



NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Work Session and its Regularly Scheduled Meeting on Tuesday, December 5, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

Locations

Celina Campus

Collin Higher Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

iCollin
www.collin.edu

Board of Trustees

Andrew Hardin, *Chair*
Jay Saad, *Vice Chair*
Jim Orr, *Secretary*
Raj Menon, Ph.D., *Treasurer*
Cathie Alexander
Stacy Anne Arias
J. Robert Collins, Ph.D.
Greg Gomel
Megan Wallace

District President

H. Neil Matkin, Ed.D.
3452 Spur 399
P.O. Box 8021
McKinney, Texas 75070
P | 972.758.3800
F | 972.758.3807
nmatkin@collin.edu
www.collin.edu

WORK SESSION: 5:30 p.m., Board Conference Room 135, CHEC.

DISCUSSION ITEMS

- 1. Graduation Update - Dr. Jay Corwin, Chief Student Success Officer
- 2. Athletics Presentation - Dr. Bill King, Executive Vice President

CONVENE REGULAR MONTHLY MEETING: 5:40 p.m. or thereafter, Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit:

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of the District President and college employees

Section 551.071 Consultations with Attorney

- a. Consultation with the college’s General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college’s General Counsel regarding federal Civil Action No. 4:22-CV-184; Cause No. DC-21-14315 and Cause No. 416-04944-2014 pending in state courts; and anticipated litigation

Sections 551.076 and 551.089 - Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or specific occasions for implementation of security devices or security personnel

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, the Collin Higher Education Center, and potential campus projects

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

- 1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President
2. 2023 Veterans Education Excellence Recognition Award - Michelle Bishop, District Director for Congressman Keith Self
3. Plano Balloon Festival Check Presentation - Jo Via, Plano Balloon Festival Executive Director

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages, but does not require, delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of the December 5, 2023 Consent Agenda Item

2023-12-C1

Approval of the Minutes of the October 27, 2023 Regular Meeting

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-12-1

Consideration of Approval of the Annual Comprehensive Financial Report (ACFR) Audited by the Independent Auditor Whitley Penn, LLP for the 2022-2023 Fiscal Year

2023-12-2

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy

2023-12-3

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

2023-12-4

Consideration of Approval of a One-Year Financial Agreement to Initiate the Texas A&M University Engineering Academy at Collin College in Fall 2024

2023-12-5

Consideration of Approval of a Resolution and Official Ballot Casting Votes for Candidates for the Collin Central Appraisal District Board of Directors

2023-12-6

Consideration of Approval of the Bid Report for December 5, 2023

PUBLIC COMMENTS ON NON-AGENDA ITEMS (*If required in accordance with HB 2840*)

INFORMATION REPORTS

Follow Up to Trustee Question: Great Colleges to Work For Past Survey Results

Follow Up to Trustees' Question: Great Colleges to Work For Survey Questions

Summary and Impact Report of the Quality Enhancement Plan (QEP) 2015-2020

Workday Student Status Report for November/December 2023

Personnel Report for December 2023

CARES (Coronavirus Aid, Relief, and Economic Security) Act Funding Final Report

Revenues and Expenses as of October 31, 2023

Statement of Net Position as of October 31, 2023

Monthly Investment Report as of October 31, 2023

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

RECONVENE TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

If during the course or at the end of the Board Meeting covered by this notice, the Board of Trustees should determine that a closed session or executive session of the Board of Trustees or a consultation with an attorney for the college should be held or is required, then such closed or executive session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 *et seq.*, will be held by the Board of Trustees at the date, hour, and place given in this notice as the Board of Trustees may conveniently meet in such closed or executive meeting or session or consult with the attorney concerning any and all subjects and for any and all purposes permitted by the Texas Open Meetings Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

§ 551.072 - Deliberation regarding purchase, exchange, lease, or value of real property

§ 551.071 - Private consultation with the college's attorney

§ 551.074 - Discussing personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

§ 551.076 and § 551.089 - Deliberations regarding security devices or security audits

RECONVENE REGULAR MONTHLY MEETING, IF NEEDED: Board Room 139, CHEC.

ADJOURNMENT

*Andrew P. Hardin
Chairman, Board of Trustees*

AS REQUIRED BY STATE LAW, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the boardroom to reduce physical proximity of attendees. Therefore, members of the public who wish to view the Board Meeting in real time via live stream may do so by going to the "Live Stream & Videos" tab at the following link: https://www.collin.edu/leadership/board_of_trustees.html.

I certify that the notice for this meeting was posted on November 30, 2023 at 3:00 p.m., in compliance with the Texas Open Meetings Act.



For the Board of Trustees

CONSENT AGENDA ITEM TO BE CONSIDERED

2023-12-C1

Approval of the Minutes of the October 27, 2023
Regular Meeting

pg. 6

December 5, 2023

SUBJECT

Approval of the Minutes of the October 27, 2023 Regular Meeting

RECOMMENDATION

The District President recommends approval of the minutes of the October 27, 2023 Regular Meeting.

RESOURCE PERSONNEL

Donna Ludwig, Secretary to the Board of Trustees

ATTACHMENTS

- A) October 27, 2023 Regular Meeting Minutes

Respectfully Submitted By:

A handwritten signature in cursive script that reads "Donna Ludwig".

Donna Ludwig, Secretary to the Board of Trustees

**Minutes of Regular Meeting
October 27, 2023**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Friday, October 27, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Dr. Robert Collins, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace. Mr. Greg Gomel and Ms. Stacy Arias were absent.

CALL TO ORDER: 9:06 a.m., Board Room 139, CHEC.

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Great Colleges to Work for 2023 Survey Results (presentation attached) – Floyd Nickerson, Special Assistant to the District President

PUBLIC COMMENT

There was no public comment.

Approval of the October 27, 2023 Consent Agenda Items

2023-10-C1 Approval of the Minutes of the September 26, 2023 Regular Meeting

2023-10-C2 Consideration of Approval to Not Participate in the State Employee Charitable Contribution Program

On motion of Trustee Menon, and second of Trustee Collins, the October 27, 2023 Consent Agenda was approved by a vote of 7-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-10-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: DC (Local) Employment Practices; DD (Local) Personnel Positions; DEA (Local) Compensation and Benefits – Compensation Plan; DEAA (Local) Compensation Plan – Incentives and Stipends – ADD; DEAB (Local) Compensation Plan – Wage and Hour Laws – ADD; DMAA (Local) Term Contracts – Termination Mid-Contract; FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policy.

No action was required.

2023-10-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: AD (Local) Educational Role, Mission, Purpose, and Responsibility; DLB (Local) Employee Performance – Suspension – ADD; FD (Local) Tuition and Fees; GD (Local) Community Expression and Use of College Facilities

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 7-0.

2023-10-3 Report Out of the Finance and Audit Committee and Consideration of Approval of a Contract to Purchase Vending Services from Compass Group USA

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of a contract to purchase vending services from Compass Group USA.

The motion was approved 7-0.

2023-10-4 Report Out of the Finance and Audit Committee and Consideration of Approval of the Proposed Property and Insurance Contract

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the proposed property and insurance contract.

The motion was approved 7-0.

2023-10-5 Report Out of the Finance and Audit Committee and Consideration of Approval of the Internal Audit Annual Report for Fiscal Year 2023

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the internal audit annual report for fiscal year 2023.

The motion was approved 7-0.

2023-10-6 Consideration of Approval of the Ad Valorem Property Tax Roll for the Tax Year 2023

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 7-0.

2023-10-7 Consideration of Approval of the Bid Report for October 27, 2023

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for October 27, 2023, which included five new solicitations, one contract revision, and one statutory exemption:

New Solicitations

Purchase Request #1	\$	1,410,000
Printing the Connection Newsletter		
Purchase Request #2		150,000
Electronic Locks, Door Hardware and Door Access Systems		
Purchase Request #3		1,000,000
Promotional Products		
Purchase Request #4		122,763
Software Products, Services, and Training		
Purchase Request #5		200,000
Extended Warranty Services		
Total of New Solicitations		<u>2,882,763</u>

Contract Revision

Purchase Request #6		440,000
Help Desk Services		
Total of Contract Revision		<u>440,000</u>

Statutory Exemption

Purchase Request #7		0
Job Order Contracting – amount previously approved		

Grand Total \$ 3,322,763

(Note: Grand Total was corrected from \$3,322,762 to \$3,322,763)

On motion of Trustee Menon, and second of Trustee Orr, this corrected item was approved by a vote of 7-0.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

- Workday Student Status Report for October 2023
- Personnel Report for October 2023
- Internal Audit Report # 23-03
- Revenues and Expenses as of September 30, 2023
- Statement of Net Position as of September 30, 2023
- Monthly Investment Report as of September 30, 2023
- Quarterly Investment Report as of August 31, 2023

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit at 10:17 a.m.

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of college employees
- b. Discuss District President’s reporting duty to the Board under Texas Education Code Section 51.253(c)

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

RECONVENE REGULAR MEETING AND ADJOURNMENT

Chair Hardin reconvened the regular meeting and then adjourned the meeting of the Board of Trustees of Collin County Community College District at 10:56 a.m.



2023 Great Colleges
to Work For
Survey Results

Collin College



Great Colleges Program Overview



Eligibility

To be eligible to participate, institutions must be not-for-profit schools located in the United States with predominantly face-to-face courses and more than 500 enrolled students.



Evaluation Process

The evaluation process is based on results from a survey administered by ModernThink to faculty, administrators, and professional support staff, as well as an institutional questionnaire that captures employment data and workplace policies.



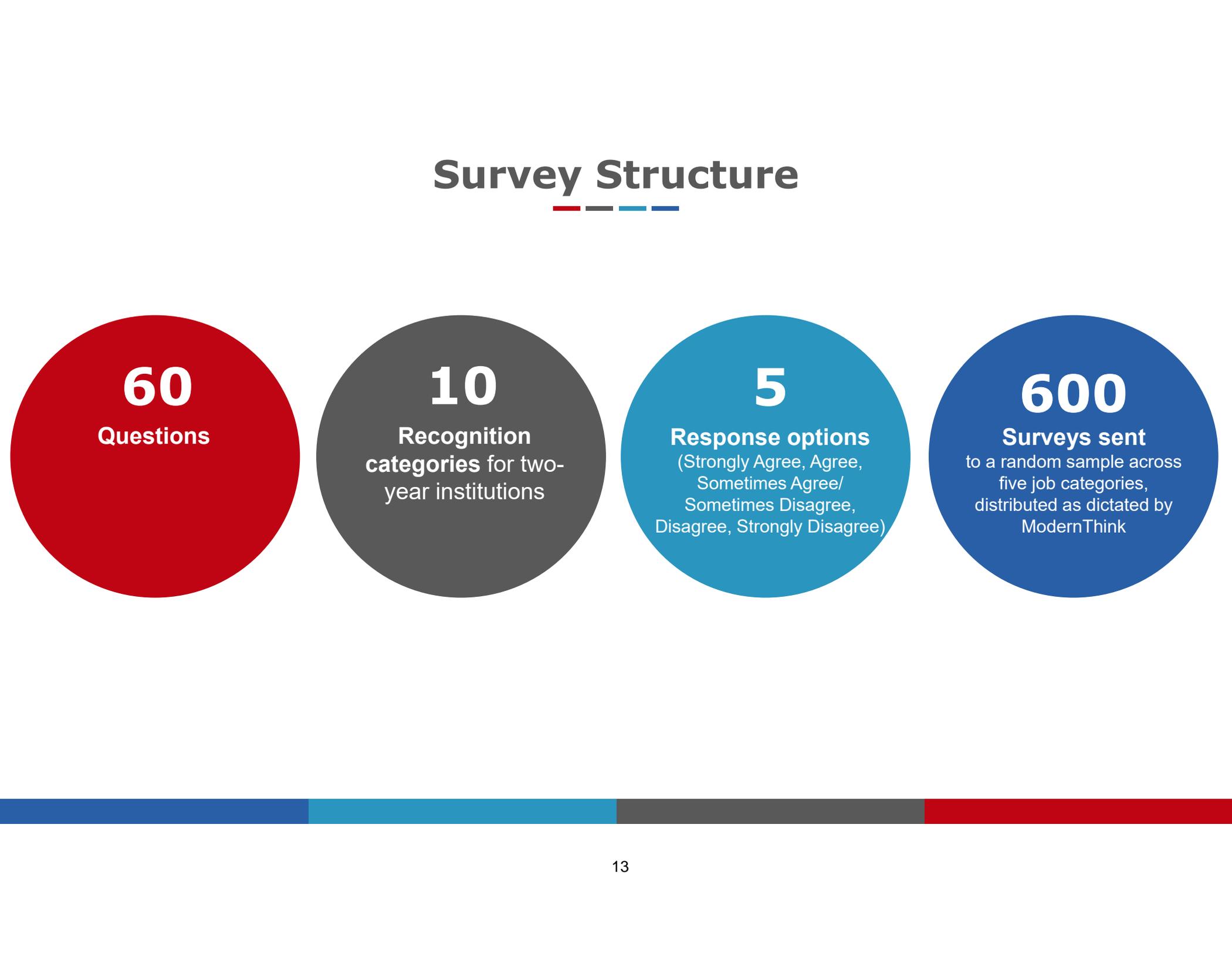
Classification

Schools are identified as two or four year institutions and further separated by size (small, medium, or large). Institutions with more than 10,000 students are considered large.



by **ModernThink**

Survey Structure



60

Questions

10

Recognition categories for two-year institutions

5

Response options
(Strongly Agree, Agree, Sometimes Agree/ Sometimes Disagree, Disagree, Strongly Disagree)

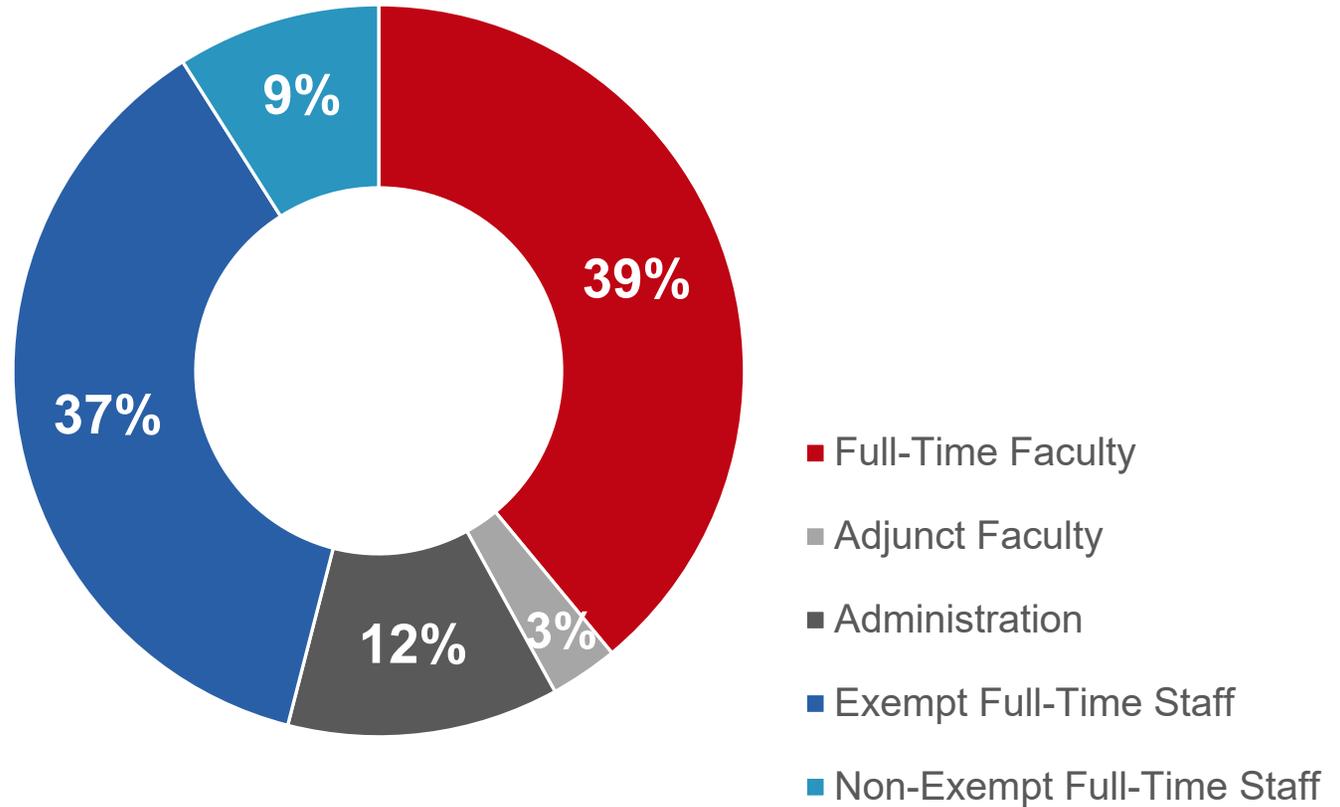
600

Surveys sent to a random sample across five job categories, distributed as dictated by ModernThink

Collin College Survey Responses by Position Category



A total of 273 surveys were completed for a 46% response rate



Results Explained

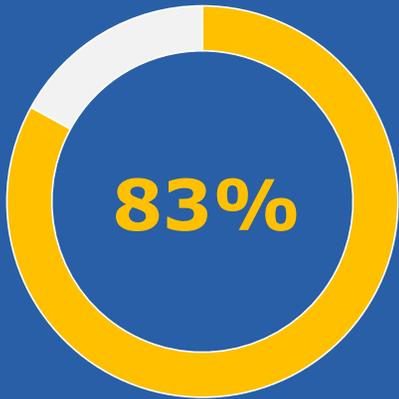


Score	Interpretation
75% and above	Very Good to Excellent
65-74%	Good
55-64%	Mediocre to Fair
45-54%	Warrants Attention
44% and below	Poor

These percentages are based on the numerically weight Likert scale responses with Strongly Agree given a weight of 5 and Strongly Disagree a weight of 1.

Benchmark scores were provided for comparison with averages of other large Honor Roll institutions and overall averages for large two-year institutions

Overall positive and negative averages by question and position category were provided, as well as overall averages by question and question category



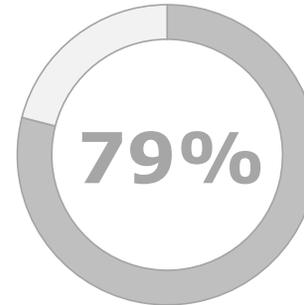
Overall

“Even though we may work at different campuses, we employees feel that we are one Collin.” (Non-exempt Staff)

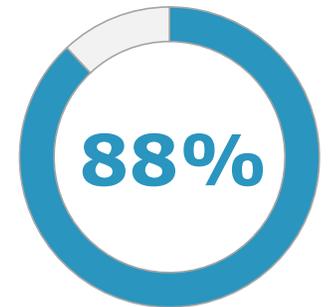
Mission and Pride



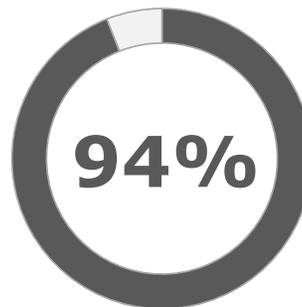
Full-Time Faculty



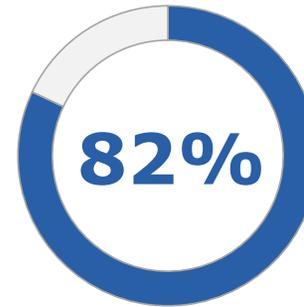
Adjunct Faculty



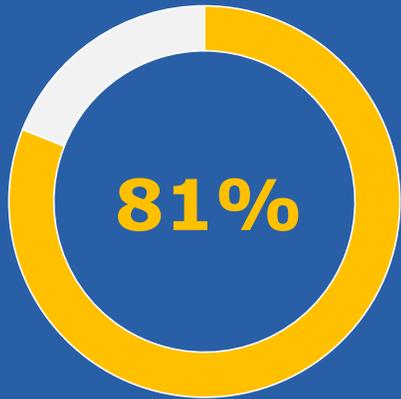
Non-Exempt Full-Time Staff



Administration



Exempt Full-Time Staff



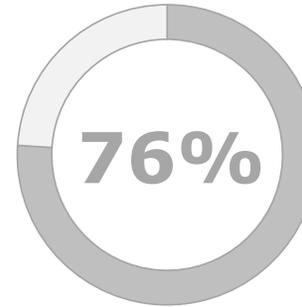
Overall

“I’ve spoken to colleagues at other colleges in the same position and they have said they do not have the same kind of support we have here at Collin College.” (Faculty)

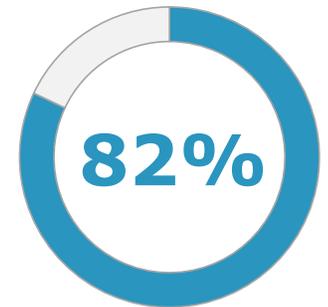
Job Satisfaction/Support



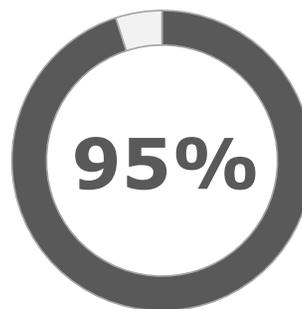
Full-Time Faculty



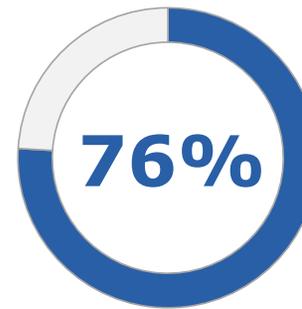
Adjunct Faculty



Non-Exempt Full-Time Staff

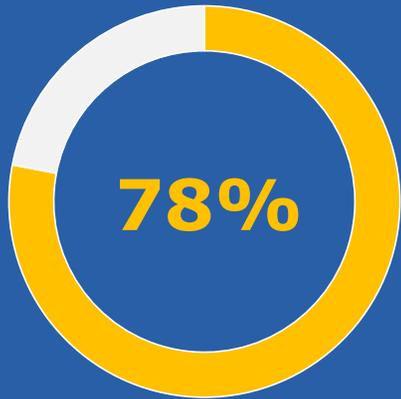


Administration



Exempt Full-Time Staff

Supervisors/Department Chair Relationships

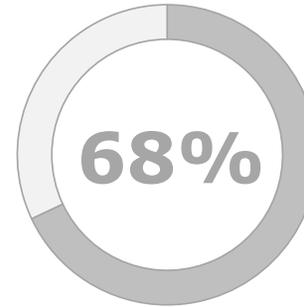


Overall

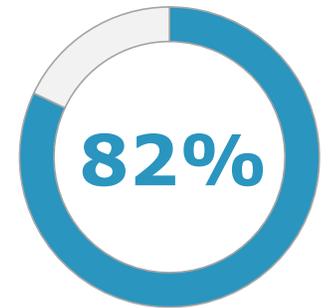
“My Associate Dean, Dean, and Provost are supportive of my work and encouraging when I have new ideas. They make coming to work so much better” (Faculty)



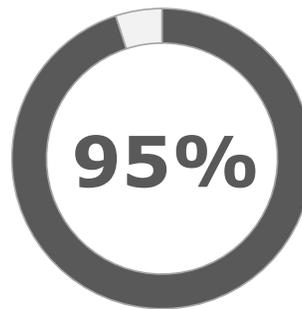
Full-Time Faculty



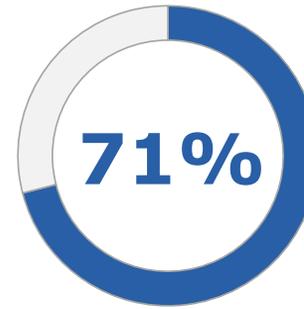
Adjunct Faculty



Non-Exempt Full-Time Staff

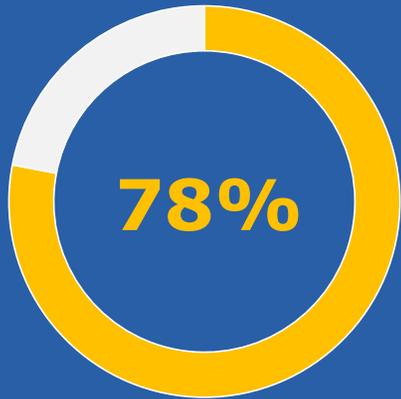


Administration



Exempt Full-Time Staff

Faculty & Staff Well-being

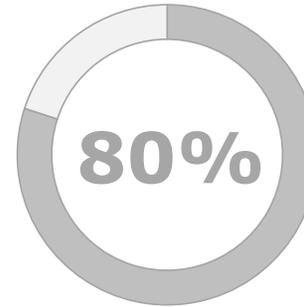


Overall

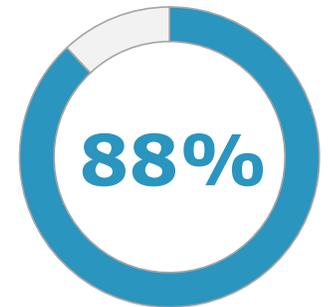
“I appreciate the flexibility most of all. Not only the flexibility with time, but with the flexibility of being open to discussion and new opportunities” (non-exempt staff)



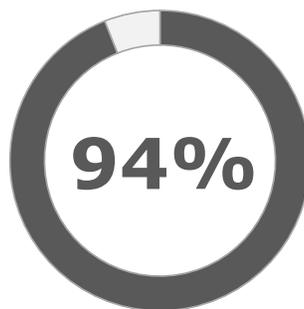
Full-Time Faculty



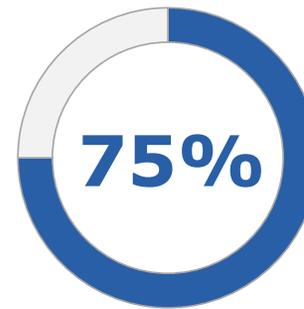
Adjunct Faculty



Non-Exempt Full-Time Staff

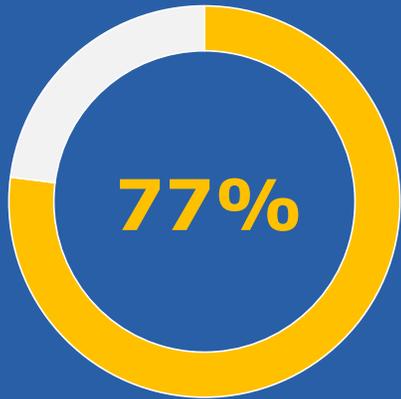


Administration



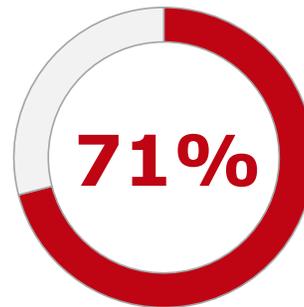
Exempt Full-Time Staff

Diversity, Inclusion & Belonging

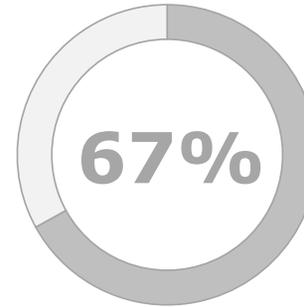


Overall

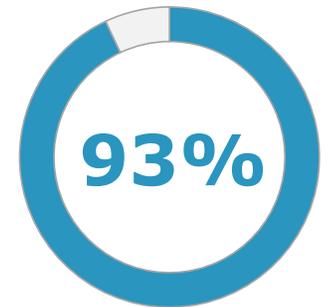
“I have a strong sense of belonging. I appreciate the senior leadership that makes an effort to listen to employee concerns” (exempt staff)



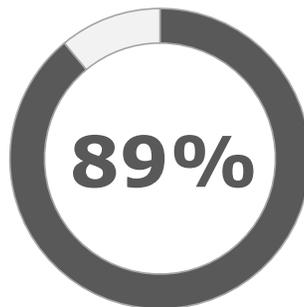
Full-Time Faculty



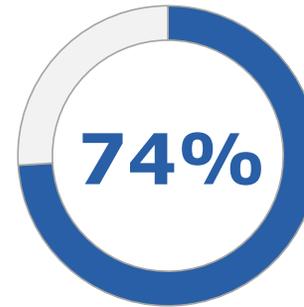
Adjunct Faculty



Non-Exempt Full-Time Staff

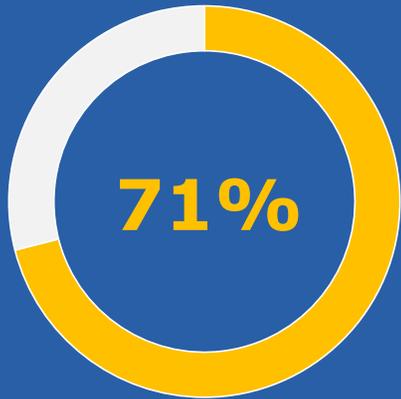


Administration



Exempt Full-Time Staff

Professional Development

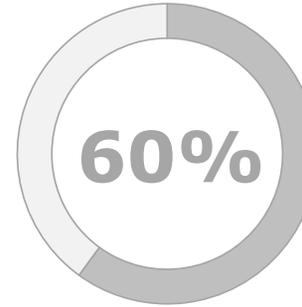


Overall

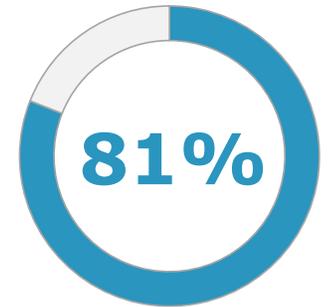
“I appreciate our core values. I wake up each day thankful for working at Collin College. I appreciate the training I am receiving to develop my leadership skills”
(exempt staff)



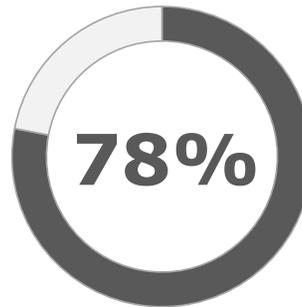
Full-Time Faculty



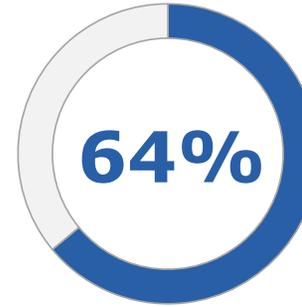
Adjunct Faculty



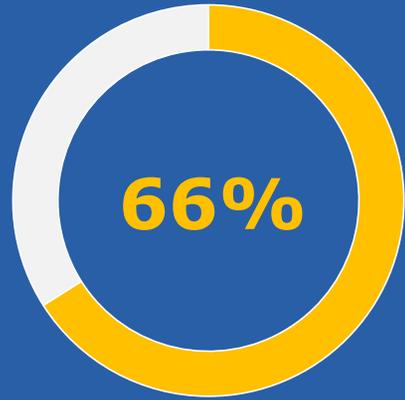
Non-Exempt Full-Time Staff



Administration



Exempt Full-Time Staff



66%

Overall

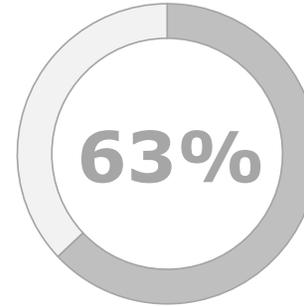
“I appreciate that senior leadership fosters a community feel among all campuses” (exempt staff)

Confidence in Senior Leadership



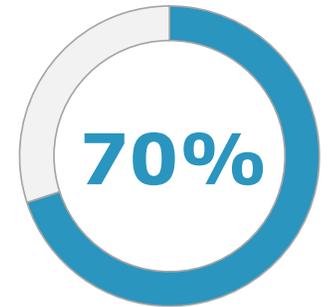
61%

Full-Time Faculty



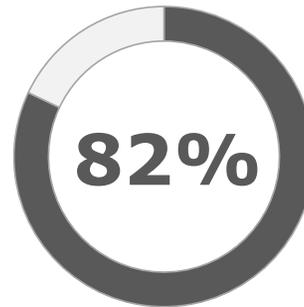
63%

Adjunct Faculty



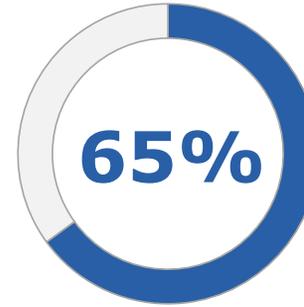
70%

Non-Exempt Full-Time Staff



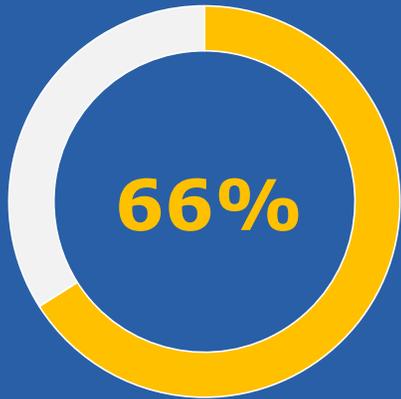
82%

Administration



65%

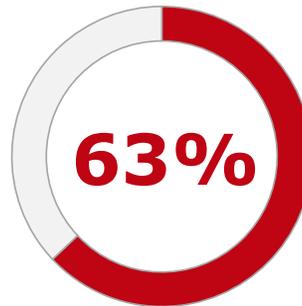
Exempt Full-Time Staff



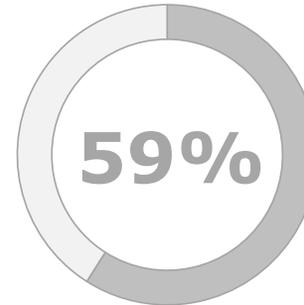
Overall

“I’m listened to with respect and openness. I feel that upper management is interested in continually improving benefits and making this a first class place to work” (non-exempt staff)

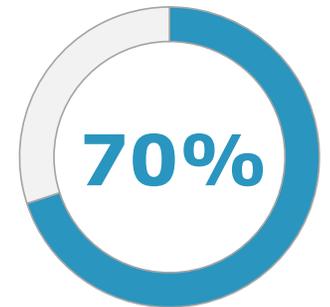
Collaboration



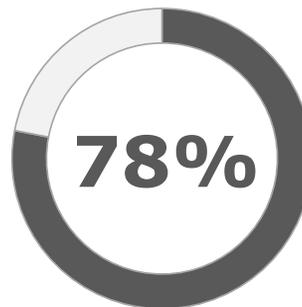
Full-Time Faculty



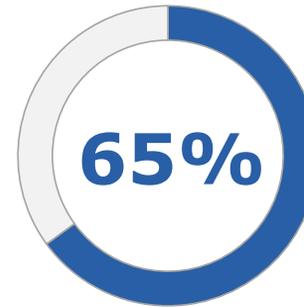
Adjunct Faculty



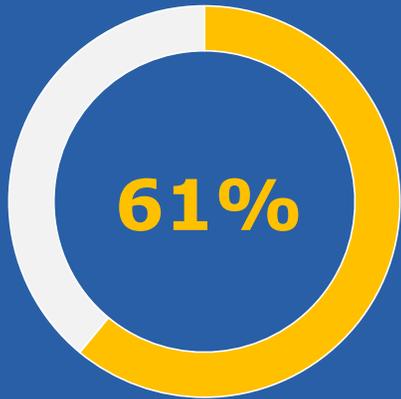
Non-Exempt Full-Time Staff



Administration



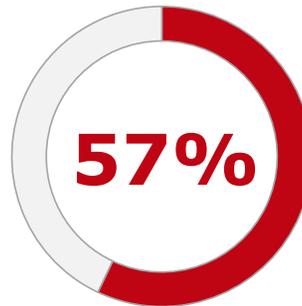
Exempt Full-Time Staff



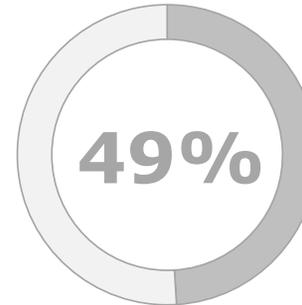
Overall

“They (Deans and Associate Deans) communicate with us frequently and thoroughly. Expectations from the school are generally very clear and I almost never feel like something has “snuck up” on me” (Faculty)

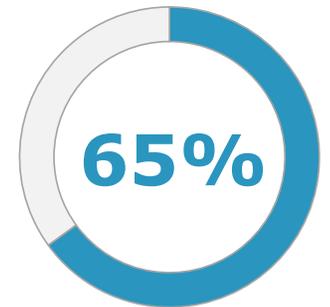
Communication



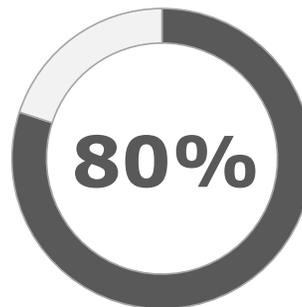
Full-Time Faculty



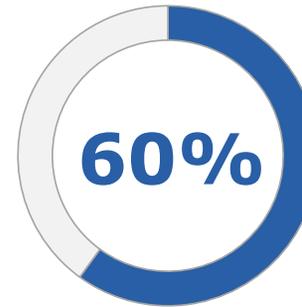
Adjunct Faculty



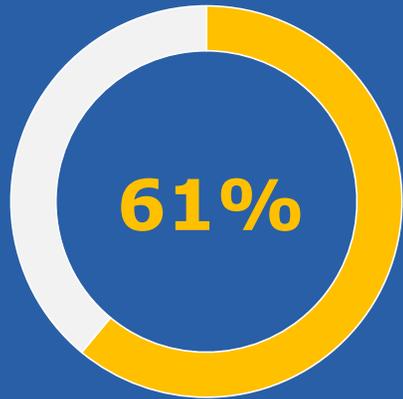
Non-Exempt Full-Time Staff



Administration



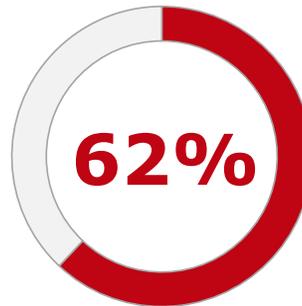
Exempt Full-Time Staff



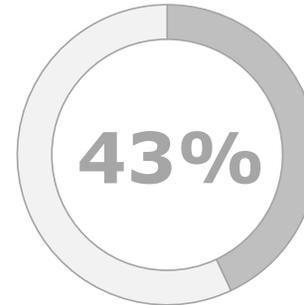
Overall

“Collin College is a key part of the education landscape of Collin County. I am proud to be part of it” (Faculty)

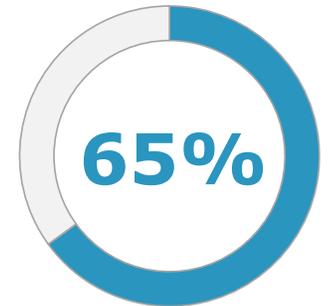
Performance Management



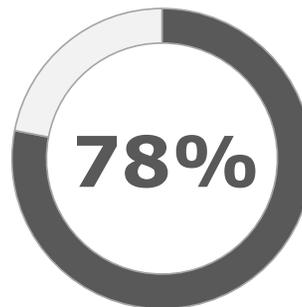
Full-Time Faculty



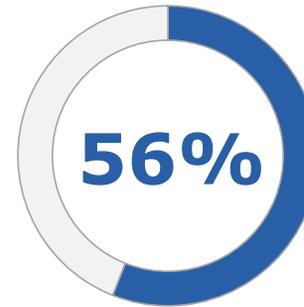
Adjunct Faculty



Non-Exempt Full-Time Staff



Administration



Exempt Full-Time Staff

Survey Highs & Lows

High Scores

- I understand how my job contributes to the institution's mission (94.5%)
- The work I do is meaningful to me (92.4%)
- In my department, we welcome diversity in all of its forms (86.6%)
- My job makes good use of my skills and abilities (85.9%)
- I am proud to be part of this institution (84.8%)
- My supervisor/department chairs supports my effort to balance work and personal life (84.8%)

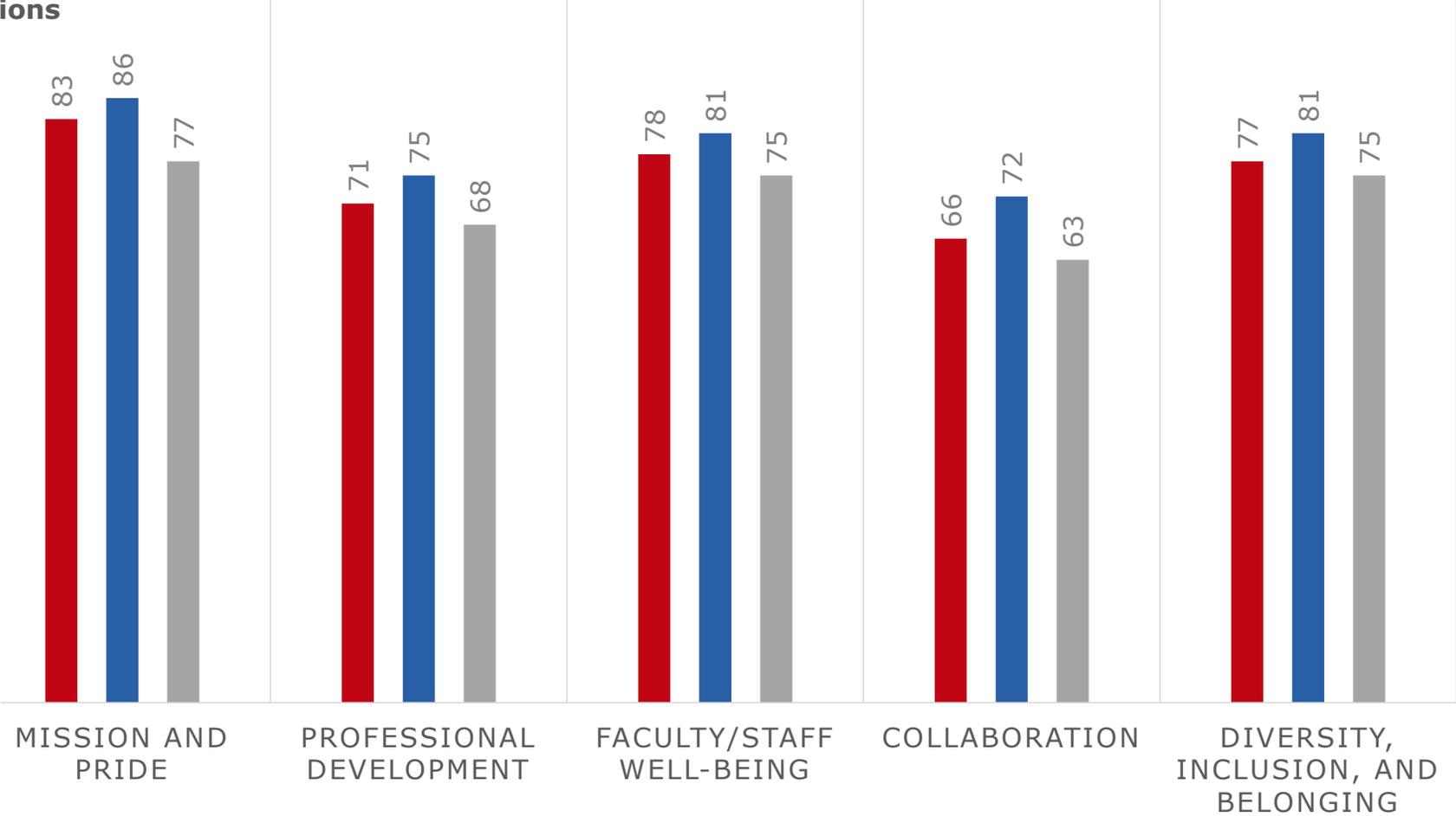
Low Scores

- Changes that affect me are discussed prior to implementation (50.8)
- There is sufficient opportunity to participate in institutional planning (52.3%)
- Faculty are appropriately involved in decisions related to educational programs (53.7%) (Faculty Only)
- Our Onboarding processes prepare new faculty and staff to be effective (53.7%)
- At this institution we discuss and debate issues respectfully to get the best result (55.5%)

Benchmark Comparisons



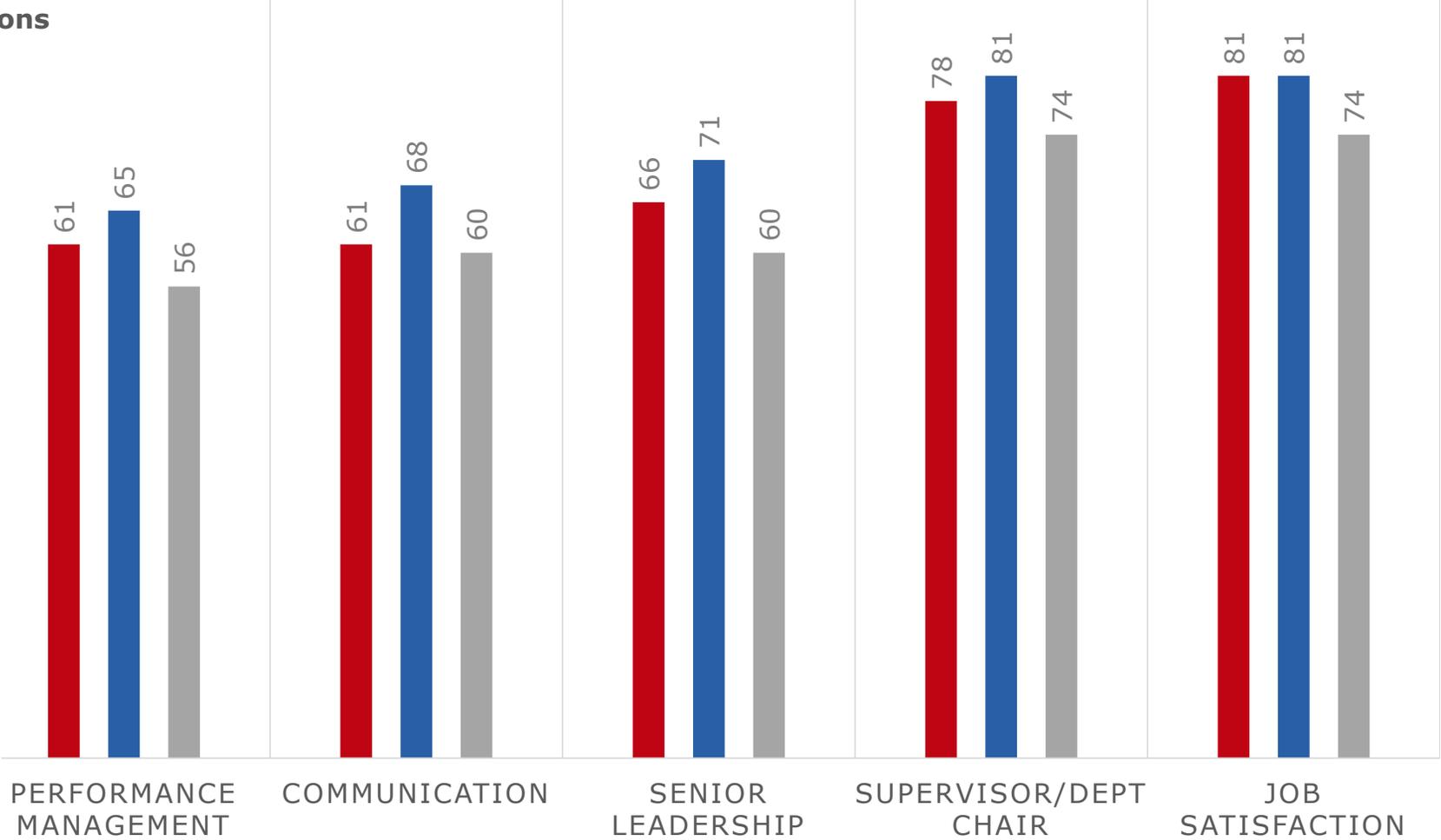
Collin College
2023 Peer Honor Roll Institutions
2023 Peer Institutions



Benchmark Comparisons



Collin College
2023 Peer Honor Roll Institutions
2023 Peer Institutions



Great Colleges Program Overview

- Only 72 of 194 institutions named as Great Colleges to Work For
- Collin College named one of only four large 2-year Honor Roll institutions (others were Miami Dade College, Irvine Valley College, and Ozarks Technical Community College)
- Received Honor Roll in 5 of 10 recognition categories





“Collin College makes a real difference in the lives of our students and improves our community in meaningful ways. The faculty and support staff at Collin are amazing”

Collin County Community College District Board of Trustees

2023-12-1

December 5, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Annual Comprehensive Financial Report (ACFR) Audited by the Independent Auditor Whitley Penn, LLP for the 2022-2023 Fiscal Year

DISCUSSION: The Annual Comprehensive Financial Report was provided to the Board of Trustees under separate cover to provide for timely review. Representatives from the audit firm of Whitley Penn, LLP will be present at the regular meeting to discuss their findings and answer any questions regarding the 2022-2023 Annual Comprehensive Financial Report.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Annual Comprehensive Financial Report audited by the independent auditor Whitley Penn, LLP for the 2022-2023 fiscal year.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Annual Comprehensive Financial Report audited by the independent auditor Whitley Penn, LLP for the 2022-2023 fiscal year."

Collin County Community College District Board of Trustees

2023-12-2

December 5, 2023

Resource: Monica Velazquez
General Counsel

- AGENDA ITEM:** Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy
- **CLA (Local)** Facilities Planning – Facilities Standards
- DISCUSSION:** As a part of the College’s comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards’ Legal and Policy Service, the local policy outlined below is being presented for review as a first reading.
- **CLA (Local)** Facilities Planning – Facilities Standards – Language added pertaining to renewable sponsorships, naming rights in perpetuity, and/or planned legacy gifts.
- SUGGESTED MOTION:** This being a first reading of local board policy, no action is required.

Naming of College District Facilities

Nominations may be received by the District President or any member of the Board of Trustees. The authority to name buildings, rooms, special areas, and other College District facilities is reserved solely for the Board of Trustees and will conform to one or more of the following criteria:

1. The name may indicate the function of the building/facility.
2. The name may honor any person or organization who has made an exceptional contribution to the College District.
3. The name may honor a substantial benefactor of the College District, as recommended by the Board of Trustees or the Collin County Community College District Foundation, Inc. Board of Directors.

These nominations may be in the form of renewable sponsorships, naming rights in perpetuity, and/or planned legacy gifts will be pursuant to the gift-giving procedures established by the Collin County Community College District Foundation under the following guidelines:

- a. Renewable sponsorships primarily shall be used for the College District's lab facilities.
- b. Naming rights in perpetuity primarily shall be used for classrooms and facilities based on an amount no smaller than the stated value of an endowed scholarship, as adopted, at the time of the gift.
- c. The College District shall set a minimum dollar threshold for non-classroom named gifts in perpetuity of \$250,000 to be adjusted over time as necessary, however;
- d. A planned gift must exceed \$500,000 to qualify for installation of naming rights prior to the gift being realized and must be irrevocable.

Withdrawal of Naming Rights

The Board of Trustees may vote to remove the naming rights given to any buildings, rooms, special areas, and other College District facilities should the Board determine, in its discretion, that there has been an adverse effect on the reputation of the College District to an extent deemed relevant by the College District or upon recommendation of the College District through the District President.

