



NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a meeting of the Campus Facilities and Construction Committee (Arias, Alexander, and Hardin) at 5:00 p.m. on Tuesday, May 21, 2024, in the President's Conference Room 407 at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

Locations

Celina Campus

Collin Higher Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

PUBLIC COMMENT

REVIEW AND DISCUSSION ITEMS

1. Consideration of Approval for the Selection of Construction Manager at Risk Firm for the Courtyard Center and Collin Higher Education Center Renovation Project
2. Courtyard Center and Collin Higher Education Center Project Update

Andrew P. Hardin
Chair, Board of Trustees

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Collin County Community College District Board of Trustees

1. Campus Facilities and Construction Committee

May 21, 2024

Resource: Dr. Bill King
Executive Vice President

DISCUSSION ITEM: Consideration of Approval for the Selection of Construction Manager at Risk Firm for the Courtyard Center and Collin Higher Education Center Renovation Project

DISCUSSION: Over the past few months, District staff have engaged in a procurement process to select a Construction Manager at Risk (CMAR) firm for pre-construction and construction services for the Courtyard Center and Collin Higher Education Center Renovation Project.

To select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin College staff, and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during construction, and a fee percentage based upon the budgeted cost of the project. The shortlisted firms were also invited for a formal interview with the selection panel and were scored using a pre-established interview scoring process. Upon completion of the interviews, the firm having the highest score from both steps was selected as the best qualified firm.

Recommended Firm:

- RFQ 4484 – Skanska USA Building Inc
- Pre-construction service fee not to exceed \$55,000

Collin County Community College District Board of Trustees

2024-05-X

May 28, 2024

Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM:

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager at Risk Firm for the Courtyard Center and Collin Higher Education Center Renovation Project

DISCUSSION:

Over the past few months, District staff have engaged in a procurement process to select a Construction Manager at Risk firm for pre-construction and construction services for the Courtyard Center and Collin Higher Education Center Renovation Project.

To select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin College staff, and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during construction, and a fee percentage based upon the budgeted cost of the project. The shortlisted firms were invited for a formal interview with the selection panel and were scored using a pre-established interview scoring process. Upon completion of the interviews, the firm having the highest score from both steps was selected as the best qualified firm.

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- Pre-construction service fee not to exceed \$55,000

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends approval of the Construction Manager at Risk firm Skanska USA Building Inc for the Courtyard Center and Collin Higher Education Center Renovation Project.

SUGGESTED MOTION:

This item comes as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Construction Manager at Risk firm Skanska USA Building Inc for the Courtyard Center and Collin Higher Education Center Renovation Project, and the pre-construction service fee through a budget amendment not to exceed \$55,000 from the Building Fund net position to affect the purchase.

DRAFT

Collin County Community College District Board of Trustees

1. Campus Facilities and Construction Committee

May 21, 2024

Resource: Dr. Bill King
Executive Vice President

DISCUSSION ITEM: Courtyard Center and Collin Higher Education Center
Project Update

DISCUSSION: Last month, the Collin College Board of Trustees were briefed on the project scope related to renovations at the Courtyard Center and Collin Higher Education Center.

The District President is providing the Collin College Board of Trustees with additional project details related to the project scope, costs, and timeline.