



NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold its Regularly Scheduled Meeting on Tuesday, March 22, 2022, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

Locations

Celina Campus

Collin Higher Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

iCollin

www.collin.edu

Board of Trustees

Andrew Hardin, *Chair*

Jay Saad, *Vice Chair*

Jim Orr, *Secretary*

Raj Menon, Ph.D., *Treasurer*

Stacy Anne Arias

J. Robert Collins, Ph.D.

Stacey Donald, Ph.D.

Greg Gommel

Fred Moses

District President

H. Neil Matkin, Ed.D.

3452 Spur 399

P.O. Box 8021

McKinney, Texas 75070

P | 972.758.3800

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nmatkin@collin.edu

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CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

Section 551.071 Consultations with Attorney

- a. Discuss pending litigation in Civil Action No. 4:21-cv-733, No. 4:22-cv-184, and anticipated litigation
- b. Consultation with the college's General Counsel or outside counsel on a matter in which the attorneys have an ethical duty of confidentiality

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or discipline of college personnel and administrators, including the District President

ADJOURN WORK SESSION AND JOIN RECEPTION IN ATRIUM FOR FACULTY RECEIVING THREE-YEAR CONTRACTS, CONTRACT EXTENSIONS, AND ONE-YEAR CONTRACTS

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

- 1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

- 1. Recognition of an Employee on the Occasion of Their Retirement - Dr. Neil Matkin, District President
- 2. Contract Renewal Process and Recommendations - Dr. Abe Johnson, Senior Vice President Campus Operations, and Dr. Mary Weis, Professor of Biology and Chair of Council on Excellence
- 3. Recognition and Board Acknowledgement of Faculty Renewals - Dr. Abe Johnson, Senior Vice President Campus Operations

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding

agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of March 22, 2022 Consent Agenda Items

2022-03-C1

Approval of the Minutes of the February 22, 2022 Regular Meeting

2022-03-C2

Consideration of Approval of the City of Plano's Heritage Commission Recommendations for the 2022 Heritage Tax Exemption Program

2022-03-C3

Consideration of Approval of the Academic Calendar for the 2022-2023 Academic Terms

CONSIDERATION OF ACTION ON AGENDA ITEMS

2022-03-1

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2022-03-2

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

2022-03-3

Consideration of Approval of the FY2022-2023 Salary and Contract for the District President

2022-03-4

Consideration of Approval of the Bid Report for March 22, 2022

PUBLIC COMMENTS ON NON-AGENDA ITEMS *(If required in accordance with HB 2840.)*

INFORMATION REPORTS

Information Item - 2021 Racial Profiling Report

Information Item - Exercise of District President's Emergency Authority

Personnel Report for March 2022

Faculty Contracts, Extensions, and Sabbaticals
Revenues and Expenses as of February 28, 2022
Gifts-In-Kind September 2021-February 2022
Quarterly Grant Budget Amendments as of February 28, 2022
Monthly Investment Report as of February 28, 2022
Quarterly Investment Report as of February 28, 2022
AECOM Report as of February 2022

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College;
Awards Received; Accomplishments, Appointments at the Local, State, and National
Level; Published Articles and Newspaper Reports; and Upcoming Events.

RECONVENE TO CLOSED OR EXECUTIVE SESSION

**Adjournment to Board Conference Room 135, CHEC, for closed or executive
session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:**

If during the course or at the end of the Board Meeting covered by this notice, the Board of Trustees should determine that a closed session or executive session of the Board of Trustees or a consultation with an attorney for the college should be held or is required, then such closed or executive session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 *et seq.*, will be held by the Board of Trustees at the date, hour, and place given in this notice as the Board of Trustees may conveniently meet in such closed or executive meeting or session or consult with the attorney concerning any and all subjects and for any and all purposes permitted by the Texas Open Meetings Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- § 551.072 - Deliberation regarding purchase, exchange, lease, or value of real property
- § 551.071 - Private consultation with the college’s attorney
- § 551.074 - Discussing personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
- § 551.076 and § 551.089 - Deliberations regarding security devices or security audits

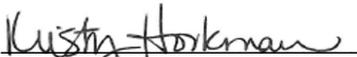
**RECONVENE REGULAR MONTHLY MEETING, IF NEEDED: Board Room
139, CHEC.**

ADJOURNMENT

Andrew P. Hardin
Chairman, Board of Trustees

**AS REQUIRED BY STATE LAW, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the Boardroom to reduce physical proximity of attendees. Therefore, members of the public who wish to watch the Board Meeting in real time via live stream may do so by clicking on the "Live Stream and Videos" tab at the following link:
https://www.collin.edu/leadership/board_of_trustees.html.**

I certify that the notice for this meeting was posted on March 17, 2022 at 5:00 p.m., in compliance with the Texas Open Meetings Act.


For the Board of Trustees

CONSENT AGENDA ITEMS TO BE CONSIDERED

2022-03-C1 Approval of the Minutes of the February 22, 2022 pg. 6
Regular Meeting

2022-03-C2 Consideration of Approval of the City of Plano’s Heritage pg. 12
Commission Recommendations for the 2022 Heritage
Tax Exemption Program

2022-03-C3 Consideration of Approval of the Academic Calendar for pg. 24
the 2022-2023 Academic Terms

March 22, 2022

SUBJECT

Approval of the Minutes of the February 22, 2022 Regular Meeting

RECOMMENDATION

The District President recommends approval of the minutes of the February 22, 2022 Regular Meeting.

RESOURCE PERSONNEL

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

ATTACHMENTS

- A) February 22, 2022 Regular Meeting Minutes

Respectfully Submitted By:



Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**Minutes of Regular Meeting
February 22, 2022**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, February 22, 2022, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Ms. Stacy Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad.

WORK SESSION

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Collin Employee Scholars Program Update - Floyd Nickerson, Chief Human Resources Officer

CONVENE REGULAR MONTHLY MEETING: 5:40 p.m. or thereafter, Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:59 p.m.

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus, around existing center, and potential campus projects

Section 551.071 Consultations with Attorney

- a. Discuss pending litigation in Civil Action No. 4:21-cv-733 in federal court, Cause No. DC-21-14315 in state district court, and anticipated litigation
- b. Consultation with the college's General Counsel or attorneys on a matter in which the attorneys have an ethical duty of confidentiality

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or discipline of college personnel and administrators, including the District President

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President

PUBLIC COMMENT

There were no public comments on agenda items.

Approval of the February 22, 2022 Consent Agenda Items

2022-02-C1 Approval of the Minutes of the January 25, 2022 Regular Meeting

2022-02-C2 Consideration of Approval of the Consent to Private Re-Sale of Three Tax Foreclosed Properties

On motion of Trustee Collins, and second of Trustee Menon, the February 22, 2022 Consent Agenda was unanimously approved.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2022-02-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy: *BBD (Local) Board Members – Orientation and Training; CIA (Local) Equipment and Supplies Management – Records Management; CR (Local) Technology Resources; DK (Local) Professional Development (ADD); DM (Local) Termination of Employment*

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board policies.

No action was required.

2022-02-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: *CDC (Local) Accounting – Audits; CKD (Local) Insurance and Annuities Management - Health and Life Insurance; CM (Local) Facilities Construction; DED (Local) Compensation and Benefits – Holidays; GCB (Local) Public Information Program - Requests for Information*

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was unanimously approved as presented.

2022-02-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Exercise a Contract Option with AECOM Technical Services, Inc. to Provide Program Management Support for the Balance of the Projects in Phase 3 and Phase 4 of the 2017 Bond Program

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President to exercise a contract option with AECOM Technical Services, Inc. to provide program management support for the balance of the projects in Phase 3 and Phase 4 of the 2017 bond program.

The motion was unanimously approved as presented.

2022-02-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of a Distributed Antenna System with Anixter, Inc. for Technology Services for the Technical Campus

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of a distributed antenna system with Anixter, Inc. for technology services for the Technical Campus.

The motion was unanimously approved as presented.

2022-02-5 Report Out of the Finance and Audit Committee and Consideration of Approval of Tuition Rates Effective Fall 2022

Discussion: Trustee Gomel, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of Tuition Rates Effective Fall 2022. Trustee Menon asked a question, and one slide of a presentation (attached) was used to answer his question.

The motion was unanimously approved as presented.

2022-02-6 Report Out of the Finance and Audit Committee and Consideration of Approval of a Student Housing Fee

Discussion: Trustee Gomel, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of a Student Housing Fee.

The motion was unanimously approved as presented.

2022-02-7 Consideration of Approval of the Bid Report for February 22, 2022

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for February 22, 2022, which included two new solicitations:

NEW SOLICITATIONS

Purchase Request #1 Electrical Services	\$	600,000
Purchase Request #2 Software	\$	400,000
TOTAL OF NEW SOLICITATIONS	\$	1,000,000
GRAND TOTAL	\$	1,000,000

On motion of Trustee Gomel, and second of Trustee Menon, this item was unanimously approved.

PUBLIC COMMENT

Suzanne Jones, Bret Jones, Valerie Adams, Frederick Nickens, Kim Parker Nyman, Danielle Sanit, Leslie Cunningham, Winnie Hinson, Adam Bull, Stephanie Shiver, Charles Heimes, Yash Syed Khaleque, Ranya Rahin.

INFORMATION REPORTS

Information Item - Annual Report of Trustee Attendance at Board and Committee Meetings

Personnel Report for February 2022

Revenues and Expenses as of January 31, 2022

Monthly Investment Report as of December 31, 2021

Monthly Investment Report as of January 31, 2022

AECOM Report as of January 2022

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:16 p.m.



Update on 5 Year Tuition Plan & 2022-23 Proposal



Goal

Generate revenue in State appropriations, tuition, and fees to equal instructional expenses to ensure the financial stability of Collin College into the future

Instructional Costs

- Faculty Salaries
- Benefits
- Contractual Expenses
- Faculty Development
- Non-Capital Equipment and Furniture
- Operating Expenses
- Supplies

Tuition Philosophy

- ▶ Minimal tuition for property tax payers
- ▶ Affordable tuition for students
- ▶ Tuition lower than regional community colleges
- ▶ Tuition below the state average

Tuition Increases 2018-2022

Academic Year	In-District Tuition	Out-of-District Tuition	Out-of-State Tuition
2017-18	\$ 3	\$ 4	\$ 5
2018 -19	\$ 4	\$ 8	\$ 13
2019-20	\$ 4	\$ 4	\$ 5
2020 -21	\$ 0	\$ 0	\$ 0
2021 -22	\$ 3	\$ 3	\$ 3
5 Year Total	\$ 14	\$ 19	\$ 26

2022-23 Proposed Tuition and Fees

	In-District	Out-of-District	Out-of-State
2021-2022 Tuition	55	101	168
Tuition Increase	+5	+14	+17
Student Activity Fee	2	2	2
2022-2023 Total Tuition and Fees	\$62	\$117	\$187

Spring 2022 Tuition – Peers

College District	In-District SCH	Out-of-District SCH	Non-Resident SCH
Austin	\$85	\$286	\$353
Blinn	\$131	\$189	\$348
Collin	\$57	\$103	\$170
Dallas	\$79	\$135	\$200
Lone Star	\$90	\$202	\$257
San Jacinto	\$78	\$135	\$210
Tarrant	\$64	\$126	\$305
2021-22 State Average	\$101	\$159	\$239
(Next) Lowest in Texas	\$64 (Tarrant)	\$126 (Tarrant)	\$200 (Dallas)

Including Activity Fee

5-Year Actuals & Projected

2017 - 2021

Amounts in millions

	Actual	Actual	Actual
Fiscal Year	Tuition, Fees, & State Revenue	Instructional Costs	Fiscal Year Delta
2017 -18	\$ 72.6	\$ 65.7	\$ 6.9
2018 -19	\$ 73.6	\$ 70.5	\$ 3.1
2019 - 20	\$ 82.5	\$ 75.7	\$ 6.7
2020 - 21	\$ 81.3	\$ 84.7	(\$ 3.4)
2021 - 22	\$ 86.5	\$ 88.2	(\$ 1.7)

2021-22 is projected

5-Year Projected 2023 - 2027

Amounts in millions

	Projected	Projected	Projected
Fiscal Year	Tuition, Fees, & State Revenue	Instructional Costs	Fiscal Year Delta
2022 - 23	\$ 93.5	\$ 92.9	\$.7
2023 - 24	\$ 96.3	\$95.8	\$.5
2024 - 25	\$ 99.3	\$ 98.9	\$.4
2025 - 26	\$ 102.9	\$ 102.2	\$.7
2026 - 27	\$ 105.6	\$ 105.5	\$.1

Cumulative year over year comparison

2021 - 2027

Amounts in millions

Fiscal Year	Tuition, Fees, & State Revenue	Instructional Costs	Fiscal Year Delta
2020 - 21	\$ 81.3	\$ 84.7	\$(3.4)
2021 - 22	\$ 86.5	\$ 88.2	\$(1.7)
2022 - 23	\$ 93.5	\$ 92.9	\$.7
2023 - 24	\$ 96.3	\$ 95.8	\$.5
2024 - 25	\$99.3	\$ 98.9	\$.4
2025 - 26	\$ 102.9	\$ 102.2	\$.7
2026 - 27	\$ 105.6	\$ 105.5	\$.1
Total:			\$(2.7)



Future Considerations

Revenue

- Proposed Tuition and fee increase
- State appropriations impact based on next legislative session (January 2023)
- Continued COVID impact

Expense

- Higher costs for workforce programs
- Market pressure on salaries & benefits



Questions?

12

March 22, 2022

SUBJECT:

Consideration of Approval of the City of Plano's Heritage Commission Recommendations for the 2022 Heritage Tax Exemption Program

RECOMMENDATION:

The District President recommends approval of the Heritage Commission recommendations for the City of Plano's 2022 Heritage Tax Exemption program.

RATIONALE:

Since 1984, the City of Plano has, by ordinance, provided tax relief for the preservation and maintenance of the historic structures of the city. As an overlapping taxing jurisdiction, the College has traditionally approved the exemptions to support the program and maintain the same tax base for a property across taxing jurisdictions.

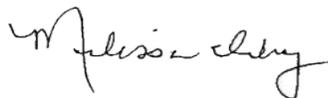
RESOURCE PERSONNEL:

Melissa Irby, Chief Financial Officer

ATTACHMENTS

- A. City of Plano Ordinance dated February 14, 2022
- B. Exhibit A and B to Ordinance – list of properties
- C. Collin College Letter from the City of Plano

Respectfully Submitted By:



Melissa Irby, Chief Financial Officer

ORDINANCE NO. 2022-2-7

An Ordinance of the City of Plano, Texas, providing certain Heritage Resources within the City ad valorem tax relief as allowed by the Heritage Tax Exemption Ordinance, providing a severability clause, and an effective date.

WHEREAS, Article 8, Section 1-F of the Texas Constitution and the Texas Tax Code, Section 11.24, enable the City of Plano to exempt from taxation part or all of the assessed value of a structure if the structure is designated as a historically or archeologically significant site in need of tax relief to encourage its preservation; and

WHEREAS, City of Plano Ordinance No. 2019-8-6, authorizes the City Council of the City of Plano, upon certification and recommendation by the Heritage Preservation Officer, to exempt from the current year taxation part or all of the assessed value of a structure if the structure is designated as a historically significant site and in need of tax relief to encourage its preservation; and

WHEREAS, in March 2021, property owners were sent the results of their 2021 annual inspection with a deadline of January 1, 2022 for completing any necessary repairs and additional information on the process, including appeals and extensions; and

WHEREAS, in September 2021, property owners were sent a reminder of the January 1, 2022 deadline for completing necessary repairs and information regarding the extension process eligible through the Heritage Commission; and

WHEREAS, on October 26, 2021, a one-year extension for the deadline to complete necessary repairs was considered and granted to 910 18th Street by the Heritage Commission in accordance with the Heritage Tax Exemption Ordinance; and

WHEREAS, no other extension requests were received by the October 31, 2021 deadline; and

WHEREAS, on November 29, 2021, reminder postcards were sent to participating property owners informing them of the deadline to complete required repairs and upcoming inspections; and

WHEREAS, on January 5, 2022, inspections were carried out in accordance with the Heritage Tax Exemption Ordinance allowing the Heritage Preservation Officer to certify and recommend 86 properties for approval of ad valorem tax relief for 2022 as more specifically described in Exhibit A; and

WHEREAS, on January 26, 2022, in accordance with the Heritage Tax Exemption Ordinance, notice was sent via certified mail to four properties deemed ineligible for program participation and informing them of their right to appeal to the City Council; and

WHEREAS, the property at 901 18th Street was added as the 87th property on the recommended list of approvals following information showing some necessary repairs were complete and agreement with the property owner to develop a detailed rehabilitation plan to promptly and properly address any other repairs necessary to prevent significant, near-term deterioration of the structure, such repairs being completed before January 1, 2023; and

ORDINANCE NO. 2022-2-7

WHEREAS, on February 14, 2022, the City Council reviewed the properties recommended for 2022 Heritage Tax Exemption approval as listed in Exhibit A; and

WHEREAS, the City Council finds that the structures listed in Exhibit A to this ordinance have been certified and recommended by the Heritage Preservation Officer, or are to be approved based upon the agreement noted herein, and thus should be approved for ad valorem tax relief for 2022.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS:

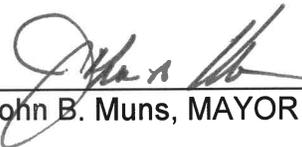
Section I. The historic structures identified in the attached Exhibit A are hereby approved by the City Council for tax exemptions for the current year (2022) consistent with the relief indicated in the attached exhibit and in accordance with the provisions of Ordinance No. 2019-8-6.

Section II. All land shall be assessed for taxation in the same equal and uniform manner as all other taxable property in the City.

Section III. It is the intention of the City Council that this ordinance and every provision hereof shall be considered severable and the invalidity or partial invalidity of any section, clause, or provision of this ordinance should not affect the validity of any other portion of this ordinance.

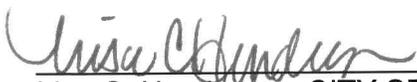
Section IV. This Ordinance shall become effective immediately upon its passage as required by law.

PASSED AND APPROVED THIS 14TH DAY OF FEBRUARY 2022.



John B. Muns, MAYOR

ATTEST:



Lisa C. Henderson, CITY SECRETARY

APPROVED AS TO FORM:



Paige Mims, CITY ATTORNEY

Exhibit A - Properties Recommended for 2022 Heritage Tax Exemption Approval

Property Location	Heritage Landmark/Heritage District (HD)	Address '1' Owner's Mailing Address per CCAD	Staff Recommendation	Tax Exemption Percentage	2021 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.32375%	Estimated Exemption for 2022
1	1001 E. 15th Street Plano National Bank/IOOF Lodge Downtown HD	The Schell Family Trust B Shirley Carter Schell Trustee 1525 Janwood Drive Plano, TX 75075	Approval	50%	\$800,889	\$1,795	\$325	\$5,301	\$7,421
2	1015 E. 15th Street Bagwell-Sherill Building Downtown HD	1015 Metropolitan Plano Ltd. 3838 Oak Lawn Avenue, Suite 1416 Dallas, TX 75219	Approval	50%	\$211,709	\$474	\$86	\$1,401	\$1,962
3	1023 E. 15th Street Merritt Building Downtown HD	M. F. Robert and Mirna Lynch 4604 Lawson Court Plano, TX 75093	Approval	50%	\$308,010	\$690	\$125	\$2,039	\$2,854
4	1407 E. 15th Street Carlisle House	Michael and Harriet Linz 1407 E. 15th Street Plano, TX 75074	Approval	100%	\$314,334	\$1,409	\$255	\$4,161	\$5,825
5	1410 E. 15th Street Arch Weatherford House	Josephine Howser 1410 E. 15th Street Plano, TX 75074	Approval	100%	\$227,122	\$1,018	\$184	\$3,007	\$4,209
6	1413 E. 15th Street Roller House	James Baker and Deborah Sue 1413 E. 15th Street Plano, TX 75074	Approval	100%	\$486,088	\$2,179	\$395	\$6,435	\$9,008
7	1414 E. 15th Street Salmon House	Kenny and Toni Wilson 1414 E. 15th Street Plano, TX 75074	Approval	100%	\$251,207	\$1,126	\$204	\$3,325	\$4,655
8	807 E. 16th Street Wyatt House Haggard Park HD	William and Rebecca Ratliff 807 E. 16th Street Plano, TX 75074-5833	Approval	100%	\$156,996	\$704	\$128	\$2,078	\$2,909
9	1210 E. 16th Street Schell House	Michael Hamilton 1210 E. 16th Street Plano, TX 75074	Approval	100%	\$122,981	\$551	\$100	\$1,628	\$2,279
10	1211 E. 16th Street Carpenter House	Richard, Barbara & Elizabeth Pool 49 Crown Place Richardson, TX 75080-1603	Approval	100%	\$409,973	\$1,837	\$333	\$5,427	\$7,598
11	900 17th Street Will Schimeipfening House Haggard Park HD	Jack and Cindy Boggs 1802 Weanne Drive Richardson, TX 75082	Approval	100%	\$211,789	\$949	\$172	\$2,804	\$3,925
12	901 17th Street Mathews House Haggard Park HD	Michael Bratsch 3601 Potomac Ave Dallas Tx 75205	Approval	100%	\$322,829	\$1,447	\$262	\$4,273	\$5,983
13	906 17th Street Schimeipfening-Dudley House Haggard Park HD	Michael Leach 906 17th Street Plano, TX 75074	Approval	100%	\$427,349	\$1,915	\$347	\$5,657	\$7,920
14	906 18th Street R.A. Davis House Haggard Park HD	Whitehead & Sheldon LLC 1213 Gardengrove Ct. Plano, TX 75075-7317	Approval	50%	\$332,572	\$745	\$135	\$2,201	\$3,082
15	909 18th Street Hughston House Haggard Park HD	R3TE Ventures, LLC 1912 Glenwick Drive Plano, TX 75075	Approval	50%	\$393,480	\$882	\$160	\$2,604	\$3,646

Exhibit A (continued)

Property Location	Heritage Landmark/Heritage District (HD)	Address '1' Owner's Mailing Address per CCAD	Staff Recommendation	Tax Exemption Percentage	2021 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.32375%	Estimated Exemption for 2022
16	Olney Davis House Haggard Park HD	Alison Lebeck Garcia 901 18th Street Plano, TX 75074	Approval	50%	\$358,881	\$804	\$146	\$2,375	\$3,325
17	Mary Schimelpfenig House Haggard Park HD	Anthony and Debbie Holman 914 18th Street Plano, TX 75074	Approval	50%	\$71,313	\$160	\$29	\$472	\$661
18	Aldridge House Haggard Park HD	Clinton M. Haggard 7352 Independence Parkway Frisco, TX 75035	Approval	100%	\$254,902	\$1,142	\$207	\$3,374	\$4,724
19	Lamm House Haggard Park HD	John and Helen Proch 1709 H Avenue Plano, TX 75074	Approval	100%	\$153,149	\$686	\$124	\$2,027	\$2,838
20	Little Carlisle House	Little Carlisle House LLC 1611 K Avenue Plano, TX 75074	Approval	50%	\$145,876	\$327	\$59	\$966	\$1,352
21	Forman House	Gwendolyn Workman 1617 K Avenue Plano, TX 75074	Approval	50%	\$235,945	\$529	\$96	\$1,562	\$2,186
22	McCall Skaggs House	William and Annette Armstrong 1704 N Place Plano, TX 75074	Approval	100%	\$206,625	\$926	\$168	\$2,735	\$3,829
23	Wells Homestead	Wells Homeplace LLC c/o Richard Wells 5001 K Avenue Plano, TX 75074	Approval	50%	\$58,597	\$131	\$24	\$388	\$543
24	1600 Carpenter Drive Haggard Park HD	Wendi Carter 1600 Carpenter Drive Plano, TX 75074	Approval	75%	\$228,628	\$769	\$139	\$2,270	\$3,178
25	1601 Carpenter Drive Haggard Park HD	Wykoff Kelly and Christopher Mark Deherfogh 1601 Carpenter Drive Plano, TX 75074	Approval	75%	\$235,120	\$790	\$143	\$2,334	\$3,268
26	1604 Carpenter Drive Haggard Park HD	Greentree Properties, LLC 6239 Royal Lane Dallas, TX 75230	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462
27	1605 Carpenter Drive Haggard Park HD	David & Mireya Cowen 1605 Carpenter Drive Plano, TX 75074	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462
28	1608 Carpenter Drive Haggard Park HD	Shah Bindu S Revocable Trust 1608 Carpenter Drive Plano, TX 75074-8645	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462
29	1612 Carpenter Drive Haggard Park HD	Charles William III & Katherine Kraft 3412 Starlight Trail Plano, TX 75023	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462
30	1613 Carpenter Drive Haggard Park HD	Sallie Ann Plaxico 1613 Carpenter Drive Plano, TX 75074	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462
31	1616 Carpenter Drive Haggard Park HD	Greentree Properties, LLC 6239 Royal Lane, Dallas, TX 75230	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462

Exhibit A (continued)

Property Location	Heritage Landmark/Heritage District (HD)	Owner's Mailing Address per CCAD	Address '1'	Staff Recommendation	Tax Exemption Percentage	2021 Improvement Value	Plano City (CPL)	Collin College (JCN)	Plano ISD (SPL)	Estimated Exemption for 2022
32	1617 Carpenter Drive	Haggard Park HD	Jake Meyer & Stefani E Reed 1617 Carpenter Drive Plano, TX 75074	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462
33	1621 Carpenter Drive	Haggard Park HD	Brett and Mara Bim 1621 Carpenter Drive Plano, TX 75074	Approval	75%	\$249,059	\$837	\$152	\$2,473	\$3,462
34	1624 Carpenter Drive	Haggard Park HD	Matt's Flats, LLC-Series 1624 Carpenter Dr. P.O. Box 940354 Plano, TX 75094-0354	Approval	75%	\$201,000	\$676	\$122	\$1,996	\$2,794
35	1625 Carpenter Drive	Haggard Park HD	Walter and Susan Regsdale Revocable Trust 607 Parker Drive Pottsboro, TX 75076-5343	Approval	75%	\$207,081	\$696	\$126	\$2,056	\$2,878
36	617 E. 16th Street	Haggard Park HD	Peggy Ostrander 617 E. 16th Street Plano, TX 75074	Approval	38%	\$136,543	\$233	\$42	\$687	\$962
37	801 E. 16th Street	Haggard Park HD	Marcus and Megan Kotalik 801 E. 16th Street Plano, TX 75074	Approval	75%	\$612,426	\$2,059	\$373	\$6,080	\$8,512
38	811 E. 16th Street	Haggard Park HD	Gerald T. Schultz and Karen J. Bowen 811 E. 16th Street Plano, TX 75074	Approval	75%	\$244,918	\$823	\$149	\$2,432	\$3,404
39	815 E. 16th Street	Haggard Park HD	Travis Hamilton 802 E. 15th Street Plano, TX 75074	Approval	75%	\$58,925	\$198	\$36	\$585	\$819
40	819 E. 16th Street	Haggard Park HD	Michael Dagate 819 E. 16th Street Plano, TX 75074	Approval	75%	\$189,148	\$636	\$115	\$1,878	\$2,629
41	901 E. 16th Street	Haggard Park HD	Coolik Family Trust c/o Russell Coolik 901 E. 16th Street Plano, TX 75074	Approval	75%	\$221,271	\$744	\$135	\$2,197	\$3,075
42	907 E. 16th Street	Haggard Park HD	Richard McKee 907 E. 16th Street Plano, TX 75074	Approval	75%	\$184,720	\$621	\$113	\$1,834	\$2,567
43	805 17th Street	Haggard Park HD	Bertha Cardenas 805 17th Street Plano, TX 75074	Approval	75%	\$82,821	\$278	\$50	\$822	\$1,151
44	809 17th Street	Haggard Park HD	L.A. Whitley 809 17th Street Plano, TX 75074	Approval	75%	\$68,394	\$230	\$42	\$679	\$951
45	813 17th Street	Haggard Park HD	John and Kathleen Brooks 813 17th Street Plano, TX 75074	Approval	75%	\$152,155	\$511	\$93	\$1,511	\$2,115
46	816 17th Street	Haggard Park HD	Clint M. Haggard 7352 Independence Parkway Frisco, TX 75035	Approval	75%	\$58,240	\$196	\$35	\$578	\$809
47	907 17th Street	Haggard Park HD	Larry Westbrook 907 17th Street Plano, TX 75074	Approval	75%	\$63,848	\$215	\$39	\$634	\$887

Exhibit A (continued)

Property Location	Heritage Landmark/Heritage District (HD)	Address '1' Owner's Mailing Address per CCAD	Staff Recommendation	Tax Exemption Percentage	2021 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.32375%	Estimated Exemption for 2022
48	911 17th Street	Haggard Park HD	PMM Enterprises LLC c/o Patricia M. Mason 2413 Neal Drive Garland, TX 75040	Approval	75%	\$7,555	\$5	\$75	\$105
49	913 17th Street	Haggard Park HD	Charlene and Nathanael Ritter 913 17th St. Plano, TX 75074	Approval	75%	\$87,851	\$54	\$872	\$1,221
50	810 18th Street	Haggard Park HD	Dora Palao 810 18th St. Plano, TX 75074-5829	Approval	38%	\$53,298	\$16	\$268	\$375
51	811 18th Street	Haggard Park HD	Muhammad R. & Tasleem R. Gaziani 811 18th St. Plano, TX 75074-5828	Approval	38%	\$1,000	\$0	\$5	\$7
52	812 18th Street	Haggard Park HD	Spence Charles E and Henry Etta 106 Salsbury Circle Murphy, TX 75094-4122	Approval	38%	\$67,796	\$21	\$341	\$477
53	903 18th Street	Haggard Park HD	Aierzlip LLC Attn: Nathan Hale 903 18th St., Ste 125 Plano, TX 75074	Approval	38%	\$609,848	\$188	\$3,068	\$4,295
54	910 18th Street	Haggard Park HD	1107 Investments LLC 910 18th Street Plano, TX 75074	Approval	38%	\$157,687	\$49	\$793	\$1,110
55	913 18th Street	Haggard Park HD	Lumar Ventures, Inc. 913 18th Street Plano, TX 75074	Approval	38%	\$289,271	\$89	\$1,455	\$2,037
56	920 18th Street	Haggard Park HD	Ergonis Family Living Trust c/o Joe Ergonis 3353 Remington Drive Plano, TX 75023	Approval	38%	\$292,290	\$90	\$1,470	\$2,058
57	1517 G Avenue	Haggard Park HD	ETR Investments, LLC 800 E. Campbell Rd. Ste. 337 Richardson, TX 75081-1873	Approval	38%	\$277,854	\$86	\$1,398	\$1,957
58	1521 G Avenue	Haggard Park HD	Ali Fremming 1521 G Avenue Plano, TX 75074	Approval	75%	\$62,502	\$38	\$621	\$869
59	1600 H Avenue	Haggard Park HD	Coolik Family Trust c/o Russell Coolik 901 E. 16th Street Plano, TX 75074	Approval	75%	\$154,382	\$94	\$1,533	\$2,146
60	1603 H Avenue	Haggard Park HD	Carol Armstrong 1603 H Avenue Plano, TX 75074	Approval	75%	\$105,864	\$64	\$1,051	\$1,471
61	1607 H Avenue	Haggard Park HD	Kyle & Marygrace Forbes 1607 H Avenue Plano, TX 75074	Approval	75%	\$138,283	\$84	\$1,373	\$1,922
62	1611 H Avenue	Haggard Park HD	Pamela Holland 1611 H Avenue Plano, TX 75074	Approval	75%	\$122,839	\$75	\$1,220	\$1,707
63	1701 H Avenue	Haggard Park HD	Jonathan Kuo-En Tang 1701 H Avenue Plano, TX 75074	Approval	75%	\$211,999	\$129	\$2,105	\$2,947

Exhibit A (continued)

Property Location	Heritage Landmark/Heritage District (HD)	Owner's Mailing Address per CCAD	Staff Recommendation	Tax Exemption Percentage	2021 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.32375%	Estimated Exemption for 2022
64 1706 H Avenue	Haggard Park HD	Dragon Road LLC Yan Lu 2701 W. 15th St. #289 Plano, TX 75075	Approval	75%	\$113,578	\$382	\$69	\$1,128	\$1,579
65 1715 H Avenue	Haggard Park HD	Young Dean Homestead Ltd. 625 W. Blondy June Road Lucas, TX 75002	Approval	38%	\$181,883	\$310	\$56	\$915	\$1,281
66 1003-07 E. 15th Street	Downtown HD	Eng & Wong Plano Downtown LLC 7005 Chase Oaks Blvd., Suite 200 Plano, TX 75025	Approval	38%	\$1,764,564	\$3,005	\$545	\$8,876	\$12,426
67 1004 E. 15th Street	Downtown HD	Metropolitan Mammoth Jack, Ltd. 3838 Oak Lawn Avenue, Suite 1416 Dallas, TX 75219	Approval	38%	\$427,840	\$729	\$132	\$2,152	\$3,013
68 1008 E. 15th Street	Downtown HD	Crider Living Trust 3013 Crooked Stick Dr Plano, TX 75093	Approval	38%	\$479,729	\$817	\$148	\$2,413	\$3,378
69 1010 E. 15th Street	Downtown HD	LPW Real Estate Investment LLC 719 Cougar Dive Allen, TX 75013	Approval	38%	\$352,951	\$601	\$109	\$1,775	\$2,485
70 1011 E. 15th Street	Downtown HD	N A T Properties LLC 1014 15th Place Plano, TX 75074	Approval	38%	\$718,100	\$1,223	\$222	\$3,612	\$5,057
71 1012 E. 15th Street	Downtown HD	JSMTX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$331,800	\$565	\$102	\$1,669	\$2,337
72 1013 E. 15th Street	Downtown HD	Pierce Family Living Trust Ronald & Deborah Pierce Trustees 39 Vanguard Way Dallas, TX 75243	Approval	38%	\$469,151	\$799	\$145	\$2,360	\$3,304
73 1016 E. 15th Street	Downtown HD	JSMTX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$142,157	\$242	\$44	\$715	\$1,001
74 1017 E. 15th Street	Downtown HD	Comert Estates LLC c/o Sellm Comert 1017 E. 15th Street Plano, TX 75074	Approval	38%	\$1,017,140	\$1,732	\$314	\$5,116	\$7,163
75 1018 E. 15th Street	Downtown HD	JSMTX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$110,171	\$188	\$34	\$554	\$776
76 1020 E. 15th Street	Downtown HD	CRH Rentals Ltd. 800 Central Parkway, Suite 100 Plano, TX 75074	Approval	38%	\$90,045	\$153	\$28	\$453	\$634
77 1021 E. 15th Street	Downtown HD	Tvg Holdings LLC 455 Bee Caves Road Lucas, TX 75002-7370	Approval	38%	\$185,857	\$317	\$57	\$935	\$1,309
78 1022 E. 15th Street	Downtown HD	15th Street Real Property Holdings, LLC 1022 E. 15th Street Plano, TX 75074	Approval	38%	\$615,253	\$1,048	\$190	\$3,095	\$4,333

Exhibit A (continued)

Property Location	Heritage Landmark/Heritage District (HD)	Owner's Mailing Address per CCAD	Staff Recommendation	Tax Exemption Percentage	2021 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.32375%	Estimated Exemption for 2022
79 1024 E. 15th Street	Downtown HD	JSMTX Properties LLC c/o Judith Moore 6800 Del Norte Lane, Apt 245 Dallas, TX 75225	Approval	38%	\$271,000	\$462	\$84	\$1,363	\$1,908
80 1026 E. 15th Street & 1421 K Avenue	Downtown HD	Sutton-1012 LLC c/o Richard Sutton 5577 Linhurst Court Fairview, TX 75069	Approval	38%	\$495,644	\$844	\$153	\$2,493	\$3,490
81 1029 E. 15th Street	Downtown HD	Mima Lynch 4604 Lawson Court Plano, TX 75093	Approval	38%	\$529,498	\$902	\$163	\$2,664	\$3,729
82 1031-1033 E. 15th Street	Downtown HD	MKNS, LLC P.O. Box 262447 Plano, TX 75026-2447	Approval	38%	\$257,611	\$439	\$80	\$1,296	\$1,814
83 1032 E. 15th Street	Downtown HD	Connor Chaddick Chaddick Center Leasing Office 1201 E. 15th Street, Suite 201 Plano, TX 75074	Approval	38%	\$498,499	\$849	\$154	\$2,508	\$3,510
84 1035 E. 15th Street	Downtown HD	Audience Inc 4906 Shady Knolls Drive Parker, TX 75002-2728	Approval	38%	\$539,899	\$920	\$167	\$2,716	\$3,802
85 1037 E. 15th Street	Downtown HD	Joerg & Cathy Fercher 628 Water Oak Dr. Plano, TX 75025	Approval	38%	\$190,397	\$324	\$59	\$958	\$1,341
86 1410-12 J Avenue	Downtown HD	Brodhead Family Ltd. Partnership P O Box 865123 Plano, TX 75086	Approval	38%	\$481,128	\$819	\$148	\$2,420	\$3,388
87 1418 K Avenue	Downtown HD	PMM Enterprises LLC c/o Patricia M. Mason 2413 Neal Drive Garland, TX 75040	Approval	38%	\$159,600	\$272	\$49	\$803	\$1,124
					\$ 24,464,140	\$62,716	\$11,365	\$185,230	\$259,310

Exhibit B - Properties Denied for 2022 Heritage Tax Exemption

No.	Property Location	Heritage Landmark/ Heritage District (HD)	Address '1' Owner's Mailing Address per CCAD	Staff Recommen dation	Tax Exemption Percentage	2021 Improvement Value	Plano City (CPL) 0.4482%	Collin College (JCN) 0.081222%	Plano ISD (SPL) 1.32375%	Estimated Exemption for 2022
1	609 E. 16th Street	Mitchell House Haggard Park HD	Mason T. Mitchell 4501 Rock Creek Lane Frisco, TX 75034	Denied	100%	\$63,288	\$284	\$51	\$838	\$1,173
2	1211 E. 15th Street	Hood House	Legacy Pavers LLC 1211 E.15th Street Plano, TX 75074-6207	Denied	50%	\$94,205	\$211	\$38	\$624	\$873
3	1422-1428 K Avenue/ 1112 E. 15th Street	Downtown HD	Las Brisas Properties Inc. 2101 W. Walnut Street Garland, TX 75042-6784	Denied	38%	\$1,835,096	\$3,125	\$566	\$9,231	\$12,923
						\$1,992,589	\$3,620	\$656	\$10,692	\$14,969



City of Plano
1520 K Avenue
Plano, TX 75074

P.O. Box 860358
Plano, TX 75086-0358
Tel: 972.941.7000
plano.gov

February 15, 2022

Melissa Irby
Chief Financial Officer
Collin College, Higher Education Center
3452 Spur 399, McKinney, TX 75069

RE: City of Plano 2022 Heritage Tax Exemption

Dear Ms. Irby:

The Plano City Council has approved partial tax exemptions for 87 properties and denied partial tax exemptions for three properties within the City of Plano for the 2022 Heritage Tax Exemption program. Please schedule a review of the recommended tax exemptions for an upcoming meeting of the Collin College Board. Timing is important and the list of exempted properties must be forwarded to the Collin Central Appraisal District as soon as possible.

The purpose of heritage tax exemption is to incentivize maintenance of historic properties in a manner that reflects significance to the community. In accordance with the Heritage Tax Exemption Ordinance, Planning staff conducts an annual survey of all properties requesting a tax exemption to ensure that proper maintenance and upkeep are occurring. The tax exemptions apply only to the value of "improvements" to the property (historic buildings, accessory buildings, fencing, etc.), not to the land value. The exemption rates and property categories are noted below:

Class	Property Category	Exemption Rate
A	Heritage Landmark - Residential Use	100%
B	Heritage Landmark - Non-Residential Use	50%
C	Contributing or Compatible Structure - Residential Use	75%
D	Contributing or Compatible Structure - Non-Residential Use	38%

I have attached a copy of the approved Ordinance No. 2022-2-7 listing properties approved for tax exemption (Exhibit A) for 2022. Exhibit A summarizes the properties recommended for approval and includes information such as exemption percentage applied, property improvement values, and estimated tax exemption values for the Collin College portion. Please note since 2022 appraised values have not been established and the 2022 property tax rate has not been set, the actual value of these exemptions will be determined by the Collin Central Appraisal District in September 2022.

The Heritage Commission and Plano's historic preservation program relies heavily upon this tax exemption program. Your contribution helps the City continue to offer valuable incentives for preservation of our irreplaceable resources. Please inform me of the results of the meeting so that I may forward the information to the Collin Central Appraisal District.

Thank you again for your continued assistance with this program. If you have any questions, please feel free to call me at (972) 941-7151.

Sincerely,

A handwritten signature in black ink, appearing to read "Bmittal", with a long horizontal flourish extending to the right.

Bhavesh Mittal
Heritage Preservation Officer



March 22, 2022

SUBJECT

Consideration of Approval of the Academic Calendar for the 2022-2023 Academic Terms

RECOMMENDATION

The District President recommends approval of the 2022-2023 Academic Calendar.

RATIONALE

The Academic Calendar is developed and reviewed by the College Calendar Committee with representatives from District faculty, administration, and staff. The dates are set in accordance with the state mandated start dates and in consultation with local independent school districts (ISDs). The Academic Calendar was sent forward from the committee to the Executive Leadership Team, who approved the recommendations.

Within this calendar is an extension of withdrawal deadlines past the 60% point of the semester, allowing for the possibility that students will not have to pay “Return to Title IV” funds and will have a greater knowledge of academic standing prior to withdrawal.

It is recommended that the College Calendar Committee create a five-year template beginning Fall 2023 to share proposed start dates and holidays with our community for future planning purposes. This will include moving spring break to the ninth week of each spring term to better align with curriculum delivery and ISD partners.

RESOURCE PERSONNEL

Dr. Sherry Schumann, Executive Vice President

ATTACHMENTS

- A. 2022-2023 Academic Calendar

Respectfully Submitted By:



Dr. Sherry Schumann
Executive Vice President

Collin College 2022-2023 Academic Calendar

FALL 2022

Aug. 12	All College Day (All Campuses Closed)
Aug. 22	Fall Classes Begin
Sept. 5	Labor Day Holiday (All Campuses Closed)
Sept. 6	Fall 16 Week Census Date
Sept. 23	Plano Balloon Festival-Plano Campus Closes @ 3 pm
Sept. 24-25	Plano Balloon Festival-Plano Campus Closed
Oct. 28	Fall 16 Week Last Day to Withdraw
Nov. 23-27	Thanksgiving Holiday (All Campuses Closed)
Dec. 5-11	Fall Final Exam Week
Dec. 9	Collin College Fall Commencement @ 7 pm
Dec. 12-22	Wintermester Classes Meet
Dec. 13	Wintermester Census Date
Dec. 16	Wintermester Last Day to Withdraw
Dec. 23-Jan. 2	Winter Break (All Campuses Closed)

SPRING 2023

Jan. 3	Wintermester Classes Resume
Jan. 4	Wintermester Final Exams
Jan. 16	MLK Holiday (All Campuses Closed)
Jan. 17	Spring Classes Begin
Jan. 30	Spring 16 Week Census Date
Mar. 6-9	Spring Break (No Classes)
Mar. 10-12	Spring Break (All Campuses Closed)
Mar. 31	Spring 16-Week Last Day to Withdraw
Apr. 7-9	Spring Holiday (All Campuses Closed)
May 8-14	Spring Final Exam Week
May 12	Collin College Spring Commencement @ 7 pm

SUMMER 2023

May 15	Maymester Classes Begin
May 16	Maymester Census Date
May 19	Maymester Last Day to Withdraw
May 29	Memorial Day Holiday (All Campuses Closed)
May 30	Maymester Final Exams
June 5	5 Week June (Summer I) and 10 Week (Summer III) Classes Begin
June 8	5 Week June (Summer I) Census Date
June 13	10 Week (Summer III) Census Date
June 16	July 4th Make-up Day for 5 Week June (Summer I) and 10 Week (Summer III) TR Classes
June 20	5 Week June (Summer I) Last Day to Withdraw
July 4	Independence Day Holiday (All Campuses Closed)
July 6	10 Week (Summer III) Last Day to Withdraw
July 6	5 Week June (Summer I) Final Exams
July 10	5 Week July (Summer II) Classes Begin
July 13	5 Week July (Summer II) Census Date
July 14	Required Class Day for 5 Week July (Summer II) and 10 Week (Summer III) MW Classes
July 21	Required Class Day for 5 Week July (Summer II) and 10 Week (Summer III) TR Classes
July 25	5 Week July (Summer II) Last Day to Withdraw
Aug. 7-8	10 Week (Summer III) Final Exams
Aug. 8	5 Week July (Summer II) Final Exams

Collin County Community College District Board of Trustees

2022-03-1

March 22, 2022

Resource: Kim Davison
Chief of Staff

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

- **CHA (Local)** Site Management – Security
- **CHF (Local)** Site Management – Weapons
- **DEC (Local)** Compensation and Benefits – Leaves and Absences
- **DIAA (Local)** Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence
- **ECC (Local)** Instructional Arrangements – Course Load and Schedules
- **FFDA (Local)** Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence
- **FLB (Local)** Student Rights and Responsibilities – Student Conduct

DISCUSSION:

As a part of the College’s comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards’ Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- **CHA (Local) Site Management - Security** – Prohibits the use of force by means of a drone and adds a reference to DEC(Local) related to new mental health and quarantine leaves of absence for peace officers.
- **CHF (Local) Site Management - Weapons** – Adds the prohibition of firearm silencers on campus.
- **DEC (Local) Compensation and Benefits – Leaves and Absences** – As required by recent law, adds (1) mental health leave for police officers who experience a traumatic event in the scope of employment; and (2) quarantine leave for peace officers and emergency medical technicians when ordered by the local health authority or the

individual's supervisor due to possible or known exposure to a communicable disease while on duty. Also adds prohibition to outside or supplemental employment when an employee is on an approved leave of absence of any type, unless such employment is approved in writing or on approved military leave.

- **DIAA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence** – As required by recent law, provides that a police officer who receives information regarding an incident from an employee who chooses to complete a pseudonym form as described by law will only be required to disclose the type of incident reported and may not disclose the employee's name, phone number, address, or other information that may directly or indirectly reveal the employee's identity.
- **ECC (Local) Instructional Arrangements – Course Load and Schedules** – Adds an exception to the number of courses a student can drop when a disaster declared by the governor that prevents or limits in-person course attendance for a period that significantly affects a student's ability to participate in coursework.
- **FFDA (Local) Freedom from Discriminations, Harassment, and Retaliation – Sex and Sexual Violence** – As required by law, provides that a police officer who receives information regarding an incident from a student who chooses to complete a pseudonym form as described by law will only be required to disclose the type of incident reported and may not disclose the student's name, phone number, address, or other information that may directly or indirectly reveal the student's identity.
- **FLB (Local) Student Rights and Responsibilities – Student Conduct** – Adds the prohibition of firearm silencers on campus, deletes the word brass from the term "brass knuckles" to be consistent with CHA(Local), pluralizes the words knives, clubs, and weapons, and adds the word "devices."

SUGGESTED MOTION:

This being a first reading of local board policies, no action is required.

Purpose and Mission As authorized by the Texas Education Code, the Board of Trustees has chosen to employ and commission peace officers to maintain law and order. The Collin College Police Department will strive to provide a safe environment in which all members of the College District community may work, teach, study, and learn. The police department in the daily performance of its functions will stress public safety and service and the protection of life and property.

Jurisdiction The primary jurisdiction of College District peace officers will include all counties in which property is owned, leased, rented, or otherwise under the control of the College District.

Authority Within a peace officer's primary jurisdiction, he or she:

1. Is vested with all the powers, privileges, and immunities of peace officers;
2. May, in accordance with Chapter 14, Code of Criminal Procedure, arrest without a warrant any person who violates a law of the state; and
3. May enforce all traffic laws on streets and highways.

Outside a peace officer's primary jurisdiction, he or she is vested with all the powers, privileges, and immunities of peace officers and may arrest any person who violates any law of the state if the peace officer is:

1. Summoned by another law enforcement agency to provide assistance; or
2. Assisting another law enforcement agency; or
3. Otherwise performing duties as a peace officer for the College District.

Additionally, as provided by Section 51.210 of the Texas Education Code, the College's peace officers are authorized to enforce policies, rules, and regulations promulgated by the Board and the administration.

Any person commissioned by the College District must be a certified peace officer who satisfies the requirements of the Texas Commission on Law Enforcement (TCOLE). Peace officers will discharge the responsibilities provided in Section 51.203 of the Texas Education Code and Articles 2.12 and 2.13 of the Code of Criminal Procedure. All certified peace officers will possess a valid Texas driver's license at all times.

Appointing a Chief The Chief of Police is appointed by the Board of Trustees upon the recommendation of the District President. The Chief of Police is

subject to state and federal law, the policies of the Collin College Board of Trustees, and the regulations, guidelines, and directives implemented by the District President or designee.

The Chief of Police will, as a condition of employment, complete the course of training prescribed for Chiefs of Police by the TCOLE.

Subject to pertinent state and federal laws, Board policy, and administrative regulations and directives, the Chief of Police has authority to manage the members of the police department. The Chief of Police will promote the discipline, training, efficiency, and morale of the department. The Chief of Police is authorized to establish the schedule of work for all department personnel.

Subject to review and approval by the District President or designee, the Chief of Police will prepare a handbook or manual of procedures, guidelines, and regulations to implement Board policy and to guide officers in the discharge of their responsibilities. The handbook or manual will address arrests, search and seizure, use of force, evidence handling, use of vehicles and equipment, protection of criminal history information and other confidential information, use of firearms and qualifications, officer standards of conduct and training, interaction with other law enforcement agencies, interaction with mentally impaired individuals, traffic control, compliance with state and federal mandates, and other subjects as may be determined by the Chief of Police. The handbook or manual will address communication and cooperation between the police department and Collin College campus administrators with authority for the administration of student discipline.

The Chief of Police may promulgate oral and written orders, commands, directives, and verbal instructions that are not inconsistent with the law, Board policy, or orders and instructions from the District President or designee.

Security Authority and Powers

While within the jurisdiction set out in this policy, peace officers employed and commissioned by the College District will have all the powers, privileges, and immunities of peace officers. Subject to limitations in law, College District peace officers will have the authority to:

1. Protect the safety and welfare of any person in the jurisdiction of the College District and protect the property of the College District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, College District peace officers may serve

search warrants in connection with College District-related investigations in compliance with the Texas Code of Criminal Procedure.

3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce College District policies, rules, and regulations on College District property or at College District functions.
6. Investigate violations of College District policies, rules, and regulations as requested by the District President or designee and participate in hearings concerning alleged violations.
7. Carry weapons as directed by the Chief of Police and approved by the District President.
8. Carry out all other duties as directed by the Chief of Police or District President.

**Limitations on
Outside Employment**

No officer commissioned under this policy will provide law enforcement or security services for an outside employer without prior written approval from the Chief of Police.

[See DBF(LOCAL) for additional requirements related to non-school employment.]

**Relationship with
Outside Agencies**

The College District's police department and the law enforcement agencies with which it has overlapping jurisdiction will enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The Chief of Police and the District President or designee will review the memorandum of understanding at least once every year. The memorandum of understanding will be approved by the Board.

Use of Force

The use of force, including deadly force, will be authorized only when reasonable and necessary, as outlined in the department regulations manual.

Guiding Principles

The use of force by police officers is a matter of critical concern to the Board, the public, and the law enforcement community. The Board recognizes and respects the value of all human life and dignity without prejudice to anyone. Vesting officers with the authority

to use reasonable force and to protect the public welfare requires monitoring, evaluation, and a careful balancing of all interests.

Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their duties. Officers must have an understanding of, and true appreciation for, their authority and limitations. This is especially true with respect to overcoming resistance while engaged in the performance of law enforcement duties.

Duty to Intervene
and Report

Any College police officer present and observing another officer using force that is clearly beyond that which is objectively reasonable under the circumstances will, when in a position to do so, intercede to prevent the use of unreasonable force. An officer who observes another employee use force that exceeds the degree of force permitted by law will promptly report these observations to a supervisor.

Standards for Using
Force

Officers will use only that amount of force that reasonably appears necessary given the facts and circumstances perceived by the officers at the time of the event to accomplish a legitimate law enforcement purpose.

An officer may use reasonable force to effect an arrest, search, prevent escape, or overcome resistance. If it is not reasonably apparent to the person being arrested, or it is not reasonably impracticable to do so, officers should make clear their intent to arrest or search the person and identify themselves as peace officers before using force.

When determining whether to apply force and evaluating whether an officer has used reasonable force, officers will take the following factors into consideration, as time and circumstances permit.

These factors include, but are not limited to:

1. Immediacy and severity of the threat to officers or others;
2. The conduct of the individual being confronted as reasonably perceived by the officer at the time;
3. The officer's personal circumstances (e.g., age, size, relative strength, prior training and skill level, injuries sustained, level of exhaustion or fatigue, the number of other officers available);
4. The effect of drugs or alcohol on the subject;
5. The subject's mental state or capacity;
6. Proximity of weapons or dangerous improvised devices;

7. The degree to which the subject has been effectively restrained and his or her ability to resist despite being restrained;
8. The availability of other options and their possible effectiveness;
9. Nature of the offense or reason for contact with the individual;
10. Likelihood of injury to officers, suspects, and others;
11. Whether the person appears to be resisting, attempting to evade arrest by flight, or is attacking the officer;
12. The risk and reasonably foreseeable consequences of escape;
13. The apparent need for immediate control of the subject or a prompt resolution of the situation;
14. Whether the conduct of the individual being confronted reasonably appears to pose an imminent threat to the officer or others or whether the risk of imminent threat has subsided;
15. Prior contacts with the subject or awareness of any propensity for violence; or
16. Any other exigent circumstances.

Use of deadly force is justified only in the following circumstances:

1. An officer may use deadly force to protect himself or herself or other persons from what the officer reasonably believes would be an imminent threat of death or serious bodily injury.
2. An officer may use deadly force to stop a fleeing subject when the officer has probable cause to believe that the person has committed, or intends to commit, a felony involving the infliction or threatened infliction of serious bodily injury or death, and the officer reasonably believes that there is an imminent risk of serious bodily injury or death to any other person if the subject is not immediately apprehended.

By Drone

Reporting and
Analysis

The College District will not use force by means of a drone.

Officers are discouraged from discharging a firearm at a moving vehicle. An officer may discharge a firearm at a moving vehicle only when there is an imminent threat of death or serious bodily injury, and the officer reasonably believes that use of deadly force is necessary to defend the life of the officer or any other person. Any use of force by a College police officer will be documented promptly, completely, and accurately in an appropriate report, and a copy will

be sent to the District President. To collect data for purposes of training, resource allocation, analysis, policy development, and related purposes, the Chief of Police or designee may require the completion of additional report forms, as specified in department procedure or law. The Chief of Police will objectively evaluate the use of force by the department's officers to ensure that their authority is used lawfully, appropriately, and consistently with training and policy.

Annual Report

Each year, the Chief of Police or designee will submit to the District President a written report summarizing and analyzing the use of force incidents in the preceding year that resulted in death, visible injury, or unconsciousness; that would lead a reasonable officer to conclude that the individual may have experienced more than momentary discomfort; that used methods of restraint other than handcuffs or approved devices; that involved individuals who were struck or kicked; or that involved claims by individuals that the officer used excessive force or caused injury. The District President or designee will evaluate the need for additional training or policy modifications.

Training

In addition to initial and supplementary training on use of force, all College police officers will participate no less than annually in regular and periodic department training addressing this policy and protecting the public.

**Emergency Driving
in Pursuit and Non-
Pursuit Situations**

Vehicle pursuits expose innocent citizens, law enforcement officers, and fleeing violators to the risk of serious injury or death. The College District's police officers will make every reasonable effort to apprehend a fleeing suspect and to respond to emergency calls quickly and safely. The pursuit or call response should never be carried to such an extent as to endanger the lives or property of innocent users of the street, the highway, the violator, or the officer.

Emergency, non-pursuit driving is the operation of an authorized emergency vehicle with emergency lights and sirens in operation by a police officer in response to a life-threatening or a violent crime in progress, using due regard for the safety of others.

Emergency driving in a pursuit situation is an active attempt by a police officer, operating an emergency vehicle and utilizing simultaneously all emergency equipment, to apprehend one or more occupants of another moving vehicle and the driver of the fleeing vehicle is aware of that attempt and is resisting apprehension. Officers' conduct during the course of a pursuit must be objectively reasonable; that is, what a reasonable officer would do under the circumstances.

Emergency Driving
in General

The operation of a Collin College police vehicle, when utilized as an authorized emergency vehicle, is governed by the Texas Transportation Code Chapter 546. College police officers may operate College police vehicles as emergency vehicles in compliance with this policy in non-pursuit and pursuit emergency situations. When operating a department vehicle as an authorized emergency vehicle, the officer will immediately activate all emergency lights and sirens and will immediately notify the dispatcher. Officers will not operate a police vehicle in emergency status if it is occupied by any passenger other than another police officer.

Unmarked vehicles and police vehicles and College-owned vehicles without emergency lights and sirens will not be operated as emergency vehicles.

Non-Pursuit
Situations

Emergency responses will be made only when the incident involves a life-threatening situation or a violent crime in progress. Emergency responses must be approved by a supervisor. When deciding to initiate or continue driving under emergency conditions, officers will consider such factors as traffic volume, time of day, weather conditions, and potential hazard or liability to themselves and the public. Officers will have sufficient information to justify the decision to drive under emergency situations. Officers responding to a call from another officer needing assistance will remember that one must arrive at the scene safely in order to be of assistance.

Pursuit Situations

Probable cause must exist for the belief that a felony offense has been committed and failure to apprehend a suspect immediately may result in loss of life or serious bodily injury to another. A crime against property, by itself, will not justify pursuit.

Pursuits will be utilized only in instances necessary to pursue suspected perpetrators of felony crimes, which occurred on property owned, operated, or controlled by the College District. No pursuit will be initiated or continued on or off property owned, operated, or controlled by the College District by any officer unless a supervisor approves such pursuit. The supervisor will control the pursuit and have the authority to terminate the pursuit at any time. Supervisors should be within radio contact at all times and continually assess the advisability of commencing and continuing the pursuit. The supervisor will determine whether a back-up police vehicle is necessary and appropriate. The supervisor will notify other jurisdictions if the pursuit is likely to enter or cross into another jurisdiction.

The pursuing officer will consider the following factors before initiating a pursuit:

1. Nature of the offense;

2. The importance of protecting the public and balancing the known or reasonably suspected offense and the apparent need for immediate capture against the risks to officers, innocent motorists, and others;
3. Performance capabilities of the pursuit vehicle;
4. Vehicle speeds, road, traffic, and pedestrian conditions that unreasonably increase the danger of the pursuit when weighed against the risks resulting from the suspect's escape;
5. Weather and environmental factors such as rain, fog, ice, snow, or darkness that could substantially increase the danger of pursuit;
6. Age of offender, whether the identity is known, and whether there is comparatively minimal risk in allowing the suspect to be apprehended at a later time;
7. Officer's familiarity of area and his or her ability to accurately describe location and direction of travel;
8. Safety of the public in the area of the pursuit, including the type of area, time of day, the amount of vehicular and pedestrian traffic (e.g., school zones) and the speed of the pursuit relative to these factors; and
9. Availability of other resources and back-up assistance.

When the suspect's identity has been established at a point where later apprehension can be accomplished, and there is no logical need for immediate apprehension, the pursuit will be terminated.

Officers should not continue an emergency response or pursuit when conditions escalate to a degree that places the safety of the officers or others in an unacceptable level of jeopardy. All officers involved in vehicular pursuits will be held accountable for the continuation of a pursuit when traffic hazards and other circumstances indicate, by danger level, that it should have been discontinued.

Officers will not use their vehicle as a ramming device, to box in or surround a suspect vehicle, to overtake or force a suspect vehicle off the roadway, or to create roadblocks.

Pursuits Initiated by
Other Law
Enforcement
Agencies

College police officers will discontinue the pursuit when another agency has assumed the pursuit, unless continued assistance of the Collin College Police Department is requested by the agency assuming the pursuit.