Collin County Community College District Board of Trustees

2023-12-3

December 5, 2023

Resource: Monica Velazquez
General Counsel

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **DC (Local)** Employment Practices
- **DD (Local)** Personnel Positions
- **DEA (Local)** Compensation and Benefits – Compensation Plan
- **DEAA (Local)** Compensation Plan – Incentives and Stipends – ADD
- **DEAB (Local)** Compensation Plan – Wage and Hour Laws – ADD
- **DMAA (Local)** Term Contracts – Termination Mid-Contract
- **FFDB (Local)** Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics

DISCUSSION:

The Organization, Education, and Policy Committee reviewed the policies presented in this item. The Organization, Education, and Policy Committee Chair will report out a recommendation at the December 5, 2023 regular meeting of the Board of Trustees.

PROPOSED CHANGES:

As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **DC (Local)** Employment Practices – Specifies that Personnel Reports are provided as information items in Board agendas and adds language pertaining to access to employee information for Trustees.
- **DD (Local)** Personnel Positions - Personnel Reports are provided as information items in Board agendas and adds language pertaining to access to employee information for Trustees.

- **DEA (Local) Compensation and Benefits – Compensation Plan -** To accommodate TASB’s reorganization of the DEA policy series, content from policy DEA has been moved to new policies DEAA and DEAB. An Annualized Salary section has been recommended by TASB as a best practice, which addresses the payment of salaried employees over a 12-month period.
- **DEAA (Local) Compensation Plan – Incentives and Stipends – ADD -** To accommodate TASB’s reorganization of the DEA policy series, existing language has been moved to this new policy with one revision.
- **DEAB (Local) Compensation Plan – Wage and Hour Laws – ADD -** To accommodate TASB’s reorganization of the DEA policy series, existing language has been moved to this new policy with no new revisions.
- **DMAA (Local) Term Contracts – Termination Mid-Contract –** Policy language regarding placement of employees on Administrative Leave has been moved to a stand-alone policy as DLB.
- **FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics –** New language added referencing complaints involving disability-related academic adjustments or accommodations for students.

DISTRICT PRESIDENT’S RECOMMENDATION:

The District President recommends approval of the Local Board Policies as outlined above.

SUGGESTED MOTION:

This item may come as a motion and second out of committee. A suggested motion would be, “Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies.”

The College District will adhere to established principles and guidelines in the selection of employees. All hiring and employment practices will be in accordance with the College District's affirmative employment plan and focused on the employment of outstanding applicants with the requisite knowledge, skills, and abilities to meet the demands of the position and to help the College District achieve its strategic goals. The College District human resources office is responsible for establishing employment procedures and for ensuring that the guidelines and procedures are followed through monitoring and providing staff support throughout the process. The Board may establish special procedures and criteria for hiring the District President.

New, including rehired, full-time employees will be placed on probationary employment status for a period of 90 days following the date of full-time employment. Employees in a new employee probationary status may be dismissed at any time during the probationary period for any reason and without the right to appeal.

The following general guidelines apply to the selection of College District employees:

1. All Board-approved and budgeted full-time positions opened externally will be advertised for a minimum of ten working days. Positions opened only on an internal basis will be advertised for a minimum of five working days. (Subject to the exception noted in item 7, below.) For the purpose of applying for positions, any employee on the College District's payroll on the date a position is posted is considered an internal applicant.
2. All applicants for employment will complete the application furnished by the College District. It is the responsibility of the applicant to furnish accurate information and credentials. Any falsification of either information or credentials is cause for dismissal or denial to employ at any time.
3. Individuals who are retired from the Teachers' Retirement System of Texas (TRS) after September 1, 2005, are generally not eligible to be employed by the College District in a TRS-eligible position due to the pension surcharge. [See TAC Title 34.3.31.D, Rule 31.41]
4. Search committees will be used for regular, full-time faculty positions. Search committees may be used for full-time administrative positions but will not generally be used for other types of positions. Search committees will review and follow the procedures outlined in the College District's search committee guidelines.

5. Regardless of the method used in the selection of personnel, it is the primary responsibility of the hiring supervisor, with review and oversight by all College District leaders in the approval path, to ensure a fair and impartial evaluation of all applicants for the position.
6. Employment for full-time positions is valid only upon completion of all personnel papers, submission of all required documentation of credentials/qualifications, and approval of the appropriate Leadership Team member, a cabinet member, and the District President.
7. An individual offered employment in a Board-approved and budgeted full-time position may begin employment upon approval by the District President. Information of new full-time employees, employee promotions, changes, retirements, and separations will be provided in a personnel report that is included as an information item in Board meeting agendas. Board members may also access specific information of employees through an employee dashboard provided as part of the administrative systems of the College District. A personnel report will be presented to the Board as a part of the consent agenda that provides background information on new full-time employees, promotions, and exits.
8. The District President may, based upon need, employ personnel on a full-time temporary basis without advertising for the position.
9. In no event will an employee be assigned to a position for which the employee is not qualified as determined by the College District, using the job description for a particular position.
10. The College District human resources office, in conjunction with appropriate administrators, will maintain records of positions that are security sensitive.
11. The advertisement, application, and search committee provisions of this policy are not applicable when a position is filled by a lateral transfer, which is a reassignment of an employee between positions on the same salary schedule level, or by a transfer to a position at a lower level on the salary schedule.

Criminal History Checks

The criminal history record of applicants selected to fill designated security-sensitive positions within the College District will be checked through the Crime Records Division of the Texas Department of Public Safety and through other designated resources, when appropriate.

Security-sensitive positions are identified in the job postings and in the College District's position description.

Section 51.215 of the Texas Education Code entitles an institution of higher education to obtain criminal history record information for positions identified by the institution as security sensitive, i.e., those responsible for handling currency or those having access to the College District's computer network, drugs/chemicals, or a master key.

The chief human resources officer, director of human resources/employment and professional development, and designated human resources personnel are the College District's authorized agents to obtain the criminal history information. All information obtained is considered privileged and confidential and may not be released or disclosed to any person or agency except by court order.

Unauthorized release of conviction information constitutes official misconduct, is a violation of Texas law, and subjects the individual to Texas Public Information Act penalties.

The College District may deny employment to an applicant for a security-sensitive position who fails to provide a complete set of fingerprints upon request. Further, the College District may deny employment to an applicant for a security-sensitive position who fails to submit to, or authorize, a criminal background check. Should the criminal background check on an applicant for employment reveal a criminal history, the following will be considered before extending an offer of employment:

- Nature of the crime;
- When the crime was committed; and
- The relevance of the crime to the position being sought by the applicant.

PERSONNEL POSITIONS

DD
(LOCAL)

The Board delegates to the District President authority to employ administrative personnel, faculty, and other full-time personnel for Board-approved budgeted positions. A personnel report will be ~~pre-
sented~~ provided to the Board ~~as a part of the consent agenda as
an information item or through specific information that is accessi-
ble in the administrative systems of the College District that pro-
vides background information~~ on new full-time employees, em-
ployee promotions, changes, retirements, and separations and
exits. [See DC(LOCAL)]

The District President or designee will employ part-time personnel based on recommendation of the appropriate administrator and based on need.

The job descriptions and qualifications for all positions will be approved by the human resources office prior to posting a vacant position. Job descriptions will be maintained by the human resources office. Except in cases where unusual circumstances exist, all employees will be classified as one of the following.

**Contract
Employment**

An employee in a duly authorized and funded full-time faculty position will be considered a full-time faculty member with a full-time faculty contract.

The District President will be employed with a full-time administrative contract.

**Noncontract
Employment**

Staff and
Administrative
Employees

Full-time employees paid on the staff and administrative salary schedules are considered noncontractual personnel and are hired on an at-will basis. All noncontractual employees are hired based upon need and may be released at any time for any reason or for no reason at the sole discretion of the College District.

Temporary Salaried
Employees

Full-time employees hired based on a short-term need are considered temporary full-time employees and may be released at any time for any reason or for no reason at the sole discretion of the College District without the right to appeal.

Temporary Grant-
Funded Employees

Full-time employees, employed in positions that are funded by federal or other special funding, have a term of employment equal to the term of the temporary assignment or until the loss of one or more funding sources, whichever occurs first. Such employees may be released at any time for any reason or for no reason at the sole discretion of the College District. The College District may continue to employ an individual after the loss of a funding source at a reduced compensation rate, where the reduction is proportionate to the loss of funding.

PERSONNEL POSITIONS

DD
(LOCAL)

Employee with
Supplemental
Assignments

Supplemental duties may from time to time be assigned to full-time employees. No property right to continued employment exists in such supplemental duties, and such assignments may be terminated for any reason or for no reason, at the sole discretion of the College District.

Noncontract
Employees Without
Benefits

Noncontract employees whose assigned workload (hours worked per week) and compensation rate do not meet the state's criteria for eligibility for the state-provided benefits package are considered part-time without benefits and may be released at any time for any reason or for no reason at the sole discretion of the College District without the right to appeal.

**Definition of
Probationary
Employee**

The term "probationary employee" will refer to new and rehired, both contract and noncontract full-time employees in the first 90 days of full-time employment with the College District. Employees in a new employee probationary status may be dismissed at any time during the probationary period for any reason or no reason at the sole discretion of the College District and without the right to appeal.

COMPENSATION AND BENEFITS
SALARIES AND WAGES COMPENSATION PLAN

DEA
(LOCAL)

Philosophy	The College is committed to maintaining a faculty, administrator, and staff compensation plan that is competitive with peer institutions within the state. <u>[See also DEAA]</u>
Objectives	The objectives of the College's compensation program are to:
Internal Equity	1. Establish pay relationships between jobs that are fair and equitable when compared to other jobs in the College;
External Competitiveness	2. Provide salary levels that are competitive and/or comparable with peer colleges and organizations in order to attract and retain well-qualified employees;
Continuity and Flexibility	3. Accommodate new jobs and changes in existing jobs, as well as adjust to changes in economic conditions and the job market; and
Effective Administration	4. Establish clearly defined policies, procedures, and guidelines for salary budgeting and administration and ensure a clear understanding among all employees of the College about how the compensation program works.
Pay Plan and Framework	The staff and administrative pay plan establishes compensation based on an analysis of the job-related duties of a position, including factors such as decision-making responsibilities. The compensation schedule is reviewed every two years and adjusted periodically to reflect market changes. Employees have no guarantee that the College will adjust their pay under the compensation schedule.
Administration	The District President or designee will administer and maintain compensation in accordance with this policy and the related procedures and guidelines for the College's compensation plan.
Designated Workweek	The designated College workweek will be from 12:01 a.m. Sunday through 12:00 midnight on Saturday.
Annualized Salary Exempt / Nonexempt	The District President or designee will determine the classification of positions or shall pay all salaried employees as "exempt" or "non-exempt" for purposes over 12 months in equal monthly or semi-monthly installments, regardless of the number of months employed during the Fair Labor Standards Act (FLSA). Exempt academic year. Salaried employees are compensated on a salary basis for their employment period and are not entitled to overtime compensation.
Compensatory Time	Nonexempt employees are compensated on an hourly basis for all hours worked each week and are compensated for overtime hired during the academic year shall be paid in accordance with federal

COMPENSATION AND BENEFITS
~~SALARIES AND WAGES~~ COMPENSATION PLAN

DEA
(LOCAL)

~~and state administrative payroll procedures regulations and the College's compensation plan.~~

~~Nonexempt employees are not permitted to work beyond their scheduled work hours unless authorized in writing, in advance, by the appropriate supervisor. Nonexempt employees may be subject to disciplinary action for working overtime or beyond the approved schedule without advanced written approval. In the case of an emergency or where campus safety is involved, a verbal directive is appropriate authorization. The verbal approval should be documented with a follow-up e-mail from the supervisor to the employee.~~

~~A nonexempt employee is compensated through compensatory time off or direct pay for the additional hours worked beyond 40 in a workweek at a rate of time and one-half the employee's normal pay rate. Employees may not earn and take compensatory time within the same workweek. Adjusted schedules are documented by the employee and approved in advance by the appropriate supervisor.~~

**Pay During
Emergency Closing**

Pay to employees during an emergency closure, as declared by a federal, state, or local official, or as approved by the Board, for which the workdays are not scheduled to be made up at a later date, must be authorized in advance either through delegated emergency authority granted to the District President by the Board of Trustees or by a vote of the Board. In any event, the authorization must reflect the public purpose served by the expenditure.

**Gifts, Grants, and
Donations for Salary
Supplements**

The College will not accept gifts, grants, donations, or other consideration designated for use as salary supplements.

~~Emoluments~~

~~As part of the benefits package for key administrators, compensation-related emoluments are provided as follows:~~

- ~~• A stipend, as outlined below, is provided to cover the cost of transportation-related expenses such as mileage, insurance, maintenance, toll, and parking fees.~~
 - ~~• \$1000 per month for the executive vice president and senior vice presidents~~
 - ~~• \$500 per month for vice presidents~~
 - ~~• \$250 per month for the faculty council president during his or her tenure in the position~~
 - ~~• Other administrators with College-wide responsibilities that require substantive local travel among campuses may also receive a stipend, not to exceed \$500 per~~

COMPENSATION AND BENEFITS
~~SALARIES AND WAGES~~ COMPENSATION PLAN

DEA
(LOCAL)

~~month, when the District President determines it is in the best interests of the College.~~

- ~~• A stipend in the amount of \$75 per month is provided for administrators who require smart phones to perform their jobs.~~
- ~~• A stipend in the amount of \$40 per month or a College-owned cell phone is provided for staff who are required to be regularly "on call," but their job does not require a smart phone. Such staff who are in nonexempt positions must comply with all College timekeeping policies.~~

~~Emoluments are considered annually by the Board as a part of the budget review and approval process. All emoluments are listed in the annual budget of the College and reported to state agencies as required by law.~~

TRANSFER OF EXISTING LANGUAGE TO NEW POLICY (with one revision)

Emoluments

As part of the benefits package for key administrators, compensation-related emoluments are provided as follows:

- A stipend, as outlined below, is provided to cover the cost of transportation-related expenses such as mileage, insurance, maintenance, toll, and parking fees.
 - \$1000 per month for the executive vice president and senior vice presidents.
 - \$500 per month for vice presidents.
 - \$250 per month for the faculty council president during his or her tenure in the position.
 - Other administrators with College-wide responsibilities that require substantive local travel among campuses may also receive a stipend, not to exceed \$500 per month, when the District President determines it is in the best interests of the College.
- A stipend in the amount of \$75 per month is provided for ~~ad-~~ministrators-employees who require smart phones to perform their jobs.
- A stipend in the amount of \$40 per month or a College-owned cell phone is provided for staff who are required to be regularly “on call,” but their job does not require a smart phone. Such staff who are in nonexempt positions must comply with all College timekeeping policies.

Emoluments are considered annually by the Board as a part of the budget review and approval process. All emoluments are listed in the annual budget of the College and reported to state agencies as required by law.

TRANSFER OF EXISTING LANGUAGE TO NEW POLICY (with no revisions)

**Designated
Workweek**

The designated College workweek will be from 12:01 a.m. Sunday through 12:00 midnight on Saturday.

Exempt / Nonexempt

The District President or designee will determine the classification of positions or employees as “exempt” or “nonexempt” for purposes of payment of overtime in compliance with the Fair Labor Standards Act (FLSA).

Exempt employees are compensated on a salary basis for their employment period and are not entitled to overtime compensation.

Compensatory Time

Nonexempt employees are compensated on an hourly basis for all hours worked each week and are compensated for overtime in accordance with federal and state regulations and the College’s compensation plan.

Nonexempt employees are not permitted to work beyond their scheduled work hours unless authorized in writing, in advance, by the appropriate supervisor. Nonexempt employees may be subject to disciplinary action for working overtime or beyond the approved schedule without advanced written approval. In the case of an emergency or where campus safety is involved, a verbal directive is appropriate authorization. The verbal approval should be documented with a follow-up e-mail from the supervisor to the employee.

A nonexempt employee is compensated through compensatory time off or direct pay for the additional hours worked beyond 40 in a workweek at a rate of time and one-half the employee’s normal pay rate. Employees may not earn and take compensatory time within the same workweek. Adjusted schedules are documented by the employee and approved in advance by the appropriate supervisor.

DELETIONS TRANSFERRED TO NEW POLICY DLB(LOCAL)

Grounds for Dismissal

Any full-time faculty member may be dismissed for good cause before the completion of the term fixed in his or her contract.

Notice

Before any faculty member is dismissed for good cause, the faculty member will be given reasonable notice in writing of the proposed action and the grounds for the action set out in sufficient detail to fairly enable him or her to show any error that may exist.

Hearing

If, upon written notification, the faculty member desires to be heard and to contest the proposed recommendation for dismissal, he or she must file a formal complaint pursuant to DGBA(LOCAL).

~~Administrative Leave~~

~~The District President may place any employee on paid administrative leave at his or her discretion either:~~

- ~~1. Pending the investigation of a complaint or allegation of wrongdoing against the employee; or~~
- ~~2. When the District President determines such placement is in the best interest of the College and/or the employee.~~

~~The District President may suspend an employee without pay after evidence of, or finding of, gross misconduct or after a hearing has been requested by the faculty member and the scheduled hearing has been postponed at the request of the faculty member. In this case, the effective date of the suspension without pay will be from the date on which the hearing was scheduled.~~

~~If a finding of gross misconduct is ultimately overturned by the Board, then the unpaid suspension will be reversed and suspended salary will be paid to the employee retroactive to the date the employee was placed on unpaid suspension.~~

Grounds for Disciplinary Action / Dismissal

College employees may be dismissed or subject to disciplinary action during the term of the contract or period of work for the following reasons:

1. Unsatisfactory performance.
2. Insubordination, which includes, but is not limited to, failure to carry out lawful directives and requirements of the employee's supervisor, failure to follow policies and procedures of the College, or repeated neglect of duties.

3. Physical or mental condition that results in the employee's inability to perform the assigned essential job functions, with or without a reasonable accommodation.
4. Conduct involving moral turpitude, which includes, but is not limited to, the conviction of a felony, abusive use of alcohol, and/or illegal drugs while performing the assignment.
5. Absence for three working days without notifying the immediate supervisor and without approved justification.
6. Falsifying information or documents in connection with a request for a leave of absence or providing a false reason for a leave of absence.
7. Falsification of pertinent information regarding the employee's application for employment, regardless of when the falsification is discovered.
8. Excessive absences or tardiness.
9. Theft, physical violence, and disruption of working conditions.
10. Violation of the College's code of ethics, core values, and standards of conduct.
11. Failure to report arrest(s) or conviction(s) occurring during the employee's term of employment.
12. Inappropriate or unauthorized use of College equipment, property, and resources.
13. Violation of College policy, local law, state law, or federal law.
14. Good cause, as recommended by the District President and approved by the Board.

Disciplinary Action

An employee's supervisor will use the College's formal disciplinary procedures to initiate and process disciplinary actions.

Note: This policy addresses complaints of discrimination, harassment, and retaliation based on race, color, national origin, religion, age, or disability targeting students. For legally referenced material relating to this subject matter, see FA(LEGAL). For discrimination, harassment, and retaliation targeting employees based on race, color, national origin, religion, age, or disability, see DIAB.

Statement of Nondiscrimination

The College District prohibits discrimination, including harassment, against any student on the basis of race, color, national origin, disability, religion, age, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

Discrimination

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, national origin, disability, religion, age, or on any other basis prohibited by law, that adversely affects the student.

Prohibited Harassment

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, religion, national origin, disability, age, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct limits or denies a student's ability to participate in or benefit from the College District's educational program.

Examples

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

Retaliation

The College District prohibits retaliation by a student or College District employee against a student alleged to have experienced discrimination or harassment or another student who, in good faith, makes a report of harassment or discrimination, serves as a witness, or otherwise participates in an investigation.

Examples

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

False Claims

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation

	regarding discrimination or harassment will be subject to appropriate disciplinary action.
Prohibited Conduct	In this policy, the term “prohibited conduct” includes discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.
Reporting Procedures	Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to a responsible employee.
Student Report	
Employee Report	Any College District employee who suspects and any responsible employee who receives notice that a student or group of students has or may have experienced prohibited conduct will immediately notify the appropriate College District official listed in this policy and will take any other steps required by this policy.
<i>Exceptions</i>	<p>A person who holds a professional license requiring confidentiality, such as a counselor, or who is supervised by such a person will not be required to disclose a report of prohibited conduct without the student’s consent.</p> <p>A person who is a nonprofessional counselor or advocate designated in administrative procedures as a confidential source will not be required to disclose information regarding an incident of prohibited conduct that constitutes personally identifiable information about a student or other information that would indicate the student’s identity without the student’s consent, unless the person is disclosing information as required for inclusion in the College District’s annual security report under the Clery Act. [See GCC]</p>
Responsible Employee	<p>For purposes of this policy, a “responsible employee” is an employee:</p> <ol style="list-style-type: none">1. Who has the authority to remedy prohibited conduct.2. Who has been given the duty of reporting incidents of prohibited conduct.3. Whom a student reasonably believes has the authority to remedy prohibited conduct or has been given the duty of reporting incidents of prohibited conduct. <p>The College District designates the following persons as responsible employees: any instructor, any administrator, or any College District official defined below.</p>

Definition of College District Officials

For the purposes of this policy, College District officials are the ADA/Section 504 coordinator, Title IX coordinators and Deputy coordinators, designated leadership team members, and the District President.

ADA / Section 504 Coordinator

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The College District designates the following persons to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

ADA / Section 504 Coordinator for Students

Name: Terrence Brennan
Position: District Dean of Students
Address: 3452 Spur 399, McKinney, TX 75069
Telephone: (972) 881-5734

ADA / Section 504 Coordinator for Employees

Name: Dr. Jennifer DuPlessis
Position: Chief Human Resources Officer
Address: 3452 Spur 399, McKinney, TX 75069
Telephone: (972) 985-3702

Other Anti-discrimination Laws

The District President or designee will serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.

Complaints Involving Academic Adjustments or Accommodations for Students

Complaints over the denial of or a decision pertaining to academic adjustments or accommodations for students must be submitted by a student to the College District's ACCESS office within fifteen (15) college district business days of the date of the denial or decision by the ACCESS office.

The executive vice president or designee will adopt procedures for the informal and formal resolution of such complaints. The procedures will be posted on the College District's website.

The procedures will include an ACCESS Appeals Board and a method for which faculty may challenge an academic adjustment or accommodation decision if they believe the adjustment or accommodation could result in a fundamental alteration. For purposes of this policy, a fundamental alteration is a change to a program, service, or activity that significantly changes the essential nature of the program, service, or activity (i.e. course design or degree requirements).

Faculty will consult directly with the associate dean of counseling and ACCESS or through applicable procedures for complaints involving a fundamental alteration.

The procedures will also include multiple levels of appeals up to the vice president of student and enrollment services or designee. The decision of the vice president of student and enrollment services or designee is final and non-appealable for all complaints involving the denial of or a decision pertaining to academic adjustments or accommodations for students.

Alternative Reporting Procedures

A student will not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the ADA/Section 504 coordinators, may be directed to the District President.

A report against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.

Timely Reporting

Reports of prohibited conduct will be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.

Investigation of the Report

The College District may request, but will not require, a written report. If a report is made orally, the College District official will reduce the report to written form.

Initial Assessment

Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately authorize or undertake an investigation, except as provided below at Criminal Investigation.

If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District official will refer the complaint for consideration under the appropriate policy.

Interim Action

If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the College District will promptly take interim action calculated to address prohibited conduct prior to the completion of the College District's investigation.

College District Investigation	<p>The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. The investigator will have received appropriate training regarding the issues related to the complaint and the relevant College District's policy and procedures.</p> <p>The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.</p>
Criminal Investigation	<p>If a law enforcement or regulatory agency notifies the College District that a criminal or regulatory investigation has been initiated, the College District will confer with the agency to determine if the College District's investigation would impede the criminal or regulatory investigation. The College District will proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation. After the law enforcement or regulatory agency has completed gathering its evidence, the College District will promptly resume its investigation.</p>
Concluding the Investigation	<p>Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation should be completed within 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.</p> <p>The investigator will prepare a written report of the investigation. The report will be filed with the College District official overseeing the investigation.</p>
<i>Notification of the Outcome</i>	<p>The College District will provide written notice of the outcome, within the extent permitted by the Family Educational Rights and Privacy Act (FERPA) or other law, to the victim and the person against whom the complaint is filed.</p>
College District Action Prohibited Conduct	<p>If the results of an investigation indicate that prohibited conduct occurred, the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct, in accordance with College District policy and procedures [see FM and FMA].</p>
<i>Corrective Action</i>	<p>Examples of corrective action may include a training program for those involved in the complaint, a comprehensive education program for the College District community, counseling for the victim and the student who engaged in prohibited conduct, follow-up in-</p>

quiries to determine if any new incidents or any instances of retaliation have occurred, involving students in efforts to identify problems and improve the College District climate, increasing staff monitoring of areas where prohibited conduct has occurred, and reaffirming the College District's policy against discrimination and harassment.

Improper Conduct

If the investigation reveals improper conduct that did not rise to the level of prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.

Confidentiality

To the greatest extent possible, the College District will respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

Appeal

A party who is dissatisfied with the outcome of the investigation may appeal through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FLD(LOCAL) for students, and GB(LOCAL) for community members] A party will be informed of his or her right to file a complaint with the U.S. Department of Education Office for Civil Rights.

Records Retention

Retention of records will be in accordance with the College District's records retention procedures. [See CIA]

Access to Policy, Procedures, and Related Materials

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, will be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College District's administrative offices and will be distributed to a student who makes a report.

