



Locations

Collin Higher Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Frisco Campus

McKinney Campus

Plano Campus

Public Safety Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

iCollin

www.collin.edu

Board of Trustees

J. Robert Collins, Ph.D.,
Chair

Andrew Hardin,
Vice Chair

Jim Orr,
Secretary

Raj Menon, Ph.D.,
Treasurer

Stacy Anne Arias
Stacey Donald, Ph.D.

Greg Gomel

Fred Moses

Jay Saad

District President

H. Neil Matkin, Ed.D.

3452 Spur 399

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McKinney, Texas
75070

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NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Work Session and its Regularly Scheduled Meeting on Tuesday, May 25, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

WORK SESSION: 5:30 p.m., Board Conference Room 135, CHEC.

DISCUSSION ITEMS

1. Legislative Update - Steve Matthews, Vice President, External Relations

CONVENE REGULAR MONTHLY MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit:

Section 551.074 - Personnel Matters

- a. Discuss annual evaluation of District President
- b. Discuss employment, evaluation, or discipline of a college employee

Section 551.071 - Consultations with Attorney

- a. Consultation with the College's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Discuss and receive legal advice regarding contemplated litigation involving allegations by three non-renewed faculty members
- c. Discuss pending litigation in the *Burleson, et al. v. Collin College* matters (Cause No. 05-21-00088-CV on appeal 5th District COA, Cause No. 20-40318 on appeal 5th Circuit COA, and SOAH Dockets 407-20-4013.F5 and 407-20-4051.F5)

Section 551.072 - Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus and potential campus projects

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

- 1. Pledges of Allegiance

OATH OF OFFICE, Trustee Places 7, 8, 9

ELECTION OF BOARD OFFICERS

PUBLIC COMMENT

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

PRESENTATIONS

1. Outstanding Professor of the Year - Dr. Rebecca Orr, Professor of Biology, and Council on Excellence Chair
2. Outstanding Adjunct Professor of the Year - Craig Leverette, Campus Provost Frisco/Celina
3. League of Innovation Awards - Dr. Neil Matkin, District President

CONSIDERATION OF CONSENT AGENDA

The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of May 25, 2021 Consent Agenda Items

2021-05-2-C1

Approval of the Minutes of the April 27, 2021 Regular Meeting and May 11, 2021 Special Called Meeting to Canvass Election Results

2021-05-2-C2

Presentation of the Personnel Report for May 2021

C2a. Faculty Appointments

C2b. Staff Appointments

C2c. Promotions and Lateral Changes

C2d. Resignations and Terminations

CONSIDERATION OF ACTION ON AGENDA ITEMS

2021-05-2-1

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2021-05-2-2

Consideration of Approval of Facility Naming in Connection with Major Gifts

2021-05-2-3

Consideration of Approval of Costs Related to the Execution of the College's Marketing Plan

2021-05-2-4

Consideration of Approval of the Bid Report for May 25, 2021

PUBLIC COMMENTS ON NON-AGENDA ITEMS *(If required in accordance with HB 2840.)*

INFORMATION REPORTS

Information Item - Summer and Fall 2021 Restart Guidelines

Information Item - Peer Information on Board Meeting Format and Fall 2021

 Reopening Plans as of April 30, 2021

Information Item - Collin College Police Department Racial Profiling Report 2020

Racial Profiling 2020 State Report

Statement of Net Position as of April 30, 2021

Summaries of Current Funds, Revenue, & Expenses as of April 30, 2021

Monthly Investment Report as of April 30, 2021

AECOM Monthly Report for April 2021

PRESIDENT'S AND BOARD ANNOUNCEMENTS

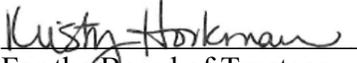
Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ANNOUNCEMENTS/ADJOURNMENT

*Dr. J. Robert Collins
Chairman, Board of Trustees*

**AS REQUIRED BY STATE LAW, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the Boardroom to reduce physical proximity of attendees. Therefore, members of the public who wish to watch the Board Meeting in real time via live stream may do so by clicking on the "Live Stream and Videos" tab at the following link:
https://www.collin.edu/leadership/board_of_trustees.html.**

I certify that the notice for this meeting and work session were posted on May 19, 2021 at 5:00 p.m., in compliance with the Texas Open Meetings Act.


For the Board of Trustees

CONSENT AGENDA ITEMS TO BE CONSIDERED

2021-05-2-C1 Approval of the Minutes of the April 27, 2021 Regular Meeting and May 11, 2021 Special Called Meeting to Canvass Election Results pg. 6

2021-05-2-C2 Presentation of the Personnel Report for May 2021 pg. 11

May 25, 2021

SUBJECT:

Approval of the Minutes of the April 27, 2021 Regular Meeting and May 11, 2021 Special Called Meeting to Canvass Election Results

RECOMMENDATION:

The District President recommends approval of the minutes of the April 27, 2021 Regular Meeting and May 11, 2021 Special Called Meeting to Canvass Election Results.

RESOURCE PERSONNEL:

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

ATTACHMENTS:

- A) April 27, 2021 Regular Meeting Minutes
- B) May 11, 2021 Special Called Meeting to Canvass Election Results

Respectfully Submitted By:



Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**Minutes of Regular Meeting
April 27, 2021**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, April 27, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Mr. Greg Gomel, Mr. Jay Saad, Mr. Fred Moses, Dr. Stacey Donald, and Ms. Stacy Arias.

CALL TO ORDER 5:30 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION
Chairman Collins adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:31 p.m.

Section 551.072 - Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus and potential campus projects

Section 551.074 - Personnel Matters

- a. Discuss employment, evaluation, or discipline of three college employees

Section 551.071 - Consultations with Attorney

- a. Discuss pending litigation in the *Burleson, et al. v. Collin College* matters (Cause No. 05-21-00088-CV on appeal 5th District COA, Cause No. 20-40318 on appeal 5th Circuit COA, and SOAH Dockets 407-20-4013.F5 and 407-20-4051.F5)
- b. Discuss and receive legal advice regarding contemplated litigation involving allegations by three non-renewed faculty members
- c. Consultation with the College's General Counsel or external counsel on a matter in which the attorneys have an ethical duty of confidentiality

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PUBLIC COMMENT

No public comments addressing listed agenda items were made.

PRESENTATIONS

1. Phi Theta Kappa Recap of 2020 - Wendy Gunderson, Administrator of Collin's Alpha Mu Tau Chapter of Phi Theta Kappa, and Anna Seida, student at Collin College and regional president for the Texas Region of Phi Theta Kappa

2. Student Government Association (SGA) Resolution Presentation - Juan Sanchez, SGA President
3. Great Colleges to Work For - Floyd Nickerson, Chief Human Resources Officer

Approval of the April 27, 2021 Consent Agenda

2021-04-C1 Approval of the Minutes of the March 23, 2021 Regular Meeting

2021-04-C2 Approval of the Personnel Report for April 2021

On motion of Trustee Menon, and second of Trustee Gomel, the April 27, 2021 Consent Agenda was approved unanimously.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2021-04-1 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Guaranteed Maximum Price #2 (“GMP” #2) from Skanska USA Building, Inc. (“Skanska”) for the Construction of the New Kitchen Addition at Alumni Hall and Building Renovations and Exterior Improvements at Alumni Hall, Founders Hall, Lawler Hall, and Heritage Hall at the Frisco Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s consideration of approval of the Guaranteed Maximum Price #2 (“GMP” #2) from Skanska USA Building, Inc. (“Skanska”) for the Construction of the New Kitchen Addition at Alumni Hall and Building Renovations and Exterior Improvements at Alumni Hall, Founders Hall, Lawler Hall, and Heritage Hall at the Frisco Campus.

The motion was approved unanimously as presented.

2021-04-2 Consideration of Approval of the New Bachelor of Applied Science Degree Program with a Major in Construction Management

On motion of Trustee Menon, and second of Trustee Arias, this item was approved unanimously as presented.

2021-04-3 Consideration of Approval of the Bid Report for April 2021

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for April 2021, which included three new solicitations and five contract revisions.

I. NEW SOLICITATIONS

| | | |
|-----------------------------------|-----------|-------------------------|
| Purchase Request #1 | | |
| Temporary Personnel Services | \$ | 4,500,000 |
| Purchase Request #2 | | |
| Data and Voice Cabling Services | \$ | 650,000 |
| Purchase Request #3 | | |
| Welding Materials and Supplies | | <u>1,500,000</u> |
| TOTAL OF NEW SOLICITATIONS | \$ | <u>6,650,000</u> |

II. CONTRACT REVISIONS

| | | |
|------------------------------------|----|-------------------------|
| Purchase Request #4 | | |
| Science Lab Supplies and Equipment | \$ | 400,000 |
| Purchase Request #5 | | |
| Software | \$ | 50,000 |
| Purchase Request #6 | | |
| Professional Engineering Services | \$ | 90,000 |
| Purchase Request #7 | | |
| District Vehicles | \$ | 160,000 |
| Purchase Request #8 | | |
| Help Desk Services | \$ | 160,000 |
| TOTAL OF CONTRACT REVISIONS | \$ | <u>860,000</u> |
| GRAND TOTAL | \$ | <u><u>7,510,000</u></u> |

On motion of Trustee Orr, and second of Trustee Arias, this item was approved unanimously as presented.

PUBLIC COMMENT

The following individuals made public comments: Gina Neeler, Sarah Mitchell, Elisa Klein, Stephanie Shirer, William Switzer, Valerie Adams, Danielle Sanit, Courtney Brooks, Leslie Cunningham, Joan Jenkins, Roger Ward, Kim Parker Nyman, John Lingfelder, Michael Phillips, Brianna Day, Jerry Sullivan, and Paul Day.

INFORMATION REPORTS

- Information Item – Mental Health Support for Full-Time Faculty
- Statement of Net Position as of March 31, 2021
- Summaries of Current Funds, Revenue, & Expenses as of March 31, 2021
- Monthly Investment Report as of March 31, 2021
- Gifts-In-Kind as of March 31, 2021
- Quarterly Foundation Report as of February 28, 2021
- Quarterly Investment Report as of February 28, 2021
- Quarterly Purchasing Report as of March 31, 2021
- AECOM Monthly Report for March 2021

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chairman Collins adjourned the meeting of the Board of Trustees of Collin County Community College District at 9:25 p.m.

**Minutes of Special Called Meeting
May 11, 2021**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted a Special Called Board of Trustees meeting to canvass election results on Tuesday, May 11, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Jim Orr, Dr. Raj Menon, Mr. Jay Saad, and Mr. Fred Moses.

CALL TO ORDER 12:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PUBLIC COMMENT

No public comments addressing agenda items were made.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2021-05-1 Consideration of Approval of the Report to the Board of Trustees Concerning the Results of the May 1, 2021, Election for Trustee Places 7, 8, and 9

The certified election results were presented by Steve Matthews, VP External Relations.

On motion of Trustee Moses, and second of Trustee Menon, this item was approved as presented by a vote of 5-0.

2021-05-2 Consideration of Approval of a Resolution Canvassing Returns and Declaring Election Results of the May 1, 2021, Election for Trustee Places 7, 8, and 9

On motion of Trustee Moses, and second of Trustee Saad, this item was approved as presented by a vote of 5-0.

ANNOUNCEMENTS/ADJOURNMENT

Chairman Collins adjourned the meeting of the Board of Trustees of Collin County Community College District at 12:04 p.m.

May 25, 2021

SUBJECT:

Presentation of the Personnel Report for May 2021

RECOMMENDATION:

The District President has approved the following Personnel Actions for May 2021:

- 11 Faculty Appointments
- 19 Staff Appointments
- 6 Promotions and Lateral Changes
- 19 Resignations and Terminations

RESOURCE PERSONNEL:

Floyd Nickerson, Chief Human Resources Officer

ATTACHMENTS:

- A) Faculty Appointments
- B) Staff Appointments
- C) Promotions and Lateral Changes
- D) Resignations and Terminations

Respectfully Submitted By:



Floyd Nickerson
Chief Human Resources Officer

Collin County Community College District Board of Trustees

Personnel Report: Faculty Appointments.

The following are Faculty Appointments for May 2021.

| NAME | TITLE | DATE | DEPARTMENT | REASON | SALARY |
|-------------------------|-------------------------------------------------|-------------|-------------------|---------------------------------------|---------------|
| Chelsea Bass | Professor, Communication Design | 08/10/21 | Academic Affairs | New position | \$59,120 |
| Shannon Bates | Professor, Speech | 08/10/21 | Academic Affairs | Replacement Kim Nyman | \$65,048 |
| Erin Clark | Professor, Communication Design | 08/10/21 | Academic Affairs | Replacement Laura Flores | \$53,586 |
| Stephen Gonzales | Professor, Chemistry | 08/10/21 | Academic Affairs | Replacement Sammer Tekarli | \$64,893 |
| Jeffery Johnson | Professor, Business Management | 08/10/21 | Academic Affairs | Replacement Jack Zimmerman | \$54,509 |
| Ryan Pettengill | Professor, History | 08/10/21 | Academic Affairs | New position | \$65,048 |
| Eun Reeder | Professor, Mathematics | 08/10/21 | Academic Affairs | New position | \$60,122 |
| Jenny Sideris | Professor, Biology | 08/10/21 | Academic Affairs | Replacement Carrie Bottoms | \$58,690 |
| Leslie Stanaland | Professor Collegiate Academy, Political Science | 08/10/21 | Academic Affairs | New position | \$67,398 |
| Margaret (Margie) White | Professor, Emergency Medical Technology | 08/10/21 | Academic Affairs | Replacement Blaine Jones and Greg Cox | \$81,557 |
| Ana Williams | Professor, Biology | 08/10/21 | Academic Affairs | Replacement Nicole Grose | \$55,703 |

BACK-UP INFORMATION

NAME: Chelsea Bass
ADDRESS: Carrollton, TX
POSITION: Professor, Communication Design
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|---------------------------------|---------------|--------------------------------------------------|
| Liberty University | 10/19 – 05/21 | Adjunct Professor, Digital Imaging |
| BSN Sports | 03/19 – 05/21 | Digital Creative Manager |
| Collin College | 08/18 – 05/21 | Adjunct Professor, Graphic Design |
| Michaels | 04/18 – 03/19 | Digital Design Manager |
| Michaels | 11/15 – 04/18 | Digital Designer, Marketing |
| Dallas Cowboys | 08/15 – 05/16 | Graphic Designer, Part-time |
| Graphic Packaging International | 01/15 – 08/15 | Associate Graphic Designer, Sales and Innovation |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|--------------------|-------------|------------------------------------|
| Liberty University | 2017 | M.F.A., Graphic Design |
| Sanford Brown | 2014 | B.F.A., Graphic Design |

BACK-UP INFORMATION

NAME: Shannon Bates
ADDRESS: Playa Vista, CA
POSITION: Professor, Speech
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-------------------------------|---------------|----------------------------------|
| Hope International University | 08/12 – 06/21 | Adjunct Professor, Communication |
| Platt College | 04/19 – 12/20 | Adjunct Professor, Speech |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|------------------------------------------|-------------|------------------------------------|
| Regent University | 2018 | Ph.D., Strategic Communication |
| University of Illinois, Urbana-Champaign | 1997 | M.A., Speech Communication |
| Arizona State University | 1995 | B.A., Broadcast Journalism |

BACK-UP INFORMATION

NAME: Erin Clark
ADDRESS: McKinney, TX
POSITION: Professor, Communication Design
DEPARTMENT: Academic Affairs, Plano Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|---------------------|---------------|------------------------------------------------|
| Collin College | 08/20 – 05/21 | Professor, Communication Design (Temporary) |
| Erin Clark Designer | 09/96 – 12/20 | Head Designer and Owner |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------------|-------------|----------------------------------------|
| University of Memphis | 1990 | B.A., Communications |
| Southern Methodist University | 1999 | Certification, E-Commerce Architecture |

BACK-UP INFORMATION

NAME: Stephen Gonzales
ADDRESS: Frisco, TX
POSITION: Professor, Chemistry
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|------------------------------|
| Frisco ISD | 01/17 – 05/21 | Teacher, Chemistry |
| Collin College | 01/13 – 05/21 | Adjunct Professor, Chemistry |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-----------------------------|-------------|------------------------------------|
| University of Pennsylvania | 2011 | Ph.D., Organic Chemistry |
| New Mexico State University | 1994 | B.S., Chemistry |

BACK-UP INFORMATION

NAME: Jeffery Johnson
ADDRESS: Plano, TX
POSITION: Professor, Business Management
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|-----------------------------------------------|
| Collin College | 01/21 – 05/21 | Professor, Business Management (Temporary) |
| Collin College | 08/10 – 01/21 | Adjunct Professor, Business Management |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|--------------------------------------------|-------------|------------------------------------------------------------------|
| California State University, Northridge | 2007 | M.B.A., Business Administration |
| California State University, Northridge | 1994 | B.S., Business Administration, Accounting Theory and Practice |

BACK-UP INFORMATION

NAME: Ryan Pettengill
ADDRESS: The Colony, TX
POSITION: Professor, History
DEPARTMENT: Academic Affairs, Wylie Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|--------------------|
| Dallas College | 08/09 – 05/21 | Professor, History |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|---------------------------|-------------|------------------------------------|
| Michigan State University | 2009 | Ph.D., History |
| Michigan State University | 2006 | M.A., History |
| Michigan State University | 2003 | B.A., History |

BACK-UP INFORMATION

NAME: Eun Reeder
ADDRESS: Tucson, AZ
POSITION: Professor, Mathematics
DEPARTMENT: Academic Affairs, Wylie Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|----------------------------------|---------------|----------------------------------------|
| Collin College | 08/20 – 05/21 | Adjunct Professor, Mathematics |
| University of Arizona | 08/18 – 05/21 | Instructor, Mathematics |
| Catawba Valley Community College | 08/17 – 06/18 | Instructor, Mathematics and Statistics |
| Virginia Tech | 08/15 – 05/17 | Instructor, Mathematics |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------------------------|-------------|------------------------------------|
| Virginia Commonwealth University | 2006 | M.S., Mathematical Sciences |
| Virginia Commonwealth University | 2004 | B.S., Mathematics |

BACK-UP INFORMATION

NAME: Jenny Sideris
ADDRESS: Plano, TX
POSITION: Professor, Biology
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|------------------------------------|--------------------|----------------------------|
| Collin College | 01/09 – 05/21 | Adjunct Professor, Biology |
| Region 10 Education Service Center | 01/08 – 01/17 | Instructor, Biology |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------------|--------------------|-------------------------------------------|
| University of Texas at Dallas | 2002 | M.B.A., Business Administration |
| University of Tulsa | 1998 | M.S., Biology |
| University of Tulsa | 1997 | B.S., Biology |

BACK-UP INFORMATION

NAME: Leslie Stanaland
ADDRESS: McKinney, TX
POSITION: Professor Collegiate Academy, Political Science
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-------------------------------|---------------|----------------------------------------------------------------|
| Collin College | 01/21 – 05/21 | Professor Collegiate Academy, Political Science (Temporary) |
| University of Texas at Dallas | 01/16 – 12/20 | Teaching and Research Assistant |
| Collin College | 08/11 – 12/20 | Adjunct Professor, Political Science |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------------|-------------|-----------------------------------------------|
| University of Texas at Dallas | 2020 | Ph.D., Public Policy and Political Economy |
| Sam Houston State University | 2004 | M.A., Political Science |
| Sam Houston State University | 2002 | B.S., Political Science |

BACK-UP INFORMATION

NAME: Margaret (Margie) White
ADDRESS: Wylie, TX
POSITION: Professor, Emergency Medical Technology
DEPARTMENT: Academic Affairs, McKinney Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------------------------------|---------------|-------------------------------------------------------------|
| Collin College | 01/18 – 04/21 | Adjunct Professor, Emergency Medical Technology |
| Legacy ER and Urgent Care | 07/13 – 04/21 | Emergency Registered Nurse, Part-time |
| Wilson N. Jones Regional Medical Center | 06/10 – 01/18 | Emergency Registered Nurse, Part-time |
| Lifeguard Aeromed Inc. | 07/08 – 01/12 | Fixed Wing Flight Registered Nurse and Paramedic, Part-time |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------------------------|-------------|---------------------------------------------|
| University of Louisiana, Lafayette | 2015 | B.S., Nursing |
| State University of New York, Stony Brook | 1992 | B.A., Psychology |
| Excelsior College | 2006 | A.S., Nursing |
| Texas Board of Nursing | 2006 | License, Registered Nurse |
| Texas Department of State Health Services | 2003 | Instructor, Emergency Medical Services |
| Texas Department of State Health Services | 2000 | License, Paramedic |
| El Centro College at UT Southwestern | 2000 | Certification, Paramedic |
| Tarrant County Junior College | 1999 | Certification, Emergency Medical Technician |

BACK-UP INFORMATION

NAME: Ana Williams
ADDRESS: McKinney, TX
POSITION: Professor, Biology
DEPARTMENT: Academic Affairs, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|----------------------------|
| Dallas College | 08/17 – 05/21 | Adjunct Professor, Biology |
| Collin College | 08/15 – 05/21 | Adjunct Professor, Biology |
| Frisco ISD | 08/08 – 11/14 | Instructor, Chemistry |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|---------------------------------------|-------------|------------------------------------|
| Southern Connecticut State University | 1989 | M.S., Biology |
| University of Texas at Austin | 1985 | B.S., Biology |

Collin County Community College District Board of Trustees

Personnel Report: Staff Appointments.

The following are Staff Appointments for May 2021.

| NAME | TITLE | DATE | DEPARTMENT | REASON | SALARY |
|------------------------|------------------------------------------------------------------|-------------|------------------------------------|------------------------------------------|---------------|
| Susan Bruce | Lab Instructor, Math | 04/19/21 | Math Lab | Replacement Brandon Barnhart | \$49,010 |
| Timothy Sean Buck | Human Resources Specialist, Benefits | 05/03/21 | Human Resources | New position | \$41,441 |
| Marquetta Childress | Financial Aid/VA Specialist | 05/03/21 | Financial Aid | Replacement Anthony Smith | \$37,054 |
| Adam Clawson | Manager, Campus Career Center | 05/03/21 | Student and Enrollment Services | Replacement Teresa Danner | \$53,746 |
| Tyler Coleman | eLearning Assistant | 05/03/21 | eLearning Centers | Replacement Townsen Nelson | \$34,663 |
| Monica Conklin | Human Resources Generalist | 04/26/21 | Human Resources | Replacement Rebecca Acuna | \$65,892 |
| Dawn Gomez | Manager, Campus Career Center | 05/24/21 | Student and Enrollment Services | New position | \$52,562 |
| Brittanie Gray | Counselor | 04/19/21 | Counseling | Replacement Trinetta Powell | \$54,432 |
| Merissa Hall | Testing Center Assistant | 05/03/21 | Testing and Assessment | Replacement Sarah Chaney | \$29,095 |
| Fjolla Hoxha | Teacher, Child Development | 05/03/21 | Child Development Lab | Replacement Margaret Mukasa-Magoye | \$35,280 |
| Genni Kelso | Coordinator, Accounts Payable | 05/03/21 | Financial Services | Replacement Kathy Bouchez | \$44,332 |
| Raquel Kincaid | Information Center Assistant | 05/03/21 | Provost Office | Repurposed | \$33,283 |
| Yuk Ping Lau | Administrative Assistant, Purchasing | 05/03/21 | Purchasing | Replacement Jill Stine | \$39,456 |
| Kaleb Love | Plant Operations Worker | 05/03/21 | Physical Plant Support Services | Replacement Kyle Shaw | \$30,679 |
| Christine Mook | Reference Librarian | 06/01/21 | Library | Replacement Rebekah Lee | \$56,776 |
| Valencia Peoples | Division Secretary | 05/01/21 | Dean of Students | Replacement Kirsten Horine | \$35,118 |
| Giselle Rabe | Accounts Payable Associate | 05/03/21 | Financial Services | New position | \$37,226 |
| DeLiesha Thuo | Financial Aid/VA Specialist | 04/19/21 | Financial Aid | Replacement Yasaman Rogers | \$39,456 |
| Jakin Vela | Program Director, DOL FLEXtech Grant and Employer Outreach | 04/30/21 | Grants and Contracts | New position | \$61,881 |

BACK-UP INFORMATION

NAME: Susan Bruce
ADDRESS: Frisco, TX
POSITION: Lab Instructor, Math
DEPARTMENT: Math Lab, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|------------------------------------------|
| EduKan | 11/20 – 04/21 | Online Course Instructor, Mathematics |
| Collin College | 09/14 – 04/21 | Adjunct Professor, Mathematics |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------------------------|-------------|------------------------------------|
| California State University, Fullerton | 1987 | M.A., Mathematics |
| California State University, Fullerton | 1985 | B.A., Mathematics |

BACK-UP INFORMATION

NAME: Timothy Sean Buck
ADDRESS: Richardson, TX
POSITION: Human Resources Specialist, Benefits
DEPARTMENT: Human Resources, CHEC

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|---------------------|---------------|------------------------------------------|
| Mallard Group | 11/20 – 03/21 | Human Resources Specialist |
| TimeClock Plus, LLC | 02/20 – 05/20 | Human Resources Generalist |
| J.B. Automotive | 08/11 – 02/20 | Human Resources and Office Administrator |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------|-------------|------------------------------------|
| Angelo State University | 2020 | B.A., Communications |

BACK-UP INFORMATION

NAME: Marquetta Childress
ADDRESS: McKinney, TX
POSITION: Financial Aid/VA Specialist
DEPARTMENT: Financial Aid, Technical Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|----------------------------|--------------------|---------------------------------|
| Lone Star College | 09/19 – 04/21 | Financial Aid Advisor |
| Houston Community College | 12/17 – 08/19 | Financial Aid Advisor |
| United Health Care | 10/14 – 05/16 | Customer Service Representative |
| Houston Community College | 07/13 – 09/14 | Financial Aid Associate |
| JP Morgan Chase | 01/12 – 05/13 | Senior Operations Specialist |
| Grambling State University | 10/08 – 12/11 | Recruiter Assistant, Admissions |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------------------|--------------------|-------------------------------------------|
| Grambling State University | 2013 | M.S., Criminal Justice |
| Grambling State University | 2011 | B.S., Computer Information Systems |

BACK-UP INFORMATION

NAME: Adam Clawson
ADDRESS: The Colony, TX
POSITION: Manager, Campus Career Center
DEPARTMENT: Student and Enrollment Services, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|---------------------------|---------------|-----------------------------------------|
| Brookhaven College | 04/13 – 04/21 | Manager, Student Services |
| Texas Wesleyan University | 04/09 – 04/13 | Senior Transfer Admissions Counselor |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------------------|-------------|------------------------------------|
| Texas Christian University | 2007 | B.S., Psychology |

BACK-UP INFORMATION

NAME: Tyler Coleman
ADDRESS: Richardson, TX
POSITION: eLearning Assistant
DEPARTMENT: eLearning Centers, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|----------------------|---------------|---------------------------------------|
| Swagit Productions | 07/18 – 04/20 | Training Supervisor |
| Swagit Productions | 02/17 – 07/18 | Quality Assurance Assistant |
| Office Max | 02/16 – 08/16 | Print Services Specialist, Part-time |
| Reel Time | 06/14 – 05/15 | Editor, Part-time |
| Houston Texan Grille | 08/13 – 10/14 | Supervisor, Part-time |
| Houston Texan Grille | 11/11 – 10/14 | Audio and Video Specialist, Part-time |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------|-------------|------------------------------------|
| Baylor University | 2011 | B.A., Film and Digital Media |

BACK-UP INFORMATION

NAME: Monica Conklin
ADDRESS: Frisco, TX
POSITION: Human Resources Generalist
DEPARTMENT: Human Resources, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|--------------------------------|--------------------|--------------------------------|
| Maverick Fitness Holdings, LLC | 02/19 – 04/21 | Human Resources Recruiter |
| Dallas Stars Hockey Club | 10/18 – 02/19 | Human Resources Generalist |
| Autoliv | 01/17 – 07/18 | Human Resources Representative |
| Cleveland Cavaliers | 02/12 – 01/17 | Human Resources Recruiter |
| Litigation Management, Inc. | 03/11 – 11/11 | Human Resources Generalist |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|---------------------------|--------------------|-------------------------------------------|
| University of North Texas | 2002 | B.A., Journalism Advertising |

BACK-UP INFORMATION

NAME: Dawn Gomez
ADDRESS: Blue Ridge, TX
POSITION: Manager, Campus Career Center
DEPARTMENT: Student and Enrollment Services, Farmersville Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------------------------|--------------------|-------------------------------------|
| Texas A&M University, Commerce | 04/18 – 05/21 | Assistant Director, Career Services |
| North Lake College | 02/14 – 10/17 | Manager, Career Services |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|------------------------------------------------|--------------------|-----------------------------------------------------------------|
| Marywood University, Scranton | 2009 | Ph.D., Human Development and Higher Education Administration |
| Texas Tech University | 1998 | M.Ed., Education |
| Texas Tech University | 1994 | B.S., Human Development and Family Studies |
| Our Lady of Holy Cross College, New Orleans | 1991 | A.S., Juvenile Counseling |

BACK-UP INFORMATION

NAME: Merissa Hall
ADDRESS: Plano, TX
POSITION: Testing Center Assistant
DEPARTMENT: Testing and Assessment, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|-------------------------------------|
| Collin College | 02/19 – 04/21 | Administrative Assistant, Part-time |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|---------------------------|-------------|----------------------------------------|
| Illinois State University | 2018 | B.S., Theatre and Dance Performance |
| Collin College | 2016 | A.S., General Studies |

BACK-UP INFORMATION

NAME: Fjolla Hoxha
ADDRESS: Allen, TX
POSITION: Teacher, Child Development
DEPARTMENT: Child Development Lab, Plano Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|------------------------|--------------------|------------------------|
| Lonestar Café | 08/20 – 05/21 | Manager, Part-time |
| Bright Horizons | 04/17 – 05/21 | Teacher |
| Goddard School | 01/12 – 01/17 | Assistant Teacher |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------------|--------------------|-------------------------------------------|
| Walden University | 2020 | B.S., Early Childhood Education |
| Collin College | 2011 | A.S., General Studies |

BACK-UP INFORMATION

NAME: Genni Kelso
ADDRESS: Pottsboro, TX
POSITION: Coordinator, Accounts Payable
DEPARTMENT: Financial Services, CHEC

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|------------------------|--------------------|--------------------------------------|
| Austin College | 02/19 – 04/21 | Purchasing Representative |
| Austin College | 08/13 – 01/19 | Accountant, Accounts Payable |
| Llano ISD | 07/07 – 07/13 | Finance Secretary, Special Education |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------------|--------------------|-------------------------------------------|
| University of Texas at Austin | 1994 | B.B.A., Management |

BACK-UP INFORMATION

NAME: Raquel Kincaid
ADDRESS: Rowlett, TX
POSITION: Information Center Assistant
DEPARTMENT: Provost Office, Wylie Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|------------------------|---------------|--------------------------------------------|
| Collin College | 08/20 – 04/21 | Information Center Assistant, Part-time |
| Stonecrop Technologies | 01/17 – 07/20 | Warehouse Associate |
| Rowlett Public Library | 07/09 – 06/16 | Library Aide |

BACK-UP INFORMATION

NAME: Yuk Ping Lau
ADDRESS: McKinney, TX
POSITION: Administrative Assistant, Purchasing
DEPARTMENT: Purchasing, CHEC

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|--------------------------------|---------------|-----------------------------------|
| Dallas College | 01/17 – 04/21 | Administrative Assistant II |
| University of Texas at Dallas | 05/15 – 05/16 | Administrative Services Officer I |
| Vaford Group of Companies Ltd. | 08/07 – 01/15 | Executive Assistant |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|------------------|-------------|------------------------------------|
| Richland College | 2019 | A.A.S., Executive Assistant |

BACK-UP INFORMATION

NAME: Kaleb Love
ADDRESS: Royse City, TX
POSITION: Plant Operations Worker
DEPARTMENT: Physical Plant Support Services, Plano Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|----------------------|---------------|---------------------------|
| City of Richardson | 01/20 – 05/21 | Parks Maintenance Worker |
| Dairy Queen | 11/17 – 12/19 | Manager |
| Circle P Metal Works | 01/19 – 04/19 | Welder, Part-time |
| Wylie ISD | 05/17 – 09/17 | Grounds Worker, Part-time |
| Maggios Pizza | 08/16 – 04/17 | Driver |

BACK-UP INFORMATION

NAME: Christine Mook
ADDRESS: Boone, NC
POSITION: Reference Librarian
DEPARTMENT: Library, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-------------------------------------------------------|--------------------|------------------------------------------|
| Lees-McRae College | 06/16 – 02/21 | Assistant Librarian |
| Caldwell Community College and Technical Institute | 08/13 – 06/16 | Administrative Assistant |
| Comfort Suites | 01/11 – 08/15 | Customer Service Associate, Part-time |
| Caldwell Community College and Technical Institute | 08/12 – 01/13 | Administrative Assistant |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|------------------------------|--------------------|-------------------------------------------|
| Appalachian State University | 2020 | Ed.S., Higher Education |
| East Carolina University | 2017 | M.L.S., Library Science |
| Appalachian State University | 2012 | B.A., English and Women's Studies |

BACK-UP INFORMATION

NAME: Valencia Peoples
ADDRESS: Wylie, TX
POSITION: Division Secretary
DEPARTMENT: Dean of Students, Wylie Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|----------------------------|--------------------|--------------------------------------------|
| Collin College | 03/20 – 05/21 | Student Enrollment Associate, Part-time |
| Caldwell Elementary School | 01/19 – 02/20 | Campus Secretary |
| Castle View High School | 02/13 – 09/18 | Secretary |
| Castle View High School | 01/12 – 01/13 | Receptionist |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-----------------------|--------------------|-------------------------------------------|
| Ambassador University | 1990 | A.A., General Studies |

BACK-UP INFORMATION

NAME: Giselle Rabe
ADDRESS: Greenville, TX
POSITION: Accounts Payable Associate
DEPARTMENT: Financial Services, CHEC

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|--------------------------|---------------|----------------------------------|
| Maximus Federal Services | 08/17 – 04/21 | Transaction Processing Team Lead |
| McKesson Corporation | 02/15 – 10/16 | Accounts Receivable Specialist |
| McKesson Corporation | 06/13 – 04/14 | Accounts Receivable Specialist |
| Vargas Wireless | 01/13 – 06/13 | Sales Associate |
| McDonald's | 08/10 – 04/12 | Customer Service |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------------|-------------|------------------------------------|
| Paris Junior College | 2020 | A.A.S., Accounting |

BACK-UP INFORMATION

NAME: DeLiesha Thuo
ADDRESS: Wylie, TX
POSITION: Financial Aid/VA Specialist
DEPARTMENT: Financial Aid, Plano Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|--------------------|---------------|----------------------------|
| City of Carrollton | 08/13 – 11/20 | Service Support Specialist |
| Capital One Bank | 08/08 – 07/13 | Operations Coordinator |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|--------------------------|-------------|------------------------------------|
| Texas Woman's University | 2016 | B.A., General Studies |

BACK-UP INFORMATION

NAME: Jakin Vela
ADDRESS: Dallas, TX
POSITION: Program Director, DOL FLEXtech Grant and Employer Outreach
DEPARTMENT: Grants and Contracts, Frisco Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|--------------------------|--------------------|---------------------------------------------|
| Texas Woman's University | 05/19 – 04/21 | Assistant Director, Employer Relations |
| Games For Me | 01/18 – 04/21 | Executive Director and President, Part-time |
| Hawkins Law Firm | 10/10 – 09/13 | Paralegal |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|-------------------------------|--------------------|-----------------------------------------------------------------|
| Southern Methodist University | 2014 | M.Ed., Educational Leadership |
| University of North Texas | 2010 | B.A., Sociology |
| Texas Woman's University | 2020 | Post-Baccalaureate Certificate, Social Science Research Methods |
| Collin College | 2011 | Certificate, Paralegal Studies |

Collin County Community College District Board of Trustees

Personnel Report: Promotions and Lateral Changes.