	<p>When a pursuit begins within another agency's jurisdiction and passes or ends within the College District's primary geographical jurisdiction, the originating agency will have arrest responsibility.</p>
<p>Reporting and Analysis</p>	<p>After a pursuit, the pursuing officer and supervisor monitoring the pursuit will each prepare a written report detailing the factual circumstances surrounding the pursuit. The report will be evaluated by the Chief of Police or his or her designee to ensure compliance with this policy and other department procedures. Each year, the Chief of Police will submit to the District President or designee a report summarizing and analyzing the pursuits taken in the previous year. The District President or designee will evaluate the need for additional training or policy modifications.</p>
<p>Training</p>	<p>In addition to initial and supplementary training on pursuits, all police officers of the department will participate no less than annually in regular and periodic department training addressing this policy and the importance of vehicle safety and protecting the public.</p>
<p>Video Monitoring</p>	<p>Video equipment will be used on a College District police car for safety purposes whenever the flashing lights on a car are in use.</p>
<p>Access to Recordings</p>	<p>Recordings will be considered law enforcement records, will remain in the custody of the Chief of Police, and will be maintained as required by the department regulations manual and in accordance with applicable law. An original complete copy of all dash cam and body camera recordings will be archived by the Information Technology Department in accordance with records retention guidelines. [See CR(LOCAL) for additional information]</p>
<p>Training</p>	<p>All College District officers will receive at least the minimum amount of education and training as required by law.</p>
<p><u>Peace Officer Leave</u></p>	<p><u>For provisions regarding mental health leave and quarantine leave for peace officers, see DEC.</u></p>
<p>Racial Profiling</p>	<p>Officers will actively enforce state and federal laws in a responsible and professional manner, without regard to race, ethnicity, or national origin. Officers are prohibited from engaging in bias-based profiling when making traffic stops, field interview stops, or initiating asset seizure and forfeiture efforts. This policy is applicable to all persons, whether drivers, passengers, or pedestrians. Officers will conduct themselves in a dignified and respectful manner at all times when dealing with the public. Two of the fundamental rights guaranteed by the United States and Texas constitutions are equal protection under the law and freedom from unreasonable searches and seizures by governmental agents. The right of all persons to be treated equally and to be free from unreasonable searches and</p>

seizures must be respected. Bias-based profiling is an unacceptable patrol tactic and will not be condoned.

The District President or designee will provide a complaint process so that students, employees, and other citizens may report violations of this policy. The District President or designee will provide public education regarding the complaint process in the form of bulletin board notices, website postings, student handbook notices, public presentations, and/or other forms of communication designed to promote public awareness.

The Chief of Police will disseminate written regulations to all members of the police department that strictly prohibit racial profiling; define acts constituting racial profiling; describe the complaint process by which an individual may file a complaint if the individual believes that he or she has been subjected to racial profiling; and require appropriate corrective action to be taken against a peace officer who, after an investigation, is shown to have engaged in racial profiling in violation of this policy. The written regulations will comply with state law requirements regarding the collection of data regarding arrests and the annual reporting to TCOLE and the Board regarding the data.

The Chief of Police or designee will provide periodic training regarding this policy and the department's procedures regarding racial profiling.

Complaints

Complaints against police officers must be in writing and signed by the person making the complaint. A copy of the complaint will be given to the officer within a reasonable time after it is filed [see Complaint Against Peace Officer at CHA(LEGAL)], and no disciplinary action will be taken against the officer as a result of the complaint unless a copy is given to the officer and the matter has been investigated. A signed letter from a supervisor or other employee with knowledge of the facts may fulfill the requirements of a complaint.

Complaints involving allegations of misuse of force, brutality, felony misconduct, misdemeanors involving moral turpitude, corruption, or police conduct involving serious injury or death will be investigated by an impartial supervisor who did not have involvement in the underlying matter. However, the District President or designee, in his or her sole discretion, may appoint an investigator outside the department when circumstances warrant such action.

Grievances and concerns by police department employees concerning wages, promotions, hours of work, working conditions, workplace conflict, discrimination, performance evaluations, assignments, reprimands, or disciplinary action will be processed in

accordance with the Board's personnel policies located in DAA of the Board's policy manual.

Appeals regarding this complaint process will be filed in accordance with DGBA, FLD, or GB, as appropriate.

Complaints against the Chief of Police will be submitted to the District President or designee who will appoint an appropriate investigator.

**Assistance in
College Hearings**

As employees of the College, the College's police officers have a duty to assist the College administration in College disciplinary hearings or other College hearings when the officer has information pertinent to the hearing, regardless of whether the hearing involves criminal or noncriminal charges and regardless of whether criminal charges are pending. Officers may be called to provide expertise, information, records, or testimony that may be pertinent to the matter pending. In extenuating circumstances, the District President or his or her designee may excuse an officer's participation.

**School Marshal
Program**

Purpose and
Responsibilities

The sole purpose of a school marshal is to prevent the act of murder or serious bodily injury on the College's premises, acting only within the authority granted in this policy and applicable law.

A school marshal may only act as necessary to prevent or abate the commission of an offense that threatens serious bodily injury or death of students, faculty, staff, or visitors on school premises.

A school marshal may not issue a traffic citation.

Appointment

An individual who is employed by the College District and is interested in serving as a school marshal will express such interest by completing a designated application form available in the District President's Office.

In addition to holding a current and valid License to Carry (LTC), to be eligible for appointment as a school marshal at the College, an applicant must:

1. Successfully complete all prerequisite commission training;
2. Pass the state licensing exam;
3. Be currently employed by the College District;
4. Be appointed by the Board; and
5. Meet all statutory requirements and TCOLE requirements, including psychological fitness established through a psychological examination.

To be eligible for an appointment, an employee must also meet all additional requirements as outlined in Occupations Code 1701.260 and 37 Administrative Code 227.3.

The College District is not obligated to appoint any individual as a school marshal, and the selection or removal of a school marshal will be at the sole discretion of the College District, subject to applicable laws. An applicant who is appointed as a school marshal must continue to meet all relevant statutory, commission, and College District requirements at all times.

Once appointed, a school marshal will:

1. Immediately report to the TCOLE and the College through the Chief of Police, any circumstance which would render him or her unqualified and unauthorized to act as a school marshal by virtue of his or her employment with the College, failure to meet the standards of the commission, another state agency, or under law;
2. Immediately report to the TCOLE any violation of applicable commission standards, including any discharge of a firearm carried under the authorization of this chapter outside of the training environment on College premises; and
3. Comply with all requirements under law, including Texas Higher Education Code Section 51.220.

Possession and Use of Handgun

Individuals appointed as school marshals are authorized to carry or possess a handgun on the physical premises of the College and access such handgun only under circumstances that would justify the use of deadly force under Section 9.32 or 9.33, Penal Code and subject to the requirements found in "Use of Force" outlined herein and in the police department operating procedures, insofar as the Use of Force guidelines and police department procedures are more restrictive.

Individuals appointed as school marshals may only possess or carry the handgun in a concealed manner; however, if the primary duty of the school marshal involves regular, direct contact with students, the marshal may not carry a concealed handgun but may possess a handgun on the physical premises of a public junior college campus in a locked and secured safe within the marshal's immediate reach or on their person when conducting the marshal's primary duty.

School marshals will be designated as school marshals only for specific campuses, and such designation will be made by the Board in closed Executive Session.

SITE MANAGEMENT
SECURITY

CHA
(LOCAL)

Training	Training is required on an annual basis that meets or exceeds the state's training requirements for school marshals. Training will be facilitated and monitored through the College's police department, as authorized by the Chief of Police.
Equipment	Appointed school marshals will carry their personal firearms and are responsible for maintaining them appropriately. Firearms and ammunition of school marshals must be approved by the Chief of Police or designee and are subject to periodic inspection by the Chief of Police or designee for safety purposes. The only ammunition a marshal may carry and use is frangible duty ammunition approved by the TCOLE.
Renewal of Appointment	<p>An individual serving as an appointed school marshal is reviewed and considered for reappointment annually by the Chief of Police. Individuals recommended for appointment and renewal are then considered by the Board in closed Executive Session.</p> <p>Appointments may be withdrawn at any time for any reason or no reason by action of the Board in its sole discretion taken in executive session, without the right to appeal.</p> <p>If a school marshal's status becomes inactive for a reason spelled out in Texas Higher Education Code Section 51.220(g) or other law, that school marshal will cease being a marshal for the College and will notify the Chief of Police immediately of the change in status.</p>
Confidentiality	<p>Except as provided in Section 1701.260(j) of the Texas Occupations Code, the identity of a school marshal is confidential. The identity of a school marshal will not be disclosed by the College District in response to a request under the Texas Public Information Act.</p> <p>However, if the College District receives an inquiry in writing from a parent or guardian of a student enrolled at the College District, the Board will provide the parent or guardian written notice indicating whether any employee of the public junior college is currently appointed as a school marshal. Such notice will not disclose any information confidential under this section, including the identity of any particular school marshal.</p>

**Concealed Carry
Law and Other
General Provisions**

The purpose of this policy is to implement rules in compliance with Texas Government Code, Section 411.2031, Carrying of Handguns by License Holders on Certain Campuses, at Collin County Community College effective August 1, 2017, and to outline prohibited firearms and weapons on all College District campuses.

Firearms / Handguns

The College District prohibits the use, possession, or display of a firearm on College property or at a College-sponsored or -related activity in violation of the law or College policies and procedures, unless written authorization is granted in advance by the District President or designee.

Procedures

After consulting with students, staff, and faculty of Collin College regarding the nature of the student population, specific safety considerations, and the uniqueness of the Collin College environment, the District President has established the following rules regarding the carrying of concealed handguns by license holders on the campuses of Collin College:

1. Only individuals with a valid License to Carry a Handgun (LTC) issued by the Texas Department of Public Safety, under Texas Government Code Chapter 411, Subchapter H, as well as LTC licenses* from other states, the validity of which is recognized by the state of Texas, may carry a concealed handgun on or about their person on the property of the College.
*Validly-issued LTC licenses are collectively referred to hereinafter as "LTC."
2. Individuals who do not possess a valid LTC are prohibited from possessing a handgun on College campuses.
3. The College prohibits the use, possession, or display of any illegal knife, club, or prohibited weapons, as defined by the Texas Penal Code and described in CHF(LEGAL), on College property or at a College-sponsored or -related activity, unless written authorization is granted in advance by the District President or designee.
4. While on College campuses, it is the responsibility of the LTC holder to conceal the handgun so that it is not partially or wholly visible to another person.
5. While on a College campus, an LTC holder who is in possession of a handgun must keep that handgun on or about his or her person or in a locked vehicle, as permitted by law.
6. Other than a handgun owned by a qualified resident of Collin College student housing as defined herein, handguns may not be stored overnight on College campuses, unless in a locked, privately owned or leased motor vehicle as permitted by law.

7. Possession of a handgun on College property while intoxicated, under the influence of illegal drugs, or while taking prescription drugs that impair judgment or physical abilities is prohibited.
8. This policy applies to persons traveling in College-owned vehicles. However, the policies of the owner of the vehicle apply when private or commercial transportation is used for Collin College travel.
9. This policy applies to all students, staff, faculty, and visitors of the College, except for law enforcement officers licensed by a state of the United States or a federal agency and school marshals licensed by the State of Texas and appointed by the Collin College Board of Trustees.
10. Open carry of a handgun on a campus of the College is restricted to law enforcement officers licensed by a federal, state, or local law enforcement agency.
11. Students and employees of the College, with the exception of police officers employed by the College, will not inquire as to whether any person is carrying a concealed weapon or possesses an LTC.
12. The storage or transportation of a firearm or ammunition is allowed by College students, faculty, staff, and employees if the individual is authorized to such possession in a locked, privately owned or leased motor vehicle on those specific premises allowed by law and described in CHF(LEGAL).

On-Campus Student Housing

A resident with an LTC may only carry or store a concealed handgun in campus housing as established in this policy. Any time a handgun in a campus housing facility is not in the immediate care, custody, or control of the owner, that handgun must be stored in a locked, personal vehicle or within a locked gun safe in the resident's room. No gun storage will be provided by the College District. This policy applies to all residents as well as live-in staff in any campus facility designed for housing or overnight stay.

Residents

An LTC license holder who resides in campus housing in which all the residents of the unit are age 21 or older may carry a concealed handgun into campus housing and may store the weapon in his or her assigned residential room. An exception to the age 21 requirement is a person who is at least 18 years of age but not yet 21 years of age who:

1. Is a member or veteran of the United States armed forces, including a member or veteran of the reserves or national guard;

2. Was discharged under honorable conditions, if discharged from the United States armed forces, reserves, or national guard; and
3. Meets the other eligibility requirements for an LTC except for the minimum age required by federal law to purchase a handgun.

A resident who brings a concealed handgun into campus housing pursuant to this policy must carry the weapon on his or her person at all times or store it in his or her assigned room within a locked gun safe. [See Requirements for Proper Storage, below]

A resident may not intentionally or knowingly display a handgun in plain view of another person in campus housing except as necessary to properly store and secure the weapon within a gun safe in his or her assigned residential room.

A student who is assigned to a residential room in campus housing where a firearm is stored and is concerned about his or her wellbeing may request a transfer to another residential room through the regular housing process with no penalty.

Non-Residents

An LTC license holder who does not reside in campus housing may carry a concealed handgun into campus housing. The handgun must be carried on or about the non-resident's person at all times and may not be stored in a campus housing room.

Responsible for
Personal Injury or
Damage

A resident or non-resident whose possession, use, or storage of a handgun results in personal injury or property damage is personally liable for the injury or damage.

Requirements for
Proper Storage

When not carried on or about a person, handguns must be in a locked personal vehicle or a locked gun safe that meets the College District's following requirements:

1. Be large enough to fully contain the firearm(s) placed in it and provide for secure storage;
2. Have exterior walls constructed of a minimum 16-gauge steel;
3. Have a high-strength locking system consisting of a mechanical or electronic combination or biometric lock, and not a key lock; and
4. Be certified and listed as meeting Underwriters Laboratories Residential Security Container standards by a Nationally Recognized Testing Laboratory (NRTL).

Compliance with storage and security requirements are part of the residence inspection process, as outlined in the Student Housing Residence Handbook.

**Other Weapons
and Devices
Prohibited**

All other weapons are strictly prohibited for students, staff, faculty, and visitors on College property or at any College-sponsored or -related activity, including, but not limited to, long guns, location-restricted knives, clubs, knuckles devices, firearm silencers, explosives, fireworks of any kind, incendiary devices, instruments designed to expel a projectile with the use of pressurized air, such as a BB gun, martial arts throwing stars, or any weapons described in CHF(LEGAL). An exception is authorized for the limited purpose of honor guards who carry ceremonial swords (e.g., Military Ball) at a Collin College-sponsored event. The possession or use of articles not generally considered to be weapons may be prohibited when the District President or designee determines that a danger exists for any student, College District employee, or College District property by virtue of possession or use.

Possession of other weapons on College campuses is grounds for immediate disciplinary action and possible prosecution for violations of state law.

**Exclusion
Zones**

Possession of a handgun is prohibited on Collin College campuses in the following locations by any person except law enforcement officers licensed by a state of the United States or a federal agency. These locations will be appropriately identified by signage as specified under Sections 30.06 and 30.07 of the Texas Penal Code:

1. Child-care facilities.
2. Polling locations.
3. In the room or rooms where a meeting of a governmental entity is held, and if the meeting is an open meeting subject to Chapter 551, Government Code, and notice as required by that chapter is provided.
4. High-hazard laboratories and health science education facilities where the presence of high-hazard materials or operations creates a significant risk of catastrophic harm due to a negligent discharge.
5. Designated meeting room(s) at each campus in Student and Enrollment Services that can be used, as needed, for disciplinary meetings or counseling meetings.
6. Facilities where professional, high school, college sporting, or interscholastic events are in progress as prohibited by Texas Penal Code, Section 46.035(b)(2).

SITE MANAGEMENT
WEAPONS

CHF
(LOCAL)

7. Locker and dressing rooms where individuals change clothes, including those at athletic, theatre, and health science education facilities.
8. Any location or facility of Collin College, as directed or approved by the District President as necessary for campus safety, where effective notice on a temporary basis pursuant to Sections 30.06 and 30.07, Texas Penal Code, has been given by the required signage. An example might include a College facility where alcohol is being served for a special event.
9. A violation of these specific prohibitions is considered an offense under Section 46.035(a-3), Texas Penal Code.

Violations

Violations of this policy should be reported immediately to the Collin College Police Department at (972) 578-5555. Such violations may result in disciplinary action by Collin College up to and including criminal prosecution for violation of the Texas Penal Code.

Employees and students found to be in violation of this policy will be subject to disciplinary action. [See DH, FM, and FMA]

Reporting

Not later than September 1 of even-numbered years, Collin College will submit a report to the Texas State Legislature and to the standing committees of the legislature with jurisdiction over the implementation and continuation of Section 411.2031, Texas Government Code that:

1. Describes the Collin College rules, regulations, or other provisions regarding the carrying of concealed handguns on the campuses of Collin College; and
2. Explains the reasons the institution has established these provisions.

Safety Committee

The District President will appoint a standing committee, the Collin College Safety Committee that is chaired by the Executive Vice President and includes representatives from the administration, faculty, staff, and student government. The committee will be charged with meeting as needed, but at least once each fall and spring semester to review the College's policy, any new legislation and legal decisions relating to this issue, and the effectiveness of the implementation of the College's policy. Advisory notes and recommendations from the committee will be forwarded for review and consideration by the Executive Leadership Team, District President, and Board, as necessary.

Note: For College District contribution to employee insurance during leave, see CKD(LOCAL). For additional provisions addressing the Family and Medical Leave Act (FMLA), see DECA(LEGAL).

Leave Administration

The District President or designee will develop procedures associated with employee leaves and absences and ensure the procedures are used to implement the provisions of this policy.

Comprehensive Leave Program

The Board provides a comprehensive program of leave benefits for full-time employees of the College District.

Accrual of Leave

Leave hours accrue on the last day of each month. An employee who is in a paid status (at work or on paid leave) on the last day of the month earns leave hours for that month.

Reporting Absences

Employee absences are reported through a time and attendance reporting system. Supervisors ensure appropriate documentation and use of leave and take action, as needed, if an employee does not accurately report his or her absences. [See DMAA(LOCAL)]

Family and Medical Leave

For purposes of the Family and Medical Leave Act (FMLA), the following eligible conditions apply:

1. For the birth of a son or daughter, and to care for the newborn child;
2. For placement with the employee of a son or daughter for adoption or foster care [For the rules regarding leave for "adoption" and "foster care," see 29 C.F.R. 825.121];
3. To care for the employee's spouse, son, daughter, or parent with a serious health condition;
4. Because of a serious health condition that makes the employee unable to perform the functions of the employee's job;
5. Because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a military member on covered active duty (or has been notified of an impending call or order to covered active duty status); and
6. To care for a covered service member with a serious injury or illness incurred in the line of duty if the employee is the spouse, son, daughter, parent, or next of kin of the covered service member.

Immediate Family

For purposes of this policy, "immediate family" is defined as a dependent son or daughter, including a biological, adopted, or foster child; a stepchild; a legal ward, or a child for whom the employee

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

stands *in loco parentis* who is under the age of 18, or someone 18 years or older who is incapable of self-care because of a mental or physical disability; and a spouse.

Family Emergency

The term “family emergency” will be limited to disasters and life-threatening situations involving the employee or a member of the employee’s immediate family.

Leave Day

A “leave day” for purposes of earning, use, or recording of leave will mean the number of hours per day equivalent to the employee’s usual assignment.

Academic Year

An “academic year” as used in this policy will mean the term of the employee’s assignment during the College District’s Academic Calendar adopted by the Board each year. For purposes of an employee’s entitlement to FMLA leave, the 12-month period will be measured forward from the date an individual employee’s first FMLA leave begins, regardless of the academic year.

Catastrophic Illness or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee’s immediate family. A catastrophic illness or injury is one that is expected to incapacitate the employee for an extended period of time (usually longer than five days) and that requires inpatient care in a hospital, hospice, or residential medical facility, or a regimen of continuing treatment of the employee by a health-care provider that requires absences from work for treatment. Catastrophic leave is only available for those employees who have exhausted all leave time earned by those employees. Such conditions typically require prolonged inpatient hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth will be considered catastrophic if they meet the requirements of this paragraph. The College District may require a second or third medical opinion, at its cost, to confirm that the illness or injury qualifies for catastrophic leave.

Earning Leave

An employee will not earn any form of paid leave when the employee is in unpaid status. An employee using full or proportionate paid leave will be considered to be in paid status.

Deductions

Leave Without Pay

The College District will not approve paid leave for more leave days than have been carried over from prior years plus leave currently available. Any unapproved absences or absences beyond available paid leave will result in deductions from the employee’s pay. An employee’s final paycheck will be reduced for paid leave the employee used, but had not earned, as of the date of separation.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Leave Proration Paid leave will be prorated based on the actual time employed within an academic year.

Medical Certification An employee will submit medical certification of the need for leave if:

1. The employee is absent more than three consecutive work-days because of personal illness or illness in the immediate family; or
2. The College District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or District President; or
3. The employee requests FMLA leave for the employee's serious health condition; for a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification will be made by a healthcare provider as defined by the FMLA. [See DECA(LEGAL)]

Order of Use For leave approved under this policy, the College District adopts the following order of use:

Earned compensatory time will be used before any available paid leave. [See DEA]

Use of leave under the sick leave bank will be permitted only after all available local or other leave has been exhausted.

When an employee is approved for FMLA leave, the College District will require the employee to use available paid leave, including, but not limited to, sick time, vacation time, or compensatory time.

Sick Leave Each full-time employee will earn eight hours of paid sick leave per month in accordance with administrative procedures.

Sick leave will accumulate to a maximum of 720 hours.

Sick leave will only be used after any applicable compensatory time has been exhausted for the following:

1. Illness of the employee.
2. Illness of a member of the employee's immediate family [see Immediate Family, above].
3. Up to three days (24 hours) of accrued sick leave each fiscal year for medical or dental appointments or to help care for an extended family member who is ill. Extended family members

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

include parents, grandparents, adult children, grandchildren, siblings and in-laws, and step and foster relationships of the preceding.

4. Family emergency.
5. Birth or placement of a child when taken within the first year after the child's birth, adoption, or foster placement.
6. Contribution to the sick leave bank.

**Sick Leave for
Adjunct Faculty**

The College District will offer paid sick leave to adjunct faculty members under this policy to provide pay continuity as a result of illness-related absences of the adjunct faculty member.

Adjunct faculty are eligible to receive the equivalent of one week, as defined below, of paid sick leave per course each semester they are employed. Adjunct faculty members who have been diagnosed with an illness that requires quarantine are eligible for one additional week of paid leave under this policy. For purposes of this policy, the phrase "equivalent of one week" is defined as 1/16th of the total course contact hours, e.g., three of 48 contact hours or four of 60 contact hours, etc., irrespective of the period of time over which the course is scheduled. Paid sick leave for adjunct faculty members is granted on a per-semester basis and does not accrue.

Sick Leave Bank

The College District will establish a sick leave bank to which all full-time employees may contribute up to 24 hours of earned but unused sick leave per year.

A full-time employee may request leave from the bank if the employee experiences a catastrophic illness or injury as defined in this policy and has exhausted all paid leave and any applicable compensatory time.

If the employee is unable to request leave from the sick leave bank, a member of the employee's family or the employee's supervisor may submit the request.

Eligibility

Only full-time benefits-eligible employees may apply for use of the sick leave bank.

Eligible employees may only draw from the sick leave bank for a single diagnosis code for a period not to exceed the maximum allowable hours consistent with plan operating procedures.

The District President or designee will develop procedures for the operation of the sick leave bank that address the following:

1. Procedures to request leave from the sick leave bank;

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

2. The maximum number of days per academic year a member employee may receive from the sick leave bank;
3. The administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and
4. Other procedures deemed necessary for the operation of the sick leave bank.

Appeal

An employee may appeal a decision regarding the sick leave bank in accordance with DGBA(LOCAL).

Mental Health Leave for Peace Officers

A College District peace officer who experiences a traumatic event in the scope of employment will be granted a maximum of three days of mental health leave per traumatic event. Such leave will be provided in accordance with administrative regulations and will not be deducted from the employee's pay or leave balance.

The District President will develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which a peace officer may use mental health leave;
2. Procedures for requesting mental health leave and maintaining the anonymity of the requester;
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

Quarantine Leave for Peace Officers and Emergency Medical Technicians

A College District peace officer or an emergency medical technician on staff will be granted quarantine leave when ordered by the local health authority or the person's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave will be provided in accordance with administrative regulations and will not be deducted from the employee's pay or leave balance.

The District President will develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;
2. Reimbursement for reasonable costs related to the quarantine; and

3. Other procedures deemed necessary for administering this provision.

Family and Medical Leave

Twelve-Month Period	For purposes of an employee's entitlement to FMLA leave, the 12-month period will be measured forward from the date an individual employee's first FMLA leave begins.
Combined Leave for Spouses	When both spouses are employed by the College District, the College District provides a combined total of 12 weeks (in any combination) of FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition. The College District will limit military caregiver leave to a combined total of 26 weeks.
Intermittent or Reduced Schedule Leave	The College District will permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.
Certification of Leave	When an employee requests leave, the employee will provide certification, in accordance with FMLA regulations, of the need for leave.
Fitness-For-Duty Certification	In accordance with administrative procedures, when an employee takes FMLA leave due to the employee's own serious health condition, the employee will provide, before resuming work, a fitness-for-duty certification. If the College District will require certification of the employee's ability to perform essential job functions, the College District will provide a list of essential job functions to the employee.
Failure to Return	If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the College District may require reimbursement of premiums paid by the College District during the leave.

Outside Employment While on Leave

The College District prohibits employees from engaging in any employment with another employer, supplemental employment, or providing non-employment services for compensation ("moonlighting") during any type of leave approved under this or any other Board policy, other than vacation leave. This prohibition does not apply to employees who have received written approval to engage in outside employment or employees engaged in military service while on approved military leave.

Parental Leave

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Each employee who has been employed in a benefits-eligible position for at least 12 months is eligible to use ten days of paid parental leave at the time of the birth or adoption of a child. Parental leave must be coordinated with the employee's concurrent leave under the FMLA and is available for use from the time of birth or placement of the child only. Parental leave must be used while the employee is on the related FMLA leave and does not accrue or remain available for use at a later date. Adjunct faculty, part-time employees, and employees on leave without pay status are not eligible for paid parental leave as outlined in this policy but may be eligible for unpaid FMLA leave.

Personal Leave

Each full-time employee will earn 24 hours of paid leave each fiscal year to conduct personal business in accordance with administrative procedures. Personal leave will be noncumulative.

Request for Personal Leave

The employee will submit a request for use of personal leave in advance in accordance with leave of absence procedures and guidelines. In deciding whether to approve or deny personal leave, the supervisor or designee will not seek or consider the reasons for which an employee requests to use leave. The supervisor or designee will, however, consider the effect of the employee's absence on the educational program or College District operations.

Vacation Leave

Each full-time, 12-month staff and administrative employee will earn paid vacation in accordance with the schedule published in administrative procedures.

Upon successful completion of the new employee 90-day (calendar day) probationary period, each eligible employee will receive vacation credit retroactive to the original service date, in accordance with the published vacation plan. Employees who terminate employment prior to completion of the new employee probationary period will have no accrued vacation credit.

Use of vacation leave will not exceed 15 consecutive workdays.

Carryover of earned but unused vacation hours will be permitted within the guidelines established by the District President or designee.

Payment of
Vacation Leave in
Lieu of Time Off

If sufficient funds are available in the Board-approved budget or from other appropriate funding sources, the District President may authorize a payment of up to 160 hours of an employee's earned but unused vacation leave hours. This payment would be in lieu of time off when an employee is not permitted or able to take requested vacation leave due to workload, special projects, or critical needs of the college, as designated by the District President.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

If sufficient funds are not available, the request must be submitted to the Board for consideration to allocate the needed funds from appropriate reserve accounts.

An annual report of any authorized payments to employees under this sub-section of the policy will be presented to the Board as an information item following the fiscal year end.

Payment of
Vacation Leave at
Termination

Employees beyond the initial 90-day probationary period, who terminate eligible employment with the College District, will be paid for the current fiscal year's earned but unused vacation hours and up to a maximum of 80 hours of earned but unused carryover vacation hours from prior fiscal years.

Request for
Vacation Leave

The employee will submit a request for use of vacation leave in advance in accordance with leave of absence procedures and guidelines. In deciding whether to approve or deny vacation leave, the supervisor or designee will consider the effect of the employee's absence on the educational program or College District operations.

Sabbatical Leave

Sabbatical leaves are available to provide College District employees with a significant opportunity for professional growth. Sabbatical leaves are granted based on a review and recommendation by the sabbatical committee in response to the published priorities for the year, with subsequent review, recommendation, and consideration by the executive vice president, District President, and the Board. Sabbatical leaves are not granted on the basis of seniority and are not an entitlement.

Sabbatical leave may be granted, upon application, for study, research, writing, field observations, or other suitable purposes such as completing a degree, improving skills, and maintaining currency in the employee's discipline or field or otherwise as specified in administrative procedures.

Eligible employees [see definition at DEC(LEGAL) Development Leaves of Absence] may apply for a sabbatical upon completion of five years of continuous full-time service. Six years of continuous full-time service must be completed before a sabbatical can commence.

The leave will be for one academic year at one-half of the faculty member's regular salary or for one-half academic year at full regular salary. Failure to return for all or part of the one-year period will make the person liable for the return of all, or part, of the sabbatical stipend in proportion to the percent of time not completed.

An otherwise eligible employee who has received a sabbatical leave within the past five years, whose position is funded by an external grant or contract, or who is in his or her last year of full-time

employment with the College District is ineligible for sabbatical leave.

The chief human resources officer and the chair of the sabbatical leave committee are available to answer questions concerning the sabbatical leave policy and procedures.

Bereavement Leave

A full-time benefits-eligible employee will be granted up to 40 hours of paid bereavement leave upon the death of an employee's spouse, child, parent, or other person who occupies a position of similar importance in the employee's family in accordance with procedures.

A full-time benefits-eligible employee will be granted up to 24 hours of paid bereavement leave upon the death of other family members of the employee to include siblings, grandparents, grandchildren, parents-in-law, and siblings-in-law, or other person who occupies a position of similar importance in the employee's family in accordance with administrative regulations, including an employee's step and foster relationships of the above.

Bereavement leave will be noncumulative.

Critical Illness Leave

Definition

"Critical illness" is defined as a life-threatening condition.

Benefit

A full-time employee will be granted up to 24 hours of paid critical illness leave for absences associated with the critical illness of an immediate family member or other family members of the employee to include siblings, grandparents, grandchildren, parents-in-law, and siblings-in-law, or other person who occupies a position of similar importance in the employee's family, in accordance with procedures.

Critical illness leave will be noncumulative.

Workers' Compensation

Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the College District's contribution to health insurance.

An absence due to a work-related injury or illness will be designated as FMLA leave.

No Paid Leave
Offset

The College District will not permit the option for paid leave offset in conjunction with workers' compensation income benefits.

**Extraordinary
Circumstances**

Up to 40 hours of leave without pay may be granted to an employee for extraordinary circumstances that cannot be addressed within the paid leave benefits provided by the College District, in

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

accordance with administrative procedures and guidelines for faculty and staff. An employee who has been employed more than 12 months may request leave without pay of up to 720 hours after he or she has exhausted all eligible leave, including paid, unpaid, and FMLA leave for his or her own serious health condition or that of an immediate family member, to include the spouse or dependent child(ren) of the employee. Upon return from the leave of absence, the employee will be eligible for the same or similar position, upon release from his or her physician, if applicable, consistent with the College District's procedures and guidelines for faculty and staff.

Employees not Eligible for FMLA Leave

A full-time employee who has not yet worked the required 12 months and 1250 hours to qualify for FMLA leave may take a maximum of 160 hours of leave without pay for his or her own serious health condition or for the serious health condition of the employee's spouse and dependent children of the employee.

Expiration of Available Leave and Attendance Policy

When an employee is close to using all earned paid and unpaid approved leave, the College District will send a letter to the employee at the home address on file explaining that his or her leave is almost exhausted and the notification requirements for returning to work. If the employee's absence is due to his or her own medical condition, the employee must present a written medical clearance form, a health-care professional who verifies the employee is able to perform the essential functions of his or her position, and a description of any requested job-related accommodations provided by the deadline to the College District.

[See DMAA]

If an employee is not medically released to return to work, with or without reasonable accommodations, when all available paid and unpaid leave has been exhausted, the employee's employment with the College District will end, absent a request by the employee for a reasonable accommodation. Communications with the employee will be consistent with administrative procedures and guidelines.

Voting in Public Elections

An employee is expected to vote before or after his or her scheduled working hours unless voting at a polling location on a College District campus. In the rare instance that this is not possible, the employee may request prior approval from his or her supervisor for time off, not to exceed two hours, to vote.

Court Appearances

Absences due to compliance with a valid subpoena for College District-related business or for jury duty will be fully compensated by the College District and will not be deducted from the employee's pay or leave balance.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Absences due to compliance with a valid subpoena for personal business will be deducted from the employee's personal leave or vacation leave or result in loss of pay at the employee's daily rate for each day of work missed.

**Other Absences and
Leave Without Pay**

Any other absences or granted leaves of absence will result in an appropriate deduction from pay or deduction from eligible leave balances, consistent with the College District's procedures and guidelines for faculty and staff.

Note: This policy addresses complaints of sex and gender discrimination, sexual or gender-based harassment, sexual violence, dating violence, domestic violence, stalking, and retaliation made by employees. For legally referenced material relating to this subject matter, see DAA(LEGAL). For sex discrimination, sexual harassment, sexual violence, dating violence, domestic violence, and retaliation targeting students, see FFDA. For other employee complaints not covered by Title VII or Title IX laws, see DIAB.

Definitions

Solely for purposes of this policy, the term “employee” includes former employees, applicants for employment, and unpaid interns.

Statement of Nondiscrimination

The College District prohibits discrimination, including harassment, against any employee on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

Discrimination

Discrimination against an employee is defined as conduct directed at an employee on the basis of sex or gender that adversely affects the employee’s employment.

Sexual Harassment

For purposes of this policy, sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. Submission to the conduct is either explicitly or implicitly a condition of an employee’s employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee;
2. It is based on unwelcome conduct that a reasonable person would determine is so severe, persistent, pervasive, and objectively offensive that it has the purpose or effect of unreasonably interfering with the employee’s work performance or creates an intimidating, threatening, hostile, or offensive work environment; or
3. Any instance of sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy Campus Crime Statistics Act (Clery Act), and dating violence, domestic violence, or stalking, as defined in the Violence Against Women Act (VAWA).

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because such misconduct is considered sufficiently serious to deprive a student of equal access.

Sexual Violence

Sexual violence is a form of sexual harassment. Sexual violence includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability. For purposes of this policy, consent is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. Consent is further defined by the consent guidelines in FFDA(LOCAL).

Examples

Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; offensive or derogatory language of a sexual nature directed at another person; and other sexually motivated conduct, communication, or contact. Examples may also include forms of dating violence, domestic violence, or stalking. Specific examples may be found in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

**Dating Violence,
Domestic Violence,
and Stalking**

For purposes of this policy, the terms "dating violence," "domestic violence," and "stalking" are incorporated into this policy as defined in FFDA(LOCAL).

Prohibited Conduct

In this policy, the term "prohibited conduct" includes dating violence, domestic violence, sexual violence, stalking, sex discrimination, sexual or gender-based harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

**Reporting
Procedures**

An employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts. The employee may report the alleged acts to his or her immediate supervisor.

Alternatively, the employee may report the alleged acts to one of the College District officials below or electronically through the College District's online complaint form located on its website.

An employee who experiences prohibited conduct has the right to report the incident to the College District and to receive a prompt and equitable resolution of the report.

For the purposes of this policy, “College District officials” are the Title IX coordinators listed below and the District President.

**College District’s
Mandatory Response
Obligations**

The College District will respond promptly to sexual harassment, as defined in this policy, in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of known circumstances, or as otherwise required by applicable Title IX regulations. The College District’s response obligations are listed in FFDA(LOCAL).

**Definition of College
District Officials**

Reports of discrimination based on sex, including sexual harassment as defined in this policy, may be directed to the Title IX coordinators. The College District designates the following persons to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Title IX Coordinator

Title IX Coordinator: Floyd Nickerson, Chief Human Resources Officer, Human Resources/Title IX Coordinator for Employees

Address: 3452 Spur 399, McKinney, TX 75069

Telephone: (972) 599-3159

Email: [Title IX Coordinator email¹](#)

Webpage: [Title IX/Sexual Misconduct webpage²](#)

Deputy Title IX
Coordinator for
Human Resources

Name: Tonya Jacobson

Position: Manager HR/Employee Relations

Address: 3452 Spur 399, McKinney, TX 75069

Telephone: (972) 758-3856

Email [Deputy Title IX Coordinator for Human Resources³](#)

**Alternative
Reporting
Procedures**

An employee will not be required to report prohibited conduct to the person alleged to have committed the prohibited conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinators, may be directed to the District President or designee.

A report under this policy against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.

Timely Reporting

Employee reports of prohibited conduct will be made immediately after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the College District’s ability to investigate and address the prohibited conduct.

**Consolidate Reports
and Other
Requirements**

When the allegations underlying two or more complaints arise out of the same facts or circumstances, the College District may also consolidate the complaints.

The College District will also provide other measures required by Title IX and applicable law, including, but not limited to, assistance by advisors, supportive measures, and notices to parties. Such requirements are described in detail in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Notice of Report

Any College District supervisor who receives a report of prohibited conduct will immediately notify the appropriate College District official listed above and take any other steps required by this policy.

**Investigation of the
Report**

The College District may request, but will not require, a written report or formal complaint as defined in FFDA(LOCAL). If a report is made orally, the College District official receiving the report will reduce the report to written form.

Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.

If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District official will refer the complaint for consideration under the appropriate policy. The College District official will also consider requests not to investigate made by a complainant and an informal resolution process as detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

If appropriate, the College District will promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. When appropriate, the supervisor will be involved in or informed of the investigation.

The investigation of prohibited conduct under this policy will be conducted in accordance with the investigation procedures and guidelines contained in FFDA(LOCAL). The College District may

dismiss complaints, as mandated or on a discretionary basis, under the procedures and guidelines listed in FFDA(LOCAL). Investigation and resolution procedures and guidelines are detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Concluding the Investigation and Hearing

Absent extenuating circumstances, the investigation and live hearing should be completed within 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.

The investigator will prepare a written report of the investigation. The written report will be prepared in accordance with the reporting procedures and guidelines contained in FFDA(LOCAL).

Hearings

Consistent with applicable Title IX regulations, the College District will provide for a live hearing of complaints arising under this policy. The live hearing will be conducted in accordance with the procedures and guidelines contained in FFDA(LOCAL) and detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

College District Action

If the results of an investigation and live hearing indicate that prohibited conduct occurred using a preponderance of the evidence standard (i.e., more likely than not to have occurred), the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

The College District may take action based on the results of an investigation and live hearing, even if the conduct did not rise to the level of prohibited or unlawful conduct.

Examples of disciplinary or corrective action:

Disciplinary or Corrective Action

1. Implementing the disciplinary measures described in DH and DM Board policies for employees, including but not limited to, coaching and counseling, written disciplinary action, unpaid administrative leave, and/or recommendation for termination;
2. Providing a training program for those involved in the complaint;
3. Permitting the victim or student engaged in the prohibited conduct to drop a course in which they both are enrolled without penalty;
4. Taking other actions allowed by Board policy.

Exception

The College District will minimize attempts to require a complainant to resolve the problem directly with the person who engaged in the harassment; however, if that is the most appropriate resolution

method, the College District will be involved in an appropriate manner.

Improper Conduct

If the Title IX decision-maker designated by the executive vice president or designee determines that improper conduct occurred that did not rise to the level of prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.

Confidentiality

To the greatest extent possible, the College District will respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Applicable federal Title IX regulations protect the privacy of a party's medical, psychological, and similar treatment records by stating that the College District cannot access or use such records unless the College District obtains the party's voluntary, written consent to do so.

Retaliation

The College District prohibits retaliation against an employee who makes a complaint alleging to have experienced prohibited conduct, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation, proceeding, or hearing under this policy. This prohibition does not apply to discipline of a person who perpetrated or assists in the perpetration of the prohibited conduct.

False Claims

An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding harassment or discrimination is subject to appropriate discipline. Charging an individual with a violation(s) for making a false claim, materially false statement, or refusing to cooperate during the course of an investigation regarding discrimination or harassment does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a false claim or a materially false statement.

Appeal

A party who is dissatisfied with the outcome of the investigation may appeal on the grounds listed in FFDA(LOCAL) through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees and GB(LOCAL) for community members]. Appeals under this policy will be submitted to the appeals officer or administrator designated by the College District. The applicable appeal deadlines and guidelines of DGBA(LOCAL) or GB(LOCAL) will be followed for appeals made under this policy.

Informal Resolution

After a formal complaint is filed, the College District may permit the voluntary use of an information resolution process at any time prior to a final determination. The parties must provide their voluntary consent in writing to participate in such a process. The informal resolution process will be handled in accordance with the procedures and guidelines contained in FFDA(LOCAL).

Informal resolution is prohibited in any case where a College District employee is accused of sexual harassment against a student.

The College District will not require the parties to waive their rights to a formal process and agree to information resolution as a condition of enrollment or employment.

The party may have a right to file a complaint with appropriate state or federal agencies.

Records Retention

Retention of records will be in accordance with the College District's records retention procedures. [See CIA]

Records of formal complaint resolutions and informal resolutions will be retained by the College District for a period of seven years. The College District will retain all materials used to train institutional participants in the various phases of the resolution process, including the Title IX coordinators and decision-makers. All materials utilized to train Title IX coordinators, investigators, hearing panel participants, and decision-makers will be made available in accordance with applicable federal Title IX regulation requirements.

In instances where the College District receives a report of sexual harassment, but a formal complaint is not filed, the institution will maintain a record of all actions taken, including supportive measures, for a period of seven years. In these instances, the College District will include a written rationale explaining why a formal complaint was not filed.

Access to Policy, Procedures, and Related Materials

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, will be distributed to applicants for employment and annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, related materials, and required training will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College

District's administrative offices and will be distributed to an employee who makes a report.

Mandatory Reporting under State Law for Incidents of Dating Violence, Sexual Violence, Sexual Harassment, and Stalking

In accordance with the Education Code Section 51.252, an employee who, in the course and scope of employment, witnesses or receives information regarding the occurrence of an incident that the employee reasonably believes constitutes sexual harassment as defined in this policy, and is alleged to have been committed by or against a person who was a student enrolled at or an employee of the College District at the time of the incident, will promptly report the incident to the College District's Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

An employee who is designated by the College District as a person with whom students may speak confidentially concerning sexual harassment as defined in this policy or who receives information regarding such an incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This requirement does not affect the employee's duty to report an incident under any other law.

Exceptions

An employee is not required to make a report concerning:

1. An incident in which the employee was a victim of dating violence, sexual assault, sexual harassment, or stalking; or
2. An incident in which the employee received information due to a disclosure made at a dating violence, sexual assault, sexual harassment, or stalking public awareness event sponsored by the College District or by a student organization affiliated with the College District.

Peace Officer

A College District peace officer who received information regarding the incident from an employee who chooses to complete a pseudonym form as described by law will only be required to disclose the type of incident reported and may not disclose the employee's name, phone number, address, or other information that may directly or indirectly reveal the employee's identity.

Anonymous Reports

In accordance with Education Code Section 51.9365, College District students and employees can report prohibited conduct anonymously as provided on the Dean of Students page on the College

District's website. However, the submission of an anonymous report may impair the College District's ability to investigate and address the prohibited conduct.

¹ Title IX Coordinator email: <mailto:fnickerson@collin.edu>

² Title IX/Sexual Misconduct webpage: <https://www.collin.edu/titleix>

³ Deputy Title IX Coordinator for Human Resources email: <mailto:tjacobson@collin.edu>

**Limitation on
Number of Dropped
Courses**

A College District student will not be permitted to drop more than six courses taken while enrolled at the College District or another public institution of higher education. For the limit to apply:

1. The student must be permitted to drop the course without receiving a grade or being penalized academically;
2. The student's transcript must indicate or will indicate the student was enrolled in the course; and
3. The student must not have dropped the course to withdraw from the College District.

**Exceptions for
Good Cause**

A student will be permitted to exceed the limit on the number of dropped courses for any of the following reasons:

1. A severe illness or other debilitating condition that affects the student's ability to satisfactorily complete a course;
2. The care of a sick, injured, or needy person if providing that care affects the student's ability to satisfactorily complete a course;
3. The death of a member of the student's family as defined by law;
4. The death of a person who has a sufficiently close relationship to the student as defined by law;
5. The student's active military duty service;
6. The active military service of a member of the student's family;
7. A change in the student's work schedule that is beyond the student's control and affects the student's ability to satisfactorily complete the course; ~~or~~
8. A disaster declared by the governor that prevents or limits in-person course attendance for a period that significantly affects the student's ability to participate in coursework; or
- ~~8-9.~~ Any other significant issue affecting the ability of the student to satisfactorily complete the course, as determined upon review by the College District registrar.

[For definitions of "student's family" and "a person who has a sufficiently close relationship to the student," see Definitions for Good Cause Exemption in ECC(LEGAL).]

INSTRUCTIONAL ARRANGEMENTS
COURSE LOAD AND SCHEDULES

ECC
(LOCAL)

Exception for
Reenrolled
Students

A qualifying reenrolled student may drop a seventh course in accordance with law.

Exception for
COVID-19
Pandemic

A course dropped by a student during the 2020 spring or summer semester or the 2020–21 academic year because of a bar or limit on in-person course attendance due to the COVID-19 pandemic may not be counted toward the limit on the number of dropped courses.

Procedures

The District President will develop procedures to implement this policy.

Note: This policy addresses complaints of dating violence, domestic violence, gender-based harassment, sex discrimination, sexual violence, sexual harassment, and stalking, targeting students participating in the College District's education program or activity. For legally referenced material relating to discrimination, harassment, and retaliation, see FA(LEGAL) and FFDB(LOCAL). For sex discrimination, sexual harassment, sexual violence, and retaliation targeting employees, see DIAA.

**Statement of
Nondiscrimination**

The College District prohibits discrimination, including harassment, against any student on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

**College District's
Education Program
or Activity**

The College District's education program or activity includes locations, events, or circumstances over which the institution exercises substantial control over both the respondent and the context in which the sexual harassment occurred. This policy applies to all of the College District's education programs and activities, whether such programs or activities occur on campus or off campus. The College District may address sexual harassment affecting its students that falls outside the jurisdiction of this policy in any manner it chooses, including, but not limited to, providing supportive measures or pursuing disciplinary action.

Sex Discrimination

Sex discrimination against a student is defined as conduct directed at a student on the basis of sex or gender that adversely affects the student.

**Sexual Harassment
By an Employee**

For purposes of this policy, sexual harassment of a student by a College District employee includes unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A College District employee causes the student to believe that the student must submit to the conduct in order to participate in a College District program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct (i.e., quid pro quo harassment);
2. It is based on unwelcome conduct that a reasonable person would determine is so severe, persistent, pervasive, and objectively offensive that it limits or denies the student's educational access and/or ability to participate in or benefit from the College District's educational program; or

3. Any instance of sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy Campus Crime Statistics Act (Clery Act), and dating violence, domestic violence, or stalking, as defined in the Violence Against Women Act (VAWA).

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because such misconduct is considered sufficiently serious to deprive a student of equal access.

By Others

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive, and objectively offensive that it limits or denies a student's ability to participate in or benefit from the College District's educational program. Physical contact not reasonably construed as sexual in nature is not sexual harassment.

Sexual Violence

Sexual violence is a form of sexual harassment. Sexual violence includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability.

College District's
Definition of
Consent to Sexual
Activity

For purposes of this policy, sexual activity requires consent, which is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. The following guidelines will be used to determine whether consent was obtained:

1. Consent to sexual activity can be communicated in a variety of ways, but one should not presume consent has been given in the absence of a clear, positive agreement.
2. Consent can only be accurately gauged through direct communication about the decision to engage in sexual activity. The absence of the word "no" or the like (e.g., "stop") does not imply consent.
3. Although consent can be nonverbal, verbal communication is the most reliable form of asking for and obtaining consent. Discussing desires, needs, and limitations with sexual partners provides a basis for positive sexual experiences shaped by mutual willingness and respect.

4. Presumptions based upon contextual factors (e.g., provocative clothing or dancing, etc.) are unwarranted, and should not be considered grounds for consent.
5. As defined in the State of Texas Penal Code 22.011 Sexual Assault, the age of sexual consent is 17. Therefore, consent cannot be obtained from someone who is under the age of 17, as that person is legally considered to be a minor.
6. Consent cannot be obtained from someone who is asleep, unconscious, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition (e.g., an intellectual or other disability). A person is mentally or physically incapacitated when that person lacks the ability to make or act on considered decisions to engage in sexual activity. Engaging in sexual activity with a person whom you know – or reasonably should know – to be incapacitated constitutes sexual violence.
7. Consent to some sexual acts does not constitute consent to other sexual acts.
8. Consent must be ongoing throughout a sexual encounter and can be revoked at any time. If you proceed despite your partner's verbal and/or nonverbal communication to stop, you have committed sexual violence.
9. Consent cannot be obtained by threat, coercion, or force. Agreement under such circumstances does not constitute consent.
10. A prior sexual encounter or pre-existing relationship does not indicate consent to current or future sexual activity.

Gender-Based Harassment

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, pervasive, and objectively offensive that the conduct limits or denies a student's ability to participate in or benefit from the College District's educational program.

Acts of gender-based harassment may also be considered sex discrimination or sexual harassment.

Examples

Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes,

name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property. Examples may also include forms of dating violence, domestic violence, or stalking. Specific examples may be found in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Dating Violence

The term "dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship will be determined based on a consideration of the following factors:

1. The length of the relationship;
2. The type of relationship; and
3. The frequency of interaction between the persons involved in the relationship.

(Office on Violence Against Women, United States Department of Justice: <https://www.justice.gov/ovw/dating-violence>)

Domestic Violence

The term "domestic violence" includes felony or misdemeanor crimes of violence committed by:

- A current or former spouse or intimate partner of the victim;
- A person with whom the victim shares a child in common;
- A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- Any other member of the victim's family as defined by state law;
- Any other current or former member of the victim's household as defined by state law;
- Any other person who acts against the victim in violation of the family violence laws of this state or the jurisdiction where the conduct occurs.

Stalking

The term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

For the purposes of this definition:

1. "Course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
2. "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim.

False Claims

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding dating violence, domestic violence, gender-based harassment, sex discrimination, sexual violence, sexual harassment, and/or stalking will be subject to appropriate disciplinary action.

Prohibited Conduct

In this policy, the term "prohibited conduct" includes dating violence, domestic violence, sexual or gender-based harassment, sex discrimination, sexual violence, stalking, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

**College District's
Mandatory Response
Obligations**

Deliberate
Indifference
Standard

The College District will respond promptly to sexual harassment, as defined in this policy, in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of known circumstances, or as otherwise required by applicable Title IX regulations. The College District's response obligations include, but are not limited to:

1. The College District must offer supportive measures to the person making the allegations (hereafter referred to as the "complainant").
2. The Title IX coordinator or designee must promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of supportive measures available with or without filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.
3. The College District must follow a grievance process that complies with applicable federal Title IX regulations before the imposition of any disciplinary sanctions (or other actions that are not supportive measures) against a respondent.
4. The College District must not restrict rights protected under the U.S. Constitution, including the First Amendment, Fifth Amendment, and Fourteenth Amendment, when complying with applicable federal Title IX regulations and this policy.

5. Under applicable federal Title IX regulations, the College District is required to investigate allegations of prohibited conduct as defined in this policy in any formal complaint, which can be filed by a complainant or submitted by a Title IX coordinator.
6. The federal Title IX regulations affirm that a complainant's wishes with respect to whether the institution investigates the complaint should be respected, unless the Title IX coordinator determines that submitting a formal complaint to initiate an investigation against the wishes of the complainant is not clearly unreasonable in light of the known circumstances.
7. The College District will dismiss the allegations in a formal complaint if such allegations do not meet the definitions of prohibited conduct outlined in this policy or did not occur in the institution's education program or activity. However, the College District may still address the allegations in any manner it deems appropriate (e.g., general investigation for violation of the Student Code of Conduct in the Student Handbook).

Definitions

When responding to prohibited conduct, applicable federal Title IX regulations provide clear definitions of a "complainant," "respondent," "formal complaint," and "supportive measures" so that recipients, students, and employees clearly understand how the College District must respond to incidents of prohibited conduct in a way that supports the alleged victim and treats both parties fairly. The College District adopts those definitions as outlined in applicable federal Title IX regulations which are listed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Formal Complaint

In accordance with applicable federal Title IX regulations, a "formal complaint" is a document filed by a complainant or submitted by the Title IX coordinator that alleges prohibited conduct against a respondent and requests that the College District investigate the allegation of prohibited conduct, and meets the following requirements:

1. At the time of filing a formal complaint, the complainant must be participating in or attempting to participate in a College District education program or activity as defined in this policy.
2. A formal complaint may be filed with the Title IX coordinator in person, by mail, or by email by using the contact information required to be listed for the Title IX coordinator and by any additional method designated by the College District.
3. The phrase "document filed by a complainant" means a document or electronic submission (e.g., by email or through an

online portal provided by the College District specifically for this purpose) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint.

4. Where the Title IX coordinator submits a formal complaint, the Title IX coordinator is not a complainant or a party during the grievance process and must comply with the requirements for Title IX personnel to be free from conflicts and bias.

Reporting Procedures

In accordance with applicable federal Title IX regulations, the College District utilizes a consistent, transparent grievance process for resolving formal complaints of prohibited conduct.

Student Report

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to the appropriate Title IX coordinator, deputy Title IX coordinator, another employee, or, alternatively, submit the report electronically through the College District's website.

Employee Report

Any College District employee who suspects or receives notice that a student or group of students has or may have experienced prohibited conduct will immediately notify the Title IX coordinator or deputy Title IX coordinator and take any other steps required by this policy. Additionally, an employee may submit the report electronically via the College District's website or report it to the District President or designee.

Mandatory Reporting Under State Law for Incidents of Dating Violence, Sexual Violence, Sexual Harassment, and Stalking

In accordance with Education Code Section 51.252, an employee who, in the course and scope of employment, witnesses or receives information regarding the occurrence of an incident that the employee reasonably believes constitutes sexual harassment, sexual violence, dating violence, or stalking as defined in this policy, and is alleged to have been committed by or against a person who was a student enrolled at or an employee of the College District at the time of the incident, will promptly report the incident to the College District's Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

An employee who is designated by the College District as a person with whom students may speak confidentially concerning sexual harassment, sexual violence, dating violence, or stalking as defined in this policy, or who receives information regarding such an

incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This requirement does not affect the employee's duty to report an incident under any other law.

Exceptions

An employee is not required to make a report concerning:

1. An incident in which the employee was a victim of dating violence, sexual violence, sexual harassment, or stalking; or
2. An incident in which the employee received information due to a disclosure made at a dating violence, sexual violence, sexual harassment, or stalking public awareness event sponsored by the College District or by a student organization affiliated with the College District.

Peace Officer

A College District peace officer who received information regarding the incident from a student who chooses to complete a pseudonym form as described by law will only be required to disclose the type of incident reported and may not disclose the student's name, phone number, address, or other information that may directly or indirectly reveal the student's identity.

Anonymous
Reports

In accordance with Education Code Section 51.9365, College District students and employees can report prohibited conduct anonymously as provided on the Dean of Students page on the College District's website. However, the submission of an anonymous report may impair the College District's ability to investigate and address the prohibited conduct.

**Designated Title IX
Coordinators**

For the purposes of this policy, the following are designated as the College District's Title IX coordinators.

Title IX
Coordinators

Reports of dating violence, domestic violence, sex discrimination, sexual violence, sexual or gender-based harassment, and stalking may be directed to the Title IX coordinators. The College District designates the following persons to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

*Title IX
Coordinator for
Students*

Title IX Coordinator: Terrence Brennan, District Dean of Students

Address: 3452 Spur 399, McKinney, TX 75069

Telephone: (972) 881-5734

Email: [Title IX Coordinator email¹](#)

Webpage: [Title IX/Sexual Misconduct webpage²](#)

*Deputy Title IX
Coordinator for
Students*

Name: Amy Throop
Position: Associate Dean of Students
Address: 2200 W University Drive, McKinney, TX 75071
Telephone: (972) 881-5667
Email: [Deputy Title IX Coordinator for Students](#)³

*Title IX
Coordinator for
Employees*

Name: Floyd Nickerson
Position: Chief Human Resources Officer
Address: 3452 Spur 399, McKinney, TX 75069
Telephone: (972) 599-3159

*Deputy Title IX
Coordinator for
Employees*

Name: Tonya Jacobson
Position: Manager, HR/Employee Relations
Address: 3452 Spur 399, McKinney, TX 75069
Telephone: (972) 758-3856

**Alternative
Reporting
Procedures**

A student will not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinators, may be directed to the District President.

A report under this policy against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.

Timely Reporting

Reports of prohibited conduct will be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.

Amnesty

In accordance with Education Code Section 51.9366, the College District will give amnesty to (i.e., not take disciplinary action against) a student who reports, in good faith, that the student was the victim of or a witness to an incident of prohibited conduct as defined by this policy. This amnesty policy applies regardless of the location at which the incident occurred or the outcome of the College District's disciplinary process regarding the incident, if any. This amnesty policy does not apply to a student who reports his or her own commission or assistance in the commission of prohibited conduct as defined by this policy.

Consolidation of Reports and Other Requirements

When the allegations underlying two or more complaints arise out of the same facts or circumstances, the College District may consolidate the complaints.

The College District will also provide other measures required by Title IX and applicable law, including, but not limited to, assistance by advisors, supportive measures, and notices to parties. Such required measures are described in detail in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

Notice of Rights and Options

In accordance with requirements under federal law, the College District will provide victims with written notification of their rights and options, which will outline appropriate on- and off-campus resources as well as steps a victim may want to take depending on the services the victim needs.

Investigation of the Report

The College District may request, but will not require, a written report of prohibited conduct. If a report is made orally, the College District official will reduce the report to written form.

Initial Assessment

Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately notify the parties to the complaint of the allegations and the formal and informal options for resolution of the complaint in writing.

Request Not to Investigate

A complainant may request that the College District not investigate allegations or prohibited conduct. If the complainant requests that the allegations not be investigated, in deciding whether to initiate the investigation, the College District must consider the factors described by law and any other factors the College District considers relevant.

The College District will promptly notify the complainant of the decision regarding whether it will conduct the investigation. If the College District decides not to investigate the allegations, the College District will take reasonable steps to protect the health and safety of the College District community.

Formal Resolution

If any of the parties decline to participate in informal resolution of the complaint or the College District official finds informal resolution of the complaint to be inappropriate, the College District official will authorize or undertake an investigation, except as provided below at Criminal Investigation.

Interim Action

If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the College

District will promptly take interim action calculated to address prohibited conduct prior to the completion of the College District's investigation.

If, after engaging in an individualized safety and risk analysis, the College District determines that an immediate threat to the physical health or safety of any student or other individual, arising from the allegation of prohibited conduct, justifies the removal of the respondent, the College District will provide the respondent with written notice of this interim action and afford the respondent an opportunity to challenge the decision immediately after the removal.

College District
Investigation

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. The investigator will have received appropriate training regarding the issues related to the complaint and the relevant College District's policy and procedures. The investigator will conduct a prompt, fair, and impartial process from the initial investigation to the final result. Investigation and resolution procedures and guidelines are also detailed in the College District's *Title IX Complaint Resolution Process Handbook for Students and Employees*.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations. Both the victim and student respondent may have an observer(s) present during any meeting with the investigator.

During the investigation:

1. The burden of gathering evidence and burden of proof must remain on the College District, not on the parties.
2. The College District must provide equal opportunity for the parties to present facts and expert witnesses and other inculpatory and exculpatory evidence.
3. The College District must not restrict the ability of the parties to discuss the allegations or gather evidence (e.g., no "gag orders").
4. The parties must have the same opportunity to select an advisor of the party's choice who may be, but need not be, an attorney.

5. The College District must send written notice of any investigative interviews, meetings, or hearings to the parties. This written notice must include a statement that the respondent is presumed not responsible and that a determination will not be made until the conclusion of the grievance process. If the scope of the investigation expands, the College District must issue a supplemental written notice to the parties providing additional details that also meet this standard.
6. The College District must send the parties and their advisors evidence directly related to the allegations, in electronic format or hard copy, and provide at least ten days for the parties to inspect, review, and respond to the evidence.
7. The College District must dismiss allegations of conduct that do not meet the federal Title IX definition of prohibited conduct or did not occur in the institution's education program or activity against a person in the U.S. Such dismissal is only for Title IX purposes and does not preclude the College District from addressing the conduct in any manner the institution deems appropriate (e.g., general discrimination or harassment complaint, Student Code of Conduct violation).
8. The College District may, at its discretion, dismiss a formal complaint or allegations contained therein, if:
 - a. The complainant informs the Title IX coordinator in writing that the complainant desired to withdraw the formal complaint or allegations contained therein;
 - b. The respondent is no longer enrolled at or employed by the College District; or
 - c. Specific circumstances prevent the College District from gathering sufficient evidence to reach a determination.
9. The College District must give the parties written notice of a dismissal, whether mandatory or discretionary, and the reasons for the dismissal.

Privacy Rights

Federal Title IX regulations protect the privacy of a party's medical, psychological, and similar treatment records by stating that the College District cannot access or use such records unless the College District obtains the party's voluntary, written consent to do so.

Criminal or
Regulatory
Investigation

If a law enforcement or regulatory agency notifies the College District that a criminal or regulatory investigation has been initiated, the College District will confer with the agency to determine if the College District's investigation would impede the criminal or regula-

tory investigation. The College District will proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation and in compliance with applicable federal Title IX regulations. After the law enforcement or regulatory agency has completed gathering its evidence, the College District will promptly resume its investigation. Any delay under this provision will constitute good cause for an extension of timelines established by this policy and associated procedures.

Concluding the Investigation and Hearing

Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation and hearing should be completed within 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.

