

Jordan School District  
**MINUTES OF BOARD OF EDUCATION MEETING**  
April 25, 2023

The Board of Education of Jordan School District met in study, general, and closed sessions on Tuesday, April 25, 2023, beginning at 4:04 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were also provided electronically via YouTube.

**STUDY SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President, excused  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member, excused  
Marilyn Richards, Board Member  
Anthony A. Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Carolyn Gough, Administrator of Teaching and Learning  
Brad Sorensen, Administrator of Schools  
Travis Hamblin, Director, Student Services  
Sandy Riesgraf, Director, Communications  
Caleb Olson, Planning & Enrollment Consultant, Student Services  
Lisa LeStarge, Administrative Assistant  
Robert Conder, AV Department  
Janet Sanders, President, Jordan Education Association  
Susan Pulsipher, District 50, Utah House of Representatives  
Andrew Howden, Choir Director, Herriman High School  
Raymond Hernandez, Band Instructor, Herriman High School  
Laurie Goodsell, Principal, Westland Elementary School  
Jackie Gale, District Calendar Committee Member  
Cherie Oliver, District Calendar Committee Member  
Jessica Tidwell, Booster President, Herriman High School  
Michelle Hanson, Performing Arts Administrative Assistant, Herriman High School

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

**A. Portrait of a Graduate Follow Up**

Ms. Carolyn Gough, administrator of Teaching & Learning, presented information about Portrait of a Graduate, explaining its purpose and the need for a Strategic Plan to coincide with this program. In response to the Board's request to find an external consulting company to help develop the plan and Portrait, the department requested Statements of Qualification (SOQs) from interested groups. She reported that of the eight companies that applied, six met the specific criteria. Those consultant groups were then ranked by a committee from highest to lowest and Ms. Gough met with the highest ranked organization to discuss deliverables and pricing.

Ms. Gough said Education Elements was the company that scored the highest and could offer three levels of support from which the Board could choose. She shared the proposal from Education Elements with the Board. Light, moderate, and comprehensive levels were explained, detailing the scope of work and support options as well as price points for each level. The proposal included a projected timeline, showing the entire project could be completed in eight months, and examples of other districts' strategic

plans and similar 21<sup>st</sup> Century learning models. Ms. Gough said her team recommends a moderate level of support that would allow the District unique ownership and input, while using the consulting company as a guiding entity.

Mr. Dunford arrived at 4:25 p.m. and joined the meeting in progress.

Ms. Gough clarified that the pricing points would not increase if the project took longer than expected. She said she and her team thoroughly reviewed the proposal from Education Elements and feel confident in the service they provide, their level of experience, and the unique plan they can produce for Jordan District.

Board members expressed the desire for more time to review the proposal. It was decided to add this discussion to the May 9, 2023 Board meeting agenda with a potential vote at the May 23, 2023 meeting.

**B. Calendar Committee Recommendations for 2024-25**

Dr. Michael Anderson, associate superintendent, welcomed members of the Calendar Committee and expressed appreciation for their work.

Caleb Olson, planning and enrollment consultant, explained the calendar process and introduced the following members of the committee: Cherie Oliver, Laurie Goodsell, and Jackie Gale. They each shared positive insights about the process and their involvement.

Ms. George arrived at 5:04 p.m. and joined the meeting in progress.

Mr. Olson introduced two calendars for the 2024-24 school year: a "Long Break" and "Short Break" option. He pointed out the differences between the calendars and invited Board questions and discussion. Following the discussion, the Board authorized the Calendar Committee to move forward with the calendar survey of patrons and employees and to present the results at the May 23, 2023 Board meeting, where a potential vote may take place.

**C. Review of Updates to Board Policy E404 *Safety and Security***

Niki George said changes to Policy E404 would be brought for a vote in the general session.

Lisa Dean liked the wording change stating that evidence of providing an emotionally safe environment "may" (not will) be requested by Board members. Ms. George thanked those that worked on the policy revisions.

