



NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Work Session and its Regularly Scheduled Meeting on Tuesday, December 7, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

Locations

Celina Campus

Collin Higher Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

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District President

H. Neil Matkin, Ed.D.
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WORK SESSION: 5:30 p.m., Board Conference Room 135, CHEC.

DISCUSSION ITEMS

- 1. Board Retreat Follow-Up - Rick Robinson, Consultant
- 2. Graduation Update - Dr. Jay Corwin, Chief Student Success Officer

CONVENE REGULAR MONTHLY MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus, around existing center, and potential campus projects

Section 551.071 Consultations with Attorney

- a. Discuss pending litigation in Cause No. 3:21-cv-2738-C and Cause No. 4:21-cv-857 in federal courts, Cause No. 05-21-00088-CV on appeal, Cause No. DC-21-14315 in state district court, Cause No. 01-SC-21-00360 in Collin County justice court, and anticipated litigation from administrative complaints
- b. Consultation with college and other attorneys on a matter in which the attorneys have an ethical duty of confidentiality

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or discipline of college personnel and administrators

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

- 1. Pledges of Allegiance

PRESENTATIONS

- 1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of December 7, 2021 Consent Agenda Items

2021-12-C1

Approval of the Minutes of the October 26, 2021 Regular Meeting

CONSIDERATION OF ACTION ON AGENDA ITEMS

2021-12-1

Consideration of Approval of the Annual Comprehensive Financial Report (ACFR) Audited by the Independent Auditor Whitney Penn, LLP for the 2020-2021 Fiscal Year

2021-12-2

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2021-12-3

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policy

2021-12-4

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Finalize Negotiations and Execute a Contract to Replace the Emergency Generator, Automatic Transfer Switch, and Associated Electrical Infrastructure at the Plano Campus

2021-12-5

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of an Architect for the Renovation of the Plano Campus Theater

2021-12-6

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of a Construction Manager-At-Risk Firm for the Renovation of the Plano Campus Theater

2021-12-7

Consideration of Approval of a Resolution and Official Ballot Casting Votes for Candidates for the Collin Central Appraisal District Board of Directors

2021-12-8

Consideration of Approval of the Bid Report for December 7, 2021

PUBLIC COMMENTS ON NON-AGENDA ITEMS (*If required in accordance with HB 2840.*)

INFORMATION REPORTS

Information Item - ACCT 2021 Conference Attendance Report from Dr. Raj Menon
Personnel Report for December 2021
Monthly Investment Report as of October 31, 2021
AECOM Report as of October 2021

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

RECONVENE TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

If during the course or at the end of the Board Meeting covered by this notice, the Board of Trustees should determine that a closed session or executive session of the Board of Trustees or a consultation with an attorney for the college should be held or is required, then such closed or executive session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 *et seq.*, will be held by the Board of Trustees at the date, hour, and place given in this notice as the Board of Trustees may conveniently meet in such closed or executive meeting or session or consult with the attorney concerning any and all subjects and for any and all purposes permitted by the Texas Open Meetings Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- § 551.072 - Deliberation regarding purchase, exchange, lease, or value of real property
- § 551.071 - Private consultation with the college’s attorney
- § 551.074 - Discussing personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
- § 551.076 and § 551.089 - Deliberations regarding security devices or security audits

RECONVENE REGULAR MONTHLY MEETING, IF NEEDED: Board Room 139, CHEC.

ADJOURNMENT

*Andrew P. Hardin
Chairman, Board of Trustees*

**AS REQUIRED BY STATE LAW, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the Boardroom to reduce physical proximity of attendees. Therefore, members of the public who wish to watch the Board Meeting in real time via live stream may do so by clicking on the "Live Stream and Videos" tab at the following link:
https://www.collin.edu/leadership/board_of_trustees.html.**

I certify that the notice for this meeting and work session were posted on December 1, 2021 at 3:00 p.m., in compliance with the Texas Open Meetings Act.


For the Board of Trustees

CONSENT AGENDA ITEMS TO BE CONSIDERED

2021-12-C1

Approval of the Minutes of the October 26, 2021
Regular Meeting

pg. 6

December 7, 2021

SUBJECT

Approval of the Minutes of the October 26, 2021 Regular Meeting

RECOMMENDATION

The District President recommends approval of the minutes of the October 26, 2021 Regular Meeting.

RESOURCE PERSONNEL

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

ATTACHMENTS

- A) October 26, 2021 Regular Meeting Minutes

Respectfully Submitted By:



Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**Minutes of Regular Meeting
October 26, 2021**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, October 26, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad. Ms. Stacy Arias was absent.

CALL TO ORDER 5:31 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:35 p.m.

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus, around existing center, and potential campus projects

Section 551.071 Consultations with Attorney

- a. Discuss contemplated litigation by former staff member
- b. Discuss pending litigation in Cause No. DC-21-14315 pending in the 298th District Court
- c. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.074 Personnel Matters

- a. Discuss employment, evaluation, reassignment, or discipline of college personnel
- b. Discuss District President's reporting duty to the Board under Texas Education Code Section 51.253(c)

Sections 551.076 and 551.089 - Deliberations Regarding Security Devices or Security Audits

- a. Discuss deployment or implementation of security assessments or devices relating to information technology resources or the implementation of critical infrastructure

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PRESENTATIONS

1. Plano Balloon Festival Check Presentation - Jo Via, Plano Balloon Festival Executive Director
2. Recognition of a Retiree on the Occasion of Her Retirement - Dr. Neil Matkin, District President
3. I.T. Overview - Mike Dickson, Chief Innovation Officer

PUBLIC COMMENT

There were no public comments on agenda items.

Approval of the October 26, 2021 Consent Agenda Items

2021-10-C1 Approval of the Minutes of the September 28, 2021 Regular Meeting

2021-10-C2 Consideration of Approval to Not Participate in the State Employee Charitable Contribution Program

2021-10-C3 Consideration of Approval of an Interlocal Agreement with the City of Plano on Behalf of the Plano Animal Shelter for Veterinary Technology Field Training

On motion of Trustee Menon, and second of Trustee Collins, the October 26, 2021 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2021-10-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy: CDE (Local) Accounting – Financial Ethics - ADD

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board policy.

No action was required.

2021-10-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: BBE (Local) Board Members – Authority; CHE (Local) Site Management – Mail and Delivery – ADD; DEC (Local) Compensation and Benefits – Leaves and Absences; DM (Local) Termination of Employment; FAA (Local) Equal Educational Opportunity – Service Animals – ADD; FFDA (Local) Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence; GD (Local) Community Expression and Use of College Facilities

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was approved as presented by a vote of 8-0.

2021-10-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Execute a Contract with SSC Signs & Lighting for the Plano Campus Wayfinding Signage Package

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for the District President to execute a contract with SSC Signs & Lighting for the Plano Campus wayfinding signage package.

The motion was approved as presented by a vote of 8-0.

2021-10-4 Consideration of Approval of the Ad Valorem Property Tax Roll for the Tax Year 2021

On motion of Trustee Moses, and second of Trustee Gomel, this item was approved by a vote of 8-0.

2021-10-5 Consideration of Approval of Upgrades to Four Conference Centers, Three Board of Trustee Meeting Spaces, and Ten Meeting Rooms

On motion of Trustee Moses, and second of Trustee Collins, this item was approved by a vote of 8-0.

2021-10-6 Consideration of Approval of the Bid Report for October 26, 2021

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for October 26, 2021, which included five new solicitations and four contract revisions:

I. NEW SOLICITATIONS

Purchase Request #1		
Apparel Items	\$	500,000
Purchase Request #2		
HVAC Maintenance and Repair		300,000
Purchase Request #3		
Custodial Services		1,000,000
Purchase Request #4		
Theater Equipment, Supplies & Installation Services		300,000
Purchase Request #5		
Property and Liability Insurance		1,139,237
TOTAL OF NEW SOLICITATIONS	\$	<u>3,239,237</u>

II. CONTRACT REVISIONS

Purchase Request #6		
Smallwares and Equipment	\$	100,000
Purchase Request #7		
Roofing Services		500,000
Purchase Request #8		
Professional Engineering Services		750,000

Purchase Request #9		
Video Conferencing Systems		2,000,000
TOTAL OF CONTRACT REVISIONS	\$	3,350,000
GRAND TOTAL	\$	6,589,237

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 8-0.

PUBLIC COMMENT

The following individual made a public comment: Valerie Adams.

INFORMATION REPORTS

Information Item – Annual Internal Audit Report
 Personnel Report for October 2021
 Monthly Investment Report as of September 30, 2021
 AECOM Report as of September 30, 2021

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:41 p.m.

Collin County Community College District Board of Trustees

2021-12-1

December 7, 2021

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Annual Comprehensive Financial Report (ACFR) Audited by the Independent Auditor Whitney Penn, LLP for the 2020-2021 Fiscal Year

DISCUSSION: The Annual Comprehensive Financial Report was provided to the Board of Trustees under separate cover to provide for timely review. Representatives from the audit firm of Whitney Penn, LLP will be present at the regular meeting to discuss their findings and answer the Board's questions regarding the 2020-2021 Annual Comprehensive Financial Report.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Annual Comprehensive Financial Report (ACFR) audited by the independent auditor Whitney Penn, LLP for the 2020-2021 fiscal year.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Annual Comprehensive Financial Report (ACFR) audited by the independent auditor Whitney Penn, LLP for the 2020-2021 fiscal year."

Collin County Community College District Board of Trustees

2021-12-2

December 7, 2021

Resource: Monica Velazquez
General Counsel

AGENDA ITEM: Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

DISCUSSION: As a part of the College's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- **FK (Local) Student Activities** – Proposed edits provide clarification of responsibilities for student activities procedures.
- **FMA (Local) Discipline and Penalties – Discipline Procedure** – Revisions to this policy address parameters and the timeliness of reporting incidents of scholastic dishonesty under existing Board policy.

SUGGESTED MOTION: This being a first reading of local board policies, no action is required.

STUDENT ACTIVITIES

FK
(LOCAL)

Student Activities

The ~~executive vice president or designee senior vice president of academic, workforce, and enrollment services~~ will develop procedures regarding the sponsorship or sanction of student activities and related requirements consistent with the mission and objectives of the College District.

Athletics

The District President will ultimately be responsible for, and will exercise appropriate control over, the College District's intercollegiate athletics program.

**Reports of Alleged
Misconduct**

College District faculty and staff will submit an alleged violation or violations of College District policies and procedures, including the rules for student conduct [see FLB], committed by a student to the dean of students within a reasonable time following an alleged incident.

For the purpose of this policy, “a reasonable time” means within ~~ten~~ fifteen College District business days of ~~the an~~ an alleged incident. In the case of scholastic dishonesty, “a reasonable time” means within fifteen College District business days of the date the instructor discovers the alleged scholastic dishonesty. If scholastic dishonesty is alleged, the instructor has the option to also report allegations of scholastic dishonesty discovered in previous assignments completed by the student for the same course within the same semester. or, in the case of scholastic dishonesty, within ten College District business days of the date the instructor reviews the assignment in question. The allegation(s) must be submitted in writing, through traditional or electronic means, and must describe the violation(s) and any surrounding facts.

The dean of students or designee will investigate the matter, as appropriate.

Exception

Reports of sex discrimination or sexual harassment will be submitted in accordance with DIAA or FFDA, as appropriate.

Dismissal of
Allegation

If an allegation is deemed to be unfounded, the dean of students or designee will dismiss the allegation and will provide the student written notice that the allegation of misconduct was made against the student and that the allegation was dismissed.

**Notification
Conference**

If the dean of students or designee determines the allegation warrants further consideration, the dean of students or designee will summon the student for a notification conference to be held within a reasonable time, not to exceed ten College District business days, following receipt of the allegation of misconduct.

At the notification conference, the dean of students or designee will inform the student of the allegation(s) and provide the student an opportunity to respond and submit applicable documentation or evidence for consideration by the dean of students or designee.

“Not Responsible”
Administrative
Decision

After conferring with the student, if the dean of students or designee determines the student did not commit a violation, the student will be found not responsible and will not be issued a disciplinary penalty under FM. The student will be provided written notice of the “Not Responsible” administrative decision. A “Not Responsible” administrative decision from the dean of students or designee will be final and binding.

DISCIPLINE AND PENALTIES
DISCIPLINE PROCEDURE

FMA
(LOCAL)

Informal Resolution	If the dean of students or designee determines that addressing the allegation(s) informally is more appropriate, the dean of students or designee will recommend an informal resolution of the allegation(s). The dean of students or designee may recommend behavioral directives to support compliance with the College District's <i>Student Code of Conduct</i> . If the student agrees to comply with all recommended behavioral directives, the dean of students or designee will issue an Informal Resolution Agreement and the student will not be issued a disciplinary penalty under FM. As part of the Informal Resolution Agreement, the student will be required to sign an Acknowledgement Statement indicating the student will comply with the <i>Student Code of Conduct</i> for the designated time or for the remainder of their attendance at the College District. Once the Acknowledgment Statement is signed, the Informal Resolution Agreement will be final, binding, and the student will not be allowed to appeal the informal resolution.
Formal Administrative Decision and Misconduct Warranting a Disciplinary Penalty	If the dean of students or designee determines the student committed misconduct that warrants a penalty or penalties under FM, the dean of students or designee will provide the student a written administrative decision with notice of the penalty or penalties and the student's options, including the right to appeal to the Disciplinary Appeals Committee (DAC).
<i>Student Chooses to Appeal the Administrative Decision</i>	If the student chooses to appeal the administrative decision of the dean of students or designee, they must submit the Disciplinary Appeal Request Form contained in the administrative decision documents on or before the tenth College District business day following the administrative decision. Once the deadline for filing an appeal has passed, the administrative decision of the dean of students or designee will be final, binding, and the student will not be allowed to appeal that decision. The student will be expected to comply with all disciplinary penalties and obligations set forth in the administrative decision.
<i>Student Chooses to Accept the Administrative Decision</i>	A student who chooses to accept the administrative decision rendered by the dean of students or designee will sign an Acceptance of the Administrative Decision Statement indicating they understand: <ol style="list-style-type: none">1. The <i>Student Code of Conduct</i> violation(s),2. The disciplinary penalty or penalties imposed, and3. That by signing the Acceptance of the Administrative Decision Statement they voluntarily waive the right to appeal. <p>The Acceptance of the Administrative Decision Statement must be signed no later than ten College District business days following</p>

DISCIPLINE AND PENALTIES
DISCIPLINE PROCEDURE

FMA
(LOCAL)

the administrative decision. Once the Acceptance of the Administrative Decision Statement is signed, the administrative decision of the dean of students or designee will be final, binding, and the student will not be allowed to appeal that decision. The student will be expected to comply with all disciplinary penalties and obligations set forth in the administrative decision.

Student Chooses to Take No Action

If the student does not sign the Acceptance of the Administrative Decision Statement or submit the Disciplinary Appeal Request Form by the stated deadline, the administrative decision of the dean of students or designee will be final, binding, and the student will not be allowed to appeal that decision. The student will be expected to comply with all disciplinary penalties and obligations set forth in the administrative decision.

Scholastic Dishonesty Violations

If the student was found responsible for a scholastic dishonesty violation, as defined in the College District's *Student Code of Conduct*, the student may also receive a scholastic penalty in the course where the scholastic dishonesty took place. The faculty member will determine the appropriate scholastic penalty, which may range from a grade of zero on the assignment to failing the course. [See FLB and FM.]

Interim Disciplinary Action

The dean of students or designee may take immediate interim disciplinary action including, but not limited to, temporary immediate suspension pending a hearing, against a student for policy violations if the continuing presence of the student poses a danger to persons or property or an ongoing threat of disrupting the educational environment.

Disciplinary Appeals Committee (DAC)

The Disciplinary Appeals Committee (DAC) will be convened at the request of a student appealing the formal administrative decision and/or disciplinary penalty or penalties imposed by the dean of students or designee. The student's request must be submitted in writing within ten College District business days of the date of the dean of students or designee's written administrative decision. Upon receipt of the student's request for appeal and under reasons designated by the DAC, the DAC may recommend that the matter return to an informal resolution by the dean of students or designee prior to the scheduling of the DAC appeal hearing.

Composition

The DAC will be composed of at least three College District employees and a minimum of one current College District student, when appropriate. To hold an appeal hearing, a quorum of three DAC members must be met. The members of the DAC and the committee chairperson will be designated according to procedures developed by the designated leadership team member. All members chosen to serve on the DAC appeal hearing panel will be eligible to vote on the issue of whether or not the student violated

College District policies and procedures, including the rules for student conduct, and whether the student should receive an appropriate disciplinary penalty or penalties.

