construction Documents Submittal	7/26/2024	8/2/2024	↓	8/2/2024 ✓	BOT Approval of GMP 1	9/24/2024	9/24/2024	↑	9/24/2024 ✓	GMP 2 Construction Documents Submittal	10/21/2024	9/19/2024	↑	9/20/2024 ✓	BOT Approval of GMP 2	12/10/2024	12/10/2024	↑	12/10/2024 ✓	Obtain Building Permit	12/13/2024	1/13/2025	↓	1/30/2025 ✓	Contractor Mobilized	12/20/2024	12/20/2024	↑	12/20/2024 ✓	Substantial Completion	6/1/2026	8/17/2026	↓	9/10/2026 ✓	Final Completion	7/21/2026	8/21/2026	↓		Student Occupancy	8/17/2026	8/24/2026	↓	8/24/2026 ✓			
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Construction, Equipment & Furnishings	\$62,835,304.00	\$74,277,479.27	\$71,217,329.47	\$1,597,177.66	\$72,814,507.13	\$0.00	\$63,607,038.17																																																																																
Contingency	\$2,372,401.00	\$914,300.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																																																																																
Investigation, Testing & Verification	\$1,150,911.00	\$1,368,860.00	\$616,157.00	\$45,296.75	\$661,453.75	\$0.00	\$569,236.73																																																																																
Management, Design & Pre-Construction	\$6,895,542.00	\$8,078,310.00	\$6,987,542.26	\$1,080,768.00	\$8,068,310.26	\$0.00	\$6,925,689.40																																																																																
Miscellaneous	\$305,272.00	\$361,050.00	\$125,364.74	\$3,906.00	\$129,270.74	\$0.00	\$126,433.74																																																																																
Total	\$73,559,430.00	\$85,000,000.00	\$78,946,393.47	\$2,727,148.41	\$81,673,541.88	\$0.00	\$71,228,398.04																																																																																