**D. Exceptions Request to Administrative Policy AA414 *Student Overnight Travel***

Brad Sorenson, administrator of schools, said Policy AA414 limits travel for students to within the continental United States. However, an opportunity has arisen that would require petitioning the Board for an exception to this rule. He introduced Todd Quarnberg, principal of Herriman High School, who presented the information.

Mr. Quarnberg introduced the school's band and choir directors, Raymond Hernandez and Andrew Howden; as well as Jessica Tidwell and Michell Hanson, booster and performing arts support staff. He explained the choir and band have been invited to participate in a Veterans Day Memorial celebration in Hawaii in the spring of 2024. He said they were chosen for their performance quality, academic performance, and behavior, and he specified the trip would take place over spring recess so no school days would be missed.

Mr. Hernandez said it was an honor to be selected as one of only ten bands across the country. It was noted this would be the only trip the groups would take in the 2023-24 school year.

Mr. Howden said there would be fundraisers to pay for the trip and parents would be notified the earnings would benefit next year's band and choir students. Mr. Sorenson clarified the aggregate amount allowed per Board rule is \$7000 per student per year and it was estimated the trip would cost \$2600 per student. Ms. Richards said the group would need to adhere to the aggregate rule and indicated that fundraising would be necessary to offset the high cost.

**MOTION:** It was moved by Bryce Dunford and seconded by Darrell Robinson to approve the exception to overnight travel for Herriman High School to allow them to travel outside the continental United States. The motion passed with a unanimous vote.

Mr. Quarnberg thanked the Board for this approval. He also expressed appreciation to the superintendent for what has been done to provide instruments for students in middle schools.

President Miller recognized the presence of Representative Pulsipher and thanked her for attending the study session.

At 6:02 p.m., the meeting adjourned. The general session started at 6:39 p.m.

### **JORDAN YOUTH SYMPHONY**

Prior to the start of the general session, Board members and patrons were invited to listen to the Jordan Youth Symphony perform several musical selections. The Symphony is under the direction of Keith Davis (Copper Mountain Middle School), Erik Perkins (Oquirrh Hills Middle School), and Jennifer Clark (Mountain Creek Middle School).

### **GENERAL SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony A. Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Scott Thomas, Administrator of Auxiliary Services  
Daniel Ellis, Director, Accounting, Budgets and Audits  
Kurt Prusse, Director, Purchasing  
Sandy Riesgraf, Director, Communications  
David Rostrom, Director, Facility Services  
Norman Emerson, Consultant, Instructional Support Services  
Jason Mott, Accountant/Internal Auditor  
Anthony Muto, Network/Technical Services Manager, Information Systems  
Lisa LeStarge, Administrative Assistant  
Andrew Thompson, AV Contractor  
Janet Sanders, President, Jordan Education Association  
Rae Garrison, Principal, West Jordan Middle School  
Tammy Pyfer, Community Engagement Specialist  
Ken Ivory, House of Representative, District 47  
Trent Staggs, Mayor, Riverton City  
Sonja Delaney, Director, Region 6 PTA

Cammy Whitchurch, Assistant Director, Region 6 PTA  
Ann Howden, Awards Specialist, Region 6 PTA  
Kristin Flandro  
Students and parents of Riverside Elementary School  
Emma Nordquist

President Miller presided and conducted. She welcomed those present. The West Jordan Civil Air Patrol Color Guard conducted a flag ceremony and Parker Quinney, a student body officer at West Jordan Middle School, led everyone in the Pledge of Allegiance. Reverence was given by Cini McIntyre, student body officer at West Jordan Middle School.

### **Celebrating West Jordan Middle School**

The following student body officers at West Jordan Middle School presented information to the Board about the good things happening at the school:

Katie Tang, 9<sup>th</sup> grade Student Body Chair  
Grace Hall, 9<sup>th</sup> grade Student Body School Spirit Leader  
Chandler Newman, 8<sup>th</sup> grade Student Body Chair  
Vina Ngo, 9<sup>th</sup> grade Student Body Historian  
Anna Coe, 7<sup>th</sup> grade Student Body Spirit Leader  
Scott Mously, 9<sup>th</sup> grade Student Council Representative

They reviewed some of the programs and activities in which students and faculty members participate.