DAC Appeal
Hearing Notice

The dean of students or designee will notify the student by letter of the date, time, and place for the DAC appeal hearing. Unless the student and the dean of students or designee otherwise agree or unless there are unforeseeable circumstances beyond the College District's control, the DAC appeal hearing will take place within a reasonable time period, not to exceed ten College District business days after the date of the student's request for the appeal hearing. The dean of students may extend the College District's ten-day timelines within this policy by sending written notice to the parties of the extension.

*Contents of
Notice*

The notice will:

1. Direct the student to appear on the date and at the time and place specified.
2. Advise the student of their rights to:
 - a. Have a private appeal hearing.
 - b. Be assisted by an adviser or legal counsel at the appeal hearing.
 - c. Call witnesses, request copies of evidence in the College District's possession, and offer evidence and agreement on their own behalf.
 - d. Make an audio recording of the proceedings, after first notifying the dean of students or designee in advance of the hearing, or, at the student's own expense, to have a stenographer present at the appeal hearing to make a stenographic transcript of the appeal hearing.
 - e. Ask questions of each witness who testifies against the student.
3. Contain the names of witnesses who will testify against the student and a description of documentary and other evidence that will be offered against the student.
4. Contain a description of the allegation(s) of misconduct in sufficient detail to enable the student to prepare their defense against the charges.
5. State the proposed disciplinary penalty or range of disciplinary penalties that may be imposed.

DISCIPLINE AND PENALTIES
DISCIPLINE PROCEDURE

FMA
(LOCAL)

Failure to Appear
for DAC Appeal
Hearing

The DAC may impose an appropriate disciplinary penalty or penalties upon a student who fails without good cause to appear for the appeal hearing. For purposes of assessing an appropriate disciplinary penalty or penalties, the DAC may proceed with the appeal hearing in the student's absence.

All DAC appeal hearings will be recorded by the College District.

DAC Appeal
Hearing Procedures

The appeal hearing will proceed as follows:

1. The chairperson or associate chairperson will read the description of the alleged misconduct.
2. The chairperson or associate chairperson will inform the student of their rights.
3. The dean of students or designee will present the College District's case.
4. The student or representative will present the student's defense.
5. The dean of students or designee will present rebuttal evidence.
6. The DAC members may ask questions of witnesses testifying on behalf of the student or the College District.
7. The dean of students or designee will summarize and argue the College District's case.
8. The student or representative will summarize and argue their case.
9. The dean of students or designee will have an opportunity for rebuttal argument.
10. The DAC members will deliberate in closed session. The DAC members will vote on the issue of whether or not the student violated College District policies and procedures, including the rules for student conduct, and whether the student should receive an appropriate disciplinary penalty or penalties.
11. If the DAC finds the student committed misconduct, the DAC members will determine whether the disciplinary penalty assessed, or proposed in the case of recommendation for expulsion, by the dean of students or designee is appropriate and, if necessary, will assess a different or additional penalty.
12. The DAC chairperson or associate chairperson will communicate the decision and any findings of facts in support of the DAC's decision to the dean of students or designee in writing

within ten College District business days of the appeal hearing. The dean of students or designee will notify the student in writing within ten College District business days of the appeal hearing of the DAC's decision and the disciplinary penalty or penalties imposed, if any. The notice will include procedures for accepting the DAC's decision or appealing to the designated leadership team member.

Evidence

Evidence will be handled in accordance with the following:

1. Legal rules of evidence do not apply unless otherwise required by applicable Title IX regulations; the DAC chairperson or associate chairperson may admit evidence or exclude evidence considered to be irrelevant, immaterial, and unduly repetitious.
2. At the appeal hearing, the College District will be required to prove by a preponderance of the evidence that the charges are true.
3. A student may not be compelled to testify.
4. The DAC will determine if a violation has occurred and assess an appropriate disciplinary penalty or penalties based solely on the evidence presented at the appeal hearing.

**After the Appeal
Hearing**

The dean of students or designee will notify the student in writing, within ten College District business days of the appeal hearing, of the DAC's decision and the disciplinary penalty or penalties imposed, if any. The notice will include procedures for accepting the DAC's decision or appealing to the designated leadership team member.

**Appeal to the
Designated
Leadership Team
Member**

A student may, within ten College District business days of receiving notice of the Disciplinary Appeal Committee's (DAC's) decision, petition in writing the designated leadership team member to review the decision. To initiate the appeal to the designated leadership team member, the student must submit the Disciplinary Appeal Request Form contained in the DAC's decision documents on or before the tenth College District business day following the DAC's decision. The student's petition will state with particularity why the decision is believed to be incorrect.

After receiving notice of the appeal, the DAC chairperson or associate chairperson will forward all evidence considered during the appeal hearing, the audio recording of the appeal hearing, and the digest of the appeal hearing, if applicable, to the designated leadership team member.

The designated leadership team member will hold a conference within ten College District business days after the appeal notice is filed, unless there are unforeseeable circumstances beyond the College District's control. At the conference, the student may provide information concerning any documents or information relied on by the DAC. The designated leadership team member may set reasonable scope and time limits for the conference. The conference will be audio recorded.

The designated leadership team member will provide the student a written response, stating the basis of the decision, within ten College District business days following the conference. In reaching a decision, the designated leadership team member may consider the evidence included in the student's petition, provided during the conference, and forwarded by the DAC chairperson or associate chairperson.

The designated leadership team member may act to affirm, modify, remand, or reverse the decision of the DAC. The designated leadership team member's decision is final and non-appealable, except when expulsion is recommended by the dean of students or designee and/or the DAC and affirmed by the designated leadership team member.

After the Appeal

The designated leadership team member or designee will notify the student in writing within ten College District business days of the appeal of the decision and the disciplinary penalty or penalties imposed, if any. The notice will include procedures for accepting the designated leadership team member's decision or appealing to the District President or designee solely in those cases where expulsion is recommended and affirmed.

**District President
Review of
Recommendation for
Expulsion**

Solely in the case where expulsion is recommended and affirmed, a student may appeal to the District President or designee. An appeal to the District President or designee will be held on the request of a student appealing the designated leadership team member's decision and affirmation of expulsion. The appeal request must be submitted in writing within ten College District business days of the designated leadership team member's decision. To initiate the appeal to the District President or designee, the student must submit the Disciplinary Appeal Request Form contained in the designated leadership team member's decision documents on or before the tenth College District business day following the designated leadership team member's decision.

The District President or designee may request a meeting with the student prior to issuing a final administrative decision.

The District President or designee will review all recommendations for expulsion, whether or not the student chooses to proceed through the disciplinary appeals process. The designated leadership team member will forward the recommendation for expulsion and evidence to the District President or designee for review and final consideration. The District President or designee may act to affirm, modify, or reverse the recommendation for expulsion.

The student will be notified in writing of the District President or designee's decision within ten College District business days. The District President or designee's decision is final and non-appealable. Unless otherwise specified in writing, expulsion will have College District-wide effect, and an expelled student may not enroll for admission to any campus without the District President or designee's approval unless the student's petition to revoke the expulsion is approved [see Petition to Revoke Expulsion].

**Petition to Revoke
Expulsion**

Once five calendar years from the date of the District President or designee's final decision have expired, the student may petition to revoke the expulsion. To initiate the expulsion revocation process, the student must complete the Expulsion Revocation Form and return it to the dean of students or designee.

If the petition to revoke the expulsion is approved by the District President or designee, the student will be required to meet with the dean of students or designee prior to returning to the College District. Once the meeting with the dean of students or designee is concluded, the student will be allowed to return to all College District campuses and will be considered to be in good disciplinary standing.

If the petition to revoke expulsion is not approved by the District President or designee, the student's expulsion will remain in effect and the student will not be allowed to return to the College District.

**Administrative
Decisions Related to
a Crime of Violence
or Non-Forcible Sex
Offense**

Upon written request, the College District will disclose to the alleged victim of a crime of violence or non-forcible sex offense, as those terms are defined under the *Clergy Act*, the report on the results of any disciplinary proceeding and/or appeal(s) conducted by the College District against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the College District will treat the alleged victim's next of kin as the alleged victim.

Collin County Community College District Board of Trustees

2021-12-3

December 7, 2021

Resource: Monica Velazquez
General Counsel

- AGENDA ITEM:** Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policy
- **CDE (Local) Accounting – Financial Ethics - ADD**
- DISCUSSION:** The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Organization, Education, and Policy Committee Chair will report out a recommendation at the December 7, 2021 regular meeting of the Board of Trustees.
- PROPOSED CHANGES:** As a part of the College’s comprehensive review of all policies and with input from the Texas Association of School Boards’ Legal and Policy Service, the local policy outlined below is being presented for your approval.
- **CDE (Local) Accounting – Financial Ethics – ADD –**
As a part of the effort to implement the college’s Ethics Hotline, consideration of a policy regarding reports of fraud, waste, abuse, and financial impropriety, with definitions of these terms is recommended.
- DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends approval of the local board policy as outlined above.
- SUGGESTED MOTION:** This item may come as a motion and second out of committee. A suggested motion would be, “Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the local board policy.”

NEW POLICY

Acts of fraud, waste, abuse or financial impropriety may compromise the College District's mission. All Board members, employees, students, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved with the College District or who conduct business with the College District will act with integrity in duties involving the College District's fiscal resources.

Please Note: See also the following policies regarding conflicts of interest, ethics, and financial oversight:

- Code of Ethics:
 - for Board members—BBF
 - for employees—DH
 - Financial conflicts of interest:
 - for public officials—BBFA
 - for all employees—DBD
 - for vendors—CFE
 - Compliance with state and federal grant and award requirements: CAA, CAAA, CAAB
 - Financial conflicts and gifts and gratuities regarding federal funds: CAA, CAAB
 - Systems for monitoring the College District's investment program: CAK
 - Budget planning and evaluation: CC
 - Compliance with accounting regulations: CDC
 - Criminal history record information for employees: DC
-

Fraud, Waste, Abuse and Financial Impropriety

The College District prohibits fraud, waste, abuse and financial impropriety, as defined below, in the actions of its Board members, employees, students, vendors, contractors, consultants, volunteers, and others seeking or maintaining an employment, business, or other relationship with the College District.

NEW POLICY

Definitions

The following general terms apply for this policy.

- a. Fraud is any false or dishonest act that constitutes fraud under applicable laws, including any intentional deception or willful misrepresentation made by a person with the knowledge that the deception could result in some unauthorized benefit to that person or another person.
- b. Waste is the loss or misuse of government-funded resources that results from deficient practices, system controls, or decisions.
- c. Abuse is the intentional, wrongful, or improper use of government-funded resources or misuse of office, position, or authority that causes the loss or misuse of government-funded resources.
- d. Financial impropriety is a type of financial fraud.

While it is impossible to define every action that could constitute fraud, waste, abuse, or financial impropriety, those acts may include, but are not limited to:

1. Forgery, falsification, or unauthorized alteration of any document or account belonging to the College District.
2. Forgery, falsification, or unauthorized alteration of a check, bank draft, promissory note, securities, or any other financial document of the College District.
3. Forgery, falsification, or unauthorized alteration of any College District student records, employee records, financial records, or insurance records.
4. Misappropriation of funds, securities, supplies, or other College District property or assets, including employee time.
5. Unlawful or fraudulent handling of money or reporting of College District financial transactions.
6. Acceptance or solicitation of any prohibited gift, favor, or service that may tend to influence the employee in the discharge of the employee's official duties.

NEW POLICY

7. Unauthorized destruction, removal, or use of College District records or property.
8. Unauthorized access to or disclosure of confidential, or proprietary information, or intellectual property of the College District.
9. Unauthorized access to or disclosure of investment activities engaged in or contemplated by the College District.
10. Failing to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or Board policy.
12. Theft or any other willful, dishonest act regarding financial information of the College District.
13. Failure to comply with lawful requirements imposed by law, the awarding government agency, or a pass-through entity for state and federal awards.

Reporting

Anyone who suspects or detects an act prohibited by this policy must report it immediately to a person with authority to investigate that act, including a supervisor, the District President or designee, the Director of Internal Audit, local law enforcement, or as allowed by this policy.

The individual filing the report should not knowingly make false or misleading accusations. The individual or those receiving the report should not alert the suspected individual(s) that an investigation under this policy is underway.

Ethics Hotline

A report of suspected acts of fraud, waste, abuse, or financial impropriety may be filed through a secure and confidential ethics hotline available at: (Information to be entered, when the hotline service provider is selected) or at the toll-free number: (Information to be entered, when the hotline service provider is selected).

State Auditor's Office

A report of suspected acts of fraud, waste, abuse, or financial impropriety may also be made to the Texas State Auditor's Office by

NEW POLICY

any of the methods described on that agency's website at:
<https://sao.fraud.texas.gov/>.

If the College District has reasonable cause to believe that money received from the state or by a contractor of the College District may have been lost, misappropriated, or misused, or that other fraudulent or unlawful conduct in violation of this policy has occurred in relation to the operation of the College District, such matters will be reported to the Texas State Auditor's Office by the Director of Internal Audit as required by Texas Government Code, Section 321.022.

Controls and Oversight

The District President or designee will maintain a system of internal controls to deter and monitor for fraud, waste, abuse or financial impropriety in the College District.

Each employee who supervises or is responsible for preparing College District records, financial reports, or financial transactions will set an example of honest and ethical behavior and will actively monitor their department or area of responsibility for fraud, waste, abuse, and/or financial impropriety.

Confidentiality

Reports of suspected fraud or financial impropriety will be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation will be advised to keep information about the investigation confidential

Non-Retaliation

The College District prohibits and does not tolerate retaliation against any individual who in good faith files a complaint of suspected fraud, waste, abuse, or financial impropriety or cooperates with an investigation of such alleged acts. Engaging in unlawful retaliation may result in disciplinary action, including dismissal.

However, an individual who intentionally files a false complaint, offers false statements, or submits false evidence is not protected by this provision against retaliation, and may be subject to appropriate disciplinary action. Complaints involving alleged violations of this non-retaliation provision can be filed by employees under policy DGBA, by students under FLD, by community members under GB, or using the Ethics Hotline.

NEW POLICY

Investigations

The District President is responsible for ensuring that allegations of fraud, waste, abuse, or financial impropriety are investigated. The District President may assign the complaint to an appropriate designee to investigate. The Director of Internal Audit must provide timely written notification to the District President or designee when a complaint is received from the Ethics Hotline or the State Auditor's Office.

The District President or designee, in coordination with legal counsel and other internal or external departments or agencies as appropriate, will promptly initiate a thorough investigation of reports of potential fraud, waste, abuse, or financial impropriety. Once an investigation is complete, a report that outlines the results of the investigation will be provided to the District President or designee.

If the report involves the Board or District President, an external third party will be retained by the Board to investigate reports of potential fraud, waste, abuse, or financial impropriety. The external third party will conduct a thorough investigation and provide a report that outlines the results of the investigation to the Board Chair or designee.

Response

If an investigation substantiates a report of fraud, waste, abuse, or financial impropriety, the District President or designee will inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration. If recommended or when circumstances warrant, the District President decides, with input from the Board and consultation from legal counsel as needed, (1) whether to report the acts to regulatory or law enforcement authorities, and/or (2) any other appropriate remedial action. In cases involving monetary loss to the College District, the College District may seek to recover lost or misappropriated funds.

If an employee is found to have committed fraud, waste, abuse, or financial impropriety, the District President or designee will take or recommend appropriate disciplinary action, which may include dismissal from employment.

If a contractor or vendor is found to have committed fraud, waste, abuse, or financial impropriety, the College District will take appropriate action, which may include cancellation of the College District's relationship with the contractor or vendor.

Federal Awards Disclosure

The College District will disclose, in a timely manner in writing to the federal awarding agency or pass-through entity, all violations of

NEW POLICY

federal criminal law involving fraud, waste, abuse, or financial impropriety violations potentially affecting a federal grant award. [See CAAB]

Reports and Analysis of Fraud

After any investigation substantiates a report of fraud, waste, abuse, or financial impropriety, the District President or designee will analyze conditions or factors that may have contributed to the fraudulent or improper activity. The District President or designee will determine if current administrative procedures are appropriate. If deemed necessary, improved procedures will be developed and implemented to prevent future misconduct. These new or remedial measures will be presented to the Board.

An information item will be included in the Board report at the end of each fiscal year with a summary of the number of reports received and investigated.

