



**Board Meeting Date:** March 4, 2024

**Title:** Windows Device Agreement with Xerox

**Type:** Consent

**Presenter(s):** Natasha Monsaas-Daly

**Description:** The district provides a Windows device to all licensed staff. Staff devices are on a 4 or 5 year refresh cycle. In order to ensure equitable access to working devices, we partnered with Catalyst Sourcing Solutions for our device procurement process. Catalyst put together our RFP and handled the bidding process. We received bids from four vendors - CDW-G, NorTech, Trafera, and Xerox. Based on our rubric criteria, the technology department will purchase Windows devices from Xerox. The contract of \$179,787.50 will provide 284 staff devices.

**Recommendation:** Approve via Consent

**Desired Outcomes from the Board:** None at this time

**Attachments:** Xerox Quote and RFP Summary