

Personnel Action Form

Human Resources

Banner ID #	First tci Elife				Middle In	itial	Telenhone			
Address		1.2			(City		State	Zip	
Part I: Check all that apply	-									
Classification:						✓ Other (e	explain)			
Administrative/Profession Faculty	☐ Extension									
Support Staff	Salary Adjustment			change from temp full time to full time						
Temporary O F Regular O P	Separation (date:)									
Part II: Assignment/Accounti	ng Number of months/we	eks below n	otes how th	e posit	tion is fund	led: it does n	ot guarantee emplo	yment status for a p	person	
All Administrative/Professional	and Faculty (Contract) at	nd Support S	Staff (Non-C	Contrac	et) employe	es are emplo	oyed according to V	VCJC Policies and F	rocedures.	
Support Staff employees are at-	will employees.									
CURRENT Division/Un Math & Physical Science						Job Vacancy No.: (if applicable) 1706 F 035				
Job Title/Position: Temporary Instructor of Math							Specialized Area: Math			
Budgeted Position? • Yes No							Funded in which FY? FY18			
Budget Number:										
1610-14305-6091-100							Position No. (NBAPOSN): MATO1T			
	Annual Hourly		Sched F Grade 7				Hourly Rate: (Pa		1	
\$ 54,050	Other (explain	n)	Step 6		s		\$per ye	xhrs/wk x	wks –	
Start Date: 08/21/17	End Date: N/A		_	8	At-will-em Per contrac	ployee t		ticipated termination	ı date:	
Position is funded for the follow 9 months 10 ½	ring number of months/we months 12 month		Other (spe	cify)			00/01/10			
PROPOSED Division/U			949) 1011				Joh Wasser N.	. (:6 - 1: 11)		
Math & Physical Science							Job Vacancy No.: (if applicable) 1802 F 013			
Job Title/Position: Instructor of Math							Specialized Area: Math			
Budgeted Position? • Yes No Name of Replaced Employee: Ben Brink							Funded in which FY? FY18			
Budget Number: 1610-14305-6091-100 Position No. (NBAPOSN): MAT001										
Compensation:	Annual	Annual Sched FAC					Hourly Rate: (Part-time only)			
\$ 54,050	2	Hourly Grade 7					\$ N/Aper hr x hrs/wk x wks =			
Start Date:	Other (explai	n)	Step 6		At-will-emp	•lavia a	\$ per ye			
06/01/18				O F	Per contrac	t	If temporary, ant	icipated termination	date:	
Position is funded for the follow 9 months 0 10 ½:	ing number of months/we months 2 12 month		ther (spec	cify)						
Explanation of Action:									a a	
Part III: Position/Budget Auth	orization									
Recommended by Supervisor/De			Dat	e	Approve	d by Dean			Date	
Jennifer Mauch	Digitally signed by Jennifer Ma DN cn=Jennifer Mauch, o=Wr email=mauch)@wcjc,edu, cuU Date: 2018.04.13.16.39.56.05		ge. ou=Mathematics,						Date	
Approved by Division Chair	.00.			Approve	d by Vice Pro	esident		Date		
Kelley Whitley	y on County Junior Callege, i	County Junior College, ou=Chemistry Department,			Lau 4-19-11			Date		
Approved by Cabinet Level Supe	0'	Date		Reviewed by Human Resources		Resources	86 I	Date		
Budget Approval						11	1 Dre	04	81106	
0 ~1		4.	Dat	e	Approved	1 by Preside	nt (/		Date	
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Reg. 821 HR Requisi	tion Number 📙 🛮 🛭 🗸	04 C	016			/		Revised Ma	ry 29, 2014	

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