



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: June 19, 2018 Date of This Proposal: May 17, 2018

SUBJECT:

Approve reimbursable expenses as described in the contract to Abel Design Group (ADG) to develop plans and bid specifications for the 18,000 square foot addition and renovation of the existing 33,000 square feet of the Johnson Health Occupations Center (JHOC)

RECOMMENDATION:

Approve reimbursable expenses as described in the contract to Abel Design Group (ADG) to develop plans and bid specifications for the 18,000 square foot addition and renovation of the existing 33,000 square feet of the Johnson Health Occupations Center (JHOC at a cost of \$20,000.00 with funds transferred from the Plant Repair and Replacement Fund.

BACKGROUND/RATIONALE:

The College Board of Trustees approved Abel Design Group (ADG) April 19th 2016 to develop construction documents, oversee the bids and permitting process, and coordinate construction administration for the renovation and addition to the JHOC. Part of their contract included reimbursable expenses to include reproduction costs, printing costs, messenger services, travel expenses, postage and delivery fees. We are estimating these costs to be about \$20,000.00. To date \$14,000 has been spent and the project should be completed August 2018.

Estimated Cost & Budgetary Support (how will this be paid for?): \$20,000.00

Transfer from Plant Repair & Replacement Fund

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing


SIGNATURES:



Originator

6-5-18 6/6/18

Date



Cabinet-Level Supervisor

6/7/18

Date

PRESIDENT'S APPROVAL:



Date

6-7-18

Date