The following are Promotions and Lateral Changes for May 2021.

| <u>NAME</u> | <u>TITLE</u> | <u>DATE</u> | <u>DEPARTMENT</u> | <u>REASON</u> | <u>SALARY</u> |
|-----------------------|------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------|--------------------------------|----------------------------|
| Mark Jerls | N: Interim Manager, Facilities Operations, Student Housing O: Supervisor, Operator/ Maintenance Technician | 04/26/21 | N: Facilities Operations O: Physical Plant Support Services | Replacement Floyd Hall | N: \$59,907 O: \$57,646 |
| Joan Mendez | N: Branch Manager, Senior Librarian O: Reference Librarian | 04/07/21 | N: Library O: Library | New position | N: \$72,166 O: \$66,552 |
| Forlessia Morman | N: Coordinator, Fixed Assets O: Coordinator, Accounts Payable | 05/01/21 | N: Financial Services O: Financial Services | New position | N: \$49,075 O: \$49,075 |
| Stacey Quesenberry | N: Assistant to the Executive Dean O: Assistant to the Dean | 05/17/21 | N: Academic Affairs O: Academic Affairs | New position | N: \$48,809 O: \$46,254 |
| Alyssa Soliz | N: Administrative Assistant O: Instructional Office Assistant | 05/01/21 | N: Academic Affairs O: Instructional Office | Replacement Latricia Murray | N: \$36,777 O: \$34,633 |
| Katherine Wallis | N: Manager, Academic Assistance O: Tutor, Writing Center | 05/03/21 | N: Academic Affairs O: Writing Center | Replacement Holly Stone | N: \$58,599 O: \$44,029 |

BACK-UP INFORMATION

NAME: Mark Jerls
ADDRESS: Plano, TX
POSITION: Interim Manager, Facilities Operations, Student Housing
DEPARTMENT: Facilities Operations, Plano Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|---------------------------------------------|
| Collin College | 03/20 – 04/21 | Supervisor, Operator/Maintenance Technician |
| Collin College | 11/15 – 03/20 | Operator/Maintenance HVAC Technician |
| TD Industries | 09/12 – 11/15 | Coordinator, Operations and Shift Safety |
| Target | 05/10 – 09/12 | Starbucks Lead |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------|-------------|------------------------------------|
| Collin College | 2020 | A.A.S., General Studies |

BACK-UP INFORMATION

NAME: Joan Mendez
ADDRESS: Celina, TX
POSITION: Branch Manager, Senior Librarian
DEPARTMENT: Library, Celina Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|--------------------------------------|
| Collin College | 08/19 – 04/21 | Reference Librarian |
| Collin College | 06/19 – 08/19 | Interim Executive Library Director |
| Collin College | 06/16 – 05/19 | Reference Librarian, Health Sciences |
| Dallas College | 01/09 – 04/16 | Librarian III |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|--------------------------------|-------------|----------------------------------------------------|
| Catholic University of America | 2006 | M.S., Library Science |
| University of North Texas | 2002 | B.S., Computer Science |
| Medical Library Association | 2020 | Level 2 Consumer Health Information Specialization |

BACK-UP INFORMATION

NAME: Forlessia Morman
ADDRESS: McKinney, TX
POSITION: Coordinator, Fixed Assets
DEPARTMENT: Financial Services, CHEC

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|-------------------------------|
| Collin College | 03/17 – 04/21 | Coordinator, Accounts Payable |
| Collin College | 09/07 – 03/17 | Accounts Payable Associate |

BACK-UP INFORMATION

NAME: Stacey Quesenberry
ADDRESS: Frisco, TX
POSITION: Assistant to the Executive Dean
DEPARTMENT: Academic Affairs, Celina Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-----------------|---------------|--------------------------|
| Collin College | 02/20 – 04/21 | Assistant to the Dean |
| Collin College | 09/15 – 01/20 | Administrative Assistant |
| Lovejoy ISD | 07/08 – 08/14 | Administrative Assistant |

BACK-UP INFORMATION

NAME: Alyssa Soliz
ADDRESS: Garland, TX
POSITION: Administrative Assistant
DEPARTMENT: Academic Affairs, Wylie Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-------------------------------------|---------------|----------------------------------------|
| Collin College | 07/20 – 04/21 | Instructional Office Assistant |
| Skillstorm Commercial Services, LLC | 09/19 – 06/20 | Coordinator, Site Operations |
| RTI Community Management Associates | 04/18 – 08/19 | Administrative Services Representative |
| Buffalo Wild Wings | 05/13 – 03/18 | Hospitality Specialist |

BACK-UP INFORMATION

NAME: Katherine Wallis
ADDRESS: Frisco, TX
POSITION: Manager, Academic Assistance
DEPARTMENT: Academic Affairs, McKinney Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|--------------------------------------|--------------------|-----------------------------------------|
| Collin College | 08/15 – 04/21 | Tutor, Writing Center |
| Collin College | 03/13 – 07/15 | Writing Center Assistant III, Part-time |
| Collin College | 09/13 – 05/15 | Adjunct Professor, English |
| The University of Texas at Arlington | 01/11 – 12/12 | Adjunct Professor, English |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|--------------------------------------|--------------------|------------------------------------------------------|
| Drexel University | 2016 | M.S., Higher Education Leadership and Administration |
| The University of Texas at Arlington | 2009 | M.A., English |
| Albright College | 2007 | B.A., English |

Collin County Community College District Board of Trustees

Personnel Report: Resignations and Terminations.

The following are Resignations and Terminations for May 2021.

| EMPLOYEE | LAST DAY | SERVICE | TITLE | DEPARTMENT | REASON |
|----------------------|-----------------|----------------|----------------------------------------------------|---------------------------------|---------------|
| Megan Allen | 06/04/21 | 2 | Administrative Assistant | Library | Resignation |
| Amber Black | 06/11/21 | 2 | Data Management Specialist | Student and Enrollment Services | Resignation |
| Tyler Brown | 04/09/21 | <1 | Coordinator, HVAC Technology Lab | Academic Affairs | Separation |
| Brett Burkett | 05/30/21 | 12 | Professor, Biology | Academic Affairs | Resignation |
| Glen Grimes | 05/18/21 | 17 | Professor, Computer Science | Academic Affairs | Retirement |
| Floyd Hall | 04/23/21 | 1 | Manager, Facilities Operations, Student Housing | Facilities Operations | Resignation |
| David Hoyt | 05/31/21 | 22 | Chief Information Officer | Information Technology | Retirement |
| David Liska | 04/28/21 | 7 | Data Coordinator, Institutional Effectiveness | Institutional Research Office | Resignation |
| Mark Martinez | 04/23/21 | <1 | Veterans Services Specialist | Financial Aid | Resignation |
| Scott Massey | 05/14/21 | 2 | Testing Center Supervisor | Testing and Assessment | Resignation |
| Billie Myrick | 06/04/21 | 1 | Collin Police Officer | Police | Resignation |
| Jeremy Pigg | 04/30/21 | <1 | Manager, Campus Career Center | Career Services | Resignation |
| Federico Ramos | 04/06/21 | 2 | Operator/Maintenance HVAC Technician | Physical Plant Support Services | Resignation |
| Jose Rodriguez | 04/09/21 | 3 | Facility Operations Coordinator, Conference Center | Academic Affairs | Separation |
| Gerald Sullivan | 05/30/21 | 16 | Professor, Anthropology | Academic Affairs | Retirement |
| Jennifer Trammell | 04/30/21 | 8 | Testing Center Assistant | Testing and Assessment | Resignation |
| Diane Turbitt | 04/09/21 | 4 | Coordinator, Accounts Receivable | Financial Services | Retirement |
| Bryan Valenzuela | 05/17/21 | 5 | Instructor, Math Lab | Math Lab | Resignation |
| Stephanie Villasanti | 05/14/21 | 1 | Professor, Collision Technology | Academic Affairs | Resignation |

Collin County Community College District Board of Trustees

2021-05-2-1

May 25, 2021

Resource: Kim Davison
Chief of Staff

AGENDA ITEM: Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

DISCUSSION: As a part of the College’s comprehensive review of all policies and with input from the Texas Association of School Boards’ Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- **DBA(Local) – Employment Requirements and Restrictions – Credentials and Records** - Updates required due to restructuring of accreditation institutions.
- **DEC(Local) – Compensation and Benefits – Leaves and Absences** - Authorizes the District President to pay an employee for earned but unused vacation hours in lieu of providing time off when deemed necessary due to critical needs of the college.
- **FLDB(Local) – Student Complaints – Course Grade Complaints** - This revision updates the title of the Grade Appeals Board (GAB).
- **FM(Local) – Discipline and Penalties-** Recommended revisions incorporate operational changes consistent with the College’s student discipline process.
- **FMA(Local) – Discipline and Penalties – Discipline Procedure-** Similarly, recommended revisions incorporate operational changes consistent with the College’s student discipline process.

SUGGESTED MOTION: This being a first reading of local board policies, no action is required.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CREDENTIALS AND RECORDS

DBA
(LOCAL)

**Social Security
Number**

The College District ~~shall~~will not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the College District ~~shall~~will keep an employee's social security number confidential.

**Custodian of
Personnel Records**

The College District designates the chief human resources officer as the custodian of personnel records to serve as the agent of the District President and maintain all records relating to all present and past employees of the College District.

**Employee
Credentials**

Degrees, credit hours, and certificates ~~shall~~will be evaluated and recognized by using the following criteria:

1. The degree and/or credit hours are from a college/university accredited (or in pre-accreditation status) by a nationally recognized accrediting agency ~~and also~~or an accrediting agency recognized by the Coordinating Board. Accredited institutions and nationally recognized accrediting agencies ~~shall~~will be determined by using the following:
 - a. Accredited Institutions of Higher Education.
 - ~~b. Education Directory, Colleges, and Universities.~~
 - ~~c. Federation of Regional Accrediting Commissions of Higher Education.~~
 - ~~d. Council on Postsecondary Accreditation.~~
 - ~~e.~~b. U.S. Department of Education.
 - ~~c.~~ Coordinating Board.
 - ~~f.~~d. Council for Higher Education Accreditation.
 - ~~g.~~e. Other agencies or publications that will establish national recognition or accreditation.
2. If the degree/certificate is from a college, university, school, institution, or association outside the United States, it must be verified through a nationally recognized independent foreign transcript evaluation service or by a university in the United States qualified to conduct such evaluations.

| | |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Comprehensive Leave Program | The Board provides a comprehensive program of leave benefits for full-time employees of the College District. |
| Accrual of Leave | Leave hours accrue on the last day of each month. An employee who is in a paid status (at work or on paid leave) on the last day of the month earns leave hours for that month. |
| Reporting Absences | Employee absences are reported through a time and attendance reporting system. Supervisors ensure appropriate documentation and use of leave and take action, as needed, if an employee does not accurately report his or her absences. [See DMAA(LOCAL)] |
| Family and Medical Leave | <p>For purposes of the Family and Medical Leave Act (FMLA), the following eligible conditions apply:</p> <ol style="list-style-type: none">1. For the birth of a son or daughter, and to care for the newborn child;2. For placement with the employee of a son or daughter for adoption or foster care [For the rules regarding leave for “adoption” and “foster care,” see 29 C.F.R. 825.121];3. To care for the employee's spouse, son, daughter, or parent with a serious health condition;4. Because of a serious health condition that makes the employee unable to perform the functions of the employee's job;5. Because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a military member on covered active duty (or has been notified of an impending call or order to covered active duty status); and6. To care for a covered service member with a serious injury or illness incurred in the line of duty if the employee is the spouse, son, daughter, parent, or next of kin of the covered service member. |
| Immediate Family | For purposes of this policy, “immediate family” is defined as a dependent son or daughter, including a biological, adopted, or foster child; a stepchild; a legal ward, or a child for whom the employee stands <i>in loco parentis</i> who is under the age of 18, or someone 18 years or older who is incapable of self-care because of a mental or physical disability; and a spouse. |
| Family Emergency | The term “family emergency” will be limited to disasters and life-threatening situations involving the employee or a member of the employee’s immediate family. |

| | |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Leave Day | A “leave day” for purposes of earning, use, or recording of leave will mean the number of hours per day equivalent to the employee’s usual assignment. |
| Catastrophic Illness or Injury | A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee’s immediate family. A catastrophic illness or injury is one that is expected to incapacitate the employee for an extended period of time (usually longer than five days) and that requires inpatient care in a hospital, hospice, or residential medical facility, or a regimen of continuing treatment of the employee by a health-care provider that requires absences from work for treatment. Catastrophic leave is only available for those employees who have exhausted all leave time earned by those employees. Such conditions typically require prolonged inpatient hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth will be considered catastrophic if they meet the requirements of this paragraph. The College District may require a second or third medical opinion, at its cost, to confirm that the illness or injury qualifies for catastrophic leave. |
| Earning Leave | An employee will not earn any form of paid leave when he or she is in unpaid status. An employee using full or proportionate paid leave will be considered to be in paid status. |
| Deductions | The College District will not approve paid leave for more leave days than have been carried over from prior years plus leave currently available. Any unapproved absences or absences beyond available paid leave will result in deductions from the employee’s pay. An employee’s final paycheck will be reduced for paid leave the employee used, but had not earned, as of the date of separation. |
| Leave Without Pay | |
| Leave Proration | Paid leave will be prorated based on the actual time employed within an academic year. |
| Order of Use | Earned compensatory time will be used before any available paid leave. [See DEA] |
| | Use of the sick leave bank will be permitted only after all available local leave has been exhausted. |
| Concurrent Use of Leave | When an absent employee is eligible for FMLA leave, the College District will designate the absence as FMLA leave. |
| | The College District will require the employee to use paid leave, including compensatory time, concurrently with FMLA leave. |

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness will be designated as FMLA leave.

Sick Leave

Full-time employees will earn eight hours of paid sick leave per month in accordance with administrative regulations.

Sick leave will accumulate to a maximum of 720 hours.

Sick leave will only be used for the following:

1. Illness of the employee.
2. Illness of a member of the employee's immediate family [see Immediate Family, above].
3. Up to three days (24 hours) of accrued sick leave each fiscal year for medical or dental appointments or to help care for an extended family member who is ill. Extended family members include parents, grandparents, adult children, grandchildren, siblings and in-laws, and step and foster relationships of the preceding.
4. Family emergency.
5. Birth or placement of a child when taken within the first year after the child's birth, adoption, or foster placement.
6. Contribution to the sick leave bank.

Sick Leave Bank

The College District will establish a sick leave bank to which all full-time employees may contribute up to 24 hours of earned but unused sick leave per year.

A full-time employee may request leave from the bank if the employee experiences a catastrophic illness or injury as defined in this policy and has exhausted all paid leave.

If the employee is unable to request leave from the sick leave bank, a member of the employee's family or the employee's supervisor may submit the request.

Eligibility

Only full-time benefits-eligible employees may apply for use of the sick leave bank.

Eligible employees may only draw from the sick leave bank for a single diagnosis code for a period not to exceed the maximum allowable hours consistent with plan operating procedures.

The District President or designee will develop procedures for the operation of the sick leave bank that address the following:

1. Procedures to request leave from the sick leave bank;

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2. The maximum number of days per academic year a member employee may receive from the sick leave bank;
3. The administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and
4. Other procedures deemed necessary for the operation of the sick leave bank.

Appeal All decisions regarding the sick leave bank may be appealed in accordance with DGBA(LOCAL).

Family and Medical Leave

Twelve-Month Period For purposes of an employee's entitlement to FMLA leave, the 12-month period will be measured forward from the date an individual employee's first FMLA leave begins.

Combined Leave for Spouses If both spouses are employed by the College District, the College District provides a combined total of 12 weeks (in any combination) of FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition. The College District will limit military caregiver leave to a combined total of 26 weeks. [See DECA(LEGAL)]

Intermittent or Reduced Schedule Leave The College District will permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee. [See DECA(LEGAL) for use of intermittent or reduced schedule leave due to a medical necessity.]

Certification of Leave If an employee requests leave, the employee will provide certification, as required by FMLA regulations, of the need for leave. [See DECA(LEGAL)]

Fitness-For-Duty Certification If an employee takes FMLA leave due to the employee's own serious health condition, the employee will provide, before resuming work, a fitness-for-duty certification. If the College District will require certification of the employee's ability to perform essential job functions, the College District will provide a list of essential job functions to the employee with the FMLA designation notice.

Failure to Return If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the College District may require reimbursement of premiums paid by the College District during the leave. [See DECA(LEGAL), Recovery of Benefit Cost]

Parental Leave Employees who have been employed in a benefits-eligible position for at least 12 months are eligible to use ten days of paid parental leave at the time of the birth or adoption of a child. Parental leave

must be coordinated with the employee's concurrent leave under the FMLA and is available for use from the time of birth or placement of the child only. Parental leave must be used while the employee is on the related FMLA leave and does not accrue or remain available for use at a later date. Adjunct faculty, part-time employees, and employees on leave without pay status are not eligible for paid parental leave as outlined in this policy but may be eligible for unpaid FMLA leave.

Personal Leave

Full-time employees will earn 24 hours of paid leave each fiscal year to conduct personal business in accordance with administrative regulations. Personal leave will be noncumulative.

Request for Personal Leave

The employee will submit a request for use of personal leave in advance in accordance with leave of absence procedures and guidelines. In deciding whether to approve or deny personal leave, the supervisor or designee will not seek or consider the reasons for which an employee requests to use leave. The supervisor or designee will, however, consider the effect of the employee's absence on the educational program or College District operations.

Vacation Leave

All full-time, 12-month staff and administrative employees will earn paid vacation in accordance with the schedule published in administrative regulations.

Upon successful completion of the new employee 90-day (calendar day) probationary period, eligible employees will receive vacation credit retroactive to the original service date, in accordance with the published vacation plan. Employees who terminate employment prior to completion of the new employee probationary period will have no accrued vacation credit.

Use of vacation leave will not exceed 15 consecutive workdays.

Carryover of earned but unused vacation hours will be permitted within the guidelines established by the District President or designee.

If sufficient funds are available in the Board-approved budget or from other appropriate funding sources, the District President may authorize a payment of up to 160 hours of an employee's earned but unused vacation leave hours. This payment would be in lieu of time off when an employee is not permitted to take requested vacation leave due to workload, special projects, or critical needs of the college, as designated by the District President.

If sufficient funds are not available, the request must be submitted to the Board for consideration to allocate the needed funds from appropriate reserve accounts.

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Employees beyond the initial 90-day probationary period, who terminate eligible employment with the College District, will be paid for the current fiscal year's earned but unused vacation hours and up to a maximum of 80 hours of earned but unused carryover vacation hours from prior fiscal years.

**Request for
Vacation Leave**

The employee will submit a request for use of vacation leave in advance in accordance with leave of absence procedures and guidelines. In deciding whether to approve or deny vacation leave, the supervisor or designee will consider the effect of the employee's absence on the educational program or College District operations.

Sabbatical Leave

Sabbatical leaves are available to provide College District employees with a significant opportunity for professional growth. Sabbatical leaves are granted based on a review and recommendation by the sabbatical committee in response to the published priorities for the year, with subsequent review, recommendation, and consideration by the executive vice president, District President, and the Board. Sabbatical leaves are not granted on the basis of longevity and are not an entitlement.

Sabbatical leave may be granted, upon application, for study, research, writing, field observations, or other suitable purposes such as completing a degree, improving skills, and maintaining currency in the employee's discipline or field.

Eligible employees [see definition at DEC(LEGAL) Development Leaves of Absence] may apply for a sabbatical upon completion of five years of continuous full-time service. Six years of continuous full-time service must be completed before a sabbatical can commence.

The leave will be for one academic year at one-half of the faculty member's regular salary or for one-half academic year at full regular salary. Failure to return for all or part of the one-year period will make the person liable for the return of all, or part, of the sabbatical stipend in proportion to the percent of time not completed.

An otherwise eligible employee who has received a sabbatical leave within the past five years, whose position is funded by an external grant or contract, or who is in his or her last year of full-time employment with the College District is ineligible for sabbatical leave.

The chief human resources officer and the chair of the sabbatical leave committee are available to answer questions concerning the sabbatical leave policy and procedures.

Bereavement Leave

A full-time benefits-eligible employee will be granted up to 40 hours of paid bereavement leave upon the death of an employee's

spouse, child, parent, or other person who occupies a position of similar importance in the employee's family in accordance with administrative regulations.

A full-time benefits-eligible employee will be granted up to 24 hours of paid bereavement leave upon the death of other family members of the employee to include siblings, grandparents, grandchildren, parents-in-law, and siblings-in-law, or other person who occupies a position of similar importance in the employee's family in accordance with administrative regulations, including an employee's step and foster relationships of the above.

Bereavement leave will be noncumulative.

Critical Illness Leave

Definition

"Critical illness" is defined as a life-threatening condition.

Benefit

A full-time employee will be granted up to 24 hours of paid critical illness leave for absences associated with the critical illness of an immediate family member or other family members of the employee to include siblings, grandparents, grandchildren, parents-in-law, and siblings-in-law, or other person who occupies a position of similar importance in the employee's family, in accordance with administrative regulations.

Critical illness leave will be noncumulative.

Workers' Compensation

Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the College District's contribution to health insurance. [See CKD(LOCAL) regarding payment of insurance contribution during employee absences.]

An absence due to a work-related injury or illness will be designated as FMLA leave.

An employee eligible for workers' compensation income benefits may elect in writing to use paid leave.

Extraordinary Circumstances

Up to 40 hours of leave without pay may be granted to an employee for extraordinary circumstances that cannot be addressed within the paid leave benefits provided by the College District, in accordance with administrative procedures and guidelines for faculty and staff. An employee who has been employed more than 12 months may request leave without pay of up to 720 hours after he or she has exhausted all eligible leave, including paid, unpaid, and FMLA leave for his or her own serious health condition or that of an immediate family member, to include the spouse or dependent

child(ren) of the employee. Upon return from the leave of absence, the employee will be eligible for the same or similar position, upon release from his or her physician, if applicable, consistent with the College District's procedures and guidelines for faculty and staff.

Employees not Eligible for FMLA Leave

A full-time employee who has not yet worked the required 12 months and 1250 hours to qualify for FMLA leave may take a maximum of 160 hours of leave without pay for his or her own serious health condition or for the serious health condition of the employee's spouse and dependent children of the employee.

Expiration of Available Leave and Attendance Policy

When an employee is close to using all earned paid and unpaid approved leave, the College District will send a letter to the employee at the home address on file explaining that his or her leave is almost exhausted and the notification requirements for returning to work. If the employee's absence is due to his or her own medical condition, the employee must present a written medical clearance form, a health-care professional who verifies the employee is able to perform the essential functions of his or her position, and a description of any requested job-related accommodations provided by the deadline to the College District.

[See DMAA]

If an employee is not medically released to return to work, with or without reasonable accommodations, when all available paid and unpaid leave has been exhausted, the employee's employment with the College District will end, absent a request by the employee for a reasonable accommodation. Communications with the employee will be consistent with administrative procedures and guidelines.

Voting in Public Elections

An employee is expected to vote before or after his or her scheduled working hours unless voting at a polling location on a College District campus. In the rare instance that this is not possible, the employee may request prior approval from his or her supervisor for time off, not to exceed two hours, to vote.

Court Appearances

Absences due to compliance with a valid subpoena for College District-related business or for jury duty will be fully compensated by the College District and will not be deducted from the employee's pay or leave balance.

Absences due to compliance with a valid subpoena for personal business will be deducted from the employee's personal leave or vacation leave or result in loss of pay at the employee's daily rate for each day of work missed.

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**Other Absences and
Leave Without Pay**

Any other absences or granted leaves of absence will result in an appropriate deduction from pay or deduction from eligible leave balances, consistent with the College District's procedures and guidelines for faculty and staff.

**Freedom from
Capricious Grading**

Students have a right to be free from capricious grading and to be treated fairly in grading and classroom practices. In most circumstances, students ~~shall~~should seek to settle any dissatisfaction concerning grades directly with the faculty member involved. If a grade dispute cannot be settled in this way, students ~~shall~~should consult the ~~dean of the appropriate academic division~~ appropriate associate academic/workforce dean or academic/workforce dean. If the issue remains unresolved, the student may appeal to the ~~grade appeals task force~~ Grade Appeals Board (GAB).

Appeals to the ~~grade appeals task force (GATF)~~ Grade Appeals Board (GAB) ~~shall~~will be filed with the chair of the ~~GATF-GAB~~ no later than the last regular class day of the next long semester after receiving the grade. An allegation of capricious grading shall be handled according to the grade appeals procedure outlined in the student handbook.

Note: For procedures related to student discipline, see FMA.

Penalties for Student Misconduct

A student will be subject to discipline for violations of College District policies and procedures, including the rules outlining expectations for student conduct [see FLB]. If a student commits an infraction or engages in misconduct, the College District may impose one or more of the following types of penalties:

1. Reprimand - A verbal or written warning to the student following a rule violation. Repetition of such misconduct may result in more severe disciplinary action.
2. Restitution - Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
3. Scholastic penalties - The assignment of a failing grade on an assignment or examination or in a course by an instructor after a student is found responsible through the student disciplinary process for ~~based on~~ scholastic dishonesty, including, but not limited to, cheating, collusion, and plagiarism; ~~committed by a student~~. The instructor will submit a written report of the incident and of the recommended ~~planned~~ scholastic penalty action to the instructor's or program director's associate dean and/or dean.
4. Educational Project Experience (EPE) – An assignment or experience allowing the student to learn specific behaviors or lessons related to the student's conduct and the specifics of the student's disciplinary case. EPEs offered by the College District include, but are not limited to, awareness seminars, essays or written assignments, and online learning modules.
5. Conditional Probation - The placing of a student on notice that continued infraction of regulations may result in suspension or expulsion from the College District. Conditional probation may include restrictions on a student's rights and privileges or specified community service. The probation may be for a specified length of time or for an indefinite period according to the relative severity of the infraction or misconduct. Failure to fulfill the terms of the probation may lead to suspension or expulsion.
6. Suspension - Forced withdrawal from the College District for either a definite period of time or until stated conditions have been met. Normally, suspension will extend through a minimum of one regular long semester (with summer sessions not

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counting in the one semester minimum time lapse). However, suspension may exceed the one semester minimum.

7. Expulsion - Permanent forced withdrawal from the College District. A student receiving expulsion will have the action noted in the student's permanent record.

Suspended or
Expelled Students

No former student who has been suspended or expelled from the College District for disciplinary reasons will be permitted on the campus or other facilities of the College District, initiated into an honorary or service organization, or permitted to receive credit for academic work done in residence or by correspondence or extension during the period of suspension or expulsion without the prior written approval of the appropriate administrator or the Board.

Disciplinary Record

The College District will maintain for every student alleged or determined to have committed misconduct at the College District, a disciplinary record that will reflect the charge, the disposition of the charge, the sanction assessed, if any, and any other pertinent information. The disciplinary record will be separate from the student's academic record and will be treated as confidential; the contents will not be revealed except on request of the student or in accordance with applicable state or federal laws.

The disciplinary record will be maintained permanently in the event that a student is expelled or subject to an extended suspension. In all other cases, the disciplinary record will be maintained in accordance with the College District's record retention schedule.

Publication

Information regarding student discipline described in College District policies and accompanying procedures will be published in the student handbook.

**Reports of Alleged
Misconduct**

College District faculty and staff will submit an alleged violation or violations of College District policies and procedures, including the rules for student conduct [see FLB], committed by a student to the dean of students within a reasonable time following an alleged incident, not to exceed ten College District business days. The allegation(s) must be submitted in writing, through traditional or electronic means, and must describe the violation and any surrounding facts.

The dean of students or designee will investigate the matter, as ~~necessary~~appropriate.

Exception

Reports of sex discrimination or sexual harassment will be submitted in accordance with DIIA or FFDA, as appropriate.

Dismissal of
Allegation

If an allegation is deemed to be unfounded, the dean of students or designee will dismiss the allegation and will provide the student written notice that the allegation of misconduct was made against the student and that the allegation was dismissed.

~~Exception~~

~~Reports of sex discrimination or sexual harassment will be submitted in accordance with DIIA or FFDA, as appropriate.~~

**Notification
Conference**

If, ~~however~~, the dean of students or designee determines ~~that~~ the allegation warrants further consideration, the dean of students or designee will summon the student for a notification conference to be held within a reasonable time, not to exceed ten College District business days, following ~~the~~ receipt of the allegation of misconduct.

At the notification conference, the dean of students or designee will ~~notify~~inform the student of the allegation(s) ~~or allegations~~ and provide the student an opportunity to respond and submit applicable documentation or evidence for consideration by the dean of students or designee.

Unfounded
Allegations Not
Responsible
Administrative
Decision

After conferring with the student, if the dean of students or designee determines ~~that~~ the student did not commit a violation, the ~~allegation or allegations will be dismissed as unfounded~~ student will be found not responsible and will not be issued a disciplinary penalty under FM. The student will be provided written notice of the ~~dismissal~~ not responsible administrative decision. A not responsible administrative decision from the dean of students or designee will be final, binding, and the student will not be allowed to appeal that decision.

Informal
Administrative
Decision Resolution

If the dean of students or designee determines that addressing the allegation(s) informally is more appropriate, the dean of students or designee will recommend an informal resolution of the allegations. The dean of students or designee will recommend behavioral directives to support compliance with the College District's Student

Code of Conduct. If the student agrees to comply with all recommended behavioral directives, then the dean of students or designee will issue an Informal Resolution and the student will not be issued a disciplinary penalty under FM. As part of the Informal Resolution, the student will be required to sign an Acknowledgment Statement indicating the student will comply with the Student Code of Conduct for the designated time or for the remainder of their attendance at the college. Once signed, the Informal Resolution will be final, binding, and the student will not be allowed to appeal the Informal Resolution.

Formal
Administrative
Decision and
Misconduct
Warranting a
Penalty

If the dean of students or designee determines ~~that~~ the student committed misconduct that warrants a penalty or penalties under FM, the dean of students or designee will provide the student a written administrative decision with notice of the penalty or penalties and the student's options, including the right to appeal to the disciplinary Disciplinary appeals Appeals committee Committee (DAC).

Student Chooses
to Appeal the
Administrative
Decision

If the student chooses to appeal the administrative decision of the dean of students or designee, they must submit the Disciplinary Appeal Request Form contained in the administrative decision documents on or before the tenth College District business day following the administrative decision. Once the deadline for filing an appeal has passed, the administrative decision of the dean of students or designee will be final, binding, and the student will not be allowed to appeal that decision. The student will be expected to comply with all disciplinary penalties and obligations set forth in the administrative decision.

Student Chooses
to Accept the
Administrative
Decision

A student who chooses to accept the administrative decision rendered by the dean of students or designee will sign an acceptance Acceptance of the Administrative Decision sStatement indicating ~~he or she~~ they understands:

1. the Student Code of Conduct violation(s),
2. the disciplinary penalty, or penalties imposed, and
- 1-3. that by signing the acceptance Acceptance of the Administrative Decision sStatement he or she they voluntarily waives the right to appeal.

The Acceptance of the Administrative Decision Statement must be signed no later than ten College District business days following the administrative decision. Once the acceptance Acceptance of the Administrative Decision sStatement is signed or the deadline for filing an appeal has passed, the administrative decision of the dean of students or designee will be final, binding, and the student

| | |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>will not be allowed to appeal <u>that decision</u>. <u>The student will be expected to comply with all disciplinary penalties and obligations set forth in the administrative decision.</u></p> |
| <p><u>Student Chooses to Take No Action</u></p> | <p><u>If the student does not sign the Acceptance of the Administrative Decision Statement or submit the Disciplinary Appeals Request Form by the deadline, the administrative decision of the dean of students or designee will be final, binding, and the student will not be allowed to appeal that decision. The student will be expected to comply with all disciplinary penalties and obligations set forth in the administrative decision.</u></p> |
| <p><u>Scholastic Dishonesty Violations</u></p> | <p><u>If the student was found responsible for a scholastic dishonesty violation, as defined in the College District's <i>Student Code of Conduct</i>, the student may also receive a scholastic penalty. The faculty member will determine the appropriate scholastic penalty, which may range from a grade of zero on the assignment to failing the course. [See FLB and FM.]</u></p> |
| <p>Interim Disciplinary Action</p> | <p>The dean of students or designee may take immediate interim disciplinary action, including, <u>but not limited to, temporary immediate suspension pending a hearing, against a student for policy violations if the continuing presence of the student poses a danger to persons or property or an ongoing threat of disrupting the educational environment.</u></p> |
| <p>Disciplinary Appeals Committee (DAC)</p> | <p>The disciplinary <u>Disciplinary appeals Appeals committee Committee (DAC)</u> will be convened on at the request of a student appealing the <u>formal administrative decision and/or</u> penalty or penalties imposed by the dean of students or designee. The student's request must be submitted in writing within ten College District business days of the date of the dean of students or designee's written administrative decision. <u>Upon receipt of the student's request for appeal and under reasons designated by the DAC, the DAC may recommend that the matter return to an Informal Resolution by the dean of students or designee prior to the scheduling of the DAC appeal hearing.</u></p> |
| <p>Composition</p> | <p>The disciplinary appeals committee <u>DAC</u> will be composed of at least four <u>three</u> College District employees and a minimum of one current College District student, when appropriate. <u>To hold an appeal hearing, a quorum of three DAC members must be met.</u> The members of the disciplinary appeals committee <u>DAC</u> and the committee chairperson will be designated according to procedures developed by the designated leadership team member. All members <u>chosen to serve on the DAC appeal hearing panel of the disciplinary appeals committee</u> will be eligible to vote <u>on the issue of whether or not the student violated College District policies and procedures, including the rules for student conduct, and whether</u></p> |

the student should receive an appropriate disciplinary penalty or penalties during the hearing.

DAC Appeal
Hearing Notice

The dean of students or designee will notify the student by letter of the date, time, and place for the DAC appeal hearing. Unless the student and the dean of students or designee otherwise agree or unless there are unforeseeable circumstances beyond the College District's control, the DAC appeal hearing will take place within a reasonable time period, not to exceed ten College District business days after the date of the student's request for the appeal hearing ~~or the dean of students or designee's determination that the student should be suspended.~~

*Contents of
Notice*

The notice will:

1. Direct the student to appear on the date and at the time and place specified.
2. Advise the student of his or hertheir rights to:
 - a. ~~To h~~Have a private hearing.
 - b. ~~To b~~Be assisted by an adviser or legal counsel at the hearing.
 - c. ~~To e~~Call witnesses, request copies of evidence in the College District's possession, and offer evidence and agreement on his or hertheir own behalf.
 - d. ~~To m~~Make an audio recording of the proceedings, after first notifying the dean of students or designee in advance of the hearing, or, at the student's own expense, to have a stenographer present at the hearing to make a stenographic transcript of the hearing.
 - e. ~~To a~~Ask questions of each witness who testifies against the student.
3. Contain the names of witnesses who will testify against the student and a description of documentary and other evidence that will be offered against the student.
4. Contain a description of the allegation(s) of misconduct in sufficient detail to enable the student to prepare his or hertheir defense against the charges.
5. State the proposed punishment-disciplinary penalty or range of punishments-disciplinary penalties that may be imposed.

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Failure to Appear
for DAC Appeal
Hearing

The ~~disciplinary appeals committee~~DAC may impose an appropriate ~~punishment~~disciplinary penalty or penalties upon a student who fails without good cause to appear for the appeal hearing. ~~f~~For purposes of assessing ~~punishment~~an appropriate disciplinary penalty or penalties, the ~~committee~~DAC may proceed with the ap-
peal hearing in the student's absence.

DAC Appeal
Hearing Procedures

All DAC appeal hearings will be recorded by the College District.

The appeal hearing will proceed as follows:

1. The chairperson or associate chairperson will read the description of the alleged misconduct.
2. The chairperson or associate chairperson will inform the student of ~~his or her~~their rights.
3. The ~~designated official or representative~~dean of students or designee will present the College District's case.
4. The student or representative will present the student's defense.
5. The ~~designated College District official or representative~~dean of students or designee will present rebuttal evidence.
6. The ~~committee~~DAC members may ask questions of witnesses testifying on behalf of the student or the College District.
7. The ~~designated official or representative~~dean of students or designee will summarize and argue the College District's case.
8. The student or representative will summarize and argue ~~his or her~~their case.
9. The ~~designated official or representative~~dean of students or designee will have an opportunity for rebuttal argument.
10. The ~~committee~~DAC members will deliberate in closed session. The ~~committee~~DAC members will vote on the issue of whether or not the student violated College District policies and procedures, including the rules for student conduct, and whether the student should receive an appropriate disciplinary penalty or penalties.
11. If the ~~committee~~DAC finds the student committed misconduct, the ~~committee~~DAC members will determine whether the disciplinary penalty assessed, or proposed in the case of rec-

ommendation for expulsion, by the dean of students or designee is appropriate and, if necessary, will assess a different or additional penalty.

12. The ~~committee-DAC~~ chairperson or associate chairperson will communicate the decision and any findings of facts in support of the ~~committee's-DAC's~~ decision to the student dean of students or designee in writing within ten College District business days of the appeal hearing. The dean of students or designee will notify the student in writing within ten College District business days of the appeal hearing of the DAC's decision and the disciplinary penalty or penalties imposed, if any. The notice will include procedures for appealing the ~~committee's-DAC's~~ decision to the designated leadership team member.

~~All hearings will be recorded by the College District.~~

Evidence

Evidence will be handled in accordance with the following:

1. Legal rules of evidence do not apply unless otherwise required by applicable Title IX regulations; the ~~committee-DAC~~ chairperson or associate chairperson may admit evidence or exclude evidence considered to be irrelevant, immaterial, and unduly repetitious.
2. At the appeal hearing, the College District will be required to prove by a preponderance of the evidence that the charges are true.
3. A student may not be compelled to testify.
4. The ~~committee-DAC~~ will determine if a violation has occurred and assess an appropriate disciplinary penalty or penalties based solely on the evidence presented at the appeal hearing.

After the Appeal Hearing

The dean of students or designee will notify the student in writing, within ten College District business days of the appeal hearing, of the DAC's decision and the disciplinary penalty or penalties imposed, if any. The notice will include procedures for accepting the DAC's decision or appealing to the designated leadership team member.

**Appeal to College
District
Administration
the
Designated
Leadership Team
Member**

A student may, within ten College District business days of receiving notice of the ~~disciplinary~~ Disciplinary appeal Appeal committee's Committee's (DAC's) decision, petition in writing the designated leadership team member to review the decision. To initiate the appeal to the designated leadership team member, the student must submit the Disciplinary Appeal Request Form contained in the DAC's decision documents on or before the tenth College District business day following the DAC's decision. The student's petition will state with particularity why the decision is believed to be incorrect.

After receiving notice of the appeal, the ~~disciplinary appeals committee~~ DAC chairperson or associate chairperson will forward all evidence considered during the appeal hearing, the audio recording of the appeal hearing, and the digest of the appeal hearing, if applicable, to the designated leadership team member.

The designated leadership team member will hold a conference within ten College District business days after the appeal notice is filed, unless there are unforeseeable circumstances beyond the College District's control. At the conference, the student may provide information concerning any documents or information relied on by the ~~committee~~ DAC. The designated leadership team member may set reasonable scope and time limits for the conference. The conference will be audio recorded.

The designated leadership team member will provide the student a written response, stating the basis of the decision, within ten College District business days following the conference. In reaching a decision, the designated leadership team member may consider the evidence included in the student's petition, provided during the conference, and forwarded by the ~~committee~~ DAC chairperson or associate chairperson.

The designated leadership team member may act to affirm, modify, remand, or reverse the decision of the ~~disciplinary appeals committee~~ DAC. The designated leadership team member's decision is final and non-appealable, except when expulsion is recommended by the dean of students or designee and/or the ~~disciplinary appeals committee~~ DAC and affirmed by the designated leadership team member.

After the Appeal

The designated leadership team member or designee will notify the student in writing within ten College District business days of the appeal of the decision and the disciplinary penalty or penalties imposed, if any. The notice will include procedures for accepting the designated leadership team member's decision or for appealing to the District President or designee solely in those cases where expulsion is recommended and affirmed.

**District President
Review of
Recommendation for
Expulsion**

Solely in the case where expulsion is recommended and affirmed, a student may appeal to the District President or designee. An appeal to the District President or designee will be held on the request of a student appealing the designated leadership team member's decision and affirmation of expulsion. The appeal request must be submitted in writing within ten College District business days of the designated leadership team member's decision. To initiate the appeal to the District President or designee, the student must submit the Disciplinary Appeal Request Form contained in the designated leadership team member's decision documents on or before the tenth College District business day following the designated leadership team member's decision.

The District President or designee may request a meeting with the student prior to issuing a final administrative decision.

The District President or designee will review all recommendations for expulsion, whether or not the student chooses to proceed through the disciplinary appeals process. The designated leadership team member will forward the recommendation for expulsion and evidence to the District President or designee for review and final consideration. The District President or designee may act to affirm, modify, or reverse the recommendation for expulsion.

The student will be notified in writing of the District President or designee's decision within ten College District business days. The District President or designee's decision is final and non-appealable. Unless otherwise specified in writing, expulsion ~~shall~~ will have College District-wide effect, and an expelled student may not enroll for admission to any campus without the District President's approval unless the ~~expulsion has expired by its own terms~~ student's petition to revoke the expulsion is approved [see Petition to Revoke Expulsion].

**Petition to Revoke
Expulsion**

Once five calendar years from the date of the District President or designee's final decision ~~have expired~~ lapsed, the student may petition to revoke the expulsion. To initiate the expulsion revocation process, the student must complete the Expulsion Revocation Form and return it to the dean of students or designee.

If the petition to revoke the expulsion is approved by the District President or designee, the student will be required to meet with the dean of students or designee prior to returning to the College District. Once the meeting with the dean of students or designee is

concluded, the student will be allowed to return to all College District campuses and may be considered to be in good disciplinary standing.

If the petition to revoke expulsion is not approved by the District President or designee, the student's expulsion will remain in effect and the student will not be allowed to return to the College District.

**Administrative
Decisions Related to
a Crime of Violence
or Non-Forcible Sex
Offense**

Upon written request, the College District will disclose to the alleged victim of a crime of violence, as that term is defined under the *Clery Act*, the report on the results of any disciplinary proceeding and/or appeals conducted by Collin College against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the College District will treat the alleged victim's next of kin as the alleged victim.

Collin County Community College District Board of Trustees

2021-05-2-2

May 25, 2021

Resource: Lisa Vasquez
Vice President of Advancement

AGENDA ITEM: Consideration of Approval of Facility Naming in Connection with Major Gifts

DISCUSSION: In 2007, the Board of Trustees created Policy CLA (LOCAL), which paved the way for a philanthropic naming opportunity program with assistance from the Collin College Foundation. The policy states that the Board has authority to name facilities to “honor a person who has made an exceptional contribution to the College District” or to “honor a substantial benefactor of the College District.” This program has been very attractive to major gift donors, and six gifts are presented for formal approval by the Board.

1. The first naming gift establishes the Raymond B. Cooper Student Enrollment Hub at the Wylie Campus. This \$30,000 gift creates a scholarship endowment with a preference for Wylie students. Mr. Cooper has been a long-time supporter of the college and was a member of the original Committee of 100.
2. The next naming gift establishes the Anthony Peterson Centers for Academic Assistance at the Farmersville and Celina campuses. This gift of \$100,000 is earmarked for Mr. Peterson’s endowment, similar to his previous naming gifts.
3. The third naming gift is for the Kone Conference Center at the Technical Campus thanks to a \$100,000 scholarship endowment from the Allen Economic Development Corporation benefiting Allen students.
4. The next naming gift establishes the Andrea-Mennen Family Foundation Steering and Suspension Lab at the Technical Campus. This \$100,000 gift is earmarked for a scholarship endowment for the Automotive Technology program.
5. The fifth naming gift establishes the Bill and Anita Collins Art Gallery at the Wylie Campus. This \$30,000 endowed gift creates the Bill and Anita Collins Endowed Scholarship.

6. The sixth naming gift establishes the Theresa Kathryn Klein Smith Classroom at the Frisco Campus. This gift of \$30,000 was contributed by Kenneth L. Smith in memory of his late wife, and the funds are earmarked for a scholarship endowment benefiting accounting students.

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends officially renaming facilities as the Raymond B. Cooper Student Enrollment Hub, the Anthony Peterson Centers for Academic Assistance, the Kone Conference Center, the Andrea-Mennen Family Foundation Steering and Suspension Lab, the Bill and Anita Collins Art Gallery, and the Theresa Kathryn Klein Smith Classroom according to Board Policy CLA (LOCAL) and the criteria listed above.

SUGGESTED MOTION:

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves naming opportunities for the Raymond B. Cooper Student Enrollment Hub, the Anthony Peterson Centers for Academic Assistance, the Kone Conference Center, the Andrea-Mennen Family Foundation Steering and Suspension Lab, the Bill and Anita Collins Art Gallery, and the Theresa Kathryn Klein Smith Classroom.”

Collin County Community College District Board of Trustees

2021-05-2-3

May 25, 2021

Resource: Steve Matthews
Vice President, External Relations

AGENDA ITEM: Consideration of Approval of Costs Related to the Execution of the College’s Marketing Plan

DISCUSSION: The college has developed a marketing plan to promote awareness of the college and its programs as well as increase student recruitment and retention. The college is preparing to execute a Fall 2021 digital advertising initiative by market segment. Market segments include high school seniors and parents, under/unemployed adults, technical programs, and BAT cybersecurity. The cost for this portion of the plan is \$87,418.92.

The total cost of the marketing plan to date is \$116,499.03.

Attachments:

- High school seniors’ digital ad proposal
- Underemployed adult digital ad proposal
- Technical program digital ad proposal
- BAT cybersecurity digital ad proposal

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the Fall 2021 digital advertising by market segment proposals prepared by the Clarus Corporation.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Fall 2021 digital advertising by market segment proposals prepared by Clarus Corporation.”

6354 Wayne Rd.
Alliance, NE 69301
p.308.762.2665
f.308.762.2836
claruscorporation.com



Prepared For: Steve Matthews
Vice President, External Relations
stevematthews@collin.edu
972-599-3139

Collin College
Attn: Accounts Payable
PO Box 8021
McKinney, TX 75070-8021
01-0237

Prepared By: Kathi Swanson, President
kathi@claruscorporation.com
308.762.2565

Date: April 16, 2021

proposal

Thank you for the opportunity to prepare a proposal for your digital advertising campaign. Please review this proposal, and if no changes are needed, please sign and return to us.

CAMPAIGN NAME: 2021-01 HIGH SCHOOL SENIORS

- Purpose: To increase the applications of high school seniors for Fall 2021 semester
- Target Audience: High school seniors and parents in Collin County. Personas to be included: Natalie, Rajesh, Sara
- Campaign Dates: May 01, 2021 to June 30, 2021

- Digital Tactics
 - Tactic 1: Geofencing Addresses: High School Seniors
 - Targeting of addresses from purchased list, High School seniors, targeting 17 to 19 year olds, to capture IDs and serve ads; List estimate: 8,400; For purchased list, College will receive a copy of list for use in marketing.
 - Tactic 2: Geofencing Addresses: Parents
 - Targeting of addresses from purchased list (in tactic 1), High School Seniors, targeting adults 45-64, parents will receive a separate ad, to capture IDs and serve ads; List estimate: 8,400; For purchased list, College will receive a copy of list for use in marketing.
 - Tactic 3: Site Retargeting/ Remarketing
 - Capture device IDs of individuals visiting the landing page for the campaign, retarget, and serve ads; Pixel provided by CLARUS must be installed by the College on the specific landing page
 - Tactic 4: Connected TV: High School Seniors
 - Deliver connected TV video ads on CTV devices (TVs connected to the internet, smart TVs Roku, Hulu, Xbox, etc.); Specific zip codes will be targeted to focus on high school senior households in Collin County, Texas

- Social Media Tactics
 - Tactic 1: TikTok (impressions): 25 And Younger
 - Place ads for the campaign using targeted behavioral and demographic characteristics matching the target audience; Collin County residents ages 25 and younger; Audience size: 25,605 (runs 05-01-2021 to 06-30-2021)
 - Tactic 2: Facebook/ Instagram: Parents
 - Place ads for the campaign using targeted behavioral and demographic characteristics matching the target audience; Mobile and Desktop Newsfeed, Instant Articles, Desktop Right Column, Marketplace, Instagram Feed and Stories, Messenger Inbox; Single Image or Slideshow recommended; Target Audience: Parents of High School Seniors in Collin County (runs 05-01-2021 to 06-30-2021)
 - Tactic 3: Snapchat (impressions): High School Students
 - Bidding on Top Snap Only Ads; Place ads for the campaign using targeted behavioral and demographic characteristics matching the target audience; Target Audience: High School seniors in Collin County (runs 05-01-2021 to 06-30-2021)
- Campaign Parameters
 - Geotargeting
 - The location within which the desired target audience resides and ad delivery is limited within this location: Collin County, Texas
 - Creative
 - College provides ads: Static ad formats (png, gif, jpg, or jpeg) in six sizes (300x50, 320x50, 320x480, 300x250, 728x90, 160x600); Video ad formats are 15 or 30 second video ads in mp4 format; College provides landing page URL to CLARUS
 - Conversion Zone
 - A conversion zone will be established to track physical, real world visits to campus(es) (or other chosen zone) by those who have received an ad for the campaign; Conversion zone(s) will be Collin College Campuses and Centers
 - Viewthrough Conversions
 - Visits to website from ad recipients will be tracked; anyone who receives the ad and visits the College's website within 30 days will be reported (universal pixel placement required)
 - Device Types
 - All types: Mobile, Desktop and Laptop, Tablets, Connected TV (video only)
 - Browser Types
 - All
 - Cross Device Retargeting
 - Yes
 - Operating Systems
 - All
 - Reporting
 - CLARUS provides: 24/7 Campaign Dashboard Access and end-of-campaign reporting; Application and Enrollment matching to lists; Special reports as requested

Budget

| Tactics | Impressions | CPM | Totals |
|-----------------------|-------------|---------|------------|
| Digital Campaign Cost | 1,008,000 | \$9.00 | \$9,072.00 |
| Connected TV Cost | 100,000 | \$47.00 | \$4,700.00 |
| TikTok | 100,000 | \$18.67 | \$1,867.00 |
| Facebook Instagram | 85,000 | \$18.00 | \$1,530.00 |
| Snapchat | 400,000 | \$13.00 | \$5,200.00 |



| Tactics | Lists | Cost | Totals |
|--------------------|--------|------------|------------|
| List Purchase Cost | 1 list | \$3,362.80 | \$3,362.80 |

| | |
|-----------------|-------------|
| TOTAL AD BUDGET | \$25,731.80 |
| TOTAL BUDGET | \$25,731.80 |

Billing: For campaigns of one month or less, client will be billed at the end of the campaign with proof of impressions delivered. For campaigns of more than one month duration, client will be billed monthly with proof of impressions delivered.

proposal



proposal

PROPOSED BY CLARUS Corporation:

Signed:  Date: 04-16-2021

Kathi J. Swanson, President
CLARUS Corporation

ACCEPTED BY:

The above specifications and price are hereby accepted. My signature constitutes the authority for acceptance of this proposal.

Signed By: _____ Date: _____
Collin College

6354 Wayne Rd.
Alliance, NE 69301
p.308.762.2665
f.308.762.2836
claruscorporation.com



Prepared For: Steve Matthews
Vice President, External Relations
stevematthews@collin.edu
972-599-3139

Collin College
Attn: Accounts Payable
PO Box 8021
McKinney, TX 75070-8021
01-0237

Prepared By: Kathi Swanson, President
kathi@claruscorporation.com
308.762.2565

Date: April 16, 2021

proposal

Thank you for the opportunity to prepare a proposal for your digital advertising campaign. Please review this proposal, and if no changes are needed, please sign and return to us.

CAMPAIGN NAME: 2021-02 UNDEREMPLOYED ADULTS

- Purpose: To encourage the underemployed adults in Collin County to upgraded skills at the College and apply
- Target Audience: Adults 22 to 40 who do not have an associate degree and have worked in hospitality and retail occupations and were most impacted during COVID with respect to job loss and income losses. Persona: Michael 22-49, career and tech, high school only Natalie
- Campaign Dates: June 01, 2021 to July 31, 2021
- Digital Tactics
 - Tactic 1: Geofence Homes - Name: Underemployed Adults
 - Target individual homes in service area with individuals, no high school degree, employed in lower income industries: retail, hospitality, etc less than \$40,000 income, ages 22-40; Estimated number of homes: 6,359
 - Tactic 2: Search: Campaign Keywords
 - Capture device IDs of individuals searching online for terms relating to the campaign and serve ads: List of keywords to be recommended by CLARUS, such as jobs, new jobs, employment
 - Tactic 3: Search: Optimized Audience jobs careers
 - Capture device IDs of individuals who have searched for terms related to an audience in the last 30 days; Optimized audience: jobs_careers_optimized_audience
 - Tactic 4: Search: Website Conquesting
 - Capture device IDs of individual visiting websites related to the campaign by the target audience; List of websites to be recommended by CLARUS, such as Monster, Indeed, TX Unemployment benefits, etc.
 - Tactic 5: Site Retargeting/ Remarketing

- Capture device IDs of individuals visiting the landing page for the campaign, retarget, and serve ads; Pixel provided by CLARUS must be installed by the College on the specific landing page
- Online Streaming Tactics
 - Tactic 1: Spotify: Underemployed Adults
 - Place 30 second audio ads targeting ages 22 to 40 in service area with less than an associate degree
- Campaign Parameters
 - Geotargeting
 - The location (region/ area/ zip codes) within which the desired target audience resides and ad delivery is limited within this location: Collin County, Texas
 - Creative
 - College provides ads: Static ad formats (png, gif, jpg, or jpeg) in six sizes (300x50, 320x50, 320x480, 300x250, 728x90, 160x600), if applicable; Video ad formats are 15 or 30 second video ads in mp4 format; College provides landing page URL to CLARUS
 - Conversion Zone
 - A conversion zone will be established to track physical, real world visits to campus(es) (or other chosen zone) by those who have received an ad for the campaign; Conversion zone(s) will be Campuses and Centers of Collin College
 - Viewthrough Conversions
 - Visits to website from ad recipients will be tracked; anyone who receives the ad and visits the College's website within 30 days will be reported (universal pixel placement required)
 - Device Types
 - All types: Mobile, Desktop and Laptop, Tablets, Connected TV (video only)
 - Browser Types
 - All
 - Cross Device Retargeting
 - Yes
 - Operating Systems
 - All
 - Reporting
 - CLARUS provides: 24/7 Campaign Dashboard Access and end-of-campaign reporting; Special reports as requested

Budget

| Tactics | Impressions | CPM | Totals |
|-----------------------|-------------|---------|-------------|
| Digital Campaign Cost | 1,526,160 | \$9.00 | \$13,735.44 |
| Spotify Cost | 200,000 | \$40.00 | \$8,000.00 |

| Tactics | Lists | Cost | Totals |
|--------------------|--------|----------|----------|
| List Purchase Cost | 1 list | \$826.68 | \$826.68 |

| | |
|------------------------|--------------------|
| TOTAL AD BUDGET | \$22,562.12 |
| TOTAL BUDGET | \$22,562.12 |

Billing: For campaigns of one month or less, client will be billed at the end of the campaign with proof of impressions delivered. For campaigns of more than one month duration, client will be billed monthly with proof of impressions delivered.



proposal

PROPOSED BY CLARUS Corporation:

Signed:  Date: 04-16-2021

Kathi J. Swanson, President
CLARUS Corporation

ACCEPTED BY:

The above specifications and price are hereby accepted. My signature constitutes the authority for acceptance of this proposal.

Signed By: _____ Date: _____
Collin College

6354 Wayne Rd.
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claruscorporation.com



Prepared For: Steve Matthews
Vice President, External Relations
stevematthews@collin.edu
972-599-3139

Collin College
Attn: Accounts Payable
PO Box 8021
McKinney, TX 75070-8021
01-0237

Prepared By: Kathi Swanson, President
kathi@claruscorporation.com
308.762.2565

Date: April 16, 2021

proposal

Thank you for the opportunity to prepare a proposal for your digital advertising campaign. Please review this proposal, and if no changes are needed, please sign and return to us.

CAMPAIGN NAME: 2021-03 TECHNICAL PROGRAM MARKETING

- Purpose: To increase applications in programs offered at the Collin College Technical Campus
- Target Audience: Persona: Jake - Dual enrolled career and tech seniors in Collin County Persona: Michael - Males with high school only looking for a career to help earn a better living for family
- Campaign Dates: June 01, 2021 to July 31, 2021

- Digital Tactics
 - Tactic 1: Geofencing Locations: Community Locations - Males
 - Community locations including auto parts stores, big box do-it-yourself, etc. to capture device IDs and serve ads; List of locations to be recommended by CLARUS and others to be determined in consultation with client
 - Tactic 2: Search: Behavioral Targeting - DIY
 - Capture device IDs of individuals searching online for terms that will relate to the audience characteristics of the individuals you are trying to reach, not necessarily related to the specific campaign: Do-It-Yourself, handyman, outdoors, physically fit, hands-on
 - Tactic 3: Search: Campaign Keywords - Programs
 - Capture device IDs of individuals searching online for specific programs at College relating to the campaign and serve ads; Examples of areas for program names include: Automotive (Automotive Technology, Collision Technology), Advanced Manufacturing (Biomedical Equipment Technology, Electronic Engineering Technology, Industrial Automation), Architecture and Construction (Computer-Aided Drafting and Design (CADD), Construction Management, Construction Technology (Carpentry, Electrical, Facilities Management, Plumbing, Safety), Heating, Ventilation and Air

- Conditioning (HVAC), Interior Design, Welding, Science, Technology, Engineering and Math (STEM) (Computer Networking), Logistics and Transportation
- Tactic 4: Search: Optimized Audience - Home Improvement Maintenance
 - Capture device IDs of individuals who have searched for terms related to an audience in the last 30 days; Optimized audience: home_improvement_maintenance_optimized_audience
- Tactic 5: Search: Website Conquesting
 - Capture device IDs of individual visiting websites related to the campaign by the target audience; List of websites to be recommended by CLARUS, such as Home improvement and DIY sites
- Tactic 6: Geofencing Locations: Career Tech High Schools
 - Community locations including local high schools which feature career and tech programs, to capture device IDs and serve ads; List of locations to be recommended by CLARUS and others to be determined in consultation with client
- Tactic 7: Site Retargeting/ Remarketing
 - Capture device IDs of individuals visiting the landing page for the campaign, retarget, and serve ads; Pixel provided by CLARUS must be installed by the College on the specific landing page
- Social Media Tactics
 - Tactic 1: Facebook/ Instagram
 - Place ads for the campaign using targeted behavioral and demographic characteristics matching the target audience; Mobile and Desktop Newsfeed, Instant Articles, Desktop Right Column, Marketplace, Instagram Feed and Stories, Messenger Inbox; Single Image or Slideshow recommended; Target Audience: Adults, 18 to 44, interested in DIY in the Collin County service area. (runs 06-01-2021 to 07-31-2021)
 - Tactic 2: Snapchat (impressions)
 - Bidding on Top Snap Only Ads; Place ads for the campaign using targeted behavioral and demographic characteristics matching the target audience; Target Audience: Adults, 18 to 44, interested in DIY in the Collin County service area Estimated Dates: June 1, 2021 to July 31, 2021 (runs 06-01-2021 to 07-31-2021)
- Online Streaming Tactics
 - Tactic 1: Spotify
 - Place 30 second audio ads targeting ages 18 to 45 in service area
- Campaign Parameters
 - Geotargeting
 - The location (region/ area/ zip codes) within which the desired target audience resides and ad delivery is limited within this location: Collin County, Texas
 - Creative
 - College provides ads: Static ad formats (png, gif, jpg, or jpeg) in six sizes (300x50, 320x50, 320x480, 300x250, 728x90, 160x600), if applicable; Facebook/ Instagram specification sheet will be provided; College provides landing page URL to CLARUS
 - Conversion Zone
 - A conversion zone will be established to track physical, real world visits to campus(es) (or other chosen zone) by those who have received an ad for the campaign; Conversion zone(s) will be Campuses and Centers of Collin College.
 - Viewthrough Conversions
 - Visits to website from ad recipients will be tracked; anyone who receives the ad and visits the College's website within 30 days will be reported (universal pixel placement required)
 - Device Types
 - All types: Mobile, Desktop and Laptop, Tablets, Connected TV (video only)
 - Browser Types
 - All
 - Cross Device Retargeting

- Yes
- Operating Systems
 - All
- Reporting
 - CLARUS provides: 24/7 Campaign Dashboard Access and end-of-campaign reporting; Special reports as requested

Budget

| Tactics | Impressions | CPM | Totals |
|------------------------|--------------------|---------|-------------|
| Digital Campaign Cost | 850,000 | \$9.00 | \$7,650.00 |
| Spotify Cost | 400,000 | \$40.00 | \$16,000.00 |
| Facebook Instagram | 150,000 | \$18.00 | \$2,700.00 |
| Snapchat | 175,000 | \$13.00 | \$2,275.00 |
| TOTAL AD BUDGET | \$28,625.00 | | |
| TOTAL BUDGET | \$28,625.00 | | |

Billing: For campaigns of one month or less, client will be billed at the end of the campaign with proof of impressions delivered. For campaigns of more than one month duration, client will be billed monthly with proof of impressions delivered.



proposal

PROPOSED BY CLARUS Corporation:

Signed:  Date: 04-16-2021

Kathi J. Swanson, President
CLARUS Corporation

ACCEPTED BY:

The above specifications and price are hereby accepted. My signature constitutes the authority for acceptance of this proposal.

Signed By: _____ Date: _____
Collin College

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claruscorporation.com



Prepared For: Steve Matthews
Vice President, External Relations
stevematthews@collin.edu
972-599-3139

Collin College
Attn: Accounts Payable
PO Box 8021
McKinney, TX 75070-8021
01-0237

Prepared By: Kathi Swanson, President
kathi@claruscorporation.com
308.762.2565

Date: April 16, 2021

proposal

Thank you for the opportunity to prepare a proposal for your digital advertising campaign. Please review this proposal, and if no changes are needed, please sign and return to us.

CAMPAIGN NAME: 2021-04 BAT CYBERSECURITY

- Purpose: To increase applications and enrollment in the Collin College BAT Cybersecurity program
- Target Audience: Individuals that may have an associate degree in IT programs to earn a degree in cybersecurity.
Persona: Patricia 30-49-year-old adult, moving up in a career or a new career, looking to advance her skills in IT.
- Campaign Dates: June 01, 2021 to July 31, 2021
- Digital Tactics
 - Tactic 1: Geofencing Addresses: IT Grads
 - Targeting of addresses from College list, Collin College IT graduates from the last two years, to capture IDs and serve ads; List estimate: 3,000
 - Tactic 2: Search: Campaign Keywords
 - Capture device IDs of individuals searching online for terms relating to the campaign and serve ads: List of keywords to be recommended by CLARUS, such as IT, cybersecurity, potential careers and fields based on cybersecurity
 - Tactic 3: Search: Behavioral Targeting
 - Capture device IDs of individuals searching online for terms that will relate to the audience characteristics of the individuals you are trying to reach, not necessarily related to the specific campaign: Individuals with an interest in computers, gaming, IT degrees, living in the Collin County service area
 - Tactic 4: Site Retargeting/ Remarketing
 - Capture device IDs of individuals visiting the landing page for the campaign, retarget, and serve ads; Pixel provided by CLARUS must be installed by the College on the specific landing page

- Online Streaming Tactics
 - Tactic 1: Spotify
 - Place 30 second audio ads targeting ages 25 to 45 in service area
- Campaign Parameters
 - Geotargeting
 - The location (region/ area/ zip codes) within which the desired target audience resides and ad delivery is limited within this location: Collin County, Texas
 - Creative
 - College provides ads: Static ad formats (png, gif, jpg, or jpeg) in six sizes (300x50, 320x50, 320x480, 300x250, 728x90, 160x600), Facebook/ Instagram specification sheet will be provided; College provides landing page URL to CLARUS
 - List Formats (List Provided By College)
 - College will provide a csv or Excel file with the following headers in the order listed: StudyID (number to represent the name of the student) OR student First Name, Last Name, Address 1, Address 2, City, State, Zip (5 digit), Hours Enrolled (if used for enrollment matching); File can be uploaded to a secure FTP site
 - Conversion Zone
 - A conversion zone will be established to track physical, real world visits to campus(es) (or other chosen zone) by those who have received an ad for the campaign; Conversion zone(s) will be Collin College campuses and centers.
 - Viewthrough Conversions
 - Visits to website from ad recipients will be tracked; anyone who receives the ad and visits the College's website within 30 days will be reported (universal pixel placement required)
 - Device Types
 - All types: Mobile, Desktop and Laptop, Tablets, Connected TV (video only)
 - Browser Types
 - All
 - Cross Device Retargeting
 - Yes
 - Operating Systems
 - All
 - Reporting
 - CLARUS provides: 24/7 Campaign Dashboard Access and end-of-campaign reporting; Special reports as requested

Budget

| Tactics | Impressions | CPM | Totals |
|-----------------------|-------------|---------|------------|
| Digital Campaign Cost | 500,000 | \$9.00 | \$4,500.00 |
| Spotify Cost | 150,000 | \$40.00 | \$6,000.00 |

| | |
|------------------------|--------------------|
| TOTAL AD BUDGET | \$10,500.00 |
| TOTAL BUDGET | \$10,500.00 |

Billing: For campaigns of one month or less, client will be billed at the end of the campaign with proof of impressions delivered. For campaigns of more than one-month duration, client will be billed monthly with proof of impressions delivered.



proposal

PROPOSED BY CLARUS Corporation:

Signed:  Date: 04-16-2021

Kathi J. Swanson, President
CLARUS Corporation

ACCEPTED BY:

The above specifications and price are hereby accepted. My signature constitutes the authority for acceptance of this proposal.

Signed By: _____ Date: _____
Collin College

Collin County Community College District Board of Trustees

2021-05-2-4

May 25, 2021

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for
May 25, 2021

DISCUSSION: The Bid Report for May:

5 New Solicitations
3 Contract Revisions

DISTRICT PRESIDENT’S RECOMMENDATION: The District President recommends approval of the Bid Report for May 25, 2021 as presented.

SUGGESTED MOTION: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for May 25, 2021 as presented.”

I. NEW SOLICITATIONS

| | | |
|-------------------------------------------------------------------|-----------|-------------------------|
| Purchase Request #1 – pg. 92 Digital Book Scanners | \$ | 89,057 |
| Purchase Request #2 – pg. 93 Celina Custodial Services | | 900,000 |
| Purchase Request #3 – pg. 94 Student Help Desk Services | | 900,000 |
| Purchase Request #4 – pg. 95 Job Order Contract (JOC) Services | | 5,000,000 |
| Purchase Request #5 – pg. 96 Wenger SoundLok Practice Rooms | | <u>151,025</u> |
| TOTAL OF NEW SOLICITATIONS | \$ | <u>7,040,082</u> |

II. CONTRACT REVISIONS

| | | |
|-------------------------------------------------------------------|-----------|--------------------------------|
| Purchase Request #6 – pg. 97 General Hardware, Tools, Supplies | \$ | 500,000 |
| Purchase Request #7 – pg. 98 HVAC Repair Maintenance | | 300,000 |
| Purchase Request #8 – pg. 99 Storage Area Network | \$ | <u>300,000</u> |
| TOTAL OF CONTRACT REVISIONS | \$ | <u>1,100,000</u> |
| GRAND TOTAL | \$ | <u><u>8,140,082</u></u> |

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase Digital Book Scanners from Digital Library Systems Group (DLSG) for the District libraries.

BACKGROUND

Knowledge Imaging Center (KIC) book scanning systems are self-service digitization/scanning stations that make library collections available digitally for approximately 1% of the library budget. KIC self-serve digitization systems will create an ADA-compliant digital book in 10 minutes (300 pages), with searchable text, bookmarks, covers, and spine.

Invitation to Bid (ITB) Number 4442 was issued to procure Digital Book Scanners. One response was received and evaluated by the Purchasing Department, who determined Digital Library Systems Group (DLSG) is a responsible vendor and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

The COVID-19 pandemic has continued to affect academic libraries' ability to access print material. These scanners will allow the libraries to support students and researchers in the short-term and long-term from any location.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$89,057, which is budgeted in the District libraries' FY21 operating budgets.

RESOURCE PERSONNEL

Dr. Abe Johnson, SVP Campus Operations Officer
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase custodial services for the Celina Campus from D&A Building Services.

BACKGROUND

This contract will provide all labor, equipment, and materials needed to perform custodial services at the Celina Campus. D&A Building Services has provided custodial services at the Plano Campus since 2017.

Request for Proposal (RFP) Number 4429 was issued to procure custodial services for the Celina Campus. Six responses were received and evaluated by a team consisting of District Facilities Managers. The proposal submitted by D&A Building Services is recommended as the best value to the District, based upon evaluation scores.

IMPACT OF THIS ACTION

Contracting for custodial services at the campuses provides a safe, functional, and clean working/learning environment for the students, faculty, staff, and guests to prevent illness and accidents.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$900,000 for three years, which is budgeted in the Celina Campus Facility Plant Operations department's FY21 operating budget and subsequent years' budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term will be three years beginning July 1, 2021 through July 31, 2024.

RESOURCE PERSONNEL

Christopher Eyle, VP Facilities & Construction
972-758-3891

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase student help desk services from BlackBeltHelp for the District.

BACKGROUND

This contract will provide technical support and help desk services to students in navigating multiple integral systems, such as Ellucian Banner, Canvas, Onelogin, Office 365, and other current and future student-facing applications.

Request for Proposal (RFP) Number 4403 was issued to procure student help desk services. Five responses were received and evaluated by a team consisting of Technology Services staff. The proposal submitted by BlackBeltHelp is recommended as the best value to the District, based upon evaluation scores.

IMPACT OF THIS ACTION

Outsourcing these services will provide support for students on a 24/7/365 basis and allow Technology Services staff to focus on supporting faculty and staff and ensure students receive timely assistance. These services include email support, telephone assistance, and automated chatbot support for students to access essential systems.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$900,000 for five years, which is budgeted in the Technology Services Department's FY22 operating budget and subsequent years' budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term will be five years beginning September 1, 2021 through August 31, 2026.

RESOURCE PERSONNEL

Mike Dickson, Chief Innovation Officer
972-758-3832

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract for the District to purchase Job Order Contract (JOC) services from JT Vaughn Construction, FH Paschen, G2 General Contractors, Skanska USA Building Inc, LMC Corporation, McCarthy Building Companies, Big Sky Construction Company, CORE Construction Services, and Hill & Wilkinson.

BACKGROUND

The Board of Trustees approved a contract with the Gordian Group to provide a customized JOC Complete Solution for the District at their October 27, 2020 meeting. The first step in completing this solution was to conduct a Request for Proposal to select qualified contractors to provide the services. The District has historically utilized cooperative contracts for these services but determined that soliciting these services offers the best value. The recommendation to award to nine contractors will allow District staff to select contractors for specific projects based on their expertise with the work to be performed and their ability to complete the project in a timely manner. Awarding to nine contractors will also allow the District to offer the use of the awarded contracts to other public agencies in the Collin County area.

Request for Proposal (RFP) Number 4426 was issued to procure JOC services. Eighteen responses were received and evaluated by a team consisting of the VP of Facilities & Construction, Director of Construction Projects, and Director of Facilities Operations. The recommendation to award to the previously listed vendors will provide the best value to the District, based upon evaluation scores.

IMPACT OF THIS ACTION

Job order contracting is used for maintenance, repair, alteration, renovation, remediation, or minor construction of a facility when the work is recurring and when the delivery times, type, and quantities of work required are indefinite. JOC provides the best value to the District for the projects completed under this method and is an allowed project delivery method for construction-related goods and services under Texas Government Code 2269. In compliance with Texas Government Code 2269, the District President will present any job order that exceeds \$500,000 to the Board of Trustees for approval.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$5,000,000 for two years, which is budgeted in the District FY21 Facility Plant Operations departments' renewal & replacement, and subsequent years' budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term will be two years beginning June 1, 2021 through June 30, 2023, with three bilateral one-year option terms.

RESOURCE PERSONNEL

Christopher Eyle, VP Facilities & Construction
972-758-3891

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees ratifies an emergency purchase from Wenger to replace the sound-isolation practice rooms as part of the emergency restoration project at the Plano Campus.

BACKGROUND

This purchase is for the emergency replacement of the Wenger SoundLok practice rooms with Virtual Acoustical Environment (VAE) technology at the Plano Campus due to the winter storm's damage. Replacement of soundproof panels includes electrical components, doors, and trim, locksets and cylinders, HVAC and adapters, LED lighting, and installation.

Reference Number (REF) 4319-2021 was issued to track the volume of spend. Wenger has a contract through the BuyBoard cooperative purchasing program, Contract Number 619-20, to provide musical instruments, equipment, supplies, and repair. This contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Replacement of these sound-isolation practice rooms puts the District's music program at the forefront with the latest state-of-the-art music practice technology. VAE technology offers more realistic acoustical simulations, creating the sensation of being enveloped by the sound, and enabling musicians to hear themselves in various performance venues.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure for this request is \$151,025. This expenditure will be reimbursed with insurance proceeds.

RESOURCE PERSONNEL

Dr. Abe Johnson, SVP Campus Operations Officer
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves additional expenditure funds to purchase general hardware, tools, appliances, and miscellaneous supplies from Fastenal, Grainger, The Home Depot, HD Supply, and Lowe's.

BACKGROUND

The District utilizes these vendors to procure miscellaneous operational supplies, such as hardware, tools, and appliances. An increase in spend authorization is needed for anticipated purchases during the remainder of the fiscal year and any emergencies.

Reference numbers were issued to track the volume of spend. Fastenal (Reference Number 4341), Grainger (Reference Number 3121), The Home Depot (Reference Number 4343), HD Supply (Reference Number 4340), and Lowe's (Reference Number 4342) are used to procure general hardware, tools, and miscellaneous supplies for new and existing campuses through multiple cooperative contracts. Fastenal and Lowe's have contracts through National IPA (#R142101 and R142104). Grainger has a contract through E&I (#CNR01248). The Home Depot and HD Supply have contracts through U.S. Communities (#16154). These contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Additional spend authorization on these contracts will allow timely procurement of necessary operational supplies for the District.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$700,000. This purchasing request is for spend authorization for an additional \$500,000, which is budgeted in various departments' FY21 operating budgets.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2020 through August 31, 2021.

RESOURCE PERSONNEL

Christopher Eyle, VP Facilities & Construction
972-758-3891

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves additional expenditure funds to purchase HVAC maintenance and repair services from Trane Company for the District Facility Plant Operations Departments.

BACKGROUND

This contract for HVAC maintenance and repair provides all labor, equipment, and supplies needed to perform preventative maintenance and repairs to District HVAC systems. Additional funds are required to cover preventive maintenance services for the remaining fiscal year and any emergency repairs. Several unexpected repairs were made to the HVAC systems due to damages resulting from the February 2021 winter storm.

Reference Number (REF) 2674 was issued to track the volume of spend. The vendor has a contract through the U.S. Communities Cooperative Purchasing Program to provide HVAC repair, maintenance, and inspection services (Contract Number 15-JLP-023). The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Regular maintenance and repair of the District HVAC equipment ensure building comfort levels are maintained and provide better indoor air quality.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$1,300,325. This purchasing request is for spend authorization for an additional \$300,000, which is budgeted in the District Facility Plant Operations Department's FY21 operating budget.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2020 through August 31, 2021.

RESOURCE PERSONNEL

Christopher Eyle, VP Facilities & Construction
972-758-3891

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves additional expenditure funds to purchase a new storage area network (SAN) from Unique Digital for the Technology Services Department.

BACKGROUND

This SAN will be replacing a seven-year-old SAN that the manufacturer no longer supports.

Reference Number (REF) 4415 was issued to track the volume of spend for SAN. Unique Digital has a contract through the DIR cooperative contracts program to provide Dell-branded hardware and software (Contract Number DIR-TSO-3763). The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The new SAN includes enough space to accommodate current and future growth. This purchase includes five years of maintenance and support for the system.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$200,000. This purchasing request is for spend authorization for an additional \$300,000, which is budgeted in the Technology Services Department's FY21 operating budget.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2020 through August 31, 2021

RESOURCE PERSONNEL

Mike Dickson, Chief Innovation Officer
972-758-3832

INFORMATION REPORTS

Information Item – Summer and Fall 2021 Restart Guidelines

Information Item – Peer Information on Board Meeting Format and
Fall 2021 Reopening Plans as of April 30, 2021

Information Item – Collin College Police Department Racial Profiling Report 2020

Racial Profiling 2020 State Report

Statement of Net Position as of April 30, 2021

Summaries of Current Funds, Revenue, & Expenses as of April 30, 2021

Monthly Investment Report as of April 30, 2021

AECOM Monthly Report for April 2021

Information Item

Summer and Fall 2021 Restart Guidelines

The Summer and Fall 2021 Restart Guidelines update outlined below were developed based on the recommendations provided by the Academic Year (AY) 2021-22 Restart Task Force. The charge for the group was to evaluate various data sets and provide recommendations for Fall 2021 restart, Spring 2022, and Summer 2022 updates.

The Task Force included 20 faculty and staff members representing various constituencies at the College. Faculty representation was 65% (40% Academic/Transfer faculty and 25% Workforce faculty), and the remaining 35% represented staff. Based on the recommendations received, the following guidelines were finalized and updated based on Governor Abbott's Executive Order GA 36 on May 18, 2021.

Summer and Fall 2021 Restart Guidelines Effective May 19, 2021

1. **Social Distancing:** The classrooms return to 100% student capacity, with appropriate social distancing where possible, after considering the latest CDC recommendations.
2. **Mask Use:** Complying with Governor Abbott's Executive Order GA 36, Collin College will no longer require the use of masks or facial coverings effective May 19, 2021.
3. **Vaccinations:** Collin College plans to continue offering vaccination clinics at different campus locations throughout the summer. College students, employees, and family members have the opportunity to receive the two doses of available vaccines on a voluntary basis. We are currently working with the U.S. Department of Education to facilitate the use of several of our campuses to become vaccination hubs.
4. **Dual Credit:** Dual credit students and faculty are required to adhere to Collin College COVID-19 procedures when on Collin College campuses. While on ISD premises, dual credit students and faculty will follow ISD guidelines.
5. **Intramurals:** Intramural events may be limited and will follow the College return guidelines.
6. **Athletics:** Collin College teams will follow NJCAA guidelines.
7. **Enhanced Campus Cleaning:** Collin College will continue to provide the same level of PPE and cleaning supplies for all facilities and continue enhanced cleaning services on all campuses. The bipolar ionization and UV sanitation equipment are installed and operational at all of our locations, virtually eliminating viral contaminants from the recirculating air.
8. **Campus Services:** Collin College will re-open all campus services for regular business hours on all campuses.

9. **Faculty Office Hours:** Faculty are expected to resume on-campus office hours. Faculty may seek alternate physical locations on their campuses other than their offices.
10. **Faculty and Staff Travel:** Travel for professional development is open to faculty and staff. Employees are advised to follow published travel and quarantine restrictions of the destination and follow safety protocols. Faculty planning to travel should follow the Council on Excellence's (COE) travel instructions and guidelines.
11. **Student Travel:** In addition to following the current student travel guidelines, published travel and quarantine restrictions for airlines and destinations will be followed. Student travel group sizes may be limited throughout summer and fall.
12. **Conference Facilities** are open to internal and external events and will follow the College guidelines.
13. **Case Reporting:** Students, faculty, and staff who experience symptoms associated with COVID-19 or who have been diagnosed with a positive Coronavirus test should continue to follow current reporting procedures available at www.collin.edu/covid19.
14. **Spring and Summer 2022:** We will continue collaborating with the AY 2021-22 Restart Task Force to evaluate directions from the CDC and Texas State Health Services in developing guidelines for Spring and Summer of 2022.

Resource:

Dr. Abe Johnson, SVP President Campus Operations
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Information Item

Peer Information on Board Meeting Format and Fall 2021 Reopening Plans as of April 30, 2021

As the College continues navigating changes in operations related to the pandemic, reviews of the operations of other colleges and universities were conducted related to plans for reopening in the Fall of 2021 and board meeting format.

Fall 2021 Reopening Plans

As shown below, most institutions are moving back toward normal operations, requiring masks through summer, and monitoring infection rates and CDC guidance before making a determination regarding whether to require masks for Fall 2021. Several organizations are also offering vaccination clinics on-site. Collin's first vaccination clinic resulted in vaccinations for 164 students, 62 employees, and 55 family members. The second clinic is scheduled for May 20 and June 10 at the Frisco Campus Conference Center.

University Fall 2021 Reopening Plans

| University | Return to Normal Operations | Masks Required | Vaccine Required | Vaccine Offered on Campus |
|------------------------------------|-----------------------------|-----------------------|------------------|---------------------------|
| Baylor University | Yes | Yes for Now/Fall TBD* | No | Yes |
| Oklahoma State University | Yes | Yes for Now/Fall TBD* | No | No |
| Stephen F. Austin State University | Yes | Yes for Now/Fall TBD* | No | Yes |
| Southern Methodist University | Yes | Yes for Now/Fall TBD* | No | Yes |
| TAMU-College Station | Yes | Yes for Now/Fall TBD* | No | No |
| TAMU-Commerce | Yes | Yes for Now/Fall TBD* | No | No |
| Texas Woman's University | Yes | Yes for Now/Fall TBD* | No | Yes |
| Texas State University | Yes | Yes for Now/Fall TBD* | No | Yes |
| Texas Tech University | Yes | Yes for Now/Fall TBD* | No | No |
| University of Arkansas | Yes | Yes for Now/Fall TBD* | No | Yes |
| University of Oklahoma | Yes | Yes for Now/Fall TBD* | No | Yes |

| University | Return to Normal Operations | Masks Required | Vaccine Required | Vaccine Offered on Campus |
|---------------------------|------------------------------------|-----------------------|-------------------------|----------------------------------|
| University of North Texas | Yes | Yes for Now/Fall TBD* | No | Yes |
| UT-Arlington | Yes | Yes for Now/Fall TBD* | No | No |
| UT-Austin | Yes | Yes for Now/Fall TBD* | No | Yes |
| UT-Dallas | Yes | Yes for Now/Fall TBD* | No | Yes |

Peer Community Colleges Fall 2021 Reopening Plans

| Community College | Return to Normal Operations | Masks Required | Vaccine Required | Vaccine Offered on Campus |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------|----------------------------------|
| Alamo Colleges District | Limited Face-to-Face (FTF) | Yes for Now/No Plans to Change for Fall* | No | Yes |
| Austin Community College District | Gradual | Yes for Now/No Plans to Change for Fall* | No | Yes |
| Dallas College | Yes | Yes for Now/No Plans to Change for Fall* | No | Yes |
| El Paso Community College | Yes | Yes for Now/No Plans to Change for Fall* | No | Yes |
| Houston Community College System | Up to 60% FTF for Fall 2021 | Yes for Now/No Plans to Change for Fall* | No | No |
| Lone Star College System | Staff 100% back on campus in Fall. Faculty may continue to teach remotely. Instruction returns to normal in Jan. 2022 | Yes for Now/No Plans to Change for Fall* | No | No |
| San Jacinto College | Yes | Yes for Now/No Plans to Change for Fall* | No | No |
| South Texas College | Yes | Yes for Now/No Plans to Change for Fall* | No | No |
| Tarrant County College District | Yes | Yes for Now/No Plans to Change for Fall* | No | Yes |

*Will monitor infection rates and take in account CDC guidance for Fall

Board Meeting Format

As shown in the tables below, most of the school districts in the College’s service area are convening in-person for their respective board meetings.

Local School Districts in College’s Service Area:

| School District | Current Board Meeting Format | Start Date of In-Person Meetings (during pandemic) |
|------------------|------------------------------|----------------------------------------------------|
| Allen ISD | In-person | May 11, 2020 (Workshop) |
| Anna ISD | In-person | August 25, 2020 (Public Hearing) |
| Blue Ridge ISD | In-person | May 28, 2020 (Special Meeting) |
| Celina ISD | In-person | May 18, 2020 (Regular Meeting) |
| Community ISD | In-person | July 20, 2020 (Regular Meeting) |
| Farmersville ISD | In-person | Not showing any video meetings |
| Frisco ISD | In-person | June 8, 2020 (Regular Meeting) |
| Lewisville ISD | In-person | June 8, 2020 (Regular Meeting) |
| Lovejoy ISD | In-person | August 24, 2020 (Regular Meeting) |
| McKinney ISD | In-person | June 23, 2020 (Regular Meeting) |
| Melissa ISD | In-person | Not showing any video meetings |
| Plano ISD | In-person | September 15, 2020 (Work Session) |
| Princeton ISD | In-person | July 20, 2020 (Regular Meeting) Hybrid |
| Prosper ISD | In-person | June 15, 2020 (Regular Meeting) |
| Rockwall ISD | In-person | August 3, 2020 (Special Session) |
| Wylie ISD | In-person | May 18, 2020 (Regular Meeting) |

Other Texas Community Colleges:¹ The boards of large community colleges are meeting virtually, with three colleges meeting in a hybrid format.

| Community College | Current Board Meeting Format | Committees Meeting Format | Future Plans |
|-----------------------------------|------------------------------------------|---------------------------|------------------------------------|
| Alamo Colleges District | All Virtual, except one since March 2020 | Virtual | Hybrid in July |
| Austin Community College District | Virtual since May 2020 | Virtual | TBD |
| Dallas College | Virtual (Zoom) | Virtual (Zoom) | Possible Hybrid (quorum in-person) |
| El Paso Community College | Virtual (Web CT) | Virtual | May 14 meeting will be in-person |

¹ Information gathered from the Chancellor’s/President’s office or Board Relations personnel of the institution.

| Community College | Current Board Meeting Format | Committees Meeting Format | Future Plans |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| Houston Community College System | Remote | Remote through summer | N/A |
| Lone Star College System | Via Webex through June 3 | Via Webex through June 24 | N/A |
| San Jacinto College | Hybrid with quorum in-person. Public comments via Zoom | Reduced the number of committee meetings – in-person | Returning to pre-COVID format; in-person with the exception of staff attending remotely from another room. Public comments will be in-person. |
| South Texas College | Hybrid format, but quorum from both in-person and online attendees. Board room is limited to only 10 persons until February. The limit is now relaxed. Overflow room for public and staff who want to attend in-person | Hybrid | No plans to change format in the foreseeable future |
| Tarrant County College District | Hybrid format | Hybrid format | In-person |

Resource:

Dr. Abe Johnson, SVP Campus Operations
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ajohnson@collin.edu

Information Item

Collin College Police Department Racial Profiling Report 2020

Executive Summary

Article 2.132-2.134 of the Texas Code of Criminal Procedure (CCP) requires the annual reporting to the local governing body of data collected on motor vehicle stops in which a ticket, citation, or warning was issued and to arrests made as a result of those stops, in addition to data collection and reporting requirements. Article 2.134 of the CCP directs that “a comparative analysis of the information compiled under 2.133” be conducted, with specific attention to the below areas:

1. Evaluate and compare **the number of motor vehicle stops**, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities;
2. Examine the **disposition of motor vehicle stops** made by officers employed by the agency, categorized according to the race or ethnicity of affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction;
3. Evaluate and compare **the number of searches** resulting from motor vehicle stops within the applicable jurisdiction and whether contraband or other evidence was discovered in the course of those searches; and
4. Information relating to each complaint filed with the agency **alleging that a peace officer employed by the agency has engaged in racial profiling.**

The analysis of material and data from the Collin College Police Department from 2020 revealed the following:

- A comprehensive review of the Collin College Police Department’s racial or bias-based policing procedures (Procedure 401) and procedures on complaints against employees (Procedure 1010) shows that the Collin College Police Department is **fully in compliance with Article 2.132 of the Texas Code of Criminal Procedure.**
- A review of the information presented and supporting documentation reveals that the Collin College Police Department is **fully in compliance** with Texas law on **training and education regarding racial profiling.**
- A review of the documentation produced by the department reveals that the department is **fully in compliance** with applicable Texas law on the **racial profiling complaint process and public education about the complaint process.**

- Analysis of the data reveals that the department is **fully in compliance** with applicable Texas law on the **collection of racial profiling data**.
- The Collin College Police Department is **fully in compliance** with applicable Texas law concerning the **reporting of information to the Texas Commission on Law Enforcement (TCOLE)**.
- The Collin College Police Department is **fully in compliance** with applicable Texas law regarding **CCP articles 2.132-2.134**.

Reference: Board Policies CHA(Legal) and CHA(Local)

Prepared by:

Eric J. Fritsch, Ph.D.

Chad R. Trulson, Ph.D.

