



River Trails

SCHOOL DISTRICT 26

To: River Trails Board of Education
From: Kristine Seifert - Assistant Superintendent Teaching & Learning
CC: Mr. Ryan Berry - Assistant Superintendent Business Services
Date: February 11, 2025
Subject: Phase 2 of Middle School Classroom Furniture Replacement

Introduction

This memo is being provided to the Board of Education to seek approval for the purchase of middle school classroom furniture as part of the ongoing three-year furniture replacement plan at River Trails Middle School. This is for information only and will appear in the consent agenda in March.

Recommendation

The administration recommends that the Board of Education approve the purchase of new classroom furniture for River Trails Middle School in Phase 2 of the three-year replacement plan. The total cost for this phase not to exceed \$214,223.26, which includes the full replacement of furniture in eight additional classrooms, partial replacement in two classrooms, and teacher chairs, desks, and technology stations in all remaining classrooms.

This purchase aligns with our multi-phase implementation plan, maintains budget alignment within the \$1 million three-year allocation, and ensures that RTMS classrooms meet modern learning standards, fostering student engagement and success. The furniture will be procured from Kay-Twelve through the 1 Government Procurement Alliance (1GPA) cooperative, which eliminates the need for a formal bidding process.

Background

As noted previously, the existing middle school furniture has exceeded its typical 20-25 year lifespan, necessitating replacement to create a modern, flexible, and ergonomic learning environment. The replacement plan was developed through collaborative design sessions with teachers and administrators, pilot classrooms, and feedback from stakeholders.

In Phase 1, classrooms, predominantly in the 8th-grade wing, were painted, floors were treated, and new furniture was installed over winter break. Pilot furniture was successfully repurposed for special education classrooms. With positive feedback from educators and students, Phase 2 will continue this momentum by expanding furniture upgrades across additional general education classrooms.

Financial Impact

The total cost for Phase 2 is \$214,223.26, covering furniture cost, freight, and installation. The funding for this purchase will come from the Capital Projects Fund, which has an allocated budget of \$1 million over three years for this initiative. The cost remains within budget and preserves flexibility for Phase 3, which will focus on encore classrooms such as Science, STEAM, Music, and Art.

Timeline and Next Steps

February 11, 2025:

Informational Memo

March 11, 2025:

Approval (Consent Agenda)

Summer 2025:

Paint and treat floors in classrooms for Phase 2

Install new furniture in designated classrooms

Fall 2025/Winter 2026:

Begin planning and ordering for Phase 3

Summer 2026:

Paint and treat floors in classrooms for Phase 3

Install new furniture in designated classrooms

Attachments

Kay-Twelve Quote (2/5/2025)

Floor Plan