

**Facilities Committee Meeting
Unit Office Board Room
August 22, 2013
5:00 p.m.**

Members Present:	Beyers, Foor, McLeod
Members Absent:	None
Superintendent Present:	No
Asst. Superintendent Present:	Yes
Facilities Director Present:	Yes
Visitors:	None

Meeting was called to order at 5:00 p.m. by Chairman, Bill Beyers

Minutes of the May 9, 2013 meeting were approved and signed on a motion by Beyers and second by Foor.

OLD BUSINESS

Roof Project Update

Washington School work is progressing slowly but surely. Daily progress is reported. There is a glue odor that has caused concern, and we are managing through that issue as it occurs—moving students from the affected area, waiting until P.E. time, etc. The architects and I are staying in contact with the project supervisor to make sure work stays on task, but I haven't received an updated completion date as of today.

Panther Statue

An update was received as of today. According to Al Stupek, Mike Miller is scheduled to dig the hole and lay the concrete platform any day now. Al said he thought the Panther looked best if facing east. I asked Al to either wait until after Labor Day to begin the digging, or have it completed by that time. We want to make sure we don't have construction going on with the Illini band and 100's of people coming to Brummett Field for Labor Day. He said he would make sure to work around our wishes.

Parking Lot Resealing

The resealing work has been completed, but there were several areas that needed some “do-over” work. The Dunn Co.’s Project Supervisor was great to get a crew back down to Pana to care for the areas of concern. They were wonderful to work with and made sure that in the end we were satisfied.

There is one area where the Jr. High meets the Sr. High that needs repaved. For this year, Dunn Co. crack-filled and resealed, but it will be an area that needs completely repaved next summer. The estimate given this year was \$4,500. Hopefully, since all the remaining parking lots were resealed this year, I hope that we will be able to repair this area next summer.

Maintenance Grant

As earlier reported, the only grant work approved was the Life Safety work at the Jr. High to remove the windows beneath the fire escape stairs. This work has been completed.

JFL Shed Request

Mike Ashley bought and donated a small storage shed that is sitting on the northwest corner of the North parking lot. This shed was said to be needed to store JFL equipment that they use on a daily basis that they didn’t want to haul back and forth to the JFL shed by Brummett Field. The shed will be removed after football season each year.

NEW BUSINESS

Overhead Door

A door opener was requested by Brian Wood for the 16’ Ag shop door in the Jr. High. I received a proposal for \$1,760 for this opener—labor included. Dr. Lett was going to talk to Brian Wood about a possible dual funding option. The Facilities Committee asked about buying the opener and having our maintenance guys install. Lori will follow up with all parties to get more information.

Flagpole Painting

A gentleman had contacted the district to paint the flagpoles. Lori reported that she originally was going to get approval from Facilities to get the flagpoles painted but after looking at all the poles, it was her recommendation to wait at least another year for consideration.

Health Life Safety Review

The annual Health/Life Safety Review is scheduled for the last week in September. More detailed dates will follow in the next couple of weeks.

Illini Band Performance

Lori gave an update on the Labor Day plans with the Illini Band performing at Brummett Field, but said she needed more details for the staff needed that day. It was recommended that Lori contact Carol Chandler or John Metzger for details on that day's activities/schedule.

Chiller at H.S.

On the first day of school, the configuration settings were lost for an unknown reason on the large chiller—possibly power loss. Lori spoke with both the chiller manufacturer as well as Ameren. Both companies can't explain why the chiller lost configuration settings, but Georganna called the Carrier representative and he walked her through reconfiguration steps and it was up and running first thing day 2.

8th Street: Paving/Snow Removal

The ongoing issue of who owns part or most of 8th Street that runs in front of the Sr. and Jr. High Schools was basically put to rest. Lori found out through Advanced Title Company in Taylorville that back in the 1950's, 8th Street was deeded over to the School District to build the now existing Jr. High School. The title company could not locate any actual paperwork, but just showed the ownership as "Pana School District." Lori met with Beef Chernisky before school started regarding the 8th Street condition---asking if the City could help oil and chip, fill potholes, remove snow, etc. Beef said that the City isn't allowed to maintain any private property roads, nor sell any product to private property owners, but did say that the City agreed to do the snow removal of that street. The Facilities Committee recommended getting in touch with Louis Marsh or Prosser to get estimates on oil/chipping that stretch of road. Chris Schafer with the Pana Township did deliver and lay some cold patch in the potholes, which helped tremendously.

Added Item

Red Shed

Sam Perry got figures for paint to repaint the red shed. The cost of paint would be approximately \$530. The biggest part of this project is cleaning the current paint. Because of the oxidized condition, the maintenance guys thought it would be very labor intensive to clean, power wash and scrub the shed to allow the new paint to apply properly. Both Bill Beyers and John McLeod reported that a basic detergent with a good power washer should easily prepare the shed for painting. Lori will follow up with the maintenance guys.

Next Meeting Date & Time

Due to the absence of Dr. Lett, the next meeting time was not scheduled.

With no further business, the meeting adjourned at 6:50 p.m. on a motion by Foor, with a second by McLeod.

Member

Member