### **Resolutions of Appreciation**

Marilyn Richards read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

Arthol Bob Hunter– employed by Jordan District from 1986 to 2003  
Calvin Howard Newbold – employed by Jordan District from 1967 to 2000  
Monte J. Willardsen – employed by Jordan District from 1973 to 1993

### **Recognitions – Region 6 PTA Awards**

Ms. Sonja Delaney, director of Region 6 PTA, Cammy Whitchurch, assistant director; and Ann Howden, awards specialist, recognized the following individuals who received PTA awards:

#### **Outstanding School Administrator**

- Joel Pullan, Riverton Elementary School
- Curtis Jensen, South Jordan Middle School
- Sally Wilde, Bingham High School

#### **Advocacy Award**

- William Howell, Riverton Elementary School

#### **Outstanding Elementary Educator**

- Gina Nokes, Riverton Elementary School
- Jayson Hassler, Mountain Shadows Elementary School
- Leslie Probert, Jordan Ridge Elementary School
- Rex Prescott, Foothills Elementary School

#### **Engagement Award**

- Katie Fuller, Riverton Elementary School

- McKenna Christensen, Foothills Elementary School
- William Howell, Riverton Elementary School

Inclusivity Award

- Casey Blohm, South Jordan Middle School
- Heather Smith, Bingham High School
- Heidi Rivera, Riverton Elementary School

Outstanding Secondary Educator

- Kelly DeHaan Mountain Ridge High School
- Melinda VanKomen, Riverton High School
- Shawn Kidd, South Jordan Middle School
- Taunia Bean, Bingham High School

Spirit of PTA Award

- Amy Andrews, Mountain Shadows Elementary School
- Hillary Moser, Volunteer, Westland Elementary School
- Kayci Richins, Riverton Elementary School
- Katie Fuller, Volunteer, Riverton Elementary School
- McKenna Christensen, Foothills Elementary School
- Todd Hougaard, Bingham High School

Outstanding Support Staff

- Ann Fritz, South Jordan Middle School
- Geovanni Perez, Jordan Ridge Elementary School
- Marinda Jelinek, Mountain Shadows Elementary School
- Marinda Quist, Bingham High School
- Paul Hansen, Riverton Elementary School

Outstanding Volunteer Award

- Amy Dimick, Foothills Elementary School
- Desiree VanDyke, South Jordan Middle School
- Jennifer Christensen, Monte Vista Elementary School
- Kayci Richins, Riverton Elementary School
- Loraine Holman, Bingham High School

Ms. Delaney also presented the following individuals with State PTA awards:

- Jason Hassler, Mountain Shadows Elementary School, Outstanding School Administrator
- Rex Prescott, Foothills Elementary School, Outstanding Elementary Educator
- Melinda VanKomen, Riverton High School, Outstanding Secondary Educator
- Kelly DeHaan, Mountain Ridge High School, Involvement Award
- Hillary Moser, Volunteer, Spirit of PTA Award
- Katie Fuller, Volunteer, Engagement Award

**Superintendent's Recognitions**

Dr. Godfrey thanked the Jordan Youth Symphony for their performance and the PTA for all their great efforts. He also expressed appreciation for the Jordan Education Foundation for their Outstanding Educator Awards Banquet.

**I. Public Comments**

**A. Comments by Elected Officials**

Representative Ken Ivory expressed gratitude for Board members' service. He said he is concerned about age-appropriate materials in District schools. He wants to work with the Board to make sure schools are the "safest places on earth."

Mayor Trent Staggs of Riverton City, thanked Board members for their service. He said the City has worked with the District on improving the physical safety and mental health of students. He expressed concern about inappropriate materials in schools. He asked that books banned at one school be eliminated Districtwide.

