

**BEMIDJI AREA SCHOOLS  
BEMIDJI, MINNESOTA**

**DATE: May 17, 2021**

**TO: BOARD OF EDUCATION**

**FROM: KRISI L. FENNER, CPA, DIRECTOR OF BUSINESS SERVICES**

**SUBJECT: FIRST READING OF REVISED SBR 600-30-1: FACILITY AND  
EQUIPMENT USE POLICY**

**COMMENTS:**

Revisions have been made to SBR 600-30-1: Facility and Equipment Use Policy and is presented to you for approval. Items addressed in the revision of this policy include more encompassing regulations, clearly detailed procedures, a restructure of the prioritization tiers, clarification around equipment use, and an updated fee structure.

**ACTION:**

The motion was offered by \_\_\_\_, seconded by \_\_\_\_, and carried ( ) to approve the first reading of revised SBR 600-30-1: Facility and Equipment Use Policy.