Wharton County Junior College

Date of Board Meeting: May 17, 2022

Subject: Reorganization of the Office of Information Technology

Recommendation: Approve the reorganization of the Office of Information Technology, including the retitle of the Vice President of Planning and Institutional Effectiveness.

Background and Rationale:

Since January 2022, the Office of Information Technology has reported to the Vice President of Planning and Institutional Effectiveness (VPPIE) to facilitate the continuation and completion of ongoing projects following the retirement of our previous Vice President of Technology (VPT). As part of this structure, the VPT was replaced with an interim Chief Information Officer (CIO).

The recommendation is to establish this reporting line as the new organizational structure within the institution. The reorganization will maintain the CIO as the functional lead within the Office of Information Technology, reporting to the VPPIE. Due to the change in scope since the inception of the position, it is also recommended that the VPPIE be retitled to Vice President of Strategy, Enrollment Management, and Technology, thereby more accurately reflecting the roles and responsibilities inherent within the position.

Cost and Budgetary Support: Cost savings ($21,542 per year)

Strategic Priority Alignment: ☐ Student Success   ☐ Community Impact
                                        ☑ Resource Optimization   ☑ Institutional Excellence

Resource Person(s): Amanda Allen, Ed.D.; Vice President of Planning and IE

Signatures:

_____
Originator

05/03/2022
Date

_____
Cabinet-Level Supervisor

05/03/2022
Date

President's Approval:

_____
President

5-4-22
Date

POLICY DB (LOCAL)
08/01/2020

Comprehensive Reorganization Proposal

Information Technology

The following is a proposal for the comprehensive reorganization of the Office of Information Technology. This proposal has been developed to provide an organizational structure that best supports the institution's need, while better aligning with frameworks that are standard practice within institutions of higher education.

Proposed organizational changes:

- Retitle the "Vice President of Planning and Institutional Effectiveness" to "Vice President of Strategy, Enrollment Management, and Technology".
- Reassign the Office of Information Technology to report under the auspices of the Vice President of Strategy, Enrollment Management, and Technology.
- Retitle the lead administrative position within the Office of Information Technology from "Vice President of Technology" to "Chief Information Officer".
- Retitle the "Administrative Assistant to the VP of Technology" to "Administrative Assistant to the VP of Strategy, Enrollment Management, and Technology".

Cost Savings:

Current	New	Savings
VP Technology (VP-13-77)	Dean (Dean-15-55)	$15,367
Admin Assistant (P-13-19)	Admin Assistant (P-13-0)	$6,175
	Total Savings	**$21,542**

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                        VP, Strategy,
                        Enrollment
                        Management, and
                        Technology

              Admin Asst to the VP


Institutional Research    Dean, Enrollment    Chief Information     Grants Management     Personal responsibilities:
(3 FTE)                   Management          Officer               and Compliance        -SACSCOC Accreditation/QEP
                                                                    (1 FTE)               -Institutional Assessment
                                                                                          -Strategic Planning


                          Recruitment         Network
                          (4 FTE)             Administration
                                              (5 FTE)


                          Admissions          Database and
                          (6 FTE)             Application SErvices
                                              (3 FTE)


                          Student Records     Information Systems
                          (6 FTE)             (3 FTE)


                          Testing Services    Helpdesk
                          (4 FTE)             (3 FTE)
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