Health Science Center

Project Name Health Science Center			 		Schedule																																																																																											
Project Name Health Science Center			Project ID PJ1067		<table border="1"> <thead> <tr> <th>Activity</th> <th>Baseline Finish</th> <th>Planned Finish</th> <th>Actual Finish</th> </tr> </thead> <tbody> <tr> <td>BOT Approval of Rec. A/E & CMAR Firms</td> <td>3/26/2024</td> <td>3/26/2024</td> <td>3/26/2024 ✓</td> </tr> <tr> <td>Architect Mobilized</td> <td>4/30/2024</td> <td>4/30/2024</td> <td>4/30/2024 ✓</td> </tr> <tr> <td>Programming</td> <td>7/30/2024</td> <td>8/15/2024</td> <td>8/15/2024 ✓</td> </tr> <tr> <td>Schematic Design</td> <td>9/30/2024</td> <td>10/4/2024</td> <td>10/4/2024 ✓</td> </tr> <tr> <td>Design Development Completion</td> <td>12/20/2024</td> <td>12/20/2024</td> <td>12/18/2024 ✓</td> </tr> <tr> <td>GMP 1 Package Issuance</td> <td>12/22/2024</td> <td>12/18/2024</td> <td>12/18/2024 ✓</td> </tr> <tr> <td>GMP 1 Package Bidding</td> <td>1/15/2025</td> <td>1/24/2025</td> <td>1/24/2025 ✓</td> </tr> <tr> <td>BOT Approval of GMP 1</td> <td>2/25/2025</td> <td>2/25/2025</td> <td>2/25/2025 ✓</td> </tr> <tr> <td>Contractor Mobilized</td> <td>2/26/2025</td> <td>5/1/2025</td> <td>5/2/2025 ✓</td> </tr> <tr> <td>GMP 2 - 100% CDs Bidding</td> <td>3/28/2025</td> <td>2/28/2025</td> <td>2/28/2025 ✓</td> </tr> <tr> <td>Foundations Complete</td> <td>4/30/2025</td> <td>9/11/2025</td> <td>8/27/2025 ✓</td> </tr> <tr> <td>GMP 2 - 100% CDs Issuance</td> <td>5/12/2025</td> <td>6/9/2025</td> <td>6/19/2025 ✓</td> </tr> <tr> <td>BOT Approval of GMP 2</td> <td>5/31/2025</td> <td>5/27/2025</td> <td>5/27/2025 ✓</td> </tr> <tr> <td>Structures Complete</td> <td>2/28/2026</td> <td>12/3/2025</td> <td>12/3/2025 ✓</td> </tr> <tr> <td>Interior Finish-Out Complete</td> <td>7/15/2026</td> <td>9/16/2026</td> <td></td> </tr> <tr> <td>Substantial Completion</td> <td>7/31/2026</td> <td>12/15/2026</td> <td></td> </tr> <tr> <td>Temporary CO</td> <td>8/7/2026</td> <td>11/6/2026</td> <td></td> </tr> <tr> <td>Final CO</td> <td>8/14/2026</td> <td>12/15/2026</td> <td></td> </tr> <tr> <td>Final Completion</td> <td>8/31/2026</td> <td>12/15/2026</td> <td></td> </tr> <tr> <td>Owner Occupancy</td> <td>8/31/2026</td> <td>1/19/2027</td> <td></td> </tr> <tr> <td>Student Occupancy</td> <td>8/31/2026</td> <td>1/19/2027</td> <td></td> </tr> </tbody> </table>				Activity	Baseline Finish	Planned Finish	Actual Finish	BOT Approval of Rec. A/E & CMAR Firms	3/26/2024	3/26/2024	3/26/2024 ✓	Architect Mobilized	4/30/2024	4/30/2024	4/30/2024 ✓	Programming	7/30/2024	8/15/2024	8/15/2024 ✓	Schematic Design	9/30/2024	10/4/2024	10/4/2024 ✓	Design Development Completion	12/20/2024	12/20/2024	12/18/2024 ✓	GMP 1 Package Issuance	12/22/2024	12/18/2024	12/18/2024 ✓	GMP 1 Package Bidding	1/15/2025	1/24/2025	1/24/2025 ✓	BOT Approval of GMP 1	2/25/2025	2/25/2025	2/25/2025 ✓	Contractor Mobilized	2/26/2025	5/1/2025	5/2/2025 ✓	GMP 2 - 100% CDs Bidding	3/28/2025	2/28/2025	2/28/2025 ✓	Foundations Complete	4/30/2025	9/11/2025	8/27/2025 ✓	GMP 2 - 100% CDs Issuance	5/12/2025	6/9/2025	6/19/2025 ✓	BOT Approval of GMP 2	5/31/2025	5/27/2025	5/27/2025 ✓	Structures Complete	2/28/2026	12/3/2025	12/3/2025 ✓	Interior Finish-Out Complete	7/15/2026	9/16/2026		Substantial Completion	7/31/2026	12/15/2026		Temporary CO	8/7/2026	11/6/2026		Final CO	8/14/2026	12/15/2026		Final Completion	8/31/2026	12/15/2026		Owner Occupancy	8/31/2026	1/19/2027		Student Occupancy	8/31/2026	1/19/2027	
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Project Type New			Project Phase Construction																																																																																													
Project Manager Penny Busch		Contractor/CM McCarthy Building Comp...		Architect PBK Architects, Inc.																																																																																												
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Budget Group	Original Budget	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date																																																																																									
Construction, Equipment & Furnishings	\$47,793,062.00	\$64,123,324.97	\$15,788,627.98	\$43,330,506.00	\$59,119,133.98	\$693,534.07	\$44,806,617.52																																																																																									
Contingency	\$1,987,031.00	\$730,347.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																																																																																									
Investigation, Testing & Verification	\$777,028.00	\$819,410.00	\$420,743.50	\$42,382.00	\$463,125.50	\$0.00	\$335,662.11																																																																																									
Management, Design & Pre-Construction	\$5,212,227.00	\$6,096,267.00	\$5,244,227.03	\$827,040.00	\$6,071,267.03	\$0.00	\$5,517,815.59																																																																																									
Miscellaneous	\$44,652.00	\$44,652.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																																																																																									
Total	\$55,814,000.00	\$71,814,001.00	\$21,453,598.51	\$44,199,928.00	\$65,653,526.51	\$693,534.07	\$50,660,095.22																																																																																									

