

Finance Committee Meeting: 10/22/25 at 10:00am

Called to order: 10:03 am

Adjourned:

Members Present: Adam Hewitt, Kelly Bittner, Annette Klang, Jenna Leadbetter, Rose Bierce, Monique Vonende, Ronda Veit (OL), Mara Powers (SB), Gena Jacobson (OL)

Guests: Colin Williams (BOE), Will Lyke

Norms:

- Show up on time
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

Priority Agenda Items

Monthly Financials:

1. ADM Report: (5 minutes)

Total ADM: 538.86

District: 538

SB: 137.43

K-5: 49.03

6-12: 352.40

OL Total: 401.43

Current Enrollment: *estimated at 563 by Oct. 24*

2. Recommend monthly financials for BOE approval: [September 2025](#)

Adam presented the September financials in a new format with breakdowns by program. Cash on hand estimates are beyond best practice amounts. Enrollment is growing steadily. Expected to reach 600 by or prior to end of year. Library aid funding will be reduced by approximately 50%. This will be adjusted at budget revision. Instructional and noninstructional software and postage running high. This is likely due to payments early in the year (Inst. supplies) and marketing expenses (postage). Lease payment amount will need adjustment at budget revision. Transportation is running low. Looking into invoices received to date. Fund 02 (food service) deficit expected with resulting fund transfer. Fund 04 (community service) currently negative due to reimbursements. No future revenue expected in this area. More discussion needed on which categories will be broken out by program in the future.

3. Monthly Supplemental Information: [September 2025](#)

Adam presented the monthly supplemental report. There were no questions or findings noted by committee.

Other Business: (25 minutes)

4. [Campus SIS](#) \$45,370 as start up in two installments, \$20,270 annual recurring

Rose provided background about the need and process behind requesting a change in the current SIS system. A committee reviewed needs and options. Infinite Campus was the committee's preferred choice. Annual cost will total \$20K, with an \$8K savings if JMC is discontinued. Also possible grant funding available. The committee decided to look into the grant and also potential room in the budget to offset the expense. Rose will update BOE this month.

Additional Agenda Items: Schedule FY26 Revision Meeting

TBD

Next meeting: 11/19/2025 10AM

Notes: