

**MINUTES**  
**Capitan Board of Education**  
**Regular Board Meeting**  
**January 18, 2021**

The Board of Education of the Capitan Municipal School met in regular session in the Tiger Cafe and Virtually, at 6:00 pm.

- I. **Call to Order** – Mr. Lindsay, Board President, called the Board meeting to order at 6:00 pm.

Staff attending the meeting, in person, included Patti Nesbitt – Superintendent, Mark Driskell – Superintendent, Angela Corliss – Business Support Specialist, Briana Gibson – Elementary Principal, Shelli Montoya – MS & HS Principal, Theresa Kennedy – Licensed Councilor/Dean of Students, Becky Huey-Fuller – Federal Programs, Jason Hightower – Athletic Director, Anthony Garcia – Maintenance & Grounds, and Kim King – Teacher.

Staff attending the meeting, virtually, included Jamie Shepperd – Chief Financial Officer, Misty Hightower – Teacher, Ray Prado – Teacher, Justin Foust – Teacher, Stacy Burdett – Teacher, Shirley Wood – Teacher, Kerrie Wren – Teacher, Joyce Turnbow – Teacher, and Trisha Cathey - Cafeteria.

Additional guest, virtually: Region IX Tech, Beverly Calaway, Whitney Whittaker, John Archuleta, Sunshyne hansell, and Tanya Long.

- A. **Pledge of Allegiance** – Mr. Lindsay led the pledge to the United States flag and the official salute to the New Mexico flag.
- B. **Ascertain A Quorum** – Mr. Lindsay ascertained that there was a quorum with the following members present:

<b>DARYL LINDSAY</b>	<b>President</b>
<b>DENNIS RICH</b>	<b>Vice-President</b>
<b>GARY TREGEMBO</b>	<b>Secretary</b>
<b>BEN HAZEN</b>	<b>Member</b>
<b>Virtually</b>	
<b>CRAIG WESTBROOK</b>	<b>Member</b>

- C. **Prayer** – Mr. Lindsay asked for a moment of silence.

- D. **Approval of Minutes**

- a. **Regular Board Meeting December 16, 2020**

A recommendation to approve the minutes for the Regular Board Meeting December 16, 2020, as presented, came from Mr. Driskell. A motion to approve was offered by Mr. Rich, seconded by Mr. Hazen, and passed with a 4-0 roll call vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Hazen – YES**  
**Mr. Westbrook – No vote recorded due to technical difficulty**

- E. **Approval of Agenda – Ability to float items within the agenda (Action)** - A motion to approve the agenda with the ability to float items within the agenda was offered by Mr. Rich, seconded by Mr. Hazen, and passed with a 4-0 roll call vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Hazen – YES  
Mr. Westbrook – No vote recorded due to technical difficulty**

II. **Public Comment – (limited to 3 minutes and must pertain to the Discussion/Action Item listed Below.)**

No Public Comment

III. **District Good News**

Briana Gibson – She reported that the Elementary gets to start in-person hybrid learning tomorrow January 19, 2021. The building is filled with excitement with all of the Teachers and Staff getting everything ready for the students. They are celebrating the students by doing Tiger Pride on Tuesday and Wednesday by dressing up in orange and black. They will have a photo booth that the students can take pictures in, and will have balloons everywhere. They are also putting the positive behavior posters back up throughout the building. Mr. Salcedo and Mr. Garcia have been painting the Elementary, which has made it look fresh and new. The total enrollment is 162, which consists of 22 virtual students and 140 hybrid students.

Shelli Montoya – The enrollment for the Middle School is 105 students, and the High School is 144 students. The total enrollment numbers are 249 with 13 students enrolled in the virtual program. The Middle School and High School will be resuming their tutoring and they currently have a little over fifty percent of their appointments filled for this week.

Becky Huey-Fuller - The Special Education Students will be returning with the 5 to 1 model tomorrow January 19, 2021. She is disappointed to report that Mrs. Villado has turned in her letter of resignation. Her replacement will be Ashley Roberts, who is already on staff and recently received her Alternative Teaching License.

Theresa Torres-Kennedy – She reported that a Freshman placed sixth in the Creed Contest, and another student placed first in extemporaneous speech for the district three competition. Capitan currently has 28 Seniors, which have received 38 College acceptances in six different states.

Jason Hightower – The student that qualified for All-State Choir, started all of her rehearsals this week. The participants will be recording themselves singing their part, and they will be putting it together in a Musical Program. Athletics started their pods today. They had 42 students sign up for basketball pods and had 33 that came tonight between 4:00 and 6:00. There were a few students that have not played basketball before that showed up because they are looking for something to do to get out of the house and be able to interact with others. Mr. Hightower has a Bylaws Committee Meeting tomorrow and is expecting to find out what came out of the meeting with PED and the Governor's office.

#### IV. **Superintendent Report**

Mr. Driskell reported that in the first week that he has been on campus that the Staff here at Capitan are doing a phenomenal job. They are working very hard for the students, and are going the extra mile for them. He feels fortunate to be able to work with the outstanding group of people here. He also thanked Mrs. Nesbitt for mentoring him, and sharing her great experience with him. He observed basketball practice today, and expressed how great it is to see students back on campus.

#### III. **Consent Agenda –**

- A. Cash Balance Report
- B. MTD Expenditures in Check Voucher Report
- C. Payroll Funds Totals
- D. Budget Adjustment Requests

Mr. Driskell recommended the approval of the Consent Agenda, as presented. A motion to approve the consent agenda was offered by Mr. Rich, seconded by Mr. Hazen, and passed unanimously with a 5-0 roll call vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Westbrook – YES Mr. Hazen –YES**

#### V. **Informational Reports – (In Board Packets)**

##### A. **Current Projects Update**

Mr. Garcia reported that they have been working to repair some of the cracks in the Elementary walls and they have painted the walls in half of the building. They are also replacing the ceiling tiles in the Elementary Building. The tiles that are still good will be used in other places on campus.

