

**INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota**

**SPECIAL SCHOOL BOARD MEETING
SUPERINTENDENT INTERVIEWS
April 11, 2017**

A Special School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 5:30 pm on Tuesday, April 11, 2017, at the School District Offices. At roll call the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Rob Rapheal, and Gail Theisen. Superintendent Madsen, ex officio, was absent.

MSBA Superintendent Search Consultant Amy Fullenkamp-Taylor said that Steven Sallee withdrew himself as a candidate. Ms. Fullenkamp-Taylor briefly reviewed the evening procedures with the School Board Members.

The School Board interviewed Steven Massey for School Superintendent.

At 6:30 pm the Board took a break. The meeting resumed at 6:43 pm and all Board Members were present.

The School Board interviewed John-Paul Jacobson for School Superintendent.

At 7:32 pm the Board took a break. The meeting resumed at 7:53 pm and all Board Members were present.

Following the last interview, MSBA Consultants Amy Fullenkamp-Taylor and Sandi Novak led the School Board Members through a deliberation process to narrow the five candidates down to two or three finalists.

Following discussion and deliberation of the five candidates, the Board made the decision to narrow the candidates to three. Member Odegaard made a motion for the second round of superintendent interviews to go to John-Paul Jacobson, Steven Massey and Gregory Winter. The motion was 2nd by Member Peterson, by roll call vote Members Corcoran, Morehead Odegaard, Olson, Peterson and Rapheal voted aye. Member Theisen voted no. The motion carried.

MSBA consultants handed out Sample Second Round Interview Questions for the Board to review. After review and discussion, Member Odegaard made a motion to approve the questions as read. Member Theisen 2nd the motion and all members voted aye.

MSBA consultants handed out Sample Second Round Interview Schedule for April 19. After review and discussion Member Olson made a motion, 2nd by Member Theisen, to adopt the schedule as presented. Member Corcoran made a motion to amend the staff question time to 40 minutes. Member Theisen 2nd the motion and all members voted aye to amend the motion. By roll call vote Members Corcoran, Odegaard, Olson, Peterson, Rapheal and Theisen voted aye to the Sample Second Round Interview Schedule. Member Morehead voted no.

MSBA consultants handed out Sample Reference Check Questions. Between the first and second round of interviews, Member Rapheal will be checking references on candidates and will give a verbal report to the Board on April 19. Member Peterson made a motion to accept the reference check questions as written. Member Theisen 2nd the motion and all members voted aye.

After continued discussion of the Second Round Interview Schedule, the question and answer forum, and reference check reporting, the Board discussed the date of making the final decision. The Board will receive all candidate information verbally on April 19 and will deliberate at the April 20 School Board meeting. Member Odegaard made a motion that Board will make the superintendent decision at the April 20 School Board meeting. Member Theisen 2nd the motion, by roll call vote Members Corcoran, Odegaard, Olson, Peterson, Rapheal and Theisen voted aye. Member Morehead voted no.

Member Olson moved, 2nd by Member Peterson to adjourn. All members voted aye and the meeting adjourned at 9:47pm

Rob Rapheal President

Jill Olson Clerk