

Lafayette School Corporation: Tecumseh Junior High School

Overnight/Out-of-State Field Trip Request Form

For Board Meeting On:



Requested Action: That the Board of Trustees approve the trip as follows.

Trip Objective: To extend the 8th grade social studies curriculum by allowing students to experience what we learned in their American History class first hand.

School:	Tecumseh Junior High School
Grade/Department:	8
Destination:	Washington D.C.

Educational Purpose:	To experience American government/history via an educational tour
Number of Students:	38 registered at this time
Number of Adults:	3 certified teachers
Meeting Date w/ Chaperones:	Date: N/A ○ No parent chaperones
Names of certificated staff accompanying students:	Jeremy Robinson (trip coordinator) , Breanna Ellington, Allison Clegg (All are certified Tecumseh classroom Teachers)

Dates of the field trip:	Date leaving:	Time Leaving:	Date Returning:	Time returning:
	5/16/2026	TBA: Leave from Tecumseh in the a.m. to Indy Airport - from Indy Airport to BWI (Southwest)	5/18/2026	TBA: Return to Tecumseh approximately 11:30 p.m.
Method of Transportation:	District:	Contracted:	Private:	Other:
	none	Airplane-Indy Airport to BWI & Return from BWI to Indy Airport	Miller Transportation to and from the Indy Airport	Private Motor Coach while in DC-arranged by Worldstrides Travel

Accommodations

Superintendent Signature: _____

Date: _____

Name of Hotel(s):	College Park Marriott Hotel & Conference Center – subject to change	
Check-in:	Date: 5-16-26	Time: 7 pm
Check-out:	Date: 5-18-26	Time: 8 am
Form of Payment:		
Who is paying	Trip is all inclusive and payment is via parent/guardian directly to WorldStrides.	

Supervision	
No. of students per room:	3-4
No. of beds available per room:	2 queen size beds + cots/roll away beds
Chaperone lodging: (including payment)	Covered by WorldStrides
No. of Chaperones per vehicle and room:	

Meals			
No. of Meals:8	Breakfast:2	Lunch:3	Dinner:3
Meals paid for by:	Trip is all inclusive and payment is via parent/guardian directly to WorldStrides		
Cost and funding source of Trip to Student/Parent:	\$1,849 paid to WorldStrides tour company.		
Cost and funding source to Corporation:	\$0		

Misc. Info Pertinent To The Trip

- This is an independently funded trip. All payment goes directly through WorldStrides. Tecumseh Staff members do not handle the payments.
- There are NO parent chaperones. Parents that pay to go are considered paying participants and are not in charge of students.
- Chaperones are certified teachers at Tecumseh (Jeremy Robinson, Breanna Ellington and Allison Clegg)
- Sleep arrangements are made via WorldStrides protocol. Genders are separated (even chaperones) and they are allowed to suggest one person they would like to room with but ultimately Jeremy Robinson (trip coordinator) puts them together. Rooms are quad occupancy. Two beds, plus cots.

Superintendent Signature: _____

Date: _____

- Transportation is provided through WorldStrides. We have a PRIVATE motor coach/tour bus. We have arrangements to drive us to airport (we meet at Tecumseh), and to all destinations in Maryland and Virginia.
- Students will wear WorldStrides lanyards at ALL times. Lanyards have emergency contact information directly to me and the WorldStrides on-site staff
- Students will have a tour guide, on-site coordinator and chaperone with them AT ALL TIMES.
- Security guards are at the hotel 24 hours a day to provide students security and safety throughout the night (and so no student can leave hotel room or hotel premises).
- All locations have prearranged time reservations and prepaid tickets.
- All emergency contact information goes through WorldStrides on-site coordinator then directly to me.
- Emergency plane arrangements can be provided in lieu of emergency situations.
- WorldStrides partners with the Maryland/Virginia hospitals should an accident/injury occur. WorldStrides takes care of ALL emergency scenarios.
- This is the exact trip that, former teacher, Mike Smith started in 1992. Wade Harrington took over for 15 years. Bridget Kennedy took over for several years. Jeremy Robinson has gone 5 years and this is his third year as trip coordinator.

Principal Signature: _____



Date: _____

7-17-25

Superintendent Signature: _____

Date: _____