

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: June 14, 2021

Subject: **DISCUSS AND CONSIDER APPROVAL TO HOLD PUBLIC AUCTION**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only

Action Needed

B. Authority for this Action:

Local Policy CI Local

Law or Rule _____

C. Strategic Objective, Goal, or Need Addressed:

Goal is to obtain approval from board of trustees to hold a public auction to dispose of surplus school property.

D. Summary:

According to board policy CI (Local), "the board shall approve disposal of unnecessary materials, equipment, personal property such as vehicles, and supplies with a value greater than \$500. The Superintendent is authorized to dispose of all other unnecessary materials, equipment, and personal property...for fair market value. If the unnecessary property has no value, the Superintendent may dispose of such property according to administrative discretion."

The district has identified surplus property throughout the district and wishes to hold a public auction on Saturday, June 19, 2021. The district currently has cafeteria equipment stored at the Dulin Building. In addition, the district has surplus equipment and furniture such as: air conditioning air handlers and condensers, carpentry equipment, cafeteria tables, chairs and more. The auction will be held on one day and it is anticipated that items will be paid for and removed on the same day.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends that the board of trustees approve the request to hold a public auction on Saturday, June 19, 2021.

H. Fiscal Impact and Cost:

I. Monitoring and Reporting Time-Line: