



NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Work Session and its Regularly Scheduled Meeting on Tuesday, September 24, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

Locations

Celina Campus

Collin Higher Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

iCollin
www.collin.edu

Board of Trustees

Andrew Hardin, *Chair*
Jay Saad, *Vice Chair*
Jim Orr, *Secretary*
Raj Menon, Ph.D., *Treasurer*
Cathie Alexander
Stacy Anne Arias
J. Robert Collins, Ph.D.
Greg Gomel
Megan Wallace

District President

H. Neil Matkin, Ed.D.
3452 Spur 399
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McKinney, Texas 75070
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nmatkin@collin.edu
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WORK SESSION: 5:30 p.m., Board Conference Room 135, CHEC.

DISCUSSION ITEM

1. Human Resources Update - Melissa Irby, Chief Financial Officer

CONVENE REGULAR MONTHLY MEETING: 5:40 p.m. or thereafter, Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit:

Section 551.074 Personnel Matters

a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees

Section 551.071 Consultations with Attorney

a. Consultation with the college’s General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Sections 551.076 and 551.089 Deliberations Regarding Security Devices or Security Audits

a. Discuss deployment or specific occasions for implementation of security devices or security personnel

Section 551.072 Deliberations Regarding Real Property

a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college’s service area

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. International Association of Campus Law Enforcement Administrators (IACLEA)
Accreditation Update - Scott Jenkins, Chief of Police

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of the September 24, 2024 Consent Agenda Items

2024-09-C1

Approval of the Minutes of the August 27, 2024 Special Called Public Hearing on the Proposed Tax Rate, and August 27, 2024 Regular Meeting

CONSIDERATION OF ACTION ON AGENDA ITEMS

2024-09-1

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2024-09-2

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

2024-09-3

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Job Order Contract with Skanska USA Building Inc. for Elevator Replacement at the Courtyard Center

2024-09-4

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Contract to Replace Three Air Handlers and Associated Infrastructure at the McKinney Campus

2024-09-5

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Guaranteed Maximum Price from Skanska USA Building Inc. for Roof Replacement at the Plano Campus

2024-09-6

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute an Agreement with Wylie ISD Related to Construction and Use of Instructional Spaces for Wylie ISD Dual Credit Students at the Wylie Campus

2024-09-7

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Exercise a Contract Amendment with AECOM Technical Services, Inc. to Provide Program Management Services for the New Career and Technical Education Building at the Wylie Campus

2024-09-8

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute an Architectural Design Contract with Page Southerland Page, Inc. to Provide Design Services for the New Career and Technical Education Building at the Wylie Campus

2024-09-9

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Contract with Skanska USA Building Inc. for Pre-Construction Services for the New Career and Technical Education Building at the Wylie Campus

2024-09-10

Report Out of the Finance and Audit Committee and Consideration of Approval of the Audit Plan for Fiscal Year 2025

2024-09-11

Consideration of Approval for a Training Fee to Apply to Outside Organizations for Healthcare Training

2024-09-12

Consideration of Approval of the Bid Report for September 24, 2024

PUBLIC COMMENTS ON NON-AGENDA ITEMS *(If required in accordance with HB 2840)*

INFORMATION REPORTS

Workday Student Status Report for September 2024

Personnel Report for September 2024

Monthly Investment Report as of August 30, 2024

Quarterly Investment Report as of August 30, 2024

AECOM Monthly Report for August 2024

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Andrew P. Hardin
Chairman, Board of Trustees

I certify that the notice for the work session and regular meeting was posted on September 20, 2024 at 11:00 a.m., in compliance with the Texas Open Meetings Act.


For the Board of Trustees

CONSENT AGENDA ITEMS TO BE CONSIDERED

2024-09-C1	Approval of the Minutes of the August 27, 2024 Special Called Public Hearing on the Proposed Tax Rate, and August 27, 2024 Regular Meeting	pg. 6
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September 27, 2024

SUBJECT

Approval of the Minutes of the August 27, 2024 Special Called Public Hearing on the Proposed Tax Rate, and August 27, 2024 Regular Meeting

RECOMMENDATION

The District President recommends approval of the minutes of the August 27, 2024 Special Called Public Hearing on the Proposed Tax Rate, and August 27, 2024 Regular Meeting.

RESOURCE PERSONNEL

Donna Ludwig, Secretary to the Board of Trustees

ATTACHMENTS

- A) August 27, 2024 Special Called Public Hearing on the Proposed Tax Rate
- B) August 27, 2024 Regular Meeting Minutes

Respectfully Submitted By:



Donna Ludwig, Secretary to the Board of Trustees

**Minutes of Special Called Public Hearing on the Proposed Tax Rate
August 27, 2024**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted a Special Called Public Hearing on the Proposed Tax Rate on Tuesday, August 27, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jay Saad, and Ms. Megan Wallace. Mr. Jim Orr was absent.

CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.

**2024-08-2-1 Public Hearing Related to the Proposed Tax Rate for 2024 for
Adopting the 2024 Tax Rate**

Chair Hardin opened the public hearing to give the public an opportunity to express their support for or opposition to the proposed tax rate. No one addressed the Board.

On motion of Trustee Menon, and second of Trustee Arias, Chair Hardin closed the public hearing.

ADJOURNMENT

Chair Hardin adjourned the Special Called Public Hearing on the Proposed Tax Rate of the Board of Trustees of Collin County Community College District at 5:32 p.m.

**Minutes of Regular Meeting
August 27, 2024**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on August 27, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jay Saad, and Ms. Megan Wallace. Mr. Jim Orr was absent.

WORK SESSION

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:33 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Enrollment Update - Craig Leverette, Vice President P-12 Partnerships and Districtwide Scheduling

CONVENE REGULAR MONTHLY MEETING: 6:35 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 6:37 p.m.

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding litigation in Cause No. 416-01038-2024 pending in state court, and anticipated litigation

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, including the Wylie Campus, and potential campus projects

RECONVENE REGULAR MEETING: 7:01 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President

2. Outstanding Professor of the Year Winner - Dr. Rebecca Orr, Professor of Biology
3. Outstanding Adjunct Professor of the Year Winner - Dr. Brenden Mesch, Campus Provost Technical Campus
4. Professor Emeritus - Dr. Abe Johnson, Senior Vice President Campus Operations
5. R.O.S.E. Award Winners - Tricia Murray, Staff Council President

PUBLIC COMMENT

There was no public comment.

Approval of the August 27, 2024 Consent Agenda Items

2024-08-3-C1 Approval of the Minutes of the August 2, 2024 Regular Meeting

2024-08-3-C2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Authorized Broker/Dealer List

2024-08-3-C3 Report Out of the Finance and Audit Committee and Consideration of Approval for the extension of Abernathy, Roeder, Boyd & Hullett P.C. to serve the District in the Collection of All Delinquent Ad Valorem Taxes, Penalties, and Interest Owed to the District

2024-08-3-C4 Consideration of Approval of an Interlocal Jail Services Agreement with Collin County

2024-08-3-C5 Consideration of Approval of an Interlocal Agreement with the City of Plano for Continuing Education Courses for City of Plano Employees

2024-08-3-C6 Consideration of Approval of an Interlocal Agreement with Deep East Texas Self Insurance Fund Effective September 1, 2024

2024-08-3-C7 Consideration of Approval of Course Fee and Fee Modification Requests for Spring 2025

On motion of Trustee Menon, and second of Trustee Wallace, the August 27, 2024 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2024-08-3-1 Report Out of the Finance and Audit Committee and Consideration of Approval of an Order Authorizing the Issuance of Collin County Community College District Consolidated Fund Revenue Bonds; Appointing a Pricing Officer and Delegating to the Pricing Officer the Authority to Approve on Behalf of the Issuer the Sale and Delivery of the Bonds; Establishing Certain Parameters for the Approval of Such Matters by the Pricing Officer; and Other Related Matters

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval an order authorizing the issuance of Collin County Community College District Consolidated Fund Revenue Bonds; appointing a pricing officer and delegating to the pricing officer the authority to approve on behalf of the issuer the sale and delivery of

the bonds; establishing certain parameters for the approval of such matters by the pricing officer; and other related matters.

The motion was approved 8-0 as presented.

2024-08-3-2 Report Out of the Finance and Audit Committee and Consideration of Approval of the 2024-2025 Budget

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the 2024-2025 Budget. The presentation given by Melissa Irby, CFO, is attached.

The motion was approved 8-0 as presented.

2024-08-3-3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Facility and Patio Space Fees Effective September 1, 2024

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the Facility and Patio Space Fees effective September 1, 2024.

The motion was approved 8-0 as presented.

2024-08-3-4 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: CGC (Local) Safety Program – Emergency Plans and Alerts; CHA (Local) Site Management – Security; CU (Local) Research; DBA (Local) Employment Requirements and Restrictions – Credentials and Records; DBB (Local) Employment Requirements and Restrictions – Medical Examinations and Communicable Diseases; DBE (Local) Employment Requirements and Restrictions – Nepotism; DC (Local) Employment Practices; DH (Local) Employee Standards of Conduct; DIAA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence; DJ (Local) Assignment, Workload, and Schedules; FFDA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policies.

No action was required.

2024-08-3-5 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: CAK (Local) Appropriations and Revenue Sources – Investments; CS (Local) Information Security; DEB (Local) Compensation and Benefits – Fringe Benefits; DGC (Local) Employee Rights and Privileges – Employee Expression and Use of College Facilities; FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics; FLA (Local) Student Rights and Responsibilities – Student Expression and Use of College Facilities; GD (Local) Community Expression and Use of College Facilities

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 7-1 as presented. Trustee Wallace voted nay.

2024-08-3-6 Consideration of Approval of a Resolution Setting the 2024 Tax Rate

On motion of Trustee Gomel, and second of Trustee Menon, this item was approved by a vote of 8-0.

2024-08-3-7 Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate

On motion of Trustee Menon, and second of Trustee Arias, this item was approved by a vote of 8-0.

2024-08-3-8 Consideration of Approval of Facility Naming in Connection with a Major Gift

On motion of Trustee Collins, and second of Trustee Menon, this item was approved by a vote of 8-0.

2024-08-3-9 Consideration of Approval for FY2024-2025 Salary Increases

On motion of Trustee Collins, and second of Trustee Arias, this item was approved by a vote of 8-0.

2024-08-3-10 Consideration of Approval of the Bid Report for August 27, 2024

On motion of Trustee Hardin, and second of Trustee Arias, this item was approved by a vote of 6-0. Trustee Gomel and Trustee Menon recused themselves from the vote.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

Workday Student Status Report for August 27, 2024

Personnel Report for August 2024

Trustee Travel Expense Summary FY2023-2024

Revenues and Expenses as of July 31, 2024

Statement of Net Position as of July 31, 2024

Monthly Investment Report as of July 31, 2024

Revised Monthly Investment Report as of May 31, 2024

Revised Quarterly Investment Report as of May 31, 2024

AECOM Monthly Report for July 2024

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:17 p.m.

Fiscal Year 2024-2025 Proposed Budget Overview

August 27, 2024



FY 2024-25

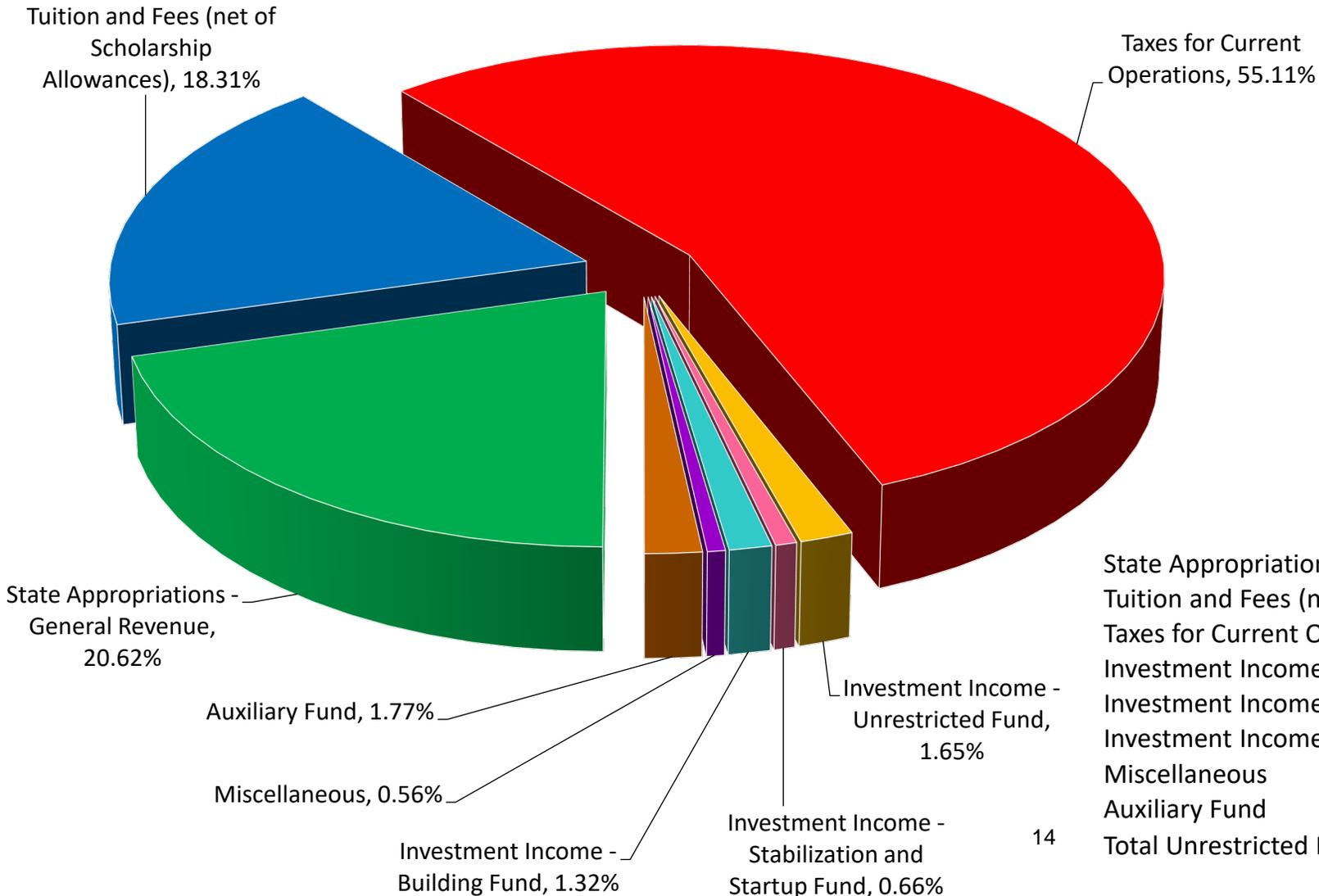
Revenue Budget Overview

Estimated Budget Data as of 8/13/24

**Collin County Community College District
Summary of Revenues and Expenses
Fiscal Year Ending August 31, 2025**

	<u>2024-25 Budget</u>	<u>2023-24 Budget</u>	<u>Increase/ Decrease</u>	<u>Percent Change</u>
Revenues				
Unrestricted Funds				
State Appropriations - General Revenue	\$ 62,347,954	\$ 51,540,138	\$ 10,807,816	20.97%
Tuition and Fees	70,862,982	62,762,248	8,100,734	12.91%
Scholarship Allowances	(15,500,000)	(12,800,000)	(2,700,000)	21.09%
Taxes for Current Operations	166,634,003	152,709,528	13,924,475	9.12%
Investment Income - Unrestricted Fund	5,000,000	4,660,000	340,000	7.30%
Investment Income - Stabilization and Startup Fund	2,000,000	1,310,000	690,000	52.67%
Investment Income - Building Fund	4,000,000	2,550,000	1,450,000	56.86%
Miscellaneous	1,688,000	1,630,000	58,000	3.56%
Auxiliary Fund	5,359,300	5,433,403	(74,103)	-1.36%
Total Unrestricted Funds	<u>302,392,239</u>	<u>269,795,317</u>	<u>32,596,922</u>	<u>12.08%</u>
Restricted Funds				
Grants and Contracts	42,426,395	30,224,860	12,201,535	40.37%
State Allocation - On-behalf Benefits	12,455,716	10,871,226	1,584,490	14.58%
Debt Service - General Obligation Bonds	14,826,700	13,600,094	1,226,606	9.02%
Total Restricted Funds	<u>69,708,811</u>	<u>54,696,180</u>	<u>15,012,631</u>	<u>27.45%</u>
Transfers				
Transfer in - Unrestricted to Building Fund	1,500,000	-	1,500,000	100.00%
Transfer in - Unrestricted (SAFAC) to Auxiliary Fund	461,000	310,000	151,000	48.71%
Transfer in - Unrestricted to Debt Service Fund	26,127,206	27,248,062	(1,120,856)	-4.11%
Total Transfers	<u>28,088,206</u>	<u>27,558,062</u>	<u>530,144</u>	<u>1.92%</u>
Total Revenues	<u><u>\$ 400,189,256</u></u>	<u><u>\$ 352,049,559</u></u>	<u><u>\$ 48,139,697</u></u>	<u><u>13.67%</u></u>

FY 2024-25 Budget - Unrestricted Revenue by Major Source



	Fiscal Year 2024-25	Percent of Budget
State Appropriations - General Revenue	\$ 62,347,954	20.62%
Tuition and Fees (net of Scholarship Allowances)	55,362,982	18.31%
Taxes for Current Operations	166,634,003	55.11%
Investment Income - Unrestricted Fund	5,000,000	1.65%
Investment Income - Stabilization and Startup Fund	2,000,000	0.66%
Investment Income - Building Fund	4,000,000	1.32%
Miscellaneous	1,688,000	0.56%
Auxiliary Fund	5,359,300	1.77%
Total Unrestricted Funds Revenue	\$ 302,392,239	100.00%



Proposed 2024-25 Budget Highlights – **REVENUE**

- **State Revenue**
 - \$62.3 million – \$10.8M increase of 21%
 - Continued monitoring of House Bill 8 funding mechanisms
- **Tuition and Fees**
 - \$8.1 million increase – 13%
 - Projecting 5% increase student credit hours
 - Tuition rates for Fall 2025 - \$65/\$125/\$200 (does not include student activity fee of \$2)
- **Property Tax - Unrestricted**
 - \$13.9 million increase – 9%
 - Using the same rate as FY24 - \$0.08122
- **Property Tax – Restricted for Debt Service**
 - \$¹⁵1.2 million increase – 9%

FY 2024-25

Expense

Budget

Overview

Estimated

Budget Data

as of 8/13/24

**Collin County Community College District
Summary of Revenues and Expenses
Fiscal Year Ending August 31, 2025**

	2024-25 Budget	2023-24 Budget	Increase/ Decrease	Percent Change
Expenses				
Unrestricted Funds				
Instruction	\$ 123,944,133	\$ 108,967,798	\$ 14,976,335	13.74%
Public Service	169,574	115,451	54,123	46.88%
Academic Support	33,668,335	31,395,154	2,273,181	7.24%
Student Services	24,003,366	22,440,683	1,562,683	6.96%
Institutional Support	62,540,946	69,297,352	(6,756,406)	-9.75%
Operation and Maintenance of Plant	39,697,913	29,280,206	10,417,707	35.58%
Scholarship Allowances	(15,500,000)	(12,800,000)	(2,700,000)	21.09%
Auxiliary Fund	7,716,350	6,936,922	779,428	11.24%
Reserve for Supplemental Requests - Unrestricted Fund	8,400,354	5,650,372	2,749,982	48.67%
Reserve for Supplemental Requests - Auxiliary Fund	37,500	10,800	26,700	247.22%
Stabilization and Startup Fund	600,000	-	600,000	100.00%
Building Fund	81,328,352	-	81,328,352	100.00%
Total Unrestricted Funds	366,606,823	261,294,738	105,312,085	40.30%
Restricted Funds				
Grants and Contracts	42,426,395	30,224,860	12,201,535	40.37%
State Allocation - On-behalf Benefits	12,455,716	10,871,226	1,584,490	14.58%
Debt Service - General Obligation Bonds	40,953,906	40,848,156	105,750	0.26%
2020 Limited Tax Bond Series	36,448,648	-	36,448,648	100.00%
Total Restricted Funds	132,284,665	81,944,242	50,340,423	61.43%
Transfers				
Transfer out - Unrestricted to Building Fund	1,500,000	-	1,500,000	100.00%
Transfer out - Unrestricted (SAFAC) to Auxiliary Fund	461,000	310,000	151,000	48.71%
Transfer out - Unrestricted to Debt Service Fund	26,127,206	27,248,062	(1,120,856)	-4.11%
Total Transfers	28,088,206	27,558,062	530,144	1.92%
Subtotal Expenses	526,979,694	370,797,042	156,182,652	42.12%

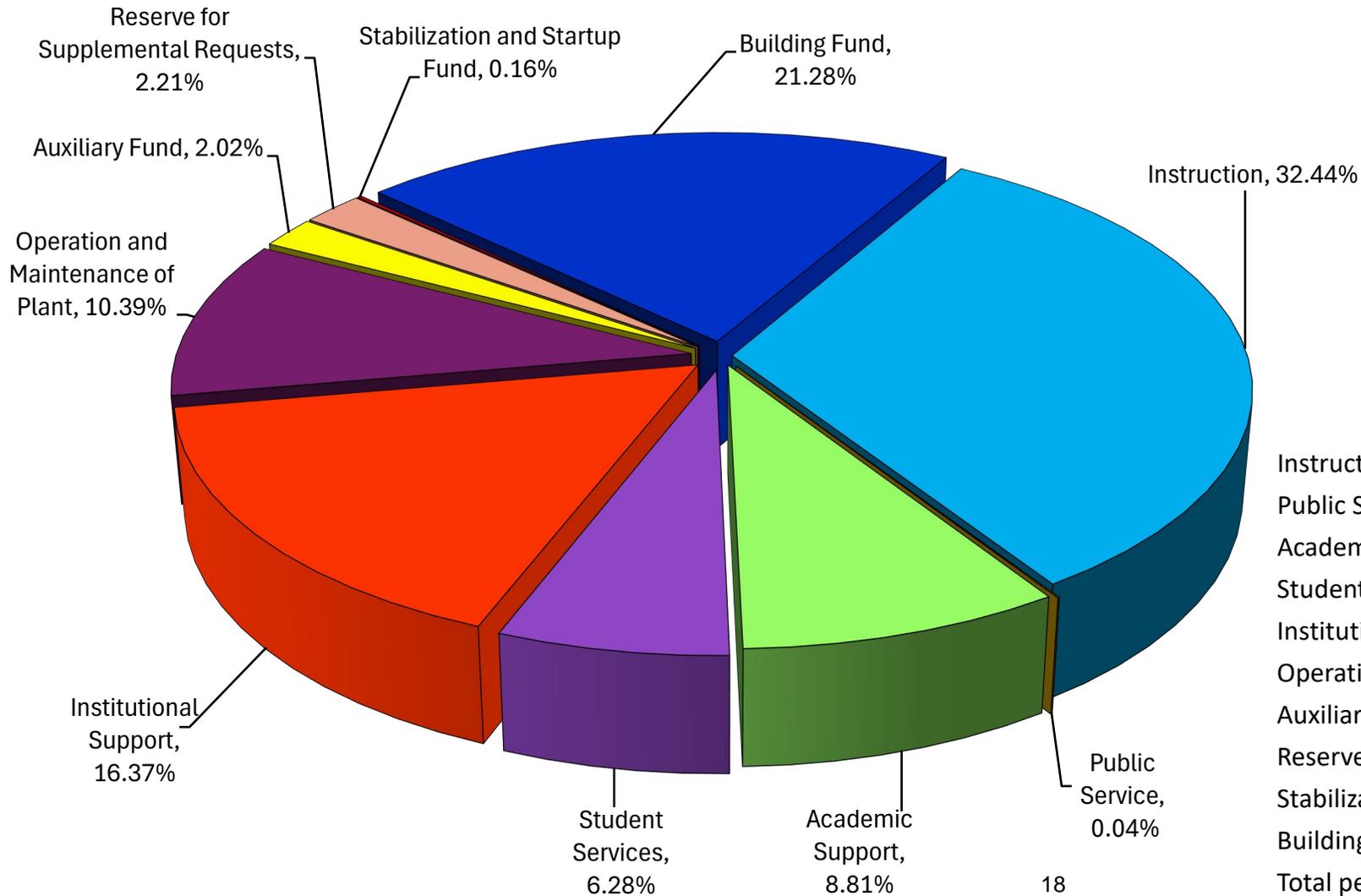
FY 2024-25 Expense Budget Overview

Estimated Budget Data as of 8/13/24

**Collin County Community College District
Summary of Revenues and Expenses
Fiscal Year Ending August 31, 2025**

	<u>2024-25 Budget</u>	<u>2023-24 Budget</u>	<u>Increase/ Decrease</u>	<u>Percent Change</u>
Expenses				
Other Adjustments				
Depreciation	26,177,164	23,235,605	2,941,559	12.66%
Bond Principal - General Obligation Bonds	(21,615,000)	(20,485,000)	(1,130,000)	5.52%
Capitalized Expenses - Operating	(12,950,698)	(7,936,200)	(5,014,498)	63.19%
Capitalized Expenses - Supplemental Requests	(2,124,904)	(658,839)	(1,466,065)	222.52%
Capitalized Expenses - Building Fund Expenses	(81,328,352)	-	(81,328,352)	100.00%
Capitalized Expenses - 2020 Limited Tax Bond Series	(36,448,648)	-	(36,448,648)	100.00%
Total Other Adjustments	<u>(128,290,438)</u>	<u>(5,844,434)</u>	<u>(122,446,004)</u>	<u>2095.09%</u>
Grand Total Expenses	<u>\$ 398,689,256</u>	<u>\$ 364,952,608</u>	<u>\$ 33,736,648</u>	<u>9.24%</u>
Change in Net Position	1,500,000	(12,903,049)	14,403,049	-111.63%

FY 2024-25 Budget - Unrestricted Expense by Function



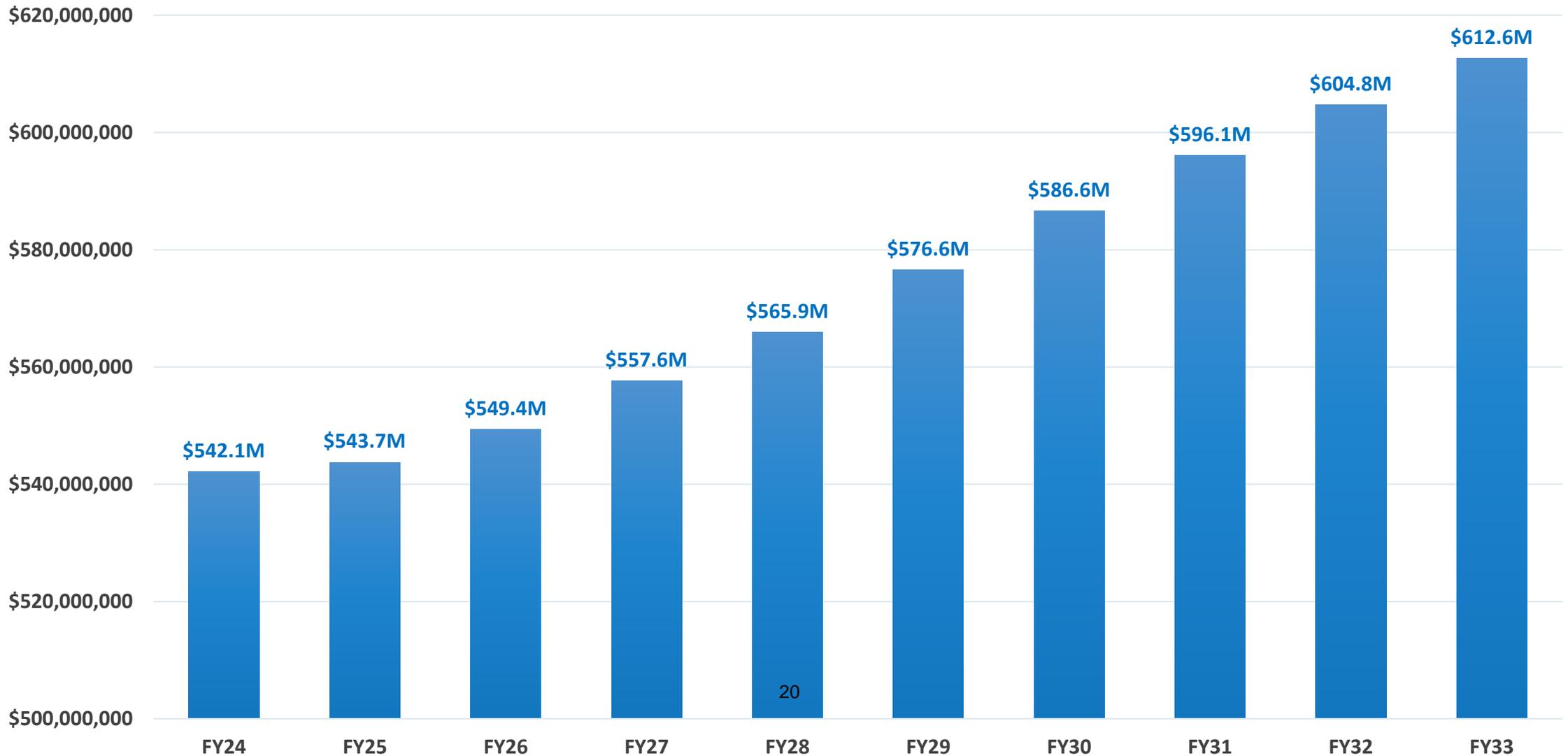
	Fiscal Year 2024-25	Percent of Budget
Instruction	\$ 123,944,133	32.44%
Public Service	169,574	0.04%
Academic Support	33,668,335	8.81%
Student Services	24,003,366	6.28%
Institutional Support	62,540,946	16.37%
Operation and Maintenance of Plant	39,697,913	10.39%
Auxiliary Fund	7,716,350	2.02%
Reserve for Supplemental Requests	8,437,854	2.21%
Stabilization and Startup Fund	600,000	0.16%
Building Fund	81,328,352	21.28%
Total per Chart	382,106,823	100.00%
Scholarship Allowances	(15,500,000)	
Total Unrestricted Funds Expense	\$ 366,606,823	



2024-25 Current Budget Cost Drivers – **EXPENSES**

- Recommending 5% GPI increase for full-time faculty, staff, administration, part-time staff
- Faculty Compensation Reserves- \$2.2M
- \$7.5M reduction in Unrestricted operating budgets for Workday Student Project
- \$3.6M credit for GASB Statement No. 96 for SBITA (Subscription-Based Information Technology Arrangement)
- \$15.5M increase in Reserve budgets
- 12.7% increase in Depreciation Expense

Net Position Estimates for FY 2024 – FY 2033



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Questions?

Collin County Community College District Board of Trustees

2024-09-1

September 24, 2024

Resource: Monica Velazquez
General Counsel

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

- **CC (Local)** Annual Operating Budget
- **DK (Local)** Professional Development
- **DMC (Local)** Termination of Employment – Reduction in Force
- **EBA (Local)** Alternate Methods of Instruction – Distance Education
- **GK (Local)** Relations with Educational Accreditation Agencies

DISCUSSION:

As a part of the College’s comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards’ Legal and Policy Service, the local policies outlined below are being presented for review as a first reading.

- **CC (Local)** Annual Operating Budget - Recommended revisions to this local policy have been made in response to updates to Coordinating Board rules allowing the college to select an accreditor.
- **DK (Local)** Professional Development - Recommended revisions to this local policy have been made in response to updates to Coordinating Board rules allowing the college to select an accreditor.
- **DMC (Local)** Termination of Employment – Reduction in Force - Recommended revisions to this local policy have been made in response to updates to Coordinating Board rules allowing the college to select an accreditor.
- **EBA (Local)** Alternate Methods of Instruction – Distance Education - Recommended revisions to this local policy have been made in response to updates

to Coordinating Board rules allowing the college to select an accreditor.

- **GK (Local) Relations with Educational Accreditation Agencies** - Recommended revisions to this local policy have been made in response to Administrative Code changes that permit the college to select an accreditor. This policy, which is referenced by other policies list the college's accreditor as the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

SUGGESTED MOTION:

This being a first reading of local board policies, no action is required.

- Budget Planning** Budget planning ~~shall~~will be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals ~~shall~~will be considered. Budget planning and evaluation are continuous processes and should be a part of each month's activities.
- Schedules** The College President or designee ~~shall~~will supervise the development of a budget calendar and a specific plan for budget preparation that ensures appropriate input from all levels of operation with the College District. The budget ~~shall~~will conform to Coordinating Board requirements and meet the standards of the ~~Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)~~.College District's accreditor [see GK].
- Budget Adoption** The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the College District's approved purchasing procedures. The expenditure of funds ~~shall~~will be under the direction of the ~~College District~~ President or designee who ~~shall~~will ensure that funds are expended in accordance with the adopted budget.
- Budget Amendments** The Board may amend the budget at any time during the fiscal year. The College District ~~shall~~will develop procedures for budget amendments.

Each employee will meet the professional development standards described by the ~~Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)~~ College District's accreditor [see GK] as well as any professional development required of the employee by state or federal law or administrative regulations.

Each employee will seek approval prior to pursuing professional development in accordance with administrative regulations.

**Cybersecurity
Training**

The ~~District President~~ District President or designee will determine, from the list of cybersecurity training programs certified by the Department of Information Resources (DIR) and published to DIR's website, the cybersecurity training program to be used in the College District. ~~The District President~~ The District President will verify and report to DIR, in the form required by DIR, the compliance of each employee required to complete the program. ~~The District President~~ The District President may remove access to the College District's computer systems and databases for noncompliance with training requirements as appropriate.

~~The District President~~ The District President will periodically require an internal review of the College District to ensure compliance with the cybersecurity training requirements.

TERMINATION OF EMPLOYMENT
REDUCTION IN FORCE

DMC
(LOCAL)

Definitions

For purposes of this policy, the following definition of terms shall/will apply:

1. "Reduction in force" shall/will mean the dismissal of a term contract faculty member for reasons of financial exigency or program change in the College District.
2. "Financial exigency" shall/will mean any decline in the Board's financial resources brought about by decline in enrollment, cuts in funding, decline in tax revenues, or any other actions or events that create a need for the College District to reduce financial expenditures for personnel.
3. "Program change" shall/will mean any elimination, curtailment, or reorganization of a curriculum offering, program, or College District operation because of a lack of student response to particular course offerings, legislative revisions to program funding, or a reorganization or consolidation of two or more College District departments.
4. "Service" shall/will mean the faculty member's total length of continuous full-time service with the College District. Service shall/will date from the effective date of the faculty member's benefits-eligible employment. Approved leaves of absence shall/will not be considered as an interruption of continuous service.
5. "Employment status" shall/will mean the type of employment held by the faculty member, such as regular, probationary, temporary, and special funded (grants/contracts).
6. "Organization code" shall/will mean the major budget code designation currently being used by the College District.
7. "Performance" shall/will mean the faculty member's effectiveness as reflected by the most recent written evaluations and/or other appraisal or disciplinary documentation.

This policy shall/will apply only to reductions in force of contractual faculty members when the reduction in force requires the termination of a contract during the contract period.

A reduction in force may take place when the Board determines that financial exigency or a program change requires the discharge of one or more faculty members in the affected areas. Such determination constitutes good cause for discharge for those faculty members in the affected employment areas.

The College District shall/will make additional adjustments necessary to comply with any current Coordinating Board directives.

TERMINATION OF EMPLOYMENT
REDUCTION IN FORCE

DMC
(LOCAL)

Employment Areas

A reduction in force may be implemented in one, several, or all divisions and departments of the College District.

The appropriate executive leadership team member, with the technical advice of the chief human resources officer, ~~shall~~will make recommendations to the District President to assist the District President in determining the employment areas to be affected. In determining the employment areas, the District President and the Board may combine and/or coordinate employment areas, as defined above, or may identify specific programs within the listed employment areas. The District President ~~shall~~will review the recommendation and submit his or her recommendation to the Board as to the employment areas affected. The Board ~~shall~~will then approve the employment areas to be affected.

Procedures

Using the following criteria, the District President ~~shall~~will recommend to the Board faculty members within the affected employment area(s) for discharge or nonrenewal because of a reduction in force:

1. Contract status. Temporary faculty members, who ~~shall~~will be the first to be reduced, probationary faculty members, who ~~shall~~will then be the next to be reduced, and regular faculty members, who ~~shall~~will then be the next to be reduced.
2. Education/Certification. Appropriate degree, certificate, and/or other academic credential for the current assignment required by College District Board policy, the ~~Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)~~, College District's accreditor [see GK], and the Coordinating Board.
3. Performance. A faculty member's effectiveness as reflected by the most recent written evaluations and/or other appraisal documentation or disciplinary documentation, including reprimands, memos to the file, observations, or documented conferences.
4. Professional background. Professional work experience related to the current assignment.
5. Seniority. Length of service, if needed; total years of service; and, if needed, total years of service in the assignment.

These criteria are listed in order of importance. The District President ~~shall~~will apply them sequentially to the selected employment areas until the number of staff reductions necessary have been identified, i.e., if all necessary reductions can be accomplished by applying the certification criteria, it is not necessary to apply the performance or subsequent criteria.

TERMINATION OF EMPLOYMENT
REDUCTION IN FORCE

DMC
(LOCAL)

Board Action

After considering the District President's recommendation, the Board shall will determine which faculty members shall will be dismissed. The faculty member shall will be given a statement of the reasons and conditions requiring such dismissal.

Once the District President has identified the appropriate faculty members in the affected area(s), those faculty members shall will be considered for other available positions for which they are qualified up to the date the dismissal is final.

Appeals

Appeals of a dismissal of a full-time, benefits-eligible contract faculty member because of a reduction in force shall will be handled through the hearing afforded under DMAA(LOCAL). [See DMAA]

Appeals of a dismissal due to a reduction in force of a former foster child entitled to an employment preference shall will be handled through the hearing afforded under DC(LOCAL). [See DC]

Recall

In the event of subsequent open positions following dismissal, faculty members terminated due to the reduction in force may apply for vacancies.

Upon written request, a faculty member dismissed pursuant to this policy shall will be notified in writing of any subsequent availability of the position for a period of one calendar year following the effective date of such dismissal. The notice shall will be mailed to the address that was on file for the former employee at the time of dismissal, unless the College District's human resources office has been notified in writing of a change of address. A former faculty member so notified must respond to the College District's human resources office in writing within ten calendar days of receipt of such notification if the person wishes to be considered for the position. Any individual who responds shall will be considered for employment on the same basis as all other applicants.

A full-time faculty member dismissed under the provisions of this policy who is notified of potential reemployment (within one calendar year) to his or her former job category shall will have his or her salary, service, and insurance benefits restored as of the date of reduction in force. The period of time between the reduction in force and recall for employment shall will not count toward salary, service, or insurance benefits.

The College District will offer distance education courses and programs in accordance with applicable:

- Law;
- Coordinating Board regulations and guidelines, including the Principles of Good Practice for Distance Education;
- Principles, policies, and guidelines of the ~~Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)~~; College District's accreditor [see GK]; and
- College District policies and procedures.

The District President or designees will develop procedures to implement this policy.

The College District ~~shall~~will maintain accreditation with the ~~Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)~~Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

The College District ~~shall~~will adhere to the notification and approval requirements of the substantive change policy of the SACSCOC through the processes identified in the college substantive change procedures.

Collin County Community College District Board of Trustees

2024-09-2

September 24, 2024

Resource: Monica Velazquez
General Counsel

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **CGC (Local)** Safety Program – Emergency Plans and Alerts
- **CHA (Local)** Site Management – Security
- **CU (Local)** Research
- **DBA (Local)** Employment Requirements and Restrictions – Credentials and Records
- **DBB (Local)** Employment Requirements and Restrictions – Medical Examinations and Communicable Diseases
- **DBE (Local)** Employment Requirements and Restrictions – Nepotism
- **DC (Local)** Employment Practices
- **DH (Local)** Employee Standards of Conduct
- **DIAA (Local)** Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence
- **DJ (Local)** Assignment, Work Load, and Schedules
- **FFDA (Local)** Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence

DISCUSSION:

The Organization, Education, and Policy Committee reviewed the policies presented in this item. The Organization, Education, and Policy Committee Chair will report out a recommendation at the September 24, 2024 regular meeting of the Board of Trustees.

PROPOSED CHANGES:

As a part of the College’s comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards’ Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **CGC (Local)** Safety Program – Emergency Plans and Alerts - Recommended revisions to this local policy address HB 3, which clarifies that a college’s

Emergency Operations Plan must address any additional requirements established by TxSSC in consultation with TEA and relevant local law enforcement agencies.

- **CHA (Local) Site Management – Security** - Recommended revisions to this local policy address the application of SB 1445 to the Employment of Peace Officers and Telecommunicators, Medical and Psychological Examinations, Misconduct Investigations, and Personnel Files.
- **CU (Local) Research** - This new recommended local policy language addresses SB 1565, which requires a community college board to establish a policy framework promoting Research Security while mitigating foreign espionage and interference risks. The bill also requires the board to designate a research security officer. The research security officer reflected in the policy was submitted by the college.
- **DBA (Local) Employment Requirements and Restrictions – Credentials and Records** - New recommended local policy language addresses the application of SB 1445 to Law Enforcement Personnel Files.
- **DBB (Local) Employment Requirements and Restrictions – Medical Examinations and Communicable Diseases** - New recommended local policy language addresses the application of SB 1445 to the Medical and Psychological Examination of a Peace Officer, Telecommunicator, or School Marshal. A fill-in for the applicable licensed positions to which this policy applies has been added.
- **DBE (Local) Employment Requirements and Restrictions – Nepotism** - Adding language to clarify exceptions and restrictions on current nepotism policies.
- **DC (Local) Employment Practices** - New recommended local policy language addresses the application of SB 1445 to the Employment of Certain Law Enforcement Personnel.

- **DH (Local)** Employee Standards of Conduct - New recommended local policy language addresses the application of SB 1445 to investigations of Misconduct by Certain Law Enforcement Personnel.
- **DIAA (Local)** Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence - Updating Title IX Coordinator for Employees to Chief Human Resources Officer Dr. Jennifer DuPlessis and contact information.
- **DJ (Local)** Assignment, Work Load, and Schedules - Language adding a District President designee to the exemption approval process.
- **FFDA (Local)** Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence - Updating Title IX Coordinator for Employees to Chief Human Resources Officer Dr. Jennifer DuPlessis and contact information. Updating contact information for Deputy Title IX Coordinator for Students.

**DISTRICT PRESIDENT’S
RECOMMENDATION:**

The District President recommends approval of the Local Board Policies as outlined above.

SUGGESTED MOTION:

This item may come as a motion and second out of committee. A suggested motion would be, “Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies.”

**Emergency
Operations Plan**

In accordance with state requirements, the College District will maintain a multihazard emergency operations plan that provides for appropriate employee training; adequate communications technology and infrastructure, including employee access to emergency communication devices; coordination with state and local entities; ~~and~~ implementation of a safety and security audit; and any other requirements established by the Texas School Safety Center (TxSSC).

**Emergency
Response and
Evacuation
Procedures**

In accordance with federal law, the College District will maintain effective emergency response and evacuation procedures that can be implemented on short notice and that will ensure optimum safety for students and personnel.

**Emergency Alert
System**

In accordance with state requirements, the College District will maintain an emergency alert system that provides for timely notification to students, faculty, and staff of emergencies affecting the College District or its students and employees.

Purpose and Mission As authorized by the Texas Education Code, the Board of Trustees has chosen to employ and commission peace officers to maintain law and order. The Collin College Police Department will strive to provide a safe environment in which all members of the College District community may work, teach, study, and learn. The police department in the daily performance of its functions will stress public safety and service and the protection of life and property.

Jurisdiction The primary jurisdiction of College District peace officers will include all counties in which property is owned, leased, rented, or otherwise under the control of the College District.

Authority Within a peace officer's primary jurisdiction, he or she:

1. Is vested with all the powers, privileges, and immunities of peace officers;
2. May, in accordance with Chapter 14, Code of Criminal Procedure, arrest without a warrant any person who violates a law of the state; and
3. May enforce all traffic laws on streets and highways.

Outside a peace officer's primary jurisdiction, he or she is vested with all the powers, privileges, and immunities of peace officers and may arrest any person who violates any law of the state if the peace officer is:

1. Summoned by another law enforcement agency to provide assistance; or
2. Assisting another law enforcement agency; or
3. Otherwise performing duties as a peace officer for the College District.

Additionally, as provided by Section 51.210 of the Texas Education Code, the College's peace officers are authorized to enforce policies, rules, and regulations promulgated by the Board and the administration.

Any person commissioned by the College District must be a certified peace officer who satisfies the requirements of the Texas Commission on Law Enforcement (TCOLE). Peace officers will discharge the responsibilities provided in Section 51.203 of the Texas Education Code and Articles 2.12 and 2.13 of the Code of Criminal Procedure. All certified peace officers will possess a valid Texas driver's license at all times.

Appointing a Chief The Chief of Police is appointed by the Board of Trustees upon the recommendation of the District President. The Chief of Police is

subject to state and federal law, the policies of the Collin College Board of Trustees, and the regulations, guidelines, and directives implemented by the District President or designee.

The Chief of Police will, as a condition of employment, complete the course of training prescribed for Chiefs of Police by the TCOLE.

Subject to pertinent state and federal laws, Board policy, and administrative regulations and directives, the Chief of Police has authority to manage the members of the police department. The Chief of Police will promote the discipline, training, efficiency, and morale of the department. The Chief of Police is authorized to establish the schedule of work for all department personnel.

Subject to review and approval by the District President or designee, the Chief of Police will prepare a handbook or manual of procedures, guidelines, and regulations to implement Board policy and to guide officers in the discharge of their responsibilities. The handbook or manual will address arrests, search and seizure, use of force, evidence handling, use of vehicles and equipment, protection of criminal history information and other confidential information, use of firearms and qualifications, officer standards of conduct and training, interaction with other law enforcement agencies, interaction with mentally impaired individuals, traffic control, compliance with state and federal mandates, and other subjects as may be determined by the Chief of Police. The handbook or manual will address communication and cooperation between the police department and Collin College campus administrators with authority for the administration of student discipline.

The Chief of Police may promulgate oral and written orders, commands, directives, and verbal instructions that are not inconsistent with the law, Board policy, or orders and instructions from the District President or designee.

Security Authority and Powers

While within the jurisdiction set out in this policy, peace officers employed and commissioned by the College District will have all the powers, privileges, and immunities of peace officers. Subject to limitations in law, College District peace officers will have the authority to:

1. Protect the safety and welfare of any person in the jurisdiction of the College District and protect the property of the College District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, College District peace officers may serve

search warrants in connection with College District-related investigations in compliance with the Texas Code of Criminal Procedure.

3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce College District policies, rules, and regulations on College District property or at College District functions.
6. Investigate violations of College District policies, rules, and regulations as requested by the ~~District President~~District President or designee and participate in hearings concerning alleged violations.
7. Carry weapons as directed by the Chief of Police and approved by the District President.
8. Carry out all other duties as directed by the Chief of Police or District President.

Peace Officers and Telecommunicators

For additional policies regarding the employment of peace officers and telecommunicators, see DC.

For provisions regarding the fitness-for-duty examination of a peace officer or telecommunicator, see DBB.

For provisions regarding the investigation of allegations of misconduct by peace officers and telecommunicators, see DH.

For provisions regarding personnel files maintained with respect to peace officers and telecommunicators, see DBA.

Limitations on Outside Employment

No officer commissioned under this policy will provide law enforcement or security services for an outside employer without prior written approval from the Chief of Police.

[See DBF(LOCAL) for additional requirements related to non-school employment.]

**Relationship with
Outside Agencies**

The College District's police department and the law enforcement agencies with which it has overlapping jurisdiction will enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The Chief of Police and the District President or designee will review the memorandum of understanding at least once every year. The memorandum of understanding will be approved by the Board.

Use of Force

The use of force, including deadly force, will be authorized only when reasonable and necessary, as outlined in the department regulations manual.

Guiding Principles

The use of force by police officers is a matter of critical concern to the Board, the public, and the law enforcement community. The Board recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting officers with the authority to use reasonable force and to protect the public welfare requires monitoring, evaluation, and a careful balancing of all interests.

Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their duties. Officers must have an understanding of, and true appreciation for, their authority and limitations. This is especially true with respect to overcoming resistance while engaged in the performance of law enforcement duties.

**Duty to Intervene
and Report**

Any College police officer present and observing another officer using force that is clearly beyond that which is objectively reasonable under the circumstances will, when in a position to do so, intercede to prevent the use of unreasonable force. An officer who observes another employee use force that exceeds the degree of force permitted by law will promptly report these observations to a supervisor.

**Standards for Using
Force**

Officers will use only that amount of force that reasonably appears necessary given the facts and circumstances perceived by the officers at the time of the event to accomplish a legitimate law enforcement purpose.

An officer may use reasonable force to effect an arrest, search, prevent escape, or overcome resistance. If it is not reasonably apparent to the person being arrested, or it is not reasonably impracticable to do so, officers should make clear their intent to arrest or search the person and identify themselves as peace officers before using force.

When determining whether to apply force and evaluating whether an officer has used reasonable force, officers will take the following

factors into consideration, as time and circumstances permit.

These factors include, but are not limited to:

1. Immediacy and severity of the threat to officers or others;
2. The conduct of the individual being confronted as reasonably perceived by the officer at the time;
3. The officer's personal circumstances (e.g., age, size, relative strength, prior training and skill level, injuries sustained, level of exhaustion or fatigue, the number of other officers available);
4. The effect of drugs or alcohol on the subject;
5. The subject's mental state or capacity;
6. Proximity of weapons or dangerous improvised devices;
7. The degree to which the subject has been effectively restrained and his or her ability to resist despite being restrained;
8. The availability of other options and their possible effectiveness;
9. Nature of the offense or reason for contact with the individual;
10. Likelihood of injury to officers, suspects, and others;
11. Whether the person appears to be resisting, attempting to evade arrest by flight, or is attacking the officer;
12. The risk and reasonably foreseeable consequences of escape;
13. The apparent need for immediate control of the subject or a prompt resolution of the situation;
14. Whether the conduct of the individual being confronted reasonably appears to pose an imminent threat to the officer or others or whether the risk of imminent threat has subsided;
15. Prior contacts with the subject or awareness of any propensity for violence; or
16. Any other exigent circumstances.

Use of deadly force is justified only in the following circumstances:

1. An officer may use deadly force to protect himself or herself or other persons from what the officer reasonably believes would be an imminent threat of death or serious bodily injury.

2. An officer may use deadly force to stop a fleeing subject when the officer has probable cause to believe that the person has committed, or intends to commit, a felony involving the infliction or threatened infliction of serious bodily injury or death, and the officer reasonably believes that there is an imminent risk of serious bodily injury or death to any other person if the subject is not immediately apprehended.

By Drone

The College District will not use force by means of a drone.

Reporting and
Analysis

Officers are discouraged from discharging a firearm at a moving vehicle. An officer may discharge a firearm at a moving vehicle only when there is an imminent threat of death or serious bodily injury, and the officer reasonably believes that use of deadly force is necessary to defend the life of the officer or any other person. Any use of force by a College police officer will be documented promptly, completely, and accurately in an appropriate report, and a copy will be sent to the District President. To collect data for purposes of training, resource allocation, analysis, policy development, and related purposes, the Chief of Police or designee may require the completion of additional report forms, as specified in department procedure or law. The Chief of Police will objectively evaluate the use of force by the department's officers to ensure that their authority is used lawfully, appropriately, and consistently with training and policy.

Annual Report

Each year, the Chief of Police or designee will submit to the District President a written report summarizing and analyzing the use of force incidents in the preceding year that resulted in death, visible injury, or unconsciousness; that would lead a reasonable officer to conclude that the individual may have experienced more than momentary discomfort; that used methods of restraint other than handcuffs or approved devices; that involved individuals who were struck or kicked; or that involved claims by individuals that the officer used excessive force or caused injury. The District President or designee will evaluate the need for additional training or policy modifications.

Training

In addition to initial and supplementary training on use of force, all College police officers will participate no less than annually in regular and periodic department training addressing this policy and protecting the public.

**Emergency Driving
in Pursuit and Non-
Pursuit Situations**

Vehicle pursuits expose innocent citizens, law enforcement officers, and fleeing violators to the risk of serious injury or death. The College District's police officers will make every reasonable effort to apprehend a fleeing suspect and to respond to emergency calls quickly and safely. The pursuit or call response should never be

carried to such an extent as to endanger the lives or property of innocent users of the street, the highway, the violator, or the officer.

Emergency, non-pursuit driving is the operation of an authorized emergency vehicle with emergency lights and sirens in operation by a police officer in response to a life-threatening or a violent crime in progress, using due regard for the safety of others.

Emergency driving in a pursuit situation is an active attempt by a police officer, operating an emergency vehicle and utilizing simultaneously all emergency equipment, to apprehend one or more occupants of another moving vehicle and the driver of the fleeing vehicle is aware of that attempt and is resisting apprehension. Officers' conduct during the course of a pursuit must be objectively reasonable; that is, what a reasonable officer would do under the circumstances.

Emergency Driving
in General

The operation of a Collin College police vehicle, when utilized as an authorized emergency vehicle, is governed by the Texas Transportation Code Chapter 546. College police officers may operate College police vehicles as emergency vehicles in compliance with this policy in non-pursuit and pursuit emergency situations. When operating a department vehicle as an authorized emergency vehicle, the officer will immediately activate all emergency lights and sirens and will immediately notify the dispatcher. Officers will not operate a police vehicle in emergency status if it is occupied by any passenger other than another police officer.

Unmarked vehicles and police vehicles and College-owned vehicles without emergency lights and sirens will not be operated as emergency vehicles.

Non-Pursuit
Situations

Emergency responses will be made only when the incident involves a life-threatening situation or a violent crime in progress. Emergency responses must be approved by a supervisor. When deciding to initiate or continue driving under emergency conditions, officers will consider such factors as traffic volume, time of day, weather conditions, and potential hazard or liability to themselves and the public. Officers will have sufficient information to justify the decision to drive under emergency situations. Officers responding to a call from another officer needing assistance will remember that one must arrive at the scene safely in order to be of assistance.

Pursuit Situations

Probable cause must exist for the belief that a felony offense has been committed and failure to apprehend a suspect immediately may result in loss of life or serious bodily injury to another. A crime against property, by itself, will not justify pursuit.

Pursuits will be utilized only in instances necessary to pursue suspected perpetrators of felony crimes, which occurred on property owned, operated, or controlled by the College District. No pursuit will be initiated or continued on or off property owned, operated, or controlled by the College District by any officer unless a supervisor approves such pursuit. The supervisor will control the pursuit and have the authority to terminate the pursuit at any time. Supervisors should be within radio contact at all times and continually assess the advisability of commencing and continuing the pursuit. The supervisor will determine whether a back-up police vehicle is necessary and appropriate. The supervisor will notify other jurisdictions if the pursuit is likely to enter or cross into another jurisdiction.

The pursuing officer will consider the following factors before initiating a pursuit:

1. Nature of the offense;
2. The importance of protecting the public and balancing the known or reasonably suspected offense and the apparent need for immediate capture against the risks to officers, innocent motorists, and others;
3. Performance capabilities of the pursuit vehicle;
4. Vehicle speeds, road, traffic, and pedestrian conditions that unreasonably increase the danger of the pursuit when weighed against the risks resulting from the suspect's escape;
5. Weather and environmental factors such as rain, fog, ice, snow, or darkness that could substantially increase the danger of pursuit;
6. Age of offender, whether the identity is known, and whether there is comparatively minimal risk in allowing the suspect to be apprehended at a later time;
7. Officer's familiarity of area and his or her ability to accurately describe location and direction of travel;
8. Safety of the public in the area of the pursuit, including the type of area, time of day, the amount of vehicular and pedestrian traffic (e.g., school zones) and the speed of the pursuit relative to these factors; and
9. Availability of other resources and back-up assistance.

When the suspect's identity has been established at a point where later apprehension can be accomplished, and there is no logical need for immediate apprehension, the pursuit will be terminated.

Officers should not continue an emergency response or pursuit when conditions escalate to a degree that places the safety of the officers or others in an unacceptable level of jeopardy. All officers involved in vehicular pursuits will be held accountable for the continuation of a pursuit when traffic hazards and other circumstances indicate, by danger level, that it should have been discontinued.

Officers will not use their vehicle as a ramming device, to box in or surround a suspect vehicle, to overtake or force a suspect vehicle off the roadway, or to create roadblocks.

Pursuits Initiated by
Other Law
Enforcement
Agencies

College police officers will discontinue the pursuit when another agency has assumed the pursuit, unless continued assistance of the Collin College Police Department is requested by the agency assuming the pursuit.

When a pursuit begins within another agency's jurisdiction and passes or ends within the College District's primary geographical jurisdiction, the originating agency will have arrest responsibility.

Reporting and
Analysis

After a pursuit, the pursuing officer and supervisor monitoring the pursuit will each prepare a written report detailing the factual circumstances surrounding the pursuit. The report will be evaluated by the Chief of Police or his or her designee to ensure compliance with this policy and other department procedures. Each year, the Chief of Police will submit to the District President or designee a report summarizing and analyzing the pursuits taken in the previous year. The District President or designee will evaluate the need for additional training or policy modifications.

Training

In addition to initial and supplementary training on pursuits, all police officers of the department will participate no less than annually in regular and periodic department training addressing this policy and the importance of vehicle safety and protecting the public.

Video Monitoring

Video equipment will be used on a College District police car for safety purposes whenever the flashing lights on a car are in use.

Access to
Recordings

Recordings will be considered law enforcement records, will remain in the custody of the Chief of Police, and will be maintained as required by the department regulations manual and in accordance with applicable law. An original complete copy of all dash cam and body camera recordings will be archived by the Information Technology Department in accordance with records retention guidelines. [See CR(LOCAL) for additional information]

Training

All College District officers will receive at least the minimum amount of education and training as required by law.

Peace Officer Mental Health Leave

For provisions regarding mental health leave for peace officers and telecommunicators and quarantine leave for peace officers, see DEC.

Racial Profiling

Officers will actively enforce state and federal laws in a responsible and professional manner, without regard to race, ethnicity, or national origin. Officers are prohibited from engaging in bias-based profiling when making traffic stops, field interview stops, or initiating asset seizure and forfeiture efforts. This policy is applicable to all persons, whether drivers, passengers, or pedestrians. Officers will conduct themselves in a dignified and respectful manner at all times when dealing with the public. Two of the fundamental rights guaranteed by the United States and Texas constitutions are equal protection under the law and freedom from unreasonable searches and seizures by governmental agents. The right of all persons to be treated equally and to be free from unreasonable searches and seizures must be respected. Bias-based profiling is an unacceptable patrol tactic and will not be condoned.

The District President or designee will provide a complaint process so that students, employees, and other citizens may report violations of this policy. The District President or designee will provide public education regarding the complaint process in the form of bulletin board notices, website postings, student handbook notices, public presentations, and/or other forms of communication designed to promote public awareness.

The Chief of Police will disseminate written regulations to all members of the police department that strictly prohibit racial profiling; define acts constituting racial profiling; describe the complaint process by which an individual may file a complaint if the individual believes that he or she has been subjected to racial profiling; and require appropriate corrective action to be taken against a peace officer who, after an investigation, is shown to have engaged in racial profiling in violation of this policy. The written regulations will comply with state law requirements regarding the collection of data regarding arrests and the annual reporting to TCOLE and the Board regarding the data.

The Chief of Police or designee will provide periodic training regarding this policy and the department's procedures regarding racial profiling.

Complaints

Complaints against police officers must be in writing and signed by the person making the complaint. A copy of the complaint will be given to the officer within a reasonable time after it is filed [see Complaint Against Peace Officer at CHA(LEGAL)], and no disciplinary action will be taken against the officer as a result of the complaint unless a copy is given to the officer and the matter has been

investigated. A signed letter from a supervisor or other employee with knowledge of the facts may fulfill the requirements of a complaint.

Complaints involving allegations of misuse of force, brutality, felony misconduct, misdemeanors involving moral turpitude, corruption, or police conduct involving serious injury or death will be investigated by an impartial supervisor who did not have involvement in the underlying matter. However, the District President or designee, in his or her sole discretion, may appoint an investigator outside the department when circumstances warrant such action.

Grievances and concerns by police department employees concerning wages, promotions, hours of work, working conditions, workplace conflict, discrimination, performance evaluations, assignments, reprimands, or disciplinary action will be processed in accordance with the Board's personnel policies located in DAA of the Board's policy manual.

Appeals regarding this complaint process will be filed in accordance with DGBA, FLD, or GB, as appropriate.

Complaints against the Chief of Police will be submitted to the District President or designee who will appoint an appropriate investigator.

**Assistance in
College Hearings**

As employees of the College, the College's police officers have a duty to assist the College administration in College disciplinary hearings or other College hearings when the officer has information pertinent to the hearing, regardless of whether the hearing involves criminal or noncriminal charges and regardless of whether criminal charges are pending. Officers may be called to provide expertise, information, records, or testimony that may be pertinent to the matter pending. In extenuating circumstances, the District President or his or her designee may excuse an officer's participation.

**School Marshal
Program**

Purpose and
Responsibilities

The sole purpose of a school marshal is to prevent the act of murder or serious bodily injury on the College's premises, acting only within the authority granted in this policy and applicable law.

A school marshal may only act as necessary to prevent or abate the commission of an offense that threatens serious bodily injury or death of students, faculty, staff, or visitors on school premises.

A school marshal may not issue a traffic citation.

Appointment

An individual who is employed by the College District and is interested in serving as a school marshal will express such interest by completing a designated application form available in the District President's Office.

In addition to holding a current and valid License to Carry (LTC), to be eligible for appointment as a school marshal at the College, an applicant must:

1. Successfully complete all prerequisite commission training;
2. Pass the state licensing exam;
3. Be currently employed by the College District;
4. Be appointed by the Board; and
5. Meet all statutory requirements and TCOLE requirements, including psychological fitness established through a psychological examination.

To be eligible for an appointment, an employee must also meet all additional requirements as outlined in Occupations Code 1701.260 and 37 Administrative Code 227.3.

The College District is not obligated to appoint any individual as a school marshal, and the selection or removal of a school marshal will be at the sole discretion of the College District, subject to applicable laws. An applicant who is appointed as a school marshal must continue to meet all relevant statutory, commission, and College District requirements at all times.

Once appointed, a school marshal will:

1. Immediately report to the TCOLE and the College through the Chief of Police, any circumstance which would render him or her unqualified and unauthorized to act as a school marshal by virtue of his or her employment with the College, failure to meet the standards of the commission, another state agency, or under law;
2. Immediately report to the TCOLE any violation of applicable commission standards, including any discharge of a firearm carried under the authorization of this chapter outside of the training environment on College premises; and
3. Comply with all requirements under law, including Texas Higher Education Code Section 51.220.

Possession and
Use of Handgun

Individuals appointed as school marshals are authorized to carry or possess a handgun on the physical premises of the College and access such handgun only under circumstances that would justify the use of deadly force under Section 9.32 or 9.33, Penal Code and subject to the requirements found in "Use of Force" outlined herein and in the police department operating procedures, insofar

as the Use of Force guidelines and police department procedures are more restrictive.

Individuals appointed as school marshals may only possess or carry the handgun in a concealed manner; however, if the primary duty of the school marshal involves regular, direct contact with students, the marshal may not carry a concealed handgun but may possess a handgun on the physical premises of a public junior college campus in a locked and secured safe within the marshal's immediate reach or on their person when conducting the marshal's primary duty.

School marshals will be designated as school marshals only for specific campuses, and such designation will be made by the Board in closed Executive Session.

Training

Training is required on an annual basis that meets or exceeds the state's training requirements for school marshals. Training will be facilitated and monitored through the College's police department, as authorized by the Chief of Police.

Equipment

Appointed school marshals will carry their personal firearms and are responsible for maintaining them appropriately. Firearms and ammunition of school marshals must be approved by the Chief of Police or designee and are subject to periodic inspection by the Chief of Police or designee for safety purposes. The only ammunition a marshal may carry and use is frangible duty ammunition approved by the TCOLE.

Renewal of
Appointment

An individual serving as an appointed school marshal is reviewed and considered for reappointment annually by the Chief of Police. Individuals recommended for appointment and renewal are then considered by the Board in closed Executive Session.

Appointments may be withdrawn at any time for any reason or no reason by action of the Board in its sole discretion taken in executive session, without the right to appeal.

If a school marshal's status becomes inactive for a reason spelled out in Texas Higher Education Code Section 51.220(g) or other law, that school marshal will cease being a marshal for the College and will notify the Chief of Police immediately of the change in status.

Confidentiality

Except as provided in Section 1701.260(j) of the Texas Occupations Code, the identity of a school marshal is confidential. The identity of a school marshal will not be disclosed by the College District in response to a request under the Texas Public Information Act.

However, if the College District receives an inquiry in writing from a parent or guardian of a student enrolled at the College District, the Board will provide the parent or guardian written notice indicating whether any employee of the public junior college is currently appointed as a school marshal. Such notice will not disclose any information confidential under this section, including the identity of any particular school marshal.

Research Requests

From time to time the College District receives requests for authorization to conduct research that is expected to involve human subjects and to utilize limited College District facilities, personnel, students, data, and/or other resources. This policy will govern the approval of the College District with respect to all research requests, including those that may require the use of college resources, to ensure that college resources are expended for the benefit of the college and the general public.

All research involving human subjects to be conducted at the College District must be reviewed and approved through the procedures of the Institutional Review Board (IRB) to protect the rights and safety of persons participating in research in accordance with Board policy. Any approval granted by the College District to support a research request with college resources is made conditionally upon approval by the IRB. Priority for the use of Collin College resources will generally be given to requests originating from students, faculty members, or staff members of Collin College.

This policy will apply to any request to conduct research at or through any campus, center, or facility of the College District that involves:

1. Student participation;
2. Faculty/Staff participation;
3. Use of College District facilities; or
4. The compiling or processing of data from College District sources or utilizing College District services.

Purpose of the Research Request Review Committee

The District President or designee will implement a Research Request Review Committee. The Research Request Review Committee is charged with evaluating research proposals according to the approval criteria defined in this policy with particular attention being paid to the impact such proposals may have upon the operations of the College District and to the potential benefit that may accrue to the College District by allocating College District resources to support the proposal.

Composition of the Research Proposal Review Committee

The composition of the Research Request Review Committee shall include two representatives from the Institutional Research Office, two administrators from Student and Enrollment Services, two faculty members, and one academic administrator.

Approval Criteria

Criteria used to make a determination of whether the College District will support a request will include, among other things:

1. The feasibility of the research in terms of the availability of data and other resources;
2. The appropriateness of the research;
3. Potential disruption to College District and/or college activities; and
4. The extent to which the College District will benefit from the research.

Notification Procedures

Notification of approval or disapproval of college support for a research request will be made to the individual proposing the project by the Vice President of Academic Affairs. Proposals approved for College District support will be directed to the IRB for its consideration along with written notification indicating that the proposal is approved to be supported with college resources.

Role of the Institutional Review Board (IRB)

Safeguarding the rights and welfare of human subjects in such research, development, and related activities is of prime concern to the College District and, therefore, it is the policy of this institution to review these research studies through the IRB. The purpose of the IRB is to minimize the risks of injury to human subjects and to ensure maximum protection for their rights and welfare. Operating guidelines of the IRB shall be consistent with the 2018 Requirements of the Revised Common Rule (Part 46 of Title 45 of the Code of Federal Regulations).

Research Security

The College District will promote the security of the College District's academic research so as to achieve the highest level of compliance with applicable ethical, legal, regulatory, contractual, and College District standards and requirements for securing and protecting the College District's research portfolios.

Research Security Officer

The College District's Vice President of Academic Affairs will serve as the research security officer (RSO) and will be responsible for administering the College District's research security program consistent with law, this policy, and associated administrative procedures. The RSO will maintain classified information, maintain controlled unclassified information, conduct foreign influence reporting, maintain the export control program, and coordinate the National Security Presidential Memorandum 33 (NSPM-33) requirements. The RSO will also be the point of contact for communication with federal and state agencies on research security matters.

The RSO will attend the annual academic security and counter exploitation program seminar offered by Texas A&M University.

Research Security Program

The RSO will develop, administer, and annually review and approve a research security program designed in accordance with

law and applicable standards to address the security of College District research against unauthorized disclosure or foreign interference. The program will include procedures for risk assessment and mitigation, research security awareness education for employees when hired and periodically thereafter, and advising College District employees and officials on research security practices.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CREDENTIALS AND RECORDS

DBA
(LOCAL)

**Social Security
Number**

The College District will not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the College District will keep an employee's social security number confidential.

**Custodian of
Personnel Records**

The College District designates the chief human resources officer as the custodian of personnel records to serve as the agent of the District President and maintain all records relating to all present and past employees of the College District.

**Law Enforcement
Personnel Files**

The District President or designee of the College District police department will develop regulations, in accordance with law, for the compilation and retention of, and access to, personnel files maintained with respect to peace officers and telecommunicators.

**Employee
Credentials**

Degrees, credit hours, and certificates will be evaluated and recognized by using the following criteria:

1. The degree and/or credit hours are from a college/university accredited (or in pre-accreditation status) by a nationally recognized accrediting agency or an accrediting agency recognized by the Coordinating Board. Accredited institutions and nationally recognized accrediting agencies will be determined by using the following:
 - a. Accredited Institutions of Higher Education.
 - b. U.S. Department of Education.
 - c. Coordinating Board.
 - d. Council for Higher Education Accreditation.
 - e. Other agencies or publications that will establish national recognition or accreditation.
2. If the degree/certificate is from a college, university, school, institution, or association outside the United States, it must be verified through a nationally recognized independent foreign transcript evaluation service or by a university in the United States qualified to conduct such evaluations.

**Examinations During
Employment**

The District President or designee may require an employee to undergo a medical examination if information received from the employee, the employee's supervisor, or other sources indicates the employee has a physical or mental impairment that:

1. Interferes with the employee's ability to perform essential job functions; or
2. Poses a direct threat to the health or safety of the employee or others. A communicable or other infectious disease may constitute a direct threat.

The College District may designate the physician to perform the examination. If the College District designates the physician, the College District ~~shall~~will pay the cost of the examination. The College District may place the employee on paid administrative leave while awaiting results of the examination and evaluating the results.

The physician ~~shall~~will provide information that states whether the employee can perform the essential functions of the position with or without accommodations. The employee ~~shall~~will be returned to his or her job position if it is determined that the employee is able to perform the essential functions of the job, with or without reasonable accommodations, and if the employee poses no direct threat to the workplace.

If the impairment does interfere with the employee's ability to perform essential job functions or poses a direct threat, the chief human resources officer ~~shall~~will review the employee's information and submit a recommendation to the District President or designee regarding whether the employee has a disability, and, if so, whether the disability requires reasonable accommodation, including the use of available leave. The granting of additional unpaid leave may be a reasonable accommodation in some circumstances. If the employee does not have a disability, the chief human resources officer or designee ~~shall~~will evaluate the employee's eligibility for leave. [See DEC(LOCAL)]

[See DAA for information on disabilities and reasonable accommodation]

**Exclusion from
Work**

An employee may be excluded from work if the District President or designee, in accordance with this policy, determines that the employee poses a direct threat to health or safety within the College District or to his or her own health by remaining on the job, or the employee's physical or mental condition interferes with the performance of job-related functions without posing a direct threat to self or others.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DBB
(LOCAL)

	<p>The employee may present evidence to the human resources of- fice regarding any information relevant to the employee's fitness to continue the performance of regular duties.</p>
Leave of Absence	<p>Employees who are excluded from work may use any accrued paid leave to which they are entitled or may request temporary disability leave, as appropriate. [See DEC]</p>
Termination of Employment	<p>In accordance with appropriate policies and guidelines, employees who are excluded from the workplace in accordance with this pol- icy may have their employment terminated when all earned but un- used leave to which they are entitled has been exhausted.</p>
Communicable Diseases	<p>Communicable diseases include, but are not limited to, measles, influenza, viral hepatitis-A (infectious hepatitis), viral hepatitis-B (serum hepatitis), human immunodeficiency virus (HIV infection) and AIDS, leprosy, and tuberculosis. Employees with communica- ble diseases, whether acute or chronic, shall<u>will</u> be subject to the following provisions.</p>
Confirmation	<p>The information that an employee has a communicable disease shall<u>will</u> be confirmed by one of the following methods:</p> <ol style="list-style-type: none">1. The employee brings the information to the College District's attention.2. The employee confirms the information when asked. <p>The employee may be asked to submit to a medical examina- tion to determine whether his or her physical condition inter- feres with the performance of job-related functions or poses a direct threat to the health or safety of the employee or others if the District President or designee has reason to believe that the employee has a communicable disease and is unable to perform the job or poses a threat to self or others.</p> <p>The results of such an examination shall<u>will</u> be kept confiden- tial except that the District President or designee shall<u>will</u> be informed of restrictions in duties and necessary accommoda- tions. First aid and safety personnel may also be informed to the extent appropriate.</p>
Medical Factors	<p>The District President or designee shall<u>will</u> obtain medical advice from local health authorities or private physicians on:</p> <ol style="list-style-type: none">1. The nature of the risk, i.e., how the disease is transmitted;2. The duration of the risk, i.e., how long the employee will be in- fectious;

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DBB
(LOCAL)

3. The severity of the risk, i.e., what is the potential harm to third parties;
4. The probabilities that the disease will be transmitted and will cause varying degrees of harm; and
5. Whether the employee's condition interferes with the performance of regular duties. This determination ~~shall~~will be made by a physician who has performed a medical examination of the employee.

Medical and Psychological Examination of a Peace Officer, Telecommunicator, or School Marshal

The District President or designee of the College District police department will develop regulations, in accordance with law, addressing the fitness-for-duty examination of a peace officer, telecommunicator, or school marshal who is licensed, or a person for whom the College District police department seeks a license, under Occupations Code Chapter 1701. The regulations must address:

1. The criteria for requiring an examination;
2. The provision of notice to the license holder or applicant that includes the reasons for the examination;
3. The examination procedures;
4. The determination of the license holder's or applicant's duty status during and following the examination;
5. Appeals of the application or interpretation of the regulations; and
6. The submission of a report to the Texas Commission on Law Enforcement (TCOLE):
 - a. If the license holder or applicant refuses to submit to the examination; or
 - a.b. Absent the successful completion of a treatment program, if the license holder or applicant fails the examination.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
NEPOTISM

DBE
(LOCAL)

Nepotism Prohibited

The College District will not employ any person who is related by blood (within the third degree), or by marriage (within the second degree), to a member of the Board or to any officer of the College District. The College District will also not employ any individual who lives in the same household as a Board member or as an officer of the College District.

[For an explanation of prohibited degrees, see the graphic illustration in DBE(EXHIBIT)].

A member of the Board or officer of the College District will not use his or her position to influence another College District employee to hire a member of his or her family in violation of this policy.

Independent Contractor

This nepotism policy also governs the hiring by the College District of an individual as an independent contractor.

Exceptions and Restriction on Promotion

This nepotism policy does not apply to an employee who has been continuously employed by the College District for a period of at least six (6) months prior to the election of the member of the Board, or for a period of at least 30 days before the appointment of ~~the~~ the member of the Board or an officer of the College District.

An employee who falls within the exception listed in this policy, may remain employed.

If the employee does not fall within this exception or has not been continuously employed by the College District for the required time periods listed above, then the employee will be terminated from the individual's position and the College District's employment.

Job Applicants

In all cases involving employment, fair and equitable hiring practices will be observed. Persons responsible for employment decisions in the College District will avoid any act or practice that might be interpreted as preferential consideration shown a family member of the Board member or an officer of the College District.

Financial Interests

In compliance with the College District's accreditation standards, the Chair of the Board and a majority of other voting members of the Board must be free from any contractual, employment, personal, or familial financial interest in the College District and will comply with the requirements for disclosing conflicts of interest or for abstention, as set forth in BBFA(LEGAL).

Effect of Board Member Resignation

All public officers will continue to perform the duties of their offices until their successors are duly qualified, i.e., sworn in. Until the vacancy created by a Board member's resignation is filled by a successor, the Board member continues to serve and have the duties and powers of office, and a relative within a prohibited degree of

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
NEPOTISM

DBE
(LOCAL)

relationship is barred from employment by the College District during that time period.

Source of Funds

The rules against nepotism apply to employees paid with public funds, regardless of the source of those funds.

Penalties

An individual who violates this policy in violation of Government Code Chapter 573, Subchapter C or Government Code 573.062 (the nepotism prohibitions) will be removed from the individual's position.

An individual commits an offense involving official misconduct if the individual violates (1) Government Code Chapter 573, Subchapter C, or (2) Government Code Section 573.062(b), or (3) Government Code Section 573.083.

The College District will adhere to established principles and guidelines in the selection of employees. All hiring and employment practices will be in accordance with the College District's affirmative employment plan and focused on the employment of outstanding applicants with the requisite knowledge, skills, and abilities to meet the demands of the position and to help the College District achieve its strategic goals. The College District human resources office is responsible for establishing employment procedures and for ensuring that the guidelines and procedures are followed through monitoring and providing staff support throughout the process. The Board may establish special procedures and criteria for hiring the District President.

New, including rehired, full-time employees will be placed on probationary employment status for a period of 90 days following the date of full-time employment. Employees in a new employee probationary status may be dismissed at any time during the probationary period for any reason and without the right to appeal.

The following general guidelines apply to the selection of College District employees:

1. All Board-approved and budgeted full-time positions opened externally will be advertised for a minimum of ten working days. Positions opened only on an internal basis will be advertised for a minimum of five working days. (Subject to the exception noted in item 7, below.) For the purpose of applying for positions, any employee on the College District's payroll on the date a position is posted is considered an internal applicant.
2. All applicants for employment will complete the application furnished by the College District. It is the responsibility of the applicant to furnish accurate information and credentials. Any falsification of either information or credentials is cause for dismissal or denial to employ at any time.
3. Individuals who are retired from the Teachers' Retirement System of Texas (TRS) after September 1, 2005, are generally not eligible to be employed by the College District in a TRS-eligible position due to the pension surcharge. [See TAC Title 34.3.31.D, Rule 31.41]
4. Search committees will be used for regular, full-time faculty positions. Search committees may be used for full-time administrative positions but will not generally be used for other types of positions. Search committees will review and follow the procedures outlined in the College District's search committee guidelines.

