

**Purchase Request #2**  
**Regular Board Meeting April 24, 2018**  
**Consideration of Approval to Purchase**  
**Seated Risers and Portable Audience Chairs**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a contract to purchase seated risers and portable audience chairs for the Black Box Theatre from Wenger Corporation.

**BACKGROUND**

The Black Box Theatre serves as both a performance space and a classroom. The audience seats in the Black Box Theatre need to be replaced as they are the original seats installed in 1989. The funds for the new seats were approved for year 5 of the Theatre Five Year Plan. Reference Number 4161 was issued to procure seated risers and portable audience chairs on behalf of the District.

Wenger Corporation has a contract through the BuyBoard cooperative purchasing program to provide music equipment, Contract Number 539-17, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

The Black Box Theatre's current seats are uncomfortable and in disrepair. The new seating will provide students and community members with a safer, more comfortable classroom and theatre experience, as well as provide a significant esthetic improvement.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization for \$67,022.00, which is budgeted in the Theatre department's FY 2018 operating budget.

**RESOURCE PERSONNEL**

Brenda Kihl

Executive Vice President

972-758-3809