

**Minutes of Regular Meeting
January 26, 2021**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, January 26, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Mr. Greg Gomel, Mr. Jay Saad and Mr. Fred Moses. Dr. Stacey Donald and Ms. Stacy Arias were absent.

WORK SESSION

With a quorum of the Board of Trustees present, Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Fall-to-Fall Outcomes - Sherry Schumann, Ph.D., Executive Vice President

CONVENE REGULAR MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the regular meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:27 p.m.

Section 551.071 - Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation
- b. Consultation with college's attorney on a matter in which the attorney has an ethical duty of confidentiality

Section 551.074 - Personnel Matters

- a. Discuss employment, duties, evaluations, and/or reassignment of college personnel

RECONVENE REGULAR MEETING: 7:12 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

Approval of the January 26, 2021 Consent Agenda

2021-01-C1 Approval of the Minutes of the December 8, 2020 Regular Meeting

2021-01-C2 Approval of the Personnel Report for January 2021

2021-01-C3 Approval of Course Fee Request and/or Modification for Summer 2021

2021-01-C4 Approval to Authorize the District President to Enter into an Agreement with Collin County Election Services and Appointing the Chief Deputy Early Voting Clerk

2021-01-C5 Approval to Authorize the District President to Enter into Joint Election Agreements

On motion of Trustee Gomel, and second of Trustee Menon, the January 26, 2021 Consent Agenda was approved by a vote of 7-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2021-01-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: *BBE(Local) - Board Members - Authority; BE(Local) - Policy and Bylaw Development; DHC(Local) - Employee Standards of Conduct - Child Abuse and Neglect Reporting; EFB(Local) - Curriculum Design - Degrees and Certificates - ADD*

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies.

No action was required.

2021-01-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: *BBC(Local Board Members - Vacancies and Removal from Office; BDB(Local) Board Meetings - Public Participation; CGC(Local) Safety Program - Emergency Plans and Alerts; CHA(Local) Site Management – Security; DBD(Local) Employment Requirements and Restrictions - Conflict of Interest; EFCD(Local) Special Programs - High School Equivalency Testing Centers*

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was approved as presented by a vote of 7-0.

2021-01-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Guaranteed Maximum Price #2 ("GMP" #2) from Skanska USA Building, Inc. ("Skanska") for the Construction of the New Welcome Center Building and Building Renovations at the Main Academic Building at the McKinney Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the Guaranteed Maximum Price #2 ("GMP" #2) from Skanska USA Building,

Inc. (“Skanska”) for the Construction of the New Welcome Center Building and Building Renovations at the Main Academic Building at the McKinney Campus.

The motion was approved as presented by a vote of 7-0.

2021-01-4 Report Out of the Campus Facilities and Construction Committee Discussion of Audit Services for the Construction Manager-at-Risk (“CMAR”) Monthly Pay Applications (“PayApps”)

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth the Committee’s Discussion of Audit Services for the Construction Manager-at-Risk (“CMAR”) Monthly Pay Applications (“PayApps”).

No action was required.

2021-01-5 Consideration of Approval to Authorize the District President to Explore Potential Property Acquisition from the City of McKinney and the McKinney Economic Development Corporation (MEDC) Around the Collin Higher Education Center (CHEC)

On motion of Trustee Menon, and second of Trustee Gomel, this item was approved by a vote of 7-0.

2021-01-6 Consideration of Approval to Order an Election

On motion of Trustee Moses, and second of Trustee Gomel, this item was approved by a vote of 7-0.

2021-01-7 Consideration of Approval Granting Extension of Temporary Authority to the District President to Implement Measures as Needed for the Health, Safety, and Well-Being of College Students and Employees, Secure the College’s Academic Integrity, and Support the Ongoing Operations and Workforce of the College

On motion of Trustee Moses, and second of Trustee Menon, this item was approved by a vote of 7-0.

2021-01-8 Consideration of Approval of the Bid Report for January 26, 2021

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for January 26, 2021, which included four new solicitations and five contract renewals.

I. NEW SOLICITATIONS

Purchase Request #1		
On-Demand Online Proctoring Services	\$	325,000
Purchase Request #2		
Backup Systems		200,000
Purchase Request #3		
Promotional Products		1,000,000
Purchase Request #4		
Industrial Automation Training & Equipment		200,000
TOTAL OF NEW SOLICITATIONS	\$	1,725,000

II. CONTRACT REVISIONS

Purchase Request #5		
Elevator Maintenance and Repair	\$	200,000
Purchase Request #6		
Software		80,000
Purchase Request #7		
Help Desk Services		110,000
Purchase Request #8		
Classroom Lecterns		60,000
Purchase Request #9		
Temporary Food Service Personnel	\$	<u>1,100,000</u>
TOTAL OF CONTRACT REVISIONS	\$	<u>1,550,000</u>
GRAND TOTAL	\$	<u><u>3,275,000</u></u>

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 7-0.

INFORMATION REPORTS

Internal Audit Report – Return of Title IV
Statement of Net Position as of November 30, 2020
Statement of Net Position as of December 31, 2020
Summaries of Current Funds, Revenue, & Expenses as of November 30, 2020
Summaries of Current Funds, Revenue, & Expenses as of December 31, 2020
Monthly Investment Report as of November 30, 2020
Monthly Investment Report as of December 31, 2020
Gifts-In-Kind for November, 2020
Gifts-In-Kind for December, 2020
Quarterly Investment Report as of November 30, 2020
Quarterly Grand Budget Amendments as of November 30, 2020
Quarterly Purchasing Report as of November 30, 2020
Quarterly Foundation Report as of November 30, 2020
Annual Investment Report as of August 31, 2020
AECOM Monthly Report for November 2020
AECOM Monthly Report for December 2020

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chairman Collins adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:56 p.m.