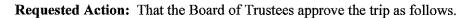
Lafayette School Corporation: Tecumseh Junior High School

Overnight/Out-of-State Field Trip Request Form

For Board Meeting On:



| School: | Tecumseh Junior | Tecumseh Junior High School | | | |
|--|---|---|--|---|--|
| Grade/Department: | 8 | | | | |
| Destination: | Washington D.C | • | | | |
| Educational Purpose: | To experience A | merican government/hist | ory via an educational | tour | |
| Number of Students: | 38 registered at t | his time | | | |
| Number of Adults: | 3 certified teache | ers | | | |
| Meeting Date w/ Chaperones: | Date: N/A o No pare | nt chaperones | | | |
| Names of certificated staff accompanying students: | Jeremy Robinson (trip coordinator), Breanna Ellington, Allison Clegi (All are certified Tecumseh classroom Teachers) | | | | |
| Dates of the field trip: | Date leaving: | Time Leaving: | Date Returning: | Time returning: | |
| | 5/16/2026 | TBA: Leave from Tecumseh in the a.m. to Indy Airport - from Indy Airport to BWI (Southwest) | 5/18/2026 | TBA: Return to Tecumseh approximately 11:30 p.m. | |
| Method of | District: | Contracted: | Private: | Other: | |
| Transportation: | none | Airplane-Indy Airport to BWI & Return from BWI to Indy Airport | Miller Transportation to and from the Indy Airport | Private Motor Coach while in DC-arranged by Worldstrides Travel | |
| Accommodations | | | | | |

| Name of Hotel(s): | College Park Marriott Hotel & Conference Center – subject to change | | |
|-------------------|---|---|--|
| Check-in: | Date: 5-16-26 | Time: 7 pm | |
| Check-out: | Date: 5-18-26 | Time: 8 am | |
| Form of Payment: | | | |
| Who is paying | Trip is all inclusive and pay | ment is via parent/guardian directly to WorldStrides. | |

| Supervision | |
|---|---|
| No. of students per room: | 3-4 |
| No. of beds available per room: | 2 queen size beds + cots/roll away beds |
| Chaperone lodging: (including payment) | Covered by WorldStrides |
| No. of Chaperones per vehicle and room: | |

| Meals | | | |
|--|-----------------------|---------------------------|-------------------------------------|
| No. of Meals:8 | Breakfast:2 | Lunch:3 | Dinner:3 |
| Meals paid for by: | Trip is all inclusive | and payment is via parent | t/guardian directly to WorldStrides |
| Cost and funding source of Trip to Student/Parent: | \$1,849 paid to Wor | ldStrides tour company. | |
| Cost and funding source to Corporation: | \$0 | | |

Misc. Info Pertinent To The Trip

- This is an independently funded trip. All payment goes directly through WorldStrides. Tecumseh Staff members do not handle the payments.
- There are NO parent chaperones. Parents that pay to go are considered paying participants and are not in charge of students.
- Chaperones are certified teachers at Tecumseh (Jeremy Robinson, Breanna Ellington and Allison Clegg)
- Sleep arrangements are made via WorldStrides protocol. Genders are separated (even chaperones) and they are allowed to suggest one person they would like to room with but ultimately Jeremy Robinson (trip coordinator) puts them together. Rooms are quad occupancy. Two beds, plus cots.

| Superintendent Signature: | Date: | |
|---------------------------|-------|--|
| | | |

- Transportation is provided through WorldStrides. We have a PRIVATE motor coach/tour bus. We have arrangements to drive us to airport (we meet at Tecumseh), and to all destinations in Maryland and Virginia.
- Students will wear WorldStrides lanyards at ALL times. Lanyards have emergency contact information directly to me and the WorldStrides on-site staff
- Students will have a tour guide, on-site coordinator and chaperone with them AT ALL TIMES.
- Security guards are at the hotel 24 hours a day to provide students security and safety throughout the night (and so no student can leave hotel room or hotel premises).
- All locations have prearranged time reservations and prepaid tickets.

Principal Signature:

- All emergency contact information goes through WorldStrides on-site coordinator then directly to me.
- Emergency plane arrangements can be provided in lieu of emergency situations.
- WorldStrides partners with the Maryland/Virginia hospitals should an accident/injury occur. WorldStrides takes care of ALL emergency scenarios.
- This is the exact trip that, former teacher, Mike Smith started in 1992. Wade Harrington took over for 15 years. Bridget Kennedy took over for several years. Jeremy Robinson has gone 5 years and this is his third year as trip coordinator.

| intendent Signature: | Date: | |
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