

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Full Board Meeting Minutes
Tuesday, January 25, 2022 – 1:00 p.m.
Howard Male Conference Room/Zoom Room

DRAFT

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian in the County Annex Building, Howard Male Conference Room, Alpena, Michigan and via Zoom on Tuesday, January 25, 2022 at 1:00 p.m.

PRAYER

Prayer was offered by Major Prezza Morrison of The Salvation Army of Alpena.

PLEDGE OF ALLEGIANCE

Board Chairman Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: Don Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Kevin Osbourne, District #6; Marty Thomson, District #7; and John Kozlowski, District #8.

AGENDA

Moved by Commissioner Thomson and supported by Commissioner Gilmet to adopt the agenda as presented with the additions: 1) Finance Chair Bill Peterson – Bills to be paid, and 2) Lisa Kaspriak, Administrator Mid-Michigan Medical Examiner Group – 2021 Annual Report. Motion carried.

CONSENT CALENDAR

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – December 21, 2021
Special Session – December 28, 2021
Organizational – January 3, 2022

B-1) **Facilities, Capital & Strategic Planning Committee – January 10, 2022**

ACTION ITEM #FCSPC-1: The Committee recommends to move to form a Capital Improvement Plan that would include all department heads and elected officials and to assist in the County Budget.

B-2) **Facilities, Capital & Strategic Planning Committee – January 24, 2022**

ACTION ITEM #FCSPC-1: The Committee recommends to approve the 2022 Fairground Rental Agreement & Non-Exclusive Agreement with the Alpena County Fairboard with changes recommended and authorize County Administrator Mary Catherine Hannah to sign the 2022 Fairboard Agreement (02.01.22 to 01.30.27) as presented.

C) **Finance Ways & Means Committee** – January 11, 2022

D) **Courts & Public Safety Committee** – January 18, 2022

Moved by Commissioner Peterson and supported by Commissioner Karschnick to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

PUBLIC COMMENT

Clerk Bonnie Friedrichs shared her concerns with the board expressing the need for transparency.

BILLS PRESENTED TO BE PAID

Finance Chair Bill Peterson presented the bills to be paid.

	SUBMITTED:	APPROVED
General Fund & Other Funds	\$ 34,076.57	\$ 34,076.57

Moved by Commissioner Karschnick and supported by Commissioner Thomson to pay all bills as submitted. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

MERIT RENEWAL CONTRACT

Commissioner Peterson presented the Merit Renewal Contract for 2022 for approval reporting the terms and conditions are the same along with the invoice to be paid in the amount of \$2,544. (attachment #1) Moved by Commissioner Gilmet and supported by Commissioner Peterson to approve the Merit Renewal Contract for 2022 in the amount of \$2,544 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

MID-MICHIGAN MEDICAL EXAMINER GROUP 2021 ANNUAL REPORT

Lisa Kaspriak, Administrator of Mid-Michigan Medical Examiner Group, presented and passed out the Alpena County Medical Examiner 2021 Annual Report. Lisa reported they have been serving Northern Michigan for 28 years and thanked the Commissioners and community for their support. Ms. Kaspriak informed the board that Dr. Wagner, Chief Medical Examiner for Alpena County, works with the local registered medical investigators for the community with continued training and resources.

CLERK'S OFFICE YEAR END REPORT

County Clerk Bonnie Friedrichs presented the year-end report to the Commissioners and asked the board if they had any questions.

HSA (Health Savings Account) TRANSFER OF FUNDS

Clerk Friedrichs presented the request to transfer monies from the 677 Health Savings Fund and put into the 101 General Fund and 261 911 Fund. Clerk Friedrichs reported this amount will cover the HSA (Health Savings Account) flat contribution provided to County Employees who enrolled in the HSA Health Care Plan.

ACTION ITEM #2: Recommendation to approve transfer request and authorize the Treasurer to transfer \$44,000 from the 677 Health Savings Fund and put \$43,000 into the 101 General Fund and \$1,000 into the 261 911 Fund as presented.

Moved by Commissioner Gilmet and supported by Commissioner Peterson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

NEW JAIL DEPARTMENT IMPLEMENTATION

Treasurer Kim Ludlow presented the proposed 2022 budget adjustments to develop a new accounting department within the General Fund for the Jail/Corrections for approval. Treasurer Ludlow passed out an updated page 3 of the budget adjustment report to the board. Moved by Commissioner Peterson and supported by Commissioner Osbourne to approve the budget adjustments request and authorize the Treasurer to complete the budget adjustments and implement the new accounting department as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

NEW MOBILE DEVICE POLICY

Administrator Hannah presented the new mobile device policy for approval reporting the IT Committee approved prior to the end of 2021 and is the same policy as before with the only change being the type of phone that is supported. Administrator Hannah informed the board that the IT Department will monitor and track usage and if there is a concern it will be addressed at Personnel.

