



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

227 North Fourth Street, Geneva, IL 60134

Phone: (630) 463-3030 Fax: (630) 463-3031

E-mail – doberg@geneva304.org

Memorandum

To: Kent Mutchler, Superintendent

From: Donna Oberg, Assistant Superintendent – Business Services

Date: December 8, 2011

Re: Bid Award – 2012-13 and 2013-14 School Bus Purchase

The administration sought and received bids for the 2012-13 and 2013-14 school bus purchase. The bus fleet for the 2012-13 and 2013-2014 school years numbers fifty-four 71 passenger buses. The bid proposal was written to decrease the current bus fleet by two.

The legal requirement was met with the publishing of the appropriate legal notice. The bid opening was held on Wednesday, December 7, 2011, at the District office. Bids were opened and publicly read aloud with the following in attendance: Donna Oberg, Assistant Superintendent – Business Services and Robert McElligott, Director of Transportation.

Three school bus providers submitted bids. The bids results are summarized on the attached spreadsheet.

This is for a two (2) year purchase, with buy back at the end of the second year.

Recommendation:

I recommend that the Board of Education accept the bid submitted by Midwest Transit Equipment (IC) as the provider of school buses for the 2012-13 and 2013-2014 school years in accordance with their bid submittal. The gross amount of the bid award is \$4,369,626; once the buy-back funding is factored in, the net amount of the bid award is \$672,922.