The investigator will prepare a written report of the investigation. The report will be filed with the College District official overseeing the investigation. The investigation must result in an investigation report that fairly summarizes the investigation, and the report must be completed at least ten College District business days prior to the hearing. Access to this report must be given so that the complainant, respondent, and their respective advisors can meaningfully respond to the evidence prior to the conclusion of the investigation. The College District must send the evidence to each party and their advisors in electronic form and provide at least ten College District business days for them to submit a written response, which the investigator must consider before finalizing the investigation. The College District must make the evidence available again at any hearing, including for use in cross-examination.

Hearings

In accordance with applicable federal Title IX regulations, the College District will provide for a live hearing. During this live hearing:

1. A decision-maker must permit each party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those bearing on credibility.
2. Cross-examination must be conducted directly, orally, and in real time by the party's advisor of choice, and never by a party personally.
3. If a party is unable to obtain an advisor, the College District must provide one, free of charge, for the purpose of conducting cross-examination for the party. The advisor provided does not have to be, but may be, an attorney.
4. While the hearing must be "live," at either party's request, the College District must provide the parties with separate rooms

and use technology so the decision-maker and parties may simultaneously see and hear the questions.

5. At the hearing, the decision-maker has the responsibility to determine the relevancy of questions and explain in real time any decision not to permit a certain line of questioning.
6. During the investigation or hearing, questioning concerning a complainant's sexual history is generally not permitted, unless allowed by Title IX regulations.
7. A party or witness may refuse to submit to cross-examination during a live hearing. If a party or witness does not submit to cross-examination during a live hearing, that individual's statements may be relied on by the decision-maker(s) in reaching a determination regarding responsibility. The College District is not permitted to draw an adverse inference based on the mere fact that an individual refused to submit to cross-examination.
8. During the hearing, questions and evidence about the complainant's sexual predisposition or prior sexual behavior will be considered irrelevant, unless offered to prove that someone other than the respondent committed the alleged misconduct or to prove consent.
9. The College District must make an audio or video recording of the hearing, or a transcript, and make it available to the parties for inspection and review.
10. The decision-maker(s) facilitating the live hearing must not be the same person(s) as the Title IX coordinator or investigator(s).
11. After the hearing, the decision-maker(s) must issue a written determination of responsibility applying the preponderance of the evidence standard (i.e., more likely than not to have occurred). The written determination must include the following elements:
 - a. Identification of the allegations at issue;
 - b. A description of the procedural steps taken throughout the case;
 - c. Findings of fact supporting the determination;
 - d. Conclusions regarding application of the College District's Title IX policy;

- e. A statement and rationale as to the determination for each allegation;
 - f. A statement of any disciplinary sanction and whether any remedies will be provided to the complainant; and
 - g. A description of the procedures and permissible ground for appeal.
12. The decision-maker's written determination must be sent simultaneously to the parties along with information about how to file an appeal.

Notification of the Outcome

The College District will provide written notice of the outcome, within the extent permitted by the Family Educational Rights and Privacy Act (FERPA) or other law, to the victim and the person against whom the complaint is filed. The parties will be given the opportunity to respond to the report.

Upon written request, the College District will disclose to the alleged victim of a crime of violence, as defined in Title 18 Section 16, United States Code, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by the College District against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the College District will treat the victim's next of kin as the alleged victim.

College District Action

Prohibited Conduct

The College District will determine, based on the results of the investigation, whether each individual allegation of misconduct occurred using the preponderance of the evidence standard (i.e., more likely than not to have occurred). If the results of an investigation and live hearing indicate that prohibited conduct occurred, the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct, in accordance with College District policy and procedures. [See FM and FMA]

Corrective Action

Examples of corrective action may include, but are not limited to, the following:

1. Implementing the disciplinary measures or penalties described in FM(~~LOCAL~~Local) for students;
2. Providing a training program for those involved in the complaint;
3. Providing a comprehensive education program for the College District community;
4. Providing counseling for the complainant and respondent;

5. Permitting the complainant or respondent to drop a course in which they both are enrolled without penalty;
6. Conducting follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred;
7. Involving students in efforts to identify problems and improve the College District climate;
8. Increasing staff monitoring of areas where prohibited conduct has occurred;
9. Reaffirming the College District's policy against dating violence, domestic violence, gender-based harassment, sex discrimination, sexual violence, sexual harassment, and stalking;
10. Taking other actions allowed by Board policy.

Exception

The College District will minimize attempts to require a student who complains of prohibited conduct as defined by this policy to resolve the problem directly with the person who engaged in the prohibited conduct; however, if that is the most appropriate resolution method, the College District will be involved in an appropriate manner.

Improper Conduct

If the College District determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District may take other appropriate disciplinary action in accordance with College District policy and procedures or other corrective action calculated to address the conduct.

Dismissal of Complaint

Mandatory Dismissal

An allegation presented as a formal complaint under Title IX is subject to the mandatory dismissal procedures under law. Mandatory dismissal provisions include the following:

1. The alleged conduct is determined to not constitute sexual harassment, as defined in this policy;
2. The alleged conduct is determined not to have occurred within a College District's education program or activity; or
3. The alleged conduct is determined not to have occurred against a person in the United States.

Permissive Dismissal

Any complaint may be dismissed at any time on request of a complainant. The Title IX coordinator must first assess the request in accordance with this policy at Request Not to Investigate, above.

Permissive or discretionary dismissal provisions include the following:

1. The complainant would like to withdraw the complaint;
2. The respondent is no longer enrolled at or employed by the College District; or
3. Specific circumstances prevent the College District from gathering evidence sufficient to reach a determination as to the complaint or allegations.

Notice of Dismissal

Upon dismissal of a complaint, the designated Title IX coordinator or the deputy Title IX coordinator will provide the parties written notice of the dismissal.

Confidentiality

To the greatest extent possible, the College District will respect the privacy of the complainant, respondent, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

Appeal

Either the complainant or respondent may appeal the determination rendered as a result of the investigation and live hearing, or any discretionary dismissal of the complaint, on the following permissible grounds:

1. Procedural irregularity that affected the outcome;
2. New evidence not reasonably available that could affect the outcome; and/or
3. Conflict of interest or bias by the College District's participants that affected the outcome.

The College District will ensure that the following elements are present during the course of the appeal:

1. The non-appealing party will be notified of the appeal and allowed to submit a written statement in response.
2. The appeal decision-maker(s) cannot be the same individuals as the hearing decision-maker(s). Nor can the appeal decision-maker(s) be the Title IX coordinator or the investigator(s) on the case.
3. The appeal must conclude with a written decision describing the appeal and the rationale for the result that is provided to the complainant and respondent simultaneously.

Appeals under this policy will be submitted to the appeals officer or administrator designated by the College District. The applicable appeal deadlines and guidelines detailed in the College District's *Title*

IX Complaint Resolution Process Handbook for Students and Employees will be followed. The College District will provide written notice of the outcome of any appeal, within the extent permitted by FERPA or other law, to the complainant and the respondent.

Upon written request, the College District will disclose to the alleged victim of a crime of violence, as defined in Title 18, Section 16, United States Code, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by the College District against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the College District will treat the victim's next of kin as the alleged victim.

Informal Resolution

After a formal complaint is filed, the College District may permit the voluntary use of an informal resolution process at any time prior to a final determination. The parties must provide their voluntary consent in writing to participate in such a process.

Prior to commencing an informal resolution process, the College District will provide the parties with the required written notice of the allegations and a description of the parameters of the informal resolution process. The notice will include a statement that a party is permitted to withdraw from the informal resolution process and resume the formal process at any time prior to a resolution being reached.

Informal resolution is prohibited in any case where a College District employee is accused of committing prohibited conduct against a student.

The College District will not require the parties to waive their rights to a formal process and agree to informal resolution as a condition of enrollment or employment.

Retaliation

Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited. Neither the College District nor any person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by applicable federal Title IX regulation; this policy; or because the individual has made a report or complaint, testified, assisted with, participated in, or refused to participate in a Title IX investigation, proceeding, or hearing.

Charging an individual with a violation(s) that does not involve sexual harassment, but arises out of the same facts or circumstances as a formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by applicable federal Title IX regulations, constitutes retaliation.

In an effort to prevent acts of retaliation, the College District will keep confidential and not disclose the identities of complainants, respondents, and witnesses, except as permitted by FERPA, required by law, or necessary to investigate and resolve a Title IX complaint.

The exercise of rights protected under the First Amendment does not constitute retaliation.

Charging an individual with a violation(s) for making a materially false statement in bad faith during the course of a Title IX grievance proceeding does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a bad faith materially false statement.

Complaints alleging retaliation in connection with a complaint or investigation of prohibited conduct will be addressed in accordance with this policy. Complaints alleging retaliation in connection with other policies or laws may be filed in accordance with the College District's prompt and equitable grievance procedures. [See FFDB and FLD]

Other Appeals

Appeals for complaints of prohibited conduct or Title IX violations will be processed as detailed in the College District's Title IX Complaint Resolution Process Handbook for Students and Employees. All other appeals outside of this policy may be submitted through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FMA(LOCAL) for students, and GB(LOCAL) for community members]

The College District will provide written notice of the outcome of any appeal(s), within the extent permitted by FERPA or other law, to the victim and the person against whom the complaint is filed. The parties will be given the opportunity to respond to the report.

Complaints Filed
with OCR

A party will also be informed of his or her right to file a complaint with the U.S. Department of Education Office for Civil Rights (OCR).

Records Retention

Retention of records will be in accordance with the College District's records retention procedures. [See CIA]

Records of formal complaint resolutions and informal resolutions will be retained by the College District for a period of seven years. The College District will retain all materials used to train institutional participants in the various phases of the resolution process, including the Title IX coordinators and decision-makers. All materials utilized to train Title IX coordinators, investigators, hearing panel participants, and decision-makers will be made available in accordance with applicable federal Title IX regulation requirements.

In instances where the College District receives a report of prohibited conduct, but a formal complaint is not filed, the institution will maintain a record of all actions taken, including supportive measures, for a period of seven years. In these instances, the College District will include a written rationale explaining why a formal complaint was not filed.

**Access to Policy,
Procedures, and
Related Materials**

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, will be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College District's administrative offices and will be distributed to a student or employee who makes a report.

¹ Title IX Coordinator email: <mailto:tbrennan@collin.edu>

² Title IX/Sexual Misconduct webpage: <https://www.collin.edu/titleix>

³ Deputy Title IX Coordinator for Students email: <mailto:athroop@collin.edu>

**Student Code of
Conduct**

College District students are both citizens and members of the academic community. As citizens and students, they enjoy the same freedom of speech, peaceful assembly, and right of petition that other citizens enjoy. As members of the academic community, they are subject to the obligations that are theirs by virtue of this membership.

The College District expects its students to conduct themselves in a manner that reflects credit upon the institution they represent. There are two basic standards of behavior required of all students:

1. They will adhere to College District policies and municipal, county, state, and federal laws; and
2. They will not interfere with or disrupt the orderly educational processes of the College District.

Students are entitled to only those immunities or privileges by law as enjoyed by other citizens. In the event any provision of this policy conflicts with the laws of the State of Texas or the United States of America, the state or federal law will prevail.

**Scholastic
Dishonesty**

Every member of the College District community is expected to maintain the highest standards of academic integrity. All work submitted for credit is expected to be the student's own work. The College District may initiate disciplinary proceedings against a student or program applicant accused of scholastic dishonesty. While specific examples are listed below, this is not an exhaustive list, and scholastic dishonesty may encompass other conduct, including any misconduct through electronic or computerized means. Scholastic dishonesty includes, but is not limited to, one or more of the following acts:

1. Cheating;
2. Collusion; and/or
3. Plagiarism.

Definitions of the scholastic dishonesty terms listed above are located in the current Student Code of Conduct.

In cases where an incident report has been filed for an alleged violation of scholastic dishonesty, the faculty member will delay posting a grade for the academic work in question until the case is final. A student found responsible for a scholastic dishonesty offense(s) will receive an appropriate disciplinary penalty or penalties from the Dean of Students Office. The student may also receive an academic penalty in the course where the scholastic dishonesty took place. The faculty member will determine the appropriate academic

penalty, which may range from a grade of zero (0) on the assignment to failing the course.

**Student Code of
Conduct Violations**

The College District may initiate disciplinary proceedings for a student or program applicant who commits an offense as provided below. This list is not exhaustive but provides examples of the types of violations that may result in discipline:

1. Committing an act of scholastic dishonesty including, but not limited to, cheating, collusion, and/or plagiarism.
2. Conducting himself or herself in a manner that interferes with or disrupts the educational environment, orderly process of the College District, or lawful rights of others.
3. Committing any offense that violates the College District's Core Values.
4. Damaging, stealing, defacing, or destroying College District property, property belonging to a third party on a College District-sponsored trip, or property belonging to a College District student, faculty or staff member, or a campus visitor.
5. Theft, sabotage, destruction, distribution, or other use of the intellectual property of the College District or third parties without permission.
6. Knowingly giving false information in response to reasonable requests from College District officials.
7. Assaulting, threatening, abusing (physically, verbally, and/or sexually), or endangering in any manner the health or safety of a person at the College District, on College District property, or at a College District-sponsored event.
8. Violating the College District Student Code of Conduct; Board policies; laws; or administrative rules, regulations, and procedures (e.g., parking, guidelines for student events, registration of meetings and activities, use of College District facilities or the time, place, and manner of public expression).
9. Failing to comply with directions of College District officials and/or police acting in the performance of their duties.
10. Failing to notify College District officials of a change in residency status or current address.
11. Being convicted of an indictable offense under either municipal, state, or federal law that occurred on College District property or at an off-campus, College District-sponsored event.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT CONDUCT

FLB
(LOCAL)

12. Attempting to, or possessing, manufacturing, delivering, distributing, selling, purchasing, using, or being under the influence of, alcoholic beverages, illegal controlled substances (as defined in the Texas Controlled Substance Act), steroids, substances referred to as “designer drugs,” and inappropriately or illegally using over-the-counter medications, prescription medications, inhalants, herbal/“natural” euphorants, and/or look-alike products (i.e., what is represented to be any of the above-listed substances) at the College District, on College District property, or while attending College District-sponsored activities on- or off-campus. [See FLBE]
13. Retaliating against another student, campus visitor, or staff or faculty member.
14. Discriminating against, harassing, committing sexual assault, committing dating violence, committing domestic violence, engaging in bullying, and/or stalking another student, campus visitor, or staff or faculty member, including, but not limited to, sexual, racial, and disability discrimination or harassment.
15. Creating an intimidating, hostile, or offensive educational environment.
16. Using, possessing, or displaying any location-restricted ~~knives, clubs, knife, club, brass~~ knuckles devices, firearm silencers, or other prohibited weapons or devices~~weapon~~, in violation of the law or College District policies and procedures, on College District property or at a College District-sponsored or -related activity, unless written authorization is granted in advance by the District President or designee. [See CHF]
17. Engaging in gang-related activity and/or organized criminal activity at any College District facility or grounds. Such actions will subject a student to disciplinary penalties, while a student involved in illegal acts may be arrested and face criminal prosecution.
18. Failing to secure, misusing, or sharing College-Wide Identification (CWID) numbers, College District email accounts, restricted course registration numbers (CRNs), or other restricted access codes or passwords.
19. Repeatedly violating College District policies, procedures, or guidelines and/or repeating less serious breaches of conduct.
20. Misusing College District technology and/or using computing systems to harass others (including, but not limited to, sending, distributing, posting, or displaying offensive or threatening material, and forging mail messages, and/or any violation of

digital copyright laws resulting in demonstrable harm to the College District's network or disruption of classroom activities. These violations may result in the suspension of College District technology resource privileges and will be addressed as a formal disciplinary matter.

21. Gambling illegally in any form, at the College District, on College District property, or at any College District-sponsored activity.
22. Engaging in the disruptive use of electronic, digital media, or telecommunication, and/or wearable devices (e.g., phones, smart watches, Fitbits, Bluetooth devices, tablets, etc.) during classes, labs, or other College District learning environments. In addition, all electronic, digital media, telecommunication, and/or wearable devices must be completely turned off (not in silent or vibrate mode) while taking examinations and prior to entering the College District's Testing Centers.
23. Failing to demonstrate respect for the privacy rights of employees, other students, and visitors, not complying with all regulations and laws regarding the protection of confidential information, and not complying with all College District regulations regarding the use of cameras and recording devices.
24. Engaging in hazing at the College District, on College District property, or at any College District-sponsored activity.
25. Smoking or using any tobacco product or other electronic smoking device (including personal vaporizers) on College District property.
26. Forging, altering, or misusing College District documents or records.
27. Unlawfully interfering with the exercise of expressive activities in common outdoor areas by others as permitted by Board policies.

Hazing

Section 51.936 of the Texas Higher Education Code and Texas Education Code Chapter 37, Subchapter F, prohibits hazing at the College District, on College District property, or while attending College District-sponsored activities on- or off-campus. [See FLBC(LEGAL)] The College District Dean of Student Office will publish or distribute a list of organizations that have been disciplined for hazing or convicted for hazing on- or off-campus during the previous three years.

Collin County Community College District Board of Trustees

2022-03-2

March 22, 2022

Resource: Kim Davison
Chief of Staff

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **BBD (Local)** Board Members – Orientation and Training
- **CIA (Local)** Equipment and Supplies Management – Records Management
- **CR (Local)** Technology Resources
- **DK (Local)** Professional Development (ADD)
- **DM (Local)** Termination of Employment

DISCUSSION:

The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Organization, Education, and Policy Committee Chair will report out a recommendation at the March 22, 2022 regular meeting of the Board of Trustees.

PROPOSED CHANGES:

As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **BBD (Local) Board Members – Orientation and Training** – Recommended revisions to this policy address cybersecurity training program requirements for Board Members and the requirement for periodic review by the District President of the College District's compliance with the cybersecurity training program requirements.
- **CIA (Local) Equipment and Supplies Management – Records Management** – Updates titles of those who serve and perform the duties of the College District's records management officer for reporting to the Texas State Library and Archives Commission (TSLAC).

- **CR (Local) Technology Resources** – Updates to reflect the name of our current Chief Information Officer.
- **DK (Local) Professional Development (ADD)** – This is a new policy that establishes a cybersecurity training requirement for College District employees similar to that outlined in BBD(Local). The policy allows the District President to remove an employee’s access to the College District’s computer systems if the employee does not satisfy the cybersecurity training program requirements.
- **DM (Local) Termination of Employment** – Recommended revisions to this policy are based on best practices and permit the College District President to delegate authority to accept at-will resignations to other administrators.

**DISTRICT PRESIDENT’S
RECOMMENDATION:**

The District President recommends approval of the Local Board Policies as outlined above.

SUGGESTED MOTION:

This item may come as a motion and second out of committee. A suggested motion would be, “Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies.”

Board Orientation

The Board and the District President **shallwill** provide an orientation for new Board members within the calendar year of their election to assist them in understanding the Board's function, policies, and procedures. Assistance given in the orientation of new Board members may include the following, as appropriate or available:

1. Selected materials on the responsibilities of being a contributing member of the Board.
2. Material pertinent to meetings and an explanation of its use.
3. Invitations to meet with the District President and other administrative personnel designated by the District President to discuss services the administration performs for the Board.
4. Access to a copy of the Board's policies and administrative regulations and other documents and information currently in use by other Board members.
5. Information regarding appropriate meetings and workshops.
6. A formal orientation on legal and budgetary oversight responsibilities of the Board.
7. Other information and activities as the Board or the District President deems useful in fulfilling the role of Board member.

The District President **shallwill** work with the Board to address the training needs of Trustees.

Cybersecurity Training

The District President or designee shallwill determine, from the list of cybersecurity training programs certified by the Department of Information Resources (DIR) and published to DIR's website, the cybersecurity training program to be used in the College District. The District President in consultation with the Board Chair may remove access to the College District's computer systems and databases for noncompliance with training requirements as appropriate.

The District President shallwill periodically require an internal review of the College District to ensure compliance with the cybersecurity training requirements.

Public Information Coordinator

The Chief Public Relations Officer or designee **shallwill** fulfill the responsibilities of the public information coordinator and **shallwill** receive, on behalf of Board members, the training specified by Government Code 552.012.

The ~~Chief Student Success Officer Senior Vice President~~ shall will oversee the performance of records management functions prescribed by state and federal law:

- Records Administrator, as prescribed by Local Government Code 176.001 and 176.007 [See BBFA and CFE]
- Officer for Public Information, as prescribed by Government Code 552.201–.205 [See GCB]
- Public Information Coordinator, as prescribed by Government Code 552.012 [See BBD]

**Local Government
Records Act**

The term “local government record” shall will pertain to all items identified as such by the Local Government Records Act.

“Local Government
Record”

Records
Management
Officer

~~The Dean of Admissions and District Registrar~~ The District Registrar or Manager of Records Systems shall will serve as and perform the duties of the College District’s records management officer, as prescribed by Local Government Code 203.023, and shall will administer the College District’s records management program pertaining to local government records in compliance with the Local Government Records Act.

Notification

The records management officer shall will file his or her name with the Texas State Library and Archives Commission (TSLAC) within 30 days of assuming the position.

Records Control
Schedules

The records management officer shall will prepare and file records control schedules with the TSLAC that comply with the minimum legal retention requirements for local government records and shall will prepare and file timely amendments to maintain compliance.

Website Postings

The College District’s records management program shall will address the length of time records will be posted on the College District’s website when the law does not specify a posting period.

**Records Destruction
Practices**

All local government records shall will be considered College District property and any unauthorized destruction or removal shall will be prohibited. The College District shall will follow its records control schedules, records management program, and all applicable laws regarding records destruction. However, the College District shall will preserve records, including electronically stored information, and suspend routine record destruction practices where appropriate and in accordance with procedures developed by the records management officer. Such procedures shall will describe

the circumstances under which local government records scheduled for destruction must be retained. Notification **shallwill** be given to appropriate staff when routine record destruction practices must be suspended and when they may be resumed.

Training

The records management officer **shallwill** receive appropriate training regarding the Local Government Records Act and **shallwill** ensure that custodians of records, as defined by law, and other applicable College District staff are trained on the College District's records management program, including this policy and corresponding procedures.

Definition

Technological and information resources are defined to include electronic data and records; software; networking tools; remote access devices; electronically recorded voice, video, and multimedia communications; and other electronic devices used primarily for the transmission, storage, or utilization of electronically communicated information.

Use of College District Technological and Information Resources

College District technological and information resources are provided to allow faculty, staff, and students to pursue the central educational mission of the College District and are to be used to the extent that they promote that mission either directly in teaching and research or indirectly in supporting the offices that maintain College District operations. Incidental personal use that does not otherwise violate this policy or have an adverse effect on College District resources will be permitted. Technological and information resources will be accessed and used in an ethical manner consistent with the institution's core values, which include a passion for learning, service and involvement, creativity and innovation, academic excellence, dignity and respect, and integrity. All users of technological and information resources are to adhere to legal and professional standards, to support the mission, and to act in the best interests of the College District.

All users of technological and information resources are responsible for the protection of College District assets to which they are assigned and for not compromising the accuracy, integrity, and confidentiality of the information to which they have access. Resources are not to be abused or employed in such a way as to interfere with, or cause harm or damage to, another person, institution, or company within or outside the College District. While the College District encourages the exploration of educational and scholarly interests through the use of its technological resources, respect for the rights and privacy of others will be observed. Those who are authorized to access confidential files will respect the privacy rights of others and use data only for legitimate academic or administrative purposes.

All users of College District technology resources will comply with the following policies, procedures, and security controls.

Access

Many of the technological and information resources of the College District may be accessed by all employees and students of the College District and by the public as well. However, access to some resources is restricted. The appropriate administrators will determine and authorize the appropriate degree of access.

Users will implement best practices in taking precautions to prevent the unauthorized use of their access codes. In choosing access codes, users will avoid the use of common words, proper

names, readily associated nicknames or initials, and any other letter or number sequences that might easily be guessed. Users will be held accountable for their own actions performed under their access codes and will be subject to appropriate disciplinary action if violations occur from the actions of other individuals as a result of user negligence in protecting the codes. Users are responsible for changing access codes on a regular basis. If an access code becomes compromised, users will change it immediately upon becoming aware that said code has been compromised.

Users will not attempt to access, search, or copy technological and information resources without the proper authorization. No one will use another individual's account without permission, and active sessions will not be left unattended. Providing or using false or misleading information in order to gain access to technological and information resources will be prohibited. Users will not test or attempt to compromise internal controls, even for purposes of systems improvement. Such actions require the advance, written approval of the authorized administrator or must be included among the security evaluation responsibilities of one's position. Violations will be reported to the chief information systems officer in the office of information technology.

**Protecting
Confidentiality**

Unless disclosure is a normal requirement of a user's position and has been so authorized, no user will disclose:

1. Confidential information that is protected by the Family Educational Rights and Privacy Act (FERPA);
2. Personnel records; or
3. Other materials commonly recognized or considered as sensitive or confidential.

All users with access to confidential data will safeguard the accuracy, integrity, and confidentiality of that data by taking precautions and performing office procedures necessary to ensure that no unauthorized disclosure of confidential data occurs. Such precautions and procedures include, but are not limited to, avoiding the use of portable storage devices (i.e., thumb drives), protecting sensitive data with access codes, and only storing sensitive materials on the College District's network, including College District-approved or College District-contracted external sites such as publisher websites for a course being offered by the College District. If portable storage devices that contain confidential information must be used, the device must be encrypted. A justification must also be provided to the Chief Information Security Officer.

Information regarding the confidentiality of student educational records may be found in the student handbook or by contacting the registrar.

Privacy

For purposes of this policy, privacy is defined as the right of an individual or an organization to create, maintain, send, and receive electronic data, software, and communications files that are safe from examination and disclosure by unauthorized parties. The College District recognizes that individuals have a substantial interest in and reasonable expectation of privacy. Accordingly, the College District respects the privacy rights of all users of the College District's technology resources.

The College District will not monitor users' private electronic data, software, and communications files as a routine matter. Users should note that some electronic files are copied to backups and stored for indefinite periods in centralized locations. In such instances, user deletion of an electronic file, such as an email message, may not delete a previously archived copy of that file.

It is a violation of College District policy for any member of the College District community to access College District databases to engage in electronic "snooping," or to use College District technological resources for the purpose of satisfying idle curiosity about the affairs of others, with no substantial business purpose for obtaining access to such files.

The College District reserves the right to access and to disclose the contents of an individual's electronic data, software, and communications files; however, the College District will do so after obtaining the proper approvals only when a legitimate need exists and the urgency of the need is sufficiently strong to offset the College District's commitment to honor the individual's privacy. Such grounds include, but are not limited to:

1. Maintaining system integrity, for example, tracking viruses;
2. Protecting system security;
3. Investigating indications of impropriety;
4. Protecting the College District's property rights; and
5. Meeting legal obligations, for example, subpoenas and open records requests.

Copyright Issues

Copyright is a form of protection the law provides to the authors of "original works of authorship" for their intellectual works that are "fixed in any tangible medium of expression," both published and unpublished (Title 17, United States Code). It is illegal to violate

any of the rights provided by the law to the owner of a copyright. The College District respects the ownership of intellectual material governed by copyright laws. All users of the College District technology resources will not knowingly fail to comply with the copyright laws and the provisions of the licensing agreements that apply to software; printed and electronic materials, including documentation, graphics, photographs, multimedia, including musical works, video productions, sound recordings, and dramatic works; and all other technological resources licensed or purchased by the College District or accessible over network resources provided by the College District. The user will be responsible for reviewing individual author, publisher, patent holder, and manufacturer agreements for software, programs, and applications loaded by the user onto College District hardware, equipment, and web resources.

In compliance with the requirements of the Digital Millennium Copyright Act of 1998 (DMCA), any user of the College District's technology resources who violates the digital copyright laws for the first time will be reminded of the laws, and the software or licensing violations will be removed. A second violation will result in removing the software or licensing violations, retraining of the user in copyright procedures, and taking appropriate disciplinary action. A third violation will require the College District to remove the user's network and internet access and take further disciplinary action, which may include termination from College District employment or student status. In addition, any violation of digital copyright laws by a student or by a College District employee that results in demonstrable harm to the College District's network or disruption of classroom activities will be addressed as a formal disciplinary matter.

All technological resources developed by the College District employees, students, and contractors for use by the College District or as part of their normal employment activities are considered "works for hire." As such, the College District is considered the "author" and owner of these resources. Information regarding intellectual property rights may be found in the faculty and staff handbook.

[See CT]

DMCA-Designated Agent

Title II of the DMCA enables internet service providers (ISPs), such as the College District, to limit liability for monetary damages related to copyright infringing activities of their users. Provisions within the legislation further protect educational institutions and limit liability for monetary damages caused by copyright infringing activities of their users. In order to comply with Title II of the DMCA, the College District designates the following individual as the DMCA-designated agent to receive notices and claims from copyright owners about infringements:

Name: David ~~Hoyt~~Stephens
Position: Chief Information Officer
Address: 3452 Spur 339, McKinney, TX 75069
Telephone: (972) ~~599-3133~~516-5037
Email: ~~dhoyt@collin.edu~~dsstephens@collin.edu

Additionally, the College District will maintain a prominent link on the information technology page of the College District website that provides access to this policy and a link to report DMCA notices or claims to the DMCA-designated agent.

Viruses

It is the responsibility of the user, to the best of his or her knowledge and ability, to ensure that any imported or exported executable code or data are free of any destructive code, such as a virus. To this end, best practices regarding safety precautions will be taken by the user. The office of information technology will be consulted for questions related to such precautions or information and protective software.

Backups

It is the responsibility of the appropriate administrator or network administrator to ensure that appropriate procedures and resources are in place to backup data on a regular basis. Backups are to be stored in a location that is physically secure to protect the confidentiality of the data. It is the responsibility of the individual user to perform any actions necessary to comply with these procedures.

Physical Security

Each user will be responsible for the physical security of the technological and information resources to which he or she has been assigned (e.g., desktop computer, laptop computer, pager, cell phone, bar code, scanner, and the like). Administrators will help to ensure physical security by instituting procedures for the use of locked doors and/or for the use of security devices made available by the College District for the protection of equipment. To avoid loss by fire or theft, backups of important data will not be stored in the same location as the originals. Certain electronic information will only be stored on the College District's network, including College District-approved and College District-contracted external sites such as publisher websites for a course offered by the College District. This electronic information includes:

1. Confidential information that is protected by FERPA;
2. Personnel records; and
3. Other materials commonly recognized or considered as sensitive or confidential.

Adequate power regulators and surge suppressors will be used.

**Ownership of
College Data**

The College District owns all data created and stored in college-owned and college-leased equipment, including cloud-based applications. Videos captured through cameras on campus are owned and managed by the Information Technology Department in compliance with college policies and records retention requirements.

[See CHA(LOCAL) for Vehicle Dash Camera and Police Body Camera video requirements]

**College District
Property**

Technology and information resources that are the property of the College District will not be copied, altered, manipulated, transferred, retained, or removed from campus without written authorization from the appropriate administrator. The location of each physical resource will be entered in the College District's capital equipment inventory system and updated as necessary.

**Personal Use of
College District
Technological
Resources**

Authorization for the personal use of College District technological resources by employees will be determined on an individual basis by, and at the discretion of, the appropriate administrator. The use of the College District's technological resources, including the network, for a revenue-generating activity that benefits an individual employee will be strictly prohibited. Personal telephones and data connections in student housing are considered to be part of the private residence. Student use of these and other College District technological resources that intrudes on general College District use or that uses significant resources is prohibited.

**Misuse of
Technological and
Information
Resources**

The use of College District technological and information resources and the resources themselves will not be abused in any way. Users will not attempt to alter the restrictions associated with their accounts or to attempt to breach internal or external security systems. Moreover, users will not impersonate other individuals or misrepresent themselves in any way when using College District technological resources.

Users of network resources are prohibited from engaging in any activity that is proscribed by federal and/or state law. In addition, the network will not be used for criminal purposes such as posting another individual's credit card numbers or personal access codes. External networks, for example, NEXUS, the internet, and bulletin boards will also be used in an ethical, responsible, and courteous manner, and all users will adhere to the policies of these services.

College District technological and information resources will not be used in a manner that is invasive or that diminishes their efficiency. One example of such use involves the broadcast function. Although current technology enables users to broadcast messages to

all members of the College District community simultaneously, the use of this technology is restricted to official College District activities. Notices involving monetary transactions or those that are inappropriate or illegal will not be posted using College District technological or information resources as defined in this policy.

Inappropriate Material

Users are to comply with the College District's core values and exercise caution and good judgment in accessing material using College District network resources. Material that includes language and actions that would constitute a hate crime (such as language that is racist or anti-Semitic, and the like), fighting language, or visual material that creates a hostile working environment will be accessed only for legitimate academic and administrative purposes. This material will be not be accessed in an environment and in a manner that will negatively affect third parties (including printing such information on public printers or forwarding it to others without their consent).

Communications from users of College District technology resources will reflect civility and the College District's core values, which include a passion for learning, service and involvement, creativity and innovation, academic excellence, dignity and respect, and integrity. Therefore, the use of College District technological resources for creating or sending nuisance, harassing, or pornographic materials or messages is prohibited. For the purpose of applying the College District's disciplinary policy, the determination of what is pornographic or what constitutes a hate crime, fighting words, or visual material that creates a hostile working environment is within the sole discretion of the College District.

Reporting Violations

Violations of this policy, including any violations of the DMCA, will be reported to the appropriate supervisor, director, dean, DMCA-designated agent, or other responsible person. DMCA notices or claims of infringements will be immediately sent to the DMCA-designated agent listed in this policy.

Depending on the nature of the violation, the appropriate administrator may include the responsible vice president, chief information officer, human resources officer, or internal auditor.

Alleged violations will be investigated and, if substantiated, addressed in accordance with appropriate College District disciplinary processes for students and employees.

The College District will consider the intent, effect, and seriousness of the incident in levying sanctions for violations of this policy. Any person who engages in any kind of computer or systems misuse as described in this policy may be subject to disciplinary action, in-

cluding the loss of computer privileges, suspension, and/or termination from the College District, and appropriate criminal prosecution, if warranted, under the applicable state and/or federal laws. Whenever the College District deems it appropriate, restitution may be sought for any financial losses sustained by the College District or by others as a direct result of the misuse.

**HEOA / Digital
Copyright
Compliance**

The Higher Education Opportunity Act of 2008 (HEOA) addresses, in part, unauthorized file-sharing, including, but not limited to, music, streaming, video, images, and other electronic data, using College District networks. To deter unauthorized file-sharing on its networks, the College District will:

1. Disclose annually to all users information that explains unauthorized distribution, including file-sharing, of copyrighted materials may subject the individual to civil and criminal liabilities; an explanation of federal copyright law, including a summary of penalties for related violations; and the College District's policies and procedures regarding unauthorized file-sharing, including disciplinary actions that may be taken against students who engage in unauthorized distribution or illegal downloading using the College District's information technology systems.
2. Follow a plan to effectively combat unauthorized distribution using a variety of technology-based deterrents.
3. Offer and provide access to alternatives to illegal file-sharing and downloading.

**Copyright
Compliance Annual
Disclosure**

The College District will require each user of its technology resources to annually read the copyright disclosure [see CR(EX-HIBIT)] and submit an online affirmation that he or she has reviewed the disclosure and is aware of and familiar with the College District's policies and procedures regarding illegal distribution of copyrighted materials.

Additionally, during orientation activities, the College District will provide all students a copy of the copyright disclosure [see CR(EX-HIBIT)] and information regarding the legalities associated with peer-to-peer file-sharing.

**Plan to Combat
Unauthorized
Distribution**

The College District will use a variety of capabilities and products from commercial vendors in order to:

1. Perform bandwidth shaping;
2. Conduct traffic monitoring to identify the largest bandwidth users; and

3. Reduce or block illegal file-sharing.

The College District will investigate and respond to all submitted complaints of violations of the DMCA according to the reporting procedures noted above.

Alternatives to Illegal File-Sharing and Downloading

The College District encourages all users of its technology resources to utilize free or commercial services that provide the user with a legal way to copy and use various types of digital content and ensures the use of electronic media is in compliance with federal copyright law.

EDUCAUSE, an information technology consortium in higher education, maintains a [website of links](#)¹ to legal sources of online content.

Access by Individuals with Disabilities

The District President or designee will develop procedures to ensure that individuals with disabilities have access to the College District's electronic and information resources similar to individuals without disabilities.

Drones

The flying of drones over or from sites on College District property or as part of the College District's administrative, academic, or research program is permitted only in accordance with law and College District regulations.

¹ EDUCAUSE: <http://www.educause.edu/legalcontent>

NEW POLICY

**Cybersecurity
Training**

Each employee **shall** meet the professional development standards described by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) as well as any professional development required of the employee by state or federal law or administrative regulations.

Each employee **shall** seek approval prior to pursuing professional development in accordance with administrative regulations.

The District President or designee **shall** determine, from the list of cybersecurity training programs certified by the Department of Information Resources (DIR) and published to DIR's website, the cybersecurity training program to be used in the College District. The District President **shall** verify and report to DIR, in the form required by DIR, the compliance of each employee required to complete the program. The District President may remove access to the College District's computer systems and databases for non-compliance with training requirements as appropriate.

The District President **shall** periodically require an internal review of the College District to ensure compliance with the cybersecurity training requirements.

TERMINATION OF EMPLOYMENT

DM
(LOCAL)

At-Will Employees

At-will employees may be dismissed at any time for any reason not prohibited by law, including, but not limited to, reasons for disciplinary action set out in Board policy or for no reason, as determined by the needs of the College District. For example, at-will employees may be dismissed at any time for the grounds for disciplinary action specifically listed in DMAA. At-will employees who are dismissed may request review of that decision through DGBA(LOCAL) and will receive pay through the end of the last day worked.

Severance Benefits

The College District must continually assess its operations, evaluate personnel, and allocate staffing wisely to operate efficiently and effectively. When a position(s) or an individual's employment with the College District is no longer supportable, the College District will take appropriate action.

In the case of an organizational change or position elimination, reasonable effort will be made to reassign displaced employees to available positions. If these efforts are not successful, severance benefits may be provided to ease the transition from employment. Exceptions to this severance benefits policy may be granted by the District President.

Eligibility

Under this policy, regular full-time noncontract staff who have completed their 90-day probationary period are eligible for severance benefits if:

1. The position they hold is eliminated and reassignment to a comparable or available position is not offered;
2. They are part of an early exit incentive program; or
3. Their employment is otherwise involuntarily terminated.

Employees within their 90-day probationary period, temporary employees, adjunct faculty, part-time employees, grant employees (unless allowed under the applicable grant), and contract employees are not eligible for severance benefits under this policy.

In the event of a position elimination or other organizational change, the College District will attempt to provide reasonable advance notice to these employees, when feasible.

Severance Pay

Eligible employees will be provided all benefits and compensation normally due to separating employees and COBRA or other insurance continuation options, if applicable.

Subject to receipt by the College District of a fully executed release of all claims in a form acceptable to the College District, severance-eligible employees may also be provided:

TERMINATION OF EMPLOYMENT

DM
(LOCAL)

1. Two calendar weeks of pay at the final base salary rate as notice or pay in-lieu-of notice;
2. One week of base pay as severance for each year of full-time service with the College District, generally to a maximum of six calendar weeks, which will be provided at the final base salary rate (excluding any other forms of final or additional pay due to the employee under applicable law); and
3. Outplacement assistance and career counseling services of the Human Resources department, if available.

Severance pay will not exceed the District President's contracting authority as set by Board policy CF.

**Distribution of
Severance
Benefits**

If pay-in-lieu of notice is provided, the employee will remain on the payroll on administrative leave until that period is exhausted. Severance pay will be distributed as a lump sum payment that will be issued after the employee signs the release and any required notice period is exhausted.

Reemployment

Employees who have received severance pay benefits are not eligible for reemployment with the College District until the notice period and severance pay distribution period have been fully exhausted or an agreement to reimburse severance pay for future weeks has been executed.

Resignation

The District President ~~or designee~~ is authorized to accept the resignation of an at-will employee at any time. The District President may delegate to other administrators the authority to accept a resignation of an at-will employee. The College District has the sole discretion to designate a resigning employee's earlier final day at work, whether or not the intended notice period has been fully satisfied. Once submitted and accepted, the resignation of an at-will employee may not be withdrawn without the consent of the District President or designee. [See DMD]

Collin County Community College District Board of Trustees

2022-03-3

March 22, 2022

Resource: Andrew Hardin
Board Chair

AGENDA ITEM: Consideration of Approval of the FY2022-2023 Salary and Contract for the District President

DISCUSSION: The Board of Trustees has completed its annual performance evaluation of the District President and recommends the FY2022-2023 salary and a three-year employment contract extending through August 31, 2025.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a budgeted salary and wage increase for the District President with approved merit and market adjustments; and in addition, approves the District President’s three-year employment contract extending through August 31, 2025.”

Collin County Community College District Board of Trustees

2022-03-4

March 22, 2022

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for
March 22, 2022

DISCUSSION: The Bid Report for March 22, 2022:

1 New Solicitation

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the Bid Report for March 22, 2022, as presented.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for March 22, 2022, as presented.”

I. NEW SOLICITATION

Purchase Request #1 – pg. 111 Online Proctoring	\$ 200,000
TOTAL OF NEW SOLICITATION	<u>\$ 200,000</u>
GRAND TOTAL	<u><u>\$ 200,000</u></u>

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the purchase of online proctoring from Examity Inc. for the District testing centers.

BACKGROUND

The TSI Assessment (TSIA) is part of the Texas Success Initiative enacted by the Texas State Legislature to assess a student's readiness for college-level coursework. The TSIA exam is administered through the College Board's Accuplacer digital platform. On December 8, 2020, the Board of Trustees approved the TSIA online proctoring fee. To simplify the registration process for students, Collin College collects the online proctoring fee and is invoiced by Examity Inc.

Examity Inc. has a contract through the Omnia cooperative purchasing program to provide online proctoring, Contract Number 4900000529. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Proctoring of the online TSIA provides students with the opportunity to complete the TSIA remotely on a 24/7 basis. Students also have the opportunity to take the TSIA in person at the on-campus testing centers.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$200,000, which is budgeted in the Testing Centers' FY22 operating budget.

MONITORING AND REPORTING TIMELINE

The contract term will be March 23, 2022 through August 31, 2022.

RESOURCE PERSONNEL

Dr. Sherry Schumann
Executive Vice President
972-758-3880

INFORMATION REPORTS

- Information Item - 2021 Racial Profiling Report pg. 113
- Information Item - Exercise of District President's Emergency Authority pg. 119
- Personnel Report for March 2022 pg. 122
- Faculty Contracts, Extensions, and Sabbaticals pg. 124
- Revenues and Expenses as of February 28, 2022 pg. 219
- Gifts-In-Kind September 2021-February 2022 pg. 220
- Quarterly Grant Budget Amendments as of February 28, 2022 pg. 221
- Monthly Investment Report as of February 28, 2022 pg. 222
- Quarterly Investment Report as of February 28, 2022 pg. 244
- AECOM Report as of February 2022 pg. 271

Information Item

Collin College Police Department Racial Profiling Report 2021

Article 2.132-2.134 of the Texas Code of Criminal Procedure (CCP) requires the annual reporting to the local governing body of data collected on motor vehicle stops in which a ticket, citation, or warning was issued and to arrests made as a result of those stops, in addition to data collection and reporting requirements. Article 2.134 of the CCP directs that “a comparative analysis of the information compiled under 2.133” be conducted, with specific attention to the below areas:

1. Evaluate and compare **the number of motor vehicle stops**, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities;
2. Examine the **disposition of motor vehicle stops** made by officers employed by the agency, categorized according to the race or ethnicity of affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction;
3. Evaluate and compare **the number of searches** resulting from motor vehicle stops within the applicable jurisdiction and whether contraband or other evidence was discovered in the course of those searches; and
4. Information relating to each complaint filed with the agency **alleging that a peace officer employed by the agency has engaged in racial profiling.**

The analysis of material and data from the Collin College Police Department from 2021 revealed the following:

- A comprehensive review of the Collin College Police Department’s racial or bias-based policing procedures (Procedure 401) and procedures on complaints against employees (Procedure 1010) shows that the Collin College Police Department is **fully in compliance with Article 2.132 of the Texas Code of Criminal Procedure.**
- A review of the information presented and supporting documentation reveals that the Collin College Police Department is **fully in compliance with Texas law on training and education regarding racial profiling.**
- A review of the documentation produced by the Department reveals that the Department is **fully in compliance with applicable Texas law on the racial profiling complaint process and public education about the complaint process.**

- Analysis of the data reveals that the Department is **fully in compliance** with applicable Texas law on the **collection of racial profiling data**.
- The Collin College Police Department is **fully in compliance** with applicable Texas law concerning the **reporting of information to the Texas Commission on Law Enforcement (TCOLE)**.
- The Collin College Police Department is **fully in compliance** with applicable Texas law regarding **CCP articles 2.132-2.134**.

Reference: Board Policies CHA(Legal) and CHA(Local)

Prepared by:

Eric J. Fritsch, Ph.D.

Chad R. Trulson, Ph.D.

Justice Research Consultants, LLC

Resource:

Scott Jenkins, Chief of Police

972-881-5639

sjenkins@collin.edu

Collin County Community College District Police Department

1. Total Traffic Stops by Collin College Police Department = 85 = 100%

2. Location of Stops

- a. City Street = 33
- b. US Highway = 0
- c. County Road = 0
- d. State Highway = 0
- e. Private Property or Other = 52

Total = 85

3. Was Race Known Prior to Stop = 85 = 100%

- a. NO = 85 100%
- b. YES = 0 0.0%

Total = 85

4. Race or Ethnicity = 85 = 100%

- a. Alaska-Native/American-Indian = 0
- b. Asian/Pacific Islander = 18
- c. Black = 14
- d. Hispanic/Latino = 3
- e. White = 50

Total = 85

5. Gender: Female = 40

- a. Alaska-Native/American-Indian = 0
- b. Asian/Pacific Islander = 8
- c. Black = 6
- d. Hispanic/Latino = 1
- e. White = 25

Gender: Male = 45

- a. Alaska-Native/American-Indian = 0
- b. Asian/Pacific Islander = 10
- c. Black = 8
- d. Hispanic/Latino = 2
- e. White = 25

Total = 85

Collin County Community College District Police Department

6. Reason for Stop:

- a. Violation of Law = 8
 - i. Alaska-Native/American-Indian = 0
 - ii. Asian/Pacific Islander = 1
 - iii. Black = 2
 - iv. Hispanic/Latino = 0
 - v. White = 5

b. Pre-Existing Knowledge = 0

c. Moving Traffic Violation = 77

- i. Alaska-Native/American-Indian = 0
- ii. Asian/Pacific Islander = 17
- iii. Black = 12
- iv. Hispanic/Latino = 3
- v. White = 45

d. Vehicle Traffic Violation = 0

Total = 85

7. Was a Search Conducted:

- a. No = 85
 - i. Alaska-Native/American-Indian = 0
 - ii. Asian/Pacific Islander = 18
 - iii. Black = 14
 - iv. Hispanic/Latino = 3
 - v. White = 50

b. Yes = 0

Total = 85

8. Reason for Search:

- a. Consent = 0
 - b. Contraband in Plain View = 0
 - c. Probable Cause = 0
 - d. Inventory = 0
 - e. Incident to Arrest = 0
-

9. Was Contraband Discovered:

a. Yes = 0

b. No = 0

Collin County Community College District Police Department

10. Description of Contraband:

- a. Drugs = 0
 - b. Currency = 0
 - c. Weapons = 0
 - d. Alcohol = 0
 - e. Stolen Property = 0
 - f. Other = 0
-

11. Result of Stop:

- a. Verbal Warning = 1
 - i. Alaska-Native/American-Indian = 0
 - ii. Asian/Pacific Islander = 1
 - iii. Black = 0
 - iv. Hispanic/Latino = 0
 - v. White = 0

- b. Written Warning = 77
 - i. Alaska-Native/American-Indian = 0
 - ii. Asian/Pacific Islander = 15
 - iii. Black = 13
 - iv. Hispanic/Latino = 2
 - v. White = 47

- c. Citation = 7
 - i. Alaska-Native/American-Indian = 0
 - ii. Asian/Pacific Islander = 2
 - iii. Black = 1
 - iv. Hispanic/Latino = 1
 - v. White = 3

- d. Written Warning & Arrest = 0

- e. Citation & Arrest = 0

- f. Arrest = 0

Total = 85

12. Arrest Based On:

- a. Violation of Penal Code = 0
 - b. Violation of Traffic Law = 0
 - c. Violation of City Ordinance = 0
 - d. Outstanding Warrant = 0
-

Collin County Community College District Police Department

13. Was Physical Force Used:

a. No = 85

- i. Alaska-Native/American-Indian = 0
- ii. Asian/Pacific Islander = 18
- iii. Black = 14
- iv. Hispanic/Latino = 3
- v. White = 50

b. Yes = 0

13a. Was Physical Force Resulting in Bodily Injury to Suspect = 0

13b. Was Physical Force Resulting in Bodily Injury to Officer = 0

13c. Was Physical Force Resulting in Bodily Injury to Both = 0

Total = 85

14. Total Number of Racial Profiling Complaints Received = 0

Report Date Compiled: February 17, 2022

INFORMATION ITEM

Exercise of Grant of Temporary Emergency Authority by District President

Background

On March 17, 2020, the Collin College Board of Trustees held an emergency Board meeting pursuant to Texas Government Code §551.045. In light of the onset of the COVID-19 pandemic and upon motion and vote, the Board granted authority to the District President to implement emergency measures as needed for the health, safety, and well-being of Collin College students and employees, secure the College's academic integrity, and support the ongoing operations and workforce of the College. The grant of authority was provided to the District President initially through June 30, 2020. The District President's temporary emergency authority was extended three times, first through January 31, 2021, then June 30, 2021, and finally, January 30, 2022.

Specific Temporary Authority Granted

When the District President's temporary emergency authority was last extended in August 2021, the authority granted encompassed the following category of actions within existing Board-approved budget to address business and academic continuity priorities while responding to the pandemic emergency:

- In the event another shelter-in-place state order is issued, or similar government measures are implemented, examine and ensure continuity of pay on a temporary basis until the next regularly scheduled or emergency board meeting for all College employees for regularly scheduled work hours at either the normal or an approved premium rate of pay, when it is determined that employees should not be present on campus and when neither telecommuting nor working on campus are viable options, or similar personnel actions are warranted.
- Authorize the modification of class schedules, academic calendars, events such as graduations, pinnings, and other gatherings, and related matters as needed;
- Authorize the purchase of additional services or licenses, as required, for vendors such as Zoom, Proctor-U, Canvas, Kahoot, Techsmith, and other technological or educational resources as needed;
- Authorize the implementation of other academic and administrative measures, including but not limited to amending or modifying the college's Restart Plan (related to continuing operations of the College) student retention, and ensuring that the College may expend necessary funds in connection with the implementation of those measures;
- To issue certain refunds of fees or other expenses, as deemed appropriate in response to emergency declarations within Collin County and the College's service area;

- Authorize the purchase of additional Personal Protective Equipment and sanitization supplies, as needed to maintain the college facilities; and
- Authorize the development and implementation of a short-term program to encourage COVID-19 vaccinations, including exploring options for providing direct incentives, up to \$1M for full-time and part-time employees and/or up to \$5M for students utilizing CARES funds, where appropriate.

Action Items

Since March 18, 2020, the District President exercised the grant of emergency authority to accomplish the following significant actions during the COVID-19 pandemic:

- Closed campuses starting on March 19, 2020 and extended closure through June 2020 based on various executive orders issued at the time.
- Submitted and received approval verification from SACSCOC on March 23, 2020, to transfer a significant majority of courses to online/distance learning format at the start of the pandemic.
- Revised 2019-2020 Academic Calendar, with appropriate notification to SACSCOC, to ensure continuity of academic programs during the pandemic.
- Directed the creation of a comprehensive plan to ensure that students completed Spring 2020 courses.
- Also directed the creation of a plan for emergency completion of in-person CTE/workforce courses and certain healthcare programs in accordance with applicable state health and safety guidelines.
- Implemented the extension of the course withdrawal dates in Spring 2020, Fall 2020, and Spring 2021 to allow students flexibility.
- Resisted petitions and external influences to change the college's grading system to a Pass/Fail system.
- Implemented a plan to offer students a variety of sessions for online, in-person, or hybrid format courses, with continued health and safety conditions in place.
- Implemented Fall 2020 Restart Plan approved by the Board and updates to the Restart Plan as recommended by the college's Restart Task Force.
- Collaborated to petition Congress to reauthorize and provide increased funding for the National Science Foundation's (NSF's) Advanced Technological Education (ATE) program in order to position the college to respond to the effects of the COVID-19 pandemic on the economy and workforce.

- Secured bond sale of \$350 million cash at 2.657% for a debt of \$302.7 million over 20 years, with a premium of \$49.4 million.
- Approved expenditures authorized under the Higher Education Emergency Relief funds of the federal CARES Act and the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA). This funding has been used to provide **\$32,207,512** in direct financial aid grants to students and approximately over **\$19,030,964** in institutional grant expenses to date.
- Developed and implemented the college's Vaccine Incentive Program (VIP) to provide incentives to employees and students who voluntarily received vaccines.
- Ensured continuity of pay for all faculty, staff, and student employees, without resorting to available measures such as furloughs or reductions-in-force of employees.
- Approved measures, such as modified work schedules and travel letters, to allow essential staff to work on campuses or construction work sites.
- Continued search committees and hiring of essential administrators, staff, and faculty for new campuses, while delaying other college-wide hiring.
- Collaborated with AECOM and construction managers to continue essential infrastructure construction work to complete Phase 1 and 2 projects and student housing remediation, and to keep Phase 3 and 4 projects on track.
- Invested in new online resources, including procurement of VPNs, and T-Mobile hotspots, some of which were delivered to our dual credit high schools.
- Approved the implementation of various measures to improve technology access for students, such as setting up a hotline for students who needed help with technology needs and Internet access.
- Continued operations of Student Housing and meals, not forcing students in housing to relocate or find alternative sources for meals, during the pandemic.
- Approved the donation of PPE supplies to hospital clinical partners. Under agreements, approved loaning ventilator equipment to hospital clinical partners.