Collin County Community College District Board of Trustees

2023-12-4

December 5, 2023

Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM: Consideration of Approval of a One-Year Financial Agreement to Initiate the Texas A&M University Engineering Academy at Collin College in Fall 2024

DISCUSSION: The TAMU Engineering Academy is a transitional program where admitted students would co-enroll at Texas A&M University and Collin College. Billed as “an Aggie from Day One,” students take their core curriculum at Collin College and introductory engineering courses from Texas A&M faculty on a Collin College campus.

Collin College has agreed to pay year one of five, up to \$300,000, to host the TAMU Engineering Academy. Typically, the TAMU Engineering Academies are sponsored by corporate donations up to the full annual amount. Corporations are solicited for these donations by the TAMU Engineering Development Office. Agreeing to pay up to the first \$300,000 allotment will allow for the program to commence in Fall 2024 and allow marketing to begin. In the event a full or partial sponsorship is finalized before Fall 2024, Collin College would not have to pay the full amount. Costs for the program fund engineering equipment, TAMU faculty salaries, programming, and marketing support.

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of a payment of up to \$300,000 to Texas A&M University for year one of the TAMU Engineering Academy at Collin College.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the payment of up to \$300,000 to Texas A&M University for year one of the TAMU Engineering Academy at Collin College.”

Collin County Community College District Board of Trustees

2023-12-5

December 5, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of a Resolution and Official Ballot Casting Votes for Candidates for the Collin Central Appraisal District Board of Directors

DISCUSSION: In accordance with the Texas Property Tax Code, the appraisal district's five directors are elected by the taxing units that participate in the Appraisal District. Each taxing unit may nominate one to five board candidates. The district's board of directors serve a one-year term, with the next term beginning January 1, 2024.

Nominations must be made in an open meeting, and a written resolution from the presiding office of the governing board must be delivered to the chief appraiser. The resolution must include the name and address of each candidate nominated.

To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office. Term will begin January 1, 2024.

Collin College is entitled to cast 219 votes in the election of the Collin Central Appraisal District Board of Directors. At the conclusion of the nominating process, the Collin Central Appraisal District will send each voting taxing unit at least one vote to cast a ballot with voting instructions.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends that the Resolution and Official Ballot casting votes for the Collin Central Appraisal District Board of Directors be approved.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the resolution and ballot casting votes for the candidates for the Collin Central Appraisal District Board of Directors."

Resolution Nominating Candidates for the Collin Central
Appraisal District Board of Directors

WHEREAS, in accordance with Texas Property Tax Code, Section 6.03, the Collin Central Appraisal District's five directors are to be appointed by the taxing units that participate in the District,

AND WHEREAS, each taxing unit may nominate one to five board candidates,

AND WHEREAS, an individual nominated must be a resident of the District and must have resided in the District for at least two years immediately preceding the date they take office,

NOW, THEREFORE, BE IT RESOLVED, that at its meeting of December 5, 2023, Agenda Item 2023-12-5, the Board of Trustees of Collin County Community College District approved the following nominations for the Collin Central Appraisal District's Board of Directors for one-year term beginning January 1, 2024.

Candidate's Name: Dan Bollner
Resides in Frisco, TX

Candidate's Name: David Gensler
Resides in Saint Paul, TX

Candidate's Name: Richard "Rick" Grady
Resides in Plano, TX

Candidate's Name: Michelle Howarth
Resides in Sachse, TX

Candidate's Name: Ronald L. Kelley (current board member)
Resides in Plano, TX

Candidate's Name: Brian Mantzey (current board member)
Resides in McKinney, TX

Candidate's Name: Clint Pruett
Resides in McKinney, TX

Candidate's Name: Scott Sperling
Resides in Fairview, TX

Candidate's Name: Charles Weis
Resides in Parker, TX

Candidate's Name: Richard Williams
Resides in Parker, TX

Candidate's Name: Veronica Yost
Resides in Allen, TX

Signed:

Andrew P. Hardin
Chairman, Board of Trustees

Date:



Collin Central Appraisal District

October 18, 2023

Melissa Irby, Chief Financial Officer
Collin College
3452 Spur 399
McKinney, TX 75069

RE: Board of Directors election, one-year term, beginning January 1, 2024

Dear Ms. Irby:

Enclosed you will find the ballot listing the nominees for the Board of Director positions for the Collin Central Appraisal District. The candidates are listed alphabetically by their surname.

Each voting unit must vote in an open meeting, report its vote by written resolution, and submit the resolution to the chief appraiser before December 15, 2023, **except taxing units with 250 or more votes.**

Taxing Units with 250 or more votes MUST determine its votes by Resolution adopted at the FIRST or SECOND open meeting of the governing body held after the chief appraiser delivers the ballot and their voting Resolution must be submitted to the chief appraiser not later than the THIRD day following the date the Resolution was adopted.

Each unit may cast all its votes for one candidate or distribute the votes among any number of the candidates listed. Since there is no provision for write-in candidates, the chief appraiser will not count votes for someone not listed on the official ballot.

Regards,

A handwritten signature in cursive script that reads "Marty Wright".

Marty Wright
Chief Appraiser

Enclosure



Collin Central Appraisal District

2024 - 2025
COLLIN CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTOR'S NOMINATIONS

DAN BOLLNER	Nominated by the City of Frisco. Resides in Frisco, TX.
DAVID GENSLER	Nominated by the Town of Saint Paul. Resides in Saint Paul, TX
RICHARD "RICK" GRADY	Nominated by the City of Plano and Plano ISD. Resides in Plano, TX.
MICHELLE HOWARTH	Nominated by the City of Sachse. Resides in Sachse, TX.
RONALD L. KELLEY	Nominated by Plano ISD. Resides in Plano, TX. Current Board member.
BRIAN MANTZEY	Nominated by the City of McKinney. Resides in McKinney, TX. Current Board member.
CLINT PRUETT	Nominated by Collin County. Resides in McKinney, TX.
SCOTT SPERLING	Nominated by the City of Lucas. Resides in Fairview, TX.
CHARLES WEIS	Nominated by the City of Parker. Resides in Parker, TX.
RICHARD WILLIAMS	Nominated by the City of Parker. Resides in Parker, TX.
VERONICA YOST	Nominated by the City of Allen and Allen ISD. Resides in Allen, TX.



Collin Central Appraisal District

OFFICIAL BALLOT

ISSUED TO: **Collin College**

NUMBER OF VOTES: **219**

FOR: **BOARD OF DIRECTORS, COLLIN CENTRAL APPRAISAL DISTRICT, ONE-YEAR TERM
BEGINNING JANUARY 1, 2024.**

NOMINEES	VOTES
<i>DAN BOLLNER</i>	
<i>DAVID GENSLER</i>	
<i>RICHARD "RICK" GRADY</i>	
<i>MICHELLE HOWARTH</i>	
<i>RONALD L. KELLEY</i>	
<i>BRIAN MANTZEY</i>	
<i>CLINT PRUETT</i>	
<i>SCOTT SPERLING</i>	
<i>CHARLES WEIS</i>	
<i>RICHARD WILLIAMS</i>	
<i>VERONICA YOST</i>	

October 18, 2023

Marty Wright, Chief Appraiser

Section 6.03 (g) of the State Property Tax Code requires the above action be taken by resolution, therefore, please attach a copy of the resolution to this ballot and return to the chief appraiser, at 250 Eldorado Pkwy., McKinney, Texas 75069, before December 15, 2023, **except taxing units with 250 or more votes.**

Collin County Community College District Board of Trustees

2023-12-6

December 5, 2023

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for
December 5, 2023

DISCUSSION: The Bid Report for December:

2 New Solicitations
1 Emergency Ratification

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Bid Report for December 5, 2023, as presented.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for December 5, 2023, as presented."

New Solicitations

Purchase Request #1 – pg. 61	\$ 47,000
Custodial Services at Farmersville Campus	
Purchase Request #2 – pg. 62	300,000
Custodial Services at Plano Campus	
Total New Solicitations	<u>347,000</u>

Emergency Ratification

Purchase Request #3 – pg. 63	575,104
Disaster Recovery Services	
Total Emergency Ratification	<u>575,104</u>

Grand Total	<u><u>\$ 922,104</u></u>
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ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the contract revision for additional funds and extension of the contract for custodial services at the Farmersville Campus from JK Janitorial Services Texas LLC for Facilities Operations.

BACKGROUND

This contract provides all labor, equipment, and materials needed to perform custodial services at the Farmersville Campus.

IMPACT OF THIS ACTION

Custodial services are essential to the day-to-day operations of the campus, providing a safe, functional, and clean environment for the students, faculty, staff, and guests to work and learn.

Collin College's leadership has tasked the Purchasing Department, in coordination with Facilities Operations, to consolidate the custodial services contracts for all campus locations under one solicitation. The contract is set to expire on December 31, 2023. To allow for continuation of these services during the solicitation and evaluation of the new RFP, this request is for the approval of additional funds to cover the cost of goods and services and extension of the contract through March 31, 2024 to allow time for the implementation of a possible district-wide contract.

BUDGET INFORMATION

The Board approved a total spend authorization of \$570,000. This purchasing request is for spend authorization of an additional \$47,000, which is in the Facilities Operations' FY24 operating budget. Current contract spend is \$555,345.85.

MONITORING AND REPORTING TIMELINE

The new contract term is January 1, 2021 through March 31, 2024.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the contract revision for additional funds and extension of the contract for custodial services at the Plano Campus from D&A Building Services, Inc. for Facilities Operations.

BACKGROUND

This contract provides all labor, equipment, and materials needed to perform custodial services at the Plano Campus.

IMPACT OF THIS ACTION

Custodial services are essential to the day-to-day operations of the campus, providing a safe, functional, and clean environment for the students, faculty, staff, and guests to work and learn.

Collin College's leadership has tasked the Purchasing Department, in coordination with Facilities Operations, to consolidate the custodial services contracts for all campus locations under one solicitation. The contract is set to expire on December 31, 2023. To allow for continuation of these services during the solicitation and evaluation of the new RFP, this request is for the approval of additional funds to cover the cost of goods and services and extension of the contract through March 31, 2024 to allow time for the implementation of a possible district-wide contract.

BUDGET INFORMATION

The Board has approved a total spend authorization of \$2,705,000. This purchasing request is for spend authorization of an additional \$300,000 which is in the Facilities Operations' FY24 operating budget. Current contract spend is \$2,695,306.

MONITORING AND REPORTING TIMELINE

The new contract term is January 1, 2021 through March 31, 2024.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves an emergency purchase for disaster recovery services due to flooding that took place on the first floor of Founders Hall at the Frisco Campus from G2 Contractors LLC for Facility Operations.

BACKGROUND

G2 Contractors LLC is one of the general contractors approved by the Board of Trustees for Job Order Contracting. G2 has a division that provides remediation and disaster recovery services. Pursuant to Board Policy CF Local, the Board has delegated to the District President or designee the authority to contract without prior Board approval for the replacement, construction, or repair of College District equipment or facilities if emergency replacement, construction, or repair is necessary for the health and safety of College District students and staff in the event of a catastrophe, emergency, or natural disaster.

The delay posed by the procurement methods required under Section 44.031 of the Texas Education Code would substantially impair the conduct of classes or other essential school activities located in the building.

IMPACT OF THIS ACTION

The Frisco Campus suffered significant flooding due to a water line that burst in late October. G2 Contractors LLC responded to the emergency and began the disaster recovery services. A purchase order has been issued to expedite the restoration and remodel for damage caused by the flooding at Founders Hall on the Frisco Campus.

BUDGET INFORMATION

This purchasing request is for spend authorization of \$575,104. The \$50,000 deductible will be funded by the CFO FY 2024 reserves budget and the remaining \$525,104 will be funded from insurance proceeds.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

INFORMATION REPORTS

- Follow Up to Trustee Question: Great Colleges to Work For Past Survey Results pg. 65
- Follow Up to Trustees' Question: Great Colleges to Work For Survey Questions pg. 66
- Summary and Impact Report of the Quality Enhancement Plan (QEP) 2015-2020 pg. 69
- Workday Student Status Report for November/December 2023 pg. 81
- Personnel Report for December 2023 pg. 82
- CARES (Coronavirus Aid, Relief, and Economic Security) Act Funding Final Report – December 2023 pg. 86
- Revenues and Expenses as of October 31, 2023 pg. 88
- Statement of Net Position as of October 31, 2023 pg. 89
- Monthly Investment Report as of October 31, 2023 pg. 90

**Follow Up to October 27, 2023 Question
From Board Member Jim Orr**

Re: Great Colleges to Work For Past Survey Results

Question:

Trustee Orr requested Great Colleges to Work For survey results for each recognition category for the past couple of years.

Answer:

Results for The Great Colleges to Work For survey since 2021 are provided below.

Poor	Warrants Attention	Fair to Mediocre	Good	Very Good to Excellent
0% - 44%	45% - 54%	55% - 64%	65% - 74%	75% - 100%

	2023	2022	2021
Job Satisfaction & Support	81%	80%	81%
Professional Development	71%	70%	73%
Faculty & Staff Well-Being	78%	76%	78%
Performance Management	61%	60%	63%
Supervisor/Department Chair Effectiveness	78%	80%	81%
Communication	61%	57%	60%
Collaboration	66%	63%	65%
Diversity, Inclusion & Belonging	77%	72%	71%
Mission & Pride	83%	74%	78%
Confidence in Senior Leadership	66%	56%	58%
Survey Average (1-55)	73%	69%	71%

Resource:

Floyd Nickerson
Special Assistant to the District President
972-599-3159
fnickerson@collin.edu

**Follow Up to October 27, 2023 Question
From Board Members Jim Orr and Megan Wallace**

Re: Great Colleges to Work For Survey Questions

Question:

Trustee Orr and Trustee Wallace requested the Great Colleges to Work For survey questions for each recognition category and possible answers.

Answer:

The Great Colleges to Work For recognition categories and questions for each category are provided below. Possible answers an employee could choose are also provided.

Great Colleges to Work For Recognition Categories

Job Satisfaction & Support

- My job makes good use of my skills and abilities.
- I am given the responsibility and freedom to do my job.
- I am provided the resources I need to be effective in my job.
- I am paid fairly for my work.
- The work I do is meaningful to me.
- The facilities (e.g., classrooms, offices, laboratories) adequately meet my needs.
- This institution's benefits meet my needs.

Professional Development

- I am given the opportunity to develop my skills at this institution.
- I understand the necessary requirements to advance my career.
- I have access to the training I need to do my job well.
- Our onboarding processes prepare new faculty and staff to be effective.

Faculty & Staff Well-being

- My supervisor/department chair shows genuine interest in my well-being.
- This institution's policies and practices give me the flexibility to manage my work and personal life.
- This institution takes appropriate steps to protect the health and safety of faculty, staff and students.
- At work, I know where to go for help with my mental or emotional well-being.
- My supervisor/department chair supports my efforts to balance my work and personal life.

Performance Management

- I am regularly recognized for my contributions.
- Promotions in my department are based on a person's performance.
- Our review process accurately measures my job performance.
- Issues of low performance are addressed in my department.
- Our recognition and awards programs are meaningful to me.

Supervisor/Department Chair Effectiveness

My supervisor/department chair makes their expectations clear.
I receive feedback from my supervisor/department chair that helps me.
I believe what I am told by my supervisor/department chair.
My supervisor/department chair is consistent and fair.
My supervisor/department chair actively solicits my suggestions and ideas.

Communication

When I offer a new idea, I believe it will be fully considered.
I can speak up or challenge a traditional way of doing something without fear of harming my career.
In my department, we communicate openly about issues that impact each other's work.
Changes that affect me are discussed prior to being implemented.
At this institution, we discuss and debate issues respectfully to get better results.

Collaboration

We have opportunities to contribute to important decisions in my department.
People in my department work well together.
I can count on people to cooperate across departments.
There are sufficient opportunities to participate in institutional planning.
There's a sense that we're all on the same team at this institution.

Diversity, Inclusion & Belonging

In my department, we welcome diversity in all of its forms.
This institution has clear and effective procedures for dealing with discrimination.
At this institution, diversity in all of its forms is valued.
We are making good progress towards becoming a more diverse and inclusive institution.
I feel a sense of belonging at this institution.
This institution places sufficient emphasis on having diverse faculty, administrators and staff.

Mission & Pride

I understand how my job contributes to this institution's mission.
Overall, my department is a good place to work.
I am proud to be part of this institution.
This institution actively contributes to the community.
I would recommend working here to my family and/or friends.
This institution's culture is special - something you don't find just anywhere.
All things considered, this is a great place to work.

Confidence in Senior Leadership

Senior leadership provides a clear direction for this institution's future.
Senior leadership has the knowledge, skills and experience necessary for institutional success.
Senior leadership shows genuine interest in the well-being of faculty, administrators and staff.
Senior leadership communicates openly about important matters.
I believe what I am told by senior leadership.
This institution is well run.

Faculty Experience

The role of faculty in shared governance is clearly stated and publicized. (Faculty Only)

Faculty are appropriately involved in decisions related to the education program (e.g., curriculum development, evaluation). (Faculty Only)

There is appropriate recognition of innovative and high quality teaching. (Faculty Only)

Advancement and promotion processes are clear. (Faculty-Only)

There is a good balance of teaching, service and research at this institution. (Faculty Only)

Possible Answers:

Strongly Agree

Agree

Sometimes Agree/Sometimes Disagree

Disagree

Strongly Disagree

Resource:

Floyd Nickerson

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INFORMATION ITEM

A Summary of The Impact Report of the Quality Enhancement Plan (QEP) 2015-2020

Goal of the QEP: The goal of the Collin College Quality Enhancement Plan (QEP) for 2015-2020 was to seek improved student completion rates by creating an academic planning environment that supported student learning and degree/certificate attainment. This academic planning environment was expected to engage students more fully in developing a plan for the successful completion of their academic and career goals.

Description of the QEP: The Quality Enhancement Plan for Collin College sought to shift the culture of Academic Planning at Collin College. Rather than focus on one initiative that might improve a single aspect of academic planning or advising for some students, Collin College implemented a plan to change the experience for all students. Five strategic initiatives were identified: Implementing an Academic Planning Syllabus, Implementing an Academic Planning Coach Program, Producing a Clear Pathways Website, Implementing Degree Audit/Planning Software, and Redesigning Advising Spaces on our campuses.

Two types of outcomes/goals of the QEP were developed: a) a pair of summative outcomes designed to measure institutional impact of changes to the academic advising culture across the college, and b) student learning outcomes designed to measure the impact upon student behaviors related to: identification of academic planning goals; identification of challenges towards completion of academic goals; use of Cougarweb to register, conduct financial transactions and pull degree audits to monitor progress toward degree/certificate completion; and student knowledge of degree/certificate requirements for completion.

Results of the Summative (institutional) Outcomes showed appreciable and real improvement on measures that are difficult to move given the scale of Collin College and the number of interactions that occur between students and staff members for academic advising. The results of the two summative outcomes are shown below:

Desired Summative Outcomes:

1. To improve completion rates to be at least at par with its IPEDS peers at 150% of normal time.

Status: Goal met in Fall 2018

2. To improve overall student satisfaction with advising experiences.

Status: Collin students were significantly more satisfied with their academic advising experience.

**Results based on satisfaction scores measured on a 7-point scale assessed through the Ruffalo Noel Levitz Satisfaction Survey (RNL). Scores increased from 4.92 to 5.67 in QEP YR 4.*

The results of the identified student learning outcomes can be found in the attached summary of the 2015-2020 QEP.

Resource:

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Part V:
The Impact Report of the Quality Enhancement Plan
(Applicable to all institutions)

EXECUTIVE SUMMARY

THERE'S A MAP FOR THAT!
REMAPPING ADVISING AS ACADEMIC AND CAREER PLANNING

The goal of the Collin College Quality Enhancement Plan (QEP) is to improve student completion rates by creating an academic planning environment that supports student learning. This academic planning environment will engage students in developing a plan for the successful completion of their academic and career goals.

The Quality Enhancement Plan for Collin College seeks to shift the entire culture of Academic Planning at Collin College. Rather than focus on one initiative that might improve a single aspect of academic planning and advising for some students, Collin College has implemented a plan to change the experience for all students. Five strategic initiatives have been identified: Advising Syllabus, Academic Planning Coach Program, Clear Pathways Website, Degree-Audit/Planning Software and Advising Space Re-design. Each initiative is designed to impact some students at Collin College; working as a whole, the initiatives will have a synergistic effect on the entire academic planning and advising culture at Collin College. Undergirding all of these initiatives is a commitment to Professional Development as a mechanism to support change by equipping staff and faculty to implement and support the new culture.

- **Academic Planning Syllabus** addresses consistency and serves as the initial step to encourage students to take ownership of their academic planning process. It also provides students with clear expectations for their advising experience.
- **Academic Planning Coach Program** provides additional assistance to students who desire to have extra support and/or need additional mentoring from a faculty coach to help articulate their goals and take tangible steps toward completing those goals.
- **Clear Pathways Website** provides students with a step-by-step pathway that begins with admissions and leads to completion.
- **Degree Audit & Planning Software** gives all students at Collin College—not just those who are able to meet with an Academic Planning Coach or an Advising Consultant/Advisor—access to a user-friendly system that allows them to track their own progress. This is key to empowering and reaching students beyond the physical advising space and formal advising relationships.
- **Redesign Advising Space** allows for a strategic shift in the traditional advising department to offer more holistic academic planning services to students. The roles/jobs in the department will undergo a redesign to strategically meet student needs in a more efficient way. The physical office space itself will also undergo a redesign to better facilitate holistic academic planning conversations between staff and students.

Assessment of the QEP will focus on the impact of these initiatives for a target group of First-Time-In-College, Full-Time, Degree Seeking students. The initiatives are assessed using four instruments. The IPEDS/GRS Graduation Rate Survey and Noel Levitz Student Satisfaction Inventory are instruments used to assess the summative measures regarding graduation rates and student satisfaction. Performance measures are linked to student learning outcomes and will be assessed with the Academic Planning Experience Survey (developed for Collin College students), Professional Development Survey (developed for Collin College faculty/staff) and the Noel-Levitz Student Satisfaction Inventory instruments.

I. A SUCCINCT LIST OF THE INITIAL GOALS AND INTENDED OUTCOMES OF THE QUALITY ENHANCEMENT PLAN.

The goal of the Collin College’s QEP is to improve student completion rates by creating an environment that supports student learning and engages them in developing a plan for successful completion of their academic and career goals. Five initiatives (Figure 1), supported by professional development, were implemented to achieve this goal. The following two summative outcomes and four student learning outcomes were established to measure the extent of success in reaching the desired targets.

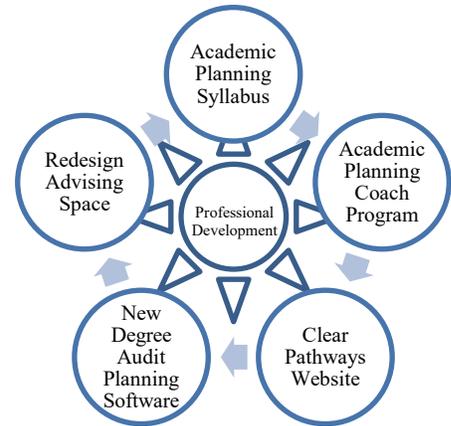


Figure 1. QEP Five Initiatives

Summative Outcomes

1. To improve completion rates to be at least at par with its IPEDS peers at 150% of normal time, and
2. To improve overall student satisfaction with advising experiences.

Student Learning Outcomes (SLO’s)

- SLO #1 Student identifies academic planning goals.
- SLO #2 Student identifies challenges towards completion of his/her goals; performance measures for SLO #2 are: #2a, #2b, and #2c.
- SLO #3 Student uses CougarWeb to register, run a degree audit, and manage financial transactions; performance measures for SLO #3 are: #3a, #3b, and #3c.
- SLO #4 Student knows the degree requirements for completion; performance measures for SLO #4 are: #4a, #4b, and #4c.

Feedback from the SACSCOC On-Site Visiting Committee on target measures and baseline data collected via an institutionally developed survey (Academic Planning Experience Survey, 2014) were used to refine the QEP goals, objectives, target measures, and the implementation timeline (Figure 2). Funding for resources and activities were allocated appropriately to each initiative.



Figure 2. Implementation timeline of five QEP initiatives

II. A DISCUSSION OF CHANGES MADE TO THE QEP AND REASONS FOR MAKING THOSE CHANGES

Several administrative changes such as a new President, two QEP Directors, and a SACSCOC Liaison occurred during the QEP. These changes had little to no impact on the initiatives. Ongoing meetings, data analysis, and annual reports were critical to the continuous monitoring of the QEP. The scaffold timeline was also essential to the time and resources each initiative received.

Academic Planning Syllabus (APS) Initiative – Format-Style Changes

Initially, the APS was a trifold, brochure-type document helpful in organizing academic planning steps. Feedback from academic advisors utilizing the syllabus revealed that students perceived it as an informational brochure rather than an academic planning tool. To improve student usage, strategies such as informational presentations at student orientations and an explanation video were used. Nonetheless, academic advisors still felt that in order to improve student understanding and usability of the APS, the format needed to change. The QEP team researched format options and revised/redesigned the APS to resemble a course syllabus. This change improved the layout and student and advisor usability.

Academic Planning Coach Program (APCP) Initiative – Processes and Procedures Changes

Participating faculty in the APCP are paired with academic advisors to enable students to articulate their academic goals via scheduled meetings. Changes/modifications were undertaken to improve procedures essential to keeping faculty, academic advisors, and students engaged in the program. The initial plan intended all students to participate for the entire academic year (fall and spring) and complete a number of required meetings and tasks. However, student participation data showed a decrease from QEP YR 1 (85%) to QEP YR 2 (78%). This concerned faculty and advisors because despite efforts to re-engage students in the program, there was not much success. As a result of additional feedback from faculty coaches, advisors, and former students in the program, the following changes were incorporated in the fall of QEP YR 3.

