



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

**Reynolds School District
Board of Education Business Meeting**

March 18, 2026

6:00 PM

Building I, Edgefield Campus

2408 SW Halsey Street

Troutdale, Oregon 97060

I.	5:30p - Executive Session	3
	The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel, ORS 192.660(2)(d) Negotiations, ORS 192.660(2)(f) Confidential Information, ORS 192.660(2)(i) Evaluation. Executive Session is closed to the public.	
II.	6:00p - Call to Order	4
	A. Roll Call	
	B. Consider Approval of the March 18, 2026 Agenda	
	C. Pledge of Allegiance	
	D. Land Acknowledgement	5
	E. Mission and Vision	6
III.	6:10p - Recognition	7
	A. Student Recognition: Reynolds Learning Academy	
	B. Resolution: Public School Volunteers	8
	C. Resolution: Assistant Principal Week	9
	D. Resolution: Arab American Heritage	10
	E. Resolution: School Library Month	11
IV.	6:20p - High School Student Report	12
V.	6:25p - Public to be Heard	13
	Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.	
VI.	6:40p - Bargaining Group Updates	14
VII.	6:50p - Presentation to the Board	
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	B. 2025-2030 Integrated Pest Management Plan	28
	C. K-12 Comprehensive Sexuality Education Plan	53
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	B. Approval of Prior Meeting Minutes	77
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	D. K-12 Comprehensive Sexuality Education Plan	83
	E. Grant Acceptance: Growing Gardens	84
	F. Field Trips	
	i. RLA Full Circle Trip to Camp Kuratli in Boring, Oregon	105
	ii. RHS Speech and Debate Competition in Monmouth, Oregon	108
	iii. RHS DECA Trip to ICDC in Atlanta, Georgia	111
	G. Resolutions 2025-2026 -021 to -024	
X.	7:40p - Action Items	
	A. Authorization to Spend: Cooling Tower GMP	116
	B. 2026-27 Certified Work Calendars	124
	C. Budget Committee Applicant	130
XI.	7:55p - Board Announcements and Discussion	133
XII.	8:10p - Adjourn	134

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Executive Session

Type: Action Item Report / Presentation

Policy: BDC: Executive Session

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

The Reynolds School Board and the Superintendent will meet in Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel, ORS 192.660(2)(d) Negotiations, ORS 192.660(2)(f) Confidential Information, and ORS 192.660(i) Evaluation. Executive Session is closed to the public.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Call to Order

Type: Action Item Report / Presentation

Policy: BDDF: Conduct of Board Meetings

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

Position 1: Director Aaron Muñoz	Position 5: Director Patty Carrera
Position 2: Vice Chair Joyce Rosenau	Position 6: Director Ana Gonzalez Muñoz
Position 3: Chair Michael Reyes	Position 7: Director Francisco Ibarra
Position 4: Director Cayle Tern	

Motion to Approve Agenda:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the March 18, 2026 agenda as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Pledge of Allegiance

Land Acknowledgement

Mission and Vision

Land Acknowledgement

We respectfully acknowledge that the land on which we are gathering today is the traditional homeland of a diverse array of indigenous tribes and bands. Multnomah County rests on traditional village sites of the Multnomah, Wasco, Cowlitz, Kathlamet, Clackamas, Bands of Chinook, Tualatin, Kalapuya, Molalla, and many other tribes who made their homes along the Columbia River, creating communities and summer encampments to harvest and use the plentiful natural resources of the area. Multnomah County is now home to a vibrant indigenous community representing over 400 different tribal nations.

We recognize Indigenous peoples as the traditional stewards of this land and acknowledge the enduring relationship between the land and the people since time immemorial. We make this acknowledgement to open a space of recognition, inclusion, and respect for our sovereign tribal partners and all indigenous students, families, and staff in our community.

mission:

We lead with equity to educate and support all students to graduate with the skills and confidence to thrive.

vision:

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.





As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Recognition

Type: Action Item Report / Presentation

Policy: BA: Board Goals

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Student Recognition: Reynolds Learning Academy

Resolutions:

- Resolution 2025-2026-021: Public School Volunteers
- Resolution 2025-2026-022: Assistant Principal Week
- Resolution 2025-2026-023: Arab American Heritage
- Resolution 2025-2026-024: School Library Month

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable



Resolution 2025-2026-021

Proclaiming the Celebration of Public School Volunteer Week

WHEREAS, all students in Reynolds School District are the key to our community's and the world's future; and

WHEREAS, the education of the District's students is best achieved through the combined efforts of families, staff, and community members alike; and

WHEREAS, volunteers from the community who work with our students and in our schools are critical to the success achieved by the District's students; and

WHEREAS, volunteers bring valuable cultural perspectives and life experiences that enrich the learning environment and broaden students' understanding of the diverse communities in which they live; and

WHEREAS, volunteers extend the District's financial resources by assisting staff;

NOW, THEREFORE, BE IT RESOLVED that in honor of the service of all students, Reynolds School District endorses and supports the recognition and celebration of the efforts of volunteers during the week of April 19 through 25, 2026 hereby established as Public School Volunteer Week.

Adopted this 18th day of March 2026.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2025-2026-022

Proclaiming the Celebration of National Assistant Principal Month

WHEREAS, the Reynolds School Board has designated the week of April 6 through April 10, 2026 as "National Assistant Principals Week" in coordination with the efforts of the National Association of Elementary School Principals, the American Federation of School Administrators, and the National Association of Secondary School Principals working with the U.S. Congress and resolutions thereof; and

WHEREAS, an assistant principal, as a member of the school administration, interacts with many sectors of the school community, including support staff, instructional staff, students, and parents; and

WHEREAS assistant principals are leaders in establishing a positive learning environment and building strong relationships between school and community; and

WHEREAS assistant principals play a pivotal role in the instructional leadership of their schools by supervising student instruction, mentoring teachers, recognizing the achievements and fostering collaboration among staff, ensuring the implementation of best practices, monitoring student achievement and progress, facilitating and modeling data-driven decision making to inform instruction, and guiding the direction of targeted intervention and school improvement; and

WHEREAS the day-to-day logistical operations of schools require assistant principals to monitor and address facility needs, attendance, transportation issues, and scheduling challenges, as well as to supervise extra- and co-curricular events; and

WHEREAS assistant principals apply their equity skills to create and maintain inviting, safe, and inclusive school environments that support the growth and achievement of every student by nurturing positive peer relationships, recognizing student achievement, mediating conflicts, analyzing behavior patterns, and providing responsive interventions when necessary; and

NOW, THEREFORE, BE IT RESOLVED that in honor of the service of all elementary, middle level, and high school assistant principals, and to recognize the importance of their school leadership so that every child has access to a high-quality education, and to celebrate school leader accomplishments, the week of April 6 through April 10, 2026 is hereby designated in Reynolds School District to be "National Assistant Principals Week."

Adopted this 18th day of March 2026.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2025-2026-023

Proclaiming the Celebration of Arab-American Heritage Month

WHEREAS, for over a century, Arab Americans have been making valuable contributions to virtually every aspect of life in the United States: in science, medicine, law, business, education, technology, government, military service, culture; and

WHEREAS, Victor George Atiyeh, who served as the 32nd Governor of Oregon from 1979 to 1987, was the first Arab American elected as Governor of a State; and

WHEREAS, since immigrating to the United States, individuals of Arab descent have shared their rich culture and traditions with neighbors and friends, while also setting examples of model citizens and public servants; and

WHEREAS, Arab Americans have also enriched our society by engaging in the entrepreneurial culture of the United States that makes our nation free and prosperous; and

WHEREAS, the history of Arab Americans in the United States remains neglected and individuals are harmed by misconceptions, bigotry, and anti-Arab hate in the forms of crimes and speech; and

WHEREAS, the Arab American experience, such as civil rights abuses, harmful stereotyping, and bullying must be combated in the forms of education, awareness, and the change of mental models; and

WHEREAS, Arab Americans join people across the United States in the desire to see a peaceful and diverse society, where every individual is treated equitably and feels safe; and

WHEREAS, the contributions and heritage of Arab Americans have helped us build a better state and nation;

NOW, THEREFORE, BE IT RESOLVED that Reynolds School District does hereby proclaim April 2026 as National Arab American Heritage Month.

Adopted this 18th day of March 2026.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



Resolution 2025-2026-024

Proclaiming the Celebration of School Library Month

WHEREAS, the month of April has been designated nationally as School Library Month by the American Association of School Librarians; and

WHEREAS, school libraries provide materials for teachers and students that will encourage growth and knowledge and help teachers and students become effective users of media and information; and

WHEREAS, the school library media specialist role is to provide the leadership and expertise necessary to ensure that the school library is an integral part of the instructional program of the school; and

WHEREAS, school libraries provide materials to meet individual needs, varied interests, abilities, maturity levels, and diverse cultural backgrounds of the students served; and

WHEREAS, school libraries contribute to developing a culture of innovation and creativity for students by delivering personalized learning experiences for students through its use of collaborative workspaces and an environment that allows for reading and learning, investigation and research, and the lifelong pursuit of knowledge; and

WHEREAS, lifelong learning begins and is systematically developed through a culturally responsive school library curriculum of elementary and secondary schools; and

WHEREAS, the school library contributes to the individual growth and development of all students, while fostering both excellence and equity in education; and

WHEREAS, the school library and media specialists of Reynolds School District have dedicated themselves to work for quality school libraries for all students; and

WHEREAS, it is both fitting and proper that special recognition be given to school library programs and the role of certified school library and media specialists in education throughout Reynolds School District;

NOW, THEREFORE, BE IT RESOLVED that Reynolds School District does hereby proclaim April 2026 as National School Library Month.

Adopted this 18th day of March 2026.

Signed:

Attest:

Chair, Reynolds School Board of Directors

Superintendent / Clerk



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Student Reports

Type: Action Item Report / Presentation

Policy: BCBA-AR: Student Representative to Board and High School Reporter Guidelines

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

According to policy BCBA-AR, student reporters may be appointed by each high school to provide school news to the Board at each Business Meeting.

Student reporters are encouraged to share news about school events, activities, sports, academic happenings and other high interest activities at the school.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Public to be Heard

Type: Action Item Report / Presentation

Policy: BDDH: Public to be Heard; BDDH-AR: Public to be Heard at Board Meetings

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Members of the public will address the Board with comments and the Board will listen only. The Board may choose not to address a request if it does not fall within the scope of Board Governance. Oregon law prohibits the Board from discussing specific employees or their job performance.

Those wishing to speak must sign-up prior to the start of the meeting. The first 7 submissions will be able to speak for 3 minutes.

Written Public Comment can be submitted on the RSD website at any time.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Bargaining Group Updates

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Reynolds Education Association (REA) and Oregon School Employees Association, Chapter 37 (OSEA), will provide an update to the Board of Directors.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

To: Board of Directors

From: Wade Bakley, Managing Operations Officer

Subject: Annual Facilities Goal Report

Type: Action Item Report / Presentation

Policy: IICA: Field Trips and Special Events

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

This presentation outlines the goals for Facilities, as part of the Superintendent's 2025-2026 evaluation. The goals focus on improving energy efficiency and maintaining functioning schools.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

A black and white photograph of a large group of graduates in a gymnasium. They are wearing white gowns and black mortarboards, sitting in rows of chairs, facing away from the camera. The scene is captured from a high angle, showing the backs of many graduates.

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Facilities Superintendent Goals

Brent Perrin, Director of Facilities

March 18, 2026

Superintendent's Goal: Improve Energy Efficiency

Track water and power usage by month by building
to seek improvements in energy conservation



Influencing Factors

- Weather
- Age of buildings and equipment
- Building control systems
- Construction requirements
- District culture

Water Usage (CCF)

	September / October 2024 vs 2025		January / February 2025 vs 2026	
Davis	94	124	83	98
Hartley	56	59	54	62
Margaret Scott	524	516	514	504
Wilkes	58	62	60	59
Woodland	278	298	343	326

1 CCF = ~748 gallons

Power Usage (kWh)

	October 2024 vs 2025		January 2025 vs 2026	
Alder	31,920	39,127	30,160	39,484
Glenfair	25,800	25,766	23,000	24,488
HB Lee	56,500	63,739	41,800	65,637
RHS	336,000	343,200	235,200	280,800
Walt Morey	68,200	77,572	51,800	60,064

Improvements and Opportunities

- Identified and repaired Salish Ponds fire line water leak.
- Identified and repaired a transportation water leak. Saving 174,000 gallons per year.
- Using LED bulbs to replace fluorescent tubes. Use less energy, reduce environmental impact of fluorescent and safety factor of ladder time.
- Scope of work identified for PCEF funds. Includes HVAC, lighting and building controls upgrades.

What We Are Doing to Improve

- Tracking invoices for trends
- Pursuing grants and awards for updated equipment
- Changing lights from fluorescent to LED
- Reviewing building controls systems for efficient replacement
- Replacing old units with new energy efficient units

Superintendent's Goal: Maintain Functioning School Facilities

Track the number of work order repairs
open more than 90 days



Influencing Factors

- Age of buildings & equipment
- Parts availability
- Volume of projects/requests
- FTE to complete work at hand
- Priority level, complexity, and type of work
- Space access
- Time to complete, document, and track
- Employee retention and turnover

Work Order Tracking

	Total Number of Work Orders	Work Orders Open more than 90 Days	% Open more than 90 Days
September '24 to February '25	1541	689	45%
September '25 to February '26	1785	561	31%

What We Are Doing to Improve

- Holding morning roundtable briefs
 - Seek support, common knowledge, reduce redundancy
- Increasing documentation/utilization of work order system
- Increasing support to technicians
- Improving customer service support
- Using technology and training opportunities



QUESTIONS?



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To: Board of Directors

From: Wade Bakley, Managing Operations Officer

Subject: Integrated Pest Management Plan

Type: Action Item Report / Presentation

Policy: EBB: Integrated Pest Management

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

The Integrated Pest Management (IPM) plan is a proactive, long-term strategy focused on preventing and controlling pests through economically sound methods that protect human health, school facilities, learning environments, and local ecosystems. It prioritizes prevention, monitoring, education, and the use of non-chemical or low-impact pest control methods.

HB 2684 (2025 legislative session) requires that the IPM plan be reviewed and adopted by the Board every five years.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

A black and white photograph of a graduation ceremony. Graduates in white gowns and caps are seated in rows of chairs, viewed from behind. The image is partially obscured by a dark green diagonal overlay on the right side.

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Integrated Pest Management

Brent Perrin, Director of Facilities

March 18, 2026

What is an Integrated Pest Management Plan?

- A long-term strategy for controlling pests while minimizing health and environmental risks.
- Focuses on prevention, sanitation, monitoring, and non-chemical controls.

Key Principles

- Prevent pest problems through sanitation and building maintenance
- Monitor and report pests regularly
- Use physical/mechanical controls first
- Use pesticides only when necessary and with low-impact options

Roles and Responsibilities

- All staff help prevent pests.
- Custodial, maintenance, grounds, kitchen staff, faculty, and principals report and address issues.
- Director of Facilities serves as the IPM Plan Coordinator.

Monitoring and Action Process

1. Observe and record pests in pest logs
2. Custodians and staff address small issues quickly
3. Coordinator evaluates larger problems
4. Pesticides used only when other measures fail and with proper notification.

Training and Compliance

- Annual IPM training required for staff.
- Pesticide applications require notification, posting, and record keeping.
- Annual reports track pest issues and pesticide use.



QUESTIONS?



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INTEGRATED PEST MANAGEMENT PLAN

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I. INTRODUCTION

Structural and landscape pests can pose significant problems in schools. Pests such as mice and cockroaches can trigger asthma. Mice and rats are vectors of disease. Many children are allergic to yellow jacket stings. The pesticides used to remediate these and other pests can also pose health risks to people, animals, and the environment. These same pesticides may pose special health risks to children due in large part to their still-developing organ systems. Because the health and safety of students and staff is our first priority – and a prerequisite to learning – it is the policy of Reynolds School District to approach pest management with the least possible risk to students and staff. In addition, Senate Bill 637 (incorporated into ORS Chapter 634 upon finalization in 2009) requires all school districts to implement integrated pest management in their schools. For this reason, the Superintendent and the Board of Directors, having policymaking and general oversight responsibility for the school district, adopt this integrated pest management plan for use on the campuses of our district.

II. WHAT IS INTEGRATED PEST MANAGEMENT?

Integrated Pest Management, also known as IPM, is a process for achieving long-term, environmentally sound pest suppression through a wide variety of tactics. Control strategies in an IPM program include structural and procedural improvements to reduce the food, water, shelter, and access used by pests. Since IPM focuses on remediation of the fundamental reasons why pests are here, pesticides are rarely used and only when necessary.

IPM Basics

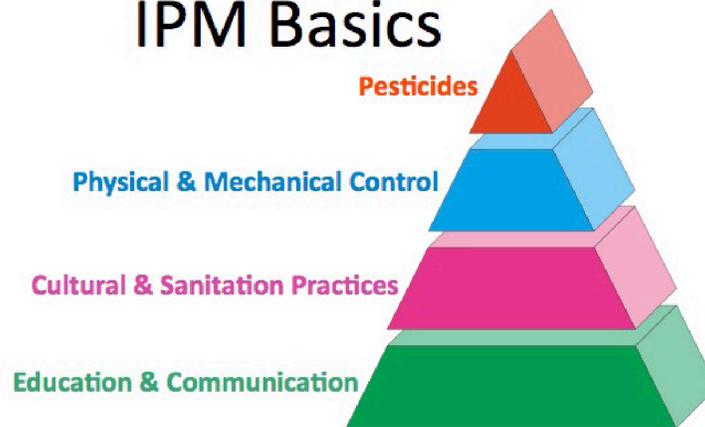
Education and Communication: The foundation for an effective IPM program is education and communication. We need to know what conditions can cause pest problems, why and how to monitor for pests, proper identification, and pest behavior and biology before we can begin to manage pests effectively. Communication about pest issues is essential. A protocol for reporting pests or pest conducive conditions and a record of what action was taken is the most important part of an effective IPM program.

Cultural & Sanitation: Knowing how human behavior encourages pests helps you prevent them from becoming a problem. Small changes in cultural or sanitation practices can have significant effects on reducing pest populations. Cleaning under kitchen serving counters, reducing clutter in classrooms, putting dumpsters further from kitchen door/loading dock, proper irrigation scheduling, and over-seeding of turf areas are all examples of cultural and sanitation practices that can be employed to reduce pests.

Physical & Mechanical: Rodent traps, sticky monitoring traps for insects, door sweeps on external doors, sealing holes under sinks, proper drainage and mulching of landscapes, and keeping vegetation at least 24 inches from buildings are all examples of physical and mechanical control.

Pesticides: IPM focuses on remediation of the fundamental reasons why pests are here; pesticides should be rarely used and only when necessary.

IPM Basics



III. WHAT IS AN INTEGRATED PEST MANAGEMENT PLAN?

ORS 634.700 defines an IPM plan as a proactive strategy that:

- a. Focuses on the long-term prevention or suppression of pest problems through economically sound measures that:
 - i. Protect the health and safety of students, staff and faculty;
 - ii. Protect the integrity of campus buildings and grounds;
 - iii. Maintain a productive learning environment; and
 - iv. Protect local ecosystem health.
- b. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation and maintenance that promote or allow for the establishment, feeding, breeding and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;
- c. Incorporates the use of sanitation, structural remediation or habitat manipulation or of mechanical, biological and chemical pest control measures that present a reduced risk or have a low impact and, for the purposes of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;
- d. Includes regular monitoring and inspections to detect pests, pest damage and unsanctioned pesticide usage;
- e. Evaluates the need for pest control by identifying acceptable pest population density levels;
- f. Monitors and evaluates the effectiveness of pest control measures;
- g. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;
- h. Excludes the application of pesticides for purely aesthetic purposes;

- i. Includes school staff education about sanitation, monitoring and inspection and about pest control measures;
- j. Gives preference to the use of non-chemical pest control measures;
- k. Allows the use of low-impact pesticides if non-chemical pest control measures are ineffective; and
- l. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

The above definition is the basis for Reynolds School District’s IPM plan. This plan fleshes out the required strategy from ORS 634.700 – 634.750 for Reynolds School District.

Note: As mentioned above, ORS 634.700 allows for the routine application of pesticides designed to be consumed by pests. To avoid a proliferation of pests and/or unnecessary applications of pesticides, several steps must be taken before any “routine” applications are allowed:

- 1) Staff must be educated on sanitation, monitoring, and exclusion as the primary means to control the pest.
- 2) An acceptable pest population density level must be established.
- 3) The use of sanitation, structural remediation or habitat manipulation, or of mechanical or biological control methods must be incorporated into the management strategy of the pest.
- 4) Documentation that the above steps were ineffective.
- 5) The pesticide label must be read thoroughly to make sure the pesticide will be used in strict compliance with all label instructions.

IV. SCHOOL DISTRICT IPM PLAN COORDINATOR

Reynolds School District Board of Directors designates the Director of Facilities as the IPM Plan Coordinator. The Coordinator is key to successful IPM implementation in the Reynolds School District and is given the authority for overall implementation and evaluation of this plan. The Coordinator is responsible for:

- a. Attending not less than six hours of IPM training each year;
The training shall include at least a general review of IPM principles and the requirements of ORS 634.700 – 634.750. It will also include hands-on training on updated exclusion practices, monitoring & inspection techniques, and management strategies for common pests.

Note: ORS 634.72 requires IPM plan coordinators to complete six hours of training each year. Contact your property and liability insurance provider, your Education Service District, or the OSU School IPM Program for information on IPM coordinator training courses that cover the above.

- b. Conducting outreach to the school community (custodians, maintenance, construction, grounds, faculty, and kitchen staff) about the school’s IPM plan;
The IPM Plan Coordinator, or designee, will provide training as outlined in Section VII below.
- c. Overseeing pest prevention efforts;

The Coordinator will work with custodians, teachers, and maintenance to reduce clutter and food in the classrooms and seal up pest entry points.

- d. Assuring that the decision-making process for implementing IPM in the district (Section V) is followed;
The Coordinator will continually assess and improve the pest monitoring/reporting/action protocol, including designating contracted IPM services.
- e. Assuring that all notification, posting, and record-keeping requirements in Section VI are met when the decision to make a pesticide application is made;
- f. Maintaining the approved pesticides list as per Section VIII; and
- g. Responding to inquiries and complaints about noncompliance with the plan.
Responses to inquiries and complaints will be in writing and kept on record with the Coordinator.