Collin County Community College District Board of Trustees

2021-12-4

December 7, 2021

Resource: Christopher Eyle
Vice President of Facilities & Construction

- AGENDA ITEM:** Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Finalize Negotiations and Execute a Contract to Replace the Emergency Generator, Automatic Transfer Switch, and Associated Electrical Infrastructure at the Plano Campus
- DISCUSSION:** At the Plano Campus, the existing emergency generator needs to be replaced and upgraded to meet safety requirements. Additionally, the automatic transfer switch and associated electrical infrastructure must be replaced and upgraded to meet current safety requirements.
- Formal solicitations were issued and evaluated to determine the contractor. Two responses were received and subsequently reviewed by the project management staff. The bid submitted by Vaughn Construction was the most responsive to the solicitation requirements and is recommended as the district's best value. The estimated cost for this project is \$2,300,000 which includes a bid amount of \$2,094,000 and \$206,000 of owner's contingency, which is budgeted and available in the district's building fund.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of Vaughn Construction's bid of \$2,094,000 and \$206,000 of owner's contingency for a total of \$2,300,000 to replace the emergency generator, automatic transfer switch, and associated electrical infrastructure at the Plano Campus.
- SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves Vaughn Construction's bid of \$2,094,000 and \$206,000 of owner's contingency for a total of \$2,300,000 to replace the emergency generator, automatic transfer switch, and associated electrical infrastructure at the Plano Campus."

Collin County Community College District Board of Trustees

2021-12-5

December 7, 2021

Resource: Christopher Eyle
Vice President of Facilities & Construction

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of an Architect for the Renovation of the Plano Campus Theater

DISCUSSION: Over the past few months, district staff have engaged in a procurement process to select an architectural firm to provide design services for the renovation of the Plano Campus theater.

In order to select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to design such a project. The qualifications were reviewed by a selection panel of Collin College staff, and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved formal interviews with the shortlisted firms. During these interviews, each firm presented its overall design vision for the project and its plan for the overall design phase of the project to the selection panel. Each firm was scored using a pre-established process developed for the interview process. Upon completion of the interviews, the firm having the highest score using the totals of the two-step process was selected as the best qualified firm.

Recommended Firm
RFQ 4480 – Pfluger Architects, Inc.

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the the recommended construction architect, Pfluger Architects, Inc., for renovation of the Plano Campus theater.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the architect firm, Pfluger Architects, Inc., for renovation of the Plano Campus theater.”

Collin County Community College District Board of Trustees

2021-12-6

December 7, 2021

Resource: Christopher Eyle
Vice President of Facilities & Construction

AGENDA ITEM: Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of a Construction Manager-At-Risk Firm for the Renovation of the Plano Campus Theater

DISCUSSION: Over the past few months, district staff have engaged in a procurement process to select a construction manager-at-risk firm for pre-construction and construction phase services for the renovation of the Plano Campus theater.

In order to select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin College staff, and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during construction, and a fee percentage based upon the budgeted cost of the project. The shortlisted firms were also invited for a formal interview with the selection panel and were scored using a pre-established process developed for the interview process. Upon completion of the interviews, the firm having the highest score using the totals of the two-step process was selected as the best qualified firm.

Recommended Firm
RFQ 4484 – McGough Construction

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the the recommended construction manager-at-risk firm, McGough Construction, for renovation of the Plano Campus theater.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the construction manager-at-risk firm, McGough Construction, for renovation of the Plano Campus theater.”

Collin County Community College District Board of Trustees

2021-12-7

December 7, 2021

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of a Resolution and Official Ballot Casting Votes for Candidates for the Collin Central Appraisal District Board of Directors

DISCUSSION: In accordance with the Texas Property Tax Code, the appraisal district's five directors are elected by the taxing units that participate in the Appraisal District. Each taxing unit may nominate one to five board candidates. The district's board of directors serves two-year terms, with the next term beginning January 1, 2022.

Nominations must be made in an open meeting, and a written resolution from the presiding office of the governing board must be delivered to the chief appraiser. The resolution must include the name and address of each candidate nominated.

To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office. Terms will begin January 1, 2022.

Collin College is entitled to cast 199 votes in the election of the Collin Central Appraisal District Board of Directors. At the conclusion of the nominating process, the Collin Central Appraisal District will send each voting taxing unit at least one vote to cast a ballot with voting instructions.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends that the Resolution and Official Ballot casting votes for the Collin Central Appraisal District Board of Directors be approved.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the resolution and ballot casting votes for the candidates for the Collin Central Appraisal District Board of Directors with the exception of Wayne Mayo."



Collin Central Appraisal District

October 25, 2021

Melissa Irby, Chief Financial Officer
Collin College
3452 Spur 399
McKinney, TX 75069

RE: Board of Directors election, two-year term, beginning January 1, 2022

Dear Ms. Irby:

Enclosed you will find the ballot listing the nominees for the Board of Director positions for the Collin Central Appraisal District. The candidates are listed alphabetically by their last name.

- It must be clear that I am not advising any entity regarding casting votes for candidate(s). That said, I have been instructed by Mr. Wayne Mayo, based on medical reasons, that he would be unable to serve in the 2022-2023 term, if elected.
- Mr. Mayo announced to the existing board several months ago that he would not seek or agree to serve in the 2022-2023 term.
 - Not knowing whether he had changed his mind about serving, when the entities were going through the nomination process, I waited until Ballot time to contact him. His wife confirmed to me this morning that extremely serious medical issues would make it impossible for him to serve, if elected again.

Each voting unit must vote in an open meeting, report its vote by written resolution, and submit the resolution to the chief appraiser before December 15, 2021. Each unit may cast all its votes for one candidate or distribute the votes among any number of the candidates listed. Since there is no provision for write-in candidates, the chief appraiser may not count votes for someone not listed on the official ballot.

Sincerely,

Bo Daffin
Chief Appraiser

Enclosure



Collin Central Appraisal District

2022 – 2023
COLLIN CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTOR'S NOMINATIONS

EARNEST BURKE	Is a current board member and has served since 1/2016. Nominated by Plano ISD. Resides in Plano, TX.
RONALD CARLISLE	Is a current board member and has served since 1/1994. Nominated by City of Frisco and Royse City ISD. Resides in Frisco, TX.
ZEWGE KAGNEW	Nominated by the City of Wylie. Resides in Wylie, TX.
RONALD L. KELLEY	Nominated by Plano ISD. Resides in Plano, TX.
BRIAN MANTZEY	Nominated by the City of Anna and the City of McKinney. Resides in McKinney, TX.
KENNETH MAUN	Nominated by the City of Lucas. Resides in Fairview, TX.
WAYNE MAYO	Is a current board member and has served since 1/1998. Nominated by the City of Lucas. Resides in Richardson, TX.
GARY RODENBAUGH	Is a current board member and has served since 1/2001. Nominated by the City of Allen, the City of Lucas and Allen ISD. Resides in Allen, TX.
ED STANDRIDGE	Nominated by the City of Parker. Resides in Parker, TX.
CARSON KINCAID UNDERWOOD	Nominated by the City of Plano. Resides in Plano, TX.

2022 – 2023
COLLIN CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTOR'S NOMINATIONS
Page 2 of 2

OFFICIAL BALLOT

ISSUED TO: **Collin College**

NUMBER OF VOTES: **199**

FOR: **BOARD OF DIRECTORS, COLLIN CENTRAL APPRAISAL DISTRICT, TWO-YEAR TERM
BEGINNING JANUARY 1, 2022.**

NOMINEES	VOTES
<i>EARNEST BURKE</i>	
<i>RONALD CARLISLE</i>	
<i>ZEWGE KAGNEW</i>	
<i>RONALD L. KELLEY</i>	
<i>BRIAN MANTZEY</i>	
<i>KENNETH MAUN</i>	
<i>WAYNE MAYO</i>	
<i>GARY RODENBAUGH</i>	
<i>ED STANDRIDGE</i>	
<i>CARSON KINCAID UNDERWOOD</i>	

October 25, 2021


Bo Daffin, Chief Appraiser

Section 6.03 (g) of the State Property Tax Code requires the above action be taken by resolution, therefore, please attach a copy of the resolution to this ballot and return to the chief appraiser, at 250 Eldorado Pkwy., McKinney, Texas 75069, before December 15, 2021.

Resolution Nominating Candidates for the
Collin Central Appraisal District Board of Directors

WHEREAS, in accordance with Texas Property Tax Code, Section 6.03, the Collin County Appraisal District's five directors are to be appointed by the taxing units that participate in the District, AND

WHEREAS, each taxing unit may nominate one to five board candidates, AND

WHEREAS, an individual nominated must be a resident of the District and must have resided in the District for at least two years immediately preceding the date they take office, NOW THEREFORE

BE IT RESOLVED, that at its meeting of December 7, 2021, Agenda Item 2021-12-7, the Board of Trustees of Collin County Community College District approved the following nominations for the Collin Central Appraisal District's Board of Directors for two-year terms beginning January 1, 2022.

Candidate's Name: Earnest R. Burke
Address: 2004 Brabant Drive, Plano, TX 75025

Candidate's Name: Ronald Carlisle
Address: 8661 Santa Rosa, Frisco, TX 75033

Candidate's Name: Zewge Kagnew
Address: 3310 Kingsbrook Drive, Wylie, TX 75098

Candidate's Name: Ronald L. Kelley
Address: 5821 Westmont Drive, Plano, TX 75093

Candidate's Name: Brian Mantzey
Address: 6813 Norman Rockwell Lane, McKinney, TX 75074

Candidate's Name: Wayne Mayo
Address: 2934 Whitemarsh, Richardson, TX 75080

Candidate's Name: Gary Rodenbaugh
Address: 102 W Main Street, Allen, TX 75013

Candidate's Name: Ed Standridge
Address: 3607 Hogge Drive, Parker, TX 75002

Candidate's Name: Carson Kincaid Underwood
Address: 5317 Seascape Lane, Plano, TX 75093

Candidate's Name: Kenneth Maun
Address: 351 Kentucky Ln, McKinney, TX 75069

Signed:

Andrew P. Hardin
Chairman, Board of Trustees

Date

Collin County Community College District Board of Trustees

2021-12-8

December 7, 2021

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for December 7, 2021

DISCUSSION: The Bid Report for December:

1 New Solicitation

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the Bid Report for December 7, 2021 as presented.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for December 7, 2021 as presented.”

I. NEW SOLICITATION

Purchase Request #1 – pg. 38		
Radio Communications/Emergency Response	\$	<u>200,000</u>
TOTAL OF NEW SOLICITATION	\$	<u>200,000</u>
GRAND TOTAL	\$	<u><u>200,000</u></u>

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the purchase of radio communications/emergency response equipment from Motorola Solutions Inc. for the District.

BACKGROUND

This contract provides for the purchase of radio communications/emergency response equipment used throughout the district and by the Police Department, Facilities, and Emergency Management.

Reference Contract Number SCON-100324 was issued to track the volume of spending for radio communications/emergency response equipment. The vendor has a contract through the H-GAC cooperative purchasing program to provide radio communications/emergency response equipment, Contract Number RA05-21, and complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The purchases made through this contract will provide faster response times for campus emergencies, events, or regional catastrophic events.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$200,000.00, which is budgeted in the Facilities and Police Departments' FY 22 operating budget.

MONITORING AND REPORTING TIMELINE

The contract term will be one (1) year, beginning September 1, 2021 through August 31, 2022.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
Dr. Sherry Schumann, Executive Vice President
972-758-3831

INFORMATION REPORTS

- Information Item – ACCT 2021 Conference Attendance Report from Dr. Raj Menon pg. 40
- Personnel Report for December 2021 pg. 42
 - Administrative Appointment pg. 43
 - Faculty Appointment pg. 47
 - Staff Appointments pg. 49
 - Promotions and Lateral Changes pg. 63
 - Resignations and Separations pg. 67
- Monthly Investment Report as of October 31, 2021 pg. 68
- AECOM Report as of October 2021 pg. 91

Information Item

ACCT 2021 Conference Attendance Report for the Board of Trustees

In October, I attended the 2021 ACCT Leadership Congress held in San Diego. The conference theme was Advancing Diversity, Equity, and Inclusion.

Also in attendance were Trustee Jim Orr and Collin SVP of Campus Operations, Dr. Abe Johnson

As a member of the ACCT Public Policy and Advocacy Committee, I attended the monthly Committee meeting, held in-person on October 12, where members were provided with updates pertaining to upcoming federal legislation being debated in Washington, DC.

One of the more interesting keynote speeches was one given by Mr. Nicholas Pinchuk, an impressive Armed Services veteran, and President and CEO of Snap-On Tools Inc., an American manufacturing company. He referred to strengthening workforce skills and upskilling the workforce as important and “seminal” issues. He said, “We need to demand of our leaders that they support community colleges and the upskilling of the American workforce.”

Dr. Abe Johnson and I co-presented a paper titled: Partnering for Student Success – where we highlighted the various kinds of partnerships that have been successfully deployed at Collin College such as with: ISDs, Corporate Partners, University Partners, Non-Profit Organizations, etc. The presentation was well received.

Finally, below is a brief listing (in no particular order) of some of the interesting and noteworthy ideas presented and shared by trustees and administrators in the sessions that I attended. (Disclaimer: These are not all my opinions, nor are they recommendations, but rather a listing of some of the ideas that were expressed by others at the conference, which I found noteworthy.)

- Ideas to prioritize “real access” to various sub-groups of students, who have special challenges which may prevent them from attending or taking full advantage of community college opportunities.
 - One of the interesting talks was from a lady who is the CEO of Generation Hope, and author of book: Pregnant Girl. (One example of such a group are young (teen / adolescent) parents.
 - It is important to collect and track student-parent data on a recurring basis – because the data can keep changing.
 - Convenience is a key factor to getting students to participate in, and provide data for, various types of surveys. Surveys should be concise or even embedded in other forms of data collections. FAFSA is typically NOT a good

- mechanism. 1 in 8 students are not doing FAFSA and also DACA students are not completing the FAFSA.
- Prioritize the creation of family-friendly policies (eg: No-kids on campus does not work!)
 - Installing Wi-Fi in the parking lot is NOT going to help a student parent sitting with 2 kids in the back seat of the car in the parking lot.
 - Consider what if we said YES – instead of NO?
- One group shared experiences of the best “trustee training” for new trustees – was the one created by Trustees for Trustees!
 - Diversity, Equity, and Inclusion (DEI) being the theme of the conference was an idea embedded in many presentations and recommendations included:
 - Consider changing policies to infuse DEI concepts in various segments / chapters of board policies
 - Look at Policies and Procedures through a DEI lens...For example: when you look at Harassment or Discrimination complaints – it could be useful to break down the data by complaint type / complainant type (e.g., Student-student cases vs. Employee-student cases).
 - But also useful to break out ALL DATA by race, age, gender, religion, etc. – so that any discriminatory patterns could be better observed.
 - A key point that kept getting repeated was DISAGGREGATION of data. This could also be useful for Probation / Dismissal / Readmission statistics, Compensation data, Student Success data.
 - One session focused on improving communication and effectiveness at Board Meetings.
 - IDEA: Have a brief, 2-question evaluation form – to be filled out by each trustee at the end of each meeting – to evaluate if the meeting upheld the values and guidelines espoused by the board. Share results with the public and have a discussion of any major issues that come up in the evaluation at the start of the following meeting.
 - IDEA: It is really helpful to have a neutral external facilitator for board self-evaluation, especially if there are sensitive issues.
 - IDEA: Conduct a board retreat – right after doing the board self-evaluation.

Resource:

Dr. Raj Menon, Board of Trustee

Information Item

Personnel Report for December 2021

The District President has approved the following Personnel Actions for December 2021:

- 3 Administrative Appointments
 - 1 Faculty Appointment
- 13 Staff Appointments
 - 3 Promotions and Lateral Changes
- 12 Resignations and Separations

Supporting documents are attached.

Resource:

Floyd Nickerson, Chief Human Resources Officer
972-599-3159
fnickerson@collin.edu

Collin County Community College District Board of Trustees

Personnel Report: Administrative Appointments for December 7, 2021

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Laura Isdell	Dean of Admissions	01/10/22	Student and Enrollment Services	New position	\$105,000
Mary McClure	Associate Vice President, Strategic Initiatives and Partnerships	12/13/21	Public Relations	New position	\$120,000
Allison Venuto	N: Chief of Staff Immersion O: Director of Collegiate Academies	01/01/22	N: Chief of Staff O: Academic Affairs	Academic Immersion	N: \$140,095 O: \$99,558

BACK-UP INFORMATION

NAME: Laura Isdell
ADDRESS: The Woodlands, TX
POSITION: Dean of Admissions
DEPARTMENT: Student and Enrollment Services, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Lone Star College	04/17 – 11/21	Executive Director of Admissions and Prospective Students
Lone Star College	09/15 – 03/17	Director, Admissions and Prospective Students
Lone Star College	09/13 – 09/15	Manager, Communications and Prospective Students
University of Kansas	10/12 – 07/13	Assistant to the Director, Student Housing
University of Kansas	05/06 – 09/12	Assistant Director, Student Housing

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Kansas	2016	Ed.D., Education
The University of Tennessee, Knoxville	2003	M.S., College Student Personnel
Southwest Missouri State University	2000	B.S., Psychology

BACK-UP INFORMATION

NAME: Mary McClure
ADDRESS: Parker, TX
POSITION: Associate Vice President, Strategic Initiatives and Partnerships
DEPARTMENT: Public Relations, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Opendoor Recruiting	08/21 – 12/21	Manager of Executive Search
Texas House of Representatives	12/12 – 12/20	Chief of Staff, District and Communications Director
Sam Johnson for Congress	07/06 – 11/12	Campaign Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Baylor University	2004	B.B.A., Accounting

BACK-UP INFORMATION

NAME: Allison Venuto
ADDRESS: Dallas, TX
POSITION: Chief of Staff Immersion
DEPARTMENT: Chief of Staff, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/20 – 11/21	Director of Collegiate Academies
Collin College	01/19 – 08/20	Associate Dean, Academic Affairs/Workforce
Collin College	07/18 – 01/19	Interim Associate Dean, Academic Affairs/Workforce
Collin College	08/16 – 06/18	Professor, Education
Plano ISD	08/05 – 06/16	AVID College Preparation Coordinator

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern Methodist University	2008	M.A., Dispute Resolution
University of North Texas	2001	M.A., Interdisciplinary Studies
Baylor University	2000	B.S., Secondary Education

Collin County Community College District Board of Trustees

Personnel Report: Faculty Appointment for December 2021

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Matthew Russell	Professor, Computer-Aided Drafting and Design	10/01/21	Academic Affairs	Replacement Jennifer Bergman	\$88,863

BACK-UP INFORMATION

NAME: Matthew Russell
ADDRESS: Fate, TX
POSITION: Professor, Computer-Aided Drafting and Design
DEPARTMENT: Academic Affairs, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/20 – 09/21	Professor, Interior and Communications Design
Lakeview Centennial High School	01/04 – 04/20	Instructor, Computer-Aided Drafting and Design

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Lamar University	2013	M.Ed., Educational Leadership
University of North Texas	2006	M.A., Applied Technology Training and Development
Texas A&M University	2004	B.S., Kinesiology and Biomechanics
Eastfield College	2011	A.S., Computer-Aided Drafting and Design

Collin County Community College District Board of Trustees

Personnel Report: Staff Appointments for December 2021

NAME	TITLE	DATE	DEPARTMENT	REASON	SALARY
Terrie Archer	Project Manager, Technology	11/29/21	Technology Services	Replacement David Stephens	\$90,000
Justin Atherton	Collin Police Officer	10/22/21	Police	Replacement William Rogers	\$55,969
Richard Blazeovich	Manager, Campus Career Center (Grant- funded)	10/25/21	Career Services	Replacement Elaine Stewart	\$54,456
Katharine Brumbelow	District College and Career Counselor	10/25/21	Admissions and Advising	New position	\$54,219
Donald Burns	Collin Police Officer	10/25/21	Police	Replacement Zachary Reagan	\$54,995
Suzette Clement	Student Engagement Specialist	10/18/21	Student Engagement	Replacement Jovanna Dollins	\$41,823
Nicholas Eaton	Collin Police Officer	10/25/21	Police	Replacement Billy Mitchell	\$55,969
Megan Namayi	Manager, Campus Career Center	10/25/21	Career Services	New position	\$50,194
Andy Nguyen	Technology Specialist	11/01/21	Campus Technology Services	New position	\$44,831
Kevin Robinson	Mail and Receiving Clerk	10/11/21	Physical Plant Support Services	Replacement Marco Ortiz- Gallegos	\$33,128
Sandy Suvannachakkham	Academic Advisor	11/08/21	Admissions and Advising	Replacement Shayla Andrews	\$56,555
Yussef Willoughby	Collin Police Officer	10/25/21	Police	Replacement Jerry Harmon	\$54,022
James Wofford	Lab Technician, Automotive Technology	11/29/21	Automotive Technology	Replacement Raven Hartkopf	\$34,309

BACK-UP INFORMATION

NAME: Terrie Archer
ADDRESS: McKinney, TX
POSITION: Project Manager, Technology
DEPARTMENT: Technology Services, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Brink's Inc.	10/19 – 06/20	Program and Project Manager
Conifer Health Solutions, LLC	12/16 – 03/19	Project Manager
Verizon	01/90 – 02/15	Project Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Dallas	1999	M.B.A., Marketing Management
Indiana Wesleyan University	1991	B.S., Business Administration

BACK-UP INFORMATION

NAME: Justin Atherton
ADDRESS: Savannah, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Shenandoah Police Department	06/18 – 10/21	Police Sergeant
Conroe Police Department	06/11 – 01/18	Police Sergeant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Commission on Law Enforcement	2021	Advanced Peace Officer
Texas Commission on Law Enforcement	2012	Basic Peace Officer

BACK-UP INFORMATION

NAME: Richard Blazeovich
ADDRESS: Frisco, TX
POSITION: Manager, Campus Career Center (Grant-funded)
DEPARTMENT: Career Services, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Your Publishing Guide	01/20 – 10/21	Director, Online Education
Southern Methodist University	10/17 – 10/21	Continuing Education Instructor and Career Consultant, Part-time
PepsiCo	06/00 – 12/20	Senior Director, Marketing

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Michigan	2000	M.B.A., Marketing and Business Strategy
Montana State University	1990	B.B.A., Accounting and General Management

BACK-UP INFORMATION

NAME: Katharine Brumbelow
ADDRESS: Celina, TX
POSITION: District College and Career Counselor
DEPARTMENT: Admissions and Advising, Celina Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Renegades Soccer Club	09/20 – 09/21	Club Administrator
Drexel University	09/10 – 06/19	Director, Undergraduate Affairs

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Drexel University	2009	M.S., Communications
The Pennsylvania State University	2003	B.A., Journalism

BACK-UP INFORMATION

NAME: Donald Burns
ADDRESS: Rowlett, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Capital One	03/21 – 10/21	Armed Security Officer
Fate Department of Public Safety	11/14 – 08/21	Reserve Police Detective, Part-time
Rockwall Police Department	09/05 – 09/14	Patrol Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Commission on Law Enforcement	2020	Master Peace Officer
Texas Commission on Law Enforcement	2005	Basic Peace Officer

BACK-UP INFORMATION

NAME: Suzette Clement
ADDRESS: McKinney, TX
POSITION: Student Engagement Specialist
DEPARTMENT: Student Engagement, Frisco Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/18 – 10/21	Admissions Assistant
Austin Community College	11/11 – 09/17	Student Services Assistant and Accounting Clerk

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Paris Junior College	1994	A.S., Education

BACK-UP INFORMATION

NAME: Nicholas Eaton
ADDRESS: Rockwall, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Texas Office of the Inspector General	05/19 – 10/21	Corporal
Glen Oaks Hospital	01/19 – 04/19	Driver, Part-time
CACI Investigation Services	11/18 – 12/18	Special Investigator
Glen Oaks Hospital	08/18 – 11/18	Mental Health Technician
Texas Parks and Wildlife	11/16 – 03/18	Park Ranger
Texas Alcoholic Beverage Commission	06/16 – 09/16	Agent
Texas Parks and Wildlife	06/07 – 06/13	Park Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1996	B.S., Criminal Justice
Texas Commission on Law Enforcement	2008	Master Peace Officer
Texas Commission on Law Enforcement	1993	Basic Peace Officer

BACK-UP INFORMATION

NAME: Megan Namayi
ADDRESS: Anna, TX
POSITION: Manager, Campus Career Center
DEPARTMENT: Career Services, Celina Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
University of North Texas	08/19 – 09/21	Career Development Specialist
University of Arkansas	11/15 – 05/19	Administrative Specialist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Arkansas	2019	M.Ed., Higher Education
Southwest Baptist University	2011	B.S., English

BACK-UP INFORMATION

NAME: Andy Nguyen
ADDRESS: McKinney, TX
POSITION: Technology Specialist
DEPARTMENT: Campus Technology Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	12/20 – 09/21	Technology Specialist, Part-time
EZLynx	11/20 – 09/21	Customer Care Specialist
Nailganic Salon	06/18 – 10/20	Assistant Manager, Information Technology and Customer Service Representative

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Arizona	2019	B.S., Information Science

BACK-UP INFORMATION

NAME: Kevin Robinson
ADDRESS: Mesquite, TX
POSITION: Mail and Receiving Clerk
DEPARTMENT: Physical Plant Support Services, Wylie Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Dallas College	04/93 – 08/21	Facilities Support Services

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Northeast Louisiana University	1988	B.A., Social Work

BACK-UP INFORMATION

NAME: Sandy Suvannachakkham
ADDRESS: McKinney, TX
POSITION: Academic Advisor
DEPARTMENT: Admissions and Advising, McKinney Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	08/08 – 11/21	Advisor, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
The University of Texas at Arlington	2006	M.S.W., Community and Administrative Practices
The University of Texas at Arlington	2002	B.S.W., Social Work

BACK-UP INFORMATION

NAME: Yusef Willoughby
ADDRESS: Aubrey, TX
POSITION: Collin Police Officer
DEPARTMENT: Police, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
MSI Mortgage Specialist	08/20 – 10/21	Property Preservation Specialist
Altisource	04/19 – 08/20	Property Preservation Specialist
TBL Properties and TBL Transport	09/17 – 04/19	General Manager
Bedford Police Department	03/13 – 04/17	Patrol Officer
Tarrant County Community College	12/09 – 03/13	Patrol Officer

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas Commission on Law Enforcement	2010	Basic Peace Officer

BACK-UP INFORMATION

NAME: James Wofford
ADDRESS: Dallas, TX
POSITION: Lab Technician, Automotive Technology
DEPARTMENT: Automotive Technology, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Clay Cooley Motors	01/20 – 09/21	Automotive Technician
Fenton Motors	11/15 – 12/19	Automotive Technician
Southwest Kia	09/15 – 10/15	Automotive Detailer
Green Dragon Mobile Wash and Wax	06/15 – 08/15	Automotive Detailer

Collin County Community College District Board of Trustees

Personnel Report: Promotions and Lateral Changes for December 2021

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Monica Jones	N: Manager, Apprenticeship and Employer Engagement O: Program Career Coach, Workforce	12/01/21	N: Grants and Contracts O: Grants and Contracts	New position	N: \$65,892 O: \$59,649
Jin-Ja Rho	N: Circulation Supervisor O: Reference Associate	11/01/21	N: Library O: Library	New position	N: \$43,887 O: \$41,478
Vernita Williams	N: Supervisor, Human Resources Records O: Lead Human Resources Records Specialist	11/01/21	N: Human Resources O: Human Resources	Replacement Cherie Hill	N: \$61,000 O: \$52,054

BACK-UP INFORMATION

NAME: Monica Jones
ADDRESS: Plano, TX
POSITION: Manager, Apprenticeship and Employer Engagement
DEPARTMENT: Grants and Contracts, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	11/20 – 11/21	Program Career Coach, Workforce
Collin College	06/19 – 10/20	Guided Pathways Architect
Alabama A&M University	02/18 – 10/18	Associate Athletic Director for Business and Senior Woman Administrator
University of Arkansas, Pulaski Technical College	12/15 – 03/18	STEM Success Coach
University of Arkansas, Pulaski Technical College	02/15 – 11/15	Academic Advisor
University of Arkansas, Fayetteville	10/13 – 01/15	Associate Director, Admissions
Missouri State University	08/12 – 09/13	Assistant Director of Athletics for Academic and Student Services

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Arkansas, Fayetteville	1999	M.S., Counseling
University of Arkansas, Fayetteville	1995	B.S., Psychology

BACK-UP INFORMATION

NAME: Jin-Ja Rho
ADDRESS: McKinney, TX
POSITION: Circulation Supervisor
DEPARTMENT: Library, Technical Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	07/20 – 10/21	Reference Associate
Collin College	09/19 – 06/20	Reference Associate, Part-time
Collin College	02/18 – 09/19	Reference Librarian, Part-time
Collin College	01/16 – 02/18	Reference Associate, Part-time
Dallas Baptist University	05/05 – 05/14	Government Documents Supervisor, Part-time

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of North Texas	1995	M.S., Library and Information Science
Chonbuk National University	1987	B.A., Library Science

BACK-UP INFORMATION

NAME: Vernita Williams
ADDRESS: McKinney, TX
POSITION: Supervisor, Human Resources Records
DEPARTMENT: Human Resources, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/21 – 10/21	Lead Human Resources Records Specialist
Collin College	04/19 – 01/21	Human Resources Records Specialist
Elevate Your Game, Inc.	12/10 – 10/21	Office Manager, Part-time
North Central Surgical Center	04/11 – 09/16	Coordinator, Quality Improvement

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Dallas Baptist University	2020	B.A., Psychology

Collin County Community College District Board of Trustees

Personnel Report: Resignations and Separations for December 2021

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Maoj Awad	11/04/21	<1	Lab Instructor, Chemistry	Academic Affairs	Resignation
Liza Campbell	10/22/21	<1	Information Center Assistant	Executive Dean	Resignation
Mark Garcia	10/22/21	13	Dean, Strategic Initiatives	Strategic Initiatives	Resignation
Patrick Getty	11/15/21	4	Professor, Geology	Academic Affairs	Deceased
Cherie Hill	10/31/21	30	Supervisor, Human Resources Records	Human Resources	Retirement
Timberly Lewis	11/12/21	5	College and Career Counselor	Dual Credit	Resignation
Nikhil Patel	10/18/21	3	Supervisor Circulation	Library	Resignation
Jaclyna Perez	10/22/21	<1	Instructional Technologist	Academic Affairs	Resignation
Cynthia Smith	10/31/21	24	Manager, Purchasing Information Systems and Reporting	Financial Services	Retirement
Alyssa Soliz	11/12/21	1	Administrative Assistant	Academic Affairs Dean	Resignation
Ashley Turner	10/28/21	<1	Coordinator, Marketing and Communications	Public Relations	Resignation
Elizabeth Williams	11/03/21	<1	Director, Construction Projects	Facilities and Construction	Resignation



Monthly Investment Report

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PREPARED FOR COLLIN COUNTY COLLEGE

OCTOBER 31, 2021



**PATTERSON
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

WITH YOU. FOR YOU.

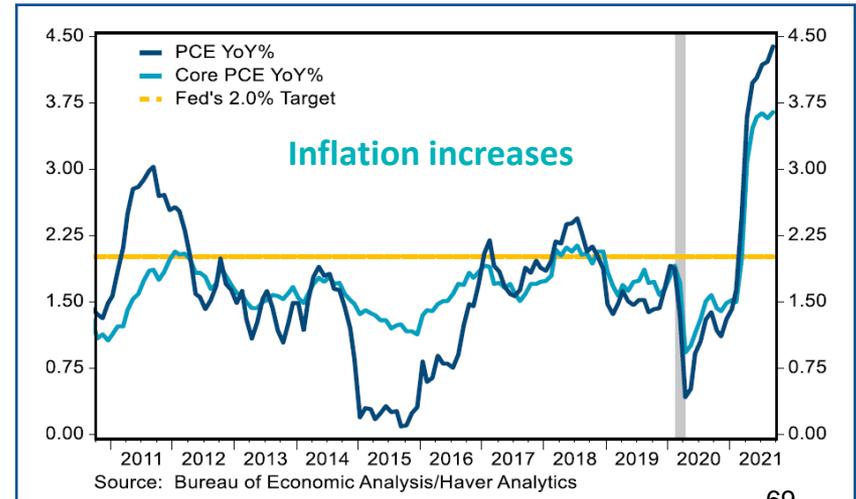
Inflation and the Consumer

Consumers are feeling the pinch as prices rise and the availability of goods and services dwindle. The US consumer is resilient however and is already primed for the holidays.