5. Regardless of the method used in the selection of personnel, it is the primary responsibility of the hiring supervisor, with review and oversight by all College District leaders in the approval path, to ensure a fair and impartial evaluation of all applicants for the position.
6. Employment for full-time positions is valid only upon completion of all personnel papers, submission of all required documentation of credentials/qualifications, and approval of the appropriate Leadership Team member, a cabinet member, and the District President.
7. An individual offered employment in a Board-approved and budgeted full-time position may begin employment upon approval by the District President. Information of new full-time employees, employee promotions, changes, retirements, and separations will be provided in a personnel report that is included as an information item in Board meeting agendas. Board members may also access specific information of employees through an employee dashboard provided as part of the administrative systems of the College District.
8. The District President may, based upon need, employ personnel on a full-time temporary basis without advertising for the position.
9. In no event will an employee be assigned to a position for which the employee is not qualified as determined by the College District, using the job description for a particular position.
10. The College District human resources office, in conjunction with appropriate administrators, will maintain records of positions that are security sensitive.
11. The advertisement, application, and search committee provisions of this policy are not applicable when a position is filled by a lateral transfer, which is a reassignment of an employee between positions on the same salary schedule level, or by a transfer to a position at a lower level on the salary schedule.

Criminal History Checks

The criminal history record of applicants selected to fill designated security-sensitive positions within the College District will be checked through the Crime Records Division of the Texas Department of Public Safety and through other designated resources, when appropriate.

Security-sensitive positions are identified in the job postings and in the College District's position description.

Section 51.215 of the Texas Education Code entitles an institution of higher education to obtain criminal history record information for positions identified by the institution as security sensitive, i.e., those responsible for handling currency or those having access to the College District's computer network, drugs/chemicals, or a master key.

The chief human resources officer, director of human resources/employment and professional development, and designated human resources personnel are the College District's authorized agents to obtain the criminal history information. All information obtained is considered privileged and confidential and may not be released or disclosed to any person or agency except by court order.

Unauthorized release of conviction information constitutes official misconduct, is a violation of Texas law, and subjects the individual to Texas Public Information Act penalties.

The College District may deny employment to an applicant for a security-sensitive position who fails to provide a complete set of fingerprints upon request. Further, the College District may deny employment to an applicant for a security-sensitive position who fails to submit to, or authorize, a criminal background check. Should the criminal background check on an applicant for employment reveal a criminal history, the following will be considered before extending an offer of employment:

- Nature of the crime;
- When the crime was committed; and
- The relevance of the crime to the position being sought by the applicant.

**Employment of
Certain Law
Enforcement
Personnel**

The District President or designee and the College District police department will develop regulations, in accordance with law, for the employment of peace officers and telecommunicators. The regulations will address:

1. The investigation of the applicant's background;
2. Medical and psychological examination and drug screening of the applicant;
3. The applicant's qualification to carry a firearm, if applicable;
4. A provisional hiring period applicable upon employment;
and

5. The submission of any required forms to the Texas
Commission on Law Enforcement (TCOLE).

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Violations

Employees will comply with the Code of Ethics set out in DH(EX-HIBIT), the standards of conduct set out in this policy, and with any other policies, regulations, and guidelines that impose duties or requirements attendant to their status as College District employees. Violation of any policies, core values, regulations, or guidelines may result in disciplinary action, including termination of employment. [See DCC, DIAA, and DM series]

**Misconduct by
Certain Law
Enforcement
Personnel**

The District President or designee of the College District police department will develop regulations, in accordance with law, addressing the investigation of allegations of misconduct by peace officers and telecommunicators.

Record Retention

An employee will comply with the College District's requirements for records retention and destruction to the extent those requirements apply to electronic media. [See CIA and GCB]

Safety Requirements

All employees will adhere to College District safety procedures and guidelines and will report unsafe conditions or practices to the appropriate supervisor.

**Alcohol and
Drugs**

A copy of this policy, the purpose of which is to eliminate drug abuse from the workplace, will be provided to all new employees and will be available on the College District human resources' website.

Employees will be prohibited from using, possessing, controlling, manufacturing, transmitting, distributing, dispensing, selling, or being under the influence of any of the following substances while conducting College District business or while on College District property, in College District vehicles, or at College District-related activities, whether during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any performance-enhancing substance, including steroids.
5. Any designer drug.
6. Any other intoxicant, or mood-changing, mind-altering, or behavior-altering drugs.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

The transmittal, sale, or attempted sale of what is represented to be any of the above-listed substances will also be prohibited under this policy.

An employee need not be legally intoxicated to be considered “under the influence” of alcohol or a controlled substance.

Exceptions

It will not be considered a violation of this policy if the employee:

1. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use;
2. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian;
3. Cultivates, possesses, transports, or sells hemp as authorized by law; or
4. Lawfully possesses, sells, or distributes Dextromethorphan.

The District President is authorized by the Board to permit the serving and consumption of alcohol at special fundraising functions for the College District, at specially designated events in College District facilities, and as a part of specifically defined and approved academic curricular programs/classes (e.g., culinary arts).

State law will be strictly enforced at all times on all property controlled by the College District in regard to the possession and consumption of alcoholic beverages.

Paraphernalia

The use, possession, control, manufacture, transmission, distribution, dispensation, or sale of paraphernalia related to any prohibited substance is prohibited.

Notice

In addition to a copy of this policy, each employee will be given a copy of the College District’s statement regarding a drug-free workplace and drug-free schools and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol.

Reporting Violations of the Law

Each employee will report violations of law to his or her supervisor, a human resources representative, the appropriate vice president or provost, or the District President as soon as he or she may become aware of the same. Failure to make such a report and/or failure to report as required by Board policies may compromise the integrity of the College District depending upon the severity of any concealment and may subject the employee to disciplinary action, including termination of employment with the College District.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

In instances in which an employee asserts that he or she is being suspended, terminated, or discriminated against on account of the good faith reporting of a violation of law, the employee has all rights and protections afforded by law and in particular under Government Code 554.001, et seq., whereby such action is a form of unlawful retaliation. Employees claiming retaliation under this section will exhaust all administrative remedies to correct an alleged injustice, including filing a resolution of employee concern form [see DGBA(LOCAL)] and following the appropriate procedures thereafter.

Weapons on Campus

The College District prohibits the use, possession, or display of any illegal knife, club, or prohibited weapon, in violation of the law or College District policies and procedures, on College District property or at a College District-sponsored or -related activity, unless written authorization is granted in advance by the District President or designee. [See CHF]

Arrests, Indictments, Convictions, and Other Adjudications

An employee (or designee, if the employee is incarcerated) will notify his or her immediate supervisor through a written letter via certified (verifiable) email or certified mail and sent/postmarked within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony or any offense involving moral turpitude.

Moral Turpitude

Moral turpitude includes but is not limited to:

1. Dishonesty, fraud, deceit, theft, or misrepresentation;
2. Deliberate violence;
3. Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
4. Felony possession, transfer, sale, distribution, or conspiracy to possess, transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
5. Acts constituting public intoxication, operating a motor vehicle while under the influence of alcohol, or disorderly conduct, if any two or more acts are committed within any 12-month period; or
6. Acts constituting abuse under the Texas Family Code.

Smoke and Tobacco Free Workplace

The College District prohibits smoking and the use of tobacco products or other electronic smoking devices on all College District property. Violators of this policy may be subject to disciplinary action, including, but not limited to, termination of employment. [See FLBD]

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An employee will not give or sell tobacco products or e-cigarettes to a person in violation of law.

Employees seeking assistance or related educational materials should contact the human resources office.

Use of College District Equipment at an Off-Campus Location

College District employees may use College District equipment for College District-related purposes at off-campus locations, including a personal residence, by completing an equipment check-out form and by following the related procedures. Failure to comply with the published guidelines may result in disciplinary action. An employee will not use College District facilities, secretarial assistance, office supplies and equipment, or other College District resources for personal gain or benefit; such use of College District resources for personal gain or benefit is a violation of College District policy and state law.

Fraternization / Consensual Relationships

Employees with direct teaching, supervisory, advisory, or evaluative responsibility over other employees, students, or student employees are expected to recognize and respect the ethical and professional boundaries that must exist in such situations. Employees must also avoid putting themselves in a compromising position, such as meeting alone with a student in a private residence or non-public place.

While personal relationships between consenting adults are a personal matter, they can create potential conflicts in the workplace and in the educational setting. Such relationships also have the potential for exploitation of an employee, student, or student employee and can possibly create professional or academic disadvantages for third parties.

Definitions

Consensual Relationship – a mutually acceptable, dating, romantic, or sexual relationship.

Consensual Relationship in the Workplace – a mutually acceptable, dating, romantic, or sexual relationship between a College District employee (including a student employee) with teaching, supervising, advising, evaluating, or grading authority, and an employee, student, or student employee who is, directly or indirectly, taught, supervised, advised, evaluated, or graded by that College District employee.

Conflict of Interest – Even when there is no actual conflict of interest, a potential conflict of interest or an appearance of impropriety may arise when individuals with the authority and the responsibility to evaluate the work or performance of an employee, student, or student employee initiate, acquiesce to, or engage in an intimate,

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	<p>dating, romantic, or sexual relationship with that employee, student, or student employee.</p>
Prohibited Conduct	<p>Employees are prohibited from having a consensual relationship in the workplace that is not reported in accordance with this policy.</p> <p>This policy applies to all College District faculty, staff, and students. As used in this document, the terms “faculty, staff, and students” include individuals serving as interns or as volunteers, such as volunteer coaches.</p>
Reporting Responsibility	<p>When a consensual relationship in the workplace exists, the individual in the position of authority must immediately (and no later than within five days of commencing such a relationship) notify his or her immediate supervisor of the relationship. Failure of the individual in the position of authority to report the consensual relationship in the workplace immediately may result in disciplinary action up to and including termination.</p> <p>If a conflict of interest or the appearance of a conflict of interest exists as a result of the consensual relationship in the workplace, the individual reporting the relationship will cooperate with his or her supervisor in making all the necessary arrangements to resolve the conflict of interest. If the conflict of interest cannot be resolved by the supervisor, the supervisor will refer the issue to the Human Resources Department for further resolution, including the removal of the reporting relationship, the reassignment of the reporting employee, other resolution of the conflict of interest, and/or termination of employment. If a consensual relationship in the workplace does not result in a conflict of interest or the conflict of interest is resolved, the relationship will be allowed by the supervisor.</p> <p>If an allowed consensual relationship in the workplace ends and as a result has a negative impact on either employee’s work, it is the employees’ responsibility to inform their supervisor(s) and to take appropriate steps to mitigate any conflicts at work. If employees are unable to resolve conflicts at work, the employees will be asked to mutually agree which employee will be reassigned or resign from the College District’s employment. If employees are unable to agree on that decision, the College District may elect to terminate the employment of one or both employees at the same time.</p>
Immediate Supervisor Responsibility	<p>A supervisor who is notified, or becomes aware, of a consensual relationship in the workplace will inform Human Resources. Human Resources will take steps to confirm that the consensual relationship in the workplace exists by meeting with the parties involved and advising that this type of relationship must conform to the guidelines of this policy. Human Resources will work with all parties</p>

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to alter the conditions that create an actual or potential conflict of interest or the appearance of impropriety caused by the relationship. In most instances, providing alternative arrangements for either party will alter the conditions. In providing alternative arrangements, the College District must ensure no harm comes to the person in the relationship who holds less power or authority. These alternative arrangements must be documented, kept in the employee's personnel file, and reported to the vice president in the reporting line of the employee in the position of authority in the relationship.

Procedures for
Failure to
Cooperate

Employees in positions of authority in consensual relationships in the workplace must fully cooperate in efforts to eliminate any conflict of interest or appearance of impropriety and are subject to disciplinary action up to and including termination for failure to do so. The College District will presume that the relationship was not consensual if the subordinate party complains of sexual harassment related to an undisclosed consensual relationships in the workplace. Allegations of sexual misconduct will be investigated in accordance with College District policy and procedures.

Procedure for
Grievances of
Disciplinary Actions

An individual who is disciplined under this policy may grieve or appeal through DGBA.

Note: This policy addresses complaints of sex and gender discrimination, sexual or gender-based harassment, sexual violence, dating violence, domestic violence, stalking, and retaliation made by employees. For legally referenced material relating to this subject matter, see DAA(LEGAL). For sex discrimination, sexual harassment, sexual violence, dating violence, domestic violence, and retaliation targeting students, see FFDA. For other employee complaints not covered by Title VII or Title IX laws, see DIAB.

Definitions

Solely for purposes of this policy, the term “employee” includes former employees, applicants for employment, and unpaid interns.

Statement of Nondiscrimination

The College District prohibits discrimination, including harassment, against any employee on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

Discrimination

Discrimination against an employee is defined as conduct directed at an employee on the basis of sex or gender that adversely affects the employee’s employment.

Sexual Harassment

For purposes of this policy, sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. Submission to the conduct is either explicitly or implicitly a condition of an employee’s employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee;
2. It is based on unwelcome conduct that a reasonable person would determine is so severe, persistent, pervasive, and objectively offensive that it has the purpose or effect of unreasonably interfering with the employee’s work performance or creates an intimidating, threatening, hostile, or offensive work environment; or
3. Any instance of sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy Campus Crime Statistics Act (Clery Act), and dating violence, domestic violence, or stalking, as defined in the Violence Against Women Act (VAWA).

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because such misconduct is considered sufficiently serious to deprive a student of equal access.

Sexual Violence Sexual violence is a form of sexual harassment. Sexual violence includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability. For purposes of this policy, consent is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. Consent is further defined by the consent guidelines in FFDA(LOCAL).

Examples Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; offensive or derogatory language of a sexual nature directed at another person; and other sexually motivated conduct, communication, or contact. Examples may also include forms of dating violence, domestic violence, or stalking. Specific examples may be found in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Dating Violence, Domestic Violence, and Stalking For purposes of this policy, the terms "dating violence," "domestic violence," and "stalking" are incorporated into this policy as defined in FFDA(LOCAL).

Prohibited Conduct In this policy, the term "prohibited conduct" includes dating violence, domestic violence, sexual violence, stalking, sex discrimination, sexual or gender-based harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

Reporting Procedures An employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts. The employee may report the alleged acts to his or her immediate supervisor.

Alternatively, the employee may report the alleged acts to one of the College District officials below or electronically through the College District's online complaint form located on its website.

An employee who experiences prohibited conduct has the right to report the incident to the College District and to receive a prompt and equitable resolution of the report.

For the purposes of this policy, “College District officials” are the Title IX coordinators listed below and the District President.

**College District’s
Mandatory Response
Obligations**

The College District will respond promptly to sexual harassment, as defined in this policy, in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of known circumstances, or as otherwise required by applicable Title IX regulations. The College District’s response obligations are listed in FFDA(LOCAL).

**Definition of College
District Officials**

Title IX Coordinator

Reports of discrimination based on sex, including sexual harassment as defined in this policy, may be directed to the Title IX coordinators. The College District designates the following persons to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Title IX Coordinator: ~~Floyd Nickerson, Chief Employee Success Officer, Dr. Jennifer DuPlessis, Chief Human Resources Officer~~/Title IX Coordinator for Employees

Address: 3452 Spur 399, McKinney, TX 75069

Telephone: (972) ~~599-3159~~985-3702

Email: [Title IX Coordinator email](#)¹

Webpage: [Title IX/Sexual Misconduct webpage](#)²

Deputy Title IX
Coordinator for
Human Resources

Name: Tonya Jacobson

Position: Manager HR/Employee Relations

Address: 3452 Spur 399, McKinney, TX 75069

Telephone: (972) 758-3856

Email [Deputy Title IX Coordinator for Human Resources](#)³

**Alternative
Reporting
Procedures**

An employee will not be required to report prohibited conduct to the person alleged to have committed the prohibited conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinators, may be directed to the District President or designee.

A report under this policy against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.

Timely Reporting

Employee reports of prohibited conduct will be made immediately after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the College District’s ability to investigate and address the prohibited conduct.

**Consolidate Reports
and Other
Requirements**

When the allegations underlying two or more complaints arise out of the same facts or circumstances, the College District may also consolidate the complaints.

The College District will also provide other measures required by Title IX and applicable law, including, but not limited to, assistance by advisors, supportive measures, and notices to parties. Such requirements are described in detail in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Notice of Report

Any College District supervisor who receives a report of prohibited conduct will immediately notify the appropriate College District official listed above and take any other steps required by this policy.

**Investigation of the
Report**

The College District may request, but will not require, a written report or formal complaint as defined in FFDA(LOCAL). If a report is made orally, the College District official receiving the report will reduce the report to written form.

Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.

If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District official will refer the complaint for consideration under the appropriate policy. The College District official will also consider requests not to investigate made by a complainant and an informal resolution process as detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

If appropriate, the College District will promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. When appropriate, the supervisor will be involved in or informed of the investigation.

The investigation of prohibited conduct under this policy will be conducted in accordance with the investigation procedures and guidelines contained in FFDA(LOCAL). The College District may

dismiss complaints, as mandated or on a discretionary basis, under the procedures and guidelines listed in FFDA(LOCAL). Investigation and resolution procedures and guidelines are detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Concluding the Investigation and Hearing

Absent extenuating circumstances, the investigation and live hearing should be completed within 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.

The investigator will prepare a written report of the investigation. The written report will be prepared in accordance with the reporting procedures and guidelines contained in FFDA(LOCAL).

Hearings

Consistent with applicable Title IX regulations, the College District will provide for a live hearing of complaints arising under this policy. The live hearing will be conducted in accordance with the procedures and guidelines contained in FFDA(LOCAL) and detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

College District Action

If the results of an investigation and live hearing indicate that prohibited conduct occurred using a preponderance of the evidence standard (i.e., more likely than not to have occurred), the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

The College District may take action based on the results of an investigation and live hearing, even if the conduct did not rise to the level of prohibited or unlawful conduct.

Examples of disciplinary or corrective action:

Disciplinary or Corrective Action

1. Implementing the disciplinary measures described in DH and DM Board policies for employees, including but not limited to, coaching and counseling, written disciplinary action, unpaid administrative leave, and/or recommendation for termination;
2. Providing a training program for those involved in the complaint;
3. Permitting the victim or student engaged in the prohibited conduct to drop a course in which they both are enrolled without penalty;
4. Taking other actions allowed by Board policy.

Exception

The College District will minimize attempts to require a complainant to resolve the problem directly with the person who engaged in the harassment; however, if that is the most appropriate resolution

method, the College District will be involved in an appropriate manner.

Improper Conduct

If the Title IX decision-maker designated by the executive vice president or designee determines that improper conduct occurred that did not rise to the level of prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.

Confidentiality

To the greatest extent possible, the College District will respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Applicable federal Title IX regulations protect the privacy of a party's medical, psychological, and similar treatment records by stating that the College District cannot access or use such records unless the College District obtains the party's voluntary, written consent to do so.

Retaliation

The College District prohibits retaliation against an employee who makes a complaint alleging to have experienced prohibited conduct, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation, proceeding, or hearing under this policy. This prohibition does not apply to discipline of a person who perpetrated or assists in the perpetration of the prohibited conduct.

False Claims

An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding harassment or discrimination is subject to appropriate discipline. Charging an individual with a violation(s) for making a false claim, materially false statement, or refusing to cooperate during the course of an investigation regarding discrimination or harassment does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a false claim or a materially false statement.

Appeal

A party who is dissatisfied with the outcome of the investigation may appeal on the grounds listed in FFDA(LOCAL) through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees and GB(LOCAL) for community members]. Appeals under this policy will be submitted to the appeals officer or administrator designated by the College District. The applicable appeal deadlines and guidelines of DGBA(LOCAL) or GB(LOCAL) will be followed for appeals made under this policy.

Informal Resolution

After a formal complaint is filed, the College District may permit the voluntary use of an information resolution process at any time prior to a final determination. The parties must provide their voluntary consent in writing to participate in such a process. The informal resolution process will be handled in accordance with the procedures and guidelines contained in FFDA(LOCAL).

Informal resolution is prohibited in any case where a College District employee is accused of sexual harassment against a student.

The College District will not require the parties to waive their rights to a formal process and agree to information resolution as a condition of enrollment or employment.

The party may have a right to file a complaint with appropriate state or federal agencies.

Records Retention

Retention of records will be in accordance with the College District's records retention procedures. [See CIA]

Records of formal complaint resolutions and informal resolutions will be retained by the College District for a period of seven years. The College District will retain all materials used to train institutional participants in the various phases of the resolution process, including the Title IX coordinators and decision-makers. All materials utilized to train Title IX coordinators, investigators, hearing panel participants, and decision-makers will be made available in accordance with applicable federal Title IX regulation requirements.

In instances where the College District receives a report of sexual harassment, but a formal complaint is not filed, the institution will maintain a record of all actions taken, including supportive measures, for a period of seven years. In these instances, the College District will include a written rationale explaining why a formal complaint was not filed.

Access to Policy, Procedures, and Related Materials

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, will be distributed to applicants for employment and annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, related materials, and required training will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College

District's administrative offices and will be distributed to an employee who makes a report.

Mandatory Reporting under State Law for Incidents of Dating Violence, Sexual Violence, Sexual Harassment, and Stalking

In accordance with the Education Code Section 51.252, an employee who, in the course and scope of employment, witnesses or receives information regarding the occurrence of an incident that the employee reasonably believes constitutes sexual harassment as defined in this policy, and is alleged to have been committed by or against a person who was a student enrolled at or an employee of the College District at the time of the incident, will promptly report the incident to the College District's Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

An employee who is designated by the College District as a person with whom students may speak confidentially concerning sexual harassment as defined in this policy or who receives information regarding such an incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This requirement does not affect the employee's duty to report an incident under any other law.

Exceptions

An employee is not required to make a report concerning:

1. An incident in which the employee was a victim of dating violence, sexual assault, sexual harassment, or stalking; or
2. An incident in which the employee received information due to a disclosure made at a dating violence, sexual assault, sexual harassment, or stalking public awareness event sponsored by the College District or by a student organization affiliated with the College District.

Peace Officer

A College District peace officer who received information regarding the incident from an employee who chooses to complete a pseudonym form as described by law will only be required to disclose the type of incident reported and may not disclose the employee's name, phone number, address, or other information that may directly or indirectly reveal the employee's identity.

Anonymous Reports

In accordance with Education Code Section 51.9365, College District students and employees can report prohibited conduct anonymously as provided on the Dean of Students page on the College

District's website. However, the submission of an anonymous report may impair the College District's ability to investigate and address the prohibited conduct.

¹ Title IX Coordinator email:

<mailto:fnickerson@collin.edu><mailto:jduplessis@collin.edu>

² Title IX/Sexual Misconduct webpage: <https://www.collin.edu/titleix>

³ Deputy Title IX Coordinator for Human Resources email: <mailto:tjacobson@collin.edu>

Assignment

All employees will be subject to assignment and reassignment by the District President at any time when the District President determines that the assignment or reassignment is in the best interests of the College District. The District President may, from time to time, assign or reassign a contract or noncontract employee to other or additional duties for which the employee is professionally certified or otherwise qualified to perform. Reassignment of a contract employee will be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract.

Exempt

Full Time

Administrators and other full-time employees in positions identified as exempt from the overtime provisions of the Fair Labor Standards Act (FLSA) will be expected to work a minimum of 40 hours per week. Holiday hours will be considered as hours worked.

Regular Faculty
Assignment

The responsibilities of regular faculty assignments will be described in the full-time faculty position description and include, but are not limited to, teaching assigned courses and maintaining appropriate office hours for student advising and divisional and College District service responsibilities.

Extra Service
Assignments

Full-time faculty employed on a nine-month contract may be employed during the summer based on a recommendation from the appropriate dean. No guarantee exists for summer or for any extra service assignment. Noncontractual extra service assignments or supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid extra service assignment or supplemental duty may do so by notifying the appropriate supervisor in writing. Paid extra service assignments or supplemental duties are not part of the College District's contractual obligation to the employee, and an employee will hold no expectation of continuing assignment to any extra duty assignment or supplemental duty.

Nonexempt

Full Time

Full-time employees in positions identified as not exempt from the overtime provisions of the FLSA will work 40 hours each week. All hours worked in excess of 40 will be compensated at a rate equal to one and one-half the employee's regular hourly rate or as defined by the FLSA. [See DEA]

Hours recorded for paid leave including, but not limited to, vacation, holidays, or sick leave will not be considered worked hours for the purposes of determining overtime. A full-time nonexempt employee will record all hours worked in the College District's time and attendance system.

No College District employee will have the authority to request or require that another College District employee falsify his or her time worked.

Part Time

A part-time employee in a position identified as not exempt from the overtime provisions of the FLSA will work the total number of hours for which he or she is individually hired.

A part-time nonexempt employee will record all hours worked in the College District's time and attendance system. No College District employee will have the authority to request or require that another College District employee falsify a time sheet.

Service Definition

College District service will be defined as the total length of full-time, benefits-eligible employment with the College District.

Nepotism

An employee will not initiate nor participate in, directly or indirectly, decisions involving pay or a direct benefit (e.g., initial employment or appointment, retention, promotion, salary, course or work assignments, research funds, leave of absences, and the like) to members of his or her immediate family or household or to a partner in a dating relationship.

For the purpose of this policy, the following definitions will apply:

1. Immediate family includes husband and wife; son and daughter (including stepchildren); grandchildren; son- and daughter-in-law; parents (including stepparents); grandparents; father- and mother-in-law; brother and sister (including stepbrother and stepsister); and brother- and sister-in-law.
2. Household includes individuals regularly sharing the employee's residence.
3. A dating relationship means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature. A casual acquaintanceship or ordinary fraternization in a business or social context may not constitute a dating relationship.

It may be that other personal relationships are such that objective and equitable supervisory decisions are not possible; in all such cases, the human resources office will be consulted to ensure consistency with the spirit and intent of this policy.

A person will not be employed on a full-time or part-time basis in a department, or in a position in which:

- An immediate family or household member or partner in a dating relationship is also employed;

- He or she will be subject to the close supervisory authority by an immediate family or household member or partner in a dating relationship; or
- An immediate family or household member or partner in a dating relationship, in the ordinary course of business, makes or informs decisions concerning the employee's pay, evaluation, or direct benefits or may compromise the confidentiality of employment records or other materials.

An employee is responsible for reporting to his or her supervisor any personal relationships that arise under this policy. ~~limit objective and equitable supervision or hiring practices.~~

Required Disclosure

Employees must disclose to their supervisor within ten business days if they become related, as defined in this policy, to an employee:

1. In the same department;
2. Whom they directly or indirectly supervise;
3. Whom directly or indirectly supervises them; or
4. Whose relationship may create a violation of this policy.

An employee's failure to report to the appropriate supervisor a relationship as defined by this policy may result in disciplinary action, up to and including termination.

The supervisor must promptly notify Human Resources upon becoming aware of such potential conflict. Human Resources will work with the supervisor and appropriate College District administrators to resolve the conflict to the extent possible, which may include relocating one of the parties to another position, campus, or department, if such reassignment or position is available.

An employee or job applicant may apply for a waiver of the nepotism policy, which may be considered based on a case-by-case assessment recommended by either a supervisor or a department head, up through and as approved by the District President or designee. If any nepotism waivers are granted for employees at the level of associate vice president or above, then an information item or report will be provided to the Board each September listing all such waivers by employee name(s), relationship(s), and the dates granted.

Note: This policy addresses complaints of dating violence, domestic violence, gender-based harassment, sex discrimination, sexual violence, sexual harassment, and stalking, targeting students participating in the College District's education program or activity. For legally referenced material relating to discrimination, harassment, and retaliation, see FA(LEGAL), **FAA(LEGAL)**, and FFDB(LOCAL). For sex discrimination, sexual harassment, sexual violence, and retaliation targeting employees, see DIAA.

**Statement of
Nondiscrimination**

The College District prohibits discrimination, including harassment, against any student on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

**College District's
Education Program
or Activity**

The College District's education program or activity includes locations, events, or circumstances over which the institution exercises substantial control over both the respondent and the context in which the sexual harassment occurred. This policy applies to all of the College District's education programs and activities, whether such programs or activities occur on campus or off campus. The College District may address sexual harassment affecting its students that falls outside the jurisdiction of this policy in any manner it chooses, including, but not limited to, providing supportive measures or pursuing disciplinary action.

Sex Discrimination

Sex discrimination against a student is defined as conduct directed at a student on the basis of sex or gender that adversely affects the student.

**Sexual Harassment
By an Employee**

For purposes of this policy, sexual harassment of a student by a College District employee includes unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A College District employee causes the student to believe that the student must submit to the conduct in order to participate in a College District program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct (i.e., quid pro quo harassment);
2. It is based on unwelcome conduct that a reasonable person would determine is so severe, persistent, pervasive, and ob-

jectively offensive that it limits or denies the student's educational access and/or ability to participate in or benefit from the College District's educational program; or

3. Any instance of sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy Campus Crime Statistics Act (Clery Act), and dating violence, domestic violence, or stalking, as defined in the Violence Against Women Act (VAWA).

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because such misconduct is considered sufficiently serious to deprive a student of equal access.

By Others

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive, and objectively offensive that it limits or denies a student's ability to participate in or benefit from the College District's educational program. Physical contact not reasonably construed as sexual in nature is not sexual harassment.

Sexual Violence

Sexual violence is a form of sexual harassment. Sexual violence includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability.

College District's
Definition of
Consent to Sexual
Activity

For purposes of this policy, sexual activity requires consent, which is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. The following guidelines will be used to determine whether consent was obtained:

1. Consent to sexual activity can be communicated in a variety of ways, but one should not presume consent has been given in the absence of a clear, positive agreement.
2. Consent can only be accurately gauged through direct communication about the decision to engage in sexual activity. The absence of the word "no" or the like (e.g., "stop") does not imply consent.
3. Although consent can be nonverbal, verbal communication is the most reliable form of asking for and obtaining consent.

Discussing desires, needs, and limitations with sexual partners provides a basis for positive sexual experiences shaped by mutual willingness and respect.

4. Presumptions based upon contextual factors (e.g., provocative clothing or dancing, etc.) are unwarranted, and should not be considered grounds for consent.
5. As defined in the State of Texas Penal Code 22.011 Sexual Assault, the age of sexual consent is 17. Therefore, consent cannot be obtained from someone who is under the age of 17, as that person is legally considered to be a minor.
6. Consent cannot be obtained from someone who is asleep, unconscious, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition (e.g., an intellectual or other disability). A person is mentally or physically incapacitated when that person lacks the ability to make or act on considered decisions to engage in sexual activity. Engaging in sexual activity with a person whom you know – or reasonably should know – to be incapacitated constitutes sexual violence.
7. Consent to some sexual acts does not constitute consent to other sexual acts.
8. Consent must be ongoing throughout a sexual encounter and can be revoked at any time. If you proceed despite your partner's verbal and/or nonverbal communication to stop, you have committed sexual violence.
9. Consent cannot be obtained by threat, coercion, or force. Agreement under such circumstances does not constitute consent.
10. A prior sexual encounter or pre-existing relationship does not indicate consent to current or future sexual activity.

Gender-Based Harassment

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, pervasive, and objectively offensive that the conduct limits or denies a student's ability to participate in or benefit from the College District's educational program.

Acts of gender-based harassment may also be considered sex discrimination or sexual harassment.

Examples	Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property. Examples may also include forms of dating violence, domestic violence, or stalking. Specific examples may be found in the College District's <i>Title IX Complaint Resolution Process Handbook for Students and Employees</i> .
Dating Violence	The term "dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship will be determined based on a consideration of the following factors: <ol style="list-style-type: none"><li data-bbox="565 848 1013 882">1. The length of the relationship;<li data-bbox="565 905 997 938">2. The type of relationship; and<li data-bbox="565 961 1419 1024">3. The frequency of interaction between the persons involved in the relationship. <p data-bbox="565 1052 1409 1115">(Office on Violence Against Women, United States Department of Justice)¹</p>
Domestic Violence	The term "domestic violence" includes felony or misdemeanor crimes of violence committed by: <ul style="list-style-type: none"><li data-bbox="565 1234 1393 1268">• A current or former spouse or intimate partner of the victim;<li data-bbox="565 1291 1377 1325">• A person with whom the victim shares a child in common;<li data-bbox="565 1348 1425 1411">• A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;<li data-bbox="565 1434 1398 1497">• Any other member of the victim's family as defined by state law;<li data-bbox="565 1520 1425 1583">• Any other current or former member of the victim's household as defined by state law;<li data-bbox="565 1606 1414 1715">• Any other person who acts against the victim in violation of the family violence laws of this state or the jurisdiction where the conduct occurs.
Stalking	The term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

For the purposes of this definition:

1. "Course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
2. "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim.

False Claims

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding dating violence, domestic violence, gender-based harassment, sex discrimination, sexual violence, sexual harassment, and/or stalking will be subject to appropriate disciplinary action.

Prohibited Conduct

In this policy, the term "prohibited conduct" includes dating violence, domestic violence, sexual or gender-based harassment, sex discrimination, sexual violence, stalking, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

**College District's
Mandatory Response
Obligations**

Deliberate
Indifference
Standard

The College District will respond promptly to sexual harassment, as defined in this policy, in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of known circumstances, or as otherwise required by applicable Title IX regulations. The College District's response obligations include, but are not limited to:

1. The College District must offer supportive measures to the person making the allegations (hereafter referred to as the "complainant").
2. The Title IX coordinator or designee must promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of supportive measures available with or without filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.
3. The College District must follow a grievance process that complies with applicable federal Title IX regulations before the imposition of any disciplinary sanctions (or other actions that are not supportive measures) against a respondent.
4. The College District must not restrict rights protected under the U.S. Constitution, including the First Amendment, Fifth

Amendment, and Fourteenth Amendment, when complying with applicable federal Title IX regulations and this policy.

5. Under applicable federal Title IX regulations, the College District is required to investigate allegations of prohibited conduct as defined in this policy in any formal complaint, which can be filed by a complainant or submitted by a Title IX coordinator.
6. The federal Title IX regulations affirm that a complainant's wishes with respect to whether the institution investigates the complaint should be respected, unless the Title IX coordinator determines that submitting a formal complaint to initiate an investigation against the wishes of the complainant is not clearly unreasonable in light of the known circumstances.
7. The College District will dismiss the allegations in a formal complaint if such allegations do not meet the definitions of prohibited conduct outlined in this policy or did not occur in the institution's education program or activity. However, the College District may still address the allegations in any manner it deems appropriate (e.g., general investigation for violation of the Student Code of Conduct in the Student Handbook).

Definitions

When responding to prohibited conduct, applicable federal Title IX regulations provide clear definitions of a "complainant," "respondent," "formal complaint," and "supportive measures" so that recipients, students, and employees clearly understand how the College District must respond to incidents of prohibited conduct in a way that supports the alleged victim and treats both parties fairly. The College District adopts those definitions as outlined in applicable federal Title IX regulations which are listed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Formal Complaint

In accordance with applicable federal Title IX regulations, a "formal complaint" is a document filed by a complainant or submitted by the Title IX coordinator that alleges prohibited conduct against a respondent and requests that the College District investigate the allegation of prohibited conduct, and meets the following requirements:

1. At the time of filing a formal complaint, the complainant must be participating in or attempting to participate in a College District education program or activity as defined in this policy.
2. A formal complaint may be filed with the Title IX coordinator in person, by mail, or by email by using the contact information required to be listed for the Title IX coordinator and by any additional method designated by the College District.

3. The phrase “document filed by a complainant” means a document or electronic submission (e.g., by email or through an online portal provided by the College District specifically for this purpose) that contains the complainant’s physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint.
4. Where the Title IX coordinator submits a formal complaint, the Title IX coordinator is not a complainant or a party during the grievance process and must comply with the requirements for Title IX personnel to be free from conflicts and bias.

**Reporting
Procedures**

In accordance with applicable federal Title IX regulations, the College District utilizes a consistent, transparent grievance process for resolving formal complaints of prohibited conduct.

Student Report

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to the appropriate Title IX coordinator, deputy Title IX coordinator, another employee, or, alternatively, submit the report electronically through the College District’s website.

Employee Report

Any College District employee who suspects or receives notice that a student or group of students has or may have experienced prohibited conduct will immediately notify the Title IX coordinator or deputy Title IX coordinator and take any other steps required by this policy. Additionally, an employee may submit the report electronically via the College District’s website or report it to the District President or designee.

**Mandatory Reporting
Under State Law for
Incidents of Dating
Violence, Sexual
Violence, Sexual
Harassment, and
Stalking**

In accordance with Education Code Section 51.252, an employee who, in the course and scope of employment, witnesses or receives information regarding the occurrence of an incident that the employee reasonably believes constitutes sexual harassment, sexual violence, dating violence, or stalking as defined in this policy, and is alleged to have been committed by or against a person who was a student enrolled at or an employee of the College District at the time of the incident, will promptly report the incident to the College District’s Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

An employee who is designated by the College District as a person with whom students may speak confidentially concerning sexual

harassment, sexual violence, dating violence, or stalking as defined in this policy, or who receives information regarding such an incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This requirement does not affect the employee's duty to report an incident under any other law.

Exceptions

An employee is not required to make a report concerning:

1. An incident in which the employee was a victim of dating violence, sexual violence, sexual harassment, or stalking; or
2. An incident in which the employee received information due to a disclosure made at a dating violence, sexual violence, sexual harassment, or stalking public awareness event sponsored by the College District or by a student organization affiliated with the College District.

Peace Officer

A College District peace officer who received information regarding the incident from a student who chooses to complete a pseudonym form as described by law will only be required to disclose the type of incident reported and may not disclose the student's name, phone number, address, or other information that may directly or indirectly reveal the student's identity.

Anonymous Reports

In accordance with Education Code Section 51.9365, College District students and employees can report prohibited conduct anonymously as provided on the Dean of Students page on the College District's website. However, the submission of an anonymous report may impair the College District's ability to investigate and address the prohibited conduct.

Designated Title IX Coordinators

For the purposes of this policy, the following are designated as the College District's Title IX coordinators.

Title IX Coordinators

Reports of dating violence, domestic violence, sex discrimination, sexual violence, sexual or gender-based harassment, and stalking may be directed to the Title IX coordinators. The College District designates the following persons to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Title IX Coordinator for Students

Title IX Coordinator: Terrence Brennan, District Dean of Students
Address: 3452 Spur 399, McKinney, TX 75069
Telephone: (972) 881-5734

	Email:	Title IX Coordinator email²
	Webpage:	Title IX/Sexual Misconduct webpage³
<i>Deputy Title IX Coordinator for Students</i>	Name:	Amy Throop
	Position:	Associate Dean of Students
	Address:	2200 W University Drive, McKinney, TX 75074 2550 Bending Branch Way, Allen, TX 75013
	Telephone:	(972) 881-5667 (972) 599-3126
	Email	Deputy Title IX Coordinator for Students⁴
<i>Title IX Coordinator for Employees</i>	Name:	Floyd Nickerson Dr. Jennifer DuPlessis
	Position:	Chief Employee Success Human Resources Officer
	Address:	3452 Spur 399, McKinney, TX 75069
	Telephone:	(972) 599-3459 985-3702
<i>Deputy Title IX Coordinator for Employees</i>	Name:	Tonya Jacobson
	Position:	Manager, HR/Employee Relations
	Address:	3452 Spur 399, McKinney, TX 75069
	Telephone:	(972) 758-3856

Alternative Reporting Procedures

A student will not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinators, may be directed to the District President.

A report under this policy against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.

Timely Reporting

Reports of prohibited conduct will be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.

Amnesty

In accordance with Education Code Section 51.9366, the College District will give amnesty to (i.e., not take disciplinary action against) a student who reports, in good faith, that the student was the victim of or a witness to an incident of prohibited conduct as defined by this policy. This amnesty policy applies regardless of the location at which the incident occurred or the outcome of the College District's disciplinary process regarding the incident, if any.