Justice Research Consultants, LLC

Resource:

Scott Jenkins, Chief of Police

972-881-5639

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Collin County Community College Police

1. Total Traffic Stops by Collin College Police Department = 99 = 100%

2. Location of Stops

- a. City Street = 28
- b. US Highway = 1
- c. County Road = 0
- d. State Highway = 7
- e. Private property or Other = 63

Total = 99

3. Was race known prior to stop: = 99 = 100%

- a. NO = 99 100%
- b. YES = 0 000%

Total = 99

4. Race or Ethnicity: = 99 = 100%

- a. Alaska-Native/American-Indian = 2 2.02%
- b. Asian/Pacific Islander = 21 21.21%
- c. Black = 18 18.18%
- d. White = 46 46.46%
- e. Hispanic/Latino = 12 12.12%

Total = 99

5. Gender: Female = 52 = 100%

- a. Alaska-Native/American-Indian = 2 3.85%
- b. Asian/Pacific Islander = 8 15.38%
- c. Black = 9 17.31%
- d. White = 27 51.92%
- e. Hispanic/Latino = 6 11.54%

Gender: Male = 47 = 100%

- a. Alaska-Native/American-Indian = 0 0.00%
- b. Asian/Pacific Islander = 13 27.66%
- c. Black = 9 19.15%
- d. White = 19 40.43%
- e. Hispanic/Latino = 6 12.77%

Total = 99

Collin County Community College Police

6. Reason for Stop:

| | |
|--------------------------------------|--------|
| a. Violation of Law = 18 | |
| i. Alaska Native/American Indian = 0 | 0.00% |
| ii. Asian/Pacific Islander = 5 | 27.78% |
| iii. Black = 4 | 22.22% |
| iv. White = 8 | 44.44% |
| v. Hispanic/Latino = 1 | 5.56% |
| b. Pre-Existing Knowledge = 0 | |
| c. Moving Traffic Violation = 61 | |
| i. Alaska Native/American Indian = 2 | 3.28% |
| ii. Asian/Pacific Islander = 10 | 16.39% |
| iii. Black = 9 | 14.75% |
| iv. White = 33 | 54.10% |
| v. Hispanic/Latino = 7 | 11.48% |
| d. Vehicle Traffic Violation = 20 | |
| i. Alaska Native/American Indian = 0 | 0.00% |
| ii. Asian/Pacific Islander = 6 | 30.00% |
| iii. Black = 5 | 25.00% |
| iv. White = 5 | 25.00% |
| v. Hispanic/Latino = 4 | 20.00% |

Total = 99

7. Was a search conducted:

| | |
|--------------------------------------|---------|
| a. No = 97 | |
| i. Alaska Native/American Indian = 2 | 2.06% |
| ii. Asian/Pacific Islander = 21 | 21.65% |
| iii. Black = 18 | 18.56% |
| iv. White = 46 | 47.42% |
| v. Hispanic/Latino = 10 | 10.31% |
| b. Yes = 2 | |
| i. Alaska Native/American Indian = 0 | 0.00% |
| ii. Asian/Pacific Islander = 0 | 0.00% |
| iii. Black = 0 | 0.00% |
| iv. White = 0 | 0.00% |
| v. Hispanic/Latino = 2 | 100.00% |

Total = 99

Collin County Community College Police

8. Reason for Search:

- a. Consent = 2
 - i. Alaska Native/American Indian = 0 0.00%
 - ii. Asian/Pacific Islander = 0 0.00%
 - iii. Black = 0 0.00%
 - iv. White = 0 0.00%
 - v. Hispanic/Latino = 2 100.00%

- b. Contraband in plain view = 0
- c. Probable Cause = 0
- d. Inventory = 0
- e. Incident to Arrest = 0

Total = 2

9. Was contraband discovered:

- a. Yes = 0

- b. No = 99
 - i. Alaska Native/American Indian = 2 2.02%
 - ii. Asian/Pacific Islander = 21 21.21%
 - iii. Black = 18 18.18%
 - iv. White = 46 46.46%
 - v. Hispanic/Latino = 12 12.12%

Total = 99

10. Description of Contraband:

- a. Drugs = 0
 - b. Currency = 0
 - c. Weapons = 0
 - d. Alcohol = 0
 - e. Stolen Property = 0
 - f. Other = 0
-

11. Result of Stop:

- a. Verbal Warning = 13
 - i. Alaska Native/American Indian = 0 0.00%
 - ii. Asian/Pacific Islander = 0 0.00%
 - iii. Black = 3 23.08%
 - iv. White = 9 69.23%
 - v. Hispanic/Latino = 1 7.69%

- b. Written Warning = 76
 - i. Alaska Native/American Indian = 2 2.63%
 - ii. Asian/Pacific Islander = 19 25.00%
 - iii. Black = 12 15.79%
 - iv. White = 35 46.05%
 - v. Hispanic/Latino = 8 10.53%

Collin County Community College Police

- c. Citation = 10
 - i. Alaska Native/American Indian = 0 0.00%
 - ii. Asian/Pacific Islander = 2 20.00%
 - iii. Black = 3 30.00%
 - iv. White = 2 20.00%
 - v. Hispanic/Latino = 3 30.00%
- d. Written Warning & Arrest = 0
- e. Citation & Arrest = 0
- f. Arrest = 0

Total = 99

12. Arrest Based On:

- a. Violation of Penal Code = 0
 - b. Violation of Traffic Law = 0
 - c. Violation of City Ordinance = 0
 - d. Outstanding Warrant = 0
-

13. Was Physical Force Used:

- a. No = 99
 - i. Alaska Native/American Indian = 2 02.02%
 - ii. Asian/Pacific Islander = 21 21.21%
 - iii. Black = 18 18.18%
 - iv. White = 46 46.46%
 - v. Hispanic/Latino = 12 12.12%

b. Yes = 0

13a. Was physical force resulting in bodily injury to suspect = 0

13b. Was physical force resulting in bodily injury to officer = 0

13c. Yes, physical force resulting in bodily injury to both = 0

Total = 99

14. Total number of racial profiling complaints received = 0

Report Date Compiled: February 2, 2021

Collin College
Statement of Net Position
April 30

| | 2021 | 2020 |
|-----------------------------------------------------|-------------------------|-------------------------|
| Assets | | |
| Current assets | | |
| Cash and cash equivalents | \$ 440,354,592 | \$ 607,654,386 |
| Short term investments | 62,413,100 | 85,773,710 |
| Accounts receivable (net of allowance for bad debt) | 9,895,255 | 10,678,022 |
| Tax receivable (net of allowance for bad debt) | 627,699 | 599,816 |
| Inventories | 45,423 | 4,616 |
| Prepaid expenses | 1,331,074 | 595,000 |
| Total current assets | <u>514,667,143</u> | <u>705,305,550</u> |
| Noncurrent assets | | |
| Long term investments | 32,144,945 | 9,056,512 |
| Capital assets, net | | |
| Not subject to depreciation | 185,939,498 | 341,906,389 |
| Subject to depreciation | 583,551,798 | 270,602,838 |
| Total noncurrent assets | <u>801,636,241</u> | <u>621,565,738</u> |
| Total assets | <u>\$ 1,316,303,383</u> | <u>\$ 1,326,871,288</u> |
| Deferred outflows related to pensions | <u>\$ 18,873,473</u> | <u>\$ 17,383,822</u> |
| Deferred outflows related to OPEB | <u>\$ 46,788,225</u> | <u>\$ 44,757,743</u> |
| Liabilities | | |
| Current liabilities | | |
| Accounts payable | \$ 8,205,641 | \$ 13,387,973 |
| Accrued liabilities | 4,686,064 | 2,083,902 |
| Funds held for others | 504,551 | 126,486 |
| Unearned revenue | 12,713,651 | 11,381,113 |
| Accrued compensable absences payable | 102,025 | 127,152 |
| Bonds payable - current portion | 10,120,000 | 12,435,000 |
| OPEB liability - current portion | 2,612,800 | 963,647 |
| Total current liabilities | <u>38,944,731</u> | <u>40,505,273</u> |
| Noncurrent liabilities | | |
| Accrued compensable absences payable | 1,658,761 | 1,157,375 |
| Pension liability | 36,646,040 | 35,204,032 |
| OPEB liability | 79,824,497 | 64,546,843 |
| Bonds payable | 579,065,784 | 596,137,709 |
| Total noncurrent liabilities | <u>697,195,082</u> | <u>697,045,960</u> |
| Total liabilities | <u>\$ 736,139,812</u> | <u>\$ 737,551,232</u> |
| Deferred inflows related to pensions | <u>\$ 6,977,084</u> | <u>\$ 3,335,757</u> |
| Deferred inflows related to OPEB | <u>\$ 20,566,705</u> | <u>\$ 25,356,761</u> |
| Net position | | |
| Net investment in capital assets | \$ 325,473,238 | \$ 373,436,988 |
| Restricted for: | | |
| Expendable | | |
| Student aid/non-governmental grants and contracts | 1,422,096 | 1,276,260 |
| Reserve debt service | 11,165,317 | 16,089,130 |
| Unrestricted | 280,220,828 | 231,966,724 |
| Total net position | <u>\$ 618,281,479</u> | <u>\$ 622,769,102</u> |

Collin County Community College District
All Funds
Revenues and Expenses
For the Period Ending
April 30

| | 2021 (67% Elapsed) | | | 2020 (67% Elapsed) | | |
|-------------------------------------------------------------|-----------------------|-----------------------|-------------------|-----------------------|-----------------------|-------------------|
| | FY 2021 Budget | YTD Actuals | Percent Budget | FY 2020 Budget | YTD Actuals | Percent Budget |
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| State Appropriations-General Revenue | \$ 39,834,020 | \$ 24,703,922 | 62.0 % | \$ 39,834,020 | \$ 24,704,155 | 62.0 % |
| Tuition and Fees | 53,658,563 | 42,015,467 | 78.3 % | 48,788,991 | 41,181,084 | 84.4 % |
| Scholarship allowances | (8,000,000) | (5,333,333) | 66.7 % | (7,700,000) | (5,133,333) | 66.7 % |
| Taxes for Current Operations | 130,982,990 | 122,071,578 | 93.2 % | 118,601,066 | 116,158,102 | 97.9 % |
| Investment Income-Unrestricted Fund | 2,350,000 | 429,792 | 18.3 % | 4,070,000 | 2,448,555 | 60.2 % |
| Investment Income-Stabilization Fund | 655,000 | 41,927 | 6.4 % | 1,200,000 | 549,929 | 45.8 % |
| Investment Income-Building Fund | 1,200,000 | 84,839 | 7.1 % | 2,300,000 | 1,104,812 | 48.0 % |
| Miscellaneous - Unrestricted Fund | 2,239,075 | 857,049 | 38.3 % | 2,214,142 | 1,022,541 | 46.2 % |
| Auxiliary Fund | 4,867,483 | 2,167,799 | 44.5 % | 2,408,455 | 2,005,606 | 83.3 % |
| Total Unrestricted | 227,787,131 | 187,039,039 | 82.1 % | 211,716,674 | 184,041,450 | 86.9 % |
| Restricted | | | | | | |
| Grants and Contracts | 66,412,547 | 34,857,614 | 52.5 % | 47,957,608 | 26,843,490 | 56.0 % |
| State Allocation-On-Behalf Benefits | 8,984,595 | 6,242,528 | 69.5 % | 8,641,239 | 5,862,836 | 67.8 % |
| Debt Service- General Obligation Bonds | 4,788,309 | 3,380,728 | 70.6 % | 4,896,142 | 3,372,176 | 68.9 % |
| Total Restricted | 80,185,451 | 44,480,870 | 55.5 % | 61,494,989 | 36,078,502 | 58.7 % |
| Transfers | | | | | | |
| Transfer in - Unrestricted to Stabilization and Startup Fd | 25,000,000 | 16,666,667 | 66.7 % | 30,300,000 | 20,200,000 | 66.7 % |
| Transfer in - Unrestricted (SAFAC) to Athletics | 250,000 | - | 0.0 % | 220,000 | 176,340 | 80.2 % |
| Transfer in - Unrestricted to Grant Fund - Matching | 162,608 | 79,425 | 48.8 % | 158,971 | 69,932 | 44.0 % |
| Transfer in - Unrestricted to Debt Service Fund | 26,505,552 | 17,438,660 | 65.8 % | 15,803,626 | 10,517,377 | 66.6 % |
| Transfer in - Stabilization and Startup to Debt Srvc Fd | 9,960,545 | 6,640,363 | 66.7 % | 1,600,523 | 1,067,015 | 66.7 % |
| Transfer in - Bdg Fd to 2020 Limited Tax Series Bonds | - | - | - | 233,064,645 | 73,204,239 | 31.4 % |
| Total Transfers | 61,878,705 | 40,825,115 | 66.0 % | 281,147,765 | 105,234,904 | 37.4 % |
| Total Revenues and Transfers | \$ 369,851,287 | \$ 272,345,025 | 73.6 % | \$ 554,359,428 | \$ 325,354,856 | 58.7 % |
| Expenses | | | | | | |
| Unrestricted | | | | | | |
| Instruction | \$ 98,428,374 | \$ 62,582,659 | 63.6 % | \$ 85,844,009 | \$ 53,377,924 | 62.2 % |
| Public Service | 59,107 | 20,181 | 34.1 % | 56,413 | 26,947 | 47.8 % |
| Academic Support | 24,777,903 | 12,608,695 | 50.9 % | 23,475,786 | 11,146,044 | 47.5 % |
| Student Services | 24,660,535 | 11,128,512 | 45.1 % | 19,544,065 | 10,402,274 | 53.2 % |
| Institutional Support | 49,862,044 | 27,869,426 | 55.9 % | 50,821,551 | 25,215,106 | 49.6 % |
| Operation and Maintenance of Plant | 28,861,853 | 12,844,890 | 44.5 % | 19,023,660 | 9,268,606 | 48.7 % |
| Scholarship allowances | (8,000,000) | (5,333,333) | 66.7 % | (7,700,000) | (5,133,333) | 66.7 % |
| Auxiliary Enterprises | 4,003,811 | 2,572,282 | 64.2 % | 3,887,432 | 2,469,209 | 63.5 % |
| Reserve for Supplemental Requests - Unrestricted Fd | - | - | - | 312,500 | - | 0.0 % |
| Reserve for Supplemental Requests - Aux Fd | - | - | - | 61,664 | - | 0.0 % |
| Building Fund | - | - | - | 3,500,000 | 2,637,724 | 75.4 % |
| Total Unrestricted Expenses | 222,653,627 | 124,293,311 | 55.8 % | 198,827,080 | 109,410,500 | 55.0 % |
| Restricted | | | | | | |
| Grants and Contracts-Scholarships | 59,939,877 | 34,938,605 | 58.3 % | 50,529,853 | 27,290,565 | 54.0 % |
| Debt Service - General Obligation | 35,165,533 | 21,898,743 | 62.3 % | 23,522,732 | 6,668,488 | 28.3 % |
| State Allocation-On-Behalf Benefits | 8,984,595 | 6,242,079 | 69.5 % | 8,641,239 | 5,862,836 | 67.8 % |
| Limited Tax Series Bonds | 133,128,987 | 56,170,856 | 42.2 % | 27,693,363 | 114,981,163 | 415.2 % |
| Total Restricted Expenses | 237,218,992 | 119,250,283 | 50.3 % | 110,387,187 | 154,803,052 | 140.2 % |
| Transfers | | | | | | |
| Transfer out - Unrestricted to Stabilization and Startup Fd | 25,000,000 | 16,666,667 | 66.7 % | 30,300,000 | 20,200,000 | 66.7 % |
| Transfer out - Unrestricted (SAFAC) to Athletics | 250,000 | - | 0.0 % | 220,000 | 176,340 | 80.2 % |
| Transfer out - Unrestricted to Grant Fund - Matching | 162,608 | 79,425 | 48.8 % | 158,971 | 69,932 | 44.0 % |
| Transfer out - Unrestricted to Debt Service Fund | 26,505,552 | 17,438,660 | 65.8 % | 15,803,626 | 10,517,377 | 66.6 % |
| Transfer out - Stabilization and Startup to Debt Service Fd | 9,960,545 | 6,640,363 | 66.7 % | 1,600,523 | 1,067,015 | 66.7 % |
| Transfer out - Bdg Fd to 2020 Limited Tax Series Bonds | - | - | - | 233,064,645 | 73,204,239 | 31.4 % |
| Total Transfers | 61,878,705 | 40,825,115 | 66.0 % | 281,147,765 | 105,234,904 | 37.4 % |
| Other Adjustments | | | | | | |
| Depreciation | 16,630,452 | 12,127,357 | 72.9 % | 12,354,681 | 8,204,358 | 66.4 % |
| Bond Principal-General Obligation Bonds | (23,681,777) | (7,000,000) | 29.6 % | (10,520,000) | - | 0.0 % |
| Capitalized Expenses-Operating/Aux/Restricted | (10,682,015) | (6,315,887) | 59.1 % | (10,245,181) | (2,651,865) | 25.9 % |
| Capitalized Expenses-Building Fund | - | - | - | (4,613,944) | (2,637,724) | 57.2 % |
| Capitalized Expenses-Limited Tax Bond Series | (132,371,684) | (56,170,856) | 42.4 % | (235,398,926) | (112,886,786) | 48.0 % |
| Total Other Expenses | (150,105,024) | (57,359,386) | 38.2 % | (248,423,370) | (109,972,017) | 44.3 % |
| Total Expenses, Transfers and Adjustments | 371,646,300 | 227,009,323 | 61.1 % | 341,938,663 | 259,476,439 | 75.9 % |
| Excess (Deficit) of Revenues Over Expenses | (1,795,013) | 45,335,701 | (2525.6)% | 212,420,766 | 65,878,417 | 31.0 % |
| Total Expenses and Change to Net Position | \$ 369,851,287 | \$ 272,345,025 | 73.6 % | \$ 554,359,428 | \$ 325,354,856 | 58.7 % |

Collin County Community College District
Current Unrestricted Funds
Revenues and Expenses
For the Period Ending
April 30

| | 2021 (67% Elapsed) | | | 2020 (67% Elapsed) | | |
|---------------------------------------------------|-----------------------|-----------------------|-------------------|-----------------------|-----------------------|-------------------|
| | FY 2021 Budget | YTD Actuals | Percent Budget | FY 2020 Budget | YTD Actuals | Percent Budget |
| Revenues and Transfers In | | | | | | |
| State Appropriations | \$ 39,834,020 | \$ 24,703,922 | 62.0 % | \$ 39,834,020 | \$ 24,704,155 | 62.0 % |
| Tuition and Fees (net of discounts) | 53,658,563 | 42,015,467 | 78.3 % | 48,788,991 | 41,181,084 | 84.4 % |
| Scholarship Allowances | (8,000,000) | (5,333,333) | 66.7 % | (7,700,000) | (5,133,333) | 66.7 % |
| Taxes for Current Operations | 130,982,990 | 122,071,578 | 93.2 % | 118,601,066 | 116,158,102 | 97.9 % |
| Investment Income | 2,350,000 | 429,792 | 18.3 % | 4,070,000 | 2,448,555 | 60.2 % |
| Miscellaneous | 2,239,075 | 857,049 | 38.3 % | 2,214,142 | 1,022,541 | 46.2 % |
| Total Revenues | \$ 221,064,648 | \$ 184,744,475 | 83.6 % | \$ 205,808,219 | \$ 180,381,104 | 87.6 % |
| Expenses | | | | | | |
| Instruction | \$ 97,226,314 | \$ 62,487,771 | 64.3 % | \$ 84,059,519 | \$ 53,018,302 | 63.1 % |
| Public Service | 59,107 | 20,181 | 34.1 % | 56,413 | 26,947 | 47.8 % |
| Academic Support | 23,217,862 | 12,221,886 | 52.6 % | 16,720,922 | 9,723,969 | 58.2 % |
| Student Services | 23,645,575 | 11,044,680 | 46.7 % | 18,960,611 | 10,280,233 | 54.2 % |
| Institutional Support | 48,962,683 | 27,834,700 | 56.8 % | 49,814,168 | 24,834,348 | 49.9 % |
| Plant Operations & Maintenance | 27,292,227 | 12,598,128 | 46.2 % | 18,029,145 | 9,142,220 | 50.7 % |
| Scholarship Allowances | (8,000,000) | (5,333,333) | 66.7 % | (7,700,000) | (5,133,333) | 66.7 % |
| Total Unrestricted Expenses | 212,403,768 | 120,874,012 | 56.9 % | 179,940,778 | 101,892,686 | 56.6 % |
| Transfers | | | | | | |
| Non-Mandatory: | | | | | | |
| Unrestricted to Stabilization and Startup | 25,000,000 | 16,666,667 | 66.7 % | 30,300,000 | 20,200,000 | 66.7 % |
| Unrestricted (SAFAC) to Athletics | 250,000 | - | 0.0 % | 220,000 | 176,340 | 80.2 % |
| Mandatory: | | | | | | |
| Unrestricted to Grant Fund (Matching) | 162,608 | 79,425 | 48.8 % | 158,971 | 69,932 | 44.0 % |
| Unrestricted to Debt Service | 26,505,552 | 17,438,660 | 65.8 % | 15,803,626 | 10,517,377 | 66.6 % |
| Total Transfers | 51,918,160 | 34,184,752 | 65.8 % | 46,482,597 | 30,963,650 | 66.6 % |
| Reserves | | | | | | |
| Reserves for Supplemental | - | - | - | 312,500 | - | 0.0 % |
| Total Reserves | - | - | - | 312,500 | - | 0.0 % |
| Other Expenses and adjustments | | | | | | |
| Depreciation | 16,630,452 | 12,127,357 | 72.9 % | 12,354,681 | 8,204,358 | 66.4 % |
| Capitalized Expenses | (7,601,960) | (5,041,157) | 66.3 % | (9,681,019) | (2,452,166) | 25.3 % |
| Total Other Expenses | 9,028,492 | 7,086,200 | 78.5 % | 2,673,663 | 5,752,192 | 215.1 % |
| Total Expenses, Transfers, and Reserves | 273,350,420 | 162,144,964 | 59.3 % | 229,409,538 | 138,608,528 | 60.4 % |
| Excess (Deficit) of Revenues Over Expenses | (52,285,772) | 22,599,511 | (43.2)% | (23,601,319) | 41,772,576 | (177.0)% |
| Total Expenses and Change to Net Position | \$ 221,064,648 | \$ 184,744,475 | 83.6 % | \$ 205,808,219 | \$ 180,381,104 | 87.6 % |

Collin County Community College District
 Stabilization and Startup Fund
 Revenues and Expenses
 For the Period Ending
 April 30

| | 2021 (67% Elapsed) | | | 2020 (67% Elapsed) | | |
|--------------------------------------------------|----------------------|----------------------|-------------------|----------------------|----------------------|-------------------|
| | FY 2021 Budget | YTD Actuals | Percent Budget | FY 2020 Budget | YTD Actuals | Percent Budget |
| Revenues and Transfers | | | | | | |
| Investment Income | \$ 655,000 | \$ 41,927 | 6.4 % | \$ 1,200,000 | \$ 549,929 | 45.8 % |
| Transfer In - from Unrestricted | 25,000,000 | 16,666,667 | 66.7 % | 30,300,000 | 20,200,000 | 66.7 % |
| Total Revenues and Transfers | \$ 25,655,000 | \$ 16,708,594 | 65.1 % | \$ 31,500,000 | \$ 20,749,929 | 65.9 % |
| Expenses and Transfers | | | | | | |
| Instruction | \$ 1,202,060 | \$ 94,888 | 7.9 % | \$ 1,784,490 | \$ 359,623 | 20.2 % |
| Academic Support | 1,560,041 | 386,809 | 24.8 % | 6,754,864 | 1,422,075 | 21.1 % |
| Student Services | 1,014,960 | 83,832 | 8.3 % | 583,454 | 122,041 | 20.9 % |
| Institutional Support | 899,361 | 34,726 | 3.9 % | 1,007,383 | 380,758 | 37.8 % |
| Plant Operations & Maintenance | 1,569,626 | 246,762 | 15.7 % | 994,515 | 126,385 | 12.7 % |
| Transfer out - to Debt Service | 9,960,545 | 6,640,363 | 66.7 % | 1,600,523 | 1,067,015 | 66.7 % |
| Total Expenses and Transfers | 16,206,593 | 7,487,380 | 46.2 % | 12,725,229 | 3,477,897 | 27.3 % |
| Excess (Deficit)Revenues over Expenses | 9,448,407 | 9,221,213 | 97.6 % | 18,774,771 | 17,272,032 | 92.0 % |
| Total Expenses and Change to Net Position | \$ 25,655,000 | \$ 16,708,594 | 65.1 % | \$ 31,500,000 | \$ 20,749,929 | 65.9 % |

Collin County Community College District
 Auxiliary Funds
 Revenues and Expenses
 For the Period Ending
 April 30

| | 2021 (67% Elapsed) | | | 2020 (67% Elapsed) | | |
|---------------------------------------------------|--------------------|----------------|-------------------|--------------------|----------------|-------------------|
| | FY 2021 Budget | YTD Actuals | Percent Budget | FY 2020 Budget | YTD Actuals | Percent Budget |
| Revenues | | | | | | |
| Bookstore | \$ 850,000 | \$ 579,034 | 68.1 % | \$ 925,000 | \$ 723,509 | 78.2 % |
| Food Services/Vending | 1,725,590 | 459,469 | 26.6 % | 737,000 | 539,266 | 73.2 % |
| Catering Services | 250,000 | 47,608 | 19.0 % | 310,000 | 233,679 | 75.4 % |
| Facilities Rental | 188,000 | (5,995) | (3.2)% | 186,000 | 107,176 | 57.6 % |
| Print Shop | 123,000 | 26,067 | 21.2 % | 124,500 | 80,508 | 64.7 % |
| Miscellaneous | 10,000 | 6,390 | 63.9 % | 10,000 | 6,375 | 63.8 % |
| Athletics | 4,000 | 339 | 8.5 % | 4,000 | 2,693 | 67.3 % |
| Student Housing | 1,604,938 | 976,037 | 60.8 % | - | 243,674 | - |
| Cell Tower | 111,955 | 78,851 | 70.4 % | 111,955 | 68,726 | 61.4 % |
| Total | 4,867,483 | 2,167,799 | 44.5 % | 2,408,455 | 2,005,606 | 83.3 % |
| Transfers | | | | | | |
| Transfer in - Unrestricted (SAFAC) to Athletics | 250,000 | - | 0.0 % | 220,000 | 176,340 | 80.2 % |
| Total Revenues and Transfers | \$ 5,117,483 | \$ 2,167,799 | 42.4 % | \$ 2,628,455 | \$ 2,181,946 | 83.0 % |
| Expenses | | | | | | |
| Auxiliary Services Administration | \$ 141,738 | \$ 134,191 | 94.7 % | \$ 186,386 | \$ 136,066 | 73.0 % |
| Food Services/Vending | 1,394,379 | 974,397 | 69.9 % | 1,028,861 | 748,488 | 72.7 % |
| Catering Services | 213,515 | 81,923 | 38.4 % | 282,618 | 221,729 | 78.5 % |
| Facilities Rental | 230,685 | 100,656 | 43.6 % | 160,703 | 101,574 | 63.2 % |
| Print Shop | 123,040 | 45,601 | 37.1 % | 131,782 | 67,269 | 51.0 % |
| Athletics | 854,674 | 471,707 | 55.2 % | 854,674 | 597,041 | 69.9 % |
| Student Housing | 874,280 | 667,216 | 76.3 % | 1,015,070 | 486,198 | 47.9 % |
| Scholarships | 132,500 | 80,747 | 60.9 % | 132,500 | 88,480 | 66.8 % |
| Refund Petition | 39,000 | 15,844 | 40.6 % | 27,000 | 22,363 | 82.8 % |
| Reserve for Supplemental - Auxiliary Fund | - | - | - | 61,664 | - | 0.0 % |
| Total Expenses | 4,003,811 | 2,572,282 | 64.2 % | 3,881,258 | 2,469,209 | 63.6 % |
| Other Adjustments | | | | | | |
| Capitalized expenses | (1,000) | - | 0.0 % | (54,100) | - | 0.0 % |
| Total Expenses and Adjustments | 4,002,811 | 2,572,282 | 64.3 % | 3,827,158 | 2,469,209 | 64.5 % |
| Excess (Deficit) of Revenues Over Expenses | 1,114,672 | (404,483) | (36.3)% | (1,198,703) | (287,263) | 24.0 % |
| Total Expenses and Change in Net Position | \$ 5,117,483 | \$ 2,167,799 | 42.4 % | \$ 2,628,455 | \$ 2,181,946 | 83.0 % |

Collin County Community College District
 Building Fund
 Revenues and Expenses
 For the Period Ending
 April 30

| | 2021 (67% Elapsed) | | | 2020 (67% Elapsed) | | |
|--------------------------------------------------|---------------------|------------------|-------------------|-----------------------|---------------------|-------------------|
| | FY 2021 Budget | YTD Actuals | Percent Budget | FY 2020 Budget | YTD Actuals | Percent Budget |
| Revenues and Transfers | | | | | | |
| Investment Income | \$ 1,200,000 | \$ 84,839 | 7.1 % | \$ 2,300,000 | \$ 1,104,812 | 48.0 % |
| Transfer in - Limited Tax Series Bonds | - | - | - | 117,435,564 | - | 0.0 % |
| Total Revenues and Transfers | <u>\$ 1,200,000</u> | <u>\$ 84,839</u> | 7.1 % | <u>\$ 119,735,564</u> | <u>\$ 1,104,812</u> | 0.9 % |
| Expenses and Transfers | | | | | | |
| Student Housing Expenses | \$ - | \$ - | - | \$ 4,613,944 | \$ 2,637,724 | 57.2 % |
| Transfer out - Limited Tax Series Bonds | - | - | - | - | 73,204,239 | - |
| Total Expenses and Transfers | <u>-</u> | <u>-</u> | - | <u>4,613,944</u> | <u>75,841,963</u> | 1643.8 % |
| Other Adjustments | | | | | | |
| Student Housing Expenses to be capitalized | - | - | - | (4,613,944) | (2,637,724) | 57.2 % |
| Total Expenses, Transfers and Adjustments | <u>-</u> | <u>-</u> | - | <u>-</u> | <u>73,204,239</u> | - |
| Excess (Deficit) Revenues over Expenses | <u>1,200,000</u> | <u>84,839</u> | 7.1 % | <u>119,735,564</u> | <u>(72,099,427)</u> | (60.2)% |
| Total Expenses and Change to Net Position | <u>\$ 1,200,000</u> | <u>\$ 84,839</u> | 7.1 % | <u>\$ 119,735,564</u> | <u>\$ 1,104,812</u> | 0.9 % |

Collin County Community College District
 Restricted Fund
 Revenues and Expenses
 For the Period Ending
 April 30

| | 2021 (67% Elapsed) | | | 2020 (67% Elapsed) | | |
|--------------------------------------------------|----------------------|----------------------|-------------------|----------------------|----------------------|-------------------|
| | FY 2021 Budget | YTD Actuals | Percent Budget | FY 2020 Budget | YTD Actuals | Percent Budget |
| Revenues | | | | | | |
| Federal | \$ 60,536,611 | \$ 31,443,468 | 51.9 % | \$ 41,171,116 | \$ 23,382,387 | 56.8 % |
| State | 12,303,087 | 7,854,412 | 63.8 % | 12,843,131 | 7,375,046 | 57.4 % |
| Local/Private | 2,557,444 | 1,802,262 | 70.5 % | 2,714,513 | 1,948,893 | 71.8 % |
| Total Restricted Revenues | <u>75,397,142</u> | <u>41,100,142</u> | 54.5 % | <u>56,728,760</u> | <u>32,706,326</u> | 57.7 % |
| Matching | 162,608 | 79,425 | 48.8 % | 158,971 | 69,932 | 44.0 % |
| Total Revenues and Matching | <u>\$ 75,559,750</u> | <u>\$ 41,179,567</u> | 54.5 % | <u>\$ 56,887,731</u> | <u>\$ 32,776,258</u> | 57.6 % |
| Expenses | | | | | | |
| Instruction | \$ 5,678,344 | \$ 4,381,525 | 77.2 % | \$ 6,220,616 | \$ 3,208,917 | 51.6 % |
| Public Service | 753,042 | 413,205 | 54.9 % | 844,582 | 366,047 | 43.3 % |
| Academic Support | 5,773,184 | 1,218,242 | 21.1 % | 3,819,245 | 1,231,608 | 32.2 % |
| Student Services | 2,936,919 | 1,162,601 | 39.6 % | 2,106,668 | 1,335,103 | 63.4 % |
| Institutional Support | 18,639,163 | 3,424,973 | 18.4 % | 4,069,065 | 1,689,852 | 41.5 % |
| Capitalized Expenses (CARES) | 580,249 | 580,249 | 100.0 % | - | - | - |
| Scholarships and Fellowships | 34,563,571 | 29,999,889 | 86.8 % | 33,966,699 | 25,321,874 | 74.5 % |
| Total Restricted Expenses | <u>68,924,472</u> | <u>41,180,684</u> | 59.7 % | <u>51,026,875</u> | <u>33,153,401</u> | 65.0 % |
| Other Expenses and Adjustments | | | | | | |
| Capitalized expenses | <u>(3,079,055)</u> | <u>(1,274,730)</u> | 41.4 % | <u>(510,062)</u> | <u>(199,699)</u> | 39.2 % |
| Excess Revenue (Deficit) over Expenses | <u>9,714,333</u> | <u>1,273,613</u> | 13.1 % | <u>6,370,918</u> | <u>(177,444)</u> | (2.8)% |
| Total Expenses and Change to Net Position | <u>\$ 78,638,805</u> | <u>\$ 42,454,297</u> | 54.0 % | <u>\$ 57,397,793</u> | <u>\$ 32,975,957</u> | 57.5 % |

Collin County Community College District
Debt Service
Revenues and Expenses
For the Period Ending
April 30

| | 2021 (67% Elapsed) | | | 2020 (67% Elapsed) | | |
|--------------------------------------------------|----------------------|----------------------|-------------------|----------------------|----------------------|-------------------|
| | FY 2021 Budget | YTD Actuals | Percent Budget | FY 2020 Budget | YTD Actuals | Percent Budget |
| Revenues | | | | | | |
| Ad Valorem Taxes | \$ 3,528,309 | \$ 3,282,345 | 93.0 % | \$ 3,196,142 | \$ 3,116,401 | 97.5 % |
| Investment Income | 1,260,000 | 98,383 | 7.8 % | 1,700,000 | 255,775 | 15.0 % |
| Transfer In - Unrestricted to DS* Fund | 26,505,552 | 17,438,660 | 65.8 % | 15,803,626 | 10,517,377 | 66.6 % |
| Transfer In - Stabilization & Start Up to DS* | 9,960,545 | 6,640,363 | 66.7 % | 1,600,523 | 1,067,015 | 66.7 % |
| Total Revenue | 41,254,406 | 27,459,751 | 66.6 % | 22,300,291 | 14,956,569 | 67.1 % |
| Expenses | | | | | | |
| Bond Principal-Series 2010 | \$ 2,760,000 | \$ 7,000,000 | 253.6 % | \$ 2,635,000 | \$ - | 0.0 % |
| Bond Interest-Series 2010 | 323,100 | (117,965) | (36.5)% | 441,675 | 294,450 | 66.7 % |
| Bond Principal-Series 2018 | 8,205,000 | - | 0.0 % | 7,885,000 | - | 0.0 % |
| Bond Interest-Series 2018 | 9,245,656 | 6,163,771 | 66.7 % | 9,561,057 | 6,374,037 | 66.7 % |
| Bond Principal-Series 2020 | 1,915,000 | - | 0.0 % | - | - | - |
| Bond Interest-Series 2020 | 12,716,777 | 8,852,938 | 69.6 % | 3,000,000 | - | 0.0 % |
| Total Expenses | 20,533,756 | 21,898,743 | 106.6 % | 20,522,732 | 6,668,488 | 32.5 % |
| Add back: Principal payment | (10,965,000) | (7,000,000) | 63.8 % | (10,520,000) | - | 0.0 % |
| Excess (Deficit)Revenues over Expenses | 31,685,650 | 12,561,008 | 39.6 % | 12,297,559 | 8,288,081 | 67.4 % |
| Total Expenses and Change to Net Position | \$ 41,254,406 | \$ 27,459,751 | 66.6 % | \$ 22,300,291 | \$ 14,956,569 | 67.1 % |

*DS=Debt Service



Monthly Investment Report
April 30, 2021

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

The Economy Awakens

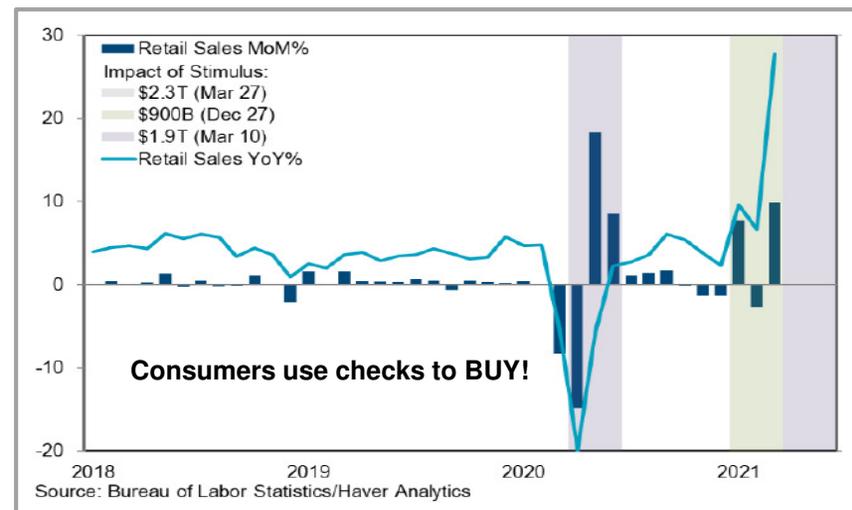
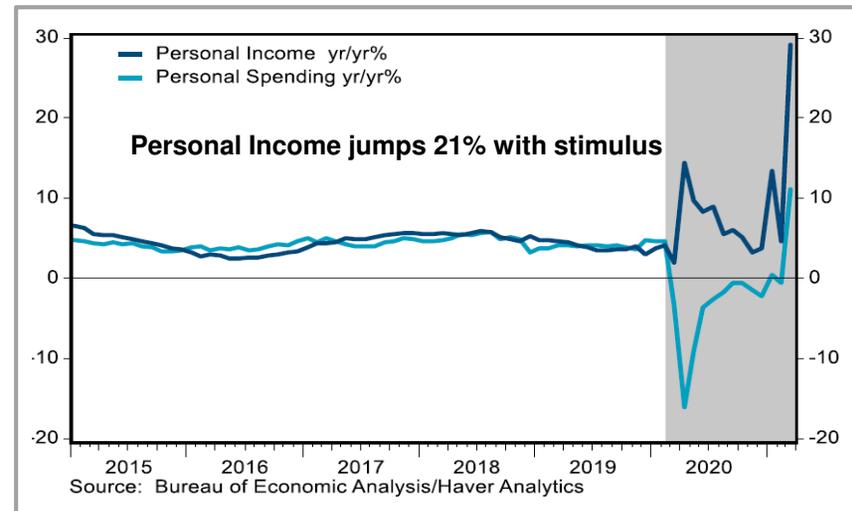
The Biden administration has unveiled a sweeping \$1.8 trillion stimulus package for families (\$800B) and education (\$1T), framing it as a need to invest to compete with China. The new package, together with an earlier infrastructure and a jobs plan of around \$4 trillion (rivaling the annual federal budget), is pitched as vital to America's future. This is being 'paid for' from corporate and doubled capital gains taxes. It also adds liquidity to a system already awash in liquidity. Sec'y Yellen says however that it won't create inflation because the resulting boost in demand will be spread out over 8-10 years.

The markets have been very clear in their love of stimulus money (much of which has gone into the markets), which targets growth but demonstrably less thrilled with factors undermining the recovery such as inflation and taxes. As a result, the uncertainty continues.

The recovery is real however. Although consumer spending has been volatile, we've seen another spike in spending closely correlated to stimulus checks. But the rise in spending (4.2%) was below an increased savings rate (27%). This is why the Fed sees some of this growth *transitory* and is waiting for more information.

Initial and continuing jobless *claims* are both down reflecting the opening of businesses. A major 7 month jump in the Chicago Fed's National Activity has 70 of its 85 indicators *up* mirroring the Leading Indicators biggest jump since August. Interesting that *existing* home sales are outpacing *new home* sales but both are still strong in response to a 1.99% rate on 15 year fixed mortgages!

All of this has combined to bring GDP up to a below expectation 6.5% in the first quarter. Supply chains reflect intense and widespread supply constraints curtailing it. Though global manufacturing is up, the restricted flow of goods still reduces inventories and increases prices which could lead to inflation. There was major damage done to supply chains which must be overcome.



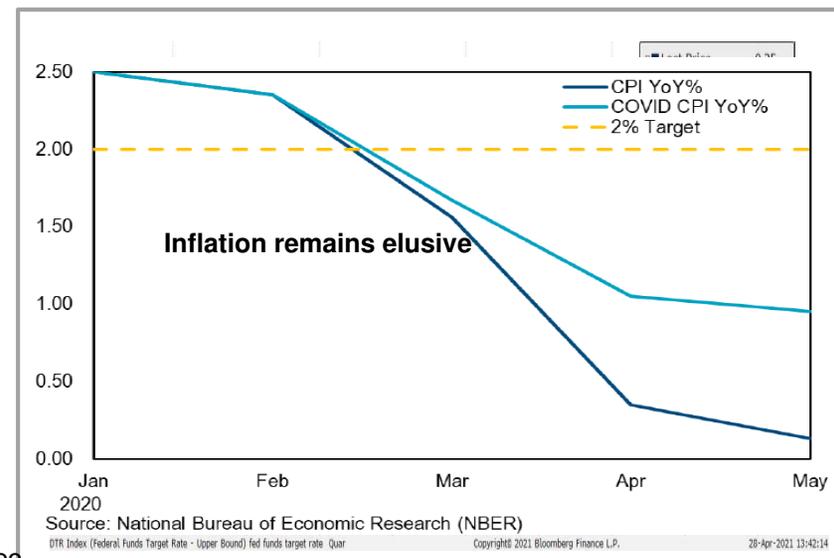
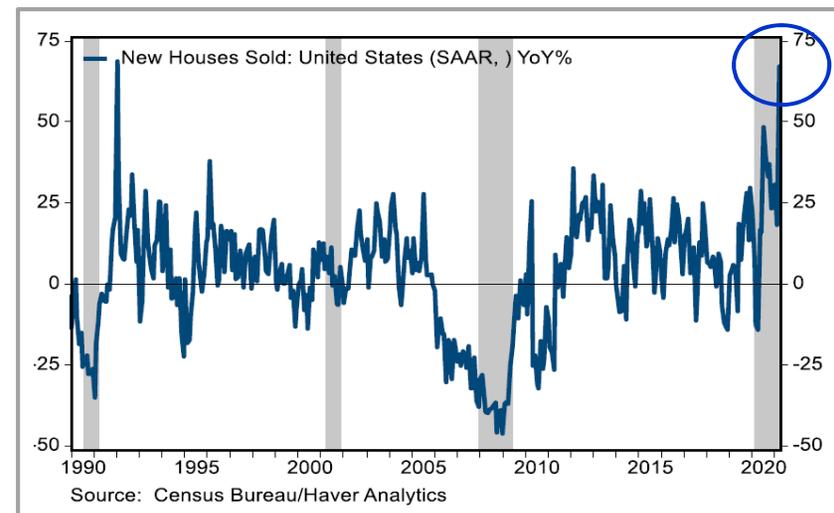
The Fed is Watching Carefully

The Fed watches this recovery closely to determine if the economy is really ready to stand alone. The Fed has been clear in its intentions to continue to provide extraordinary accommodation as the economy still struggles to return to the central bank's goal of stable prices and full employment. While vast improvement has occurred, much of the recent uptick in prices and activity is likely to prove transitory or temporary. To warrant a policy adjustment, the Committee maintains "*substantial further progress*" must be made and sustained.

The Fed has maintained its pace of \$120 billion in security purchases since March of 2020, growing its balance sheet to \$7.7 trillion or roughly 30% of the country's outstanding debt. The Bank of Canada is the only bank to signal a 25% reduced rate of purchases as its central bank amassed nearly 50% of its country's debt. The move however is less a reflection of improving economic conditions and more a reflection of arguably an overly large or aggressive purchase program.

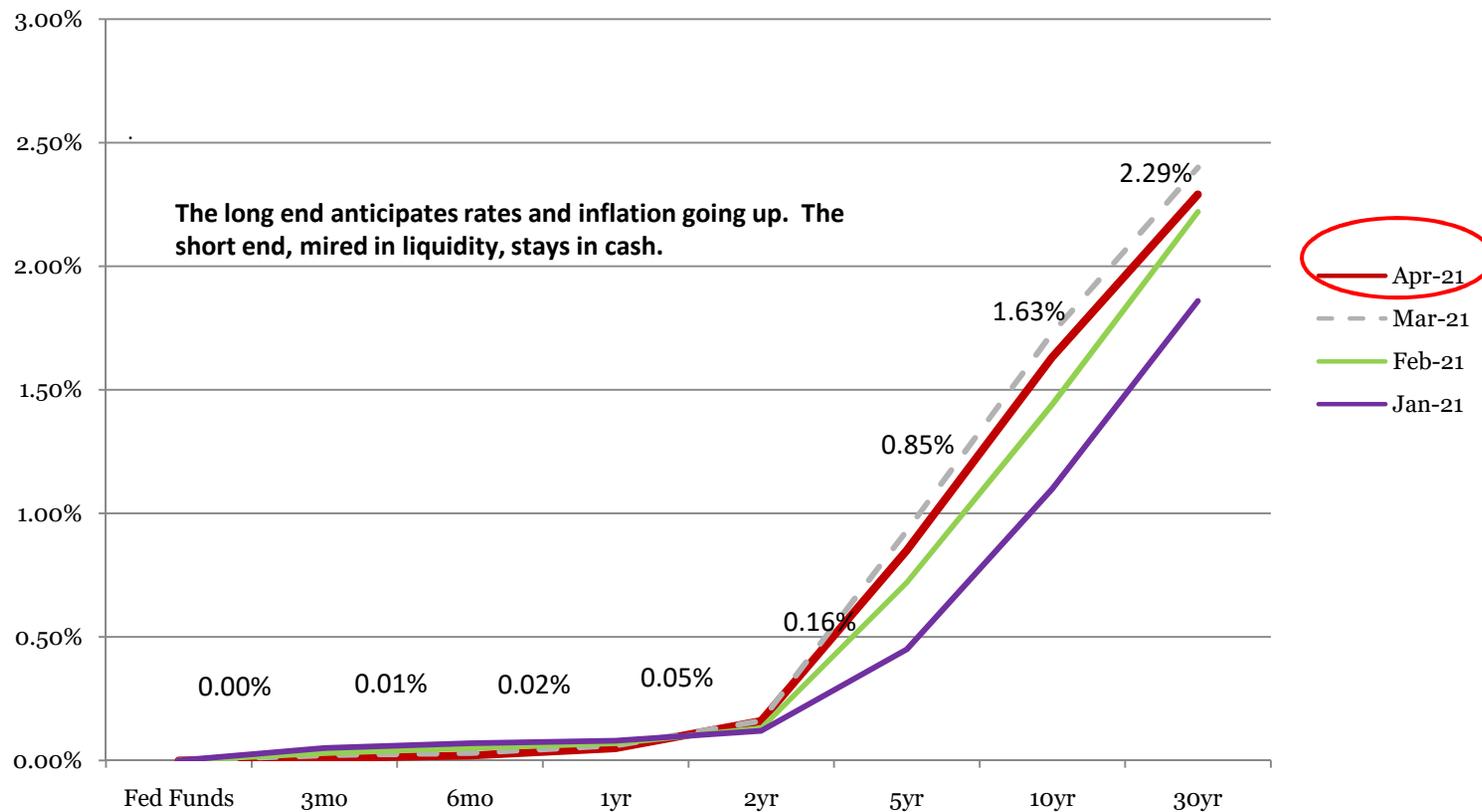
While most people wait for the 2024 dots to be released at the September 2021 FOMC meeting as the first sign of the pace at which the Fed wants to hike, there have been vital clues on the pace of hikes from the March 2021 dot plot itself. [The dot plot is a graphic indicating the estimates of the Fed Presidents on rate changes.] Fed President Williams (NY) warns there aren't enough positives to warrant a change in monetary policy, at least not yet. He does anticipate that GDP growth will be the "fastest in decades" and inflation will run close to the Fed target of 2%, but global economies have to open up and run through the pent-up demand before stabilizing. There are four hawks on the Committee who expect one or two rate hikes in 2022.

Banks remain swamped with liquidity. So much so that public entities are having difficulties getting bank bids. The banks simply do not need or want additional deposits currently. As a result, a Fed survey showed that lending standards are being eased across the board, which will help keep consumption and investment growth solid but remembering what happened in 2008-2009 it can also create problems.



A Different Look

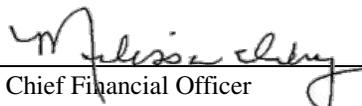
- The curve is reacting to the three major unknowns: Covid progress globally, US stimulus programs, and an improving US economy.
- Feeding off the stimulus trough the long end is anticipating inflation and is moving up in rates.
- The short end shows that investors are staying liquid until more is known on economic progress and it also reflects a tsunami of liquid funds.
- The rates are going up allowing Fed Presidents to move their rate estimates shorter each quarter.
- The various Covid vaccines have been a major boost to confidence. A more robust economic recovery may require several more months.



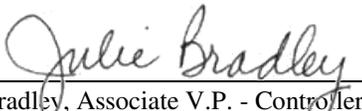
Collin County Community College District
 Monthly Investment Report
 April 1, 2021 – April 30, 2021

Portfolio Summary Management Report

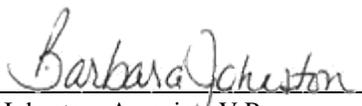
| | | | |
|--------------------------------------------------------------------|----------------|-----------------------------------------|-----------------|
| <u>Portfolio as of 03/31/21:</u> | | <u>Portfolio as of 04/30/21:</u> | |
| Beginning Book Value | \$ 560,647,746 | Ending Book Value | \$ 540,898,826 |
| Beginning Market Value | \$ 560,808,829 | Ending Market Value | \$ 541,071,862 |
| | | Unrealized Gain/Loss | \$ 173,036 |
| WAM at Beginning Period Date ¹ | 52 days | WAM at Ending Period Date ¹ | 53 days |
| <i>(Decrease in market value is due to seasonal cash outflows)</i> | | Change in Market Value ² | \$ (19,736,967) |
| Average Yield to Maturity for period | | 0.112% | |
| Average Yield 3 Month Treasury Bill for period | | 0.020% | |



 Melissa Irby, Chief Financial Officer
 Collin County Community College District



 Julie Bradley, Associate V.P. - Controller
 Collin County Community College District



 Barbara Johnston, Associate V.P.
 Collin County Community College District

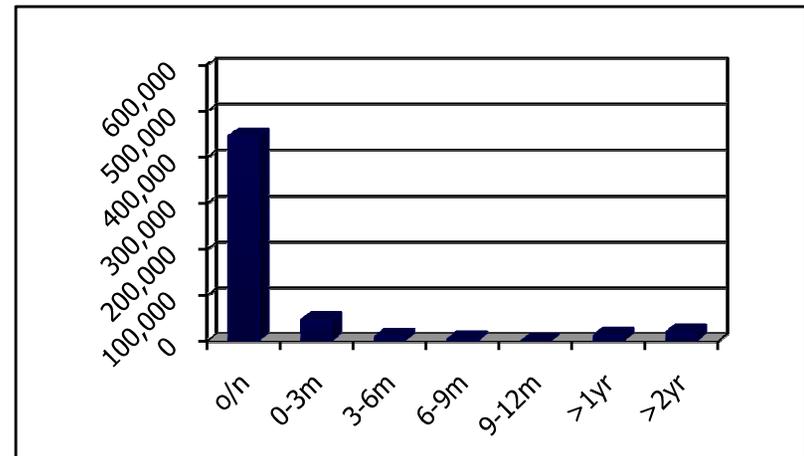
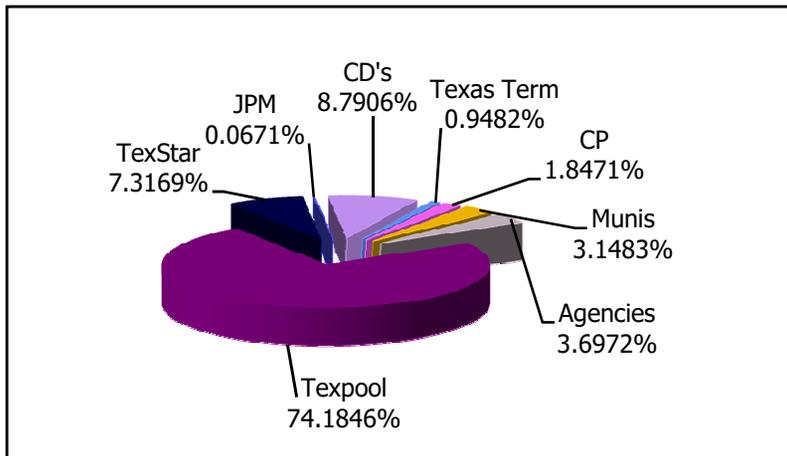
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDCD.

Your Portfolio

As of April 30, 2021

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity has been reduced to little or no value but with a flat short curve it may be the only sector available out to twelve months without the use of CP. Our expectation is of continuing dismally low rates but we look for value in your authorized sectors to capture the yield available as markets change.
- The non-cash portion of your portfolio is yielding 0.57%.





**Collin Co Comm College Dist.
Portfolio Management
Portfolio Summary
April 30, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

| Investments | Par Value | Market Value | Book Value | % of Portfolio | Term | Days to Maturity | YTM 365 Equiv. |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------|-------------------------|-----------------------|
| Commercial Paper Disc. -Amortizing | 10,000,000.00 | 9,990,922.22 | 9,990,922.22 | 1.85 | 180 | 172 | 0.193 |
| Federal Agency Coupon Securities | 20,000,000.00 | 19,994,448.95 | 19,997,620.72 | 3.70 | 1,089 | 906 | 0.335 |
| Municipal Bonds | 16,865,000.00 | 17,205,595.60 | 17,029,387.77 | 3.15 | 706 | 431 | 0.953 |
| TexStar | 39,576,743.78 | 39,576,743.78 | 39,576,743.78 | 7.32 | 1 | 1 | 0.011 |
| Texpool | 401,264,386.85 | 401,264,386.85 | 401,264,386.85 | 74.18 | 1 | 1 | 0.014 |
| JPMorgan Chase | 362,706.28 | 362,706.28 | 362,706.28 | 0.07 | 1 | 1 | 0.000 |
| CD's - Interest Monthly/Quarterly | 47,548,107.56 | 47,548,107.56 | 47,548,107.56 | 8.79 | 365 | 19 | 0.620 |
| Texas Term | 5,128,950.35 | 5,128,950.35 | 5,128,950.35 | 0.95 | 1 | 1 | 0.050 |
| | 540,745,894.82 | 541,071,861.59 | 540,898,825.53 | 100.00% | 99 | 53 | 0.112 |

| Total Earnings | April 30 Month Ending | Fiscal Year To Date |
|-----------------------|------------------------------|----------------------------|
| Current Year | 49,325.56 | 641,492.67 |



**Collin Co Comm College Dist.
Summary by Type
April 30, 2021
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

| Security Type | Number of Investments | Par Value | Book Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|------------------------------------|-----------------------|-----------------------|-----------------------|----------------|-----------------|--------------------------|
| Fund: Building | | | | | | |
| Commercial Paper Disc. -Amortizing | 1 | 10,000,000.00 | 9,990,922.22 | 1.85 | 0.193 | 172 |
| Federal Agency Coupon Securities | 1 | 5,000,000.00 | 5,000,000.00 | 0.92 | 0.400 | 1,046 |
| Municipal Bonds | 2 | 8,000,000.00 | 8,048,606.41 | 1.49 | 0.370 | 328 |
| Texpool | 1 | 67,574,213.44 | 67,574,213.44 | 12.49 | 0.013 | 1 |
| TexStar | 1 | 28,259,077.03 | 28,259,077.03 | 5.22 | 0.011 | 1 |
| Subtotal | 6 | 118,833,290.47 | 118,872,819.10 | 21.97 | 0.068 | 81 |
| Fund: 2018 Bond Series | | | | | | |
| Texpool | 1 | 0.00 | 0.00 | 0.00 | 0.000 | 0 |
| Subtotal | 1 | 0.00 | 0.00 | 0.00 | 0.000 | 0 |
| Fund: 2020 Bond Series | | | | | | |
| Texpool | 1 | 104,433,247.48 | 104,433,247.48 | 19.31 | 0.013 | 1 |
| Subtotal | 1 | 104,433,247.48 | 104,433,247.48 | 19.31 | 0.013 | 1 |
| Fund: Debt Service | | | | | | |
| Texas Term | 1 | 20.50 | 20.50 | 0.00 | 0.000 | 1 |
| Texpool | 1 | 18,104,354.48 | 18,104,354.48 | 3.35 | 0.014 | 1 |
| Subtotal | 2 | 18,104,374.98 | 18,104,374.98 | 3.35 | 0.013 | 1 |
| Fund: Operating | | | | | | |
| Municipal Bonds | 2 | 8,865,000.00 | 8,980,781.36 | 1.66 | 1.474 | 523 |
| CD's - Interest Monthly/Quarterly | 1 | 47,548,107.56 | 47,548,107.56 | 8.79 | 0.620 | 19 |
| Federal Agency Coupon Securities | 3 | 15,000,000.00 | 14,997,620.72 | 2.77 | 0.314 | 860 |
| JPMorgan Chase | 1 | 362,706.28 | 362,706.28 | 0.07 | 0.000 | 1 |
| Texas Term | 1 | 5,128,929.85 | 5,128,929.85 | 0.95 | 0.050 | 1 |
| Texpool | 1 | 126,251,493.59 | 126,251,493.59 | 23.34 | 0.013 | 1 |
| TexStar | 1 | 11,317,666.75 | 11,317,666.75 | 2.09 | 0.011 | 1 |
| Subtotal | 10 | 214,473,904.03 | 214,587,306.11 | 39.67 | 0.231 | 87 |
| Fund: Stabilization | | | | | | |
| Texpool | 1 | 84,901,077.86 | 84,901,077.86 | 15.70 | 0.013 | 1 |
| Subtotal | 1 | 84,901,077.86 | 84,901,077.86 | 15.70 | 0.013 | 1 |
| Total and Average | 21 | 540,745,894.82 | 540,898,825.53 | 100.00 | 0.112 | 53 |



**Collin Co Comm College Dist.
Fund BLDG - Building
Investments by Fund
April 30, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

| CUSIP | Investment # | Issuer | Purchase Date | Book Value | Par Value | Market Value | Current Rate | YTM 360 | YTM 365 | Maturity Date | Days To Maturity |
|-------------------------------------------|--------------|------------------|---------------|-----------------------|-----------------------|-----------------------|--------------|--------------|--------------|---------------|------------------|
| Commercial Paper Disc. -Amortizing | | | | | | | | | | | |
| 06742XEFO | 10173 | Barclays Bank CP | 04/23/2021 | 9,990,922.22 | 10,000,000.00 | 9,990,922.22 | | 0.190 | 0.192 | 10/20/2021 | 172 |
| Subtotal and Average | | | | 9,990,922.22 | 10,000,000.00 | 9,990,922.22 | | 0.190 | 0.193 | | 172 |
| Federal Agency Coupon Securities | | | | | | | | | | | |
| 3130ALJ70 | 10172 | FHLB Call Note | 03/12/2021 | 5,000,000.00 | 5,000,000.00 | 4,996,926.85 | 0.400 | 0.394 | 0.400 | 03/12/2024 | 1,046 |
| Subtotal and Average | | | | 5,000,000.00 | 5,000,000.00 | 4,996,926.85 | | 0.395 | 0.400 | | 1,046 |
| Municipal Bonds | | | | | | | | | | | |
| 419792ZH2 | 10170 | State of Hawaii | 10/29/2020 | 3,000,000.00 | 3,000,000.00 | 3,011,790.00 | 0.429 | 0.422 | 0.428 | 10/01/2022 | 518 |
| 476576QP1 | 10171 | Jersey City NJ | 12/03/2020 | 5,048,606.41 | 5,000,000.00 | 5,055,100.00 | 2.000 | 0.331 | 0.335 | 12/02/2021 | 215 |
| Subtotal and Average | | | | 8,048,606.41 | 8,000,000.00 | 8,066,890.00 | | 0.365 | 0.370 | | 327 |
| TexStar | | | | | | | | | | | |
| 2450 | 10007 | TexStar | 02/01/2016 | 28,259,077.03 | 28,259,077.03 | 28,259,077.03 | 0.011 | 0.011 | 0.011 | | 129 ₁ |
| Subtotal and Average | | | | 28,259,077.03 | 28,259,077.03 | 28,259,077.03 | | 0.011 | 0.011 | | 1 |
| Texpool | | | | | | | | | | | |
| 700001 | 10009 | Texpool | 02/01/2016 | 67,574,213.44 | 67,574,213.44 | 67,574,213.44 | 0.014 | 0.013 | 0.013 | | 1 |
| Subtotal and Average | | | | 67,574,213.44 | 67,574,213.44 | 67,574,213.44 | | 0.013 | 0.014 | | 1 |
| Total Investments and Average | | | | 118,872,819.10 | 118,833,290.47 | 118,888,029.54 | | 0.068 | 0.068 | | 81 |

Fund BOND18 - 2018 Bond Series
Investments by Fund
April 30, 2021

| CUSIP | Investment # | Issuer | Purchase Date | Book Value | Par Value | Market Value | Current Rate | YTM 360 | YTM 365 | Maturity Days To Date Maturity |
|--------------------------------------|--------------|---------|---------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------------------------|
| Texpool | | | | | | | | | | |
| 700006 | 10067 | Texpool | 04/12/2018 | 0.00 | 0.00 | 0.00 | | | | 1 |
| Subtotal and Average | | | | 0.00 | 0.00 | 0.00 | | 0.000 | 0.000 | 0 |
| Total Investments and Average | | | | 0.00 | 0.00 | 0.00 | | 0.000 | 0.000 | 0 |

Fund BOND20 - 2020 Bond Series
Investments by Fund
April 30, 2021

| CUSIP | Investment # | Issuer | Purchase Date | Book Value | Par Value | Market Value | Current Rate | YTM 360 | YTM 365 | Maturity Days To Date Maturity |
|--------------------------------------|--------------|---------|---------------|-----------------------|-----------------------|-----------------------|--------------|--------------|--------------|--------------------------------|
| Texpool | | | | | | | | | | |
| 700006A | 10164 | Texpool | 04/29/2020 | 104,433,247.48 | 104,433,247.48 | 104,433,247.48 | 0.014 | 0.013 | 0.013 | 1 |
| Subtotal and Average | | | | 104,433,247.48 | 104,433,247.48 | 104,433,247.48 | | 0.013 | 0.014 | 1 |
| Total Investments and Average | | | | 104,433,247.48 | 104,433,247.48 | 104,433,247.48 | | 0.013 | 0.014 | 1 |

**Fund DS - Debt Service
Investments by Fund
April 30, 2021**

| CUSIP | Investment # | Issuer | Purchase Date | Book Value | Par Value | Market Value | Current Rate | YTM 360 | YTM 365 | Maturity Days To Date Maturity |
|--------------------------------------|--------------|------------|---------------|----------------------|----------------------|----------------------|--------------|--------------|--------------|--------------------------------|
| Texpool | | | | | | | | | | |
| 700004 | 10010 | Texpool | 02/01/2016 | 18,104,354.48 | 18,104,354.48 | 18,104,354.48 | 0.014 | 0.013 | 0.013 | 1 |
| Subtotal and Average | | | | 18,104,354.48 | 18,104,354.48 | 18,104,354.48 | | 0.013 | 0.014 | 1 |
| Texas Term | | | | | | | | | | |
| 1291-01 | 10141 | TexasDAILY | 02/04/2019 | 20.50 | 20.50 | 20.50 | | | | 1 |
| Subtotal and Average | | | | 20.50 | 20.50 | 20.50 | | 0.000 | 0.000 | 1 |
| Total Investments and Average | | | | 18,104,374.98 | 18,104,374.98 | 18,104,374.98 | | 0.013 | 0.013 | 1 |

