

HARVEY PUBLIC SCHOOLS DISTRICT 152

CONFERENCE / CONVENTION / WORKSHOP ATTENDANCE REQUEST

Please submit one copy of any information you may have concerning this request at least TWO WEEKS BEFORE requested c / c / w date(s).

(PLEASE PRINT)

Name of Person:

DR. MATTHEW WILKINSON

Grade / Subject / School:

BUSINESS MGR / CSBO

Name / Date of C / C / W:

ASBO Annual Meeting & Expo

Location of C / C / W:

GAYLORD TAYLOR - KISSIMISSEE, FL

Give a tentative summary of expected expenses:

Registration:	\$ 500.00
Travel:	\$ 200.00
Food:	\$
Lodging:	\$ 1,080.00
Other:	\$
Estimated Total:	\$ 1,711.00

Will a substitute be required? Yes: _____ No: X All Day? Yes: X No: _____ AM / PM

Long Range Plan: X

Goal: _____

Explain what you desire to gain by attendance:

LEARN EFFICIENT WAYS TO SAVE THE DISTRICT MORE FUNDS. FIND WAYS TO INCREASE DISTRICT EFFICIENCIES AND DEVELOP SKILL TO BUDGET EFFECTIVELY.

[Signature]

Applicant's Signature & Date

Principal's Signature & Date

[Signature]

Administrator's Signature & Date

NOTE: IF APPROVED, A WRITTEN REPORT MUST BE SUBMITTED TO SUPERINTENDENT OR ADMINISTRATOR WITHIN ONE WEEK AFTER THE CONFERENCE / CONVENTION / WORKSHOP.

OFFICE USE ONLY

APPROVED _____ DATE _____ DISAPPROVED _____ DATE _____

Account Name & Number: _____

PO # _____ CHECK REQUEST: Accounts Payable _____ Payroll _____ Imprest _____

Substitute Account Name & Number: _____

Name of Substitute Called: _____

Business Manager Signature / Date

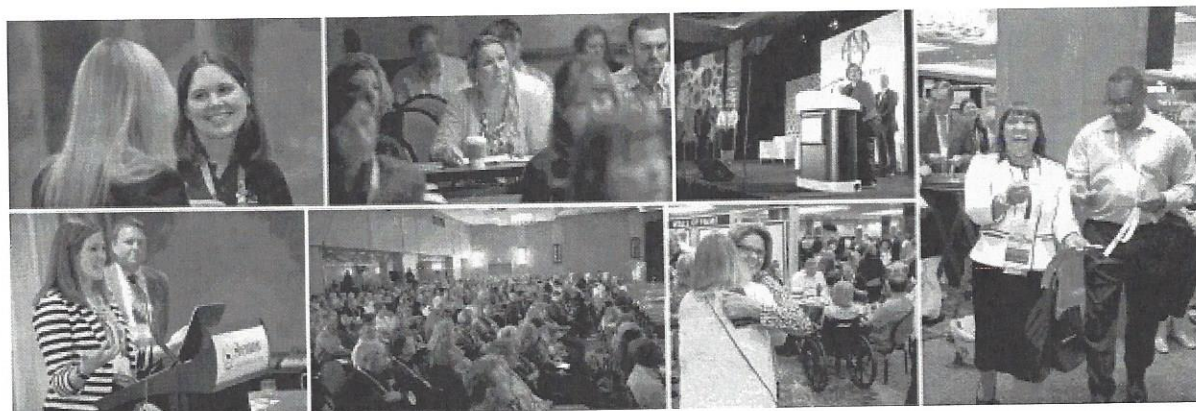
[Signature]
Superintendent's Signature / Date



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

(/home)

Annual Meeting & Expo



The Premier Event for School Business Leaders

Join a powerhouse of professional collaboration alongside fellow colleagues who sharpen your ideas, share proven solutions, and confirm the value of community at ASBO International's Annual Meeting & Expo—an event you can't afford to miss.