	<p>This amnesty policy does not apply to a student who reports his or her own commission or assistance in the commission of prohibited conduct as defined by this policy.</p>
Consolidation of Reports and Other Requirements	<p>When the allegations underlying two or more complaints arise out of the same facts or circumstances, the College District may consolidate the complaints.</p> <p>The College District will also provide other measures required by Title IX and applicable law, including, but not limited to, assistance by advisors, supportive measures, and notices to parties. Such required measures are described in detail in the College District's <i>Title IX Complaint Resolution Process Handbook for Students and Employees</i>.</p>
Notice of Rights and Options	<p>In accordance with requirements under federal law, the College District will provide victims with written notification of their rights and options, which will outline appropriate on- and off-campus resources as well as steps a victim may want to take depending on the services the victim needs.</p>
Investigation of the Report	<p>The College District may request, but will not require, a written report of prohibited conduct. If a report is made orally, the College District official will reduce the report to written form.</p>
Initial Assessment	<p>Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately notify the parties to the complaint of the allegations and the formal and informal options for resolution of the complaint in writing.</p>
<i>Request Not to Investigate</i>	<p>A complainant may request that the College District not investigate allegations or prohibited conduct. If the complainant requests that the allegations not be investigated, in deciding whether to initiate the investigation, the College District must consider the factors described by law and any other factors the College District considers relevant.</p> <p>The College District will promptly notify the complainant of the decision regarding whether it will conduct the investigation. If the College District decides not to investigate the allegations, the College District will take reasonable steps to protect the health and safety of the College District community.</p>
Formal Resolution	<p>If any of the parties decline to participate in informal resolution of the complaint or the College District official finds informal resolution of the complaint to be inappropriate, the College District official will authorize or undertake an investigation, except as provided below at Criminal Investigation.</p>

Interim Action

If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the College District will promptly take interim action calculated to address prohibited conduct prior to the completion of the College District's investigation.

If, after engaging in an individualized safety and risk analysis, the College District determines that an immediate threat to the physical health or safety of any student or other individual, arising from the allegation of prohibited conduct, justifies the removal of the respondent, the College District will provide the respondent with written notice of this interim action and afford the respondent an opportunity to challenge the decision immediately after the removal.

College District Investigation

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. The investigator will have received appropriate training regarding the issues related to the complaint and the relevant College District's policy and procedures. The investigator will conduct a prompt, fair, and impartial process from the initial investigation to the final result. Investigation and resolution procedures and guidelines are also detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations. Both the victim and student respondent may have an observer(s) present during any meeting with the investigator.

During the investigation:

1. The burden of gathering evidence and burden of proof must remain on the College District, not on the parties.
2. The College District must provide equal opportunity for the parties to present facts and expert witnesses and other inculpatory and exculpatory evidence.
3. The College District must not restrict the ability of the parties to discuss the allegations or gather evidence (e.g., no "gag orders").
4. The parties must have the same opportunity to select an advisor of the party's choice who may be, but need not be, an attorney.

5. The College District must send written notice of any investigative interviews, meetings, or hearings to the parties. This written notice must include a statement that the respondent is presumed not responsible and that a determination will not be made until the conclusion of the grievance process. If the scope of the investigation expands, the College District must issue a supplemental written notice to the parties providing additional details that also meet this standard.
6. The College District must send the parties and their advisors evidence directly related to the allegations, in electronic format or hard copy, and provide at least ten days for the parties to inspect, review, and respond to the evidence.
7. The College District must dismiss allegations of conduct that do not meet the federal Title IX definition of prohibited conduct or did not occur in the institution's education program or activity against a person in the U.S. Such dismissal is only for Title IX purposes and does not preclude the College District from addressing the conduct in any manner the institution deems appropriate (e.g., general discrimination or harassment complaint, Student Code of Conduct violation).
8. The College District may, at its discretion, dismiss a formal complaint or allegations contained therein, if:
 - a. The complainant informs the Title IX coordinator in writing that the complainant desired to withdraw the formal complaint or allegations contained therein;
 - b. The respondent is no longer enrolled at or employed by the College District; or
 - c. Specific circumstances prevent the College District from gathering sufficient evidence to reach a determination.
9. The College District must give the parties written notice of a dismissal, whether mandatory or discretionary, and the reasons for the dismissal.

Privacy Rights

Federal Title IX regulations protect the privacy of a party's medical, psychological, and similar treatment records by stating that the College District cannot access or use such records unless the College District obtains the party's voluntary, written consent to do so.

Criminal or
Regulatory
Investigation

If a law enforcement or regulatory agency notifies the College District that a criminal or regulatory investigation has been initiated, the College District will confer with the agency to determine if the College District's investigation would impede the criminal or regula-

tory investigation. The College District will proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation and in compliance with applicable federal Title IX regulations. After the law enforcement or regulatory agency has completed gathering its evidence, the College District will promptly resume its investigation. Any delay under this provision will constitute good cause for an extension of timelines established by this policy and associated procedures.

Concluding the Investigation and Hearing

Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation and hearing should be completed within 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.

The investigator will prepare a written report of the investigation. The report will be filed with the College District official overseeing the investigation. The investigation must result in an investigation report that fairly summarizes the investigation, and the report must be completed at least ten College District business days prior to the hearing. Access to this report must be given so that the complainant, respondent, and their respective advisors can meaningfully respond to the evidence prior to the conclusion of the investigation. The College District must send the evidence to each party and their advisors in electronic form and provide at least ten College District business days for them to submit a written response, which the investigator must consider before finalizing the investigation. The College District must make the evidence available again at any hearing, including for use in cross-examination.

Hearings

In accordance with applicable federal Title IX regulations, the College District will provide for a live hearing. During this live hearing:

1. A decision-maker must permit each party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those bearing on credibility.
2. Cross-examination must be conducted directly, orally, and in real time by the party's advisor of choice, and never by a party personally.
3. If a party is unable to obtain an advisor, the College District must provide one, free of charge, for the purpose of conducting cross-examination for the party. The advisor provided does not have to be, but may be, an attorney.
4. While the hearing must be "live," at either party's request, the College District must provide the parties with separate rooms

and use technology so the decision-maker and parties may simultaneously see and hear the questions.

5. At the hearing, the decision-maker has the responsibility to determine the relevancy of questions and explain in real time any decision not to permit a certain line of questioning.
6. During the investigation or hearing, questioning concerning a complainant's sexual history is generally not permitted, unless allowed by Title IX regulations.
7. A party or witness may refuse to submit to cross-examination during a live hearing. If a party or witness does not submit to cross-examination during a live hearing, that individual's statements may be relied on by the decision-maker(s) in reaching a determination regarding responsibility. The College District is not permitted to draw an adverse inference based on the mere fact that an individual refused to submit to cross-examination.
8. During the hearing, questions and evidence about the complainant's sexual predisposition or prior sexual behavior will be considered irrelevant, unless offered to prove that someone other than the respondent committed the alleged misconduct or to prove consent.
9. The College District must make an audio or video recording of the hearing, or a transcript, and make it available to the parties for inspection and review.
10. The decision-maker(s) facilitating the live hearing must not be the same person(s) as the Title IX coordinator or investigator(s).
11. After the hearing, the decision-maker(s) must issue a written determination of responsibility applying the preponderance of the evidence standard (i.e., more likely than not to have occurred). The written determination must include the following elements:
 - a. Identification of the allegations at issue;
 - b. A description of the procedural steps taken throughout the case;
 - c. Findings of fact supporting the determination;
 - d. Conclusions regarding application of the College District's Title IX policy;

- e. A statement and rationale as to the determination for each allegation;
 - f. A statement of any disciplinary sanction and whether any remedies will be provided to the complainant; and
 - g. A description of the procedures and permissible ground for appeal.
12. The decision-maker's written determination must be sent simultaneously to the parties along with information about how to file an appeal.

Notification of the Outcome

The College District will provide written notice of the outcome, within the extent permitted by the Family Educational Rights and Privacy Act (FERPA) or other law, to the victim and the person against whom the complaint is filed. The parties will be given the opportunity to respond to the report.

Upon written request, the College District will disclose to the alleged victim of a crime of violence, as defined in Title 18 Section 16, United States Code, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by the College District against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the College District will treat the victim's next of kin as the alleged victim.

College District Action

Prohibited Conduct

The College District will determine, based on the results of the investigation, whether each individual allegation of misconduct occurred using the preponderance of the evidence standard (i.e., more likely than not to have occurred). If the results of an investigation and live hearing indicate that prohibited conduct occurred, the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct, in accordance with College District policy and procedures. [See FM and FMA]

Corrective Action

Examples of corrective action may include, but are not limited to, the following:

1. Implementing the disciplinary measures or penalties described in FM(LOCAL) for students;
2. Providing a training program for those involved in the complaint;
3. Providing a comprehensive education program for the College District community;
4. Providing counseling for the complainant and respondent;

5. Permitting the complainant or respondent to drop a course in which they both are enrolled without penalty;
6. Conducting follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred;
7. Involving students in efforts to identify problems and improve the College District climate;
8. Increasing staff monitoring of areas where prohibited conduct has occurred;
9. Reaffirming the College District's policy against dating violence, domestic violence, gender-based harassment, sex discrimination, sexual violence, sexual harassment, and stalking;
10. Taking other actions allowed by Board policy.

Exception

The College District will minimize attempts to require a student who complains of prohibited conduct as defined by this policy to resolve the problem directly with the person who engaged in the prohibited conduct; however, if that is the most appropriate resolution method, the College District will be involved in an appropriate manner.

Improper Conduct

If the College District determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District may take other appropriate disciplinary action in accordance with College District policy and procedures or other corrective action calculated to address the conduct.

**Dismissal of
Complaint**

Mandatory
Dismissal

An allegation presented as a formal complaint under Title IX is subject to the mandatory dismissal procedures under law. Mandatory dismissal provisions include the following:

1. The alleged conduct is determined to not constitute sexual harassment, as defined in this policy;
2. The alleged conduct is determined not to have occurred within a College District's education program or activity; or
3. The alleged conduct is determined not to have occurred against a person in the United States.

Permissive
Dismissal

Any complaint may be dismissed at any time on request of a complainant. The Title IX coordinator must first assess the request in accordance with this policy at Request Not to Investigate, above.

Permissive or discretionary dismissal provisions include the following:

1. The complainant would like to withdraw the complaint;
2. The respondent is no longer enrolled at or employed by the College District; or
3. Specific circumstances prevent the College District from gathering evidence sufficient to reach a determination as to the complaint or allegations.

Notice of Dismissal

Upon dismissal of a complaint, the designated Title IX coordinator or the deputy Title IX coordinator will provide the parties written notice of the dismissal.

Confidentiality

To the greatest extent possible, the College District will respect the privacy of the complainant, respondent, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

Appeal

Either the complainant or respondent may appeal the determination rendered as a result of the investigation and live hearing, or any discretionary dismissal of the complaint, on the following permissible grounds:

1. Procedural irregularity that affected the outcome;
2. New evidence not reasonably available that could affect the outcome; and/or
3. Conflict of interest or bias by the College District's participants that affected the outcome.

The College District will ensure that the following elements are present during the course of the appeal:

1. The non-appealing party will be notified of the appeal and allowed to submit a written statement in response.
2. The appeal decision-maker(s) cannot be the same individuals as the hearing decision-maker(s). Nor can the appeal decision-maker(s) be the Title IX coordinator or the investigator(s) on the case.
3. The appeal must conclude with a written decision describing the appeal and the rationale for the result that is provided to the complainant and respondent simultaneously.

Appeals under this policy will be submitted to the appeals officer or administrator designated by the College District. The applicable appeal deadlines and guidelines detailed in the College District's *Title*

IX Complaint Resolution Process Handbook for Students and Employees will be followed. The College District will provide written notice of the outcome of any appeal, within the extent permitted by FERPA or other law, to the complainant and the respondent.

Upon written request, the College District will disclose to the alleged victim of a crime of violence, as defined in Title 18, Section 16, United States Code, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by the College District against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the College District will treat the victim's next of kin as the alleged victim.

Informal Resolution

After a formal complaint is filed, the College District may permit the voluntary use of an informal resolution process at any time prior to a final determination. The parties must provide their voluntary consent in writing to participate in such a process.

Prior to commencing an informal resolution process, the College District will provide the parties with the required written notice of the allegations and a description of the parameters of the informal resolution process. The notice will include a statement that a party is permitted to withdraw from the informal resolution process and resume the formal process at any time prior to a resolution being reached.

Informal resolution is prohibited in any case where a College District employee is accused of committing prohibited conduct against a student.

The College District will not require the parties to waive their rights to a formal process and agree to informal resolution as a condition of enrollment or employment.

Retaliation

Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited. Neither the College District nor any person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by applicable federal Title IX regulation; this policy; or because the individual has made a report or complaint, testified, assisted with, participated in, or refused to participate in a Title IX investigation, proceeding, or hearing.

Charging an individual with a violation(s) that does not involve sexual harassment, but arises out of the same facts or circumstances as a formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by applicable federal Title IX regulations, constitutes retaliation.

In an effort to prevent acts of retaliation, the College District will keep confidential and not disclose the identities of complainants, respondents, and witnesses, except as permitted by FERPA, required by law, or necessary to investigate and resolve a Title IX complaint.

The exercise of rights protected under the First Amendment does not constitute retaliation.

Charging an individual with a violation(s) for making a materially false statement in bad faith during the course of a Title IX grievance proceeding does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a bad faith materially false statement.

Complaints alleging retaliation in connection with a complaint or investigation of prohibited conduct will be addressed in accordance with this policy. Complaints alleging retaliation in connection with other policies or laws may be filed in accordance with the College District's prompt and equitable grievance procedures. [See FFDB and FLD]

Other Appeals

Appeals for complaints of prohibited conduct or Title IX violations will be processed as detailed in the College District's Title IX Complaint Resolution Process Handbook for Students and Employees. All other appeals outside of this policy may be submitted through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FMA(LOCAL) for students, and GB(LOCAL) for community members]

The College District will provide written notice of the outcome of any appeal(s), within the extent permitted by FERPA or other law, to the victim and the person against whom the complaint is filed. The parties will be given the opportunity to respond to the report.

Complaints Filed
with OCR

A party will also be informed of his or her right to file a complaint with the U.S. Department of Education Office for Civil Rights (OCR).

Records Retention

Retention of records will be in accordance with the College District's records retention procedures. [See CIA]

Records of formal complaint resolutions and informal resolutions will be retained by the College District for a period of seven years. The College District will retain all materials used to train institutional participants in the various phases of the resolution process, including the Title IX coordinators and decision-makers. All materials utilized to train Title IX coordinators, investigators, hearing panel participants, and decision-makers will be made available in accordance with applicable federal Title IX regulation requirements.

In instances where the College District receives a report of prohibited conduct, but a formal complaint is not filed, the institution will maintain a record of all actions taken, including supportive measures, for a period of seven years. In these instances, the College District will include a written rationale explaining why a formal complaint was not filed.

**Access to Policy,
Procedures, and
Related Materials**

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, will be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College District's administrative offices and will be distributed to a student or employee who makes a report.

¹ Office on Violence Against Women, United States Department of Justice: <https://www.justice.gov/ovw/dating-violence>

² Title IX Coordinator email: <mailto:tbrennan@collin.edu>

³ Title IX/Sexual Misconduct webpage: <https://www.collin.edu/titleix>

⁴ Deputy Title IX Coordinator for Students email: <mailto:athroop@collin.edu>

Collin County Community College District Board of Trustees

2024-09-3

September 24, 2024
Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Job Order Contract with Skanska USA Building Inc. for Elevator Replacement at the Courtyard Center

DISCUSSION: As a part of the planned renewal and replacement projects for fiscal year 2025, District staff have engaged Reed Wells Benson & Company in the design and development of the construction documents to replace two elevators with new units that serve the Courtyard Center building. The new units installed will meet the latest safety standards and regulations with improved performance and reliability.

The design was sent to Skanska USA Building Inc., an approved Job Order Contractor vendor, for a proposal estimate. The estimated cost for this project is \$1,551,690, which is budgeted and available in the Renewal and Replacement Fund.

Skanska USA Building Inc. provides the best value to the District for the projects completed under this method and is an allowed project delivery method for construction-related goods and services under Texas Government Code 2269. In compliance with Texas Government Code 2269, the District President will present any job order that exceeds \$500,000 to the Board of Trustees for approval.

Recommended Job Order Contract:

- Skanska USA Building Inc.
- Project Cost – \$1,551,690

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval to negotiate and execute a Job Order Contract with Skanska USA Building Inc. to replace the elevators at the Courtyard Center.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President or his designee to negotiate and execute a Job Order Contract with Skanska USA Building Inc. to replace the elevators at the Courtyard Center.”

Collin County Community College District Board of Trustees

2024-09-4

September 24, 2024
Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Contract to Replace Three Air Handlers and Associated Infrastructure at the McKinney Campus

DISCUSSION: This project will replace three air handler units with new units that serve Area D, Floors 1, 2, and 3 in the Main Building. The new units installed will be provided with UV lights and MERV 13 filters.

Request For Proposal FY2024-RFP-040 was issued and evaluated to determine the most qualified contractor based on a set of published evaluation criteria. Six responses were received and subsequently reviewed by the project management staff. The proposal submitted by Berger Engineering Company was determined to be the most responsive to the solicitation requirements and is recommended as the best value to the District. The estimated cost for this project is \$1,090,982, which includes a bid amount of \$1,010,982 and \$80,000 of owner's contingency, which is budgeted and available in the Renewal and Replacement Fund.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval to negotiate and execute a contract with Berger Engineering Company for \$1,090,982 to replace three air handlers and associated infrastructure at the McKinney Campus.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President or his designee to negotiate and execute a contract with Berger Engineering Company for \$1,090,982 to replace three air handlers and associated infrastructure at the McKinney Campus."

Collin County Community College District Board of Trustees

2024-09-5

September 24, 2024
Resource: Dr. Bill King
Executive Vice President

- AGENDA ITEM:** Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Guaranteed Maximum Price from Skanska USA Building Inc. for Roof Replacement at the Plano Campus
- DISCUSSION:** The Plano Campus will be undergoing renovations. This Guaranteed Maximum Price (GMP) is to remove and replace the existing roof down to the metal structure on approximately 212,000 square feet of roof.
- The Construction Manager at Risk (CMAR) was selected as the delivery method for this project at the Board of Trustees meeting on January 24, 2024. Upon completion of a solicitation process, the Board of Trustees authorized the District President to negotiate and enter into a CMAR contract with Skanska USA Building Inc.
- Skanska USA Building Inc. has been providing pre-construction services as defined by the executed contract. Part of these services includes providing estimates of the design being completed by IN2 Architecture, the project architect. Skanska USA Building Inc. has provided a GMP proposal that is within the established project budget and timeline parameters. Upon approval of the GMP, the previously executed contract will be amended allowing for the issuance of a Notice to Proceed to commence the Construction Phase of the contract.
- The amount of the GMP is \$9,614,524, and the substantial completion date is August 1, 2025.
- DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends approval of the Guaranteed Maximum Price in the amount of \$9,614,524 for the replacement of the roof at the Plano Campus.
- SUGGESTED MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President or his designee to execute pre-approved contract forms and all other documents to approve Skanska USA Building Inc.’s Guaranteed Maximum Price in the amount of \$9,614,524 for the replacement of the roof at the Plano Campus.”

Collin County Community College District Board of Trustees

2024-09-6

September 24, 2024
Resource: Dr. Bill King
Executive Vice President

- AGENDA ITEM:** Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute an Agreement with Wylie ISD Related to Construction and Use of Instructional Spaces for Wylie ISD Dual Credit Students at the Wylie Campus
- DISCUSSION:** Collin College and Wylie ISD have engaged in recent conversations related to the construction and development of a new Career and Technical Education (CTE) building at the Wylie Campus, including an agreement for dual credit students to attend classes at the campus. Wylie ISD is proposing to partially fund construction of the CTE building on the Wylie Campus to provide Wylie ISD students with access to this space during normal ISD school hours. The agreement would benefit Wylie ISD by establishing a permanent location for dual credit instruction of Wylie ISD students on the college campus and benefit Collin College with a dedicated pipeline of students in mutually agreed upon CTE programs.
- DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends approval to negotiate and execute an agreement with Wylie ISD regarding construction and use of a new Career and Technical Education building at the Wylie Campus as presented.
- SUGGESTED MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President or his designee to negotiate and execute an agreement with Wylie ISD related to construction and use of instructional spaces at a new Career and Technical Education building for Wylie ISD dual credit students at the Wylie Campus.”

Collin County Community College District Board of Trustees

2024-09-7

September 24, 2024
Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Exercise a Contract Amendment with AECOM Technical Services, Inc. to Provide Program Management Services for the New Career and Technical Education Building at the Wylie Campus

DISCUSSION: On February 27, 2024, the Board of Trustees approved the District President to negotiate a contract with AECOM Technical Services, Inc. to provide Program Management Services for the following Phase 1 projects: Plano Campus, Courtyard Center, and Collin Higher Education Center remodels, and a new Health Science building. Program management services from AECOM for the new Career and Technical Education building to be constructed on the Wylie Campus were not included in the contract at the time of its execution. The executed contract does contain language that allows for a contract amendment for additional projects that are added to the program.

The proposal is to move forward with the amendment of the contract with AECOM for program management services for the new Career and Technical Education building to be constructed on the Wylie Campus. The contract request for these services is not to exceed \$1,475,490.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval to execute a contract amendment with AECOM Technical Services, Inc. for Program Management Services for the new Career and Technical Education building at the Wylie Campus at a fee not to exceed \$1,475,490.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President or his designee to execute a contract amendment with AECOM Technical Services, Inc. for program management services for the new Career and Technical Education building at the Wylie Campus at a fee not to exceed \$1,475,490."

Collin County Community College District Board of Trustees

2024-09-8

September 24, 2024
Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM:

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute an Architectural Design Contract with Page Southerland Page, Inc. to Provide Design Services for the New Career and Technical Education Building at the Wylie Campus

DISCUSSION:

Over the past few months, District staff have engaged in a procurement process to select an architectural firm to provide design services for the construction of a new Career and Technical Education building.

To select the most qualified firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to design such a project. The qualifications were reviewed by a selection panel of Collin College staff, and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved formal interviews with the shortlisted firms. During these interviews, each firm presented their overall design vision for the project and their plan for the overall design phase of the project to the selection panel. Each firm was scored using a pre-established interview scoring process. Upon completion of the interviews, the firm having the highest score using the totals of the step one and two processes was selected as the most qualified firm.

Recommended Firm:

FY-2024-RFQ-014 – Page Southerland Page, Inc.

DISTRICT PRESIDENT'S RECOMMENDATION:

The District President recommends the selection of Page Southerland Page, Inc. and recommends approval to negotiate and execute an architectural design contract

with Page Southerland Page, Inc. to provide design services for the new Career and Technical Education building at the Wylie Campus.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Selection of Page Southerland Page, Inc. and approves the District President or his designee to negotiate and execute an architectural design contract with Page Southerland Page, Inc. to provide design services for the new Career and Technical Education building at the Wylie Campus.

Collin County Community College District Board of Trustees

2024-09-9

September 24, 2024
Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM:

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Contract with Skanska USA Building Inc. for Pre-Construction Services for the New Career and Technical Education Building at the Wylie Campus

DISCUSSION:

Over the past few months, District staff have engaged in a procurement process to select a Construction Manager at Risk (CMAR) firm for pre-construction and construction services for the construction of a new Career and Technical Education (CTE) building at the Wylie Campus.

To select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that submitted their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin College staff, and a shortlist of the most qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during the construction phase of the project, and a fee percentage based upon the budgeted cost of the project. The shortlisted firms were also invited for a formal interview with the selection panel and were scored using a pre-established interview scoring process. Upon completion of the interviews, the firm having the highest score from both steps was selected as offering the best overall value for the project.

Recommended Firm:

- FY2024-RFP-022 – Skanska USA Building Inc.
- Pre-construction services fee – not to exceed \$75,000

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends the selection of Skanska USA Building Inc., and recommends approval to negotiate and execute a contract with Skanska USA Building Inc. for pre-construction services for a new Career and Technical Education building at the Wylie Campus, and approves a budget amendment not to exceed \$75,000 from the Building Fund net position to affect the purchase.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the selection of Skanska USA Building Inc., approves the District President or his designee to negotiate and execute a contract with Skanska USA Building Inc. for pre-construction services for a new Career and Technical Education building at the Wylie Campus, and approves a budget amendment not to exceed \$75,000 from the Building Fund net position to affect the purchase.”

Collin County Community College District Board of Trustees

2024-09-10

September 24, 2024
Resource: Ali Subhani
Director of Internal Audit

AGENDA ITEM: Report Out of the Finance and Audit Committee and Consideration of Approval of the Audit Plan for Fiscal Year 2025

DISCUSSION: The following list outlines the projects that were approved by the Finance and Audit Committee for inclusion in the audit plan for fiscal year 2025:

Audits

- Directory Services
- Key Shop
- Technical Campus Academic Programs Consumable Review
- Accounts Payable
- Job Order Contracting
- Copier Leasing Contract Review

Administrative Projects

- External Peer Review
- Follow-up Activities
- Issuance of the Annual Internal Audit Report
- Professional Development/Speaking Engagements/ Training
- Investigations/Special Requests

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the Audit Plan for fiscal year 2025.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Audit Plan for fiscal year 2025.”

Date: September 17, 2024

To: H. Neil Matkin, Ed.D., District President
Members of the Finance and Audit Committee

From: Ali Subhani, CIA, CISA, GSNA, CDPSE
Executive Director, Office of Internal Audit *Ali Subhani*

Subject: Fiscal Year 2025 - Audit Plan Approval

The Internal Audit Charter requires that the Board of Trustees approves the annual Audit Plan. Based on the methodology detailed on page three, the following projects are recommended for approval:

Project	Objectives	Tentative Start Date
Directory Services	To evaluate the effectiveness of Active Directory (AD) and Azure management processes with Texas Administrative Code (TAC) 202 standards, and to assess adherence to technology best practices. (Satisfies the Texas Administrative Code 202 - Information Security Standards Audit Requirement)	First Quarter
Key Shop	To evaluate the adequacy of key related processes to ensure safety Districtwide	First Quarter
External Peer Review	Effort related to the ongoing external review of the Office of Internal Audit that is required every 5 years by professional auditing standards	First Quarter
Technical Campus Academic Programs Consumable Review	To evaluate internal controls over inventory and consumables for the Automotive, Construction, and Welding academic programs and to determine if lab fees are aligned with program costs	Second Quarter

Project	Objectives	Tentative Start Date
Accounts Payable	To assess the adequacy and effectiveness of internal controls over the accounts payable process and ensure adherence to applicable requirements.	Second Quarter
Job Order Contracting	To evaluate compliance with applicable policies and regulations for Job Order Contracts	Third Quarter
Copier Leasing Contract Review	To review the leasing contract for multifunctional devices (printers/copiers), identifying opportunities for cost savings, improved efficiency, and effective use of district resources	Fourth Quarter
Administrative Requirements	Effort devoted to various administrative requirements such as publishing the required Annual Internal Audit report, development of the audit plan, serving on institutional committees, fulfilling requests for speaking engagements and attendance at professional training events	Ongoing
Investigations / Special Requests	Perform investigations of fraud incidents reported through the District's hotline or others, and any special requests	Ongoing
Follow Up Activities	Follow up on implementation of pending management action plans in response to audit observations	Ongoing

The plan was based on the utilization of the Director and one full-time Senior Auditor. Additionally, the District President is supportive of plans to utilize student interns.

The planned audit of Scholarships previously approved for inclusion on the fiscal year 2025 audit plan, will be reevaluated at a future date.

Audit Plan Methodology - Fiscal Year 2025

As required by the Internal Audit Charter, the Director for Internal Audit prepared the Fiscal Year 2025 Audit Plan by identifying the auditable areas for the District. The auditable areas were identified by reviewing budgetary information, the Comprehensive Annual Financial Report, the Collin College website, and Collin College policies (legal and local). Members of the District President's Cabinet were also offered the opportunity to provide input to the Office of Internal Audit.

A risk assessment was then conducted of the auditable areas based on eight risk factors. Each factor is weighted based on importance and given a risk rating that indicates the risk for that factor to the auditable area. The risk rating for the auditable area is totaled to compute the risk score. The final selection is based on the professional judgment of personnel in the Office of Internal Audit.

An explanation of the eight factors and risk ratings is outlined in the graphic on the right.

I M P A C T		
1	Criticality of the Unit 	This factor measures the importance of the unit to accomplish the mission of the District. This considers the impact if the unit is unable to provide its service within a required time frame and/or at the expected level.
2	Financial Impact 	This considers the overall dollar amount flowing through, committed to, or generated by the unit/process (e.g. expenditures, grant amount, revenues collected/earned). This evaluates the impact of inappropriate activity from a financial perspective.
3	Regulatory Compliance 	The complexity, volume, & clarity of regulations / compliance requirements from external requirements impact the District's ability to comply & therefore influences risk. Risks relate to the inability to comply; penalties, fines or litigation; loss of funding sources; & regulatory restrictions.
4	Public Sensitivity 	This measures the sensitivity of the unit to public exposure of critical internal issues. This considers the potential effect to the District overall as the result of negative information.
L I K E L I H O O D		
5	Control Environment 	Assessment of the control environment is based on factors such as the adequacy of the existing control structure, expertise of management, historical problems, conditions found during recent reviews/interactions, and the overall effectiveness and efficiency of operations.
6	Changes in the Unit 	Changes in management personnel, organizational & operational structure, & the operational systems can influence risk. In some cases, reorganization of responsibilities and activities can result in significant changes that compromise the internal control environment.
7	Complexity of Monitoring Activities 	This factor considers the locations/number of locations where activities occur and/or the locations where monitoring of such activities take place.
8	Audit History 	This considers whether there has been an audit of the unit, the last time an audit was performed, and the results of the audit.

Collin County Community College District Board of Trustees

2024-09-11

September 24, 2024

Resource: Dr. Abe Johnson
SVP Campus Operations

AGENDA ITEM: Consideration of Approval for a Training Fee to Apply to Outside Organizations for Healthcare Training

DISCUSSION: Several hospitals and healthcare providers have expressed an interest in using the resources in the Collin College healthcare facilities to conduct simulation activities designed to provide enhanced training to their personnel.

The opportunity to offer the facilities as a training option for healthcare organizations expands the training possibilities for external entities. Collin College Health Sciences students may benefit from the presence of other healthcare roles in the building. Observing techniques and demonstrations can bring awareness to students and enhance their understanding.

A proposed \$45–\$60 per hour per bed fee would cover the necessary college personnel required to manage the equipment in addition to equipment depreciation costs.

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the proposed \$45–\$60 per hour per bed fee to cover necessary college personnel required to manage the equipment in addition to equipment depreciation costs.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the recommendation of the proposed rate of \$45–\$60 per hour per bed fee to cover necessary college personnel required to manage the equipment in addition to equipment depreciation costs.”

Collin County Community College District Board of Trustees

2024-09-12

September 24, 2024

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for September 24, 2024

DISCUSSION: The Bid Report for September:

- 1 New Solicitation
- 2 Contract Revisions

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Bid Report for September 24, 2024, as presented.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for September 24, 2024, as presented."

New Solicitation

Purchase Request #1 – pg. 116 Ericsson Radio Dot System	\$ 9,450,000
Total of New Solicitation	<u>9,450,000</u>

Contract Revisions

Purchase Request #2 – pg. 117 Help Desk Services	550,000
Purchase Request #3 – pg. 118 Apparel Items	60,000
Total of Contract Revisions	<u>610,000</u>

Grand Total \$ 10,060,000

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the contract for the Ericsson Radio Dot System from Anixter, Inc., BearCom, and Superior Fiber & Data Services for all District buildings, parking garages, and student housing.

BACKGROUND

The cellular signal for all major cellular providers within the District's buildings and parking garages is very poor, rendering reliable cell phone coverage and use difficult. Poor signal coverage throughout the District, excluding the Technical Campus, has been confirmed over the past months by a third-party cellular signal assessment. The deployment of the Ericsson Radio Dot System at the Technical Campus in 2022 has yielded positive results with improvement in signal strength for major telecom carriers such as AT&T, Verizon, and T-Mobile.

Anixter, Inc., as a wholly owned subsidiary of Wesco International, Inc., has a contract through the OMNIA Partners cooperative purchasing program to provide Ericsson hardware, Day 1, and Day 2 services, Contract Number R192008. BearCom has a contract through the Buyboard cooperative purchasing program to provide installation services and maintenance, Contract Number 696-23. Superior Fiber & Data Services, Inc. has a contract with Collin College for data and voice cabling services and will provide the conduit, copper, and fiber data cabling, Contract Number SCON-100249. These contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Reference Contract number SCON-101150 was issued to track contract spend for the Ericsson Radio Dot System.

IMPACT OF THIS ACTION

The purchase of this equipment and services will provide a more reliable signal for students, faculty, staff, and visitors to the campuses. The Ericsson Radio DOT System at the Technical Campus has been proven to resolve insufficient cellular coverage for major telecom carriers. The coverage will include all parking garages, where applicable.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$9,450,000, which is budgeted in the Building Fund and subsequent years' budgets, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term is October 1, 2024 through September 30, 2029.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the expenditure of additional funds to purchase help desk services from BlackBeltHelp for the Technology Services Department.

BACKGROUND

BlackBeltHelp provides supplemental support services to the Student Help Desk for the District. There were over 53,000 interactions in FY23, and the interactions for FY24 are estimated to be around 45,000. BlackBeltHelp assists students in navigating multiple integrated systems and provides technical support.

Request For Proposal Number 4403 was issued and awarded in May 2021 to procure help desk services for the District. Reference Contract Number SCON-100347 was issued to track contract spend for BlackBeltHelp.

IMPACT OF THIS ACTION

This additional spend request will provide students with continued support through further contracted interactions via email and phone. The technical support and student help desk services provided by BlackBeltHelp support Collin College students and augment the Collin College internal help desk services for students and faculty during evening and weekend hours. More instruction in an online environment has resulted in students needing more technical support. These services include email support and telephone assistance to students for essential systems, including Workday, OneLogin, Canvas, and Org Sync. Since 2020, interactions with the Help Desk have increased dramatically, and BlackBeltHelp has assisted in providing 24/7/365 service to students and staff.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$1,470,000. This purchasing request, subject to Board approval, is for spend authorization for an additional \$550,000 which is budgeted in the Technology Services Department's FY25 operating budget and subsequent year's budget. Current contract spend is \$1,449,798.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2021 through August 31, 2026.

RESOURCE PERSONNEL

Abe Johnson, SVP Campus Operations
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of apparel items from Ad-Wear & Specialty of Texas, Inc. and Buffalo Specialties for the District.

BACKGROUND

The contract for apparel items is utilized districtwide for special events and the District's promotion for students, faculty, staff, and prospective students. An Invitation To Bid Number 4470 was issued and awarded in October 2021 to procure apparel items.

IMPACT OF THIS ACTION

Based on the annual spending on the previous three-year contract, the initial request should have included the annual purchase of uniform shirts for the plant operations and grounds maintenance staff. Prior uniforms were provided by a uniform rental company.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$500,000. This purchasing request is for an additional \$60,000 spend authorization in the various departments' FY25 operating budgets. Current contract spend is \$489,140.

MONITORING AND REPORTING TIMELINE

The contract term is January 1, 2022 through December 31, 2024.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
972-758-3831

INFORMATION REPORTS

- Workday Student Status Report for September 2024 pg. 120
- Personnel Report for September 2024 pg. 121
- Monthly Investment Report as of August 31, 2024 pg. 126
- Quarterly Investment Report as of August 31, 2024 pg. 151
- AECOM Monthly Report for August 2024 pg. 188

INFORMATION ITEM

Workday Student Status Report September 2024

Description of the Project: This is the second phase of the Workday project, supporting the strategic initiative of streamlining administrative data systems to improve business processes and accommodate growth.

Project Status: The project is on budget and in yellow status due to schedule risks.