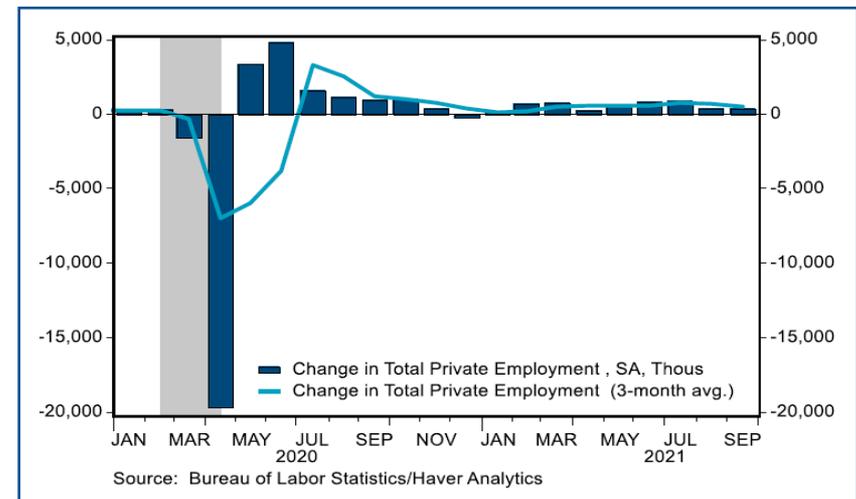
The latest read on manufacturing and shipping indicates a moderate rise in deliveries but with wait times increasing amid solid demand, price pressures are likely to mount, perpetuating the current inflation. It certainly undermines the Fed's thesis of transitory or temporary price pressure.

Personal income was down in September: the weakest in 4 months. A drop in the rate can be seen as encouraging. That decline is from a drop in labor participants. In some part it reflects generous benefits from the government that for months have been replacing, or in some cases, exceeding one's earnings potential in the private sector. That coupled with a moratorium on evictions and the enhanced child tax credit allowed many to accumulate a wealth cushion. That may led many not to return to work quickly and enhanced spending patterns.

Wage pressures are mounting, and the workweek has extended as businesses cannot find new employees. The difficulty of finding workers ripples through business and definitively impacts growth and inflation possibilities.



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One-Way Train to Tightening

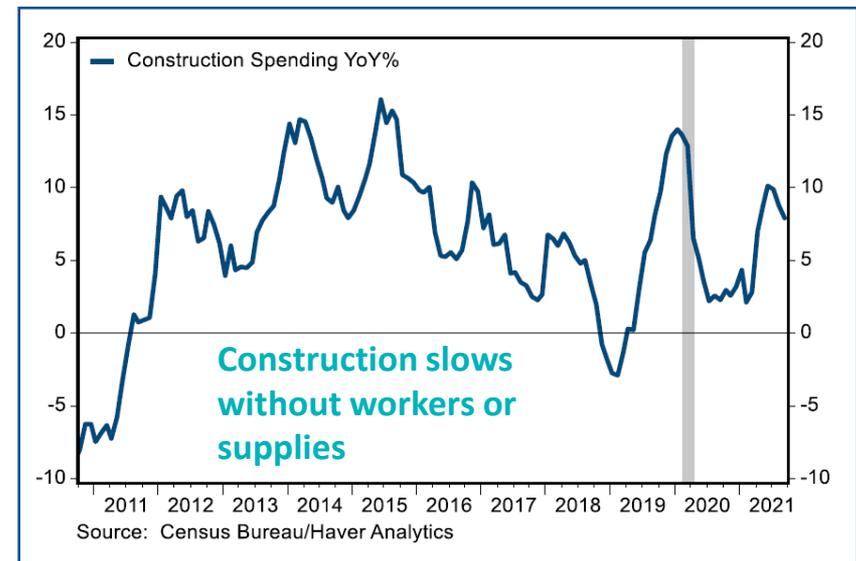
We are headed to less accommodation from the Fed and considering the inflation picture, that may not be a bad thing.

The Administration's spending bill has stalled as opponents question the hefty expenditures, rising taxes and mounting debt. The markets seem less focused on the bills themselves and more on the resulting deficits and long-term policy uncertainty. We still have a debt ceiling fight coming in early 2022.

The FOMC has given guidance on the taper schedule. The Fed will be moving forward with a gradual reversal of accommodation at a pace of \$15 billion per month.

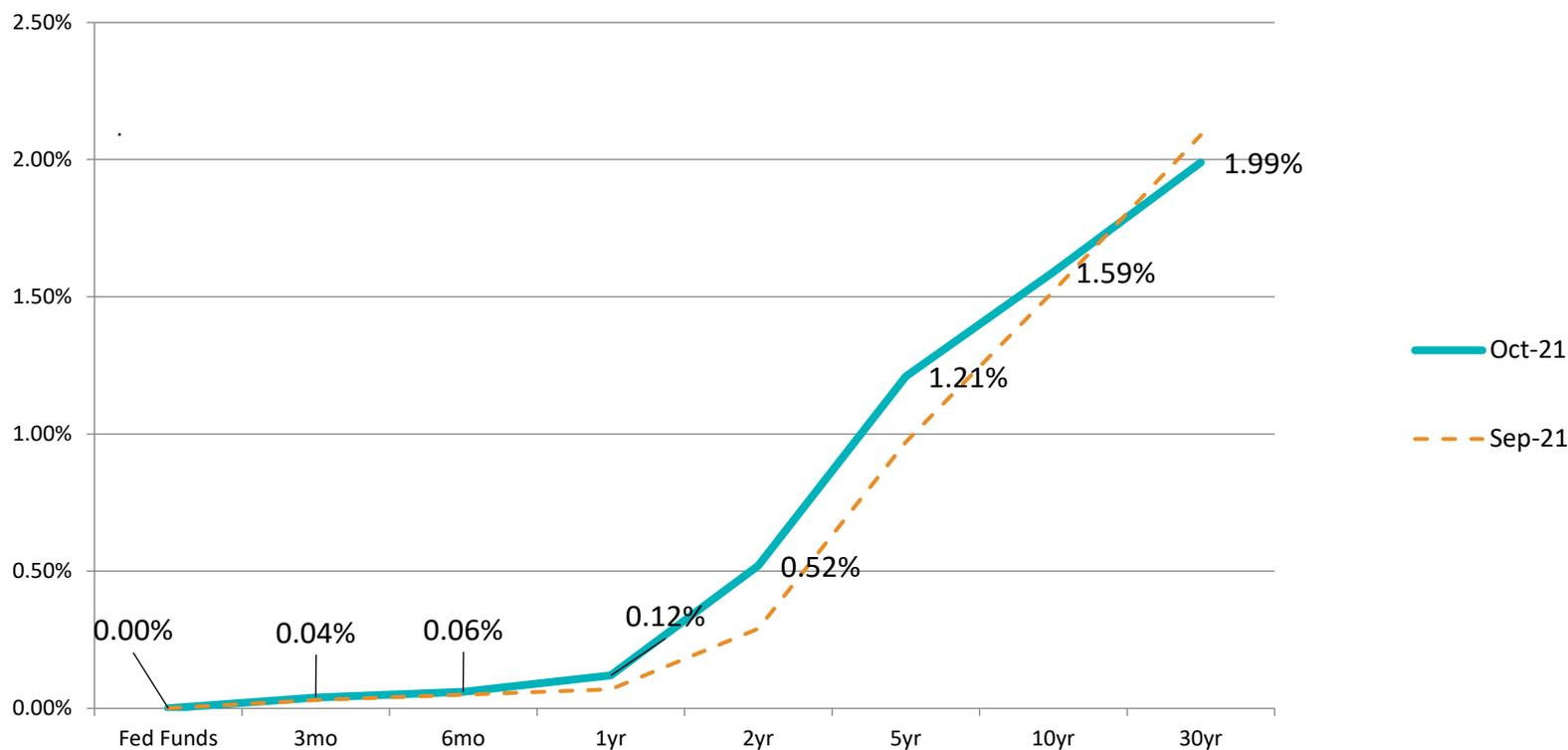
The GDP and the Fed's own Beige Book shows modest to moderate growth though the pace is slower due to supply chain disruptions, labor shortages and Covid. It is not the substantial further progress the Fed wanted.

It is the inflation that has introduced more concern. Hyper-inflation or stagflation (inflation with a stagnant economy) could become a major concern without some tightening.



Movement in the Curve

- Bond yields are on the move as investors continuously reassess expectations on the Fed's next moves. A taper will raise rates.
- Investors are reacting to the not so transitory inflation and somewhat declining growth expectations.
- The Fed has stated that they will taper beginning in early 2022.
- The taper will have to be a fact before the market totally believes it, and then the speculation will be on rate hikes: probably not until mid-2022 unless inflation soars.
- The consumer's appetite will be key during the holiday buying season.
- The steepening in the yield curve presents buying opportunities for securities in 3-5 year maturities.



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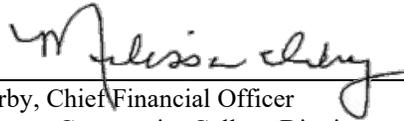
End of Month Rates - Full Yield Curve - Fed Funds to 30yr

Collin County Community College District
 Monthly Investment Report
 October 1, 2021 – October 31, 2021

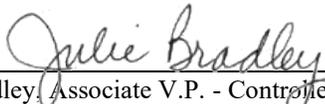
Portfolio Summary Management Report

<u>Portfolio as of 09/30/21:</u>		<u>Portfolio as of 10/31/21:</u>	
Beginning Book Value	\$ 458,979,281	Ending Book Value	\$ 440,013,605
Beginning Market Value	\$ 459,073,054	Ending Market Value	\$ 439,914,543
		Unrealized Gain/Loss	\$ (99,062)
WAM at Beginning Period Date ¹	94 days	WAM at Ending Period Date ¹	103 days
<i>(Decrease in market value is due to seasonal cash outflows)</i>		Change in Market Value ²	\$ (19,158,511)
Average Yield to Maturity for period		0.106%	
Average Yield 3 Month Treasury Bill for period		0.050%	

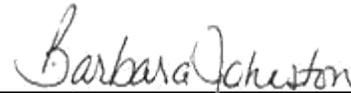
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 Melissa Irby, Chief Financial Officer
 Collin County Community College District



 Julie Bradley, Associate V.P. - Controller
 Collin County Community College District



 Barbara Johnston, Associate V.P.
 Collin County Community College District

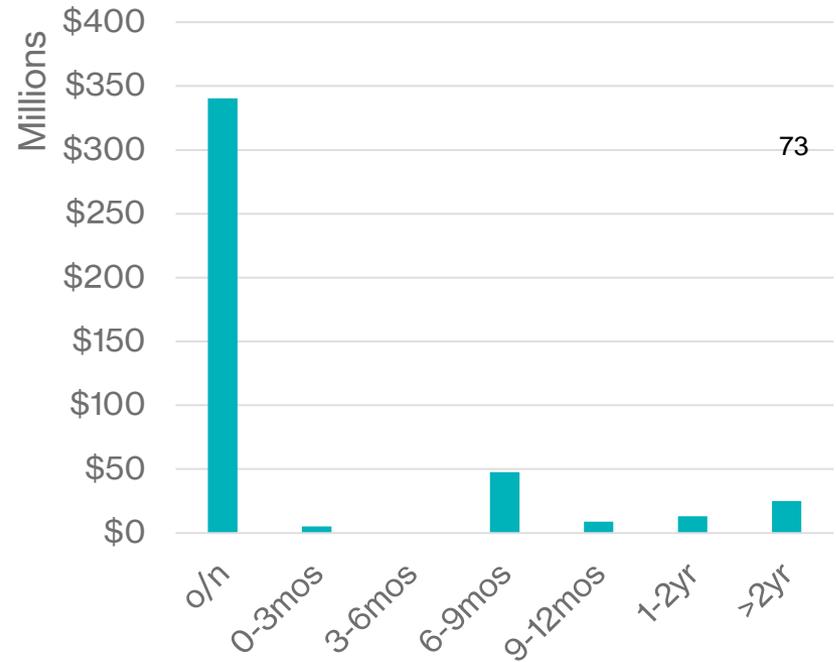
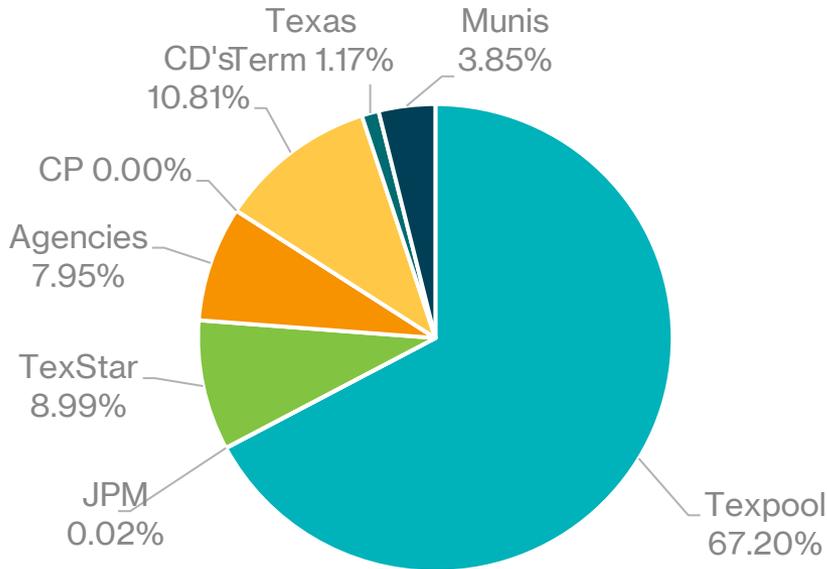
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDC.

Portfolio Overview

As of October 31, 2021

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity has been reduced to little or no value but with a flat short curve it may be the only sector available out to twelve months without the use of CP. Our expectation is of continuing dismally low rates, but we look for value in your authorized sectors to capture the yield available as markets change.
- The non-cash portion of your portfolio is yielding 0.36%.





**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
October 31, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	35,000,000.00	34,798,322.35	35,000,000.00	7.95	1,093	893	0.403
Municipal Bonds	16,865,000.00	17,052,672.95	16,950,057.51	3.85	706	247	0.953
TexStar	39,578,738.66	39,578,738.66	39,578,738.66	8.99	1	1	0.010
Texpool	295,697,510.51	295,697,510.51	295,697,510.51	67.20	1	1	0.035
JPMorgan Chase	70,597.61	70,597.61	70,597.61	0.02	1	1	0.000
CD's - Interest Monthly/Quarterly	47,587,112.84	47,587,112.84	47,587,112.84	10.81	365	200	0.110
Texas Term	5,129,587.92	5,129,587.92	5,129,587.92	1.17	1	1	0.020
	439,928,547.54	439,914,542.84	440,013,605.05	100.00%	154	103	0.106

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Total Earnings	October 31	Month Ending	Fiscal Year To Date
Current Year		39,819.97	76,600.29

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**Collin Co Comm College Dist.
Summary by Type
October 31, 2021
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Building						
Federal Agency Coupon Securities	3	20,000,000.00	20,000,000.00	4.55	0.425	958
Municipal Bonds	2	8,000,000.00	8,007,141.23	1.82	0.371	145
Texpool	1	62,592,288.68	62,592,288.68	14.23	0.035	1
TexStar	1	28,260,501.50	28,260,501.50	6.42	0.010	1
Subtotal	7	118,852,790.18	118,859,931.41	27.02	0.118	172
Fund: 2018 Bond Series						
Texpool	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: 2020 Bond Series						
Texpool	1	82,091,269.16	82,091,269.16	18.66	0.035	1
Subtotal	1	82,091,269.16	82,091,269.16	18.66	0.035	1
Fund: Debt Service						
Texas Term	1	20.50	20.50	0.00	0.000	1
Texpool	1	10,189,483.45	10,189,483.45	2.32	0.035	1
Subtotal	2	10,189,503.95	10,189,503.95	2.32	0.035	1
Fund: Operating						
Municipal Bonds	2	8,865,000.00	8,942,916.28	2.03	1.474	339
CD's - Interest Monthly/Quarterly	1	47,587,112.84	47,587,112.84	10.81	0.110	200
Federal Agency Coupon Securities	3	15,000,000.00	15,000,000.00	3.41	0.375	806
JPMorgan Chase	1	70,597.61	70,597.61	0.02	0.000	1
Texas Term	1	5,129,567.42	5,129,567.42	1.17	0.020	1
Texpool	1	50,900,731.41	50,900,731.41	11.57	0.035	1
TexStar	1	11,318,237.16	11,318,237.16	2.57	0.010	1
Subtotal	10	138,871,246.44	138,949,162.72	31.58	0.188	178