ACTION ITEM #3: Recommendation to approve a new mobile device policy for all County phones to be migrated to a mobile device manager and users will be required to sign the policy to be issued a County phone as presented.

Moved by Commissioner Gilmet and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Administrator Hannah informed the board to review the Technology Purchasing Policy that she sent and to let her know of any input/recommendation.

REPORTS OF SPECIAL/ADHOC COMMITTEES

Facilities, Capital & Strategic Planning Committee Update: Chair Don Gilmet gave an update reporting this is a new committee, have met twice, and are working on establishing a long-term Capital Improvement Plan for the County with citizen and Planning Commission involvement. Chair Gilmet reported the committee has implemented a 2022 Fairboard Lease, Environmental Study of the old jail with discussion on obtaining a fair market analysis of the old jail/property.

Courts & Public Safety Committee Update: Chair Kevin Osbourne gave an update reporting the committee has been in negotiations with the attorney's contract who represent the indigent juveniles and more information will be presented soon. Chair Osbourne informed the board that he will be out of town for tomorrow's zoom conference call with the attorney's and that Administrator Hannah will send a proposal to the committee.

Personnel Committee Update: Chair Marty Thomson reported the committee did not meet this month and will meet next month. Chair Thomson reported they have been working on union negotiations. Discussion on the 911 Director contract and the interim 911 Director position. Chair Thomson informed the board there will be interviews conducted next week for the Central Dispatch Director position.

RESOLUTION #22-03 SUPPORTING LINE 5 TUNNEL

Commissioner Gilmet presented Resolution #22-03 Supporting Line 5 Tunnel for approval.

ALPENA COUNTY BOARD OF COMMISSIONERS
RESOLUTION #22-03
SUPPORTING LINE 5 TUNNEL

WHEREAS, Enbridge's Line 5 has been operating safely and reliably in the Straits of Mackinac for more than 66 years; and

WHEREAS, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state; and

WHEREAS, The products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, Shutting down the line would require the transportation of the product by train or truck which could lead to environmental issues if accidents occurred plus the wear and tear on the roads by the large amount of trucks that would be needed to transport the product; and

WHEREAS, Enbridge has proposed to invest \$500 million to make a safe pipeline safer by placing a tunnel with one-foot-thick concrete walls 100 feet underground to make the chances of a leak into the Straits virtually zero; and

WHEREAS, Multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service; and

WHEREAS, Recent litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome, delaying the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years; and

WHEREAS, Consequences to energy supply, local producers, regional airports and refineries, jobs, local economies, and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed; and

WHEREAS, Enbridge has demonstrated a willingness to work with the state to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

NOW, THEREFORE, BE IT RESOLVED, that the Alpena County Board of Commissioners hereby join with other Michigan counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed and to send copies of this resolution to Governor Whitmer, both United States Senators, all Michigan Members of Congress, both Speakers of the House of Representatives and the Senate, along with the Michigan Association of Counties, along with the Michigan Township Association and all Townships, Cities, and Villages within Alpena County, Michigan.

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to adopt above Resolution #22-03 Supporting Line 5 Tunnel as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

ARPA (American Rescue Plan Act) DISCUSSION/UPDATE

Board Chairman Adrian gave an update to the board reporting Administrator Hannah has updated the ARPA worksheets with the recommendations from the last meeting and the Facilities, Capital & Strategic Planning Committee meeting yesterday and passed them out to the board. Administrator Hannah also passed out an updated 5-year plan on the IT projects with their original request reporting some projects are on a 5-year plan and some are not as they are operational projects. Chairman Adrian reported that the roof and sanitary project for the Courthouse is high priority and needs to be done. Administrator Hannah informed the board that monies were budgeted for 2021 and that the Maintenance Superintendent will present the request to move these monies to the 2022 budget at the next Finance meeting.

Chairman Adrian requested that the board go through the requests and review and let him know any recommendation or grant opportunities for any of the project requests.

Commissioner Kozlowski requested to be taken off the Facilities, Capital & Strategic Planning Committee and put on the Personnel Committee. Commissioner Fournier requested to be taken off the Personnel Committee and be put on the Facilities, Capital & Strategic Planning Commissioner. Board Chairman Adrian approved Commissioner Kozlowski and Commissioner Fournier's committee transfer requests.

CLOSED SESSION

Moved by Commissioner Peterson and supported by Commissioner Gilmet to go into closed session for the purpose of union negotiation (Ratify Contract) and litigation update. The meeting closed at 2:20 p.m. and reopened at 2:55 p.m.

ROLL CALL

Roll was called, the following Commissioners were present: Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian.

RATIFICATION OF UNION CONTRACT

Moved by Commissioner Fournier and supported by Commissioner Peterson to ratify the union contract with (Correction Officers) and approve conditions. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

Moved by Commissioner Karschnick and supported by Commissioner Fournier to adjourn. Motion carried. The meeting adjourned at 2:59 p.m.

Robert Adrian, Chairman of the Board

Bonnie Friedrichs, County Clerk

llb