Objectives of the Project:

- Improve the student experience through enhanced stakeholder-facing tools using data-driven seamless engagement of students, faculty, staff, and administrators
- Modernize student systems and other supporting enterprise systems
- Offer configurable, streamlined processes providing an agile response to institutional and environmental changes

Status Summary: Key Accomplishments

- 800-hour credit from Workday toward enhancements
- Testing, data auditing, issues resolution, and clean-up continue

Key Events and Milestones

October 2024 - March 2025

- Real-time payment processing via refresh button – October 2024
- Onbase/Brainware (document management) Go Live – February 2025
- Real-time payment processing – refresh automatic – March 2025

Resource:

Dr. Abe Johnson, SVP Campus Operations
972-985-3760
ajohnson@collin.edu

Collin County Community College District Board of Trustees

Personnel Report for September 24, 2024

Administrative Appointments

Name	Start Date	Title	Department	Reason
Rebecca Acuna	09/01/24	N: Associate Vice President, Human Resources O: Director, HR Employment	N: Human Resources O: Human Resources	Reclassification
John Brewer	09/01/24	N: Executive Director, Facilities Operations O: Director Facilities Maintenance	N: Facilities Operations O: Facilities Operations	Reclassification
Barbara Johnston	09/01/24	N: Deputy Chief Financial Officer O: Associate VP, Financial Services and Reporting	N: CFO, Finance & Budgeting O: CFO, Finance & Budgeting	Reclassification
David Prevatte	09/01/24	N: Assistant Chief of Police O: Manager, Accreditation and Clery Compliance Coordinator	N: Police O: Police	Reclassification
Zanmin Tram	09/01/24	N: Executive Director, Planning, Design & Construction O: Director Planning Design and Construction	N: Construction O: Construction	Reclassification

Faculty Appointments

Name	Start Date	Title	Department	Reason
Emily Alexander	08/16/24	Professor, Economics	Economics	Replacement James Makokha
Paul Anderson	08/13/24	Professor, Construction Management	Construction Management	New position
Caylin Blockley	08/13/24	Professor, Speech	Speech	New position
Collette Campbell	08/13/24	Professor, Licensed Vocational Nursing	Licensed Vocational Nursing	Replacement Tiffany Krueger
Cory Chaisson	08/20/24	Professor, Interior / Commercial Design	Interior / Commercial Design	New position
Dmarcius Childress	08/13/24	Professor, Heating Ventilation Air Conditioning	Heating Ventilation Air Conditioning	Replacement Cody Bagshaw
Veronica Johnson	08/19/24	Professor, Surgical Assisting	Surgical Assisting	New position

Staff Appointments

Name	Start Date	Title	Department	Reason
Jamal Al Shatarat	09/03/24	Project Manager, Technology	Tech Services Project Management	Replacement Terrie Archer
Ezrela Amoako	09/16/24	Coordinator, Web Communications	Communications	New position
Reldon Caddy	08/19/24	Lab Assistant, Culinary Arts	Culinary Arts	Replacement Adrianna Rodriquez
Patti Carter	08/26/24	Assistant to the Executive Dean	Continuing Professional Development	Replacement Lily Ayalew
Stefany Fred Antongiorgi	09/23/24	Supervisor, Food Services	Food Services	Replacement Fred Baza
Marcus Freeman	08/19/24	Director, Adult Education & Literacy	Grants and Contracts	New position
Destine Gibson	09/09/24	Coordinator, Marketing and Communications	Communications	Replacement Nicole Luna
Sherisse Glenn	09/09/24	Administrative Assistant	Executive Dean	Replacement Tammy Pitts
Kate Lynn Hamilton	08/30/24	Buyer	Purchasing	Replacement Steve Tillman
Nora Hernandez	08/19/24	Manager, Apprenticeship and Employer Engagement	Office - Provost	New position
Breanna James	09/23/24	Reference Associate	Library	Replacement Sabrina Gillo
Amy King	09/09/24	Administrative Assistant	Communications	New position
William Shaw	09/03/24	Collin Police Officer	Police	Replacement Alfredo Rundell
Del Teach	08/19/24	Manager, Food Services	Food Services	Replacement Andrea Porter
Richard Villarreal	09/03/24	Collin Police Officer	Police	Replacement Thomas White
Austin Walker	09/03/24	Collin Police Officer	Police	Replacement Austin Walker

Promotions and Changes

Name	Start Date	Title	Department	Reason
Lori Barnett	08/30/24	N: Executive Assistant to Campus Provost O: Administrative Assistant Academic/Workforce	N: Office - Provost O: Office - Provost	Replacement Shelly Marchbanks
Craig Cawthorn	09/01/24	N: Police Communications Specialist O: Police Telecommunicator	N: Police O: Police	Reclassification

Marlo Cooper	09/01/24	N: Police Communications Specialist O: Police Telecommunicator	N: Police O: Police	Reclassification
Brittany Cortez	09/01/24	N: Lead College and Career Counselor/Dual Credit O: College and Career Counselor/Dual Credit	N: P-12 Partnerships/Dual Credit O: P-12 Partnerships/Dual Credit	Reclassification
Kim Cabbage	09/09/24	N: Assistant Director, Grants Management, Post Awards O: Administrative Assistant	N: Grants Management O: Grants Management	Promotion
Andrea Diaz	09/01/24	N: Lead College and Career Counselor/Dual Credit O: College and Career Counselor/Dual Credit	N: P-12 Partnerships/Dual Credit O: P-12 Partnerships/Dual Credit	Reclassification
Rita Fernaine	09/01/24	N: Manager, Accreditation and Clery Compliance Coordinator O: Administrative Assistant/Records Clerk	N: Police O: Police	Reclassification
David Fite	09/01/24	N: Police Communications Specialist O: Police Telecommunicator	N: Police O: Police	Reclassification
Kristy Gann	09/01/24	N: Police Communications Specialist O: Police Telecommunicator	N: Police O: Police	Reclassification
Jeanine Jones	08/26/24	N: Manager, Accounting O: Senior Accountant	N: CFO, Finance & Budgeting O: CFO, Finance & Budgeting	Promotion
Hooria Khan	08/30/24	N: Coordinator, Music and Art Lab O: Student Engagement Specialist, Part-time	N: Art O: Student Engagement	Replacement Erika McInay
Mi Li Kim	09/06/24	N: Human Resources Coordinator, Benefits O: Human Resources Specialist, Benefits	N: Human Resources O: Human Resources	Reclassification
Karen Kimball	09/01/24	N: Coordinator, Accounts Receivable O: Accounts Receivable Associate	N: CFO, Finance & Budgeting O: CFO, Finance & Budgeting	Replacement Elizabeth Korb

Beth Anne Smith	08/12/24	N: Manager, Science Labs O: Lab Instructor	N: Biology O: Chemistry	Replacement Stacey Bilich
Joshua Tennison	09/01/24	N: Help Desk Technician O: Facility Operations Assistant	N: Campus Technology Services O: Physical Plant Support Services	Replacement David Smith
Richard Thurman	08/26/24	N: Program Coordinator, Emergency Medical Services/TDSH O: Clinical Coordinator EMS	N: Emergency Medical Technology O: Emergency Medical Technology	Replacement Gregory Cox
Nasrin Tijerina	09/01/24	N: Police Communications Specialist O: Police Telecommunicator	N: Police O: Police	Reclassification
Melissa Wark	08/19/24	N: Coordinator, Special Admissions/Advising O: Administrative Assistant	N: P-12 Partnerships/Dual Credit O: P-12 Partnerships/Dual Credit	Replacement Angel Cawthon

Resignations and Separations

Name	Last Day	Service	Title	Department	Reason
Benjamin Adcock	09/04/24	1	Collin Police Officer	Police	Resignation
Cody Bagshaw	08/31/24	<1	Professor, Heating Ventilation Air Conditioning	Heating Ventilation Air Conditioning	Resignation
Brianna Burnett	08/31/24	5	Professor, Art	Art	Resignation
Brittany Flowers	08/23/24	3	eLearning Assistant	eLearning Centers	Resignation
Eric Haas	08/31/24	2	Lab Instructor	Biology	Resignation
Marilyn Harren	09/06/24	4	Director, ACCESS	Access	Resignation
Veronica Lee	09/01/24	2	Professor, Licensed Vocational Nursing	Licensed Vocational Nursing	Resignation
Hershel Moore	09/17/24	<1	Facility Operations Assistant	Facilities Preventative Maintenance	Resignation
David Peruski	09/06/24	2	Dean of Nursing	Dean - Nursing	Resignation
Steven Reeves	08/31/24	4	Professor, Welding	Welding	Resignation
Briana Rochell	09/20/24	<1	Compensation Specialist	Human Resources	Resignation

Lorena Rodriguez	08/31/24	14	Professor, Economics	Economics	Resignation
Gary Stevens	08/31/24	3	Professor, Carpentry	Carpentry	Resignation
Yvette Talley	09/05/24	2	Administrative Assistant	Purchasing	Resignation
Bart Terrell	08/31/24	4	Collin Police Officer	Police	Resignation
Adela Valdez	08/29/24	1	Veterans Transition Specialist	Veteran Services	Resignation
Roger Widmer	08/31/24	4	Associate Vice President, Continuing Professional Development	Continuing Professional Development	Resignation

Collin County Community College District

Investment Report

As of August 31, 2024



M E E D E R

PUBLIC FUNDS

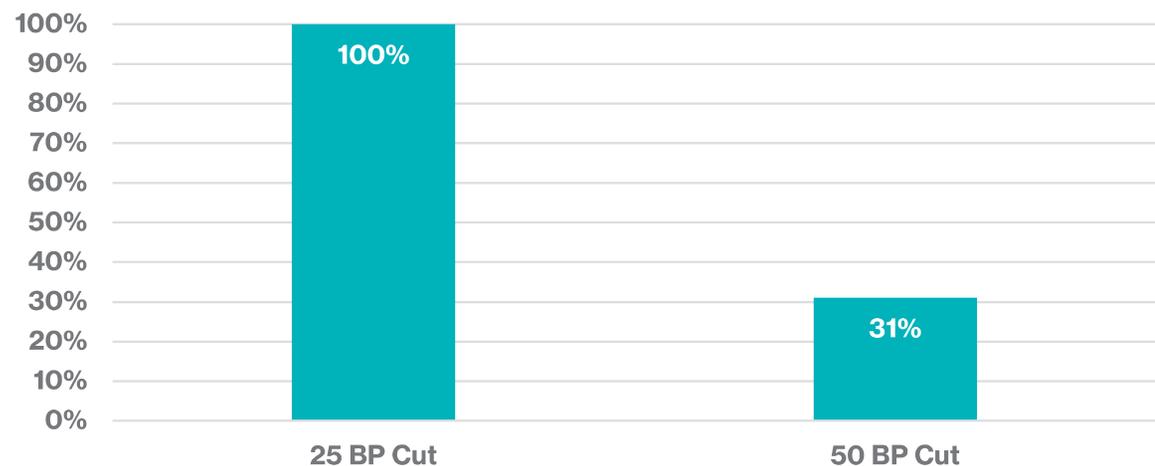
OBSERVATIONS AND EXPECTATIONS

- Fed Chair Jay Powell telegraphed a September 18th rate cut during a recent speech
- The labor market is softening with continuing unemployment claims rising
- Some are expecting inflation to reaccelerate significantly, we are not
- Intermediate-term interest rates have declined materially the past few months

The September Rate Cut

- At the Fed's annual economic symposium in Jackson Hole, Chair Powell stated, "the time has come for policy to adjust".
- Powell also said, "our restrictive monetary policy helped restore balance between aggregate supply and demand".

Probabilities of Cuts at September Fed Meeting

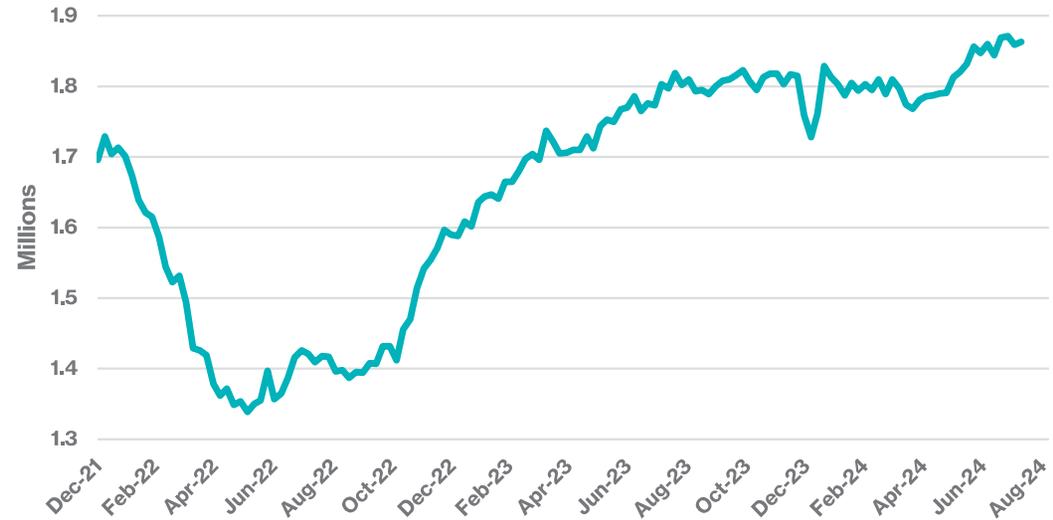


SOURCES: FEDERAL RESERVE, BLOOMBERG, CME AS OF 8/30/24

Continuing Claims Show a Softening in the Labor Market

- Continuing claims track the number of U.S. residents filing for ongoing unemployment benefits in a given week.
- It measures ongoing unemployment benefits, which contrasts with initial claims, that track new filings for benefits.
- After remaining fairly steady for about a year, continuing claims have been moving higher the past few months.

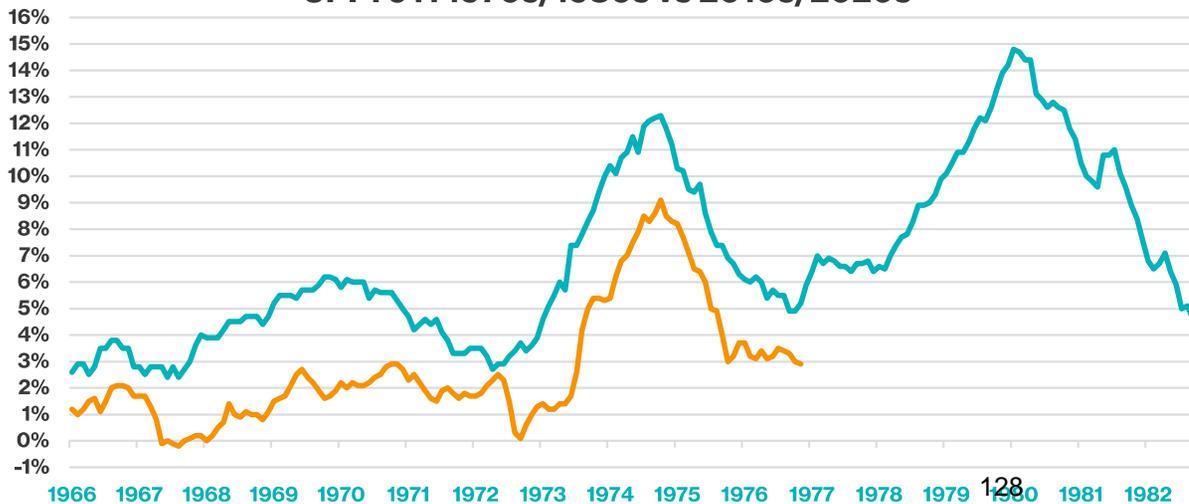
Continuing Unemployment Claims



SOURCES: BLOOMBERG, DEPARTMENT OF LABOR

A High Inflation Repeat?

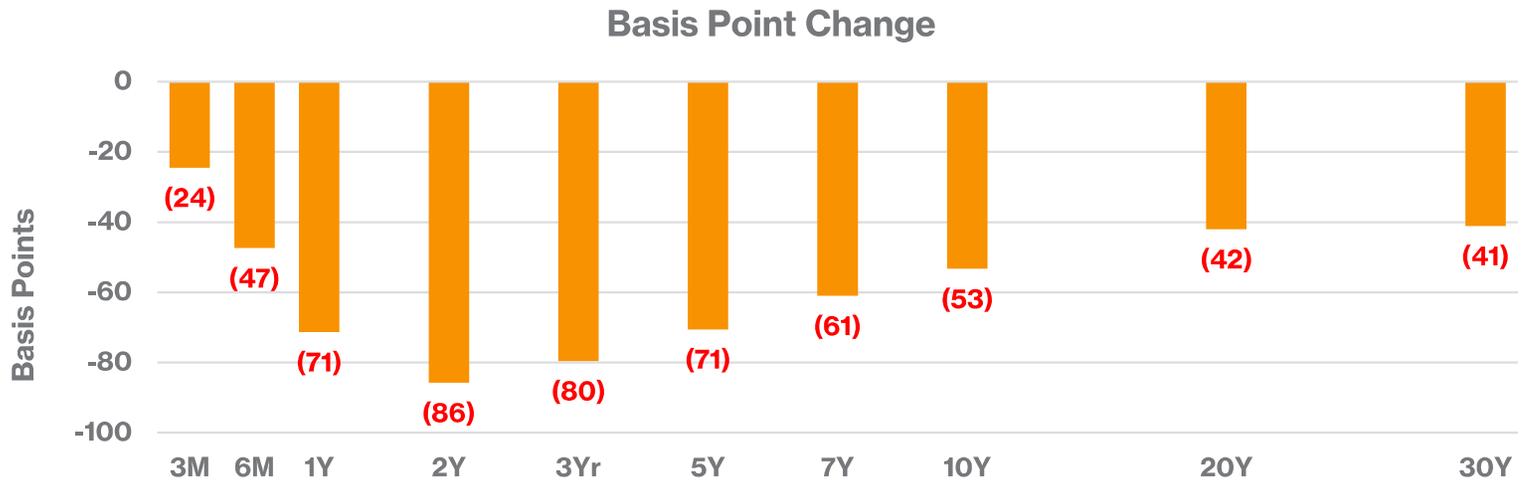
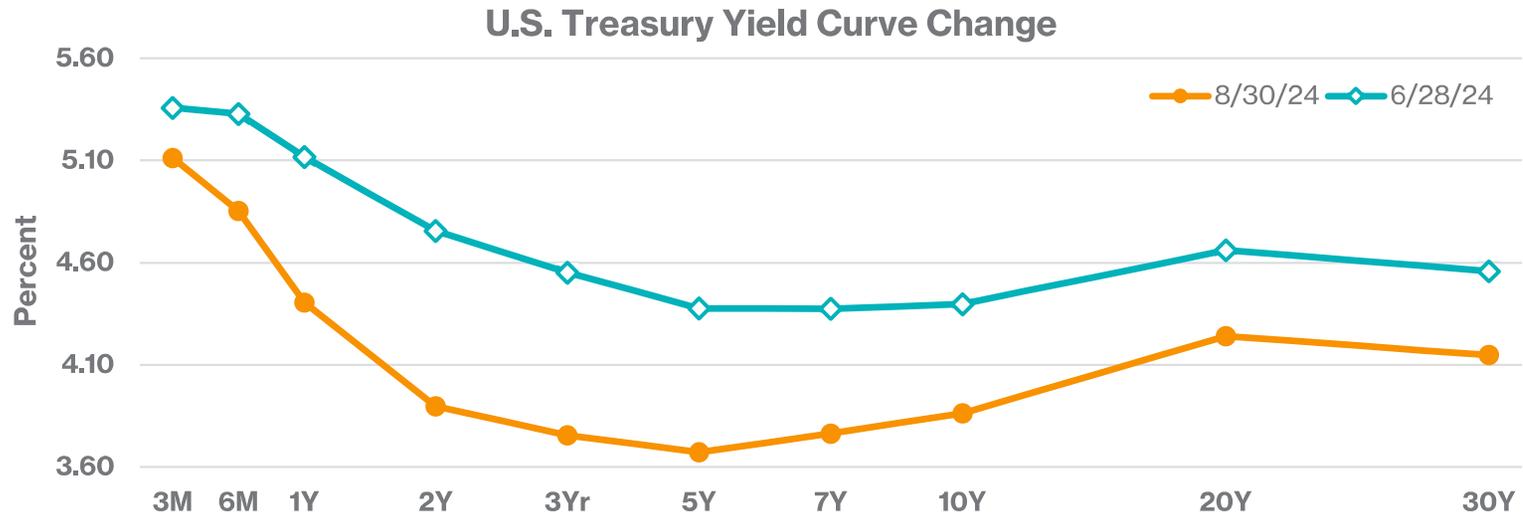
CPI YoY: 1970s/1980s vs 2010s/2020s



- Some market pundits believe inflation will follow a similar pattern as it did in the 1970s/80s and have a resurgence to higher levels.
- We don't expect that to happen due to the significantly different factors occurring now versus the 1970s/80s, such as demographics and technology.

SOURCES: BLOOMBERG, BUREAU OF ECONOMIC ANALYSIS

Intermediate-Term Rates Declined Meaningfully the Past Few Months



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Portfolio Overview	7
Summary by Type	8
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Accrued Interest Schedule	19
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Portfolio Summary

4.84

Weighted Average Yield to Maturity

0.51

Weighted Average Maturity (Years)

0.53

Portfolio Effective Duration (Years)

0.51

Weighted Average Life (Years)

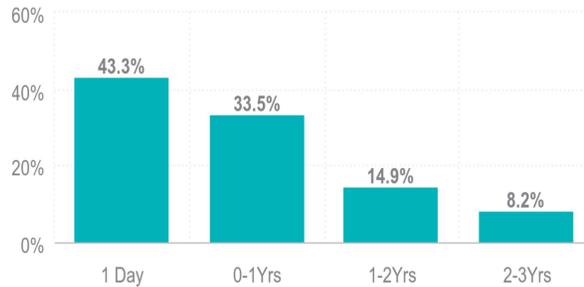
AA

Average Credit Rating

Portfolio Position

Par Value	\$411,712,551
Principal Cost	\$407,393,696
Book Value	\$410,006,181
Market Value	\$410,556,045
Unrealized Gain/Loss	\$549,864
Accrued Interest	\$1,952,200

Maturity Distribution



Sector Allocation



● LGIP	43.29%
● U.S. Agencies	34.63%
● Commercial Paper	13.37%
● U.S. Treasuries	8.67%
● Bank Deposits	0.04%
● Maturity/Sale Receivable	0.00%

Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	155,731.06	155,731.06	155,731.06	0.04%	1	0.00
LGIP	175,556,819.89	175,556,819.89	175,556,819.89	43.29%	1	5.30
Commercial Paper	55,000,000.00	54,228,763.26	54,228,763.26	13.37%	98	5.35
U.S. Treasuries	35,500,000.00	35,167,050.77	35,034,462.93	8.67%	334	4.79
U.S. Agencies	140,500,000.00	140,447,680.00	140,030,403.82	34.63%	411	4.23
Maturity/Sale Receivable	5,000,000.00	5,000,000.00	5,000,000.00	0.00%	0	2.47
TOTAL	411,712,550.95	410,556,044.98	410,006,180.96	100.00%	185	4.84
CASH AND ACCRUED INTEREST						
Purchased Accrued Interest		78,919.27	78,919.27			
TOTAL CASH AND INVESTMENTS	411,712,550.95	410,634,964.25	410,085,100.23		185	4.84
TOTAL EARNINGS						
		CURRENT MONTH				
		1,764,489.15				

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
2020 BOND SERIES						
LGIP	1	28,003,437.72	28,003,437.72	6.87	5.30	1
Commercial Paper	1	5,000,000.00	4,955,500.00	1.22	5.49	61
TOTAL	2	33,003,437.72	32,958,937.72	8.13	5.33	10

BUILDING						
LGIP	2	20,165,975.77	20,165,975.77	4.95	5.30	1
Commercial Paper	3	25,000,000.00	24,547,552.15	6.02	5.23	128
U.S. Treasuries	1	15,000,000.00	14,745,266.58	3.65	5.05	196
U.S. Agencies	4	30,000,000.00	30,027,218.82	7.40	3.94	207
Maturity/Sale Receivable	1	5,000,000.00	5,000,000.00	0.00	2.47	0
TOTAL	11	95,165,975.77	94,486,013.33	22.05	4.78	137

DEBT SERVICE						
LGIP	1	13,836,000.94	13,836,000.94	3.40	5.30	1
TOTAL	1	13,836,000.94	13,836,000.94	3.41	5.30	1

OPERATING						
Bank Deposits	1	155,731.06	155,731.06	0.04	0.00	1
LGIP	3	42,469,840.62	42,469,840.62	10.42	5.30	1
U.S. Treasuries	3	20,500,000.00	20,289,196.35	5.08	4.60	434
U.S. Agencies	9	80,500,000.00	79,997,836.63	20.00	4.25	490
TOTAL	16	143,625,571.68	142,912,604.66	35.39	4.60	338

STABILIZATION						
LGIP	1	30,980,507.48	30,980,507.48	7.60	5.30	1
Commercial Paper	3	25,000,000.00	24,725,711.11	6.07	5.45	76
U.S. Agencies	4	30,000,000.00	30,005,348.37	7.44	4.50	406

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Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
TOTAL	8	85,980,507.48	85,711,566.96	21.14	5.06	165
TEXAS CONNECT						
LGIP	1	12,030,317.21	12,030,317.21	2.95		1
TOTAL	1	12,030,317.21	12,030,317.21	2.97		1
TEXAS CONNECT-BLDG						
LGIP	1	28,070,740.15	28,070,740.15	6.89		1
TOTAL	1	28,070,740.15	28,070,740.15	6.92		1
GRAND TOTAL	40	411,712,550.95	410,006,180.96	100.00	4.84	186



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
2020 BOND SERIES												
LGIP												
TEXPOOL	TexPool	08/31/2024 08/31/2024	28,003,437.72	28,003,437.72 0.00	28,003,437.72	5.30		1	1.00 28,003,437.72	0.00 28,003,437.72	6.90	AAA
LGIP TOTAL			28,003,437.72	28,003,437.72 0.00	28,003,437.72	5.30		1	1.00 28,003,437.72	0.00 28,003,437.72	6.90	AAA
COMMERCIAL PAPER												
62479LKX2	MUFG BANK NY 10/31/24	04/30/2024 04/30/2024	5,000,000.00	4,863,533.33 0.00	4,863,533.33	5.49	10/31/2024	61	99.11 4,955,500.00	0.00 4,955,500.00	1.22	P-1 A-1
COMMERCIAL PAPER TOTAL			5,000,000.00	4,863,533.33 0.00	4,863,533.33	5.49		61	99.11 4,955,500.00	0.00 4,955,500.00	1.22	A-1
2020 BOND SERIES TOTAL			33,003,437.72	32,866,971.05 0.00	32,866,971.05	5.33		10	32,958,937.72	0.00 32,958,937.72	8.13	AA+
BUILDING												
LGIP												
TEXSTAR	TexSTAR	08/31/2024 08/31/2024	3,179,580.16	3,179,580.16 0.00	3,179,580.16	5.29		1	1.00 3,179,580.16	0.00 3,179,580.16	0.78	AAA
TEXPOOL	TexPool	08/31/2024 08/31/2024	16,986,395.61	16,986,395.61 0.00	16,986,395.61	5.30		1	1.00 16,986,395.61	0.00 16,986,395.61	4.19	AAA
LGIP TOTAL			20,165,975.77	20,165,975.77 0.00	20,165,975.77	5.30		1	1.00 20,165,975.77	0.00 20,165,975.77	4.97	AAA
COMMERCIAL PAPER												
62479LK46	MUFG BANK NY 10/04/24	01/18/2024 01/18/2024	10,000,000.00	9,639,611.11 0.00	9,639,611.11	5.15	10/04/2024	34	99.54 9,954,258.33	0.00 9,954,258.33	2.45	P-1 A-1
22533TNF9	CREDIT AGRI NY 01/15/25	07/16/2024 07/16/2024	5,000,000.00	4,866,600.00 0.00	4,866,600.00	5.39	01/15/2025	137	98.02 4,900,861.20	0.00 4,900,861.20	1.21	P-1 A-1
22533TR73	CREDIT AGRI NY 04/07/25	07/16/2024 07/16/2024	10,000,000.00	9,626,122.22 0.00	9,626,122.22	5.24	04/07/2025	219	96.92 9,692,432.62	0.00 9,692,432.62	2.39	P-1 A-1
COMMERCIAL PAPER TOTAL			25,000,000.00	24,132,333.33 0.00	24,132,333.33	5.23		128	98.20 24,547,552.15	0.00 24,547,552.15	6.05	A-1
U.S. TREASURIES												
91282CED9	US TREASURY 1.750 03/15/25	03/27/2024 03/27/2024	15,000,000.00	14,538,867.19 8,559.78	14,547,426.97	5.05	03/15/2025	196	98.47 14,770,312.50	25,045.92 14,745,266.58	3.64	Aaa AA+
U.S. TREASURIES TOTAL			15,000,000.00	14,538,867.19 8,559.78	14,547,426.97	5.05		196	98.47 14,770,312.50	25,045.92 14,745,266.58	3.64	AA+
U.S. AGENCIES												



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3130ARD24	FHLBANKS 2.010 09/30/24 '24	05/22/2023 05/24/2023	10,000,000.00	9,613,500.00 0.00	9,613,500.00	5.00	09/30/2024	30	99.73 9,972,800.00	(4,475.16) 9,977,275.16	2.46	Aaa AA+
3130AQCM3	FHLBANKS 1.000 12/20/24 '24	12/10/2021 12/20/2021	5,000,000.00	5,000,000.00 0.00	5,000,000.00	1.00	12/20/2024	111	98.71 4,935,650.00	(64,350.00) 5,000,000.00	1.22	Aaa AA+
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	01/09/2023 01/11/2023	5,000,000.00	5,013,700.00 0.00	5,013,700.00	4.36	01/10/2025	132	99.76 4,988,200.00	(14,256.17) 5,002,456.17	1.23	Aaa AA+
3130ATUC9	FHLBANKS 4.500 12/12/25	01/06/2023 01/10/2023	10,000,000.00	10,108,500.00 0.00	10,108,500.00	4.10	12/12/2025	468	100.29 10,028,700.00	(18,787.50) 10,047,487.50	2.47	Aaa AA+
U.S. AGENCIES TOTAL			30,000,000.00	29,735,700.00 0.00	29,735,700.00	3.93		207	99.75 29,925,350.00	(101,868.82) 30,027,218.82	7.38	AA+
MATURITY/SALE RECEIVABLE												
912828YE4	UNITED STATES TREA-SURY 1.25 08/31/2024	04/13/2022 04/18/2022	5,000,000.00	5,000,000.00 0.00	5,000,000.00	2.47	08/31/2024	0	100.00 5,000,000.00	0.00 5,000,000.00	0.00	NA NA
MATURITY/SALE RECEIVABLE TOTAL			5,000,000.00	5,000,000.00 0.00	5,000,000.00	2.47		0	100.00 5,000,000.00	0.00 5,000,000.00	0.00	AA+
BUILDING TOTAL			95,165,975.77	93,572,876.29 8,559.78	93,581,436.07	4.78		137	94,409,190.42	(76,822.90) 94,486,013.33	22.05	AA

DEBT SERVICE												
LGIP												
TEXPOOL	TexPool	08/31/2024 08/31/2024	13,836,000.94	13,836,000.94 0.00	13,836,000.94	5.30		1	1.00 13,836,000.94	0.00 13,836,000.94	3.41	AAA
LGIP TOTAL			13,836,000.94	13,836,000.94 0.00	13,836,000.94	5.30		1	1.00 13,836,000.94	0.00 13,836,000.94	3.41	AAA
DEBT SERVICE TOTAL			13,836,000.94	13,836,000.94 0.00	13,836,000.94	5.30		1	1.00 13,836,000.94	0.00 13,836,000.94	3.41	AAA

OPERATING												
BANK DEPOSITS												
515327828	JPMorgan Chase Commercial Checking Account	08/31/2024 08/31/2024	155,731.06	155,731.06 0.00	155,731.06	0.00		1	1.00 155,731.06	0.00 155,731.06	0.04	NA
BANK DEPOSITS TOTAL			155,731.06	155,731.06 0.00	155,731.06	0.00		1	1.00 155,731.06	0.00 155,731.06	0.04	NA
LGIP												
TXRANGE	Texas Range Texas DAILY Fund	08/31/2024 08/31/2024	5,678,624.19	5,678,624.19 0.00	1365,678,624.19	5.30		1	1.00 5,678,624.19	0.00 5,678,624.19	1.40	AAA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
TEXSTAR	TexSTAR	08/31/2024 08/31/2024	485,380.76	485,380.76 0.00	485,380.76	5.29		1	1.00 485,380.76	0.00 485,380.76	0.12	AAA
TEXPOOL	TexPool	08/31/2024 08/31/2024	36,305,835.67	36,305,835.67 0.00	36,305,835.67	5.30		1	1.00 36,305,835.67	0.00 36,305,835.67	8.95	AAA
LGIP TOTAL			42,469,840.62	42,469,840.62 0.00	42,469,840.62	5.30		1	1.00 42,469,840.62	0.00 42,469,840.62	10.47	AAA
U.S. TREASURIES												
912828ZT0	US TREASURY 0.250 05/31/25	05/13/2022 06/15/2022	5,000,000.00	4,557,031.25 0.00	4,557,031.25	3.42	05/31/2025	273	96.86 4,843,164.05	(45,376.65) 4,888,540.70	1.19	Aaa AA+
91282CFP1	US TREASURY 4.250 10/15/25	11/22/2023 11/22/2023	8,000,000.00	7,905,937.50 0.00	7,905,937.50	4.90	10/15/2025	410	99.93 7,994,687.52	50,202.04 7,944,485.48	1.97	Aaa AA+
91282CGR6	US TREASURY 4.625 03/15/26	04/29/2024 04/29/2024	7,500,000.00	7,446,386.72 42,416.78	7,488,803.50	5.03	03/15/2026	561	100.79 7,558,886.70	102,716.53 7,456,170.17	1.86	Aaa AA+
U.S. TREASURIES TOTAL			20,500,000.00	19,909,355.47 42,416.78	19,951,772.25	4.60		433	99.52 20,396,738.27	107,541.92 20,289,196.35	5.03	AA+
U.S. AGENCIES												
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	09/14/2021 10/04/2021	5,000,000.00	5,000,000.00 0.00	5,000,000.00	0.50	10/04/2024	34	99.57 4,978,550.00	(21,450.00) 5,000,000.00	1.23	Aaa AA+
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	01/17/2023 01/19/2023	10,000,000.00	10,031,011.40 0.00	10,031,011.40	4.32	11/18/2024	79	99.84 9,983,600.00	(20,013.55) 10,003,613.55	2.46	Aaa AA+
3135G03U5	FANNIE MAE 0.625 04/22/25	08/03/2022 08/05/2022	5,000,000.00	4,673,949.80 0.00	4,673,949.80	3.15	04/22/2025	234	97.47 4,873,550.00	(49,669.95) 4,923,219.95	1.20	Aaa AA+
3135G04Z3	FANNIE MAE 0.500 06/17/25	01/19/2023 01/23/2023	7,500,000.00	6,906,450.00 0.00	6,906,450.00	3.99	06/17/2025	290	96.89 7,266,675.00	(37,395.45) 7,304,070.45	1.79	Aaa AA+
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	06/14/2022 07/14/2022	5,000,000.00	5,000,000.00 0.00	5,000,000.00	4.00	07/14/2025	317	99.21 4,960,250.00	(39,750.00) 5,000,000.00	1.22	Aaa AA+
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	01/27/2023 02/02/2023	7,500,000.00	7,472,550.00 0.00	7,472,550.00	4.01	02/02/2026	520	99.50 7,462,200.00	(24,816.21) 7,487,016.21	1.84	Aaa AA+
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	04/30/2024 04/30/2024	7,500,000.00	7,444,333.73 27,942.71	7,472,276.44	5.03	04/01/2026	578	100.65 7,548,525.00	94,344.45 7,454,180.55	1.86	Aaa AA+
3130AWTQ3	FHLBANKS 4.625 09/11/26	09/25/2023 09/25/2023	25,000,000.00	24,759,469.25 0.00	24,759,469.25	4.97	09/11/2026	741	101.27 25,317,500.00	482,096.94 24,835,403.06	6.24	Aaa AA+
3130AXU63	FHLBANKS 4.625 11/17/26	11/22/2023 11/22/2023	8,000,000.00	7,986,936.00 0.00	7,986,936.00	4.68	11/17/2026	808	101.40 8,112,080.00	121,747.15 7,990,332.85	2.00	Aaa AA+
U.S. AGENCIES TOTAL			80,500,000.00	79,274,700.18 27,942.71	79,302,642.89	4.24		489	100.02 80,502,930.00	505,093.37 79,997,836.63	19.85	AA+
OPERATING TOTAL			143,625,571.68	141,809,627.33 70,359.49	141,879,986.82	4.60		336	143,525,239.95	612,635.29 142,912,604.66	35.39	AA+



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LGIP												
TEXPOOL	TexPool	08/31/2024 08/31/2024	30,980,507.48	30,980,507.48 0.00	30,980,507.48	5.30		1	1.00 30,980,507.48	0.00 30,980,507.48	7.64	AAA
LGIP TOTAL			30,980,507.48	30,980,507.48 0.00	30,980,507.48	5.30		1	1.00 30,980,507.48	0.00 30,980,507.48	7.64	AAA
COMMERCIAL PAPER												
06741FKP1	BARCLAYS BNK PLC 10/23/24	04/29/2024 04/29/2024	10,000,000.00	9,734,991.67 0.00	9,734,991.67	5.54	10/23/2024	53	99.22 9,922,144.45	0.00 9,922,144.45	2.45	P-1 A-1
62479LX2	MUFG BANK NY 10/31/24	04/30/2024 04/30/2024	5,000,000.00	4,863,533.33 0.00	4,863,533.33	5.49	10/31/2024	61	99.11 4,955,500.00	0.00 4,955,500.00	1.22	P-1 A-1
06054NMG3	BOFA SECURITIES 12/16/24	03/22/2024 03/22/2024	10,000,000.00	9,614,433.33 0.00	9,614,433.33	5.33	12/16/2024	107	98.48 9,848,066.67	0.00 9,848,066.67	2.43	P-1 A-1
COMMERCIAL PAPER TOTAL			25,000,000.00	24,212,958.33 0.00	24,212,958.33	5.45		76	98.90 24,725,711.11	0.00 24,725,711.11	6.10	A-1
U.S. AGENCIES												
3130AWER7	FHLBANKS 4.625 06/06/25	06/12/2023 06/12/2023	8,000,000.00	7,993,360.00 0.00	7,993,360.00	4.67	06/06/2025	279	99.96 7,996,720.00	(729.34) 7,997,449.34	1.97	Aaa AA+
3130AWER7	FHLBANKS 4.625 06/06/25	06/12/2023 06/12/2023	2,000,000.00	1,998,327.50 0.00	1,998,327.50	4.67	06/06/2025	279	99.96 1,999,180.00	(177.53) 1,999,357.53	0.49	Aaa AA+
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	11/22/2023 11/22/2023	10,000,000.00	9,989,910.00 0.00	9,989,910.00	4.93	11/13/2025	439	100.60 10,060,300.00	66,424.64 9,993,875.36	2.48	Aaa AA+
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	01/12/2023 01/17/2023	10,000,000.00	10,032,100.00 0.00	10,032,100.00	3.89	01/13/2026	500	99.63 9,963,200.00	(51,466.13) 10,014,666.13	2.46	Aaa AA+
U.S. AGENCIES TOTAL			30,000,000.00	30,013,697.50 0.00	30,013,697.50	4.50		406	100.07 30,019,400.00	14,051.63 30,005,348.37	7.40	AA+
STABILIZATION TOTAL			85,980,507.48	85,207,163.31 0.00	85,207,163.31	5.06		164	85,725,618.59	14,051.63 85,711,566.96	21.14	AA
TEXAS CONNECT												
LGIP												
139999998	Texas Connect	08/31/2024 08/31/2024	12,030,317.21	12,030,317.21 0.00	12,030,317.21			1	1.00 12,030,317.21	0.00 12,030,317.21	2.97	
LGIP TOTAL			12,030,317.21	12,030,317.21 0.00	12,030,317.21			1	1.00 12,030,317.21	0.00 12,030,317.21	2.97	NA
TEXAS CONNECT TOTAL			12,030,317.21	12,030,317.21 0.00	12,030,317.21			1	1.00 12,030,317.21	0.00 12,030,317.21	2.97	NA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
TEXAS CONNECT-BLDG												
LGIP												
139999998	Texas Connect	08/31/2024 08/31/2024	28,070,740.15	28,070,740.15 0.00	28,070,740.15			1	1.00 28,070,740.15	0.00 28,070,740.15	6.92	
LGIP TOTAL			28,070,740.15	28,070,740.15 0.00	28,070,740.15			1	1.00 28,070,740.15	0.00 28,070,740.15	6.92	NA
TEXAS CONNECT-BLDG TOTAL			28,070,740.15	28,070,740.15 0.00	28,070,740.15			1	1.00 28,070,740.15	0.00 28,070,740.15	6.92	NA
GRAND TOTAL			411,712,550.95	407,393,696.28 78,919.27	407,472,615.55	4.84		185	410,556,044.98	549,864.02 410,006,180.96	100.00	AA

Cash Reconciliation Report

BUILDING							
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT	
COUPON							
08/28/2024	3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	0.00	08/28/2024	0.00	12,500.00	
COUPON TOTAL			0.00		0.00	12,500.00	
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT	
MATURITY							
08/28/2024	3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	-5,000,000.00	08/28/2024	-5,000,000.00	5,000,000.00	
MATURITY TOTAL			-5,000,000.00		-5,000,000.00	5,000,000.00	
OPERATING							
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT	
COUPON							
08/02/2024	3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	0.00	02/02/2026	0.00	145,312.50	
COUPON TOTAL			0.00		0.00	145,312.50	

Transaction Statement

BUILDING								
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
MATURITY								
	08/28/2024	08/28/2024	3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
	08/31/2024	08/31/2024	912828YE4	UNITED STATES TREASURY 1.25 08/31/2024			0.00	
MATURITY TOTAL					(5,000,000.00)	5,000,000.00	5,000,000.00	0.00