Resource:

Dr. Neil Matkin
 District President
 972-758-3801
 nmatkin@collin.edu

Collin County Community College District Board of Trustees

Personnel Report for March 22, 2022

Administrative Appointment

Name	Start Date	Title	Department	Reason
David Lipe	03/08/22	Associate Dean, Academic Affairs/Workforce Programs	Academic Affairs	Replacement Gregory Newman

Staff Appointments

Name	Start Date	Title	Department	Reason
Timothy Accountius	02/07/22	Buyer	Purchasing	Replacement Demetrius Brown
Chelsea Batty	03/07/22	Supervisor, Circulation	Library	Replacement Nikhil Patel
Angel Cotton	02/28/22	Admissions and Records Assistant	Admissions and Advising	Replacement Suzette Clement
Victoria Harris-Karnes	02/07/22	Student Conduct Officer	Student Services	New position
Peter Le	03/14/22	District College and Career Counselor	Student Services	Replacement Chardae Walker
Kevin Livingston	02/21/22	Admissions and Records Assistant	Admissions and Advising	Replacement Abigail Hall
Celyna Rackov	02/07/22	Lab Instructor, Chemistry	Academic Affairs	Replacement Maoj Awad
Lucas Watson	02/21/22	Coordinator, Residential Life	Student Housing	Replacement James Goodman
Ronald Woodson	02/07/22	Operator/Maintenance HVAC Technician	Physical Plant Support Services	Replacement Thomas Marvin

Promotions and Changes

Name	Start Date	Title	Department	Reason
Diana Lau	02/14/22	N: Buyer O: Administrative Assistant, Purchasing	N: Purchasing O: Purchasing	Replacement Katherine Rios
Kaleb Love	03/01/22	N: Operator/Maintenance Technician Trainee O: Facility Operations Assistant	N: Physical Plant Support Services O: Physical Plant Support Services	New position
Shelly Marchbanks	03/14/22	N: Executive Assistant to Campus Provost O: Assistant to the Dean, Academic Affairs/Workforce	N: Campus Provost O: Academic Affairs	Replacement Jennifer Clay

Vidhi Patel	02/28/22	N: Help Desk Analyst O: Help Desk Technician	N: Campus Technology Services O: Campus Technology Services	Replacement Seth Ramsey
Kyle Shaw	03/01/22	N: Operator/Maintenance HVAC Technician O: Operator/Maintenance Technician Trainee	N: Physical Plant Support Services O: Physical Plant Support Services	New position

Resignations and Separations

Name	Last Day	Service	Title	Department	Reason
Tracey Bradley	02/02/22	4	Administrative Assistant	Emergency Management	Resignation
Krystal Carson	02/18/22	2	Admissions and Records Assistant	Admissions and Advising	Resignation
Nani Cooper	02/05/22	<1	Lab Instructor, Biology	Academic Affairs	Resignation
Hugh Faison	02/04/22	4	Clerk, Mail and Receiving	Physical Plant Support Services	Resignation
Leah Kelly	02/25/22	1	Student Engagement Specialist	Student Engagement	Resignation
Shamain Khan	02/28/22	1	Division Secretary	Campus Provost	Resignation
Hyun Kim	02/10/22	2	Collin Police Officer	Police	Resignation
Kenny Lopez	02/24/22	<1	Collin Police Officer	Police	Resignation
Elisabet Martinez Prado	02/11/22	1	College and Career Counselor	Admissions and Advising	Resignation
Scott McCown	03/01/22	<1	Financial Aid/Veteran Affairs Advisor	Financial Aid	Resignation
Fabiola Resendiz	02/25/22	1	Student Enrollment Specialist	Enrollment Services	Resignation
Gisela Saffles	03/04/22	1	Counselor	Counseling	Resignation
Madeline Sertner	02/17/22	2	Coordinator, Alumni Relations	Foundation	Resignation
Jerry Sturdevant	02/11/22	25	Operator/Maintenance HVAC Technician	Physical Plant Support Services	Retirement

Collin County Community College District Board of Trustees

Faculty Contracts, Extensions, and Sabbaticals

- 73 Three-Year Faculty Contracts pg. 125
- 38 Three-Year Faculty Contract Extensions pg. 200
- 152 One-Year Faculty Contracts pg. 201
- 3 Sabbaticals pg. 205

Collin County Community College District Board of Trustees
Three-Year Faculty Contracts for FY2022-2023

Name	Discipline	Campus
Adams, April C	Health Information Technology	McKinney
Akers, Cathleen M	History	McKinney
Alexandrowicz, Neal D	Geology	Plano
Allen, Chanda F	English	Wylie
Austin, Stephanie A	Criminal Justice	Frisco
Ben-Hamida, Mouna	Biology	Plano
Bird, Melissa E	Mathematics	McKinney
Blanchard, Brian J	Government	Plano
Brooks, Cathleen	Sociology	McKinney
Burnett, Brianna M	Arts/Photography	McKinney
Cardenas, Deborah I	Biology	Wylie
Cartwright, Tiffany R	Government	Technical
Chan, Connie Y	Mathematics	Frisco
Davanloo, Shiva M	Biology	Frisco
Duke, Catherine H	Mathematics	Frisco
Ewing, Kristen A	Mathematics	Wylie
Farrar, Ryan D	English	Frisco
Fields, Andrea L	Nurse Assistant/Aide	McKinney
Foree, Christopher H	English	Technical
Friedl, Christina M	Education	McKinney
Gibbs, Kayla M	Environmental Science	McKinney
Goza, Julianne P	Kinesiology / Physical Education	Plano
Grudzien, Rafal M	Chemistry	McKinney
Gruver, Cynthia F	Paralegal/Legal Assistant	Frisco
Haggard, John R	Commercial Design - Graphic	Plano
Hamner, Elizabeth P	Psychology	Frisco
Hanvey, Karen D	Integrated Reading/Writing	Plano
Heitlinger, Alex B	Music Ensemble	Plano
Hillin-Smith, Tawnya A	Integrated Reading/Writing	Plano
Jarnefeldt, Evans E	Theatre/Drama	Plano
Johnson, Katie A	Biology	Frisco
Jumper, Brandy S	Mathematics	McKinney
Kapocsi, Linda B	Integrated Reading/Writing	Plano
Karr, Rosemary M	Mathematics	Plano
Kraemer, Jennifer D	English	Frisco
Kukla, William J	Real Estate	Frisco
LaPoint, Aida	Mathematics	Plano
Larue, Patrick F	Government	Frisco
Lashgari, Sasha M	Biology	Plano
Lewis, Justin D	Computer/Web Programming	Frisco

Name	Discipline	Campus
Lipscomb, Dan A	Psychology	Plano
Loinette, Kerry A	Speech	Plano
Lonsdale, Sarah G	Mathematics	Frisco
Malek, Cyrus	Mathematics	iCollin
McBee, Melinda W	English	Technical
McMillin, Jennifer	English	McKinney
McMillion, Tonya	Commercial Design - Video	Frisco
Means, Lisa M	Commercial Design - Photo	Plano
Meyer, Tracy I	Psychology	Frisco
Moore, Marta K	English	Plano
Nagar, Aditi	Chemistry	Plano
Parker, Salena P	English	McKinney
Perdreauville, Amy J	Geographic Information Systems	Frisco
Redgraves, Christopher M	History	Frisco
Rich, Nelson	Biology	Plano
Rizzo, Steven J	English	Frisco
Robinson, Natasha T	English	Plano
Rochell, Darrel B	Welding	Technical
Rodriguez, Lorena M	Economics	Technical
Schueth, Michael A	English	Plano
Sears, Jules	English	Plano
Snyder, Jason E	Mathematics	McKinney
Stern, Larry	Sociology	Plano
Stowe, Ekaterina R	Economics	McKinney
Thakore, Pinal T	Mathematics	Frisco
Tulloch, Samuel K	History	Plano
West, Aaron	Music	Frisco
Wilkison, Kyle G	History	Plano
Williams, Julia M	Business Management	Plano
Wohead, Judith	Speech	McKinney
Yadav, Puja S	Mathematics	McKinney
Ymbert, Gilbert	Mathematics	Plano
Young, Tyler A	Government	McKinney

3 Year Contract for April Adams Professor of Health Information Management Full-time Faculty at Collin Since 2018

Education/Experience

- B.S., Biomedical Science, Texas A&M University, 1994
- Certified, Registered Health Information Administrator, American Health Information Management, 2018
- Certified, Certified Documentation Improvement Practitioner, American Health Information Management, 2014
- Certified, Certified Professional Coder, American Academy of Professional Coders, 2015

Professional Development/Publications

- Attended, American Council on Education Conference, Virtual, Spring 2021
- Attended, Independent Applying the Quality Matters Rubric, Virtual, Spring 2020
- Attended, Assembly on Education Symposium, Virtual, Summer 2021
- Attended, Assembly on Education Symposium, Virtual, Fall 2020
- Attended, Texas Health Information Management Association, Allen, TX, Summer 2021
- Attended, Course Hero's Education Summit, Virtual, Summer 2021
- Attended, Dallas Fort Worth Health Information Management Association, Virtual, Spring 2021
- Attended, Dallas Fort Worth Health Information Management Association, Virtual, Fall 2020
- Attended, Dallas Fort Worth Health Information Management Association, Virtual, Fall 2019
- Attended, "How to Use Canvas Studio, Part 1 (Basic)," "Service Learning 123," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "Teaching through Simulation: Use of Resilience and Reflection Interventions to Promote Active Learning in our Students," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," Collin College Faculty Development Conference, Spring 2021
- Attended, "General Session," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Served, Task Force on Shared Governance, Spring 2021
- Volunteered, Academic Decathlon State Competition Committee, Spring 2021
- Served, Full-time Faculty Search Committee, Summer 2021
- Co-Chaired, Wild West in the Park Planning Committee, Spring 2021 - Fall 2021
- Volunteered, Collin College Foundation Scholarship Application Reviewer, Spring 2021
- Served, Dignity Initiative, Fall 2020
- Served, Grade Appeals Board, Fall 2019
- Served, Health Sciences Symposium Committee, Fall 2020
- Attended, Student Advising sessions, Health Information Management Program, Fall 2019, Spring 2021, Spring 2020, Fall 2020; Volunteered, Wild West in the Park and Field Day, Fall 2019

3 Year Contract for Cathleen Akers Professor of History Full-time Faculty at Collin Since 2019

Education/Experience

- M.A., History and Public History, Arizona State University, 1996

Professional Development/Publications

- Attended, 2019 Texas Conference on Introductory History Courses, Dallas, TX, Fall 2019
- Attended, Transformative Teaching Training, San Antonio, TX, Fall 2019
- Co-Presented, "Navigating a Co-Requisite Pairing of Integrated Reading and Writing and General Education Courses," Collin College Faculty Development Conference, Spring 2020
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Facilitated, "Roundtable Discussion: Teaching Controversial or 'Charged' Topics," Collin College Faculty Development Conference, Fall 2021
- Facilitated, "Gr8 Courses! Tips on Planning an Eight-Week Hybrid Course," Collin College Center for Teaching and Learning 2021 Summer Webinar Series, Virtual, Summer 2021
- Attended, 2020 Texas Conference on Introductory History Courses, Virtual, Fall 2020
- Attended, "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "Language, Scaffolding, and Metacognition: What We Learned About Best Practices from Teaching Co-Requisite Courses," "Improving Students' Writing Skills through Individualized Objective-focused Instruction," Collin College Faculty Development Conference, Spring 2020
- Attended, "Appreciative Inquiry Facilitation," "How Stress from COVID Affects Academic Performance: Science and Strategies," "Teaching through Simulation: Use of Resilience and Reflection Interventions to Promote Active Learning in Our Students," "Advanced Canvas Studio," Collin College Faculty Development Conference, Spring 2021
- Attended, "Universal Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "A New Assessment Approach for Academic Programs," "Workday Overview," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Chaired, Full-time Faculty Search Committee, Spring 2020
- Chaired, Full-time Faculty Search Committee, Summer 2021
- Mentored, New Full-time Faculty Mentor, Fall 2019 - Fall 2021
- Served, Academic Planning Coach, Fall 2019
- Attended, Phi Theta Kappa Induction Ceremony, Fall 2019, Spring 2020, Fall 2020, Paramedic Class No. 26 Graduation Ceremony, Fall 2019; Volunteered, Student Registration Lab, Fall 2020, Welcome Squad, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Open Doors, Open Minds' and Student Engagement's 'Stressed Is Desserts Spelled Backwards' event, Spring 2021
- Volunteered, Plano Balloon Festival, Fall 2019
- Volunteered, Chili Cook Off & Field Day, Fall 2019
- Serve, Open Doors - Open Minds, Fall 2020 - Present

3 Year Contract for Neal Alexandrowicz Professor of Geology Full-time Faculty at Collin Since 2016

Education/Experience

- Ph.D., Earth and Environmental Sciences, University of Texas at Arlington, 2015

Professional Development/Publications

- Attended, Southern Association of Colleges and Schools Commission on Colleges Institute on Quality Enhancement and Accreditation, Dallas, TX, Summer 2019
- Attended, Geological Society of America Annual Meeting, Phoenix, AZ, Fall 2019
- Attended, Geological Society of America Sectional Meeting, Virtual, Spring 2021
- Participated, Applying the Quality Matters Rubric Workshop, Virtual, Spring 2021
- Participated, National Association of Geoscience Teachers Earth Educators Rendezvous, Virtual, Summer 2021
- Attended, "Active Learning in a Required Lower-Division Course," "The Design of Rubrics for Use in Science Courses," "Education for All: Putting Universal Design to Work in Your Classroom," "Plickers: A Low-tech Solution to Instant Feedback," Collin College Faculty Development Conference, Spring 2020
- Presented, "Best Practices for Completing Core Objective Assessment Team Assessment and Marketing Core Objectives in Your Classes," Collin College Faculty Development Conference, Spring 2020
- Attended, "Appreciative Inquiry Facilitation, Part 1 and Part 2," "Teaching through Simulation: Use of Resilience and Reflection Interventions to Promote Active Learning in our Students," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "Critical Reflections: How to Implement Critical Reflections and Examples," "Quality Matters: Tips for Well Presented Online/Blended Course Design," Collin College Faculty Development Conference, Spring 2021
- Presented, "Core Objective Assessment Team Goes Digital: Introducing New Canvas Courses for Exchanging Information and Facilitating Core Assessment," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Co-Chaired, Core Objectives Assessment Team, Summer 2019 - Fall 2020
- Serve, Core Objectives Assessment Team, Summer 2019 - Present
- Participated, Core Objectives Assessment Days, Summer 2019, Summer 2021
- Serve, Hendrick Scholarship Foundation Student Success Committee, Summer 2019 - Present
- Serve, Collin College Archery Team, Fall 2019 - Present
- Serve, Academic Planning Coach, Fall 2021 - Present
- Advise, Center for the Advanced Study of Math and Natural Science, Fall 2021 - Present
- Attended, Phi Theta Kappa Induction Ceremony, Spring 2021, Summer 2021, Green Zone Training, Spring 2021, Collin College Leadership Symposium, Spring 2021, Black History Month: Round Table Event, Spring 2021; Volunteered, Supporting Professor for Center for the Advanced Study of Math and Natural Science, Fall 2019, Campus Welcome Squad, Fall 2019, Spring 2021, Fall 2021, New Student Orientation Faculty Round Table, Summer 2021

Leadership and Awards

- Discipline Lead, Geology, Fall 2019 - Present

3 Year Contract for Chanda Allen Professor of English Full-time Faculty at Collin Since 2018

Education/Experience

- M.A., English, African-American Literature, North Carolina Agricultural and Technical State University, 2000

Professional Development/Publications

- Completed, Leading for Excellence Academy, McKinney, TX, Spring 2021
- Facilitated, Lovejoy High School Dual Credit Orientation, Virtual, Spring 2021
- Co-Facilitated, "2021 Trends Conference," Trends, Virtual, Spring 2021
- Participated, Center for Teaching and Learning Dual-Credit Professional Development Series, Virtual, Spring 2021
- Attended, Course Hero Education Summit, Virtual, Summer 2020
- Participated, The University of Texas at Dallas Center for Teaching and Learning, Richardson, TX, Spring 2020
- Co-Facilitated, "African American History Month Presents: Ayana Mathis, Author of The Twelve Tribes of Hattie," African American History Month, Virtual, Spring 2021
- Participated, "A Holistic Approach to Student Support," Center for Teaching and Learning, Virtual, Fall 2020
- Participated, "What is Zoom Bombing and Why Should I Care?," eLearning Center, Virtual, Spring 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "Digital Distractions: Why Students are on Their Phones and What We Can Do about It," "How Stress from COVID Affects Academic Performance: Science and Strategies," "Library Database Resources for the Classroom," "Borrow Your Eyes: Best Practices for Teaching Deaf Students," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Chaired, Full-Time Faculty Search Committee, Spring 2021
- Served, Administrator Search Committee, Summer 2020
- Conducted, Writing Center Workshop(s), Fall 2019 - Spring 2020
- Serve, Academic Planning Coach, Fall 2020 - Present
- Presented, Adjunct Faculty Presentations, Fall 2019
- Serve, English Example Assignment Committee, Summer 2019 - Present
- Serve, Black American Awareness Committee, Spring 2020 - Present
- Mentored, Adjunct Faculty Mentor, Spring 2021
- Served, Full-time Faculty Search Committee Interview Team, Summer 2019
- Mentored, New Full-time Faculty Mentor, Fall 2020 - Spring 2021
- Served, New Student Orientation/Faculty Roundtables, Fall 2019 - Summer 2021
- Participated, Welcome Squad, Fall 2019
- Attended, Phi Theta Kappa Virtual Induction, Fall 2020, Phi Theta Kappa Virtual Induction, Spring 2021

3 Year Contract for Stephanie Abramoske Austin Professor of Criminal Justice Full-time Faculty at Collin Since 2010

Education/Experience

- Ph.D., Criminology, University of Texas at Dallas, 2012

Professional Development/Publications

- Co-Authored, "Policing in America," Textbook in Progress, Cognella, Fall 2019
- Attended, "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "A Panel for Approachable Research Projects because this is a thing that happens now," "Quality Matters: Tips for Well Presented Online or Blended Course Design," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," Collin College Faculty Development Conference, Spring 2021
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, "Why Today's Pop Music Is Important and Why We Do Not Get It," "Culture Bump Connecting Beyond Differences," "Strategies of Behavioral Intervention Renewed Focus on Caring," Collin College Faculty Development Conference, Spring 2020
- Attended, "Universal Design in Curriculum and Instruction," Collin College Faculty Development Conference, Fall 2019
- Attended, Online Advisory Board Workshop, Virtual, Summer 2020
- Attended, "Working Class African American and Latino Youth in the Texas Judicial System," Texas Center for Working Class Studies Conference, Virtual, Spring 2021
- Attended, "Economics in Black and White The Racial Reality of Economic Inequality," The National Academics of Science, Engineering and Medicine, Virtual, Summer 2021
- Attended, "Roundtable Discussion: Teaching Controversial or Charged Topics," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Chair, Interdisciplinary Committee on Poverty, Race, and Crime, Summer 2019 - Present
- Chair, Collin Serves, Fall 2019 - Present
- Chair, Crime Scene Investigation Camp, Summer 2019 - Present
- Secondary Advisor, Gamma Alpha Epsilon, Summer 2019 - Present
- Reviewer, Quest: An Interdisciplinary Undergraduate Research Journal, Fall 2019 - Present
- Reviewer, Collin College Scholarship Selection Reviewer, Fall 2019 - Present
- Serve, Dignity Initiative, Summer 2019 - Present
- Serve, Strategies of Behavioral Intervention, Summer 2019 - Present
- Serve, Online Advisory Board, Summer 2020 - Present
- Served, Faculty Search Committee, Fall 2019 - Summer 2021
- Web Designer, Discipline Web Page, Fall 2019 - Present
- Volunteer, Veterans Day, Fall 2019 - Present
- Volunteer, Rockin' the Ridge Planning Committee, Fall 2019 - Present
- Volunteered, Panel Member, Phi Theta Kappa, The History of Lynching, Spring 2021

3 Year Contract for Mouna Ben-Hamida Professor of Biology Full-time Faculty at Collin Since 2019

Education/Experience

- M.D., Medical Doctor, Faculty de medicine de Tunis, Tunisia, 2001

Professional Development/Publications

- Attended, Human Anatomy and Physiology Society Regional Meeting, Virtual, Fall 2021
- Attended, 2020 Teaching Professor Conference, Virtual, Summer 2020
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Completed, Applying Quality Matter Rubric Workshop Certification, Virtual, Summer 2020
- Completed, Collin Teaching Online Course Certification, Virtual, Spring 2021
- Completed, Teaching with Canvas Course Certification, Virtual, Summer 2021
- Attended, University of Texas at Dallas, Center for Teaching and Learning's 6th Annual All-Campus Workshop, Richardson, TX, Spring 2020
- Attended, "Active Learning and Student Engagement, Returning to Campus After COVID," Collin Center for Teaching and Learning Webinars, Virtual, Summer 2021
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "Education for All: Putting Universal Design to Work in Your Classroom," "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "Office Essential Skills for Faculty," Collin College Faculty Development Conference, Spring 2020
- Attended, "The International Student Perspective of Higher Education," "Why Students Are On Their Phones and What We Can Do about it?," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "Use of Resilience and Reflection Interventions to Promote Active Learning in our Students," "How to Implement Critical Reflections and Examples," Collin College Faculty Development Conference, Spring 2021
- Attended, Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Served, Full-time Faculty Search Committee, Spring 2021
- Serve, Academic Planning Coach, Fall 2020 - Present
- Volunteer, Collin College Foundation Scholarship Application Reviewer, Fall 2019 - Present
- Serve, Academic Decathlon State Competition Committee, Spring 2020 - Present
- Volunteered, Collin Faculty Adopt-A-Highway, Fall 2019 - Fall 2021
- Serve, Adjunct Faculty Mentor, Summer 2020 - Present
- Attended, Quest (Interdisciplinary Research Journal) Symposium, Spring 2021; Volunteered, Welcome Squad, Fall 2019, Spring 2020, Anatomy and Physiology Tutor at the Center of Academic Assistance, Fall 2019, Spring 2020, Wrote Students' Recommendation Letters, Spring 2020, Summer 2020

3 Year Contract for Melissa Bird Professor of Mathematics Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Mathematics, Texas Woman's University, 2012

Professional Development/Publications

- Attended, American Mathematical Association of Two-Year Colleges, Virtual, Fall 2020
- Attended, Verbit EduAll Virtual Summit, Virtual, Spring 2020
- Presented, "How to Use Office Lens to Scan Documents for Canvas Submission," Math TECH Workshop, Virtual, Spring 2020
- Participated, "Applying the Quality Matters Rubric," Quality Matters, Spring 2020
- Participated, "Flip into Active Learning Monthly Discussion Group," American Mathematical Association of Two-Year Colleges, Virtual, Spring 2021
- Attended, "Statistics in Schools: Bringing Real Life Data into Your Classroom," Association of American Educators Webinar, Virtual, Spring 2020
- Attended, "Synchronous Course Design for the Pandemic and Beyond: The Role of Flipped and Blended Courses," Quality Matters, Virtual, Spring 2021
- Attended, "How to Create a Successful Online Corequisite Program," Knewton Webinar, Virtual, Spring 2020
- Attended, "Universal Teaching Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Education for All: Putting Universal Design to Work in Your Classroom," "Neuromyths: The Relationship Between Brain Knowledge and Teaching Effectiveness," "Cultivating a College Culture in the Dual Credit Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "The Pandemic Attendance Problem: Encouraging your Students to Show Up," "Teaching through Simulation: Use of Resilience and Reflection Interventions to Promote Active Learning in our Students," Collin College Faculty Development Conference, Spring 2021
- Attended, "A New Assessment Approach for Academic Programs," "Workday Overview," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Served, Texas Higher Education Coordinating Board, Texas Success Initiative Assessment Beta Tester, Fall 2020
- Serve, Developmental Education - Math Supplemental Instruction Committee, Fall 2019 - Present
- Serve, Open Doors - Open Minds Committee, Fall 2020 - Present
- Served, Full-time Faculty Search Committee, Fall 2019 - Spring 2020
- Tutored, Math Co-Requisite Supplemental Instruction & Tutoring Volunteer, Fall 2019 - Present
- Served, Adjunct Faculty Mentor, Spring 2020, Spring 2021
- Attended, Phi Theta Kappa Induction Ceremony, Fall 2019, Summer 2020, Fall 2020, Spring 2021, Summer 2021, Fall 2021; Volunteered, Math Preparation Workshops, Spring 2021, Got Math Review Session, Fall 2019, Elementary Statistics Final Exam Review Sessions, McKinney Campus, Fall 2019, Welcome Squad, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Group Advising Help Session, Fall 2020

3 Year Contract for Brian Blanchard Professor of Political Science Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Political Science, Arizona State University, Tempe, AZ, 2014

Professional Development/Publications

- Attended, American Political Science Association Teaching and Learning Conference, Albuquerque, NM, Spring 2020
- Attended, Texas Center for Working Class Studies Conference, Spring 2020
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Western Political Science Association Conference, Virtual, Spring 2020
- Attended, American Political Science Association Annual Meeting and Exhibition, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association Conference, Virtual, Spring 2021
- Attended, "Universal Design in Curriculum and Instruction," Collin College Faculty Development Conference, Fall 2019
- Attended, "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "Active Learning in a Required Lower-Division Course," "Survivor: Dual Credit Edition," Collin College Faculty Development Conference, Spring 2020
- Attended, "The International Student Perspective of Higher Education," "Digital Distractions: Why Students Are on Their Phones and What We Can Do About It," "PLENARY SESSION: The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving," "The Pandemic Attendance Problem: Encouraging Your Students to Show Up - A Panel Discussion," Collin College Faculty Development Conference, Spring 2021
- Attended, "Roundtable Discussion: Teaching Controversial or 'Charged' Topics," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Serve, Secondary Advisor, Phi Theta Kappa, Spring 2021 - Present
- Serve, Core Objectives Assessment Team, Spring 2021 - Present
- Served, Government Field of Study Committee, Fall 2019 - Spring 2020
- Served, Full-time Faculty Search Committee, Spring 2020 - Summer 2020
- Invited Speaker, Auteur Film Series, Fall 2019
- Serve, Academic Planning Coach, Fall 2020 - Present
- Served, Core Objectives Assessment Days, Summer 2021
- Serve, Collin College Foundation Scholarship Application Reviewer, Fall 2020 - Present
- Secondary Advisor, Political Justice League, Fall 2020 - Spring 2021
- Attended, Theatre performance - What Matters: Featuring Stories from S.A.I.L. Scholars, Fall 2019, Phi Theta Kappa Induction Ceremony, Fall 2019, Spring 2020, TEDx Plano Salon: Confronting and Unlearning Toxic Masculinity, Fall 2020; Volunteered, The Poverty Experience: Poverty Simulation, Fall 2019, New Student Orientation: Faculty Roundtable Discussion, Fall 2019, Spring Fest, Spring 2021, Welcome Squad, Fall 2021, Plano Balloon Festival, Fall 2019

3 Year Contract for Cathleen (Catie) Brooks Professor of Sociology Full-time Faculty at Collin Since 2010

Education/Experience

- M.A., Sociology, University of Delaware, 2000

Professional Development/Publications

- Presented, "Peru: Exploring Old and New," Passport to the World Series, McKinney, TX, Fall 2019
- Facilitated, Texas Center for Working Class Studies Conference, Plano, TX, Spring 2020
- Co-Presented, "A Modern Odyssey: Finding Meaning in *The Leavers* by Lisa Ko," Collin College Faculty Development Conference, Spring 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "New Frontiers in English Studies: Exploring the Digital Humanities," Collin College Faculty Development Conference, Spring 2020
- Attended, "Quest: A Panel for Approachable Research Projects," "Quality Matters: Tips for Well Presented Online/Blended Course Design," "Critical Reflections," Collin College Faculty Development Conference, Spring 2021
- Attended, "Assassinations to Immunizations: The Psycho-Social Roots of Conspiracy Theories," Knowledge is Power Lecture Series, Virtual, Spring 2021
- Attended, "Damned Lies and Statistics: Examining the Role Statistics Play in Constructing an Ongoing Problem," W.W. Norton and Company Lecture, Virtual, Fall 2020
- Completed, "Improving Your Online Course Workshop and Certification," Quality Matters, Virtual, Summer 2021
- Attended, "Visualizing Social Changes: Seen and Unseen," International Visual Sociology Association 2021 Annual Conference, Summer 2021
- Attended, "Transitions-K-12 to Higher Ed, Transfer Between Higher Ed Institutions, and Military to Higher Ed," 60x30TX Metroplex Region Series: North Texas Community College Consortium, Virtual, Summer 2021

College Service and Student Support

- Chair, Open Doors - Open Minds, Fall 2019 - Present
- Lead, Book-in-Common, Fall 2019 - Present
- Serve, Strategies of Behavioral Intervention, Fall 2019 - Present
- Participated, Core Objectives Assessment Team, Fall 2019 - Spring 2021
- Reviewer, Collin College Foundation Scholarship Application Reviewer, Fall 2019 - Present
- Serve, Texas Center for Working-Class Studies Advisory Board, Fall 2019 - Present
- Mentored, New Full-time Faculty Mentor, Fall 2020
- Served, Full-time Faculty Search Committee, Fall 2019 - Spring 2020
- Volunteered, Welcome Squad, Fall 2019, Spring 2020, Fall 2020, Spring 2021
- Mentor, Adjunct Faculty Mentor, Summer 2021 - Present

3 Year Contract for Brianna Burnett Professor of Art Full-time Faculty at Collin Since 2019

Education/Experience

- M.F.A., Photography and Sculpture, Texas Tech University, 2012

Professional Development/Publications

- Invited Speaker, "History of Photography in Seven Lectures," Lecture Series at the Millhouse, McKinney, TX, Spring 2020
- Attended, Quality Matters Training, Virtual, Spring 2020
- Attended, Art 21 Virtual Teacher Workshops, Virtual, Spring 2020
- Attended, "Monthly Presentation of Photography Faculty," FotoFika with Society for Photographic Education, Virtual, Spring 2020
- Invited Speaker, "A Short History in the Long Story of Photography," Seniors Active in Learning, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Fall 2019
- Attended, Society for Photographic Education, Lubbock, TX, Fall 2019
- Invited Speaker, "Art Exhibit at a College," Brookhaven College Art Gallery, Farmers Branch, TX, Fall 2019
- Attended, Collin College Online Faculty Certification Training, Virtual, Fall 2019
- Attended, Open Texas 2021/The Texas Higher Education Coordinating Board, Virtual, Spring 2021
- Invited Speaker, "What in the world is that a Picture of? History of Abstract Photography," Plano Photography Club, Virtual, Spring 2021
- Published, *Treesdrip*, FORCES 2021, Collin College, Spring 2021
- Presented, "Teaching Innovations," Monthly Faculty Development Sessions, Virtual, Fall 2020
- Participated, Art Submission, Faculty Art Exhibit at Collin College, Plano TX, Fall 2019
- Participated, Art Submission, Faculty Art Exhibit at Collin College, Plano TX, Fall 2020

College Service and Student Support

- Mentored, Adjunct Faculty Mentor, Spring 2021
- Juried, "Landscape Photography" Plano Photography Club, Spring 2021
- Serve, Art Data Coordinating Committee, Fall 2020 - Present
- Served, International Year of the Periodic Table Day Committee, Fall 2019 - Spring 2020
- Serve, Arts Core Education Committee, Fall 2019-Present
- Serve, Arts Core Textbook Committee, Fall 2019-Present
- Conduct, Adjunct Faculty Observations, Spring 2021-Present
- Volunteered, Chili Cook Off & Field Day, Fall 2019, Tutorial Hour for Photography Students, Spring 2020; Attended, Halloween Carnival at McKinney Campus, Fall 2019, Art Openings at Plano Campus, Fall 2019, Spring 2020, Fall 2020, Spring 2021

3 Year Contract for Deborah Cardenas Professor of Biology Full-time Faculty at Collin Since 1995

Education/Experience

- M.S.S.E., Biology, Texas Woman's University, 1988

Professional Development/Publications

- Presented, "Strategies in Teaching Cellular Respiration," National Science Teaching Association, Virtual, Fall 2020
- Co-Presented, "Faculty Panel on Online Student Engagement," Center for Teaching and Learning, Virtual, Summer 2020
- Participated, "Howard Hughes Medical Institute Focus Group," National Association of Biology Teachers, Chicago, IL, Fall 2019
- Completed, "Applying the Quality Matters Rubric," Quality Matters, Virtual, Spring 2020
- Completed, "Improving Your Online Course," Quality Matters, McKinney, TX, Fall 2019
- Attended, National Science Teaching Association, Virtual, Fall 2020
- Attended, National Association of Biology Teachers, Chicago, IL, Fall 2019
- Attended, League for Innovation in the Community College, Seattle, WA, Spring 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "eLC Tech Demos: Accessibility; Office 365; Quality Matters; Microsoft Stream," Collin College Faculty Development Conference, Spring 2020
- Attended, "Digital Distractions: Why Students are on their Phones and What We Can Do about it," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "How to Use Canvas Studio, Part 1 (Basic) and Part 2 (Advanced)," "Quality Matters: Tips for Well Presented Online/Blended Course Design," Collin College Faculty Development Conference, Spring 2021
- Attended, Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Served, Online Advisory Board, Summer 2019 - Spring 2021
- Served, Faculty Council Technology Committee, Fall 2019 - Spring 2021
- Served, Hispanic Heritage Month Committee, Fall 2019 - Spring 2021
- Reviewer, Scholarship Committee, Fall 2019, Spring 2020, Fall 2020, Spring 2021
- Served, Health and Safety Fair Committee, Fall 2019 - Spring 2021
- Panelist, New Student Orientation/Faculty Roundtables, Fall 2019, Fall 2020
- Volunteered, Welcome Squad, Fall 2019, Spring 2020
- Participated, Cougar Wellness Committee, Fall 2019 - Spring 2020
- Attended, Collin Theater: Radio Daze, Little Gems 2.5, Spring 2021; Volunteered, Biology Tutor at the Math Lab Plano, Spring 2020, Spring 2021, Recommendation Letters for Students, Fall 2019, Spring 2020, Spring 2021, SpringFest, Spring 2021

Leadership and Awards

- Awarded, League Excellence Award, Fall 2019

3 Year Contract for Tiffany Cartwright Professor of Government Full-time Faculty at Collin Since 2010

Education/Experience

- Ph.D., Political Science, University of Arizona, 2010

Professional Development/Publications

- Attended, Midwest Political Science Association Annual Meeting, Virtual, Spring 2021
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Co-Presented, "Writing a Curriculum Vitae," Adjunct Faculty Academy, McKinney, TX, Fall 2019
- Completed, "Applying the Quality Matters Rubric," Quality Matters Certificate, Plano, TX, Fall 2019
- Completed, "Create Accessible Courses in Canvas," eCollin Learning Center Course, Virtual, Spring 2020
- Attended, "Policy, Movements, and the Social Determinants of Health in the 2020 Election," Lecture for the Baker Institute at Rice University, Virtual, Fall 2020
- Attended, "Thing Big: Fostering Critical Thinking in our Students," Center for Teaching and Learning, Virtual, Spring 2021
- Co-Presented, "A Panel for Approachable Research Projects," Collin College Faculty Development Conference, Spring 2021
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "Why Do I Need to Study That? Connecting the Classroom to Real Life," "Cultivating a College Culture in the Dual Credit Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "Critical Reflections: How to Implement Critical Reflections and Examples," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Chair, Constitution Day Committee, Summer 2020 - Present
- Serve, Program Review Steering Committee, Fall 2019 - Present
- Co-Chair, Political Science Classroom Development Committee, Fall 2019 - Present
- Serve, Discipline Appeals Committee, Fall 2019 - Present
- Served, Government Field of Study Committee, Fall 2019 - Spring 2020
- Elected, Faculty Council Representative, Summer 2020 - Present
- Serve, Faculty Council Procedures and Nominations Committee, Spring 2021 - Present
- Served, Veterans Day Planning Committee, Fall 2019
- Served, Full-Time Faculty Search Committee, Spring 2020, Spring 2021
- Served, Grade Appeals Board, Fall 2020 - Present
- Served, Quest: An Interdisciplinary Undergraduate Research Journal, Fall 2019 - Spring 2020
- Attended, Phi Theta Kappa Induction Ceremony, Fall 2019, Spring 2020, Fall 2020; Volunteered, Welcome Squad, Fall 2019, Spring 2020

3 Year Contract for Connie Chan Professor of Mathematics Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Mathematics, University of North Texas, 2015

Professional Development/Publications

- Co-Presented, "Maintaining a Positive Learning Environment and Rigor," Frisco Campus Academic Affairs Faculty Development, Collin College, Spring 2020
- Completed, "Applying the Quality Matters Rubric," Quality Matters, Virtual, Summer 2020
- Completed, eLearning Center Teaching Online at Collin College, Virtual, Spring 2020
- Attended, American Mathematical Association of Two-Year Colleges 2020 Vision Conference, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Institute of International Education Fulbright Scholar Program Workshop, Collin College, Fall 2019
- Attended, Center for Teaching and Learning: Stress and Self-Care Series, Virtual, Spring 2021
- Attended, "Universal Teaching Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Are you engaged???: Creating an Effective Online Learning Environment," "Language, Scaffolding, and Metacognition: What We Learned About Best Practices from Teaching Co-Requisite Courses," "Mentoring Women in Academia: Examining the Impact on Personal And Professional Life," "Plickers: A Low-tech Solution to Instant Feedback," Collin College Faculty Development Conference, Spring 2020
- Attended, "How to Use Canvas Studio (Beginner and Advanced)," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "Teaching through Simulation: Resilience and Reflection Interventions to Promote Active Learning," "The Pandemic Attendance Problem: Encouraging your Students to Show Up," Collin College Faculty Development Conference, Spring 2021
- Attended, "Synchronous Online Teaching Best Practices," Collin College Faculty Development Conference, Fall 2021
- Attended, LEADership Symposium: The Diversity Equity Story of Sidney Moncrief, Fall 2020

College Service and Student Support

- Serve, Math Starting Line Co-Coordinator, Spring 2021 - Present
- Co-Developed, Discipline Online Course Template, Summer 2020
- Serve, Academic Planning Coach, Fall 2020 - Present
- Participated, Core Objectives Assessment Days, Summer 2020, Summer 2021
- Volunteered, Veterans Day, Fall 2019
- Makerspace Workshop, Fall 2019; Volunteered, Welcome Week, Fall 2019, Spring 2020, Fall 2021, Math Prep Workshops, Spring 2020, Texas Academic Decathlon, Spring 2020

3 Year Contract for Shiva Mehran Davanloo Professor of Nutrition Full-time Faculty at Collin Since 2010

Education/Experience

- Ph.D., Nutrition Sciences, Texas Woman's University, 1996

Professional Development/Publications

- Completed, "Peer Reviewer Course," Quality Matters certification series, Virtual, Summer 2020
- Completed, "Applying the QM Rubric," Quality Matters certification series, Plano, TX, Spring 2020
- Reviewed, "Understanding Nutrition," 16th edition, Cengage, Fall 2019
- Attended, Food and Nutrition Conference and Exhibition 2019, Philadelphia, PA, Fall 2019
- Completed, "Parkland Health & Hospital System conference series," 13th Annual Diabetes Management Conference, Virtual, Fall 2020
- Completed, "Everything you wanted to know about SOBI, Recognizing red flags, Behavioral Intervention in Turbulent Times," Strategies of Behavioral Intervention (SOBI) training, Frisco, TX, Fall 2019
- Performed, "Course evaluation for University of Southern Indiana," Quality Matters course certification, Virtual, Spring 2021
- Invited Speaker, "Let's Talk Food!," Collin Seniors In Active Learning program, Virtual, Spring 2021
- Attended, "Best practices for completing COAT assessment and marketing core objectives in your classes," Collin College Faculty Development Conference, Spring 2020

College Service and Student Support

- Serve, Collin College Foundation Scholarship Committee, Fall 2019 - Present
- Volunteered, Academic Planning Coach, Summer 2019, Fall 2019, Spring 2020, Summer 2020, Fall 2020, Spring 2021
- Organize, Be Fit Celebration, Fall 2019 - Present
- Participate, New Student Orientation/Faculty Roundtables, Summer 2019 - Present
- Advised, Associate Faculty Mentor, Fall 2019
- Serve, Welcome Squad, Summer 2019 - Present
- Served, i-Collin Faculty AdHoc Committee, Summer 2020
- Served, Full-time Faculty Search Committee Interview Team, Spring 2021
- Assisted, SMASH Camp, Summer 2019, Summer 2020

Leadership and Awards

- Awarded, Certificate recognizing Outstanding Commitment to furthering the success of Collin College students, Summer 2020
- Awarded, SAFAC funds to host BE FIT event, a celebration of National Month of Nutrition at which my students are engaged in nutrition education of their peers., Summer 2019 - Present

3 Year Contract for Catherine Duke Professor of Developmental Math Full-time Faculty at Collin Since 2010

Education/Experience

- M.A., Mathematics, Texas Christian University, 2004

Professional Development/Publications

- Completed, "Applying the QM Rubric," Quality Matters Course, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association, Frisco, TX, Spring 2020
- Attended, Texas Community College Teachers Association, Virtual, Spring 2021
- Attended, "Teaching Future Teachers: Active Learning in the Math Content Course," Pearson webinar, Virtual, Spring 2021
- Attended, "Paul Grossman, J.D. presentation," Collin College Faculty Development Conference, Fall 2019
- Attended, "Education for All: Putting Universal Design to Work in Your Classroom," "SOBI - Renewed Focus on CARE-ing," Collin College Faculty Development Conference, Spring 2020
- Attended, "How to Use Canvas Studio, Part 1," "Digital Distractions: Why Students are on Their Phones and What We Can Do About It," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "How to Use Canvas Studio, Part 2," Collin College Faculty Development Conference, Spring 2021
- Attended, Collin College Faculty Development Conference, Fall 2021
- Attended, "Strategies Of Behavioral Intervention Training Sessions," Plano/Frisco, TX, Fall 2019
- Attended, "eLC Academic Continuity Webinars," Virtual, Spring 2020
- Attended, Mathematical Association of America - Mathfest, Virtual, Fall 2021

College Service and Student Support

- Chaired, Contemporary Math Co-Requisite Committee, Summer 2019 - Fall 2021
- Participated, Academic Decathlon State Competition Committee, Fall 2019 - Spring 2020, Fall 2020 - Spring 2021
- Participated, Strategies of Behavioral Intervention, Summer 2019 - Summer 2020
- Secondary Advisor, Collin Association for Sustainable Efforts, Summer 2019 - Present
- Advised, Academic Planning Coach, Fall 2020 - Spring 2021, Fall 2021 - Present
- Serve, Title IX Hearing Advisor for College Service, Fall 2020 - Present
- Tutored, Math Co-Requisite Supplemental Instruction & Tutoring Volunteer, Spring 2020, Spring 2021
- Participate, Faculty ISD Liaison for House Bill 5 College Preparatory Course, Summer 2021 - Present
- Participated, Earth Day Planning Committee, Fall 2019 - Spring 2020
- Participated, Welcome Squad, Fall 2019, Spring 2020, Spring 2021
- Participated, Full-time Faculty Search Committee Interview Team, Fall 2019
- Co-Chair, Academic Decathlon State Competition Committee, Fall 2021 - Present

3 Year Contract for Kristen Ewing Professor of Developmental Math Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Mathematics, Texas A&M University-Commerce, 2014

Professional Development/Publications

- Co-Presented, "Practical Pedagogy Tips to Help Developmental and Corequisite Math Students in the Classroom," College Academic Support Programs Conference, Virtual, Fall 2021
- Attended, American Mathematical Association of Two-Year Colleges Conference, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Team Based Learning Conference, Virtual, Spring 2021
- Attended, "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "Language, Scaffolding, and Metacognition: What We Learned About Best Practices from Teaching Co-requisite Courses," "Empowering Our Students Using the Appreciative Education Framework," "Plickers: A Low-Tech Solution to Instant Feedback," "e Learning Center Training on Zoom," Collin College Faculty Development Conference, Spring 2020
- Attended, "The International Student Perspective of Higher Education," "Digital Distractions: Why Students are on Their Phones and What We Can Do About It," "The Hidden Learning Disability of Anxiety, Stress, and Trauma," "How to Use Canvas Studio, Part 2 (Advanced)," Collin College Faculty Development Conference, Spring 2021
- Attended, Authentic and Alternative Assessments for the Intro Stats Course Webinar, Virtual, Summer 2021
- Attended, Math Faculty Workshop, Virtual, Fall 2020
- Attended, Collin College Faculty Development Conference, Fall 2021
- Attended, "Paul Grossman," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Chair, Elementary Statistics Co-Requisite Committee, Fall 2021
- Served, Full-time Faculty Search Committee, Spring 2021
- Secondary Advisor, Collin Organized Geek Society, Fall 2019 - Summer 2021
- Co-Developed, Math Starting Line Co-Coordinator, Spring 2021
- Assisted, Adjunct Faculty Presentations, Spring 2020 - Summer 2021
- Mentored, Adjunct Faculty Mentor, Fall 2020, Fall 2021
- Serve, Faculty Council Technology Committee, Fall 2020 - Present
- Serve, Developmental Education- Math Supplemental Instruction Committee, Fall 2019 - Present
- Served, Math Foundations Co-Requisite Committee, Fall 2019 - Summer 2020
- Served, Elementary Statistics Co-Requisite Committee, Summer 2020 - Summer 2021
- Volunteered, Welcome Week, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Proctored exams for Academic Decathlon, Spring 2020, Supplemental Instruction and Tutoring, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021

3 Year Contract for Ryan Farrar Professor of English Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., English Literature, University of Louisiana at Lafayette, 2014

Professional Development/Publications

- Authored, "Liars and Swearers': Shakespeare's Macbeth and the Dissemblance of Modern Autocrats," Edward Elger, Spring 2021
- Authored, "Grab 'em by the Seeds: The Regressive Utopianism of Trumpism and Katherine Burdekin's Swastika Knight," Fairleigh Dickinson UP, 2019
- Presented, "Liars and Swearers: Dissembling Political Codes and Shakespeare's Macbeth," College Conference of Texas Educators, McKinney, TX, Spring 2020
- Attended, South-Central Modern Language Association Conference, Houston, TX, Fall 2021
- Attended, Fostering Student Success and Well-Being Through Academic Writing with Author Bob Yagelski, McKinney, TX, Fall 2019
- Attended, Norton Publisher English Workshop, Frisco, TX, Spring 2020
- Attended, Cornell Celebrates Toni Morrison, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association Conference, Virtual, Spring 2021
- Attended, "Active Learning in a Required Lower-Division Course," "Neuromyths," "CultureBump," "Cultivating a College Culture in the Dual-Credit Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "Appreciative Inquiry Facilitation," "Strategies for Engagement and Active Learning," "The Pandemic Attendance Problem," "Approachable Research Projects," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Serve, English Professional Development Committee, Fall 2019 - Present
- Serve, English Textbook Selection Committee, Fall 2019 - Present
- Serve, English Lab Review Committee, Fall 2019 - Present
- Serve, English Field of Study Committee, Fall 2020 - Present
- Served, Core Objectives Assessment Days, Summer 2021
- Served, Banned Books Week Committee, Fall 2021
- Chaired, Discipline Online Course Template, Summer 2020 - Spring 2021
- Served, Discipline Online Course Template, Summer 2020 - Spring 2021
- Reviewer, Discipline Online Course Template, Fall 2020
- Panelist, Auteur Film Series, Fall 2021
- Serve, Academic Planning Coach, Fall 2020 - Present
- Attended, Banned Books Week, Fall 2019, Fall 2020, Collin College Auteur Film Series, Fall 2019, Book-In-Common: Lisa Ko, Spring 2021; Volunteered, Welcome Squad, Spring 2020, Fall 2020, Spring 2021, Student Recommendation Letter Writing, Spring 2020, Fall 2020, Summer 2021, Fall 2021, Study Skills Seminar, Fall 2020, New Student Orientation/Faculty Roundtables, Fall 2019, Summer 2021, Fall 2021

3 Year Contract for Andrea Fields Professor of Health Professions Full-time Faculty at Collin Since 2019

Education/Experience

- B.S.N., Nursing, Southern University A&M, Baton Rouge, Louisiana, 1994

Professional Development/Publications

- Completed, Western Schools Online Continuing Education Leadership and Management Essentials for Nurses, Virtual, Summer 2019
- Completed, Western Schools Online Continuing Education Geriatric Care: An Overview for Texas Nurses, Virtual, Summer 2019
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Senior Living Foresight Our Time to Shine: A Virtual Summit, Virtual, Spring 2020
- Attended, Teaching Professor Virtual Conference, Virtual, Summer 2020
- Attended, Texas Health and Human Services Long Term Care Conference, Virtual, Fall 2020
- Attended, "Service Learning Pedagogy," "Survivor: Dual Credit Edition," "Empowering Our Students Using the Appreciative Education Framework," "Cultivating a College Culture in the Dual Credit Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "Quality Matters: Tips for Well Presented Online/Blended Course Design," "What I Did on My Virtual Summer Vacation: Professional Development During a Pandemic," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Co-Chair, Dignity Initiative, Spring 2020 - Present
- Serve, Academic Planning Coach, Fall 2019 - Present
- Serve, Health Professions Dual Credit Boot Camp, Fall 2019 - Present
- Serve, Health Sciences Symposium Committee, Fall 2019 - Present
- Serve, Health Professions Dual Credit Awards, Fall 2019 - Present
- Volunteered, Guest Speaker, Dual credit Health Occupations Students of America Lovejoy High School local chapter meeting, Fall 2019, Panelist, Girl Rising film presentation, Collin College Dignity Initiative, Fall 2019, Judged, Dual credit Health Occupations Students of America regional competition, Facilitate, Nursing assistant state certification exam practice and exam every semester, Fall 2019, Review, applications of perspective Health Professions students annually, Spring 2020

3 Year Contract for Christopher Foree Professor of English Full-time Faculty at Collin Since 2017

Education/Experience

- M.A., English, Florida Gulf Coast University, 2010

Professional Development/Publications

- Attended, Two-Year College English Association National Conference, Virtual, Spring 2021
- Attended, Conference of College Teachers of English, Virtual, Spring 2021
- Attended, Two-Year College English Association Professional Development Series, Virtual, Fall 2020
- Completed, "Independent Applying the Quality Matters Rubric," Quality Matters, Virtual, Summer 2020
- Attended, Conference on College Composition and Communication, Virtual, Spring 2020
- Attended, "Service Learning Faculty Boot Camp," Collin College Faculty Development Conference, Spring 2020
- Attended, "Service Learning Faculty Boot Camp," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Co-Chair, English Example Assignment Committee, Summer 2019 - Present
- Chaired, Full-time Faculty Search Committee, Spring 2020 - Summer 2020
- Served, Academic Planning Coach, Fall 2019 - Spring 2020
- Panelist, New Student Orientation/Faculty Roundtables, Fall 2019; Attended, Fine Arts Performance, Fall 2019 – Present; Attended, Allen Foundation Scholarship Awards Presentation, Spring 2020
- Participated, Full-time Faculty Search Committee, Summer 2019
- Advised, Adjunct Faculty Mentor, Fall 2019
- Mentored, Quest: An Interdisciplinary Undergraduate Research Journal, Fall 2019

3 Year Contract for Christina Friedl Professor of Education Full-time Faculty at Collin Since 2010

Education/Experience

- M.S., Education/Counseling and Student Personnel, Oklahoma State University, 1991

Professional Development/Publications

- Presented, "Student Engagement: Building Community and Meaningful Learning," Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, "Quality Matters: Applying the Quality Matters Rubric," Collin College eLearning Center, Collin Higher Education Center, Spring 2020
- Attended, "Creating Accessible Courses in Canvas Workshop," Collin College eLearning Center, Virtual, Fall 2020
- Attended, "Ensuring Americans with Disabilities Act Compliance During COVID-19: Communication for People with Disabilities," Institutional Support, Trellis Company, Virtual, Spring 2020
- Attended, "Teaching for Deeper Learning," Association for Supervision and Curriculum Development Webinar, Virtual, Spring 2020
- Attended, "Building Capacity in Workforce Education," Quality Enhancement Plan Professional Development Workshop, Collin Higher Education Center, Fall 2019
- Attended, "How to Become the Educator That Male Black and Latino Students Need," Association for Supervision and Curriculum Development Webinar, Virtual, Fall 2019
- Attended, "Active Learning in a Required Lower-Division Course," "Neuromyths: The Relationship Between Brain Knowledge and Teaching Effectiveness," "Why Do I Need to Study That? Connecting the Classroom to Real Life!," Collin College Faculty Development Conference, Spring 2020
- Attended, "Digital Distractions: Why Students are on their Phones and What We Can Do about it," "PLENARY SESSION: The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "Critical Reflections: How to Implement Critical Reflections and Examples," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Advise, Academic Planning Coach, Fall 2019 - Present
- Reviewer, Core Objectives Assessment Days, Summer 2020
- Served, Full-time Faculty Search Committee, Spring 2020
- Reviewer, Collin College Foundation Scholarship Application Reviewer, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021
- Participated, Early Childhood/Education Investigate, Navigate and Educate Committee, Spring 2020, Spring 2021
- Panelist, New Student Orientation/Faculty Roundtables, Spring 2020, Fall 2020, Spring 2021, Fall 2021; Attended, English as a Second Language Multicultural Festival: Experience the World - Virtually, Fall 2020; Volunteered, Welcome Squad Volunteer, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Student Resource Fair, Fall 2019, Spring 2020

3 Year Contract for Kayla Gibbs Professor of Environmental Science Full-time Faculty at Collin Since 2015

Education/Experience

- M.S., Environmental and Earth Science, University of Texas at Arlington, 2010

Professional Development/Publications

- Attended, Conference for the Advancement of Science Teaching, Fort Worth, TX, Fall 2021
- Attended, American Meteorological Society Conference on Hurricanes and Tropical Meteorology, Virtual, Spring 2021
- Attended, Texas Academy of Science Annual Meeting, Nacogdoches, TX, Spring 2020
- Completed, "Applying the Quality Matters Rubric," Quality Matters, Spring 2020
- Completed, "Online Advisory Board Course Development Training," eLearning Center, Virtual, Fall 2019
- Completed, "Teaching with Canvas," eLearning Center, Virtual, Fall 2021
- Completed, "Award-winning Tools, Tips, and Techniques for Classroom Instruction," STARLINK Training, Virtual, Spring 2021
- Completed, "Being a Better Online Teacher," Center for Teaching and Learning, Virtual, Spring 2021
- Completed, "Rethinking Assessment in Online Teaching," Center for Teaching and Learning, Virtual, Spring 2021
- Completed, "Good Teaching, Less Cheating: Facilitating Academic Integrity in Online Classes," Center for Teaching and Learning, Virtual, Spring 2021
- Completed, "Accessibility Workshop," eLearning Center, Virtual, Fall 2019

College Service and Student Support

- Serve, Online Advisory Board, Fall 2021 - Present
- Serve, Dual Credit Advisory Board, Fall 2021 - Present
- Chaired, Full-time Faculty Search Committee, Spring 2021
- Served, Full-time Faculty Search Committee, Spring 2020
- Reviewer, Collin College Foundation Scholarship Application Reviewer, Fall 2019 - Present
- Mentored, New Full-time Faculty Mentor, Fall 2021
- Panelist, Adjunct Faculty Presentations, Fall 2020
- Mentored, Adjunct Faculty Mentor, Fall 2019 - Fall 2021
- Attended, Collin County Camp Student Field Survey of Prairie Grasslands, Fall 2019, Environmental Science Taskforce Meetings, Summer 2021; Volunteered, Registration Lab, Fall 2021, Faculty Chaperone Perot Museum Scavenger Hunt, Fall 2019, Academic Decathlon, Fall 2020, Welcome Squad, Fall 2021, Fall 2019, Spring 2021

3 Year Contract for Julianne Goza Professor of Kinesiology Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Health and Human Performance, Northwestern State University, Natchitoches, LA, 2012

Professional Development/Publications

- Co-Authored, "Attitudes and Moods Among Athletic Trainers Following Suspension of 2020 Athletic Season Due to COVID-19," Research & Investigations in Sports Medicine, Spring 2020
- Co-Authored, "Perceived and Actual Knowledge of Cupping Therapy Concepts Among Athletic Trainers in the State of Texas," Research & Investigations in Sports Medicine, Summer 2020
- Authored, "LGB-KASH and Shortened Workplace Incivility Scale Scores Among Athletic Trainers: A Pilot Study," Research & Investigations in Sports Medicine, Summer 2021
- Attended, South Padre Athletic Training Seminar, South Padre, TX, Summer 2019
- Attended, National Athletic Training Association Annual Convention, Virtual, Summer 2020
- Attended, Teaching Professor Conference, Virtual, Summer 2020
- Attended, Southwest Athletic Training Association Annual Symposium, Virtual, Summer 2021
- Attended, Collin College Faculty Development Conference, Spring 2020
- Attended, Collin College Faculty Development Conference, Fall 2020
- Attended, Collin College Faculty Development Conference, Spring 2021
- Attended, Collin College Faculty Development Conference, Fall 2021
- Attended, "Ready, Willing, and Able: Encouraging Student Reading and Preparation, Think Big: Fostering Critical Thinking in our Students, Work in Progress: Goal Regulation as Self-Care," Collin College Center for Teaching and Learning, Virtual, Spring 2021

College Service and Student Support

- Serve, Financial Aid Appeals Committee, Fall 2019 - Present
- Serve, Cougar Wellness Committee, Spring 2020 - Present
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Serve, Health and Safety Fair Committee, Spring 2020 - Present
- Serve, Adjunct Faculty Mentor, Fall 2021 - Present
- Volunteered, Student Welcome Week, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Spring Fest, Spring 2021, Student Advising, Fall 2019, Spring 2020, Summer 2020, Fall 2020, Spring 2021, Cougars Achieve Together Camp, Fall 2021, Campus Resource Fair- Kinesiology Table, Fall 2021

Leadership and Awards

- Selected, Alpha Chi National College Honors Society Grand Canyon University Chapter, Summer 2021 - Present

3 Year Contract for Rafal Grudzien Professor of Chemistry Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Physical Chemistry, Kent State University, 2008

Professional Development/Publications

- Attended, American Chemical Society - Resilience of Chemistry, Virtual, Fall 2021
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Texas Community College Teachers Association Convention, Virtual, Spring 2021
- Attended, The University of Texas at Dallas 6th Annual Center for Teaching and Learning Workshop, Richardson, TX, Spring 2020
- Completed, "Applying the Quality Matters Rubric," Virtual, Spring 2021
- Attended, REMOTE: The Connected Faculty Summit, Virtual, Summer 2021
- Presented, "Team Building Activity for Academic Affairs - Soap Making 101 Demonstration and Workshop," Plano, TX, Fall 2019
- Completed, Collin College Online Faculty Certification Course, Virtual, Spring 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "The Design of Rubrics for Use in Science Courses," Collin College Faculty Development Conference, Spring 2020
- Attended, "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "How to Use Canvas Studio, Part 1," Collin College Faculty Development Conference, Spring 2021
- Attended, 227th Two-Year College Chemistry Consortium, Virtual, Fall 2021

College Service and Student Support

- Served, Administrator Search Committee, Spring 2021
- Served, Full-time Faculty Search Committee, Fall 2019 - Spring 2020, Spring 2021
- Serve, Collin College Foundation Scholarship Application Reviewer, Fall 2020 - Present
- Served, International Year of the Periodic Table Day Committee, Fall 2019
- Serve, Adjunct Faculty Mentor, Spring 2020 - Present
- Served, Academic Planning Coach, Fall 2021
- Participated, New Student Orientation/Faculty Roundtables, Spring 2021 - Present
- Attended, Quest Student Research Symposium, Spring 2021; Volunteered, Advising Students during Registration Lab, Fall 2020, Fall 2021, Welcome Squad, Fall 2021, Plano ISD District Science Fair, Spring 2021, Plano Balloon Festival, Fall 2019, Chemistry Tutor in the Academic Success Center, Fall 2019, Spring 2020, Fall 2021, Spring 2021, Fall 2021, MARVELOUS METALS - Chemistry demonstrations at the Fort Worth Museum of Science and History, Fall 2019, Students' Research Posters and Building of the Periodic Table during the 150th Campus Celebration of the International Year of the Periodic Table of Elements, Fall 2019

3 Year Contract for Cynthia Gruver Professor of Paralegal/Legal Assistant Full-time Faculty at Collin Since 2010

Education/Experience

- J.D., Law, Harvard Law School, 1990

Professional Development/Publications

- Authored, "Employment Law Textbook (450 pages)," Published on Canvas, Fall 2020
- Presented, "Marketable Skills for Discipline Leads," Virtual, Summer 2019
- Completed, "Team-Based Learning Certificate," Collin County, TX, Fall 2020
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, "Title IX Update," Virtual, Fall 2019
- Attended, "Mediation Advocacy for Litigators," Virtual, Fall 2019
- Attended, "Persuading Trial Judges," Virtual, Fall 2019
- Attended, "Ethical Issues Related to Cybersecurity and Data Privacy," Virtual, Fall 2019
- Attended, "Technology, The Internet, and The Law," Virtual, Fall 2020
- Attended, "Intellectual Property Essentials," Virtual, Spring 2021
- Attended, "Privacy, Cybersecurity, and Intellectual Property," Virtual, Fall 2020
- Attended, "Trade Dress: Protecting the Look and Feel of Products, Packaging, and Places of Business," Virtual, Fall 2019
- Attended, "Discovery Demands: Protecting Expert Work Product," Virtual, Fall 2020
- Attended, "Appreciative Inquiry Facilitation," Virtual, Spring 2021
- Attended, "Universal Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Fall Faculty Development Day 2021, General Session," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Chaired, Curriculum Advisory Board, Summer 2019
- Serve, Curriculum Advisory Board, Summer 2019 - Present
- Served, Academic Policies and Procedures Committee, Fall 2019 - Spring 2020
- Served, Task Force on Shared Governance, Spring 2021
- Served, Full-time Faculty Search Committee, Spring 2020
- Designed, Discipline Online Course Template, Summer 2019 - Fall 2019
- Co-Designed, Discipline Online Course Template, Summer 2020 - Fall 2020
- Served, Academic Planning Coach, Fall 2019 - Spring 2020
- Served, Curriculum Advisory Board Prerequisite Subcommittee, Fall 2019 - Spring 2021
- Volunteered, Solicited for and managed the paralegal job board and student/alumni LinkedIn group, Summer 2019, Fall 2019, Spring 2020, Summer 2020, Fall 2020, Spring 2021, Continuously updated the Westlaw accounts for the paralegal program and was support for all paralegal students' Westlaw problems, Fall 2019, Spring 2020, Summer 2020, Fall 2020, Spring 2021, Participated, Super Saturday, Spring 2020, Served, New Student Orientation/Faculty Roundtables, Spring 2020, Spring 2021

3 Year Contract for John Haggard Professor of Communication Design Full-time Faculty at Collin Since 2019

Education/Experience

- B.A., Communication Design, Texas Tech University, 1993

Professional Development/Publications

- Co-Presented, Communication Design & Animation/Game Art Program Preview, Booker T. Washington High School for the Performing and Visual Arts, Dallas, TX, Fall 2019
- Attended, Adobe MAX Conference, Virtual, Fall 2020
- Developed, Logo and Branding Graphics, ParGolf, Spring 2021
- Attended, Adobe for Education Summit, Virtual, Summer 2021
- Created, Animated Web-based Ads, Borrowworks, Summer 2021, Fall 2021
- Completed, Applying the Quality Matters Rubric Training, Summer 2021
- Attended, "Supporting Students with Disabilities Access Services and Innovations," "Universal Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Think Less Like an Educator and More Like an Artist," "Creative Biz: Researching Professional Development in the Arts as an Entrepreneur," "Improving Students Writing Skills through Objective-focused Instruction," "Are You Not Engaged? Creating an Effective Online Learning Environment," "The Next Steps: Humans, Machines, and Artificial Intelligence in Post-World War II Science Fiction and Literature," Collin College Faculty Development Conference, Spring 2020
- Attended, "Developmental Education Workshop," Collin College Faculty Development Conference, Fall 2020
- Attended, "Appreciative Inquiry Facilitation Part 1," "Digital Distractions Why Students are on their Phones and What We Can Do about it.," "Appreciative Inquiry Facilitation Part 2," "The Hidden Learning Disability of Anxiety Stress and Trauma Science and Strategies for Improving Learning," "Teaching through Simulation Use of Resilience and Reflection Interventions to Promote Active Learning in our Students," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "The Pandemic Attendance Problem Encouraging your Students to Show Up - A Panel Discussion," Collin College Faculty Development Conference, Spring 2021
- Attended, "What I Wish I had Known: A Workforce Faculty Panel Discussion," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Serve, Curriculum Advisory Board, Fall 2020 - Present
- Designed, Discipline Online Course Template, Fall 2020
- Served, Full-Time Faculty Search Committee, Spring 2020
- Served, Full-time Faculty Search Committee Interview Team, Spring 2021
- Reviewed, Discipline Online Course Template, Summer 2020
- Mentored, Adjunct Faculty, Spring 2020
- Volunteered, New Student Orientation Faculty Roundtable, Summer 2021
- Designed, Communication Design Website Artwork, Fall 2021
- Participated, Public Relations Focus Group, Fall 2021

3 Year Contract for Elizabeth Hamner Professor of Psychology Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Behavioral Science, University of North Texas, 2016

Professional Development/Publications

- Presented, "Conducting Research in a Community College Setting," Collin College Faculty Development Conference, Virtual, Spring 2021
- Co-Presented, "Moving 100 Courses to an Online Format During a Pandemic," Texas Distance Learning Association Conference, Virtual, Spring 2021
- Presented, "Effectively Using Announcements," Collin College eLearning Centers Workshop, Virtual, Fall 2020
- Attended, Southwestern Psychological Association Conference, Virtual, Spring 2021
- Attended, "Service Learning 123," and "Digital Distractions: Why Students are on Their Phones and What We Can Do About It," Collin College Faculty Development Conference, Spring 2021
- Attended, Teaching Professor Conference, Virtual, Summer 2020
- Attended, "Tailoring the Academic Coaching Experience for Non-Traditional Students," Quality Enhancement Plan Workshop, Virtual, Summer 2020
- Attended, "Service Learning Pedagogy," "Active Learning in a Required Lower-Division Course," "Education for All: Putting Universal Design to Work in Your Classroom," Collin College Faculty Development Conference, Spring 2020
- Completed, "Institutional Review Board Training," Virtual, Spring 2021
- Completed, "Quality Matters Rubric Training," Virtual, Summer 2020

College Service and Student Support

- Co-Chair, Dignity Initiative, Fall 2020 - Present
- Secondary Advisor, Psi Beta, Fall 2020 - Present
- Serve, Program Review Steering Committee, Spring 2020 - Present
- Serve, Online Advisory Board, Summer 2020 - Present
- Serve, Academic Planning Coach, Fall 2020 - Present
- Served, Cougar Wellness Committee, Fall 2019 - Spring 2021
- Served, Full-time Faculty Search Committee, Spring 2020
- Presented, Writing Center Workshop(s), Spring 2020
- Reviewer, Scholarship Committee, Fall 2019 - Spring 2021
- Reviewer, Quest: An Interdisciplinary Undergraduate Research Journal, Spring 2020, Spring 2021
- Volunteered, Academic Decathlon State Competition Committee, Spring 2020
- Attended, Phi Theta Kappa Inductions, Fall 2019, Spring 2020, Fall 2020, Summer 2021; Volunteered, Rockin' the Ridge, Fall 2019, Welcome Squad Tables, Spring 2020, Fall 2020, Mentored, Student Research Poster, The Influence of Social Media on Academic Success, Southwestern Psychological Association, Spring 2020, Mentored, Student Research Poster, How Knowledge about Premature Menopause Influences Cognition, Southwestern Psychological Association, Spring 2021