- a) Increased Flexibility – faculty coaches, advisors, and students were given the ability to determine the number of meetings they needed to accomplish the tasks and program activities.
- b) Program Completion – students who had completed a multi-year academic plan had the option to complete the program in the fall or continue on in spring; this led to a more accurate record keeping process as students who were no longer actively participating in the program were marked ‘inactive’ in the student participation list.
- c) Student Support – Peer Academic Leaders (PALs) were added to provide student support. PALs help students in the coach program stay engaged by communicating with them regularly, offering peer-to-peer support, and providing workshops related to academic planning, and studying skills. Three students who had participated in the program were hired as the first PALs in QEP YR 3.

These changes improved student participation to 90% in QEP YR 3.

Clear Pathways Website Initiative – Implementation Timeline Change

This initiative proposed to redesign several of Collin’s webpages to better guide students through admission, registration, testing, and financial aid processes. The QEP team quickly learned that the website software was dated and had limited features to create pathways necessary to route students from one resource to another. Fortunately, at the start of the QEP, the new College President tasked the Public Relations Office with improving the college website and approved the purchase of a new web management template. This change was unexpected. On the positive side, it meant that, overall, the college website would be improved; however, on the negative side, it meant a delay in the timeline. The new template was made available in QEP YR 3. Along with Public Relations Office, the QEP team met with each respective department to discuss the redesign of their webpages to create the pathways. By the start of QEP YR 4, most departments had redesigned their webpages, and by the end of that year, all pages had been redesigned.

Degree Audit Initiative – Implementation Timeline Change

Planning, designing, and migrating data from one software program (Banner by Ellucian) to another (UAchieve by College Source) to create a new degree audit tool was not as seamless as the QEP team initially expected. QEP YR 1 and 2 were spent addressing various migration issues as well as facilitating several focus groups with faculty, staff, and students to collect feedback for improving the tool. The original launch of the new degree audit, *CyugarCompass*, was planned for spring of QEP YR

2; however, due to the challenging and lengthy process, CougarCompass was not launched until October of QEP YR 3. The second phase of the degree audit initiative was to link the tool to the college's primary registration system, also in Banner. The goal was to produce a seamless planning and registration process; nonetheless, due to software changes and upgrades by Ellucian, the two software programs were no longer compatible. This second phase was not viable during the implementation of the QEP. The college continues to work collaboratively with College Source and will explore this added feature once Ellucian's and College Sources' software are compatible.

Advising Space Redesign Initiative – Implementation Changes

Prior to the QEP, the physical space in the advising area consisted of a 'shared service counter'. Following the space redesign, Academic Advisors were placed in private offices and their titles were changed to *Academic Planning Consultants*. Numerous marketing and communication strategies were implemented to promote the redesign and new roles and titles of academic advisors. Despite an overall improvement in students' satisfaction with their advising experience (as discussed in Section III), the acceptance of the new *Academic Planning Consultant* title proved more difficult than anticipated. The *Academic Advisor* and *Academic Planning Consultant* titles were being used interchangeably and causing confusion among students, faculty, and staff. The QEP team felt it was imperative to remove this confusion because informational material and survey questions were also using these titles inconsistently. Hence, the original title of advisor/Academic Advisor was re-embraced.

This initiative also proposed to hire additional academic advisors to reduce the advisor to student ratio (as discussed in Section III). However, the redesigned private office space for each advisor limited the space in the advising area. Nonetheless, Collin approached this challenge in an innovative way by creating College and Career Counselor positions. These counselors were strategically placed at dual credit, off-campus instructional sites at the beginning of QEP YR 3. Their purpose is to provide advising and academic planning support to dual credit and prospective Collin College students. The college anticipates that this early advising support and academic planning readiness will likely help future first-year college students be more prepared upon enrollment, thus reducing the need to see an advisor their first semester at Collin. Additionally, it is expected that the opening of new Collin College campuses in fall 2020 and 2021 will positively impact the advisor-student ratio, particularly at the campuses with the highest enrollment.

Assessment Instruments – Questions Revised/Modified and Added

Several institutional questions in the Ruffalo Noel Levitz survey were adapted to collect data specific to the QEP. Overtime, the Academic Planning Experiences Survey and the Faculty Coach Feedback Survey were tweaked/modified to incorporate changes in the five initiatives. Questions were added and/or deleted to better align with the initiatives.

III. QEP IMPACT ON THE ENVIRONMENT AND STUDENT LEARNING

This section summarizes the effect of Collin College's five QEP initiatives on the learning environment and student learning outcomes. Assessment of the impact was primarily measured on full-time, first-time-in-college (FT FTIC) degree seeking students from fall 2015 till fall 2019 (referred as QEP cohorts). The following instruments were used for assessment: Integrated Postsecondary Data Systems Graduation Rate Survey (IPEDS/GRS), Ruffalo Noel Levitz Satisfaction Inventory (henceforth referred to as RNL), institutionally developed Academic Planning Survey (henceforth referred to as APES) and the Academic Planning Coach Feedback Survey. The QEP has two overarching summative goals with intended outcomes: (1) To improve the completion/graduation rates to meet or exceed those of its IPEDS/GRS peers at 150% of the normal time to completion. Based on IPEDS definition, a completer is a student who is awarded a certificate or degree within 150% of normal time to completion. (2) To improve the overall satisfaction with advising compared to peers, decrease the

performance gaps¹ from baseline, and mitigate items flagged as challenges² under Advising. The satisfaction is measured on a 7-point scale in conjunction with importance using the national RNL.

BASELINES AND TARGETS

To assess the summative outcomes, the IPEDS/GRS and RNL were used. To assess summative outcome 1, the baseline and targets were established by taking an average of 5 years of historical data (2009 till 2013) on completion/graduation rates from IPEDS/GRS submissions. Collin's average graduation rate for these five years was 11% whereas IPEDS peers ranged from 15.7% to 16.8%. Based on a 5-year peer average of 16.3%, Collin's 2020 QEP target was set at 16.3%. The yearly targets for the first three QEP cohorts were based on incremental improvements spread evenly over the three cohorts, that is an improvement of 1.76 percentage points for each annual target. Overall, Collin's goal was to be at par or above the graduation rate of its peers by the end of its QEP.

For summative outcome 2, the baseline and targets for satisfaction with advising were rooted in averages from five administrations (even years) of RNL (2006 to 2014) which gave a mean satisfaction score of 4.92 (on a 7-point scale) for Collin as opposed to 5.21 for the national peers. Not only was Collin's mean satisfaction score lower than its peers but the difference in scores was negative and statistically significant. Since Collin's goal was to be at par or above its peers' mean satisfaction score, the target of 5.21 was used to determine the expected outcome for improvement while the mean satisfaction score of 4.92 was used as the baseline.

For the RNL performance gaps, the targets were based on the average gap of all 80 items for 2014 (0.79163) and 2015 (0.72963) administrations of RNL. Hence, the target was set to reduce the performance gap from the baseline gap of 1.38 to 0.80. To mitigate/or eliminate the negative mean satisfaction differences that result in items being identified as challenges by RNL. The RNL was administered to QEP cohorts in odd years (2015, 2016, & 2017). Regarding establishing targets for SLO# 2 (2a, 2b and 2c) five years' worth of data from Collin's Former Students' survey, on the actual barriers (reasons) students did not return to Collin was used and the target of 10% was established for the following three SLO's performance measures: (2a) "Needed courses not offered," (2b) "Classes not offered at needed times," and (2c) "Schedule conflict."

For the performance measures linked to student learning outcomes, baseline data were obtained by the institutionally developed survey, Academic Planning Experiences Survey (APES), administered to the 2014 fall cohort of all FT FTIC Degree Seeking students. The survey had 528 completed responses which gave a margin of error of +/- 3.90. To assess the performance measures, the APES was administered to each QEP cohort in fall and data was compared with the 2014 baseline. Between 2014-2019, the QEP cohorts ranged between 3,220 to 3,462 students. Enough responses were received for each APES administration to allow us to generalize the results to the populations with a 95% confidence of plus or minus less than 5%. It is important to note that the final and incremental targets for the performance measures were not based on any prior national, state, or local data. While they were developed as aspirational targets to encourage achievement, by the end of QEP YR 2, it was realized that the targets established were ambitious, and despite improvements, were difficult to attain. Furthermore, a factor that likely offset the year-to-year achievements was the misalignment between the incremental targets and implementation timeline of the initiatives (Figure. 2). By the start of QEP YR 3, most initiatives were supposed to be in the implementation phase. However, this was not case. The delays in implementation likely also impacted the attainment of the targets for some measures. The QEP team discussed the pros and cons of changing the targets. Following careful deliberation, the consensus was that even though we would not meet the aspirational targets, we still could measure incremental growth towards goals and compare each year with baseline.

¹ The difference between the importance and the satisfaction scores produces what RNL refers to "performance gap." The smaller the gap—i.e., the smaller the difference between how important students rate an item and their satisfaction level, the better the institution is performing on the item.

² The challenges are posed by items with high importance and low satisfaction scores; i.e., those with large performance gaps.

For the four SLO's and performance measures, chi-square tests (χ^2) of homogeneity/Independence were undertaken to assess the null hypothesis of no difference/independence for the variable(s) analyzed for QEP cohorts (fall 2015, 2016, 2017, 2018 and 2019) versus the baseline (2014). Statistically significant results were followed by post hoc pairwise comparisons to determine where any significant differences lay. Since running multiples comparisons can increase the risk of type I error ("false positive") therefore, Bonferroni adjusted *p-values* were used.

SUMMATIVE OUTCOMES

Summative Outcome 1: to improve completion/graduation rates to be at par with its IPEDS peers. Figure 3 shows an upward trend in Collin's graduation rates which increased from 10.9% in 2015 to 13.4 in 2017 to a little over 16% for 2018 and 2019 IPEDS submissions. As Collin College's graduation rates ascended, the gap between Collin and Peers narrowed. The graduation rate of peers had hovered around 17% between 2010 and 2017. However, for the 2018 IPEDS GRS submissions, the graduation rate for peers jumped 6 points. This was unexpected and did not comply with the projected trend line. Analysis of the IPEDS peer data revealed that out of the 12 peers, some institutions, in the middle, had an increase in their graduation rates that ranged from 5 to 8 points which led to the jump in the median for our peers. The QEP team investigated this growth spurt by contacting these institutions. Interestingly, the team learned that the growth was in part due to institutions conferring degrees, within the last year, on students who did not know they had completed the requirements for an award and therefore had not applied for it. Because of a three-year lag in tracking IPEDS/GRS completers, this report includes the completion rates for the first three QEP cohorts only (2015, 2016, 2017).

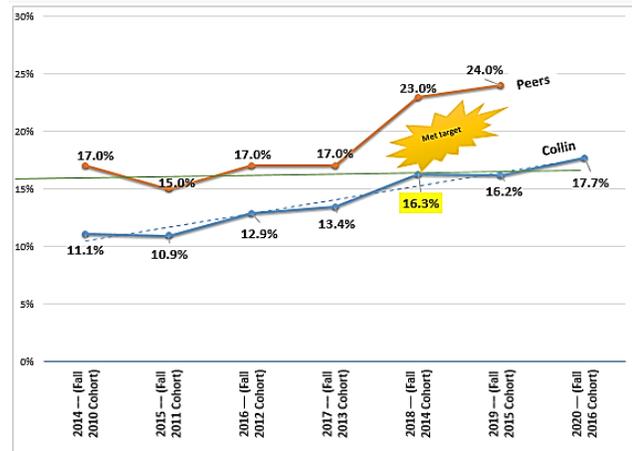


Figure 3. Summative Measure 1 - Completers within 150% of the Normal Time – IPEDS/GRS

Summative Outcome 2: to improve satisfaction with advising by reducing the performance gap between the importance and satisfaction scores along with reducing the number of challenges for advising. RNL data presents the mean importance and satisfaction scores for Advising measured on a 7-point scale along with the performance gaps. QEP cohort students' mean satisfaction scores for advising increased from the baseline score of 4.92 to 5.67 in QEP YR 4, there was a decrease in the performance gaps from 1.07 to 0.73 in 2019; targets were not only met but exceeded (Figure 4).

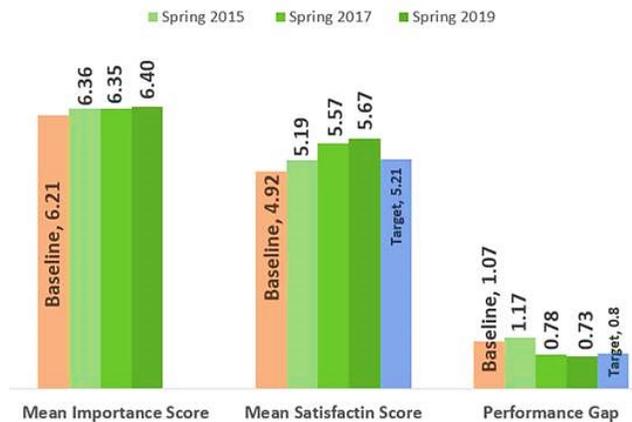


Figure 4. Mean Importance & Satisfaction Scores for Advising, and Performance Gap for QEP Cohorts - RNL

Historically, students at peer institutions were significantly more satisfied with their academic advising experiences. However, over time the performance gap in mean satisfaction scores for advising between Collin students and national peers narrowed significantly (Figure 5). A negative value (below the red line) indicates that the peers' satisfaction with Advising was higher than that of Collin students and a positive value (above the red line) indicates vice versa. For the first time, Collin students were significantly more satisfied with their academic advising experience (0.09*).

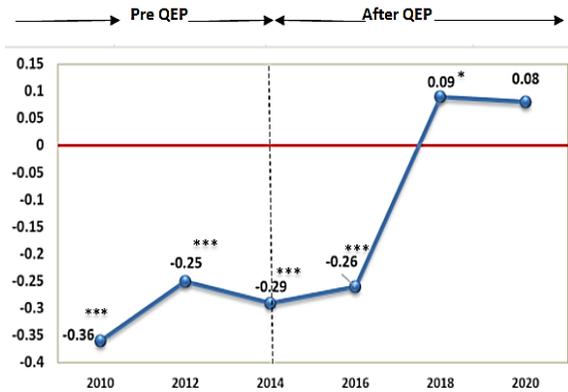


Figure 5. Differences between Collin and peer's mean satisfaction scores: 2010 through 2020—RNL administrations. Note, three asterisks = significant at .001 level; two = significant at .01 level; one = significant at .05 level.

STUDENT LEARNING OUTCOMES AND QEP INITIATIVES

The following section presents the impact of the five initiatives and the four SLOs (page 1) on Collin College's learning environment that contributed to the summative outcomes. The SLO's are discussed under the relevant QEP initiative.

Advising Space Redesign Initiative: Components of this initiative linked to Summative Outcome 2 include (1) advisor-to-student ratio, (2) wait-time to see an advisor and (3) actual physical changes. To reduce the advisor-to-student ratio, the QEP proposed to increase the number of academic advisors from 14 to 34 by QEP YR 5, however, several factors (as discussed in Section II) impacted the addition of advisors. By QEP YR 5, 14 additional advisors had been hired. The total number of advisors doubled (28 advisors) during the QEP. The addition of academic advisors decreased the advisor-to-student ratio from 1:1,400 in fall 2014 to 1:1,255 in fall 2019. When only academic advisors are considered, the target ratio of 1:823 was not achieved; however, the ratio significantly decreases to 1:836 when the 15 college and career counselors are considered in the advisor-to-student ratio. This is important because a quarter of the student population was dual credit students who received advising support from the college and career counselors at dual credit, off-campus instructional sites.

Regarding reduction in the wait-time to see an advisor, baseline data from APES indicates that 43% of students perceived their wait time to see an advisor was over 45 minutes. The percentage of students whose perceived wait time was over 45 minutes declined to 15.3% in fall 2018; this exceeded the 20% target (Figure 6, cobalt blue line). Compared to baseline, all cohorts experienced statistically significant declines in the percentage of students who had to wait over 45 minutes. However, in fall 2019 there was an unexpected increase in the perceived wait time from 15.3% in 2018 to 36%. Further research and discussion with Student and Enrollment Services suggested several factors

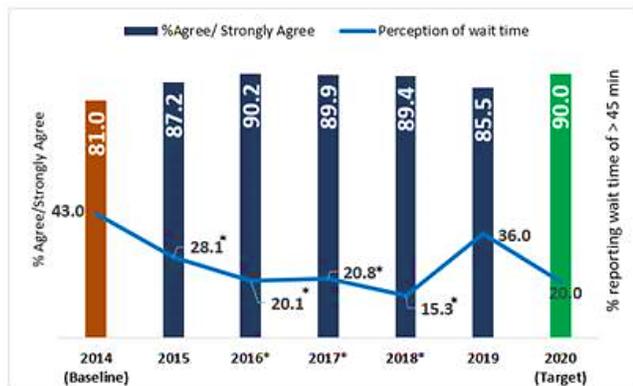


Figure 6. % Agree/Strongly Agree that they "felt comfortable having private conversation with advisors," (Bars) and the % of students who had to wait more than 45 minutes (line) by cohort. —APES Chi sq. test (χ^2) with statistically significant differences from baseline at .05 level are marked with an asterisk.

such as increase in holds, approvals of courses with prerequisites, and increases in enrollment could have contributed to the longer wait time.

Following the completion of the advising space redesign in 2016, Figure 6 also indicates that compared to the 2014 baseline, 90% of students in 2016, 2017 and 2018 cohorts agreed or strongly agreed that they “felt comfortable having a private conversation with the advisor in the advising office space;” the differences were statistically significant (bars marked with asterisks in Figure 6). For these three administrations, the percentages hovered around the 2020 target.

Academic Planning Syllabus Initiative: strategies in this initiative supported **SLO #1** and **SLO #2**.

SLO #1 - students will identify academic planning goals: is a critical aspect of making degree progress and successful completion, hence the target was set at 97% with approximately 3.5 to 4.0 annual incremental percentage points spread over 5 years. With the exception of fall 2017, table 1 indicates that roughly three-fourths of each cohort reported deciding on a degree major. However, the target was not met and compared to the baseline the increases/decreases were not statistically significant. The team understands that identifying a major is a crucial step towards degree completion; however, the team concluded that the established target was set too high and aspirational to expect 97% of all students to accomplish this by their first semester of their first year.

Table 1. *FT FTIC Degree Seeking Students Who Identified Major (Academic Goal) by QEP Year*

QEP SLO #1: Students will identify academic goals	Measure	Fall Baseline 2014	Ending Target 3% incremental improvement each year	QEP Yr.1	QEP Yr.2	QEP Yr. 3	QEP Yr. 4	QEP Yr. 5
				Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019
(SLO #1)	Degree plan/ major selection	78.0%	ending target of 97% in 2019	74.1%	76.9%	81.4%	76.4%	79.4%

Source. Academic Planning Experiences Survey (APES).

1. There were no statistically significant differences from the baseline.

SLO #2 - students will identify challenges towards completion of their goals: Identification of challenges is also an important element of making degree progress and successful completion. APES data in Table 2 showed an overall declining trend in the percentage of students who identified “*classes not offered at needed times (#2a)*” as a challenge to their goal completions. Compared to baseline, the declines were statistically significant for fall 2016, 2017, 2018 and 2019.

The percentage of students who identified “*needed courses not offered*” (#2b) as a challenge exhibit statistically significant declines for 2016, 2017 and 2018 compared to the baseline (10.9%) (Table 2). The target was surpassed. These declines are encouraging as they suggest fewer students are challenged while registering for courses.

Nonetheless, students persistently identified “*schedule conflict*” (#2c) as a challenge towards goal completion. Compared to the baseline, the percentages of students identifying schedule conflict (#2c) as a barrier were significantly higher in fall 2015 and fall 2017 (Table 2). Since schedule conflicts could be tied to external factors in students’ lives beyond the college’s control, without exploration of those factors it is difficult to identify how the college can best support them during the registration process.

Table 2. *Perceived Challenges Identified by FT FTIC Degree Seeking Students towards Goal to Completion*

QEP SLO #2: Students will identify challenges to goal completion	Measure	Baseline (Fall) 2014	Ending Target	QEP Yr.1	QEP Yr.2	QEP Yr. 3	QEP Yr. 4	QEP Yr. 5
				Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019
(#2a)	Classes not offered at needed time	28.9%	Reduce to 10% over time	25.1%	9.8%*	16.1%*	17.2%*	14.1%*

(#2b)	Needed courses not offered	10.9%	Reduce to 10% over time	9.4%	3.4%*	5.7%*	5.4%*	8.0%
(#2c)	Schedule conflict	22.5%	Reduce to 10% over time	29.5%*	18.2%	31.0%*	20.3%	22.4%

Source. Academic Planning Experiences Survey (APES): 2014, 2015, 2016, 2017, 2018, and 2019.

Notes.

(1) Data from 2014 fall APES survey is used as baseline for comparisons with data from later APES administrations. (2) Statistically significant differences from the baseline are marked with an asterisk and are bolded.

SLO #3 - students will use CougarWeb to register, manage financial transactions and run a degree audit: Table 3 presents an understanding of how students are experiencing the Collin College’s website and intranet (CougarWeb), which were supported by the **Clear Pathways Website Initiative**. Use of CougarWeb for registration (#3a) met, surpassed, and sustained the target goal of 97% each year. In the case of performance measure #3b, management of financial transactions, the 97% target was only met in fall 2017 and the percentage was significantly higher than the baseline. However, the pattern did not sustain and was shy of the target by 2 percentage points in fall 2019. Usage of CougarWeb to run degree audits (#3c) significantly increased in 2018 and 2019 following the implementation of the new degree audit tool, “CougarCompass.”

Table 3. *FT FTIC Degree Seeking Students’ Use of Collin College CougarWeb to Register, Manage Financial Transactions and Run a Degree Audit by QEP Years*

QEP SLO #3: Students will use CougarWeb for registration, manage financial transactions and run degree audits	Measure	Baseline (Fall)	Ending Target	QEP Yr.1	QEP Yr.2	QEP Yr. 3	QEP Yr. 4	QEP Yr. 5
				Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019
(#3a)	Registration	96.9%	Sustain online registration at 97%+	98.6%	98.6%	99.5%	99.0%	97.5%
(#3b)	Management of financial transactions	94.1%	Final target at 97%	94.2%	94.4%	97.2*	95.6%	95.4%
(#3c)	Conduct degree audit to see which requirements completed	47.0%	97% of QEP Retained Cohorts	43.1%	35.2%*	39.7%	59.3%*	54.6%*

Source. Academic Planning Experiences Survey (APES): 2014, 2015, 2016, 2017, 2018, and 2019.

Notes.

(1) Statistically significant differences from the baseline have an asterisk and are bolded. (2) Data from 2014 Fall APES is used as baseline for comparisons with data from 2015, 2016, 2017, 2018 & 2019 APES administrations. (3) In instances when cells had an expected count of less than 5, to meet the test requirements, the N/A category was excluded from the analysis.

SLO #4 - student knows the degree requirements for completion: is an academic planning skill linked to the **Degree Planning Software Initiative**. Table 4 provides an understanding of how students experience the new degree planning tool, *CougarCompass*. Due to the delay in the implementation of this initiative, data measuring its impact first became available in 2018. Even though there were increases in percentage from fall 2017 to fall 2018 in all three performance measures, the increases were not sustained and dipped in fall 2019. This dip is not surprising as students are less likely to check their degree audit in the first semester as they have not yet accumulated course credits.

Table 4. *FT FTIC Degree Seeking Students Know the Degree Requirements for Completion*

QEP SLO #4: Students know degree requirements for completion	Measure	Baseline (Fall) 2014	Ending Target	QEP Yr.1	QEP Yr.2	QEP Yr. 3	QEP Yr. 4	QEP Yr. 5
				Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019
(#4a)	Students’ ease of understanding remaining degree completion requirements	47.5%	90% Agree or Strongly Agree	46.7%	44.4%	44.6%	55.8%	49.6%
(#4b)	Students' satisfaction with progress of degree completion	61.0%	90% Agree or Strongly Agree	59.9%	61.90%	59.9%	61.4%	59.7%
(#4c)	Students’ ease of viewing personal degree plan/audit on CougarWeb	50.1%	90% Agree & Strongly Agree	46.6%	43.3%⁽³⁾	43.2%	56.5%	55.7%

Source. Academic Planning Experiences Survey (APES): 2014, 2015,2016,2017,2018, and 2019.

Notes.