##### B. **Meetings and Conferences**

The registration for the NMSBA Virtual Board Conference is open, and Mr. Driskell asked the Board Members if they were interested in attending.

##### C. **Utility Comparison**

Mr. Rich asked Mr. Garcia to look into the football field electricity bill because it seems to be running higher than normal.

#### V. **Board Discussion/Action Items** (Capitan School Board and Administrative Staff Only)

##### A. **Capitan SB-9 Two Mill Levy Election (Discussion)**

Mr. Archuleta – The Last election that Capitan had for the SB-9 was in 2015, and it was for 6 years. The options that the school has is to have the election with the regular school board election in November or have a special mail-in ballot election. He is going to reach out to The Cuddy & McCarthy Law Firm to get clarification, and a calendar of events in writing for a May or June election, so that that the Board can make decision. He is also going to check with PED to make sure that we get all of the answers available.

Ms. Whittaker – She informed the Board that she will need the proclamation turned in 70 days prior to the election. The cost to hold a special mail-in election would be roughly \$20,000.

Ms. Calaway - She told the Board that it is important to make sure that the election happens before the budget is due to PED so that all of the information on the bond issue will make it on the tax certificate that will be issued to the county Treasurer. She has to have that information to the DFA in July. If the timing is not right, she will not be able put it on the tax rate certificates and will not be able to send out the tax bills on time. This will cause a delay in distribution of money to all of the entities that they collect for.

**B. Allworx Contract (Discussion/Action)**

The contract with Windstream's Allworx Phone System is up for renewal. They have given us three different quotes that vary in length and package agreements.

Mr. Driskell made a recommendation to approval for the Allworx Phone System for a cost of \$626.52, as presented. A motion was made by Mr. Tregembo, seconded by Mr. Hazen, and passed unanimously with a 5-0 roll call vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Westbrook – YES Mr. Hazen –YES**

**C. Legislative Platform (Discussion/Action)**

Mr. Driskell presented the 2020-2021 NMCEL/NMSSA Legislative Platform. This platform protects and supports the school systems by trying to protect the funds for school and provide emergency funds if necessary during this hard time of COVID-19.

Mr. Driskell recommended the approval of support for the 2020-2021 NMCEL/NMSSA Legislative Platform, as presented. A motion was made by Mr. Rich, seconded by Mr. Hazen, and passed unanimously with a 5-0 roll call vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Westbrook – YES Mr. Hazen –YES**

**D. Lawsuit Update (Discussion)**

Mr. Driskell shared with the Board the information on the NMPED Lawsuit to include the third amendment complaint and the amended petition for a preliminary injunction. The PED has until January 29, 2021 to respond to the lawsuit. Lake Arthur School District is also interested in joining the lawsuit.

**E. Math Curriculum (Discussion/Action)**

Mr. Driskell presented a Math Curriculum to the Board to be purchased this year so that they can have it in place for next year. The Elementary Math Curriculum is from Houghton Mifflin Harcourt, the Middle School is from Carnegie Learning, and High School is from Cengage Learning.

Mr. Driskell recommended the approval for purchase of Math Curriculum for \$72,040.16 for length of 6 years, as presented. A motion was made by Mr. Hazen, seconded by Mr. Rich, and passed unanimously with a 5-0 roll call vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Westbrook – YES Mr. Hazen –YES**

**F. Reentry Update – (Discussion)**

The Elementary School will start hybrid learning tomorrow January 19, 2021. Special Education will be also return 5 to 1 tomorrow as well as Middle School and High School tutoring.

Mr. Driskell also shared a letter from the Floyd Municipal School District. Their administration is planning to adopt a proposal to reopen classroom instruction for their entire district.

#### Attendance

Mrs. Gibson reported that the Elementary School has roughly 75% of their students attending their online class sessions.

Mrs. Montoya reported that the online core class meetings are getting attended more than the online elective courses. The elective teachers are getting work submitted by the students, but the students are not attending the meetings. The attendance is approximately 35% to 40% for the core classes.

#### VII. Executive Session (Action)

- A. Limited Personnel Matters as permitted under 10-15-1 (H)(2), hiring and/or reassignment of personnel. (Discussion/Action)

A motion to take a break at 7:34 pm, and enter into Executive Session at 7:40 pm to discuss Personally Identifiable Information as permitted under NMSA 1978, Section 10-15-1 (H)(2), hiring and/or reassignment of personnel. A motion was made by Mr. Tregembo, seconded by Mr. Rich, and passed unanimously with a 5-0 roll call vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Westbrook – YES Mr. Hazen –YES**

#### VIII. REPORT ON EXECUTIVE SESSION

“Matters discussed in closed session were limited to those specified in the notice of meeting and motion for closed meeting and no action was taken in the closed session.”

A motion to reconvene into open session was offered by Mr. Tregembo, and seconded by Mr. Rich at 9:12 pm. The motion passed with a 4-0 vote as follows:

**Mr. Lindsay – YES Mr. Rich – YES Mr. Tregembo -YES Mr. Hazen –YES  
Mr. Westbrook – No vote recorded due to technical difficulty**

**ADJOURNMENT** at 9:14 pm.

**APPROVED:**

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President, Daryl Lindsay

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Secretary, Gary Tregembo