3 Year Contract for Karen Hanvey Professor of Integrated Reading/Writing Full-time Faculty at Collin Since 2010

Education/Experience

- M.A., Teaching/Reading, Texas Woman's University, 2006

Professional Development/Publications

- Completed, "Public History," Certified to Teach History Co-Requisite Course, Virtual, Summer 2020
- Presented, "Pivoting with Corequisites in the time of COVID and Beyond," National Institute for Staff and Organizational Development National Conference, Virtual, Fall 2021
- Presented, "Typing Papers, Microsoft Office 365, And Writing Center Support 101," Study Skills Seminars/Collin 101 Session, Plano, Fall 2021
- Completed, Academic Planning Coach Program, Virtual, Fall 2021
- Completed, Quality Matters Rubric Training, Virtual, Summer 2020
- Completed, Quality Matters Training: Improve Your Online Course, Virtual, Summer 2021
- Attended, Collin's 2021 Trends in Teaching College Composition Conference, Virtual, Spring 2021
- Attended, Quest Student Research Conference, Virtual, Spring 2021
- Attended, Quest Keynote Speech, Peter Adams, Virtual, Spring 2021
- Attended, "Universal Teaching Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Office 365 Essential Skills for faculty: OneDrive, OneNote, Class Notebook and Forms!," "Empowering Our Students Using the Appreciative Education Framework," "Collaborative Interdisciplinary Writing," "Navigating a Co-Requisite Pairing of INRW and General Education Courses," "Why Today's Pop Music Is Important and Why We Don't Get It," Collin College Faculty Development Conference, Spring 2020
- Attended, National Institute for Staff and Organizational Development National Conference, Virtual, Spring 2021

College Service and Student Support

- Coordinate, Integrated Reading & Writing Study Skills Seminar Committee, Summer 2019 - Present
- Primary Advisor, Christians on Campus, Summer 2019 - Present
- Reviewer, Quest: An Interdisciplinary Undergraduate Research Journal, Fall 2020
- Serve, Faculty Independent School District Liaison for House Bill 5 College Preparatory Course, Summer 2019 - Present
- Served, Academic Planning Coach, Fall 2020 - Spring 2021
- Collaborated, Integrated Reading & Writing 0300 Curriculum Development/Master Template Committee, Summer 2020
- Mentor, New Full-time Faculty Mentor, Fall 2019 - Present
- Served, English As A Second Language Search Committee, Fall 2019 - Spring 2020
- Volunteered, Welcome Squad-Plano Campus, Fall 2019, Spring 2020

3 Year Contract for Alex Heitlinger Professor of Music Full-time Faculty at Collin Since 2019

Education/Experience

- D.M.A., Jazz Composition, The University of Texas at Austin, 2014

Professional Development/Publications

- Performed, "Play Doh," album by Carmen Sandim, Ropeadope Records, Fall 2019
- Performed, "Jazz Recital with Aaron West, Michael Medina, Brad Leali, James Driscoll," Spring 2020
- Performed, "Virtual Jazz Recital with Kevin McNerney, Pete Weise, Kent Ellingson, James Driscoll, Gene Glover," Virtual, Spring 2021
- Attended, Jazz Education Network Conference, Virtual, Spring 2021
- Attended, Jazz Education Network Educator Summer Institute, Virtual, Summer 2021
- Completed, Applying the Quality Matters Rubric, Virtual, Fall 2020
- Completed, Modern Classrooms Essentials Course, Virtual, Summer 2021
- Attended, "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "Think Less Like an Educator and More Like an Artist," "Why Today's Pop Music is Important and Why We Don't Get It," Collin College Faculty Development Conference, Spring 2020
- Attended, "Appreciative Inquiry Facilitation, Part 1," "Appreciative Inquiry Facilitation, Part 2," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," Collin College Faculty Development Conference, Spring 2021
- Attended, "Roundtable Discussion: Teaching Controversial or Charged Topics," Collin College Faculty Development Conference, Fall 2021
- Attended, Barry Harris Jazz Webinar, Virtual, Spring 2020

College Service and Student Support

- Director, Collin Jazz Festival, Fall 2019 - Present
- Director, Texas All-Star Jazz Camp, Fall 2019 - Present
- Serve, Collin College Foundation Scholarship Application Reviewer, Spring 2020 - Present
- Served, New Full-time Faculty Mentor, Fall 2020
- Serve, Adjunct Faculty Mentor, Fall 2021 - Present
- Served, Full-time Faculty Search Committee, Spring 2020
- Served, Full-time Faculty Search Committee, Spring 2021
- Attended, Faculty-Student Duet Concert, Fall 2019, Expressions Vocal Ensemble Student Concert, Fall 2019; Volunteered, Coordinated All-State Jazz Etude Workshop, Fall 2021, Assisted, Spring Fest, Spring 2021, Assisted, Collin's Got Talent, Fall 2021, Participated, Welcome Squad, Spring 2020, Co-ordinated, African American History Month, A Conversation with Jazz Saxophonist Tia Fuller, Spring 2021

Leadership and Awards

- Awarded, Collin Foundation Engaged Faculty Scholarship, Spring 2021

3 Year Contract for Tawnya Hillin-Smith Professor of Integrated Reading/Writing Full-time Faculty at Collin Since 2019

Education/Experience

- M.A., Master of Arts in British Literature, Purdue University, 1988

Professional Development/Publications

- Presented, "Unmasking the Elephant in the Corequisite Classroom," South Central Modern Language Association 78th Annual Conference, Houston, TX, Fall 2021
- Co-Presented, "Reading for Statistics Resources-Grant Funded," Corequisite Professional Development Faculty Roundtable Series, Allen, TX, Spring 2020
- Attended, Bedford/St. Martin's Strategies and Tools for Texas Corequisite Composition, Dallas, TX, Fall 2019
- Attended, 2021 National Council of Teachers of English Conference, Virtual, Fall 2021
- Attended, Two-Year College English Association-Southwest 2021 Annual Conference, Virtual, Fall 2021
- Attended, 31st Annual Literacies for All Virtual Summer Institute, Virtual, Summer 2021
- Attended, "Language, Scaffolding, and Metacognition: What We Learned About Best Practices from Teaching Co-Requisite Course; Collaborative Interdisciplinary Writing; Navigating a Co-Requisite Pairing of INRW and General Education Courses," Collin College Faculty Development Conference, Spring 2020
- Attended, "The International Student Perspective of Higher Education; Quality Matters: Tips for Well Presented Online/Blended Course Design," Collin College Faculty Development Conference, Spring 2021
- Attended, "Synchronous Online Teaching Best Practices: A Faculty Panel Discussion," Collin College Faculty Development Conference, Fall 2021
- Attended, "Faculty Development Conference with Keynote Speaker Paul Grossman, J.D.," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Served, Online Advisory Board, Spring 2020 - Fall 2021
- Served, Core Objectives Assessment Team, Summer 2021
- Served, Academic Planning Coach, Fall 2020 - Spring 2021
- Co-Chaired, Integrated Reading & Writing 0315 Curriculum Development/Master Template Committee, Spring 2020 - Fall 2021
- Chaired, Integrated Reading & Writing Corequisite Task Force Committee, Fall 2021
- Secondary Advisor, Japanese Language Club, Fall 2019 - Present
- Volunteered, Study Skills Seminar on An Outsider's Guide to Understanding Math Problems at McKinney and Plano, Spring 2020, Conversation Partners, Spring 2020

3 Year Contract for Evans Jarnefeldt Professor of Drama Full-time Faculty at Collin Since 2019

Education/Experience

- M.F.A., Drama/Acting, University of California, Irvine, 2008

Professional Development/Publications

- Performed, "Stienberg New Play Workshop," New York University, Virtual, Fall 2020
- Performed, "Noir, Andrew Hardaway," Florida State University, Asolo New Play Workshop, Virtual, Spring 2021
- Presented, "What Matters?," Seniors Active In Learning, TX, Fall 2019
- Co-Facilitated, "Book-in-Common The Leavers'," Interdepartmental performance between Theatre, Music, and Photography, TX, Spring 2020
- Facilitated, "Virtual Reimaging over Zoom," Plano Independent School District behind-the-scenes presentation, Virtual, Summer 2020
- Participated, "Careers in Theatre," Individuals Dedicated to Excellence and Achievement charter school, Virtual, Spring 2021
- Attended, "eLC training Canvas and Concourse," Collin College Faculty Development Conference, Fall 2019
- Attended, "Book-In-Common Embedding 'The Leavers'," Collin College Faculty Development Conference, Spring 2020
- Attended, "Applying the Quality Matters Rubric," Collin College Faculty Development Conference, Spring 2021
- Attended, "Roundtable Discussion 'Teaching Controversial or Charged Topics'," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Mentored, New Full-time Faculty Mentor, Fall 2020 - Spring 2021
- Served, Full-time Faculty Search Committee, Fall 2019 - Spring 2020
- Served, Full-time Faculty Search Committee Interview Team, Fall 2019 - Spring 2020
- Serve, Title IX Hearing Officer, Fall 2020 - Present
- Attended, 'It Can't Happen Here', Fall 2019, 'Tale of the Winged Monkeys', Spring 2020, 'Citizen Scrooge', Fall 2020, 'Radio Daze', Spring 2021, 'Cinderella Panto', Fall 2019, 'Park-a-palooza', Fall 2020, 'Little Gems 2.5', Spring 2021; Volunteered, Directed social media campaign for Collin Theatre, Summer 2020, Voice coached 'Citizen Scrooge', Fall 2020, Voice coached 'Little Gems 2.5', Spring 2021, Coached monologues for transfer/scholarships, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Assisted Stage Combat Choreography in 'It Can't Happen Here', Fall 2019

3 Year Contract for Katie Johnson Professor of Biology Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Microbiology and Immunology, Georgetown University, 2007

Professional Development/Publications

- Participated, "Biology Leadership Community 2020," Biology Leadership Community, Sanibel Harbor, FL, Spring 2020
- Co-Presented, "The Long Road Home," Road To Collin, Virtual, Spring 2021
- Attended, Remote: The Connected Faculty Summit, Virtual, Summer 2021
- Attended, "Biology Virtual Labs for Non-Science Majors," Digital Leadership Series, Virtual, Spring 2021
- Participated, Applying the Quality Matters Rubric Training and Workshop, Fall 2020
- Attended, "Green Zone Training," Veterans Resource Center, Virtual, Spring 2021
- Participated, Team Based Learning 101 Workshop, TX, Fall 2019
- Attended, "Paul Grossman on Accessibility," Collin College Faculty Development Conference, Fall 2019
- Attended, "eLC training, Service Learning Pedagogy, Office 365 Skills, Design of Rubrics, and Connecting the Classroom to Real Life," Collin College Faculty Development Conference, Spring 2020
- Attended, "Canvas Studio I & II, Digital Distractions, Hidden Learning Disability, Pandemic Attendance Problems, Approachable Research Projects, Ungame the System," Collin College Faculty Development Conference, Spring 2021
- Attended, "New Assessment Approach, Workday Overview," Collin College Faculty Development Conference, Fall 2021
- Co-Presented, "Service Learning 1, 2, 3," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Serve, Academic Planning Coach, Fall 2019 - Present
- Serve, Title IX Hearing Advisor for College Service, Fall 2020 - Present
- Serve, Collin College Foundation Scholarship Committee, Fall 2019 - Present
- Serve, Adjunct Faculty Mentor, Fall 2019 - Present
- Conducted, Full-time Faculty Search Committee, Spring 2021 - Summer 2021
- Reviewer, Program Review Steering Committee, Fall 2019 - Present
- Collaborated, Discipline Online Course Template, Summer 2020 - Spring 2021
- Advise, Center for the Advanced Study of Math and Natural Science,
- Volunteered, Rocking the Ridge, Fall 2019, Welcome Squad/WelcomeFest, Fall 2019, Spring 2020, Fall 2020, Fall 2021, North Texas Food Bank Fruit and Veggie Truck, Fall 2019, Science Den Tutor, Spring 2021, Fall 2021, Open Lab Practical Reviews, Fall 2019, Spring 2020, Fall 2021

Leadership and Awards

- Campus Coordinator, Service Learning Campus Coordinator, Fall 2021

3 Year Contract for Brandy Jumper Professor of Mathematics Full-time Faculty at Collin Since 2009

Education/Experience

- M.A., Mathematics, Texas Tech University, 2000

Professional Development/Publications

- Completed, "Independent Training: Applying the Quality Matters Rubric Statewide Systems," Quality Matters Certification: Zoom Webinar Sessions, Virtual, Summer 2020
- Attended, Texas Community College Teachers Association Conference, Virtual, Spring 2021
- Attended, "Why do I need to study that? Connecting the Classroom to Real Life," Collin College Faculty Development Conference, Spring 2020
- Attended, "On-Demand Virtual Poster Session: Conducting Research in a Community College Setting," Collin College Faculty Development Conference, Spring 2021
- Attended, "Universal Design in Curriculum and Instruction," Collin College Faculty Development Conference, Fall 2019
- Attended, "A New Assessment Approach for Academic Programs," Collin College Faculty Development Conference, Fall 2021
- Attended, "Teaching Co-Requisites Creatively," Charles A. Dana Center Webinar, Virtual, Summer 2020
- Attended, "Nurturing Resiliency During Crisis," Phi Theta Kappa International Honor Society Webinar, Virtual, Spring 2020
- Attended, "Fighting Racism as a Multiracial Community," Anti-Defamation League Fighting Hate from Home Webinar, Virtual, Summer 2020

College Service and Student Support

- Served, Math for Business Co-Requisite Committee, Summer 2019 - Spring 2020
- Secondary Advisor, Phi Theta Kappa, Summer 2019 - Present
- Mentored, Adjunct Faculty Mentor, Summer 2019 - Spring 2020
- Served, New Student Orientation/Faculty Roundtables, Summer 2019 - Summer 2020; Attended, Phi Theta Kappa: Texas Honors Institute - Student Group Facilitator, Summer 2019, Summer 2020, Summer 2021, Phi Theta Kappa: Texas Leadership Conference - Student Group Facilitator, Fall 2019, Fall 2020, Fall 2021; Volunteered, Phi Theta Kappa Chapter Leadership Colloquium: TEDx - Salon Event, Fall 2019, Fall 2020, Fall 2021

Leadership and Awards

- Awarded, International Phi Theta Kappa Distinguished Advisor Award, Summer 2019 - Spring 2020
- Awarded, International Phi Theta Kappa Distinguished Chapter Advisor Team Award, Summer 2019 - Spring 2020
- Awarded, Texas Regional Phi Theta Kappa Hall of Honor Advisor Award, Summer 2019 - Spring 2020
- Awarded, Collin College Donna Okaro Advisor of the Year Finalist, Fall 2020 - Spring 2021

3 Year Contract for Linda Kapocsi Professor of Integrated Reading/Writing Full-time Faculty at Collin Since 2010

Education/Experience

- M.Ed., Reading Education, Abilene Christian University, 1989

Professional Development/Publications

- Completed, "Collin College Online Faculty Certification," eLearning Online Faculty Certification Program, Virtual, Summer 2019
- Co-Presented, "Many Voices: Best Practices for Teaching ESL," Texas Community College Teachers Association State Convention, Frisco, TX, Spring 2020
- Co-Presented, "Class? Millennials' Perspectives towards Social Class: The Case of Collin College Students," The Texas Working Class Studies Conference, Plano, TX, Spring 2020
- Co-Presented, "Building Best Practices: Building Personal Relationships, Academic Literacy, Academic Integrity, and Schemata," Texas Teachers of English to Speakers of Other Languages State Convention, Virtual, Spring 2021
- Co-Presented, "African-American and Latino Youth in the Texas Criminal Justice System," The Texas Working Class Studies International Conference, Virtual, Spring 2021
- Co-Presented, "The International Student Perspective in Higher Education," Collin College Faculty Development Conference, Spring 2021
- Co-Presented, "Borrow Your Eyes: Best Practices for Teaching Deaf Students," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Serve, Book-in-Common, Summer 2019 - Present
- Advise, Adjunct Faculty Mentor, Summer 2019 - Present
- Serve, Collin College Foundation Scholarship Application Reviewer, Fall 2019 - Present
- Collaborated, Workforce Program Review Committee, Fall 2020 - Summer 2021
- Collaborate, Interdisciplinary Committee on Poverty, Race, and Crime, Spring 2021 - Present
- Served, Curriculum Advisory Board, Fall 2019 - Summer 2021
- Volunteered, College-Wide Student Study Skills Seminars Presenter, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021

Leadership and Awards

- Selected, Integrated Reading and Writing Department District Discipline Editor for Quest: Collin College's Interdisciplinary Undergraduate Research Journal, Spring 2020 - Present

3 Year Contract for Rosemary Karr Professor of Developmental Math Full-time Faculty at Collin Since 1990

Education/Experience

- Ph.D., Higher Education, University of North Texas, 1996
- M.A., Mathematics Education, Eastern Kentucky University, 1979

Professional Development/Publications

- Co-Authored, "The Architecture of Educational Frameworks," 3rd, Kendall Hunt Publishing, Fall 2020
- Co-Authored, "Student-to-Student Support in Developmental Mathematics Courses," Journal of College Academic Support Programs, Spring 2020
- Attended, National Organization for Student Success Conference, Nashville, TN, Spring 2020
- Co-Presented, "College Algebra Corequisite Training," Collin College Developmental Mathematics Faculty Training, Virtual, Fall 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," "Faculty Roundtable on Corequisite Course," Collin College Faculty Development Conference, Fall 2019
- Attended, "Are You Engaged???: Creating an Effective Online Learning Environment," "Language, Scaffolding, and Metacognition: What We Learned About Best Practices from Teaching Co-requisite Courses," "Neuromyths: The Relationship Between Brain Knowledge and Teaching Effectiveness," Collin College Faculty Development Conference, Spring 2020
- Attended, "Teaching and Presence of Anxiety, Stress, or Trauma: Science and Strategies," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "How to Use Canvas Studio, Part 1 (Basic)," "Quality Matters: Tips for Well Presented Online/Blended Course Design," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Co-Chaired, Outstanding Professor Selection Committee, Fall 2019 - Spring 2020
- Served, Professor Emeritus Selection Committee, Fall 2019 - Spring 2021
- Served, Texas Community College Campus Representative, Summer 2019 - Spring 2021
- Co-Developed, Discipline Online Course Template, Summer 2019 - Fall 2019
- Co-Chaired, Developmental Education- Math Course Coordinator, Summer 2019 - Summer 2020
- Served, Adjunct Faculty Mentor, Spring 2021
- Attended, Phi Theta Kappa Induction, Fall 2020, Spring 2021; Volunteered, Faculty Roundtable for New Student Orientation, Spring 2021, Welcome Squad, Fall 2019, Fall 2020, Spring 2020

Leadership and Awards

- Editor, Journal of Developmental Education, Summer 2019 - Spring 2021
- Reviewer, Developmental Education FELLOWS Selection, Spring 2021

3 Year Contract for Jennifer Kraemer Professor of English Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Literature, University of Texas at Dallas, 2018

Professional Development/Publications

- Authored, "Adapting True Crime: George Wilkins's The Miseries of Inforst Marriage, the Tragedy of Wardship, and the Early Modern Court of Wards and Liveries," Early Modern Literary Studies, Fall 2019
- Presented, "Examining Marriage Anxiety and True Crime in The Witch of Edmonton," South Central Modern Language Association, Little Rock, AR, Fall 2019
- Presented, "Adapting Witchcraft: True Crime and Bigamy," Pulpit, Playhouse, and Page at University of Sheffield, UK, Virtual, Summer 2021
- Attended, "The Practice of Persistence at Community Colleges," Modern Language Association, Virtual, Spring 2021
- Attended, "Universal Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Dual Credit Strategies," Collin College Faculty Development Conference, Spring 2020
- Attended, "Quality Matters Training," Collin College Faculty Development Conference, Fall 2020
- Attended, "Improving Student Attendance," Collin College Faculty Development Conference, Spring 2021
- Attended, "Post Pandemic Student Engagement," Collin College Faculty Development Conference, Fall 2021
- Chaired, "Renaissance Drama Conference Session," South Central Modern Language Association, Houston, TX, Fall 2021

College Service and Student Support

- Co-Designed, Discipline Online Course Template, Summer 2020
- Reviewer, Discipline Online Course Template, Summer 2020
- Advised, Academic Planning Coach, Fall 2020
- Presented, Writing Center Workshop(s), Fall 2020 - Present
- Serve, English Professional Development Committee, Fall 2019 - Present
- Hosted, Writing Center Workshop(s), Fall 2021
- Served, Full-time Faculty Search Committee, Spring 2021
- Volunteered, Faculty Round Table participant for student orientation, Fall 2019, Volunteered, Sigma Kappa Delta National Why I Write Day Celebration, Spring 2020, Volunteered, Welcome Week, Spring 2020, Fall 2021, Academic Decathlon State Competition, Spring 2020

3 Year Contract for William Kukla Professor of Real Estate Management Full-time Faculty at Collin Since 2016

Education/Experience

- Licensed, Texas Real Estate Broker, Texas Real Estate Commission, 2005
- Certified, Instructor, Texas Real Estate Commission, 2001
- M.S., Chemistry, College of the Holy Cross, 1967
- Certified, Real Estate Instructor, Texas Real Estate Teachers Association, 2019
- Certified, Graduate of the Real Estate Institute, National Association of Realtors, 1999

Professional Development/Publications

- Facilitated, Texas Real Estate Teachers Association Conference, Virtual, Spring 2021
- Attended, "Cultivating Creativity to Inspire, Great ideas for Teaching Students," Texas Community College Teachers Association, Virtual, Spring 2021
- Attended, "Bringing Enthusiasm to the Classroom, Thinking Outside the Box, Inquiry Based Learning in Principle and in Practice," Texas Community College Teachers Association, Frisco, TX, Spring 2020
- Attended, Texas Real Estate Commission Broker Responsibility Instructor Certification Conference, Virtual, Fall 2020
- Attended, Texas Real Estate Commission Legal I and Legal II Instructor Certification Conference, Virtual, Fall 2021
- Attended, Texas Realtors Association Advanced Mediation, Virtual, Fall 2019
- Attended, Texas Realtors Association Professional Standards, Virtual, Fall 2020
- Attended, "Universal Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Are You Not Engaged Creating an Effective Outline Learning Environment," "The Science of Learning: A Practical Approach to Applying the Science," "Empowering Our Students Using the Appreciative Education Framework," "Why Do I Need to Study That," Collin College Faculty Development Conference, Spring 2020
- Attended, "The International Student Perspective of Higher Education," "Service Learning 1 to 3," "How to Use Canvas Studio Part 1 and Part 2," "The Pandemic Attendance Problem," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Serve, Program Review Steering Committee, Fall 2019 - Present
- Served, Prior Learning Assessment Committee, Fall 2019 - Fall 2020
- Volunteered, Veterans Day, Fall 2019 - Fall 2021
- Served, Full-time Faculty Search Committee Interview Team, Summer 2021
- Volunteered, Mentored students for Texas License Exam, Spring 2020, Spring 2021, Welcome Squad-Frisco Campus, Fall 2019, Spring 2020, Rockin' the Ridge, Fall 2019

Leadership and Awards

- Fellow, Prior Learning Assessment Committee, Fall 2019 - Spring 2020
- Awarded, National Institute for Staff and Organizational Development Excellence Award, Summer 2019
- Discipline Lead, Real Estate, Fall 2019 - Summer 2021

3 Year Contract for Aida LaPoint Professor of Mathematics Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Computer Engineering, University of Zagreb Croatia, 1995

Professional Development/Publications

- Attended, 2020 Joint Mathematics Meeting, Denver, CO, Spring 2020
- Attended, American Mathematical Association of Two-Year Colleges, Virtual, Spring 2021
- Attended, "Cultivating a College Culture in the Dual Credit Classroom," "Why do I need to Study That? Connecting the Classroom to Real life," "Active learning in a required course," Collin College Faculty Development Conference, Spring 2020
- Attended, "Developmental Education Workshop Embracing Change," Collin College Faculty Development Conference, Fall 2020
- Attended, "Appreciative Inquiry Facilitation," "How to Use Canvas Studio," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "Quality Matters: Applying QM Rubric Workshop," Collin College Faculty Development Conference, Spring 2021
- Participated, "Quality Enhancement Plan Workshop: Appreciative Advising," Collin College Faculty Development Conference, Fall 2019
- Attended, "Team Based Learning 101 Workshop," Collin College Faculty Development Conference, Fall 2020

College Service and Student Support

- Serve, Academic Planning Coach, Spring 2020 - Present
- Served, MATH 1342 Textbook Search Committee, Fall 2019 - Spring 2020
- Serve, Collin Serves, Fall 2019 - Present
- Serve, Cougar Wellness Committee, Fall 2019 - Present
- Serve, MATH 1342 Departmental Final Committee, Fall 2019 - Present
- Volunteer, Collin College Foundation Scholarship Application Reviewer, Spring 2021 - Present
- Attended, Multicultural Student Food Fair, Fall 2019; Volunteered, Welcome Squad, Fall 2019, Spring 2020, Fall 2021, Math Preparation Workshop Instructor, Fall 2019, Spring 2020, Fall 2021

3 Year Contract for Patrick Larue Professor of Political Science Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Political Science, University of Texas at Dallas, 2016

Professional Development/Publications

- Co-Authored, "Rethinking State Capacity: Conceptual Effects on the Incidence of Terrorism," *Terrorism and Political Violence*, Fall 2020
- Authored, "The Determinants of Sub-Saharan African attitudes towards Chinese Foreign Direct Investment," *Journal of Chinese Economic and Foreign Trade Studies*, Summer 2019
- Authored, "Inside the Texas Legislature," 2nd, Great River Publishing, Summer 2020
- Presented, "Sovereignty Games, Security, and Resource Politics in West Africa," International Studies Association Annual Meeting, Virtual, Spring 2021
- Presented, "Determining How and When Charges of Genocide are Used in Tribunals and the International Criminal Court," American Political Science Association Annual Meeting, Washington, DC, Fall 2019
- Attended, Texas Community College Teachers Association Annual Conference, Virtual, Spring 2021
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, "Three Panels on Pedagogical Innovations," Collin College Faculty Development Conference, Spring 2020
- Attended, "Two Panels on Pedagogy and Student Research," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Chair, Constitution Day Committee, Fall 2020 - Present
- Reviewer, *Quest: An Interdisciplinary Undergraduate Research Journal*, Spring 2021 - Present
- Chaired, Full-time Faculty Search Committee, Spring 2021
- Serve, Discipline Appeals Committee, Fall 2020 - Present
- Serve, Core Objectives Assessment Days, Summer 2020 - Present
- Serve, Collin College Foundation Scholarship Committee, Spring 2020 - Present
- Served, Full-time Faculty Search Committee, Spring 2021
- Serve, Government Field of Study Committee, Spring 2020 - Present
- Serve, Academic Planning Coach, Fall 2020 - Present
- Attended, Pi Theta Kappa Induction, Spring 2020; Volunteered, Rockin The Ridge, Fall 2020, 2021; Volunteered North Texas Food Bank Mobile Pantry, Spring 2020, Spring 2021

Leadership and Awards

- Chair, Court-Appointed Special Advocates of Denton County Legislative Advocacy Team, Fall 2020 - Present

3 Year Contract for Sasha Lashgari Professor of Biology Full-time Faculty at Collin Since 2019

Education/Experience

- M.D. , Doctor of Medicine, St. Georges School of Medicine, Grenada, 2018

Professional Development/Publications

- Attended, Teaching Professor Virtual Conference, Virtual, Summer 2020
- Attended, "How Can I Capture Students' Interest in the First 5 Minutes?; Accommodating Students with Disabilities Online: A Conversation about Technology and Accessibility," Starlink, Virtual, Spring 2020
- Attended, "Collin College Greenzone Training," Virtual, Summer 2021
- Attended, "Transparent Assignment Design: Clearer Assignments, Better Results," Virtual, Fall 2020
- Attended, "Dyslexia Awareness: It's All a Blur," North Texas Community College Consortium, Virtual, Spring 2021
- Attended, "Vaccine Hesitancy and It's Not Always About the Heart: A Gerocentric Approach to Heart Failure with Preserved Ejection Fraction," UT Southwestern Medical Center Online Grand Rounds, Virtual, Spring 2021
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "The Design of Rubrics for Use in Science Courses," "Education for All: Putting Universal Design to Work in Your Classroom," "SOBI - Renewed Focus on CARE-ing," "Gregory Bateson on Bali as Steady State," "Think Less Like an Educator and More Like an Artist," Collin College Faculty Development Conference, Spring 2020
- Attended, "The Pandemic Attendance Problem: Encouraging Your Students to Show Up - a Panel Discussion," "Teaching through Simulation: Use of Resilience and Reflection Interventions to Promote Active Learning in our Students," "Quality Matters: Tips for Well Presented Online/Blended Course," "COAT goes Digital: Introducing New Canvas Courses for Exchanging Information and Facilitating Core Assessment," Collin College Faculty Development Conference, Spring 2021
- Attended, 2021 Appreciative Advising Institute, Virtual, Summer 2021
- Attended, "The Promise of Open Educational Resources: A Faculty Panel Discussion and a Grant Opportunity," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Serve, Academic Planning Coach, Fall 2020 - Present
- Serve, Scholarship Committee, Fall 2020 - Present
- Served, Full-time Faculty Search Committee, Fall 2019 - Spring 2020
- Serve, Adjunct Faculty Mentor, Summer 2020 - Present
- Co-Chair, Appreciative Education Committee, Spring 2021 - Present
- Volunteered, Welcome Squad, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Advised Green Thumb Garden Society, Fall 2019, Spring 2020, Supervised and Mentored Student working on Quest Research, Spring 2021, Summer 2021, Fall 2021, Tutored for Anatomy and Physiology, Plano - Anthony Peterson Center for Academic Assistance, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021

3 Year Contract for Justin Lewis Professor of Computer Science Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Industrial Engineering / Interactive Simulations & Training Track, University of Central Florida, 2007

Professional Development/Publications

- Attended, "Applying the Quality Matters Rubric," Quality Matters, Virtual, Spring 2021
- Attended, "Powering Up Remote Virtual Reality Collaboration," Dallas Immersive Design and Development Group, Virtual, Spring 2020
- Completed, "Hybrid App Development Using React Native," Summer Working Connections, Virtual, Summer 2020
- Completed, "Python: Machine Learning an Artificial Intelligence," Western Academy Support & Training Center, Virtual, Summer 2020
- Attended, "Intro To Data Science: The Art of Visualizations," Thinkful Dallas Webinars, Virtual, Summer 2020
- Attended, "Data Science Fundamentals: The Pandas Library," Thinkful Dallas Webinars, Virtual, Summer 2020
- Completed, "Leadership Fundamentals," LinkedIn Learning Course, Virtual, Fall 2020
- Completed, "Learning React Native," LinkedIn Learning Course, Virtual, Spring 2021
- Attended, "Continuous Improvement Workshop," Collin College, Virtual, Fall 2020
- Attended, "ZogoTech Training," Collin College Training, Virtual, Fall 2020
- Completed, "Family Educational Rights and Privacy Act Basics," Collin College Training, Virtual, Spring 2021
- Completed, "Cybersecurity Awareness," Collin College Training, Virtual, Spring 2021
- Attended, "Creating an Effective Online Learning Environment," "Office 365 Essential Skills for Faculty," "The Design of Rubrics for Use in Science Courses," "eLearning Center Tech Demos: Instructor Presence; Canvas Mastery Paths; Zoom Conference," Collin College Faculty Development Conference, Spring 2020

College Service and Student Support

- Secondary Advisor, Collin Robotics Club, Spring 2021 - Present
- Serve, Faculty Council Technology Committee, Fall 2020 - Present
- Served, Full-Time Faculty Search Committee, Spring 2020
- Mentor, Adjunct Faculty Mentor, Spring 2021 - Present
- Served, Aerospace Defense Industry Software Factory Focus Group, Fall 2020
- Attended, Phi Theta Kappa Induction Ceremony, Summer 2020, Fall 2020, Spring 2021, What Employers Want You To Know About Networking, Fall 2020, What Employers Want You To Know About Technical Interviews, Fall 2020, Passport to the World - Ireland, Fall 2020; Volunteered, Presented to Collin Robotics Club: Learn Python for Robotics, Spring 2021

Leadership and Awards

- Discipline Lead, Web & Mobile Development, Spring 2021 - Present

3 Year Contract for Dan Lipscomb Professor of Psychology Full-time Faculty at Collin Since 1990

Education/Experience

- M.S., Psychology, Pittsburg State University, Pittsburg, KS, 1987

Professional Development/Publications

- Attended, American Psychological Association Convention, Virtual, Summer 2021
- Attended, Innovative Educators Summit, Virtual, Spring 2021
- Attended, National Institute on the Teaching of Psychology, Virtual, Spring 2021
- Completed, "Applying the Quality Matters Rubric," Quality Matters, Virtual, Summer 2021
- Completed, "Improving Your Online Course," Quality Matters, Virtual, Summer 2021
- Attended, "The Neuroscience of Creative Problem Solving," Brain Performance Institute Frontiers Lecture Series, Dallas, TX, Summer 2019
- Attended, "Deception Detection: The Neuroscience of Implicit Bias," Brain Performance Institute Frontiers Lecture Series, Dallas, TX, Fall 2019
- Attended, "Cognitive Performance and the Environment," Brain Performance Institute Frontiers Lecture Series, Virtual, Fall 2020
- Attended, "Transcriptional and Epigenetic Mechanisms of Addiction," Brain Performance Institute Frontiers Lecture Series, Virtual, Spring 2021
- Attended, "Good Teaching, Less Cheating: Facilitating Academic Integrity in Online Classes," Collin College Center for Teaching and Learning, Virtual, Spring 2021
- Attended, "Stress, Incivility, and Mental Illness in the Classroom," Collin College Invited Presentation, Plano, TX, Fall 2019
- Attended, "The Case for Recruiting, Supporting and Sustaining to Graduation Students with Disabilities," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Chair, Faculty Council Procedures and Nominations Committee, Fall 2019 - Present
- Serve, Faculty Council Election Judge, Fall 2019 - Present
- Served, Council on Excellence, Fall 2021
- Served, Program Review Steering Committee, Fall 2019 - Spring 2020
- Serve, Outstanding Professor Selection Committee, Fall 2020 - Present
- Served, Professor Emeritus Selection Committee, Fall 2019 - Spring 2021
- Volunteered, New Student Orientation Faculty Roundtable, Summer 2019, Fall 2019, Spring 2020
- Served, Fall 2020 Restart Faculty Task Force, Summer 2020 - Spring 2021
- Serve, Faculty Council Common Good Committee, Fall 2019 - Present
- Served, Cougar Wellness Committee, Fall 2019 - Spring 2021
- Serve, Collin Faculty Adopt-A-Highway, Fall 2019 - Present

Leadership and Awards

- Awarded, Engaged Faculty Named Scholarship, Fall 2019

3 Year Contract for Kerry Loinette Professor of Communication Full-time Faculty at Collin Since 2010

Education/Experience

- Ph.D., Interpersonal Communication, West Virginia University, 2010

Professional Development/Publications

- Authored, "Revisiting the LOCs Do they stand up in the new normal?," National Communication Association, Summer 2021
- Co-Authored, "Attraction," Cengage, Fall 2019
- Co-Authored, "Using Communication Privacy Management to Understand Impermeable Boundaries: Stories of Adult Children of Alcoholics," Kendall Hunt, Fall 2020
- Invited Speaker, "The 2020 ECA Distinguished Teaching Fellows: A Discussion About Pedagogy and Resiliency," Eastern Communication Association, Virtual, Spring 2021
- Co-Presented, "Using Chronemics to Enhance Perceptions of Immediacy in the Online Classroom," Eastern Communication Association, Virtual, Spring 2021
- Co-Presented, "Community College FTE at the Crossroads: Retargeting to Meet the Needs of Diverse Student Populations," National Communication Association, Virtual, Fall 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "Mentoring Women in Academia: Examining the Impact on Personal and Professional Success," Collin College Faculty Development Conference, Spring 2020
- Attended, "The Hidden Learning Disability of Anxiety Stress and Trauma Science and Strategies for Improving Learning," "Digital Distractions: Why Students are on Their Phones and What We Can Do About It," Collin College Faculty Development Conference, Spring 2021
- Attended, "The Promise of Open Educational Resources: A Faculty Panel Discussion and a Grant Opportunity," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Chaired, Full-Time Faculty Search Committee, Spring 2021
- Serve, General Education Steering Committee, Fall 2019 - Present
- Served, Core Objectives Assessment Days, Summer 2019 - Summer 2020
- Serve, Quest: An Interdisciplinary Undergraduate Research Journal, Fall 2019 - Present
- Served, Full-Time Faculty Search Committee, Fall 2019
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Attended, Quest Student Research Symposium, Spring 2021

Leadership and Awards

- Teaching Fellow, Eastern Communication Association Teaching Fellow, Spring 2020 - Present
- Awarded, Michael and Suzanne Osborn Community College Outstanding Educator Award, National Communication Association, Fall 2020 - Fall 2021

3 Year Contract for Sarah Lonsdale Professor of Mathematics Full-time Faculty at Collin Since 2010

Education/Experience

- M.S., Mathematical Sciences, University of Texas at Dallas, 2005

Professional Development/Publications

- Completed, "Applying the Quality Matters Rubric," Quality Matters Workshop, Virtual, Spring 2020
- Attended, American Mathematical Association of Two-Year Colleges Conference, Virtual, Fall 2020
- Attended, Mathematical Association of America Texas Section Conference, Virtual, Spring 2021
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, "Keynote Speaker: Paul Grossman, J.D.," Collin College Faculty Development Conference, Fall 2019
- Attended, "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "Active Learning in a Required Lower Division Course," "Education for All: Putting Universal Design to Work in Your Classroom," "Plickers: A Low-tech Solution to Instant Feedback," Collin College Faculty Development Conference, Spring 2020
- Attended, "Digital Distractions: Why Students are on their Phones and What We Can Do about it," "Plenary Session: The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "The Pandemic Attendance Problem: Encouraging your Students to Show Up," "How to Ungame the System," "Teaching through Simulation: Use of Resilience and Reflection Interventions to Promote Active Learning in our Students," "How to Use Canvas Studio," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Serve, Online Advisory Board, Fall 2019 - Present
- Volunteered, Banned Books Week Committee, Fall 2019
- Co-Chair, Contemporary Math Co-Requisite Committee, Fall 2019 - Present
- Participated, New Student Orientation/Faculty Roundtables, Spring 2020
- Served, MATH 2412 Textbook Search Committee, Spring 2020
- Attended, Knowledge is Power Lecture: From Assassinations to Immunizations: The Psycho-Social Roots of Conspiracy Theories, Spring 2021; Volunteered, Welcome Squad at Frisco Campus, Fall 2019, Veteran's Day Barbecue, Fall 2019

3 Year Contract for Cyrus Malek Professor of Mathematics Full-time Faculty at Collin Since 1995

Education/Experience

- Ph.D., Applied Mathematics, Florida Institute of Technology, 1995

Professional Development/Publications

- Chaired, The Annual Meeting of the Texas Section of the Mathematical Association of America Hosted by Collin College, Virtual, Spring 2021
- Attended, Gulf State Math Alliance Conference, Virtual, Spring 2021
- Attended, International Conference on Technology in Computing and Mathematics, Virtual, Spring 2021
- Attended, Gulf State Math Alliance Conference, Baton Rouge, LA, Spring 2020
- Attended, MathFest Conference, Cincinnati, OH, Summer 2019
- Attended, Texas section of Mathematical Association of America Executive Committee, Denton, TX, Spring 2020
- Attended, Quality Matters Workshop, Virtual, Fall 2020
- Attended, Quality Matters Research Webinar, Virtual, Spring 2021
- Attended, "Disability in Higher Education by Paul Grossman," Collin College Faculty Development Conference, Fall 2019
- Attended, "Service Learning Pedagogy," "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "The Design of Rubrics for Use in Science Courses," Collin College Faculty Development Conference, Spring 2020
- Attended, "How to Use Canvas Studio, Part 1 and 2," "Plenary Address: The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Served, Academic Progress Appeals Committee, Summer 2019 - Present
- Co-Chaired, MATH 1325/1376 Textbook Search Committee, Spring 2021
- Serve, Center for the Advanced Study of Math and Natural Science Advisory Board, Summer 2019 - Present
- Serve, Scholarship Committee, Summer 2019 - Present
- Served, Administrator Search Committee, Summer 2020 - Fall 2020
- Chair, Discipline Online Course Template, Spring 2021 - Present
- Serve, Math Starting Line Co-Coordinator, Spring 2021 - Present
- Volunteered, Welcome Squad, Fall 2019, Spring 2020, Fall 2021, Collin College Math Lab, Fall 2019, Spring 2020, Math Preparation Workshop, Fall 2019, Spring 2020, North Texas Food Bank Mobile Pantry, Fall 2019

Leadership and Awards

- Awarded, Engaged Faculty Student Scholarship, Spring 2021

3 Year Contract for Melinda McBee Professor of English Full-time Faculty at Collin Since 2016

Education/Experience

- Ph.D., Rhetoric with a Concentration in American Literature, 1865-Present, Texas Woman's University, 2000

Professional Development/Publications

- Chaired, South Central Modern Language Association Conference/Southern Literature Panel, Little Rock, AR, Fall 2019
- Attended, "Supporting Students with Disabilities Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Presented, "Will the Real Freddy Mercury Please Stand Up?," Southwest Popular & American Culture Association Conference/Biography Panel, Albuquerque, NM, Spring 2020
- Chaired, Southwest Popular & American Culture Association Conference/Biography Panel, Albuquerque, NM, Spring 2020
- Attended, Conference of College Teachers of English Meeting, McKinney, TX, Spring 2020
- Co-Presented, "College Service," Collin College Associate Faculty Academy, McKinney, TX, Spring 2020
- Attended, "Improving Students' Writing Skills through Individualized Objective-Focused Instruction," "Cultivating a College Culture in the Dual-Credit Classroom," Collin College Faculty Development Conference, Spring 2020
- Facilitated, Conference of College Teachers of English Annual Meeting/Local Arrangements Chair, McKinney, TX, Spring 2020
- Attended, "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "Critical Reflections: How to implement Critical Reflections and Examples," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Authored, "Welcome Letter," Conference of College Teachers of English webpage, Fall 2019
- Advised, Academic Planning Coach, Fall 2019
- Served, Health and Safety Fair Committee, Fall 2019 - Spring 2020
- Reviewer, Collin College Foundation Scholarship Application Reviewer, Fall 2019 - Present
- Serve, Open Doors - Open Minds, Fall 2019 - Present
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Serve, Curriculum Advisory Board, Fall 2020 - Present
- Attend, Book-in-Common, Spring 2021 - Present
- Attended, Phi Theta Kappa Induction Ceremony, Spring 2020, Spring 2021, TEDx Plano Salon: Confronting and Unlearning Toxic Masculinity, Fall 2020, Collin College Leadership Symposium: Civil Rights Activist Joan Trumpauer Mulholland, Spring 2021; Volunteered, Welcome Squad, Spring 2020

3 Year Contract for Jeni McMillin Professor of English Full-time Faculty at Collin Since 2019

Education/Experience

- M.A., English, Texas Woman's University, 2018
- M.Ed., Reading Education, Texas Woman's University, 2006

Professional Development/Publications

- Presented, "Maximizing Equitable Learning Opportunities in HyFlex Courses," Teaching Professor Conference, New Orleans, LA, Summer 2021
- Presented, "Encouraging Agency and Self-Direction Through Inquiry-Based Learning," Innovations Conference, Seattle, WA, Spring 2020
- Participated, "Improving Your Online Course," Quality Matters Workshop, Fall 2019
- Participated, "Applying the Quality Matters Rubric," Quality Matters Workshop, Virtual, Summer 2020
- Participated, "Learning in the Classroom," Team Based Learning Workshop, Fall 2019
- Participated, "Peer Feedback and Evaluation," Team Based Learning Workshop, Spring 2020
- Participated, "Facilitating Team Based Learning," Team Based Learning Workshop, Virtual, Fall 2020
- Attended, "Teaching Controversial or Charged Topics," Collin College Faculty Development Conference, Fall 2021
- Attended, "Service Learning 123," "Quality Matters: Tips for Well Presented Online Course Design," Collin College Faculty Development Conference, Spring 2021
- Attended, Texas Community College Teachers Association Conference, Frisco, TX, Spring 2020
- Attended, "Service Learning Pedagogy," "Empowering our Students Using the Appreciative Education Framework," "eLC SmartBar," "Language Scaffolding and Metacognition," Collin College Faculty Development Conference, Spring 2020
- Attended, "Universal Design," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Facilitated, Writing Center Workshops, Fall 2020, Spring 2021
- Served, Full-Time Faculty Search Committee, Spring 2020
- Serve, Academic Planning Coach, Fall 2019 - Present
- Serve, Faculty ISD Liaison for House Bill 5 College Preparatory Course, Summer 2021 - Present
- Participated, New Student Orientation/Faculty Roundtables, Spring 2020, Spring 2021; Volunteered, Welcome Squad, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Chili Cook Off & Field Day, Fall 2019, Plano Balloon Festival, Fall 2019; Attended, Three Dinner Sessions at the Red Room - Sponsored by the Collin College Institute of Hospitality and Culinary Education, Fall 2019, Spring 2021, Princeton High School Band Competition Dual Credit Students, Fall 2019

3 Year Contract for Tonya McMillion Professor of Communication Design Full-time Faculty at Collin Since 2009

Education/Experience

- M.A., Journalism and Film, University of Nebraska at Lincoln, 2002

Professional Development/Publications

- Presented, "Learning Counts - Implementing Prior Learning Assessment at Collin," Collin College Faculty Development Conference, Spring 2020
- Chaired, "2 Year Small Division Membership," Broadcast Education Association Conference, Virtual, Spring 2021
- Attended, "Education for All: Putting Universal Design Work in Your Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "How Stress from COVID Affects Academic Performance: Science and Strategies," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," Collin College Faculty Development Conference, Spring 2021
- Attended, Broadcast Education Association Conference, Virtual, Spring 2021
- Attended, Broadcast Education Association Conference, Virtual, Spring 2020
- Attended, "Universal Design," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Primary Advisor, Video Production Club, Fall 2019 - Present
- Serve, Adjunct Faculty Mentor, Fall 2019 - Present
- Serve, Core Objectives Assessment Team, Fall 2019 - Present
- Served, Core Objectives Assessment Team Assignment Review Committee, Fall 2019 - Fall 2020
- Organized, Discipline Online Course Template, Fall 2020 - Spring 2021
- Reviewer, Discipline Online Course Template, Fall 2020 - Spring 2021
- Serve, Faculty Council Representative, Fall 2020 - Present
- Serve, Faculty Council Technology Committee, Fall 2019 - Present
- Serve, Prior Learning Assessment Committee, Spring 2020 - Present
- Served, Full-time Faculty Search Committee Interview Team, Fall 2019
- Served, Full-Time Faculty Search Committee, Spring 2020
- Served, Taskforce for COVID Preparedness, Fall 2020
- Serve, Workforce Education Course Manual Reviewer, Spring 2021 - Present

Leadership and Awards

- Discipline Lead, Video Production Program, Fall 2019 - Present
- Selected, Women in Film Board of Directors, Spring 2021 - Summer 2021
- Selected, Prior Learning Assessment Faculty Fellow, Fall 2019 - Fall 2020

3 Year Contract for Lisa Means Professor of Photography Full-time Faculty at Collin Since 2019

Education/Experience

- B.S., Photography, East Texas State University, 1984

Professional Development/Publications

- Served, Premier Photographer, "Bicentennial Book, Fort Smith," 1st Edition, Bookhouse Group, Inc., Fall 2019
- Presented, "How to Take the Best Portrait for Social Media," St. Mary's University, Winona, MN, Fall 2019
- Served, Premier Photographer, "National Health Care Inc. 50th Anniversary Book," 1st Edition, Bookhouse Group, Inc., Summer 2021
- Published, "Best Doctors" Photographs, D Magazine Special Sections, Fall 2020
- Published, "Collin County Medical Directory" Photographs, D Magazine Special Sections, Spring 2020
- Attended, Adobe Education Summit, Virtual, Summer 2020
- Judged, Photography Competition, Plano Photography Club, Virtual, Fall 2019
- Judged, Association of Texas Photography Instructors State High School Photography Competition, Virtual, Spring 2021
- Attended, Academic Planning Coach Training, Collin College Faculty Development Conference, Fall 2020
- Attended, "What I Wish I had Known: A Workforce Faculty Panel Discussion," Collin College Faculty Development Conference, Fall 2021
- Attended, Capture One Basics, Digital Transitions, Inc., Virtual, Summer 2021

College Service and Student Support

- Serve, Prior Learning Assessment Committee, Summer 2020 - Present
- Served, Full-time Faculty Search Committee, Spring 2021
- Mentored, Adjunct Faculty, Spring 2020 - Spring 2021
- Mentor, New Full-time Faculty, Fall 2021 - Present
- Attended, Portfolio Class Art Exhibit, Summer 2021; Phi Theta Kappa Induction, Spring 2020; Welcome Squad, Fall 2019, Spring 2020, Spring 2021, Fall 2021
- Updated, Collin College Photography Website and Instagram, Spring 2020, Fall 2020, Spring 2021, Fall 2021

Leadership and Awards

- Awarded, 2019 League Excellence Awards, Fall 2019
- Awarded, Honorable Mention, "Mabank Rodeo," 13th Annual International Color Awards, Spring 2020
- Awarded, Honorable Mention, "Hands of Comfort," 14th Annual Black and White Spider Awards, Spring 2020
- Awarded, Honorable Mention, "Rodeo Flags," 14th Annual Color International Awards, Spring 2021

3 Year Contract for Tracy Meyer Professor of Psychology Full-time Faculty at Collin Since 2010

Education/Experience

- M.A., Psychology, University of California, Riverside, 2004

Professional Development/Publications

- Attended, "Helping Students Become Expert Learners," Virtual, Fall 2019
- Attended, "Education for All: Putting Universal Design to Work in Your Classroom," and "Active Learning in a Required Lower-Division Course," Faculty Development Conference, Spring 2020
- Attended, "Using Microsoft Stream to Upload Videos and Provide Closed Captioning," Virtual, Spring 2020
- Attended, "Canvas Quizzes: Using Quiz Log Audit to Reduce Cheating," Virtual, Spring 2020
- Attended, The Teaching Professor, Virtual, Summer 2020
- Attended, "QEP workshop: Strategies and Takeaways from the National Academic Advising Association," Virtual, Summer 2020
- Attended, "Quality Matters Training: A Picture Is Worth A Thousand Words," Virtual, Fall 2020
- Attended, "The Art and Science of Survival During a Pandemic," Virtual, Fall 2020
- Attended, "Alternate Approaches to Discussion Posts" and "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," Collin College Faculty Development Conference, Virtual, Spring 2021
- Attended, "Psycho-Social Aspects of Belief in Conspiracy Theories," Virtual, Spring 2021
- Attended, "Empathy and Care for Educators," Virtual, Spring 2021
- Co-Presented, "Happiness is Just a Synapse Away," Collin College SAIL, Virtual, Spring 2021
- Co-Presented, "Assassinations to Immunizations: The Psycho-Social Roots of Conspiracy Theories," Collin College Knowledge is Power (KIP), Virtual, Spring 2021

College Service and Student Support

- Secondary Advisor, Psi Beta, Fall 2019 - Present
- Volunteer, Academic Planning Coach, Fall 2019 - Present
- Served, Adjunct Faculty Mentor, Fall 2019 - Spring 2020
- Serve, Collin College Foundation Scholarship Committee, Spring 2020 - Present
- Chair, Full-time Faculty Search Committee, Spring 2020
- Invited Speaker, Knowledge is Power Speaker, Spring 2021
- Serve, Online Advisory Board, Fall 2020 - Present
- Attended, Psi Beta Induction, Spring 2020, Spring 2021, Collin College Nurse Pinning, Spring 2020; Volunteered, Rockin the Ridge, Fall 2019, WelcomeFest, Fall 2019, Spring 2020
- Co-Sponsor, Model United Nations Team, Fall 2019 - Present

Leadership and Awards

- Finalist, Outstanding Professor of the Year, Spring 2020

3 Year Contract for Marta Moore Professor of English Full-time Faculty at Collin Since 2009

Education/Experience

- Ph.D., Humanities; Studies in Literature, University of Texas at Dallas, 2000

Professional Development/Publications

- Co-Facilitated, "Appreciative Inquiry," Collin College Faculty Development Conference, Spring 2021
- Authored, "Ornaments of Pain and Survival: Central European History, Literature and Film," Volume 125, Brill/Rodopi, Fall 2019
- Edited, "Book-in-Common Teaching Guide," Collin Digital Commons, Fall 2019
- Co-Facilitated, "Schindler's List (2020), Trotsky (2019)," Auteur Film Series, Virtual, Spring 2021
- Presented, "Academic Literacy in the Multilingual Classroom," Teaching English as a Second Language, Virtual, Spring 2021
- Attended, National Council of Teachers of English Conference, Virtual, Fall 2020
- Participated, Appreciative Education Conference, Virtual, Summer 2020
- Attended, Working Class Conferences 2021, Virtual, Spring 2021
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Texas Community College Teachers Leader Conference, Virtual, Fall 2020
- Attended, "Hybrid Teaching, Social Distancing; Building Rapport, Community; Effective Group Work," Center for Teaching and Learning Sessions, Virtual, Fall 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "Think Less Like and Educator and More Like an Artist," Collin College Faculty Development Conference, Spring 2020
- Attended, "The Hidden Learning Disability of Anxiety, Stress and Trauma," "Teaching Through Simulation: Use of Resilience to Promote Active Learning," "Strategies for Engagement and Active Learning," "Critical Reflections," "Quality Matters," "COAT Goes Digital," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Chair, Collin Serves, Fall 2019 - Present
- Serve, Academic Planning Coach, Fall 2019 - Present
- Serve, Appreciative Education Committee, Fall 2019 - Present
- Serve, Book-in-Common, Fall 2019 - Present
- Serve, Dignity Initiative, Fall 2019 - Present
- Serve, Faculty Council Common Good Committee, 2019 - Present
- Serve, Faculty Council Representative, Fall 2019 - Present
- Serve, Full-time Faculty Search Committee, Spring 2020
- Serve, Hispanic Heritage Month Committee, Fall 2019 - Present
- Serve, Mindfulness Committee, 2019 - Present
- Serve, Interdisciplinary Committee on Poverty, Race, and Crime, 2019 - Present
- Serve, Dr. Martin Luther King Power Breakfast Committee, Fall 2019 - Present
- Attended, Phi Theta Kappa Induction Ceremony, Spring 2021

3 Year Contract for Aditi Nagar Professor of Chemistry Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Chemistry, Southern Methodist University, Dallas, TX, 2018

Professional Development/Publications

- Attended, The Teaching Professor Conference, Virtual, Summer 2020
- Attended, American Chemical Society Meeting, Virtual, Fall 2021
- Completed, Applying the Quality Matters Rubric Workshop, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association 73rd Annual Convention, Frisco, TX, Spring 2020
- Completed, Collin College Teaching with Canvas Certification Course, Virtual, Summer 2021
- Completed, Collin College Online Faculty Certification Course, Virtual, Summer 2020
- Attended, The University of Texas at Dallas 6th Annual Center for Teaching and Learning Workshop, Richardson, TX, Spring 2020
- Attended, REMOTE: The Connected Faculty Summit, Virtual, Summer 2021
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "The Science of Learning: A Practical Approach to Applying the Science of Learning to the College Classroom," "Office 365 Essential Skills for Faculty: OneDrive, OneNote, Class Notebook, and Forms!," Collin College Faculty Development Conference, Spring 2020
- Attended, "Why Students Are On Their Phones and What We Can Do About It," "Teaching Through Simulation: Use of Resilience to Promote Active Learning in Our Students," "Plenary Session: The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," Collin College Faculty Development Conference, Spring 2021
- Attended, Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Volunteered, Core Objectives Assessment Days, Summer 2021
- Serve, Academic Planning Coach, Fall 2020 - Present
- Serve, Collin College Foundation Scholarship Application Reviewer, Spring 2020 - Present
- Served, Full-time Faculty Search Committee, Spring 2021
- Served, Staff Search Committee, Spring 2021 - Summer 2021
- Participated, Adjunct Faculty Interview Committee, Fall 2020 - Spring 2021
- Serve, Adjunct Faculty Mentor, Spring 2020 - Present
- Attended, Phi Theta Kappa virtual induction ceremony, Spring 2021, Alpha Mu Tau Chapter Induction Ceremony, Fall 2019, Quest Student Research Symposium, Spring 2021; Volunteered, Spring Fest-Plano Campus, Spring 2021, Welcome Squad, Spring 2020, Fall 2020, Spring 2021, Chemistry Tutor, Fall 2019, Spring 2020, Spring 2021, Judged, Plano ISD District Science Fair, Spring 2020, Spring 2021, New Student Orientation/Faculty Roundtables, Summer 2021

3 Year Contract for Salena Parker Professor of English Full-time Faculty at Collin Since 2019

Education/Experience

- M.A., English, Lamar University, 2017

Professional Development/Publications

- Presented, "I Only Fear Danger Where I Want to Fear It: Agency and Rhetoric in Kafka's *Metamorphosis* and Shelley's *Frankenstein*," *Metamorphosis: Transformations Across Time, Culture, and Identity*, Virtual, Summer 2021
- Presented, "Navigating a Co-Requisite Pairing of Integrated Reading and Writing and General Education Courses," Collin College Faculty Development Conference, Spring 2020
- Presented, "A Scavengers Ravenous Heart: Exploring the Flaneur in *Cosmopolis* & *Ulysses*," Conference of College Teachers of English, McKinney, TX, Spring 2020
- Published, "The Patient at 10:00 a.m.," *Tejascovido*, Spring 2020
- Attended, "Neuromyths: The Relationship Between Brain Knowledge and Teaching Effectiveness," Collin College Faculty Development Conference, Spring 2020
- Completed, "ENGL 6313: Studies in Writing and Rhetoric," Texas Woman's University, Summer 2020

College Service and Student Support

- Served, Full-time Faculty Search Committee, Fall 2019 - Spring 2020
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Serve, Faculty ISD Liaison for House Bill 5 College Preparatory Course, Summer 2021 - Present
- Serve, Academic Planning Coach, Fall 2019 - Present
- Serve, Dignity Initiative, Fall 2020 - Present
- Presented, Dignity Initiative, Spring 2021
- Presented, Writing Center Workshop, Spring 2021
- Presented, Banned Books Week Committee, Fall 2019 - Fall 2020
- Served, New Student Orientation/Faculty Roundtables, Spring 2020, Fall 2021; Attended, Passport to the World, Fall 2019; Volunteered, Plano Balloon Festival, Fall 2019, Interview Coach for Mock Interviews at Plano Campus Career Services, Spring 2021, Wild West in the Park, Fall 2019

Leadership and Awards

- Awarded, Collin Employee Scholars Program, Fall 2020 - Spring 2021
- Awarded, John L. Dawson, Sr. Endowed Scholarship from Texas Woman's University, Fall 2019 - Spring 2020
- Fellow, Bedford St. Martin's New Scholars Advisory Board Fellowship, Summer 2019

3 Year Contract for Amy Perdreauxville Professor of Geospatial Information Systems Full-time Faculty at Collin Since 2019

Education/Experience

- B.S., Natural Resources with Individualized Specialty, Oregon State University, 2018
- Certified, Geospatial Information Science, Collin College, 2017

Professional Development/Publications

- Attended, Texas Community College Teachers Association, Frisco, TX, Spring 2020
- Completed, Environmental Systems Research Institute Spatial Analysis Massive Open Online Course, Virtual, Spring 2020
- Completed, Environmental Systems Research Institute, Teaching with Geographic Information Systems Field Data Collection Using ArcGIS, Virtual, Spring 2020
- Attended, Environmental Systems Research Institute User Conference, Virtual, Summer 2020
- Attended, Environmental Systems Research Institute Higher Education Summit, Virtual, Summer 2020
- Facilitated, Collin College Geospatial Information Science Day, Virtual, Fall 2020
- Attended, "Building Rapport Community and Online Presence," "Appreciative Inquiry Facilitation," Collin College Faculty Development Conference, Spring 2021
- Attended, "What I Wish I had Known: A Workforce Faculty Panel Discussion," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Serve, Mindfulness Committee, Fall 2019 - Present
- Web Designer, Discipline Web Page, Fall 2019 - Present
- Served, Workforce Faculty OnBoarding Taskforce, Spring 2020
- Served, Staff Search Committee, Summer 2020 - Fall 2020
- Served, Associate's in Science in Data Analytics Committee, Fall 2020
- Served, Curriculum Advisory Board Prerequisite Subcommittee, Fall 2020
- Serve, Appreciative Education Committee, Spring 2021
- Attended, Radio Daze Presented by The Collin Theater Center, Spring 2021;
Volunteered, North Texas Food Bank Truck, Fall 2019, New Student Orientation Faculty Roundtable, Spring 2020, Fall 2020, Promoted City of McKinney and Halff Associates internship opportunities to students, Fall 2021, Social media administrator for Geospatial Information Science program, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Wrote Cooke Scholar scholarship letter of recommendation for student, Fall 2020, Developed Collin County demographics map for Program Coaches to identify outreach areas, Spring 2021, Working with Information Technology department to setup virtual desktop environment for Geospatial Information Science students, Fall 2020, Spring 2021

Leadership and Awards

- Awarded, Collin Employee Scholars Program, Spring 2020 - Present
- Discipline Lead, Geospatial Information Science, Fall 2019 - Present

3 Year Contract for Christopher Redgraves Professor of History Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., American History in the late 19th/Early 20th Centuries, University of North Texas, 2017

Professional Development/Publications

- Presented, "African American Soldiers and the Search for Equality," Black American Awareness Committee, Frisco, TX, Spring 2020
- Presented, "Round Table talk on Impeachment in American History," Frisco History Round Table, Virtual, Fall 2020
- Presented, "Round Table Discussion on the Transatlantic Slave Trade and Early American History," Black American Awareness Committee, Virtual, Spring 2021
- Attended, Organization of American Historians Conference, Virtual, Spring 2021
- Attended, American Historical Association Conference on Teaching Introductory History, Dallas, TX, Fall 2019
- Attended, Knowledge is Power on Immigration, Denton, TX, Fall 2019
- Attended, National Council of History Educators Conference, Virtual, Fall 2020
- Attended, North Texas Community College Consortium Conference, Virtual, Fall 2020
- Attended, Texas Community College Teachers Association Conference, Virtual, Spring 2021
- Attended, "Universal Teaching Design," Collin College Faculty Development Conference, Fall 2019
- Attended, "Heritage in History Classes," Collin College Faculty Development Conference, Spring 2020
- Attended, "Holding Student Attention During Class and Why Student's Do Not Focus," Collin College Faculty Development Conference, Spring 2021
- Attended, "The Promise of Open-Ended Resources," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Primary Advisor, Collin College Chess Club, Fall 2020 - Present
- Serve, Academic Planning Coach, Fall 2020 - Present
- Serve, Collin College Foundation Scholarship Committee, Fall 2019 - Present
- Serve, Discipline Appeals Committee, Fall 2020 - Present
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Served, Full-time Faculty Search Committee Interview Team, Summer 2020
- Participate, Black American Awareness Committee, Spring 2020 - Present
- Serve, Adjunct Faculty Mentor, Fall 2019 - Present
- Participated, Academic Decathlon State Competition Committee, Spring 2020 - Present
- Attended, Phi Theta Kappa Inductions, Fall 2019, Spring 2020, Welcome Squad Frisco Campus, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021; Volunteered, New Student Orientation Faculty Round Table, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021

3 Year Contract for Charles Rich Professor of Biology Full-time Faculty at Collin Since 1990

Education/Experience

- Ph.D., Zoology, Oklahoma State University, Stillwater, OK, 1995

Professional Development/Publications

- Attended, Botanical Society of America Annual Meeting, Virtual, Summer 2021
- Attended, Southwestern Association of Naturalists 68th Annual Meeting, Virtual, Spring 2021
- Attended, "How to Use Zoom in Your Online Class," Collin eLearning Center, Virtual, Spring 2020
- Attended, "Best Practices When Moving to Online Classes Quickly," Collin presentation by Mark Garcia and Neida Marsh, Virtual, Spring 2020
- Attended, "How to Migrate Your F2F Class to Canvas," Collin eLearning Center, Virtual, Spring 2020
- Attended, Sigma Xi, The Scientific Research Honor Society Annual Conference, Virtual, Fall 2021
- Completed, "Applying Quality Matters Rubric Workshop," Collin eLearning Center, Virtual, Summer 2021
- Completed, "Teaching With Canvas," Virtual, Summer 2020
- Attended, "The Design of Rubrics for Use in Science Courses," "Why Do I Need to Study That? Connecting the Classroom to Real Life," "Best Practices for Completing COAT Assessment and Marketing Core Objectives in Your Classes," "Active Learning in a Required Lower-Division Course," Collin College Faculty Development Conference, Spring 2020
- Attended, Collin College Faculty Development Conference, Fall 2020
- Attended, "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," Collin College Faculty Development Conference, Spring 2021
- Attended, Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Serve, Center for the Advanced Study of Math and Natural Science, Fall 2019 - Present
- Serve, Faculty Council Academic Freedom Committee, Fall 2019 - Present
- Served, Full-time Faculty Search Committee, Spring 2020
- Attended, Adjunct Faculty Presentations, Fall 2019
- Served, Adjunct Faculty Mentor, Fall 2021
- Principal Investigator, Center for the Advanced Study of Math and Natural Science, Fall 2019 - Spring 2020
- Attended, Poster Presentation by Center for Advanced Studies in Math and Natural Science Students, Fall 2019; Volunteered, Welcome Squad, Fall 2019, Spring 2020

3 Year Contract for Steven Rizzo Professor of English Full-time Faculty at Collin Since 2009

Education/Experience

- Ph.D., Doctor of Philosophy in English/Creative Writing, The University of North Texas, 2009

Professional Development/Publications

- Authored, "Edna Pontellier, Isabel Archer, and the Transcendental Trap," The Comparatist, Summer 2021
- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Norton Field Guide workshop, Frisco, TX, Spring 2020
- Attended, Texas Community College Teachers Association Annual Conference, Virtual, Spring 2021
- Attended, "Think Less Like an Educator and More Like an Artist," "Family Matters: Using Ancestry in the Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "The Pandemic Attendance Problem: Encouraging your Students to Show Up - A Panel Discussion," Collin College Faculty Development Conference, Fall 2021
- Participated, "Pearson's Training Workshop on Syncing MyLab with Canvas," Virtual, Fall 2021
- Reviewed, "How to be a Better Online Teacher," Flower Darby, Virtual, Spring 2020
- Reviewed, "How to Make Your Teaching More Engaging," Sarah Rose Cavanaugh, Virtual, Spring 2020
- Reviewed, "Creating and Uploading Video to Your Course," Ceilidh Charleson-Jennings, Virtual, Spring 2020
- Reviewed, "The Classroom Comes Home," Ceilidh Charleson-Jennings, Virtual, Spring 2020

College Service and Student Support

- Serve, Curriculum Advisory Board, Fall 2019 - Present
- Serve, Faculty ISD Liaison for House Bill 5 College Preparatory Course, Fall 2021 - Present
- Served, Collin College Foundation Scholarship Committee, Spring 2021
- Served, New Full-time Faculty Mentor, Fall 2019
- Volunteered, Welcome Squad, Fall 2019, Spring 2020, Frisco Campus Writing Center, Summer 2021, National Day on Writing, Fall 2019, Created instructional videos for Frisco Campus Writing Center, Summer 2021, Performed, Gary Wilson's English Class, Fall 2019, Spring 2021, National Night Out, Spring Creek Campus, Fall 2019, Participated in Welcomefest, Fall 2021

3 Year Contract for Natasha Robinson Professor of English Full-time Faculty at Collin Since 2019

Education/Experience

- Ph.D., Rhetoric and Composition, Texas Christian University, 2021

Professional Development/Publications

- Published, "Dissertation: Creating a Culture of Inclusion: Professional Development for Contingent Writing Faculty," ProQuest, Spring 2021
- Co-Authored, "Rhetorical Decipherment and Its Archaeological Implications for the Recovery of Women in the History of Rhetoric: A Note on the Bronze Age, Women of Linear B from Pylos," March 2020, *Advances in the History of Rhetoric*, Special Issue, Spring 2020
- Attended, "Applying the Quality Matters Rubric," Quality Matters Training, Virtual, Spring 2020
- Invited Speaker, "Rigor and Grace in the Time of Coronavirus," New Faculty Academy, Virtual, Fall 2020
- Attended, English Professional Development Workshop, McKinney, TX, Spring 2020
- Attended, "Tips and Tricks for Engaging your English Students Online," Professional Development Seminar McGraw Hill, Virtual, Summer 2020
- Attended, "Active Learning & Student Engagement: Key Principles & Why it Matters," Center for Teaching and Learning, Collin College, Virtual, Summer 2021
- Attended, "But I HAVE to Lecture: Engaging Students with Dynamic Lecturing," Center for Teaching and Learning, Collin College, Virtual, Summer 2021

College Service and Student Support

- Serve, Faculty Council Representative, Fall 2021 - Present
- Serve, Grade Appeals Board, Fall 2020 - Present
- Serve, English Course Template Committee, Summer 2020 - Present
- Participated, Core Objectives Assessment Days, Summer 2020
- Serve, English Textbook Selection Committee, Fall 2019 - Present
- Attended, Capital One Tutoring Pilot Grant Information Session, Spring 2021

Leadership and Awards

- Earned, Graduate Certificate, Texas Christian University, Women and Gender Studies, Fall 2019 - Spring 2021
- Awarded, National Triota Honor Society Membership--Awarded for Excellence in Scholarship and Service in Women and Gender Studies: Egalitarianism, Inclusiveness, & Diversity, Spring 2021 - Present
- Reviewer, Advanced Placement English Language and Composition Reader and Rater, Summer 2020 - Summer 2021

3 Year Contract for Darrel Rochell Professor of Welding Full-time Faculty at Collin Since 2019

Education/Experience

- A.A.S., Applied Science Welding Technology, Mountain View College Dallas, 2016
- Certified, Forklift Operator, Collin College, 2021

Professional Development/Publications

- Attended, FabTech Conference, Chicago, IL, Fall 2019
- Attended, TorchMate Computer Numerical Control Plasma Training, Irving, TX, Fall 2019
- Attended, Economic Development Administration American Rescue Plan Act Funding Opportunities Conference, Virtual, Fall 2021
- Attended, "Summer Service Learning Workshop," Collin College Faculty Development Conference, Fall 2020
- Attended, "Service Learning 123," Collin College Faculty Development Conference, Spring 2021
- Attended, "Post Pandemic Student Engagement," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Serve, Workforce Faculty OnBoarding Taskforce, Fall 2019 - Present
- Serve, Allen Technical Campus Open House Committee, Fall 2020 - Present
- Serve, Emergency Response Team, Fall 2020 - Present
- Serve, Grade Appeals Board, Fall 2020 - Present
- Serve, Fall 2020 Restart Faculty Task Force, Fall 2021 - Present
- Serve, Faculty Council Representative, Fall 2021
- Served, Full-time Faculty Search Committee, Fall 2019, Fall 2020, Fall 2021, Spring 2020, Spring 2021
- Volunteered, Departmental Student Registration Sessions, Summer 2021, Spring 2021, Fall 2021

Leadership and Awards

- Discipline Lead, Welding Technology, Fall 2019 - Present
- Awarded, Engaged Faculty Scholarship, Fall 2020 - Present

3 Year Contract for Lorena Rodriguez Professor of Economics Full-time Faculty at Collin Since 2010

Education/Experience

- M.S., Economic Research, University of North Texas, 2000

Professional Development/Publications

- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Completed, "Applying the Quality Matters Rubric," Quality Matters Training, Virtual, Summer 2020
- Participated, "Team-Based Learning 101," Team-Based Learning Collaborative Workshop Series, Spring 2020
- Attended, "The State of Financial Literacy; Historical and Cultural Overview of Banking; Building Wealth," Dallas Fed Financial Capability Month Webinar Series, Virtual, Spring 2021
- Attended, "State of Women in Economics," Dallas Fed Women in Economics, Virtual, Spring 2021
- Attended, "Globalization, Robots and You: Making Career Decisions in a Changing Economy," Council for Economic Education, Virtual, Spring 2020
- Attended, "A Year in Review with the Editor-in-Chief," The Economist, Virtual, Fall 2020
- Attended, "A Virtual Town Hall with Robert S. Kaplan," Federal Reserve Bank of Dallas, Virtual, Fall 2020
- Attended, "Best Practices in Online Teaching," eCollin Learning Centers, Spring 2020
- Attended, "How to Migrate F2F Classes to Canvas," eCollin Learning Centers, Spring 2020
- Attended, "Good Teaching, Less Cheating: Facilitating Academic Integrity in Online Classes," Center for Teaching and Learning, Virtual, Spring 2020
- Attended, "How to Encourage Academic Integrity," Quality Enhancement Plan Workshops, Spring 2020

College Service and Student Support

- Served, Council on Excellence, Spring 2020 - Spring 2021
- Serve, Faculty Council Representative, Spring 2020 - Present
- Served, Outstanding Professor Selection Committee, Fall 2020 - Spring 2021
- Served, Collin College Foundation Scholarship Application Reviewer, Spring 2020, Spring 2021
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Served, Women's History Month Committee, Spring 2021
- Served, Constitution Day Committee, Fall 2020
- Serve, Grade Appeals Board, Spring 2021 - Present
- Volunteered, Technical Campus Halloween Costume Contest, Fall 2020, Center for Academic Assistance workshop presentations, Spring 2020, Fall 2020, Spring 2021

Leadership and Awards

- Awarded, Sabbatical Leave to support progress in PhD in Public Policy and Political Economy, Fall 2019
- Awarded, Texas Higher Education Coordinating Board Open Educational Resources Course Development Grant, Spring 2021

3 Year Contract for Michael Schueth Professor of English Full-time Faculty at Collin Since 2010

Education/Experience

- Ph.D., American Literature, University of Nebraska-Lincoln, 2005

Professional Development/Publications

- Attended, The Importance of Student Wellness: Stress, Incivility, and Mental Illness in the Classroom, Plano, TX, Fall 2019
- Attended, "Paul Grossman," Collin College Faculty Development Conference, Fall 2019
- Co-Presented, Creative Arts Biz Lecture Series Kick Off, Plano, TX, Spring 2020
- Attended, "Office 365 Essentials," "New Frontiers in English Studies," Collin College Faculty Development Conference, Spring 2020
- Co-Facilitated, "Creative Arts Biz: Researching Professional Development in the Arts and an Entrepreneur," Collin College Faculty Development Conference, Spring 2020
- Attended, EduAll Virtual Summit, Virtual, Spring 2020
- Attended, Texas Center for Working Class Studies Conference, Plano, TX, Spring 2020
- Attended, Brandeis University Novel Symposium 2020: The Professor's House, Virtual, Fall 2020
- Attended, "Building Rapport, Community and Online Presence Easier Grading and Meaningful Evaluation Through Rubrics Transparent Assignment Design," Collin Center for Teaching and Learning, Virtual, Fall 2020
- Co-Presented, "A Panel for Approachable Research Projects," Collin College Faculty Development Conference, Spring 2021
- Attended, First Annual Quest Symposium 2021, Virtual, Spring 2021
- Attended, Trends in Teaching College Composition Webinar with Peter Adams, Virtual, Spring 2021
- Attended, "The International Student Perspective on Higher Education," "Digital Distractions," "Plenary Session," "Library Databases, Resources for the Classroom," "Pandemic Attendance Problem," Collin College Faculty Development Conference, Spring 2021
- Attended, Hemingway in the 21st Century: Chicago and the Making of American Modernism, Virtual, Spring 2021

College Service and Student Support

- Editor, Quest: An Interdisciplinary Undergraduate Research Journal, Fall 2019 - Present
- Serve, Texas Center for Working-Class Studies Advisory Board, Fall 2019 - Present
- Secondary Advisor, Art Club, Fall 2019 - Present
- Served, English Professional Development Committee, Fall 2019 - Spring 2020
- Serve, Quest: An Interdisciplinary Undergraduate Research Journal, Spring 2020 - Present
- Attended, Auteur Film Series, Spring 2021, Fall 2020; Volunteered, Dignity Initiative: The Mask You Live In, Fall 2020,

3 Year Contract for Julie Sears Professor of English Full-time Faculty at Collin Since 2010

Education/Experience

- Ph.D., English, University of California Davis, 2004

Professional Development/Publications

- Presented, "Class Differences in the College Classroom: Working Class Memoirs about Higher Education," Texas Center for Working Class Studies Conference, Plano, TX, Spring 2020
- Completed, "Applying the Quality Matters Rubric," Quality Matters, Virtual, Summer 2020
- Attended, "Supporting Students with Disabilities: Access Services and Innovative Institutional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "Neuromyths: The Relationship between Brain Knowledge and Teaching Effectiveness," "CultureBump: Connecting beyond Differences," "SOBI: Renewing Focus on CARE-ing," "Beauty: An Unlikely Force Linking the Humanities and the Sciences," Collin College Faculty Development Conference, Spring 2020
- Attended, "Digital Distractions: Why Students Are on their Phones and What We Can Do about It," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "A Panel for Approachable Research Projects," Collin College Faculty Development Conference, Spring 2021
- Attended, "The Real Deal: Facing Down Imposter Syndrome," Center for Teaching and Learning, Virtual, Spring 2021
- Participated, "Zoom Webinar Training," eCollin Learning Center, Virtual, Fall 2020
- Participated, "Write Right Now! Un(b)locking Your Writing Prompts with Joe Milazzo," The Writer's Garrett Events, Virtual, Spring 2020

College Service and Student Support

- Serve, Dignity Initiative, Fall 2019 - Present
- Serve, English Field of Study Committee, Fall 2019 - Present
- Serve, English Website Committee, Spring 2021 - Present,
- Serve, Adopt-a-Highway Coordinator, Fall 2021
- Conducted, Writing Center Workshop(s), Fall 2019
- Volunteered, Adopt-a-Highway, Fall 2019, Spring 2020, Summer 2020, Fall 2021, Spring 2021, Summer 2021, New Student Orientation/Faculty Roundtables, Summer 2019, Welcome Squad, Spring 2020, Spring 2021, Fall 2021, Book-in-Common Study Guide, Fall 2019, Fall 2021

Leadership and Awards

- Vice-President, Community College Humanities Association Southwestern Division, Fall 2019 - Present

3 Year Contract for Jason Snyder Professor of Mathematics Full-time Faculty at Collin Since 2016

Education/Experience

- Ph.D., Mathematics, University of North Texas, 2009

Professional Development/Publications

- Attended, Mathematical Association of America Math Fest, Virtual, Summer 2021
- Attended, Mathematical Association of America Texas Section Meeting, Virtual, Spring 2021
- Attended, Applying the Quality Matters Rubric Certifications, Virtual, Fall 2020
- Presented, "How to Make a Document Camera at Home," Monthly Faculty Development Sessions, Virtual, Spring 2020
- Attended, International Conference on Technology in Collegiate Mathematics, Virtual, Fall 2020
- Attended, Online Learning Consortium's Accelerate 2020 Conference, Virtual, Fall 2020
- Presented, "Creating Video Responses to Student Questions," Monthly Faculty Development Sessions, Virtual, Spring 2021
- Attended, "Differentiating Calculator Activities for All Learners," Texas Instruments Webinar, Virtual, Summer 2021
- Attended, "Using the Power of TI Technology to Explore and Discover Relationships," Texas Instruments Webinar, Virtual, Summer 2021
- Attended, "How to Use Canvas Studio Part 1," "How to Use Canvas Studio Part 2," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," Collin College Faculty Development Conference, Spring 2021
- Attended, "Update from College Leadership," "Roundtable Discussion: Encouraging Attendance," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Served, Faculty Council Representative, Fall 2019 - Spring 2021
- Served, Faculty Compensation Committee, Spring 2020
- Serve, Title IX Investigator, Fall 2021 - Present
- Serve, Faculty Council Technology Committee, Fall 2020 - Present
- Serve, Faculty Independent School District Liaison for House Bill 5 College Preparatory Course, Summer 2021 - Present
- Chaired, Full-time Faculty Search Committee, Spring 2020
- Serve, Collin College Foundation Scholarship Application Reviewer, Fall 2019 - Present
- Serve, MATH 1351 Course Coordinator, Fall 2020 - Present
- Serve, MATH 1342 Departmental Final Exam Committee, Fall 2020 - Present
- Design, Discipline Web Page, Fall 2020 - Present
- Co-Develop, Math Starting Line Co-Coordinator, Spring 2021 - Present
- Designed, MATH 1351 District Course Template, Summer 2020
- Mentored, New Full-time Faculty Mentor, Fall 2019 - Spring 2020
- Served, MATH 2413/2414/2415 Textbook Search Committee, Spring 2020
- Serve, Quest: An Interdisciplinary Undergraduate Research Journal, Fall 2019 - Present
- Attended, Registration Lab, Fall 2020, Fall 2021, McKinney Campus Welcome Squad, Fall 2021; Volunteered, Academic Planning Coach, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021

3 Year Contract for Lawrence Stern Professor of Sociology Full-time Faculty at Collin Since 1990

Education/Experience

- M.A., Sociology, Columbia University, New York City, NY, 1975

Professional Development/Publications

- Co-Authored, "Merton's Self-Exemplifying Classical Sociological Contributions," Anthem Companion to Robert K. Merton, Routledge Books, Fall 2021
- Edited, "Anthem Companion to Robert K. Merton," Routledge Books, Fall 2021
- Authored, "Letter, in Laura Nadel: Letters to and From an Anthropologist," Cornell University Press, Fall 2020
- Interviewed, "The History of Psychology Show, Episode 9: James McConnell, the Unibomber, Robert K. Merton, and Woodstock," YouTube, Spring 2021
- Interviewed, "The Stakes Podcast, A History of Persuasion: Parts 1 and 2," New York Public Radio, Summer 2019
- Presented, "The Use of Cartoons as Teaching Tools in the History of the Social and Behavioral Sciences," Cheiron: The International Society for the History of the Behavioral and Social Sciences, Edmonton, Summer 2019
- Co-Facilitated, "Co-Program Chair," Cheiron: The International Society for the History of the Behavioral and Social Sciences, Virtual, Summer 2021
- Chaired, "Sessions: Merit, Equality and Access to Resources in the United States and Politics, People, and Projects in U. S. Social Sciences, 1940s to 1970s," Cheiron: The International Society for the History of the Behavioral and Social Sciences, Summer 2021
- Chaired, "Session: History of Psychology - The Personal Factor," Cheiron: The International Society for the History of the Behavioral and Social Sciences, Virtual, Summer 2020
- Attended, "Teaching Controversial or 'Charged' Topics," Collin College Faculty Development Conference, Fall 2021
- Attended, "eLC SmartBar," "The Hidden Learning Disability of Anxiety, Stress, and Trauma," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Participated, Task Force on Shared Governance, Spring 2021
- Participated, Core Objectives Assessment Team Assignment Review Subcommittee, Summer 2020
- Serve, Faculty Council Representative, Fall 2020 - Present
- Serve, Texas Center for Working-Class Studies Advisory Board, Fall 2020 - Present
- Advised, Adjunct Faculty Mentor, Fall 2019 - Summer 2020
- Panelist, Auteur Film Series, Fall 2019
- Panelist, Book-in-Common, Fall 2019
- Volunteered, Guest lecturer at Collin College's Psi Beta National Honor Society, Spring 2021

Leadership and Awards

- Awarded, Fellowship, American Council of Learned Societies and the Mellon Foundation for 18-months for research on a biography of Robert K. Merton, Summer 2021 - Present
- Elected, President of Cheiron: The International Society for the History of the Behavioral and Social Sciences, Summer 2021 - Present

3 Year Contract for Ekaterina Stowe Professor of Economics Full-time Faculty at Collin Since 2019

Education/Experience

- M.A., Applied Economics, Southern Methodist University, 2004

Professional Development/Publications

- Co-Authored, "Timely Opinion Article: Smart Money and College Choice in Changing Times," Fort Worth Star Telegram, Spring 2020
- Completed, 6 credit hours of Doctoral-level courses: Qualitative Analysis; Quantitative Analysis, Swiss Management Center University, Zug, Switzerland, Virtual, Spring 2021
- Participated, "The Pandemic in Policy, Practice and Politics COVID-19 and City Finance," University of Dallas, School of Economic, Political and Policy Sciences, Webinar, Virtual, Fall 2020
- Attended, St. Louis Federal Reserve Bank Professors Conference, Virtual, Fall 2020
- Completed, "Meeting Quality Matters Standards: Creating a Syllabus Template," Quality Matters Seminar, Virtual, Fall 2020
- Attended, "Teaching Digitally-Minded Students: How Will Our Classrooms Change After the Pandemic?," McGraw Hill Workshop, Virtual, Spring 2020
- Attended, "Enhancing Accessibility of Online Courses," Quality Matters Webinar, Virtual, Spring 2021
- Attended, The Virtual Innovative Educators Summit, Hawkes Learning, Virtual, Spring 2021
- Attended, "Improving Student Engagement," Blackboard Seminar, Virtual, Fall 2020
- Participated, "Review of Visualizing the Nominal and the Real Value of the Minimum Wage Through the Banks Data Unit," Federal Reserve Bank of St. Louis, Virtual, Spring 2021
- Attended, "Teaching the New Tools of Monetary Policy," St. Louis Federal Reserve Bank Conference Online, Virtual, Fall 2021
- Attended, "Using Videos to Engage Economics Students," Pearson, Virtual, Spring 2021
- Attended, "A New Assessment Approach for Academic Programs," "Workday Overview," Collin College Faculty Development Conference, Fall 2021
- Participated, "Finding Voices of Persons with Disabilities," ProQuest, Virtual, Fall 2020
- Attended, "Universal Design," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Tutored, Writing Center Workshops, Fall 2019 - Spring 2021
- Serve, Perspective! Committee, Fall 2020 - Present
- Serve, Faculty Council Representative, Fall 2021 - Present
- Serve, Academic Planning Coach, Fall 2021 - Present
- Serve, Faculty Handbook Committee, Fall 2021 - Present
- Volunteered, Plano Balloon Festival, Fall 2021; Attended, Diversity Career Series - Career Tips for International Students, Fall 2021

3 Year Contract for Pinal Thakore Professor of Mathematics Full-time Faculty at Collin Since 2019

Education/Experience

- M.A., Mathematics, Central Michigan University, 2004

Professional Development/Publications

- Attended, Texas Community College Teachers Association 73rd annual convention 2020, Frisco, TX, Spring 2020
- Attended, American Mathematical Association of Two-Year Colleges 2020 Virtual Conference, Fall 2020
- Completed, Orientation to Teaching Online at Collin College, Virtual, Spring 2020
- Attended, College Academic Support Programs TX 2020 Virtual Conference, Fall 2020
- Attended, North Texas Region Poverty Awareness Training, Hurst, TX, Fall 2019
- Completed, Applying Quality Matters Rubric, Virtual, Fall 2020
- Attended, Quality Matters Connect Virtual Conference, Fall 2020
- Attended, "Are you not engaged???", "Language, Scaffolding and Metacognition," "Dual Credit Edition," "Mentoring Women in Academia," "Plickers," "ELC: Canvas New Quizzes," Collin College Faculty Development Conference, Spring 2020
- Attended, "Supporting Students with Disabilities: ACCESS Services and Innovative Instructional Practices," Collin College Faculty Development Conference, Fall 2019
- Attended, "How to use Canvas Studio 1 and 2," "The hidden learning disability of anxiety, stress and trauma," "The Pandemic Attendance Problem," "Tips for Well Presented Online/Blended Course Design," "COAT goes Digital," Collin College Faculty Development Conference, Spring 2021
- Attended, Faculty Roundtable Discussion for Co-requisite Courses, Fall 2019
- Attended, Professional Development on Appreciative Advising, Frisco, TX, Fall 2019
- Attended, Math Faculty Workshops at Collin College, Fall 2019, Spring 2020, Fall 2020

College Service and Student Support

- Volunteer, Math Co-Requisite Supplemental Instruction & Tutoring Volunteer, Fall 2019 - Present
- Serve, MATH 1324 Departmental Final Committee, Fall 2020 - Present
- Serve, Appreciative Education Committee, Fall 2020 - Present
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Served, Adjunct Faculty Mentor, Fall 2020
- Participated, Core Objectives Assessment Days, Summer 2020
- Attended, Phi Theta Kappa's Induction Ceremonies, Fall 2019, Spring 2021; Volunteered, Adjunct Faculty Classroom Evaluations, Fall 2019, Texas Academic Decathlon, Spring 2020, Welcome Squad, Spring 2020, Mathematics Preparatory Workshops and College Algebra final exam review sessions, Fall 2019, Spring 2020, Spring 2021, Math Movie Committee, Spring 2020

3 Year Contract for Sam Tullock Professor of History Full-time Faculty at Collin Since 1990

Education/Experience

- Ph.D., History of Ideas, University of Texas at Dallas, 1997

Professional Development/Publications

- Presented, "John Bunyan and the Emerging Working Class," Texas Center for Working-Class Studies Conference, Spring 2020
- Presented, "Is Small Beautiful? The Economics of Ernst Schumacher and Alexander Solzhenitsyn," Texas Center for Working-Class Studies Conference, Virtual, Spring 2021
- Presented, "Family Matters: Ancestry in the Classroom," Faculty Development Conference, Virtual, Spring 2020
- Co-Presented, "The Pandemic Attendance Problem: Encouraging Your Students to Show Up," Virtual, Spring 2021
- Attended, Texas Cotton and Rural Conference, Virtual, Fall 2020
- Attended, Black History Month Activities, Virtual, Spring 2021
- Attended, Texas Center for Working Class Studies Conference, Spring 2020
- Attended, Texas Center for Working Class Studies Conference, Virtual, Spring 2021
- Attended, "Keynote: Civil rights, disability law, accommodations, persons with disabilities," Collin College Faculty Development Conference, Fall 2019
- Attended, "Relaxation for a Lifetime of Comfort," "Ways of Incorporating Scholarship in Introductory History Courses," "Why Today's Pop Music Is Important and Why We Do Not Get It," Collin College Faculty Development Conference, Spring 2020
- Attended, "Digital Distractions: Why Students Are on Their Phones and What We Can Do About It," "International Student Perspectives on Higher Education," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improved Learning," Collin College Faculty Development Conference, Spring 2021
- Attended, "General Session with Collin College Administration," Collin College Faculty Development Conference, Fall 2021

College Service and Student Support

- Chaired, Sabbatical Committee, Spring 2020 - 2021
- Served, Texas Center for Working-Class Studies Advisory Board, Fall 2019 - 2021
- Served, Professor Emeritus Selection Committee, Fall 2021
- Attended, History Forum, Fall 2019; Volunteered, Study Skills workshops, Fall 2019, Welcome Week volunteer, Spring 2021, Spring Fest, Spring 2021, History tutoring, Spring 2021, Writing Center Workshop, Fall 2019

Leadership and Awards

- Awarded, Be Nice Work Hard Division Award, Spring 2020

3 Year Contract for Aaron West Professor of Music Full-time Faculty at Collin Since 2010

Education/Experience

- Ph.D., Musicology, University of North Texas, 2008

Professional Development/Publications

- Participated, "Sting and The Police: The Story of Their Songs," CBS Television Series, Virtual, Spring 2021
- Presented, "Zuzu Bollin: Legendary Frisco Bluesman," Seniors Active in Learning, Fall 2019
- Presented, "How Collin College Works as an Engaged Faculty Member," SMU's School of Education and Human Development class, The American Community College, Dallas, TX, Fall 2019
- Attended, London Calling, International Association for the Study of Popular Music online conference, Virtual, Summer 2020
- Attended, Texas Music Library Association/American Musicological Association Regional Conference, Virtual, Summer 2020
- Attended, "Recognize and Develop a Culture of Appreciation," Collin College Appreciative Education Committee Professional Development series, Virtual, Spring 2021
- Attended, Texas Liberal Education and America's Promise Webinar, Virtual, Fall 2020
- Presented, "Why Today's Popular Music Is Important and Why We Don't Get It," Collin College Faculty Development Conference, Spring 2020
- Attended, "Digital Distractions: Why Students Are on Their Phones and What We Can Do About It," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Served, Council on Excellence, Fall 2019 - Spring 2021
- Serve, Discipline Appeals Committee, Fall 2020 - Present
- Serve, Core Objectives Assessment Team, Fall 2019 - Present
- Serve, Title IX Hearing Advisor for College Service, Spring 2021 - Present
- Serve, Sabbatical Committee, Spring 2021 - Present
- Serve, Commercial Music Advisory Board Support Committee, Fall 2019 - Present
- Chair, Core Objectives Assessment Team Assignment Review Committee, Fall 2019 - Present
- Served, Administrator Search Committee, Spring 2021
- Serve, Task Force on Shared Governance, Fall 2020 - Present
- Served, Professor Emeritus Selection Committee, Fall 2019 - Present
- Attended, New Student Orientation Roundtable, Fall 2019, Summer 2021, New music student orientation, Fall 2019, Spring 2020, Fall 2021, Veteran's Resource Center: Green Zone Training, Spring 2021; Volunteered, Keynote address to Phi Theta Kappa Texas Leadership Conference, Fall 2020

Leadership and Awards

- Vice-President, Faculty Council, Fall 2019 - Spring 2021

3 Year Contract for Kyle Wilkison Professor of History Full-time Faculty at Collin Since 1995

Education/Experience

- Ph.D., American History, Vanderbilt University, Nashville, TN, 1995

Professional Development/Publications

- Completed, "Quality Matters Improving Your Online Course," Virtual, Summer 2021
- Completed, "Independent Applying the Quality Matters Rubric," Virtual, Summer 2020
- Attended, "Teaching Controversial or Charged Topics," Collin College Faculty Development Conference, Fall 2021
- Reviewed, "Biscuits, the Dole and Nodding Donkeys: Texas Politics, 1929-1932," *History: Reviews of New Books*, 49(1), pp. 17-18, Spring 2021
- Chaired, "Authors' Roundtable: The New Deal in Texas," Sixth Annual Texas New Deal Symposium, Ft. Worth, TX, Summer 2019
- Attended, "Annual Conference," East Texas Historical Association, Nacogdoches, TX, Fall 2019
- Attended, "The People's Revolt: Texas Populists and the Roots of American Liberalism," The William P. Clements Center for Southwest Studies and the Center for Presidential History at Southern Methodist University, Virtual, Fall 2020
- Chaired, "Chamberlain Awards Selection Committee for Best Article in the 2020 and the 2021 East Texas Historical Journal," 2021
- Completed, "Selection Committee for the 2020 and 2021 Bates Awards for Significant Research in Texas History," Texas State Historical Association, 2021
- Chaired, "23rd, 24th and 25th Cotton and Rural History Conferences," Greenville, TX, 2021

College Service and Student Support

- Volunteered, Welcome Squad, Fall 2019, Spring 2020, Roundtable Panelist for Book-in-Common, Lisa Ko's *The Leavers*, Fall 2019
- Served, Outstanding Professor Selection Committee, Fall 2019 - Spring 2021
- Serve, Professor Emeritus Selection Committee, Fall 2020 - Present
- Served, Full-time Faculty Search Committee Interview Team, Summer 2020
- Serve, *Quest: An Interdisciplinary Undergraduate Research Journal*, Fall 2019 - Present
- Served, Academic Progress Appeals Committee, Fall 2019 - Spring 2021
- Serve, Texas Center for Working-Class Studies Advisory Board, Fall 2019 - Present

Leadership and Awards

- Elected, Board of Directors, Texas Oral History Association, Fall 2019 - Present

3 Year Contract for Julia Williams Professor of Human Resources & Organizational Management Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Human Resource Management, Capella University, 2013
- M.S., Management Human Resources, Troy University, 2004
- Certified, Society of Human Resource Management Certified Professional, Society of Human Resource Management, 2015
- Certified, Professional in Human Resources, Human Resources Certification Institute, 2001

Professional Development/Publications

- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, Texas Community College Teachers Association Conference, Virtual, Spring 2021
- Attended, Texas Community College Teachers Association Leaders Conference, Virtual, Fall 2020
- Attended, North Dallas Chamber of Commerce Human Resource Conference, Virtual, Fall 2020
- Attended, "Universal Design in Curriculum and Instruction," "Embracing Change: Promising Practices for Scalable Co-requisite Implementation," Collin College Faculty Development Conference, Fall 2019
- Attended, "Creating an Effective Online Learning Environment," "Think Less Like an Educator and More Like an Artist," "Why Today's Pop Music is Important," "Using Ancestry in the Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "How to Use Canvas Studio, Part 1," "Digital Distractions: Why Students are on their Phones and What We Can Do about it," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "The Pandemic Attendance Problem: Encouraging your Students to Show Up," "Critical Reflections: How to Implement Critical Reflections and Examples," "Quality Matters: Tips for Well Presented Online Blended Course Design," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Served, Cougar Wellness Committee, Fall 2019 - Spring 2020
- Served, Full-time Faculty Search Committee Interview Team, Spring 2020
- Served, Academic Planning Coach, Fall 2020 - Spring 2021
- Serve, Prior Learning Assessment Committee, Fall 2019 - Present
- Served, Curriculum Advisory Board Prerequisite Subcommittee, Spring 2020
- Served, New Student Orientation/Faculty Roundtables, Fall 2020 - Spring 2021
- Chaired, Full-time Faculty Search Committee, Spring 2021
- Produced, New Program Course Creation- Business Management, Spring 2021

3 Year Contract for Judi Wohead Professor of Speech Full-time Faculty at Collin Since 2010

Education/Experience

- M.A., Communication Theory, Northern Illinois University, 2003

Professional Development/Publications

- Attended, National Communication Association, Annual Convention, Communication at the Crossroads, Virtual, Fall 2020
- Attended, Southwest Seminar for Great Teaching, Santa Fe, NM, Fall 2019
- Co-Presented, "Introverts in the classroom and student involvement," Southwest Seminar for Great Teaching, Santa Fe, NM, Fall 2019
- Presented, "Poster Session: Using Films to Teach SLO's on Teamwork and Personal Responsibility in Film," Collin College Faculty Development Conference, Spring 2021
- Attended, Remote: The Connected Faculty Teaching Summit, Virtual, Summer 2020
- Attended, "Keynote: Civil rights, disability law, accommodations, persons with disabilities," Collin College Faculty Development Conference, Fall 2019
- Attended, "Mentoring Women in Academia: Examining the impact on personal and professional success," "Culture Bump: Connecting Beyond Differences," Collin College Faculty Development Conference, Spring 2020
- Attended, "Digital Distractions: Why Students are on their Phones and What We Can Do about it," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "The Pandemic Attendance Problem: Encouraging your Students to Show Up," Collin College Faculty Development Conference, Spring 2021
- Attended, "Teaching Controversial or Charged Topics," Collin College Faculty Development Conference, Fall 2021
- Attended, "Active Learning and Student Engagement: Key Principles and Why it Matters," Center for Teaching and Learning Webinar, Virtual, Summer 2021

College Service and Student Support

- Elected, Council on Excellence, Fall 2019 - Spring 2020, Summer 2021 - Present
- Elected, Faculty Council Representative, Summer 2020 - Present
- Chaired, Full-Time Faculty Search Committee, Fall 2019 - Spring 2020
- Panelist, Auteur Film Series, Fall 2019
- Mentor, Adjunct Faculty Mentor, Spring 2021 - Present
- Mentored, New Full-time Faculty Mentor, Fall 2021
- Presented, Fine Arts Performance, Spring 2020
- Serve, Outstanding Professor Selection Committee, Fall 2021 - Present
- Serve, Faculty Council College Policy Committee, Summer 2020 - Present
- Attended, Leadership Symposium, Spring 2021, Finding the Right Career Fit: Discover MyPlan, Career Center, Fall 2019, TedX Plano, Confronting the Stigma of Community College, Phi Theta Kappa, Fall 2019, Government Speaker Series, Spring 2020, Leadership, Empowerment and Development event: Ropes Challenge Course, McKinney Heard Museum, Fall 2019; Volunteered, Facilitated, StrengthsQuest Workshop, Spring 2020, Fall 2021, Panelist, Virtual Leadership Workshop, Spring 2020

3 Year Contract for Puja Yadav Professor of Mathematics Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Applied Mathematics, The Maharaja Sayajirao University of Baroda, 2011

Professional Development/Publications

- Presented, "The Pandemic Attendance Problem: Encouraging Your Students to Show Up - A Panel Discussion," Faculty Development Conference, Virtual, Spring 2021
- Completed, "Applying the Quality Matters Rubric," Quality Matters Certification, Virtual, Summer 2020
- Attended, "Universal Teaching Design," Collin College Faculty Development Conference, Fall 2019
- Completed, Faculty Online Orientation Certification, eLearning Center, Virtual, Summer 2020
- Attended, "Advising 101," Quality Enhancement Plan: Fall Professional Development, McKinney Campus, Fall 2019
- Attended, "Conflict/Difficult Conversations with Students," Monthly Faculty Development Session, Virtual, Spring 2021
- Attended, "Supplemental Learning and Tutoring to Support Corequisite Student Learning," Math Faculty Workshop, McKinney Campus, Spring 2020
- Attended, "Making Higher Education Work for All Learners," Verbit EduAll Virtual Summit, Virtual, Spring 2020
- Attended, Adjunct Class Observation Training, McKinney Campus, TX, Spring 2021
- Attended, "Strategies and Takeaways from National Academic Advising Association," Quality Enhancement Plan Workshop, Virtual, Summer 2020
- Attended, "Neuromyths: The Relationship Between Brain Knowledge and Teaching Effectiveness," "Education for All: Putting Universal Design to Work in Your Classroom," Collin College Faculty Development Conference, Spring 2020
- Attended, "International Student Perspective of Higher Education," "Quality for Well-Presented Online/blended Course Design," Collin College Faculty Development Conference, Spring 2021

College Service and Student Support

- Chaired, Full-time Faculty Search Committee, Spring 2021
- Served, Full-time Faculty Search Committee, Spring 2020
- Served, MATH 2412 Textbook Search Committee, Spring 2020
- Mentored, New Full-time Faculty Mentor, Fall 2020 - Spring 2021
- Served, Adjunct Faculty Interview Committee, Fall 2020
- Served, Academic Planning Coach, Fall 2019 - Spring 2020, Fall 2021
- Volunteered, Plano Balloon Festival, Fall 2019; Attended, Phi Theta Kappa Induction Ceremony, Fall 2019, Fall 2020; Volunteered, Welcome Squad, Fall 2019, Spring 2020, Fall 2020, Spring 2021, GOT Math Workshop, Spring 2020, Taught Supplemental Instruction and Tutoring Sessions, Spring 2020, Fall 2020, Spring 2021, Presented at Math Club meeting on 'Motivating Students Through My Story Of Success And Struggles', Spring 2020, Students Registration Lab Help, Fall 2020, Fall 2021, Taught 'Math Preparation Workshop', Spring 2021

3 Year Contract for Gilbert Ymbert Professor of Mathematics Full-time Faculty at Collin Since 2019

Education/Experience

- M.S., Applied Mathematics, Texas A&M University - Corpus Christi, 2011

Professional Development/Publications

- Attended, 47th Annual Conference of the American Mathematical Association of Two-Year Colleges, Phoenix, AZ, Fall 2021
- Attended, "Enduring Uncertainty: Teaching through the Patchwork Pandemic," Collin Center for Teaching and Learning Webinar, Virtual, Fall 2021
- Attended, 33rd International Conference on Technology in Collegiate Mathematics, Virtual, Summer 2021
- Attended, "An Approach to Mastery Based Precalculus," Hawkes: Learning and Growing Webinars, Virtual, Summer 2021
- Attended, 73rd Convention of Texas Community College Teachers Association, Frisco, TX, Spring 2020
- Attended, "A New Assessment Approach for Academic Programs," "Workday Overview," "Roundtable Discussion: Motivating Students," Collin College Faculty Development Conference, Fall 2021
- Attended, "How to Use Canvas Studio," "Why Students are on their Phones and What We Can Do About It," "The Hidden Learning Disability of Anxiety, Stress, and Trauma: Science and Strategies for Improving Learning," "Strategies for Engagement and Active Learning in Synchronous Online Class Meetings," "The Pandemic Attendance Problem: Encouraging your Students to Show Up," Collin College Faculty Development Conference, Spring 2021
- Attended, "Office 365 Essential Skills for Faculty," "Survivor: Dual Credit Edition," "The Design of Rubrics for Use in Science Courses," "The Benefits of Ad-Hoc Brown Bag Lectures," "Plickers: A Low-tech Solution to Instant Feedback," Collin College Faculty Development Conference, Spring 2020
- Attended, "Keynote: Civil rights, disability law, accommodations, persons with disabilities," Collin College Faculty Development Conference, Fall 2019

College Service and Student Support

- Serve, Student Activity Fee Advisory Committee, Fall 2020 - Present
- Serve, Adopt-a-Highway, Spring 2020 - Present
- Served, MATH 1314 Departmental Final Committee, Fall 2021
- Served, Discipline Online Course Template, Spring 2020
- Attended, Collin Art Gallery - The Magic of Haitian Art, Fall 2019; Volunteered, Welcome Squad, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Math Prep Workshop, Fall 2019, Fall 2020, Spring 2021, Fall 2021, New Student Orientation/ Faculty Roundtables, Fall 2019

3 Year Contract for Tyler Young Professor of Government Full-time Faculty at Collin Since 2010

Education/Experience

- M.A., Political Science, Texas State University, 2005

Professional Development/Publications

- Attended, Texas Community College Teachers Association Convention, Frisco, TX, Spring 2020
- Attended, World Academy of Science, Engineering and Technology, Applied Social Science, Virtual, Summer 2021
- Facilitated, "An Afternoon with Dahlia Lithwick - Slate Magazine," Spring Speaker Series, McKinney, TX, Spring 2020
- Facilitated, "America Divided: The Left, the Right, Trumpism, and the Contemporary Political Landscape," Dr. David Azerrad - Heritage Foundation, McKinney, TX, Fall 2019
- Facilitated, "Going to War: The President, the Constitution, and the Wars in the Middle East by Dr. Edward Harpham," Veteran's Week Speaker, McKinney, TX, Fall 2019
- Completed, Applying the Quality Matters Rubric Certification, Virtual, Fall 2020
- Attended, "A New Assessment Approach for Academic Programs," Collin College Faculty Development Conference, Fall 2021
- Completed, Starlink Courses, "Trends in Instructional Design/Technology: Predicting the Future by Studying the Past," "How Can I Earn Swift Trust in My Online Class?," "How Can I Make My Multiple-Choice Tests More Effective?," "How Do I Set Students Up for Success in Online Courses?," Virtual, Summer 2021

College Service and Student Support

- Served, Full-Time Faculty Search Committee, Spring 2020
- Served, Full-Time Faculty Search Committee, Spring 2021
- Co-Organized, Veterans Day Planning Committee, Fall 2019, Fall 2020, Fall 2021
- Co-Organized, Constitution Day Committee, Fall 2019, Fall 2020, Fall 2021
- Participated, Core Objectives Assessment Team, Summer 2019 - Fall 2021
- Chaired, Core Objectives Assessment Team Assessment Schedule Subcommittee, Fall 2019 - Fall 2021
- Volunteered, Welcome Squad, Fall 2019, Fall 2020
- Participated, Core Objective Assessment Days, Summer 2019 - Summer 2021

Collin County Community College District Board of Trustees
Three-Year Faculty Contract Extensions for FY2022-2023

Name	Discipline	Campus
Adams, James B	History	Celina
Allen, Jeff T	Kinesiology / Physical Education	Plano
Amerson, Cynthia L	Nursing	McKinney
Bailey, Melinda L	Humanities	iCollin
Brannon, William C	English	Wylie
Bryant, Levi	Philosophy	Frisco
Cain, Donna M	Biology	Plano
Crisson, Copeland E	Computer Networking	Frisco
DeCastro, Dulce M	Spanish	Plano
Elung, Erick E	Biology	Frisco
Ferrier-Watson, Sean W	English	Frisco
Fletcher, Ryan S	English	Plano
Galloway, James G	Mathematics	Plano
Haas, Sally M	Mathematics	McKinney
Harsh, Michael D	Computer Networking	Frisco
Juliano, Lisa L	Mathematics	McKinney
Kirkpatrick, Bridgette L	Biology	Plano
Langford, Ivy	Mathematics	Frisco
LeMaire, Stefanie A	Criminal Justice	Frisco
McCourt, Helen M	English	Plano
McCulloch, David L	Biology	Plano
McMillen, Toni L	English	McKinney
Miadzvedskaya, Alena V	Mathematics	Plano
Orr, Rebecca B	Biology	iCollin
Perkins, Gina B	English	McKinney
Pickens, Thomas L	History	Frisco
Pittman, J Marshall	Commercial Design - Game	Frisco
Randall, Clay H	Economics	Plano
Rynbrandt, Ryan T	Government	iCollin
Sage, Diana M	Speech	Frisco
Sauter, Alan D	Mathematics	McKinney
Sikes, Steven S	Mathematics	Plano
Sizemore, Joyce L	Nursing	McKinney
Smoot, Jason W	Mathematics	Plano
Venkatesan, Jey	ESL Skills Development	Plano
Volanto, Keith J	History	Plano
Wallace, Dean T	Accounting	Plano
Warren, Jennifer D	Speech	Plano

Collin County Community College District Board of Trustees
One-Year Faculty Contracts for FY2022-2023

Name	Discipline	Campus
Adams, Kevin D	Construction Management	Technical
Aguilera, Jose A	Automotive Technology	Technical
Arndorfer, Timothy J	Electronic Technology	Technical
Bagshaw, Cody R	Heating, Ventilation & Air Conditioning	Technical
Bates, Shannon E	Speech	Frisco
Betik, Jessica L	History	McKinney
Betti, Dan	Government	McKinney
Bielli, Stephanie J	Vocational Nursing	Wylie
Boardingham, Pierra	Surgical Technology	McKinney
Boyd, Rodney D	Humanities	Frisco
Boyll, Sean P	Automotive Technology	Technical
Braeutigam, David W	Engineering Technology	Technical
Brown, Lindsey J	Nursing	McKinney
Brunner, Richard A	Computer Systems Security	Frisco
Burch, Johnathan W	Nursing	McKinney
Butler, Ann	Education	Wylie
Byrnes, Collin C	Mathematics	McKinney
Canfield, Henry H	Psychology	Technical
Carney, Jason C	English	Plano
Carter, Gregory W	Marketing - International	Frisco
Caston, Terrence A	Construction Technology - Electrical	Technical
Chung, Kayla D	Phlebotomy	McKinney
Clark, Erin D	Commercial Design - Graphic	Plano
Clark, Laura A	English	Plano
Cobb, Jaclyn R	Biology	Plano
Cockerell, Gloria C	Marketing	Plano
Craddock, Colby K	Welding	Technical
Cubberly, Monica A	History	McKinney
Cuddeback, Marie R	Nurse Assistant/Aide	McKinney
Culpepper, Michele	Sport & Fitness	Frisco
Davis, Jennifer L	Nurse Assistant/Aide	McKinney
Davis, Nancy L	English	Wylie
Dennis, Amy L	English	Wylie
Dessommes, Renee M	Theatre/Drama	Plano
Desta, Lishan	Economics	McKinney
Dhokal, Bishnu H	Chemistry	Wylie
Dias, Dawn L	Computer Systems	Frisco
Dickenson, Kerry N	English	Wylie
Donawho, Nicole N	History	Plano
DuBois, Chris	Government	Plano
Eimermacher, Thomas G	Biology	McKinney

Name	Discipline	Campus
Ellison, Gail D	Commercial Design - Animation	Frisco
Elmore, Scott	Construction Management	Technical
Evans, Patrick C	Computer Networking Tech	Frisco
Freedle, James E	Computer Systems Security	Frisco
Fuller, Debi	Interior & Architect Design	Technical
Gathings, Priya K	Nursing	McKinney
Gibbons, Jeffrey D	Electronic Technology	Technical
Gibbs, Coltan W	Welding	Technical
Giunta, Autumn M	Medical Assisting	McKinney
Gonzales, Stephen S	Chemistry	Frisco
Grasser, Travis A	History	Celina
Green, Rhonda R	Surgical Technology	McKinney
Hagler, Corey N	Nursing	McKinney
Hamilton, Matthew K	History	McKinney
Hanna, Melanie D	Accounting	Plano
Hartkopf, Raven	Automotive & Collison Technology	Technical
Hedberg, Katherine	Engineering	Technical
Heitz, Tiffany R	Veterinary Technology	Wylie
Hoff, Meagan A	English	McKinney
Houston, Charlene D	ESL Skills Development	Plano
James, Velda U	Computer/Web Programming	Frisco
Jardim, Andrew S	Culinary Arts	Frisco
Jenkins, Ryan	Automotive & Collison Technology	Technical
Johnson, Jeffery W	Business Management	Frisco
Jury, C Fredrick	Chemistry	Plano
Jyotishmati, Susmita	Physical Science/Physics	McKinney
Kelly, Michelle L	Medical Assisting	McKinney
Khoury, Raja N	Mathematics	Plano
Krishnaswamy, Nandini	Speech	Technical
Lacey, Mark A	Fire Technology	McKinney Public Safety Training Center
Landes, Claire A	English	Frisco
LaRocque, Landon P	Welding	Technical
Latona, David J	History	Farmersville
Lavender, Carol	Surgical Technology	McKinney
Lentschke, Leanne	English	Frisco
Lewis, Patrick A	Arts/Photography	Frisco
Lopez-Maldonado, Cesar R	Welding	Technical
Luebbers, Audri A	Diagnostic Medical Sonography	McKinney
Makokha, James A	Economics	Frisco
Mampilli, Ann L	Physical Science/Physics	McKinney
Manuel, Abigail M	English	Plano
Martin, Cody J	Welding	Technical

Name	Discipline	Campus
McMurphy, Carl A	Firefighter	McKinney Public Safety Training Center
Miank, Alice	Environmental Science	McKinney
Millard, Christine O	Government	Celina
Mitchell, Sahalie R	Humanities	Wylie
Moore, Arceonul J	Computer Systems Security	Frisco
Morphew, Robert R	Computer Maintenance Technology	Frisco
Musashi, Katy	Mathematics	McKinney
Mussell, Joseph	Economics	Plano
Nguyen-Lee, Benedict J	Biology	Farmersville
Ogle, Therese L	Psychology	Frisco
Ogunlana, Sunday O	Cybersecurity	Frisco
O'Reilly, Austin P	Mathematics	Wylie
Ossei, Osarugie C	Nursing	McKinney
Oswalt, Amanda A	English	Frisco
Packirisamy, Venkatesan	Computer Systems Security	Frisco
Pershwitz, Edward	Computer Science	Frisco
Petch, Sonia J	Mathematics	McKinney
Pettengill, Ryan S	History	Wylie
Pierce, Stephen D	Heating, Ventilation & Air Conditioning	Technical
Polasek, Houston G	Heating, Ventilation & Air Conditioning	Technical
Pope, Debra L	Nursing	McKinney
Raza, Syed M	Business Administration	Plano
Reed, Kari M	Emergency Medical Services	McKinney
Reeder, Eun R	Mathematics	Wylie
Reeves, Steven D	Welding	Technical
Rehlander, Nathanael P	Commercial Design - Photo	Plano
Reyes, Leticia I	Surgical Assisting	McKinney
Richardson, Leslie E	English	Plano
Rike, Madison R	Health Information - Medical	McKinney
Ritzman, Kirk A	Business Administration	Plano
Russell, Matthew A	Interior & Architect Design	Technical
Sachdeva, Rachna	Mathematics	Farmersville
Saenz, Ingeborg M	Psychology	McKinney
Salva-Ramirez, Mary A	Speech	Wylie
Sattizahn, Daniel J	Economics	Plano
Scoggins, Calin J	Government	Farmersville
Sideris, Jenny	Biology	Frisco
Smith, Allen T	Computer Networking Technology	Frisco
Sorenson, Josh M	Nursing	McKinney
Sorrels, Jeffrey	Speech	McKinney
Soteres, Bethany J	Nursing	McKinney
Southerland, Kevin	Vocational Nursing	McKinney

Name	Discipline	Campus
Spors, Lori B	Nurse Assistant/Aide	McKinney
Stanaland, Leslie S	Government	Frisco
Stancy-Abraham, Susan	Engineering	Technical
Stevens, Gary A	Construction Management	Technical
Suber, Kevin	Marketing - Business	Plano
Swaminathan, Divya	Biology	McKinney
Swartsfager, Scott A	History	Frisco
Swetmon, Jennifer K	Dental Hygiene	McKinney
Taylor, Karina	Veterinary Technology	Wylie
Terrazas, J Carlos	Automotive Technology	Technical
Timmons, Melody N	Health Information Technology	McKinney
Tiner, Tristin S	Automotive Technology	Technical
Usarek, Alicja I	Music	McKinney
Valencia, Michele L	Physical Therapy Assistant	McKinney
Webb, Alexandra N	Medical Assisting	McKinney
Weinhagen, Cheri	Construction Management	Technical
Whitaker, Robert	History	McKinney
White, Margie	Emergency Medical Services	McKinney
White, Marli	Biology	Plano
Williams, Ana L	Biology	Frisco
Williams, Freddie J	Office Systems Technology	Frisco
Williams, John P	History	McKinney
Wren, Kimberly T	Anthropology	Plano
Yervasi, James C	Automotive Technology	Technical
Younkins, Dennis L	Heating, Ventilation & Air Conditioning	Technical
Zipay, Joanne M	Theatre/Drama	Plano
Zolton, Michael J	Business Management	Technical

**Collin County Community College District Board of Trustees
Sabbatical for 2022-2023**

Name	Discipline	Campus
Clark-Miller, Kristy	Sociology	Plano
Masters, Shawna	Mathematics	McKinney
Sides, Joseph (Luke)	Art	Plano

Collin County Community College District
APPLICATION FOR SABBATICAL LEAVE

Instructions

Please complete this application by responding to all items. Attach requested documentation (in the order requested) and secure the appropriate signatures prior to submitting the application to the chair of the Sabbatical Leave Committee. Please submit the original and 10 copies.

Name Dr. Kristi Clark-Miller CWID 100039642
Title Professor Division Sociology

Have you ever been granted a sabbatical? If yes: Dates of Prior Sabbatical(s): _____
Please provide a brief description of your previous sabbatical project:

n/a

Sabbatical Leave Period Being Requested

Dates: Beginning Date 01/2023 Ending Date 05/2023

Length: One semester Two semesters Other _____

Applicant's Agreement

ABSTRACT

Please give a summary description of the project and its significance in improving teaching and learning at Collin College. Please use language that can be readily understood by persons in areas of expertise other than your own. PLEASE DO NOT EXCEED SPACE PROVIDED BELOW.

Study after study has shown that active, cooperative learning (or student-centered), practices in the classroom improve student outcomes. (Kyndt, et. al., 2013). A 2019 study at Harvard concluded that even when students think they learned better with a traditional lecture style presentation of material, assessments (measurement) showed they learned more when they had engaged in active learning exercises (Delauriers, et. al., 2019). Students in my own classes have asked for more active learning exercises, reporting they perceive they have learned a lot from them and the cooperative learning has kept them engaged in the course. The learning activities/exercises, however, must have a particular structure in order to successfully improve student outcomes (Loh and Ang, 2020). Unstructured activities do not provide the same advantages (Pai, et. al., 2015).

My project would focus on creating a catalog of detailed, active learning exercises, assessment tools and rubrics that could be used for various topics covered in the four courses in our Sociology Field of Study at Collin College. The exercises would all include specific assessment methodology allowing for direct measurement of course and module level student learning outcomes as well as program level outcomes. The exercises would be adaptable to both on campus and online course modalities which would be a key component of this project. Ultimately, this project would result in a catalog of resources for faculty in their individual courses, and on a district level to have shared measurement tools for core objective and program level assessment.

Description of the Project

Study after study has shown that active, cooperative learning (or student-centered), practices in the classroom improve student outcomes. (Kyndt, et. al., 2013). A 2019 study at Harvard concluded that even when students think they learned better with a traditional lecture style presentation of material, assessments (measurement) showed they learned more when they had engaged in active learning exercises (Delauriers, et. al., 2019). Students in my own classes have asked for more active learning exercises, reporting they perceive they have learned a lot from them and the cooperative learning has kept them engaged in the course. The learning activities/exercises, however, must have a particular structure in order to successfully improve student outcomes (Loh and Ang, 2020). Unstructured activities do not provide the same advantages (Pai, et. al., 2015).

In 2018, the THECB approved a Sociology Field of Study (FOS) which was subsequently approved at Collin College. The Field of Study includes four courses: Introduction to Sociology (Soci1301), Social Problems (Soci1306), Marriage and Family (Soci2301) and Minority Studies (Soci2319). Both Introduction to Sociology and Social Problems are in Collin's General Education Core Curriculum. In 2021, the Sociology department faculty started working on a plan for program review, associated with the FOS, which included program level learning outcomes.

My project would focus on creating a catalog of detailed, active/cooperative learning exercises that could be used for various topics covered in the four courses in our Sociology Field of Study at Collin College. The cooperative learning exercises would all include the following elements:

1. Detailed instructions on implementing the exercise in both online and face-to-face classroom environments. The exercise would be developed/modified using current recommendations and best practices found in cooperative learning research.
2. In Soci 1301 Introduction to Sociology and Soci 1306 Social Problems, the exercises would be mapped to the Core Objectives of Critical Thinking, Communication, Empirical and Quantitative Skills and Social Responsibility.
3. Specific assessment methodology allowing for direct measurement of course and module level student learning outcomes as well as program level outcomes. Thus, the exercise would be mapped to one or more of the learning outcomes for the course.
4. A rubric to be used when evaluating student responses for each assessment. The rubric would be mapped to the rubrics used by COAT.

The final product would be a catalog of detailed exercises, assessment tools and rubrics that could be utilized by any Sociology faculty member to improve the learning outcomes for students in our courses. This catalog could be revised and added to over time as needed.