V. IPM DECISION-MAKING PROCESS

- a. Responsibilities of School District Employees
 - i. IPM Plan Coordinator Responsibilities
See Section IV above
 - ii. Custodial Services Responsibilities
Custodial Services staff is responsible for the following:
 1. Completing annual Vector Solutions (formerly Safe Schools) IPM training online.
 2. Keeping records of pest complaints using pest logs placed in the staff lounge, cafeteria, and kitchen.
 3. Assuring floor under serving counters is kept free of food and drink debris.
 4. Sealing up small cracks or holes when reported by staff or noticed by custodians when this can be done in a short time.
 5. Recording their pest management actions in the pest logs.
 6. Reporting pest problems that they cannot resolve in a short time to the IPM Plan Coordinator.
 7. Reporting teachers to the IPM Plan Coordinator who need assistance to reduce clutter and other pest-conducive conditions in their classrooms.
 8. Reporting pest-conducive conditions to the IPM Plan Coordinator if the custodian cannot fix them in a short time.
 9. Confiscating any unapproved pesticides (such as aerosol spray cans) discovered during inspections or regular duties and delivering them to the IPM Plan Coordinator.
 10. Following first steps of protocol for ant management. Clean up any food the ants are eating, kill visible ants, wipe down area where ants were with soapy water.
 11. Following up on issues found in annual inspection report as instructed by the IPM Plan Coordinator. The IPM Plan Coordinator will determine which schools receive annual inspections based on pest and pesticide use history.

iii. Maintenance/Construction Responsibilities

Staff involved in facilities maintenance and construction are responsible for working with the IPM Plan Coordinator to ensure their daily tasks, projects, and operations enhance effective pest management. This includes:

1. Completing annual Vector Solutions (formerly Safe Schools) IPM training online, and receiving training from the IPM Plan Coordinator, or designee, on the basic principles of IPM, sealing pest entry points, and sanitation during construction projects.
2. Continually monitoring for pest conducive conditions during daily work and sealing small holes and cracks when noticed.
3. Working with the IPM Plan Coordinator to develop a protocol and priority list with deadlines for sealing holes, installing external door sweeps, and other pest exclusion needs.
4. Developing protocols and provisions for pest avoidance and prevention during construction and renovation projects. The IPM Plan Coordinator has the authority to halt construction projects if these protocols and provisions are not being met.

iv. Grounds Department Responsibilities

Grounds crews are responsible for:

1. Completing annual Vector Solutions (formerly Safe Schools) IPM training online.
2. Keeping vegetation, including tree branches and bushes, at least three feet from building surfaces.
3. Proper mulching in landscaped areas to reduce weeds.
4. Proper fertilization, over-seeding, mowing height, edging, drainage, aeration, and irrigation scheduling in turf areas to reduce weeds. Review OSU turf management publications and videos at oregonstate.edu/schoolipm/turf-and-landscape.
5. When the decision is made to apply a pesticide, follow notification, posting, record-keeping and reporting protocols in Section VI.

v. Kitchen Staff Responsibilities

Kitchen staff is responsible for:

1. Completing annual Vector Solutions (formerly Safe Schools) IPM training online.
2. Assuring floor under serving counters is kept free of food and drink debris.
3. Promptly emptying and removing corrugated cardboard materials.
4. Keeping exterior kitchen doors closed.
5. Reporting pest conducive conditions that require maintenance (e.g. leaky faucets, dumpster too near building, build-up of floor grease requiring spray-washing, etc.) to proper staff either orally or using pest logs.
6. Participating in any inspections conducted by custodian or IPM Plan Coordinator.
7. Immediately reporting any sightings of cockroaches, drain flies, rodents or rodent droppings to custodian and marking them in pest log.

vi. School Faculty Responsibilities

School faculty is responsible for:

1. Completing annual Vector Solutions (formerly Safe Schools) IPM training Online.
2. Keeping their classrooms and work areas free of clutter.
3. Making sure students clean up after themselves when food or drink is consumed in the classroom.
4. Reporting pests and pest conducive conditions to the custodian, either orally or via the pest logs.
5. Following first steps of protocol for ant management before notifying the custodian. Clean up any food the ants are eating.

vii. School Principal Responsibilities

The School Principal is responsible for:

1. Scheduling time for teachers to complete Vector Solutions (formerly Safe Schools) IPM online training.
2. Completing annual Vector Solutions (formerly Safe Schools) IPM training online.
3. Assuring that teachers keep their rooms clean and free of clutter in accordance with the IPM Plan Coordinator's instructions.
4. Assuring that all faculty, administrators, staff, adult students and parents receive the annual notice (provided by the IPM Plan Coordinator) of potential pesticide products that could be used on school property via a method most likely to reach the intended recipients like hard copy notifications, e-blasts or communication tools as necessary as per Section VI.
5. Working with the IPM Plan Coordinator to make sure all notifications of pesticide applications reach all faculty, administrators, staff, adult students and parents via a method most likely to reach the intended recipients like hard copy notifications, e-blasts or communication tools as necessary.
6. Assuring that all staff fulfill their role as outlined in the district's IPM Plan (reducing pest conducive conditions, participation in monitoring and pest log recording, completing IPM training, cooperation with the district's IPM Plan Coordinator).

b. Monitoring – Reporting – Action Protocol

Monitoring is the most important requirement of ORS 634.700 – 634.750. It is the backbone of Reynolds School District's IPM Program. It provides recent and accurate information to make intelligent and effective pest management decisions. It can be defined as the regular and ongoing inspection of areas where pest problems occur or might occur. Information gathered from these inspections is always written down.

As much as possible, monitoring should be incorporated into the daily activities of school staff. Staff training on monitoring should include what to look for and how to record and report the information.

i. Three levels of monitoring

1. Casual observing/looking with no record-keeping is not helpful.
2. Casual observing/looking with written observations can be useful.
3. Careful inspections with written observations is always useful.

Level 2 monitoring (all staff)

All staff will be trained to improve their “casual observing/looking” to level 2, and to report any pests and pest-conducive conditions they observe. Level 2 monitoring is conducted by faculty, administration, maintenance/construction, kitchen staff, school nurses, etc.

After completing Vector Solutions (formerly Safe Schools) IPM training on pests and pest-conducive conditions, staff will be expected to report pests or pest-conducive conditions they observe during the normal course of their daily work. Reporting will be done by jotting observations down in a Pest Log placed in staff lounge or other convenient access locations for staff or reporting them to the custodian for him/her to write them down. Custodial, maintenance, and kitchen staff are expected to check sticky monitoring traps as per the district’s IPM plan.

Level 3 monitoring (Coordinator and Custodial staff)

The IPM Plan Coordinator (or designee) will periodically conduct monitoring at Level 3. Coordinator and Custodial staff will monitor structures:

- Pest-conducive conditions inside and outside the building (structural deterioration, holes that allow pests to enter, conditions that provide pest harborage)
- The level of sanitation inside and out (waste disposal procedures, level of cleanliness inside and out, conditions that supply food and water to pests)
- The amount of pest damage and the number and location of pest signs (rodent droppings, termite shelter tubes, cockroaches caught in sticky traps, etc.)
- Human behaviors that affect the pests (working conditions that make it impossible to close doors or screens, food preparation procedures that provide food for pests, etc.)
- Their own management activities (caulking/sealing, cleaning, setting out traps, treating pests, etc.) and their effects on the pest population

Level 3 monitoring (grounds Staff)

Grounds Staff will monitor Turf and Landscape:

- The condition of the plants (vigor and appearance)
- The amount of plant damage
- pH, phosphorus, and potassium levels of turf (soil test every 3-4 years in all grounds areas)
- Kind and abundance of pests (weeds, insects, mites, moles, etc.) as well as natural enemies (ladybugs, spiders, lacewing larvae, syrphid fly larvae, etc.)
- Weather conditions (any unusually dry, hot, wet, or cold weather in the past few weeks)
- Proper drainage
- Human behaviors that affect plants or pests (foot traffic that compacts the soil, physical damage to plants caused by people, insistence on having certain plants grow in inappropriate situations, etc.)
- Management activities (pruning, fertilizing, mulching, aeration, treating pests, etc.) and their effects on the plants and the pest population.

ii. Sticky monitoring traps for insects

Sticky traps are neither a substitute for pesticides nor an alternative for reducing pest populations, but rather a diagnostic tool to aid in identifying a pest's presence, their reproductive stage, the likely direction pests are coming from, and the number of pests.

All staff will be made aware of the traps and their purpose so they don't disturb them. A contracted IPM service company will be responsible for setting them out and checking them once per month and replacing them once every four months. Custodians will be responsible for checking traps during the course of their daily cleaning. Kitchen staff will be responsible for checking those in the kitchen primarily for cockroaches and drain flies once per week.

iii. Reporting (pests, signs of pests, and conducive conditions)

When staff observe pests or pest-conducive conditions, they should jot them down in a Pest Log or report them to the custodian for them to write them down.

iv. Reporting "Pests of Concern"

A "Pest of Concern" is a pest determined to be a public health risk or a significant nuisance pest. These include cockroaches (disease vectors, asthma triggers), mice & rats (disease vectors, asthma triggers), yellow jackets (sting can cause anaphylactic shock), cornered nutria, raccoons, cats, dogs, opossums, skunks (they can bite), and bed bugs (significant nuisance pest).

When Pests of Concern (or their droppings, nests, etc.) are observed, staff should immediately tell the building custodian. The custodian must contact the IPM Plan Coordinator immediately.

v. Action!

1. Structural

Any items (such as sealing up holes) that maintenance/construction staff or custodial staff observe (or see on Pest Logs) that they can resolve in a short time, should be entered on a work order and taken care of and this follow up action should be noted in the Pest Log.

Custodial staff will review Pest Logs twice per week. Any items they cannot resolve in a short time should be marked in order of priority.

Pest Logs will be faxed to the IPM Plan Coordinator once per month. The Coordinator will determine further actions to be taken and when.

If the actions needed are not something the Coordinator can accomplish alone or with minimal assistance, the Coordinator will meet with maintenance and/or the Pest Management Professional (PMP) to develop a protocol and priority list with deadlines for sealing holes, installing external door sweeps, and other pest exclusion or pest management needs. The Coordinator will then generate a work

order with a proposed deadline for completion based on the severity of the risk or nuisance.

The Coordinator will monitor the completion of the work order. If the work is not completed by the proposed deadline, the Coordinator will write a follow-up e-mail to maintenance and/or the Pest Management Professional (PMP), with a copy to the Managing Operating Officer (MOO). Upon completion of the work, the Coordinator and the school custodian will be notified.

The Coordinator will keep records of time and money spent to manage the pest, including copies of original receipts.

Small ants:

When staff observe a small number of ants, usually under 10 ants, they must either notify the custodian or:

- a. Spend a short time trying to find out where the ants are coming from
- b. Kill the ants with a paper towel or similar
- c. Remove any food or liquid the ants were eating
- d. Wipe down the area with soapy water or disinfectant to remove pheromone trails
- e. Jot down the above in the Pest Log

If the ants come back or there are more than a small number, usually under 10 ants, of them either notify the custodian or:

- a. Spend two minutes trying to find out where the ants are coming from
- b. Jot down the above in the Pest Log
- c. Ask the custodian to come with a vacuum and sealant as soon as they are able

The custodian will:

- a. Spend a short time trying to find out where the ants are coming from
- b. Vacuum up the ants and any food debris nearby. Vacuum up a tablespoon of cornstarch to kill most of the ants in the vacuum bag, then put the vacuum bag inside a plastic garbage bag, seal it, and dispose of it properly.
- c. Seal up the crack or hole where the ants were coming from. Do what can be done in a short time.
- d. Wipe down the area with soapy water or disinfectant to remove pheromone trails
- e. Jot down the above in the Pest Log

To avoid a proliferation of small ants and/or unnecessary applications of pesticides, the routine use of ant baits is not permitted without first:

- a. Educating staff on sanitation, monitoring, and exclusion as the primary means to control the ants
- b. Establishing an acceptable pest population density (e.g. 10 ants)

- c. Improving sanitation (e.g. cleaning up crumbs and other food sources) and structural remediation (sealing up cracks or holes where the ants are coming from).

- 2. Grounds

- When pests on grounds reach a threshold established by the IPM Plan Coordinator, action will be taken as determined by the Coordinator.

- vi. Acceptable Thresholds (pest population density levels)

- A threshold is the number of pests that can be tolerated before taking action. The acceptable threshold for cockroaches, mice, rats, raccoons, cats, dogs, opossums, skunks, and nutria is 0.

- Acceptable thresholds for other pests will be determined by the IPM Plan Coordinator and the MOO.

- c. Inspections

- i. Routine Inspections

- The IPM Plan Coordinator will conduct routine inspections of different schools throughout the year. Schedule and schools will be determined by the Coordinator. Site custodians are required to accompany the Coordinator or designee during the inspections. The inspections will typically last one to two hours and will focus on compliance with this plan and an inspection of the kitchen, staff room, and any other place of concern. After each routine inspection, the Coordinator or designee will write a one-page report on findings and recommendations. The report will be submitted to the school principal and custodian.

- ii. Annual Inspections

- The IPM Plan Coordinator will conduct annual inspections at individual schools. Site custodians are required to assist the Coordinator with the annual inspection. The annual inspection will be more thorough than the routine inspections and will use the Annual IPM Inspection Form to guide the inspections. The specific schools to be inspected will be determined by the IPM Plan Coordinator based on a review of the annual number of pest problems and pesticide applications reported in the Annual IPM Report and Annual Report of Pesticide Applications.

- d. Pest Emergencies (see also Section VII. B. below)

- IMPORTANT: If a pest emergency is declared, the area must be evacuated and cordoned off before taking any other steps. When the IPM Plan Coordinator, after consultation with school faculty and administration, determines that the presence of a pest or pests immediately threatens the health or safety of students, staff, faculty members or members of the public using the campus, or the structural integrity of campus facilities, they may declare a pest emergency. Examples include, but are not limited to, yellow jackets swarming in areas frequented by children, a nutria in an area frequented by children, a half a dozen mice or rats running through occupied areas of a school building.

- e. Annual IPM Report (completed by IPM Plan Coordinator)

- In January of each year, the IPM Plan Coordinator will provide the MOO and the OSU School IPM Program Coordinator an annual IPM report. The report will include a summary of data

gathered from Pest Logs, as well as costs for PMPs and pesticides, including turf and landscape pesticides. Costs for items such as sealants, fixing screens, door sweeps and other items that would not normally be considered part of pest control will not be recorded. Prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application will be copied and pasted or incorporated into the annual report of pesticide applications (see Section VII, D).

VI. REQUIRED TRAINING/EDUCATION

ORS 634.700 (3) (i) requires staff education “about sanitation, monitoring and inspection and about pest control measures.” All staff should have at least a general review of IPM principles and strategy as outlined in Sections II and III.

a. IPM Plan Coordinator Training

ORS 634.720 (2) requires that the IPM Plan Coordinator “shall complete not less than six hours of training each year. The training shall include at least a general review of IPM principles and the requirements of ORS 634.700 to 634.750.”

Content should include health and economic issues associated with pests in schools, exclusion practices, pest identification and biology for common pests, common challenges with monitoring-reporting-action protocols, proper use of sticky monitoring traps for insects, and hands-on training on proper inspection techniques.

Contact your Education Service District or the OSU School IPM Program for information on OSU-approved training courses.

b. Training for Custodial Staff

The IPM Plan Coordinator, or a designee of the Coordinator, will provide training for custodial staff at least annually on sanitation, monitoring, inspection, and reporting, and their responsibilities as outlined in Section V. A.

c. Training for Maintenance and Construction Staff

The IPM Plan Coordinator, or a designee of the Coordinator, will provide training for maintenance staff at least annually on identifying pest-conducive conditions and mechanical control methods (such as door sweeps on external doors and sealing holes under sinks), and their responsibilities as outlined in Section V. A.

d. Training for Grounds Staff

The IPM Plan Coordinator, or a designee of the Coordinator, will provide training for Grounds staff at least once per year. Each year before the training, the IPM Plan Coordinator or designee will review the annual report of pesticide applications and plan training for all Grounds staff. The annual training will review this IPM Plan (especially Grounds Department responsibilities outlined in Section V. A.) and data from the annual report related to pesticide applications by grounds crew. It will also review the OSU turf management publications. Grounds staff will also be trained in basic monitoring for common pests on grounds.

e. Training for Kitchen Staff

The IPM Plan Coordinator, or a designee of the Coordinator, will provide training for kitchen staff at least once per year on the basic principles of IPM and their responsibilities as outlined in Section V. A.

f. Training for Faculty and Principal

The IPM Plan Coordinator, or a designee of the Coordinator, will provide training for faculty and principals at least once per year on the basic principles of IPM and their responsibilities as outlined in Section V. A.

g. Other Training

Basic training on the principles of IPM and the main points of this IPM Plan should also be provided to school nurses, administrative staff, superintendents, and students. Coaches who use athletic fields should be given an overview of basic monitoring and IPM practices for turf so they understand key pest problems to look out for and when to report them.

VII. PESTICIDE APPLICATIONS: REQUIRED NOTIFICATION, POSTING, RECORD-KEEPING AND REPORTING

Any pesticide application (this includes weed control products, ant baits, and all professional and over-the-counter products) on school property must be made by a licensed commercial or public pesticide applicator. At the beginning of each school year, all faculty, administrators, staff, and parents will be given a list of potential pesticide products that could be used in the event that other pest management measures are ineffective. They will also be informed of the procedures for notification and posting of individual applications, including those for pest emergencies. This information will be provided to all the above via the method most likely to reach recipients like hard copy notification, e-blasts, or communication tools as necessary.

a. Notification and Posting for Non-emergencies

When prevention or management of pests through other measures proves to be ineffective, the use of a low-risk pesticide is permissible. Documentation of these measures is a pre-requisite to the approval of any application of a low-risk pesticide. This documentation will remain on file with the IPM Plan Coordinator and at the office of the school where the application takes place.

No non-emergency pesticide applications may occur in or around a school until after 3:30 PM on a Friday while school is in session, unless the IPM Plan Coordinator authorizes an exception. If the labeling of a pesticide product specifies a reentry time, a pesticide may not be applied to an area of campus where the school expects students to be present before expiration of a reentry time. If the labeling does not specify a reentry time, a pesticide may not be applied to an area of a campus where the school expects students to be present before expiration of a reentry time that the IPM Plan Coordinator determines to be appropriate based on the times at which students would normally be expected to be in the area, area ventilation and whether the area will be cleaned before students are present.

The IPM Plan Coordinator or a designee of the Coordinator will give written notice of a proposed pesticide application via the method most likely to reach the intended recipients at least 24 hours before the application occurs.

The notice must identify the name, trademark or type of pesticide product, the EPA registration number of the product, the expected area of the application, the expected date of application and the reason for the application.

The IPM Plan Coordinator or a designee of the Coordinator shall place warning signs around pesticide application areas beginning no later than 24 hours before the application occurs and ending no earlier than 72 hours after the application occurs.

A warning sign must bear the words "Warning: pesticide-treated area," and give the expected or actual date and time for the application, the expected or actual reentry time, and provide the telephone number of a contact person (the person who is to make the application and/or the IPM Plan Coordinator).

b. Notification and Posting for Emergencies

Important Notes:

- i. The IPM Plan Coordinator may not declare the existence of a pest emergency until after consultation with school faculty and administration.
- ii. If a pesticide is applied at a campus due to a pest emergency, the Plan Coordinator shall review the IPM plan to determine whether modification of the plan might prevent future pest emergencies and provide a written report of such to the MOO.
- iii. The MOO shall review and take formal action on any recommendations in the report.

The declaration of the existence of a pest emergency is the only time a non-low-impact pesticide may be applied.

If a pest emergency is declared, the area must be evacuated and cordoned off before taking any other steps.

If a pest emergency makes it impracticable to give a pesticide application notice no later than 24 hours before the pesticide application occurs, the IPM Plan Coordinator shall send the notice no later than 24 hours after the application occurs.

The IPM Plan Coordinator or designee shall place notification signs around the area as soon as practicable but no later than at the time the application occurs.

Note: ORS 634.700 also allows the application of a non-low-impact pesticide "by, or at the direction or order of, a public health official." If this occurs, every effort must be made to comply with notification and posting requirements above.

c. Record Keeping of Pesticide Applications

The IPM Plan Coordinator or designee shall keep a copy of the following pesticide product information on file at the office at the school where the application occurred, and at the office of the IPM Plan Coordinator:

- i. A copy of the label
- ii. A copy of the MSDS
- iii. The brand name and USEPA registration number of the product

- iv. The approximate amount and concentration of product applied
- v. The location of the application
- vi. The pest condition that prompted the application
- vii. The type of application and whether the application proved effective
- viii. The pesticide applicator's license numbers and pesticide trainee or certificate numbers of the person applying the pesticide
- ix. The name(s) of the person(s) applying the pesticide
- x. The dates on which notices of the application were given
- xi. The dates and times for the placement and removal of warning signs
- xii. Copies of all required notices given, including the dates the IPM Plan Coordinator gave the notices

The above records must be kept on file at the office at the school where the application occurred, and at the office of the IPM Plan Coordinator, for at least four years following the application date.

d. Annual Report of Pesticide Applications

In January of each year, the IPM Plan Coordinator will provide the MOO and the OSU School IPM Program Coordinator an annual report of all pesticide applications made the previous year. The report will contain the following for each application:

- i. The brand name and USEPA registration number of the product applied
- ii. The approximate amount and concentration of product applied
- iii. The location of the application
- iv. The prevention or management steps taken that proved to be ineffective and led to the decision to make a pesticide application
- v. The type of application and whether the application proved effective

VIII. APPROVED LIST OF LOW-IMPACT PESTICIDES

Note: All pesticides used must be used in strict accordance with label instructions.

According to ORS 634.705 (5), the governing body of a school district shall adopt a list of low-impact pesticides for use with their Integrated Pest Management Plan. The governing body may include any product on the list except products that:

- a. Contain a pesticide product or active ingredient that has the signal words "warning" or "danger" on the label;
- b. Contain a pesticide product classified as a human carcinogen or probable human carcinogen under the United States Environmental Protection Agency 1986 Guidelines for Carcinogen Risk Assessment; or
- c. Contain a pesticide product classified as carcinogenic to humans or likely to be carcinogenic to humans under the United States Environmental Protection Agency 2003 Draft Final Guidelines for Carcinogen Risk Assessment.

As a part of pesticide registration under the Federal Insecticide Fungicide and Rodenticide Act (FIFRA) and re-registration required by the Food Quality Protection Act (FQPA), EPA Office of Pesticide Programs (OPP) classifies pesticide active ingredients (a.i.) with regards to their potential to cause

cancer in humans. Depending on when a pesticide active ingredient was last evaluated, the classification system used may differ as described above.

The National Pesticide Information Center (<http://npic.orst.edu/>) can be contacted at 1-800-858-7378 or npic@ace.orst.edu for assistance in determining a pesticide a.i. cancer classification.

The most current list of district approved low-impact pesticides is available on the following link: [Low_Impact_Pesticide_List.pdf](#). All low-impact pesticides on the list will be reviewed to select the most effective pesticide with minimal impact on environment and students.

The process for creating and updating Reynolds School District's approved list is available at this link www.reynolds.k12.or.us.

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: Comprehensive Sexuality Education Plan Update & Adoption

Type: Action Item Report / Presentation

Policy: IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

Each Oregon school district is required to update their Comprehensive Sexuality Education Plan every two years and have the update approved by their local school board, per OAR 581-022-20250 (Human Sexuality Education).

