

FINAL

**AMPHITHEATER PUBLIC SCHOOLS
Tucson, Arizona**

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Canyon del Oro High School Cafe, 25 W. Calle Concordia, May 19, 2015 at 6:15 PM

Board Members Present

Jo Grant, Vice President
Dr. Kent Paul Barrabee, Member
Julie Cozad, Member

Board Members Absent

Deanna M. Day, President
Scott A. Leska, Member

Central Administrators Present

Patrick Nelson, Superintendent
Todd A. Jaeger, J.D., Associate to the Superintendent and General Counsel

Central Administrators Absent

Monica Nelson, Associate Superintendent
Scott Little, Chief Financial Officer

Call to Order and Signing of Visitor's Register

Ms. Grant

Ms. Grant called the meeting to order at 6:15 PM and invited any visitors who had not already signed the register to do so.

Pledge of Allegiance

Mr. Nelson

Announcement of Date and Place of Next Regular Governing Board Meeting:

Ms. Grant announced the next Regular Meeting of the Governing Board: Tuesday, June 9, 2015, 6:00 PM, at the Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

Ms. Grant read the Open Call to the Audience for Public Comment.

Mr. Mick Stewart addressed the Board regarding a decline in enrollment at some schools in the District. He provided a handout of data regarding District enrollment which he stated was pulled from the AZ Department of Education website. The handout also included samples of advertising used by Sunnyside School District. Mr. Stewart, who teaches at Sunnyside School District, suggested that Amphitheater implement some of the marketing strategies that Sunnyside uses, mentioning one such strategy as renting billboards to post information on how much in scholarships our students receive.

Board Book Note: *An Information Item on enrollment was presented at the September 9, 2014 Board Meeting which detailed actual and projected enrollment.*

- **September 9, 2014 Board Book Item 4.D.:**
<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50124030>
- **September 9, 2014 Minutes:**
<http://www.amphi.com/departments-programs/governing-board-minutes/2014-2015/september-2014.aspx>

See our YouTube 2015 graduation videos with scholarship information.

- **IRHS** https://www.youtube.com/watch?v=Nap0MskRej4&feature=player_detailpage
- **CDO** <https://www.youtube.com/watch?v=wpOeZIT3IeY&feature=youtu.be>

Ms. Rolanda Baker addressed the Board regarding the renting of school property to outside groups; specifically Faith Christian Church renting Amphitheater High School. Ms. Baker expressed her concerns about the group due to numerous negative articles in the press, and allegations made by former members about the group's teachings and practices, including child disciplinary practices. She requested that the District stop renting to the group so that the District is not associated with the group in any way, as the group's alleged practices do not match the District's mission and values statements.

1. CONSENT AGENDA

Ms. Grant asked if there were Board Member requests to have any items addressed separately. There were no requests. A motion was made by Dr. Barrabee to approve Consent Agenda items A-O. The motion was seconded by Ms. Cozad and passed unanimously 3-0. Appointment of personnel is effective provided all district, state, and federal requirements are met.

A. Approval of Minutes of Previous Meeting(s)

Meeting minutes for the April 7, 2015 Board Meeting were approved as submitted.

[<http://www.amphi.com/departments-programs/governing-board-minutes/2014-2015/april-2015.aspx>] (Exhibit A)

B. Approval of Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1. B.]

C. Addendum to Approval of Personnel Changes

Certified and classified personnel were appointed as listed in Exhibit 2.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1. C.]

D. Approval of Leave(s) of Absence

Leaves of Absence requests were approved for certified and classified personnel as listed in Exhibit 3.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1.D.]

E. Addendum to Approval of Separation(s) and Termination(s)

Certified and classified personnel separations were approved as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1. E.]

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$866,799.51 (Final Total)

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:

FY 14-15

Voucher #126	\$206,369.50	Voucher #127	\$219,817.97	Voucher #128	\$89,582.71
Voucher #129	\$545.41	Voucher #130	\$249,843.59	Voucher #131	\$64,379.21
Voucher #132	\$36,261.12				

G. Award of Contract for a Content Management System (CMS) Based upon Responses to Request for Bid (RFB) 14-0021

The Board approved the Award of Contract for RFB 14-0021 to Schoolwires, Inc. as the highest qualified vendor for the CMS and authorized the Administration to negotiate any other agreements or contract terms that the Administration determines to be fair and reasonable for the CMS.