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
2020 BOND SERIES									
62479LKX2	MUFG BANK NY 10/31/24	5,000,000.00	4,863,533.33	(136,466.67)	4,932,508.33	22,991.67	4,955,500.00	91,966.67	(44,500.00)
TOTAL		5,000,000.00	4,863,533.33	(136,466.67)	4,932,508.33	22,991.67	4,955,500.00	91,966.67	(44,500.00)
BUILDING									
22533TNF9	CREDIT AGRIN Y 01/15/25	5,000,000.00	4,866,600.00	(133,400.00)	4,878,263.39	22,597.81	4,900,861.20	34,261.20	(99,138.80)
22533TR73	CREDIT AGRIN Y 04/07/25	10,000,000.00	9,626,122.22	(373,877.78)	9,648,695.97	43,736.65	9,692,432.62	66,310.40	(307,567.38)
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	5,000,000.00	5,013,700.00	13,700.00	5,003,037.40	(581.23)	5,002,456.17	(11,243.83)	2,456.17
3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00	0.00	0.00
3130AQCM3	FHLBANKS 1.000 12/20/24 '24	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
3130ARD24	FHLBANKS 2.010 09/30/24 '24	10,000,000.00	9,613,500.00	(386,500.00)	9,952,983.09	24,292.07	9,977,275.16	363,775.16	(22,724.84)
3130ATUC9	FHLBANKS 4.500 12/12/25	10,000,000.00	10,108,500.00	108,500.00	10,050,639.77	(3,152.27)	10,047,487.50	(61,012.50)	47,487.50
62479LK46	MUFG BANK NY 10/04/24	10,000,000.00	9,639,611.11	(360,388.89)	9,911,288.89	42,969.44	9,954,258.33	314,647.22	(45,741.67)
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024	5,000,000.00	4,860,937.50	(139,062.50)	4,995,182.59	4,817.41	0.00	139,062.50	0.00
91282CED9	US TREASURY 1.750 03/15/25	15,000,000.00	14,538,867.19	(461,132.81)	14,704,770.50	40,496.08	14,745,266.58	206,399.39	(254,733.42)
TOTAL		80,000,000.00	78,267,838.02	(1,732,161.98)	79,144,861.60	175,175.96	69,320,037.56	1,052,199.54	(679,962.44)
OPERATING									
3135G04Z3	FANNIE MAE 0.500 06/17/25	7,500,000.00	6,906,450.00	(593,550.00)	7,283,053.78	21,016.66	7,304,070.45	397,620.45	(195,929.55)
3135G03U5	FANNIE MAE 0.625 04/22/25	5,000,000.00	4,673,949.80	(326,050.20)	4,913,004.58	10,215.37	4,923,219.95	249,270.15	(76,780.05)
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	7,500,000.00	7,472,550.00	(27,450.00)	7,486,240.69	775.52	7,487,016.21	14,466.21	(12,983.79)
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	10,000,000.00	10,031,011.40	31,011.40	10,005,049.70	(1,436.15)	10,003,613.55	(27,397.85)	3,613.55
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	7,500,000.00	7,444,333.73	(55,666.27)	7,451,718.84	2,461.70	7,454,180.55	9,846.82	(45,819.45)
3130AWTQ3	FHLBANKS 4.625 09/11/26	25,000,000.00	24,759,469.25	(240,530.75)	24,828,507.79	6,895.28	24,835,403.06	75,933.81	(164,596.94)
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,986,936.00	(13,064.00)	7,989,961.50	371.35	7,990,332.85	3,396.85	(9,667.15)
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
912828ZT0	US TREASURY 0.250 05/31/25	5,000,000.00	4,557,031.25	(442,968.75)	4,875,837.62	12,703.08	4,888,540.70	331,509.45	(111,459.30)
91282CFP1	US TREASURY 4.250 10/15/25	8,000,000.00	7,905,937.50	(94,062.50)	7,940,277.78	4,207.70	7,944,485.48	38,547.98	(55,514.52)

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
91282CGR6	US TREASURY 4.625 03/15/26	7,500,000.00	7,446,386.72	(53,613.28)	7,453,743.87	2,426.29	7,456,170.17	9,783.45	(43,829.83)
TOTAL		101,000,000.00	99,184,055.65	(1,815,944.35)	100,227,396.16	59,636.82	100,287,032.98	1,102,977.33	(712,967.02)
STABILIZATION									
06741FKP1	BARCLAYS BNK PLC 10/23/24	10,000,000.00	9,734,991.67	(265,008.33)	9,875,730.56	46,413.89	9,922,144.45	187,152.78	(77,855.55)
06054NMG3	BOFA SECURITIES 12/16/24	10,000,000.00	9,614,433.33	(385,566.67)	9,803,633.33	44,433.33	9,848,066.67	233,633.34	(151,933.33)
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	10,000,000.00	10,032,100.00	32,100.00	10,015,577.26	(911.12)	10,014,666.13	(17,433.87)	14,666.13
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	10,000,000.00	9,989,910.00	(10,090.00)	9,993,441.88	433.48	9,993,875.36	3,965.36	(6,124.64)
3130AWER7	FHLBANKS 4.625 06/06/25	8,000,000.00	7,993,360.00	(6,640.00)	7,997,164.92	284.43	7,997,449.34	4,089.34	(2,550.66)
3130AWER7	FHLBANKS 4.625 06/06/25	2,000,000.00	1,998,327.50	(1,672.50)	1,999,285.89	71.64	1,999,357.53	1,030.03	(642.47)
62479LKX2	MUFG BANK NY 10/31/24	5,000,000.00	4,863,533.33	(136,466.67)	4,932,508.33	22,991.67	4,955,500.00	91,966.67	(44,500.00)
TOTAL		55,000,000.00	54,226,655.83	(773,344.17)	54,617,342.17	113,717.31	54,731,059.48	504,403.65	(268,940.52)
GRAND TOTAL		241,000,000.00	236,542,082.83	(4,457,917.17)	238,922,108.25	371,521.76	229,293,630.01	2,751,547.18	(1,706,369.99)

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
2020 BOND SERIES									
62479LKX2	MUFG BANK NY 10/31/24	2024-04-30	5,000,000.00	4,863,533.33	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	28,003,437.72	28,003,437.72	0.00	0.00	124,707.71	124,707.71	0.00
TOTAL			33,003,437.72	32,866,971.05	0.00	0.00	124,707.71	124,707.71	0.00
BUILDING									
22533TNF9	CREDIT AGRI NY 01/15/25	2024-07-16	5,000,000.00	4,866,600.00	0.00	0.00	0.00	0.00	0.00
22533TR73	CREDIT AGRI NY 04/07/25	2024-07-16	10,000,000.00	9,626,122.22	0.00	0.00	0.00	0.00	0.00
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	2023-01-11	5,000,000.00	5,013,700.00	13,125.00	0.00	18,750.00	0.00	31,875.00
3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	2021-08-30	0.00	0.00	10,625.00	0.00	1,875.00	12,500.00	0.00
3130AQCM3	FHLBANKS 1.000 12/20/24 '24	2021-12-20	5,000,000.00	5,000,000.00	5,694.44	0.00	4,166.67	0.00	9,861.11
3130ARD24	FHLBANKS 2.010 09/30/24 '24	2023-05-24	10,000,000.00	9,613,500.00	67,558.33	0.00	16,750.00	0.00	84,308.33
3130ATUC9	FHLBANKS 4.500 12/12/25	2023-01-10	10,000,000.00	10,108,500.00	61,250.00	0.00	37,500.00	0.00	98,750.00
62479LK46	MUFG BANK NY 10/04/24	2024-01-18	10,000,000.00	9,639,611.11	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	16,986,395.61	16,986,395.61	0.00	0.00	56,531.39	56,531.39	0.00
TEXSTAR	TexSTAR	2024-08-31	3,179,580.16	3,179,580.16	0.00	0.00	70,854.21	70,854.21	0.00
91282YE4	UNITED STATES TREASURY 1.25 08/31/2024	2022-04-18	5,000,000.00	5,000,000.00	26,154.89	0.00	5,095.11	0.00	31,250.00
91282CED9	US TREASURY 1.750 03/15/25	2024-03-27	15,000,000.00	14,538,867.19	99,150.82	8,559.78	22,112.77	0.00	121,263.59
TOTAL			95,165,975.77	93,572,876.29	283,558.48	8,559.78	233,635.15	139,885.60	377,308.03
DEBT SERVICE									
TEXPOOL	TexPool	2024-08-31	13,836,000.94	13,836,000.94	0.00	0.00	108,243.58	108,243.58	0.00
TOTAL			13,836,000.94	13,836,000.94	0.00	0.00	108,243.58	108,243.58	0.00
OPERATING									
3135G04Z3	FANNIE MAE 0.500 06/17/25	2023-01-23	7,500,000.00	6,906,450.00	4,583.33	0.00	3,125.00	0.00	7,708.33
3135G03U5	FANNIE MAE 0.625 04/22/25	2022-08-05	5,000,000.00	4,673,949.80	8,593.75	0.00	2,604.17	0.00	11,197.92
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	2021-10-04	5,000,000.00	144,000,000.00	8,125.00	0.00	2,083.33	0.00	10,208.33
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	2023-02-02	7,500,000.00	7,472,550.00	144,505.21	0.00	24,218.75	145,312.50	23,411.46



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	2023-01-19	10,000,000.00	10,031,011.40	91,250.00	0.00	37,500.00	0.00	128,750.00
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	2024-04-30	7,500,000.00	7,444,333.73	115,625.00	27,942.71	28,906.25	0.00	144,531.25
3130AWTQ3	FHLBANKS 4.625 09/11/26	2023-09-25	25,000,000.00	24,759,469.25	449,652.78	0.00	96,354.17	0.00	546,006.94
3130AXU63	FHLBANKS 4.625 11/17/26	2023-11-22	8,000,000.00	7,986,936.00	76,055.56	0.00	30,833.33	0.00	106,888.89
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	2022-07-14	5,000,000.00	5,000,000.00	109,444.44	0.00	16,666.67	0.00	126,111.11
515327828	JPMorgan Chase Commercial Checking Account	2024-08-31	155,731.06	155,731.06	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	36,305,835.67	36,305,835.67	0.00	0.00	220,883.34	220,883.34	0.00
TEXSTAR	TexSTAR	2024-08-31	485,380.76	485,380.76	0.00	0.00	26,439.30	26,439.30	0.00
TXRANGE	Texas Range TexasDAILY Fund	2024-08-31	5,678,624.19	5,678,624.19	0.00	0.00	25,362.44	25,362.44	0.00
912828ZT0	US TREASURY 0.250 05/31/25	2022-06-15	5,000,000.00	4,557,031.25	2,117.49	0.00	1,058.74	0.00	3,176.23
91282CFP1	US TREASURY 4.250 10/15/25	2023-11-22	8,000,000.00	7,905,937.50	100,327.87	0.00	28,797.81	0.00	129,125.68
91282CGR6	US TREASURY 4.625 03/15/26	2024-04-29	7,500,000.00	7,446,386.72	131,020.72	42,416.78	29,220.45	0.00	160,241.17
TOTAL			143,625,571.68	141,809,627.33	1,241,301.14	70,359.49	574,053.75	417,997.58	1,397,357.32

STABILIZATION									
06741FKP1	BARCLAYS BNK PLC 10/23/24	2024-04-29	10,000,000.00	9,734,991.67	0.00	0.00	0.00	0.00	0.00
06054NMG3	BOFA SECURITIES 12/16/24	2024-03-22	10,000,000.00	9,614,433.33	0.00	0.00	0.00	0.00	0.00
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	2023-01-17	10,000,000.00	10,032,100.00	220,000.00	0.00	33,333.33	0.00	253,333.33
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	2023-11-22	10,000,000.00	9,989,910.00	105,625.00	0.00	40,625.00	0.00	146,250.00
3130AWER7	FHLBANKS 4.625 06/06/25	2023-06-12	2,000,000.00	1,998,327.50	14,131.94	0.00	7,708.33	0.00	21,840.28
3130AWER7	FHLBANKS 4.625 06/06/25	2023-06-12	8,000,000.00	7,993,360.00	56,527.78	0.00	30,833.33	0.00	87,361.11
62479LKX2	MUFG BANK NY 10/31/24	2024-04-30	5,000,000.00	4,863,533.33	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	30,980,507.48	30,980,507.48	0.00	0.00	138,769.84	138,769.84	0.00
TOTAL			85,980,507.48	85,207,163.31	396,284.72	0.00	251,269.84	138,769.84	508,784.72

TEXAS CONNECT									
139999998	Texas Connect	2024-08-31	12,030,317.21	12,030,317.21	0.00	0.00	30,317.21	30,317.21	0.00
TOTAL			12,030,317.21	12,030,317.21	0.00	0.00	30,317.21	30,317.21	0.00



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
TEXAS CONNECT-BLDG									
139999998	Texas Connect	2024-08-31	28,070,740.15	28,070,740.15	0.00	0.00	70,740.15	70,740.15	0.00
TOTAL			28,070,740.15	28,070,740.15	0.00	0.00	70,740.15	70,740.15	0.00
GRAND TOTAL			411,712,550.95	407,393,696.28	1,921,144.35	78,919.27	1,392,967.39	1,030,661.67	2,283,450.07

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
2020 BOND SERIES											
62479LKX2	MUFG BANK NY 10/31/24	5,000,000.00	4,932,508.33	4,955,500.00	10/31/2024	0.00	5.49	0.00	22,991.67	0.00	22,991.67
TEXPOOL	TexPool	28,003,437.72	27,812,975.72	28,003,437.72	08/31/2024	5.34	5.30	124,707.71	0.00	0.00	124,707.71
TOTAL		33,003,437.72	32,745,484.05	32,958,937.72		4.53	5.33	124,707.71	22,991.67	0.00	147,699.38
BUILDING											
22533TNF9	CREDIT AGRI NY 01/15/25	5,000,000.00	4,878,263.39	4,900,861.20	01/15/2025	0.00	5.39	0.00	22,597.81	0.00	22,597.81
22533TR73	CREDIT AGRI NY 04/07/25	10,000,000.00	9,648,695.97	9,692,432.62	04/07/2025	0.00	5.24	0.00	43,736.65	0.00	43,736.65
3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	0.00	5,000,000.00	0.00	08/28/2024	0.50	0.50	1,875.00	0.00	0.00	1,875.00
3130AQCM3	FHLBANKS 1.000 12/20/24 '24	5,000,000.00	5,000,000.00	5,000,000.00	12/20/2024	1.00	1.00	4,166.67	0.00	0.00	4,166.67
3130ARD24	FHLBANKS 2.010 09/30/24 '24	10,000,000.00	9,952,983.09	9,977,275.16	09/30/2024	2.01	5.00	16,750.00	24,292.07	0.00	41,042.07
3130ATUC9	FHLBANKS 4.500 12/12/25	10,000,000.00	10,050,639.77	10,047,487.50	12/12/2025	4.50	4.10	37,500.00	(3,152.27)	0.00	34,347.73
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	5,000,000.00	5,003,037.40	5,002,456.17	01/10/2025	4.50	4.36	18,750.00	(581.23)	0.00	18,168.77
62479LK46	MUFG BANK NY 10/04/24	10,000,000.00	9,911,288.89	9,954,258.33	10/04/2024	0.00	5.15	0.00	42,969.44	0.00	42,969.44
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024	5,000,000.00	4,995,182.59	5,000,000.00	08/31/2024	1.25	2.47	5,095.11	4,817.41	0.00	9,912.52
91282CED9	US TREASURY 1.750 03/15/25	15,000,000.00	14,704,770.50	14,745,266.58	03/15/2025	1.75	5.05	22,112.77	40,496.08	0.00	62,608.85
TEXPOOL	TexPool	16,986,395.61	11,917,364.22	16,986,395.61	08/31/2024	5.34	5.30	56,531.39	0.00	0.00	56,531.39
TEXSTAR	TexSTAR	3,179,580.16	3,108,725.95	3,179,580.16	08/31/2024	5.30	5.29	70,854.21	0.00	0.00	70,854.21
TOTAL		95,165,975.77	122,170,951.77	94,486,013.33		2.53	4.78	233,635.15	175,175.96	0.00	408,811.11
DEBT SERVICE											
TEXPOOL	TexPool	13,836,000.94	41,968,470.55	13,836,000.94	08/31/2024	5.34	5.30	108,243.58	0.00	0.00	108,243.58
TOTAL		13,836,000.94	41,968,470.55	13,836,000.94		5.34	5.30	108,243.58	0.00	0.00	108,243.58
OPERATING											
3130AWTQ3	FHLBANKS 4.625 09/11/26	25,000,000.00	24,828,507.79	24,835,403.06	09/11/2026	4.63	4.97	96,354.17	6,895.28	0.00	103,249.44
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,989,961.50	7,990,332.85	11/17/2026	4.63	4.68	30,833.33	371.35	0.00	31,204.69
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	7,500,000.00	7,486,240.69	7,487,016.21	02/02/2026	3.88	4.01	24,218.75	775.52	0.00	24,994.27

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	10,000,000.00	10,005,049.70	10,003,613.55	11/18/2024	4.50	4.32	37,500.00	(1,436.15)	0.00	36,063.85
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	7,500,000.00	7,451,718.84	7,454,180.55	04/01/2026	4.63	5.03	28,906.25	2,461.70	0.00	31,367.95
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	5,000,000.00	5,000,000.00	5,000,000.00	07/14/2025	4.00	4.00	16,666.67	0.00	0.00	16,666.67
3135G03U5	FANNIE MAE 0.625 04/22/25	5,000,000.00	4,913,004.58	4,923,219.95	04/22/2025	0.63	3.15	2,604.17	10,215.37	0.00	12,819.54
3135G04Z3	FANNIE MAE 0.500 06/17/25	7,500,000.00	7,283,053.78	7,304,070.45	06/17/2025	0.50	3.99	3,125.00	21,016.66	0.00	24,141.66
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	5,000,000.00	5,000,000.00	5,000,000.00	10/04/2024	0.50	0.50	2,083.33	0.00	0.00	2,083.33
515327828	JPMorgan Chase Commercial Checking Account	155,731.06	166,423.43	155,731.06	08/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
912828ZT0	US TREASURY 0.250 05/31/25	5,000,000.00	4,875,837.62	4,888,540.70	05/31/2025	0.25	3.42	1,058.74	12,703.08	0.00	13,761.82
91282CFP1	US TREASURY 4.250 10/15/25	8,000,000.00	7,940,277.78	7,944,485.48	10/15/2025	4.25	4.90	28,797.81	4,207.70	0.00	33,005.52
91282CGR6	US TREASURY 4.625 03/15/26	7,500,000.00	7,453,743.87	7,456,170.17	03/15/2026	4.63	5.03	29,220.45	2,426.29	0.00	31,646.74
TEXPOOL	TexPool	36,305,835.67	47,833,843.60	36,305,835.67	08/31/2024	5.34	5.30	220,883.34	0.00	0.00	220,883.34
TEXSTAR	TexSTAR	485,380.76	12,458,941.46	485,380.76	08/31/2024	5.30	5.29	26,439.30	0.00	0.00	26,439.30
TXRANGE	Texas Range TexasDAILY Fund	5,678,624.19	5,653,261.75	5,678,624.19	08/31/2024	5.04	5.30	25,362.44	0.00	0.00	25,362.44
TOTAL		143,625,571.68	166,339,866.40	142,912,604.66		4.10	4.60	574,053.75	59,636.82	0.00	633,690.57

STABILIZATION											
06054NMG3	BOFA SECURITIES 12/16/24	10,000,000.00	9,803,633.33	9,848,066.67	12/16/2024	0.00	5.33	0.00	44,433.33	0.00	44,433.33
06741FKP1	BARCLAYS BNK PLC 10/23/24	10,000,000.00	9,875,730.56	9,922,144.45	10/23/2024	0.00	5.54	0.00	46,413.89	0.00	46,413.89
3130AWER7	FHLBANKS 4.625 06/06/25	8,000,000.00	7,997,164.92	7,997,449.34	06/06/2025	4.63	4.67	30,833.33	284.43	0.00	31,117.76
3130AWER7	FHLBANKS 4.625 06/06/25	2,000,000.00	1,999,285.89	1,999,357.53	06/06/2025	4.63	4.67	7,708.33	71.64	0.00	7,779.98
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	10,000,000.00	10,015,577.26	10,014,666.13	01/13/2026	4.00	3.89	33,333.33	(911.12)	0.00	32,422.21
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	10,000,000.00	9,993,441.88	9,993,875.36	11/13/2025	4.88	4.93	40,625.00	433.48	0.00	41,058.48
62479LXK2	MUFG BANK NY 10/31/24	5,000,000.00	4,932,508.33	4,955,500.00	10/31/2024	0.00	5.49	0.00	22,991.67	0.00	22,991.67
TEXPOOL	TexPool	30,980,507.48	30,841,737.64	30,980,507.48	08/31/2024	5.34	5.30	138,769.84	0.00	0.00	138,769.84
TOTAL		85,980,507.48	85,459,079.81	85,711,566.96		3.51	5.06	251,269.84	113,717.31	0.00	364,987.15

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
TEXAS CONNECT											
139999998	Texas Connect	12,030,317.21	0.00	12,030,317.21	08/31/2024	0.00		30,317.21	0.00	0.00	30,317.21
TOTAL		12,030,317.21	0.00	12,030,317.21		0.00		30,317.21	0.00	0.00	30,317.21
TEXAS CONNECT-BLDG											
139999998	Texas Connect	28,070,740.15	0.00	28,070,740.15	08/31/2024	0.00		70,740.15	0.00	0.00	70,740.15
TOTAL		28,070,740.15	0.00	28,070,740.15		0.00		70,740.15	0.00	0.00	70,740.15
GRAND TOTAL		411,712,550.95	448,683,852.57	410,006,180.96		3.30	4.84	1,392,967.39	371,521.76	0.00	1,764,489.15

Disclosure

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COLLIN COUNTY COMMUNITY COLLEGE DISTRICT

Quarterly Investment Report

AS OF AUGUST 31, 2024



M E E D E R

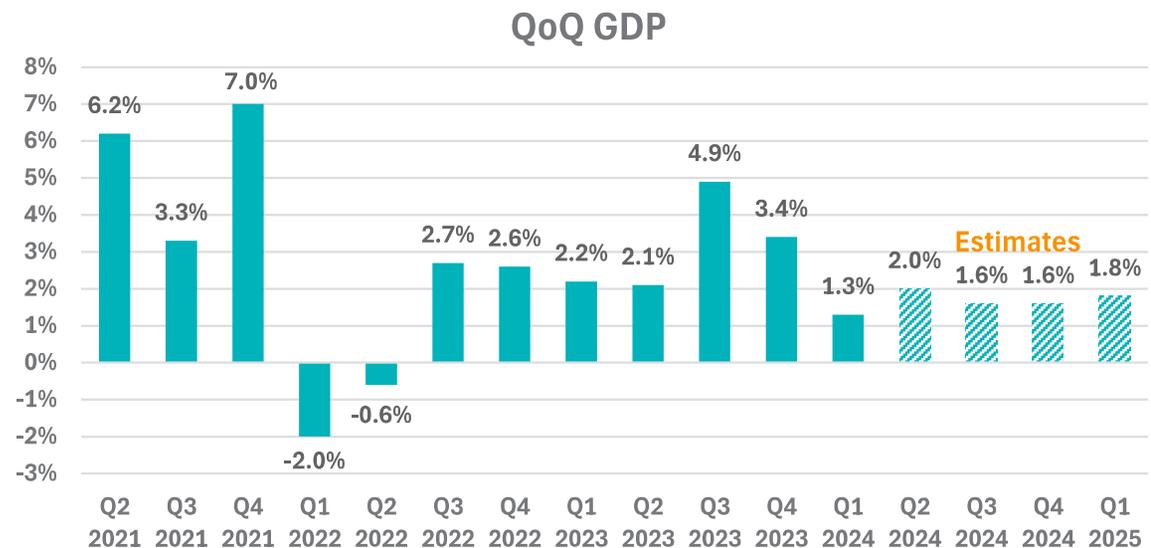
PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

- U.S. economic growth should slow in the second half of 2024, but not be negative
- The unemployment rate pushed above 4% in May from the cycle low of 3.4%
- Fed Funds futures are pointing to two .25% cuts this year and four next year
- Intermediate-term rates have increased this year, but are lower than last year's peak

Expected Downshift in Economic Growth

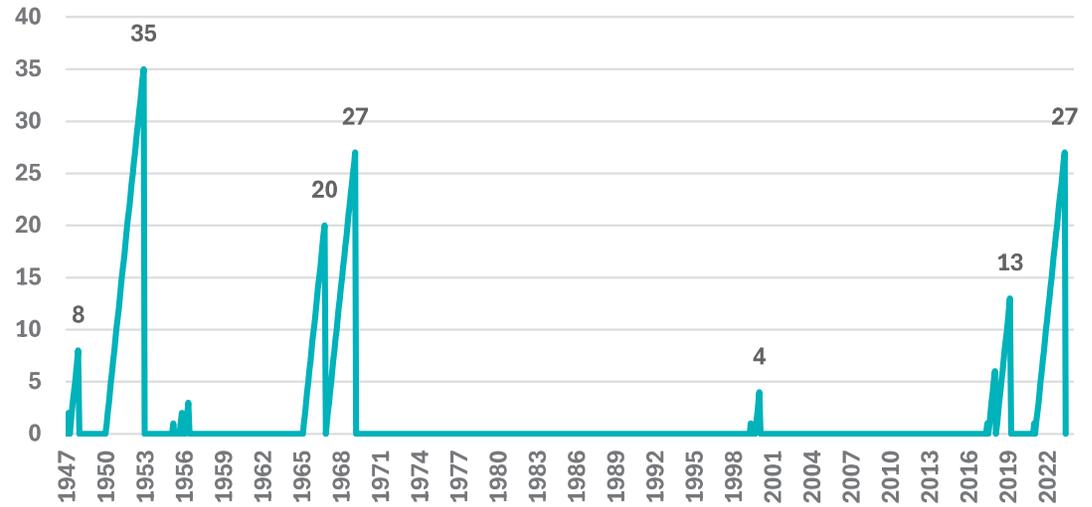
- Economists surveyed by Bloomberg are expecting growth to slow in the coming quarters.
- Higher inflation and interest rates have put a crimp in consumer spending.



The Unemployment Rate Climbed Above 4%

- The U.S. just finished its second longest streak of having the unemployment rate below 4%.
- The Federal Reserve and most economists expect the unemployment rate to push higher with job growth slowing later this year.

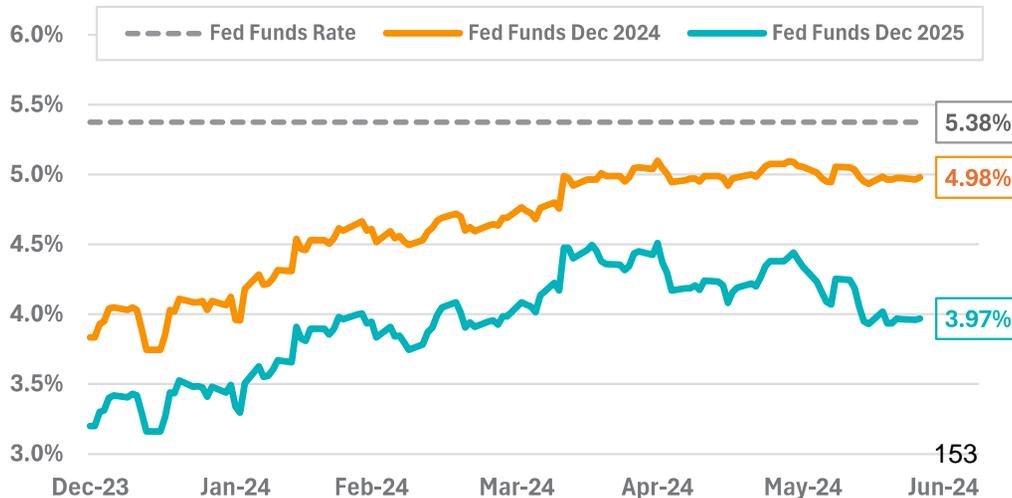
Number of Consecutive Months Below 4% Unemployment



SOURCE: BLOOMBERG, BUREAU OF LABOR STATISTICS

The Fed vs. The Market

Current Fed Funds Rate vs. Dec 2024 Fed Funds Futures Rate vs. Dec 2025 Fed Funds Futures Rate

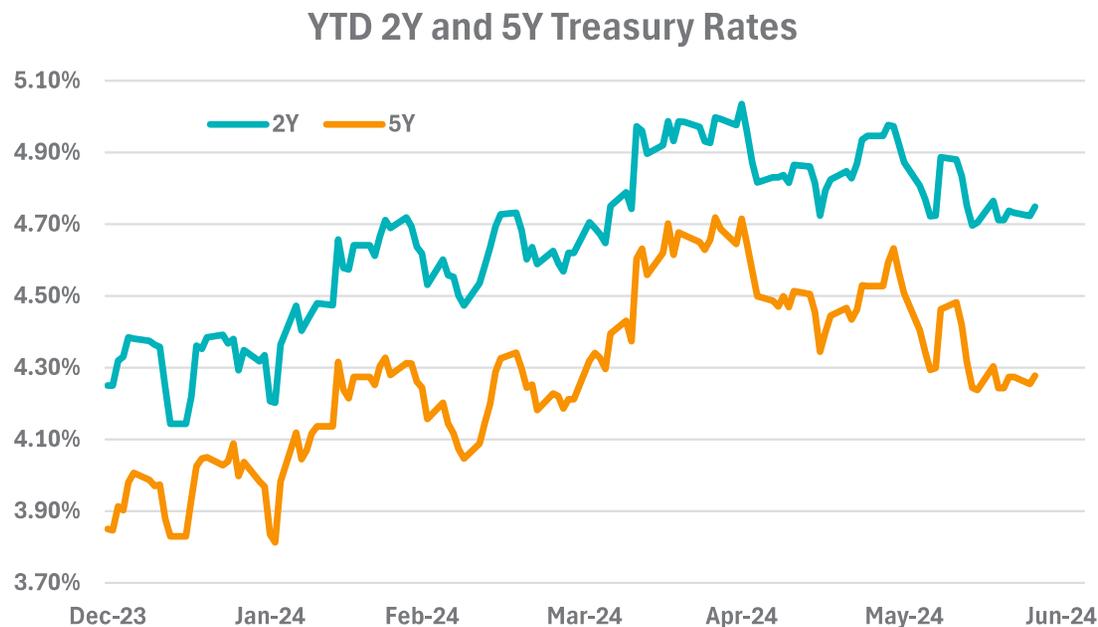


- The Federal Reserve is expecting one .25% cut this year to the Fed Funds Rate and four next year.
- The Fed Funds futures market is expecting two .25% cuts this year and four next year to push the Fed Funds rate down to 3.97% from its current rate of 5.38%

SOURCE: BLOOMBERG

Intermediate-Term Rates Higher In 2024

- Both the 2-year and 5-year U.S. Treasury rates had their cycle peaks last October at 5.22% and 4.96%, respectively.
- Intermediate-term U.S. Treasury rates have climbed higher this year as market participants realized inflation remains sticky and Fed will cut the Fed Funds rate fewer times than was anticipated at the start of 2024.



SOURCE: BLOOMBERG

Takeaways

- With intermediate-term interest rates near their highest levels since 2007, locking in those yields will most likely prove prudent.
- It will be interesting to observe Federal Reserve policy later this year as inflation probably remains above their target, with unemployment increasing.



Compliance Certification

The undersigned acknowledge they have reviewed this quarterly investment report for the period ending August 31, 2024. Officials designated as investment officers by this entity's Investment Policy attest that all investments comply with the Texas Public Funds Investment Act and this entity's Investment Policy.



Melissa Irby, Chief Financial Officer



Keitha Carlton, Associate V.P.-Controller



Barbara Johnson, Associate V.P.

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Portfolio Statistics

4.90

Weighted Average Yield to Maturity

0.51

Weighted Average Maturity (Years)

0.87

Portfolio Effective Duration (Years)

0.51

Weighted Average Life (Years)

AA

Average Credit Rating

Portfolio Position

Par Value \$411,712,551

Principal Cost \$407,393,696

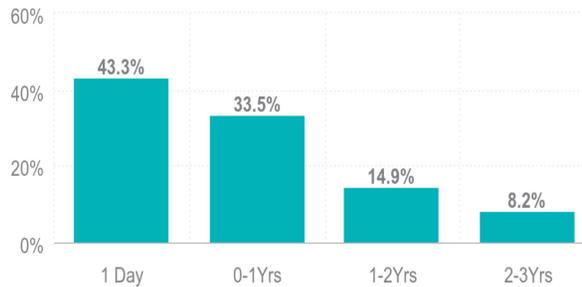
Book Value \$410,006,181

Market Value \$410,556,045

Unrealized Gain/Loss \$549,864

Accrued Interest \$1,952,200

Maturity Distribution



Sector Allocation



● LGIP	43.29%
● U.S. Agencies	34.63%
● Commercial Paper	13.37%
● U.S. Treasuries	8.67%
● Bank Deposits	0.04%
● Maturity/Sale Receivable	0.00%

Quarterly Portfolio Summary

This quarterly report is prepared in compliance with the Investment Policy and the Strategy of this entity and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

Portfolio as of May 31, 2024

BEGINNING BOOK VALUE	\$463,015,433.58
BEGINNING MARKET VALUE	\$461,670,442.05
UNREALIZED GAIN/(LOSS)	(\$1,344,991.53)
WEIGHTED AVERAGE MATURITY (YEARS)	0.55
WEIGHTED AVERAGE YIELD	4.76

Portfolio as of August 31, 2024

ENDING BOOK VALUE	\$410,006,180.96
ENDING MARKET VALUE	\$410,556,044.98
INVESTMENT INCOME FOR THE PERIOD	\$5,463,655.77
UNREALIZED GAIN/(LOSS)	\$549,864.02
CHANGE IN UNREALIZED GAIN/(LOSS)	\$1,894,855.55
WEIGHTED AVERAGE MATURITY (YEARS)	0.51
WEIGHTED AVERAGE YIELD	4.90

Quarterly Portfolio Summary By Fund

PORTFOLIO MARKET VALUE BY FUND	05/31/2024	08/31/2024	CHANGE	INTEREST EARNED
2020 BOND SERIES	32,598,885.13	32,958,937.72	360,052.59	441,229.15
BUILDING	120,629,503.57	94,409,190.42	-26,220,313.15	1,304,380.03
DEBT SERVICE	36,791,574.93	13,836,000.94	-22,955,573.99	464,739.99
OPERATING	187,383,307.99	143,525,239.95	-43,858,068.04	2,067,811.89
STABILIZATION	84,267,170.42	85,725,618.59	1,458,448.17	1,084,437.36
TEXAS CONNECT	0.00	12,030,317.21	12,030,317.21	30,317.21
TEXAS CONNECT-BLDG	0.00	28,070,740.15	28,070,740.15	70,740.15
TOTAL	461,670,442.05	410,556,044.98	-51,114,397.07	5,463,655.77

Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	155,731.06	155,731.06	155,731.06	0.04%	1	0.00
LGIP	175,556,819.89	175,556,819.89	175,556,819.89	43.29%	1	5.32
Commercial Paper	55,000,000.00	54,228,763.26	54,228,763.26	13.37%	98	5.35
U.S. Treasuries	35,500,000.00	35,167,050.77	35,034,462.93	8.67%	334	4.79
U.S. Agencies	140,500,000.00	140,447,680.00	140,030,403.82	34.63%	411	4.23
Maturity/Sale Receivable	5,000,000.00	5,000,000.00	5,000,000.00	0.00%	0	2.47
TOTAL	411,712,550.95	410,556,044.98	410,006,180.96	100.00%	185	4.90
CASH AND ACCRUED INTEREST						
Purchased Accrued Interest		78,919.27	78,919.27			
TOTAL CASH AND INVESTMENTS	411,712,550.95	410,634,964.25	410,085,100.23		185	4.90
TOTAL EARNINGS						
	CURRENT QUARTER					
	5,463,655.77					

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
2020 BOND SERIES						
LGIP	1	28,003,437.72	28,003,437.72	6.87	5.30	1
Commercial Paper	1	5,000,000.00	4,955,500.00	1.22	5.49	61
TOTAL	2	33,003,437.72	32,958,937.72	8.13	5.33	10
BUILDING						
LGIP	2	20,165,975.77	20,165,975.77	4.95	5.30	1
Commercial Paper	3	25,000,000.00	24,547,552.15	6.02	5.23	128
U.S. Treasuries	1	15,000,000.00	14,745,266.58	3.65	5.05	196
U.S. Agencies	4	30,000,000.00	30,027,218.82	7.40	3.94	207
Maturity/Sale Receivable	1	5,000,000.00	5,000,000.00	0.00	2.47	0
TOTAL	11	95,165,975.77	94,486,013.33	22.05	4.78	137
DEBT SERVICE						
LGIP	1	13,836,000.94	13,836,000.94	3.40	5.30	1
TOTAL	1	13,836,000.94	13,836,000.94	3.41	5.30	1
OPERATING						
Bank Deposits	1	155,731.06	155,731.06	0.04	0.00	1
LGIP	3	42,469,840.62	42,469,840.62	10.42	5.30	1
U.S. Treasuries	3	20,500,000.00	20,289,196.35	5.08	4.60	434
U.S. Agencies	9	80,500,000.00	79,997,836.63	20.00	4.25	490
TOTAL	16	143,625,571.68	142,912,604.66	35.39	4.60	338
STABILIZATION						
LGIP	1	30,980,507.48	30,980,507.48	7.60	5.30	1
Commercial Paper	3	25,000,000.00	24,725,711.11	6.07	5.45	76
U.S. Agencies	4	30,000,000.00	30,005,348.37	7.44	4.50	406
TOTAL	8	86,980,507.48	85,711,566.96	21.14	5.06	165

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
TEXAS CONNECT						
LGIP	1	12,030,317.21	12,030,317.21	2.95	5.41	1
TOTAL	1	12,030,317.21	12,030,317.21	2.97	5.41	1
TEXAS CONNECT-BLDG						
LGIP	1	28,070,740.15	28,070,740.15	6.89	5.41	1
TOTAL	1	28,070,740.15	28,070,740.15	6.92	5.41	1
GRAND TOTAL	40	411,712,550.95	410,006,180.96	100.00	4.90	186



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
2020 BOND SERIES												
LGIP												
TEXPOOL	TexPool	08/31/2024 08/31/2024	28,003,437.72	28,003,437.72 0.00	28,003,437.72	5.30		1	1.00 28,003,437.72	0.00 28,003,437.72	6.90	AAA
LGIP TOTAL			28,003,437.72	28,003,437.72 0.00	28,003,437.72	5.30		1	1.00 28,003,437.72	0.00 28,003,437.72	6.90	AAA
COMMERCIAL PAPER												
62479LX2	MUFG BANK NY 10/31/24	04/30/2024 04/30/2024	5,000,000.00	4,863,533.33 0.00	4,863,533.33	5.49	10/31/2024	61	99.11 4,955,500.00	0.00 4,955,500.00	1.22	P-1 A-1
COMMERCIAL PAPER TOTAL			5,000,000.00	4,863,533.33 0.00	4,863,533.33	5.49		61	99.11 4,955,500.00	0.00 4,955,500.00	1.22	A-1
2020 BOND SERIES TOTAL			33,003,437.72	32,866,971.05 0.00	32,866,971.05	5.33		10	32,958,937.72	0.00 32,958,937.72	8.13	AA+
BUILDING												
LGIP												
TEXSTAR	TexSTAR	08/31/2024 08/31/2024	3,179,580.16	3,179,580.16 0.00	3,179,580.16	5.29		1	1.00 3,179,580.16	0.00 3,179,580.16	0.78	AAA
TEXPOOL	TexPool	08/31/2024 08/31/2024	16,986,395.61	16,986,395.61 0.00	16,986,395.61	5.30		1	1.00 16,986,395.61	0.00 16,986,395.61	4.19	AAA
LGIP TOTAL			20,165,975.77	20,165,975.77 0.00	20,165,975.77	5.30		1	1.00 20,165,975.77	0.00 20,165,975.77	4.97	AAA
COMMERCIAL PAPER												
62479LK46	MUFG BANK NY 10/04/24	01/18/2024 01/18/2024	10,000,000.00	9,639,611.11 0.00	9,639,611.11	5.15	10/04/2024	34	99.54 9,954,258.33	0.00 9,954,258.33	2.45	P-1 A-1
22533TNF9	CREDIT AGRIN Y 01/15/25	07/16/2024 07/16/2024	5,000,000.00	4,866,600.00 0.00	4,866,600.00	5.39	01/15/2025	137	98.02 4,900,861.20	0.00 4,900,861.20	1.21	P-1 A-1
22533TR73	CREDIT AGRIN Y 04/07/25	07/16/2024 07/16/2024	10,000,000.00	9,626,122.22 0.00	9,626,122.22	5.24	04/07/2025	219	96.92 9,692,432.62	0.00 9,692,432.62	2.39	P-1 A-1
COMMERCIAL PAPER TOTAL			25,000,000.00	24,132,333.33 0.00	24,132,333.33	5.23		128	98.20 24,547,552.15	0.00 24,547,552.15	6.05	A-1
U.S. TREASURIES												
91282CED9	US TREASURY 1.750 03/15/25	03/27/2024 03/27/2024	15,000,000.00	14,538,867.19 8,559.78	14,547,426.97	5.05	03/15/2025	196	98.47 14,770,312.50	25,045.92 14,745,266.58	3.64	Aaa AA+
U.S. TREASURIES TOTAL			15,000,000.00	14,538,867.19 8,559.78	14,547,426.97	5.05		196	98.47 14,770,312.50	25,045.92 14,745,266.58	3.64	AA+
U.S. AGENCIES												