The updated Comprehensive Sexuality Education Plan includes the newly adopted secondary health instructional materials: *Human Kinetics: Live Well: Middle School Health* and *Human Kinetics: Live Well: Comprehensive High School Health*. At the elementary level, *The Great Body Shop* was re-adopted for continued use. All three instructional programs meet the Oregon Department of Education's criteria for a comprehensive health curriculum and are aligned to the 2023 Oregon Health Education Standards.

Previous Board Action:

The Board last approved a Comprehensive Sexuality Education Plan on May 9, 2018.

Financial Implications:

Not Applicable

Motion:

Not Applicable

A black and white photograph of a graduation ceremony. Graduates in white gowns and caps are seated in rows of chairs, viewed from behind. The image is partially obscured by a dark green diagonal overlay on the right side.

As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

Comprehensive Sexuality Education in Reynolds

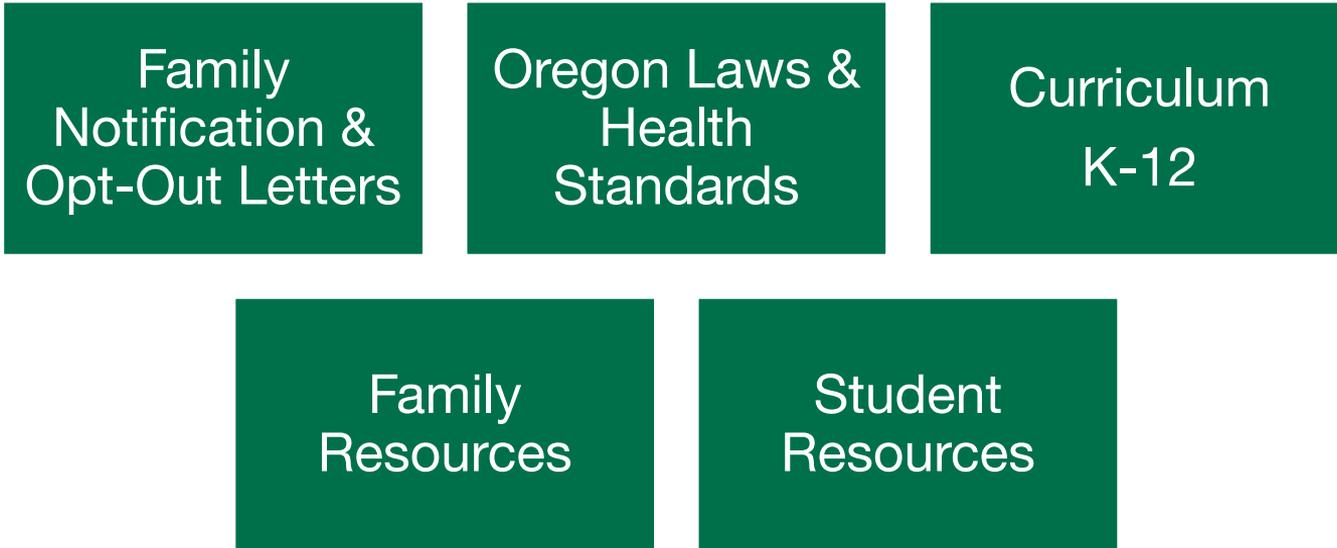
Rachel Aazzerah, EdS

March 18, 2026

The Board shall approve the Comprehensive Sexuality Education Plan (CSEP) of instruction and require that it be reviewed and updated every two years in accordance with new scientific information and effective educational strategies- *Reynolds School District Board Policy IGAI*



Comprehensive Sexuality Education Plan*



*During the 2024-2025 school year, K-12 educators and administrators reviewed both the 2023 Oregon Health Standards and Instructional Materials

Consultation with Molly Franks MPH, from the Multnomah County Health Department to review medical accuracy in November 2024

Revised Family Notification & Opt-Out Letters were sent out in the Fall of 2025

Family Notification and Opt-Out

- Families are notified with a letter via Parent Square and/or their student's classroom teacher before instruction occurs per state law
 - Translated into multiple languages
- Families can elect to review the comprehensive sexuality education instructional materials ahead of time per state law
- Families can elect to opt their student out of parts and or all comprehensive sexuality education lessons per state law

Relevant Oregon Education Laws & OARs

2023 Oregon Health Standards and Performance Indicators

Human Sexuality Education Law (2009)

K-5 & 6-12 (twice annually); ORS 336.455

Healthy Teen Relationships Act (2013)

7-12; HB 4077

“Erins Law” Child Sexual Abuse Prevention (2015)

K-12; SB 856

Menstrual Dignity Act (2023)

HB 3294

Division 22 Assurances

Human Sexuality Education

OAR 581-022-2050

Menstrual Dignity for Students Rules

OAR 581-022-2515

Sexuality Education Instruction Shall...

Enhance students' understanding of sexuality as a normal and healthy aspect of human development, be appropriate for the age of students, and satisfy the following criteria:

- Be medically accurate
- Be comprehensive
- Be culturally-inclusive and inclusive of all gender identities
- Be skills-based
- Encourage positive family communication
- Be trauma-informed
- Not be fear or shame-based

Curriculum Overview (Adopted April 2025)



- District curricula for comprehensive sexuality education are designed to promote healthy, safe, and violence-free communities for all people. This includes promoting concepts and fostering skills for healthy individuals and healthy relationships in age-appropriate ways as well as be aligned to the adopted 2023 Oregon Health Standards & State Laws

Grades K - 5

The Great Body Shop

Grades 6 - 8

**Human Kinetics - Live Well:
Middle School Health**

Grades 9 - 12

**Human Kinetics -Live Well:
High School Health**

Family & Student Resources

[Sexuality Education: Frequently Asked Questions \(ODE\)](#)

[Multnomah County Sexual Health Education](#)

[Sexual Health & Youth with Developmental Disabilities](#)

[Youth Sexual Health Resource List](#)

[Reynolds Student Health Center](#)



Questions



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.



K-12 Comprehensive Sexuality Education Plan 2026-2028

K-12 Comprehensive Sexuality Education Plan

Reynolds School District (RSD) provides a Comprehensive Sexuality Education program, which includes instruction that:

- is age-appropriate, medically accurate, and is not shame or fear-based
- is based on the [Oregon Health Education Standards \(2023\)](#) and the [2023 Health Education Learning Progressions](#)
- is culturally-inclusive and inclusive of all gender identities
- is skills-based
- is provided in a sensitive manner that acknowledges and supports students who have experienced trauma
- Includes disease prevention education for HIV/AIDS, sexually transmitted infections, and sexually transmitted diseases

ELEMENTARY SCHOOLS

RSD elementary schools will follow the procedure related to our Comprehensive Sexuality Education Plan (CSEP):

- [SB 856](#) (Erin's Law) Compliance topics around Sex Abuse Prevention Education K-5 will be taught in four sessions by school counselors.
 - School counselors will use the "Student Protection Unit" provided by [Second Step](#).
 - The curriculum contains training materials that provide resources and support for teachers to recognize and respond to reports of abuse by students.
- Current and best practices are to teach everyone together, and not separate by gender identity for instruction.
- The adopted curriculum is [The Great Body Shop](#).
- Any supplemental materials selected by the teacher to further address the health standards must be approved by the building principal.

MIDDLE AND HIGH SCHOOLS

To comply with state legislation and aligned to the standards adopted by ODE, RSD secondary schools will follow the procedure related to our CSEP:

- All content related to Comprehensive Sexuality Education in grades 6-12 will be taught by a certified health teacher and other trained professionals, including the compliance areas around [SB 856](#), in the four sessions required by law.
- [SB 856](#) (Erin's Law) requires RSD to include a parental involvement component to inform parents about student sexual abuse topics, including characteristics of offenders, "grooming" behaviors, and how to discuss student sexual abuse prevention with children.
- The adopted curriculum for middle school is [Human Kinetics - Live Well: Middle School Health](#). The high school curriculum is [Human Kinetics - Live Well: Comprehensive High School Health](#) and [Positive Prevention PLUS](#).
- Any supplemental materials selected by the teacher to further address the health standards must be approved by the building principal.

K-12 Comprehensive Sexuality Education Plan

COMPREHENSIVE HEALTH INSTRUCTION PLANS

Grades K-5 Health Instruction Plan			
Health Plan Component	Staff Member Responsible	Timeline	Curricula
Health and Wellness Curriculum Standards	Classroom Teacher	Throughout the School Year	<i>The Great Body Shop</i>
Prevention: Drugs & Alcohol Education (including anabolic steroids)	Classroom Teacher	Throughout the School Year	<i>The Great Body Shop</i>
Human Sexuality: including HIV/AIDS/STD	Classroom Teacher		<i>The Great Body Shop</i>
Personal Safety: Child Sexual Abuse Prevention (Erin's Law)	School Counselor	Minimum of Four (4) Lessons throughout the School Year	Second Step: Child Protection Unit; <i>The Great Body Shop</i>
Suicide Prevention (Adi's Act)	School Counselor		Sources of Strength Prevention Curriculum; <i>The Great Body Shop</i>
Prevention: Harassment, Intimidation, Bullying Cyberbullying	Classroom Teacher	Throughout the School Year	<i>The Great Body Shop</i>

Grades 6 - 8 Health Instruction Plan			
Health Plan Component	Staff Member Responsible	Timeline	Curricula
Personal Safety: Child Sexual Abuse Prevention (Erin's Law)	Health Teacher with support from Counselors and Advisory Lessons	Minimum of Four (4) Lessons throughout the School Year	<i>Live Well: Middle School Health</i>
Human Sexuality Education	Health Teacher with support from Counselors	Throughout the School Year	<i>Live Well: Middle School Health</i>
HIV/AIDS/STD	Health Teacher	Throughout the School Year	<i>Live Well: Middle School Health</i>
CPR (Grades 7 - 8)	Health Teacher	Throughout the School Year	<i>Live Well: Middle School Health</i>

K-12 Comprehensive Sexuality Education Plan

Prevention: Harassment, Intimidation, Bullying, Cyberbullying	Health Teacher	Throughout the School Year	<i>Live Well: Middle School Health</i>
Prevention: Drugs & Alcohol Education (Including anabolic steroids and opioid prevention)	Health Teacher	Throughout the School Year	<i>Live Well: Middle School Health</i>
Teen Dating Violence Education	Health Teacher with support from Counselors	Throughout the School Year	<i>Live Well: Middle School Health</i>

Grades 9 - 12 Health Instruction and Communication Plan			
Health Plan Component	Staff Member Responsible	Timeline	Curricula
Personal Safety: Child Sexual Abuse Prevention (Erin's Law)	Health Teacher	Minimum of Four (4) Lessons throughout the School Year	<i>Live Well: Comprehensive High School Health</i>
Human Sexuality Education	Health Teacher	At Least Twice in Grades 9-12	<i>Live Well: Comprehensive High School Health & Positive Prevention Plus</i>
HIV / AIDS / STD	Health Teacher	At Least Twice in Grades 9-12	<i>Live Well: Comprehensive High School Health & Positive Prevention Plus</i>
CPR	Health Teacher	At Least Twice in Grades 9-12	<i>Live Well: Comprehensive High School Health & Positive Prevention Plus</i>
Prevention: Harassment, Intimidation, Bullying, Cyberbullying	Health Teacher	At Least Twice in Grades 9-12	<i>Live Well: Comprehensive High School Health & Positive Prevention Plus</i>
Prevention: Drugs & Alcohol Education Anabolic Steroids and Performance - Enhancing Substances	Health Teacher	At Least Twice in Grades 9-12	<i>Live Well: Comprehensive High School Health & Positive Prevention Plus</i>
Teen Dating Violence Education	Health Teacher	At Least Twice in Grades 9-12	<i>Live Well: Comprehensive High School Health & Positive Prevention Plus</i>

K-12 Comprehensive Sexuality Education Plan

LAWS AND POLICIES

Numerous federal, state, and local laws and policies guide the health education curriculum in the Reynolds School District (RSD). The table below outlines the key statutes and RSD-specific policies that influence the health curricula and instructional materials that were selected for implementation. To learn more about each law or policy, please refer to the links provided below.

Comprehensive Health Education (General):

- [OAR 581-022-2000: Diploma Requirements](#)
- [OAR 581-022-2030: District Curriculum](#)
- [OAR 581-022-2310: Equal Educational Opportunities](#)
- [OAR 581-022-2312: All Students Belong](#)
- [OAR 581-029-0001: School Safety and Prevention System](#)

Wellness:

- [ORS 336.472 \(SB 79\): Cardiopulmonary Resuscitation](#)
- [HB 2969: Oral Health](#)

Mental & Emotional Health:

- [OAR 581-022-2060: Comprehensive Guidance and Counseling](#)
- [OAR 581-022-2510 \(Adi's Act, SB 52\): Suicide Prevention](#)
- [ORS 339.351-364: Harassment, Bullying, Cyberbullying, and Intimidation](#)

Alcohol, Tobacco, and Other Drugs:

- [OAR 581-022-2045: Prevention Education in Drugs and Alcohol](#)
- [ORS 336.241: Cannabis Abuse Prevention](#)
- [ORS 336.222: Alcohol Tobacco and Other Drugs](#)
- [OAR: 581-022-2045: Opioid Prevention](#)

Growth and Development / Violence Prevention:

- [Title IX: Title IX of the Education Amendments Act](#)
- [OAR 581-022-2050: Human Sexuality Education](#)
- [ORS 174.1: Oregon Equality Act](#)
- [ORS 336.035: Required Courses of Study](#)
- [ORS 336.059 \(Erin's Law, SB 856\): Child Sexual Abuse Prevention Instruction](#)
- [ORS 336.455: Human Sexuality Education, K-12.](#)
- [ORS 336.465: Examination of Instructional Materials](#)
- [ORS 339.366 \(Healthy Teens Relationship Act, HB 4077, SB 790\): Teen Dating Violence and Domestic Violence](#)
- [HB 3294 Menstrual Dignity Act](#)

RSD-Specific Related Policies:

- [ACB Every Student Belongs](#)
- [EFA Local Wellness](#)
- [IGAEB Drug, Alcohol, and Tobacco Prevention, Health Education](#)
- [IGAEC Anabolic Steroids and Performance Enhancing Substances](#)
- [JHH Student Suicide Prevention](#)
- [IGAI Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education](#)
- [JBA/GBN Sexual Harassment](#)
- [JFCF Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence or Domestic Violence-Student](#)

K-12 Comprehensive Sexuality Education Plan

OPT-OUT INFORMATION

Families/guardians can review the Comprehensive Sexuality Education materials and lessons at their school or at the district office. Although Comprehensive Sexuality Education is designed to assist and support families/guardians as they educate their children, some families/guardians may choose not to have their child participate. A letter outlining the program is sent to families/guardians that includes notification of the opportunity to review curriculum materials and how to opt out of Comprehensive Sexuality Education instruction. Families/guardians may complete the opt-out form and return it to the office or their child's teacher.

[Comprehensive Sexuality Education Opt Out Letters](#)

FAMILY AND STUDENT RESOURCES

- [Multnomah County Sexual Health Education](#)
- [Sexual Health & Youth with Developmental Disabilities](#)
- [Youth Sexual Health Resource List](#)
- [Reynolds Student Health Center](#)
 - Multnomah County Health Department has partnered with Reynolds School District to provide high-quality primary, mental, and dental healthcare services at Reynolds High School. The Reynolds Student Health Center is like having a regular doctor's office in school. The facility serves all K-12 students with or without insurance, and there are no out-of-pocket costs. All students are welcome, regardless of race, ethnicity, gender identity, sexual orientation, documentation status, religion, or ability. Call 503-988-3340 to schedule a visit. In-person, phone, and video appointments are available.
 - Click [here](#) for more information about Multnomah County Student Health Centers.
- [ODE Frequently Asked Questions on Sexuality Education](#)

COMPREHENSIVE SEXUALITY HEALTH PLAN DEVELOPMENT

Based on the [2023 adopted Oregon State Health Education Standards](#), the Reynolds School District (RSD) Comprehensive Sexuality Education Plan reflects science-based research emphasizing the teaching of functional health knowledge. This plan supports students in developing the essential health skills necessary to adopt, practice, and maintain a lifetime of good health and wellness. The previous version of this plan was approved by the Reynolds School Board on June 11th, 2018.

REVISION HISTORY

The plan was revised and reviewed by the Multnomah County Department of Health in November 2024, and by the K-12 Health Instructional Materials Adoption Committee in 2025, and approved by the Reynolds School Board on March 18, 2026.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Superintendent's Report

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

Superintendent Caropelo will provide announcements and reports to the Board:

- a. Superintendent Report – Frank Caropelo
- b. Financial Report – Holly Langan
- c. Enrollment Report – Kate McLaughlin

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable

General Fund 2025–2026 Financial Summary by Object and Function									
For the Period Ending February 28, 2026									
	1	2	3	4	5	6	7	8	9
RESOURCES	2022–2023	2023–2024	2024–2025	FY26	FY26	% of	Add: Revenue	FY26	Budget to Forecast
	Actual	Actual	Actual	Adopted A1 Budget	YTD Actuals	Budget	Projections	Forecasted Balance	Variance Fav / (Unfav)
Operating Revenues									
State School Fund	\$ 96,170,190	\$ 102,950,821	\$ 108,665,252	\$ 115,285,455	\$ 77,285,279	67.0%	\$ 37,341,541	\$ 114,626,820	\$ (658,635)
Other State School Fund	32,806,224	33,875,384	35,118,961	41,706,943	34,405,386	82.5%	2,258,656	36,664,042	(5,042,901)
State School Fund Formula	128,976,414	136,826,205	143,784,213	156,992,398	111,690,665	71.1%	39,600,197	151,290,862	(5,701,536)
Local Sources	3,022,599	3,048,772	4,252,103	2,699,000	1,826,905	67.7%	725,000	2,551,905	(147,095)
Intermediate Sources	700,000	1,999,997	1,000,000	3,000,000	3,000,000	100.0%	-	3,000,000	-
State Sources	2,590,394	856,066	1,772,920	2,000,000	2,000,000	0.0%	2,000,000	2,000,000	-
Federal Sources	42,995	288,395	135,579	55,000	48,669	88.5%	22,625	71,294	16,294
Other Sources	155,626	-	-	85,000	85,000	100.0%	-	85,000	-
All Other Sources	6,511,613	6,193,230	7,160,603	7,839,000	4,960,574	63.3%	2,747,625	7,708,199	(130,801)
Total Operating Revenues	\$ 135,488,027	\$ 143,019,434	\$ 150,944,816	\$ 164,831,398	\$ 116,651,239	70.8%	\$ 42,347,822	\$ 158,999,061	\$ (5,832,337)
Beginning Fund Balance	37,766,147	26,681,850	20,618,328	10,000,000	9,130,686	91.3%	-	9,130,686	(869,314)
TOTAL RESOURCES	\$ 173,254,174	\$ 169,701,284	\$ 171,563,144	\$ 174,831,398	\$ 125,781,925	71.9%	\$ 42,347,822	\$ 168,129,747	\$ (6,701,651)
REQUIREMENTS BY OBJECT									
Operating Expenditures									
	By Object								
Salaries	\$ 70,161,704	\$ 75,362,331	\$ 78,511,379	\$ 75,754,228	\$ 40,797,606	53.9%	\$ 34,849,899	\$ 75,647,505	\$ 106,723
Associated Payroll Costs	34,264,947	37,544,405	42,305,139	45,142,407	24,473,509	54.2%	20,833,189	45,306,697	(164,291)
Purchased Services	27,991,765	26,832,809	33,354,553	37,382,507	22,773,842	60.9%	14,379,540	37,153,381	229,126
Supplies and Materials	8,434,821	4,360,608	4,504,373	4,406,223	2,732,778	62.0%	1,613,818	4,346,595	59,628
Capital Outlay	1,297,508	1,161,753	388,089	226,931	74,475	32.8%	-	74,475	152,456
Other Objects	1,719,446	1,993,596	1,920,988	2,411,629	1,881,132	78.0%	8,773	1,889,905	521,724
Transfers	2,702,133	1,827,455	1,447,937	1,050,000	1,000,000	95.2%	50,000	1,050,000	-
Total Operating Expenditures	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 166,373,925	\$ 93,733,341	56.3%	\$ 71,735,218	\$ 165,468,559	\$ 905,366
Contingencies									-
Unappropriated Ending Fund Balance				8,457,473					8,457,473
TOTAL REQUIREMENTS	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 174,831,398	\$ 93,733,341	53.61%	\$ 71,735,218	\$ 165,468,559	\$ 9,362,839
Ending Fund Balance	\$ 26,681,850	\$ 20,618,328	\$ 9,130,686					\$ 2,661,189	
REQUIREMENTS BY FUNCTION									
Operating Expenditures									
	By Function								
Instruction	\$ 86,050,468	\$ 88,580,155	\$ 98,370,445	\$ 102,202,292	\$ 55,091,002	53.9%	\$ 48,321,195	\$ 103,412,197	\$ (1,209,905)
Support Services	57,463,767	58,374,984	62,176,110	62,630,294	37,299,639	59.6%	23,234,218	60,533,856	2,096,438
Enterprise and Community Services	155,958	100,362	237,966	291,339	142,699	49.0%	129,805	272,504	18,835
Facilities Acquisition and Construction	-	-	-	-	-	-	-	-	-
Other Uses	2,902,131	2,027,455	1,647,937	1,250,000	1,200,000	96.0%	50,000	1,250,000	-
Total Operating Expenditures	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 166,373,925	\$ 93,733,341	56.3%	\$ 71,735,218	\$ 165,468,558	\$ 905,367
Contingencies									-
Unappropriated Ending Fund Balance				8,457,473					8,457,473
TOTAL REQUIREMENTS	\$ 146,572,324	\$ 149,082,956	\$ 162,432,458	\$ 174,831,398	\$ 93,733,341	53.6%	\$ 71,735,218	\$ 165,468,558	\$ 9,362,840
Ending Fund Balance	\$ 26,681,850	\$ 20,618,328	\$ 9,130,686					\$ 2,661,189	
Ending Fund Balance % of Revenue	15.40%	12.15%	5.32%					1.58%	

General Fund 2025–2026 Financial Summary at February 2026			General Fund 2026–2027 Beginning Budget Assumptions	
RESOURCES	FY26 Adopted Budget	FY26 Forecasted	FY27 Resources	Assumptions
Operating Revenues				
State School Fund Formula	156,992,398	151,290,862	155,328,133	3.3.25 ODE Estimate
Local Sources	2,699,000	2,551,905	2,600,000	Interest earning, indirect, Mac/Medicaid, Transportation billing
Intermediate Sources	3,000,000	3,000,000	1,000,000	This is ESD apportionment
State Sources	2,000,000	2,000,000	1,750,000	High Cost Disability - state reimbursement spread reduces allocation
Federal Sources	55,000	71,294	50,000	JROTC reimbursement; FEMA or other fed reimbursements when applicable
Other Sources	85,000	85,000	-	Interfund transfer from Fuel Sales
All Other Sources	7,839,000	7,708,199	5,400,000	
Total Operating Revenues	\$ 164,831,398	\$ 158,999,061	\$ 160,728,133	Total FY27 Revenue
Beginning Fund Balance	10,000,000	9,130,686	2,661,188	This is prior year ending fund balance
TOTAL RESOURCES	\$ 174,831,398	\$ 168,129,747	\$ 163,389,321	Total FY27 Resources (1% increase)
REQUIREMENTS BY OBJECT	FY26 Adopted Budget	FY26 Forecasted	FY27 Expenditures	Assumptions
Operating Expenditures				
Salaries	\$ 75,754,228	\$ 75,647,505	81,718,025	FY27 using current FTE, COLA/Step per CBA; 2 mill added for additional hours/stipends
Associated Payroll Costs	45,142,407	45,306,697	48,927,000	PERS no change, health +5%
Purchased Services	37,382,507	37,153,381	37,896,449	Charter School Payments and status quo services (2% added)
Supplies and Materials	4,406,223	4,346,595	4,433,527	Status quo, plus 2%
Capital Outlay	226,931	74,475	-	Bus replacement TBD
Other Objects	2,411,629	1,889,905	1,704,880	TBD: 4% liability insurance, debt schedules, PERS Bond
Transfers	1,050,000	1,050,000	1,150,000	Nutrition Services, Debt Service, Insurance & Retiree funds
Total Operating Expenditures	\$ 166,373,925	\$ 165,468,559	\$ 175,829,881	Total FY26 Operating Requirements
Ending Fund Balance	8,457,473		8,169,466	Required 5% of FY27 Revenues
TOTAL REQUIREMENTS	\$ 174,831,398	\$ 165,468,559	\$ 183,999,347	Total FY26 Requirements (13% increase)
Ending Fund Balance		\$ 2,661,188	\$ (20,610,027)	Operating Deficit and reductions required (or additional revenue)

Furlough Days Restoration Trigger	Fiscal Period Ending							
	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026
1. The audited ending fund balance from June 2025 exceeding \$10.7 million would add back one day.	\$ 10,210,100	\$ 9,271,374	\$ 9,130,686	\$ 9,130,686				
2. State School Fund revenue, net of charter school payments, increasing by more than \$700,000 would add back one day.	\$ 10,528	\$ 10,528	\$ 10,528	\$ 274,520				
3. FTE that is not filled or posted as a vacancy by October 31, 2025 and resulting in savings in the General Fund positions budget in excess of \$529,000 would add back one day.	\$ 150,469							
4. Receipt of new unrestricted grant funding that creates a general fund savings exceeding \$550,000 would add back one day.	\$ -	\$ -	\$ -					

Enrollment Report as of March 9, 2026

	Actual	Projected	Difference
Elementary Total	3770	3807	-37
Middle School Total	1873	1983	-110
High School Total	2444	2599	-155
Reynolds Total	8,087	8,389	-302
Charter Total	1,225		
Total Reynolds and Charters:	9,312		

Elementary Enrollment By Grade Level and Class										
School	K	1st	2nd	3rd	4th	5th		Total	Last Year vs This Year	
Alder	13	27	25	16	26	26				
	14			19	12	13				
Dual Language	23	25	20	20	27	18				
									Mar 2025	Change
Total	50	52	45	55	65	57		324	346	-22
# of Classes	3	2.0	2.0	3	2.5	2.5		15		
Average Class Size	16.67	26.00	22.50	18.33	26.00	22.80		21.60		
Davis	20	19	20	24	31	28				
	19	22	22	21	32	28				
Dual Language (K)	7	15	21	21						
									Mar 2025	Change
Total	46	56	63	66	63	56		350	308	42
# of Classes	2.5	2.5	3	3	2	2		15		
Average Class Size	18.40	22.40	21.00	22.00	31.50	28.00		23.33		
Fairview	21	16	22	21	23	26				
	20	16	21	22	25	23				
STEP	3	4	7	6						
									Mar 2025	Change
Total	44	36	50	49	48	49		276	302	-26
# of Classes	2	2	2	2	2	2		12		
Average Class Size	22.00	18.00	25.00	24.50	24.00	24.50		23.00		
Glenfair	24	20	23	22	27	33				
	25	20	22	22	26	35				
	24	20	21	21	25					
									Mar 2025	Change
Total	73	60	66	65	78	68		410	526	-116
# of Classes	3	3	3	3	3	2		17		
Average Class Size	24.33	20.00	22.00	21.67	26.00	34.00		24.12		
Hartley	22	24	22	28	31	35				
	22	24	21	24	30	34				
			21							
									Mar 2025	Change
Total	44	48	64	52	61	69		338	307	31
# of Classes	2	2	3	2	2	2		13		
Average Class Size	22.00	24.00	21.33	26.00	30.50	34.50		26.00		
Margaret Scott	26	24	28	24	22	30				
	25	25	28	25	27	30				
		12	14	10	10					
									Mar 2025	Change
Total	51	61	70	59	59	60		360	370	-10
# of Classes	2	2.5	2.5	2.5	2.5	2		14		
Average Class Size	25.50	24.40	28.00	23.60	23.60	30.00		25.71		

Salish Ponds	22	22	21	26	23	28				
	23	26	21	28	23	31				
									Mar 2025	Change
Total	45	48	42	54	46	59		294	329	-35
# of Classes	2	2	2	2	2	2		12		
Average Class Size	22.50	24.00	21.00	27.00	23.00	29.50		24.50		
Sweetbriar	14	21	24	20	16	12				
	16	19	26	21	12	14				
					14	14				
									Mar 2025	Change
Total	30	40	50	41	42	40		243	262	-19
# of Classes	2	2	2	2	1.5	1.5		11		
Average Class Size	15.00	20.00	25.00	20.50	28.00	26.67		22.09		
Troutdale	26	26	22	28	34	29				
	27	26	19	28	32	28				
			19							
Life Skills	1	10	4	2	6	5				
									Mar 2025	Change
Total	54	62	64	58	72	62		372	376	-4
# of Classes	2	2	3	2	2	2		13		
Average Class Size	27.00	31.00	21.33	29.00	36.00	31.00		28.62		
Wilkes	21	21	21	18	29	26				
	17	22	20	18	29	26				
	17	24	22	18	17	13				
		22								
Life Skills	2	5	5	6	4	4				
									Mar 2025	Change
Total	57	94	68	60	79	69		427	452	-25
# of Classes	3	4	3	3	2.5	2.5		18		
Average Class Size	19.00	23.50	22.67	20.00	31.60	27.60		23.72		
Woodland	22	22	21	30	32	27				
	20	20	22	31	29	26				
		21	22							
Life Skills	2	7	4	6	7	5				
									Mar 2025	Change
Total	44	70	69	67	68	58		376	397	-21
# of Classes	2	3	3	2	2	2		14		
Average Class Size	22.00	23.33	23.00	33.50	34.00	29.00		26.86		
Elementary Total	538	627	651	626	681	647		3770	3975	-205
Total # of Classes	25.50	27.00	28.50	26.50	24.00	22.50		154.00		
Total Average Class Size	21.10	23.22	22.84	23.62	28.38	28.76		24.48		

Secondary Enrollment By Grade Level

School	6th	7th	8th	9th	10th	11th	12th	Total	Mar 2025	Change
HB Lee MS	179	202	205					586	731	-145
Reynolds MS	277	268	257					802	696	106
Walt Morey MS	168	176	141					485	512	-27
RHS + Middle College				625	597	504	512	2238	2353	-115
RLA + Middle College					40	52	114	206	198	8
Secondary Total	624	646	603	625	637	556	626	4317	4490	-173

Charter School Enrollment By Grade Level

School	K	1st	2nd	3rd	4th	5th	6th - 8th	Total	Mar 2025	Change
Arthur Academy	29	31	24	28	28	25		165	168	-3
HOLLA	19	19	15	17	19	20		109	97	12
MLA	43	48	48	48	48	48	282	565	555	10
Rockwood Prep	71	75	66	64	63	47		386	376	10
Charter Total	162	173	153	157	158	140	282	1225	1196	29



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Consent Agenda

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

- A. Approval of Personnel Order
- B. Approval of Prior Meeting Minutes
- C. 2025-2030 Integrated Pest Management Plan
- D. K-12 Comprehensive Sexuality Education Plan
- E. Grant Acceptance: Growing Gardens
- F. Field Trips
 - a. RLA Full Circle Trip to Camp Kuratli in Boring, Oregon
 - b. RHS Speech and Debate Competition in Monmouth, Oregon
 - c. RHS DECA Trip to ICDC in Atlanta, Georgia
- G. Resolutions 2025-2026 -021 to -024

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve all Consent Agenda items as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion

D. Call for Board Vote

**Reynolds School District
Board of Education Special Board Meeting
Meeting Minutes**

March 4, 2026

6:00 PM

Virtual Meeting

I. 6:00p - Call to Order

- Chair Michael Reyes called the March 4, 2026 Special Board Meeting to order at 6:04.

A. Roll Call

B. Consider Approval of the March 4, 2026 Agenda

I move that the Board approve the March 4, 2026 agenda as presented. This motion, made by Aaron Muñoz and seconded by Francisco Ibarra, Passed.

Yea: 7, Nay: 0

II. 6:05p - Presentation to the Board: 2024-25 Financial Report

- Regarding the overstatement of prior years' ending fund balance, how much are we talking about?
 - \$341,561 in FY24
 - \$765,132 FY25
- Moving into 4 funds - is this normal in accounting practices?
 - Yes, it's actually recommended. Having multiple funds is more difficult to manage.
 - It's recommended to have General Fund, Special Revenue Fund, Debt Services Fund, and Capital Projects Fund
- Does each student club have their own bank account?
 - Each school used to have their own accounts and then sent the district reports. Over the past year, all accounts have been moved into one district monitored account.
- Who is the first level of staff who should be monitoring these accounts? Club advisors? Business office?
 - Club advisors make decisions on what they want to spend their money on. It goes to the school secretary who packages it into the financial system (ie POs). Principals approve POs and they move up the chain.
 - Auditor advises that club advisors get monthly reports on their ASB accounts

- Board doesn't see what clubs have and spend outside of some field trip requests. By the time we get the field trip requests, is there a stopgap where the business office confirms the account available funds prior to approval?
 - In past years, no. Principals and secretaries were the ones who could review. But now that the district has access to the funds, we are starting to have that ability. Requiring documentation. Asking schools to hold with discretionary funds in case future fundraising doesn't happen.
- Seems like there are a lot of middle men. Couldn't it just be straight to the business office to manage? Maybe the advisor goes straight to business office?
 - Business office isn't close enough to the activities to be the overall oversight. So many different clubs and events going on that the first step really needs to be at the school level. Most high schools have their own full-time bookkeeper on staff.
 - Business office should do the high level review
- Keep closer eye on - easy for someone to say there should be more than there is and that the district is hiding money.
 - That's where documentation and oversight comes into play. Distract on it's way to building in that accountability.
- Is there a handbook for the different schools? Issue 10-15 years ago where a principal raided the student accounts and actually took money.
 - Yes, there are written procedures however they now need to be updated as every school used to have their own bank accounts, check books, and quickbooks. Now that every school has their cash at the district level. Internal controls need to be refreshed with training for all office staff and more resources provided.

III. 6:35p - Action Item: Plan of Action for Audit Findings Fiscal Year End June 30, 2026

I move that the Board approve the Plan of Action for the 2024-25 financial audit and approve submission to the Oregon Audits Division as presented. This motion, made by Aaron Muñoz and seconded by Francisco Ibarra, Passed.

Yea: 7, Nay: 0

IV. 6:40p - Adjourn

- Chair Michael Reyes adjourned the March 4, 2026 Special Meeting at 7:28p.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

Reynolds School District
Board of Education Business Meeting
Meeting Minutes
February 25, 2026
6:00 PM
Building I, Edgefield Campus

Present: Patty Carrera, Ana Gonzalez Muñoz, Francisco Ibarra, Aaron Muñoz, Michael Reyes, Joyce Rosenau,
Absent: Cayle Tern.

I. 5:30p - Executive Session

The Reynolds School Board and the Superintendent will recess into Executive Session at 5:30p, under ORS 192.660(2)(a) Personnel and ORS 192.660(2)(d) Negotiations. Executive Session is closed to the public.

II. 6:00p - Call to Order

- Chair Michael Reyes called the February 25, 2026 Business Meeting to order at 6:23p.

A. Roll Call

B. Consider Approval of the February 25, 2026 Agenda

C. Pledge of Allegiance

D. Land Acknowledgement

- Read into the record by Director Ana Gonzalez Muñoz.

E. Mission and Vision

- Read into the record by Chair Michael Reyes.

III. 6:10p - Recognition

A. Student Recognition: Salish Ponds Elementary

B. Resolution 2025-2026-016 Classified Employee Week

- Read into the record by Director Patty Carrera.

C. Resolution 2025-2026-017 Women's History Month

- Read into the record by Vice Chair Joyce Rosenau.

D. Resolution 2025-2026-018 School Social Worker Week

- Read into the record by Read into the record by Director Francisco Ibarra.

E. Resolution 2025-2026-019 Support of Gender Expansive Students and Staff

- Read into the record by Director Aaron Muñoz.

IV. 6:20p - High School Student Report

V. 6:25p - Public to be Heard

Members of the public will address the board with comments and the board will listen only. Public Comment will be limited to 7 speakers with 3 minutes each. Forms must be turned in before the meeting start time.

VI. 6:45p - Bargaining Group Updates

VII. 6:55p - Presentation to the Board

A. Bond Committee Update and Draft Package

- The projects will take place district wide, not just at a few schools.
- The amount for the Glenfair replacement is bond funding only - it does not include other sources like PCEF.
- Draft proposal will be taken to community groups and staff for feedback. The board will receive all information received.
- Bonds are for funding buildings/capital projects only. They cannot be used for staff.
- The PAC will form during the summer but board members can start reaching out to potential members now.

B. Winter Achievement Data: Acadience, iReady, STAR

- Accommodations for Acadience are IEP based.
- Assessments are taken roughly every three months
- We are only two years in with ECRI and will be expanding to 3rd grade next year.
- 98% participation rate for Acadience and 97% participation rate for iReady.

C. Class of 2025 Graduation Rates

- Instruction for students in their 5th year can take place in a variety of ways: attend classes in person, online credit recovery, summer school, etc.
- Anyone without a diploma can attend until they are 21. Students in Special Education can attend CTP until 21, even with a high school diploma.

VIII. 7:30p - Superintendent's Reports

A. Announcements/Reports

B. Financial Report

- The ending fund balance has dropped due to things like charter school payment changes, liability insurance costs, and outside placements.
- Our ending fund balance is directly tied to our bond rating and will affect the rate we can sell bonds for.

C. Enrollment Report

IX. 7:50p - Consent Agenda

I move that the Board approve all Consent Agenda items as presented. This motion, made by Aaron Muñoz and seconded by Francisco Ibarra, Passed.

Yea: 6, Nay: 0

A. Approval of Personnel Order

B. Approval of Prior Meeting Minutes

C. 2026-2027 MESD Local Service Plan

- This approval means we will participate in the local service plan. The district will make it's actual plan selections in April.

D. Field Trips

i. RHS DECA State Conference in Portland, Oregon

- This event is in Portland but with late evening and early morning events, DECA requires students to stay overnight.

ii. RHS MESD Title I-C Trip to Washington, DC

iii. RHS Key Club Convention (DCON) in Portland, Oregon

- This event is in Portland but with late evening and early morning events, RHS has found that the late pick-up and early drop-off creates a hardship for parents/guardians.

iv. RHS Varsity Baseball Tournament in Boise, Idaho

v. HB Lee Orchestra Competition in Bend, Oregon

RHS Varsity Baseball Tournament in Boise, Idaho

E. Resolutions 2025-2026 -016 to -019

X. 7:55p - Action Items

A. Resolution 2025-2026-020 Budget Appropriation

BE IT RESOLVED that the Board of Directors of Reynolds District No. 7, Multnomah County, Oregon, pursuant to ORS 294.456, hereby transfers \$1,220,000 within General Fund appropriations in the budget for the fiscal year beginning July 1, 2025. I move that the Board adopt Resolution 2025-2026-020, a resolution transferring expenditure increases for charter school obligations. This motion, made by Patty Carrera and seconded by Francisco Ibarra, Passed.

Yea: 6, Nay: 0

B. Authorization to Spend: Cooling Tower and Chiller Units for RHS

I move that the Board authorize the district to purchase new cooling tower and chiller units for Reynolds High School. This motion, made by Patty Carrera and seconded by Francisco Ibarra, Passed.

Yea: 6, Nay: 0

C. Bond Package for Community Feedback

I move that the Board authorize staff to gather community feedback on the proposed bond package. This motion, made by Patty Carrera and seconded by Francisco Ibarra, Passed.

Yea: 6, Nay: 0

XI. 8:10p - Board Announcements and Discussion

A. Individual Board Members - Announcements and Reports

B. Upcoming Board Meetings

XII. 8:25p - Adjourn

- Chair Michael Reyes adjourned the February 25, 2026 Business Meeting at 9:13p.

To: Board of Directors

From: Wade Bakley, Managing Operations Officer

Subject: Integrated Pest Management Plan

Type: Action Item Report / Presentation

Policy: EBB: Integrated Pest Management

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

The Integrated Pest Management (IPM) plan is a proactive, long-term strategy focused on preventing and controlling pests through economically sound methods that protect human health, school facilities, learning environments, and local ecosystems. It prioritizes prevention, monitoring, education, and the use of non-chemical or low-impact pest control methods.

HB 2684 (2025 legislative session) requires that the IPM plan be reviewed and adopted by the Board every five years.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board adopt the 2025-2030 Integrated Pest Management plan as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: Comprehensive Sexuality Education Plan Update & Adoption

Type: Action Item Report / Presentation

Policy: IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

Each Oregon school district is required to update their Comprehensive Sexuality Education Plan every two years and have the update approved by their local school board, per OAR 581-022-20250 (Human Sexuality Education).

The updated Comprehensive Sexuality Education Plan includes the newly adopted secondary health instructional materials: *Human Kinetics: Live Well: Middle School Health* and *Human Kinetics: Live Well: Comprehensive High School Health*. At the elementary level, *The Great Body Shop* was re-adopted for continued use. All three instructional programs meet the Oregon Department of Education’s criteria for a comprehensive health curriculum and are aligned to the 2023 Oregon Health Education Standards.

Previous Board Action:

The Board last approved a Comprehensive Sexuality Education Plan on May 9, 2018.

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board adopt the Comprehensive Sexuality Education Plan as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Grant Acceptance: State of Oregon Grant No. 40291

Type: Action Item Report / Presentation

Policy: DD: Grant Funding Proposals and Applications

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

State of Oregon Grant Agreement No. 40291 provides funding to support community garden projects at Glenfair and Davis Elementary Schools.

Previous Board Action:

The board is responsible for accepting all new grants or grants over \$30,000.

Financial Implications:

Grant award of \$13,000. These funds will be passed through to Growing Gardens, a local CBO who staff collaboration with certified teachers, extended day SUN and families to manage the learning gardens at Glenfair and Davis elementary schools.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve acceptance of the Growing Gardens grant for Glenfair and Davis elementary schools.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

STATE OF OREGON GRANT AGREEMENT

Grant No. 40291

This Grant Agreement (“Grant”) is between the State of Oregon acting by and through its Department of Education (“Agency”) and Reynolds School District (“Grantee”), each a “Party” and, together, the “Parties”.

SECTION 1: AUTHORITY

Pursuant to Oregon Revised Statute (“ORS”) 336.431(5)(a) Agency is authorized to enter into a grant agreement and provide funding for the purposes described in this Grant.

SECTION 2: PURPOSE

The purpose of this grant is to provide funding for cost incurred to coordinate and implement food-based, agriculture-based or garden-based educational activities.

SECTION 3: EFFECTIVE DATE AND DURATION

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Executed Date”), this Grant is effective and has a Grant funding start date as of July 1, 2025 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on June 30, 2027.

SECTION 4: GRANT MANAGERS

4.1 Agency’s Grant Manager is:

Rick Sherman
Office of Child Nutrition, Research, Accountability, Fingerprinting and Transportation
Child Nutrition Programs
255 Capitol Street NE, Salem, OR 97310
Phone: (503) 647-5863
Email: rick.sherman@ode.oregon.gov

4.2 Grantee’s Grant Manager is:

Justin Birmingham
1204 NE 201st Avenue, Fairview OR 97024
Phone: 503-661-7200
Email: jrbirmingham@rsd7.net

4.3 A Party may designate a new Grant Manager by written notice to the other Party.

SECTION 5: PROJECT ACTIVITIES

Grantee must perform the project activities set forth in Exhibit A (the “Project”), attached hereto and incorporated in this Grant by this reference, for the period beginning on the Effective Date and ending on the expiration date set forth in Section 3 (the “Performance Period”).

SECTION 6: GRANT FUNDS

In accordance with the terms and conditions of this Grant, Agency will provide Grantee up to \$13,000.00 (“Grant Funds”) for the Project. Agency will pay the Grant Funds from monies available through its State General Fund (“Funding Source”).

SECTION 7: DISBURSEMENT GENERALLY

7.1 Disbursement.

7.1.1 Subject to the availability of sufficient moneys in and from the Funding Source based on Agency’s reasonable projections of moneys accruing to the Funding Source, Agency will disburse Grant Funds to Grantee for the allowable Project activities described in Exhibit A that are undertaken during the Performance Period.

7.1.2 Grantee must provide to Agency any information or detail regarding the expenditure of Grant Funds required under Exhibit A prior to disbursement or as Agency may request.

7.1.3 Agency will only disburse Grant Funds to Grantee for activities completed or materials produced, that, if required by Exhibit A, are approved by Agency. If Agency determines any completed Project activities or materials produced are not acceptable and any deficiencies are the responsibility of Grantee, Agency will prepare a detailed written description of the deficiencies within 15 days of receipt of the materials or performance of the activity, and will deliver such notice to Grantee. Grantee must correct any deficiencies at no additional cost to Agency within 15 days. Grantee may resubmit a request for disbursement that includes evidence satisfactory to Agency demonstrating deficiencies were corrected.

7.2 Conditions Precedent to Disbursement. Agency’s obligation to disburse Grant Funds to Grantee under this Grant is subject to satisfaction of each of the following conditions precedent:

7.2.1 Agency has received sufficient funding, appropriations, expenditure limitation, allotments or other necessary expenditure authorizations to allow Agency, in the exercise of its reasonable administrative discretion, to make the disbursement from the Funding Source;

7.2.2 No default as described in Section 15 has occurred; and

- 7.2.1 Grantee’s representations and warranties set forth in Section 8 are true and correct on the date of disbursement(s) with the same effect as though made on the date of disbursement.
- 7.3 **No Duplicate Payment.** Grantee may use other funds in addition to the Grant Funds to complete the Project; provided, however, the Grantee may not credit or pay any Grant Funds for Project costs that are paid for with other funds and would result in duplicate funding.
- 7.4 **Suspension of Funding and Project.** Agency may by written notice to Grantee, temporarily cease funding and require Grantee to stop all, or any part, of the Project dependent upon Grant Funds for a period of up to 180 days after the date of the notice, if Agency has or reasonably projects that it will have insufficient funds from the Funding Source to disburse the full amount of the Grant Funds. Upon receipt of the notice, Grantee must immediately cease all Project activities dependent on Grant Funds, or if that is impossible, must take all necessary steps to minimize the Project activities allocable to Grant Funds.

If Agency subsequently projects that it will have sufficient funds, Agency will notify Grantee that it may resume activities. If sufficient funds do not become available, Grantee and Agency will work together to amend this Grant to revise the amount of Grant Funds and Project activities to reflect the available funds. If sufficient funding does not become available or an amendment is not agreed to within a period of 180 days after issuance of the notice, Agency will either (i) cancel or modify its cessation order by a supplemental written notice or (ii) terminate this Grant as permitted by either the termination at Agency’s discretion or for cause provisions of this Grant.

SECTION 8: REPRESENTATIONS AND WARRANTIES

- 8.1 **Organization/Authority.** Grantee represents and warrants to Agency that:
 - 8.1.1 Grantee is a School District duly organized and validly existing;
 - 8.1.2 Grantee has all necessary rights, powers and authority under any organizational documents and under Oregon Law to (i) execute this Grant, (ii) incur and perform its obligations under this Grant, and (iii) receive financing, including the Grant Funds, for the Project;
 - 8.1.3 This Grant has been duly executed by Grantee and when executed by Agency, constitutes a legal, valid and binding obligation of Grantee enforceable in accordance with its terms;
 - 8.1.4 If applicable and necessary, the execution and delivery of this Grant by Grantee has been authorized by an ordinance, order or resolution of its governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings; and
 - 8.1.5 There is no proceeding pending or threatened against Grantee before any court or governmental authority that if adversely determined would materially adversely affect the Project or the ability of Grantee to carry out the Project.

- 8.1 False Claims Act.** Grantee acknowledges the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any “claim” (as defined by ORS 180.750) made by (or caused by) Grantee that pertains to this Grant or to the Project. Grantee certifies that no claim described in the previous sentence is or will be a “false claim” (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Grantee further acknowledges in addition to the remedies under Section 16, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Grantee.
- 8.2 No limitation.** The representations and warranties set forth in this Section are in addition to, and not in lieu of, any other representations or warranties provided by Grantee.

SECTION 9: OWNERSHIP

- 9.1 Intellectual Property Definitions.** As used in this Section and elsewhere in this Grant, the following terms have the meanings set forth below:
- “Third Party Intellectual Property” means any intellectual property owned by parties other than Grantee or Agency.
- “Work Product” means every invention, discovery, work of authorship, trade secret or other tangible or intangible item Grantee is required to create or deliver as part of the Project, and all intellectual property rights therein.
- 9.2 Grantee Ownership.** Grantee must deliver copies of all Work Product as directed in Exhibit A. Grantee retains ownership of all Work Product, and grants Agency an irrevocable, non-exclusive, perpetual, royalty-free license to use, to reproduce, to prepare derivative works based upon, to distribute, to perform and to display the Work Product, to authorize others to do the same on Agency’s behalf, and to sublicense the Work Product to other entities without restriction.
- 9.3 Third Party Ownership.** If the Work Product created by Grantee under this Grant is a derivative work based on Third Party Intellectual Property, or is a compilation that includes Third Party Intellectual Property, Grantee must secure an irrevocable, non-exclusive, perpetual, royalty-free license allowing Agency and other entities the same rights listed above for the pre-existing element of the Third party Intellectual Property employed in the Work Product. If state or federal law requires that Agency or Grantee grant to the United States a license to any intellectual property in the Work Product, or if state or federal law requires Agency or the United States to own the intellectual property in the Work Product, then Grantee must execute such further documents and instruments as Agency may reasonably request in order to make any such grant or to assign ownership in such intellectual property to the United States or Agency.

SECTION 10: CONFIDENTIAL INFORMATION

- 10.1 Confidential Information Definition.** Grantee acknowledges it and its employees or agents may, in the course of performing its responsibilities, be exposed to or acquire information that is: (i) confidential to Agency or Project participants or (ii) the disclosure of which is restricted under

federal or state law, including without limitation: (a) personal information, as that term is used in ORS 646A.602(12), (b) social security numbers, and (c) information protected by the federal Family Educational Rights and Privacy Act under 20 USC § 1232g (items (i) and (ii) separately and collectively “Confidential Information”).

- 10.1 Nondisclosure.** Grantee agrees to hold Confidential Information as required by any applicable law and in all cases in strict confidence, using at least the same degree of care Grantee uses in maintaining the confidentiality of its own confidential information. Grantee may not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties, or use Confidential Information except as is allowed by law and for the Project activities and Grantee must advise each of its employees and agents of these restrictions. Grantee must assist Agency in identifying and preventing any unauthorized use or disclosure of Confidential Information. Grantee must advise Agency immediately if Grantee learns or has reason to believe any Confidential Information has been, or may be, used or disclosed in violation of the restrictions in this Section. Grantee must, at its expense, cooperate with Agency in seeking injunctive or other equitable relief, in the name of Agency or Grantee, to stop or prevent any use or disclosure of Confidential Information. At Agency’s request, Grantee must return or destroy any Confidential Information. If Agency requests Grantee to destroy any Confidential Information, Grantee must provide Agency with written assurance indicating how, when and what information was destroyed.
- 10.2 Identity Protection Law.** Grantee must have and maintain a formal written information security program that provides safeguards to protect Confidential Information from loss, theft, and disclosure to unauthorized persons, as required by the Oregon Consumer Information Protection Act, ORS 646A.600-646A.628. If Grantee or its agents discover or are notified of a potential or actual “Breach of Security”, as defined by ORS 646A.602(1)(a), or a failure to comply with the requirements of ORS 646A.600-628, (collectively, “Breach”) with respect to Confidential Information, Grantee must promptly but in any event within one calendar day (i) notify the Agency Grant Manager of such Breach and (ii) if the applicable Confidential Information was in the possession of Grantee or its agents at the time of such Breach, Grantee must (a) investigate and remedy the technical causes and technical effects of the Breach and (b) provide Agency with a written root cause analysis of the Breach and the specific steps Grantee will take to prevent the recurrence of the Breach or to ensure the potential Breach will not recur. For the avoidance of doubt, if Agency determines notice is required of any such Breach to any individual(s) or entity(ies), Agency will have sole control over the timing, content, and method of such notice, subject to Grantee’s obligations under applicable law.
- 10.3 Subgrants/Contracts.** Grantee must require any subgrantees, contractors or subcontractors under this Grant who are exposed to or acquire Confidential Information to treat and maintain such information in the same manner as is required of Grantee under subsections 10.1 and 10.2 of this Section.
- 10.4 Background Check.** If requested by Agency and permitted by law, Grantee’s employees, agents, contractors, subcontractors, and volunteers that perform Project activities must agree to submit to a criminal background check prior to performance of any Project activities or receipt of Confidential Information. Background checks will be performed at Grantee’s expense. Based on the results of

the background check, Grantee or Agency may refuse or limit (i) the participation of any Grantee employee, agent, contractor, subgrantee, or volunteer, in Project activities or (ii) access to Agency Personal Information or Grantee premises.

SECTION 11: INDEMNITY/LIABILITY

- 11.1 Indemnity.** Grantee must defend, save, hold harmless, and indemnify the State of Oregon and Agency and their officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorneys’ fees, resulting from, arising out of, or relating to the activities of Grantee or its officers, employees, subgrantees, contractors, subcontractors, or agents under this Grant (each of the foregoing individually or collectively a “Claim” for purposes of this Section). If legal limitations apply to the indemnification ability of Grantee, this indemnification must be for the maximum amount of funds available for expenditure, including any available contingency funds, insurance, funds available under ORS 30.260 to 30.300 or other available non-appropriated funds.
- 11.2 Defense.** Grantee may have control of the defense and settlement of any Claim subject to this Section. But neither Grantee nor any attorney engaged by Grantee may defend the Claim in the name of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without first receiving from the Attorney General, in a form and manner determined appropriate by the Attorney General, authority to act as legal counsel for the State of Oregon. Nor may Grantee settle any Claim on behalf of the State of Oregon without the approval of the Attorney General. The State of Oregon may, at its election and expense, assume its own defense and settlement in the event the State of Oregon determines Grantee is prohibited from defending the State of Oregon, or is not adequately defending the State of Oregon’s interests, or an important governmental principle is at issue and the State of Oregon desires to assume its own defense. Grantee may not use any Grant Funds to reimburse itself for the defense of or settlement of any Claim.
- 11.3 Limitation.** Except as provided in this Section, neither Party will be liable for incidental, consequential, or other indirect damages arising out of or related to this Grant, regardless of whether the damages or other liability is based in contract, tort (including negligence), strict liability, product liability or otherwise. Neither Party will be liable for any damages of any sort arising solely from the termination of this Grant in accordance with its terms.

SECTION 12: INSURANCE

- 12.1 Private Insurance.** If Grantee is a private entity, or if any contractors, subcontractors, or subgrantees used to carry out the Project are private entities, Grantee and any private contractors, subcontractors or subgrantees must obtain and maintain insurance covering Agency in the types and amounts indicated in Exhibit B.
- 12.2 Public Body Insurance.** If Grantee is a “public body” as defined in ORS 30.260, Grantee agrees to insure any obligations that may arise for Grantee under this Grant, including any indemnity obligations, through (i) the purchase of insurance as indicated in Exhibit B or (ii) the use of self-

insurance or assessments paid under ORS 30.282 that is substantially similar to the types and amounts of insurance coverage indicated on Exhibit B, or (iii) a combination of any or all of the foregoing.

SECTION 13: GOVERNING LAW, JURISDICTION

This Grant is governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively “Claim”) between Agency or any other agency or department of the State of Oregon, or both, and Grantee that arises from or relates to this Grant must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it will be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event may this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF SUCH COURTS.

SECTION 14: ALTERNATIVE DISPUTE RESOLUTION

The Parties should attempt in good faith to resolve any dispute arising out of this Grant. This may be done at any management level, including at a level higher than persons directly responsible for administration of the Grant. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each Party will bear its own costs incurred for any mediation or non-binding arbitration.

SECTION 15: DEFAULT

15.1 Grantee. Grantee will be in default under this Grant upon the occurrence of any of the following events:

- 15.1.1** Grantee fails to use the Grant Funds for the intended purpose described in Exhibit A or otherwise fails to perform, observe or discharge any of its covenants, agreements or obligations under this Grant;
- 15.1.2** Any representation, warranty or statement made by Grantee in this Grant or in any documents or reports relied upon by Agency to measure the Project, the expenditure of Grant Funds or the performance by Grantee is untrue in any material respect when made; or
- 15.1.3** A petition, proceeding or case is filed by or against Grantee under any federal or state bankruptcy, insolvency, receivership or other law relating to reorganization, liquidation, dissolution, winding-up or adjustment of debts; in the case of a petition filed against Grantee, Grantee acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal; or Grantee becomes

insolvent or admits its inability to pay its debts as they become due, or Grantee makes an assignment for the benefit of its creditors.

- 15.1 Agency.** Agency will be in default under this Grant if, after 15 days written notice specifying the nature of the default, Agency fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Grant; provided, however, Agency will not be in default if Agency fails to disburse Grant Funds because there is insufficient expenditure authority for, or moneys available from, the Funding Source.

SECTION 16: REMEDIES

- 16.1 Agency Remedies.** In the event Grantee is in default under Section 15.1, Agency may, at its option, pursue any or all of the remedies available to it under this Grant and at law or in equity, including, but not limited to: (i) termination of this Grant under Section 18.2, (ii) reducing or withholding payment for Project activities or materials that are deficient or Grantee has failed to complete by any scheduled deadlines, (iii) requiring Grantee to complete, at Grantee’s expense, additional activities necessary to satisfy its obligations or meet performance standards under this Grant, (iv) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, (v) exercise of its right of recovery of overpayments under Section 17 of this Grant or setoff, or both, or (vi) declaring Grantee ineligible for the receipt of future awards from Agency. These remedies are cumulative to the extent the remedies are not inconsistent, and Agency may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.
- 16.2 Grantee Remedies.** In the event Agency is in default under Section 15.2 and whether or not Grantee elects to terminate this Grant, Grantee’s sole monetary remedy will be, within any limits set forth in this Grant, reimbursement of Project activities completed and accepted by Agency and authorized expenses incurred, less any claims Agency has against Grantee. In no event will Agency be liable to Grantee for any expenses related to termination of this Grant or for anticipated profits.

SECTION 17: WITHHOLDING FUNDS, RECOVERY

Agency may withhold from disbursements of Grant Funds due to Grantee, or Grantee must return to Agency within 30 days of Agency’s written demand:

- 17.1** Any Grant Funds paid to Grantee under this Grant, or payments made under any other agreement between Agency and Grantee, that exceed the amount to which Grantee is entitled;
- 17.2** Any Grant Funds received by Grantee that remain unexpended or contractually committed for payment of the Project at the end of the Performance Period;
- 17.3** Any Grant Funds determined by Agency to be spent for purposes other than allowable Project activities; or
- 17.4** Any Grant Funds requested by Grantee as payment for deficient activities or materials.

SECTION 18: TERMINATION

- 18.1 Mutual.** This Grant may be terminated at any time by mutual written consent of the Parties.
- 18.2 By Agency.** Agency may terminate this Grant as follows:
- 18.2.1** At Agency’s discretion, upon 30 days advance written notice to Grantee;
 - 18.2.2** Immediately upon written notice to Grantee, if Agency fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Agency’s reasonable administrative discretion, to perform its obligations under this Grant;
 - 18.2.3** Immediately upon written notice to Grantee, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Agency’s performance under this Grant is prohibited or Agency is prohibited from funding the Grant from the Funding Source; or
 - 18.2.4** Immediately upon written notice to Grantee, if Grantee is in default under this Grant and such default remains uncured 15 days after written notice thereof to Grantee.
- 18.3 By Grantee.** Grantee may terminate this Grant as follows:
- 18.3.1** If Grantee is a governmental entity, immediately upon written notice to Agency, if Grantee fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to perform its obligations under this Grant.
 - 18.3.2** If Grantee is a governmental entity, immediately upon written notice to Agency, if applicable laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project activities contemplated under this Grant are prohibited by law or Grantee is prohibited from paying for the Project from the Grant Funds or other planned Project funding; or
 - 18.3.3** Immediately upon written notice to Agency, if Agency is in default under this Grant and such default remains uncured 15 days after written notice thereof to Agency.
- 18.4 Cease Activities.** Upon receiving a notice of termination of this Grant, Grantee must immediately cease all activities under this Grant, unless Agency expressly directs otherwise in such notice. Upon termination, Grantee must deliver to Agency all materials or other property that are or would be required to be provided to Agency under this Grant or that are needed to complete the Project activities that would have been performed by Grantee.

SECTION 19: MISCELLANEOUS

- 19.1 Conflict of Interest.** Grantee by signature to this Grant declares and certifies the award of this Grant and the Project activities to be funded by this Grant, create no potential or actual conflict of interest, as defined by ORS Chapter 244, for a director, officer or employee of Grantee.
- 19.2 Nonappropriation.** Agency’s obligation to pay any amounts and otherwise perform its duties under this Grant is conditioned upon Agency receiving funding, appropriations, limitations,

allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to meet its obligations under this Grant. Nothing in this Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency.

- 19.1 Amendments.** The terms of this Grant may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.
- 19.2 Notice.** Except as otherwise expressly provided in this Grant, any notices to be given under this Grant must be given in writing by email, personal delivery, or postage prepaid mail, to a Party's Grant Manager at the physical address or email address set forth in this Grant, or to such other addresses as either Party may indicate pursuant to this Section. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by email becomes effective upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system.
- 19.3 Survival.** All rights and obligations of the Parties under this Grant will cease upon termination of this Grant, other than the rights and obligations arising under Sections 11, 13, 14, 16, 17 and subsection 19.5 hereof and those rights and obligations that by their express terms survive termination of this Grant; provided, however, termination of this Grant will not prejudice any rights or obligations accrued to the Parties under this Grant prior to termination.
- 19.4 Severability.** The Parties agree if any term or provision of this Grant is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Grant did not contain the particular term or provision held to be invalid.
- 19.5 Counterparts.** This Grant may be executed in several counterparts, all of which when taken together constitute one agreement, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of the Grant so executed constitutes an original.
- 19.6 Compliance with Law.** In connection with their activities under this Grant, the Parties must comply with all applicable federal, state and local laws.
- 19.7 Intended Beneficiaries.** Agency and Grantee are the only parties to this Grant and are the only parties entitled to enforce its terms. Nothing in this Grant provides, is intended to provide, or may be construed to provide any direct or indirect benefit or right to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of this Grant.
- 19.8 Assignment and Successors.** Grantee may not assign or transfer its interest in this Grant without the prior written consent of Agency and any attempt by Grantee to assign or transfer its interest in this Grant without such consent will be void and of no force or effect. Agency's consent to Grantee's assignment or transfer of its interest in this Grant will not relieve Grantee of any of its duties or obligations under this Grant. The provisions of this Grant will be binding upon and inure to the benefit of the Parties hereto, and their respective successors and permitted assigns.

- 19.1 Contracts and Subgrants.** Grantee may not, without Agency’s prior written consent, enter into any contracts or subgrants for any of the Project activities required of Grantee under this Grant. Agency’s consent to any contract or subgrant will not relieve Grantee of any of its duties or obligations under this Grant.
- 19.2 Time of the Essence.** Time is of the essence in Grantee’s performance of the Project activities under this Grant.
- 19.3 Records Maintenance and Access.** Grantee must maintain all financial records relating to this Grant in accordance with generally accepted accounting principles. In addition, Grantee must maintain any other records, whether in paper, electronic or other form, pertinent to this Grant in such a manner as to clearly document Grantee’s performance. All financial records and other records, whether in paper, electronic or other form, that are pertinent to this Grant, are collectively referred to as “Records.” Grantee acknowledges and agrees Agency and the Oregon Secretary of State’s Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Grantee must retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Grant, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant, whichever date is later.
- 19.4 Headings.** The headings and captions to sections of this Grant have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this Grant.
- 19.5 Grant Documents.** This Grant consists of the following documents, which are incorporated by this reference and listed in descending order of precedence:
- This Grant less all exhibits
 - Exhibit A (the “Project”)
 - Exhibit B (Insurance)
- 19.6 Merger, Waiver.** This Grant and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant. No waiver or consent under this Grant binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given.

SECTION 20: SIGNATURES

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS GRANT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. The Parties further agree that by the exchange of this Grant electronically, each has agreed to the use of electronic means, if applicable, instead of the exchange of physical documents and manual signatures. By inserting an electronic or manual signature below, each authorized representative acknowledges that it is their signature, that each intends to execute this Grant, and that their electronic or manual signature should be given full force and effect to create a valid and legally binding agreement.

IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.

STATE OF OREGON acting by and through its Department of Education

By: _____
Contracting Officer

Date

Reynolds School District

By: _____
Authorized Signature

Date

Printed Name

Title

Federal Tax ID Number

Approved for Legal Sufficiency in accordance with ORS 291.047

By: N/A _____

EXHIBIT A

THE PROJECT

SECTION I. BACKGROUND AND GOALS

Farm to Child Nutrition Programs have shown promise in increasing children's access to healthier foods, particularly fresh fruits and vegetables and minimally processed foods, as well as increasing their exposure to healthy, local foods through tasting tables, school gardens and local farms. Farm to school programs have increased children's knowledge of, desire to eat, and consumption of healthy foods which can be effective methods to help reduce poor health outcomes later in life such as type II diabetes, obesity, and related chronic diseases. The increased use of local foods in school meals and educational activities also provides new and stable markets for local food producers and processors and positively influences job creation and economic growth in those communities.

The Oregon Farm-to-School Competitive Education Grant is designed to assist eligible entities with costs incurred to coordinate and implement food-based, agriculture-based or garden-based educational activities for children in either a public school or public charter school within a school district that participate in the National School Lunch Program (“NSLP”) and/or Child & Adult Care Food Program (“CACFP”).

SECTION II. PROJECT ACTIVITIES AND SCHEDULE

Agency will disburse Grant Funds only for the Allowable Expenses of Project activities that occur during the Performance Period.

Allowable project activities include, but are not limited to, outdoor activities, classroom nutrition, food or agricultural lessons, farm field trips, school garden lessons and activities, engagements and activities in the cafeteria or meal site setting, such as, taste tests and other similar activities; without limiting the generality of the foregoing, Grantee's project activities must follow the accepted plan on file with the agency.

When it is necessary to change the Grant Manager for a period of more than one month, Grantee shall submit a written notice (email is acceptable) to Agency Grant Manager. Request should contain the replacement or substitute individual's name and contact information.

Grantees must show adequate spending progress during the grant period. 50% of award funds must be claimed halfway into the grant term, September 2024, or a date agreed upon by the Agency grant manager. 75% of the award funds must be claimed by early Spring 2025, or a date agreed upon by the Agency grant manager. If sufficient progress in spending is not demonstrated, a portion, or the entirety of the remaining award may be reduced or reallocated at the Agency's discretion.

SECTION III. BUDGET

Grant Funds must be used for costs directly associated with educational activities that benefit at least 40% of students that are eligible for free and reduced priced meals.

The Grant Funds will be released only after approval by the Agency of supporting documents that evidence Allowable Expenses. Requests for reimbursement must be submitted in Excel format

using the claim worksheet found on the Internet at <https://www.oregon.gov/ode/students-and-family/childnutrition/F2S/Pages/education.aspx>. Grantee may submit requests for reimbursement as frequently as it wishes, however, progress toward spending the Grant Funds should be demonstrated or Grantee may be determined to be in breach of this Grant resulting in a reduction of Grant Funds.

"Allowable Expenses" for this Grant include but are not limited to the following:

- Labor and benefits costs for individuals engaged in the planning and implementation of agriculture, food and garden-based educational activities, including regular staff, special-event support, or outside experts (to carry out specific grant activities), paid as hourly wages, salaries, benefits or contractual costs;
- Materials, equipment and supplies for the delivery of agriculture, food and garden-based educational activities, such as seeds, shovels, gloves, soil, compost bin materials, cooking equipment for classroom demonstrations, etcetera;
- Costs associated with supplies and materials are inclusive in this amount and include, but are not limited to, items such as Oregon products for taste tests, school garden supplies, curriculum materials and others listed above.
- Contractual obligations such as landscape design consultant, etcetera;
- Travel expenses for field trips to farms, ranches, gardens, docks, food processing facilities, or other sites relevant to food, gardens, and agriculture;
- The educational activities may include education and outreach to families in addition to students;
- Activities include, but are not limited to, outdoor activities, classroom nutrition, food or agricultural lessons, farm field trips, school garden lessons and activities, engagements and activities in the cafeteria or meal site setting, such as, taste tests and other similar activities;
- Miscellaneous costs including any required insurance costs;
- Grant funds must be directly spent on costs associated with the planning, coordination, administration, and implementation of food-, agriculture-, or garden-based educational activities to children in National School Lunch Program ("NSLP"), Child and Adult Care Food Program ("CACFP") or Summer Food Service Program ("SFSP") programs;
- Costs associated with supplies and materials are inclusive in this amount and include, but are not limited to, items such as Oregon products for taste tests, school garden supplies, curriculum material and other items listed above; and
- Indirect costs such as indirect rates and overhead such as internet, electricity, etcetera, not directly relating to education not exceeding 25% of the total grant award

"Unallowable Expenses" for this Grant include but are not limited to the following to the following:

- Capital equipment: This grant will not cover purchased items that are permanent structures;
- Any claim for reimbursement that contains incorrect or false information; and
- Expenditures which have not been spent in accordance with federal, state and local statutes and regulations.

Grantee must purchase goods and services in accordance with any applicable federal, state and local procurement statutes and regulations. If required by such statutes and regulations, Grantees must competitively procure the goods and services through free and open competition. Grant funds not spent in accordance with any applicable procurement guidelines will not be reimbursed. Grantee must spend all project funds no later than June 30, 2027.

Indirect/Administrative Costs. Grantee may be reimbursed for indirect or administrative costs, as a percentage of the Grant Funds disbursed under this Grant, in an amount that does not exceed 25%. The rates described in this paragraph override any other verbal or written rate(s) provided by Agency, including in any notice of award provided by Agency's Electronic Grants Management System ("EGMS").

Budget Adjustments. Grantee may expend Grant Funds that differ from the amounts shown for each category or line item shown in the Project budget included in this Exhibit A (the "Budget") by up to and including 25% without the prior consent of Agency's Grant Manager. Grantee may expend Grant Funds that differ from the amounts shown for each category or line item in the Budget by more than 25% with the prior written approval of Agency's Grant Manager, as long as the total amount expended for all Project activities paid for with Grant Funds does not exceed the amount identified in Section 6 of this Grant. Indirect/ administrative costs must be charged as described in this Exhibit A, if applicable, regardless of any adjustments to the Budget. Any adjustments that result in an increase to the amount identified in Section 6 may not be done without an amendment to this Grant.

SECTION IV. ACCESSIBILITY

Worldwide Web Accessibility. If, as part of the Project, Grantee develops data or information that will be displayed or accessed through an Agency public website or world-wide web application (the "Content"), Grantee must comply with Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220), and provide individuals with disabilities access to and use of the Content in the website or application that is comparable to the access provided to individuals without disabilities. Grantee must design and format Content that meets at least the following standards, including as the standards are updated or replaced by subsequent versions (collectively, "Mandatory Standard"):

- The Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0;
- The World Wide Web Consortium's (W3C's) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA for web content, including as each is updated (Mandatory Standard);
- The web accessibility evaluation tool (WAVE), found at: <http://wave.webaim.org/extension/>
- Content to be posted on the web must be checked and made compliant using the tool available at <https://www.webaccessibility.com/>

- PDF files must comply with: <http://webaim.org/techniques/acrobat/>
- Word files must comply with: <http://webaim.org/techniques/word/>
- PPT files must comply with: <http://webaim.org/techniques/powerpoint/>
- Excel files must comply with: <https://webaim.org/techniques/excel/>

Testing. Grantee must test all Content prior to submission to Agency to ensure it meets the Mandatory Standard. Agency will test the web or application to validate the Content meets the Mandatory Standards, including a manual validation review of the Content against the current W3 Checklist for Web Content Accessibility (link included for reference: <https://www.w3.org/TR/1999/WAI-WEBCONTENT-19990505/full-checklist.pdf>). If the Content fails the testing, Agency will notify Grantee and Grantee must remedy any deficiencies as provided in Section 7.1.3 of this Grant. If Agency determines that previously accepted Content does not meet the Mandatory Standard, Agency may issue a written notice to Grantee to remove the Content. Grantee shall remove Content identified in any such notice within 3 calendar days and take other corrective action specified in the notice.

SECTION V. PROJECT EVALUATION/REPORTING REQUIREMENTS

If the Performance Period begins prior to the Executed Date, any reports for Project activities shown in this Exhibit A as due prior to the Executed Date must be provided to Agency within 30 days of the Executed Date, if not already provided to Agency despite the lack of an executed Grant. Grantee will not be in default for failure to perform any reporting requirements prior to the Executed Date.

Grantee is responsible for managing and monitoring the progress of the grant project activities, performance and financial records.

Progress Reports: To support grantees in successful grant management and maximizing limited time and resources, required progress reports will be limited to quarterly submission of reimbursement claims. Grantees must submit quarterly claims based on the timeline posted in Section II. For projects that involve building a school garden, completion of Oregon’s School Garden survey will also be required by September 30, 2027.

Final Report: To support grantees in communicating the impacts of their projects, and share lessons learned between grantees, final reporting requirements will include:

- A one-page impact summaries
- Completion of the School Garden survey if applicable, and
- Participation in a virtual group meeting once at the end of the project.

Impact summaries may include: (1) number of students participating, (2) types of activities, (3) before and after photos, (4) photos of field trips, and (5) quotes from youth and educators. See sample impact summaries posted on ODE website. Virtual group meetings will be conducted by the evaluation team. ODE will publish final report procedures on the grant webpage, link below.

Grantee must submit to the Agency the Project Final Report no later than September 30, 2025. The Project Final Report must be submitted using the form found on the following Internet link: <https://www.oregon.gov/ode/students-and-family/childnutrition/F2S/Pages/education.aspx>

A number of Grantees will be chosen at random for administrative review. When this occurs, the Grantee must supply receipts and invoices to justify one of the claims via a desk audit.

SECTION VI. DISBURSEMENT PROVISIONS

ODE uses Electronic Grant Management System (“EGMS”). Grantees that are not in the EGMS system are required to sign up with ODE. Agency will disburse the Grant Funds using EGMS, on a cost incurred basis upon receipt of Grantee’s request(s) for disbursement via electronic transfer of funds, or by other payment method as determined by ODE, and subject to the availability of funding. Grant must process all eligible reimbursement payments through EGMS no later than July 24, 2025. Requests for reimbursement with Grant funds not processed by July 24, 2025 will not be reimbursed and Grant Funds will be unavailable for further disbursement to Grantee.

With each request for disbursement, Grantee must submit an expenditure report via email to Agency’s Grant Manager identified in Section 4. Grantee may submit monthly claims, or claims as needed that are more frequent, but you should submit at least quarterly claims. Expenditures must be consistent with activities proposed in the Application and in Exhibit C and must meet provisions of pertinent statutes, regulations and ODE administrative requirements.

In accordance with state regulations, Grantees should retain all records relating to the Grant for a period of six years after the final financial status report has been received by ODE or until final resolution of any audit finding or litigation, whichever is longer. Grantee must ensure compliance with records retention and access requirements.

Grantee must make adequate progress toward achieving the Grant Project’s goals and objectives. Specific examples of adequate progress can be found on the FAQ document on ODE’s Farm to CNP Grant website. Grantees which are not making adequate progress may be in default of this Grant and Agency may pursue termination per Section 18 of this Agreement.

EXHIBIT B INSURANCE

INSURANCE REQUIREMENTS

Grantee must obtain at Grantee's expense, and require its first tier contractors and subgrantees, if any, to obtain the insurance specified in this exhibit prior to performing under this Grant, and must maintain it in full force and at its own expense throughout the duration of this Grant, as required by any extended reporting period or continuous claims made coverage requirements, and all warranty periods that apply. Grantee must obtain and require its first tier contractors and subgrantees, if any, to obtain the following insurance from insurance companies or entities acceptable to Agency and authorized to transact the business of insurance and issue coverage in Oregon. Coverage must be primary and non-contributory with any other insurance and self-insurance, with the exception of professional liability and workers' compensation. Grantee must pay and require its first tier contractors and subgrantees to pay, if any, for all deductibles, self-insured retention and self-insurance, if any.

WORKERS' COMPENSATION & EMPLOYERS' LIABILITY

All employers, including Grantee, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Grantee shall require and ensure that each of its subgrantees, contractors, and subcontractors complies with these requirements. If Grantee is a subject employer, as defined in ORS 656.023, Grantee shall also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident. If Grantee is an employer subject to any other state's workers' compensation law, Grantee shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000, and shall require and ensure that each of its out-of-state subgrantees, contractors, and subcontractors complies with these requirements.

COMMERCIAL GENERAL LIABILITY

Required

Commercial general liability insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to Agency. This insurance must include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this Grant, and have no limitation of coverage to designated premises, project or operation. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000.00 per occurrence. Annual aggregate limit may not be less than \$2,000,000.00.

AUTOMOBILE LIABILITY INSURANCE

Required

Automobile liability insurance covering Grantee's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$1,000,000.00 for bodily injury and property damage. This coverage may be written in combination with the commercial general liability insurance (with separate limits for commercial general liability and automobile liability). Use of personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided.

DIRECTORS, OFFICERS AND ORGANIZATION LIABILITY

Required

Directors, officers and organization liability insurance covering the Grantee’s organization, directors, officers, and trustees actual or alleged errors, omissions, negligent, or wrongful acts, including improper governance, employment practices and financial oversight - including improper oversight and/or use of Grant Funds and donor contributions - with a combined single limit of no less than \$1,000,000.00 per claim.

CRIME PROTECTION COVERAGE: EMPLOYEE DISHONESTY or FIDELITY BOND

Required

Employee dishonesty or fidelity bond covering loss of money, securities and property caused by dishonest acts of Grantee’s employees. Coverage limits may not be less than equal to the start-up funds.

PHYSICAL ABUSE AND MOLESTATION INSURANCE COVERAGE

Required

Abuse and molestation insurance in a form and with coverage satisfactory to the State covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the Grantee, its contractors, subcontractors or subgrantees (“Covered Entity”) is responsible including but not limited to any Covered Entity’s employees and volunteers. Policy endorsement’s definition of an insured must include the Covered Entity and its employees and volunteers. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000.00 per occurrence. Any annual aggregate limit may not be less than \$3,000,000.00. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies. The limits must be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, must be treated as a separate occurrence for each victim. Coverage must include the cost of defense and the cost of defense must be provided outside the coverage limit.

EXCESS/UMBRELLA INSURANCE

A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance.

ADDITIONAL INSURED

All liability insurance, except for workers’ compensation, professional liability, and network security and privacy liability (if applicable), required under this Grant must include an additional insured endorsement specifying the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Grantee’s activities to be performed under this Grant. Coverage must be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of Grantee’s ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 07 04 or equivalent.

WAIVER OF SUBROGATION

Grantee waives, and must require its first tier contractors and subgrantees waive, rights of subrogation which Grantee, Grantee’s first tier contractors and subgrantees, if any, or any insurer of Grantee may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Grantee must obtain, and require its first tier contractors and subgrantees to obtain, any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency

has received a waiver of subrogation endorsement from the Grantee or the Grantee’s insurer(s).

CONTINUOUS CLAIMS MADE COVERAGE

If any of the required liability insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, then Grantee shall maintain continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the effective date of the Grant, for a minimum of 24 months following the later of:

- (i) Grantee’s completion and Agency’s acceptance of all Services required under the Grant, or
- (ii) Agency or Grantee termination of the Grant, or
- (iii) The expiration of all warranty periods provided under the Grant.

CERTIFICATE(S) AND PROOF OF INSURANCE

Grantee must provide to Agency a Certificate(s) of Insurance for all required insurance before performing any Project activities required under this Grant. The Certificate(s) must list the State of Oregon, its officers, employees and agents as a Certificate holder and as an endorsed Additional Insured. The Certificate(s) must also include all required endorsements or copies of the applicable policy language effecting coverage required by this Grant. If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance. As proof of insurance, Agency has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Grant. Grantee must furnish acceptable insurance certificates to: ode.insurance@ode.state.or.us or by mail to: Attention Procurement Services, Oregon Department of Education, 255 Capitol St NE, Salem OR, 97310 prior to commencing the work.

NOTICE OF CHANGE OR CANCELLATION

Grantee or its insurer must provide at least 30 days’ written notice to Agency before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

INSURANCE REQUIREMENT REVIEW

Grantee agrees to periodic review of insurance requirements by Agency under this Grant, and to provide updated requirements as mutually agreed upon by Grantee and Agency.

STATE ACCEPTANCE

All insurance providers are subject to Agency acceptance. If requested by Agency, Grantee must provide complete copies of insurance policies, endorsements, self-insurance documents and related insurance documents to Agency’s representatives responsible for verification of the insurance coverages required under this exhibit.

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: Camp Kuratli RLA Trip Request

Type: Action Item Report / Presentation

Policy: IICA: Field Trips and Special Events

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

Students and school staff will spend two days at Camp Kuratli in a structured, strengths based and experiential program that includes indoor and outdoor community building activities, small group and individual challenges, facilitated reflection designed to push students outside of their comfort zones, encourage self-reflection, and think about meaningful goals for how they want to move forward in their lives.

Previous Board Action:

The board is responsible for approving all overnight trips.

Financial Implications:

Synergo is covering the cost of the trip. The only expense to the district will be transportation and substitute costs. There will be no out-of-pocket cost for students.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the RLA Camp Kuratli trip as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Field Trip Request for Board Approval



Student Trips Over 150 Miles One-Way or Overnight

Name of Group: RLA Phoenix Reboot

School: Reynolds Learning Academy

Name of Requester: Laura Craford, LCSW

Date Submitted: 3/10/26

Dates(s) of Trip: April 17-18, 2026

Trip Type: Activity or Athletic Trip Educational Trip

Trip Distance/Length: Over 150 Miles Away Overnight

Estimated number of students: 15

Number of Chaperones: 3

List of Chaperones:

Laura Craford, Linda Lamendola, Gio Pena

Lodging: cabins at Camp Kuratli

Total estimated trip cost: \$0.

a. How will the trip be funded?

Synergo is funding the trip, we only need to provide our own transportation and chaperones.

b. Are there any out of pocket costs for students?

No out of pocket costs for students.

Describe methods of transportation (school bus, activity van, etc).

activity van (Gio has certification) and 1 staff car to transport extra staff and gear.

What effect does the trip have on other classes or programs?

Students will miss one day of classes, but understand that they will need to make up the work.

Itinerary: list all activities/provide general schedule.

Students and school staff will spend two days at Camp Kuratli in a structured but flexible program that includes indoor and outdoor activities, small-group challenges, facilitated reflection, and space for real conversation.

General schedule:

- Welcome/settle-in/unpack
- Introductions & icebreaker activities
- Small & large group activities to build connection, confidence, and trust for activities, including challenge course
- Dinner
- Campfire & evening activities
- Cabin time/bed
- Breakfast
- Morning circle, reflections, goal planning
- Challenge course
- Lunch
- Reflections & closing activities
- Return back to RLA

What are the objectives of the trip and how do they relate to the class or school program? How will this trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciations?

The program is strengths-based and experiential, meaning that students will learn by doing, not by being lectured to. The tone is warm, purposeful, playful, and encouraging. It is a small group, two-day program designed to:

- develop authentic connections between peers
- help students recognize and build on their own strengths and positive qualities
- have students practice courage and resilience through intentional, supportive challenges, teambuilding activities, and the challenge course
- push students outside of their comfort zones by encouraging students to stretch and grow rather than be forced to do activities
- students will set meaningful intentions and goals for how they want to spend their time over the two days and also, how they to move forward in their lives.
- also, students get to experience the outdoors and nature beyond 6th grade outdoor school or for some who did not get to do due to Covid

Describe supervision plans to ensure maximum safety for students. Be specific.

We will have 3 staff and 15 students (1:5 ratio), along with program staff from Synergo. RLA has participated in Synergo's previous Phoenix program multiple times over the years (I have led 8 programs for RLA at Camp Collins) and all the staff going have gone several times in the past on this trip. The time is structured, activities take place in one area of the camp so we are together at all times, and students will sign a participation agreement prior to coming. Also, students bags and pockets will be checked for illegal items before leaving the school on Friday.

All Synergo staff are properly trained and certified on the challenge course and students will have all paperwork signed by parents or guardians in order to participate.

Principal Approval:  Date: 3/10/26

Approved by the School Board Yes No Date: _____

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: OSAA Speech & Debate State Championships

Type: Action Item Report / Presentation

Policy: IICA: Field Trips and Special Events

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

The OSAA Speech State Championship will be held at Western Oregon University in Monmouth, Oregon, from April 23 to April 25. Students from the RHS Speech & Debate team will be competing against schools from across Oregon. The State Championship will give our students a new level of competition and skill in their Speech & Debate events. Students will receive an authentic pre-college experience of lodging, food, and campus life alongside the experience of the championship competition.

Previous Board Action:

The board is responsible for approving all overnight trips.

Financial Implications:

The overall cost of lodging, food, transportation, and subs for two days at WOU is estimated at \$2500 which is being covered by a pre-approved district budget and the team's ASB fund.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the OSAA Speech State Championship trip as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Field Trip Request for Board Approval



Student Trips Over 150 Miles One-Way or Overnight

Name of Group: Speech & Debate Team

School: Reynolds High School

Name of Requester: Valerie Schiller

Date Submitted: 3/2/26

Dates(s) of Trip: 4/23/26-4/25/26

Trip Type: Activity or Athletic Trip Educational Trip

Trip Distance/Length: Over 150 Miles Away Overnight

Estimated number of students: 30

Number of Chaperones: 3

List of Chaperones:

Valerie Schiller
Tommy Murphy
Mark Johnson

Lodging: Western Oregon University

Total estimated trip cost: \$2500.

a. How will the trip be funded?

**Pre-approved District budget for Speech & Debate State Championships
ASB Funds**

b. Are there any out of pocket costs for students?

No.

Describe methods of transportation (school bus, activity van, etc).

School Bus

What effect does the trip have on other classes or programs?

Students experience a college campus, everything from the quads, to the dorms, to the dining hall, to the classrooms. They learn about majors, student clubs, and other collegiate programs. These experiences give them motivation to excel in their classes and at RHS in general so to be the most prepared for college and the most competitive for college applications.

Itinerary: list all activities/provide general schedule.

Thursday, April 23:

8am Departure from RHS Front Lot

10am Check into Western Oregon University lodging

11:00am Registration/Judge Check-In Werner University Center

12:00pm - 6:00pm Individual Event Rounds

Friday, April 24:

7:30am Registration/Judge Check-In Werner University Center

8:00am - 7:15pm Debate Event Rounds

Saturday, April 25:

7:30am Judge Check-In Werner University Center

8:00am - 5:00pm Elimination Rounds

5:00pm - 6:30pm Awards WUC Pacific Room

7:00pm - Check out of Western Oregon University lodging

7:30pm Departure from Western Oregon University

9:00pm Return to RHS Front Lot

What are the objectives of the trip and how do they relate to the class or school program? How will this trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciations?

After seven months of competition, students demonstrated their skills at Districts in debate and speech events and qualified for the State Championships. Students will not only compete against their peers from across the state but will also have an authentic collegiate experience that will follow them throughout high school and beyond, increasing the likelihood they will consider college as a viable postgraduation path and increasing their motivation to succeed in Speech & Debate, their classes, and generally in high school in the future.

Describe supervision plans to ensure maximum safety for students. Be specific.

Students will designate for themselves and for their coach a "buddy" whom they will be rooming with and will spend time with on the college campus outside of rounds to maximize safety while also preserving an authentic collegiate experience with their peers which brings independence and fun. Periodically, the student and their buddy will check in with the coach and chaperones who will be lodging nearby on campus. The campus is supervised by the adults who run the tournament as well as campus security.

Principal Approval: _____



Date: 3/5/2026

Approved by the School Board

Yes

No

Date:

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: DECA International Career Development Conference and Competition

Type: Action Item Report / Presentation

Policy: IICA: Field Trips and Special Events

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

This is the second opportunity for Reynolds High School students to attend the DECA International Career Development Conference and Competition (ICDC). DECA is a Career and Technical Student Organization (CTSO) which prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management. Students who competed at the state conference qualified to compete at the international level. Two of the students attending ICDC will be taking the next level of Emerging Leaders Seminars while three will be competing in the event they won at state.

Previous Board Action:

The board is responsible for approving all overnight trips.

Financial Implications:

The estimated total cost for this trip is \$15,000. It will be covered through ASB funds, fundraising, donations, Intensive Coaching fee free fund, and Perkins grant funds. Students will be asked to contribute \$200 each. There will be additional fundraising opportunities for students to raise their out-of-pocket portion.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the DECA International Career Development Conference and Competition for Reynolds High School students as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Field Trip Request for Board Approval



Student Trips Over 150 Miles One-Way or Overnight

Name of Group: DECA

School: Reynolds High School

Name of Requester: Thom Cunningham

Date Submitted: 1/26/26

Dates(s) of Trip: 4/24/26 - 4/29/26

Trip Type: Activity or Athletic Trip Educational Trip

Trip Distance/Length: Over 150 Miles Away Overnight

Estimated number of students: 5

Number of Chaperones: 2

List of Chaperones:

Thom Cunningham and an additional RSD employee

Lodging: Grand Hyatt at Buckhead in Atlanta, GA

Total estimated trip cost: \$15,000.

a. How will the trip be funded?

Funds are available in the DECA ASB account (\$1,900). Fundraising is ongoing (\$2,000 coming in this week) and Perkins PD monies are reserved for this event (\$2,400). The District has committed \$6,000 plus the cost of 2 chaperones. After the above, students will contribute \$200 each.

b. Are there any out of pocket costs for students?

\$200 will go toward the cost of meals that are not included throughout the conference. Fundraising opportunities and individual donations will support any student in need. Mr. Cunningham will take the team out to dinner one night, and 2 evening entertainment events include dinners. The \$200 is mainly for breakfasts and lunches.

Describe methods of transportation (school bus, activity van, etc).

Flight to Atlanta on 4/24 and return flight to PDX on 4/29. Cost per round trip estimated at \$840. We are hoping to match the flights Barlow students are taking.

What effect does the trip have on other classes or programs?

Students will miss 4 days of school (4/24, and 4/27-29). We return the night of the 29th so that students and teachers will be back at RHS on Thursday, 4/30.

Itinerary: list all activities/provide general schedule.

Students will either compete in events and attend Emerging Leader seminars. All will have other learning sessions to attend throughout the conference.

Adult will have multiple opportunities for Professional Development as well as judging students.

See attached Conference Schedule. This is finalized days before the conference as DECA identifies judges to cover each competition. The evening events are exclusive to DECA, including the 6 Flags rides, et al.

What are the objectives of the trip and how do they relate to the class or school program? How will this trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciations?

DECA is the only CTSO at RHS, one of over 4,900 chapters worldwide, and our membership is 20 of the 309,000 High School and College student members this year. We are focused on career development. The competition at State qualified us to compete in the International Conference in Atlanta in April.

The competition is challenging and our students are rising to it. Students who may have been afraid to present in person to others, let alone a judge, have already risen to achievements they did not know they were capable of.

Describe supervision plans to ensure maximum safety for students. Be specific.

Thom Cunningham is prepared to supervise all students traveling on this adventure. A second Reynolds staff member will attend as a chaperone as well. Other adult chaperones who attended the state conference in February as all Oregon contestants will be staying in the same hotel. Since we don't have 4 students of the same sex, we will be seeking out room sharing with other chapters and sharing chaperone responsibilities with those chaperones.

Principal Approval: _____



Date: 03/10/2026

Approved by the School Board

Yes

No

Date:

Note: This initial request must be submitted and approved 30 days before any commitment can be made or before any money-making activities can be started.

INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

FRIDAY, APRIL 24

12:00 PM - 1:30 PM	Chartered Association Advisor Check-in + Luncheon <i>By invitation only</i> <i>Chapter advisors register with their chartered association advisor at their assigned hotel</i>	GWCC
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SATURDAY, APRIL 25

9:00 AM	Event Directors' Briefing <i>Sponsored by College Board</i>	GWCC
10:00 AM - 8:00 PM	Headquarters + Attraction Ticket Booth	GWCC
10:00 AM - 8:00 PM	Shop DECA + Blazer Shop	GWCC
10:00 AM - 5:00 PM	Explore Atlanta or Competition Preparation <i>On your own</i>	
10:00 AM	Executive Officer Candidate Orientation + Interviews	GWCC
1:00 PM - 5:00 PM	Exhibit Booth Set-up	GWCC
5:00 PM	Parade of Chartered Associations Rehearsal	Mercedes-Benz Stadium
6:30 PM	National Advisory Board + Executive Mentor Reception <i>By invitation only</i>	Mercedes-Benz Stadium
8:00 PM	Grand Opening Session	Mercedes-Benz Stadium
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel

SUNDAY, APRIL 26

7:00 AM - 5:00 PM	Headquarters + Attraction Ticket Booth	GWCC
7:00 AM - 5:00 PM	Shop DECA + Blazer Shop	GWCC
7:30 AM	Judge Check-in	GWCC
8:00 AM	MDA Fundraising Recognition Breakfast <i>Sponsored by the Muscular Dystrophy Association By invitation only</i>	GWCC
8:00 AM - 11:30 AM	School-based Enterprise Academy Food Operations	Omni Hotel
8:00 AM - 3:30 PM	Emerging Leader Series	GWCC
8:00 AM - 4:00 PM	College + Career Exhibits <i>Advisors only from 8:00 AM - 9:00 AM</i>	GWCC
8:00 AM - 5:00 PM	Competitive Event Testing <i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Events</i>	GWCC
8:00 AM - 5:00 PM	Competitive Event Preliminary Competition <i>Business Operations Research Events, Project Management Events, Entrepreneurship Written Events, Stock Market Game</i>	GWCC
9:00 AM	Virtual Business Challenge Participants' Briefing	GWCC
9:00 AM - 4:00 PM	Advisor Professional Learning Series	GWCC
9:30 AM	Executive Mentor Program	GWCC
10:00 AM - 4:00 PM	Virtual Business Challenge Competition	GWCC
12:00 PM - 3:30 PM	School-based Enterprise Academy Retail Operations	Omni Hotel
4:00 PM	Voting Delegates' Briefing + Candidate Campaign Sessions	GWCC
5:00 PM - 11:00 PM	Choose Your Own ATL Adventure <i>Advance ticket purchase required</i>	
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel

MONDAY, APRIL 27

7:00 AM - 5:00 PM	Headquarters + Attraction Ticket Booth	GWCC
7:00 AM - 5:00 PM	Shop DECA	GWCC
7:30 AM	Judge Check-In	GWCC
8:00 AM - 4:00 PM	College + Career Exhibits	GWCC
8:00 AM - 3:30 PM	Emerging Leader Series	GWCC
8:00 AM - 6:00 PM	Competitive Event Preliminary Competition <i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Event</i>	GWCC
8:00 AM - 6:00 PM	School-based Enterprise Preliminary Competition	GWCC
9:00 AM - 3:00 PM	Advisor Professional Learning Series	GWCC
10:00 AM - 4:00 PM	Virtual Business Challenge Competition	GWCC
12:00 PM - 1:30 PM	Chartered Association Officer + Advisor Luncheon <i>Sponsored by the U.S. Army By invitation only</i>	GWCC
2:00 PM - 3:30 PM	Leadership Recognition Reception <i>By invitation only</i>	GWCC
2:30 PM - 4:30 PM	Meet the Candidates Session <i>Open to all members</i>	GWCC
3:30 PM - 4:30 PM	Competitive Events Update <i>Advisors only</i>	GWCC
5:00 PM - 11:00 PM	Choose Your Own ATL Adventure <i>Advance ticket purchase required</i>	
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel

TUESDAY, APRIL 28

7:30 AM - 6:00 PM	Headquarters	GWCC
8:00 AM	Achievement Awards Session	Mercedes-Benz Stadium
8:30 AM - 11:30 AM	Judge Check-In	GWCC
8:30 AM - 5:00 PM	Shop DECA + Finalist T-Shirts + Recognition Items	GWCC
8:30 AM - 6:00 PM	Competitive Event Final Competition	GWCC
12:00 PM	Business + Election Session	GWCC
6:00 PM - 7:00 PM	Scholarship + National Advisory Board Reception <i>Sponsored by National Advisory Board Partners By invitation only</i>	Mercedes-Benz Stadium
7:30 PM	Grand Awards Session	Mercedes-Benz Stadium
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel

WEDNESDAY, APRIL 29

9:00 AM - 11:00 AM	New Executive Officer Orientation	Omni Hotel
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Check deca.org/icdc for updates. Events will be held in the **GEORGIA WORLD CONGRESS CENTER** unless otherwise noted.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Authorization to Spend: Cooling Tower Replacement Project

Type: Action Item Report / Presentation

Policy: DJ: District Purchasing

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

The cooling tower at Reynolds High School is currently operating below 50% efficiency. In September, the Board approved moving forward with a project to replace the Cooling Tower and any associated mechanical units, chilled water supply/chilled water return (CWS/CWR) piping, pumps, direct digital controls upgrades, chemical treatment systems, and associated roof work.

We now have a final guaranteed maximum price (GMP) for the full project. The total maximum price is \$2,141,116.

Previous Board Action:

The Board must approve any expenditures over \$500,000.

Financial Implications:

This project will be funded from the district's construction excise tax funds, which can only be used for specific capital projects.

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board authorize the district to proceed with the GMP amendment for the cooling tower replacement project at Reynolds High School.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

REYNOLDS SCHOOL DISTRICT GMP AMENDMENT TO CONTRACT

THIS AMENDMENT IS BETWEEN:

OWNER:

Reynolds School District #07
1204 NE 201st Ave.
Fairview, Oregon 97024

and

CONTRACTOR:

INLINE Construction
18880 SW Shaw St.
Beaverton, OR 97007

CONSTRUCTION MANAGER/GENERAL CONTRACTOR:

(referred to in the Standard General Conditions for Public Improvement Contracts as Contractor and referred to herein as "the CM/GC"):

THE PROJECT:

RHS Cooling Tower Replacement

Date of Original CM/GC Contract: 12/30/2025

Date of this Amendment: 03/09/2026

The Owner and CM/GC hereby amend the Contract as set forth below. Capitalized terms used but not defined herein shall have the meanings given in the Contract Documents. Except as amended hereby, the Contract remains in full force and effect.

- 1. GMP.** The parties agree that the GMP for the Project is \$ 2,141,116, consisting of the Preconstruction Fee, the Estimated Cost of the Work and the CM/GC Fee (stated as a fixed dollar lump sum amount), as follows:

Preconstruction Fee	\$17,388
Estimated Cost of Work (COW)	\$2,053,724
CM/GC Fee (Fee/Insurance/P&P Bond (<u>4.78%</u> of Est. COW))	\$70,540
GMP (total of above categories)	\$2,141,116

For purposes of determining the GMP, the Estimated Cost of the Work shall include the CM/GC's Contingency and Allowances, the Cost for GC Work, any Early Work Amendments and the costs of all components and systems required for a complete, fully functional facility.

- 2. Basis of GMP.** The GMP is based on the GMP Supporting Documents attached as Attachments A-Inline GMP (____pages) including the Allowances, assumptions, exclusions, unit prices, and alternates designated therein.

3. **Plans and Specifications.** The Plans and Specifications for the Project are as listed in the GMP Supporting Documents. CM/GC shall perform Construction Phase Services in accordance with the Plans and Specifications and the other Contract Documents.
4. **Substantial Completion Date.** Notwithstanding any provision in the GMP Supporting Documents to the contrary, the required date for Substantial Completion is: **08/24/2026**
5. **Tax Compliance Certification.** The individual signing on behalf of CM/GC hereby certifies and swears under penalty of perjury that s/he is authorized to act on behalf of CM/GC, s/he has authority and knowledge regarding CM/GC' s payment of taxes, and to the best of her/his knowledge, CM/GC is not in violation of any Oregon tax laws. For purposes of this certification, "Oregon tax laws" are those tax laws listed in ORS 305.380(4), namely ORS Chapters 118, 314, 316, 317, 318, 320, 321, and 323 and Sections 10 to 20, Chapter 533, Oregon Laws 1981, as amended by Chapter 16, Oregon Laws 1982 (first special session); the elderly rental assistance program under ORS 310.630 to 310.706; and any local taxes administered by the Oregon Department of Revenue under ORS 305.620.

THIS AMENDMENT is executed in four original copies of which one is to be delivered to the CM/GC, and the remainder to Owner.

CM/GC:

Name of Firm: INLINE Construction

Address: 18880 SW Shaw St, Beaverton, OR 97007

CM/GC's Federal Tax I.D. #:

Construction Contractor's Board Registration No.: 51880

Signature of Authorized Representative of CM/GC

Title: Jordan Fell

Date:

OWNER:

REYNOLDS SCHOOL DISTRICT SCHOOL B

Signature of Reynolds School District

Representative:

Title: Frank Carapello

Date:

REVIEWED AS TO SCOPE SUFFICIENCY

Reviewed _____

Signature of Owners Representative

Title

Date

Attachment A Allowance items, pages 5 through 6, dated 2/20/2026__

Attachment B Assumptions and clarifications made in preparing the Guaranteed Maximum Price, pages 5 through 8, dated 2/20/2026

Attachment C Completion schedule, pages 3 through 3, dated 2/20/2026



PROJECT	RSD Cooling Tower
50% CD	2/20/2026
Project Budget	\$ 2,000,000
ESTIMATOR	Fell / Jeffery

GMP Document

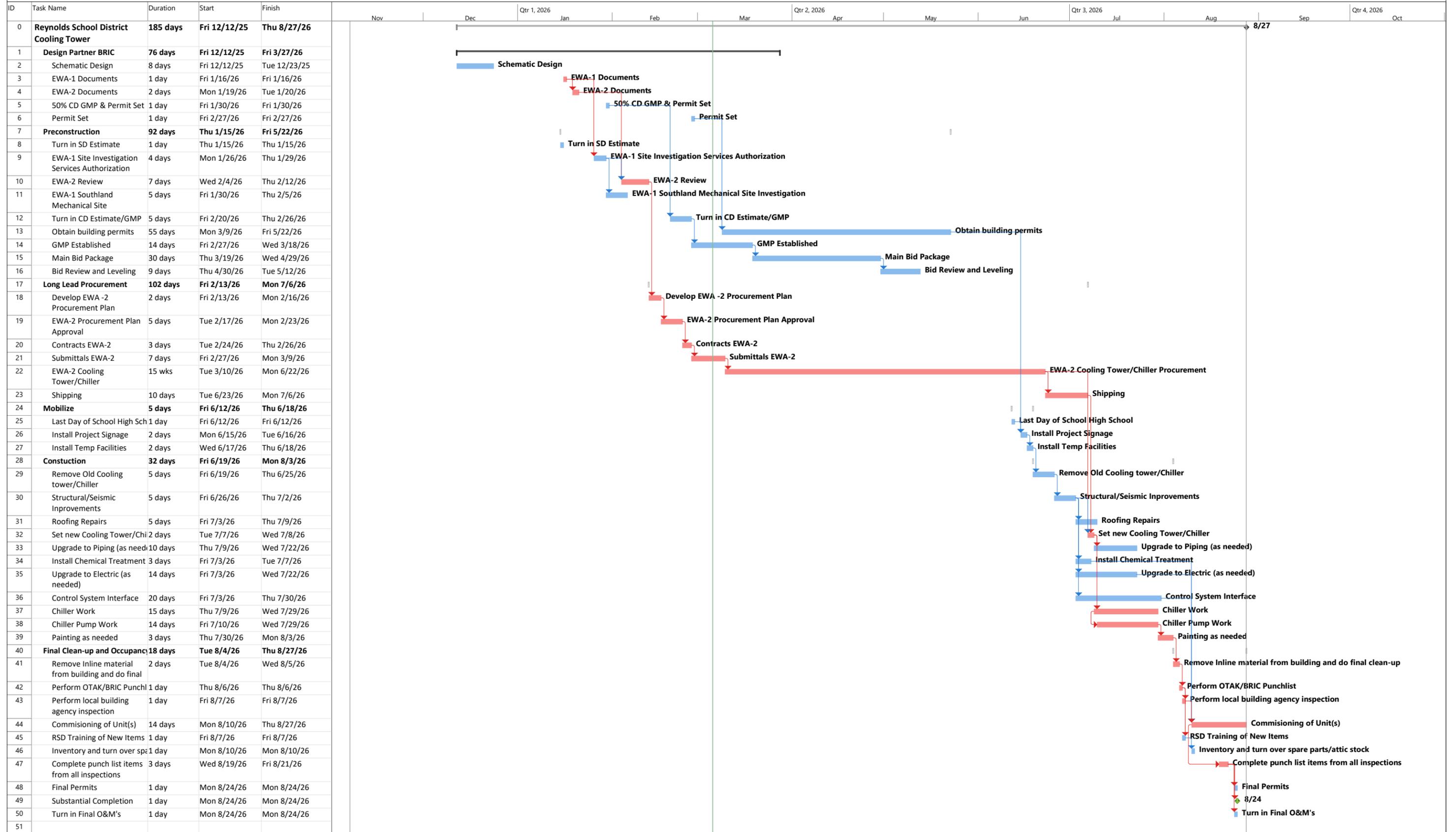
Bid Package	50%CD Estimate Description	Estimate	SUBCONTRACTOR	TOTAL
	General Conditions	From RFPF		\$ 92,600
BP 1-1	Final Cleaning	\$ 15,546		\$ 15,546
BP 1-2	Abatement (TurnKey by School District)	\$ -		\$ -
BP 1-3	Demolition	\$ 7,590		\$ 7,590
BP 1-4	Concrete	\$ 6,948		\$ 6,948
BP 1-5	Metals	\$ 18,450		\$ 18,450
BP 1-6	Carpentry	\$ 45,820		\$ 45,820
BP 1-7	Roofing	\$ 21,550		\$ 21,550
BP 1-8	Sheetmetal	\$ 17,080		\$ 17,080
BP 1-9	Drywall	\$ 17,400		\$ 17,400
BP 1-10	Painting	\$ 11,850		\$ 11,850
BP 1-11	Plumbing	\$ 13,400		\$ 13,400
BP 1-12	Mechanical	\$ 768,473		\$ 768,473
BP 1-13	Electrical	\$ 98,995		\$ 98,995
BP 1-14	Fire Sprinkler	\$ 5,000		\$ 5,000
Allowance	Controls Integration to existing	\$ 89,250		\$ 89,250
Allowance	Overtime Allowance/Schedule Maintenance	0.5%		\$ 10,000
Allowance	Negotiated Site Services	2.8%		\$ 56,000
Allowance	Escalation	0.5%		\$ 10,000
				\$ -
Direct Cost of Construction				\$ 1,305,952
Construction Contingency			13.00%	\$ 169,774
Inline Awarded Fee			4.78%	\$ 70,540
			Subtotal	\$ 1,546,265
Precon	Preconstruction Services Awarded	\$ 17,388		\$ 17,388
EWA-1	Early Work Amendment One	\$ 19,738		\$ 19,738
EWA-2	Early Work Amendment Two	\$ 557,724		\$ 557,724
			TOTAL	\$ 2,141,116

Notes:

<ul style="list-style-type: none"> • GMP Documents: <ul style="list-style-type: none"> o Project Manual 50% Construction Set 2-5-26 474 pages. o 50% CD Drawings dated 1-30-26 – 29 pages o Drawings on GMP Based on Addendum 1 50% CD Set dated 2-13-26 - 6 Pages. o 100% Permit Set anticipated 2-26-26 • Assumptions: <ul style="list-style-type: none"> o Allowances are listed on cover page o Hayden Engineering is evaluating existing mezz. Slab and providing engineering if required on shoring. o Draining and flushing of the schoolwide hydronics is not included as the scope of work is not available to price. o Allowances if overrun will be funded by a contract change order.
<ul style="list-style-type: none"> o Building water, electricity and utilities are included for Inline to use for construction. Inline will provide temporary sanitation facilities at a location accepted by the school district. Contractor parking is to be onsite at a location accepted by the school district. Laydown space on the interior of the building is assumed available for staging job boxes/materials at a location accepted by the school district.

		GMP Document
PROJECT	RSD Cooling Tower	
Estimate Date	2/20/2026	
Budget	2,000,000	
ESTIMATOR	Fell / Jeffery	

Source	ITEMIZED COST BREAKDOWN	QTY	UNIT	Labor HRS	Labor Total	Sub/Material Cost	Material Total	TOTAL	NOTES
	DIVISION 1 -							\$ 15,546	
	Final Clean 1st Floor	10246	SF			\$ 1		\$ 10,246	
	Final Clean Mezz & Roof	5300	SF			\$ 1		\$ 5,300	
GMP Assumption	Abatement of Drywall < 1% (by owner)	0	SF			\$ 15		\$ -	
	DIVISION 2 - DEMOLITION							\$ 7,690	
	Demolition								
GMP Assumption	Chiller Pad to remain	0	EA	120.00	\$ -		\$ -	\$ -	
	Remove HVAC Ducting on cooling tower roof for replacement			40.00	\$ 3,800		\$ 500	\$ 4,300	
	Remove Door Frames	2	EA	32.00	\$ 3,040		\$ 250	\$ 3,290	
	DIVISION 3 - CONCRETE							\$ 6,948	
	Housekeeping Pads								
	Extend Housekeeping Pad Chiller	1	YDS			\$ 987.00	\$ 987	\$ 987	
	Extend Housekeeping Pad Pumps	1	YDS			\$ 987.00	\$ 987	\$ 987	
	New Housekeeping Pad Tower Filtration System	2	YDS			\$ 987.00	\$ 1,974	\$ 1,974	
	Grout Bases Pumps	1	Yds			\$ 1,500.00	\$ 1,500	\$ 1,500	
	Grout Cooling Tower Base	1	YDS			\$ 1,500.00	\$ 1,500	\$ 1,500	
	DIVISION 5 - METAL							\$ 18,450	
	Supply Frame	1	\$	0	\$ -	\$ 8,750	\$ 8,750	\$ 8,750	
	Install Base	1	EA	0.00	\$ -	\$ 6,500	\$ 6,500	\$ 6,500	
Notes:	Hoisting for Steel	1	EA	0.00	\$ -	\$ 3,200	\$ 3,200	\$ 3,200	
	DIVISION 6 - CARPENTRY							\$ 50,520	
	Rough Carpentry								
	Reinstall doors repair existing Hardware	2	EA	32.00	\$ 3,040		\$ 2,500	\$ 5,540	
	Repair Drywall mezzanine	200	SF	40.00	\$ 3,800		\$ 1,500	\$ 5,300	
	Backing for Wall Hung Items		HRS	32.00	\$ 3,040		\$ 1,500	\$ 4,540	
	Repair Strengthen Wall Framing		HRS	32.00	\$ 3,040		\$ 1,200	\$ 4,240	
	Drawings on GMP Based on Addendum 1 50% CD Set dated 2-13-26 - 6 P	60	LF.	150.00	\$ 14,250		\$ 1,200	\$ 15,450	
	100% Permit Set anticipated 2-26-26	60	LF.	150.00	\$ 14,250		\$ 1,200	\$ 15,450	
	DIVISION 7 - THERMAL / MOISTURE PROTECTION							\$ 39,400	
	Sheet Metal & Flashings								
	Light repair of existing panels and extend parapet	1	LS			\$ 15,000		\$ 15,000	
	New Downspout and scupper box								
	New Built Up Roofing - Base Bid Cooling Tower								
	Select Roofing Removal	100		0.00	\$ -	\$ 25	\$ 2,500	\$ 2,500	
	Re Roof/Infill Price	100		0.00	\$ -	\$ 65	\$ 6,500	\$ 6,500	
	New Coating On Roof	350				\$ 23	\$ 8,050	\$ 8,050	
	New Roof Drain Tie In	2	ea.	0.00		\$ 2,250		\$ 4,500	
	Joint Sealants penetrations on siding and door frames	150	LF			\$ 19		\$ 2,850	
	DIVISION 8 - DOORS							\$ 2,800	
	New Insulated Fixed Panel	32	SF			\$ 65	\$ 2,080	\$ 2,080	
	New Door Closers	2	EA			\$ 300	\$ 600	\$ 600	
	DIVISION 9 - FINISHES							\$ 21,100	
	Remove and replace ceiling for new overflow drain	185	SF	40.00	\$ 3,800		\$ 1,500	\$ 5,300	
	Option B - Demo ACT Grid System					\$ 2,000		\$ 2,000	
	Option B Reinstall ACT Grid System					\$ 4,800		\$ 4,800	
	Painting								
A6.10 General Notes	Painting New Conduit and Structural Steel & Ductwork	5	Days	0.00	\$ -	\$ 1,800	\$ 9,000	\$ 9,000	
	DIVISION 10 - SPECIALTIES							\$ -	
	None							\$ -	
	DIVISION 11 - EQUIPMENT							\$ -	
	None							\$ -	
	DIVISION 12 - FURNISHINGS							\$ -	
	None							\$ -	
	DIVISION 21 - FIRE SUPPRESSION							\$ 5,000	
	Fire Sprinkler - Allowance Remove and Replace		Allowance	0.00	\$ -		\$ -	\$ 5,000	
	DIVISION 22 - PLUMBING							\$ 13,400	
	Relocate Roof Drain						\$ 3,800	\$ 3,800	
	Modifications to Drywall on new routing						\$ 7,800	\$ 7,800	
	Seismic Joint Drain piping						\$ 1,800	\$ 1,800	
	DIVISION 23 - MECHANICAL							\$ 768,473	
	Move Chiller Nes Cambell					\$ 14,420	\$ 14,420	\$ 14,420	
	Add Durrnage for Chiller removal equipment					\$ 2,800	\$ 2,800	\$ 2,800	
	Move Mechanical and Reinstall Along Wall					\$ 15,000	\$ 15,000	\$ 15,000	
	Cooling Tower See Estimate					\$ 257,421	\$ 257,421	\$ 257,421	
	Chiller (See Estimate)					\$ 306,883	\$ 306,883	\$ 306,883	
	General Scope					\$ 171,949	\$ 171,949	\$ 171,949	
	DIVISION 26 - ELECTRICAL							\$ 97,495	
	Electrical								
	Electrical GC's		LS					\$ 9,345	
	Permits		LS					\$ 3,500	
	Distribution - Fuses, Breakers, Shutdown Time		LS					\$ 19,400	
	Feeders- Conduit, Wire, Upgrade to Liquid tight Flex		LS					\$ 22,100	
	Lighting - Demo and Install New LED 2 X 4 Troffers		LS					\$ 11,550	
	Wiring Devices		LS					\$ 8,700	
	Demolition		LS					\$ 2,800	
	Adder - Grounding		LS					\$ 6,050	
	Temp Construction Services		LS					\$ 4,500	
	Remove and Reinstall Electrical Option B		LS					\$ 7,050	
	Seismic Engineering Allowance VFD's		LS					\$ 2,500	
	DIVISION 27 - COMMUNICATIONS							\$ -	
	None		LS	0.00	\$ -		\$ -	\$ -	
	DIVISION 28 - SAFETY AND SECURITY							\$ 1,500	
	Fire Alarm								
	Remove and Reinstall Devices		LS	0.00	\$ -	\$ 1,500	\$ -	\$ 1,500	
	DIVISION 31 - EARTHWORK							\$ -	
	None							\$ -	
	DIVISION 32 - EXTERIOR IMPROVEMENTS							\$ -	
	None							\$ -	
	DIVISION 33 - UTILITIES							\$ -	
	None							\$ -	
	UNSPECIFIED							\$ -	
	TOTALS			668.00	\$ 52,060		\$ 847,351	\$ 1,048,102	
	Allowance					\$ 89,250		\$ 89,250	
	Allowance					0.5%		\$ 10,000	
	Allowance					2.8%		\$ 56,000	
	Allowance					0.5%		\$ 10,000	
	Allowance					From RFFP		\$ 92,600	
						Total		\$ 1,305,952	





RSD COOLING TOWER
50% CD – GMP COMMENTS

100% CD Delivery

Comment: Need a row that shows when 100% CDs are expected

Response: Added to revised cover sheet and will include in schedule

1. Hydronic Draining / Flushing

Comment: Currently not included in GMP. Include as an allowance?

