

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves the contract for Coca-Cola products from Coca-Cola Southwest Beverages, LLC for the Food Services Department.

### **BACKGROUND**

Coca-Cola products, including bottled drinks, water, and other snack items, are served at the cafes located at each campus. Coca-Cola Southwest Beverages, LLC is the sole source provider of Coca-Cola products and is exempt from competitive bidding per Section 44.031(j) of the Texas Education Code. Reference Number SCON-100507 was issued to track contract spend for Coca-Cola Southwest Beverages, LLC.

### **IMPACT OF THIS ACTION**

The Food Services Department has been utilizing Coca-Cola products but has previously been under the threshold requiring Board approval. Consumption of Coca-Cola products has significantly increased this year and Food Services will be adding fountain service to the various locations.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$150,000, which is budgeted in the Food Services Department's FY23 operating budget. FY22 spend was \$79,600 and FY23 spend to date is \$96,000.

### **MONITORING AND REPORTING TIMELINE**

The contract term is September 1, 2022, through August 31, 2023.

### **RESOURCE PERSONNEL**

Melissa Irby, Chief Financial Officer  
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