**Fund OPER - Operating
Investments by Fund
April 30, 2021**

| CUSIP | Investment # | Issuer | Purchase Date | Book Value | Par Value | Market Value | Current Rate | YTM 360 | YTM 365 | Maturity Date | Days To Maturity |
|------------------------------------------|--------------|--------------------------------|---------------|-----------------------|-----------------------|-----------------------|--------------|--------------|--------------|---------------|------------------|
| Federal Agency Coupon Securities | | | | | | | | | | | |
| 3133EL5J9 | 10167 | FFCB Call Note | 09/16/2020 | 4,999,478.26 | 5,000,000.00 | 5,001,469.10 | 0.300 | 0.305 | 0.310 | 09/01/2023 | 853 |
| 3133EL6U3 | 10169 | FFCB Call Note | 09/16/2020 | 4,998,142.46 | 5,000,000.00 | 4,995,807.20 | 0.280 | 0.309 | 0.313 | 09/14/2023 | 866 |
| 3134GWK47 | 10168 | FHLMC Call Note | 09/16/2020 | 5,000,000.00 | 5,000,000.00 | 5,000,245.80 | 0.305 | 0.312 | 0.316 | 09/08/2023 | 860 |
| Subtotal and Average | | | | 14,997,620.72 | 15,000,000.00 | 14,997,522.10 | | 0.309 | 0.314 | | 859 |
| Municipal Bonds | | | | | | | | | | | |
| 20772J3G5 | 10162 | State of Connecticut | 04/20/2020 | 5,906,390.74 | 5,865,000.00 | 6,002,475.60 | 2.020 | 1.440 | 1.460 | 08/15/2022 | 471 |
| 20772KAE9 | 10163 | State of Connecticut | 04/20/2020 | 3,074,390.62 | 3,000,000.00 | 3,136,230.00 | 2.990 | 1.479 | 1.500 | 01/15/2023 | 624 |
| Subtotal and Average | | | | 8,980,781.36 | 8,865,000.00 | 9,138,705.60 | | 1.454 | 1.474 | | 523 |
| TexStar | | | | | | | | | | | |
| 5450 | 10008 | TexStar | 02/01/2016 | 11,317,666.75 | 11,317,666.75 | 11,317,666.75 | 0.011 | 0.011 | 0.011 | | 1 |
| Subtotal and Average | | | | 11,317,666.75 | 11,317,666.75 | 11,317,666.75 | | 0.011 | 0.011 | | 1 |
| Texpool | | | | | | | | | | | |
| 700003 | 10011 | Texpool | 02/01/2016 | 126,251,493.59 | 126,251,493.59 | 126,251,493.59 | 0.014 | 0.013 | 0.013 | | 133 |
| Subtotal and Average | | | | 126,251,493.59 | 126,251,493.59 | 126,251,493.59 | | 0.013 | 0.014 | | 1 |
| JPMorgan Chase | | | | | | | | | | | |
| 7828 | 10012 | JPMorgan Chase Commercial Chkg | 02/01/2016 | 362,706.28 | 362,706.28 | 362,706.28 | | | | | 1 |
| Subtotal and Average | | | | 362,706.28 | 362,706.28 | 362,706.28 | | 0.000 | 0.000 | | 1 |
| CD's - Interest Monthly/Quarterly | | | | | | | | | | | |
| 172128542A | 10165 | East West Bank | 05/20/2020 | 47,548,107.56 | 47,548,107.56 | 47,548,107.56 | 0.620 | 0.611 | 0.620 | 05/20/2021 | 19 |
| Subtotal and Average | | | | 47,548,107.56 | 47,548,107.56 | 47,548,107.56 | | 0.612 | 0.620 | | 19 |
| Texas Term | | | | | | | | | | | |
| 1291-00 | 10142 | TexasDAILY | 02/06/2019 | 5,128,929.85 | 5,128,929.85 | 5,128,929.85 | 0.050 | 0.049 | 0.050 | | 1 |
| Subtotal and Average | | | | 5,128,929.85 | 5,128,929.85 | 5,128,929.85 | | 0.049 | 0.050 | | 1 |
| Total Investments and Average | | | | 214,587,306.11 | 214,473,904.03 | 214,745,131.73 | | 0.228 | 0.231 | | 86 |

**Fund STABL - Stabilization
Investments by Fund
April 30, 2021**

| CUSIP | Investment # | Issuer | Purchase Date | Book Value | Par Value | Market Value | Current Rate | YTM 360 | YTM 365 | Maturity Days To Date Maturity |
|--------------------------------------|--------------|---------|---------------|----------------------|----------------------|----------------------|--------------|--------------|---------|--------------------------------|
| Texpool | | | | | | | | | | |
| 700005 | 10050 | Texpool | 01/24/2018 | 84,901,077.86 | 84,901,077.86 | 84,901,077.86 | 0.014 | 0.013 | 0.013 | 1 |
| Subtotal and Average | | | | 84,901,077.86 | 84,901,077.86 | 84,901,077.86 | 0.013 | 0.014 | | 1 |
| Total Investments and Average | | | | 84,901,077.86 | 84,901,077.86 | 84,901,077.86 | 0.013 | 0.014 | | 1 |



**Collin Co Comm College Dist.
Cash Reconciliation Report
For the Period April 1, 2021 - April 30, 2021
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

| Trans. Date | Investment # | Fund | Trans. Type | Security ID | Par Value | Security Description | Maturity Date | Purchases | Interest | Redemptions | Cash |
|------------------|--------------|------|-------------|-------------|---------------|---------------------------------|---------------|-----------------------|------------------|-------------|----------------------|
| Building | | | | | | | | | | | |
| 04/23/2021 | 10173 | BLDG | Purchase | 06742XEF0 | 10,000,000.00 | BARCBK 10.0M 0.00% Mat. | 10/20/2021 | -9,990,500.00 | 0.00 | 0.00 | -9,990,500.00 |
| Subtotal | | | | | | | | -9,990,500.00 | 0.00 | 0.00 | -9,990,500.00 |
| Operating | | | | | | | | | | | |
| 04/30/2021 | 10165 | OPER | Interest | 172128542A | 47,269,476.94 | EWB 47.3M 0.62% Mat. 05/20/2021 | 05/20/2021 | 0.00 | 24,223.61 | 0.00 | 24,223.61 |
| 04/30/2021 | 10165 | OPER | Interest | 172128542A | 47,269,476.94 | EWB 47.3M 0.62% Mat. 05/20/2021 | 05/20/2021 | -24,223.61 | 0.00 | 0.00 | -24,223.61 |
| Subtotal | | | | | | | | -24,223.61 | 24,223.61 | 0.00 | 0.00 |
| Total | | | | | | | | -10,014,723.61 | 24,223.61 | 0.00 | -9,990,500.00 |



**Collin Co Comm College Dist.
Purchases Report
Sorted by Fund - Fund
April 1, 2021 - April 30, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

| CUSIP | Investment # | Fund | Sec. Type | Issuer | Original Par Value | Purchase Date | Payment Periods | Principal Purchased | Accrued Interest at Purchase | Rate at Purchase | Maturity Date | YTM | Ending Book Value |
|-----------------|--------------|------|-----------|------------------------|----------------------|---------------|---------------------|---------------------|------------------------------|------------------|---------------|-------|---------------------|
| Building | | | | | | | | | | | | | |
| 06742XEFO | 10173 | BLDG | ACP | BARCBK | 10,000,000.00 | 04/23/2021 | 10/20 - At Maturity | 9,990,500.00 | | | 10/20/2021 | 0.190 | 9,990,922.22 |
| | | | | Subtotal | 10,000,000.00 | | | 9,990,500.00 | 0.00 | | | | 9,990,922.22 |
| | | | | Total Purchases | 10,000,000.00 | | | 9,990,500.00 | 0.00 | | | | 9,990,922.22 |



Collin Co Comm College Dist.
Interest Earnings
Sorted by Fund - Fund
April 1, 2021 - April 30, 2021
Yield on Average Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

| CUSIP | Investment # | Fund | Security Type | Ending Par Value | Beginning Book Value | Average Book Value | Maturity Date | Current Rate | Annualized Yield | Adjusted Interest Earnings | | |
|-------------------------------|--------------|--------|---------------|-----------------------|-----------------------|-----------------------|---------------|--------------|------------------|----------------------------|-------------------------|----------------------------|
| | | | | | | | | | | Interest Earned | Amortization/ Accretion | Adjusted Interest Earnings |
| Fund: Building | | | | | | | | | | | | |
| 2450 | 10007 | BLDG | RRP | 28,259,077.03 | 28,258,814.33 | 28,258,823.09 | | 0.011 | 0.011 | 262.70 | 0.00 | 262.70 |
| 700001 | 10009 | BLDG | RR2 | 67,574,213.44 | 77,563,877.00 | 74,899,771.55 | | 0.014 | 0.014 | 836.44 | 0.00 | 836.44 |
| 3130ALJ70 | 10172 | BLDG | FAC | 5,000,000.00 | 5,000,000.00 | 5,000,000.00 | 03/12/2024 | 0.400 | 0.406 | 1,666.66 | 0.00 | 1,666.66 |
| 06742XEFO | 10173 | BLDG | ACP | 10,000,000.00 | 0.00 | 2,664,196.67 | 10/20/2021 | | 0.193 | 0.00 | 422.22 | 422.22 |
| 419792ZH2 | 10170 | BLDG | MC1 | 3,000,000.00 | 3,000,000.00 | 3,000,000.00 | 10/01/2022 | 0.429 | 0.435 | 1,072.50 | 0.00 | 1,072.50 |
| 476576QP1 | 10171 | BLDG | MC1 | 5,000,000.00 | 5,055,517.27 | 5,051,946.66 | 12/02/2021 | 2.000 | 0.343 | 8,333.33 | -6,910.86 | 1,422.47 |
| Subtotal | | | | 118,833,290.47 | 118,878,208.60 | 118,874,737.96 | | | 0.058 | 12,171.63 | -6,488.64 | 5,682.99 |
| Fund: 2020 Bond Series | | | | | | | | | | | | |
| 700006A | 10164 | BOND20 | RR2 | 104,433,247.48 | 111,691,068.48 | 111,207,172.66 | | 0.014 | 0.013 | 1,232.68 | 0.00 | 1,232.68 |
| Subtotal | | | | 104,433,247.48 | 111,691,068.48 | 111,207,172.66 | | | 0.013 | 1,232.68 | 0.00 | 1,232.68 |
| Fund: Debt Service | | | | | | | | | | | | |
| 700004 | 10010 | DS | RR2 | 18,104,354.48 | 15,094,305.25 | 15,595,957.28 | | 0.014 | 0.013 | 171.31 | 0.00 | 171.31 |
| 1291-01 | 10141 | DS | RR5 | 20.50 | 20.50 | 20.50 | | | | 0.00 | 0.00 | 0.00 |
| Subtotal | | | | 18,104,374.98 | 15,094,325.75 | 15,595,977.78 | | | 0.013 | 171.31 | 0.00 | 171.31 |
| Fund: Operating | | | | | | | | | | | | |
| 5450 | 10008 | OPER | RRP | 11,317,666.75 | 11,317,561.56 | 11,317,565.07 | | 0.011 | 0.011 | 105.19 | 0.00 | 105.19 |
| 700003 | 10011 | OPER | RR2 | 126,251,493.59 | 143,294,462.03 | 134,665,623.62 | | 0.014 | 0.014 | 1,497.29 | 0.00 | 1,497.29 |
| 7828 | 10012 | OPER | RR3 | 362,706.28 | 88,491.06 | 97,631.57 | | | | 0.00 | 0.00 | 0.00 |
| 3134GWK47 | 10168 | OPER | FAC | 5,000,000.00 | 5,000,000.00 | 5,000,000.00 | 09/08/2023 | 0.305 | 0.309 | 1,270.83 | 0.00 | 1,270.83 |
| 172128542A | 10165 | OPER | RR4 | 47,548,107.56 | 47,523,883.95 | 47,524,691.40 | 05/20/2021 | 0.620 | 0.620 | 24,223.61 | 0.00 | 24,223.61 |
| 3133EL6U3 | 10169 | OPER | FAC | 5,000,000.00 | 4,997,723.46 | 4,997,939.94 | 09/14/2023 | 0.280 | 0.386 | 1,166.67 | 419.00 | 1,585.67 |
| 3133EL5J9 | 10167 | OPER | FAC | 5,000,000.00 | 4,999,347.83 | 4,999,415.22 | 09/01/2023 | 0.300 | 0.336 | 1,250.00 | 130.43 | 1,380.43 |
| 1291-00 | 10142 | OPER | RR5 | 5,128,929.85 | 5,128,719.08 | 5,128,726.11 | | 0.050 | 0.050 | 210.77 | 0.00 | 210.77 |
| 20772KAE9 | 10163 | OPER | MC1 | 3,000,000.00 | 3,078,025.34 | 3,076,147.40 | 01/15/2023 | 2.990 | 1.519 | 7,475.00 | -3,634.72 | 3,840.28 |
| 20772J3G5 | 10162 | OPER | MC1 | 5,865,000.00 | 5,909,066.87 | 5,907,684.21 | 08/15/2022 | 2.020 | 1.482 | 9,872.75 | -2,676.13 | 7,196.62 |
| Subtotal | | | | 214,473,904.03 | 231,337,281.18 | 222,715,424.53 | | | 0.226 | 47,072.11 | -5,761.42 | 41,310.69 |

Collin Co Comm College Dist.
 Interest Earnings
 April 1, 2021 - April 30, 2021

| CUSIP | Investment # | Fund | Security Type | Ending Par Value | Beginning Book Value | Average Book Value | Maturity Date | Current Rate | Adjusted Interest Earnings | | | |
|----------------------------|--------------|-------|-----------------|-----------------------|-----------------------|-----------------------|---------------|--------------|----------------------------|------------------|-------------------------|----------------------------|
| | | | | | | | | | Annualized Yield | Interest Earned | Amortization/ Accretion | Adjusted Interest Earnings |
| Fund: Stabilization | | | | | | | | | | | | |
| 700005 | 10050 | STABL | RR2 | 84,901,077.86 | 83,646,862.06 | 83,855,774.31 | | 0.014 | 0.013 | 927.89 | 0.00 | 927.89 |
| | | | Subtotal | 84,901,077.86 | 83,646,862.06 | 83,855,774.31 | | | 0.013 | 927.89 | 0.00 | 927.89 |
| | | | Total | 540,745,894.82 | 560,647,746.07 | 552,249,087.24 | | | 0.109 | 61,575.62 | -12,250.06 | 49,325.56 |



Collin Co Comm College Dist.
Amortization Schedule
April 1, 2021 - April 30, 2021
Sorted By Fund - Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

| Investment # | Maturity Date | Beginning Par Value | | | | Amounts Amortized | | | | |
|-------------------------------|---------------|--------------------------|-----------------------|----------------------|------------------------------|----------------------|----------------------------------|------------------------------|----------------------------------|---------------------------------------|
| Issuer | Fund | Amort. Date | Current Rate | Purchase Principal | Original Premium or Discount | Ending Book Value | And Unamortized As of 04/01/2021 | Amount Amortized This Period | Amt Amortized Through 04/30/2021 | Amount Unamortized Through 04/30/2021 |
| Building | | | | | | | | | | |
| 10173 Barclays Bank CP | BLDG | 10/20/2021 | 10,000,000.00 | 9,990,500.00 | -9,500.00 | 9,990,922.22 | 0.00 -9,500.00 | 422.22 | 422.22 | -9,077.78 |
| 10171 Jersey City NJ | BLDG | 12/02/2021 | 5,000,000.00 2.000 | 5,082,700.00 | 82,700.00 | 5,048,606.41 | -27,182.73 55,517.27 | -6,910.86 | -34,093.59 | 48,606.41 |
| | | | Subtotal | 15,073,200.00 | 73,200.00 | 15,039,528.63 | -27,182.73 46,017.27 | -6,488.64 | -33,671.37 | 39,528.63 |
| Operating | | | | | | | | | | |
| 10162 State of Connecticut | OPER | 08/15/2022 | 5,865,000.00 2.020 | 5,939,485.50 | 74,485.50 | 5,906,390.74 | -30,418.63 44,066.87 | -2,676.13 | -33,094.76 | 41,390.74 |
| 10163 State of Connecticut | OPER | 01/15/2023 | 3,000,000.00 2.990 | 3,119,340.00 | 119,340.00 | 3,074,390.62 | -41,314.66 78,025.34 | -3,634.72 | -44,949.38 | 74,390.62 |
| 10167 FFCB Call Note | OPER | 09/01/2023 09/01/2021 | 5,000,000.00 0.300 | 4,998,500.00 | -1,500.00 | 4,999,478.26 | 847.83 -652.17 | 130.43 | 978.26 | -521.74 |
| 10169 FFCB Call Note | OPER | 09/14/2023 09/14/2021 | 5,000,000.00 0.280 | 4,995,000.00 | -5,000.00 | 4,998,142.46 | 2,723.46 -2,276.54 | 419.00 | 3,142.46 | -1,430.54 |
| 10168 FHLMC Call Note | OPER | 09/08/2023 03/08/2021 | 5,000,000.00 0.305 | 4,998,250.00 | -1,750.00 | 5,000,000.00 | 1,750.00 0.00 | 0.00 | 1,750.00 | 0.00 |
| | | | Subtotal | 24,050,575.50 | 185,575.50 | 23,978,402.08 | -66,412.00 119,163.50 | -5,761.42 | -72,173.42 | 113,402.08 |
| | | | Total | 39,123,775.50 | 258,775.50 | 39,017,930.71 | -93,594.73 165,180.77 | -12,250.06 | -105,844.79 | 152,930.71 |



Collin Co Comm College Dist.
Projected Cashflow Report
Sorted by Monthly
For the Period May 1, 2021 - November 30, 2021

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

| Projected Trans. Date | Investment # | Fund | Security ID | Transaction Type | Issuer | Par Value | Original Cost | Principal | Interest | Total |
|---------------------------------|--------------|------|-------------|---------------------|----------------------|----------------------|----------------------|----------------------|-------------------|----------------------|
| May 2021 | | | | | | | | | | |
| 05/12/2021 | 10172 | BLDG | 3130ALJ70 | Call | FHLB Call Note | 5,000,000.00 | 5,000,000.00 | 5,000,000.00 | 0.00 | 5,000,000.00 |
| Total for May 2021 | | | | | | 5,000,000.00 | 5,000,000.00 | 5,000,000.00 | 0.00 | 5,000,000.00 |
| June 2021 | | | | | | | | | | |
| 06/08/2021 | 10168 | OPER | 3134GWK47 | Call | FHLMC Call Note | 5,000,000.00 | 4,998,250.00 | 5,000,000.00 | 0.00 | 5,000,000.00 |
| Total for June 2021 | | | | | | 5,000,000.00 | 4,998,250.00 | 5,000,000.00 | 0.00 | 5,000,000.00 |
| July 2021 | | | | | | | | | | |
| 07/15/2021 | 10163 | OPER | 20772KAE9 | Interest | State of Connecticut | 0.00 | 0.00 | 0.00 | 44,850.00 | 44,850.00 |
| Total for July 2021 | | | | | | 0.00 | 0.00 | 0.00 | 44,850.00 | 44,850.00 |
| August 2021 | | | | | | | | | | |
| 08/15/2021 | 10162 | OPER | 20772J3G5 | Interest | State of Connecticut | 0.00 | 0.00 | 0.00 | 59,236.50 | 59,236.50 |
| Total for August 2021 | | | | | | 0.00 | 0.00 | 0.00 | 59,236.50 | 59,236.50 |
| September 2021 | | | | | | | | | | |
| 09/01/2021 | 10167 | OPER | 3133EL5J9 | Interest | FFCB Call Note | 0.00 | 0.00 | 0.00 | 7,500.00 | 7,500.00 |
| 09/01/2021 | 10167 | OPER | 3133EL5J9 | Call | FFCB Call Note | 5,000,000.00 | 4,998,500.00 | 5,000,000.00 | 0.00 | 5,000,000.00 |
| 09/08/2021 | 10168 | OPER | 3134GWK47 | Interest | FHLMC Call Note | 0.00 | 0.00 | 0.00 | 7,625.00 | 7,625.00 |
| 09/12/2021 | 10172 | BLDG | 3130ALJ70 | Interest | FHLB Call Note | 0.00 | 0.00 | 0.00 | 10,000.00 | 10,000.00 |
| 09/14/2021 | 10169 | OPER | 3133EL6U3 | Interest | FFCB Call Note | 0.00 | 0.00 | 0.00 | 7,000.00 | 7,000.00 |
| 09/14/2021 | 10169 | OPER | 3133EL6U3 | Call | FFCB Call Note | 5,000,000.00 | 4,995,000.00 | 5,000,000.00 | 0.00 | 5,000,000.00 |
| Total for September 2021 | | | | | | 10,000,000.00 | 9,993,500.00 | 10,000,000.00 | 32,125.00 | 10,032,125.00 |
| October 2021 | | | | | | | | | | |
| 10/01/2021 | 10170 | BLDG | 419792ZH2 | Interest | State of Hawaii | 0.00 | 0.00 | 0.00 | 11,869.00 | 11,869.00 |
| 10/20/2021 | 10173 | BLDG | 06742XEF0 | Maturity | Barclays Bank CP | 10,000,000.00 | 9,990,500.00 | 10,000,000.00 | 0.00 | 10,000,000.00 |
| Total for October 2021 | | | | | | 10,000,000.00 | 9,990,500.00 | 10,000,000.00 | 11,869.00 | 10,011,869.00 |
| GRAND TOTALS: | | | | | | 30,000,000.00 | 29,982,250.00 | 30,000,000.00 | 148,080.50 | 30,148,080.50 |

Portfolio CCCC

AP

PC (PRF_PC) 7.2.0
Report Ver. 7.3.6.1



Collin College

2017 Capital Improvement Program
Monthly Report
April 2021

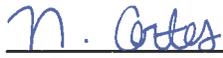
Collin County Community College District

Project Reference: 60541060
Project Number: 60541060

May 07, 2021

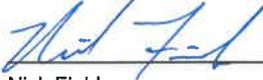
Quality information

Prepared by



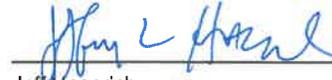
Nuria Cortes
Program Controls Manager

Reviewed by



Nick Fiehler
Deputy Program Director

Reviewed By



Jeff Hagerich
Deputy Program Director

Approved By



Adrian Grimes
Program Director

Revision History

| Revision | Revision date | Details | Authorized | Name | Position |
|-------------------|---------------|------------------|------------|---------------|------------------|
| First Publication | May 07, 2021 | April '21 Report | Yes | Adrian Grimes | Program Director |
| | | | | | |
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1. Introduction

On May 6, 2017, voters approved Collin College's \$600 million bond proposal to facilitate a long-range plan to accommodate the projected population growth in Collin County over the next two decades. The program consists of 4 new campuses and 2 new facilities.

On May 16, 2017, in a special session, the Board of Trustees granted the District President authority to enter and negotiate into contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services to the Collin College 2017 Capital Improvement Program. On May 25, 2017, Collin College issued a Notice to Proceed to AECOM. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

The Program is progressing as planned with no major issues to report at this time.

Completed and Pending Items

- **Technical Campus – Final items requested by the City of Allen officials were completed and approved by the City Fire. We are now awaiting receipt of full CO from the City.**
- **Wylie Campus – The replacement kitchen exhaust fans have been installed. Installation of scuppers at the Conference Center scheduled to be completed by mid-May.**
- **Celina Campus – Concrete work at the breezeway is complete, with irrigation and landscaping work about to begin. Interior finishes work is in final stages throughout the building. Lab casework and millwork is complete throughout the building. Architect/Owner punchlist walks are on-going. The city's Choate Parkway road project on the north side of the campus is complete.**
- **Farmersville Campus – Punch list items are on-going. Two additional flag poles are to be installed, waiting for those to be delivered. Construction of the City's Collin Parkway road project is ongoing.**
- **IT Center – Overhead MEP is near completion in Area A & B. Programming of the door hardware and lighting controls is in progress. Finishing of the bridges, monumental stairs, and terrazzo flooring is on-going. Restroom finishes and fixtures are on-going. Priming, painting, and floor installation is on-going. At the Quad area, light fixtures and pavers are being installed, irrigation and planting is on-going, and the water feature is nearing completion. Architect/Owner punchlist walks are on-going.**
- **Frisco Campus (Addition and Renovations) – The project team is completing the detailed schedule for the renovation and addition scopes of work at the campus. All plans were submitted for building permit on the week of April 26th. The GMP for the Addition and Renovations was approved by the Board of Trustees on April 29th. Fire lane construction work is underway. The north-south run of the fire lane has been poured; the east-west run will be completed after the relocation of the 4-pipe system.**
- **McKinney Campus (Welcome Center and Renovations) – Site Upgrades: Installation of underground storm and water lines is on-going. Lime stabilization is on-going. Welcome Center: Chemical injection of building pad is complete and passed inspection. Building permit has been issued. Renovations: Demo work has begun in the kitchen.**

Items of close attention

- **Completion of the new outer loop access road in Celina by Collin County/NTTA**
- **Monitoring the progress of the new road the City of Farmersville is installing along the west entrance of the Farmersville Campus**
- **Monitoring the progress of the Celina Campus and the IT Center to ensure they are completed in time for Fall 2021 classes.**

Budget Summary

- \$553,956,841 of the \$600,000,000 has been committed to-date in the form of contracts with various vendors. This represents 92.33% of the overall program budget committed.
- \$500,184,260 of the \$553,956,841 committed amount has been expended to-date. This represents 90.29% of the commitments to date and 83.36% of the program budget.

3. Scope

3.1 Phase 1

- Wylie Campus
 - Construction of a campus on a new approximately 97-acre site
 - The campus includes:
 - Campus Commons
 - Library
 - Student Center/Conference Center
 - Central Utility Plant
- Technical Campus
 - Construction of a Technical Campus on a new 32-acre site in Allen, Texas
 - The campus includes:
 - 450 space underground parking garage
 - Academic Building (includes space for dual credit students)
 - 3 Trade Bar Buildings to support CTE programs

3.2 Phase 2

- Celina Campus
 - Construction of a campus on a new approximately 75-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Farmersville Campus
 - Construction of a campus on a new approximately 76-acre site
 - The campus includes:
 - Student Union / Workforce / Instructional Building
- Frisco Campus
 - Construction of a new IT Center building on the existing campus

3.3 Phase 3

- Additions and Renovations at Frisco Campus
 - Alumni Hall Renovations and Additions
 - Lawler Hall Renovations
 - Heritage Hall Upgrades
 - Founders Hall Renovations
 - Wayfinding
- Additional Frisco Campus Projects
 - Construction of a new fire lane, parking lot, and loop road on the existing campus
 - Trane Upgrades
- Additions and Renovations at McKinney Campus
 - Construction of a new Welcome Center on the existing campus
 - New Entry Drive and Parking
 - Pistol Range Demo
 - Kitchen and Dining Renovations in Main Building
 - Dental Hygiene Renovations
 - Wayfinding
- Additional McKinney Campus Projects
 - Trane Upgrades
- Additional Plano Campus Projects
 - Trane Upgrades
 - Wayfinding
- Additional Courtyard Center Projects
 - Trane Upgrades
- Additional CHEC Projects
 - Trane Upgrades

4. Community

4.1 Project Teams

4.1.1 Phase 1

- Wylie Campus
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: Page Southerland Page, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.

- Cost Consulting: Vermeulens
- Construction Manager-at-Risk: Skanska USA Building, Inc.
- Commissioning Agent: Bath Group, Inc.
- Technical Campus
 - Program Manager: AECOM Technical Services, Inc.
 - A/E: Perkins+Will, Inc.
 - Associate Architect: Hoefer Wysocki Architecture
 - MEP: Purdy McGuire
 - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - Cost Consulting: Vermeulens
 - Construction Manager-at-Risk: McCarthy Building Companies, Inc.
 - Commissioning Agent: Farnsworth

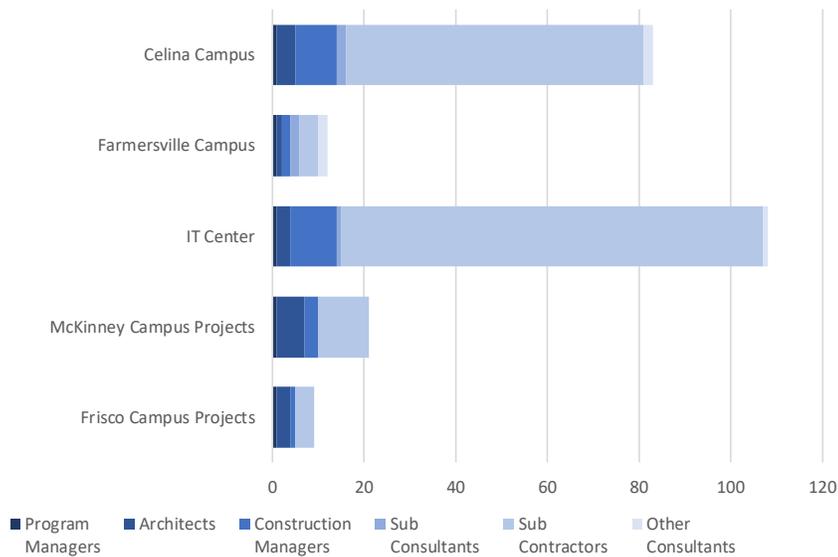
4.1.2 Phase 2

- Celina Campus
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction
- Farmersville Campus
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: Reed, Wells, Benson & Co.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JT Vaughn Construction
- IT Center
 - Program Manager: AECOM
 - A/E: Beck Architecture, LLC
 - Structural Engineer: L.A. Fuess Partners, Inc.
 - MEP: ME Engineers
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JE Dunn Construction

4.1.3 Phase 3

- Welcome Center at the McKinney Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: PBK
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
 - Commissioning Agent: Bath Group, Inc.
- Loop Road/Parking at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: JE Dunn Construction
- Fire Lane at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - Civil Engineer: RLK Engineering
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at Frisco Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: Page Southerland Page, Inc.
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Additional Projects at McKinney Campus
 - Program Manager: AECOM Technical Service, Inc.
 - A/E: PBK
 - Construction Manager-at-Risk: Skanska USA Building, Inc.
- Trane Upgrades at 5 Existing Campuses
 - Program Manager: AECOM Technical Service, Inc
 - Design – Builder: Trane Companies, Inc.
- Additional Projects at Plano Campus (Wayfinding)
 - Program Manager: AECOM Technical Service, Inc
 - A/E: IN2 Architects
 - Construction Manager-at-Risk: TBD

4.2 Current Personnel Estimate



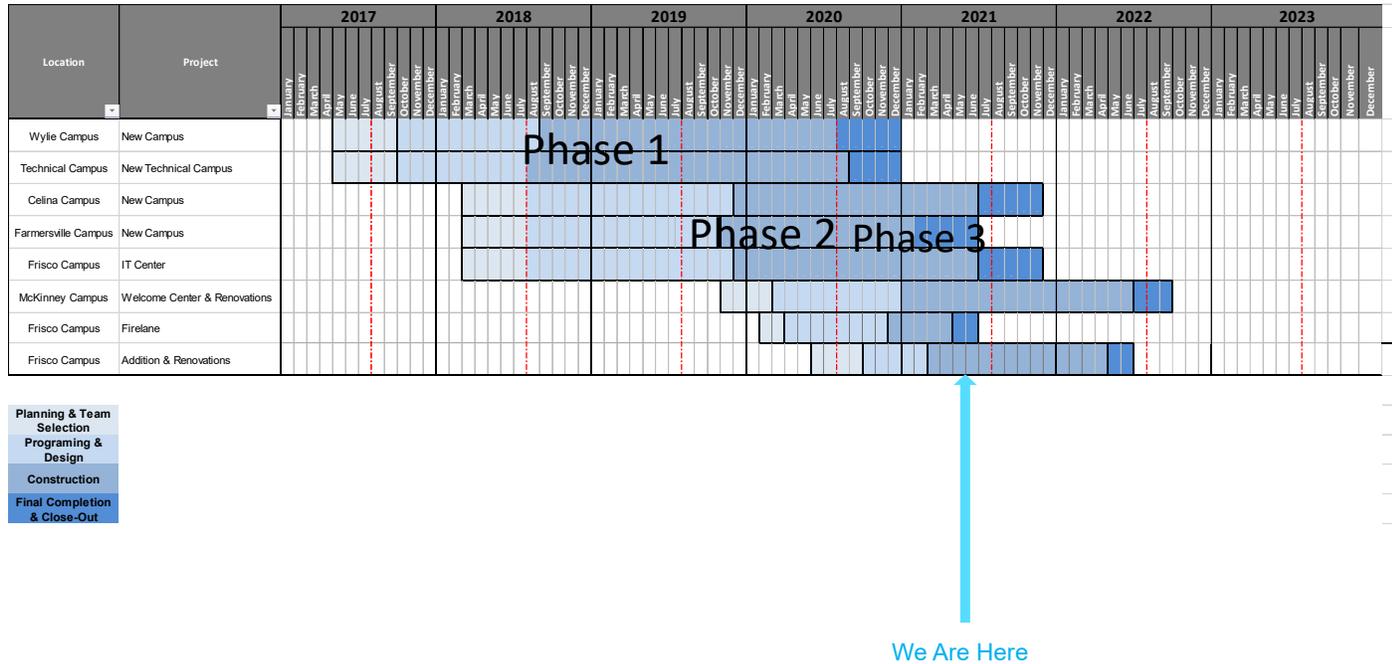
It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2017 Capital Improvement Program, have 233 employees contributing to the program's progress.

4.3 Community Outreach

- Collin College 2017 Capital Improvement Program Website
 - <https://CollinCollege2017CIP.com>
 - Includes the following features:
 - Program Overview
 - Project Scopes
 - Project Schedules
 - Project Budgets
 - Progress Photos/Renderings
 - Live On-Site Camera Feeds

5. Schedule

5.1 Program



5.2 Phase 1

Wylie Campus

| Activity | Baseline Finish | Planned Finish | | Actual Finish | |
|----------------------------------------------|--------------------|--------------------|---|--------------------|---|
| BOT Approval of Program Manager | May 16, 2017 | May 16, 2017 | 👍 | May 16, 2017 | 👍 |
| BOT Approval of A/E Procurement Method | May 23, 2017 | May 23, 2017 | 👍 | May 23, 2017 | 👍 |
| BOT Approval of Construction Delivery Method | May 23, 2017 | May 23, 2017 | 👍 | May 23, 2017 | 👍 |
| BOT Approval of Recommended Firms | August 22, 2017 | August 22, 2017 | 👍 | August 22, 2017 | 👍 |
| Architect Mobilized | September 12, 2017 | September 29, 2017 | 👎 | September 28, 2017 | 👍 |
| GMP Construction Documents Submittal | June 26, 2018 | June 26, 2018 | 👍 | June 26, 2018 | 👍 |
| BOT Approval of GMP | August 28, 2018 | August 28, 2018 | 👍 | August 28, 2018 | 👍 |
| Contractor Mobilized | September 10, 2018 | September 12, 2018 | 👎 | September 12, 2018 | 👍 |
| Foundations Complete | May 18, 2019 | April 30, 2019 | 👍 | April 23, 2019 | 👍 |
| Structures Complete | June 28, 2019 | June 28, 2019 | 👍 | May 23, 2019 | 👍 |
| Dry-In of Buildings Complete | October 26, 2019 | October 26, 2019 | 👍 | October 29, 2019 | 👍 |
| Permanent Power Complete | September 17, 2019 | September 17, 2019 | 👍 | September 21, 2019 | 👍 |
| Interior Finish-Out Complete | May 1, 2020 | June 10, 2020 | 👎 | July 1, 2020 | 👍 |
| Substantial Completion | June 25, 2020 | June 25, 2020 | 👍 | June 30, 2020 | 👍 |
| Final Completion | August 23, 2020 | May 2021 | 👎 | - | |
| Student Occupancy | August 2020 | August 2020 | 👍 | August 1, 2020 | 👍 |

Technical Campus

| Activity | Baseline Finish | Planned Finish | | Actual Finish | |
|----------------------------------------------|--------------------|--------------------|---|--------------------|---|
| BOT Approval of Program Manager | May 16, 2017 | May 16, 2017 | ↑ | May 16, 2017 | ✓ |
| BOT Approval of A/E Procurement Method | May 23, 2017 | May 23, 2017 | ↑ | May 23, 2017 | ✓ |
| BOT Approval of Construction Delivery Method | May 23, 2017 | May 23, 2017 | ↑ | May 23, 2017 | ✓ |
| BOT Approval of Recommended Firms | August 22, 2017 | August 22, 2017 | ↑ | August 22, 2017 | ✓ |
| Architect Mobilized | September 12, 2017 | September 29, 2017 | ↓ | September 28, 2017 | ✓ |
| GMP Construction Documents Submittal | April 16, 2018 | April 16, 2018 | ↑ | April 19, 2018 | ✓ |
| BOT Approval of GMP | June 26, 2018 | June 26, 2018 | ↑ | June 26, 2018 | ✓ |
| Contractor Mobilized | July 6, 2018 | July 20, 2018 | 👉 | July 26, 2018 | ✓ |
| Foundations Complete | September 23, 2019 | September 23, 2019 | ↑ | July 29, 2019 | ✓ |
| Structures Complete | November 18, 2019 | November 18, 2019 | ↑ | November 13, 2019 | ✓ |
| Roofing of Buildings Complete | December 20, 2019 | December 20, 2019 | ↑ | December 20, 2019 | ✓ |
| Permanent Power Complete | December 15, 2019 | January 10, 2020 | ↓ | January 15, 2020 | ✓ |
| Building A Punchlist Generated | June 5, 2020 | June 12, 2020 | 👉 | June 12, 2020 | ✓ |
| Building B Punchlist Generated | June 12, 2020 | June 19, 2020 | 👉 | June 19, 2020 | ✓ |
| Building C Punchlist Generated | June 30, 2020 | July 6, 2020 | 👉 | July 9, 2020 | ✓ |
| Building D Punchlist Generated | July 6, 2020 | July 20, 2020 | 👉 | July 15, 2020 | ✓ |
| Substantial Completion | July 6, 2020 | August 10, 2020 | ↓ | August 10, 2020 | ✓ |
| Final Completion | September 4, 2020 | May 10, 2021 | ↓ | - | |
| Student Occupancy | August 2020 | August 2020 | ↑ | August 8, 2020 | ✓ |

5.3 Phase 2

Celina Campus

| Activity | Baseline Finish | Planned Finish | | Actual Finish | |
|----------------------------------------------|--------------------|--------------------|---|-------------------|---|
| BOT Approval of Program Manager | September 25, 2018 | February 14, 2018 | ↑ | February 14, 2018 | ✓ |
| BOT Approval of A/E Procurement Method | September 25, 2018 | March 27, 2018 | ↑ | March 27, 2018 | ✓ |
| BOT Approval of Construction Delivery Method | September 25, 2018 | March 27, 2018 | ↑ | March 27, 2018 | ✓ |
| BOT Approval of Recommended A/E Firm | June 26, 2018 | June 26, 2018 | ↑ | June 26, 2018 | ✓ |
| BOT Approval of Recommended CM Firm | August 2018 | August 2018 | ↑ | August 28, 2018 | ✓ |
| Architect Mobilized | July 24, 2018 | July 24, 2018 | ↑ | July 31, 2018 | ✓ |
| Schematic Design Submittal | January 8, 2019 | January 15, 2019 | 👉 | January 16, 2019 | ✓ |
| Design Development Submittal | April 30, 2019 | April 30, 2019 | ↑ | April 26, 2019 | ✓ |
| Construction Document Submittal | September 20, 2019 | September 20, 2019 | ↑ | September 3, 2019 | ✓ |
| Contractor Mobilized | December 2019 | December 2019 | ↑ | November 25, 2019 | ✓ |
| Foundations Complete | April 9, 2020 | April 14, 2020 | 👉 | April 21, 2020 | ✓ |
| Structures Complete | July 7, 2020 | July 7, 2020 | ↑ | June 9, 2020 | ✓ |
| Roofing of Buildings Complete | December 2, 2020 | December 2, 2020 | ↑ | November 13, 2020 | ✓ |
| Permanent Power Complete | October 7, 2020 | October 7, 2020 | ↑ | May 28, 2020 | ✓ |
| Interior Finish-Out Complete | May 18, 2021 | May 18, 2021 | ↑ | - | |
| Substantial Completion | July 15, 2021 | June 30, 2021 | ↑ | - | |
| Final Completion | August 12, 2021 | August 30, 2021 | ↓ | - | |
| Student Occupancy | August 2021 | August 2021 | ↑ | - | |

Farmersville Campus

| Activity | Baseline Finish | Planned Finish | | Actual Finish | |
|----------------------------------------------|--------------------|-------------------|---|-------------------|---|
| BOT Approval of Program Manager | September 25, 2018 | February 14, 2018 | ↑ | February 14, 2018 | ✓ |
| BOT Approval of A/E Procurement Method | September 25, 2018 | March 27, 2018 | ↑ | March 27, 2018 | ✓ |
| BOT Approval of Construction Delivery Method | September 25, 2018 | March 27, 2018 | ↑ | March 27, 2018 | ✓ |
| BOT Approval of Recommended A/E Firm | June 26, 2018 | June 26, 2018 | ↑ | June 26, 2018 | ✓ |
| BOT Approval of Recommended CM Firm | August 2018 | August 2018 | ↑ | August 28, 2018 | ✓ |
| Architect Mobilized | July 24, 2018 | July 24, 2018 | ↑ | July 31, 2018 | ✓ |
| Schematic Design Submittal | December 20, 2018 | December 18, 2018 | ↑ | December 18, 2018 | ✓ |
| Design Development Submittal | April 2, 2019 | April 19, 2019 | ↓ | April 26, 2019 | ✓ |
| Construction Document Submittal | July 25, 2019 | August 9, 2019 | ↓ | August 9, 2019 | ✓ |
| Contractor Mobilized | November 2019 | November 2019 | ↑ | October 21, 2019 | ✓ |
| Foundations Complete | March 5, 2020 | March 13, 2020 | 👉 | April 2, 2020 | ✓ |
| Structures Complete | April 13, 2020 | April 13, 2020 | ↑ | April 30, 2020 | ✓ |
| Roofing of Buildings Complete | June 29, 2020 | June 29, 2020 | ↑ | June 30, 2020 | ✓ |
| Permanent Power Complete | June 30, 2020 | July 7, 2020 | 👉 | May 4, 2020 | ✓ |
| Interior Finish-Out Complete | November 30, 2020 | November 30, 2020 | ↑ | December 11, 2020 | ✓ |
| Substantial Completion | January 5, 2021 | January 5, 2021 | ↑ | December 21, 2020 | ✓ |
| Final Completion | February 2, 2021 | July 2021 | ↓ | - | |
| Student Occupancy | August 2021 | March 2021 | ↑ | March 12, 2021 | ✓ |

IT Center

| Activity | Baseline Finish | Planned Finish | | Actual Finish | |
|-----------------------------------------------------|--------------------|-------------------|---|-------------------|---|
| BOT Approval of Program Manager | September 25, 2018 | February 14, 2018 | ↑ | February 14, 2018 | ✓ |
| BOT Approval of A/E Procurement Method | September 25, 2018 | March 27, 2018 | ↑ | March 27, 2018 | ✓ |
| BOT Approval of Construction Delivery Method | September 25, 2018 | March 27, 2018 | ↑ | March 27, 2018 | ✓ |
| BOT Approval of Recommended A/E Firm | June 26, 2018 | June 26, 2018 | ↑ | June 26, 2018 | ✓ |
| BOT Approval of Recommended CM Firm | August 2018 | August 2018 | ↑ | August 28, 2018 | ✓ |
| Architect Mobilized | July 24, 2018 | July 24, 2018 | ↑ | July 31, 2018 | ✓ |
| Schematic Design Submittal | May 24, 2019 | May 24, 2019 | ↑ | May 24, 2019 | ✓ |
| Design Development Submittal | August 23, 2019 | August 23, 2019 | ↑ | August 23, 2019 | ✓ |
| Construction Document Submittal | December 9, 2019 | December 9, 2019 | ↑ | December 9, 2019 | ✓ |
| Contractor Mobilized | December 2019 | January 6, 2020 | ↓ | January 20, 2020 | ✓ |
| Construction Start for Loop Road/Parking | June 1, 2020 | July 13, 2020 | ↓ | July 27, 2020 | ✓ |
| Foundations Complete | June 22, 2020 | June 22, 2020 | ↑ | May 2, 2020 | ✓ |
| Structures Complete | August 14, 2020 | August 14, 2020 | ↑ | July 14, 2020 | ✓ |
| Phase 1 Construction Complete for Loop Road/Parking | August 15, 2020 | August 15, 2020 | ↑ | August 22, 2020 | ✓ |
| Phase 2 Construction Complete for Loop Road/Parking | October 31, 2020 | March 15, 2021 | ↓ | March 15, 2021 | ✓ |
| Roofing of Buildings Complete | November 3, 2020 | November 23, 2020 | ↓ | October 23, 2020 | ✓ |
| Permanent Power Complete | January 4, 2021 | January 4, 2021 | ↑ | January 29, 2021 | ✓ |
| Interior Finish-Out Complete | May 13, 2021 | May 13, 2021 | ↑ | - | |
| Substantial Completion | June 30, 2021 | July 7, 2021 | 👉 | - | |
| Final Completion | August 26, 2021 | August 26, 2021 | ↑ | - | |
| Student Occupancy | August 2021 | August 2021 | ↑ | - | |

* Phase 3 (Loop Road and Parking Lot) at Frisco Campus is included in this schedule

5.4 Phase 3

McKinney Campus (Welcome Center and Renovations)

| Activity | Baseline Finish | Planned Finish | | Actual Finish | |
|------------------------------------------------|-------------------|-------------------|--|------------------|--|
| BOT Approval of Program Manager | August 27, 2019 | August 27, 2019 | | August 27, 2019 | |
| BOT Approval of A/E Procurement Method | October 22, 2019 | October 22, 2019 | | October 22, 2019 | |
| BOT Approval of Construction Delivery Method | February 2020 | February 2020 | | October 22, 2019 | |
| BOT Approval of Recommended A/E Firm | March 24, 2020 | March 24, 2020 | | April 28, 2020 | |
| BOT Approval of Recommended CM Firm | March 24, 2020 | March 24, 2020 | | April 28, 2020 | |
| Architect NTP | April 14, 2020 | April 14, 2020 | | April 8, 2020 | |
| Schematic Design Submittal | August 1, 2020 | August 1, 2020 | | August 1, 2020 | |
| Site Construction Document Submittal | October 2, 2020 | October 2, 2020 | | October 2, 2020 | |
| Welcome Center Construction Document Submittal | November 20, 2020 | November 20, 2020 | | October 30, 2020 | |
| GMP #1 * Board Approval | December 8, 2020 | December 8, 2020 | | December 8, 2021 | |
| GMP #2 ** Board Approval | January 26, 2021 | February 23, 2021 | | January 26, 2021 | |
| GMP #1 * Construction Start | January 18, 2021 | January 18, 2021 | | January 28, 2021 | |
| GMP #2 ** Construction Start | March 1, 2021 | March 1, 2021 | | March 15, 2021 | |
| Substantial Completion | May 2022 | May 2022 | | - | |
| Student Occupancy | July 2022 | July 2022 | | - | |

* GMP #1 Site, Civil, and Demolition for Renovation Work

** GMP #2 Construction of New Welcome Center and Renovation

Frisco Campus (Addition and Renovations)

| Activity | Baseline Finish | Planned Finish | | Actual Finish | |
|-------------------------------------|-------------------|-------------------|--|------------------|--|
| BOT Approval of Program Manager | August 27, 2019 | August 27, 2019 | | August 27, 2019 | |
| BOT Approval of Recommended AE Firm | June 23, 2020 | June 23, 2020 | | June 23, 2020 | |
| BOT Approval of Recommended CM Firm | August 25, 2020 | August 25, 2020 | | August 25, 2020 | |
| GMP #1 * Board Approval | October 27, 2020 | October 27, 2020 | | October 27, 2020 | |
| GMP #1 * Construction Start | December 15, 2020 | December 15, 2020 | | December 2, 2020 | |
| GMP #2 ** Board Approval | March 2021 | April 2021 | | April 25, 2021 | |
| GMP #2 ** Construction Start | April 2021 | May 2021 | | - | |
| Substantial Completion | March 25, 2022 | April 2022 | | - | |

* GMP #1 Fire Lane

** GMP #2 Alumni Hall Remaining Work, Renovations and Foundation Work

6. Budget

6.1 Program Summary

Program Wide Budget Summary

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$47,226,570 | \$43,162,257 | \$43,034,783 | \$40,046,132 | 100% | 93% |
| Investigation, Testing & Verification | \$8,185,410 | \$7,004,680 | \$5,565,510 | \$4,277,208 | 79% | 77% |
| Construction, Equipment & Furnishings | \$486,561,069 | \$511,591,028 | \$504,954,009 | \$455,465,517 | 99% | 90% |
| Misc. | \$394,411 | \$391,933 | \$136,039 | \$135,203 | 35% | 99% |
| Contingency | \$61,621,273 | \$12,465,022 | \$0 | \$0 | 0% | 0% |
| Total Program Budget | \$600,000,000 | \$600,000,000 | \$553,956,841 | \$500,184,260 | | |
| % of Total Program Budget Committed | 92.33% | | | | | |
| % of Total Commitments Expended | 90.29% | | | | | |
| % of Total Program Budget Expended | 83.36% | | | | | |

6.2 Phase 1

Wylie Campus

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$15,051,440 | \$13,460,383 | \$13,442,958 | \$13,434,860 | 100% | 100% |
| Investigation, Testing & Verification | \$2,679,247 | \$2,084,678 | \$1,777,394 | \$1,580,489 | 85% | 89% |
| Construction, Equipment & Furnishings | \$133,174,284 | \$150,289,548 | \$150,279,054 | \$148,988,539 | 100% | 99% |
| Misc. | \$126,082 | \$176,483 | \$61,361 | \$61,361 | 35% | 100% |
| Contingency | \$6,571,649 | \$19,153 | \$0 | \$0 | 0% | 0% |
| Total Project Budget | \$157,602,702 | \$166,030,244 | \$165,560,767 | \$164,065,249 | | |
| % of Total Project Budget Committed | 99.72% | | | | | |
| % of Total Commitments Expended | 99.10% | | | | | |
| % of Total Project Budget Expended | 98.82% | | | | | |

Technical Campus

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|-----------------------------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$14,713,206 | \$13,833,223 | \$13,830,223 | \$13,693,418 | 100% | 99% |
| Investigation, Testing & Verification | \$2,619,039 | \$1,694,355 | \$1,544,626 | \$1,261,690 | 91% | 82% |
| * Construction, Equipment & Furnishings | \$130,181,602 | \$161,588,160 | \$161,525,434 | \$160,081,001 | 100% | 99% |
| Misc. | \$123,249 | \$38,857 | \$38,163 | \$38,163 | 98% | 100% |
| Contingency | \$6,423,972 | \$22,757 | \$0 | \$0 | 0% | 0% |
| Total Project Budget | \$154,061,068 | \$177,177,352 | \$176,938,446 | \$175,074,272 | | |
| Allen ISD Reimbursement | - | (\$12,000,000) | (\$12,000,000) | - | | |
| Allen EDC Grant | - | (\$400,000) | (\$400,000) | - | | |
| % of Total Project Budget Committed | 99.87% | | | | | |
| % of Total Commitments Expended | 98.95% | | | | | |
| % of Total Project Budget Expended | 98.81% | | | | | |

* Actual Budget from bond funds is \$149,188,160 (\$161,588,160 less \$12,000,000 Allen ISD Reimbursement and \$400,000 Allen EDC Grant)

6.3 Phase 2**Celina Campus**

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$5,078,807 | \$4,008,264 | \$3,976,655 | \$3,504,931 | 99% | 88% |
| Investigation, Testing & Verification | \$936,908 | \$936,908 | \$585,520 | \$442,153 | 62% | 76% |
| Construction, Equipment & Furnishings | \$46,569,862 | \$49,118,500 | \$46,876,373 | \$38,569,088 | 95% | 82% |
| Misc. | \$44,090 | \$64,108 | \$21,976 | \$21,140 | 34% | 96% |
| Contingency | \$2,482,596 | \$984,482 | \$0 | \$0 | 0% | 0% |
| Total Project Budget | \$55,112,263 | \$55,112,263 | \$51,460,524 | \$42,537,312 | | |
| % of Total Project Budget Committed | 93.37% | | | | | |
| % of Total Commitments Expended | 82.66% | | | | | |
| % of Total Project Budget Expended | 77.18% | | | | | |

Farmersville Campus

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$2,539,404 | \$2,185,319 | \$2,171,319 | \$1,991,348 | 99% | 92% |
| Investigation, Testing & Verification | \$468,453 | \$540,867 | \$444,545 | \$327,775 | 82% | 74% |
| Construction, Equipment & Furnishings | \$23,284,932 | \$25,523,763 | \$25,335,325 | \$20,521,599 | 99% | 81% |
| Misc. | \$22,045 | \$26,912 | \$6,107 | \$6,107 | 23% | 100% |
| Contingency | \$1,241,298 | \$229,272 | \$0 | \$0 | 0% | 0% |
| Total Project Budget | \$27,556,132 | \$28,506,132 | \$27,957,295 | \$22,846,828 | | |
| % of Total Project Budget Committed | 98.07% | | | | | |
| % of Total Commitments Expended | 81.72% | | | | | |
| % of Total Project Budget Expended | 80.15% | | | | | |

IT Center

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$5,472,853 | \$4,884,249 | \$4,850,347 | \$4,080,417 | 99% | 84% |
| Investigation, Testing & Verification | \$1,009,600 | \$1,193,900 | \$867,038 | \$628,712 | 73% | 73% |
| Construction, Equipment & Furnishings | \$50,183,042 | \$46,223,400 | \$44,974,015 | \$32,201,063 | 97% | 72% |
| Misc. | \$47,510 | \$53,157 | \$5,647 | \$5,647 | 11% | 100% |
| Contingency | \$2,675,210 | \$4,814,688 | \$0 | \$0 | 0% | 0% |
| Total Project Budget | \$59,388,215 | \$57,169,393 | \$50,697,047 | \$36,915,839 | | |
| % of Total Project Budget Committed | 88.68% | | | | | |
| % of Total Commitments Expended | 72.82% | | | | | |
| % of Total Project Budget Expended | 64.57% | | | | | |

* Project Budget contains funds for Phase 3 (Loop Road and Parking Lot) at Frisco Campus

6.4 Phase 3**McKinney Campus (Welcome Center and Renovations)**

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|----------------------------------------|---------------------|---------------------|---------------------|--------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$4,370,860 | \$4,420,820 | \$4,393,281 | \$2,989,659 | 99% | 68% |
| Investigation, Testing & Verification | \$472,163 | \$553,973 | \$346,388 | \$36,389 | 63% | 11% |
| Construction, Equipment & Furnishings | \$30,179,816 | \$38,342,104 | \$35,458,255 | \$2,430,853 | 92% | 7% |
| Misc. | \$31,435 | \$32,416 | \$2,785 | \$2,785 | 9% | 100% |
| Contingency | \$2,833,454 | \$3,180,282 | \$0 | \$0 | 0% | 0% |
| Total Project Budget | \$37,887,728 | \$46,529,595 | \$40,200,708 | \$5,459,686 | | |
| % of Total Project Budget Committed | 86.40% | | | | | |
| % of Total Commitments Expended | 13.58% | | | | | |
| % of Total Project Budget Expended | 11.73% | | | | | |

Frisco Campus (Addition and Renovations)

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|----------------------------------------|---------------------|---------------------|--------------------|--------------------|-----------------------|--------------------------|
| Management, Design, & Pre-Construction | \$2,883,468 | \$1,942,048 | \$1,826,404 | \$1,132,186 | 94% | 62% |
| Investigation, Testing & Verification | \$347,015 | \$347,015 | \$79,219 | \$26,233 | 23% | 33% |
| Construction, Equipment & Furnishings | \$16,724,000 | \$16,724,000 | \$1,474,924 | \$549,489 | 9% | 37% |
| Misc. | \$70,820 | \$77,569 | \$8,553 | \$8,553 | 11% | 100% |
| Contingency | \$1,094,995 | \$3,850,406 | \$0 | \$0 | 0% | 0% |
| Total Project Budget | \$21,120,298 | \$22,941,038 | \$3,389,099 | \$1,716,461 | | |
| % of Total Project Budget Committed | 14.77% | | | | | |
| % of Total Commitments Expended | 50.65% | | | | | |
| % of Total Project Budget Expended | 7.48% | | | | | |

Plano Campus (Additional Projects)

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|-------------------------------------|-----------------|--------------------|-----------------|----------------|-----------------------|--------------------------|
| Total Project Budget | \$0 | \$2,177,541 | \$13,625 | \$6,125 | | |
| % of Total Project Budget Committed | 0.63% | | | | | |
| % of Total Commitments Expended | 44.95% | | | | | |
| % of Total Project Budget Expended | 0.28% | | | | | |

6.5 Phase A**Public Safety Training Center**

| Budget Group | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|-----------------------------|---------------------|---------------------|---------------------|-----------------------|--------------------------|
| Construction Costs | \$31,068,022 | \$31,068,022 | \$31,068,022 | 100% | 100% |
| Total Project Budget | \$31,068,022 | \$31,068,022 | \$31,068,022 | | |

Trane Energy PACT

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------------------|
| Frisco Campus | \$9,725,336 | \$9,725,336 | \$9,725,336 | \$9,493,156 | 100% | 98% |
| Plano Campus | \$6,797,834 | \$6,797,834 | \$6,797,834 | \$6,797,834 | 100% | 100% |
| McKinney Campus | \$4,044,983 | \$4,044,983 | \$4,044,983 | \$4,044,983 | 100% | 100% |
| Courtyard Center | \$548,720 | \$548,720 | \$548,720 | \$548,720 | 100% | 100% |
| Collin Higher Education Center | \$720,659 | \$720,659 | \$720,659 | \$720,659 | 100% | 100% |
| Total Program Budget | \$21,837,531 | \$21,837,531 | \$21,837,531 | \$21,605,351 | | |
| % of Total Project Budget Committed | 100.00% | | | | | |
| % of Total Commitments Expended | 98.94% | | | | | |
| % of Total Project Budget Expended | 98.94% | | | | | |

6.6 Additional Program Budgets

Program Level

| Budget Group | Original Budget | Current Budget | Commitments | Expenditures | % of Budget Committed | % of Commitment Expended |
|-------------------------------|---------------------|--------------------|------------------|------------------|-----------------------|--------------------------|
| Building Fund Reimbursement | \$51,150,000 | \$0 | \$0 | \$0 | 0% | 0% |
| Program Wide Traffic Study | \$0 | \$370,000 | \$370,000 | \$351,500 | 100% | 95% |
| Program Contingency | \$39,393,094 | \$3,214,389 | \$0 | \$0 | 0% | 0% |
| Trane PACT Program Management | | \$99,500 | \$99,500 | \$99,500 | 100% | 100% |
| Bond Fees | | \$9,500 | \$9,500 | \$9,500 | 100% | 100% |
| District Wide Air Cleaning | | \$140,000 | \$140,000 | \$133,700 | 100% | 96% |
| District Wide Commissioning | | \$17,500 | \$17,500 | \$17,500 | 100% | 100% |
| Total Project Budget | \$90,543,094 | \$3,850,889 | \$636,500 | \$611,700 | | |

7. Completed Items

7.1 General Program

- [AECOM issued the Monthly Program Report for March '21 to Collin College on April 8th](#)
- [AECOM conducted coordination meetings with the Executive Committee on April 5th and 12th](#)

7.2 Procurement

- [Frisco Campus GMP #2 was approved by the Campus Facilities and Construction Committee and Board of Trustees on April 27th](#)

7.3 Design

- [AECOM, Page Southerland Page, Inc., and Skanska USA Building, Inc. conducted a Design Review meeting on April 7th for the Frisco Campus](#)

7.4 Pre-Construction

- [No Pre-Construction Items have been completed at this time](#)

7.5 Construction

- [Collin College, AECOM, Beck Architecture, LLC, and JT Vaughn Construction conducted Weekly OAC meetings on April 7th, 14th, 21st, and 28th for the Celina Campus](#)
- [Collin College, AECOM, Beck Architecture, LLC, and JE Dunn Construction conducted an OAC meeting on April 6th, 13th, 20th, and 27th for the IT Center at the Frisco Campus](#)
- [AECOM, RLK Engineering, Page Southerland Page, Inc. and Skanska USA Building, Inc. conducted an OAC meeting on April 7th, 14th, 21st, and 28th for the Fire Lane at the Frisco Campus](#)
- [Collin College, AECOM, Page Southerland Page, Inc. and Skanska USA Building, Inc. conducted an OAC meeting on March 6th, 13th, 20th, and 27th for the McKinney Campus Addition and Renovations](#)
- [JT Vaughn Construction held a Level 1 Punch walk for Collin College, AECOM, and Beck Architecture, LLC on April 23rd for the Celina Campus](#)

- [JT Vaughn Construction held an Exterior Punch walk for Collin College, AECOM, and Beck Architecture, LLC on April 28th for the Celina Campus](#)
- [City of Celina held a Kinship Parkway Punch Walk on April 20th](#)

See Appendix A for Construction Progress Photos

7.6 Acceptance and Close-Out

- No Acceptance and Close-Out Phase Items have been completed at this time

8. Pending Items

8.1 General Program

- No General Program items are pending at this time

8.2 Procurement

- [Execution of Skanska USA Building, Inc. GMP for the Frisco Campus Additions and Renovations](#)

8.3 Design

- No Design items are pending at this time

8.4 Pre-Construction

- [Coordination with the City of Frisco on the permitting/zoning requirements for the work on the Frisco Campus](#)
- [Coordination with the City of McKinney on the permitting/zoning requirements for the Welcome Center at the McKinney Campus](#)

8.5 Construction

- [Punch list at the Farmersville Campus and IT Center at Frisco Campus](#)

See Appendix A for Construction Progress Photos

8.6 Acceptance and Close-Out

- [Wylie and Technical Campuses achieved Substantial Completion and were accepted by the College in preparation for the Fall 2020 semester. Final close-out activities are nearing completion on both projects.](#)

Appendix A – Construction Progress Photos

Celina Campus



April '21 Aerial



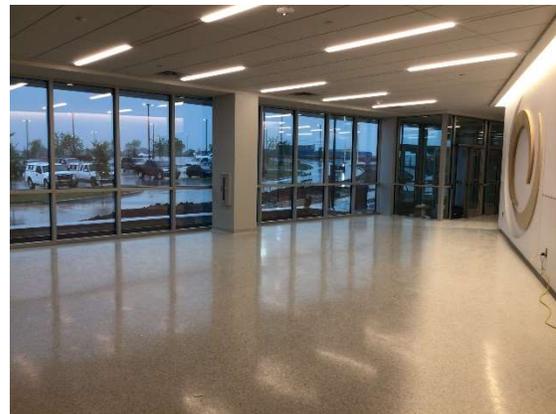
Roundabout at Choate Parkway/Kinship Parkway



April Aerial Looking Northwest



Collin Logo at Main Entrance



Main Entrance at North Building



Lockers Outside of Testing Center in South Building



Bursar's Office Space in North Building

IT Center at Frisco Campus



April '21 Aerial



Main Entrance at North Side of Building



Glass Handrail Installation at Stars in Atrium



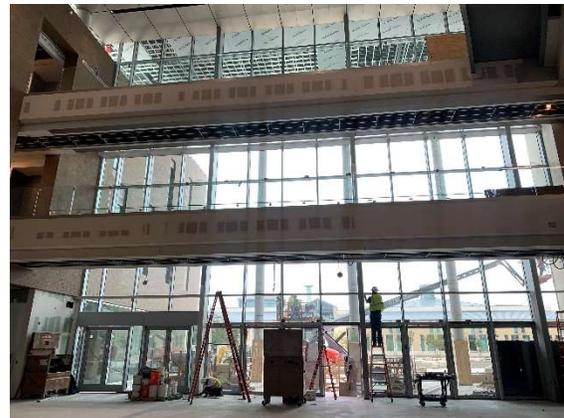
South Façade of Building



Quad Area



Classroom on 1st Floor, Northeast End



Glass Handrail Installation at Bridges

Firelane at Frisco Campus



Guardrails Installed



Fire Lane Poured, North to South View

Welcome Center and Parking Lot at McKinney Campus



April Aerial



April Aerial