Summary Timetable

Weeks	Topic/Course
1 -3	<p>Review of most recent research on active/cooperative learning and student centered pedagogy (2019-2021).</p> <p>Specific Journals: Active Learning in Higher Education, Teaching Sociology, Research in Social Sciences and Technology</p> <p>Additional scientific articles and Teaching and Learning resources outside of these journals as well.</p>
3-6	<p>Create and catalog exercises and measurement tools and rubrics for Soci 1301 Introduction to Sociology.</p> <p>Topics to be included: Sociological research and methodology, Sociological Imagination, Culture, Socialization, Social Interaction, Groups and Organizations, Social Class, Gender, Race and Ethnicity, Institutions</p>
7-9	<p>Create and catalog exercises and measurement tools and rubrics for Soci 1306 Social Problems</p> <p>Topics to be included: Claims Making, Economic Inequality, Sexuality, Aging, Crime, Violence and Criminal Justice, Physical and Mental Health, Social Media, Family, Education</p>
10-12	<p>Create and catalog exercises and measurement tools and rubrics for Soci 2301 Marriage and Family</p> <p>Topics to be included: Gender, Dating, Love, Marriage, Divorce, Remarriage, Conflict Resolution, Communication</p>
13-15	<p>Create and catalog exercises and measurement tools and rubrics for Soci 2319 Minority Studies</p> <p>Topics to be included: Assimilation and Pluralism, Prejudice and Discrimination, Slavery, Racial and Ethnic Groups in the United States, Gender, Sexuality, Education</p>

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Collin County Community College District
APPLICATION FOR SABBATICAL LEAVE



Instructions

Please complete this application by responding to all items. Attach requested documentation (in the order requested) and secure the appropriate signatures prior to submitting the application to the chair of the Sabbatical Leave Committee. Please submit the original and 10 copies.

Name Shawna Masters CWID 100008084
Title Professor of Mathematics Division Academic Affairs, Mathematics

Have you ever been granted a sabbatical? No If yes: Dates of Prior Sabbatical(s): _____
Please provide a brief description of your previous sabbatical project:

Never been granted a sabbatical.

Sabbatical Leave Period Being Requested

Dates: Beginning Date August 2022 Ending Date December 2022
Length: One semester Two semesters Other _____

Applicant's Agreement

ABSTRACT

Please give a summary description of the project and its significance in improving teaching and learning at Collin College. Please use language that can be readily understood by persons in areas of expertise other than your own. PLEASE DO NOT EXCEED SPACE PROVIDED BELOW.

As district course coordinator for MATH1324 Mathematics for Business and Social Sciences, I am regularly looking for real world examples and applications that will help students in MATH1324 see the usefulness of the mathematics they are required to learn. In 2018, I attended a mathematics conference session titled Spreadsheets for Quantitative Reasoning, presented by Dr. Eric Gaze of Bowdoin College. I was intrigued by the idea of incorporating Microsoft Excel in mathematics courses to help our students improve their mathematical reasoning skills. Since using spreadsheets is common in business fields, integrating spreadsheets seemed to be most beneficial for our business field of study students taking MATH1324.

I began exploring information provided in Dr. Gaze's presentation along with other resources about using spreadsheets in mathematics and quickly realized my Excel knowledge is lacking. This sabbatical would allow me to improve my Excel knowledge, research mathematics lessons utilizing spreadsheets, and develop meaningful MATH1324 lessons and assignments that incorporate spreadsheets. Collin College students will benefit by using technology applicable to their future careers which should improve motivation and understanding of course content.

Sabbatical Leave Plan: Fall 2022
Shawna Masters, Professor of Mathematics

A. Research Plan

As district course coordinator for MATH1324 Mathematics for Business and Social Sciences, I am regularly looking for real world examples and applications that will help students in MATH1324 see the usefulness of the mathematics they are required to learn. In 2018, I attended a mathematics conference session titled *Spreadsheets for Quantitative Reasoning*, presented by Dr. Eric Gaze of Bowdoin College. I was intrigued by the idea of incorporating Microsoft Excel in mathematics courses to help our students improve their mathematical reasoning skills. Since using spreadsheets is common in business fields, integrating spreadsheets seemed to be most beneficial for our business field of study students taking MATH1324.

I began exploring information provided in Dr. Gaze's presentation along with other resources about using spreadsheets in mathematics and quickly realized my Excel knowledge is lacking. I have basic spreadsheet skills acquired from keeping my gradebook and tracking my home mortgage, but very little practice related to algebra-based mathematics as seen in most mathematics courses taught at Collin College. This sabbatical would allow me to improve my Excel knowledge, research mathematics lessons utilizing spreadsheets, and develop meaningful MATH1324 lessons and assignments that incorporate spreadsheets. Additionally, I would like to collaborate with colleagues and to share my findings by providing faculty development.

Research indicates students who use spreadsheets in their mathematics courses increase their understanding of algebra-based course content (Marley-Payne & Dituri, 2019), improve critical thinking skills (Cahill et al., 2018), and improve communication skills (Gaze, 2015). Collin College students will benefit by using technology applicable to their future careers which should improve motivation while addressing core objectives for our mathematics courses.

MATH1324 State-mandated Outcomes: Upon successful completion of this course, students will:

1. Apply elementary functions, including linear, quadratic, polynomial, rational, logarithmic, and exponential functions to solving real-world problems. (Critical Thinking, Communication Skills)
2. Solve mathematics of finance problems, including the computation of interest, annuities, and amortization of loans. (Critical Thinking, Empirical/Quantitative Skills)
3. Apply basic matrix operations, including linear programming methods, to solve application problems. (Critical Thinking, Communication Skills)
4. Demonstrate fundamental probability techniques and application of those techniques, including expected value, to solve problems. (Critical Thinking, Empirical/Quantitative Skills)
5. Apply matrix skills and probability analyses to model applications to solve real-world problems.

Thank you for reviewing my application.

B. Summary Timetable

Summer 2022

- Explore possible mathematics conferences offering sessions related to using spreadsheets
- Explore possible online Microsoft Excel courses or tutorials

August 2022

- Improve Microsoft Excel knowledge by completing online Microsoft Excel courses or tutorials
- Begin research into using spreadsheets in college mathematics courses by reading articles, books, and exploring online resources

September - October 2022

- Continue improving Microsoft Excel knowledge
- Continue research into using spreadsheets in college mathematics courses by reading articles, books, and exploring online resources
- Begin applying spreadsheets to MATH1324 curriculum and developing MATH1324 lessons and assignments incorporating spreadsheets

November – December 2022

- Continue developing MATH1324 lessons and assignments incorporating spreadsheets

Spring 2023

- Incorporate new lessons and assignments into spring MATH1324 course

C. Bibliography

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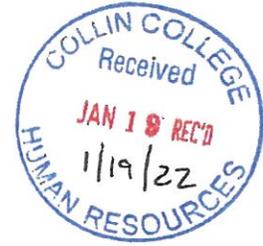
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D. Resources

No additional resources or agreements with other organizations will be used for this project.



**Collin County Community College District
APPLICATION FOR SABBATICAL LEAVE**

Instructions

Please complete this application by responding to all items. Attach requested documentation (in the order requested) and secure the appropriate signatures prior to submitting the application to the chair of the Sabbatical Leave Committee. Please submit the original and 10 copies.

Name Luke Sides CWID 110618566
 Title Professor of Art Division Academic Affairs

Have you ever been granted a sabbatical? If yes: Dates of Prior Sabbatical(s): _____
 Please provide a brief description of your previous sabbatical project:

Sabbatical Leave Period Being Requested

Dates: Beginning Date August 2022 Ending Date December 2022

Length: One semester Two semesters Other _____

Applicant's Agreement

ABSTRACT

Please give a summary description of the project and its significance in improving teaching and learning at Collin College. Please use language that can be readily understood by persons in areas of expertise other than your own. PLEASE DO NOT EXCEED SPACE PROVIDED BELOW.

Digital Fabrication has become an integral part of sculptural practices. 3D printers, CNC machinery and laser cutters are the tools used in digital fabrication and while they are complicated to learn to run the real issue is creating sculptures in a digital format. I have incorporated digital fabrication in all my 3D Design and Sculpture classes at a rudimentary level. Students can manipulate simple objects and models found online but are unable to create a sculpture digitally. Much of the software used is more editing software and not sculpting software.

The Plan for the project is to learn about how to use the sculpting software so I can then teach our students how to create a sculpture from a virtual ball of clay. This would be a threefold process. First, I would like to learn how to use ZBrush. Zbrush is one of the predominant software used in the creation of digital sculptures and is the software I would like to learn for this project. Learning how to use this software will enable me to navigate many of the other sculpting software's. I would also like to familiarize myself with another software Blender that is free and will ultimately be the software students will utilize. The other software I would like to familiarize myself with is Fusion 360. Currently we are using unsupported Autodesk Software Meshmixer, and Slicer for Fusion 360 and I fear these could be discontinued. Fusion 360 has all the capabilities of Meshmixer and Fusion 360 and so much more and is the industry standard for digital Fabrication. The second phase of this project is to learn how to operate three to five axis CNC routers. This would round out our digital fabrication needs at Collin. This would allow students to digitally create larger scale sculptures and would allow them to use traditional materials as the finished product. The last phase of the project would be for me to put all these skills into action. I have been invited to participate in an artist in residency at Fort Hays State University in Hays, Kansas. I will be collaborating with Tobias Flores in the creation of sculptures using the above techniques. I will also attend a residency at the Carrie Furnaces in Pittsburgh Pennsylvania.

Collin College
Sabbatical Leave Proposal
Professor Luke Sides Professor of Art

Objectives and Rationale:

Digital Fabrication has become an integral part of sculptural practices. 3D printers, CNC machinery and laser cutters are the tools used in digital fabrication and while they are complicated to learn to run, the real issue is creating sculptures in a digital format. I have incorporated digital fabrication in all my 3D Design and Sculpture classes at a rudimentary level. Students can manipulate simple objects and models found online but are unable to create a sculpture digitally. Much of the software used is more editing software and not sculpting software.

The Plan for the project is to learn about how to use the sculpting software so I can then teach our students how to create a sculpture from a virtual ball of clay. This would be a threefold process. First, I would like to learn how to use ZBrush. Zbrush is one of the predominant software used in the creation of digital sculptures and is the software I would like to learn for this project. Learning how to use this software will enable me to navigate many of the other sculpting software. I would also like to familiarize myself with another software called Blender that is free and will ultimately be the software students will utilize. Next, I would like to familiarize myself with the software called Fusion 360. Currently, we are using unsupported Autodesk Software Meshmixer, and Slicer for Fusion 360 and I fear these could be discontinued. Fusion 360 has all the capabilities of Meshmixer and Fusion 360 and so much more and is the industry standard for digital fabrication. The second phase of this project is to learn how to operate three to five axis CNC routers. This would round out our digital fabrication needs at Collin. The benefit to our students is that it would allow them to digitally create larger scale sculptures and allow them to use traditional materials as the finished product. The last phase of the project would be for me to put all these skills into action. I have been invited to participate in an artist-in-residency at Fort Hays State University in Hays, Kansas. I will be collaborating with Tobias Flores in the creation of sculptures using the above techniques. I will also attend a residency at the Carrie Furnaces in Pittsburgh Pennsylvania.

Timetable

August -September: begin classes on Zbrush 3D modeling Software

October: Begin classes on Fusion 360 3D CAD software

Attend Fort Hays State University Artist in Residency

November: Continue Classes on Zbrush and Fusion 360

Attend Carrie Furnaces Artist-in-Residency

December: Complete projects created at residencies.

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Resources:

Tobias Flores- Fort Hays State University, Hays, KS.

Andrew Scott-University of Texas Dallas, Richardson, TX.

Ed Parrish-Carrie Furnaces, Homestead, PA.

Kurt Dyrhaug-Lamar University, Beaumont, TX.

Marshall Pittman- Collin College, Plano, TX.

Collin College
Statement of Revenues and Expenses
For the Period Ending
February 28, 2022

	Year-To-Date Actuals (50% Elapsed)									
	Budget All Funds Excluding Grant and Bond Funds	FD100-FD125 Unrestricted (Includes Innovation, SAFAC)	FD130 Debt Stabilization	FD210- FD215 Cost Share (Matching)- TPEG	FD300 Auxiliary	FD500 Building	FD700 Debt Service	FD900 Investment in Plant	Total All Funds Excluding Grant and Bond Funds	% Actual to Budget
Revenues										
Tuition & Fees (Net of Scholarship Allowances)	\$ 39,833,497	\$ 37,498,898	\$ -	\$ 1,650,929	\$ -	\$ -	\$ -	\$ -	\$ 39,149,827	98%
Federal grants and contracts (Indirect Cost)	777,810	768,191	-	-	-	-	-	-	768,191	99%
Sales and services of educational enterprises	780,800	232,399	-	-	-	-	-	-	232,399	30%
Auxiliary enterprises	4,429,332	-	-	-	2,472,539	-	-	-	2,472,539	56%
Other Operating Revenue	100,000	450,114	-	-	10,263	-	-	-	460,377	460%
Total operating revenues	\$ 45,921,439	\$ 38,949,603	\$ -	\$ 1,650,929	\$ 2,482,802	\$ -	\$ -	\$ -	\$ 43,083,334	94%
Expenses										
Operating expenses:										
Instruction	\$ 101,558,081	\$ 48,508,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,508,140	48%
Public service	120,742	54,330	-	24,192	-	-	-	-	78,522	65%
Academic support	33,014,343	14,253,224	-	-	-	-	-	-	14,253,224	43%
Student services	25,053,732	9,163,590	-	33,167	-	-	-	-	9,196,757	37%
Institutional support	43,602,730	22,396,814	-	4,830	-	-	-	-	22,401,644	51%
Operation and maintenance of plant	27,700,467	11,237,193	-	-	-	-	-	-	11,237,193	41%
Scholarship Allowances/Scholarships (TPEG)	(11,887,300)	(6,000,000)	-	1,653,674	-	-	-	-	(4,346,326)	37%
Auxiliary enterprises	5,187,657	-	-	-	2,312,088	-	-	-	2,312,088	45%
Depreciation	20,509,400	-	-	-	-	-	10,800,000	-	10,800,000	53%
Total operating expenses	\$ 244,859,852	\$ 99,613,291	\$ -	\$ 1,715,863	\$ 2,312,088	\$ -	\$ -	\$ 10,800,000	\$ 114,441,242	47%
Operating income (loss)	\$ (198,938,413)	\$ (60,663,688)	\$ -	\$ (64,935)	\$ 170,714	\$ -	\$ -	\$ (10,800,000)	\$ (71,357,909)	36%
Non-operating revenues (expenses):										
State appropriations	\$ 44,609,466	\$ 19,182,072	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,182,072	43%
Ad Valorem Taxes	134,490,036	127,163,779	-	-	-	-	3,425,657	-	130,589,436	97%
Federal grants & contracts	94,774	21,435	-	-	-	-	-	-	21,435	23%
Gifts	11,150	11,150	-	-	-	-	-	-	11,150	100%
Investment income	874,000	133,713	16,992	-	-	79,445	19,175	-	249,324	29%
Interest on capital related debt	(22,069,156)	-	-	-	-	-	(11,034,578)	-	(11,034,578)	50%
Other non-operating revenues	200,000	-	-	-	-	-	-	-	-	0%
Other non-operating expenses	-	(2,800)	-	-	-	-	-	-	(2,800)	0%
Net non-operating revenues (expenses)	\$ 158,210,270	\$ 146,509,348	\$ 16,992	\$ -	\$ -	\$ 79,445	\$ (7,589,746)	\$ -	\$ 139,016,039	88%
Other Changes										
Transfers	\$ (16,111,413)	\$ (23,159,173)	\$ (16,575,000)	\$ -	\$ -	\$ 6,000,000	\$ 33,734,173	\$ -	\$ -	0%
Reserves	(15,793,977)	-	-	-	-	-	-	-	-	0%
Total Other Changes	\$ (31,905,390)	\$ (23,159,173)	\$ (16,575,000)	\$ -	\$ -	\$ 6,000,000	\$ 33,734,173	\$ -	\$ -	0%
Increase (decrease) in net position	\$ (72,633,533)	\$ 62,686,488	\$ (16,558,008)	\$ (64,935)	\$ 170,714	\$ 6,079,445	\$ 26,144,426	\$ (10,800,000)	\$ 67,658,130	-93%

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
GIFTS IN-KIND**

FOR THE MONTH OF SEPTEMBER 2021

Donor	Description	Department	Value per Donor	Fair Market Value
Staci Dennis	Ultrasound Equipment	Veterinary Technology	\$ 3,000.00	\$ 3,000.00

FOR THE MONTH OF October 2021

Donor	Description	Department	Value per Donor	Fair Market Value
Paulina Sanchez	Front Axle	Automotive Technology	\$ 100.00	\$ 100.00
Braylon Hicks	Transmission	Automotive Technology	\$ 200.00	\$ 200.00

FOR THE MONTH OF December 2021

Donor	Description	Department	Value per Donor	Fair Market Value
Linda Beach	Ibach Concert Grand Piano	Academic Affairs McKinney	\$ 15,000.00	\$ 10,500.00
Pep Ventura Studios LLC	Digidesign D-Command 24	Commercial Music	\$ 3,500.00	\$ 3,500.00
Pep Ventura Studios LLC	D-Command 24 Studio Furniture Desk	Commercial Music	\$ 2,000.00	\$ 2,000.00

FOR THE MONTH OF January 2022

Donor	Description	Department	Value per Donor	Fair Market Value
Daryl & Lollie Mensik, DVM	CBC & Chemistry Analyzer, X-Ray equipment, Z- Lead aprons and thyroid collars, X-Ray viewer, Pet Map, microchip scanner, anesthetic tubing, X- Ray cassettes, Analyzer residuals	Veterinary Technology	\$ 6,440.00	\$ 6,400.00
Pro Finish Customs	Engine Assembly	Automotive Technology	\$ 1,000.00	\$ 1,000.00

FOR THE MONTH OF February 2022

Donor	Description	Department	Value per Donor	Fair Market Value
Mitchell Titterness	2005 Dodge Neon	Automotive Technology	\$ 500.00	\$ 500.00

Collin College
Grant Budget Amendments
Quarter Ending Feb 28, 2022

Federal (F), State (S), Private (P)	New (N), Renewal (R), Modification (M), Carryforward (C)	Agency	Effective Date	Length of New Award	Grant Name	Amount	Purpose of Grant
P	N	Ray H Marr Foundation	Dec-21	1 year	Ray H Marr Foundation	\$ 75,000	To purchase Welding Grinding Booths and Heavy-Duty Metal Sheer
F	N	DOE	Dec-22	1 year	TRUE (Texas Reskilling and Upskilling for Education) Institutional Capacity Grants	\$ 314,279	aim to accelerate the number of high value credential opportunities offered to students that is urgently needed for economic recovery due to the COVID-19 pandemic and a future competitive workforce in Texas.
F	N	DOE	Jan-22	1 year	Tx Reskilling Grant Round 3 (Consortium grant)	\$ 1,875,000	Dept. of Ed passed to THECB - GEER - North Tx Consortium led by Collin to cover tuition and fees for students that stepped out and are within one year of completing a certification or degree.
						\$ 2,264,279	



Monthly Investment Report

233

PREPARED FOR COLLIN COUNTY COLLEGE

FEBRUARY 28, 2022



**PATTERSON
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

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Geopolitical issues increase volatility

Geopolitical issues have intensified at month end and are dominating the markets as well as the headlines.

The global markets have been struggling as the Russian invasion of Ukraine intensifies, but the impact is clearly bullish for US Treasuries as investors flee to safety. The equity markets have been whipsawed unmercifully, but the bond markets are also not immune as we watch the 10 year's volatility. The US dollar and the Japanese yen are considered the best safe havens for assets with such threats so are reacting to hourly news.

The news of Russian nuclear forces moving to high alert has moved the markets to its highest volatility yet. That modified investors views as they realized that the war will inevitably have an impact on the US economy.

International coordinated sanctions are mounting. They are designed to impose immediate costs and impose future restrictions on Russian economic activity. Isolating Russia from international finance and commerce should degrade Putin's ability to project power. Even traditionally neutral countries are participating in the sanctions from air space control to BP's divestment of its 20% stake in the Russian controlled Rosneft oil producer.



Russian forces invade Ukraine

Inflation remains on the move

With rising geopolitical risks, central banks are working together as they weigh the trade-off between growth and inflation and its impact to each country's GDP. If downside risks to the growth outlook prevail, slower growth should slow inflation. The impact of oil and natural gas supply in Europe is critical.

A clear, durable inflation problem and continuing strong demand for labor and financial instability probably does not favor an overly aggressive start to the removal of the policy accommodation or faster rate hikes. Traders are betting there's a 100% chance that the Fed raises rates by at least a quarter of a percentage point. Geo-politics may move a 0.50% hike off the table indefinitely.

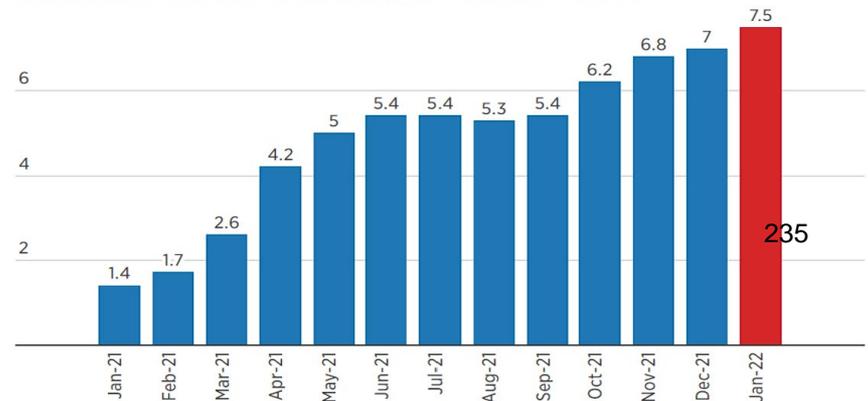
Of major importance are commodity prices. Oil and natural gas, which are key to Russia exports, have risen significantly. Crude oil prices are at 2014 highs – up 22% already in 2022. Other key commodities like aluminum (up 3%) and the wheat and corn from Ukraine, which is a major EU breadbasket, are also soaring.

Core personal consumption expenditures (PCE) index, the Fed's preferred inflation gauge, rose by 5.2% YOY. That's the index's biggest one-year jump since April 1983. And the consumer price index (CPI) surged by 7.5% on a year-over-year basis. That marked the sharpest gain since 1982. Consumers keep consuming but are paying more.

An old saying in commodity markets is that "the cure for high prices is high prices." Prices don't rise in perpetuity. Ultimately, they reach price intolerance, which is followed closely by a drop in demand. This demand destruction exerts its natural gravitational pull on inflation.

Surging inflation

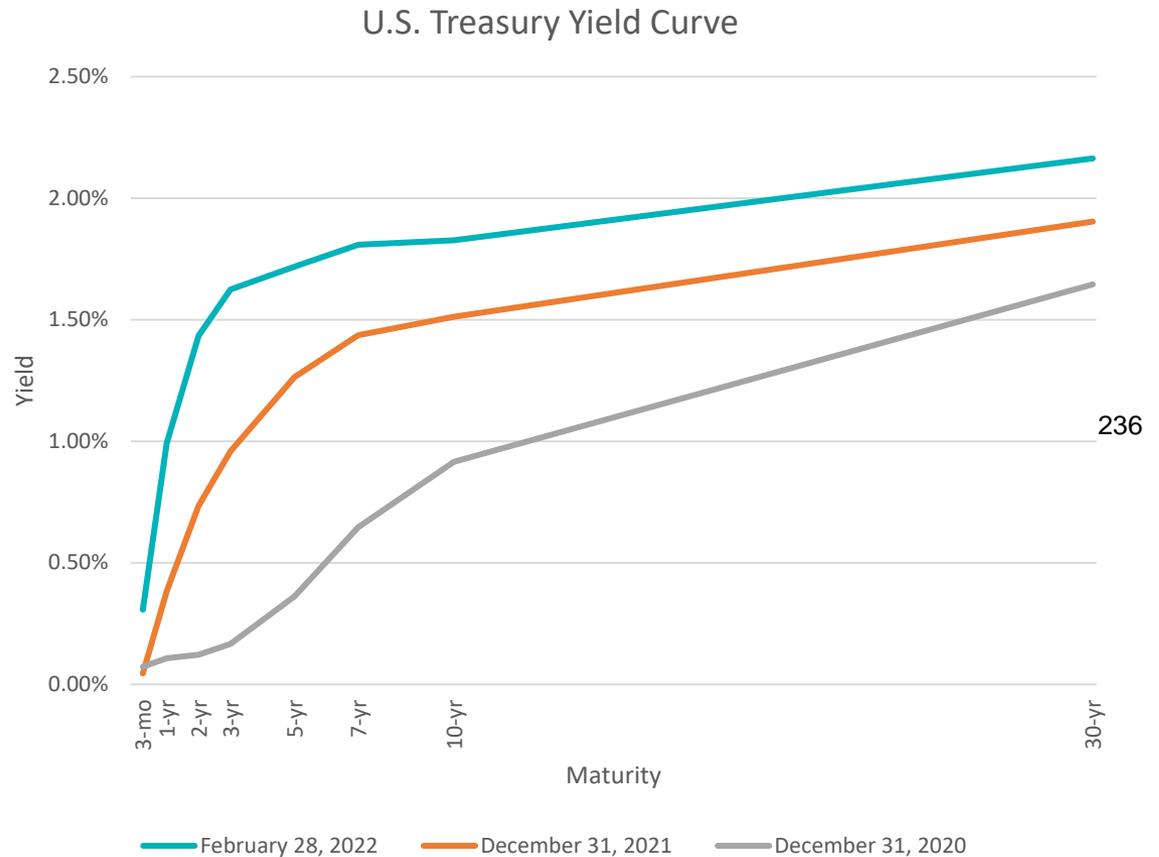
Values reflect the year-over-year % changes in the Consumer Price Index.



Source: BLS

The Fed's Planned Taper has Its Uplifting Effect

- The US Treasury is global money's safe-haven and as the war intensified the volatility has increased.
- Each of the T-Notes has fluctuated but are generally down from the beginning of the month when Ukraine was not the focus and markets centered on the Fed increasing rates.
- As sanctions are applied and settlement options narrow money has flown into Treasuries, decreasing yields.
- Currently, the markets are pricing in a 0.25% increase to the Fed Funds rate in March.

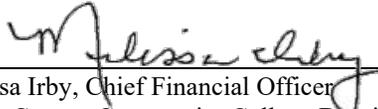


Collin County Community College District
 Monthly Investment Report
 February 1, 2022 – February 28, 2022

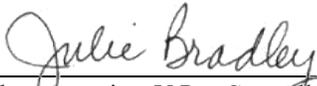
Portfolio Summary Management Report

<u>Portfolio as of 01/31/22:</u>		<u>Portfolio as of 02/28/22:</u>	
Beginning Book Value	\$ 490,251,815	Ending Book Value	\$ 501,121,710
Beginning Market Value	\$ 489,618,602	Ending Market Value	\$ 500,266,492
		Unrealized Gain/Loss	\$ (855,218)
WAM at Beginning Period Date ¹	85 days	WAM at Ending Period Date ¹	78 days
<i>(Increase in market value is due to seasonal cash inflows)</i>		Change in Market Value ²	\$ 10,647,890
Average Yield to Maturity for period		0.123%	
Average Yield 3 Month Treasury Bill for period		0.310%	

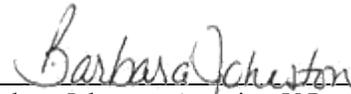
237



 Melissa Irby, Chief Financial Officer
 Collin County Community College District



 Julie Bradley, Associate V.P. - Controller
 Collin County Community College District



 Barbara Johnston, Associate V.P.
 Collin County Community College District

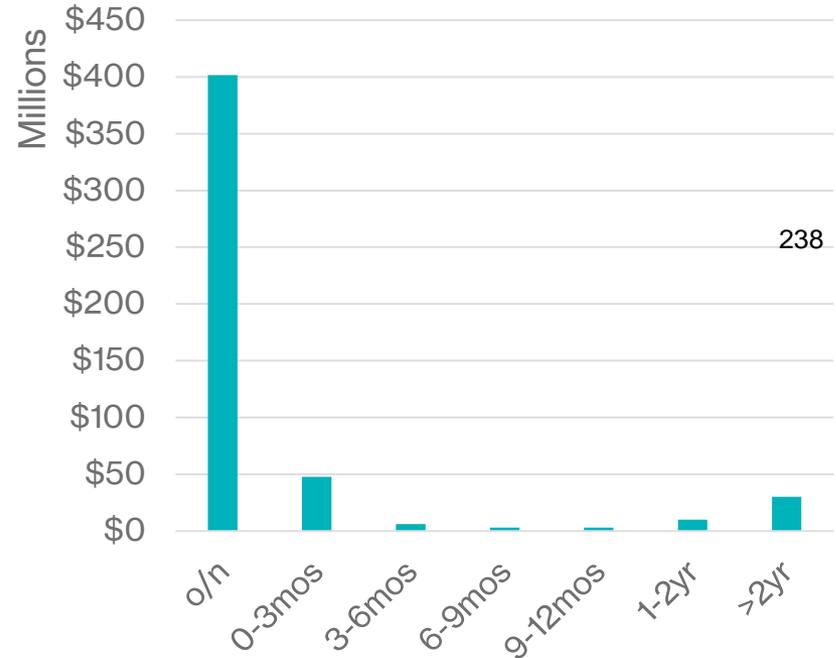
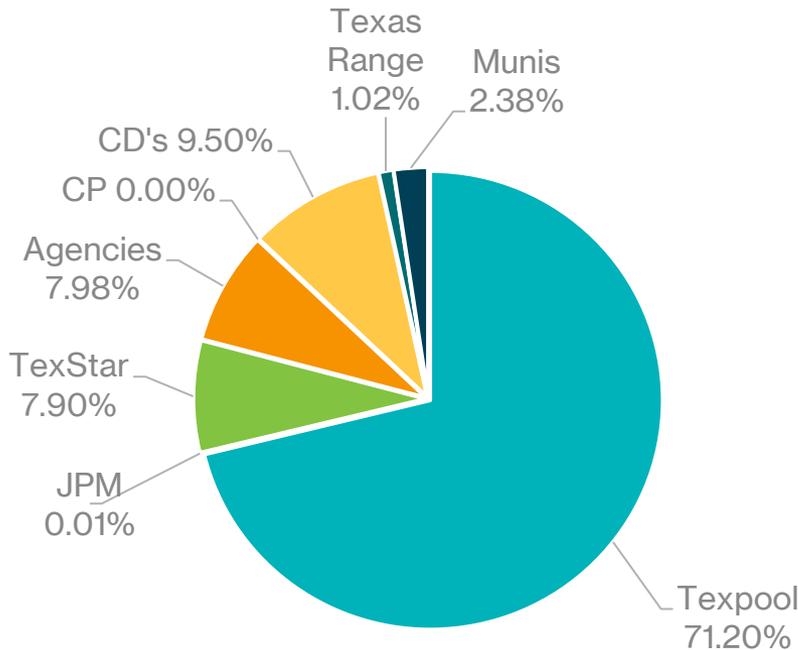
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDCD.

Portfolio Overview

As of February 28, 2022

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. Where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. With the current yield curve, commercial paper is providing the greatest value for maturities less than 1 year. We continue to see value in the extension of the portfolio into the 3-5 year space, cash flows permitting.
- The non-cash portion of your portfolio is yielding 0.39%.



**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
February 28, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	40,000,000.00	39,125,424.20	40,000,000.00	7.98	1,093	805	0.478
Municipal Bonds	11,865,000.00	11,937,030.45	11,917,672.90	2.38	850	218	1.211
TexStar	39,580,187.64	39,580,187.64	39,580,187.64	7.90	1	1	0.010
Texpool	356,816,942.11	356,816,942.11	356,816,942.11	71.20	1	1	0.063
JPMorgan Chase	72,716.16	72,716.16	72,716.16	0.01	1	1	0.000
CD's - Interest Monthly/Quarterly	47,604,325.52	47,604,325.52	47,604,325.52	9.50	365	80	0.110
Texas Range	5,129,865.63	5,129,865.63	5,129,865.63	1.02	1	1	0.020
	501,069,037.06	500,266,491.71	501,121,709.96	100.00%	143	78	0.123

Total Earnings	February 28 Month Ending	Fiscal Year To Date	
Current Year	49,894.25	249,324.37	239

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**Collin Co Comm College Dist.
Summary by Type
February 28, 2022
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Federal Agency Coupon Securities	4	25,000,000.00	25,000,000.00	4.99	0.540	876
Municipal Bonds	1	3,000,000.00	3,000,000.00	0.60	0.429	214
Texpool	1	68,701,346.78	68,701,346.78	13.71	0.063	1
TexStar	1	28,261,536.16	28,261,536.16	5.64	0.010	1
Subtotal	7	124,962,882.94	124,962,882.94	24.94	0.155	181
Fund: 2018 Bond Series						
Texpool	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: 2020 Bond Series						
Texpool	1	82,103,051.92	82,103,051.92	16.38	0.063	1
Subtotal	1	82,103,051.92	82,103,051.92	16.38	0.063	1
Fund: Debt Service						
Texas Range	1	20.50	20.50	0.00	0.000	1
Texpool	1	36,317,240.63	36,317,240.63	7.25	0.063	1
Subtotal	2	36,317,261.13	36,317,261.13	7.25	0.063	1
Fund: Operating						
Municipal Bonds	2	8,865,000.00	8,917,672.90	1.78	1.474	219
CD's - Interest Monthly/Quarterly	1	47,604,325.52	47,604,325.52	9.50	0.110	80
Federal Agency Coupon Securities	3	15,000,000.00	15,000,000.00	2.99	0.375	686
JPMorgan Chase	1	72,716.16	72,716.16	0.01	0.000	1
Texas Range	1	5,129,845.13	5,129,845.13	1.02	0.020	1
Texpool	1	96,334,335.00	96,334,335.00	19.22	0.063	1
TexStar	1	11,318,651.48	11,318,651.48	2.26	0.010	1
Subtotal	10	184,324,873.29	184,377,546.19	36.78	0.164	88

Collin Co Comm College Dist.
 Summary by Type
 February 28, 2022
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Stabilization						
Texpool	1	73,360,967.78	73,360,967.78	14.64	0.063	1
Subtotal	1	73,360,967.78	73,360,967.78	14.64	0.063	1
Total and Average	22	501,069,037.06	501,121,709.96	100.00	0.123	78

**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
February 28, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130ALJ70	10172	FHLB Call Note	03/12/2021	5,000,000.00	5,000,000.00	4,882,401.35	0.400	0.394	0.400	03/12/2024	742
3130AMT85	10175	FHLB Call Note	06/28/2021	10,000,000.00	10,000,000.00	9,779,272.10	0.400	0.394	0.400	06/28/2024	850
3130ANNS5	10176	FHLB Call Note	08/30/2021	5,000,000.00	5,000,000.00	4,886,586.25	0.500	0.493	0.500	08/28/2024	911
3130AQCM3	10178	FHLB Call Note	12/20/2021	5,000,000.00	5,000,000.00	4,920,473.90	1.000	0.986	1.000	12/20/2024	1,025
Subtotal and Average				25,000,000.00	25,000,000.00	24,468,733.60		0.533	0.540		875
Municipal Bonds											
419792ZH2	10170	State of Hawaii	10/29/2020	3,000,000.00	3,000,000.00	2,993,550.00	0.429	0.422	0.428	10/01/2022	214
Subtotal and Average				3,000,000.00	3,000,000.00	2,993,550.00		0.423	0.429		214
TexStar											
2450	10007	TexStar	02/01/2016	28,261,536.16	28,261,536.16	28,261,536.16	0.010	0.010	0.010		<u>242</u> 1
Subtotal and Average				28,261,536.16	28,261,536.16	28,261,536.16		0.010	0.010		1
Texpool											
700001	10009	Texpool	02/01/2016	68,701,346.78	68,701,346.78	68,701,346.78	0.063	0.062	0.063		1
Subtotal and Average				68,701,346.78	68,701,346.78	68,701,346.78		0.062	0.063		1
Total Investments and Average				124,962,882.94	124,962,882.94	124,425,166.54		0.153	0.155		181

**Fund BOND18 - 2018 Bond Series
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

**Fund BOND20 - 2020 Bond Series
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006A	10164	Texpool	04/29/2020	82,103,051.92	82,103,051.92	82,103,051.92	0.063	0.062	0.063	1
Subtotal and Average				82,103,051.92	82,103,051.92	82,103,051.92		0.062	0.063	1
Total Investments and Average				82,103,051.92	82,103,051.92	82,103,051.92		0.062	0.063	1

**Fund DS - Debt Service
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	36,317,240.63	36,317,240.63	36,317,240.63	0.063	0.062	0.063	1
Subtotal and Average				36,317,240.63	36,317,240.63	36,317,240.63		0.062	0.063	1
Texas Range										
1291-01	10141	TexasDAILY	02/04/2019	20.50	20.50	20.50				1
Subtotal and Average				20.50	20.50	20.50		0.000	0.000	1
Total Investments and Average				36,317,261.13	36,317,261.13	36,317,261.13		0.062	0.063	1

**Fund OPER - Operating
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
31422XMV1	10177	FRMAC Call Note	10/04/2021	5,000,000.00	5,000,000.00	4,809,656.85	0.500	0.493	0.500	10/04/2024	948
3133EL5J9	10167	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,925,121.05	0.300	0.305	0.310	09/01/2023	549
3133EL6U3	10169	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,921,912.70	0.280	0.309	0.313	09/14/2023	562
Subtotal and Average				15,000,000.00	15,000,000.00	14,656,690.60		0.369	0.375		686
Municipal Bonds											
20772J3G5	10162	State of Connecticut	04/20/2020	5,879,629.49	5,865,000.00	5,896,260.45	2.020	1.440	1.460	08/15/2022	167
20772KAE9	10163	State of Connecticut	04/20/2020	3,038,043.41	3,000,000.00	3,047,220.00	2.990	1.479	1.500	01/15/2023	320
Subtotal and Average				8,917,672.90	8,865,000.00	8,943,480.45		1.454	1.474		219
TexStar											
5450	10008	TexStar	02/01/2016	11,318,651.48	11,318,651.48	11,318,651.48	0.010	0.010	0.010		1
Subtotal and Average				11,318,651.48	11,318,651.48	11,318,651.48		0.010	0.010		246
Texpool											
700003	10011	Texpool	02/01/2016	96,334,335.00	96,334,335.00	96,334,335.00	0.063	0.062	0.063		1
Subtotal and Average				96,334,335.00	96,334,335.00	96,334,335.00		0.062	0.063		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	72,716.16	72,716.16	72,716.16					1
Subtotal and Average				72,716.16	72,716.16	72,716.16		0.000	0.000		1
CD's - Interest Monthly/Quarterly											
172128542B	10174	East West Bank	05/20/2021	47,604,325.52	47,604,325.52	47,604,325.52	0.110	0.108	0.110	05/20/2022	80
Subtotal and Average				47,604,325.52	47,604,325.52	47,604,325.52		0.108	0.110		80
Texas Range											
1291-00	10142	TexasDAILY	02/06/2019	5,129,845.13	5,129,845.13	5,129,845.13	0.020	0.019	0.020		1
Subtotal and Average				5,129,845.13	5,129,845.13	5,129,845.13		0.020	0.020		1
Total Investments and Average				184,377,546.19	184,324,873.29	184,060,044.34		0.162	0.164		87

**Fund STABL - Stabilization
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700005	10050	Texpool	01/24/2018	73,360,967.78	73,360,967.78	73,360,967.78	0.063	0.062	0.063	1
Subtotal and Average				73,360,967.78	73,360,967.78	73,360,967.78	0.062	0.063		1
Total Investments and Average				73,360,967.78	73,360,967.78	73,360,967.78	0.062	0.063		1

**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period February 1, 2022 - February 28, 2022
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Building											
02/28/2022	10176	BLDG	Interest	3130ANNS5	5,000,000.00	FHLBC 5.0M 0.50% Mat. 08/28/2024	08/28/2024	0.00	12,361.11	0.00	12,361.11
Subtotal								0.00	12,361.11	0.00	12,361.11
Operating											
02/15/2022	10162	OPER	Interest	20772J3G5	5,865,000.00	CONNST 5.9M 2.02% Mat.	08/15/2022	0.00	59,236.50	0.00	59,236.50
02/28/2022	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	0.00	4,016.85	0.00	4,016.85
02/28/2022	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	-4,016.85	0.00	0.00	-4,016.85
Subtotal								-4,016.85	63,253.35	0.00	59,236.50
Total								-4,016.85	75,614.46	0.00	71,597.61

**Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
February 1, 2022 - February 28, 2022
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
2450	10007	BLDG	RRP	28,261,536.16	28,261,311.03	28,261,319.07		0.010	0.010	225.13	0.00	225.13
700001	10009	BLDG	RR2	68,701,346.78	62,698,062.38	67,412,465.39		0.063	0.064	3,284.40	0.00	3,284.40
3130ANNS5	10176	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	08/28/2024	0.500	0.543	2,083.33	0.00	2,083.33
3130AMT85	10175	BLDG	FAC	10,000,000.00	10,000,000.00	10,000,000.00	06/28/2024	0.400	0.435	3,333.33	0.00	3,333.33
3130ALJ70	10172	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	03/12/2024	0.400	0.435	1,666.67	0.00	1,666.67
3130AOCM3	10178	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	12/20/2024	1.000	1.086	4,166.67	0.00	4,166.67
419792ZH2	10170	BLDG	MC1	3,000,000.00	3,000,000.00	3,000,000.00	10/01/2022	0.429	0.466	1,072.50	0.00	1,072.50
Subtotal				124,962,882.94	118,959,373.41	123,673,784.46			0.167	15,832.03	0.00	15,832.03
												249
Fund: 2020 Bond Series												
700006A	10164	BOND20	RR2	82,103,051.92	82,099,072.05	82,099,214.19		0.063	0.063	3,979.87	0.00	3,979.87
Subtotal				82,103,051.92	82,099,072.05	82,099,214.19			0.063	3,979.87	0.00	3,979.87
Fund: Debt Service												
700004	10010	DS	RR2	36,317,240.63	10,190,452.07	30,906,891.98		0.063	0.065	1,537.46	0.00	1,537.46
1291-01	10141	DS	RR5	20.50	20.50	20.50				0.00	0.00	0.00
Subtotal				36,317,261.13	10,190,472.57	30,906,912.48			0.065	1,537.46	0.00	1,537.46
Fund: Operating												
5450	10008	OPER	RRP	11,318,651.48	11,318,561.32	11,318,564.54		0.010	0.010	90.16	0.00	90.16
700003	10011	OPER	RR2	96,334,335.00	101,010,708.99	105,854,318.99		0.063	0.063	5,152.69	0.00	5,152.69
7828	10012	OPER	RR3	72,716.16	87,269.92	86,750.14				0.00	0.00	0.00
31422XMV1	10177	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	10/04/2024	0.500	0.543	2,083.33	0.00	2,083.33
172128542B	10174	OPER	RR4	47,604,325.52	47,600,308.67	47,600,452.13	05/20/2022	0.110	0.110	4,016.85	0.00	4,016.85
3133EL6U3	10169	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/14/2023	0.280	0.304	1,166.66	0.00	1,166.66
3133EL5J9	10167	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/01/2023	0.300	0.326	1,250.00	0.00	1,250.00
1291-00	10142	OPER	RR5	5,129,845.13	5,129,779.49	5,129,781.83		0.020	0.017	65.64	0.00	65.64
20772KAE9	10163	OPER	MC1	3,000,000.00	3,041,678.13	3,039,912.70	01/15/2023	2.990	1.647	7,475.00	-3,634.72	3,840.28
20772J3G5	10162	OPER	MC1	5,865,000.00	5,882,305.61	5,881,005.78	08/15/2022	2.020	1.595	9,872.75	-2,676.12	7,196.63

Collin Co Comm College Dist.
Interest Earnings
February 1, 2022 - February 28, 2022

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Subtotal	184,324,873.29	189,070,612.13	193,910,786.11			0.167	31,173.08	-6,310.84	24,862.24
Fund: Stabilization												
700005	10050	STABL	RR2	73,360,967.78	89,932,285.13	76,909,202.37		0.063	0.062	3,682.65	0.00	3,682.65
			Subtotal	73,360,967.78	89,932,285.13	76,909,202.37			0.062	3,682.65	0.00	3,682.65
			Total	501,069,037.06	490,251,815.29	507,499,899.61			0.128	56,205.09	-6,310.84	49,894.25

**Collin Co Comm College Dist.
Amortization Schedule
February 1, 2022 - February 28, 2022
Sorted By Fund - Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 02/01/2022	Amount Amortized This Period	Amt Amortized Through 02/28/2022	Amount Unamortized Through 02/28/2022
Operating										
10162	OPER	08/15/2022	5,865,000.00	5,939,485.50	74,485.50	5,879,629.49	-57,179.89	-2,676.12	-59,856.01	14,629.49
	State of Connecticut		2.020				17,305.61			
10163	OPER	01/15/2023	3,000,000.00	3,119,340.00	119,340.00	3,038,043.41	-77,661.87	-3,634.72	-81,296.59	38,043.41
	State of Connecticut		2.990				41,678.13			
10167	OPER	09/01/2023	5,000,000.00	4,998,500.00	-1,500.00	5,000,000.00	1,500.00	0.00	1,500.00	0.00
	FFCB Call Note	09/01/2021	0.300				0.00			
10169	OPER	09/14/2023	5,000,000.00	4,995,000.00	-5,000.00	5,000,000.00	5,000.00	0.00	5,000.00	0.00
	FFCB Call Note	09/14/2021	0.280				0.00			
			Subtotal	19,052,325.50	187,325.50	18,917,672.90	-128,341.76	-6,310.84	-134,652.60	52,672.90
			Total	19,052,325.50	187,325.50	18,917,672.90	-128,341.76	-6,310.84	-134,652.60	52,672.90
							58,983.74			



**Collin Co Comm College Dist.
Projected Cashflow Report
Sorted by Monthly
For the Period March 1, 2022 - September 30, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
March 2022										
03/01/2022	10167	OPER	3133EL5J9	Interest	FFCB Call Note	0.00	0.00	0.00	7,500.00	7,500.00
03/12/2022	10172	BLDG	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00
03/12/2022	10172	BLDG	3130ALJ70	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
03/14/2022	10169	OPER	3133EL6U3	Interest	FFCB Call Note	0.00	0.00	0.00	7,000.00	7,000.00
03/28/2022	10175	BLDG	3130AMT85	Call	FHLB Call Note	10,000,000.00	10,000,000.00	10,000,000.00	0.00	10,000,000.00
Total for March 2022						15,000,000.00	15,000,000.00	15,000,000.00	24,500.00	15,024,500.00
April 2022										
04/01/2022	10170	BLDG	419792ZH2	Interest	State of Hawaii	0.00	0.00	0.00	6,435.00	6,435.00
04/04/2022	10177	OPER	31422XMV1	Interest	FRMAC Call Note	0.00	0.00	0.00	12,500.00	12,500.00
Total for April 2022						0.00	0.00	0.00	18,935.00	18,935.00
May 2022										
05/28/2022	10176	BLDG	3130ANNS5	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
Total for May 2022						5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
June 2022										
06/20/2022	10178	BLDG	3130AQCM3	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
06/28/2022	10175	BLDG	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	20,000.00	20,000.00
Total for June 2022						0.00	0.00	0.00	45,000.00	45,000.00
July 2022										
07/15/2022	10163	OPER	20772KAE9	Interest	State of Connecticut	0.00	0.00	0.00	44,850.00	44,850.00
Total for July 2022						0.00	0.00	0.00	44,850.00	44,850.00
August 2022										
08/15/2022	10162	OPER	20772J3G5	Maturity	State of Connecticut	5,865,000.00	5,939,485.50	5,865,000.00	59,236.50	5,924,236.50
08/28/2022	10176	BLDG	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
Total for August 2022						5,865,000.00	5,939,485.50	5,865,000.00	71,736.50	5,936,736.50
September 2022										
09/01/2022	10167	OPER	3133EL5J9	Interest	FFCB Call Note	0.00	0.00	0.00	7,500.00	7,500.00
09/12/2022	10172	BLDG	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00

252

Collin Co Comm College Dist.
 Projected Cashflow Report
 For the Period March 1, 2022 - September 30, 2022

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
September 2022										
09/14/2022	10169	OPER	3133EL6U3	Interest	FFCB Call Note	0.00	0.00	0.00	7,000.00	7,000.00
Total for September 2022						0.00	0.00	0.00	24,500.00	24,500.00
GRAND TOTALS:						25,865,000.00	25,939,485.50	25,865,000.00	229,521.50	26,094,521.50

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Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data have been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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Quarterly Investment Report

PREPARED FOR COLLIN COUNTY COLLEGE

FEBRUARY 28, 2022



**PATTERSON
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

WITH 255. FOR YOU.

Geopolitical issues increase volatility

Geopolitical issues have intensified at month end and are dominating the markets as well as the headlines.

The global markets have been struggling as the Russian invasion of Ukraine intensifies, but the impact is clearly bullish for US Treasuries as investors flee to safety. The equity markets have been whipsawed unmercifully, but the bond markets are also not immune as we watch the 10 year's volatility. The US dollar and the Japanese yen are considered the best safe havens for assets with such threats so are reacting to hourly news.

The news of Russian nuclear forces moving to high alert has moved the markets to its highest volatility yet. That modified investors views as they realized that the war will inevitably have an impact on the US economy.

International coordinated sanctions are mounting. They are designed to impose immediate costs and impose future restrictions on Russian economic activity. Isolating Russia from international finance and commerce should degrade Putin's ability to project power. Even traditionally neutral countries are participating in the sanctions from air space control to BP's divestment of its 20% stake in the Russian controlled Rosneft oil producer.



Russian forces invade Ukraine

Inflation remains on the move

With rising geopolitical risks, central banks are working together as they weigh the trade-off between growth and inflation and its impact to each country's GDP. If downside risks to the growth outlook prevail, slower growth should slow inflation. The impact of oil and natural gas supply in Europe is critical.

A clear, durable inflation problem and continuing strong demand for labor and financial instability probably does not favor an overly aggressive start to the removal of the policy accommodation or faster rate hikes. Traders are betting there's a 100% chance that the Fed raises rates by at least a quarter of a percentage point. Geo-politics may move a 0.50% hike off the table indefinitely.

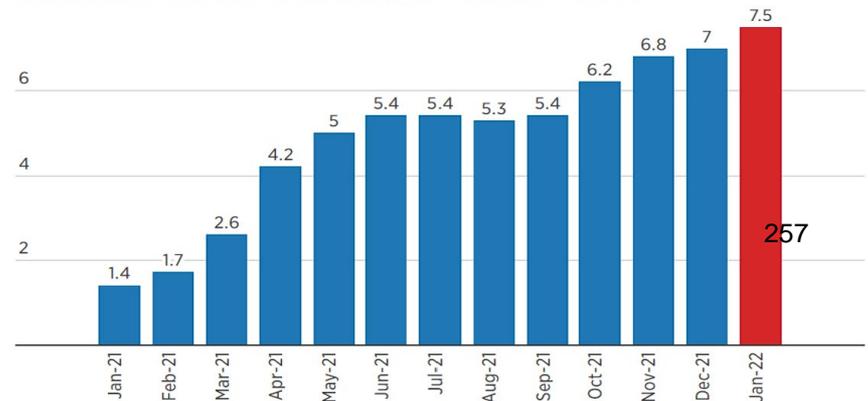
Of major importance are commodity prices. Oil and natural gas, which are key to Russia exports, have risen significantly. Crude oil prices are at 2014 highs – up 22% already in 2022. Other key commodities like aluminum (up 3%) and the wheat and corn from Ukraine, which is a major EU breadbasket, are also soaring.

Core personal consumption expenditures (PCE) index, the Fed's preferred inflation gauge, rose by 5.2% YOY. That's the index's biggest one-year jump since April 1983. And the consumer price index (CPI) surged by 7.5% on a year-over-year basis. That marked the sharpest gain since 1982. Consumers keep consuming but are paying more.

An old saying in commodity markets is that "the cure for high prices is high prices." Prices don't rise in perpetuity. Ultimately, they reach price intolerance, which is followed closely by a drop in demand. This demand destruction exerts its natural gravitational pull on inflation.

Surging inflation

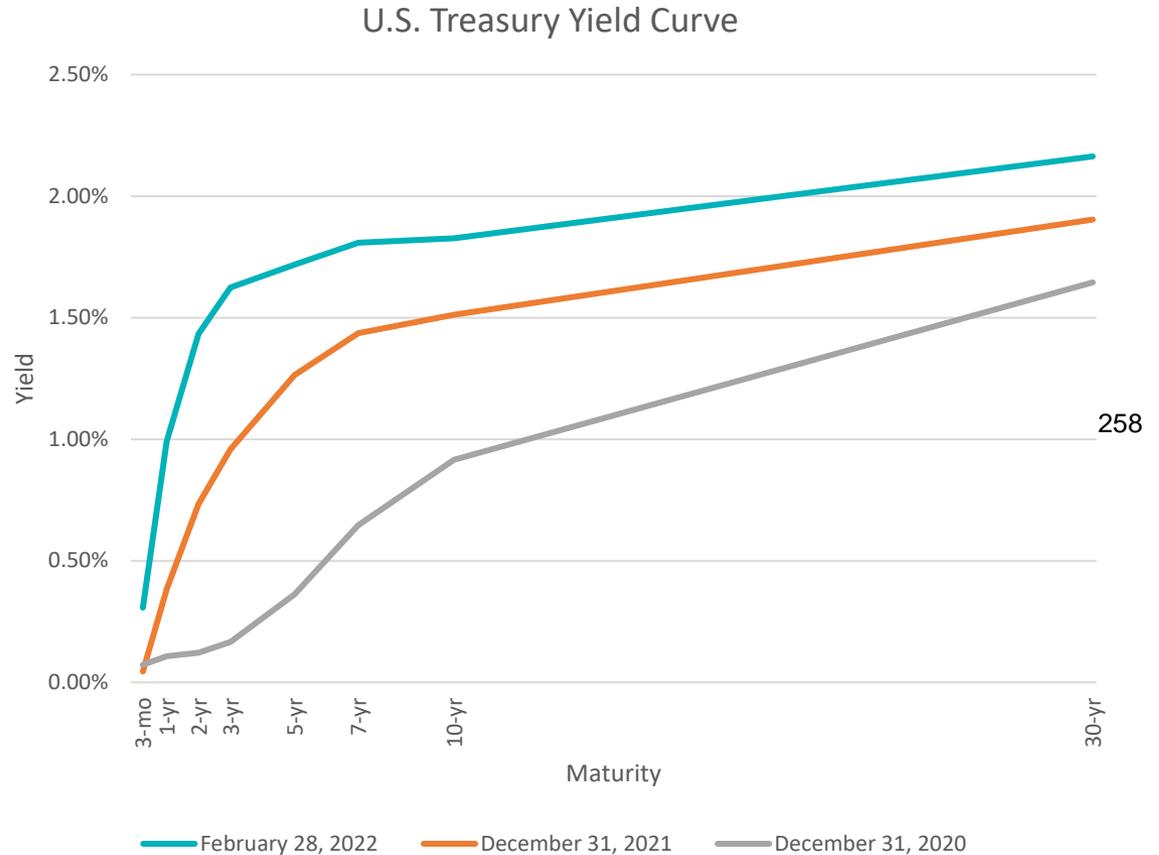
Values reflect the year-over-year % changes in the Consumer Price Index.



Source: BLS

The Fed's Planned Taper has Its Uplifting Effect

- The US Treasury is global money's safe-haven and as the war intensified the volatility has increased.
- Each of the T-Notes has fluctuated but are generally down from the beginning of the month when Ukraine was not the focus and markets centered on the Fed increasing rates.
- As sanctions are applied and settlement options narrow money has flown into Treasuries, decreasing yields.
- Currently, the markets are pricing in a 0.25% increase to the Fed Funds rate in March.



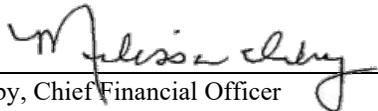
Collin County Community College District
 Quarterly Investment Report
 December 1, 2021 – February 28, 2022

Portfolio Summary Management Report

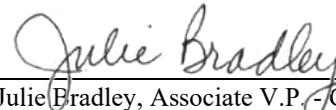
This quarterly report is prepared in compliance with the Investment Policy and Strategy of the District and the Public Funds Investment Act (Chapter 2256., Texas Government Code).

<u>Portfolio as of 11/30/21:</u>		<u>Portfolio as of 02/28/22:</u>	
Beginning Book Value	\$ 431,456,728	Ending Book Value	\$ 501,121,710
Beginning Market Value	\$ 431,304,100	Ending Market Value	\$ 500,266,492
		Investment Income for the period	\$ 133,517
		Unrealized Gain/Loss	\$ (855,218)
WAM at Beginning Period Date ¹	98 days	WAM at Ending Period Date ¹	78 days
<i>Increase in market value is due to seasonal cash inflows)</i>		Change in Market Value ²	\$ 68,962,392
Average Yield to Maturity for period		0.114%	
Average Yield 3 Month Treasury Bill for period		0.170%	

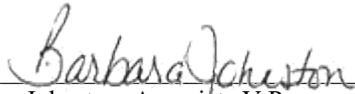
259



 Melissa Irby, Chief Financial Officer
 Collin County Community College District



 Julie Bradley, Associate V.P. - Controller
 Collin County Community College District



 Barbara Johnston, Associate V.P.
 Collin County Community College District



 Linda T. Patterson, President
 Patterson & Associates

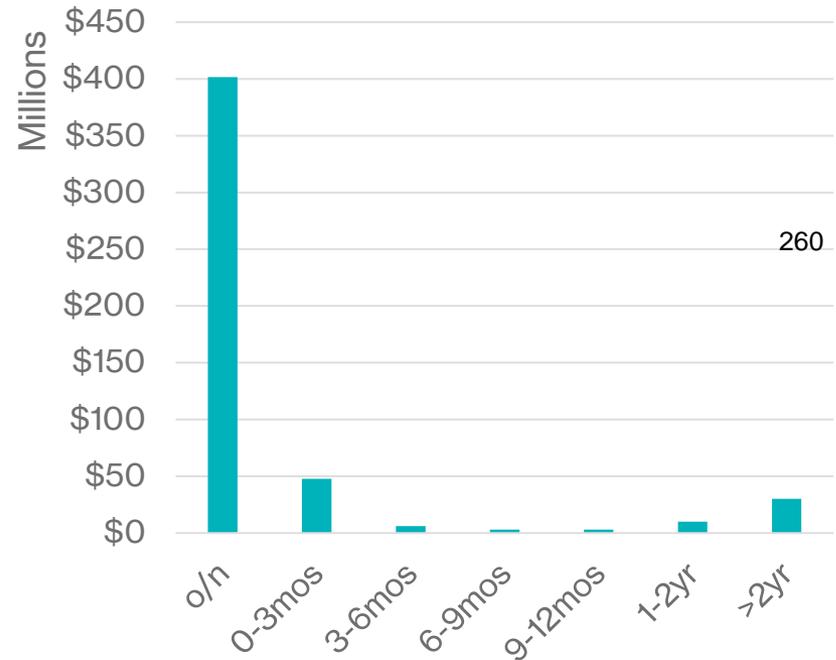
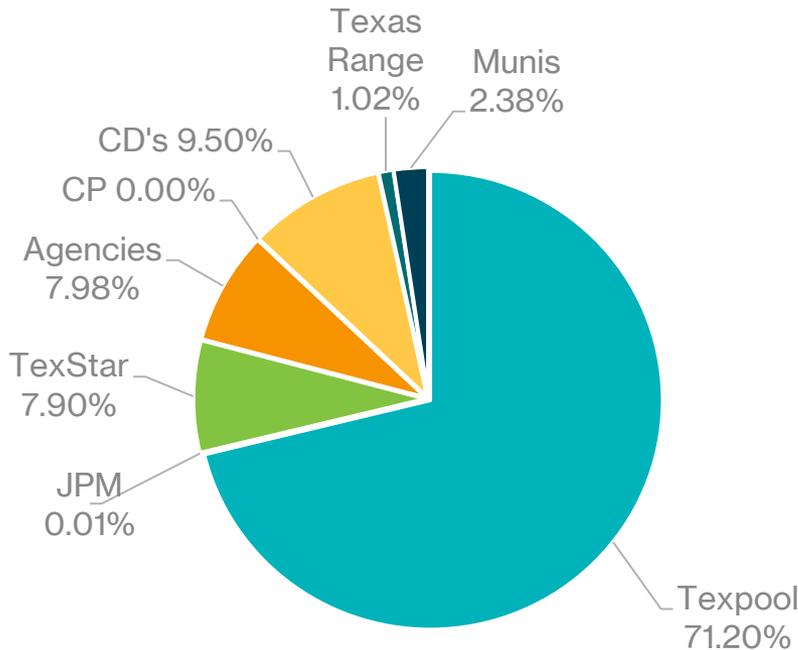
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from quarter to quarter. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDC.

Portfolio Overview

As of February 28, 2022

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. Where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. With the current yield curve, commercial paper is providing the greatest value for maturities less than 1 year. We continue to see value in the extension of the portfolio into the 3-5 year space, cash flows permitting.
- The non-cash portion of your portfolio is yielding 0.39%.





**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
February 28, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	40,000,000.00	39,125,424.20	40,000,000.00	7.98	1,093	805	0.478
Municipal Bonds	11,865,000.00	11,937,030.45	11,917,672.90	2.38	850	218	1.211
TexStar	39,580,187.64	39,580,187.64	39,580,187.64	7.90	1	1	0.010
Texpool	356,816,942.11	356,816,942.11	356,816,942.11	71.20	1	1	0.063
JPMorgan Chase	72,716.16	72,716.16	72,716.16	0.01	1	1	0.000
CD's - Interest Monthly/Quarterly	47,604,325.52	47,604,325.52	47,604,325.52	9.50	365	80	0.110
Texas Range	5,129,865.63	5,129,865.63	5,129,865.63	1.02	1	1	0.020
	501,069,037.06	500,266,491.71	501,121,709.96	100.00%	143	78	0.123

Total Earnings	February 28 Month Ending	Fiscal Year To Date
Current Year	49,894.25	249,324.37

**Collin Co Comm College Dist.
Summary by Type
February 28, 2022
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Federal Agency Coupon Securities	4	25,000,000.00	25,000,000.00	4.99	0.540	876
Municipal Bonds	1	3,000,000.00	3,000,000.00	0.60	0.429	214
Texpool	1	68,701,346.78	68,701,346.78	13.71	0.063	1
TexStar	1	28,261,536.16	28,261,536.16	5.64	0.010	1
Subtotal	7	124,962,882.94	124,962,882.94	24.94	0.155	181
Fund: 2018 Bond Series						
Texpool	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: 2020 Bond Series						
Texpool	1	82,103,051.92	82,103,051.92	16.38	0.063	1
Subtotal	1	82,103,051.92	82,103,051.92	16.38	0.063	1
Fund: Debt Service						
Texas Range	1	20.50	20.50	0.00	0.000	1
Texpool	1	36,317,240.63	36,317,240.63	7.25	0.063	1
Subtotal	2	36,317,261.13	36,317,261.13	7.25	0.063	1
Fund: Operating						
Municipal Bonds	2	8,865,000.00	8,917,672.90	1.78	1.474	219
CD's - Interest Monthly/Quarterly	1	47,604,325.52	47,604,325.52	9.50	0.110	80
Federal Agency Coupon Securities	3	15,000,000.00	15,000,000.00	2.99	0.375	686
JPMorgan Chase	1	72,716.16	72,716.16	0.01	0.000	1
Texas Range	1	5,129,845.13	5,129,845.13	1.02	0.020	1
Texpool	1	96,334,335.00	96,334,335.00	19.22	0.063	1
TexStar	1	11,318,651.48	11,318,651.48	2.26	0.010	1
Subtotal	10	184,324,873.29	184,377,546.19	36.78	0.164	88

262

Collin Co Comm College Dist.
 Summary by Type
 February 28, 2022
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Stabilization						
Texpool	1	73,360,967.78	73,360,967.78	14.64	0.063	1
Subtotal	1	73,360,967.78	73,360,967.78	14.64	0.063	1
Total and Average	22	501,069,037.06	501,121,709.96	100.00	0.123	78

**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
February 28, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130ALJ70	10172	FHLB Call Note	03/12/2021	5,000,000.00	5,000,000.00	4,882,401.35	0.400	0.394	0.400	03/12/2024	742
3130AMT85	10175	FHLB Call Note	06/28/2021	10,000,000.00	10,000,000.00	9,779,272.10	0.400	0.394	0.400	06/28/2024	850
3130ANNS5	10176	FHLB Call Note	08/30/2021	5,000,000.00	5,000,000.00	4,886,586.25	0.500	0.493	0.500	08/28/2024	911
3130AQCM3	10178	FHLB Call Note	12/20/2021	5,000,000.00	5,000,000.00	4,920,473.90	1.000	0.986	1.000	12/20/2024	1,025
Subtotal and Average				25,000,000.00	25,000,000.00	24,468,733.60		0.533	0.540		875
Municipal Bonds											
419792ZH2	10170	State of Hawaii	10/29/2020	3,000,000.00	3,000,000.00	2,993,550.00	0.429	0.422	0.428	10/01/2022	214
Subtotal and Average				3,000,000.00	3,000,000.00	2,993,550.00		0.423	0.429		214
TexStar											
2450	10007	TexStar	02/01/2016	28,261,536.16	28,261,536.16	28,261,536.16	0.010	0.010	0.010		<u>264</u> 1
Subtotal and Average				28,261,536.16	28,261,536.16	28,261,536.16		0.010	0.010		1
Texpool											
700001	10009	Texpool	02/01/2016	68,701,346.78	68,701,346.78	68,701,346.78	0.063	0.062	0.063		1
Subtotal and Average				68,701,346.78	68,701,346.78	68,701,346.78		0.062	0.063		1
Total Investments and Average				124,962,882.94	124,962,882.94	124,425,166.54		0.153	0.155		181

**Fund BOND18 - 2018 Bond Series
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

265

**Fund BOND20 - 2020 Bond Series
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006A	10164	Texpool	04/29/2020	82,103,051.92	82,103,051.92	82,103,051.92	0.063	0.062	0.063	1
Subtotal and Average				82,103,051.92	82,103,051.92	82,103,051.92		0.062	0.063	1
Total Investments and Average				82,103,051.92	82,103,051.92	82,103,051.92		0.062	0.063	1

266

**Fund DS - Debt Service
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	36,317,240.63	36,317,240.63	36,317,240.63	0.063	0.062	0.063	1
Subtotal and Average				36,317,240.63	36,317,240.63	36,317,240.63		0.062	0.063	1
Texas Range										
1291-01	10141	TexasDAILY	02/04/2019	20.50	20.50	20.50				1
Subtotal and Average				20.50	20.50	20.50		0.000	0.000	1
Total Investments and Average				36,317,261.13	36,317,261.13	36,317,261.13		0.062	0.063	1

**Fund OPER - Operating
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
31422XMV1	10177	FRMAC Call Note	10/04/2021	5,000,000.00	5,000,000.00	4,809,656.85	0.500	0.493	0.500	10/04/2024	948
3133EL5J9	10167	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,925,121.05	0.300	0.305	0.310	09/01/2023	549
3133EL6U3	10169	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,921,912.70	0.280	0.309	0.313	09/14/2023	562
Subtotal and Average				15,000,000.00	15,000,000.00	14,656,690.60		0.369	0.375		686
Municipal Bonds											
20772J3G5	10162	State of Connecticut	04/20/2020	5,879,629.49	5,865,000.00	5,896,260.45	2.020	1.440	1.460	08/15/2022	167
20772KAE9	10163	State of Connecticut	04/20/2020	3,038,043.41	3,000,000.00	3,047,220.00	2.990	1.479	1.500	01/15/2023	320
Subtotal and Average				8,917,672.90	8,865,000.00	8,943,480.45		1.454	1.474		219
TexStar											
5450	10008	TexStar	02/01/2016	11,318,651.48	11,318,651.48	11,318,651.48	0.010	0.010	0.010		1
Subtotal and Average				11,318,651.48	11,318,651.48	11,318,651.48		0.010	0.010		268
Texpool											
700003	10011	Texpool	02/01/2016	96,334,335.00	96,334,335.00	96,334,335.00	0.063	0.062	0.063		1
Subtotal and Average				96,334,335.00	96,334,335.00	96,334,335.00		0.062	0.063		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	72,716.16	72,716.16	72,716.16					1
Subtotal and Average				72,716.16	72,716.16	72,716.16		0.000	0.000		1
CD's - Interest Monthly/Quarterly											
172128542B	10174	East West Bank	05/20/2021	47,604,325.52	47,604,325.52	47,604,325.52	0.110	0.108	0.110	05/20/2022	80
Subtotal and Average				47,604,325.52	47,604,325.52	47,604,325.52		0.108	0.110		80
Texas Range											
1291-00	10142	TexasDAILY	02/06/2019	5,129,845.13	5,129,845.13	5,129,845.13	0.020	0.019	0.020		1
Subtotal and Average				5,129,845.13	5,129,845.13	5,129,845.13		0.020	0.020		1
Total Investments and Average				184,377,546.19	184,324,873.29	184,060,044.34		0.162	0.164		87

**Fund STABL - Stabilization
Investments by Fund
February 28, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700005	10050	Texpool	01/24/2018	73,360,967.78	73,360,967.78	73,360,967.78	0.063	0.062	0.063	1
Subtotal and Average				73,360,967.78	73,360,967.78	73,360,967.78		0.062	0.063	1
Total Investments and Average				73,360,967.78	73,360,967.78	73,360,967.78		0.062	0.063	1

**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period December 1, 2021 - February 28, 2022
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Building											
12/02/2021	10171	BLDG	Interest	476576QP1	5,000,000.00	JERSEY 5.0M 2.00% Mat.	12/02/2021	0.00	99,722.22	0.00	99,722.22
12/02/2021	10171	BLDG	Maturity	476576QP1	5,000,000.00	JERSEY 5.0M 2.00% Mat.	12/02/2021	0.00	0.00	5,000,000.00	5,000,000.00
12/20/2021	10178	BLDG	Purchase	3130AQCM3	5,000,000.00	FHLBC 5.0M 1.00% Mat. 12/20/2024	12/20/2024	-5,000,000.00	0.00	0.00	-5,000,000.00
12/28/2021	10175	BLDG	Interest	3130AMT85	10,000,000.00	FHLBC 10.0M 0.40% Mat.	06/28/2024	0.00	20,000.00	0.00	20,000.00
02/28/2022	10176	BLDG	Interest	3130ANNS5	5,000,000.00	FHLBC 5.0M 0.50% Mat. 08/28/2024	08/28/2024	0.00	12,361.11	0.00	12,361.11
Subtotal								-5,000,000.00	132,083.33	5,000,000.00	132,083.33
Operating											
12/31/2021	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	0.00	4,446.41	0.00	4,446.41
12/31/2021	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	-4,446.41	0.00	0.00	-4,446.41
01/15/2022	10163	OPER	Interest	20772KAE9	3,000,000.00	CONNST 3.0M 2.99% Mat.	01/15/2023	0.00	44,850.00	0.00	44,850.00
01/31/2022	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	0.00	4,446.83	0.00	4,446.83
01/31/2022	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	-4,446.83	0.00	0.00	-4,446.83
02/15/2022	10162	OPER	Interest	20772J3G5	5,865,000.00	CONNST 5.9M 2.02% Mat.	08/15/2022	0.00	59,236.50	0.00	59,236.50
02/28/2022	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	0.00	4,016.85	0.00	4,016.85
02/28/2022	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	-4,016.85	0.00	0.00	-4,016.85
Subtotal								-12,910.09	116,996.59	0.00	104,086.50
Total								-5,012,910.09	249,079.92	5,000,000.00	236,169.83



Collin Co Comm College Dist.
Purchases Report
Sorted by Fund - Fund
December 1, 2021 - February 28, 2022

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Building													
3130AQCM3	10178	BLDG	FAC	FHLBC	5,000,000.00	12/20/2021	06/20 - 12/20	5,000,000.00		1.000	12/20/2024	1.000	5,000,000.00
				Subtotal	5,000,000.00			5,000,000.00	0.00				5,000,000.00
				Total Purchases	5,000,000.00			5,000,000.00	0.00				5,000,000.00



Collin Co Comm College Dist.
Maturity Report
Sorted by Maturity Date
Receipts during December 1, 2021 - February 28, 2022

Patterson & Associates
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
476576QP1	10171	BLDG	MC1	JERSEY	5,000,000.00	12/02/2021	12/03/2020	2.000	5,000,000.00	99,722.22	5,099,722.22	99,722.22
Total Maturities					5,000,000.00				5,000,000.00	99,722.22	5,099,722.22	99,722.22

Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
December 1, 2021 - February 28, 2022
Yield on Average Book Value

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
2450	10007	BLDG	RRP	28,261,536.16	28,260,737.88	28,261,039.82		0.010	0.011	798.28	0.00	798.28
700001	10009	BLDG	RR2	68,701,346.78	62,594,244.07	65,161,603.16		0.063	0.046	7,380.49	0.00	7,380.49
3130ANNS5	10176	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	08/28/2024	0.500	0.507	6,250.00	0.00	6,250.00
3130AMT85	10175	BLDG	FAC	10,000,000.00	10,000,000.00	10,000,000.00	06/28/2024	0.400	0.406	10,000.00	0.00	10,000.00
3130ALJ70	10172	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	03/12/2024	0.400	0.406	5,000.00	0.00	5,000.00
3130AQCM3	10178	BLDG	FAC	5,000,000.00	0.00	3,944,444.44	12/20/2024	1.000	1.014	9,861.11	0.00	9,861.11
419792ZH2	10170	BLDG	MC1	3,000,000.00	3,000,000.00	3,000,000.00	10/01/2022	0.429	0.435	3,217.50	0.00	3,217.50
476576QP1	10171	BLDG	MC1	0.00	5,000,230.36	55,555.56	12/02/2021	2.000	0.346	277.78	-230.36	47.42
Subtotal				124,962,882.94	118,855,212.31	120,422,642.97			0.143	42,785.16	-230.36	242,354.80
Fund: 2020 Bond Series												
700006A	10164	BOND20	RR2	82,103,051.92	82,093,833.70	82,096,467.94		0.063	0.046	9,218.22	0.00	9,218.22
Subtotal				82,103,051.92	82,093,833.70	82,096,467.94			0.046	9,218.22	0.00	9,218.22
Fund: Debt Service												
700004	10010	DS	RR2	36,317,240.63	10,189,801.78	16,635,237.93		0.063	0.053	2,187.75	0.00	2,187.75
1291-01	10141	DS	RR5	20.50	20.50	20.50				0.00	0.00	0.00
Subtotal				36,317,261.13	10,189,822.28	16,635,258.43			0.053	2,187.75	0.00	2,187.75
Fund: Operating												
5450	10008	OPER	RRP	11,318,651.48	11,318,331.81	11,318,452.71		0.010	0.011	319.67	0.00	319.67
700003	10011	OPER	RR2	96,334,335.00	42,331,843.42	86,026,227.50		0.063	0.048	10,086.20	0.00	10,086.20
7828	10012	OPER	RR3	72,716.16	83,480.03	75,575.65				0.00	0.00	0.00
31422XMV1	10177	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	10/04/2024	0.500	0.507	6,250.00	0.00	6,250.00
172128542B	10174	OPER	RR4	47,604,325.52	47,591,415.43	47,595,857.20	05/20/2022	0.110	0.110	12,910.09	0.00	12,910.09
3133EL6U3	10169	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/14/2023	0.280	0.284	3,500.00	0.00	3,500.00
3133EL5J9	10167	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/01/2023	0.300	0.304	3,750.00	0.00	3,750.00
1291-00	10142	OPER	RR5	5,129,845.13	5,129,636.62	5,129,708.28		0.020	0.016	208.51	0.00	208.51
20772KAE9	10163	OPER	MC1	3,000,000.00	3,048,947.57	3,043,552.03	01/15/2023	2.990	1.535	22,425.00	-10,904.16	11,520.84

Collin Co Comm College Dist.
Interest Earnings
December 1, 2021 - February 28, 2022

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Operating												
20772J3G5	10162	OPER	MC1	5,865,000.00	5,887,657.86	5,883,685.30	08/15/2022	2.020	1.488	29,618.25	-8,028.37	21,589.88
			Subtotal	184,324,873.29	130,391,312.74	174,073,058.68			0.163	89,067.72	-18,932.53	70,135.19
Fund: Stabilization												
700005	10050	STABL	RR2	73,360,967.78	89,926,547.01	85,877,758.38		0.063	0.044	9,420.77	0.00	9,420.77
			Subtotal	73,360,967.78	89,926,547.01	85,877,758.38			0.044	9,420.77	0.00	9,420.77
			Total	501,069,037.06	431,456,728.04	479,105,186.41			0.113	152,679.62	-19,162.89	133,516.73

**Collin Co Comm College Dist.
Amortization Schedule
December 1, 2021 - February 28, 2022
Sorted By Fund - Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 12/01/2021	Amount Amortized This Period	Amt Amortized Through 02/28/2022	Amount Unamortized Through 02/28/2022
Building										
10171 Jersey City NJ	BLDG	12/02/2021	5,000,000.00 2.000	5,082,700.00	82,700.00	0.00	-82,469.64 230.36	-230.36	-82,700.00	0.00
			Subtotal	5,082,700.00	82,700.00	0.00	-82,469.64 230.36	-230.36	-82,700.00	0.00
Operating										
10162 State of Connecticut	OPER	08/15/2022	5,865,000.00 2.020	5,939,485.50	74,485.50	5,879,629.49	-51,827.64 22,657.86	-8,028.37	-59,856.01	14,629.49
10163 State of Connecticut	OPER	01/15/2023	3,000,000.00 2.990	3,119,340.00	119,340.00	3,038,043.41	-70,392.43 48,947.57	-10,904.16	-81,296.59	38,043.41
10167 FFCB Call Note	OPER	09/01/2023 09/01/2021	5,000,000.00 0.300	4,998,500.00	-1,500.00	5,000,000.00	1,500.00 0.00	0.00	1,500.00	0.00
10169 FFCB Call Note	OPER	09/14/2023 09/14/2021	5,000,000.00 0.280	4,995,000.00	-5,000.00	5,000,000.00	5,000.00 0.00	0.00	5,000.00	0.00
			Subtotal	19,052,325.50	187,325.50	18,917,672.90	-115,720.07 71,605.43	-18,932.53	-134,652.60	52,672.90
			Total	24,135,025.50	270,025.50	18,917,672.90	-198,189.71 71,835.79	-19,162.89	-217,352.60	52,672.90



**Collin Co Comm College Dist.
Projected Cashflow Report
Sorted by Monthly
For the Period March 1, 2022 - September 30, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
March 2022										
03/01/2022	10167	OPER	3133EL5J9	Interest	FFCB Call Note	0.00	0.00	0.00	7,500.00	7,500.00
03/12/2022	10172	BLDG	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00
03/12/2022	10172	BLDG	3130ALJ70	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
03/14/2022	10169	OPER	3133EL6U3	Interest	FFCB Call Note	0.00	0.00	0.00	7,000.00	7,000.00
03/28/2022	10175	BLDG	3130AMT85	Call	FHLB Call Note	10,000,000.00	10,000,000.00	10,000,000.00	0.00	10,000,000.00
Total for March 2022						15,000,000.00	15,000,000.00	15,000,000.00	24,500.00	15,024,500.00
April 2022										
04/01/2022	10170	BLDG	419792ZH2	Interest	State of Hawaii	0.00	0.00	0.00	6,435.00	6,435.00
04/04/2022	10177	OPER	31422XMV1	Interest	FRMAC Call Note	0.00	0.00	0.00	12,500.00	12,500.00
Total for April 2022						0.00	0.00	0.00	18,935.00	18,935.00
May 2022										276
05/28/2022	10176	BLDG	3130ANNS5	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
Total for May 2022						5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
June 2022										
06/20/2022	10178	BLDG	3130AQCM3	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
06/28/2022	10175	BLDG	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	20,000.00	20,000.00
Total for June 2022						0.00	0.00	0.00	45,000.00	45,000.00
July 2022										
07/15/2022	10163	OPER	20772KAE9	Interest	State of Connecticut	0.00	0.00	0.00	44,850.00	44,850.00
Total for July 2022						0.00	0.00	0.00	44,850.00	44,850.00
August 2022										
08/15/2022	10162	OPER	20772J3G5	Maturity	State of Connecticut	5,865,000.00	5,939,485.50	5,865,000.00	59,236.50	5,924,236.50
08/28/2022	10176	BLDG	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
Total for August 2022						5,865,000.00	5,939,485.50	5,865,000.00	71,736.50	5,936,736.50
September 2022										
09/01/2022	10167	OPER	3133EL5J9	Interest	FFCB Call Note	0.00	0.00	0.00	7,500.00	7,500.00
09/12/2022	10172	BLDG	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00

Collin Co Comm College Dist.
 Projected Cashflow Report
 For the Period March 1, 2022 - September 30, 2022

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
September 2022										
09/14/2022	10169	OPER	3133EL6U3	Interest	FFCB Call Note	0.00	0.00	0.00	7,000.00	7,000.00
Total for September 2022						0.00	0.00	0.00	24,500.00	24,500.00
GRAND TOTALS:						25,865,000.00	25,939,485.50	25,865,000.00	229,521.50	26,094,521.50

**Collin Co Comm College Dist.
Texas Compliance Change in Val Report
Sorted by Fund
December 1, 2021 - February 28, 2022**

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value				Ending Market Value
Fund: Building									
10007	TXSTAR	BLDG	02/01/2016	798.28	28,260,737.88	798.28	0.00	798.28	28,261,536.16
2450	28,261,536.16	0.010	/ /	798.28	28,260,737.88	798.28	0.00	798.28	28,261,536.16
10009	TXPOOL	BLDG	02/01/2016	7,380.49	62,594,244.07	11,107,102.71	5,000,000.00	6,107,102.71	68,701,346.78
700001	68,701,346.78	0.063	/ /	7,380.49	62,594,244.07	11,107,102.71	5,000,000.00	6,107,102.71	68,701,346.78
10170	HAWAII	BLDG	10/29/2020	3,217.50	3,000,000.00	0.00	0.00	0.00	3,000,000.00
419792ZH2	3,000,000.00	0.428	10/01/2022	0.00	3,002,700.00	0.00	0.00	-9,150.00	2,993,550.00
10171	JERSEY	BLDG	12/03/2020	277.78	5,000,230.36	0.00	5,000,000.00	-5,000,230.36	0.00
476576QP1	0.00	0.000	12/02/2021	99,722.22	5,000,250.00	0.00	5,000,000.00	-5,000,250.00	278.00
10172	FHLBC	BLDG	03/12/2021	5,000.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3130ALJ70	5,000,000.00	0.400	03/12/2024	0.00	4,986,039.20	0.00	0.00	-103,637.85	4,882,401.35
10175	FHLBC	BLDG	06/28/2021	10,000.00	10,000,000.00	0.00	0.00	0.00	10,000,000.00
3130AMT85	10,000,000.00	0.400	06/28/2024	20,000.00	9,937,919.20	0.00	0.00	-158,647.10	9,779,272.10
10176	FHLBC	BLDG	08/30/2021	6,250.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3130ANNS5	5,000,000.00	0.500	08/28/2024	12,361.11	4,969,188.05	0.00	0.00	-82,601.80	4,886,586.25
10178	FHLBC	BLDG	12/20/2021	9,861.11	0.00	5,000,000.00	0.00	5,000,000.00	5,000,000.00
3130AQCM3	5,000,000.00	1.000	12/20/2024	0.00	0.00	5,000,000.00	0.00	4,920,473.90	4,920,473.90
Sub Totals For: Fund: Building				42,785.16	118,855,212.31	16,107,900.99	10,000,000.00	6,107,670.63	124,962,882.94
				140,262.10	118,751,078.40	16,107,900.99	10,000,000.00	5,674,088.14	124,425,166.54
Fund: 2018 Bond Series									
10067	TXPOOL	BOND18	04/12/2018	0.00	0.00	0.00	0.00	0.00	0.00
700006	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00

Collin Co Comm College Dist.
Texas Compliance Change in Val Report
December 1, 2021 - February 28, 2022

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value				Ending Market Value
Sub Totals For: Fund: 2018 Bond Series				0.00	0.00	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00	0.00	0.00
Fund: 2020 Bond Series									
10164	TXPOOL	BOND20	04/29/2020	9,218.22	82,093,833.70	9,218.22	0.00	9,218.22	82,103,051.92
700006A	82,103,051.92	0.063	/ /	9,218.22	82,093,833.70	9,218.22	0.00	9,218.22	82,103,051.92
Sub Totals For: Fund: 2020 Bond Series				9,218.22	82,093,833.70	9,218.22	0.00	9,218.22	82,103,051.92
				9,218.22	82,093,833.70	9,218.22	0.00	9,218.22	82,103,051.92
Fund: Debt Service									
10010	TXPOOL	DS	02/01/2016	2,187.75	10,189,801.78	37,162,016.97	11,034,578.12	26,127,438.85	36,317,240.63
700004	36,317,240.63	0.063	/ /	2,187.75	10,189,801.78	37,162,016.97	11,034,578.12	26,127,438.85	36,317,240.63
10141	TXDAIL	DS	02/04/2019	0.00	20.50	0.00	0.00	0.00	20.50
1291-01	20.50	0.000	/ /	0.00	20.50	0.00	0.00	0.00	279.50
Sub Totals For: Fund: Debt Service				2,187.75	10,189,822.28	37,162,016.97	11,034,578.12	26,127,438.85	36,317,261.13
				2,187.75	10,189,822.28	37,162,016.97	11,034,578.12	26,127,438.85	36,317,261.13
Fund: Operating									
10008	TXSTAR	OPER	02/01/2016	319.67	11,318,331.81	319.67	0.00	319.67	11,318,651.48
5450	11,318,651.48	0.010	/ /	319.67	11,318,331.81	319.67	0.00	319.67	11,318,651.48
10011	TXPOOL	OPER	02/01/2016	10,086.20	42,331,843.42	157,019,971.02	103,017,479.44	54,002,491.58	96,334,335.00
700003	96,334,335.00	0.063	/ /	10,086.20	42,331,843.42	157,019,971.02	103,017,479.44	54,002,491.58	96,334,335.00
10012	JPMCC	OPER	02/01/2016	0.00	83,480.03	101,688,605.10	101,699,368.97	-10,763.87	72,716.16
7828	72,716.16	0.000	/ /	0.00	83,480.03	101,688,605.10	101,699,368.97	-10,763.87	72,716.16
10142	TXDAIL	OPER	02/06/2019	208.51	5,129,636.62	208.51	0.00	208.51	5,129,845.13
1291-00	5,129,845.13	0.020	/ /	208.51	5,129,636.62	208.51	0.00	208.51	5,129,845.13
10162	CONNST	OPER	04/20/2020	29,618.25	5,887,657.86	0.00	0.00	-8,028.37	5,879,629.49
20772J3G5	5,865,000.00	1.460	08/15/2022	59,236.50	5,933,913.75	0.00	0.00	-37,653.30	5,896,260.45

Collin Co Comm College Dist.
Texas Compliance Change in Val Report
December 1, 2021 - February 28, 2022

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value				Ending Market Value
10163	CONNST	OPER	04/20/2020	22,425.00	3,048,947.57	0.00	0.00	-10,904.16	3,038,043.41
20772KAE9	3,000,000.00	1.500	01/15/2023	44,850.00	3,084,300.00	0.00	0.00	-37,080.00	3,047,220.00
10167	FFCBC	OPER	09/16/2020	3,750.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3133EL5J9	5,000,000.00	0.310	09/01/2023	0.00	4,985,755.55	0.00	0.00	-60,634.50	4,925,121.05
10169	FFCBC	OPER	09/16/2020	3,500.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3133EL6U3	5,000,000.00	0.313	09/14/2023	0.00	4,987,860.75	0.00	0.00	-65,948.05	4,921,912.70
10174	EWB	OPER	05/20/2021	12,910.09	47,591,415.43	12,910.09	0.00	12,910.09	47,604,325.52
172128542B	47,604,325.52	0.110	05/20/2022	12,910.09	47,591,415.43	12,910.09	0.00	12,910.09	47,604,325.52
10177	FAMCAC	OPER	10/04/2021	6,250.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
31422XMV1	5,000,000.00	0.500	10/04/2024	0.00	4,896,281.30	0.00	0.00	-86,624.45	4,809,656.85
Sub Totals For: Fund: Operating				89,067.72	130,391,312.74	258,722,014.39	204,716,848.41	53,986,233.45	184,377,546.19
				127,610.97	130,342,818.66	258,722,014.39	204,716,848.41	53,717,225.68	184,066,594.34
Fund: Stabilization									
10050	TXPOOL	STABL	01/24/2018	9,420.77	89,926,547.01	9,420.77	16,575,000.00	-16,565,579.23	73,360,967.78
700005	73,360,967.78	0.063	/ /	9,420.77	89,926,547.01	9,420.77	16,575,000.00	-16,565,579.23	73,360,967.78
Sub Totals For: Fund: Stabilization				9,420.77	89,926,547.01	9,420.77	16,575,000.00	-16,565,579.23	73,360,967.78
				9,420.77	89,926,547.01	9,420.77	16,575,000.00	-16,565,579.23	73,360,967.78
Report Grand Totals:				152,679.62	431,456,728.04	312,010,571.34	242,326,426.53	69,664,981.92	501,121,709.96
				288,699.81	431,304,100.05	312,010,571.34	242,326,426.53	68,962,391.66	500,266,491.71

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Collin College

2017 Capital Improvement Program
Monthly Report
February 2022

Collin County Community College District

Project Reference: 60541060
Project Number: 60541060

March 04, 2022

Quality Information

Prepared by



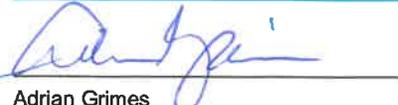
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Program Controls Manager

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Jeff Hagerich
Deputy Program Director

Approved By



Adrian Grimes
Program Director

Revision History

Revision	Revision date	Details	Authorized	Name	Position
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Table of Contents

- 1. Introduction5
- 2. Executive Summary5
- 3. Scope.....6
 - 3.1 Phase 16
 - 3.2 Phase 26
 - 3.3 Phase 37
- 4. Community.....7
 - 4.1 Project Teams7
 - 4.1.1 Phase 17
 - 4.1.2 Phase 28
 - 4.1.3 Phase 39
 - 4.2 Current Personnel Estimate.....10
 - 4.3 Community Outreach.....10
- 5. Schedule.....11
 - 5.1 Program11
 - 5.2 Phase 111
 - 5.3 Phase 212
 - 5.4 Phase 314
- 6. Budget15
 - 6.1 Program Summary.....15
 - 6.2 Phase 116
 - 6.3 Phase 217
 - 6.4 Phase 318
 - 6.5 Phase A19
 - 6.6 Additional Program Budgets19
- 7. Completed Items.....20
 - 7.1 General Program20
 - 7.2 Procurement.....20
 - 7.3 Design20
 - 7.4 Pre-Construction.....20
 - 7.5 Construction20
 - 7.6 Acceptance and Close-Out.....20
- 8. Pending Items.....20
 - 8.1 General Program20
 - 8.2 Procurement.....20
 - 8.3 Design20
 - 8.4 Pre-Construction.....20
 - 8.5 Construction20
 - 8.6 Acceptance and Close-Out.....21
- Appendix A – Construction Progress Photos.....22

1. Introduction

On May 6, 2017, voters approved Collin College's \$600 million bond proposal to facilitate a long-range plan to accommodate the projected population growth in Collin County over the next two decades. The program consists of 4 new campuses and 2 new facilities.

On May 16, 2017, in a special session, the Board of Trustees granted the District President authority to enter and negotiate into contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services to the Collin College 2017 Capital Improvement Program. On May 25, 2017, Collin College issued a Notice to Proceed to AECOM. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

The Program is progressing as planned with no major issues to report at this time.

Completed and Pending Items

- [Celina Campus – Completing last open punchlist items.](#)
- [Farmersville Campus – Currently working with the City on the sidewalk elevation issues.](#)
- [IT Center - Punchlist items correction is nearing completion. Financial close-out is ongoing.](#)
- [Frisco Campus \(Addition and Renovations\) – At Heritage Hall and Founders Hall, substantial completion was issued for both buildings on January 14th. At Lawler Hall, firelane paving is near completion. At Alumni Hall, brick install at kitchen addition is continuing. Sanding and priming of the walls in Alumni is underway.](#)
- [McKinney Campus – South parking lot is complete. Welcome Center – The installation of brick and limestone, MEP, and installation of large curtain wall frame is in-progress. Main Building Renovation – The installation of kitchen equipment is underway.](#)

Items of close attention

- [Completion of punch list items at Celina Campus and IT Center](#)

Budget Summary

- [\\$588,559,536 of the \\$614,025,181 has been committed to-date in the form of contracts with various vendors. This represents 95.85% of the overall program budget committed.](#)
- [\\$552,774,477 of the \\$588,559,536 committed amount has been expended to-date. This represents 93.92% of the commitments to date and 90.02% of the program budget.](#)

3. Scope

3.1 Phase 1

- Wylie Campus
 - Construction of a campus on a new approximately 97-acre site
 - The campus includes:
 - Campus Commons
 - Library
 - Student Center/Conference Center
 - Central Utility Plant
- Technical Campus
 - Construction of a Technical Campus on a new 32-acre site in Allen, Texas
 - The campus includes:
 - 450 space underground parking garage
 - Academic Building (includes space for dual credit students)
 - 3 Trade Bar Buildings to support CTE programs

3.2 Phase 2

- Celina Campus
 - Construction of a campus on a new approximately 75-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Farmersville Campus
 - Construction of a campus on a new approximately 76-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Frisco Campus
 - Construction of a new IT Center building on the existing campus

3.3 Phase 3

- Additions and Renovations at Frisco Campus
 - Alumni Hall Renovations and Additions
 - Lawler Hall Renovations
 - Heritage Hall Upgrades
 - Founders Hall Renovations
 - Wayfinding
- Additional Frisco Campus Projects
 - Construction of a new fire lane, parking lot, and loop road on the existing campus
 - Trane Upgrades
- Additions and Renovations at McKinney Campus
 - Construction of a new Welcome Center on the existing campus
 - New Entry Drive and Parking
 - Pistol Range Demo
 - Kitchen and Dining Renovations in Main Building
 - Dental Hygiene Renovations
 - Wayfinding
- Additional McKinney Campus Projects
 - Trane Upgrades
- Additional Plano Campus Projects
 - Trane Upgrades
 - Wayfinding
- Additional Courtyard Center Projects
 - Trane Upgrades
- Additional CHEC Projects
 - Trane Upgrades

4. Community

4.1 Project Teams

4.1.1 Phase 1

- Wylie Campus
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: Page Southerland Page, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.

- Cost Consulting: Vermeulens
- Construction Manager-at-Risk: Skanska USA Building, Inc.
- Commissioning Agent: Bath Group, Inc.
- Technical Campus
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: Perkins+Will, Inc.
 - Associate Architect: Hoefer Wysocki Architecture
 - MEP: Purdy McGuire
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: McCarthy Building Companies, Inc.
 - Commissioning Agent: Farnsworth

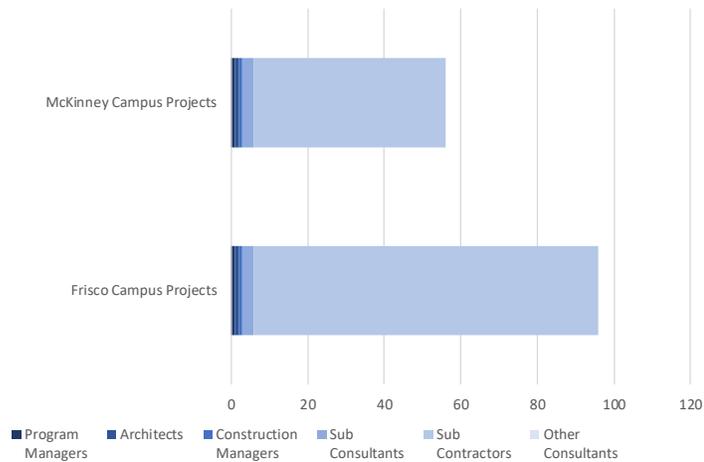
4.1.2 Phase 2

- Celina Campus
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction
- Farmersville Campus
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction
- IT Center
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: ME Engineers
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JE Dunn Construction

4.1.3 Phase 3

- Welcome Center at the McKinney Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: PBK
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
 - Commissioning Agent: Bath Group, Inc.
- Loop Road/Parking at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JE Dunn Construction
- Fire Lane at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: Page Southerland Page, Inc.
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at McKinney Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: PBK
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Trane Upgrades at 5 Existing Campuses
 - Program Manager: AECOM Technical Service, Inc
 - Design – Builder: Trane Companies, Inc.
- Additional Projects at Plano Campus (Wayfinding)
 - Program Manager: AECOM Technical Service, Inc
 - A/E: IN2 Architects
 - General Contractor: SCC Signs and Lighting

4.2 Current Personnel Estimate



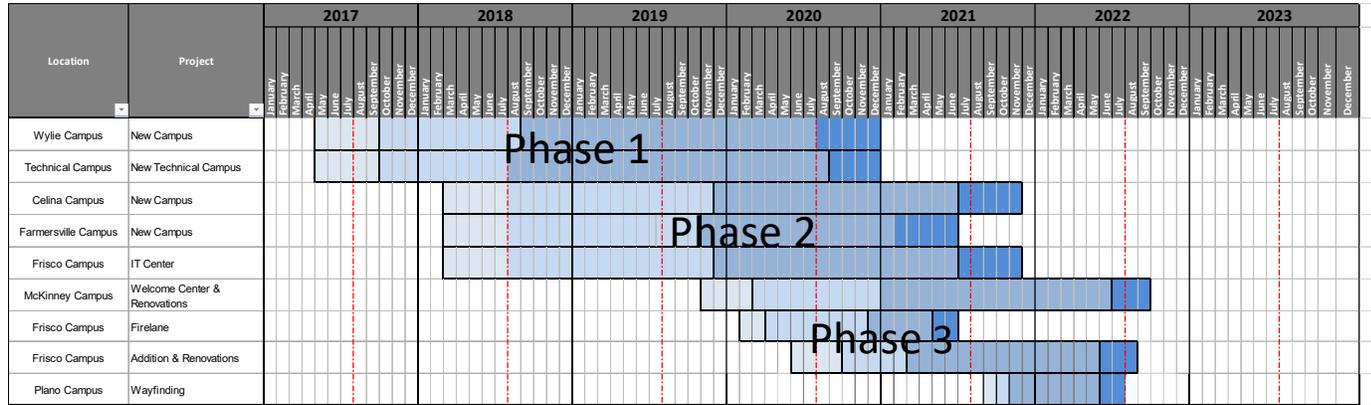
It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2017 Capital Improvement Program, have 152 employees contributing to the program's progress.

4.3 Community Outreach

- Collin College 2017 Capital Improvement Program Website
 - <https://CollinCollege2017CIP.com>
 - Includes the following features:
 - Program Overview
 - Project Scopes
 - Project Schedules
 - Project Budgets
 - Progress Photos/Renderings
 - Live On-Site Camera Feeds

5. Schedule

5.1 Program



Planning & Team Selection
Programming & Design
Construction
Final Completion & Close-Out

We Are Here

5.2 Phase 1

Wylie Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	👆	May 16, 2017	✅
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	👆	May 23, 2017	✅
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	👆	May 23, 2017	✅
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	👆	August 22, 2017	✅
Architect Mobilized	September 12, 2017	September 29, 2017	👇	September 28, 2017	✅
GMP Construction Documents Submittal	June 26, 2018	June 26, 2018	👆	June 26, 2018	✅
BOT Approval of GMP	August 28, 2018	August 28, 2018	👆	August 28, 2018	✅
Contractor Mobilized	September 10, 2018	September 12, 2018	👉	September 12, 2018	✅
Foundations Complete	May 18, 2019	April 30, 2019	👆	April 23, 2019	✅
Structures Complete	June 28, 2019	June 28, 2019	👆	May 23, 2019	✅
Dry-In of Buildings Complete	October 26, 2019	October 26, 2019	👆	October 29, 2019	✅
Permanent Power Complete	September 17, 2019	September 17, 2019	👆	September 21, 2019	✅
Interior Finish-Out Complete	May 1, 2020	June 10, 2020	👇	July 1, 2020	✅
Substantial Completion	June 25, 2020	June 25, 2020	👆	June 30, 2020	✅
Final Completion	August 23, 2020	November 2021	👇	November 2021	✅
Student Occupancy	August 2020	August 2020	👆	August 1, 2020	✅

Technical Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	↑	May 16, 2017	✓
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	↑	August 22, 2017	✓
Architect Mobilized	September 12, 2017	September 29, 2017	↓	September 28, 2017	✓
GMP Construction Documents Submittal	April 16, 2018	April 16, 2018	↑	April 19, 2018	✓
BOT Approval of GMP	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
Contractor Mobilized	July 6, 2018	July 20, 2018	👉	July 26, 2018	✓
Foundations Complete	September 23, 2019	September 23, 2019	↑	July 29, 2019	✓
Structures Complete	November 18, 2019	November 18, 2019	↑	November 13, 2019	✓
Roofing of Buildings Complete	December 20, 2019	December 20, 2019	↑	December 20, 2019	✓
Permanent Power Complete	December 15, 2019	January 10, 2020	↓	January 15, 2020	✓
Building A Punchlist Generated	June 5, 2020	June 12, 2020	👉	June 12, 2020	✓
Building B Punchlist Generated	June 12, 2020	June 19, 2020	👉	June 19, 2020	✓
Building C Punchlist Generated	June 30, 2020	July 6, 2020	👉	July 9, 2020	✓
Building D Punchlist Generated	July 6, 2020	July 20, 2020	👉	July 15, 2020	✓
Substantial Completion	July 6, 2020	August 10, 2020	↓	August 10, 2020	✓
Final Completion	September 4, 2020	November 2021	↓	November 2021	✓
Student Occupancy	August 2020	August 2020	↑	August 8, 2020	✓

5.3 Phase 2

Celina Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	January 8, 2019	January 15, 2019	👉	January 16, 2019	✓
Design Development Submittal	April 30, 2019	April 30, 2019	↑	April 26, 2019	✓
Construction Document Submittal	September 20, 2019	September 20, 2019	↑	September 3, 2019	✓
Contractor Mobilized	December 2019	December 2019	↑	November 25, 2019	✓
Foundations Complete	April 9, 2020	April 14, 2020	👉	April 21, 2020	✓
Structures Complete	July 7, 2020	July 7, 2020	↑	June 9, 2020	✓
Roofing of Buildings Complete	December 2, 2020	December 2, 2020	↑	November 13, 2020	✓
Permanent Power Complete	October 7, 2020	October 7, 2020	↑	May 28, 2020	✓
Interior Finish-Out Complete	May 18, 2021	May 18, 2021	↑	May 28, 2021	✓
Substantial Completion	July 15, 2021	June 30, 2021	↑	June 30, 2021	✓
Final Completion	August 12, 2021	April 2022	↓	-	
Student Occupancy	August 2021	August 2021	↑	August 23, 2021	✓

Farmersville Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	December 20, 2018	December 18, 2018	↑	December 18, 2018	✓
Design Development Submittal	April 2, 2019	April 19, 2019	↓	April 26, 2019	✓
Construction Document Submittal	July 25, 2019	August 9, 2019	↓	August 9, 2019	✓
Contractor Mobilized	November 2019	November 2019	↑	October 21, 2019	✓
Foundations Complete	March 5, 2020	March 13, 2020	👉	April 2, 2020	✓
Structures Complete	April 13, 2020	April 13, 2020	↑	April 30, 2020	✓
Roofing of Buildings Complete	June 29, 2020	June 29, 2020	↑	June 30, 2020	✓
Permanent Power Complete	June 30, 2020	July 7, 2020	👉	May 4, 2020	✓
Interior Finish-Out Complete	November 30, 2020	November 30, 2020	↑	December 11, 2020	✓
Substantial Completion	January 5, 2021	January 5, 2021	↑	December 21, 2020	✓
Final Completion	February 2, 2021	April 2022	↓	-	
Student Occupancy	August 2021	March 2021	↑	March 12, 2021	✓

IT Center

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	May 24, 2019	May 24, 2019	↑	May 24, 2019	✓
Design Development Submittal	August 23, 2019	August 23, 2019	↑	August 23, 2019	✓
Construction Document Submittal	December 9, 2019	December 9, 2019	↑	December 9, 2019	✓
Contractor Mobilized	December 2019	January 6, 2020	↓	January 20, 2020	✓
Construction Start for Loop Road/Parking	June 1, 2020	July 13, 2020	↓	July 27, 2020	✓
Foundations Complete	June 22, 2020	June 22, 2020	↑	May 2, 2020	✓
Structures Complete	August 14, 2020	August 14, 2020	↑	July 14, 2020	✓
Phase 1 Construction Complete for Loop Road/Parking	August 15, 2020	August 15, 2020	↑	August 22, 2020	✓
Phase 2 Construction Complete for Loop Road/Parking	October 31, 2020	March 15, 2021	↓	March 15, 2021	✓
Roofing of Buildings Complete	November 3, 2020	November 23, 2020	↓	October 23, 2020	✓
Permanent Power Complete	January 4, 2021	January 4, 2021	↑	January 29, 2021	✓
Interior Finish-Out Complete	May 13, 2021	June 30, 2021	↓	June 30, 2021	✓
Substantial Completion	June 30, 2021	July 7, 2021	👉	July 8, 2021	✓
Final Completion	August 26, 2021	April 2022	↓	-	
Student Occupancy	August 2021	August 2021	↑	August 23, 2021	✓

* Phase 3 (Loop Road and Parking Lot) at Frisco Campus is included in this schedule

5.4 Phase 3

McKinney Campus (Welcome Center and Renovations)

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019		August 27, 2019	
BOT Approval of A/E Procurement Method	October 22, 2019	October 22, 2019		October 22, 2019	
BOT Approval of Construction Delivery Method	February 2020	February 2020		October 22, 2019	
BOT Approval of Recommended A/E Firm	March 24, 2020	March 24, 2020		April 28, 2020	
BOT Approval of Recommended CM Firm	March 24, 2020	March 24, 2020		April 28, 2020	
Architect NTP	April 14, 2020	April 14, 2020		April 8, 2020	
Schematic Design Submittal	August 1, 2020	August 1, 2020		August 1, 2020	
Site Construction Document Submittal	October 2, 2020	October 2, 2020		October 2, 2020	
Welcome Center Construction Document Submittal	November 20, 2020	November 20, 2020		October 30, 2020	
GMP #1 * Board Approval	December 8, 2020	December 8, 2020		December 8, 2021	
GMP #2 ** Board Approval	January 26, 2021	February 23, 2021		January 26, 2021	
GMP #1 * Construction Start	January 18, 2021	January 18, 2021		January 28, 2021	
GMP #2 ** Construction Start	March 1, 2021	March 1, 2021		March 15, 2021	
Site - Phase 1	September 3, 2021	September 3, 2021		August 30, 2021	
Site - Phase 2	January 7, 2022	March 11, 2022		-	
Site - Core Utilities	January 4, 2022	March 18, 2022		-	
Welcome Center Substantial Completion	June 29, 2022	June 29, 2022		-	
Welcome Center Final Completion	July 31, 2022	July 31, 2022		-	
Kitchen Renovation Substantial Completion	December 27, 2021	March 4, 2022		-	
Dental Offices Substantial Completion	October 25, 2021	March 24, 2022		-	
Dental Lab Substantial Completion	October 5, 2021	January 10, 2022		December 28, 2021	
Substantial Completion	May 2022	June 2022		-	
Student Occupancy	July 2022	June 29, 2022		-	

* GMP #1 Site, Civil, and Demolition for Renovation Work

** GMP #2 Construction of New Welcome Center and Renovation

Frisco Campus (Addition and Renovations)

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of Recommended AE Firm	June 23, 2020	June 23, 2020	↑	June 23, 2020	✓
BOT Approval of Recommended CM Firm	August 25, 2020	August 25, 2020	↑	August 25, 2020	✓
Schematic Design Submittal	December 14, 2020	December 14, 2020	↑	December 14, 2020	✓
Construction Document Submittal	March 26, 2021	March 26, 2021	↑	March 26, 2021	✓
GMP #1 * Board Approval	October 27, 2020	October 27, 2020	↑	October 27, 2020	✓
GMP #1 * Construction Start	December 15, 2020	December 15, 2020	↑	December 2, 2020	✓
GMP #2 ** Board Approval	March 2021	April 2021	↓	April 25, 2021	✓
GMP #2 ** Construction Start	April 2021	June 2021	↓	June 7, 2021	✓
Fire Lane Completion	March 2021	October 2021	↓	October 15, 2021	✓
Alumni Hall Start	July 2021	July 2021	↑	July 21, 2021	✓
Alumni Hall Foundations Complete	September 2021	September 2021	↑	September 2021	✓
Alumni Hall Structure Complete	October 2021	November 2021	↓	November 15, 2021	✓
Alumni Hall Roof Complete	November 2021	December 2021	↓	December 30, 2021	✓
Alumni Hall Interior Finish-out	April 2022	April 2022	↑	-	
Alumni Hall Substantial Completion	April 2022	April 2022	↑	-	
Alumni Hall Final Completion	June 2022	June 2022	↑	-	
Heritage Hall Renovations Start	June 21, 2021	June 21, 2021	↑	June 21, 2021	✓
Heritage Hall Substantial Completion	January 2022	January 2022	↑	January 14, 2022	✓
Founders Hall Renovations Start	July 2021	July 15, 2021	👉	July 15, 2021	✓
Founders Hall Substantial Completion	January 2022	January 2022	↑	January 14, 2022	✓
Lawler Hall Building Entrance Start	July 2021	July 15, 2021	👉	July 26, 2021	✓
Lawler Hall Building Entrance Substantial Completion	December 2021	March 16, 2022	↓	-	

* GMP #1 Fire Lane

** GMP #2 Alumni Hall Remaining Work, Renovations and Foundation Work

6. Budget

6.1 Program Summary

Program Wide Budget Summary

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$50,110,038	\$45,404,216	\$45,184,694	\$44,478,312	100%	98%
Investigation, Testing & Verification	\$8,532,425	\$6,613,487	\$5,410,378	\$4,903,989	82%	91%
Construction, Equipment & Furnishings	\$503,285,069	\$543,179,205	\$537,748,383	\$503,197,331	99%	94%
Misc.	\$465,231	\$364,347	\$216,080	\$194,845	59%	90%
Contingency	\$37,607,237	\$18,463,926	\$0	\$0	0%	0%
Total Program Budget	\$600,000,000	\$614,025,181	\$588,559,536	\$552,774,477		
% of Total Program Budget Committed		95.85%				
% of Total Commitments Expended			93.92%			
% of Total Program Budget Expended				90.02%		

6.2 Phase 1

Wylie Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$15,051,440	\$13,595,304	\$13,595,304	\$13,595,304	100%	100%
Investigation, Testing & Verification	\$2,679,247	\$1,587,529	\$1,587,529	\$1,587,529	100%	100%
Construction, Equipment & Furnishings	\$133,174,284	\$149,358,500	\$149,358,500	\$149,358,500	100%	100%
Misc.	\$126,082	\$61,361	\$61,361	\$61,361	100%	100%
Contingency	\$6,571,649	\$0	\$0	\$0	0%	0%
Total Project Budget	\$157,602,702	\$164,602,694	\$164,602,694	\$164,602,694		
% of Total Project Budget Committed	100.00%					
% of Total Commitments Expended	100.00%					
% of Total Project Budget Expended	100.00%					

Technical Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$14,713,206	\$13,730,909	\$13,730,909	\$13,730,909	100%	100%
Investigation, Testing & Verification	\$2,619,039	\$1,297,502	\$1,297,502	\$1,297,502	100%	100%
* Construction, Equipment & Furnishings	\$130,181,602	\$161,426,955	\$161,426,955	\$161,426,955	100%	100%
Misc.	\$123,249	\$38,501	\$38,501	\$38,501	100%	100%
Contingency	\$6,423,972	\$0	\$0	\$0	0%	0%
Total Project Budget	\$154,061,068	\$176,493,867	\$176,493,867	\$176,493,867		
Allen ISD Reimbursement	-	(\$12,000,000)	(\$12,000,000)	-		
Allen EDC Grant	-	(\$400,000)	(\$400,000)	-		
% of Total Project Budget Committed	100.00%					
% of Total Commitments Expended	100.00%					
% of Total Project Budget Expended	100.00%					

* Actual Budget from bond funds is \$149,026,955 (\$161,426,955 less \$12,000,000 Allen ISD Reimbursement and \$400,000 Allen EDC Grant)

6.3 Phase 2

Celina Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,078,807	\$4,011,464	\$3,974,488	\$3,972,991	99%	100%
Investigation, Testing & Verification	\$936,908	\$936,908	\$582,464	\$518,909	62%	89%
Construction, Equipment & Furnishings	\$46,569,862	\$50,899,344	\$47,811,483	\$44,089,073	94%	92%
Misc.	\$44,090	\$64,229	\$22,321	\$22,321	35%	100%
Contingency	\$2,482,596	\$825,499	\$0	\$0	0%	0%
Total Project Budget	\$55,112,263	\$56,737,444	\$52,390,756	\$48,603,294		
% of Total Project Budget Committed	92.34%					
% of Total Commitments Expended	92.77%					
% of Total Project Budget Expended	85.66%					

Farmersville Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,539,404	\$2,185,319	\$2,172,394	\$2,172,275	99%	100%
Investigation, Testing & Verification	\$468,453	\$540,867	\$442,485	\$352,478	82%	80%
Construction, Equipment & Furnishings	\$23,284,932	\$25,523,763	\$25,434,644	\$21,690,580	100%	85%
Misc.	\$22,045	\$26,912	\$6,107	\$6,107	23%	100%
Contingency	\$1,241,298	\$229,272	\$0	\$0	0%	0%
Total Project Budget	\$27,556,132	\$28,506,132	\$28,055,630	\$24,221,439		
% of Total Project Budget Committed	98.42%					
% of Total Commitments Expended	86.33%					
% of Total Project Budget Expended	84.97%					

IT Center

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,472,853	\$4,884,249	\$4,851,547	\$4,839,331	99%	100%
Investigation, Testing & Verification	\$1,009,600	\$1,193,900	\$857,607	\$821,562	72%	96%
Construction, Equipment & Furnishings	\$50,183,042	\$46,025,015	\$45,411,572	\$40,643,053	99%	89%
Misc.	\$47,510	\$53,157	\$10,487	\$9,212	20%	88%
Contingency	\$2,675,210	\$4,813,073	\$0	\$0	0%	0%
Total Project Budget	\$59,388,215	\$56,969,393	\$51,131,213	\$46,313,158		
% of Total Project Budget Committed	89.75%					
% of Total Commitments Expended	90.58%					
% of Total Project Budget Expended	81.29%					

* Project Budget contains funds for Phase 3 (Loop Road and Parking Lot) at Frisco Campus

6.4 Phase 3

McKinney Campus (Welcome Center and Renovations)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$4,370,860	\$4,420,820	\$4,394,018	\$3,949,488	99%	90%
Investigation, Testing & Verification	\$472,163	\$553,973	\$353,788	\$172,763	64%	49%
Construction, Equipment & Furnishings	\$30,179,816	\$38,792,104	\$37,401,816	\$22,710,563	96%	61%
Misc.	\$31,435	\$32,476	\$2,845	\$2,845	9%	100%
Contingency	\$2,833,454	\$3,180,222	\$0	\$0	0%	0%
Total Project Budget	\$37,887,728	\$46,979,595	\$42,152,467	\$26,835,659		
% of Total Project Budget Committed	89.73%					
% of Total Commitments Expended	63.66%					
% of Total Project Budget Expended	57.12%					

Frisco Campus (Addition and Renovations)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,883,468	\$1,975,152	\$1,865,034	\$1,618,014	94%	87%
Investigation, Testing & Verification	\$347,015	\$460,793	\$246,989	\$129,622	54%	52%
Construction, Equipment & Furnishings	\$16,724,000	\$16,869,367	\$16,638,614	\$9,786,007	99%	59%
Misc.	\$70,820	\$78,211	\$64,957	\$44,997	83%	69%
Contingency	\$1,094,995	\$3,557,515	\$0	\$0	0%	0%
Total Project Budget	\$21,120,298	\$22,941,038	\$18,815,594	\$11,578,640		
% of Total Project Budget Committed	82.02%					
% of Total Commitments Expended	61.54%					
% of Total Project Budget Expended	50.47%					

Plano Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$0	\$10,000	\$10,000	\$9,000	100%	90%
Investigation, Testing & Verification	\$0	\$24,515	\$24,515	\$6,125	100%	25%
Construction, Equipment & Furnishings	\$0	\$703,605	\$703,605	\$520	100%	0%
Misc.	\$0	\$0	\$0	\$0	#DIV/0!	0%
Contingency	\$0	\$1,439,421	\$0	\$0	0%	0%
Total Project Budget	\$0	\$2,177,541	\$738,120	\$15,645		
% of Total Project Budget Committed	33.90%					
% of Total Commitments Expended	2.12%					
% of Total Project Budget Expended	0.72%					

6.5 Phase A

Public Safety Training Center

Budget Group	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
PSTC Construction	\$31,068,022	\$31,068,022	\$31,068,022	100%	100%
PSTC Parking Addition	\$675,000	\$655,641	\$586,529	97%	89%
Total Project Budget	\$31,743,022	\$31,723,663	\$31,654,551		

* This project was not managed by AECOM. However, it is included in the report to make a complete report of Bond costs.

Trane Energy PACT

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Frisco Campus	\$9,725,336	\$9,725,336	\$9,725,336	\$9,725,336	100%	100%
Plano Campus	\$6,797,834	\$6,797,834	\$6,797,834	\$6,797,834	100%	100%
McKinney Campus	\$4,044,983	\$4,044,983	\$4,044,983	\$4,044,983	100%	100%
Courtyard Center	\$548,720	\$548,720	\$548,720	\$548,720	100%	100%
Collin Higher Education Center	\$720,659	\$720,659	\$720,659	\$720,659	100%	100%
Total Program Budget	\$21,837,531	\$21,837,531	\$21,837,531	\$21,837,531		

% of Total Project Budget Committed **100.00%**

% of Total Commitments Expended **100.00%**

% of Total Project Budget Expended **100.00%**

6.6 Additional Program Budgets

Program Level

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Building Fund Reimbursement	\$51,150,000	\$0	\$0	\$0	0%	0%
Program Wide Traffic Study	\$0	\$351,500	\$351,500	\$351,500	100%	100%
Program Contingency	\$39,393,094	\$4,418,924	\$0	\$0	0%	0%
Trane PACT Program Management		\$99,500	\$99,500	\$99,500	100%	100%
Bond Fees		\$9,500	\$9,500	\$9,500	100%	100%
District Wide Air Cleaning		\$140,000	\$140,000	\$140,000	100%	100%
District Wide Commissioning		\$17,500	\$17,500	\$17,500	100%	100%
Total Project Budget	\$90,543,094	\$5,036,924	\$618,000	\$618,000		

* Building Fund Reimbursements for Wylie Campus land, Technical Campus land, and Public Safety Training Center construction costs were completed in August '18. Budgets, Commitments and Expenditures for these costs are reflected in each project.

** Program Contingency Original Budget is the result of the balance from the original Phase 3 & 4 projects less the funding for the Frisco Campus Parking Garage, McKinney Campus Welcome Center & Trane Energy PACT projects.

* Additional Phase 3 projects to be funded from Program Contingency

7. Completed Items

7.1 General Program

- [AECOM issued the Monthly Program Report for January '22 to Collin College on February 7th](#)

7.2 Procurement

- No Procurement Items have been completed at this time

7.3 Design

- No Design Items have been completed at this time

7.4 Pre-Construction

- No Pre-Construction Items have been completed at this time

7.5 Construction

- [Collin College, AECOM, Page Southerland Page, Inc., and Skanska USA Building, Inc. conducted Weekly OAC meetings on February 2nd, 9th, and 16th for the Frisco Campus Addition and Renovations](#)
- [Collin College, AECOM, PBK, and Skanska USA Building, Inc. conducted Weekly OAC meetings on February 1st, 8th, 15th, and 22nd for the McKinney Campus Addition and Renovations](#)

[See Appendix A for Construction Progress Photos](#)

7.6 Acceptance and Close-Out

- No Acceptance and Close-Out items are pending at this time

8. Pending Items

8.1 General Program

- No General Program items are pending at this time

8.2 Procurement

- No Procurement items are pending at this time

8.3 Design

- No Design items are pending at this time

8.4 Pre-Construction

- No Pre-Construction items are pending at this time

8.5 Construction

- [Punch list items at the Celina Campus and IT Center at Frisco Campus](#)

See Appendix A for Construction Progress Photos

8.6 Acceptance and Close-Out

- Final close-out activities are nearing completion for the Phase 2 projects

Appendix A – Construction Progress Photos

Addition and Renovations at Frisco Campus



Dining Hall Ceiling at Alumni Hall



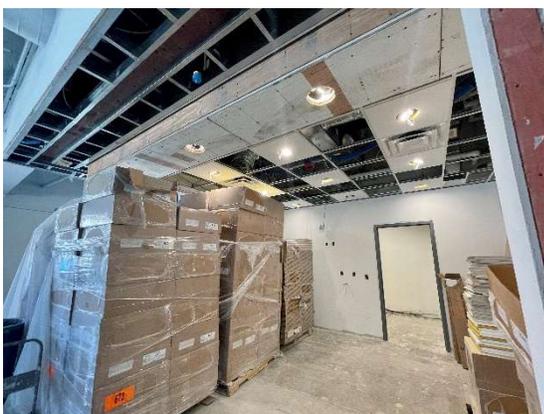
Entrance at Lawler Hall



Brick Installation on Addition at Alumni Hall



Serving Area at Dining Hall



Starbucks Café Area at Alumni Hall



Trellis at Alumni Hall

Welcome Center, Parking Lot, and Renovations at McKinney Campus



Kitchen Equipment Installed



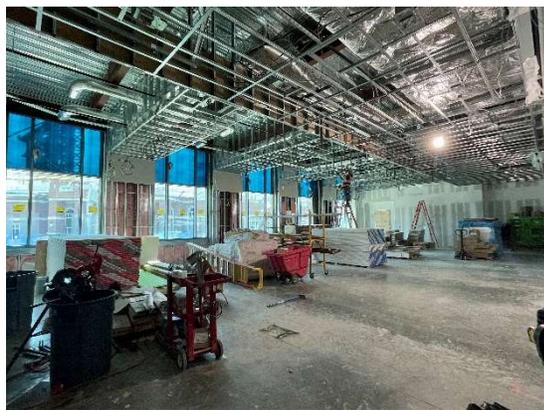
Serving Area at Dining Hall



Window Installation in Welcome Center Atrium



Vet Lounge on 2nd Floor of Welcome Center



Multipurpose Room on 1st Floor
of Welcome Center



Parking Lot at Southwest End