2018 Annual Meeting & Expo
September 21–24 • Kissimmee, Florida
Conference Location: Gaylord Palms
Registration opens May 1, 2018.

Enter now for a chance to win a FREE 2018 Annual Meeting & Expo registration!
(https://asbo.informz.net/asbo/pages/2018_SB_Drawing)

No purchase necessary to enter or win. Limit 1 entry per person. Drawing closes at 11:00 pm EDT on April 19, 2018.

Why Attend?

“

During the workshops I **learned several things that will help save money** and help my district to become more efficient. This was a win-win for me and my new connections.”

Linda Darling, Director of Business, Lebanon Community Schools, Lebanon, OR

“

Attending the annual meeting provides me, in just four short days away from the office, with **insightful professional education** from colleagues or content experts; **inspiration and motivation** from keynote speakers; existing and new vendor **connections to meet district needs**; quality time to learn from **colleagues around the world**; and participation in award **recognition programs** of shared best practices and achievement . . . all under one roof.”

Brian Allen, Chief Financial and Operations Officer, Worcester Public Schools, Worcester, MA

Don't miss the opportunity to:

- Dialogue with peers on topics and trends in school business.
- Expand your network and build new relationships.
- Find creative ways to increase district efficiencies and reduce costs.
- Build confidence to effectively communicate and negotiate in high-stakes situations.
- Develop skills to budget effectively despite unknown variables.
- Discover valuable products and services for your schools and your office.
- Earn CPE credits and SFO Contact Hours.

Questions? Email us (<mailto:tboulware@asbointl.org?subject=Annual%20Meeting%20&%20Expo>) or call 866.682.2729 x7080.

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FINANCIAL

partnership)

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Phone: 1+866.682.2729

11401 North Shore Drive, Reston, VA 20190
Fax: 1+703.708.7060

Select Flights [\(new search\)](#)

Departing

BMI > SFB

Departing Flight

From: Central Illinois Regional Airport (BMI)

To: Orlando Sanford International Airport (SFB)

RATE CALENDAR

RATE CALENDAR

Sunday

Sep 16

\$91^{.00}

Monday

Sep 17

No flights

Tuesday

Sep 18

No flights

Wednesday

Sep 19

No flights

Thursday

Sep 20

Friday

Sep 21

No flights

Saturday

Sep 22

No flights

Flight: 2105

Date:

Thu

Sep

20

Depart 9:16

AM

Arrive 12:33 PM

\$111^{.00}

Only 4 seats
left at this
price!

\$111^{.00}

Flight

2105

Date

Thu Sep 20

Depart

9:16 AM

Arrive

12:33 PM

Returning

SFB > BMI

Returning Flight

From: Orlando Sanford International Airport (SFB)

To: Central Illinois Regional Airport (BMI)

RATE CALENDAR

RATE CALENDAR

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sep 23

\$110^{.50}

Sep 24

No flights

Sep 25

No flights

Sep 26

No flights

Sep 27

Sep 28

No flights

Sep 29

No flights

Flight: 2104

Date:

Thu

Sep

27

Depart 7:05

AM

Arrive 8:31 AM

\$100^{.50} Only 5 seats
left at this
price!

\$100^{.50}

Flight

2104

Date

Thu Sep 27

Depart

7:05 AM

Arrive

8:31 AM

* Lowest price per person, USD, includes tax, carrier charges & government fees. [baggage charges](#) may apply. [\(more\)](#)

* Prices displayed are the lowest available per person, in USD, including [taxes](#), [carrier charges](#) & [government fees](#). Optional [baggage charges](#) may apply. [\(less\)](#)

CONTINUE

Trip Summary

Bloomington, IL

Departure: Thu Sep 20

BMI

SFB

Orlando, FL

Return: Thu Sep 27

1 Traveler

[NEW SEARCH](#)

Trip Price

Flights

\$146.60

[Taxes, carrier charges & gov't fees](#)

\$64.90

Total (USD)

\$211.50

Flight Information