Board Book Information: *Request for Proposal (RFP) 14-0021 for a Content Management System (CMS) was e-mailed to 152 vendors and published on the District's website. Six vendors submitted responsive proposals. The Evaluation Team scored each proposal based on the evaluation criteria listed in the RFP. The three highest scoring vendors were asked to demonstrate their CMS to the Evaluation Team as well as other users in the District and outside the District. These three vendors were also asked to provide a Best and Final Offer for clarifications and additional information concerning their CMS. The Evaluation Team ranked each vendor based on the vendor's Best and Final Offer. The results were:*

Schoolwires, Inc. – Highest Ranking Vendor

Edlio – Second Highest Ranking Vendor

eSchoolView – Third Highest Ranking Vendor

The District's current CMS is inflexible and non-interactive; its design and capability have forced many users to host important department and classroom materials on outside sites, using the current CMS as a "jump-off" point for the offsite web content. The District needs a rich, robust web presence with a focus on the future for the marketing of Amphitheater Public Schools. Acquiring a new CMS will help the District move forward as the premiere school district in Tucson.

Schoolwires, Inc. has a dynamic and flexible CMS that will grow with the advances in technology and meet the needs of the District (students, teachers, employees, and community) for many years to come. The following are some of the benefits that the District will realize through the purchase of the Schoolwires CMS:

- *Mobile Application (Android and Apple Formats) – a vital communication tool in this day and age when many people use only their phone to access web content.*
- *User-Friendly Interface – users of all technical skill levels will be able to use the Schoolwires interface effectively and efficiently. Teachers will be able to update their web pages to include homework assignments, resources for students/parents to learn more, calendars with daily plans, and other pertinent information.*
- *Consistent Branding Across All Schools/Sites – users will be able to navigate easily on each web page.*
- *"Stay Connected" Thinking – Schoolwires is designed to connect every member of the District's community (students, teachers, parents, employees, community members, Governing Board members, alumni, prospective students/teachers, current businesses and prospective businesses) with the information and services that they need.*
- *Social Media Framework – this will allow the District to easily engage with the Community by integrating social media with the CMS.*
- *"My View" Personal Portal – users can choose the information that they care most about and view it all in one place.*
- *Other Features – single sign-on access, technical support, calendar, online forms, surveys, content broadcasts, and alerts.*

H. Award of Contract for Fencing Materials and Installation Based upon Responses to Request for Bid (RFB) 14-0028

The Award of Contract for RFB 14-0028 to Canyon Fence Co. was approved.

Board Book Information: *Request for Bid (RFB) 14-0028 was e-mailed to ten vendors, published on the District's website, and published in The Daily Territorial. This solicitation was for fencing materials including installation. Four vendors submitted responsive, priced bids. See attached spreadsheet. It is the recommendation of the Administration that the Governing Board award a contract to Canyon Fence Co. based on their response to RFB 14-0028.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1. H. atch] (Exhibit 5)

I. Receipt of Monthly Status Report for the Fiscal Year 2014-2015

The Monthly Status Report was approved as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1. I. atch] (Exhibit 6)

J. Out of State Travel

Out of state travel was approved for students and/or staff (source of funding indicated).

[<https://v3.boardbook.org/public/publicagenda.aspx?ak=1000433&mk=50151502>, Item 1. J. atch] (Exhibit 7)

K. Approval of Grant(s)

Acceptance of the Oro Valley Community Foundation grant for Walker Elementary in the amount of \$1,500 was approved.

Board Book Information: *Michael McConnell from Walker Elementary School has received an Oro Valley Community Foundation grant in the amount of \$1,500.00. The funding will be used towards the purchase of Chromebooks for 2nd and 3rd grade.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1. K. atch] (Exhibit 8)

L. Approval of PE Waiver

The Board approved the waiver to take other course work in lieu of 0.5 credits of Physical Education.

