
MEMO—OFFICE OF THE PRINCIPAL

Date: December 8, 2023

To: Dr. Andrew Barrett

From: Mr. Tom Rogers

Re: Out of Country Counseling and Advising Trip Proposal – July 2025



High School Counselors, Brittany Balassone and Olivia Bennett would like to request permission to organize a July 2025 trip to Europe. The purpose of the trip is to provide an educational and cultural experience for our students that will reinforce and enhance their leadership and career readiness skills. It will provide students with the unique opportunity to experience and interact with students from around the world, and directly apply their leadership skills. This will also be a cross-curricular event focusing on a career pathway in STEM.

Students will begin their journey in Berlin where they will attend the Global Leadership Summit for 3 days. They will attend a conference and work with students from around the world to create a project focused on the 2025 Conference Theme, Future Readiness in a Changing World.

Students will then experience hands-on what it is like to have a career in STEM and how these subjects can change the future. Students will visit the largest technology museum in the world, meet with industry professionals, and experience the research, innovation, and production stages at the Volkswagen's Transparent Factory.



1. Trip Dates: July 2025
2. Number of Students: Approximately 15 +
3. Transportation: International Air Carrier
4. Cost of Trip: Approximately \$5,809 – 11 Days
5. Trip / Tour Operator EF – Education First (educational travel organization)
6. Adult Chaperones
chaperones Brittany Balassone, Olivia Bennett & additional
depending on the number of students enrolled
7. Goals
 - a. To provide an opportunity for student participation in the Global Leadership Summit and interaction with people from around the world.
 - b. To reinforce and enhance student leadership skills and cultural appreciation through the experience.
 - c. To provide students an opportunity to have hands-on experience in the STEM Career Pathway and enhance their career readiness.
 - d. To experience a once in a lifetime opportunity to explore the world's largest technology museum and Volkswagen's Transparent Factory.