



Independent School District #883

Regular School Board Meeting

Monday, December 16, 2024

Pursuant to due call and notice, the Rockford Board of Education met in a Regular School Board Meeting on Monday, December 16, 2024 in the District Board Room. Chair Gordee called the meeting to order at 5:30 pm. Members Gordee, Edwards, Johnson, Praska, Kneeland, and Hillstrom were present. Also present was Superintendent Jeff Riddlehoover, CFO Bridget Peterson, Director of Business Operations Mike McNulty, Ryan Schmidt from Schlenner Wenner & Co., and Administrative Assistant Courtney Neibert.

Pledge of Allegiance

The meeting opened with the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Johnson seconded by Gordee to approve the agenda. Motion passed unanimously.

PUBLIC COMMENTS

There were no public comments.

CONSENT ITEMS

Motion by Kneeland, seconded by Johnson to approve the consent items. Motion carried.

- **Minutes:**
 - November 25, 2024 Work Session
 - November 25, 2024 Regular Meeting
 - December 5, 2024 Finance Committee Meeting

- **Personnel:**

Status	First Name	Last Name	Position	Date(s)
New Hire	Myka	Hirschey	RMS Nurse	December 16, 2024
Lane Change	Leah	Nelson	BA+10 to BA+20	January 15, 2025
Lane Change	Corissa	Schneider	MA to MA+10	
Resignation	Julie	Vergin	RMS SpEd Paraprofessional	December 9, 2024
Resignation	Sarah	Hamlin	RMS SpEd Paraprofessional	December 11, 2024

- **Bills and Wire Transfers:**

November 2024 Disbursements Paid (listings attached):

Fund 01 General Fund	\$ 718,793.83
Fund 01 Payroll	\$ 509,621.25
Fund 02 Food Service	\$ 12,842.16
Fund 04 Community Services	\$ 16,595.75
Fund 06 Building Construction	\$ 40,549.50
Fund 07 Debt Redemption	\$ 2,500
Fund 21 Student Activities	\$ 2,440.12
Fund 45 OPEB Trust	\$ 0
Total All Funds	\$ 1,303,342.61

- **Open Enrollments:**

Resident Students Attending Other Schools

Grade	Non-Resident District	Number	Date Effective	Address Change/New Enrollment
K	Buffalo Hanover Montrose	877	9/3/2024	entire family has attended Buffalo Schools
10	Buffalo Hanover Montrose	877	9/4/2024	looking for a different educational environment

Non-Resident Students Attending Rockford

Grade	Resident District	Number	Date Effective	Address Change/New Enrollment
10	Osseo	279	11/29/2024	family move; wanted to stay enrolled at Rockford
7	Osseo	279	12/16/2024	NEW ENROLLMENT: looking for school district with smaller class sizes

- **Robotics trips:** The Board was presented 2 robotics extended field trips for approval.

SUPERINTENDENT'S REPORT

- **December 2024 Superintendent's Report:** Dr. Jeff Ridlehoover presented an update on the schools.

STEWARDSHIP OF RESOURCES

- **Substitute Rate Approval:** Director of Business Operations Mike McNulty presented the new substitute pay rates effective February 1, 2025 for approval.

Motion by Johnson seconded by Edwards to approve the Rockford Substitute Pay Rates as presented. Motion passed unanimously.

- **Audit Report:** CFO Bridget Peterson presented the FY23-24 Audit Report for approval.

Motion by Edwards seconded by Kneeland to approve the FY23-24 Audit Report as presented. Motion passed unanimously.

- **Final Levy Certification:** CFO Bridget Peterson presented the Final Levy 2024 Pay 2025 certification for approval.

Motion by Praska seconded by Hillstrom to approve Final levy 2024 pay 2025 certification as presented. Motion passed unanimously.

CULTURE OF COLLECTIVE PURPOSE

- **Learning & Innovation Report:** Dr. Jeff Ridlehoover presented a Learning & Innovation department update including the upcoming 2-year ADSIS application and literacy curriculum.
- **Policy Review Final Read:** The board was presented with the following policies that were reviewed by the Policy Committee for approval. Policies 612.1, 618, and 623.

Motion by Praska seconded by Kneeland to approve the reviewed policies as presented. Motion passed unanimously.

- **Policy Updates First Read:** The board was presented with the following policy updates that were reviewed by the Policy Committee for a first reading. Policies 614, 615, 619, 620R, 624, 524, and 613R.
- **Board Handbook Updates:** The board was presented updates to the board handbook for approval.

Motion by Johnson seconded by Hillstrom to approve the changes to the board handbook as presented. Motion passed unanimously.

