



Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.

Date of Board Meeting: October 19, 2021

Subject: Approve the allocation of funds from the prior year fund balance for 2021 outstanding encumbrances.

Recommendation: Recommend approval of the allocation of prior year funds for 2021 outstanding encumbrances.

Background and Rationale: At year end the College had outstanding purchase orders (encumbrances) totaling \$552,311.43. A detailed list is attached. These purchases were ordered with funds from the 2021 fiscal year. These purchases will not be received and paid until the 2022 fiscal year. The current budget does not include an allocation for these encumbrances. Prior year funds must be allocated by the Board of Trustees as a budget revenue item so that the expenses associated with these purchases can be paid out of the current budget year. The total allocation of \$552,311.43 will be noted in the 2022 financial statements as reserved for encumbrances.

Cost and Budgetary Support: \$552,311.43
Unrestricted Operating Fund for 2021 – 2022

Strategic Priority Alignment:


- Student Success
- Resource Optimization

- Community Impact
- Institutional Excellence

Resource Person(s):

Bryce D. Kocian, Vice President of Administrative Services
Gus Wessels, Jr., Dean of Business Services
Philip Wuthrich, Director of Purchasing

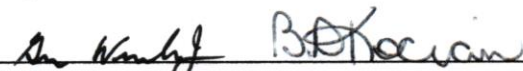
Signatures:



Originator

10-12-21

Date



Cabinet-Level Supervisor

10-12-21 10/12/2021

Date

President's Approval:



President

Date

Complete and submit this form along with any supplemental documentation to the Office of the President by 2:00pm on the second day prior to the Board meeting.

Date of Board Meeting: October 19, 2011

Subject: Approve the allocation of funds from the prior year fund balance for 2011 outstanding encumbrances.

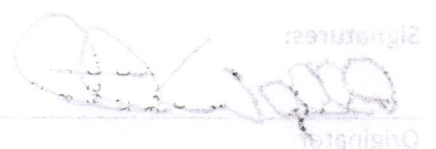
Recommendation: Recommend approval of the allocation of prior year funds for 2011 outstanding encumbrances.

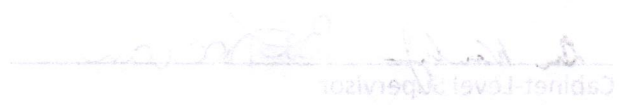
Background and Rationale: At year end the College had outstanding purchase orders (encumbrances) totaling \$552,311.43. A detailed list is attached. These purchases were ordered with funds from the 2011 fiscal year. These purchases will not be received and paid until the 2012 fiscal year. The current budget does not include an allocation for these encumbrances. Prior year funds must be allocated by the Board of Trustees as a budget revenue item so that the expenses associated with these purchases can be paid out of the current budget year. The total allocation of \$552,311.43 will be noted in the 2012 financial statements as reserved for encumbrances.

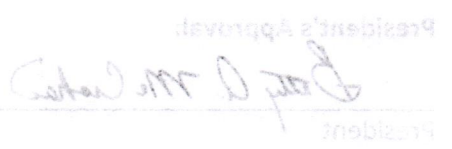
Cost and Budgetary Support: \$552,311.43
Unrestricted Operating Fund for 2011 - 2012

Strategic Priority Alignment: Resource Optimization Student Success Community Impact Institutional Excellence

Resource Person(s):
Gus Wassell, Jr., Dean of Business Services
Philip Wuttsch, Director of Purchasing
Glynn D. Kocan, Vice President of Administrative Services

Signatures:
Originator: 

Cabinet-Level Supervisor: 

President's Approval:
President: 

Date: 10-12-21

Date: 10-15-21

Date:



Wharton County Junior College

2021 to 2022 Carry Over Purchase Orders

New PO#	Name	Outstanding Encumbrance	Account Number	Project
	Barco Products Company	15,986.65	21159-6068-7001-501	Outside Tables & Chairs for sitting areas
	Carrier Corporation	50,770.00	21159-6068-7601-501	Installation of Ladieu HVAC units (5)
	Champions Machine Tool Sales, Inc.	32,499.00	2386-6050-7601-102	CNC Lathe
	Coastal Office Solutions Inc	2,382.18	1110-1493-7001-100	Seating and Tables for Learning Lab
	Coastal Office Solutions Inc	17,000.00	1110-1192-7419-701	Security Department Furniture (for new location)
	DiaMedical USA Equipment LLC	4,739.94	1610-14181-7001-102	Hospital Bed for Nursing
	DiaMedical USA Equipment LLC	4,739.94	1110-14181-7001-102	Hospital Bed for Nursing
	Eldridge Air Conditioning	22,904.20	21159-6068-7601-501	Library HVAC Units
	Eldridge Air Conditioning	13,870.10	21159-6068-7601-501	Admin Bldg HVAC units OAR & Fin Aid
	Ellucian Company LP	8,147.15	1110-1304-7304-6087	Ellucian ILP with SAAS License
	Ellucian Company LP	12,716.00	21154-6068-7351-501	Banner Document Mgt Consulting
	Gowan Inc	56,700.00	21159-6068-7320-501	Water Bottle Filling Stations
	Gowan Inc	44,926.00	21159-6068-7601-501	Admin Bldg Rooftop HVAC unit
	Gowan Inc	110,429.00	21159-6068-7419-501	Touchless Water Faucets
	Gowan Inc	35,926.00	21159-6068-7419-501	Clean Air handlers at Richmond Campus
	Grainger	5,192.56	22996-6043-7001-102	Misc Parts & tools for PTEC Program (W. Myles)
	HB Mechanical Inc	21,741.49	21159-6068-7419-501	Replace Exhaust Fans and Damper Motors
	Hunton Services	19,125.00	21159-6068-7419-501	Richmond VAV Box repairs
	Neon Electric Corp	5,179.00	1110-1193-7320-702	Gym Hall of Fame Stainless Letters
	Rain King Inc	14,000.00	21159-6068-7601-501	Roof work after installing Rooftop HVAC units
	Rexel USA Inc	3,522.22	21159-6068-7419-501	Reynold's Bldg Exhaust Fan renovations
	Strata Information Group	32,525.00	1110-1304-7304-6087	Consulting on Banner Student Self Service Apps
	Technical Laboratory Systems Inc	5,140.00	22996-6043-7601-102	Kettle Type Reboiler Trainer Unit
	Texas AirSystems LLC	12,150.00	21159-6068-7419-501	Replace Gym HVAC Duct Soc
		\$552,311.43		