

MEMO

DATE: February 24, 2025
TO: Board of Education
FROM: Theresa A. Sevier, Board Secretary
SUBJECT: Destruction of Audio Recordings of Closed Session Meetings

In addition to keeping written minutes of all school board meetings, school boards are required to make and keep a verbatim audio or video recording of every closed meeting. A recording may be destroyed after 18 months by vote of the school board provided that proper minutes of the meeting have been approved.

Following Board approval, the audio recordings listed below of closed session meetings over 18 months old will be destroyed with the knowledge that proper minutes of these meetings have been approved:

February 21, 2023	Closed Session Meeting (Tape 1)
February 28, 2023	Closed Session Meeting (Tape 1 & 2)
March 2, 2023	Closed Session Meeting (Tape 1 & 2)
March 7, 2023	Closed Session Meeting (Tape 1 & 2)
March 8, 2023	Closed Session Meeting (Tape 1 & 2)
March 11, 2023	Closed Session Meeting (Tape 1, 2 & 3)
March 12, 2023	Closed Session Meeting (Tape 1, 2 & 3)
March 20, 2023	Closed Session Meeting (Tape 1)

Board of Education

James Lerch
Yannick Koger
Scott Pope
Donna Kemp
Jessica McGee
Steve Neurauter
Haydee Núñez

Superintendent

Douglas Eccarius
**Assistant Superintendent
for Learning**
Jill Kingsfield, Ed.D.
**Assistant Superintendent
for Finance & Operations**
Maureen A. Jones, CSBO

Arbor View School

Dawn McCray, Principal
Briar Glen School
Mitch Dubinsky, Principal
Park View School
Kristie Mate, Principal

Westfield School

Kristen Ulery, Principal
Glen Crest Middle School
Brett McPherson, Principal
Samantha Smith, Assistant Principal

May 15, 2023	Closed Session Meeting (Tape 1)
June 19, 2023	Closed Session Meeting (Tape 1)
July 17, 2023	Closed Session Meeting (Tape 1)
August 12, 2023	Closed Session Meeting (Tape 1 & 2)
August 21, 2023	Closed Session Meeting (Tape 1)

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