Wylie Workforce Education

Project Name Wylie Workforce Education			 		Schedule			
Project Name Wylie Workforce Education			Project Number PJ1068		Activity			
Project Type New			Project Phase Construction		Baseline Finish			
Project Manager Kella Hilton			Contractor/CM Skanska		Planned Finish			
Architect Stantec Architecture (f...			Scope Description		Actual Finish			
Project Directory			Construction of a new Workforce Education building on the Wylie Campus. - Approximately 66,000 square feet - Building will provide space for the following: - Welding - HVAC - Electronic Engineering Technology (EET) - Certified Nurse Aid (CNA)		BOT Approval of Construction Delivery Method BOT Approval of Program Manager BOT Approval of Recommended A/E and CMAR Firms Architect Mobilized Programming Schematic Design Design Development Drawings 100% Construction Documents GMP - Submitted to AECOM/Page for Review BOT Approval of GMP Structures Complete Interior Finish-Out Complete Substantial Completion Final CO Final Completion Student Occupancy			
Company AECOM Technical Services, Inc. Collin College RWB Consulting Engineers Skanska Stantec Architecture (fka Page)			Project Role		1/26/2024 9/24/2024 9/24/2024 10/21/2024 12/17/2024 2/18/2025 4/22/2025 8/29/2025 10/27/2025 12/9/2025 11/13/2026 4/28/2027 5/3/2027 5/14/2027 6/4/2027 8/25/2027			
Progress Summary			Status Date		Notes			
9/30/2026			Window installation in in progress. The roof deck is installed and roofing material is onsite. Interior and exterior steel framing is underway. East side paving for fire lane has been poured.		1/26/2024 9/24/2024 9/24/2024 11/11/2024 4/30/2025 5/30/2025 8/8/2025 10/12/2025 12/17/2025 1/30/2026 11/13/2026 5/18/2027 6/30/2027 6/30/2027 7/30/2027 8/25/2027			
Cost Summary								
Budget Group	Original Budget	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date	
Construction, Equipment & Furnishings	\$34,700,000.00	\$47,514,149.59	\$40,466,119.56	\$0.00	\$40,466,119.56	\$0.00	\$12,201,374.91	
Contingency	\$1,066,490.00	\$1,218,171.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Investigation, Testing & Verification	\$720,000.00	\$973,215.00	\$378,040.00	\$6,600.00	\$384,640.00	\$0.00	\$105,787.12	
Management, Design & Pre-Construction	\$3,481,510.00	\$4,318,521.00	\$3,935,640.00	\$5,650.00	\$3,941,290.00	\$0.00	\$2,795,482.09	
Miscellaneous	\$32,000.00	\$43,254.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$40,000,000.00	\$54,067,311.00	\$44,779,799.56	\$12,250.00	\$44,792,049.56	\$0.00	\$15,102,644.12	

5 Completed Items

5.1 General Program

- Facilities Meeting held on September 14th and 28th

5.2 Procurement

- No Procurement items completed at this time.

5.3 Design

- No Design items completed at this time.

5.4 Pre-Construction

- No Pre-Construction items completed at this time.

5.5 Construction

- Plano Campus, provost meetings held between Collin College, AECOM, and Skanska on September 1st, 2nd, 4th, 8th, 9th, 11th, 15th, 16th, 18th, 22nd, 23rd, 25th, 29th, and 30th
- Plano Campus, Coordination meeting was held between Collin College and AECOM on September 1st, 8th, 15th, and 22nd
- Plano Campus, punch for restrooms was held between Collin College, AECOM, IN2, and Skanska on September 10th
- Plano Campus, Landscape meeting with City of Plano was held between Collin College, AECOM, RLK Engineering, and Studio Greenspot on September 16th
- Plano Campus, meeting to discuss Audio recording studio was held between Collin College and AECOM on September 15th
- Plano Campus, Bookstore relocation meeting was held between Collin College, AECOM, and Barnes and Noble College on September 23rd
- Plano Campus, meeting on commercial music additional equipment was held between Collin College, AECOM, IN2, and BAI on September 24th
- Health Science Center, OAC meetings held on September 2nd, 9th, 16th, 23rd, and 30th
- Wylie Workforce Education, OAC meetings held September 3rd, 10th, 17th, 24th
- Wylie Workforce Education, Construction Cost Review meetings were held between Stantec, Skanska and AECOM on September 1st, 8th, 15th, 22nd, 29th
- Wylie Workforce Education, Building Envelope Testing & Inspections coordination meeting was held between Stantec, Skanska, AECOM and Farnsworth on September 16th
- Wylie Workforce Education, Coordination meeting was held between Collin College IT, Stantec, AECOM, Skanska on September 18th
- Health Science Center, Completed punch walks for level one except for main west lobby
- Health Science Center, received final Collin approval for wall graphics
- Health Science Center, received final Collin approval for interior signage