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Collin Co Comm College Dist.
 Summary by Type
 October 31, 2021
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Stabilization						
Texpool	1	89,923,737.81	89,923,737.81	20.44	0.035	1
Subtotal	1	89,923,737.81	89,923,737.81	20.44	0.035	1
Total and Average	22	439,928,547.54	440,013,605.05	100.00	0.106	103

**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
October 31, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130ALJ70	10172	FHLB Call Note	03/12/2021	5,000,000.00	5,000,000.00	4,989,505.20	0.400	0.394	0.400	03/12/2024	862
3130AMT85	10175	FHLB Call Note	06/28/2021	10,000,000.00	10,000,000.00	9,948,455.50	0.400	0.394	0.400	06/28/2024	970
3130ANNS5	10176	FHLB Call Note	08/30/2021	5,000,000.00	5,000,000.00	4,975,162.65	0.500	0.493	0.500	08/28/2024	1,031
Subtotal and Average				20,000,000.00	20,000,000.00	19,913,123.35		0.419	0.425		958
Municipal Bonds											
419792ZH2	10170	State of Hawaii	10/29/2020	3,000,000.00	3,000,000.00	3,004,800.00	0.429	0.422	0.428	10/01/2022	334
476576QP1	10171	Jersey City NJ	12/03/2020	5,007,141.23	5,000,000.00	5,008,100.00	2.000	0.331	0.335	12/02/2021	31
Subtotal and Average				8,007,141.23	8,000,000.00	8,012,900.00		0.366	0.371		77 144
TexStar											
2450	10007	TexStar	02/01/2016	28,260,501.50	28,260,501.50	28,260,501.50	0.010	0.009	0.010		1
Subtotal and Average				28,260,501.50	28,260,501.50	28,260,501.50		0.010	0.010		1
Texpool											
700001	10009	Texpool	02/01/2016	62,592,288.68	62,592,288.68	62,592,288.68	0.035	0.034	0.035		1
Subtotal and Average				62,592,288.68	62,592,288.68	62,592,288.68		0.035	0.035		1
Total Investments and Average				118,859,931.41	118,852,790.18	118,778,813.53		0.116	0.118		171

**Fund BOND18 - 2018 Bond Series
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

**Fund BOND20 - 2020 Bond Series
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700006A	10164	Texpool	04/29/2020	82,091,269.16	82,091,269.16	82,091,269.16	0.035	0.034	0.035	1
Subtotal and Average				82,091,269.16	82,091,269.16	82,091,269.16	0.035	0.035		1
Total Investments and Average				82,091,269.16	82,091,269.16	82,091,269.16	0.035	0.035		1

**Fund DS - Debt Service
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700004	10010	Texpool	02/01/2016	10,189,483.45	10,189,483.45	10,189,483.45	0.035	0.034	0.035	1
Subtotal and Average				10,189,483.45	10,189,483.45	10,189,483.45		0.035	0.035	1
Texas Term										
1291-01	10141	TexasDAILY	02/04/2019	20.50	20.50	20.50				1
Subtotal and Average				20.50	20.50	20.50		0.000	0.000	1
Total Investments and Average				10,189,503.95	10,189,503.95	10,189,503.95		0.035	0.035	1

**Fund OPER - Operating
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
31422XMV1	10177	FRMAC Call Note	10/04/2021	5,000,000.00	5,000,000.00	4,901,416.05	0.500	0.493	0.500	10/04/2024	1,068
3133EL5J9	10167	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,994,098.45	0.300	0.305	0.310	09/01/2023	669
3133EL6U3	10169	FFCB Call Note	09/16/2020	5,000,000.00	5,000,000.00	4,989,684.50	0.280	0.309	0.313	09/14/2023	682
Subtotal and Average				15,000,000.00	15,000,000.00	14,885,199.00		0.369	0.375		806
Municipal Bonds											
20772J3G5	10162	State of Connecticut	04/20/2020	5,890,333.99	5,865,000.00	5,946,112.95	2.020	1.440	1.460	08/15/2022	287
20772KAE9	10163	State of Connecticut	04/20/2020	3,052,582.29	3,000,000.00	3,093,660.00	2.990	1.479	1.500	01/15/2023	440
Subtotal and Average				8,942,916.28	8,865,000.00	9,039,772.95		1.454	1.474		339
TexStar											
5450	10008	TexStar	02/01/2016	11,318,237.16	11,318,237.16	11,318,237.16	0.010	0.009	0.010		81
Subtotal and Average				11,318,237.16	11,318,237.16	11,318,237.16		0.010	0.010		1
Texpool											
700003	10011	Texpool	02/01/2016	50,900,731.41	50,900,731.41	50,900,731.41	0.035	0.034	0.035		1
Subtotal and Average				50,900,731.41	50,900,731.41	50,900,731.41		0.035	0.035		1
JPMorgan Chase											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	70,597.61	70,597.61	70,597.61					1
Subtotal and Average				70,597.61	70,597.61	70,597.61		0.000	0.000		1
CD's - Interest Monthly/Quarterly											
172128542B	10174	East West Bank	05/20/2021	47,587,112.84	47,587,112.84	47,587,112.84	0.110	0.108	0.110	05/20/2022	200
Subtotal and Average				47,587,112.84	47,587,112.84	47,587,112.84		0.108	0.110		200
Texas Term											
1291-00	10142	TexasDAILY	02/06/2019	5,129,567.42	5,129,567.42	5,129,567.42	0.020	0.019	0.020		1
Subtotal and Average				5,129,567.42	5,129,567.42	5,129,567.42		0.020	0.020		1
Total Investments and Average				138,949,162.72	138,871,246.44	138,931,218.39		0.185	0.188		177

**Fund STABL - Stabilization
Investments by Fund
October 31, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
700005	10050	Texpool	01/24/2018	89,923,737.81	89,923,737.81	89,923,737.81	0.035	0.034	0.035	1
Subtotal and Average				89,923,737.81	89,923,737.81	89,923,737.81	0.035	0.035		1
Total Investments and Average				89,923,737.81	89,923,737.81	89,923,737.81	0.035	0.035		1

**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period October 1, 2021 - October 31, 2021
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Building											
10/01/2021	10170	BLDG	Interest	419792ZH2	3,000,000.00	HAWAII 3.0M 0.43% Mat.	10/01/2022	0.00	11,869.00	0.00	11,869.00
10/20/2021	10173	BLDG	Maturity	06742XEF0	10,000,000.00	BARCBK 10.0M 0.00% Mat.	10/20/2021	0.00	0.00	10,000,000.00	10,000,000.00
Subtotal								0.00	11,869.00	10,000,000.00	10,011,869.00
Operating											
10/04/2021	10177	OPER	Purchase	31422XMV1	5,000,000.00	FAMCAC 5.0M 0.50% Mat.	10/04/2024	-5,000,000.00	0.00	0.00	-5,000,000.00
10/31/2021	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	0.00	4,445.59	0.00	4,445.59
10/31/2021	10174	OPER	Interest	172128542B	47,563,455.57	EWB 47.6M 0.11% Mat. 05/20/2022	05/20/2022	-4,445.59	0.00	0.00	-4,445.59
Subtotal								-5,004,445.59	4,445.59	0.00	-5,000,000.00
Total								-5,004,445.59	16,314.59	10,000,000.00	5,011,869.00



Collin Co Comm College Dist.
Purchases Report
Sorted by Fund - Fund
October 1, 2021 - October 31, 2021

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Operating													
31422XMV1	10177	OPER	FAC	FAMCAC	5,000,000.00	10/04/2021	04/04 - 10/04	5,000,000.00		0.500	10/04/2024	0.500	5,000,000.00
				Subtotal	5,000,000.00			5,000,000.00	0.00				5,000,000.00
				Total Purchases	5,000,000.00			5,000,000.00	0.00				5,000,000.00



**Collin Co Comm College Dist.
Maturity Report
Sorted by Maturity Date
Receipts during October 1, 2021 - October 31, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
06742XEF0	10173	BLDG	ACP	BARCBK	10,000,000.00	10/20/2021	04/23/2021		10,000,000.00	0.00	10,000,000.00	0.00
Total Maturities					10,000,000.00				10,000,000.00	0.00	10,000,000.00	0.00

Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
October 1, 2021 - October 31, 2021
Yield on Average Book Value

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Building												
2450	10007	BLDG	RRP	28,260,501.50	28,260,261.51	28,260,284.73		0.010	0.010	239.99	0.00	239.99
700001	10009	BLDG	RR2	62,592,288.68	52,578,719.26	56,454,446.01		0.035	0.035	1,700.42	0.00	1,700.42
3130ALJ70	10172	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	03/12/2024	0.400	0.392	1,666.66	0.00	1,666.66
3130ANNS5	10176	BLDG	FAC	5,000,000.00	5,000,000.00	5,000,000.00	08/28/2024	0.500	0.491	2,083.33	0.00	2,083.33
3130AMT85	10175	BLDG	FAC	10,000,000.00	10,000,000.00	10,000,000.00	06/28/2024	0.400	0.392	3,333.34	0.00	3,333.34
06742XEF0	10173	BLDG	ACP	0.00	9,998,997.22	6,128,741.13	10/20/2021		0.193	0.00	1,002.78	86,002.78
419792ZH2	10170	BLDG	MC1	3,000,000.00	3,000,000.00	3,000,000.00	10/01/2022	0.429	0.421	1,072.50	0.00	1,072.50
476576QP1	10171	BLDG	MC1	5,000,000.00	5,014,052.09	5,010,373.73	12/02/2021	2.000	0.334	8,333.33	-6,910.86	1,422.47
			Subtotal	118,852,790.18	118,852,030.08	118,853,845.60			0.124	18,429.57	-5,908.08	12,521.49
Fund: 2020 Bond Series												
700006A	10164	BOND20	RR2	82,091,269.16	82,088,802.42	82,089,041.14		0.035	0.035	2,466.74	0.00	2,466.74
			Subtotal	82,091,269.16	82,088,802.42	82,089,041.14			0.035	2,466.74	0.00	2,466.74
Fund: Debt Service												
700004	10010	DS	RR2	10,189,483.45	10,189,177.31	10,189,206.94		0.035	0.035	306.14	0.00	306.14
1291-01	10141	DS	RR5	20.50	20.50	20.50				0.00	0.00	0.00
			Subtotal	10,189,503.95	10,189,197.81	10,189,227.44			0.035	306.14	0.00	306.14
Fund: Operating												
5450	10008	OPER	RRP	11,318,237.16	11,318,141.06	11,318,150.36		0.010	0.010	96.10	0.00	96.10
700003	10011	OPER	RR2	50,900,731.41	74,323,842.88	62,577,494.07		0.035	0.035	1,880.49	0.00	1,880.49
7828	10012	OPER	RR3	70,597.61	624,841.72	571,205.19				0.00	0.00	0.00
31422XMV1	10177	OPER	FAC	5,000,000.00	0.00	4,516,129.03	10/04/2024	0.500	0.489	1,875.00	0.00	1,875.00
172128542B	10174	OPER	RR4	47,587,112.84	47,582,667.25	47,582,810.66	05/20/2022	0.110	0.110	4,445.59	0.00	4,445.59
3133EL6U3	10169	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/14/2023	0.280	0.275	1,166.67	0.00	1,166.67
3133EL5J9	10167	OPER	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/01/2023	0.300	0.294	1,250.00	0.00	1,250.00
1291-00	10142	OPER	RR5	5,129,567.42	5,129,494.64	5,129,501.68		0.020	0.017	72.78	0.00	72.78
20772KAE9	10163	OPER	MC1	3,000,000.00	3,056,217.02	3,054,282.41	01/15/2023	2.990	1.480	7,475.00	-3,634.73	3,840.27

Collin Co Comm College Dist.
Interest Earnings
October 1, 2021 - October 31, 2021

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Operating												
20772J3G5	10162	OPER	MC1	5,865,000.00	5,893,010.12	5,891,585.73	08/15/2022	2.020	1.438	9,872.75	-2,676.13	7,196.62
			Subtotal	138,871,246.44	157,928,214.69	150,641,159.12			0.171	28,134.38	-6,310.86	21,823.52
Fund: Stabilization												
700005	10050	STABL	RR2	89,923,737.81	89,921,035.73	89,921,297.22		0.035	0.035	2,702.08	0.00	2,702.08
			Subtotal	89,923,737.81	89,921,035.73	89,921,297.22			0.035	2,702.08	0.00	2,702.08
			Total	439,928,547.54	458,979,280.73	451,694,570.52			0.104	52,038.91	-12,218.94	39,819.97

**Collin Co Comm College Dist.
Amortization Schedule
October 1, 2021 - October 31, 2021
Sorted By Fund - Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized	Amount Amortized	Amt Amortized	Amount Unamortized	
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 10/01/2021	This Period Through 10/31/2021	Through 10/31/2021	
Building										
10173 Barclays Bank CP	BLDG	10/20/2021	10,000,000.00	9,990,500.00	-9,500.00	0.00	8,497.22 -1,002.78	1,002.78	9,500.00	0.00
10171 Jersey City NJ	BLDG	12/02/2021	5,000,000.00 2.000	5,082,700.00	82,700.00	5,007,141.23	-68,647.91 14,052.09	-6,910.86	-75,558.77	7,141.23
			Subtotal	15,073,200.00	73,200.00	5,007,141.23	-60,150.69 13,049.31	-5,908.08	-66,058.77	7,141.23
Operating										
10162 State of Connecticut	OPER	08/15/2022	5,865,000.00 2.020	5,939,485.50	74,485.50	5,890,333.99	-46,475.38 28,010.12	-2,676.13	-49,151.51	25,333.99
10163 State of Connecticut	OPER	01/15/2023	3,000,000.00 2.990	3,119,340.00	119,340.00	3,052,582.29	-63,122.98 56,217.02	-3,634.73	-66,757.71	88 52,582.29
10167 FFCB Call Note	OPER	09/01/2023 09/01/2021	5,000,000.00 0.300	4,998,500.00	-1,500.00	5,000,000.00	1,500.00 0.00	0.00	1,500.00	0.00
10169 FFCB Call Note	OPER	09/14/2023 09/14/2021	5,000,000.00 0.280	4,995,000.00	-5,000.00	5,000,000.00	5,000.00 0.00	0.00	5,000.00	0.00
			Subtotal	19,052,325.50	187,325.50	18,942,916.28	-103,098.36 84,227.14	-6,310.86	-109,409.22	77,916.28
			Total	34,125,525.50	260,525.50	23,950,057.51	-163,249.05 97,276.45	-12,218.94	-175,467.99	85,057.51

**Collin Co Comm College Dist.
Projected Cashflow Report
Sorted by Monthly
For the Period November 1, 2021 - May 31, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
November 2021										
11/12/2021	10172	BLDG	3130ALJ70	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
Total for November 2021						5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
December 2021										
12/02/2021	10171	BLDG	476576QP1	Maturity	Jersey City NJ	5,000,000.00	5,082,700.00	5,000,000.00	99,722.22	5,099,722.22
12/28/2021	10175	BLDG	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	20,000.00	20,000.00
12/28/2021	10175	BLDG	3130AMT85	Call	FHLB Call Note	10,000,000.00	10,000,000.00	10,000,000.00	0.00	10,000,000.00
Total for December 2021						15,000,000.00	15,082,700.00	15,000,000.00	119,722.22	15,119,722.22
January 2022										
01/15/2022	10163	OPER	20772KAE9	Interest	State of Connecticut	0.00	0.00	0.00	44,850.00	44,850.00
Total for January 2022						0.00	0.00	0.00	44,850.00	44,850.00
February 2022										
02/15/2022	10162	OPER	20772J3G5	Interest	State of Connecticut	0.00	0.00	0.00	59,236.50	59,236.50
02/28/2022	10176	BLDG	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	12,361.11	12,361.11
02/28/2022	10176	BLDG	3130ANNS5	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
Total for February 2022						5,000,000.00	5,000,000.00	5,000,000.00	71,597.61	5,071,597.61
March 2022										
03/01/2022	10167	OPER	3133EL5J9	Interest	FFCB Call Note	0.00	0.00	0.00	7,500.00	7,500.00
03/12/2022	10172	BLDG	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00
03/14/2022	10169	OPER	3133EL6U3	Interest	FFCB Call Note	0.00	0.00	0.00	7,000.00	7,000.00
Total for March 2022						0.00	0.00	0.00	24,500.00	24,500.00
April 2022										
04/01/2022	10170	BLDG	419792ZH2	Interest	State of Hawaii	0.00	0.00	0.00	6,435.00	6,435.00
04/04/2022	10177	OPER	31422XMV1	Interest	FRMAC Call Note	0.00	0.00	0.00	12,500.00	12,500.00
Total for April 2022						0.00	0.00	0.00	18,935.00	18,935.00
GRAND TOTALS:						25,000,000.00	25,082,700.00	25,000,000.00	279,604.83	25,279,604.83

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Collin College

2017 Capital Improvement Program
Monthly Report
October 2021

Collin County Community College District

Project Reference: 60541060
Project Number: 60541060

November 08, 2021

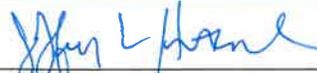
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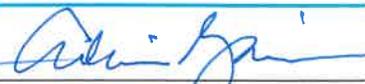
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Adrian Grimes
Program Director

Revision History

Revision	Revision date	Details	Authorized	Name	Position
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1. Introduction

On May 6, 2017, voters approved Collin College's \$600 million bond proposal to facilitate a long-range plan to accommodate the projected population growth in Collin County over the next two decades. The program consists of 4 new campuses and 2 new facilities.

