

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: 6/6/23



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignation Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: 5/5/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Matthew Johnson
 Title: Director of Student Support Svcs

Subject: **Ee-kah-ki-maht Classified Assistant Coordinator Summer Program 2022-2023 & 2023-2024**

Description: Request to hire Classified Assistant Coordinator for the Ee-Kah-Ki-Maht Summer Program 2022-2023 & 2023-2024.

👤 Melody Cobell, Eekahkimaht Assistant Coordinator Summer Program

Financial Impact: \$3,584.00 + Fringe (\$16.00 x 224 hours)

Funding Source: 126.64.170.1340.120

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2715

Date: 5/23/2023

Board Approval: 6/6/23 Sp. Mtg

Contractor: Melody Cobell

Phone: _____

Address: P.O. Box Browning, MT 59417
 P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Classified Adult Coordinator for the Ee-Kah-Ki-Maht Program. Contractor will provide structured recreational activities for students K thru 12 Monday thru Thursday from 8:00 am until 4:30 pm. Contractor will help schedule all summer activities that are scheduled for the months of June 2023 thru July 2023. Contractor will assist in checking in youth as they arrive each day and as they check out each day at every site and make sure it is done on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will provide assistance to the Director of Student Activities on an as needed basis. Contractor will be in charge of youth participants of the Ee-Kah-0Ki-Maht Program. Contractor will need to turn in time sheets for themselves on a weekly basis. Contractor will be under the supervision of Heidi BullCalf and will be required to follow all standards for continued employment.

Contracted Dates: June 12, 2023, thru July 28, 2023

Rate per hour/per day: <u>\$16.00 x 224 hours</u>	=	<u>\$3,584.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
Total Project Cost	=	<u>\$3,584.00</u>

Contract to be paid from:
126.64.170.1340.120

Independent Contractor:

- Submit invoice on completion.
- Other _____

Employee:

- Submit timesheet through payroll.

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

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