



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: November 20, 2018 Date of This Proposal: November 8, 2018

SUBJECT:

Approve Financial Aid Services (FAS) to provide interim staffing in the financial aid office from November 2018 through March 2019.

RECOMMENDATION:

Approve Financial Aid Services (FAS) to provide interim staffing in the financial aid office from November 2018 through March 2019 to assist with all aspects of financial aid processing and administration for a cost of \$77,600.00

BACKGROUND/RATIONALE:

The Financial Aid Office continues to face staffing challenges. In order to continue to provide timely and accurate services to students, interim financial aid personnel who possess a high level of expertise and knowledge in the financial aid area were needed. As the college transitions to adding a new Director of Financial Aid Services in early 2019, the need for services will diminish. Financial Aid Services (FAS) is able to provide the high quality interim staffing needed.

Estimated Cost and Budgetary Support: \$77,600.00 Funds from current operating expenses will be used.

RESOURCE PERSON(S) [name(s) and title(s)]:

SIGNATURES:

Originator

Cabinet-Level Supervisor

Date

Date

PRESIDENT'S APPROVAL:

Reg 113

6-21-95, 12-16-99