**B. Patron Comments Regarding Non-Agenda Items**

Kristin Flandro, a parent, said she is concerned about pornographic books in school libraries. She asked the Board to look at the Sensitive Material Policy and update it to include the following: 1) the removal of any book in violation of law from all schools in the District, 2) Implementation of a regularly updated and transparent list of current book challenges and reviews Districtwide along with decisions made, 3) temporary restriction of the books being challenged while they go through the review process, and 4) prompt and dated acknowledgement from the District when an appeal is received.

Students and parents of Riverside Elementary School expressed concern that 15 minutes is not enough time to eat lunch. They asked the Board to consider lengthening lunch times.

Emma Nordquist, a student at Joel P Jensen Middle School, asked that the Board consider remodeling this school. She provided a petition with 150 signatures saying the school built in 1984 is no longer conducive to a great learning environment.

**II. General Business – Consent Agenda**

**A. Motion to Approve Consent Agenda Items**

**1. Board Minutes**

Minutes of the Board of Education meetings held March 21, 2023 and April 11, 2023, were presented to the Board of Education for approval.

**2. 2022-23 School LAND Trust Plan Amendment for Hidden Valley Middle School**

A School LAND Trust Plan amendment for Hidden Valley Middle School was presented to the Board of Education for approval.

**3. Teacher and Student Success Act (TSSA) Plans for 2023-24**

School Teacher and Student Success Act (TSSA) plans for 2023-24 were presented to the Board of Education for formal approval.

**4. School LAND Trust Plans for 2023-24**

School LAND Trust Plans were presented to the Board of Education for approval.

President Miller requested school LAND Trust Plans for 2023-24 be voted on separately.

**MOTION:** It was moved by Marilyn Richards and seconded by Lisa Dean to approve Consent Agenda items A1 through A3, as recommended. The motion passed unanimously.

**MOTION:** It was moved by Tracy Miller and seconded by Darrell Robinson to approve Consent Agenda item A4, School LAND Trust Plans for 2023-24 with conditional approval for Salt Lake Academy.

President Miller explained that the Salt Lake Academy plan was not clear, so she requested the school update the plan by May 30, 2023. She noted that for funding to go forward all the plans must be approved by May 1, 2023, so the Board is voting to approve the plans with the condition that Salt Lake Academy comply with this request. She also indicated the School Community Council at that school does not have enough members so she asked Board members to attend an SCC meeting to help them meet this requirement.

The motion passed with a unanimous vote.

**B. Motion to Accept Consent Agenda Items**

**1. Expenditures**

Expenditures for the month of March 2023 were provided to the Board of Education.

**2. Financial Statement**

The financial statement through March 31, 2023, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

**3. Personnel – Licensed and Education Support Professionals**

Personnel changes for the month of March 2023 were provided to the Board of Education.

**4. Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53G-6-204 shall be issued certificates excusing them from attending public school.

**5. Non-Compliance Report**

**MOTION:** It was moved by Lisa Dean and seconded by Niki George to accept Consent Agenda items B1 through B5, as recommended. The motion passed with a unanimous vote.

**III. Bid Recommendations**

<b>A. School or Department</b> <b>Mountain Ridge High School</b>	<b><u>Items for Bid</u></b> <b>HP Chromebooks &amp; Google Licenses</b>
<b><u>Bidders</u></b> Bluum USA, Inc. Connection Howard Technology Solutions Insight Public Sector Software House International (SHI) VLCM	<b><u>Amount of Bid</u></b> \$148,072.00

**Purpose:** To upgrade HP Chromebooks and Google Licenses for students

**Budget:** TSSA – Student Technology Funds

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Bluum USA, Inc. The company complied with the specifications, terms, and conditions outlined in the bid documents. State Contract: MA2785

**MOTION:** It was moved by Darrell Robinson and seconded by Marilyn Richards to approve the bid for HP Chromebooks & Google Licenses at Mountain Ridge High School, as recommended. The motion passed unanimously.