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3130ARD24	FHLBANKS 2.010 09/30/24 '24	05/22/2023 05/24/2023	10,000,000.00	9,613,500.00 0.00	9,613,500.00	5.00	09/30/2024	30	99.73 9,972,800.00	(4,475.16) 9,977,275.16	2.46	Aaa AA+
3130AOCM3	FHLBANKS 1.000 12/20/24 '24	12/10/2021 12/20/2021	5,000,000.00	5,000,000.00 0.00	5,000,000.00	1.00	12/20/2024	111	98.71 4,935,650.00	(64,350.00) 5,000,000.00	1.22	Aaa AA+
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	01/09/2023 01/11/2023	5,000,000.00	5,013,700.00 0.00	5,013,700.00	4.36	01/10/2025	132	99.76 4,988,200.00	(14,256.17) 5,002,456.17	1.23	Aaa AA+
3130ATUC9	FHLBANKS 4.500 12/12/25	01/06/2023 01/10/2023	10,000,000.00	10,108,500.00 0.00	10,108,500.00	4.10	12/12/2025	468	100.29 10,028,700.00	(18,787.50) 10,047,487.50	2.47	Aaa AA+
U.S. AGENCIES TOTAL			30,000,000.00	29,735,700.00 0.00	29,735,700.00	3.93		207	99.75 29,925,350.00	(101,868.82) 30,027,218.82	7.38	AA+
MATURITY/SALE RECEIVABLE												
912828YE4	UNITED STATES TREA- SURY 1.25 08/31/2024	04/13/2022 04/18/2022	5,000,000.00	5,000,000.00 0.00	5,000,000.00	2.47	08/31/2024	0	100.00 5,000,000.00	0.00 5,000,000.00	0.00	NA NA
MATURITY/SALE RECEIVABLE TOTAL			5,000,000.00	5,000,000.00 0.00	5,000,000.00	2.47		0	100.00 5,000,000.00	0.00 5,000,000.00	0.00	AA+
BUILDING TOTAL			95,165,975.77	93,572,876.29 8,559.78	93,581,436.07	4.78		137	94,409,190.42	(76,822.90) 94,486,013.33	22.05	AA

DEBT SERVICE												
LGIP												
TEXPOOL	TexPool	08/31/2024 08/31/2024	13,836,000.94	13,836,000.94 0.00	13,836,000.94	5.30		1	1.00 13,836,000.94	0.00 13,836,000.94	3.41	AAA
LGIP TOTAL			13,836,000.94	13,836,000.94 0.00	13,836,000.94	5.30		1	1.00 13,836,000.94	0.00 13,836,000.94	3.41	AAA
DEBT SERVICE TOTAL			13,836,000.94	13,836,000.94 0.00	13,836,000.94	5.30		1	1.00 13,836,000.94	0.00 13,836,000.94	3.41	AAA

OPERATING												
BANK DEPOSITS												
515327828	JPMorgan Chase Com- mercial Checking Account	08/31/2024 08/31/2024	155,731.06	155,731.06 0.00	155,731.06	0.00		1	1.00 155,731.06	0.00 155,731.06	0.04	NA
BANK DEPOSITS TOTAL			155,731.06	155,731.06 0.00	155,731.06	0.00		1	1.00 155,731.06	0.00 155,731.06	0.04	NA
LGIP												
TXRANGE	Texas Range TexasDAILY Fund	08/31/2024 08/31/2024	5,678,624.19	5,678,624.19 0.00	5,678,624.19	5.30		1	1.00 5,678,624.19	0.00 5,678,624.19	1.40	AAA
TEXSTAR	TexSTAR	08/31/2024 08/31/2024	485,380.76	485,380.76 0.00	485,380.76	5.29		1	1.00 485,380.76	0.00 485,380.76	0.12	AAA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
TEXPOOL	TexPool	08/31/2024 08/31/2024	36,305,835.67	36,305,835.67 0.00	36,305,835.67	5.30		1	1.00 36,305,835.67	0.00 36,305,835.67	8.95	AAA
LGIP TOTAL			42,469,840.62	42,469,840.62 0.00	42,469,840.62	5.30		1	1.00 42,469,840.62	0.00 42,469,840.62	10.47	AAA
U.S. TREASURIES												
912828ZT0	US TREASURY 0.250 05/31/25	05/13/2022 06/15/2022	5,000,000.00	4,557,031.25 0.00	4,557,031.25	3.42	05/31/2025	273	96.86 4,843,164.05	(45,376.65) 4,888,540.70	119	Aaa AA+
91282CFP1	US TREASURY 4.250 10/15/25	11/22/2023 11/22/2023	8,000,000.00	7,905,937.50 0.00	7,905,937.50	4.90	10/15/2025	410	99.93 7,994,687.52	50,202.04 7,944,485.48	1.97	Aaa AA+
91282CGR6	US TREASURY 4.625 03/15/26	04/29/2024 04/29/2024	7,500,000.00	7,446,386.72 42,416.78	7,488,803.50	5.03	03/15/2026	561	100.79 7,558,886.70	102,716.53 7,456,170.17	1.86	Aaa AA+
U.S. TREASURIES TOTAL			20,500,000.00	19,909,355.47 42,416.78	19,951,772.25	4.60		433	99.52 20,396,738.27	107,541.92 20,289,196.35	5.03	AA+
U.S. AGENCIES												
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	09/14/2021 10/04/2021	5,000,000.00	5,000,000.00 0.00	5,000,000.00	0.50	10/04/2024	34	99.57 4,978,550.00	(21,450.00) 5,000,000.00	1.23	Aaa AA+
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	01/17/2023 01/19/2023	10,000,000.00	10,031,011.40 0.00	10,031,011.40	4.32	11/18/2024	79	99.84 9,983,600.00	(20,013.55) 10,003,613.55	2.46	Aaa AA+
3135G03U5	FANNIE MAE 0.625 04/22/25	08/03/2022 08/05/2022	5,000,000.00	4,673,949.80 0.00	4,673,949.80	3.15	04/22/2025	234	97.47 4,873,550.00	(49,669.95) 4,923,219.95	1.20	Aaa AA+
3135G04Z3	FANNIE MAE 0.500 06/17/25	01/19/2023 01/23/2023	7,500,000.00	6,906,450.00 0.00	6,906,450.00	3.99	06/17/2025	290	96.89 7,266,675.00	(37,395.45) 7,304,070.45	1.79	Aaa AA+
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	06/14/2022 07/14/2022	5,000,000.00	5,000,000.00 0.00	5,000,000.00	4.00	07/14/2025	317	99.21 4,960,250.00	(39,750.00) 5,000,000.00	1.22	Aaa AA+
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	01/27/2023 02/02/2023	7,500,000.00	7,472,550.00 0.00	7,472,550.00	4.01	02/02/2026	520	99.50 7,462,200.00	(24,816.21) 7,487,016.21	1.84	Aaa AA+
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	04/30/2024 04/30/2024	7,500,000.00	7,444,333.73 27,942.71	7,472,276.44	5.03	04/01/2026	578	100.65 7,548,525.00	94,344.45 7,454,180.55	1.86	Aaa AA+
3130AWTQ3	FHLBANKS 4.625 09/11/26	09/25/2023 09/25/2023	25,000,000.00	24,759,469.25 0.00	24,759,469.25	4.97	09/11/2026	741	101.27 25,317,500.00	482,096.94 24,835,403.06	6.24	Aaa AA+
3130AXU63	FHLBANKS 4.625 11/17/26	11/22/2023 11/22/2023	8,000,000.00	7,986,936.00 0.00	7,986,936.00	4.68	11/17/2026	808	101.40 8,112,080.00	121,747.15 7,990,332.85	2.00	Aaa AA+
U.S. AGENCIES TOTAL			80,500,000.00	79,274,700.18 27,942.71	79,302,642.89	4.24		489	100.02 80,502,930.00	505,093.37 79,997,836.63	19.85	AA+
OPERATING TOTAL			143,625,571.68	141,809,627.33 70,359.49	141,879,986.82	4.60		336	143,525,239.95	612,635.29 142,912,604.66	35.39	AA+

STABILIZATION

LGIP												
TEXPOOL	TexPool	08/31/2024 08/31/2024	30,980,507.48	30,980,507.48 0.00	30,980,507.48	5.30		1	1.00 30,980,507.48	0.00 30,980,507.48	7.64	AAA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LGIP TOTAL			30,980,507.48	30,980,507.48 0.00	30,980,507.48	5.30		1	1.00 30,980,507.48	0.00 30,980,507.48	7.64	AAA
COMMERCIAL PAPER												
06741FKP1	BARCLAYS BNK PLC 10/23/24	04/29/2024 04/29/2024	10,000,000.00	9,734,991.67 0.00	9,734,991.67	5.54	10/23/2024	53	99.22 9,922,144.45	0.00 9,922,144.45	2.45	P-1 A-1
62479LKX2	MUFG BANK NY 10/31/24	04/30/2024 04/30/2024	5,000,000.00	4,863,533.33 0.00	4,863,533.33	5.49	10/31/2024	61	99.11 4,955,500.00	0.00 4,955,500.00	1.22	P-1 A-1
06054NMG3	BOFA SECURITIES 12/16/24	03/22/2024 03/22/2024	10,000,000.00	9,614,433.33 0.00	9,614,433.33	5.33	12/16/2024	107	98.48 9,848,066.67	0.00 9,848,066.67	2.43	P-1 A-1
COMMERCIAL PA- PER TOTAL			25,000,000.00	24,212,958.33 0.00	24,212,958.33	5.45		76	98.90 24,725,711.11	0.00 24,725,711.11	6.10	A-1
U.S. AGENCIES												
3130AWER7	FHLBANKS 4.625 06/06/25	06/12/2023 06/12/2023	8,000,000.00	7,993,360.00 0.00	7,993,360.00	4.67	06/06/2025	279	99.96 7,996,720.00	(729.34) 7,997,449.34	1.97	Aaa AA+
3130AWER7	FHLBANKS 4.625 06/06/25	06/12/2023 06/12/2023	2,000,000.00	1,998,327.50 0.00	1,998,327.50	4.67	06/06/2025	279	99.96 1,999,180.00	(177.53) 1,999,357.53	0.49	Aaa AA+
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	11/22/2023 11/22/2023	10,000,000.00	9,989,910.00 0.00	9,989,910.00	4.93	11/13/2025	439	100.60 10,060,300.00	66,424.64 9,993,875.36	2.48	Aaa AA+
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	01/12/2023 01/17/2023	10,000,000.00	10,032,100.00 0.00	10,032,100.00	3.89	01/13/2026	500	99.63 9,963,200.00	(51,466.13) 10,014,666.13	2.46	Aaa AA+
U.S. AGENCIES TOTAL			30,000,000.00	30,013,697.50 0.00	30,013,697.50	4.50		406	100.07 30,019,400.00	14,051.63 30,005,348.37	7.40	AA+
STABILIZATION TOTAL			85,980,507.48	85,207,163.31 0.00	85,207,163.31	5.06		164	85,725,618.59	14,051.63 85,711,566.96	21.14	AA

TEXAS CONNECT

LGIP												
139999998	Texas Connect	08/31/2024 08/31/2024	12,030,317.21	12,030,317.21 0.00	12,030,317.21	5.41		1	1.00 12,030,317.21	0.00 12,030,317.21	2.97	
LGIP TOTAL			12,030,317.21	12,030,317.21 0.00	12,030,317.21	5.41		1	1.00 12,030,317.21	0.00 12,030,317.21	2.97	NA
TEXAS CONNECT TOTAL			12,030,317.21	12,030,317.21 0.00	12,030,317.21	5.41		1	12,030,317.21	0.00 12,030,317.21	2.97	NA

TEXAS CONNECT- BLDG

LGIP												
139999998	Texas Connect	08/31/2024 08/31/2024	28,070,740.15	28,070,740.15 0.00	28,070,740.15	5.41		1	1.00 28,070,740.15	0.00 28,070,740.15	6.92	



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LGIP TOTAL			28,070,740.15	28,070,740.15 0.00	28,070,740.15	5.41		1	1.00 28,070,740.15	0.00 28,070,740.15	6.92	NA
TEXAS CONNECT- BLDG TOTAL			28,070,740.15	28,070,740.15 0.00	28,070,740.15	5.41		1	28,070,740.15	0.00 28,070,740.15	6.92	NA
GRAND TOTAL			411,712,550.95	407,393,696.28 78,919.27	407,472,615.55	4.90		185	410,556,044.98	549,864.02 410,006,180.96	100.00	AA

Cash Reconciliation Report

2020 BOND SERIES						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
06/14/2024	4497W0FE3	ING (U.S.) Funding LLC 0.0 06/14/2024	-10,000,000.00	06/14/2024	-10,000,000.00	10,000,000.00
06/18/2024	22533TFJ0	Credit Agricole Corporate And Investment Bank, New 0.0 06/18/2024	-5,000,000.00	06/18/2024	-5,000,000.00	5,000,000.00
MATURITY TOTAL			-15,000,000.00		-15,000,000.00	15,000,000.00
BUILDING						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
BUY						
07/16/2024	22533TNF9	CREDIT AGRI NY 01/15/25	5,000,000.00	01/15/2025	4,866,600.00	-4,866,600.00
07/16/2024	22533TR73	CREDIT AGRI NY 04/07/25	10,000,000.00	04/07/2025	9,626,122.22	-9,626,122.22
BUY TOTAL			15,000,000.00		14,492,722.22	-14,492,722.22
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
COUPON						
06/12/2024	3130ATUC9	FHLBANKS 4.500 12/12/25	0.00	12/12/2025	0.00	225,000.00
06/20/2024	3130AQCM3	FHLBANKS 1.000 12/20/24'24	0.00	12/20/2024	0.00	25,000.00
06/28/2024	3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	0.00	06/28/2024	0.00	20,000.00
07/10/2024	3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	0.00	01/10/2025	0.00	112,500.00
08/28/2024	3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	0.00	08/28/2024	0.00	12,500.00
COUPON TOTAL			0.00		0.00	395,000.00
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
06/28/2024	3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	-10,000,000.00	06/28/2024	-10,000,000.00	10,000,000.00
08/28/2024	3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	-5,000,000.00	08/28/2024	-5,000,000.00	5,000,000.00
MATURITY TOTAL			-15,000,000.00		-15,000,000.00	15,000,000.00
DEBT SERVICE						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
07/22/2024	89119AGN2	The Toronto-Dominion Bank 0.0 07/22/2024	-20,000,000.00	07/22/2024	-20,000,000.00	20,000,000.00
MATURITY TOTAL			-20,000,000.00		-20,000,000.00	20,000,000.00
			168			
OPERATING						

Cash Reconciliation Report

POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
COUPON						
06/06/2024	3130AWER7	FHLBANKS 4.625 06/06/25	0.00	06/06/2025	0.00	185,000.00
06/06/2024	3130AWER7	FHLBANKS 4.625 06/06/25	0.00	06/06/2025	0.00	46,250.00
06/17/2024	3135G04Z3	FANNIE MAE 0.500 06/17/25	0.00	06/17/2025	0.00	18,750.00
06/17/2024	3133ENYX2	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.25 06/17/2024	0.00	06/17/2024	0.00	81,250.00
08/02/2024	3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	0.00	02/02/2026	0.00	145,312.50
COUPON TOTAL			0.00		0.00	476,562.50
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
06/17/2024	3133ENYX2	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.25 06/17/2024	-5,000,000.00	06/17/2024	-5,000,000.00	5,000,000.00
MATURITY TOTAL			-5,000,000.00		-5,000,000.00	5,000,000.00



Transaction Statement

BUILDING									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	07/16/2024	07/16/2024	22533TR73	CREDIT AGRI NY 04/07/25	10,000,000.00	9,626,122.22	0.00	(9,626,122.22)	5.24
	07/16/2024	07/16/2024	22533TNF9	CREDIT AGRI NY 01/15/25	5,000,000.00	4,866,600.00	0.00	(4,866,600.00)	5.39
BUY TOTAL					15,000,000.00	14,492,722.22	0.00	(14,492,722.22)	5.29

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
MATURITY								
	06/28/2024	06/28/2024	3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	(10,000,000.00)	10,000,000.00	10,000,000.00	0.00
	08/28/2024	08/28/2024	3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
	08/31/2024	08/31/2024	912828YE4	UNITED STATES TREASURY 1.25 08/31/2024			0.00	
MATURITY TOTAL					(15,000,000.00)	15,000,000.00	15,000,000.00	0.00

DEBT SERVICE									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS	
MATURITY									
	07/22/2024	07/22/2024	89119AGN2	The Toronto-Dominion Bank 0.0 07/22/2024	(20,000,000.00)	20,000,000.00	20,000,000.00	0.00	
MATURITY TOTAL					(20,000,000.00)	20,000,000.00	20,000,000.00	0.00	

2020 BOND SERIES									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS	
MATURITY									
	06/14/2024	06/14/2024	4497W0FE3	ING (U.S.) Funding LLC 0.0 06/14/2024	(10,000,000.00)	10,000,000.00	10,000,000.00	0.00	
	06/18/2024	06/18/2024	22533TFJ0	Credit Agricole Corporate And Investment Bank, New 0.0 06/18/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00	
MATURITY TOTAL					(15,000,000.00)	15,000,000.00	15,000,000.00	0.00	



Transaction Statement

OPERATING								
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
MATURITY								
	06/17/2024	06/17/2024	3133ENYX2	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.25 06/17/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
MATURITY TOTAL					(5,000,000.00)	5,000,000.00	5,000,000.00	0.00

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
2020 BOND SERIES									
22533TFJ0	Credit Agricole Corporate And Investment Bank, New 0.0 06/18/2024	5,000,000.00	4,792,372.22	(207,627.78)	4,986,730.56	13,269.44	0.00	207,627.78	0.00
4497W0FE3	ING (U.S.) Funding LLC 0.0 06/14/2024	10,000,000.00	9,590,261.11	(409,738.89)	9,979,669.44	20,330.56	0.00	409,738.89	0.00
62479LXK2	MUFG BANK NY 10/31/24	5,000,000.00	4,863,533.33	(136,466.67)	4,887,266.66	68,233.34	4,955,500.00	91,966.67	(44,500.00)
TOTAL		20,000,000.00	19,246,166.66	(753,833.34)	19,853,666.66	101,833.34	4,955,500.00	709,333.34	(44,500.00)
BUILDING									
22533TNF9	CREDIT AGRIN Y 01/15/25	5,000,000.00	4,866,600.00	(133,400.00)	0.00	34,261.20	4,900,861.20	34,261.20	(99,138.80)
22533TR73	CREDIT AGRIN Y 04/07/25	10,000,000.00	9,626,122.22	(373,877.78)	0.00	66,310.40	9,692,432.62	66,310.40	(307,567.38)
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	5,000,000.00	5,013,700.00	13,700.00	5,004,181.11	(1,724.94)	5,002,456.17	(11,243.83)	2,456.17
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	10,000,000.00	10,000,000.00	0.00	10,000,000.00	0.00	0.00	0.00	0.00
3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00	0.00	0.00
3130AQCM3	FHLBANKS 1.000 12/20/24 '24	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
3130ARD24	FHLBANKS 2.010 09/30/24 '24	10,000,000.00	9,613,500.00	(386,500.00)	9,905,182.56	72,092.60	9,977,275.16	363,775.16	(22,724.84)
3130ATUC9	FHLBANKS 4.500 12/12/25	10,000,000.00	10,108,500.00	108,500.00	10,056,842.63	(9,355.14)	10,047,487.50	(61,012.50)	47,487.50
62479LK46	MUFG BANK NY 10/04/24	10,000,000.00	9,639,611.11	(360,388.89)	9,826,736.11	127,522.22	9,954,258.33	314,647.22	(45,741.67)
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024	5,000,000.00	4,860,937.50	(139,062.50)	4,985,387.20	14,612.80	0.00	139,062.50	0.00
91282CED9	US TREASURY 1.750 03/15/25	15,000,000.00	14,538,867.19	(461,132.81)	14,625,084.66	120,181.92	14,745,266.58	206,399.39	(254,733.42)
TOTAL		90,000,000.00	88,267,838.02	(1,732,161.98)	74,403,414.27	423,901.07	69,320,037.56	1,052,199.54	(679,962.44)
DEBT SERVICE									
89119AGN2	The Toronto-Dominion Bank 0.0 07/22/2024	20,000,000.00	19,640,777.78	(359,222.22)	19,849,833.33	150,166.67	0.00	359,222.22	0.00
TOTAL		20,000,000.00	19,640,777.78	(359,222.22)	19,849,833.33	150,166.67	0.00	359,222.22	0.00
OPERATING									
3135G04Z3	FANNIE MAE 0.500 06/17/25	7,500,000.00	6,906,450.00	(593,550.00)	7,241,698.41	62,372.04	7,304,070.45	397,620.45	(195,929.55)
3135G03U5	FANNIE MAE 0.625 04/22/25	5,000,000.00	4,673,949.80	(326,050.20)	4,892,903.37	30,316.58	4,923,219.95	249,270.15	(76,780.05)
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	5,000,000.00	5,000,000.00	172 0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	7,500,000.00	7,472,550.00	(27,450.00)	7,484,714.65	2,301.56	7,487,016.21	14,466.21	(12,983.79)
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	10,000,000.00	10,031,011.40	31,011.40	10,007,875.68	(4,262.13)	10,003,613.55	(27,397.85)	3,613.55
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	7,500,000.00	7,444,333.73	(55,666.27)	7,446,874.84	7,305.70	7,454,180.55	9,846.82	(45,819.45)
3133ENYX2	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.25 06/17/2024	5,000,000.00	4,999,750.00	(250.00)	4,999,994.20	5.80	0.00	250.00	0.00
3130AWTQ3	FHLBANKS 4.625 09/11/26	25,000,000.00	24,759,469.25	(240,530.75)	24,814,939.66	20,463.40	24,835,403.06	75,933.81	(164,596.94)
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,986,936.00	(13,064.00)	7,989,230.78	1,102.08	7,990,332.85	3,396.85	(9,667.15)
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
912828ZT0	US TREASURY 0.250 05/31/25	5,000,000.00	4,557,031.25	(442,968.75)	4,850,841.24	37,699.47	4,888,540.70	331,509.45	(111,459.30)
91282CFP1	US TREASURY 4.250 10/15/25	8,000,000.00	7,905,937.50	(94,062.50)	7,931,998.11	12,487.37	7,944,485.48	38,547.98	(55,514.52)
91282CGR6	US TREASURY 4.625 03/15/26	7,500,000.00	7,446,386.72	(53,613.28)	7,448,969.55	7,200.62	7,456,170.17	9,783.45	(43,829.83)
TOTAL		106,000,000.00	104,183,805.65	(1,816,194.35)	105,110,040.50	176,992.48	100,287,032.98	1,103,227.33	(712,967.02)
STABILIZATION									
06741FKP1	BARCLAYS BNK PLC 10/23/24	10,000,000.00	9,734,991.67	(265,008.33)	9,784,400.00	137,744.44	9,922,144.45	187,152.78	(77,855.55)
06054NMG3	BOFA SECURITIES 12/16/24	10,000,000.00	9,614,433.33	(385,566.67)	9,716,200.00	131,866.67	9,848,066.67	233,633.34	(151,933.33)
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	10,000,000.00	10,032,100.00	32,100.00	10,017,370.11	(2,703.98)	10,014,666.13	(17,433.87)	14,666.13
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	10,000,000.00	9,989,910.00	(10,090.00)	9,992,588.91	1,286.45	9,993,875.36	3,965.36	(6,124.64)
3130AWER7	FHLBANKS 4.625 06/06/25	8,000,000.00	7,993,360.00	(6,640.00)	7,996,605.24	844.10	7,997,449.34	4,089.34	(2,550.66)
3130AWER7	FHLBANKS 4.625 06/06/25	2,000,000.00	1,998,327.50	(1,672.50)	1,999,144.92	212.62	1,999,357.53	1,030.03	(642.47)
62479LKX2	MUFG BANK NY 10/31/24	5,000,000.00	4,863,533.33	(136,466.67)	4,887,266.66	68,233.34	4,955,500.00	91,966.67	(44,500.00)
TOTAL		55,000,000.00	54,226,655.83	(773,344.17)	54,393,575.84	337,483.64	54,731,059.48	504,403.65	(268,940.52)
GRAND TOTAL		291,000,000.00	285,565,243.94	(5,434,756.06)	273,610,530.61	1,190,377.19	229,293,630.01	3,728,386.07	(1,706,369.99)



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
2020 BOND SERIES									
62479LKX2	MUFG BANK NY 10/31/24	2024-04-30	5,000,000.00	4,863,533.33	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	28,003,437.72	28,003,437.72	0.00	0.00	339,395.81	339,395.81	0.00
TOTAL			33,003,437.72	32,866,971.05	0.00	0.00	339,395.81	339,395.81	0.00

BUILDING									
22533TNF9	CREDIT AGRI NY 01/15/25	2024-07-16	5,000,000.00	4,866,600.00	0.00	0.00	0.00	0.00	0.00
22533TR73	CREDIT AGRI NY 04/07/25	2024-07-16	10,000,000.00	9,626,122.22	0.00	0.00	0.00	0.00	0.00
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	2023-01-11	5,000,000.00	5,013,700.00	88,125.00	0.00	56,250.00	112,500.00	31,875.00
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	2021-06-28	0.00	0.00	17,000.00	0.00	3,000.00	20,000.00	0.00
3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	2021-08-30	0.00	0.00	6,458.33	0.00	6,041.67	12,500.00	0.00
3130AQCM3	FHLBANKS 1.000 12/20/24 '24	2021-12-20	5,000,000.00	5,000,000.00	22,361.11	0.00	12,500.00	25,000.00	9,861.11
3130ARD24	FHLBANKS 2.010 09/30/24 '24	2023-05-24	10,000,000.00	9,613,500.00	34,058.33	0.00	50,250.00	0.00	84,308.33
3130ATUC9	FHLBANKS 4.500 12/12/25	2023-01-10	10,000,000.00	10,108,500.00	211,250.00	0.00	112,500.00	225,000.00	98,750.00
62479LK46	MUFG BANK NY 10/04/24	2024-01-18	10,000,000.00	9,639,611.11	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	16,986,395.61	16,986,395.61	0.00	0.00	213,656.88	213,656.88	0.00
TEXSTAR	TexSTAR	2024-08-31	3,179,580.16	3,179,580.16	0.00	0.00	345,200.25	345,200.25	0.00
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024	2022-04-18	5,000,000.00	5,000,000.00	15,794.84	0.00	15,455.16	0.00	31,250.00
91282CED9	US TREASURY 1.750 03/15/25	2024-03-27	15,000,000.00	14,538,867.19	55,638.59	8,559.78	65,625.00	0.00	121,263.59
TOTAL			95,165,975.77	93,572,876.29	450,686.20	8,559.78	880,478.96	953,857.13	377,308.03

DEBT SERVICE									
TEXPOOL	TexPool	2024-08-31	13,836,000.94	13,836,000.94	0.00	0.00	314,573.32	314,573.32	0.00
TOTAL			13,836,000.94	13,836,000.94	0.00	0.00	314,573.32	314,573.32	0.00

OPERATING									
3135G04Z3	FANNIE MAE 0.500 06/17/25	2023-01-23	7,500,000.00	6,906,450.00	17,083.33	0.00	9,375.00	18,750.00	7,708.33
3135G03U5	FANNIE MAE 0.625 04/22/25	2022-08-05	5,000,000.00	4,673,949.80	3,385.42	0.00	7,812.50	0.00	11,197.92



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
31422XMV1	FARMER MAC 0.500 10/04/24'24 MTN	2021-10-04	5,000,000.00	5,000,000.00	3,958.33	0.00	6,250.00	0.00	10,208.33
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	2023-02-02	7,500,000.00	7,472,550.00	96,067.71	0.00	72,656.25	145,312.50	23,411.46
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	2023-01-19	10,000,000.00	10,031,011.40	16,250.00	0.00	112,500.00	0.00	128,750.00
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	2024-04-30	7,500,000.00	7,444,333.73	57,812.50	27,942.71	86,718.75	0.00	144,531.25
3133ENYX2	FEDERAL FARM CREDIT BANKS FUND- ING CORP 3.25 06/17/2024	2022-07-25	0.00	0.00	74,027.78	0.00	7,222.22	81,250.00	0.00
3130AWTQ3	FHLBANKS 4.625 09/11/26	2023-09-25	25,000,000.00	24,759,469.25	256,944.44	0.00	289,062.50	0.00	546,006.94
3130AXU63	FHLBANKS 4.625 11/17/26	2023-11-22	8,000,000.00	7,986,936.00	14,388.89	0.00	92,500.00	0.00	106,888.89
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	2022-07-14	5,000,000.00	5,000,000.00	76,111.11	0.00	50,000.00	0.00	126,111.11
515327828	JPMorgan Chase Commercial Checking Account	2024-08-31	155,731.06	155,731.06	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	36,305,835.67	36,305,835.67	0.00	0.00	770,070.42	770,070.42	0.00
TEXSTAR	TexSTAR	2024-08-31	485,380.76	485,380.76	0.00	0.00	136,313.98	136,313.98	0.00
TXRANGE	Texas Range TexasDAILY Fund	2024-08-31	5,678,624.19	5,678,624.19	0.00	0.00	75,012.48	75,012.48	0.00
912828ZT0	US TREASURY 0.250 05/31/25	2022-06-15	5,000,000.00	4,557,031.25	34.15	0.00	3,142.08	0.00	3,176.23
91282CFP1	US TREASURY 4.250 10/15/25	2023-11-22	8,000,000.00	7,905,937.50	43,661.20	0.00	85,464.48	0.00	129,125.68
91282CGR6	US TREASURY 4.625 03/15/26	2024-04-29	7,500,000.00	7,446,386.72	73,522.42	42,416.78	86,718.75	0.00	160,241.17
TOTAL			143,625,571.68	141,809,627.33	733,247.29	70,359.49	1,890,819.41	1,226,709.38	1,397,357.32

STABILIZATION									
06741FKP1	BARCLAYS BNK PLC 10/23/24	2024-04-29	10,000,000.00	9,734,991.67	0.00	0.00	0.00	0.00	0.00
06054NMG3	BOFA SECURITIES 12/16/24	2024-03-22	10,000,000.00	9,614,433.33	0.00	0.00	0.00	0.00	0.00
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	2023-01-17	10,000,000.00	10,032,100.00	153,333.33	0.00	100,000.00	0.00	253,333.33
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	2023-11-22	10,000,000.00	9,989,910.00	24,375.00	0.00	121,875.00	0.00	146,250.00
3130AWER7	FHLBANKS 4.625 06/06/25	2023-06-12	8,000,000.00	7,993,360.00	179,861.11	0.00	92,500.00	185,000.00	87,361.11
3130AWER7	FHLBANKS 4.625 06/06/25	2023-06-12	2,000,000.00	1,998,327.50	44,965.28	0.00	23,125.00	46,250.00	21,840.28
62479LX2	MUFG BANK NY 10/31/24	2024-04-30	5,000,000.00	4,863,533.33	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2024-08-31	30,980,507.48	30,980,507.48	0.00	0.00	409,453.72	409,453.72	0.00
TOTAL			85,980,507.48	85,207,163.31	402,534.72	0.00	746,953.72	640,703.72	508,784.72



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
TEXAS CONNECT									
139999998	Texas Connect	2024-08-31	12,030,317.21	12,030,317.21	0.00	0.00	30,317.21	30,317.21	0.00
TOTAL			12,030,317.21	12,030,317.21	0.00	0.00	30,317.21	30,317.21	0.00
TEXAS CONNECT-BLDG									
139999998	Texas Connect	2024-08-31	28,070,740.15	28,070,740.15	0.00	0.00	70,740.15	70,740.15	0.00
TOTAL			28,070,740.15	28,070,740.15	0.00	0.00	70,740.15	70,740.15	0.00
GRAND TOTAL			411,712,550.95	407,393,696.28	1,586,468.21	78,919.27	4,273,278.58	3,576,296.72	2,283,450.07



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
2020 BOND SERIES											
22533TFJ0	Credit Agricole Corporate And Investment Bank, New 0.0 06/18/2024	0.00	4,986,730.56	0.00	06/18/2024	0.00	5.82	0.00	13,269.44	0.00	13,269.44
4497W0FE3	ING (U.S.) Funding LLC 0.0 06/14/2024	0.00	9,979,669.44	0.00	06/14/2024	0.00	5.83	0.00	20,330.56	0.00	20,330.56
62479LKX2	MUFG BANK NY 10/31/24	5,000,000.00	4,887,266.66	4,955,500.00	10/31/2024	0.00	5.49	0.00	68,233.34	0.00	68,233.34
TEXPOOL	TexPool	28,003,437.72	12,745,218.47	28,003,437.72	08/31/2024	5.34	5.30	339,395.81	0.00	0.00	339,395.81
TOTAL		33,003,437.72	32,598,885.13	32,958,937.72		4.53	5.33	339,395.81	101,833.34	0.00	441,229.15
BUILDING											
22533TNF9	CREDIT AGRINY 01/15/25	5,000,000.00	0.00	4,900,861.20	01/15/2025	0.00	5.39	0.00	34,261.20	0.00	34,261.20
22533TR73	CREDIT AGRINY 04/07/25	10,000,000.00	0.00	9,692,432.62	04/07/2025	0.00	5.24	0.00	66,310.40	0.00	66,310.40
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	0.00	10,000,000.00	0.00	06/28/2024	0.40	0.40	3,000.00	0.00	0.00	3,000.00
3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024	0.00	5,000,000.00	0.00	08/28/2024	0.50	0.50	6,041.67	0.00	0.00	6,041.67
3130AQCM3	FHLBANKS 1.000 12/20/24 '24	5,000,000.00	5,000,000.00	5,000,000.00	12/20/2024	1.00	1.00	12,500.00	0.00	0.00	12,500.00
3130ARD24	FHLBANKS 2.010 09/30/24 '24	10,000,000.00	9,905,182.56	9,977,275.16	09/30/2024	2.01	5.00	50,250.00	72,092.60	0.00	122,342.60
3130ATUC9	FHLBANKS 4.500 12/12/25	10,000,000.00	10,056,842.63	10,047,487.50	12/12/2025	4.50	4.10	112,500.00	(9,355.14)	0.00	103,144.86
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	5,000,000.00	5,004,181.11	5,002,456.17	01/10/2025	4.50	4.36	56,250.00	(1,724.94)	0.00	54,525.06
62479LK46	MUFG BANK NY 10/04/24	10,000,000.00	9,826,736.11	9,954,258.33	10/04/2024	0.00	5.15	0.00	127,522.22	0.00	127,522.22
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024	5,000,000.00	4,985,387.20	5,000,000.00	08/31/2024	1.25	2.47	15,455.16	14,612.80	0.00	30,067.97
91282CED9	US TREASURY 1.750 03/15/25	15,000,000.00	14,625,084.66	14,745,266.58	03/15/2025	1.75	5.05	65,625.00	120,181.92	0.00	185,806.92
TEXPOOL	TexPool	16,986,395.61	15,870,460.95	16,986,395.61	08/31/2024	5.34	5.30	213,656.88	0.00	0.00	213,656.88
TEXSTAR	TexSTAR	3,179,580.16	30,834,379.91	3,179,580.16	08/31/2024	5.30	5.29	345,200.25	0.00	0.00	345,200.25
TOTAL		95,165,975.77	121,108,255.13	94,486,013.33		2.53	4.78	880,478.96	423,901.07	0.00	1,304,380.03
DEBT SERVICE											
89119AGN2	The Toronto-Dominion Bank 0.0 07/22/2024	0.00	19,849,833.33	0.00	07/22/2024	0.00	5.42	0.00	150,166.67	0.00	150,166.67
TEXPOOL	TexPool	13,836,000.94	16,941,741.60	13,836,000.94	08/31/2024	5.34	5.30	314,573.32	0.00	0.00	314,573.32



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
TOTAL		13,836,000.94	36,791,574.93	13,836,000.94		5.34	5.30	314,573.32	150,166.67	0.00	464,739.99

OPERATING											
3130AWTQ3	FHLBANKS 4.625 09/11/26	25,000,000.00	24,814,939.66	24,835,403.06	09/11/2026	4.63	4.97	289,062.50	20,463.40	0.00	309,525.90
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,989,230.78	7,990,332.85	11/17/2026	4.63	4.68	92,500.00	1,102.08	0.00	93,602.08
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	7,500,000.00	7,484,714.65	7,487,016.21	02/02/2026	3.88	4.01	72,656.25	2,301.56	0.00	74,957.81
3133ENYX2	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.25 06/17/2024	0.00	4,999,994.20	0.00	06/17/2024	3.25	3.25	7,222.22	5.80	0.00	7,228.02
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	10,000,000.00	10,007,875.68	10,003,613.55	11/18/2024	4.50	4.32	112,500.00	(4,262.13)	0.00	108,237.87
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	7,500,000.00	7,446,874.84	7,454,180.55	04/01/2026	4.63	5.03	86,718.75	7,305.70	0.00	94,024.45
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	5,000,000.00	5,000,000.00	5,000,000.00	07/14/2025	4.00	4.00	50,000.00	0.00	0.00	50,000.00
3135G03U5	FANNIE MAE 0.625 04/22/25	5,000,000.00	4,892,903.37	4,923,219.95	04/22/2025	0.63	3.15	7,812.50	30,316.58	0.00	38,129.08
3135G04Z3	FANNIE MAE 0.500 06/17/25	7,500,000.00	7,241,698.41	7,304,070.45	06/17/2025	0.50	3.99	9,375.00	62,372.04	0.00	71,747.04
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	5,000,000.00	5,000,000.00	5,000,000.00	10/04/2024	0.50	0.50	6,250.00	0.00	0.00	6,250.00
515327828	JPMorgan Chase Commercial Checking Account	155,731.06	100,119.59	155,731.06	08/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
912828ZT0	US TREASURY 0.250 05/31/25	5,000,000.00	4,850,841.24	4,888,540.70	05/31/2025	0.25	3.42	3,142.08	37,699.47	0.00	40,841.54
91282CFP1	US TREASURY 4.250 10/15/25	8,000,000.00	7,931,998.11	7,944,485.48	10/15/2025	4.25	4.90	85,464.48	12,487.37	0.00	97,951.85
91282CGR6	US TREASURY 4.625 03/15/26	7,500,000.00	7,448,969.55	7,456,170.17	03/15/2026	4.63	5.03	86,718.75	7,200.62	0.00	93,919.37
TEXPOOL	TexPool	36,305,835.67	64,820,500.20	36,305,835.67	08/31/2024	5.34	5.30	770,070.42	0.00	0.00	770,070.42
TEXSTAR	TexSTAR	485,380.76	12,349,066.78	485,380.76	08/31/2024	5.30	5.29	136,313.98	0.00	0.00	136,313.98
TXRANGE	Texas Range TexasDAILY Fund	5,678,624.19	5,603,611.71	5,678,624.19	08/31/2024	5.04	5.30	75,012.48	0.00	0.00	75,012.48
TOTAL		143,625,571.68	187,983,338.78	142,912,604.66		4.10	4.60	1,890,819.41	176,992.48	0.00	2,067,811.89

