

Beeville ISD
BOARD OF TRUSTEES

Date: June 16, 2015 Presented By: Mr. Rodriguez

Subject: Policy DEC(Local) Related Page(s) 7

Action

BACKGROUND INFORMATION:

Policy DEC(Local) is attached for your review. The administration would like to revise two sentences under "Reimbursement for Leave Upon Retirement". At #2 on page 6, the sentences reads "*Contract employees must provide written notice at least 90 days before the last day of employment. Non-contract employees must provide written notice at least two weeks before the last day of employment.*" The administration requests it reads "*Contract employees must provide written notice at least 90 days before the **end of school year**. Non-contract employees must provide written notice at least two weeks before **the end of school year**."* The reasoning is because contract employees and non-contract employees work different schedules. This way all contract employees' Notice of Retirement are due on the same date; and all non-contract employees' Notice of Retirement are due on the same date as well. An employee who retires from the District is eligible for reimbursement of local leave.

RECOMMENDATION: Approval

BOARD ACTION REQUIRED: Sample Motion

I move the Board approve the revision to Policy DEC(Local).