



MEMORANDUM

TO: Shawn Pratt, Superintendent

FROM: Laura Duree, Director of Purchasing

DATE: October 20, 2025

RE: RFQ2025-08-646 Real Estate Broker and Appraisal Services

The above-referenced Request for Qualifications was publicly advertised on August 29, 2025, and September 5, 2025, and distributed through the district's e-bidding system to all registered firms for Real Estate Broker and Appraisal Services, with e-bid opening on September 19, 2025.

Seven (7) responses were submitted, opened, and evaluated, with the results detailed in the attached Evaluation Summary. A committee reviewed the submissions based on experience, key personnel qualifications, expertise in school district real estate, financial strength and stability, and proximity to McKinney ISD.

After careful evaluation, the committee recommends awarding the RFQ to the firms listed in the attached Award Summary, as they demonstrated the highest qualifications and ability to meet the district's needs.