B. School or Department  
**Custodial Services**

Items for Bid  
**Refinishing & Repair of Wood Floors**

Bidders  
Croft-Beck Flooring

Amount of Bid  
\$325,000.00 over five (5) years

Purpose: To provide refinishing and repair of wood floors at schools throughout the District

Budget: Floor Finishing Budget

Recommendation: It was recommended awarding the contract to Croft-Beck Flooring, who was the only bidder. Their bid complies with the specifications, terms and conditions of the bid. The contract will be for a period of one year with four (4) annual renewal options.

**MOTION:** It was moved by Niki George and seconded by Marilyn Richards to approve the bid for Refinishing & Repair of Wood Floors for Custodial Services, as recommended. The motion passed with a unanimous vote.

C. School or Department  
**Facility Services**

Items for Bid  
**Rooftop Unit Replacement at Oquirrh Hills Middle School**

Bidders  
Holbrook Services  
Innovative Sheet Metal  
K.O.H. Mechanical Contractors, Inc.  
KHI Mechanical  
Tod R Packer Heating & Air Conditioning, Inc.

Amount of Bid  
\$83,665.00

Purpose: To replace the existing rooftop units

Budget: Districtwide Heating & Cooling Budget

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Tod R. Packer Heating & Air Conditioning Inc. The company complied with the specifications, terms, and conditions outlined in the bid documents.

**MOTION:** It was moved by Lisa Dean and seconded by Marilyn Richards to approve the bid for Rooftop Unit Replacement at Oquirrh Hills Middle School, as recommended. The motion passed with a unanimous vote.

D. School or Department  
**Facility Services**

Items for Bid  
**Carpet Replacement at JATC North Campus**

Bidders  
Andigo Carpets, Inc.

Amount of Bid  
\$203,203.54



Purpose: To replace the original carpet at JATC North Campus buildings

Budget: District Capital Carpet/Flooring

Recommendation: It was recommended awarding the contract to Andigo Carpets, Inc., as they are the state contract holder for the District's standardized carpet.

**MOTION:** It was moved by Marilyn Richards and seconded by Niki George to approve the bid for Carpet Replacement at JATC North Campus, as recommended. The motion passed with a unanimous vote.

E. School or Department  
**Teaching and Learning**

Items for Bid  
**Consulting Services for Districtwide Strategic Plan**

Bidders  
Education Elements  
Engage2learn  
Greenway Strategy Group  
Hazzard, Young, Attea & Associates  
Insight Education Group  
JG Consulting  
Knowledge Works  
WestEd

Amount of Bid  
Total Awarded Expenditure: To be determined by the Board of Education

Purpose: To provide consulting services for Portrait of a Graduate and Districtwide Strategic Plan

Budget: To be determined

Recommendation: A committee from the Teaching and Learning department reviewed Statements of Qualification (SOQ) from consulting firms and ranked the vendors based on how they met established criteria, then a pricing scale was determined for the highest ranked vendor.

**MOTION:** It was moved by Bryce Dunford and seconded by Niki George to move agenda item 7E - Consulting Services for Districtwide Strategic Plan, to a future agenda as determined by the Board Executive Committee. The motion passed with a six to one vote. Ms. Richards cast the dissenting vote.

IV. **Special Business**

A. **BUDGET HEARING: Recommendation to Approve Amended Budget for the 2022-23 Fiscal Year**

Bryce Dunford, Finance Committee Chair, explained that the Board has designated three opportunities for budget hearings: December, April, and June. He said today's hearing is an opportunity to hear and approve current amendments to the June 2022 budget.

John Larsen, Business Administrator, expressed appreciation to Accounting Director Dan Ellis and District Accountant Jason Mott, who helped prepare the report. Mr. Larsen introduced the revised budget for the general fund, indicating the current April report includes grant and personnel as well as property tax updates. He noted a property tax revenue increase of \$11.6 million and \$6.8 million increase in interest revenue.