On May 16, 2017, in a special session, the Board of Trustees granted the District President authority to enter and negotiate into contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services to the Collin College 2017 Capital Improvement Program. On May 25, 2017, Collin College issued a Notice to Proceed to AECOM. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

The Program is progressing as planned with no major issues to report at this time.

Completed and Pending Items

- Technical Campus – Working on closing out the project.
- Wylie Campus – Working on closing out the project.
- Celina Campus – Completing last open punchlist items.
- Farmersville Campus – Landscaping and irrigation warranty work is on-going. Construction of the City's Collin Parkway road project is complete.
- IT Center - Punchlist items correction is nearing completion. Functional testing of HVAC and lighting controls is on-going. O&M manuals are being reviewed by the Architect and Commissioning Agent.
- Frisco Campus (Addition and Renovations) – Overhead MEP is complete on Level 1 and on-going on Level 2 at Heritage Hall. Overhead MEP is complete at Founders Hall. Tape, bed, and painting is on-going at Heritage Hall and Founders Hall. At Lawler Hall, piers for the trellis have been installed and foundations for seating are complete. At Alumni Hall, under-slab utilities is complete and slab for the kitchen addition has been poured.
- McKinney Campus (Welcome Center and Renovations Projects) Site Upgrades – Southwest parking area along Community is poured to the new configuration. The new sewer tie-in just South of the main building has been completed and poured back. Southwest new water line extension has been completed and fire line tie-in for the Welcome Center has been tapped. Welcome Center – Area A (North side) – misc. steel is complete, exterior stud walls and sheathing is nearing completion, MEP rough-in is ongoing, priority walls are nearing completion, and interior walls are starting. Area B (South side) – misc. steel is complete, MEP rough-in has commenced, exterior walls has commenced. Roof – roofing has commenced on Area A. Kitchen/Dinning – floor MEP complete, walls are complete, MEP overhead is nearing completion, starting hard ceilings and soffits. Dental offices and hygiene area millwork arrived at end of month, install will start November 3rd. The new offices have ceiling grid and base paint – flooring arrived at end of the month and install will begin the first week of November.

Items of close attention

- Completion of punch list items at Celina Campus and IT Center

Budget Summary

- \$575,444,291 of the \$600,000,000 has been committed to-date in the form of contracts with various vendors. This represents 95.91% of the overall program budget committed.

- \$532,202,974 of the \$575,444,291 committed amount has been expended to-date. This represents 92.49% of the commitments to date and 88.70% of the program budget.

3. Scope

3.1 Phase 1

- Wylie Campus
 - Construction of a campus on a new approximately 97-acre site
 - The campus includes:
 - Campus Commons
 - Library
 - Student Center/Conference Center
 - Central Utility Plant
- Technical Campus
 - Construction of a Technical Campus on a new 32-acre site in Allen, Texas
 - The campus includes:
 - 450 space underground parking garage
 - Academic Building (includes space for dual credit students)
 - 3 Trade Bar Buildings to support CTE programs

3.2 Phase 2

- Celina Campus
 - Construction of a campus on a new approximately 75-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Farmersville Campus
 - Construction of a campus on a new approximately 76-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Frisco Campus
 - Construction of a new IT Center building on the existing campus

3.3 Phase 3

- Additions and Renovations at Frisco Campus
 - Alumni Hall Renovations and Additions
 - Lawler Hall Renovations
 - Heritage Hall Upgrades
 - Founders Hall Renovations
 - Wayfinding
- Additional Frisco Campus Projects
 - Construction of a new fire lane, parking lot, and loop road on the existing campus
 - Trane Upgrades
- Additions and Renovations at McKinney Campus
 - Construction of a new Welcome Center on the existing campus
 - New Entry Drive and Parking
 - Pistol Range Demo
 - Kitchen and Dining Renovations in Main Building
 - Dental Hygiene Renovations
 - Wayfinding
- Additional McKinney Campus Projects
 - Trane Upgrades
- Additional Plano Campus Projects
 - Trane Upgrades
 - Wayfinding
- Additional Courtyard Center Projects
 - Trane Upgrades
- Additional CHEC Projects
 - Trane Upgrades

4. Community

4.1 Project Teams

4.1.1 Phase 1

- Wylie Campus
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: Page Southerland Page, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.

- Cost Consulting: Vermeulens
- Construction Manager-at-Risk: Skanska USA Building, Inc.
- Commissioning Agent: Bath Group, Inc.
- Technical Campus
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: Perkins+Will, Inc.
 - Associate Architect: Hoefer Wysocki Architecture
 - MEP: Purdy McGuire
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: McCarthy Building Companies, Inc.
 - Commissioning Agent: Farnsworth

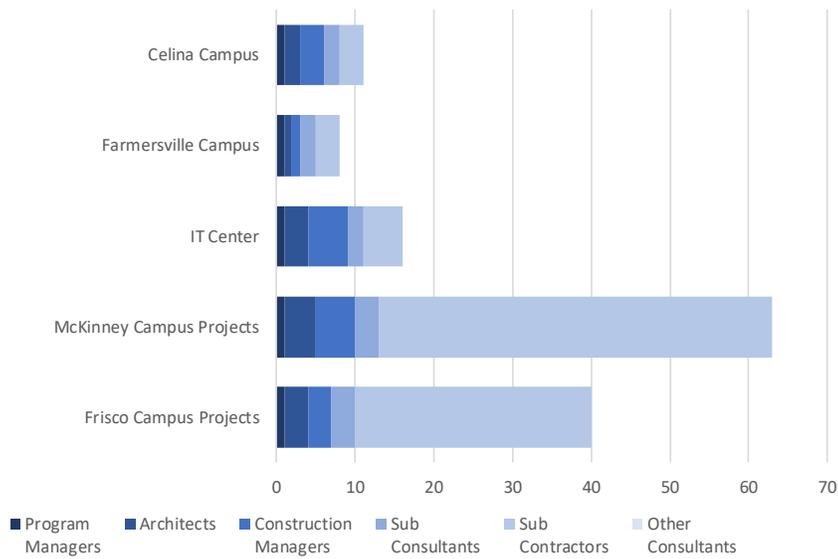
4.1.2 Phase 2

- Celina Campus
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction
- Farmersville Campus
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction
- IT Center
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: ME Engineers
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JE Dunn Construction

4.1.3 Phase 3

- Welcome Center at the McKinney Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: PBK
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
 - Commissioning Agent: Bath Group, Inc.
- Loop Road/Parking at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JE Dunn Construction
- Fire Lane at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: Page Southerland Page, Inc.
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at McKinney Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: PBK
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Trane Upgrades at 5 Existing Campuses
 - Program Manager: AECOM Technical Service, Inc
 - Design – Builder: Trane Companies, Inc.
- Additional Projects at Plano Campus (Wayfinding)
 - Program Manager: AECOM Technical Service, Inc
 - A/E: IN2 Architects
 - General Contractor: SCC Signs and Lighting

4.2 Current Personnel Estimate



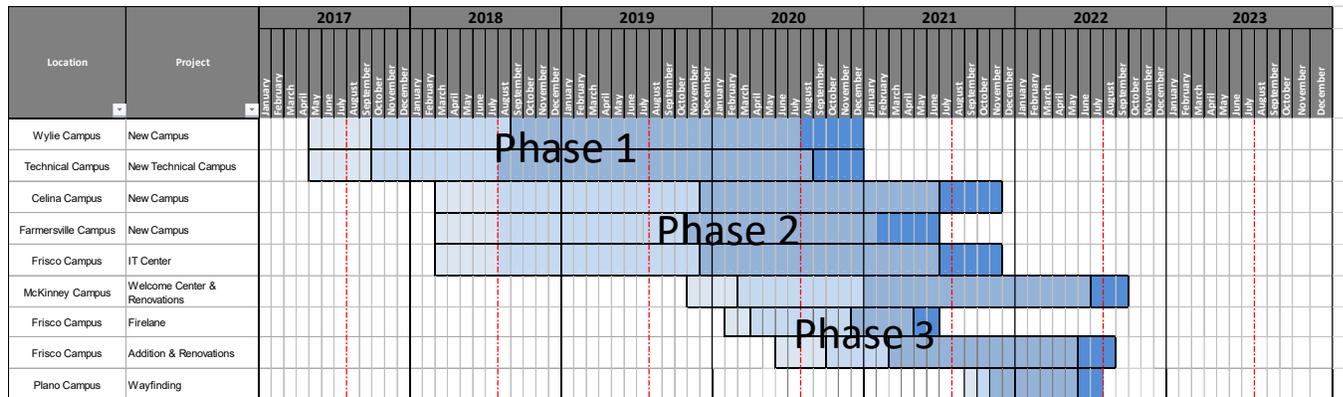
It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2017 Capital Improvement Program, have 147 employees contributing to the program's progress.

4.3 Community Outreach

- Collin College 2017 Capital Improvement Program Website
 - <https://CollinCollege2017CIP.com>
 - Includes the following features:
 - Program Overview
 - Project Scopes
 - Project Schedules
 - Project Budgets
 - Progress Photos/Renderings
 - Live On-Site Camera Feeds

5. Schedule

5.1 Program



- Planning & Team Selection
- Programing & Design
- Construction

We Are Here

5.2 Phase 1

Wylie Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	👍	May 16, 2017	✅
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	👍	May 23, 2017	✅
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	👍	May 23, 2017	✅
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	👍	August 22, 2017	✅
Architect Mobilized	September 12, 2017	September 29, 2017	👎	September 28, 2017	✅
GMP Construction Documents Submittal	June 26, 2018	June 26, 2018	👍	June 26, 2018	✅
BOT Approval of GMP	August 28, 2018	August 28, 2018	👍	August 28, 2018	✅
Contractor Mobilized	September 10, 2018	September 12, 2018	👉	September 12, 2018	✅
Foundations Complete	May 18, 2019	April 30, 2019	👍	April 23, 2019	✅
Structures Complete	June 28, 2019	June 28, 2019	👍	May 23, 2019	✅
Dry-In of Buildings Complete	October 26, 2019	October 26, 2019	👍	October 29, 2019	✅
Permanent Power Complete	September 17, 2019	September 17, 2019	👍	September 21, 2019	✅
Interior Finish-Out Complete	May 1, 2020	June 10, 2020	👎	July 1, 2020	✅
Substantial Completion	June 25, 2020	June 25, 2020	👍	June 30, 2020	✅
Final Completion	August 23, 2020	November 2021	👎	-	
Student Occupancy	August 2020	August 2020	👍	August 1, 2020	✅

Technical Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017	↑	May 16, 2017	✓
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017	↑	May 23, 2017	✓
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017	↑	August 22, 2017	✓
Architect Mobilized	September 12, 2017	September 29, 2017	↓	September 28, 2017	✓
GMP Construction Documents Submittal	April 16, 2018	April 16, 2018	↑	April 19, 2018	✓
BOT Approval of GMP	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
Contractor Mobilized	July 6, 2018	July 20, 2018	👉	July 26, 2018	✓
Foundations Complete	September 23, 2019	September 23, 2019	↑	July 29, 2019	✓
Structures Complete	November 18, 2019	November 18, 2019	↑	November 13, 2019	✓
Roofing of Buildings Complete	December 20, 2019	December 20, 2019	↑	December 20, 2019	✓
Permanent Power Complete	December 15, 2019	January 10, 2020	↓	January 15, 2020	✓
Building A Punchlist Generated	June 5, 2020	June 12, 2020	👉	June 12, 2020	✓
Building B Punchlist Generated	June 12, 2020	June 19, 2020	👉	June 19, 2020	✓
Building C Punchlist Generated	June 30, 2020	July 6, 2020	👉	July 9, 2020	✓
Building D Punchlist Generated	July 6, 2020	July 20, 2020	👉	July 15, 2020	✓
Substantial Completion	July 6, 2020	August 10, 2020	↓	August 10, 2020	✓
Final Completion	September 4, 2020	November 2021	↓	-	
Student Occupancy	August 2020	August 2020	↑	August 8, 2020	✓

5.3 Phase 2

Celina Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	January 8, 2019	January 15, 2019	👉	January 16, 2019	✓
Design Development Submittal	April 30, 2019	April 30, 2019	↑	April 26, 2019	✓
Construction Document Submittal	September 20, 2019	September 20, 2019	↑	September 3, 2019	✓
Contractor Mobilized	December 2019	December 2019	↑	November 25, 2019	✓
Foundations Complete	April 9, 2020	April 14, 2020	👉	April 21, 2020	✓
Structures Complete	July 7, 2020	July 7, 2020	↑	June 9, 2020	✓
Roofing of Buildings Complete	December 2, 2020	December 2, 2020	↑	November 13, 2020	✓
Permanent Power Complete	October 7, 2020	October 7, 2020	↑	May 28, 2020	✓
Interior Finish-Out Complete	May 18, 2021	May 18, 2021	↑	May 28, 2021	✓
Substantial Completion	July 15, 2021	June 30, 2021	↑	June 30, 2021	✓
Final Completion	August 12, 2021	January 2022	↓	-	
Student Occupancy	August 2021	August 2021	↑	August 23, 2021	✓

Farmersville Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	December 20, 2018	December 18, 2018	↑	December 18, 2018	✓
Design Development Submittal	April 2, 2019	April 19, 2019	↓	April 26, 2019	✓
Construction Document Submittal	July 25, 2019	August 9, 2019	↓	August 9, 2019	✓
Contractor Mobilized	November 2019	November 2019	↑	October 21, 2019	✓
Foundations Complete	March 5, 2020	March 13, 2020	👉	April 2, 2020	✓
Structures Complete	April 13, 2020	April 13, 2020	↑	April 30, 2020	✓
Roofing of Buildings Complete	June 29, 2020	June 29, 2020	↑	June 30, 2020	✓
Permanent Power Complete	June 30, 2020	July 7, 2020	👉	May 4, 2020	✓
Interior Finish-Out Complete	November 30, 2020	November 30, 2020	↑	December 11, 2020	✓
Substantial Completion	January 5, 2021	January 5, 2021	↑	December 21, 2020	✓
Final Completion	February 2, 2021	January 2022	↓	-	
Student Occupancy	August 2021	March 2021	↑	March 12, 2021	✓

IT Center

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	May 24, 2019	May 24, 2019	↑	May 24, 2019	✓
Design Development Submittal	August 23, 2019	August 23, 2019	↑	August 23, 2019	✓
Construction Document Submittal	December 9, 2019	December 9, 2019	↑	December 9, 2019	✓
Contractor Mobilized	December 2019	January 6, 2020	↓	January 20, 2020	✓
Construction Start for Loop Road/Parking	June 1, 2020	July 13, 2020	↓	July 27, 2020	✓
Foundations Complete	June 22, 2020	June 22, 2020	↑	May 2, 2020	✓
Structures Complete	August 14, 2020	August 14, 2020	↑	July 14, 2020	✓
Phase 1 Construction Complete for Loop Road/Parking	August 15, 2020	August 15, 2020	↑	August 22, 2020	✓
Phase 2 Construction Complete for Loop Road/Parking	October 31, 2020	March 15, 2021	↓	March 15, 2021	✓
Roofing of Buildings Complete	November 3, 2020	November 23, 2020	↓	October 23, 2020	✓
Permanent Power Complete	January 4, 2021	January 4, 2021	↑	January 29, 2021	✓
Interior Finish-Out Complete	May 13, 2021	June 30, 2021	↓	June 30, 2021	✓
Substantial Completion	June 30, 2021	July 7, 2021	👉	July 8, 2021	✓
Final Completion	August 26, 2021	January 2022	↓	-	
Student Occupancy	August 2021	August 2021	↑	August 23, 2021	✓

