

Browning Public Schools
Board Agenda Request
Meeting to Be Held: November 26, 2024



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: November 26, 2024

To: Rebecca Rappold
 Superintendent

From: Robert Hall
Title: BNAS director

Subject: CSA: Assist Students in Blackfoot Language Specials and Immersion Classes 2024-2025

Description: Request to approve a contract service agreement for Sierra Matt-Heptner to help students in Blackfoot language specials and students in Blackfoot immersion classes to take the Blackfoot language assessment created by the BNAS department. Sierra would work with students and help them navigate the digital landscape of logging on and taking the assessment properly

Financial Impact: \$4,000.00

Funding Source (Budget/grant, etc.): ILIP grant 115.90.374.2213.320.510

Attachment(s):

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 11/20/24

Board Approval: 11/26/24

Contractor: Sierra Matt-Heptner

Phone: _____

Address: _____
P.O. Box or Street Address City, State, Zip

Type of Project/Service (be specific) Contractor will help students in Blackfoot language specials and students in Blackfoot immersion classes to take the Blackfoot language assessment created by the BNAS department. Sierra would work with students and help them navigate the digital landscape of logging on and taking the assessment properly

Contracted Dates: November 24, 2024 - December 30, 2024

Rate per hour/per day: \$25.00 x 8 x 20 # of Days = \$4,000.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): _____ = _____

Total Project Cost = **\$4,000.00**

Contract to be paid from:

115.90.374.2213.320.510

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Robert Hall
Principal/Supervisor

92-2652733
Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office