Mr. Larsen said State revenue is mostly due to grants which include special education, TSSA, Land Trust, preschool, and Career and Technical Education (CTE). The budget reflects what is

authorized to be spent for the current year. The biggest grant is \$19.2 million in federal ARP Covid-19 funding. He noted there is additional funding due to Federal special education grants and Medicaid.

Mr. Larsen commented on expenditures, highlighting the fact that instruction costs were close to the original budgeted amount. Expenditures include filling staff positions in services for students and instructional staff. Mr. Larsen said that more changes are expected to be reported in the June 2023 Budget Hearing.

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

A copy of the *Statement of Revenues, Expenditures and Changes in Fund Balances* is attached at the conclusion of these minutes (Attachment 2)

**MOTION:** It was moved by Bryce Dunford and seconded by Marilyn Richards to approve the Amended Budget for the 2022-23 Fiscal Year. The motion passed unanimously.

**B. Recommendation to Approve Proposed Revisions to Board Policy E404 *Safety and Security***

Niki George explained the process of revising Policy E404 as part of a planned review of Board Ends Policies. Changes include ways to measure the physical and emotional safety of students as well as communication protocol with families in case of emergencies.

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

A copy of Board Policy E404 *Safety and Security* is attached at the conclusion of these minutes (Attachment 3)

**MOTION:** It was moved by Brian Barnett and seconded by Darrell Robinson to approve the Proposed Revisions to Board Policy E404 *Safety and Security*. The motion passed with a unanimous vote.

**V. Information Items**

**A. Superintendent's Report**

Dr. Godfrey announced that Westland Elementary School received a "Purple Star" designation by the State for supporting military families. He noted that Community Engagement Specialist Tammy Pyfer facilitated this award that will be presented at the State school board meeting this fall.

**VI. Discussion Items**

**A. Committee Reports and Comments by Board Members**

Lisa Dean reported that the Salt Lake County Parks and Rec Committee is currently composing their master plan. She recommended the Board work with the County on creating an education center along the Jordan River. President Miller said a Riverton City Council member is looking into this and Dr. Godfrey said the District has already agreed to support this endeavor.

Darrell Robinson said the administration of Ridge View Elementary School would like to hold a groundbreaking ceremony for the new Flex school in the Herriman area (fourth through sixth grade students will attend this school). He proposed May 24, 2023 in the afternoon and said more information will be coming.

Bryce Dunford, Finance Committee Chair, announced that a lunch price increase is being considered and will be discussed at a future Board meeting. He noted that lunch prices have not increased for the past fourteen years.

Marilyn Richards, Facility Committee Chair, said they are meeting next week and will bring summer project bids and the ongoing building plan at that time.

Tracy Miller said the Jordan Education Foundation awards banquet was fantastic. She thanked everyone who participated. She gave a reminder about the Challenge Run fundraiser that is scheduled for May 14, 2023.

President Miller also reported on the recent USBA Board meeting with a focus on a strategic plan. She said they are focusing more on advocacy efforts with the State legislature. She asked for input on the strategic plan as well as legislative priorities that will be discussed by the Joint Legislative Committee.

Bryce Dunford thanked all who participated in the recent LEAC meeting. He indicated there were positive comments about what has been done to “take things off teachers’ plates” and said it was a successful meeting.

**MOTION:** At 8:33 p.m., it was moved by Lisa Dean and seconded by Darrell Robinson to go into closed session. The motion passed with a unanimous vote.

### **CLOSED SESSION**

Those recognized or signed-in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony A. Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Scott Thomas, Administrator of Auxiliary Services

President Miller presided and conducted. The Board of Education met in a closed session to discuss personnel, property, potential litigation, negotiations, and deployment of security personnel. The closed session discussion was recorded and archived.

**MOTION:** At 11:20 p.m., it was moved by Bryce Dunford and seconded by Lisa Dean to adjourn the meeting. The motion passed with a unanimous vote.

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Attachments