

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Roy C. Benavides, Ed.D., Superintendent  
**SUBJECT:** **REQUEST FOR APPROVAL OF MINUTES [BG-not applicable]**  
**DATE:** November 18, 2003

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Attached is a copy of the minutes of the meetings of the Board of Trustees for:

October 21, 2003 – 5:30 p.m. – Special  
October 21, 2003 – 5:45 p.m. – Special  
October 21, 2003 – 7:00 p.m. – Regular

Please examine these minutes with regard to their accuracy and clarity.

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If there are no corrections to the minutes of the meetings listed above, it is recommended that the Board of Trustees approve the minutes as submitted.

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**Respectfully submitted,**

*Roy C. Benavides, Ed.D.*  
**Superintendent of Schools**