- **IOWA Reauthorization Resolution:** The board was presented the Resolution to Authorize Executive Assistant Courtney Neibert as the IOWA.

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOWA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOWA. The IOWA will grant the IOWA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Hillstrom motioned, seconded by Gordee, to approve the resolution Authorizing Assistant Courtney Neibert as the IOWA:

On a roll call vote, the following voted in favor: Gordee, Edwards, Kneeland, Johnson, Praska and Hillstrom. And the following voted against: None.

Whereupon said resolution was declared duly passed and adopted.

COMMUNITY, SCHOOL AND FAMILY PARTNERSHIP

Truth in Taxation Presentation: CFO Bridget Peterson requested approval of the Truth in Taxation Hearing

Motion by Kneeland, seconded by Praska to approve the Truth in Taxation Hearing as presented. Motion passed unanimously.

- **Resolution of Acknowledgement of Contributions/Donations**

Edwards motioned, seconded by Hillstrom, to approve the following resolution as presented:

WHEREAS Minnesota Statute 123B.02 permits school boards to “receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

THEREFORE, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Wendy Fender	RMS Donation: 3 winter coats	General Fund Donation (RMS)
Rockford Education Foundation	\$70.06	General Fund Donation (RHS College & Career Fair water and snacks for vendors)
Rockford Education Foundation	\$1,500.00	General Fund Donation (REAMS Blast off sensory path pack)
Rockford Education Foundation	\$137.18	General Fund Donation (RHS Bacterial Transformation Kit)
Anonymous Donation	lodging for school board members for 2 nights	General Fund Donation (Lodging for school board members to attend MREA Summit)
Anonymous Donations	\$82.00	RHS FFA Fund Donation
Cargill	\$50.00	RHS FFA Fund Donation
Cargill	\$100.00	RMS FFA Fund Donation
Paul Fudenburg	RMS Donation: 150 pencils & 12 kickbands	General Fund Donation (RMS)
Missy Kuklok	RMS Donation: Power of Yet bulletin board decorations & Jolly Ranchers	General Fund Donation (RMS)
Eric Meyers	RMS Donation: 20 slinkys	General Fund Donation (RMS)

Pedersen Family	RMS Donation: weighted blanket for SPED Dept.	General Fund Donation (RMS)
Sarah Sheets	REAMS Donation: set of 4 bins	General Fund Donation (REAMS)
Mortenson Family	RMS Donation: Stress Balls	General Fund Donation (RMS)
Shannon Sand	REAMS Donation: 2 picture books, countdown timer, memory matching math game	General Fund Donation (REAMS)
Natashia Olesen	REAMS Donation: 2 picture books, 3 packs of "book" temporary tattoos	General Fund Donation (REAMS)
Jessica Mathias	REAMS Donation: Book: The Sea in Winter by Christine Day	General Fund Donation (REAMS)
Bohjanen Family	RMS Donation: Yahtzee game	General Fund Donation (RMS)
Samantha Pierce	Preschool Donation: Glue Sticks	General Fund Donation (Preschool)

On a roll call vote, the following voted in favor: Gordee, Edwards, Johnson, Praska, Kneeland, and Hillstrom. And the following voted against: None

Whereupon said resolution was declared duly passed and adopted.

- **Exiting Board Recognition:** Exiting board members were recognized for their years of service.
- **Upcoming Meetings:**
 - Communications Committee Meeting: Monday, January 6, 2025 at 4:15 pm in the District Office Conference Room.
 - Organizational Meeting of the Board of Education: Monday, January 6, 2025 at 5:30 pm in the District Office Board Room.
 - Mayors, City Administrators, and Legislators Roundtable: Monday, January 6, 2025 at 7:00 pm in the District Office Board Room.
 - Board of Education Work Session: Wednesday, January 22, 2025 at 5:30 pm in the District Office Board Room.
 - Regular Meeting of the Board of Education: Wednesday, January 22, 2025 at 6:30 pm in the District Office Board Room.
- **Board Committee Updates:**
 - Gordee - AMSD meeting, Finance Committee Meeting, Northwest Suburban conversation, Board Prep call, Facilities Committee, MSBA Coffee & Conversations.

- Edwards - Board Prep Call, Finance Committee Meeting.
- Kneeland - Finance Committee Meeting, Volunteering.
- Hillstrom - None.
- Johnson - MAWSECO Work Session, Chamber Holiday Event
- Praska - SAFF Meeting, MREA Meeting

Kneeland & Edwards motioned to adjourn the meeting at 8:40 p.m. Kneeland & Edwards seconded. Motion carried unanimously.

*Courtney Neibert
Recorder*

*Jamie Hillstrom
Clerk*