* Phase 3 (Loop Road and Parking Lot) at Frisco Campus is included in this schedule

5.4 Phase 3

McKinney Campus (Welcome Center and Renovations)

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019		August 27, 2019	
BOT Approval of A/E Procurement Method	October 22, 2019	October 22, 2019		October 22, 2019	
BOT Approval of Construction Delivery Method	February 2020	February 2020		October 22, 2019	
BOT Approval of Recommended A/E Firm	March 24, 2020	March 24, 2020		April 28, 2020	
BOT Approval of Recommended CM Firm	March 24, 2020	March 24, 2020		April 28, 2020	
Architect NTP	April 14, 2020	April 14, 2020		April 8, 2020	
Schematic Design Submittal	August 1, 2020	August 1, 2020		August 1, 2020	
Site Construction Document Submittal	October 2, 2020	October 2, 2020		October 2, 2020	
Welcome Center Construction Document Submittal	November 20, 2020	November 20, 2020		October 30, 2020	
GMP #1 * Board Approval	December 8, 2020	December 8, 2020		December 8, 2021	
GMP #2 ** Board Approval	January 26, 2021	February 23, 2021		January 26, 2021	
GMP #1 * Construction Start	January 18, 2021	January 18, 2021		January 28, 2021	
GMP #2 ** Construction Start	March 1, 2021	March 1, 2021		March 15, 2021	
Site - Phase 1	September 3, 2021	September 3, 2021		August 30, 2021	
Site - Phase 2	January 7, 2022	January 7, 2022		-	
Welcome Center Substantial Completion	June 29, 2022	June 29, 2022		-	
Welcome Center Final Completion	July 31, 2022	July 31, 2022		-	
Kitchen Renovation Substantial Completion	December 27, 2021	December 27, 2021		-	
Dental Offices Substantial Completion	October 25, 2021	November 16, 2021		-	
Dental Lab Substantial Completion	October 5, 2021	November 23, 2021		-	
Substantial Completion	May 2022	June 2022		-	
Student Occupancy	July 2022	June 29, 2022		-	

* GMP #1 Site, Civil, and Demolition for Renovation Work

** GMP #2 Construction of New Welcome Center and Renovation

Frisco Campus (Addition and Renovations)

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of Recommended AE Firm	June 23, 2020	June 23, 2020	↑	June 23, 2020	✓
BOT Approval of Recommended CM Firm	August 25, 2020	August 25, 2020	↑	August 25, 2020	✓
Schematic Design Submittal	December 14, 2020	December 14, 2020	↑	December 14, 2020	✓
Construction Document Submittal	March 26, 2021	March 26, 2021	↑	March 26, 2021	✓
GMP #1 * Board Approval	October 27, 2020	October 27, 2020	↑	October 27, 2020	✓
GMP #1 * Construction Start	December 15, 2020	December 15, 2020	↑	December 2, 2020	✓
GMP #2 ** Board Approval	March 2021	April 2021	↓	April 25, 2021	✓
GMP #2 ** Construction Start	April 2021	June 2021	↓	June 7, 2021	✓
Fire Lane Completion	March 2021	October 2021	↓	October 15, 2021	✓
Alumni Hall Start	July 2021	July 2021	↑	July 21, 2021	✓
Alumni Hall Foundations Complete	September 2021	September 2021	↑	September 2021	✓
Alumni Hall Structure Complete	October 2021	November 2021	↓	-	
Alumni Hall Roof Complete	November 2021	December 2021	↓	-	
Alumni Hall Interior Finish-out	April 2022	April 2022	↑	-	
Alumni Hall Substantial Completion	April 2022	April 2022	↑	-	
Alumni Hall Final Completion	June 2022	June 2022	↑	-	
Heritage Hall Renovations Start	June 21, 2021	June 21, 2021	↑	June 21, 2021	✓
Heritage Hall Substantial Completion	January 2022	January 2022	↑	-	
Founders Hall Renovations Start	July 2021	July 15, 2021	👉	July 15, 2021	✓
Founders Hall Substantial Completion	January 2022	January 2022	↑	-	
Lawler Hall Building Entrance Start	July 2021	July 15, 2021	👉	July 26, 2021	✓
Lawler Hall Building Entrance Substantial Completion	December 2021	December 29, 2021	↓	-	

* GMP #1 Fire Lane

** GMP #2 Alumni Hall Remaining Work, Renovations and Foundation Work

6. Budget

6.1 Program Summary

Program Wide Budget Summary

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$50,110,038	\$45,020,941	\$44,793,970	\$43,302,282	99%	97%
Investigation, Testing & Verification	\$8,532,425	\$6,569,472	\$5,348,421	\$4,730,038	81%	88%
Construction, Equipment & Furnishings	\$503,285,069	\$529,121,340	\$524,813,745	\$483,704,664	99%	92%
Misc.	\$465,231	\$354,847	\$186,620	\$185,345	53%	99%
Contingency	\$62,716,268	\$16,489,359	\$0	\$0	0%	0%
Total Program Budget	\$600,000,000	\$600,000,000	\$575,444,291	\$532,202,974		
% of Total Program Budget Committed		95.91%				
% of Total Commitments Expended			92.49%			
% of Total Program Budget Expended				88.70%		

6.2 Phase 1

Wylie Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$15,051,440	\$13,442,958	\$13,442,958	\$13,434,860	100%	100%
Investigation, Testing & Verification	\$2,679,247	\$1,587,529	\$1,587,529	\$1,587,529	100%	100%
Construction, Equipment & Furnishings	\$133,174,284	\$150,180,721	\$150,180,721	\$149,358,500	100%	99%
Misc.	\$126,082	\$61,361	\$61,361	\$61,361	100%	100%
Contingency	\$6,571,649	\$0	\$0	\$0	0%	0%
Total Project Budget	\$157,602,702	\$165,272,570	\$165,272,570	\$164,442,250		
% of Total Project Budget Committed	100.00%					
% of Total Commitments Expended	99.50%					
% of Total Project Budget Expended	99.50%					

Technical Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$14,713,206	\$13,730,979	\$13,730,979	\$13,729,376	100%	100%
Investigation, Testing & Verification	\$2,619,039	\$1,297,502	\$1,297,502	\$1,297,502	100%	100%
* Construction, Equipment & Furnishings	\$130,181,602	\$161,525,655	\$161,525,655	\$161,426,940	100%	100%
Misc.	\$123,249	\$38,501	\$38,501	\$38,501	100%	100%
Contingency	\$6,423,972	\$0	\$0	\$0	0%	0%
Total Project Budget	\$154,061,068	\$176,592,637	\$176,592,637	\$176,492,319		
Allen ISD Reimbursement	-	(\$12,000,000)	(\$12,000,000)	-		
Allen EDC Grant	-	(\$400,000)	(\$400,000)	-		
% of Total Project Budget Committed	100.00%					
% of Total Commitments Expended	99.94%					
% of Total Project Budget Expended	99.94%					

* Actual Budget from bond funds is \$149,125,655 (\$161,525,655 less \$12,000,000 Allen ISD Reimbursement and \$400,000 Allen EDC Grant)

6.3 Phase 2

Celina Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,078,807	\$4,011,464	\$3,974,088	\$3,914,391	99%	98%
Investigation, Testing & Verification	\$936,908	\$936,908	\$582,464	\$518,909	62%	89%
Construction, Equipment & Furnishings	\$46,569,862	\$49,274,163	\$47,796,901	\$43,849,733	97%	92%
Misc.	\$44,090	\$64,229	\$22,321	\$22,321	35%	100%
Contingency	\$2,482,596	\$825,499	\$0	\$0	0%	0%
Total Project Budget	\$55,112,263	\$55,112,263	\$52,375,775	\$48,305,355		
% of Total Project Budget Committed	95.03%					
% of Total Commitments Expended	92.23%					
% of Total Project Budget Expended	87.65%					

Farmersville Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,539,404	\$2,185,319	\$2,171,319	\$2,142,100	99%	99%
Investigation, Testing & Verification	\$468,453	\$540,867	\$442,485	\$351,453	82%	79%
Construction, Equipment & Furnishings	\$23,284,932	\$25,523,763	\$25,432,568	\$21,690,580	100%	85%
Misc.	\$22,045	\$26,912	\$6,107	\$6,107	23%	100%
Contingency	\$1,241,298	\$229,272	\$0	\$0	0%	0%
Total Project Budget	\$27,556,132	\$28,506,132	\$28,052,479	\$24,190,239		
% of Total Project Budget Committed	98.41%					
% of Total Commitments Expended	86.23%					
% of Total Project Budget Expended	84.86%					

IT Center

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,472,853	\$4,884,249	\$4,851,547	\$4,689,214	99%	97%
Investigation, Testing & Verification	\$1,009,600	\$1,193,900	\$858,657	\$820,162	72%	96%
Construction, Equipment & Furnishings	\$50,183,042	\$46,225,015	\$45,407,107	\$39,284,154	98%	87%
Misc.	\$47,510	\$53,157	\$10,487	\$9,212	20%	88%
Contingency	\$2,675,210	\$4,813,073	\$0	\$0	0%	0%
Total Project Budget	\$59,388,215	\$57,169,393	\$51,127,798	\$44,802,742		
% of Total Project Budget Committed	89.43%					
% of Total Commitments Expended	87.63%					
% of Total Project Budget Expended	78.37%					

* Project Budget contains funds for Phase 3 (Loop Road and Parking Lot) at Frisco Campus

6.4 Phase 3

McKinney Campus (Welcome Center and Renovations)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$4,370,860	\$4,420,820	\$4,393,969	\$3,655,228	99%	83%
Investigation, Testing & Verification	\$472,163	\$553,973	\$353,788	\$106,139	64%	30%
Construction, Equipment & Furnishings	\$30,179,816	\$38,342,104	\$36,902,976	\$11,821,630	96%	32%
Misc.	\$31,435	\$32,476	\$2,845	\$2,845	9%	100%
Contingency	\$2,833,454	\$3,180,222	\$0	\$0	0%	0%
Total Project Budget	\$37,887,728	\$46,529,595	\$41,653,578	\$15,585,842		
% of Total Project Budget Committed	89.52%					
% of Total Commitments Expended	37.42%					
% of Total Project Budget Expended	33.50%					

Frisco Campus (Addition and Renovations)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,883,468	\$1,975,152	\$1,859,109	\$1,385,613	94%	75%
Investigation, Testing & Verification	\$347,015	\$458,793	\$225,997	\$48,344	49%	21%
Construction, Equipment & Furnishings	\$16,724,000	\$16,869,367	\$16,406,622	\$2,975,822	97%	18%
Misc.	\$70,820	\$78,211	\$44,997	\$44,997	58%	100%
Contingency	\$1,094,995	\$3,559,515	\$0	\$0	0%	0%
Total Project Budget	\$21,120,298	\$22,941,038	\$18,536,725	\$4,454,777		
% of Total Project Budget Committed	80.80%					
% of Total Commitments Expended	24.03%					
% of Total Project Budget Expended	19.42%					

Plano Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Total Project Budget	\$0	\$2,177,541	\$35,035	\$14,145		
% of Total Project Budget Committed	1.61%					
% of Total Commitments Expended	40.37%					
% of Total Project Budget Expended	0.65%					

6.5 Phase A

Public Safety Training Center

Budget Group	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
PSTC Construction	\$31,068,022	\$31,068,022	\$31,068,022	100%	100%
PSTC Parking Addition	\$675,000	\$655,641	\$391,753	97%	60%
Total Project Budget	\$31,743,022	\$31,723,663	\$31,459,775		

* This project was not managed by AECOM. However, it is included in the report to make a complete report of Bond costs.

Trane Energy PACT

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Frisco Campus	\$9,725,336	\$9,725,336	\$9,725,336	\$9,725,336	100%	100%
Plano Campus	\$6,797,834	\$6,797,834	\$6,797,834	\$6,797,834	100%	100%
McKinney Campus	\$4,044,983	\$4,044,983	\$4,044,983	\$4,044,983	100%	100%
Courtyard Center	\$548,720	\$548,720	\$548,720	\$548,720	100%	100%
Collin Higher Education Center	\$720,659	\$720,659	\$720,659	\$720,659	100%	100%
Total Program Budget	\$21,837,531	\$21,837,531	\$21,837,531	\$21,837,531		

% of Total Project Budget Committed **100.00%**

% of Total Commitments Expended **100.00%**

% of Total Project Budget Expended **100.00%**

6.6 Additional Program Budgets

Program Level

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Building Fund Reimbursement	\$51,150,000	\$0	\$0	\$0	0%	0%
Program Wide Traffic Study	\$0	\$370,000	\$370,000	\$351,500	100%	95%
Program Contingency	\$39,393,094	\$3,881,778	\$0	\$0	0%	0%
Trane PACT Program Management		\$99,500	\$99,500	\$99,500	100%	100%
Bond Fees		\$9,500	\$9,500	\$9,500	100%	100%
District Wide Air Cleaning		\$140,000	\$140,000	\$140,000	100%	100%
District Wide Commissioning		\$17,500	\$17,500	\$17,500	100%	100%
Total Project Budget	\$90,543,094	\$4,518,278	\$636,500	\$618,000		

* Building Fund Reimbursements for Wylie Campus land, Technical Campus land, and Public Safety Training Center construction costs were completed in August '18. Budgets, Commitments and Expenditures for these costs are reflected in each project.

** Program Contingency Original Budget is the result of the balance from the original Phase 3 & 4 projects less the funding for the Frisco Campus Parking Garage, McKinney Campus Welcome Center & Trane Energy PACT projects.

* Additional Phase 3 projects to be funded from Program Contingency

7. Completed Items

7.1 General Program

- [AECOM issued the Monthly Program Report for September '21 to Collin College on October 7th](#)

7.2 Procurement

- [SSC Signs and Lighting was issued a Notice to Proceed on October 27th for the Plano Campus Wayfinding](#)

7.3 Design

- No Design Items have been completed at this time

7.4 Pre-Construction

- No Pre-Construction Items have been completed at this time

7.5 Construction

- [Collin College, AECOM, Page Southerland Page, Inc., and Skanska USA Building, Inc. conducted Weekly OAC meetings on October 6th, 13th, 20th, and 27th for the Frisco Campus Addition and Renovations](#)
- [Collin College, AECOM, Page Southerland Page, Inc. and Skanska USA Building, Inc. conducted Weekly OAC meetings on October 5th, 12th, 19th, and 26th for the McKinney Campus Addition and Renovations](#)

[See Appendix A for Construction Progress Photos](#)

7.6 Acceptance and Close-Out

- No Acceptance and Close-Out Phase Items have been completed at this time

8. Pending Items

8.1 General Program

- No General Program items are pending at this time

8.2 Procurement

- [No Procurement items are pending at this time](#)

8.3 Design

- No Design items are pending at this time

8.4 Pre-Construction

- No Pre-Construction items are pending at this time

8.5 Construction

- [Punch list items at the Celina Campus and IT Center at Frisco Campus](#)

See Appendix A for Construction Progress Photos

8.6 Acceptance and Close-Out

- [Final close-out activities are nearing completion for the Wylie Campus, Technical Campus, and Farmersville Campus](#)

Appendix A – Construction Progress Photos

Fire Lane, Addition, and Renovations at Frisco Campus



Slab Prep Outside of Alumni Hall



Dining Area at Alumni Hall



Career Center at Founders Hall



IDF Room at Founders Hall



2nd Floor Classroom at Heritage Hall



Prepping for Paving at Lawler Hall

Welcome Center, Parking Lot, and Renovations at McKinney Campus



October '21 Aerial of Welcome Center



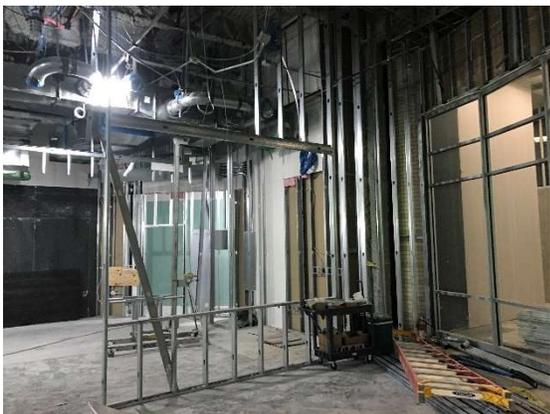
Welcome Center 2nd Floor Arch Windows



New Parking at Southwest End



Kitchen Supply Corridor



Kitchen Serving Line Wall



Renovation of Faculty Breakroom