



Mid-Valley Special Education Cooperative

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MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Marianne Fidishin, PhD, Executive Director

DATE: January 9, 2018

RE: Business/Financial Structure Evaluation

The Executive Director recommend approval of conducting and Business/Financial Structure Evaluation.

The purpose of a business/financial structure evaluation is to ascertain the current status of business practices and determine if changes can be made to improve systems as well as meet the needs of the joint agreement members. Since the Advisory Board of the cooperative has enlisted a new executive director, who also needs to develop a strategic plan for the organization, it is an opportune time assess the business model and make any changes, modifications and/or adjustments as the cooperative strives to move toward excellence as a service provider. Subsequently, changes to the business structure will drive one aspect of the overall strategic plan development and final recommendation.

The business/financial structure evaluation process would include inviting special education cooperative executive directors and their business managers to present (15-20 minutes) how their cooperatives bill for overhead costs. The following cooperatives will be invited due to each incorporating different methods for calculating overhead costs:

- A.E.R.O.
- North DuPage Special Education Cooperative
- Niles Township District for Special Education #807
- School Association for Special Education of DuPage County
- Southwest Cook County Special Education Cooperative

Upon review of the business models, the Advisory Board and their associated business managers will make a final recommendation to MVSEC as to the model they deem the most suitable and efficacious to meet the financial needs of the joint agreement members.