5.6 Acceptance and Close-Out

6 Pending Items

6.1 General Program

- No General Program items are pending at this time.

6.2 Procurement

- Health Science Center, Collin procurement team preparing to purchase remaining Furniture, Fixtures, and Equipment.

6.3 Design

- No Design items pending at this time

6.4 Pre-Construction

- No Pre-Construction pending at this time

6.5 Construction

- Plano Campus, Roof report given to engineers regarding condition of existing equipment. Punchlist work proceeding.
- Health Science Center, Interior signage is in fabrication, team is working on statue requirement by City of Frisco, commissioning of all MEP systems is in process, test and balance is continuing their work, major medical equipment installs are in progress and targeting to fully complete by first to mid-October, Collin IT teams are quickly coordinating and moving forward with all require network needs, and security install is in progress with a site occurring the last week of September.
- Wylie Workforce Education, Roof installation is scheduled to start in October. Interior mechanical, electrical and plumbing will begin to ramp up. In the CNA storage area, a washer and dryer are being added to the scope of work. The Topping Out Ceremony is scheduled for October 23rd.

6.6 Acceptance and Close-Out

- Courtyard Center, closeout documents are in progress.
- CHEC, closeout documents are in progress.

7 Progress Pictures

7.1 Health Science Center



East Elevation



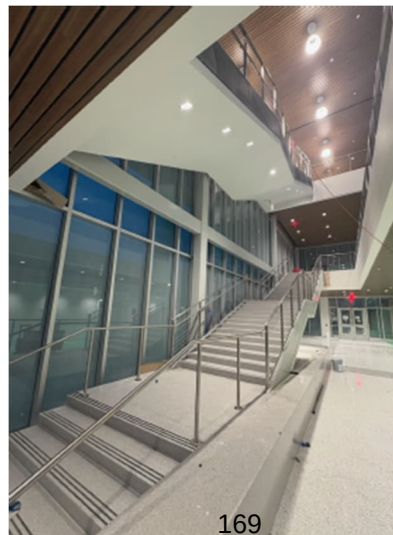
Northwest Corner of Building



Southeast Corner of Building



West Elevation

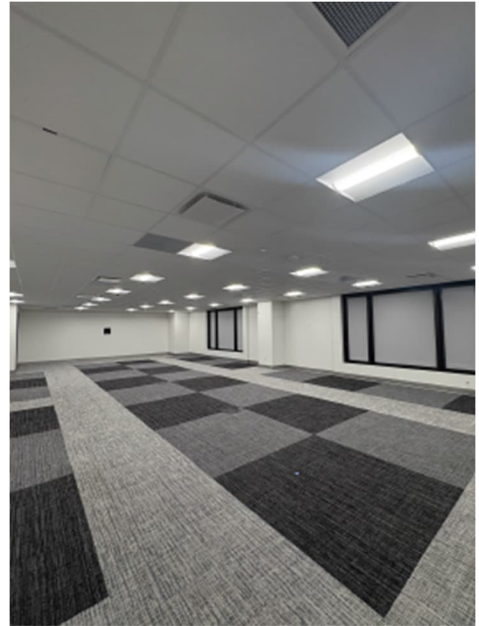


West Lobby

7.2 Health Science Center continued



3rd Level Lobby



AR/VR



Cath Lab



Student Space

7.3 Wylie Workforce Education



Exterior Steel Framing and Roofing Materials Staged on the Roof



Interior 1st Level Underground Plumbing



2nd Level Floor Deck

7.4 Wylie Workforce Education continued



East Side Exterior Steel Framing



1st and 2nd Level Windows