

Memorandum

To: Sherry Arrington/Debbie Monschke

From: Gina Burgess-Warehouse Supervisor

Date: 8-28-2013

Re: Surplus

Please include the following items for the Board to deem as surplus to be auctioned, recycled or disposed of:

AUCTION

AV: *broken/no longer used*- tv's

RECYCLE

Computers/

All related items: *replaced/no longer supported/not working*-old gps equipment from Transportation (card readers & iopod connectors & wiring), battery backups