STABILIZATION											
06054NMG3	BOFA SECURITIES 12/16/24	10,000,000.00	9,716,200.00	9,848,066.67	12/16/2024	0.00	5.33	0.00	131,866.67	0.00	131,866.67
06741FKP1	BARCLAYS BNK PLC 10/23/24	10,000,000.00	9,784,400.00	9,922,144.45	10/23/2024	0.00	5.54	0.00	137,744.44	0.00	137,744.44
3130AWER7	FHLBANKS 4.625 06/06/25	8,000,000.00	7,996,605.24	7,997,478.4	06/06/2025	4.63	4.67	92,500.00	844.10	0.00	93,344.10
3130AWER7	FHLBANKS 4.625 06/06/25	2,000,000.00	1,999,144.92	1,999,357.53	06/06/2025	4.63	4.67	23,125.00	212.62	0.00	23,337.62



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	10,000,000.00	10,017,370.11	10,014,666.13	01/13/2026	4.00	3.89	100,000.00	(2,703.98)	0.00	97,296.02
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	10,000,000.00	9,992,588.91	9,993,875.36	11/13/2025	4.88	4.93	121,875.00	1,286.45	0.00	123,161.45
62479LX2	MUFG BANK NY 10/31/24	5,000,000.00	4,887,266.66	4,955,500.00	10/31/2024	0.00	5.49	0.00	68,233.34	0.00	68,233.34
TEXPOOL	TexPool	30,980,507.48	30,139,803.76	30,980,507.48	08/31/2024	5.34	5.30	409,453.72	0.00	0.00	409,453.72
TOTAL		85,980,507.48	84,533,379.60	85,711,566.96		3.51	5.06	746,953.72	337,483.64	0.00	1,084,437.36
TEXAS CONNECT											
139999998	Texas Connect	12,030,317.21	0.00	12,030,317.21	08/31/2024	0.00	5.41	30,317.21	0.00	0.00	30,317.21
TOTAL		12,030,317.21	0.00	12,030,317.21		0.00	5.41	30,317.21	0.00	0.00	30,317.21
TEXAS CONNECT-BLDG											
139999998	Texas Connect	28,070,740.15	0.00	28,070,740.15	08/31/2024	0.00	5.41	70,740.15	0.00	0.00	70,740.15
TOTAL		28,070,740.15	0.00	28,070,740.15		0.00	5.41	70,740.15	0.00	0.00	70,740.15
GRAND TOTAL		411,712,550.95	463,015,433.58	410,006,180.96		3.30	4.90	4,273,278.58	1,190,377.19	0.00	5,463,655.77

Projected Cashflows

For the Period September 01, 2024 to February 28, 2025

CUSIP	DESCRIPTION	POST DATE	TRANSACTION TYPE	AMOUNT
BUILDING				
SEP 2024				
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024	09/03/2024	Final Maturity	5,000,000.00
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024	09/03/2024	Coupon	31,250.00
91282CED9	US TREASURY 1.750 03/15/25	09/16/2024	Coupon	131,250.00
3130ARD24	FHLBANKS 2.010 09/30/24 '24	09/30/2024	Final Maturity	10,000,000.00
3130ARD24	FHLBANKS 2.010 09/30/24 '24	09/30/2024	Coupon	100,500.00
SEP 2024 TOTAL				15,263,000.00
OCT 2024				
62479LK46	MUFG BANK NY 10/04/24	10/04/2024	Final Maturity	10,000,000.00
OCT 2024 TOTAL				10,000,000.00
DEC 2024				
3130ATUC9	FHLBANKS 4.500 12/12/25	12/12/2024	Coupon	225,000.00
3130AQCМ3	FHLBANKS 1.000 12/20/24 '24	12/20/2024	Final Maturity	5,000,000.00
3130AQCМ3	FHLBANKS 1.000 12/20/24 '24	12/20/2024	Coupon	25,000.00
DEC 2024 TOTAL				5,250,000.00
JAN 2025				
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	01/10/2025	Coupon	112,500.00
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25	01/10/2025	Final Maturity	5,000,000.00
22533TNF9	CREDIT AGRI NY 01/15/25	01/15/2025	Final Maturity	5,000,000.00
JAN 2025 TOTAL				10,112,500.00
FEB 2025				
9128284V9	US TREASURY 2.875 08/15/28	02/18/2025	Coupon	86,250.00
91282CLG4	US TREASURY 3.750 08/15/27	02/18/2025	Coupon	75,000.00
FEB 2025 TOTAL				161,250.00

Projected Cashflows

For the Period September 01, 2024 to February 28, 2025

CUSIP	DESCRIPTION	POST DATE	TRANSACTION TYPE	AMOUNT
BUILDING TOTAL				40,786,750.00
OPERATING				
JUL 2024				
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	07/15/2024	Coupon	100,000.00
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	07/15/2024	Coupon	200,000.00
JUL 2024 TOTAL				300,000.00
SEP 2024				
3130AWTQ3	FHLBANKS 4.625 09/11/26	09/11/2024	Coupon	578,125.00
91282CGR6	US TREASURY 4.625 03/15/26	09/16/2024	Coupon	173,437.50
SEP 2024 TOTAL				751,562.50
OCT 2024				
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	10/01/2024	Coupon	173,437.50
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	10/04/2024	Final Maturity	5,000,000.00
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	10/04/2024	Coupon	12,500.00
91282CFP1	US TREASURY 4.250 10/15/25	10/15/2024	Coupon	170,000.00
3135G03U5	FANNIE MAE 0.625 04/22/25	10/22/2024	Coupon	15,625.00
62479LKX2	MUFG BANK NY 10/31/24	10/31/2024	Final Maturity	10,000,000.00
OCT 2024 TOTAL				15,371,562.50
NOV 2024				
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	11/13/2024	Coupon	243,750.00
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	11/18/2024	Final Maturity	10,000,000.00
3130AXU63	FHLBANKS 4.625 11/17/26	11/18/2024	Coupon	185,000.00
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24	11/18/2024	Coupon	225,000.00
NOV 2024 TOTAL				10,653,750.00

Projected Cashflows

For the Period September 01, 2024 to February 28, 2025

CUSIP	DESCRIPTION	POST DATE	TRANSACTION TYPE	AMOUNT
DEC 2024				
912828ZT0	US TREASURY 0.250 05/31/25	12/02/2024	Coupon	6,250.00
3130AWER7	FHLBANKS 4.625 06/06/25	12/06/2024	Coupon	231,250.00
06054NMG3	BOFA SECURITIES 12/16/24	12/16/2024	Final Maturity	10,000,000.00
3135G04Z3	FANNIE MAE 0.500 06/17/25	12/17/2024	Coupon	18,750.00
DEC 2024 TOTAL				10,256,250.00
JAN 2025				
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	01/13/2025	Coupon	200,000.00
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN	01/14/2025	Coupon	100,000.00
JAN 2025 TOTAL				300,000.00
FEB 2025				
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	02/03/2025	Coupon	145,312.50
FEB 2025 TOTAL				145,312.50
OPERATING TOTAL				37,778,437.50
STABILIZATION				
OCT 2024				
06741FKP1	BARCLAYS BNK PLC 10/23/24	10/23/2024	Final Maturity	10,000,000.00
OCT 2024 TOTAL				10,000,000.00
STABILIZATION TOTAL				10,000,000.00
GRAND TOTAL				88,565,187.50



Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
2020 BOND SERIES									
4497W0FE3	ING (U.S.) Funding LLC 0.0 06/14/2024 0.00	5.83	09/26/2023 06/14/2024	0.00 0.00	9,979,669.44 9,979,669.44	0.00	(10,000,000.00)	(9,979,669.44) (9,979,669.44)	0.00 0.00
22533TFJ0	Credit Agricole Corporate And In- vestment Bank, New 0.0 06/18/2024 0.00	5.82	09/26/2023 06/18/2024	0.00 0.00	4,986,730.56 4,986,730.56	0.00	(5,000,000.00)	(4,986,730.56) (4,986,730.56)	0.00 0.00
TEXPOOL	TexPool 28,003,437.72	5.30	08/31/2024	339,395.81 339,395.81	12,745,218.47 12,745,218.47	15,258,219.25	0.00	15,258,219.25 15,258,219.25	28,003,437.72 28,003,437.72
62479LKX2	MUFG BANK NY 10/31/24 5,000,000.00	5.49	04/30/2024 10/31/2024	0.00 0.00	4,887,266.66 4,887,266.66	0.00	0.00	68,233.34 68,233.34	4,955,500.00 4,955,500.00
TOTAL		5.33		339,395.81 339,395.81	32,598,885.13 32,598,885.13	15,258,219.25	(15,000,000.00)	360,052.59 360,052.59	32,958,937.72 32,958,937.72

BUILDING									
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024 0.00	0.40	06/03/2021 06/28/2024	3,000.00 20,000.00	10,000,000.00 9,966,200.00	0.00	(10,000,000.00)	(10,000,000.00) (9,966,200.00)	0.00 0.00
3130ANNS5	FEDERAL HOME LOAN BANKS 0.5 08/28/2024 0.00	0.50	07/10/2021 08/28/2024	6,041.67 12,500.00	5,000,000.00 4,939,300.00	0.00	(5,000,000.00)	(5,000,000.00) (4,939,300.00)	0.00 0.00
TEXSTAR	TexSTAR 3,179,580.16	5.29	08/31/2024	345,200.25 345,200.25	30,834,379.91 30,834,379.91	274,346.04	(27,929,145.79)	(27,654,799.75) (27,654,799.75)	3,179,580.16 3,179,580.16
TEXPOOL	TexPool 16,986,395.61	5.30	08/31/2024	213,656.88 213,656.88	15,870,460.95 15,870,460.95	15,413,340.73	(14,297,406.07)	1,115,934.66 1,115,934.66	16,986,395.61 16,986,395.61
912828YE4	UNITED STATES TREASURY 1.25 08/31/2024 5,000,000.00	2.47	04/13/2022 08/31/2024	15,455.16 0.00	4,985,387.20 4,950,000.00	0.00	(5,000,000.00)	14,612.80 50,000.00	5,000,000.00 5,000,000.00
3130ARD24	FHLBANKS 2.010 09/30/24 '24 10,000,000.00	5.00	05/22/2023 09/30/2024	50,250.00 0.00	9,905,182.56 9,883,100.00	0.00	0.00	72,092.60 89,700.00	9,977,275.16 9,972,800.00
62479LK46	MUFG BANK NY 10/04/24 10,000,000.00	5.15	01/18/2024 10/04/2024	0.00 0.00	9,826,736.11 9,826,736.11	0.00	0.00	127,522.22 127,522.22	9,954,258.33 9,954,258.33
3130AQC3	FHLBANKS 1.000 12/20/24 '24 5,000,000.00	1.00	12/10/2021 12/20/2024	12,500.00 25,000.00	5,000,000.00 4,878,600.00	0.00	0.00	0.00 57,050.00	5,000,000.00 4,935,650.00
3133EN5Q9	FED FARM CR BNKS 4.500 01/10/25 5,000,000.00	4.36	01/09/2023 01/10/2025	56,250.00 112,500.00	5,004,181.11 4,972,450.00	0.00	0.00	(1,724.94) 15,750.00	5,002,456.17 4,988,200.00
22533TNF9	CREDIT AGRIN Y 01/15/25 5,000,000.00	5.39	07/16/2024 01/15/2025	0.00 0.00	0.00 0.00	4,866,600.00	0.00	4,900,861.20 4,900,861.20	4,900,861.20 4,900,861.20
91282CED9	US TREASURY 1.750 03/15/25 15,000,000.00	5.05	03/27/2024 03/15/2025	65,625.00 189	14,625,084.66 14,600,976.60	0.00	0.00	120,181.92 169,335.90	14,745,266.58 14,770,312.50



Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
22533TR73	CREDIT AGRIN Y 04/07/25 10,000,000.00	5.24	07/16/2024 04/07/2025	0.00 0.00	0.00 0.00	9,626,122.22	0.00	9,692,432.62 9,692,432.62	9,692,432.62 9,692,432.62
3130ATUC9	FHLBANKS 4.500 12/12/25 10,000,000.00	4.10	01/06/2023 12/12/2025	112,500.00 225,000.00	10,056,842.63 9,907,300.00	0.00	0.00	(9,355.14) 121,400.00	10,047,487.50 10,028,700.00
TOTAL		4.78		880,478.96 953,857.13	121,108,255.13 120,629,503.57	30,180,408.99	(62,226,551.86)	(31,622,241.80) (31,220,313.15)	94,486,013.33 94,409,190.42

DEBT SERVICE									
89119AGN2	The Toronto-Dominion Bank 0.0 07/22/2024 0.00	5.42	03/22/2024 07/22/2024	0.00 0.00	19,849,833.33 19,849,833.33	0.00	(20,000,000.00)	(19,849,833.33) (19,849,833.33)	0.00 0.00
TEXPOOL	TexPool 13,836,000.94	5.30	08/31/2024	314,573.32 314,573.32	16,941,741.60 16,941,741.60	25,026,728.95	(28,132,469.61)	(3,105,740.66) (3,105,740.66)	13,836,000.94 13,836,000.94
TOTAL		5.30		314,573.32 314,573.32	36,791,574.93 36,791,574.93	25,026,728.95	(48,132,469.61)	(22,955,573.99) (22,955,573.99)	13,836,000.94 13,836,000.94

OPERATING									
3133ENYX2	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.25 06/17/2024 0.00	3.25	07/21/2022 06/17/2024	7,222.22 81,250.00	4,999,994.20 4,995,900.00	0.00	(5,000,000.00)	(4,999,994.20) (4,995,900.00)	0.00 0.00
TEXPOOL	TexPool 36,305,835.67	5.30	08/31/2024	770,070.42 770,070.42	64,820,500.20 64,820,500.20	0.00	(28,514,664.53)	(28,514,664.53) (28,514,664.53)	36,305,835.67 36,305,835.67
TXRANGE	Texas Range TexasDAILY Fund 5,678,624.19	5.30	08/31/2024	75,012.48 75,012.48	5,603,611.71 5,603,611.71	75,012.48	0.00	75,012.48 75,012.48	5,678,624.19 5,678,624.19
515327828	JPMorgan Chase Commercial Checking Account 155,731.06	0.00	08/31/2024	0.00 0.00	100,119.59 100,119.59	66,303.84	(10,692.37)	55,611.47 55,611.47	155,731.06 155,731.06
TEXSTAR	TexSTAR 485,380.76	5.29	08/31/2024	136,313.98 136,313.98	12,349,066.78 12,349,066.78	109,874.68	(11,973,560.70)	(11,863,686.02) (11,863,686.02)	485,380.76 485,380.76
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN 5,000,000.00	0.50	09/14/2021 10/04/2024	6,250.00 0.00	5,000,000.00 4,915,150.00	0.00	0.00	0.00 63,400.00	5,000,000.00 4,978,550.00
3133ENZ94	FED FARM CR BNKS 4.500 11/18/24 10,000,000.00	4.32	01/17/2023 11/18/2024	112,500.00 0.00	10,007,875.68 9,957,900.00	0.00	0.00	(4,262.13) 25,700.00	10,003,613.55 9,983,600.00
3135G03U5	FANNIE MAE 0.625 04/22/25 5,000,000.00	3.15	08/03/2022 04/22/2025	7,812.50 0.00	4,892,903.37 4,800,900.00	0.00	0.00	30,316.58 72,650.00	4,923,219.95 4,873,550.00
912828ZT0	US TREASURY 0.250 05/31/25 5,000,000.00	3.42	05/13/2022 05/31/2025	3,142.08 0.00	4,850,841.24 4,762,500.00	0.00	0.00	37,699.47 80,664.05	4,888,540.70 4,843,164.05
3135G04Z3	FANNIE MAE 0.500 06/17/25 7,500,000.00	3.99	01/19/2023 06/17/2025	9,316.00 18,750.00	7,241,698.41 7,152,375.00	0.00	0.00	62,372.04 114,300.00	7,304,070.45 7,266,675.00



Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '24 MTN 5,000,000.00	4.00	06/14/2022 07/14/2025	50,000.00 0.00	5,000,000.00 4,929,100.00	0.00	0.00	0.00 31,150.00	5,000,000.00 4,960,250.00
91282CFP1	US TREASURY 4.250 10/15/25 8,000,000.00	4.90	11/22/2023 10/15/2025	85,464.48 0.00	7,931,998.11 7,914,062.48	0.00	0.00	12,487.37 80,625.04	7,944,485.48 7,994,687.52
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26 7,500,000.00	4.01	01/27/2023 02/02/2026	72,656.25 145,312.50	7,484,714.65 7,358,025.00	0.00	0.00	2,301.56 104,175.00	7,487,016.21 7,462,200.00
91282CGR6	US TREASURY 4.625 03/15/26 7,500,000.00	5.03	04/29/2024 03/15/2026	86,718.75 0.00	7,448,969.55 7,460,742.23	0.00	0.00	7,200.62 98,144.48	7,456,170.17 7,558,886.70
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26 7,500,000.00	5.03	04/30/2024 04/01/2026	86,718.75 0.00	7,446,874.84 7,457,025.00	0.00	0.00	7,305.70 91,500.00	7,454,180.55 7,548,525.00
3130AWTQ3	FHLBANKS 4.625 09/11/26 25,000,000.00	4.97	09/25/2023 09/11/2026	289,062.50 0.00	24,814,939.66 24,844,250.00	0.00	0.00	20,463.40 473,250.00	24,835,403.06 25,317,500.00
3130AXU63	FHLBANKS 4.625 11/17/26 8,000,000.00	4.68	11/22/2023 11/17/2026	92,500.00 0.00	7,989,230.78 7,962,080.00	0.00	0.00	1,102.08 150,000.00	7,990,332.85 8,112,080.00
TOTAL		4.60		1,890,819.41 1,226,709.38	187,983,338.78 187,383,307.99	251,191.00	(45,498,917.60)	(45,070,734.12) (43,858,068.04)	142,912,604.66 143,525,239.95

STABILIZATION									
TEXPOOL	TexPool 30,980,507.48	5.30	08/31/2024	409,453.72 409,453.72	30,139,803.76 30,139,803.76	840,703.72	0.00	840,703.72 840,703.72	30,980,507.48 30,980,507.48
06741FKP1	BARCLAYS BNK PLC 10/23/24 10,000,000.00	5.54	04/29/2024 10/23/2024	0.00 0.00	9,784,400.00 9,784,400.00	0.00	0.00	137,744.44 137,744.44	9,922,144.45 9,922,144.45
62479LX2	MUFG BANK NY 10/31/24 5,000,000.00	5.49	04/30/2024 10/31/2024	0.00 0.00	4,887,266.66 4,887,266.66	0.00	0.00	68,233.34 68,233.34	4,955,500.00 4,955,500.00
06054NMG3	BOFA SECURITIES 12/16/24 10,000,000.00	5.33	03/22/2024 12/16/2024	0.00 0.00	9,716,200.00 9,716,200.00	0.00	0.00	131,866.67 131,866.67	9,848,066.67 9,848,066.67
3130AWER7	FHLBANKS 4.625 06/06/25 8,000,000.00	4.67	06/12/2023 06/06/2025	92,500.00 185,000.00	7,996,605.24 7,953,680.00	0.00	0.00	844.10 43,040.00	7,997,449.34 7,996,720.00
3130AWER7	FHLBANKS 4.625 06/06/25 2,000,000.00	4.67	06/12/2023 06/06/2025	23,125.00 46,250.00	1,999,144.92 1,988,420.00	0.00	0.00	212.62 10,760.00	1,999,357.53 1,999,180.00
3133EPC37	FED FARM CR BNKS 4.875 11/13/25 10,000,000.00	4.93	11/22/2023 11/13/2025	121,875.00 0.00	9,992,588.91 9,965,000.00	0.00	0.00	1,286.45 95,300.00	9,993,875.36 10,060,300.00
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26 10,000,000.00	3.89	01/12/2023 01/13/2026	100,000.00 0.00	10,017,370.11 9,832,400.00	0.00	0.00	(2,703.98) 130,800.00	10,014,666.13 9,963,200.00
TOTAL		5.06		746,953.72 640,703.72	84,533,379.60 84,267,170.42	840,703.72	0.00	1,178,187.36 1,458,448.17	85,711,566.96 85,725,618.59



Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
TEXAS CONNECT									
139999998	Texas Connect 12,030,317.21	5.41	08/31/2024	30,317.21 30,317.21	0.00 0.00	12,030,317.21	0.00	12,030,317.21 12,030,317.21	12,030,317.21 12,030,317.21
TOTAL		5.41		30,317.21 30,317.21	0.00 0.00	12,030,317.21	0.00	12,030,317.21 12,030,317.21	12,030,317.21 12,030,317.21
TEXAS CONNECT- BLDG									
139999998	Texas Connect 28,070,740.15	5.41	08/31/2024	70,740.15 70,740.15	0.00 0.00	28,070,740.15	0.00	28,070,740.15 28,070,740.15	28,070,740.15 28,070,740.15
TOTAL		5.41		70,740.15 70,740.15	0.00 0.00	28,070,740.15	0.00	28,070,740.15 28,070,740.15	28,070,740.15 28,070,740.15
GRAND TOTAL		4.90		4,273,278.58 3,576,296.72	463,015,433.58 461,670,442.05	111,658,309.27	(170,857,939.07)	(58,009,252.61) (56,114,397.07)	410,006,180.96 410,556,044.98

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Collin College August 2024 Monthly Report

2023-2030 Master Plan Phase I
Collin County Community College District

Project Number: 60726232

September 10, 2024

Quality Information

Prepared by	Reviewed by	Approved By
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Revision History

Revision	Revision date	Details	Authorized	Name	Position
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1. Introduction

Collin College approved 4 projects that make up the program, which will be managed by a third-party program management firm. The total budget for the 3 projects comprising this program is \$170,602,567 plus an additional \$2,000,000 grant for the Health Sciences Program at the Plano Campus. The revised budget is \$172,602,567.

On February 27, 2024, the Board of Trustees granted the District President authority to enter into and negotiate a contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services for the Collin College 2023 Master Plan Program. On May 3, 2024, Collin College and AECOM executed the Collin contract for program management services. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

Completed and Pending Items

- Plano Campus – 90% Roof Drawings received, and Skanska pricing will have GMP for the roof scope for September board meeting. 50% Design estimate received from Skanska on balance of the project. A budget reconciliation meeting was held, and numbers were brought into alignment with budget.
- Courtyard Center – Design development issued on August 30th, estimate is pending
- CHEC – Design development issued on August 30th, estimate is pending
- Health Sciences Building – Programming/Conceptual Design was completed on August 15th and conceptual design estimate was received on August 30th. Collin Facilities Leadership has reviewed the project design and cost with the completion pending final review and approval of Collin Executive leadership.

Items of close attention

- No items of close attention at this time.

Budget Summary

- \$13,320,129 of the \$172,602,567 has been committed to-date in the form of contracts with various vendors.
- \$3,654,721.00 of the \$13,320,129 committed amount has been expended to-date.

3. Scope

3.1 Phase 1

- Plano Campus
 - Renovations the Plano Campus
 - The Renovation includes:
 - Roof replacement
 - Expanding Science Labs
 - Renovation and expanding Health Sciences.
 - Renovation in various other areas
- Courtyard Center
 - Renovations of the Courtyard Center
 - The Renovation includes:
 - New Cosmetology space
 - Relocate and expand Esthetician space
 - New Medical message space
 - Remodel 4th floor for Information Technology and Police
- CHEC
 - Renovations Collin Higher Education Center
 - Renovations of selected spaces on 1st, 2nd, 3rd and 4th floor.
- Health Sciences Building
 - Construction of new Health Sciences Building, location to be determined.
 - The building will be:
 - 3 stories totaling 120,000 square feet
 - 90,000 square feet to be finished out, 30,000 square feet to remain shell
 - Programs to be accommodated will include:
 - MLT
 - Radiography
 - Cath Lab
 - Nuclear Med
 - CT Technology
 - MRI Technology
 - Nursing
 - Diagnostic Sonography (program move from McKinney)
 - Physical Therapy Assistant
 - Health Professions

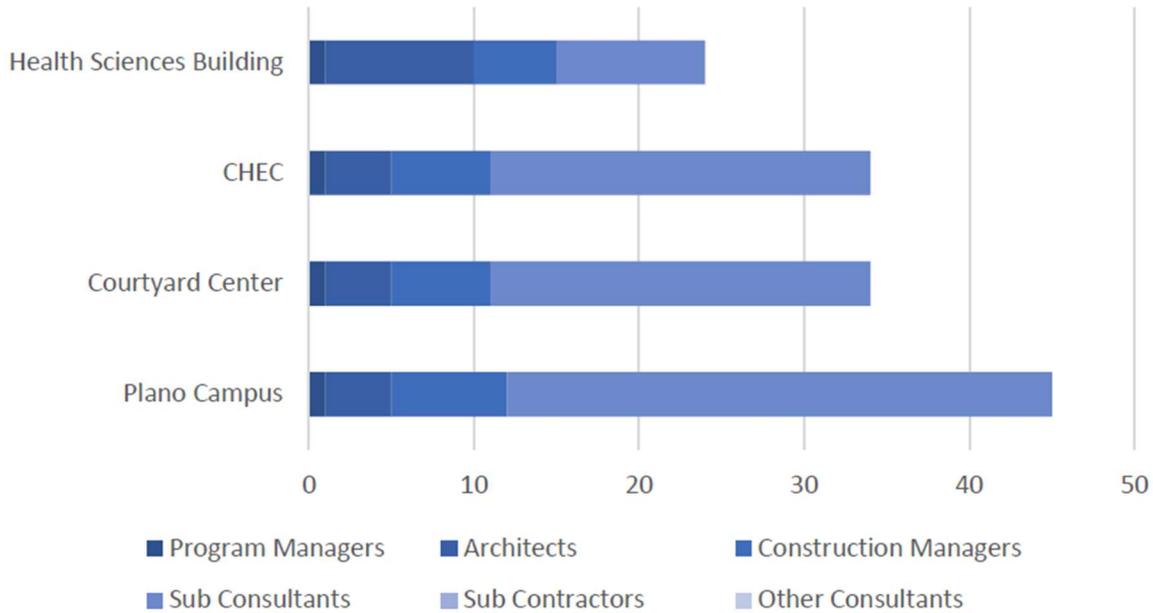
- AR/VR Lab space
- Healthcare Simulation space

4. Community

4.1 Phase 1

- Plano Campus
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: IN2 Architecture
 - MEP: RWB
 - Structural Engineer: Dunaway
 - Civil Engineer: RLK Engineering
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
 - Commissioning Agent: TBD
- Courtyard Center
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: IN2 Architecture
 - MEP: RWB
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
 - Commissioning Agent: TBD
- CHEC
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: IN2 Architecture
 - MEP: RWB
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
 - Commissioning Agent: TBD
- Health Sciences Building
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: PBK Architects
 - MEP: RWB
 - Civil Engineer: RLK Engineering
 - Structural Engineer: JQ Structural
 - Construction Manager-at-Risk: McCarthy Building Companies, Inc.
 - Commissioning: TBD

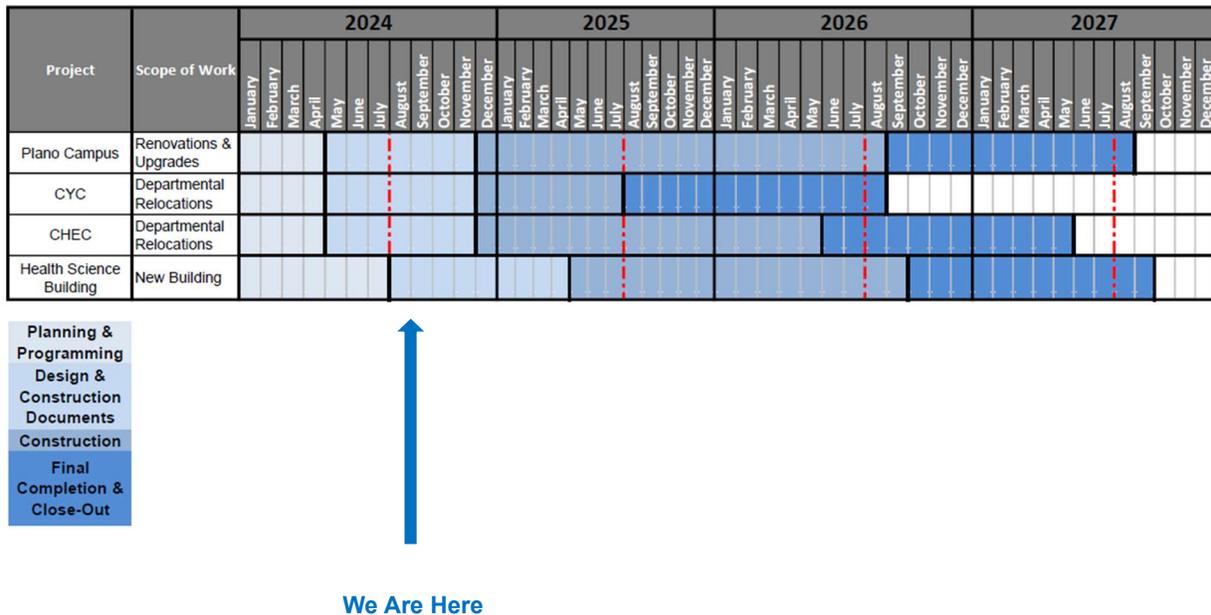
4.2 Current Personnel Estimate



It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2023 Master Plan Programs, have 137 employees contributing to the program's progress.

5. Schedule

5.1 Program



5.2 Phase 1

Plano Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Recommended A/E	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Construction Delivery Method	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Program Manager	February 27, 2024	February 27, 2024	↑	February 27, 2024	✓
BOT Approval of Recommended CMAR	March 26, 2024	March 26, 2024	↑	March 26, 2024	✓
Architect Mobilized	April 19, 2024	April 19, 2024	↑	April 19, 2024	✓
GMP 1 Construction Documents Submittal	July 26, 2024	August 2, 2024	↑	August 2, 2024	✓
BOT Approval of GMP 1	September 24, 2024	September 24, 2024	↑		
GMP 2 Construction Documents Submittal	October 21, 2024	September 19, 2024	↑		
BOT Approval of GMP 2	December 10, 2024	December 10, 2024	↑		
Obtain Building Permit	December 13, 2024	December 13, 2024	↑		
Contractor Mobilized	December 20, 2024	December 20, 2024	↑		
Substantial Completion	June 1, 2026	June 1, 2026	↑		
Final Completion	July 21, 2026	July 21, 2026	↑		
Student Occupancy	August 17, 2026	August 17, 2026	↑		

Courtyard Center

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Recommended A/E	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Construction Delivery Method	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Program Manager	February 27, 2024	February 27, 2024	↑	February 27, 2024	✓
BOT Approval of Recommended CMAR	May 26, 2024	May 26, 2024	↑	May 28, 2024	✓
Architect Mobilized	May 17, 2024	May 17, 2024	↑	May 17, 2024	✓
100% CDs Complete	November 1, 2024	October 10, 2024	↑		
GMP Submittal	December 1, 2024	November 22, 2024	↑		
BOT Approval of GMP	December 10, 2024	December 10, 2024	↑		
Obtain Building Permit	December 13, 2024	December 13, 2024	↑		
Contractor Mobilized	December 20, 2024	December 20, 2024	↑		
Substantial Completion	July 15, 2025	July 15, 2025	↑		
Final Completion	August 1, 2025	August 1, 2025	↑		
Student Occupancy	August 26, 2025	August 26, 2025	↑		

CHEC

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of A/E Procurement Method	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Recommended A/E	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Construction Delivery Method	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Program Manager	February 27, 2024	February 27, 2024	↑	February 27, 2024	✓
BOT Approval of Recommended CMAR	May 26, 2024	May 26, 2024	↑	May 28, 2024	✓
Architect Mobilized	May 17, 2024	May 17, 2024	↑	May 17, 2024	✓
100% CDs Complete	November 1, 2024	October 10, 2024	↑		
GMP Submittal	December 1, 2024	November 22, 2024	↑		
BOT Approval of GMP	December 10, 2024	December 10, 2024	↑		
Obtain Building Permit	December 20, 2024	December 20, 2024	↑		
Contractor Mobilized	January 6, 2025	January 6, 2025	↑		
Substantial Completion	April 1, 2026	April 1, 2026	↑		
Final Completion	May 1, 2026	May 1, 2026	↑		

Health Sciences Building

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Construction Delivery Method	January 26, 2024	January 26, 2024	↑	January 26, 2024	✓
BOT Approval of Program Manager	February 27, 2024	February 27, 2024	↑	February 27, 2024	✓
BOT Approval of Recommended A/E and CMAR Firms	March 26, 2024	March 26, 2024	↑	March 26, 2024	✓
Architect Mobilized	April 30, 2024	April 30, 2024	↑	April 30, 2024	✓
Programming	July 30, 2024	August 15, 2024	↓	August 15, 2024	✓
Schematic Design	September 30, 2024	September 27, 2024	↑		
Site, foundation, and utilities package design complete	December 22, 2024	December 20, 2024	↑		
GMP#1 - Site, foundation, and utilities package	January 15, 2025	December 18, 2024	↑		
BOT Approval of GMP#1	February 2025	February 2025	↑		
Contractor Mobilized	February 2025	February 2025	↑		
Foundations Complete	April 30, 2025	April 30, 2025	↑		
100% Construction Documents	March 28, 2025	March 28, 2025	↑		
GMP#2 - Building shell and finish out	April 18, 2025	April 18, 2025	↑		
BOT Approval of GMP#2	May 2025	May 2025	↑		
Structures Complete	February 28, 2026	February 28, 2026	↑		
Interior Finish-Out Complete	July 15, 2026	July 15, 2026	↑		
Temporary CO	August 7, 2026	August 7, 2026	↑		
Final CO	August 14, 2026	August 14, 2026	↑		
Substantial Completion	July 31, 2026	July 31, 2026	↑		
Final Completion	August 2026	August 2026	↑		
Student Occupancy	August 2026	August 2026	↑		

6 Budget

6.1 Program Summary

Program Wide Budget Summary

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$13,659,217	\$15,543,834	\$13,259,854	\$3,654,721	85%	28%
Investigation, Testing & Verification	\$2,127,939	\$2,510,268	\$60,275	\$0	2%	0%
Construction, Equipment & Furnishings	\$122,791,961	\$147,007,830	\$0	\$0	0%	0%
Misc.	\$361,015	\$416,794	\$0	\$0	0%	0%
Contingency	\$5,221,864	\$7,123,841	\$0	\$0	0%	0%
Total Program Budget	\$144,161,996	\$172,602,567	\$13,320,129	\$3,654,721		

6.2 Phase 1

Plano Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$6,895,542	\$7,780,159	\$6,770,542	\$2,665,960	87%	39%
Investigation, Testing & Verification	\$1,150,911	\$1,451,240	\$38,480	\$0	3%	0%
* Construction, Equipment & Furnishings	\$62,835,304	\$73,051,173	\$0	\$0	0%	0%
Misc.	\$305,272	\$361,050	\$0	\$0	0%	0%
Contingency	\$2,372,401	\$4,356,378	\$0	\$0	0%	0%
Total Project Budget	\$73,559,430	\$87,000,000	\$6,809,022	\$2,665,960		

*Budget includes \$2,000,000 grant

CYC and CHEC

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$1,551,448	\$1,551,448	\$1,502,085	\$407,281	97%	27%
Investigation, Testing & Verification	\$200,000	\$200,000	\$0	\$0	0%	0%
Construction, Equipment & Furnishings	\$12,163,595	\$12,163,595	\$0	\$0	0%	0%
Misc.	\$11,092	\$11,092	\$0	\$0	0%	0%
Contingency	\$862,431	\$862,431	\$0	\$0	0%	0%
Total Project Budget	\$14,788,566	\$14,788,566	\$1,502,085	\$407,281		

Health Sciences Building

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,212,227	\$6,212,227	\$4,987,227	\$581,480	80%	12%
Investigation, Testing & Verification	\$777,028	\$859,028	\$21,795	\$0	3%	0%
Construction, Equipment & Furnishings	\$47,793,062	\$61,793,062	\$0	\$0	0%	0%
Misc.	\$44,651	\$44,652	\$0	\$0	0%	0%
Contingency	\$1,987,032	\$1,905,032	\$0	\$0	0%	0%
Total Project Budget	\$55,814,000	\$70,814,001	\$5,009,022	\$581,480		

7 Completed Items

7.1 General Program

- Bond Facilities Meeting was held on August 12th, 19th, and 26th with Collin College and AECOM

7.2 Procurement

- No Procurement Items were completed at this time

7.3 Design

- CHEC and Courtyard Center weekly design meeting was held on the 1st, 15th, 22nd, and 29th with Collin College, AECOM, IN2, Pfluger Architects and Skanska
- 90% Roofing drawings were issued August 2nd for Plano Campus
- Courtyard Center Renovations meeting with the SMEs for the Health Science classes was held on August 2nd with Collin College, AECOM, IN2, and Skanska
- Plano Campus IDF in Police Space was held on August 5th with Collin College, AECOM, IN2, RWB, and Skanska
- Plano Campus Renovations and Phasing meeting was held on August 8th with City of Plano, AECOM, IN2, and Skanska
- PBK finalized Programming and Conceptual Design on August 15th for the Health Science Building
- Plano Campus Plan and Equipment Review for the Dining Area was held on August 15th with Collin College, AECOM, IN2, RWB, and Pfluger Architects
- Plano Campus Fine Arts Discussion meeting was held on August 15th with AECOM, IN2, RLK Engineering, Dunaway, and Braun Intertec
- Plano Campus AV Coordination meeting for the Health Sciences area was held on August 21st with Collin College, AECOM, IN2, and RWB
- Purchasing Meeting for the Plano Campus, CHEC, and Courtyard Campus was held on August 21st with Collin College, AECOM, IN2, and Skanska
- Motorola – New Dispatch System meeting was held for Plano Campus and Courtyard Center was held on August 21st with Collin College, AECOM, IN2, and RWB
- DD's were issued on August 30th for CHEC and Courtyard

7.4 Pre-Construction

- McCarthy completed conceptual design estimate on August 30th and was presented to the Facilities Committee on September 6th

7.5 Construction

- No Construction Items have been completed at this time

7.6 Acceptance and Close-Out

- No Acceptance and Close-Out items are pending at this time

8 Pending Items

8.1 General Program

- No General Program items are pending at this time

8.2 Procurement

- [Pre-Construction Services Contract for McCarthy for the new Health Science Building is being finalized](#)
- [Procure Survey services from Farnsworth for the Health Science Building](#)
- [Procure Commissioning services from Farnsworth for the Health Science Building](#)

8.3 Design

- [90% Construction Documents will be submitted by IN2 on September 20th for the Plano Campus](#)
- [Schematic design in progress and to be completed September 27th for the Health Science Building](#)

8.4 Pre-Construction

- [DD Estimate pending for CHEC and Courtyard](#)
- [Skanska GMP 1 for the roof at Plano Campus in progress](#)
- [Pending review of conceptual design package by Executive Leadership for final review and/or approval](#)

8.5 Construction

- No Construction Items are pending at this time

8.6 Acceptance and Close-Out

- No Acceptance and Close-out Items are pending at this time