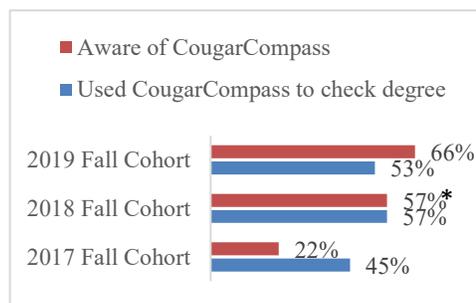
(1) Statistically significant differences from the baseline have an asterisk and are bolded. (2) Data from 2014 fall APES is used as baseline for comparisons with data from 2015, 2016, 2017, 2018 & 2019 APES administrations (3) Compared to baseline, there was a doubling of respondents who checked “not applicable” in October 2016; an anomaly compared to other years, likely contributing to significance of results.*

To gauge the awareness and use of CougarCompass, two new questions were added to APES in 2017. Awareness of CougarCompass increased from 22% in fall 2017 to 57% in 2018 and 66% in fall 2019 (Figure 7). Compared to 2017, the increase in awareness was statistically significant for 2018 and 2019 which could be attributed to a host of promotional activities undertaken during this time. The usage of CougarCompass also increased from 45% in fall 2017 to 57% in 2018 dipping slightly to 53% in 2019. However, compared to 2017, the differences in students’ usage were not significant. As previously mentioned, this is not unexpected as students are less likely to check their degree audit in the first semester. Nonetheless, spring semester indicates higher usage, 60% in 2018 and 68% for 2019. Data collected about the actual number of student-run degree audits via CougarCompass increased from 1,187 (28%) in January 2018 to 6,776 (78%) in January 2019

Academic Planning Coach Program and Professional Development Initiatives

These two initiatives strengthened the overarching intent of the QEP. The QEP target for the coach program was to retain at least 60 faculty coaches each year; this target was met and surpassed each year. In QEP YR 5, there were 137 academic planning faculty coaches in the program. The goal of the professional development initiative was to shift the focus of advising from “scheduling and registration support” to “academic planning support.” Because faculty were less familiar with advising practices and strategies, it was important for the QEP team to learn how the professional development training was impacting their perceptions, knowledge, and skills. These data were collected via the institutionally developed Academic Planning Coach Professional Development Feedback Survey. The goal was to have 90% of faculty coaches identify ‘academic planning’ as the emphasis of advising. At the conclusion of a yearlong training in spring, the three-year average for 2016 to 2019 indicates that 77% identified *academic planning* as the aspect most emphasized in advising whereas 14% considered *registration* as such. The emphasis on “registration” could be due to the fact that priority/early registration was offered as a perk to students for participating and completing the coach program activities. In the survey item, “*I understand the responsibilities of an Academic Planning Coach,*” data collected from fall 2015 to spring 2019 consistently showed that over 90% of participants agreed or strongly agreed that as a result of their coaching training professional development, they had a better understanding of their responsibilities in academic planning as a faculty coach. The target goal was set at 90%.

Figure 7. Awareness and use of CougarCompass to check degree progress by QEP cohorts – APES.



Unanticipated Outcomes

An unanticipated outcome of the Professional Development effort was the proposed formation of a district-wide committee with the primary purpose to support and sustain the QEP goal, “shifting the culture of academic planning” by continuing to increase students’ academic success beyond the QEP. Faculty and staff who were awarded scholarships to attend the national Appreciative Advising Institute, not only trained other faculty and staff on the implementation of the model, but also proposed long-term plans for implementing the Appreciative Education Framework to sustain these efforts at Collin.

Another unanticipated outcome was the involvement of faculty in the long-term sustainability plan of the Academic Planning Coach Program. The initial plan of the QEP team was to integrate the student-faculty matching component into the Student Enrollment Services department; however, the QEP team

had an unexpected interest from the faculty coach liaisons to be more involved in the processes and procedures of the program. This shifted the proposed plan, and the faculty coach liaisons' roles were upgraded from communication facilitators to recruiters and trainers of new and returning faculty coaches, designers of a new student and faculty coach matching process, managers of faculty participation, and supporters of faculty coaches at their respective campuses. This shift increased faculty ownership of the program. Faculty enthusiasm was instrumental to the sustained engagement and continued growth of the program over the past five years.

IV. REFLECTION

The 2014 reaffirmation committee called our proposed QEP “ambitious and complex, with many moving parts,” and we did in fact learn just how multilayered it was. We framed our QEP into five initiatives to change the learning environment that enabled students to take charge of their academic planning for the successful completion of their goals. We realized changing the environment required an ambitious plan that is well integrated and implemented into Collin College. Even though all five QEP initiatives have been implemented, completed, or integrated into the infrastructure of the college, and the targets were attained for both the summative outcomes as well as for many student learning outcomes, for some performance measures despite improvements, it was difficult to achieve the targets due to the aspirational expectations and the misalignment between the incremental targets and implementation timeline. This was evident in the aspirational target set for SLO #1, which proposed that 97% of students would identify a major. As the QEP team reflected, it concluded that it would indeed be possible for 97% of students to identify a major within their time at Collin; however, to expect 97% of students to identify a major within their first semester in college was not a reasonable proposal. Likewise, for the performance measures related to the understanding of degree requirements in SLO #3 (performance measure #3c) as well as the for SLO #4, the QEP team also realized that it was not a reasonable proposal to expect 90% of students to run a degree audit prior to accumulating credit hours.

In summary, the team concluded that although the staggered timeline was helpful because it allowed the QEP team to focus on specific initiatives at a time, the unexpected delays and misalignment between the timeline and the target measures significantly impacted data measuring the initiatives. It was not possible to measure the effects the initiatives were having on students learning because they were not yet being implemented. These lessons learned will unquestionably assist Collin staff in future QEP programmatic efforts, as the team will need to take into consideration the various challenges that come with implementing new structures, tools, and resources.

INFORMATION ITEM

Workday Student Status Report November/December 2023

Description of the Project: This is the second phase of the Workday project, supporting the strategic initiative of streamlining administrative data systems to improve business processes and accommodate growth.

Project Status: The project is on budget and in yellow status due to schedule risks.

Objectives of the Project:

- Improve the student experience through enhanced stakeholder-facing tools using data-driven seamless engagement of students, faculty, staff, and administrators
- Modernize student systems and other supporting enterprise systems
- Offer configurable, streamlined processes providing an agile response to institutional and environmental changes

Status Summary: Key Accomplishments

- October 20, 2023: MTP2 end-to-end test case creation

Key Events and Milestones

November 2023 – February 2024

- Communication: Faculty/staff training key information – 11/16/23
- End-to-end testing – 12/1/23
- TSI part 3 of 4 testing – 12/1/23
- Mock semester testing – 1/26/24
- Vendor onboarding activities – 5/1/23-12/31/23

Resource:

Dr. Abe Johnson, SVP Campus Operations
972-985-3760
ajohnson@collin.edu

Collin County Community College District Board of Trustees

Personnel Report for December 5, 2023

Faculty Appointments

Name	Start Date	Title	Department	Reason
Gilbert Abel	11/27/23	Professor, Construction Management BAS	Academic Affairs	Replacement Orlando Bagcal
Chris Scott	11/01/23	Professor, Surgical Technology	Academic Affairs	Replacement Carol Lavender

Staff Appointments

Name	Start Date	Title	Department	Reason
Faye Barbette Catorce	10/23/23	Accounts Receivable Associate	Finance and Budgeting	Replacement Sandy Cartagena
Brian Bender	11/01/23	Director, Digital Media	Communications	New position
Maria Camarena	11/13/23	College and Career Counselor, Dual Credit	P-12 Partnerships and Dual Credit	Replacement Jessica Robinson
Jackelin Casallas Calderon	11/06/23	Admissions and Records Assistant	Admissions and Advising	Replacement Chance Wyatt
Laura Chierchia	11/06/23	Food Service Worker	Food Services	Replacement Bry Barnes
Joan Englade	11/13/23	Makerspace Assistant, Library	Makerspace	Replacement Jamie Parker
Rebecca Falola	10/16/23	College and Career Counselor, Dual Credit	P-12 Partnerships and Dual Credit	Replacement Amy Greenwell
Andres Garcia	11/27/23	Plumber Journeyman	Facilities Preventative Maintenance	New position
Cody Gillespie	11/13/23	Manager, Welding Technology Lab	Welding	New position
Adriel Goddard	11/13/23	Application Developer	Technology Services	Replacement Allan Garrison
Ruth Morales Marrero	11/06/23	Student Enrollment Specialist	Admissions and Advising	Replacement Angel Cawthon
Sarah Martin	12/04/23	Technology Specialist	Campus Technology Services	New position
Samiha Rouf	12/04/23	Lab Instructor, Math	Academic Affairs	Replacement Saranya Rajendran
Smriti Singh	11/06/23	Workforce Recruiting Specialist, Engineering Technology (Grant-funded)	Grants and Contracts	New position
Brittney Stanley	10/30/23	Student Enrollment Specialist	Admissions and Advising	Replacement Matilda Figueroa
Janice Tannehill	11/17/23	Project Coordinator, Grants Development	Grants Management	Replacement Laura McCord

Promotions and Changes

Name	Start Date	Title	Department	Reason
Ashley Acosta Osorio	11/01/23	N: Teacher, Child Development O: Assistant Teacher, Child Development	N: Child Development O: Child Development	Replacement Jeenat Parveen
David Alvarado	11/01/23	N: Operator/Maintenance HVAC Technician O: Supervisor HVAC and Mechanical Services	N: Facilities Preventative Maintenance O: Facilities Preventative Maintenance	Reorganization
Benjamin Adcock	10/23/23	N: Collin Police Officer O: Collin Police Cadet	N: Police O: Police	Replacement Virgil Davis
Jamie Brinkley	11/07/23	N: Assistant Director, Student Financials O: Manager Accounts Receivable	N: Finance and Budgeting O: Finance and Budgeting	Replacement Sammi Woodyard
Edgar Brown	11/20/23	N: Accounts Receivable Associate O: Food Service Worker	N: Finance and Budgeting O: Food Services	Replacement Melissa Kostecki
Melissa Carmody	10/02/23	N: Assistant to the Dean O: Administrative Assistant	N: Workforce Dean O: Workforce Dean	Replacement Laura Varnell
Krystal Fair	10/16/23	N: Assistant Director, Accounting O: Manager, Accounting	N: Finance and Budgeting O: Finance and Budgeting	Replacement Debbie Craig
John Fuller	11/01/23	N: HVAC Technician Trainee O: Facility Operations Assistant	N: Facilities Preventative Maintenance O: Facilities Preventative Maintenance	Reorganization
Bryan Maxwell	10/23/23	N: Collin Police Officer O: Collin Police Cadet	N: Police O: Police	Replacement Brittany Lemalu
Marina Perez	10/23/23	N: Coordinator, Special Admissions and Advising O: Student Enrollment Specialist	N: P-12 Partnerships and Dual Credit O: Admissions and Advising	Replacement Sara Sengelmann
Benjamin Perzynski	11/01/23	N: Grounds Maintenance Foreperson and Supervisor O: Grounds Specialist	N: Grounds Maintenance O: Grounds Maintenance	Reorganization
Auturo Roberts	11/01/23	N: Grounds Maintenance Foreperson and Supervisor O: Grounds Specialist	N: Grounds Maintenance O: Grounds Maintenance	Reorganization

Hazen Waltz	10/23/23	N: Facilities Control Center Specialist O: Clerk, Mail and Receiving	N: Facilities Operations O: Facilities Support Services	Reorganization
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Resignations and Separations

Name	Last Day	Service	Title	Department	Reason
Paul Belk	10/16/23	1	Professor, Computer Network Technology	Academic Affairs	Resignation
Jondalynn Buck	11/13/23	2	Testing Center Assistant	Testing and Assessment	Resignation
Juan Campos	10/28/23	3	Collin Police Officer	Police	Resignation
Marcos Castilla	11/27/23	2	Collin Police Officer	Police	Resignation
Sara Chacon	12/31/23	27	Telecommunications Specialist	Administrative Technology Services	Retirement
Jose Cuevas	10/26/23	1	Facility Operations Assistant	Facilities Preventative Maintenance	Resignation
Michael Davis	12/01/23	2	Collin Police Officer	Police	Resignation
Connie Eubanks	12/31/23	20	Manager, Fitness Labs	Intramurals and Fitness	Retirement
Dennis Gilmore	12/31/23	17	Operator/Maintenance HVAC Technician	Physical Plant Support Services	Retirement
Melanie Hanna	12/31/23	4	Professor, Accounting	Academic Affairs	Resignation
Michael Jeffrey	11/30/23	10	Maintenance Painter and Carpenter	Physical Plant Support Services	Retirement
Mark Jerls	10/26/23	8	HVAC Automation Controls Technician	Facilities Support Services	Resignation
Hyun Kim	10/16/23	1	Collin Police Officer	Police	Resignation
Richard Llanes	11/9/23	3	Facility Operations Assistant	Facilities Preventative Maintenance	Separation
Katherine Mackenzie	11/27/23	3	Administrative Assistant	Dean Student and Enrollment Services	Resignation
Jennifer McDermott	11/17/23	7	Director, Technology Support	Campus Technology Services	Resignation
Hershel Moore	11/13/23	1	Facility Operations Assistant	Facilities Preventative Maintenance	Resignation
Michael Rodriguez	11/21/23	3	Operator/Maintenance HVAC Technician	Facilities Preventative Maintenance	Resignation
Arthur Salmon	10/20/23	<1	Professor, Cybersecurity BAT	Academic Affairs	Resignation

Daisy Santos	11/27/23	1	HR Generalist II	Human Resources	Resignation
Josh Sorenson	12/31/23	5	Professor, RN Nursing Program	Nursing	Resignation
Laurie Tonian	12/31/23	16	Administrative Assistant	Academic Affairs Dean	Retirement
Medora Wiley	11/27/23	1	Administrative Assistant	Academic Affairs	Resignation
Brian Zornig	12/31/23	<1	Professor, Construction Management	Architecture and Construction	Resignation

INFORMATION ITEM

CARES (Coronavirus Aid, Relief, and Economic Security) Act Funding Final Report – December 2023

Description: In a response to the COVID-19 pandemic, Congress passed three acts which included funding for higher education institutions via the Higher Education Emergency Relief Fund (HEERF) to assist in recovery for the institution and its students. The relief was through awards to the District and awards through the District but to be paid out directly to students.

Grant periods: April 25, 2020 - June 30, 2023

	Institutional Award	Direct-to-Student Awards	Totals
CARES Act I	\$5,395,456	\$5,395,456	\$10,790,912
CARES Act II (CRRSAA)	\$18,430,645	\$5,395,456	\$23,826,101
CARES Act III (ARP)	\$20,982,343	\$21,443,785	\$42,426,128
Totals	\$44,808,444	\$32,234,697	\$77,043,141

Direct-to-student funding: Award process was run through Financial Aid and 21,583 students received at least one grant. A formula was used in Financial Aid to award students based on credit hours enrolled and amount of need identified through the Free Application for Federal Student Aid (FASFA) or secondary application.

Institutional awards: The funding committee was led by Julie Bradley, AVP/Controller, and Dr. Jay Corwin, Chief Student Success Officer, and included faculty, staff, students, and administrators. The committee reviewed proposals from around the District and made recommendations to the Executive Leadership Team for final approval.

Area of Funding	Approximate Expenditures
Student reimbursements (tuition, housing, fee refunds)	\$914,000
Campus Safety Operations	\$22,025,000
Instruction equipment for distance learning, training, and disinfection	\$3,779,000
Upgrading Wi-Fi and purchasing additional distance learning equipment	\$4,000,000
Faculty and staff salaries unable to work from home and remote work equipment	\$2,400,000
Providing additional technology hardware to students, tuition assistance, debt forgiveness, and mental health outreach	\$2,760,000
Lost revenue and indirect costs	\$8,930,000

The CARES Act funding was carefully distributed throughout the grant award periods. Some of the major projects completed due to this funding include: student debt forgiveness, TimelyCare provision for part-time employees and students, upgrades to HVAC throughout the District, Plano HVAC renovations, distance education enhancement and website redesign, classroom and conference center technology upgrades, “reversing the slide” initiatives to help alleviate potential learning loss during the pandemic, and materials to disinfect the campus environment.

All funds from these awards have been expended.

CARES Total - Institutional Award April 25, 2020 - June 30, 2023

Ledger Account	Original Budget	Amendments	Current Budget	Actuals
Operating Expenses	\$ 44,808,444.00	\$ (5,007,586.00)	\$ 39,800,856.00	\$ 38,995,236.91
Salaries & Benefits	3,809,519.00	849,989.00	4,659,508.00	4,721,408.07
Benefits	1,030,763.00	40,917.29	1,071,680.29	1,056,508.67
Salaries & Wages	2,778,756.00	809,071.71	3,587,827.71	3,664,899.40
Utilities	1,684.00	1,000.00	2,684.00	1,684.36
72090:Utilities	1,684.00	1,000.00	2,684.00	1,684.36
Capital Outlay	876,744.00	3,122,000.00	3,998,742.00	3,755,328.84
70000:Capital Asset - Equipment & Furniture & Software	876,742.00	300,000.00	1,176,742.00	1,110,840.47
70020:Capital Asset - IT Equipment	-	2,822,000.00	2,822,000.00	2,644,488.37
Other Operating Expenses	40,120,497.00	(8,980,575.00)	31,139,922.00	30,516,815.64
72000:Professional Services	-	140,000.00	140,000.00	140,000.00
72005:Contracted Vendor Services	1,892,770.00	3,022,384.00	4,915,154.00	5,280,987.27
72010:Lease Rental Expense	-	20,000.00	20,000.00	9,626.37
72015:General Supplies	23,611,953.00	(22,690,325.00)	921,628.00	900,661.96
72020:Travel	165.00	50.00	215.00	165.26
72025:Employee Training	7,381.00	500.00	7,881.00	7,381.11
72042:Student Reengagement Expense	-	500,000.00	500,000.00	441,154.36
72045:Marketing & Events	83,034.00	80,000.00	163,034.00	111,010.48
72057:Memberships, Dues & Subscriptions	11,699.00	5,749.00	17,448.00	15,850.08
72059:Postage	3,229.00	400.00	3,629.00	3,229.24
72070:Repairs & Maintenance	7,394.00	15,794,999.00	15,802,393.00	14,881,770.69
72075:Support Services	3,011,169.00	(2,585,000.00)	426,169.00	425,333.77
72080:Grant Participant Support	-	50,000.00	50,000.00	39,963.78
72100:Construction Expense	2,269,999.00	1.00	2,270,000.00	2,946,262.26
72105:Noncapital Equipment & Furniture Expense	1,757,704.00	715,000.00	2,472,704.00	2,193,018.72
72150:Indirect Cost	7,464,000.00	(4,034,333.00)	3,429,667.00	3,120,400.29
Operating Revenues	-	-	-	(44,807,953.57)
Contracts & Grants Operating	-	-	-	(44,807,953.57)
Non-Operating Revenues	-	-	-	-
Total Direct & Indirect	\$ 44,808,444.00	\$ (5,007,586.00)	\$ 39,800,856.00	\$ (5,812,716.66) *

*Lost Revenues

Collin College
GASB Statement of Revenues, Expenses, Changes in Net Position
For the Period Ending
October 31, 2023

Budget All Funds	Year-To-Date Actuals (16.6% Elapsed)										% Actual to Budget
	FD100-FD125 Unrestricted (Includes Innovation, SAFAC)	FD130 Debt Stabilization	FD200-FD215 Restricted (Includes Cost Share and Other Restricted)	FD300 Auxiliary	FD500 Building	FD600 Bond Fund	FD700 Debt Service	FD900 Investment in Plant	Total All Funds		
Revenues											
Tuition & Fees (Net of Scholarship Allowances)	\$ 49,944,069	\$ 24,298,951	\$ -	\$ 901,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,200,099	50%
Federal grants and contracts (Indirect Cost)	2,073,610	43,303	-	503,551	-	-	-	-	-	546,854	26%
State grants and contracts	126,250	-	-	401,421	-	-	-	-	-	401,421	318%
Non-governmental grants and contracts	-	-	-	-	-	-	-	-	-	-	0%
Sales and services of educational enterprises	650,000	90,184	-	-	-	-	-	-	-	90,184	14%
Auxiliary enterprises	5,433,403	-	-	-	1,505,208	-	-	-	-	1,505,208	28%
Other Operating Revenue	600,000	18,239	-	75	1,969	-	-	-	-	20,283	3%
Total operating revenues	\$ 58,827,332	\$ 24,450,676	\$ -	\$ 1,806,195	\$ 1,507,177	\$ -	\$ -	\$ -	\$ -	\$ 27,764,048	47%
Expenses											
Operating expenses:											
Instruction	\$ 114,874,205	18,403,568	\$ -	\$ 1,118,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,522,206	17%
Public service	582,487	13,309	-	75,985	-	-	-	-	-	89,294	15%
Academic support	32,867,944	4,799,737	-	504,759	-	-	-	-	-	5,304,497	16%
Student services	23,786,968	3,470,719	-	332,141	-	-	-	-	-	3,802,860	16%
Institutional support	56,736,432	9,018,395	-	614,071	-	-	-	-	-	9,632,466	17%
Operation and maintenance of plant	25,927,533	2,718,138	-	-	-	-	-	-	-	2,718,138	10%
Scholarship Allowances/Scholarships (TPEG)	16,101,110	(2,133,333)	-	17,575,871	-	-	-	-	-	15,442,537	96%
Auxiliary enterprises	6,545,786	-	-	-	1,144,575	-	-	-	-	1,144,575	17%
Depreciation	23,235,605	-	-	-	-	-	-	-	3,923,940	3,923,940	17%
Total operating expenses	\$ 300,658,070	\$ 36,290,534	\$ -	\$ 20,221,466	\$ 1,144,575	\$ -	\$ -	\$ -	\$ 3,923,940	\$ 61,580,514	20%
Operating income (loss)	\$ (241,830,738)	\$ (11,839,857)	\$ -	\$ (18,415,270)	\$ 362,602	\$ -	\$ -	\$ -	\$ (3,923,940)	\$ (33,816,466)	14%
Non-operating revenues (expenses):											
State appropriations	\$ 62,411,364	\$ 25,770,069	\$ -	\$ 2,126,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,896,694	45%
Ad Valorem Taxes	162,254,622	424,523	-	-	-	-	-	31,299	-	455,822	0%
Federal grants & contracts	26,830,000	33,813	-	15,226,603	-	-	-	-	-	15,260,415	57%
Gifts	1,475,000	35,110	-	1,225,361	-	-	-	-	-	1,260,471	0%
Investment income	9,500,000	1,444,337	385,042	17,423	-	895,930	-	429,955	-	3,172,688	33%
Interest on capital related debt	(20,363,156)	-	-	-	-	-	-	(2,840,759)	-	(2,840,759)	14%
Other non-operating revenues	100,000	-	-	-	-	-	-	-	-	-	0%
Other non-operating expenses	(3,500)	(3,500)	-	-	-	-	-	-	-	(3,500)	0%
Net non-operating revenues (expenses)	\$ 242,204,330	\$ 27,704,351	\$ 385,042	\$ 18,596,012	\$ -	\$ 895,930	\$ -	\$ (2,379,505)	\$ -	\$ 45,201,830	19%
Other Changes											
Transfers In (Out)	\$ -	\$ (4,581,106)	\$ -	\$ -	\$ 39,762	\$ -	\$ -	\$ 4,541,344	\$ -	\$ -	0%
Reserves	11,705,314	-	-	-	-	-	-	-	-	-	0%
Total Other Changes	\$ 11,705,314	\$ (4,581,106)	\$ -	\$ -	\$ 39,762	\$ -	\$ -	\$ 4,541,344	\$ -	\$ -	0%
Increase (decrease) in net position	\$ 12,078,906	\$ 11,283,388	\$ 385,042	\$ 180,742	\$ 402,364	\$ 895,930	\$ -	\$ 2,161,839	\$ (3,923,940)	\$ 11,385,365	94%
Net Position beginning of year (unaudited)		32,017,493	81,760,257	6,731,131	1,594,011	123,604,341	6,397,450	52,202,180	234,496,544	538,803,406	
Net Position for period ended Oct 2023		\$ 43,300,881	\$ 82,145,300	\$ 6,911,873	\$ 1,996,375	\$ 124,500,271	\$ 6,397,450	\$ 54,364,019	\$ 230,572,603	\$ 550,188,771	

Collin College
Statement of Net Position
October 31, 2023

Statement of Net Position	October 31, 2023	October 31, 2022
Assets		
Current Assets		
Accounts Receivable	\$ 16,950,121	\$ 35,806,896
Cash & Cash Equivalents	136,404,722	198,643,595
Prepaid Expenses	-	-
Restricted Short-term Investments	-	-
Unrestricted Short-term Investments	143,032,930	97,257,753
Noncurrent Assets		
Right of Use Asset	15,523,483	15,573,150
Long-term Investments	112,133,370	62,669,555
Lease Receivable	740,392	807,160
Plant & Equipment	820,411,116	829,725,443
Total Assets	\$ 1,245,196,135	\$ 1,240,483,551
Deferred Outflows		
Deferred Outflows - OPEB	\$ 34,968,451	\$ 51,701,661
Deferred Outflows - Pension	31,383,950	22,644,701
Total Deferred Outflows	\$ 66,352,401	\$ 74,346,362
Liabilities		
Current Liabilities		
Operating Lease Liabilities - Current	\$ 3,868,940	\$ 3,353,629
Accounts Payable	4,141,578	5,705,274
Accrued Interest	4,560,345	4,791,494
Accrued Vacation - Current	419,404	479,260
Bonds Payable - Current	20,485,000	18,215,000
Clearing Payables	165,077	38,143
Deferred Income	9,978,330	13,092,322
Funds Held for Others	368,519	474,149
OPEB Liability - Current	2,486,437	2,398,482
Other Accrued Liabilities - Current	94,500	12,258
Other Liabilities - Current	(605)	11,825
Noncurrent Liabilities		
Operating Lease Liabilities - Noncurrent	10,876,600	11,563,061
Accrued Vacation - Noncurrent	1,865,657	1,582,934
Deferred Compensation Liability	-	-
Bonds Payable - Noncurrent	513,951,882	538,308,582
OPEB Liability - Noncurrent	93,153,606	114,306,618
Pension Liability	57,614,710	23,461,964
Total Liabilities	\$ 724,029,980	\$ 737,794,996
Deferred Inflows		
Deferred Inflows - Lease Receivable	\$ 817,287	\$ 906,775
Deferred Inflows - OPEB	32,580,802	15,860,983
Deferred Inflows - Pension	3,931,695	25,156,088
Total Deferred Inflows	\$ 37,329,784	\$ 41,923,846
Total Net Assets	\$ 550,188,771	\$ 535,111,071



MONTHLY INVESTMENT REPORT

Collin County College

OCTOBER 31, 2023



MEEDER
90
PUBLIC FUNDS



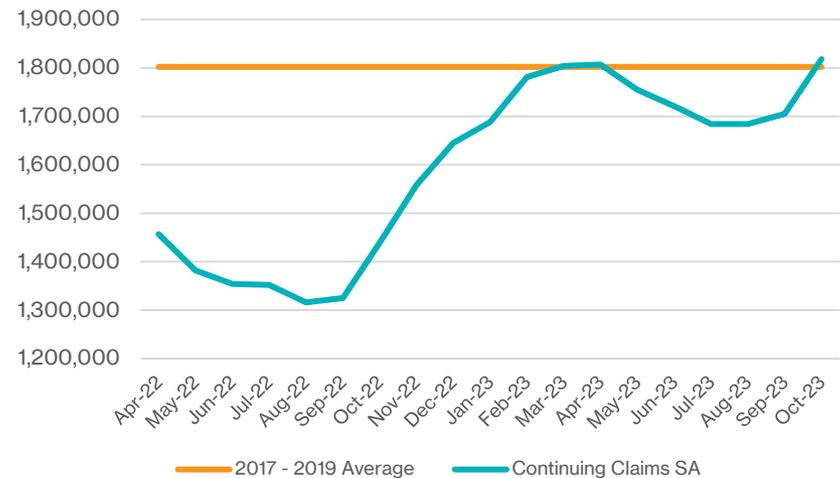
Loosening Labor Market & Inflation Rate Trending Lower

In October, on the back of strong economic data and increased treasury supply, the treasury curve bear steepened, and yields reached cycle highs. The first look at third-quarter growth showed Gross Domestic Product (GDP) increased at an annualized pace of 4.9%, following a gain of 2.1% in the second quarter. The figure was the fastest pace of growth since the fourth quarter of 2021 and was led higher by strong consumer spending, specifically on spending for goods. The labor market remained strong, and inflation is still above the Federal Reserve’s target, pushing market participants to price in higher interest rates for longer. Likewise, increasing budget deficits have led the Treasury to issue more debt than ever.