Board Book Information: *Periodically, students in our high schools request waivers from the District Physical Education requirement based on reasons such as medical documentation. In such cases, students are required to replace the credits with other course work. Student #30008205 from Canyon del Oro High School is requesting a waiver of 0.5 credits of physical education.*

M. Approval of Governing Board Position on ASBA Legislative Action Agenda Items

The District position on ASBA Legislative Action Agenda Items was approved as submitted.

Board Book Information: *At its May 5th meeting, the Board discussed proposed Action Agenda Items to be submitted to the Arizona School Boards Association to help craft ASBA's advocacy stances in advance of its Delegate Assembly on September 12, 2015. Attached are the Items discussed at the Board's last meeting, now submitted for the Board's approval.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502>, Item 1. M.] (Exhibit 9)

N. Approval of School Facilities Board (SFB) Grant Terms and Conditions Copper Creek Elementary School HVAC Replacement, Project# 100210118-1009-003BRG

The Board approved the SFB Grant Terms and Conditions for Copper Creek Project# 100210118-1009-003BRG.

Board Book Information: *The Copper Creek Elementary School Multi-Purpose Room and Music Room is served by four HVAC units. The units are 27 years old. Three of these units have failed and are considered to be beyond economical repair. The District submitted a request to the SFB for a Building Renewal Grant to replace the units. On May 6, 2015 the School Facilities Board approved the grant in the amount of \$157,838. To accept the Building Renewal Grant, the District's Governing Board must approve and execute the attached Terms and Conditions. These Terms and Conditions apply to the distribution of funding by the SFB from Building Renewal Grant Fund pursuant to Arizona Revised Statutes, §15-2032.*

Project Information: Copper Creek Elementary School

Project Number: 100210118-1009-003BRG

Project Scope: Replace three HVAC units and accessories

SFB Funding: \$99,594 SFB Engineering: \$46,000 SFB Contingency: \$12,244
District Funding: \$0.00 Total SFB Funding: \$157,838

[\[https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502\]](https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502), Item 1. N. attach] (Exhibit 10)

O. Approval of School Facilities Board (SFB) Grant Terms and Conditions Cross Middle School HVAC Replacement, Project# 100210167-1001-004BRG

The Board approved the SFB Grant Terms and Conditions for Cross Project# 100210167-1001-004BRG.

Board Book Information: *The Cross Middle School Library building is served by multiple HVAC units. One unit has a failed compressor and is leaking refrigerant. In addition, the unit sits on a roof curb that is larger than the unit's physical size and this condition has made the roof curbing susceptible to leaks. The District submitted a request to the SFB for a Building Renewal Grant and on May 6, 2015 the School Facilities Board approved the grant request in the amount of \$20,000. To accept the Building Renewal Grant, the District's Governing Board must approve and execute the attached Terms and Conditions. These Terms and Conditions apply to the distribution of funding by the SFB from Building Renewal Grant Fund pursuant to Arizona Revised Statutes, §15-2032.*

Project Information: Cross Middle School Project Number: 100210167-1001-004BRG

Project Scope: HVAC Curbing Retrofit

SFB Funding: \$10,000 SFB Engineering: \$10,000 SFB Contingency: \$0.00

District Funding: \$0.00 Total SFB Funding: \$20,000

[\[https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502\]](https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50151502), Item 1. O. attach] (Exhibit 11)

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

Ms. Grant asked the Board if there were any requests for future agenda items. Dr. Barrabee requested that at some time we address, in an informative way, the concerns about enrollment.

PUBLIC COMMENT

There was no further public comment.

ADJOURNMENT

Dr. Barrabee moved that the meeting be adjourned, Ms. Cozad seconded the motion and the motion passed 3-0. Ms. Grant declared the meeting adjourned at 6:22 PM.

Respectfully submitted,
Karen S. Gardiner

Deanna M. Day, President 6/9/15
Date

Approved: 6/9/15