Response: Design team to provide recommendations. It is suggested that the old chiller be placed online to circulate the chilled water through the system and chemical treat that water. After running the water can be tested and approved prior to placing the new chiller unit in service. This work can happen over a weekend or time frame when it will not adversely affect operations.

2. Project Contingency

Comment: Only Construction Contingency should be included in the GMP. Currently carrying an additional 12% Design Contingency.

Response: Design Contingency has been removed and construction contingency increased to 13%. The reason for this was at request of BRIC to account for any changes that may occur with permit review.

3. HVAC Controls

Comment: What is the basis of the controls costs? Seems high for reprogramming.

Response: The allowance is based on the approach of utilizing an alternative supplier Ainsworth with a Delta Headend that can be utilized to integrate into the existing Siemens control system. This approach would need to be approved by Interface Engineering. The concern is that Siemens will request to upgrade the entire school district system, so the allowance needs to remain where it is at. Inline will continue to work with BRIC and Interface to bring this scope in.

4. New Lighting

Comment: District to confirm the need for new LED 2 x 4 troffers.

Response: Cost can be removed if not needed. If it is not spent it is returned to the school district.

5. Licensed FA Contractor

Comment: INLINE to confirm that costs include a licensed contractor and permit costs

Response: Inline is confident from a budgeting standpoint that this cost is consistent with the estimate in the GMP. Inline can place in the bid documents that a licensed FA is to perform the work.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Kate McLaughlin, Assistant Superintendent

Subject: Certified Work Calendars for 2026-27

Type: Action Item Report / Presentation

Policy: IC/ICA: School Year/School Calendar

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

The certified staff calendars for the 2026-27 school year include the addition of 3 planning days above and beyond contractual obligations.

The first work day for new teachers will be August 24, 2026 and the first day for returning teachers will be August 31, 2026. The last work day for teachers will be June 17, 2026.

Previous Board Action:

Article 7 of the REA CBA requires annual Board approval of work calendars for certified staff.

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board approve the 2026-27 certified staff work calendars as presented.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Elementary Certified Staff 2026-2027 Calendar



AUGUST 2026				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	NC
31				

SEPTEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	NC
H	8	9	10	11
14 (T)	15	16	17	18
21	22	23	24	25
28 (T)	29	30		

OCTOBER 2026				
MON	TUE	WED	THU	FRI
			1	2
5 (P)	6	7	8	NC
12 (T)	13	14	15	16
19 (P)	20	21	22	23
26 (T)	27	28	29	30

NOVEMBER 2026				
MON	TUE	WED	THU	FRI
2 (P)	3	4	5	6
9	10	H	12	13
16 (T)	17	18	19	20
23	24	25	NC	NC
30 (P)				

DECEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17	18
NC	NC	NC	NC	NC
NC	NC	NC	NC	

JANUARY 2027				
MON	TUE	WED	THU	FRI
				NC
4	5	6	7	8
11 (T)	12	13	14	15
H	19	20	21	22
25 (P)	26	27	28	29

FEBRUARY 2027				
MON	TUE	WED	THU	FRI
1	2 +	3	4	5
8 (T)	9	10	11	12
NC	16	17	18	19
22 (P)	23	24	25	26

MARCH 2027				
MON	TUE	WED	THU	FRI
1 (T)	2	3	4	5
8 (P)	9	10	11	12
15 (T)	16	17	18	19
NC	NC	NC	NC	NC
29 (P)	30	31		

APRIL 2027				
MON	TUE	WED	THU	FRI
			1	2
5 (T)	6	7	8	9
12 (P)	13	14	15	16
19 (T)	20	21	22	23
26 (P)	27	28	29	30

MAY 2027				
MON	TUE	WED	THU	FRI
3 (T)	4	5	6	7
10 (P)	11	12	13	14
17 (T)	18	19	20	21
24 (P)	25	26	27	28
NC				

JUNE 2027				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17	18
21	22	23	24	25
28	29	30		

SCHOOL HOURS				
Alder, Davis, Glenfair, Hartley, Margaret Scott, Salish Ponds, Sweetbriar, Wilkes, Woodland: 7:45a to 2:15p (8:55a Monday late start)				
Fairview and Troutdale: 8:15a to 2:45p (9:25a Monday late start)				

CALENDAR KEY	
NC / H	Non-Contract Day or Holiday (9/4; 9/7; 10/9; 11/11; 11/26-27; 12/21-31; 1/1; 1/18; 2/15; 3/22-26; 5/31)
○	Planning Day (10/19, 3/29, 5/10)
△	Grading Day (11/9, 2/1, 4/9, 6/16)
□	Workday (8/31; 9/3; 6/17), Conference Prep (11/23), or Midyear Planning Day (1/4)
+	Start of New Semester (2/2)
◇	First / Last Day for Students (F = 9/8, K Gradual Entry = 9/8 & 9/9; L = 6/15)
▭	Prof Development (9/1-2; 9/21)
■	New Teachers (8/24-27)
✓	Conferences (11/24-25)
(P) or (T)	Principal Directed Late Start or Teacher Directed Late Start

Middle School Certified Staff 2026-2027 Calendar



AUGUST 2026				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	NC
31				

SEPTEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	NC
H	8	9	10	11
14 (T)	15	16	17	18
21	22	23	24	25
28 (T)	29	30		

OCTOBER 2026				
MON	TUE	WED	THU	FRI
			1	2
5 (P)	6	7	8	NC
12 (T)	13	14	15	16
19 (P)	20	21	22	23
26 (T)	27	28	29	30

NOVEMBER 2026				
MON	TUE	WED	THU	FRI
2 (P)	3	4	5	6
9	10	H	12	13
16 (T)	17	18	19	20
23	24	25	NC	NC
30 (P)				

DECEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17	18
NC	NC	NC	NC	NC
NC	NC	NC	NC	

JANUARY 2027				
MON	TUE	WED	THU	FRI
				NC
4 (T)	5	6	7	8
11 (P)	12	13	14	15
H	19	20	21	22
25 (T)	26	27	28	29

FEBRUARY 2027				
MON	TUE	WED	THU	FRI
1	2 +	3	4	5
8 (T)	9	10	11	12
NC	16	17	18	19
22 (P)	23	24	25	26

MARCH 2027				
MON	TUE	WED	THU	FRI
1 (T)	2	3	4	5
8 (P)	9	10	11	12
15 (T)	16	17	18	19
NC	NC	NC	NC	NC
29 (P)	30	31		

APRIL 2027				
MON	TUE	WED	THU	FRI
			1	2
5 (T)	6	7	8	9
12 (P)	13	14	15	16
19 (T)	20	21	22	23
26 (P)	27	28	29	30

MAY 2027				
MON	TUE	WED	THU	FRI
3 (T)	4	5	6	7
10 (P)	11	12	13	14
17 (T)	18	19	20	21
24 (P)	25	26	27	28
NC				

JUNE 2027				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17	18
21	22	23	24	25
28	29	30		

SCHOOL HOURS
<p>H.B. Lee Middle School, Reynolds Middle School, Wait Morey Middle School:</p> <p>8:15a to 3:00p (9:25a Monday late start)</p>

CALENDAR KEY	
NC / H	Non-Contract Day or Holiday (9/4; 9/7; 10/9; 11/11; 11/26-27; 12/21-31; 1/1; 1/18; 2/15; 3/22-26; 5/31)
○	Planning Day (10/19, 3/29, 5/10)
△	Grading Day (11/9, 1/29, 4/9, 6/16)
□	Workday (8/31; 9/3; 6/17), Conference Prep (11/23), or Midyear Planning Day (2/1)
+	Start of New Semester (2/2)
◇	First / Last Day for Students (F for 6th = 9/8; F for 7th/8th = 9/9; L = 6/15)
▭	Prof Development (9/1-2; 9/21)
■	New Teachers (8/24-27)
✓	Conferences (11/24-25)
(P) or (T)	Principal Directed Late Start or Teacher Directed Late Start

Reynolds High School Certified Staff 2026-2027 Calendar



AUGUST 2026				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	NC
31				

SEPTEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	NC
H	8	9	10	11
14 (T)	15	16	17	18
21	22	23	24	25
28 (T)	29	30		

OCTOBER 2026				
MON	TUE	WED	THU	FRI
			1	2
5 (P)	6	7	8	NC
12 (T)	13	14	15	16
19 (P)	20	21	22	23
26 (T)	27	28	29	30

NOVEMBER 2026				
MON	TUE	WED	THU	FRI
2 (P)	3	4	5	6
9	10	H	12	13
16 (T)	17	18	19	20
23	24	25	NC	NC
30 (P)				

DECEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17	18
NC	NC	NC	NC	NC
NC	NC	NC	NC	

JANUARY 2027				
MON	TUE	WED	THU	FRI
				NC
4 (T)	5	6	7	8
11 (P)	12	13	14	15
H	19	20	21	22
25 (T)	26	27	28	29

FEBRUARY 2027				
MON	TUE	WED	THU	FRI
1	2 +	3	4	5
8 (T)	9	10	11	12
NC	16	17	18	19
22 (P)	23	24	25	26

MARCH 2027				
MON	TUE	WED	THU	FRI
1 (T)	2	3	4	5
8 (P)	9	10	11	12
15 (T)	16	17	18	19
NC	NC	NC	NC	NC
29 (P)	30	31		

APRIL 2027				
MON	TUE	WED	THU	FRI
			1	2
5 (T)	6	7	8	9
12 (P)	13	14	15	16
19 (T)	20	21	22	23
26 (P)	27	28	29	30

MAY 2027				
MON	TUE	WED	THU	FRI
3 (T)	4	5	6	7
10 (P)	11	12	13	14
17 (T)	18	19	20	21
24 (P)	25	26	27	28
NC				

JUNE 2027				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17 +	18
21	22	23	24	25
28	29	30		

SCHOOL HOURS
8:45a to 3:45p
(9:55a Monday late start)



CALENDAR KEY	
NC / H	Non-Contract Day or Holiday (9/4; 9/7; 10/9; 11/11; 11/26-27; 12/21-31; 1/1; 1/18; 2/15; 3/22-26; 5/31)
○	Planning Day (10/19, 3/29, 5/10)
△	Grading Day (11/9, 2/1, 4/9, 6/16)
□	Workday (8/31; 9/3; 6/17), Conference Prep (11/23), or Midyear Planning Day (1/28-29; 6/14-15)
+	Start of New Semester (2/2)
	1/2 Finals and 1/2 Midyear Planning (1/21-22; 6/14-15)
◇	First / Last Day for Students (F for 9th = 9/8; F for 10th/11th/12th = 9/9; L for Seniors: 6/9; L for All = 6/15)
○	Prof Development (9/1-2; 9/21)
	New Teachers (8/24-27)
✓	Conferences (11/24-25)
(P) or (T)	Principal Directed Late Start or Teacher Directed Late Start
★	Graduation (6/17)

Reynolds Learning Academy Certified Staff 2026-2027 Calendar



AUGUST 2026				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	NC
31				

SEPTEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	NC
H	8	9	10	11
14 (T)	15	16	17	18
21	22	23	24	25
28 (T)	29	30		

OCTOBER 2026				
MON	TUE	WED	THU	FRI
			1	2
5 (P)	6	7	8	NC
12 (T)	13	14	15	16
19 (P)	20+	21	22	23
26 (T)	27	28	29	30

NOVEMBER 2026				
MON	TUE	WED	THU	FRI
2 (P)	3	4	5	6
9	10	H	12	13
16 (T)	17	18	19	20
23	24✓	25✓	NC	NC
30 (P)				

DECEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T+)	8	9	10	11
14 (P)	15	16	17	18
NC	NC	NC	NC	NC
NC	NC	NC	NC	

JANUARY 2027				
MON	TUE	WED	THU	FRI
				NC
4 (T)	5	6	7	8
11 (P)	12	13	14	15
H	19	20	21	22
25 (T)	26	27	28	29

FEBRUARY 2027				
MON	TUE	WED	THU	FRI
1	2+	3	4	5
8 (T)	9	10	11	12
NC	16	17	18	19
22 (P)	23	24	25	26

MARCH 2027				
MON	TUE	WED	THU	FRI
1 (T)	2	3	4	5
8 (P)	9	10	11	12
15 (T)	16	17	18	19
NC	NC	NC	NC	NC
29 (P)	30+	31		

APRIL 2027				
MON	TUE	WED	THU	FRI
			1	2
5 (T)	6	7	8	9
12 (P)	13	14	15	16
19 (T)	20	21	22	23
26 (P)	27	28	29	30

MAY 2027				
MON	TUE	WED	THU	FRI
3 (T)	4	5	6	7
10 (P)	11+	12	13	14
17 (T)	18	19	20	21
24 (P)	25	26	27	28
NC				

JUNE 2027				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15+	16	17	18
21	22	23	24	25
28	29	30		

SCHOOL HOURS
8:45a to 3:45p
(9:55a Monday late start)



CALENDAR KEY	
NC / H	Non-Contract Day or Holiday (9/4; 9/7; 10/9; 11/11; 11/26-27; 12/21-31; 1/1; 1/18; 2/15; 3/22-26; 5/31)
○	Planning Day (10/19, 3/29, 5/10)
△	Grading Day (11/9, 1/29, 4/9, 6/16)
□	Workday (8/31; 9/3; 6/17), Conference Prep (11/23), or Midyear Planning Day (2/1)
+	Start of New Hexter (9/9; 10/20; 12/7; 2/2; 3/30; 5/11)
◇	First / Last Day for Students (F for New Students = 9/8, F for All Students = 9/9; L for Seniors: 6/9; L for All = 6/15)
▭	Prof Development (9/1-2; 9/21)
■	New Teachers (8/24-27)
✓	Conferences (11/26-27)
★	Graduation (6/15)
(P) or (T)	Principal Directed Late Start or Teacher Directed Late Start

Community Transition Program Certified Staff 2026-2027 Calendar



AUGUST 2026				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	NC
31				

SEPTEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	NC
H	8	9	10	11
14 (T)	15	16	17	18
21	22	23	24	25
28 (T)	29	30		

OCTOBER 2026				
MON	TUE	WED	THU	FRI
			1	2
5 (P)	6	7	8	NC
12 (T)	13	14	15	16
19 (P)	20	21	22	23
26 (T)	27	28	29	30

NOVEMBER 2026				
MON	TUE	WED	THU	FRI
2 (P)	3	4	5	6
9	10	H	12	13
16 (T)	17	18	19	20
23	24 ✓	25 ✓	NC	NC
30 (P)				

DECEMBER 2026				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17	18
NC	NC	NC	NC	NC
NC	NC	NC	NC	

JANUARY 2027				
MON	TUE	WED	THU	FRI
				NC
4 (T)	5	6	7	8
11 (P)	12	13	14	15
H	19	20	21	22
25 (T)	26	27	28	29

FEBRUARY 2027				
MON	TUE	WED	THU	FRI
1	2 +	3	4	5
8 (T)	9	10	11	12
NC	16	17	18	19
22 (P)	23	24	25	26

MARCH 2027				
MON	TUE	WED	THU	FRI
1 (T)	2	3	4	5
8 (P)	9	10	11	12
15 (T)	16	17	18	19
NC	NC	NC	NC	NC
29 (P)	30	31		

APRIL 2027				
MON	TUE	WED	THU	FRI
			1	2
5 (T)	6	7	8	9
12 (P)	13	14	15	16
19 (T)	20	21	22	23
26 (P)	27	28	29	30

MAY 2027				
MON	TUE	WED	THU	FRI
3 (T)	4	5	6	7
10 (P)	11	12	13	14
17 (T)	18	19	20	21
24 (P)	25	26	27	28
NC				

JUNE 2027				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 (T)	8	9	10	11
14 (P)	15	16	17	18
21	22	23	24	25
28	29	30		

SCHOOL HOURS				
7:25a to 2:25p (8:35a Monday late start)				

CALENDAR KEY	
NC / H	Non-Contract Day or Holiday (9/4; 9/7; 10/9; 11/11; 11/26-27; 12/21-31; 1/1; 1/18; 2/15; 3/22-26; 5/31)
	Planning Day (10/19, 3/29, 5/10)
	Grading Day (11/9, 1/29, 4/9, 6/16)
	Workday (8/31; 9/3; 6/17), Conference Prep (11/23), or Midyear Planning Day (2/1)
	Start of New Semester (2/2)
	First / Last Day for Students (F = 9/8; L = 6/15)
	Prof Development (9/1-2; 9/21)
	New Teachers (8/24-27)
	Conferences (11/24-25)
(P) or (T)	Principal Directed Late Start or Teacher Directed Late Start

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Budget Committee Applicant

Type: Action Item Report / Presentation

Policy: DJ: District Purchasing

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input type="checkbox"/> Culturally Responsive Teaching | <input type="checkbox"/> Professional Development |
-

Summary / Background:

The Board has identified vacant Budget Committee positions which must be filled by Board appointment. The Budget Committee consists of seven community members plus the seven elected Board members.

To be eligible for appointment, the appointive member must: 1) live and be registered to vote in the district; 2) not be an officer, agent, or employee of the district - no budget committee member may receive any type of compensation from the district.

Tyler Williams has applied to join the Budget Committee as a community member.

Previous Board Action:

The Board appoints all Budget Committee members.

Financial Implications:

Not Applicable

Motion:

- A. Motion Made by Board Member:
 - a. I move that the Board appoint Tyler Williams to position 10 of the Budget Committee.
- B. Motion Seconded by Another Board Member
- C. Points of Clarification / Discussion
- D. Call for Board Vote

Submission information

Form: [Budget Committee Application](#) [1]
Submitted by Visitor (not verified)
Fri, 03/06/2026 - 5:09pm
73.240.54.138

First and Last Name:

Tyler Williams



City, State and ZIP:

97230



Do you live within Reynolds School District boundaries?

Yes

Have you been a resident in the district for at least one year?

Yes

Are you a registered voter?

Yes

Current Job Title / Employeer

Compliance and quality review analyst / GEICO insurance company

Do you have children currently attending a school in the district?

No

Have you or a family member graduated from Reynolds?

Yes

If so, what relation?

My wife graduated from Reynolds

Why are you interested in serving on the Budget Committee?

I am interested in seeing first hand how the process works and I would love to give back to the community in a meaningful and impactful way. I also want to make sure that the budget reflects the best interest of the students within our community.

Have you served in similar capacities in the past and, if so, under what circumstances?

No, I have not had the opportunity to serve in a similar capacity in the past.

Please describe your understanding of the time commitment required of a Budget Committee member.

There will be an initial work session/training on April 2nd, followed by two committee meetings on 4/30 and 5/14, as well as a possible 3rd meeting on 5/21 if needed.

Please provide us with a brief resume of your background and your activities in the community.

I grew up in Portland and have been the head of my household since I turned 22 and graduated college. Since that time, I have been primarily responsible for all of my household's finances. I have also spent the past 8 years working as a compliance and quality review analyst for a large insurance company. In this role I am responsible for reviewing estimates, files, policies, and laws/ordinances of various cities/states to ensure that we are handling each and every claim correctly and paying exactly what we owe. I feel this experience will translate perfectly to this committee position. I have not been extremely active in the community recently but would love to use this opportunity to begin serving our community in a positive way.



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Board Discussion and Reports

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |
-

Summary / Background:

- A. Individual Board Member Reports or Announcements
- B. Upcoming Board Meetings
 - a. Board Work Session: April 8, 2026
 - b. Board Business Meeting: April 22, 2026
- C. Budget Committee
 - a. Budget 101: April 2, 2026
 - b. Budget Committee Meeting 1: April 30, 2026
- D. Board Discussion

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable



As a community, we prepare lifelong learners to achieve their full potential in a complex and interconnected world.

To: Board of Directors

From: Frank Caropelo, Superintendent

Subject: Adjournment of Meeting

Type: Action Item Report / Presentation

Policy: BD/BDA: Board Meetings; BDDF: Conduct of Board Meetings

Date: March 18, 2026

Connection to Strategic Plan Goal Topics:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marginalized Students | <input checked="" type="checkbox"/> Student and Staff Wellness |
| <input checked="" type="checkbox"/> Culturally Responsive Teaching | <input checked="" type="checkbox"/> Professional Development |

Summary / Background:

The Board Chair will adjourn the meeting.

Previous Board Action:

Not Applicable

Financial Implications:

Not Applicable

Motion:

Not Applicable