The September US Employment report was stronger than expected, showing that the US economy added 336,000 jobs during the month. Additionally, revisions to prior months added another 119,000 jobs. While the headline number was well above estimates, the report did still point to some continued labor market softening. Year-over-year wage increases continue to slow, now down to 4.2%, the lowest reading since June 2021. And even though the labor force continues to grow, average hours worked have stalled and are back to pre-pandemic levels. Jobless claims continue to grind higher as well. Altogether, one strong headline report is unlikely to sway the Federal Reserve as the evidence still points to a weakening labor market.

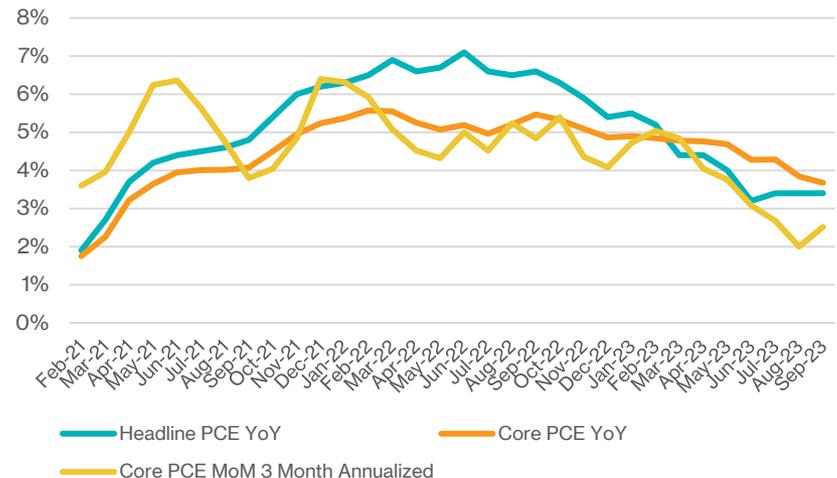
The core Personal Consumption Expenditures (PCE) Index, the Federal Reserve’s preferred measure of price inflation, continues to moderate. Data from September showed that inflation slowed to an annual pace of 3.7%, the lowest level since June 2021. And while the month-over-month reading of 0.30% was the highest monthly reading since May, annualizing the last three months shows inflation today is closer to 2.5%. Services continue to be the largest driver of price increases, with services increasing 0.5% in the month and 4.7% over the last year.

Jobless Claims Increasing



SOURCE: BLOOMBERG

Inflation Trending Lower



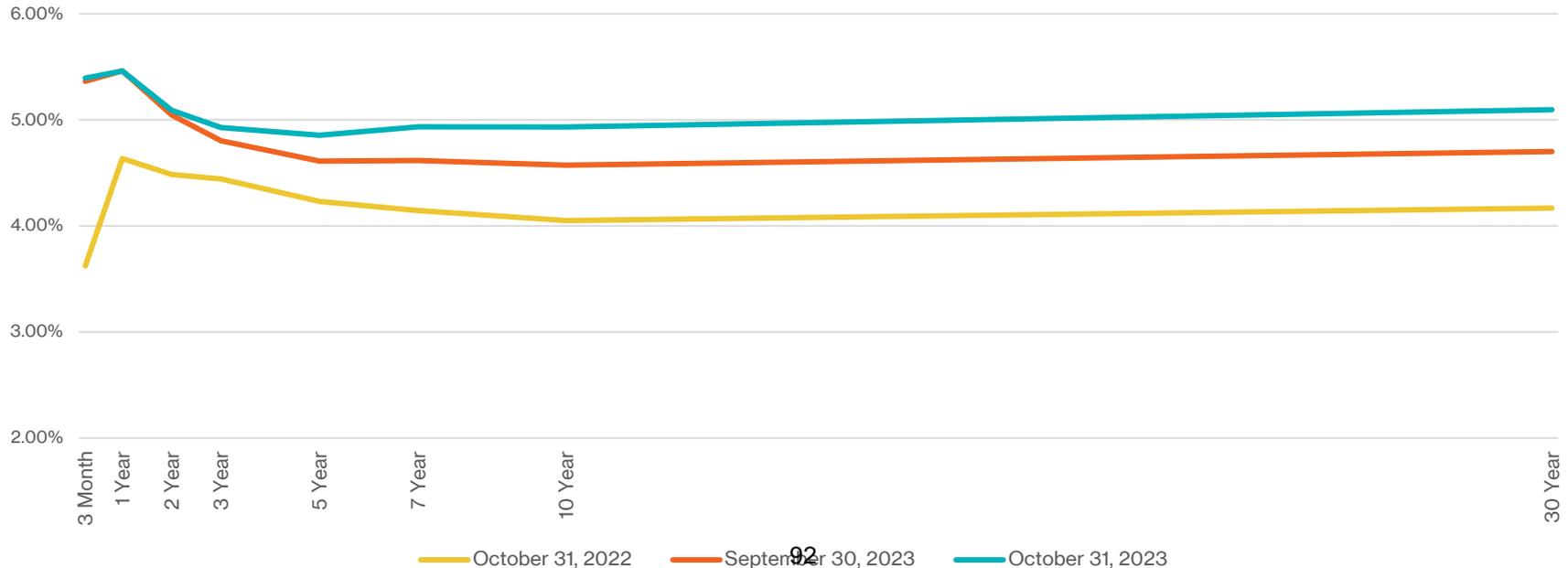
SOURCE: BLOOMBERG

Rates Move Higher

We are nearing the end of the Federal Reserve's historic rate hiking cycle. Market pricing for rate hikes and cuts ended October in the same place they began, with no additional hikes priced in and approximately 0.75% of cuts in 2024. This steadiness in market expectations for monetary policy kept the 2-year treasury yield generally steady, increasing by 0.05% to 5.09%. However, a plethora of economic data that shows the economy is still expanding, combined with higher expectations for Treasury issuance, moved long-term rates higher. The 10-year treasury increased by 0.36% to 4.93%. Through October, the spread between the 2-year and 10-year treasury yield increased to -0.16%. This is the closest the curve has been since July 2022.

Credit product spreads remained contained in October. The steady dose of data showing the economy is still growing combined with lower corporate and municipal bond issuance continues to keep a lid on spreads. Spreads on agency bonds remained steady in October and continue to be near their long-term averages. We will continue to look to add value by picking up incremental yield on high-quality bonds. Rates are still at historic levels not seen since 2007, making this a very attractive time to buy duration and lock in yields.

US Treasury Yield Curve



Collin County Community College District
 Monthly Investment Report
 October 1, 2023 – October 31, 2023

Portfolio Summary Management Report

<u>Portfolio as of 09/30/23:</u>		<u>Portfolio as of 10/31/23:</u>	
Beginning Book Value	\$ 370,538,627	Ending Book Value	\$ 396,279,884
Beginning Market Value	\$ 367,463,367	Ending Market Value	\$ 393,316,645
		Unrealized Gain/Loss	\$ (2,963,239)
WAM at Beginning Period Date ¹	291 days	WAM at Ending Period Date ¹	253 days
<i>(Increase in market value is due to seasonal cash inflows)</i>		Change in Market Value ²	\$ 25,853,278
Average Yield to Maturity for period		4.670%	
Average Yield 3 Month Treasury Bill for period		5.600%	

Melissa Irby, Chief Financial Officer
 Collin County Community College District

Julie Bradley, Associate V.P. - Controller
 Collin County Community College District

Barbara Johnston, Associate V.P.
 Collin County Community College District

¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Meeder Public Funds* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDD.

Your Portfolio

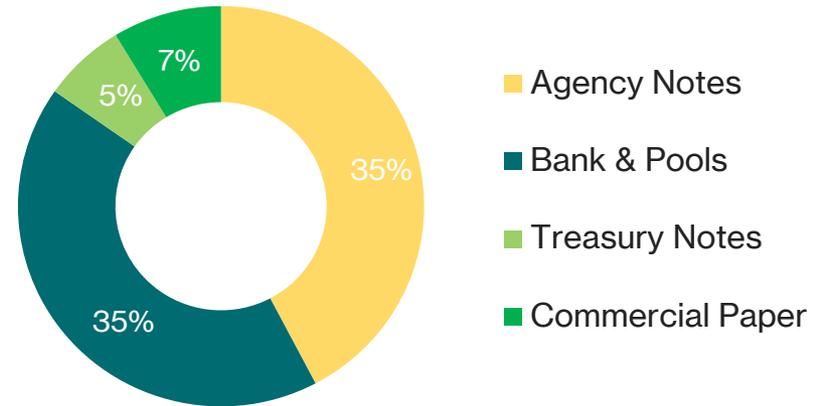
As of October 31, 2023

Your Portfolio Statistics

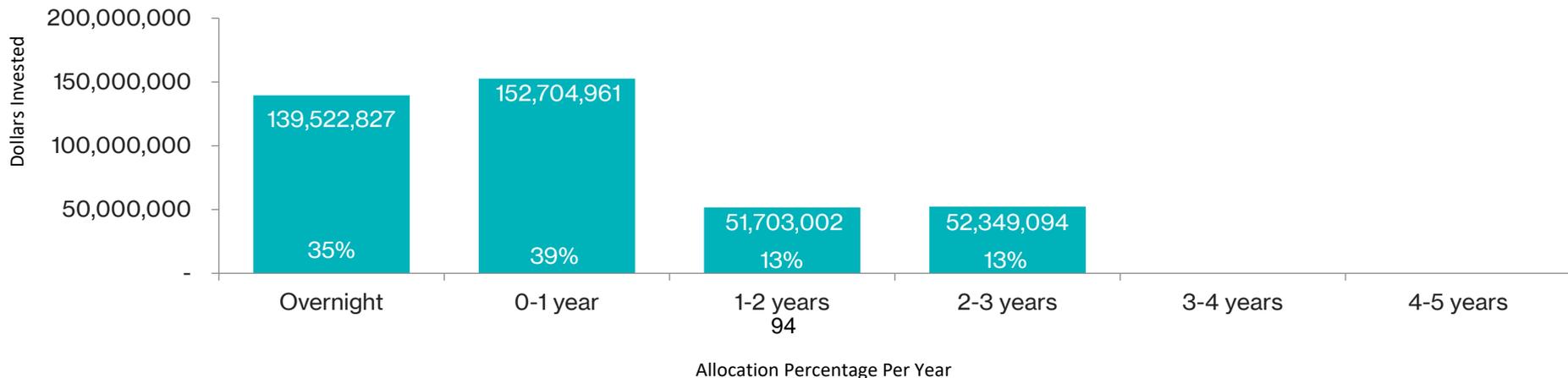
Weighted Average Maturity 0.69 years

Weighted Average Yield (All Funds) 4.67%

Your Asset Allocation



Your Maturity Distribution





**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
October 31, 2023**

Meeder Public Funds
901 S. MoPac
Suite 300
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	98,000,000.00	96,076,116.00	96,093,820.60	24.25	243	125	5.798
Federal Agency Coupon Securities	140,000,000.00	136,439,804.73	139,026,810.92	35.08	949	593	3.522
Treasury Coupon Securities	22,000,000.00	21,277,896.95	21,636,425.34	5.46	788	254	2.705
TexStar	41,867,526.65	41,867,526.65	41,867,526.65	10.57	1	1	5.323
Texpool	92,070,188.50	92,070,188.50	92,070,188.50	23.23	1	1	5.359
JPMorgan Chase	152,602.68	152,602.68	152,602.68	0.04	1	1	0.000
Texas Range	5,432,509.53	5,432,509.53	5,432,509.53	1.37	1	1	5.350
	399,522,827.36	393,316,645.04	396,279,884.22	100.00%	435	253	4.670

Cash and Accrued Interest						
Accrued Interest at Purchase		163,802.08	163,802.08			
Subtotal		163,802.08	163,802.08			
Total Cash and Investments	399,522,827.36	393,480,447.12	396,443,686.30		435	253

Total Earnings	October 31 Month Ending	Fiscal Year To Date
Current Year	1,497,350.28	2,965,839.31

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Collin Co Comm College Dist.
Summary by Type
October 31, 2023
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Federal Agency Coupon Securities	7	50,000,000.00	49,825,018.44	12.57	2.517	399
Commercial Paper Disc. -Amortizing	2	20,000,000.00	19,756,761.11	4.99	5.602	83
Treasury Coupon Securities	1	5,000,000.00	4,951,183.60	1.25	2.467	304
Texpool	1	13,818,662.76	13,818,662.76	3.49	5.359	1
TexStar	1	29,894,770.36	29,894,770.36	7.54	5.323	1
Subtotal	12	118,713,433.12	118,246,396.27	29.84	4.072	195
Fund: 2020 Bond Series						
Commercial Paper Disc. -Amortizing	3	20,000,000.00	19,338,152.78	4.88	5.976	212
Texpool	1	12,609,090.34	12,609,090.34	3.18	5.359	1
Subtotal	4	32,609,090.34	31,947,243.12	8.06	5.733	129
Fund: Debt Service						
Commercial Paper Disc. -Amortizing	1	8,000,000.00	7,836,395.56	1.98	5.852	131
Texas Range	1	0.00	0.00	0.00	0.000	0
Texpool	1	9,709,208.21	9,709,208.21	2.45	5.359	1
Subtotal	3	17,709,208.21	17,545,603.77	4.43	5.579	59
Fund: Operating						
Federal Agency Coupon Securities	8	70,000,000.00	69,184,859.21	17.46	4.028	703
JPMorgan Chase	1	152,602.68	152,602.68	0.04	0.000	1
Commercial Paper Disc. -Amortizing	3	25,000,000.00	24,572,261.12	6.20	5.803	110
Treasury Coupon Securities	3	17,000,000.00	16,685,241.74	4.21	2.776	239
Texas Range	1	5,432,509.53	5,432,509.53	1.37	5.350	1
Texpool	1	18,323,022.20	18,323,022.20	4.62	5.359	1
TexStar	1	11,972,756.29	11,972,756.29	3.02	5.323	1
Subtotal	18	147,880,890.70	146,323,252.77	36.92	4.501	378
Fund: Stabilization						
Commercial Paper Disc. -Amortizing	3	25,000,000.00	24,590,250.03	6.21	5.794	105

Collin Co Comm College Dist.

Summary by Type

October 31, 2023

Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Stabilization						
Federal Agency Coupon Securities	3	20,000,000.00	20,016,933.27	5.05	4.277	694
Texpool	1	37,610,204.99	37,610,204.99	9.49	5.359	1
Subtotal	7	82,610,204.99	82,217,388.29	20.75	5.226	201
Total and Average	44	399,522,827.36	396,279,884.22	100.00	4.670	253



**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
October 31, 2023**

Meeder Public Funds
901 S. MoPac
Suite 300
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
40060WAA0	10209	GTA Funding CP	07/18/2023	9,891,694.44	10,000,000.00	9,891,980.00		5.725	5.805	01/10/2024	70
78009AB52	10205	Royal Bank of Canada CP	05/15/2023	9,865,066.67	10,000,000.00	9,852,540.00		5.323	5.397	02/05/2024	96
Subtotal and Average				19,756,761.11	20,000,000.00	19,744,520.00		5.525	5.602		82
Federal Agency Coupon Securities											
3133EN5Q9	10197	FFCB Note	01/11/2023	5,008,174.27	5,000,000.00	4,944,117.40	4.500	4.295	4.355	01/10/2025	436
3130ATUC9	10196	FHLB Note	01/10/2023	10,078,487.17	10,000,000.00	9,862,627.70	4.500	4.041	4.098	12/12/2025	772
3130ALJ70	10172	FHLB Call Note	03/12/2021	5,000,000.00	5,000,000.00	4,908,364.95	0.400	0.394	0.400	03/12/2024	132
3130AMT85	10175	FHLB Call Note	06/28/2021	10,000,000.00	10,000,000.00	9,666,668.80	0.400	0.394	0.400	06/28/2024	240
3130ANNS5	10176	FHLB Call Note	08/30/2021	5,000,000.00	5,000,000.00	4,796,213.25	0.500	0.493	0.500	08/28/2024	301
3130AQCM3	10178	FHLB Call Note	12/20/2021	5,000,000.00	5,000,000.00	4,751,408.35	1.000	0.986	1.000	12/20/2024	415
3130ARD24	10206	FHLB Call Note	05/24/2023	9,738,357.00	10,000,000.00	9,683,274.00	2.010	4.940	5.008	09/30/2024	334
Subtotal and Average				49,825,018.44	50,000,000.00	48,612,674.45		2.482	2.517		398
Treasury Coupon Securities											
912828YE4	10179	T Note	04/18/2022	4,951,183.60	5,000,000.00	4,828,710.95	1.250	2.432	2.466	08/31/2024	304
Subtotal and Average				4,951,183.60	5,000,000.00	4,828,710.95		2.433	2.467		304
TexStar											
2450	10007	TexStar	02/01/2016	29,894,770.36	29,894,770.36	29,894,770.36	5.323	5.250	5.323		1
Subtotal and Average				29,894,770.36	29,894,770.36	29,894,770.36		5.250	5.323		1
Texpool											
700001	10009	Texpool	02/01/2016	13,818,662.76	13,818,662.76	13,818,662.76	5.359	5.285	5.358		1
Subtotal and Average				13,818,662.76	13,818,662.76	13,818,662.76		5.285	5.359		1
Total Investments and Average				118,246,396.27	118,713,433.12	116,899,338.52		4.016	4.072		194

**Fund BOND20 - 2020 Bond Series
Investments by Fund
October 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
21687ADF7	10214	Cooperatieve Rabobank CP	09/25/2023	4,871,119.45	5,000,000.00	4,871,110.00		5.833	5.914	04/15/2024	166
22533TFJ0	10218	Credit Agricole CP	09/26/2023	4,820,472.22	5,000,000.00	4,819,260.00		5.909	5.991	06/18/2024	230
4497W0FE3	10217	ING Funding CP	09/26/2023	9,646,561.11	10,000,000.00	9,645,350.00		5.917	5.999	06/14/2024	226
Subtotal and Average				19,338,152.78	20,000,000.00	19,335,720.00		5.894	5.976		211
Texpool											
700006A	10164	Texpool	04/29/2020	12,609,090.34	12,609,090.34	12,609,090.34	5.359	5.285	5.358		1
Subtotal and Average				12,609,090.34	12,609,090.34	12,609,090.34		5.285	5.359		1
Total Investments and Average				31,947,243.12	32,609,090.34	31,944,810.34		5.654	5.733		128

**Fund DS - Debt Service
Investments by Fund
October 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
53948ACB5	10213	Lloyds Bank CP	09/25/2023	7,836,395.56	8,000,000.00	7,837,176.00		5.771	5.851	03/11/2024	131
Subtotal and Average				7,836,395.56	8,000,000.00	7,837,176.00		5.771	5.852		131
Texpool											
700004	10010	Texpool	02/01/2016	9,709,208.21	9,709,208.21	9,709,208.21	5.359	5.285	5.358		1
Subtotal and Average				9,709,208.21	9,709,208.21	9,709,208.21		5.285	5.359		1
Texas Range											
1291-01	10141	TexasDAILY	02/04/2019	0.00	0.00	0.00					1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000		0
Total Investments and Average				17,545,603.77	17,709,208.21	17,546,384.21		5.502	5.579		59

**Fund OPER - Operating
Investments by Fund
October 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
78015CDJ8	10211	Royal Bank of Canada CP	07/18/2023	9,738,050.00	10,000,000.00	9,738,050.00		5.893	5.975	04/18/2024	169
87019SYQ1	10203	Swedbank CP	03/02/2023	9,966,905.56	10,000,000.00	9,964,870.00		5.454	5.529	11/24/2023	23
89233GDK9	10212	Toyota Motor Credit Corp CP	07/24/2023	4,867,305.56	5,000,000.00	4,869,920.00		5.935	6.017	04/19/2024	170
Subtotal and Average				24,572,261.12	25,000,000.00	24,572,840.00		5.723	5.803		109
Federal Agency Coupon Securities											
31422XMV1	10177	FRMAC Call Note	10/04/2021	5,000,000.00	5,000,000.00	4,772,249.95	0.500	0.493	0.500	10/04/2024	338
3133ENYX2	10193	FFCB Note	07/25/2022	4,999,917.16	5,000,000.00	4,933,415.15	3.250	3.207	3.251	06/17/2024	229
3133ENZ94	10199	FFCB Note	01/19/2023	10,017,740.97	10,000,000.00	9,895,791.70	4.500	4.259	4.318	11/18/2024	383
3133EN7J3	10201	FFCB Note	02/02/2023	7,479,387.08	7,500,000.00	7,299,914.33	3.875	3.950	4.005	02/02/2026	824
3130AWTQ3	10216	FHLB Note	09/25/2023	24,767,592.24	25,000,000.00	24,763,493.50	4.625	4.905	4.973	09/11/2026	1,045
3134GXZT4	10183	FHLMC Call Note	07/14/2022	5,000,000.00	5,000,000.00	4,882,544.10	4.000	3.945	4.000	07/14/2025	621
3135G03U5	10194	FNMA Note	08/05/2022	4,822,791.55	5,000,000.00	4,675,029.05	0.625	3.107	3.150	04/22/2025	538
3135G04Z3	10200	FNMA Note	01/23/2023	7,097,430.21	7,500,000.00	6,955,504.20	0.500	3.935	3.990	06/17/2025	594
Subtotal and Average				69,184,859.21	70,000,000.00	68,177,941.98		3.973	4.028		702
Treasury Coupon Securities											
91282CAW1	10180	T Note	05/16/2022	5,995,120.04	6,000,000.00	5,988,365.70	0.250	2.394	2.428	11/15/2023	14
91282CCC3	10181	T Note	05/16/2022	5,926,562.93	6,000,000.00	5,834,062.50	0.250	2.571	2.607	05/15/2024	196
912828ZT0	10182	T Note	06/15/2022	4,763,558.77	5,000,000.00	4,626,757.80	0.250	3.376	3.423	05/31/2025	577
Subtotal and Average				16,685,241.74	17,000,000.00	16,449,186.00		2.738	2.776		239
TexStar											
5450	10008	TexStar	02/01/2016	11,972,756.29	11,972,756.29	11,972,756.29	5.323	5.250	5.323		1
Subtotal and Average				11,972,756.29	11,972,756.29	11,972,756.29		5.250	5.323		1
Texpool											
700003	10011	Texpool	02/01/2016	18,323,022.20	18,323,022.20	18,323,022.20	5.359	5.285	5.358		1
Subtotal and Average				18,323,022.20	18,323,022.20	18,323,022.20		5.285	5.359		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	152,602.68	152,602.68	152,602.68					1
Subtotal and Average				152,602.68	152,602.68	152,602.68		0.000	0.000		1
Texas Range											

**Fund OPER - Operating
Investments by Fund
October 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texas Range										
1291-00	10142	TexasDAILY	02/06/2019	5,432,509.53	5,432,509.53	5,432,509.53	5.350	5.276	5.350	1
Subtotal and Average				5,432,509.53	5,432,509.53	5,432,509.53		5.277	5.350	1
Total Investments and Average				146,323,252.77	147,880,890.70	145,080,858.68		4.439	4.501	378

**Fund STABL - Stabilization
Investments by Fund
October 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
21687ADF7	10215	Cooperatieve Rabobank CP	09/25/2023	4,871,119.45	5,000,000.00	4,871,110.00	5.590	5.833	5.914	04/15/2024	166
62479MYQ0	10204	MUFG Bank CP	03/02/2023	9,966,905.56	10,000,000.00	9,964,580.00		5.454	5.529	11/24/2023	23
62479LD85	10210	MUFG Bank CP	07/18/2023	9,752,225.02	10,000,000.00	9,750,170.00		5.922	6.005	04/08/2024	159
Subtotal and Average				24,590,250.03	25,000,000.00	24,585,860.00		5.715	5.794		105
Federal Agency Coupon Securities											
3133EN6A3	10198	FFCB Note	01/17/2023	10,023,627.51	10,000,000.00	9,757,624.00	4.000	3.831	3.885	01/13/2026	804
3130AWER7	10207	FHLB Note	06/12/2023	1,998,653.10	2,000,000.00	1,978,312.86	4.625	4.606	4.670	06/06/2025	583
3130AWER7	10208	FHLB Note	06/12/2023	7,994,652.66	8,000,000.00	7,913,251.44	4.625	4.605	4.669	06/06/2025	583
Subtotal and Average				20,016,933.27	20,000,000.00	19,649,188.30		4.218	4.277		693
Texpool											
700005	10050	Texpool	01/24/2018	37,610,204.99	37,610,204.99	37,610,204.99	5.359	5.285	5.358		1
Subtotal and Average				37,610,204.99	37,610,204.99	37,610,204.99		5.285	5.359		1
Total Investments and Average				82,217,388.29	82,610,204.99	81,845,253.29		5.154	5.226		200



Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period October 1, 2023 - October 31, 2023

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746
 -

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
10/04/2023	10177	OPER	Interest	31422XMV1	5,000,000.00	FAMCAC 5.0M 0.50% Mat.	10/04/2024	0.00	12,500.00	0.00	12,500.00
10/22/2023	10194	OPER	Interest	3135G03U5	5,000,000.00	FNMA 5.0M 0.63% Mat. 04/22/2025	04/22/2025	0.00	15,625.00	0.00	15,625.00
10/27/2023	10202	BLDG	Maturity	22533UXT5	5,000,000.00	CREDAG 5.0M 0.00% Mat.	10/27/2023	0.00	0.00	5,000,000.00	5,000,000.00
Subtotal								0.00	28,125.00	5,000,000.00	5,028,125.00
Total								0.00	28,125.00	5,000,000.00	5,028,125.00



Collin Co Comm College Dist.
Maturity Report
Sorted by Maturity Date
Amounts due during October 1, 2023 - October 31, 2023

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746
 -

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
22533UXT5	10202	BLDG	ACP	CREDAG	5,000,000.00	10/27/2023	03/02/2023		5,000,000.00	0.00	5,000,000.00	0.00
Total Maturities					5,000,000.00				5,000,000.00	0.00	5,000,000.00	0.00



Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
October 1, 2023 - October 31, 2023
Yield on Beginning Book Value

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746
 -

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
3133EN5Q9	10197	BLDG	FAC	5,000,000.00	5,008,745.90	5,008,174.27	01/10/2025	4.500	4.273	18,750.00	-571.63	18,178.37
3130ATUC9	10196	BLDG	FAC	10,000,000.00	10,081,581.27	10,078,487.17	12/12/2025	4.500	4.018	37,500.00	-3,094.10	34,405.90
912828YE4	10179	BLDG	TRC	5,000,000.00	4,946,205.61	4,951,183.60	08/31/2024	1.250	2.452	5,322.80	4,977.99	10,300.79
2450	10007	BLDG	RRP	29,894,770.36	29,760,243.83	29,894,770.36		5.323	5.322	134,526.53	0.00	134,526.53
700001	10009	BLDG	RR2	13,818,662.76	5,740,342.15	13,818,662.76		5.359	6.293	30,678.77	0.00	30,678.77
3130ALJ70	10172	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	03/12/2024	0.400	0.392	1,666.66	0.00	1,666.66
3130ANNS5	10176	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	08/28/2024	0.500	0.491	2,083.33	0.00	2,083.33
3130AOCM3	10178	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	12/20/2024	1.000	0.981	4,166.66	0.00	4,166.66
3130AMT85	10175	BLDG	FAC	10,000,000.00	10,000,000.00	10,000,000.00	06/28/2024	0.400	0.392	3,333.34	0.00	3,333.34
3130ARD24	10206	BLDG	FAC	10,000,000.00	9,714,498.97	9,738,357.00	09/30/2024	2.010	4.922	16,750.00	23,858.03	40,608.03
22533UXT5	10202	BLDG	ACP	0.00	4,981,511.11	0.00	10/27/2023		5.210	0.00	18,488.89	18,488.89
78009AB52	10205	BLDG	ACP	10,000,000.00	9,821,494.44	9,865,066.67	02/05/2024		5.224	0.00	43,572.23	43,572.23
40060WAA0	10209	BLDG	ACP	10,000,000.00	9,843,730.56	9,891,694.44	01/10/2024		5.737	0.00	47,963.88	47,963.88
		Subtotal		118,713,433.12	114,898,353.84	118,246,396.27			4.024	254,778.09	135,195.29	389,973.38
Fund: 2020 Bond Series												
700006A	10164	BOND20	RR2	12,609,090.34	12,725,085.91	12,609,090.34		5.359	5.333	57,634.43	0.00	57,634.43
22533TFJ0	10218	BOND20	ACP	5,000,000.00	4,796,275.00	4,820,472.22	06/18/2024		5.940	0.00	24,197.22	24,197.22
21687ADF7	10214	BOND20	ACP	5,000,000.00	4,847,051.39	4,871,119.45	04/15/2024		5.846	0.00	24,068.06	24,068.06
4497W0FE3	10217	BOND20	ACP	10,000,000.00	9,598,080.55	9,646,561.11	06/14/2024		5.947	0.00	48,480.56	48,480.56
		Subtotal		32,609,090.34	31,966,492.85	31,947,243.12			5.686	57,634.43	96,745.84	154,380.27
Fund: Debt Service												
700004	10010	DS	RR2	9,709,208.21	7,269,463.88	9,709,208.21		5.359	6.271	38,715.15	0.00	38,715.15
53948ACB5	10213	DS	ACP	8,000,000.00	7,797,680.00	7,836,395.56	03/11/2024		5.846	0.00	38,715.56	38,715.56
		Subtotal		17,709,208.21	15,067,143.88	17,545,603.77			6.051	38,715.15	38,715.56	77,430.71
Fund: Operating												
3135G04Z3	10200	OPER	FAC	7,500,000.00	7,076,820.83	7,097,430.21	06/17/2025	0.500	3.949	3,125.00	20,609.38	23,734.38
3135G03U5	10194	OPER	FAC	5,000,000.00	4,812,779.77	4,822,791.55	04/22/2025	0.625	3.086	2,604.17	10,011.78	12,615.95
3133ENZ94	10199	OPER	FAC	10,000,000.00	10,019,152.72	10,017,740.97	11/18/2024	4.500	4.241	37,500.00	-1,411.75	36,088.25

Collin Co Comm College Dist.
Interest Earnings
October 1, 2023 - October 31, 2023

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Operating												
3133EN7J3	10201	OPER	FAC	7,500,000.00	7,478,624.58	7,479,387.08	02/02/2026	3.875	3.933	24,218.75	762.50	24,981.25
3133ENYX2	10193	OPER	FAC	5,000,000.00	4,999,906.16	4,999,917.16	06/17/2024	3.250	3.191	13,541.67	11.00	13,552.67
3130AWTQ3	10216	OPER	FAC	25,000,000.00	24,760,823.08	24,767,592.24	09/11/2026	4.625	4.904	96,354.16	6,769.16	103,123.32
91282CAW1	10180	OPER	TRC	6,000,000.00	5,984,314.41	5,995,120.04	11/15/2023	0.250	2.375	1,263.59	10,805.63	12,069.22
912828ZT0	10182	OPER	TRC	5,000,000.00	4,750,855.69	4,763,558.77	05/31/2025	0.250	3.411	1,058.74	12,703.08	13,761.82
91282CCC3	10181	OPER	TRC	6,000,000.00	5,914,947.88	5,926,562.93	05/15/2024	0.250	2.564	1,263.59	11,615.05	12,878.64
5450	10008	OPER	RRP	11,972,756.29	11,918,878.85	11,972,756.29		5.323	5.322	53,877.44	0.00	53,877.44
700003	10011	OPER	RR2	18,323,022.20	23,999,608.11	18,323,022.20		5.359	7.859	160,188.97	0.00	160,188.97
7828	10012	OPER	RR3	152,602.68	123,334.37	152,602.68				0.00	0.00	0.00
3134GXZT4	10183	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	07/14/2025	4.000	3.925	16,666.66	0.00	16,666.66
31422XMV1	10177	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	10/04/2024	0.500	0.491	2,083.33	0.00	2,083.33
1291-00	10142	OPER	RR5	5,432,509.53	5,407,924.39	5,432,509.53		5.350	5.353	24,585.14	0.00	24,585.14
78015CDJ8	10211	OPER	ACP	10,000,000.00	9,690,000.00	9,738,050.00	04/18/2024		5.838	0.00	48,050.00	48,050.00
87019SYQ1	10203	OPER	ACP	10,000,000.00	9,922,300.00	9,966,905.56	11/24/2023		5.293	0.00	44,605.56	44,605.56
89233GDK9	10212	OPER	ACP	5,000,000.00	4,843,108.33	4,867,305.56	04/19/2024		5.883	0.00	24,197.23	24,197.23
Subtotal				147,880,890.70	151,703,379.17	146,323,252.77			4.867	438,331.21	188,728.62	627,059.83
Fund: Stabilization												
3133EN6A3	10198	STABL	FAC	10,000,000.00	10,024,522.49	10,023,627.51	01/13/2026	4.000	3.810	33,333.33	-894.98	32,438.35
3130AWER7	10208	STABL	FAC	8,000,000.00	7,994,373.67	7,994,652.66	06/06/2025	4.625	4.582	30,833.33	278.99	31,112.32
3130AWER7	10207	STABL	FAC	2,000,000.00	1,998,582.83	1,998,653.10	06/06/2025	4.625	4.583	7,708.34	70.27	7,778.61
700005	10050	STABL	RR2	37,610,204.99	12,412,510.13	37,610,204.99		5.359	5.710	60,194.86	0.00	60,194.86
62479LD85	10210	STABL	ACP	10,000,000.00	9,703,916.69	9,752,225.02	04/08/2024		5.861	0.00	48,308.33	48,308.33
62479MYQ0	10204	STABL	ACP	10,000,000.00	9,922,300.00	9,966,905.56	11/24/2023		5.293	0.00	44,605.56	44,605.56
21687ADF7	10215	STABL	ACP	5,000,000.00	4,847,051.39	4,871,119.45	04/15/2024	5.590	5.846	0.00	24,068.06	24,068.06
Subtotal				82,610,204.99	56,903,257.20	82,217,388.29			5.142	132,069.86	116,436.23	248,506.09
Total				399,522,827.36	370,538,626.94	396,279,884.22			4.768	921,528.74	575,821.54	1,497,350.28

Collin Co Comm College Dist.
Amortization Schedule
October 1, 2023 - October 31, 2023
Sorted By Fund - Fund

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 10/01/2023	Amount Amortized This Period	Amt Amortized Through 10/31/2023	Amount Unamortized Through 10/31/2023
Building										
10202 Credit Agricole CP	BLDG	10/27/2023	5,000,000.00	4,830,044.44	-169,955.56	0.00	151,466.67 -18,488.89	18,488.89	169,955.56	0.00
10197 FFCB Note	BLDG	01/10/2025	5,000,000.00 4.500	5,013,700.00	13,700.00	5,008,174.27	-4,954.10 8,745.90	-571.63	-5,525.73	8,174.27
10196 FHLB Note	BLDG	12/12/2025	10,000,000.00 4.500	10,108,500.00	108,500.00	10,078,487.17	-26,918.73 81,581.27	-3,094.10	-30,012.83	78,487.17
10206 FHLB Call Note	BLDG	09/30/2024	10,000,000.00 2.010	9,613,500.00	-386,500.00	9,738,357.00	100,998.97 -285,501.03	23,858.03	124,857.00	-261,643.00
10209 GTA Funding CP	BLDG	01/10/2024	10,000,000.00	9,727,688.89	-272,311.11	9,891,694.44	116,041.67 -156,269.44	47,963.88	164,005.55	-108,305.56
10205 Royal Bank of Canada CP	BLDG	02/05/2024	10,000,000.00	9,626,122.22	-373,877.78	9,865,066.67	195,372.22 -178,505.56	43,572.23	238,944.45	-134,933.33
10179 T Note	BLDG	08/31/2024	5,000,000.00 1.250	4,860,937.50	-139,062.50	4,951,183.60	85,268.11 -53,794.39	4,977.99	90,246.10	-48,816.40
			Subtotal	53,780,493.05	-1,219,506.95	49,532,963.15	617,274.81 -602,232.14	135,195.29	752,470.10	-467,036.85
2020 Bond Series										
10214 Cooperatieve Rabobank CP	BOND20	04/15/2024	5,000,000.00	4,842,393.06	-157,606.94	4,871,119.45	4,658.33 -152,948.61	24,068.06	28,726.39	-128,880.55
10218 Credit Agricole CP	BOND20	06/18/2024	5,000,000.00	4,792,372.22	-207,627.78	4,820,472.22	3,902.78 -203,725.00	24,197.22	28,100.00	-179,527.78
10217 ING Funding CP	BOND20	06/14/2024	10,000,000.00	9,590,261.11	-409,738.89	9,646,561.11	7,819.44 -401,919.45	48,480.56	56,300.00	-353,438.89
			Subtotal	19,225,026.39	-774,973.61	19,338,152.78	16,380.55 -758,593.06	96,745.84	113,126.39	-661,847.22
Debt Service										
10213 Lloyds Bank CP	DS	03/11/2024	8,000,000.00	7,790,186.67	-209,813.33	7,836,395.56	7,493.33 -202,320.00	38,715.56	46,208.89	-163,604.44
			Subtotal	7,790,186.67	-209,813.33	7,836,395.56	7,493.33 -202,320.00	38,715.56	46,208.89	-163,604.44
Operating										
10193 FFCB Note	OPER	06/17/2024	5,000,000.00 3.250	4,999,750.00	-250.00	4,999,917.16	156.16 -93.84	11.00	167.16	-82.84

Collin Co Comm College Dist.
Amortization Schedule
October 1, 2023 - October 31, 2023

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 10/01/2023	Amount Amortized This Period	Amt Amortized Through 10/31/2023	Amount Unamortized Through 10/31/2023
Operating										
10199 FFCB Note	OPER	11/18/2024	10,000,000.00 4.500	10,031,011.40	31,011.40	10,017,740.97	-11,858.68 19,152.72	-1,411.75	-13,270.43	17,740.97
10201 FFCB Note	OPER	02/02/2026	7,500,000.00 3.875	7,472,550.00	-27,450.00	7,479,387.08	6,074.58 -21,375.42	762.50	6,837.08	-20,612.92
10216 FHLB Note	OPER	09/11/2026	25,000,000.00 4.625	24,759,469.25	-240,530.75	24,767,592.24	1,353.83 -239,176.92	6,769.16	8,122.99	-232,407.76
10194 FNMA Note	OPER	04/22/2025	5,000,000.00 0.625	4,673,949.80	-326,050.20	4,822,791.55	138,829.97 -187,220.23	10,011.78	148,841.75	-177,208.45
10200 FNMA Note	OPER	06/17/2025	7,500,000.00 0.500	6,906,450.00	-593,550.00	7,097,430.21	170,370.83 -423,179.17	20,609.38	190,980.21	-402,569.79
10211 Royal Bank of Canada CP	OPER	04/18/2024	10,000,000.00	9,573,750.00	-426,250.00	9,738,050.00	116,250.00 -310,000.00	48,050.00	164,300.00	-261,950.00
10203 Swedbank CP	OPER	11/24/2023	10,000,000.00	9,615,816.67	-384,183.33	9,966,905.56	306,483.33 -77,700.00	44,605.56	351,088.89	-33,094.44
10180 T Note	OPER	11/15/2023	6,000,000.00 0.250	5,808,984.38	-191,015.62	5,995,120.04	175,330.03 -15,685.59	10,805.63	186,135.66	-4,879.96
10181 T Note	OPER	05/15/2024	6,000,000.00 0.250	5,726,484.38	-273,515.62	5,926,562.93	188,463.50 -85,052.12	11,615.05	200,078.55	-73,437.07
10182 T Note	OPER	05/31/2025	5,000,000.00 0.250	4,557,031.25	-442,968.75	4,763,558.77	193,824.44 -249,144.31	12,703.08	206,527.52	-236,441.23
10212 Toyota Motor Credit Corp CP	OPER	04/19/2024	5,000,000.00	4,789,250.00	-210,750.00	4,867,305.56	53,858.33 -156,891.67	24,197.23	78,055.56	-132,694.44
Subtotal				98,914,497.13	-3,085,502.87	100,442,362.07	1,339,136.32 -1,746,366.55	188,728.62	1,527,864.94	-1,557,637.93
Stabilization										
10215 Cooperatieve Rabobank CP	STABL	04/15/2024	5,000,000.00 5.590	4,842,393.06	-157,606.94	4,871,119.45	4,658.33 -152,948.61	24,068.06	28,726.39	-128,880.55
10198 FFCB Note	STABL	01/13/2026	10,000,000.00 4.000	10,032,100.00	32,100.00	10,023,627.51	-7,577.51 24,522.49	-894.98	-8,472.49	23,627.51
10207 FHLB Note	STABL	06/06/2025	2,000,000.00 4.625	1,998,327.50	-1,672.50	1,998,653.10	255.33 -1,417.17	70.27	325.60	-1,346.90
10208 FHLB Note	STABL	06/06/2025	8,000,000.00 4.625	7,993,360.00	-6,640.00	7,994,652.66	1,013.67 -5,626.33	278.99	1,292.66	-5,347.34
10204 MUFGBank CP	STABL	11/24/2023	10,000,000.00	9,615,816.67	-384,183.33	9,966,905.56	306,483.33 -77,700.00	44,605.56	351,088.89	-33,094.44
10210 MUFGBank CP	STABL	04/08/2024	10,000,000.00	9,587,041.70	-412,958.30	9,752,225.02	116,874.99 -296,083.31	48,308.33	165,183.32	-247,774.98
Subtotal				44,069,038.93	-930,961.07	44,607,183.30	421,708.14 -509,252.93	116,436.23	538,144.37	-392,816.70

Collin Co Comm College Dist.
 Amortization Schedule
 October 1, 2023 - October 31, 2023

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 10/01/2023	Amount Amortized This Period	Amt Amortized Through 10/31/2023	Amount Unamortized Through 10/31/2023
			Total	223,779,242.17	-6,220,757.83	221,757,056.86	2,401,993.15 -3,818,764.68	575,821.54	2,977,814.69	-3,242,943.14

Collin Co Comm College Dist.
Projected Cashflow Report
Sorted by Monthly
For the Period November 1, 2023 - May 31, 2024

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
November 2023										
11/12/2023	10172	BLDG	3130ALJ70	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
11/15/2023	10180	OPER	91282CAW1	Maturity	T Note	6,000,000.00	5,808,984.38	6,000,000.00	7,500.00	6,007,500.00
11/15/2023	10181	OPER	91282CCC3	Interest	T Note	0.00	0.00	0.00	7,500.00	7,500.00
11/18/2023	10199	OPER	3133ENZ94	Interest	FFCB Note	0.00	0.00	0.00	225,000.00	225,000.00
11/24/2023	10203	OPER	87019SYQ1	Maturity	Swedbank CP	10,000,000.00	9,615,816.67	10,000,000.00	0.00	10,000,000.00
11/24/2023	10204	STABL	62479MYQ0	Maturity	MUFG Bank CP	10,000,000.00	9,615,816.67	10,000,000.00	0.00	10,000,000.00
11/28/2023	10176	BLDG	3130ANNS5	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
11/30/2023	10182	OPER	912828ZT0	Interest	T Note	0.00	0.00	0.00	6,250.00	6,250.00
Total for November 2023						36,000,000.00	35,040,617.72	36,000,000.00	246,250.00	36,246,250.00
December 2023										
12/06/2023	10207	STABL	3130AWER7	Interest	FHLB Note	0.00	0.00	0.00	44,708.33	44,708.33
12/06/2023	10208	STABL	3130AWER7	Interest	FHLB Note	0.00	0.00	0.00	178,833.33	178,833.33
12/12/2023	10196	BLDG	3130ATUC9	Interest	FHLB Note	0.00	0.00	0.00	225,000.00	225,000.00
12/17/2023	10193	OPER	3133ENYX2	Interest	FFCB Note	0.00	0.00	0.00	81,250.00	81,250.00
12/17/2023	10200	OPER	3135G04Z3	Interest	FNMA Note	0.00	0.00	0.00	18,750.00	18,750.00
12/20/2023	10178	BLDG	3130AOCM3	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
12/20/2023	10178	BLDG	3130AOCM3	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
12/28/2023	10175	BLDG	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	20,000.00	20,000.00
12/28/2023	10175	BLDG	3130AMT85	Call	FHLB Call Note	10,000,000.00	10,000,000.00	10,000,000.00	0.00	10,000,000.00
12/30/2023	10206	BLDG	3130ARD24	Call	FHLB Call Note	10,000,000.00	9,613,500.00	10,000,000.00	0.00	10,000,000.00
Total for December 2023						25,000,000.00	24,613,500.00	25,000,000.00	593,541.66	25,593,541.66
January 2024										
01/04/2024	10177	OPER	31422XMV1	Call	FRMAC Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
01/10/2024	10197	BLDG	3133EN5Q9	Interest	FFCB Note	0.00	0.00	0.00	112,500.00	112,500.00
01/10/2024	10209	BLDG	40060WAA0	Maturity	GTA Funding CP	10,000,000.00	9,727,688.89	10,000,000.00	0.00	10,000,000.00
01/13/2024	10198	STABL	3133EN6A3	Interest	FFCB Note	0.00	0.00	0.00	200,000.00	200,000.00
01/14/2024	10183	OPER	3134GXZT4	Interest	FHLMC Call Note	0.00	0.00	0.00	100,000.00	100,000.00
01/14/2024	10183	OPER	3134GXZT4	Call	FHLMC Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
Total for January 2024						20,000,000.00	19,727,688.89	20,000,000.00	412,500.00	20,412,500.00
February 2024										
02/02/2024	10201	OPER	3133EN7J3	Interest	FFCB Note	0.00	0.00	0.00	145,312.50	145,312.50
02/05/2024	10205	BLDG	78009AB52	Maturity	Royal Bank of Canada CP	10,000,000.00	9,626,122.22	10,000,000.00	0.00	10,000,000.00

Collin Co Comm College Dist.
Projected Cashflow Report
For the Period November 1, 2023 - May 31, 2024

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2024										
02/28/2024	10176	BLDG	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
02/29/2024	10179	BLDG	912828YE4	Interest	T Note	0.00	0.00	0.00	31,250.00	31,250.00
Total for February 2024						10,000,000.00	9,626,122.22	10,000,000.00	189,062.50	10,189,062.50
March 2024										
03/11/2024	10213	DS	53948ACB5	Maturity	Lloyds Bank CP	8,000,000.00	7,790,186.67	8,000,000.00	0.00	8,000,000.00
03/11/2024	10216	OPER	3130AWTQ3	Interest	FHLB Note	0.00	0.00	0.00	696,961.81	696,961.81
03/12/2024	10172	BLDG	3130ALJ70	Maturity	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	10,000.00	5,010,000.00
03/31/2024	10206	BLDG	3130ARD24	Interest	FHLB Call Note	0.00	0.00	0.00	101,058.33	101,058.33
Total for March 2024						13,000,000.00	12,790,186.67	13,000,000.00	808,020.14	13,808,020.14
April 2024										
04/04/2024	10177	OPER	31422XMV1	Interest	FRMAC Call Note	0.00	0.00	0.00	12,500.00	12,500.00
04/08/2024	10210	STABL	62479LD85	Maturity	MUFG Bank CP	10,000,000.00	9,587,041.70	10,000,000.00	0.00	10,000,000.00
04/15/2024	10214	BOND20	21687ADF7	Maturity	Cooperatieve Rabobank CP	5,000,000.00	4,842,393.06	5,000,000.00	0.00	5,000,000.00
04/15/2024	10215	STABL	21687ADF7	Maturity	Cooperatieve Rabobank CP	5,000,000.00	4,842,393.06	5,000,000.00	0.00	5,000,000.00
04/18/2024	10211	OPER	78015CDJ8	Maturity	Royal Bank of Canada CP	10,000,000.00	9,573,750.00	10,000,000.00	0.00	10,000,000.00
04/19/2024	10212	OPER	89233GDK9	Maturity	Toyota Motor Credit Corp CP	5,000,000.00	4,789,250.00	5,000,000.00	0.00	5,000,000.00
04/22/2024	10194	OPER	3135G03U5	Interest	FNMA Note	0.00	0.00	0.00	15,625.00	15,625.00
Total for April 2024						35,000,000.00	33,634,827.82	35,000,000.00	28,125.00	35,028,125.00
May 2024										
05/15/2024	10181	OPER	91282CCC3	Maturity	T Note	6,000,000.00	5,726,484.38	6,000,000.00	7,500.00	6,007,500.00
05/18/2024	10199	OPER	3133ENZ94	Interest	FFCB Note	0.00	0.00	0.00	225,000.00	225,000.00
05/31/2024	10182	OPER	912828ZT0	Interest	T Note	0.00	0.00	0.00	6,250.00	6,250.00
Total for May 2024						6,000,000.00	5,726,484.38	6,000,000.00	238,750.00	6,238,750.00
GRAND TOTALS:						145,000,000.00	141,159,427.70	145,000,000.00	2,516,249.30	147,516,249.30

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