

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the contract for Coca-Cola products from Coca-Cola Southwest Beverages, LLC for the Food Services Department.

BACKGROUND

Coca-Cola products, including bottled drinks, water, and other snack items, are served at the cafes located at each campus. Coca-Cola Southwest Beverages, LLC is the sole source provider of Coca-Cola products and is exempt from competitive bidding per Section 44.031(j) of the Texas Education Code. Reference Number SCON-100507 was issued to track contract spend for Coca-Cola Southwest Beverages, LLC.

IMPACT OF THIS ACTION

The Food Services Department has been utilizing Coca-Cola products but has previously been under the threshold requiring Board approval. Consumption of Coca-Cola products has significantly increased this year and Food Services will be adding fountain service to the various locations.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$150,000, which is budgeted in the Food Services Department's FY23 operating budget. FY22 spend was \$79,600 and FY23 spend to date is \$96,000.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2022, through August 31, 2023.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
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